

Notice of Meeting



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Dear Elected Member

The next Ordinary meeting of the Shire of Wandering will be held on Thursday 15 June 2023 in the Council Chambers commencing at 3.30pm.

Schedule

3.30pm Ordinary Council Meeting

Alan Hart
Chief Executive Officer

9 June 2023

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wandering for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of Wandering disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions. Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Wandering during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wandering. The Shire of Wandering warns that anyone who has an application lodged with the Shire of Wandering must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wandering in respect of the application.

AGENDA

Shire of Wandering
Ordinary Council Meeting
15 June 2023

OUR VISION

Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.

We wish to acknowledge the traditional custodians of the land we are meeting on today. We acknowledge and respect their continuing culture and the contribution they make to the Shire of Wandering, and convey our respects to Elders past, present and emerging.

DISCLAIMER

INFORMATION FOR THE PUBLIC ATTENDING COUNCIL MEETINGS

Please Note:

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's decision.

Meeting Procedures:

1. All Council meetings are open to the public, except for matter raised by Council under "confidential items".
2. Members of the public may ask a question at an ordinary Council Meeting under "public question time".
3. Members of the public who are unfamiliar with meeting procedures are invited to seek advice at the meeting. If unsure about proceeding, just raise your hand when the presiding member announces public question time.
4. All other arrangements are in accordance with the Council's standing orders, policies and decision of the Shire of Wandering.

Council Meeting Information:

Your Council generally handles all business at Ordinary or Special Council Meetings.

From time to time Council may form a Committee to examine subjects and then report back to Council.

Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters under "confidential items". On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.

Public Question Time. It is a requirement of the *Local Government Act 1995* to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the presiding member.

Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and the response is included in the meeting minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next ordinary meeting of Council.

Councillors may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter trivial, insignificant or in common with a significant number of electors or ratepayers. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the presiding member of the meeting will advise the Officer if he/she is to leave the meeting.

Agendas, including an Information Bulletin, are delivered to Councillors within the requirements of the *Local Government Act 1995*, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by a Shire Officer. An Agenda item, including a recommendation, will then be submitted to Council for consideration. The Agenda closes the Friday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

Agendas for Ordinary Meetings are available at the Shire of Wandering Office and on the Shire website seventy-two (72) hours prior to the meeting and the public are invited to view a copy at the Shire Office.

Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 2).

Public Inspection of Unconfirmed Minutes (Regulation 13).

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection from the Shire of Wandering Office and the Shire of Wandering website within ten (10) working days after the Meeting.

Alan Hart
Chief Executive Officer

SHIRE OF WANDERING

Agenda for the Ordinary Meeting of Council to be held at/in Council Chambers on Thursday 15 June 2023 – commencing at 3.30pm.

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1. Declaration of Opening / Announcements of Visitors

The Presiding Member to declare the meeting open.

2. Attendance / Apologies / Approved Leave of Absence

Councillors

Cr Ian Turton (Shire President)
Cr Paul Treasure (Deputy Shire President)
Cr Graeme Parsons
Cr Gillian Hansen
Cr Sheryl Little
Cr Max Watts

Staff

Alan Hart (Chief Executive Officer)
Karl Mickle (Operations Manager)

Apologies

At the Ordinary meeting of Council held on 18 May 2023 the following leave was granted

**010523 Moved: Cr I Turton Seconded: Cr S Little
That Cr Paul Treasure and Cr Max Watts be granted leave for the Ordinary Council
Meeting to be held on 15 June 2023.**

Carried 6/0

Members of the Public

3. Announcements by the Presiding Member

4. Response to Previous Public Questions Taken on Notice

Nil.

5. Public Question Time

6. Petitions / Deputations / Presentations / Submissions

Nil.

7. Applications for Leave of Absence

8. Disclosures of Interest

9. Confirmation of Minutes of Previous Meetings Held

9.1 Ordinary Council Meeting Minutes – 18 May 2023

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

Recommendation:

That the Minutes of the Ordinary Meeting of Council held on 18 May 2023 be confirmed as true and correct.

Moved: _____

Seconded: _____

Carried

10. Reports of Committees of Council

Nil.

11. Reports from Councillors

Cr Ian Turton (President)

Cr Paul Treasure (Deputy President)

Cr Graeme Parsons

Cr Max Watts

Cr Gillian Hansen

Cr Sheryl Little

12. Chief Executive Officer

12.1 Shire of Wandering Policy Manual Review

File Reference:	11.111.11101
Author:	Lisa Boddy, Customer Service Coordinator
Authorising Officer	Alan Hart, Chief Executive Officer
Date:	24 May 2023
Disclosure of Interest:	Nil
Attachments:	Policy 48 - Community Funding, Grants and Donations Policy 32 - Public Interest Disclosure Policy 41 - Debt Collection
Previous Reference:	Item 12.1 Ordinary Council Meeting 18 May 2023

Summary:

To continue with the process of reviewing all Council policies to ensure they are still relevant and correct for the day to day workings of the Shire.

Background:

At the Ordinary Council Meeting held on 18 August 2022 Council resolved to adopt Policy 83 – Policy Manual which states that:

All policies within the Policy Manual are to be reviewed by Council every three years, being one third of Council's policies each year in a three year period. Council may review an individual policy at any time before the next review date if it determines it to be necessary.

As there are currently 90 policies of the Shire it is proposed that each month two to three policies are reviewed by Council, this will ensure that all policies are reviewed in the stated three year period.

Comment:

Three policies are to be reviewed this month:

Policy 48 - Community Funding, Grants and Donations

Policy 32 - Public Interest Disclosure

Policy 41 - Debt Collection

These policies were presented to the General Planning Forum on 1 June 2023. Changes were made to only one policy – Policy 48 – Community Funding, Grants and Donations. The recommended changes have been highlighted in the attachment.

Consultation:

Chief Executive Officer

Elected Members

Statutory Environment:

Local Government Act 1995 S.2.7(2)(b)

Policy Implications:

As reviewed.

Financial Implications:

Nil.

**Strategic Implications:
Provide Strong Leadership**

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance Service Level Plans detail operational roles, responsibilities and resources.

Sustainability Implications:

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

Risk Implications:

Not regularly updating the Shire’s Policy manual poses a reputable risk with a medium risk rating. In order to maintain transparency and to facilitate appropriate decision making processes, it is imperative that policy statements reflect the current position of Council and work practices at the Shire as well as best practice approaches.

Voting Requirements:

Simple Majority

Officer Recommendation:

That Council adopts the following policies with any amendments made.

- **Policy 48 - Community Funding, Grants and Donations**
- **Policy 32 - Public Interest Disclosure**
- **Policy 41 - Debt Collection**

Moved: _____

Seconded: _____

POLICY TYPE:	COMMUNITY
DATE ADOPTED:	18/07/2019

POLICY NO:	48
DATE LAST REVIEWED:	15/04/2021 17/09/2020 15/04/2021 16/09/2021 21/10/2021

LEGAL (PARENT):	<i>Local Government Act 1995</i>
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LEGAL (SUBSIDIARY):	
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DELEGATION OF AUTHORITY APPLICABLE:	
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DELEGATION NO.	
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ADOPTED POLICY	
TITLE:	Community Funding, Grants and Donations
OBJECTIVE:	<ul style="list-style-type: none"> To provide financial assistance for organisations and/or projects, which benefit the community. To provide guidelines for the consideration and approval, or otherwise, of financial assistance applications. To maintain and build on Wandering’s vibrant community spirit and welfare by providing financial support for local events which involve people coming together in the celebration and enjoyment of their culture or a common interest.

DEFINITIONS

Community Organisation means any organisation which has as its members, members of the Wandering community and which operates on a “not for profit” basis.

Not for Profit means that the proceeds of the organisation are used for the benefit of the organisation and are not available for disbursement to the members of the organisation.

Major Community Grant means any financial assistance grant over \$2,000. Usually provided for the development of a capital works project eg: building construction, major purchase of equipment, ground-works, etc.

Minor Community Grant means any financial assistance up to \$2,000. Usually provided for minor building construction, maintenance or repair, minor projects, equipment purchase, relief from Council fees and charges etc.

GST means the Federal Government’s Goods and Services Tax. Provision of grant funds will be exclusive of GST unless the recipient organisation is registered for GST, in which case the grant amount will be grossed up by 10%.

POLICY STATEMENT

FUNDING ROUNDS

The Community Financial Assistance Program will be open all year round and applications will be considered once each financial year, with the funding being allocated from within Council’s budget for that financial year. The round will be advertised on the 1st of April and close on the 30th May each year and will be considered at the June Council meeting with the project to be completed by the end of June the following year.

Once funds have been fully allocated no further funds will be available until the following financial year

APPLICATIONS

All applications shall be made on the appropriate forms.

MAJOR COMMUNITY GRANTS (\$2,000+)

Major Community Grants may be used for any purpose, but are generally provided for purposes such as building purchase or construction, purchase of equipment, ground-works etc. Applications should address the following criteria:

- a) Type or organisation (eg sport, community, hobby, health and welfare, artistic, religious etc);
- b) Organisation membership;
- c) Nature of service/facility provided;
- d) Project details/planning/design/timing;
- e) Demonstrated need or community benefit;
- f) Financial position of the applicant;
- g) Financial viability of project;
- h) Other financial/in kind contributions;
- i) On-going management;
- j) Existing services and facilities of a like nature, within Wandering;
- k) Provision of quotes (2) for all items greater than \$1,000 in value; and
- l) Provision of a detailed project budget including GST breakdown.
- m) Details of applications to other possible funding sources. (eg Dept of Sport and Recreation, Healthways, Lotteries, etc.)
- n) Licensed clubs, under the Liquor Act, must disclose the amount of income generated from the sale of alcohol.

MINOR COMMUNITY GRANTS (UP TO \$2,000)

Minor Community Grants may be used for any purpose, including minor building construction, maintenance or repair, equipment purchases or hire, events or functions, relief from Council fees and charges etc.

Applications should address the following criteria:

- (a) Type of organisation (eg sport and recreation, community based, general interest, health and welfare, artistic, religious etc);
- (b) Organisation membership;
- (c) Nature of service/facility provided;
- (d) Demonstrated need or community benefit;
- (e) Applicant's financial position;
- (f) Purpose of the grant; and
- (g) Provision of a detailed project budget including GST breakdown.
- (h) Details of applications to other possible funding sources. (eg Dept of Sport and Recreation, Healthways, Lotteries, etc.)
- (i) Licensed clubs, under the Liquor Act, must disclose the amount of income generated from the sale of alcohol.

WHAT IS NOT FUNDED

- (j) Ongoing expenditure in the form of operating or administrative costs.
- (k) Applications that are insular or of self-interest.
- (l) Applications that benefit personal business aspirations.
- (m) Purchase of alcohol.
- (n) Projects whose goals or strategies are not included within the Shire of Wandering Community Strategic Plan.
- (o) Applications for projects outside the Shire of Wandering.

CONDITIONS AND REQUIREMENTS

Groups, individuals, organisations or clubs are not to expect, as of right, any financial assistance from the Council. Requests will only be considered in respect to the overall priorities of other projects within the Shire and will also be subject to the availability of finance.

Financial assistance approvals shall be administered in accordance with the following:

- (p) Project must commence and be completed in the financial year for which funding has been approved. Funds not expended by the end of the financial year in which they were approved, may be forfeited, unless a deferment has been requested by the Grantee.
- (q) Where financial assistance is approved by Council for projects that are dependent upon funding from an outside source, eg: Sport and Recreation WA; Lotteries Commission etc, and that funding application is unsuccessful or the level of financial assistance from an outside source has been reduced below that requested by an organisation, the organisation shall be required to demonstrate its ability to meet the funding shortfall.
- (r) Council may restrict its contribution to the project or event on a case by case basis.
- (s) 50% of the approved grant will be paid on approval of the project and the balance following successful acquittal of the project.
- (t) Prior approval must be sought for any substantial change of proposal.
- (u) Acquittal of the grant funds must be submitted to the Shire in a timely manner.
- (v) Acknowledgement that "This project was made possible through financial assistance from the Shire of Wandering" must be made in all publicity associated with the project. Use of the Shire of Wandering logo is encouraged in all promotional material.

POLICY TYPE:	GOVERNANCE AND COUNCIL MEMBERS
DATE ADOPTED:	18/07/2019

POLICY NO:	32
DATE LAST REVIEWED:	17/09/2020 16/09/2021

LEGAL (PARENT):	<i>Local Government Act 1995</i>
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LEGAL (SUBSIDIARY):	<i>Public Interest Disclosure Act 2003</i>
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DELEGATION OF AUTHORITY APPLICABLE:
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DELEGATION NO.

ADOPTED POLICY	
TITLE:	Public Interest Disclosure
OBJECTIVE:	<ul style="list-style-type: none"> To affirm the support of the Shire of Wandering for public interest disclosures.

POLICY STATEMENT

The Shire of Wandering does not tolerate corrupt or other improper conduct, including mismanagement of public resources, in the exercise of the public functions of the Shire of Wandering and its employees and contractors.

The Shire of Wandering is committed to the aims and objectives of the *Public Interest Disclosure Act 2003* (PID Act). It recognises the value and importance of contributions of employees to enhance administrative and management practices and strongly supports disclosures being made by employees as to corrupt or other improper conduct.

As a proper authority, the Shire of Wandering is responsible for:

- (a) Receiving disclosures;
- (b) Investigating disclosures;
- (c) Taking appropriate action; and
- (d) Reporting.

The Shire of Wandering will take all reasonable steps to provide protection to employees who make such disclosures from any detrimental action in reprisal for the making of a public interest disclosure. The Shire of Wandering does not tolerate any of its employees, employees or contractors engaging in acts of victimisation or reprisal against those who make public interest disclosures.

The following Code uses as its ethical base the principles of personal integrity, relationships with others and accountability as referred to in the Western Australian Public Sector Code of Ethics.

Consistent with those principles, to meet the minimum standards of conduct and integrity, persons receiving disclosures, must comply with the following Code.

1. THE CODE

- (a) Be professional and courteous to those involved in a disclosure, and give prompt attention to all their lawful requirements
- (b) Not use any circumstance or information connected to a disclosure for personal profit or gain
- (c) Take all reasonable steps to seek to ensure informants who make a public interest disclosure are protected in accordance with the provisions specified in the PID Act
- (d) Take all reasonable steps to seek to ensure that persons who are the subject of a disclosure are also provided with appropriate safeguards and protections as specified in the PID Act
- (e) Maintain records that ensure all action taken about the receipt and processing of a disclosure is reviewable
- (f) Declare to an appropriate person, in writing, any interests that may conflict with their obligations to impartially receive and process disclosures
- (g) Immediately report corrupt behaviour that has been, or may be occurring, to an appropriate authority
- (h) Provide information to the informant about their rights and responsibilities and the possible implications of lodging a public interest disclosure.

POLICY TYPE:	GOVERNANCE AND COUNCIL MEMBERS
DATE ADOPTED:	18/07/2019

POLICY NO:	41
DATE LAST REVIEWED:	17/09/2020 16/09/2021

LEGAL (PARENT):	<i>Local Government Act 1995</i>
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LEGAL (SUBSIDIARY):	
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DELEGATION OF AUTHORITY APPLICABLE:	Yes
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DELEGATION NO.	12 & 19
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ADOPTED POLICY	
TITLE:	Debt Collection
OBJECTIVE:	<ul style="list-style-type: none"> To determine action for collection of outstanding rates and services charges

POLICY STATEMENT

The Shire of Wandering takes a responsible and supportive approach to debt collection based on the following:

- (a) The Shire may recover unpaid rates, debtors or other charges in a court of competent jurisdiction for amounts outstanding for a period of less than three (3) years
 - The Shire may lodge caveats on land where rates and service charges are in arrears and it is considered appropriate that the interest of the Council should be protected
 - Caveats should only be removed once all rates and charges have been paid in full.
- (b) Council approval must be sought for any action recommended for rates, debtors or other charges outstanding for three (3) years or more.

(Note: property and owner's details are prevented by the Privacy Act prevents from being published in a report to Council – only can include Assessment Number, and recommended action to be authorised by the Council.)

13. Finance

13.1 Financial Reports – May 2023

File Reference:	N/A
Location:	N/A
Applicant:	N/A
Author:	Bob Waddell
Authorising Officer	Alan Hart– Chief Executive Officer
Date:	11 June 2023
Disclosure of Interest:	N/A
Attachments:	May 2023 Financial Statements
Previous Reference:	Nil

Summary:

Consideration of the financial reports for the period ending 31 May 2023.

Background:

The financial reports for the periods ending 31 May 2023 are included as attachments.

Comment:

If you have any questions regarding details in the financial reports, please contact the office prior to the Council meeting so that sufficient time is given to research the request. This will enable the information to be provided at the Council meeting.

Consultation:

Not applicable.

Statutory Environment:

Section 34 (1) (a) of the *Local Government (Financial Management) Regulations 1996* states that a Local Government is to prepare monthly statement of financial activity including annual budget estimates, monthly budget estimates, actual monthly expenditure, revenue and income, material variances between monthly budget and actual figures and net current assets on a monthly basis.

Policy Implications:

Not applicable.

Financial Implications:

Not applicable.

Strategic Implications:

Improve Our Financial Position

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	<ul style="list-style-type: none"> • Improve accountability and transparency • Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs • Prudently manage our financial resources to ensure value for money • Reduce reliance on operational grants

Sustainability Implications:

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

Risk Implications:

Nil

Voting Requirements:

Simple Majority

Officer Recommendation:

That the financial report for the period ending 31 May 2023 as presented be accepted.

Moved: _____ Seconded: _____



SHIRE OF WANDERING

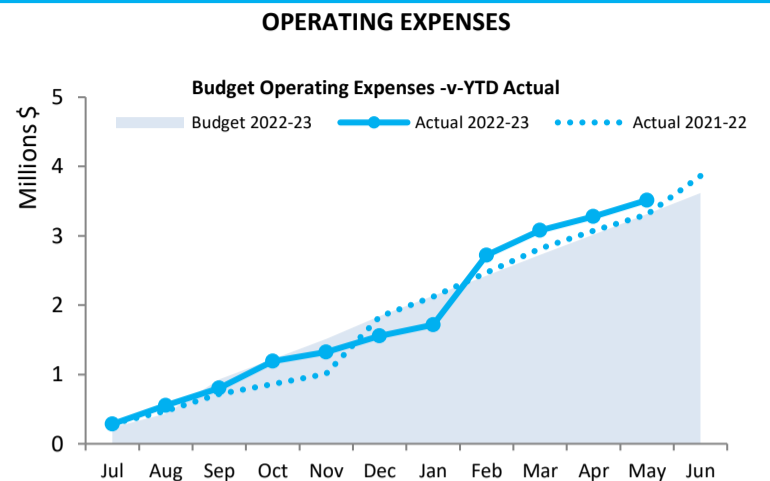
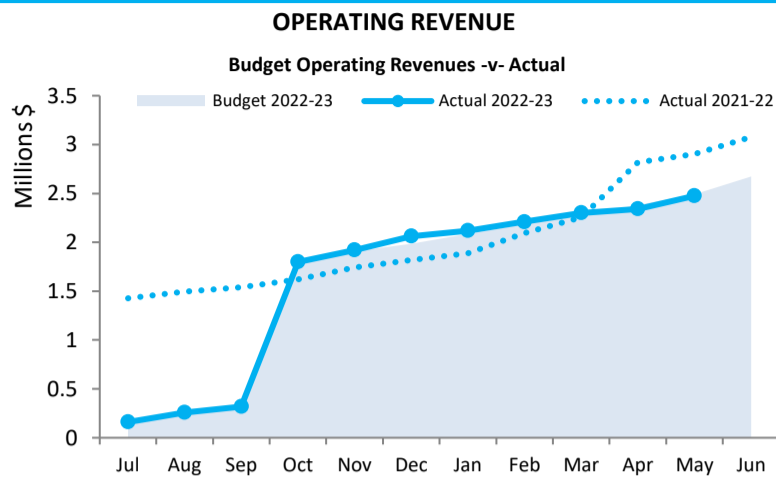
MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) FOR THE PERIOD ENDED 31 MAY 2023

***LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

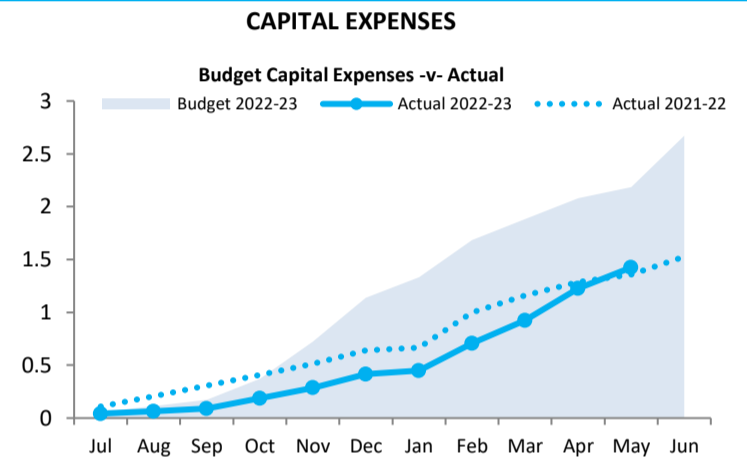
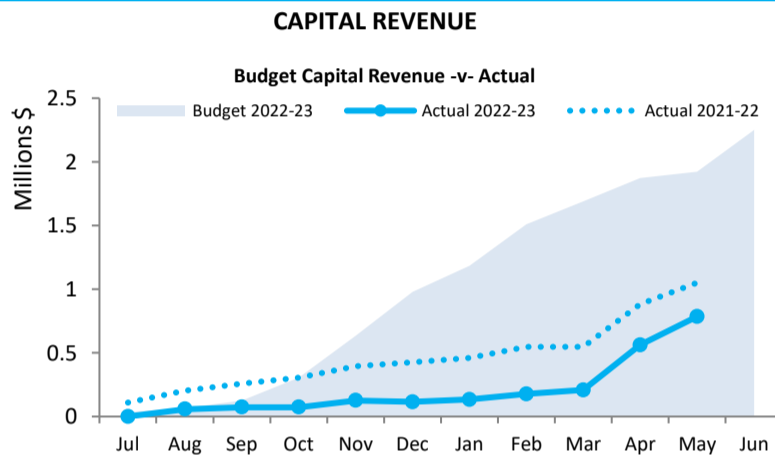
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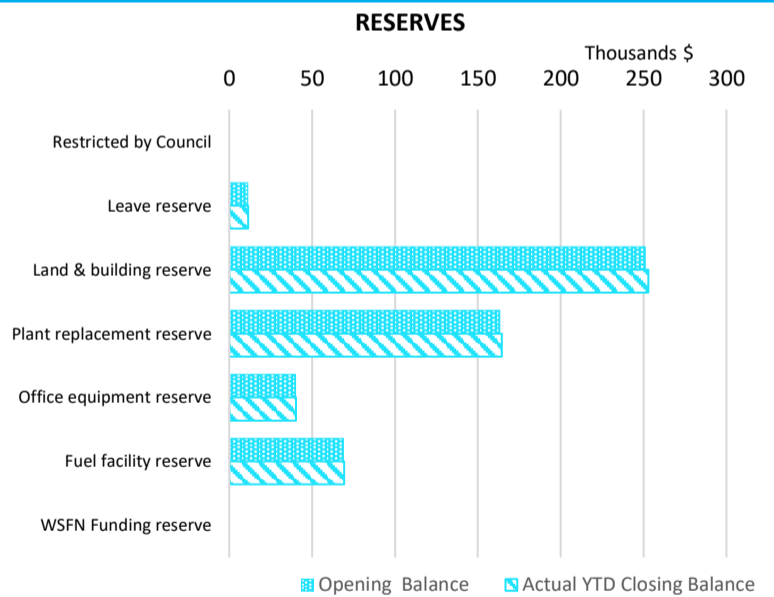
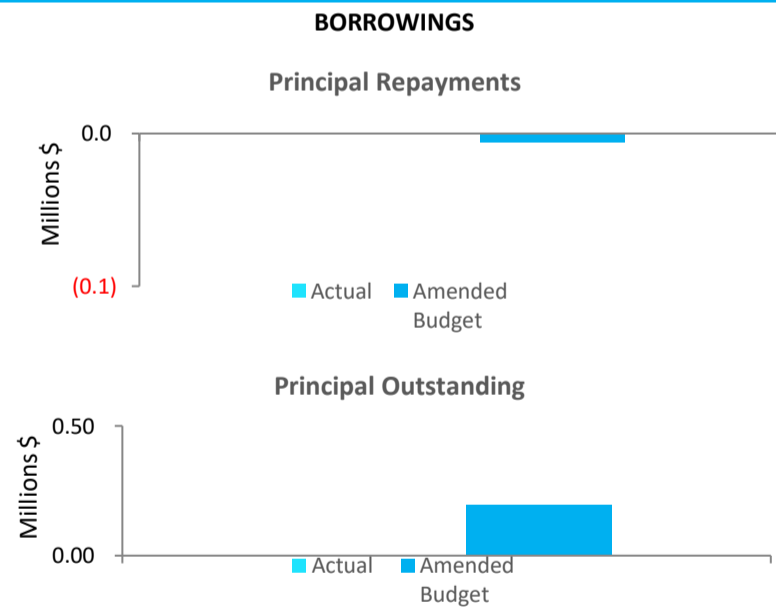
OPERATING ACTIVITIES



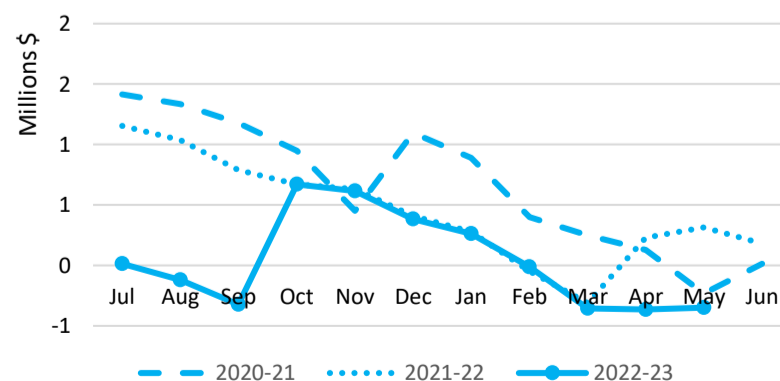
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023

BY NATURE

	Ref	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance \$	Variance %	Var.
	Note	(a)	(b)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	
		\$	\$	\$	\$	\$	%	
OPERATING ACTIVITIES								
Revenue from operating activities								
Rates		1,331,505	1,339,220	1,347,820	1,338,692	(9,128)	(0.68%)	
Operating grants, subsidies and contributions	10	397,300	435,500	319,578	390,305	70,727	22.13%	▲
Fees and charges		822,489	836,189	766,940	709,148	(57,792)	(7.54%)	
Interest earnings		13,200	12,600	11,539	10,088	(1,451)	(12.57%)	
Other revenue		42,593	46,893	43,208	7,314	(35,894)	(83.07%)	▼
Profit on disposal of assets	5	2,333	2,333	2,134	19,268	17,134	802.89%	▲
		2,609,420	2,672,735	2,491,219	2,474,816	(16,403)	(0.66%)	
Expenditure from operating activities								
Employee costs		(1,095,977)	(1,095,977)	(1,004,124)	(1,038,085)	(33,961)	(3.38%)	
Materials and contracts		(1,120,211)	(1,160,642)	(1,063,776)	(1,117,488)	(53,712)	(5.05%)	
Utility charges		(31,700)	(37,200)	(34,023)	(45,300)	(11,277)	(33.14%)	▼
Depreciation on non-current assets		(1,182,279)	(1,182,279)	(1,080,671)	(1,170,004)	(89,333)	(8.27%)	
Interest expenses		(2,970)	(2,970)	(2,717)	0	2,717	100.00%	
Insurance expenses		(100,634)	(95,634)	(92,359)	(100,165)	(7,806)	(8.45%)	
Other expenditure		(41,500)	(42,000)	(33,413)	(44,049)	(10,636)	(31.83%)	▼
Loss on disposal of assets	5	0	0	0	0	0	0.00%	
		(3,575,271)	(3,616,702)	(3,311,083)	(3,515,090)	(204,007)	6.16%	
Non-cash amounts excluded from operating activities	1(a)	1,184,999	1,184,999	1,083,590	1,150,817	67,227	6.20%	
Amount attributable to operating activities		219,148	241,032	263,726	110,543	(153,183)	(58.08%)	
INVESTING ACTIVITIES								
Inflows from investing activities								
Proceeds from capital grants, subsidies and contributions	11	1,699,791	1,961,051	1,887,146	760,228	(1,126,918)	(59.72%)	▼
Proceeds from disposal of assets	5	35,000	35,000	35,000	25,455	(9,545)	(27.27%)	
		1,734,791	1,996,051	1,922,146	785,683	(1,136,463)	(59.12%)	
Outflows from investing activities								
Payments for inventories, property, plant and equipment and infrastructure	6	(2,371,644)	(2,576,254)	(2,178,684)	(1,421,357)	757,327	34.76%	▲
		(2,371,644)	(2,576,254)	(2,178,684)	(1,421,357)	757,327	(34.76%)	
Amount attributable to investing activities		(636,853)	(580,203)	(256,538)	(635,674)	(379,136)	147.79%	
FINANCING ACTIVITIES								
Inflows from financing activities								
Proceeds from new debentures	7	200,000	200,000	0	0	0	0.00%	
Transfer from reserves	8	54,000	54,000	0	0	0	0.00%	
		254,000	254,000	0	0			
Outflows from financing activities								
Repayment of borrowings	7	(18,665)	(5,665)	(5,192)	0	5,192	100.00%	
Transfer to reserves	8	(88,500)	(88,500)	0	(3,829)	(3,829)	0.00%	
		(107,165)	(94,165)	(5,192)	(3,829)	1,363	(26.25%)	
Amount attributable to financing activities		146,835	159,835	(5,192)	(3,829)	1,363	(26.25%)	
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year	1(c)	270,870	179,336	179,336	179,336	0	0.00%	
Amount attributable to operating activities		219,148	241,032	263,726	110,543	(153,183)	(58.08%)	▼
Amount attributable to investing activities		(636,853)	(580,203)	(256,538)	(635,674)	(379,136)	147.79%	
Amount attributable to financing activities		146,835	159,835	(5,192)	(3,829)	1,363	(26.25%)	
Surplus or deficit at the end of the financial year	1(c)	0	0	181,332	(349,623)	(530,956)	292.81%	▼

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023

BY PROGRAM

	Note	Adopted Annual Budget	Amended Annual Budget (d)	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
		\$	\$	\$	\$	\$	%		
OPERATING ACTIVITIES									
Revenue from operating activities									
Governance		3,500	3,500	3,201	0	(3,201)	(100.00%)	▼	
General Purpose Funding - Rates	6	1,331,505	1,339,220	1,347,820	1,338,692	(9,128)	(0.68%)	▼	
General Purpose Funding - Other		180,899	180,299	98,590	165,075	66,485	67.44%	▲	\$
Law, Order and Public Safety		46,250	46,250	45,997	33,840	(12,157)	(26.43%)	▼	\$
Health		4,500	4,500	4,277	1,557	(2,720)	(63.60%)	▼	
Education and Welfare		0	0	0	0	0			
Housing		47,900	40,100	36,751	36,983	232	0.63%	▲	
Community Amenities		57,500	57,500	52,657	49,453	(3,204)	(6.09%)	▼	
Recreation and Culture		2,620	5,920	5,676	4,326	(1,350)	(23.78%)	▼	
Transport		65,333	94,333	61,489	68,622	7,133	11.60%	▲	
Economic Services		816,720	838,220	777,154	744,981	(32,173)	(4.14%)	▼	
Other Property and Services		52,693	62,893	57,607	31,287	(26,320)	(45.69%)	▼	\$
		2,609,420	2,672,735	2,491,219	2,474,816				
Expenditure from operating activities									
Governance		(199,272)	(199,772)	(179,207)	(200,998)	(21,791)	(12.16%)	▼	\$
General Purpose Funding		(115,854)	(115,854)	(106,183)	(124,838)	(18,655)	(17.57%)	▼	\$
Law, Order and Public Safety		(135,613)	(134,613)	(124,124)	(118,897)	5,227	4.21%	▲	
Health		(18,184)	(16,184)	(14,806)	(16,692)	(1,886)	(12.74%)	▼	
Education and Welfare		(6,043)	(6,043)	(5,511)	(6,133)	(622)	(11.28%)	▼	
Housing		(56,490)	(46,490)	(42,460)	(58,305)	(15,845)	(37.32%)	▼	\$
Community Amenities		(224,149)	(232,149)	(212,722)	(218,269)	(5,547)	(2.61%)	▼	
Recreation and Culture		(274,197)	(263,647)	(242,289)	(245,751)	(3,462)	(1.43%)	▼	
Transport		(1,564,297)	(1,519,578)	(1,389,988)	(1,346,578)	43,410	3.12%	▲	
Economic Services		(962,373)	(982,373)	(901,206)	(999,913)	(98,707)	(10.95%)	▼	\$
Other Property and Services		(18,799)	(99,999)	(92,587)	(178,715)	(86,128)	(93.02%)	▼	\$
		(3,575,271)	(3,616,702)	(3,311,083)	(3,515,090)				
Non-cash amounts excluded from operating activities	1(a)	1,184,999	1,184,999	1,083,590	1,150,817	67,227	6.20%		
Amount attributable to operating activities		219,148	241,032	263,726	110,543	(153,183)	(58.08%)		
INVESTING ACTIVITIES									
Inflows from investing activities									
Proceeds from capital grants, subsidies and contributions	11	1,699,791	1,961,051	1,887,146	760,228	(1,126,918)	(59.72%)	▼	\$
Proceeds from Disposal of Assets	5	35,000	35,000	35,000	25,455	(9,545)	(27.27%)	▼	
		1,734,791	1,996,051	1,922,146	785,683				
Outflows from investing activities									
Payments for inventories, property, plant and equipment and infrastructure	6	(2,371,644)	(2,576,254)	(2,178,684)	(1,421,357)	757,327	34.76%	▲	\$
		(2,371,644)	(2,576,254)	(2,178,684)	(1,421,357)				
Amount attributable to investing activities		(636,853)	(580,203)	(256,538)	(635,674)				
FINANCING ACTIVITIES									
Inflows from financing activities									
Proceeds from New Debentures	7	200,000	200,000	0	0	0			
Transfer from Reserves	8	54,000	54,000	0	0	0			
		254,000	254,000	0	0				
Outflows from financing activities									
Payments for principal portion of lease liabilities	7	0	0	0	0	0			
Repayment of Debentures	7	(18,665)	(5,665)	(5,192)	0	5,192	100.00%	▲	
Transfer to Reserves	8	(88,500)	(88,500)	0	(3,829)	(3,829)		▼	
		(107,165)	(94,165)	(5,192)	(3,829)				
Amount attributable to financing activities		146,835	159,835	(5,192)	(3,829)				
MOVEMENT IN SURPLUS OR DEFICIT									
Surplus or deficit at the start of the financial year	1	270,870	179,336	179,336	179,336	0	0.00%		
Amount attributable to operating activities		219,148	241,032	263,726	110,543				
Amount attributable to investing activities		(636,853)	(580,203)	(256,538)	(635,674)				
Amount attributable to financing activities		146,835	159,835	(5,192)	(3,829)				
Surplus or deficit at the end of the financial year	1	0	0	181,332	(349,623)				

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities					
		\$	\$	\$	\$
Adjustments to operating activities					
Less: Profit on asset disposals	5	(2,333)	(2,333)	(2,134)	(19,268)
Less: Movement in liabilities associated with restricted cash		5,053	5,053	5,053	81
Add: Depreciation on assets		1,182,279	1,182,279	1,080,671	1,170,004
Total non-cash items excluded from operating activities		1,184,999	1,184,999	1,083,590	1,150,817

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2022	Amended Budget Opening 30 June 2022	Last Year Closing 30 June 2022	Year to Date 31 May 2023
Adjustments to net current assets					
Less: Reserves - restricted cash	8	(534,355)	(534,377)	(534,377)	(538,205)
Add: Current portion of employee benefit provisions held in reserve		11,268	11,271	11,271	11,352
Total adjustments to net current assets		(523,087)	(523,105)	(523,105)	(526,853)

(c) Net current assets used in the Statement of Financial Activity

Current assets					
Cash and cash equivalents	3	1,045,312	1,045,333	1,045,333	907,132
Rates receivables	4	60,351	58,028	58,028	102,331
Receivables	4	80,669	72,367	72,367	116,241
Other current assets	5	71,108	64,202	64,202	10,360
Less: Current liabilities					
Payables	6	(143,812)	(175,953)	(175,953)	(446,775)
Contract and Capital Grant/Contribution liabilities	9	(254,503)	(274,035)	(274,035)	(424,559)
Provisions	9	(65,168)	(87,501)	(87,501)	(87,501)
Less: Total adjustments to net current assets	1(b)	(523,087)	(523,105)	(523,105)	(526,853)
Closing funding surplus / (deficit)		270,870	179,336	179,336	(349,623)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MAY 2023

NOTE 1

STATEMENT OF FINANCIAL ACTIVITY INFORMATION (ALTERNATE PRESENTATION)

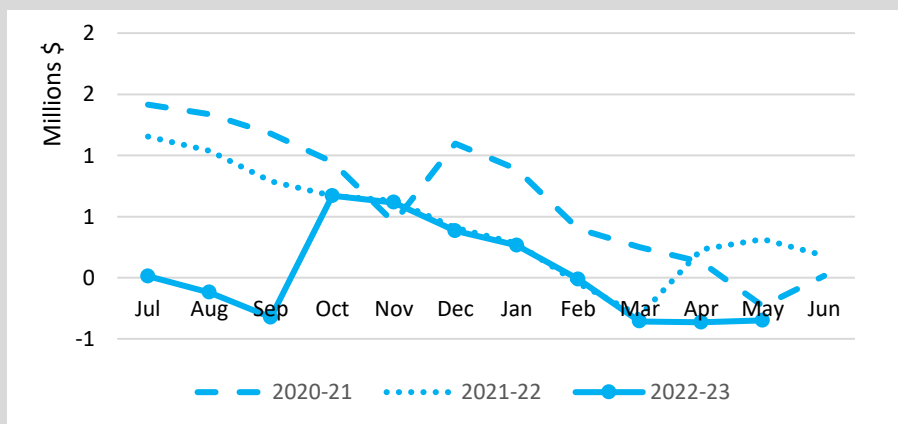
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2022	This Time Last Year 31/05/2022	Year to Date Actual 31/05/2023
		\$	\$	\$
Current Assets				
Cash Unrestricted	3	510,957	408,085	368,927
Cash Restricted - Reserves	3	534,377	526,187	538,205
Cash Restricted - Bonds & Deposits	3	0	0	0
Receivables - Rates	4	58,028	51,893	102,331
Receivables - Other	4	72,367	53,754	111,210
Other Assets Other Than Inventories	5	0	5	0
Inventories	5	64,202	73,591	15,391
		1,239,930	1,113,514	1,136,064
Less: Current Liabilities				
Payables	6	(159,332)	(154,900)	(437,545)
Contract and Capital Grant/Contribution Liabilities	9	(274,035)	(42,822)	(424,559)
Bonds & Deposits	6	(16,621)	(19,661)	(9,230)
Loan and Lease Liability	7	0	0	0
Provisions	9	(87,501)	(114,565)	(87,501)
		(537,489)	(331,948)	(958,834)
Less: Cash Reserves	8	(534,377)	(526,187)	(538,205)
Add Back: Component of Leave Liability not Required to be funded		11,271	60,269	11,352
Add Back: Loan and Lease Liability		0	0	0
Less : Loan Receivable - clubs/institutions		0	0	0
Less : Trust Transactions Within Muni		0	0	0
Net Current Funding Position		179,336	315,648	(349,623)

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD
Surplus(Deficit)
\$0.32 M
Last Year YTD
Surplus(Deficit)
\$0.32 M

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023**

**NOTE 2
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$10,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
Revenue from operating activities						
Operating grants, subsidies and contributions	70,727	22.13%	▲	Some grant funding has been received in advance of budget phasing.		
Other revenue	(35,894)	(83.07%)	▼		Various other revenue budget phasing is in advance of actual other revenue received.	Budgeted recovery income for legal fees incurred on rates collection will not occur by year end.
Profit on disposal of assets	17,134	802.89%	▲	Profit on disposal of Asset greater than budgeted.		
Expenditure from operating activities						
Utility charges	(11,277)	(33.14%)	▼			Various utility expenses have been tracking slightly higher than budgeted amount.
Other expenditure	(10,636)	(31.83%)	▼		Various other expenditure budget phasing is in advance of actual other expenditure incurred.	
Investing activities						
Proceeds from capital grants, subsidies and contributions	(1,126,918)	(59.72%)	▼		LRCI program and road program funding has been budgeted to be received ahead of actual funding being received.	
Payments for inventories, property, plant and equipment	757,327	34.76%	▲	Expenditure on the Shire's road capital program is a little bit behind scheduled budget phasing.		
Surplus or deficit at the end of the financial year	(530,956)	292.81%	▼		Budget phasing is mostly attributable to this variance.	

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Petty Cash	Cash and cash equivalents	500		500		N/A	NIL	On hand
CRC Cash on Hand	Cash and cash equivalents	100		100		N/A	NIL	On hand
Transfer Station Cash on Hand	Cash and cash equivalents	300		300		N/A	NIL	On hand
Administration Cash on Hand	Cash and cash equivalents	200		200		N/A	NIL	On hand
At Call Deposits								
Municipal Cash at Bank	Cash and cash equivalents	367,827		367,827		Bankwest	0.00%	N/A
Reserves Fund Bank	Cash and cash equivalents	0	538,205	538,205		Bankwest	0.05%	N/A
Total		368,927	538,205	907,132	0			
Comprising								
Cash and cash equivalents		368,927	538,205	907,132	0			
		368,927	538,205	907,132	0			

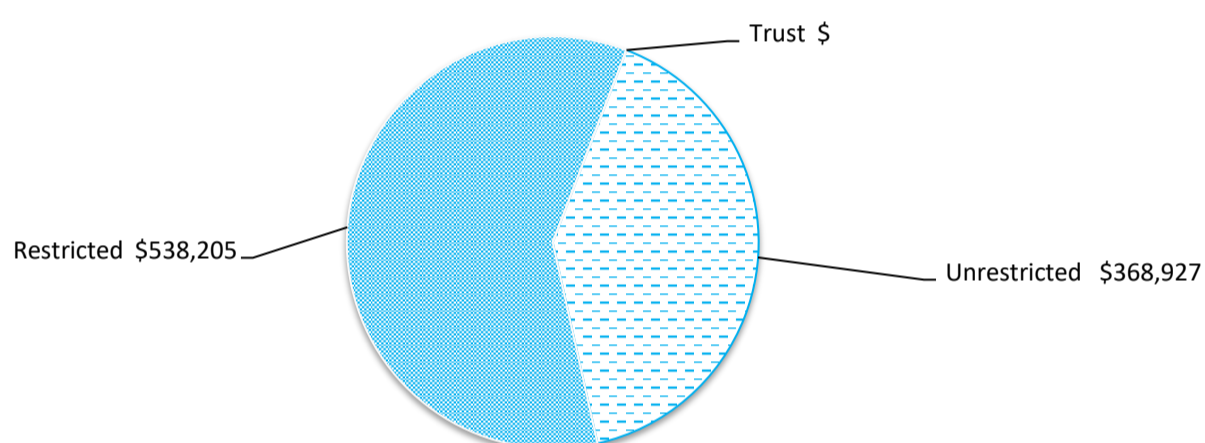
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023

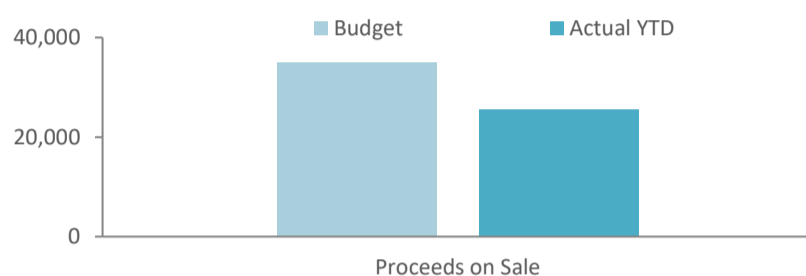
OPERATING ACTIVITIES
NOTE 4
RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
Residential	0.137841	54	604,864	83,375	0	0	83,375	83,375	0	0	83,375
Special Use	0.156112	3	137,893	21,527	0	0	21,527	21,527	0	0	21,527
Rural Residential	0.092758	41	585,000	54,263	0	0	54,263	54,263	0	0	54,263
Industrial	0.078200	1	20,800	1,627	0	0	1,627	1,627	0	0	1,627
Industrial - Vacant	0.078300	0	0	0	0	0	0	0	0	0	0
Unimproved value											
Rural/Mining	0.061600	133	16,220,900	999,207	0	0	999,207	999,207	0	0	999,207
Non Rateable											
Non Rateable	0.00000	0	0	0	0	0	0	0	0	4,005	4,005
Sub-Total		232	17,569,457	1,159,999	0	0	1,159,999	1,159,999	0	4,005	1,164,004
Minimum payment	Minimum \$										
Gross rental value											
Residential	1,204	26	49,544	31,304	0	0	31,304	31,304	0	0	31,304
Special Use	1,204	1	4,160	1,204	0	0	1,204	1,204	0	0	1,204
Rural Residential	1,204	43	34,150	49,364	0	0	49,364	51,772	0	0	51,772
Rural Residential - Vacant	1,204	21	74,730	27,692	0	0	27,692	25,284	0	0	25,284
Industrial	1,204	1	14,560	1,204	0	0	1,204	1,204	0	0	1,204
Industrial - Vacant	1,204	3	15,200	3,612	0	0	3,612	3,612	0	0	3,612
Unimproved value											
Rural/Mining	1,204	85	9,747,037	102,340	1,862	0	104,202	102,340	1,640	(4,041)	99,940
Sub-total		180	9,939,381	216,720	1,862	0	218,582	216,720	1,640	(4,041)	214,320
		412	27,508,838	1,376,719	1,862	0	1,378,581	1,376,719	1,640	(36)	1,378,324
Discount							(43,000)				(43,161)
Amount from general rates							1,335,581				1,335,163
Rates Written Off							0				(110)
Ex-gratia rates	0.10224	1	35,600	3,639	0	0	3,639	3,639	0	0	3,639
Total general rates							1,339,220				1,338,692

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2021 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Transport								
103	2019 Holden Trailblazer 4x4 LTZ2.8L (CEO) - 0.WD	32,667	33,000	333	0	6,187	25,455	19,268	0
407	Hustler Ride-on Mower	0	2,000	2,000	0	0	0	0	0
		32,667	35,000	2,333	0	6,187	25,455	19,268	0



Capital acquisitions	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$	\$
Land held for resale - cost	200,000	196,000	179,663	84,440	(95,223)
Buildings	543,390	756,000	376,682	366,080	(10,602)
Furniture and equipment	21,000	11,000	10,413	6,523	(3,890)
Plant and equipment	127,800	133,800	132,626	109,523	(23,103)
Infrastructure - roads	1,479,454	1,479,454	1,479,300	854,791	(624,509)
Payments for Capital Acquisitions	2,371,644	2,576,254	2,178,684	1,421,357	(757,327)
Capital Acquisitions Funded By:					
	\$	\$	\$	\$	\$
Capital grants and contributions	1,699,791	1,961,051	1,887,146	760,228	(1,126,918)
Borrowings	200,000	200,000	0	0	0
Other (disposals & C/Fwd)	35,000	35,000	35,000	25,455	(9,545)
Cash backed reserves					
Plant replacement reserve	54,000	54,000	0	0	0
Contribution - operations	382,853	326,203	256,538	635,674	379,136
Capital funding total	2,371,644	2,576,254	2,178,684	1,421,357	(757,327)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

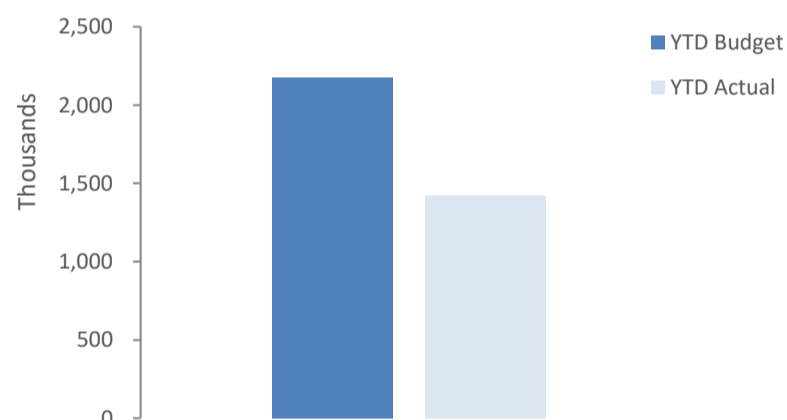
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

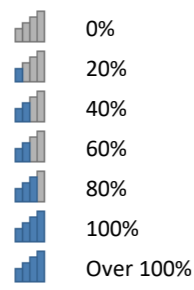
Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



Capital expenditure total
Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Number	Job Number	Balance Sheet Category	Account/Job Description	Adopted	Amended		YTD Actual	Variance (Under)/Over
				Budget	Budget	YTD Budget		
				\$	\$	\$	\$	\$
Land Held for Resale								
Other Property & Services								
E14761		511	Land Held for Resale - Industrial Estate & Lot 801	(200,000)	(196,000)	(179,663)	(84,440)	95,223
Total - Other Property & Services				(200,000)	(196,000)	(179,663)	(84,440)	95,223
Total - Land Held for Resale				(200,000)	(196,000)	(179,663)	(84,440)	95,223
Buildings								
Law, Order & Public Safety								
E05109		521	LGGS - Purchase Buildings	0	(27,500)	(25,212)	(31,189)	(5,977)
E05111		521	Fire Station - New Toilet and Change Room	(121,000)	(306,110)	(254,474)	(241,947)	12,527
Total - Law, Order & Public Safety				(121,000)	(333,610)	(279,686)	(273,135)	6,551
Recreation And Culture								
E11383	WCC231	521	Wandering Community Centre Construction - Water Tanks DWER	(57,010)	(57,010)	(56,999)	(44,789)	12,210
E11383	WCC232	521	Wandering Community Centre Construction - Access Ramp to Ov.	(40,000)	(40,000)	(39,997)	(44,761)	(4,764)
E11383	WCC233	521	Wandering Community Centre Construction - New Veranda Gran	(140,000)	(140,000)	0	(920)	(920)
E11383	WCC234	521	Wandering Community Centre Upgrade - Ktichen Upgrade Grant	(185,380)	(185,380)	0	(2,475)	(2,475)
Total - Recreation And Culture				(422,390)	(422,390)	(96,996)	(92,945)	4,051
Total - Buildings				(543,390)	(756,000)	(376,682)	(366,080)	10,602
Plant & Equipment								
Law, Order & Public Safety								
E05350		525	Purchase Plant & Equipment	(8,000)	(14,000)	(12,826)	(14,245)	(1,419)
Total - Law, Order & Public Safety				(8,000)	(14,000)	(12,826)	(14,245)	(1,419)
Transport								
E12360		525	Purchase Plant & Equipment	(119,800)	(119,800)	(119,800)	(95,278)	24,522
Total - Transport				(119,800)	(119,800)	(119,800)	(95,278)	24,522
Total - Plant & Equipment				(127,800)	(133,800)	(132,626)	(109,523)	23,103
Furniture & Equipment								
Governance								
E04116		523	Purchase Furniture & Equipment	(17,000)	(7,000)	(6,413)	(6,523)	(110)
Total - Governance				(17,000)	(7,000)	(6,413)	(6,523)	(110)
Other Property & Services								
E14560		523	Purchase Furniture & Equipment	(4,000)	(4,000)	(4,000)	0	4,000
Total - Other Property & Services				(4,000)	(4,000)	(4,000)	0	4,000
Total - Furniture & Equipment				(21,000)	(11,000)	(10,413)	(6,523)	3,890
Infrastructure - Roads								
Transport								
E12102	RRG222	541	RRG - York Williams Rd - Gravel Resheeting - SLK 19.43 - 26.71	(152,472)	(152,472)	(152,463)	(52,056)	100,407
E12102	RRG224	541	RRG - Nth Wandering Rd - Failures & Reseal - SLK 8.2 - 7.53	(136,274)	(136,274)	(136,266)	(147,574)	(11,308)
E12102	RRG231	541	RRG - York Williams Road- Bitumen Sealing - SLK 19.43 to 21.01	(331,578)	(331,578)	(331,566)	(347,293)	(15,727)
E12102	RRG233	541	RRG - Kubbine Road - Gravel Resheeting - SLK 0.0 -6.16	(172,001)	(172,001)	(171,989)	(140,882)	31,107
E12103	R2R231	541	R2R - Ferguson Way - two coat seal 10/7mm aggregate	(144,721)	(96,721)	(96,702)	0	96,702
E12103	R2R232	541	R2R - Wandering Pingelly Road , Bridge 0424A over Biberkine Bro	(273,163)	(273,163)	(273,149)	(36,458)	236,691
E12103	R2R233	541	R2R - Bannister Road - Selection culver widening	(23,315)	(23,315)	(23,299)	0	23,299
E12104	BS231	541	State Black Spot - Moramocking Rd - Fuller Rd Intersection	(79,500)	(79,500)	(79,486)	(86,893)	(7,407)
E12104	BS232	541	State Black Spot - Wandering Pingelly Rd SLK 9.54 - SLK 11.90 - St	(16,430)	(16,430)	(16,419)	0	16,419
E12105	WSFN231	541	North Bannister Wandering - Rd SLK 9.1 -22.0 - project developm	(40,000)	(40,000)	(39,989)	(9,491)	30,498
E12105	WSFN232	541	Wandering Narrogin Rd SLK 2.35 - 6.15 - project development fun	(10,000)	(10,000)	(9,986)	(8,174)	1,812
E12105	WSFN233	541	Wandering Pingelly Rd SLK 3.90 - 19.10 - project development fur	(100,000)	(100,000)	(99,986)	(25,714)	74,272
E12209	0015FD	541	Humes Way	0	0	0	(256)	(256)
Total - Transport				(1,479,454)	(1,431,454)	(1,431,300)	(854,791)	576,509
Total - Infrastructure - Roads				(1,479,454)	(1,431,454)	(1,431,300)	(854,791)	576,509
Grand Total				(2,371,644)	(2,528,254)	(2,130,684)	(1,421,357)	709,327

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023

FINANCING ACTIVITIES
NOTE 7
BORROWINGS

Repayments - borrowings

Information on borrowings	Particulars	Loan No.	1 July 2022	New Loans		Principal Repayments			Principal Outstanding			Interest Repayments			
				Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget
			\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
Community amenities															
Industrial Estate Development	1		0	0	200,000	200,000	0	(18,665)	(5,665)	0	181,335	194,335	0	(2,970)	(2,970)
Total			0	0	200,000	200,000	0	(18,665)	(5,665)	0	181,335	194,335	0	(2,970)	(2,970)

All debenture repayments were financed by general purpose revenue.

New borrowings 2022-23

Particulars	Amount Borrowed	Amount Borrowed	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
	\$	\$				\$	%	\$	\$	\$
Industrial Estate Development	0	200,000	WATC	Debenture	10	0	1.50	0	0	0
	0	200,000				0		0	0	0

The Shire has no unspent debenture funds as at 30th June 2022, nor is it expected to have unspent funds as at 30th June 2023.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

Reserve accounts

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Council									
Leave reserve	11,271	53	81	5,000	0	0	0	16,324	11,352
Land & building reserve	251,084	1,174	1,799	0	0	0	0	252,258	252,883
Plant replacement reserve	163,235	764	1,170	25,000	0	(54,000)	0	134,999	164,405
Office equipment reserve	40,004	187	287	0	0	0	0	40,191	40,291
Fuel facility reserve	68,782	322	493	16,000	0	0	0	85,104	69,275
WSFN Funding reserve	0	0	0	40,000	0	0	0	40,000	0
	534,377	2,500	3,829	86,000	0	(54,000)	0	568,877	538,205

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023**

**NOTE 9
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL/JOB Code	Description	Council Resolution	Classification	Non Cash	Increase in	Decrease in	Amended Budget
				Adjustment	Available Cash	Available Cash	Running Balance
				\$	\$	\$	\$
Budget adoption							0
			Opening Surplus(Deficit)			(91,534)	(91,534)
R03103	General Rates Income	CR040423	Operating Revenue		1,715		(89,819)
R03120	Discount on Rates	CR040423	Operating Revenue		6,000		(83,819)
R03250	Interest on Municipal Funds	CR040423	Operating Revenue			(600)	(84,419)
ESLI02	DFES Capital Grants	CR040423	Operating Revenue		174,610		90,191
R09128	Rental Income - 20 Down Street Insurance reimbursement -Wandering Community Centre	CR040423	Operating Revenue			(7,800)	82,391
R11391	Centre	CR040423	Operating Revenue		3,300		85,691
R12204	MRWA Direct Grant	CR040423	Operating Revenue		5,000		90,691
R12206	DFES Bushfire Mitigation Grant	CR040423	Operating Revenue		24,000		114,691
WCP	Caravan Park Income	CR040423	Operating Revenue		20,000		134,691
R13210	LRCI Phase 1 and 2 Funding	CR040423	Operating Revenue		58,150		192,841
R13504	Sale of Newspapers	CR040423	Operating Revenue		1,500		194,341
R14590	Administration-Other Revenue	CR040423	Operating Revenue		9,200		203,541
R14590	Administration-Other Revenue	CR040423	Operating Revenue		1,000		204,541
E04100	Members Travelling	CR040423	Operating Expenses			(500)	204,041
E05190	CCTV Expenditure	CR040423	Operating Expenses		1,000		205,041
E07400	Contract EHO Expenditure	CR040423	Operating Expenses		2,000		207,041
E09101	13 Dunmall Drive - Maintenance expenses	CR040423	Operating Expenses			(1,000)	206,041
E09101	13 Dunmall Drive - Water Consumption	CR040423	Operating Expenses		1,000		207,041
E09108	20 Down Street -Rental expenditure	CR040423	Operating Expenses		15,000		222,041
E09201	5 Dunmall Drive - Maintenance Expenses	CR040423	Operating Expenses			(5,000)	217,041
E10601	Town Planning Consultants Wandering Community Centre- Maintenance Materials	CR040423	Operating Expenses			(8,000)	209,041
E11101	Materials	CR040423	Operating Expenses		1,350		210,391
E11101	Wandering Community Centre- Service Contracts	CR040423	Operating Expenses		2,000		212,391
E11101	Wandering Community Centre- Telephone	CR040423	Operating Expenses		200		212,591
11301	Parks and Gardens -Service Contracts Wandering Community Centre Oval Exp-Service Contracts	CR040423	Operating Expenses		4,000		216,591
11301	Wandering Community Centre Oval Exp-Water Use	CR040423	Operating Expenses		2,000		218,591
0000MNT	Use	CR040423	Operating Expenses		1,000		219,591
E12200	Roads Maintenance-Service Contracts	CR040423	Operating Expenses		56,719		276,310
E12207	Street Lighting - Service Contracts	CR040423	Operating Expenses		7,500		283,810
E12207	Street Lighting - Electricity	CR040423	Operating Expenses			(7,500)	276,310
BRIDGE	Bridge Maintenance -Service Contracts	CR040423	Operating Expenses			(24,000)	252,310
DEPOT	Depot Expenses-Service Contracts	CR040423	Operating Expenses		2,000		254,310
E13200	Caravan Park Exp - Materials	CR040423	Operating Expenses			(5,000)	249,310
E13200	Caravan Park Exp - Service Contracts	CR040423	Operating Expenses			(5,000)	244,310
E14200	Works Administration - Salaries and Wages	CR040423	Operating Expenses		30,000		274,310
E14203	Work Health and Safety -Service Contracts	CR040423	Operating Expenses		2,000		276,310
E14500	Administration-Salaries	CR040423	Operating Expenses			(30,000)	246,310
E14506	Administration -Service Contracts	CR040423	Operating Expenses			(2,000)	244,310
E14508	Administration-Insurance Premiums	CR040423	Operating Expenses		5,000		249,310
E14511	Administration IT Costs	CR040423	Operating Expenses			(35,000)	214,310
E14515	Administration -Consultants	CR040423	Operating Expenses			(47,200)	167,110
E14561	Minor Equipment Expensed	CR040423	Operating Expenses			(4,000)	163,110
E04116	Purchase of Furniture and Equipment -Chambers	CR040423	Capital Expenses		10,000		173,110
E05111	Fire Station - New toilet and Change Rooms	CR040423	Capital Expenses			(184,110)	(11,000)
E05350	CCTV Capital expenditure (Fire Station)	CR040423	Capital Expenses			(6,000)	(17,000)
E14761	Administration - Capital Expenditure	CR040423	Capital Expenses		4,000		(13,000)
E14762	Loan Repayments-Industrial Land	CR040423	Capital Expenses		13,000		0
				0	464,244	(464,244)	0

13.2 Accounts for Payment May 2023

File Reference:	N/A
Location:	N/A
Applicant:	N/A
Author:	Alan Hart – Chief Executive Officer
Authorising Officer	Alan Hart – Chief Executive Officer
Date:	11 June 2023
Disclosure of Interest:	N/A
Attachments:	Payment Listing and Credit Card Statement May 2023
Previous Reference:	Nil

Summary:

Council to note payments of accounts as presented.

Background:

The schedule of accounts is included as an attachment for Council information.

Comment:

If you have any questions regarding payments in the listing please contact the office prior to the Council meeting.

Consultation:

There has been no consultation.

Statutory Environment:

Section 12 of the *Local Government (Financial Management) Regulations 1996* states that

- 12 (1) A list of creditors is to be compiled for each month showing –
- (a) The payee’s name;
 - (b) The amount of the payment;
 - (c) Sufficient information to identify to transaction; and
 - (d) The date of the meeting of the council to which the list is to be presented.

Policy Implications:

There are no policy implications.

Financial Implications:

There are no financial implications.

Strategic Implications:

Improve Our Financial Position

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	<ul style="list-style-type: none"> • Improve accountability and transparency • Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs • Prudently manage our financial resources to ensure value for money • Reduce reliance on operational grants

Sustainability Implications:

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

Risk Implications:

Nil.

Voting Requirements:

Simple Majority

Shire of Wandering

Certificate of Expenditure – 31 May 2023

This Schedule of Accounts to be passed for payment covering:

Payment Method	Cheque/EFT/DD Number	Amount
Municipal Fund:		
Electronic Funds Transfers	EFT8182 – EFT8294	\$262,235.54
Direct Debits	DD4326.1 – DD4346.10	\$ 18,210.48
Cheques		\$ 0
	TOTAL	\$280,446.02

to the Municipal and Trust Accounts, totalling \$280,446.02 which were submitted to each member of the Council on 15 June 2023, have been checked and fully supported by vouchers and invoices which are submitted herewith, have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings.

Alan Hart
Chief Executive Officer

Officer Recommendation:

That in accordance with section 13 of the Financial Management Regulations of the *Local Government Act 1995* and in accordance with delegation, payment of Municipal Fund vouchers, Licensing, Salaries and Wages and EFT Transfers, Direct Debit totalling 280,446.02 (attached) be noted as approved for payment and credit card statement be noted.

Moved: _____ Seconded: _____

Shire of Wandering
List of Accounts for Payments for May 2023

Chq/EFT	Date	Name	Description	Amount	Amount
EFT8182	05/05/2023	AMPAC	Debt collections costs		(11,647.92)
94425	10/03/2023	AMPAC	Debt collections costs 3 Humes Way 8 March 2023	5014.37	
94664	31/03/2023	AMPAC	Debt collections costs 31 March 2023	6633.55	
EFT8183	05/05/2023	Alcoa of Australia Ltd	Rates refund for assessment A178 AML70		(1,236.80)
A178	02/05/2023	Alcoa of Australia Ltd	Rates refund for assessment A178	1236.80	
EFT8184	05/05/2023	Altus Planning	March 2023		(1,377.75)
3100	04/04/2023	Altus Planning	Planning Services March 2023	1,377.75	
EFT8185	05/05/2023	Armadale Lock & Key Service	Padlock for Watertanks		(122.25)
7326	04/04/2023	Armadale Lock & Key Service	Padlock for Watertanks	122.25	
EFT8186	05/05/2023	Ben Pike Carpentry	Pumphries Bridge Tank Stand -replace wooden boards under tank to make safe		(1,856.00)
504	22/04/2023	Ben Pike Carpentry	Pumphries Bridge Tank Stand -replace wooden boards under tank to make safe	1,856.00	
EFT8187	05/05/2023	Bob Waddell & Associates	Financial Assistance		(2,475.00)
3258	27/03/2023	Bob Waddell & Associates	Prepare monthly financial statements	907.50	
3305	01/05/2023	Bob Waddell & Associates	Prepare monthly financial statements	1,567.50	
EFT8188	05/05/2023	Boral Construction Materials	Road Maintenance Materials		(4,900.50)
17364664	20/03/2023	Boral Construction Materials	20kg bags cold mix, 20kg bags cold mix, 20kg bags cold mix	4,900.50	
EFT8189	05/05/2023	Child Support Agency	Payroll deductions		(119.36)
DEDUCTION	26/04/2023	Child Support Agency	Payroll Deduction	119.36	
EFT8190	05/05/2023	Focus Networks	Managed IT Support		(2,840.20)
13128	24/03/2023	Focus Networks	MPS Support - March 2023	1,093.40	
13150	03/04/2023	Focus Networks	Managed Firewall Service Sonicwall TZ270, SSL VPN Five Licences Monthly, Managed Proactive Service-Managed Computer, Managed Proactive Service - Server, Managed Proactive Service - Network Devices, Email Protection Service-Monthly Fee, Hosted Anti-Virus Corporate-Pre Computer Monthly Fee, DUO Multi-Factor Authentication Licence-Monthly Fee	1,746.80	
EFT8191	05/05/2023	Great Southern Fuel Supplies	Fuel March 2023		(182.63)
30032023	30/03/2023	Great Southern Fuel Supplies	Fuel March 2023	182.63	

Shire of Wandering
List of Accounts for Payments for May 2023

Chq/EFT	Date	Name	Description	Amount	Amount
EFT8192	05/05/2023	IT Vision	Synergysoft Training		(2,200.00)
38295	30/03/2023	IT Vision	Creditors Course Finance Officer	825.00	
38296	30/03/2023	IT Vision	IT Vision Rates Essentials Course - Revenue Officer	1,375.00	
EFT8193	05/05/2023	Jozef Majko	Payroll deductions		(600.00)
DEDUCTION	26/04/2023	Jozef Majko	Payroll Deduction	600.00	
EFT8194	05/05/2023	Les Brown	Flue Cleaning - 3 Properties		(360.00)
4007316	01/04/2023	Les Brown	Flue Cleaning - 1 Dowsett, - 13 Dunmall, - 19 Humes	360.00	
EFT8195	05/05/2023	Lewis Winter	Review - Emergency Management Plan		(9,200.00)
2308	15/04/2023	Lewis Winter	Review - Emergency Management Plan	9,200.00	
EFT8196	05/05/2023	Mandurah Hip Pocket Workwear & Safety	PPE Staff Uniforms		(6,091.73)
350177	31/03/2023	Mandurah Hip Pocket Workwear & Safety	PPE Staff Uniforms	1,843.42	
350180	31/03/2023	Mandurah Hip Pocket Workwear & Safety	PPE Staff Uniforms	4,248.31	
EFT8197	05/05/2023	Rhonie's Wandering Mop & Bucket	Cleaning Services		(10,225.60)
JAN2023	01/01/2023	Rhonie's Wandering Mop & Bucket	Cleaning contract, Public conveniences - Watts St, Caravan Park, Administration Office, CRC, Depot, Public conveniences - Pumphreys Bridge, Community Centre, Travel, Unit Caravan Park, HUmes house	3,317.60	
FEB2023	10/04/2023	Rhonie's Wandering Mop & Bucket	Cleaning contract, Public conveniences - Watts St, Caravan Park, Administration Office, Depot, Public conveniences - Pumphreys Bridge, Community Centre, Travel, Units caracan	3,159.20	
MAR2023	10/04/2023	Rhonie's Wandering Mop & Bucket	Cleaning contract, Public conveniences - Watts St, Caravan Park, Administration Office, Depot, Public conveniences - Codjatotine, Public conveniences - Pumphreys Bridge, Community Centre, Travel, Unites	3,748.80	
EFT8198	05/05/2023	Sherrin Rentals	Plant Hire		(4,202.00)
5185151	24/03/2023	Sherrin Rentals	Hire 12 tonne vibe roller	4,202.00	
EFT8199	05/05/2023	Shire of Wandering Christmas Club	Payroll deductions		(260.00)
DEDUCTION	26/04/2023	Shire of Wandering Christmas Club	Payroll Deduction	260.00	
EFT8200	05/05/2023	Shire of Wandering Staff Lotto	Payroll deductions		(80.00)
DEDUCTION	26/04/2023	Shire of Wandering Staff Lotto	Payroll Deduction	80.00	

Shire of Wandering
List of Accounts for Payments for May 2023

Chq/EFT	Date	Name	Description	Amount	Amount
EFT8201	05/05/2023	Startrack Express	Freight April 2023		(149.37)
6230528023041	05/04/2023	Startrack Express	Misc Charge albany 12 April 2023	6.21	
6230528023040	05/04/2023	Startrack Express	4 April 2023 - Ex Corsign Road express/ misc charge Albany, Perth	136.65	
6230528023044	26/04/2023	Startrack Express	Misc Chargesd Albany 28 April 2023	6.51	
EFT8202	05/05/2023	Steve Davis Builder	Construction of wandering fire station extensions - 4th Progress Claim		(30,000.00)
21042023	21/04/2023	Steve Davis Builder	Construction of wandering fire station extensions based on design drawing and quotation - 4th Progress Claim	30,000.00	
EFT8203	05/05/2023	WD Auto Repairs	Service of vehicle and mechanical repairs OWD		(1,187.76)
1130	03/04/2023	WD Auto Repairs	Service of vehicle and mechanical repairs OWD	683.30	
1154	19/04/2023	WD Auto Repairs	Service of vehicle and mechanical repairs	504.46	
EFT8204	05/05/2023	Wandering HVAC	Fridge repairs		(1,674.97)
4018	02/03/2023	Wandering HVAC	Repair of Council Chambers Fridge	819.47	
4026	14/03/2023	Wandering HVAC	Fridge repairs	855.50	
EFT8205	05/05/2023	Wandering Tavern	Milk March 2023		(320.00)
33	31/03/2023	Wandering Tavern	Milk Order for CRC & Shire of Wandering March 2023	160.00	
35	30/04/2023	Wandering Tavern	Milk Order for CRC & Shire of Wandering April 2023	160.00	
EFT8206	05/05/2023	Data Signs	Compact Traffic Lights		(14,949.00)
6417	26/04/2023	Data Signs	Compact Traffic Lights - including options 51832 x 2, 12273 x 2 , Ute storage box x 2.	14,949.00	
EFT8207	12/05/2023	Australian Taxation Office	BAS April 2023		(14,964.55)
APRIL2023	30/04/2023	Australian Taxation Office	GST on Sales, Group Tax Clearing, GST on Purchases, Fuel Credits, Rounding, Tax Withheld	14,964.55	
EFT8208	12/05/2023	Department of Mines, Industry Regulation & Safety	BL235 - Nov 2023 Building Services Levy Fee		(225.96)
JULY2023	01/04/2023	Department of Mines, Industry Regulation & Safety	BL234- Building Services Levy, Collection Fee	56.65	
NOV2023	01/04/2023	Department of Mines, Industry Regulation & Safety	BL235 - Building Services Levy Fee, Collection Fee	169.31	
EFT8212	05/05/2023	DOT Licencing	Licencing Fees		(351.60)
WADO05052023	05/05/2023	DOT Licencing	Transport WADO05052023	351.60	

Shire of Wandering
List of Accounts for Payments for May 2023

Chq/EFT	Date	Name	Description	Amount	Amount
EFT8213	05/05/2023	Pivotel	Satellite Sleeves Bushfire radios April 2023		(60.00)
3569635	15/04/2023	Pivotel	Satellite Sleeves Bushfire radios April 2023	60.00	
EFT8214	05/05/2023	Telstra	Telecommunications Charges		(4,042.46)
490401421-7	18/04/2023	Telstra	Admin office Fax, Supervisor, CRC Internet Connection, CEO mobile, Office Internet Connection, Fire Station, Admin iPad, Remot Internet, Depot Internet, Fuel Facility, Fuel Facility, Fuel Facility, Internet Connection 13 Dunmall Dr, Phone plan, Rounding	4,042.46	
EFT8215	15/05/2023	DOT Licencing	Licencing Fees		(364.20)
WADO15052023	15/05/2023	DOT Licencing	Transport WADO15052023	364.20	
EFT8216	19/05/2023	AMPAC	Debt collections costs 05 April - 06 April 2023		(2,486.00)
95395	07/04/2023	AMPAC	Debt collections costs 05 April - 06 April 2023	2,486.00	
EFT8217	19/05/2023	Altus Planning	Planning servies		(844.25)
3116	02/05/2023	Altus Planning	Planning servies	844.25	
EFT8218	19/05/2023	BOC	Container Service Oxygen		(31.68)
5006050166	28/04/2023	BOC	Container Service, Oxygen, Argoshield, Medical Oxygen	31.68	
EFT8219	19/05/2023	Beacon Equipment	Purchase of ride on zero turn Mower		(24,449.00)
70197.1	12/05/2023	Beacon Equipment	Purchase of ride on zero turn Mower as per Quote 7602 #11, Gravely Pro Turn 552 Zero Turn Mower	24,449.00	
EFT8220	19/05/2023	Ben Pike Carpentry	Jarrahdale Countryman Fireplace, Flue Kit, Freight		(5,439.50)
507	04/05/2023	Ben Pike Carpentry	Jarrahdale Countryman Fireplace, Flue Kit, Freight, Labour	5,439.50	
EFT8221	19/05/2023	Best Office Systems	BLack & White copies 20 Mar - 20 April 2023		(508.64)
615929	27/04/2023	Best Office Systems	Copier Contract - Shire B&W copies - 1898, Colour copies - 4481,	508.64	
EFT8222	19/05/2023	Bob Waddell & Associates	Financial Assistance		(948.75)
3298	24/04/2023	Bob Waddell & Associates	Prepare monthly financial statements 2023 - 23 Annual Review & grant funding query.	948.75	
EFT8223	19/05/2023	Boddington News	Boddington News Edition #707		(9.00)
7/35	17/03/2023	Boddington News	Boddington News Edition #707	9.00	

Shire of Wandering
List of Accounts for Payments for May 2023

Chq/EFT	Date	Name	Description	Amount	Amount
EFT8224	19/05/2023	Brookton Tyre Service	Repair grader tyre		(478.00)
8220	04/05/2023	Brookton Tyre Service	Repair grader tyre PG1	253.00	
8232	09/05/2023	Brookton Tyre Service	Wandering Bush Fire Brigade Volunteer Tshirts	225.00	
EFT8225	19/05/2023	Business Base WA	End trim caps for office screens		(60.00)
23469	10/02/2023	Business Base WA	End trim caps for office screens	60.00	
EFT8226	19/05/2023	Child Support Agency	Payroll deductions		(119.36)
DEDUCTION	10/05/2023	Child Support Agency	Payroll Deduction	119.36	
EFT8227	19/05/2023	Ecowater Services	Aquarius Quarterly Service - 19 Humes Wy		(200.40)
4305	10/02/2023	Ecowater Services	Aquarius Quarterly Service - 19 Humes Wy, Chlorine	200.40	
EFT8229	19/05/2023	Focus Networks	Managed IT Support		(5,194.64)
9897	29/03/2023	Focus Networks	Supply and install additional Hard Drive Storage in HPE server and clean up equipment rack as quoted	4,263.60	
9994	11/04/2023	Focus Networks	REfresh synergy Play Acc	374.00	
13180	12/04/2023	Focus Networks	Agreement Monthly SOFTWARE as a Service	557.04	
EFT8230	19/05/2023	Great Southern Fuel Supplies	Fuel Card		(238.52)
101794	30/04/2023	Great Southern Fuel Supplies	Fuel Purchases	238.52	
EFT8231	19/05/2023	Hersey Safety	Road Maintenance Materials		(1,642.47)
49095	03/03/2023	Hersey Safety	Joint Pliers, P1 Dust Masks, Riggers Gloves pack, Box of WD Lube, Bag of Rags, Hydration Packs, Magic Trees, Funnels, Electrical tape, Pack of Guide Posts, Deliniators Red/White, Delivery	1,642.47	
EFT8232	19/05/2023	Jozef Majko	Payroll deductions		(600.00)
DEDUCTION	10/05/2023	Jozef Majko	Payroll Deduction	600.00	
EFT8233	19/05/2023	Mandurah Hip Pocket Workwear & Safety	PPE uniforms and boots with logo		(713.44)
350371	11/04/2023	Mandurah Hip Pocket Workwear & Safety	PPE uniforms and boots with logo	713.44	
EFT8234	19/05/2023	Margaret Joan Andrews	Rates refund for assessment A300		(648.50)
A300	09/05/2023	Margaret Joan Andrews	Rates refund for assessment A300	648.50	
EFT8235	19/05/2023	Officeworks	Office supplies		(637.17)
606792716	30/03/2023	Officeworks	Hand Towel & Toilet Paper, Milk, Dish Detergent, Various Stationery requirements, Delivery Fees	637.17	

Shire of Wandering
List of Accounts for Payments for May 2023

Chq/EFT	Date	Name	Description	Amount	Amount
EFT8236	19/05/2023	Resonline	Online booking system fee		(484.00)
0153855	31/03/2023	Resonline	Online booking system fee - Caravan Park March 2023	242.00	
154712	30/04/2023	Resonline	Online booking system fee - Caravan Park April 2023,	242.00	
EFT8237	19/05/2023	RingCentral	Communications System		(662.00)
568465	06/04/2023	RingCentral	Monthly Communications-Administration 5 April - 04 May 2023, Monthly Communications- Works, Monthly Communications- CRC, Harvest Ban Line	662.00	
EFT8238	19/05/2023	Rowena Bernadette Wills	Rates refund for assessment A11		(781.20)
A11	09/05/2023	Rowena Bernadette Wills	Rates refund for assessment A11	781.20	
EFT8239	19/05/2023	Shire of Wandering Christmas Club	Payroll deductions		(260.00)
DEDUCTION	10/05/2023	Shire of Wandering Christmas Club	Payroll Deduction	260.00	
EFT8240	19/05/2023	Shire of Wandering Staff Lotto	Payroll deductions		(80.00)
DEDUCTION	10/05/2023	Shire of Wandering Staff Lotto	Payroll Deduction	80.00	
EFT8241	19/05/2023	Sprayline Spraying Equipment	Spray body		(27.45)
51313	07/12/2022	Sprayline Spraying Equipment	Spray body	27.45	
EFT8242	19/05/2023	State Library of Western Australia	Freight Recoup Jan - June 2023		(177.38)
34793	16/03/2023	State Library of Western Australia	Freight Recoup Jan - June 2023	177.38	
EFT8243	19/05/2023	WA Contract Ranger Services	Ranger Service		(522.50)
4631	14/04/2023	WA Contract Ranger Services	Contract Ranger Service Labour & travel 30 March & 11 April 2023	522.50	
EFT8244	19/05/2023	WA Fuel Supplies	Fuel Supplied April 2023		(66,629.74)
116884	13/04/2023	WA Fuel Supplies	Diesel, ULP	66,629.74	
EFT8245	19/05/2023	Wandering Smash Repairs	Windscreen repair excess Isuzu truck		(300.00)
5506	23/02/2023	Wandering Smash Repairs	Windscreen repair excess Isuzu truck WD000	300.00	
EFT8246	24/05/2023	DOT Licencing	Transport		(2,796.60)
BS183	19/05/2023	DOT Licencing	Transport WADO19052023	2,796.60	
EFT8247	25/05/2023	M2 Technology Group	Quarterly Fee-Onhold Messages		(330.00)
108390	03/04/2023	M2 Technology Group	Quarterly Fee-Onhold Messages, After Hours and Seasonal Messages	330.00	

Shire of Wandering
List of Accounts for Payments for May 2023

Chq/EFT	Date	Name	Description	Amount	Amount
EFT8248	25/05/2023	The Trustee for Primivo CC Trust First Aid Kits Australia	Portable Defibrilator AED - Vehicle Combo		(2,050.00)
P14836	11/05/2023	The Trustee for Primivo CC Trust First Aid Kits Australia	Portable Defibrilator AED - Vehicle Combo	2,050.00	
EFT8288	26/05/2023	Bankwest	Mastercard		(3,532.00)
18APR-16MAY2023	22/05/2023	Bankwest	Mastercard 18 April - 16 May 2023	3,532.00	
EFT8289	26/05/2023	DOT Licencing	Licencing Fees		(1,655.80)
WADO26052023	25/05/2023	DOT Licencing	Transport WADO26052023	1,655.80	
EFT8290	26/05/2023	Synergy	Electricity Supply		(790.03)
2029816349	02/05/2023	Synergy	Street lighting Usage 25 March - 24 April 2023	790.03	
EFT8291	26/05/2023	Telstra	Tims		(24.42)
311	07/05/2023	Telstra	Tims Messaging Councillors use 3 March - 4 May 2023	24.42	
EFT8292	26/05/2023	Water Corporation	Water Charges		(3,993.44)
125	05/05/2023	Water Corporation	Caravan Park Water Use 3 March - 4 May 2023	388.78	
132	05/05/2023	Water Corporation	Depot & standpipe Water use 3 March - 4 May 2023, Standpipe Water use 3 March - 4 May 2023	2,030.62	
132	05/05/2023	Water Corporation	Administration building Water use 3 March - 4 May 2023	156.63	
67	05/05/2023	Water Corporation	19 Humes Wy Water use 3 March - 4 May 2023, Service chare 3 March - 4 May 2023	129.87	
68	05/05/2023	Water Corporation	5 Dunmall Dr Water use 3 March - 4 May 2023, Service charge 3 March - 4 May 2023	152.72	
013	05/05/2023	Water Corporation	1 Dowsett St Water use 3 March - 4 May 2023, Service charge 3 March - 4 May 2023	91.80	
154	05/05/2023	Water Corporation	14 Down St Water use 3 March - 4 May 2023, Service charge 3 March - 4 May 2023	70.85	
117	05/05/2023	Water Corporation	13 Dunmall Dr Water use 3 March - 4 May 2023, Service charge 3 March - 4 May 2023	479.90	
133	05/05/2023	Water Corporation	CRC & Public Conveniences Water use - Public Conveniences 80% 3 March - 4 May 2023, Water use - CRC 20% 3 March - 4 May 2023	304.87	
133	05/05/2023	Water Corporation	Community Centre Water use 3 March - 4 May 2023	187.40	
EFT8293	31/05/2023	ClickSuper	Transaction fee -Superanuatuion contributions		(11.00)
DD23045717	15/05/2023	ClickSuper	Transaction fee April 2023	11.00	

Shire of Wandering
List of Accounts for Payments for May 2023

Chq/EFT	Date	Name	Description	Amount	Amount
EFT8294	31/05/2023	DOT Licencing	Licencing Fees		(3,611.05)
WADO31052023	31/05/2023	DOT Licencing	Transport WADO31052023	3,611.05	
DD4326.1	10/05/2023	Macquarie Super	Superannuation contributions		(115.92)
SUPER	10/05/2023	Macquarie Super	Payroll Deduction	115.92	
DD4326.2	10/05/2023	HESTA	Superannuation contributions		(273.96)
SUPER	10/05/2023	HESTA	Payroll Deduction	207.14	
DEDUCTION	10/05/2023	HESTA	Payroll Deduction	66.82	
DD4326.3	10/05/2023	Aware Super	Superannuation contributions		(8,018.40)
DEDUCTION	10/05/2023	Aware Super	Payroll Deduction	700.85	
SUPER	10/05/2023	Aware Super	Payroll Deduction	7,317.55	
DD4326.4	10/05/2023	ANZ OnePath Masterfund	Superannuation contributions		(339.45)
DEDUCTION	10/05/2023	ANZ OnePath Masterfund	Payroll Deduction	82.79	
SUPER	10/05/2023	ANZ OnePath Masterfund	Payroll Deduction	256.66	
DD4326.5	10/05/2023	Australian Super	Superannuation contributions		(618.19)
DEDUCTION	10/05/2023	Australian Super	Payroll Deduction	150.78	
SUPER	10/05/2023	Australian Super	Payroll Deduction	467.41	
DD4326.6	10/05/2023	HostPlus Super Fund	Superannuation contributions		(249.36)
DEDUCTION	10/05/2023	HostPlus Super Fund	Payroll Deduction	60.82	
SUPER	10/05/2023	HostPlus Super Fund	Payroll Deduction	188.54	
DD4326.7	10/05/2023	MLC Masterkey	Superannuation contributions		(271.70)
DEDUCTION	10/05/2023	MLC Masterkey	Payroll Deduction	66.27	
SUPER	10/05/2023	MLC Masterkey	Payroll Deduction	205.43	
DD4326.8	10/05/2023	CBUS	Superannuation contributions		(202.44)
SUPER	10/05/2023	CBUS	Payroll Deduction	202.44	
DD4326.9	10/05/2023	Prime Super	Superannuation contributions		(258.47)
SUPER	10/05/2023	Prime Super	Payroll Deduction	258.47	
DD4346.1	24/05/2023	Macquarie Super	Superannuation contributions		(107.78)
SUPER	24/05/2023	Macquarie Super	Payroll Deduction	107.78	
DD4346.2	24/05/2023	HESTA	Superannuation contributions		(242.73)
SUPER	24/05/2023	HESTA	Payroll Deduction	183.53	
DEDUCTION	24/05/2023	HESTA	Payroll Deduction	59.20	
DD4346.3	24/05/2023	Aware Super	Superannuation contributions		(4,997.96)
DEDUCTION	24/05/2023	Aware Super	Payroll Deduction	700.85	
SUPER	24/05/2023	Aware Super	Payroll Deduction	4,297.11	

Shire of Wandering
List of Accounts for Payments for May 2023

Chq/EFT	Date	Name	Description	Amount	Amount
DD4346.4	24/05/2023	ANZ OnePath Masterfund	Superannuation contributions		(342.30)
DEDUCTION	24/05/2023	ANZ OnePath Masterfund	Payroll Deduction	83.49	
SUPER	24/05/2023	ANZ OnePath Masterfund	Payroll Deduction	258.81	
DD4346.5	24/05/2023	Australian Super	Superannuation contributions		(618.19)
DEDUCTION	24/05/2023	Australian Super	Payroll Deduction	150.78	
SUPER	24/05/2023	Australian Super	Payroll Deduction	467.41	
DD4346.6	24/05/2023	HostPlus Super Fund	Superannuation contributions		(249.36)
DEDUCTION	24/05/2023	HostPlus Super Fund	Payroll Deduction	60.82	
SUPER	24/05/2023	HostPlus Super Fund	Payroll Deduction	188.54	
DD4346.7	24/05/2023	MLC Masterkey	Superannuation contributions		(271.70)
DEDUCTION	24/05/2023	MLC Masterkey	Payroll Deduction	66.27	
SUPER	24/05/2023	MLC Masterkey	Payroll Deduction	205.43	
DD4346.8	24/05/2023	CBUS	Superannuation contributions		(179.61)
SUPER	24/05/2023	CBUS	Payroll Deduction	179.61	
DD4346.9	24/05/2023	Prime Super	Superannuation contributions		(258.47)
SUPER	24/05/2023	Prime Super	Payroll Deduction	258.47	
DD4326.10	10/05/2023	AMP Superannuation Savings Trust	Superannuation contributions		(396.33)
SUPER	10/05/2023	AMP Superannuation Savings Trust	Payroll Deduction	396.33	
DD4346.10	24/05/2023	AMP Superannuation Savings Trust	Superannuation contributions		(198.16)
SUPER	24/05/2023	AMP Superannuation Savings Trust	Payroll Deduction	198.16	
			Total		(280,446.02)

13.3 Fees and Charges – 2023/24 Budget

File Reference:	14.145.14512
Location:	N/A
Applicant:	N/A
Author:	Alan Hart, Chief Executive Officer
Authorising Officer	Alan Hart, Chief Executive Officer
Date:	1 June 2023
Disclosure of Interest:	Nil
Attachments:	Draft 2023/24 Fees and Charges
Previous Reference:	N/A

Summary:

Council to consider the proposed Schedule of Fees and Charges for 2023/24 which will help inform the budget for the year.

Background:

The Schedule of Fees and Charges is presented to Council each year prior to adoption of the annual budget with any suggested changes, additions or deletions. Any other changes that arise during the year are brought to Council for their consideration.

Comment:

In accordance with the Local Government Act, the fees that are being proposed for the 2023/24 financial year are reflective of the cost of service provision.

The major changes to the Fees and Charges in 2023/24 are:

- Provision of Water for Household consumption. This has increased from \$4 per Kilolitre to \$11.00 per Kilolitre. This reflects the cost to the Shire from Water Corporation.
- Private Works- There is now a time and a half and double time rate to allow the Shire to undertake private works on the weekend at the appropriate rate.
- Hire of Council Chambers. There is now provision for Community Groups to use the Council Chambers for meetings for up to 4 hours for fee inline with the use of the Wandering Community Centre.
- Swipe Cards for Water Standpipes. The charges now reflect the cost of issuing and replacing the cards.
- Provision for Free Hire to the Wandering Primary School for the lead up to and including the presentation night.
- Wandering Licence Plate Fee (X WD). This fee has been removed so it is inline what the department of transport charge.

Consultation:

There has been consultation with staff and charges levied by other councils in the area have been reviewed in the setting of the proposed fee structure.

Statutory Environment:

Local Government Act 1995 (Part 6, Division 5, s.6.17 and s.6.19) states in part:

6.17 Setting the level of fees and charges

(1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors

(a) the cost to the local government of providing the service or goods;

(b) the importance of the service or goods to the community; and

(c) the price at which the service or goods could be provided by an alternative provider.

6.19 Local Government to give notice of fees and charges If a Local Government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees and charges, give local public notice of –

(a) its intention to do so; and

(b) the date from which it is proposed the fees and charges will be imposed.

Policy Implications:

There are no policy implications.

Financial Implications:

The schedule of fees and charges will help determine the income that will be derived by providing a service or facility to be included in the 2023/24 annual budget.

Strategic Implications:

Improve Our Financial Position

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	<ul style="list-style-type: none">• Improve accountability and transparency• Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs• Prudently manage our financial resources to ensure value for money• Reduce reliance on operational grants

Sustainability Implications:

- Environmental: There are no known environmental implications
- Economic: The annual review of fees and charges allows for annual cost rises to be reflected within the setting of fees and charges.
- Social: The review of fees and charges seeks to recognise the socio-economic nature of the region and our visitors

Risk Implications:

Nil.

Voting Requirements:

Absolute majority

Officer Recommendation:

That Council:

1. Adopts the 2023/2024 Fees and Charges Schedule as per the attached schedule; and
2. Endorse the statutory advertising of the 2023/2024 Fees and Charges for the Shire of Wandering effective 1 July 2023.

Moved: _____

Seconded: _____

SCHEDULE OF FEES AND CHARGES 2023/2024
ALL FEES ARE QUOTED GST INCLUSIVE UNLESS OTHERWISE STATED

FACILITIES CHARGES		
Treatment Room		
Treatment Room	Half Day	\$28.60
	Full Day	\$46.00
	Per Hour	\$8.00
Bond - Including key bond	Excl-GST	\$100.00
Community Centre - Maximum 150 persons		
Casual Hire - Foyer Only	Per hour or part thereof	\$10.00
Casual Hire - Foyer & Kitchen	Per hour or part thereof	\$15.00
Casual Hire - Community Centre	Per hour or part thereof	\$20.00
Casual Hire - Foyer Only	Per 24 hours or part thereof	\$180.00
Casual Hire - Foyer & Kitchen	Per 24 hours or part thereof	\$270.00
Casual Hire - Community Centre	Per 24 hours or part thereof	\$360.00
Community Centre:		
Yearly hire for Wandering Primary School Presentation Night	Day and Night of Event and up to two rehearsal days	Free
Education purposes	Children's education purposes	Free
Not for Profit Organisations - no alcohol	Per 24 hours	\$40.00
Not for Profit Organisations - alcohol	Per 24 hours	\$80.00
Shire of Wandering Community Groups	Per hour up to 4 hours	Free
Shire of Wandering Community Groups	Per use 4 - 24 hours	\$10.00
Bond - including key bond	Excl-GST	\$300.00
Cricket, Bowls, Tennis & Netball Courts	Annual hire arrangement (all facilities) based on usage of 2 day or night per week	\$275.00
Bond - key bond	Per season per club (ex-GST)	\$50.00
Tennis Courts - Casual Hire	Per hour per court	\$10.00
	24 hour hire - all courts	\$25.00
Bowling Green - Casual Hire	Per hour per court	\$10.00
	24 hour hire - all courts	\$25.00
Hire of plastic/steel frame chairs from the Wandering Community Centre (per chair)	For a hire period of three (3) days	\$1.10
Hire of brown wooden/steel frame tables from the Wandering Community Centre (per table)	For a hire period of three (3) days	\$2.20
Bond of \$100 for any combination of chairs and tables		\$100.00
<i>If any chair/s or table/s are damaged beyond repair or not returned the hirer will be charged the cost of</i>		
Golf Club		
Golf Club	Annual Lease (on demand)	\$1.00
Council Chambers (Maximum 20 persons)		
Meeting Room Hire - Chambers, kitchen & ablution	Per hour or part thereof	\$25.00
Meeting Room Hire	Daily rate	\$450.00
Shire of Wandering Community Groups	Per hour up to 4 hours	Free
Shire of Wandering Community Groups	Per use 4 - 24 hours	\$10.00
Bond - including key bond	Excl-GST	\$300.00
ADMINISTRATION & OTHER COUNCIL PROPERTIES		
Sale of Water		
Per Kilolitre from standpipe - residential and stock watering	Excl-GST	\$11.00
Per Kilolitre from standpipe - Non-residential	Excl-GST	\$11.00
Per Kilolitre from standpipe - Firefighting and other approved emergency	Excl-GST	Free
Keycard - first card		\$40.00
Keycard - replacement card		\$80.00
Photocopying and Printing		
A3/A4 Black & White	per copy	\$0.30
A3/A4 Colour	per copy	\$0.60
A4 Photo	Per A4 page or part thereof	\$12.00
Laminating	Per page	\$1.50
Document Scanning	per page	\$0.30
<i>Shire of Wandering Community Groups receive \$50 sponsorship, then receive 50% discount.</i>		
Scan & Email		
Outgoing	per page	\$1.70
Council Documents		
Agendas and/or Minutes	Available on website	Free
FOI Request	In addition to Statutory Fee	\$52.00

SCHEDULE OF FEES AND CHARGES 2023/2024
ALL FEES ARE QUOTED GST INCLUSIVE UNLESS OTHERWISE STATED

Electoral Roll

Composite		Free
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Rate Enquiry

Detailed – per assessment		\$90.00
Rate Book - Printed	per document	\$115.50
Rate Book - Electronic	per document	\$55.00

Other

Fuel Facility	per litre	Cost + 25c
Book "The Horses Came First"		\$11.00
Book "History of the Pioneer School"		\$5.50
District Maps		\$23.00
Newspapers, Newsletters, Magazines		at cost
Vehicle Removal	per vehicle	Private Works Rates
Vehicle Impound fee	per vehicle per day	\$5.50

Community Resource Centre

Photocopying and Printing *Shire of Wandering Community Groups receive \$50 sponsorship, then receive 50% discount.*

A3/A4 Black & White	per copy	\$0.30
A3/A4 Colour	per copy	\$0.60
A4 Photo	Per A4 page or part thereof	\$12.00
Laminating	Per page	\$1.50
Document Scanning	per page	\$0.30

Scan & Email

Outgoing	per page	\$1.70
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Other

Spiral binding of documents	per document	\$6.00
Wandering Collective Items	Various	At cost
Desktop Publishing	Per hour or part thereof	\$50.00
Advertising - Echo - Per Advertisement	Quarter page	\$16.00
	Half Page	\$23.00
	Full Page	\$52.00
Advertising - Echo - Annual Subscription (11 Editions - Financial Year)	Quarter page	\$96.00
	Half Page	\$137.00
	Full Page	\$309.00
	Echo Postage Fees for year	at cost
Echo		Free
CRC - Programs and Training		at cost
CRC Café - drinks	per cup	Cost + 20%
CRC Café - food		Cost + 20%
CRC Kitchen Hire (during CRC opening hours only)	Per hour or part thereof	\$15.00
Projector Hire	Per 24 hours or part thereof	\$23.00
Projector screen only Hire	Per 24 hours or part thereof	\$11.00
Bond	Excl-GST	\$100.00
Casual Hire - Marquees (per marquee)	Per 24 hours or part thereof	\$55.00
Bond (per marquee)	Excl-GST	\$100.00
Movie Screen & Equipment Hire		
Casual Hire	Per 24 hours or part thereof	\$550.00
Shire of Wandering Community Groups	Per 24 hours or part thereof	Free
Not for Profit Groups	Per 24 hours or part thereof	\$55.00
Popcorn Machine (must provide own consumables)	Per 24 hours or part thereof (each)	\$22.00
Popcorn Machine (must provide own consumables)	If hired with Movie Screen	Free
Bond	Excl-GST	\$250.00

CEMETERY FEES (Gazetted)

Digging a new grave	Internment - Adult	\$1,250
Digging a new grave	Internment - Child (under 7)	\$600.00
Plot (Right of Burial)	Land for grave site - Single	\$120.00
Plot (Right of Burial)	Land for grave site - Double	\$175.00
Reservation of grave site for future use		\$50.00
Re-opening of an ordinary grave		\$1,250.00
Re-opening of grave internment of ashes		\$250.00
Permission to erect headstone		\$50.00
Niche Wall	Single	\$130.00
Niche Wall	Double	\$175.00
Niche Wall Reservation		\$40.00
Niche Wall Plaque		at cost
Annual Funeral Directors Licence		\$75.00
Single Funeral Permit (Funeral Directors Only)		\$50.00
Single Funeral Permit (Non Funeral Directors)		\$2,000.00

SCHEDULE OF FEES AND CHARGES 2023/2024
ALL FEES ARE QUOTED GST INCLUSIVE UNLESS OTHERWISE STATED

ANIMAL CONTROL (Legislated)		
DOGS		
Working dog - Sterilised - 1 year	Dog Regulations 2013 - Statutory Fee	\$5.00
Working dog - Unsterilised - 1 year	Dog Regulations 2013 - Statutory Fee	\$12.50
Working dog - Sterilised - 3 years	Dog Regulations 2013 - Statutory Fee	\$10.62
Working dog - Unsterilised - 3 years	Dog Regulations 2013 - Statutory Fee	\$30.00
Working dog - Sterilised Lifetime	Dog Regulations 2013 - Statutory Fee	\$25.00
Working dog - Unsterilised Lifetime	Dog Regulations 2013 - Statutory Fee	\$62.50
Non Working dog - Sterilised - 1 year	Dog Regulations 2013 - Statutory Fee	\$20.00
Non Working dog - Sterilised - 1 year (after 31 May)	Dog Regulations 2013 - Statutory Fee	\$10.00
Non Working dog - Unsterilised - 1 year	Dog Regulations 2013 - Statutory Fee	\$50.00
Non Working dog - Unsterilised - 1 year (after 31 May)	Dog Regulations 2013 - Statutory Fee	\$25.00
Non Working dog - Sterilised - 3 years	Dog Regulations 2013 - Statutory Fee	\$42.50
Non Working dog - Unsterilised - 3 years	Dog Regulations 2013 - Statutory Fee	\$120.00
Non Working dog - Sterilised Lifetime	Dog Regulations 2013 - Statutory Fee	\$100.00
Non Working dog - Unsterilised Lifetime	Dog Regulations 2013 - Statutory Fee	\$250.00
Seizure of Dog	Excl-GST	\$90.00
Replacement of dog tag	Excl-GST	\$5.00
NB- Pensioners entitled to discount of 50% of above charges.	Dog Regulations 2013 - Statutory Fee	
All other Statutory Fees as per Dog Act 1976 & Dog Regulations 2013	Dog Regulations 2013 - Statutory Fee	
CATS		
Cat 1 year - No concession for Sterilisation	Cat Regulations 2012 - Statutory Fee	\$20.00
Cat -1 year (after 31 May)	Cat Regulations 2012 - Statutory Fee	\$10.00
Cat - Three-Year registrations	Cat Regulations 2012 - Statutory Fee	\$42.50
Cat - Lifetime Registrations	Cat Regulations 2012 - Statutory Fee	\$100.00
Cat - Concessional Registration Fees Pensioners (Three year registrations)	Cat Regulations 2012 - Statutory Fee	\$21.25
Cat - Concessional Registration Fees Pensioners (Lifetime registrations)	Cat Regulations 2012 - Statutory Fee	\$50.00
Replacement of cat tag	Per tag - excl GST	\$5.00
Seizure of cat	Excl-GST	\$50.00
Disposal/Destruction of cat	Excl-GST	\$100.00
All other Statutory Fees as per Cat Act 2011 & Cat Regulations 2012	Cat Regulations 2012 - Statutory Fee	
Misc Fees relating to Animal Control		
Cat Trap Hire Bond for max of 2 weeks	Excl-GST	\$150.00
Surrender Fee Dog or Cat impounded	Excl-GST	\$50.00
Application to keep more than two (2) dogs on a property (requires Dogs Local Law)	per application	
Daily sustenance fee (pound) cat or dog	per day or part thereof - Excl GST	\$30.00
Yard Inspection Fee - Restricted or Dangerous Dog	Excl-GST	\$50.00
Application Fee for keeping more than the prescribed number of dogs	Excl-GST	\$100.00
First Aid Treatment of any impounded animal	Cost Recovery	

SCHEDULE OF FEES AND CHARGES 2023/2024
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REFUSE, RECYCLING & TRANSFER STATION		
Rubbish and Recycling		
Rubbish & Recycling Rates:	GST NOT APPLICABLE	
Domestic/Commercial - combined charge for both refuse & recycling	1 st 240lt bin	As per council's adopted budget
Recycling - Free		
Green Waste	Must be separated or charges will apply	Free
Clean fill - sand, clay, rocks, bricks Concrete(no steel)	Must be separated or charges will apply	Free
Waste Oil	Per litre	\$0.44
Recycling	per 240 litre bin	Free
Separated Recyclables		Free
Sale of Mulch	Per cubic Metre	\$11.00
Transfer Station Fees		
Call out Fee	Opening of Transfer Station out of Hours	\$126.00
Transfer Station Pass	Properties that do not have weekly collection service - includes 52 standard 240 Litre bin drop offs of household waste.	\$198.00
Transfer Station Pass	Properties that do not have a weekly collection service - includes 26 standard 240 Litre bin drop offs of household waste.	\$99.00
Transfer Station Fees		
Asbestos	Do not accept Agreement with Shire of Boddington	Do not accept
Household Waste	per 240 litre bin	\$17.00
Household Waste	per cubic metre	\$46.00
Building rubble	per cubic metre	\$110.00
Commercial Refuse Disposal	per load	\$440.00
Vehicle Body Dumping	per vehicle	\$50.00
Animal Carcasses	Do not accept	Do not accept
White goods - fridge, freezer, stoves, washing machine etc	per item - non-degassed	\$63.00
White goods - fridge, freezer, stoves, maching machine etc	per item - degassed only	Free
Mattresses	per item	\$45.00
Tyres	Motor Cycle per tyre	\$5.20
Tyres	Passenger	\$10.00
Tyres	Light truck./4WD per tyre	\$15.00
Tyres	Truck per tyre	\$26.00
Tyres	Super single per tyre	\$40.00
Tyres	Large Tyres (must be off rim) Farm machinery per tyre	\$160.00
Tyres	Contaminated tyres or tyres on rim	Plus 350% of fee
Tyres	All other	Fee on application

SCHEDULE OF FEES AND CHARGES 2023/2024
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PRIVATE WORKS		
All items include operator - Minimum 1 hour fee (Non Rate Payer Add 50%)	Normal Time	Time & Half / Double Time
Loader Hire (Per hour or part thereof)	\$225.00	\$249.50 / \$272.00
Truck - Prime Mover + Trailer (Per hour or part thereof)	\$241.00	\$265.50 / \$288.00
Truck Tandem Axle Hire (Per hour or part thereof)	\$204.00	\$228.50 / \$251.00
Truck Tandem Axle Hire + Water Tank (Per hour or part thereof)	\$219.00	\$243.50 / \$266.00
Isuzu 4.5 Tonne Tipper (Per hour or part thereof)	\$148.00	\$172.50 / \$195.00
Isuzu 2.5 Tonne Tipper (Per hour or part thereof)	\$148.00	\$172.50 / \$195.00
Tractor Hire (Per hour or part thereof)	\$181.00	\$205.50 / \$228.00
Bobcat Hire (Per hour or part thereof)	\$181.00	\$205.50 / \$228.00
Excavator Hire (Per hour or part thereof)	\$241.00	\$265.50 / \$288.00
Self propelled multi tyred roller (Per hour or part thereof)	\$225.00	\$249.50 / \$272.00
Plate Compactor (Per day)	\$181.00	\$205.50 / \$228.00
Small miscellaneous plant (eg Ride-on mower, whippersnipper) (Per hour or part thereof)	\$148.00	\$172.50 / \$195.00
Labour Per hour (overtime + 50% loading)	\$126.00	\$150.50 / \$173.00
Used grader blades - per blade	\$60.00	\$84.50 / \$107.00
Gravel ex Depot charged at \$6.50 per m3	\$6.50	
All materials attract a 12.5% surcharge		
BUILDING - TOWN PLANNING - HEALTH (Legislated)		
Building (excl-GST)		
<i>All fees & charges relating to Building, Town Planning and Health Fees are adopted pursuant to the Building Act 2011, Planning and</i>		
Building License Application Fee - Certified applications	Class 1 & 10 buildings or incidental structure	0.19% construction value but not less than \$110.00
Building License Application Fee - Certified applications	Class 2 - 9 buildings or incidental structure	0.09% construction value but not less than \$110.00
Building License Application Fee - Certified applications	Minimum fee all classes	\$110.00
Building License Application Fee - Uncertified applications	Class 1 to 10 buildings or incidental structure	0.32% construction value but not less than \$110.00
Building License Application Fee - Uncertified applications	Minimum fee all classes	\$110.00
Building Permit Extension	Application to extend the time during which a building or demolition permit has effect	\$110.00
Demolition	Application for Demolition Permit - All classes	\$110.00
Occupancy Permits Application	Occupancy permit for a completed building	\$110.00
Occupancy Permits Application	Occupancy permit for an incomplete building	\$110.00
Occupancy Permits Application	Replacement occupancy permit for permanent change of the building's use, classification	\$110.00
Occupancy Permits Application	Occupancy permit for a building in respect of which unauthorised work has been done	0.18% of the estimated value of the building work but not less than \$110.00

SCHEDULE OF FEES AND CHARGES 2023/2024
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Building (excl-GST)		
Occupancy Permits Application	Building approval certificate for a building in respect of which unauthorised work has been done	0.38% of the estimated value of the building but not less than \$110.00
Occupancy Permits Application	Building approval certificate for an existing building where unauthorised work has not been done	\$110.00
Occupancy Permits Application	Extend the time during which an occupancy permit or building approval certificate has affect	\$110.00
<i>NB - In regards to construction value, the Building Surveyor is to estimate the value, if acceptable evidence is</i>		
Building Site Refuse Disposal		
Infrastructure Bond	To be charged with all building approvals to cover damage and reinstatement of drainage, curbs and crossovers etc...	\$1,000.00
Administration Inspection Fee	Fee for Council Official to inspect property and community infrastrucutre to finalise bond	\$104.50
Construction Training Fund Levy	Minimum building cost \$20,000	0.20% construction value
Building Services Levy	Building permit - per application	0.137% of the estimated value of the building work but not less than \$61.65
Building Services Levy	Demolition Permit - per application	0.137% of the estimated value of the building work but not less than \$61.65
Building Services Levy	Occupancy permit for approved building work - per application	\$61.65
Building Services Levy	Occupancy permit for unauthorised building work	0.274% of the estimated value of the building work, but not less than \$123.30
Swimming Pool Inspection Fee - incl-GST	Mandatory Inspection - (max \$58.45 in total over 4 years)	\$58.45
Swimming pool additional inspection fee - incl-GST	upon request	\$63.00
Rural Road Number Application - incl-GST		\$110.00
Search and copy fee for buildings plans and other related documents		\$33.00
Health (excl-GST)		
Food Premises Annual Food Safety audit Charge	Low risk business (1 audit per annum)	\$118.15
Food Premises Annual Food Safety audit Charge	Medium risk business (2/3 audits per annum)	\$262.50
Food Premises Annual Food Safety audit Charge	High risk business (4 audits per annum)	\$472.50
Food Premises Annual Food Safety audit Charge	Community Groups / Clubs/ Not for Profit Organisations (per annum)	\$105.00
Inspection on request	per hour	\$162.75
Temporary Food Stall (Commercial)	Application Fee (Temporary Event)	\$52.50
	Application Fee - Not For Profit & Community Groups	\$0.00
Water Sampling	Non Statutory water Sampling fees (Per Water Sampling)	\$81.90
	Freight cost per sample	\$41.80
	milage per km	\$0.95
	Cost to apply if Food Business Inspection fees are applicable otherwise Non Statutory Water sampling fees are applicable - per water sampling	\$35.00
	Freight cost per sample	\$15.00

SCHEDULE OF FEES AND CHARGES 2023/2024
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Health (excl-GST)

Food Business Registration Certificate Fee	Annual Charge - Food Proprietor Notification to conduct a food business under Section 107 (3) and notification for certain changes to a food business under Section 113	\$74.00
Food Proprietor Notification Fee	Registration requirements as per section 110	\$225.00
Septic Tank Application Fee	Application Fee	\$118.00
Septic Tank Inspection Fee	Inspection Fee - incl-GST	\$118.00
Local Government Report Fee	incl-GST	\$66.00
Transportable Housing Bond	Payable to guarantee compliance with Town Planning Approval conditions.	\$5,000.00
Temporary Accommodation Bond	Payable to guarantee compliance with Town Planning Approval conditions.	\$5,000.00
Sea container Bond - New	Payable to guarantee compliance with Town Planning Approval conditions.	\$2,000.00
Sea container Bond - Second-hand	Payable to guarantee compliance with Town Planning Approval conditions.	\$5,000.00
Building Envelope Relocation Fee	Application for relocation of envelope	\$150.00
Subdivision Clearance Fee	Fee charged for clearance of condition	
Subdivision Clearance Fee	per lot - up to five (each lot)	\$73.00
Subdivision Clearance Fee	per lot - over five (each lot) \$365 plus \$35 per lot over five	\$35.00
Planning Development Fees	Determination of Development Applications (other than for an extractive industry) where the estimated cost of the development is:	
<i>(Refer to Planning Bulletin 84 - WAPC - set by amendment to Planning and development (Local Government Planning Fees) Regulations 2006</i>	a - not more than \$50,000	\$147.00
Planning Development Fees	b- more than \$50,000 but less than \$500,000	0.32% of estimated development cost

Town Planning (excl-GST)

Planning Development Fees	c - more than \$500,000 but less than \$2,000,000	\$1,700 plus 0.257% for every \$1 in excess of \$500,000
Planning Development Fees (DAP Applies)	d - more than \$2,000,000	Refer DAP Regulations 2021
Extractive Industry	Determination of a Development Application for an Extractive Industry Fixed fee (*penalty of \$2,217.00 added if commenced*)	\$739.00
Home Occupation License	Application for approval	\$222.00
Home Occupation License	Penalty if commenced prior to approval	\$444.00
Home Occupation License	Annual Renewal Fee - per application	\$73.00
Non Conforming Use Application	Application for change of use or change or continuation of a non conforming use where development is not occurring. Fixed Fee - per application	\$295.00
Issue of Zoning Certificate - incl-GST	Certificate issued upon request to property owner	\$80.00
Issue of Written Planning Advice - incl-GST	Issued upon request to property owner - per query	\$80.00
(*If development has commenced then penalty that is twice the amount of maximum fee payable under paragraph a, b or c)		
Scheme Amendments & Structure Plans		
Initial application fee	Per Amendment	\$3,300.00
Hourly Rate for tasks associated with Scheme Amendments - incl-GST	Per hour	\$400.40

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CARAVAN PARK		
Overnight Stay - per site - per night	Powered site - max 2 Adults & 2 Children	\$27.50
Overnight Stay - per site	Non Powered Site - max 2 Adults & 2 Children	\$13.50
Weekly Stay - per site	Powered Site - max 2 Adults & 2 Children - per week (7 nights)	\$166.00
Weekly Stay - per site	Non powered - max 2 Adults & 2 Children - per week	\$77.00
Whole Caravan Park booking (excluding cabins)	Per 24 hours or part thereof	\$522.50
Cabin - max 4 persons	Per overnight	\$143.00
Cabin - max 4 persons	Per week (7 nights)	\$852.50
Use of Laundry room when no overnight stay incurred	Per use	\$11.00
Use of Ablutions when no overnight stay incurred	Up to 2 Adults & 2 Children	\$11.00
Pumphrey's Bridge - per site - per night	Non Powered Site - max 2 Adults & 2 Children	\$12.00

14 Planning and Technical Services

Nil.

15. Elected Members Motions of Which Previous Notice Has Been Given

16. New Business or Urgent Business Introduced by Decision of the Meeting

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

16.1 Elected Members

16.2 Officers

17. Matters Behind Closed Doors

18. Closure of Meeting

The Presiding Member to declare the meeting closed.