

SHIRE OF WANDERING

22 Watts Street, Wandering WA 6308
Ph: 08 9884 1056
www.wandering.wa.gov.au



Our Vision:

Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.

ORDINARY MEETING OF COUNCIL

Agenda 18 November 2021

Dear Elected Member

The next Ordinary Meeting of Council of the Shire of Wandering will be held on Thursday 18 November 2021 in the Council Chambers, 22 Watts Street, Wandering, commencing at 3:30pm.

BELINDA KNIGHT
CHIEF EXECUTIVE OFFICER

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ORDINARY MEETING OF COUNCIL AGENDA

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

We wish to acknowledge the traditional custodians of the land we are meeting on today. We acknowledge and respect their continuing culture and the contribution they make to the Shire of Wandering, and convey our respects to Elders past and present

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Present:

Cr I Turton	Shire President	Cr G Hansen	
Cr G Parsons	Deputy Shire President	Cr M Watts	
Cr G Curtis		Cr P Treasure	
Belinda Knight	CEO	Barry Gibbs	EMTS
Ian Fitzgerald	ACEO (from 19/11/2021)		

Apologies

3. DISCLOSURE OF INTERESTS

3.1. DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Division 6 Subdivision 1 of the Local Government Act 1995 requires Council Members and Employees to declare any direct or indirect financial interest or general interest in any matter listed in this Agenda.

The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter be discussed.

NB: A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision-making procedure relating to the declared matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.

DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Disclosures of Interest Affecting Impartiality are required to be declared and recorded in the minutes of a meeting. Councillors who declare such an interest are still permitted to remain in the meeting and to participate in the discussion and voting on the particular matter. This does not lessen the obligation of declaring financial interests etc. covered under the Local Government Act.

To help with complying with the requirements of declaring Interests Affecting Impartiality the following statement is recommended to be announced by the person declaring such an interest and to be produced in the minutes.

"I (give circumstances of the interest being declared, eg: have a long-standing personal friendship with the proponent). As a consequence, there may be a perception that my impartiality on this matter may be affected. I declare that I will consider this matter on its merits and vote accordingly".

3.2. DISCLOSURE OF FINANCIAL/PROXIMITY INTERESTS

4. PUBLIC QUESTION TIME

5. APPLICATIONS FOR LEAVE OF ABSENCE

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**6.1. ORDINARY MEETING OF COUNCIL HELD – 21/10/2021****COUNCIL DECISION**

That the Minutes of the Ordinary Meeting of Council held on 20/10/2021 be confirmed as a true and correct record of proceedings without amendment.

7. ANNOUNCEMENTS BY SHIRE PRESIDENT AND/OR DEPUTY PRESIDENT WITHOUT DISCUSSION**8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS****9. REPORTS OF COMMITTEES AND/OR WORKING GROUPS****9.1. CEO RECRUITMENT COMMITTEE – 28/10/2021****COUNCIL DECISION – ITEM 9.1 0 CEO RECRUITMENT COMMITTEE MEETING HELD 28/10/2021**

That Council receives the Minutes of the CEO Recruitment Committee meeting held 28/10/2021.

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Our Vision:

Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.

CEO RECRUITMENT COMMITTEE

Minutes 28/10/2021 at 5:30pm

We wish to acknowledge the traditional custodians of the land we are meeting on today. We acknowledge and respect their continuing culture and the contribution they make to the Shire of Wandering, and convey our respects to Elders past and present

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CEO RECRUITMENT COMMITTEE AGENDA

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Meeting declared open at 5:40pm.

Nil visitors to report.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Present:

Cr I Turton

Chairman

Cr G Curtis

Cr P Treasure

Apologies:

Nil

3. DISCLOSURE OF INTERESTS

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3.2. DISCLOSURE OF FINANCIAL/PROXIMITY INTERESTS

Nil

4. PUBLIC QUESTION TIME

Nil

5. REPORTS

5.1. RESPONSE TO LO-GO APPOINTMENTS

Group reviewed the Questions from LOGO Appointments regarding the CEO recruitment and prepared answers to most questions.

Also developed Position Objectives and Key Skills, Attributes and Experience descriptors along with the General information from LOGO Appointments for review by councillors.

COMMITTEE RECOMMENDATION – ITEM 5.1 – RESPONSE TO LO-GO APPOINTMENTS

That the CEO Recruitment Committee recommends that Council endorse the following actions:

- Cr G Curtis to email all relevant documents to all councillors on 29/10/2021
- Councillors review the documents and provide feedback via email to all councillors by no later than 01/11/2021.
- 01/11/2021, Cr I Turton will forward all amended documents to LOGO Appointments.
- Council to discuss the process at 04/11/2021 General Planning Forum.

CARRIED 3/0

6. CLOSURE OF MEETING

There being no further business, the meeting closed at 7:30pm.

10. CHIEF EXECUTIVE OFFICER'S REPORTS

10.1. TOWNSITE EXPANSION STRATEGY 2021-2026

Proponent	Shire of Wandering
Owner	
Location/Address	
Author of Report	Belinda Knight, CEO
Date of Meeting	18/11/2021
Previous Reports	19/08/2021
Disclosure of any Interest	Nil
File Reference	10.106.10690:PS248
Attachments	Draft Townsite Expansion Strategy 2021-2026 (under separate attachment)

BRIEF SUMMARY

To consider the review of the Townsite Expansion Strategy 2021-2026.

BACKGROUND

19/08/2021: Council resolved to review the Townsite Expansion Strategy 2008, and instructed the CEO to undertake this task.

Altus Planning have updated the Strategy referencing the current Planning Policies, etc.

The CEO has reviewed the Strategy to ensure the information is current and will see the strategy live another five (5) years.

STATUTORY/LEGAL IMPLICATIONS

Shire of Wandering Town Planning Scheme No. 3

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The cost of reviewing the Strategy was \$1,500 contained within Budget.

STRATEGIC IMPLICATIONS

IMPROVE THE ECONOMIC GROWTH OF OUR COMMUNITY

Our Goals	Our Strategies
The agricultural industry continues to be a main economic driver	Maintain our road network to a high standard Encourage new and existing complimentary business to grow
Facilitate increased business opportunities	Support Business Development and facilitate opportunities for startup and growth. Ensure our planning framework & environment supports nimble decision making and gives confidence to developers
Capture tourism opportunities locally	Encourage tourists, longer stays and repeat visitation Provide for and maintain infrastructure that grows tourism

There is nothing identified in the Community Strategic Plan that encourages Council to be a land developer.

CONSULTATION/COMMUNICATION

Via EMTS

COMMENT

It may be prudent for Council to consider public consultation on the revised Strategy.

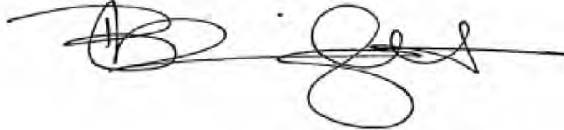
VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION – ITEM 10.1 - TOWNSITE EXPANSION STRATEGY 2021-2026

That Council directs the CEO to submit the Draft Townsite Expansion Strategy 2021-2026 for public consultation, with a closing date of 31/01/2022.

AUTHOR'S SIGNATURE:

A handwritten signature in black ink, consisting of a stylized 'B' followed by a series of loops and a horizontal line extending to the right.

10.2.FUTURE OF WANDERING FUEL FACILITY

Proponent	Shire of Wandering
Owner	
Location/Address	Lot 800 Watts Street, Wandering (Fuel Facility)
Author of Report	Belinda Knight, CEO & Barry Gibbs EMTS
Date of Meeting	18/11/2021
Previous Reports	21/10/2021 - 18/02/2021
Disclosure of any Interest	Nil
File Reference	13.136.13690
Attachments	EOI Responses

BRIEF SUMMARY

To consider the future of the Wandering Fuel Facility.

BACKGROUND

The Shire of Wandering built the current Fuel Facility on Lot 800 Watts Street, Wandering to enable the public and businesses to have a reliable fuel service in the growing community of Wandering. This facility is now over 10 years old and in the last 12 months the level of ongoing community dissatisfaction has steadily increased and now may be the opportune time for Council to review its decision of February 2021 and consider leasing the facility.

21/10/2021 – Council resolved to authorise the Chief Executive Officer to call for expressions of interest from interested fuel suppliers the lease of the Wandering Fuel Facility; and in the interim, reduce its loading on fuel purchases from 30% to 20%, effective 22/10/2021.

At the close of the EOI, two responses were received.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995 s6.17

6.17. Setting level of fees and charges

(1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors –

- (a) the cost to the local government of providing the service or goods; and*
- (b) the importance of the service or goods to the community; and*
- (c) the price at which the service or goods could be provided by an alternative provider.*

(2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.

(3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service –

- (a) under section 5.96; or*
- (b) under section 6.16(2)(d); or*
- (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.*

(4) Regulations may –

- (a) prohibit the imposition of a fee or charge in prescribed circumstances; or*
- (b) limit the amount of a fee or charge in prescribed circumstances*

National Competition Policy – 1996

Table 1: Fundamental Competition Principles (as they apply to Local Government)

- *No participant in the market should be able to engage in anti-competitive conduct against the public interest.*

- *As far as possible, universal and uniformly applied rules of market conduct should apply to all market participants regardless of their form of business ownership.*
- *Conduct with anti-competitive potential said to be in the public interest should be assessed by an appropriate transparent assessment procedure, with provision for review, to demonstrate the nature and incidence of the public costs and benefits claimed.*
- *Any changes in the coverage or nature of competition policy should be consistent with, and support, the general thrust of reforms:*
 - I) to develop an open, integrated domestic market for goods and services by removing unnecessary barriers to trade and completion; and*
 - II) in recognition of the increasingly national operation of markets, to reduce complexity and administrative duplication.*

Trade Practices Act 1974 Part IV – Restrictive Trade Practices

Local Government (Functions and General) Regulations 1996 – r30(3) A disposition of property other than land is an exempt disposition if (a) its market value is less than \$20,000.

If Council proceeds with the lease of the facility, and the income from that lease is greater than \$20,000 (ex-gst) then advertising requirements apply.

POLICY IMPLICATIONS

No policy as such exists, however in January 2019, it was noted that an administrative procedure was in place that informally gave authority for the CEO to decide on the mark-up for fuel sale prices. This was usually between 10 cents per litre and 15 cents per litre. This procedure was superseded by the price mark-up being included in the adopted annual fees & charges, and set at cost + 10% in 2019. In addressing the concerns of the procedure, the following questions were asked:

- Is the pricing procedure relevant and transparent to the community?
- Would the pricing procedure be considered to be acceptable in terms of compliance?
- Does Council need to satisfy relevant legislation when procuring fuel for sale?
- Does Council meet all industry standards in regards to the safety and storage of fuel?
- Does the Council have adequate processes and systems documented to guide staff in the operations of the fuel facility?

All of the above have been reviewed since the commencement of the CEO, and are deemed to be compliant in all areas (Regulation 17 Review 2021).

FINANCIAL IMPLICATIONS

The confidential attachment uses gross volume of 416,170 litres per annum. This is based on projected sales for the forthcoming period, of which 72,000 litres is Shire use only.

Council needs to consider the community benefit of leasing the facility, eg lower fuel prices for the community. This is difficult to project with the fluctuations in fuel pricing being controlled by the lessors.

Sales at the facility have not increased significantly over the past three years, this could be due to the unreliability of the card reader at the time, the relatively high price of fuel, or the trend for new vehicles to be more fuel efficient, or a combination of all three. The other point to consider is that the volume sales may have reached maximum velocity – that is the community does not have the capacity to purchase more fuel, and this would be a risk for any company taking on the lease.

In addition, the incentive for the Shire to sell greater volumes is controlled by our requirement not to be competitive in the market. In addition to this, the Shire's budget is structured to distribute administration costs across all the functions of the Shire, including the fuel facility, and the need to recoup some or all of these costs from the various income sources available, including fuel sales.

STRATEGIC IMPLICATIONS**IMPROVE OUR FINANCIAL POSITION**

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	Improve accountability and transparency Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs Prudently manage our financial resources to ensure value for money

CONSULTATION/COMMUNICATION

Community feedback

Previous Council reports

COMMENT

Council at its meeting of 21/10/2021 resolved to reduce the loading on fuel purchases to 20 cents per litre. This does not fully cover the operating costs of the facility based on the current sales projections.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION – ITEM 10.2 - FUTURE OF WANDERING FUEL FACILITY

That Council defers any decision the lease of the Fuel Facility until the outcome from the sale of the adjacent Lot 801 has been satisfactorily resolved.

AUTHOR'S SIGNATURE:

ITEM 10.2 - FUEL FACILITY LEASE - EXPRESSIONS OF INTEREST

Supplier	Commission		Fuel Purchase	TOTAL ESTIMATED	LEASE COSTS					SHIRE COSTS					Net Profit/(Loss)	NON-CASH
	Shire	Other	Discount	Income	Merchant Fees	Terminal Fee	Phone	Other	TOTAL	Admin	Reserve	Insurance	Power	TOTAL		Depreciation
GS Fuels	\$0.0300	\$0.0100	0.055		\$ 2,400.00	\$ 4,560.00	\$ 1,000.00	\$ 500.00	\$ 8,460.00	\$73,755.00	\$15,000.00	\$1,500.00	\$ 1,500.00	\$91,755.00	-\$86,153.30	\$10,080.00
Annual Av Litres	72000	344170	10 years													
	\$2,160.00	\$3,441.70		\$5,601.70												
WA Fuel Supplies	\$0.0000	\$0.0500	0.03025		\$ 2,400.00	\$ 4,560.00	\$ 1,000.00	\$ 500.00	\$ 8,460.00	\$73,755.00	\$15,000.00	\$1,500.00	\$ 1,500.00	\$91,755.00	-\$74,546.50	\$10,080.00
Annual Av Litres	72000	344170	5 years													
	\$0.00	\$17,208.50		\$17,208.50												
Shire	\$0.20		0.200		\$ 2,400.00	\$ 4,560.00	\$ 1,000.00	\$ 500.00	\$ 8,460.00	\$73,755.00	\$15,000.00	\$1,500.00	\$ 1,500.00	\$91,755.00	-\$31,381.00	\$10,080.00
Annual Av Litres	344170															
	\$68,834.00			\$68,834.00												

10.3.DISPOSAL OF LOT 801 P35944 – WATTS STREET, WANDERING

Proponent	Shire of Wandering
Owner	
Location/Address	Lot 801 DP35944
Author of Report	Belinda Knight, CEO
Date of Meeting	18/11/2021
Previous Reports	16/09/2021 - 05/08/2021 General Planning Forum – 19/08/2021 (Confidential Item) – 02/09/2021 General Planning Forum
Disclosure of any Interest	Nil
File Reference	A320:PA230
Attachments	Nil

BRIEF SUMMARY

To consider if Council wishes to proceed with the sale of Lot 801 P35944, Watts Street, Wandering.

BACKGROUND

The Council resolved on 16/09/2021 to invite offers to purchase the said lot for Sale by Expressions of Interest (EOI).

At the close of the EOI, no submissions were received.

STATUTORY/LEGAL IMPLICATIONS

As stated above, and s6.8 *Local Government Act 1995*

6.8. Expenditure from municipal fund not included in annual budget

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure –

(a) is incurred in a financial year before the adoption of the annual budget by the local government; or

(b) is authorised in advance by resolution; or*

(c) is authorised in advance by the mayor or president in an emergency.

** Absolute majority required.*

POLICY IMPLICATIONS

No Policy applies

FINANCIAL IMPLICATIONS

Depending upon the outcome.

A valuation has been arranged, as required by the *Local Government Act 1995*. It is hoped that this valuation will be available for tabling at the Council meeting. Council may list the property for greater or lesser than the valuation, but must state reasons for doing so in any local public notice.

STRATEGIC IMPLICATIONS

IMPROVE THE ECONOMIC GROWTH OF OUR COMMUNITY

Our Goals	Our Strategies
The agricultural industry continues to be a main economic driver	Encourage new and existing complimentary business to grow
Facilitate increased business opportunities	Support Business Development and facilitate opportunities for startup and growth. Ensure our planning framework & environment supports nimble decision making and gives confidence to developers

CONSULTATION/COMMUNICATION

Via General Planning Forum and Council

COMMENT

Nothing further.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION – ITEM 10.3 - DISPOSAL OF LOT 801 P35944 – WATTS STREET, WANDERING

That Council directs the CEO to list Lot 801 P35944, Watts Street, Wandering for sale with a local Realtor, subject to:

- a) Caveat being lodged on Title requiring the lot to be developed within 36 months of settlement;
- b) Easement being established to allow continued access to the fuel facility over the constructed driveway;
- c) Compliance with s3.58 of the *Local Government Act 1995*.

AUTHOR'S SIGNATURE:A handwritten signature in black ink, appearing to be 'B. J. J.', written over a horizontal line.

10.4.PHASE 3 - LRCIP

Proponent	Department of Infrastructure
Owner	
Location/Address	
Author of Report	Belinda Knight, CEO Barry Gibbs, EMTS
Date of Meeting	18/11/2021
Previous Reports	04/11/2021 – General Planning Forum
Disclosure of any Interest	Nil
File Reference	11.111.11101 – Community Centre 12.122.12200 – Rural Roads
Attachments	Nil

BRIEF SUMMARY

To approve LRCIP Phase 3 projects.

BACKGROUND

Council is to receive \$365,380

The Grant is being provided as part of Phase 3 of the Local Roads and Community Infrastructure Program (LRCI Program).

The objective of the LRCI Program is to stimulate additional infrastructure construction activity in local communities across Australia to assist communities to manage the economic impacts of COVID-19.

The Phase 3 extension of the LRCI Program is a temporary, targeted stimulus measure responding to the serious, ongoing economic impacts of COVID-19. The LRCI Program assists a community-led recovery from COVID-19 by supporting local jobs, firms, and procurement.

The intended outcomes of the LRCI Program are to:

- provide stimulus to protect and create local short-term employment opportunities through funded projects following the impacts of COVID-19; and
- deliver benefits to communities, such as improved road safety, accessibility and visual amenity.

ELIGIBLE GRANT ACTIVITY

LOCAL ROADS PROJECTS

Eligible Local Road Projects are projects that involve the construction or maintenance of roads managed by local governments. Local governments are encouraged to consider works that support improved road safety outcomes.

COMMUNITY INFRASTRUCTURE PROJECTS

Eligible Community Infrastructure Projects are projects that involve the construction, maintenance and/or improvements to council-owned assets (including natural assets) that are generally accessible to the public.

‘Generally accessible to the public’ means that the project, or the amenity provided by the project, is generally accessible to the public at large. Some areas are clearly publicly accessible as they are areas that are open to all members of the public such as parks, playgrounds, footpaths and roads.

Projects will also be considered generally publicly accessible if they are in a location that is:

- generally publicly accessible to the wider public undertaking a specific activity (for example council operated sporting fields); or
- generally publicly accessible for a limited age group of the community as a whole i.e. a kindergarten building; or
- used for the provision of an essential service or community service, as determined by the Department, and the amenity of the asset is publicly accessible and benefits the community.

All projects whether carried out on council owned land, or another type of public land, must deliver benefits to the community, such as improved accessibility, visual amenity, and/or safety.

Activity start date 21/10/2021 and completion date 31/12/2023

STATUTORY/LEGAL IMPLICATIONS

LRCIP Guidelines

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Indicative costings for each component

- **Community Centre – Funding - \$365,380**

Focus Area 1 - Ablutions & Kitchen internals

Phase 1	\$677,254
Savings for not extending Kitchen/Hall storage	-\$200,225
	<u>\$477,029</u>

Focus Area 1 & 2

Hall internals	\$477,029
Verandas & bbq	\$223,288
	<u>\$700,317</u>

FUNDING

LRCIP	\$365,380
Lotterywest	\$334,937
	<u>\$700,317</u>

- **Moramocking Road – Project Cost - \$344,000 – Funding \$365,380**

Moramocking Road

Scope:

- 1 Cost to seal the Moramocking Road from 50 m south of Fuller Road (Blackspot to cover Fuller intersection) to 100m past O'Connell Road and 100 m up O'Connell Road a total distance of 2,070 metres.
- 2 Survey pick and design;
- 3 Clear some vegetation;
- 4 Realign clear and reshape large sections of the table drain on both sides of the road;
- 5 Extend four 300 and 375 culverts;
- 6 Raise the height of the road by 200mm;
- 7 Two coat bitumen seal 7metres wide using a 10mm and 7 mm aggregate; and
- 8 Install guide posts

Estimate: \$344,000

STRATEGIC IMPLICATIONS

RETAIN AND GROW OUR POPULATION

Our Goals	Our Strategies
People feel safe, connected and actively involved in the community	Facilitate and support activities that optimise use of our facilities Assist Community and sporting organisations to remain sustainable and active

IMPROVE THE ECONOMIC GROWTH OF OUR COMMUNITY

Our Goals	Our Strategies
The agricultural industry continues to be a main economic driver	Maintain our road network to a high standard
Roads are a critical driver for our Shire	Develop a Road Management Plan, which incorporates a Road Hierarchy, minimum Service levels, Maintenance Policy, Contractor Policy and Asset Management Plan

IMPROVE OUR FINANCIAL POSITION

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	Improve accountability and transparency Prudently manage our financial resources to ensure value for money

CONSULTATION/COMMUNICATION

Via General Planning Forum

COMMENT

The two projects were referred to full Council from the General Planning Forum held on 04/11/2021.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION – ITEM 10.4 - PHASE 3 - LRCIP

That Council authorise the CEO to make application to the Department of Infrastructure under the Local Roads & Community Infrastructure Program (LRCIP) Phase 3 for the following project:

- Wandering Community Centre Upgrade **OR**
- Moramocking Road Upgrade
- *(delete one of these options)*

AUTHOR'S SIGNATURE:


10.5.CCTV – CARAVAN PARK & FIRE STATION

Proponent	Redfish Technologies
Owner	Shire of Wandering
Location/Address	Wandering Caravan Park & Fire Station
Author of Report	Belinda Knight, CEO
Date of Meeting	18/11/2021
Previous Reports	Nil
Disclosure of any Interest	Nil
File Reference	13.132.13200:QU152
Attachments	Diagram of area to be covered by CCTV.

BRIEF SUMMARY

To consider installing CCTV to the Wandering Caravan Park & Fire Station.

BACKGROUND

22/10/2021 – Redfish Technologies were requested to provide a quote to install CCTV at the Wandering Caravan Park & Fire Station.

Redfish Technologies PTY LTD, is a specialist audio visual integration organisation with a dedicated focus on installed sound and vision and CCTV in local government. Since starting 2009 we have steady grown our depth and experience in working with local government organisations and have built a reputation for understanding and high-quality systems solutions. Redfish currently manage the CCTV at the Shire, CRC and Community Centre.

Scope of Works:

Fire Station CCTV

Provide a CCTV systems capable of supporting up to eight cameras.

The system will be installed in the existing Fire Station.

Two Dark fighter Mini 25x Zoom PTZ cameras will be located on the two NE and SE corners of the building, with these cameras focused at the kitchen camp and cabins, but with the ability to rotate and view in and around the building and surrounding area.

The main systems NVR will be located in the rack with screen located underneath, and connected to a PtP Ubiquity antenna for connection back to main admin building. The main admin building will have the RX unit and connect into the systems using iVMS on the corporate network for access of the fire station system.

To supply

- 1 x Suitable NVR
- 2 x 2DE4425I 4MP 25x PTZ mini dark fighter cameras cameras with brackets
- 1 x Network cabinet and screen with mount
- 2 x Ubiquity Antenna PtP (pair) with 3meter poles
- 2 x Ubiquity Switch
- 1 x UPS

Prerequisites

Shire to provide all power requirements through local electrical contractor, estimated to be in the order of \$600

Quote: \$10,421.00 (ex-GST)

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995

POLICY IMPLICATIONS

No policy applies.

FINANCIAL IMPLICATIONS

The cost of this project could be funded from the Building Reserve.

STRATEGIC IMPLICATIONS**RETAIN AND GROW OUR POPULATION**

Our Goals	Our Strategies
People feel safe, connected and actively involved in the community	Facilitate and support activities that optimise use of our facilities Facilitate and support Emergency Services Planning

CONSULTATION/COMMUNICATION

Nil

COMMENT

The benefits of the CCTV at the office have resulted in one arrest, and one on-going investigation relating to two break ins in my time as CEO. The new cabins at the Caravan Park are fully exposed and with no live-in Caretaker they are vulnerable to break ins. The CCTV will not prevent any break ins but will assist in (a) keeping costs of insurance lower, and (b) aid Police with any investigation.

VOTING REQUIREMENTS

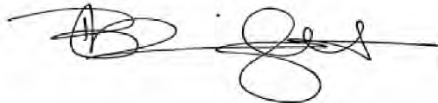
Absolute Majority (no budget)

OFFICER'S RECOMMENDATION – ITEM 10.5 - CCTV – CARAVAN PARK & FIRE STATION

That Council:

- Authorise the installation of CCTV at the Wandering Caravan Park & Fire Station at an estimated cost of \$11,000 ex-gst, including the supply and installation of the CCTV, and additional electrical work required; and
- Approves the funds required for the project to be allocated from the Building Reserve.

ABSOLUTE MAJORITY

AUTHOR'S SIGNATURE:




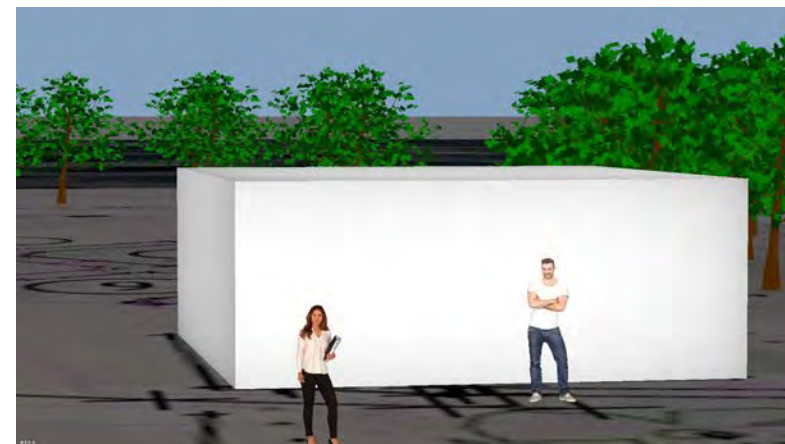
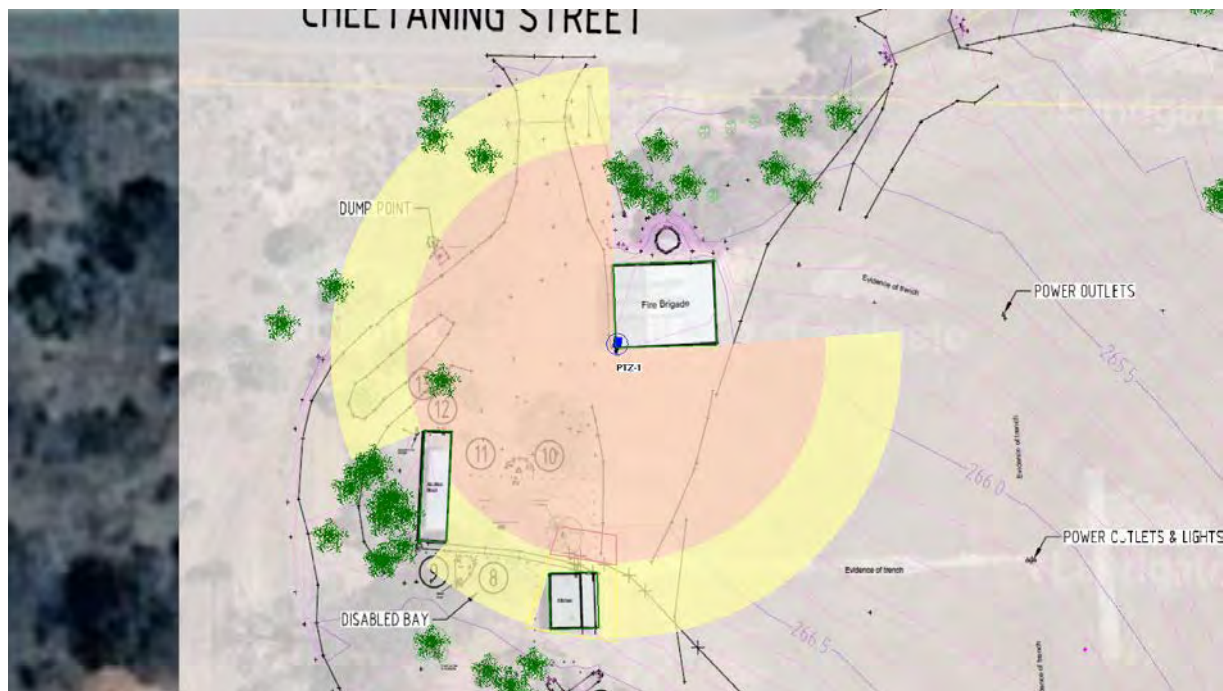
Shire of WANDERING

Firestation

Stuart Herring
22/10/2021
Version 1.0

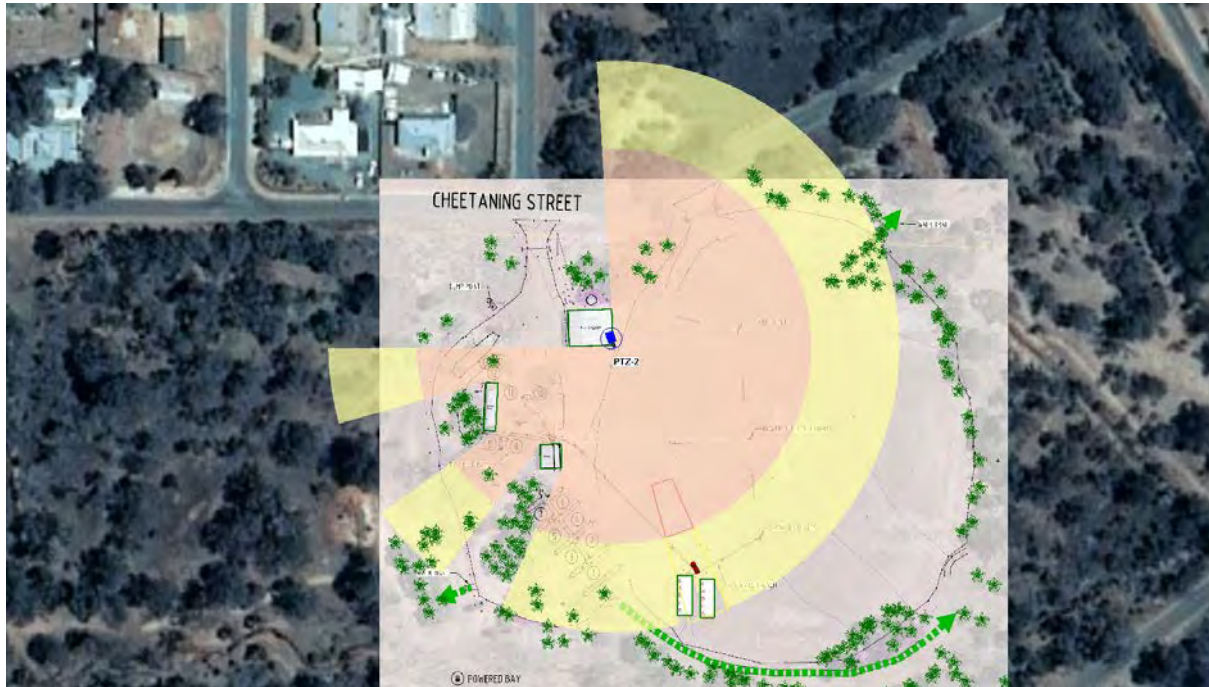


Hikvision: DS-2DE4425IW-DE



Camera ID	Model	Installation Height, m	Resolution	Focal Length	Sensor Size	Pixels On Target
PTZ-1	Hikvision DS-2DE4425IW-DE	4	2560x1440	17.13	1/2.5 16:9	184 ppm

Hikvision: DS-2DE4425IW-DE



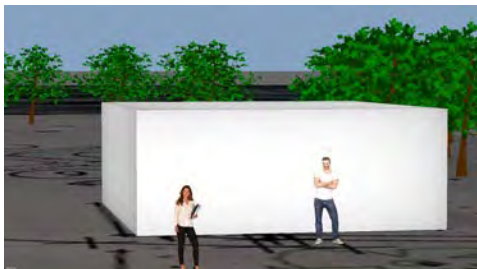
Camera ID	Model	Installation Height, m	Resolution	Focal Length	Sensor Size	Pixels On Target
PTZ-2	Hikvision DS-2DE4425IW-DE	4	2560x1440	37	1/2.5 16:9	173 ppm

Camera ID	Manufacturer / Model	Description	Installation Height, m	Resolution	Focal Length	Sensor Size	Pixels On Target
PTZ-1	Hikvision DS-2DE4425IW-DE	Hikvision: DS-2DE4425IW-DE	4	2560x1440	17.13	1/2.5 16:9	184 ppm
PTZ-2	Hikvision DS-2DE4425IW-DE	Hikvision: DS-2DE4425IW-DE	4	2560x1440	37	1/2.5 16:9	173 ppm

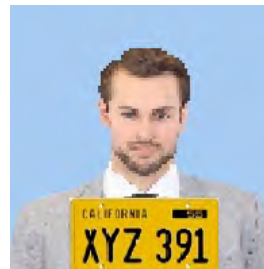
Camera PTZ-1

Shire of Wandering

Hikvision: DS-2DE4425IW-DE



Resolution: 2560x1440
Sensor Size: 1/2.5 ; 16:9
Focal Length: 17.13
Installation Height: 4 m
Tilt: 2.9°
Viewing Angles °: 18.3°; 10.9°
Distance: 43.1 m
FOV Width: 13.8 m
Pixels On Target: 184 ppm
Dead Zone: 27.25 m (Width: 8.75 m)



Camera PTZ-2

Hikvision: DS-2DE4425IW-DE



Resolution: 2560x1440
Sensor Size: 1/2.5 ; 16:9
Focal Length: 37
Installation Height: 4 m
Tilt: 2°
Viewing Angles °: 8.5°; 5.1°
Distance: 99.4 m
FOV Width: 14.8 m
Pixels On Target: 173 ppm
Dead Zone: 50.03 m (Width: 7.44 m)





PTZ-1



PTZ-2

Network Bandwidth & Disk Space

Resolution	Compression	Motion %	Frame Size*, KB	FPS	Days	Cameras	Recording %	Bandwidth, Mbit/s	Disk Space, GB	Bitrate, kbit/s	Comment
2592x1520 (4MP 17:10)	H.265-15 (Good Quality)	50 - Average	34	10	30	1	100	2.785	902.431	2785	

TOTAL:

Total FPS	Bandwidth, Mbit/s	Disk space,GB
10	2.785	902.431

10.6.COUNCILLOR NOTEBOOKS

Proponent	Shire of Wandering
Owner	
Location/Address	
Author of Report	Belinda Knight, CEO
Date of Meeting	18/11/2021
Previous Reports	Nil
Disclosure of any Interest	Nil
File Reference	04.041.04190
Attachments	Nil

BRIEF SUMMARY

To authorise the purchase of, or payment of an allowance for, Notebooks or iPads for Councillors.

BACKGROUND

The Shire purchased Acer Notebooks for Councillors in October 2014, as a result, despite the CEO's best efforts, these notebooks are no longer suitable for Council use due to software and hardware changes, and the batteries are no longer chargeable.

Both Cr Turton and Cr Hansen expressed an interest in obtaining a notebook for Council use.

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995

Local Government (Administration) Regulations 1996

POLICY IMPLICATIONS

Policy 5 – Council Member Entitlements

IPAD/TABLET

Immediately following a Council member's inaugural election to office, and once every two years after that, Council members are entitled to claim the cost of the purchase of an iPad or tablet, to a maximum value of \$1,000 and upon supply of proof of purchase. The purpose of this clause is to enable Council members to have ready access to agendas, minutes and other Shire documentation on a system of their own choosing. All maintenance and ongoing costs are the responsibility of the Council member, as such costs are considered part of the telecommunications allowance.

FINANCIAL IMPLICATIONS

No budget exists in 2021/2022

Estimate for purchase of Notebooks - \$1,150 each

Estimate for purchase of iPad - \$2,000 each

STRATEGIC IMPLICATIONS

PROVIDE STRONG LEADERSHIP

Our Goals	Our Strategies
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance

CONSULTATION/COMMUNICATION

Nil

COMMENT

If the Councillors requesting notebooks purchase their own under this Policy, the CEO will assist in setting up Councillor dedicated emails and access to the Shire Website and Councillor Portal.

VOTING REQUIREMENTS

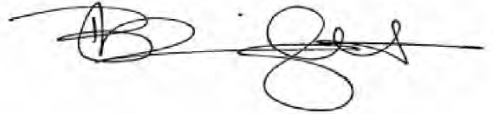
Absolute Majority (no budget exists)

OFFICER'S RECOMMENDATION – ITEM 10.6 - COUNCILLOR NOTEBOOKS

That Council authorise the payment of an allowance in accordance with Policy 5 – Council Member Entitlements, of \$1,000 each to Crs Turton and Cr Hansen.

ABSOLUTE MAJORITY

AUTHOR'S SIGNATURE:

A handwritten signature in black ink, appearing to be 'A. B. Jones', written over a horizontal line.

11. OTHER OFFICER'S REPORTS

11.1.APPLICATION FOR DEVELOPMENT APPROVAL – CARPORT – LOT 69 (NO. 70) BLACKBOY GULLY ROAD, WANDERING

PROPERTY DETAILS			
Assessment No:	A261	Owner:	Peter Latham and Deborah Latham
Corresp. No:	PA243	Date Received:	12 October 2021
Lot/Location No:	Lot 69 (No. 70) on Plan 23181		
Street Name:	Blackboy Gully Road	Suburb:	Wandering

PURPOSE:	
Description of Proposed Use:	Carport outside building envelope
Nature of any existing buildings and or/use:	Single House and Outbuilding
Zoning:	Rural-Residential
Zoning Use Code:	P
Heritage Listed:	N
Setback variation required:	Y
Policy Applicable:	N/A
Author of Report:	Ryan Munyard - Senior Town Planner, Altus Planning
Date of Meeting:	18/11/2021

BACKGROUND:

The Shire has received an application for development approval to construct a carport outside the approved building envelope for Lot 69 (No. 70) Blackboy Gully Road, Wandering ('subject site' or 'site'). The proposed carport is to abut the north-west elevation of the existing outbuilding on the site.

The subject site is located to the south-west of the Wandering Town Site, within the 'Blackboy Springs Estate' and measures 51.82ha. The site is situated within a locality bound by O'Connell Road to the north, Moramocking Road to the east and Blackboy Gully Road to the west.

The site and surrounding lots within the locality are all zoned Rural-Residential and are of a similar lot size. Existing development on these lots typically comprises a single dwelling on each respective lot with an associated outbuilding and water tank. Aside from these features and an existing gravel driveway which provides access to the main portion of the property, the subject site is otherwise absent of any other development. Refer to Figure 1 below.

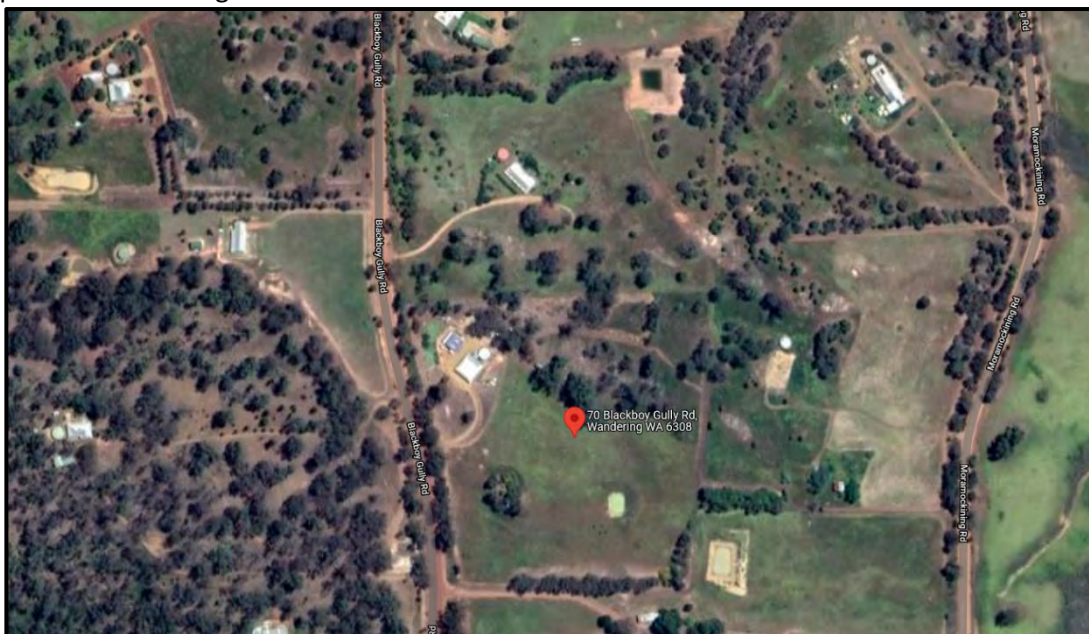


Figure 1: Aerial imagery with cadastral overlay of subject site and surrounds (Source: Google Earth 2021)

COMMENT:**Town Planning Scheme No. 3**

The subject site is zoned 'Rural-Residential' under the Shire of Wandering's *Town Planning Scheme No. 3* ('TPS 3' or 'Scheme'). The objectives for the Rural-Residential zone are provided at Clause 4.2 of the *Scheme* and state as follows:

- a) *"to select areas wherein closer subdivision will be permitted to provide for such uses as hobby farms, horse breeding, rural-residential retreats, and rural-based commercial uses that are consistent with a rural residential zone.*
- b) *to generally select areas that are within approximately 8 kilometres of the town of Wandering to facilitate the provision of services to residents.*
- c) *to make provision for retention of the rural landscape and amenity in a manner consistent with the orderly and proper planning of such areas.*
- d) *having regard for the size of the district, the fragile nature of the environment in many places, and the difficulties faced by the local government in providing services away from the town of Wandering, the local government will generally favour Rural-Residential zones be located close to the town of Wandering and then only where the environmental impacts are manageable."*

With respect to the above, only Objective (c) is relevant and which is discussed further in this Report.

When the Blackboy Springs Estate was created as part of the original subdivision of the area, a building envelope was prescribed for all the Rural-Residential lots. The *Scheme* defines a "building envelope" as follows:

"means an area of land within a lot marked on a plan approved by the local government within which all buildings and effluent disposal facilities on the lot must be contained."

Schedule 11, No. 2 of the *Scheme* refers to building envelopes for Rural-Residential zoned lots and applies to the Blackboy Springs Estate. As the proposed carport will abut the existing outbuilding, it will be located outside the building envelope for the subject site and therefore development approval is required.

Clause 5.16 of *TPS 3* prescribes various standards for development in the Rural-Residential zone. An assessment of the proposed carport against these standards is tabled below.

Scheme Requirement	Assessment Comments
Clause 5.16.1 Minimum building setback: Front - 30m Rear - 10m Side - 10m	The prescribed building envelope for the site overrides the setback requirements of Clause 5.16.1. Notwithstanding, they provide guidance in the exercise of discretion when considering the appropriateness of the proposed carport setbacks, which are as follows: <ul style="list-style-type: none"> • Front - Approximately 22m (at the smallest point) • Rear - Approximately 100m • Side - Approximately 23m (at the smallest point) In this regard, the setbacks are considered acceptable due to the following: <ul style="list-style-type: none"> • The carport will be located in the north-west portion of the site which is situated lower than the street and abutting properties. • The nearest dwelling is approximately 131m to the north of the carport. There is no direct line of site towards the carport due to the surrounding topography and existing mature vegetation. • The carport will be orientated at an angle to the street and neighbour lot boundaries, which reduces the visibility of the structure. • The carport will be located within the main "development cluster" for the site which assists in minimising any visual impacts.

Scheme Requirement	Assessment Comments
<p><u>Clause 5.16.2</u> Development to be in accordance with Schedule 11, No. 2 and the associated plan of subdivision</p>	<p>Only sub-provisions 4 and 5 are relevant to the proposal. These are as follows:</p> <p><u>Provision 4 (20m low fuel radius maintained around all buildings)</u></p> <ul style="list-style-type: none"> • The proposal is a non-habitable structure and will be constructed of non-combustible materials (corrugated zincalume and steel). • The carport will abut an existing non-habitable structure (outbuilding), which effectively contributes towards this radius. • Horizontal clearance from the carport to the nearest existing vegetation is approximately 10m. Whilst this represents a variation to this Provision, the proposal is exempt under planning legislation from requiring any accompanying Bushfire Management Plan ('BMP') or Bushfire Attack Level ('BAL') Assessment as the carport is not a habitable building. <p><u>Provision 5 (Shire may require planting of 50 trees and maintenance for 2 year period)</u></p> <p>The carport will not require the removal of any -site vegetation as it will be erected on an existing cleared portion of the site that already contains graded gravel. Therefore, there is no sufficient nexus to require replanting of the site with additional vegetation.</p> <p>Also, and as previously mentioned, the location of the carport within the consolidated development footprint for the site minimises any visual impacts of the proposal and ensures no loss of additional vegetation.</p>
<p><u>Clause 5.16.3</u></p> <ol style="list-style-type: none"> a) Development approval required for all development in Rural-Residential zone. b) Maximum 1 dwelling per lot. c) All trees shall be retained unless otherwise approved by the Shire. d) If the land is considered deficient, the Shire may require replanting of the site as a condition of any approval. e) Appropriate measures must take place to prevent noise, odour or dust from the keeping of animals. f) The Shire may take any action to prevent detrimental impacts such as overstocking or erosion due to the keeping of animals. g) The Shire may require provision for bush fire control measures in accordance with an adopted local planning policy. 	<ol style="list-style-type: none"> a) A development application has been submitted seeking approval for the proposed carport b) There is one existing dwelling on the subject site. c) The proposal will not result in the removal of any existing trees on the site. d) See above assessment comments for Clause 5.16.2, Provision 4. e) N/A f) N/A g) See above assessment comments for Clause 5.16.2, Provision 5. Notwithstanding, the Shire does not have a separate adopted local planning policy regarding bushfire.

Scheme Requirement	Assessment Comments
<p>Clause 5.16.4 When considering an application, the Shire will also have regard to the following:</p> <ul style="list-style-type: none"> a) the colour and texture of external building materials; b) building size, height, bulk, roof pitch; c) setback and location of the building on its lot; d) architectural style and design details of the building; e) relationship to surrounding development; f) other characteristics considered by the local government to be relevant. 	<ul style="list-style-type: none"> a) Materials of construction are corrugated zincalume roof sheets with steel posts which are considered to be “rural-compatible”. b) The dimensions of the carport will be 14m long x 6m wide. This equates to 84m² which is 0.1% of the total lot area and is insignificant. Its height will be 3.6m (at its highest point) to provide adequate clearance to park a tractor and caravan underneath it. c) As previously mentioned, the proposed location of the carport will minimise its visibility from the street due to the “low point’ of the site. The carport will not be visible from the nearest dwelling due to the surrounding topography. The carport is also of a low-pitch skillion design which assists in minimising visibility of the structure. d) The carport will abut the existing outbuilding. Its overall height and roof pitch are less than the outbuilding which assists in minimising the visibility of the structure. e) As previously mentioned, the carport is to be located within the established development footprint of the site. This is considered a better outcome than if it were to be located within the designated building envelope as this would be less convenient for the landowners and would also result in an additional driveway access being created. f) The landowners have advised that the carport will provide shelter to their parked tractor and caravan. This is consistent with the Rural-Residential zoning of the site.

Having regard to the above Scheme development standards, the proposed carport is considered acceptable and furthermore, it is considered that public consultation is not warranted in this instance.

Bushfire

The majority of the subject site is located within a bushfire prone area. However, in accordance with Schedule 2, Clause 78B of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the proposal is exempt from the need to provide an accompanying BMP or BAL Assessment as the carport is not a habitable building.

It is also noted that the carport is proposed to be located more than 6m from the nearest habitable building (existing dwelling) in accordance with Clause 3.2.3(a) of *Australian Standard 3959 - Construction of buildings in bushfire-prone areas*.

POLICY:

- *Planning and Development Act 2005*
- *Planning and Development (Local Planning Schemes) Regulations 2015*
- *Shire of Wandering Town Planning Scheme No. 3*

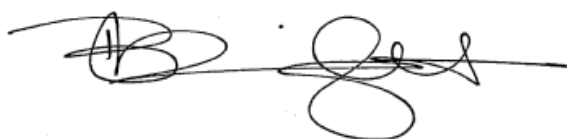
VOTING REQUIREMENTS:

Simple Majority.

OFFICER'S RECOMMENDATION – ITEM 11.1 - APPLICATION FOR DEVELOPMENT APPROVAL – CARPORT OUTSIDE BUILDING ENVELOPE – LOT 69 (NO. 70) BLACKBOY GULLY ROAD, WANDERING

That Council approves the application for development approval, to construct a carport outside the building envelope at Lot 69 (No. 70) Blackboy Gully Road, Wandering, subject to the following conditions:

1. The development hereby approved shall occur generally in accordance with the plans and specifications submitted with the application and these shall not be altered or modified without the prior written approval of the Council.
2. All stormwater generated by the proposed development shall be managed and disposed of to the specifications and satisfaction of the Shire of Wandering.
3. Satisfactory buildings plans being approved by the Shire of Wandering.

AUTHORS SIGNATUREA handwritten signature in black ink, appearing to be 'B. Jones', written over a horizontal line.

12. COUNCILLOR'S REPORTS ON MEETINGS ATTENDED

12.1.COUNCILLOR'S MEETINGS ATTENDED FOR THE PERIOD – 22/10/2021 – 10/11/2021

None reported.

13. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

14.1.COUNCILLORS AND /OR OFFICERS

15. CONFIDENTIAL ITEMS

15.1. ITEM FOR DISCUSSION - NIL

16. INFORMATION ITEMS**16.1.ACCOUNTS PAID FOR PERIOD – 01/10/2021 – 31/10/2021**

Proponent	Internal Report
Location/Address	
Author of Report	Sophie Marinoni, Finance Officer
Date of Meeting	18/11/2021
Disclosure of any Interest	Nil
File Reference	10.1.6
Attachments	List of Accounts Paid for Month

BRIEF SUMMARY

To ratify payments made during the month of October 2021

BACKGROUND

The listing of payments for the month of October 2021 through the Municipal account are attached.

STATUTORY/LEGAL IMPLICATIONS

Local Government (Financial Management) Regulations 1996 – r12 & r13

POLICY IMPLICATIONS

Policy 12 – Purchasing and Tenders

Policy 40 – Payment for Goods and Services

FINANCIAL IMPLICATIONS

Shire of Wandering

CERTIFICATE OF EXPENDITURE
18/11/2021



This Schedule of Accounts to be passed for payment, covering

Payment Method	Cheque/EFT/DD Number	Amount
Municipal Fund:		
Electronic Funds Transfers	EFT6858 - EFT6956	\$243,386.69
Direct Debits	DD3767.1 - DD3767.11	\$37,080.27
	TOTAL	\$280,466.96

to the Municipal and Trust Accounts, totalling \$280,466.96 which were submitted to each member of the Council on 18/11/2021, have been checked and fully supported by vouchers and invoices which are submitted herewith, have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings.

Belinda Knight

CHIEF EXECUTIVE OFFICER

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount
EFT6858	04/10/2021	Best Office Systems			-\$ 396.13
	22/09/2021		Copier Contract - Shire <i>B&W copies, Colour copies</i>	\$ 396.13	
EFT6859	04/10/2021	Brookton Plumbing			-\$ 800.00
	26/09/2021		Pump out dump point - Caravan Park <i>Labour</i>	\$ 800.00	
EFT6860	04/10/2021	Child Support Agency			-\$ 128.71
	29/09/2021		Payroll deductions	\$ 128.71	
EFT6861	04/10/2021	Crossman Hot Water & Plumbing			-\$ 715.00
	16/05/2021		Repairs - 20 Down St <i>Labour, Materials</i>	\$ 715.00	
EFT6862	04/10/2021	DM Breaker Equipment			-\$ 2,621.95
	24/08/2021		Install hydraulic fittings - WD.141 <i>Labour & parts</i>	\$ 2,621.95	
EFT6863	04/10/2021	Ecowater Services			-\$ 908.80
	15/09/2021		Aquarius Quarterly Service - 19 Humes Wy <i>Labour, Chlorine</i>	\$ 200.40	
	15/09/2021		Aquarius Quarterly Service - 5 Dunmall Rd <i>Labour, Chlorine, Parts</i>	\$ 323.40	
	15/09/2021		Aquarius Quarterly Service - Admin Building <i>Labour</i>	\$ 385.00	
EFT6864	04/10/2021	Iris Consulting Group			-\$ 450.00
	10/09/2021		Training - Record Disposal <i>Lisa Boddy</i>	\$ 450.00	
EFT6865	04/10/2021	Kelmscott Work Clobber			-\$ 174.00
	09/09/2021		PPE - Works <i>Gumboots</i>	\$ 174.00	
EFT6866	04/10/2021	LO-GO Appointments			-\$ 3,160.85
	24/09/2021		CEO Recruitment <i>50% of fee</i>	\$ 3,160.85	
EFT6867	04/10/2021	Liberty Rural			-\$ 23,918.40
	10/09/2021		Fuels - Fuel Facility <i>Diesel</i>	\$23,918.40	
EFT6868	04/10/2021	MJ & C Cornish			-\$ 715.00
	09/09/2021		Wet Hire - Excavator <i>Caravan Park Chalets</i>	\$ 715.00	
EFT6869	04/10/2021	Narrogin Electrical Services			-\$ 5,549.50
	27/09/2021		Install power - Caravan Park Cabins <i>Labour, Materials, Cable & conduit, Travel</i>	\$ 5,549.50	
EFT6870	04/10/2021	PFD Food Services			-\$ 200.75
	22/07/2021		Australia Post promotion <i>Fathers Day gift bags</i>	\$ 218.90	
	12/08/2021		Australia Post promotion <i>Fathers Day gift bags</i>	-\$ 18.15	
EFT6871	04/10/2021	Quest Payment Systems			-\$ 418.00
	27/09/2021		Monthly maintenance fee <i>Sep 2021</i>	\$ 418.00	

EFT6872	04/10/2021	Quick Corporate Australia		-\$ 983.06
	08/09/2021	Office supplies <i>Sugar, Tea bags, Milk, Key holders, Power board, Extension lead, Extension lead, Foot rest, A4 paper, Dividers, A4 sheet protectors, A4 paper, BluTack, Hand wash, Toilet roll, Toilet roll, Hand towel, Invoice book</i>	\$ 983.06	
EFT6873	04/10/2021	Reinforced Concrete Pipes Australia		-\$ 18,941.60
	23/09/2021	Pipes - Various roads <i>George Rd, North Bannister Wandering Rd</i>	\$10,444.45	
	23/09/2021	Pipes - Various roads <i>York Williams Rd</i>	\$ 8,497.15	
EFT6874	04/10/2021	Payroll deductions		-\$ 490.00
	29/09/2021	Payroll deductions	\$ 490.00	
EFT6875	04/10/2021	Payroll deductions		-\$ 60.00
	29/09/2021	Payroll deductions	\$ 60.00	
EFT6876	04/10/2021	Startrack Express		-\$ 110.63
	15/09/2021	Freight <i>Frontline Fire, Forsign</i>	\$ 100.18	
	22/09/2021	Freight <i>Fees</i>	\$ 10.45	
EFT6877	04/10/2021	Truckline		-\$ 117.55
	12/03/2021	Parts - WD.422 <i>Air fittings & lines</i>	\$ 117.55	
EFT6878	04/10/2021	Volt Air		-\$ 385.46
	22/09/2021	Electrical repair - Admin office <i>Labour, Materials</i>	\$ 385.46	
EFT6879	04/10/2021	WALGA		-\$ 950.00
	15/07/2021	Training - LG Act Advanced <i>Lisa Boddy</i>	\$ 558.00	
	15/07/2021	Training - LG Act Advanced <i>Barry Gibbs</i>	\$ 558.00	
	07/09/2021	Training - Rates in LG <i>Jenni Curtis</i>	\$ 990.00	
EFT6880	08/10/2021	Altus Planning		-\$ 2,293.50
	30/09/2021	Town Planning Consultant <i>Labour</i>	\$ 2,293.50	
EFT6881	08/10/2021	Australia Post		-\$ 737.76
	03/09/2021	Supplies <i>Generic stamp, Generic roll, Prepaid DL envelopes, Prepaid satchels small, Credit</i>	\$ 737.76	
EFT6882	08/10/2021	Beacon Equipment		-\$ 285.00
	30/09/2021	Parts - Chainsaws <i>Polesaw chain, Chain, Chain</i>	\$ 285.00	
EFT6883	08/10/2021	Best Office Systems		-\$ 214.74
	29/09/2021	Copier contract - CRC <i>B&W Copies, Colour Copies, Echo</i>	\$ 214.74	
EFT6884	08/10/2021	Frontline Fire & Rescue		-\$ 1,540.00
	15/09/2021	Service - WD.270 <i>Labour & materials</i>	\$ 1,540.00	
EFT6885	08/10/2021	Great Southern Fuel Supplies		-\$ 305.76
	30/09/2021	Fuel card purchases <i>0.WD, WD.001</i>	\$ 305.76	
EFT6886	08/10/2021	Quick Corporate Australia		-\$ 138.95
	14/09/2021	Office supplies <i>Cardboard, Hand towel</i>	\$ 138.95	

EFT6887	08/10/2021	South Regional Tafe		-\$ 190.80
	14/09/2021	Training - Secure Cargo <i>Stephen Bullock, Laura Whitfield, Brett Hayman</i>	\$ 190.80	
EFT6888	08/10/2021	WD Auto Repairs		-\$ 806.58
	03/09/2021	PPE <i>Bug Off Solution, Truck Wash</i>	\$ 242.00	
	30/09/2021	PPE <i>Headlamps</i>	\$ 564.58	
EFT6889	08/10/2021	Yahava Koffeeworks Wholesale		-\$ 337.99
	20/09/2021	Supplies - CRC Café <i>Coffee cups, Cup lids, freight</i>	\$ 337.99	
EFT6890	14/10/2021	Australian Local Government Women's Association WA Branch		-\$ 50.00
	29/08/2021	Membership 2021/22 <i>Belinda Knight</i>	\$ 50.00	
EFT6891	14/10/2021	BOC		-\$ 79.96
	28/09/2021	Container Service <i>Oxygen, Acetylene, Argoshield, Medical Oxygen</i>	\$ 79.96	
EFT6892	14/10/2021	Best Office Systems		-\$ 8,233.50
	07/10/2021	Purchase of equipment - Admin Office <i>IMC4500 Ricoh Copier</i>	\$ 8,233.50	
EFT6893	14/10/2021	Child Support Agency		-\$ 128.71
	13/10/2021	Payroll deductions	\$ 128.71	
EFT6894	14/10/2021	Dell Australia		-\$ 1,712.12
	07/10/2021	Computer equipment <i>Inspiron 15 3000 computer, Docking Station</i>	\$ 1,712.12	
EFT6895	14/10/2021	Hersey Safety		-\$ 1,004.25
	24/09/2021	PPE Delineators, Gloves, Rags, spray & earplugs	\$ 962.45	
	24/09/2021	Tools Tape measure	\$ 41.80	
EFT6896	14/10/2021	Jozef Majko		-\$ 485.00
	16/05/2021	Repairs - 20 Down St Labour, Materials	-\$ 715.00	
	29/09/2021	Rent <i>20 Down St</i>	\$ 600.00	
	13/10/2021	Rent <i>20 Down St</i>	\$ 600.00	
EFT6897	14/10/2021	LGISWA		-\$ 40,990.33
	30/09/2021	Workcare Insurance - 2021/22 <i>Works, Admin</i>	\$14,993.48	
	30/09/2021	Public Liability Insurances - 2021/22 <i>Council Members, Works, Depot, Admin</i>	\$ 9,263.10	
	30/09/2021	Property Liability Insurances - 2021/22 <i>13 Dunmall Dr, 19 Humes Wy, 14 Down St, 1 Dowsett St, 5 Dunmall Dr, Refuse Site, Watts St Public Toilets, Pumphreys Bridge Public Toilets, Codjatotine Public Toilets, Cemetery, Community Centre, Parks & Gardens, Tennis Courts, Bowling Green, Playgrounds, Skate Park, Other, Caravan Park, Vintage Machinery Shed, Other, CRC, Fuel Facility</i>	\$16,733.75	

EFT6898	14/10/2021	Moore Australia		-\$ 2,310.00
	24/09/2021		Monthly Financial Preparation & Review <i>Aug 2021</i>	\$ 2,310.00
EFT6899	14/10/2021	Perfect Computer Solutions		-\$ 297.50
	07/10/2021		Monthly IT maintenance <i>Labour</i>	\$ 297.50
EFT6900	14/10/2021	SJR Civil Consulting		-\$ 5,280.00
	22/09/2021		Road design - Moramocking Rd <i>Labour</i>	\$ 5,280.00
EFT6901	14/10/2021	Shire of Pingelly		-\$ 653.44
	21/09/2021		Reimbursement <i>SAM Trailer</i>	\$ 653.44
EFT6902	14/10/2021	Payroll deductions		-\$ 490.00
	13/10/2021		Payroll deductions	\$ 490.00
EFT6903	14/10/2021	Payroll deductions		-\$ 60.00
	13/10/2021		Payroll deductions	\$ 60.00
EFT6904	14/10/2021	WA Contract Ranger Services		-\$ 594.00
	10/10/2021		Contract Ranger Service <i>Labour & travel</i>	\$ 594.00
EFT6905	14/10/2021	Wandering Smash Repairs		-\$ 300.00
	05/10/2021		Insurance excess - WD.6 <i>Claim no MO0049891</i>	\$ 300.00
EFT6906	18/10/2021	Beacon Equipment		-\$ 109.50
	08/10/2021		Parts - Sundry plant <i>Fly Wheel</i>	\$ 109.50
EFT6907	18/10/2021	Boddington News		-\$ 59.00
	24/09/2021		Boddington News <i>Edition 675</i>	\$ 9.00
	07/10/2021		Advertising <i>Bushfire notice</i>	\$ 50.00
EFT6908	18/10/2021	Office of Regional Architecture		-\$ 1,581.25
	30/09/2021		Additional architectural services - Community Centre <i>Labour</i>	\$ 1,581.25
EFT6909	18/10/2021	Pennant House		-\$ 2,376.00
	05/08/2021		Flag poles <i>Community Centre, Admin Office</i>	\$ 2,376.00
EFT6910	22/10/2021	Allwest Plant Hire		-\$ 1,922.70
	30/09/2021		Dry hire - Roller <i>01/09/2021 - 10/09/2021, Demobilisation</i>	\$ 1,922.70
EFT6911	22/10/2021	Armadale Lock & Key Service		-\$ 847.00
	28/09/2021		Materials - Meter boxes <i>Leverset plug, Restricted keys, Restricted padlock, Restricted padlock, Restricted padlock, Labour, Service charge</i>	\$ 847.00
EFT6912	22/10/2021	Armadale Mower World & Service Co		-\$ 159.30
	30/09/2021		Various parts <i>Tap, Brushcutter cord</i>	\$ 159.30
EFT6913	22/10/2021	Australian Taxation Office		-\$ 28,101.00
	30/09/2021		BAS - Sep 2021 <i>GST on Sales, Group Tax Clearing, GST on Purchases, Fuel Credits, Rounding, Quarterly FBT instalment</i>	\$28,101.00
EFT6914	22/10/2021	Boddington Hardware & Newsagency		-\$ 290.80
	30/09/2021		Materials - Caravan Park Cabins <i>Pine copper logs</i>	\$ 168.40

	30/09/2021		Materials - Fuel Facility <i>Pipes</i>	\$ 122.40
EFT6915	22/10/2021	Boral Construction Materials		-\$ 1,623.60
	14/09/2021		Maintenance - Rural roads <i>Bitumen emulsion</i>	\$ 1,623.60
EFT6916	22/10/2021	Brook & Marsh		-\$ 660.00
	04/10/2021		Subdivision - Lot 9001 Ferguson Wy <i>Preparation fees</i>	\$ 660.00
EFT6917	22/10/2021	Corsign WA		-\$ 222.20
	14/09/2021		Signs - York Williams Rd <i>T Junction, "No Through Road", "Joe Kelly Rd"</i>	222.20
EFT6918	22/10/2021	Crossman Hot Water & Plumbing		-\$ 8,305.00
	27/09/2021		Plumbing works - Caravan park cabins <i>Install septic tanks, Seal dump point, Install stormwater pipes, Install additional septic tank</i>	\$ 8,305.00
EFT6919	22/10/2021	Delnorth		-\$ 4,150.30
	30/09/2021		Materials - North Bannister Rd <i>White guide post, Freight</i>	\$ 3,655.30
	30/09/2021		Materials - North Bannister Rd <i>Guide post remover</i>	\$ 495.00
EFT6920	22/10/2021	IT Vision		-\$ 2,329.25
	30/09/2021		Rates Service 2021-2022 <i>Sep 2021</i>	\$ 2,329.25
EFT6921	22/10/2021	Jason Signmakers		-\$ 3,766.91
	08/09/2021		Traffic management signs <i>North Bannister Rd, General rural roads</i>	\$ 3,766.91
EFT6922	22/10/2021	Landgate		-\$ 163.20
	01/10/2021		Title searches	\$ 163.20
EFT6923	22/10/2021	Moore Australia		-\$ 16,500.00
	30/09/2021		Prepare Statutory Budget 2021/22 <i>Labour</i>	\$16,500.00
EFT6924	22/10/2021	Narrogin Betta Home Living		-\$ 6,386.90
	15/10/2021		Whitegoods - Caravan park cabins <i>Television, Washer dryer, Dishwasher, Refrigerator, Radio clock, Microwave, DVD player, Delivery, Refrigerator</i>	\$ 6,386.90
EFT6925	22/10/2021	Narrogin Electrical Services		-\$ 395.18
	05/10/2021		Electrical work - Caravan park cabins <i>Labour, Materials, Consumables</i>	\$ 395.18
EFT6926	22/10/2021	Startrack Express		-\$ 239.22
	06/10/2021		Freight <i>Sunny Industrial Brushware, Beacon Equipment</i>	\$ 239.22
EFT6927	22/10/2021	Steve Davis Builder		-\$ 2,365.00
	18/10/2021		Repair roof leak - 19 Humes Wy <i>Labour</i>	\$ 660.00
	18/10/2021		Repair eaves - CRC <i>Labour</i>	\$ 1,705.00
EFT6928	22/10/2021	Sunny Industrial Brushware		-\$ 1,688.61
	29/09/2021		Parts - Road broom <i>Square drive poly, Square drive wire</i>	\$ 1,688.61
EFT6929	22/10/2021	Volt Air		-\$ 3,961.97
	12/10/2021		Electrical works - Fire shed <i>Labour, Materials</i>	\$ 1,392.97
	19/10/2021		Relocate powerpoints & data points - CRC <i>Labour, Materials, Consumables</i>	\$ 1,981.00

	19/10/2021		Install powerpoints - Admin office <i>Labour, Materials, Consumables</i>	\$ 588.00
EFT6930	22/10/2021	WALGA		-\$ 3,915.00
	30/09/2021		LG Convention Registration <i>Belinda Knight</i>	\$ 1,270.00
	30/09/2021		LG Convention Registration <i>Adrienne Yzerman, Cr Brendan Whitely, Cr Ian Turton</i>	\$ 2,645.00
EFT6931	22/10/2021	WD Auto Repairs		-\$ 2,036.02
	11/10/2021		Service - WD.270 <i>Labour, Parts, Consumables</i>	\$ 1,099.71
	11/10/2021		Service - WD.821 <i>Labour, Parts, Consumables</i>	\$ 936.31
EFT6932	22/10/2021	Whitney Consulting		-\$ 206.25
	13/10/2021		Grant advice - Community Centre Working Group <i>Labour</i>	\$ 206.25
EFT6933	29/10/2021	Avon Waste		-\$ 4,908.60
	30/09/2021		General waste services <i>Domestic & commercial general waste services, Fuel facility bin, North Bannister bins, General waste to landfill gate fee, Recycling processing fee credit, Recycle processing fee, Transfer Station general waste bins, General waste to landfill gate fee, Transfer Station recycle bins, Recycle processing fee, Building waste skip bin hire - Jul, Building waste skip bin hire - Aug, Building waste skip bin hire - Sep, Building waste skip bin service, Building waste skip bin tipping fees, Recycling services</i>	\$ 4,908.60
EFT6934	29/10/2021	Belinda Kaye Knight		-\$ 61.75
	18/10/2021		Reimbursement <i>95% - CEO Mobile Phone</i>	\$ 61.75
EFT6935	29/10/2021	Best Office Systems		-\$ 84.88
	20/10/2021		Copier Contract - Shire <i>B&W copies, Colour copies</i>	\$ 84.88
EFT6936	29/10/2021	Boddington Medical Centre		-\$ 176.00
	12/10/2021		Pre-employment medical <i>Keith Bowen</i>	\$ 176.00
EFT6937	29/10/2021	Boddington News		-\$ 9.00
	22/10/2021		Boddington News <i>Edition 676</i>	\$ 9.00
EFT6938	29/10/2021	Child Support Agency		-\$ 128.71
	27/10/2021		Payroll deductions	\$ 128.71
EFT6939	29/10/2021	Department of Mines, Industry Regulation & Safety		-\$ 993.04
	30/09/2021		BSL - Sep 2021 <i>Building permits, Number of permits</i>	\$ 993.04
EFT6940	29/10/2021	Jozef Majko		-\$ 600.00
	27/10/2021		Rent	\$ 600.00
EFT6941	29/10/2021	Kleenheat Gas		-\$ 85.80
	01/10/2021		Cylinder service charge <i>Community Centre</i>	\$ 85.80
EFT6942	29/10/2021	MJ & C Cornish		-\$ 2,288.00
	25/10/2021		Wet hire - Excavator <i>Flood Damage Repairs - Town Streets, Flood Damage Repairs - Rural Roads, North Bannister Rd Shoulder Sealing</i>	\$ 2,288.00

EFT6943	29/10/2021	Moore Australia		-\$ 2,310.00
	25/10/2021		Monthly Financial Preparation & Review <i>Sep 2021</i>	\$ 2,310.00
EFT6944	29/10/2021	Narrogin Pumps Solar & Spraying		-\$ 57.86
	18/06/2021		Parts - Sundry plant <i>Trailer spray charger</i>	\$ 57.86
EFT6945	29/10/2021	Narrogin Quarry Operations		-\$ 209.81
	05/10/2021		Materials - Cheetanning St <i>Road Base</i>	\$ 209.81
EFT6946	29/10/2021	Narrogin Whitford Fertilisers		-\$ 792.00
	12/10/2021		Materials - Oval <i>Turf mix, Fill fee, Bulka bag</i>	\$ 792.00
EFT6947	29/10/2021	Officeworks		-\$ 186.30
	19/10/2021		Office supplies <i>Toilet rolls, Velcro strip, Key tags, Tea bags, Freight</i>	\$ 186.30
EFT6948	29/10/2021	Quest Payment Systems		-\$ 418.00
	25/10/2021		Monthly maintenance fee - Fuel Facility <i>Oct 2021</i>	\$ 418.00
EFT6949	29/10/2021	Resonline		-\$ 110.00
	30/09/2021		Online booking system fee - Caravan Park <i>Sep 2021</i>	\$ 110.00
EFT6950	29/10/2021	Rhonie's Wandering Mop & Bucket		-\$ 2,491.50
	21/10/2021		Cleaning contract <i>Public conveniences - Watts St, Caravan Park, Administration Office, CRC, Depot, Public conveniences - Codjatotine, Public conveniences - Pumphreys Bridge, Community Centre, Travel</i>	\$ 2,491.50
EFT6951	29/10/2021	Payroll deductions		-\$ 490.00
	27/10/2021		Payroll deductions	\$ 490.00
EFT6952	29/10/2021	Payroll deductions		-\$ 65.00
	27/10/2021		Payroll deductions	\$ 65.00
EFT6953	29/10/2021	Spiffy Lawns & Gardens		-\$ 174.00
	21/10/2021		Plants <i>Fuel Facility</i>	\$ 174.00
EFT6954	29/10/2021	WALGA		-\$ 330.00
	07/10/2021		Election advertising <i>Result of election, Call for nominations, Enrolling to vote</i>	\$ 330.00
EFT6955	29/10/2021	Wandering Primary School		-\$ 40.00
	02/09/2021		Donation <i>Year End Book Award</i>	\$ 40.00
EFT6956	29/10/2021	West Coast Estimating		-\$ 300.00
	28/09/2021		Revision of building estimate <i>Community Centre</i>	\$ 300.00
DD3767.1	05/10/2021	Synergy		-\$ 582.84
	15/09/2021		31 Dunmall Dr Usage	\$ 582.84
DD3767.2	06/10/2021	Synergy		-\$ 329.26
	15/09/2021		Caravan Park & Fire Station Usage	\$ 329.26
DD3767.3	07/10/2021	Synergy		-\$ 224.41
	15/09/2021		Community Centre <i>Usage</i>	\$ 224.41

DD3767.4	08/10/2021	Synergy		-\$ 537.23
	15/09/2021		CRC & public conveniences Usage	\$ 537.23
DD3767.5	02/10/2021	Telstra		-\$ 1,644.39
	18/09/2021		Phone charges <i>Admin office, Harvest ban, Admin office, Fuel facility, CRC, Admin office, Admin office, CRC, CRC, Admin office, Consulting room, Admin iPad, Caravan Park, Supervisor, Remote Internet, Fuel Facility, Fuel Facility, Fuel Facility, CRC Internet Connection, Office Internet Connection, Phone plan, Rounding</i>	\$ 1,644.39
DD3767.7	06/10/2021	Pivotel		-\$ 60.00
	15/09/2021		Satellite Sleeves <i>Bushfire radios</i>	\$ 60.00
DD3767.8	01/10/2021	Synergy		-\$ 304.73
	15/09/2021		Depot Usage	\$ 304.73
DD3767.9	02/10/2021	Synergy		-\$ 863.20
	15/09/2021		Administration Office Usage	\$ 863.20
DD3781.1	13/10/2021	Aware Super		-\$ 4,726.69
	13/10/2021		Payroll deductions	\$ 3,674.52
	13/10/2021		Payroll deductions	\$ 1,052.17
DD3781.2	13/10/2021	ANZ OnePath Masterfund		-\$ 369.99
	13/10/2021		Payroll deductions	\$ 92.50
	13/10/2021		Payroll deductions	\$ 277.49
DD3781.3	13/10/2021	Colonial First State		-\$ 481.52
	13/10/2021		Payroll deductions	\$ 120.38
	13/10/2021		Payroll deductions	\$ 361.14
DD3781.4	13/10/2021	Australian Super		-\$ 638.43
	13/10/2021		Payroll deductions	\$ 144.52
	13/10/2021		Payroll deductions	\$ 493.91
DD3781.5	13/10/2021	MobiSuper		-\$ 473.52
	13/10/2021		Payroll deductions	\$ 118.38
	13/10/2021		Payroll deductions	\$ 355.14
DD3781.6	13/10/2021	SuperWrap Personal Super Plan		-\$ 148.73
	13/10/2021		Payroll deductions	\$ 148.73
DD3781.7	13/10/2021	Bendigo SmartStart Super		-\$ 62.17
	13/10/2021		Payroll deductions	\$ 62.17
DD3782.1	04/10/2021	Bankwest		-\$ 1,931.71
	04/10/2021		Credit card purchases <i>Carwash, Diesel, Prizes - Photo Competition, Election mailout, Stamps, Coffee pods, Accommodation CRC Conference, Adobe licenses, Adobe licenses, SAT Lodgement Fee, Credit Card Fee</i>	\$ 1,931.71
DD3782.2	25/10/2021	Synergy		-\$ 768.42
	04/10/2021		Street lighting Usage	\$ 768.42
DD3789.1	22/10/2021	ClickSuper		-\$ 3.63
	30/09/2021		Transaction fee <i>Sep 2021</i>	\$ 3.63
DD3789.2	01/10/2021	HICAPS		-\$ 25.00
	30/09/2021		Terminal rental fee <i>Consulting Room</i>	\$ 25.00

DD3789.3	01/10/2021	St.George Bank		-\$ 178.49	
	30/09/2021		Merchant Fees <i>Fuel facility</i>	\$ 178.49	
DD3792.1	27/10/2021	Aware Super		-\$ 4,744.20	
	27/10/2021		Payroll deductions	\$ 3,687.65	
	27/10/2021		Payroll deductions	\$ 1,056.55	
DD3792.2	27/10/2021	ANZ OnePath Masterfund		-\$ 420.41	
	27/10/2021		Payroll deductions	\$ 105.10	
	27/10/2021		Payroll deductions	\$ 315.31	
DD3792.3	27/10/2021	Colonial First State		-\$ 481.52	
	27/10/2021		Payroll deductions	\$ 120.38	
	27/10/2021		Payroll deductions	\$ 361.14	
DD3792.4	27/10/2021	Australian Super		-\$ 578.08	
	27/10/2021		Payroll deductions	\$ 144.52	
	27/10/2021		Payroll deductions	\$ 433.56	
DD3792.5	27/10/2021	MobiSuper		-\$ 473.52	
	27/10/2021		Payroll deductions	\$ 118.38	
	27/10/2021		Payroll deductions	\$ 355.14	
DD3792.6	27/10/2021	SuperWrap Personal Super Plan		-\$ 135.71	
	27/10/2021		Payroll deductions	\$ 135.71	
DD3792.7	27/10/2021	Prime Super		-\$ 124.34	
	27/10/2021		Payroll deductions	\$ 124.34	
DD3800.2	21/10/2021	Telstra		-\$ 62.96	
	07/10/2021		Tims Messaging <i>Councillors, Fire Control, Fuel facility</i>	\$ 62.96	
DD3767.10	03/10/2021	Synergy		-\$ 237.26	
	15/09/2021		Fuel facility <i>Usage</i>	\$ 237.26	
DD3767.11	04/10/2021	Synergy		-\$ 497.51	
	15/09/2021		19 Humes Wy <i>Usage</i>	\$ 497.51	
1000007	14/10/2021	Amart Furniture		-\$ 10,969.80	
	13/10/2021		Materials - Caravan Park Cabins <i>Furniture, Freight</i>	\$10,969.80	
1000008	18/10/2021	Bankwest		-\$ 4,000.60	
	15/10/2021		Credit card purchases <i>Zoom Meeting subscription, Zoom fee, Meals Council meeting, LG Convention - Cr Whitely, LG Convention - Cr Whitely - Meals, LG Convention - Cr Whitely - Meals, LG Convention - Cr Whitely - Meals, LG Convention - CEO, Craft supplies, Groceries, CEO Breakfast seminar, Fees - Aust Post, Adobe licences, Adobe licences, Catering Council meetings, Carwash, Coffee pods, Licence - Comms Mast Mt Saddleback, Deposit - Amart Furniture, Credit Card Fee, On-line booking fee, On-line booking fee, Refreshments</i>	\$ 4,000.60	
				Total	-\$280,466.96

STRATEGIC IMPLICATIONS

IMPROVE OUR FINANCIAL POSITION

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	Improve accountability and transparency Prudently manage our financial resources to ensure value for money

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION – ITEM 16.1 - ACCOUNTS PAID FOR PERIOD – 01/10/2021 – 31/10/2021

That Council in accordance with r12 and r13 of the *Local Government (Financial Management) Regulations 1996* receives the schedule of accounts for payment as presented.

16.2.MONTHLY FINANCIAL REPORTS

Proponent	Internal Report
Author of Report	Belinda Knight, CEO
Date of Meeting	18/11/2021
Disclosure of any Interest	Nil
File Reference	14.145.14512
Attachments	Monthly Financial Reports

BRIEF SUMMARY

Consideration of the Monthly Financial Reports for the period ending 31 October 2021

BACKGROUND

The following financial reports to 31/10/2021 are included for your information:

- Monthly Summary Information
- Statement of Financial Activity by Program
- Statement of Financial Activity by Nature or Type
- Note 1 Net Current Assets
- Note 2 Cash and Investments
- Note 3 Receivables – Debtors Report
- Note 4 Payables – Creditors Report
- Note 5 Rating Revenue
- Note 6 Disposal of Assets
- Note 7 Capital Acquisitions
- Note 8 Borrowings
- Note 9 Reserves
- Note 10 Grants and Contributions
- Note 11 Trust Fund
- Note 12 Explanation of Material Variances

STATUTORY/LEGAL IMPLICATIONS

Local Government Act 1995

Section 6.4 Financial report

- (1) *A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.*
- (2) *The financial report is to –*
 - (a) *be prepared and presented in the manner and form prescribed; and*
 - (b) *contain the prescribed information.*
- (3) *By 30 September following each financial year or such extended time as the Minister allows, a local government is to submit to its auditor –*
 - (a) *the accounts of the local government, balanced up to the last day of the preceding financial year; and*
 - (b) *the annual financial report of the local government for the preceding financial year.*

Local Government (Financial Management) Regulations 1996

Regulation 34 Financial activity statement required each month (Act s. 6.4)

- (1A) *In this regulation – **committed assets** means revenue unspent but set aside under the annual budget for a specific purpose.*
- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail –*
 - (a) *annual budget estimates, taking into account any expenditure incurred for an additional*

- purpose under section 6.8(1)(b) or (c); and*
- (b) budget estimates to the end of the month to which the statement relates; and*
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- (e) the net current assets at the end of the month to which the statement relates.*
- (2) Each statement of financial activity is to be accompanied by documents containing —*
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*
- (b) an explanation of each of the material variances referred to in subregulation (1)(d); and*
- (c) such other supporting information as is considered relevant by the local government.*
- (3) The information in a statement of financial activity may be shown —*
- (a) according to nature and type classification; or*
- (b) by program; or*
- (c) by business unit.*
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
- (b) recorded in the minutes of the meeting at which it is presented.*
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

POLICY IMPLICATIONS

As contained in the attached Monthly Financial Reports

FINANCIAL IMPLICATIONS

As contained in the attached Monthly Financial Reports

STRATEGIC IMPLICATIONS

Provide Strong Leadership

Our Goals	Our Strategies
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance Develop and maintain our Strategic Plan, Corporate Business Plan, Asset Management Plan, Workforce Plan and Long Term Financial Plan Service Level Plans detail operational roles, responsibilities and resources Engage with local, regional, state and federal stakeholders to grow mutually beneficial relationships

CONSULTATION/COMMUNICATION

Nil

COMMENT

Moore Australia have compiled the accompanying Local Government special purpose financial statements for the Shire of Wandering, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 31/10/2021. The financial statements have been compiled to meet compliance with the Local Government Act 1995 and associated Regulations.

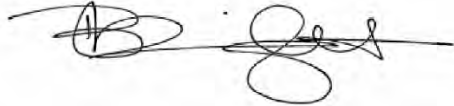
VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION – ITEM 16.2 - MONTHLY FINANCIAL REPORTS

That Council in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996 receives the Statements of Financial activity for the period ended 31/10/2021.

Disclaimer: The October report has been prepared prior to the finalisation of the October financial transactions and as such may not be a true reflection of the financial position of the Shire at this time.

AUTHOR'S SIGNATURE:A handwritten signature in black ink, appearing to be 'A. B. Jones', written over a horizontal line.

**Moore Australia**

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www.moore-australia.com.au

9 November 2021

Ms Belinda Knight
Chief Executive Officer
Shire of Wandering
22 Watts Street
WANDERING WA 6308

Dear Belinda,

ACCOUNTING SERVICE INFORMATION REPORT FOR THE PERIOD ENDED 31 OCTOBER 2021

We advise that we have completed the compilation of your Statutory Monthly Statement of Financial Activity (by Statutory Reporting Program) for the month ended 31 October 2021 and enclose our Compilation Report and Statements.

We are required under APES 315 *Compilation of Financial Information* to report certain matters in our compilation report. Other matters which arise during the course of our compilation that we wish to bring to your attention are raised in this report.

It should be appreciated that our procedures are designed primarily to enable us to compile the monthly financial statements and therefore may not bring to light all weaknesses in systems and procedures, or all financial matters of interest to management and Council, which may exist. However, we aim to use our knowledge of the Shire's financial operations gained during our work to make comments and suggestions, which, we hope, will be useful to you.

Please note in order to meet legislative requirements, details and explanations of the material variances between the year to date actuals and year to date budget need to be completed by Shire staff, as required by *Local Government (Financial Management) Regulation 34(1) (d)*.

COMMENTS/SUGGESTIONS

Attached is a list of comments/suggestions derived from compiling the statement of financial activity and other end of month review services.

MATTERS FOR MANAGEMENT ATTENTION:

Please complete the Statutory Monthly Financial Statements by completing Note 15 – Major Variations by providing a comment for each item where the Council's YTD Budget and YTD Actual are over the variance threshold. These items are indicated with a ▼ or ▲.

We noted no other matters we wish to draw to management's attention.

Should you wish to discuss any matter relating to our service or any other matter, please do not hesitate to contact us.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Russell Barnes', written over a light blue horizontal line.


Russell Barnes
Director

[Moore Australia \(WA\) Pty Ltd](http://www.moore-australia.com.au)

Shire of Wandering
Management Information Report

Period Ending
31 October 2021

Topic	Item	First Identified	Explanation	Action Required	Priority
Operating expenditure	Depreciation	July 2021	Depreciation has not been processed in 2021/22.	When the 2020/21 Annual Financial Statements have been finalised depreciation will be processed.	Low
Funding Surplus	Opening Surplus	July 2021	At the time of preparing the attached Statement of Financial Activity, the Annual Financial Report for 30 June 2021 has not been finalised, therefore the closing surplus may change from the current \$717,924 due to year end and audit adjustments.	None required.	Low

Approval:  Russell Barnes, Director

**Moore Australia**

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2 The Esplanade, Perth, WA 6000
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9 November 2021

Ms Belinda Knight
Chief Executive Officer
Shire of Wandering
22 Watts Street
WANDERING WA 6308

Dear Belinda,

COMPILATION REPORT TO THE SHIRE OF WANDERING

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Wandering, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 31 October 2021. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

THE RESPONSIBILITY OF THE SHIRE OF WANDERING

The Shire of Wandering are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Wandering we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Wandering provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Wandering. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

A handwritten signature in black ink, appearing to read 'Russell Barnes'.

Russell Barnes
Director
Moore Australia (WA) Pty Ltd

SHIRE OF WANDERING
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 31 October 2021

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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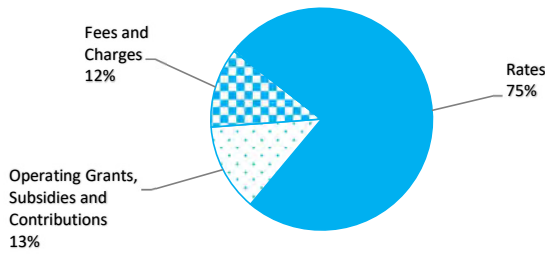
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**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2021**

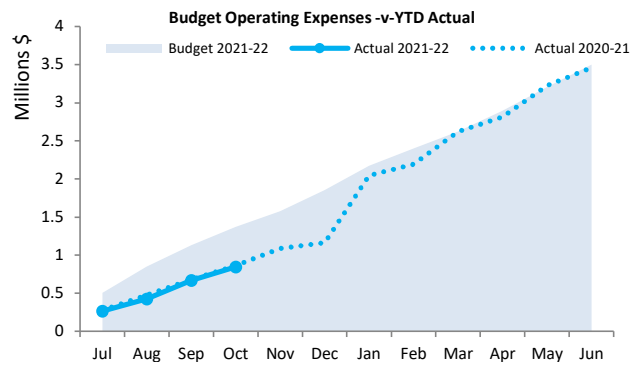
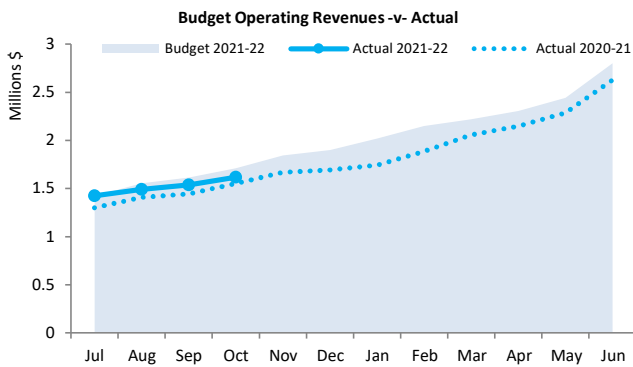
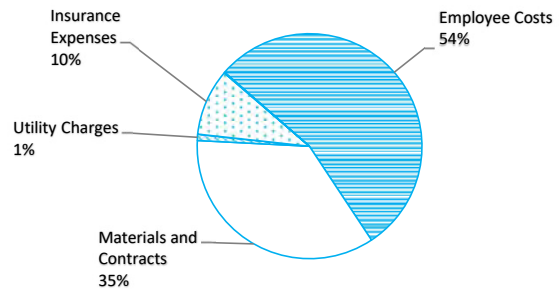
SUMMARY INFORMATION - GRAPHS

OPERATING ACTIVITIES

OPERATING REVENUE

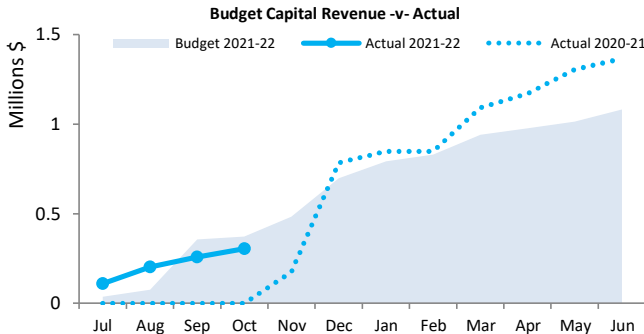


OPERATING EXPENSES

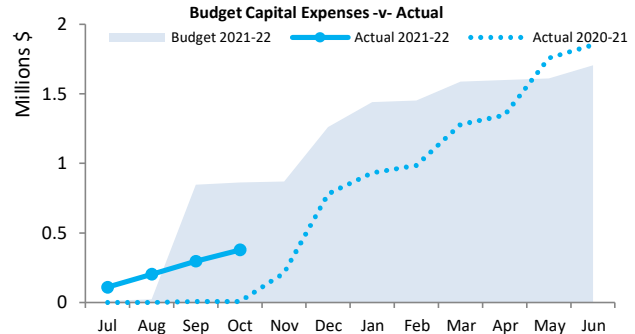


INVESTING ACTIVITIES

CAPITAL REVENUE



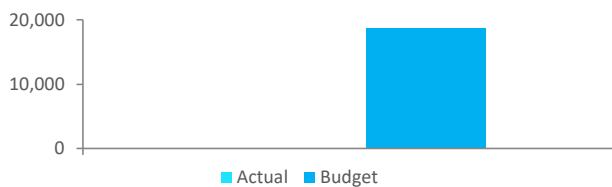
CAPITAL EXPENSES



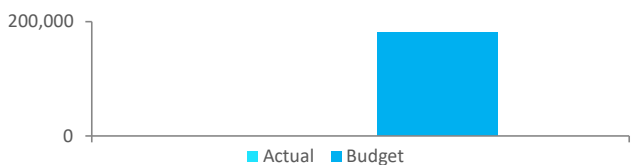
FINANCING ACTIVITIES

BORROWINGS

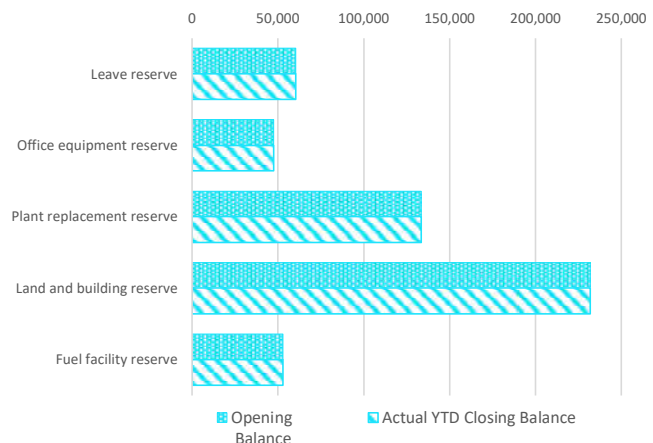
Principal Repayments



Principal Outstanding



RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2021**

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$0.17 M	\$0.17 M	\$0.02 M	(\$0.16 M)
Closing	(\$0.02 M)	\$0.64 M	\$0.72 M	\$0.07 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$0.60 M	53.3%
Restricted Cash	\$0.53 M	46.7%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$	% Outstanding
Trade Payables	\$0.05 M	
0 to 30 Days		100.0%
30 to 90 Days		0.0%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables		
	\$	% Collected
Rates Receivable	\$0.22 M	82.6%
Trade Receivable	\$0.14 M	% Outstanding
30 to 90 Days		96.7%
Over 90 Days		3.3%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.38 M	\$0.71 M	\$0.77 M	\$0.06 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$1.21 M	
YTD Budget	\$1.20 M	0.3%

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions		
	\$	% Variance
YTD Actual	\$0.21 M	
YTD Budget	\$0.21 M	(1.5%)

Refer to Note 12 - Operating Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.19 M	
YTD Budget	\$0.28 M	(31.5%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.63 M)	(\$0.49 M)	(\$0.07 M)	\$0.42 M

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.00 M	
Amended Budget	\$0.12 M	0.0%

Refer to Note 7 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$0.38 M	
Amended Budget	\$1.90 M	19.9%

Refer to Note 8 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$0.30 M	
Amended Budget	\$1.15 M	26.6%

Refer to Note 8 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.06 M	\$0.25 M	(\$0.00 M)	(\$0.25 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.00 M

Refer to Note 9 - Borrowings

Reserves	
Reserves balance	\$0.53 M
Interest earned	\$0.00 M

Refer to Note 10 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 OCTOBER 2021**

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES

ACTIVITIES

GOVERNANCE

To provide a decision making process for the efficient allocation of scarce resources.

Members expenses and other costs of the Shire that relate to the tasks of assisting Councillors and the public on matters which do not concern specific Council services.

To provide a decision making process for the efficient allocation of scarce resources.

Members expenses and other costs of the Shire that relate to the tasks of assisting Councillors and the public on matters which do not concern specific Council services.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Collection of Rates revenue, financial assistance grants for general purpose and interest revenue.

HEALTH

To provide services for community and environmental health.

Health inspection and advisory services, analytical services, pest and weed control, and assistance to provide health initiatives.

EDUCATION AND WELFARE

To support services relating to youth, elderly and the disadvantaged.

Support school activities, aged care initiatives and disability inclusion plan.

HOUSING

Provision of shire housing and privately rented accommodation.

Management and maintenance for shire housing privately rented while not required by staff and provision of rental accommodation to the Housing Authority for teachers accommodation.

COMMUNITY AMENITIES

To provide amenities required by the community.

Rubbish collection services and operation of waste transfer station. Maintenance of cemeteries and public conveniences. Administration of town planning activities.

RECREATION AND CULTURE

To establish and maintain infrastructure and resources to meet the recreational and cultural needs of the community.

Maintenance of halls, playgrounds, recreation grounds and reserves. Operation of Library and maintenance of heritage and history inventory.

TRANSPORT

To provide safe and effective transport services to the community.

Construction and maintenance of streets, roads, bridges, signage and footpaths. Cleaning and lighting of town streets. Depot maintenance.

ECONOMIC SERVICES

To help promote Wandering and its economic wellbeing.

Tourism and area promotion including operation of caravan park. Implementation of building control and provision of a fuel facility, postal agency and Community Resource Centre.

OTHER PROPERTY AND SERVICES

To monitor and control operating accounts.

Provisions of private work operations, plant repairs, operation costs and all administration costs.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2021**

STATUTORY REPORTING PROGRAMS

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	173,709	173,709	16,602	(157,107)	(90.44%)	▼
Operating Activities							
Revenue from operating activities							
Governance		3,500	1,164	0	(1,164)	(100.00%)	
General purpose funding - general rates	6	1,204,854	1,204,854	1,208,515	3,661	0.30%	
General purpose funding - other		604,690	79,614	77,007	(2,607)	(3.27%)	
Law, order and public safety		44,290	21,682	15,240	(6,442)	(29.71%)	▼
Health		3,500	1,164	1,992	828	71.13%	
Housing		46,800	15,596	13,760	(1,836)	(11.77%)	
Community amenities		51,680	40,284	43,824	3,540	8.79%	
Recreation and culture		1,820	600	1,605	1,005	167.50%	
Transport		76,430	61,394	61,330	(64)	(0.10%)	
Economic services		725,720	267,146	174,675	(92,471)	(34.61%)	▼
Other property and services		45,750	15,912	19,767	3,855	24.23%	
		2,809,034	1,709,410	1,617,715	(91,695)		
Expenditure from operating activities							
Governance		(187,390)	(70,387)	(49,584)	20,803	29.56%	▲
General purpose funding		(86,000)	(28,660)	(31,327)	(2,667)	(9.31%)	
Law, order and public safety		(137,340)	(48,254)	(28,805)	19,449	40.31%	▲
Health		(11,030)	(3,724)	(1,821)	1,903	51.10%	
Education and welfare		(1,340)	(436)	(3,837)	(3,401)	(780.05%)	
Housing		(28,940)	(10,831)	(10,058)	773	7.14%	
Community amenities		(226,650)	(75,967)	(59,576)	16,391	21.58%	▲
Recreation and culture		(238,960)	(87,921)	(57,456)	30,465	34.65%	▲
Transport		(1,697,930)	(689,762)	(345,267)	344,495	49.94%	▲
Economic services		(842,505)	(285,621)	(214,324)	71,297	24.96%	▲
Other property and services		(67,790)	(67,978)	(41,270)	26,708	39.29%	▲
		(3,525,875)	(1,369,541)	(843,325)	526,216		
Non-cash amounts excluded from operating activities	1(a)	1,094,380	374,348	0	(374,348)	(100.00%)	▼
Amount attributable to operating activities		377,539	714,217	774,390	60,173		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	1,146,550	371,492	304,526	(66,966)	(18.03%)	▼
Proceeds from disposal of assets	7	124,000	0	0	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(1,899,965)	(863,502)	(377,528)	485,974	56.28%	▲
Amount attributable to investing activities		(629,415)	(492,010)	(73,002)	419,008		
Financing Activities							
Proceeds from new debentures	9	200,000	200,000	0	(200,000)	(100.00%)	▼
Transfer from reserves	10	48,050	48,050	0	(48,050)	(100.00%)	▼
Repayment of debentures	9	(18,665)	0	0	0	0.00%	
Transfer to reserves	10	(173,988)	(66)	(66)	0	0.00%	
Amount attributable to financing activities		55,397	247,984	(66)	(248,050)		
Closing funding surplus / (deficit)	1(c)	(22,770)	643,900	717,924			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 5.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS**FOR THE PERIOD ENDED 31 OCTOBER 2021****NATURE OR TYPE DESCRIPTIONS****REVENUE****RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES**EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2021**

BY NATURE OR TYPE

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	173,709	173,709	16,602	(157,107)	(90.44%)	▼
Operating Activities							
Revenue from operating activities							
Rates	6	1,204,854	1,204,854	1,208,515	3,661	0.30%	
Rates other than general rates		3,200	3,200	0	(3,200)	(100.00%)	
Operating grants, subsidies and contributions	12	801,240	209,444	206,367	(3,077)	(1.47%)	
Fees and charges		736,530	275,756	188,787	(86,969)	(31.54%)	▼
Interest earnings		12,700	4,228	4,644	416	9.84%	
Other revenue		35,810	11,928	9,402	(2,526)	(21.18%)	
Profit on disposal of assets	7	14,700	0	0	0	0.00%	
		2,809,034	1,709,410	1,617,715	(91,695)		
Expenditure from operating activities							
Employee costs		(1,219,545)	(492,638)	(458,284)	34,354	6.97%	▲
Materials and contracts		(1,008,640)	(425,695)	(295,817)	129,878	30.51%	▲
Utility charges		(50,120)	(16,684)	(7,818)	8,866	53.14%	▲
Depreciation on non-current assets		(1,123,080)	(374,348)	0	374,348	100.00%	▲
Interest expenses		(2,970)	(1,485)	0	1,485	100.00%	
Insurance expenses		(84,120)	(42,059)	(80,660)	(38,601)	(91.78%)	▼
Other expenditure		(37,400)	(16,632)	(746)	15,886	95.51%	▲
		(3,525,875)	(1,369,541)	(843,325)	526,216		
Non-cash amounts excluded from operating activities	1(a)	1,094,380	374,348	0	(374,348)	(100.00%)	▼
Amount attributable to operating activities		377,539	714,217	774,390	60,173		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	1,146,550	371,492	304,526	(66,966)	(18.03%)	▼
Proceeds from disposal of assets	7	124,000	0	0	0	0.00%	
Payments for property, plant and equipment	8	(1,899,965)	(863,502)	(377,528)	485,974	56.28%	▲
Amount attributable to investing activities		(629,415)	(492,010)	(73,002)	419,008		
Financing Activities							
Proceeds from new debentures	9	200,000	200,000	0	(200,000)	(100.00%)	▼
Transfer from reserves	10	48,050	48,050	0	(48,050)	(100.00%)	▼
Repayment of debentures	9	(18,665)	0	0	0	0.00%	
Transfer to reserves	10	(173,988)	(66)	(66)	0	0.00%	
Amount attributable to financing activities		55,397	247,984	(66)	(248,050)		
Closing funding surplus / (deficit)	1(c)	(22,770)	643,900	717,924			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2021**

BASIS OF PREPARATION

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 03 November 2021

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
		\$	\$	\$
Non-cash items excluded from operating activities				
Adjustments to operating activities				
Less: Profit on asset disposals	7	(14,700)	0	0
Movement in employee benefit provisions (non-current)		(14,000)	0	0
Add: Depreciation on assets		1,123,080	374,348	0
Total non-cash items excluded from operating activities		1,094,380	374,348	0

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	Year to Date 31 October 2021
Adjustments to net current assets			
Less: Reserves - restricted cash	10	(525,967)	(526,033)
Add: Provisions - employee	10	60,244	60,244
Total adjustments to net current assets		(465,723)	(465,789)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	835,433		1,126,088
Rates receivables	3	39,590		216,921
Receivables	3	29,305		142,693
Other current assets	4	74,270		80,997
Less: Current liabilities				
Payables	5	(197,653)		(109,781)
Contract liabilities	11	(21,113)		(16,410)
Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity	11	(196,326)		(175,614)
Provisions	11	(81,181)		(81,181)
Less: Total adjustments to net current assets	1(b)	(465,723)		(465,789)
Closing funding surplus / (deficit)		16,602		717,924

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS**

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Cash on hand								
Municipal cash at bank	Cash and cash equivalents	598,955	0	598,955	0	BankWest	0.00%	n/a
Reserves Fund Bank	Cash and cash equivalents	0	526,033	526,033	0	Bankwest	0.00%	n/a
Petty cash/ cash on hand	Cash and cash equivalents	1,100	0	1,100	0	n/a	n/a	n/a
Total		600,055	526,033	1,126,088	0			
Comprising								
Cash and cash equivalents		600,055	526,033	1,126,088	0			
		600,055	526,033	1,126,088	0			

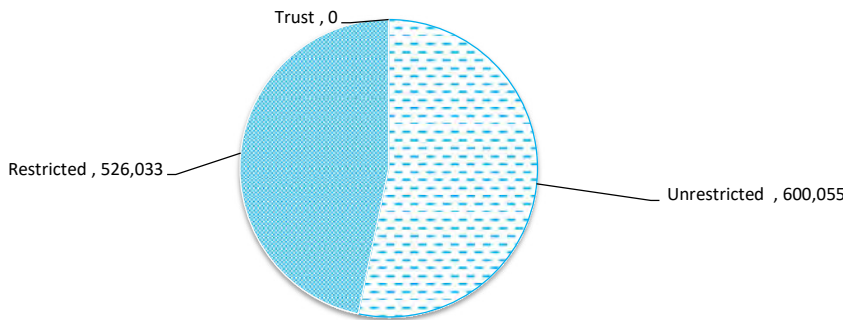
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

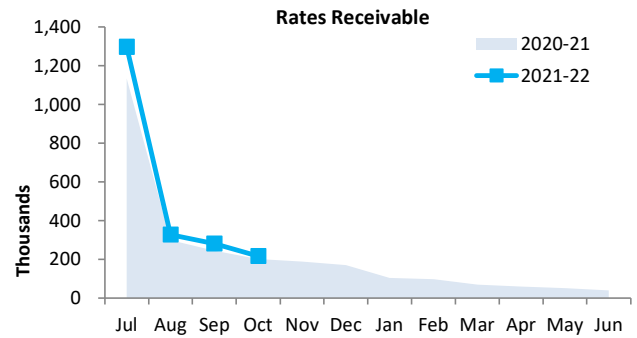
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

Rates receivable	30 Jun 2021	31 Oct 2021
	\$	\$
Gross rates in arrears previous year	23,174	39,590
Levied this year	1,101,109	1,208,515
Less - collections to date	(1,084,693)	(1,031,184)
Net rates collectable	39,590	216,921
% Collected	96.5%	82.6%



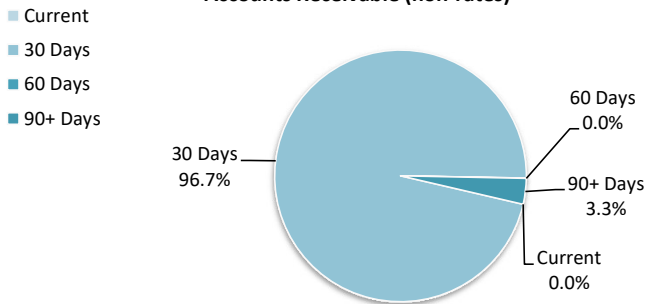
Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	0	127,931	56	4,367	132,354
Percentage		0%	96.7%	0%	3.3%	
Balance per trial balance						
Sundry receivable						132,354
GST receivable						9,761
Pensioner rebate claim						578
Total receivables general outstanding						142,693

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

Accounts Receivable (non-rates)



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS**

	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 31 October 2021
	\$	\$	\$	\$
Other current assets				
Inventory				
Fuel, oil and materials	74,270	135,629	(128,902)	80,997
Total other current assets	74,270	135,629	(128,902)	80,997
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2021**

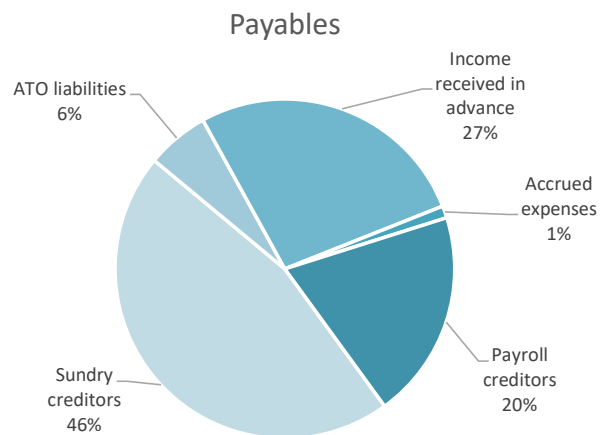
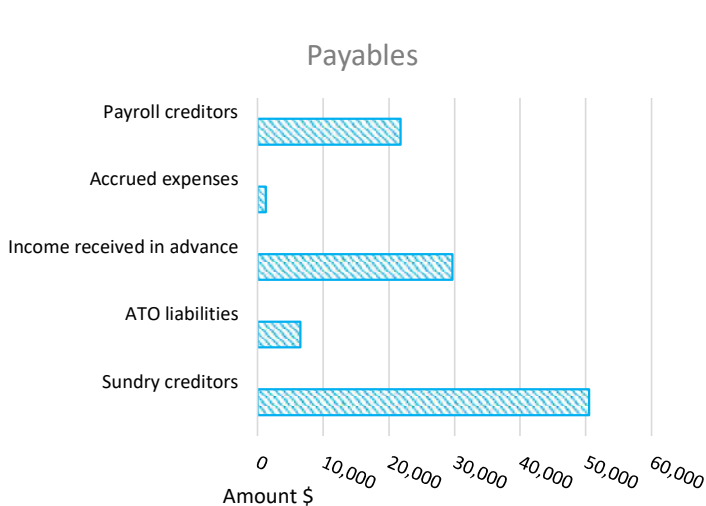
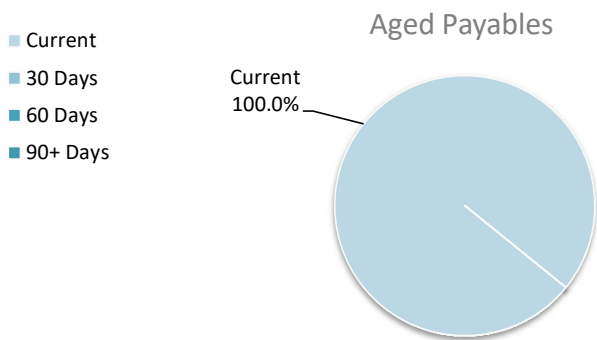
**OPERATING ACTIVITIES
NOTE 5
Payables**

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	47,210	0	0	0	47,210
Percentage		100%	0%	0%	0%	
Balance per trial balance						
Sundry creditors						50,534
ATO liabilities						6,526
Income received in advance						29,655
Accrued expenses						1,250
Payroll creditors						21,816
Total payables general outstanding						109,781

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



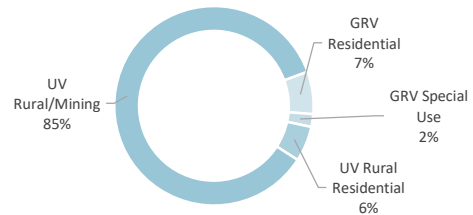
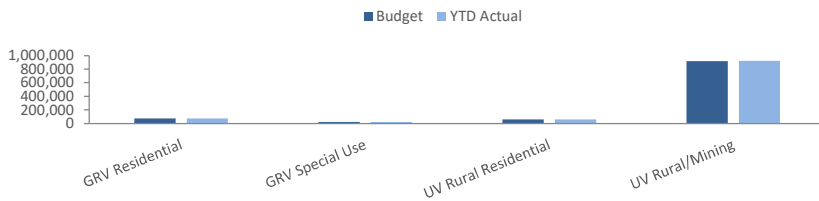
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**OPERATING ACTIVITIES
NOTE 6
RATE REVENUE**

General rate revenue	Budget							YTD Actual			Total Revenue
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
GRV Residential	0.12531	53	595,192	74,583	0	0	74,583	74,583	0	0	74,583
GRV Special Use	0.14192	3	157,820	22,398	0	0	22,398	22,398	0	0	22,398
Unimproved value											
UV Rural Residential	0.01597	53	3,871,000	61,820	0	0	61,820	61,820	0	0	61,820
UV Rural/Mining	0.00669	140	137,339,000	918,798	0	0	918,798	918,798	1,357	919	921,074
Sub-Total		249	141,963,012	1,077,599	0	0	1,077,599	1,077,599	1,357	919	1,079,875
Minimum payment	Minimum \$										
Gross rental value											
GRV Residential	1,100	27	64,134	29,700	0	0	29,700	29,700	0	0	29,700
GRV Special Use	1,100	1	4,508	1,100	0	0	1,100	1,100	0	0	1,100
Unimproved value											
UV Rural Residential	1,100	51	3,051,500	56,100	0	0	56,100	56,100	0	0	56,100
UV Rural/Mining	1,100	81	8,662,483	89,100	0	0	89,100	89,100	0	0	89,100
Sub-total		160	11,782,625	176,000	0	0	176,000	176,000	0	0	176,000
Discount							(48,745)				(47,360)
Amount from general rates							1,204,854				1,208,515
Ex-gratia rates							3,200				0
Total general rates							1,208,054				1,208,515

KEY INFORMATION

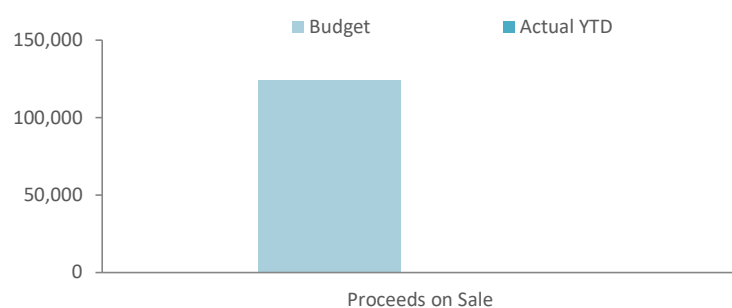
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2021 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS**

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Transport								
	Isuzu Giga Prime Mover	60,000	60,000	0	0	0	0	0	0
	QE Pajero Sports GLX	23,500	27,000	3,500	0	0	0	0	0
	Holden Trail blazer	24,000	35,000	11,000	0	0	0	0	0
	Hustler Mower	1,800	2,000	200	0	0	0	0	0
		109,300	124,000	14,700	0	0	0	0	0



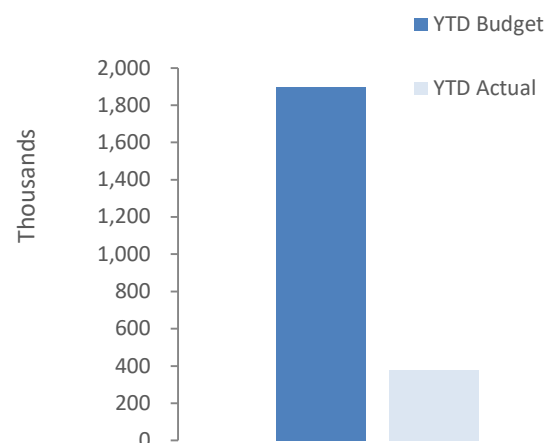
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS**

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land & Buildings	322,245	44,312	248,032	203,720
Furniture & Equipment	14,500	10,875	9,041	(1,834)
Plant & Equipment	312,650	234,487	0	(234,487)
Roads & Bridges	1,044,570	417,828	120,412	(297,416)
Land Held For Resale Non Current	206,000	156,000	43	(155,957)
Payments for Capital Acquisitions	1,899,965	863,502	377,528	(485,974)
Total Capital Acquisitions	1,899,965	863,502	377,528	(485,974)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,146,550	371,492	304,526	(66,966)
Borrowings	200,000	200,000	0	(200,000)
Other (disposals & C/Fwd)	124,000	0	0	0
Cash backed reserves				
Office equipment reserve	7,500	0	0	0
Land and building reserve	26,550	0	0	0
Contribution - operations	395,365	292,010	73,002	(219,008)
Capital funding total	1,899,965	863,502	377,528	(485,974)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

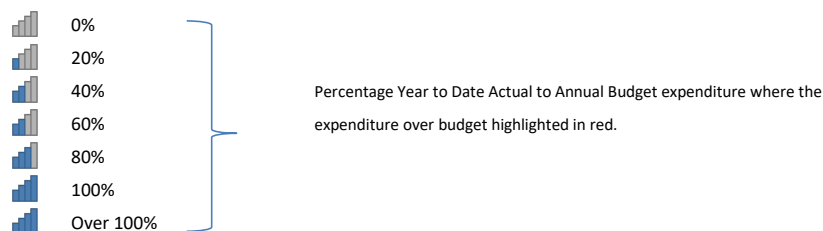


NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2021

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total

Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

Account Description		Amended		Year to Date Actual	Variance (Under)/Over	
		Current Budget	Year to Date Budget			
Capital Expenditure						
Furniture & Equipment						
	E13450	CRC - Purchase Furniture & Equipment	5,000	3,750	0	(3,750)
	E14560	Purchase Furniture & Equipment	9,500	7,125	9,041	1,916
	Furniture & Equipment Total		14,500	10,875	9,041	(1,834)
Land Held For Resale Non Current						
	E14761	Land Held for Resale - Industrial Estate & Lot 801	206,000	156,000	43	(155,958)
	Land Held For Resale Non Current Total		206,000	156,000	43	(155,958)
Land & Buildings						
	E05109	LGGS - Purchase Land & Buildings	189,305	0	0	0
	E13260	Purchase Land & Buildings	132,940	44,312	248,032	203,720
	Land & Buildings Total		322,245	44,312	248,032	203,720
Plant & Equipment						
	E12360	Purchase Plant & Equipment	312,650	234,487	0	(234,487)
	Plant & Equipment Total		312,650	234,487	0	(234,487)
Roads & Bridges						
	E12101	Road Construction - Other - Expenses	276,000	110,400	72,745	(37,655)
	E12102	Road Construction Regional Road Group Expenses	546,485	218,594	35,455	(183,139)
	E12103	Road Construction Roads to Recovery Expenses	145,875	58,350	12,212	(46,138)
	E12104	Road Construction Blackspot Expenses	76,210	30,484	0	(30,484)
	Roads & Bridges Total		1,044,570	417,828	120,412	(297,416)
	Grand Total		1,899,965	863,502	377,528	(485,974)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2021**

FINANCING ACTIVITIES

NOTE 9

BORROWINGS

Repayments - borrowings

Information on borrowings		1 July 2021	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Community amenities										
Industrial Estate Development	1	0	0	200,000	0	18,665	0	181,335	0	2,970
Total		0	0	200,000	0	18,665	0	181,335	0	2,970
Current borrowings		18,665					0			
Non-current borrowings		(18,665)					0			
		0					0			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2021**

OPERATING ACTIVITIES

NOTE 10

CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave reserve	60,244	0	7	0	0	(14,000)	0	46,244	60,251
Office equipment reserve	47,482	0	6	0	0	(7,500)	0	39,982	47,488
Plant replacement reserve	133,449	0	17	29,725	0	0	0	163,174	133,466
Land and building reserve	231,859	0	29	128,438	0	(26,550)	0	333,747	231,888
Fuel facility reserve	52,933	0	7	15,825	0	0	0	68,758	52,940
	525,967	0	66	173,988	0	(48,050)	0	651,905	526,033

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES**

	Opening Balance	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance
	1 July 2021				31 October 2021
	\$		\$	\$	\$
Other current liabilities					
Other liabilities					
- Contract liabilities	21,113	0	0	(4,703)	16,410
- Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity	196,326	0	283,814	(304,526)	175,614
Total other liabilities	217,439	0	283,814	(309,229)	192,024
Provisions					
Provision for annual leave	65,168	0	0	0	65,168
Provision for long service leave	16,013	0	0	0	16,013
Total Provisions	81,181	0	0	0	81,181
Total other current liabilities	298,620	0	283,814	(309,229)	273,205
Amounts shown above include GST (where applicable)					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**NOTE 12
OPERATING GRANTS AND CONTRIBUTIONS**

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 July 2021	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Oct 2021	Current Liability 31 Oct 2021	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
Governance								
Grants Commission - General	0	0	0	0	0	318,880	38,265	42,107
Grants Commission - Roads	0	0	0	0	0	262,710	31,525	28,922
Law, order, public safety								
LGGS Grant Income (ESL)	4,703	0	(4,703)	0	0	41,540	20,770	14,521
Transport								
Grant Income - MRWA Direct	0	0	0	0	0	61,230	61,230	61,230
Economic services								
CRC - Centrelink Income	0	0	0	0	0	8,640	4,320	2,880
CRC - Community Programs Grant Income	0	0	0	0	0	4,590	1,528	0
CRC - Operating Grants Income	16,410	750	0	17,160	17,160	99,550	49,774	51,432
	21,113	750	(4,703)	17,160	17,160	797,140	207,412	201,092
Operating contributions								
Recreation and culture								
Movie Screen Hire Income	0	0	0	0	0	100	32	0
Other property and services								
Admin - Other Income	0	0	0	0	0	4,000	2,000	5,275
	0	0	0	0	0	4,100	2,032	5,275
TOTALS	21,113	750	(4,703)	17,160	17,160	801,240	209,444	206,367

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2021

NOTE 13
NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Amended Budget	YTD Budget	YTD Revenue
	1 July 2021		(As revenue)	31 Oct 2021	31 Oct 2021	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
General purpose funding								
Other grants income	86,923	0	0	86,923	86,923	0	0	0
Law, order, public safety								
DFES Capital Grant Income	0	0	0	0	0	189,305	0	0
Transport								
Grant Income - Regional Road Group	0	167,064	(35,455)	131,609	131,609	364,325	145,730	35,455
Grant Income - Roads to Recovery	0	0	0	0	0	145,875	58,350	0
Grant Income - Blackspot	0	0	0	0	0	38,105	12,700	0
RRSP Project Income	0	116,000	(72,745)	43,255	43,255	276,000	110,400	72,745
Economic services								
Caravan Park Grants Income	196,326	0	(196,326)	0	0	132,940	44,312	196,326
	283,249	283,064	(304,526)	261,787	261,787	1,146,550	371,492	304,526

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**NOTE 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget adoption		Opening surplus				(22,770)
E11101	Wandering Community Centre		Operating Expenses			(10,500)	(33,270)
PW23	Ricks Road Maintenance partly funded by FPC		Operating Expenses			(12,000)	(45,270)
0010MNT	Ricks Road Maintenance		Operating Expenses		12,000		(33,270)
E14761	Lot 801 Watts Road - Disposal costs	16/09/2021	Operating Expenses			(6,000)	(39,270)
E13590	Star Track Depot	16/09/2021	Operating Expenses			(7,500)	(46,770)
R13590	Star Track Depot	16/09/2021	Operating Revenue		2,000		(44,770)
E05109	Addition to BFB Building	16/09/2021	Capital Expenses			(93,500)	(138,270)
R05105	Grant Funding - addition to BFB building	16/09/2021	Capital Revenue		93,500		(44,770)
R12204	MRWA Direct Grant		Operating Revenue		4,230		(40,540)
E14515	Consultants Expenses		Operating Expenses			(20,000)	(60,540)
E14500	Admin - Salaries		Operating Expenses		10,000		(50,540)
E04106	Members Subscriptions		Operating Expenses		5,000		(45,540)
E05109	Star Track Depot	21/10/2021	Capital Expenses			(95,805)	(141,345)
R05105	Grant Funding - 8 steel tanks BFB	21/10/2021	Capital Revenue		95,805		(45,540)
				0	222,535	(245,305)	(22,770)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**NOTE 15
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 5.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
Opening funding surplus / (deficit)	(157,107)	(90.44%)	▼			
Revenue from operating activities						
Law, order and public safety	(6,442)	(29.71%)	▼			LGGS 2nd Instalment not paid
Economic services	(92,471)	(34.61%)	▼			Fuel sales lower than expected
Expenditure from operating activities						
Governance	20,803	29.56%	▲	Sitting Fees due December		
Law, order and public safety	19,449	40.31%	▲	Depreciation		
Community amenities	16,391	21.58%	▲	Depreciation		
Recreation and culture	30,465	34.65%	▲	Depreciation		
Transport	344,495	49.94%	▲	Depreciation		
Economic services	71,297	24.96%	▲	Depreciation		
Other property and services	26,708	39.29%	▲	Depreciation		
Investing activities						
Proceeds from non-operating grants, subsidies and contributions	(66,966)	(18.03%)	▼			Awaiting R2R & LRCIP funding - held up due to EOY audits
Payments for property, plant and equipment and infrastructure	485,974	56.28%	▲	Payment for Prime Mover not processed & Indust Estate		
Financing activities						
Proceeds from new debentures	(200,000)	(100.00%)	▼			Loan not drawn down
Transfer from reserves	(48,050)	(100.00%)	▼			Reserve Transfers at year end

17. CLOSURE OF MEETING