

# Notice of Meeting



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Dear Elected Member

The next Ordinary meeting of the Shire of Wandering will be held on Thursday 17 November 2022 in Council Chambers commencing at 3.30pm.

## Schedule

2.30pm	Pingelly Police Sergeant Cheryl Bell to meet with Council
3.30pm	Ordinary Council Meeting

Alan Hart  
Chief Executive Officer

11 November 2022

## **DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Wandering for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of Wandering disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions. Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Wandering during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wandering. The Shire of Wandering warns that anyone who has an application lodged with the Shire of Wandering must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wandering in respect of the application.

## **AGENDA**

Shire of Wandering  
Ordinary Council Meeting  
17 November 2022

## **OUR VISION**

*Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.*

*We wish to acknowledge the traditional custodians of the land we are meeting on today. We acknowledge and respect their continuing culture and the contribution they make to the Shire of Wandering, and convey our respects to Elders past, present and emerging.*

# **DISCLAIMER**

## **INFORMATION FOR THE PUBLIC ATTENDING COUNCIL MEETINGS**

### **Please Note:**

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Councils decision.

### **Meeting Procedures:**

1. All Council meetings are open to the public, except for matter raised by Council under "confidential items".
2. Members of the public may ask a question at an ordinary Council Meeting under "public question time".
3. Members of the public who are unfamiliar with meeting procedures are invited to seek advice at the meeting. If unsure about proceeding, just raise your hand when the presiding member announces public question time.
4. All other arrangements are in accordance with the Council's standing orders, policies and decision of the Shire of Wandering.

### **Council Meeting Information:**

Your Council generally handles all business at Ordinary or Special Council Meetings.

From time to time Council may form a Committee to examine subjects and then report back to Council.

Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters under "confidential items". On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.

Public Question Time. It is a requirement of the *Local Government Act 1995* to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the presiding member.

Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and the response is included in the meeting minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next ordinary meeting of Council.

Councillors may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter trivial, insignificant or in common with a significant number of electors or ratepayers. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the presiding member of the meeting will advise the Officer if he/she is to leave the meeting.

Agendas, including an Information Bulletin, are delivered to Councillors within the requirements of the *Local Government Act 1995*, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by a Shire Officer. An Agenda item, including a recommendation, will then be submitted to Council for consideration. The Agenda closes the Friday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

Agendas for Ordinary Meetings are available at the Shire of Wandering Office and on the Shire website seventy-two (72) hours prior to the meeting and the public are invited to view a copy at the Shire Office.

Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 2).

Public Inspection of Unconfirmed Minutes (Regulation 13).

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection from the Shire of Wandering Office and the Shire of Wandering website within ten (10) working days after the Meeting.

**Alan Hart**  
**Chief Executive Officer**

# SHIRE OF WANDERING

Agenda for the Ordinary Meeting of Council to be held in the Council Chambers on Thursday 17 November 2022 – commencing at 3.30pm.

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**1. Declaration of Opening / Announcements of Visitors**

The Presiding Member to declare the meeting open.

**2. Attendance / Apologies / Approved Leave of Absence**

**Councillors**

Cr Ian Turton (Shire President)  
Cr Paul Treasure (Deputy Shire President)  
Cr Graeme Parsons  
Cr Gillian Hansen  
Cr Sheryl Little  
Cr Max Watts

**Staff**

Alan Hart (Chief Executive Officer)  
Barry Gibbs (Special Projects Officer)  
Bradley Hunt Works Manager

**Apologies**

**Members of the Public**

**3. Announcements by the Presiding Member**

**4. Response to Previous Public Questions Taken on Notice**

Nil.

**5. Public Question Time**

**6. Petitions / Deputations / Presentations / Submissions**

Nil.

**7. Applications for Leave of Absence**

**8. Disclosures of Interest**

**9. Confirmation of Minutes of Previous Meetings Held**

**9.1 Ordinary Council Meeting Minutes – 20 October 2022**

**Statutory Environment:**

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

**Voting Requirements:**

Simple Majority

**Recommendation:**

**That the Minutes of the Ordinary Meeting of Council held on 20 October 2022 be confirmed as true and correct.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

**CARRIED**

**10. Reports of Committees of Council**

Nil

**11. Reports from Councillors**

**Cr Ian Turton (President)**

**Cr Paul Treasure (Deputy President)**

**Cr Graeme Parsons**

**Cr Max Watts**

**Cr Gillian Hansen**

**Cr Sheryl Little**

## **12. Chief Executive Officer**

### **12.1 Shire of Wandering Policy Manual Review**

<b>File Reference:</b>	<b>11.111.11101</b>
<b>Location:</b>	<b>N/A</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Lisa Boddy, Customer Service Coordinator</b>
<b>Authorising Officer</b>	<b>Alan Hart, Chief Executive Officer</b>
<b>Date:</b>	<b>8 November 2022</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Policy 2 – Corporate Transaction Cards Policy 3 – Equal Opportunity Harassment and Bullying Policy 31 – Amending Policies (for reference)</b>
<b>Previous Reference:</b>	<b>Item 12.3 Ordinary Council Meeting 20 October 2022</b>

#### **Summary:**

To continue with the process of reviewing all Council policies to ensure they are still relevant and correct for the day to day workings of the Shire.

#### **Background:**

At the Ordinary Council Meeting held on 18 August 2022 Council resolved to adopt Policy 83 – Policy Manual which states that:

***All policies within the Policy Manual are to be reviewed by Council every three years, being one third of Council's policies each year in a three year period. Council may review an individual policy at any time before the next review date if it determines it to be necessary.***

As there are currently 83 policies of the Shire it is proposed that each month two to three policies are reviewed by Council, this will ensure that all policies are reviewed in the stated three year period.

#### **Comment:**

Two policies are to be reviewed this month:  
Policy 2 – Corporate Transaction Cards  
Policy 3 – Equal Opportunity Harassment and Bullying.

**These policies were presented to the General Planning Forum on 3 November 2022. Amendments were required to Policy 3 – Equal Opportunity Harassment and Bullying, to update outdated legislation, which are highlighted in the attachment. Policy 2 – Corporate Transaction Cards remains unchanged.**

Policy 31 'Amending Policies' has been included as a reference to guide the review process.

#### **Consultation:**

Chief Executive Officer  
Elected Members

#### **Statutory Environment:**

*Local Government Act 1995 S.2.7(2)(b)*

#### **Policy Implications:**

As reviewed.



**Financial Implications:**

Nil.

**Strategic Implications:**

**Provide Strong Leadership**

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance Service Level Plans detail operational roles, responsibilities and resources.

**Sustainability Implications:**

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

**Risk Implications:**

Not regularly updating the Shire’s Policy manual poses a reputable risk with a medium risk rating. In order to maintain transparency and to facilitate appropriate decision making processes, it is imperative that policy statements reflect the current position of Council and work practices at the Shire as well as best practice approaches.

**Voting Requirements:**

Simple Majority

**Officer Recommendation:**

**That Council adopts the following policies with any amendments made.**

- **Policy 3 – Equal Opportunity Harassment and Bullying**
- **Policy 2 – Corporate Transaction Cards**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

<b>POLICY TYPE:</b>	<b>LEGISLATIVE</b>
<b>DATE ADOPTED:</b>	18/07/2019

<b>POLICY NO:</b>	<b>3</b>
<b>DATE LAST REVIEWED:</b>	17/09/2020 16/09/2021

<b>LEGAL (PARENT):</b>	<i>Local Government Act 1995</i>
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<b>LEGAL (SUBSIDIARY):</b>	Equal Opportunity Act 1984 <a href="#">Occupational Health &amp; Safety Act 1991</a> <a href="#">Work Health and Safety Act (2020)</a>
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<b>DELEGATION OF AUTHORITY APPLICABLE:</b>
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<b>DELEGATION No.</b>
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ADOPTED POLICY	
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<b>TITLE:</b>	Equal Opportunity, Harassment and Bullying
<b>OBJECTIVE:</b>	<ul style="list-style-type: none"> <li>To ensure that all persons employed or engaged by the Shire understand the commitment to equal employment opportunities.</li> <li>To provide guidelines to ensure the principles of equal employment opportunity are adhered to.</li> </ul>

### DEFINITIONS

Harassment – as determined under the [Occupational Health & Safety Act 1991](#);

Discrimination – as determined under the [Equal Opportunity Act 1984](#) and the [Commonwealth Sex Discrimination Act 1984](#);

Bullying – as determined under the [Occupational Health & Safety Act 1991](#).

### POLICY STATEMENT

The Shire of Wandering Council recognises its legal obligations under the Equal Opportunity Act 1984 (as amended) and will actively promote the principles of equity and diversity in the workplace. This means that the Shire aims to provide a work environment that fosters good working relationships where employees, contractors and volunteers are fairly and equally, and that unlawful discrimination does not take place.

The Shire aims to be respected for its commitment to equal opportunity as an employer and as a service provider to the community by adopting the following practices;

#### **APPOINTMENTS, PROMOTION AND TRAINING**

Access to employment, contracts, promotion, and training is to be fair and equitable. Decisions on matters affecting (prospective and current) employees, contractors and volunteers will be made on merit and are based on relevant experience, skills and ability required for the role.

No decisions will be made on the basis of nepotism or patronage.

#### **DIVERSITY**

The Shire recognises, values, and respects social, cultural and linguistic diversity. Where it can reasonably be achieved, assistance will be provided to employees and volunteers with special needs in order to assist them in undertaking their roles effectively.

#### **DISCRIMINATION AND HARASSMENT FREE ENVIRONMENT**

The Shire promotes an environment where people can work effectively without the fear of unlawful discrimination or harassment. Discrimination is treating one person less favourably than another because of a personal attribute which is covered by equal opportunity laws, and includes gender, marital status, pregnancy, family responsibilities or status, race, religious and/or political conviction, impairment, age, gender history, and sexual orientation.

Discrimination is unlawful. Harassment is also not tolerated. Harassment is defined as any unwelcome, offensive action or remark concerning a person's gender, race, age, impairment or one of the other attributes as covered in the Equal Opportunity legislation. Harassment includes any unwelcome behaviour that offends, humiliates or

intimidates a person. Generally, unlawful harassment occurs when someone is subjected to prohibited behaviour under anti-discrimination legislation. Harassment can involve physical conduct, verbal conduct or visual conduct (e.g. in the form of posters, email, or SMS messages).

#### GOOD WORKING RELATIONSHIPS

The Shire aims to provide an enjoyable, challenging, and harmonious work environment. Workplace bullying is one activity that detracts from this environment. It can create a risk to health and safety and will not be tolerated. ~~'Workplace bullying is defined as repeated, unreasonable behaviour directed towards a person or a group of persons at a workplace. Workplace Bullying can be defined as unsolicited or unwelcome 'repeated, unreasonable, or inappropriate behaviour directed towards a worker or group of workers, that creates risk to health and safety.~~

#### RESPONSIBILITIES

All employees, volunteers and contractors have a shared responsibility to apply and promote the equal opportunity principles.

#### GRIEVANCES

Grievances in relation to discrimination, harassment, and bullying will be dealt with fairly, quickly and confidentially by the Equal Opportunity Coordinator in accordance with grievance procedures.

The Equal Opportunity Coordinator will receive appropriate training to undertake this role. The Chief Executive Officer is the Equal Opportunity Co-ordinator for the Shire of Wandering.

#### REPORTING

Every allegation of discrimination, harassment and bullying made against an employee will be investigated by the Shire of Wandering. If after the investigation it is found that an employee has breached this policy then appropriate disciplinary action will be taken up to and including dismissal. Prior to lodging a complaint an employee may seek the support of an appropriate person to talk through the situation. An appropriate person could be internal to Shire of Wandering such as a Supervisor or external to Shire of Wandering such as the Shire's counselling service through LGIS. (LGIS Counselling Service 0456-914-733).

At any stage in the process an employee may choose to make a complaint external to the Shire of Wandering and can lodge a complaint with the Equal Opportunity Commission, Australian Human Rights Commission, WorkSafe and/or the Fair Work Commission.

Complaints regarding Elected Members will be dealt with in accordance with the *Local Government Act 1995* and the *Local Government (Rules of Conduct) Regulations 2007*.

#### BREACHES

A person will be deemed to be in breach of this Policy when they:

- (a) Display any behaviour or series of behaviours (directly or indirectly) that unfairly or unreasonably offends, humiliates, belittles, undermines, frightens, excludes without justification or embarrasses anyone it is directed at or anyone who sees or overhears it; and
- (b) Exhibits behaviour of a sexual nature which is unwanted and unwelcome, may be regarded as offensive, and or place the victim in a vulnerable position or make them feel that they may be disadvantaged if they object to the advances; and
- (c) Show any form of behaviour or series of behaviours which may constitute any form of discrimination.

This policy does not address -

- (a) Mutually agreed personal relationships / friendships.
- (b) Reasonable and appropriate performance management processes which are intended to manage an employee's poor performance.
- (c) Enforcement of lawful instructions issued by any person authorised.

#### CONSEQUENCES

Engaging in harassing, discriminating or bullying conduct in the workplace constitutes a breach of this policy, the Code of Conduct and the Act, and may result in disciplinary action up to and including termination being taken against the offending employee or contractor.

Victimisation by an employee or a Council member against a complainant or person supporting the complainant in alleged misconduct of harassment, discrimination or bullying may also result in disciplinary action being taken against that person, including termination of employment.

Breaches which constitute a criminal offence will be reported to the Police.

<b>POLICY TYPE:</b>	<b>LEGISLATIVE</b>
<b>DATE ADOPTED:</b>	18/07/2019

<b>POLICY NO:</b>	<b>2</b>
<b>DATE LAST REVIEWED:</b>	17/09/2020 16/09/2021

<b>LEGAL (PARENT):</b>	<i>Local Government Act 1995</i>
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<b>LEGAL (SUBSIDIARY):</b>	
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<b>DELEGATION OF AUTHORITY APPLICABLE:</b>	
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<b>DELEGATION NO.</b>	
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<b>ADOPTED POLICY</b>	
<b>TITLE:</b>	Corporate Transaction Cards
<b>OBJECTIVE:</b>	To: <ul style="list-style-type: none"> <li>• Provide a clear framework to enable the use of corporate transaction cards</li> <li>• Provide employees issued with a corporate transaction card clear and concise guidelines outlining its use</li> <li>• Reduce the risk of fraud and misuse of the corporate transaction card.</li> <li>• The application of this policy is to be in conjunction with the Shire of Wandering's Code of Conduct Policy and any legislative requirements of the Local Government Act 1995 that may be enforced.</li> </ul>

### **DEFINITIONS**

Cardholder means an employee who has been authorised by the Chief Executive Officer to incur expenditure by means of a transaction card.

Transaction Card means a card facility (which may include; credit, debit, store, parking, cab-charge and fuel cards) approved for use in lieu of cash transactions, to incur expenditure for goods and services for the purposes of the Shire of Wandering business activities only in accordance with relevant Shire policies.

### **POLICY STATEMENT**

The Shire of Wandering recognises the value of corporate transaction cards and supports their use, within appropriate controls and limits.

The CEO is authorised to obtain a corporate transaction card/s with a maximum monthly credit limit of \$5000. This limit can only be adjusted with the express approval of the Council.

The Chief Executive Officer is the primary cardholder for the Shire and may authorise additional cardholders within the Shire's approved total credit limit.

Individual transaction card limits are as approved by Council (in relation to the CEO) or the CEO (in relation to other employees, but within the limits determined by Council).

### **DETERMINING WHEN TRANSACTION CARD FACILITIES ARE APPROPRIATE**

Transaction Card facilities may be implemented and maintained where the card facility provides benefit to the Shire of Wandering operations by ensuring:

- (a) Goods and services can be obtained in a timely and efficient manner to meet the business needs of the Shire;
- (b) Financial management and accounting standards are met; and
- (c) Purchasing and payment functions are secure, efficient and effective.

Transaction card facility providers will only be acceptable where, in the opinion of the Chief Executive Officer, they:

- (a) Provide appropriate and sufficient statement, administration and acquittal controls that enable the Shire to sufficiently administer the facility; and

- (b) Provide the Shire with protection and indemnification from fraudulent unauthorised transactions.

### **MANAGEMENT OVERSIGHT**

The Chief Executive Officer shall determine and implement systems and procedures that are adequate to ensure:

- (a) Assessment and selection of transaction card facilities suitable to the efficient and effective operations of the Shire;
- (b) Authorisation and appointment of suitably eligible cardholders;
- (c) Cardholder duties and responsibilities are documented; and
- (d) Cardholders provided with training; and
- (e) Monitoring and auditing of transactional card activities is planned and reported.

### **REPORTING**

The Chief Executive Officer will ensure that acquitted transaction statements for each transaction card facility are provided to Council as part of the monthly financial reporting regime.

### **MISUSE, MISCONDUCT AND FRAUDULENT USE**

- (a) Any alleged misuse of transaction cards will be investigated and may be subject to disciplinary procedures.
- (b) Where there is reasonable suspicion of misconduct or fraudulent activity arising from transaction card facilities the matter will be reported to the appropriate regulatory agency, subject to the requirements of the Public Sector Management Act 1994 and the Corruption, Crime and Misconduct Act 2003.

### **PRINCIPLES FOR USAGE – ALLOWABLE TRANSACTIONS**

Transaction card facilities may only be used where:

- (a) The expenditure is directly arising from a Shire operational business activity for which there is an Annual Budget provision;
- (b) The expenditure is in accordance with legislation, the Shire Purchasing Policy, Code of Conduct and any conditions or limitations applicable to the individual Cardholder.
- (c) The procurement of the required goods or services is impractical or inefficient if undertaken via a purchase order or is not able to be obtained other than by a transaction card;
- (d) Supplier surcharges (fees) on transactions are minimised and only allowable where the alternative method of obtaining the supply (i.e. by purchase order) is more onerous, not cost effective or there is no alternative mode of supply.
- (e) Hospitality expenditure may only occur when it is in accordance with any Shire Hospitality Policy or is undertaken with the express permission of the Chief Executive Officer.
- (f) Official travel, accommodation and related expenses may only occur in accordance with Shire policies and procedures;
- (g) A sufficient record of each transaction is obtained and retained in the local government record.

Allowable transaction modes include:

- (a) In-person and over the counter retail purchases;
- (b) Telephone or facsimile purchasing;
- (c) Mail order purchasing and subscriptions;
- (d) Internet purchasing

### **PROHIBITED TRANSACTIONS**

The Shire prohibits the use of transaction card facilities for:

- (a) Cash advances;
- (b) Incurring expenses which are personal or private (i.e. any expenditure which is not an approved local government activity);
- (c) Making deposits onto the card, whether to offset misuse or otherwise;
- (d) Incurring capital expenditure;
- (e) Incurring expenditure for goods or services which are subject to a current supplier contract;

- (f) Incurring expenses which are not in accordance with legislation, the Shire's Purchasing Policy, the Annual Budget and / or the conditions or limitations relevant to the individual cardholder;
- (g) Expenses for which another transaction card is the approved facility – e.g. a corporate credit card is not to be used for purchasing fuel or oil, as the fuel card is the approved facility for that purpose;
- (h) Splitting expenditure to avoid compliance with the Purchasing Policy or to negate limits or conditions applicable to the Cardholder; and
- (i) Incurring expenses for the primary purpose of obtaining personal advantage through the transaction (i.e. membership or loyalty rewards).

For clarity, council members are prohibited from using Shire transaction cards as the Local Government Act 1995 does not provide authority for a council member to incur liabilities on behalf of the local government. The Act limits local governments to only paying council member allowances and reimbursing council member expenses.

### **CARDHOLDER DUTY OF CARE AND RESPONSIBLE USE OBLIGATIONS**

A cardholder is required to:

- (a) Keep the transaction card and access information in a safe manner; protected from improper use or loss.
- (b) Only use the transaction card for allowable purposes and not for prohibited purposes.
- (c) Obtain, create and retain local government records that evidence transactions.
- (d) Acquit the reconciliation of transaction card usage in the required format and within required timeframes. The onus is on the cardholder to provide enough detail for each transaction to avoid any potential perception that a transaction may be of a personal nature.
- (e) Return the transaction card to the Shire before termination of employment, inclusive of reconciliation records.
- (f) Reimburse the Shire the full value of any unauthorised, prohibited or insufficiently reconciled expenditure. vii) Comply with all cardholder responsibilities as outlined by the card provider.

Benefits obtained through use of a transaction card (i.e. membership or loyalty rewards) are the property of the Shire and may only be used for Shire business purposes. Such benefits must be relinquished by the cardholder to the Shire. Under no circumstances may such benefits be retained as a personal benefit.

### **TRANSACTION EVIDENCE**

An adequate transaction record must include the following minimum information:

- (a) Invoice and / or receipt that includes; the date, company name, address, ABN, amount and any GST amount included;
- (b) Where an invoice and / or receipt cannot be obtained, the cardholder must provide a signed statement, detailing the nature of the expense and enough information to satisfy the requirements above.
- (c) Approval of the expense above is to be referred to the Chief Executive Officer for a decision.
- (d) Where a transaction card is used to incur an expense for hospitality, the transaction record must include for the purposes of Fringe Benefits Tax calculations and probity
- (e) The number of persons entertained; ii) the names of any employees in that number; and
- (f) The purpose of providing the entertainment or hospitality

### **CARD RECONCILIATION PROCEDURES**

- (a) Card statement accounts will be issued to the relevant cardholder who will, within 7 days, acquit the transactions on the account.
- (b) Transactions will be supported by a GST invoice stating the type of goods purchased, amount of goods purchased, and the price paid for the goods. The receipt shall meet the requirements of the Goods and Services Tax Act 1999 to enable a GST rebate to be applied.
- (c) Transactions shall be accompanied by a job number for costing purposes.
- (d) Should approval of expenses be refused by the Chief Executive Officer recovery of the expense shall be met by the cardholder.
- (e) The cardholder shall sign and date the card statement with supporting documentation attached stating all expenditure is of a business nature

## **DISPUTED TRANSACTIONS**

The Shire is responsible for paying all accounts on the monthly card statement and the bank processes a direct debit from Council's operating bank account for such.

When a Cardholder believes that charges are incorrect, they should first contact the supplier to determine the causes of the discrepancy and if necessary, the Finance Officer will notify the bank in writing.

Any amounts in dispute must be highlighted on the copy of the Cardholders statement and a copy of the written notification to the bank attached.

## **CANCELLED CARDS**

Cancellation of a Card may be necessary where the:

- (a) cardholder changes job function within the local government;
- (b) cardholder terminates employment with local government;
- (c) the employment of the Cardholder is terminated;
- (d) card is no longer required;
- (e) cardholder has not adhered to set procedures;
- (f) misuse of the Card; or
- (g) CEO determines it is appropriate to do so

## **REVIEW OF CARD USE**

All receipts and documentation will be reviewed and any expenses that do not appear to represent fair and reasonable business expenses shall be referred to the Chief Executive Officer for a decision.

## **PROCEDURES FOR LOST, STOLEN AND DAMAGED CARDS**

The cardholder must formally advise the CEO of the loss or theft without delay.

The loss or theft of a transaction card must be reported to the card provider as a matter of priority.

Advice of a damaged card is to be provided to the CEO who will arrange a replacement.

## **CARDHOLDER AGREEMENT**

The Cardholder Agreement is Shown at Attachment 1.

Failure to comply with any of these requirements could result in the card being withdrawn from the employee. In the event of loss or theft through negligence or failure to comply with the Shire of Wandering Card Policy any liability arising may be passed on to the cardholder.

## **CONSEQUENCES OF NON-COMPLIANCE**

Failure to comply with the Delegations, Policy or Executive Instructions may result in disciplinary action up to and including termination of employment.

## **ASSOCIATED DOCUMENTS**

Shire of Wandering Code of Conduct Policy

Shire of Wandering Purchasing & Tender Policy

Shire of Wandering Risk Management Policy

*Local Government Act 1995*

*Goods and Services Tax Act 1999*

Use of Corporate Credit Cards (Department of Local Government Guideline No 11)

WA Auditor General's Report 7 - Controls Over Corporate Credit Cards May 2018



## **ATTACHMENT 1**

### **CORPORATE CREDIT CARDHOLDER AGREEMENT**

I (insert cardholder name) acknowledge and accept the conditions listed below which govern the use of the Shire of Wandering Corporate Credit Card:

#### **CONDITIONS OF USE**

- Ensure the corporate credit card is maintained in a secure manner and guarded against improper use.
- The corporate credit card is to be used only for Shire of Wandering official activities, there is no approval given for any private use whatsoever.
- All documentation regarding a corporate credit card transaction is to be retained by, or provided to, the cardholder and produced as part of the reconciliation procedure.
- Credit limits may only be exceeded under exceptional circumstances, and with the approval of the Shire President.
- The use of the credit card shall not be tied to any type of reward system that provides cardholders with any personal benefit or reward.
- Observe all cardholder responsibilities as outlined by the card provider.
- Purchases on the corporate credit card are to be made in accordance with Shire of Wandering's Purchasing Policy.
- Monthly reconciliation of credit card purchases is to be completed on the supplied template within seven (7) days of the date of the credit card statement being issued.
- Transactions will be supported by a GST invoice stating the type of goods purchased, amount of goods purchased and the price paid for the goods. The receipt shall meet the requirements of the Goods and Services Tax Act 1999 to enable a GST rebate to be applied.
- Transactions shall be accompanied by a succinct explanation of why the expense was incurred.
- Transactions shall be accompanied by an authorised purchase order.
- Should approval of expenses be denied by the Shire President, recovery of the expense shall be met by the cardholder.
- The cardholder shall sign and date the corporate credit card statement with supporting documentation attached stating 'all expenditure is of a business nature'.
- Lost or stolen cards shall be reported immediately to the card provider and Shire President.
- The corporate credit card is to be returned to the Shire President on or before the employee's termination date with a full acquittal of expenses.

Failure to comply with any of these requirements could result in the card being withdrawn from the employee. In the event of loss or theft through negligence or failure to comply with the Shire of Wandering Corporate Credit Card Policy any liability arising from the use of the card may be passed to the cardholder.

The use of a Shire of Wandering Corporate Credit Card is subject to the provisions of the Code of Conduct of Shire of Wandering. Serious transgression of the above listed responsibilities or the Code of Conduct may result in an appropriate referral under the Corruption and Crime Commission Act 2003 and/or termination of employment.

Name:

Position:

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

\*FOR INFORMATION ONLY

<b>POLICY TYPE:</b>	<b>GOVERNANCE AND COUNCIL MEMBERS</b>
<b>DATE ADOPTED:</b>	18/07/2019

<b>POLICY NO:</b>	<b>31</b>
<b>DATE LAST REVIEWED:</b>	17/09/2020 16/09/2021

<b>LEGAL (PARENT):</b>	<i>Local Government Act 1995</i>
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<b>LEGAL (SUBSIDIARY):</b>	
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<b>DELEGATION OF AUTHORITY APPLICABLE:</b>	
--	--

<b>DELEGATION NO.</b>	
-----------------------	--

<b>ADOPTED POLICY</b>	
<b>TITLE:</b>	Policies – process for adopting, amending or repealing
<b>OBJECTIVE:</b>	<ul style="list-style-type: none"><li>To establish a process for the introduction, amendment or repealing of a council policy</li></ul>

### **POLICY STATEMENT**

The Shire of Wandering recognises the importance of maintaining this Policy Manual as a contemporary and relevant, appropriate document to guide the Council, administration and community.

Prior to introducing, amending or repealing a policy of Council, the proposal will go through the following process:

- (a) Comparisons with other Local Governments.
- (b) Likely effect on the residents - consultation if necessary.
- (c) Cost impact.
- (d) Need to include a sunset clause?
- (e) Legal implications.

All recommendations affecting policy must be made available to Council prior to the relevant Council Meeting and may not be introduced as a late item.

## 12.2 Peel Harvey Catchment Council – Memorandum of Understanding

<b>File Reference:</b>	<b>1.10.6</b>
<b>Location:</b>	
<b>Applicant:</b>	
<b>Author:</b>	<b>Alan Hart – Chief Executive Officer</b>
<b>Authorising Officer</b>	
<b>Date:</b>	<b>10 November 2022</b>
<b>Disclosure of Interest:</b>	<b>Nil.</b>
<b>Attachments:</b>	<b>PHCC Memorandum of Understanding 2017-2022</b>
<b>Previous Reference:</b>	<b>OCM July 2022 - Item 12.2</b>

### **Summary:**

The Peel Harvey Catchment Council Inc (PHCC) have requested that the Shires of Boddington, Cuballing, Wandering and Williams extend the Memorandum of Understanding which formalises the partnership to provide natural resource management/landcare support to the landowners and community of the Hotham–Williams catchment. This request is to extend the MOU for a further five years, expiring in 2027.

### **Background:**

The PHCC, through funding from the Australian Government and State Natural Resource Management Program, have been providing on ground support to landowners across the Hotham-Williams catchment for a number of years. The PHCC has delivered on the ground projects such as fencing of rivers and bushland, revegetation, feral animal control support, weed removal and investment in community groups.

The Shire of Wandering has little discretionary funds or resources to spend or direct towards to the area of environmental management and biodiversity and is heavily reliant on the work that the PHCC does to ensure that sound land care management is being undertaken in the Shire.

At its Ordinary Council Meeting held on 21 July 2022 Council resolved to defer this item to enable the CEO of the PHCC, or their delegate to present to Council their plans over the life of the proposed MOU. Since this meeting CEO Alan Hart has engaged in correspondence with the CEO of the PHCC where updated information was given regarding this MOU. The PHCC will attend the February Ordinary Council Meeting via Zoom to address Councillors directly.

### **Comment:**

The PHCC have requested that the MOU be extended by a further five years to enable a continuation of the works that they currently do within the district and an annual financial commitment to the PHCC. The commitment for the last five years has been \$2,500 per annum.

The funding from the Councils assists the PHCC in providing seed funding to attract other Government funding which is used to fund projects and programs within the Hotham-Williams catchment.

The PHCC have requested an increase on the annual commitment but have left it to Council's discretion as to the amount. If the average CPI increase had been applied to this contribution annually, the contribution for the 2021/22 year would have been approximately \$2,800.

It is recommended that Council extend the MOU for a further five years and make a financial contribution to the PHCC. Whilst it is acknowledged that the Shire has very little discretionary funds, it is recommended that the Council increase this commitment in 2022/23 to take into account the effects of CPI over the last five years. It is recommended that the contribution increase to \$3,000 per annum over five years.

**Consultation:**

In April 2022, Council received a presentation from the PHCC about their achievements over the last five years.

**Statutory Environment:**

Not Applicable

**Policy Implications:**

There are no policy implications.

**Financial Implications:**

The MOU commits Council to provide funding to the PHCC over the life of the MOU. Based on the officers recommendation, the commitment over the life of the MOU will be \$15,000

**Strategic Implications:**

**PROVIDE STRONG LEADERSHIP**

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance Develop and maintain our Strategic Plan, Corporate Business Plan, Asset Management Plan, Workforce Plan and Long Term Financial Plan Service Level Plans detail operational roles, responsibilities and resources Engage with local, regional, state and federal stakeholders to grow mutually beneficial relationships

**Sustainability Implications:**

- **Environmental:** PHCC run programs and events in the Shire to enhance and restore the natural environment within the Hotham – Williams catchment including the Wandering District.
- **Economic:** There are no known significant economic considerations
- **Social:** There are no known significant social considerations

**Risk Implications:**

Nil.

**Voting Requirements:**

Simple Majority

**Officer Recommendation:**

**That Council**

- **Extend the Memorandum of Understanding with the Peel Harvey Catchment Council together with the Shires of Cuballing, Williams and Boddington for five years from July 2022 to June 2027.**
- **Provides an annual commitment of \$3,000 year over the life of the new Memorandum of Understanding**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

# MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is entered into between:

Peel-Harvey Catchment Council Inc.

and

The Shires of Boddington, Williams, Wandering and Cuballing

August, 2018 to August, 2023 (5 years)

*(funding commencing 2017/18)*

## 1 Purpose of the MOU

The purpose of the MOU is to formalise the partnership between the Peel-Harvey Catchment Council (PHCC) and the Shires of Boddington, Williams, Wandering and Cuballing to provide natural resource management/landcare support to the landowners and community of the Hotham-Williams catchment, as defined within the Hotham-Williams NRM Plan 2015-2025. The footprint of the works/support will extend to include those portions of the Shires of Pingelly, Collie, Narrogin and Wickiepin, within the surface water catchment of the Peel-Harvey.

The PHCC, through funding from the Australian Government and State NRM Program have been providing on-ground support to landowners across the Hotham-Williams catchment for a number of years. This support has been able to be increased in the last four years, thanks to funding received through the Australian Government via the "Rivers 2 Ramsar" project, and more recently through the National Landcare Programme. Via the PHCC approximately \$700,000 has been invested in the Hotham Williams since 2013 for on-ground projects such as fencing of rivers and bushland, revegetation, feral animal control support, weed removal and investment in community groups. It has also enabled the development of the Hotham-Williams NRM Plan, with the community, to provide a framework to implement community priorities.

A collaborative arrangement is required to continue to build the capacity of the Hotham-Williams community for ongoing natural resource management/landcare activities. The uptake and involvement of the community currently relies on the support provided by the PHCC via a locally placed NRM Officer, supported by the governance and supporting frameworks of the PHCC. Approximately \$145,000 is required per annum to continue this and this MOU defines the intended contributions of each organisation, noting that, in accordance with governance processes, each Local Government's contribution will be subject to an annual budget endorsement of that Local Government and as such the amounts shown are an intended, but non-binding contribution.

The Shires of Boddington, Williams, Wandering and Cuballing are important delivery partners and their collaborative roles with the PHCC in reinvigorating NRM in the Hotham-Williams since 2013 is acknowledged.

This MoU has two primary purposes, the first is to solidify and define the relationships between the Shires and the PHCC, and secondly to demonstrate a commitment to continue to work together to deliver these important community services (as defined in the NRM Plan) through cash funding and/or other support. The PHCC will continue to provide funding as is available to ensuring there are NRM human resources available in Hotham-Williams, as well as funding to deliver on-ground outcomes, wherever possible.

## 2 Roles and Responsibilities

The PHCC will be responsible for providing a NRM Officer/s (based in Boddington) to provide the knowledge, skills and resources to landowners to facilitate on ground and engagement activities. Funding will also be directed to the Hotham-Williams catchment to ensure on-ground activities can be undertaken. The PHCC will facilitate regular meetings of a steering committee, made up of community representatives from the PHCC Board, including representatives from both within and outside of the Hotham-Williams. Community representatives will also be invited, where and when appropriate, to help provide community input into the direction of NRM activities that are undertaken and ensure projects are consistent with the Hotham-Williams NRM Plan. The PHCC will ensure regular communication to the Shires on proposed activities as well as any achievements that are completed via this MoU and ongoing partnership, on a minimum of an annual basis.

The Shires commit to providing funding to help cover the cost of the gap that exists in the NRM services costs to enable the NRM officer/s to effectively provide NRM support in Hotham-Williams as outlined in the table below. The Shire will also commit to providing a Senior Staff member, or Councillor to attend at least one Steering Committee meeting each year, to provide the Shire's input into the prioritisation of activities as per the Hotham-Williams NRM Plan.

## 3 Funding

The below table outlines the financial needs of the position to effectively provide NRM support to the Hotham-Williams Community, and defines the agreed financial contributions of each. This funding will provide for 1 x full time equivalent officer (over 1 or more persons); Supervision and Administration; Vehicle lease and running costs; Governance, supervision and Steering Committee support.

	2017/18	2018/19	2019/20	2020/21	2021/22
<b>Total cost of NRM Support</b>	<b>\$145,000</b>	<b>\$145,000</b>	<b>\$148,000</b>	<b>\$148,000</b>	<b>\$150,000</b>
<b>PHCC Contribution</b>	\$105,000	\$105,000	\$108,000	\$108,000	\$110,000
<b>Funding Gap</b>	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
<b>Shire of Boddington Contribution</b>	\$25,000	\$25,000*	\$25,000*	\$25,000*	\$25,000*
<b>Shire of Williams Contribution</b>	\$10,000	\$5,000*	\$5,000*	TBD*	TBD*
<b>Shire of Cuballing Contribution</b>	\$2,500	\$5,000*	\$5,000*	\$5,000*	\$5,000*
<b>Shire of Wandering Contribution</b>	\$2,500	\$2,500*	\$2,500*	\$2,500*	\$2,500*
<b>Total Funding</b>	\$40,000	\$37,500*	\$37,500*	\$32,500*	\$32,500
<b>Remaining Gap</b>	<b>\$0</b>	<b>\$2,500*</b>	<b>\$2,500*</b>	<b>\$7,500*</b>	<b>\$7,500*</b>

\*Subject to Council Approval (Annual Budget Approval Process)

## 4 Timeframe

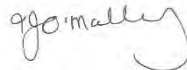
This MOU will be effective from 1 March 2018 and will be expire no later than 1 August 2023.

This Memorandum of Understanding is the complete agreement between Peel-Harvey Catchment Council and the Shires of Boddington, Williams, Wandering and Cuballing, and may only be amended by written agreement signed by each of the parties involved. The memorandum of understanding can be cancelled by either party at any time by writing to the other party and conveying their desire to exit the agreement.

The MOU to be executed by the PHCC and Shires of Boddington, Williams, Wandering and Cuballing.

### PHCC

Authorised Signature:



Name and Title (Printed):

Jane O'Malley, CEO

Date:

16 February, 2018

Phone: 63698800

Email: [jane.omalley@peel-harvey.org.au](mailto:jane.omalley@peel-harvey.org.au)

### Shire of Boddington

Authorised Signature:



Name and Title (Printed):

Grant Bartle, Acting CEO

Date:

16 February, 2018

Phone: 9883 4999

Email: [ceo@boddington.wa.gov.au](mailto:ceo@boddington.wa.gov.au)

### Shire of Williams

Authorised Signature:



Name (Printed):

Geoff McKeown, CEO

Date:


16 February 2018

Phone: 9885 1005

Email: [ceo@williams.wa.gov.au](mailto:ceo@williams.wa.gov.au)

### Shire of Wandering

Authorised Signature:



Name and Title (Printed):

Amanda O'Halloran, CEO

Date:

16 February, 2018

Phone: 9884 1056

Email: [ceo@wandering.wa.gov.au](mailto:ceo@wandering.wa.gov.au)

### Shire of Cuballing

Authorised Signature:



Name and Title (Printed):

Gary Sherry, CEO

Date:

16 February, 2018

Phone: 08 9883 6031

Email: [ceo@cuballing.wa.gov.au](mailto:ceo@cuballing.wa.gov.au)



## **13. Finance**

### **13.1 Financial Reports – October 2022**

<b>File Reference:</b>	<b>N/A</b>
<b>Location:</b>	<b>N/A</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Bob Waddell</b>
<b>Authorising Officer</b>	<b>Alan Hart– Chief Executive Officer</b>
<b>Date:</b>	
<b>Disclosure of Interest:</b>	<b>N/A</b>
<b>Attachments:</b>	<b>October 2022 Financial Statements</b>
<b>Previous Reference:</b>	<b>Nil</b>

#### **Summary:**

Consideration of the financial reports for the period ending 31 October 2022.

#### **Background:**

The financial reports for the periods ending 31 October 2022 are included as attachments.

#### **Comment:**

If you have any questions regarding details in the financial reports, please contact the office prior to the Council meeting so that sufficient time is given to research the request. This will enable the information to be provided at the Council meeting.

#### **Consultation:**

Not applicable.

#### **Statutory Environment:**

Section 34 (1) (a) of the Local Government (Financial Management) Regulations 1996 states that a Local Government is to prepare monthly statement of financial activity including annual budget estimates, monthly budget estimates, actual monthly expenditure, revenue and income, material variances between monthly budget and actual figures and net current assets on a monthly basis.

#### **Policy Implications:**

Not applicable.

#### **Financial Implications:**

Not applicable.

#### **Strategic Implications:**

Not applicable.

#### **Sustainability Implications:**

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

#### **Risk Implications:**

Nil

#### **Voting Requirements:**

Simple Majority

**Officer Recommendation:**

**That the financial report for the period ending 31 October 2022 as presented be accepted.**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_



## **SHIRE OF WANDERING**

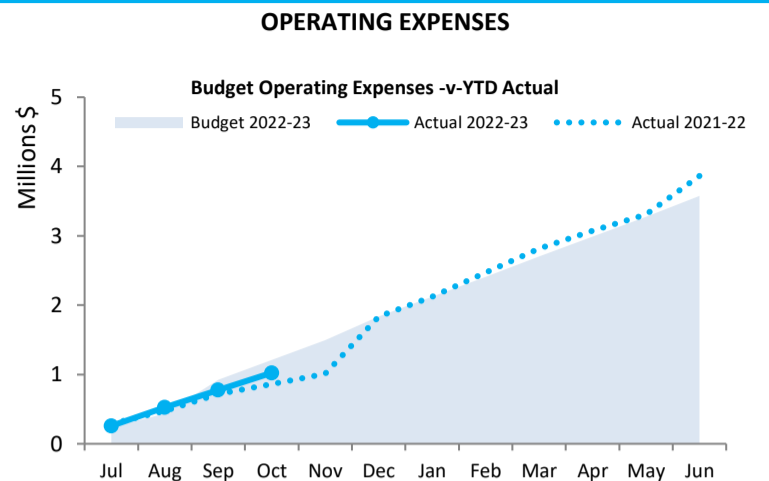
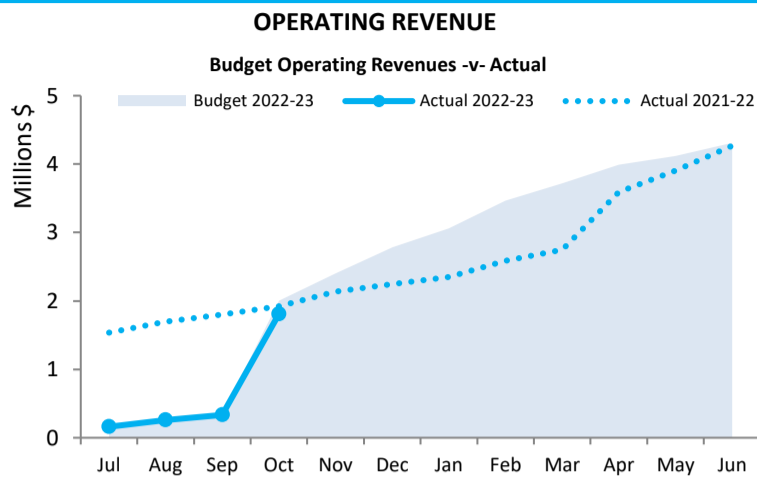
### **MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) FOR THE PERIOD ENDED 31 OCTOBER 2022**

***LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

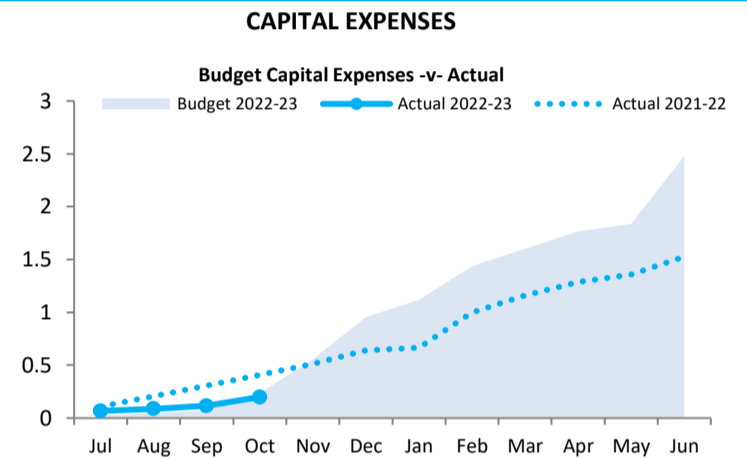
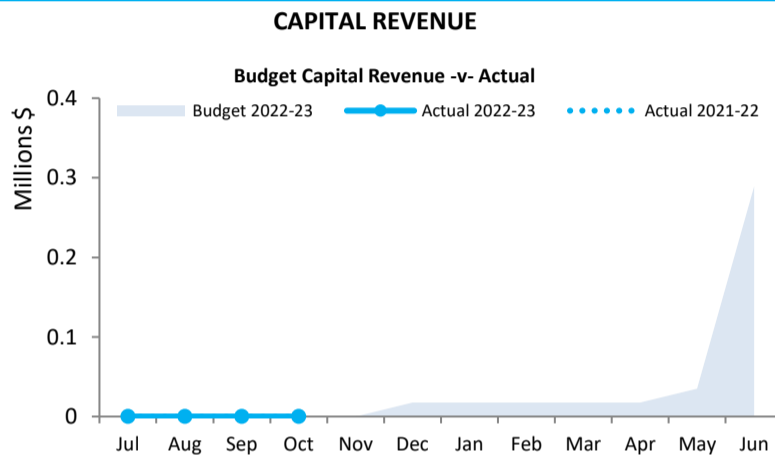
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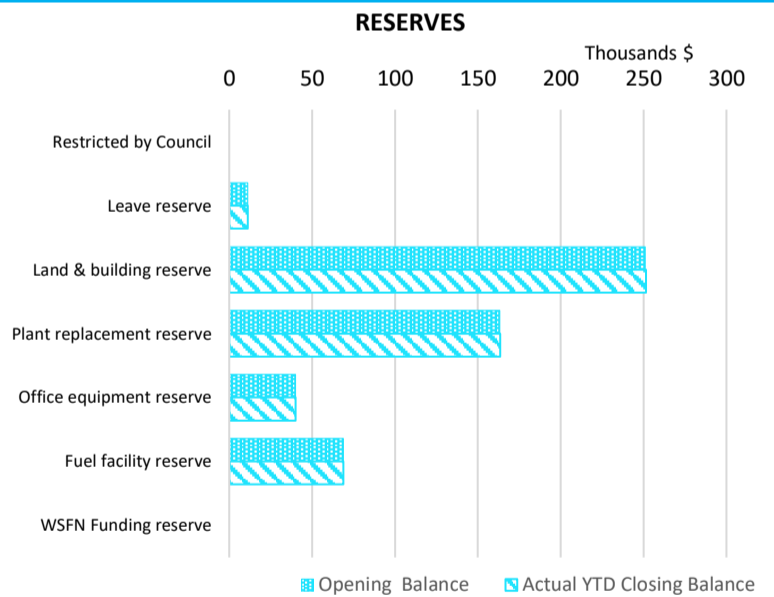
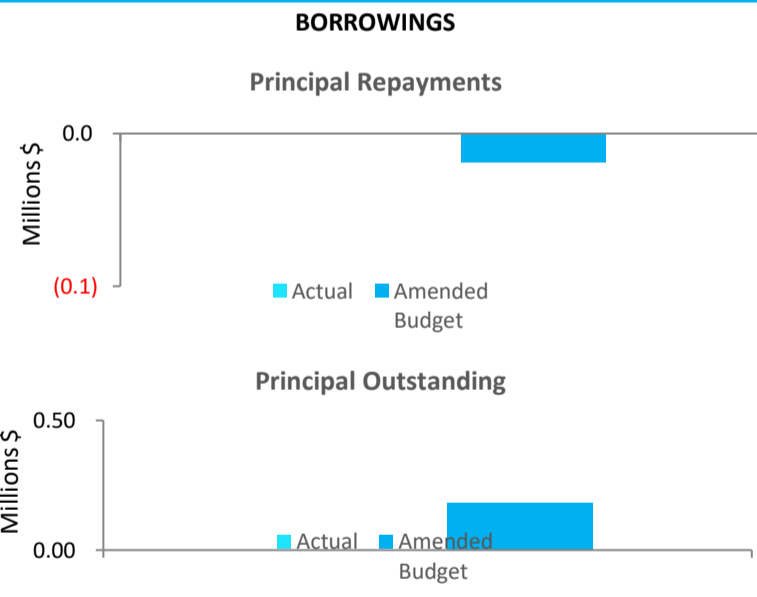
**OPERATING ACTIVITIES**



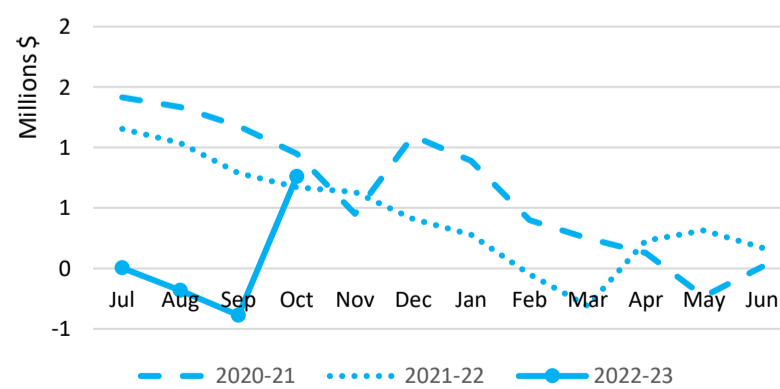
**INVESTING ACTIVITIES**



**FINANCING ACTIVITIES**



**Closing funding surplus / (deficit)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2022

BY NATURE OR TYPE

	Ref	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance \$	Variance %	Var.
	Note	(a)	(b)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	
		\$	\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	270,870	170,850	170,850	170,850	0	0.00%	
<b>Revenue from operating activities</b>								
Rates		1,327,866	1,327,866	1,327,866	1,373,405	45,539	3.43%	
Rates (excluding general rate)		3,639	3,639	3,639	0	(3,639)	(100.00%)	
Operating grants, subsidies and contributions	10	396,300	396,300	107,872	140,296	32,424	30.06%	▲
Fees and charges		823,489	823,489	278,070	279,013	943	0.34%	
Interest earnings		13,200	13,200	4,396	1,791	(2,605)	(59.25%)	
Other revenue		42,593	42,593	14,180	603	(13,577)	(95.75%)	▼
Profit on disposal of assets	5	2,333	2,333	776	0	(776)	(100.00%)	
		<b>2,609,420</b>	<b>2,609,420</b>	<b>1,736,799</b>	<b>1,795,108</b>	58,309	3.36%	
<b>Expenditure from operating activities</b>								
Employee costs		(1,095,977)	(1,095,977)	(365,136)	(446,163)	(81,027)	(22.19%)	▼
Materials and contracts		(1,120,211)	(1,120,211)	(377,488)	(493,885)	(116,397)	(30.83%)	▼
Utility charges		(31,700)	(31,700)	(10,536)	(16,656)	(6,120)	(58.08%)	
Depreciation on non-current assets		(1,182,279)	(1,182,279)	(393,698)	0	393,698	100.00%	▲
Interest expenses		(2,970)	(2,970)	(988)	0	988	100.00%	
Insurance expenses		(100,634)	(100,634)	(47,871)	(49,285)	(1,414)	(2.95%)	
Other expenditure		(41,500)	(41,500)	(14,375)	(17,553)	(3,178)	(22.10%)	
Loss on disposal of assets	5	0	0	0	0	0	0.00%	
		<b>(3,575,271)</b>	<b>(3,575,271)</b>	<b>(1,210,092)</b>	<b>(1,023,541)</b>	186,551	(15.42%)	
Non-cash amounts excluded from operating activities	1(a)	1,184,999	1,184,999	397,975	13	(397,962)	(100.00%)	▼
<b>Amount attributable to operating activities</b>		<b>219,148</b>	<b>219,148</b>	<b>924,682</b>	<b>771,580</b>	(153,102)	(16.56%)	
<b>Investing activities</b>								
Proceeds from non-operating grants, subsidies and contributions	11	1,699,791	1,699,791	264,538	15,000	(249,538)	(94.33%)	▼
Proceeds from disposal of assets	5	35,000	35,000	0	0	0	0.00%	
Payments for inventories, property, plant and equipment and infrastructure	6	(2,371,644)	(2,371,644)	(236,613)	(198,829)	37,784	15.97%	▲
<b>Amount attributable to investing activities</b>		<b>(636,853)</b>	<b>(636,853)</b>	<b>27,925</b>	<b>(183,829)</b>	(211,754)	(758.30%)	
<b>Financing Activities</b>								
Proceeds from new debentures	7	200,000	200,000	0	0	0	0.00%	
Transfer from reserves	8	54,000	54,000	0	0	0	0.00%	
Repayment of debentures	7	(18,665)	(18,665)	0	0	0	0.00%	
Transfer to reserves	8	(88,500)	(88,500)	0	(622)	(622)	0.00%	
<b>Amount attributable to financing activities</b>		<b>146,835</b>	<b>146,835</b>	<b>0</b>	<b>(622)</b>	(622)	0.00%	
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>(100,020)</b>	<b>1,123,457</b>	<b>757,979</b>	(365,478)	32.53%	▼

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2022

BY STATUTORY REPORTING PROGRAMS

	Note	Adopted Annual Budget	Amended Annual Budget (d)	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
<b>Opening Funding Surplus(Deficit)</b>	1	\$ 270,870	\$ 170,850	\$ 170,850	\$ 170,850	\$ 0	0.00%		
<b>Revenue from operating activities</b>									
Governance		3,500	3,500	1,164	0	(1,164)	(100.00%)	▼	
General Purpose Funding - Rates	6	1,327,866	1,327,866	1,327,866	1,373,405	45,539	3.43%	▲	
General Purpose Funding - Other		184,538	184,538	29,799	40,175	10,376	34.82%	▲	\$
Law, Order and Public Safety		46,250	46,250	24,658	8,441	(16,217)	(65.77%)	▼	\$
Health		4,500	4,500	2,828	608	(2,220)	(78.50%)	▼	
Education and Welfare		0	0	0	0	0			
Housing		47,900	47,900	15,964	11,986	(3,978)	(24.92%)	▼	
Community Amenities		57,500	57,500	19,148	45,340	26,192	136.79%	▲	\$
Recreation and Culture		2,620	2,620	864	707	(157)	(18.14%)	▼	
Transport		65,333	65,333	7,076	65,336	58,260	823.35%	▲	\$
Economic Services		816,720	816,720	289,880	247,728	(42,152)	(14.54%)	▼	\$
Other Property and Services		52,693	52,693	17,552	1,382	(16,170)	(92.13%)	▼	\$
		<b>2,609,420</b>	<b>2,609,420</b>	<b>1,736,799</b>	<b>1,795,108</b>				
<b>Expenditure from operating activities</b>									
Governance		(199,272)	(199,272)	(72,594)	(78,293)	(5,699)	(7.85%)	▼	
General Purpose Funding		(115,854)	(115,854)	(38,612)	(41,983)	(3,371)	(8.73%)	▼	
Law, Order and Public Safety		(135,613)	(135,613)	(47,087)	(24,832)	22,255	47.26%	▲	\$
Health		(18,184)	(18,184)	(6,048)	(6,335)	(287)	(4.75%)	▼	
Education and Welfare		(6,043)	(6,043)	(2,004)	(2,389)	(385)	(19.21%)	▼	
Housing		(56,490)	(56,490)	(18,776)	(11,019)	7,757	41.32%	▲	
Community Amenities		(224,149)	(224,149)	(74,975)	(71,709)	3,266	4.36%	▲	
Recreation and Culture		(274,197)	(274,197)	(93,211)	(53,155)	40,056	42.97%	▲	\$
Transport		(1,564,297)	(1,564,297)	(521,468)	(300,471)	220,997	42.38%	▲	\$
Economic Services		(962,373)	(962,373)	(320,965)	(422,058)	(101,093)	(31.50%)	▼	\$
Other Property and Services		(18,799)	(18,799)	(14,352)	(11,297)	3,055	21.29%	▲	
		<b>(3,575,271)</b>	<b>(3,575,271)</b>	<b>(1,210,092)</b>	<b>(1,023,541)</b>				
Non-cash amounts excluded from operating activities	1(a)	1,184,999	1,184,999	397,975	13	(397,962)	(100.00%)	▼	
<b>Amount attributable to operating activities</b>		<b>219,148</b>	<b>219,148</b>	<b>924,682</b>	<b>771,580</b>	<b>(153,102)</b>	<b>(16.56%)</b>		
<b>Investing Activities</b>									
Proceeds from non-operating grants, subsidies and contributions	11	1,699,791	1,699,791	264,538	15,000	(249,538)	(94.33%)	▼	\$
Proceeds from Disposal of Assets	5	35,000	35,000	0	0	0			
Proceeds from financial assets at amortised cost - self supporting loans	7	0	0	0	0	0			
Payments for financial assets at amortised cost - self supporting loans	7	0	0	0	0	0			
Payments for inventories, property, plant and equipment and infrastructure	6	(2,371,644)	(2,371,644)	(236,613)	(198,829)	37,784	15.97%	▲	\$
<b>Amount attributable to investing activities</b>		<b>(636,853)</b>	<b>(636,853)</b>	<b>27,925</b>	<b>(183,829)</b>				
<b>Financing Activities</b>									
Proceeds from New Debentures	7	200,000	200,000	0	0	0			
Transfer from Reserves	8	54,000	54,000	0	0	0			
Payments for principal portion of lease liabilities	7	0	0	0	0	0			
Repayment of Debentures	7	(18,665)	(18,665)	0	0	0			
Proceeds from Advances		0	0	0	0	0			
Transfer to Reserves	8	(88,500)	(88,500)	0	(622)	(622)		▼	
<b>Amount attributable to financing activities</b>		<b>146,835</b>	<b>146,835</b>	<b>0</b>	<b>(622)</b>				
<b>Closing Funding Surplus(Deficit)</b>	1	<b>0</b>	<b>(100,020)</b>	<b>1,123,457</b>	<b>757,979</b>				

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)
		\$	\$	\$	\$
<b>Non-cash items excluded from operating activities</b>					
<b>Adjustments to operating activities</b>					
Less: Profit on asset disposals	5	(2,333)	(2,333)	(776)	0
Less: Movement in liabilities associated with restricted cash		5,053	5,053	5,053	13
Add: Depreciation on assets		1,182,279	1,182,279	393,698	0
<b>Total non-cash items excluded from operating activities</b>		<b>1,184,999</b>	<b>1,184,999</b>	<b>397,975</b>	<b>13</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation*

32 to agree to the surplus/(deficit) after imposition of general rates.

	Adopted Budget Opening	Amended Budget Opening	Last Year Closing	Year to Date
	30 June 2022	30 June 2022	30 June 2022	31 October 2022
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	8	(534,355)	(534,377)	(534,998)
Add: Current portion of employee benefit provisions held in reserve		11,268	11,271	11,284
<b>Total adjustments to net current assets</b>		<b>(523,087)</b>	<b>(523,105)</b>	<b>(523,714)</b>

(c) Net current assets used in the Statement of Financial Activity

<b>Current assets</b>					
Cash and cash equivalents	3	1,045,312	1,045,333	1,045,333	834,215
Rates receivables	4	60,351	58,028	58,028	1,420,192
Receivables	4	80,669	81,705	81,705	141,924
Other current assets	5	71,108	64,202	64,202	(37,689)
<b>Less: Current liabilities</b>					
Payables	6	(143,812)	(185,291)	(185,291)	(363,511)
Contract liabilities	9	(254,503)	(282,522)	(282,522)	(625,938)
Provisions	9	(65,168)	(87,501)	(87,501)	(87,501)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(523,087)</b>	<b>(523,105)</b>	<b>(523,105)</b>	<b>(523,714)</b>
<b>Closing funding surplus / (deficit)</b>		<b>270,870</b>	<b>170,850</b>	<b>170,850</b>	<b>757,979</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 OCTOBER 2022

NOTE 1

STATEMENT OF FINANCIAL ACTIVITY INFORMATION (ALTERNATE PRESENTATION)

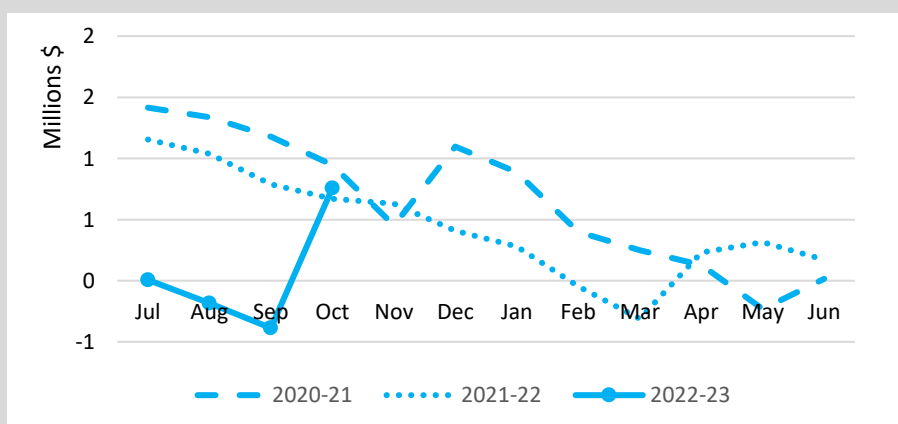
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2022	This Time Last Year 31/10/2021	Year to Date Actual 31/10/2022
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	3	510,957	589,091	299,216
Cash Restricted - Reserves	3	534,377	526,033	534,998
Cash Restricted - Bonds & Deposits	3	0	0	0
Receivables - Rates	4	58,028	215,651	1,420,192
Receivables - Other	4	81,705	145,564	141,924
Other Assets Other Than Inventories	5	0	4,001	0
Inventories	5	64,202	80,997	(37,689)
		1,249,268	1,561,336	2,358,642
<b>Less: Current Liabilities</b>				
Payables	6	(168,670)	(112,146)	(352,663)
Contract Liabilities	9	(282,522)	(202,024)	(625,938)
Bonds & Deposits	6	(16,621)	(29,656)	(10,848)
Loan and Lease Liability	7	0	0	0
Provisions	9	(87,501)	(81,181)	(87,501)
		(555,313)	(425,006)	(1,076,949)
Less: Cash Reserves	8	(534,377)	(526,033)	(534,998)
Add Back: Component of Leave Liability not Required to be funded		11,271	60,251	11,284
Add Back: Loan and Lease Liability		0	0	0
Less : Loan Receivable - clubs/institutions		0	0	0
Less : Trust Transactions Within Muni		0	0	0
<b>Net Current Funding Position</b>		<b>170,850</b>	<b>670,548</b>	<b>757,979</b>

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



**This Year YTD**  
**Surplus(Deficit)**  
**\$ .76 M**

**Last Year YTD**  
**Surplus(Deficit)**  
**\$ .67 M**



The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$10,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
<b>Revenue from operating activities</b>						
Operating grants, subsidies and contributions	32,424	30.06%	▲	Some grant funding has been received in advance for budget phasing. The main grant being the Shire's MRWA Direct Grant.		
Other revenue	(13,577)	(95.75%)	▼		Various other revenue budget phasing is in advance of actual other revenue received.	
<b>Expenditure from operating activities</b>						
Employee costs	(81,027)	(22.19%)	▼		Various employee costs have been incurred in advance of budget phasing. Works on the Shire's rural roads being of note.	
Materials and contracts	(116,397)	(30.83%)	▼		Various material and contract expenses have been incurred in advance of budget phasing.	
Depreciation on non-current assets	393,698	100.00%	▲	Depreciation has not been run for 2022/23.		
Non-cash amounts excluded from operating activities	(397,962)	(100.00%)	▼		Depreciation expense has not been run for 2022/23. This is a non-cash expense which is added back in the finance statement.	
<b>Investing activities</b>						
Proceeds from non-operating grants, subsidies and contributions	(249,538)	(94.33%)	▼		LRCI program funding has been budgeted to be received ahead of actual funding being received.	
Payments for inventories, property, plant and equipment	37,784	15.97%	▲	Expenditure on the Shire's road capital program is a little bit behind scheduled budget phasing.		

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
<b>Cash on hand</b>								
Petty Cash	Cash and cash equivalents	500		500		N/A	NIL	On hand
CRC Cash on Hand	Cash and cash equivalents	100		100		N/A	NIL	On hand
Transfer Station Cash on Hand	Cash and cash equivalents	300		300		N/A	NIL	On hand
Administration Cash on Hand	Cash and cash equivalents	200		200		N/A	NIL	On hand
<b>At Call Deposits</b>								
Municipal Cash at Bank	Cash and cash equivalents	298,116		298,116		Bankwest	0.00%	N/A
Reserves Fund Bank	Cash and cash equivalents	0	534,998	534,998		Bankwest	0.05%	N/A
<b>Total</b>		<b>299,216</b>	<b>534,998</b>	<b>834,215</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		299,216	534,998	834,215	0			
		<b>299,216</b>	<b>534,998</b>	<b>834,215</b>	<b>0</b>			

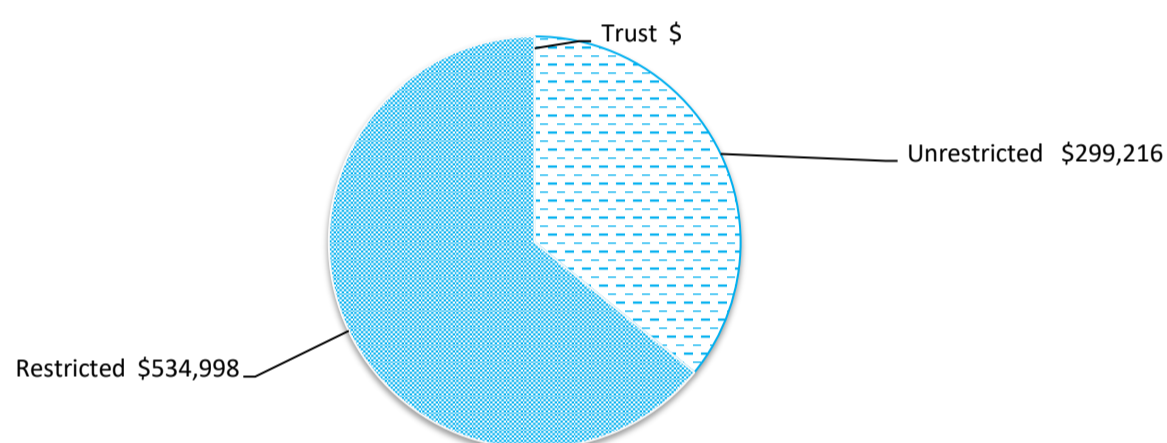
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2022

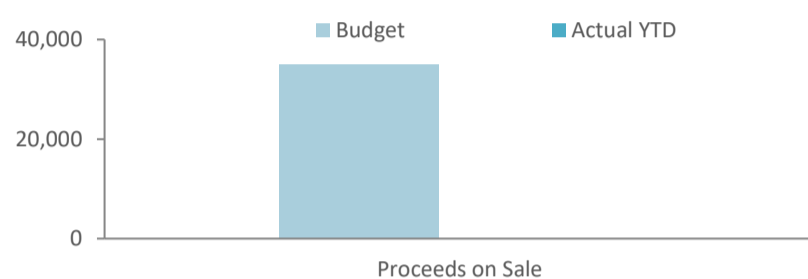
OPERATING ACTIVITIES  
NOTE 4  
RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
<b>RATE TYPE</b>				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
Residential	0.137841	54	604,864	83,375	0	0	83,375	83,375.11	0	0	83,375
Special Use	0.156112	3	137,893	21,527	0	0	21,527	21,526.76	0	0	21,527
Rural Residential	0.092758	41	585,000	55,614	0	0	55,614	54,263.45	0	0	54,263
Industrial	0.078200	1	20,800	1,627	0	0	1,627	1,626.56	0	0	1,627
<b>Unimproved value</b>											
Rural/Mining	0.061600	133	16,220,900	999,207	0	0	999,207	999,207.44	0	0	999,207
<b>Sub-Total</b>		<b>232</b>	<b>17,569,457</b>	<b>1,161,350</b>	<b>0</b>	<b>0</b>	<b>1,161,350</b>	<b>1,159,999.32</b>	<b>0</b>	<b>0</b>	<b>1,159,999</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
Residential	1,204	26	49,544	31,304	0	0	31,304	31,304.00	0	0	31,304
Special Use	1,204	1	4,160	1,204	0	0	1,204	1,204.00	0	0	1,204
Rural Residential	1,204	64	416,680	78,260	0	0	78,260	77,056.00	0	0	77,056
Industrial	1,204	4	29,760	2,408	0	0	2,408	4,816.00	0	0	4,816
<b>Unimproved value</b>											
Rural Residential	1,204	79	9,582,000	95,116	0	0	95,116	95,116.00	0	0	95,116
Rural/Mining	1,204	6	165,037	7,224	0	0	7,224	7,224.00	0	0	7,224
<b>Sub-total</b>		<b>180</b>	<b>10,247,181</b>	<b>215,516</b>	<b>0</b>	<b>0</b>	<b>215,516</b>	<b>216,720.00</b>	<b>0</b>	<b>0</b>	<b>216,720</b>
		<b>412</b>	<b>27,816,638</b>	<b>1,376,866</b>	<b>0</b>	<b>0</b>	<b>1,376,866</b>	<b>1,376,719.32</b>	<b>0</b>	<b>0</b>	<b>1,376,719</b>
Discount							(49,000)				(3,314)
<b>Amount from general rates</b>							<b>1,327,866</b>				<b>1,373,405</b>
Rates Written Off							0				0
Ex-gratia rates	0.10224	1	35,600	3,639	0	0	3,639	0	0	0	0
<b>Total general rates</b>							<b>1,331,505</b>				<b>1,373,405</b>

**KEY INFORMATION**

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2021 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Transport</b>								
103	2019 Holden Trailblazer 4x4 LTZ2.8L (CEO) - 0.WD	32,667	33,000	333	0	0	0	0	0
407	Hustler Ride-on Mower	0	2,000	2,000	0	0	0	0	0
		<b>32,667</b>	<b>35,000</b>	<b>2,333</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



Capital acquisitions	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$	\$
Land held for resale - cost	200,000	200,000	0	0	0
Buildings	543,390	543,390	86,028	74,425	(11,603)
Furniture and equipment	21,000	21,000	0	0	0
Plant and equipment	127,800	127,800	2,664	0	(2,664)
Infrastructure - roads	1,479,454	1,479,454	147,921	124,404	(23,517)
<b>Payments for Capital Acquisitions</b>	<b>2,371,644</b>	<b>2,371,644</b>	<b>236,613</b>	<b>198,829</b>	<b>(37,784)</b>
<b>Capital Acquisitions Funded By:</b>					
	\$	\$	\$	\$	\$
Capital grants and contributions	1,699,791	1,699,791	264,538	15,000	(249,538)
Borrowings	200,000	200,000	0	0	0
Other (disposals & C/Fwd)	35,000	35,000	0	0	0
Cash backed reserves					
Plant replacement reserve	54,000	54,000	0	0	0
Contribution - operations	382,853	382,853	(27,925)	183,829	211,754
<b>Capital funding total</b>	<b>2,371,644</b>	<b>2,371,644</b>	<b>236,613</b>	<b>198,829</b>	<b>(37,784)</b>

#### SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

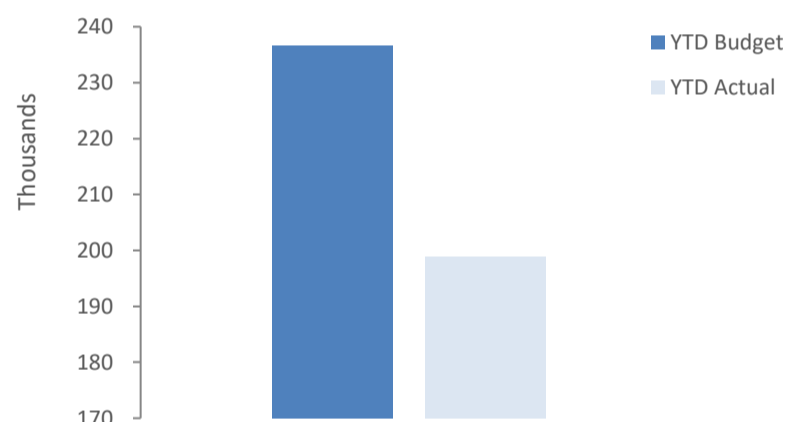
#### Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

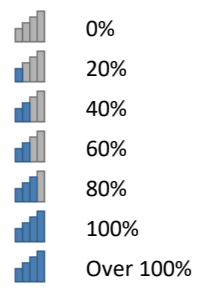
#### Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



Capital expenditure total  
Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Number	Job Number	Balance Sheet Category	Account/Job Description	Adopted	Amended		YTD Actual	Variance (Under)/Over
				Budget	Budget	YTD Budget		
				\$	\$	\$	\$	\$
<b>Land Held for Resale</b>								
<b>Other Property &amp; Services</b>								
E14761		511	Land Held for Resale - Industrial Estate & Lot 801	(200,000)	(200,000)	0	0	0
<b>Total - Other Property &amp; Services</b>				<b>(200,000)</b>	<b>(200,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total - Land Held for Resale</b>				<b>(200,000)</b>	<b>(200,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Buildings</b>								
<b>Law, Order &amp; Public Safety</b>								
E05109		521	LGGS - Purchase Buildings	0	0	0	(25,559)	(25,559)
E05111		521	Fire Station - New Toilet and Change Room	(121,000)	(121,000)	(40,332)	(14,963)	25,369
<b>Total - Law, Order &amp; Public Safety</b>				<b>(121,000)</b>	<b>(121,000)</b>	<b>(40,332)</b>	<b>(40,521)</b>	<b>(189)</b>
<b>Recreation And Culture</b>								
E11383	WCC231	521	Wandering Community Centre Construction - Fire Water Tanks D'	(57,010)	(57,010)	(5,699)	0	5,699
E11383	WCC232	521	Wandering Community Centre Construction - Access Ramp to Ov.	(40,000)	(40,000)	(39,997)	(33,904)	6,093
E11383	WCC233	521	Wandering Community Centre Construction - New Veranda Gran	(140,000)	(140,000)	0	0	0
E11383	WCC234	521	Wandering Community Centre Upgrade - Ktichen Upgrade Grant	(185,380)	(185,380)	0	0	0
<b>Total - Recreation And Culture</b>				<b>(422,390)</b>	<b>(422,390)</b>	<b>(45,696)</b>	<b>(33,904)</b>	<b>11,792</b>
<b>Total - Buildings</b>				<b>(543,390)</b>	<b>(543,390)</b>	<b>(86,028)</b>	<b>(74,425)</b>	<b>11,603</b>
<b>Plant &amp; Equipment</b>								
<b>Law, Order &amp; Public Safety</b>								
E05350		525	Purchase Plant & Equipment	(8,000)	(8,000)	(2,664)	0	2,664
<b>Total - Law, Order &amp; Public Safety</b>				<b>(8,000)</b>	<b>(8,000)</b>	<b>(2,664)</b>	<b>0</b>	<b>2,664</b>
<b>Transport</b>								
E12360		525	Purchase Plant & Equipment	(119,800)	(119,800)	0	0	0
<b>Total - Transport</b>				<b>(119,800)</b>	<b>(119,800)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total - Plant &amp; Equipment</b>				<b>(127,800)</b>	<b>(127,800)</b>	<b>(2,664)</b>	<b>0</b>	<b>2,664</b>
<b>Furniture &amp; Equipment</b>								
<b>Governance</b>								
E04116		523	Purchase Furniture & Equipment	(17,000)	(17,000)	0	0	0
<b>Total - Governance</b>				<b>(17,000)</b>	<b>(17,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Property &amp; Services</b>								
E14560		523	Purchase Furniture & Equipment	(4,000)	(4,000)	0	0	0
<b>Total - Other Property &amp; Services</b>				<b>(4,000)</b>	<b>(4,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total - Furniture &amp; Equipment</b>				<b>(21,000)</b>	<b>(21,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Infrastructure - Roads</b>								
<b>Transport</b>								
E12102	RRG222	541	RRG - York Williams Rd - Gravel Resheeting - SLK 19.43 - 26.71	(152,472)	(152,472)	(15,246)	0	15,246
E12102	RRG224	541	RRG - Nth Wandering Rd - Failures & Reseal - SLK 8.2 - 7.53	(136,274)	(136,274)	(13,626)	(12,511)	1,115
E12102	RRG231	541	RRG - York Williams Road- Bitumen Sealing - SLK 19.43 to 21.01	(331,578)	(331,578)	(33,156)	(65,502)	(32,346)
E12102	RRG233	541	RRG - Kubbine Road - Gravel Resheeting - SLK 0.0 -6.16	(172,001)	(172,001)	(17,198)	0	17,198
E12103	R2R231	541	R2R - Ferguson Way - two coat seal 10/7mm aggregate	(144,721)	(144,721)	(14,469)	0	14,469
E12103	R2R232	541	R2R - Wandering Pingelly Road , Bridge 0424A over Biberkine Bro	(273,163)	(273,163)	(27,314)	(33,852)	(6,538)
E12103	R2R233	541	R2R - Bannister Road - Selection culver widening	(23,315)	(23,315)	(2,329)	0	2,329
E12104	BS221	541	York Williams - Carabin Rd intersection	0	0	0	(12,540)	(12,540)
E12104	BS231	541	State Black Spot - Moramocking Rd - Fuller Rd Intersection	(79,500)	(79,500)	(7,948)	0	7,948
E12104	BS232	541	State Black Spot - Wandering Pingelly Rd SLK 9.54 - SLK 11.90 - St	(16,430)	(16,430)	(1,641)	0	1,641
E12105	WSFN231	541	North Bannister Wandering - Rd SLK 9.1 -22.0 - project developm	(40,000)	(40,000)	(3,998)	0	3,998
E12105	WSFN232	541	Wandering Narrogin Rd SLK 2.35 - 6.15 - project development fun	(10,000)	(10,000)	(998)	0	998
E12105	WSFN233	541	Wandering Pingelly Rd SLK 3.90 - 19.10 - project development fur	(100,000)	(100,000)	(9,998)	0	9,998
<b>Total - Transport</b>				<b>(1,479,454)</b>	<b>(1,479,454)</b>	<b>(147,921)</b>	<b>(124,404)</b>	<b>23,517</b>
<b>Total - Infrastructure - Roads</b>				<b>(1,479,454)</b>	<b>(1,479,454)</b>	<b>(147,921)</b>	<b>(124,404)</b>	<b>23,517</b>
<b>Grand Total</b>				<b>(2,371,644)</b>	<b>(2,371,644)</b>	<b>(236,613)</b>	<b>(198,829)</b>	<b>37,784</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2022

FINANCING ACTIVITIES  
NOTE 7  
BORROWINGS

Repayments - borrowings

Information on borrowings	Particulars	Loan No.	1 July 2022	New Loans		Principal Repayments			Principal Outstanding			Interest Repayments			
				Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget
			\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
<b>Community amenities</b>															
Industrial Estate Development	1		0	0	200,000	200,000	0	(18,665)	(18,665)	0	181,335	181,335	0	(2,970)	(2,970)
<b>Total</b>			0	0	200,000	200,000	0	(18,665)	(18,665)	0	181,335	181,335	0	(2,970)	(2,970)

All debenture repayments were financed by general purpose revenue.

New borrowings 2022-23

Particulars	Amount Borrowed	Amount Borrowed	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
	\$	\$				\$	%	\$	\$	\$
Industrial Estate Development	0	200,000	WATC	Debenture	10	0	1.50	0	0	0
	0	200,000				0		0	0	0

The Shire has no unspent debenture funds as at 30th June 2021, nor is it expected to have unspent funds as at 30th June 2022.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2022

OPERATING ACTIVITIES  
NOTE 8  
RESERVE ACCOUNTS

Reserve accounts

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Council</b>									
Leave reserve	11,271	53	13	5,000	0	0	0	16,324	11,284
Land & building reserve	251,084	1,174	292	0	0	0	0	252,258	251,376
Plant replacement reserve	163,235	764	190	25,000	0	(54,000)	0	134,999	163,425
Office equipment reserve	40,004	187	47	0	0	0	0	40,191	40,051
Fuel facility reserve	68,782	322	80	16,000	0	0	0	85,104	68,862
WSFN Funding reserve	0	0	0	40,000	0	0	0	40,000	0
	<b>534,377</b>	<b>2,500</b>	<b>622</b>	<b>86,000</b>	<b>0</b>	<b>(54,000)</b>	<b>0</b>	<b>568,877</b>	<b>534,998</b>



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2022**

**NOTE 9  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget adoption						0
			Opening Surplus(Deficit)			(100,020)	(100,020)
				0	0	(100,020)	(100,020)

### 13.2 Accounts for Payment October 2022

<b>File Reference:</b>	<b>N/A</b>
<b>Location:</b>	<b>N/A</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	
<b>Authorising Officer</b>	<b>Alan Hart – Chief Executive Officer</b>
<b>Date:</b>	<b>11 November 2022</b>
<b>Disclosure of Interest:</b>	<b>N/A</b>
<b>Attachments:</b>	<b>Payment Listing and Credit Card Statement – October 2022</b>
<b>Previous Reference:</b>	<b>Nil</b>

#### **Summary:**

Council to note payments of accounts as presented.

#### **Background:**

The schedule of accounts is included as an attachment for Council information.

#### **Comment:**

If you have any questions regarding payments in the listing please contact the office prior to the Council meeting.

#### **Consultation:**

There has been no consultation.

#### **Statutory Environment:**

Section 12 of the Local Government (Financial Management) Regulations 1996 states that

- 12 (1) A list of creditors is to be compiled for each month showing –
- (a) The payee's name;
  - (b) The amount of the payment;
  - (c) Sufficient information to identify to transaction; and
  - (d) The date of the meeting of the council to which the list is to be resented.

#### **Policy Implications:**

There are no policy implications.

#### **Financial Implications:**

There are no financial implications.

#### **Strategic Implications:**

There are no strategic implications.

#### **Sustainability Implications:**

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

#### **Risk Implications:**

Nil.

#### **Voting Requirements:**

Simple Majority

**Shire of Wandering  
Certificate of Expenditure – 31 October 2022**

This Schedule of Accounts to be passed for payment covering:

<b>Payment Method</b>	<b>Cheque/EFT/DD Number</b>	<b>Amount</b>
<b>Municipal Fund:</b>		
Electronic Funds Transfers	EFT7693 – EFT7732	\$85,285.39
Cheque	1000111	\$ 60.00
Direct Debits	DD4075.1 – DD4064.10	\$39,402.68
	<b>TOTAL</b>	<b>\$124,748.07</b>

to the Municipal and Trust Accounts, totalling \$124,748.07 which were submitted to each member of the Council on 17 November 2022, have been checked and fully supported by vouchers and invoices which are submitted herewith, have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings.

Alan Hart  
Chief Executive Officer

**Officer Recommendation:**

**That in accordance with section 13 of the Financial Management Regulations of the *Local Government Act 1995* and in accordance with delegation, payment of Municipal Fund vouchers, Licensing, Salaries and Wages and EFT Transfers, Direct Debit totalling \$124,748.07 (attached) be noted as approved for payment and credit card statement be noted.**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

**Shire of Wandering**  
**List of Accounts for Payments for October 2022**

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount
<b>DD4075.1</b>	<b>04/10/2022</b>	<b>Bankwest</b>			<b>-\$ 3,064.00</b>
15092022	04/10/2022		Credit Card Payment	\$ 3,064.00	
<b>EFT7693</b>	<b>07/10/2022</b>	<b>Anoma Superannuation Fund</b>			<b>-\$ 2,000.00</b>
REFUND	12/08/2022		Refund of Town Planning Bond	\$ 2,000.00	
<b>EFT7694</b>	<b>07/10/2022</b>	<b>Bob Waddell &amp; Associates</b>			<b>-\$ 8,043.75</b>
2954	22/08/2022		Financial Assistance with 2022-23 Annual budget	\$ 577.50	
2974	05/09/2022		Financial Assistance with Asset processing, balancing and FV work, Prepare monthly financial statements June and July 2022	\$ 5,321.25	
2990	12/09/2022		Assist with Asset processing ,Balancing & FV Work, Prepare monthly financial statements July & August 2022	\$ 2,145.00	
<b>EFT7695</b>	<b>07/10/2022</b>	<b>Boddington Medical Centre</b>			<b>-\$ 440.00</b>
134117JC	09/09/2022		Staff Medicals, drug and alcohol screening - Finance & Admin	\$ 220.00	
134157GB	12/09/2022		Staff Medicals, drug and alcohol screening - Tech & Admin	\$ 220.00	
<b>EFT7696</b>	<b>07/10/2022</b>	<b>Boddington News</b>			<b>-\$ 34.00</b>
577	26/08/2022		Advertisement - Grader Operator / Plant Operator / General Hand - Casual - Boddington News Edition 695	\$ 25.00	
5/72	26/08/2022		Boddington News Edition #695	\$ 9.00	
<b>EFT7697</b>	<b>07/10/2022</b>	<b>Child Support Agency</b>			<b>-\$ 129.44</b>
DEDUCTION	28/09/2022		Payroll Deduction	\$ 129.44	
<b>EFT7698</b>	<b>07/10/2022</b>	<b>Crossman Hot Water &amp; Plumbing</b>			<b>-\$ 638.00</b>
00008946	09/09/2022		Backflow testing - depot, Backflow testing - Caravan Park	\$ 352.00	
00008964	12/09/2022		Unblock female toilet	\$ 286.00	

**Shire of Wandering**  
**List of Accounts for Payments for October 2022**

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount
<b>EFT7699</b>	<b>07/10/2022</b>	<b>Jozef Majko</b>			<b>-\$ 600.00</b>
DEDUCTION	28/09/2022		Payroll Deduction	\$ 600.00	
<b>EFT7700</b>	<b>07/10/2022</b>	<b>Local Government Professionals Australia WA</b>			<b>-\$ 36.00</b>
34253	16/08/2022		Staff Training	\$ 36.00	
<b>EFT7701</b>	<b>07/10/2022</b>	<b>Metal Artwork Creations</b>			<b>-\$ 36.85</b>
89944	07/09/2022		Staff Name badges x 3	\$ 36.85	
<b>EFT7702</b>	<b>07/10/2022</b>	<b>Pingelly Times</b>			<b>-\$ 30.00</b>
00002846	23/08/2022		Grader / Plant Operator / General Hand - Casual Job Ad	\$ 30.00	
<b>EFT7703</b>	<b>07/10/2022</b>	<b>Quality Press</b>			<b>-\$ 119.90</b>
INV060477	26/08/2022		Vehicle identifier sticker valid until 2024 including Delivery	\$ 119.90	
<b>EFT7704</b>	<b>07/10/2022</b>	<b>RK Roach</b>			<b>-\$ 1,573.00</b>
220804	26/08/2022		Survey Set out SLK 21.69 to SLK 23.69 for clearing	\$ 1,573.00	
<b>EFT7705</b>	<b>07/10/2022</b>	<b>Rhonie's Wandering Mop &amp; Bucket</b>			<b>-\$ 3,766.40</b>
815	09/08/2022		Cleaning contract, Public conveniences - Watts St x 30hrs, Caravan Park cleaning x 15hrs, Administration Office Cleaning 8hrs, CRC cleaning 8hrs, Depot cleaning 2hrs, Public conveniences - Codjatotine cleaning 1.5hrs, Public conveniences - Pumphreys Bridge cleaning x 1.5hrs, Community Centre cleaning x 3hrs, Travel x 4hrs, Dunmall Drive - Cleaning x 4hrs, Cleaning of Units at Caravan Park x 30hrs	\$ 3,766.40	
<b>EFT7706</b>	<b>07/10/2022</b>	<b>Shire of Wandering Christmas Club</b>			<b>-\$ 410.00</b>
DEDUCTION	28/09/2022		Payroll Deduction	\$ 410.00	
<b>EFT7707</b>	<b>07/10/2022</b>	<b>Shire of Wandering Staff Lotto</b>			<b>-\$ 65.00</b>
DEDUCTION	28/09/2022		Payroll Deduction	\$ 65.00	

**Shire of Wandering**  
**List of Accounts for Payments for October 2022**

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount
<b>EFT7708</b>	<b>07/10/2022</b>	<b>Sustainability WA</b>			<b>-\$ 1,265.00</b>
I-6175	16/08/2022		Energy efficiency report - wandering fire station	\$ 1,265.00	
<b>EFT7709</b>	<b>07/10/2022</b>	<b>Volt Air</b>			<b>-\$ 3,921.06</b>
3117	21/08/2022		Install power supply - wandering fire station -septic tank pump	\$ 1,123.06	
3120	21/08/2022		Disconnect spotlight	\$ 108.00	
3135	28/08/2022		Relocate data cabinet - CRC	\$ 1,280.00	
3133	29/08/2022		Supply & install power to - dump point as per quote 3092	\$ 1,410.00	
<b>EFT7710</b>	<b>07/10/2022</b>	<b>WD Auto Repairs</b>			<b>-\$ 8,375.68</b>
00000698	04/08/2022		WD.229 Supply 2 new tyres, WD.229 Tyre Fitting, WD.229 Tyre Disposal	\$ 3,860.89	
00000708	09/08/2022		WD.300 1000 hour service	\$ 3,056.67	
00000733	17/08/2022		WD.920 Grader 250hr service	\$ 304.70	
00000736	23/08/2022		WD.0 Service, Supply and fit tyres 245/70/R16 x2	\$ 1,153.42	
<b>EFT7711</b>	<b>11/10/2022</b>	<b>Allwest Plant Hire</b>			<b>-\$ 3,762.00</b>
27293	30/09/2022		Hire of Multi Tyre roller	\$ 3,762.00	
<b>EFT7712</b>	<b>11/10/2022</b>	<b>Ben Pike Carpentry</b>			<b>-\$ 344.69</b>
481	27/09/2022		20 Down St - Window repairs	\$ 344.69	
<b>EFT7713</b>	<b>11/10/2022</b>	<b>Boddington Hardware &amp; Newsagency</b>			<b>-\$ 687.00</b>
750751	20/09/2022		2 x 20 Litres of Round Up, 20 bags of cement	\$ 687.00	
<b>EFT7714</b>	<b>11/10/2022</b>	<b>Crossman Hot Water &amp; Plumbing</b>			<b>-\$ 2,486.00</b>
8982	23/09/2022		Bush fire water tank connection crossking Moramockaning Rd	\$ 1,848.00	
8983	23/09/2022		Supply & install gas bayonet point	\$ 638.00	
<b>EFT7715</b>	<b>11/10/2022</b>	<b>Frontline Fire &amp; Rescue</b>			<b>-\$ 462.00</b>
75653	31/08/2022		New Kestrel wind and temperature gauge	\$ 462.00	

**Shire of Wandering**  
**List of Accounts for Payments for October 2022**

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount
<b>EFT7716</b>	<b>11/10/2022</b>	<b>G Carstairs &amp; Co</b>			<b>-\$ 7,583.40</b>
0781	13/09/2022		Supply and lay concrete for access ramp - as per quote	\$ 7,583.40	
<b>EFT7717</b>	<b>11/10/2022</b>	<b>LGISWA</b>			<b>-\$ 10,031.04</b>
100-150520	25/08/2022		Actual wages Adjustment for period 30/06/2021 to 30/06/2022	\$ 10,031.04	
<b>EFT7718</b>	<b>11/10/2022</b>	<b>Lisa Woodbrook</b>			<b>-\$ 5,610.00</b>
INV0136	06/09/2022		Cabaret Performance	\$ 4,950.00	
INV0138	10/09/2022		Cabaret Performance - Extra Set	\$ 660.00	
<b>EFT7719</b>	<b>11/10/2022</b>	<b>Raewyn Street</b>			<b>-\$ 284.20</b>
797564	23/09/2022		Reimb Pre employment Police Clearance	\$ 58.70	
60632207017	29/09/2022		Reimb Pre employment Medical, Reimb Pre employment Medical	\$ 225.50	
<b>EFT7720</b>	<b>11/10/2022</b>	<b>Repeat Plastics WA</b>			<b>-\$ 294.10</b>
10927	31/08/2022		Brown slats	\$ 294.10	
<b>EFT7721</b>	<b>11/10/2022</b>	<b>Shire of Plantagenet</b>			<b>-\$ 6,633.00</b>
1275	10/08/2022		Ferel Pig Control 17-6-22 to 15-7-22 Funded from PHCC funding	\$ 6,633.00	
<b>EFT7722</b>	<b>11/10/2022</b>	<b>Volt Air</b>			<b>-\$ 3,446.00</b>
3185	05/10/2022		Supply & install air conditioner	\$ 3,446.00	
<b>EFT7723</b>	<b>25/10/2022</b>	<b>Cr Gillian Hansen</b>			<b>-\$ 885.83</b>
SEPT 2022	30/09/2022		Councillor allowances, Meeting allowance, IT allowance	\$ 885.83	
<b>EFT7724</b>	<b>25/10/2022</b>	<b>Gary David Curtis</b>			<b>-\$ 795.00</b>
SEPT 2022	30/09/2022		Councillor allowances, Meeting allowance, IT allowance	\$ 795.00	

**Shire of Wandering**  
**List of Accounts for Payments for October 2022**

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount
<b>EFT7725</b>	<b>25/10/2022</b>	<b>Graeme Robert Parsons</b>			<b>-\$ 1,192.50</b>
SEPT 2022	30/09/2022		Councillor allowances, Deputy President's allowance, Meeting allowance, IT allowance	\$ 1,192.50	
<b>EFT7726</b>	<b>25/10/2022</b>	<b>Ian Bruce Turton</b>			<b>-\$ 2,735.00</b>
SEPT 2022	30/09/2022		Councillor allowances, President's allowance, Meeting allowance, IT allowance	\$ 2,735.00	
<b>EFT7727</b>	<b>25/10/2022</b>	<b>Maxwell John Ernest Watts</b>			<b>-\$ 1,192.50</b>
SEPT 2022	30/09/2022		Councillor allowances, Meeting allowance, Councillor allowances, Meeting allowance	\$ 1,192.50	
<b>EFT7728</b>	<b>25/10/2022</b>	<b>Paul Matthew Treasure</b>			<b>-\$ 1,442.50</b>
SEPT 2022	30/09/2022		Councillor allowances, Meeting allowance 30/9/2022, IT allowance, Deputy President	\$ 1,442.50	
<b>EFT7729</b>	<b>25/10/2022</b>	<b>Roslyn Warburton</b>			<b>-\$ 300.00</b>
BOND REFUND	01/09/2022		Cleaning Bond Community Centre	\$ 300.00	
<b>EFT7730</b>	<b>25/10/2022</b>	<b>Sheryl Gaye Little</b>			<b>-\$ 1,192.50</b>
SEPT 2022	30/09/2022		Councillor allowances, Meeting allowance, Councillor allowances, Meeting allowance	\$ 1,192.50	
<b>EFT7731</b>	<b>25/10/2022</b>	<b>Shire of Wandering Petty Cash</b>			<b>-\$ 442.05</b>
OCT2022	01/10/2022		Liquor Permit - DLG, Laptop Sleeve CSC - Big W, Liqor Licence, Milk - Wandering Taven, Police Clearance - Helen, Milk - Riverside, Police CHeck - Theresa, Postage - Mcleods Aust post, Australia Post, Cutlery & Peg Basket - Kmart, Milk - Wandering Taven, Photos - Snapfish, Police Check - Sharon, Keys 19 Humes Way - Steelos, Milk - Wandering Taven, Milk - Wandering Taven	\$ 442.05	
<b>EFT7732</b>	<b>25/10/2022</b>	<b>Wandering Annual Fair</b>			<b>-\$ 2,000.00</b>
FAIR2022	01/10/2022		Donation to Wander Fair 2022	\$ 2,000.00	



**Shire of Wandering**  
**List of Accounts for Payments for October 2022**

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount
<b>DD4053.1</b>	<b>03/10/2022</b>	<b>DOT Licencing</b>			<b>-\$ 471.80</b>
03102022	03/10/2022		Transport Payments	\$ 471.80	
<b>DD4053.2</b>	<b>07/10/2022</b>	<b>Synergy</b>			<b>-\$ 1,040.81</b>
2097593485	16/09/2022		19 Humes Wy, Usage 16 July - 13 Sept 2022	\$ 184.60	
2045628781	16/09/2022		Lot 138 Dunmall Dr - 16 Jul - 13 Sept 2022, Electricity supply, Electricity supply, Electricity supply, Electricity supply, Electricity supply, Electricity supply, Electricity supply, Electricity supply	\$ 531.50	
2073620914	16/09/2022		Community Centre, Usage - Lot 29 Down St - 16 Jul - 13 Sept 2022	\$ 324.71	
<b>DD4053.3</b>	<b>03/10/2022</b>	<b>Telstra</b>			<b>-\$ 1,750.78</b>
354097301-8	08/09/2022		Admin office - Usage charges to 18 Sept 2022, Harvest ban, Admin office, Fuel facility, CRC, Admin office, Admin office, CRC, CRC, Admin office, Consulting room, Admin iPad, Caravan Park, Supervisor, Remote Internet, Fuel Facility, Fuel Facility, Fuel Facility, CRC Internet Connection, Office Internet Connection, Phone plan, Rounding, Internet - 13 Dunmall Dr, CEO Mobile	\$ 1,750.78	
<b>DD4053.4</b>	<b>07/10/2022</b>	<b>DOT Licencing</b>			<b>-\$ 2,492.05</b>
07102023	07/10/2022		Transport Payments	\$ 2,492.05	
<b>DD4053.7</b>	<b>15/10/2022</b>	<b>Synergy</b>			<b>-\$ 627.86</b>
2061619174	14/09/2022		Depot, Usage - 16 July - 13 Sept 2022	\$ 627.86	
<b>DD4060.1</b>	<b>03/10/2022</b>	<b>Pivotel</b>			<b>-\$ 60.00</b>
3413638	15/09/2022		Satellite Sleeves, Bushfire radios Sept 2022	\$ 60.00	
<b>DD4063.1</b>	<b>26/10/2022</b>	<b>Aware Super</b>			<b>-\$ 4,325.39</b>
SUPER	26/10/2022		Payroll Deduction	\$ 3,537.57	
DEDUCTION	26/10/2022		Payroll Deduction	\$ 787.82	

**Shire of Wandering**  
**List of Accounts for Payments for October 2022**

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount
<b>DD4063.2</b>	<b>26/10/2022</b>	<b>MLC Masterkey</b>			<b>-\$ 175.47</b>
SUPER	26/10/2022		Payroll Deduction	\$ 132.67	
DEDUCTION	26/10/2022		Payroll Deduction	\$ 42.80	
<b>DD4063.3</b>	<b>26/10/2022</b>	<b>ANZ OnePath Masterfund</b>			<b>-\$ 296.73</b>
DEDUCTION	26/10/2022		Payroll Deduction	\$ 72.37	
SUPER	26/10/2022		Payroll Deduction	\$ 224.36	
<b>DD4063.4</b>	<b>26/10/2022</b>	<b>Australian Super</b>			<b>-\$ 689.04</b>
DEDUCTION	26/10/2022		Payroll Deduction	\$ 150.78	
SUPER	26/10/2022		Payroll Deduction	\$ 538.26	
<b>DD4063.5</b>	<b>26/10/2022</b>	<b>MobiSuper</b>			<b>-\$ 198.60</b>
DEDUCTION	26/10/2022		Payroll Deduction	\$ 48.44	
SUPER	26/10/2022		Payroll Deduction	\$ 150.16	
<b>DD4063.6</b>	<b>26/10/2022</b>	<b>Macquarie Super</b>			<b>-\$ 137.55</b>
SUPER	26/10/2022		Payroll Deduction	\$ 137.55	
<b>DD4063.7</b>	<b>26/10/2022</b>	<b>HostPlus Super Fund</b>			<b>-\$ 245.14</b>
DEDUCTION	26/10/2022		Payroll Deduction	\$ 59.79	
SUPER	26/10/2022		Payroll Deduction	\$ 185.35	
<b>DD4063.8</b>	<b>26/10/2022</b>	<b>CBUS</b>			<b>-\$ 207.01</b>
SUPER	26/10/2022		Payroll Deduction	\$ 207.01	
<b>DD4063.9</b>	<b>26/10/2022</b>	<b>Prime Super</b>			<b>-\$ 253.11</b>
SUPER	26/10/2022		Payroll Deduction	\$ 253.11	
<b>DD4064.1</b>	<b>12/10/2022</b>	<b>Aware Super</b>			<b>-\$ 4,856.86</b>
SUPER	12/10/2022		Payroll Deduction	\$ 3,925.10	
DEDUCTION	12/10/2022		Payroll Deduction	\$ 931.76	
<b>DD4064.2</b>	<b>12/10/2022</b>	<b>MLC Masterkey</b>			<b>-\$ 203.77</b>
SUPER	12/10/2022		Payroll Deduction	\$ 154.07	
DEDUCTION	12/10/2022		Payroll Deduction	\$ 49.70	

**Shire of Wandering**  
**List of Accounts for Payments for October 2022**

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount
<b>DD4064.3</b>	<b>12/10/2022</b>	<b>ANZ OnePath Masterfund</b>			<b>-\$ 288.19</b>
DEDUCTION	12/10/2022		Payroll Deduction	\$ 70.29	
SUPER	12/10/2022		Payroll Deduction	\$ 217.90	
<b>DD4064.4</b>	<b>12/10/2022</b>	<b>Australian Super</b>			<b>-\$ 618.19</b>
DEDUCTION	12/10/2022		Payroll Deduction	\$ 150.78	
SUPER	12/10/2022		Payroll Deduction	\$ 467.41	
<b>DD4064.5</b>	<b>12/10/2022</b>	<b>MobiSuper</b>			<b>-\$ 500.20</b>
DEDUCTION	12/10/2022		Payroll Deduction	\$ 122.00	
SUPER	12/10/2022		Payroll Deduction	\$ 378.20	
<b>DD4064.6</b>	<b>12/10/2022</b>	<b>HostPlus Super Fund</b>			<b>-\$ 245.14</b>
DEDUCTION	12/10/2022		Payroll Deduction	\$ 59.79	
SUPER	12/10/2022		Payroll Deduction	\$ 185.35	
<b>DD4064.7</b>	<b>12/10/2022</b>	<b>Macquarie Super</b>			<b>-\$ 105.76</b>
SUPER	12/10/2022		Payroll Deduction	\$ 105.76	
<b>DD4064.8</b>	<b>12/10/2022</b>	<b>CBUS</b>			<b>-\$ 231.37</b>
SUPER	12/10/2022		Payroll Deduction	\$ 231.37	
<b>DD4064.9</b>	<b>12/10/2022</b>	<b>Prime Super</b>			<b>-\$ 298.24</b>
SUPER	12/10/2022		Payroll Deduction	\$ 298.24	
<b>DD4069.1</b>	<b>26/10/2022</b>	<b>ClickSuper</b>			<b>-\$ 15.95</b>
DD22090586	19/10/2022		Transaction fee, Sept 2022	\$ 15.95	
<b>DD4069.2</b>	<b>05/10/2022</b>	<b>Synergy</b>			<b>-\$ 2,153.63</b>
2077622457	14/09/2022		Administration Office, Usage 16/7 - 13/9/22	\$ 259.97	
2057627201	14/09/2022		CRC & public conveniences, CRC - Lot 29 Watts St - 16 July - 13 Sept 2022, Public conveniences	\$ 515.02	
2061619174	14/09/2022		Depot, Usage	\$ 627.86	
2053621827	14/09/2022		Administration Office, Usage	\$ 750.78	
<b>DD4069.3</b>	<b>07/10/2022</b>	<b>DOT Licencing</b>			<b>-\$ 2,492.05</b>
WADO07102022	07/10/2022		Transport Payments	\$ 2,492.05	

**Shire of Wandering**  
**List of Accounts for Payments for October 2022**

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount
<b>DD4069.4</b>	<b>14/10/2022</b>	<b>DOT Licencing</b>			<b>-\$ 124.55</b>
WADO14102022	14/10/2022		Transport Payments	\$ 124.55	
<b>DD4069.5</b>	<b>17/10/2022</b>	<b>DOT Licencing</b>			<b>-\$ 258.75</b>
17102022	17/10/2022		Transport Payments	\$ 258.75	
<b>DD4069.6</b>	<b>27/10/2022</b>	<b>DOT Licencing</b>			<b>-\$ 2,934.55</b>
27102022	27/10/2022		Transport Payments	\$ 2,934.55	
<b>DD4069.7</b>	<b>11/10/2022</b>	<b>Synergy</b>			<b>-\$ 1,336.65</b>
2001676233	19/09/2022		Caravan Park & Fire Station	\$ 1,336.65	
<b>DD4069.8</b>	<b>07/10/2022</b>	<b>Synergy</b>			<b>-\$ 1,040.81</b>
2073620914	16/09/2022		Community Centre, Usage	\$ 324.71	
2097593485	16/09/2022		19 Humes Wy, Usage 16 July - 13 Sept 2022	\$ 184.60	
2045628781	16/09/2022		13 Dunmall Dr, Usage 16 July 2022 - 13 Sept 2022	\$ 531.50	
<b>DD4072.1</b>	<b>24/10/2022</b>	<b>Synergy</b>			<b>-\$ 790.03</b>
257201266138	24/10/2022		Street lighting, Oct 2022	\$ 790.03	
<b>DD4072.2</b>	<b>21/10/2022</b>	<b>Telstra</b>			<b>-\$ 480.08</b>
311	07/10/2022		Tims Messaging, Councillors, Fire Control, Fuel facility	\$ 480.08	
<b>DD4072.3</b>	<b>31/10/2022</b>	<b>Bankwest</b>			<b>-\$ 3,996.25</b>
14102022	14/10/2022		Credit Card Payment	\$ 3,996.25	
<b>DD4063.10</b>	<b>26/10/2022</b>	<b>AMP Superannuation Savings Trust</b>			<b>-\$ 198.16</b>
SUPER	26/10/2022		Payroll Deduction	\$ 198.16	
<b>DD4064.10</b>	<b>12/10/2022</b>	<b>AMP Superannuation Savings Trust</b>			<b>-\$ 198.16</b>
SUPER	12/10/2022		Payroll Deduction	\$ 198.16	
<b>1000111</b>	<b>26/10/2022</b>	<b>Pivotel</b>			<b>-\$ 60.00</b>
3413638	15/09/2022		Satellite Sleeves, Bushfire radios	\$ 60.00	
<b>TOTAL - October 2022</b>					<b>-\$ 124,748.07</b>

<b>Credit Card Breakdown -August-September 2022</b>			
<b>Date</b>	<b>Supplier</b>	<b>Description</b>	<b>Amount</b>
17/08/2022	Chicken Treat	Councillor Meal August OCM	\$ 26.00
17/08/2022	Coles	Councillor Refreshments August OCM	\$ 123.65
17/08/2022	Coles	Councillor Refreshments August OCM	\$ 10.50
17/08/2022	Nespresso	Coffee for Office	\$ 133.60
19/08/2022	Seek	Staff Recruitment Costs	\$ 346.50
21/08/2022	Bunnings	13 Dunmall Drive Maintenance	\$ 177.73
21/08/2022	Altronics	4 USB Port Hub	\$ 39.95
21/08/2022	Sparklers	Car Wash OWD	\$ 17.20
25/08/2022	First Choice	Refreshments CRC Event	\$ 252.00
29/08/2022	Woolworths	Refreshments CRC Event	\$ 102.55
30/08/2022	Aussie Broadband	Broadband Administration	\$ 79.00
30/08/2022	Liquor Barron	Councillor Refreshments	\$ 233.94
30/08/2022	Coles	September Planning Forum Refreshments	\$ 28.50
31/08/2022	Ryan Quality Meats	Refreshments CRC Event	\$ 524.73
01/09/2022	Wandering Tavern	Council Refreshments July OCM	\$ 201.35
07/09/2022	Adobe	Acrobat Subscription	\$ 349.89
09/09/2022	Caltex	Fuel OWD	\$ 114.39
13/09/2022	Goldfields Graphics	Certification Stamp CEO	\$ 66.30
13/09/2022	Zoom	Annual Subscription	\$ 209.90
13/09/2022	Bankwest	Foreign Transaction Fee	\$ 6.19
14/09/2022	Adobe	Acrobat Subscription	\$ 19.03
15/09/2022	Bankwest	Bank Fee	\$ 1.10
		<b>TOTAL</b>	<b>\$ 3,064.00</b>

<b>Credit Card Breakdown -September -October 2022</b>			
<b>Date</b>	<b>Supplier</b>	<b>Description</b>	<b>Amount</b>
15/09/2022	Coles	Council refreshments	\$ 63.90
15/09/2022	Wandering Tavern	Council Dinner September 2022	\$ 302.53
18/09/2022	Coles	CRC Childrens activity	\$ 260.00
19/09/2022	Adobe	Monthly Licencing Fee-Adobe Pro	\$ 30.91
27/09/2022	KMART	19 Humes	\$ 327.75
28/09/2022	Post Wandering	Postage	\$ 37.40
30/09/2022	Kogan	TV / Microwave 19 Humes	\$ 764.15
04/10/2022	Aussie Broadband		\$ 79.00
06/10/2022	KMART	19 Humes	\$ 797.00
07/10/2022	Adobe	Monthly Licencing Fee-Adobe Pro	\$ 426.87
08/10/2022	Fantastic Furnature	Bed 19 Humes	\$ 229.00
08/10/2022	OfficeWorks	Stationery Supplies	\$ 148.94
10/10/2022	Foodbank	CRC Childrens activity	\$ 528.00
	Bankwest	Bank Fee	\$ 0.80
		<b>TOTAL</b>	<b>\$ 3,996.25</b>

### 13.3 Update Bank Signatories – Westpac Bank

<b>File Reference:</b>	<b>14.145.14513</b>
<b>Location:</b>	<b>N/A</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Lisa Boddy, Customer Service Coordinator</b>
<b>Authorising Officer</b>	<b>Alan Hart, CEO</b>
<b>Date:</b>	<b>8 November 2022</b>
<b>Disclosure of Interest:</b>	<b>N/A</b>
<b>Attachments:</b>	<b>Nil</b>
<b>Previous Reference:</b>	<b>OCM 17 March 2022 – Item 10.4</b>

**Summary:**

Council is requested to authorise the addition of the signatory and on-line banking approval for the Chief Executive Officer, Alan Hart.

**Background:**

With the departure of the previous CEO Belinda Knight, the Acting CEO worked with the banks to update persons who have authority to sign on bank accounts or access accounts on-line. It has been found that the addition of the CEO, Alan Hart has not been added as a signatory as yet.

**Comment:**

This report recommends that Council approve the addition of the CEO as a signatory to the Shire of Wandering Westpac Account.

**Consultation:**

Westpac Bank

**Statutory Environment:**

*Local Government Act 1995*

*Local Government Financial Management Regulations 1996*

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

**Improve our Financial Position**

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	<ul style="list-style-type: none"> <li>• Improve accountability and transparency</li> <li>• Prudently manage our financial resources to ensure value for money</li> </ul>

**Sustainability Implications:**

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

**Risk Implications:**

As Barry Gibbs, the current Executive Manager Technical Services, is retiring from the Shire in December, the signatories require updating as there is a risk involved with not having enough signatories to undertake Council banking requirements.

**Voting Requirements:**

Absolute Majority.

**Officer Recommendation:**

**That Council authorise the addition of Alan Hart, CEO as a signatory to the Westpac Shire of Wandering Bank Accounts.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_



## **14 Planning and Technical Services**

### **14.1 Review Standard of Restrictions – Access Vehicle Routes - Wandering**

<b>File Reference:</b>	<b>12.122.12206</b>
<b>Location:</b>	<b>Nil</b>
<b>Applicant:</b>	<b>Shire of Wandering</b>
<b>Author:</b>	<b>Barry Gibbs, Special Projects Officer</b>
<b>Authorising Officer</b>	<b>Alan Hart, CEO</b>
<b>Date:</b>	<b>10 November 2022</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Existing Conditions - Tandem Drive Network, Proposed Conditions - Tandem Drive Network</b>
<b>Previous Reference:</b>	<b>Nil</b>

#### **Summary:**

Council to consider updating the current Restricted Access Vehicle (RAV) Network Conditions for Heavy Haulage approved roads within the Shire of Wandering.

#### **Background:**

The current conditions have not been updated within the last eight years and need review. The review has been based on Main Roads WA - Standard Restricted Access Vehicle Route Assessment Guidelines. Consideration has also been undertaken to include improvements to the existing road network with bitumen sealing, road widening and gravel road upgrades that have been undertaken by the Shire of Wandering.

#### **Comment:**

This report recommends that Council approve the amendment so to give the local transport industry more uniform conditions across the Shire and improve connectivity into adjoining Shires.

#### **Consultation:**

Brad Hunt – Works Manager  
Alan Hart – Chief Executive Officer

#### **Statutory Environment:**

*Local Government Act 1995*  
*Road Traffic (Administration) Act 2008 – Part 7 Damage to road infrastructure*

#### **Policy Implications:**

Nil

#### **Financial Implications:**

Nil

#### **Strategic Implications:**

##### **Improve the Economic Growth of our Community**

<b>Our Goals</b>	<b>Our Strategies</b>
Roads are a critical driver for our Shire	<ul style="list-style-type: none"> <li>Develop a Road Management Plan, which incorporates a Road Hierarchy, minimum Service levels, Maintenance Policy, Contractor Policy and Asset</li> </ul>

**Sustainability Implications:**

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** The updating of Heavy Haulage Vehicle conditions will assist in the economic considerations of our community.
- **Social:** There are no known significant social considerations.

**Risk Implications:**

Nil.

**Voting Requirements:**

Simple Majority.

**Officer Recommendation:**

**That Council authorise a submission to Main Roads WA - Heavy Vehicle Services to update the Tandem Drive Network 2 conditions within the Shire of Wandering as attached.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

## Tandem Drive Network 2



### Wandering

Road No	Road Name	Local Road Name	Local Government	SLK From	Intersection From	SLK To	Intersection To	Conditions
4270034	Andersons Rd	Andersons Rd	Wandering	0.00	Dwarda East Rd	0.45	Extracts Rd	<ul style="list-style-type: none"> <li>· Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>· Headlights to be switched on at all times</li> <li>· No operation on unsealed road segment when visibly wet, without road owner's approval.</li> <li>· Note: Low Volume (LV)</li> <li>· When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>· Maximum speed 60 km/h</li> </ul>
4270002	Bannister Rd	Bannister Rd	Wandering	0.00	North Bannister - Wandering Rd	14.58	Albany Hwy	<ul style="list-style-type: none"> <li>· All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>· Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>· Headlights to be switched on at all times</li> <li>· No operation on unsealed road segment when visibly wet, without road owner's approval.</li> <li>· Note: Low Volume (LV)</li> <li>· When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>· Maximum speed 60 km/h</li> <li>· Intersection North Bannister - Wandering Rd : No left turn permitted into North Bannister - Wandering Rd from Bannister Rd</li> </ul>
4270008	Carabin Rd	Carabin Rd	Wandering	0.00	Noombling - Norrine Rd	10.73	York - Williams Rd	<ul style="list-style-type: none"> <li>· All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>· Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>· Headlights to be switched on at all times</li> <li>· No operation on unsealed road segment when visibly wet, without road owner's approval.</li> <li>· Note: Low Volume (LV)</li> <li>· When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>· Maximum speed 60 km/h</li> <li>· Intersection Mooterdine Loop : No right turn permitted into Mooterdine Loop from Carabin Rd</li> </ul>
4270006	Codjatotine - Hastings Rd	Codjatotine - Hastings Rd	Wandering	0.00	North Wandering Rd	11.87	Wandering - Pingely Rd	<ul style="list-style-type: none"> <li>· All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>· Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>· Headlights to be switched on at all times</li> <li>· No operation on unsealed road segment when visibly wet, without road owner's approval.</li> <li>· Note: Low Volume (LV)</li> <li>· When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>· Maximum speed 60 km/h</li> </ul>

## Tandem Drive Network 2



### Wandering

Road No	Road Name	Local Road Name	Local Government	SLK From	Intersection From	SLK To	Intersection To	Conditions
4270017	Codjatotine - Mooterdine Rd	Codjatotine - Mooterdine Rd	Wandering	0.00	Wandering - Pingelly Rd	7.72	Carabin Rd	<ul style="list-style-type: none"> <li>· All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>· Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>· Headlights to be switched on at all times</li> <li>· No operation on unsealed road segment when visibly wet, without road owner's approval.</li> <li>· Note: Low Volume (LV)</li> <li>· When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>· Maximum speed 60 km/h</li> <li>· Intersection Carabin Rd : No access permitted to or from Carabin Rd</li> </ul>
4270003	Crossman - Dwarda Rd	Crossman - Dwarda Rd	Wandering	0.00	Fourteen Mile Brook Rd	8.12	Boddington LGA Boundary	<ul style="list-style-type: none"> <li>· Headlights to be switched on at all times</li> <li>· Maximum speed 80 km/h</li> <li>· For a RAV Category 2 - B Double, Bridges 3062 &amp; 3063A not to be crossed. Bridge 3062 located 2.98km South of Fourteen Mile Brook Rd. Bridge 3063A located 4.49km South of Fourteen Mile Brook Rd.</li> </ul>
4270054	Deans Rd	Deans Rd	Wandering	0.00	Wandering - Pingelly Rd	4.62	Deans Rd - End Road	<ul style="list-style-type: none"> <li>· Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>· Headlights to be switched on at all times</li> <li>· Note: Low Volume (LV)</li> <li>· When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>· Maximum speed 60 km/h</li> </ul>
4270012	Dwarda East Rd	Dwarda East Rd	Wandering	0.00	Crossman - Dwarda Rd	7.57	Fourteen Mile Brook Rd	<ul style="list-style-type: none"> <li>· All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>· Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>· Headlights to be switched on at all times</li> <li>· No operation on unsealed road segment when visibly wet, without road owner's approval.</li> <li>· Note: Low Volume (LV)</li> <li>· When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>· Maximum speed 60 km/h</li> <li>· Intersection Fourteen Mile Brook Rd : No left turn permitted into Fourteen Mile Brook Rd from Dwarda East Rd</li> </ul>
4270023	Edwards Rd	Edwards Rd	Wandering	0.00	Wandering - Pingelly Rd	4.12	Edward Rd - End Road	
4270044	Extracts Rd	Extracts Rd	Wandering	0.00	Andersons Rd	2.69	Williams LGA Boundary	
4270004	Fourteen Mile Brook Rd	Fourteen Mile Brook Rd	Wandering	0.00	Wandering - Pingelly Rd	13.78	Williams LGA Boundary	

# Tandem Drive Network 2



## Wandering

Road No	Road Name	Local Road Name	Local Government	SLK From	Intersection From	SLK To	Intersection To	Conditions
4270024	George Rd	George Rd	Wandering	0.00	Codjatotine - Hastings Rd	7.55	Wandering - Pingelly Rd	<ul style="list-style-type: none"> <li>Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>Headlights to be switched on at all times</li> <li>No operation on unsealed road segment when visibly wet, without road owner's approval.</li> <li>Note: Low Volume (LV)</li> <li>When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>Maximum speed 40 km/h</li> </ul>
4270027	Grahams Rd	Grahams Rd	Wandering	0.00	Mooterdine Loop	2.21	Noombling - Norrine Rd	<ul style="list-style-type: none"> <li>Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>Headlights to be switched on at all times</li> <li>Note: Low Volume (LV)</li> <li>Operation is not permitted while the school bus is operating on the road. Operators must contact the relevant schools and obtain school bus timetables; or where direct contact can be made with the school bus driver, operation is permitted once the school bus driver confirms all school drop-offs/pick-ups have been completed on the road.</li> <li>When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>Maximum speed 60 km/h</li> </ul>
4270015	Herdigan Rd	Herdigan Rd	Wandering	0.00	Ricks Rd	7.82	Young Rd	<ul style="list-style-type: none"> <li>All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>Headlights to be switched on at all times</li> <li>No operation on unsealed road segment when visibly wet, without road owner's approval.</li> <li>Note: Low Volume (LV)</li> <li>When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>Maximum speed 60 km/h</li> <li>Intersection Ricks Rd : No Right Turn Into Ricks Road Permitted</li> </ul>
4270011	Kubbine Rd	Kubbine Rd	Wandering	0.00	North Wandering Rd	6.66	York - Williams Rd	<ul style="list-style-type: none"> <li>Maximum speed 70 km/h</li> </ul>
4270067	Lamont Rd	Lamont Rd	Wandering	0.00	Young Rd	0.60	Lamont Rd - End Road	<ul style="list-style-type: none"> <li>All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>For single lane road, the road must not be entered until driver has established via radio contact that there is no other RAV on the road travelling in the oncoming direction.</li> <li>Headlights to be switched on at all times</li> <li>No operation on unsealed road segment when visibly wet, without road owner's approval.</li> <li>Note: Low Volume (LV)</li> <li>When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>Maximum speed 40 km/h</li> </ul>

## Tandem Drive Network 2



### Wandering

Road No	Road Name	Local Road Name	Local Government	SLK From	Intersection From	SLK To	Intersection To	Conditions
4270014	Mission Rd	Mission Rd	Wandering	0.00	North Bannister - Wandering Rd	3.51		<ul style="list-style-type: none"> <li>· Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>· Headlights to be switched on at all times</li> <li>· Note: Low Volume (LV)</li> <li>· When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>· Maximum speed 40 km/h</li> </ul>
4270052	Monk Rd	Monk Rd	Wandering	0.00	Carabin Rd	0.80	Monk Rd - End Road	<ul style="list-style-type: none"> <li>· Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>· For single lane road, the road must not be entered until driver has established via radio contact that there is no other RAV on the road travelling in the oncoming direction.</li> <li>· Headlights to be switched on at all times</li> <li>· Note: Low Volume (LV)</li> <li>· When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>· Maximum speed 40 km/h</li> </ul>
4270064	Mooterdine Loop	Mooterdine Loop	Wandering	0.00	Carabin Rd	7.90	Carabin Rd	<ul style="list-style-type: none"> <li>· Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>· Headlights to be switched on at all times</li> <li>· Note: Low Volume (LV)</li> <li>· When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>· Maximum speed 60 km/h</li> <li>· No left turn permitted out of Mooterdine Transport Depot</li> <li>· Intersection Carabin Rd : No right turn permitted into Carabin Rd from Mooterdine Loop</li> </ul>
4270013	Moramockinging Rd	Moramockinging Rd	Wandering	0.00	Wandering - Pingelly Rd	7.70	Oconnell Rd	<ul style="list-style-type: none"> <li>· All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>· Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>· Headlights to be switched on at all times</li> <li>· No operation on unsealed road segment when visibly wet, without road owner's approval.</li> <li>· Note: Low Volume (LV)</li> <li>· When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>· Maximum speed 60 km/h</li> </ul>

## Tandem Drive Network 2



### Wandering

Road No	Road Name	Local Road Name	Local Government	SLK From	Intersection From	SLK To	Intersection To	Conditions
4270013	Moramockinging Rd	Moramockinging Rd	Wandering	7.70	Oconnell Rd	8.84	Reid Rd	<ul style="list-style-type: none"> <li>· All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>· Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>· Headlights to be switched on at all times</li> <li>· No operation on unsealed road segment when visibly wet, without road owner's approval.</li> <li>· Note: Low Volume (LV)</li> <li>· When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>· Maximum speed 40 km/h</li> </ul>
4270071	Ngulla Mia Rd	Ngulla Mia Rd	Wandering	0.00	Ricks Rd	1.58	Ngulla Mia Rd - End Road	<ul style="list-style-type: none"> <li>· All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>· Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>· Headlights to be switched on at all times</li> <li>· No operation on unsealed road segment when visibly wet, without road owner's approval.</li> <li>· Note: Low Volume (LV)</li> <li>· When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>· Maximum speed 60 km/h</li> </ul>
4270005	Noombling - Norrine Rd	Noombling - Norrine Rd	Wandering	0.00	Fourteen Mile Brook Rd	12.35	Wandering - Pingelly Rd	<ul style="list-style-type: none"> <li>· All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>· Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>· Headlights to be switched on at all times</li> <li>· No operation on unsealed road segment when visibly wet, without road owner's approval.</li> <li>· Note: Low Volume (LV)</li> <li>· When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>· Maximum speed 60 km/h</li> </ul>
4270055	North Bannister - Wandering Rd	North Bannister - Wandering Rd	Wandering	0.00	Albany Hwy	26.16	North Wandering Rd & Wandering - Pingelly Rd	<ul style="list-style-type: none"> <li>· Intersection Ricks Rd : No Right Turn Into 4270010 Ricks Rd</li> <li>· Intersection Bannister Rd : No Right Turn Into 4270002 Bannister Rd</li> </ul>
4270001	North Wandering Rd	North Wandering Rd	Wandering	0.00	Wandering - Pingelly Rd & North Bannister - Wandering Rd	27.35	York - Williams Rd	
4270060	Pennington Rd	Pennington Rd	Wandering	0.00	Wandering - Pingelly Rd	2.05	Pennington Rd - End Road	
4270049	Popanyinning West Rd	Popanyinning West Rd	Wandering	0.00	Wandering Narrogin Rd	0.47	Cuballing LGA Boundary	

## Tandem Drive Network 2



### Wandering

Road No	Road Name	Local Road Name	Local Government	SLK From	Intersection From	SLK To	Intersection To	Conditions
4270021	Potts Rd	Potts Rd	Wandering	0.00	North Wandering Rd	5.00	Codjatonine - Hastings Rd	<ul style="list-style-type: none"> <li>· All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>· Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>· Headlights to be switched on at all times</li> <li>· No operation on unsealed road segment when visibly wet, without road owner's approval.</li> <li>· Note: Low Volume (LV)</li> <li>· When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>· Maximum speed 60 km/h</li> </ul>
4270025	Reid Rd	Reid Rd	Wandering	0.00	Crossman - Dwarda Rd	3.16	Moramockinging Rd	<ul style="list-style-type: none"> <li>· All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>· Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>· Headlights to be switched on at all times</li> <li>· No operation on unsealed road segment when visibly wet, without road owner's approval.</li> <li>· Note: Low Volume (LV)</li> <li>· When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>· Maximum speed 40 km/h</li> </ul>
4270010	Ricks Rd	Ricks Rd	Wandering	0.00	North Bannister - Wandering Rd	25.91	North Wandering Rd	<ul style="list-style-type: none"> <li>· All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>· Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>· Headlights to be switched on at all times</li> <li>· No operation on unsealed road segment when visibly wet, without road owner's approval.</li> <li>· Note: Low Volume (LV)</li> <li>· When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>· Maximum speed 60 km/h</li> <li>· Intersection North Bannister - Wandering Rd : No left turn permitted into North Bannister - Wandering Rd from Ricks Rd</li> <li>· Intersection Herdigan Rd : No right turn permitted into Herdigan Rd from Ricks Rd</li> </ul>
4270009	Sheoak Rd	Sheoak Rd	Wandering	0.00	North Wandering Rd	6.03	Ricks Rd	



# Tandem Drive Network 2



## Wandering

Road No	Road Name	Local Road Name	Local Government	SLK From	Intersection From	SLK To	Intersection To	Conditions
4270018	Stevens Rd	Stevens Rd	Wandering	0.00	York - Williams Rd	2.70	Cuballing LGA Boundary	<ul style="list-style-type: none"> <li>· All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>· Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>· For single lane road, the road must not be entered until driver has established via radio contact that there is no other RAV on the road travelling in the oncoming direction.</li> <li>· Headlights to be switched on at all times</li> <li>· No operation on unsealed road segment when visibly wet, without road owner's approval.</li> <li>· Note: Low Volume (LV)</li> <li>· When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>· Maximum speed 40 km/h</li> </ul>
4270068	Underwood Rd	Underwood Rd	Wandering	0.00	Herdigan Rd	0.60	Underwood Rd - End Road	<ul style="list-style-type: none"> <li>· All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>· Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>· Headlights to be switched on at all times</li> <li>· No operation on unsealed road segment when visibly wet, without road owner's approval.</li> <li>· Note: Low Volume (LV)</li> <li>· When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>· Maximum speed 60 km/h</li> </ul>
4270056	Wandering - Pingelly Rd	Wandering - Pingelly Rd	Wandering	0.00	North Wandering Rd & North Bannister - Wandering Rd	27.81	York - Williams Rd & North Bannister - Pingelly Rd	
4270057	Wandering Narrogin Rd	Wandering Narrogin Rd	Wandering	0.00	Wandering - Pingelly Rd	6.50	Wandering - Narrogin Rd	
4270072	Warburton Rd	Warburton Rd	Wandering	0.00	Wandering - Pingelly Rd	1.15	Warburton Rd - End Road	<ul style="list-style-type: none"> <li>· Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>· For single lane road, the road must not be entered until driver has established via radio contact that there is no other RAV on the road travelling in the oncoming direction.</li> <li>· Headlights to be switched on at all times</li> <li>· Note: Low Volume (LV)</li> <li>· When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>· Maximum speed 40 km/h</li> </ul>
4270020	Watts Rd	Watts Rd	Wandering	0.00	Crossman - Dwarda Rd	2.48	Fourteen Mile Brook Rd	<ul style="list-style-type: none"> <li>· Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>· Headlights to be switched on at all times</li> <li>· Note: Low Volume (LV)</li> <li>· When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the pr</li> <li>· Maximum speed 40 km/h</li> </ul>

## Tandem Drive Network 2



### Wandering

Road No	Road Name	Local Road Name	Local Government	SLK From	Intersection From	SLK To	Intersection To	Conditions
4270007	York - Williams Rd	York - Williams Rd	Wandering	0.00	York - Williams Rd & North Wandering Rd	9.77	Wandering - Pingelly Rd & North Bannister - Pingelly Rd	<ul style="list-style-type: none"> <li>· All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>· Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>· Headlights to be switched on at all times</li> <li>· No operation on unsealed road segment when visibly wet, without road owner's approval.</li> <li>· Note: Low Volume (LV)</li> <li>· When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>· Maximum speed 40 km/h</li> </ul>
4270007	York - Williams Rd	York - Williams Rd	Wandering	9.77	Wandering - Pingelly Rd & North Bannister - Pingelly Rd	15.40	Wandering Narrogin Rd	
4270007	York - Williams Rd	York - Williams Rd	Wandering	15.43	Wandering Narrogin Rd	26.71	Williams LGA Boundary	<ul style="list-style-type: none"> <li>· All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>· Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>· Headlights to be switched on at all times</li> <li>· No operation on unsealed road segment when visibly wet, without road owner's approval.</li> <li>· Note: Low Volume (LV)</li> <li>· When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>· Maximum speed 60 km/h</li> </ul>
4270016	Young Rd	Young Rd	Wandering	0.00	Wearne Rd (F)	7.30	Brookton LGA Boundary	<ul style="list-style-type: none"> <li>· All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>· Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>· Headlights to be switched on at all times</li> <li>· No operation on unsealed road segment when visibly wet, without road owner's approval.</li> <li>· Note: Low Volume (LV)</li> <li>· When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>· Maximum speed 60 km/h</li> </ul>

Road No	Road Name	SLK From	Intersection From	SLK To	Intersection To	Conditions
4270034	Andersons Rd	0.00	Dwarda East Rd	0.45	Extracts Rd	<ul style="list-style-type: none"> <li>•All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> </ul> <p><b>Note: Low Volume (LV)</b></p> <ul style="list-style-type: none"> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 60 km/h</li> </ul>
4270002	Bannister Rd	0.00	North Bannister - Wandering Rd	14.58	Albany Hwy	<ul style="list-style-type: none"> <li>•All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> </ul> <p><b>Note: Low Volume (LV)</b></p> <ul style="list-style-type: none"> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 80 km/h</li> </ul> <p><b>•Bannister Rd - Intersection North Bannister - Wandering Rd: No left turn permitted into North Bannister - Wandering Rd from Bannister Rd</b></p>
4270008	Carabin Rd	0.00	Noombling - Norrine Rd	10.73	York- Williams Rd	<ul style="list-style-type: none"> <li>•All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> </ul> <p><b>Note: Low Volume (LV)</b></p> <ul style="list-style-type: none"> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 80 km/h</li> </ul>
4270006	Codjatotine - Hastings Rd	0.00	North Wandering Rd	11.87	Wandering - Pingelly Rd	<ul style="list-style-type: none"> <li>•All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> </ul> <p><b>Note: Low Volume (LV)</b></p> <ul style="list-style-type: none"> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 80 km/h</li> </ul>
4270017	Codjatotine - Mooterdine Rd	0.00	Wandering - Pingelly Rd	7.72	Carabin Rd	<ul style="list-style-type: none"> <li>•All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> </ul> <p><b>Note: Low Volume (LV)</b></p> <ul style="list-style-type: none"> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 80 km/h</li> </ul>
4270003	Crossman - Dwarda Rd	0.00	Fourteen Mile Brook Rd	8.12	Boddington LGA Boundary	<ul style="list-style-type: none"> <li>•Headlights to be switched on at all times</li> <li>•Operators must contact the relevant schools and obtain school bus timetables; or where direct contact can be made with the school bus driver, operation is permitted once the school bus driver confirms all school drop-offs/pick-ups have been completed on the road</li> </ul>
4270054	Deans Rd	0.00	Wandering - Pingelly Rd	4.62	Deans Rd - End Road	<ul style="list-style-type: none"> <li>•All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> </ul> <p><b>Note: Low Volume (LV)</b></p> <ul style="list-style-type: none"> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 60 km/h</li> <li>•For single lane road, the road must not to be entered until driver has established via radio contact that there is no other RAV on the road travelling in the oncoming direction.</li> </ul>
4270012	Dward East Rd	0.00	Crossman - Dwarda Rd	7.57	Fourteen Mile Brook Rd	<ul style="list-style-type: none"> <li>•All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> </ul> <p><b>Note: Low Volume (LV)</b></p> <ul style="list-style-type: none"> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 80 km/h</li> <li>•Operators must contact the relevant schools and obtain school bus timetables; or where direct contact can be made with the school bus driver, operation is permitted once the school bus driver confirms all school drop-offs/pick-ups have been completed on the road</li> </ul>

Road No	Road Name	SLK From	Intersection From	SLK To	Intersection To	Conditions
4270023	Edwards Rd	0.00	Wandering - Pingelly Rd	4.12	Edward Rd - End Road	<ul style="list-style-type: none"> <li>•All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> <li>oNote: Low Volume (LV)</li> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 60 km/h</li> <li>•For single lane road, the road must not to be entered until driver has established via radio contact that there is no other RAV on the road travelling in the oncoming direction.</li> </ul>
4270044	Extracts Rd	0.00	Andersons Rd	2.69	Williams LGA Boundary	<ul style="list-style-type: none"> <li>•All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> <li><b>Note: Low Volume (LV)</b></li> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 60 km/h</li> <li>•For single lane road, the road must not to be entered until driver has established via radio contact that there is no other RAV on the road travelling in the oncoming direction.</li> </ul>
4270004	Fourteen Mile Brook Rd	0.00	Wandering - Pingelly Rd	3.36	Crossman Dwarda Rd	<ul style="list-style-type: none"> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 80 km/h</li> </ul>
4270004	Fourteen Mile Brook Rd	3.36	Crossman Dwarda Rd	11.75	Dwarda East Rd	<ul style="list-style-type: none"> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> <li><b>Note: Low Volume (LV)</b></li> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 80 km/h</li> <li>•Operators must contact the relevant schools and obtain school bus timetables; or where direct contact can be made with the school bus driver, operation is permitted once the school bus driver confirms all school drop-offs/pick-ups have been completed on the road</li> </ul>
4270004	Fourteen Mile Brook Rd	11.75	Dwarda East Rd	13.78	Williams LGA Boundary	<ul style="list-style-type: none"> <li>•Operators must contact the relevant schools and obtain school bus timetables; or where direct contact can be made with the school bus driver, operation is permitted once the school bus driver confirms all school drop-offs/pick-ups have been completed on the road</li> </ul>
4270024	George Rd	0.00	Codjatotine - Hasting Rd	7.55	Wandering - Pingelly Rd	<ul style="list-style-type: none"> <li>•All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> <li><b>Note: Low Volume (LV)</b></li> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 60 km/h</li> </ul>
4270027	Grahams Rd	0.00	Mooterdine Loop	2.21	Noombling - Norrine Rd	<ul style="list-style-type: none"> <li>•All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> <li><b>Note: Low Volume (LV)</b></li> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 60 km/h</li> <li>•For single lane road, the road must not to be entered until driver has established via radio contact that there is no other RAV on the road travelling in the oncoming direction.</li> </ul>
4270015	Herdigan Rd	0.00	Ricks Rd	7.82	Youngs Rd	<ul style="list-style-type: none"> <li>•All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> <li><b>Note: Low Volume (LV)</b></li> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 60 km/h</li> </ul>
4270011	Kubbine Rd	0.00	North Wandering Rd	6.66	York - Williams Rd	<ul style="list-style-type: none"> <li>•All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 80 km/h</li> </ul>

Road No	Road Name	SLK From	Intersection From	SLK To	Intersection To	Conditions
4270067	Lamont Rd	0.00	Youngs Rd	0.60	Lamont Rd - End Road	<ul style="list-style-type: none"> <li>•All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> </ul> <p><b>Note: Low Volume (LV)</b></p> <ul style="list-style-type: none"> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 60 km/h</li> </ul>
4270014	Mission Rd	0.00	North Bannister - Wandering Rd	3.51	Mission Rd - End Rd	<ul style="list-style-type: none"> <li>•All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> </ul> <p><b>Note: Low Volume (LV)</b></p> <ul style="list-style-type: none"> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 60 km/h</li> </ul>
4270052	Monk Rd	0.00	Carabin Rd	0.80	Monk Rd - End Rd	<ul style="list-style-type: none"> <li>•All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> </ul> <p><b>Note: Low Volume (LV)</b></p> <ul style="list-style-type: none"> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 60 km/h</li> <li>•For single lane road, the road must not to be entered until driver has established via radio contact that there is no other RAV on the road travelling in the oncoming direction.</li> </ul>
4270064	Mooterdine Loop	0.00	Carabin Rd	7.90	Carabin Rd	<ul style="list-style-type: none"> <li>•<b>No left turn permitted out of Mooterdine Transport Depot</b></li> </ul> <p>•All operators must carry written support from the road manager acknowledging the operator's use of the road.</p> <ul style="list-style-type: none"> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF ch 40).</li> <li>•Headlights to be switched on at all times</li> </ul> <p><b>Note: Low Volume (LV)</b></p> <ul style="list-style-type: none"> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 60 km/h</li> <li>•For single lane road, the road must not to be entered until driver has established via radio contact that there is no other RAV on the road travelling in the oncoming direction.</li> </ul>
4270013	Moramockinging Rd	0.00	Wandering - Pingelly Rd	4.46	Fuller Rd	<ul style="list-style-type: none"> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> </ul> <p><b>Note: Low Volume (LV)</b></p> <ul style="list-style-type: none"> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 80 km/h</li> <li>•Operators must contact the relevant schools and obtain school bus timetables; or where direct contact can be made with the school bus driver, operation is permitted once the school bus driver confirms all school drop-offs/pick-ups have been completed on the road</li> </ul>
4270013	Moramockinging Rd	4.46	Fuller Rd	8.84	Reid Rd	<ul style="list-style-type: none"> <li>•All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> </ul> <p><b>Note: Low Volume (LV)</b></p> <ul style="list-style-type: none"> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 60 km/h</li> <li>•Operators must contact the relevant schools and obtain school bus timetables; or where direct contact can be made with the school bus driver, operation is permitted once the school bus driver confirms all school drop-offs/pick-ups have been completed on the road</li> </ul>
4270071	Ngulla Mia Rd	0.00	Ricks Rd	1.58	Ngulla Mia Rd - End Road	<ul style="list-style-type: none"> <li>•All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all time</li> </ul> <p><b>Note: Low Volume (LV)</b></p> <ul style="list-style-type: none"> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 60 km/h</li> <li>•For single lane road, the road must not to be entered until driver has established via radio contact that there is no other RAV on the road travelling in the oncoming direction.</li> </ul>

Road No	Road Name	SLK From	Intersection From	SLK To	Intersection To	Conditions
4270005	Noombling - Norrine Rd	0.00	Fourteen Mile Brook Rd	12.35	Wandering - Pingelly Rd	<ul style="list-style-type: none"> <li>•All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> </ul> <p><b>Note: Low Volume (LV)</b></p> <ul style="list-style-type: none"> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 80 km/h</li> </ul>
4270055	North Bannister - Wandering Rd	0.00	Albany Hwy	26.16	North Wandering Rd & Wandering - Pingelly Rd	<ul style="list-style-type: none"> <li>•<b>Intersection Bannister Rd : No Right Turn into 4270002 Bannister Rd</b></li> </ul>
4270001	North Wandering Rd	0.00	Wandering - Pingelly Rd & North Bannister - Wandering Rd	11.64	Sheoak Rd	
4270001	North Wandering Rd	11.64	Sheoak Rd	27.35	York- Williams Rd	<ul style="list-style-type: none"> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> <li>•Maximum speed 80 km/h</li> </ul>
4270060	Pennington Rd	0.00	Wandering - Pingelly Rd	2.05	Pennington Rod - End Road	
4270049	Popanyinning West Rd	0.00	Wandering - Narrogin Rd	0.47	Cuballing LGA Boundary	<ul style="list-style-type: none"> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> </ul> <p><b>Note: Low Volume (LV)</b></p> <ul style="list-style-type: none"> <li>•Maximum speed 80 km/h</li> <li>•Operators must contact the relevant schools and obtain school bus timetables; or where direct contact can be made with the school bus driver, operation is permitted once the school bus driver confirms all school drop-offs/pick-ups have been completed on the road</li> </ul>
4270021	Potts Rd	0.00	North Wandering Rd	5.00	Codjatonine - Hastings Rd	<ul style="list-style-type: none"> <li>•All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> </ul> <p><b>Note: Low Volume (LV)</b></p> <ul style="list-style-type: none"> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 60 km/h</li> </ul>
4270025	Reid Rod	0.00	Crossman - Dwarda Rd	3.16	Moramocking Rd	<ul style="list-style-type: none"> <li>•Headlights to be switched on at all times</li> <li>•Maximum speed 80 km/h</li> </ul>
4270010	Ricks Rd	0.00	North Bannister - Wandering Rd	25.91	North Wandering Rd	<ul style="list-style-type: none"> <li>•All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> </ul> <p><b>Note: Low Volume (LV)</b></p> <ul style="list-style-type: none"> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 80 km/h</li> <li>•<b>Intersection Herdigan Rd: No right turn permitted into Herdigan Rd from Ricks Rd</b></li> </ul>
4270009	Sheoak Rd	0.00	North Wandering Rd	6.03	Ricks Rd	<ul style="list-style-type: none"> <li>•All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> </ul> <p><b>Note: Low Volume (LV)</b></p> <ul style="list-style-type: none"> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 80 km/h</li> </ul>

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4270018	Stevens Rd	0.00	York - Williams Rd	2.70	Cuballing LGA Boundary	<ul style="list-style-type: none"> <li>•All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> </ul> <p><b>Note: Low Volume (LV)</b></p> <ul style="list-style-type: none"> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 60 km/h</li> <li>•Operators must contact the relevant schools and obtain school bus timetables; or where direct contact can be made with the school bus driver, operation is permitted once the school bus driver confirms all school drop-offs/pick-ups have been completed on the road</li> </ul>
4270068	Underwood Rd	0.00	Herdigan Rd	0.60	Underwood Rd - End Road	<ul style="list-style-type: none"> <li>•All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> </ul> <p><b>Note: Low Volume (LV)</b></p> <ul style="list-style-type: none"> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 60 km/h</li> </ul>
4270056	Wandering-Pingelly Rd	0.00	North Wandering Rd & North Bannister Wandering Rd	27.81	York - Williams Rd North Bannister - Pingelly Rd	<ul style="list-style-type: none"> <li>•All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> <li>•No operation on unsealed road segment when visibly wet, without road owner's approval.</li> </ul> <p>oNote: Low Volume (LV)</p> <ul style="list-style-type: none"> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 60 km/h</li> <li>•Maximum speed 80 km/h</li> <li>•Operators must contact the relevant schools and obtain school bus timetables; or where direct contact can be made with the school bus driver, operation is permitted once the school bus driver confirms all school drop-offs/pick-ups have been completed on the road</li> <li>•For single lane road, the road must not to be entered until driver has established via radio contact that there is no other RAV on the road travelling in the oncoming direction.</li> </ul>
4270057	Wandering-Narrogin Rd	0.00	Wandering Pingelly Rd	6.50	Wandering - Narrogin Rd	
4270072	Warburton Rd	0.00	Wandering Pingelly Rd	1.15	Warburton Rd - End Road	<ul style="list-style-type: none"> <li>•All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> </ul> <p><b>Note: Low Volume (LV)</b></p> <ul style="list-style-type: none"> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 60 km/h</li> <li>•For single lane road, the road must not to be entered until driver has established via radio contact that there is no other RAV on the road travelling in the oncoming direction.</li> </ul>
4270020	Watts Rd	0.00	Crossman - Dwarda Rd	2.48	Fourteen Mile Brook Rd	<ul style="list-style-type: none"> <li>•All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> </ul> <p><b>Note: Low Volume (LV)</b></p> <ul style="list-style-type: none"> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 60 km/h</li> <li>•For single lane road, the road must not to be entered until driver has established via radio contact that there is no other RAV on the road travelling in the oncoming direction.</li> </ul>
4270007	York - Williams Rd	0.00	York Williams Rd & North Bannister - Pingelly Rd	9.77	Wandering - Pingelly Rd & North Bannister - Pingelly Rd	<ul style="list-style-type: none"> <li>•All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> </ul> <p><b>Note: Low Volume (LV)</b></p> <ul style="list-style-type: none"> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 80 km/h</li> </ul>
4270007	York - Williams Rd	9.77	Wandering - Pingelly Rd & North Bannister - Pingelly Rd	21.72	Stevens Rd	

Road No	Road Name	SLK From	Intersection From	SLK To	Intersection To	Conditions
4270007	York - Williams Rd	21.72	Stevens Rd	26.71	Williams LGA Boundary	<ul style="list-style-type: none"> <li>•All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> </ul> <p><b>Note: Low Volume (LV)</b></p> <ul style="list-style-type: none"> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 80 km/h</li> </ul>
4270016	Youngs Rd	0.00	Wearne Rd (F)	7.30	Brookton LGA Boundary	<ul style="list-style-type: none"> <li>•All operators must carry written support from the road manager acknowledging the operator's use of the road.</li> <li>•Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> <li>•Headlights to be switched on at all times</li> </ul> <p><b>Note: Low Volume (LV)</b></p> <ul style="list-style-type: none"> <li>•When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>•Maximum speed 60 km/h</li> </ul>



**15. Elected Members Motions of Which Previous Notice Has Been Given**

**16. New Business or Urgent Business Introduced by Decision of the Meeting**

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

**16.1 Elected Members**

**16.2 Officers**

**17. Matters Behind Closed Doors**

**18. Closure of Meeting**

The Presiding Member to declare the meeting closed.