

SHIRE OF WANDERING

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MINUTES

Wandering Community Centre Committee Meeting 14 May 2025

OUR VISION

Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.

These Minutes of the Wandering Community Centre Committee Meeting held on 14 May 2025 are confirmed as a true and correct record of proceedings without amendment.

.....
Brendan Whitely, Chairperson

.....
Date

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Ian Fitzgerald
A/Chief Executive Officer

SHIRE OF WANDERING

Minutes of the Wandering Community Centre Committee Meeting held in the Council Chambers on Wednesday 14 May 2025 – commencing at 7.00pm.

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1. Declaration of Opening / Announcements of Visitors

The Chairman declared the meeting open at 7.00pm

2. Attendance / Apologies / Approved Leave of Absence

Councillors

Cr Max Watts, Cr Sheryl Little, Cr Gillian Hansen

Community Members

Brendan Whitely, Lee Muller, Darralyn Ebsary

Shire of Wandering Staff

Ian Fitzgerald – A/Chief Executive Officer

Karl Mickle – Operations Manager

Project Manager

Lou Cowan

Visitors

Nil

Apologies

Nil

3. Confirmation of Minutes of Previous Meetings Held

3.1 Committee Meeting Minutes – 9 April 2025

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

060225C Moved: Cr Sheryl Little

Seconded: Cr Gillian Hansen

Recommendation and Committee Decision:

That the Minutes of the Wandering Community Centre Upgrade Committee Meeting held on 9 April 2025 be confirmed as true and correct.

Carried 6/0

For: L Muller, B Whitely, Cr S Little, Cr M Watts, Cr G Hansen, D Ebsary

4. General Business

4.1 Project Manager Update Report

File Reference:	11.111.11101
Location:	Down Street, Wandering
Applicant:	N/A
Author:	Lou Cowan, Project Manager
Authorising Officer	Ian Fitzgerald, A/Chief Executive Officer
Date:	12 May 2025
Disclosure of Interest:	Nil
Attachments:	Project Manager Update Report
Previous Reference:	N/A

Summary:

For the Committee to receive the Project Manager's report.

Background:

The Wandering Community Centre is the hub for the Wandering community and has been identified as a building that needs to be upgraded to ensure that community expectations of a modern facility are addressed and the building is fit for purpose going into the future

Comment:

The Project Manager will present the report to the Committee at the meeting.

Consultation:

Not applicable

Statutory Environment:

Not applicable

Policy Implications:

Not applicable

Financial Implications:

Nil.

Strategic Implications:

PROVIDE STRONG LEADERSHIP

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance

Sustainability Implications:

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations

Risk Implications:

Nil

Voting Requirements:

Simple Majority

070225C

Moved: Cr Gillian Hansen

Seconded: Darralyn Ebsary

Recommendation and Committee Decision:

That the Committee accepts the Project Manager's report.

Carried 6/0

For: L Muller, B Whitely, Cr S Little, Cr M Watts, Cr G Hansen, D Ebsary

BBQ Gazebo and Playground Fencing Project

The Committee discussed the draft correspondence to go to community and sporting groups, local businesses and the community in general seeking sponsorship towards the installation of a gazebo over the new bbq and fencing to go around the playground.

Letter to include:

- Lions to match individual or group donations \$ for \$ up to \$10,000
- project is for both bbq gazebo and fencing of the playground
- project budget is \$30,000
- a community busy bee is proposed to erect the gazebo

The letter is to be circulated to community groups and clubs, local businesses, advertised on the Shire & CRC websites and Facebook, in the Echo and for a letter drop to be organised.

A fundraising thermometer to be set up to show the community the progress of donations towards the targeted amount.

Monday 26th May 2025 – 5pm - Committee walk through of the Community Centre Kitchen upgrades and review of proposed playground fencing. Shire Operations Manager to be included in formal handover inspection with Stallion Homes and the Project Manager.

Next Meeting: Wednesday 11th June 2025 – 7pm

5. Closure of Meeting

The meeting was declared closed at 7.54pm

REPORT to UPGRADE COMMITTEE
12 May 2025

Since the last Project Manager report, the following items have taken place and are presented to the Community Centre Upgrade Committee Meeting on 14 May for consideration and acceptance:

Community Centre Kitchen Upgrade:

The internal painting is complete and the vinyl flooring has been laid to the kitchen and store room areas.

The stainless steel benches have been installed to kitchen and bar areas. As of yesterday (Sunday) the two ovens are still to be installed, and the plumbing and electrical final fit-out still to be done.

The contract completion was originally required at 30 April 2025. A re-check of the contract documentation shows that due to the commencement being delayed for reasons of the 150th celebration event and the Kevin Schorer funeral, Stallion Homes advised of an extended completion date of 14 May 2025.



Community Centre Internal and External Amenities Upgrade, and Barbeque:

No further action in this period. Awaiting a funding source to proceed.

Regards – Lou Cowan

Project Manager
Wandering Community Centre Upgrade Project.