

SHIRE OF WANDERING

22 Watts Street, Wandering WA 6308

Ph: 08 6828 1800

www.wandering.wa.gov.au



TEMPORARY FOOD STALL APPLICATION

Pursuant to the Food Act 2008 and the Food Regulations 2009, a Temporary Food Stall Application should be lodged at least 2 weeks prior to your event. Before submitting a Temporary Food Stall Application, please read the Temporary Food Business Guidelines. You can obtain a copy from the Shire's Administration Office, alternatively, you can download a copy from the Shire's website

Please note that for a one-off fundraising event by a not-for-profit incorporated group that doesn't involve selling food or charging an attendance fee, no food license is required. However, if the event involves selling food, charging a fee, or using food not prepared by a registered business, a food license is needed. If a registered food business is preparing food onsite, they need a temporary food stall license.

ADDITIONAL DOCUMENTS

The documents listed below are required to be submitted together with your application, or approval may be delayed:

- Certificate of Currency
- Food Business Registration Certificate (Issued by your Local Authority)
- Food Stall Layout

Please forward above documents along with the completed application form to:

admin@wandering.wa.gov.au

Or handed in to the office

An application fee of **\$55** is payable to the Shire of Wandering at time of submission. This can be made in person or via phone : 08 6828 1800. If you require an invoice to be able to pay via bank transfer, please email the address above and we will generate one for you on request.

APPLICANT'S DETAILS

Applicant Name			
Organisation			
Address			
Postal Address			
Telephone No		Mobile No	
Email Address			
Event Day Stall Manager		Contact No	



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DETAILS OF FOOD STALL

Event Name	
Event Address	
Event Date	
Is your temporary food stall part of an organised event?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you and approved Food Vehicle? (Attach Registration Certificate)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does the food require preparation or handling prior to the event?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have the event organisers approval to set up a temporary food stall?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A

Select which type of food you will be selling:

High and Medium risk foods	Low risk foods
<input type="checkbox"/> Raw and cooked meat or foods containing raw or cooked meat, for example casseroles, curries, lasagne, meat pies, pastries, curry puffs or similar <input type="checkbox"/> Dairy Products and foods containing dairy products, for example milk, custard and dairy based deserts <input type="checkbox"/> Seafood (excluding live seafood) and foods containing seafood. <input type="checkbox"/> Processed fruits and vegetables, for example salads and unpasteurised juices <input type="checkbox"/> Cooked rice and pasta <input type="checkbox"/> Processed foods containing eggs, beans nuts or other protein-rich food for example quiche and soya bean products <input type="checkbox"/> Foods that contain any of the above foods for example sandwiches and quiches	<input type="checkbox"/> Cake decorating, cakes, biscuits, flour products which do not contain potentially hazardous food such as cream <input type="checkbox"/> Food prepared for farm stay and home stay accommodation <input type="checkbox"/> Food prepared for single fundraising event arranged by community or charitable group <input type="checkbox"/> Pickled onions and vegetable <input type="checkbox"/> Jams, chutneys, relishes and sausages that are heat treated by boiling or cooking <input type="checkbox"/> Herb vinegars with a pH of less than 4.5 <input type="checkbox"/> Repackaging of bulk packaged low risk confectionary products

Food labelling	Packaged foods are required to be labelled and provided with a NIP (Nutritional Information Panel)
Allergen declaration by Food Businesses	The following foods require an allergen warning: Peanuts, tree nuts, milk, eggs, sesame seeds, soy beans, fish, shellfish, lupin, cereals containing gluten and added sulphites

Please provide names and details of any other food you will be selling:

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How many staff are currently trained in Food Safety?	
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Please select what you will have at the event:

A marquee or a tent		Hand washing facilities: running water with liquid soap and paper towels	
A food van or a trailer		Safe power supply	
Dedicated buckets to wash equipment		Hot display and storage: bain marie	
Cold display and storage: fridges and eskies		Cooking equipment: electric friers, woks, bbq	
Water supply/waste water disposal point		Fire equipment/fire blanket	
Rubbish bins		Pre-packaged food labelled	
Legal point of waste water disposal		Impervious floor covering (required if on unsealed ground)	
Other:			

Food stall layout (labelled):

Signature:	Date:
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