

SHIRE OF WANDERING

22 Watts Street, Wandering WA 6308

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www.wandering.wa.gov.au



MINUTES

Wandering Community Centre Committee Meeting 12 February 2025

OUR VISION

Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.

These Minutes of the Wandering Community Centre Committee Meeting held on 12 February 2025 are confirmed as a true and correct record of proceedings without amendment.

.....
Brendan Whitely, Chairperson

.....
Date

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The purpose of this council meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on basis of such decision or on any advice or information provided by a member or officer, or on the content of any discussion occurring, during the course of the meeting.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Wandering during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wandering. The Shire of Wandering warns that anyone who has an application lodged with the Shire of Wandering must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wandering in respect of the application.

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Ian Fitzgerald
A/Chief Executive Officer

SHIRE OF WANDERING

Minutes of the Wandering Community Centre Committee Meeting held in the Council Chambers on Wednesday 12 February 2025 – commencing at 7.08pm.

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1. Declaration of Opening / Announcements of Visitors

The Chairman declared the meeting open at 7.08pm.

2. Attendance / Apologies / Approved Leave of Absence

Councillors

Cr Max Watts

Community Members

Brendan Whitely, Lee Muller

Shire of Wandering Staff

Ian Fitzgerald – A/Chief Executive Officer

Karl Mickle – Operations Manager

Project Manager

Lou Cowan

Visitors

Apologies

Cr Sheryl Little

Cr Gillian Hansen

Darralyn Ebsary

3. Confirmation of Minutes of Previous Meetings Held

3.1 Committee Meeting Minutes – 22 January 2025

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

010225C Moved: Lee Muller Seconded: Cr Max Watts

Recommendation and Committee Decision:

That the Minutes of the Wandering Community Centre Upgrade Committee Meeting held on 22 January 2025 be confirmed as true and correct.

Carried 3/0

For: L Muller, B Whitely, Cr M Watts,
Against: Nil

4. General Business

4.1 Project Manager Update Report

File Reference:	11.111.11101
Location:	Down Street, Wandering
Applicant:	N/A
Author:	Lou Cowan, Project Manager
Authorising Officer	Ian Fitzgerald, A/Chief Executive Officer
Date:	10 February 2025
Disclosure of Interest:	Nil
Attachments:	Project Manager Update Report
Previous Reference:	N/A

Summary:

For the Committee to receive the Project Manager's report.

Background:

The Wandering Community Centre is the hub for the Wandering community and has been identified as a building that needs to be upgraded to ensure that community expectations of a modern facility are addressed and the building is fit for purpose going into the future

Comment:

The Project Manager will present the report to the Committee at the meeting.

Consultation:

Not applicable

Statutory Environment:

Not applicable

Policy Implications:

Not applicable

Financial Implications:

Nil.

Strategic Implications:

PROVIDE STRONG LEADERSHIP

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance

Sustainability Implications:

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations

Risk Implications:

Nil

Voting Requirements:

Simple Majority

020225C Moved: Cr Max Watts Seconded: Lee Muller

Recommendation and Committee Decision:

That the Committee accepts the Project Manager's report.

Carried 3/0

For: L Muller, B Whitely, Cr M Watts,
Against: Nil

REPORT to UPGRADE COMMITTEE
9 February 2025

Since the last Project Manager report, the following items have taken place and are presented to the Community Centre Upgrade Committee Meeting on 12 February for consideration and acceptance:

Community Centre Kitchen Upgrade:

The Contractor Stallion Homes is continuing with the kitchen reconstruction, after fulfilling their undertaking to have the kitchen at 'lock-up' over the Christmas and New Year period.

The 'first fitout' of gas pipes, plumbing pipes and electrical cabling has been completed

Gyprock sheeting has been installed on the walls, and ceiling battens are now in place overhead. The ceilings will be installed in both kitchen and store, with the installation of the five skylights.

Painting both internally and externally are still to be done, as is the laying of the sheet vinyl floor coverings. The final fitout of the plumbing and electrical will be followed by the installation of the stainless steel benches and appliances.

The contract completion date remains at 30 April 2025.

Community Centre Internal Amenities Upgrade:

No further action in this period. Awaiting a funding source to proceed.

Community Centre External Amenities Provision:

The Upgrade Committee met on site in January to look at the markings on the carpark surface done by Karl. These markings indicated a possible location of the amenities unit and the sports storage container.

Community Centre Barbeque:

No further action in this period. The Upgrade Committee still needs to consider the style and placement of the shelter over the barbeque, as well as the source of funds for the shelter provision.

In the meantime, the original barbeque is still serviceable. There is no existing shelter over the existing barbeque.

Regards – Lou Cowan

Project Manager
Wandering Community Centre Upgrade Project.

4.2 Draft Plans – Amenities Upgrade

File Reference:	11.111.11101
Location:	Down Street, Wandering
Applicant:	N/A
Author:	Alan Hart, Chief Executive Officer
Authorising Officer	Alan Hart, Chief Executive Officer
Date:	11 November 2024
Disclosure of Interest:	Nil
Attachments:	Draft Plans – Amenities Upgrade
Previous Reference:	N/A

Summary:

For the Committee to consider the draft plans for the amenities upgrade as part of the Wandering Community Centre Upgrade.

Background:

The Wandering Community Centre is the hub for the Wandering community and has been identified as a building that needs to be upgraded to ensure that community expectations of a modern facility are addressed and the building is fit for purpose going into the future.

Comment:

Harris Designs have been engaged to prepare the plans for the amenities upgrade. The plans have been prepared in consultation with the Project Manager. These are now presented to the committee for consideration.

Whilst there are no plans to undertake the works as funding has not been secured, it is appropriate that the plans be prepared and finalised so when funding opportunities arise, the plans and costings are available to undertake the works.

It is recommended that the committee consider the plans so feedback can be provided to Harris Designs to enable them to be finalised.

Consultation:

Not applicable

Statutory Environment:

Not applicable

Policy Implications:

Not applicable

Financial Implications:

As detailed in the report

Strategic Implications:

PROVIDE STRONG LEADERSHIP

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance

Sustainability Implications:

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations

Risk Implications:

Nil

Voting Requirements:

Simple Majority

030225C Moved: Lee Muller Seconded: Cr Max Watts

Recommendation and Committee Decision:

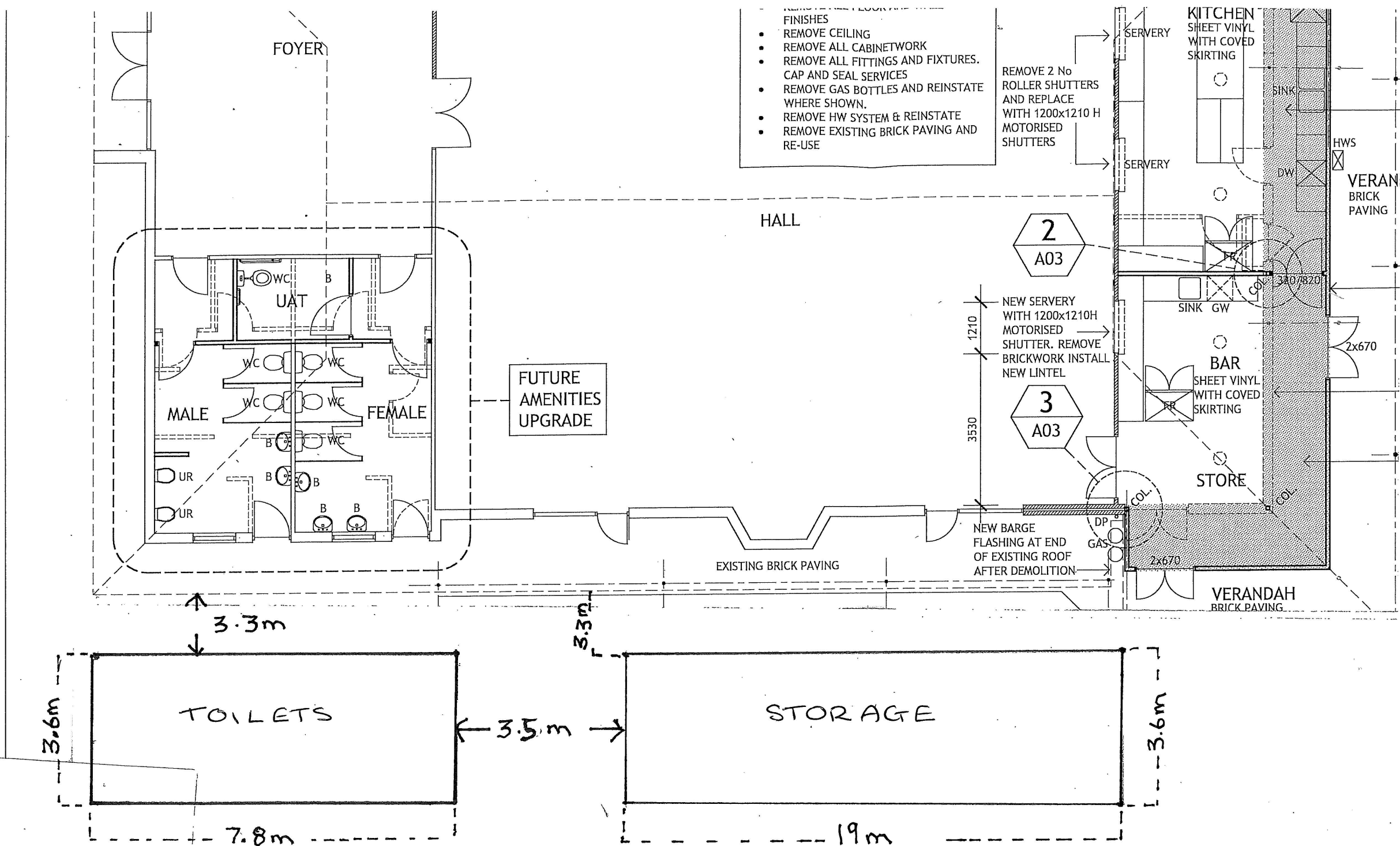
That the Committee considers the plans for the proposed location of the new external ablution and storage facilities plans and recommends to Council that the facilities be located and constructed as outlined in this report.

Carried 3/0

For: L Muller, B Whitely, Cr M Watts,
Against: Nil

6. Closure of Meeting

The meeting was declared closed at 7.34pm.



ABBREVIATION LEGEND

CH	COAT HOOK
EDB	ELECTRIC DISTRIBUTION BOARD
EF	EXHAUST FAN, WALL MOUNTED
FDS	FOLDING DOWN SEAT
GR1	UPRIGHT GRAB RAIL
HB1	STANDARD HANDBASIN
HB2	PWD HANDBASIN
HB3	COMPACT HANDBASIN
HWT	1500mm S/S HANDWASH TROUGH
HD	HAND DRYER
HWU	50L HOT WATER UNIT C/W DRIP TRAY & OVERFLOW PIPE
SD	SOAP DISPENSER
SL	SHELF
SH	SOAP HOLDER
SHR	PWD SHOWER C/W SHOWER RAIL, FOLDING SEAT & GRAB RAILS
SRV	SLIP RESISTANT VINYL
SS1	SHOWER SEAT
TRH	TOILET ROLL HOLDER
UT	URINAL TROUGH, 1200mm
WC1	WATER CLOSET
WC2	PWD WATER CLOSET C/W GRAB RAILS
RWP	RAIN WATER PIPES

GENERAL NOTES:

- DO NOT SCALE FROM THIS DRAWING. ALL CONTRACTORS TO CHECK DIMENSIONS AND NOTES PRIOR TO COMMENCEMENT OF ANY WORKS AND ANY DISCREPANCIES TO BE NOTIFIED TO THE SITE SUPERVISOR WITHOUT DELAY.
- DIMENSIONS SHOWN ON THIS PLAN ARE TO STEEL FRAME AND DOES NOT INCLUDE EXTERNAL CLADDING OR INTERNAL LINING WIDTH.

CLIENT NOTE:

READ IN CONJUNCTION WITH ADDENDA

INTERNAL OPENINGS:

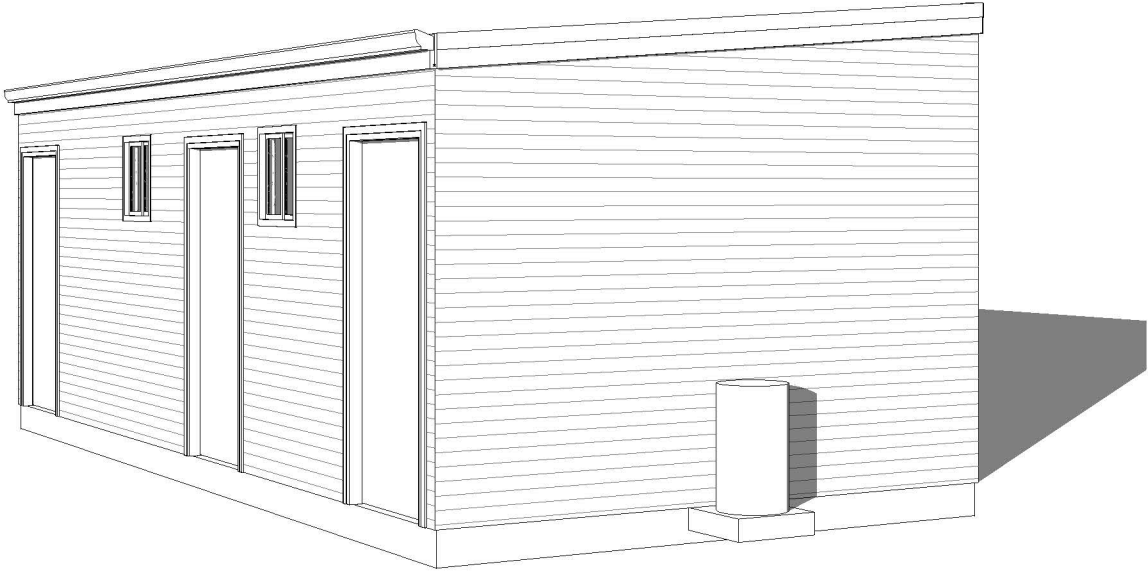
DHO: DOOR HEIGHT OPENING 2040mm A.F.L. UNLESS UDERWISE NOTED.

FLOOR LININGS AND COVERINGS FIRE HAZARD PROPERTIES:

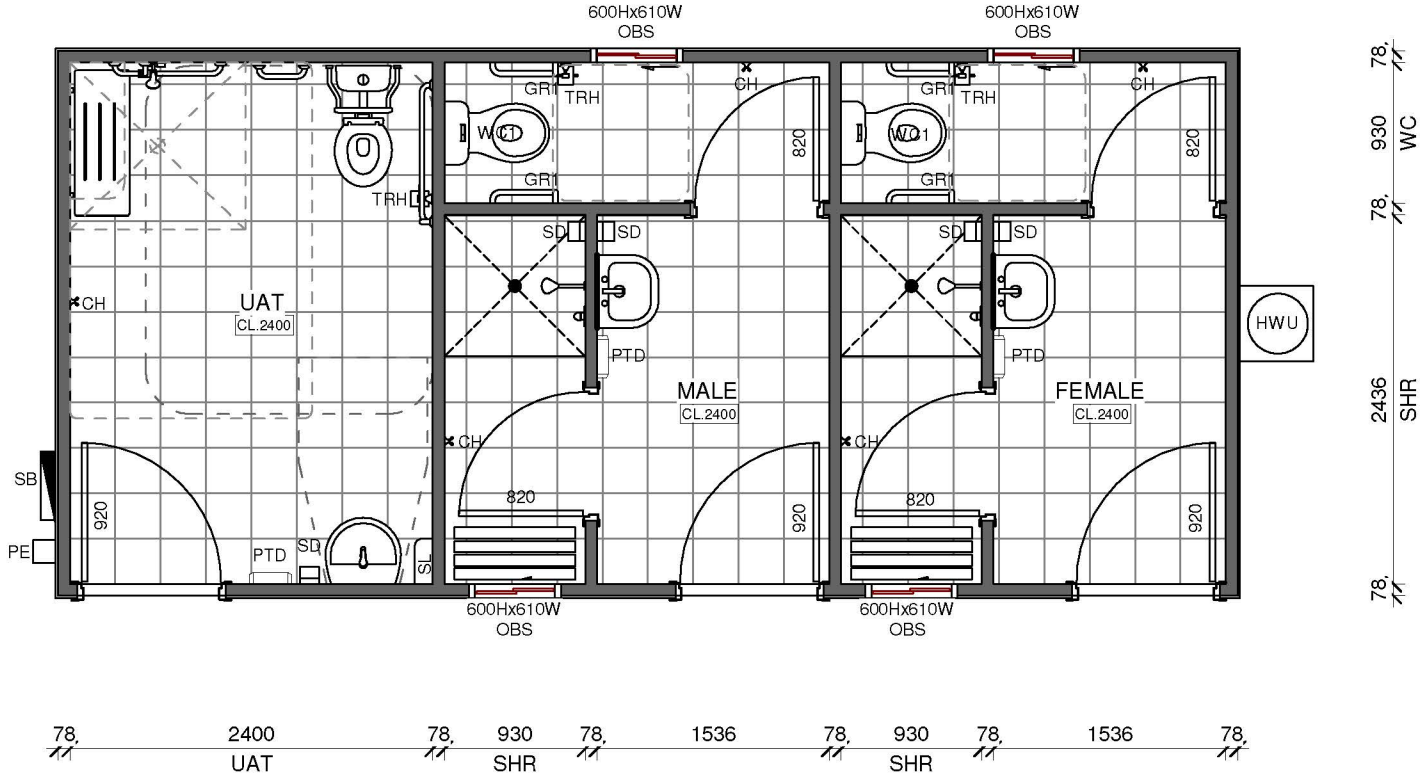
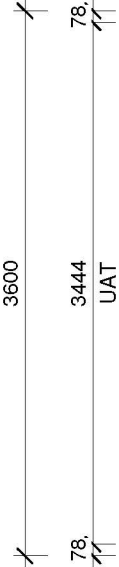
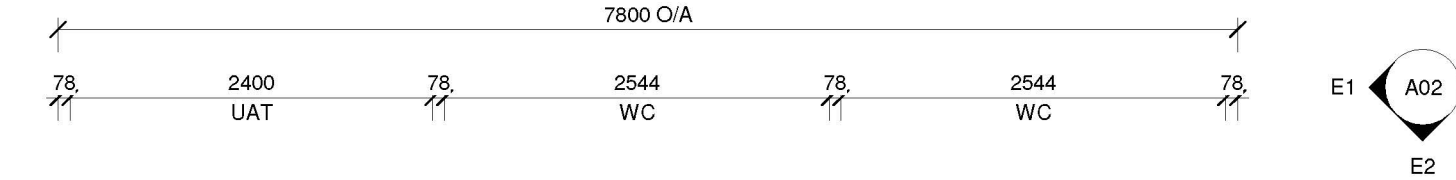
- A CRITICAL RADIANT FLUX NOT LESS THAN 2.2
- A SMOKE DEVELOPMENT RATE NOT EXCEEDING 750%-MINUTES

HYDRAULIC (PLUMBING) WORKS TO BE COMPLETED TO ALL RELEVANT AUSTRALIAN STANDARDS AND AUTHORITIES:

- AS/NZS 3500 PARTS 1-4 NATIONAL PLUMBING AND DRAINAGE
- AS/NZS 3666.1
- COMPLIANCE CERTIFICATE (PLUMBERS LICENSING BOARD)



2 ARTIST'S PERSPECTIVE
A01



E4

A02

1 FLOOR PLAN
A01 1 : 50

FOR APPROVAL

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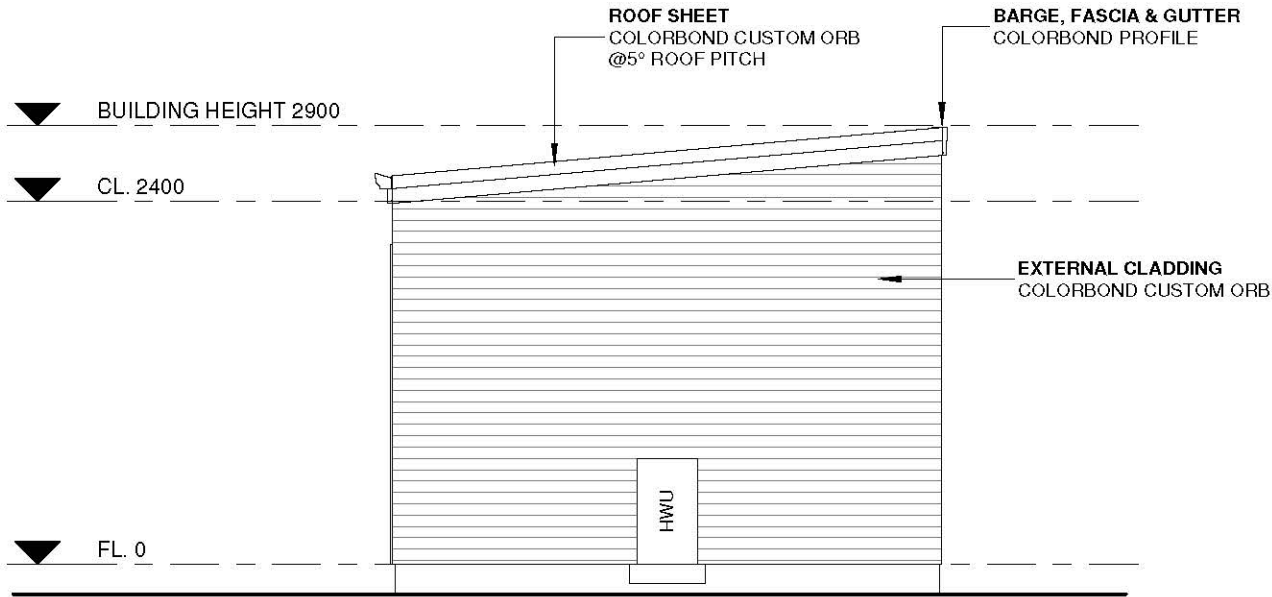
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A	FOR APPROVAL DRAWINGS	RIR	19/08/2024
ISSUE	AMENDMENT	BY	DATE

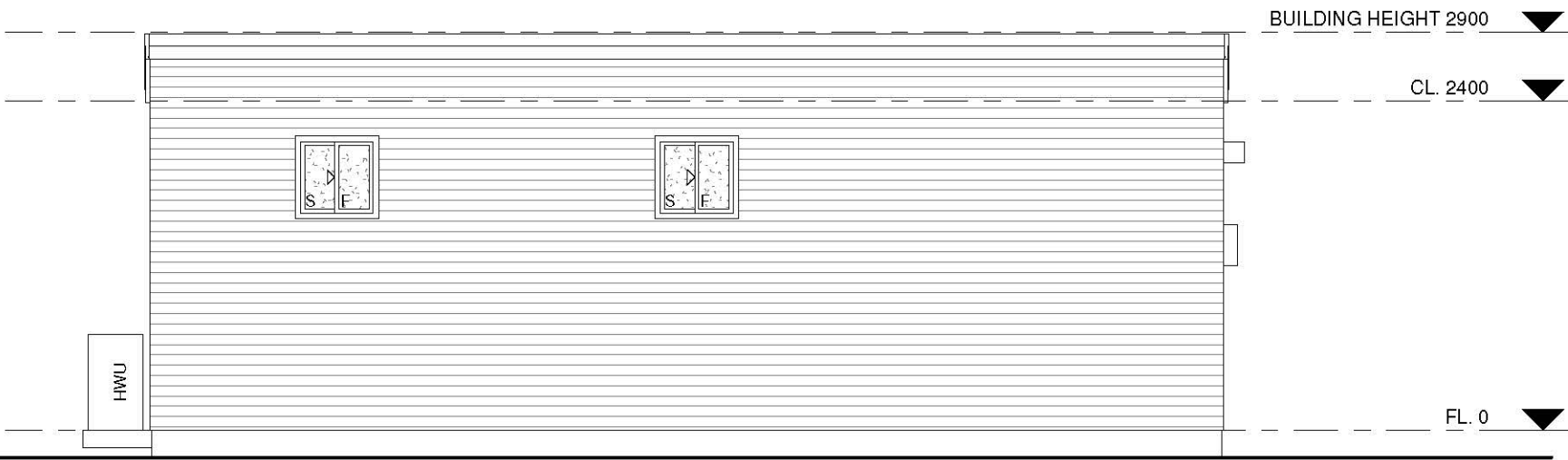
SHEET CONTENT:		
FLOOR PLAN		
DATE:	DRAWN BY:	CHECKED BY:
15/08/2024	RIR	JLH
SCALE:	1 : 50	A3

PROPOSED RESIDENCE FOR		
ABLUTION BLOCK WANDERING 6308		
PROJECT NO.	DWG. NO.	REV.
TRQ539	A01	10 A

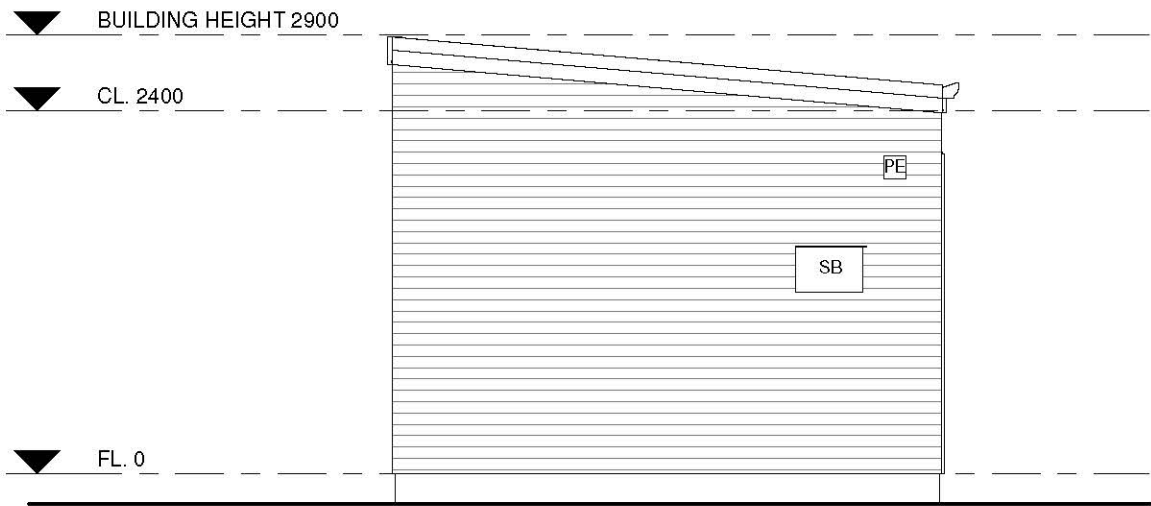
Q:\Drawing\2024\Trans Homes\TRQ539 - Sports Amenities Ablution\TRQ539 - Ablution.rvt



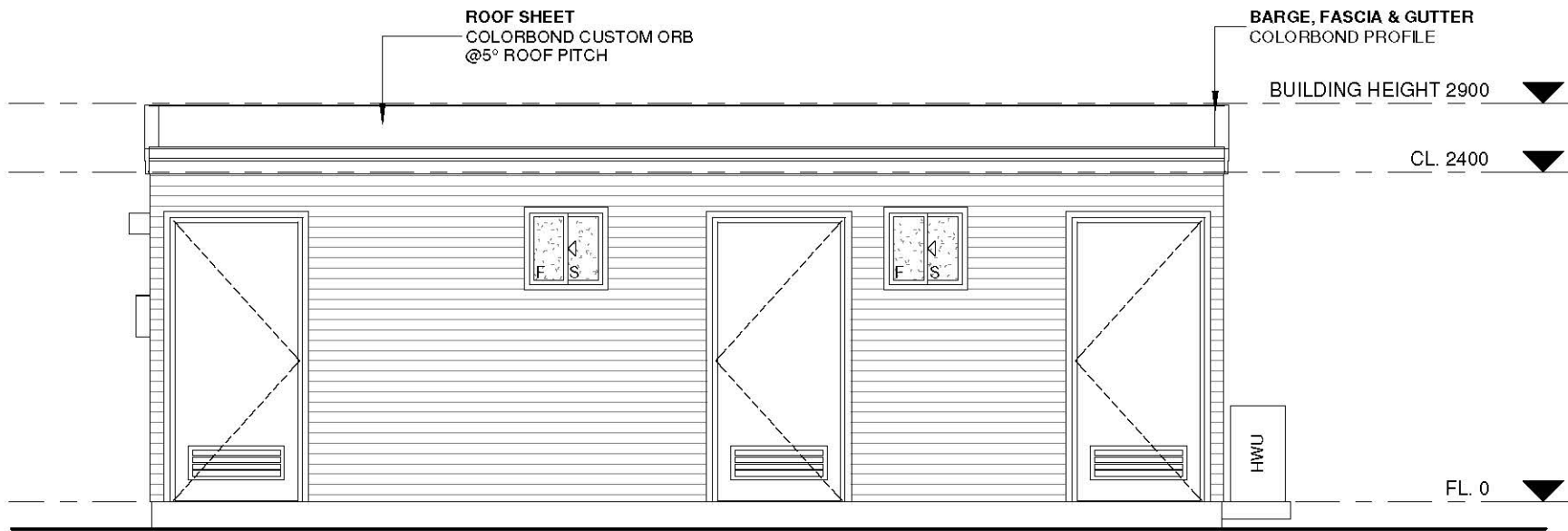
E1
A02
E1 ELEVATION
1 : 50



E2
A02
E2 ELEVATION
1 : 50



E3
A02
E3 ELEVATION
1 : 50



E4
A02
E4 ELEVATION
1 : 50