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MINUTES

Shire of Wandering Audit Committee Meeting 2 March 2023

OUR VISION

Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.

These Minutes of the meeting held 2 March 2023 are confirmed as a true and correct record of proceedings without amendment. Confirmed on 16 March 2023 by the Presiding Member, Cr I Turton.


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Cr Turton Presiding Member

We wish to acknowledge the traditional custodians of the land we are meeting on today. We acknowledge and respect their continuing culture and the contribution they make to the Shire of Wandering, and convey our respects to Elders past, present and emerging.

SHIRE OF WANDERING

Minutes of the Meeting of the Audit Committee held in the Council Chambers on Thursday 2 March 2023 – commencing at 6.30pm.

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1. Declaration of Opening / Announcements of Visitors

The Presiding Member declared the meeting open at 6.42pm.

2. Attendance / Apologies / Approved Leave of Absence

Councillors

Cr Paul Treasure (Deputy Shire President)

Cr Graeme Parsons (remotely)

Cr Max Watts

Cr Gillian Hansen

Staff

Alan Hart (Chief Executive Officer)

Karl Mickle (Operations Manager)

Apologies

Cr Ian Turton (Shire President)

Cr Sheryl Little

Members of the Public

Nil

3. Election of Chair

Background

The Committee is required to elect the Chair due to the Cr Ian Turton being absent from this meeting.

Comment

The CEO will preside at the meeting until the position of chair is filled. Once a Committee Member has been elected and completed the declaration, the Committee Member is to assume the Chair.

Statutory Implications

Part 5, Division 2 of the Local Government Act deals with the Election of Presiding members and deputies

5.12. Presiding members and deputies, election of

- (1) The members of a committee are to elect a presiding member from amongst themselves in accordance with Schedule 2.3, Division 1 as if the references in that Schedule —
 - (a) to “office” were references to “office of presiding member”; and
 - (b) to “council” were references to “committee”; and
 - (c) to “councillors” were references to “committee members”.

- (2) The members of a committee may elect a deputy presiding member from amongst themselves but any such election is to be in accordance with Schedule 2.3, Division 2 as if the references in that Schedule —
 - (a) to “office” were references to “office of deputy presiding member”; and
 - (b) to “council” were references to “committee”; and
 - (c) to “councillors” were references to “committee members”; and
 - (d) to “mayor or president” were references to “presiding member”.

Nominations received from: Paul Treasure for the position of Chair.
The CEO declared Paul Treasure elected to the position of Chair.

Council Decision:

010323 Moved: Cr M Watts
Seconded: Cr G Hansen
That Paul Treasure Chair this Audit Committee Meeting

Carried 4/0

4. General Business

4.1 Compliance Audit Return 2022

File Reference:	04.041.04109
Location:	N/A
Applicant:	N/A
Author:	Lisa Boddy, Customer Service Coordinator
Authorising Officer	Alan Hart, Chief Executive Officer
Date:	21 February 2023
Disclosure of Interest:	Nil
Attachments:	Compliance Audit Return 2022
	Previous Reference: N/A

Summary:

To adopt the Compliance Audit Return in accordance with the *Local Government (Audit) Regulations 1996*.

Background:

The Compliance Audit Return process ensures that each Local Government has processes in place that allows Council to monitor how the organisation is functioning. The Compliance Audit Return is one of the tools available to assist Council with this monitoring role.

The *Local Government (Audit) Regulations* require the Compliance Audit Return to be reviewed by the Audit Committee, then presented to Council.

After the Return has been presented to Council a certified copy of the Return along with the relevant section of the Minutes and any additional information is to be submitted to the Department by 31 March 2023.

Comment:

Nothing further.

Consultation:

Nil.

Statutory Environment:

Local Government (Audit) Regulations 1996

r14. Compliance audits by local governments

(1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.

(2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.

(3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.

(3) After the audit committee has reported to the council under sub-regulation (3A), the compliance audit return is to be —

(a) presented to the council at a meeting of the council; and

(b) adopted by the council; and

(c) recorded in the minutes of the meeting at which it is adopted.

Policy Implications:

Nil.

Financial Implications:
Nil.

Strategic Implications:
Provide Strong Leadership

Our Goals	Our Strategies	Our Measurement
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance	Audit and Compliance
	Develop and maintain our Strategic Plan, Corporate Business Plan, Asset Management Plan, Workforce Plan and Long Term Financial Plan	Return and Compliance
	Service Level Plans detail operational roles, responsibilities and resources	Issues
	Engage with local, regional, state and federal stakeholders to grow mutually beneficial relationships	We meet the Integrated Planning Standards

Sustainability Implications:

- **Environmental:** There are no known significant environmental considerations.
- **Economic:** There are no known significant economic considerations.
- **Social:** There are no known significant social considerations.

Risk Implications:
Nil.

Voting Requirements:
Absolute Majority

020323 Moved: Cr G Hansen
Seconded: Cr M Watts

Recommendation and Council Decision:

That the Audit Committee recommends to Council that it adopts the attached Compliance Audit Return for the period 1 January to 31 December 2022.

Carried 4/0

4. Closure of Meeting

The Presiding Member declared the meeting closed at 6.45pm.