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MINUTES

Wandering Community Centre Committee Meeting 11 January 2023

OUR VISION

Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.

These Minutes of the Wandering Community Centre Committee Meeting held on 11 January 2023 are confirmed as a true and correct record of proceedings without amendment. Confirmed on 16 February 2023 by the Presiding Member, Cr I Turton.

.....
Brendan Whitely - Chairperson

16/02/2023

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The purpose of this council meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on basis of such decision or on any advice or information provided by a member or officer, or on the content of any discussion occurring, during the course of the meeting.

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Alan Hart
Chief Executive Officer

SHIRE OF WANDERING

Minutes of the Wandering Community Centre Committee Meeting held in the Council Chambers on Tuesday 11 January 2023 – commencing at 7pm.

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1. Declaration of Opening / Announcements of Visitors

The Presiding Member declared the meeting open at 7.05pm.

2. Attendance / Apologies / Approved Leave of Absence

Councillors

Cr Max Watts

Cr Sheryl Little

Cr Gillian Hansen

Community Members

Brendan Whitely

Darralyn Ebsary (from 7.06pm)

Lee Muller

Staff

Alan Hart (Chief Executive Officer)

Apologies

Nil.

Members of the Public

Nil.

3. General Business

3.1 Election of Chair

Background

The Committee is required to elect the Chair due to the resignation of Cr Curtis from Council. The term of the positions is until the next ordinary election or the committee is dissolved by Council (whichever comes first).

Comment

The Deputy Chair will preside at the meeting until the position of chair is filled. Once a Committee Member has been elected and completed the declaration, the Committee Member is to assume the Chair.

Statutory Implications

Part 5, Division 2 of the Local Government Act deals with the Election of Presiding members and deputies

5.12. Presiding members and deputies, election of

- (1) The members of a committee are to elect a presiding member from amongst themselves in accordance with Schedule 2.3, Division 1 as if the references in that Schedule —
 - (a) to “office” were references to “office of presiding member”; and
 - (b) to “council” were references to “committee”; and
 - (c) to “councillors” were references to “committee members”.

- (2) The members of a committee may elect a deputy presiding member from amongst themselves but any such election is to be in accordance with Schedule 2.3, Division 2 as if the references in that Schedule —
 - (a) to “office” were references to “office of deputy presiding member”; and
 - (b) to “council” were references to “committee”; and
 - (c) to “councillors” were references to “committee members”; and
 - (d) to “mayor or president” were references to “presiding member”.

**Nomination received from Brendan Whitely for the position of Chair.
The CEO declared Brendan Whitely elected to the position of Chair.
010123 Moved: Sheryl Little Seconded: Max Watts**

Carried 6/0

**Nomination received from Sheryl Little for the position of Deputy Chair.
The CEO declared Sheryl Little elected to the position of Deputy Chair.
020123 Moved: Max Watts Seconded: Lee Muller**

Carried 6/0

3.2 Wandering Community Centre Upgrade	
File Reference:	11.111.11101
Author:	Alan Hart, Chief Executive Officer
Authorising Officer	Alan Hart, Chief Executive Officer
Date:	11 January 2023
Disclosure of Interest:	Nil
Attachments:	Wandering Community Centre Floor Plan Quantity Surveyor Costings for Refurbishment Elevations of Proposed Works
Previous Reference:	N/A

Brief Summary

To consider and recommend to Council the path forward for the upgrade of the Wandering Community Centre.

Background

The Wandering Community Centre is the community hub for the Wandering community and has been identified as a building that needs to be upgraded to ensure that community expectations of a modern facility are addressed and the building is fit for purpose going into the future.

A working group of various Community Members has been working with Council Representatives and an Architect to develop a design that meets the above objectives and it is now time to progress this further to the next stage.

Statutory / Legal Implications

Not applicable

Policy Implications

Not applicable

Financial Implications

The full financial implications of the upgrade of the Wandering Community Centre are not known at this stage of the process.

Strategic Implications

PROVIDE STRONG LEADERSHIP

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance

Consultation / Communication

- Shire of Wandering Elected Members
- Community Groups that use the Wandering Community Centre
- Shire of Wandering Community

Comment

The working group that have been involved in this project to-date have been working with Harris Design to develop a concept plan of the refurbishment of the Wandering Community Centre that will service the needs of the users of the facility and the wider community going into the future. Key aspects of the upgrade include:

- Extension of the existing kitchen and construction of a new store-room
- Refurbishment of the existing toilets to incorporate universal access toilets
- Construction of a new verandah overlooking the oval
- Construction of new sports amenities and dedicated storage for community/sporting groups
- Installation of a universal access ramp from the Community Centre to the Oval.

The Shire has now received the quantity surveyor costings for the project and the 3D images of the proposed works.

The estimated cost of the project is \$1,173,726 as outlined in the attached Quantity Surveyor Reports. These costs have been escalated to February 2023.

At this stage, funding options are still to be worked through. The Shire has confirmed funding of \$325,380 for this project with actual expenditure to the 31st December of \$2,475.

Now that we have the costings, imagery and plans, it is appropriate that we seek community input on the upgrade and further investigate funding opportunities.

With the community consultation phase, it is recommended that we commence this immediately as there is an opportunity to seek community input at the Australia Day Breakfast which will be held at the Wandering Community Centre on the 26th January 2023.

It is proposed that a display board be setup at the at the Wandering CRC from Monday 16th January which will give members of the community an opportunity to view the plans and provide feedback and on Australia Day, the display board be setup at the Wandering Community Centre with the plans and imagery for viewing with copies available to take away with feedback forms. In addition, we will use our website and social media feeds to also seek community input on the project. The committee will need to discuss if a community meeting is needed to discuss the proposed works.

The regular users of the Community Centre will be written to individually seeking their input and support for the project (This will be required to attach to any grant application).

Whilst this is going on, a quote has been requested from Kim Harris to prepare the detailed plans ready to go out to tender for the works, so when additional funding is finalised, we are in a position to go to tender.

As the project is approximately \$845,000 unfunded, further funding sources will need to be obtained to undertake the project. Whilst borrowings are one of the options available, a loan of this type would be significant and would put pressure on the existing rate-base which is already under pressure due to rising costs.

It is recommended that the shire continue to investigate the possibility of other external funding sources, eg Department of Sport and Recreation and Lotterywest and prepare funding applications.

Any decision of the Committee is a recommendation to Council as the Committee does not have any delegated powers to make decisions.

Voting Requirements

Simple Majority

030123 Moved: Cr G Hansen Seconded: D Ebsary

OFFICER RECOMMENDATION AND COMMITTEE DECISION:

That the Committee recommend to Council:

- 1. To commence community consultation to seek community feedback about the Wandering Community Centre upgrade. Community Consultation will run for four weeks from the 16th January 2023,**
- 2. To prepare a display board with the plans and other information to be at the Wandering Community Resource Centre from the 16th January 2023 and also Wandering Community Centre on the 26th January 2023 (Australia Day),**
- 3. To write to the regular potential users of the Wandering Community Centre seeking their feedback and support for the upgrade,**
- 4. To engage Harris Design to undertake detailed plans in preparation of going out to tender for the works,**
- 5. To investigate other external funding opportunities and report back to the committee on the outcome.**
- 6. To include on the Shire notice board and the school / tavern notice boards.**

Carried 6/0

4. Closure of Meeting

The Chair declared the meeting closed at 7.54pm.