



Shire of Wandering

Contractor Employee Name:			Date:
Contractor Organisation Name:			
The following questionnaire is designed to confirm your knowledge of key elements required for you to safely perform works for the Shire. Please indicate the most suitable response to each of the following statements or questions by ticking the most correct answer to each in the checkbox provided.			
1)	Whilst performing work for the Shire, I am required to take reasonable care to ensure my health and safety at work:		
	True		
	False		
<i>Only if it does not impact upon timely completion of work</i>			
2)	Whilst performing work for the Shire, I am required to take reasonable care to ensure that my acts or omissions do not adversely affect the health and safety of others:		
	True		
	False		
<i>Only if it does not impact upon timely completion of work</i>			
3)	Whilst performing work for the Shire, I am required to comply with instructions given by the Shire relating to the safety or health of myself or of other persons:		
	True, as far as I'm reasonably able		
	False		
<i>True, but only if it does not impact upon timely completion of work</i>			
4)	Whilst performing work for the Shire, I am required to wear personal protective equipment and clothing (PPEC) as instructed, or as indicated through signage mandating its use:		
	True		
	False		
<i>Only if I feel it is required</i>			
5)	Whilst performing work for the Shire, I am required to report to the Shire, and my supervisor, any situation at the workplace which I have reason to believe would constitute a hazard to any person:		
	True, identified hazards must be reported forthwith		
	False		
<i>True, identified hazards must be reported at the end of each week</i>			
6)	Whilst performing work for the Shire, I am required to report to the Shire, and my supervisor any injury or harm to health that arises in the course of, or in connection with, my work:		
	True, instances of injuries and harm to health must be reported forthwith		
	False		
<i>True, instances of injuries and harm to health must be reported at the end of each week</i>			
7)	Whilst performing work for the Shire, I am required to co-operate with the Shire in their efforts to comply with Occupational Safety and Health legislative obligations:		
	True		
	False		
<i>Only if I feel it is required</i>			
8)	Whilst performing work for the Shire, I am required to adhere to agreed safe systems of work:		
	True		
	False		
<i>True, but only if these do not impact upon timely completion of work</i>			



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9)	Which of the following best represents the preferred application order for the hierarchy of risk controls from <u>most</u> effective to <u>least</u> effective:	
	<i>PPEC, engineering controls, administrative controls, elimination, substitution</i>	
	<i>Engineering controls, administrative controls, elimination, substitution, PPEC</i>	
10)	“Danger” signs indicate that a particular hazard, or hazardous condition, is likely to be life threatening:	
	<i>True</i>	
	<i>False</i>	
11)	When work is to be performed at height, which of the following best describes what must occur:	
	<i>Risk controls must be implemented that meet or exceed those described in legislation and relevant Code of Practice (Prevention of Falls In Workplaces)</i>	
	<i>Persons working at heights must take care and hold on tightly at all times</i>	
12)	When work is to be performed involving excavations, which of the following best describes what must occur:	
	<i>Risk controls must be implemented that meet or exceed those described in legislation and relevant Code of Practice (Excavations)</i>	
	<i>Persons involved in excavation work must take care and be ready to jump out at all times</i>	
13)	Severe breaches of safety requirements by contractor employees may result in the Shire suspending or terminating the contract work(s)	
	<i>True</i>	
	<i>False</i>	
14)	Prior to deactivating, inhibiting, isolating or disabling any critical systems, including fire or emergency response, emergency exits, smoke / gas detectors, alarms or electrical systems, the approval of an authorised Shire Officer is required	
	<i>True</i>	
	<i>False</i>	
15)	If work is to be performed that requires a certain licence or qualification to be held, I can only perform that work if I hold a relevant, current and valid licence or qualification for the work	
	<i>True</i>	
	<i>False</i>	
16)	All defined High Risk Construction Work requires a written and legislatively compliant Safe Work Method Statement (SWMS) to be in place prior to work commencement	
	<i>True, but only if the work is going to take more than 2 hours to complete</i>	
	<i>True, a written SWMS must be in place before high risk construction work commences</i>	
<p><i>False</i></p>		
<p>I agree that I have had explained to me the Shire expectations and requirements in regards to Occupational Safety and Health and will comply with these during work performed for the Shire, including:</p> <ul style="list-style-type: none"> • To take reasonable care for my own safety and health at work; • To avoid adversely affecting the safety and health of any other person through any act or omission at work; • To comply with Shire instructions given in regards to my, or others, safety and health at work; • To use personal protective clothing and equipment in the manner I have been instructed to use it; • To not damage or misuse any equipment provided in the interests of safety and health; • To report forthwith any situation that I believe to be a hazard or any injury or harm that I become aware of in the course of, or in connection with, my work; • To cooperate with the Shire in our efforts to fulfil obligations imposed by the OSH Act. 		
Employee Signature:		Date:
Shire Officer Signature:		Date: