



Contractor Employee Details Form

Contractor Organisation:			
Employee Name:			
Date of Birth:			
Licences and Certificates held (circle Y/N)		Licences and Certificates - Details	
Drivers Licence Held:	YES	NO	Expiry Date:
			Classes Held:
			State & Number:
White Card Held:	YES	NO	White Card Issue Date:
High Risk Work Licence (HRWL) Held:	YES	NO	HRWL Issue Date:
			HRWL Expiry Date:
			HRWL Number:
			HRWL Classes Held:
Confined Space Entry Ticket Held:	YES	NO	Confined Space Entry Ticket Issue Date:
Traffic Management Certification Held	YES	NO	Traffic Management Certificate Issue Date:
			Traffic Management Classes Held:
Asbestos Removal Licence Held:	YES	NO	Asbestos Removal Licence Class:
			Asbestos Removal Licence Number:
Working with Children Check Held:	YES	NO	Working with Children Check Issue Date:
Do you hold any formal trade qualifications? (Provide detail below only if applicable)			YES
Builder	YES	NO	Registration Number and Details:
Electrical	YES	NO	Registration Number and Licence Class Held:
Plumber	YES	NO	Registration Number and Details:
Gasfitter	YES	NO	Permit Number and Details:
Other	YES	NO	Detail:
Shire Use Only (Below)			
OSH Handbook Knowledge Assessment Completed?			YES
Shire Authorised Contractor ID Card Issued? (CANNOT BE ISSUED UNLESS DETAILS ABOVE COMPLETED AND OSH HANDBOOK KNOWLEDGE ASSESSMENT COMPLETED)			YES
Shire Authorised Contractor ID Card Number:			NO
Comments:			