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## MINUTES

### Shire of Wandering Council Meeting 15 February 2024

#### OUR VISION

***Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.***

*These Minutes of the Council meeting held 15 February 2024 are confirmed as a true and correct record of proceedings without amendment. Confirmed on 21 March 2024 by the Presiding Member, Cr I Turton.*

.....  
*Cr Turton Presiding Member*

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*The purpose of this council meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on basis of such decision or on any advice or information provided by a member or officer, or on the content of any discussion occurring, during the course of the meeting.*

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Alan Hart  
**Chief Executive Officer**

## SHIRE OF WANDERING

Minutes of the Ordinary Meeting of Council held in the Council Chambers on Thursday 15 February 2024.

### Contents

1.	Declaration of Opening / Announcements of Visitors .....	3
2.	Attendance / Apologies / Approved Leave of Absence.....	3
3.	Announcements by the Presiding Member .....	3
4.	Response to Previous Public Questions Taken on Notice .....	3
5.	Public Question Time.....	3
6.	Petitions / Deputations / Presentations / Submissions .....	3
7.	Applications for Leave of Absence.....	3
8.	Disclosures of Interest .....	3
9.	Confirmation of Minutes of Previous Meetings Held.....	4
9.1	Ordinary Council Meeting Minutes – 14 December 2023.....	4
10.	Reports of Committees of Council .....	5
10.1	Compliance Audit Return 2023.....	5
11.	Reports from Councillors .....	31
12.	Chief Executive Officer .....	32
12.1	Shire of Wandering Policy Manual Review .....	32
12.2	Committees of Council .....	39
12.3	Review of the Wandering Community Resource Centre.....	40
13.	Finance .....	121
13.1	Financial Report December 2023.....	121
13.2	Financial Report January 2024.....	139
13.3	Accounts for Payment December 2023 .....	157
13.4	Accounts for Payment January 2024.....	173
13.5	Community Financial Assistance Grants Program Applications.....	186
13.6	Mid Year Budget Review.....	191
13.7	Meeting Attendance Fees for Independent Committee Members .....	203
14	Planning and Technical Services.....	205
15.	Elected Members Motions of Which Previous Notice Has Been Given .....	205
16.	New Business or Urgent Business Introduced by Decision of the Meeting.....	205
16.1	Elected Members .....	205
16.2	Officers .....	205
17.	Matters Behind Closed Doors .....	205
18.	Closure of Meeting .....	205

**1. Declaration of Opening / Announcements of Visitors**

The Presiding member opened the meeting at 3.55pm

**2. Attendance / Apologies / Approved Leave of Absence**

**Councillors**

Cr Ian Turton (Shire President)  
Cr Sheryl Little (Deputy Shire President)  
Cr Lou Cowan  
Cr Gillian Hansen  
Cr Dennis Jennings  
Cr Alan Price  
Cr Max Watts

**Staff**

Alan Hart (Chief Executive Officer)  
Karl Mickle (Operations Manager)

**Apologies**

**Members of the Public**

Mr Bob Treasure

**3. Announcements by the Presiding Member**

- Welcome to former Shire President, Bob Treasure, to the meeting.
- Acknowledgement of the recent successful Australia Day event and thanked Steph Cornish for her speech and congratulated Stephen Bullock on his award.
- Thanks to Lou Cowan for his work as Project Manager for the Community Centre Upgrade.
- The Shire President and Deputy will be meeting with the chair of the Road Safety Council.
- The Shire President has joined the committee for the Wheatbelt Secondary Freight Route.
- WSNF funding not approved for this year.
- The CEO KPI report will be presented to March's meeting.

**4. Response to Previous Public Questions Taken on Notice**

Nil.

**5. Public Question Time**

Nil.

**6. Petitions / Deputations / Presentations / Submissions**

Nil.

**7. Applications for Leave of Absence**

Nil.

**8. Disclosures of Interest**

Nil.

**9. Confirmation of Minutes of Previous Meetings Held**

**9.1 Ordinary Council Meeting Minutes – 14 December 2023**

**Statutory Environment:**

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

**Voting Requirements:**

Simple Majority

**030224 Moved: Cr G Hansen Seconded: Cr S Little**

**Recommendation and Council Decision:**

**That the Minutes of the Ordinary Meeting of Council held on 14 December 2023 be confirmed as true and correct.**

Carried 7/0

**For: Cr Turton, Cr Little, Cr Cowan, Cr Hansen, Cr Jennings, Cr Price, Cr Watts.**

**Against: Nil**

## **10. Reports of Committees of Council**

### **10.1 Compliance Audit Return 2023**

<b>File Reference:</b>	<b>04.041.04109</b>
<b>Location:</b>	<b>N/A</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Lisa Boddy, Customer Service Coordinator</b>
<b>Authorising Officer</b>	<b>Alan Hart, Chief Executive Officer</b>
<b>Date:</b>	<b>12 February 2024</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Compliance Audit Return 2023</b>
<b>Previous Reference:</b>	<b>N/A</b>

#### **Summary:**

To adopt the Compliance Audit Return in accordance with the *Local Government (Audit) Regulations 1996*.

#### **Background:**

The Compliance Audit Return process ensures that each Local Government has processes in place that allows Council to monitor how the organisation is functioning. The Compliance Audit Return is one of the tools available to assist Council with this monitoring role.

The *Local Government (Audit) Regulations* require the Compliance Audit Return to be reviewed by the Audit Committee, then presented to Council.

After the Return has been presented to Council a certified copy of the Return along with the relevant section of the Minutes and any additional information is to be submitted to the Department by 31 March each year..

At the Audit Committee meeting held on 9 February 2024 the Compliance Audit Return was reviewed where it was recommended it be adopted.

#### **Comment:**

Nothing further.

#### **Consultation:**

Nil.

#### **Statutory Environment:**

*Local Government (Audit) Regulations 1996*

*r14. Compliance audits by local governments*

*(1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.*

*(2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.*

*(3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.*

*(3) After the audit committee has reported to the council under sub-regulation (3A), the compliance audit return is to be —*

*(a) presented to the council at a meeting of the council; and*

*(b) adopted by the council; and*

*(c) recorded in the minutes of the meeting at which it is adopted.*

**Policy Implications:**

Nil.

**Financial Implications:**

Nil.

**Strategic Implications:**

**Provide Strong Leadership**

Our Goals	Our Strategies
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance Develop and maintain our Strategic Plan, Corporate Business Plan, Asset Management Plan, Workforce Plan and Long Term Financial Plan Service Level Plans detail operational roles, responsibilities and resources Engage with local, regional, state and federal stakeholders to grow mutually beneficial relationships

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

**Risk Implications:**

Nil.

**Voting Requirements:**

Simple Majority

**030224 Moved: Cr M Watts Seconded: Cr S Little**

**Committee Recommendation and Council decision:**

**That Council:**

- **adopts the attached Compliance Audit Return for the period 1 January to 31 December 2023.**
- **authorises the Chief Executive Officer and the Shire President to sign and submit the 2023 Compliance Audit Return to the Department of Local Government.**

Carried 7/0

**For: Cr Turton, Cr Little, Cr Cowan, Cr Hansen, Cr Jennings, Cr Price, Cr Watts.**

**Against: Nil**

# Compliance Audit Return

Start ✓
Details ✓
Commercial Enterprises ✓
Delegation ✓
Disclosure of Interest ✓
Disposal of Property ✓
Elections ✓
Finance ✓
Integrated Planning and Reporting ✓
Employees ✓
Conduct ✓
Other ✓
Tenders ✓
Documents ✓
Review

Finalise

## Details

### Local Government

Wandering, Shire of

### Created By

Alan Hart

### Year of Return

2023

### Status

Draft

# Commercial Enterprises by Local Governments

---

1. Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2023? \*

N/A

Add comments

—

2. Has the local government prepared a business plan for each major land transaction that was not exempt in 2023? \*

N/A

Add comments

—

3. Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2023? \*

N/A

Add comments

—

4. Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2023? \*

N/A

Add comments

—



5. During 2023, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority? \*

N/A

Add comments

—

## Delegation of Power/Duty

---

1. Were all delegations to committees resolved by absolute majority? \*

N/A

Add comments

—

2. Were all delegations to committees in writing? \*

N/A

Add comments

—

3. Were all delegations to committees within the limits specified in section 5.17 of the Local Government Act 1995? \*

N/A

Add comments

—

4. Were all delegations to committees recorded in a register of delegations? \*

N/A

Add comments

—

**5. Has council reviewed delegations to its committees in the 2022/2023 financial year? \***

N/A

**Add comments**

—

**6. Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the Local Government Act 1995? \***

Yes

**Add comments**

—

**7. Were all delegations to the CEO resolved by an absolute majority? \***

Yes

**Add comments**

—

**8. Were all delegations to the CEO in writing? \***

Yes

**Add comments**

—

**9. Were all delegations by the CEO to any employee in writing? \***

Yes

**Add comments**

—

**10. Were all decisions by the Council to amend or revoke a delegation made by absolute majority? \***

N/A

**Add comments**

—

**11. Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees? \***

Yes

**Add comments**

—

**12. Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2022/2023 financial year? \***

Yes

**Add comments**

—

**13. Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Local Government (Administration) Regulations 1996, regulation 19? \***

Yes

**Add comments**

---

# Disclosure of Interest

---

**1. Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69 of the Local Government Act 1995, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter? \***

Yes

**Add comments**

**Please enter comments \***

21/9/23 Cr Max Watts

**2. Were all decisions regarding participation approval, including the extent of participation allowed and, where relevant, the information required by the Local Government (Administration) Regulations 1996 regulation 21A, recorded in the minutes of the relevant council or committee meeting? \***

Yes

**Add comments**

---

**3. Were disclosures under sections 5.65, 5.70 or 5.71A(3) of the Local Government Act 1995 recorded in the minutes of the meeting at which the disclosures were made? \***

Yes

**Add comments**

---

**4. Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day? \***

Yes

**Add comments**

—

**5. Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2023? \***

Yes

**Add comments**

—

**6. On receipt of a primary or annual return, did the CEO, or the Mayor/President, give written acknowledgment of having received the return? \***

Yes

**Add comments**

—

**7. Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76 of the Local Government Act 1995? \***

Yes

**Add comments**

—

**8. Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A of the Local Government Act 1995, in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28? \***

Yes

**Add comments**

—

**9. When a person ceased to be a person required to lodge a return under sections 5.75 and 5.76 of the Local Government Act 1995, did the CEO remove from the register all returns relating to that person? \***

Yes

**Add comments**

—

**10. Have all returns removed from the register in accordance with section 5.88(3) of the Local Government Act 1995 been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return? \***

Yes

**Add comments**

—

**11. Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B of the Local Government Act 1995, in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28A? \***

Yes

**Add comments**

—

**12. Did the CEO publish an up-to-date version of the gift register on the local government's website? \***

Yes

**Add comments**

—

**13. When people cease to be a person who is required to make a disclosure under section 5.87A or 5.87B of the Local Government Act 1995, did the CEO remove from the register all records relating to those people? \***

Yes

**Add comments**

---

**14. Have copies of all records removed from the register under section 5.89A(6) of the Local Government Act 1995 been kept for a period of at least five years after the person ceases to be a person required to make a disclosure? \***

Yes

**Add comments**

---

**15. Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report? \***

N/A

**Add comments**

---

**16. Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under section 5.71A(1) of the Local Government Act 1995 relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application? \***

N/A

**Add comments**

---

**17. Was any decision made by the Minister under section 5.71B(6) of the Local Government Act 1995, recorded in the minutes of the council meeting at which the decision was considered? \***

N/A

**Add comments**

---

**18. Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members and candidates that incorporates the model code of conduct? \***

Yes

**Add comments**

—

**19. Did the local government adopt additional requirements in addition to the model code of conduct? \***

No

**Add comments**

—

**20. Has the CEO published an up-to-date version of the code of conduct for council members, committee members and candidates on the local government's website? \***

Yes

**Add comments**

—

**21. Has the CEO prepared and implemented a code of conduct to be observed by employees of the local government? \***

Yes

**Add comments**

—

**21a. Has the CEO published an up-to-date version of the code of conduct for employees on the local government's website? \***

Yes

## **Disposal of Property**

---



1. Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) of the Local Government Act 1995 (unless section 3.58(5) applies)? \*

N/A

Add comments

—

2. Where the local government disposed of property under section 3.58(3) of the Local Government Act 1995, did it provide details, as prescribed by section 3.58(4) in the required local public notice for each disposal of property? \*

N/A

Add comments

—

## Elections

---

1. Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate in accordance with regulation 30G(1) and regulation 30G(2) of the Local Government (Elections) Regulations 1997? \*

Yes

Add comments

—

2. Did the CEO remove any disclosure of gifts forms relating to unsuccessful candidates, or successful candidates that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years in accordance with regulation 30G(4) of the Local Government (Elections) Regulations 1997? \*

N/A

Add comments

—

3. Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with regulation 30G(5) of the Local Government (Elections) Regulations 1997? \*

N/A

Add comments

—

## Finance

---

1. Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Local Government Act 1995? \*

Yes

Add comments

—

2. Where the council delegated to its audit committee any powers or duties under Part 7 of the Local Government Act 1995, did it do so by absolute majority? \*

N/A

Add comments

—

3. Was the auditor's report for the financial year ended 30 June 2023 received by the local government by 31 December 2023? \*

Yes

Add comments

—

**4. Where the local government determined that matters raised in the auditor’s report prepared under section 7.9(1) of the Local Government Act 1995 required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters? \***

N/A

**Add comments**

—

**5. Where matters identified as significant were reported in the auditor’s report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters? Was a copy of the report given to the Minister within three months of the audit report being received by the local government? \***

N/A

**Add comments**

—

**6. Within 14 days after the local government gave a report to the Minister under section 7.12A(4)(b) of the Local Government Act 1995, did the CEO publish a copy of the report on the local government’s official website? \***

N/A

**Add comments**

—

**7. Was the auditor’s report for the financial year ending 30 June 2023 received by the local government within 30 days of completion of the audit? \***

N/A

**Add comments**

—

## **Integrated Planning and Reporting**

---

**1. Has the local government adopted by absolute majority a strategic community plan? \***

Yes

**Add comments**

**Please provide the adoption date or the date of the most recent review \***

04/04/2019

—

**2. Has the local government adopted by absolute majority a corporate business plan? \***

Yes

**Add comments**

**Please provide the adoption date or the date of the most recent review \***

20/05/2021

—

**3. Does the corporate business plan comply with the requirements of Local Government (Administration) Regulations 1996 19DA(2) & (3)? \***

Yes

**Add comments**

—

## **Local Government Employees**

---

**1. Were all CEO and/or senior employee vacancies advertised in accordance with Local Government (Administration) Regulations 1996, regulation 18A? \***

N/A

**Add comments**

—

**2. Was all information provided in applications for the position of CEO true and accurate? \***

N/A

**Add comments**

—

**3. Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4) of the Local Government Act 1995? \***

N/A

**Add comments**

—

**4. Did the CEO inform council of each proposal to employ or dismiss senior employee? \***

N/A

**Add comments**

—

**5. Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so? \***

N/A

**Add comments**

—

## **Official Conduct**

---

**1. Has the local government designated an employee to be its complaints officer? \***

Yes

**Add comments**

—

**2. Has the complaints officer for the local government maintained a register of complaints which records all complaints that resulted in a finding under section 5.110(2)(a) of the Local Government Act 1995? \***

Yes

**Add comments**

**Please enter comments \***

No complaints received

**3. Does the complaints register include all information required by section 5.121(2) of the Local Government Act 1995? \***

N/A

**Add comments**

—

**4. Has the CEO published an up-to-date version of the register of the complaints on the local government's official website? \***

Yes

**Add comments**

## Other

---

**1. Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with the Local Government (Financial Management) Regulations 1996 regulations 5(2) (c) within the three financial years prior to 31 December 2023?**

Yes

**Add comments**

**Please provide the date of council's resolution to accept the report. \***

19/05/2022

---

**2. Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Local Government (Audit) Regulations 1996 regulation 17 within the three financial years prior to 31 December 2023?**

Yes

Add comments

**Please provide the date of council's resolution to accept the report. \***

19/08/2021

---

**3. Where a disclosure was made under sections 5.87A or 5.87B of the Local Government Act 1995, were the disclosures made within 10 days after receipt of the gift? Did the disclosure include the information required by section 5.87C of the Act?**

N/A

Add comments

---

**4. Did the local government prepare, adopt by absolute majority and publish an up-to-date version on the local government's website, a policy dealing with the attendance of council members and the CEO at events?**

Yes

Add comments

**Please enter comments \***

16/03/2023

---

**5. Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4) of the Local Government Act 1995?**

Yes

Add comments

—

**6. Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?**

Yes

**Add comments**

**Please enter comments \***

16/03/2023

**7. Did the local government prepare a report on the training completed by council members in the 2022/2023 financial year and publish it on the local government's official website by 31 July 2023?**

Yes

**Add comments**

—

**8. By 30 September 2023, did the local government submit to its auditor the balanced accounts and annual financial report for the year ending 30 June 2023?**

Yes

**Add comments**

—

**9. When adopting the annual budget, did the local government take into account all its expenditure, revenue and income?**

Yes

**Add comments**



# Tenders for Providing Goods and Services

---

1. Did the local government comply with its current purchasing policy, adopted under the Local Government (Functions and General) Regulations 1996, regulations 11A(1) and (3) in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less? \*

Yes

Add comments

—

2. Subject to Local Government (Functions and General) Regulations 1996, regulation 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in regulation 11(1) of the Regulations? \*

N/A

Add comments

Please enter comments \*

No tenders advertised in the 2023 year

3. When regulations 11(1), 12(2) or 13 of the Local Government (Functions and General) Regulations 1996, required tenders to be publicly invited, did the local government invite tenders via Statewide public notice in accordance with Regulation 14(3) and (4)? \*

N/A

Add comments

—

4. Did the local government comply with Local Government (Functions and General) Regulations 1996, Regulation 12 when deciding to enter into multiple contracts rather than a single contract? \*

N/A

Add comments

—

**5. If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer notice of the variation? \***

N/A

**Add comments**

—

**6. Did the local government's procedure for receiving and opening tenders comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 15 and 16? \***

N/A

**Add comments**

—

**7. Did the information recorded in the local government's tender register comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulation 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website? \***

N/A

**Add comments**

—

**8. Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender? \***

N/A

**Add comments**

—

**9. Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept? \***

N/A

**Add comments**

—

**10. Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted? \***

N/A

**Add comments**

—

**11. Did the local government's advertising and expression of interest processes comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulations 21 and 22? \***

N/A

**Add comments**

—

**12. Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice? \***

N/A

**Add comments**

—

**13. Were all expressions of interest that were not rejected under the Local Government (Functions and General) Regulations 1996, Regulation 23(1) & (2) assessed by the local government? Did the CEO list each person as an acceptable tenderer? \***

N/A

**Add comments**

—

**14. Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with Local Government (Functions and General) Regulations 1996, Regulation 24? \***

N/A

**Add comments**

—

**15. Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with Local Government (Functions and General) Regulations 1996, Regulations 24AD(4) and 24AE? \***

N/A

**Add comments**

—

**16. If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation? \***

N/A

**Add comments**

—

**17. Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 16, as if the reference in that regulation to a tender were a reference to a pre-qualified supplier panel application? \***

N/A

**Add comments**

—

**18. Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24AG? \***

N/A

**Add comments**

—

**19. Did the local government reject any applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications? \***

N/A

**Add comments**

—

**20. Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept? \***

N/A

**Add comments**

—

**21. Did the CEO send each applicant written notice advising them of the outcome of their application? \***

N/A

**Add comments**

—

**22. Where the local government gave regional price preference, did the local government comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24E and 24F? \***

N/A

**Add comments**

—

# Documents

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There are no notes to display.

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Close

Previous

Continue

**11. Reports from Councillors**

**Cr Ian Turton (President)**

**Cr Sheryl Little (Deputy President)**

**Cr Lou Cowan**

**Cr Gillian Hansen**

**Cr Dennis Jennings**

**Cr Alan Price**

**Cr Max Watts**

## **12. Chief Executive Officer**

### **12.1 Shire of Wandering Policy Manual Review**

<b>File Reference:</b>	<b>11.111.11101</b>
<b>Author:</b>	<b>Lisa Boddy, Executive Assistant</b>
<b>Authorising Officer</b>	<b>Alan Hart, Chief Executive Officer</b>
<b>Date:</b>	<b>5 February 2024</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Policy 38 - Habitual or Vexatious Complainants Policy 42 – Memorials on Land Under Control of Council Policy 46 – Private Works</b>
<b>Previous Reference:</b>	<b>Item 12.1 Ordinary Council Meeting 14 December 2023</b>

#### **Summary:**

To continue with the process of reviewing all Council policies to ensure they are still relevant and correct for the day to day workings of the Shire.

#### **Background:**

At the Ordinary Council Meeting held on 18 August 2022 Council resolved to adopt Policy 83 – Policy Manual which states that:

***All policies within the Policy Manual are to be reviewed by Council every three years, being one third of Council's policies each year in a three year period. Council may review an individual policy at any time before the next review date if it determines it to be necessary.***

As there are currently 90 policies of the Shire it is proposed that each month several policies are reviewed by Council, this will ensure that all policies are reviewed in the stated three year period.

#### **Comment:**

Three policies are to be reviewed this month:

- Policy 38 – Habitual or Vexatious Complainants
- Policy 42 – Memorials on Land Under Control of Council
- Policy 46 – Private Works

These policies were presented to the General Planning Forum on 14 December 2023. Changes were made to only one policy, Policy 42, as highlighted in the attachment.

#### **Consultation:**

Chief Executive Officer  
Elected Members

#### **Statutory Environment:**

*Local Government Act 1995 S.2.7(2)(b)*

#### **Policy Implications:**

As reviewed.

#### **Financial Implications:**

Nil.



**Strategic Implications:  
Provide Strong Leadership**

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance Service Level Plans detail operational roles, responsibilities and resources.

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

**Risk Implications:**

Not regularly updating the Shire's Policy manual poses a reputable risk with a medium risk rating. In order to maintain transparency and to facilitate appropriate decision making processes, it is imperative that policy statements reflect the current position of Council and work practices at the Shire as well as best practice approaches.

**Voting Requirements:**

Simple Majority

**040224 Moved: Cr G Hansen Seconded: Cr R Cowan**

**Officer Recommendation:**

**That Council adopts the following policies with any amendments made.**

- **Policy 38 – Habitual or Vexatious Complainants**
- **Policy 42 – Memorials on Land Under Control of Council**
- **Policy 46 – Private Works**

Carried 7/0

**For: Cr Turton, Cr Little, Cr Cowan, Cr Hansen, Cr Jennings, Cr Price, Cr Watts.**

**Against: Nil**

<b>POLICY TYPE:</b>	<b>GOVERNANCE AND COUNCIL MEMBERS</b>
<b>DATE ADOPTED:</b>	18/07/2019

<b>POLICY NO:</b>	<b>38</b>
<b>DATE LAST REVIEWED:</b>	17/09/2020 16/09/2021

<b>LEGAL (PARENT):</b>	<i>Local Government Act 1995</i>
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<b>LEGAL (SUBSIDIARY):</b>	
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<b>DELEGATION OF AUTHORITY APPLICABLE:</b>	
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<b>DELEGATION NO.</b>	
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<b>ADOPTED POLICY</b>	
<b>TITLE:</b>	Habitual and Vexatious Complainants
<b>OBJECTIVE:</b>	<ul style="list-style-type: none"> <li>To describe a framework for identifying and dealing with habitual or vexatious complainants</li> </ul>

## **DEFINITIONS**

“Habitual” means “done repeatedly or as a habit”. The term vexatious is recognised in law and means “denoting an action or the bringer of an action.

For the purpose of this policy, the following definition of habitual or vexatious complainants will be used:

- (a) The repeated and/or obsessive pursuit of:
- Unreasonable complaints and/or unrealistic outcomes; and/or
  - Reasonable complaints in an unreasonable manner.

## **POLICY STATEMENT**

The Shire of Wandering acknowledges that habitual or vexatious complaints can be a problem for employees and elected members. The difficulty in handling such complainants is that they are time consuming and wasteful of resources in terms of Officer and Member time and displace scarce human resources that could otherwise be spent on Council priorities. Whilst the Council endeavours to respond with patience and sympathy to all needs of all complainants, there are times when there is nothing further which can reasonably be done to assist or to rectify a real or perceived problem.

- (a) To identify situations where a complainant, either individually or as part of a group, or a group of complainants, might be “habitual or vexatious” and ways of responding to these situations.
- (b) This policy is intended to assist in identifying and managing persons who seek to be disruptive to the Council through pursuing an unreasonable course of conduct.

### **1. SCHEDULE A – CRITERIA FOR DETERMINING HABITUAL OR VEXATIOUS COMPLAINTS**

Complainants (and/or anyone acting on their behalf) may be deemed to be habitual or vexatious where previous or current contact with them shows how they meet one of the following criteria:

Where complainants:

- (a) Persist in pursuing a complaint where the Shire’s complaints process has been fully and properly implemented and exhausted.
- (b) Persistently change the substance of a complaint or continually raise new issues or seek to prolong contact by continually raising further concerns or questions whilst the complaint is being addressed. (Care must be taken, however, not to disregard new issues which are significantly different from the original complaint as they need to be addressed as separate complaints).
- (c) Are repeatedly unwilling to accept documented evidence given as being factual or deny receipt of an adequate response despite correspondence specifically answering their questions or do not accept that facts can sometimes be difficult to verify when a long period of time has elapsed.
- (d) Repeatedly do not clearly identify the precise issues which they wish to be investigated, despite reasonable efforts of the Shire to help them specify their concerns, and/or where the concerns identified are not within the remit of the Council to investigate.

- (e) Regularly focus on a trivial matter to an extent which is out of proportion to its significance and continue to focus on this point. It is recognised that determining what is a trivial matter can be subjective and careful judgment will be used in applying these criteria.
- (f) Have threatened or used physical violence towards employees at any time. This will cause personal contact with the complainant and/or their representative to be discontinued and the complaint will, thereafter, only be continued through written communication. The Council has determined that any complainant who threatens or uses actual physical violence towards employees will be regarded as a vexatious complainant. The complainant will be informed of this in writing together with notification of how future contact with the Shire is to be made.
- (g) Have, in the course of addressing a registered complaint, had an excessive number of contacts with the Council – placing unreasonable demands on employees. A contact may be in person, by telephone, letter, email or fax. Judgment will be used to determine excessive contact considering the specific circumstances of each individual case.
- (h) Have harassed or been verbally abusive on more than one occasion towards employees dealing with the complaint. Employees recognise that complainants may sometimes act out of character in times of stress, anxiety or distress and will make reasonable allowances for this. Some complainants may have a mental health disability and there is a need to be sensitive in circumstances of that kind.
- (i) Are known to have recorded meetings or face-to-face/telephone conversations without the prior knowledge and consent of other parties involved.
- (j) Make unreasonable demands on the Shire and its employees and fail to accept that these may be unreasonable, for example, insist on responses to complaints or enquiries being provided more urgently than is reasonable or within the Council's complaints procedure or normal recognised practice.
- (k) Make unreasonable complaints which impose a significant burden on the human resources of the Council and where the complaint:
  - Clearly does not have any serious purpose or value; or
  - Is designed to cause disruption or annoyance; or
  - Has the effect of harassing the public authority; or
  - Can otherwise fairly be characterised as obsessive or manifestly unreasonable.
- (l) Make repetitive complaints and allegations which ignore the replies which Council employees have supplied in previous correspondence.

### **3. SCHEDULE B – OPTIONS FOR DEALING WITH HABITUAL OR VEXATIOUS COMPLAINANTS**

The options below can be used singularly or in combination depending on the circumstances of the case and whether the complaint process is ongoing or completed:

- (a) A letter to the complainant setting out responsibilities for the parties involved if the Council is to continue processing the complaint. If terms are contravened, consideration will then be given to implementing other action as indicated below.
- (b) Decline contact with the complainant, either in person, by telephone, by fax, by letter, by email or any combination of these, provided that one form of contact is maintained. This may also mean that only one named officer will be nominated to maintain contact (and a named deputy in their absence). The complainant will be notified of this in person.
- (c) Notify the complainant, in writing, that the Shire has responded fully to the points raised and has tried to resolve the complaint but there is nothing more to add and continuing contact on the matter will serve no useful purpose. The complainant will also be notified that the correspondence is at an end, advising the complainant that they are being treated as a habitual or vexatious complainant and as such the Shire does not intend to engage in further correspondence dealing with the complaint.
- (d) Inform the complainant that in extreme circumstances the Shire will seek legal advice on habitual or vexatious complaints.
- (e) Temporarily suspend all contact with the complainant, in connection with the issues relating to the complaint being considered habitual or vexatious, while seeking legal advice or guidance from its solicitor or other relevant agencies.

<b>POLICY TYPE:</b>	<b>COMMUNITY</b>
<b>DATE ADOPTED:</b>	18/07/2019

<b>POLICY NO:</b>	<b>42</b>
<b>DATE LAST REVIEWED:</b>	17/09/2020 16/09/2021

<b>LEGAL (PARENT):</b>	<i>Local Government Act 1995</i>
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<b>LEGAL (SUBSIDIARY):</b>	<i>Land Administration Act 1997</i>
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<b>DELEGATION OF AUTHORITY APPLICABLE:</b>
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<b>DELEGATION NO.</b>
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<b>ADOPTED POLICY</b>	
<b>TITLE:</b>	Memorials on Land under Control of Council
<b>OBJECTIVE:</b>	<ul style="list-style-type: none"> <li>To preserve the amenity of public reserves by managing the placement of private monuments and memorials; and</li> <li>To provide guidelines on what memorials may be placed in public places and the process that needs to be followed to gain consent for the placement of a memorial.</li> <li>The application of this policy is to be in conjunction with the Shire of Wandering Council members, employees and community members.</li> </ul>

## **DEFINITIONS**

Memorials and Monuments means structures made of concrete, natural stone, marble or timber or the like which have words inscribed onto them and make take on a variety of sizes and shapes including monuments. Headstones in cemeteries are an example of a memorial or monument.

Plinths means structures onto which plaques are attached. They may be made of concrete, natural stone, marble or timber or the like.

Public Land – means freehold land, road verges or Reserves under the care and control of the Shire.

## **POLICY STATEMENT**

### **1. MEMORIALS LOCATED ON PUBLIC LAND**

The creation or placement of memorials or monuments on public land is not permitted unless the consent of the Shire of Wandering is provided.

#### **1.1 SEATS**

Council approval is required for the placement of seats with plaques, including any proposed wording on the plaque on public land. Applications must be made in writing describing the proposed location and wording of the plaque.

The purchase and placement of the seat will be at the expense of the applicant and the seat must meet the specifications set by the Shire, depending upon the location.

If installation of the proposed seat is required, the cost will be charged in accordance with the Council's Adopted Fees and Charges.

#### **1.2 PLINTHS AND ROCKS WITH PLAQUES**

Council approval is required for the placement of plinths and/or rocks with plaques on public land. As a guide, Council expects the person, event or location is of historical significance.

The purchase and placement of the plinth and/or rock will be at the expense of the applicant and the plinth and/or must meet the specifications set by the Shire, depending upon the location.

If installation of the proposed plinth and/or rock is required, the cost will be charged in accordance with the Council's Adopted Fees and Charges.

### 1.3 TREES

Council approval is required for the planting of trees on public land. Council will generally not approve plaques to be placed on any tree.

The purchase and placement of the trees will be at the expense of the applicant and the location must meet the specifications set by the Shire, depending upon the location.

If installation of the proposed trees are required, the cost will be charged in accordance with the Council's Adopted Fees and Charges.

### 1.4 SCATTERING OF ASHES

The Chief Executive Officer may determine applications for the scattering of ashes on public land.

## 2. GENERAL

- (a) This policy does not apply to the erection of memorials and plaques to be placed in a cemetery or memorial gardens.
- (b) All plaques may be no larger than 150mm x 150mm, 150mm, with the surrounding plinth or support / surround no larger than 200mm x 200mm.
- (c) No responsibility is to be taken by the Shire of Wandering for the ongoing maintenance of the memorials or plaques.
- (d) No responsibility is to be taken by the Shire of Wandering for any damage to any memorial or for their unauthorised removal.
- (e) The Shire of Wandering reserves the right to remove any memorials at any time.
- (f) In any cases not expressly covered by this Policy, Council adopts the Main Roads WA Roadside Memorial Policy and Guidelines.

<b>POLICY TYPE:</b>	<b>COMMUNITY</b>
<b>DATE ADOPTED:</b>	18/07/2019

<b>POLICY NO:</b>	<b>46</b>
<b>DATE LAST REVIEWED:</b>	17/09/2020 16/09/2021

<b>LEGAL (PARENT):</b>	<i>Local Government Act 1995</i>
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<b>LEGAL (SUBSIDIARY):</b>	
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<b>DELEGATION OF AUTHORITY APPLICABLE:</b>	
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<b>DELEGATION NO.</b>	
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<b>ADOPTED POLICY</b>	
<b>TITLE:</b>	Private Works
<b>OBJECTIVE:</b>	<ul style="list-style-type: none"> <li>To provide the framework for undertaking works for external individuals, companies or public agencies. The Shire undertakes private works to assist external clients provide infrastructure and services where this is of benefit to the community and can be undertaken without detriment to the Shire's own works program.</li> </ul>

### **DEFINITION**

Private works include:

- (a) Provision of works or services to external individuals, companies or government agencies
- (b) Supply of Shire materials
- (c) Hire of Shire plant.

Significant nature – means works, services or materials with a total value exceeding \$50,000 excluding GST per event.

### **POLICY STATEMENT**

#### **1. PRINCIPLES**

The following principles guide the Shire's involvement in private works:

- (a) The Shire will not knowingly tender against private contractors for external contracts within the Shire of Wandering;
- (b) Private works of a significant nature will be subject to approval by Council, and will incorporate appropriate project management and reporting processes;
- (c) Private works will be priced as per Council's adopted Schedule of Fees & Charges.
- (d) The Shire will carefully assess any risk associated with the undertaking of private work in accordance with the Shire's Risk Management Policy.

#### **2. RISK**

The Shire will exercise a high level of due diligence in the pricing and design of work and ensure contracts are written to ensure all costs are the responsibility of the external party.

### **ASSOCIATED DOCUMENTS**

Shire of Wandering Purchasing and Tender Policy

Shire of Wandering Records Keeping Plan and Policy

**12.2 Committees of Council**

<b>File Reference:</b>	<b>04.041.04112</b>
<b>Location:</b>	<b>N/A</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Lisa Boddy, Executive Assistant</b>
<b>Authorising Officer</b>	<b>Alan Hart, Chief Executive Officer</b>
<b>Date:</b>	<b>6 February 2024</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Nil</b>
<b>Previous Reference:</b>	<b>Item 11.1 Special Council Meeting 26 October 2023</b>

**Summary:**

At the Special Meeting of Council held on 26 October 2023 the external committees of Council members were updated. There is one update to be made.

**Background:**

At the Special Meeting of Council held on 26 October 2023 the following appointments were made to the external committees of Council:

## STANDING COMMITTEES OF COUNCIL

Audit Committee	All Elected Members
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## OTHER COMMITTEES

Committee	Meeting Schedule	Delegate 1	Delegate 2	Proxy
Central Wheatbelt WALGA Zone	Bi-monthly	Cr Turton	Cr Little	As required
Regional Road Group	Quarterly	Cr Turton	Cr Price	Cr Little
Secondary Freight Routes Group	As required	Cr Watts	Cr Turton	Cr Price
Voluntary Regional Organisation of Councils (VROC)	Quarterly	Cr Hansen	Cr Cowan	Cr Little
Bush Fire Advisory Committee	Twice yearly	Cr Cowan	Cr Hansen	Cr Price
Development Assessment Panel (DAP)	As required			
Peel Harvey Catchment Council	Bi-monthly	Cr Watts	Cr Hansen	Cr Jennings Cr Price
LEMC	Bi Monthly	Cr Turton	Cr Little	Cr Cowan
Worsley Alumina Community Liaison Committee	Quarterly	Cr Hansen	Cr Jennings	Cr Watts
Newmont Goldcorp Boddington Community Reference Group	Quarterly	Cr Watts	Cr Price	Cr Jennings
Wandering Community Centre Upgrade Committee	As Required	Cr Hansen	Cr Little	Cr Watts (Delegate 3)
	<i>Community Members</i>	Lee Muller	Darralyn Ebsary	Brendan Whitely
CEO Performance Review Committee	As Required	Ex Cr Parsons	Ex Cr Treasure	Nil

**Comment:**

The following update is required:

- Change to Secondary Freight Routes Group - Delegate 1 Cr Turton, Delegate 2 Cr Price, and Proxy Cr Watts

**Consultation:**

Nil.

**Statutory Environment:**

*Local Government Act 1995*

**Policy Implications:**

There are no current policy implications.

**Financial Implications:**

There are no financial implications.

**Strategic Implications:**

**Provide Strong Leadership**

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

**Risk Implications:**

Nil.

**Voting Requirements:**

Simple majority.

**050224 Moved: Cr G Hansen Seconded: Cr M Watts**

**Officer Recommendation:**

**That Council endorses the update of the appointment listed below:**

**OTHER COMMITTEES**

Committee	Meeting Schedule	Delegate 1	Delegate 2	Proxy
Secondary Freight Routes Group	As required	Cr Turton	Cr Price	Cr Watts

Carried 7/0

For: Cr Turton, Cr Little, Cr Cowan, Cr Hansen, Cr Jennings, Cr Price, Cr Watts.

Against: Nil



### 12.3 Review of the Wandering Community Resource Centre

<b>File Reference:</b>	<b>13.134.13421</b>
<b>Location:</b>	<b>N/A</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Alan Hart, Chief Executive Officer</b>
<b>Authorising Officer</b>	<b>Alan Hart, Chief Executive Officer</b>
<b>Date:</b>	<b>8 February 2024</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Wandering CRC Review Report</b>
<b>Previous Reference:</b>	<b>Nil</b>

#### **Summary:**

For Council to consider the recommendations in the Wandering Community Resource Centre (CRC) Review that was undertaken in 2023.

#### **Background:**

A review of the Wandering Community Resource Centre was undertaken in 2023. The purpose of the review was to determine if the services provided and the level of service was meeting the communities expectations and if there are any changes to the services provided and/or the level of service provided needs to alter.

#### **Comment:**

The review that was undertaken was done in two phases. Firstly there were two community meetings where members of the community had their direct input into the operations of the CRC. Following this a survey was drafted based on the input of the two community meetings. Copies of the survey were available at the CRC, on the Shire's Website and a copy was mailed to all mailboxes. A total of 48 participants took part in the review. Full details of what participants said are in the attached report.

Out of the review, five recommendations have been made. These recommendations are designed to ensure the continued operations of the CRC, to develop a plan to expand the CRC and to ensure that in the future, the community has continual input into the CRC's activities and operations.

#### **Consultation:**

Councillors  
Wandering Community

#### **Statutory Environment:**

N/A

#### **Policy Implications:**

N/A

#### **Financial Implications:**

The Wandering CRC is funded through a mix of grant and shire funds. In the 2023/24 year, the Shire committed \$77,000 towards the operations of the Wandering CRC.

**Strategic Implications:  
Provide Strong Leadership**

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community
People feel safe, connected and actively involved in the community	Facilitate and support activities that optimise use of our facilities

**Risk Implications:**

Nil

**Voting Requirements:**

Simple Majority

**060224 Moved: Cr R Cowan Seconded: Cr S Little**

**Officer Recommendation:**

**That Council receive the Wandering Community Resource Centre Review report and endorse the recommendations as detailed in the report.**

Carried 7/0

**For: Cr Turton, Cr Little, Cr Cowan, Cr Hansen, Cr Jennings, Cr Price, Cr Watts.**

**Against: Nil**



WANDERING  
AGRICULTURAL  
HALL 1896

Wandering Community  
Resource Centre

# REVIEW

2023



Wandering  
Community  
Resource  
Centre

*Your local connection*

## Executive Summary

The Wandering Community Resource Centre is a service provided by the Shire of Wandering and is partially funded through the Department of Primary Industries and Regional Development (DPIRD). The Wandering Community Resource Centre is one of 100 centres across Western Australia providing services, products and information to rural and remote communities.

The Wandering Community Resource Centre has been in operation since 2010 and has become a well-supported and valued service provider within the Wandering community.

The Wandering Community Resource Centre is a focal point for the community and provides the following services;

- Community Development
- Community Events
- Training and education programs
- Department of Transport and Licencing Services
- Government and Centrelink access services
- Wandering Public Library Services
- Public Computer & Internet access.
- Visitor and Tourist Information
- Wandering Collective
- Café

The Wandering Community Centre is housed in the Wandering Agricultural Hall, built in 1896. There is an extension to the rear of the building which is the kitchen, store and staff amenities. In recent years, the main entrance to the Wandering Community Resource Centre has been changed to the rear of the building and a universal access ramp has been installed. In 2022, the internal configuration of the CRC as changed support the entrance to the Wandering Community Resource Centre and customers entered to a reception Counter not the rear of the building. Other improvements to better support the operations of the Wandering Community Resource Centre included, Carpet, new library shelving.

In May 2022, the Community Resource Centre held the first of 2 CRC planning forums, these were the opportunity for community members to have their say on the future direction of the Wandering Community Resource Centre. The first meeting was well attended with 22 attendees. At that session participants provided their input using the SWAT approach.

The second community forum was held in July and 7 attended this forum , the details of the first session were on the walls to be reviewed and where added too.

In addition, in between the two forums, the feedback sheets where left on the wall for anyone to provide further comment.

Following this and from the information provided a survey was drafted and this was an online survey promoted on the CRC Facebook page and a paper survey which was mailed out to all mailboxes. It was also available to be completed at the Wandering Community Resource Centre.

The survey period commenced on the 21<sup>st</sup> September and concluded on the 12<sup>th</sup> October. 17 hardcopy surveys were returned, and 1 online survey was completed.

There was a clear indication that the community in general was satisfied with the services offered by the Wandering Community Resource Centre and there was nothing that indicated that the Wandering Community Resource needed to have a significant change in direction or services provided.

The survey data, which is detailed in this document did not recommend any significant changes to the current operations of the CRC. There were suggestions including running more programs and events, increased support and activities for seniors, support for community groups.

There were also concerns about the ongoing financial viability of the Wandering Community Resource Centre as it is heavily reliant on grants to continue operating and what would happen if that funding was to cease.

With regard to this, there were some specific questions relating to the ongoing sustainability of the Wandering Community Resource Centre and many of the participants supported a user pay approach to services provided, however, there needs to be acknowledgment that in some cases, participation can decrease when user fees are introduced, especially when the target participants generally have the least ability to pay for these services. A balance must be struck between what can be provided to the community at little or no cost and what is charged at full cost recovery.

Community Resource Centres, by their nature are run on a small resource budget, The Shire of Wandering supports the Wandering Community Resource Centre by subsidising the centre \$77,616 in the 2023/24 financial year.

The Wandering Community Resource Centre also provides services that Council would normally provide, and these include the provision of Community Development Services and Public Library Services. The Shire currently does not value these services that are provided by the Wandering Community Resource Centre and are not shown as a cost to the Shire and income to the Wandering Community Resource Centre. This is something that should be further investigated and costed to value these services and costs associated with undertaking them.

The staff at the Wandering Community Resource Centre continually look for grant opportunities to run programs and events, this is a vital part of their operations and supports providing these programs and events at little or no cost to the community. Whilst this is a time-consuming process and becoming more complicated due to the requirements of the funding organisations, this activity should be encouraged and needs to continue to provide these programs and events. It is also pleasing to note that the Wandering Community Resource Centre has been successful in obtaining a Traineeship grant for 2024 and the advertising and recruitment process for this position has commenced.

There has been commentary in the past and at the community workshops about the Wandering Community Resource providing services to community groups. This may take the form of providing financial services, secretarial services and grant writing services. With the current staffing levels in the Wandering Community Resource Centre at 1.2FTE this would be extremely difficult to achieve with their existing workload unless it was on a cost recovery basis and resources could be hired in to undertake these roles.

The building also needs to be discussed going forward and is it a suitable location for the Wandering Community Resource Centre in the future in its current form. Being an old Hall, it is suitable as a large meeting and activity space but for some of the services that are currently provided by the Wandering Community Resource Centre it is not so suitable. For example, as a Centrelink community hub, we should be providing an enclosed private space for clients of Centrelink can have a space where they can have confidential discussions with Centrelink officers.

Planning should commence on the built form of the Wandering Community Resource Centre, taking into account the services that will be provided in the future based on customer need and ensuring that as these services come onboard, the building can accommodate them. This could also include a plan to preserve the existing building as it continually requires ongoing repairs due to the age of the building. By having a plan in place and have it costed, when grant opportunities arise, the project is “shovel ready.”

At the workshops there was a suggestion that a working group be formed made up of community members to provide advice on the future direction of the Wandering Community Resource Centre. This idea has merit and should be explored. It would be prudent that should council agree to this, then a terms of reference for the working group be developed to ensure that the working group stay focussed on the issue.

I also want to acknowledge the hard work that the CRC staff members in undertaking the community consultation, facilitating the two workshops and collating the results from this and providing recommendations in relation to the future direction of the Wandering Community Resource Centre.

In reviewing the results from the community feedback there was no desire from the community to make significant changes to the operations of the Wandering Community Resource Centre. It was pleasing to see the number of community members that took part in the community consultation and the mood was positive and supportive of the services the Wandering Community Resource Centre provides.

From the review of the Wandering Community Resource Centre, the following recommendations are made;

1. That the Wandering Community Resource Centre advertise for expressions of interest for community members to be involved in an advisory committee for the Wandering Community Resource Centre and if there is sufficient interest, a term of reference be developed by Council.
2. Based on the results of the community consultation, no changes occur to the hours of operation or general operations of the Wandering Community Resource Centre
3. That Council consider as part of the 2024/25 budget process, committing funding towards a plan to expand the Wandering Community Resource Centre.
4. That where possible, programs and events operate on a cost recovery basis.
5. That a study be undertaken to determine how much of the staff daily activity could be allocated to traditional Council related activities and Community Resource Centre activities.

## WANDERING COMMUNITY RESOURCE CENTRE REVIEW

### **Why review the CRC?**

A full review of the CRC is vital to ensure it continues to meet the changing needs of the community in which it serves. The review enables staff, management and council to make informed decisions regarding service delivery and expected outcomes that enable the community to be connected, engaged, have access to quality learning opportunities, relevant information and social events and activities that help to reduce social isolation and increase the overall well-being of the community. A full review of the Wandering CRC hasn't been done in recent times. It will ensure we are investing in the right resources, services and activities that are supported and needed in the local community.

### **How is the CRC funded?**

The Wandering CRC is part of a network of CRC's operating across regional and remote communities in WA. The main funding body for the Wandering CRC is the Department of Primary Industries and Regional Development. The current contract with DPIRD is through to 2027. The CRC must deliver a certain range of activities and services to retain the funding. These are contractual obligations and are reported upon at regular intervals to the Department through various statistics and activity reporting. The contract amount only covers part of the overheads for the CRC service. The shortfall of overheads is funded through rates, grant funding and participant fees for activities. It is important we continue to find ways to ensure the CRC remains sustainable while delivering services and activities relevant to the community.

### **What we have done so far...**

The community was invited to attend two Planning Forum evenings and asked a range of questions and to comment on various aspects of the CRC and community. An online survey was also conducted and mailed to all post boxes in the shire and marketed through local online platforms.

Participants in the review process were asked a range of questions and also provided the opportunity to advise of other ideas for the CRC or community that they had.

The questions enabled us to see what we were doing right, what could change and what we weren't getting right.

### **Participant numbers:**

48 - across planning forums and surveys.

## **What we learned?**

While the CRC is delivering services and activities that customers are happy with, some additional types of activities were suggested.

There was no major changes that the community saw as needed to the services and activities delivered, although when asked if we needed to stop doing any of the current activities and services, the library service and transport agency was frequently mentioned.

The opportunity to have a CRC Working Group to meet quarterly, to discuss and help guide the ongoing direction of the CRC, most participants agreed it was needed and should be a good cross section of the community to ensure majority of sectors and demographics were represented.



# SWOT ANALYSIS

## Strengths, Weaknesses, Opportunities, Threats

### STRENGTHS

#### Results:

Provides opportunity for local groups to use premises.

Being here and open.

Community interested.

Staff helpful – keen to look for information people need.

Dedicated staff. Commitment.

Community engagement.

Focal point.

Community coordination.

Use of premises.

Information.

It provides local services.

Alana and Marina have a real commitment to provide the community with a wide variety and numerous activities and events. It's up to the community to support their efforts, which happens but could be better supported. The CRC is a vital part in connecting the community to the town to thrive, socially and mentally.

### WEAKNESSES

#### Results:

Financially vulnerable.

Short staffed and lack of relief supplied.

Funding can be withdrawn anytime.

Isolation. Shire population is limited as people go to Pingelly/Boddington.

Limited usage.

Local misinformation.

Local support.

Peoples expectations.

Unfortunately controlled by government funding to exist. Unknown existence.

Staff hours.

Isolated. Separate building.

Lack of visible attractive signage.

People not taking CRC seriously.

Proper signage is a must.

Not open Fridays for tourists.

Not being able to capture passing people with a mini tuckbox style food-drink service - would be handy if someone was able to run the kitchen side of the CRC with a variety of foods.

# SWOT ANALYSIS cont..

## Strengths, Weaknesses, Opportunities, Threats

### OPPORTUNITIES

#### Results:

More workshops such as: financial literacy/ superannuation, photography, star gazing night, coffee cake once week café. Endless possibilities based on what other CRC's do.

There are so many people in the shire that you never see at community functions due to proximity to other towns and Perth. Perhaps harness the power of rates notices to advertise our groups/activities or use the emails if allowed.

Decorations.

Information.

Community support.

Guest speakers – authors, areas of interest to locals.

Crafts – not done by craft group (spinning etc). Photography Club. Utilize locals strength.

Courses – agricultural, fire, writing your family history.

Help people (seniors) to fill in forms and apply for things online.

Various workshops.

History group.

Walk trail group.

Colourful mural on side of building facing toilet block – grant?

Local talent workshop.

BYO food to an event.

Local tourist information.

Seniors trips.

Volunteer recognition.

Dinner dance.

Maybe options for small line of groceries – essentials.

More advertising of things available here.

Without the CRC our community would slowly reduce into a non existent community. The CRC binds our community and future community.

Roles for community group committees - paid by club - secretary, treasurer roles.

### THREATS

#### Results:

Financially vulnerable.

Community support.

Activities are expensive and demographics mean added cost to community members and CRC.

Boddington.

Funding cuts.

Service cuts.

People leaving.

Lack of community support.

People not using the services.

Expectations of people.

Funding

## CURRENT CRC SERVICES AND ACTIVITIES

*What we currently do - do we keep doing it or stop doing it?*

### KEEP

#### **Results:**

Library.  
Wandering Collective.  
Alana and Marina.  
Kids activities.  
Community activities.  
Printing, copying.  
Increase café options.  
Centrelink – money for nothing.  
Free wifi.  
The Echo.  
Workshops.  
Public library.  
Transport.  
Local information.  
Keep all except licensing.  
Community space.  
Keep as is and add activities.  
Community register, joint shire and CRC new community member pack.  
Everything – just tweak every now and then.

### WHAT DO WE STOP DOING?

#### **Results:**

Stop complaining about the CRC – provide support instead – proactive.  
Library.  
Transport agency.

## CRC OPENING HOURS

*Friday, do we open or remain closed?*

### **Results**

The results on this were very split, with the main concern found to be around funding for the extra day and would the income brought in on the additional day cover the extra costs associated.

There was also no reason why, purpose or significant need clearly identified for Friday's being required or requested by the community and this would need to be identified to help make a final decision on whether the CRC remains as a four day a week service or moves to full-time.

Across the CRC Network at present there is a shift in hours of operation to many smaller CRC's, to assist them to remain financially viable.

There was suggestions regarding a volunteer run cafe service on the Friday, to accommodate tourists during peak seasons and long weekends, but the continual availability of volunteers was a threat and it would need to operate at reduced hours for that day should volunteers be responsible.

Transport was a service that was considered to be needed on the additional day, but also Transport is a service that was flagged as one that could go in time due to the increasing of online services with the Department and a reduced need for face to face services. The staffing costs and time to facilitate this service was also questioned in regard to the balance of staff time/cost to the income from the agency. This alone would not be considered a high category need from the community to warrant an extra day of operating.

## Partnership with Shire of Wandering

For the CRC to function well and deliver optimum services and activities, it needs to have a mutually beneficial partnership with the Shire of Wandering to ensure the community, management and council are all on the same page regarding the direction, output and expected deliverables.

All participants agreed this partnership should remain and should be further explored as to how both parties can work more cohesively together.

Suggestions such as the CRC being a 'contractor' for the Shire to deliver marketing, desktop publishing and other services to which the Shire pays the CRC for, reducing the need for more shire staff and bolstering the CRC output.

## POTENTIAL PARTNERSHIPS

### Results:

Run markets.

Run workshops.

Partner Premium Grains.

Partner with all community groups.

## CRC SUSTAINABILITY

The sustainability of the CRC is important to ensure it can remain as a valued service within our community. Currently the CRC is mainly funded through the Department of Primary Industries and Regional Development through the delivery of contracted services and the Shire of Wandering through rates and budget allocation. To increase the output of the CRC and enable it to be resourced accordingly, we need to closely review the long term financial viability of the CRC. Financial viability of the CRC will rely on less free activities and events and introducing a user pays model.

### Results:

User contribution.

User pays.

Increase costs.

Community groups free. Others cover the cost of the event.

Consider concessions.

Agree with user pays.

People generally don't mind if cost is reasonable.

User pays for workshops and activities.

Paid workshops and activities.

User pays – reasonable charges.

User pays – however this also deters participation).

Perhaps local sponsorship.

Pay for printed Echo.

Nominal charge for meeting space to help cover overheads.

# CRC Working Group

## Results

Most participants agreed this would be of significant benefit to the CRC going forward and ensure it remains meeting the needs of the community. One survey received was not in support of the Working Group, voting 'no' and providing the feedback of - '*Alana is appointed manager at the CRC for a reason. Her voice should be heard.*'

The working group opportunity should be advertised to for expressions of interest. The objectives of what the group would be primarily required to achieve would need to be advised of prior to the commencement of the first meeting. The following was suggested: collect info and advisory, be part of regular reviews. Budget recommendations could be in line with the review and community feedback obtained throughout the year.

Representatives would be sought from a cross section of the community including business representatives, community group, seniors and general community.

We asked participants at the 2nd Planning Forum evening - how often do we review the review and subsequent plans that come from the initial review process. The result was to review once a year at the Working Group, every 18 months go back to the community for an update and complete a review every 2 years to ensure it lines up with budget and other important timeframes. The review should be reviewed also as necessary and this may be for contractual obligations with DPIRD or other opportunities that may arise.

The review process should be done through a combination of: surveys and in person, as per the original process.

## OTHER COMMENTS/ACTIVITY/EVENT SUGGESTIONS

### Results:

Wing person night (couples bring single friend – social)

Rock n roll night – lesson on night.

Dance.

Yoga.

Walking. CRC could open Café for community chat after.

Foodbank.

More funding provided by bigger groups – eg. Lions.

Progress dinner with willing hosts and hire bus.

Meet a stranger or interview a community member about their life and publish in Echo.

Photography.

Financial literacy for women inc. financial abuse superannuation.

Tool workshops for women.

Investor club.

Op shop.

Formal ball.

Run markets.

Run workshops.

Partner Premium Grains.

Partner with all community groups.

Cabaret / Disco.

Card games day/night.

Murder mystery night.

Genealogy.

Treasure hunt.

Quiz night.

On line courses.

Computers for seniors.

Ipads for seniors.

Stay in current location but with better signage.

What do we do with the building if the CRC is not using it – historical value. Also the consideration of more buildings to maintain should another building be sought for the CRC.

Attracting tourists and making them stay is a challenge ideas:

café to open with more food and rink options

small shop to cater for visitors – challenge is storage and supply for this

Signage

tourism booklets

The CRC should continue to use the building due to the facelift and upgrade, just organise painting for the outside of the building and a giant mural on one wall.

# Where To From Here?

## **Focus 1**

### **CRC Working Group**

The development of the CRC Working Group would ensure the information captured throughout the Review process is not lost and used in a valuable way to assist the CRC to continue to meet the needs of the community. It is important to provide services and activities that the community will attend and support, due to attendance being one of the primary statistics reported against for funding contracts. Providing relevant services and activities is also imperative to keep the community engaged and supporting the CRC and giving them a 'go to' place they feel safe, heard, respected and catered for.

## **Focus 2**

### **Financial Sustainability**

The need to move the CRC towards a complete user pays model and reduce the 'free' activities was identified as important to ensure the CRC remains within the community. Fundraising opportunities were identified that could be utilised to raise money towards to rising costs of the building and enable more staff to be employed for the CRC to help meet the demand on the service and keep the CRC moving forward to become a vibrant and well utilised facility.

## **Focus 3**

### **Partnerships**

Partner with groups with resources that enable activities - such as the Wandering Camp Out community bus to host Seniors outings and trips to concerts and other one off events that come to Perth, this will attract more participation and share the costs and demand on human resources to deliver activities.

The partnership with the Shire of Wandering should be continued and developed further to help meet community and strategic plans. The CRC should be the 'face' of the community and should be encouraged and supported to be a more substantial service provider for the wider community. The lack of available staff at times was identified as an issue, but through more financial stability and support this could be resolved.

## **Focus 4**

### **Signage - Visibility - Community Awareness**

Increase visible and attractive signage around and on the CRC building.

Utilise rates notices to market the CRC services.

Tourism maps and information to promote the CRC and other local groups and businesses.

Increase delivery of Echo



## SWOT ANALYSIS cont.

Strengths, Weaknesses, Opportunities, Threats

### OPPORTUNITIES

- From our Weaknesses, how can we turn them into Strengths?
- From our Strengths, how can we turn them into Opportunities?
- How can we improve?
- What can we do to better serve our community?
- Are we allocating resources effectively?
- Is there budget, tools, or other resources that we're not leveraging to full capacity?
- How do we better partner with our local people, groups, businesses and other stakeholders?

#### Some of the results from the Planning Forum events:

More workshops such as: financial literacy/ superannuation, photography, star gazing night, coffee cake once week café. Endless possibilities based on what other CRC's do. There are so many people in the shire that you never see at community functions due to proximity to other towns and Perth. Perhaps harness the power of rates notices to advertise our groups/activities or use the emails if allowed. Decorations. Information. Community support. Guest speakers - authors, areas of interest to locals. Crafts - not done by craft group (spinning etc). Photography Club. Utilize locals strength. Courses - agricultural, fire, writing your family history. Help people (seniors) to fill in forms and apply for things online. Various workshops. History group. Walk trail group. Colourful mural on side of building facing toilet block - grant? Local talent workshop. BYO food to an event. Local tourist information. Seniors trips. Volunteer recognition. Dinner dance. Maybe options for small line of groceries - essentials. More advertising of things available here.

outdoor events

### THREATS

- What can prevent us from doing our best, being better, taking more opportunities?
- What's in the local area that can hinder our progress?
- Future plans or other organisations, investors, developers.
- Economy
- Demographics

#### Some of the results from the Planning Forum events:

Financially vulnerable. Community support. Activities are expensive and demographics mean added cost to community members and CRC. Boddington. Funding cuts. Service cuts. People leaving. Lack of community support. People not using the services. Expectations of people.

## CURRENT CRC SERVICES AND ACTIVITIES

What we currently do - do we keep doing it or stop doing it?

During this review process it is important that we keep in mind the financial implications of providing services and activities. With limited funding and resources, we need to use what we have to deliver the best results for the overall community. If we do more, we need more resources - human resources and possible equipment and most of these will come at a cost. If we need to look at prioritising what we do, then we need to make sure we keep only what is needed and utilised regularly. Effective resource management is important to ensure the CRC becomes sustainable for the future.

### KEEP

- What do we keep doing?
- Think of current services, activities and events?

#### Some of the results from the Planning Forum events:

Library. Wandering Collective. Alana and Marina. Kids activities. Community activities. Printing, copying. Increase café options. Centrelink - money for nothing. Free wifi. The Echo. Workshops. Public library. Transport. Local information. Keep all except licensing. Community space. Keep as is and add activities. Community register, joint shire and CRC new community member pack.

### WHAT DO WE STOP DOING?

- What can we stop doing?
- Think of current services, activities and events?

#### Some of the results from the Planning Forum events:

Library. Transport agency.

## BIGGER, LONG TERM PROJECTS AND PARTNERSHIPS

- Time to think long term and big picture - The Whole Community.
- These can be 5 year plans.

Longevity of the CRC Building. If the CRC isn't using it, what would its purpose be - historical value. A cost to maintain more buildings should the CRC move into another premises new/refurbished.

- Events
- Clubs and groups
- Other facilities
- Comments:

### CRC OPENING HOURS

Friday, do we open or remain closed?

The Wandering CRC currently opens Monday - Thursday. The community is asked if they would like the CRC to be open on Fridays and if so what services would be available. For this to be a viable option, the CRC would need to be regularly utilised on the additional day as this extra day will come at a cost to rate payers.

Open Friday  Stay closed

Services: All  Selected

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### CRC Working Group

The CRC Working Group would be made up of representatives from the community to come together to discuss the direction of the CRC, its activities, partnerships, outreach programs and community development. This group would not have decision making powers as final decisions for the CRC are made by the CEO and Council. The group would be a 'steering committee' type set-up and would put forward recommendations.

Do you support the idea of a CRC Working Group: YES  NO

Comments:

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### Partnership with Shire of Wandering

For the CRC to function well and deliver optimum services and activities, it needs to have a mutually beneficial partnership with the Shire of Wandering to ensure the community, management and council are all on the same page regarding the direction, output and expected deliverables.

Comments:

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### SWOT ANALYSIS

Strengths, Weaknesses, Opportunities, Threats

#### STRENGTHS

- What we do right?
- What is our CRC and Community good at?
- What do we have to offer others?
- When we talk about our community to others, what's the most positive thing we mention?

#### Some of the results from the Planning Forum events:

- Provide opportunity for local groups to use premises. Being here and open.
- Community interested. Staff helpful - keen to look for information people need.
- Dedicated staff. Commitment. Community engagement.
- Focal point. Community coordination. Use of premises. Information. It provides local services.

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#### WEAKNESSES

- What could our CRC and Community do better?
- What are the most negative attributes of our CRC and Community?
- What problems or complaints are often mentioned?
- Why do people not attend activities or use services?
- What resources do we need to turn some of these weaknesses around?

#### Some of the results from the Planning Forum events:

- Financially vulnerable. Short staffed and lack of relief supplied. Funding can be withdrawn anytime.
- Isolation. Shire population is limited as people go to Pingelly/Boddington.
- Limited usage. Local misinformation. Local support. Peoples expectations. Unfortunately controlled by government funding to exist. Unknown existence. Staff hours. Isolated. Separate building.
- Lack of visible attractive signage. People not taking CRC seriously. Hours open, needs to be more.

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## WANDERING COMMUNITY RESOURCE CENTRE REVIEW

*Your input is important!*

### Why review the CRC?

Your input into the future of the Wandering CRC is vital to ensure it continues to meet the changing needs of the community in which it serves. A full review of the CRC will enable staff, management and council to make informed decisions regarding service delivery and expected outcomes that enable the community to be connected, engaged, have access to quality learning opportunities, relevant information and social events and activities that help to reduce social isolation and increase the overall well-being of the community. A full review of the Wandering CRC hasn't been done in recent times. A review will ensure we are investing in the right resources, services and activities that are supported and needed in the local community.

### How is the CRC funded?

The Wandering CRC is part of a network of CRC's operating across regional and remote communities in WA. The main funding body for the Wandering CRC is the Department of Primary Industries and Regional Development. The current contract with DPIRD is through to 2027. The CRC must deliver a certain range activities and services to retain the funding. These are contractual obligations and are reported upon at regular intervals to the Department through various statistics and activity reporting. The contract amount only covers part of the staff wages. The shortfall of overheads is funded through rates, grant funding and participant fees for activities. It is important we continue to find ways to ensure the CRC remains sustainable while delivering services and activities relevant to the community.

### What we have done so far...

The community has been invited to attend two Planning Forum evenings so far and asked a range of questions and to comment on various aspects of the CRC and community. Throughout this booklet you will find a selection of responses obtained to help you get thinking. All responses will form part of the final Review document that will be presented to Council and to the Community once the process has been completed. The final Review document will lead the way for strategic and yearly plans.

We welcome your feedback, ideas and thoughts on the way forward for this important service in our community.

Please complete this review form and return to the CRC by **Thursday 12th October 2023**.

Forms can be dropped at the CRC -  
**18 Watts Street, Wandering** or emailed to [crc@wandering.wa.gov.au](mailto:crc@wandering.wa.gov.au)

We look forward to receiving your responses.

## POTENTIAL PARTNERSHIPS

Partnerships are important in small towns to ensure we can deliver projects and activities effectively and efficiently by sharing resources, while remaining beneficial to other groups and organisations.

Partnerships can also be with individuals who have skills we can utilise or help the CRC in other areas.

### Some of the results from the Planning Forum events:

Run markets. Run workshops. Partner premium grains. Partner with all community groups.

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## CRC SUSTAINABILITY

The sustainability of the CRC is important to ensure it can remain as a valued service within our community. Currently the CRC is mainly funded through the Department of Primary Industries and Regional Development through the delivery of contracted services and the Shire of Wandering through rates and budget allocation. To increase the output of the CRC and enable it to be resourced accordingly, we need to closely review the long term financial viability of the CRC. Financial viability of the CRC will rely on less free activities and events and introducing a user pays model.

### Some of the results from the Planning Forum events:

User contribution. User pays. Increase costs. Community groups free. Others cover the cost of the event. Consider concessions. Agree with user pays. People generally don't mind if cost is reasonable.

User pays for workshops and activities. Paid workshops and activities. User pays – reasonable charges.

User pays – however this also deters participation). Perhaps local sponsorship.

Do you support the move to a user pays model for all activities and events to assist the the CRC to be more financially viable and rely less on rates and budget allocation?

YES

NO

Comments:

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**OTHER COMMENTS/ACTIVITY/EVENT SUGGESTIONS**

- Do you have any other suggestions, feedback, ideas?
- And, Tourism for Wandering - how do we attract more tourists, how do we better cater for them when they visit?

**Some of the results from the Planning Forum events:**

Wing person night (couples bring single friend – social)  
Rock n roll night – lesson on night. Dance. Yoga. Walking. CRC could open Café for community chat after.  
Foodbank. More funding provided by bigger groups – eg. Lions.  
Progress dinner with willing hosts and hire bus. Meet a stranger or interview a community member about their life and publish in Echo. Photography. Financial literacy for women inc. financial abuse superannuation. Tool workshops for women. Investor club. Op shop. Formal ball. Run markets. Run workshops. Partner Premium Grains. Partner with all community groups. Cabaret / Disco.  
Card games day/night. Murder mystery night. Genealogy. Treasure hunt. Quiz night. On line courses. Computers for seniors. Ipads for seniors.

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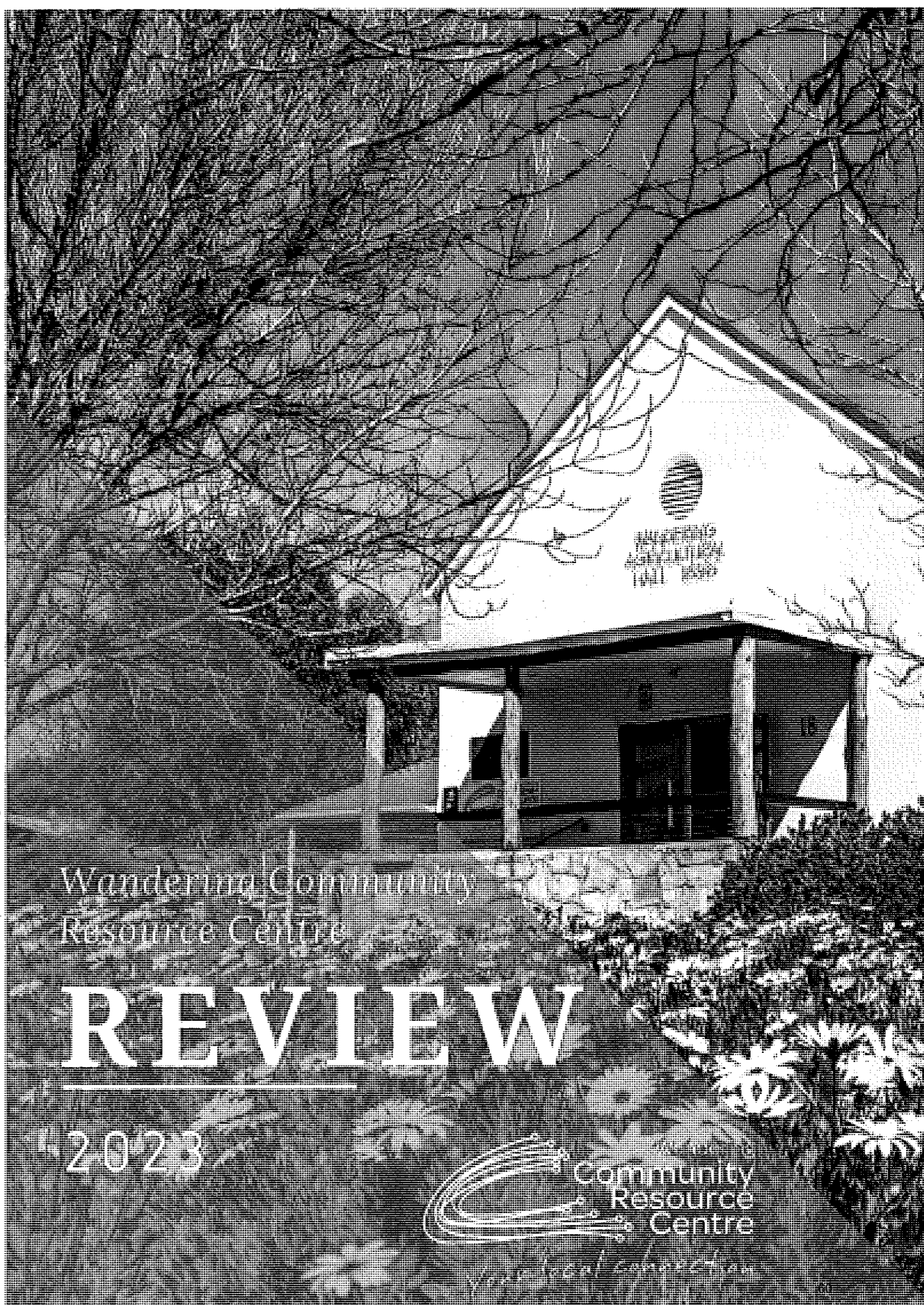
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Thank you for taking the time to complete the survey.

PLEASE RETURN YOUR COMPLETED SURVEY TO THE WANDERING CRC  
18 WATTS STREET, WANDERING  
OR SCAN AND EMAIL TO: [CRC@WANDERING.WA.GOV.AU](mailto:CRC@WANDERING.WA.GOV.AU)  
BY 12th OCTOBER 2023.  
OR COMPLETE ONLINE AT:  
<https://www.surveymonkey.com/r/WD36YNP>  
or scan QR code



## SWOT ANALYSIS cont..

Strengths, Weaknesses, Opportunities, Threats

### OPPORTUNITIES

- From our Weaknesses, how can we turn them into Strengths?
- From our Strengths, how can we turn them into Opportunities?
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Movie nights for adults, not just always kids movies.

### THREATS

- What can prevent us from doing our best, being better, taking more opportunities?
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- Economy
- Demographics

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- What can we stop doing?
- Think of current services, activities and events?

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## BIGGER, LONG TERM PROJECTS AND PARTNERSHIPS

- Time to think long term and big picture - The Whole Community.
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- Events
- Clubs and groups
- Other facilities
- Comments:

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Do you support the idea of a CRC Working Group: YES  NO

Comments:

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### Partnership with Shire of Wandering

For the CRC to function well and deliver optimum services and activities, it needs to have a mutually beneficial partnership with the Shire of Wandering to ensure the community, management and council are all on the same page regarding the direction, output and expected deliverables.

Comments:

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### SWOT ANALYSIS

Strengths, Weaknesses, Opportunities, Threats

#### STRENGTHS

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- What is our CRC and Community good at?
- What do we have to offer others?
- When we talk about our community to others, what's the most positive thing we mention?

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- Community interested. Staff helpful - keen to look for information people need.
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#### WEAKNESSES

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- What are the most negative attributes of our CRC and Community?
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- Lack of visible attractive signage. People not taking CRC seriously. Hours open, needs to be more.

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## WANDERING COMMUNITY RESOURCE CENTRE REVIEW

*Your input is important!*

### Why review the CRC?

Your input into the future of the Wandering CRC is vital to ensure it continues to meet the changing needs of the community in which it serves. A full review of the CRC will enable staff, management and council to make informed decisions regarding service delivery and expected outcomes that enable the community to be connected, engaged, have access to quality learning opportunities, relevant information and social events and activities that help to reduce social isolation and increase the overall well-being of the community. A full review of the Wandering CRC hasn't been done in recent times. A review will ensure we are investing in the right resources, services and activities that are supported and needed in the local community.

### How is the CRC funded?

The Wandering CRC is part of a network of CRC's operating across regional and remote communities in WA. The main funding body for the Wandering CRC is the Department of Primary Industries and Regional Development. The current contract with DPIRD is through to 2027. The CRC must deliver a certain range activities and services to retain the funding. These are contractual obligations and are reported upon at regular intervals to the Department through various statistics and activity reporting. The contract amount only covers part of the staff wages. The shortfall of overheads is funded through rates, grant funding and participant fees for activities. It is important we continue to find ways to ensure the CRC remains sustainable while delivering services and activities relevant to the community.

### What we have done so far...

The community has been invited to attend two Planning Forum evenings so far and asked a range of questions and to comment on various aspects of the CRC and community. Throughout this booklet you will find a selection of responses obtained to help you get thinking. All responses will form part of the final Review document that will be presented to Council and to the Community once the process has been completed. The final Review document will lead the way for strategic and yearly plans.

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## POTENTIAL PARTNERSHIPS

Partnerships are important in small towns to ensure we can deliver projects and activities effectively and efficiently by sharing resources, while remaining beneficial to other groups and organisations.

Partnerships can also be with individuals who have skills we can utilise or help the CRC in other areas.

### Some of the results from the Planning Forum events:

Run markets. Run workshops. Partner premium grains. Partner with all community groups.

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## CRC SUSTAINABILITY

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### Some of the results from the Planning Forum events:

User contribution. User pays. Increase costs. Community groups free. Others cover the cost of the event. Consider concessions. Agree with user pays. People generally don't mind if cost is reasonable.

User pays for workshops and activities. Paid workshops and activities. User pays – reasonable charges.

User pays – however this also deters participation). Perhaps local sponsorship.

Do you support the move to a user pays model for all activities and events to assist the the CRC to be more financially viable and rely less on rates and budget allocation?

YES

NO

Comments:

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**OTHER COMMENTS/ACTIVITY/EVENT SUGGESTIONS**

- Do you have any other suggestions, feedback, ideas?
- And, Tourism for Wandering - how do we attract more tourists, how do we better cater for them when they visit?

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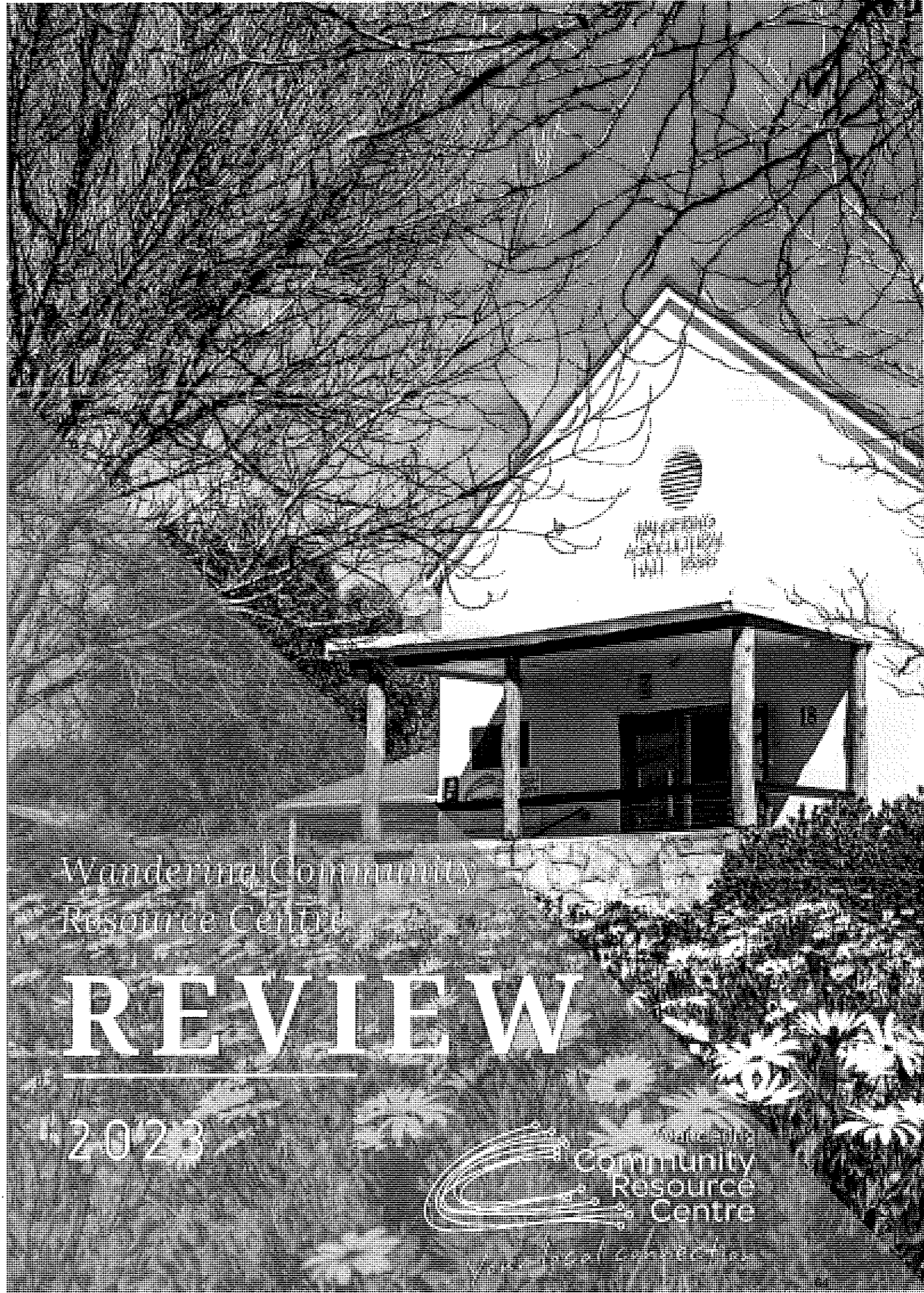
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## SWOT ANALYSIS cont.

Strengths, Weaknesses, Opportunities, Threats

### OPPORTUNITIES

- From our Weaknesses, how can we turn them into Strengths?
- From our Strengths, how can we turn them into Opportunities?
- How can we improve?
- What can we do to better serve our community?
- Are we allocating resources effectively?
- Is there budget, tools, or other resources that we're not leveraging to full capacity?
- How do we better partner with our local people, groups, businesses and other stakeholders?

#### Some of the results from the Planning Forum events:

More workshops such as: financial literacy/ superannuation, photography, star gazing night, coffee cake once week café. Endless possibilities based on what other CRC's do. There are so many people in the shire that you never see at community functions due to proximity to other towns and Perth. Perhaps harness the power of rates notices to advertise our groups/activities or use the emails if allowed. Decorations. Information. Community support. Guest speakers - authors, areas of interest to locals. Crafts - not done by craft group (spinning etc). Photography Club. Utilize locals strength. Courses - agricultural, fire, writing your family history. Help people (seniors) to fill in forms and apply for things online. Various workshops. History group. Walk trail group. Colourful mural on side of building facing toilet block - grant? Local talent workshop. BYO food to an event. Local tourist information. Seniors trips. Volunteer recognition. Dinner dance. Maybe options for small line of groceries - essentials. More advertising of things available here.

### THREATS

- What can prevent us from doing our best, being better, taking more opportunities?
- What's in the local area that can hinder our progress?
- Future plans or other organisations, investors, developers.
- Economy
- Demographics

#### Some of the results from the Planning Forum events:

Financially vulnerable. Community support. Activities are expensive and demographics mean added cost to community members and CRC. Boddington. Funding cuts. Service cuts. People leaving. Lack of community support. People not using the services. Expectations of people.

## CURRENT CRC SERVICES AND ACTIVITIES

What we currently do - do we keep doing it or stop doing it?

During this review process it is important that we keep in mind the financial implications of providing services and activities. With limited funding and resources, we need to use what we have to deliver the best results for the overall community. If we do more, we need more resources - human resources and possible equipment and most of these will come at a cost. If we need to look at prioritising what we do, then we need to make sure we keep only what is needed and utilised regularly. Effective resource management is important to ensure the CRC becomes sustainable for the future.

### KEEP

- What do we keep doing?
- Think of current services, activities and events?

#### Some of the results from the Planning Forum events:

Library. Wandering Collective. Alana and Marina. Kids activities. Community activities. Printing, copying. Increase café options. Centrelink - money for nothing. Free wifi. The Echo. Workshops. Public library. Transport. Local information. Keep all except licensing. Community space. Keep as is and add activities. Community register, joint shire and CRC new community member pack.

### WHAT DO WE STOP DOING?

- What can we stop doing?
- Think of current services, activities and events?

#### Some of the results from the Planning Forum events:

Library. Transport agency.

## BIGGER, LONG TERM PROJECTS AND PARTNERSHIPS

- Time to think long term and big picture - The Whole Community.
- These can be 5 year plans.

Longevity of the CRC Building. If the CRC isn't using it, what would its purpose be - historical value. A cost to maintain more buildings should the CRC move into another premises new/refurbished.

- Events
- Clubs and groups
- Other facilities
- Comments:

stay in current location

### CRC OPENING HOURS

*Friday, do we open or remain closed?*

The Wandering CRC currently opens Monday - Thursday. The community is asked if they would like the CRC to be open on Fridays and if so what services would be available. For this to be a viable option, the CRC would need to be regularly utilised on the additional day as this extra day will come at a cost to rate payers.

Open Friday  Stay closed

Services: All  Selected

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### CRC Working Group

The CRC Working Group would be made up of representatives from the community to come together to discuss the direction of the CRC, its activities, partnerships, outreach programs and community development. This group would not have decision making powers as final decisions for the CRC are made by the CEO and Council. The group would be a 'steering committee' type set-up and would put forward recommendations.

Do you support the idea of a CRC Working Group: YES  NO

Comments:

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### Partnership with Shire of Wandering

For the CRC to function well and deliver optimum services and activities, it needs to have a mutually beneficial partnership with the Shire of Wandering to ensure the community, management and council are all on the same page regarding the direction, output and expected deliverables.

Comments:

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### SWOT ANALYSIS

*Strengths, Weaknesses, Opportunities, Threats*

#### STRENGTHS

- What we do right?
- What is our CRC and Community good at?
- What do we have to offer others?
- When we talk about our community to others, what's the most positive thing we mention?

#### Some of the results from the Planning Forum events:

- Provide opportunity for local groups to use premises. Being here and open.
- Community interested. Staff helpful - keen to look for information people need.
- Dedicated staff. Commitment. Community engagement.
- Focal point. Community coordination. Use of premises. Information. It provides local services.

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#### WEAKNESSES

- What could our CRC and Community do better?
- What are the most negative attributes of our CRC and Community?
- What problems or complaints are often mentioned?
- Why do people not attend activities or use services?
- What resources do we need to turn some of these weaknesses around?

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- Limited usage. Local misinformation. Local support. Peoples expectations. Unfortunately controlled by government funding to exist. Unknown existence. Staff hours. Isolated. Separate building.
- Lack of visible attractive signage. People not taking CRC seriously. Hours open, needs to be more.

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## WANDERING COMMUNITY RESOURCE CENTRE REVIEW

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## POTENTIAL PARTNERSHIPS

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Partnerships can also be with individuals who have skills we can utilise or help the CRC in other areas.

### Some of the results from the Planning Forum events:

Run markets. Run workshops. Partner premium grains. Partner with all community groups.

community groups  
host markets

## CRC SUSTAINABILITY

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User pays - however this also deters participation). Perhaps local sponsorship.

Do you support the move to a user pays model for all activities and events to assist the the CRC to be more financially viable and rely less on rates and budget allocation?

YES

NO

Comments:

user pays workshops and activities.  
community groups free

## OTHER COMMENTS/ACTIVITY/EVENT SUGGESTIONS

- Do you have any other suggestions, feedback, ideas?
- And, Tourism for Wandering - how do we attract more tourists, how do we better cater for them when they visit?

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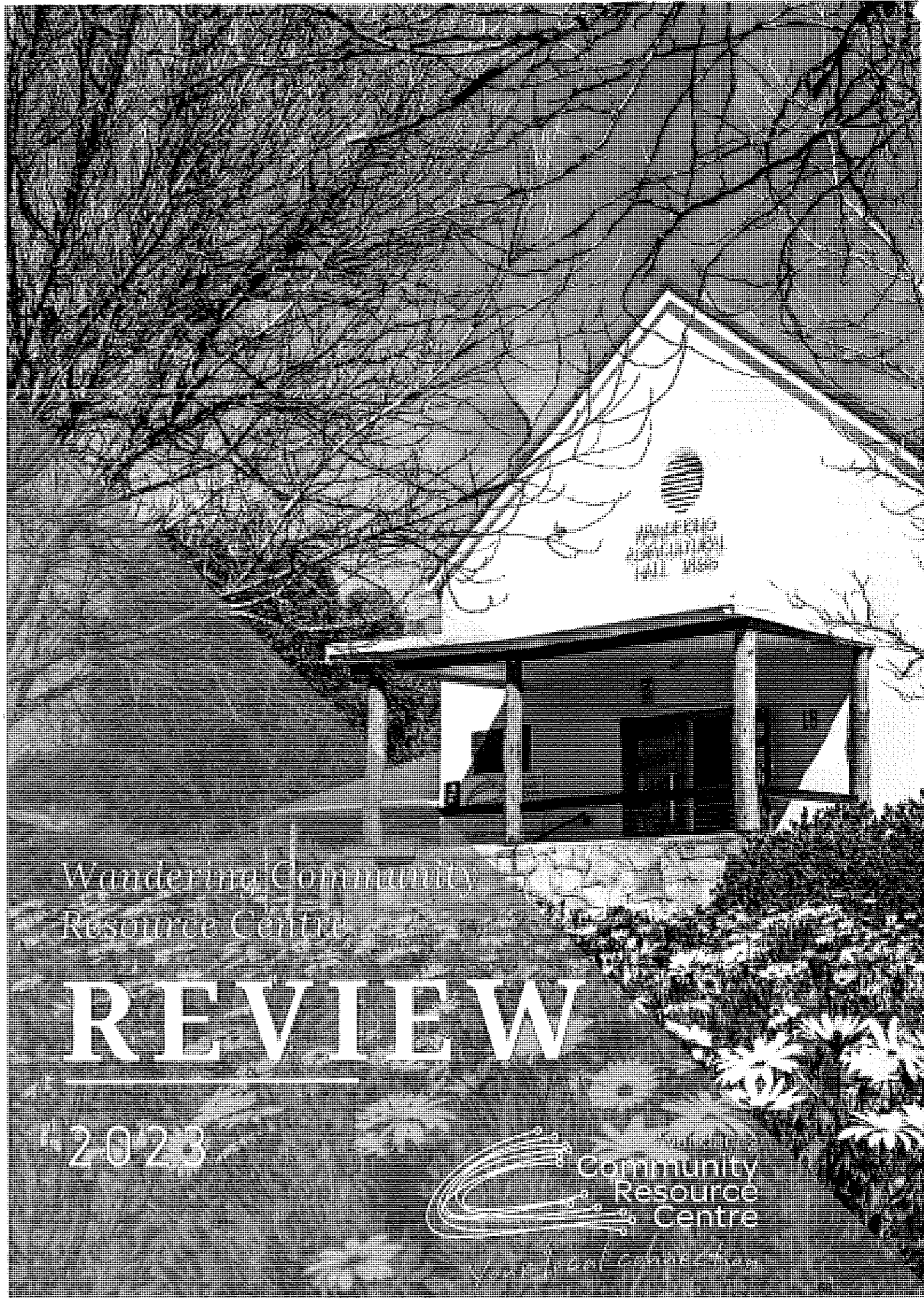
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## SWOT ANALYSIS cont..

Strengths, Weaknesses, Opportunities, Threats

### OPPORTUNITIES

- From our Weaknesses, how can we turn them into Strengths?
- From our Strengths, how can we turn them into Opportunities?
- How can we improve?
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Without the CRC our community would slowly reduce into a non-existent community. The CRC binds our community and future community

### THREATS

- What can prevent us from doing our best, being better, taking more opportunities?
- What's in the local area that can hinder our progress?
- Future plans or other organisations, investors, developers.
- Economy
- Demographics

#### Some of the results from the Planning Forum events:

Financially vulnerable. Community support. Activities are expensive and demographics mean added cost to community members and CRC. Boddington. Funding cuts. Service cuts. People leaving. Lack of community support. People not using the services. Expectations of people.

Funding - obviously

## CURRENT CRC SERVICES AND ACTIVITIES

What we currently do - do we keep doing it or stop doing it?

During this review process it is important that we keep in mind the financial implications of providing services and activities. With limited funding and resources, we need to use what we have to deliver the best results for the overall community. If we do more, we need more resources - human resources and possible equipment and most of these will come at a cost. If we need to look at prioritising what we do, then we need to make sure we keep only what is needed and utilised regularly. Effective resource management is important to ensure the CRC becomes sustainable for the future.

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Everything, just tweak every now and then

### WHAT DO WE STOP DOING?

- What can we stop doing?
- Think of current services, activities and events?

#### Some of the results from the Planning Forum events:

Library. Transport agency.

Stop whinging about CRC

## BIGGER, LONG TERM PROJECTS AND PARTNERSHIPS

- Time to think long term and big picture - The Whole Community.
- These can be 5 year plans.

Longevity of the CRC Building. If the CRC isn't using it, what would its purpose be - historical value. A cost to maintain more buildings should the CRC move into another premises new/refurbished.

- Events
- Clubs and groups
- Other facilities

### Comments:

The CRC should continue to use the building due to the facelift and upgrade, just organise painting for the outside of the building and a giant mural on one wall

### CRC OPENING HOURS

Friday, do we open or remain closed?

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Open Friday  Stay closed

Services: All  Selected

Opening hours 9:30 - 2:30 every day  
One day open to 4:30

### CRC Working Group

The CRC Working Group would be made up of representatives from the community to come together to discuss the direction of the CRC, its activities, partnerships, outreach programs and community development. This group would not have decision making powers as final decisions for the CRC are made by the CEO and Council. The group would be a 'steering committee' type set-up and would put forward recommendations.

Do you support the idea of a CRC Working Group: YES  NO

Comments: Alana is appointed manager of CRC for a reason. Her voice should be heard.

### Partnership with Shire of Wandering

For the CRC to function well and deliver optimum services and activities, it needs to have a mutually beneficial partnership with the Shire of Wandering to ensure the community, management and council are all on the same page regarding the direction, output and expected deliverables.

Comments:

### SWOT ANALYSIS

Strengths, Weaknesses, Opportunities, Threats

#### STRENGTHS

What we do right?  
What is our CRC and Community good at?  
What do we have to offer others?  
When we talk about our community to others, what's the most positive thing we mention?

#### Some of the results from the Planning Forum events:

Provide opportunity for local groups to use premises. Being here and open.  
Community interested. Staff helpful - keen to look for information people need.  
Dedicated staff. Commitment. Community engagement.  
Focal point. Community coordination. Use of premises. Information. It provides local services.

Alana and Mainer have a real commitment to provide the community with a wide variety and numerous activities and events. Its up to the community to support their efforts, which happens but could be better supported. The CRC is a vital part in connecting the community to the town to thrive socially and mentally.

#### WEAKNESSES

What could our CRC and Community do better?  
What are the most negative attributes of our CRC and Community?  
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Limited usage. Local misinformation. Local support. Peoples expectations. Unfortunately controlled by government funding to exist. Unknown existence. Staff hours. Isolated. Separate building.  
Lack of visible attractive signage. People not taking CRC seriously. Hours open, needs to be more.

Proper signage is a must.  
Not open Friday for tourists  
Not being able to capture passing people with a mini truckstop style food/drink service - Would be handy if someone was able to run the kitchen side of the CRC with a variety of foods.

## WANDERING COMMUNITY RESOURCE CENTRE REVIEW

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User pays - however this also deters participation). Perhaps local sponsorship.

Do you support the move to a user pays model for all activities and events to assist the the CRC to be more financially viable and rely less on rates and budget allocation?

YES  NO

Comments:

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## OTHER COMMENTS/ACTIVITY/EVENT SUGGESTIONS

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Card games day/night. Murder mystery night. Genealogy. Treasure hunt. Quiz night. On line courses. Computers for seniors. I pads for seniors.

Attracting tourists we have but making them stop and stay is the difficult one.

- cafe to open with more food / drink options
- small shop to cater for visitors
- signage
- tourism booklets at caravan park / cabins etc
- what to do, where to go information (all year round)

Thank you for taking the time to complete the survey.

PLEASE RETURN YOUR COMPLETED SURVEY TO THE WANDERING CRC

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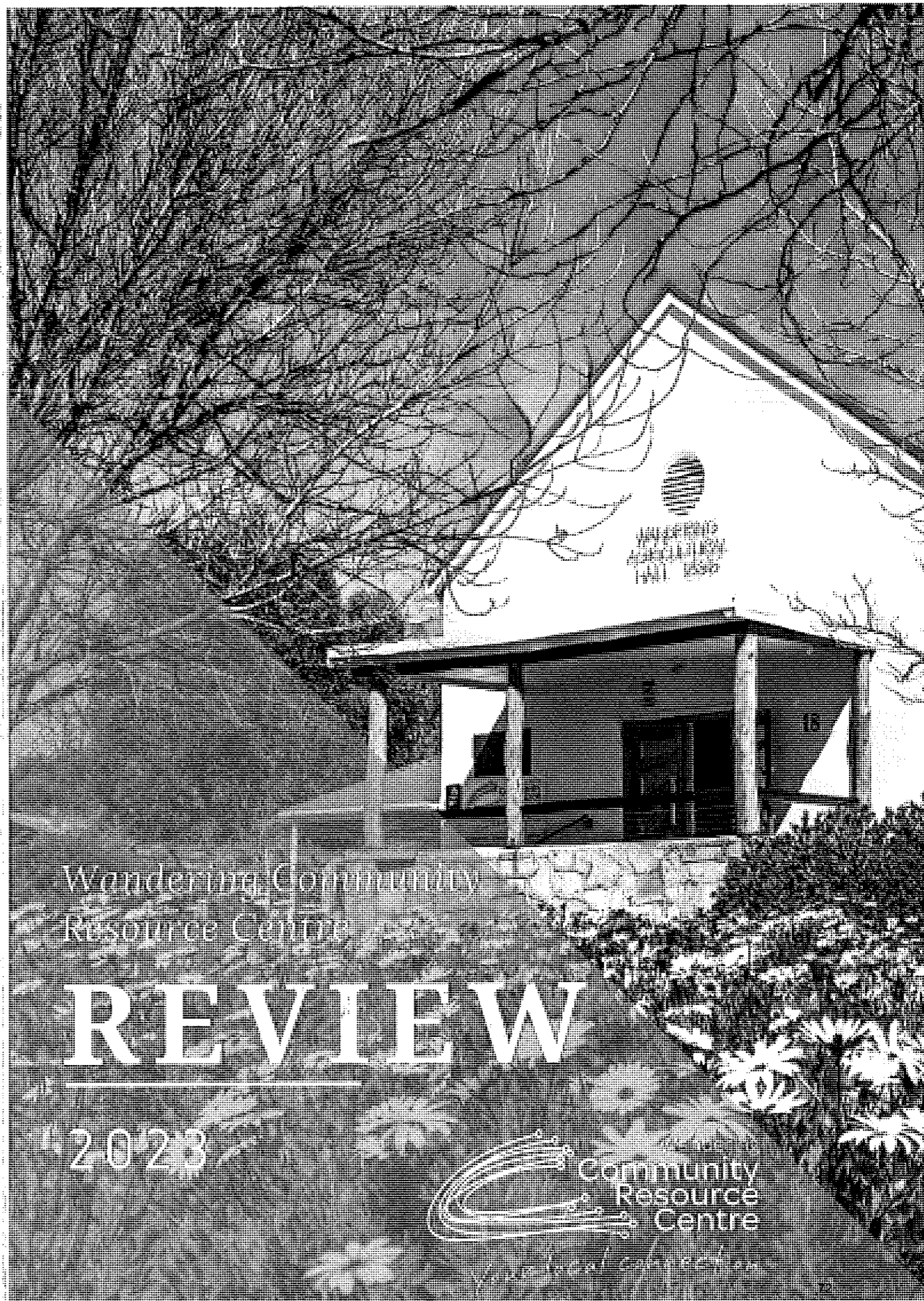
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## SWOT ANALYSIS cont.

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### OPPORTUNITIES

- From our Weaknesses, how can we turn them into Strengths?
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### THREATS

- What can prevent us from doing our best, being better, taking more opportunities?
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- Demographics

#### Some of the results from the Planning Forum events:

Financially vulnerable. Community support. Activities are expensive and demographics mean added cost to community members and CRC. Boddington. Funding cuts. Service cuts. People leaving. Lack of community support. People not using the services. Expectations of people.

## CURRENT CRC SERVICES AND ACTIVITIES

What we currently do - do we keep doing it or stop doing it?

During this review process it is important that we keep in mind the financial implications of providing services and activities. With limited funding and resources, we need to use what we have to deliver the best results for the overall community. If we do more, we need more resources - human resources and possible equipment and most of these will come at a cost. If we need to look at prioritising what we do, then we need to make sure we keep only what is needed and utilised regularly. Effective resource management is important to ensure the CRC becomes sustainable for the future.

### KEEP

- What do we keep doing?
- Think of current services, activities and events?

#### Some of the results from the Planning Forum events:

Library. Wandering Collective. Alana and Marina. Kids activities. Community activities. Printing, copying. Increase café options. Centrelink - money for nothing. Free wifi. The Echo. Workshops. Public library. Transport. Local information. Keep all except licensing. Community space. Keep as is and add activities. Community register, joint shire and CRC new community member pack.

*all that stays - great community asset*

### WHAT DO WE STOP DOING?

- What can we stop doing?
- Think of current services, activities and events?

#### Some of the results from the Planning Forum events:

Library. Transport agency.

*none*

## BIGGER, LONG-TERM PROJECTS AND PARTNERSHIPS

- Time to think long term and big picture - The Whole Community.
- These can be 5 year plans.

Longevity of the CRC Building. If the CRC isn't using it, what would its purpose be - historical value. A cost to maintain more buildings should the CRC move into another premises new/refurbished.

- Events
- Clubs and groups
- Other facilities
- Comments:

*Heritage building - long term cost*

### CRC OPENING HOURS

Friday, do we open or remain closed?

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Open Friday  Stay closed

Services: All  Selected

long weekends maybe but not needed every week

### CRC Working Group

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Do you support the idea of a CRC Working Group: YES  NO

Comments:

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Comments:

### SWOT ANALYSIS

Strengths, Weaknesses, Opportunities, Threats

#### STRENGTHS

- What we do right?
- What is our CRC and Community good at?
- What do we have to offer others?
- When we talk about our community to others, what's the most positive thing we mention?

#### Some of the results from the Planning Forum events:

- Provide opportunity for local groups to use premises. Being here and open.
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new fit out is awesome  
lovely staff

#### WEAKNESSES

- What could our CRC and Community do better?
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- Lack of visible attractive signage. People not taking CRC seriously. Hours open, needs to be more.

Funding to do more events etc

*Your input is important!*

**Why review the CRC?**

Your input into the future of the Wandering CRC is vital to ensure it continues to meet the changing needs of the community in which it serves. A full review of the CRC will enable staff, management and council to make informed decisions regarding service delivery and expected outcomes that enable the community to be connected, engaged, have access to quality learning opportunities, relevant information and social events and activities that help to reduce social isolation and increase the overall well-being of the community. A full review of the Wandering CRC hasn't been done in recent times. A review will ensure we are investing in the right resources, services and activities that are supported and needed in the local community.

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**Some of the results from the Planning Forum events:**

Run markets. Run workshops. Partner premium grains. Partner with all community groups.

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**CRC SUSTAINABILITY**

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Do you support the move to a user pays model for all activities and events to assist the the CRC to be more financially viable and rely less on rates and budget allocation?

YES  NO

Comments:

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## OTHER COMMENTS/ACTIVITY/EVENT SUGGESTIONS

- Do you have any other suggestions, feedback, ideas?
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*Rock n roll night - lesson on night. Dance. Yoga. Walking. CRC could open Café for community chat after.*

*Foodbank. More funding provided by bigger groups - eg. Lions.*

*Progress dinner with willing hosts and hire bus. Meet a stranger or interview a community member about their life and publish in Echo. Photography. Financial literacy for women inc. financial abuse superannuation. Tool workshops for women. Investor club. Op shop. Formal hall. Run markets. Run workshops. Partner Premium Grains. Partner with all community groups. Cabaret / Disco.*

*Card games day/night. Murder mystery night. Genealogy. Treasure hunt. Quiz night. On line courses.*

*Computers for seniors. I pads for seniors.*

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18 WATTS STREET, WANDERING

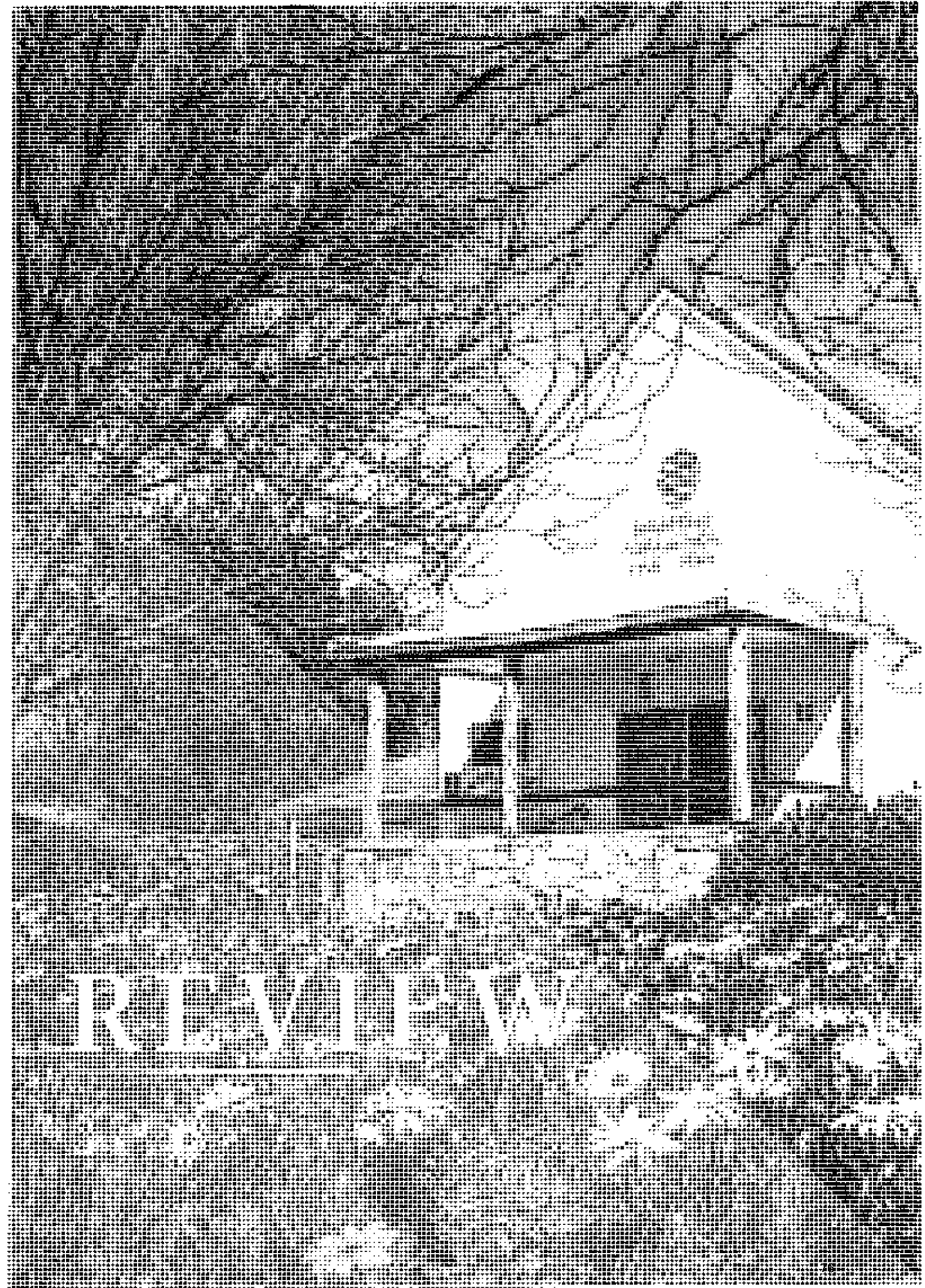
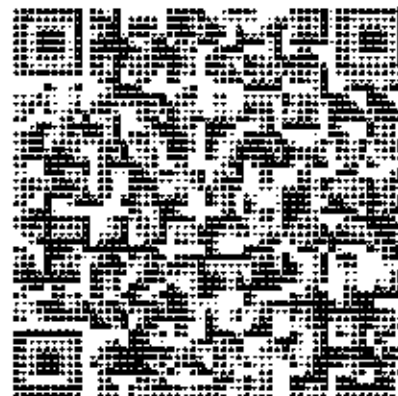
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OR COMPLETE ONLINE AT:

<https://www.surveymonkey.com/r/WD36YNP>

or scan QR code



**SWOT ANALYSIS cont.**  
Strengths, Weaknesses, Opportunities, Threats

**OPPORTUNITIES**

- From our Weaknesses, how can we turn them into Strengths?
- From our Strengths, how can we turn them into Opportunities?
- How can we improve?
- What can we do to better serve our community?
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**Some of the results from the Planning Forum events:**

More workshops such as: financial literacy/ superannuation, photography, star gazing night, coffee cake once week café. Endless possibilities based on what other CRC's do. There are so many people in the shire that you never see at community functions due to proximity to other towns and Perth. Perhaps harness the power of rules notices to advertise our groups/activities or use the emails if allowed. Decorations. Information. Community support. Guest speakers – authors, areas of interest to locals. Crafts – not done by craft group (spinning etc). Photography Club. Utilize locals strength. Courses – agricultural, fire, writing your family history. Help people (seniors) to fill in forms and apply for things online. Various workshops. History group. Walk trail group. Colourful mural on side of building facing toilet block .. grant? Local talent workshop. BYO food to an event. Local tourist information. Seniors trips. Volunteer recognition. Dinner dance. Maybe options for small line of groceries .. essentials. More advertising of things available here.

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**THREATS**

- What can prevent us from doing our best, being better, taking more opportunities?
- What's in the local area that can hinder our progress?
- Future plans or other organisations, investors, developers.
- Economy
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**CURRENT CRC SERVICES AND ACTIVITIES**

*What we currently do - do we keep doing it or stop doing it?*

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**KEEP**

- What do we keep doing?
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**Some of the results from the Planning Forum events:**

Library. Wandering Collective. Alana and Marina. Kids activities. Community activities. Printing, copying. Increase café options. Centrelink .. money for nothing. Free wifi. The Echo. Workshops. Public library. Transport. Local information. Keep all except licensing. Community space. Keep as is and add activities. Community register, joint shire and CRC new community member pack.

*Everything*

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**WHAT DO WE STOP DOING?**

- What can we stop doing?
- Think of current services, activities and events?

**Some of the results from the Planning Forum events:**

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**BIGGER, LONG TERM PROJECTS AND PARTNERSHIPS**

Time to think long term and big picture .. The Whole Community. These can be 5 year plans.

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Open Friday  Stay closed

Services: All  Selected

*not needed*

### CRC Working Group

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Strengths, Weaknesses, Opportunities, Threats

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*Great staff*

#### WEAKNESSES

- What could our CRC and Community do better?
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 Lack of visible attractive signage. People not taking CRC seriously. Hours open, needs to be more.

*funding shire support / understanding*

## WANDERING COMMUNITY RESOURCE CENTRE REVIEW

*Your input is important!*

### Why review the CRC?

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### Some of the results from the Planning Forum events:

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User pays - however this also deters participation). Perhaps local sponsorship.

Do you support the move to a user pays model for all activities and events to assist the the CRC to be more financially viable and rely less on rates and budget allocation?

YES

NO

Comments:

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## OTHER COMMENTS/ACTIVITY/EVENT SUGGESTIONS

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Card games day/night. Murder mystery night. Genealogy. Treasure hunt. Quiz night. On line courses. Computers for seniors. Ipads for seniors.

Great ideas. More social events to enjoy

Thank you for taking the time to complete the survey.

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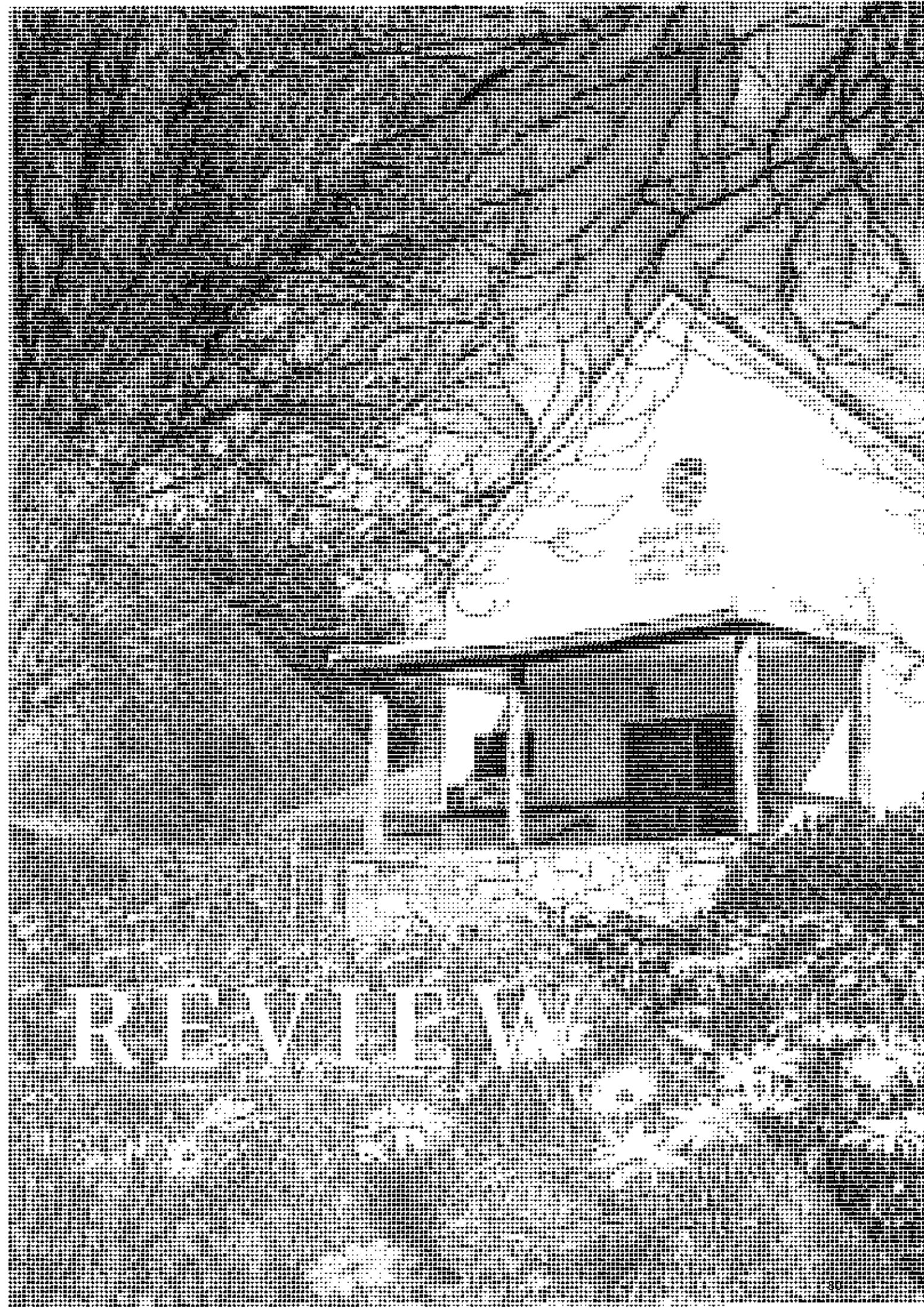
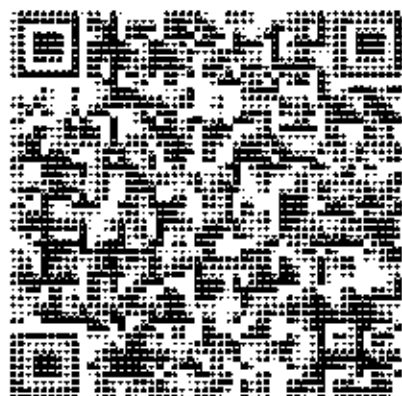
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## SWOT ANALYSIS cont.

Strengths, Weaknesses, Opportunities, Threats

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#### KEEP

What do we keep doing?

Think of current services, activities and events?

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COMMUNITY GROUP EVENT HELP

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Do you support the move to a user pays model for all activities and events to assist the the CRC to be more financially viable and rely less on rates and budget allocation?

YES

NO

Comments:

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## OTHER COMMENTS/ACTIVITY/EVENT SUGGESTIONS

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Card games day/night. Murder mystery night. Genealogy. Treasure hunt. Quiz night. On line courses.

Computers for seniors. I pads for seniors.

TOURISM NEEDS TO BE A PRIORITY

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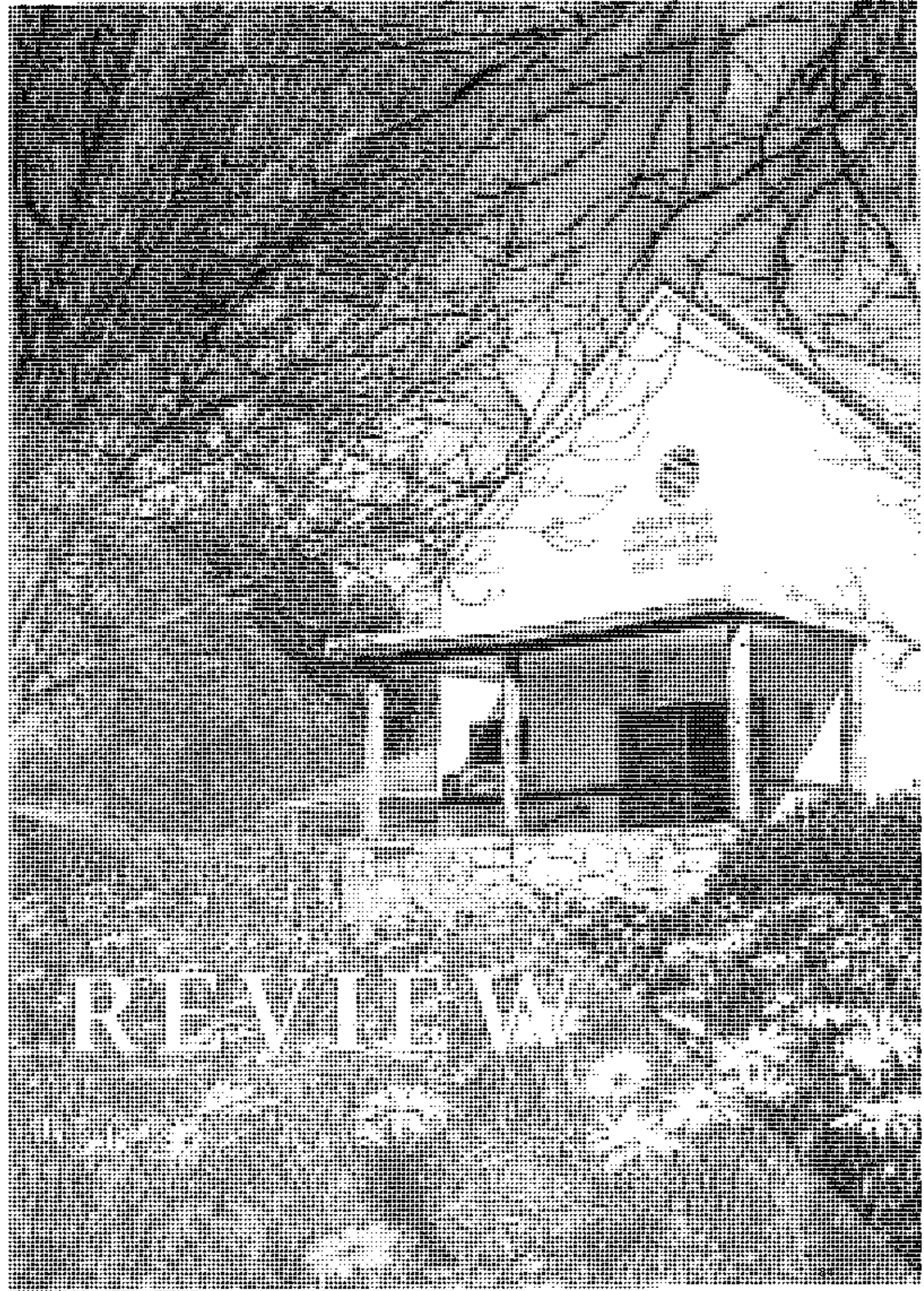
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**SWOT ANALYSIS cont.,**  
Strengths, Weaknesses, Opportunities, Threats

**OPPORTUNITIES**

- From our Weaknesses, how can we turn them into Strengths?
- From our Strengths, how can we turn them into Opportunities?
- How can we improve?
- What can we do to better serve our community?
- Are we allocating resources effectively?
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- How do we better partner with our local people, groups, businesses and other stakeholders?

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**THREATS**

- What can prevent us from doing our best, being better, taking more opportunities?
- What's in the local area that can hinder our progress?
- Future plans or other organisations, investors, developers.
- Economy
- Demographics

**Some of the results from the Planning Forum events:**

Financially vulnerable. Community support. Activities are expensive and demographics mean added cost to community members and CRC. Boddington. Funding cuts. Service cuts. People leaving. Lack of community support. People not using the services. Expectations of people.

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**CURRENT CRC SERVICES AND ACTIVITIES**  
What we currently do - do we keep doing it or stop doing it?

During this review process it is important that we keep in mind the financial implications of providing services and activities. With limited funding and resources, we need to use what we have to deliver the best results for the overall community. If we do more, we need more resources - human resources and possible equipment and most of these will come at a cost. If we need to look at prioritising what we do, then we need to make sure we keep only what is needed and utilised regularly. Effective resource management is important to ensure the CRC becomes sustainable for the future.

**KEEP**

- What do we keep doing?
- Think of current services, activities and events?

**Some of the results from the Planning Forum events:**

Library. Wandering Collective. Alana and Marina. Kids activities. Community activities. Printing, copying. Increase café options. Centrelink - money for nothing. Free wifi. The Echo. Workshops. Public library. Transport. Local information. Keep all except licensing. Community space. Keep as is and add activities. Community register, joint shire and CRC new community member pack.

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**WHAT DO WE STOP DOING?**

- What can we stop doing?
- Think of current services, activities and events?

**Some of the results from the Planning Forum events:**

Library. Transport agency.

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**BIGGER, LONG TERM PROJECTS AND PARTNERSHIPS**

- Time to think long term and big picture - The Whole Community.
- These can be 5 year plans.

Longevity of the CRC Building. If the CRC isn't using it, what would its purpose be - historical value. A cost to maintain more buildings should the CRC move into another premises new/refurbished.

- Events
- Clubs and groups
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- Comments:

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### CRC OPENING HOURS

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Open Friday  Stay closed

Services: All  Selected

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The CRC Working Group would be made up of representatives from the community to come together to discuss the direction of the CRC, its activities, partnerships, outreach programs and community development. This group would not have decision making powers as final decisions for the CRC are made by the CEO and Council. The group would be a 'steering committee' type set-up and would put forward recommendations.

Do you support the idea of a CRC Working Group: YES  NO

Comments:  
\_\_\_\_\_  
\_\_\_\_\_

### Partnership with Shire of Wandering

For the CRC to function well and deliver optimum services and activities, it needs to have a mutually beneficial partnership with the Shire of Wandering to ensure the community, management and council are all on the same page regarding the direction, output and expected deliverables.

Comments:  
\_\_\_\_\_  
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\_\_\_\_\_

### SWOT ANALYSIS Strengths, Weaknesses, Opportunities, Threats

#### STRENGTHS

What we do right?  
What is our CRC and Community good at?  
What do we have to offer others?  
When we talk about our community to others, what's the most positive thing we mention?

#### Some of the results from the Planning Forum events:

Provide opportunity for local groups to use premises. Being here and open.  
Community interested. Staff helpful - keen to look for information people need.  
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\_\_\_\_\_  
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#### WEAKNESSES

What could our CRC and Community do better?  
What are the most negative attributes of our CRC and Community?  
What problems or complaints are often mentioned?  
Why do people not attend activities or use services?  
What resources do we need to turn some of these weaknesses around?

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what will  
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## WANDERING COMMUNITY RESOURCE CENTRE REVIEW

*Your input is important!*

### Why review the CRC?

Your input into the future of the Wandering CRC is vital to ensure it continues to meet the changing needs of the community in which it serves. A full review of the CRC will enable staff, management and council to make informed decisions regarding service delivery and expected outcomes that enable the community to be connected, engaged, have access to quality learning opportunities, relevant information and social events and activities that help to reduce social isolation and increase the overall well-being of the community. A full review of the Wandering CRC hasn't been done in recent times. A review will ensure we are investing in the right resources, services and activities that are supported and needed in the local community.

### How is the CRC funded?

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### What we have done so far...

The community has been invited to attend two Planning Forum evenings so far and asked a range of questions and to comment on various aspects of the CRC and community. Throughout this booklet you will find a selection of responses obtained to help you get thinking. All responses will form part of the final Review document that will be presented to Council and to the Community once the process has been completed. The final Review document will lead the way for strategic and yearly plans.

We welcome your feedback, ideas and thoughts on the way forward for this important service in our community.

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## POTENTIAL PARTNERSHIPS

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Partnerships can also be with individuals who have skills we can utilise or help the CRC in other areas.

### Some of the results from the Planning Forum events:

Run markets. Run workshops. Partner premium grains. Partner with all community groups.

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## CRC SUSTAINABILITY

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Do you support the move to a user pays model for all activities and events to assist the the CRC to be more financially viable and rely less on rates and budget allocation?

YES

NO

Comments:

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## OTHER COMMENTS/ACTIVITY/EVENT SUGGESTIONS

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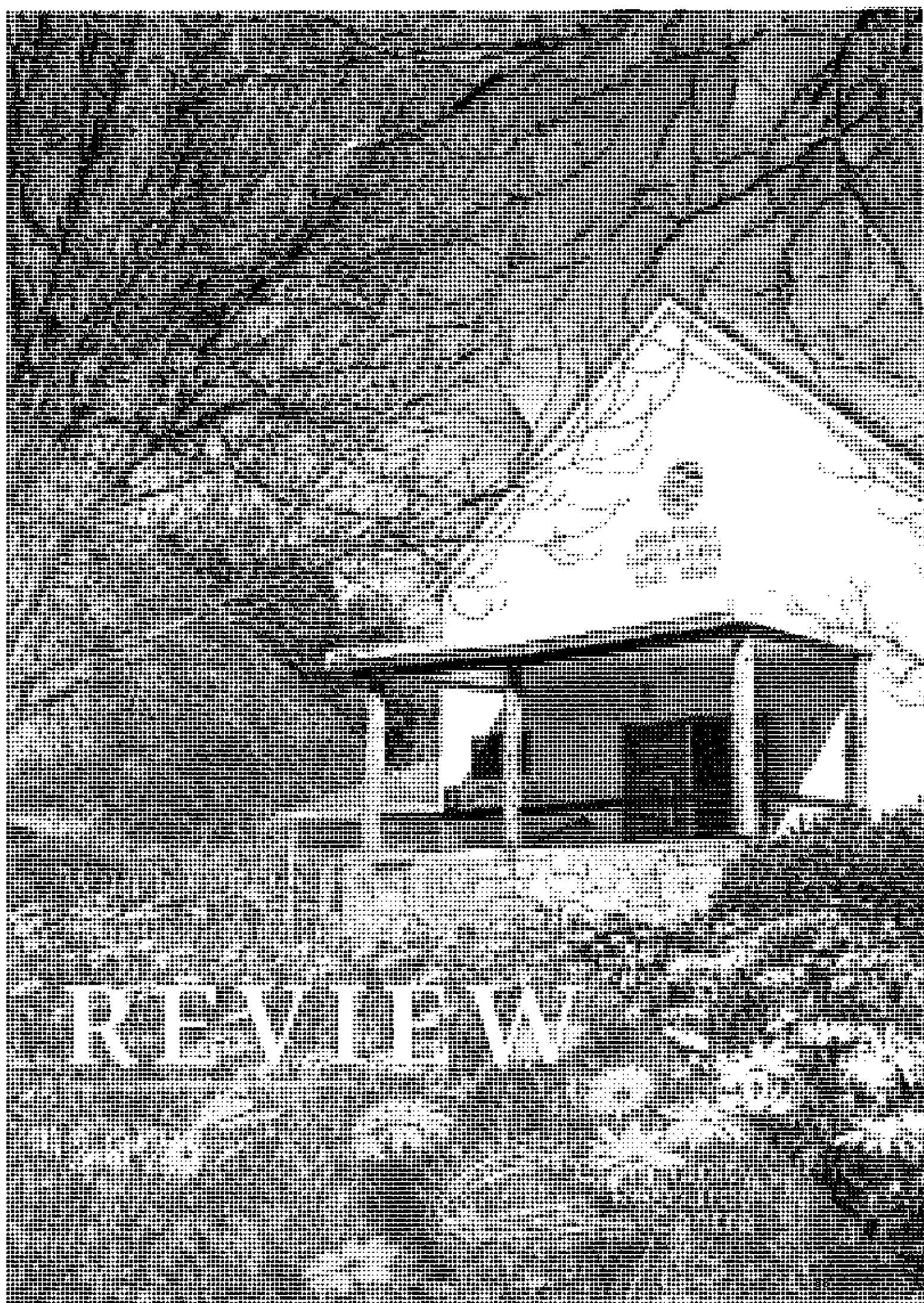
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## SWOT ANALYSIS cont.

Strengths, Weaknesses, Opportunities, Threats

### OPPORTUNITIES

From our Weaknesses, how can we turn them into Strengths?

From our Strengths, how can we turn them into Opportunities?

How can we improve?

What can we do to better serve our community?

Are we allocating resources effectively?

Is there budget, tools, or other resources that we're not leveraging to full capacity?

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*Markets*

### THREATS

What can prevent us from doing our best, being better, taking more opportunities?

What's in the local area that can hinder our progress?

Future plans or other organisations, investors, developers.

Economy

Demographics

#### Some of the results from the Planning Forum events:

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*Funding*

## CURRENT CRC SERVICES AND ACTIVITIES

What we currently do - do we keep doing it or stop doing it?

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### KEEP

What do we keep doing?

Think of current services, activities and events?

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*Al + JAF*

### WHAT DO WE STOP DOING?

What can we stop doing?

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Library. Transport agency.

*Transport*

## BIGGER, LONG TERM PROJECTS AND PARTNERSHIPS

Time to think long term and big picture - The Whole Community.

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Comments:

*Assess CRC Building*

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Comments:  
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\_\_\_\_\_  
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Strengths, Weaknesses, Opportunities, Threats

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Stef  
Edo

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Signage  
\_\_\_\_\_  
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Do you support the move to a user pays model for all activities and events to assist the the CRC to be more financially viable and rely less on rates and budget allocation?

YES  NO

Comments:

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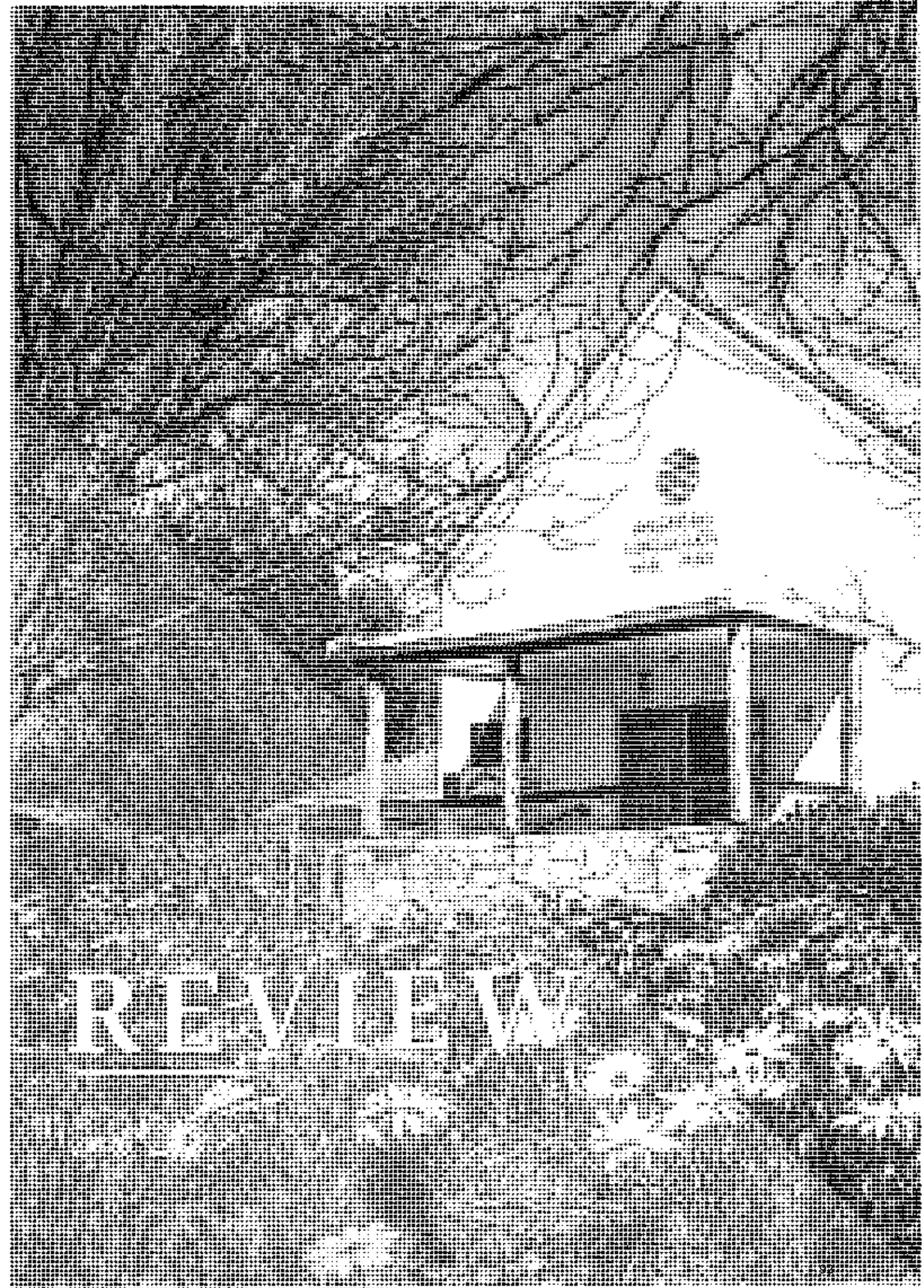
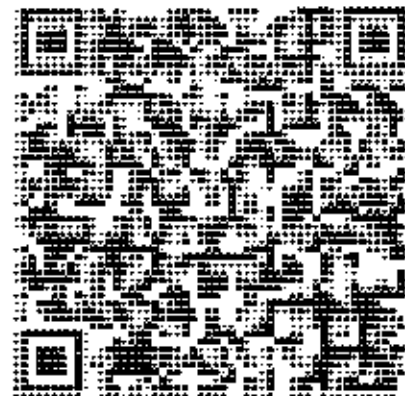
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## SWOT ANALYSIS cont.

Strengths, Weaknesses, Opportunities, Threats

### OPPORTUNITIES

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NOT ENOUGH STAFF

## CURRENT CRC SERVICES AND ACTIVITIES

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### WHAT DO WE STOP DOING?

- What can we stop doing?
- Think of current services, activities and events?

#### Some of the results from the Planning Forum events:

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TRANSPORT

## BIGGER, LONG TERM PROJECTS AND PARTNERSHIPS

- Time to think long term and big picture - The Whole Community.
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Comments:

### Partnership with Shire of Wandering

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Comments:

### SWOT ANALYSIS

Strengths, Weaknesses, Opportunities, Threats

#### STRENGTHS

What we do right?  
What is our CRC and Community good at?  
What do we have to offer others?  
When we talk about our community to others, what's the most positive thing we mention?

#### Some of the results from the Planning Forum events:

Provide opportunity for local groups to use premises. Being here and open.  
Community interested. Staff helpful - keen to look for information people need.  
Dedicated staff. Commitment. Community engagement.  
Focal point. Community coordination. Use of premises. Information. It provides local services.

REORGANISATION HAS BEEN A GOOD INVESTMENT

#### WEAKNESSES

What could our CRC and Community do better?  
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SIGNAGE

## WANDERING COMMUNITY RESOURCE CENTRE REVIEW

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YES

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Comments:

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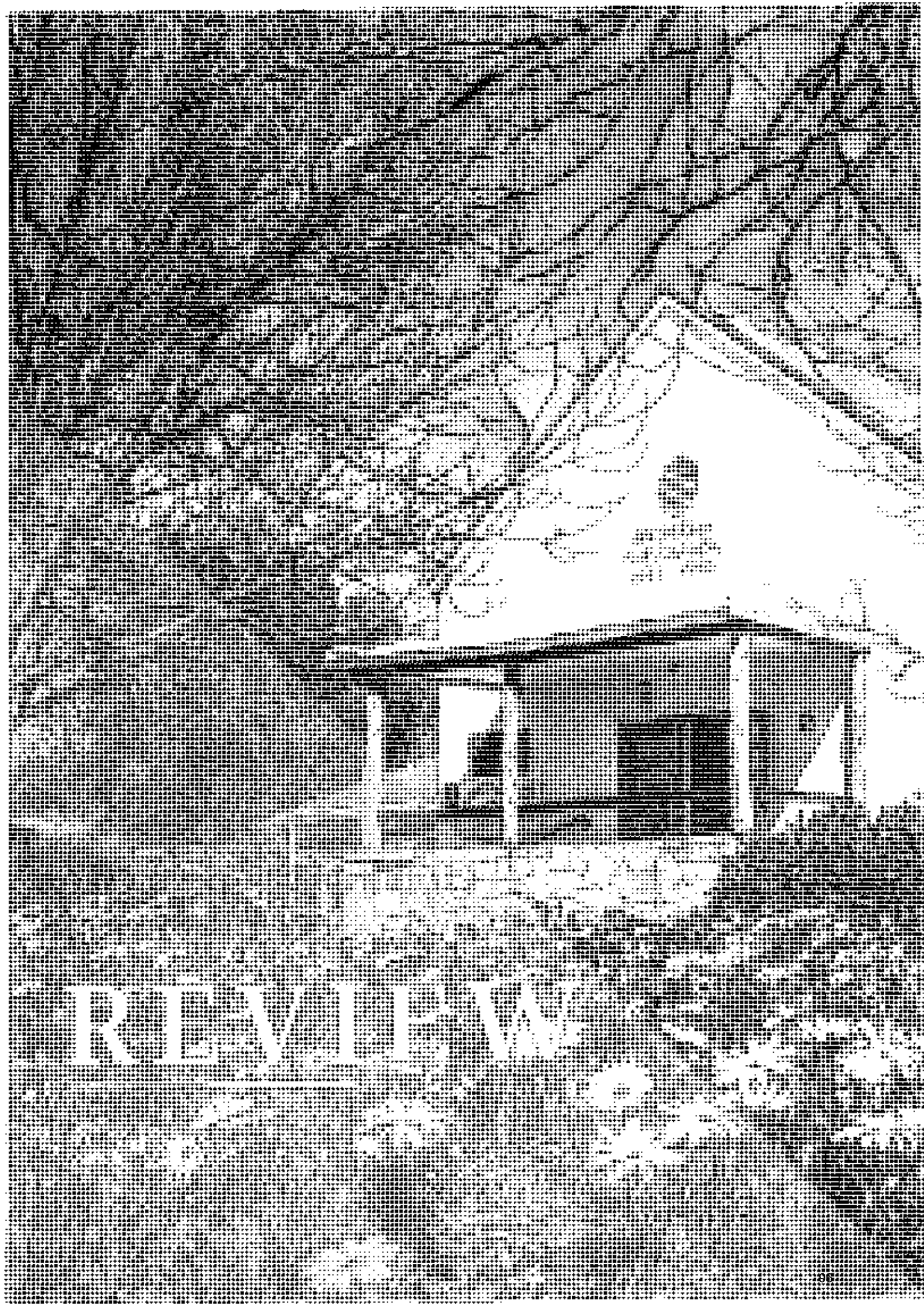
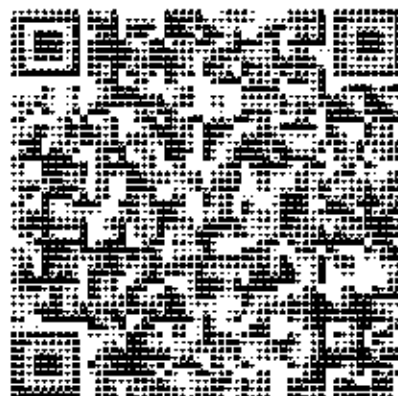
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## SWOT ANALYSIS cont..

Strengths, Weaknesses, Opportunities, Threats

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- From our Strengths, how can we turn them into Opportunities?
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### THREATS

- What can prevent us from doing our best, being better, taking more opportunities?
- What's in the local area that can hinder our progress?
- Future plans or other organisations, investors, developers.
- Economy
- Demographics

#### Some of the results from the Planning Forum events:

Financially vulnerable. Community support. Activities are expensive and demographics mean added cost to community members and CRC. Boddington. Funding cuts. Service cuts. People leaving. Lack of community support. People not using the services. Expectations of people.

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What we currently do - do we keep doing it or stop doing it?

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### KEEP

- What do we keep doing?
- Think of current services, activities and events?

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### WHAT DO WE STOP DOING?

- What can we stop doing?
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Library. Transport agency.

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- Time to think long term and big picture - The Whole Community.
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Strengths Weaknesses Opportunities Threats

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YES  NO

Comments:

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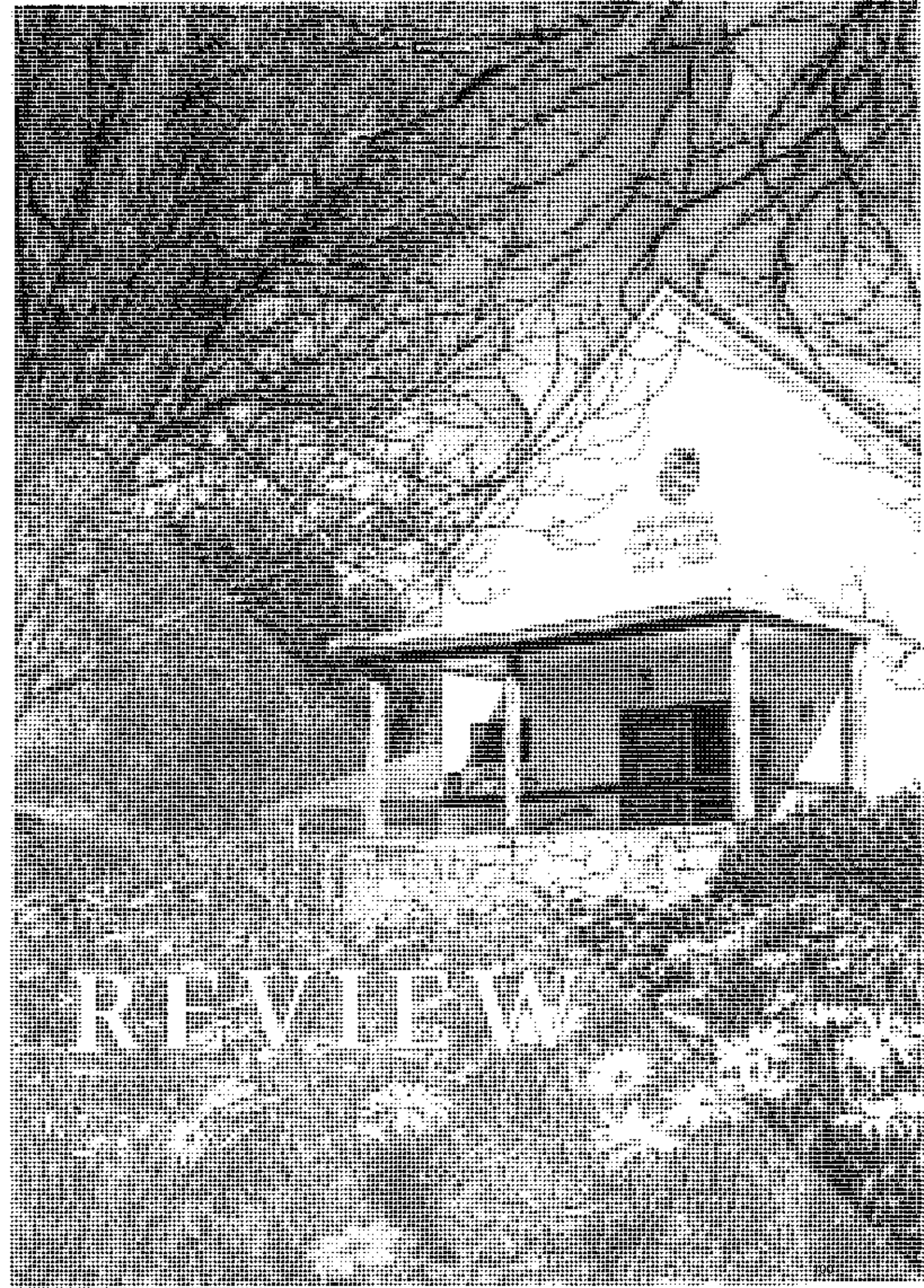
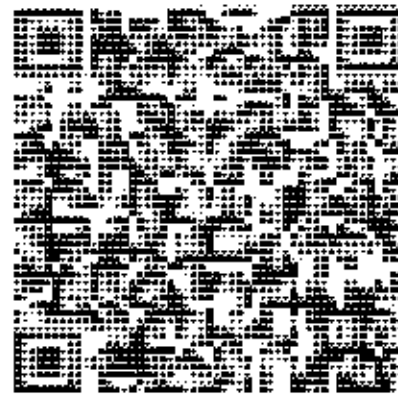
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## SWOT ANALYSIS cont..

Strengths, Weaknesses, Opportunities, Threats

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Comments:

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*good ideas*

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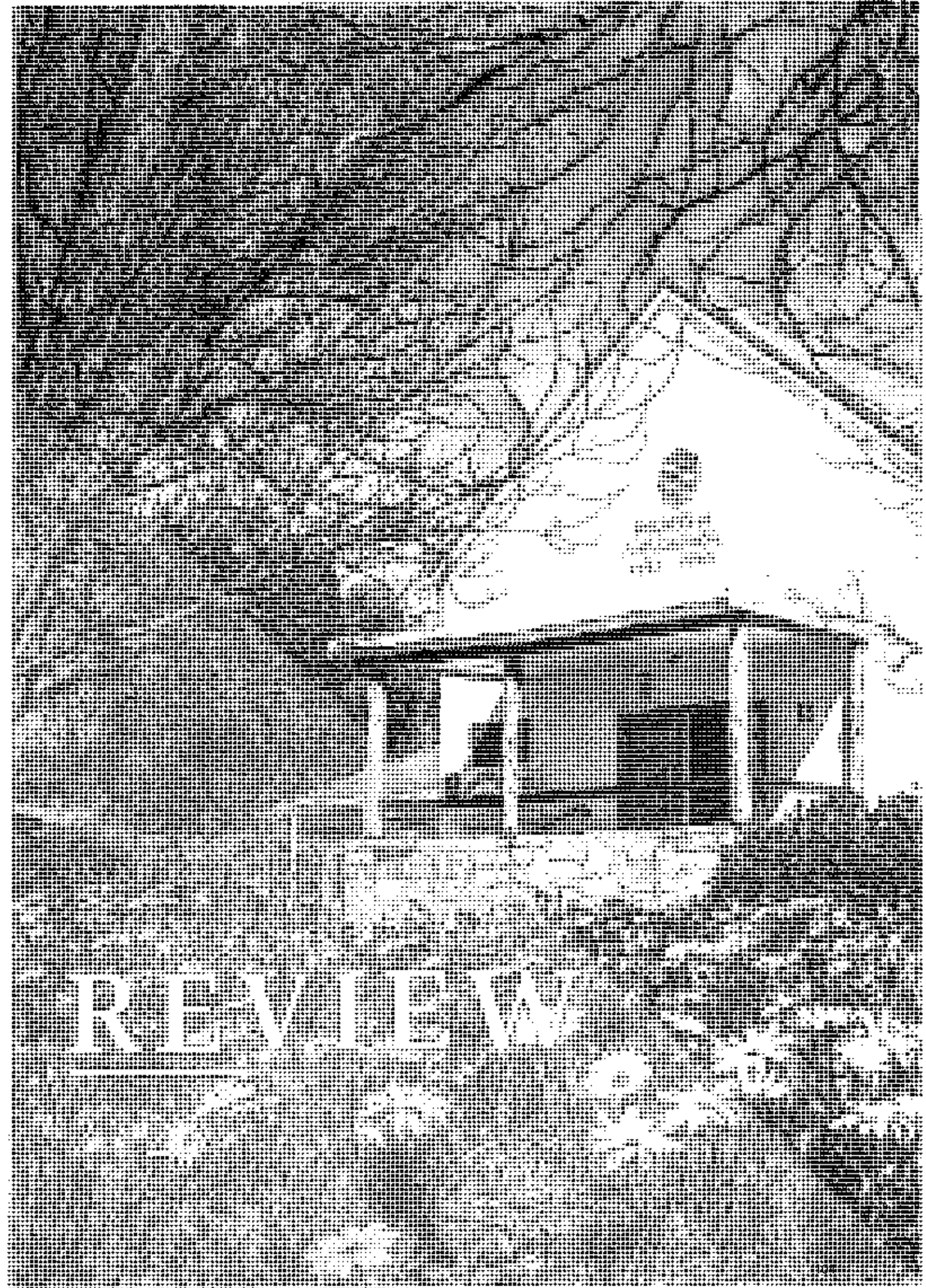
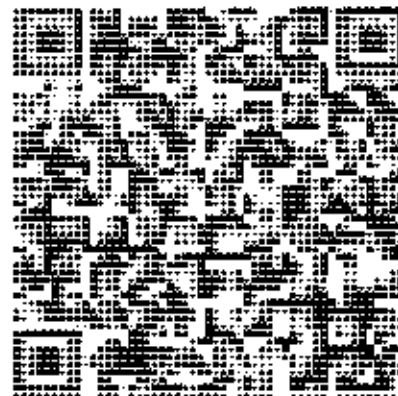
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## SWOT ANALYSIS cont.

Strengths, Weaknesses, Opportunities, Threats

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From our Weaknesses, how can we turn them into Strengths?

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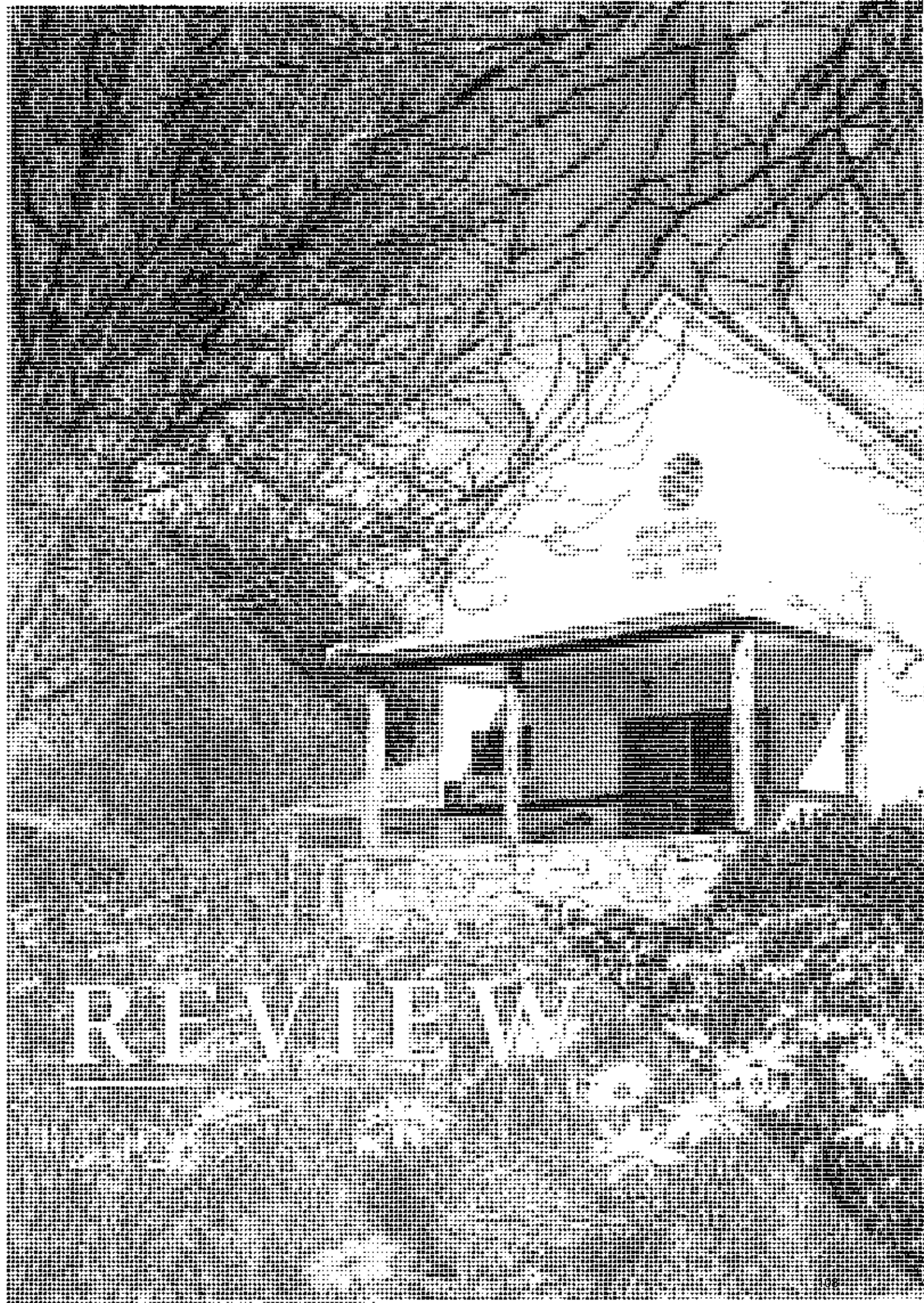
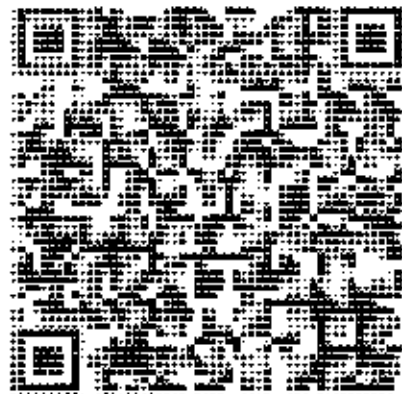
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**SWOT ANALYSIS cont.,**  
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**THREATS**

- What can prevent us from doing our best, being better, taking more opportunities?
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Strengths, Weaknesses, Opportunities, Threats

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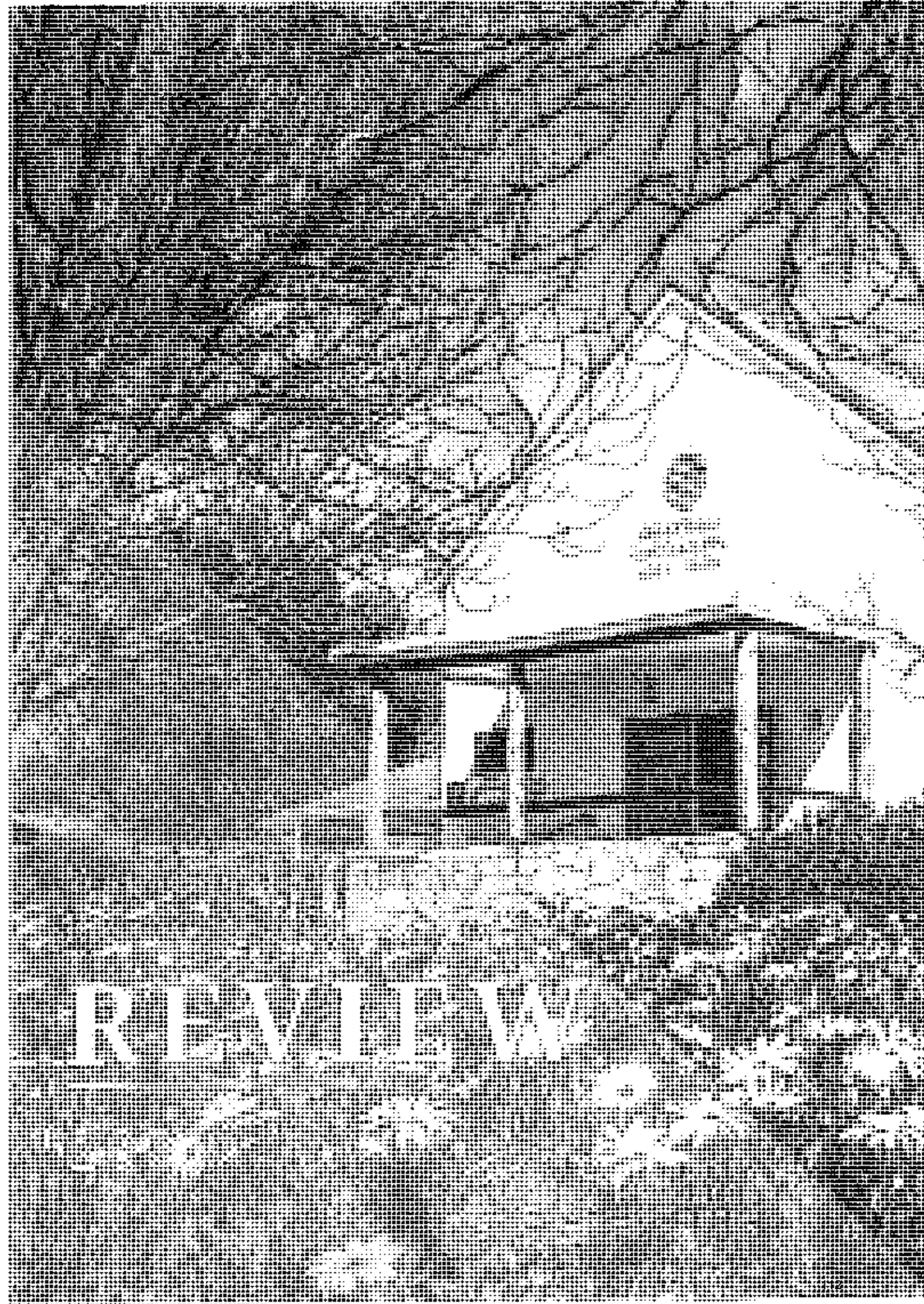
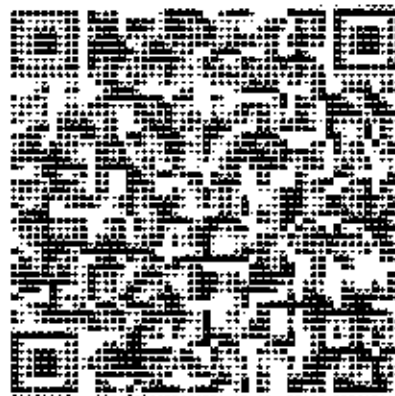
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**Some of the results from the Planning Forum events:**

Run markets. Run workshops. Partner premium grains. Partner with all community groups.

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Do you support the move to a user pays model for all activities and events to assist the the CRC to be more financially viable and rely less on rates and budget allocation?

YES  NO

Comments:

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## OTHER COMMENTS/ACTIVITY/EVENT SUGGESTIONS

- Do you have any other suggestions, feedback, ideas?
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Computers for seniors. Ipads for seniors.

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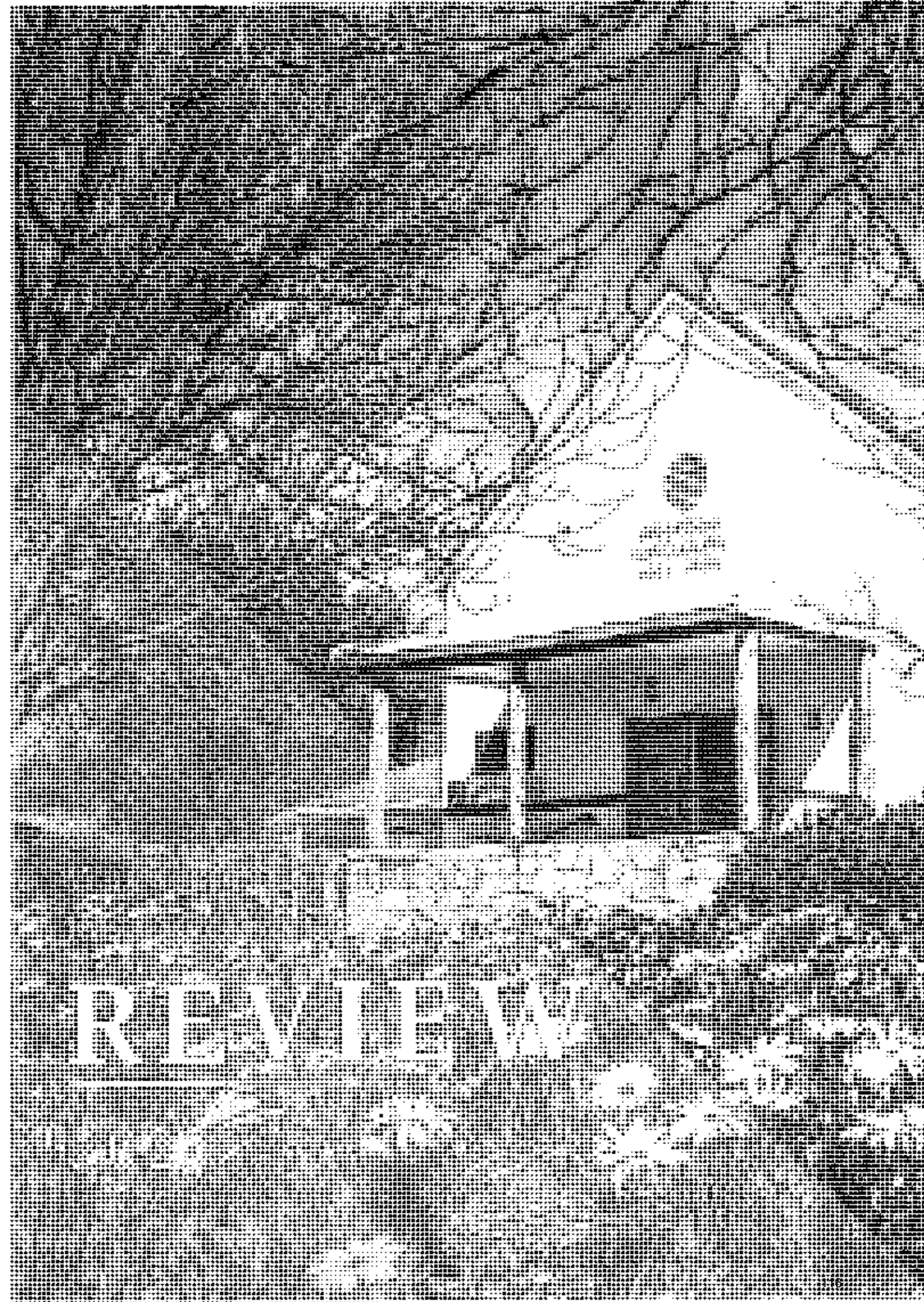
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or scan QR code



## SWOT ANALYSIS cont.

Strengths, Weaknesses, Opportunities, Threats

### OPPORTUNITIES

From our Weaknesses, how can we turn them into Strengths?

From our Strengths, how can we turn them into Opportunities?

How can we improve?

What can we do to better serve our community?

Are we allocating resources effectively?

Is there budget, tools, or other resources that we're not leveraging to full capacity?

How do we better partner with our local people, groups, businesses and other stakeholders?

#### Some of the results from the Planning Forum events:

More workshops such as: financial literacy/ superannuation, photography, star gazing night, coffee cake once week café. Endless possibilities based on what other CRC's do. There are so many people in the shire that you never see at community functions due to proximity to other towns and Perth. Perhaps harness the power of rates notices to advertise our groups/activities or use the emails if allowed. Decorations. Information. Community support. Guest speakers - authors, areas of interest to locals. Crafts - not done by craft group (spinning etc). Photography Club. Utilize locals strength. Courses - agricultural, fire, writing your family history. Help people (seniors) to fill in forms and apply for things online. Various workshops. History group. Walk trail group. Colourful mural on side of building facing toilet block - grant? Local talent workshop. BYO food to an event. Local tourist information. Seniors trips. Volunteer recognition. Dinner dance. Maybe options for small line of groceries - essentials. More advertising of things available here.

### THREATS

What can prevent us from doing our best, being better, taking more opportunities?

What's in the local area that can hinder our progress?

Future plans or other organisations, investors, developers.

Economy

Demographics

#### Some of the results from the Planning Forum events:

Financially vulnerable. Community support. Activities are expensive and demographics mean added cost to community members and CRC. Boddington. Funding cuts. Service cuts. People leaving. Lack of community support. People not using the services. Expectations of people.

## CURRENT CRC SERVICES AND ACTIVITIES

What we currently do - do we keep doing it or stop doing it?

During this review process it is important that we keep in mind the financial implications of providing services and activities. With limited funding and resources, we need to use what we have to deliver the best results for the overall community. If we do more, we need more resources - human resources and possible equipment and most of these will come at a cost. If we need to look at prioritising what we do, then we need to make sure we keep only what is needed and utilised regularly. Effective resource management is important to ensure the CRC becomes sustainable for the future.

### KEEP

What do we keep doing?

Think of current services, activities and events?

#### Some of the results from the Planning Forum events:

Library. Wandering Collective. Alana and Marina. Kids activities. Community activities. Printing, copying. Increase café options. Centrelink - money for nothing. Free wifi. The Echo. Workshops. Public library. Transport. Local information. Keep all except licensing. Community space. Keep as is and add activities. Community register, joint shire and CRC new community member pack.

### WHAT DO WE STOP DOING?

What can we stop doing?

Think of current services, activities and events?

#### Some of the results from the Planning Forum events:

Library. Transport agency.

## BIGGER, LONG TERM PROJECTS AND PARTNERSHIPS

Time to think long term and big picture - The Whole Community.

These can be 5 year plans.

Longevity of the CRC Building. If the CRC isn't using it, what would its purpose be - historical value. A cost to maintain more buildings should the CRC move into another premises new/refurbished.

Events

Clubs and groups

Other facilities

Comments:

### CRC OPENING HOURS

Friday, do we open or remain closed?

The Wandering CRC currently opens Monday - Thursday. The community is asked if they would like the CRC to be open on Fridays and if so what services would be available. For this to be a viable option, the CRC would need to be regularly utilised on the additional day as this extra day will come at a cost to rate payers.

Open Friday  Stay closed

Services: All  Selected

UNTIL MORE STAFF

### CRC Working Group

The CRC Working Group would be made up of representatives from the community to come together to discuss the direction of the CRC, its activities, partnerships, outreach programs and community development. This group would not have decision making powers as final decisions for the CRC are made by the CEO and Council. The group would be a 'steering committee' type set-up and would put forward recommendations.

Do you support the idea of a CRC Working Group: YES  NO

Comments:

### Partnership with Shire of Wandering

For the CRC to function well and deliver optimum services and activities, it needs to have a mutually beneficial partnership with the Shire of Wandering to ensure the community, management and council are all on the same page regarding the direction, output and expected deliverables.

Comments:

Needs to improve

### SWOT ANALYSIS

Strengths Weaknesses Opportunities Threats

#### STRENGTHS

- What we do right?
- What is our CRC and Community good at?
- What do we have to offer others?
- When we talk about our community to others, what's the most positive thing we mention?

#### Some of the results from the Planning Forum events:

- Provide opportunity for local groups to use premises. Being here and open.
- Community interested. Staff helpful - keen to look for information people need.
- Dedicated staff. Commitment. Community engagement.
- Focal point. Community coordination. Use of premises. Information. It provides local services.

ONE OFF STAFF

#### WEAKNESSES

- What could our CRC and Community do better?
- What are the most negative attributes of our CRC and Community?
- What problems or complaints are often mentioned?
- Why do people not attend activities or use services?
- What resources do we need to turn some of these weaknesses around?

#### Some of the results from the Planning Forum events:

- Financially vulnerable. Short staffed and lack of relief supplied. Funding can be withdrawn anytime.
- Isolation. Shire population is limited as people go to Pingelly/Boddington.
- Limited usage. Local misinformation. Local support. Peoples expectations. Unfortunately controlled by government funding to exist. Unknown existence. Staff hours. Isolated. Separate building.
- Lack of visible attractive signage. People not taking CRC seriously. Hours open, needs to be more.

Council support to community

**Why review the CRC?**

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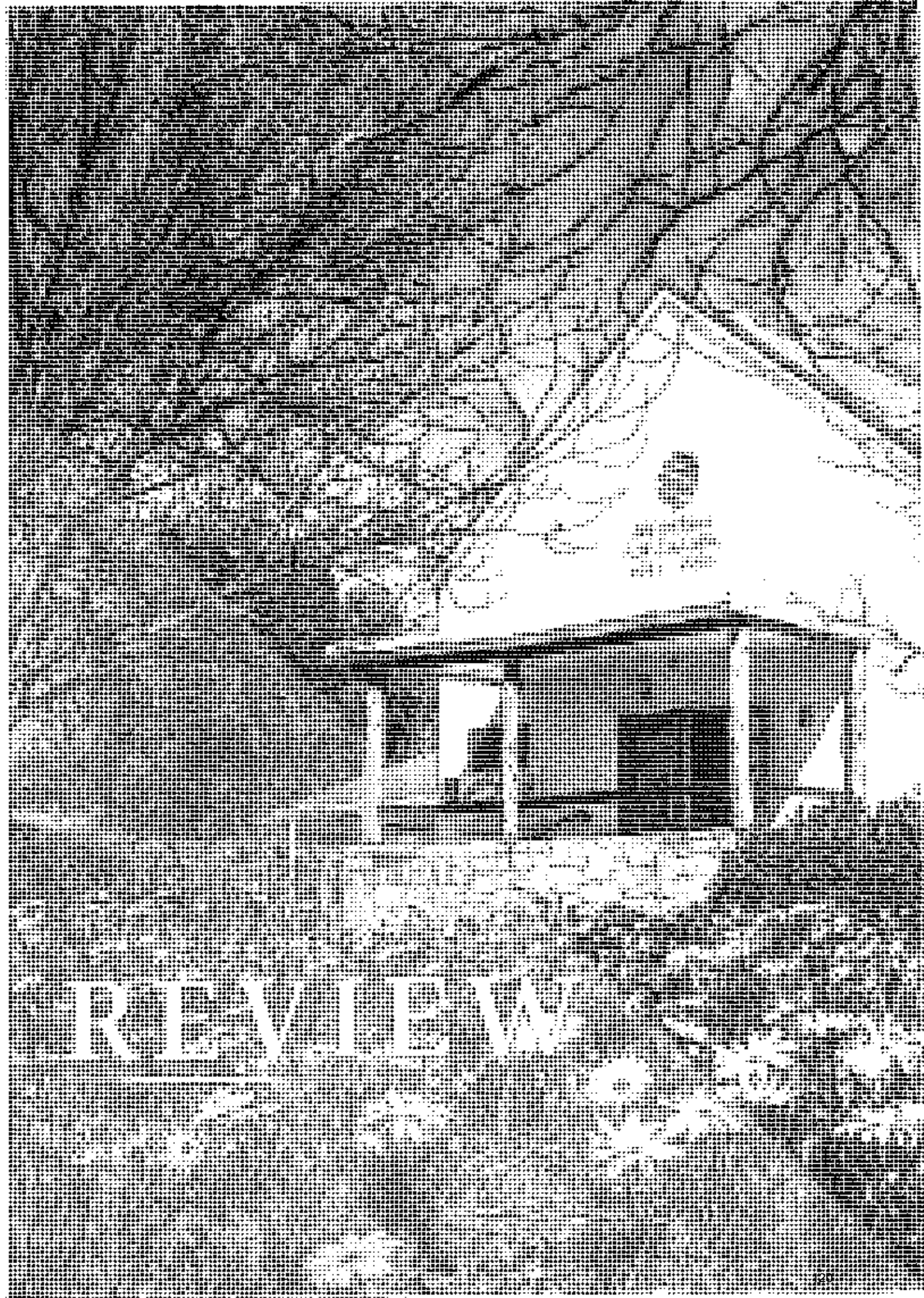
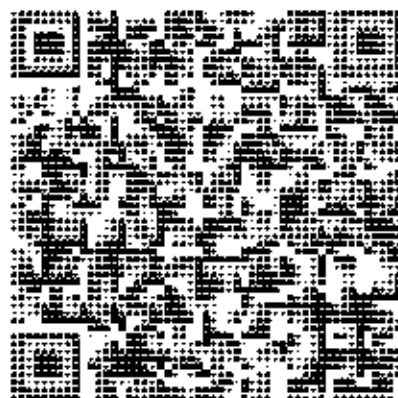
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**13. Finance**

<b>13.1 Financial Report December 2023</b>	
<b>File Reference:</b>	N/A
<b>Location:</b>	N/A
<b>Applicant:</b>	N/A
<b>Author:</b>	Bob Waddell
<b>Authorising Officer</b>	Alan Hart– Chief Executive Officer
<b>Date:</b>	5 February 2024
<b>Disclosure of Interest:</b>	N/A
<b>Attachments:</b>	December 2023 Financial Statements
<b>Previous Reference:</b>	Nil

**Summary:**

Consideration of the financial report for the period ending 31 December 2023.

**Background:**

The financial report for the period ending 31 December 2023 is included as an attachment.

**Comment:**

If you have any questions regarding details in the financial report, please contact the office prior to the Council meeting so that sufficient time is given to research the request. This will enable the information to be provided at the Council meeting.

**Consultation:**

Not applicable.

**Statutory Environment:**

Section 34 (1) (a) of the *Local Government (Financial Management) Regulations 1996* states that a Local Government is to prepare monthly statement of financial activity including annual budget estimates, monthly budget estimates, actual monthly expenditure, revenue and income, material variances between monthly budget and actual figures and net current assets on a monthly basis.

**Policy Implications:**

Not applicable.

**Financial Implications:**

Not applicable.

**Strategic Implications:**

**Improve Our Financial Position**

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	<ul style="list-style-type: none"> <li>• Improve accountability and transparency</li> <li>• Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs</li> <li>• Prudently manage our financial resources to ensure value for money</li> <li>• Reduce reliance on operational grants</li> </ul>

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**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

**Risk Implications:**

Nil

**Voting Requirements:**

Simple Majority

**070224 Moved: Cr M Watts Seconded: Cr G Hansen**

**Officer Recommendation:**

**That the financial report for the period ending 31 December 2023 as presented be accepted.**

Carried 7/0

**For: Cr Turton, Cr Little, Cr Cowan, Cr Hansen, Cr Jennings, Cr Price, Cr Watts.**

**Against: Nil**



## **SHIRE OF WANDERING**

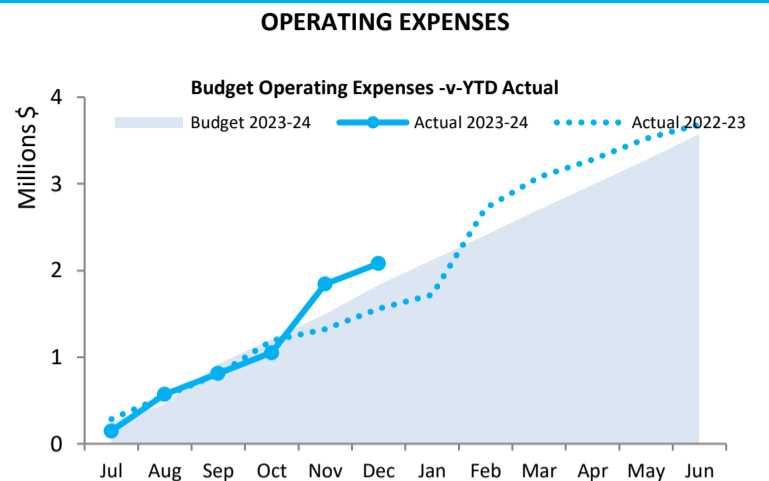
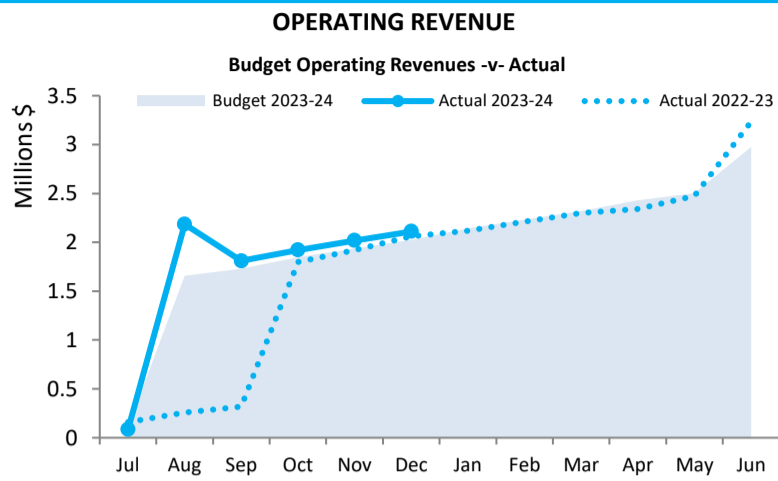
### **MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) FOR THE PERIOD ENDED 31 DECEMBER 2023**

***LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

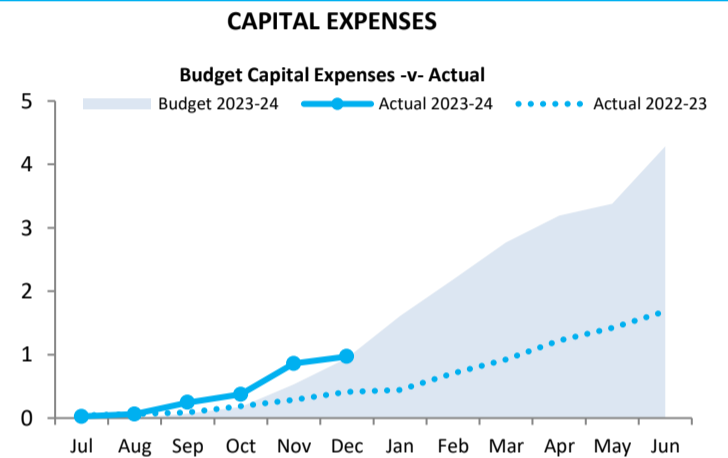
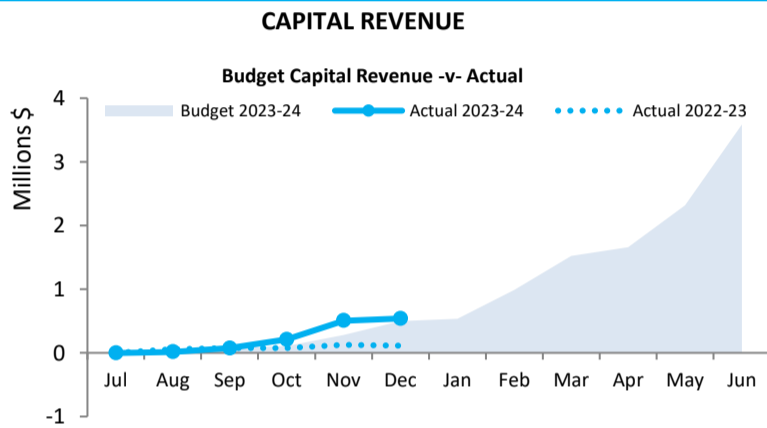
#### **TABLE OF CONTENTS**

Summary Information - Graphs	2
Statement of Financial Activity by Nature	3
Statement of Financial Activity by Program	4
Statement of Financial position	5
Note 1 Statement of Financial Activity Information	6
Note 2 Explanation of Material Variances	8
Note 4 Rate Revenue	9
Note 5 Disposal of Assets	10
Note 6 Capital Acquisitions	11
Note 7 Borrowings	13
Note 8 Lease Liabilities	14
Note 9 Reserve Accounts	15
Note 10 Budget Amendments	16

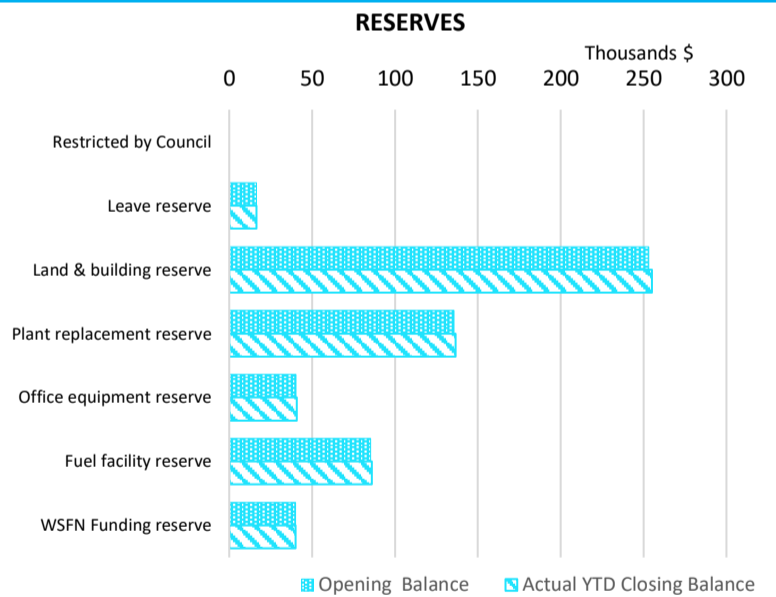
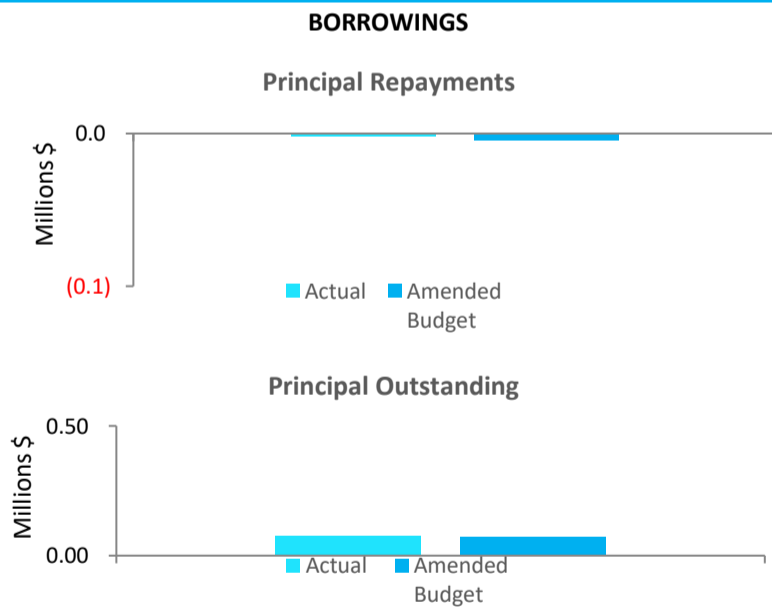
**OPERATING ACTIVITIES**



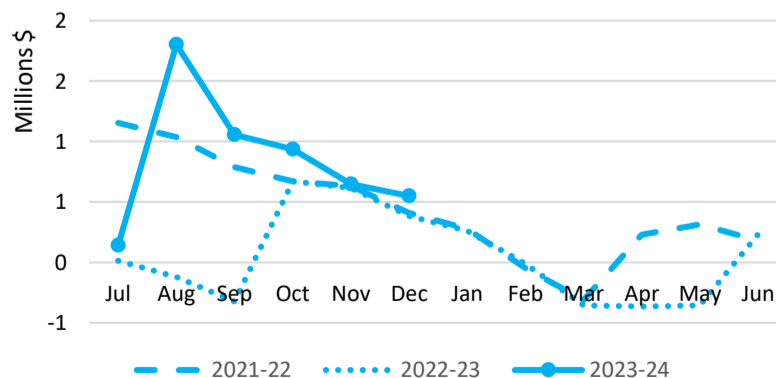
**INVESTING ACTIVITIES**



**FINANCING ACTIVITIES**



**Closing funding surplus / (deficit)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2023

BY NATURE

	Ref	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance \$	Variance %	Var.
	Note	(a)	(d)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	▲▼
		\$	\$	\$	\$	\$	%	
<b>OPERATING ACTIVITIES</b>								
<b>Revenue from operating activities</b>								
Rates		1,463,898	1,463,898	1,463,898	1,460,052	(3,846)	(0.26%)	
Operating grants, subsidies and contributions	11	270,000	270,000	110,996	212,982	101,986	91.88%	▲
Fees and charges		834,770	834,770	420,264	394,259	(26,005)	(6.19%)	
Service charges		0	0	0	0	0	0.00%	
Interest revenue		15,200	15,200	7,596	11,414	3,818	50.26%	
Other revenue		391,121	391,121	21,354	32,606	11,252	52.69%	▲
Profit on disposal of assets	5	0	0	0	0	0	0.00%	
		2,974,989	2,974,989	2,024,108	2,111,313	87,205	4.31%	
<b>Expenditure from operating activities</b>								
Employee costs		(1,103,394)	(1,103,394)	(551,418)	(600,047)	(48,629)	(8.82%)	
Materials and contracts		(1,242,492)	(1,242,492)	(625,108)	(622,815)	2,293	0.37%	
Utility charges		(41,200)	(41,200)	(20,544)	(13,917)	6,627	32.26%	
Depreciation on non-current assets		(1,047,948)	(1,047,948)	(522,927)	(722,564)	(199,637)	(38.18%)	▼
Finance costs		(3,302)	(3,302)	(1,650)	(1,982)	(332)	(20.13%)	
Insurance expenses		(104,971)	(104,971)	(97,412)	(101,906)	(4,494)	(4.61%)	
Other expenditure		(32,500)	(32,500)	(16,250)	(17,094)	(844)	(5.19%)	
Loss on disposal of assets	5	0	0	0	0	0	0.00%	
		(3,575,807)	(3,575,807)	(1,835,309)	(2,080,326)	(245,017)	13.35%	
Non-cash amounts excluded from operating activities	1(a)	1,053,077	1,053,077	528,056	722,683	194,627	36.86%	▲
<b>Amount attributable to operating activities</b>		<b>452,259</b>	<b>452,259</b>	<b>716,855</b>	<b>753,670</b>	<b>36,815</b>	<b>5.14%</b>	
<b>INVESTING ACTIVITIES</b>								
<b>Inflows from investing activities</b>								
Proceeds from capital grants, subsidies and contributions	12	3,535,296	3,535,296	449,826	539,555	89,729	19.95%	▲
Proceeds from disposal of assets	5	0	0	0	0	0	0.00%	
Proceeds from financial assets at amortised cost - self supporting loans	7	0	0	0	0	0	0.00%	
		3,535,296	3,535,296	449,826	539,555	89,729	19.95%	▲
<b>Outflows from investing activities</b>								
Payments for financial assets at amortised cost - self supporting loans	7	0	0	0	0	0	0.00%	
Payments for inventories, property, plant and equipment and infrastructure	6	(3,855,368)	(3,905,368)	(939,253)	(966,121)	(26,868)	(2.86%)	
		(3,855,368)	(3,905,368)	(939,253)	(966,121)	(26,868)	2.86%	
		(320,072)	(370,072)	(489,427)	(426,567)	62,860	(12.84%)	
Non-cash amounts excluded from investing activities	1(b)	0	0	0	0	0	0.00%	
<b>Amount attributable to investing activities</b>		<b>(320,072)</b>	<b>(370,072)</b>	<b>(489,427)</b>	<b>(426,567)</b>	<b>62,860</b>	<b>(12.84%)</b>	
<b>FINANCING ACTIVITIES</b>								
<b>Inflows from financing activities</b>								
Proceeds from new debentures	7	0	0	0	0	0	0.00%	
Transfer from reserves	9	0	50,000	50,000	0	(50,000)	(100.00%)	▼
Transfer from Restricted Cash - Other		0	0	0	0	0	0.00%	
		0	50,000	50,000	0	(50,000)	(100.00%)	▼
<b>Outflows from financing activities</b>								
Repayment of borrowings	7	(4,570)	(4,570)	0	(1,483)	(1,483)	0.00%	
Payments for principal portion of lease liabilities	8	0	0	0	(3,560)	(3,560)	0.00%	
Transfer to reserves	9	(373,878)	(373,878)	0	(3,842)	(3,842)	0.00%	
Transfer to Restricted Cash - Other		0	0	0	0	0	0.00%	
		(378,448)	(378,448)	0	(8,885)	(8,885)	0.00%	
<b>Amount attributable to financing activities</b>		<b>(378,448)</b>	<b>(328,448)</b>	<b>50,000</b>	<b>(8,885)</b>	<b>(58,885)</b>	<b>(117.77%)</b>	▼
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>								
<b>Surplus or deficit at the start of the financial year</b>	1(c)	246,261	232,754	232,754	232,754	0	0.00%	
Amount attributable to operating activities		452,259	452,259	716,855	753,670	36,815	5.14%	
Amount attributable to investing activities		(320,072)	(370,072)	(489,427)	(426,567)	62,860	(12.84%)	
Amount attributable to financing activities		(378,448)	(328,448)	50,000	(8,885)	(58,885)	(117.77%)	▼
<b>Surplus or deficit at the end of the financial year</b>	1(c)	<b>(0)</b>	<b>(13,507)</b>	<b>510,182</b>	<b>550,972</b>	<b>40,789</b>	<b>8.00%</b>	

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2023

BY PROGRAM

	Note	Adopted Annual Budget	Amended Annual Budget (d)	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	\$	%	▲▼
<b>OPERATING ACTIVITIES</b>								
<b>Revenue from operating activities</b>								
Governance		3,500	3,500	1,746	0	(1,746)	(100.00%)	
General Purpose Funding - Rates	6	1,463,898	1,463,898	1,463,898	1,460,052	(3,846)	(0.26%)	
General Purpose Funding - Other		22,200	22,200	11,088	38,789	27,701	249.82%	▲
Law, Order and Public Safety		46,250	46,250	25,112	35,250	10,138	40.37%	▲
Health		2,500	2,500	2,246	343	(1,903)	(84.72%)	
Education and Welfare		0	0	0	0	0	0.00%	
Housing		38,480	38,480	19,236	19,423	187	0.97%	
Community Amenities		58,500	58,500	29,226	48,984	19,758	67.60%	▲
Recreation and Culture		2,420	2,420	1,200	1,594	394	32.84%	
Transport		116,500	116,500	34,250	71,619	37,369	109.11%	▲
Economic Services		818,120	818,120	408,998	411,037	2,039	0.50%	
Other Property and Services		402,621	402,621	27,108	24,221	(2,887)	(10.65%)	
		2,974,989	2,974,989	2,024,108	2,111,313	87,205	4.31%	
<b>Expenditure from operating activities</b>								
Governance		(216,291)	(216,291)	(116,488)	(123,883)	(7,395)	(6.35%)	
General Purpose Funding		(100,024)	(100,024)	(49,998)	(51,402)	(1,404)	(2.81%)	
Law, Order and Public Safety		(118,341)	(118,341)	(64,108)	(82,623)	(18,515)	(28.88%)	▼
Health		(18,649)	(18,649)	(9,306)	(8,967)	339	3.65%	
Education and Welfare		(6,234)	(6,234)	(3,102)	(3,291)	(189)	(6.09%)	
Housing		(49,921)	(49,921)	(24,852)	(28,565)	(3,713)	(14.94%)	
Community Amenities		(233,767)	(233,767)	(117,844)	(147,451)	(29,607)	(25.12%)	▼
Recreation and Culture		(254,102)	(254,102)	(132,801)	(136,520)	(3,719)	(2.80%)	
Transport		(1,585,714)	(1,585,714)	(793,168)	(946,054)	(152,886)	(19.28%)	▼
Economic Services		(972,474)	(972,474)	(486,883)	(510,902)	(24,019)	(4.93%)	
Other Property and Services		(20,290)	(20,290)	(36,759)	(40,670)	(3,911)	(10.64%)	
		(3,575,807)	(3,575,807)	(1,835,309)	(2,080,326)	(245,017)	(13.35%)	▼
Non-cash amounts excluded from operating activities	1(a)	1,053,077	1,053,077	528,056	722,683	194,627	36.86%	▲
<b>Amount attributable to operating activities</b>		<b>452,259</b>	<b>452,259</b>	<b>716,855</b>	<b>753,670</b>	<b>36,815</b>	<b>5.14%</b>	
<b>INVESTING ACTIVITIES</b>								
<b>Inflows from investing activities</b>								
Proceeds from capital grants, subsidies and contributions	12	3,535,296	3,535,296	449,826	539,555	89,729	19.95%	▲
Proceeds from Disposal of Assets	5	0	0	0	0	0	0.00%	
Proceeds from financial assets at amortised cost - self supporting loans	7	0	0	0	0	0	0.00%	
		3,535,296	3,535,296	449,826	539,555	89,729	19.95%	▲
<b>Outflows from investing activities</b>								
Payments for financial assets at amortised cost - self supporting loans	7	0	0	0	0	0	0.00%	
Payments for inventories, property, plant and equipment and infrastructure	6	(3,855,368)	(3,905,368)	(939,253)	(966,121)	(26,868)	(2.86%)	
		(3,855,368)	(3,905,368)	(939,253)	(966,121)	(26,868)	(2.86%)	
<b>Amount attributable to investing activities</b>		<b>(320,072)</b>	<b>(370,072)</b>	<b>(489,427)</b>	<b>(426,567)</b>	<b>62,860</b>	<b>(12.84%)</b>	
<b>FINANCING ACTIVITIES</b>								
<b>Inflows from financing activities</b>								
Proceeds from New Debentures	7	0	0	0	0	0	0.00%	
Transfer from Reserves	9	0	50,000	50,000	0	(50,000)	(100.00%)	▼
Transfer from Restricted Cash - Other		0	0	0	0	0	0.00%	
		0	50,000	50,000	0	(50,000)	(100.00%)	▼
<b>Outflows from financing activities</b>								
Payments for principal portion of lease liabilities	8	0	0	0	(3,560)	(3,560)	0.00%	
Repayment of Debentures	7	(4,570)	(4,570)	0	(1,483)	(1,483)	0.00%	
Transfer to Reserves	9	(373,878)	(373,878)	0	(3,842)	(3,842)	0.00%	
Transfer to Restricted Cash - Other		0	0	0	0	0	0.00%	
		(378,448)	(378,448)	0	(8,885)	(8,885)	0.00%	
<b>Amount attributable to financing activities</b>		<b>(378,448)</b>	<b>(328,448)</b>	<b>50,000</b>	<b>(8,885)</b>	<b>(58,885)</b>	<b>(117.77%)</b>	▼
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>								
<b>Surplus or deficit at the start of the financial year</b>	1	246,261	232,754	232,754	232,754	0	0.00%	
Amount attributable to operating activities		452,259	452,259	716,855	753,670	36,815	5.14%	
Amount attributable to investing activities		(320,072)	(370,072)	(489,427)	(426,567)	62,860	(12.84%)	
Amount attributable to financing activities		(378,448)	(328,448)	50,000	(8,885)	(58,885)	(117.77%)	▼
<b>Surplus or deficit at the end of the financial year</b>	1	<b>(0)</b>	<b>(13,507)</b>	<b>510,182</b>	<b>550,972</b>	<b>40,789</b>	<b>8.00%</b>	

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022/23 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF WANDERING**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 31 DECEMBER 2023**

	<b>30 June 2023</b>	<b>31 December 2023</b>
	\$	\$
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	1,336,298	1,833,065
Trade and other receivables	256,682	264,771
Inventories	35,951	34,742
Other assets	17,897	385
<b>TOTAL CURRENT ASSETS</b>	<b>1,646,829</b>	<b>2,132,963</b>
<b>NON-CURRENT ASSETS</b>		
Trade and other receivables	7,911	7,911
Other financial assets	20,372	20,372
Inventories	166,300	169,253
Property, plant and equipment	7,396,366	7,475,285
Infrastructure	87,514,167	87,687,062
Right-of-use assets	0	211,158
<b>TOTAL NON-CURRENT ASSETS</b>	<b>95,105,116</b>	<b>95,571,041</b>
<b>TOTAL ASSETS</b>	<b>96,751,945</b>	<b>97,704,004</b>
<b>CURRENT LIABILITIES</b>		
Trade and other payables	292,870	108,643
Other liabilities	425,101	773,521
Lease liabilities	0	29,659
Borrowings	4,570	3,087
Employee related provisions	141,662	141,662
<b>TOTAL CURRENT LIABILITIES</b>	<b>864,203</b>	<b>1,056,572</b>
<b>NON-CURRENT LIABILITIES</b>		
Lease liabilities	0	189,148
Borrowings	70,972	70,972
Employee related provisions	34,659	34,659
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>105,631</b>	<b>294,780</b>
<b>TOTAL LIABILITIES</b>	<b>969,834</b>	<b>1,351,351</b>
<b>NET ASSETS</b>	<b>95,782,111</b>	<b>96,352,653</b>
<b>EQUITY</b>		
Retained surplus	21,127,881	21,694,580
Reserve accounts	570,806	574,649
Revaluation surplus	74,083,424	74,083,424
<b>TOTAL EQUITY</b>	<b>95,782,111</b>	<b>96,352,653</b>

This statement is to be read in conjunction with the accompanying notes.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Forecast 30 June 2024 Closing
<b>Non-cash items excluded from operating activities</b>					
		\$	\$	\$	
<b>Adjustments to operating activities</b>					
Less: Movement in liabilities associated with restricted cash		5,129	5,129	118	118
Add: Depreciation on assets		1,047,948	522,927	722,564	1,247,585
<b>Total non-cash items excluded from operating activities</b>		<b>1,053,077</b>	<b>528,056</b>	<b>722,683</b>	<b>1,247,703</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 December 2023
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	9	(570,806)	(570,806)	(574,649)
Add: Borrowings	7	0	4,570	3,087
Add: Lease liabilities	8	0	0	29,659
Add: Current portion of employee benefit provisions held in reserve		16,365	16,365	16,483
<b>Total adjustments to net current assets</b>		<b>(554,441)</b>	<b>(549,872)</b>	<b>(525,420)</b>

(c) Net current assets used in the Statement of Financial Activity

<b>Current assets</b>				
Cash and cash equivalents	3	1,336,298	1,336,298	1,833,065
Rates receivables	4	44,780	43,483	197,803
Receivables	4	176,014	213,199	66,968
Other current assets	5	35,951	53,849	35,128
<b>Less: Current liabilities</b>				
Payables	6	(279,329)	(292,870)	(108,643)
Borrowings	7	0	(4,570)	(3,087)
Contract and Capital Grant/Contribution liabilities	10	(425,512)	(425,101)	(773,521)
Lease liabilities	8	0	0	(29,659)
Provisions	10	(87,500)	(141,662)	(141,662)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(554,441)</b>	<b>(549,872)</b>	<b>(525,420)</b>
<b>Closing funding surplus / (deficit)</b>		<b>246,261</b>	<b>232,754</b>	<b>550,972</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 DECEMBER 2023

NOTE 1

STATEMENT OF FINANCIAL ACTIVITY INFORMATION (ALTERNATE PRESENTATION)

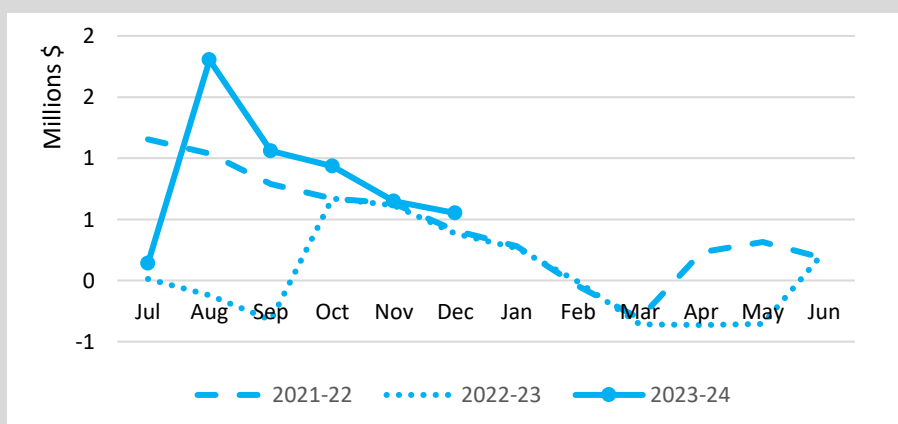
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2023	This Time Last Year 31/12/2022	Year to Date Actual 31/12/2023
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	3	765,492	1,138,924	1,258,416
Cash Restricted - Reserves	3	570,806	535,723	574,649
Cash Restricted - Bonds & Deposits	3	0	0	0
Receivables - Rates	4	43,483	253,359	197,803
Receivables - Other	4	213,199	67,615	66,968
Other Assets Other Than Inventories	5	17,897	0	385
Inventories	5	35,951	(15,940)	34,742
		1,646,829	1,979,681	2,132,963
<b>Less: Current Liabilities</b>				
Payables	6	(283,675)	(310,902)	(101,553)
Contract and Capital Grant/Contribution Liabilities	10	(425,101)	(662,594)	(773,521)
Bonds & Deposits	6	(9,195)	(10,145)	(7,090)
Loan Liability	7	(4,570)	0	(3,087)
Lease Liability	8	0	0	(29,659)
Provisions	10	(141,662)	(87,501)	(141,662)
		(864,203)	(1,071,141)	(1,056,572)
Less: Cash Reserves	9	(570,806)	(535,723)	(574,649)
Add Back: Component of Leave Liability not Required to be funded		16,365	11,300	16,483
Add Back: Loan Liability		4,570	0	3,087
Add Back: Lease Liability		0	0	29,659
Less : Loan Receivable - clubs/institutions		0	0	0
Less : Trust Transactions Within Muni		0	0	0
<b>Net Current Funding Position</b>		<b>232,754</b>	<b>384,117</b>	<b>550,972</b>

**SIGNIFICANT ACCOUNTING POLICIES**

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

**KEY INFORMATION**

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



**This Year YTD**  
**Surplus(Deficit)**  
**\$ .55 M**

**Last Year YTD**  
**Surplus(Deficit)**  
**\$ .38 M**

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2023**

**NOTE 2  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2023-24 year is \$10,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
<b>Revenue from operating activities</b>						
Operating grants, subsidies and contributions	101,986	91.88%	▲	Positive variance due in part to the receipt of the MRWA Grant prior to budget phasing.		Positive variance due in part to the receipt of the Financial Assistance Grants not budgeted for.
Other revenue	11,252	52.69%	▲	Positive variance due to Insurance Reimbursement not budgeted for and phasing of Legal Fees Rate recoveries.		
<b>Expenditure from operating activities</b>						
Depreciation on non-current assets	(199,637)	(38.18%)	▼			Negative variance due to increase in the value of Road Assets after the 22-23 FV Revaluation.
Non-cash amounts excluded from operating activities	194,627	36.86%	▲		Positive variance due to the increase in the Depreciation charge for year.	
<b>Investing activities</b>						
Proceeds from capital grants, subsidies and contributions	89,729	19.95%	▲			Budget Allocations for completed projects which are grant related in this FY are ahead of actuals.
<b>Financing activities</b>						
Transfer from reserves	(50,000)	(100.00%)	▼			reserve transfer budgetd to happen at year end.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2023

OPERATING ACTIVITIES  
NOTE 4  
RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
<b>RATE TYPE</b>				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
GRV Residential	0.140620	51	577,616	81,224	0	0	81,224	81,224	221	15	81,461
GRV Special Use	0.150750	3	137,893	20,787	0	0	20,787	20,787	0	0	20,787
GRV Rural Residential	0.115620	53	723,850	83,692	0	0	83,692	83,692	0	0	83,692
GRV Industrial	0.115620	2	35,360	4,088	0	0	4,088	4,088	0	0	4,088
<b>Unimproved value</b>											
UV Rural, Rural Residential and Mining Tenements	0.005370	131	202,259,000	1,086,131	0	0	1,086,131	1,086,131	0	0	1,086,131
<b>Non Rateable</b>											
Non Rateable	0.00000	32	17,365	0	0	0	0	0	0	0	0
<b>Sub-Total</b>		<b>272</b>	<b>203,751,084</b>	<b>1,275,922</b>	<b>0</b>	<b>0</b>	<b>1,275,922</b>	<b>1,275,922</b>	<b>221</b>	<b>15</b>	<b>1,276,159</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
GRV Residential	1,312	29	76,792	38,048	0	0	38,048	38,048	0	0	38,048
GRV Special Use	1,312	1	4,160	1,312	0	0	1,312	1,312	0	0	1,312
GRV Rural Residential	1,312	47	232,564	61,664	0	0	61,664	61,664	0	0	61,664
GRV Industrial	1,312	2	0	2,624	0	0	2,624	2,624	0	0	2,624
UV Rural, Rural Residential and Mining Tenements	1,312	94	12,920,836	123,328	0	0	123,328	123,328	382	600	124,310
<b>Sub-total</b>		<b>173</b>	<b>13,234,352</b>	<b>226,976</b>	<b>0</b>	<b>0</b>	<b>226,976</b>	<b>226,976</b>	<b>382</b>	<b>600</b>	<b>227,958</b>
		<b>445</b>	<b>216,985,436</b>	<b>1,502,898</b>	<b>0</b>	<b>0</b>	<b>1,502,898</b>	<b>1,502,898</b>	<b>603</b>	<b>615</b>	<b>1,504,116</b>
Discount							(43,000)				(47,808)
<b>Amount from general rates</b>							<b>1,459,898</b>				<b>1,456,309</b>
Rates Written Off		0	0	0	0	0	0	0	0	0	(223)
Ex-gratia rates		0	0	0	0	0	4,000	3,967	0	0	3,967
<b>Total general rates</b>							<b>1,463,898</b>				<b>1,460,052</b>

**KEY INFORMATION**

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2021 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$

The Shire has no assets budgeted for disposal in 2023/24.

Capital acquisitions	Adopted Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$
Land held for resale - cost	0	0	2,953	2,953
Buildings	490,380	120,000	151,526	31,526
Furniture and equipment	7,000	7,000	358	(6,642)
Plant and equipment	55,000	105,000	98,876	(6,124)
Infrastructure - roads	3,239,740	675,634	712,408	36,774
Infrastructure - footpaths	63,248	31,619	0	(31,619)
<b>Payments for Capital Acquisitions</b>	<b>3,855,368</b>	<b>939,253</b>	<b>966,121</b>	<b>26,868</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	3,535,296	449,826	539,555	89,729
Lease liabilities	0	222,367	222,367	0
Contribution - operations	266,072	267,060	204,199	(62,860)
<b>Capital funding total</b>	<b>3,855,368</b>	<b>939,253</b>	<b>966,121</b>	<b>26,868</b>

#### SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

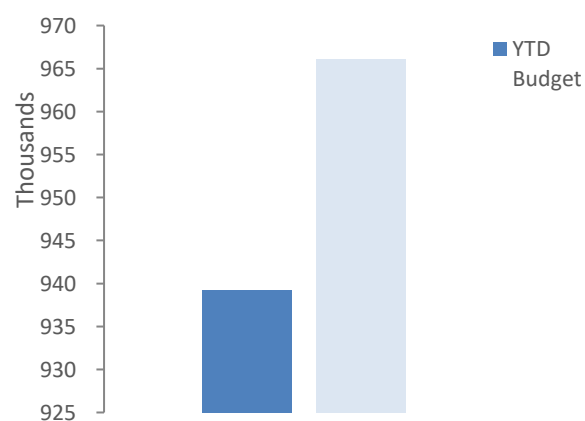
#### Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

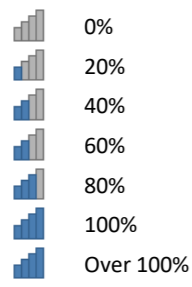
#### Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



Capital expenditure total  
Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Number	Job Number	Balance Sheet Category	Account/Job Description	Adopted		YTD Actual	Variance (Under)/Over
				Budget	YTD Budget		
				\$	\$	\$	\$
<b>Land Held for Resale</b>							
<b>Other Property &amp; Services</b>							
E14761		511	Land Held for Resale - Industrial Estate & Lot 801	0	0	(2,953)	(2,953)
<b>Total - Other Property &amp; Services</b>				<b>0</b>	<b>0</b>	<b>(2,953)</b>	<b>(2,953)</b>
<b>Total - Land Held for Resale</b>				<b>0</b>	<b>0</b>	<b>(2,953)</b>	<b>(2,953)</b>
<b>Buildings</b>							
<b>Law, Order &amp; Public Safety</b>							
E05111		521	Fire Station - New Toilet and Change Room	0	0	(12,753)	(12,753)
<b>Total - Law, Order &amp; Public Safety</b>				<b>0</b>	<b>0</b>	<b>(12,753)</b>	<b>(12,753)</b>
<b>Recreation And Culture</b>							
E11383	WCC231	521	Wandering Community Centre Construction - Water Tanks DWER	0	0	(11,896)	(11,896)
E11383	WCC233	521	Wandering Community Centre Construction - New Veranda Grant	(150,000)	(120,000)	(123,393)	(3,393)
E11383	WCC234	521	Wandering Community Centre Upgrade - Ktichen Upgrade Grant I	(340,380)	0	(3,485)	(3,485)
<b>Total - Recreation And Culture</b>				<b>(490,380)</b>	<b>(120,000)</b>	<b>(138,773)</b>	<b>(18,773)</b>
<b>Total - Buildings</b>				<b>(490,380)</b>	<b>(120,000)</b>	<b>(151,526)</b>	<b>(31,526)</b>
<b>Plant &amp; Equipment</b>							
<b>Law, Order &amp; Public Safety</b>							
E05350		525	Purchase Plant & Equipment	0	0	0	0
<b>Total - Law, Order &amp; Public Safety</b>				<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transport</b>							
E12360		525	Purchase Plant & Equipment	(55,000)	(105,000)	(98,876)	6,124
<b>Total - Transport</b>				<b>(55,000)</b>	<b>(105,000)</b>	<b>(98,876)</b>	<b>6,124</b>
<b>Total - Plant &amp; Equipment</b>				<b>(55,000)</b>	<b>(105,000)</b>	<b>(98,876)</b>	<b>6,124</b>
<b>Furniture &amp; Equipment</b>							
<b>Governance</b>							
E04116		523	Purchase Furniture & Equipment	(7,000)	(7,000)	0	7,000
<b>Total - Governance</b>				<b>(7,000)</b>	<b>(7,000)</b>	<b>0</b>	<b>7,000</b>
<b>Other Property &amp; Services</b>							
E14560		523	Purchase Furniture & Equipment	0	0	(358)	(358)
<b>Total - Other Property &amp; Services</b>				<b>0</b>	<b>0</b>	<b>(358)</b>	<b>(358)</b>
<b>Total - Furniture &amp; Equipment</b>				<b>(7,000)</b>	<b>(7,000)</b>	<b>(358)</b>	<b>6,642</b>
<b>Infrastructure - Roads</b>							
<b>Transport</b>							
E12101	RRSP241	541	Bridge Upgrade Culverts (0425)	(582,000)	(7,547)	0	7,547
E12102	RRG233	541	RRG - Kubbine Road - Gravel Resheeting - SLK 0.0 -6.16	0	0	(26,830)	(26,830)
E12102	RRG241	541	York Williams Road- SLK21.75-26.71 Bitumen Seal	(860,505)	(430,249)	(381,266)	48,983
E12103	R2R232	541	R2R - Wandering Pingelly Road , Bridge 0424A over Biberkine Bro	(234,551)	(3,750)	0	3,750
E12103	R2R234	541	R2R-Kubbine Road - Gravel Resheet	0	0	(18,091)	(18,091)
E12103	R2R241	541	Drainage Repairs down hill Wandoo Crescent	(43,376)	(43,376)	(51,774)	(8,398)
E12103	R2R242	541	Bridge Repairs	(61,734)	(30,865)	(17,100)	13,765
E12104	BS241	541	York Williams Road -Intersection Seal on north Approach SLK 8.75	(169,323)	(67,726)	(11,000)	56,726
E12105	WSFN231	541	North Bannister Wandering - Rd SLK 9.1 -22.0 - project developm	(29,948)	(14,972)	(51,280)	(36,308)
E12105	WSFN232	541	Wandering Narrogin Rd SLK 2.35 - 6.15 - project development fun	(8,656)	(4,329)	0	4,329
E12105	WSFN233	541	Wandering Pingelly Rd SLK 3.90 - 19.10 - project development fur	(72,767)	(35,054)	(56,739)	(21,685)
E12105	WSFN241	541	North Bannister Wandering Road-Upgrade and Overlay Pavement	(1,101,343)	0	(98,329)	(98,329)
E12105	WSFN242	541	WSFN North Bannister Wandering Road - Replace and Upgrade Ci	(75,537)	(37,766)	0	37,766
<b>Total - Transport</b>				<b>(3,239,740)</b>	<b>(675,634)</b>	<b>(712,408)</b>	<b>(36,774)</b>
<b>Total - Infrastructure - Roads</b>				<b>(3,239,740)</b>	<b>(675,634)</b>	<b>(712,408)</b>	<b>(36,774)</b>
<b>Infrastructure - Footpaths</b>							
<b>Transport</b>							
E12140	BN01	543	Blke Network-Gnowing Street 185m new Path	(63,248)	(31,619)	0	31,619
<b>Total - Transport</b>				<b>(63,248)</b>	<b>(31,619)</b>	<b>0</b>	<b>31,619</b>
<b>Total - Infrastructure - Footpaths</b>				<b>(63,248)</b>	<b>(31,619)</b>	<b>0</b>	<b>31,619</b>
<b>Grand Total</b>				<b>(3,855,368)</b>	<b>(939,253)</b>	<b>(966,121)</b>	<b>(26,868)</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2023**

**FINANCING ACTIVITIES  
NOTE 7  
BORROWINGS**

**Repayments - borrowings**

Information on borrowings			New Loans			Principal Repayments			Principal Outstanding			Interest Repayments		
Particulars	Loan No.	1 July 2023	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Community amenities</b>														
Industrial Estate Development	1	75,542	0	0	0	(1,483)	(4,570)	(4,570)	74,059	70,972	70,972	(881)	(3,302)	(3,302)
<b>Total</b>		75,542	0	0	0	(1,483)	(4,570)	(4,570)	74,059	70,972	70,972	(881)	(3,302)	(3,302)
Current borrowings		4,570							3,087					
Non-current borrowings		70,972							70,972					
		75,542							74,059					

All debenture repayments were financed by general purpose revenue.

The Shire has no unspent debenture funds as at 30th June 2023, nor is it expected to have unspent funds as at 30th June 2024.

**KEY INFORMATION**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2023**

**FINANCING ACTIVITIES  
NOTE 8  
LEASE LIABILITIES**

**Movement in carrying amounts**

Information on leases			New Leases			Principal Repayments			Principal Outstanding			Interest Repayments		
Particulars	Lease No.	1 July 2023	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Transport</b>														
JCB Excavator	1	0	222,367	0	0	(3,560)	0	0	218,807	0	0	(1,101)	0	0
<b>Total</b>		0	222,367	0	0	(3,560)	0	0	218,807	0	0	(1,101)	0	0
Current lease liabilities		0							29,659					
Non-current lease liabilities		0							189,148					
		0							218,807					

All lease repayments were financed by general purpose revenue.

The Shire does not have any lease liabilities to report.

**KEY INFORMATION**

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2023

OPERATING ACTIVITIES  
NOTE 9  
RESERVE ACCOUNTS

Reserve accounts

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Council</b>									
Leave reserve	16,364.70	129.00	118.46	5,000.00	0.00	0.00	0.00	21,493.70	16,483.16
Land & building reserve	253,164.86	1,996.00	1,832.51	0.00	0.00	0.00	0.00	255,160.86	254,997.37
Plant replacement reserve	135,588.37	1,069.00	981.48	348,378.00	0.00	(50,000.00)	0.00	435,035.37	136,569.85
Office equipment reserve	40,335.67	318.00	291.98	0.00	0.00	0.00	0.00	40,653.67	40,627.65
Fuel facility reserve	85,352.65	673.00	617.85	16,000.00	0.00	0.00	0.00	102,025.65	85,970.50
WSFN Funding reserve	40,000.00	315.00	0.00	0.00	0.00	0.00	0.00	40,315.00	40,000.00
	<b>570,806.25</b>	<b>4,500.00</b>	<b>3,842.28</b>	<b>369,378.00</b>	<b>0.00</b>	<b>(50,000.00)</b>	<b>0.00</b>	<b>894,684.25</b>	<b>574,648.53</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2023**

**NOTE 10  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL/JOB Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
<b>Budget adoption</b>							0
			Opening Surplus(Deficit)			(13,507)	(13,507)
							(13,507)
							(13,507)
E12360	Purchase Plant & Equipment	0810.23	Capital Expenses			(50,000)	(63,507)
R03293	Transfer from Reserves (General)	0810.23	Capital Revenue		50,000		(13,507)
				<b>0</b>	<b>50,000</b>	<b>(63,507)</b>	<b>(13,507)</b>

<b>13.2 Financial Report January 2024</b>	
<b>File Reference:</b>	N/A
<b>Location:</b>	N/A
<b>Applicant:</b>	N/A
<b>Author:</b>	Bob Waddell
<b>Authorising Officer</b>	Alan Hart– Chief Executive Officer
<b>Date:</b>	5 February 2024
<b>Disclosure of Interest:</b>	N/A
<b>Attachments:</b>	January 2024 Financial Statements
<b>Previous Reference:</b>	Nil

**Summary:**

Consideration of the financial report for the period ending 31 January 2024.

**Background:**

The financial report for the period ending 31 January 2024 is included as an attachment.

**Comment:**

If you have any questions regarding details in the financial report, please contact the office prior to the Council meeting so that sufficient time is given to research the request. This will enable the information to be provided at the Council meeting.

**Consultation:**

Not applicable.

**Statutory Environment:**

Section 34 (1) (a) of the *Local Government (Financial Management) Regulations 1996* states that a Local Government is to prepare monthly statement of financial activity including annual budget estimates, monthly budget estimates, actual monthly expenditure, revenue and income, material variances between monthly budget and actual figures and net current assets on a monthly basis.

**Policy Implications:**

Not applicable.

**Financial Implications:**

Not applicable.

**Strategic Implications:**

**Improve Our Financial Position**

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	<ul style="list-style-type: none"> <li>• Improve accountability and transparency</li> <li>• Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs</li> <li>• Prudently manage our financial resources to ensure value for money</li> <li>• Reduce reliance on operational grants</li> </ul>

**Improve Our Financial Position**

Our Goals	Our Strategies
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**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

**Risk Implications:**

Nil

**Voting Requirements:**

Simple Majority

**080224 Moved: Cr G Hansen Seconded: Cr I Turton**

**Officer Recommendation:**

**That the financial report for the period ending 31 January 2024 as presented be accepted.**

Carried 7/0

**For: Cr Turton, Cr Little, Cr Cowan, Cr Hansen, Cr Jennings, Cr Price, Cr Watts.**

**Against: Nil**



## SHIRE OF WANDERING

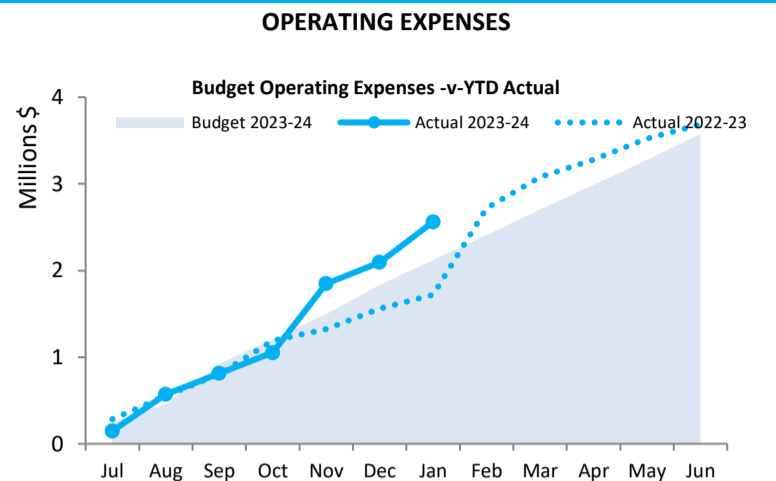
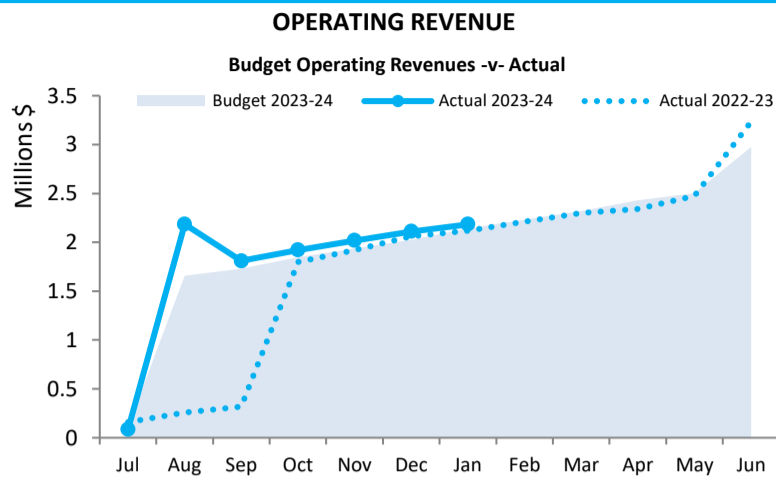
### MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) FOR THE PERIOD ENDED 31 JANUARY 2024

*LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

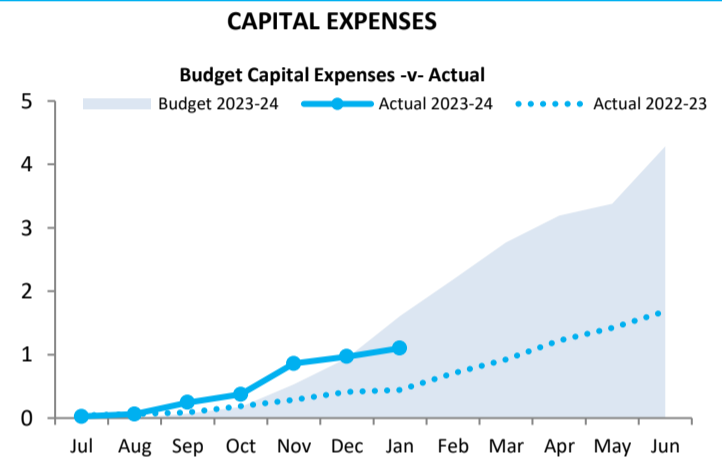
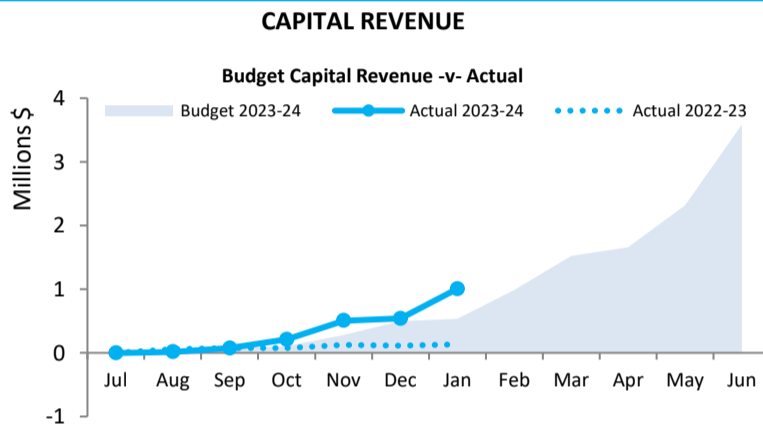
#### TABLE OF CONTENTS

Summary Information - Graphs	2
Statement of Financial Activity by Nature	3
Statement of Financial Activity by Program	4
Statement of Financial position	5
Note 1 Statement of Financial Activity Information	6
Note 2 Explanation of Material Variances	8
Note 4 Rate Revenue	9
Note 5 Disposal of Assets	10
Note 6 Capital Acquisitions	11
Note 7 Borrowings	13
Note 8 Lease Liabilities	14
Note 9 Reserve Accounts	15
Note 10 Budget Amendments	16

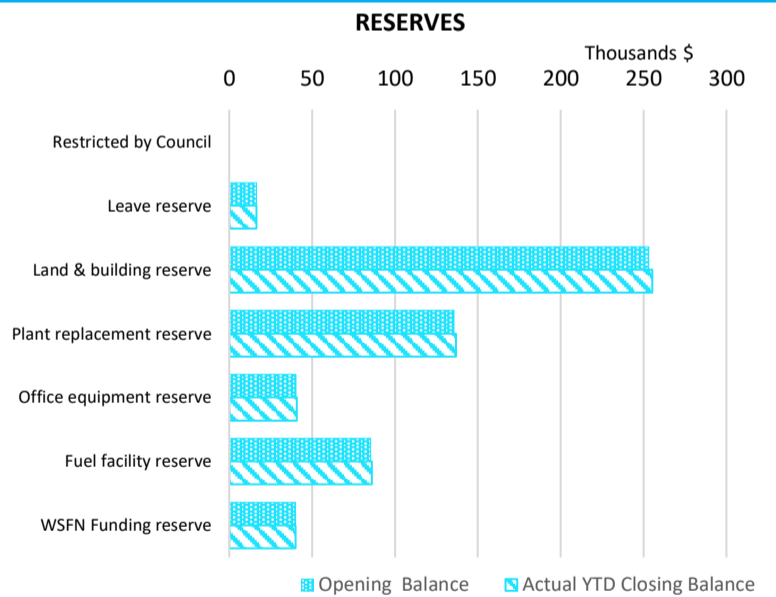
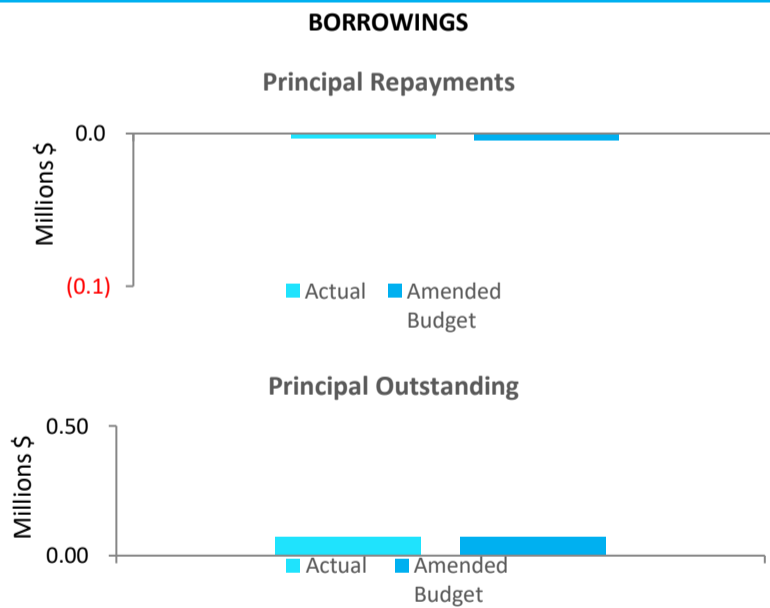
**OPERATING ACTIVITIES**



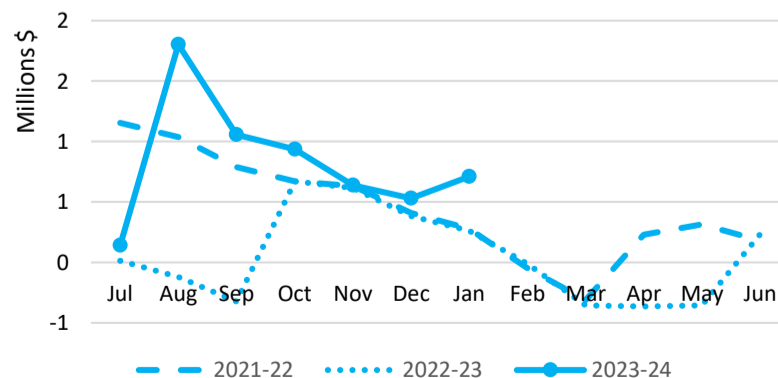
**INVESTING ACTIVITIES**



**FINANCING ACTIVITIES**



**Closing funding surplus / (deficit)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2024**

**BY NATURE**

	Ref	Adopted Annual Budget	Amended Annual Budget	YTD Budget	YTD Actual	Variance \$	Variance %	Var.
	Note	(a)	(d)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	▲▼
		\$	\$	\$	\$	\$	%	
<b>OPERATING ACTIVITIES</b>								
<b>Revenue from operating activities</b>								
Rates		1,463,898	1,463,898	1,463,898	<b>1,460,052</b>	(3,846)	(0.26%)	
Operating grants, subsidies and contributions	11	270,000	270,000	154,862	<b>219,085</b>	64,223	41.47%	▲
Fees and charges		834,770	834,770	489,333	<b>453,594</b>	(35,739)	(7.30%)	
Service charges		0	0	0	<b>0</b>	0	0.00%	
Interest revenue		15,200	15,200	8,862	<b>13,099</b>	4,237	47.82%	
Other revenue		391,121	391,121	24,913	<b>36,479</b>	11,566	46.42%	▲
Profit on disposal of assets	5	0	0	0	<b>0</b>	0	0.00%	
		<u>2,974,989</u>	<u>2,974,989</u>	<u>2,141,868</u>	<u><b>2,182,309</b></u>	<u>40,441</u>	<u>1.89%</u>	
<b>Expenditure from operating activities</b>								
Employee costs		(1,103,394)	(1,103,394)	(643,321)	<b>(691,781)</b>	(48,460)	(7.53%)	
Materials and contracts		(1,242,492)	(1,242,492)	(727,876)	<b>(731,093)</b>	(3,217)	(0.44%)	
Utility charges		(41,200)	(41,200)	(23,968)	<b>(26,195)</b>	(2,227)	(9.29%)	
Depreciation on non-current assets		(1,047,948)	(1,047,948)	(609,911)	<b>(969,356)</b>	(359,445)	(58.93%)	▼
Finance costs		(3,302)	(3,302)	(1,925)	<b>(6,020)</b>	(4,095)	(212.73%)	
Insurance expenses		(104,971)	(104,971)	(98,659)	<b>(101,906)</b>	(3,247)	(3.29%)	
Other expenditure		(32,500)	(32,500)	(16,500)	<b>(34,765)</b>	(18,265)	(110.70%)	▼
Loss on disposal of assets	5	0	0	0	<b>0</b>	0	0.00%	
		<u>(3,575,807)</u>	<u>(3,575,807)</u>	<u>(2,122,160)</u>	<u><b>(2,561,116)</b></u>	<u>(438,956)</u>	<u>20.68%</u>	
Non-cash amounts excluded from operating activities	1(a)	1,053,077	1,053,077	615,040	<b>969,496</b>	354,456	57.63%	▲
<b>Amount attributable to operating activities</b>		<b>452,259</b>	<b>452,259</b>	<b>634,748</b>	<b>590,688</b>	(44,060)	(6.94%)	
<b>INVESTING ACTIVITIES</b>								
<b>Inflows from investing activities</b>								
Proceeds from capital grants, subsidies and contributions	12	3,535,296	3,535,296	483,222	<b>1,005,598</b>	522,376	108.10%	▲
Proceeds from disposal of assets	5	0	0	0	<b>0</b>	0	0.00%	
Proceeds from financial assets at amortised cost - self supporting loans	7	0	0	0	<b>0</b>	0	0.00%	
		<u>3,535,296</u>	<u>3,535,296</u>	<u>483,222</u>	<u><b>1,005,598</b></u>	<u>522,376</u>	<u>108.10%</u>	<u>▲</u>
<b>Outflows from investing activities</b>								
Payments for financial assets at amortised cost - self supporting loans	7	0	0	0	<b>0</b>	0	0.00%	
Payments for inventories, property, plant and equipment and infrastructure	6	(3,855,368)	(3,905,368)	(1,609,728)	<b>(1,096,870)</b>	512,858	31.86%	▲
		<u>(3,855,368)</u>	<u>(3,905,368)</u>	<u>(1,609,728)</u>	<u><b>(1,096,870)</b></u>	<u>512,858</u>	<u>(31.86%)</u>	
		<u><b>(320,072)</b></u>	<u><b>(370,072)</b></u>	<u><b>(1,126,506)</b></u>	<u><b>(91,272)</b></u>	<u>1,035,234</u>	<u>(91.90%)</u>	
Non-cash amounts excluded from investing activities	1(b)	0	0	0	<b>0</b>	0	0.00%	
<b>Amount attributable to investing activities</b>		<b>(320,072)</b>	<b>(370,072)</b>	<b>(1,126,506)</b>	<b>(91,272)</b>	1,035,234	(91.90%)	
<b>FINANCING ACTIVITIES</b>								
<b>Inflows from financing activities</b>								
Proceeds from new debentures	7	0	0	0	<b>0</b>	0	0.00%	
Transfer from reserves	9	0	50,000	50,000	<b>0</b>	(50,000)	(100.00%)	▼
Transfer from Restricted Cash - Other		0	0	0	<b>0</b>	0	0.00%	
		<u>0</u>	<u>50,000</u>	<u>50,000</u>	<u><b>0</b></u>	<u>(50,000)</u>	<u>(100.00%)</u>	<u>▼</u>
<b>Outflows from financing activities</b>								
Repayment of borrowings	7	(4,570)	(4,570)	0	<b>(3,006)</b>	(3,006)	0.00%	
Payments for principal portion of lease liabilities	8	0	0	0	<b>(14,337)</b>	(14,337)	0.00%	▼
Transfer to reserves	9	(373,878)	(373,878)	0	<b>(4,522)</b>	(4,522)	0.00%	
Transfer to Restricted Cash - Other		0	0	0	<b>0</b>	0	0.00%	
		<u>(378,448)</u>	<u>(378,448)</u>	<u>0</u>	<u><b>(21,866)</b></u>	<u>(21,866)</u>	<u>0.00%</u>	
<b>Amount attributable to financing activities</b>		<b>(378,448)</b>	<b>(328,448)</b>	<b>50,000</b>	<b>(21,866)</b>	(71,866)	(143.73%)	▼
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>								
<b>Surplus or deficit at the start of the financial year</b>	1(c)	246,261	232,754	232,754	<b>232,754</b>	0	0.00%	
Amount attributable to operating activities		452,259	452,259	634,748	<b>590,688</b>	(44,060)	(6.94%)	
Amount attributable to investing activities		(320,072)	(370,072)	(1,126,506)	<b>(91,272)</b>	1,035,234	(91.90%)	
Amount attributable to financing activities		(378,448)	(328,448)	50,000	<b>(21,866)</b>	(71,866)	(143.73%)	▼
<b>Surplus or deficit at the end of the financial year</b>	1(c)	<b>(0)</b>	<b>(13,507)</b>	<b>(209,004)</b>	<b>710,305</b>	919,309	(439.85%)	

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2024

BY PROGRAM

	Note	Adopted Annual Budget	Amended Annual Budget (d)	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	\$	%	▲▼
<b>OPERATING ACTIVITIES</b>								
<b>Revenue from operating activities</b>								
Governance		3,500	3,500	2,037	0	(2,037)	(100.00%)	
General Purpose Funding - Rates	6	1,463,898	1,463,898	1,463,898	1,460,052	(3,846)	(0.26%)	
General Purpose Funding - Other		22,200	22,200	12,936	41,672	28,736	222.14%	▲
Law, Order and Public Safety		46,250	46,250	35,214	40,612	5,398	15.33%	
Health		2,500	2,500	2,287	343	(1,944)	(84.99%)	
Education and Welfare		0	0	0	0	0	0.00%	
Housing		38,480	38,480	22,442	22,474	32	0.14%	
Community Amenities		58,500	58,500	34,097	49,555	15,458	45.33%	▲
Recreation and Culture		2,420	2,420	1,400	1,614	214	15.29%	
Transport		116,500	116,500	41,100	71,619	30,519	74.26%	▲
Economic Services		818,120	818,120	494,831	467,386	(27,445)	(5.55%)	
Other Property and Services		402,621	402,621	31,626	26,981	(4,645)	(14.69%)	
		2,974,989	2,974,989	2,141,868	2,182,309	40,441	1.89%	
<b>Expenditure from operating activities</b>								
Governance		(216,291)	(216,291)	(130,656)	(151,896)	(21,240)	(16.26%)	▼
General Purpose Funding		(100,024)	(100,024)	(58,331)	(60,067)	(1,736)	(2.98%)	
Law, Order and Public Safety		(118,341)	(118,341)	(73,114)	(100,480)	(27,366)	(37.43%)	▼
Health		(18,649)	(18,649)	(10,857)	(10,663)	194	1.79%	
Education and Welfare		(6,234)	(6,234)	(3,619)	(3,978)	(359)	(9.91%)	
Housing		(49,921)	(49,921)	(28,994)	(35,407)	(6,413)	(22.12%)	
Community Amenities		(233,767)	(233,767)	(137,125)	(162,553)	(25,428)	(18.54%)	▼
Recreation and Culture		(254,102)	(254,102)	(152,937)	(168,485)	(15,548)	(10.17%)	▼
Transport		(1,585,714)	(1,585,714)	(924,879)	(1,153,560)	(228,681)	(24.73%)	▼
Economic Services		(972,474)	(972,474)	(567,767)	(606,312)	(38,545)	(6.79%)	
Other Property and Services		(20,290)	(20,290)	(33,881)	(107,717)	(73,836)	(217.93%)	▼
		(3,575,807)	(3,575,807)	(2,122,160)	(2,561,116)	(438,956)	(20.68%)	▼
Non-cash amounts excluded from operating activities	1(a)	1,053,077	1,053,077	615,040	969,496	354,456	57.63%	▲
<b>Amount attributable to operating activities</b>		<b>452,259</b>	<b>452,259</b>	<b>634,748</b>	<b>590,688</b>	<b>(44,060)</b>	<b>(6.94%)</b>	
<b>INVESTING ACTIVITIES</b>								
<b>Inflows from investing activities</b>								
Proceeds from capital grants, subsidies and contributions	12	3,535,296	3,535,296	483,222	1,005,598	522,376	108.10%	▲
Proceeds from Disposal of Assets	5	0	0	0	0	0	0.00%	
Proceeds from financial assets at amortised cost - self supporting loans	7	0	0	0	0	0	0.00%	
		3,535,296	3,535,296	483,222	1,005,598	522,376	108.10%	▲
<b>Outflows from investing activities</b>								
Payments for financial assets at amortised cost - self supporting loans	7	0	0	0	0	0	0.00%	
Payments for inventories, property, plant and equipment and infrastructure	6	(3,855,368)	(3,905,368)	(1,609,728)	(1,096,870)	512,858	31.86%	▲
		(3,855,368)	(3,905,368)	(1,609,728)	(1,096,870)	512,858	31.86%	▲
<b>Amount attributable to investing activities</b>		<b>(320,072)</b>	<b>(370,072)</b>	<b>(1,126,506)</b>	<b>(91,272)</b>	<b>1,035,234</b>	<b>(91.90%)</b>	
<b>FINANCING ACTIVITIES</b>								
<b>Inflows from financing activities</b>								
Proceeds from New Debentures	7	0	0	0	0	0	0.00%	
Transfer from Reserves	9	0	50,000	50,000	0	(50,000)	(100.00%)	▼
Transfer from Restricted Cash - Other		0	0	0	0	0	0.00%	
		0	50,000	50,000	0	(50,000)	(100.00%)	▼
<b>Outflows from financing activities</b>								
Payments for principal portion of lease liabilities	8	0	0	0	(14,337)	(14,337)	0.00%	▼
Repayment of Debentures	7	(4,570)	(4,570)	0	(3,006)	(3,006)	0.00%	
Transfer to Reserves	9	(373,878)	(373,878)	0	(4,522)	(4,522)	0.00%	
Transfer to Restricted Cash - Other		0	0	0	0	0	0.00%	
		(378,448)	(378,448)	0	(21,866)	(21,866)	0.00%	▼
<b>Amount attributable to financing activities</b>		<b>(378,448)</b>	<b>(328,448)</b>	<b>50,000</b>	<b>(21,866)</b>	<b>(71,866)</b>	<b>(143.73%)</b>	▼
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>								
<b>Surplus or deficit at the start of the financial year</b>	1	246,261	232,754	232,754	232,754	0	0.00%	
Amount attributable to operating activities		452,259	452,259	634,748	590,688	(44,060)	(6.94%)	
Amount attributable to investing activities		(320,072)	(370,072)	(1,126,506)	(91,272)	1,035,234	(91.90%)	
Amount attributable to financing activities		(378,448)	(328,448)	50,000	(21,866)	(71,866)	(143.73%)	▼
<b>Surplus or deficit at the end of the financial year</b>	1	<b>(0)</b>	<b>(13,507)</b>	<b>(209,004)</b>	<b>710,305</b>	<b>919,309</b>	<b>(439.85%)</b>	

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022/23 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.



**SHIRE OF WANDERING**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 31 JANUARY 2024**

	<b>30 June 2023</b>	<b>31 January 2024</b>
	\$	\$
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	1,336,298	1,566,260
Trade and other receivables	256,682	417,984
Inventories	35,951	38,087
Other assets	17,897	385
<b>TOTAL CURRENT ASSETS</b>	<b>1,646,829</b>	<b>2,022,716</b>
<b>NON-CURRENT ASSETS</b>		
Trade and other receivables	7,911	7,911
Other financial assets	20,372	20,372
Inventories	166,300	169,253
Property, plant and equipment	7,396,366	7,444,072
Infrastructure	87,514,167	87,609,785
Right-of-use assets	0	203,603
<b>TOTAL NON-CURRENT ASSETS</b>	<b>95,105,116</b>	<b>95,454,998</b>
<b>TOTAL ASSETS</b>	<b>96,751,945</b>	<b>97,477,714</b>
<b>CURRENT LIABILITIES</b>		
Trade and other payables	292,870	120,766
Other liabilities	425,101	491,159
Lease liabilities	0	29,659
Borrowings	4,570	1,564
Employee related provisions	141,662	141,662
<b>TOTAL CURRENT LIABILITIES</b>	<b>864,203</b>	<b>784,809</b>
<b>NON-CURRENT LIABILITIES</b>		
Lease liabilities	0	178,371
Borrowings	70,972	70,972
Employee related provisions	34,659	34,659
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>105,631</b>	<b>284,002</b>
<b>TOTAL LIABILITIES</b>	<b>969,834</b>	<b>1,068,812</b>
<b>NET ASSETS</b>	<b>95,782,111</b>	<b>96,408,902</b>
<b>EQUITY</b>		
Retained surplus	21,127,881	21,750,149
Reserve accounts	570,806	575,329
Revaluation surplus	74,083,424	74,083,424
<b>TOTAL EQUITY</b>	<b>95,782,111</b>	<b>96,408,902</b>

This statement is to be read in conjunction with the accompanying notes.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Forecast 30 June 2024 Closing
<b>Non-cash items excluded from operating activities</b>					
		\$	\$	\$	
<b>Adjustments to operating activities</b>					
Less: Movement in liabilities associated with restricted cash		5,129	5,129	139	139
Add: Depreciation on assets		1,047,948	609,911	969,356	1,407,393
<b>Total non-cash items excluded from operating activities</b>		<b>1,053,077</b>	<b>615,040</b>	<b>969,496</b>	<b>1,407,533</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 January 2024
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	9	(570,806)	(570,806)	(575,329)
Add: Borrowings	7	0	4,570	1,564
Add: Lease liabilities	8	0	0	29,659
Add: Current portion of employee benefit provisions held in reserve		16,365	16,365	16,504
<b>Total adjustments to net current assets</b>		<b>(554,441)</b>	<b>(549,872)</b>	<b>(527,602)</b>

(c) Net current assets used in the Statement of Financial Activity

<b>Current assets</b>				
Cash and cash equivalents	3	1,336,298	1,336,298	1,566,260
Rates receivables	4	44,780	43,483	144,488
Receivables	4	176,014	213,199	273,496
Other current assets	5	35,951	53,849	38,472
<b>Less: Current liabilities</b>				
Payables	6	(279,329)	(292,870)	(120,766)
Borrowings	7	0	(4,570)	(1,564)
Contract and Capital Grant/Contribution liabilities	10	(425,512)	(425,101)	(491,159)
Lease liabilities	8	0	0	(29,659)
Provisions	10	(87,500)	(141,662)	(141,662)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(554,441)</b>	<b>(549,872)</b>	<b>(527,602)</b>
<b>Closing funding surplus / (deficit)</b>		<b>246,261</b>	<b>232,754</b>	<b>710,305</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 JANUARY 2024

NOTE 1

STATEMENT OF FINANCIAL ACTIVITY INFORMATION (ALTERNATE PRESENTATION)

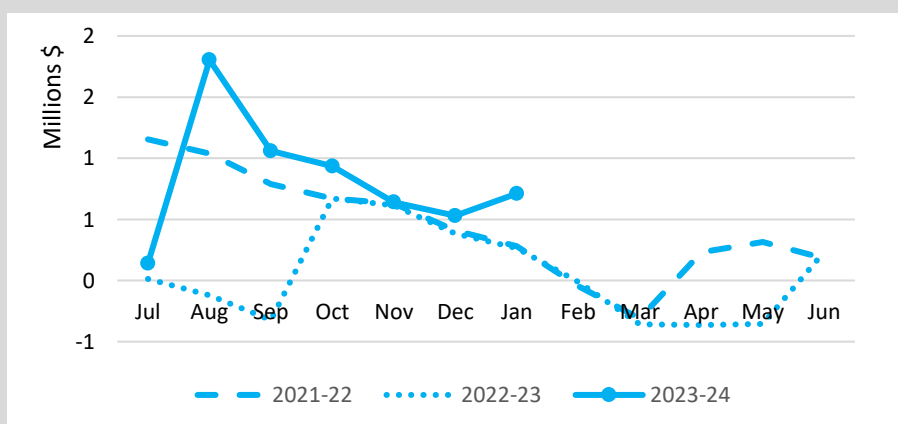
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2023	This Time Last Year 31/01/2023	Year to Date Actual 31/01/2024
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	3	765,492	888,667	990,932
Cash Restricted - Reserves	3	570,806	536,209	575,329
Cash Restricted - Bonds & Deposits	3	0	0	0
Receivables - Rates	4	43,483	184,610	144,488
Receivables - Other	4	213,199	69,450	273,496
Other Assets Other Than Inventories	5	17,897	0	385
Inventories	5	35,951	8,649	38,087
		1,646,829	1,687,586	2,022,716
<b>Less: Current Liabilities</b>				
Payables	6	(283,675)	(149,773)	(113,676)
Contract and Capital Grant/Contribution Liabilities	10	(425,101)	(651,780)	(491,159)
Bonds & Deposits	6	(9,195)	(10,025)	(7,090)
Loan Liability	7	(4,570)	0	(1,564)
Lease Liability	8	0	0	(29,659)
Provisions	10	(141,662)	(87,501)	(141,662)
		(864,203)	(899,079)	(784,809)
Less: Cash Reserves	9	(570,806)	(536,209)	(575,329)
Add Back: Component of Leave Liability not Required to be funded		16,365	11,310	16,504
Add Back: Loan Liability		4,570	0	1,564
Add Back: Lease Liability		0	0	29,659
Less : Loan Receivable - clubs/institutions		0	0	0
Less : Trust Transactions Within Muni		0	0	0
<b>Net Current Funding Position</b>		<b>232,754</b>	<b>263,608</b>	<b>710,305</b>

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



**This Year YTD**  
**Surplus(Deficit)**  
**\$ .71 M**

**Last Year YTD**  
**Surplus(Deficit)**  
**\$ .26 M**

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2024**

**NOTE 2  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2023-24 year is \$10,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
<b>Revenue from operating activities</b>						
Operating grants, subsidies and contributions	64,223	41.47%	▲	Positive variance due in part to the receipt of the MRWA Grant prior to budget phasing.	Positive variance due in part to the receipt of the Financial Assistance Grants not budgeted for.	
Other revenue	11,566	46.42%	▲	Positive variance due to Insurance Reimbursement not budgeted for and phasing of Legal Fees Rate recoveries.		
<b>Expenditure from operating activities</b>						
Depreciation on non-current assets	(359,445)	(58.93%)	▼			Negative variance due to increase in the value of Road Assets after the 22-23 FV Revaluation.
Other expenditure	(18,265)	(110.70%)	▼			Various other expenditure expenses have been come in higher than budgeted amount.
Non-cash amounts excluded from operating activities	354,456	57.63%	▲		Positive variance due to the increase in the Depreciation charge for year.	
<b>Investing activities</b>						
Proceeds from capital grants, subsidies and contributions	522,376	108.10%	▲	Budget Allocations for completed projects which are grant related in this FY are ahead of actuals.		
Payments for inventories, property, plant and equipment	512,858	31.86%	▲	Positive variance due to budget being phased for 1st half of year and actuals likely in the 2nd half of the year.		
<b>Financing activities</b>						
Transfer from reserves	(50,000)	(100.00%)	▼			Reserve transfer budgeted to happen at year end.
Payments for principal portion of lease liabilities	(14,337)	0.00%	▼			Lease payments for JCB Excavator not budgeted for.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2024

OPERATING ACTIVITIES  
NOTE 4  
RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
<b>RATE TYPE</b>				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
GRV Residential	0.140620	51	577,616	81,224	0	0	81,224	81,224	221	15	81,461
GRV Special Use	0.150750	3	137,893	20,787	0	0	20,787	20,787	0	0	20,787
GRV Rural Residential	0.115620	53	723,850	83,692	0	0	83,692	83,692	0	0	83,692
GRV Industrial	0.115620	2	35,360	4,088	0	0	4,088	4,088	0	0	4,088
<b>Unimproved value</b>											
UV Rural, Rural Residential and Mining Tenements	0.005370	131	202,259,000	1,086,131	0	0	1,086,131	1,086,131	0	0	1,086,131
<b>Non Rateable</b>											
Non Rateable	0.00000	32	17,365	0	0	0	0	0	0	0	0
<b>Sub-Total</b>		<b>272</b>	<b>203,751,084</b>	<b>1,275,922</b>	<b>0</b>	<b>0</b>	<b>1,275,922</b>	<b>1,275,922</b>	<b>221</b>	<b>15</b>	<b>1,276,159</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
GRV Residential	1,312	29	76,792	38,048	0	0	38,048	38,048	0	0	38,048
GRV Special Use	1,312	1	4,160	1,312	0	0	1,312	1,312	0	0	1,312
GRV Rural Residential	1,312	47	232,564	61,664	0	0	61,664	61,664	0	0	61,664
GRV Industrial	1,312	2	0	2,624	0	0	2,624	2,624	0	0	2,624
UV Rural, Rural Residential and Mining Tenements	1,312	94	12,920,836	123,328	0	0	123,328	123,328	382	600	124,310
<b>Sub-total</b>		<b>173</b>	<b>13,234,352</b>	<b>226,976</b>	<b>0</b>	<b>0</b>	<b>226,976</b>	<b>226,976</b>	<b>382</b>	<b>600</b>	<b>227,958</b>
		<b>445</b>	<b>216,985,436</b>	<b>1,502,898</b>	<b>0</b>	<b>0</b>	<b>1,502,898</b>	<b>1,502,898</b>	<b>603</b>	<b>615</b>	<b>1,504,116</b>
Discount							(43,000)				(47,808)
<b>Amount from general rates</b>							<b>1,459,898</b>				<b>1,456,309</b>
Rates Written Off		0	0	0	0	0	0	0	0	0	(223)
Ex-gratia rates		0	0	0	0	0	4,000	3,967	0	0	3,967
<b>Total general rates</b>							<b>1,463,898</b>				<b>1,460,052</b>

**KEY INFORMATION**

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2021 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$

The Shire has no assets budgeted for disposal in 2023/24.

Capital acquisitions	Adopted Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$
Land held for resale - cost	0	0	2,953	2,953
Buildings	490,380	150,000	177,759	27,759
Furniture and equipment	7,000	7,000	358	(6,642)
Plant and equipment	55,000	105,000	98,876	(6,124)
Infrastructure - roads	3,239,740	1,309,786	811,060	(498,726)
Infrastructure - footpaths	63,248	37,942	5,864	(32,078)
<b>Payments for Capital Acquisitions</b>	<b>3,855,368</b>	<b>1,609,728</b>	<b>1,096,870</b>	<b>(512,858)</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	3,535,296	483,222	1,005,598	522,376
Lease liabilities	0	222,367	222,367	0
Contribution - operations	266,072	904,139	(131,096)	(1,035,234)
<b>Capital funding total</b>	<b>3,855,368</b>	<b>1,609,728</b>	<b>1,096,870</b>	<b>(512,858)</b>

#### SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

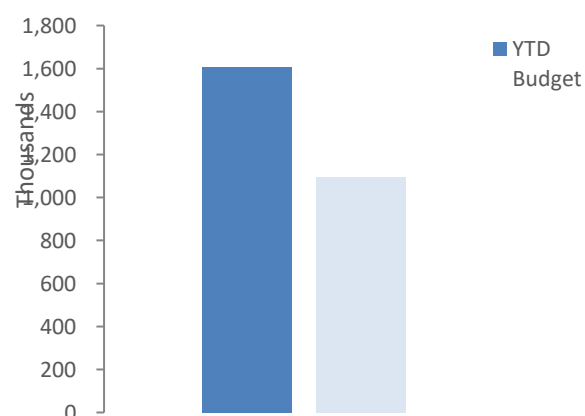
#### Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

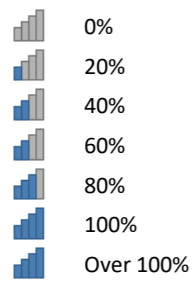
#### Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



Capital expenditure total  
Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Number	Job Number	Balance Sheet Category	Account/Job Description	Adopted		YTD Actual	Variance (Under)/Over
				Budget	YTD Budget		
				\$	\$	\$	\$
<b>Land Held for Resale</b>							
<b>Other Property &amp; Services</b>							
E14761		511	Land Held for Resale - Industrial Estate & Lot 801	0	0	(2,953)	(2,953)
<b>Total - Other Property &amp; Services</b>				<b>0</b>	<b>0</b>	<b>(2,953)</b>	<b>(2,953)</b>
<b>Total - Land Held for Resale</b>				<b>0</b>	<b>0</b>	<b>(2,953)</b>	<b>(2,953)</b>
<b>Buildings</b>							
<b>Law, Order &amp; Public Safety</b>							
E05111		521	Fire Station - New Toilet and Change Room	0	0	(12,753)	(12,753)
<b>Total - Law, Order &amp; Public Safety</b>				<b>0</b>	<b>0</b>	<b>(12,753)</b>	<b>(12,753)</b>
<b>Recreation And Culture</b>							
E11383	WCC231	521	Wandering Community Centre Construction - Water Tanks DWER	0	0	(11,896)	(11,896)
E11383	WCC233	521	Wandering Community Centre Construction - New Veranda Grant	(150,000)	(150,000)	(123,665)	26,335
E11383	WCC234	521	Wandering Community Centre Upgrade - Ktichen Upgrade Grant I	(340,380)	0	(29,445)	(29,445)
<b>Total - Recreation And Culture</b>				<b>(490,380)</b>	<b>(150,000)</b>	<b>(165,006)</b>	<b>(15,006)</b>
<b>Total - Buildings</b>				<b>(490,380)</b>	<b>(150,000)</b>	<b>(177,759)</b>	<b>(27,759)</b>
<b>Plant &amp; Equipment</b>							
<b>Law, Order &amp; Public Safety</b>							
E05350		525	Purchase Plant & Equipment	0	0	0	0
<b>Total - Law, Order &amp; Public Safety</b>				<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transport</b>							
E12360		525	Purchase Plant & Equipment	(55,000)	(105,000)	(98,876)	6,124
<b>Total - Transport</b>				<b>(55,000)</b>	<b>(105,000)</b>	<b>(98,876)</b>	<b>6,124</b>
<b>Total - Plant &amp; Equipment</b>				<b>(55,000)</b>	<b>(105,000)</b>	<b>(98,876)</b>	<b>6,124</b>
<b>Furniture &amp; Equipment</b>							
<b>Governance</b>							
E04116		523	Purchase Furniture & Equipment	(7,000)	(7,000)	0	7,000
<b>Total - Governance</b>				<b>(7,000)</b>	<b>(7,000)</b>	<b>0</b>	<b>7,000</b>
<b>Other Property &amp; Services</b>							
E14560		523	Purchase Furniture & Equipment	0	0	(358)	(358)
<b>Total - Other Property &amp; Services</b>				<b>0</b>	<b>0</b>	<b>(358)</b>	<b>(358)</b>
<b>Total - Furniture &amp; Equipment</b>				<b>(7,000)</b>	<b>(7,000)</b>	<b>(358)</b>	<b>6,642</b>
<b>Infrastructure - Roads</b>							
<b>Transport</b>							
E12101	RRSP241	541	Bridge Upgrade Culverts (0425)	(582,000)	(122,436)	0	122,436
E12102	RRG233	541	RRG - Kubbine Road - Gravel Resheeting - SLK 0.0 -6.16	0	0	(26,830)	(26,830)
E12102	RRG241	541	York Williams Road- SLK21.75-26.71 Bitumen Seal	(860,505)	(645,537)	(474,013)	171,524
E12103	R2R232	541	R2R - Wandering Pingelly Road , Bridge 0424A over Biberkine Bro	(234,551)	(49,910)	0	49,910
E12103	R2R234	541	R2R-Kubbine Road - Gravel Resheet	0	0	(18,091)	(18,091)
E12103	R2R241	541	Drainage Repairs down hill Wandoo Crescent	(43,376)	(43,376)	(51,774)	(8,398)
E12103	R2R242	541	Bridge Repairs	(61,734)	(37,038)	(18,600)	18,438
E12104	BS241	541	York Williams Road -Intersection Seal on north Approach SLK 8.75	(169,323)	(118,522)	(14,129)	104,393
E12105	WSFN231	541	North Bannister Wandering - Rd SLK 9.1 -22.0 - project developm	(29,948)	(17,966)	(51,280)	(33,314)
E12105	WSFN232	541	Wandering Narrogin Rd SLK 2.35 - 6.15 - project development fun	(8,656)	(5,194)	0	5,194
E12105	WSFN233	541	Wandering Pingelly Rd SLK 3.90 - 19.10 - project development fur	(72,767)	(41,666)	(56,739)	(15,073)
E12105	WSFN241	541	North Bannister Wandering Road-Upgrade and Overlay Pavement	(1,101,343)	(182,823)	(99,605)	83,218
E12105	WSFN242	541	WSFN North Bannister Wandering Road - Replace and Upgrade Ci	(75,537)	(45,318)	0	45,318
<b>Total - Transport</b>				<b>(3,239,740)</b>	<b>(1,309,786)</b>	<b>(811,060)</b>	<b>498,726</b>
<b>Total - Infrastructure - Roads</b>				<b>(3,239,740)</b>	<b>(1,309,786)</b>	<b>(811,060)</b>	<b>498,726</b>
<b>Infrastructure - Footpaths</b>							
<b>Transport</b>							
E12140	BN01	543	Bike Network-Gnowing Street 185m new Path	(63,248)	(37,942)	(5,864)	32,078
<b>Total - Transport</b>				<b>(63,248)</b>	<b>(37,942)</b>	<b>(5,864)</b>	<b>32,078</b>
<b>Total - Infrastructure - Footpaths</b>				<b>(63,248)</b>	<b>(37,942)</b>	<b>(5,864)</b>	<b>32,078</b>
<b>Grand Total</b>				<b>(3,855,368)</b>	<b>(1,609,728)</b>	<b>(1,096,870)</b>	<b>512,858</b>



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2024**

**FINANCING ACTIVITIES  
NOTE 7  
BORROWINGS**

**Repayments - borrowings**

Information on borrowings			New Loans			Principal Repayments			Principal Outstanding			Interest Repayments		
Particulars	Loan No.	1 July 2023	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Community amenities</b>														
Industrial Estate Development	1	75,542	0	0	0	(3,006)	(4,570)	(4,570)	72,536	70,972	70,972	(1,714)	(3,302)	(3,302)
<b>Total</b>		75,542	0	0	0	(3,006)	(4,570)	(4,570)	72,536	70,972	70,972	(1,714)	(3,302)	(3,302)
Current borrowings		4,570							1,564					
Non-current borrowings		70,972							70,972					
		75,542							72,536					

All debenture repayments were financed by general purpose revenue.

The Shire has no unspent debenture funds as at 30th June 2023, nor is it expected to have unspent funds as at 30th June 2024.

**KEY INFORMATION**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2024**

**FINANCING ACTIVITIES  
NOTE 8  
LEASE LIABILITIES**

**Movement in carrying amounts**

Information on leases			New Leases			Principal Repayments			Principal Outstanding			Interest Repayments		
Particulars	Lease No.	1 July 2023	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Transport</b>														
JCB Excavator	1	0	222,367	0	0	(14,337)	0	0	208,030	0	0	(4,306)	0	0
<b>Total</b>		0	222,367	0	0	(14,337)	0	0	208,030	0	0	(4,306)	0	0
Current lease liabilities		0							29,659					
Non-current lease liabilities		0							178,371					
		0							208,030					

All lease repayments were financed by general purpose revenue.

The Shire does not have any lease liabilities to report.

**KEY INFORMATION**

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2024**

**OPERATING ACTIVITIES  
NOTE 9  
RESERVE ACCOUNTS**

**Reserve accounts**

<b>Reserve name</b>	<b>Opening Balance</b>	<b>Budget Interest Earned</b>	<b>Actual Interest Earned</b>	<b>Budget Transfers In (+)</b>	<b>Actual Transfers In (+)</b>	<b>Budget Transfers Out (-)</b>	<b>Actual Transfers Out (-)</b>	<b>Budget Closing Balance</b>	<b>Actual YTD Closing Balance</b>
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Council</b>									
Leave reserve	16,364.70	129.00	139.43	5,000.00	0.00	0.00	0.00	21,493.70	16,504.13
Land & building reserve	253,164.86	1,996.00	2,156.86	0.00	0.00	0.00	0.00	255,160.86	255,321.72
Plant replacement reserve	135,588.37	1,069.00	1,155.20	348,378.00	0.00	(50,000.00)	0.00	435,035.37	136,743.57
Office equipment reserve	40,335.67	318.00	343.66	0.00	0.00	0.00	0.00	40,653.67	40,679.33
Fuel facility reserve	85,352.65	673.00	727.20	16,000.00	0.00	0.00	0.00	102,025.65	86,079.85
WSFN Funding reserve	40,000.00	315.00	0.00	0.00	0.00	0.00	0.00	40,315.00	40,000.00
	<b>570,806.25</b>	<b>4,500.00</b>	<b>4,522.35</b>	<b>369,378.00</b>	<b>0.00</b>	<b>(50,000.00)</b>	<b>0.00</b>	<b>894,684.25</b>	<b>575,328.60</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2024**

**NOTE 10  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL/JOB Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
<b>Budget adoption</b>							0
			Opening Surplus(Deficit)			(13,507)	(13,507)
							(13,507)
							(13,507)
E12360	Purchase Plant & Equipment	0810.23	Capital Expenses			(50,000)	(63,507)
R03293	Transfer from Reserves (General)	0810.23	Capital Revenue		50,000		(13,507)
				<b>0</b>	<b>50,000</b>	<b>(63,507)</b>	<b>(13,507)</b>

**13.3 Accounts for Payment December 2023**

<b>File Reference:</b>	<b>N/A</b>
<b>Location:</b>	<b>N/A</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Alan Hart – Chief Executive Officer</b>
<b>Authorising Officer</b>	<b>Alan Hart – Chief Executive Officer</b>
<b>Date:</b>	<b>5 February 2024</b>
<b>Disclosure of Interest:</b>	<b>N/A</b>
<b>Attachments:</b>	<b>Payment Listing and Credit Card Statement December 2023</b>
<b>Previous Reference:</b>	<b>Nil</b>

**Summary:**

Council to note payments of accounts as presented.

**Background:**

The schedule of accounts is included as an attachment for Council information.

**Comment:**

If you have any questions regarding payments in the listing please contact the office prior to the Council meeting.

**Consultation:**

There has been no consultation.

**Statutory Environment:**

Section 12 of the *Local Government (Financial Management) Regulations 1996* states that

- 12 (1) A list of creditors is to be compiled for each month showing –
  - (a) The payee’s name;
  - (b) The amount of the payment;
  - (c) Sufficient information to identify to transaction; and
  - (d) The date of the meeting of the council to which the list is to be presented.

**Policy Implications:**

There are no policy implications.

**Financial Implications:**

There are no financial implications.

**Strategic Implications:**

**Improve Our Financial Position**

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	<ul style="list-style-type: none"> <li>• Improve accountability and transparency</li> <li>• Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs</li> <li>• Prudently manage our financial resources to ensure value for money</li> <li>• Reduce reliance on operational grants</li> </ul>

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

**Risk Implications:**

Nil.

**Voting Requirements:**

Simple Majority

**Shire of Wandering**

**Certificate of Expenditure – 31 December 2023**

This Schedule of Accounts to be passed for payment covering:

Payment Method	Cheque/EFT/DD Number	Amount
<b>Municipal Fund:</b>		
Electronic Funds Transfers		\$ 453,774.34
Direct Debits		\$ 17,759.86
Cheques	-	Nil
	<b>TOTAL</b>	<b>\$471,534.20</b>

to the Municipal and Trust Accounts, totalling \$471,534.20 which were submitted to each member of the Council on 15 February 2024, have been checked and fully supported by vouchers and invoices which are submitted herewith, have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings.

Alan Hart  
Chief Executive Officer

**090224 Moved: Cr S Little Seconded: Cr R Cowan**

**Officer Recommendation:**

**That in accordance with section 13 of the Financial Management Regulations of the *Local Government Act 1995* and in accordance with delegation, payment of Municipal Fund vouchers, Licensing, Salaries and Wages and EFT Transfers, Direct Debit totalling \$471,534.20 (attached) be noted as approved for payment and credit card statement be noted.**

Carried 7/0

**For: Cr Turton, Cr Little, Cr Cowan, Cr Hansen, Cr Jennings, Cr Price, Cr Watts.**

**Against: Nil**

**Shire of Wandering  
List of Accounts for Payments for December 2023**

Chq/EFT	Date	Name	Description	Amount	Amount
<b>EFT8746</b>	<b>01/12/2023</b>	<b>AMD Audit &amp; Assurance</b>	<b>Audit of Grant Funded Projects</b>		<b>-2035.00</b>
1018	07/11/2023	AMD Audit & Assurance	Audit of Grant Funded Projects	2035.00	
<b>EFT8747</b>	<b>01/12/2023</b>	<b>Air Response</b>	<b>Air conditioner Servicing</b>		<b>-453.38</b>
156837A	31/10/2023	Air Response	AC Service 14 Down Street, 13 Dunmall Drive	453.38	
<b>EFT8748</b>	<b>01/12/2023</b>	<b>Australia Post</b>	<b>Australia Post Stock Purchases</b>		<b>-24.60</b>
1012727932	03/10/2023	Australia Post	Various Postal Stock Requirments / Stamps , Envelopes	24.60	
<b>EFT8749</b>	<b>01/12/2023</b>	<b>BIG SKY ENTERTAINMENT WA PTY LTD</b>	<b>Australia Day Entertainment</b>		<b>-2530.00</b>
5409	22/11/2023	BIG SKY ENTERTAINMENT WA PTY LTD	Australia Day Entertainment	2530.00	
<b>EFT8750</b>	<b>01/12/2023</b>	<b>BOC</b>	<b>Container Service October 2023</b>		<b>-32.77</b>
5006210523	29/10/2023	BOC	Container Service Oxygen, Acetylene, Medical Oxygen	32.77	
<b>EFT8751</b>	<b>01/12/2023</b>	<b>Best Office Systems</b>	<b>Copier Admin and CRC</b>		<b>-1851.71</b>
623585	26/10/2023	Best Office Systems	Copier Contract - Shire , B&W copies, Colour copies	206.85	
623776	31/10/2023	Best Office Systems	Copier contract - CRC, B&W Copies, Colour Copies, Echo - 75% of colour	1644.86	
<b>EFT8752</b>	<b>01/12/2023</b>	<b>Bob Waddell &amp; Associates</b>	<b>Financial Assistance</b>		<b>-8868.75</b>
3517	28/08/2023	Bob Waddell & Associates	Preparation of 2022 / 23 Annual Financial Report / FV Revaluation of Assets & EOY Assets.	5775.00	
3634	12/11/2023	Bob Waddell & Associates	Assistance with Annual Finacial report Audit queries October 2023	2640.00	
3645	20/11/2023	Bob Waddell & Associates	Assistance provided asset addition checking / WALGGC annual Return .	453.75	
<b>EFT8753</b>	<b>01/12/2023</b>	<b>Boddington IGA</b>	<b>Groceries</b>		<b>-134.69</b>
01/6122	17/10/2023	Boddington IGA	Councilors Supplies, Councilors Supplies	113.54	
02/5541	25/10/2023	Boddington IGA	Dish Washing liquid - Admin x 3, Dish Washing liquid - CRC x 1, Dish Washing liquid - Depot x 3, Dish Washing liquid - Community Centra x 2	21.15	
<b>EFT8754</b>	<b>01/12/2023</b>	<b>Boddington News</b>	<b>Boddington News</b>		<b>-18.00</b>
90	27/10/2023	Boddington News	Boddington News Edition #723	9.00	
104	10/11/2023	Boddington News	Boddington News Edition # 724	9.00	
<b>EFT8755</b>	<b>01/12/2023</b>	<b>DCE Services</b>	<b>Plant Repairs</b>		<b>-10648.00</b>
WS001	24/11/2023	DCE Services	Repair Welding on side tipper and door	10648.00	
<b>EFT8756</b>	<b>01/12/2023</b>	<b>Data Signs</b>	<b>Plant Purchases</b>		<b>-55797.00</b>
7431	15/11/2023	Data Signs	2 Data Signs	55797.00	

**Shire of Wandering**  
**List of Accounts for Payments for December 2023**

Chq/EFT	Date	Name	Description	Amount	Amount
<b>EFT8757</b>	<b>01/12/2023</b>	<b>Decor Mouldings</b>	<b>Councillor Photos</b>		<b>-248.60</b>
14157	08/09/2023	Decor Mouldings	Councillor Photos	248.60	
<b>EFT8758</b>	<b>01/12/2023</b>	<b>Focus Networks</b>	<b>IT Support</b>		<b>-16658.78</b>
13489	11/09/2023	Focus Networks	Monthly Managed Services	634.87	
10287	26/09/2023	Focus Networks	HP EliteBook 640	2750.00	
10298	29/09/2023	Focus Networks	Eaton online UPS for CRC	269.50	
13529-MPSD	03/10/2023	Focus Networks	Managed Computer /Server Services and Support-Rates Services, Managed Computer /Server Services and Support-CRC, Managed Computer /Server Services and Support-Works Admin, Managed Computer /Server Services and Support-General Administration	1873.30	
13554-SAAS	04/10/2023	Focus Networks	Monthly Managed Services	617.89	
10261	09/10/2023	Focus Networks	Review current security groups and implement new security structure on network folders	594.00	
10297	29/10/2023	Focus Networks	Annual Server Support and Maintenance for HPE DL380 Server	4072.72	
10327	07/11/2023	Focus Networks	HP Notebook	2709.30	
10344	07/11/2023	Focus Networks	Refresh Synergysoft Play Account	396.00	
10296	14/11/2023	Focus Networks	Configure public wifi for the Wandering CRC and Admin Building's wifi network	594.00	
10417	21/11/2023	Focus Networks	HP Docking Station	273.90	
<b>EFT8759</b>	<b>01/12/2023</b>	<b>Fuel Distributors of WA</b>	<b>Fuel and Oils</b>		<b>-506.04</b>
513059	17/11/2023	Fuel Distributors of WA	2 x 20 litre drums of Grease	506.04	
<b>EFT8760</b>	<b>01/12/2023</b>	<b>Geodetic Supply &amp; Repair P/L T/As GSR Laser Tools</b>	<b>Plant Purchases</b>		<b>-2024.00</b>
52211	09/11/2023	Geodetic Supply & Repair P/L T/As GSR Laser Tools	Rokc DT-2 Theodolite, 2	2024.00	
<b>EFT8761</b>	<b>01/12/2023</b>	<b>Hersey Safety</b>	<b>Guide posts and reflecters</b>		<b>-3146.00</b>
2355	11/09/2023	Hersey Safety	Guide posts and reflecters	3146.00	
<b>EFT8762</b>	<b>01/12/2023</b>	<b>IT Vision User Group</b>	<b>Annual Membership to IT Vision User Group</b>		<b>-770.00</b>
935	31/08/2023	IT Vision User Group	Annual Membership to IT Vision User Group	770.00	
<b>EFT8763</b>	<b>01/12/2023</b>	<b>JLT</b>	<b>Regional Risk Co-Ordinator Fees January - June 2023</b>		<b>-1646.11</b>
062-214033	01/07/2023	JLT	Regional Risk Co-Ordinator Fees January - June 2023	1646.11	



**Shire of Wandering  
List of Accounts for Payments for December 2023**

Chq/EFT	Date	Name	Description	Amount	Amount
<b>EFT8764</b>	<b>01/12/2023</b>	<b>Jozef Majko</b>	<b>Payroll Deductions</b>		<b>-662.50</b>
106	03/11/2023	Jozef Majko	Water Usage 20 Down St 1Nov 23 -31 Dec 2023	62.50	
21112023	21/11/2023	Jozef Majko	Payroll Deductions	600.00	
<b>EFT8765</b>	<b>01/12/2023</b>	<b>Kennards Hire</b>	<b>Plant Hire</b>		<b>-3199.84</b>
25593941	07/11/2023	Kennards Hire	Hire 2 message boards for 43 days	1599.92	
25644427	21/11/2023	Kennards Hire	Hire 2 message boards for 43 days	1599.92	
<b>EFT8766</b>	<b>01/12/2023</b>	<b>LG Best Practices</b>	<b>Training and Rates Support 11/10/2023</b>		<b>-330.00</b>
22298	31/10/2023	LG Best Practices	Training and Rates Support 11/10/2023	330.00	
<b>EFT8767</b>	<b>01/12/2023</b>	<b>Mark Roger Hardie</b>	<b>Rates Refund</b>		<b>-1820.91</b>
A582	01/12/2023	Mark Roger Hardie	Rates refund for assessment A582	1820.91	
<b>EFT8768</b>	<b>01/12/2023</b>	<b>Narrogin Auto Electrics &amp; Airconditioning</b>	<b>Plant Purchases/Repairs</b>		<b>-1210.50</b>
266120	09/09/2023	Narrogin Auto Electrics & Airconditioning	Clearance light fix, Beacon Light replace,	1210.50	
<b>EFT8769</b>	<b>01/12/2023</b>	<b>Officeworks</b>	<b>Various stationery</b>		<b>-85.25</b>
610339212	30/10/2023	Officeworks	Paper towels, Various stationery, Coffee, Toilet Paper, Postage, Stationery	636.54	
610398918	03/11/2023	Officeworks	Various stationery	64.51	
<b>EFT8770</b>	<b>01/12/2023</b>	<b>Peel-Harvey Catchment Council</b>	<b>Refund of Community Centre Cleaning Bond</b>		<b>-300.00</b>
30112023	30/11/2023	Peel-Harvey Catchment Council	Refund of Community Centre Cleaning Bond	300.00	
<b>EFT8771</b>	<b>01/12/2023</b>	<b>Perth Patios &amp; Home Improvements (MCI Building Company P/L)</b>	<b>Supply and install outdoor area at Wandering Community Centre</b>		<b>-60000.00</b>
3411	23/11/2023	Perth Patios & Home Improvements (MCI Building Company P/L)	Supply and install outdoor area at Wandering Community Centre - 2nd Instalment	60000.00	
<b>EFT8772</b>	<b>01/12/2023</b>	<b>Phil Watts Bulldozing</b>	<b>Gravel Pushing</b>		<b>-24200.00</b>
31	28/11/2023	Phil Watts Bulldozing	5000m2 of gravel pushed	12100.00	
31	28/11/2023	Phil Watts Bulldozing	5000m2 of gravel pushed	12100.00	
<b>EFT8773</b>	<b>01/12/2023</b>	<b>Pingelly IGA</b>	<b>Purchase of The West Australian 30 October 2023</b>		<b>-257.00</b>
30OCT2023	30/10/2023	Pingelly IGA	Purchase of Newspapers	257.00	
<b>EFT8774</b>	<b>01/12/2023</b>	<b>Quest Payment Systems</b>	<b>Maintenance fee - Fuel Facility</b>		<b>-836.00</b>
34152	27/09/2023	Quest Payment Systems	Monthly maintenance fee - Fuel Facility September 2023	418.00	
35837	08/11/2023	Quest Payment Systems	Monthly maintenance fee - Fuel Facility November 2023	418.00	

**Shire of Wandering**  
**List of Accounts for Payments for December 2023**

Chq/EFT	Date	Name	Description	Amount	Amount
<b>EFT8775</b>	<b>01/12/2023</b>	<b>Rhonie's Wandering Mop &amp; Bucket</b>	<b>Cleaning contract September 2023</b>		<b>-23785.87</b>
JULY2023	31/07/2023	Rhonie's Wandering Mop & Bucket	Cleaning contract July 2023, Public conveniences - Watts St, Caravan Park, Administration Office, CRC, Depot, Public conveniences - Codjatotine, Community Centre, Units Caravan Park	3449.60	
AUG2023	31/08/2023	Rhonie's Wandering Mop & Bucket	Cleaning contract August 2023, Public conveniences - Watts St, Caravan Park, Administration Office, CRC, Depot, Public conveniences - Codjatotine, Community Centre, Units Caravan Park	6147.63	
SEPT2023	30/09/2023	Rhonie's Wandering Mop & Bucket	Cleaning contract, September 2023 Public conveniences - Watts St, Caravan Park, Administration Office, CRC, Depot, Public conveniences - Codjatotine, Public conveniences - Pumphreys Bridge, Community Centre, Fire station Expenses GEN	7199.51	
OCT2023	31/10/2023	Rhonie's Wandering Mop & Bucket	Cleaning contract October 2023, Public conveniences - Watts St, Caravan Park, Administration Office, CRC, Depot, Public conveniences - Codjatotine, Public conveniences - Pumphreys Bridge, Community Centre	6989.13	
<b>EFT8776</b>	<b>01/12/2023</b>	<b>RingCentral</b>	<b>Phone system Administration September 2023</b>		<b>-662.00</b>
689298	06/11/2023	RingCentral	Phone system Administration September 2023, Phone system Harvest Ban Line, Phone system Council Chambers, Phone system Engineering and Works, Phone system CRC	662.00	
<b>EFT8777</b>	<b>01/12/2023</b>	<b>Shire of Plantagenet</b>	<b>Feral Pig Control</b>		<b>-2838.00</b>
2770	25/10/2023	Shire of Plantagenet	Feral Pig Control	2838.00	
<b>EFT8778</b>	<b>01/12/2023</b>	<b>Shire of Wandering Christmas Club</b>	<b>Payroll deductions</b>		<b>-520.00</b>
DEDUCTION	21/11/2023	Shire of Wandering Christmas Club	Payroll Deductions	260.00	
29112023	29/11/2023	Shire of Wandering Christmas Club	Payroll Deductions	260.00	

**Shire of Wandering  
List of Accounts for Payments for December 2023**

Chq/EFT	Date	Name	Description	Amount	Amount
<b>EFT8779</b>	<b>01/12/2023</b>	<b>Shire of Wandering Petty Cash</b>	<b>Reimbursement 03 October - 30 November 2023</b>		<b>-442.65</b>
30NOV2023	30/11/2023	Shire of Wandering Petty Cash	Coles - CRC supplies, Coles - CRC supplies, Pingelly IGA - Milk 3 x 3L, Bod IGA - Milk 2 x 2L, Pingelly IGA - Milk 1 x 2L, , Coles - CRC Milk, Coles - CRC Halloween, Coles - CRC Halloween, Reject Shop - CRC Halloween, Aust Post - Padded Mail - Councillors, Aust Post - Mail Express - Councillors, Spud Shop - CRC Milk 3 x 3L, Bod IGA - Milk 1 x 2L, Bod IGA - Milk 1 x 2L, Bod IGA - Councillors / Chicken, Woolworths - CRC Milk 3L x 4, Australia Post - Mail ADMIN, Coles - CRC Café, Dept Transport - Plates WD1884, Dept Transport - Plates WD1884	442.65	
<b>EFT8780</b>	<b>01/12/2023</b>	<b>Shire of Wandering Staff Lotto</b>	<b>Payroll deductions</b>		<b>-80.00</b>
DEDUCTION	21/11/2023	Shire of Wandering Staff Lotto	Payroll Deductions	80.00	
<b>EFT8781</b>	<b>01/12/2023</b>	<b>Shire of Williams</b>	<b>VROC Membership 2022/23 Financial Year</b>		<b>-5500.00</b>
6537	28/11/2023	Shire of Williams	VROC Membership 2022/23 Financial Year	5500.00	
<b>EFT8782</b>	<b>01/12/2023</b>	<b>WA Contract Ranger Services</b>	<b>Contract Ranger Service</b>		<b>-679.25</b>
5144	11/11/2023	WA Contract Ranger Services	Contract Ranger Service Labour & travel 02 November 2023	679.25	
<b>EFT8783</b>	<b>01/12/2023</b>	<b>WA Fuel Supplies</b>	<b>Fuel Supplies November 2023</b>		<b>-60323.70</b>
149600	23/11/2023	WA Fuel Supplies	Fuel Purchases	60323.70	
<b>EFT8784</b>	<b>01/12/2023</b>	<b>WALGA</b>	<b>Legal Fees</b>		<b>-5500.00</b>
SI-008237	22/11/2023	WALGA	Legal Fees for Industrial Relations Transition fund for Municipal Employee and Local Government Officer Awards	5500.00	
<b>EFT8785</b>	<b>01/12/2023</b>	<b>Wandering CWA</b>	<b>Remembrance Day 2023</b>		<b>-50.00</b>
14112023	14/11/2023	Wandering CWA	Wreath for Remembrance Day 2023	50.00	
<b>EFT8786</b>	<b>01/12/2023</b>	<b>Wandering HVAC</b>	<b>Instalation of power point in the parcel sorting room</b>		<b>-433.13</b>
4108	14/11/2023	Wandering HVAC	Instalation of power point in the parcel sorting room	433.13	
<b>EFT8787</b>	<b>01/12/2023</b>	<b>Warbys Transport Pty LTd</b>	<b>Plant Hire</b>		<b>-3600.00</b>
NOV23	11/11/2023	Warbys Transport Pty LTd	Side Tipper Hire 18 days @ \$200 per day	3600.00	
<b>EFT8788</b>	<b>01/12/2023</b>	<b>Yahava Koffeeworks Wholesale</b>	<b>CRC Supplies</b>		<b>-369.40</b>
1-00019606	12/10/2023	Yahava Koffeeworks Wholesale	coffee & mix, coffee & mix	369.40	
<b>EFT8808</b>	<b>18/12/2023</b>	<b>AMPAC</b>	<b>Debt collections costs</b>		<b>-1534.50</b>
101882	23/11/2023	AMPAC	Debt collections costs - 14 November - 17 November 2023	1155.00	
102067	30/11/2023	AMPAC	Debt collections costs - 28 November - 30 November 2023	379.50	

**Shire of Wandering**  
**List of Accounts for Payments for December 2023**

Chq/EFT	Date	Name	Description	Amount	Amount
<b>EFT8809</b>	<b>18/12/2023</b>	<b>Air &amp; Power</b>	<b>Air compressor sevicng Fuel facility</b>		<b>-2227.97</b>
74808	03/11/2023	Air & Power	Air compressor sevicng Depot	921.54	
74809	03/11/2023	Air & Power	Air compressor sevicng Fuel facility	1306.43	
<b>EFT8810</b>	<b>18/12/2023</b>	<b>Alana Karen Rosenthal</b>	<b>Coles - CRC Programs - Reimb staff</b>		<b>-123.68</b>
04122023	04/12/2023	Alana Karen Rosenthal	Reimb to Staff - CRC Milk	22.00	
12122023	12/12/2023	Alana Karen Rosenthal	Reimb to Staff - CRC	101.68	
<b>EFT8811</b>	<b>18/12/2023</b>	<b>Allwest Plant Hire</b>	<b>Plant Hire</b>		<b>-15939.00</b>
34037	30/11/2023	Allwest Plant Hire	Loader Hire and transport to site	15939.00	
<b>EFT8812</b>	<b>18/12/2023</b>	<b>Altus Planning</b>	<b>Planning Services</b>		<b>-3385.25</b>
3340	01/12/2023	Altus Planning	November 2023	3385.25	
<b>EFT8813</b>	<b>18/12/2023</b>	<b>Armadale Mower World &amp; Service Co</b>	<b>Plant Repairs</b>		<b>-112.05</b>
61095-2	26/09/2023	Armadale Mower World & Service Co	plastic off chute	112.05	
<b>EFT8814</b>	<b>18/12/2023</b>	<b>Australia Post</b>	<b>Post Office Supplies</b>		<b>-132.24</b>
1012864598	03/12/2023	Australia Post	Various Postal Stock Requirments / Stamps , Envelopes	132.24	
<b>EFT8815</b>	<b>18/12/2023</b>	<b>Avon Waste</b>	<b>Waste Services</b>		<b>-5409.08</b>
59561	30/11/2023	Avon Waste	Domestic & commercial general waste services, Fuel facility bin, North Bannister bins, General waste to landfill gate fee, Recycling Services, Recycle processing fee, Transfer Station general waste bins, General waste to landfill gate fee, Transfer Station recycle bins, Recycle processing fee, Building waste bin hire	5409.08	
<b>EFT8816</b>	<b>18/12/2023</b>	<b>BOC</b>	<b>Container Service</b>		<b>-31.70</b>
5006238356	21/12/2023	BOC	Container Service, Oxygen, Acetylene, Medical Oxygen	31.70	
<b>EFT8817</b>	<b>18/12/2023</b>	<b>Best Office Systems</b>	<b>Copier contract</b>		<b>-264.85</b>
624617	24/11/2023	Best Office Systems	Copier Contract - Shire , B&W copies, Colour copies	124.22	
624799	28/11/2023	Best Office Systems	Copier contract - CRC, B&W Copies, Colour Copies, Echo - 75% of colour	140.63	
<b>EFT8818</b>	<b>18/12/2023</b>	<b>Bob Waddell &amp; Associates</b>	<b>Financial Assistance</b>		<b>-2351.25</b>
2938A	01/11/2023	Bob Waddell & Associates	Set up templates for annual budget	1361.25	
3655	27/11/2023	Bob Waddell & Associates	November 2023 Financial Reports	618.75	
3667	04/12/2023	Bob Waddell & Associates	Accounting Services provided to the Shire of Wandering	371.25	

**Shire of Wandering  
List of Accounts for Payments for December 2023**

Chq/EFT	Date	Name	Description	Amount	Amount
<b>EFT8819</b>	<b>18/12/2023</b>	<b>Boddington Hardware &amp; Newsagency</b>	<b>Hardware Purchases</b>		<b>-1243.35</b>
796661	01/08/2023	Boddington Hardware & Newsagency	Office Supplies	28.10	
798623	10/08/2023	Boddington Hardware & Newsagency	Depot Maintenance	40.85	
3799033	14/08/2023	Boddington Hardware & Newsagency	Depot	90.00	
810407	11/10/2023	Boddington Hardware & Newsagency	Fireshed -Wandering BFB	57.60	
810411	11/10/2023	Boddington Hardware & Newsagency	Various Harware Purchases	39.05	
816239	22/11/2023	Boddington Hardware & Newsagency	30 bags of cement	379.50	
816466	24/11/2023	Boddington Hardware & Newsagency	20L Kerosene drum for fire torches- Wandering BFB	114.00	
818271	30/11/2023	Boddington Hardware & Newsagency	kerosene 20L drum-, 5L water jugs for works crew	273.95	
818409	01/12/2023	Boddington Hardware & Newsagency	Various Harware Purchases	51.35	
818411	01/12/2023	Boddington Hardware & Newsagency	Various Harware Purchases	10.00	
818880	05/12/2023	Boddington Hardware & Newsagency	Caravan Park Expenses GEN	158.95	
<b>EFT8820</b>	<b>18/12/2023</b>	<b>Boddington IGA</b>	<b>Groceries</b>		<b>-239.28</b>
01/3857	15/11/2023	Boddington IGA	Councilors Supplies, Councilors Supplies	43.87	
01/4275	16/11/2023	Boddington IGA	Councilors Supplies, Councilors Supplies	120.17	
01/3119	01/12/2023	Boddington IGA	Wandering Community Centre GEN, Public Conveniences Expenses - Watts Street GEN, Public Conveniences Expenses - Watts Street GEN	75.24	
<b>EFT8821</b>	<b>18/12/2023</b>	<b>Boddington News</b>	<b>Boddington News</b>		<b>-18.00</b>
113	25/11/2023	Boddington News	Boddington News Edition #725	9.00	
118	08/12/2023	Boddington News	Boddington News Edition #726	9.00	
<b>EFT8822</b>	<b>18/12/2023</b>	<b>Brandy's Hire</b>	<b>Plumbing Services</b>		<b>-8646.00</b>
1293	30/11/2023	Brandy's Hire	Install new Leach Drains at Watts Street public toilets	8646.00	
<b>EFT8823</b>	<b>18/12/2023</b>	<b>Business Base WA</b>	<b>Bushfire Brigade Shed upgrade</b>		<b>-2719.00</b>
24791A	08/06/2023	Business Base WA	Orion Plus round table 1200D, Orion Corner Work Station, Orion Plus Mobile Pedestal, Credit card chard	189.00	
24791B	08/06/2023	Business Base WA	Totan Visitors Chair	756.00	
25471	11/08/2023	Business Base WA	Furniture for Bushfire Brigade Shed upgrade	1774.00	
<b>EFT8824</b>	<b>18/12/2023</b>	<b>CSSTECH</b>	<b>M2 on Hold Phone Systems</b>		<b>-88.00</b>
10003002	01/12/2023	CSSTECH	M2 on Hold Phone Systems	88.00	

**Shire of Wandering**  
**List of Accounts for Payments for December 2023**

Chq/EFT	Date	Name	Description	Amount	Amount
<b>EFT8825</b>	<b>18/12/2023</b>	<b>Focus Networks</b>	<b>IT Support</b>		<b>-5689.88</b>
10286GB	26/09/2023	Focus Networks	HP Elite Book X360	163.22	
13564	20/10/2023	Focus Networks	IT Support	99.27	
10416G	27/11/2023	Focus Networks	Managed Computer /Server Services and Support	2662.00	
13643-MPSD	04/12/2023	Focus Networks	Managed Computer /Server Services and Support	2143.90	
13669-SAAS	06/12/2023	Focus Networks	Monthly Managed Services (SAAS) Firewall/Remote Services and Antivirus Software Management	621.67	
<b>EFT8826</b>	<b>18/12/2023</b>	<b>Great Southern Fuel Supplies</b>	<b>Fuel Purchases</b>		<b>-625.88</b>
30112023	30/11/2023	Great Southern Fuel Supplies	Fuel card purchases	625.88	
<b>EFT8827</b>	<b>18/12/2023</b>	<b>Harvey Norman AV\IT Armadale</b>	<b>Mobile phone for Tim Treasure</b>		<b>-390.00</b>
1224629	07/12/2023	Harvey Norman AV\IT Armadale	Mobile phone CBFCO Wandering Fire Brigade	390.00	
<b>EFT8828</b>	<b>18/12/2023</b>	<b>IT Vision</b>	<b>IT Support</b>		<b>-554.40</b>
39297	29/11/2023	IT Vision	Change Email Address on Debtor Invoices and Statements from fo@wandering.wa.gov.au to AR@wandering.wa.gov.au	554.40	
<b>EFT8829</b>	<b>18/12/2023</b>	<b>JLT</b>	<b>Regional Risk Co-Ordinator Fees December 2023</b>		<b>-1707.01</b>
062-215380	10/12/2023	JLT	Regional Risk Co-Ordinator Fees December 2023	1707.01	

**Shire of Wandering**  
**List of Accounts for Payments for December 2023**

Chq/EFT	Date	Name	Description	Amount	Amount
<b>EFT8830</b>	<b>18/12/2023</b>	<b>Jozef Majko</b>	<b>Payroll deductions</b>		<b>-600.00</b>
DEDUCTION	05/12/2023	Jozef Majko	Payroll Deductions	600.00	
<b>EFT8831</b>	<b>18/12/2023</b>	<b>Kennards Hire</b>	<b>Plant Hire</b>		<b>-2019.92</b>
25706461	07/12/2023	Kennards Hire	Hire 2 message boards for 43 days	2019.92	
<b>EFT8832</b>	<b>18/12/2023</b>	<b>Local Government Professionals Australia WA</b>	<b>Staff training</b>		<b>-50.00</b>
37790	24/11/2023	Local Government Professionals Australia WA	Rates webinar	50.00	
<b>EFT8833</b>	<b>18/12/2023</b>	<b>Mandurah Crane Hire</b>	<b>Plant Hire</b>		<b>-5420.80</b>
50053	07/12/2023	Mandurah Crane Hire	16t Tom Thumb crane & Rigger	5420.80	
<b>EFT8834</b>	<b>18/12/2023</b>	<b>Marketforce</b>	<b>Advertising</b>		<b>388.52</b>
1685354	30/11/2023	Marketforce	Advertisement - Grader Operator, Advertisement - General Hand, Narrogin Observer 6 November 2023	388.52	
<b>EFT8835</b>	<b>18/12/2023</b>	<b>Mcpest Pest Control</b>	<b>Spider and termite treatment</b>		<b>-2860.00</b>
02231	13/12/2023	Mcpest Pest Control	Spider and termite treatment-Council Properties	2860.00	
<b>EFT8837</b>	<b>18/12/2023</b>	<b>Perth Patios &amp; Home Improvements (MCI Building Company P/L)</b>	<b>Final Payment on Completion</b>		<b>-16420.00</b>
3439	12/12/2023	Perth Patios & Home Improvements (MCI Building Company P/L)	Supply and install outdoor area at Wandering Community Centre - Final Payment on Completion .	16420.00	
<b>EFT8838</b>	<b>18/12/2023</b>	<b>Pumps Australia PTY LTD</b>	<b>Petrol WP30A Honda GX200 Recoil</b>		<b>-1804.00</b>
53806	28/09/2023	Pumps Australia PTY LTD	Petrol WP30A Honda GX200 Recoil, Diesel Engine Frame only, Camlock 3BSP Female A Type Alum	1804.00	
<b>EFT8839</b>	<b>18/12/2023</b>	<b>Pyke Plumbing and Gas Pty Ltd</b>	<b>Backflow testing at caravan park/fire shed</b>		<b>-616.00</b>
259	16/11/2023	Pyke Plumbing and Gas Pty Ltd	Buiding Repairs 13 Dunmall Drive -Repair to leaking pipe roof - aircon pipes	264.00	
279	23/11/2023	Pyke Plumbing and Gas Pty Ltd	Backflow testing at caravan park/fire shed	352.00	
<b>EFT8840</b>	<b>18/12/2023</b>	<b>Quest Payment Systems</b>	<b>Monthly maintenance fee</b>		<b>-418.00</b>
34757	23/10/2023	Quest Payment Systems	Monthly maintenance fee - Fuel Facility October 2023	418.00	
<b>EFT8841</b>	<b>18/12/2023</b>	<b>Sherrin Rentals</b>	<b>Plant Hire</b>		<b>-15499.55</b>
5196959	23/11/2023	Sherrin Rentals	Hire Loader - 1November - 21 November 2023	9836.75	
5197758	30/11/2023	Sherrin Rentals	HIRE-15 TONNE SMOOTH DRUM ROLLER FOR AROUND 18 DAYS - 14 November - 30 November 2023	5662.80	
<b>EFT8842</b>	<b>18/12/2023</b>	<b>Sheryl Little</b>	<b>Reimbursement</b>		<b>-150.00</b>
118838480	06/12/2023	Sheryl Little	Councillor Gift	150.00	
<b>EFT8843</b>	<b>18/12/2023</b>	<b>Shire of Wandering Christmas Club</b>	<b>Payroll deductions</b>		<b>-270.00</b>
DEDUCTION	05/12/2023	Shire of Wandering Christmas Club	Payroll Deductions	270.00	

**Shire of Wandering**  
**List of Accounts for Payments for December 2023**

Chq/EFT	Date	Name	Description	Amount	Amount
<b>EFT8844</b>	<b>18/12/2023</b>	<b>Shire of Wandering Petty Cash</b>	<b>Petty Cash 16 November - 12 December 2023</b>		<b>-488.45</b>
12DEC2023	12/12/2023	Shire of Wandering Petty Cash	BCF - Gift 10 Years Brad from Councilors, Riverside Roadhouse - Milk x 3, Bod Iga - Milk 2L x1, Refreshments CRC Events, Coles - Gift 10 Years Annie from Councilors, Coles - Refreshments Council Meetings	488.45	
<b>EFT8845</b>	<b>18/12/2023</b>	<b>Shire of Wandering Staff Lotto</b>	<b>Payroll deductions</b>		<b>-85.00</b>
DEDUCTION	05/12/2023	Shire of Wandering Staff Lotto	Payroll Deductions	85.00	
<b>EFT8846</b>	<b>18/12/2023</b>	<b>Stabilisation Technology</b>	<b>Pavement inspection</b>		<b>-10155.75</b>
ST0505	13/12/2023	Stabilisation Technology	Pavement inspection - Nth Bannister - Wandering Road	10155.75	
<b>EFT8847</b>	<b>18/12/2023</b>	<b>Startrack Express</b>	<b>Freight</b>		<b>-529.65</b>
2000007339	26/10/2023	Startrack Express	Freight - library books - 20 October - 25 October 2023	224.13	
20000120534	30/11/2023	Startrack Express	Freight	177.04	
2000129925	07/12/2023	Startrack Express	Freight	128.48	
<b>EFT8848</b>	<b>18/12/2023</b>	<b>WA Contract Ranger Services</b>	<b>Contract Ranger Service</b>		<b>-653.12</b>
5179	25/11/2023	WA Contract Ranger Services	Contract Ranger Service Labour & travel 13 November & 20 November 2023	653.12	
<b>EFT8849</b>	<b>18/12/2023</b>	<b>WD Auto Repairs</b>	<b>Plant Repairs</b>		<b>-1665.07</b>
1414	24/10/2023	WD Auto Repairs	New Battery	291.06	
1435	15/11/2023	WD Auto Repairs	Electrical repairs to fire truck Rego WD 821	534.60	
1467	22/11/2023	WD Auto Repairs	Service	641.41	
1489	05/12/2023	WD Auto Repairs	Blow out radiator with compressed air, rinsed with water	198.00	
<b>EFT8850</b>	<b>18/12/2023</b>	<b>Wandering CWA</b>	<b>Refund of Cleaning Bond</b>		<b>-350.00</b>
1	29/11/2023	Wandering CWA	Catering	50.00	
68768	12/12/2023	Wandering CWA	Refund of Cleaning Bond	300.00	
<b>EFT8851</b>	<b>18/12/2023</b>	<b>Wandering HVAC</b>	<b>disconnect and install 5.2Kw Haier split system AC unit to back area of Admin Office</b>		<b>-2832.62</b>
04126	12/12/2023	Wandering HVAC	Install 5.2Kw split system AC unit to back area of Admin Office	2832.62	
<b>EFT8852</b>	<b>22/12/2023</b>	<b>Jozef Majko</b>	<b>Payroll deductions</b>		<b>-600.00</b>
DEDUCTION	19/12/2023	Jozef Majko	Payroll Deduction	600.00	
<b>EFT8853</b>	<b>22/12/2023</b>	<b>Shire of Wandering Christmas Club</b>	<b>Payroll deductions</b>		<b>-130.00</b>
DEDUCTION	19/12/2023	Shire of Wandering Christmas Club	Payroll Deductions	130.00	



**Shire of Wandering  
List of Accounts for Payments for December 2023**

Chq/EFT	Date	Name	Description	Amount	Amount
<b>EFT8854</b>	<b>22/12/2023</b>	<b>Shire of Wandering Staff Lotto</b>	<b>Payroll deductions</b>		<b>-75.00</b>
DEDUCTION	19/12/2023	Shire of Wandering Staff Lotto	Payroll Deductions	75.00	
<b>EFT8855</b>	<b>22/12/2023</b>	<b>St George Mining Limited</b>	<b>Rates Refund</b>		<b>-1040.64</b>
A562	19/12/2023	St George Mining Limited	Rates refund for assessment A562	1040.64	
<b>EFT8857</b>	<b>22/12/2023</b>	<b>Wandering Smash Repairs</b>	<b>Reimbursement</b>		<b>-784.52</b>
5832	10/10/2023	Wandering Smash Repairs	Reimbursement for Wandering Town Brigade Fire Training and open day expenses	784.52	
<b>EFT8858</b>	<b>22/12/2023</b>	<b>Wandering Tavern</b>	<b>Catering</b>		<b>-5553.40</b>
43	02/11/2023	Wandering Tavern	Catering for Fire shed opening	500.00	
42	02/11/2023	Wandering Tavern	18kh Gas bottle for forklift	80.00	
44	22/11/2023	Wandering Tavern	Welfare account for Wandering Fire Brigade	144.40	
46	20/12/2023	Wandering Tavern	Welfare account for Wandering Fire Brigade	477.50	
47	20/12/2023	Wandering Tavern	Staff and Councillor Christmas Function	4351.50	
<b>EFT8896</b>	<b>04/12/2023</b>	<b>Pivotel</b>	<b>Satellite Sleeves-Bush Fire Radios</b>		<b>-60.00</b>
40054011	15/11/2023	Pivotel	Satellite Sleeves, Bushfire radios	60.00	
<b>EFT8897</b>	<b>07/12/2023</b>	<b>Synergy</b>	<b>Electricity Usage</b>		<b>-1926.69</b>
2057972497	17/11/2023	Synergy	Depot, Usage	522.47	
20339889881	17/11/2023	Synergy	Administration Office, Usage	501.57	
2037978673	17/11/2023	Synergy	Fuel facility, Usage	287.17	
2049977526	17/11/2023	Synergy	CRC & public conveniences, CRC, Public conveniences	615.48	
<b>EFT8898</b>	<b>08/12/2023</b>	<b>Synergy</b>	<b>Electricity Usage</b>		<b>-2554.02</b>
2073960519	20/11/2023	Synergy	19 Humes Wy, Usage	233.33	
2033991718	20/11/2023	Synergy	Community Centre, Usage	425.46	
205995417	20/11/2023	Synergy	Caravan Park & Fire Station, Caravan Park, Fire Station	1351.31	
2025989854	20/11/2023	Synergy	31 Dunmall Dr, Usage	543.92	
<b>EFT8900</b>	<b>11/12/2023</b>	<b>De Lage Landen Pty Ltd</b>	<b>Leasing Costs</b>		<b>-4660.94</b>
JCB Lease	24/01/2024	De Lage Landen Pty Ltd	Lease of JCB	4660.94	
<b>EFT8902</b>	<b>27/12/2023</b>	<b>Telstra</b>	<b>Telstra Tims Messaging -November 2023</b>		<b>-504.41</b>
T311	07/12/2023	Telstra	Tims Messaging, Councillors, Fire Control, Fuel facility	504.41	
<b>EFT8903</b>	<b>31/12/2023</b>	<b>DOT Licencing</b>	<b>Department of Transport Licencing Payments December 2023</b>		<b>-10098.75</b>
DECEMBER 2023	31/12/2023	DOT Licencing	Transport WADO	10098.75	

**Shire of Wandering**  
**List of Accounts for Payments for December 2023**

Chq/EFT	Date	Name	Description	Amount	Amount
<b>EFT8905</b>	<b>21/12/2023</b>	<b>Bankwest</b>	<b>Credit Card -November - December 2023</b>		<b>-4760.68</b>
79.00	30/10/2023	Bankwest	Credit Card-November - December 2023	4760.68	
<b>EFT8906</b>	<b>22/12/2023</b>	<b>ClickSuper</b>	<b>Click Super Fee December 23</b>		<b>-14.08</b>
DD23110388	22/12/2012	ClickSuper	Transaction fee, December 23	14.08	
<b>DD4568.1</b>	<b>05/12/2023</b>	<b>Australian Super</b>	<b>Payroll deductions</b>		<b>-1168.00</b>
SUPER	05/12/2023	Australian Super	Payroll Deductions	945.19	
DEDUCTION	05/12/2023	Australian Super	Payroll Deductions	77.21	
DEDUCTION	05/12/2023	Australian Super	Payroll Deductions	145.60	
<b>DD4568.2</b>	<b>05/12/2023</b>	<b>Aware Super</b>	<b>Superannuation contributions</b>		<b>-5869.92</b>
DEDUCTION	05/12/2023	Aware Super	Payroll Deductions	1041.47	
SUPER	05/12/2023	Aware Super	Payroll Deductions	4828.45	
<b>DD4568.3</b>	<b>05/12/2023</b>	<b>ANZ OnePath Masterfund</b>	<b>Superannuation contributions</b>		<b>-270.10</b>
DEDUCTION	05/12/2023	ANZ OnePath Masterfund	Payroll Deductions	64.31	
SUPER	05/12/2023	ANZ OnePath Masterfund	Payroll Deductions	205.79	
<b>DD4568.4</b>	<b>05/12/2023</b>	<b>HostPlus Super Fund</b>	<b>Superannuation contributions</b>		<b>-266.75</b>
DEDUCTION	05/12/2023	HostPlus Super Fund	Payroll Deductions	63.51	
SUPER	05/12/2023	HostPlus Super Fund	Payroll Deductions	203.24	
<b>DD4568.5</b>	<b>05/12/2023</b>	<b>AMP Superannuation Savings Trust</b>	<b>Superannuation contributions</b>		<b>-417.34</b>
DEDUCTION	05/12/2023	AMP Superannuation Savings Trust	Payroll Deductions	99.37	
SUPER	05/12/2023	AMP Superannuation Savings Trust	Payroll Deductions	317.97	
<b>DD4568.6</b>	<b>05/12/2023</b>	<b>MLC Masterkey</b>	<b>Superannuation contributions</b>		<b>-293.07</b>
DEDUCTION	05/12/2023	MLC Masterkey	Payroll Deductions	69.78	
SUPER	05/12/2023	MLC Masterkey	Payroll Deductions	223.29	
<b>DD4568.7</b>	<b>05/12/2023</b>	<b>HESTA</b>	<b>Superannuation contributions</b>		<b>-197.44</b>
DEDUCTION	05/12/2023	HESTA	Payroll Deductions	47.01	
SUPER	05/12/2023	HESTA	Payroll Deductions	150.43	
<b>DD4568.8</b>	<b>05/12/2023</b>	<b>Macquarie Super</b>	<b>Superannuation contributions</b>		<b>-117.73</b>
SUPER	05/12/2023	Macquarie Super	Payroll Deductions	117.73	
<b>DD4568.9</b>	<b>05/12/2023</b>	<b>Prime Super</b>	<b>Superannuation contributions</b>		<b>-283.09</b>
SUPER	05/12/2023	Prime Super	Payroll Deductions	283.09	
<b>DD4597.1</b>	<b>19/12/2023</b>	<b>Australian Super</b>	<b>Superannuation contributions</b>		<b>-1813.28</b>
SUPER	19/12/2023	Australian Super	Payroll Deductions	1089.24	
DEDUCTION	19/12/2023	Australian Super	Payroll Deductions	70.18	
DEDUCTION	19/12/2023	Australian Super	Payroll Deductions	296.14	
SUPER	19/12/2023	Australian Super	Payroll Deductions	245.93	
SUPER	19/12/2023	Australian Super	Payroll Deductions	111.79	

**Shire of Wandering**  
**List of Accounts for Payments for December 2023**

Chq/EFT	Date	Name	Description	Amount	Amount
<b>DD4597.2</b>	<b>19/12/2023</b>	<b>HESTA</b>	<b>Payroll deductions</b>		<b>-202.61</b>
SUPER	19/12/2023	HESTA	Payroll Deductions	154.37	
DEDUCTION	19/12/2023	HESTA	Payroll Deductions	48.24	
<b>DD4597.3</b>	<b>19/12/2023</b>	<b>Aware Super</b>	<b>Superannuation contributions</b>		<b>-5539.50</b>
DEDUCTION	19/12/2023	Aware Super	Payroll Deductions	962.08	
SUPER	19/12/2023	Aware Super	Payroll Deductions	4577.42	
<b>DD4597.4</b>	<b>19/12/2023</b>	<b>ANZ OnePath Masterfund</b>	<b>Superannuation contributions</b>		<b>-248.60</b>
DEDUCTION	19/12/2023	ANZ OnePath Masterfund	Payroll Deductions	59.19	
SUPER	19/12/2023	ANZ OnePath Masterfund	Payroll Deductions	189.41	
<b>DD4597.5</b>	<b>19/12/2023</b>	<b>HostPlus Super Fund</b>	<b>Superannuation contributions</b>		<b>-266.75</b>
DEDUCTION	19/12/2023	HostPlus Super Fund	Payroll Deductions	63.51	
SUPER	19/12/2023	HostPlus Super Fund	Payroll Deductions	203.24	
<b>DD4597.6</b>	<b>19/12/2023</b>	<b>AMP Superannuation Savings Trust</b>	<b>Payroll deductions</b>		<b>-111.79</b>
DEDUCTION	19/12/2023	AMP Superannuation Savings Trust	Payroll Deductions	111.79	
<b>DD4597.7</b>	<b>19/12/2023</b>	<b>MLC Masterkey</b>	<b>Superannuation contributions</b>		<b>-293.07</b>
DEDUCTION	19/12/2023	MLC Masterkey	Payroll Deductions	69.78	
SUPER	19/12/2023	MLC Masterkey	Payroll Deductions	223.29	
<b>DD4597.8</b>	<b>19/12/2023</b>	<b>Macquarie Super</b>	<b>Superannuation contributions</b>		<b>-117.73</b>
SUPER	19/12/2023	Macquarie Super	Payroll Deductions	117.73	
<b>DD4597.9</b>	<b>19/12/2023</b>	<b>Prime Super</b>	<b>Superannuation contributions</b>		<b>-283.09</b>
SUPER	19/12/2023	Prime Super	Payroll Deductions	283.09	
			<b>TOTAL</b>		<b>-471534.20</b>

Credit Card Breakdown -16 November-13 December 2024				
Date	Supplier	Description	Amount	GST
22/11/2023	Kmart	Christmas Decorations	\$ 427.00	\$ 38.82
22/11/2023	Big W	Christmas Decorations	\$ 527.00	\$ 12.55
24/11/2023	Narrogin Pumps	Maintanence-13 Dunmall	\$ 69.10	\$ 6.28
24/11/2023	Segals	Outdoor Furnature for Cabins at Caravan Park	\$ 1,598.00	\$ 145.27
30/11/2023	Nutrien AG Solutions	Gifs for Retring Councillors	\$ 189.00	\$ 17.18
30/11/2023	Aussie Broadband	Internet -Shire	\$ 79.00	\$ 7.18
04/12/2024	Town Of Vic Park	Parking Fees	\$ 1.72	\$ 0.16
07/12/2024	Adobe	Acrobat Licencing	\$ 576.86	\$ 52.44
07/12/2024	Narrogin Nursery	Gifs for Retring Councillors	\$ 132.00	\$ 12.00
07/12/2024	Sec ACMA	License Renewal - Comms Mast	\$ 114.00	\$ -
11/12/2024	Nespresso	Coffee Pod Order - Admin	\$ 184.00	\$ -
11/12/2024	Coles	Christmas Lunch Supplies	\$ 536.56	\$ 48.78
11/12/2024	Liquorland	Christmas Lunch Supplies	\$ 89.00	\$ 8.09
12/12/2024	Coles	Christmas Lunch Supplies	\$ 231.45	\$ 21.04
12/12/2024	Remarkable	Subscription Remarkable Software	\$ 4.99	\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
	Bankwest	Bank Fee	\$ 1.00	\$ 0.09
		<b>TOTAL</b>	<b>\$ 4,760.68</b>	<b>\$ 369.89</b>

<b>13.4 Accounts for Payment January 2024</b>	
<b>File Reference:</b>	N/A
<b>Location:</b>	N/A
<b>Applicant:</b>	N/A
<b>Author:</b>	Alan Hart – Chief Executive Officer
<b>Authorising Officer</b>	Alan Hart – Chief Executive Officer
<b>Date:</b>	5 February 2024
<b>Disclosure of Interest:</b>	N/A
<b>Attachments:</b>	Payment Listing and Credit Card Statement January 2024
<b>Previous Reference:</b>	Nil

**Summary:**

Council to note payments of accounts as presented.

**Background:**

The schedule of accounts is included as an attachment for Council information.

**Comment:**

If you have any questions regarding payments in the listing please contact the office prior to the Council meeting.

**Consultation:**

There has been no consultation.

**Statutory Environment:**

Section 12 of the *Local Government (Financial Management) Regulations 1996* states that

- 12 (1) A list of creditors is to be compiled for each month showing –
  - (a) The payee’s name;
  - (b) The amount of the payment;
  - (c) Sufficient information to identify to transaction; and
  - (d) The date of the meeting of the council to which the list is to be presented.

**Policy Implications:**

There are no policy implications.

**Financial Implications:**

There are no financial implications.

**Strategic Implications:**

**Improve Our Financial Position**

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	<ul style="list-style-type: none"> <li>• Improve accountability and transparency</li> <li>• Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs</li> <li>• Prudently manage our financial resources to ensure value for money</li> <li>• Reduce reliance on operational grants</li> </ul>

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

**Risk Implications:**

Nil.

**Voting Requirements:**

Simple Majority

**Shire of Wandering**

**Certificate of Expenditure – 31 January 2024**

This Schedule of Accounts to be passed for payment covering:

Payment Method	Cheque/EFT/DD Number	Amount
<b>Municipal Fund:</b>		
Electronic Funds Transfers		\$279,610.93
Direct Debits		\$ 29,439.96
Cheques	-	Nil
	<b>TOTAL</b>	<b>\$309,050.89</b>

to the Municipal and Trust Accounts, totalling \$309,050.89 which were submitted to each member of the Council on 15 February 2024, have been checked and fully supported by vouchers and invoices which are submitted herewith, have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings.

Alan Hart  
Chief Executive Officer

**100224 Moved: Cr S Little Seconded: Cr G Hansen**

**Officer Recommendation:**

**That in accordance with section 13 of the Financial Management Regulations of the *Local Government Act 1995* and in accordance with delegation, payment of Municipal Fund vouchers, Licensing, Salaries and Wages and EFT Transfers, Direct Debit totalling \$309,050.89 (attached) be noted as approved for payment and credit card statement be noted.**

Carried 7/0

For: Cr Turton, Cr Little, Cr Cowan, Cr Hansen, Cr Jennings, Cr Price, Cr Watts.  
Against: Nil

**Shire of Wandering**  
**List of Accounts for Payments for January 2024**

Chq/EFT	Date	Name	Description	Amount	Amount
<b>EFT8859</b>	<b>02/01/2024</b>	<b>Armadale Mower World &amp; Service Co</b>	<b>Plant Repairs</b>		<b>-35.00</b>
60875-4	10/08/2023	Armadale Mower World & Service Co	Plant Repairs	35.00	
<b>EFT8860</b>	<b>02/01/2024</b>	<b>Department of Energy, Mines, Industry Regulation &amp; Safety</b>	<b>Building Services Levy</b>		<b>-267.90</b>
MAY2023	01/05/2023	Department of Energy, Mines, Industry Regulation & Safety	BSL - Month Service Levy May 2023	94.99	
SEPT2023	01/09/2023	Department of Energy, Mines, Industry Regulation & Safety	BSL - Month Service Levy 1 Sept - 31 Sept 2023	172.91	
<b>EFT8861</b>	<b>02/01/2024</b>	<b>RingCentral</b>	<b>Phone System</b>		<b>-662.00</b>
709833	06/12/2023	RingCentral	Phone system Administration, Phone system Harvest Ban Line, Phone system Council Chambers, Phone system Engineering and Works, Phone system CRC	662.00	
<b>EFT8862</b>	<b>02/01/2024</b>	<b>WD Auto Repairs</b>	<b>Plant Repairs</b>		<b>-3202.52</b>
1489	05/12/2023	WD Auto Repairs	Fuel leak	438.34	
1509	14/12/2023	WD Auto Repairs	Grader Service	2764.18	
<b>EFT8863</b>	<b>02/01/2024</b>	<b>Western Australian Treasury Corporation</b>	<b>Loan Repayment</b>		<b>-2355.10</b>
10	02/01/2024	Western Australian Treasury Corporation	Loan No. 10 Principal and Interest Payment	2355.10	
<b>EFT8864</b>	<b>12/01/2024</b>	<b>Australia Post</b>	<b>Australia Post Supplies</b>		<b>-586.56</b>
1012929518	03/01/2024	Australia Post	Shire - Printing, Stationery & Postage Expenses GEN	586.56	
<b>EFT8865</b>	<b>12/01/2024</b>	<b>BOC</b>	<b>Gas Bottle Rental</b>		<b>-32.77</b>
5006260544	29/12/2023	BOC	Acetylene, Argoshield, Medical Oxygen	32.77	
<b>EFT8866</b>	<b>12/01/2024</b>	<b>Best Office Systems</b>	<b>Copier Contract</b>		<b>-82.50</b>
626159	04/01/2024	Best Office Systems	Copier Contract -Copier Repairs	82.50	
<b>EFT8867</b>	<b>12/01/2024</b>	<b>Cr Gillian Hansen</b>	<b>Councillor allowances , Meeting allowance QTR DEC 2023</b>		<b>-1206.24</b>
QTR DEC 2023	20/12/2023	Cr Gillian Hansen	Councillor allowances , Meeting allowance QTR DEC 2023, IT allowance	1206.24	
<b>EFT8868</b>	<b>12/01/2024</b>	<b>Edwards Isuzu Ute</b>	<b>Plant Repairs</b>		<b>-435.00</b>
53410	06/10/2023	Edwards Isuzu Ute	15,000K Service 0-WD	435.00	

<b>EFT8869</b>	<b>12/01/2024 Focus Networks</b>	<b>It Support</b>	<b>-3038.44</b>
10432G	19/12/2023 Focus Networks	Supply and instal Networking equipment at Wandering Fire Station-DFES Funded	2429.97
13727-SAAS	04/01/2024 Focus Networks	Monthly Managed Services (SAAS) Firewall/Remote Services and Antivirus Software Management	608.47
<b>EFT8870</b>	<b>12/01/2024 Fuel Distributors of WA</b>	<b>Fuel Suppies</b>	<b>-51852.77</b>
521258	27/12/2023 Fuel Distributors of WA	ULP Stock on hand, Diesel Stock on hand	51852.77
<b>EFT8871</b>	<b>12/01/2024 Graeme Parsons</b>	<b>Councillor allowances, Deputy President's allowance QTR DEC 2023</b>	<b>-402.08</b>
QTR DEC 2023	20/12/2023 Graeme Parsons	Meeting allowance, IT allowance	402.08
<b>EFT8872</b>	<b>12/01/2024 Great Southern Fuel Supplies</b>	<b>Fuel Purchases</b>	<b>-453.38</b>
31122023	31/12/2023 Great Southern Fuel Supplies	Fuel Card Purchases	453.38
<b>EFT8873</b>	<b>12/01/2024 Ian Turton</b>	<b>Councillor allowances, President's allowance QTR DEC 2023</b>	<b>-2773.74</b>
QTR DEC 2023	20/12/2023 Ian Turton	Councillor allowances, President's allowance QTR DEC 2023, Meeting allowance, IT allowance	2773.74
<b>EFT8874</b>	<b>12/01/2024 JB HIFI</b>	<b>Equipment Purchases for CRC (Grant Funded)</b>	<b>-4070.00</b>
1334921	19/12/2023 JB HIFI	VR Equipment	3271.00
1337376	21/12/2023 JB HIFI	VR Equipment	799.00
<b>EFT8875</b>	<b>12/01/2024 Jozef Majko</b>	<b>Payroll deductions</b>	<b>-635.15</b>
DEDUCTION	02/01/2024 Jozef Majko	Payroll Deduction	600.00
107	04/01/2024 Jozef Majko	Water Usage 20 Down St - 2 Nov - 03 Jan 2024	35.15
<b>EFT8876</b>	<b>12/01/2024 M2 Technology Group</b>	<b>Messages on Hold</b>	<b>-330.00</b>
110253	03/01/2024 M2 Technology Group	Quarterly Fee-Onhold Messages, After Hours and Seasonal Messages - Advance Jan Quarterly 2024	330.00
<b>EFT8877</b>	<b>12/01/2024 Marketforce</b>	<b>Advertisement - Plant Operator</b>	<b>-364.45</b>
1696762	31/12/2023 Marketforce	Advertisement - Plant Operator	364.45



<b>EFT8878</b>	<b>12/01/2024 Maxwell Watts</b>	<b>Councillor allowances, Meeting allowance QTR DEC 2023</b>	<b>-894.99</b>
QTR DEC 2023	20/12/2023 Maxwell Watts	Councillor allowances, Meeting allowance QTR DEC 2023,	894.99
		Councillor Telecommunications QTR DEC 2023	
<b>EFT8879</b>	<b>12/01/2024 Metal Artwork Creations</b>	<b>Plaques for retiring councillors and 10 year staff members</b>	<b>-223.30</b>
22868	04/12/2023 Metal Artwork Creations	Plaques for retiring councillors and 10 year staff members	223.30
<b>EFT8880</b>	<b>12/01/2024 Nyabing Transport</b>	<b>Plant Hire</b>	<b>-30690.00</b>
20265	04/12/2023 Nyabing Transport	Semi Truck hire for 3 weeks carting gravel	30690.00
<b>EFT8881</b>	<b>12/01/2024 Office of the Auditor General</b>	<b>Audit Fees</b>	<b>-32274.00</b>
1135	29/12/2023 Office of the Auditor General	Annual Audit for the Shire of Wandering 30 June 2023	32274.00
<b>EFT8882</b>	<b>12/01/2024 Paul Treasure</b>	<b>Councillor allowances, Meeting allowance QTR DEC 2023</b>	<b>-485.41</b>
QTR DEC 2023	20/12/2023 Paul Treasure	Councillor allowances, Meeting allowance QTR DEC 2023, IT	485.41
		allowance, Deputy President	
<b>EFT8883</b>	<b>12/01/2024 Pingelly IGA</b>	<b>Purchase of Newspapers</b>	<b>-782.80</b>
NOV2023	05/12/2023 Pingelly IGA	Newspapers November 2023	313.50
DEC2023	22/12/2023 Pingelly IGA	Newspapers December 2023	469.30
<b>EFT8885</b>	<b>12/01/2024 Resonline</b>	<b>Online booking system fee</b>	<b>-242.00</b>
161360	31/12/2023 Resonline	Online booking system fee	242.00
<b>EFT8886</b>	<b>12/01/2024 Sherrin Rentals</b>	<b>Plant Hire</b>	<b>-4857.60</b>
5199048	31/12/2023 Sherrin Rentals	HIRE-15 TONNE SMOOTH DRUM ROLLER	4857.60
<b>EFT8887</b>	<b>12/01/2024 Sheryl Little</b>	<b>Councillor allowances, Meeting allowance QTR DEC 2023</b>	<b>-1786.74</b>
QTR DEC 2023	21/12/2023 Sheryl Little	Councillor allowances, Meeting allowance QTR DEC 2023,	1786.74
		Councillor allowances, Meeting allowance, Councillor	
		allowances Travel Councillor allowances, Meeting allowance	
		QTR DEC 2023	
<b>EFT8888</b>	<b>12/01/2024 Shire of Wandering Christmas Club</b>	<b>Payroll deductions</b>	<b>-130.00</b>
DEDUCTION	02/01/2024 Shire of Wandering Christmas Club	Payroll Deduction	130.00
<b>EFT8889</b>	<b>12/01/2024 Shire of Wandering Staff Lotto</b>	<b>Payroll deductions</b>	<b>-75.00</b>
DEDUCTION	02/01/2024 Shire of Wandering Staff Lotto	Payroll Deduction	75.00
<b>EFT8890</b>	<b>12/01/2024 Traffic Force</b>	<b>Traffic Managment Plan</b>	<b>-1403.60</b>
34937	22/12/2023 Traffic Force	Traffic Managment Plan-WSFN	1403.60

<b>EFT8891</b>	<b>12/01/2024 WA Contract Ranger Services</b>	<b>Contract Ranger Service</b>	<b>-731.50</b>
5233	23/12/2023 WA Contract Ranger Services	Contract Ranger Service, Labour & travel 4 Dec & 18 Dec 2023	731.50
<b>EFT8892</b>	<b>12/01/2024 Wandering HVAC</b>	<b>Check out fault on Fuel facility compressor</b>	<b>-3108.79</b>
4135	04/01/2024 Wandering HVAC	Check out fault on Fuel facility compressor	1914.88
4146	11/01/2024 Wandering HVAC	New Oven + install- 1 Dowsett Street	1193.91
<b>EFT8893</b>	<b>12/01/2024 Yahava Kaffeeworks Wholesale</b>	<b>CRC Café Supplies</b>	<b>-751.70</b>
100020620	04/01/2004 Yahava Kaffeeworks Wholesale	cafe supplies	751.70
<b>EFT8894</b>	<b>12/01/2024 Raelene Warburton</b>	<b>Catering</b>	<b>-134.00</b>
14	24/10/2023 Raelene Warburton	catering	30.00
5	31/12/2023 Raelene Warburton	sausage rolls	104.00
<b>EFT8895</b>	<b>19/01/2024 Australian Taxation Office</b>	<b>BAS</b>	<b>-8719.00</b>
DEC2023	31/12/2023 Australian Taxation Office	BAS - December 2023	8719.00
<b>EFT8901</b>	<b>11/01/2024 De Lage Landen Pty Ltd</b>	<b>JCB Lease</b>	<b>-4660.94</b>
JCB Lease	24/01/2024 De Lage Landen Pty Ltd	Leasing Costs of JCB	4660.94
<b>EFT8907</b>	<b>25/01/2024 Alan John Price</b>	<b>Councillor allowances - Meeting allowance Dec Qtr 2023</b>	<b>-1185.06</b>
QTR DEC 2023	17/01/2024 Alan John Price	Councillor allowances - Meeting allowance Dec Qtr 2023, IT allowance, Parking	1185.06
<b>EFT8908</b>	<b>25/01/2024 Allwest Plant Hire</b>	<b>Plant Hire</b>	<b>-1419.00</b>
34408	01/12/2023 Allwest Plant Hire	Loader Hire And transport to site	1419.00
<b>EFT8909</b>	<b>25/01/2024 Altus Planning</b>	<b>Planning Services</b>	<b>-1182.50</b>
3369	09/01/2024 Altus Planning	Dec 2023	1182.50
<b>EFT8910</b>	<b>25/01/2024 Armadale Lock &amp; Key Service</b>	<b>Key Cutting</b>	<b>-58.00</b>
8268	29/11/2023 Armadale Lock & Key Service	Replacment Key for Community Centre	58.00
<b>EFT8911</b>	<b>25/01/2024 BOC</b>	<b>Container Rental</b>	<b>-65.48</b>
5006080334	21/06/2023 BOC	Acetylene, Argoshield, Medical Oxygen	32.74
5006136311	29/07/2023 BOC	Acetylene, Argoshield, Medical Oxygen	32.74
<b>EFT8912</b>	<b>25/01/2024 Ben Pike Carpentry</b>	<b>Wandering Community Centre Upgrade</b>	<b>-300.00</b>
539	18/01/2024 Ben Pike Carpentry	Lift and move pergola at community centre	300.00
<b>EFT8913</b>	<b>25/01/2024 Benara Nurseries</b>	<b>seasol</b>	<b>-202.63</b>
526491	18/01/2024 Benara Nurseries	seasol	202.63
<b>EFT8914</b>	<b>25/01/2024 Best Office Systems</b>	<b>Copier contract</b>	<b>-320.85</b>
625820A	20/12/2023 Best Office Systems	Copier Contract - Shire B&W copies, Colour copies	138.01
625820C	20/12/2023 Best Office Systems	Copier contract - CRC B&W Copies, Colour Copies, Echo - 75% of colour	182.84

<b>EFT8915</b>	<b>25/01/2024</b>	<b>Bob Rado Trapping Services</b>	<b>Feral Pig Trapping</b>	<b>-14792.78</b>
10	30/11/2023	Bob Rado Trapping Services	Bob Rado Trapping - Feral Pig Trapping - PHCC Grant	14792.78
<b>EFT8916</b>	<b>25/01/2024</b>	<b>Bob Waddell &amp; Associates</b>	<b>Financial Assistance</b>	<b>-4372.50</b>
3668	11/12/2023	Bob Waddell & Associates	Accounting Services provided to the Shire of Wandering	1031.25
3682	01/01/2024	Bob Waddell & Associates	Accounting Services provided to the Shire of Wandering	2598.75
3705	15/01/2024	Bob Waddell & Associates	Accounting Services provided to the Shire of Wandering - Annal Budget Review	742.50
<b>EFT8917</b>	<b>25/01/2024</b>	<b>Boddington Medical Centre</b>	<b>New Staff Employment Medicals</b>	<b>-715.00</b>
148379	28/11/2023	Boddington Medical Centre	Medical for grader operator	360.00
149392	16/01/2024	Boddington Medical Centre	Medicals for plant operator / labourer	355.00
<b>EFT8918</b>	<b>25/01/2024</b>	<b>Brookton Tyre Service</b>	<b>Plant Repairs</b>	<b>-9446.25</b>
926	15/12/2023	Brookton Tyre Service	3 x Spare Grader tyres fitted.	9446.25
<b>EFT8919</b>	<b>25/01/2024</b>	<b>C &amp; D Cutri</b>	<b>Bridge Repairs</b>	<b>-19250.00</b>
345	01/12/2023	C & D Cutri	Bridge 3067A Dwarda East Road -Install Trisher Prop under stringer 4 Abut 1	1650.00
331	05/12/2023	C & D Cutri	Level One Bridge Inspections	4400.00
372	23/01/2024	C & D Cutri	Fix Pile under bridge 3063A Crossman Dwarda Road	13200.00
<b>EFT8920</b>	<b>25/01/2024</b>	<b>Dennis Jennings</b>	<b>Councillor allowances, Meeting allowance Dec Qtr 2023</b>	<b>-1160.83</b>
DEC QTR 2023	20/12/2023	Dennis Jennings	Councillor allowances, Meeting allowance Dec Qtr 2023, IT allowance	1160.83
<b>EFT8921</b>	<b>25/01/2024</b>	<b>Focus Networks</b>	<b>It Support</b>	<b>-3017.30</b>
10470G	28/12/2023	Focus Networks	Monthly Managed Services (SAAS) Firewall/Remote Services and Antivirus Software Management	792.00
13703-MPSD	20/01/2024	Focus Networks	Managed Computer /Server Services and Support	2225.30
<b>EFT8922</b>	<b>25/01/2024</b>	<b>Host Corporation Pty Ltd</b>	<b>Tablecloths</b>	<b>-1047.20</b>
1349411	24/01/2024	Host Corporation Pty Ltd	Tablecloths	1047.20
<b>EFT8923</b>	<b>25/01/2024</b>	<b>Jane Baxter</b>	<b>Catering</b>	<b>-180.00</b>
10	05/01/2024	Jane Baxter	Catering - Entree - Christmas Lunch	180.00
<b>EFT8924</b>	<b>25/01/2024</b>	<b>Jozef Majko</b>	<b>Payroll deductions</b>	<b>-300.00</b>
DEDUCTION	16/01/2024	Jozef Majko	Payroll Deduction	600.00

<b>EFT8925</b>	<b>25/01/2024 LG Best Practices</b>	<b>Staff Training and Support</b>	<b>-2351.25</b>
22319	30/11/2023 LG Best Practices	Training and Rates Support November - December 2023	2021.25
22339	31/12/2023 LG Best Practices	Training and Rates Support-Interim Rates	330.00
<b>EFT8926</b>	<b>25/01/2024 Mandurah Hip Pocket Workwear &amp; Safety</b>	<b>PPE and boots for Work Crew</b>	<b>-557.12</b>
351055	10/05/2023 Mandurah Hip Pocket Workwear & Safety	Staff Uniforms & PPE	370.56
351457	31/05/2023 Mandurah Hip Pocket Workwear & Safety	Staff Uniforms & PPE	344.50
351706	13/06/2023 Mandurah Hip Pocket Workwear & Safety	Staff Uniforms & PPE	159.00
352271	03/07/2023 Mandurah Hip Pocket Workwear & Safety	Staff Uniforms & PPE	69.50
352270	03/07/2023 Mandurah Hip Pocket Workwear & Safety	Staff Uniforms & PPE	74.66
353515	29/08/2023 Mandurah Hip Pocket Workwear & Safety	Staff Uniforms & PPE	1113.63
<b>EFT8927</b>	<b>25/01/2024 Metal Artwork Creations</b>	<b>Councillor Name Plates</b>	<b>-359.70</b>
22326	06/11/2023 Metal Artwork Creations	Name Plates for new and past Councillors	359.70
<b>EFT8928</b>	<b>25/01/2024 Narrogin Farmers Centre Narrogin</b>	<b>Excess on Insurance Claim</b>	<b>-300.00</b>
90840	17/01/2024 Narrogin Farmers Centre Narrogin	excess for replacement glass for JCB - claim #MO0069724	300.00
<b>EFT8929</b>	<b>25/01/2024 Officeworks</b>	<b>Stationery</b>	<b>-615.82</b>
611296398	15/12/2023 Officeworks	Various Stationery, Toilet Paper, Depot Coffee & Milk, Hand Towels, Certificate frames, Delivery Fee	615.82
<b>EFT8930</b>	<b>25/01/2024 RingCentral</b>	<b>Phone system December 2023</b>	<b>-662.00</b>
729733	06/01/2024 RingCentral	Phone system Administration, Phone system Harvest Ban Line, Phone system Council Chambers, Phone system Engineering and Works, Phone system CRC	662.00
<b>EFT8931</b>	<b>25/01/2024 Robert John Cowan</b>	<b>Councillor allowances, Meeting allowance Dec Qtr 2023</b>	<b>-1163.83</b>
DEC QTR 2023	20/12/2023 Robert John Cowan	Councillor allowances, Meeting allowance Dec Qtr 2023, IT Allowance, Other	1163.83
<b>EFT8932</b>	<b>25/01/2024 Shire of Wandering Christmas Club</b>	<b>Payroll deductions</b>	<b>-130.00</b>
DEDUCTION	16/01/2024 Shire of Wandering Christmas Club	Payroll deductions	130.00
<b>EFT8933</b>	<b>25/01/2024 Shire of Wandering Staff Lotto</b>	<b>Payroll deductions</b>	<b>-75.00</b>
DEDUCTION	16/01/2024 Shire of Wandering Staff Lotto	Payroll deductions	75.00
<b>EFT8934</b>	<b>25/01/2024 The Lawn Doctor</b>	<b>Wandering Community Centre Oval Maintenance</b>	<b>-2134.00</b>
722138	05/01/2024 The Lawn Doctor	Vertimow and sweep, 1 pass with Peruzzo	2134.00
<b>EFT8935</b>	<b>25/01/2024 Wandering Seamstress</b>	<b>CRC Collective Sales</b>	<b>-44.00</b>
3	08/01/2024 Wandering Seamstress	CRC Collective Sales	44.00
<b>EFT8936</b>	<b>25/01/2024 Westrac</b>	<b>Plant Repairs</b>	<b>-2073.63</b>
17606555	02/01/2024 Westrac	Aircon fault repair	2073.63

<b>EFT8937</b>	<b>25/01/2024 Whitney Consulting</b>	<b>Wandering Community Centre Upgrade</b>	<b>-28556.00</b>
642	04/10/2023 Whitney Consulting	Preparation of Business Case and Grant Application- Wandering Community Centre Upgrade	28556.00
<b>EFT8938</b>	<b>25/01/2024 Yahava Koffeeworks Wholesale</b>	<b>CRC cafe supplies</b>	<b>-751.70</b>
20620	04/01/2024 Yahava Koffeeworks Wholesale	cafe supplies, cafe supplies	751.70
<b>EFT8939</b>	<b>03/01/2024 Telstra</b>	<b>Telstra Account December 2023</b>	<b>-603.78</b>
K7697525721-2	18/12/2023 Telstra	Administration Phone/Internet, Operations Phone, Fire Station Internet, CRC Phone/Internet, Community Centre Internet, Fuel Facility Internet, Depot Internet, Telstra Credit, Telstra Credit	603.78
<b>EFT8940</b>	<b>03/01/2024 Pivotel</b>	<b>Satelite Sleve December 2023</b>	<b>-60.00</b>
DEC23	15/12/2023 Pivotel	Satellite Sleeves, Bushfire radios	60.00
<b>EFT8941</b>	<b>25/01/2024 Wandering Smash Repairs</b>	<b>Payroll Deductions</b>	<b>-2400.00</b>
RENT 16.1.2024	16/01/2024 Wandering Smash Repairs	Payroll Deductions	2400.00
<b>EFT8950</b>	<b>31/01/2024 DOT Licencing</b>	<b>DOT Licencing Janaury 2024</b>	<b>-6762.20</b>
JAN24	31/01/2024 DOT Licencing	Transport WADO	6762.20
<b>EFT8951</b>	<b>29/01/2024 Telstra</b>	<b>TIMS MESSAGING SERVICE DEC 23</b>	<b>-518.82</b>
T311-1	07/01/2024 Telstra	Tims Messaging, Councillors, Fire Control, Fuel facility	518.82
<b>EFT8952</b>	<b>22/01/2024 Water Corporation</b>	<b>Water Use</b>	<b>-918.97</b>
0142	04/01/2024 Water Corporation	1 Dowsett St, Water use, Service charge	97.11
0071	04/01/2024 Water Corporation	19 Humes Wy, Water use, Service chare	145.93
0158	04/01/2024 Water Corporation	14 Down St, Water use, Service charge	122.50
0121	04/01/2024 Water Corporation	13 Dunmall Dr, Water use, Service charge	376.25
0072	04/01/2024 Water Corporation	5 Dunmall Dr, Water use, Service charge	177.18
<b>EFT8953</b>	<b>25/01/2024 Water Corporation</b>	<b>Water Use</b>	<b>-3910.59</b>
0137	04/01/2024 Water Corporation	Depot & standpipe, Water use, Standpipe, Water use	2832.60
0129	04/01/2024 Water Corporation	Caravan Park, Water Use	432.92
0137	04/01/2024 Water Corporation	CRC & Public Conveniences, Water use - Public Conveniences 80%, Water use - CRC 20%	220.76
0136	04/01/2024 Water Corporation	Administration building, Water use	226.49
0137	04/01/2024 Water Corporation	Community Centre, Water use	197.82
<b>EFT8954</b>	<b>23/01/2024 ClickSuper</b>	<b>Click Super Fee January 2024</b>	<b>-11.00</b>
JAN24	23/01/2024 ClickSuper	Transaction fee	11.00
<b>EFT8955</b>	<b>22/01/2024 Bankwest</b>	<b>Credit Card</b>	<b>-899.17</b>
30894270	16/12/2023 Bankwest	Credit Card December -January 2024	899.17

<b>DD4603.1</b>	<b>02/01/2024 Australian Super</b>	<b>Superannuation contributions</b>	<b>-1583.22</b>
SUPER	02/01/2024 Australian Super	Payroll Deductions	920.23
DEDUCTION	02/01/2024 Australian Super	Payroll Deductions	46.44
DEDUCTION	02/01/2024 Australian Super	Payroll Deductions	272.49
SUPER	02/01/2024 Australian Super	Payroll Deductions	236.54
SUPER	02/01/2024 Australian Super	Payroll Deductions	107.52
<b>DD4603.2</b>	<b>02/01/2024 HESTA</b>	<b>Payroll deductions</b>	<b>-228.52</b>
SUPER	02/01/2024 HESTA	Payroll Deductions	174.11
DEDUCTION	02/01/2024 HESTA	Payroll Deductions	54.41
<b>DD4603.3</b>	<b>02/01/2024 Aware Super</b>	<b>Superannuation contributions</b>	<b>-5310.84</b>
DEDUCTION	02/01/2024 Aware Super	Payroll Deductions	928.76
SUPER	02/01/2024 Aware Super	Payroll Deductions	4382.08
<b>DD4603.4</b>	<b>02/01/2024 ANZ OnePath Masterfund</b>	<b>Superannuation contributions</b>	<b>-266.41</b>
DEDUCTION	02/01/2024 ANZ OnePath Masterfund	Payroll Deductions	63.43
SUPER	02/01/2024 ANZ OnePath Masterfund	Payroll Deductions	202.98
<b>DD4603.5</b>	<b>02/01/2024 HostPlus Super Fund</b>	<b>Superannuation contributions</b>	<b>-154.39</b>
DEDUCTION	02/01/2024 HostPlus Super Fund	Payroll Deductions	36.76
SUPER	02/01/2024 HostPlus Super Fund	Payroll Deductions	117.63
<b>DD4603.6</b>	<b>02/01/2024 AMP Superannuation Savings Trust</b>	<b>Payroll deductions</b>	<b>-107.52</b>
DEDUCTION	02/01/2024 AMP Superannuation Savings Trust	Payroll Deductions	107.52
<b>DD4603.7</b>	<b>02/01/2024 MLC Masterkey</b>	<b>Superannuation contributions</b>	<b>-293.07</b>
DEDUCTION	02/01/2024 MLC Masterkey	Payroll Deductions	69.78
SUPER	02/01/2024 MLC Masterkey	Payroll Deductions	223.29
<b>DD4603.8</b>	<b>02/01/2024 Macquarie Super</b>	<b>Superannuation contributions</b>	<b>-131.19</b>
SUPER	02/01/2024 Macquarie Super	Payroll Deductions	131.19
<b>DD4603.9</b>	<b>02/01/2024 Prime Super</b>	<b>Superannuation contributions</b>	<b>-283.09</b>
SUPER	02/01/2024 Prime Super	Payroll Deductions	283.09
<b>DD4612.1</b>	<b>16/01/2024 Australian Super</b>	<b>Superannuation contributions</b>	<b>-1757.90</b>
SUPER	16/01/2024 Australian Super	Payroll Deductions	1120.33
DEDUCTION	16/01/2024 Australian Super	Payroll Deductions	55.26
DEDUCTION	16/01/2024 Australian Super	Payroll Deductions	264.34
SUPER	16/01/2024 Australian Super	Payroll Deductions	218.60
SUPER	16/01/2024 Australian Super	Payroll Deductions	99.37
<b>DD4612.2</b>	<b>16/01/2024 HESTA</b>	<b>Payroll deductions</b>	<b>-311.43</b>
SUPER	16/01/2024 HESTA	Payroll Deductions	237.28
DEDUCTION	16/01/2024 HESTA	Payroll Deductions	74.15

<b>DD4612.3</b>	<b>16/01/2024 Australian Retirement Trust Super Savings</b>	<b>Superannuation contributions</b>	<b>-205.39</b>
SUPER	16/01/2024 Australian Retirement Trust Super Savings	Payroll Deductions	205.39
<b>DD4612.4</b>	<b>16/01/2024 Aware Super</b>	<b>Superannuation contributions</b>	<b>-5910.91</b>
DEDUCTION	16/01/2024 Aware Super	Payroll Deductions	1140.64
SUPER	16/01/2024 Aware Super	Payroll Deductions	4770.27
<b>DD4612.5</b>	<b>16/01/2024 ANZ OnePath Masterfund</b>	<b>Superannuation contributions</b>	<b>-327.86</b>
DEDUCTION	16/01/2024 ANZ OnePath Masterfund	Payroll Deductions	78.06
SUPER	16/01/2024 ANZ OnePath Masterfund	Payroll Deductions	249.80
<b>DD4612.6</b>	<b>16/01/2024 HostPlus Super Fund</b>	<b>Superannuation contributions</b>	<b>-266.75</b>
DEDUCTION	16/01/2024 HostPlus Super Fund	Payroll Deductions	63.51
SUPER	16/01/2024 HostPlus Super Fund	Payroll Deductions	203.24
<b>DD4612.7</b>	<b>16/01/2024 AMP Superannuation Savings Trust</b>	<b>Payroll deductions</b>	<b>-99.37</b>
DEDUCTION	16/01/2024 AMP Superannuation Savings Trust	Payroll Deductions	99.37
<b>DD4612.8</b>	<b>16/01/2024 Macquarie Super</b>	<b>Superannuation contributions</b>	<b>-131.19</b>
SUPER	16/01/2024 Macquarie Super	Payroll Deductions	131.19
<b>DD4612.9</b>	<b>16/01/2024 MLC Masterkey</b>	<b>Superannuation contributions</b>	<b>-293.07</b>
DEDUCTION	16/01/2024 MLC Masterkey	Payroll Deductions	69.78
SUPER	16/01/2024 MLC Masterkey	Payroll Deductions	223.29
<b>DD4667.1</b>	<b>30/01/2024 Australian Super</b>	<b>Superannuation contributions</b>	<b>-2641.88</b>
SUPER	30/01/2024 Australian Super	Payroll Deductions	1260.19
DEDUCTION	30/01/2024 Australian Super	Payroll Deductions	77.21
DEDUCTION	30/01/2024 Australian Super	Payroll Deductions	436.28
SUPER	30/01/2024 Australian Super	Payroll Deductions	596.89
SUPER	30/01/2024 Australian Super	Payroll Deductions	271.31
<b>DD4667.2</b>	<b>30/01/2024 HESTA</b>	<b>Payroll deductions</b>	<b>-233.70</b>
SUPER	30/01/2024 HESTA	Payroll Deductions	178.06
DEDUCTION	30/01/2024 HESTA	Payroll Deductions	55.64
<b>DD4667.3</b>	<b>30/01/2024 Australian Retirement Trust Super Savings</b>	<b>Superannuation contributions</b>	<b>-205.40</b>
SUPER	30/01/2024 Australian Retirement Trust Super Savings	Payroll Deductions	205.40
<b>DD4667.4</b>	<b>30/01/2024 Aware Super</b>	<b>Superannuation contributions</b>	<b>-5991.61</b>
DEDUCTION	30/01/2024 Aware Super	Payroll Deductions	1150.65
SUPER	30/01/2024 Aware Super	Payroll Deductions	4840.96
<b>DD4667.5</b>	<b>30/01/2024 ANZ OnePath Masterfund</b>	<b>Superannuation contributions</b>	<b>-254.74</b>
DEDUCTION	30/01/2024 ANZ OnePath Masterfund	Payroll Deductions	60.65
SUPER	30/01/2024 ANZ OnePath Masterfund	Payroll Deductions	194.09

<b>DD4667.6</b>	<b>30/01/2024 HostPlus Super Fund</b>	<b>Superannuation contributions</b>	<b>-1473.53</b>
DEDUCTION	30/01/2024 HostPlus Super Fund	Payroll Deductions	63.51
SUPER	30/01/2024 HostPlus Super Fund	Payroll Deductions	1410.02
<b>DD4667.7</b>	<b>30/01/2024 MLC Masterkey</b>	<b>Superannuation contributions</b>	<b>-293.07</b>
DEDUCTION	30/01/2024 MLC Masterkey	Payroll Deductions	69.78
SUPER	30/01/2024 MLC Masterkey	Payroll Deductions	223.29
<b>DD4667.8</b>	<b>30/01/2024 Macquarie Super</b>	<b>Superannuation contributions</b>	<b>-117.73</b>
SUPER	30/01/2024 Macquarie Super	Payroll Deductions	117.73
<b>DD4667.9</b>	<b>30/01/2024 Prime Super</b>	<b>Superannuation contributions</b>	<b>-283.09</b>
SUPER	30/01/2024 Prime Super	Payroll Deductions	283.09
<b>DD4612.10</b>	<b>16/01/2024 Prime Super</b>	<b>Superannuation contributions</b>	<b>-283.09</b>
SUPER	16/01/2024 Prime Super	Payroll Deductions	283.09
<b>TOTAL</b>			<b>-309050.89</b>



Credit Card Breakdown -December 2023-January 2024				
Date	Supplier	Description	Amount	GST
03/01/2024	Aussie Broadband	Admin Internet	\$ 79.00	\$ 7.18
04/01/2024	Smartsheet	Project Management Software	\$ 108.00	\$ 9.82
07/01/2024	Adobe Subscriptions	Adobe Subscription January 2024	\$ 576.86	\$ 52.44
09/01/2024	All Stamps	Self Inking Stamp - Australia Post	\$ 58.41	\$ 5.31
11/01/2024	Liberty Fuels	Fuel OWD	\$ 68.12	\$ 6.19
12/01/2024	Remarkable	Monthly Subscription	\$ 4.99	\$ 0.45
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
	Bankwest	Bank Fee	\$ 3.79	
		<b>TOTAL</b>	<b>\$ 899.17</b>	<b>\$ 81.40</b>

### 13.5 Community Financial Assistance Grants Program Applications

<b>File Reference:</b>	<b>08.084.08406</b>
<b>Location:</b>	<b>N/A</b>
<b>Applicant:</b>	<b>Various</b>
<b>Author:</b>	<b>Lisa Boddy, Executive Assistant</b>
<b>Authorising Officer</b>	<b>Alan Hart, Chief Executive Officer</b>
<b>Date:</b>	<b>5 February 2024</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Policy 48 – Community Funding, Grants and Donations</b>
<b>Previous Reference:</b>	<b>N/A</b>

#### **Summary:**

To advise Council there were no applications received for the funding round 1 – 31 January 2024.

#### **Background:**

The Shire's Community Grant Scheme provides financial assistance to community groups to build an engaged and vibrant community that delivers benefits to the local community and the local economy. Funds are available for projects or events which benefit the local community.

Applications have been invited from eligible organisations and fall into two categories – Major Community Grants (Over \$2,000) and Minor Community Grants (up to \$2,000). In-kind services and volunteer labour are eligible components of the total project costs. Successful projects will have clearly identified and evidenced the need for the project. Funding is for undertaking projects and programs within the Shire of Wandering or that provide benefit to residents and visitors of the Shire of Wandering.

#### **Comment:**

The Community Grants Scheme began on 1 January 2024 and closed on 31 January 2024. This was advertised in the Wandering Echo in December 2023, on the Shire Website and Shire Facebook page. No applications were received.

As per the updated Council Policy (June 2023 Ordinary Council Meeting), going forward there will only be one grant round per year, with applications being accepted all year round. The round will be advertised from the first of April to the 30<sup>th</sup> of May each year and applications will be considered at the June Council meeting.

#### **Consultation:**

Chief Executive Officer

#### **Statutory Environment:**

*Local Government Act 1995 – Part 6 Financial Management*

#### **Policy Implications:**

Policy 48 – Community Funding, Grants and Donations

#### **Financial Implications:**

There are no financial implications as no applications were received.

**Strategic Implications:  
Retain and Grow our Population**

<b>Our Goals</b>	<b>Our Strategies</b>
Our permanent and transient population grows	We promote the lifestyle and business opportunities of Wandering We support Early Years and Youth We encourage Aging in Place
People feel safe, connected and actively involved in the community	Facilitate and support activities that optimise use of our facilities Assist Community and sporting organisations to remain sustainable and active Engage and celebrate local culture, both indigenous and non-indigenous

**Sustainability Implications:**

- Environmental: There are no known significant economic considerations
- Economic: There are no known significant economic considerations
- Social: There are no known significant social considerations

**Risk Implications:**

Nil.

**Voting Requirements:**

Simple Majority

**110224 Moved: Cr R Cowan Seconded: Cr S Little**

**Officer Recommendation:**

**That Council accept this report acknowledging that no applications were received for the latest grant round.**

Carried 7/0

**For: Cr Turton, Cr Little, Cr Cowan, Cr Hansen, Cr Jennings, Cr Price, Cr Watts.**

**Against: Nil**

<b>POLICY TYPE:</b>	<b>COMMUNITY</b>
<b>DATE ADOPTED:</b>	18/07/2019

<b>POLICY NO:</b>	<b>48</b>
<b>DATE LAST REVIEWED:</b>	15/04/2021 17/09/2020 15/04/2021 16/09/2021 21/10/2021 15/06/2023

<b>LEGAL (PARENT):</b>	<i>Local Government Act 1995</i>
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<b>LEGAL (SUBSIDIARY):</b>	
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<b>DELEGATION OF AUTHORITY APPLICABLE:</b>	
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<b>DELEGATION NO.</b>	
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<b>ADOPTED POLICY</b>	
<b>TITLE:</b>	Community Funding, Grants and Donations
<b>OBJECTIVE:</b>	<ul style="list-style-type: none"> <li>To provide financial assistance for organisations and/or projects, which benefit the community.</li> <li>To provide guidelines for the consideration and approval, or otherwise, of financial assistance applications.</li> <li>To maintain and build on Wandering’s vibrant community spirit and welfare by providing financial support for local events which involve people coming together in the celebration and enjoyment of their culture or a common interest.</li> </ul>

### **DEFINITIONS**

Community Organisation means any organisation which has as its members, members of the Wandering community and which operates on a “not for profit” basis.

Not for Profit means that the proceeds of the organisation are used for the benefit of the organisation and are not available for disbursement to the members of the organisation.

Major Community Grant means any financial assistance grant over \$2,000. Usually provided for the development of a capital works project eg: building construction, major purchase of equipment, ground-works, etc.

Minor Community Grant means any financial assistance up to \$2,000. Usually provided for minor building construction, maintenance or repair, minor projects, equipment purchase, relief from Council fees and charges etc.

GST means the Federal Government’s Goods and Services Tax. Provision of grant funds will be exclusive of GST unless the recipient organisation is registered for GST, in which case the grant amount will be grossed up by 10%.

### **POLICY STATEMENT**

#### **FUNDING ROUNDS**

The Community Financial Assistance Program will be open all year round and applications will be considered once each financial year, with the funding being allocated from within Council’s budget for that financial year. The round will be advertised on the 1<sup>st</sup> of April and close on the 30<sup>th</sup> May each year and will be considered at the June Council meeting with the project to be completed by the end of June the following year.

Once funds have been fully allocated no further funds will be available until the following financial year

#### **APPLICATIONS**

All applications shall be made on the appropriate forms.

### **MAJOR COMMUNITY GRANTS (\$2,000+)**

Major Community Grants may be used for any purpose, but are generally provided for purposes such as building purchase or construction, purchase of equipment, ground-works etc. Applications should address the following criteria:

- a) Type of organisation (eg sport, community, hobby, health and welfare, artistic, religious etc);
- b) Organisation membership;
- c) Nature of service/facility provided;
- d) Project details/planning/design/timing;
- e) Demonstrated need or community benefit;
- f) Financial position of the applicant;
- g) Financial viability of project;
- h) Other financial/in kind contributions;
- i) On-going management;
- j) Existing services and facilities of a like nature, within Wandering;
- k) Provision of quotes (2) for all items greater than \$1,000 in value; and
- l) Provision of a detailed project budget including GST breakdown.
- m) Details of applications to other possible funding sources. (eg Dept of Sport and Recreation, Healthways, Lotteries, etc.)
- n) Licensed clubs, under the Liquor Act, must disclose the amount of income generated from the sale of alcohol.

### **MINOR COMMUNITY GRANTS (UP TO \$2,000)**

Minor Community Grants may be used for any purpose, including minor building construction, maintenance or repair, equipment purchases or hire, events or functions, relief from Council fees and charges etc.

Applications should address the following criteria:

- (a) Type of organisation (eg sport and recreation, community based, general interest, health and welfare, artistic, religious etc);
- (b) Organisation membership;
- (c) Nature of service/facility provided;
- (d) Demonstrated need or community benefit;
- (e) Applicant's financial position;
- (f) Purpose of the grant; and
- (g) Provision of a detailed project budget including GST breakdown.
- (h) Details of applications to other possible funding sources. (eg Dept of Sport and Recreation, Healthways, Lotteries, etc.)
- (i) Licensed clubs, under the Liquor Act, must disclose the amount of income generated from the sale of alcohol.

### **WHAT IS NOT FUNDED**

- (j) Ongoing expenditure in the form of operating or administrative costs.
- (k) Applications that are insular or of self-interest.
- (l) Applications that benefit personal business aspirations.
- (m) Purchase of alcohol.
- (n) Projects whose goals or strategies are not included within the Shire of Wandering Community Strategic Plan.
- (o) Applications for projects outside the Shire of Wandering.

## **CONDITIONS AND REQUIREMENTS**

Groups, individuals, organisations or clubs are not to expect, as of right, any financial assistance from the Council. Requests will only be considered in respect to the overall priorities of other projects within the Shire and will also be subject to the availability of finance.

Financial assistance approvals shall be administered in accordance with the following:

- (p) Project must commence and be completed in the financial year for which funding has been approved. Funds not expended by the end of the financial year in which they were approved, may be forfeited, unless a deferment has been requested by the Grantee.
- (q) Where financial assistance is approved by Council for projects that are dependent upon funding from an outside source, eg: Sport and Recreation WA; Lotteries Commission etc, and that funding application is unsuccessful or the level of financial assistance from an outside source has been reduced below that requested by an organisation, the organisation shall be required to demonstrate its ability to meet the funding shortfall.
- (r) Council may restrict its contribution to the project or event on a case by case basis.
- (s) 50% of the approved grant will be paid on approval of the project and the balance following successful acquittal of the project.
- (t) Prior approval must be sought for any substantial change of proposal.
- (u) Acquittal of the grant funds must be submitted to the Shire in a timely manner.
- (v) Acknowledgement that "This project was made possible through financial assistance from the Shire of Wandering" must be made in all publicity associated with the project. Use of the Shire of Wandering logo is encouraged in all promotional material.

### 13.6 Mid Year Budget Review

<b>File Reference:</b>	<b>14.145.14512</b>
<b>Location:</b>	<b>N/A</b>
<b>Applicant:</b>	<b>Various</b>
<b>Author:</b>	<b>Alan Hart, Chief Executive Officer</b>
<b>Authorising Officer</b>	<b>Alan Hart, Chief Executive Officer</b>
<b>Date:</b>	<b>8 February 2024</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Budget Review Report</b>
<b>Previous Reference:</b>	<b>N/A</b>

#### **Summary:**

For Council to adopt the 2023/2024 Budget Review.

#### **Background:**

Local Governments are required to conduct a budget review between 1<sup>st</sup> January and 28<sup>th</sup> February each financial year. The budget review is to be submitted to Council within 30 days of the review for Council to consider and determine whether or not to adopt the review and any recommendations made within the review.

The budget review is a comparison of the year to date actual results with the adopted or amended budget. The original budget was adopted in July 2023. The purpose of the budget review in accordance with the legislation is to;

1. Consider the financial performance of the Council for the 2023/24 financial year to-date;
2. Consider the Council's financial position at the date of review and
3. Review the estimated financial position at the end of the financial year.

#### **Comment:**

There is no statutory format to present the budget review to Council, the report together with the standard monthly financial report, with another column added detailing the amended budget forms the budget review. The use of the standard monthly reports is to ensure consistency in reporting to Council in a format that is familiar to the Council.

There have been no changes to the review since presented to General Planning forum in December 2023. The opening balance (or surplus carried forward) has now been confirmed with the finalisation of the Audit.

The 2023/24 budget remains within overall original estimates. Management forecasts an end of year surplus to be \$24,866 at the 30<sup>th</sup> June 2024.

#### **Consultation:**

Council

#### **Statutory Environment:**

Regulation 33A Local Government (Financial Management) Regulations 1996

#### **Policy Implications:**

N/A

#### **Financial Implications:**

The purpose of the budget review is to ensure that the Income and Expenditure for the current year is monitored in line with the adopted budget and to make amendments to the budget or scope of works as required.

**Strategic Implications:  
Improve our Financial Position**

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	Improve accountability and transparency Prudently manage our financial resources to ensure value for money

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

**Risk Implications:**

N/A

**Voting Requirements:**

Absolute Majority

**120224 Moved: Cr G Hansen Seconded: Cr S Little**

**Officer Recommendation:**

**That Council accept the attached 2023-2024 Budget Review report.**

Carried 7/0

**For: Cr Turton, Cr Little, Cr Cowan, Cr Hansen, Cr Jennings, Cr Price, Cr Watts.**

**Against: Nil**





## **SHIRE OF WANDERING**

### **ANNUAL BUDGET REVIEW (Containing the Statement of Financial Activity) FOR THE PERIOD ENDED 31 DECEMBER 2023**

***LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

### **TABLE OF CONTENTS**

Statement of Financial Activity by Nature	
Statement of Financial Activity by Program	
Note 1	Statement of Financial Activity Information
Note 5	Disposal of Assets
Note 6	Capital Acquisitions
Note 7	Borrowings
Note 8	Lease Liabilities
Forecast Statement of Reserve Movements	

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2023

BY NATURE

	Ref	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Forecast Actual	Variance \$	Variance %	Var.
	Note	(a)	(d)	(b)	(c)	(e)	(e)-(d)	(e)-(d)/(d)	▲▼
		\$	\$	\$	\$	\$	\$	%	
<b>OPERATING ACTIVITIES</b>									
<b>Revenue from operating activities</b>									
Rates		1,463,898	1,463,898	1,463,898	1,460,052	1,463,898	0	0.00%	
Operating grants, subsidies and contributions	11	270,000	270,000	110,996	212,982	343,097	73,097	27.07%	▲
Fees and charges		834,770	834,770	420,264	394,259	834,770	0	0.00%	
Service charges		0	0	0	0	0	0	0.00%	
Interest revenue		15,200	15,200	7,596	11,414	15,200	0	0.00%	
Other revenue		391,121	391,121	21,354	32,606	400,021	8,900	2.28%	
Profit on disposal of assets	5	0	0	0	0	0	0	0.00%	
		2,974,989	2,974,989	2,024,108	2,111,313	3,056,986	81,997	2.76%	
<b>Expenditure from operating activities</b>									
Employee costs		(1,103,394)	(1,103,394)	(551,418)	(600,047)	(1,122,179)	(18,785)	(1.70%)	
Materials and contracts		(1,242,492)	(1,242,492)	(625,108)	(622,815)	(1,263,058)	(20,566)	(1.66%)	
Utility charges		(41,200)	(41,200)	(20,544)	(13,917)	(41,200)	0	0.00%	
Depreciation on non-current assets		(1,047,948)	(1,047,948)	(522,927)	(722,564)	(1,347,948)	(300,000)	(28.63%)	
Finance costs		(3,302)	(3,302)	(1,650)	(1,982)	(11,778)	(8,476)	(256.66%)	
Insurance expenses		(104,971)	(104,971)	(97,412)	(101,906)	(104,971)	0	0.00%	
Other expenditure		(32,500)	(32,500)	(16,250)	(17,094)	(32,500)	0	0.00%	
Loss on disposal of assets	5	0	0	0	0	0	0	0.00%	
		(3,575,807)	(3,575,807)	(1,835,309)	(2,080,326)	(3,923,634)	(347,827)	(9.73%)	
Non-cash amounts excluded from operating activities	1(a)	1,053,077	1,053,077	528,056	722,683	1,353,077	300,000	28.49%	▲
<b>Amount attributable to operating activities</b>		<b>452,259</b>	<b>452,259</b>	<b>716,855</b>	<b>753,670</b>	<b>486,428</b>	<b>34,170</b>	<b>7.56%</b>	
<b>INVESTING ACTIVITIES</b>									
<b>Inflows from investing activities</b>									
Proceeds from capital grants, subsidies and contributions	12	3,535,296	3,535,296	449,826	539,555	3,446,050	(89,246)	(2.52%)	
Proceeds from disposal of assets	5	0	0	0	0	0	0	0.00%	
Proceeds from financial assets at amortised cost - self supporting loans	7	0	0	0	0	0	0	0.00%	
		3,535,296	3,535,296	449,826	539,555	3,446,050	(89,246)	(2.52%)	
<b>Outflows from investing activities</b>									
Payments for financial assets at amortised cost - self supporting loans	7	0	0	0	0	0	0	0.00%	
Payments for inventories, property, plant and equipment and infrastructure	6	(3,855,368)	(3,905,368)	(939,253)	(966,121)	(3,782,261)	123,107	3.15%	
		(3,855,368)	(3,905,368)	(939,253)	(966,121)	(3,782,261)	123,107	3.15%	
		(320,072)	(370,072)	(489,427)	(426,567)	(336,211)	33,861	(9.15%)	
Non-cash amounts excluded from investing activities	1(b)	0	0	0	0	0	0	0.00%	
<b>Amount attributable to investing activities</b>		<b>(320,072)</b>	<b>(370,072)</b>	<b>(489,427)</b>	<b>(426,567)</b>	<b>(336,211)</b>	<b>33,861</b>	<b>(9.15%)</b>	
<b>FINANCING ACTIVITIES</b>									
<b>Inflows from financing activities</b>									
Proceeds from new debentures	7	0	0	0	0	0	0	0.00%	
Transfer from reserves	9	0	50,000	50,000	0	50,000	0	0.00%	
Transfer from Restricted Cash - Other		0	0	0	0	0	0	0.00%	
		0	50,000	50,000	0	50,000	0	0.00%	
<b>Outflows from financing activities</b>									
Repayment of borrowings	7	(4,570)	(4,570)	0	(1,483)	(4,570)	0	0.00%	
Payments for principal portion of lease liabilities	8	0	0	0	(3,560)	(29,658)	(29,658)	0.00%	▼
Transfer to reserves	9	(373,878)	(373,878)	0	(3,842)	(373,878)	0	0.00%	
Transfer to Restricted Cash - Other		0	0	0	0	0	0	0.00%	
		(378,448)	(378,448)	0	(8,885)	(408,106)	(29,658)	(7.84%)	
<b>Amount attributable to financing activities</b>		<b>(378,448)</b>	<b>(328,448)</b>	<b>50,000</b>	<b>(8,885)</b>	<b>(358,106)</b>	<b>(29,658)</b>	<b>9.03%</b>	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>									
<b>Surplus or deficit at the start of the financial year</b>	1(c)	246,261	232,754	232,754	232,754	232,754	0	0.00%	
Amount attributable to operating activities		452,259	452,259	716,855	753,670	486,428	34,170	7.56%	
Amount attributable to investing activities		(320,072)	(370,072)	(489,427)	(426,567)	(336,211)	33,861	(9.15%)	
Amount attributable to financing activities		(378,448)	(328,448)	50,000	(8,885)	(358,106)	(29,658)	9.03%	
<b>Surplus or deficit at the end of the financial year</b>	1(c)	<b>(0)</b>	<b>(13,507)</b>	<b>510,182</b>	<b>550,972</b>	<b>24,866</b>	<b>38,373</b>	<b>(284.10%)</b>	

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2023

BY PROGRAM

	Note	Adopted Annual Budget	Amended Annual Budget (d)	YTD Budget (a)	YTD Actual (b)	Forecast Actual (e)	Var. \$ (e)-(d)	Var. % (e)-(d)/(d)	Var. ▲▼
		\$	\$	\$	\$	\$	\$	%	
<b>OPERATING ACTIVITIES</b>									
<b>Revenue from operating activities</b>									
Governance		3,500	3,500	1,746	0	3,500	0	0.00%	
General Purpose Funding - Rates	6	1,463,898	1,463,898	1,463,898	1,460,052	1,463,898	0	0.00%	
General Purpose Funding - Other		22,200	22,200	11,088	38,789	52,112	29,912	134.74%	▲
Law, Order and Public Safety		46,250	46,250	25,112	35,250	63,200	16,950	36.65%	▲
Health		2,500	2,500	2,246	343	2,500	0	0.00%	
Education and Welfare		0	0	0	0	0	0	0.00%	
Housing		38,480	38,480	19,236	19,423	38,480	0	0.00%	
Community Amenities		58,500	58,500	29,226	48,984	58,500	0	0.00%	
Recreation and Culture		2,420	2,420	1,200	1,594	31,120	28,700	1185.95%	▲
Transport		116,500	116,500	34,250	71,619	(5,196)	(121,696)	(104.46%)	▼
Economic Services		818,120	818,120	408,998	411,037	848,105	29,985	3.67%	
Other Property and Services		402,621	402,621	27,108	24,221	411,521	8,900	2.21%	
		2,974,989	2,974,989	2,024,108	2,111,313	2,967,740	(7,249)	(0.24%)	
<b>Expenditure from operating activities</b>									
Governance		(216,291)	(216,291)	(116,488)	(123,883)	(216,291)	0	0.00%	
General Purpose Funding		(100,024)	(100,024)	(49,998)	(51,402)	(100,027)	(3)	(0.00%)	
Law, Order and Public Safety		(118,341)	(118,341)	(64,108)	(82,623)	(118,338)	3	0.00%	
Health		(18,649)	(18,649)	(9,306)	(8,967)	(18,649)	0	0.00%	
Education and Welfare		(6,234)	(6,234)	(3,102)	(3,291)	(6,234)	0	0.00%	
Housing		(49,921)	(49,921)	(24,852)	(28,565)	(53,521)	(3,600)	(7.21%)	
Community Amenities		(233,767)	(233,767)	(117,844)	(147,451)	(242,767)	(9,000)	(3.85%)	
Recreation and Culture		(254,102)	(254,102)	(132,801)	(136,520)	(254,102)	0	0.00%	
Transport		(1,585,714)	(1,585,714)	(793,168)	(946,054)	(1,902,690)	(316,976)	(19.99%)	
Economic Services		(972,474)	(972,474)	(486,883)	(510,902)	(1,002,459)	(29,985)	(3.08%)	
Other Property and Services		(20,290)	(20,290)	(36,759)	(40,670)	(8,556)	11,734	57.83%	
		(3,575,807)	(3,575,807)	(1,835,309)	(2,080,326)	(3,923,634)	(347,827)	(9.73%)	
Non-cash amounts excluded from operating activities	1(a)	1,053,077	1,053,077	528,056	722,683	1,353,077	300,000	28.49%	▲
<b>Amount attributable to operating activities</b>		<b>452,259</b>	<b>452,259</b>	<b>716,855</b>	<b>753,670</b>	<b>397,182</b>	<b>(55,076)</b>	<b>(12.18%)</b>	<b>▼</b>
<b>INVESTING ACTIVITIES</b>									
<b>Inflows from investing activities</b>									
Proceeds from capital grants, subsidies and contributions	12	3,535,296	3,535,296	449,826	539,555	3,535,296	0	0.00%	
Proceeds from Disposal of Assets	5	0	0	0	0	0	0	0.00%	
Proceeds from financial assets at amortised cost - self supporting loans	7	0	0	0	0	0	0	0.00%	
		3,535,296	3,535,296	449,826	539,555	3,535,296	0	0.00%	
<b>Outflows from investing activities</b>									
Payments for financial assets at amortised cost - self supporting loans	7	0	0	0	0	0	0	0.00%	
Payments for inventories, property, plant and equipment and infrastructure	6	(3,855,368)	(3,905,368)	(939,253)	(966,121)	(3,782,261)	123,107	3.15%	
		(3,855,368)	(3,905,368)	(939,253)	(966,121)	(3,782,261)	123,107	3.15%	
<b>Amount attributable to investing activities</b>		<b>(320,072)</b>	<b>(370,072)</b>	<b>(489,427)</b>	<b>(426,567)</b>	<b>(246,965)</b>	<b>123,107</b>	<b>(33.27%)</b>	
<b>FINANCING ACTIVITIES</b>									
<b>Inflows from financing activities</b>									
Proceeds from New Debentures	7	0	0	0	0	0	0	0.00%	
Transfer from Reserves	9	0	50,000	50,000	0	50,000	0	0.00%	
Transfer from Restricted Cash - Other		0	0	0	0	0	0	0.00%	
		0	50,000	50,000	0	50,000	0	0.00%	
<b>Outflows from financing activities</b>									
Payments for principal portion of lease liabilities	8	0	0	0	(3,560)	(29,658)	(29,658)	0.00%	▼
Repayment of Debentures	7	(4,570)	(4,570)	0	(1,483)	(4,570)	0	0.00%	
Transfer to Reserves	9	(373,878)	(373,878)	0	(3,842)	(373,878)	0	0.00%	
Transfer to Restricted Cash - Other		0	0	0	0	0	0	0.00%	
		(378,448)	(378,448)	0	(8,885)	(408,106)	(29,658)	(7.84%)	
<b>Amount attributable to financing activities</b>		<b>(378,448)</b>	<b>(328,448)</b>	<b>50,000</b>	<b>(8,885)</b>	<b>(358,106)</b>	<b>(29,658)</b>	<b>9.03%</b>	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>									
<b>Surplus or deficit at the start of the financial year</b>	1	246,261	232,754	232,754	232,754	232,754	0	0.00%	
Amount attributable to operating activities		452,259	452,259	716,855	753,670	397,182	(55,076)	(12.18%)	▼
Amount attributable to investing activities		(320,072)	(370,072)	(489,427)	(426,567)	(246,965)	123,107	(33.27%)	
Amount attributable to financing activities		(378,448)	(328,448)	50,000	(8,885)	(358,106)	(29,658)	9.03%	
<b>Surplus or deficit at the end of the financial year</b>	1	<b>(0)</b>	<b>(13,507)</b>	<b>510,182</b>	<b>550,972</b>	<b>24,866</b>	<b>38,373</b>	<b>(284.10%)</b>	

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 15 for an explanation of the reasons for the variance. The material variance adopted by Council for the 2022/23 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Forecast 30 June 2024 Closing	Forecast Actual
		\$	\$	\$		\$
<b>Non-cash items excluded from operating activities</b>						
<b>Adjustments to operating activities</b>						
Less: Movement in liabilities associated with restricted cash		5,129	5,129	118	118	5,129
Add: Depreciation on assets		1,047,948	522,927	722,564	1,247,585	1,347,948
<b>Total non-cash items excluded from operating activities</b>		<b>1,053,077</b>	<b>528,056</b>	<b>722,683</b>	<b>1,247,703</b>	<b>1,353,077</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 December 2023	Forecast Actual
<b>Adjustments to net current assets</b>					
Less: Reserves - restricted cash	9	(570,806)	(570,806)	(574,649)	(894,684)
Add: Borrowings	7	0	4,570	3,087	4,570
Add: Lease liabilities	8	0	0	29,659	29,658
Add: Current portion of employee benefit provisions held in reserve		16,365	16,365	16,483	21,494
<b>Total adjustments to net current assets</b>		<b>(554,441)</b>	<b>(549,872)</b>	<b>(525,420)</b>	<b>(838,963)</b>

(c) Net current assets used in the Statement of Financial Activity

<b>Current assets</b>					
Cash and cash equivalents	3	1,336,298	1,336,298	1,833,065	1,268,056
Rates receivables	4	44,780	43,483	197,803	40,000
Receivables	4	176,014	213,199	66,968	50,000
Other current assets	5	35,951	53,849	35,128	80,000
<b>Less: Current liabilities</b>					
Payables	6	(279,329)	(292,870)	(108,643)	(150,000)
Borrowings	7	0	(4,570)	(3,087)	(4,570)
Contract and Capital Grant/Contribution liabilities	10	(425,512)	(425,101)	(773,521)	(250,000)
Lease liabilities	8	0	0	(29,659)	(29,658)
Provisions	10	(87,500)	(141,662)	(141,662)	(140,000)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(554,441)</b>	<b>(549,872)</b>	<b>(525,420)</b>	<b>(838,963)</b>
<b>Closing funding surplus / (deficit)</b>		<b>246,261</b>	<b>232,754</b>	<b>550,972</b>	<b>24,866</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

STATEMENT OF FINANCIAL ACTIVITY INFORMATION (ALTERNATE PRESENTATION)

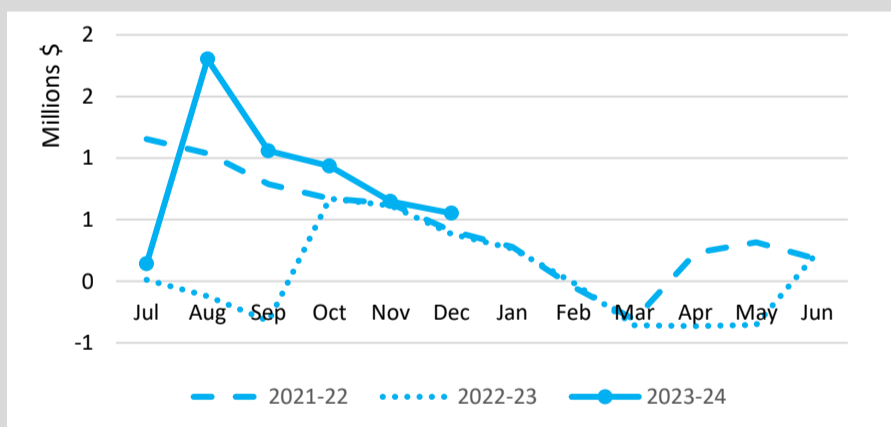
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2023	This Time Last Year 31/12/2022	Year to Date Actual 31/12/2023	Forecast Actual
		\$	\$	\$	\$
<b>Current Assets</b>					
Cash Unrestricted	3	765,492	1,138,924	1,258,416	373,372
Cash Restricted - Reserves	3	570,806	535,723	574,649	894,684
Cash Restricted - Bonds & Deposits	3	0	0	0	0
Receivables - Rates	4	43,483	253,359	197,803	40,000
Receivables - Other	4	213,199	67,615	66,968	50,000
Other Assets Other Than Inventories	5	17,897	0	385	0
Inventories	5	35,951	(15,940)	34,742	80,000
		1,646,829	1,979,681	2,132,963	1,438,056
<b>Less: Current Liabilities</b>					
Payables	6	(283,675)	(310,902)	(101,553)	(150,000)
Contract and Capital Grant/Contribution Liabilities	10	(425,101)	(662,594)	(773,521)	(250,000)
Bonds & Deposits	6	(9,195)	(10,145)	(7,090)	0
Loan Liability	7	(4,570)	0	(3,087)	(4,570)
Lease Liability	8	0	0	(29,659)	(29,658)
Provisions	10	(141,662)	(87,501)	(141,662)	(140,000)
		(864,203)	(1,071,141)	(1,056,572)	(574,228)
Less: Cash Reserves	9	(570,806)	(535,723)	(574,649)	(894,684)
Add Back: Component of Leave Liability not Required to be funded		16,365	11,300	16,483	21,494
Add Back: Loan Liability		4,570	0	3,087	4,570
Add Back: Lease Liability		0	0	29,659	29,658
Less : Loan Receivable - clubs/institutions		0	0	0	0
Less : Trust Transactions Within Muni		0	0	0	0
<b>Net Current Funding Position</b>		<b>232,754</b>	<b>384,117</b>	<b>550,972</b>	<b>24,866</b>

**SIGNIFICANT ACCOUNTING POLICIES**

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

**KEY INFORMATION**

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.

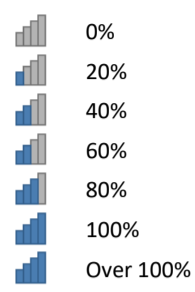


<b>This Year YTD</b>
<b>Surplus(Deficit)</b>
<b>\$ .55 M</b>
<b>Last Year YTD</b>
<b>Surplus(Deficit)</b>
<b>\$ .38 M</b>

Asset Ref.	Asset description	Budget				YTD Actual				Forecast Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment												
	Transport												

Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Number	Job Number	Balance Sheet Category	Account/Job Description	Adopted		YTD Actual	Total Forecast	Variance (Under)/Over
				Budget	YTD Budget			
				\$	\$	\$	\$	\$
<b>Land Held for Resale</b>								
<b>Other Property &amp; Services</b>								
E14761		511	Land Held for Resale - Industrial Estate & Lot 801	0	0	(2,953)	0	(2,953)
<b>Total - Other Property &amp; Services</b>				<b>0</b>	<b>0</b>	<b>(2,953)</b>	<b>0</b>	<b>(2,953)</b>
<b>Total - Land Held for Resale</b>				<b>0</b>	<b>0</b>	<b>(2,953)</b>	<b>0</b>	<b>(2,953)</b>
<b>Buildings</b>								
<b>Law, Order &amp; Public Safety</b>								
E05111		521	Fire Station - New Toilet and Change Room	0	0	(12,753)	(10,300)	(12,753)
<b>Total - Law, Order &amp; Public Safety</b>				<b>0</b>	<b>0</b>	<b>(12,753)</b>	<b>(10,300)</b>	<b>(12,753)</b>
<b>Recreation And Culture</b>								
E11383	WCC231	521	Wandering Community Centre Construction - Water Tanks DWEF	0	0	(11,896)	(11,900)	(11,896)
E11383	WCC233	521	Wandering Community Centre Construction - New Veranda Gran	(150,000)	(120,000)	(123,393)	(150,000)	(3,393)
E11383	WCC234	521	Wandering Community Centre Upgrade - Ktichen Upgrade Grant	(340,380)	0	(3,485)	(340,380)	(3,485)
<b>Total - Recreation And Culture</b>				<b>(490,380)</b>	<b>(120,000)</b>	<b>(138,773)</b>	<b>(502,280)</b>	<b>(18,773)</b>
<b>Total - Buildings</b>				<b>(490,380)</b>	<b>(120,000)</b>	<b>(151,526)</b>	<b>(512,580)</b>	<b>(31,526)</b>
<b>Plant &amp; Equipment</b>								
<b>Transport</b>								
E12360		525	Purchase Plant & Equipment	(55,000)	(105,000)	(98,876)	(105,000)	6,124
<b>Total - Transport</b>				<b>(55,000)</b>	<b>(105,000)</b>	<b>(98,876)</b>	<b>(105,000)</b>	<b>6,124</b>
<b>Total - Plant &amp; Equipment</b>				<b>(55,000)</b>	<b>(105,000)</b>	<b>(98,876)</b>	<b>(105,000)</b>	<b>6,124</b>
<b>Furniture &amp; Equipment</b>								
<b>Governance</b>								
E04116		523	Purchase Furniture & Equipment	(7,000)	(7,000)	0	(7,000)	7,000
<b>Total - Governance</b>				<b>(7,000)</b>	<b>(7,000)</b>	<b>0</b>	<b>(7,000)</b>	<b>7,000</b>
<b>Other Property &amp; Services</b>								
E14560		523	Purchase Furniture & Equipment	0	0	(358)	0	(358)
<b>Total - Other Property &amp; Services</b>				<b>0</b>	<b>0</b>	<b>(358)</b>	<b>0</b>	<b>(358)</b>
<b>Total - Furniture &amp; Equipment</b>				<b>(7,000)</b>	<b>(7,000)</b>	<b>(358)</b>	<b>(7,000)</b>	<b>6,642</b>
<b>Infrastructure - Roads</b>								
<b>Transport</b>								
E12101	RRSP241	541	Bridge Upgrade Culverts (0425)	(582,000)	(7,547)	0	0	7,547
E12102	RRG233	541	RRG - Kubbine Road - Gravel Resheeting - SLK 0.0 -6.16	0	0	(26,830)	0	(26,830)
E12102	RRG241	541	York Williams Road- SLK21.75-26.71 Bitumen Seal	(860,505)	(430,249)	(381,266)	(860,505)	48,983
E12103	R2R232	541	R2R - Wandering Pingelly Road , Bridge 0424A over Biberkine Brc	(234,551)	(3,750)	0	(816,551)	3,750
E12103	R2R234	541	R2R-Kubbine Road - Gravel Resheet	0	0	(18,091)	(18,091)	(18,091)
E12103	R2R241	541	Drainage Repairs down hill Wandoo Crescent	(43,376)	(43,376)	(51,774)	(49,872)	(8,398)
E12103	R2R242	541	Bridge Repairs	(61,734)	(30,865)	(17,100)	(40,559)	13,765
E12104	BS241	541	York Williams Road -Intersection Seal on north Approach SLK 8.7!	(169,323)	(67,726)	(11,000)	(169,323)	56,726
E12105	WSFN231	541	North Bannister Wandering - Rd SLK 9.1 -22.0 - project developm	(29,948)	(14,972)	(51,280)	(29,948)	(36,308)
E12105	WSFN232	541	Wandering Narrogin Rd SLK 2.35 - 6.15 - project development fur	(8,656)	(4,329)	0	(8,656)	4,329
E12105	WSFN233	541	Wandering Pingelly Rd SLK 3.90 - 19.10 - project development fu	(72,767)	(35,054)	(56,739)	(72,767)	(21,685)
E12105	WSFN241	541	North Bannister Wandering Road-Upgrade and Overlay Pavemer	(1,101,343)	0	(98,329)	(1,028,161)	(98,329)
E12105	WSFN242	541	WSFN North Bannister Wandering Road - Replace and Upgrade C	(75,537)	(37,766)	0	0	37,766
<b>Total - Transport</b>				<b>(3,239,740)</b>	<b>(675,634)</b>	<b>(712,408)</b>	<b>(3,094,433)</b>	<b>(36,774)</b>
<b>Total - Infrastructure - Roads</b>				<b>(3,239,740)</b>	<b>(675,634)</b>	<b>(712,408)</b>	<b>(3,094,433)</b>	<b>(36,774)</b>
<b>Infrastructure - Footpaths</b>								
<b>Transport</b>								
E12140	BN01	543	Bike Network-Gnowing Street 185m new Path	(63,248)	(31,619)	0	(63,248)	31,619
<b>Total - Transport</b>				<b>(63,248)</b>	<b>(31,619)</b>	<b>0</b>	<b>(63,248)</b>	<b>31,619</b>
<b>Total - Infrastructure - Footpaths</b>				<b>(63,248)</b>	<b>(31,619)</b>	<b>0</b>	<b>(63,248)</b>	<b>31,619</b>
<b>Grand Total</b>				<b>(3,855,368)</b>	<b>(939,253)</b>	<b>(966,121)</b>	<b>(3,782,261)</b>	<b>(26,868)</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2023

FINANCING ACTIVITIES  
NOTE 7  
BORROWINGS

Repayments - borrowings

Information on borrowings			New Loans				Principal Repayments				Principal Outstanding				Interest Repayments			
Particulars	Loan No.	1 July 2023	Actual	Adopted Budget	Amended Budget	Forecast Actual	Actual	Adopted Budget	Amended Budget	Forecast Actual	Actual	Adopted Budget	Amended Budget	Forecast Actual	Actual	Adopted Budget	Amended Budget	Forecast Actual
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Community amenities</b>																		
Industrial Estate Development	1	75,542	0	0	0	0	(1,483)	(4,570)	(4,570)	(4,570)	74,059	70,972	70,972	70,972	(881)	(3,302)	(3,302)	(3,302)
<b>Total</b>		75,542	0	0	0	0	(1,483)	(4,570)	(4,570)	(4,570)	74,059	70,972	70,972	70,972	(881)	(3,302)	(3,302)	(3,302)
Current borrowings		4,570									3,087							
Non-current borrowings		70,972									70,972							
		75,542									74,059							

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2023

FINANCING ACTIVITIES

NOTE 8

LEASE LIABILITIES

Movement in carrying amounts

Information on leases	Lease No.	1 July 2023	New Leases			Principal Repayments				Principal Outstanding				Interest Repayments				
			Actual	Adopted Budget	Amended Budget	Forecast Actual	Actual	Adopted Budget	Amended Budget	Forecast Actual	Actual	Adopted Budget	Amended Budget	Forecast Actual	Actual	Adopted Budget	Amended Budget	Forecast Actual
Particulars		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
<b>Transport</b>																		
JCB Excavator	1	0	222,367	0	0	222,367	(3,560)	0	0	(29,658)	218,807	0	0	192,709	(1,101)	0	0	(8,476)
<b>Total</b>		0	222,367	0	0	222,367	(3,560)	0	0	(29,658)	218,807	0	0	192,709	(1,101)	0	0	(8,476)
Current lease liabilities		0									29,659							
Non-current lease liabilities		0									189,148							
		0									218,807							

All lease repayments were financed by general purpose revenue.

The Shire does not have any lease liabilities to report.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

**Shire Of Wandering**  
**FORECAST STATEMENT OF RESERVE MOVEMENTS FOR THE PERIOD ENDED**  
**30 June 2024**

	Account Number	Reserve					Total Reserves	
		Leave	Land & Building	Plant	Office Equipment	Fuel Facility		WSFN Funding
<b>Opening Balance - 01 July 2023</b>		16,364.70	253,164.86	135,588.37	40,335.67	85,352.65	40,000.00	570,806
<b>Additions To Reserves</b>								
Reserve Interest Received Allocated to Reserves	E03291	129	1,996	1,069	318	673	315	4,500
Transfer to Leave Reserve - General Allocation	E03292	5,000						5,000
Transfer to Land & Building Reserve - General Allocation	E03292							0
Transfer to Plant Reserve - General Allocation	E03292			348,378				348,378
Transfer to Office Equipment Reserve - General Allocation	E03292							0
Transfer to Fuel Facility Reserve - General Allocation	E03292					16,000		16,000
Transfer to WSFN Facility Reserve - General Allocation	E03292						0	0
								0
								0
<b>Total Additions to Reserves</b>		5,129	1,996	349,447	318	16,673	315	373,878
<b>Reserves Utilised</b>								
Transfers from Reserve - Plant	R03293			50,000				50,000
								0
								0
<b>Total Reserves Utilised</b>		0	0	50,000	0	0	0	50,000
<b>Closing Balance - 30 June 2024</b>		21,494	255,161	435,035	40,654	102,026	40,315	894,684
<b>Total Reserves - 30 June 2024</b>								894,684

### 13.7 Meeting Attendance Fees for Independent Committee Members

<b>File Reference:</b>	<b>04.041.04112</b>
<b>Location:</b>	<b>N/A</b>
<b>Applicant:</b>	<b>Various</b>
<b>Author:</b>	<b>Lisa Boddy, Executive Assistant</b>
<b>Authorising Officer</b>	<b>Alan Hart, Chief Executive Officer</b>
<b>Date:</b>	<b>8 February 2024</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Nil</b>
<b>Previous Reference:</b>	<b>N/A</b>

#### **Summary:**

This purpose of this report is for Council to review and set a meeting fee for Community Members that sit on Council Committees effective from 1 July 2024.

#### **Background:**

Independent members' meeting fees are to be paid for the period 1 July to 30 June each year and include all expenses incurred by the independent members in relation to their responsibilities as members of either the Audit Committee or the Corporate Governance Committees.

These fees are subject to an annual review. The review and any proposed increase is in accordance with the percentage increase in the fee payable to Councillors as determined by the Salaries and Allowances Tribunal each year.

#### **Comment:**

The *Local Government Amendment Act 2023*, assented to on Thursday 18 May, proposed changes to section 5.100 of the *Local Government Act 1995* to provide for independent committee members to receive meeting fees. The consequential amendments to the Regulations are expected to come into effect early in 2024.

*An independent committee member is a committee member who is not a Council Member or an employee of the Local Government i.e. 'other person' as defined in s.5.9(1) of the Act.*

This report recommends to keep the status quo and no fees be paid to Independent Committee Members.

#### **Consultation:**

Elected Members

#### **Statutory Environment:**

*The Local Government Amendment Act 2023*  
*The Local Government Act 1995*

#### **Policy Implications:**

Nil.

#### **Financial Implications:**

Nil.

**Strategic Implications:  
Improve Our Financial Position**

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	<ul style="list-style-type: none"> <li>Prudently manage our financial resources to ensure value for money</li> </ul>

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

**Risk Implications:**

Nil.

**Voting Requirements:**

Simple Majority.

**130224 Moved: Cr G Hansen Moved: Cr R Cowan**

**Officer Recommendation:**

**That Council resolves that no fees be paid to Independent Committee Members on Council Committees.**

Carried 7/0

For: Cr Turton, Cr Little, Cr Cowan, Cr Hansen, Cr Jennings, Cr Price, Cr Watts.

Against: Nil

## **14 Planning and Technical Services**

Nil.

## **15. Elected Members Motions of Which Previous Notice Has Been Given**

**140224 Moved: Cr S Little Moved: Cr R Cowan**

**Council Decision:**

**That Council discuss the upcoming 150<sup>th</sup> celebrations for the Shire of Wandering.**

Carried 7/0

**For: Cr Turton, Cr Little, Cr Cowan, Cr Hansen, Cr Jennings, Cr Price, Cr Watts.**

**Against: Nil**

### **15.1 Working Group**

**150224 Moved: Cr M Watts Moved: Cr G Hansen**

**That a 150<sup>th</sup> Celebrations Working Group be formed with members being Bruce Dowsett, Judith Price, Steph Cornish, Steven Bullock, Jacqui Schorer and Shery Little.**

Carried 7/0

**For: Cr Turton, Cr Little, Cr Cowan, Cr Hansen, Cr Jennings, Cr Price, Cr Watts.**

**Against: Nil**

### **15.2 Terms of Reference**

**160224 Moved: Cr G Hansen Moved: Cr R Cowan**

**That a terms of reference for the working group be developed and be presented to the March 2024 Ordinary Council Meeting.**

Carried 7/0

**For: Cr Turton, Cr Little, Cr Cowan, Cr Hansen, Cr Jennings, Cr Price, Cr Watts.**

**Against: Nil**

## **16. New Business or Urgent Business Introduced by Decision of the Meeting**

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

### **16.1 Elected Members**

### **16.2 Officers**

## **17. Matters Behind Closed Doors**

### **Please Note:**

This item has been withdrawn from the agenda and will be considered by Council at the March Ordinary Council Meeting.

## **18. Closure of Meeting**

The Presiding Member declared the meeting closed at 6.55pm.