



## **SHIRE OF WANDERING**

### **MINUTES OF THE ORDINARY MEETING OF THE COUNCIL**

**Shire Offices, 22 Watts Street, Wandering,  
19 March 2015**

**1.30 pm**

## Ordinary Council Meeting

### 1. DECLARATION OF OPENING /ANNOUNCEMENT OF VISITORS

The Shire President, Cr G Kerr declared the meeting open at 1.34 pm.

### 2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

#### Councillors:

Cr G Kerr	President
Cr B Dowsett	Deputy President
Cr W Gowland	
Cr B Whitely	
Cr C Ferguson	
Cr J Price	

#### Staff:

Mr Mark Dacombe	Acting Chief Executive Officer
Mr D Ojha	Manager Administration and Finance

#### Apologies:

Cr J McNeill

#### On Leave of Absence:

Nil

#### Absent:

Nil

### 3. DISCLOSURE OF INTERESTS

Nil

### 4. PUBLIC QUESTION TIME

There were no members of the public present and no questions

### 5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

### 6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

#### 6.1 Shire of Wandering Audit Committee Minutes 19 February 2015

Councillor Price noted that she was recorded as having attended the Audit Committee meeting when she was actually an apology.

#### COUNCIL DECISION – ITEM 6.1

**MOVED: Cr B. Dowsett**

**SECONDED: Cr W. Gowland**

## 10. REPORTS OF OFFICERS

### 10.1 CHIEF EXECUTIVE OFFICER

#### 10.1.1 LOCAL GOVERNMENT COMPLIANCE AUDIT RETURN

**File Reference:** 1.1.26  
**Applicant:** N/A  
**Disclosure of Interest:** Nil  
**Date:** 11 March 2015  
**Previous Meeting Reference:** N/A  
**Author Name and Position:** Amanda O'Halloran, Chief Executive Officer

##### **Summary**

It is a requirement that each local Government is to carry out a Compliance Audit Return annually. The Compliance Audit Return for the 2014 year is presented for adoption.

##### **Background**

The 2014 Local Government Compliance Audit Return for the period 1 January 2014 to the 31 December 2014 is attached. Attachment 4

The Compliance Audit Return is to assist Council in monitoring its organisational functions. Council is required to note any area of non-compliance and endorse remedial action.

The Audit is a standard document provided by the Department of Local Government and is the same audit that every local government is required to complete. The Department considers from a large range of issues it can audit, which ones will be specific to the year in question (i.e. each year the audit questions can change).

This year there were 78 questions over nine different governance areas.

##### **Comment**

Areas of non-compliance and additional information are detailed below:

##### **Section 2 Delegation of Power/Duty**

Questions: No 2, 5,6,7,8,9,10,12

- All relate to the delegation of powers and duties. In all instances the Council was noncompliant in the 2013/14 year as it did not review the delegations during this time. It is a requirement that the delegations are reviewed annually and this unfortunately has not occurred.

Action to be taken: The delegations will be presented to Council for review and adoption at the May 2015 Council Meeting; from there other actions that were non-compliant in the audit can be rectified in accordance with the *Act 1995*.

### **Statutory Environment**

**Compliance audits by local governments.** Prescribed actions are detailed at Regulation 14 of the *Local Government (Audit) Regulations 1996*.

The return is to be signed by the Shire President and the CEO prior to it being forwarded to the Department by 31 March 2015.

### **Policy Implications**

Nil

### **Financial Implications**

Operational resources required to achieve compliance are mostly provided for in the 2014/15 Budget

### **Strategic Implications**

#### **Community Strategic Plan 2013-2023**

#### **Goal 5 – A strong and Effective Organisation**

Outcome 5.2: Accountable decision making and resource allocation through effective governance.

**Strategy 5.2.1:** Ensure Councils decision making process is effective and transparent

**Strategy 5.2.2:** Ensure the organisations governance structure, policies and procedures are current and relevant

### **Voting Requirements**

Simple Majority

### **COUNCIL DECISION – ITEM 10.1.1**

**MOVED:** Cr J R Price

**SECONDED:** Cr W Gowland

#### **That Council:**

1. ADOPT the Compliance Audit Return for the period 1 January 2014 to 31 December 2014 and submit it together with any additional information explaining or quantifying the compliance audit to the Director General of the Department of Local Government and Communities before 31 March 2015.
2. Council NOTE the areas of non-compliance.

**CARRIED 6/0**



### **Statutory Environment**

*Local Government (functions and General) Regulation 1996 –*

r30. Dispositions of property excluded from Act s.3.58

(1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.

(2) A disposition of land is an exempt disposition if —

(a) the land is disposed of to an owner of adjoining land (in this paragraph called the transferee) and —

- (i) its market value is less than \$5 000; and
- (ii) the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee; or

(b) the land is disposed of to a body, whether incorporated or not —

- (i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and
- (ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;

or

(c) the land is disposed of to —

- (i) the Crown in right of the State or the Commonwealth; or
- (ii) a department, agency, or instrumentality of the Crown in right of the State or the Commonwealth; or
- (iii) another local government or a regional local government;

### **Policy Implications**

Nil

### **Financial Implications**

Council has budgeted to receive rental income from the agreement in question. The income support the payment of the loan entered into by Council to construct the house.

### **Strategic Implications**

Community Strategic Plan 2013-2023

#### **Goal 5 – A strong and Effective Organisation**

Outcome 5.2: Accountable decision making and resource allocation through effective governance.

**Strategy 5.2.1:** Ensure Councils decision making process is effective and transparent

**Strategy 5.2.2:** Ensure the organisations governance structure, policies and procedures are current and relevant

### **Voting Requirements**

Absolute Majority

## MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD 19 MARCH 2015

Attached for Councils review and endorsement is the proposed agreement for the disposal of waste at the PerthWaste site on Albany Highway in the location of Bannister.

Attachment 6

The agreement has been reviewed and checked for legal implications and cleared as a reasonable agreement with minimal impost on Council.

The agreement is for a three (3) year period with satisfactory termination clauses. The agreed waste disposal cost is understood to be reasonable.

It is anticipated by calculation of approximate waste tonnage that this agreement will amount to \$25 – 30,000.00 per annum.

### **Consultation**

Shire President

Councillors

Perth Waste Representatives

### **Statutory Environment**

Nil applicable

### **Policy Implications**

Nil applicable

### **Financial Implications**

The revenue raised from Fees & Charges set by Council will underpin its ability to provide Services and facilities for the remainder of the 2014/2015 financial year and into the future.

The increased costs incurred by this agreement were endorsed by Council at the 19 February Meeting 2015. The new costs have also been incorporated in the Annual Budget Review.

The Contact terms will likely have an annual impost on Council in the vicinity of \$25 - 30,000.00 per annum dependent on waste disposed.

### **Strategic Implications**

Community Strategic Plan 2013-2023

#### ***Goal 3 – Development that is in keeping with the Rural Landscape***

Outcome 3.2: Enhanced Waste Facilities

Strategy: 3.2.1: Manage existing waste facility in accordance with State Legislation

#### ***Goal 5 – A strong and Effective Organisation***

Outcome 5.2: Accountable decision making and resource allocation through effective governance.

**Strategy 5.2.1:** Ensure Councils decision making process is effective and transparent

**Strategy 5.2.2:** Ensure the organisations governance structure, policies and procedures are current and relevant

### **Voting Requirements**

Simple Majority

## 10.4 CORPORATE SERVICES

### 10.4.1 2014/15 ANNUAL BUDGET REVIEW

**File Reference:** 10.1.18  
**Disclosure of Interest:** Nil  
**Date:** 12 February 2015  
**Author:** Amanda O'Halloran, Chief Executive Officer &  
Durga Ojha, Manager Finance & Administration

#### **Summary**

To present the Budget Review for 2014/15 in accordance with the Local Government Act (Financial Management) Regulations 1996.

The Budget has undergone a significant number of variations, and unfortunately is demonstrating that the Shire will be likely to in deficit at the close of the financial year.

#### **Background**

The requirement for a local government to carry out an annual budget review is prescribed via Regulation 33A of the Local Government (Financial Management) Regulations (the 'Regulations').

A copy of the review, including the Council's determination in respect of the review, is to be provided to the Department of Local Government and Communities within 30 days of the date of the applicable Council Resolution.

The Regulations require that the budget review must:

- (a) consider the local government's financial performance in the period beginning on 01 July and ending no earlier than 31 December in that financial year; and
- (b) consider the local government's financial position as at the date of the review; and
- (c) review the outcomes for the end of the financial year that are forecast in the budget. Essentially, the purpose of an annual budget review is to ensure that a local government conducts a review of its financial performance at an appropriate time in the financial year such that any significant budget variances can be identified and remedial action instigated as necessary.

The Shire of Wandering has carried out its annual budget review as at the end of January, as this is considered optimal timing cognisant of the intent of the review.

#### **Comment**

The budget review process was undertaken capturing the data as at 31 January 2015 and completed on the 11 March 2015 with full involvement of the Management Team. The anticipated end of financial year budget position is expected to provide a deficit in the vicinity of \$427,488. This appears to be a direct result of the following circumstances:

- Audited 2013/14 end of year surplus decreased by \$121,061 providing a direct reduction in net funding position.

**Policy Implications**

Nil applicable

**Financial Implications**

Any financial implications attributable to this review are addressed within the context of this report.

**Strategic Implications**

Community Strategic Plan 2013-2023

**Goal 5 – A strong and Effective Organisation**

Outcome 5.2: Accountable decision making and resource allocation through effective governance.

**Strategy 5.2.1:** Ensure Councils decision making process is effective and transparent

**Strategy 5.2.2:** Ensure the organisations governance structure, policies and procedures are current and relevant

**Voting Requirement**

Absolute Majority Required

**COUNCIL DECISION – ITEM 10.4.1**

MOVED: Cr G Kerr

SECONDED: Cr C Ferguson

That Council:

Adopts the 2014/15 Annual Budget Review and approves the 30 June 2015 forecast as the amended Budget for 2014/15 as per **Attachment 7**.

**An amendment:**

MOVED: Cr J R Price

SECONDED: Cr B Whitely

That the motion be amended by adding the words "...and invites the Chief Executive Officer to report to the Council on approaches to manage the projected deficit".

CARRIED 4/2

The amendment was then put as the SUBSTANTIVE motion:

**That Council:**

ADOPT the 2014/15 Annual Budget Review and approves the 30 June 2015 forecast as the amended Budget for 2014/15 as per Attachment 7 and invites the Chief Executive Officer to report to the Council on approaches to manage the projected deficit.

CARRIED 4/2



## **Shire of Wandering**

### **Audit Committee Meeting 19 February 2015**

**Minutes**

**11.00am**

# **Audit Committee Meeting**

## **Agenda**

### **1. DECLARATION OF OPENING**

President declared the Meeting open at 11.05am

### **2. RECORD OF ATTENDANCE**

#### **2.1 PRESENT**

Cr G Kerr	President
Cr B Dowsett	Deputy President
Cr W Gowland	
Cr B Whitely	
Cr J Price	
Cr J McNeil	
Cr C Ferguson	

#### **Staff:**

Ms A O'Halloran	Chief Executive Officer
Mr D Ojha	Manager Administration & Finance

#### **2.2 Apologies**

<b>2.3 Approved Leave of Absence</b>	Nil
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### **3. ANNOUNCEMENT OF VISITORS**

Mr Marius Van Der Merwe, Audit Director, Butler Settineri will be presenting and available for questions

### **4. DECLARATION BY MEMBERS**

That Councillors have given due consideration to all matters contained in the Agenda presently before the meeting

### **5. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

Nil

### **6. TERMS OF REFERENCE**

Under the Local Government Act 1995 (LGA), Local Governments are required to appoint an Audit Committee (section 7.1A of the Local Government Act 1995).

An Audit Committee is to provide guidance and assistance to the Local Government - as to the carrying out of its functions in relation to audits conducted under Part 7 of the LGA and as to the development of a process to be used to select and appoint a person to be an auditor and may provide guidance and assistance to the Local Government as to – matters to be audited, the scope

## MINUTES FOR THE AUDIT AND RISK COMMITTEE MEETING HELD 19 FEBRUARY 2015

Council's management and internal control systems are sound. In addition to being monitored internally on a daily and monthly basis they are also strengthened by an independent assessment each year on the Shires financial management systems and external audit reporting. The independent assessment reviews Council's financial position, financial management practices and compliance with the requirements of the Local Government Act, the Local Government (Financial Management) Regulations, and Accounting Standards.

### **Consultation**

Shire President

Manager Administration and Finance

### **Statutory Environment.**

Section 7.9(1) Local Government Act 1995 requires the Auditor to submit a report to the Local Government by 31 December each year.

Regulation 17 Local Government Audit Regulations 1996

### **Policy Implications**

Nil

### **Financial Implications**

Implementing the recommendations of the Report will have financial Impact that will be processed through normal budgetary processes.

### **Strategic Implications**

#### **Community Strategic Plan 2013-2023**

#### **Goal 5 – A strong and Effective Organisation**

Outcome 5.2: Accountable decision making and resource allocation through effective governance.

**Strategy 5.2.1:** Ensure Councils decision making process is effective and transparent

**Strategy 5.2.2:** Ensure the organisations governance structure, policies and procedures are current and relevant

### **Voting Requirements**

Simple Majority

#### **COUNCIL DECISION – ITEM 7.1**

That the Audit Committee recommend to Council the acceptance of the 2013/2014 Shire of Wandering Independent Audit Report.

**Moved: Cr C Ferguson**

**Seconded: Cr B Whitely**

**MOVED: Cr J McNeil**

**SECONDED: Cr B Dowsett**

**CARRIED 6/0**



## Wandering - Compliance Audit Return 2014

### Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government and Communities together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2014.	N/A	No Major Trading Undertaking entered into or considered.	Amanda O'Halloran
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2014.	N/A	As above	Amanda O'Halloran
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2014.	N/A	Nil entered into	Amanda O'Halloran
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2014.	N/A	Nil entered into	Amanda O'Halloran
5	s3.59(5)	Did the Council, during 2014, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A	Nil Considered	Amanda O'Halloran

Delegation of Power / Duty					
No	Reference	Question	Response	Comments	Respondent





## Disclosure of Interest

No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	No	In most instances members stayed to participate for discussion, but did not take part in the decision making procedure - vote.	Amanda O'Halloran
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	Yes		Amanda O'Halloran
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes	However the nature of the interest was not registered in the minutes	Amanda O'Halloran
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	Yes		Amanda O'Halloran
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	Yes		Amanda O'Halloran
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2014.	Yes		Amanda O'Halloran
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2014.	Yes		Amanda O'Halloran
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes		Amanda O'Halloran
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Amanda O'Halloran
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	No		Amanda O'Halloran
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	N/A		Amanda O'Halloran
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		Amanda O'Halloran



No	Reference	Question	Response	Comments	Respondent
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	Yes		Amanda O'Halloran
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes		Amanda O'Halloran
4	s7.3	Was the person(s) appointed by the local government to be its auditor, an approved auditor.	Yes		Amanda O'Halloran
5	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	Yes		Amanda O'Halloran
6	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2014 received by the local government within 30 days of completion of the audit.	Yes		Amanda O'Halloran
7	s7.9(1)	Was the Auditor's report for 2013/2014 received by the local government by 31 December 2014.	No		Amanda O'Halloran
8	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken by the local government, was that action undertaken.	Yes	The 2014 audit report was received on the 19 February 2015. The key issue to be considered was to redo the land and building valuations this will be undertaken prior to the finalisation of the 2014/15 budget.	Amanda O'Halloran
9	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	Yes		Amanda O'Halloran
10	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	N/A	Matter is ongoing and currently within statutory time frames.	Amanda O'Halloran
11	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	Yes		Amanda O'Halloran
12	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes		Amanda O'Halloran
13	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes		Amanda O'Halloran



Official Conduct					
No	Reference	Question	Response	Comments	Respondent
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	N/A	The CEO is the complaints Officer.	Amanda O'Halloran
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	No	There inst a formalised register however there is documentation kept in most instances	Amanda O'Halloran
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	No	There inst a formalised register however there is documentation kept in most instances	Amanda O'Halloran
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Amanda O'Halloran
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	No		Amanda O'Halloran
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) (c).	No		Amanda O'Halloran

Tenders for Providing Goods and Services					
No	Reference	Question	Response	Comments	Respondent
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	No		Amanda O'Halloran
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract.	Yes		Amanda O'Halloran
3	F&G Reg 14(1)	Did the local government invite tenders via Statewide public notice.	Yes		Amanda O'Halloran
4	F&G Reg 14, 15 & 16	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	Yes		Amanda O'Halloran



I certify this Compliance Audit return has been adopted by Council at its meeting on

\_\_\_\_\_

\_\_\_\_\_  
Signed Mayor / President, Wandering

\_\_\_\_\_  
Signed CEO, Wandering

**SHIRE OF WANDERING**

("the Lessor")

and

**HOUSING AUTHORITY**

("the Lessee")

**LEASE-RENTAL ACCOMMODATION AT**

**LOT 128, 5 DUNMALL DRIVE, WANDERING WA 6308**

**LOT# 128 VOL # 2685 FOLIO # 291**

"Lessee's Covenants" means the covenants agreements and obligations contained or implied in this Lease on the part of the Lessee to be observed and performed;

"Party" depending on the context means the Lessor or the Lessee and "Parties" means both of them;

"Rent" means the annual rent payable to the Lessor as set out in Item 5 of the Schedule and as varied from time to time in accordance with this Lease;

"Rent Review Date" means the date or dates set out in Item 7 of the Schedule;

"Term" means the term set out in Item 6 of the Schedule including, where the context permits, any period of holding over and any Further Term;

"Valuer" means a registered valuer who is a full member of the Western Australian Division of the Australian Institute of Valuers and Land Economists (Inc.) and who is qualified as a valuer of premises similar to the Leased Premises.

## 1.2 Interpretation

In this Lease unless inconsistent with the context or subject matter:

- (a) a reference to any Party includes a reference to that Party's successors or personal representatives (as the case may be) transferees and assignees;
- (b) a reference to a statute, code or other law includes regulations and other instruments under it and consolidations, amendments, re-enactments or replacements of any of them occurring at any time before or after the date of this Lease;
- (c) words importing any gender include each other gender;
- (d) the singular number includes the plural and vice versa;
- (e) any agreement, obligation, representation or warranty on the part of more than one person binds those persons jointly and each of them severally;
- (f) a "person" includes a corporation or an authority and vice versa;
- (g) a reference to a professional body include a successor to or substitute for that body;
- (h) except in the Schedule, headings are inserted for ease of reference only and shall be disregarded in the interpretation or construction of this Lease;
- (i) a clause means a clause of this Lease;
- (j) no rule of construction applies to the disadvantage of a Party because that Party was responsible for the preparation of this Lease or any part of it.

### 3.5 Comply with Acts

- (a) Subject to paragraph (b), the Lessee shall comply on time with all lawful requirements and orders of any government or other public authority and with all Acts applying to the Leased Premises and the use and occupation of the Leased Premises.
- (b) The Lessee need not carry out or pay for work of a structural nature in complying with the requirements and orders of an authority or any Acts, (including without limitation those relating to the underground cabling of power to the Leased Premises), except works necessary to repair structural defects caused by the negligent or unlawful acts or omissions of the Lessee or its sub tenants.

### 3.6 Report to Lessor

That upon becoming aware of any defect breakage or fault ("damage") in respect of the Leased Premises including without limitation any fixtures thereon or therein and which is otherwise not the responsibility of the Lessor under this Lease to repair or rectify the Lessee shall (so far as the Lessee is liable under this Lease) take all reasonable measures to remedy and rectify the damage and minimise any harmful consequences caused thereby AND IF the damage is of a major structural nature the Lessee shall promptly notify the Lessor as to the existence and extent of such major structural damage.

### 3.7 Lessor's Right of Entry upon Leased Premises

To permit the Lessor by its agents and employees with or without workmen and others at all reasonable times with the giving of reasonable notice and subject to the same restrictions on entry placed on landlords under the provisions of the Residential Tenancies Act 1987 to enter upon and inspect the condition of the Leased Premises and forthwith (so far as the Lessee is liable) to execute all repairs and works required to be done by written notice given by the Lessor provided always that if the Lessee does not within fourteen (14) days after service of such notice commence and proceed diligently with the execution of the repairs and works mentioned in such notice it will be lawful for the Lessor by its employees and agents to enter upon the Leased Premises and execute such repairs and works and the cost thereof shall be a debt due from the Lessee to the Lessor and be immediately recoverable by action in a court of competent jurisdiction.

### 3.8 Use of the Leased Premises

To use the Leased Premises for the provision of rental accommodation under the *Government Employee's Housing Act 1964*, and not to use the Leased Premises for any other purpose without the prior written consent of the Lessor.

### 3.9 To Repair and Replace

- (a) Subject to paragraph (b), at all times during the Term at its own cost and expense to keep and maintain:
  - (i) the Leased Premises well cleaned and drained and in good sanitary

Not to use or permit or suffer any lavatory, toilet, sink, drain or other plumbing facility ("Facility") in the Leased Premises for any purpose other than that for which it is constructed or provided, and any damage caused by misuse of a Facility is to be made good by and at the cost of the Lessee without delay.

### **3.12 Not to Obstruct or Cause Nuisance**

Not to do or leave undone any act matter or thing whereby a nuisance or anything in the nature of or which may be deemed to be a nuisance by any local or public authority body or person within the meaning of any Acts may exist arise or continue upon or in connection with the Leased Premises or any business carried on upon it or the use or occupancy of it and immediately to abate any such nuisance or alleged nuisance and to carry out and comply with all the provisions of all such Acts and of every requisition and order of any local or other public authority in reference thereto.

### **3.13 Pay Lessor's Expenses in relation to Lessee's Covenants**

To pay to the Lessor on demand all reasonable sums of money which the Lessor may at any time and from time to time pay or expend or be called upon to pay in or about or in connection with performing discharging or executing any requisition or works or abating any nuisance or alleged nuisance referred to in this Lease and which contrary to the Lessee's Covenants the Lessee neglects or fails to perform discharge or execute and to pay the same to the Lessor notwithstanding that by any Acts the Lessor is liable alone or jointly with others or jointly with the Lessee and others to pay for the same or any part thereof.

### **3.14 Pay Lessor's Costs**

- (a) Each Party shall bear its own legal fees of and incidental to the negotiation preparation execution and stamping of this Lease and all counterparts thereof.
- (b) The Lessee shall pay:
  - (i) all stamp duty (if any) assessed on this Lease;
  - (ii) to the Lessor on demand by it all legal costs charges and expenses reasonably and properly incurred for which the Lessor shall become liable in consequence of or in connection with any default by the Lessee in performing or observing any Lessee's Covenants including (without limitation) all costs charges and expenses solicitors costs and surveyors fees reasonably and properly incurred by the Lessor for the purposes of or incidental to the preparation and service of a notice under Section 81 of the Property Law Act 1969 requiring the Lessee to remedy a breach of the Lessee's Covenants notwithstanding forfeiture for such breach shall be avoided otherwise than by relief granted by the Court; and
  - (iii) any registration fees involved in registering the Lease, if the Lessee elects that the Lease be executed in registrable form and registered.



- (a) Subject to paragraph (b), not to assign or otherwise part with possession of the Leased Premises or any part thereof at law or in equity (except to the State of Western Australia or any department, agency, instrumentality or statutory corporation which is an agent of the Crown in right of the State of Western Australia).
- (b) The Lessee shall be free at any time without reference to the Lessor to sub-let any residential property or properties forming part of the Leased Premises to any person or persons for the purpose of residential accommodation at such rents and on such terms and conditions as the Lessee shall determine PROVIDED THAT the covenants and agreements on the part of any sub-tenant shall be deemed to be supplementary to the Lessee's Covenants and shall not in any way relieve or be deemed to relieve the Lessee from liability to comply with any of the Lessee's Covenants.

### 3.21 To Remove Lessee's Fittings

- (a) At or prior to the termination of the Term to take remove and carry away from the Leased Premises all signs, fixtures, fittings, plant, equipment or other articles in or upon the Leased Premises in the nature of trade or tenant's fixtures owned by the Lessee or brought upon the Leased Premises by or on behalf of the Lessee or by any of its sub-tenants and the Lessee shall on such removal forthwith make good to the reasonable satisfaction of the Lessor any damage which may be occasioned by such removal.
- (b) All tenant's fixtures not so removed in accordance with paragraph (a) above at the termination of the Lease or within thirty (30) days of such termination shall at the option of the Lessor become the property of the Lessor (without any entitlement or right on the part of the Lessee to be compensated therefor) and may be stored or disposed of by the Lessor as it thinks fit and the cost incurred by the Lessor in the storage and disposal of those fixtures shall be a debt due by the Lessee to the Lessor upon demand.
- (c) The Lessee's obligation to observe and perform the obligations under paragraph (a) shall survive the expiration or other termination of this Lease.

## 4 COVENANTS BY LESSOR

The Lessor covenants with the Lessee as follows:

### 4.1 Peaceful Occupation

That the Lessee paying the Rent and observing and performing the Lessee's Covenants may peaceably hold and enjoy the Leased Premises during the Term or any extension thereof without any interruption or disturbance by the Lessor or any person rightfully claiming under or in trust for the Lessor.

own cost and expense promptly replace all broken and damaged glass in the windows and doors of any building comprising the Leased Premises including plate glass, unless payment of any insurance moneys in respect of such breakage or damage is irrecoverable due to the act or default of the Lessee or its sub-tenants.

#### 4.5 Standard Repair Policy

- (a) The Lessor must carry out all "Emergency", "Priority" and "Routine" maintenance and repairs to the Leased Premises (which for the purposes of this clause shall without limitation include all fixtures fittings chattels and appurtenances therein and all equipment for heating and cooling the Leased Premises; ovens and stoves; hot water systems including solar powered units; underground and aboveground reticulation and all plumbing, sewerage and drainage pipes and equipment) in accordance with and as those terms are defined or otherwise referred to in the current "Emergency and Priority Maintenance Policy" of the HOUSING AUTHORITY, a copy of which is attached to this Lease and marked as "Annexure A", as if the Lessor was referred to as Housing Authority under that policy document.
- (b) Unless otherwise stated under the policy document referred to in paragraph (a), for the purposes of this Lease:
  - (i) "Routine" maintenance and repairs shall mean all maintenance and repairs which are not "Emergency" or "Priority" maintenance and repairs; and
  - (ii) the Lessor must carry out all Routine maintenance and repairs to the Leased Premises within 10 calendar days of the Lessor being requested to do so by the Lessee.
- (c) If at any time during the Term:
  - (i) the Lessee formulates its own standard maintenance and repair policy to apply generally to residential premises leased by the Lessee as tenant ("the New Maintenance Policy");
  - (ii) provides the Lessor with a copy of the New Maintenance Policy; and
  - (iii) gives notice to the Lessor that the New Maintenance Policy is intended to apply to the Leased Premises;then, as from the later of the dates that the events under sub-paragraphs (ii) and (iii) occurs:
  - (iv) the Emergency and Priority Maintenance Policy referred to in Annexure A of this Lease will cease to apply to the Leased Premises; and
  - (v) the Lessor must comply with the provisions of the New Maintenance Policy in relation to the Leased Premises.

(collectively "the Occupiers") is, or at any time during the Term becomes, a government employee and, in the opinion of the Lessee, the Occupiers may have reasonably resided in the Leased Premises, the Occupiers (or any of them) will not be eligible for subsidised government housing in:

- (iii) the town in which the Leased Premises are located; or
- (iv) the area which is within a radius of 50 km of the Leased Premises, ("the Town").

(b) The Lessor agrees that if the Occupiers (or any of them) is, or at any time during the Term becomes, a government employee and, in the opinion of the Lessee, the Occupiers may have reasonably resided in the Leased Premises, the Lessor will be in breach of this Lease if the Occupiers (or any of them):

- (i) continues to occupy subsidised government housing in the Town; or
- (ii) makes an application to a government department or the Lessee for subsidised government housing in the Town; or
- (iii) commences to occupy subsidised government housing in the Town.

(c) The Lessor acknowledges and agrees that if they are in breach of this Lease pursuant to clause 4.9(b) above, the Lessee may (without limiting any other rights or remedies which the Lessee may have) immediately terminate this Lease by written notice to the Lessor.

#### 4.10 Water, Electricity and Gas Consumption Accounts

- (a) Without limiting clauses 3.2 and 4.10(b), the Lessor must provide to the Lessee all accounts for water, electricity and gas consumed at the Leased Premises which are payable by the Lessee pursuant to this Lease on a timely basis.
- (b) The Lessor agrees that the Lessee may, and authorizes the Lessee to, arrange with the Water Corporation to directly receive all accounts for water consumed at the Leased Premises during the Term of this Lease, and the Lessor acknowledges that this arrangement will supersede any existing billing arrangement for water consumption which is in place as at the Commencement Date.
- (c) The Lessor covenants and agrees that:
  - (i) the Lessor will be solely responsible for the payment of all rental, hire, service and/or maintenance fees and charges associated with the supply of gas to the Leased Premises; and
  - (ii) in consideration of the Lessee agreeing, in clause 3.2, to pay the consumption charges for any gas consumed on the Leased Premises, the Lessee may, by notice(s) in writing given to the Lessor at any time or times on or after the Commencement Date, direct the Lessor to utilise an LPG gas

(a) If during the Term:

- (i) the Rent reserved by this Lease has fallen due and is not paid within twenty eight (28) days after written demand for the same from the Lessor to the Lessee;
- (ii) the Lessee fails to comply with a notice given in accordance with Section 81(1) of the Property Law Act 1969 in respect of a breach of any Lessee's Covenants (other than the covenant to pay Rent) within the time specified in such notice (being not less than 28 days); or
- (iii) the interest of the Lessee under this Lease is attached or taken in the execution of any legal process;

then the Lessor and the Lessee expressly acknowledge and agree that in respect of each such occurrence described in sub-paragraphs (i), (ii) and (iii) above the Lessee will be deemed to have committed an Operative Default for the purposes of paragraph (b) of this clause.

(b) If the Lessee commits an Operative Default then unless the Lessor has expressly waived the Operative Default by notice in writing to the Lessee and without limiting any right or remedy the Lessor has by operation of law or equity the Lessor may at its option:

- (i) without any prior demand or notice re-enter and take possession of the Leased Premises (and eject the Lessee and all other persons therefrom) and thereby terminate the Lease;
- (ii) by notice in writing to the Lessee terminate the Term and from the date of giving such notice the Lease will be terminated absolutely.

5.2 Default by Lessor

(a) If during the Term:

(i) the Lessor fails to:

- i. comply with any of its obligations to repair and maintain the Leased Premises and all fixtures and fittings therein in accordance with its obligations under clauses 4.4 and 4.5; or
- ii. comply with a direction given to it under clause 4.10(c)(ii) within the time therein specified; or
- iii. duly and punctually pay any rental, hire, service and/or maintenance fees and charges associated with the supply of gas to the Leased Premises in accordance with clause 4.10(c)(i) or any other amounts whatsoever payable by it under this Lease; and

(ii) the failure continues for 14 days after service of a notice by the Lessee on

substance to the satisfaction of the Lessee; and

- (ii) if the Lessee elects to vacate the Leased Premises until such time as the asbestos, Legionnaires disease bacteria or other hazardous substance is removed and the Leased Premises are rendered safe, from the time when the Lessee vacates the Leased Premises until the Leased Premises are again rendered safe, the Rent will abate in accordance with clause 5.3 as if the Leased Premises had been rendered wholly damaged or destroyed.
- (c) If the occupation and use of the Leased Premises by the Lessee has been rendered hazardous as a result of the presence of the asbestos or the Legionnaires disease bacteria or other hazardous substance and in the written opinion of an independent expert appointed by the Lessee the Leased Premises are unlikely to be rendered safe within three (3) months from the date of that opinion the Lessee may by fourteen (14) days notice in writing to the Lessor terminate this Lease but without prejudice to any rights or claims for damages which may have accrued to either Party prior to that termination and PROVIDED THAT the Lessee upon such termination is under no obligation to redecorate or restore the Leased Premises to its condition at the commencement of the Term.

#### 5.6 Pets

The Lessee is entitled to keep pets on the Leased Premises as long as the pets are kept outdoors at all times.

#### 5.7 Holding Over

If the Lessee holds the Leased Premises with the express or implied permission of the Lessor after the expiration or sooner determination of the Term the Lessee shall be deemed to hold the Leased Premises as a monthly tenant at a monthly Rent equal to the total of the Rent paid or payable by the Lessee for the last month of the Term preceding such termination and subject to all the covenants and conditions of this Lease so far as the same shall be applicable to a monthly tenancy and the tenancy so constituted may be terminated by one month's notice to quit given by either Party which notice may be given so as to expire at any time.

#### 5.8 Review of Rent

- (a) On each Rent Review Date, the Lessor has the right to have the Rent reviewed in respect of the period from that Rent Review Date to the next Rent Review Date by serving a notice on the Lessee in accordance with clause 5.8(b), in which case the Rent payable in respect of the said period is to be agreed between the Parties or failing agreement is to be the annual Rent payable for the period immediately prior to the said Rent Review Date increased by:
  - (i) the percentage increase (if any) which shall have occurred in the CPI in the preceding 12 months ending on the last quarter day (being the last day of March, June, September or December, as the case may be) immediately

circumstance.

#### 5.11 Registration of Lease

If the Lessee in its discretion requires and elects that the Lease be registered, the Parties shall do everything necessary to cause the Lease to be prepared or amended so that it is in registrable form; the Parties shall execute (or if necessary re-execute) the Lease in registrable form and the Lessor shall cause the Lease to be registered without delay.

#### 5.12 Notices

(a) A notice or other communication in connection with this Lease is to be made in writing and will be sufficiently served upon or delivered to the :

(i) Lessee if sent by pre-paid post addressed to The Leasing Officer of the Housing Authority office specified in Item 9 of the Schedule to the address specified in Item 9 of the Schedule;

(ii) Lessor if sent by pre-paid post addressed to the Lessor at its address appearing in this Lease;

or to any other substituted address as the recipient may have notified the sender in accordance with this clause.

(b) A notice sent by post shall be deemed to have been served at the time when in the ordinary course of post it would be delivered.

#### 5.13 Parties May Act by Agent

Each act or thing which a Party is required or empowered to do under this Lease may be done by that Party or the representative, solicitor, agent, contractor or employee of that Party.

#### 5.14 No Waiver

A payment by the Lessor of money or the performance by the Lessor of an obligation, direction or order which should be paid, performed or observed by the Lessee is not a waiver of a default or breach of the Lease and does not prevent the Lessor from exercising the Lessor's rights and powers notwithstanding any prior waiver, delay or neglect in exercising the Lessor's rights and powers and no demand or notice made or given will be waived by a subsequent payment, performance or observance.

#### 5.15 Variation of Lease

This Lease may be varied only by written agreement between the Parties.

**EXECUTED** by the Parties as a deed.

SIGNED by )  
in the presence of: )

Witness (signature): .....  
Witness (name): .....  
Witness (occupation): .....  
Witness (address): .....

SIGNED by )  
in the presence of: )

Witness (signature): .....  
Witness (name): .....  
Witness (occupation): .....  
Witness (address): .....

THE COMMON SEAL of )  
\_\_\_\_\_)  
(Company Name) )  
is fixed in accordance )  
with its articles of association )  
in the presence of: )

\_\_\_\_\_  
Signature of authorised person

\_\_\_\_\_  
Office held

\_\_\_\_\_  
Name of authorised person

\_\_\_\_\_  
Signature of authorised person

\_\_\_\_\_  
Office held

\_\_\_\_\_  
Name of authorised person

ANNEXURE A  
EMERGENCY, PRIORITY AND ROUTINE MAINTENANCE  
POLICY GUIDELINES

**EMERGENCY MAINTENANCE**

Items that fall within these criteria are to be attended to within three hours of the problem being reported. The items eligible for Emergency maintenance are as follows:

1. Electrical
  - No Power
  - Electric shocks, sparks etc
  - Bare electrical wiring
  - Fault smoke alarms
  - Stove - completely out of action
  - No lights (Not applicable to security lighting)
2. Gas
  - Gas leaks
  - Stove - completely out of action
3. Plumbing
  - Burst water pipes
  - Toilet pan - completely blocked
  - Septic tanks/soakwells – overflowing and causing a health hazard
4. Glazing
  - Any broken (not cracked) external windows
5. Carpentry
  - Fault doors or window locks – external only

Please note: The list above are example and should not be considered an exhaustive list ANY situation where there is an immediate health or safety risk to person or property is an emergency.

**PRIORITY MAINTENANCE**

Items that fall within these criteria are to be attended to within forty eight hours of the problem being reported. The items eligible for Priority maintenance are as follows:

1. Electrical
  - Security Lighting - out of action
  - Hot water units - out of action
  - Stoves – where two or more parts are not working
  - Airconditioners – out of action
  - Room Heaters – completely out of action (Southern areas in winter only)
2. Gas
  - Hot water units – out of action
  - Stoves – where two or more parts are not working
  - Fault to regulator or pig tails (LPG)
  - Room Heaters – completely out of action (Southern areas in winter only)



ANNEXURE B

SPECIAL CONDITIONS

Lessor to arrange for the followings:

- Landscaping of the gardens – as soon as possible
- Repair of the loose kitchen range hood – as soon as possible
- Completion of the front driveway – as soon as possible
- The lease is subject to a final inspection undertaken by a GROH representative to ensure that the residence meets GROH requirements. The lessor agrees to attend to all the outstanding maintenance/repair/cleaning issues identified by the GROH representative within a reasonable timeframe.
- Should the dwelling not be ready for occupation on the date specified in Item 2 of the Schedule in page 20, the commencement date is to be amended to a date agreed by both the Lessor and the Lessee.

- (b) The Facility is closed on Good Friday, Christmas Day and New Years Day.
- (c) For each load delivered to the Facility, provide to the driver of the delivering vehicle a Weighbridge Docket evidencing the details of the Waste delivered, including but not limited to:
  - (i) Date and Time of Delivery
  - (ii) Vehicle registration
  - (iii) Tonnes Delivered
- (d) Provide to the Shire, no later than 7 working days after each month end, a Tax Invoice, together with a report, detailing by individual load, all Waste delivered to the Facility for that month.

### 3. GATE RATES AND REVIEW OF GATE RATES

The agreed Gate Rates for the purposes of this Waste Disposal Agreement are as follows:

- (a) Gate Rate at Commencement Date.

Description of Service	Gate Rate per Tonne		
	Excl. GST	GST	Incl. GST
Acceptance of Class 2 Waste	\$69.80	\$6.98	<b>\$76.78</b>

- (b) Review of Rates
  - (i) On the 1st of January each year the charges under this Agreement will increase or decrease by the Perth CPI (All Groups) September figure from the previous year.
  - (ii) The Gate Rates and Charges do not include any allowance for the Landfill Levy. In the event that the Landfill Levy (or any similar such charges) becomes payable by Perthwaste on the Waste delivered under this Agreement, then the Gate Rate and Charges at such time will be increased to fully compensate Perthwaste for that increased cost .
  - (iii) Perthwaste will provide the Shire with written notice of these changes at least 30 Days before the new rates apply.

## 8. CORRESPONDENCE

All correspondence in relation to this Agreement shall be delivered to:

Shire Of Wandering  
 Chief Executive Officer  
 Shire of Wandering  
 22 Watts Street  
 Wandering WA 6308  
 Mobile: 0418 913 078  
 Phone: (08)9884 1056  
 Fax: (08) 9884 1510  
 Email: ceo@wandering.wa.gov.au

Perthwaste  
 Kim Gorey – Managing Director  
 PO Box 6  
 Cottesloe WA 6911  
 Mobile: 0400 393 355  
 Phone: 9418 5577  
 Fax: 9418 5588  
 Email: kgorey@perthwaste.com.au

## 9. CONFIDENTIALITY

No party will disclose the confidential information contained in this Waste Disposal Agreement without the prior written consent of the other party, unless required to do so by law.

## 10. INDEMNITY

The Shire unconditionally and irrevocably indemnifies and agrees to keep indemnified each of:

- (a) Perthwaste, its officers, agents, employees and contractors;
- (b) the owner of the land on which the Facility is located; and
- (c) the owner of the land travelled over in order to access the Facility,

against all actions, claims, suits, demands, damages, liabilities, costs, expenses and loss, arising in relation to:

- (d) any act or omission of the Shire, its officers, agents, employees and contractors;
- (e) loss of life, or personal injury, or damage to any property arising out of any act or omission of the Shire, its officers, agents, employees and contractors;  
or
- (f) any failure by the Shire to comply with its obligations in this agreement.

**IN WITNESS WHEREOF** the parties have executed this Waste Disposal Agreement.

Executed by the SHIRE OF WANDERING)  
by its duly authorised representative )  
in the presence of: )

.....  
Authorised Signatory

.....  
Witness

.....  
Full Name:

.....  
Full Name of Witness:

Executed by PERTHWASTE  
PTY LTD by its )  
duly authorised representative )  
in the presence of: )

.....  
Director

.....  
Director

.....  
Full Name:

.....  
Full Name:

**Shire of Wandering**  
**STATEMENT OF BUDGET REVIEW**  
**(Nature & Type)**  
**For the Period Ended 31 January 2015**

FM Reg 33A (A) (2A) (A)

FM Reg 33A(2A)(C)

	Note	Full Year Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (5)-(4)	Var. % (b)- (a)/(b)	Closing position as at 30/6/2015 5	Var.
<b>Operating Revenues</b>		\$	\$	\$	\$	%		
Grants, Subsidies and Contributions	5.1	574,754	291,827	382,818	1,219	(0.2%)	575,973	▲
Fees and Charges	5.1	785,150	492,175	441,130	(44,513)	5.7%	740,637	▼
Service Charges		0	0	0	0		0	
Interest Earnings		21,425	12,754	13,442	(2,977)	13.9%	18,448	▼
Other Revenue		48,704	40,735	84,886	94,854	(194.8%)	143,558	▲
<b>Total (Excluding Rates)</b>		<b>1,651,812</b>	<b>837,491</b>	<b>922,277</b>	<b>8,583</b>		<b>1,660,395</b>	
<b>Operating Expense</b>								
Employee Costs	5.2	(654,019)	(380,286)	(525,985)	(185,927)	(28.4%)	(839,946)	▼
Materials and Contracts	5.2	(970,512)	(619,836)	(533,684)	(159,648)	(16.4%)	(1,130,160)	▲
Utilities Charges	5.2	(65,800)	(38,440)	(35,856)	(1,018)	(1.5%)	(66,818)	▲
Depreciation (Non-Current Assets)	5.2	(779,778)	(454,867)	(380,052)	0	0.0%	(779,778)	
Interest Expenses	5.2	(11,826)	(9,091)	0	8,897	75.2%	(2,929)	▼
Insurance Expenses	5.2	(104,062)	(103,856)	(106,785)	(2,723)	(2.6%)	(106,785)	▲
Loss on Asset Disposal		0	0	0	0		0	
Other Expenditure	5.2	(4,000)	0	(653)	(653)	(16.3%)	(4,653)	▼
<b>Total</b>		<b>(2,589,995)</b>	<b>(1,606,376)</b>	<b>(1,583,015)</b>	<b>(341,072)</b>		<b>(2,930,699)</b>	
<b>Funding Balance Adjustment</b>								
Add Back Depreciation		779,778	454,867	380,052	0		779,778	
Adjust (Profit)/Loss on Asset Disposal		(221,779)	0	0	(40,000)		(181,779)	▼
Adjust Provisions and Accruals		0	0	0	0		0	
<b>Net Operating (Ex. Rates)</b>		<b>(380,184)</b>	<b>(314,018)</b>	<b>(280,686)</b>			<b>(672,305)</b>	
<b>Capital Revenues</b>								
Grants, Subsidies and Contributions		592,952	454,857	170,128	(40,000)	6.7%	552,952	
Proceeds from Disposal of Assets		270,000	0	0	(70,000)		200,000	▼
Proceeds from New Debentures		350,000	0	0	0		350,000	
Transfer from Reserves		0	0	0	0		0	
Self Supporting Loan Repayment		2,500	0	1,250	0		2,500	
<b>Total</b>		<b>1,215,452</b>	<b>454,857</b>	<b>171,378</b>	<b>(40,000)</b>		<b>1,105,452</b>	
<b>Capital Expenses</b>								
Land Held for Resale	5.4	(10,000)	(10,000)	0	(10,000)	100.0%	0	▼
Land and Buildings	5.4	(263,000)	(231,750)	(279,710)	123,490	(47.0%)	(386,490)	▲
Plant and Equipment	5.4	(63,000)	(60,000)	(6,955)	(51,000)	81.0%	(12,000)	▼
Furniture and Equipment	5.4	(5,000)	(2,919)	(5,368)	368	(7.4%)	(5,368)	▲
Infrastructure Assets - Roads	5.4	(953,595)	(696,742)	(144,888)	17,572	(1.8%)	(971,167)	▲
Infrastructure Assets - Other	5.4	(470,000)	(470,000)	(411,144)	(16,721)	3.6%	(453,279)	▼
Purchase of Investments		0	0	0	0		0	
Repayment of Debentures		(65,000)	0	0	(43,044)	66.2%	(21,956)	▼
Advances to Community Groups								
Transfer to Reserves		(53,443)	(3,140)	(5,343)	(53,443)	100.0%	0	▼
<b>Total</b>		<b>(1,883,038)</b>	<b>(1,474,551)</b>	<b>(853,408)</b>	<b>(32,777)</b>		<b>(1,850,261)</b>	
<b>Net Capital</b>		<b>(667,586)</b>	<b>(1,019,694)</b>	<b>(682,030)</b>	<b>(72,777)</b>		<b>(744,809)</b>	
<b>Total Net Operating + Capital</b>		<b>(1,047,770)</b>	<b>(1,333,712)</b>	<b>(962,716)</b>			<b>(1,417,114)</b>	
Rate Revenue		702,411	702,411	706,415	4,004	0.6%	708,535	▲
Opening Funding Surplus(Deficit)		402,151	402,151	281,090	(121,061)	(43.1%)	281,090	▼
<b>Closing Funding Surplus(Deficit)</b>		<b>56,792</b>	<b>(229,150)</b>	<b>24,789</b>			<b>(427,488)</b>	

**Shire of Wandering**  
**NOTES TO THE STATEMENT OF BUDGET REVIEW**  
**For the Period Ended 31 January 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses a -70000 of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

**(g) Trade and Other Receivables**

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible

**Shire of Wandering**  
**NOTES TO THE STATEMENT OF BUDGET REVIEW**  
**For the Period Ended 31 January 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(h) Inventories**

**General**

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12

(ii) **Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) **Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) **Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) **Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**Shire of Wandering  
NOTES TO THE STATEMENT OF BUDGET REVIEW  
For the Period Ended 31 January 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

(p) **Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

**(r) Statement of Objectives**

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Details of expenses related to Councils eight councillors, who normally meet the third Wednesday of each month, make policy decisions, review Councils operations, plan for current and future service provision requirements and undertake necessary appropriate training and attend conferences.

**GENERAL PURPOSE FUNDING**

Rates - the amount raised is determined by Councils budget "shortfall" that is known income and desired expenditure.

General purpose grants - are the grant amounts paid to the shire from Federal Government funding as determined by and via the Western Australian Local Government Grants Commission.

Interest - interest earned on monies invested or deposited by Council.

**LAW, ORDER, PUBLIC SAFETY**

Supervision of by-laws, fire prevention and animal control.  
Requirements that Council carries out by statute.

**HEALTH**

Food quality control, immunisation, contributions to medical, health and operation of the child health clinic.

Council is a member of a group health scheme North Eastern Wheatbelt Health Scheme. Monitors food quality and caters for health requirements for the broader community.

**Shire of Wandering  
NOTES TO THE STATEMENT OF BUDGET REVIEW  
For the Period Ended 31 January 2015**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)****(r) STATEMENT OF OBJECTIVE (Continued)****EDUCATION AND WELFARE**

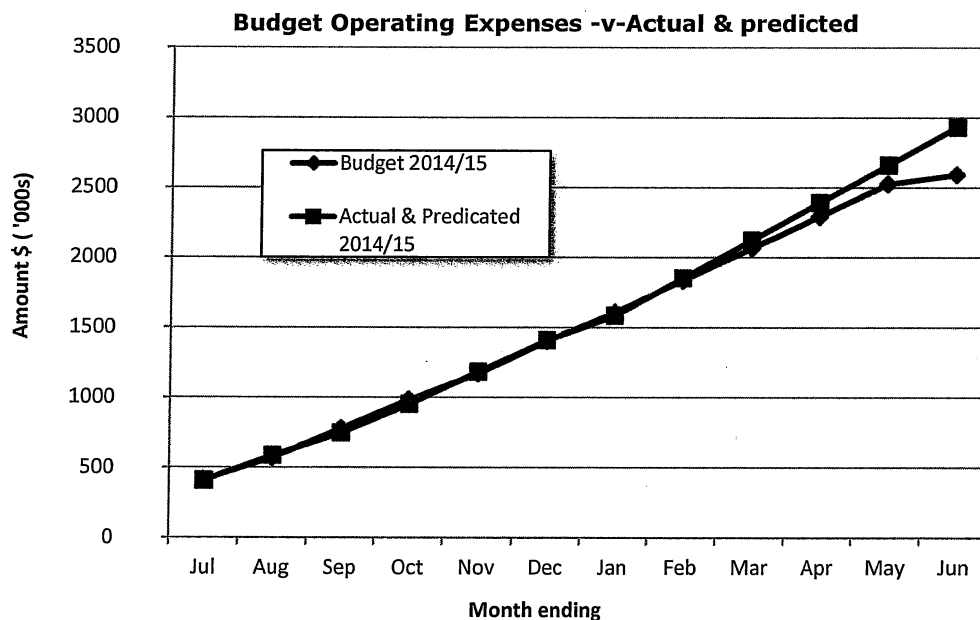
Assists in the provision of the Home and Community Care services, Seniors and Pensioner requirements.

**HOUSING**

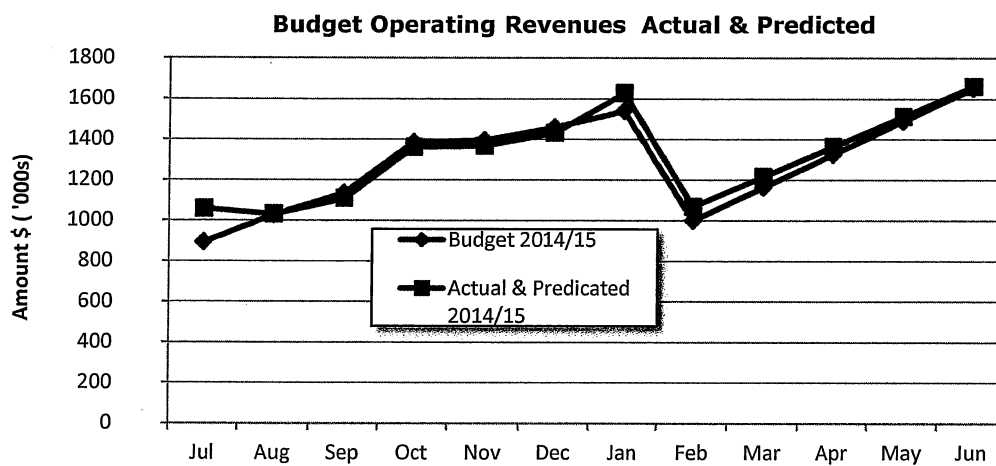


**Shire of Wandering**  
**NOTES TO THE STATEMENT OF BUDGET REVIEW**  
**For the Period Ended 31 January 2015**

**Note 2 - Graphical Representation - Source Statement of Budget Review**



**Comments/Notes - Operating Expenses**



**Comments/Notes - Operating Revenues**

**Shire of Wandering**  
**NOTES TO THE STATEMENT OF BUDGET REVIEW**  
For the Period Ended 31 January 2015

**Note 3: NET CURRENT FUNDING POSITION**

**Current Assets**

Cash Unrestricted  
Cash Restricted  
Receivables - Rates and Rubbish  
Receivables -Other

**Less: Current Liabilities**

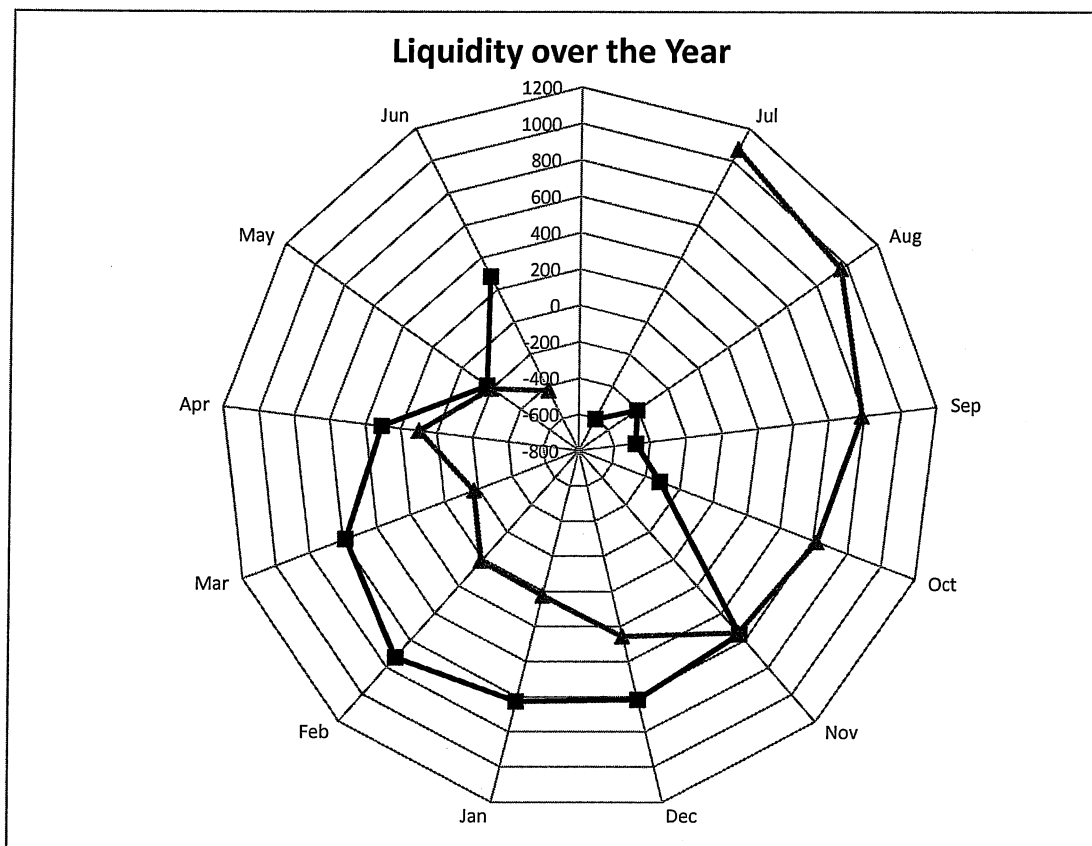
Payables  
Provisions

Less: Cash Restricted

**Net Current Funding Position**

Positive=Surplus (Negative=Deficit)			
2014/15			
Note	Budget	Actual & Forecasted	Same Period Last Year
	\$	\$	\$
	27,721	23,260	300,994
	405,738	362,267	352,295
	150,791	30,000	181,142
	44,963	80,000	64,963
	629,213	495,527	899,394
	(161,916)	(560,648)	(266,009)
	0	0	0
	(161,916)	(560,648)	(266,009)
	(405,738)	(362,267)	(352,295)
	56,792	(427,388)	281,090

Budgeted 2014/15  
 Actual 2013/14  
 Actual & Forecasted 2014/15



**Shire of Wandering**  
**NOTES TO THE STATEMENT OF BUDGET REVIEW**  
**For the Period Ended 31 January 2015**

**Note 5: MAJOR VARIANCES by Nature & Types**

Comments/Reason for Variance	Variance	
	Increase	Decrease
<b>5.1 OPERATING REVENUE (EXCLUDING RATES)</b>		
<b>GRANTS, SUBSIDIES AND CONTRIBUTIONS</b>		
Unbudgeted Community grats was received	1219.00	
<b>PROFIT ON ASSET DISPOSAL</b>		
7 Gnowing Street house will be sold less than expected due to recession on real property		(40,000)
<b>FEES AND CHARGES</b>		
5 Dunmall Drive was not ready for rent until at the end of January 2015 & fuel Sales is less than expected		(44,513)
<b>INTEREST INCOME</b>		
Interest earn in Municipal, Investment and Reserve fund is less than expected		(2,977)
<b>OTHER REVENUE</b>		
Worker Compensation Wages was more than Budgeted		
Revised diesel fuel subsidy was claimed for F/Y2013/14 reasulting the suprlus of \$16052	94854	
Insurance Reimbursement is more than expected \$10423		
<b>5.2 OPERATING EXPENSES</b>		
<b>EMPLOYEE COSTS</b>		
Rural Road Maintenance expenses is more than expected	1401145	
Worker Compensation payment is more than budgeted	61322	
other administration cost including recruitment cost of New CEO is more than expected	32884	
<b>MATERIAL AND CONTRACTS</b>		
Fuel Purchased is less than expected due to less fuel sales		(41,354)
Road Maintenance is more than expected	92568	
Plant allocation is more than budgeted	40458	
Wandering Community Centre and various Parks and Garden maintenance expenses is more than expected	15000	
Private works Expenses inrealtin to strome damage work is more than expected	14000	
Expenses inrealtion to delivery of the waste from Wandering Transfer Station to Perth Waste was not budgeted previously	10500	
<b>UTILITY CHARGES</b>		
Utilites cost is more than expected	1018	
<b>INTEREST EXPENSES</b>		
Loan for the 5 Dunmall Drive House will only be applied at the end of March resulating lesser payment of interest	9091	
<b>INSURANCE EXPENSES</b>		
Insurance expenses is more than expected	2723	
<b>5.3 CAPITAL REVENUE</b>		
<b>GRANTS, SUBSIDIES AND CONTRIBUTIONS</b>		
Grant - Regional Road Group was duplicated in the original budget and retified in with		(40,000)
<b>Prceed form Disposal of Assets</b>		
Proceed form Sale of 7 Gnowing St is expected to be decreased		(40,000)
Proceed form Sale of Works Supervisor vehicle will not be realised in this finanancial year this budget review		(30,000)

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Shire of Wandering  
Budget Review Working for the Period Ended 31/1/2015

Sub-Programme Description		GL	Description	Original Budget	YTD Budget	YTD Actual	Variances	Forecasted closing Position 30/6/2015	Increase	Decrease
Sewerage	E10999		Administration Allocated	(2,728)	(1,589)	(1,710)	(121)	(2,728)	0	0
			Total Expenditure	(6,368)	(3,710)	(3,493)	(181)	(6,368)	0	0
Urban Stormwater Drainage	E10490		Expenses Relating to Urban Stormwater Drainage	(950)	(560)	(65)	485	(950)	0	0
Urban Stormwater Drainage	E10499		Administration Allocated	(2,456)	(1,435)	(1,460)	(25)	(2,456)	0	0
			Total Expenditure	(3,406)	(1,995)	(1,525)	470	(3,406)	0	0
Protection Of Environment	E10501		Removal of Abandoned Vehicles	(1,400)	(819)	0	819	(500)	900	
Protection Of Environment	E10500		Expenses Relating to Protection Of Environment	(2,500)	(2,500)	0	2,500	(2,500)	0	0
Protection Of Environment	E10599		Administration Allocated	(3,716)	(2,170)	(2,336)	(166)	(3,716)	0	0
			Total Expenditure	(7,616)	(5,489)	(2,336)	3,133	(6,716)	0	900
Town Planning & Regional Development	E10601		Planning Consultant Fees	(8,000)	(4,669)	0	4,669	(8,000)		Provision
Town Planning & Regional Development	E10602		Town Planning Advertising	(1,000)	(581)	0	581	0	1,000	Provision
Town Planning & Regional Development	E10690		Expenses Relating to Town Planning & Regional Development	(300)	(175)	0	175	0	300	
Town Planning & Regional Development	E10699		Administration Allocated	(8,413)	(5,438)	(6,424)	(986)	(8,413)	0	0
			Total Expenditure	(18,713)	(10,913)	(6,424)	4,489	(17,413)	0	1,300
Other Community Amenities	E10701		Public Conveniences - Watts Street	(16,456)	(9,751)	(10,867)	(1,216)	(16,456)	0	0
Other Community Amenities	E10702		Public Conveniences - Pumphreys Bridge	(2,405)	(1,449)	(4,325)	(2,876)	(5,000)	(2,595)	
Other Community Amenities	E10705		Cemetery Maintenance	(4,100)	(2,394)	(598)	1,796	(4,100)	0	
Other Community Amenities	E10790		Expenses Relating to Other Community Amenities	(300)	(175)	0	175	(300)	0	0
Other Community Amenities	E10798		Depreciation	(6,123)	(3,570)	(3,102)	468	(6,123)	0	0
Other Community Amenities	E10799		Administration Allocated	(6,106)	(3,563)	(4,588)	(1,025)	(6,106)	0	0
			Total Expenditure	(35,490)	(20,902)	(23,590)	(2,678)	(34,085)	(2,595)	0
Public Halls & Civic Centres	E11101		Wandering Community Centre	(18,407)	(19,302)	(25,534)	(12,232)	(35,000)	0	
Public Halls & Civic Centres	E11198		Depreciation	(7,977)	(4,648)	(3,968)	600	(7,977)	0	0
Public Halls & Civic Centres	E11199		Administration Allocated	(6,460)	(3,766)	(4,411)	(655)	(6,460)	0	0
			Total Expenditure	(32,844)	(27,716)	(33,923)	(12,207)	(49,437)	(16,593)	0
Other Recreation & Sport	E11300		Public Parks, Gardens & Reserves	(19,000)	(11,081)	(21,171)	(10,090)	(40,000)	0	
Other Recreation & Sport	E11301		Community Centre Oval	(10,700)	(6,244)	(7,534)	(1,290)	(14,534)	0	
Other Recreation & Sport	E11302		Chestering Street Oval	(1,900)	(1,106)	(3,976)	(870)	(1,900)	0	0
Other Recreation & Sport	E11303		Wandering Tennis Courts	(570)	(420)	(923)	(503)	(1,000)	(430)	
Other Recreation & Sport	E11304		Pumphreys Bridge Tennis Courts	(180)	(105)	0	105	(180)	0	0
Other Recreation & Sport	E11305		Bowling Green	(3,000)	(1,757)	(70)	1,687	(1,000)	0	2,000
Other Recreation & Sport	E11306		Playgrounds	(5,460)	(4,460)	(2,473)	1,987	(5,460)	0	
Other Recreation & Sport	E11380		Parks/Ovals Infrastructure - Bowling Green	(250,000)	(250,000)	(235,393)	14,607	(235,393)	14,607	
Other Recreation & Sport	E11382		Parks/Ovals Infrastructure - Recreation Park	(60,000)	(60,000)	(50,130)	9,870	(60,000)		Beautification to be completed
Other Recreation & Sport	E11390		Other Recreation & Sport Expenses	(900)	(375)	(293)	(118)	(900)	0	0
Other Recreation & Sport	E11398		Depreciation	(17,541)	(10,255)	(7,271)	2,984	(17,541)	0	0
Other Recreation & Sport	E11399		Administration Allocated	(8,401)	(4,900)	(5,548)	(648)	(8,401)	0	0
			Total Expenditure	(977,092)	(650,503)	(332,781)	(648)	(865,749)	(25,364)	16,407
Television And Rebroadcasting	E11400		SBS Radio	(50)	(50)	0	50	(50)	0	0

**Shire of Wandering**  
**Budget Review Working for the Period Ended 31/1/2015**

Sub-Programme Description	GL	Description	Original Budget	YTD Budget	YTD Actual	Variances	Forecasted closing Position 30/6/2015	Increase	Decrease
Tourism & Area Promotion	E13203	Vintage Machinery Shed	(2,117)	(1,492)	(617)	875	(1,059)		1,058
Tourism & Area Promotion	E13204	Roadside Parking Bays	(1,000)	(581)	(207)	374	(356)		644
Tourism & Area Promotion	E13260	Purchase Land & Buildings - Tourism & Area Promotion	(75,000)	(43,750)	0	43,750	(75,000)	0	0
Tourism & Area Promotion	E13290	Other Tourism and Area Promotion	(500)	(294)	(110)	144	(258)		242
Tourism & Area Promotion	E13298	Depreciation	(7,414)	(4,326)	(3,698)	628	(7,414)		0
Tourism & Area Promotion	E13299	Administration Allocated	(25,721)	(15,001)	(22,108)	(7,107)	(25,721)	0	0
		<b>Total Expenditure</b>	<b>(141,311)</b>	<b>(83,052)</b>	<b>(80,692)</b>	<b>52,860</b>	<b>(183,366)</b>	<b>0</b>	<b>1,944</b>
Building Control	E13300	Consultant Building Surveyor	(15,000)	(9,100)	(1,600)	7,500	(12,600)		3,000
Building Control	E13390	Other Building Control Expenses	(264)	(264)	(264)	0	(264)	0	0
Building Control	E13399	Administration Allocated	(17,099)	(9,975)	(9,469)	506	(17,099)		0
		<b>Total Expenditure</b>	<b>(32,943)</b>	<b>(19,339)</b>	<b>(11,333)</b>	<b>9,006</b>	<b>(29,983)</b>	<b>0</b>	<b>3,000</b>
Community Resource Centre	E13401	CRC Salaries	(60,965)	(35,550)	(33,342)	2,218	(60,965)	0	0
Community Resource Centre	E13402	CRC Superannuation	(5,623)	(3,283)	(4,818)	(1,535)	(7,623)	(2,000)	
Community Resource Centre	E13403	CRC Other Staff Related Expenses	(1,420)	(1,201)	(200)	1,001	(1,420)	0	0
Community Resource Centre	E13404	CRC Insurance	(4,337)	(4,337)	(4,780)	(443)	(4,780)	(443)	
Community Resource Centre	E13405	CRC Utilities	(4,350)	(2,550)	(2,420)	130	(4,350)	0	0
Community Resource Centre	E13406	CRC Training Courses	(2,000)	(1,000)	(1,052)	(52)	(2,000)	0	0
Community Resource Centre	E13407	CRC Printing & Stationery	(4,800)	(2,800)	(2,482)	318	(4,500)	0	300
Community Resource Centre	E13408	CRC Postage & Freight	(800)	(469)	(536)	(67)	(1,000)	(200)	0
Community Resource Centre	E13410	CRC Project Grants	0	0	(953)	(953)	(953)	(953)	0
Community Resource Centre	E13411	CRC Building Maintenance	(4,426)	(2,590)	(3,961)	(1,371)	(4,426)	0	0
Community Resource Centre	E13412	Wandering Echo	(5,500)	(3,205)	(1,024)	2,182	(3,000)	0	2,500
Community Resource Centre	E13413	Library	(2,050)	(1,700)	(2,623)	(923)	(2,623)	(573)	0
Community Resource Centre	E13414	Licensing	(600)	(350)	0	350	(600)	0	0
Community Resource Centre	E13416	CRC Equipment Fixture & Fittings	(10,500)	(6,125)	(3,093)	3,032	(10,000)	0	500
Community Resource Centre	E13417	CRC Marketing & Promotion	(6,000)	(3,500)	(6,488)	(2,988)	(9,500)	(3,500)	0
Community Resource Centre	E13418	CRC Professional Develop. & Train.	(2,500)	(1,456)	(216)	1,240	(1,500)	0	1,000
Community Resource Centre	E13419	CRC Info & Comm Tech & Develop	(6,000)	(3,500)	(68)	3,432	(2,000)	0	4,000
Community Resource Centre	E13420	CRC Traineeship	0	0	(75)	(75)	(75)	(75)	0
Community Resource Centre	E13490	Other CRC Expenses	(31,888)	(27,719)	(342)	27,377	(31,888)	0	0
Community Resource Centre	E13498	Depreciation	(941)	(546)	(463)	83	(941)	0	0
Community Resource Centre	E13499	Administration Allocated	(19,158)	(11,179)	0	11,179	(19,158)		0
		<b>Total Expenditure</b>	<b>(173,858)</b>	<b>(113,071)</b>	<b>(68,935)</b>	<b>44,136</b>	<b>(173,302)</b>	<b>(7,744)</b>	<b>8,300</b>
Other Economic Services	E13501	Postal Agency Expenses	(6,000)	(3,500)	(5,979)	(2,479)	(10,249)	(4,249)	
Other Economic Services	E13502	Contributions to Community Groups & Clubs	(5,000)	(2,919)	0	2,919	(3,500)		1,500
Other Economic Services	E13504	Purchase of West Australian	0	0	(1,119)	(1,119)	(1,919)	(1,919)	
Other Economic Services	E13590	Other Economic Services Expenses	(1,000)	(581)	(138)	443	(236)		764
Other Economic Services	E13599	Administration Allocated	(17,383)	(10,143)	(13,140)	(2,997)	(17,383)		
		<b>Total Expenditure</b>	<b>(29,383)</b>	<b>(17,143)</b>	<b>(20,376)</b>	<b>(9,233)</b>	<b>(33,288)</b>	<b>(6,168)</b>	<b>2,264</b>
Fuel Facility	E13601	Fuel Purchases - ULP	(283,500)	(165,375)	(131,546)	33,229	(225,508)	0	57,992
Fuel Facility	E13602	Fuel Purchases - Diesel	(243,000)	(141,750)	(146,471)	(4,721)	(251,093)	(8,093)	
Fuel Facility	E13610	Fuel Facility Maintenance	(16,500)	(9,856)	(541)	9,315	(15,000)		1,900
									Provision for emergency - call out costs are high if something goes wrong - may be a saving

**Shire of Wandering**  
**Budget Review Working for the Period Ended 31/1/2015**

Sub-Programme Description	GL	Description	Original Budget	YTD Budget	YTD Actual	Variances	Forecasted closing Position 30/6/2015	Increase	Decrease
Administration	E14513	Bank Charges	(2,400)	(1,400)	(2,192)	(792)	(3,757)	(1,357)	0
Administration	E14514	Legal Expenses	(10,000)	(5,831)	(8,075)	(2,244)	(15,000)	(5,000)	0
Administration	E14515	Consultancy Fees	(10,000)	(5,831)	(1,750)	4,081	(15,000)	(5,000)	0
Administration	E14516	Advertising	(4,000)	(2,331)	(6,358)	(4,027)	(7,500)	(3,500)	0
Administration	E14517	Printing, Stationery & Postage	(11,200)	(6,531)	(8,412)	(1,881)	(11,200)	0	0
Administration	E14560	Purchase Furniture & Equipment Administration	(5,000)	(2,219)	(5,868)	(2,449)	(5,368)	(368)	0
Administration	E14570	Purchase Land & Buildings - Administration	(8,000)	(8,000)	(5,318)	2,682	(5,318)	2,682	0
Administration	E14590	Transfer to Reserve	(5,443)	(3,140)	(5,243)	2,682	0	53,443	0
Administration	E14594	Other Administration Expenses	(7,000)	(4,825)	(25,556)	(20,951)	(43,811)	(36,811)	0
Administration	E14594	Less Admin Costs allocated to Programs	642,230	374,640	417,128	42,488	642,230	0	0
Administration	E14598	Depreciation	(79,948)	(33,600)	(33,600)	13,034	(79,948)	0	0
		<b>Total Expenditure</b>	<b>(78,423)</b>	<b>(31,156)</b>	<b>(24,841)</b>	<b>11,200</b>	<b>(417,272)</b>	<b>(99,070)</b>	<b>60,221</b>
Salaries & Wages	E14600	Gross Salaries & Wages	(1,013,000)	(590,919)	(609,799)	(18,880)	(1,045,369)	(32,369)	0
Salaries & Wages	E14601	Less Sal & Wages Alloc to Works	1,013,000	590,926	609,799	18,873	1,045,369	32,369	0
Unclassified	E14762	Mill Street Residential Development	(5,000)	(5,000)	0	5,000	0	0	5,000
Unclassified	E14768	Lot 9500 NH Ramster-Wandering Rd Development	(5,000)	(5,000)	0	5,000	0	0	5,000
Town Planning Schemes	E14890	Town Planning Scheme Revision	(15,000)	0	(3,380)	(3,380)	(7,500)	0	7,500
		<b>Total Expenditure</b>	<b>(25,000)</b>	<b>(9,993)</b>	<b>(3,380)</b>	<b>6,613</b>	<b>(7,500)</b>	<b>0</b>	<b>17,500</b>
		<b>Grand Total</b>	<b>(4,473,033)</b>	<b>(3,092,753)</b>	<b>(2,453,424)</b>	<b>632,388</b>	<b>(4,780,960)</b>	<b>(717,878)</b>	<b>409,714</b>
Total Income									
Rate Revenue	R03103	General Rates Levied	\$758,411.00	\$758,411.00	\$760,993.51	\$2,582.51	\$760,994	\$2,582.51	0
Rate Revenue	R03104	Ex-Gratia Rates Received	\$2,080.00	\$0.00	\$0.00	\$0.00	\$2,080	\$0.00	0
Rate Revenue	R03105	Penalty Interest Raised on Rates	\$1,925.00	\$960.00	\$3,778.41	\$2,818.41	\$5,000	\$3,075.00	0
Rate Revenue	R03106	Rates Written-off	\$0.00	\$0.00	-\$40.50	-\$40.50	-\$41	0	(41)
Rate Revenue	R03108	Instalment Interest Received	\$1,000.00	\$1,000.00	\$638.76	-\$361.24	\$1,000	\$0.00	0
Rate Revenue	R03109	Rates Administration Fee Received	\$4,000.00	\$3,169.00	\$3,110.00	-\$59.00	\$3,110	\$0.00	(890)
Rate Revenue	R03120	Less Discount on Rates	-\$56,000.00	-\$56,000.00	-\$54,338.06	\$1,661.94	-\$54,338	\$1,661.94	0
		<b>Total Income</b>	<b>\$711,416.00</b>	<b>\$707,540.00</b>	<b>\$713,942.12</b>	<b>\$6,402.12</b>	<b>\$717,604.95</b>	<b>\$7,119.45</b>	<b>-\$930.50</b>
Other General Purpose Funding	R03201	Grants Commission - General	\$253,245.00	\$126,822.00	\$127,340.68	\$718.68	\$253,245	\$0.00	0
Other General Purpose Funding	R03202	Grants Commission - Roads	\$217,705.00	\$108,852.00	\$109,469.88	\$617.88	\$217,705	\$0.00	0
Other General Purpose Funding	R03203	Grants Commission - Bridges	\$40,000.00	\$40,000.00	\$20,113.44	-\$19,886.56	\$40,000	\$0.00	0
Other General Purpose Funding	R03250	Interest Received - Municipal	\$2,000.00	\$1,169.00	\$342.63	-\$856.37	\$597	\$0.00	(1,413)
Other General Purpose Funding	R03251	Interest Received - Reserve Funds	\$10,500.00	\$6,125.00	\$4,002.15	-\$2,122.85	\$6,861	\$0.00	(3,639)
Other General Purpose Funding	R03252	Interest Received - Short Term Investments	\$6,000.00	\$3,500.00	\$4,690.35	\$1,190.35	\$5,000	\$0.00	(1,000)
		<b>Total Income</b>	<b>\$529,450.00</b>	<b>\$286,268.00</b>	<b>\$285,949.13</b>	<b>-\$30,318.87</b>	<b>\$523,388.19</b>	<b>\$0.00</b>	<b>-\$4,051.81</b>
Members Of Council	R04190	Other Members of Council Income	\$100.00	\$100.00	\$0.00	-\$100.00	\$0	0	(100)
		<b>Total Income</b>	<b>\$100.00</b>	<b>\$100.00</b>	<b>\$0.00</b>	<b>-\$100.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-\$100.00</b>
Fire Prevention	R05100	DFES Grants	\$24,804.00	\$16,353.00	\$10,604.00	-\$5,749.00	\$21,804	\$0.00	0



**Shire of Wandering**  
**Budget Review Working for the Period Ended 31/1/2015**

Sub-Programme Description		GL	Description	Original Budget	YTD Budget	YTD Actual	Variances	Forecasted closing Position 30/6/2015	Increase	Decrease
Streets, Roads, Bridges & Depot Maint	R12203		Grant - Bridges	\$40,000.00	\$20,000.00	\$0.00	-\$20,000.00	\$0		(40,000)
	R12204		Grant - MRWA Direct	\$42,000.00	\$0.00	\$43,800.00	-\$1,800.00	\$43,800	\$1,800.00	
	R12290		Streets, Roads, Bridges & Depot Maint	\$1,000.00	\$581.00	\$155.00	-\$426.00	\$286		(734)
			<b>Total Income</b>	<b>\$599,095.00</b>	<b>\$418,581.00</b>	<b>\$280,754.20</b>	<b>-\$250,098.00</b>	<b>\$560,160.71</b>	<b>\$1,800.00</b>	<b>-\$40,734.29</b>
Road Plant Purchases	R12995		Proceeds from Sale of Assets	\$30,000.00	\$30,000.00	\$0.00	-\$30,000.00	\$0		(30,000)
			<b>Total Income</b>	<b>\$30,000.00</b>	<b>\$30,000.00</b>	<b>\$0.00</b>	<b>-\$30,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-\$30,000.00</b>
Tourism & Area Promotion	R13200		Caravan Park Fees & Charges	\$3,600.00	\$2,100.00	\$1,308.64	-\$796.36	\$2,235		(1,365)
	R13290		Other Tourism & Area Promotion Income	\$0.00	\$0.00	\$169.10	\$169.10	\$194	\$194.10	
			<b>Total Income</b>	<b>\$3,600.00</b>	<b>\$2,100.00</b>	<b>\$1,477.74</b>	<b>-\$627.26</b>	<b>\$2,428.91</b>	<b>\$194.10</b>	<b>-\$1,365.19</b>
Building Control	R13301		Building License Fees & Charges	\$6,000.00	\$3,500.00	\$968.00	-\$3,132.00	\$1,356		(4,645)
	R13302		BSC Commissions	\$120.00	\$70.00	\$22.75	-\$47.25	\$120		0
	R13303		BCTF Commissions	\$120.00	\$70.00	\$7.50	-\$62.50	\$120		0
	R13390		Other Building Control Income	\$0.00	\$0.00	\$600.00	\$600.00	\$1,029	1029	
			<b>Total Income</b>	<b>\$6,240.00</b>	<b>\$3,640.00</b>	<b>\$998.25</b>	<b>-\$2,641.75</b>	<b>\$2,624.07</b>	<b>\$1,029.00</b>	<b>-\$4,644.50</b>
Community Resource Centre	R13400		CRC Donations	\$100.00	\$50.00	\$0.00	-\$50.00	\$0		(100)
	R13401		CRC Centrelink	\$4,490.00	\$4,490.00	\$4,069.03	-\$420.97	\$4,069		(421)
	R13402		CRC Fees & Charges	\$1,000.00	\$981.00	\$170.55	-\$410.45	\$300		(700)
	R13403		CRC Training Course Fees	\$2,000.00	\$1,165.00	\$1,667.44	-\$498.44	\$2,500		(500)
Community Resource Centre	R13405		CRC Commissions	\$500.00	\$500.00	\$0.00	-\$500.00	\$0		(500)
	R13412		Wandering Echo	\$5,620.00	\$2,276.00	\$782.42	-\$2,493.58	\$1,000		(4,620)
	R13413		Library Contribution from Shire	\$9,004.00	\$9,004.00	\$0.00	-\$9,004.00	\$9,004		0
	R13414		Licensing Commissions	\$6,000.00	\$3,500.00	\$2,852.68	-\$647.32	\$5,000		(1,000)
Community Resource Centre	R13420		RDL Traineeship	\$0.00	\$0.00	\$1,500.00	\$1,500.00	\$4,000.00	\$4,000.00	0
	R13430		Fees(CRC)-Govt. Service Delivery	\$40,000.00	\$30,000.00	\$32,400.00	-\$2,400.00	\$40,000		0
	R13440		Fees(CRC)-Business/Economic Development	\$45,000.00	\$45,000.00	\$36,450.00	-\$8,550.00	\$43,000		(2,000)
	R13450		Fees(CRC)-Social Development	\$15,000.00	\$10,000.00	\$12,150.00	-\$2,150.00	\$15,000		0
Community Resource Centre	R13490		CRC Other Revenue	\$1,000.00	\$581.00	\$3,636.36	\$3,055.36	\$9,656	\$2,636.00	0
			<b>Total Income</b>	<b>\$129,714.00</b>	<b>\$108,151.00</b>	<b>\$95,678.48</b>	<b>-\$12,472.52</b>	<b>\$127,599.03</b>	<b>\$7,136.00</b>	<b>-\$9,341.00</b>
Other Economic Services	R13501		Post Office Commission	\$19,000.00	\$10,500.00	\$16,283.63	-\$5,783.63	\$21,784	\$3,783.63	0
	R13502		Post Office Fees & Charges	\$6,000.00	\$3,500.00	\$4,100.80	-\$600.80	\$7,030	\$1,029.94	0
	R13503		Telstra Exchange Lease Income	\$1,500.00	\$1,500.00	\$0.00	-\$1,500.00	\$1,500	0	0
	R13504		Fees - Sale of Newspapers	\$1,000.00	\$581.00	\$1,367.38	\$786.38	\$2,344	\$1,344.08	0
Other Economic Services	R13590		Other Economic Services Income	\$0.00	\$0.00	\$569.20	\$569.20	\$569	\$569.20	0
			<b>Total Income</b>	<b>\$26,500.00</b>	<b>\$16,081.00</b>	<b>\$22,321.01</b>	<b>-\$6,240.01</b>	<b>\$33,226.85</b>	<b>\$6,726.85</b>	<b>\$0.00</b>
Fuel Facility	R13601		Fuel Sales - ULP	\$304,500.00	\$177,625.00	\$138,657.37	-\$39,967.63	\$237,686		-\$66,801.65
	R13602		Fuel Sales - Diesel	\$264,000.00	\$152,250.00	\$156,218.55	-\$3,968.55	\$267,803		
	R13604		Reimbursements - Fuel Facilities - Kullir/Wickiepin	\$0.00	\$0.00	\$263.64	\$263.64	\$264	\$6,803.23	
			<b>Total Income</b>	<b>\$568,500.00</b>	<b>\$329,875.00</b>	<b>\$395,139.56</b>	<b>-\$34,625.44</b>	<b>\$495,753.93</b>	<b>\$7,067.23</b>	<b>-\$46,801.65</b>
Private Works	R14100		Private Works Fees & Charges	\$5,000.00	\$2,919.00	\$3,456.34	-\$537.34	\$5,925	\$925.15	

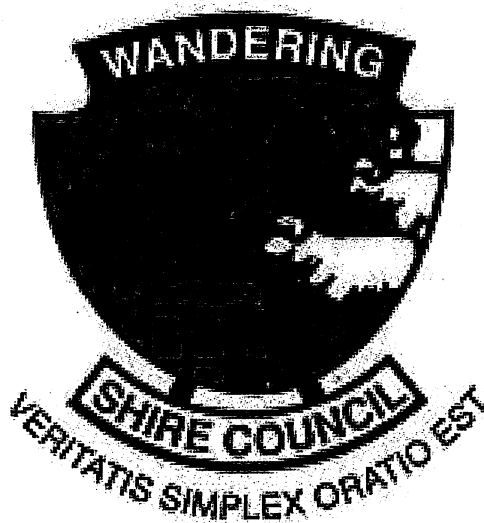
corresponding removal from the initial double up in the budget

Corresponding reduction due to removal from the budget.

Corresponding reduction due to reduced sales

A little increase.

Reduced sales or over budget, unsure



# **EFT & Chq Payments**

**For the period ending 31 January 2015**

**Presented to Council Meeting held  
Thursday, 19 February 2015**

EFT1347	15/01/2015	<b>Direct Trade Supply Pty Ltd</b>	<b>3,133.00</b>
		Fencing materials- posts, wire etc. for Transfer Station	
EFT1348	15/01/2015	<b>Haulmore Trailer Sales</b>	<b>828.74</b>
		Adjust brakes,report on shoes,grease axles, weld axle saddle,weld cracks in gooseneck & coaming rail on the Low Loader	
EFT1349	15/01/2015	<b>Riverside Roadhouse</b>	<b>1,500.00</b>
		Catering for Christmas function on the 19/12/14	
EFT1350	15/01/2015	<b>Stripey's Services</b>	<b>350.00</b>
		Cleaning fixed rate for public toilets @ Watts St	
EFT1351	15/01/2015	<b>Easifleet</b>	<b>882.93</b>
		Payroll Deductions 14/1/2015	
EFT1352	20/01/2015	<b>Australian Taxation Office</b>	<b>7,563.00</b>
		BAS Return for the Month of December	
EFT1353	20/01/2015	<b>Fuel Distributors Of WA</b>	<b>24,286.79</b>
		Fuel purchased for the month of January 2015 -12000 Ltrs Diesel @ \$1.1292 & 10005 Ltrs of Unleaded @1.0700.	
EFT1354	21/01/2015	<b>John Chapman</b>	<b>700.00</b>
		Satellite dish and Vast box, plus the mount and smartcard - 5 Dunmall Drive	
PPE	28/01/2015	<b>Salary &amp; Wages</b>	<b>25845.85</b>
		PPE 28/1/2015	
EFT1355	28/01/2015	<b>Stripey's Services</b>	<b>910.00</b>
		Public toilets contract cleaning	
EFT1356	30/01/2015	<b>Great Southern Fuels</b>	<b>25,981.50</b>
		Diesel 14950 Ltrs @ \$1.1051, ULP 6750 Ltrs @ \$1.0516	
EFT1357	30/01/2015	<b>Wandering Tavern</b>	<b>169.00</b>
		Refreshments for Council the month of Dec 14	
EFT1358	30/01/2015	<b>Annette Hardie</b>	<b>237.99</b>
		Australia Day bags	
EFT1359	30/01/2015	<b>Wandering Auto Electrics</b>	<b>3,047.00</b>
		Clear fence line and clean up rubbish tip as required + float hire to and from	
EFT1360	30/01/2015	<b>Wandering Brook Estate</b>	<b>600.00</b>
		Accommodation for 6 nights in Chalet # 3 - Amanda relocation	
EFT1361	30/01/2015	<b>Amanda O'Halloran</b>	<b>55.02</b>
		Fuel for relocation	
EFT1362	30/01/2015	<b>Larsen Carpentry Services</b>	<b>5,849.80</b>
		Three bay carport - Colourbond surfmist delivery and construction - Admin Office	
EFT1363	30/01/2015	<b>Shorters Excavator &amp; Rockbreaker Hire</b>	<b>8,500.00</b>
		Sale of 6x3m Transportable Building- Transfer Station	
EFT1364	30/01/2015	<b>T G Johnson</b>	<b>4,500.00</b>
		Fencing for the Transfer Station	
EFT1365	30/01/2015	<b>Easifleet</b>	<b>882.93</b>
		Payroll Deductions 28/1/2015	
EFT1366	30/01/2015	<b>GS &amp; B Madej Bricklaying</b>	<b>15,000.00</b>
		Concrete supplied and layed to skate park, supply mesh plastic,ties,chairs and labour	
DD1288.2	14/01/2015	<b>Personal Choice Private Fund eWRAP Super</b>	<b>50.00</b>
		Payroll deductions	
DD1298.1	07/01/2015	<b>Telstra</b>	<b>431.08</b>
		TIMS messaging for December 2014	
DD1299.1	02/01/2015	<b>Synergy</b>	<b>607.55</b>
		Street Lighting for the month of December 2014	

		Normal Petty Cash - refer to receipts	
13752	21/01/2015	Australia Post - Western Processing	176.25
		Daily Takings 200115	
13753	23/01/2015	Australia Post - Western Processing	209.11
		Daily Takings 220115	
13754	23/01/2015	Australia Post - Western Processing	117.31
		Daily Takings 210115	
13755	28/01/2015	Australia Post - Western Processing	1,156.76
		Daily Takings 270115	
JNL831	5/01/2015	Police Licensing	16.4
		Licensing Collections 050115	
JNL834	6/01/2015	Police Licensing	783.85
		Licensing Collections 060115	
JNL835	7/01/2015	Police Licensing	91.15
		Licensing Collections 070115	
JNL842	13/01/2015	Police Licensing	40.6
		Licensing Collections 130115	
JNL846	14/01/2015	Police Licensing	641.75
		Licensing Collections 140115	
JNL849	19/01/2015	Police Licensing	5029.9
		Licensing Collections 190115	
JNL856	20/01/2015	Police Licensing	27.85
		Licensing Collections 200115	
JNL860	21/01/2015	Police Licensing	17.75
		Licensing Collections 210115	
JNL865	27/01/2015	Police Licensing	1501.55
		Licensing Collections 270115	
Total Bank Statement			
EFT1328	06/01/2015	Wandering C.W.A.	200.00
		REFUND OF WCC HIRE FOR CWA XMAS TREE	
200021	06/01/2015	Wandering Primary School	200.00
		REFUND OF WCC HIRE FOR PRESENTATION EVENING	
Total Payments for Month Ending 31 Jan 2015:			232,727.43

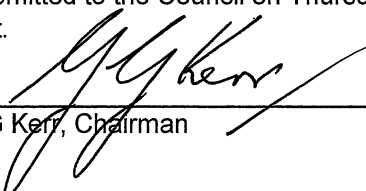
#### CERTIFICATION OF CHIEF EXECUTIVE OFFICER

This schedule of accounts to be passed for payment was submitted to each member of the Council on Thursday, 19 February 2015 and has been checked and is fully supported by vouchers and invoices which are sub certified as to the receipt of goods and services and as to prices, computations and costings and the amounts shown are due for payment.

  
Amanda O'Halloran, Chief Executive Officer

#### CERTIFICATION OF CHAIRMAN

I hereby certify this schedule of accounts was submitted to the Council on Thursday, 19 February 2015 and that the amounts were approved for payment.

  
Cr GG Kerr, Chairman