

Notice of Meeting



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Dear Elected Member

The next Ordinary meeting of the Shire of Wandering will be held on Thursday 16 June 2022 in Council Chambers commencing at 3.30pm.

Schedule

2.00pm	Handover of fire truck from South 32 and afternoon tea – Town Brigade fire shed
3.30pm	Ordinary Council Meeting

Ian Fitzgerald
A/Chief Executive Officer

10 June 2022

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wandering for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of Wandering disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions. Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Wandering during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wandering. The Shire of Wandering warns that anyone who has an application lodged with the Shire of Wandering must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wandering in respect of the application.

AGENDA

Shire of Wandering
Ordinary Council Meeting
16 June 2022

OUR VISION

Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.

We wish to acknowledge the traditional custodians of the land we are meeting on today. We acknowledge and respect their continuing culture and the contribution they make to the Shire of Wandering, and convey our respects to Elders past, present and emerging.

DISCLAIMER

INFORMATION FOR THE PUBLIC ATTENDING COUNCIL MEETINGS

Please Note:

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Councils decision.

Meeting Procedures:

1. All Council meetings are open to the public, except for matter raised by Council under “confidential items”.
2. Members of the public may ask a question at an ordinary Council Meeting under “public question time”.
3. Members of the public who are unfamiliar with meeting procedures are invited to seek advice at the meeting. If unsure about proceeding, just raise your hand when the presiding member announces public question time.
4. All other arrangements are in accordance with the Council's standing orders, policies and decision of the Shire of Wandering.

Council Meeting Information:

Your Council generally handles all business at Ordinary or Special Council Meetings.

From time to time Council may form a Committee to examine subjects and then report back to Council.

Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters under “confidential items”. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.

Public Question Time. It is a requirement of the *Local Government Act 1995* to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the presiding member.

Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and the response is included in the meeting minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next ordinary meeting of Council.

Councillors may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter trivial, insignificant or in common with a significant number of electors or ratepayers. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the presiding member of the meeting will advise the Officer if he/she is to leave the meeting.

Agendas, including an Information Bulletin, are delivered to Councillors within the requirements of the *Local Government Act 1995*, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by a Shire Officer. An Agenda item, including a recommendation, will then be submitted to Council for consideration. The Agenda closes the Friday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

Agendas for Ordinary Meetings are available at the Shire of Wandering Office and on the Shire website seventy-two (72) hours prior to the meeting and the public are invited to view a copy at the Shire Office.

Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 2).

Public Inspection of Unconfirmed Minutes (Regulation 13).

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection from the Shire of Wandering Office and the Shire of Wandering website within ten (10) working days after the Meeting.

Ian Fitzgerald
A/Chief Executive Officer



SHIRE OF WANDERING - QUESTIONS FROM THE PUBLIC

Name: _____

Residential Address: _____

Phone Number: _____ Meeting Date: _____

Signature: _____

Council Agenda Item Number: _____

*If applicable-see below**

Name of Organisation Representing: _____

If applicable

QUESTION

Each member of the public is entitled to ask up to 3 questions before other members of the public will be invited to ask their question. A total of 15 Minutes is allotted to Public Question Time at Council Meetings. If submitting questions to the Council, they are to relate to the Agenda Item tabled at that meeting.

Please Note: Members of the public must be in attendance at the Council Meeting to which they have submitted a question(s) for response. If this is not the case, the questions(s) will be treated as 'normal business correspondence' and the question / response will not appear in the Council Minutes.

Please see Notes on Public Question Time on Pages 4 and 5 above

* **Council Meetings:** Questions are to relate to a matter affecting the Shire of Wandering.



APPLICATION FOR LEAVE OF ABSENCE

(Pursuant to Section 2.25 of the *Local Government Act 1995* (as amended))

- (1) A council may, by resolution, grant leave of absence to a member.
- (2) Leave is not to be granted to a member in respect to more than 6 consecutive ordinary meetings of the Council without the approval of the Minister.
- (3) The granting of the leave is to be recorded in the minutes of the meeting.
- (4) A member who is absent without first obtaining leave of the Council throughout 3 consecutive ordinary meetings of the Council is disqualified from continuing his or her membership of the Council.
- (5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the Council does not constitute absence from an ordinary meeting of Council –
 - (a) if no meeting of the Council at which a quorum is present is actually held on that day;
or
 - (b) if the non-attendance occurs while –
 - (i) the member has ceased to act as a member after which written notice has been given to the member under Section 2.27 (3) and before written notice has been given to the member under Section 2.27 (5);
 - (ii) while proceedings in connection with the disqualification of the member have been commenced and are pending;
or
 - (iii) while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending.

I, _____ hereby apply for Leave of Absence from the Wandering Shire Council from _____ to _____ for the purpose of _____

Signed: _____ Date: _____



WRITTEN DECLARATION OF INTEREST IN MATTER BEFORE COUNCIL

NOTE: USE ONE FORM PER DECLARATION

- (1) I, _____ wish to declare an interest in the following item to be considered by council at its meeting to be held on
- (2) _____
- (3) Agenda item _____
- (4) The type of interest I wish to declare is;
- Financial pursuant to Sections 5.60A of the *Local Government Act 1995*.
 - Proximity pursuant to Section 5.60B of the *Local Government Act 1995*.
 - Indirect Financial pursuant to Section 5.61 of the *Local Government Act 1995*.
 - Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007.

(5) The nature of my interest is

(6) The extent of my interest is

I understand that the above information will be recorded in the Minutes of the meeting and recorded by the Chief Executive Officer in an appropriate Register.

DECLARATION BY:

Signature

Date

RECEIVED BY:

Chief Executive Officer

Date

- (1) Insert your name.
- (2) Insert the date of the Council Meeting at which the item is to be considered.
- (3) Insert the Agenda Item Number and Title.
- (4) Tick the box to indicate the type of interest.
- (5) Describe the nature of your interest.

- (6) Describe the extent of your interest (if seeking to participate in the matter under the s.5.68 of the Act).

DISCLOSURE OF FINANCIAL INTEREST, PROXIMITY INTEREST AND/OR INTEREST AFFECTING IMPARTIALITY

Financial pursuant to Sections 5.60A of the Local Government Act 1995

5.60A – Financial Interest

For the purpose of this Subdivision, a person has a financial interest in a matter if it is reasonable to expect that the matter will if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

[Section 5.60A inserted by No. 64 of 1998 s. 30; amended by No. 49 of 2004 s. 50.]

Proximity pursuant to Section 5.60B of the Local government Act 1995

5.60B – Proximity Interest

- (1). For the purposes of this Subdivision, a person has a proximity interest in a matter if the matter concerns –
 - (a). a proposed change to a planning scheme affecting land that adjoins the person's land;
 - (b). a proposed change to zoning or use of land that adjoins that person's land; or
 - (c). a proposed development (as defined in section 5.63 (5)) of land that adjoins the person's land.
- (2). In this section, land ("**the proposal land**") adjoins a person's land if –
 - (a). the proposal land, not being a thoroughfare, has a common boundary with the person's land;
 - (b). the proposal land, or any part of it, is directly across a thoroughfare from, the person's land; or
 - (c). the proposal land is that part of a thoroughfare that has a common boundary with the person's land.
- (3). In this section a reference to a person's land is a reference to any land owned by the person or in which the person has any estate or interest.

[Section 5.60B inserted by No 64 of 1998 s. 30.]

Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995

5.61 – Indirect financial interest

A reference in this Subdivision to an indirect financial interest of a person in a matter includes a reference to a financial relationship between that person and another person who requires a local government decision in relation to the matter.

Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007

11 – Disclosure of interest

- (1). In this regulation –
Interest means an interest that could, or could reasonably be perceived to; adversely affect the impartiality of the person having the interest arising from kinship friendship or membership of an association.
- (2). A person who is a council member and who has an interest in any matter to be discussed at a council or committee meeting attended by the member must disclose nature of the interest –
 - (a). in a written notice given to the CEO before the meeting;

or

(b). at the meeting immediately before the matter is discussed.

- (3). Sub-regulation (2) does not apply to an interest referred to in section 5.60 of the Act.
- (4). Sub-regulation (2) does not apply if –
- (a). A person who is a council member fails to disclose an interest because the person did not know he or she has an interest in the matter; or
 - (b). A person who is a council member fails to disclose an interest because the person did not know the matter in which he or she had an interest would be discussed at the meeting and the person disclosed the interest as soon as possible after the discussion began.
- (5). If, under sub-regulation (2)(a), a person who is a council member discloses an interest in a written notice given to the CEO before a meeting then –
- (a). Before the meeting the CEO is to cause the notice to be given to the person who is to preside at the meeting; and
 - (b). At the meeting the person presiding is to bring the notice and its contents to the attention of the persons present immediately before a matter to which the disclosure related is discussed.
- (6). If –
- (a). Under sub-regulation (2)(b) or (4)(b) a person's interest in a matter is disclosed at a meeting; or
 - (b). Under sub-regulation (5) (b) notice of a person's interest in a matter is brought to the attention of the persons present at a meeting.

The nature of the interest is to be recorded in the minutes of the meeting.

Describe the extent of your interest (If seeking to participate in the matter under the s.5.68 of the act)

5.68 – Councils and committees may allow members disclosing interests to participate etc. in meetings

- (1). If a member has disclosed, under section 5.65, an interest in a matter, the members present at the meeting who are entitled to vote on the matter
- (a). may allow the disclosing member to be present during any discussion or decision making procedure relating to the matter; and
 - (b). may allow , to the extent decided by those members, the disclosing member to preside at the meeting (if otherwise qualified to preside) or to participate in discussions and the decision making procedures relating to the matter if –
 - (i) the disclosing member also discloses the extent of the interest; and
 - (ii) those members decide that the interest –
 - (I) is so trivial or insignificant as to be unlikely to influence the disclosing member's conduct in relation to the matter; or
 - (II) is common to a significant number of electors or ratepayers.
- (2). A decision under this section is to be recorded in the minutes of the meeting relating to the matter together with the extent of any participation allowed by the council or committee.
- (3). This section does not prevent the disclosing member from discussing, or participating in the decision making process on, the question on whether an application should be made to the Minister under section 5.69.



Shire of Wandering

Notice of Ordinary Council Meetings

In accordance with the *Local Government Act 1995* and *Local Government (Administration) Regulations 1996* Reg 12 (2) it, is hereby notified that as from January 2022 to December 2022, Ordinary Council meetings of the Shire of Wandering will be held as follows:

		COUNCIL MEETING	FORUM
January 2022	No Meeting		27/01/2022
February 2022	Third Thursday	17/02/2022	
March 2022	Third Thursday	17/03/2022	3/03/2022
April 2022	Third Thursday	21/04/2022	7/04/2022
May 2022	Third Thursday	19/05/2022	5/05/2022
June 2022	Third Thursday	16/06/2022	2/06/2022
July 2022	Third Thursday (Budget Adoption)	21/07/2022	7/07/2022
August 2022	Third Thursday	18/08/2022	4/08/2022
September 2022	Third Thursday	15/09/2022	1/09/2022
October 2022	Third Thursday	20/10/2022	6/10/2022
November 2022	Third Thursday	17/11/2022	3/11/2022
December 2022	Third Thursday	15/12/2022	1/12/2022

SHIRE OF WANDERING

Agenda for the Ordinary Meeting of Council to be held at/in Council Chambers on Thursday 16 June 2022 – commencing at 3.30pm.

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1. Declaration of Opening / Announcements of Visitors

The Presiding Member to declare the meeting open.

2. Attendance / Apologies / Approved Leave of Absence

COUNCILLORS: Cr Ian Turton (Shire President)
Cr Paul Treasure (Deputy Shire President)
Cr Graeme Parsons
Cr Max Watts
Cr Gary Curtis
Cr Gillian Hansen
Cr Sheryl Little

STAFF: Ian Fitzgerald (A/Chief Executive Officer)
Barry Gibbs (Executive Manager Technical Services)
Alan Hart (Incoming CEO)

APOLOGIES:

ON LEAVE OF ABSENCE:

ABSENT:

MEMBER OF THE PUBLIC:

3. Announcements by the Presiding Member

4. Response to Previous Public Questions Taken on Notice
Nil.

5. Public Question Time

6. Petitions / Deputations / Presentations / Submissions
Nil.

7. Applications for Leave of Absence

8. Disclosures of Interest

9. Confirmation of Minutes of Previous Meetings Held 19 May 2022

9.1 Ordinary Council Meeting Minutes 19 May 2022

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

Recommendation:

That the Minutes of the Ordinary Meeting of Council held in Wandering on 19 May 2022 be confirmed as true and correct.

Moved: _____

Seconded: _____

CARRIED

10. Reports of Committees of Council

10.1 Audit Committee Meeting Minutes 19 May 2022

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

Recommendation:

That the Minutes of the Audit Committee Meeting held in Wandering on 19 May 2022 be received by Council.

Moved: Cr _____

Seconded: Cr _____

CARRIED

11. Reports from Councillors

Cr Ian Turton (President)

Cr Paul Treasure (Deputy President)

Cr Graeme Parsons

Cr Max Watts

Cr Gary Curtis

Cr Gillian Hansen

Cr Sheryl Little

12. Chief Executive Officer

12.1 – Bushfire Brigades – WALGA Draft Advocacy Position

File Reference:	04.041.04112
Location:	N/A
Applicant:	N/A
Author:	Ian Fitzgerald – Acting Chief Executive Officer
Authorising Officer	Ian Fitzgerald - Acting Chief Executive Officer
Date:	7 June 2022
Disclosure of Interest:	Nil
Attachments:	Proposed Advocacy Position – Management of Volunteer Bushfire brigades
Previous Reference:	N/A

Summary:

The State Government is drafting a new act that will combine the Fire Brigades Act 1942, Bush Fires Act 1954, and Fire and Emergency Act 1998 into a combined Consolidated Emergency Services Act.

In preparation for the discussion period on the new act and to allow WALGA to advocate on behalf of local government they have prepared a Draft Advocacy Position paper which they are seeking feedback on.

The request is for the paper to be considered by Councils and feedback provided and not just for a management response from a local government.

Background:

In Western Australia, unlike the other states, local governments are responsible for the management of local bushfire brigades.

With changes in responsibilities, new occupational and safety requirements together with training requirements the demand on local governments resources is increasing. At the same time funding via the ESL levy is not flowing proportionately to help local governments to fully meet the needs of brigades.

Over the past five years there have been a number of reviews of how emergency services, including volunteer bushfire brigades, are supported with few recommendations enacted.

Comment:

The local volunteer bushfire brigades play a vital role in helping to keep our community safe. There are active volunteers within the brigades and we are in the fortunate situation that many are prepared to undertake training to improve their skills.

One of the issues faced by our brigades is the lack of resources, mainly fire appliances, to assist them carryout their roles. The donation of two fire-fighting appliances by South 32 will be a great asset to the community and provide valuable additional resources. The lack of a permanent based fast attack vehicle is one regularly raised by the Chief Bushfire Control Officer – currently a high season fast attack vehicle is allocated to Wandering.

The management of the bushfire brigades and the ESL funding received does take up some time of the Executive Manager Technical Services and the Technical Services Administration Officer.

A lot of local governments have a Community Emergency Services Manager (CESM) who helps manage the brigade's administration, looks after the ESL funding allocation and also provides a resource to the brigades in the event of a large fire. Wandering currently does not have access to a CESM and a recent joint application with neighbouring shires for a shared position was unsuccessful with DFES advising the allocation of CESM positions was filled and no more roles are to be created.

It is believed that there would be some pushback from the local brigades if their management was to be taken over by an external body unless there were some measurable benefits to them.

The WALGA proposed position is:

Management of Bush Fire Brigades

1. *The Association advocates that the State Government must provide for:*

A clear pathway for Local Governments to transfer responsibility for the management of Bush Fire Brigades to the State Government when ongoing management is beyond the capacity, capability and resources of the Local Government;

The co-design of a suite of relevant guidelines and materials to assist those Local Governments that manage Bush Fire Brigades;

Mandatory and minimum training requirements for Bush Fire Brigade volunteers supported by a universally accessible training program managed by the Department of Fire and Emergency Services (DFES); and

The recognition of prior learning, experience and competency of Bush Fire Brigade volunteers.

That a Working Group comprising representatives of WALGA and DFES be established to develop a process and timeline for the transfer of responsibility for Bush Fire Brigades in accordance with 1(a).

Where management of Bush Fire Brigades is transferred to DFES in accordance with 1(a), DFES should be resourced to undertake the additional responsibility

In addition to the above the paper provided by WALGA includes a number of Position Statements including items relating to improved funding models and expansion of the CESM program.

These are very important considerations and would make local governments management of bushfire brigades more effective and efficient. It is felt that these matters should be included in the Advocacy Position proposed by WALGA and not left as supporting statements.

Consultation:

EMTS

Statutory Environment:

Local Government Act 1995

Bushfire Act 1954

Policy Implications:

There are no current policy implications.

Financial Implications:

The provision of additional funding would assist in managing and equipping the volunteer bushfire brigades.

Strategic Implications:

Retain and Grow our Population

Our Goals	Our Strategies
8. People feel safe, connected and actively involved in the community	8.1 Facilitate and support activities that optimise use of our facilities 8.2 Assist Community and sporting organisations to remain sustainable and active 8.3 Engage and celebrate local culture, both indigenous and non-indigenous 8.4 Facilitate and support Emergency Services Planning 8.5 Preserve our history

Sustainability Implications:

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

Risk Implications:

Risk	Medium (9)
Risk Likelihood (based on history and with existing controls)	Medium (9)
Risk Impact / Consequence	Medium (9)
Risk Rating (Prior to Treatment or Control)	Medium (9)
Principal Risk Theme	Medium (9)
Risk Action Plan (Controls or Treatment Proposed)	Medium (9)

Risk Matrix:

Consequence Likelihood	Risk Rating					
	1	2	3	4	5	
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Voting Requirements:

Simple majority

Officer Recommendation – Bushfire Brigades – WALGA Advocacy Position

That Council support the WALGA Proposed Advocacy Position as detailed below:

Management of Bush Fire Brigades

1. *The Association advocates that the State Government must provide for:*

- a) *A clear pathway for Local Governments to transfer responsibility for the management of Bush Fire Brigades to the State Government when ongoing management is beyond the capacity, capability and resources of the Local Government;*
- b) *The co-design of a suite of relevant guidelines and materials to assist those Local Governments that manage Bush Fire Brigades;*
- c) *Mandatory and minimum training requirements for Bush Fire Brigade volunteers supported by a universally accessible training program managed by the Department of Fire and Emergency Services (DFES); and*
- d) *The recognition of prior learning, experience and competency of Bush Fire Brigade volunteers.*

2. *That a Working Group comprising representatives of WALGA and DFES be established to develop a process and timeline for the transfer of responsibility for Bush Fire Brigades in accordance with 1(a).*

With the addition of clauses:

Increased allocation of ESL funding to local governments managing bushfire brigades

Increased funding through the Local Government Grants Scheme which provides for capital equipment and building purchases

Expansion of the CESM network to allow all local governments to have access to a joint position, where desired, to assist in the management of the bushfire brigades network

Moved: Cr

Seconded: Cr

CARRIED



Arrangements for Management of Volunteer Bush Fire Brigades: Proposed Advocacy Position

May 2022



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Acknowledgement

The WA Local Government Association (WALGA) acknowledges the Traditional Owners of the land and pays respects to Elder's past, and present. WALGA acknowledges the continuing knowledge and cultural practices that they bring to the Local Government and Emergency Management sectors to support resilient and sustainable land management on WA landscapes.

Executive Summary

Western Australian Local Governments have extensive roles and responsibilities prescribed in the State Emergency Management Framework (State Framework) across the emergency management activities of prevention, preparedness, response, and recovery. Relevantly, pursuant to the *Bush Fires Act 1954*, Local Governments have responsibility for bushfire and the management of volunteer Bush Fire Brigades (BFBs).

This Paper proposes a new Advocacy Position on the management of BFBs to guide the Association's emergency management advocacy on behalf of Local Government, and in particular its engagement with the State Government on the development of the *Consolidated Emergency Services Act* which is expected to be released for stakeholder consultation in early 2023.

How to Comment on This Paper

Local Governments are encouraged to provide a written response to this Paper or to complete the [survey](#). Formal Council resolutions will assist the Association understand the sentiment of the sector on this important issue.

The Paper outlines the proposed Advocacy Position, followed by the background and rationale for the new position.

Questions are provided at the end of the Paper to guide feedback.

For further information please contact WALGA's Resilient Communities Policy Manager, Susie Moir via 9213 2058 or smoir@walga.asn.au

Feedback should be provided in response to the questions via email to em@walga.asn.au by **5pm Friday 8 July 2022**.

Introduction

This Paper seeks Local Government's views on a new WALGA Advocacy Position on the management of volunteer bush fire brigades (BFBs).

WALGA Advocacy Positions guide WALGA's policy, advocacy and capacity building activities and support a consistent and whole-of-sector approach.

The introduction of the *Work Health and Safety Act 2020* has shone a spotlight on Local Government responsibilities for managing BFBs. In addition, the State Government is currently drafting the *Consolidated Emergency Services Act*, which consolidates the *Fire Brigades Act 1942*, *Bush Fires Act 1954* and *Fire and Emergency Services Act 1998* into a single piece of legislation, anticipated to be released as a Green Bill in early 2023. Therefore consultation on a new Advocacy Position with respect to management of BFBs is timely.

In 2012, 2019 and 2021, WALGA undertook comprehensive consultation with Local Government in relation to emergency management matters.

In 2021 WALGA undertook a comprehensive Local Government Emergency Management Survey to ascertain the sector's sentiment with respect to their emergency management responsibilities. 104 Local Governments responded to the Survey. Responses were provided by:

- 36 Chief Executive Officers
- 18 Community Emergency Services Managers
- 50 Local Government officers

As part of the survey Local Governments were asked about their level of satisfaction with current arrangements for managing BFBs. 92 Local Governments (69 of which manage BFBs) provided the following feedback:

- 93% were not wholly satisfied with the current arrangements for the management of BFBs; and
- 51% expressed that their Local Government does not support the requirements for Local Governments to manage BFBs.

These Survey responses reinforce that it is timely to engage with the sector on this issue.

WALGA has been undertaking a process to update our Advocacy Positions, and as a result has prepared eight new Advocacy Position Statements relating to Emergency Management, which will be considered at the July 2022 State Council meeting, as listed in Appendix 1. These new Advocacy Positions are based on previous State Council endorsed submissions, recommendations from significant reviews and inquiries, and information and priorities captured in sector-wide consultations.

A comprehensive Advocacy Position regarding the *Consolidated Emergency Services Act*, is outlined in Appendix 1, Advocacy Position 8.4.

Background

FESA (now the Department of Fire and Emergency Services (DFES)) was established in 1999 for the purpose of improving coordination of the State's emergency services, replacing the Fire Brigades and Bush Fires Boards¹. DFES provides strategic leadership for emergency services across WA. DFES manages the career fire and rescue service, as well as a number of volunteer emergency services: Volunteer Fire and Emergency Services (VFES); Volunteer Fire and Rescue Service (VFRS); State Emergency Services (SES); and Marine Rescue Western Australia.

Around Australia:

- WA is the only State in Australia in which Local Governments manage bushfire volunteers (pursuant to the *Bush Fire Act 1954*).
- In New South Wales, the NSW Rural Fire Service, which makes up the world's largest firefighting volunteer services, is managed by the NSW Government².
- Similarly, the Victorian Government manages the Country Fire Authority which manages regional fire services in Victoria³.
- In South Australia, the *Fire and Emergency Services Act 2005* (SA) provides for the South Australian Country Fire Service (SACFS) being established as a body corporate, currently managing 14,000 volunteers. The SACFS is responsible to the Minister for Emergency Services⁴.
- In Queensland, the *Fire and Emergency Services Act 1990* (Qld) provides for the establishment of rural fire brigades, with the Commissioner responsible for the efficiency of rural fire brigades⁵.
- The Tasmanian Fire Service sits under the State Fire Commission, established under the *Fire Service Act 1979*⁶, with more than 200 fire brigades across Tasmania, 350 career firefighters and 5000 volunteers.
- The ACT Rural Fire Service sits under the ACT Emergency Services Agency⁷ and is responsible for all bush and grass fires in rural ACT areas, through 450 volunteers in eight brigades.
- Bushfires NT is a division of the Department of Environment, Parks and Water Security, which is responsible for administration of the *Bushfires Management Act 2016*⁸. The Minister appoints members of the Bushfires Council and regional bushfires committees.

¹ <https://www.dfes.wa.gov.au/site/about-us/corporate-information/corporate-history/corporate-history.html>

² <https://www.rfs.nsw.gov.au/about-us/history>

³ <https://www.cfa.vic.gov.au/about-us/who-we-are>

⁴ [Part B 2015 South Australian Country Fire Service.pdf \(audit.sa.gov.au\)](#)

⁵ [Fire and Emergency Services Act 1990 \(legislation.qld.gov.au\)](#)

⁶ [TFSAAnnualReport2021.pdf \(fire.tas.gov.au\)](#)

⁷ [Emergencies Act 2004 | Acts](#)

⁸ [Legislation Database \(nt.gov.au\)](#)

Current Arrangements in WA

In Western Australia 111 Local Governments manage 563 BFBs involving approximately 20,000 volunteers. The Bush Fire Service is the largest volunteer emergency service by a significant margin:

- Bush Fire Service: 19,639 volunteers
- Fire and Rescue Service: 2,486 volunteers
- State Emergency Services: 2001 volunteers
- Volunteer Fire and Emergency Services: 926 volunteers
- Emergency Services Cadet Corps: 2,261 volunteers
- Marine Rescue Service: 1,559 volunteers⁹.

The number of BFBs managed by Local Governments varies from one up to 20. For example, the Shire of Cranbrook, which has a population of 1000 people, annual revenue of \$8 million and 29 employees manages 11 BFBs. The City of Mandurah, population 88,000, annual revenue of \$116 million and 678 employees, manages one BFB.

DFES also manages some BFBs. This includes seven bushfire brigades within the Kimberley and seven bushfire brigades within the Pilbara regions, under Memorandums of Understanding (MOU) with relevant Local Governments which make DFES responsible for the day-to-day management of the BFB and all response activities, excluding in relation to land tenure managed by the Department of Biodiversity, Conservation and Attractions.

Under this arrangement, Local Governments maintain responsibility for administering the *Bushfires Act* and carry out activities such as inspecting fire breaks and issuing burning permits.

The Local Government Grants Scheme (LGGS) Manual ([Appendix 1](#)) outlines five different 'profiles' for Bush Fire Brigades, as follows:

- Farmer Response Rural Brigades
- Pastoral Emergency Management
- Rural Brigades
- Settlement Brigades (Rural/Semi Rural)
- Urban Brigades (Defensive/Structural/Breathing Apparatus).

Considerations for Future Bush Fire Brigade Management Arrangements

Local Government Views

As part of WALGA's 2021 Emergency Management Survey, Local Governments were asked about their level of satisfaction with current arrangements for managing BFBs. 92 Local Governments (69 of which manage BFBs) provided the following feedback:

- 93% were not wholly satisfied with the current arrangements for the management of BFBs; and
- 51% expressed that their Local Government does not support the requirements for Local Governments to manage BFBs.

⁹ DFES Volunteering, April 2022

Detailed comments provided in the WALGA survey indicated a strong preference for the State Government to be responsible for all emergency management matters in Western Australia, including the management of BFBs.

Recommendations of Previous Reviews

Over the years there have been many calls for transformational change to the State Emergency Management Framework, in particular rural fire management.

The Ferguson Report on the 2016 Waroona Bushfire recommended that the State Government establish a rural fire service to address perceived issues in rural fire management, including insufficient capacity and unsuitable governance to deliver rural fire services. In 2017 the State Government hosted a bushfire mitigation summit at which a number of options were considered by stakeholders: a rural fire service operated within DFES; a rural fire service operated within DFES with autonomy; and a dedicated rural fire service that operated independently. Options to transfer the management of all BFBs under one umbrella – DFES or other – were also explored.

The 2017 Economic Regulation Authority Review of the Emergency Services Levy (ESL) considered the extent to which the ESL should be available to fund the administrative and/ or operational costs of a rural fire service, although it was outside the terms of reference for the ERA to examine the merits of a rural fire service or form a view on the best model of a rural fire service¹⁰. A number of Local Governments provided submissions to the ERA Review that supported the creation of a rural fire service¹¹.

Work Health and Safety Act 2020

The requirements of the *Work Health and Safety Act 2020*, enacted in March 2022, have heightened concerns in the sector regarding risk and liability in the management of BFBs, resourcing requirements and training and competency.

The shared responsibility for the health and safety of BFB volunteers adds further complexity to the management of BFBs and responsibilities. Local Governments, DFES, and in some cases the Department of Biodiversity, Conservation and Attractions (DBCA), have a shared duty of care to BFB volunteers due to Controlling Agency activities at incidents, and funding mechanisms (LGGs) for BFB operations and capital equipment.

DFES has a role as the lead fire and emergency services agency in WA for preparing training resources and standard operating procedures. DFES is currently developing additional resources suited to each of the above BFB ‘profiles’, specifically the management and training of BFBs. These additional resources will be discussed further with the sector in the coming months.

Whether the management structure for BFBs could be aligned to reflect the current operations of different brigade ‘profiles’, as provided in the LGGs Manual and outlined on Page 5 of this Paper, would require further discussion between DFES and the Local Government sector. This could allow for scalability of BFBs depending on location, resources and capabilities.

¹⁰ ERA Review of the ESL, 2017, pg 185

¹¹ ERA ESL Review – summary of submissions to issues paper and draft report

Volunteer Insurance

Local Governments are responsible for providing compensation for injury caused to present and former BFB volunteers as a result of their duties. The commercial insurance market ceased writing injury insurance for volunteers in 2012, therefore a self-insurance mutual scheme was implemented to ensure that Local Governments continue to meet this obligation.

Since 2012, due to the high cost of claims, the aggregate limit of liability has increased from \$250,000 to \$750,000. In addition, the annual cost of insurance has nearly doubled (92%) from \$47.50 to \$91.20 per volunteer, and it is expected that this trend will continue¹².

Sector Capacity, Capability and Resourcing

Local Governments vary in their capability, capacity, and resources to manage BFBs, as well as their other extensive legislative responsibilities and requirements¹³.

By way of overview, Local Governments in Western Australia:

- vary in size from less than 1.5 to over 370,000 square kilometres;
- have populations of just over 100 to more than 220,000 people;
- employ fewer than 10 to over 1000 staff; and
- have revenue (2019-20) ranging from just over \$2 million to just over \$225 million¹⁴.

Bush Fire Service and Volunteerism

The localised culture and history of BFBs in WA has had a large influence on the way that Local Governments engage with and manage BFBs. Many BFBs operate in an independent and self-sufficient way, which Local Governments encourage and support, as this contributes to expansion of the volunteer network in the local community, while also building community networks and resilience.

Communities, and therefore many Local Governments, have a significant interest in volunteering and BFBs, with some Local Governments very involved in the establishment, management and operation of their local BFBs. Therefore it is essential that any future management arrangements, including the transfer of responsibility for management of BFBs to the State Government, should be a voluntary process available to Local Governments that do not have the capacity, capability or resources to manage BFBs. It is also essential that the integrity of the Bush Fire Service is maintained, whatever the arrangements for the management of BFBs.

¹² Data provided by LGIS, 17 May 2022

¹³ 2021 Local Government Emergency Management Capability report - SEMC

¹⁴ [Department of Local Government, Sport and Cultural Industries](#)

Options for future management of BFBs

Four options are identified for the future management of BFBs:

1. Status quo - continue with the current arrangements for management of BFBs whereby the majority are managed by Local Government and transfer arrangements are negotiated on an ad hoc basis between DFES and Local Governments (or their BFBs).
2. Improvements - continue with the current arrangements for Local Government management of BFBs with additional support provided by the State Government with respect to increased funding and better access to training resources and other support.
3. Hybrid Model - Local Government continues to manage BFBs where they have the capacity, capability and resources to do so; however where they do not have the capacity, capability and resources, responsibility for management of BFBs is transferred to DFES.
4. Transfer - Responsibility for management of all BFBs is transferred to the State Government, consistent with the arrangements in other States and Territories.

Proposed Position

Based on the feedback received from Local Governments in the WALGA Emergency Management Survey and the other considerations outlined above, it is considered appropriate for the Association to **support a hybrid model** for the management of BFBs.

A hybrid model would enable the continued management of BFBs by those Local Governments with capacity, capability and resources to do so, while providing a framework for the transfer of the management of BFBs to the State Government where a Local Government does not.

Whatever the arrangements for future management of BFBs, it is apparent that Local Governments with responsibility for management of BFBs require **additional support and resourcing** which should be provided by the State Government, including:

- development of a suite of guidelines and resources to assist Local Governments in their management of BFBs, particularly with respect to the discharge of obligations under the *Work Health and Safety Act 2021*;
- expansion of the Community Emergency Services Manager Program (CESM) so that every Local Government with responsibility for managing BFBs has access to the Program if they wish to participate;
- universal access to DFES training for BFBs; and
- development of mandatory and minimum training requirements including recognition of competency for volunteers.

Based on the previous commentary, the following Advocacy Position is proposed:

Management of Bush Fire Brigades

- 1. The Association advocates that the State Government must provide for:**
 - a) A clear pathway for Local Governments to transfer responsibility for the management of Bush Fire Brigades to the State Government when ongoing management is beyond the capacity, capability and resources of the Local Government;**
 - b) The co-design of a suite of relevant guidelines and materials to assist those Local Governments that manage Bush Fire Brigades;**
 - c) Mandatory and minimum training requirements for Bush Fire Brigade volunteers supported by a universally accessible training program managed by the Department of Fire and Emergency Services (DFES); and**
 - d) The recognition of prior learning, experience and competency of Bush Fire Brigade volunteers.**
- 2. That a Working Group comprising representatives of WALGA and DFES be established to develop a process and timeline for the transfer of responsibility for Bush Fire Brigades in accordance with 1(a).**
- 3. Where management of Bush Fire Brigades is transferred to DFES in accordance with 1(a), DFES should be resourced to undertake the additional responsibility.**

How to Provide a Response to this Paper and Proposed Position

WALGA strongly encourages all Local Governments, and particularly those with responsibility for managing Bush Fire Brigades to provide a response to this Paper and the proposed Advocacy Position. Council endorsed responses are preferred but not essential.

The following questions are provided for Local Governments to consider:

1. Does your Local Government manage BFBs?
2. Does your Local Government support the proposed Advocacy Position on arrangements for the management of Bush Fire Brigades? Why or why not?
3. Does your Local Government have any further suggestions or changes to the proposed Advocacy Position?
4. For Local Governments that manage BFBs, is your Local Government's preference to continue to manage BFBs or to transfer responsibility to the State Government?
5. Is your response endorsed by Council? If so, please include the Council paper and resolution.
6. Do you have any further comments to make?

Responses can be provided by way of written submission or by completion of the online [survey](#).

Please provide written submissions by **5pm Friday 8 July 2022** to em@walga.asn.au (Subject line: Bush Fire Brigade Advocacy Position).

WALGA will review the feedback received and prepare a report for consideration by WALGA Zones and State Council in September 2022.

APPENDIX ONE - Proposed Emergency Management Advocacy Position Statements

(Positions to be considered at July 2022 State Council Meeting)

8 Emergency Management

Local Governments in Western Australia play a significant role in emergency management. Both Commonwealth and State Government policy identify Local Government as a key player in community disaster resilience, preparedness and response. Local Governments however face a few challenges in addressing their emergency management responsibilities, and these challenges differ greatly across the State.

8.1 Emergency Management Principles

1. The State Government bears fundamental responsibility for emergency management and has the role of providing strategic guidance, support and services for emergency management activities in Western Australia.
2. The State Government should provide financial and resourcing support as necessary to enable Local Governments to adequately deliver their extensive emergency management roles and responsibilities under the State Emergency Management Framework.
3. The Local Government Sector should be engaged as a partner in policy and legislative reviews that impact Local Government emergency management roles and responsibilities.

8.2 State Emergency Management Framework

Local Governments are supported to undertake their emergency management responsibilities by a simple and streamlined State Emergency Management Framework with the primary objectives of:

1. Protecting people, the economy, and the natural environment from disasters;
2. Supporting communities in preventing, preparing for, responding to and recovering from emergencies;
3. Clearly outlining roles, responsibilities and accountabilities for Local Government and other emergency management stakeholders;
4. Scalability and adaptability that supports Local Governments of varied capacity and capability; and
5. Supporting agency interoperability through common systems and approaches to key activities including data management, communications, and hazard management.

8.3 Sustainable Grant Funding Model for Emergency Management

Local Government should be empowered to discharge its emergency management responsibilities through sustainable grant funding models that support a shared responsibility and all hazards approach to prevention, preparedness, response and recovery from natural disasters. A sustainable grant funding model for Local Government emergency management:

1. empowers Local Governments to undertake proactive approaches to preparedness, prevention, response and recovery;

2. supports the resilience of local communities through capacity-building activities and programs;
3. is responsive to the variations in Local Government resourcing and context
4. develops the skills, capacity and capability of the emergency management workforce; and
5. is consistent, flexible, timely, accessible, scalable, strategic and the guidance provided is comprehensive.

8.4 Consolidated Emergency Services Act

1. The Association advocates for the development of a Consolidated Emergency Services Act to provide a comprehensive and contemporary legislative framework to support the effective delivery of emergency services in Western Australia. The Legislation should clearly define the roles and responsibilities of all emergency management stakeholders including Local Government.
2. The Local Government sector seeks ongoing engagement in the scoping and co-design of the Act and associated Regulations and supporting materials such as Guidelines and fact sheets.
3. The Association advocates for DFES to undertake a full costing analysis of the new Act and to provide to Local Government details of the cost implications prior to the release of any Exposure Draft Bill.
4. Any new or increased responsibilities placed on Local Government by the Consolidated Emergency Services Act must be accompanied by funding and resource support to enable Local Governments to adequately discharge those responsibilities.
5. The Association recognises that in addition to the Consolidated Emergency Services Act, the Regulations and other supporting materials that are developed to support it provide a key resource for Local Governments in understanding and discharging their legislative obligations.
6. The Association advocates for the Act to provide clear guidelines for the process for transferring responsibility for bushfire incident response from Local Government to DFES.

8.5 Resource Sharing

Local Governments and the Association support resource sharing across the Local Government Sector for the purpose of emergency management, to support Local Governments to undertake effective and timely response and recovery to emergencies as well as conduct business as usual. The Association will endeavour to facilitate support to the sector in undertaking resource sharing arrangements.

8.6 Lessons Learnt Management

The Association advocates for the implementation of a transparent and contemporary assurance framework for emergency management lessons management overseen by the State Emergency Management Committee. Findings from inquiries and reviews, and progress on implementation of recommendations, should be publicly reported regularly and consistently.

8.7 Emergency Services Levy

Local Government requests the implementation of the recommendations from the 2017 Economic Regulation Authority (ERA) Review of the Emergency Services Levy, which supported increased transparency and accountability in the administration and distribution of the ESL through:

1. Expansion of the ESL to fund Local Government emergency management activities across prevention, preparedness and response.
2. Administration of the ESL by an independent organisation that is funded through consolidated revenue, with regular independent reviews of expenditure and assessment of the effectiveness of ESL funding expenditure to support prevention, preparedness and response activities.
3. The ESL administration fee should recompense Local Governments for the complete cost of administering the ESL.
4. Public disclosure of the allocation and expenditure of the ESL.
5. Public disclosure by the State Government on the progress of implementation of each of the ERA Review recommendations.
6. A review of the role, responsibilities and reporting arrangements of the Community Emergency Services Manager (CESM) Program.

8.8 Local Government Grants Scheme (LGGS)

Local Government supports:

1. A full, independent review of the LGGS to investigate and analyse how ESL funds are allocated to Local Government via the LGGS;
2. A redesign of the LGGS to remove the ineligible and eligible list and create a sustainable, modern, equitable grants program that funds Local Government emergency management activities across prevention, preparedness and response
3. An audit of existing buildings, facilities, appliances, vehicles, and major items of equipment for both Local Government Volunteer Bushfire Brigades (BFB) and State Emergency Services (SES) to inform the preparation of a Comprehensive Asset Management Plan and to guide future funding requests;
4. in the interim, an immediately increase in the quantum of State Government funding to enable the provision of funding of operating and capital grant applications in full, to provide all resources necessary for the safe and efficient operation of Local Government Bushfire Brigades, in accordance with obligations of the Work Health and Safety 2020 legislation.

8.9 Expansion of the Community Emergency Services Manager (CESM) Program

That the Association advocates for an expansion of the Community Emergency Service Manager (CESM) Program, as follows:

1. All Local Governments should have the option of participating in the CESM Program.
2. The full cost of the CESM Program should be funded through the Emergency Services Levy.

8.10 Management of Bush Fire Brigades

To be developed.

12.2 – Wandering Community Centre Upgrade Committee

File Reference:	11.111.11101
Location:	N/A
Applicant:	N/A
Author:	Ian Fitzgerald - Acting Chief Executive Officer
Authorising Officer	Ian Fitzgerald - Acting Chief Executive Officer
Date:	8 June 2022
Disclosure of Interest:	Nil
Attachments:	Draft Sketch Plans and Meeting Minutes
Previous Reference:	Council meeting 21 April – Item 12.2

Summary:

Council is requested to endorse membership of the Wandering Community Centre Upgrade Committee and note the revised plans that have been provided.

Background:

At the April 2022 Council meeting it was resolved to establish a formal Council Committee to help drive the Wandering Community Centre upgrade project. This was discussed at a recent Wandering Community Centre Upgrade Working Group meeting and they have supplied a list of potential members for the new Committee.

Comment:

For some time, the Wandering Community Centre Upgrade Working Group has been working on designs and costings for the upgrade of the Wandering Community Centre. Up until now the Group reported to Council but in the main worked independently on the project. With the project now gaining momentum with a new set of concept plans produced and potential funding sources identified Council is looking to establish a formal committee to help manage the process including public consultation.

Council resolved that the new committee would comprise six members no more than three to be Councillors and requested the Working Group put forward a list of potential members. The resolution of Council was:

That Council:

- 1. resolve to establish a Wandering Community Centre Upgrade Committee*
- 2. determine that the Committee will comprise six members, with no more than three Councillors to be members, plus non-voting executive support*
- 3. current working group to nominate representatives for the Committee to Council for their formal appointment*

The Working Group has agreed on eight potential members – four community and four Councillor members and requests Council establish a committee of eight for the new Wandering Community Centre Upgrade Committee.

The names put forward by the Working Group are:

Community - Lee Muller, Erin Parsons, Brendan Whitely, Darralyn Ebsary (subject to her agreement)
Councillors – Sheryl Little, Gary Curtis, Paul Treasure, Max Watts

The Working Group recently received new concept plans which they believe will upgrade the Wandering Community Centre to meet the needs, both current and future, of the community. A copy of the latest plans are provided as an attachment to this item.

Consultation:

Council
Wandering Community Centre Upgrade Working Group

Statutory Environment:

Local Government Act 1995

Policy Implications:

There are no current policy implications.

Financial Implications:

There are no financial implications directly related to this item but further development of plans and costings will involve the expenditure of funds which can be included in the 2022/23 budget with some potentially covered by the LRCIP Grant – round 3.

Strategic Implications:

Sustainability Implications:

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

Risk Implications:

Risk	Low (4)
Risk Likelihood (based on history and with existing controls)	Low (4)
Risk Impact / Consequence	Low (4)
Risk Rating (Prior to Treatment or Control)	Low (4)
Principal Risk Theme	Low (4)
Risk Action Plan (Controls or Treatment Proposed)	Low (4)

Risk Matrix:

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 4 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Voting Requirements:

Simple majority

Officer Recommendation 12.2: Wandering Community Centre Upgrade Committee

That Council:

1. accept the recommendation from the Wandering Community Centre Upgrade Working Group that the new formal committee comprise eight members – four community and four Councillors
2. appoints as members of the Committee - Community Members - Lee Muller, Erin Parsons, Brendan Whitely and Darralyn Ebsary (subject to her agreement) and Councillor Members – Sheryl Little, Gary Curtis, Paul Treasure and Max Watts

Moved:

Cr

Seconded:

Cr

CARRIED



Community Centre Upgrade Working Group - Minutes 1/6/2022 at 7:03pm

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Max Watts declared the meeting open at 7:03pm

1.1. DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Division 6 Subdivision 1 of the Local Government Act 1995 requires Council Members and Employees to declare any direct or indirect financial interest or general interest in any matter listed in this Agenda.

The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter be discussed.

NB: A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision-making procedure relating to the declared matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.

DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Disclosures of Interest Affecting Impartiality are required to be declared and recorded in the minutes of a meeting. Councillors who declare such an interest are still permitted to remain in the meeting and to participate in the discussion and voting on the particular matter. This does not lessen the obligation of declaring financial interests etc. covered under the Local Government Act.

To help with complying with the requirements of declaring Interests Affecting Impartiality the following statement is recommended to be announced by the person declaring such an interest and to be produced in the minutes.

"I (give circumstances of the interest being declared, eg: have a long-standing personal friendship with the proponent). As a consequence, there may be a perception that my impartiality on this matter may be affected. I declare that I will consider this matter on its merits and vote accordingly".

2. RECORD OF ATTENDANCE / APOLOGIES

Present:

Cr M Watts	Chair/Lions	Ms J Curtis	Community
Cr G Curtis	Shire	Ms S Little	Council/Lions
Mr B Whitely	Lions	Ms L Boddy	Community
Ms L Muller	Bowls		
Ms E Parsons	Cricket		

Staff:

I Fitzgerald A/CEO
B Gibbs - EMTS

Guest:

Kim Harris Architect

Apologies

Cr P Treasure
Mr C Garrick
Ms D Ebsary

3. ITEMS LISTED FOR DISCUSSION/DECISION

3.1. PLANS FROM KIM HARRIS

Kim Harris presented some updated concept plans to the Working Group. The plans took into consideration the feedback from the previous meeting when the first set of draft plans were presented and discussed.

The plans also included a possible kitchen layout that had been designed by Arcus Commercial Kitchens who had also provided a detailed equipment listing with pricing.

The group liked the revised plans which had a slightly larger and redesigned front verandah design and also provided for a covered walkway/verandah on the tennis court side of the building.

There were no changes to the planned sports amenities of showers and toilets and 4 store areas for use by clubs.

There was a general discussion on the revised plans including any potential to further extend the front verandah. Kim explained that the current design allowed for support to come from existing beams within the current structure and any further extension would add considerably to cost of the redevelopment.

There was also discussion on access to the kitchen, use of the kitchen storeroom, windows in the kitchen, capacity limits with added ablutions and future of the existing gazebo and bar-b-que areas.

Once all the questions and general discussions with Kim were completed he withdrew from the meeting.

3.2. FORMALISING A COMMITTEE STRUCTURE

The ACEO advised the Working Group of Council's request to now establish a formal Council Committee to help drive the project including working with and advising the community on the projects progress, work with an architect to finalise designs, obtain costings and to work with Council and funding bodies to secure funding for the project noting Council had already committed some \$365,000.

The idea would be to have a committee of 6 people no more than 3 being Councillors.

The Group discussed possible membership and put forward the following names:

Community - Lee Muller Erin Parsons Brendan Whitely Darralyn Ebsary (subject to her agreement)
Councillors – Sheryl Little Gary Curtis Paul Treasure Max Watts

This was more than suggested by Council but the Group felt this provided a good cross section of community and council representation on the committee.

3.3. FUNDING OPTIONS

The ACEO advised the Group that Sport & Recreation grants were about to open and could potentially be a source of funding for the new sports amenities. Earlier discussions with the local manager were very positive towards working with the Group and Council on this project and contributing financially.

Lotterywest have previously advised they would be keen to look at the project and potentially contribute funds.

3.4. NEXT STEPS

ACEO will present plans to Council at their June meeting together with the committee nominations.

Once approved by Council the committee can work with the architect to formalise the plans and enable costings to be requested. At this stage it will be possible to start actively researching and applying for grants to help fund the project.

At the same time it will be important to inform the wider community and develop strategies to keep the community informed on progress and funding sources – a major consideration.

The recruitment/engagement of a project officer/manager to help drive the project is considered very important.

4. CLOSURE OF MEETING

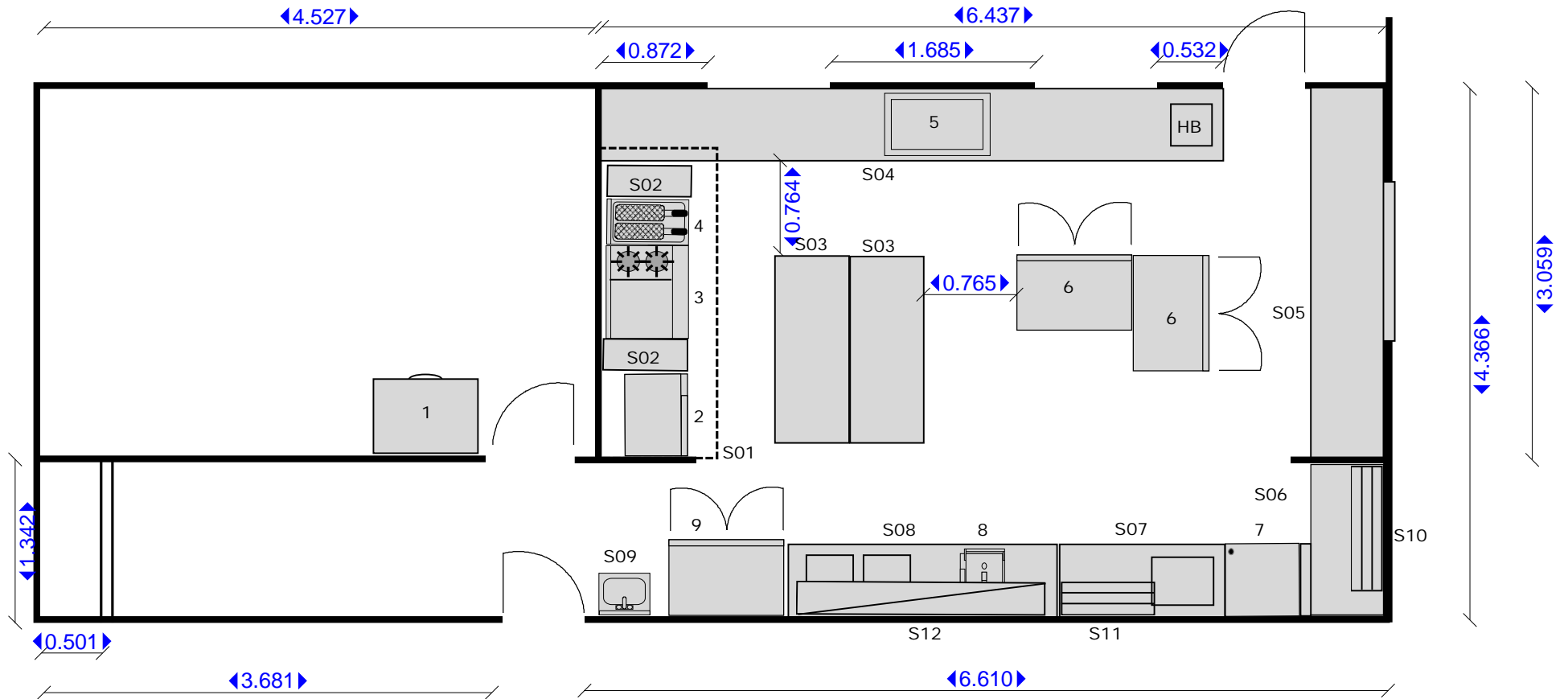
Max Watts thanked everyone for attending.

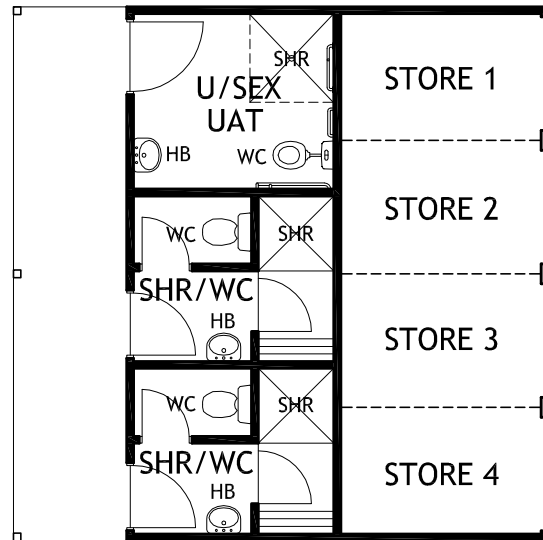
There being no further business, the meeting closed at 8:15pm

DRAFT

Wandering Community Centre

Proposed servery kitchen layout
2.5.22





SPORTS AMENITIES

SCALE 1:100

20400

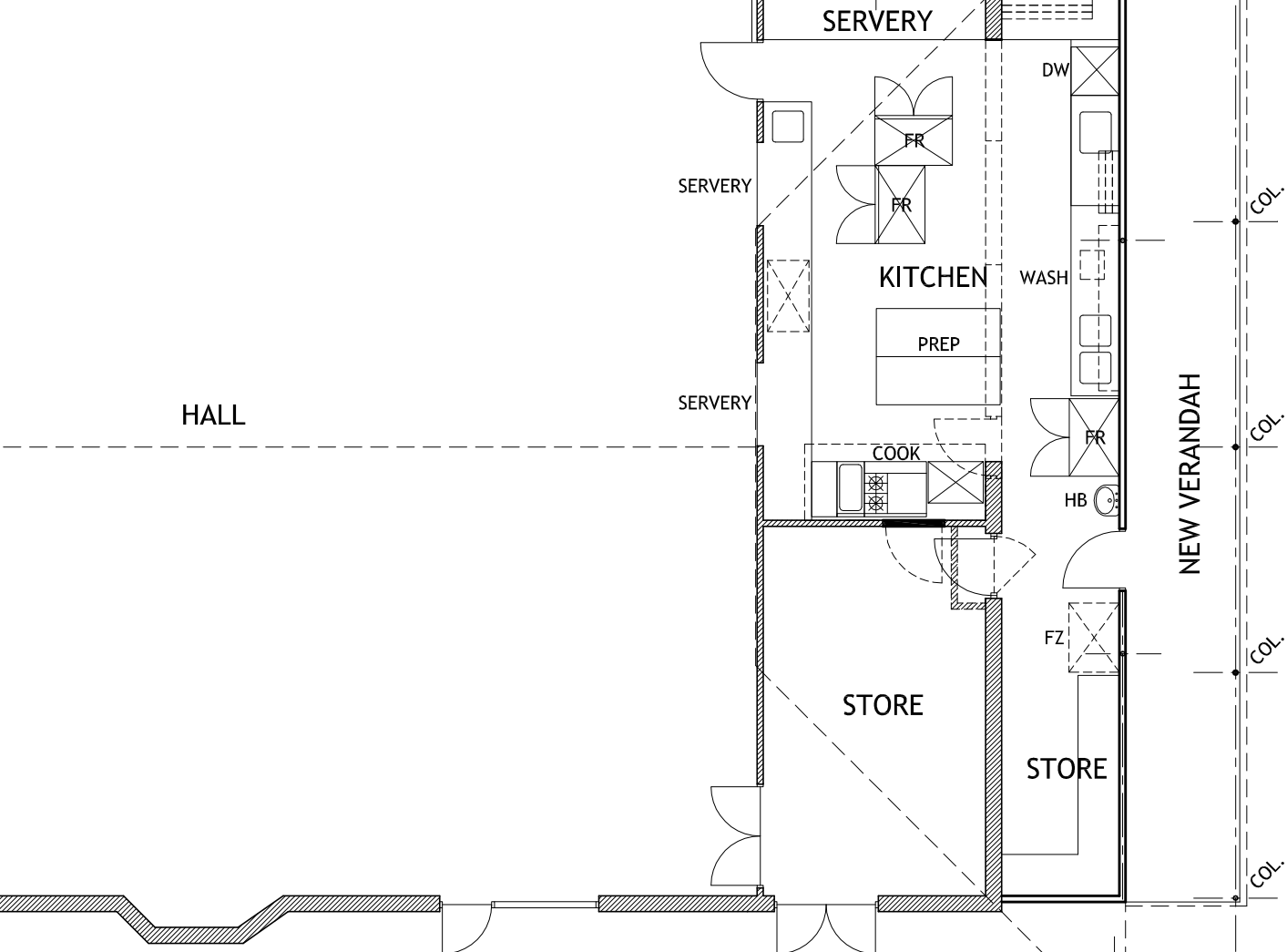
18640

7850



REMOVE 4 No EXISTING COLUMNS AND CUTBACK ROOF OVERHANG TO ALIGN WITH MAIN ROOF

EXISTING VERANDAH



FLOOR PLAN

SCALE 1:100

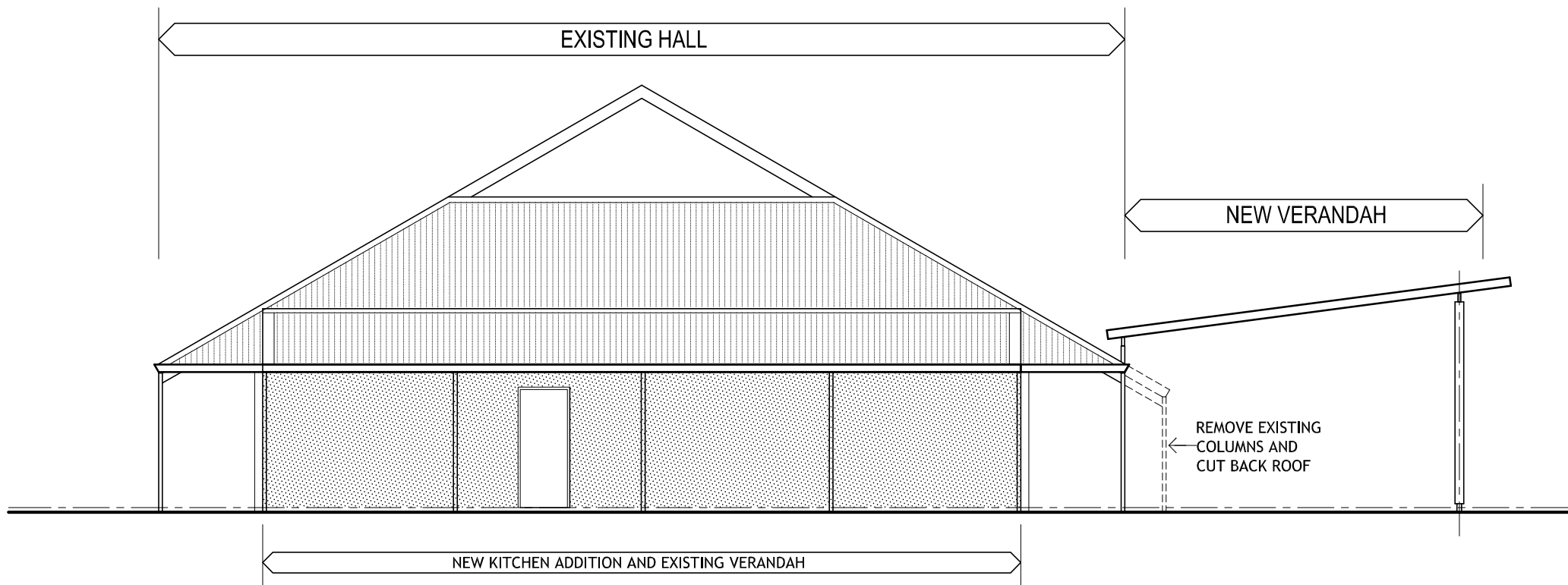
WANDERING COMMUNITY CENTRE

DOWN STREET, WANDERING



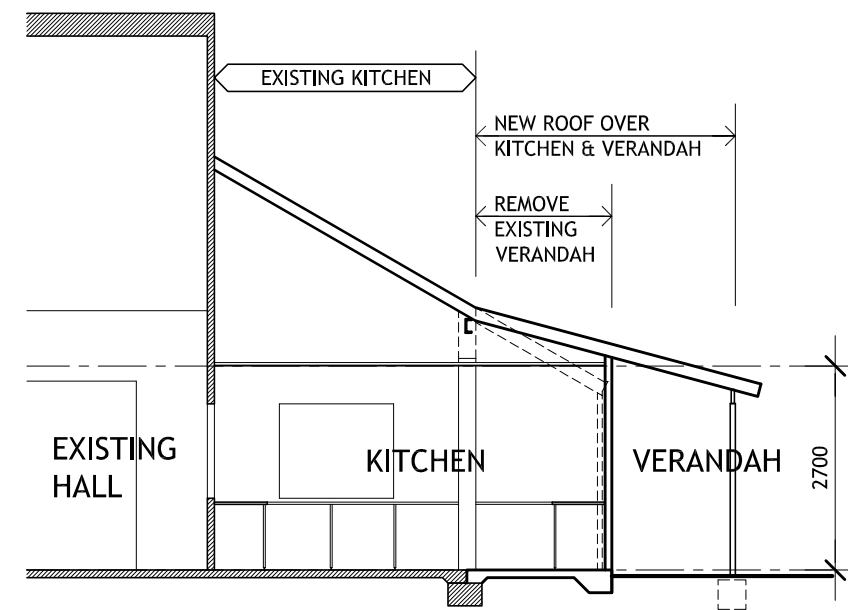
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Sk1
REV A



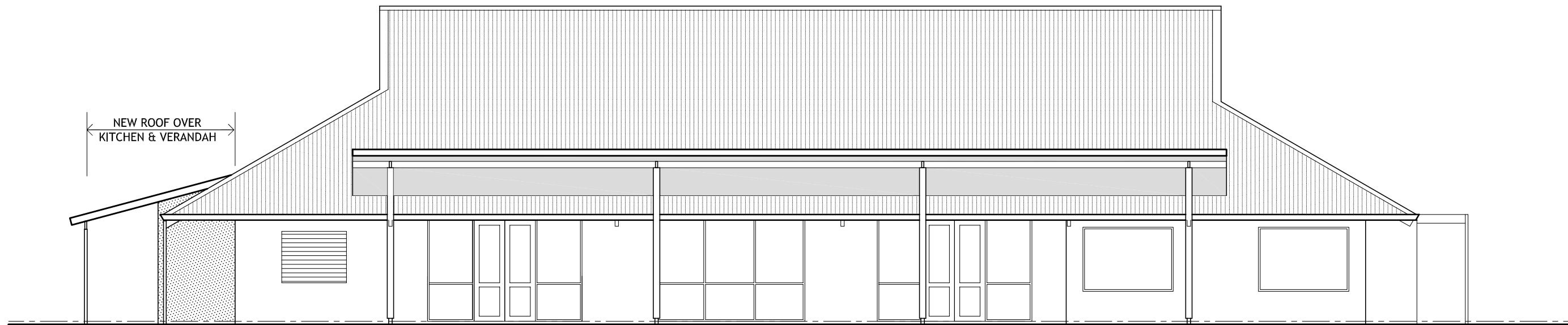
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SECTION

SCALE 1:100



EAST ELEVATION

SCALE 1:100

WANDERING COMMUNITY CENTRE
DOWN STREET, WANDERING



DATE 03-06-22
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REV A

12.3 – Appointment of Acting Chief Executive Officer

File Reference: 14.145.14500
Location: Shire of Wandering
Applicant: N/A
Author: Ian Fitzgerald - Acting Chief Executive Officer
Authorising Officer: Ian Fitzgerald - Acting Chief Executive Officer
Date: 8 June 2022
Disclosure of Interest: Nil
Attachments: Nil
Previous Reference: N/A

Summary:

Council is requested to appoint an Acting Chief Executive Officer to cover the absence of the incoming CEO on a pre-arranged overseas holiday.

Background:

The incoming CEO advised Council during the interview process that he had a pre-booked overseas holiday for the period 31 July to 12 August 2022.

Comment:

Mr. Hart advised Council of a pre-booked overseas holiday during the CEO interview process. Council is therefore required to appoint an Acting CEO to cover the period of absence. The current ACEO has negotiated a new employment arrangement with Barry Gibbs, Executive Manager Technical Services, which would see him available to act as CEO for the nominated period and this item recommends that appointment.

Consultation:

Council
 Mr. B Gibbs – EMTS
 Mr. A Hart – incoming CEO

Statutory Environment:

Local Government Act 1995

Policy Implications:

Policy 79 – acting and Temporary CEO Appointment

Financial Implications:

The costs associated with the Acting CEO role will be incorporated in the 2022/23 Budget.

Strategic Implications:

Provide Strong Leadership

Our Goals	Our Strategies
9. A well informed Community	9.1 Foster Opportunities for connectivity between Council and the Community
10. We plan for the future and are strategically focused	10.1 Ensure accountable, ethical and best practice governance 10.2 Develop and maintain our Strategic Plan, Corporate Business Plan, Asset Management Plan, Workforce Plan and Long Term Financial Plan. 10.3 Service Level Plans detail operational roles, responsibilities and resources. 10.4 Engage with local, regional, state and federal stakeholders to grow mutually beneficial relationships.

Sustainability Implications:

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

Risk Implications:

Risk	Low (4)
Risk Likelihood (based on history and with existing controls)	Low (4)
Risk Impact / Consequence	Low (4)
Risk Rating (Prior to Treatment or Control)	Low (4)
Principal Risk Theme	Low (4)
Risk Action Plan (Controls or Treatment Proposed)	Low (4)

Risk Matrix:

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 4 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Voting Requirements:

Absolute majority

Officer Recommendation 12.3: Appointment of Acting Chief Executive Officer

That Council:

1. appoint Mr. Barry Gibbs as Acting Chief Executive officer for the period 1 August – 12 August 2022
2. is of the belief that Mr. Barry Gibbs, is suitably qualified for the position of Chief Executive Officer

Moved: Cr

Seconded: Cr

CARRIED

13. Finance

13.1 - Financial Reports - May 2022

File Reference:	N/A
Location:	N/A
Applicant:	N/A
Author:	Moore Australia
Authorising Officer	Ian Fitzgerald A/CEO
Date:	9 June 2022
Disclosure of Interest:	N/A
Attachments:	Financial Reports – 31 May 2022
Previous Reference:	Nil

Summary:

Consideration of the financial reports for the period ending 31 May 2022.

Background:

The financial reports for the periods ending 31 May 2022 are included as attachments.

Comment:

If you have any questions regarding details in the financial reports, please contact the office prior to the Council meeting so that sufficient time is given to research the request. This will enable the information to be provided at the Council meeting.

Consultation:

Not applicable.

Statutory Environment:

Section 34 (1) (a) of the Local Government (Financial Management) Regulations 1996 states that a Local Government is to prepare monthly statement of financial activity including annual budget estimates, monthly budget estimates, actual monthly expenditure, revenue and income, material variances between monthly budget and actual figures and net current assets on a monthly basis.

Policy Implications:

Not applicable.

Financial Implications:

Not applicable.

Strategic Implications:

Not applicable.

Sustainability Implications:

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

Risk Implications:

Risk	Low (1)
Risk Likelihood (based on history and with existing controls)	Low (1)
Risk Impact / Consequence	Low (1)
Risk Rating (Prior to Treatment or Control)	Low (1)
Principal Risk Theme	Low (1)
Risk Action Plan (Controls or Treatment Proposed)	Low (1)

Risk Matrix:

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 1 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Voting Requirements:

Simple majority

Officer Recommendation:

That the financial report for the period ending 31 May 2022 as presented be accepted.

Moved: Cr

Seconded: Cr

CARRIED



Moore Australia

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2 The Esplanade, Perth, WA 6000
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6831

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www.moore-australia.com.au

8 June 2022

Mr Ian Fitzgerald
Acting Chief Executive Officer
Shire of Wandering
22 Watts Street
WANDERING WA 6308

Dear Ian,

ACCOUNTING SERVICE INFORMATION REPORT FOR THE PERIOD ENDED 31 MAY 2022

We advise we have completed the compilation of your Statutory Monthly Statement of Financial Activity (by Statutory Reporting Program) for the month ended 31 May 2022 and enclose our Compilation Report and Statements.

We are required under APES 315 *Compilation of Financial Information* to report certain matters in our compilation report. Other matters which arise during the course of our compilation that we wish to bring to your attention are raised in this report.

It should be appreciated, our procedures are designed primarily to enable us to compile the monthly financial statements and therefore may not bring to light all weaknesses in systems and procedures, or all financial matters of interest to management and Council, which may exist. However, we aim to use our knowledge of the Shire's financial operations gained during our work to make comments and suggestions, which, we hope, will be useful to you.

Please note in order to meet legislative requirements, details and explanations of the material variances between the year to date actuals and year to date budget need to be completed by Shire staff, as required by *Local Government (Financial Management) Regulation 34(1) (d)*.

COMMENTS/SUGGESTIONS

Attached is a list of comments/suggestions derived from compiling the statement of financial activity and other end of month review services.

MATTERS FOR MANAGEMENT ATTENTION:

Please complete the Statutory Monthly Financial Statements by completing Note 15 – Explanation of Material Variances by providing a comment for each item where the Council's YTD Budget and YTD Actual are over the variance threshold. These items are indicated with a ▼ or ▲.

In the Management Information Report which follows, we have raised matters we wish to draw to management's attention.

Should you wish to discuss any matter relating to our service or any other matter, please do not hesitate to contact us.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Russell Barnes'.

Russell Barnes
Director

Moore Australia (WA) Pty Ltd



Moore Australia

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2 The Esplanade, Perth, WA 6000
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8 June 2022

Mr Ian Fitzgerald
Acting Chief Executive Officer
Shire of Wandering
22 Watts Street
WANDERING WA 6308

Dear Ian,

COMPILATION REPORT TO THE SHIRE OF WANDERING

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Wandering, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 31 May 2022. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

THE RESPONSIBILITY OF THE SHIRE OF WANDERING

The Shire of Wandering are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Wandering we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Wandering provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Wandering. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

A handwritten signature in black ink, appearing to read 'Russell Barnes', written over a light blue horizontal line.

Russell Barnes
Director
Moore Australia (WA) Pty Ltd

SHIRE OF WANDERING
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 31 May 2022

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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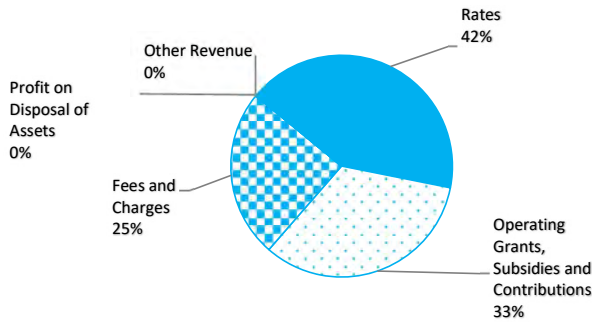
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**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MAY 2022**

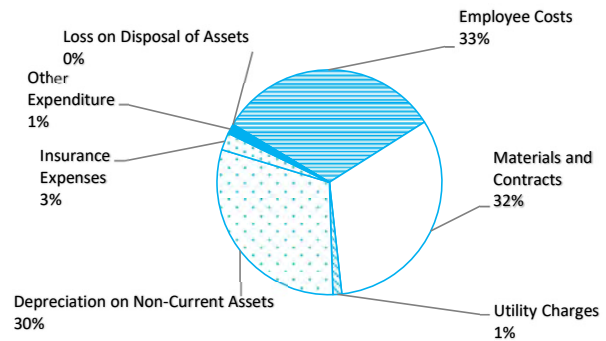
SUMMARY INFORMATION - GRAPHS

OPERATING ACTIVITIES

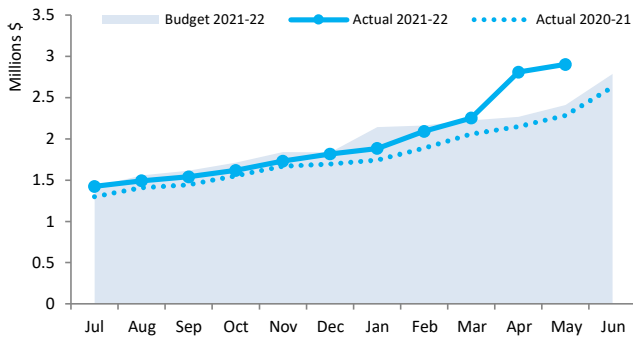
OPERATING REVENUE



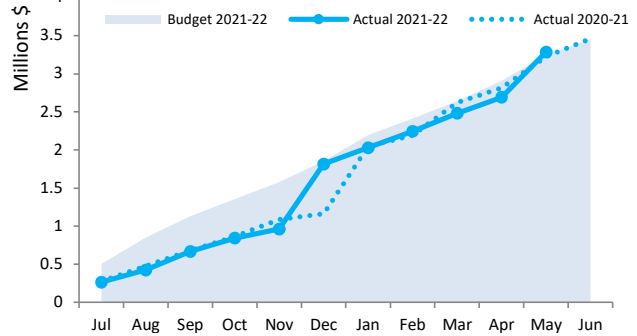
OPERATING EXPENSES



Budget Operating Revenues -v- Actual

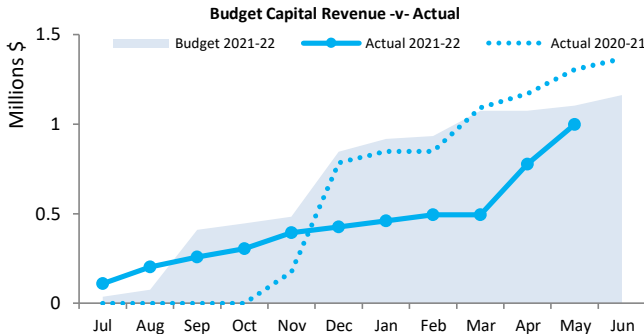


Budget Operating Expenses -v-YTD Actual

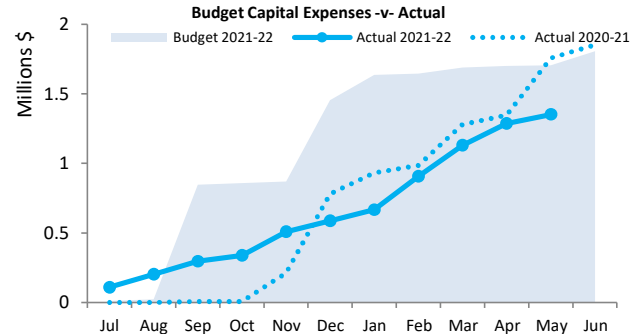


INVESTING ACTIVITIES

CAPITAL REVENUE

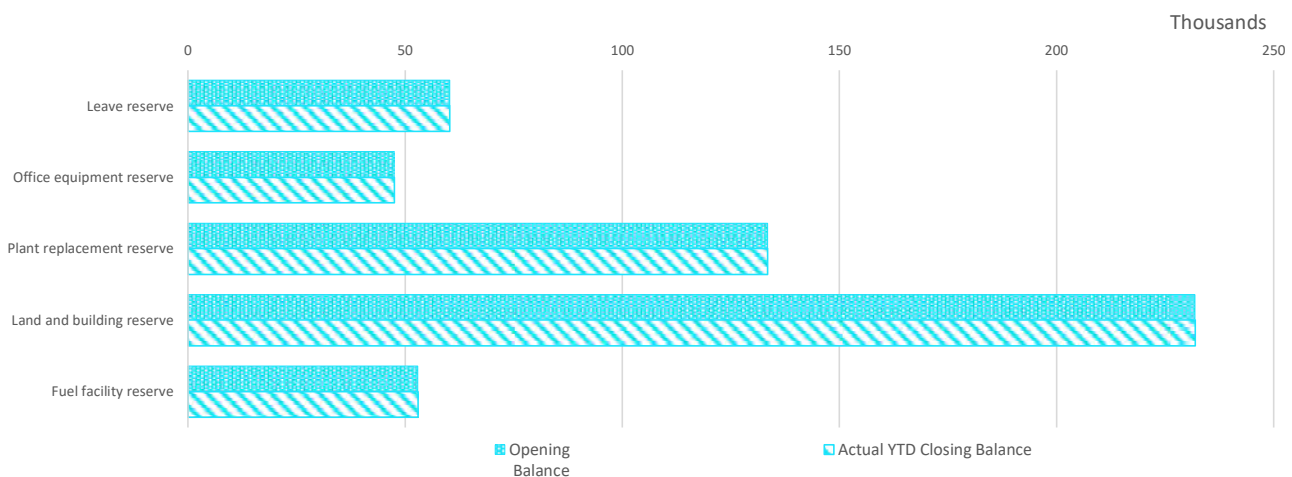


CAPITAL EXPENSES



FINANCING ACTIVITIES

RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MAY 2022**

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$0.02 M	\$0.02 M	\$0.02 M	\$0.00 M
Closing	\$0.00 M	\$0.04 M	\$0.34 M	\$0.30 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$0.94 M	% of total
Unrestricted Cash	\$0.41 M	43.8%
Restricted Cash	\$0.53 M	56.2%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$0.16 M	% Outstanding
Trade Payables	\$0.11 M	
0 to 30 Days		86.3%
30 to 90 Days		13.7%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables		
	\$0.12 M	% Collected
Rates Receivable	\$0.05 M	96.1%
Trade Receivable	\$0.07 M	% Outstanding
30 to 90 Days		62.3%
Over 90 Days		8.8%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.34 M	\$0.17 M	\$0.60 M	\$0.43 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$1.21 M	% Variance
YTD Budget	\$1.20 M	0.3%

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions		
YTD Actual	\$0.96 M	% Variance
YTD Budget	\$0.50 M	90.8%

Refer to Note 12 - Operating Grants and Contributions

Fees and Charges		
YTD Actual	\$0.71 M	% Variance
YTD Budget	\$0.64 M	10.4%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.55 M)	(\$0.51 M)	(\$0.27 M)	\$0.24 M

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.08 M	%
Amended Budget	\$0.09 M	89.8%

Refer to Note 7 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$1.35 M	% Spent
Amended Budget	\$1.81 M	74.9%

Refer to Note 8 - Capital Acquisitions

Capital Grants		
YTD Actual	\$1.00 M	% Received
Amended Budget	\$1.16 M	85.9%

Refer to Note 8 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.19 M	\$0.37 M	(\$0.00 M)	(\$0.37 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.00 M

Refer to Note 9 - Borrowings

Reserves	
Reserves balance	\$0.53 M
Interest earned	\$0.00 M

Refer to Note 10 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 MAY 2022**

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**PROGRAM NAME AND OBJECTIVES
GOVERNANCE**

To provide a decision making process for the efficient allocation of scarce resources.

To provide a decision making process for the efficient allocation of scarce resources.

ACTIVITIES

Members expenses and other costs of the Shire that relate to the tasks of assisting Councillors and the public on matters which do not concern specific Council services.

Members expenses and other costs of the Shire that relate to the tasks of assisting Councillors and the public on matters which do not concern specific Council services.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Collection of Rates revenue, financial assistance grants for general purpose and interest revenue.

HEALTH

To provide services for community and environmental health.

Health inspection and advisory services, analytical services, pest and weed control, and assistance to provide health initiatives.

EDUCATION AND WELFARE

To support services relating to youth, elderly and the disadvantaged.

Support school activities, aged care initiatives and disability inclusion plan.

HOUSING

Provision of shire housing and privately rented accommodation.

Management and maintenance for shire housing privately rented while not required by staff and provision of rental accommodation to the Housing Authority for teachers accommodation.

COMMUNITY AMENITIES

To provide amenities required by the community.

Rubbish collection services and operation of waste transfer station. Maintenance of cemeteries and public conveniences. Administration of town planning activities.

RECREATION AND CULTURE

To establish and maintain infrastructure and resources to meet the recreational and cultural needs of the community.

Maintenance of halls, playgrounds, recreation grounds and reserves. Operation of Library and maintenance of heritage and history inventory.

TRANSPORT

To provide safe and effective transport services to the community.

Construction and maintenance of streets, roads, bridges, signage and footpaths. Cleaning and lighting of town streets. Depot maintenance.

ECONOMIC SERVICES

To help promote Wandering and its economic wellbeing.

Tourism and area promotion including operation of caravan park. Implementation of building control and provision of a fuel facility, postal agency and Community Resource Centre.

OTHER PROPERTY AND SERVICES

To monitor and control operating accounts.

Provisions of private work operations, plant repairs, operation costs and all administration costs.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**
STATUTORY REPORTING PROGRAMS

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	15,352	15,352	15,352	0	0.00%	
Operating Activities							
Revenue from operating activities							
Governance		1,500	0	0	0	0.00%	
General purpose funding - general rates	6	1,204,854	1,204,854	1,208,286	3,432	0.28%	
General purpose funding - other		596,417	312,208	765,460	453,252	145.18%	▲
Law, order and public safety		39,190	33,848	36,696	2,848	8.41%	
Health		3,500	3,201	2,860	(341)	(10.65%)	
Housing		46,800	42,889	35,249	(7,640)	(17.81%)	▼
Community amenities		51,680	50,231	50,147	(84)	(0.17%)	
Recreation and culture		1,820	1,650	8,734	7,084	429.33%	▲
Transport		110,930	70,881	44,673	(26,208)	(36.97%)	▼
Economic services		686,720	638,961	709,274	70,313	11.00%	▲
Other property and services		45,750	42,258	41,221	(1,037)	(2.45%)	
		2,789,161	2,400,981	2,902,600	501,619		
Expenditure from operating activities							
Governance		(188,390)	(177,334)	(110,410)	66,924	37.74%	▲
General purpose funding		(85,000)	(78,815)	(117,566)	(38,751)	(49.17%)	▼
Law, order and public safety		(137,340)	(127,066)	(137,393)	(10,327)	(8.13%)	▼
Health		(13,030)	(10,112)	(7,520)	2,592	25.63%	
Education and welfare		(4,340)	(1,199)	(4,296)	(3,097)	(258.30%)	
Housing		(43,940)	(27,029)	(44,507)	(17,478)	(64.66%)	▼
Community amenities		(222,620)	(210,659)	(178,628)	32,031	15.21%	▲
Recreation and culture		(231,460)	(221,100)	(208,151)	12,949	5.86%	▲
Transport		(1,717,908)	(1,565,927)	(1,595,265)	(29,338)	(1.87%)	
Economic services		(768,430)	(705,470)	(815,052)	(109,582)	(15.53%)	▼
Other property and services		(132,790)	(122,336)	(67,081)	55,255	45.17%	▲
		(3,545,248)	(3,247,047)	(3,285,869)	(38,822)		
Non-cash amounts excluded from operating activities	1(a)	1,099,880	1,020,268	983,619	(36,649)	(3.59%)	
Amount attributable to operating activities		343,793	174,202	600,350	426,148		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	1,161,778	1,103,113	997,743	(105,370)	(9.55%)	▼
Proceeds from disposal of assets	7	92,700	92,700	83,232	(9,468)	(10.21%)	▼
Payments for property, plant and equipment and infrastructure	8	(1,805,455)	(1,706,207)	(1,351,709)	354,498	20.78%	▲
Amount attributable to investing activities		(550,977)	(510,394)	(270,734)	239,660		
Financing Activities							
Proceeds from new debentures	9	200,000	200,000	0	(200,000)	(100.00%)	▼
Transfer from reserves	10	165,820	165,820	0	(165,820)	(100.00%)	▼
Transfer to reserves	10	(173,988)	(197)	(197)	0	0.00%	
Amount attributable to financing activities		191,832	365,623	(197)	(365,820)		
Closing funding surplus / (deficit)	1(c)	0	44,783	344,771			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 5.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

Note: General purpose funding - other revenue includes \$467,787 relating to the 2022/2023 Financial Assistance Grant allocation.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 MAY 2022

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**
BY NATURE OR TYPE

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	15,352	15,352	15,352	0	0.00%	
Operating Activities							
Revenue from operating activities							
Rates	6	1,204,854	1,204,854	1,208,286	3,432	0.28%	
Rates other than general rates		3,200	3,200	3,327	127	3.97%	
Operating grants, subsidies and contributions	12	789,867	504,940	963,349	458,409	90.78%	▲
Fees and charges		697,530	642,659	709,559	66,900	10.41%	▲
Interest earnings		12,700	11,627	7,722	(3,905)	(33.59%)	
Other revenue		71,810	24,501	(1,786)	(26,287)	(107.29%)	▼
Profit on disposal of assets	7	9,200	9,200	12,143	2,943	31.99%	
		2,789,161	2,400,981	2,902,600	501,619		
Expenditure from operating activities							
Employee costs		(1,302,545)	(1,119,039)	(1,065,407)	53,632	4.79%	
Materials and contracts		(945,983)	(933,667)	(1,058,426)	(124,759)	(13.36%)	▼
Utility charges		(50,120)	(45,892)	(41,729)	4,163	9.07%	
Depreciation on non-current assets		(1,123,080)	(1,029,468)	(991,446)	38,022	3.69%	
Insurance expenses		(84,120)	(83,993)	(80,661)	3,332	3.97%	
Other expenditure		(39,400)	(34,988)	(43,884)	(8,896)	(25.43%)	▼
Loss on disposal of assets	7	0	0	(4,316)	(4,316)	0.00%	
		(3,545,248)	(3,247,047)	(3,285,869)	(38,822)		
Non-cash amounts excluded from operating activities	1(a)	1,099,880	1,020,268	983,619	(36,649)	(3.59%)	
Amount attributable to operating activities		343,793	174,202	600,350	426,148		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	1,161,778	1,103,113	997,743	(105,370)	(9.55%)	▼
Proceeds from disposal of assets	7	92,700	92,700	83,232	(9,468)	(10.21%)	▼
Payments for property, plant and equipment	8	(1,805,455)	(1,706,207)	(1,351,709)	354,498	20.78%	▲
Amount attributable to investing activities		(550,977)	(510,394)	(270,734)	239,660		
Financing Activities							
Proceeds from new debentures	9	200,000	200,000	0	(200,000)	(100.00%)	▼
Transfer from reserves	10	165,820	165,820	0	(165,820)	(100.00%)	▼
Transfer to reserves	10	(173,988)	(197)	(197)	0	0.00%	
Amount attributable to financing activities		191,832	365,623	(197)	(365,820)		
Closing funding surplus / (deficit)	1(c)	0	44,783	344,771			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

Note: Operating grants, subsidies and contributions include \$467,787 relating to the 2022/2023 Financial Assistance Grant allocation.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MAY 2022**

BASIS OF PREPARATION

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 07 June 2022

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

**NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	7	(9,200)	(9,200)	(12,143)
Less: Movement in liabilities associated with restricted cash		(14,000)	0	0
Add: Loss on asset disposals	7	0	0	4,316
Add: Depreciation on assets		1,123,080	1,029,468	991,446
Total non-cash items excluded from operating activities		1,099,880	1,020,268	983,619

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	This Time Last Year 31 May 2021	Year to Date 31 May 2022
Adjustments to net current assets				
Less: Reserves - restricted cash	10	(525,967)	(525,967)	(526,164)
Add: Provisions - employee	11	60,244	60,244	60,244
Total adjustments to net current assets		(465,723)	(465,723)	(465,920)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	839,271	716,663	935,980
Rates receivables	3	39,167	39,315	48,380
Receivables	3	28,476	37,444	72,583
Other current assets	4	76,191	87,637	73,596
Less: Current liabilities				
Payables	5	(203,411)	(133,422)	(162,461)
Contract liabilities	11	(21,113)	(18,467)	(21,181)
Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity	11	(196,326)	0	(21,641)
Provisions	11	(81,180)	(81,181)	(114,565)
Less: Total adjustments to net current assets	1(b)	(465,723)	(465,723)	(465,920)
Closing funding surplus / (deficit)		15,352	182,266	344,771

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

**OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS**

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Institution	Interest Rate	Maturity Date
Cash on hand							
Municipal cash at bank	Cash and cash equivalents	408,716	0	408,716	BankWest	0.00%	n/a
Reserves Fund Bank	Cash and cash equivalents	0	526,164	526,164	Bankwest	0.00%	n/a
Petty cash/ cash on hand	Cash and cash equivalents	1,100	0	1,100	n/a	0.00%	n/a
Total		409,816	526,164	935,980			
Comprising							
Cash and cash equivalents		409,816	526,164	935,980			
		409,816	526,164	935,980			

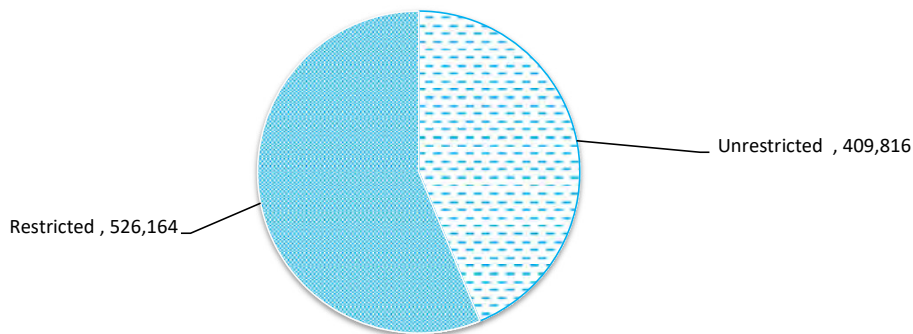
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

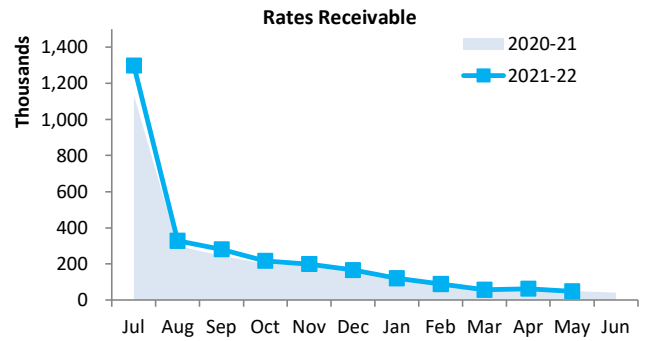
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

Rates receivable	30 June 2021	31 May 2022
	\$	\$
Gross rates in arrears previous year	23,174	39,167
Levied this year	1,101,109	1,211,613
Less - collections to date	(1,085,116)	(1,202,400)
Net rates collectable	39,167	48,380
% Collected	96.5%	96.1%

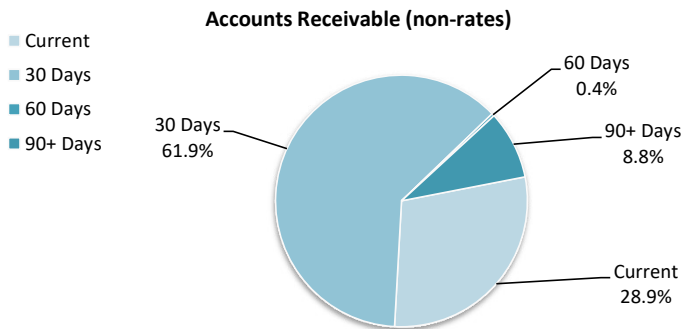


Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	15,131	32,358	191	4,590	52,270
Percentage		28.9%	61.9%	0.4%	8.8%	
Balance per trial balance						
Sundry receivable						52,270
GST receivable						16,720
Other receivables						3,593
Total receivables general outstanding						72,583

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

**OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS**

	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 31 May 2022
	\$	\$	\$	\$
Other current assets				
Inventory				
Fuel, oil and materials	74,270	479,391	(480,070)	73,591
Other current assets				
Prepayments	1,921	5	(1,921)	5
Total other current assets	76,191	479,396	(481,991)	73,596
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

**OPERATING ACTIVITIES
NOTE 5
Payables**

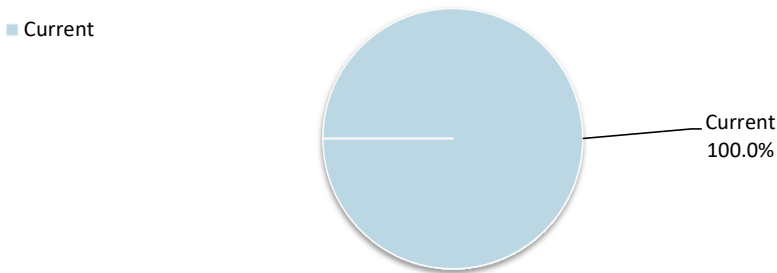
Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	95,535	15,138	0	0	110,673
Percentage		86.3%	13.7%	0%	0%	
Balance per trial balance						
Sundry creditors						110,673
ATO liabilities						12,625
Accrued expenses						1,250
Payroll creditors						19,834
Bonds and Deposits						18,079
Total payables general outstanding						162,461

Amounts shown above include GST (where applicable)

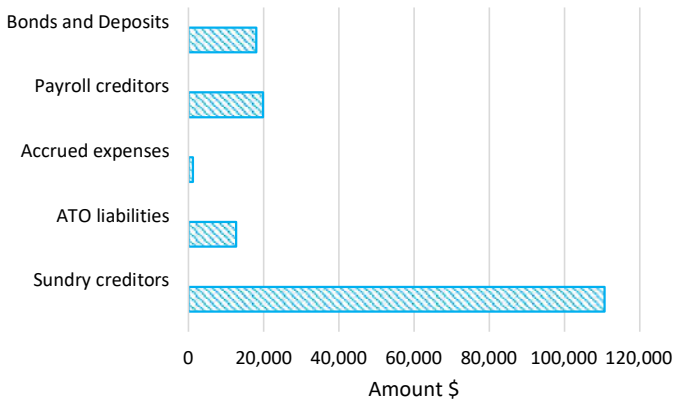
KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

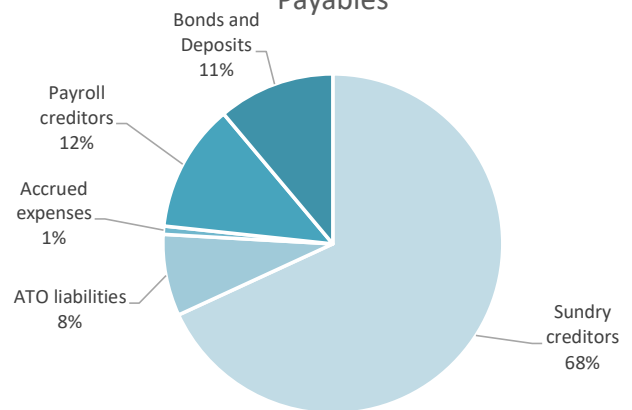
Aged Payables



Payables



Payables



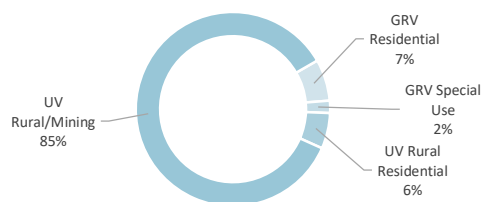
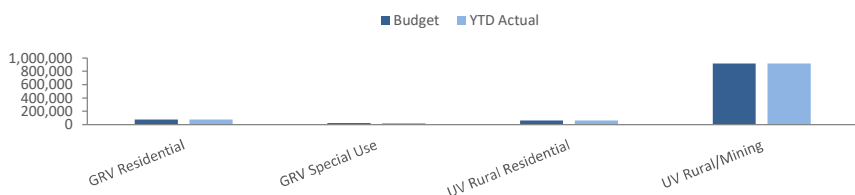
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
GRV Residential	0.12531	53	595,192	74,583	0	0	74,583	74,583	0	0	74,583
GRV Special Use	0.14192	3	157,820	22,398	0	0	22,398	22,398	0	0	22,398
Unimproved value											
UV Rural Residential	0.01597	53	3,871,000	61,820	0	0	61,820	61,820	1,307	920	64,047
UV Rural/Mining	0.00669	140	137,339,000	918,798	0	0	918,798	918,798	0	0	918,798
Sub-Total		249	141,963,012	1,077,599	0	0	1,077,599	1,077,599	1,307	920	1,079,826
Minimum payment											
Minimum \$											
Gross rental value											
GRV Residential	1,100	27	64,134	29,700	0	0	29,700	29,700	0	0	29,700
GRV Special Use	1,100	1	4,508	1,100	0	0	1,100	1,100	0	0	1,100
Unimproved value											
UV Rural Residential	1,100	51	3,051,500	56,100	0	0	56,100	56,100	0	0	56,100
UV Rural/Mining	1,100	81	8,662,483	89,100	0	0	89,100	89,100	0	0	89,100
Sub-total		160	11,782,625	176,000	0	0	176,000	176,000	0	0	176,000
Discount							(48,745)				
Amount from general rates							1,204,854				
Ex-gratia rates							3,200				
Total general rates							1,208,054				

KEY INFORMATION

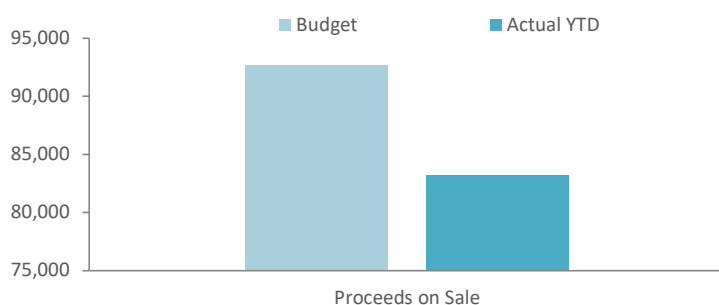
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2021 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

**OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS**

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Transport								
	Isuzu Giga Prime Mover	60,000	65,700	5,700	0	57,548	53,232	0	(4,316)
	QE Pajero Sports GLX	23,500	27,000	3,500	0	17,857	30,000	12,143	0
		83,500	92,700	9,200	0	75,405	83,232	12,143	(4,316)



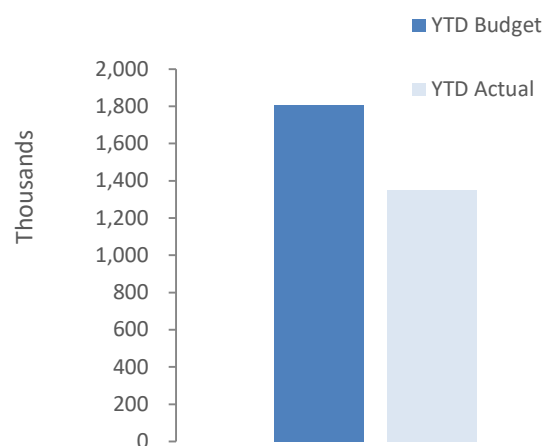
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS**

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land Held For Resale Non Current	206,000	206,000	7,234	(198,766)
Buildings	322,245	311,163	263,336	(47,827)
Furniture & Equipment	14,500	14,500	10,548	(3,952)
Plant & Equipment	214,350	214,349	159,280	(55,069)
Roads	1,048,360	960,195	911,311	(48,884)
Payments for Capital Acquisitions	1,805,455	1,706,207	1,351,709	(354,498)
Total Capital Acquisitions	1,805,455	1,706,207	1,351,709	(354,498)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,161,778	1,103,113	997,743	(105,370)
Borrowings	200,000	200,000	0	(200,000)
Other (disposals & C/Fwd)	92,700	92,700	83,232	(9,468)
Cash backed reserves				
Office equipment reserve	7,500	0	0	0
Land and building reserve	109,320	0	0	0
Contribution - operations	234,157	310,394	270,734	(39,660)
Capital funding total	1,805,455	1,706,207	1,351,709	(354,498)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

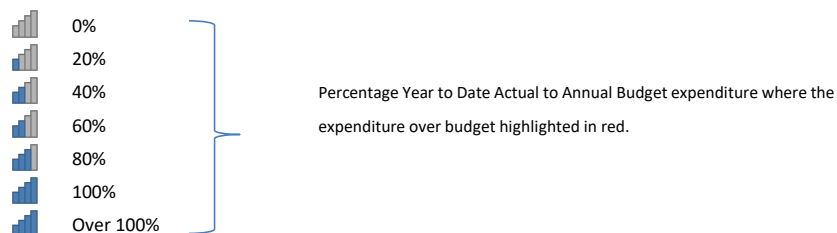


**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS (CONTINUED)**

Capital expenditure total

Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

Account Description		Amended		Year to Date Actual	Variance (Under)/Over	
		Current Budget	Year to Date Budget			
Capital Expenditure						
Land Held For Resale Non Current						
	E14761	Land Held for Resale - Industrial Estate & Lot 801	206,000	206,000	7,234	(198,766)
	Land Held For Resale Non Current Total		206,000	206,000	7,234	(198,766)
Buildings						
	E05109	LGGS - Purchase Buildings	189,305	189,305	0	(189,305)
	E13260	Purchase Buildings	132,940	121,858	263,336	141,478
	Buildings Total		322,245	311,163	263,336	(47,827)
Furniture & Equipment						
	E13450	CRC - Purchase Furniture & Equipment	5,000	5,000	1,507	(3,493)
	E14560	Purchase Furniture & Equipment	9,500	9,500	9,041	(459)
	Furniture & Equipment Total		14,500	14,500	10,548	(3,952)
Plant & Equipment						
	E12360	Purchase Plant & Equipment	214,350	214,349	159,280	(55,069)
	Plant & Equipment Total		214,350	214,349	159,280	(55,069)
Roads						
	E12101	Road Construction - Other - Expenses	276,000	220,800	365,802	145,002
	E12102	Road Construction Regional Road Group Expenses	546,485	546,485	319,599	(226,886)
	E12103	Road Construction Roads to Recovery Expenses	145,875	116,700	168,044	51,344
	E12104	Road Construction Blackspot Expenses	80,000	76,210	57,866	(18,344)
	Roads Total		1,048,360	960,195	911,311	(48,884)
	Grand Total		1,805,455	1,706,207	1,351,709	(354,498)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

FINANCING ACTIVITIES

NOTE 9

BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2021	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
Community amenities										
industrial Estate Development	1	0	0	200,000	0	0	0	200,000	0	0
Total		0	0	200,000	0	0	0	200,000	0	0

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

OPERATING ACTIVITIES

NOTE 10

CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave reserve	60,244	0	22	0	0	(49,000)	0	11,244	60,266
Office equipment reserve	47,482	0	18	0	0	(7,500)	0	39,982	47,500
Plant replacement reserve	133,449	0	50	29,725	0	0	0	163,174	133,499
Land and building reserve	231,859	0	87	128,438	0	(109,320)	0	250,977	231,946
Fuel facility reserve	52,933	0	20	15,825	0	0	0	68,758	52,953
	525,967	0	197	173,988	0	(165,820)	0	534,135	526,164

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

**OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES**

	Opening Balance	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance
Other current liabilities	1 July 2021				31 May 2022
	\$		\$	\$	\$
Other liabilities					
- Contract liabilities	21,113	0	45,718	(45,650)	21,181
- Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity	196,326	0	798,003	(972,688)	21,641
Total other liabilities	217,439	0	843,721	(1,018,338)	42,822
Provisions					
Provision for annual leave	65,168	0	0	0	65,168
Provision for long service leave	16,012	0	33,385	0	49,397
Total Provisions	81,180	0	33,385	0	114,565
Total other current liabilities	298,619	0	877,106	(1,018,338)	157,387
Amounts shown above include GST (where applicable)					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022

NOTE 12
OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 July 2021	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 May 2022	Current Liability 31 May 2022	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
Governance								
Grants Commission - General	0	0	0	0	0	320,606	159,438	429,784
Grants Commission - Roads	0	0	0	0	0	254,711	131,354	322,118
Law, order, public safety								
LGGS Grant Income (ESL)	4,703	0	(4,703)	0	0	36,440	36,440	34,157
Transport								
Grant Income - MRWA Direct	0	0	0	0	0	61,230	61,230	61,230
Economic services								
CRC - Centrelink Income	0	0	0	0	0	8,640	8,640	7,920
CRC - Community Programs Grant Income	0	0	0	0	0	4,590	4,202	0
CRC - Operating Grants Income	16,410	45,718	(40,947)	21,181	21,181	99,550	99,548	102,865
	21,113	45,718	(45,650)	21,181	21,181	785,767	500,852	958,074
Operating contributions								
Recreation and culture								
Movie Screen Hire Income	0	0	0	0	0	100	88	0
Other property and services								
Admin - Other Income	0	0	0	0	0	4,000	4,000	5,275
	0	0	0	0	0	4,100	4,088	5,275
TOTALS	21,113	45,718	(45,650)	21,181	21,181	789,867	504,940	963,349

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022

NOTE 13
NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Amended Budget	YTD Budget	YTD Revenue
	1 July 2021		(As revenue)	31 May 2022	31 May 2022	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
General purpose funding								
Other Grants Income	0	0	0	0	0	0	0	3,991
Law, order, public safety								
DFES Capital Grant Income	0	0	0	0	0	189,305	189,305	0
Transport								
Grant Income - Regional Road Group	0	492,318	(492,318)	0	0	364,325	364,325	284,139
Grant Income - Roads to Recovery	0	189,685	(168,044)	21,641	21,641	145,875	116,700	168,044
Grant Income - Blackspot	0	0	0	0	0	53,333	34,925	0
RRSP Project Income	0	116,000	(116,000)	0	0	276,000	276,000	290,000
Grant Income - Storm & Flood Damage	0	0	0	0	0	0	0	36,938
Grant Income - MRWA Direct	0	0	0	0	0	0	0	0
Economic services								
Caravan Park Grants Income	196,326	0	(196,326)	0	0	132,940	121,858	214,631
	196,326	798,003	(972,688)	21,641	21,641	1,161,778	1,103,113	997,743

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

**NOTE 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget adoption		Opening surplus			(158,357)	(158,357)
E11101	Wandering Community Centre		Operating Expenses		0	(10,500)	(168,857)
PW23	Ricks Road Maintenance partly funded by FPC		Operating Expenses		0	(12,000)	(180,857)
0010MNT	Ricks Road Maintenance		Operating Expenses		12,000	0	(168,857)
E14761	Lot 801 Watts Road - Disposal costs	16/09/2021 Item 10.4	Capital Expenses		0	(6,000)	(174,857)
E13590	Star Track Depot	16/09/2021 Item 10.5.1	Operating Expenses		0	(7,500)	(182,357)
R13590	Star Track Depot	16/09/2021 Item 10.5.1	Operating Revenue		2,000	0	(180,357)
E05109	Addition to BFB Building	16/09/2021 Item 11.6	Capital Expenses		0	(93,500)	(273,857)
R05105	Grant Funding - addition to BFB building	16/09/2021 Item 11.6	Capital Revenue		93,500	0	(180,357)
R12204	MRWA Direct Grant		Operating Revenue		4,230	0	(176,127)
E14515	Consultants Expenses		Operating Expenses		0	(20,000)	(196,127)
E14500	Admin - Salaries		Operating Expenses		10,000	0	(186,127)
E04106	Members Subscriptions		Operating Expenses		5,000	0	(181,127)
E05105	BFB Water Tanks	21/10/2021 Item 13.2	Capital Expenses		0	(95,805)	(276,932)
R05105	Grant Funding - 8 steel tanks BFB	21/10/2021 Item 13.2	Capital Revenue		95,805	0	(181,127)
R03202	FAGS - Roads - final Grant less	17/03/2022 Item 10.1	Operating Revenue			(7,999)	(189,126)
R03250	FAGS - General - final grant up	17/03/2022 Item 10.1	Operating Revenue		1,726		(187,400)
	Wages including Admin wages - CEO Termination &	17/03/2022 Item 10.1	Operating Expenses			(80,000)	(267,400)
E03101	Valuation Expenses	17/03/2022 Item 10.1	Operating Expenses		1,000		(266,400)
R03111	Legal Fees Rate Recovery Income	17/03/2022 Item 10.1	Operating Revenue			(2,000)	(268,400)
E04101	Members Conference Expenses	17/03/2022 Item 10.1	Operating Expenses		1,000		(267,400)
E04114	Public Relation Expenses	17/03/2022 Item 10.1	Operating Expenses			(2,000)	(269,400)
R04190	Members Other Income - less income	17/03/2022 Item 10.1	Operating Revenue			(2,000)	(271,400)
R05100	LGGS Grant - less after previous year adjustment	17/03/2022 Item 10.1	Operating Revenue			(5,100)	(276,500)
E07400	EHO Expense - additional expenses	17/03/2022 Item 10.1	Operating Expenses			(2,000)	(278,500)
E08290	Other education Other - additional expense	17/03/2022 Item 10.1	Operating Expenses			(3,000)	(281,500)
E09101	Maintenance Expense - 13 Dunmall - additional rep	17/03/2022 Item 10.1	Operating Expenses			(15,000)	(296,500)
E10103	Refuse Site - Reduced expenses	17/03/2022 Item 10.1	Operating Expenses		4,000		(292,500)
E101900	Transfer station bin collection	17/03/2022 Item 10.1	Operating Expenses		5,000		(287,500)
E10601	Town Planning Expenses	17/03/2022 Item 10.1	Operating Expenses			(2,000)	(289,500)
E11300	Public Parks & Gardens	17/03/2022 Item 10.1	Operating Expenses		4,000		(285,500)
E11301	Community Centre Oval Expenses	17/03/2022 Item 10.1	Operating Expenses		2,000		(283,500)
E11302	Cheetaning Street Oval Expenses	17/03/2022 Item 10.1	Operating Expenses		1,500		(282,000)
E12204	Footpath Maintenance	17/03/2022 Item 10.1	Operating Expenses		2,657		(279,343)
R12290	Flood damage reimbursement	17/03/2022 Item 10.1	Operating Revenue		40,000		(239,343)
R13210	Cabin rental	17/03/2022 Item 10.1	Operating Revenue		21,000		(218,343)
E12104	Blackspot - extra expense	17/03/2022 Item 10.1	Capital Expenses			(3,790)	(222,133)
R12202	Blackspot - extra income	17/03/2022 Item 10.1	Capital Revenue		15,228		(206,905)
E12360	Purchase Plant & Equipment - net adjustment	17/03/2022 Item 10.1	Capital Expenses		98,300		(108,605)
R12395	Sale of Plant & Equipment - net adjustment	17/03/2022 Item 10.1	Capital Revenue			(31,300)	(139,905)
E12208	Road & Street Signs - less expenses	17/03/2022 Item 10.1	Operating Expenses		6,500		(133,405)
E13590	Startrack	17/03/2022 Item 10.1	Operating Expenses			(4,000)	(137,405)
E13601	ULP Purchase	17/03/2022 Item 10.1	Operating Expenses		20,000		(117,405)
E13602	Diesel Purchase	17/03/2022 Item 10.1	Operating Expenses		40,000		(77,405)
R13601	ULP Sales	17/03/2022 Item 10.1	Operating Revenue			(20,000)	(97,405)
R13602	Diesel Sales	17/03/2022 Item 10.1	Operating Revenue			(40,000)	(137,405)
E13610	Fuel Facility Expenses	17/03/2022 Item 10.1	Operating Expenses			(5,000)	(142,405)
E14304	Plant - Parts & Repairs	17/03/2022 Item 10.1	Operating Expenses		7,500		(134,905)
E14305	Plant - Internal Repairs	17/03/2022 Item 10.1	Operating Expenses		7,500		(127,405)
E14503	Admin staff training	17/03/2022 Item 10.1	Operating Expenses			(2,000)	(129,405)
E14515	Admin consultants	17/03/2022 Item 10.1	Operating Expenses			(10,000)	(139,405)
L72400	Transfer from Leave Reserve	17/03/2022 Item 10.1	Capital Revenue		35,000		(104,405)
L72200	Transfer from Building Reserve	17/03/2022 Item 10.1	Capital Revenue		82,770		(21,635)
	Loan capital repayment	17/03/2022 Item 10.1	Capital Expenses		18,665		(2,970)
E13590	Loan interest repayment	17/03/2022 Item 10.1	Operating Expenses		2,970		0
				0	640,851	(640,851)	0

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**
**NOTE 15
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 5.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
Revenue from operating activities						
General purpose funding - other	453,252	145.18%	▲	Grants received in advance		
Housing	(7,640)	(17.81%)	▼			Rent recorded differently
Recreation and culture	7,084	429.33%	▲	Insurance claim		
Transport	(26,208)	(36.97%)	▼			Grants not received
Economic services	70,313	11.00%	▲	Chalet incom up		
Expenditure from operating activities						
Governance	66,924	37.74%	▲			overallocation of admin costs
General purpose funding	(38,751)	(49.17%)	▼	Councillor payments not made		
Law, order and public safety	(10,327)	(8.13%)	▼			Allocation of capital purchases incorrect
Housing	(17,478)	(64.66%)	▼			increased housing maintenance
Community amenities	32,031	15.21%	▲	Timing of invoice payments		
Recreation and culture	12,949	5.86%	▲	Admin allocation less		
Economic services	(109,582)	(15.53%)	▼			Fuel prices up
Other property and services	55,255	45.17%	▲			Wages expense up
Investing activities						
Proceeds from non-operating grants, subsidies and contributions	(105,370)	(9.55%)	▼			Grant income not received
Proceeds from disposal of assets	(9,468)	(10.21%)	▼			Trade-in price down
Payments for property, plant and equipment and infrastructure	354,498	20.78%	▲	projects not completed		
Financing activities						
Proceeds from new debentures	(200,000)	(100.00%)	▼			Loan not drawn
Transfer from reserves	(165,820)	(100.00%)	▼			Transfers not completed

APPENDIX

FOR THE PERIOD ENDED 31 MAY 2022

DETAILS OF VARIANCES

Account Description		YTD Budget	YTD Actual	Variance (Under)/Over
Operating Income				
General purpose funding				
R03103	General Rates Levied	(1,253,599.00)	(1,254,954.54)	(1,356.00)
R03104	Ex-Gratia Rates	(3,200.00)	(3,327.20)	(127.00)
R03105	Penalty Interest - Rates	(5,951.00)	(4,681.19)	1,270.00
R03106	Rates Written-off	0.00	48.49	48.00
R03107	Back Rates Levied	0.00	(919.44)	(919.00)
R03108	Instalment Interest	(2,288.00)	(2,843.69)	(556.00)
R03109	Instalment Administration Fee	(1,551.00)	(790.00)	761.00
R03111	Legal Fees Rate Recovery Income	(3,663.00)	0.00	3,663.00
R03120	Less Discount on Rates	48,745.00	47,539.49	(1,206.00)
R03121	Property Settlement Fees (EAS)	(1,375.00)	(1,718.18)	(343.00)
R03201	Grants Commission - General	(159,438.00)	(429,784.00)	(270,346.00)
R03202	Grants Commission - Roads	(131,354.00)	(322,118.00)	(190,764.00)
R03206	Other Grants Income	0.00	(3,991.00)	(3,991.00)
R03250	Interest Income - Municipal	(1,100.00)	0.00	1,100.00
R03251	Interest Income - Reserve Funds	(2,288.00)	(197.46)	2,091.00
General purpose funding Total		(1,517,062.00)	(1,977,736.72)	(460,675.00)
Governance				
R04190	Member's Other Income	(3,201.00)	0.00	3,201.00
Governance Total		(3,201.00)	0.00	3,201.00
Law, order, public safety				
R05100	LGGS Grant Income (ESL)	(41,540.00)	(34,157.00)	7,383.00
R05101	LGGS Administration Fee Income	0.00	(363.64)	(364.00)
R05102	Fines & Penalties Income	(682.00)	(500.00)	182.00
R05105	DFES Capital Grant Income	(189,305.00)	0.00	189,305.00
R05202	Dog Registration Fees	(1,826.00)	(1,418.25)	408.00
R05203	Cat Registration Fees	0.00	(257.50)	(258.00)
Law, order, public safety Total		(233,353.00)	(36,696.39)	196,656.00
Health				
R07490	Other Income	(913.00)	0.00	913.00
R07701	Other Income	(913.00)	(2,262.15)	(1,349.00)
R07791	Medical/Treatment Room Income	(1,375.00)	(598.00)	777.00
Health Total		(3,201.00)	(2,860.15)	341.00
Housing				
R09122	Rental Income - 19 Humes Way	(3,575.00)	(3,332.14)	243.00
R09124	Rental Income - 1 Dowsett Street	(4,763.00)	(4,800.00)	(37.00)
R09127	Rental Income - 5 Dunmall Drive	(27,401.00)	(26,571.42)	830.00
R09128	Rental Income - 20 Down Street	(7,150.00)	(545.46)	6,605.00
Housing Total		(42,889.00)	(35,249.02)	7,641.00
Community amenities				
R10101	Domestic Refuse Rates	(34,600.00)	(35,490.61)	(891.00)
R10102	Domestic Refuse - Season Pass	(2,750.00)	(3,641.80)	(892.00)
R10190	Household waste Income	(451.00)	(86.36)	365.00
R10201	Commercial Refuse Collection Rates	(2,750.00)	(3,564.56)	(815.00)
R10204	Drum Muster Income	(1,430.00)	0.00	1,430.00
R10290	Commercial Waste Income	(2,288.00)	(1,580.61)	707.00
R10291	Recycling Waste Income	0.00	(476.35)	(476.00)
R10390	Other Income	(935.00)	0.00	935.00
R10601	Town Planning Fees Income	(3,201.00)	(1,952.37)	1,249.00
R10705	Cemetery Income	(1,826.00)	(3,354.02)	(1,528.00)
Community amenities Total		(50,231.00)	(50,146.68)	84.00
Recreation and culture				
R11101	Community Centre Income	(451.00)	(814.55)	(364.00)
R11102	Movie Screen Hire Income	(88.00)	0.00	88.00
R11390	Other Income	(836.00)	(750.00)	86.00
R11391	Insurance Reimbursement Income	0.00	(6,723.02)	(6,723.00)
R11690	Other Income	(275.00)	(446.85)	(172.00)
Recreation and culture Total		(1,650.00)	(8,734.42)	(7,085.00)
Transport				
R12200	Grant Income - Regional Road Group	(364,325.00)	(284,139.40)	80,186.00
R12201	Grant Income - Roads to Recovery	(116,700.00)	(168,043.96)	(51,344.00)
R12202	Grant Income - Blackspot	(34,925.00)	0.00	34,925.00
R12204	Grant Income - MRWA Direct	(61,230.00)	(61,230.00)	0.00
R12205	RRSP Project Income	(276,000.00)	(290,000.00)	(14,000.00)
R12210	Grant Income - Storm & Flood Damage	0.00	(36,937.70)	(36,938.00)
R12290	Other Income	(451.00)	(1,300.00)	(849.00)
R12397	Profit on Asset Disposal	(14,700.00)	(12,143.27)	2,557.00
Transport Total		(868,331.00)	(853,794.33)	14,537.00
Economic services				
R13200	Caravan Park Income	(16,698.00)	(47,682.65)	(30,985.00)
R13210	Caravan Park Grants Income	(121,858.00)	(214,630.58)	(92,773.00)
R13301	Building License Fees Income	(2,376.00)	(2,191.24)	185.00
R13302	BSL Commission Income	(132.00)	(45.50)	86.00
R13303	BCITF Commission Income	(11.00)	(7.50)	3.00
R13401	CRC - Centrelink Income	(8,640.00)	(7,920.00)	720.00
R13402	CRC - Copying & Other Income	(473.00)	(301.83)	171.00
R13403	CRC - Community Events & Programs Income	(6,908.00)	(28,267.32)	(21,359.00)
R13410	CRC - Community Programs Grant Income	(4,202.00)	0.00	4,202.00
R13412	CRC - Wandering Echo Income	(2,288.00)	(814.56)	1,473.00
R13414	CRC - DOT Licensing Commission Income	(7,788.00)	(5,190.02)	2,598.00
R13430	CRC - Operating Grants Income	(99,548.00)	(102,864.88)	(3,317.00)
R13450	CRC - Cafe Income	(6,050.00)	(5,014.17)	1,036.00
R13501	Post Office Commission Income	(45,000.00)	(43,034.39)	1,966.00

Shire of Wandering– Ordinary Meeting of Council Agenda – 16 June 2022

APPENDIX

FOR THE PERIOD ENDED 31 MAY 2022

DETAILS OF VARIANCES

	Account Description	YTD Budget	YTD Actual	Variance (Under)/Over
R13502	Post Office Income	(3,201.00)	(2,564.99)	636.00
R13503	Telstra Exchange Lease Income	(2,376.00)	(2,609.55)	(234.00)
R13504	Sale of Newspapers Income	(220.00)	(1,651.80)	(1,432.00)
R13586	Sale of Water - Standpipes Income	(5,500.00)	(6,279.88)	(780.00)
R13590	Star Track Income	(1,800.00)	(276.38)	1,524.00
R13601	Fuel Sales - ULP Income	(178,750.00)	(160,933.64)	17,816.00
R13602	Fuel Sales - Diesel Income	(286,000.00)	(291,623.90)	(5,624.00)
Economic services Total		(799,819.00)	(923,904.78)	(124,088.00)
Other property and services				
R14100	Private Works Income	(13,750.00)	(12,936.29)	814.00
R14210	Workers Compensation Reimbursements Income	(4,125.00)	0.00	4,125.00
R14301	Diesel Fuel Rebate Income	(18,326.00)	(15,496.13)	2,830.00
R14302	Motor Vehicle Policy discount Income	(1,925.00)	(693.00)	1,232.00
R14303	Insurance Reimbursement Income	0.00	(4,411.19)	(4,411.00)
R14306	Sale of Surplus Equipment	0.00	(877.55)	(878.00)
R14500	Admin - Fees & Charges Income	0.00	(18.27)	(18.00)
R14590	Admin - Other Income	(4,132.00)	(6,788.10)	(2,656.00)
Other property and services Total		(42,258.00)	(41,220.53)	1,038.00
Operating Income Total		(3,561,995.00)	(3,930,343.02)	(368,350.00)
Operating Expenditure				
General purpose funding				
E03100	Other Expenses	24,750.00	24,153.12	(597.00)
E03101	Valuation Expenses & Title Searches Expenses	8,701.00	19,825.08	11,124.00
E03102	Legal Costs Rate Recovery Expenses	3,663.00	1,460.75	(2,202.00)
E03199	Administration Allocated	26,906.00	71,889.35	44,983.00
E03299	Administration Allocated	14,795.00	237.57	(14,557.00)
General purpose funding Total		78,815.00	117,565.87	38,751.00
Governance				
E04100	Member's Travelling Expenses	825.00	420.48	(405.00)
E04101	Member's Conference Expenses	3,663.00	2,846.40	(817.00)
E04102	Election Expenses	3,201.00	3,179.38	(22.00)
E04103	President's Allowance Expenses	5,500.00	2,979.60	(2,520.00)
E04104	Member's Refreshments & Receptions Expenses	5,951.00	7,361.21	1,410.00
E04105	Member's Insurance Expenses	5,754.00	4,374.98	(1,379.00)
E04106	Member's Subscriptions Expenses	11,970.00	10,844.51	(1,125.00)
E04109	Member's Sitting Fees Expenses	25,000.00	11,547.25	(13,453.00)
E04111	Member's Training & Professional Development Expenses	6,000.00	390.00	(5,610.00)
E04112	Maintenance Council Chambers Expenses	1,452.00	771.75	(679.00)
E04113	Other Expenses	4,763.00	5,768.78	1,005.00
E04114	Public Relations Expenses	18,500.00	22,952.14	4,452.00
E04199	Administration Allocated	84,755.00	36,973.95	(47,781.00)
Governance Total		177,334.00	110,410.43	(66,924.00)
Law, order, public safety				
E05100	LGGS - Purchase Plant & Equipment <\$1,200 per item	6,600.00	1,468.18	(5,132.00)
E05101	LGGS - Maintenance Plant & Equipment Expenses	946.00	2,008.14	1,062.00
E05102	LGGS - Maintenance Vehicles/Trailers/Boats Expenses	6,138.00	8,524.60	2,387.00
E05103	LGGS - Maintenance Land & Buildings Expenses	3,751.00	2,408.79	(1,342.00)
E05104	LGGS - PPE Expenses	2,838.00	2,055.00	(783.00)
E05105	LGGS - Utilities Expenses	1,144.00	1,802.25	658.00
E05106	LGGS - Other Goods & Services Expenses	2,838.00	1,580.37	(1,258.00)
E05107	LGGS - Insurances Expenses	15,020.00	7,328.84	(7,691.00)
E05190	Other Expenses	9,647.00	41,368.12	31,722.00
E05198	Depreciation	39,600.00	38,163.68	(1,436.00)
E05199	Administration Allocated	10,758.00	17,022.34	6,264.00
E05200	Ranger Service Expenses	5,038.00	4,680.00	(358.00)
E05299	Administration Allocated	9,416.00	1,770.35	(7,646.00)
E05300	CCTV Maintenance Expenses	2,288.00	1,600.00	(688.00)
E05398	Depreciation	8,690.00	3,395.25	(5,295.00)
E05399	Administration Allocated	2,354.00	2,216.88	(137.00)
Law, order, public safety Total		127,066.00	137,392.79	10,327.00
Health				
E07400	Environmental Health Officer Consultant Expenses	3,201.00	4,960.13	1,759.00
E07401	Analytical Expenses	407.00	360.00	(47.00)
E07490	Other Expenses	344.00	0.00	(344.00)
E07499	Administration Allocated	5,709.00	1,504.31	(4,205.00)
E07791	Consulting Room Expenses	451.00	695.15	245.00
Health Total		10,112.00	7,519.59	(2,592.00)
Education and welfare				
E08290	Other Expenses	528.00	3,583.02	3,056.00
E08699	Administration Allocated	671.00	712.65	42.00
Education and welfare Total		1,199.00	4,295.67	3,098.00
Housing				
E09101	Maintenance Expenses - 13 Dunmall Drive	10,014.00	17,041.31	7,026.00
E09102	Maintenance Expenses - 19 Humes Way	4,719.00	8,267.97	3,549.00
E09103	Maintenance Expenses - 14 Down Street	2,896.00	4,326.96	1,431.00
E09104	Maintenance Expenses - 1 Dowsett Street	2,917.00	3,112.93	197.00
E09106	Maintenance Expenses - 7 Gnowing Street	0.00	80.67	81.00
E09108	Maintenance Expenses - 20 Down Street	16,115.00	3,535.81	(12,579.00)
E09196	LESS Housing Expenses Allocated	(47,817.00)	(32,203.73)	15,613.00
E09198	Depreciation	15,939.00	17,663.45	1,724.00
E09199	Administration Allocated	11,099.00	13,142.78	2,044.00
E09201	Maintenance Expenses - 5 Dunmall Drive	5,427.00	4,542.09	(883.00)
E09298	Depreciation	5,720.00	4,997.23	(723.00)
Housing Total		27,029.00	44,507.47	17,480.00

Shire of Wandering– Ordinary Meeting of Council Agenda – 16 June 2022

APPENDIX

FOR THE PERIOD ENDED 31 MAY 2022

DETAILS OF VARIANCES

Account Description		YTD Budget	YTD Actual	Variance (Under)/Over
Community amenities				
E10101	Domestic Refuse Collection Expenses	11,682.00	11,356.29	(326.00)
E10102	Recycling Service Expenses	7,458.00	6,009.52	(1,448.00)
E10103	Refuse Site Maintenance Expenses	50,834.00	45,992.43	(4,842.00)
E10104	Bulk Recycling Expenses	3,663.00	3,246.40	(417.00)
E10190	Transfer Station Bin Collections Expenses	19,547.00	11,836.61	(7,710.00)
E10199	Administration Allocated	16,137.00	13,617.90	(2,519.00)
E10202	Commercial Recycling Expenses	220.00	381.25	161.00
E10203	Street Bin Maintenance Expenses	4,631.00	7,548.80	2,918.00
E10204	DrumMuster Expenses	913.00	0.00	(913.00)
E10298	Depreciation	7,205.00	6,470.55	(734.00)
E10299	Administration Allocated	7,062.00	2,296.06	(4,766.00)
E10490	Other Expenses	0.00	276.62	276.00
E10590	Other Expenses	2,376.00	2,500.00	124.00
E10599	Administration Allocated	3,014.00	1,266.79	(1,747.00)
E10601	Town Planning Consultant Expenses	11,000.00	18,211.97	7,212.00
E10699	Administration Allocated	9,746.00	2,454.39	(7,292.00)
E10701	Public Conveniences Expenses - Watts Street	25,078.00	17,340.54	(7,737.00)
E10702	Public Conveniences Expenses - Pumphreys Bridge & Codjatinie	12,430.00	12,337.42	(93.00)
E10705	Cemetery Maintenance	7,334.00	4,283.51	(3,052.00)
E10790	Other Expenses	473.00	248.26	(225.00)
E10798	Depreciation	2,860.00	3,590.06	730.00
E10799	Administration Allocated	4,026.00	7,363.08	3,337.00
Community amenities Total		207,689.00	178,628.45	(29,063.00)
Recreation and culture				
E11101	Wandering Community Centre	32,347.00	32,864.06	517.00
E11198	Depreciation	8,800.00	11,828.38	3,028.00
E11199	Administration Allocated	21,516.00	7,442.34	(14,074.00)
E11300	Public Parks, Gardens & Reserves Expenses	56,502.00	51,222.37	(5,279.00)
E11301	Community Centre Oval Expenses	34,375.00	25,525.60	(8,850.00)
E11302	Cheetaning Street Oval Expenses	4,136.00	1,195.56	(2,941.00)
E11303	Wandering Tennis Courts Expenses	7,754.00	6,950.68	(802.00)
E11304	Pumphreys Bridge Tennis Courts Expenses	363.00	0.00	(363.00)
E11305	Bowling Green Expenses	1,200.00	7,781.74	6,582.00
E11306	Playgrounds Expenses	10,064.00	4,833.17	(5,230.00)
E11307	Skate Park Expenses	300.00	304.26	4.00
E11398	Depreciation	31,955.00	28,644.10	(3,311.00)
E11399	Administration Allocated	4,697.00	26,127.15	21,430.00
E11498	Depreciation	660.00	0.00	(660.00)
E11590	Other Expenses	150.00	304.25	154.00
E11698	Depreciation	2,255.00	2,018.88	(236.00)
E11699	Administration Allocated	4,026.00	1,108.47	(2,918.00)
Recreation and culture Total		221,100.00	208,151.01	(12,949.00)
Transport				
E12200	Rural Road Expenses	577,654.00	533,641.34	(44,013.00)
E12201	Town Street Expenses	45,837.00	36,268.05	(9,569.00)
E12204	Footpath Expenses	7,656.00	1,704.10	(5,952.00)
E12207	Street Lighting Expenses	7,425.00	6,873.84	(551.00)
E12208	Road & Street Signs Expenses	6,864.00	1,612.72	(5,251.00)
E12211	RAMM Expenses	5,500.00	6,482.99	983.00
E12215	Bridge Maintenance Expenses	19,965.00	8,860.06	(11,105.00)
E12216	Depot Expenses	15,870.00	17,705.08	1,837.00
E12298	Depreciation	750,046.00	678,526.31	(71,520.00)
E12299	Administration Allocated	135,465.00	299,274.66	163,810.00
E12397	Loss on Asset Disposal	0.00	4,315.70	4,316.00
Transport Total		1,572,282.00	1,595,264.85	22,985.00
Economic services				
E13103	Vermin & Pest Control Expenses	473.00	300.00	(173.00)
E13200	Caravan Park Expenses	28,185.00	30,636.40	2,452.00
E13202	Area Promotion Expenses	6,413.00	262.73	(6,150.00)
E13203	Vintage Machinery Shed Expenses	1,000.00	1,217.00	217.00
E13298	Depreciation	9,295.00	10,525.01	1,230.00
E13299	Administration Allocated	22,869.00	11,638.55	(11,230.00)
E13300	Building Surveyor Consultant Expenses	2,288.00	2,113.27	(175.00)
E13390	Other Expenses	350.00	544.26	194.00
E13399	Administration Allocated	9,416.00	1,029.28	(8,387.00)
E13401	CRC - Salaries Expenses	71,918.00	69,906.21	(2,012.00)
E13402	CRC - Superannuation Expenses	7,744.00	6,506.40	(1,238.00)
E13403	CRC - Consultants Expenses	0.00	145.45	145.00
E13404	CRC - Insurance Expenses	3,100.00	2,129.74	(970.00)
E13405	CRC - Utilities Expenses	5,049.00	4,052.01	(997.00)
E13406	CRC - Community Events & Programs Expenses	17,116.00	40,712.59	23,597.00
E13407	CRC - Printing & Stationery Expenses	1,375.00	1,982.81	608.00
E13408	CRC - Postage & Freight Expenses	913.00	86.80	(826.00)
E13411	CRC - Building Expenses	15,884.00	19,799.96	3,916.00
E13412	CRC - Wandering Echo Expenses	1,375.00	1,431.79	57.00
E13413	CRC - Library Expenses	10,263.00	1,468.37	(8,795.00)
E13414	CRC - DOT Licensing Expenses	1,463.00	0.00	(1,463.00)
E13416	CRC - Furniture & Equipment Expenses	913.00	0.00	(913.00)
E13418	CRC - Staff Training & Professional Development Expenses	2,288.00	2,108.47	(180.00)
E13419	CRC - Computer Expenses	5,038.00	7,173.27	2,135.00
E13490	CRC - Cafe Expenses	5,038.00	3,745.93	(1,292.00)
E13491	CRC - Cafe Tasty Tuesday	0.00	350.24	350.00
E13498	Depreciation	1,650.00	4,514.64	2,865.00
E13499	CRC - Administration Allocated	17,479.00	43,149.49	25,670.00
E13501	Postal Agency Expenses	4,125.00	3,261.73	(864.00)
E13504	Purchase of Newspapers Expenses	176.00	171.00	(5.00)
E13584	Standpipes - Operating Expenses	3,674.00	4,538.97	865.00

Shire of Wandering– Ordinary Meeting of Council Agenda – 16 June 2022

APPENDIX

FOR THE PERIOD ENDED 31 MAY 2022

DETAILS OF VARIANCES

	Account Description	YTD Budget	YTD Actual	Variance (Under)/Over
E13586	Industrial Estate Development	0.00	3,900.00	3,900.00
E13590	Star Track Expenses	7,500.00	15,454.23	7,954.00
E13598	Depreciation	0.00	1,115.03	1,115.00
E13599	Administration Allocated	52,899.00	2,850.31	(50,049.00)
E13601	Fuel Purchases - ULP	137,500.00	141,681.98	4,182.00
E13602	Fuel Purchases - Diesel	220,000.00	251,649.23	31,649.00
E13610	Fuel Facility Expenses	13,996.00	24,323.90	10,328.00
E13690	Other Expenses	5,038.00	2,271.00	(2,767.00)
E13698	Depreciation	9,240.00	7,550.91	(1,689.00)
E13699	Administration Allocated	67,606.00	88,753.29	21,147.00
Economic services Total		770,649.00	815,052.25	44,401.00
Other property and services				
E14100	Private Works Expenses	10,989.00	28,109.05	17,120.00
E14199	Administration Allocated	2,684.00	2,216.88	(467.00)
E14200	Works - Administration Expenses	167,794.00	177,263.15	9,469.00
E14201	Works - Superannuation Expenses	70,961.00	85,970.73	15,010.00
E14202	Works - Leave Expenses	56,220.00	92,685.32	36,465.00
E14203	Works - Health, Safety & Training Expenses	13,288.00	12,683.80	(604.00)
E14204	Works - PPE Expenses	5,951.00	3,838.40	(2,113.00)
E14205	Tools & Consumables Expenses	4,576.00	2,192.98	(2,383.00)
E14206	Works - Insurance Expenses	22,500.00	18,257.65	(4,242.00)
E14210	Workers Compensation Expenses	4,125.00	0.00	(4,125.00)
E14290	Other Expenses	1,826.00	72.40	(1,754.00)
E14294	LESS PWO Allocated	(459,360.00)	(501,578.98)	(42,219.00)
E14295	Housing Allocated	30,030.00	7,167.17	(22,863.00)
E14298	Depreciation	0.00	4,654.09	4,654.00
E14299	Administration Allocated	96,866.00	93,345.33	(3,521.00)
E14301	Plant - Insurance Expenses	14,000.00	13,401.69	(598.00)
E14302	Plant - Fuel & Oils Expenses	68,684.00	94,426.57	25,743.00
E14303	Plant - Tyres Expenses	6,875.00	1,123.87	(5,751.00)
E14304	Plant - Parts & Repairs Expenses	70,125.00	56,944.07	(13,181.00)
E14305	Plant - Internal Repair Wages Expenses	13,750.00	1,196.08	(12,554.00)
E14306	Plant - Licences Expenses	4,576.00	5,058.13	482.00
E14308	LESS Plant Operation Costs allocated	(199,210.00)	(232,882.21)	(33,672.00)
E14310	LESS Plant Depreciation Allocated	(100,826.00)	(114,827.22)	(14,001.00)
E14398	Depreciation	100,837.00	147,253.93	46,417.00
E14399	Administration Allocated	26,906.00	42,436.94	15,531.00
E14500	Admin - Salaries Expenses	377,806.00	475,069.97	97,264.00
E14501	Admin - Superannuation Expenses	48,136.00	60,579.39	12,443.00
E14502	Admin - FBT Expenses	11,451.00	11,055.00	(396.00)
E14503	Admin - Staff Training & Professional Development Expenses	5,038.00	7,345.89	2,308.00
E14504	Admin - Staff Uniforms Expenses	1,826.00	727.59	(1,098.00)
E14505	Admin - Conference Expenses	0.00	1,422.11	1,422.00
E14506	Admin - Building Expenses	16,038.00	12,016.07	(4,022.00)
E14507	Admin - Utilities Expenses	5,907.00	4,364.35	(1,543.00)
E14508	Admin - Insurance Expenses	29,000.00	37,119.92	8,120.00
E14510	Admin - Office Equipment Expenses	0.00	414.01	414.00
E14511	Admin - Computer Expenses	45,000.00	42,149.59	(2,850.00)
E14512	Admin - Audit Expenses	25,000.00	28,937.50	3,938.00
E14513	Admin - Bank Expenses	3,201.00	3,721.66	521.00
E14514	Admin - Legal Expenses	2,288.00	3,714.50	1,427.00
E14515	Admin - Consultants Expenses	44,000.00	63,693.50	19,694.00
E14516	Admin - Advertising Expenses	1,375.00	1,509.53	135.00
E14517	Admin - Printing, Stationery & Postage Expenses	3,663.00	7,165.33	3,503.00
E14590	Other Expenses	10,538.00	10,530.16	(8.00)
E14591	Housing Allocated	17,787.00	25,036.56	7,250.00
E14594	LESS Admin Costs allocated	(659,780.00)	(791,733.44)	(131,953.00)
E14598	Depreciation	34,716.00	20,534.51	(14,181.00)
E14600	Gross Salaries & Wages Expenses	1,124,442.00	1,253,562.47	129,120.00
E14601	LESS Salaries & Wages Allocated	(1,124,442.00)	(1,253,562.47)	(129,120.00)
E14690	Unallocated Salaries & Wages Expenses	0.00	697.30	698.00
E14791	Interest on Industrial Development Loan	2,970.00	0.00	(2,970.00)
Other property and services Total		60,127.00	67,080.82	6,959.00
Operating Expenditure Total		3,253,402.00	3,285,869.20	32,473.00
Capital Income				
Housing				
	Housing Total	0.00	0.00	0.00
Transport				
R12395	Proceeds from Sale of Assets	(124,000.00)	(53,231.82)	70,768.00
R12396	Realisation on Asset Disposal	124,000.00	83,231.82	(40,768.00)
	Transport Total	0.00	30,000.00	30,000.00
Capital Income Total		0.00	30,000.00	30,000.00
Grand Total		(308,593.00)	(614,473.82)	(305,877.00)

13.2 - Accounts for Payment May 2022

File Reference:	N/A
Location:	N/A
Applicant:	N/A
Author:	Sophie Marinoni – Finance Officer
Authorising Officer	Ian Fitzgerald - ACEO
Date:	8 June 2022
Disclosure of Interest:	N/A
Attachments:	Payment Listing and Credit Card Statement – May 2022
Previous Reference:	Nil

Summary:

Council to note payments of accounts as presented.

Background:

The schedule of accounts is included as an attachment for Council information.

Comment:

If you have any questions regarding payments in the listing please contact the office prior to the Council meeting.

Consultation:

There has been no consultation.

Statutory Environment:

Section 12 of the Local Government (Financial Management) Regulations 1996 states that

- 12 (1) A list of creditors is to be compiled for each month showing –
- (a) The payee's name;
 - (b) The amount of the payment;
 - (c) Sufficient information to identify to transaction; and
 - (d) The date of the meeting of the council to which the list is to be resented.

Policy Implications:

There are no policy implications.

Financial Implications:

There are no financial implications.

Strategic Implications:

There are no strategic implications.

Sustainability Implications:

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

Risk Implications:

Risk	Low (1)
Risk Likelihood (based on history and with existing controls)	Low (1)
Risk Impact / Consequence	Low (1)
Risk Rating (Prior to Treatment or Control)	Low (1)
Principal Risk Theme	Low (1)
Risk Action Plan (Controls or Treatment Proposed)	Low (1)

Risk Matrix:

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 1 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Voting Requirements:

Simple majority

Shire of Wandering

Certificate of Expenditure – 31 May 2022

This Schedule of Accounts to be passed for payment covering:

Payment Method	Cheque/EFT/DD Number	Amount
Municipal Fund:		
Electronic Funds Transfers	EFT7369 – EFT7454	\$328,961.79
Direct Debits	DD3931.2 – DD3950.11	\$ 26,793.43
	TOTAL	\$355,755.22

to the Municipal and Trust Accounts, totalling \$355,755.22 which were submitted to each member of the Council on 16th June 2022, have been checked and fully supported by vouchers and invoices which are submitted herewith, have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings.

Ian Fitzgerald

A/CHIEF EXECUTIVE OFFICER

Officer Recommendation:

That in accordance with section 13 of the Financial Management Regulations of the Local Government Act 1995 and in accordance with delegation, payment of Municipal Fund vouchers, Licensing, Salaries and Wages and EFT Transfers, Direct Debit totalling \$355,755.22 (attached) be noted as approved for payment and credit card statement be noted.

Moved: Cr _____

Seconded: Cr _____

CARRIED

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount
EFT7369	03/05/2022	AFGRI Equipment Australia			-\$ 3,084.71
	18/02/2022		Service - WD.229 <i>Labour, Parts</i>	\$ 3,084.71	
EFT7370	03/05/2022	Air Response			-\$ 1,162.12
	19/04/2022		Replace ceiling vents - 13 Dunmall Dr <i>Labour, Travel, Freight, Parts</i>	\$ 1,162.12	
EFT7371	03/05/2022	Alana Karen Rosenthal			-\$ 189.32
	28/04/2022		Reimbursement <i>Tasty Tuesday supplies, Cafe Supplies</i>	\$ 189.32	
EFT7372	03/05/2022	Australian Taxation Office			-\$ 25,778.00
	31/03/2022		BAS - Mar 2022 <i>GST on Sales, Group Tax Clearing, GST on Purchases, Fuel Credits, Rounding</i>	\$22,093.00	
	31/03/2022		BAS - Mar 2022 <i>Quarterly FBT Instalment</i>	\$ 3,685.00	
EFT7373	03/05/2022	Avon Waste			-\$ 4,229.00
	31/03/2022		General waste services <i>Domestic & commercial general waste services, Fuel facility bin, North Bannister bins, General waste to landfill gate fee, Recycling Services, Recycle processing fee, Transfer Station general waste bins, General waste to landfill gate fee, Transfer Station recycle bins, Recycle processing fee, Building waste bin hire</i>	\$ 4,229.00	
EFT7374	03/05/2022	BG&E			-\$ 3,300.00
	30/03/2022		Building inspection - Earthquake damage <i>CRC</i>	\$ 3,300.00	
EFT7375	03/05/2022	Best Office Systems			-\$ 557.46
	27/04/2022		Copier Contract <i>Shire, CRC, Echo</i>	\$ 557.46	
EFT7376	03/05/2022	Boddington Hardware & Newsagency			-\$ 1,239.70
	09/03/2022		Supplies - Road maintenance <i>Triclopyr</i>	\$ 1,239.70	
EFT7377	03/05/2022	Boddington IGA			-\$ 167.32
	25/03/2022		<i>Final account settlement Office supplies</i>	\$ 167.32	
EFT7378	03/05/2022	Boddington News			-\$ 18.00
	08/04/2022		Boddington News <i>Edition 685</i>	\$ 9.00	
	22/04/2022		Boddington News <i>Edition 686</i>	\$ 9.00	

EFT7379	03/05/2022	Business Base WA		-\$ 1,657.50
	07/04/2022		Shelving - CRC Starter bays, Joiner bays, Handling fee	\$ 1,657.50
EFT7380	03/05/2022	C & D Cutri		-\$ 4,400.00
	14/04/2022		Bridge inspections North Bannister Rd, Wandering Pingelly Rd, Wandering Pingelly Rd, Wandering Pingelly Rd, Wandering Pingelly Rd, Wandering Narrogin Rd, Crossman Dwarda Rd, Crossman Dwarda Rd, Carabin Rd, Carabin Rd, Carabin Rd, Dwarda East Rd, Fourteen Mile Brook Rd, Wandering Narrogin Rd	\$ 4,400.00
EFT7381	03/05/2022	Centrecourt Renovators		-\$ 5,445.00
	27/04/2022		Repairs - Tennis courts Labour & materials	\$ 5,445.00
EFT7382	03/05/2022	Child Support Agency		-\$ 129.44
	27/04/2022		Payroll deductions	\$ 129.44
EFT7383	03/05/2022	Corsign WA		-\$ 205.70
	03/03/2022		Signs - Watts St public toilets Toilets	\$ 20.35
	03/03/2022		Signs - Parks & gardens Danger	\$ 20.35
	03/03/2022		Signs - Pennington Rd Children Crossing	\$ 165.00
EFT7384	03/05/2022	Edwards Motors		-\$ 768.12
	04/03/2022		Service - 0.WD Labour, Parts, Sundries	\$ 768.12
EFT7385	03/05/2022	FitzGerald Strategies		-\$ 79.94
	14/04/2022		IR support COVID-19 leave	\$ 79.94
EFT7386	03/05/2022	Fuel Distributors of WA		-\$ 44,158.73
	08/04/2022		Fuels Diesel - Depot, ULP - Fuel facility	\$44,158.73
EFT7387	03/05/2022	Fulton Hogan Industries		-\$ 26,114.55
	30/03/2022		Bitumen sealing Moramocking Rd	\$26,114.55
EFT7388	03/05/2022	Hersey Safety		-\$ 528.00
	06/04/2022		Tools Measuring Wheel, Oversize flags	\$ 528.00
EFT7389	03/05/2022	IT Vision		-\$ 3,704.25
	31/03/2022		Training - Payroll Maureen Mertyn	\$ 1,375.00
	31/03/2022		Rates Service 2021-2022 Mar 2022	\$ 2,329.25

EFT7390	03/05/2022	Ian Russell Price		-\$ 69.94
	27/04/2022		Reimbursement <i>Playground supplies</i>	\$ 69.94
EFT7391	03/05/2022	Jozef Majko		-\$ 600.00
	27/04/2022		Rent	\$ 600.00
EFT7392	03/05/2022	MJ & C Cornish		-\$ 1,055.00
	13/04/2022		Gravel royalties <i>North Wandering Rd</i>	\$ 340.00
	28/04/2022		Excavator hire <i>Pollard Rd, O'Connell Rd</i>	\$ 715.00
EFT7393	03/05/2022	Metal Artwork Creations		-\$ 18.04
	21/04/2022		Name plates - Council chambers <i>Alan Hart, Freight</i>	\$ 18.04
EFT7394	03/05/2022	NatraPlas		-\$ 440.00
	04/04/2022		Supplies - COVID-19 <i>Rapid Antigen Tests</i>	\$ 440.00
EFT7395	03/05/2022	Norrine Farms		-\$ 973.04
	13/04/2022		Gravel royalties <i>Moramockining Rd, Moramockining Rd, Caravan park cabins</i>	\$ 973.04
EFT7396	03/05/2022	Perfect Computer Solutions		-\$ 467.50
	14/04/2022		Monthly IT maintenance <i>Labour</i>	\$ 170.00
	28/04/2022		Monthly IT maintenance <i>Labour, Monthly fee</i>	\$ 297.50
EFT7397	03/05/2022	Quest Payment Systems		-\$ 418.00
	22/04/2022		Monthly maintenance fee <i>Apr 2022</i>	\$ 418.00
EFT7398	03/05/2022	Payroll deductions		-\$ 550.00
	27/04/2022		Payroll deductions	\$ 550.00
EFT7399	03/05/2022	Payroll deductions		-\$ 65.00
	27/04/2022		Payroll deductions	\$ 65.00
EFT7400	03/05/2022	Time Critical CPR & First Aid		-\$ 560.00
	01/04/2022		Training - First Aid <i>Community members, Stephen Bullock, Ian Price</i>	\$ 560.00
EFT7401	03/05/2022	Underground Power Development		-\$ 4,268.00
	11/04/2022		Power design - Ferguson Wy <i>Labour & materials</i>	\$ 4,268.00
EFT7402	03/05/2022	WA Contract Ranger Services		-\$ 495.00
	22/04/2022		Contract Ranger Service <i>Labour & travel</i>	\$ 495.00

EFT7403	03/05/2022	WD Auto Repairs		-\$ 6,446.09
	21/03/2022	Tyres - WD.1142 <i>Tyres & fitting, Tyre disposal</i>	\$ 1,522.40	
	22/03/2022	Service - WD.300 <i>Labour, Parts, Consumables</i>	\$ 821.07	
	05/04/2022	Tyres - WD.1142 <i>Tyres & fitting, Tyre disposal, Tyre repair</i>	\$ 2,081.20	
	05/04/2022	Service - WD.480 <i>Labour, Parts, Tyres, Consumables</i>	\$ 973.93	
	11/04/2022	Repairs - WD.6 <i>Labour, Tyres, Wheel alignment, Battery, Parts</i>	\$ 1,047.49	
EFT7404	03/05/2022	Wandering Lions Club		-\$ 300.00
	16/03/2022	Payment of moneys received <i>Heritage Walk Trial Plaque</i>	\$ 300.00	
EFT7405	03/05/2022	Wandering Smash Repairs		-\$ 288.75
	27/04/2022	Towing <i>Fee, Travel, Labour</i>	\$ 288.75	
EFT7406	03/05/2022	Wilgarra		-\$ 345.00
	13/04/2022	Gravel royalties <i>Moramockining Rd</i>	\$ 345.00	
EFT7407	09/05/2022	AMPAC		-\$ 27.50
	14/04/2022	Debt collections costs <i>Commission</i>	\$ 27.50	
EFT7408	09/05/2022	Altus Planning		-\$ 3,544.72
	02/05/2022	Planning services <i>Apr 2022</i>	\$ 3,544.72	
EFT7409	09/05/2022	Arrow Bronze		-\$ 273.08
	26/04/2022	Niche wall <i>Kennett, Freight</i>	\$ 273.08	
EFT7410	09/05/2022	BOC		-\$ 82.49
	28/04/2022	Container Service <i>Oxygen, Acetylene, Argoshield, Medical Oxygen</i>	\$ 82.49	
EFT7411	09/05/2022	Conplant		-\$ 2,024.00
	15/03/2022	Dry hire - Vibe roller <i>01/03/2022 - 11/03/2022</i>	\$ 2,024.00	
EFT7412	09/05/2022	Great Southern Fuel Supplies		-\$ 30.67
	30/04/2022	Fuel card purchases <i>WD.001</i>	\$ 30.67	
EFT7413	09/05/2022	Hersey Safety		-\$ 80.30
	28/03/2022	Materials - Community Centre <i>Chair leg tip, Freight</i>	\$ 80.30	
EFT7414	09/05/2022	Mills Oakley		-\$ 2,142.80
	31/03/2022	Review CEO employment contract <i>Professional fees</i>	\$ 2,142.80	
EFT7415	09/05/2022	Moore Australia		-\$ 2,310.00
	30/04/2022	Monthly Financial Preparation & Review <i>Mar 2022</i>	\$ 2,310.00	

EFT7416	09/05/2022	Narrogin Earthmoving & Concrete		-\$ 1,050.00
	29/04/2022	Dry hire - Roller <i>York Williams Rd</i>	\$ 1,050.00	
EFT7417	09/05/2022	Sheridan's for Badges		-\$ 115.53
	26/04/2022	Office supplies <i>Name plate - Alan Hart, Name badge - Alan Hart, Freight, Name plate - Belinda Knight</i>	\$ 115.53	
EFT7418	09/05/2022	Sherrin Rentals		-\$ 3,811.48
	30/04/2022	Dry hire - Vibe roller <i>Hire vibe roller, Hire vibe roller</i>	\$ 3,811.48	
EFT7419	09/05/2022	Startrack Express		-\$ 70.73
	04/05/2022	Freight <i>Major Motors</i>	\$ 70.73	
EFT7420	18/05/2022	Avon Waste		-\$ 3,887.58
	30/04/2022	General waste services <i>Domestic & commercial general waste services, Fuel facility bin, North Bannister bins, General waste to landfill gate fee, Recycling Services, Recycle processing fee, Transfer Station general waste bins, General waste to landfill gate fee, Transfer Station recycle bins, Recycle processing fee, Building waste bin hire, Incorrect charge Mar 2022</i>	\$ 3,887.58	
EFT7421	18/05/2022	Boddington News		-\$ 9.00
	19/05/2022	Boddington News <i>Edition 687</i>	\$ 9.00	
EFT7422	18/05/2022	Boral Construction Materials		-\$ 1,056.00
	20/04/2022	Supplies - General road maintenance <i>Coldmix</i>	\$ 1,056.00	
EFT7423	18/05/2022	Brandy's Hire		-\$ 5,610.00
	30/04/2022	Construct water tank pads <i>Moramocking Rd, Schorer Rd, Noombling Norrine Rd, North Wandering Rd</i>	\$ 4,400.00	
	30/04/2022	Install subsoil drainage <i>Community Centre</i>	\$ 1,210.00	
EFT7424	18/05/2022	Brookton Plumbing		-\$ 1,540.00
	16/05/2022	Pump outs <i>Caravan park dump point, 13 Dunmall Dr septic tank</i>	\$ 1,540.00	
EFT7425	18/05/2022	Child Support Agency		-\$ 129.44
	11/05/2022	Payroll deductions	\$ 129.44	
EFT7426	18/05/2022	Corsign WA		-\$ 105.60
	06/04/2022	Street signs <i>Dunmall Dr, Humes Wy</i>	\$ 105.60	

EFT7427	18/05/2022	Crossman Hot Water & Plumbing		-\$ 1,881.00
	04/05/2022	Replace dump point tank - Caravan park <i>Labour, Materials, Earthworks</i>	\$ 1,881.00	
EFT7428	18/05/2022	Department of Fire & Emergency Services		-\$ 968.00
	28/09/2021	ESL - 2021/22 <i>13 Dunmall Dr, 5 Dunmall Dr, Admin building, CRC, Depot, 14 Down St, 1 Dowsett St, 7 Gnowing St, Refuse site, Caravan park, Fuel facility, Watts St public toilets</i>	\$ 968.00	
EFT7429	18/05/2022	Fulton Hogan Industries		-\$ 69,238.00
	27/04/2022	Shoulder sealing <i>North Wandering Rd, York Williams Road</i>	\$69,238.00	
EFT7430	18/05/2022	Garretts Carpet Clean		-\$ 583.00
	06/05/2022	Carpet cleaning <i>13 Dunmall Dr, 19 Humes Wy</i>	\$ 583.00	
EFT7431	18/05/2022	IT Vision		-\$ 2,329.25
	30/04/2022	Rates Service 2021-2022 <i>Apr 2022</i>	\$ 2,329.25	
EFT7432	18/05/2022	Jozef Majko		-\$ 600.00
	11/05/2022	Rent	\$ 600.00	
EFT7433	18/05/2022	Liberty Rural		-\$ 48,072.40
	02/05/2022	Fuels - Fuel facility <i>Diesel, ULP</i>	\$48,072.40	
EFT7434	18/05/2022	Local Government Professionals Australia WA		-\$ 165.00
	16/02/2022	Advertising <i>CEO position</i>	\$ 165.00	
EFT7435	18/05/2022	Major Motors		-\$ 131.95
	28/04/2022	Supplies - Depot <i>AMT fluid, Truck wash</i>	\$ 131.95	
EFT7436	18/05/2022	Narrogin Auto Electrics & Airconditioning		-\$ 127.50
	13/04/2022	Remove UHF & booster - WD.001 <i>Labour, Materials</i>	\$ 127.50	
EFT7437	18/05/2022	Perfect Computer Solutions		-\$ 297.50
	12/05/2022	Monthly IT maintenance <i>CRC, Admin</i>	\$ 297.50	
EFT7438	18/05/2022	RK Roach		-\$ 1,386.00
	14/04/2022	Survey set out - York Williams - Carabin Rd intersection <i>Labour</i>	\$ 1,386.00	
EFT7439	18/05/2022	Resonline		-\$ 220.00
	30/04/2022	Online booking system fee - Caravan Park <i>Apr 2022</i>	\$ 220.00	
EFT7440	18/05/2022	Payroll deductions		-\$ 550.00
	11/05/2022	Payroll deductions	\$ 550.00	

EFT7441	18/05/2022	Payroll deductions	-\$ 65.00
	11/05/2022	Payroll deductions	\$ 65.00
EFT7442	18/05/2022	Startrack Express	-\$ 139.74
	11/05/2022	Freight <i>PCS, Corsign, Major Motors</i>	\$ 139.74
EFT7443	18/05/2022	State Library of Western Australia	-\$ 165.86
	08/04/2022	Freight recoup <i>Jan - Jun 2022</i>	\$ 165.86
EFT7444	18/05/2022	Uduc Concrete Products	-\$ 2,220.00
	22/04/2022	Materials - Parks & gardens <i>BBQ</i>	\$ 2,220.00
EFT7445	18/05/2022	WA Contract Ranger Services	-\$ 495.00
	14/05/2022	Contract Ranger Service <i>Labour & travel</i>	\$ 495.00
EFT7446	18/05/2022	WD Auto Repairs	-\$ 1,530.32
	04/05/2022	Service - WD.1827 <i>Labour, Materials, Freight, Consumables</i>	\$ 1,530.32
EFT7447	24/05/2022	Alana Karen Rosenthal	-\$ 500.00
	13/05/2022	Refund - Housing Bond <i>19 Humes Wy</i>	\$ 500.00
EFT7448	24/05/2022	Australian Taxation Office	-\$ 15,473.00
	30/04/2022	BAS - Apr 2022 <i>GST on Sales, Group Tax Clearing, GST on Purchases, Fuel Credits, Rounding</i>	\$15,473.00
EFT7449	24/05/2022	C & D Cutri	-\$ 3,520.00
	26/04/2022	Bridge - Wandering Pingelly Rd <i>Install prop pile</i>	\$ 3,520.00
EFT7450	24/05/2022	IT Vision	-\$ 1,375.00
	30/04/2022	Training - Rates & Property Essentials <i>Jenni Curtis</i>	\$ 1,375.00
EFT7451	24/05/2022	Moore Australia	-\$ 2,293.50
	11/05/2022	Monthly Financial Preparation & Review <i>Finalisation of 2020/21</i>	\$ 2,293.50
EFT7452	24/05/2022	Narrogin Electrical Appliance Testing	-\$ 224.40
	30/04/2022	Testing & tagging <i>Depot</i>	\$ 224.40
EFT7453	24/05/2022	Publik Group	-\$ 833.25
	19/05/2022	Sikh memorial panels <i>50% deposit</i>	\$ 833.25
EFT7454	24/05/2022	WD Auto Repairs	-\$ 1,399.98
	09/05/2022	Tyres - WD.011 <i>Tyres & fitting, Tyre disposal</i>	\$ 583.79
	12/05/2022	Service - WD.182 <i>Labour, Parts, Consumables</i>	\$ 783.19
	17/05/2022	Parts - WD.182 <i>Trailer plug</i>	\$ 33.00
DD3931.2	06/05/2022	Pivotel	-\$ 60.00
	15/04/2022	Satellite Sleeves <i>Bushfire radios</i>	\$ 60.00

DD3937.1	02/05/2022	Synergy		-\$ 768.42
	02/05/2022		Street lighting Usage	\$ 768.42
DD3942.1	11/05/2022	Aware Super		-\$ 5,452.21
	11/05/2022		Payroll deductions	\$ 4,347.33
	11/05/2022		Payroll deductions	\$ 1,104.88
DD3942.2	11/05/2022	ANZ OnePath Masterfund		-\$ 316.88
	11/05/2022		Payroll deductions	\$ 79.22
	11/05/2022		Payroll deductions	\$ 237.66
DD3942.3	11/05/2022	HostPlus Super Fund		-\$ 711.84
	11/05/2022		Payroll deductions	\$ 177.96
	11/05/2022		Payroll deductions	\$ 533.88
DD3942.4	11/05/2022	Australian Super		-\$ 578.08
	11/05/2022		Payroll deductions	\$ 144.52
	11/05/2022		Payroll deductions	\$ 433.56
DD3942.5	11/05/2022	SuperWrap Personal Super Plan		-\$ 97.14
	11/05/2022		Payroll deductions	\$ 97.14
DD3942.6	11/05/2022	CBUS		-\$ 210.53
	11/05/2022		Payroll deductions	\$ 210.53
DD3942.7	11/05/2022	Prime Super		-\$ 277.93
	11/05/2022		Payroll deductions	\$ 277.93
DD3945.1	26/05/2022	Telstra		-\$ 276.98
	07/05/2022		Tims Messaging Fire Control, Fuel facility	\$ 276.98
DD3945.2	20/05/2022	Water Corporation		-\$ 652.23
	06/05/2022		Caravan Park Water Use	\$ 652.23
DD3945.3	07/05/2022	Water Corporation		-\$ 2,270.53
	06/05/2022		Standpipe Usage	\$ 2,270.53
DD3945.4	08/05/2022	Water Corporation		-\$ 240.15
	06/05/2022		Administration building Water use	\$ 240.15
DD3945.5	09/05/2022	Water Corporation		-\$ 354.77
	06/05/2022		CRC & Public Conveniences Public Conveniences, CRC	\$ 354.77
DD3945.6	10/05/2022	Water Corporation		-\$ 128.26
	06/05/2022		Community Centre Water use	\$ 128.26
DD3945.7	11/05/2022	Water Corporation		-\$ 65.40
	06/05/2022		14 Down St Water use, Service charge	\$ 65.40
DD3945.8	12/05/2022	Water Corporation		-\$ 292.32
	06/05/2022		1 Dowsett St Water use, Service charge	\$ 292.32
DD3945.9	13/05/2022	Water Corporation		-\$ 424.24
	06/05/2022		13 Dunmall Dr Water use, Service charge	\$ 424.24

DD3950.1	18/05/2022	Synergy		-\$ 561.69
	18/05/2022		Depot Usage	\$ 561.69
DD3950.2	20/05/2022	Synergy		-\$ 651.78
	18/05/2022		Administration Office Usage	\$ 651.78
DD3950.3	21/05/2022	Synergy		-\$ 285.48
	18/05/2022		Fuel facility Usage	\$ 285.48
DD3950.4	22/05/2022	Synergy		-\$ 556.45
	18/05/2022		CRC, Public conveniences Usage	\$ 431.26
	20/05/2022		19 Humes Wy Usage	\$ 125.19
DD3950.5	23/05/2022	Synergy		-\$ 379.75
	20/05/2022		31 Dunmall Dr Usage	\$ 379.75
DD3950.6	24/05/2022	Synergy		-\$ 1,263.82
	23/05/2022		Caravan Park, Fire Station Usage	\$ 1,263.82
DD3950.7	25/05/2022	Synergy		-\$ 442.18
	20/05/2022		Community Centre Usage	\$ 442.18
DD3953.1	25/05/2022	Aware Super		-\$ 5,322.54
	25/05/2022		Payroll deductions	\$ 4,235.04
	25/05/2022		Payroll deductions	\$ 1,087.50
DD3953.2	25/05/2022	ANZ OnePath Masterfund		-\$ 330.16
	25/05/2022		Payroll deductions	\$ 82.54
	25/05/2022		Payroll deductions	\$ 247.62
DD3953.3	25/05/2022	HostPlus Super Fund		-\$ 711.84
	25/05/2022		Payroll deductions	\$ 177.96
	25/05/2022		Payroll deductions	\$ 533.88
DD3953.4	25/05/2022	Australian Super		-\$ 578.08
	25/05/2022		Payroll deductions	\$ 144.52
	25/05/2022		Payroll deductions	\$ 433.56
DD3953.5	25/05/2022	SuperWrap Personal Super Plan		-\$ 97.14
	25/05/2022		Payroll deductions	\$ 97.14
DD3953.6	25/05/2022	CBUS		-\$ 196.68
	25/05/2022		Payroll deductions	\$ 196.68
DD3953.7	25/05/2022	Prime Super		-\$ 184.68
	25/05/2022		Payroll deductions	\$ 184.68
DD3945.10	14/05/2022	Water Corporation		-\$ 330.79
	06/05/2022		19 Humes Wy Water use, Service charge	\$ 330.79
DD3945.12	15/05/2022	Water Corporation		-\$ 83.99
	06/05/2022		5 Dunmall Dr Water use, Service charge	\$ 83.99

DD3950.11	04/05/2022	Telstra		-\$ 1,638.47
	18/04/2022		Phone charges <i>Admin office, Harvest ban, Admin office, Fuel facility, CRC, Admin office, Admin office, CRC, CRC, Admin office, Consulting room, Admin iPad, Caravan Park, Supervisor, Remote Internet, Fuel Facility, Fuel Facility, Fuel Facility, CRC Internet Connection, Office Internet Connection, Phone plan, Rounding, 13 Dunmall St, CEO mobile</i>	\$ 1,638.47
			Total	-\$355,755.22

SHIRE OF WANDERING			
CREDIT CARD PURCHASES			
14 April - 16 May 2022			
DATE	PAYMENT TO	DESCRIPTION	AMOUNT
14/4/22	Microsoft	Wiki Camps App	7.95
19/4/22	Wandering Post Office	Anzac Day Flyer	38.70
26/4/22	Coles	Council meeting refreshments	83.07
26/4/22	Survey Monkey	Annual subscription	384.00
26/4/22	Bankwest	Foreign transaction fee - Survey Monkey	11.33
28/4/22	Next-Tel Communications	Mobile Phone covers	189.97
29/4/22	Vistaprint	Business Cards - CEO	41.98
2/5/22	Bunnings	Flu cleaner - 13 Dunmall	49.00
2/5/22	Puma Energy	Fuel - 0WD	98.75
9/5/22	Adobe	Monthly Licence fees	349.88
13/5/22	Wandering Post Office	CRC Flyer	36.55
16/5/22	Bankwest	Fee	0.60
		TOTAL \$	1,291.78

14. Planning and Technical Services

14.1 – Local Recovery Plan

File Reference:	05.053.05301 - ID62
Location:	Shire of Wandering
Applicant:	Shire of Wandering
Author:	Barry Gibbs – Executive Manager Technical Services
Authorising Officer	Ian Fitzgerald - Acting Chief Executive Officer
Date:	16 June 2022
Disclosure of Interest:	Nil
Attachments:	Proposed Local Recovery Plan – Shire of Wandering
Previous Reference:	6 June 2017 – Item 10.1.2.1

Summary:

Council to consider endorsing the reviewed and updated Local Recovery Plan (LRP) 2022 for the Shire of Wandering.

Background:

The Local Recovery Plan (LRP) has been developed in accordance with Section 41(4) of the *Emergency Management Act 2005 (WA)* (the Act) and forms part of the Emergency Management Plans and Arrangements for the Shire of Wandering.

Comment:

This LRP was a last reviewed and updated in 2017 as a joint document for the Shire of Wandering and the Shire of Pingelly. The LRP has now been separated into two plans for each Shire so the shire's can manage their own recovery but still have support for each other during the recovery process. The document has been reviewed by the Shire of Pingelly and Shire of Wandering Local Emergency Management Committee (LEMC) on the 1 June 2022 and have recommended for the Shire of Wandering Council to endorse the attached LRP. It is noted that the LRP is a live document is will be updated as required.

Consultation:

Shire of Pingelly and Shire of Wandering LEMC
Acting Chief Executive Officer
Lewis Winter - Consultant

Statutory Environment:

Section 41(4) of the *Emergency Management Act 2005 (WA)*

Policy Implications:

Policy number 23 – Risk Management.

Financial Implications:

There will be direct financial implications associated with adoption of this Local Recovery Plan if the Shire has to implement the plan for the community, but they will be financial support from both State and Federal Governments to offset some of the associated costs but for this to happen we need to have an approved LRP.

Strategic Implications: Provide Strong Leadership

Our Goals	Our Strategies	Our Measurement
A well informed Community	9.1 Foster Opportunities for connectivity between Council and the Community	Our Community is informed and engaged.
10. We plan for the future and are strategically focused	10.1 Ensure accountable, ethical and best practice governance 10.2 Develop and maintain our Strategic Plan, Corporate Business Plan, Asset Management Plan, Workforce Plan and Long Term Financial Plan. 10.3 Service Level Plans detail operational roles, responsibilities and resources. 10.4 Engage with local, regional, state and federal stakeholders to grow mutually beneficial relationships.	Audit and Compliance Returns identify no adverse issues We meet the Integrated Planning Standards
Our Outcomes		
After 10yrs we will have achieved	<ul style="list-style-type: none"> › We are connected to our Community › We provide timely services and facilities by an adaptable workforce › Council makes informed decisions in regards to resource allocation and communicates this to the community. 	

Sustainability Implications:

- **Environmental:** There are high significant environmental considerations.
- **Economic:** There are high significant economic considerations.
- **Social:** There are high significant social considerations.

Risk Implications:

Risk	High (16)
Risk Likelihood (based on history and with existing controls)	High (16)
Risk Impact / Consequence	High (16)
Risk Rating (Prior to Treatment or Control)	High (16)
Principal Risk Theme	High (16)
Risk Action Plan (Controls or Treatment Proposed)	Medium (9)

Risk Matrix:

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 9 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Voting Requirements:

Simple majority

Officer Recommendation 14.1 – Local Recovery Plan

That Council endorse the Local Recovery Plan including attachments as recommended by the Local Emergency Management Committee.

Moved: Cr

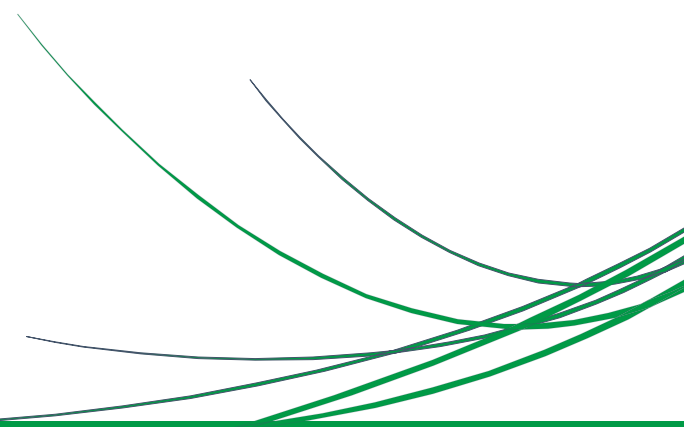
Seconded: Cr

CARRIED



LOCAL RECOVERY PLAN

2022





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1. ADMINISTRATION

1.1 Amendment Record

Amendments to the Plan should be recorded. The following table shows an example of an amendment record.

No	Amend Date	Details of Amendment	Review Date	Initials
1	April 2017	Shires Of Pingelly & Wandering Plan	2017	BJG
2	April 2022	Complete review and redevelop	2022	LRW
3	<i>May 2022</i>	<i>Updated reviewed detail for Council Approval</i>	<i>24/05/2022</i>	<i>BJG</i>
4				
5				
6				



1.2 Endorsement – Shire of Wandering Local Recovery Plan

The Local Recovery Plan (LRP) has been developed in accordance with Section 41(4) of the Emergency Management Act 2005 (WA) (the Act) and forms part of the Emergency Management Plans and Arrangements for the Shire of Wandering (the Shire).

The Shire’s Local Emergency Management Committee (LEMC) endorsed the LRP.

Chair: _____ Date: _____

Shire of Wandering LEMC

Mr Ian Turton – Shire President

_____ Date: _____

Shire of Wandering

Endorsed by Council

_____ Date: _____

Shire of Wandering CEO

Mr Ian Fitzgerald (Acting)

Disclaimer: This Plan has been produced by the Shire of Wandering in good faith and is derived from sources believed to be reliable and accurate at the time of publication. Nevertheless, the reliability and accuracy of the information cannot be guaranteed and the Shire expressly disclaims liability for any act or omission done or not done in reliance on the information and for any consequences, whether direct or indirect arising from such omission.



1.3 Acronyms

(The) Act	Emergency Management Act 2005 (WA)
ARC	Australian Red Cross
CA	Controlling Agency
CEO	Chief Executive Officer
SHIRE	Shire of Wandering
SHIRE LEMG	Shire of Wandering Local Emergency Management Group
DC	Department for Communities
DFES	Department of Fire and Emergency Services
DRFA-WA	Disaster Recovery Funding Arrangements - Western Australia
DEMC	District Emergency Management Committee
ERM	Emergency Risk Management
HMA	Hazard Management Agency
IC	Incident Controller
IS	Impact Statement
ISG	Incident Support Group
LEC	Local Emergency Coordinator
LEMC	Local Emergency Management Committee
LGA	Local Government Authority
LEMP	Local Emergency Management Plan
LRC	Local Recovery Coordinator
LRG	Local Recovery Group
LRP	Local Recovery Plan (this document)
OIC	Officer in Charge
SEMC	State Emergency Management Committee
SEMP	State Emergency Management Policy
SES	State Emergency Services



1.4 Document Availability

Members of the public can view a copy of the LRP on the Shire’s website. Physical copies are available for inspection, during office hours, at the Shire’s Administration Offices.

1.5 Feedback

Feedback on this Plan is invited and can include:

- What you do and don’t like about the Plan
- Unclear or incorrect expression
- Out of date information or practices
- Errors, omissions or suggested improvements, and
- Post incident improvement opportunities.

To provide feedback, copy the relevant section/s with the proposed changes marked and forward to:

Chief Executive Officer
Shire of Wandering
22 Watts Street
WANDERING WA 6308
reception@wandering.wa.gov.au

The LEMC will be given any suggestions and/or comments for consideration. The LEMC must approve all amendments and enter them in the Amendment Record.



1.6 Distribution

Full Unrestricted Version

Shire of Wandering

Chief Executive Officer

Wandering Local Emergency Management Committee Chairperson

Recovery Coordinator - CEO

Deputy Recovery Coordinator – EMTS or Senior Manager

Local Welfare Liaison Officer - Customer Service Coordinator

Deputy Local Welfare Liaison Officer – CRC Coordinator

Chief Bush Fire Control Officer

Animal Welfare (Rangers) – WA Ranger Services

Shire of Wandering Council Administration Offices – Customer Service

Recreation Centre - Customer Service Coordinator

LEM/ Primary network partners

Australian Red Cross

DFES – Regional Office

Department of Communities

Department of Biodiversity, Conservation and Attractions

Wandering State Emergency Service

Wandering Fire & Rescue Service

Wandering Hospital

Telstra

WA Police – OIC Wandering Station

Western Power

Restricted Version

Public Access

Shire Office – Front Counter/Reception

Shire of Wandering – Public Library

Shire of Wandering Website



1.7 Related Documents, Agreements and Understandings, Special Considerations

1.7.1 Related Documents

The LRP is consistent with State Emergency Management Policies and State Emergency Management Plans.

The LRP is to be read in conjunction with the Shire's Local Emergency Management Plan and Arrangements.

Details are held by the Shire's Administration Offices, contact the Chief Executive Officer at:

Shire of Wandering

22 Watts Street

WANDERING WA 6308

reception@wandering.wa.gov.au

1.7.2 Agreements and Understanding

An informal partnering agreement is in place between the Shire of Wandering and Shire of Pingelly to provide mutual aid for recovery during emergencies and post-incident recovery.

These parties are referred to as the "Partnering Local Governments" and have all agreed to assist by providing additional resources for managing recovery during emergencies and post-incident recovery. See **Appendix 12**.



2. RECOVERY

2.1 Overview

The Emergency Management Act 2005 (WA) (the Act) defines recovery as ‘the support of emergency affected communities in the reconstruction and restoration of physical infrastructure, the environment and community psychosocial and economic wellbeing’.

During, and following, an emergency event, the Shire is the closest form of government to the local community and is in the best position to lead, manage and coordinate community recovery. State Government departments, supporting agencies, community members, community groups and community service organisations cooperate with or directly support the Shire.

Shire of Wandering Recovery Maxim

The Shire recognises that community disaster recovery is far more than simply replacing what has been destroyed and the rehabilitation of those affected.

Community disaster recovery is a complex, dynamic and potentially protracted process, rather than just a remedial process.

For this reason, the Shire and its LRG adopt the National Principles of Disaster Recovery while also aligning these to strong Recovery Values when engaged in recovery activities.

2.2 Authority

This LRP is prepared in accordance with the Act and endorsed by the Shire’s LEMC and Shire’s Council. The Plan is tabled for noting with the District Emergency Management Committee (DEMC) and State Emergency Management Committee (SEMC).

2.3 Purpose

To detail planning, arrangements and processes established to restore, as quickly as possible, the quality of life in an affected community so it can continue to function as part of the wider community.



2.4 *The Shire's Recovery Principles*

The Shire's LRP and its LRG will be aligned to all aspects of recovery, incorporating the Australian *National Disaster Recovery Principles* that are considered central to successful recovery, being:

Understanding the *CONTEXT*

The Shire recognises that successful recovery hinges on an understanding of its diverse and rich community heritage within its local government area, having its own history, values and dynamics and will always consider them.

Recognising *COMPLEXITY*

The Shire acknowledges the complex and dynamic nature of both emergencies and the diverse nature of its communities.

Using *COMMUNITY-LED* approaches

The Shire recognises that successful recovery is based on involving the community and commits to being responsive, flexible and engaging to support communities into the future.

***COORDINATING* all activities**

The Shire will be the hub for a successful recovery ensuring a planned, coordinated and adaptive approach between communities, partner agencies and industry, based on continuing assessment of impacts and needs.

***COMMUNICATING* effectively**

The Shire understands the imperative of effective communication for successful recovery and will ensure the Recovery Communication Plan (located as Appendix 3) is activated to ensure community and partners are always informed and heard.

Building *CAPACITY*

The Shire appreciates that successful recovery recognises, supports and builds on individual community and organisational capacity and resilience and, at every opportunity, will allow programs and processes to do this.



2.5 The Shire's Recovery Values

The Shire will apply sound disaster **RECOVERY VALUES** to all activities by:

1. Considering consequences of actions ensuring **NO HARM** to disaster affected communities
2. Providing **LEADERSHIP** for the Shire's communities
3. Recognising the Shire's key role is to foster **COLLABORATION** between partner agencies, community and Council
4. **EMPOWERING** individuals and groups to effectively carry out recovery activities
5. **ACTING** as quickly as possible, however, planning for the **LONG-TERM** (see Value 1)
6. **TRANSITION** to normal services will be part of the Recovery Long-Term Strategy
7. **CAPTURING** lessons learnt for providing capacity building and resilience

2.6 Threats

As the Shire is diverse, several impacts need to be considered that may affect how the Plan is implemented in times of emergency:

Description	Time	Impacts
Bush Fire	October-May	Rural areas, residential areas subject to ember attack
Severe Storm	May-Sept	Shire wide, residential and environment
Public Health Emergency	All year	Extensive economic and social risk
Flooding	All year	Riverine and storm inundation

2.7 Scope

This LRP is limited to the boundaries of the Shire of Wandering. It details the recovery plan for the community and will not detail how individual organisations will conduct recovery activities within their core business areas.

The LRP is a support plan to the Shire's Local Emergency Management Plans and Arrangements. The Plan is a guide to managing recovery at a local level.

2.8 Geographic Location

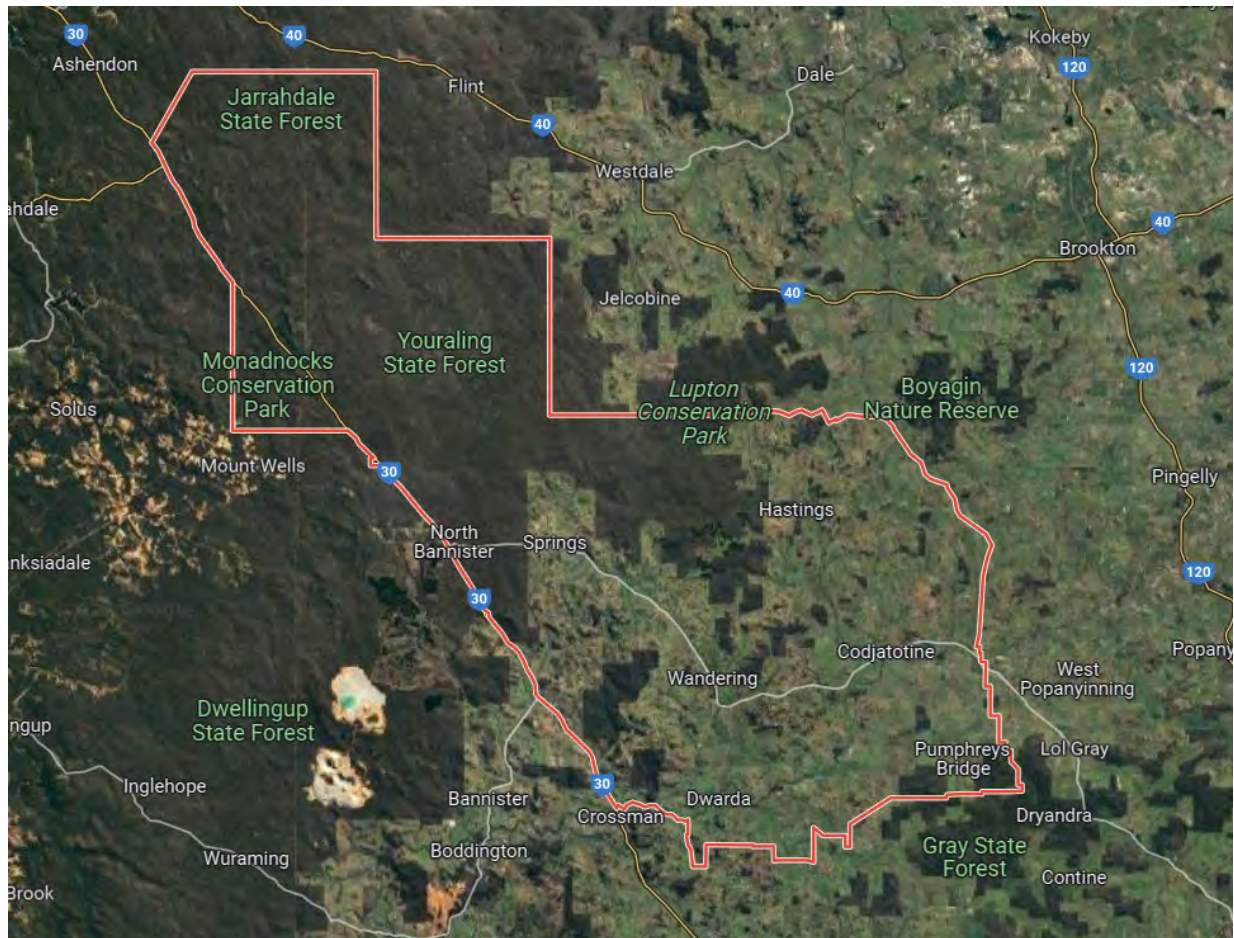


Figure 1: Map of Shire of Wandering (Google Maps)



3. ACTIVATION AND ACTIONS

3.1 Activation of Recovery

The Shire’s CEO will activate the LRP on advice from the Local Recovery Coordinator (LRC). Assistance required for recovery will be assessed by:

- The Incident Support Group (ISG)
- Consultation between Hazard Management Agency (HMA)/ Controlling Agency (CA), Incident Controller (IC) and
- Local Emergency Coordinator (LEC), and
- The Shire of Wandering’s Chief Executive Officer (CEO) Local Recovery Coordinator (LRC).

The LRG Chairman, together with the LRC, is responsible for implementing the recovery processes of the LRP, once it is activated.

3.1.1 Emergency Management Phases

The Australian approach to managing emergencies recognises four phases of emergency management known as Preparedness, Prevention (or mitigation), Response and Recovery (PPRR). These are not distinct linear segments independent of each other but can overlap and run concurrently.

As illustrated in Figure 1, recovery starts at response and is the process of adjusting to the new normal after an emergency incident.

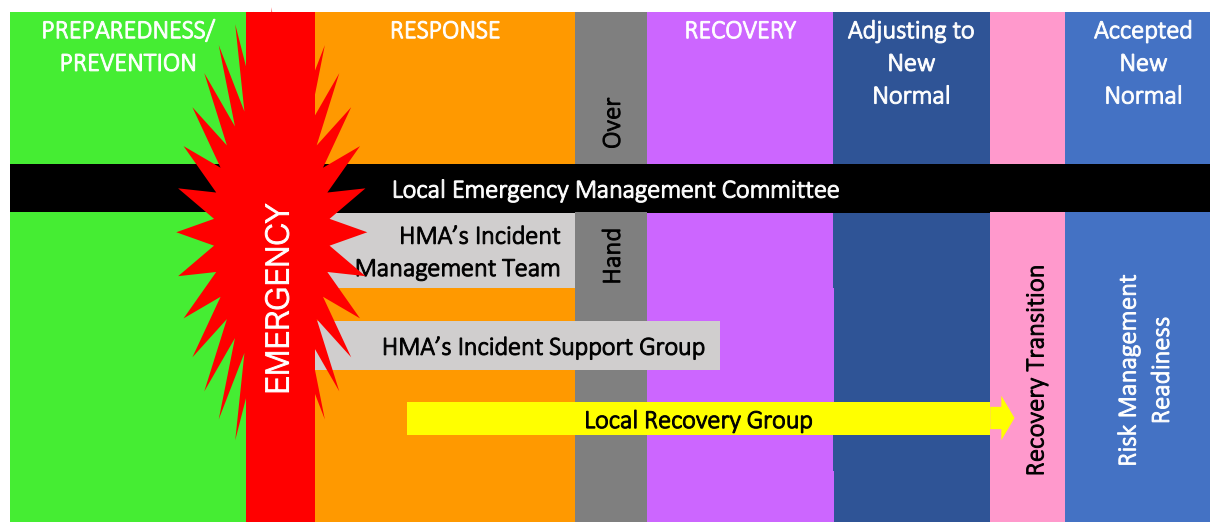


Figure1: Groups, teams and committees through preparedness, response and recovery

ACTION

- LRC consults and advises Shire’s CEO of recovery activation.
- Assessment of assistance determined.
- Local Recovery Plan is activated.



3.2 *Response to Recovery Event Responsibilities*

Initiate the LRP while response activities are still in progress, as key decisions during the response phase are likely to directly influence and shape recovery.

Regardless of response engagement, as soon as possible assemble the LRG so it can be briefed on the emergency incident and to detail contingencies. This will allow for a smooth transition from response to recovery. The LRG also represents the community (advocates) to advise on priorities and impacts.

The LRG will:

- Align response and transitional recovery priorities
- Connect with key agencies and community
- Understand key impacts and tasks
- Identify recovery requirements and priorities as early as possible, and
- Include the LRC in ISG meetings from onset

Transfer of management from response to recovery handover to Shire shall be formalised in line with HMA/CA responsibilities and procedures.

An Impact Statement (IS) is a key element of the handover process, and the HMA/CA is responsible for delivering this to the Shire's CEO. The CEO has discretion regarding accepting this handover of responsibility and can take advice from LRC and LRG, in consultation with HMA/CA.

Acceptance of this Impact statement and its responsibilities should not occur unless the CEO and the Local Recovery Coordinator and Group are fully aware as to the extent of the affect that the incident has had on the community as a whole and the Local Government Authority itself is willing to take on that responsibility.

ACTION

- Recovery initiated while response still in progress.
- LRC to attend ISG meetings and liaise with Incident Controller.
- LRG convened and briefed on incident ensuring coordinated recovery recommendations.
- CEO to sign off response to recovery handover with HMA/CA on completion of Impact Statement providing an acceptable and agreeable standard.
- CEO to sign off response to recovery handover with HMA/CA Impact Statement completed.



3.3 Impact Statement and Needs Assessment

3.3.1 Impact Statement

The event CA will complete an IS in consultation with the ISG. It will contain a detailed description of the impact on the affected community and provides the LRC and the LRG with a starting point for recovery of individuals, community and infrastructure.

The IS will be completed as recommended in the [State Emergency Management Procedure](#).

3.3.2 Outreach Needs Assessment

An Outreach Needs Assessment should be completed as earliest as possible to the affected area. The requirements of the impacted community will change over time and therefore it is necessary to determine the **NEEDS** of the community periodically.

NEEDS can broadly be defined as:

Physical Needs:	Food, water, shelter, clean breathable air
Psychological needs:	Psychological first aid/support, bonding
Societal needs:	Community infrastructure, power, drainage, shops, telephone, schools, industry, transport

Outreach involves visiting people in their homes or temporary accommodation to provide access to core recovery information and services. Trained volunteers from Australian Red Cross partner with the local government and other identifiable volunteers who speak directly to affected individuals to determine their requirements:

What has been affected?	Wish to be contacted for further information?
What information is needed?	Their best contact details?
What assistance is required?	Information on assistance for neighbours

Conducting an Outreach Needs Assessment establishes contact ASAP with the affected community and is an effective way to capture data to assist the LRG in prioritising the allocation of resources. It also provides the opportunity to share critical information directly to the affected community.

A form for Outreach Needs Assessment can be found in **Appendix 3** within the Recovery Communication Plan listed as **Form 3**.



3.3.3 Sources of Information – Impact and Needs Assessment

The IS and Needs Assessment (NA) process must be undertaken as soon as possible after the emergency event. Sources that may assist in the collection of this data may include:

- HMA/CA
- Welfare agencies – identifying persons in need of immediate assistance
- Shire Building Surveyors, Engineers and Environmental Health Officers and Rangers
- Insurance assessors
- Business associations (Wandering industry, Chamber of Commerce)
- Recovery Outreach Needs Assessment form (Recovery Comm. Plan **Appendix 3**), and
- Australian Red Cross (ARC) have systems to register individuals presenting at Welfare Centre's and resources to assist in outreach activities and will be activated by HMA/CA.

ACTION

- Recovery initiated while response still in progress.
- LRC to attend ISG meetings and liaise with Incident Controller.
- LRG gathered and briefed ensuring recovery commencement.
- CEO to sign off response to recovery handover with HMA/CA Impact Statement provided.
- Recovery initiated while response still in progress.
- LRG Outreach Needs Assessment will be carried out ASAP, when safe, after event.
- Aust. Red Cross contacted ASAP to establish partnership in recovery activities.

3.4 Operational Recovery Plan

Where significant reconstruction and restoration is required, the LRC/LRG should prepare an Operational Recovery Plan (ORP). The ORP shall provide a full description and extent of damage, both physical and human, and detail plans for restoration and reconstruction of the affected community including community activities and community development activities.

A template of a ORP is offered in **Appendix 6**.

ACTION

- LRG/LRC to prepare Operational Recovery Plan where significant reconstruction and restoration is required.



3.5 Long-Term Recovery Strategy

Recovery must evolve, change and assist the affected community towards management of its own recovery. This transition from recovery to ongoing community activities and services, requires a comprehensive strategy (Long Term Recovery Strategy) that gradually integrates the recovery services into mainstream services, which existed prior to the emergency or have emerged since and require minimal support to continue.

The Long-Term Recovery Strategy process will need to be considered and developed to achieve holistic, enduring recovery for individuals, families, and communities, taking into consideration the economic environment, infrastructure and natural environment affects an emergency has had and to build resilience for future emergencies.

The Shire, where appropriate, will develop a collaborative, comprehensive recovery strategy with the community and for the community. This will also incorporate how community's needs have changed over time. A further outreach program may be instigated to check on the community's wellbeing and changes in its needs.

- Shire to develop a collaborative, comprehensive and inclusive long-term community recovery strategy which may include any changes in community needs and further outreach activities.
- Shire to identify potential partnerships with existing community organisations and services and ascertain their capacity to support recovery process in the medium and long term.

ACTION

3.6 Managed Withdrawal

The Shire and its LRG will provide a clear path in the transition of recovery activities, programs, services and communications to mainstream service provisions and ongoing community development, while working towards maintaining the community's health and wellbeing.

- Shire will communicate via the LRG sub-committees when relevant service providers and agencies will be withdrawing services from the affected area.
- LRG to identify recovery programs that will 'phase down', 'phase out' or be 'handed over' to community to continue.

ACTION



4. OPERATIONAL RECOVERY MANAGEMENT

4.1 Management Structure

Full details of the Management Structures and Sub-Committee functions can be viewed in **Appendix 1**.

4.2 Local Recovery Group (LRG)

The LRG will coordinate and support local management of the recovery processes within the community, subsequent to a major emergency, in accordance with State Emergency Management Policy and Local Recovery Plan. LRG membership will expand or contract depending on recovery and community needs and requirements.

4.2.2 Membership

Chairperson	Shire President or CEO
Local Recovery Coordinator	LG Representative, as appointed by the CEO
Executive Officer	Shire CEO or nominated Senior Officer
Local Government	Shire Local Emergency Management Committee – members are required
State Government	Relevant government agencies and other statutory authorities will nominate their representatives to be members depending on incident type. Recommended:
	➤ HMA/CA (initially)
	➤ Dept. of Fire and Emergency Services (initially)
	➤ WA Police (initially)
	➤ Dept. Biodiversity Conservation & Attractions
	➤ Department of Communities
	➤ Lifelines
	➤ Main Roads WA
	➤ St John Ambulance Service (initially)
	➤ Dept. of Health
➤ Dept. of Food and Agriculture WA	
➤ Insurance Council of Australia	
Non-Government Organisations	Australian Red Cross, local service clubs, aged care provider, schools, etc. and others as required
Key Identified Community Members	To be identified depending on event and location

4.2.3 Functions



Appoints key positions within the LRG

Establishes sub-committees as required

Assesses requirements for recovery activities relating to physical/psychological/social wellbeing of the community, along with economic, infrastructure and natural environment with assistance from partnering agencies

Develops an Operational Recovery Plan to coordinate a recovery process that considers:

- Long-term planning and goals for the Shire
- Assessing recovery needs and determining recovery functions still required
- Developing a timetable, identifying responsibilities for completing major functions
- Considering needs of youth, aged, disabled, culturally linguistically diverse (CaLD)
- Allowing full community participation and access
- Allowing monitoring and reporting of the recovery process

Facilitates provision of services, exchange of public information and acquisition of resources

Negotiates effective use of available resources and support from State and Commonwealth

Monitors progress of recovery, receives periodic reports from recovery agencies

Ensures a coordinated multi-agency approach to community recovery

Makes appropriate recommendations, based on lessons learnt, to the LEMC to improve the community's recovery readiness and planning

4.3 Community Involvement – Cultural and Diversity Inclusiveness

Diversity is an integral part of the Shire's history, culture and identity. Inclusion is the way the Shire treats and perceives all differences.

During the Shire's recovery activities, it will endeavour to create an inclusive culture, within the affected communities, by striving to involve all cultures and diversity within the recovery priorities, strategies, and decision-making.

Key stakeholders and representatives will be sought from the community while acknowledging the significance of cultural and diversity makeup. These representatives will be considered for inclusion on relevant LRG sub-committees, depending on the nature and impact of the emergency.

When threatened or affected by an emergency, everyone within that community is encouraged to be actively involved in their own and collaborative recovery. It is the role of formal recovery agencies to provide structured support, communications, and coordination to assist the community's efforts.

4.4 Local Recovery Group Sub Committees



Depending on the size of an emergency event, sub-committees may be established to assist LRC by addressing a specific component of the recovery process. Each sub-committee will report its activities, through its nominated Chair, to the LRG. A full list of functions of various sub-committees can be viewed in **Appendix 4**.

4.5 State Government Involvement

During the recovery process, the State government may provide support and assistance to the Shire. The structure of the State Recovery Coordination is shown below.

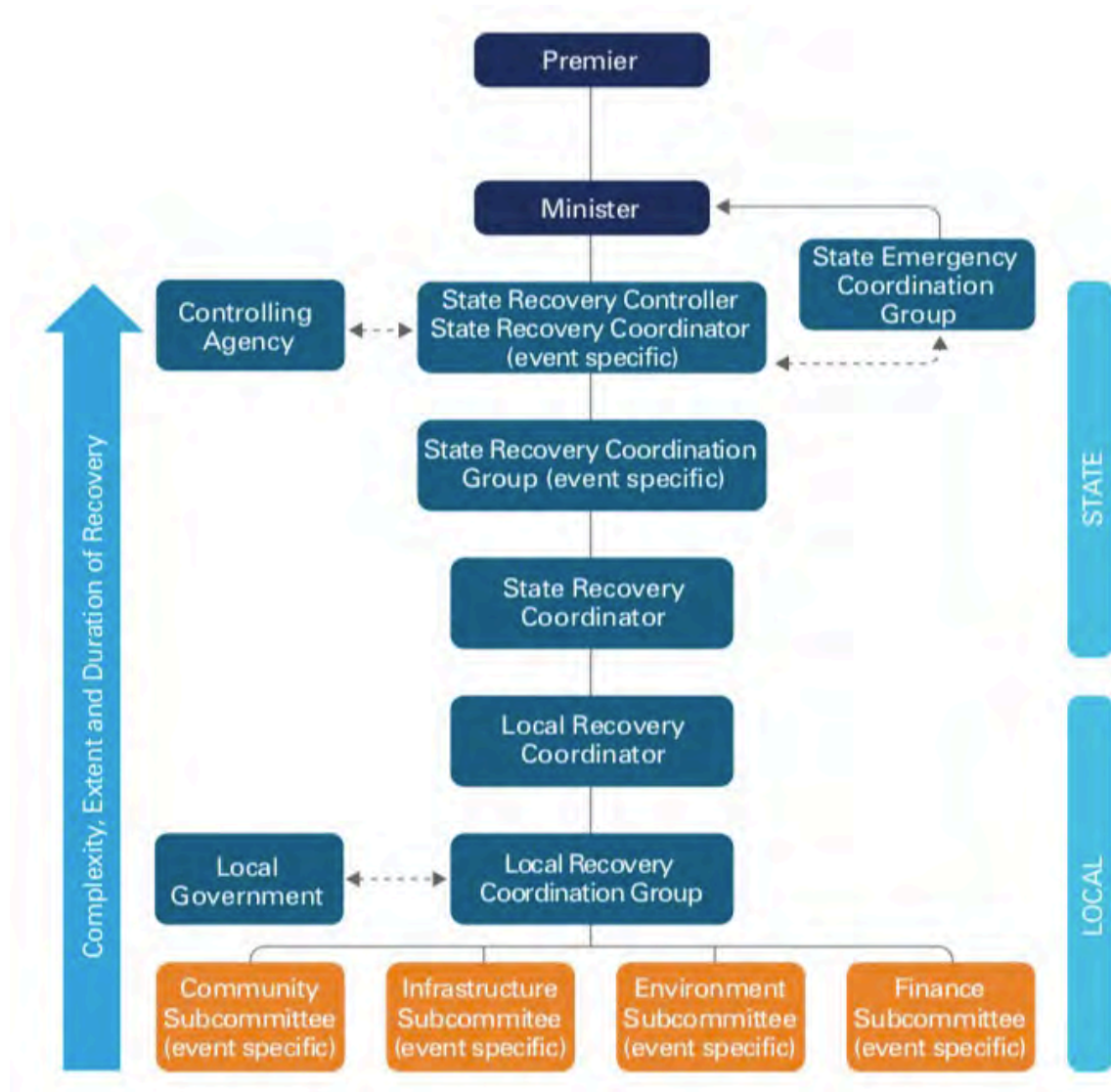


Figure 2: State Government Coordination Structure



4.5.1 State Recovery Coordinator/State Recovery Controller

The **State Recovery Coordinator** supports a whole of government approach and coordinates the maintenance of the State recovery arrangements and plans, through the SEMC recovery sub-committee. The State Recovery Coordinator supports the operation of State level recovery coordination through the State Recovery Coordination Group (SRCG).

The Premier appoints the **State Recovery Controller**. The Controller will usually be appointed when an emergency affects several communities, is ongoing, requires State level assistance to resolve issues and needs a regional coordination approach.

4.5.2 State Recovery Coordination Group

The SRCG is responsible for coordinating State level recovery in complex or prolonged recovery operations and develops a State level operational recovery plan. Its effectiveness must be evaluated after the State-level recovery coordination process has occurred.

ACTION

- The Shire will establish an LRG management structure relevant to event size and complexity.
- LRG will establish membership from Shire staff, supporting agencies and community members.
- LRG will operate within recognised functions and relevant sub-committee structure.
- LRG will actively encourage and invite community participation within the LRG.
- LRG will actively engage with State Government to maximise recovery resources and synergies between Local and State recovery activities.



5. FINANCIAL MANAGEMENT

5.1 Financial Management

5.1.1 Insurance

The owner has primary responsibility for safeguarding and restoring public and private assets affected by an emergency. The Shire's assets are registered for insurance and financial reporting in line with the Department of Local Government, Sport and Cultural Industries Integrated Planning and Reporting Asset Management Guidelines.

Shire assets are insured through policies with the Local Government Insurance Scheme (LGIS).

5.1.2 Financial Records

Records/invoices of costs associated to an emergency event are to be assigned to specific emergency cost centres by Local Government.

To ensure accurate records associated with recovery process, are easily identifiable and accessible at any time.

5.1.3 Internal Finance

In an emergency, the Local Government Act 1995, Section 6.8(c) allows expenditure from municipal funds, not included in the annual budget, to be authorised by the President/President at the time of an emergency.

Within this section 6.8(1) of the same act, tenders do not have to be publicly invited if goods and services are obtained from this expenditure.

Responsibilities for expending Shire funds

Where possible, expenditure of funds should be discussed with the CEO or nominated senior officer.. If a senior officer is nominated, personnel within the activation flowchart (**Appendix 4**) must be notified as soon as possible. The nominated senior officer must have an appropriate authorisation level required to enable funds expenditure.

ACTION

- All invoicing and costs associated with the emergency event to be allocated against emergency cost centre.
- CEO and/or nominated senior officer have authority to expend funds on emergency event.



5.2 Financial Assistance

The State Emergency Management Policy (SEMP)

SEMP Policy Section 5.12 outlines the responsibility of the Hazard Management Agency/Control Agency to meet costs associated with an emergency.

Financial Assistance in Recovery

The owner has primary responsibility for safeguarding and restoring public and private assets affected by an emergency. Government recognises that communities and individuals do not always have resources to provide for their own recovery and financial assistance is available in some circumstances.

Information on these relief arrangements can be found in the State Emergency Management Plan for State Level Recovery Coordination ([SEMC EM Plan Section 6.10](#)).

5.2.1 Disaster Recovery Funding Arrangements-Western Australia (DRFAWA)

DRFAWA is an arrangement between the State and Commonwealth. It provides certain measures to support relief and recovery efforts following a disaster deemed 'eligible'.

To be eligible, it must be a natural disaster or terrorist act for which:

- A coordinated multi-agency response is required
- State expenditure exceeds the small disaster criterion (\$240,000 not including insurance related expenditure), and
- It must be a terrorist event or one of 10 specific natural disasters.

Once it has been determined that the emergency is a large-scale costly event, the Shire shall immediately contact the WA State Administrator of DRFAWA.

DRFAWA Officers can be contacted via:

Email: drfawa@dfes.wa.gov.au

Phone: 9395 9341 or 9395 9973 or 9395 9374

Website: <https://www.dfes.wa.gov.au/recovery/Pages/DRFA-WA.aspx>



5.2.2 Centrelink

When a major disaster has significantly affected individuals and families, the Australian Government may provide the Disaster Recovery Payment, a one-off, non-means tested recovery payment to eligible adults (\$1,000) and eligible children (\$400).

For more information, visit <https://www.humanservices.gov.au/individuals/help-emergency>

ACTION

- On advice an emergency is an eligible event and significant resources have been expended LRC will direct Shire to contact with DRFAWA Officers for advice and guidance.
- In an eligible major disaster LRC will assist affected individuals connect with Centrelink for assistance payments.
- For significant emergency events, immediately begin to track costs in case claims can be presented to DRFAWA.



6. APPEALS, DONATIONS AND VOLUNTEERS

6.1 Appeals and Donations

6.1.1 Lord President's Distress Relief Fund (LMDRF)

The Shire will advise and direct the distribution of monetary donations through the LMDRF, which operates under specific guidelines and policy. LMDRF will provide aid to Western Australian victims of disastrous events. The Fund will primarily focus on the relief of individuals' distress and hardship of individuals.

LMDRF should work closely with the LRG, ensuring local issues are considered before deciding on a disbursement plan. LRG authenticates applications and provides recommendations to LMDRF for financial assistance to be disbursed.

For more information see: <http://www.appealswa.org.au>

6.1.2 Donations of goods

At every opportunity, donations of physical goods should be discouraged due to significant difficulties when managing physical items. Cash donations are easier to manage and provide the opportunity to use local services, which in turn assists with the recovery of local businesses.

View the [National Guidelines for Managing Donated Goods](#) for best practice management.

6.1.3 Donations of Cash

LRG will encourage the use of the LMDRF for cash donations and if deemed necessary, a separate account will be opened. ([State EM Procedures](#) Pg. 176, Management of Public Fundraising and Donations)

6.1.4 Non-Government Organisations (NGO) Assistance

NGOs may offer assistance by way of emergency relief funds, shelter or supplies. Where possible all offers or requests should be coordinated through the LRG to avoid duplication of effort and confusion.

6.1.5 Donations of Service and Labour

The Shire or its LRG should coordinate donations of services/labour to assist with recovery.

ACTION

- On advice of eligibility following a disaster LRC will direct Shire Officers to contact LMDRF for advice and guidance.
- Spokesperson to advise that the Shire will not accept donations of goods.
- All financial donations will be direct through the LMDRF.
- Offers of assistance will be directed to LRG.

6.2 Spontaneous Volunteers



Spontaneous volunteers may emerge offering support and assistance to the affected community. In the first instance, the Shire and its LRG will determine the process to deal with this situation and if support agencies are required to assist with managing these volunteers.

The likely sources of volunteers are:

- Clubs
- Community groups
- Non-government organisations, and
- Members of the public.

ACTION

- LRG will refer the management of volunteers to local service clubs and support organisations.



7. FACILITIES AND RESOURCES

7.1 Hazard Management Agency Response Resources

The Hazard Management Agency (HMA) is responsible for certain resources and should determine which are required to combat the hazards.

7.2 Shire of Wandering Contacts, Resources and Assets Registers

The Shire has conducted a broad analysis of resources it has available and collated these in the 'Shire Emergency Contacts and Resources Directory' and the 'Shire Welfare Centre Assets Directory' found in the Shire's Local Emergency Management Plan, **Appendix 4 and 7**. Both documents shall be reviewed and updated quarterly at each LEMC meeting. The Shire Emergency Contacts and Resource Directory contains:

- Contact Names
- Contact Details (Business/After Hours), and
- Resources and Service Providers.

7.3 Australian Red Cross

The Australian Red Cross has over `100 years' experience of dealing with people in crisis. A wide range of helpful resources can be found on the [Australian Red Cross](#) website to help communities prepare for, respond to and recover from disasters.

7.4 Recovery Facilities and Staff

7.4.1 Recovery Centre and One-Stop-Shop

The purpose of a **Recovery Centre** (RC) and a **One-Stop-Shop** (OSS) is to bring together all agencies involved in the recovery process to ensure effective communication and coordination of resources, information and tasks.

The LRC will decide where to establish the RC (which could be on-going for a significant length of time) and the OSS (usually immediate and shorter length of time), which will depend upon the location, extent and severity of the emergency. Alternative centres will be explored as required on availability of premises following an event.



The following locations have been identified as suitable RCs:

Location	Address	Available Resources	Max Cap
Wandering Community Resource Centre	18 Watts Street, Wandering (08) 9884 1561 crc@wandering.wa.gov.au	Hall area, office, printing facilities, Notice Board, Government Service Access Point, Outdoor Movie Equipment, Library attached	
Wandering Community Centre	11 Down Street, Wandering Shire Office (08) 9884 1056 reception@wandering.wa.gov.au	Small meeting room, larger hall area, full kitchen, Oval, Pavilion, BBQ's, Playground, Tennis courts, Bowling.	

Depending on the incident's severity, the OSS may be established to provide a central location for the public to receive assistance from all the relevant agencies in the short term. The OSS is to be located as close as possible to the affected community area. Often the nominated evacuation centre may make a natural transition into the OSS. Where this option is not viable, other facilities should be considered in consultation with the Department of Communities and other relevant stakeholders.

Guidelines for establishing the RC and OSS can be viewed at **Appendix 7**.

ACTION

- LRC/LRG to determine location for RC and establish as soon as possible.
- OSS to be established immediately following event and located appropriately.

7.4.2 Shire of Wandering Staff and Recovery Staff

Staff considerations

To ensure the continuity of regular business processes, the demands of recovery operations on staff should be considered. It may be necessary to employ additional staff to ensure the Shire continues to fulfil critical service obligations to the community. The extent of the recovery operations should not be underestimated, as recovery can be a complex and lengthy process. Depending on the nature of the event, some recovery services may be required for months or even years after.

Staffing levels

In the event of a large-scale emergency, the Shire's management should assess staffing needs, as soon as possible, to ensure adequate resourcing is available. If appropriate, a request for assistance may be forwarded to the LRG for consideration. See Appendix 12.



Stress and fatigue

Senior staff are responsible for considering and monitoring the effects of fatigue, stress, and pressure on staff throughout the recovery process. Additionally, there may be situations where some staff members live in the affected community and have been personally affected by the disaster. Dependent on the nature and impact of the disaster, Council and Human Resources Officers should consider additional support for staff.

The Shire's current Employee Assistance Programs (EAP) should be used as necessary.

Staff communication

It is **imperative** that all staff be regularly briefed and kept up-to-date with all activities and progress of recovery. Every day staff communicate with a broad range of community members so can confidently understand and relate the extensive activities and actions the Shire and its LRG are currently engaged in. Situation Reports should be posted prominently within the workplace.

The Shire will instigate a formal debriefing arrangement for all staff as they transition from recovery back to their normal duties.

ACTION

- Shire staff to be regularly briefed on current situation and activities within recovery.
- Stress and fatigue of Shire staff to be monitored and assistance provided where appropriate.
- As soon as possible determine increase in staffing level to meet demands (refer 1.7.3.).



8. ROLES AND RESPONSIBILITIES

8.1 Local Emergency Management Committee

The Shire's LEMC is a planning committee with the role of developing local emergency management plans (arrangements) for its district.

To assist the Shire manage its recovery activities, during the response phase, some members may be part of the ISG while also forming part of the LRG.

8.2 Local Recovery Coordinator

The Shire's LRC has been appointed in accordance with the [Emergency Management Act 2005](#), Section 41(4).

A deputy has also been appointed and trained to undertake the role in case the primary appointee is unavailable when an emergency occurs. See Appendix 2.

8.3 Local Recovery Group

The Shire's LRG is the strategic decision-making body that oversees the recovery process. The LRG has a key role in coordinating recovery activities to rebuild, restore and rehabilitate the social, built, economic and natural environments of the affected community.

LRG is formed from LEMC members responsible for specific recovery and restoration tasks, Support organisations, Non-Government Organisations and significant community representatives.

8.4 Shire Recovery Roles and Responsibilities

A comprehensive list of all roles and responsibilities for disaster recovery duties of the LRC and identified Shire staff can be viewed at [Appendix 2](#).

8.5 External Agencies Recovery Roles and Responsibilities

The WA State Government along with Non-Government Organisations should provide a range of services and resources to the recovery effort and should be used wherever possible.

A complete list of agencies and their roles and responsibilities can be viewed in the [State Emergency Management Plan](#) at [Appendix E](#).

ACTION

- All Shire staff could be engaged in various stages of disaster recovery.
- Specific Shire staff identified in this plan should be familiar with the roles and responsibilities involved with disaster recovery.
- External agencies should be engaged and used wherever possible.



9. COMMUNICATIONS

Recovery communication is the practice of sending, gathering, managing, evaluating and disseminating information. In an emergency and during the response phase, the HMA/CA manages communications. The CA officially hands responsibility for communication to the local government leading the recovery complete with the Impact Statement, as the transfer of event management to recovery is conducted. The local government coordinates the recovery of the affected community, including communications.

Communities threatened by, or experiencing, an emergency have an urgent and vital need for information and direction. They need to know what is likely to happen (or has happened), what to do and what to expect. They also need to know what the authorities are doing.

9.1 *Recovery Communication Plan*

A template for the Recovery Communication Plan has been developed to guide recovery communications. It details a vision, mission and direction for communication to the affected community and is provided to the LRG.

The Recovery Communication Plan can be found at **Appendix 3**.

9.2 *Spokesperson/s*

During recovery, the Shire's spokesperson will be the Shire's President and/or the CEO. The CEO may delegate authority for specific person/s to act as a spokesperson.

ACTION

- The Recovery Communications Plan will be used to provide guidance in public information and communications.
- For further guidance refer Communication in Recovery Guidelines <https://semc.wa.gov.au/emergency-management/em-tools/Documents/CommunicatingInRecoveryGuidelines.pdf>



10. STAND DOWN

Recovery doesn't have a definite end date; however, the Shire will consult with all interested parties to decide when it will resume normal service delivery. This decision will be made depending on the severity and nature of the emergency, and the impact on the Shire and the community.

10.1 Debriefing

The **Chief Executive Officer** will instigate a formal debriefing arrangement for all staff through the Employee Assistance Program (EAP) as required, while the Shire transits from recovery back to its normal duties.

10.2 Evaluation

Under State emergency management guidelines, the one-year anniversary of the emergency marks the time when the local government must provide an evaluation report of its activities in recovery. ([State EM Policy](#) 6.10 - Review of Recovery Activities)

The LRC will provide the State Recovery Coordinator with a formal report that reflects on the recovery process undertaken by the Shire and its LRG.

See **Appendix 11** Post Recovery Analysis, and **Appendix 10** Reporting template.

ACTION

- A formal Post Recovery Analysis will be held for LRG for evaluation and application of lessons learnt. (see Appendix 11)
- A formal debrief will be held for Shire staff for evaluation and application of lessons learnt.
- Assistance will be made available through EAP for any staff working in the recovery process.
- Formal report compiled by LRC for council and State Recovery Coordinator.



11. APPENDICES

- Appendix 1** Local Recovery Group Management Structure and Functions

- Appendix 2** Recovery Roles and Responsibilities – Shire of Wandering Staff

- Appendix 3** Recovery Communication Plan

- Appendix 4** Recovery Operational Sequence Guide

- Appendix 5** Recovery Actions Checklist

- Appendix 6** Operational Recovery Plan

- Appendix 7** Recovery Coordination Centre/s and One-Stop-Shop Guidelines

- Appendix 8** Recovery Health and Welfare Guidelines

- Appendix 9** Local Recovery Plan Action Items

- Appendix 10** Local Recovery Group Standard Reporting Update

- Appendix 11** Post-Incident Analysis – Emergency and Recovery Management

- Appendix 12** MOU – Local Government Partnering Agreement

14.2 – Bridge Replacement Program

File Reference:	12.121.12103 – GR608
Location:	Wandering Pingelly Road – Biberkine Brook
Applicant:	Shire of Wandering
Author:	Barry Gibbs – Executive Manager Technical Services
Authorising Officer	Ian Fitzgerald - Acting Chief Executive Officer
Date:	16 June 2022
Disclosure of Interest:	Nil
Attachments:	Email from Department of Infrastructure
Previous Reference:	18 June 2020 – Item 11.1

Summary:

Council to consider granting approval for ordering of culverts for prior to adoption of the 2022-2023 Shire of Wandering Financial Budget.

Background:

Listed in the Shire of Wandering Capital Works – Five Year Road Program for 2022-2023 is the replacement of the Bridge 0424A over Biberkine Brook on the Pingelly Wandering Road. The Department of Infrastructure and Main Roads WA approved the project in 2020 for a total cost of \$273,163.

Comment:

The budget estimate was undertaken in early 2020. The forecast for cost increase for culverts for 2022-23 is around 7% -15% which would have a major impact on the budget for this project. If we place an order for sixteen 1800 x 2440 box culverts before the 30 June we may avoid the anticipated increase for these culverts

Consultation:

Acting Chief Executive Officer

Statutory Environment:

Local Government Act 1995 – Part 6 — Financial Management

Policy Implications:

Policy number 23 – Risk Management.

Financial Implications:

There will be direct financial implications if the cost of materials increases beyond the allowance made for contingency of 5 percent.

Strategic Implications:
Improve Our Financial Position

Our Goals	Our Strategies	Our Measurement
1. The Wandering Shire is financially sustainable	1.1 Improve accountability and transparency 1.2 Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs 1.3 Prudently manage our financial resources to ensure value for money 1.4 Reduce reliance on operational grants	Rate review implemented over a staged process by 2020 Balanced budget delivered annually Annual external financial audit identifies no adverse issues Long Term Financial Plan updated annually Investment Strategy completed by 2020

Our Outcomes	
After 10yrs we will have achieved	› We remain a Strong independent local government › We have a fair and equitable rate structure › We have reserve funds for current and new capital projects

Sustainability Implications:

- **Environmental:** There are low environmental considerations.
- **Economic:** There are high economic considerations.
- **Social:** There are medium social considerations.

Risk Implications:

Risk	High (12)
Risk Likelihood (based on history and with existing controls)	High (12)
Risk Impact / Consequence	Medium (9)
Risk Rating (Prior to Treatment or Control)	High (10)
Principal Risk Theme	High (10)
Risk Action Plan (Controls or Treatment Proposed)	Medium (6)

Risk Matrix:

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 6 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Voting Requirements:

Simple majority

Officer Recommendation 14.2 – Bridge Replacement Program

That Council endorse the early ordering of 16 box culverts for the replacement of Bridge 0424A over Biberkine Brook on the Pingelly Wandering Road prior to Councils adoption of the 2022-2023 Financial Budget.

Moved: Cr

Seconded: Cr

CARRIED

Shire of Wandering– Ordinary Meeting of Council Agenda – 16 June 2022

From: [Barry Gibbs](#)
 To: [Barry Gibbs](#)
 Date: Wednesday, 8 June 2022 12:09:39 PM

From: CHISHOLM Allan <Allan-g.Chisholm@infrastructure.gov.au>
 Sent: Wednesday, 1 June 2022 8:49 AM
 Subject: R2R WA Bridge Projects - allocations need to be used [SEC=OFFICIAL]

OFFICIAL

Att: Access Managers

It has been noted that your council has been allocated R2R funds for the 2022-23 and 2023-24 for the WA Special Bridge component (refer table below).

It is important that you advise WA Main Roads, who we understand undertakes the construction of these bridges, that these funds must be used in the year allocated, as these funds have been appropriated for that year only, and therefore they need to start actioning these projects now.

Region	Structure Number	Road No	Road Name	Crossing Name	LGA	Stage Description	Stage Estimate	2022-23	2023-24
Great Southern	5023A	6100009	Springdale Rd	Jerdacuttup River	Ravensthorpe	Replace With New Bridge	\$1,139,499	\$1,139,499	
Wheatbelt	0424A	4270056	Wandering Pingelly Road	Biberkine Brook	Wandering	Repalce with culvert	\$273,163	\$273,163	
Metropolitan	4512	1061007	Scott St	Helena River	Mundaring	Reinforced Concrete Overlay Substructure Repairs Superstructure Repairs	\$2,400,000	\$2,283,202	\$116,798
Wheatbelt	3210	4010012	Talbot West Rd	Talbot Brook					\$1,656,404
		4190211	Manuring Road	Williams River	Narrogin	Replace with culvert	\$270,122		\$270,122
Metropolitan	911	1090570	Benara Rd	Bennett Brook	Swan	Replace with culvert	\$1,500,000		\$1,500,000

Allan Chisholm
 Roads to Recovery
 National Targeted Road Infrastructure Programs (NTRIP) | Infrastructure Investment
 Department of Infrastructure, Transport, Regional Development and Communications
 GPO Box 594, Canberra ACT 2601

14.3 – Dual Bushfire Control Officers - Pingelly

File Reference: BF314
Location: Nil
Applicant: Shire of Pingelly
Author: Maureen Mertyn
Authorising Officer Ian Fitzgerald – Acting Chief Executive Officer
Date: 16 June 2022
Disclosure of Interest: Nil
Attachments: Nil
Previous Reference: Nil

Summary:

This report seeks Council’s consideration to appointing Dual Fire Control Officers from the Shire of Pingelly.

Background:

In accordance with legislative requirements the Council is required to formally appoint its Bushfire Control Officers. This is done to ensure compliance, and lawfully legitimise the officer’s authorisation under Bush Fires Act 1954 in fulfilling their duty.

Comment:

Council has been requested by the Shire of Pingelly to appoint Dual Fire Control Officers under the *Bush Fires Act 1954* to empower these volunteers to act in their appointed roles across the municipal boundary. This includes the appointment of the following people in the capacity of Dual Fire Control Officers:

- Rodney Leonard Shaddick
- Brodie Cunningham
- Sam MacNamara
- Simon Parsons
- Anthony Turton
- Adam Lindsay Watts
- Malcolm Leslie Cunningham

Consultation:

Chief Bush Fire Control Officer – Graham Treasure

Statutory Environment:

Bushfires Act 1954

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Retain and Grow Our Population

Our Goals	Our Strategies
People feel safe, connected and actively involved in the community	Facilitate and support Emergency Services Planning

Sustainability Implications:

- **Environmental:** There are no significant environmental considerations.
- **Economic:** There are no significant economic considerations.
- **Social:** There are no significant social considerations.

Risk Implications:

Risk	2
Risk Likelihood (based on history and with existing controls)	2
Risk Impact / Consequence	2
Risk Rating (Prior to Treatment or Control)	2
Principal Risk Theme	2
Risk Action Plan (Controls or Treatment Proposed)	2

Risk Matrix:

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 1 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

Voting Requirements:

Simple Majority

Officer Recommendation 14.3 – Dual Bushfire Control Officers - Pingelly:

That Council appoints, pursuant to *S40 of the Bush Fires Act 1954*, the following people from the Shire of Pingelly as authorised officers in the capacity of Dual Fire Control Officers for 2022/23 Bush Fire Season:

Rodney Leonard Shaddick
Brodie Cunningham
Sam MacNamara
Simon Parsons

Anthony Turton
Adam Lindsay Watts
Malcolm Leslie Cunningham

Moved: Cr

Seconded: Cr

CARRIED

15. Elected Members Motions of Which Previous Notice Has Been Given

16. New Business or Urgent Business Introduced by Decision of the Meeting

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

16.1 Elected Members

16.2 Officers

17. Matters Behind Closed Doors

18. Closure of Meeting

The Presiding Member to declare the meeting closed.