



# AGENDA

## Wandering Community Centre Upgrade Committee Meeting

**Wednesday 13 May 2026**  
7:00pm

Council Chambers, 22 Watts Street, Wandering

### OUR VISION

*Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.*

Electronic copies of minutes and agendas are available for download from the Shire of Wandering website [www.wandering.wa.gov.au](http://www.wandering.wa.gov.au)

# Notice of Meeting

Dear Elected Members, Residents and Ratepayers,

The next Wandering Community Centre Committee Meeting of the Shire of Wandering will be held on Wednesday 13 May 2026 in the Council Chambers, located at 22 Watts Street, Wandering, commencing at 7pm.



**Dr Alistair Pinto**  
**CHIEF EXECUTIVE OFFICER**

## **DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Wandering for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of Wandering disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions.

Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Wandering during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wandering.

The Shire of Wandering warns that anyone who has an application lodged with the Shire of Wandering must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wandering in respect of the application.

# SHIRE OF WANDERING

## Contents

1.	DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS .....	4
2.	RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE .....	4
3.	DISCLOSURE OF INTEREST .....	4
4.	CONFIRMATION OF MINUTES OF PREVIOUS MEETING .....	4
4.1	Committee Meeting Minutes – 11 March 2026 .....	4
5.	ACTIONS FROM LAST MEETING .....	4
5.1	BBQ Shelter .....	4
6.	GENERAL BUSINESS .....	5
6.1	Plaque to acknowledge donations .....	5
6.2	Plaque for Acknowledgment of the Wandering Committee Upgrade Committee .....	5
6.3	Quotes for plaques .....	5
6.4	Request from Country Women’s Association (CWA) Wandering .....	5
6.5	Terms of Reference - Wandering Community Centre Upgrade Committee .....	5
7.	Next Meeting Date .....	5
8.	Closure of Meeting .....	5

**1. DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS**

The Chair to declare the meeting open.

**2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**

**Councillors**

Cr Sheryl Little, Cr Gillian Hansen, Cr Lou Cowan

**Community Members**

Brendan Whitely (Chair), Lee Muller, Darralyn Ebsary, Max Watts

**Shire of Wandering Staff**

Dr. Alistair Pinto – Chief Executive Officer

Karl Mickle – Operations Manager

**Apologies**

**3. DISCLOSURE OF INTEREST**

Name	Item No.	Interest	Nature

**4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**4.1 Committee Meeting Minutes – 11 March 2026**

**Statutory Environment:**

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

**Voting Requirements:**

Simple Majority

**Recommendation:**

**That the Minutes of the Wandering Community Centre Upgrade Committee Meeting held on 11 March 2026 be confirmed as true and correct.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried

For / Against: Cr L Cowan, Cr G Hansen, Cr S Little, B Whitely, L Muller, D Ebsary, M Watts

**5. ACTIONS FROM PREVIOUS MEETINGS**

**5.1 BBQ Shelter**

Shire update on BBQ shelter progress

Wandering Camp Out Weekend (WCOW) donation – no confirmation received in writing.  
BBQ benches with plaques acknowledging (WCOW) donation understood to have been purchased.

## **5.2 Kitchen List**

Gillian and Darralyn undertook a stocktake of the kitchen and identified items that would assist with utilisation of the kitchen when hired (attached).

## **6. GENERAL BUSINESS**

### **6.1 Plaque to acknowledge donations**

As per the previous minutes:

Wording - "Built with the generosity of our community. Thank you to all our donors."

Contributors to be listed in alphabetical order

Size – A4

Location – on a suitable location on the external wall of the Community Centre close to the BBQ area

Inclusions – year, acknowledgment of the committee

### **6.2 Plaque for Acknowledgment of the Wandering Committee Upgrade Committee**

As per the previous minutes:

Wording - Acknowledging the Wandering Upgrade Committee and the grant funding that helped bring this upgrade to fruition.

Size – A4

Location – Front door near existing plaque

### **6.3 Quotes for plaques**

2 quotes received for \$99 and \$115 respectively (attached).

### **6.4 Request from Country Women's Association (CWA) Wandering.**

The CWA recently hired the Community Centre for an event and have requested this committee consider installing a freezer in the kitchen. This is to enable foods and desserts that are required to be frozen, to be served through the kitchen.

### **6.5 Terms of Reference - Wandering Community Centre Upgrade Committee**

The ToR are to be reviewed to ensure they are reflective of the committees' strategic objectives and intent.

## **7. Next Meeting Date**

Wednesday 10 June 2026 at 7pm in the Council Chambers.

## **8. Closure of Meeting**