

SHIRE OF WANDERING

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Our Vision:

Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.

ORDINARY MEETING OF COUNCIL

Agenda 18 March 2021

Dear Elected Member

The next Ordinary Meeting of Council of the Shire of Wandering will be held on 18 March 2021 in the Council Chambers, 22 Watts Street, Wandering, commencing at 3:30pm.

BELINDA KNIGHT
CHIEF EXECUTIVE OFFICER

We wish to acknowledge the traditional custodians of the land we are meeting on today. We acknowledge and respect their continuing culture and the contribution they make to the Shire of Wandering, and convey our respects to Elders past and present

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ORDINARY MEETING OF COUNCIL AGENDA

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Present:

Cr I Turton	Shire President	Cr B Whitely	
Cr G Parsons	Deputy Shire President	Cr M Watts	
Cr J Price		Cr P Treasure	
Cr G Curtis		Belinda Knight	CEO
		Barry Gibbs	EMTS

Apologies:

Nil

3. DISCLOSURE OF INTERESTS

3.1. DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Division 6 Subdivision 1 of the Local Government Act 1995 requires Council Members and Employees to declare any direct or indirect financial interest or general interest in any matter listed in this Agenda.

The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter be discussed.

NB: A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision-making procedure relating to the declared matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.

DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Disclosures of Interest Affecting Impartiality are required to be declared and recorded in the minutes of a meeting. Councillors who declare such an interest are still permitted to remain in the meeting and to participate in the discussion and voting on the particular matter. This does not lessen the obligation of declaring financial interests etc. covered under the Local Government Act.

To help with complying with the requirements of declaring Interests Affecting Impartiality the following statement is recommended to be announced by the person declaring such an interest and to be produced in the minutes.

"I (give circumstances of the interest being declared, eg: have a long-standing personal friendship with the proponent). As a consequence, there may be a perception that my impartiality on this matter may be affected. I declare that I will consider this matter on its merits and vote accordingly".

3.2. DISCLOSURE OF FINANCIAL/PROXIMITY INTERESTS

4. PUBLIC QUESTION TIME

5. APPLICATIONS FOR LEAVE OF ABSENCE

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1. ORDINARY MEETING OF COUNCIL HELD – 18/02/2021

COUNCIL DECISION

That the Minutes of the Ordinary Meeting of Council held 18/02/2021 be confirmed as a true and correct record of proceedings without amendment.

7. ANNOUNCEMENTS BY SHIRE PRESIDENT AND/OR DEPUTY PRESIDENT WITHOUT DISCUSSION

8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

9. REPORTS OF COMMITTEES AND/OR WORKING GROUPS

10. CHIEF EXECUTIVE OFFICER'S REPORTS

10.1.DISCUSSION PAPER – GENERAL PLANNING FORUM

Proponent	Shire of Wandering
Owner	
Location/Address	
Author of Report	Belinda Knight, CEO
Date of Meeting	18/02/2021
Previous Reports	Nil
Disclosure of any Interest	Nil
File Reference	04.041.04190
Attachments	DLGSC – Operational Guideline 05 – Council Forums (under separate cover)

BRIEF SUMMARY

To endorse the terms of reference for the establishment of General Planning Forums. The Cambridge English Dictionary defines a Forum as *“a meeting in which people can discuss subjects that are important to them, with others.”*

STATUTORY IMPLICATIONS

Council indicated at its informal session on 18/02/2021 that it would like to introduce procedures that allow council members and senior staff to meet and discuss matters relating to the future directions of the Shire outside of the formal council meeting framework. This is proposed to be done through a General Planning Forum meeting process.

The forum approach will allow the ordinary meeting of council to focus on the decision-making needs of the local government. Anecdotally, local governments that have adopted the forum process in preference to standing committees claim that it has led to better informed council members and a more efficient and effective decision-making regime.

The adoption of principles, or controls should reassure the community that the council decision-making mechanisms are accountable, open and transparent.

While acknowledging that regular forums are invaluable and legitimate, the Department advises that the conduct of such has generated complaints regarding the potential for a reduced level of transparency in the decision-making process and hence a reduction in accountability to and involvement by the community. Local governments need to make a clear distinction between forums and the formal debate and decision-making process.

Some of the suggested procedural controls that are addressed include:

- accountability;
- openness and transparency;
- probity and integrity;
- authority for the presiding person;
- participation by council members and senior staff; and
- formulating management documents.

HOW THE GENERAL PLANNING FORUMS WILL OPERATE

The General Planning Forum will involve council members and senior staff, allowing them to propose, discuss and formulate philosophies, ideas, strategies and concepts for the development of the local government and the district.

This may involve projects that are in the early planning stage and are sometime away from being presented to council for decision. In discussing such issues, senior staff are looking for guidance from the council members as they research the matter and draft the report. Council members and senior staff are also looking to present ideas and concepts for future consideration. If the response is favourable senior staff can proceed with their research and eventual report on the matter.

Behind closed doors and in a relatively informal manner are the two notable characteristics of the General Planning Forums. Holding such meetings behind closed doors is justified in that many of the ideas and concepts are preliminary and while looking for that creative gem some may be extreme, expensive or impractical and never adopted.

Discussion on such proposals in a public forum would be counter-productive. Privacy and informality allow council members to propose ideas, ask questions and discuss issues for the better understanding of those in attendance. Such forums assist individuals to become better informed and to clarify their views.

The privacy and informality the General Planning Forums also has pitfalls including the risk of neglecting proper standards of probity and public accountability. Unless procedures are adopted and rigorously applied to these forums, there is a danger that collective or collaborative decisions may be made, implied and otherwise.

PRINCIPLES GOVERNING GENERAL PLANNING FORUMS

Accountability

- As there is no delegated authority granted to the General Planning Forums the meetings do not have to be open to the public.
- Council members and senior staff may invite members of the public, representatives from community organisations, and/or consultants to attend a particular Forum.
- There will be no opportunity for a collective council decision or implied decision that binds the local government made during a forum. Debate or vigorous discussion between council members that could be interpreted as debate is strictly prohibited.
- General Planning Forums are for senior staff presenting information and council members asking questions, and open discussions on specific topics as outlined in the agenda.

Openness and Transparency

- In conducting General Planning Forums Council embraces the concept of openness and transparency, at least to the extent of ensuring no decision are made or implied behind closed doors.

Probity and Integrity

- The disclosure standard for the General Planning Forums is that the disclosure rules applying to meetings constituted under the Act also apply at all forums.
- Council members, senior staff, consultants and other participants shall disclose their financial and conflicts of interest in matters to be discussed, and leave the meeting room, and there is to be no opportunity for a person with an interest to request that they continue in the forum.

Authority for the Chair

- The president is to be the presiding member at all Forums and if absent the Deputy President will act, and if the latter is absent members will choose one of their number to preside.
- The Forum's chair operates under the established rules that apply to formal meetings, under the LGA and Regulations.

Meeting Notification

- Forums to be held on the first Thursday of the month, commencing at 7:00pm.
- Forum dates will be published annually when the ordinary meetings of Council are set.
- The CEO will ensure timely written notice and the agenda for each forum is provided to all members with the following headings:
 - Governance and Compliance
 - Infrastructure, Environment and Plant
 - Heritage and Community Services

Outcomes

As no decisions will be made, the record need only be a general record of items covered at the meeting, or discussed and requested for future meetings, but should record disclosures of interest with appropriate departures/returns.

PURPOSE OF TOPICS OF DISCUSSION AT THE GENERAL PLANNING FORUM

Governance and Compliance

To provide advice to council members relating to governance and compliance projects, services and programs in line with Council's strategic focus area of "Provide Strong leadership" and "Improve our Financial Position".

1. The development of strategic policies and procedures affecting the future development of:
 - Integrated Planning and Reporting
 - Community Strategic Plan
 - Corporate Business Plan
 - Asset Management Plan
 - Long-Term Financial Plan
 - Workforce Plan
 - Equal Opportunity Plan
 - Disability Access and Inclusion Plan
 - Legislative Changes
 - Local Laws
 - Corporate Management
 - Corporate Governance
2. Taking into consideration both the risk and the opportunities of matters considered, so as to enable Council members to act as informed and responsible decision makers representing the interests of the community.

This topic would enable the review of integrated plans as required, which is particularly important prior to budget when the Corporate Business Plan is updated, and the Long-Term Financial Plan has a year dropped off and a new year added on.

This will also enable local laws to be drafted in preparation for adoption by Council, and would provide an information session for the review and/or development of policies, delegations, appointments and authorisations.

STRATEGIC RELATIONSHIP

PROVIDE STRONG LEADERSHIP

Our Goals	Our Strategies
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance Develop and maintain our Strategic Plan, Corporate Business Plan, Asset Management Plan, Workforce Plan and Long Term Financial Plan Service Level Plans detail operational roles, responsibilities and resources Engage with local, regional, state and federal stakeholders to grow mutually beneficial relationships

IMPROVE OUR FINANCIAL POSITION

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	Improve accountability and transparency Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs Prudently manage our financial resources to ensure value for money

Infrastructure, Environment and Plant

To provide advice to the Council members relating to its infrastructure and environmental projects, services and programs in line with Council's strategic focus area of "Improve the Economic Growth of our Community" by:

1. Reviewing, monitoring and providing an information exchange in relation to the Council's performance in its provision of Infrastructure and Environmental initiatives, policies and processes;

2. Enable discussions on matters pertaining to the management and protection of the physical and biological environment.
3. Enable discussions on Council's budget and forward planning through the 10 Year Plant Replacement Program, the 10 Year Building program, and the 5 Year Road Program.
4. To enable discussions on major maintenance and replacement opportunities of various items of plant.

Summary Purpose:

This topic would enable the review of various components that form part of various integrated plans. For example, setting service levels for road maintenance.

STRATEGIC RELATIONSHIP

IMPROVE THE ECONOMIC GROWTH OF OUR COMMUNITY

Our Goals	Our Strategies
The agricultural industry continues to be a main economic driver	Maintain our road network to a high standard Encourage new and existing complementary business to grow
Roads are a critical driver for our Shire	Develop a Road Management Plan, which incorporates a Road Hierarchy, minimum Service levels, Maintenance Policy, Contractor Policy and Asset Management Plan Lobby and build enduring partnerships with key Government Departments to better manage Heavy Vehicles and their impact on local roads Develop a Roadside Reserve Management Plan Develop a strategic Gravel Reserve Policy
Facilitate increased business opportunities	Support Business Development and facilitate opportunities for startup and growth. Ensure our planning framework & environment supports nimble decision making and gives confidence to developers Ensure our procurement policies support local business and help generate local employment

Heritage and Community Services

To provide advice to the Council members relating to its heritage and community services projects, services and programs in line with Council's strategic focus area of *"Retain and Grow our Population"* by:

1. Enabling discussions on how to actively promote heritage conservation and to protect heritage items.
2. Generating a greater understanding and appreciation of Aboriginal heritage.
3. Enabling discussions on cultural planning for community services, social strategies and related management plans and operations, and the use of sporting and recreational facilities.
4. Enabling discussions on the development of programs and strategic partnerships that foster a strong sense of local identify, distinctiveness, belong, and community spirit.

This could review potential grants, and give guidance to senior staff on grants should they become available, thus ensuring that grant applications are targeted at identified needs.

The council members could also provide focus on special projects such as heritage projects – eg physical history, spoken and/or written history and aboriginal heritage, and ensuring a strong community focus ensuring programs etc are meeting community expectations.

STRATEGIC RELATIONSHIP

RETAIN AND GROW OUR POPULATION

Our Goals	Our Strategies
Our permanent and transient population grows	We assist with retaining the Wandering Primary School We promote the lifestyle and business opportunities of Wandering We support Early Years and Youth

	We encourage Aging in Place
People feel safe, connected and actively involved in the community	Facilitate and support activities that optimise use of our facilities Assist Community and sporting organisations to remain sustainable and active Engage and celebrate local culture, both indigenous and non-indigenous Facilitate and support Emergency Services Planning Preserve our history

PROVIDE STRONG LEADERSHIP

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community

IMPROVE THE ECONOMIC GROWTH OF OUR COMMUNITY

Our Goals	Our Strategies
Capture tourism opportunities locally	Encourage tourists, longer stays and repeat visitation Provide for and maintain infrastructure that grows tourism
The Hotham Williams Economic Development Alliance (HWEDA) partnership brings economic return to the Shire and community	Maintain our commitment to HWEDA Start-up incentives are investigated for businesses

MEETING DATES

Date	Primary Topic	Secondary Topic
01 April 2021	Infrastructure, Environment & Plant	Governance & Compliance
06 May 2021	Governance & Compliance	Heritage & Community Services
03 June 2021	Infrastructure, Environment & Plant	Governance & Compliance
01 July 2021	Heritage & Community Services	Infrastructure, Environment & Plant
05 August 2021	Infrastructure, Environment & Plant	Governance & Compliance
02 September 2021	Governance & Compliance	Heritage & Community Services
07 October 2021	Infrastructure, Environment & Plant	Governance & Compliance
04 November 2021	Heritage & Community Services	Infrastructure, Environment & Plant
02 December 2021	Infrastructure, Environment & Plant	Governance & Compliance

SUMMING UP

This discussion paper has been prepared with a view to creating a positive relationship between council members, the CEO and other senior staff. It is also designed to enable sufficient interaction to avoid discussions getting lost in translation.

I hope council members will give due consideration, and at the very least, a trial period of say twelve months to this proposal.

Belinda Knight

Chief Executive Officer.

24/02/2021

OFFICER'S RECOMMENDATION – ITEM 10.1 – GENERAL PLANNING FORUMS

That Council:

- Approve the establishment of General Planning Forums as outlined in this discussion paper;
- Endorse the trial period of twelve (12) months commencing on 01/04/2021; and
- Sets the commencement time for each forum to be (**INSERT TIME**)

10.2.WANDERING CAMP OUT WEEKEND – FEES & CHARGES

Proponent	Wandering Camp Out Weekend Inc
Owner	Shire of Wandering
Location/Address	Caravan Park, Cheetanning Oval, Community Centre & Community Centre Oval
Author of Report	Belinda Knight, CEO
Date of Meeting	18/03/2021
Previous Reports	18/02/2021 - 16/07/2020
Disclosure of any Interest	Nil
File Reference	11.116.11601:CC38
Attachments	Nil

BRIEF SUMMARY

To consider waiving fees for the hire of the Caravan Park, Cheetanning Oval, Community Centre and Community Centre Oval.

BACKGROUND

The Wandering Camp Out Weekend (WCOW) is scheduled for the weekend of 23/24 October 2021. The WCOW Committee have booked all facilities for the period Wednesday 20/10/2021 – Monday 25/10/2021 inclusive.

The Council already has in its fees & charges a subsidised rate caravan park sites for the Camp Out Weekend of:

- \$15 Powered site - Friday and Saturday incl; and
- \$10 Unpowered site – Friday and Saturday incl.

At the time of developing the fees and charges, the Wednesday, Thursday and Monday were not considered.

To exclusively hire the Caravan Park, the rate is \$495 per 24 hours or part thereof. In lieu of charging per powered or unpowered site, it is recommended that Council consider a discounted daily rate, that includes the provision of a skip bin service.

To hire the Community Centre and Oval, the rate is \$11 per hour for 4- 24 hours, for Shire of Wandering Community Groups.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 s6.12

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Full hire for both facilities for six (6) days would be in the order of \$3,000. The recommended discount rate would realise \$900

STRATEGIC IMPLICATIONS

IMPROVE THE ECONOMIC GROWTH OF OUR COMMUNITY

Our Goals	Our Strategies
Capture tourism opportunities locally	Encourage tourists, longer stays and repeat visitation Provide for and maintain infrastructure that grows tourism

CONSULTATION/COMMUNICATION

Via email from WCOW

COMMENT

This will be the inaugural Wandering Camp Out Weekend, and it is deemed appropriate to reduce fees to assist this newly formed Group.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION – ITEM 10.2 - WANDERING CAMP OUT WEEKEND – FEES & CHARGES

That Council approve:

- 1) The waiving of all fees and charges for the hire of the Wandering Community Centre and Oval, subject to a bond of \$300 being paid; and
 - 2) The reduction of the daily exclusive hire rate for the Wandering Caravan Park and Cheetanning Oval from \$495 per day to \$150 per day, inclusive of a skip bin service.
- for the Wandering Camp Out Weekend Committee for the event to be held from 20/10/2021 – 25/10/2021 inclusive.

AUTHOR'S SIGNATURE:A handwritten signature in black ink, appearing to be 'B. Jones', written over a horizontal line.

10.3.ANZAC DAY 2021

Proponent	Wandering CWA
Owner	
Location/Address	Wandering
Author of Report	Belinda Knight, CEO
Date of Meeting	18/03/2021
Previous Reports	Nil
Disclosure of any Interest	Nil
File Reference	11.116.11601:EM379
Attachments	Nil

BRIEF SUMMARY

To consider

BACKGROUND

01/03/2021: Correspondence received from the Wandering CWA as follows:

The Wandering CWA would like to advise the Shire of Wandering, that our branch will be stepping back from all organisational responsibilities that it usually undertakes, with regards to the ANZAC Day service and ceremony to be held in Wandering this year.

Our small local branch is reassessing some of its commitments as we move forward, and how best we are able to serve our community with perhaps fewer but no less dedicated and proactive members.

We have also advised the Lions Club of Wandering of our branch decision, who along with the Shire and the CWA, in the past has been involved in this event.

The Wandering CWA would like to thank the Shire of Wandering for its continued support of our branch in many forms, and if you have any queries relating to this matter, please do not hesitate to contact me.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The cost of the Shire running the ANZAC Day service and ceremony will depend on the type of service and ceremony.

STRATEGIC IMPLICATIONS

RETAIN AND GROW OUR POPULATION

Our Goals	Our Strategies
People feel safe, connected and actively involved in the community	Facilitate and support activities that optimise use of our facilities Assist Community and sporting organisations to remain sustainable and active Engage and celebrate local culture, both indigenous and non-indigenous Preserve our history

CONSULTATION/COMMUNICATION

Nil

COMMENT

Shire staff are working with the Wandering Lions, and Wandering CWA to co-ordinate the 2021 ANZAC Day service and ceremony.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION – ITEM 10.3 - ANZAC DAY 2021

That Council acknowledges the contribution made by the Wandering CWA towards ANZAC Day each year, and directs the CEO to write to the Wandering CWA thanking the members for their valuable contribution to our community.

AUTHOR'S SIGNATURE:A handwritten signature in black ink, appearing to be 'B. Jones', written over a horizontal line.

10.4.AMENDED POLICY – POLICY 26 – ASSET MANAGEMENT

Proponent	Shire of Wandering
Owner	
Location/Address	
Author of Report	Belinda Knight, CEO
Date of Meeting	18/03/2021
Previous Reports	17/09/2020
Disclosure of any Interest	Nil
File Reference	Policy Manual
Attachments	Nil

BRIEF SUMMARY

To amend Policy 26 in line with legislative changes.

BACKGROUND

Council's Policy 26 – Asset Management, currently states:

1.4 FAIR VALUE GROUPINGS AND FREQUENCY

1.4.1 DEFINITIONS

Infrastructure Assets – includes roads, bridges, footpaths, recreation, drainage and other.

1.4.2 POLICY STATEMENT

The Shire of Wandering, for the purposes of fair value reporting, have adopted the following two groupings:

- (a) Infrastructure; and
- (b) Land, Buildings, Plant, Furniture and Equipment.

Further to this, the Shire also has adopted the frequency of revaluations for fair value for each grouping be five (5) years commencing with Land, Buildings, Plant, Furniture and Equipment in 2019/2020.

STATUTORY/LEGAL IMPLICATIONS

Change to LG (*Financial Management*) Regulation 17A (2) in November 2020.

(2) A local government must show in each financial report for a financial year ending on or after 30 June 2020 –

(a) the fair value of all of the non-financial assets of the local government that are –

- (i) land and buildings that are classified as property, plant and equipment; or*
- (ii) investment properties; or*
- (iii) infrastructure; or*
- (iv) vested improvements that the local government controls;*

and

(b) the carrying amount of all of the non-financial assets of the local government that are plant and equipment type assets measured using the cost model in accordance with the AAS; and

(c) the carrying amount of all of the right-of-use assets of the local government (other than vested improvements referred to in paragraph (a)(iv)) measured using the cost model in accordance with the AAS.

POLICY IMPLICATIONS

Amendment to Policy 26 – Asset Management

1.4 FAIR VALUE GROUPINGS AND FREQUENCY

1.4.1 DEFINITIONS

Infrastructure Assets – includes roads, bridges, footpaths, recreation, drainage and other.

1.4.2 POLICY STATEMENT

The Shire of Wandering, for the purposes of fair value revaluation and reporting, have adopted the following two groupings:

- (c) Infrastructure; and
- (d) Land, and Buildings

Further to this, the Shire also has adopted the frequency of revaluations for fair value for each grouping be five (5) years commencing with Land, and Buildings in 2019/2020.

FINANCIAL IMPLICATIONS

The revaluation for the 2019/2020 financial year has been amended only to include land and buildings, including insurance values. The cost of this is \$8,260

An allowance will be made in the 2021/2022 budget for the revaluation of infrastructure assets.

STRATEGIC IMPLICATIONS

PROVIDE STRONG LEADERSHIP

Our Goals	Our Strategies
We plan for the future and are strategically focused	<p>Ensure accountable, ethical and best practice governance</p> <p>Develop and maintain our Strategic Plan, Corporate Business Plan, Asset Management Plan, Workforce Plan and Long Term Financial Plan</p>

CONSULTATION/COMMUNICATION

Nil

COMMENT

Nothing further

VOTING REQUIREMENTS

Absolute Majority

OFFICER'S RECOMMENDATION – ITEM 10.4 - AMENDED POLICY – POLICY 26 – ASSET MANAGEMENT

That Council endorse the following amendment to Policy 26 – Asset Management:

- Replacing Section 1.4 with:

1.4 FAIR VALUE GROUPINGS AND FREQUENCY

1.4.1 DEFINITIONS

Infrastructure Assets – includes roads, bridges, footpaths, recreation, drainage and other.

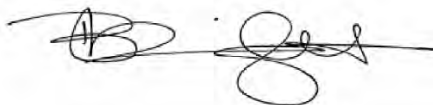
1.4.2 POLICY STATEMENT

The Shire of Wandering, for the purposes of fair value revaluation and reporting, have adopted the following two groupings:

- (a) Infrastructure; and
- (b) Land, and Buildings

Further to this, the Shire also has adopted the frequency of revaluations for fair value for each grouping be five (5) years commencing with Land, and Buildings in 2019/2020.

AUTHOR'S SIGNATURE:



10.5. 2020/2021 RATING REVIEW

Proponent	Shire of Wandering
Owner	
Location/Address	
Author of Report	Belinda Knight, CEO
Date of Meeting	18/03/2021
Previous Reports	19/11/2020 - 16/07/2020 – 18/06/2020 – 20/02/2020 – 19/12/2019 – 12/2017
Disclosure of any Interest	Nil
File Reference	03.030.03110:RA14:RA183
Attachments	Nil

BRIEF SUMMARY

To respond to landholders who declared their properties were being used for rural purposes.

BACKGROUND

Advice from the Department of Local Government, Sport & Communities:

The only thing I can recommend the Shire does before I can put a recommendation to the Minister is to draft a response to the ratepayers (that have indicated their property is being used for rural purposes) and explain that the Shire has looked into it further and determined that it is being used for non-rural purposes and explain why. I would suggest these draft responses are endorsed by council at the March meeting. This is required under the fairness and equity section of the Policy.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 – s6.28

Local Government Operation Guidelines – No. 2 – Changing Methods of Valuation of Land

POLICY IMPLICATIONS

Policy 73 – Rating Policy

FINANCIAL IMPLICATIONS

The aim of a rating review is to provide equity in the way rates are raised, rather than increase the amount of rates raised.

STRATEGIC IMPLICATIONS

IMPROVE OUR FINANCIAL POSITION

Our Goals	Our Strategies	Our Measurement
The Wandering Shire is financially sustainable	Improve accountability and transparency Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs Prudently manage our financial resources to ensure value for money	Rate review implemented over a staged process by 2020

PROVIDE STRONG LEADERSHIP

Our Goals	Our Strategies
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance Develop and maintain our Strategic Plan, Corporate Business Plan, Asset Management Plan, Workforce Plan and Long-Term Financial Plan Service Level Plans detail operational roles, responsibilities and resources Engage with local, regional, state and federal stakeholders to grow mutually beneficial relationships

CONSULTATION/COMMUNICATION

Via Department of Local Government, Sport & Communities

COMMENT

Nothing further

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION – ITEM 10.5 - 2020/2021 RATING REVIEW

That Council directs the CEO to advise the following ratepayers:

- A440
- A259
- A405
- A182

that the properties in question have been determined to be classified as a hobby farm, and as such does not satisfy the definition that the land is used predominately for rural purposes of a commercial rural nature.

AUTHOR'S SIGNATURE:A handwritten signature in black ink, appearing to be 'B. Jones', written over a light blue horizontal line.

10.6.CARAVAN PARK – CABINS - LRCIP

Proponent	Local Roads and Community Infrastructure Program
Owner	Shire of Wandering
Location/Address	Cheetanning Street, Wandering
Author of Report	Belinda Knight, CEO
Date of Meeting	18/03/2021
Previous Reports	28/01/2021
Disclosure of any Interest	Nil
File Reference	QU55/QU82 – 03.032.03203 & 13.132.13200
Attachments	Cabin Quotes, Whole of Life Costs, Cladding photos

BRIEF SUMMARY

To further discuss the development of holiday cabins at the Wandering Caravan Park.

BACKGROUND

07/01/2021: Councillors, the CEO & EMTS visited the cabins constructed for the Shire of Narrogin at the Narrogin Caravan Park. Three by one-bedroom cabins were constructed by Modular WA.

25/02/2021: Cr Treasure, CEO & EMTS visited Modular WA's showrooms in Wangara to finalise designs. Consensus:

- One x 1 bedroom disabled unit, and one x 1 bedroom non-disabled unit (**saving on non-disabled \$2,336**);
- Side verandah in lieu of front verandah – (**saving \$2,642**) – locally built – **allow \$2,000** (would appear a little low)
- Side verandah built by Modular WA – (**additional \$5,909** including concrete hardstand);
- A/C to bedroom as well as living (**additional \$1,757**);
- Halve wardrobe in bedroom and replace half with shelf for bags (**saving \$115**);
- Double glazing if price is competitive (**cost \$3,125**);
- Swing layout to maximise visual appearance of units and views from units (no additional cost); and
- Choice of cladding either weathertex, painted duraplank, or colourbond with dado line (see photos). Colourbond has been used in the cost estimates and whole of life costings. (**additional \$673**)

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995

Caravan Parks and Camping Grounds Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

As per attached

STRATEGIC IMPLICATIONS

IMPROVE THE ECONOMIC GROWTH OF OUR COMMUNITY

Our Goals	Our Strategies
Capture tourism opportunities locally	Encourage tourists, longer stays and repeat visitation Provide for and maintain infrastructure that grows tourism
The Hotham Williams Economic Development Alliance (HWEDA) partnership brings economic return to the Shire and community	Maintain our commitment to HWEDA Start-up incentives are investigated for businesses

CONSULTATION/COMMUNICATION

Via EMTS & Council

COMMENT

Nothing further

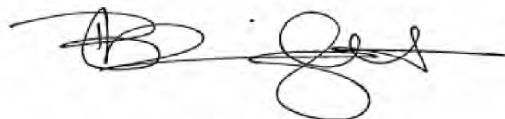
VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION – ITEM 10.3 - CARAVAN PARK – CABINS - LRCIP

That Council approves the supply and construction of two (2) x one-bedroom park cabins, one disabled access, one normal access, from Modular WA, with the following options:

- Retain front tiled front porch and entry supplied by Modular WA;
- A/C to bedroom as well as living;
- Halve wardrobe in bedroom and replace half with shelf for bags;
- Double glazing;
- Colourbond cladding with dado line;
- Utilising natural timber poles for the front porch uprights; and
- Site the units with the front porch facing just East of true North.

AUTHOR'S SIGNATURE:A handwritten signature in black ink, appearing to be 'B. Jones', written over a horizontal line.

CABIN QUOTES**SHIRE OF WANDERING - ESTIMATES FOR ONE BEDROOM PARK HOME**

	1 x 1 - Disability Access Standard Cladding	1 x 1 - Normal Access Standard Cladding	1 x 1 Disability Access Weathertex cladding	1 x 1 Disability Access Painted Duraplank	1 x 1 Disability Access Colourbond	1 x 1 - Normal Access Weathertex cladding	1 x 1 - Normal Access Painted Duraplank	1 x 1 - Normal Access Colourbond
DESCRIPTION	MODULAR WA	MODULAR WA	MODULAR WA	MODULAR WA	MODULAR WA	MODULAR WA	MODULAR WA	MODULAR WA
Base price excl-GST	\$101,191	\$98,855	\$101,191	\$101,191	\$101,191	\$98,855	\$98,855	\$98,855
PROJECT COSTS								
Planning Approval	X	X	X	X	X	X	X	X
Building Approval	✓	✓	✓	✓	✓	✓	✓	✓
Certificate of Design Compliance	✓	✓	✓	✓	✓	✓	✓	✓
Preliminaries inc GST	✓	✓	✓	✓	✓	✓	✓	✓
Transportation & Installation	✓	✓	✓	✓	✓	✓	✓	✓
ADDITIONAL COSTS								
Water & Power connection	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
Site preparation (job estimating tool)	\$8,445.00	\$8,445.00	\$8,445.00	\$8,445.00	\$8,445.00	\$8,445.00	\$8,445.00	\$8,445.00
Septic Tank (based on quote for two cabins)	\$7,900.00	\$7,900.00	\$7,900.00	\$7,900.00	\$7,900.00	\$7,900.00	\$7,900.00	\$7,900.00
Fitout	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
Delete front tiled porch	-\$2,641.82	-\$2,641.82	-\$2,641.82	-\$2,641.82	-\$2,641.82	-\$2,641.82	-\$2,641.82	-\$2,641.82
Local built side porch	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Change Robe to 1/2 robe 1/2 bench	-\$115.45	-\$115.45	-\$115.45	-\$115.45	-\$115.45	-\$115.45	-\$115.45	-\$115.45
Add A/c to bedroom	\$1,757.27	\$1,757.27	\$1,757.27	\$1,757.27	\$1,757.27	\$1,757.27	\$1,757.27	\$1,757.27
Weathertex cladding	\$0.00	\$0.00	\$7,456.36	\$0.00	\$0.00	\$7,456.36	\$0.00	\$0.00
Painted Duraplank	\$0.00	\$0.00	\$0.00	\$3,309.09	\$0.00	\$0.00	\$3,309.09	\$0.00
Colourbond	\$0.00	\$0.00	\$0.00	\$0.00	\$611.82	\$0.00	\$0.00	\$673.00
Double Glazing Option	\$3,125.45	\$3,125.45	\$3,125.45	\$3,125.45	\$3,125.45	\$3,125.45	\$3,125.45	\$3,125.45
Contingencies incl Bushfire Management & Evacuation Plan	\$8,569.55	\$8,452.77	\$8,569.55	\$8,569.55	\$8,569.55	\$8,452.77	\$8,452.77	\$8,452.77
TOTAL COST PER UNIT	\$146,230.91	\$143,778.68	\$153,687.27	\$149,540.00	\$146,842.73	\$151,235.04	\$147,087.77	\$144,451.68
BUDGET	\$140,000.00	\$140,000.00	\$140,000.00	\$140,000.00	\$140,000.00	\$140,000.00	\$140,000.00	\$140,000.00
VARIANCE	-\$6,230.91	-\$3,778.68	-\$13,687.27	-\$9,540.00	-\$6,842.73	-\$11,235.04	-\$7,087.77	-\$4,451.68
MODULAR WA COST ONLY	\$103,316.36	\$100,980.91	\$110,772.73	\$106,625.45	\$103,928.18	\$108,437.27	\$104,290.00	\$101,653.91
OTHER COSTS (SHIRE)	\$40,914.55	\$40,797.77	\$40,914.55	\$40,914.55	\$40,914.55	\$40,797.77	\$40,797.77	\$40,797.77
CONSTRUCTION								
Building Area (in sqm)	51.84	51.84	51.84	51.84	51.84	51.84	51.84	51.84
Structural Guarantee (in years)	20	20	20	20	20	20	20	20
Maintenance period (in months)	12	12	12	12	12	12	12	12
Siteworks	X	X	X	X	X	X	X	X
Priced to comply at BAL-29	✓	✓	✓	✓	✓	✓	✓	✓
Veranda	✓	✓	✓	✓	✓	✓	✓	✓
\$ per square metre each constructed	\$1,410.41	\$1,386.75	\$1,482.32	\$1,442.32	\$1,416.31	\$1,458.67	\$1,418.67	\$1,393.25

WHOLE OF LIFE COSTS

Whole of Life Costs	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Total
Depreciation	10,260.51	10,260.51	10,260.51	10,260.51	10,260.51	10,260.51	10,260.51	71,823.60
Finance or Opportunity Costs	1,436.47	1,436.47	1,436.47	1,436.47	1,436.47	1,436.47	1,436.47	10,055.30
Operating Costs	25,280.00	26,038.40	26,819.55	27,624.14	28,452.86	29,306.45	30,185.64	193,707.04
Fixed Costs	1,500.00	1,545.00	1,591.35	1,639.09	1,688.26	1,738.91	1,791.08	11,493.69
Transfer to Caravan Park Reserve	5,000.00	6,000.00	6,180.00	6,365.40	8,000.00	8,240.00	8,487.20	48,272.60
Total	43,476.99	45,280.39	46,287.89	47,325.62	49,838.11	50,982.35	52,160.91	335,352.24

Cumulative 43,476.99 88,757.37 135,045.26 182,370.88 232,208.99 283,191.34 335,352.24

Notes to the Above

Fixed Costs = Insurance.

Assumes an escalation rate of 3% for operating and fixed costs

The opportunity cost represents the level of income lost to the reserve based on an interest rate of 0.5% per annum

Transfer to Caravan Park Reserve will be to fund future cabins, and will depend upon occupancy rates and income generated.

Income	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Total
Bookings	43,800.00	45,114.00	46,467.42	47,861.44	49,297.29	50,776.20	52,299.49	335,615.84
Total	43,800.00	45,114.00	46,467.42	47,861.44	49,297.29	50,776.20	52,299.49	335,615.84

Cumulative 43,800.00 88,914.00 135,381.42 183,242.86 232,540.15 283,316.35 335,615.84

CUMULATIVE NET OPERATING

(PROFIT)/LOSS	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
	-323.01	-156.63	-336.16	-871.99	-331.16	-125.02	-263.60

Notes to the Above

Operating Costs	Units	Cost Unit	Frequency	Total
Cleaning	3	32.00	182.5	17520.00
Power	2	200.00	4	1600.00
Water	2	200.00	4	1600.00
Maintenance	2	65.00	12	1560.00
Other	1	3000.00	1	3000.00
Total				\$ 25,280.00

Cleaning includes laundry costs - allow 1.5 hour per unit per clean

Handyman - staff time

Maintenance items - eg replacements - after hours on-call allowance (incl in Caravan Park as well)

Straightline Depreciation

Cost	287,294.41
Residual	215,470.80
Total	71,823.60

7 Years 10,260.51

Construction Cost

Units	205,582.09
Site works etc	81,712.32

TOTAL 287,294.41

Interest Rate on Reserve

BankWest 0.5% as at 06/01/2021

Charge out rate: 120.00 Per night per unit

Occupancy Rate: 50%











11. OTHER OFFICER'S REPORTS

11.1.APPLICATION FOR TEMPORARY ACCOMMODATION AT LOT 189 (15) WATTS STREET, WANDERING

PROPERTY DETAILS			
Assessment No:	A541	Owner:	Robert John Cowan & Elaine Karen Cowan
Corresp. No:	PA196	Date Received:	23/02/2021
Lot/Location No:	Lot 189 (No. 15)		
Street Name:	Watts Street	Suburb:	Wandering

PURPOSE:	
Description of Proposed Use:	Temporary Accommodation
Nature of any existing buildings and or/use:	Shed
Zoning:	Rural
Zoning Use Code:	N/A
Heritage Listed:	NO
Setback variation required:	N/A
Policy Applicable:	Local Planning Policy 4
Author of Report:	Maureen Mertyn
Date of Meeting:	18 March 2021

BACKGROUND:

Council's consideration is requested regarding a Planning Application for a Temporary Accommodation at Lot 189 (15) Watts Street, Wandering.

SUPPORTING DOCUMENTATION:

Correspondence received 23/02/2021:

Construction of our new home under Building Permit BL219 has commenced at 15 Watts Street in Wandering by the building contractor WA Country Builders. At the same time, the sale of our existing home in Darwin NT is progressing to settlement on 15 March 2021. On 12 March a second container of personal items will leave for Western Australia, and we will commence our road trip to Wandering to complete our relocation to WA.

On arrival in Wandering, we wish to accommodate in 'Temporary Accommodation' under the Shire of Wandering Local Planning Policy No. 4. In summary, the following applies:

- a. We will be occupying the house when completed;
- b. The temporary accommodation will be for a maximum period of 12 months;
- c. The land is zoned 'Rural';
- d. We are prepared to pay the required refundable bond of \$5,000 if required;
- e. We have recently installed a fully compliant ablution block and septic system at a total value of almost \$20,000 at the shed. The ablution block contains toilet, shower, hand-basin and laundry facilities (refer attachment Certificate of Compliance);
- f. The shed and ablution block is supplied with potable water from the Wandering town water supply via a WA Water Corporation metered connection;
- g. Compliant smoke alarms will be fitted to both shed and caravan upon our arrival in Wandering;
- h. The caravan is already positioned within the locked shed.

We have a current Building Permit issued by the Shire of Wandering to the builder WA Country Builders, being #BL219 (attached).

Due to the logistics of 4,000 kilometres distance, we cannot attend a site inspection with the Environmental Health Officer prior to our arrival. We do point out however that the Environmental Health Officer inspected the septic installation following the recent completion of works by the installation contractor Peter Clements of Crossman Plumbing on 22 January 2021. Following inspection, the attached Certificate of Compliance was issued.

POLICY IMPLICATIONS:**Zoning**

Lot 189 (15) Watts Street, Wandering is zoned *Rural*.

The site currently contains an already approved and constructed shed, and an uninhabitable old house.

Policy

In determining this Planning Application, Council must have regard to the following as outlined in Local Planning Policy 4:

POLICY STATEMENT

Council will determine applications for temporary accommodation subject to the following conditions:

1. Applications must be submitted in writing and accompanied by a Town Planning Application and the appropriate fee.
2. Applications will only be considered to reside in a caravan inside an already approved and constructed shed, on a temporary basis whilst constructing a permanent dwelling on the same property; and
 - (e) Will only be granted to those persons who are to occupy the house when completed;
 - (f) For a maximum period of 12 months;
 - (g) Land being zoned "Rural Residential" or "Rural" only;
 - (h) Applicants submitting a bond of \$5,000 cash, to be refunded upon temporary accommodation being vacated to the satisfaction of the Shire.
 - (i) Toilet, hand wash basin in close proximity, bath and/or shower and laundry trough may be provided in the shed (and connected to an approved onsite effluent disposal system and hot and cold potable water supply). The laundry trough is permitted to be used as the hand wash basin. Cooking facilities must be provided for in the caravan.
 - (j) The shed being supplied with a supply of potable water, and where no scheme water is available then it must be in the form of a water tank with a minimum capacity of 92,000L.
 - (k) Installation of a smoke alarm to the temporary accommodation.
3. Prior to submitting an application for temporary accommodation, the proponents must already have obtained an approved building licence for the construction of a permanent dwelling.
4. Temporary accommodation must be inspected by the Environmental Health Officer/Building Surveyor and approved by the Shire prior to occupation.
5. In accordance with the provisions of the Caravan Parks and Camping Grounds Regulations 1997, for occupation of temporary accommodation greater than 12 months, applications must be made to the Minister, Department of Local Government and Regional Development. Applications will only be supported where significant progress has been made on the construction of the permanent dwelling.
6. Council reserves the right to revoke temporary accommodation permission at any time if it is dissatisfied with the state of progress towards the construction of a permanent dwelling or any general terms of the temporary accommodation approval have not been met.

The proposal is compliant with clauses 1, 2c, 2e, and 2f and 3 of the Policy.

The remaining clauses 2a, 2b, 2d and 2g and 4 can be controlled using conditions if Council wishes to approve the Planning Application.

FINANCIAL IMPLICATIONS

A Planning Application Fee of \$147 has been paid to the Shire of Wandering.

STATUTORY/LEGAL IMPLICATIONS

Planning and Development Act 2005

Shire of Wandering Town Planning Scheme No. 4

Building Regulations 2012 Schedule 4 Cl. 1

OFFICER'S RECOMMENDATION - ITEM 11.1 – APPLICATION FOR TEMPORARY ACCOMMODATION AT LOT 189 (NO. 15) WATTS STREET, WANDERING

That Council approve Temporary Accommodation at Lot 189 (No. 15) Watts Street, Wandering, subject to the following conditions:

- This approval is granted only to those persons who are to occupy the house when completed;
- The approval shall expire on 18/03/2022;
- A bond of \$5,000 being paid prior to occupying the temporary accommodation. This bond will be refunded upon temporary accommodation being vacated to the satisfaction of the Shire.
- Toilet, hand wash basin in close proximity, bath and/or shower and laundry trough must be provided in the shed (and connected to an approved onsite effluent disposal system and hot and cold potable water supply). The laundry trough is permitted to be used as the hand wash basin.
- Cooking facilities being provided for in the caravan.
- The shed being supplied with a supply of potable water, and where no scheme water is available then it must be in the form of a water tank with a minimum capacity of 92,000L.
- Installation of a smoke alarm to the temporary accommodation

VOTING REQUIREMENTS:

Simple Majority.

AUTHORS SIGNATURE

Maureen Mertyn

11.2.APPLICATION FOR PLANNING APPROVAL – OUTBUILDING – LOT 81 MORAMOCKING ROAD

PROPERTY DETAILS			
Assessment No:	A440	Owner:	F & K Bennett
Corresp. No:	PA195	Date Received:	22/02/2021
Lot/Location No:	81 P56096		
Street Name:	Moramocking Road	Suburb:	Blackboy Springs

PURPOSE:	
Description of Proposed Use:	Shed - Outbuilding
Nature of any existing buildings and or/use:	Dwelling, water tank and stable
Zoning:	Rural Residential
Zoning Use Code:	D
Heritage Listed:	No
Setback variation required:	N/A
Policy Applicable:	Y – LPP1 – Sheds and Outbuildings
Author of Report:	David Johnson, Shire of Narrogin
Reviewed by:	Belinda Knight, CEO
Date of Meeting:	18/03/2021

BACKGROUND:

To consider the construction of a 160 m2 shed on 700 Moramocking Road, Blackboy Springs.

COMMENT:

The subject site is located to the south-west of the Wandering townsite, with access via Moramocking Road. The lot is surrounded on the north, west and south sides by other Rural-Residential Lots. Aerial photography shows that all surrounding properties have been developed in a similar way with all containing structures including outbuildings, dwellings and water tanks.

The outbuilding is to be constructed to the following specifications:

5. The wall height of the outbuilding is 3.5m.
6. The roof pitch height is 4.38m.
7. The total floor area is 160m².
8. The building is to be setback 26m from the north side and 50m from the rear.
9. The building is to be constructed from steel with Colourbond roof, walls and roller doors.

STATUTORY/LEGAL IMPLICATIONS

Planning and Development Act 2005

Shire of Wandering Town Planning Scheme No. 3

POLICY IMPLICATIONS

Local Planning Policy 1 – Sheds and Outbuildings Policy

CONSULTATION/COMMUNICATION

As the proposal exceeds setback requirements and is under any height limits, the proposal does not require consultation.

COMMENTZoning and Proposed Land Use Permissibility

The subject site is zoned as 'Rural Residential' under the Shire of Wandering Town Planning Scheme No. 3.

The objectives outlined for the rural residential zone is as follows:

- a) *to select areas wherein closer subdivision will be permitted to provide for such uses as hobby farms, horse breeding, rural-residential retreats, and rural-based commercial uses that are consistent with a rural residential zone.*

- b) to generally select areas that are within approximately 8 kilometres of the town of Wandering to facilitate the provision of services to residents.
- c) to make provision for retention of the rural landscape and amenity in a manner consistent with the orderly and proper planning of such areas.
- d) having regard for the size of the district, the fragile nature of the environment in many places, and the difficulties faced by the local government in providing services away from the town of Wandering, the local government will generally favour Rural-Residential zones be located close to the town of Wandering and then only where the environmental impacts are manageable.

Clause 8.2 (b)(iii) of the TPS no.3 states that:

For the purpose of the Scheme, the following development does not require the planning approval of the local government:

- (b) the erection on a lot of a single house including any extension, ancillary outbuildings and swimming pools, except where the proposal: -
 - (iii) is for land in a Rural Residential Zone under the Scheme;

LOCAL PLANNING POLICY:

The Shire's Sheds and Outbuildings Policy 1, provide the following statement:

Policy Statement

1. Outbuildings will not require Planning Approval from Council

(d) In the Rural Residential Zone provided that:

- A dwelling already exists on the lot subject to the application;
- The aggregate of all outbuildings does not exceed 120m² , or 10 per cent in aggregate of the site area, whichever is the lesser;
- The outbuilding does not exceed 4.2m in wall height;
- The outbuilding does not exceed 5.4m in ridge height;
- The outbuildings shall only be used for purposes incidental to the residential or rural use of the property; and
- The use of non-reflective natural colours which blend with the natural landscape to the satisfaction of the local government being used on all external surfaces of the outbuilding noting that unpainted zinalume cladding does not apply.

Aspect of Design	Compliant Principle	Proposed	Variation
Wall Height	Max 4.2m	3.5m	Complies
Pitch Height	Max 5.4m	4.38m	Complies
Floor Area	Not to exceed 120m ² or 10 percent in aggregate of the site area, whichever is the lesser	160m ²	Does not comply. The outbuilding exceeds the area by 40m ² . 10 percent of the site area (total site area 56,900m ²) is 5690m ² and therefore the 120m ² limit will apply in the calculation for the total floor area for the outbuilding. The total site coverage for the outbuilding on the site is 0.28% of the total site area of the property. The proposal will not impact the overall amenity of the surrounding area as the zoning of the land is Rural Residential which is predominantly hobby farm. This is considered to be a minor variation and is recommended for support.
Side Setbacks	Min 10m	26m	Complies
Rear Setback	Min 10m	50m	Complies

**OFFICER'S RECOMMENDATION – ITEM 11.2 - APPLICATION FOR PLANNING APPROVAL – OUTBUILDING
– LOT 81 MORAMOCKING ROAD**

That Council approve the application for planning approval for a 160m² shed at 700 Moramocking Road, Blackboy Springs, subject to the following conditions:

- The approval shall expire if the development permitted is not completed within two years of approval, or within any extension of that time which, upon written application (made before or within 21 days after the expiry of the approval) to the shire is granted by it in writing.
- The development hereby approved shall occur generally in accordance with the plans and specifications submitted with the application and these shall not be altered or modified without the prior written approval of the Council.
- Any use, additions to and further intensification of any part of the building or land (not the subject of this consent) shall be subject to a further development application and consent for that use.
- Any further development on the subject land (not the subject of this consent) shall be subject to a further development application and consent for that use.
- All drainage run-off associated with the development shall be contained on site or discharged to the satisfaction of the local government.
- Non-reflective natural colours which blend with the natural landscape to the satisfaction of the local government, shall be used on all the external surfaces of the shed/garage (please note that unpainted zincalume cladding does not comply).
- The shed/garage is not to be used for industrial or commercial purposes and is not to be used for human habitation.
- Satisfactory buildings plans being approved by the local government.

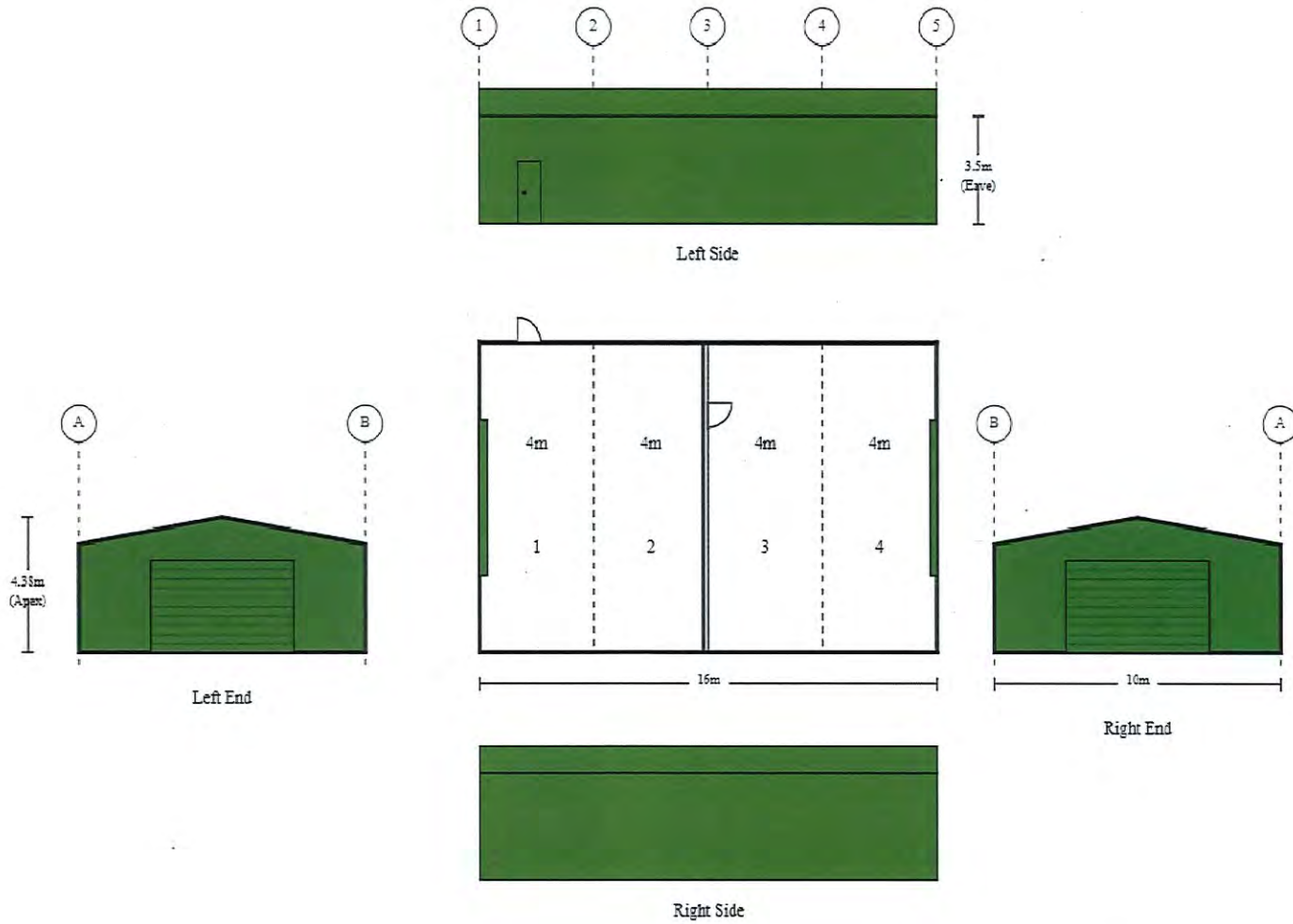
Advice Notes:

- Failure to comply with any of the conditions of this planning approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Wandering Town Planning Scheme No. 3 and may result in legal action being initiated by the local government.
- If the applicant and/or owner are aggrieved by this decision as a result of the conditions of approval or by a determination of refusal, there may be a right of review under the provisions of Part 14 of the Planning and Development Act 2005. An application for review must be lodged with the State Administrative Tribunal within 28 days of the decision.

VOTING REQUIREMENTS:

Simple Majority.

AUTHORS SIGNATURE

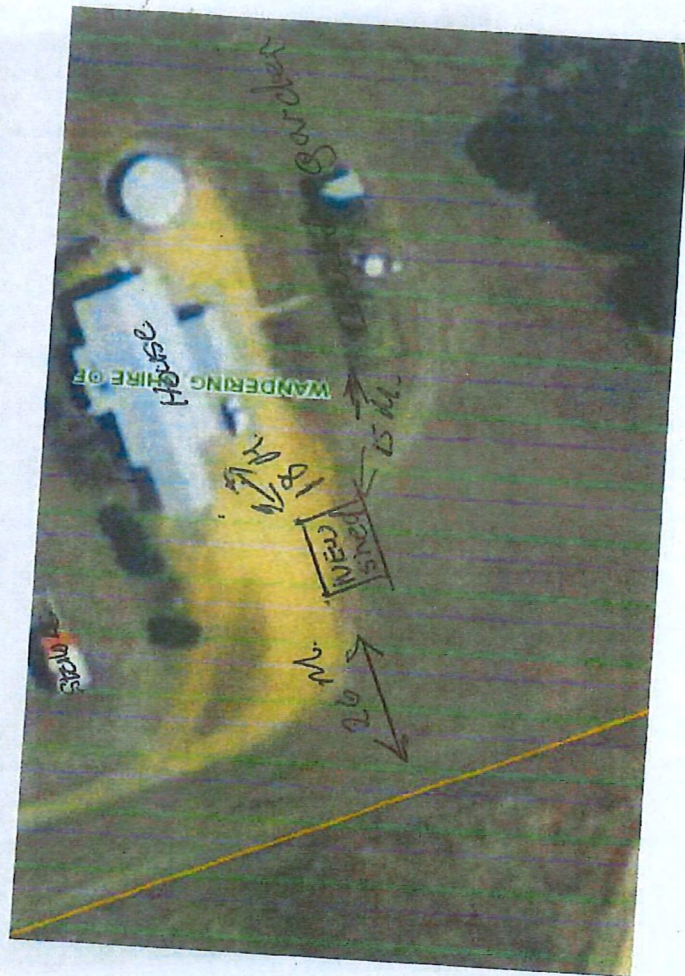


Purchaser Name: Frank & Karen Bennett		Layout NOT FOR CONSTRUCTION Not to Scale © Copyright Steelx IP Pty Ltd	Seller: Wide Span Sheds Pty Ltd Phone: 07 5657 8888 Fax: 07 5657 8899 Email: admin@sheds.com.au	Apex Engineering Group PTY LTD ACN 632 588 562 ME Aust. (Registered NER Structural) 5276680 QLD : RPEQ No. 24223; TAS : 185770492; VIC : EC67493; N.T : 303557ES; Practising Professional Structural & Civil Engineers		
Site Address: 700 Mbramockinging Rd Wandering WA 6308 Australia					Signature: <i>J. Ronaldson</i>	J. Ronaldson
Drawing # WSS210455 - 3	Print Date: 16/02/21				Date: 16/02/21	

F & K Bennett
700 Maramooking Road
Wandering

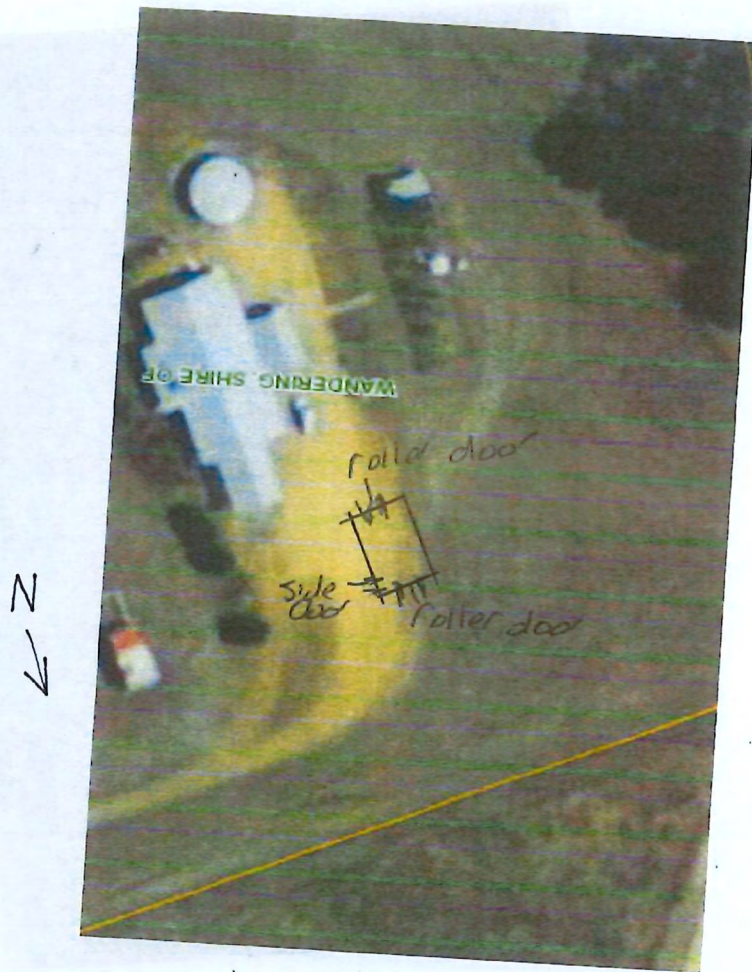
For David Johnston

← Z



Paul Bennett
700 Moramack Rd
Wandering.

For David Johnston.



11.3.FIRE BREAK EASEMENT – LOT 97 ECHIDNA CLOSE

Proponent	Shire of Wandering
Owner	Daniel and Juliet Young
Location/Address	Lot 97, Echidna Close, Blackboy Springs
Author of Report	Barry Gibbs
Date of Meeting	18/03/2021
Previous Reports	Nil
Disclosure of any Interest	Nil
File Reference	10.101.10102; CO657; QU4
Attachments	Nil

BRIEF SUMMARY

This report seeks Council's consideration to budget funds to resolve an outstanding Fire Break Easement/Emergency Access Track misalignment on Lot 97 Echidna Close, Wandering.

BACKGROUND

When stage two of the development for Blackboy Springs Estate was approved the terrain was not considered when the alignment of the Easement was granted.

This has meant that the physical alignment of the current access track is not located within the allocated easement and is up to 20 metres at some points within their property

The Youngs have requested that the current misalignment be resolve so the access track is within the easement.

Email from McLeod - Lawyers 21/11/2020:

The Shire has requested advice in connection with the proposed relocation of a fire access easement which is currently located at the above property. The background to this matter is as follows:

- Owners are registered as the proprietors of an estate in fee simple in land being Lot 97 Echidna Close, Wandering and more particularly being Lot 97 on Deposited Plan 56096 and being the whole of the land comprised in certificate of title Volume 2680 Folio 518 (**Lot 97**);
- Lot 97 is burdened by an easement created under section 136C of the *Transfer of Land Act 1893* in favour of the Shire (**Easement**). The Easement is more particularly set out on Deposited Plan 56096 and was created automatically on the Deposited Plan without a supporting document; and
- Owners emailed the Shire on 14 October 2019 regarding the proposed misalignment of the Easement with the location of the existing firebreak track on Lot 97. It is not clear how the owner arrived at this conclusion as only a survey of Lot 97 could confirm this fact.

Against that background and assuming the area the subject of the Easement does not in fact align with the existing firebreak track, the Shire has requested advice as to the how the misalignment may be rectified together with any costings for any rectification documentation.

In short, it will be necessary for the Shire to prepare and lodge an application under section 136J of the *Transfer of Land Act 1893* to modify or extinguish the Easement from the title to Lot 97. The section 136J application will need to be signed by the Shire and will also need to be consented to by anyone having an interest in the land burdened or benefited by the Easement. Accordingly, it will be necessary for the consents of all of the owners of Lot 95-100, 103-105 and 107 and any party having an interest in those lots (such as mortgagees) to consent to the Application. Although this seems quite burdensome, this is a requirement of section 136J and Landgate. The estimated cost for the preparation and lodgement of the section 136J document together with obtaining all consents is \$2000-4000. It will be necessary for us to carry out title searches of all of the aforementioned lots which are currently burdened by the Easement. It will also be necessary for the consent of Western Power to be obtained in connection with the section 136J application as Western Power (Electricity Networks Corporation) has the benefit of an easement over Lot 100 which is also the subject of the Easement. Western Power currently charge a fee of \$275 for the provision of its consent.

If the Easement is to be replaced and relocated to align with the existing fire track it will be necessary for a licensed surveyor to prepare an Interest Only Deposited Plan showing the location of the new easement. This IODP will need to be lodged at Landgate by the surveyor. You will need to consult a surveyor to determine the amount of any fees to prepare and lodged the IODP at Landgate. The replacement easement would need to be created under section 195 of the *Land Administration Act 1997* and benefit the Shire for emergency fire access purposes. The easement would need to be created via a document and entered into between the owners of Lot 97 and the Shire. Lot 97 is subject to a mortgage and accordingly the mortgagee would need to consent to the replacement easement and the lodgement of the replacement easement against the title to Lot 97. The estimated cost for the preparation of the lodgement of the replacement easement is \$1800 inclusive of all professional fees, GST and the Landgate registration fee. It is possible that the mortgagee of Lot 97 may charge the owners a fee for the provision of its consent to the replacement easement.

As you can see from the above information and costings, it is quite costly and difficult to extinguish or modify an easement created under section 136C of the *Transfer of Land Act 1893*, even though it is easily created at the time of subdivision of land. It is by contrast much easier to create such interests under section 195 of the *Land Administration Act 1997* (although a document will be required to be created and registered in the first instance) and also to modify or surrender those documents in the future as the Landgate requirements in terms of what consents are required are far less onerous.

STATUTORY/LEGAL IMPLICATIONS

Land Administration Act 1997

s195. Easement in gross in favour of State etc., creation of etc.

It is possible, and is deemed always to have been possible —

(a) to create in favour of the State of Western Australia or in favour of a State instrumentality, statutory body corporate or local government, an easement without a dominant tenement; and

(b) to annex to or make appurtenant to an easement, another easement or the benefit of a restriction as to the user of land.

Transfer of Land Act 1983

POLICY IMPLICATIONS

No Policy applies

FINANCIAL IMPLICATIONS

Staff have had several site inspections and obtained quotations to for various options to resolve the planning error when the estate was created.

Option one

To use shire staff and a dozer contractor to cut through the granite stone in the easement to fill the two gullies. The Shire would then place gravel material on top form a suitable all-weather access track on the correct alignment. The main issue with this option is that rock currently looks fractured and suitable for pushing but the subsurface rock may be more solid and require blasting or a rock breaker to remove which may raise the cost quite considerably. The estimated cost for these earthworks with no issues would be \$30,000

Option Two

The realignment of the existing easement. This solution requires a licensed surveyor to prepare an Interest Only Deposited Plan (IODP) to realign the existing easement over the current firebreak/access track. The IODP will need to be lodged with Landgate and approved by the Department of Planning Lands and Heritage. The estimated cost of hiring a licensed surveyor and lodgment of the IODP is \$10,000.

Other Cost:

The Young's are seeking some compensation for the inconvenience for option two and would like the Shire to pay for a 1.8-metre-high by 200 m long rural fence constructed on their rear boundary with the Wandering Nature Reserve. The estimated cost would be \$5000.

The shire can seek legal advice on the payment of and compensation to the Young's for a realignment of the current easement. Estimated cost \$3000

STRATEGIC IMPLICATIONS

PROVIDE STRONG LEADERSHIP

Our Goals	Our Strategies
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance

IMPROVE OUR FINANCIAL POSITION

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	Improve accountability and transparency Prudently manage our financial resources to ensure value for money

CONSULTATION/COMMUNICATION

Chief Fire Control Officer – Peter Monk

Shire Planning Officer – David Johnson

McLeod - Lawyers

COMMENTS

This easement misalignment was raised with the Executive Manager Technical Services over 12 months by the Youngs and with the Shire since they purchase the property. The Young's are within their right to close the current access track on their property if they choose to be belligerent but has chosen to work with the Shire to resolve the matter for the benefit of the local community during a bushfire.

The Shire has been working with other residents with this easement on their property. Their concerns mainly are with people using the easement as a general thoroughfare and not for the design intent as a formed firebreak and emergency access track only. This has been a slow but steady process and the Young's concerns are the last one to be resolved.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION – ITEM 11.2 - FIRE BREAK EASEMENT – LOT 97 ECHIDNA CLOSE

That Council:

- Approve the creation of an additional easement in favour of the Shire under s195(b) of the *Land Administration Act 1997*;
- Provide compensation to the owners of Lot 97 Echidna Close by way of supply and erection of a suitable fence between their property and the new easement; and
- Authorise unbudgeted expenditure of up to \$15,000 to undertake these works as soon as practicable.

AUTHOR'S SIGNATURE:



11.4.WANDERING GOLF CLUB LEASE RENEWAL

Proponent	Wandering Golf Club
Location/Address	Reserve 18183 – North Wandering Road
Author of Report	Barry Gibbs
Date of Meeting	18/03/2021
Previous Reports	Item 8.1.21- 20 February 1997, Item 6.2.13 – 17 April 1997, Item 7.2.5 – 15 May 1997 and Item 8.1.2 – 19 September 1997
Disclosure of any Interest	Nil
File Reference	11.113.11300 – Public Parks, Gardens & Reserves
Attachments	Vesting Order

BRIEF SUMMARY

This report seeks Council's consideration for Wandering Golf Club request to seek renewal of the expired lease for the Golf Course located on North Wandering Road, Wandering.

BACKGROUND

The Shire of Wandering entered into lease agreement with the Wandering Golf Club (Incorporated) on the 1 January 1998. The lease was for a period of 21 years, which is the maximum time a lease can be entered into under the Reserves Vesting Order. This means the lease expired on the 31 December 2018.

The Golf Club has approached the Shire to renew the lease for a similar period of time under the same arrangements with an annual fee of \$1.00.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995

Bush Fire Act 1954

POLICY IMPLICATIONS

Policy 26 Asset Management

Policy 30 Use of Shire Facilities and Property

FINANCIAL IMPLICATIONS

The only cost will be drafting of a new lease agreement by a legal firm of approximately \$1,200.00.

STRATEGIC IMPLICATIONS

IMPROVE THE ECONOMIC GROWTH OF OUR COMMUNITY

Our Goals	Our Strategies
Capture tourism opportunities locally	Encourage tourists, longer stays and repeat visitation

RETAIN AND GROW OUR POPULATION

Our Goals	Our Strategies
People feel safe, connected and actively involved in the community	Facilitate and support activities that optimise use of our facilities Assist community and sporting organisations to remain sustainable and active

CONSULTATION/COMMUNICATION

Manager of Works - Bradley Hunt

COMMENT

If the lease is renewed a right of access will need to include the southwest side of the Reserve for the Wandering Boddington Clay Target Club and Telecommunication Towers to the east of the Reserve.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION – ITEM 11.3 - WANDERING GOLF CLUB LEASE RENEWAL

That Council directs the CEO to prepare a draft Lease Agreement with the Wandering Golf Club for Reserve 18183, North Wandering Road, Wandering and submit back to Council to consideration for endorsement.

AUTHOR'S SIGNATURE:

A handwritten signature in black ink, appearing to be 'B J G', is written over a light grey rectangular background.

LAND ACT 1933

(Section 33(2))

VESTING ORDER

DOLA File: 01004-1899-01RO.

I, Major General Philip Michael Jeffery, Companion of the Order of Australia, Officer of the Order of Australia (Military Division), Military Cross, Governor of the State of Western Australia, do hereby in pursuance of the powers enabling me in that behalf, and under and by virtue of the provisions of Section 33(2) of the Land Act 1933, direct that

Reserve No 10183 (Avon Location 29202)

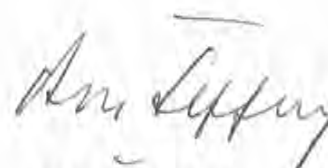
vest in and be held by the Shire of Wandering

for the designated purpose of "Recreation (Golf Course)"

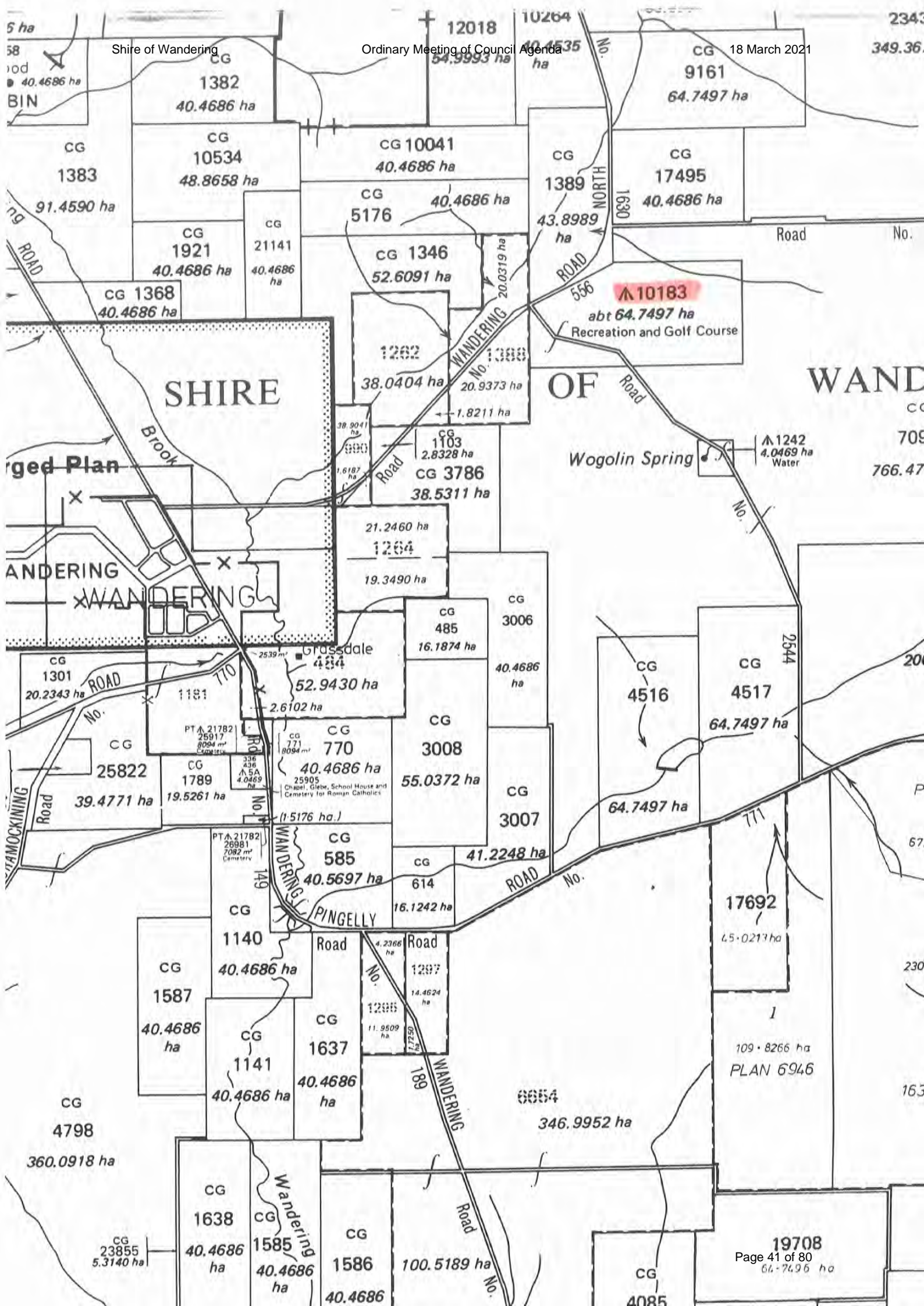
with power, subject to the approval in writing of the Minister for Lands to each and every lease or assignment of lease being first obtained, to lease the whole or any portion thereof for any term not exceeding twenty one (21) years from the date of lease.

Given under my hand, at Perth

this day
21 JUL 1997
of 19



GOVERNOR



11.5.ACCESS RAMP COMMUNITY RESOURCE CENTRE

Proponent	Shire of Wandering
Owner	Shire of Wandering
Location/Address	18 Watts Street, Wandering
Author of Report	Barry Gibbs
Date of Meeting	18/03/2021
Previous Reports	20 August 2020 – Item 10.3 - Local Road and Community Infrastructure Fund (LRCI) and a special meeting on the 7 September 2020 – Item 6.1
Disclosure of any Interest	Nil
File Reference	03.032.03203: GR209
Attachments	Draft Design

BRIEF SUMMARY

This report seeks Council's consideration to progress with the installation of an access upgrade for the front of the Community Resource Centre (CRC).

BACKGROUND

The Shire of Wandering has received federal funding from the LRCI Fund, and Council has agreed to allocate funding to the following three projects:

- Two (2) self-contained chalets for the Wandering Caravan Park, estimated cost \$140,000;
- Sealing of the carpark area at the Watts Street Rest Area plus shade seating, estimated cost \$24,000; and
- Accessible pedestrian access to the Wandering CRC building, estimated cost \$18,690.

The Shire has completed the sealing of the carpark for the Watts Street Rest Area and is currently working to complete the other two projects.

A concern has arisen with the accessible pedestrian ramp for the Community Resource Centre after receiving the draft design for access to the front of the building (*see attached draft concept plan*).

The concerns are:

- Complicated design for the two-way access to the front carpark and toilet block;
- Need to modify existing stairs to comply
- Need to raise the porch area by 80 mm to improve access
- Unknown cost to install sliding front door.

After reviewing the design with the CEO and CRC Coordinator and speaking with the architect on these concerns, the options are:

- Design for two separate ramps. One over the existing steps in a southern direction and along the garden bed and then pave to the memorial walk.
- The second ramp can be cut through the existing stone wall on the northern side of the veranda, turn towards the toilet block and turn back to the existing brick path.

Either, or both of these options would still require the steps and porch to be modified, and a sliding door installed to comply with building regulation for disabled access.

If we proceed with this option, we need to remain within the budgeted scope of the project. It may have to be reduced and future funds allocated at a later date to complete the total project.

Another option is to confirm the total cost for the project, set as a future budget item for future funding and reallocate the current funding to the Caravan Park chalet project.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995

Commonwealth Grants Rules and Guidelines 2017

POLICY IMPLICATIONS

No Policy applies

FINANCIAL IMPLICATIONS

The Shire of Wandering's allocation is \$182,690. To date only \$24,000 has been spent, with the allocation for accessible pedestrian access to the Wandering CRC building, being \$18,690.

Funds cannot be used for projects already commenced, or planned in 2020/2021.

STRATEGIC IMPLICATIONS**PROVIDE STRONG LEADERSHIP**

Our Goals	Our Strategies
We plan for the future and are strategically focussed;	Ensure accountability, ethical and best practice governance;

IMPROVE OUR FINANCIAL POSITION

Our Goals	Our Strategies
The Wandering Shire is financially sustainable;	Improve accountability and transparency; Prudently manage our financial resources to ensure value for money

CONSULTATION/COMMUNICATION

Chief Executive Officer – Belinda Knight

Coordinator CRC – Alana Rosenthal

Architect – Rosalie Pech Eva

COMMENTS

The option not to proceed with the accessible ramp may disappoint some community members.

VOTING REQUIREMENTS

Simple Majority

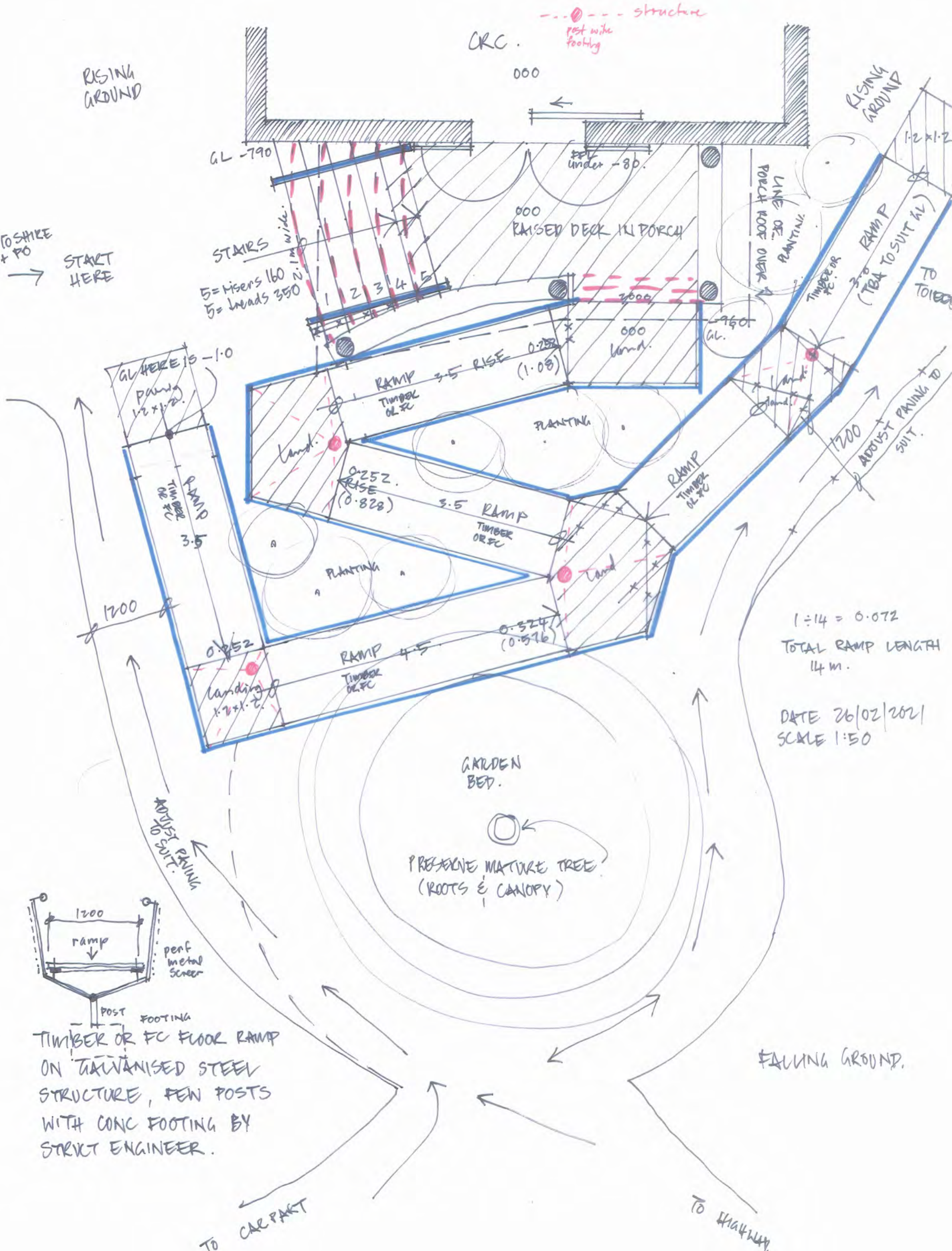
OFFICER'S RECOMMENDATION ITEM 11.4 - NEW ACCESS RAMP – COMMUNITY RESOURCE CENTRE

That Council directs the CEO to request a variation from the Department of Infrastructure to withdraw the Wandering Community Resource Centre project, and allocate the funding of \$18,690 to the purchase and installation of self-contained chalets for the Wandering Caravan Park.

ALTERNATE OFFICER'S RECOMMENDATION ITEM 11.4 – NEW ACCESS RAMP – COMMUNITY RESOURCE CENTRE

That Council directs the CEO to proceed with design and installation new access upgrade to the Wandering Community Resource Centre within the budget allocation.

AUTHOR'S SIGNATURE:

12. COUNCILLOR'S REPORTS ON MEETINGS ATTENDED

12.1.COUNCILLOR'S MEETINGS ATTENDED SINCE 18/02/2021

No reports received.

13. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

14.1.COUNCILLORS AND /OR OFFICERS

15. CONFIDENTIAL ITEMS

15.1.CONFIDENTIAL – NIL

16. INFORMATION ITEMS**16.1.ACCOUNTS PAID FOR PERIOD -01/02/2021 – 28/02/2021**

Proponent	Internal Report
Location/Address	
Author of Report	Sophie Marinoni, Finance Officer
Date of Meeting	18/03/2021
Disclosure of any Interest	Nil
File Reference	10.1.6
Attachments	List of Accounts Paid for Month

BRIEF SUMMARY

To ratify payments made during the month of February 2021.

BACKGROUND

The listing of payments for the month of February 2021 through the Municipal account is attached.

STATUTORY/LEGAL IMPLICATIONS

Local Government (Financial Management) Regulations 1996 – r12 & r13

POLICY IMPLICATIONS

Policy 12 – Purchasing and Tenders

Policy 40 – Payment for Goods and Services

FINANCIAL IMPLICATIONS

Shire of Wandering

CERTIFICATE OF EXPENDITURE
18/03/2021



This Schedule of Accounts to be passed for payment, covering

Payment Method	Cheque/EFT/DD Number	Amount
Municipal Fund:		
Electronic Funds Transfers	EFT6286 – EFT6327	\$93,707.39
Direct Debits	DD3574.1 – DD3586.11	\$23,956.14
	TOTAL	\$117,663.53

to the Municipal and Trust Accounts, totalling \$117,663.53 which were submitted to each member of the Council on 18/03/2021 have been checked and fully supported by vouchers and invoices which are submitted herewith, have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings.

Belinda Knight

CHIEF EXECUTIVE OFFICER

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount
EFT6286	12/02/2021	A & B Canvas Australia			-\$ 7,682.40
	19/01/2021		Materials - Community Centre playground Shade sail, Shade sail	\$ 4,647.50	

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount
	19/01/2021		Repairs - Community Centre playground Shade sail	\$ 445.50	
	19/01/2021		Materials - Community Centre playground Shade sail, Shade sail	\$ 2,589.40	
EFT6288	12/02/2021	BOC			-\$ 81.53
	29/01/2021		Container Service Oxygen, Acetylene, Argoshield, Medical Oxygen	\$ 81.53	
EFT6289	12/02/2021	Barry John Gibbs			-\$ 275.02
	23/01/2021		Reimbursement Extension leads, Cable protector	\$ 275.02	
EFT6290	12/02/2021	Best Office Systems			-\$ 219.72
	31/01/2021		Copier Contract - Shire B&W copies, Colour copies	\$ 219.72	
EFT6291	12/02/2021	Boddington IGA			-\$ 72.55
	17/12/2020		Groceries Council events	\$ 72.55	
EFT6292	12/02/2021	Business Base WA			-\$ 4,990.00
	25/01/2021		CRC Program - Australia Day Flip top tables	\$ 4,990.00	
EFT6293	12/02/2021	Child Support Agency			-\$ 176.16
	03/02/2021		Payroll deductions	\$ 176.16	
EFT6294	12/02/2021	Dumbitt Hills Pastoral Co			-\$ 1,149.05
	02/02/2021		Gravel royalties 14 Mile Brook Rd	\$ 1,149.05	
EFT6295	12/02/2021	Hotham Mechanical			-\$ 629.20
	11/01/2021		Tyres - WD.422 Tyres & fitting, Tyre disposal	\$ 629.20	
EFT6296	12/02/2021	IT Vision			-\$ 1,100.00
	14/01/2021		Update superannuation file Labour	\$ 1,100.00	
EFT6297	12/02/2021	JR & A Hersey			-\$ 396.00
	18/01/2021		Materials - York Williams Rd Sand bags, Marking out paint	\$ 396.00	
EFT6298	12/02/2021	Major Motors			-\$ 243.71
	18/01/2021		Parts - WD.6 Mirror	\$ 243.71	
EFT6299	12/02/2021	Narrogin Whitford Fertilisers			-\$ 357.50
	03/02/2021		Supplies - Oval Turf mix, Bulka bag, Fill fee	\$ 357.50	
EFT6300	12/02/2021	Norrine Farms			-\$ 781.99
	04/02/2021		Gravel royalties 14 Mile Brook Rd	\$ 781.99	
EFT6301	12/02/2021	Officeworks			-\$ 949.95
	30/01/2021		Materials - IT Computer monitors, Wireless keyboards, Freight	\$ 949.95	
EFT6302	12/02/2021	Perth McIntosh & Son WA			-\$ 150.71
	28/01/2021		Materials - WD.1827 Coolant	\$ 150.71	

EFT6303	12/02/2021	Quick Corporate Australia		-\$ 1,870.61
	13/01/2021	Office supplies <i>Dymo labeller, Face masks, Coffee, A4 flat files, Document wallet, Sheet protectors, Coffee Ppods, Hand towel, Toilet roll, Toilet roll, Tea towels, Hand sanitiser, Soap pump, Dishwashing detergent, Bin liner, Disposable apron, Bin liners, Dish cloth, Dishwashing gloves, Dishwashing gloves, Disposable gloves, Antibacterial wipes, Hand towel, Coffee, Sugar, Teabags, Plastic forks, Milk</i>	\$ 1,727.41	
	15/01/2021	CRC Program - Australia Day <i>Envirochoice knives, Envirochoice forks, Envirochoice straws, Envirochoice cups, Salt, Pepper, Envirochoice lids</i>	\$ 143.20	
EFT6304	12/02/2021	SJR Civil Consulting		-\$ 660.00
	11/01/2021	Prepare cemetery base plan <i>Labour</i>	\$ 660.00	
EFT6305	12/02/2021	Sherrin Rentals		-\$ 2,772.00
	31/01/2021	Dry hire - Smooth drum roller <i>Wandering Narrogin Rd, Wandering Pingelly Rd</i>	\$ 2,772.00	
EFT6306	12/02/2021	Shire of Narrogin		-\$ 898.00
	20/01/2021	Senior Health Officer <i>Labour, Travel</i>	\$ 453.00	
	20/01/2021	Senior Health Officer <i>Labour, Travel</i>	\$ 445.00	
EFT6307	12/02/2021	Payroll deductions		-\$ 390.00
	03/02/2021	Payroll deductions	\$ 390.00	
EFT6308	12/02/2021	Payroll deductions		-\$ 50.00
	03/02/2021	Payroll deductions	\$ 50.00	
EFT6309	12/02/2021	Stirling Asphalt		-\$25,370.40
	28/01/2021	Asphalt seal - Watts St carpark <i>Labour & materials, Variation</i>	\$25,370.40	
EFT6310	12/02/2021	Volt Air		-\$ 3,673.06
	20/01/2021	New switchboard - CRC Solar system <i>Labour, Parts</i>	\$ 2,568.00	
	25/01/2021	Repairs - Standpipe pump <i>Labour</i>	\$ 220.00	
	27/01/2021	Repairs - Oval Pump <i>Labour, Parts</i>	\$ 885.06	
EFT6311	12/02/2021	WA Contract Ranger Services		-\$ 490.75
	31/01/2021	Contract Ranger Service <i>Labour</i>	\$ 490.75	
EFT6312	12/02/2021	WA Fire Appliance		-\$ 509.85
	29/01/2021	Parts - WD.422 <i>Actuator & solenoid</i>	\$ 332.20	
	29/01/2021	Parts - WD.270 <i>Gauge</i>	\$ 177.65	
EFT6313	12/02/2021	WA Fuel Supplies		-\$31,454.31
	16/01/2021	Fuels <i>ULP, Diesel</i>	\$31,454.31	

EFT6314	12/02/2021	WALGA		-\$ 100.00
	18/01/2021		Transport & roads forum <i>Cr Ian Turton</i>	\$ 70.00
	20/10/2020		Credit Note <i>Duplicate payment</i>	-\$ 40.00
	18/01/2021		Transport & roads forum <i>Barry Gibbs</i>	\$ 70.00
EFT6315	19/02/2021	A & B Canvas Australia		-\$ 297.00
	25/01/2021		Repairs - Community Centre playground <i>Shade sail</i>	\$ 297.00
EFT6316	19/02/2021	Belinda Kaye Knight		-\$ 61.75
	12/02/2021		Reimbursement <i>95% - CEO Mobile Phone</i>	\$ 61.75
EFT6317	19/02/2021	Boddington News		-\$ 9.00
	29/01/2021		Edition 659	\$ 9.00
EFT6318	19/02/2021	Child Support Agency		-\$ 176.16
	17/02/2021		Payroll deductions	\$ 176.16
EFT6319	19/02/2021	Department of Mines, Industry Regulation & Safety		-\$ 480.47
	31/01/2021		BSL - Jan 2021 <i>15 Watts St, Collection fee, 624 Moramocking Rd, Adjustment</i>	\$ 480.47
EFT6320	19/02/2021	Peel-Harvey Catchment Council		-\$ 2,750.00
	21/01/2021		Supporting Landcare <i>2020/21 contribution</i>	\$ 2,750.00
EFT6321	19/02/2021	Quick Corporate Australia		-\$ 256.06
	25/01/2021		Office supplies <i>Toilet Roll 2 Ply, Tea Towel Pk 12, Bin Liners, Hand Towel</i>	\$ 245.16
	27/01/2021		CRC Program - Australia Day <i>Envirochoice teaspoon, Salt</i>	\$ 10.90
EFT6322	19/02/2021	Payroll deductions		-\$ 390.00
	17/02/2021		Payroll deductions	\$ 390.00
EFT6323	19/02/2021	Shire of Wandering Petty Cash		-\$ 417.20
	16/02/2021		Petty cash <i>Christmas gifts, Engraving, Postage, Australia Day supplies, Council meeting catering, Council meeting catering</i>	\$ 417.20
EFT6324	19/02/2021	Payroll deductions		-\$ 55.00
	17/02/2021		Payroll deductions	\$ 55.00
EFT6325	19/02/2021	Startrack Express		-\$ 429.45
	20/01/2021		Freight <i>State Library, Hersey, Corsign</i>	\$ 429.45
EFT6326	19/02/2021	Synergy		-\$ 745.83
	01/02/2021		Street lighting <i>Usage</i>	\$ 745.83
EFT6327	19/02/2021	Wandering Tavern		-\$ 145.00
	11/02/2021		Supplies - Community Centre <i>Gas bottle</i>	\$ 145.00
DD3574.3	01/02/2021	Bankwest		-\$ 1,911.03
	21/01/2021		Credit card purchases <i>Credit card fee, Australian flag picnic rug, Internet hosting, Freight, Groceries Christmas dinner, Groceries Christmas dinner, Fuel - O.WD, SEEK advertising, Adobe licences, Adobe licences, Australia Day napkins</i>	\$ 1,911.03

DD3581.1	03/02/2021	Aware Super		-\$ 4,661.00
	03/02/2021		Payroll deductions	\$ 3,642.36
	03/02/2021		Payroll deductions	\$ 1,018.64
DD3581.2	03/02/2021	Prime Super		-\$ 404.50
	03/02/2021		Payroll deductions	\$ 170.00
	03/02/2021		Payroll deductions	\$ 234.50
DD3581.3	03/02/2021	ANZ OnePath Masterfund		-\$ 424.31
	03/02/2021		Payroll deductions	\$ 108.80
	03/02/2021		Payroll deductions	\$ 315.51
DD3581.4	03/02/2021	Colonial First State		-\$ 458.02
	03/02/2021		Payroll deductions	\$ 117.44
	03/02/2021		Payroll deductions	\$ 340.58
DD3581.5	03/02/2021	SuperWrap Personal Super Plan		-\$ 88.04
	03/02/2021		Payroll deductions	\$ 88.04
DD3581.6	03/02/2021	MobiSuper		-\$ 194.55
	03/02/2021		Payroll deductions	\$ 194.55
DD3586.1	01/02/2021	First Data Merchant Solutions		-\$ 133.24
	31/01/2021		Merchant Fee <i>Fuel facility</i>	\$ 133.24
DD3586.2	01/02/2021	Water Corporation		-\$ 319.44
	27/01/2021		Caravan Park <i>Water Use</i>	\$ 319.44
DD3586.3	02/02/2021	Water Corporation		-\$ 1,727.64
	27/01/2021		Depot <i>Water use</i>	\$ 1,727.64
DD3586.4	03/02/2021	Water Corporation		-\$ 204.97
	27/01/2021		Administration building <i>Water use</i>	\$ 204.97
DD3586.5	04/02/2021	Water Corporation		-\$ 718.74
	27/01/2021		CRC & Public Conveniences <i>Water use - Public Conveniences, Water use - CRC</i>	\$ 718.74
DD3586.6	05/02/2021	Water Corporation		-\$ 473.84
	27/01/2021		Community Centre <i>Water use</i>	\$ 473.84
DD3586.7	06/02/2021	Water Corporation		-\$ 77.44
	27/01/2021		14 Down St <i>Water use, Service charge</i>	\$ 77.44
DD3586.8	07/02/2021	Water Corporation		-\$ 199.85
	27/01/2021		1 Dowsett St <i>Water use, Service charge</i>	\$ 199.85
DD3586.9	08/02/2021	Water Corporation		-\$ 465.76
	27/01/2021		13 Dunmall Dr <i>Water use, Service charge</i>	\$ 465.76
DD3594.1	17/02/2021	Aware Super		-\$ 4,657.55
	17/02/2021		Payroll deductions	\$ 3,638.91
	17/02/2021		Payroll deductions	\$ 1,018.64
DD3594.2	17/02/2021	ANZ OnePath Masterfund		-\$ 394.01
	17/02/2021		Payroll deductions	\$ 101.03
	17/02/2021		Payroll deductions	\$ 292.98
DD3594.3	17/02/2021	Colonial First State		-\$ 458.02
	17/02/2021		Payroll deductions	\$ 117.44
	17/02/2021		Payroll deductions	\$ 340.58
DD3594.4	17/02/2021	SuperWrap Personal Super Plan		-\$ 151.93
	17/02/2021		Payroll deductions	\$ 151.93
DD3594.5	17/02/2021	Prime Super		-\$ 434.03
	17/02/2021		Payroll deductions	\$ 264.03
	17/02/2021		Payroll deductions	\$ 170.00

DD3595.1	01/02/2021	Telstra		-\$ 990.00
	18/01/2021		Phone charges <i>Harvest ban, Admin office, Fuel facility, CRC, Consulting room, Admin iPad, Caravan Park, Supervisor, Remote Internet, Phone plan, CRC Internet Connection, Office Internet Connection, Rounding</i>	\$ 990.00
DD3600.1	26/02/2021	Telstra		-\$ 667.37
	07/02/2021		Tims Messaging <i>Councillors, Fire Control, Fuel facility</i>	\$ 667.37
DD3601.1	12/02/2021	Bankwest		-\$ 3,241.12
	12/02/2021		Credit card purchases <i>Bain maree, Australia Day goods, Australia Day goods, Australia Day drink bottles, Australia Day drink bottles, Australia Day gifts, Australia Day goods, Australia Day goods, Catering council meetings, Catering council meetings, Catering council meetings, Catering council meetings, Swimming pool chemicals, Adobe licences, Adobe licences, Dell docking stations, Dell Notebook, Dell Notebook, Dell docking stations, Australia Day goods, Card fees</i>	\$ 3,241.12
DD3601.2	24/02/2021	ClickSuper		-\$ 7.15
	31/01/2021		Transaction fee <i>Jan 2021</i>	\$ 7.15
DD3586.10	09/02/2021	Water Corporation		-\$ 435.24
	27/01/2021		19 Humes Wy <i>Water use, Service charge</i>	\$ 435.24
DD3586.11	11/02/2021	Water Corporation		-\$ 57.35
	27/01/2021		5 Dunmall Dr <i>Water use, Service charge</i>	\$ 57.35
				Total \$117,663.53

STRATEGIC IMPLICATIONS

IMPROVE OUR FINANCIAL POSITION

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	Improve accountability and transparency Prudently manage our financial resources to ensure value for money

OFFICER'S RECOMMENDATION – ITEM 16.1 – SCHEDULE OF ACCOUNTS PAID FOR FEBRUARY 2021

That Council in accordance with r12 and r13 of the *Local Government (Financial Management) Regulations 1996* receives the schedule of accounts paid for the month of February, as presented.

16.2.MONTHLY FINANCIAL REPORTS – FOR THE PERIOD - 01/07/2020 – 28/02/2021

Proponent	Internal Report
Author of Report	Belinda Knight, CEO
Date of Meeting	18/03/2021
Disclosure of any Interest	Nil
File Reference	14.145.14512
Attachments	Monthly Financial Reports

BRIEF SUMMARY

Consideration of the Monthly Financial Reports for the period ending 28 February 2021.

BACKGROUND

The following financial reports to 28 February 2021 are included for your information:

- Monthly Summary Information
- Statement of Financial Activity by Program
- Statement of Financial Activity by Nature or Type
- Note 1 Net Current Assets
- Note 2 Cash and Investments
- Note 3 Receivables – Debtors Report
- Note 4 Payables – Creditors Report
- Note 5 Rating Revenue
- Note 6 Disposal of Assets
- Note 7 Capital Acquisitions
- Note 8 Borrowings
- Note 9 Reserves
- Note 10 Grants and Contributions
- Note 11 Trust Fund
- Note 12 Explanation of Material Variances

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995

Section 6.4 Financial report

- (1) *A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.*
- (2) *The financial report is to –*
 - (a) *be prepared and presented in the manner and form prescribed; and*
 - (b) *contain the prescribed information.*
- (3) *By 30 September following each financial year or such extended time as the Minister allows, a local government is to submit to its auditor –*
 - (a) *the accounts of the local government, balanced up to the last day of the preceding financial year; and*
 - (b) *the annual financial report of the local government for the preceding financial year.*

Local Government (Financial Management) Regulations 1996

Regulation 34 Financial activity statement required each month (Act s. 6.4)

- (1A) *In this regulation – **committed assets** means revenue unspent but set aside under the annual budget for a specific purpose.*
- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail –*
 - (a) *annual budget estimates, taking into account any expenditure incurred for an additional*

- purpose under section 6.8(1)(b) or (c); and*
- (b) budget estimates to the end of the month to which the statement relates; and*
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- (e) the net current assets at the end of the month to which the statement relates.*
- (2) Each statement of financial activity is to be accompanied by documents containing —*
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*
- (b) an explanation of each of the material variances referred to in subregulation (1)(d); and*
- (c) such other supporting information as is considered relevant by the local government.*
- (3) The information in a statement of financial activity may be shown —*
- (a) according to nature and type classification; or*
- (b) by program; or*
- (c) by business unit.*
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
- (b) recorded in the minutes of the meeting at which it is presented.*
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

POLICY IMPLICATIONS

As contained in the attached Monthly Financial Reports

FINANCIAL IMPLICATIONS

As contained in the attached Monthly Financial Reports

STRATEGIC IMPLICATIONS

Provide Strong Leadership

Our Goals	Our Strategies
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance Develop and maintain our Strategic Plan, Corporate Business Plan, Asset Management Plan, Workforce Plan and Long Term Financial Plan Service Level Plans detail operational roles, responsibilities and resources Engage with local, regional, state and federal stakeholders to grow mutually beneficial relationships

CONSULTATION/COMMUNICATION

Nil

COMMENT

The CEO has compiled the accompanying Local Government special purpose financial statements for the Shire of Wandering, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 28 February 2021. The financial statements have been compiled to meet compliance with the Local Government Act 1995 and associated Regulations.


VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION – ITEM 16.2 - MONTHLY FINANCIAL REPORTS

That Council in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996 receives the Statements of Financial activity for the period ended 28/02/2021.

Disclaimer: The February 2021 report has been prepared prior to the finalisation of the February financial transactions and as such may not be a true reflection of the financial position of the Shire at this time.

AUTHOR'S SIGNATURE:A handwritten signature in black ink, appearing to be 'A. B. Jones', written over a horizontal line.

SHIRE OF WANDERING
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 28 February 2021

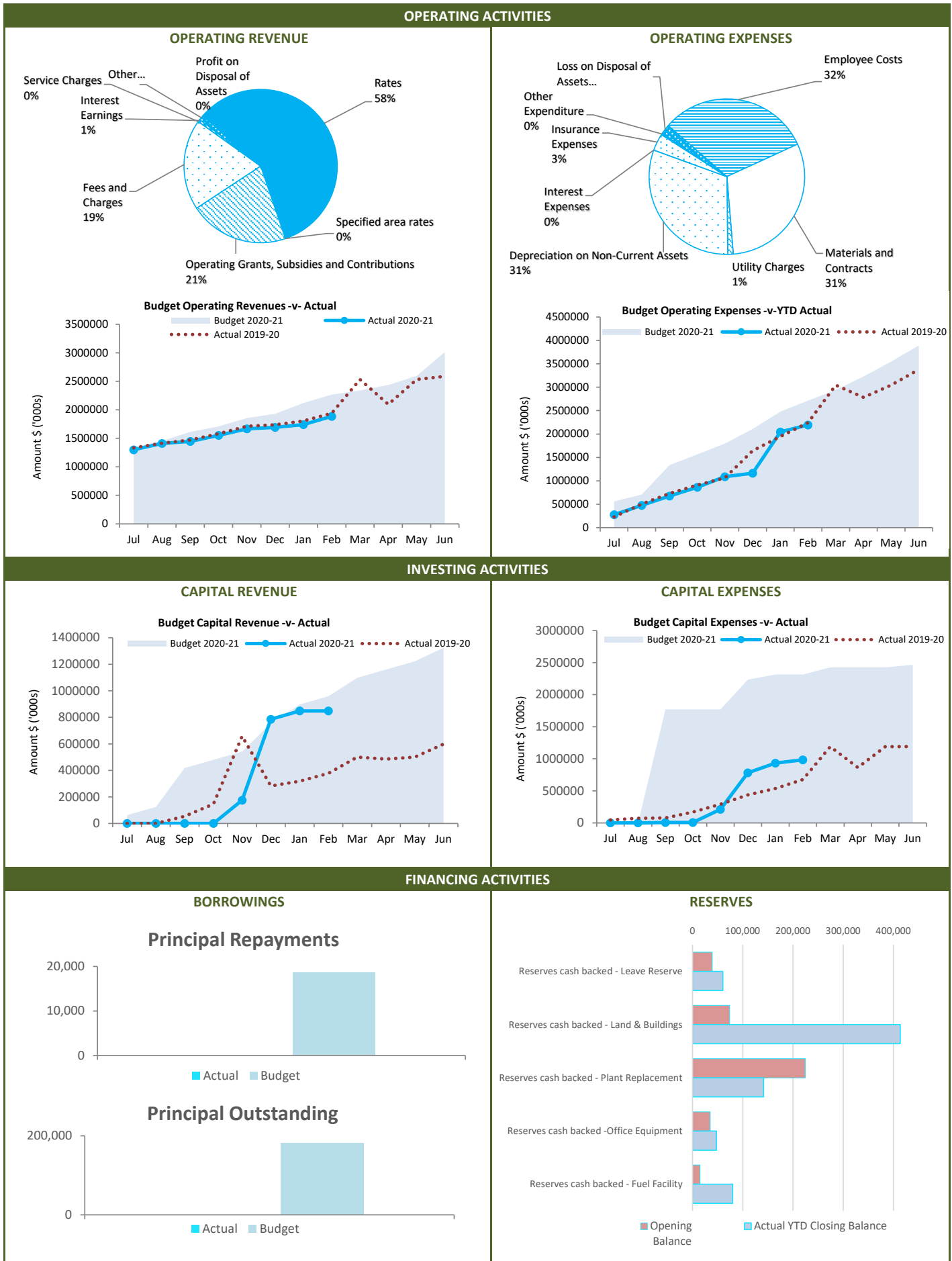
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

SUMMARY INFORMATION - GRAPHS



MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 28 FEBRUARY 2021

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

Funding surplus / (deficit)

	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1.13 M	\$1.13 M	\$1.13 M	\$0.00 M
Closing	\$0.00 M	\$1.34 M	\$1.19 M	(\$0.14 M)

Refer to Statement of Financial Activity

Cash and cash equivalents

	\$1.48 M	% of total
Unrestricted Cash	\$0.74 M	49.9%
Restricted Cash	\$0.74 M	50.1%

Refer to Note 2 - Cash and Financial Assets

Payables

	\$0.24 M	% Outstanding
Trade Payables	\$0.15 M	
Over 30 Days		80.7%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables

	\$0.01 M	% Collected
Rates Receivable	\$0.10 M	91.8%
Trade Receivable	\$0.01 M	
Over 30 Days		94.5%
Over 90 Days		55.9%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.21 M)	\$0.51 M	\$0.41 M	(\$0.10 M)

Refer to Statement of Financial Activity

Rates Revenue

YTD Actual	\$1.10 M	% Variance
YTD Budget	\$1.10 M	0.0%

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions

YTD Actual	\$0.40 M	% Variance
YTD Budget	\$0.57 M	(30.1%)

Refer to Note 12 - Operating Grants and Contributions

Fees and Charges

YTD Actual	\$0.36 M	% Variance
YTD Budget	\$0.56 M	(35.2%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.76 M)	(\$0.51 M)	\$0.00 M	\$0.51 M

Refer to Statement of Financial Activity

Proceeds on sale

YTD Actual	\$0.14 M	%
Adopted Budget	\$0.38 M	(63.4%)

Refer to Note 7 - Disposal of Assets

Asset Acquisition

YTD Actual	\$0.98 M	% Spent
Adopted Budget	\$2.47 M	(60.1%)

Refer to Note 8 - Capital Acquisition

Capital Grants

YTD Actual	\$0.85 M	% Received
Adopted Budget	\$1.32 M	(36.0%)

Refer to Note 8 - Capital Acquisition

Key Financing Activities

Amount attributable to financing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.17 M)	\$0.20 M	(\$0.35 M)	(\$0.55 M)

Refer to Statement of Financial Activity

Borrowings

Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.00 M

Refer to Note 9 - Borrowings

Reserves

Reserves balance	\$0.74 M
Interest earned	\$0.00 M

Refer to Note 10 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES

ACTIVITIES

GOVERNANCE

To provide a decision making process for the efficient allocation of scarce resources.

Members expenses and other costs of the Shire that relate to the tasks of assisting Councillors and the public on matters which do not concern specific Council services.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Collection of Rates revenue, financial assistance grants for general purpose and interest revenue.

LAW, ORDER, PUBLIC SAFETY

To provide services to ensure a safer community.

Community safety initiatives, fire prevention and control and animal control.

HEALTH

To provide services for community and environmental health.

Health inspection and advisory services, analytical services, pest and weed control, and assistance to provide health initiatives.

EDUCATION AND WELFARE

To support services relating to youth, elderly and the disadvantaged.

Support school activities, aged care initiatives and disability inclusion plan.

HOUSING

Provision of shire housing and privately rented accommodation.

Management and maintenance for shire housing privately rented while not required by staff and provision of rental accommodation to the Housing Authority for teachers accommodation.

COMMUNITY AMENITIES

To provide amenities required by the community.

Rubbish collection services and operation of waste transfer station. Maintenance of cemeteries and public

RECREATION AND CULTURE

To establish and maintain infrastructure and resources to meet the recreational and cultural needs of the community.

Maintenance of halls, playgrounds, recreation grounds and reserves. Operation of Library and maintenance of heritage and history inventory.

TRANSPORT

To provide safe and effective transport services to the community.

Construction and maintenance of streets, roads, bridges, signage and footpaths. Cleaning and lighting of town streets. Depot maintenance.

ECONOMIC SERVICES

To help promote Wandering and its economic wellbeing.

Tourism and area promotion including operation of caravan park. Implementation of building control and provision of a fuel facility, postal agency and Community Resource Centre.

OTHER PROPERTY AND SERVICES

To monitor and control operating accounts.

Provisions of private work operations, plant repairs, operation costs and all administration costs.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,134,308	1,134,308	1,134,308	0	0.00%	
Revenue from operating activities							
Governance		500	328	0	(328)	(100.00%)	
General purpose funding - general rates	6	1,101,272	1,101,272	1,101,351	79	0.01%	
General purpose funding - other		787,550	371,010	202,330	(168,680)	(45.47%)	▼
Law, order and public safety		42,650	32,719	31,628	(1,091)	(3.33%)	
Health		2,450	2,632	3,157	525	19.95%	
Education and welfare		1,520	1,008	0	(1,008)	(100.00%)	
Housing		45,500	30,328	28,055	(2,273)	(7.49%)	
Community amenities		48,820	43,408	41,608	(1,800)	(4.15%)	
Recreation and culture		1,370	904	1,288	384	42.48%	
Transport		69,860	69,770	56,675	(13,095)	(18.77%)	▼
Economic services		854,665	579,757	377,720	(202,037)	(34.85%)	▼
Other property and services		58,425	44,620	43,159	(1,461)	(3.27%)	
		3,014,582	2,277,756	1,886,971	(390,785)		
Expenditure from operating activities							
Governance		(123,040)	(92,988)	(48,355)	44,633	48.00%	▲
General purpose funding		(294,415)	(85,528)	(78,052)	7,476	8.74%	▲
Law, order and public safety		(134,050)	(94,231)	(71,625)	22,606	23.99%	▲
Health		(12,060)	(8,136)	(4,429)	3,707	45.56%	
Education and welfare		(3,065)	(2,024)	(1,888)	136	6.72%	
Housing		(47,900)	(36,334)	(71,605)	(35,271)	(97.07%)	▼
Community amenities		(161,520)	(123,895)	(120,974)	2,921	2.36%	
Recreation and culture		(245,020)	(180,767)	(139,036)	41,731	23.09%	▲
Transport		(1,928,615)	(1,254,379)	(1,053,463)	200,916	16.02%	▲
Economic services		(883,805)	(603,296)	(459,532)	143,764	23.83%	▲
Other property and services		(58,265)	(99,821)	(144,726)	(44,905)	(44.99%)	▼
		(3,891,755)	(2,581,399)	(2,193,685)	387,714		
Non-cash amounts excluded - from operating activities	1(a)	672,108	812,253	717,599	(94,654)	(11.65%)	▼
Amount attributable to operating activities		(205,065)	508,610	410,885	(97,725)		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	1,324,455	966,679	848,139	(118,540)	(12.26%)	▼
Proceeds from disposal of assets	7	379,000	364,000	138,829	(225,171)	(61.86%)	▼
Payments for property, plant and equipment and infrastructure	8	(2,465,775)	(1,838,025)	(984,881)	853,144	46.42%	▲
Amount attributable to investing activities		(762,320)	(507,346)	2,087	509,433		
Financing Activities							
Proceeds from new debentures	9	200,000	200,000	0	(200,000)	(100.00%)	▼
Transfer from reserves	10	201,910	0	195,490	195,490	0.00%	▲
Repayment of debentures	9	(18,665)	0	0	0	0.00%	
Transfer to reserves	10	(550,168)	(18)	(549,880)	(549,862)	(3054788.89%)	▼
Amount attributable to financing activities		(166,923)	199,982	(354,390)	(554,372)		
Closing funding surplus / (deficit)	1(c)	0	1,335,554	1,192,890			

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$5,000 or 5.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 28 FEBRUARY 2021

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,134,308	1,134,308	1,134,308	0	0.00%	
Revenue from operating activities							
Rates	6	1,101,272	1,101,272	1,101,351	79	0.01%	
Operating grants, subsidies and contributions	12	1,031,660	566,446	396,097	(170,349)	(30.07%)	
Fees and charges		809,130	557,380	360,981	(196,399)	(35.24%)	
Interest earnings		15,810	10,528	9,594	(934)	(8.87%)	
Other revenue		43,700	29,120	18,948	(10,172)	(34.93%)	
Profit on disposal of assets	7	13,010	13,010	0	(13,010)	(100.00%)	▼
		3,014,582	2,277,756	1,886,971	(390,785)		
Expenditure from operating activities							
Employee costs		(1,142,005)	(774,701)	(696,817)	77,884	10.05%	
Materials and contracts		(1,353,420)	(825,575)	(669,827)	155,748	18.87%	
Utility charges		(56,410)	(37,568)	(24,905)	12,663	33.71%	
Depreciation on non-current assets		(1,112,530)	(739,893)	(674,148)	65,745	8.89%	
Interest expenses		(2,970)	(2,970)	0	2,970	100.00%	
Insurance expenses		(92,700)	(92,698)	(77,405)	15,293	16.50%	
Other expenditure		(46,350)	(22,624)	(7,132)	15,492	68.48%	
Loss on disposal of assets	7	(85,370)	(85,370)	(43,451)	41,919	49.10%	▲
		(3,891,755)	(2,581,399)	(2,193,685)	387,714		
Non-cash amounts excluded from operating activities	1(a)	672,108	812,253	717,599	(94,654)	(11.65%)	
Amount attributable to operating activities		(205,065)	508,610	410,885	(97,725)		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	1,324,455	966,679	848,139	(118,540)	(12.26%)	
Proceeds from disposal of assets	7	379,000	364,000	138,829	(225,171)	(61.86%)	▼
Payments for property, plant and equipment and infrastructure	8	(2,465,775)	(1,838,025)	(984,881)	853,144	46.42%	
Amount attributable to investing activities		(762,320)	(507,346)	2,087	509,433		
Financing Activities							
Proceeds from new debentures	9	200,000	200,000	0	(200,000)	(100.00%)	
Transfer from reserves	10	201,910	0	195,490	195,490	0.00%	▲
Payments for principal portion of lease liabilities		0	0	0	0	0.00%	
Repayment of debentures	9	(18,665)	0	0	0	0.00%	
Transfer to reserves	10	(550,168)	(18)	(549,880)	(549,862)		▼
Amount attributable to financing activities		(166,923)	199,982	(354,390)	(554,372)		
Closing funding surplus / (deficit)	1(c)	0	1,335,554	1,192,890	(142,664)		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2021

BASIS OF PREPARATION

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 28 February 2021

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

**NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	7	(13,010)	(13,010)	43,451
Less: Non-cash grants and contributions for assets		(533,782)		
Movement in employee benefit provisions (non-current)		21,000		
Add: Loss on asset disposals	7	85,370	85,370	0
Add: Depreciation on assets		1,112,530	739,893	674,148
Total non-cash items excluded from operating activities		672,108	812,253	717,599

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2020	This Time Last Year 28 February 2020	Year to Date 28 February 2021
Adjustments to net current assets				
Less: Reserves - restricted cash	10	(388,364)		(742,394)
Less: Unspent Grants		533,782		147,427
Less: Leave held in Reserve		(39,421)		(60,242)
Add: Provisions - employee	11	79,220		71,242
Add: Other Adjustments				589,078
Total adjustments to net current assets		185,217	0	5,111

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	1,528,865		1,480,460
Rates receivables	3	25,194		98,913
Receivables	3	47,037		13,227
Other current assets	4	74,979		50,784
Less: Current liabilities				
Payables	5	(113,982)		(237,757)
Contract liabilities	11	(533,782)		(147,427)
Provisions	11	(79,220)		(71,242)
Less: Total adjustments to net current assets	1(b)	185,217	0	5,931
Closing funding surplus / (deficit)		1,134,308	0	1,192,889

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

**OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS**

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Municipal Fund	Cash and cash equivalents	738,066		738,066		BWA	0.01%	
Reserve Funds	Cash and cash equivalents	0	742,394	742,394		BWA	0.05%	
Total		738,066	742,394	1,480,460	0			
Comprising								
Cash and cash equivalents		738,066	742,394	1,480,460	0			
		738,066	742,394	1,480,460	0			

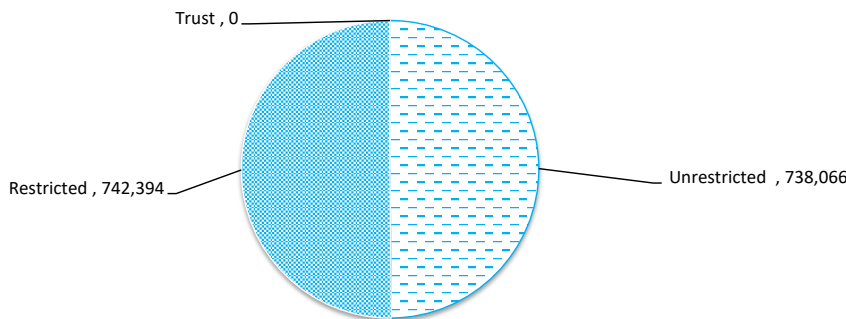
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

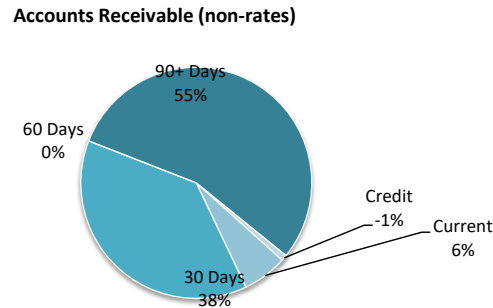
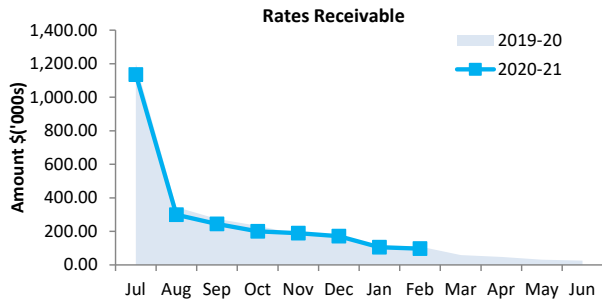
**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

Rates receivable	30 June 2020	28 Feb 2021
	\$	\$
Opening arrears previous years	29,223	98,913
Levied this year	1,101,351	1,101,351
Less - collections to date	(1,031,661)	(1,101,351)
Equals current outstanding	98,913	98,913
Net rates collectable	98,913	98,913
% Collected	91.3%	91.8%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(90)	668	4,056	0	5,862	10,496
Percentage	(0.9%)	6.4%	38.6%	0%	55.9%	
Balance per trial balance						
Sundry receivable						10,496
GST receivable						2,731
Total receivables general outstanding						13,227
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

**OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS**

	Opening Balance 1 July 2020	Asset Increase	Asset Reduction	Closing Balance 28 February 2021
	\$	\$	\$	\$
Other current assets				
Inventory				
Depot Fuel	940	7,304		8,244
Fuel Facility - ULP	6,220	(2,077)		4,143
Fuel Facility - Diesel	18,979	(14,015)		4,964
History Books	3,533	0		3,533
Gravel	29,900	0		29,900
Total other current assets	59,572	(8,788)	0	50,784
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

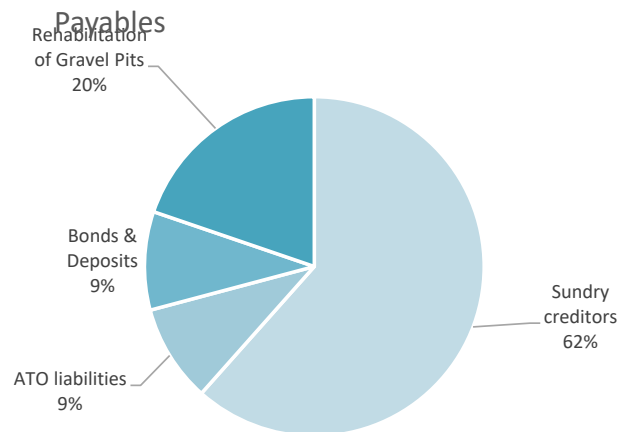
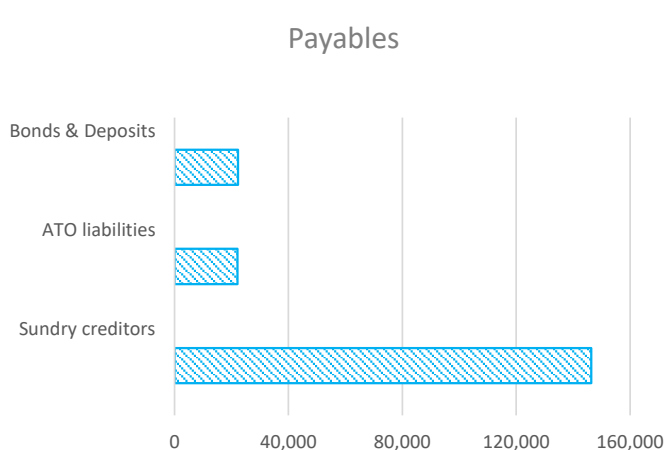
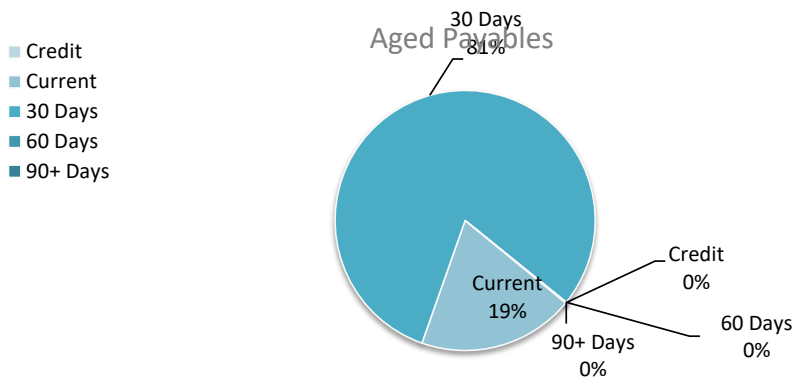
**OPERATING ACTIVITIES
NOTE 5
Payables**

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(193)	28,515	118,073	0	0	146,395
Percentage	0%	19.5%	80.7%	0%	0%	
Balance per trial balance						
Sundry creditors						146,395
ATO liabilities						22,082
Bonds & Deposits						22,283
Rehabilitation of Gravel Pits						46,997
Total payables general outstanding						237,757

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



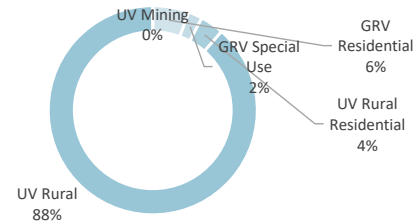
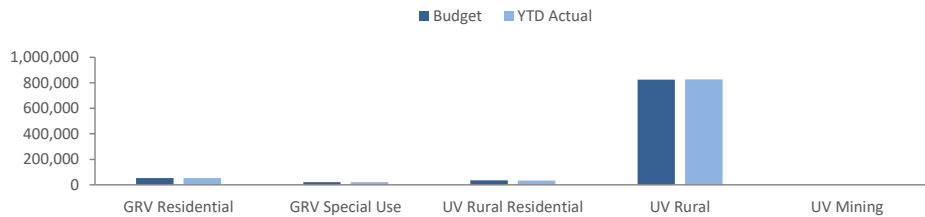
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

General rate revenue	Budget							YTD Actual			Total Revenue
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
GRV Residential	0.10944	41	478,296	52,345			52,345	52,345			52,345
GRV Special Use	0.12961	3	157,820	20,455			20,455	20,455			20,455
Unimproved value											
UV Rural Residential	0.01374	34	2,591,000	35,600			35,600	35,600	(1,630)		33,970
UV Rural	0.00687	135	120,060,000	824,812			824,812	826,283			826,283
UV Mining	0.00687	0	0	0			0	0			0
Sub-Total		213	123,287,116	933,212	0	0	933,212	934,683	(1,630)	0	933,053
Minimum payment	Minimum \$										
Gross rental value											
GRV Residential	1,100	39	170,720	42,900			42,900	42,900			42,900
GRV Special Use	1,100	2	6,705	2,200			2,200	2,200			2,200
Unimproved value											
UV Rural Residential	1,000	70	4,464,500	70,000			70,000	70,000			70,000
UV Rural	1,100	78	8,328,000	85,800			85,800	85,800			85,800
UV Mining	1,100	5	144,018	5,500			5,500	5,500			5,500
Sub-total		194	13,113,943	206,400	0	0	206,400	206,400	0	0	206,400
Discount							(41,540)				(41,236)
Amount from general rates							1,098,072	1,099,847			1,098,217
Ex-gratia rates							3,200				3,134
Total general rates							1,101,272				1,101,351

KEY INFORMATION

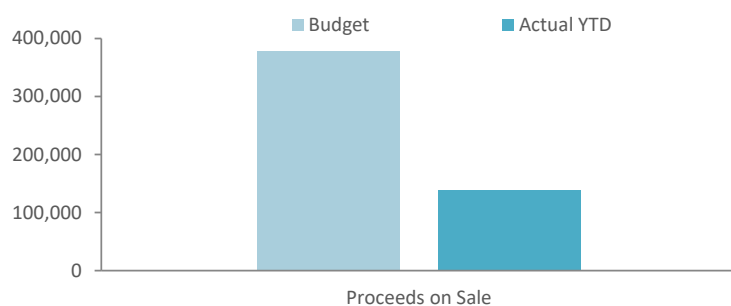
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

**OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS**

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Buildings								
	7 Gnowing Street	140,000	140,000	0	0	182,280	138,829	0	(43,451)
	Plant and equipment								
	Transport								
	Plant Replacement	311,360	239,000	13,010	(85,370)			0	0
		451,360	379,000	13,010	(85,370)	182,280	138,829	0	(43,451)



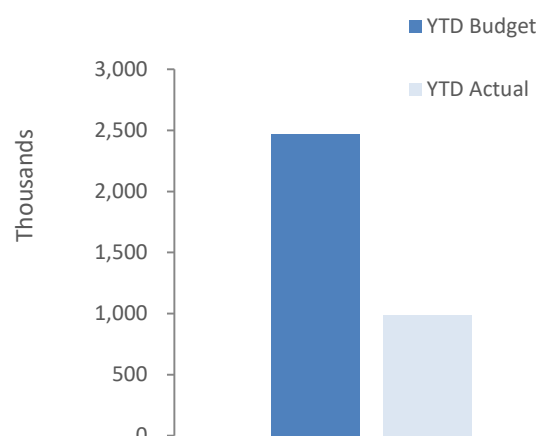
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land	200,000	50,000	0	(50,000)
Buildings	25,000	25,000	22,789	(2,211)
Furniture and equipment	20,000	29,115	15,435	(13,680)
Plant and equipment	680,000	597,670	13,500	(584,170)
Infrastructure - roads	762,675	610,140	430,932	(179,208)
Infrastructure - parks, gardens, recreation facilities	28,100	28,100	4,225	(23,875)
Infrastructure - Bridges	750,000	498,000	498,000	0
Payments for Capital Acquisitions	2,465,775	1,838,025	984,881	(853,144)
Total Capital Acquisitions	2,465,775	1,838,025	984,881	(853,144)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,324,455	966,679	848,139	(118,540)
Borrowings	200,000	200,000	0	(200,000)
Other (disposals & C/Fwd)	379,000	364,000	138,829	(225,171)
Cash backed reserves				
Reserves cash backed - Plant Replacement	201,910		195,490	195,490
Contribution - operations	360,410	307,346	(197,577)	(504,923)
Capital funding total	2,465,775	1,838,025	984,881	(853,144)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

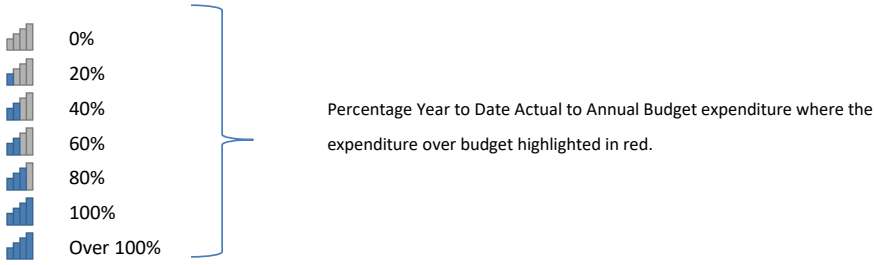


**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS (CONTINUED)**

Capital expenditure total

Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted			Variance (Under)/Over
	Budget	YTD Budget	YTD Actual	
	0	0	0	0

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

**FINANCING ACTIVITIES
NOTE 9
BORROWINGS**

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2020	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
Economic services										
Industrial Estate	1	0		200,000		18,665	0	181,335		-2,970

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

**FINANCING ACTIVITIES
NOTE 9
BORROWINGS**

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2020	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
C/Fwd Balance		0	0	200,000	0	18,665	0	181,335	0	-2,970
Total		0	0	200,000	0	18,665	0	181,335	0	(2,970)
Current borrowings		18,665					0			
Non-current borrowings		-18,665					0			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

**OPERATING ACTIVITIES
NOTE 10
CASH RESERVES**

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Reserves cash backed - Leave Reserve	39,423		2	21,000	20,817			60,423	60,242
Reserves cash backed - Land & Buildings	73,703		4	340,023	339,688			413,726	413,395
Reserves cash backed - Plant Replacement	224,737		10	111,645	112,088	(201,910)	(195,490)	134,472	141,345
Reserves cash backed -Office Equipment	35,140		1	12,500	12,340			47,640	47,481
Reserves cash backed - Fuel Facility	15,001		1	65,000	64,929			80,001	79,931
	388,004	0	18	550,168	549,862	(201,910)	(195,490)	736,262	742,394

KEY INFORMATION

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

**OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES**

Other current liabilities	Note	Opening Balance 1 July 2020	Liability Increase	Liability Reduction	Closing Balance 28 February 2021
		\$	\$	\$	\$
Contract liabilities					
Unspent grants, contributions and reimbursements					
- operating	12	48,460	0	(48,460)	0
- non-operating	13	498,000	154,721	(505,294)	147,427
Total unspent grants, contributions and reimbursements		546,460	154,721	(553,754)	147,427
Provisions					
Annual leave		60,004			60,004
Long service leave		11,238			11,238
Total Provisions		71,242	0	0	71,242
Total other current assets		617,702	154,721	(553,754)	218,669
Amounts shown above include GST (where applicable)					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

NOTE 12

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability				Operating grants, subsidies and contributions revenue					
	Liability	Increase	Liability	Current	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual
	1 July 2020	in Liability	Reduction (As revenue)	Liability 28 Feb 2021						
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies										
General purpose funding										
Financial Assistance Grants				0	764,200	355,458			0	189,430
Law, order, public safety										
LGGS	10,385		(10,385)	0	41,540	31,155			0	31,155
Education and welfare										
Other				0	1,520	1,008			0	0
Transport										
Direct Grant				0	56,600	56,600			0	56,275
Economic services										
Community Resource Centre	38,075		(38,075)	0	163,720	119,165			0	114,556
Caravan Park Grant				0				682	682	682
Other property and services										
Other				0	4,080	3,060			0	4,000
	48,460	0	(48,460)	0	1,031,660	566,446	0	682	682	396,097

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

**NOTE 13
NON-OPERATING GRANTS AND CONTRIBUTIONS**

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue					
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 28 Feb 2021	Current Liability 28 Feb 2021	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies											
General purpose funding											
Local Roads & Infrastructure Program				0						0	7,406
Law, order, public safety											
DFES Capital Grant Income				0			9,115		9,115	9,115	
Transport											
Road Grants		154,721	(7,294)	147,427		1,324,455	957,564			0	840,734
Bridge Grant	498,000		(498,000)	0						0	
	498,000	154,721	(505,294)	147,427	0	1,324,455	966,679	0	9,115	9,115	848,139

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

**NOTE 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget adoption		Opening surplus				0
E14506	Admin - Additional Repairs & new HWS		Operating Expenses			(1,500)	(1,500)
E10103	Refuse Site - Additional Costs - ramp, weed control & relief Staff		Operating Expenses			(20,000)	(21,500)
E10705	Cemetery - Survey pickup, grave digging		Operating Expenses			(4,000)	(25,500)
E11300	Parks - Additional tree lopping		Operating Expenses			(2,500)	(28,000)
E11306	Playgrounds - replacement of damaged shade sails		Operating Expenses			(3,000)	(31,000)
E12201	Town Streets - additional tree lopping		Operating Expenses			(5,600)	(36,600)
R14100	Private Works - Additional works (net)		Operating Revenue		8,000		(28,600)
E14204	PPE - due to COVID requirements		Operating Expenses			(750)	(29,350)
E13420	CRC Trainee expenses		Operating Expenses			(7,000)	(36,350)
E12203	Drainage/Spraying Expenses - offset tree lopping & Refuse Site Expenses		Operating Expenses		40,000		3,650
E12120	Bridge Expenses - FAG portion only		Capital Expenses		252,000		255,650
R12203	Bridge Expenses - FAG portion only		Capital Revenue			(252,000)	3,650
E14514	Legal Expenses - Additional Costs		Operating Expenses			(5,750)	(2,100)
R05202	Dog Registration Fees		Operating Revenue		600		(1,500)
R07490	Health - Other income		Operating Revenue		1,500		0
				0	302,100	(302,100)	

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

**NOTE 15
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$5,000 or 5.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
General purpose funding - other	(168,680)	(45.47%)	▼ Timing	LRCIP Grant received into Grants in Advance Road Plant Purchases ordered but not delivered.
Transport	(13,095)	(18.77%)	▼ Timing	Profit/Loss Fuel Sales lower than expected
Economic services	(202,037)	(34.85%)	▼ Timing	CRC income lower than expected
Expenditure from operating activities				
Governance	44,633	48.00%	▲ Timing	Expenses lower than anticipated
General purpose funding	7,476	8.74%	▲ Timing	Expenses lower than anticipated- LRCIP
Law, order and public safety	22,606	23.99%	▲ Timing	Expenses lower than anticipated - ESL
Housing	(35,271)	(97.07%)	▼ Permanent	Loss on Sale of Asset
Recreation and culture	41,731	23.09%	▲ Timing	Expenses lower than anticipated
Transport	200,916	16.02%	▲ Timing	Expenses lower than anticipated
Economic services	143,764	23.83%	▲ Timing	CRC program expenses lower than anticipated Depreciation yet to be allocated
Other property and services	(44,905)	(44.99%)	▼ Timing	Allocations
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	(118,540)	(12.26%)	▼ Timing	Relative to Grant Expenditure
Proceeds from disposal of assets	(225,171)	(61.86%)	▼ Timing	Road Plant Purchases ordered but not delivered.
Payments for property, plant and equipment and infrastructure	853,144	46.42%	▲ Timing	Road Plant Purchases ordered but not delivered.
Financing activities				
Proceeds from new debentures	(200,000)	(100.00%)	▼ Timing	Loan not drawn down
Transfer to reserves	(549,862)	(3054788.89%)	▼	

KEY INFORMATION

It should be noted that depreciation cannot be allocated until post-Audit due to the Asset Register module not recognising financial years.

17. CLOSURE OF MEETING