

SHIRE OF WANDERING

22 Watts Street, Wandering WA 6308
Ph: 08 9884 1056
www.wandering.wa.gov.au



Our Vision:

Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.

ORDINARY MEETING OF COUNCIL

Agenda 15 October 2020

Dear Elected Member

The next Ordinary Meeting of Council of the Shire of Wandering will be held on 15 October 2020 in the Council Chambers, 22 Watts Street, Wandering, commencing at 3:30pm.

BELINDA KNIGHT
CHIEF EXECUTIVE OFFICER

We wish to acknowledge the traditional custodians of the land we are meeting on today. We acknowledge and respect their continuing culture and the contribution they make to the Shire of Wandering, and convey our respects to Elders past and present.

Wandering Road District
Established 1874

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ORDINARY MEETING OF COUNCIL AGENDA

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Present:

Cr I Turton	Shire President	Cr B Whitely	
Cr G Parsons	Deputy Shire President	Cr M Watts	
Cr J Price		Cr P Treasure	
Cr G Curtis		Belinda Knight	CEO
		Barry Gibbs	EMTS
		Alana Rosenthal	CRC Coordinator

Apologies:

Nil

3. DISCLOSURE OF INTERESTS

3.1. DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Division 6 Subdivision 1 of the Local Government Act 1995 requires Council Members and Employees to declare any direct or indirect financial interest or general interest in any matter listed in this Agenda.

The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter be discussed.

NB: A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision-making procedure relating to the declared matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.

DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Disclosures of Interest Affecting Impartiality are required to be declared and recorded in the minutes of a meeting. Councillors who declare such an interest are still permitted to remain in the meeting and to participate in the discussion and voting on the particular matter. This does not lessen the obligation of declaring financial interests etc. covered under the Local Government Act.

To help with complying with the requirements of declaring Interests Affecting Impartiality the following statement is recommended to be announced by the person declaring such an interest and to be produced in the minutes.

"I (give circumstances of the interest being declared, eg: have a long-standing personal friendship with the proponent). As a consequence, there may be a perception that my impartiality on this matter may be affected. I declare that I will consider this matter on its merits and vote accordingly".

3.2. DISCLOSURE OF FINANCIAL/PROXIMITY INTERESTS

4. PUBLIC QUESTION TIME

5. APPLICATIONS FOR LEAVE OF ABSENCE

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**6.1. ORDINARY MEETING OF COUNCIL HELD – 17/09/2020****COUNCIL DECISION**

That the Minutes of the Ordinary Meeting of Council held 17th September 2020 be confirmed as a true and correct record of proceedings without amendment.

7. ANNOUNCEMENTS BY SHIRE PRESIDENT AND/OR DEPUTY PRESIDENT WITHOUT DISCUSSION**8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Nil

9. REPORTS OF COMMITTEES AND/OR WORKING GROUPS**9.1. BUSH FIRE ADVISORY COMMITTEE – 06/10/2020****COUNCIL DECISION – ITEM 9.1 BUSH FIRE ADVISORY COMMITTEE – 06/10/2020**

That Council receives the Minutes of the Bush Fire Advisory Committee meeting held 06/10/2020.

SHIRE OF WANDERING

22 Watts Street, Wandering WA 6308
Ph: 08 9884 1056
www.wandering.wa.gov.au



Bush Fire Advisory Minutes – 6th October 2020

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1. DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

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2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Present:

Peter Monk	CBFCO	Graham Treasure	DCBFCO	Cr Ian Turton (Chair)
Starr Cornish	Shaun Brand	Tim Treasure	Anthony Turton	

Staff:	Barry Gibbs EMTS	Maureen Mertyn	Belinda Knight, CEO
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Apologies:

Chris Phoebe	Paul Blechynden, DFES	Dean Warburton	Graeme Parsons	Warrick Brand
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3. MINUTES – 12 MAY 2020

Cr Turton ran through the Minutes from the last meeting held on 12/05/2020.

COMMITTEE MOTION – CONFIRMATION OF MINUTES

Moved A Turton

Seconded P Monk

That the Minutes of the BFAC Meeting held 12/05/2020 be confirmed.

CARRIED

4. MEMBERSHIP LISTS –

Any change in membership to be given to the Shire for updating If Captains require a copy of the current membership please contact the Shire. Full review required before the BFAC AGM in April 2021

Shaun Brand requested that the Membership Books be placed at the Administration Reception, and that staff be instructed how to fill them out.

5. DISCUSSION REGARDING MAJOR PURCHASES FOR THE END OF THE YEAR

- Brigade Priorities – Brigades to advise Barry of requirements, including PPE.
- Satellite Phones – Barry to continue to pursue purchase.
- Fast Attack unit – High Season
- Telecommunications – Shire to continue follow up regarding mobile communications.

6. UPDATE ON ANNUAL GRANT AND EQUIPMENT

Major purchases over the past 12 months

- New door control – Fire Shed – Completed;
- Skylight ant fall protection in Fire Shed – Completed
- Purchase two mobile phones for CFCO & DCFCO - Completed
- Road Hazard Signs for Fire Trucks – On order

7. UPDATE ON WAERN RADIOS

Shire staff following up on servicing radios prior to 30 October 2020. DFES to finalise arrangements to service radios.

8. FIRE BREAK INSPECTIONS

Shire Ranger will undertake inspection in early October 2020 and again after the 30 October for non-compliance of the Bushfire Notice

9. BUSH FIRE NOTICE

Bush Fire Notice for 2020/21 sent out to all Ratepayers with rates notices. It is also posted on the Shire's website.

10. GENERAL BUSINESS

1. Prescribed Burn Plan – Parks and Wildlife Service (see end of report for maps)
 - Wandering 4 – priority being the north east corner, but ultimately we would prefer to treat most of the burn area except those cells which are almost entirely grasses or have no breaks. Given the Wandoo fuel and grasses we won't start that until Autumn 2021.
 - Gyngoorda - given the wandoo fuel and grass we would look at that for Autumn 2021. We also prefer westerly winds for a few days following for smoke/fog reasons.
 - Nature Reserve areas in the North Wandering Road - Some concern since they were last burned was raised at the meeting. *Barry to follow up with Chris - Phoebe DBCA.*
2. Season Outlook - Condensed Version:
 - The 2019/20 fire season saw widespread hot & dry conditions across large areas of Australia. Nationally we are unlikely to have a repeat of these conditions in 2020/21. The

maximum temps this year are expected to be closer to average – last season was well above average.

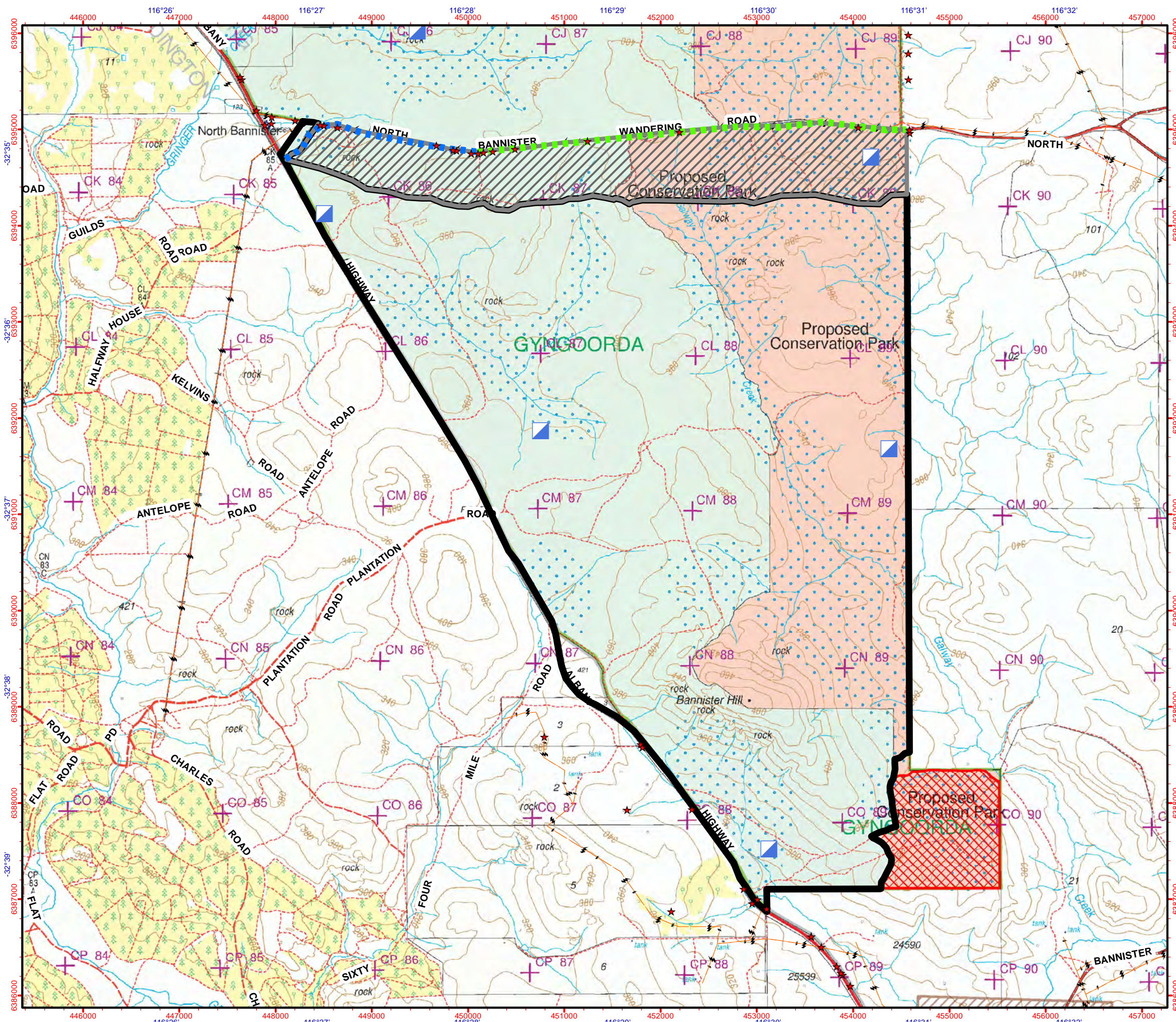
- Warm & dry conditions over winter 2020 has resulted in very much lower soil moisture (top 1 metre) compared to the average for that area/that time of year. While this is true for the eastern parts of this region Wandering soil dryness is close to average (see below - red line is this year, black is the 5year average – the higher the line the dryer the conditions).
 - Outlook for Spring & Summer is not as extreme as last year – we are entering Spring in a slightly worse position compared to last year due to Winter being warmer & dryer than usual.
 - Over 70 years of Forest Fire Danger Index records there is a trend with fire seasons now starting almost 2 months earlier.
 - Even though conditions are forecasted to be average, even an average season can produce challenging bushfires.
3. Servicing of vehicles and plant. Town Brigade vehicles have been serviced.
- Peter Monk requested that an SMS to other brigade members requesting they check their own gear to make sure they are ready for the fire season.*
- Shaun Brand discussed ways of bringing to the attention of Blackboy Springs resident's ways they can positively contribute to the fire season. Possibility of joint get together/meeting of town, Blackboy Springs and Wandering Downs.*
4. Incident Reports – Barry stressed the importance of completing reports and getting them to the Shire ASAP.
5. Fire break at Blackboy Springs – there are wire gates on the break that need to be addressed – *Barry to follow up.*
6. Identification stickers on vehicles – *Maureen advised following up on replacements with supplier.*
7. Industrial area – fire hydrants and/or tanks for fire fighting purposes. Belinda advised that the RED grant application included tanks for firefighting purposes.
8. Turret (suction device) – would like to investigate purchasing an additional one.
9. Wooden bridges – concern that there is significant vegetation surrounding various bridges. Barry advised that a staged mitigation process is in place.
10. Request investigation to purchase a heavy duty back blower for small fire extinguishment.
11. Follow up accreditation for prescribed burn early 2020.
12. Paul Blechynden provided a hypothetical scenario to Barry regarding the Katanning Fire and how it would impact Wandering if it happened here.
13. Road closures during fires – FCO can close any road, but only Shire can reopen Shire Roads and Main Roads can approve the reopening of state roads like the Albany Highway.

11. MEETING CLOSURE

There being no further business, the meeting closed at 8:43pm

Operations Map PHS_145 Gyngoorda

2935.222 ha
26.295 km



Legend

Burn Boundary (Already Treated Yes/No)

- No (Solid black line)
- Yes (Hatched black line)

Traffic Planning

- 40km/hr (Blue square)
- 60km/hr (Green square)

Other Agency Towers (Purple circle with tower icon)

Telstra Equipment (Red star)

Apiary Sites (Blue square with diagonal lines)

Distribution Lines - Overhead (High Voltage) (Red lightning bolt)

Distribution Lines - Overhead (Black line)

Fire Exclusion Reference Areas (Red hatched box)

Aboriginal Sites Register (Large Sites Removed) (Brown hatched box)



1:39,300 (A3)
Coordinate System: GDA 1994 MGA Zone 50
Projection: Transverse Mercator Datum: GDA 1994



Produced by the
Department of
Biodiversity, Conservation
and Attractions

Graticule shown at 1 degree intervals
Grid shown at 100000 metre intervals

Roads and tracks on land managed by Parks and Wildlife may contain unmarked hazards and their surface condition is variable. Exercise caution and drive to conditions on all roads.

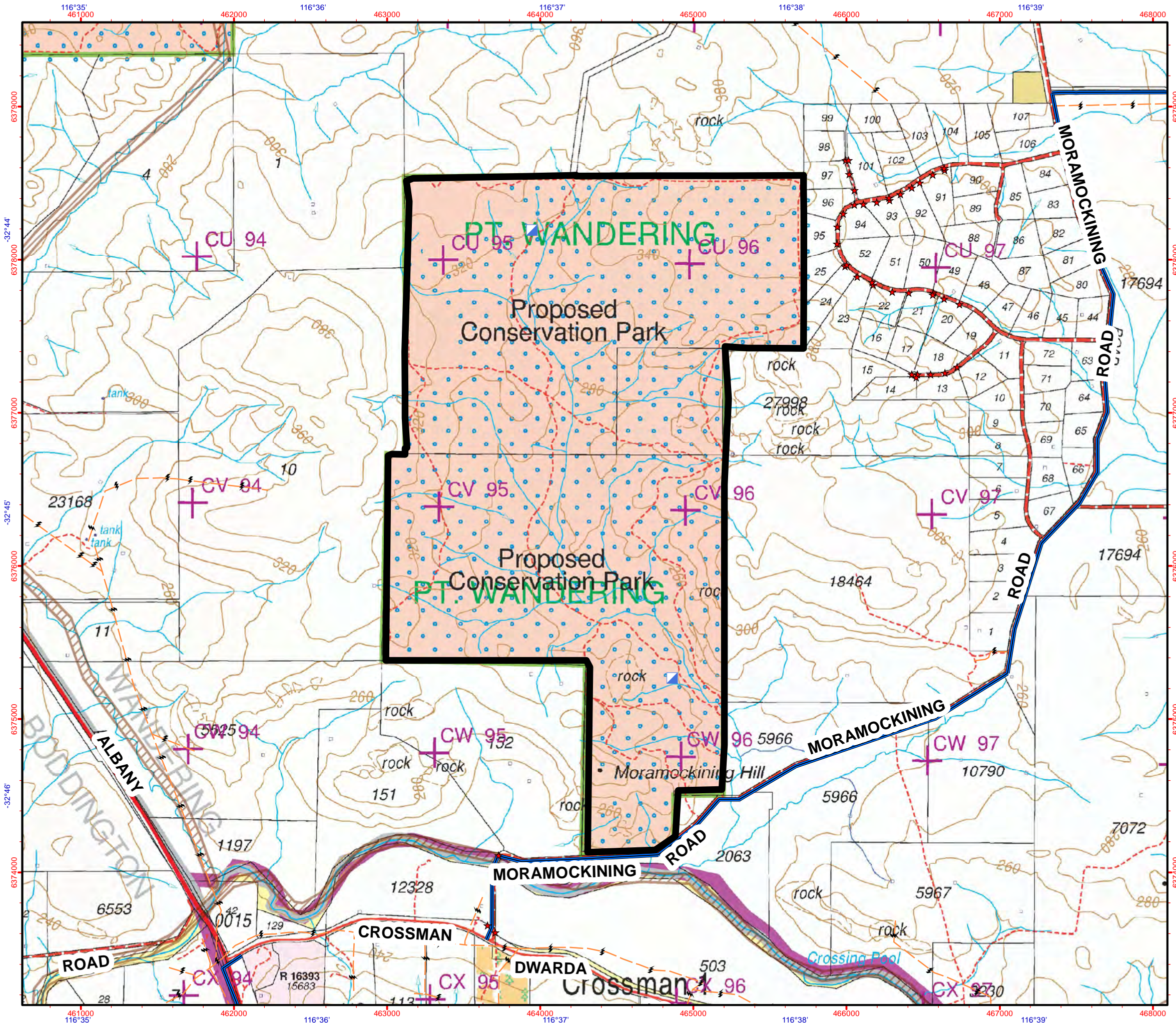
The Parks and Wildlife Service does not guarantee that this map is without flaw of any kind and disclaims all liability for any errors, loss or other consequence which may arise from relying on any information depicted.

Produced on October 30, 2019



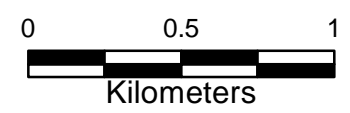
Operations Map PHS_112 Wandering 4

830.387 ha
14.129 km



Legend

- Burn Boundary (Already Treated Yes/No)**
 - No
- Apiary Sites**
 - Current
- Distribution Lines - Overhead**
 - High Voltage
 - WaterPipe
- Carnaby Cockatoo Sites**
- Aboriginal Sites Register (Large Sites Removed)**



1:24,700 (A3)
Coordinate System: GDA 1994 MGA Zone 50
Projection: Transverse Mercator Datum: GDA 1994



Produced by the
Department of
Biodiversity, Conservation
and Attractions

Graticule shown at 1 degree intervals
Grid shown at 100000 metre intervals

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Produced on Nov 15, 2018

10. CHIEF EXECUTIVE OFFICER'S REPORTS

10.1.DRAFT POLICY 59 – CHRISTMAS, NEW YEAR AND EASTER ARRANGEMENTS

Proponent	Shire of Wandering
Owner	
Location/Address	Shire Depot, Administration Office and CRC
Author of Report	Belinda Knight, CEO
Date of Meeting	15/10/2020
Previous Reports	18/07/2020
Disclosure of any Interest	Nil
File Reference	04.041.04111
Attachments	Draft Policy 59

BRIEF SUMMARY

To consider a policy to govern the annual treatment of trading hours during Christmas, New Year and Easter.

BACKGROUND

This policy was initially presented to Council in July 2019, however at that time it reflected the closure of all services. In light of the need to maintain an Australia Post service the policy has been amended to reflect this. The policy also includes restricted hours for the CRC for the same period as the administration office, which is seen as particularly important in this year of COVID-19 to maintain a level of connection with our community.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 s2.7(2)(b)

POLICY IMPLICATIONS

As attached

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

IMPROVE OUR FINANCIAL POSITION

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	Improve accountability and transparency

IMPROVE THE ECONOMIC GROWTH OF OUR COMMUNITY

Our Goals	Our Strategies
Capture tourism opportunities locally	Encourage tourists, longer stays and repeat visitation Provide for and maintain infrastructure that grows tourism

RETAIN AND GROW OUR POPULATION

Our Goals	Our Strategies
Our permanent and transient population grows	We promote the lifestyle and business opportunities of Wandering We support Early Years and Youth We encourage Aging in Place
People feel safe, connected and actively involved in the community	Assist Community and sporting organisations to remain sustainable and active Engage and celebrate local culture, both indigenous and non-indigenous

PROVIDE STRONG LEADERSHIP

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance Service Level Plans detail operational roles, responsibilities and resources.

CONSULTATION/COMMUNICATION

Via EMTS & CRC Coordinator

COMMENT

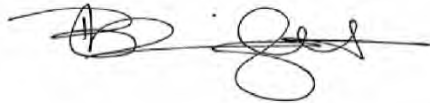
The attached Policy provides the CEO with the minimum standard for trading hours during the two main public holiday periods for the Shire.

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION – ITEM 10.1 - DRAFT POLICY 59 – CHRISTMAS, NEW YEAR AND EASTER ARRANGEMENTS

That Council adopts Draft Policy 59 as attached.

AUTHOR'S SIGNATURE:

POLICY TYPE:	COMMUNITY
DATE ADOPTED:	

POLICY NO:	59
DATE LAST REVIEWED:	

LEGAL (PARENT):	<i>Local Government Act 1995</i>
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LEGAL (SUBSIDIARY):	
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DELEGATION OF AUTHORITY APPLICABLE:	
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DELEGATION NO.	
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ADOPTED POLICY	
TITLE:	Christmas, New Year and Easter Arrangements
OBJECTIVE:	<ul style="list-style-type: none"> To ensure equitable and uniform application of the closure of the Shire Depot and Administration office during Christmas/New Year and Easter periods annually.

POLICY STATEMENT

The purpose of this Policy is to enable the closure of the Shire Depot and Administration Office without the need for annual pre-approval from Council.

1. SHIRE DEPOT

Closure for the following periods each year:

- Christmas/New Year – usually 12:00noon on the last working day one week before Christmas Day, and reopens on the first working day after New Year's day, provided the closure is no greater than three weeks; and
- Wednesday through to the Friday after Easter (Monday being a public holiday and Tuesday being an award (govt) holiday) (three working days).

Subject to:

- Employees taking either time-in-lieu, paid leave or unpaid leave for these periods, excluding public holidays and RDO's; and
- Suitable emergency arrangements being put in place.

2. ADMINISTRATION OFFICE & COMMUNITY RESOURCE CENTRE

Restricted opening hours for the following periods each year;

- Closing the Administration Office and Community Resource Centre at 12:00noon on the last working day before Christmas Day.
- Non-public holidays between Christmas and New Year, restricted opening hours of 10am – 2:00pm, resuming normal hours on the first working day after New Year's Day.

Subject to:

- Employees taking either time in lieu, paid leave or unpaid leave for these periods, excluding public holidays, and
- Suitable emergency arrangements being put in place.

10.2.DRAFT POLICY 76 – GRANT/PROJECT APPLICATION THRESHOLDS

Proponent	Shire of Wandering
Owner	
Location/Address	
Author of Report	Belinda Knight, CEO
Date of Meeting	15/10/2020
Previous Reports	18/07/2020
Disclosure of any Interest	Nil
File Reference	04.041.04111
Attachments	Draft Policy 76

BRIEF SUMMARY

To consider a policy as directed by Council at its July Meeting, setting thresholds for endorsement of grant/project applications.

BACKGROUND

This policy was initiated as a result of an agenda item presented to the 18/07/2020 Council meeting on the Wandering Campout Weekend.

Moved Cr Curtis

Seconded Cr Treasure

That Council directs the CEO to prepare a policy for Council consideration and adoption, to ensure proposed grant applications that meet the following criteria are endorsed by Council prior to their submission:

- Applications for grants for projects/events that are included in the current budget, with a value greater than \$5,000; or*
- Applications for grants for projects/events that are not included in the current budget irrespective of their value.*

CARRIED 7/0

Council had not had an opportunity to endorse the Campout Event prior to any grant application, and given the scale of the event, Council resolved that it did not endorse the event in its current format.

This policy is to give the CEO clear guidelines of when Council endorsement is required when developing projects and subsequent grant applications. It should be noted that this event had a predicted budget of \$117,300 which was not included in the 2020/2021 adopted budget.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 s2.7(2)(b)

POLICY IMPLICATIONS

As attached

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

IMPROVE OUR FINANCIAL POSITION

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	Improve accountability and transparency

IMPROVE THE ECONOMIC GROWTH OF OUR COMMUNITY

Our Goals	Our Strategies
Capture tourism opportunities locally	Encourage tourists, longer stays and repeat visitation Provide for and maintain infrastructure that grows tourism

RETAIN AND GROW OUR POPULATION

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People feel safe, connected and actively involved in the community	Assist Community and sporting organisations to remain sustainable and active Engage and celebrate local culture, both indigenous and non-indigenous

PROVIDE STRONG LEADERSHIP

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance Service Level Plans detail operational roles, responsibilities and resources.

CONSULTATION/COMMUNICATION

Nil

COMMENT

The attached Policy provides the CEO with guidelines for the treatment of Grant/Project Applications.

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION – ITEM 10.2 - DRAFT POLICY 76 – GRANT/PROJECT APPLICATION**THRESHOLDS**

That Council adopts Draft Policy 76 as attached.

AUTHOR'S SIGNATURE:


POLICY TYPE:	GOVERNANCE	POLICY NO:	76
DATE ADOPTED:		DATE LAST REVIEWED:	
LEGAL (PARENT):	<i>Local Government Act 1995</i>	LEGAL (SUBSIDIARY):	
DELEGATION OF AUTHORITY APPLICABLE:	No	DELEGATION NO.	

ADOPTED POLICY	
TITLE:	Grant/Project Application Thresholds
OBJECTIVE:	<ul style="list-style-type: none"> To promote proper use and management of public resources.

PREAMBLE

Grants are widely used to achieve policy objectives, and provide significant benefits, through the Shire working in partnership with individuals and organisations to deliver outcomes for the local community.

To assist with delivering outcomes for the Shire, the Council remains committed to simplifying and improving transparency of grants administration.

POLICY STATEMENT

Before entering into an arrangement for the proposed commitment of relevant money there must be authority to support the arrangement. Therefore, the following shall guide the CEO in the preparation of grant/project applications:

- Applications for grants for projects/events that are included in the current budget, with a grant component value greater than \$5,000; or
- Applications for grants for projects/events that are not included in the current budget irrespective of their value.

Where there is insufficient time between Council meetings to ensure compliance with this policy, the grant/project application may be presented to the next available Council meeting for endorsement or otherwise.

Grant acquittals as a result of the application of this policy must be presented to Council for evaluation of the success of the grant/project.

10.3.SOLAR – ADMINISTRATION OFFICE & CRC BUILDING

Proponent	
Owner	Shire of Wandering
Location/Address	18 & 22 Watts Street, Wandering.
Author of Report	Belinda Knight, CEO
Date of Meeting	15/10/2020
Previous Reports	Nil
Disclosure of any Interest	Nil
File Reference	14.145.14506 & 13.134.13411
Attachments	Nil

BRIEF SUMMARY

To consider options for the placement of Solar panels for the Administration Office and CRC Building.

BACKGROUND

The CEO has arranged quotes for the supply and installation of the solar inverters to the CRC and Administration buildings, but before accepting quotes, would like to confirm that Council is supportive in having the panels placed on the respective buildings.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995

POLICY IMPLICATIONS

Policy 12 – Purchasing and Tendering

FINANCIAL IMPLICATIONS

The cost of the panels has come under the anticipated 2020/2021 budget, however if Council wishes the panels to be installed on a free-standing building, then a variation to the budget is required.

It is anticipated that for a 18M X 6M X 2.4M free-standing carport kit will cost in the order of \$12,000 (sale price), delivery and installation extra.

STRATEGIC IMPLICATIONS

IMPROVE OUR FINANCIAL POSITION

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	Improve accountability and transparency Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs Prudently manage our financial resources to ensure value for money

CONSULTATION/COMMUNICATION

Nil

COMMENT

There will be 13-19 panels on the CRC and 36-45 on the Administration Office (depending upon successful quoter)

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION – ITEM 10.3 - SOLAR – ADMINISTRATION OFFICE & CRC BUILDING

That Council endorse the location of the solar panels on each building as required, subject to minimal visual impact from Watts Street.

AUTHOR'S SIGNATURE:

A handwritten signature in black ink, appearing to be 'B. Jones', written over a horizontal line.

10.4.DISPOSAL - 7 GNOWING STREET, WANDERING

Proponent	Matthews Realty & Mercer Harries
Owner	Shire of Wandering
Location/Address	7 Gnowing Street, Wandering
Author of Report	Belinda Knight, CEO
Date of Meeting	17/10/2020
Previous Reports	19/03/2020 - 21/11/2019
Disclosure of any Interest	Nil
File Reference	09.091.09106
Attachments	Nil

BRIEF SUMMARY

To consider market appraisals for 7 Gnowing Street, Wandering.

BACKGROUND

21/11/2019: Council authorised the CEO to obtain two current market appraisals for Lot 43, 7 Gnowing Street, Wandering, and present these to the first available Council meeting before determining the next step of the process.

19/03/2020: Council resolved to proceed with the sale of Gnowing Street, at a sale price of \$140,000.

17/10/2020: The finance condition has now become unconditional; therefore, the sale may now proceed subject to:

- A Valuation being obtained; and
- Local Public Notice of the proposed sale.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995

Part 3 — Functions of local governments

Subdivision 6 — Various executive functions

3.58. Disposing of property

(1) *In this section —*

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) *Except as stated in this section, a local government can only dispose of property to —*

(a) *the highest bidder at public auction; or*

(b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*

(3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*

(a) *it gives local public notice of the proposed disposition —*

(i) *describing the property concerned; and*

(ii) *giving details of the proposed disposition; and*

(iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*

and

(b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*

- (4) *The details of a proposed disposition that are required by subsection (3)(a)(ii) include —*
- (a) *the names of all other parties concerned; and*
 - (b) *the consideration to be received by the local government for the disposition; and*
 - (c) *the market value of the disposition —*
 - (i) *as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or*
 - (ii) *as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.*
- (5) *This section does not apply to —*
- (a) *a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or*
 - (b) *a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or*
 - (c) *anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or*
 - (d) *any other disposition that is excluded by regulations from the application of this section.*

POLICY IMPLICATIONS

Policy 26 – Asset Management

FINANCIAL IMPLICATIONS

All financial implications are contained within the 2020/2021 Adopted Budget.

STRATEGIC IMPLICATIONS

IMPROVE OUR FINANCIAL POSITION

Our Goals	Our Strategies	Our Measurement
The Wandering Shire is financially sustainable	<p>Improve accountability and transparency</p> <p>Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs</p> <p>Prudently manage our financial resources to ensure value for money</p>	<p>Rate review implemented over a staged process by 2020</p> <p>Balanced budget delivered annually</p> <p>Annual external financial audit identifies no adverse issues</p> <p>Long Term Financial Plan updated annually</p> <p>Investment Strategy</p>

CONSULTATION/COMMUNICATION

Nil


VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION – ITEM 10.4 – 7 GNOWING STREET, WANDERING

That Council authorises the CEO, pursuant to s3.58(3) and 3.58(4) of the *Local Government Act 1995*, to advertise the proposed sale.

AUTHOR'S SIGNATURE:



11. OTHER OFFICER'S REPORTS

11.1.POLICY 51 - UPDATE

Proponent	Shire of Wandering
Owner	
Location/Address	
Author of Report	Barry Gibbs, EMTS
Date of Meeting	15/10/2020
Previous Reports	17/09/2020
Disclosure of any Interest	Nil
File Reference	04.041.04111
Attachments	Nil

BRIEF SUMMARY

To add additional details for the specification of construction of gravel crossover widths for this policy

BACKGROUND

When policy 51 was approved at the 17 September 2020 Council Meeting it was noted that there was no definition for a standard crossover in the policy.

51	Crossovers	Needs definition of "standard gravel crossover"
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STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 S.2.7(2)(b)

POLICY IMPLICATIONS

As reviewed to give great clarity to this policy for both the Community and Shire Staff

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

IMPROVE THE ECONOMIC GROWTH OF OUR COMMUNITY

Our Goals	Our Strategies
Facilitate increased business opportunities	Ensure our planning framework & environment supports nimble decision making and gives confidence to developers

PROVIDE STRONG LEADERSHIP

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance Develop and maintain our Strategic Plan, Corporate Business Plan, Asset Management Plan, Workforce Plan and Long Term Financial Plan Service Level Plans detail operational roles, responsibilities and resources

CONSULTATION/COMMUNICATION

Belinda Knight - CEO

COMMENT

This minor policy update will improve clarity for both the community and Shire when applying this Policy.

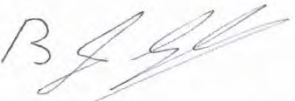
VOTING REQUIREMENTS

Absolute Majority.

OFFICER'S RECOMMENDATION – ITEM 11.1 - POLICY 51 UPDATE

That Council endorses the amendments to Policy 51- Crossover as attached to this report.

AUTHOR'S SIGNATURE:

A handwritten signature in black ink, appearing to be 'B J G', is written on a light blue rectangular background.

POLICY TYPE:	COMMUNITY
DATE ADOPTED:	18/07/2019

POLICY NO:	51
DATE LAST REVIEWED:	17/09/2020

LEGAL (PARENT):	<i>Local Government Act 1995</i>
------------------------	----------------------------------

LEGAL (SUBSIDIARY):	
----------------------------	--

DELEGATION OF AUTHORITY APPLICABLE:	
--	--

DELEGATION No.	
-----------------------	--

ADOPTED POLICY	
TITLE:	Crossovers
OBJECTIVE:	<ul style="list-style-type: none"> To ensure consistency for landholders when looking to provide access to their property from a Shire road

POLICY STATEMENT

The Shire of Wandering will provide one minimum width gravel crossover to each property free of charge as follows:

- Residential – 3.0m
- Rural Residential – 4.0m
- Rural – 6.0m

For the purposes of this policy, “each property” shall mean all the land described on a single rates assessment. Any additional crossovers required by the landholder shall be at their cost.

Damage: If the Shire damages a constructed crossover, it shall replace the damaged crossover with like for like construction at no cost to the landholder.

11.2.ROAD GRADING MAINTENANCE PLAN 2020

Proponent	Shire of Wandering - Technical Services
Owner	Technical Services
Location/Address	Shire of Wandering
Author of Report	Barry Gibbs - EMTS
Date of Meeting	15 October 2020
Previous Reports	Nil
Disclosure of any Interest	Nil
File Reference	12.122.12200 – Rural Roads
Attachments	Road Maintenance Plan 2020

BRIEF SUMMARY

Council to consider the required service levels for the maintenance grading of gravel roads within the Shire of Wandering

BACKGROUND

The Shire of Wandering has approximately 312 km of gravel and natural surface roads that the shire currently maintains through regular and reactionary maintenance. The road surfaces and conditions can vary greatly from wide formed roads with a good depth of compacted gravel to narrow unformed roads with sandy surface material and poor drainage.

This has caused ongoing complaints to Shire Staff and Councillors regarding the level of service that some roads receive compared to other roads within the Shire.

Based on information from community requests, shire data and gravel road grading and inspections over the past 12 months a program has been developed to set service levels for maintenance grading within the Shire (see attached). The program has been based on several factors including traffic volume on the road if known, where funding applications for gravel road resheeting will be based on renewing these roads as a priority over the next 5 years.

STATUTORY/LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Policy 28 - Unmade Road Contribution;

Policy 58 – Road Making Materials.

FINANCIAL IMPLICATIONS

There should be no major financial implication in 2020/2021.

STRATEGIC IMPLICATIONS

IMPROVE THE ECONOMIC GROWTH OF OUR COMMUNITY

Our Goals	Our Strategies
The agricultural industry continues to be a main economic driver	Maintain our road network to a high standard
Roads are a critical driver for our Shire	Develop a Road Management Plan, which incorporates a Road Hierarchy, minimum Service levels, Maintenance Policy, Contractor Policy and Asset Management Plan

CONSULTATION/COMMUNICATION

Belinda Knight – Chief Executive Officer

Bradley Hunt – Works Manager

COMMENT

Having an agreed service level for maintenance grading of gravel roads will assist the Shire by feeding into the long-term Business and Strategic Plan for Council to consider. The proposed unsealed road grading program will be reviewed again after summer to refine the program. If a road request for maintenance grading is received outside the listed schedule the Works Manager will assess the road condition and make the final decision on the need for an additional grade and advise the person directly regarding the request.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION – ITEM 11.2 ROAD GRADING MAINTENANCE PLAN 2020

That Council endorses the attached Road Maintenance Plan 2020 for inclusion in the Asset Management Plan.

AUTHOR'S SIGNATURE:

SHIRE OF WANDERING

22 Watts Street, Wandering WA 6308

Ph: 08 9884 1056

www.wandering.wa.gov.au



SHIRE OF WANDERING

Road Grading Maintenance Plan

2020



Road Grading Maintenance Plan 2020

22 WATTS STREET • WANDERING WA 6316
PHONE (08) 9884 1056
WWW.WANDERING.WA.GOV.AU

Plan Version	0001	October 2020
Applicant:	Shire of Wandering	
Prepared by	Barry Gibbs, Executive Manager Technical Services Belinda Knight, CEO	
Adopted by Council		

Roads – Minimum Standards

PRIORITY 1 – SEALED ROAD

Clearing	18m
Water Table	14m
Formation	10m
Pavement	10m
Seal	7.0-8.0m

PRIORITY 2 – MAJOR GRAVEL ROAD

Clearing	18m
Water Table	14m
Formation	12m
Pavement	10m
Material depth	100mm
Resheeting req'd	30% of total length
Lifetime	20 years

PRIORITY 3 – GRAVEL ROAD

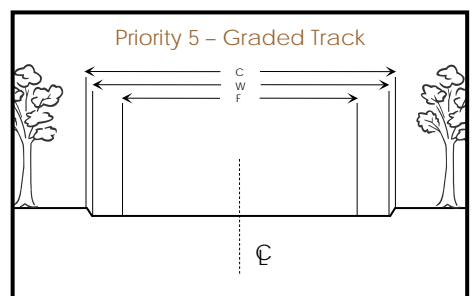
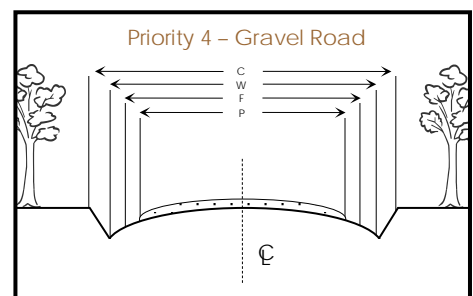
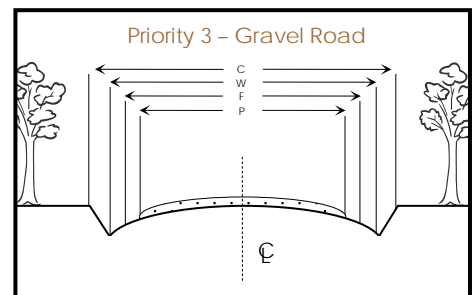
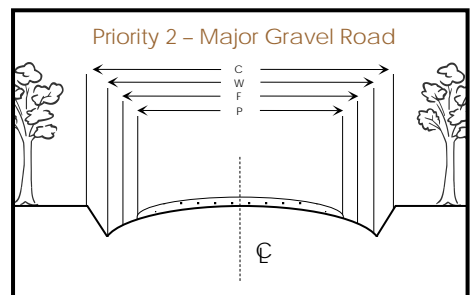
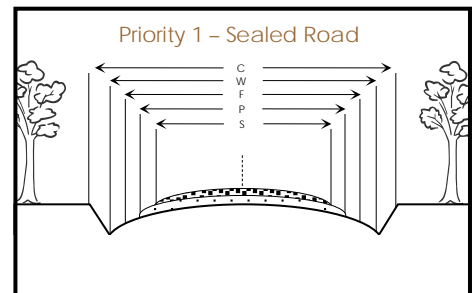
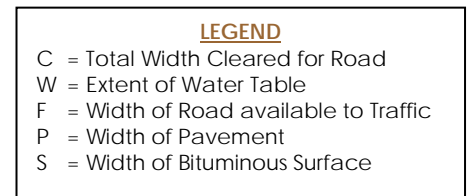
Clearing	15m
Water Table	12m
Formation	12m
Pavement	10m
Material depth	100mm
Resheeting req'd	20% of total length
Lifetime	30 years

PRIORITY 4 – GRAVEL ROAD

Clearing	12m
Water Table	10m
Formation	10m
Pavement	8m
Material depth	100mm
Resheeting req'd	25% of total length
Lifetime	30 years

PRIORITY 5 – GRADED TRACK

Clearing	8m
Water Table	8m
Formation	8m
Material depth	Insitu material



Service Standards – Grading Frequency

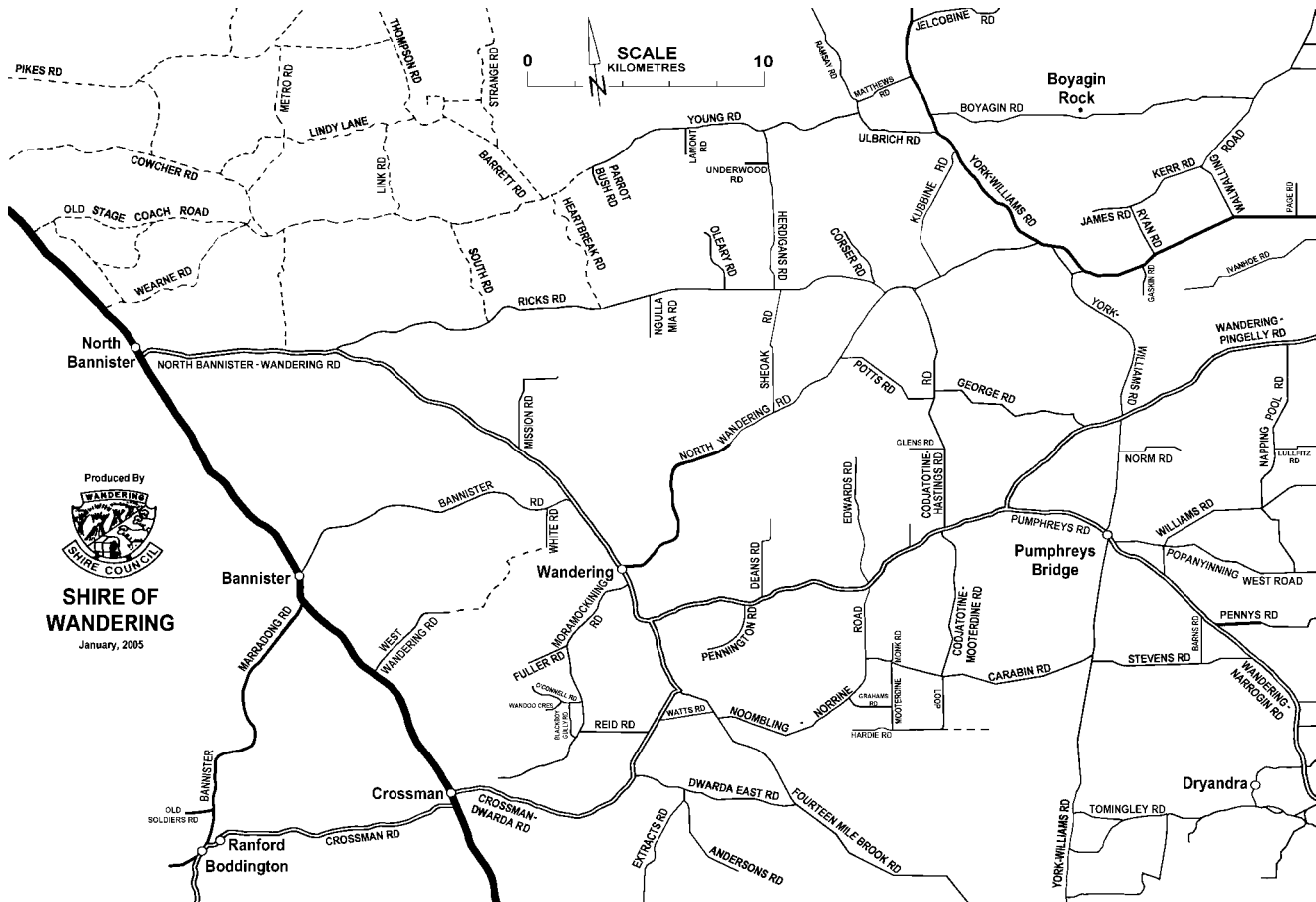
Unsealed Road Maintenance Programme

Road Number	Road Name	Kms to Grade	Level of Service in Months	July - August	September - October	November - December	January - March	April - June
0002MNT	Bannister Road	13.85	2	2	1	1	1	1
0007MNT	York Williams Road - Wandering Narrogin Rd to Williams Shire Boundary	9.48	2	2	1	1	1	1
0007MNT	York Williams Road - North Wandering Rd to Wandering Pingelly Rd	7.95	2	2	1	1	1	1
0013MNT	Moramocking Road - End of Seal to Blackboy Gully Rd	5.18	2	2	1	1	1	1
0008MNT	Carabin Road	10.71	3	1	1	1		1
0006MNT	Codjatotine Hastings Road	11.86	3	1	1	1		1
0017MNT	Codjatotine Mooterdine Road	7.36	3	1	1	1		1
0012MNT	Dwarda East Road	7.56	3	1	1	1		1
0004MNT	Fourteen Mile Brook Road	10.40	3	1	1	1		1
0015MNT	Herdigan Road	7.81	3	1	1	1		1
0011MNT	Kubbine Road	6.16	3	1	1	1		1
0005MNT	Noombling Norrine Road	12.24	3	1	1	1		1
0001MNT	Nth Wandering Road - Sheoak Rd to Codji Hastings Rd	9.01	3	1	1	1		1
0001MNT	Nth Wandering Road - Codji Hastings Rd to York Williams Rd	5.94	3	1	1	1		1
0009MNT	Sheoak Road	6.01	3	1	1	1		1
0024MNT	George Road	7.54	4	1		1		1
0027MNT	Grahams Road	2.20	4	1		1		1
0014MNT	Mission Road	3.51	4	1		1		1
0035MNT	Oleary Road	2.74+	4	1		1		1
0064MNT	Mooterdine Loop	7.89	4	1		1		1
0021MNT	Potts Road	4.99	4	1		1		1
0010MNT	Ricks Road - North Wandering Rd to Oleary Rd	7.52	4	1		1		1
0010MNT	Ricks Road - Oleary Rd to North Bannister Rd	17.99	4	1		1		1
0018MNT	Stevens Road	2.70	4	1		1		1
0016MNT	Young Road	7.3	4	1		1		1
0061MNT	O'Connell Road	7.3	4	1		1		1

Unsealed Road Maintenance Programme

Road Number	Road Name	Kms to Grade	Level of Service in Months	July - August	September - October	November - December	January - March	April - June
0034MNT	Andersons Road	3.11	12	1				
0059MNT	Barrett Road (F)	3.29	12	1				
0022MNT	Corser Road	3.00	12	1				
0054MNT	Deans Road	4.62	12	1				
0023MNT	Edwards Road	4.12	12	1				
0044MNT	Extracts Road	2.69	12	1				
0029MNT	Fuller Road	1.87	12	1				
0053MNT	Glens Road - (not on system)	0.93	12	1				
0050MNT	Hardie Road	2.03	12	1				
0067MNT	Lamont Road	0.59	12	1				
0071MNT	Ngulla Mia Road	1.58	12	1				
0041MNT	Sewell Steet		12	1				
0052MNT	Monk Road	0.8	12	1				
0066MNT	Parrot Bush Road (F)	0.59	12	1				
0060MNT	Pennington Road	1.99	12	1				
0074MNT	Schorer Road - (Not on system)	0.15	12	1				
0058MNT	Ulbrich Road	3.1	12	1				
0068MNT	Underwood Road		12	1				
0072MNT	Warburton Road	1.14	12	1				
0020MNT	Watts Road	2.47	12	1				
0031MNT	Wearne Road (F)	7.20	12	1				
0028MNT	White Road	1.96	12	1				
0075MNT	Ferguson Way -(Not on System)	0.45	12	1				
0062MNT	Blackboy Gully Road	1.37	12	1				
0063MNT	Wandoo Crescent Road	0.71	12	1				
0080MNT	Echidna Close	0.27	12	1				
0081MNT	Redgum Court	0.35	12	1				
0047MNT	Mill Street	0.34	12	1				
0048MNT	Turton Street	0.18	12	1				
0013MNT	Moramockinging Road - Blackboy Gully Rd to Hotham River Crossing	4.51	12	1				

Maps of General Area



Environmentally Sensitive Areas (ESA's)

The Shire of Wandering has not had a Roadside Survey and Mapping undertaken by the Roadside Conservation Committee, and as such is unable to identify ESA's.

LOCATIONS OF HISTORICALLY SIGNIFICANT SITES

Extract from the Shire of Wandering's Municipal Heritage Inventory, for full details on locations and sites, please refer to the Inventory.

Wandering Post Office (Old Post Office, Post Office & Residence)	Watts St Wandering
Water Well	Wandering Rd North Wandering
Wandering War Memorial	Watts St Wandering
Cemetery	Watts St Wandering
Noombling School Site	Noombling Norrine Rd Wandering
Tethering Ring	19 Watts St Wandering
Pumphrey's Historic Homestead	York-Williams Rd Wandering
York Gum Tree	York Williams Rd Wandering
Crucifix	Mission Rd Wandering
Old Retreat - Ngullah Mia Training Centre & Farm	Mission Rd Wandering
Water Well	53 Mile peg Albany Hwy Wandering
Old Laundry - Ngullah Mia Training Centre & Farm	Mission Rd Wandering
Codjatotine School Site	Wandering
Dormitory- Ngullah Mia Training Centre & Farm (St Francis Xavier Mission Dormitory)	Mission Rd Wandering
Old Wandering School Site	Wandering
Fmr School House - Ngullah Mia Training Centre & Farm	Mission Rd Wandering
St Martins Anglican Church	Watts St Wandering
Old Homestead (Old Stone House)	North Bannister-Wandering Rd Wandering
St Francis Xavier Mission (fmr) Complex (Ngullah Mia Training Centre & Farm, OldRetreat, Mission Dormitory, School House, Laundry)	Mission Rd Wandering
Wandering Primary School & Tethering Ring	2 Watts St Wandering
Fmr Nunnery - Ngullah Mia Training Centre & Farm (St Francis Xavier Mission Convent Building)	Mission Rd Wandering
Wandering Shire Hall (Agricultural Hall)	Watts St Wandering
Wandering Road Board Office (fmr)	Watts St Wandering
Fmr Convent - Ngullah Mia Training Centre & Farm (St Francis Xavier Mission Convent Building)	Mission Rd Wandering
Pumphrey's Bridge Group (Pumphrey's Bridge, Shop Ruins, CWA Hall, Pumphrey's Historic Homestead, School Site)	Hotham River, Wandering Narrogin Rd, Pumphrey Rd, York Williams Rd Wandering
Dwarda School Site	34 Dowsett St Wandering
Mill Farm - Old Flour Mill (Knight's Mills)	Wandering Rd North Wandering
Water Well	40 mile peg Albany Hwy Wandering
Gleneagle School Site	Albany Hwy Wandering
Wandering Hotel	Main Rd Wandering
Coranning School Site	Potts Rd Wandering

12. COUNCILLOR'S REPORTS ON MEETINGS ATTENDED

12.1.COUNCILLOR'S MEETINGS ATTENDED FOR THE PERIOD – 18/09/2020 – 08/10/2020

13. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

14.1.COUNCILLORS AND /OR OFFICERS

15. CONFIDENTIAL ITEMS

15.1. ITEM FOR DISCUSSION - NIL

16. INFORMATION ITEMS

16.1. SCHEDULE OF ACCOUNTS PAID FOR THE PERIOD – 01/09/2020 – 30/09/2020

Proponent	Internal Report
Location/Address	
Author of Report	Sophie Marinoni, Finance Officer
Date of Meeting	15/10/2020
Disclosure of any Interest	Nil
File Reference	10.1.6
Attachments	List of Accounts Paid for period

BRIEF SUMMARY

To ratify payments made during the month of September 2020.

BACKGROUND

The listing of payments for the month of September 2020 through the Municipal fund is attached.

STATUTORY/LEGAL IMPLICATIONS

Local Government (Financial Management) Regulations 1996 – r12 & r13

POLICY IMPLICATIONS

Policy 12 – Purchasing and Tenders

Policy 40 – Payment for Goods and Services

FINANCIAL IMPLICATIONS

Shire of Wandering



CERTIFICATE OF EXPENDITURE 15/10/2020

Payment Method	Cheque/EFT/DD Number	Amount
Municipal Fund:		
EFT Payments	EFT5943 – EFT6003	\$107,250.75
Direct Debits	DD3477.2 – DD3494.7	\$23,119.77
	TOTAL	\$130,370.52

The following schedule of payments from the Municipal Fund, totalling \$130,370.52 was submitted to each member of the Council on 15/10/2020, has been checked and fully supported by vouchers and invoices.

Belinda Knight

CHIEF EXECUTIVE OFFICER

STRATEGIC IMPLICATIONS

IMPROVE OUR FINANCIAL POSITION

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	Improve accountability and transparency Prudently manage our financial resources to ensure value for money

OFFICER'S RECOMMENDATION – ITEM 16.1 - SCHEDULE OF ACCOUNTS FOR 01/09/2020 – 30/09/2020

That Council in accordance with r12 and r13 of the *Local Government (Financial Management) Regulations 1996* receives the schedule of accounts for payment as presented.

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount
EFT5946	18/09/20	Acres of Taste			-\$ 414.00
	01/09/20		CRC Cafe supplies <i>Choc hazelnut cake, Florentine, Orange cake with frosting, Melting moments, Pear crumble slice, Savoury muffins, Lemon & blueberry cheesecake slice</i>	\$ 414.00	
EFT5947	18/09/20	AusQ Training			-\$ 1,049.00
	20/08/20		Training - Traffic Mgmt & Controller <i>Stephen Bullock, Alister Humes, Bradley Hunt, Thomas Martin</i>	\$ 1,049.00	
EFT5948	18/09/20	Australia Post			-\$ 260.36
	03/09/20		Aus Post supplies <i>Pre-Paid C4 envelopes, \$1.10 stamps roll, Pre-paid DL envelope, Padded mail bag</i>	\$ 260.36	
EFT5949	18/09/20	Avon Waste			-\$ 2,961.72
	31/08/20		Domestic & commercial waste services <i>Domestic & commercial general waste services, General waste to landfill gate fee, Recycling Services, Recycle processing fee, Transfer Station general waste bins, General waste to landfill gate fee, Transfer Station recycle bins, Recycle processing fee, Fuel facility bin</i>	\$ 2,961.72	
EFT5950	18/09/20	BOC			-\$ 81.53
	29/08/20		Container Service <i>Oxygen, Acetylene, Argoshield, Medical Oxygen</i>	\$ 81.53	
EFT5951	18/09/20	Belinda Kaye Knight			-\$ 273.60
	13/08/20		Reimbursement <i>95% - CEO Mobile Phone</i>	\$ 136.80	
	12/09/20		Reimbursement <i>95% - CEO Mobile Phone</i>	\$ 136.80	
EFT5952	18/09/20	Best Office Systems			-\$ 463.21
	31/08/20		Copier Contract - CRC <i>B&W Copies, Colour Copies</i>	\$ 154.06	
	31/08/20		Copier Contract - Shire <i>B&W copies, Colour copies</i>	\$ 309.15	
EFT5953	18/09/20	Boddington Hardware & Newsagency			-\$ 510.92
	26/08/20		Street Sign materials <i>Pine bollards</i>	\$ 112.42	
	31/08/20		Caravan Park materials <i>Light globes</i>	\$ 8.50	
	14/09/20		Refuse site materials <i>Grey cement</i>	\$ 390.00	
EFT5954	18/09/20	Boddington IGA			-\$ 86.06
	31/08/20		Groceries <i>LEMC meeting</i>	\$ 86.06	
EFT5955	18/09/20	Boddington News			-\$ 9.00
	04/09/20		Boddington News <i>Edition 651</i>	\$ 9.00	

EFT5956	18/09/20	Butler Settineri		-\$ 6,572.79
	15/09/20		Interim Audit Fees - 2019/20 <i>Labour, Disbursements</i>	\$ 6,572.79
EFT5957	18/09/20	Cemeteries & Crematoria Association of WA		-\$ 125.00
	29/08/20		Ordinary Membership <i>2020/21</i>	\$ 125.00
EFT5958	18/09/20	Claw Environmental		-\$ 490.82
	24/08/20		DrumMuster collection <i>Steel Drums <20L, Steel Drums 20/25L, Plastic Drums <20L, Plastic Drums 20/25L, Rejected drums</i>	\$ 490.82
EFT5959	18/09/20	Colas WA		-\$ 709.50
	14/09/20		CRS Emulsion	\$ 709.50
EFT5960	18/09/20	Ecospill		-\$ 902.00
	31/08/20		Fuel & oil spill kit <i>Depot, Fuel facility</i>	\$ 902.00
EFT5961	18/09/20	Exurban Rural & Regional Planning		-\$ 1,993.53
	07/09/20		Stage 2 - Industrial Estate <i>Labour, Disbursements</i>	\$ 1,993.53
EFT5962	18/09/20	G Carstairs & Co		-\$ 4,400.00
	09/09/20		Rear patio - 1 Dowsett St <i>Stage 2 - Concrete pad</i>	\$ 4,400.00
EFT5963	18/09/20	Great Southern Fuel Supplies		-\$ 467.49
	31/07/20		Fuel card purchases <i>WD.001</i>	\$ 120.98
	31/08/20		Fuel card purchases <i>0.WD, WD.001</i>	\$ 346.51
EFT5964	18/09/20	Hotham Mechanical		-\$ 1,287.00
	28/08/20		Plant Service - WD.300 <i>Labour, Parts, Consumables</i>	\$ 617.10
	28/08/20		Plant service - WD.920 <i>Labour, Parts, Consumables</i>	\$ 669.90
EFT5965	18/09/20	IT Vision		-\$ 2,722.50
	17/09/20		Rates Processing Service <i>2020/21 Sep 20</i>	\$ 2,722.50
EFT5966	18/09/20	JR & A Hersey		-\$ 112.20
	09/09/20		Plant materials <i>Fuel can</i>	\$ 112.20
EFT5967	18/09/20	Kleenheat Gas		-\$ 42.90
	01/09/20		Cylinder service charge <i>19 Humes Wy</i>	\$ 42.90
EFT5968	18/09/20	Landgate		-\$ 154.66
	25/08/20		Minimum charge	\$ 69.20
	27/08/20		Valuation rolls	\$ 85.46
EFT5969	18/09/20	Moore Stephens		-\$ 19,800.00
	31/08/20		Prepare 2019/20 Annual Financial Report <i>Labour</i>	\$11,000.00
	31/08/20		Prepare 2020/21 Statutory Budget <i>Labour</i>	\$ 8,800.00
EFT5970	18/09/20	None of your Beeswax		-\$ 60.00
	24/08/20		CRC Program - Beeswax Wraps <i>Labour</i>	\$ 60.00

EFT5971	18/09/20	Officeworks		-\$ 981.95
	24/08/20		CRC Program - Be Connected <i>Laptop, Wireless mouse</i>	\$ 463.95
	25/08/20		CRC Program - Be Connected <i>iPad</i>	\$ 518.00
EFT5972	18/09/20	Perfect Computer Solutions		-\$ 340.00
	27/08/20		Monthly IT maintenance <i>Labour</i>	\$ 340.00
EFT5973	18/09/20	Perth McIntosh & Son WA		-\$ 1,898.72
	28/08/20		Service Loader - WD.1827 <i>Labour, Mirror, Consumables, Environmental levy</i>	\$ 1,898.72
EFT5974	18/09/20	RK Roach		-\$ 1,584.00
	14/09/20		Survey pick up <i>Caravan Park, Watts St parking area</i>	\$ 1,584.00
EFT5975	18/09/20	Regional Development Australia Wheatbelt		-\$ 330.00
	22/06/20		GrantGuru Subscription <i>2020/21</i>	\$ 330.00
EFT5976	18/09/20	Shire of Narrogin		-\$ 270.00
	03/09/20		Senior Health Officer <i>Labour, Travel</i>	\$ 270.00
EFT5977	18/09/20	Payroll deductions		-\$ 780.00
	02/09/20		Payroll deductions	\$ 390.00
	16/09/20		Payroll deductions	\$ 390.00
EFT5978	18/09/20	Payroll deductions		-\$ 100.00
	02/09/20		Payroll deductions	\$ 50.00
	16/09/20		Payroll deductions	\$ 50.00
EFT5979	18/09/20	Spiffy Lawns & Gardens		-\$ 346.48
	04/09/20		Landscaping supplies - Down St <i>Kikuyu seed, Rocket ryegrass seed</i>	\$ 346.48
EFT5980	18/09/20	State Library of Western Australia		-\$ 11.00
	28/08/20		Better Beginnings Program <i>2020/21</i>	\$ 11.00
EFT5981	18/09/20	Steven Tweedie		-\$ 2,159.52
	01/09/20		Policy Manual review <i>Labour</i>	\$ 1,320.00
	01/09/20		LG Induction training <i>Admin staff, CRC staff</i>	\$ 839.52
EFT5982	18/09/20	Synergy		-\$ 3,098.34
	01/09/20		Street lighting <i>Usage</i>	\$ 745.83
	14/09/20		Depot <i>Usage, Supply charge</i>	\$ 292.52
	14/09/20		Administration Office <i>Usage, Supply charge</i>	\$ 1,275.43
	14/09/20		Fuel facility <i>Usage, Supply charge</i>	\$ 219.32
	14/09/20		19 Humes Wy <i>Usage, Supply charge</i>	\$ 565.24
EFT5983	18/09/20	WALGA		-\$ 825.00
	03/09/20		Councillor Training Register	\$ 825.00
EFT5984	18/09/20	Wandering Brook Estate		-\$ 420.00

	03/09/20		Accommodation <i>Temp Staff</i>	\$ 420.00	
EFT5985	18/09/20	Wandering Primary School		-\$ 50.00	
	16/09/20		Donation - EOY Presentations <i>Book Prize</i>	\$ 50.00	
EFT5986	18/09/20	Wandering Smash Repairs		-\$ 300.00	
	31/08/20		Insurance excess - WD.480 <i>Claim no 6041265</i>	\$ 300.00	
EFT5987	18/09/20	Yahava Koffeeworks Wholesale		-\$ 224.00	
	12/08/20		CRC Cafe supplies <i>Romeo coffee beans, Quattro coffee beans, Freight</i>	\$ 224.00	
EFT5988	25/09/20	Allwest Plant Hire		-\$ 2,980.64	
	31/08/20		Hire rubber roller <i>Aug 20</i>	\$ 2,980.64	
EFT5989	25/09/20	AusQ Training		-\$ 1,168.00	
	31/08/20		Training - Traffic Mgmt & Controller <i>Chris Annesley, Ian Price, Tony Slann, Mark Whitmore</i>	\$ 1,168.00	
EFT5990	25/09/20	Boddington News		-\$ 9.00	
	18/09/20		Boddington News <i>Edition 652</i>	\$ 9.00	
EFT5991	25/09/20	Fremantle Enzed		-\$ 832.94	
	04/09/20		Hydraulic hose repairs - WD.141 <i>Labour, Parts, Service & travel fee</i>	\$ 832.94	
EFT5992	25/09/20	Hotham Williams Economic Development Alliance		-\$ 5,000.00	
	17/09/20		HWEDA Membership <i>2020/21</i>	\$ 5,000.00	
EFT5993	25/09/20	JWH Group Pty Ltd		-\$ 1,000.00	
	17/07/20		Bond refund - Infrastructure <i>Receipt 55579 - A466</i>	\$ 1,000.00	
EFT5994	25/09/20	Quick Corporate Australia		-\$ 501.62	
	11/09/20		Stationery <i>Tissues, Stapler, Staples, Expanding file, Tea bags, A4 paper, A4 paper, Sugar, Milk, Coffee</i>	\$ 223.01	
	17/09/20		Stationery <i>Toilet rolls, Corkboard</i>	\$ 278.61	
EFT5995	25/09/20	Reinforced Concrete Pipes Australia		-\$ 6,072.00	
	16/09/20		Concrete pipes <i>300mm headwall, 600mm headwall</i>	\$ 6,072.00	
EFT5996	25/09/20	Scavenger Fire Safety		-\$ 633.60	
	01/09/20		Fire equipment service <i>Admin Building, Depot, Community Centre, Fire Shed, Fuel Facility, Mobile Plant, CRC, Other costs</i>	\$ 633.60	
EFT5997	25/09/20	Shire of Narrogin		-\$ 1,273.50	
	14/09/20		Town Planning Consultant <i>Labour, Travel</i>	\$ 1,273.50	
EFT5998	25/09/20	Synergy		-\$ 2,126.06	

	14/09/20		13 Dunmall Dr <i>Usage, Supply charge</i>	\$ 532.27	
	14/09/20		Caravan Park & Fire Station <i>Usage, Supply charge</i>	\$ 396.73	
	14/09/20		Community Centre <i>Usage, Supply charge</i>	\$ 304.29	
	14/09/20		CRC & public conveniences <i>Usage, Supply charge</i>	\$ 892.77	
EFT5999	25/09/20	Traffic Force			-\$ 638.00
	04/09/20		Prepare Traffic Management Plan - <i>Controlled burns</i>	\$ 638.00	
EFT6000	25/09/20	WA Fuel Supplies			-\$ 24,643.09
	11/09/20		Fuels <i>Diesel, ULP</i>	\$24,643.09	
EFT6001	25/09/20	WALGA			-\$ 90.00
	22/09/20		WALGA AGM - Breakfast <i>Cr Ian Turton</i>	\$ 90.00	
EFT6002	25/09/20	Western Australian Event Riders Association Inc			-\$ 300.00
	23/09/20		Bond refund - Caravan Park <i>Receipt 58358 - 18/09/2020</i>	\$ 300.00	
EFT6003	25/09/20	Work Health Professionals			-\$ 313.50
	14/09/20		Full Audiological assessment <i>WorkCover</i>	\$ 313.50	
DD3477.2	02/09/20	Telstra			-\$ 1,175.75
	18/08/20		Phone charges <i>Administration Office, Harvest Ban line, Administration Office, Fuel Facility, CRC, Administration Office, Administration Office, Community Resource Centre, Administration Office, Consulting Room, Caravan Park, Cleaner, Supervisor, Remote Internet, Fuel Facility, Fuel Facility, CRC, CRC Internet Connection, Office Internet Connection, New Phone System, Rounding</i>	\$ 1,175.75	
DD3480.1	02/09/20	WA Super			-\$ 4,375.46
	02/09/20		Payroll deductions	\$ 3,488.40	
	02/09/20		Payroll deductions	\$ 887.06	
DD3480.2	02/09/20	ANZ OnePath Masterfund			-\$ 343.74
	02/09/20		Payroll deductions	\$ 88.14	
	02/09/20		Payroll deductions	\$ 255.60	
DD3480.3	02/09/20	Colonial First State			-\$ 450.15
	02/09/20		Payroll deductions	\$ 115.42	
	02/09/20		Payroll deductions	\$ 334.73	
DD3480.4	02/09/20	SuperWrap Personal Super Plan			-\$ 101.56
	02/09/20		Payroll deductions	\$ 101.56	
DD3480.5	02/09/20	Prime Super			-\$ 259.49
	02/09/20		Payroll deductions	\$ 259.49	
DD3480.6	02/09/20	Australian Super			-\$ 103.52
	02/09/20		Payroll deductions	\$ 103.52	
DD3480.7	02/09/20	MobiSuper			-\$ 259.49
	02/09/20		Payroll deductions	\$ 259.49	
DD3484.1	16/09/20	WA Super			-\$ 4,426.69
	16/09/20		Payroll deductions	\$ 3,538.94	

	16/09/20		Payroll deductions	\$ 887.75	
DD3484.2	16/09/20	ANZ OnePath Masterfund			-\$ 371.02
	16/09/20		Payroll deductions	\$ 95.13	
	16/09/20		Payroll deductions	\$ 275.89	
DD3484.3	16/09/20	Colonial First State			-\$ 450.15
	16/09/20		Payroll deductions	\$ 115.42	
	16/09/20		Payroll deductions	\$ 334.73	
DD3484.4	16/09/20	SuperWrap Personal Super Plan			-\$ 93.66
	16/09/20		Payroll deductions	\$ 93.66	
DD3484.5	16/09/20	I & T Brown Family Super Fund			-\$ 8.54
	16/09/20		Payroll deductions	\$ 8.54	
DD3484.6	16/09/20	Prime Super			-\$ 259.49
	16/09/20		Payroll deductions	\$ 259.49	
DD3484.7	16/09/20	Australian Super			-\$ 89.71
	16/09/20		Payroll deductions	\$ 89.71	
DD3484.8	16/09/20	MobiSuper			-\$ 259.49
	16/09/20		Payroll deductions	\$ 259.49	
DD3485.1	21/09/20	Telstra			-\$ 32.03
	07/09/20		Tims Messaging Fuel facility	\$ 32.03	
DD3486.1	25/09/20	Water Corporation			-\$ 5.70
	28/08/20		Standpipe Water use	\$ 5.70	
DD3486.2	18/09/20	ClickSuper			-\$ 4.18
	31/08/20		Transaction fee Aug 20	\$ 4.18	
DD3486.3	01/09/20	First Data Merchant Solutions			-\$ 162.59
	31/08/20		Merchant Fee Fuel facility	\$ 162.59	
DD3486.4	01/09/20	HICAPS			-\$ 25.00
	31/08/20		Terminal rental fee Consulting Room	\$ 25.00	
DD3486.5	04/09/20	ClickSuper			-\$ 3.50
	31/07/20		Transaction fee Jul 2020	\$ 3.50	
DD3490.1	18/09/20	Bankwest			-\$ 1,443.56
	18/09/20		Credit card purchases LG Professionals Membership - CEO, Groceries - CRC Cafe, Groceries - CRC Cafe, Fence rail, Carwash, Milk, Coffee pods, Catering Council meeting, Catering Council meeting, Diesel - O.WD, Flowers - CRC Coordinator, Office radio, Adobe Licences, Adobe Licences, Credit Card Fee	\$ 1,443.56	
DD3490.2	30/09/20	Water Corporation			-\$ 404.62
	09/09/20		Caravan Park Water use	\$ 29.28	
	09/09/20		Admin Building Water use	\$ 13.31	
	09/09/20		CRC & Public Conveniences Water use	\$ 362.03	
DD3490.3	23/09/20	Water Corporation			-\$ 228.93
	09/09/20		Depot Water use	\$ 228.93	

DD3490.4	25/09/20	Water Corporation		-\$ 482.50
	09/09/20	14 Down St	\$ 62.45	
		<i>Water use, Service charge</i>		
	09/09/20	1 Dowsett St	\$ 69.76	
		<i>Water use, Service charge</i>		
	09/09/20	7 Gnowing St	\$ 80.72	
		<i>Water use, Service charge</i>		
	09/09/20	13 Dunmall Dr	\$ 55.14	
		<i>Water use, Service charge</i>		
	09/09/20	19 Humes Wy	\$ 142.84	
		<i>Water use, Service charge</i>		
	09/09/20	5 Dunmall Dr	\$ 71.59	
		<i>Water use, Service charge</i>		
DD3494.1	30/09/20	WA Super		-\$ 5,858.38
	30/09/20	Payroll deductions	\$ 4,959.03	
	30/09/20	Payroll deductions	\$ 899.35	
DD3494.2	30/09/20	Prime Super		-\$ 226.34
	30/09/20	Payroll deductions	\$ 170.00	
	30/09/20	Payroll deductions	\$ 56.34	
DD3494.3	30/09/20	ANZ OnePath Masterfund		-\$ 326.35
	30/09/20	Payroll deductions	\$ 83.68	
	30/09/20	Payroll deductions	\$ 242.67	
DD3494.4	30/09/20	Colonial First State		-\$ 450.15
	30/09/20	Payroll deductions	\$ 115.42	
	30/09/20	Payroll deductions	\$ 334.73	
DD3494.5	30/09/20	SuperWrap Personal Super Plan		-\$ 89.26
	30/09/20	Payroll deductions	\$ 89.26	
DD3494.6	30/09/20	Australian Super		-\$ 118.30
	30/09/20	Payroll deductions	\$ 118.30	
DD3494.7	30/09/20	MobiSuper		-\$ 230.47
	30/09/20	Payroll deductions	\$ 230.47	
		Total		-\$130,370.52

16.2.MONTHLY FINANCIAL REPORTS

Proponent	Internal Report
Author of Report	Belinda Knight, CEO
Date of Meeting	15/10/2020
Disclosure of any Interest	Nil
File Reference	14.145.14512
Attachments	Monthly Financial Reports to 30/09/2020

BRIEF SUMMARY

Consideration of the Monthly Financial Reports for the period ending 30 September 2020.

BACKGROUND

The attached financial reports to 30 September 2020 are included for your information.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995

Section 6.4 Financial report

- (1) *A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.*
- (2) *The financial report is to —*
 - (a) *be prepared and presented in the manner and form prescribed; and*
 - (b) *contain the prescribed information.*
- (3) *By 30 September following each financial year or such extended time as the Minister allows, a local government is to submit to its auditor —*
 - (a) *the accounts of the local government, balanced up to the last day of the preceding financial year; and*
 - (b) *the annual financial report of the local government for the preceding financial year.*

Local Government (Financial Management) Regulations 1996

Regulation 34 Financial activity statement required each month (Act s. 6.4)

- (1A) *In this regulation — **committed assets** means revenue unspent but set aside under the annual budget for a specific purpose.*
- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
 - (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
 - (b) *budget estimates to the end of the month to which the statement relates; and*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
 - (2) *Each statement of financial activity is to be accompanied by documents containing —*
 - (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
 - (3) *The information in a statement of financial activity may be shown —*
 - (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*

- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be –
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
- (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

POLICY IMPLICATIONS

As contained in the attached Monthly Financial Reports

FINANCIAL IMPLICATIONS

As contained in the attached Monthly Financial Reports

STRATEGIC IMPLICATIONS

Provide Strong Leadership

Our Goals	Our Strategies
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance Develop and maintain our Strategic Plan, Corporate Business Plan, Asset Management Plan, Workforce Plan and Long Term Financial Plan Service Level Plans detail operational roles, responsibilities and resources Engage with local, regional, state and federal stakeholders to grow mutually beneficial relationships

CONSULTATION/COMMUNICATION

Nil

COMMENT

The CEO has compiled the accompanying Local Government special purpose financial statements for the Shire of Wandering, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the statements, have been compiled to meet compliance with the Local Government Act 1995 and associated Regulations.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION – ITEM 16.2 - MONTHLY FINANCIAL REPORTS

That Council in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996 receives the Statements of Financial activity for the period ended 30 September 2020.

Disclaimer: The 30/09/2020 report has been prepared prior to the finalisation of the September 2020 financial transactions and as such may not be a true reflection of the financial position of the Shire at this time.

AUTHOR'S SIGNATURE:



SHIRE OF WANDERING
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 30 September 2020

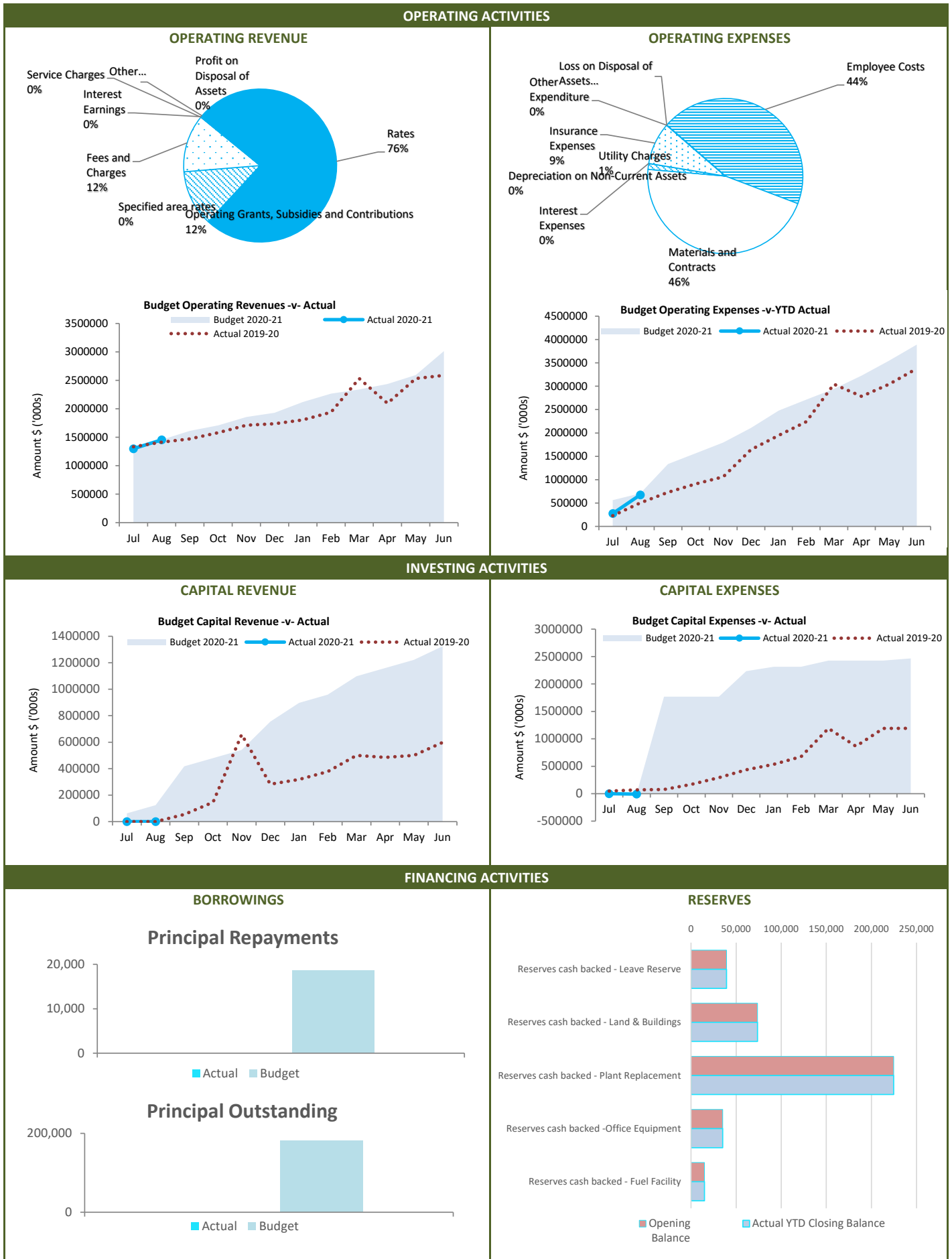
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

SUMMARY INFORMATION - GRAPHS



MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 SEPTEMBER 2020

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

Funding surplus / (deficit)

	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1.13 M	\$1.13 M	\$1.13 M	\$0.00 M
Closing	\$0.00 M	\$2.06 M	\$1.90 M	(\$0.15 M)

Refer to Statement of Financial Activity

Cash and cash equivalents

	\$2.10 M	% of total
Unrestricted Cash	\$1.71 M	81.5%
Restricted Cash	\$0.39 M	18.5%

Refer to Note 2 - Cash and Financial Assets

Payables

	\$0.13 M	% Outstanding
Trade Payables	(\$0.00 M)	
Over 30 Days		(46.4%)
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables

	\$0.02 M	% Collected
Rates Receivable	\$0.25 M	81.7%
Trade Receivable	\$0.02 M	
Over 30 Days		100.8%
Over 90 Days		88.3%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.21 M)	\$0.61 M	\$0.78 M	\$0.17 M

Refer to Statement of Financial Activity

Rates Revenue

YTD Actual	\$1.10 M	% Variance
YTD Budget	\$1.10 M	(0.3%)

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions

YTD Actual	\$0.17 M	% Variance
YTD Budget	\$0.25 M	(31.4%)

Refer to Note 12 - Operating Grants and Contributions

Fees and Charges

YTD Actual	\$0.18 M	% Variance
YTD Budget	\$0.24 M	(24.7%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.76 M)	\$0.11 M	(\$0.01 M)	(\$0.12 M)

Refer to Statement of Financial Activity

Proceeds on sale

YTD Actual	\$0.00 M	%
Adopted Budget	\$0.38 M	(100.0%)

Refer to Note 7 - Disposal of Assets

Asset Acquisition

YTD Actual	\$0.01 M	% Spent
Adopted Budget	\$2.47 M	(99.7%)

Refer to Note 8 - Capital Acquisition

Capital Grants

YTD Actual	\$0.00 M	% Received
Adopted Budget	\$1.32 M	(100.0%)

Refer to Note 8 - Capital Acquisition

Key Financing Activities

Amount attributable to financing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.17 M)	\$0.20 M	(\$0.00 M)	(\$0.20 M)

Refer to Statement of Financial Activity

Borrowings

Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.00 M

Refer to Note 9 - Borrowings

Reserves

Reserves balance	\$0.39 M
Interest earned	\$0.00 M

Refer to Note 10 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES

ACTIVITIES

GOVERNANCE

To provide a decision making process for the efficient allocation of scarce resources.

Members expenses and other costs of the Shire that relate to the tasks of assisting Councillors and the public on matters which do not concern specific Council services.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Collection of Rates revenue, financial assistance grants for general purpose and interest revenue.

LAW, ORDER, PUBLIC SAFETY

To provide services to ensure a safer community.

Community safety initiatives, fire prevention and control and animal control.

HEALTH

To provide services for community and environmental health.

Health inspection and advisory services, analytical services, pest and weed control, and assistance to provide health initiatives.

EDUCATION AND WELFARE

To support services relating to youth, elderly and the disadvantaged.

Support school activities, aged care initiatives and disability inclusion plan.

HOUSING

Provision of shire housing and privately rented accommodation.

Management and maintenance for shire housing privately rented while not required by staff and provision of rental accommodation to the Housing Authority for teachers accommodation.

COMMUNITY AMENITIES

To provide amenities required by the community.

Rubbish collection services and operation of waste transfer station. Maintenance of cemeteries and public

RECREATION AND CULTURE

To establish and maintain infrastructure and resources to meet the recreational and cultural needs of the community.

Maintenance of halls, playgrounds, recreation grounds and reserves. Operation of Library and maintenance of heritage and history inventory.

TRANSPORT

To provide safe and effective transport services to the community.

Construction and maintenance of streets, roads, bridges, signage and footpaths. Cleaning and lighting of town streets. Depot maintenance.

ECONOMIC SERVICES

To help promote Wandering and its economic wellbeing.

Tourism and area promotion including operation of caravan park. Implementation of building control and provision of a fuel facility, postal agency and Community Resource Centre.

OTHER PROPERTY AND SERVICES

To monitor and control operating accounts.

Provisions of private work operations, plant repairs, operation costs and all administration costs.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,134,308	1,134,308	1,134,308	0	0.00%	
Revenue from operating activities							
Governance		500	123	0	(123)	(100.00%)	
General purpose funding - general rates	6	1,101,272	1,101,272	1,098,293	(2,979)	(0.27%)	
General purpose funding - other		787,550	148,666	69,096	(79,570)	(53.52%)	▼
Law, order and public safety		42,650	5,258	9,138	3,880	73.79%	
Health		2,450	609	1,795	1,186	194.75%	
Education and welfare		1,520	378	0	(378)	(100.00%)	
Housing		45,500	11,373	10,679	(694)	(6.10%)	
Community amenities		48,820	36,678	37,628	950	2.59%	
Recreation and culture		1,370	339	927	588	173.45%	
Transport		69,860	56,660	56,375	(285)	(0.50%)	
Economic services		854,665	226,473	147,490	(78,983)	(34.88%)	▼
Other property and services		58,425	14,601	23,634	9,033	61.87%	▲
		3,014,582	1,602,430	1,455,055	(147,375)		
Expenditure from operating activities							
Governance		(123,040)	(46,496)	(33,538)	12,958	27.87%	▲
General purpose funding		(294,415)	(101,217)	(23,200)	78,017	77.08%	▲
Law, order and public safety		(134,050)	(37,246)	(22,415)	14,831	39.82%	▲
Health		(12,060)	(3,094)	(2,338)	756	24.43%	
Education and welfare		(3,065)	(759)	(212)	547	72.07%	
Housing		(47,900)	(15,304)	(5,981)	9,323	60.92%	▲
Community amenities		(161,520)	(41,075)	(47,516)	(6,441)	(15.68%)	▼
Recreation and culture		(245,020)	(79,670)	(38,568)	41,102	51.59%	▲
Transport		(1,928,615)	(635,306)	(338,699)	296,607	46.69%	▲
Economic services		(883,805)	(238,117)	(175,643)	62,474	26.24%	▲
Other property and services		(58,265)	(73,208)	11,229	84,437	115.34%	▲
		(3,891,755)	(1,271,492)	(676,881)	594,611		
Non-cash amounts excluded - from operating activities	1(a)	672,108	278,133	0	(278,133)	(100.00%)	▼
Amount attributable to operating activities		(205,065)	609,071	778,174	169,103		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	1,324,455	417,282	0	(417,282)	(100.00%)	▼
Proceeds from disposal of assets	7	379,000	0	0	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(2,465,775)	(305,070)	(7,645)	297,425	97.49%	▲
Amount attributable to investing activities		(762,320)	112,212	(7,645)	(119,857)		
Financing Activities							
Proceeds from new debentures	9	200,000	200,000	0	(200,000)	(100.00%)	▼
Transfer from reserves	10	201,910	0	0	0	0.00%	
Repayment of debentures	9	(18,665)	0	0	0	0.00%	
Transfer to reserves	10	(550,168)	(18)	(18)	0	0.00%	
Amount attributable to financing activities		(166,923)	199,982	(18)	(200,000)		
Closing funding surplus / (deficit)	1(c)	0	2,055,573	1,904,819			

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 14 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$5,000 or 5.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS**FOR THE PERIOD ENDED 30 SEPTEMBER 2020****NATURE OR TYPE DESCRIPTIONS****REVENUE****RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES**EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,134,308	1,134,308	1,134,308	0	0.00%	
Revenue from operating activities							
Rates	6	1,101,272	1,101,272	1,098,293	(2,979)	(0.27%)	
Operating grants, subsidies and contributions	12	1,031,660	250,643	172,035	(78,608)	(31.36%)	▼
Fees and charges		809,130	235,647	177,481	(58,166)	(24.68%)	▼
Interest earnings		15,810	3,948	3,709	(239)	(6.05%)	
Other revenue		43,700	10,920	3,537	(7,383)	(67.61%)	▼
Profit on disposal of assets	7	13,010	0	0	0	0.00%	
		3,014,582	1,602,430	1,455,055	(147,375)		
Expenditure from operating activities							
Employee costs		(1,142,005)	(394,949)	(300,485)	94,464	23.92%	▲
Materials and contracts		(1,353,420)	(528,004)	(308,673)	219,331	41.54%	▲
Utility charges		(56,410)	(14,088)	(8,322)	5,766	40.93%	▲
Depreciation on non-current assets		(1,112,530)	(278,133)	0	278,133	100.00%	▲
Interest expenses		(2,970)	(1,485)	0	1,485	100.00%	
Insurance expenses		(92,700)	(46,349)	(59,155)	(12,806)	(27.63%)	▼
Other expenditure		(46,350)	(8,484)	(245)	8,239	97.11%	▲
Loss on disposal of assets	7	(85,370)	0	0	0	0.00%	
		(3,891,755)	(1,271,492)	(676,880)	594,612		
Non-cash amounts excluded from operating activities							
	1(a)	672,108	278,133	0	(278,133)	(100.00%)	▼
Amount attributable to operating activities		(205,065)	609,071	778,175	169,104		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	1,324,455	417,282	0	(417,282)	(100.00%)	▼
Proceeds from disposal of assets	7	379,000	0	0	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(2,465,775)	(305,070)	(7,645)	297,425	97.49%	▲
Amount attributable to investing activities		(762,320)	112,212	(7,645)	(119,857)		
Financing Activities							
Proceeds from new debentures	9	200,000	200,000	0	(200,000)	(100.00%)	▼
Transfer from reserves	10	201,910	0	0	0	0.00%	
Payments for principal portion of lease liabilities		0	0	0	0	0.00%	
Repayment of debentures	9	(18,665)	0	0	0	0.00%	
Transfer to reserves	10	(550,168)	(18)	(18)	0	0.00%	
Amount attributable to financing activities		(166,923)	199,982	(18)	(200,000)		
Closing funding surplus / (deficit)	1(c)	0	2,055,573	1,904,820	(150,753)		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2020

BASIS OF PREPARATION

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 30 September 2020

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	7	(13,010)	0	0
Less: Non-cash grants and contributions for assets		(533,782)		
Movement in employee benefit provisions (non-current)		21,000		
Add: Loss on asset disposals	7	85,370	0	0
Add: Depreciation on assets		1,112,530	278,133	0
Total non-cash items excluded from operating activities		672,108	278,133	0

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2020	This Time Last Year 30 September 2019	Year to Date 30 September 2020
Adjustments to net current assets				
Less: Reserves - restricted cash	10	(388,364)		(388,022)
Less: Unspent Grants		533,782		704,266
Less: Leave held in Reserve		(39,421)		(39,425)
Add: Provisions - employee	11	79,220		71,242
Add: Other Adjustments				15,828
Total adjustments to net current assets		185,217	0	363,889

(c) Net current assets used in the Statement of Financial Activity

Current assets

Cash and cash equivalents	2	1,528,865		2,100,624
Rates receivables	3	25,194		245,523
Receivables	3	47,037		23,964
Other current assets	4	74,979		77,924
Less: Current liabilities				
Payables	5	(113,982)		(131,596)
Contract liabilities	11	(533,782)		(704,266)
Provisions	11	(79,220)		(71,242)
Less: Total adjustments to net current assets	1(b)	185,217	0	363,889
Closing funding surplus / (deficit)		1,134,308	0	1,904,820

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS**

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$				
Cash on hand								
Municipal Fund	Cash and cash equivalents	2,100,624		2,100,624		BWA	0.01%	
Reserve Funds	Cash and cash equivalents	(388,004)	388,004			BWA	0.05%	
Total		1,712,620	388,004	2,100,624	0			
Comprising								
Cash and cash equivalents		1,712,620	388,004	2,100,624	0			
		1,712,620	388,004	2,100,624	0			

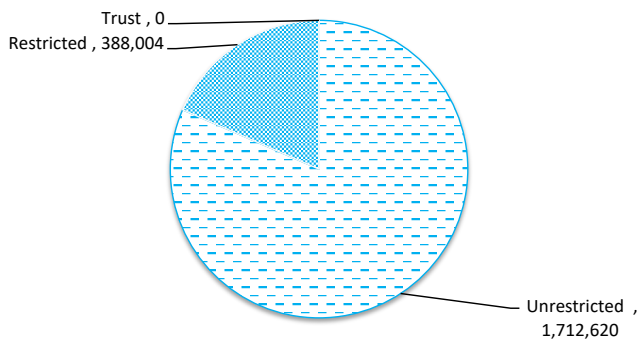
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

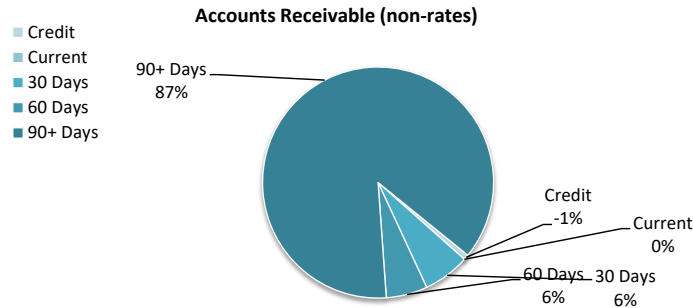
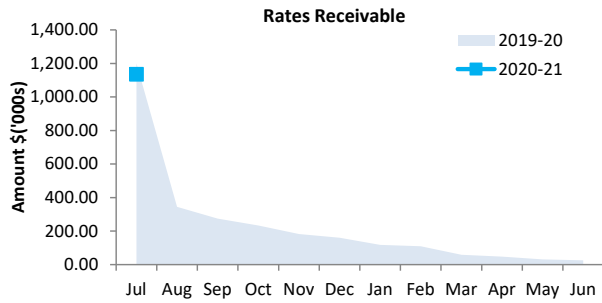
**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

Rates receivable	30 Jun 2020	30 Sep 2020
	\$	\$
Opening arrears previous years	29,223	245,523
Levied this year	1,098,292	1,098,292
Less - collections to date	(881,992)	(1,098,292)
Equals current outstanding	245,523	245,523
Net rates collectable	245,523	245,523
% Collected	78.2%	81.7%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(61)	0	539	477	7,187	8,143
Percentage	(0.7%)	0%	6.6%	5.9%	88.3%	
Balance per trial balance						
Sundry receivable						8,143
GST receivable						15,821
Total receivables general outstanding						23,964
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS**

	Opening Balance 1 July 2020	Asset Increase	Asset Reduction	Closing Balance 30 September 2020
	\$	\$	\$	\$
Other current assets				
Inventory				
Depot Fuel	940	6,353		7,293
Fuel Facility - ULP	6,220	1,296		7,516
Fuel Facility - Diesel	18,979	2,703		21,682
History Books	3,533	0		3,533
Gravel	29,900	0		29,900
Prepayments				
Prepayments	0			8,000
Total other current assets	59,572	10,352	0	77,924

Amounts shown above include GST (where applicable)

Opening balance plus movement doesn't
equal closing balance

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

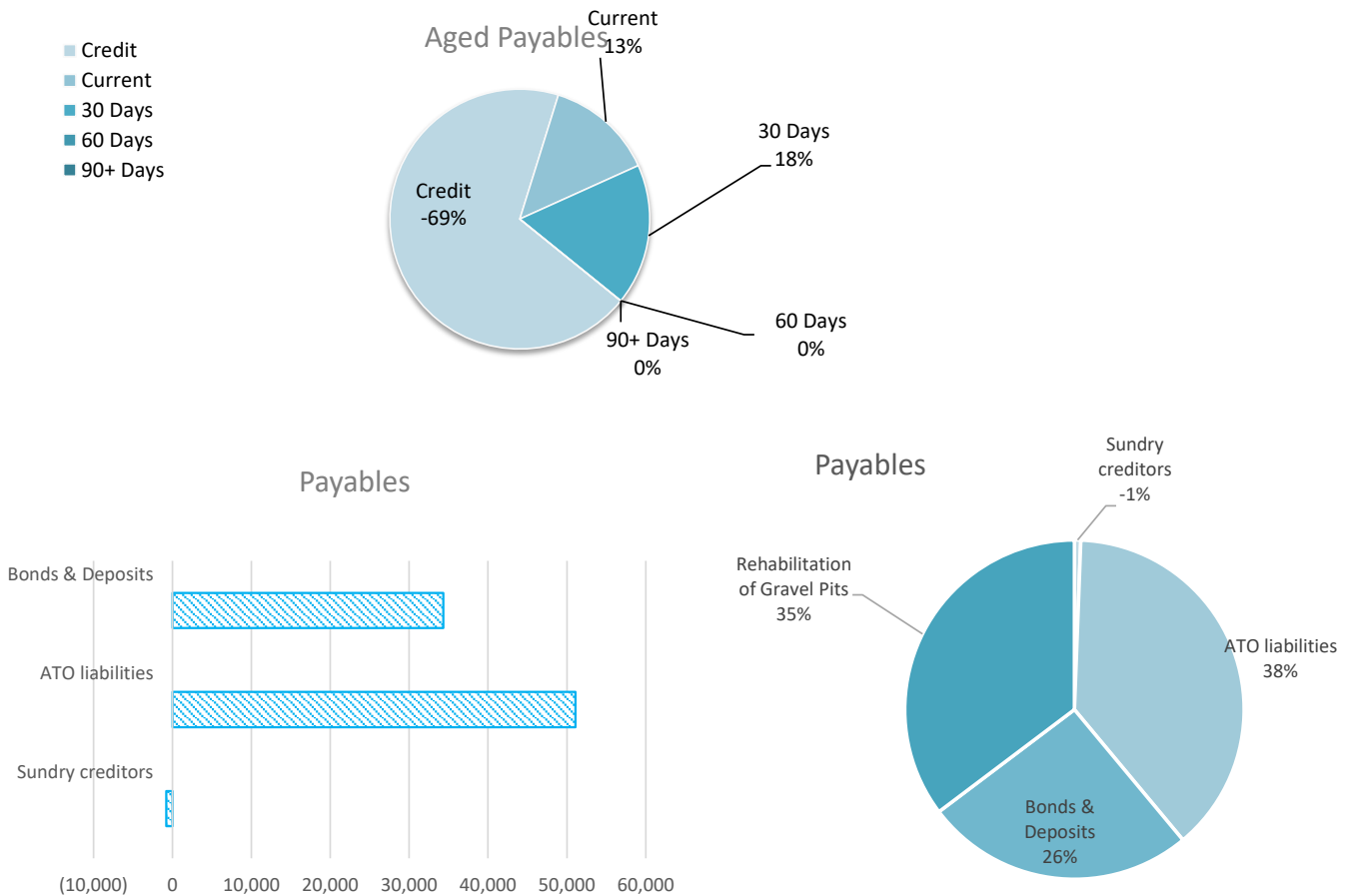
**OPERATING ACTIVITIES
NOTE 5
Payables**

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(1,454)	284	371	0	0	(800)
Percentage	0%	-35.5%	-46.4%	0%	0%	
Balance per trial balance						
Sundry creditors						(800)
ATO liabilities						51,080
Bonds & Deposits						34,319
Rehabilitation of Gravel Pits						46,997
Total payables general outstanding						131,596

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



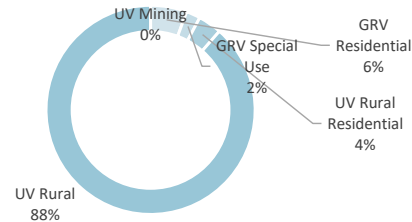
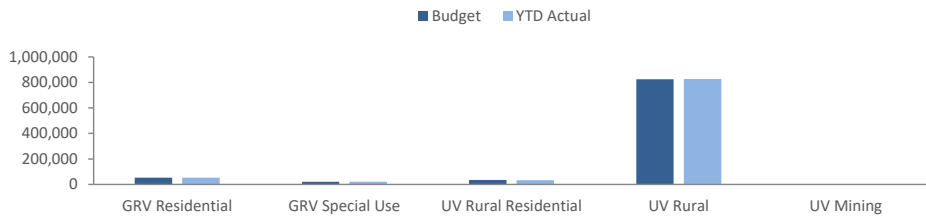
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**OPERATING ACTIVITIES
NOTE 6
RATE REVENUE**

General rate revenue	Budget							YTD Actual			Total Revenue
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
GRV Residential	0.10944	41	478,296	52,345			52,345	52,345			52,345
GRV Special Use	0.12961	3	157,820	20,455			20,455	20,455			20,455
Unimproved value											
UV Rural Residential	0.01374	34	2,591,000	35,600			35,600	35,600	(1,630)		33,970
UV Rural	0.00687	135	120,060,000	824,812			824,812	826,283			826,283
UV Mining	0.00687	0	0	0			0	0			0
Sub-Total		213	123,287,116	933,212	0	0	933,212	934,683	(1,630)	0	933,053
Minimum payment	Minimum \$										
Gross rental value											
GRV Residential	1,100	39	170,720	42,900			42,900	42,900			42,900
GRV Special Use	1,100	2	6,705	2,200			2,200	2,200			2,200
Unimproved value											
UV Rural Residential	1,000	70	4,464,500	70,000			70,000	70,000			70,000
UV Rural	1,100	78	8,328,000	85,800			85,800	85,800			85,800
UV Mining	1,100	5	144,018	5,500			5,500	5,500			5,500
Sub-total		194	13,113,943	206,400	0	0	206,400	206,400	0	0	206,400
Discount							(41,540)				(41,161)
Amount from general rates							1,098,072	1,099,923			1,098,292
Ex-gratia rates							3,200				0
Total general rates							1,101,272				1,098,292

KEY INFORMATION

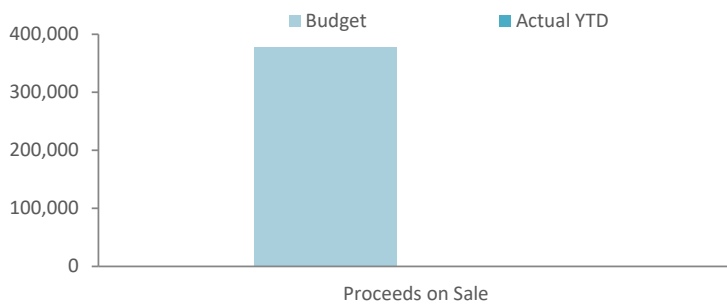
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS**

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Buildings								
	7 Gnowing Street	140,000	140,000	0	0			0	0
	Plant and equipment								
	Transport								
	Plant Replacement	311,360	239,000	13,010	(85,370)			0	0
		451,360	379,000	13,010	(85,370)	0	0	0	0



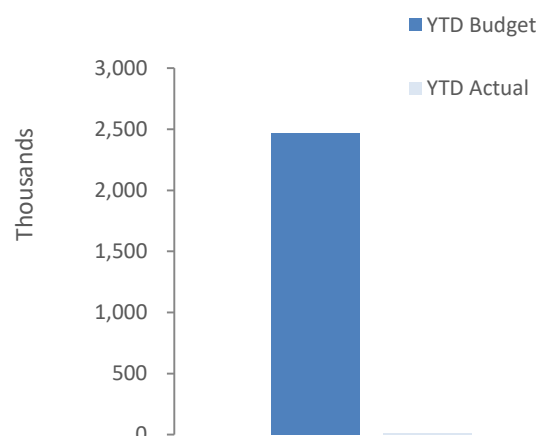
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land	200,000	0	0	0
Buildings	25,000	0	0	0
Furniture and equipment	20,000	0	0	0
Plant and equipment	680,000	0	0	0
Infrastructure - roads	762,675	305,070	7,645	(297,425)
Infrastructure - parks, gardens, recreation facilities	28,100	0	0	0
Infrastructure - user defined 7	750,000	0	0	0
Payments for Capital Acquisitions	2,465,775	305,070	7,645	(297,425)
Total Capital Acquisitions	2,465,775	305,070	7,645	(297,425)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,324,455	417,282	0	(417,282)
Borrowings	200,000	200,000	0	(200,000)
Other (disposals & C/Fwd)	379,000	0	0	0
Cash backed reserves				
Reserves cash backed - Plant Replacement	201,910		0	0
Contribution - operations	360,410	(312,212)	7,645	319,857
Capital funding total	2,465,775	305,070	7,645	(297,425)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

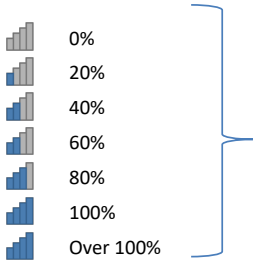


**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS (CONTINUED)**

Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted			
	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
	0	0	0	0

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**FINANCING ACTIVITIES
NOTE 9
BORROWINGS**

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2020	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Economic services										
Industrial Estate	1	0		200,000		18,665	0	181,335		-2,970

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**FINANCING ACTIVITIES
NOTE 9
BORROWINGS**

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2020	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
C/Fwd Balance		0	0	200,000	0	18,665	0	181,335	0	-2,970
Total		0	0	200,000	0	18,665	0	181,335	0	(2,970)
Current borrowings		18,665					0			
Non-current borrowings		-18,665					0			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**OPERATING ACTIVITIES
NOTE 10
CASH RESERVES**

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Reserves cash backed - Leave Reserve	39,423		2	21,000				60,423	39,425
Reserves cash backed - Land & Buildings	73,703		4	340,023				413,726	73,707
Reserves cash backed - Plant Replacement	224,737		10	111,645		(201,910)		134,472	224,747
Reserves cash backed -Office Equipment	35,140		1	12,500				47,640	35,141
Reserves cash backed - Fuel Facility	15,001		1	65,000				80,001	15,002
	388,004	0	18	550,168	0	(201,910)	0	736,262	388,022

KEY INFORMATION

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES**

Other current liabilities	Note	Opening Balance 1 July 2020	Liability Increase	Liability Reduction	Closing Balance 30 September 2020
		\$	\$	\$	\$
Contract liabilities					
Unspent grants, contributions and reimbursements					
- operating	12	48,460	0	(16,427)	32,033
- non-operating	13	498,000	154,721	0	652,721
Total unspent grants, contributions and reimbursements		546,460	154,721	(16,427)	684,754
Provisions					
Annual leave		60,004			60,004
Long service leave		11,238			11,238
Total Provisions		71,242	0	0	71,242
Total other current assets		617,702	154,721	(16,427)	755,996
Amounts shown above include GST (where applicable)					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

NOTE 12

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
		Increase	Liability		Current	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	Liability 1 July 2020	in Liability	Reduction (As revenue)	Liability 30 Sep 2020	Liability 30 Sep 2020			
\$	\$	\$	\$	\$	\$	\$	\$	
Operating grants and subsidies								
General purpose funding								
Financial Assistance Grants				0		764,200	142,834	63,143
Law, order, public safety								
LGGS Grant in advance	10,385		(10,385)	0		41,540	4,985	10,385
Education and welfare								
Other				0		1,520	378	0
Transport								
Direct Grant				0		56,600	56,600	56,275
Economic services								
Community Resource Centre	38,075		(6,042)	32,033		163,720	44,826	42,232
Other property and services								
Other				0		4,080	1,020	0
	48,460	0	(16,427)	32,033	0	1,031,660	250,643	172,035

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

NOTE 13

NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Sep 2020	Current Liability 30 Sep 2020	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Transport								
Road Grants		154,721		154,721		1,324,455	417,282	0
Bridge Grant	498,000			498,000				
	498,000	154,721	0	652,721	0	1,324,455	417,282	0

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**NOTE 14
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$5,000 or 5.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
General purpose funding - other	(79,570)	(53.52%)	▼	LRCIP Grant yet to be received
Economic services	(78,983)	(34.88%)	▼	Fuel Sales lower than expected - CRC income lower than expected
Other property and services	9,033	61.87%	▲	Allocations
Expenditure from operating activities				
Governance	12,958	27.87%	▲	Expenses lower than anticipated
General purpose funding	78,017	77.08%	▲	Expenses lower than anticipated
Law, order and public safety	14,831	39.82%	▲	Expenses lower than anticipated
Housing	9,323	60.92%	▲	Housing Maintenance not commenced
Community amenities	(6,441)	(15.68%)	▼	Refuse Site expenses higher than expected
Recreation and culture	41,102	51.59%	▲	Expenses lower than anticipated
Transport	296,607	46.69%	▲	Drainage/Spraying yet to commence - Depreciation yet to be allocated
Economic services	62,474	26.24%	▲	Expenses lower than anticipated
Other property and services	84,437	115.34%	▲	Allocations
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	(417,282)	(100.00%)	▼	Grants Claimed - allocated to Grants in Advance
Payments for property, plant and equipment and infrastructure	297,425	97.49%	▲	
Financing activities				
Proceeds from new debentures	(200,000)	(100.00%)	▼	Loan not drawn down

KEY INFORMATION

It should be noted that depreciation cannot be allocated until post-Audit due to the Asset Register module not recognising financial years.

17. CLOSURE OF MEETING