

# SHIRE OF WANDERING

22 Watts Street, Wandering WA 6308

Ph: (08) 6828 1800

[www.wandering.wa.gov.au](http://www.wandering.wa.gov.au)



## **Our Vision:**

**Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.**

# **Wandering Community Centre Upgrade Committee Meeting**

## **Agenda 12 February 2025**

The next Wandering Community Centre Committee Meeting of the Shire of Wandering will be held on Wednesday 12 February 2025 in the Council Chambers, 22 Watts Street, Wandering, commencing at 7pm.

**Ian Fitzgerald  
A/CHIEF EXECUTIVE OFFICER**

## SHIRE OF WANDERING

Agenda for the Wandering Community Centre Meeting to be held in the Council Chambers on Wednesday 12 February 2025 commencing at 7pm.

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**1. Declaration of Opening / Announcements of Visitors**

The Chairman to declare the meeting open.

**2. Attendance / Apologies / Approved Leave of Absence**

**Councillors**

Cr Max Watts, Cr Sheryl Little, Cr Gillian Hansen

**Community Members**

Lee Muller, Brendan Whitely, Darralyn Ebsary

**Shire of Wandering Staff**

Ian Fitzgerald – A/Chief Executive Officer

Karl Mickle – Operations Manager

**Project Manager**

Lou Cowan

**Apologies**

### **3. Confirmation of Minutes of Previous Meetings Held**

#### **3.1 Committee Meeting Minutes – 22 January 2025**

**Statutory Environment:**

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

**Voting Requirements:**

Simple Majority

**Recommendation:**

**That the Minutes of the Wandering Community Centre Upgrade Committee Meeting held on 22 January 2025 be confirmed as true and correct.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried

For / Against: L Muller, B Whitely, Cr S Little, Cr M Watts, Cr G Hansen, D Ebsary

#### **4. General Business**

##### **4.1 Project Manager Update Report**

<b>File Reference:</b>	<b>11.111.11101</b>
<b>Location:</b>	<b>Down Street, Wandering</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Lou Cowan, Project Manager</b>
<b>Authorising Officer</b>	<b>Ian Fitzgerald, A/Chief Executive Officer</b>
<b>Date:</b>	<b>10 February 2025</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Project Manager Update Report</b>
<b>Previous Reference:</b>	<b>N/A</b>

**Summary:**

For the Committee to receive the Project Manager's report.

**Background:**

The Wandering Community Centre is the hub for the Wandering community and has been identified as a building that needs to be upgraded to ensure that community expectations of a modern facility are addressed and the building is fit for purpose going into the future

**Comment:**

The Project Manager will present the report to the Committee at the meeting.

**Consultation:**

Not applicable

**Statutory Environment:**

Not applicable

**Policy Implications:**

Not applicable

**Financial Implications:**

Nil.

**Strategic Implications:**

**PROVIDE STRONG LEADERSHIP**

<b>Our Goals</b>	<b>Our Strategies</b>
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations

**Risk Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officer Recommendation:**

**That the Committee accepts the Project Manager's report.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried

For / Against: L Muller, B Whitely, Cr S Little, Cr M Watts, Cr G Hansen, D Ebsary

**REPORT to UPGRADE COMMITTEE**  
**9 February 2025**

Since the last Project Manager report, the following items have taken place and are presented to the Community Centre Upgrade Committee Meeting on 12 February for consideration and acceptance:

**Community Centre Kitchen Upgrade:**

The Contractor Stallion Homes is continuing with the kitchen reconstruction, after fulfilling their undertaking to have the kitchen at 'lock-up' over the Christmas and New Year period.

The 'first fitout' of gas pipes, plumbing pipes and electrical cabling has been completed

Gyprock sheeting has been installed on the walls, and ceiling battens are now in place overhead. The ceilings will be installed in both kitchen and store, with the installation of the five skylights.

Painting both internally and externally are still to be done, as is the laying of the sheet vinyl floor coverings. The final fitout of the plumbing and electrical will be followed by the installation of the stainless steel benches and appliances.

The contract completion date remains at 30 April 2025.

**Community Centre Internal Amenities Upgrade:**

No further action in this period. Awaiting a funding source to proceed.

**Community Centre External Amenities Provision:**

The Upgrade Committee met on site in January to look at the markings on the carpark surface done by Karl. These markings indicated a possible location of the amenities unit and the sports storage container.

**Community Centre Barbeque:**

No further action in this period. The Upgrade Committee still needs to consider the style and placement of the shelter over the barbeque, as well as the source of funds for the shelter provision.

In the meantime, the original barbeque is still serviceable. There is no existing shelter over the existing barbeque.

Regards – Lou Cowan

Project Manager  
Wandering Community Centre Upgrade Project.

## **4.2 Proposed Location – Amenities Upgrade**

<b>File Reference:</b>	<b>11.111.11101</b>
<b>Location:</b>	<b>Down Street, Wandering</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Ian Fitzgerald, A/Chief Executive Officer</b>
<b>Authorising Officer</b>	<b>Ian Fitzgerald, A/Chief Executive Officer</b>
<b>Date:</b>	<b>10 February 2025</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Nil</b>
<b>Previous Reference:</b>	<b>N/A</b>

### **Summary:**

For the Committee to formally consider the location and external design for the amenities upgrade and new storage facility as part of the Wandering Community Centre Upgrade.

### **Background:**

The Wandering Community Centre is the hub for the Wandering community and has been identified as a building that needs to be upgraded to ensure that community expectations of a modern facility are addressed and the building is fit for purpose going into the future.

### **Comment:**

At the Committee Meeting held onsite on Wednesday 22 January 2025 the Committee discussed the location of the proposed external ablution facility and also the proposed new storage facility for use by the sporting clubs and also as storage for the Community Centre.

The proposed sites were marked out on the ground for the Committee to review.

The ablution facility is planned to be located adjacent to the current internal ablutions.

The proposed new storage facility will be located adjacent to the rear entry into the Community Centre kitchen area.

The Committee noted:

- Exterior of the new facilities to match the rear of the new building extension
- The area between the new facilities and the existing building to be paved
- A breezeway is to be constructed between the new facilities and the existing building using a sawtooth roof design

It is recommended that the Committee formally consider these plans to allow the concept to be included in any business case and grant applications prepared by the administration.

### **Consultation:**

Not applicable

### **Statutory Environment:**

Not applicable

### **Policy Implications:**

Not applicable

### **Financial Implications:**

Unknown at this point in time.



**Strategic Implications:**

**PROVIDE STRONG LEADERSHIP**

<b>Our Goals</b>	<b>Our Strategies</b>
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations

**Risk Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officer Recommendation:**

**That the Committee considers the proposed location of the new ablution and storage facilities plans and recommends to Council the facilities be located as outlined in this report.**

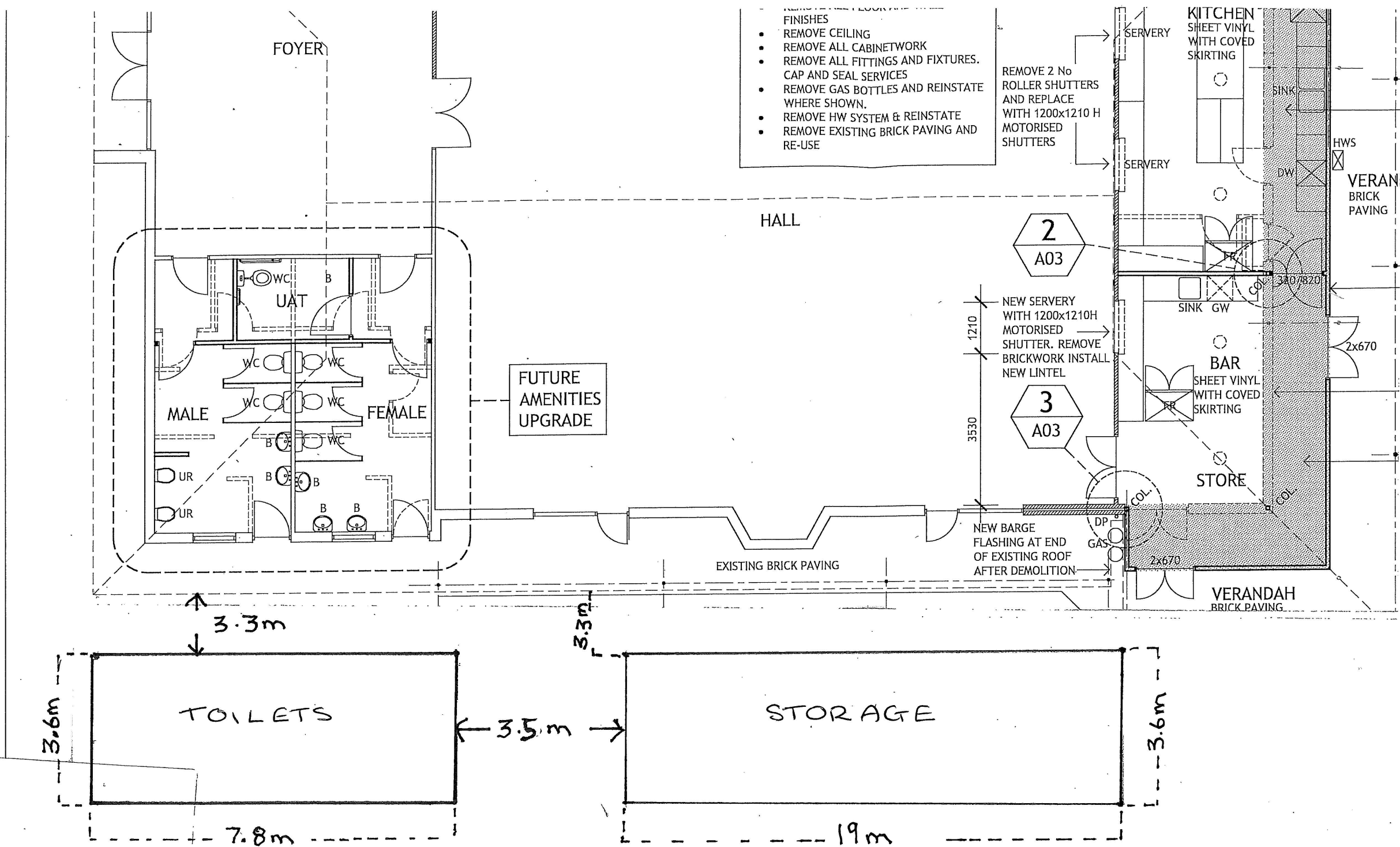
Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried

For / Against: L Muller, B Whitely, Cr S Little, Cr M Watts, Cr G Hansen, D Ebsary

**5. Closure of Meeting**



ABBREVIATION LEGEND

CH	COAT HOOK
EDB	ELECTRIC DISTRIBUTION BOARD
EF	EXHAUST FAN, WALL MOUNTED
FDS	FOLDING DOWN SEAT
GR1	UPRIGHT GRAB RAIL
HB1	STANDARD HANDBASIN
HB2	PWD HANDBASIN
HB3	COMPACT HANDBASIN
HWT	1500mm S/S HANDWASH TROUGH
HD	HAND DRYER
HWU	50L HOT WATER UNIT C/W DRIP TRAY & OVERFLOW PIPE
SD	SOAP DISPENSER
SL	SHELF
SH	SOAP HOLDER
SHR	PWD SHOWER C/W SHOWER RAIL, FOLDING SEAT & GRAB RAILS
SRV	SLIP RESISTANT VINYL
SS1	SHOWER SEAT
TRH	TOILET ROLL HOLDER
UT	URINAL TROUGH, 1200mm
WC1	WATER CLOSET
WC2	PWD WATER CLOSET C/W GRAB RAILS
RWP	RAIN WATER PIPES

GENERAL NOTES:

- DO NOT SCALE FROM THIS DRAWING. ALL CONTRACTORS TO CHECK DIMENSIONS AND NOTES PRIOR TO COMMENCEMENT OF ANY WORKS AND ANY DISCREPANCIES TO BE NOTIFIED TO THE SITE SUPERVISOR WITHOUT DELAY.
- DIMENSIONS SHOWN ON THIS PLAN ARE TO STEEL FRAME AND DOES NOT INCLUDE EXTERNAL CLADDING OR INTERNAL LINING WIDTH.

CLIENT NOTE:

READ IN CONJUNCTION WITH ADDENDA

INTERNAL OPENINGS:

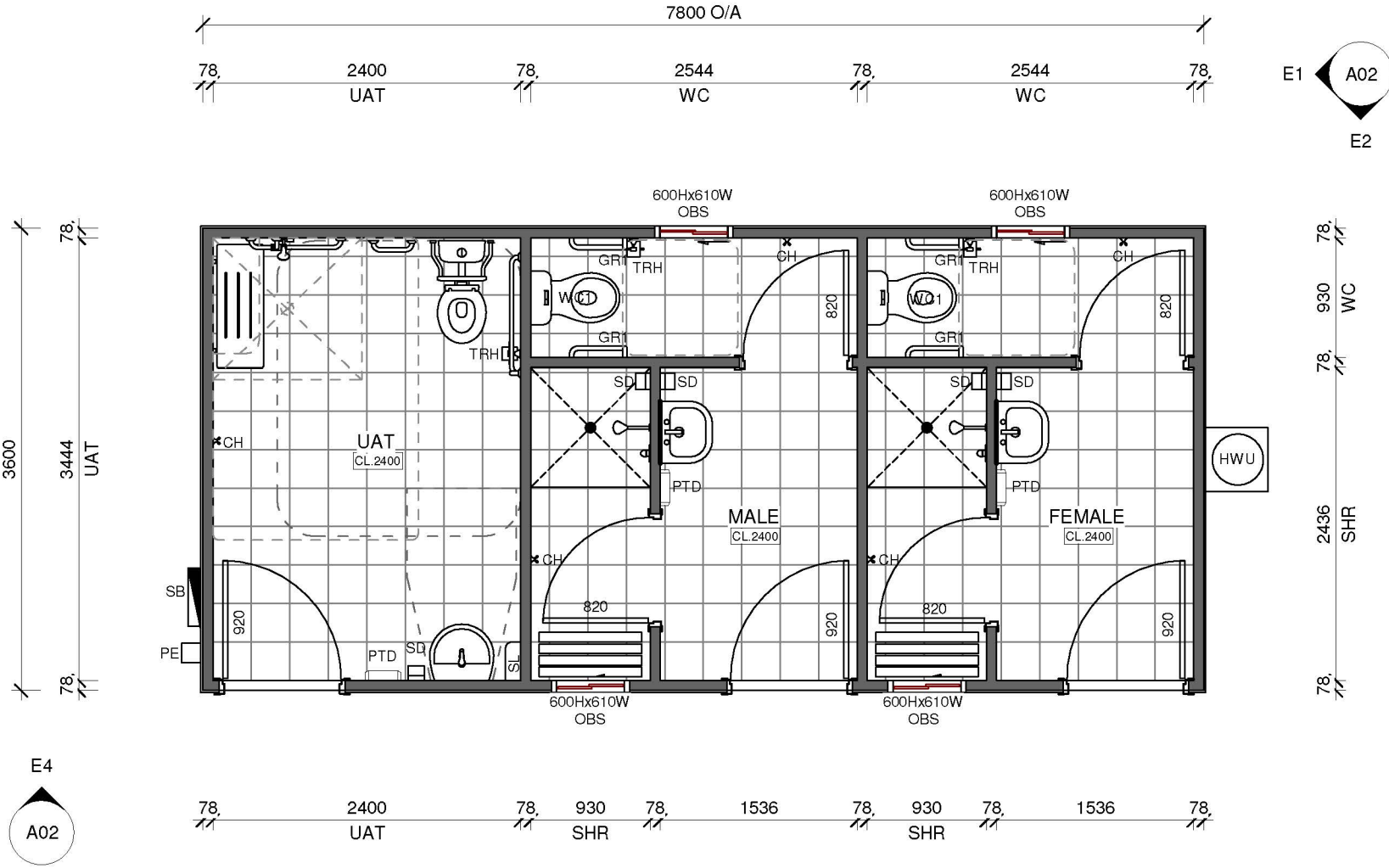
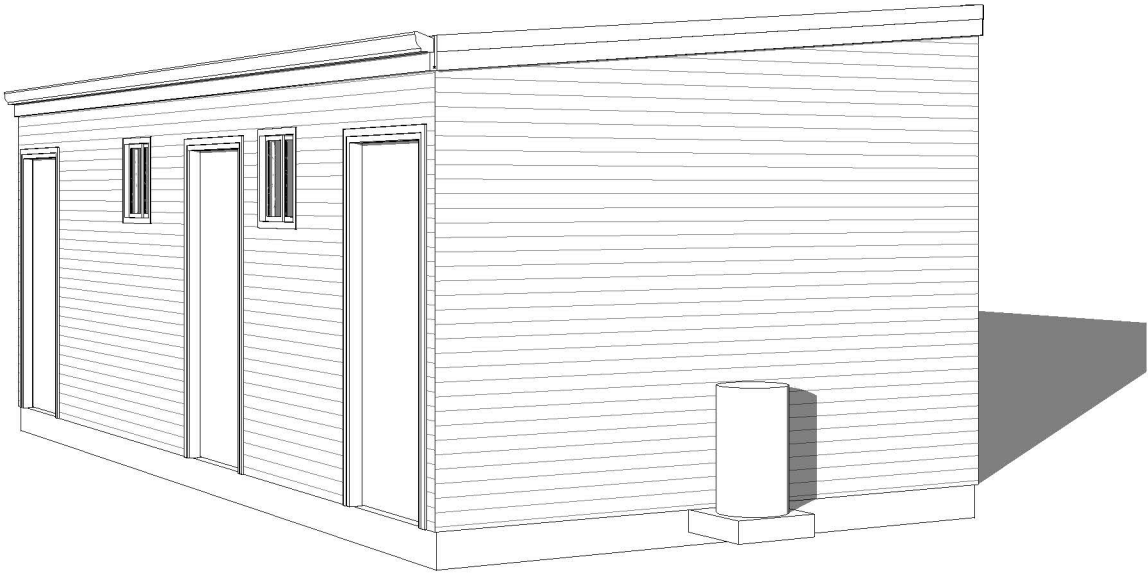
DHO: DOOR HEIGHT OPENING 2040mm A.F.L. UNLESS UDERWISE NOTED.

FLOOR LININGS AND COVERINGS FIRE HAZARD PROPERTIES:

- A CRITICAL RADIANT FLUX NOT LESS THAN 2.2
- A SMOKE DEVELOPMENT RATE NOT EXCEEDING 750%-MINUTES

HYDRAULIC (PLUMBING) WORKS TO BE COMPLETED TO ALL RELEVANT AUSTRALIAN STANDARDS AND AUTHORITIES:

- AS/NZS 3500 PARTS 1-4 NATIONAL PLUMBING AND DRAINAGE
- AS/NZS 3666.1
- COMPLIANCE CERTIFICATE (PLUMBERS LICENSING BOARD)

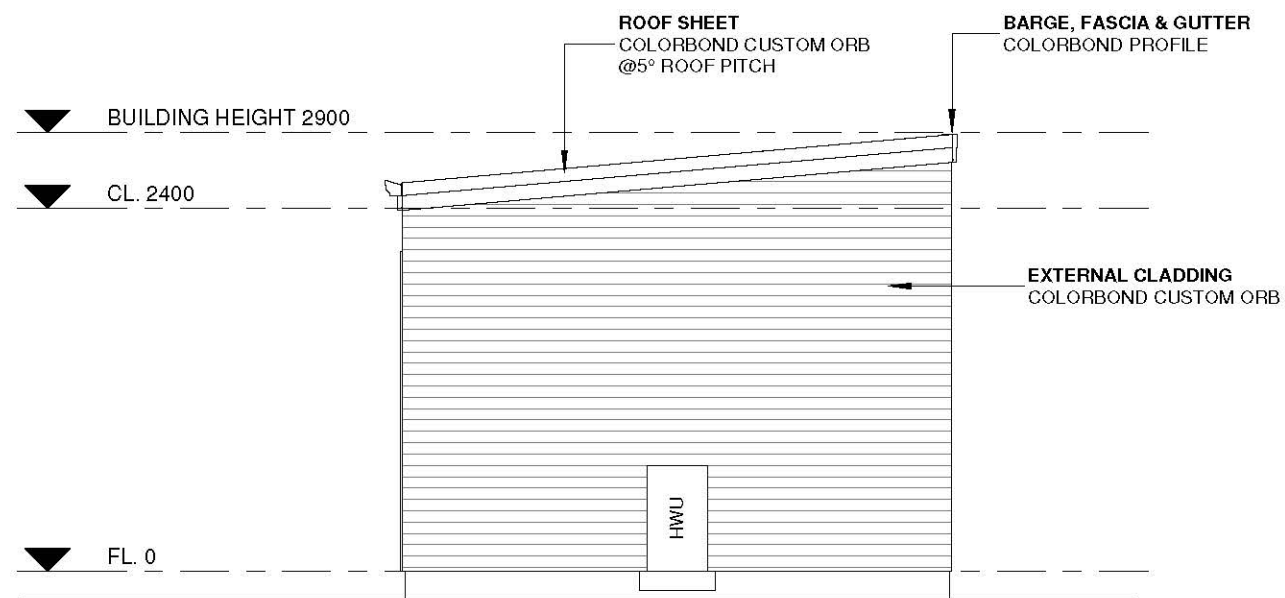


2 ARTIST'S PERSPECTIVE  
A01

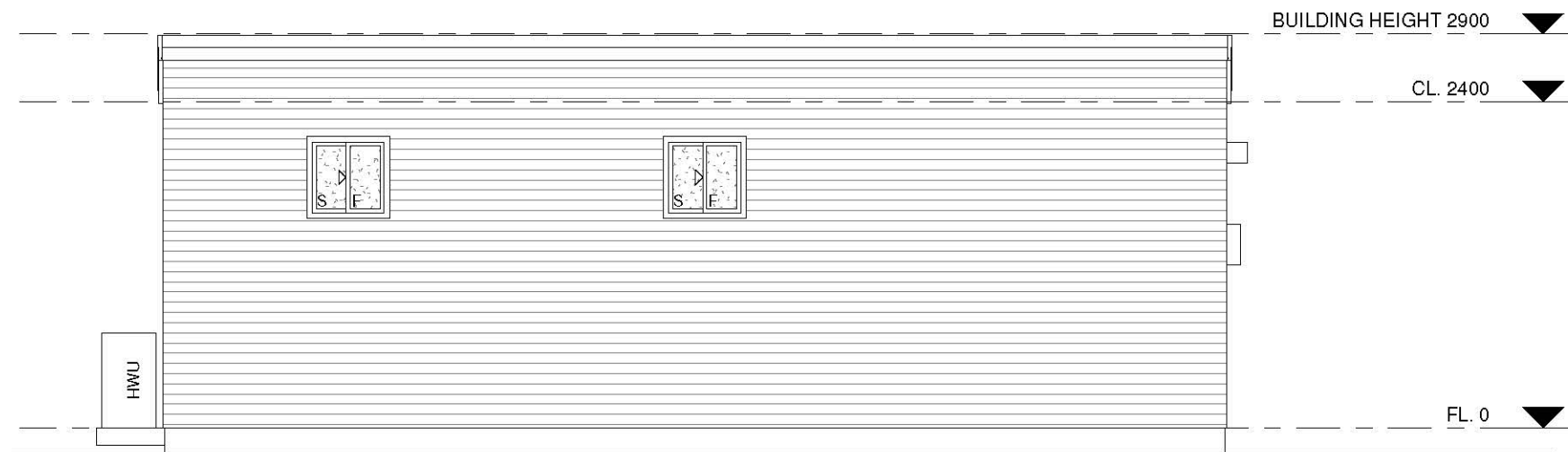
1 FLOOR PLAN  
1 : 50  
A01

FOR APPROVAL

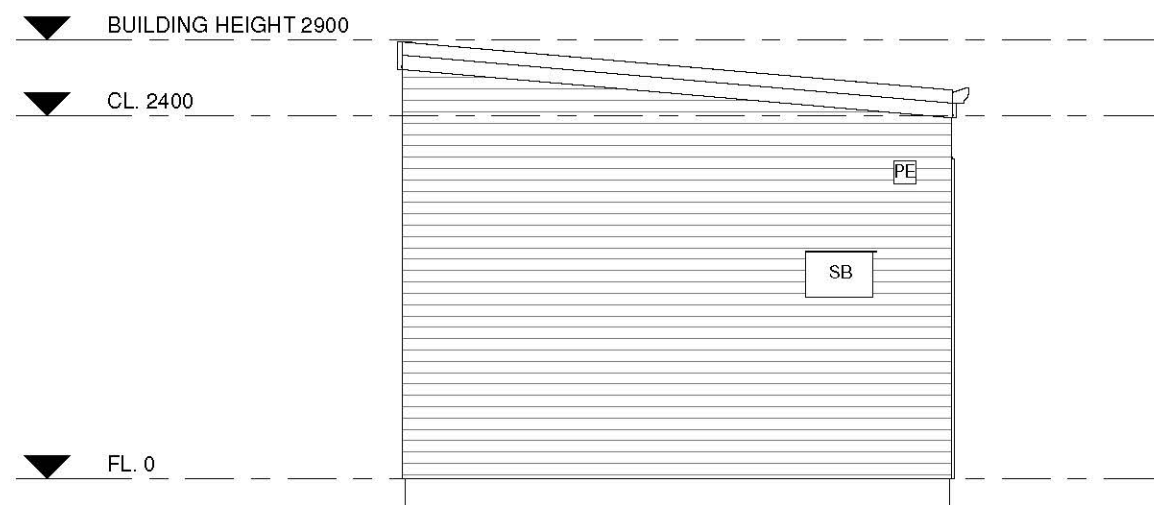
Copyright: This document is and shall remain the property of Quality Builders PTY LTD ©				SHEET CONTENT:			PROPOSED RESIDENCE FOR		
				FLOOR PLAN			ABLUTION BLOCK WANDERING 6308		
				DATE:	DRAWN BY:	CHECKED BY:			
				15/08/2024	RIR	JLH			
				SCALE:	1 : 50	A3	PROJECT NO.	DWG. NO.	REV.
							TRQ539	A01	A
TRANS HOMES A Division Of Quality Builders PO Box 303, Kalamunda WA 6926 (08) 9454 9522 www.qualitybuilders.com.au				A	FOR APPROVAL DRAWINGS	RIR			
				ISSUE	AMENDMENT	BY			
						DATE			
						19/08/2024			



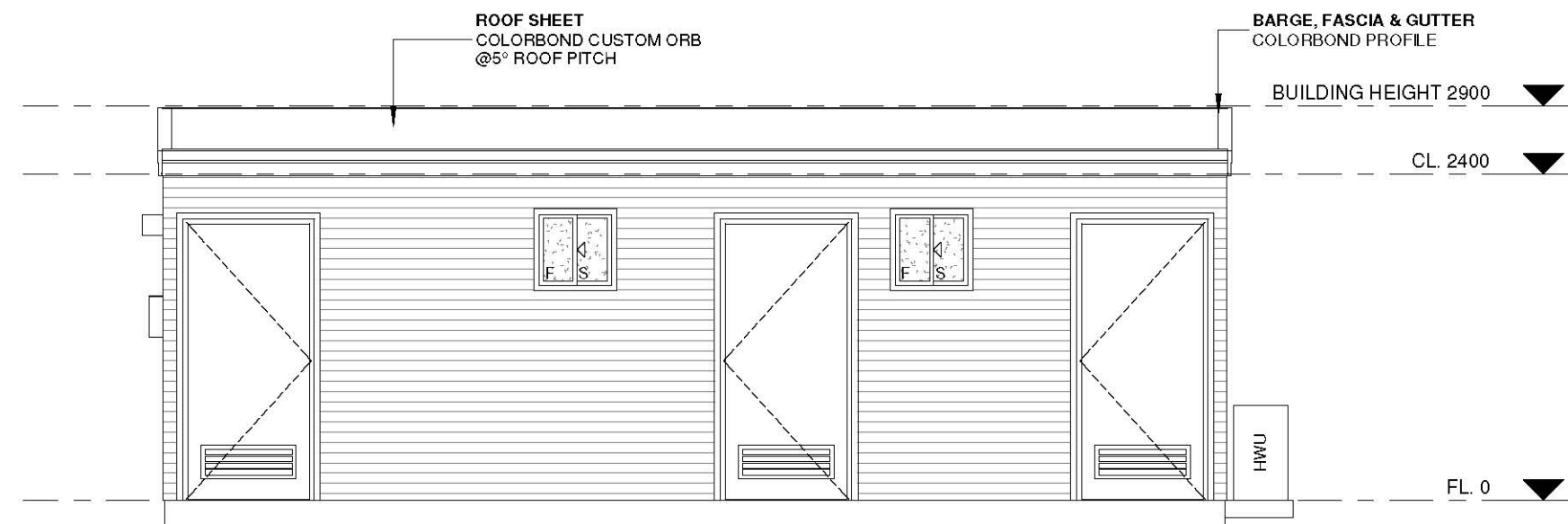
E1 ELEVATION  
1 : 50



E2 E2 ELEVATION  
A02 1 : 50



E3 ELEVATION  
1 : 50



E4 ELEVATION  
A02 1 : 50

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A	FOR APPROVAL DRAWINGS	RIR	19/08/2024
ISSUE	AMENDMENT	BY	DATE:

SHEET CONTENT:
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## ELEVATIONS

DATE:

15/08/2024

DRAWN BY:
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RIR

CHECKED BY:
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JLH

SCALE:

1 : 50

A3

PROPOSED RESIDENCE FOR	
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ABLUTION BLOCK  
WANDERING 6308

PROJECT NO.	
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TRQ539

DWG. NO.
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A02

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