

# SHIRE OF WANDERING

22 Watts Street, Wandering WA 6308

Ph: (08) 6828 1800

www.wandering.wa.gov.au



## MINUTES

### Wandering Community Centre Committee Meeting 19 March 2025

#### OUR VISION

***Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.***

***These Minutes of the Wandering Community Centre Committee Meeting held on 19 March 2025 are confirmed as a true and correct record of proceedings without amendment.***

.....  
**Brendan Whitely, Chairperson**

.....  
**Date**

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Ian Fitzgerald  
**A/Chief Executive Officer**

# SHIRE OF WANDERING

Minutes of the Wandering Community Centre Committee Meeting held in the Council Chambers on Wednesday 19 March 2025 – commencing at 7.05pm.

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**1. Declaration of Opening / Announcements of Visitors**

The Chairman declared the meeting open at 7.08pm.

**2. Attendance / Apologies / Approved Leave of Absence**

**Councillors**

Cr Max Watts, Cr Sheryl Little, Cr Gillian Hansen

**Community Members**

Brendan Whitely, Darralyn Ebsary

**Shire of Wandering Staff**

Ian Fitzgerald – A/Chief Executive Officer

Karl Mickle – Operations Manager

**Project Manager**

Lou Cowan

**Visitors**

**Apologies**

Lee Muller

**3. Confirmation of Minutes of Previous Meetings Held**

**3.1 Committee Meeting Minutes – 12 February 2025**

**Statutory Environment:**

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

**Voting Requirements:**

Simple Majority

**040225C      Moved: Cr Gillian Hansen      Seconded: Cr Max Watts**

**Recommendation and Committee Decision:**

**That the Minutes of the Wandering Community Centre Upgrade Committee Meeting held on 12 February 2025 be confirmed as true and correct.**

Carried 5/0

For: B Whitely, Cr M Watts, D Ebsary, Cr Little, Cr Hansen

Against: Nil

#### **4. General Business**

##### **4.1 Project Manager Update Report**

<b>File Reference:</b>	<b>11.111.11101</b>
<b>Location:</b>	<b>Down Street, Wandering</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Lou Cowan, Project Manager</b>
<b>Authorising Officer</b>	<b>Ian Fitzgerald, A/Chief Executive Officer</b>
<b>Date:</b>	<b>10 March 2025</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Project Manager Update Report</b>
<b>Previous Reference:</b>	<b>N/A</b>

##### **Summary:**

For the Committee to receive the Project Manager's report.

##### **Background:**

The Wandering Community Centre is the hub for the Wandering community and has been identified as a building that needs to be upgraded to ensure that community expectations of a modern facility are addressed and the building is fit for purpose going into the future

##### **Comment:**

The Project Manager will present the report to the Committee at the meeting.

##### **Consultation:**

Not applicable

##### **Statutory Environment:**

Not applicable

##### **Policy Implications:**

Not applicable

##### **Financial Implications:**

Nil.

##### **Strategic Implications:**

###### **PROVIDE STRONG LEADERSHIP**

<b>Our Goals</b>	<b>Our Strategies</b>
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance

##### **Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations

**Risk Implications:**

Nil

**Voting Requirements:**

Simple Majority

**050225C      Moved: Cr Gillian Hansen      Seconded: Darralyn Ebsary**

**Recommendation and Committee Decision:**

**That the Committee accepts the Project Manager's report.**

Carried 5/0

For: D Ebsary, B Whitely, Cr M Watts, Cr G Hansen, Cr S Little  
Against: Nil

**REPORT to UPGRADE COMMITTEE**  
**9 March 2025**

Since the last Project Manager report, the following items have taken place and are presented to the Community Centre Upgrade Committee Meeting on 12 March for consideration and acceptance:

**Community Centre Kitchen Upgrade:**

The five Solartube skylights have been installed through the external roof sheeting. The internal ceiling diffusers will be installed once the ceiling plasterboard sheeting has been completed.

The installation of the ceiling framework has been completed, however the lining cannot be installed until Metro Steel Services has completed the manufacture and installation of the rangehood canopy over the ovens. Metro needed to have the framework and wall linings up in order to do a final measure prior to manufacture.

At my last site visit it looked like the preparation work was being done for the relaying of the paving around the carpark end of the store room.

The contract completion date remains at 30 April 2025.

**Community Centre Internal Amenities Upgrade:**

No further action in this period. Awaiting a funding source to proceed.

**Community Centre External Amenities Provision:**

No further action in this period. Awaiting a funding source to proceed.

**Community Centre Barbeque:**

No further action in this period. In the meantime, the original barbeque is still serviceable.

Regards – Lou Cowan

Project Manager  
Wandering Community Centre Upgrade Project.

<b>4.2</b>	<b>Community Centre BBQ and Gazebo</b>
<b>File Reference:</b>	<b>11.111.11101</b>
<b>Location:</b>	<b>Down Street, Wandering</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Ian Fitzgerald, A/Chief Executive Officer</b>
<b>Authorising Officer</b>	<b>Ian Fitzgerald, A/Chief Executive Officer</b>
<b>Date:</b>	<b>19 March 2025</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

The Committee discussed the installation of the new bar-b-que and the appropriate gazebo required to provide protection, particularly from the sun, for the benefit of all users.

The Committee felt that their involvement with the bar-b-que and gazebo would help bring their project involvement to a conclusion, subject to Council's agreement.

The Committee would seek to gain community support for the project including funding and in-kind for installation as the new facilities would be of benefit to the entire community. Some minor assistance may be required from Council staff during the installation of the facilities.

It may be possible to combine this work with the proposed fencing of the playground at the Community Centre and make it a larger community project.

**050225C      Moved: Cr Gillian Hansen      Seconded: Darralyn Ebsary**

**Committee Decision:**

**That the Committee offer to manage the bar-b-que and gazebo part of the Community Centre Upgrade project on behalf of Council with community input both financially and in-kind to the project and in discussions with Council Administration.**

Carried 5/0

For: D Ebsary, B Whitely, Cr M Watts, Cr G Hansen, Cr S Little  
Against: Nil

## **Financial Update**

The Acting CEO gave an update on the funding for the Community Centre Upgrade project and the need to find the funds to see the current work completed.

Any further upgrades would need to be put on-hold until external funding sources can be confirmed to allow planned works to commence.

## **6. Closure of Meeting**

The meeting was declared closed at 7.37pm.