



MINUTES

Wandering Community Centre Upgrade Committee Meeting

Wednesday 13 May 2026
7:00pm

Council Chambers, 22 Watts Street, Wandering

These Minutes of the Wandering Community Centre Committee Meeting held on 13th March 2026 are confirmed as a true and correct record of proceedings without amendment.

.....
Brendan Whitely, Chairperson

10/6/2026
.....

Date

OUR VISION

Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.

Electronic copies of minutes and agendas are available for download from the Shire of Wandering website www.wandering.wa.gov.au

SHIRE OF WANDERING

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1. DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS

The Chair to declare the meeting open AT 7:08pm

2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

Councillors

Cr Sheryl Little, Cr Gillian Hansen, Cr Lou Cowan

Community Members

Brendan Whitely (Chair), Lee Muller, Darralyn Ebsary, Max Watts

Shire of Wandering Staff

Dr. Alistair Pinto – Chief Executive Officer

Karl Mickle – Operations Manager

Apologies

3. DISCLOSURE OF INTEREST

Nil

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4.1 Committee Meeting Minutes – 11 March 2026

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

Recommendation:

That the Minutes of the Wandering Community Centre Upgrade Committee Meeting held on 11 March 2026 be confirmed as true and correct.

Moved: Cr. Hansen

Seconded: Cr. Cowan

For / Against: 7/0

Cr L Cowan, Cr G Hansen, Cr S Little, B Whitely, L Muller, D Ebsary, M Watts

5. ACTIONS FROM PREVIOUS MEETINGS

5.1 BBQ Shelter

Shire update on BBQ shelter progress – planning approval received late April from City of Kalamunda. Plans in place for items to arrive 5th June with work to start in a week or two after that.

Wandering Camp Out Weekend (WCOW) donation – no confirmation received in writing.

BBQ benches with plaques acknowledging (WCOW) donation understood to have been purchased.

Motion: That the CEO invites a WCOW representative to the next sub-committee meeting to provide information on the donation from WCOW towards the BBQ shelter and additional information on specifications of the BBQ benches and any associated plaques that are intended to be placed on the site.

Moved: Cr. Cowan

Seconded: L. Muller

For / Against: 7/0

Cr L Cowan, Cr G Hansen, Cr S Little, B Whitely, L Muller, D Ebsary, M Watts

5.2 Kitchen List

Gillian and Darralyn undertook a stocktake of the kitchen and identified items that would assist with utilisation of the kitchen when hired (attached).

Motion that Council

- 1. Considers the following items for priority purchase**
 - a) Oven racks x 2 recommended to enable proper use of the new ovens in the kitchen.**
 - b) Oven baking trays x 10 also recommended.**
 - c) Ensure crockery numbers and matching sets are maintained.**
- 2. Considers the remainder of the items on the list at their discretion.**

Moved: D. Ebsary

Seconded: M. Watts

For / Against: 7/0

Cr L Cowan, Cr G Hansen, Cr S Little, B Whitely, L Muller, D Ebsary, M Watts

6. GENERAL BUSINESS

6.1 Plaque to acknowledge donations

As per the previous minutes:

Wording - "Built with the generosity of our community. Thank you to all our donors."

Contributors to be listed in alphabetical order

Size – A4

Location – on a suitable location on the external wall of the Community Centre close to the BBQ area

Inclusions – year, acknowledgment of the committee

6.2 Plaque for Acknowledgment of the Wandering Committee Upgrade Committee

As per the previous minutes:

Wording - Acknowledging the Wandering Community Centre Upgrade Committee and the grant funding that helped **bring make** this upgrade **to fruition. a reality.**

Size – A4

Location – Front door near existing plaque

6.3 Quotes for plaques

2 quotes received for \$99 and \$115 respectively (attached).

Motion: That Council endorses the recommendation of the subcommittee to accept the second quote of \$115 each towards the plaques

Moved: Cr. Little

Seconded: Cr. Cowan

For / Against: 7/0

Cr L Cowan, Cr G Hansen, Cr S Little, B Whitely, L Muller, D Ebsary, M Watts

6.4 Request from Country Women's Association (CWA) Wandering.

The CWA recently hired the Community Centre for an event and have requested this committee consider installing a freezer in the kitchen. This is to enable foods and desserts that are required to be frozen, to be served through the kitchen.

Motion: That Council considers the CWA request for the purchase of a small upright freezer for the kitchen.

Moved: Cr. Hansen

Seconded: D. Ebsary

For / Against: 7/0

Cr L Cowan, Cr G Hansen, Cr S Little, B Whitely, L Muller, D Ebsary, M Watts

6.5 Terms of Reference - Wandering Community Centre Upgrade Committee

The ToR are to be reviewed to ensure they are reflective of the committees' strategic objectives and intent.

7. Next Meeting Date

Wednesday 10 June 2026 at 7pm in the Council Chambers.

8. Closure of Meeting

The meeting closed at 8:34pm.