

# SHIRE OF WANDERING

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## MINUTES

### Wandering Community Centre Committee Meeting 22 January 2025

#### OUR VISION

***Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.***

*These Minutes of the Wandering Community Centre Committee Meeting held on 22 January 2025 are confirmed as a true and correct record of proceedings without amendment.*

**Brendan Whitely, Chairperson**

12/2/25

Date

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Alan Hart  
Chief Executive Officer

## SHIRE OF WANDERING

Minutes of the Wandering Community Centre Committee Meeting held in the Council Chambers on Wednesday 22 January 2025 – commencing at 7pm.

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**1. Declaration of Opening / Announcements of Visitors**

The Chairman declared the meeting open at 5.55pm.

**2. Attendance / Apologies / Approved Leave of Absence**

**Councillors**

Cr Max Watts, Cr Gillian Hansen, Cr Sheryl Little

**Community Members**

Brendan Whitely, Darralyn Ebsary, Lee Muller

**Shire of Wandering Staff**

Alan Hart – Chief Executive Officer

Ian Fitzgerald – Acting Chief Executive Officer

**Visitors**

Ian Turton

**Apologies**

Karl Mickle – Operations Manager

Lou Cowan – Project Manager

**3. Confirmation of Minutes of Previous Meetings Held**

**3.1 Committee Meeting Minutes – 13 November 2024**

**Statutory Environment:**

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

**Voting Requirements:**

Simple Majority

010125C Moved: Cr Sheryl Little

Seconded: Darralyn Ebsary

**Recommendation and Committee Decision:**

**That the Minutes of the Wandering Community Centre Upgrade Committee Meeting held on 13 November 2024 be confirmed as true and correct.**

Carried 6/0

For: L Muller, B Whitely, Cr M Watts, Cr G Hansen

Against: Nil

#### **4. General Business**

##### **4.1 Project Manager Update Report**

<b>File Reference:</b>	<b>11.111.11101</b>
<b>Location:</b>	<b>Down Street, Wandering</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Lou Cowan, Project Manager</b>
<b>Authorising Officer</b>	<b>Alan Hart, Chief Executive Officer</b>
<b>Date:</b>	<b>21 January 2025</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Project Manager Update Report</b>
<b>Previous Reference:</b>	<b>N/A</b>

**Summary:**

For the Committee to receive the Project Manager's report.

**Background:**

The Wandering Community Centre is the hub for the Wandering community and has been identified as a building that needs to be upgraded to ensure that community expectations of a modern facility are addressed and the building is fit for purpose going into the future

**Comment:**

The Project Manager will present the report to the Committee at the meeting.

**Consultation:**

Not applicable

**Statutory Environment:**

Not applicable

**Policy Implications:**

Not applicable

**Financial Implications:**

Nil.

**Strategic Implications:**

**PROVIDE STRONG LEADERSHIP**

<b>Our Goals</b>	<b>Our Strategies</b>
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations

**Risk Implications:**

Nil

**Voting Requirements:**

Simple Majority

**020125C      Moved: Cr Sheryl Little      Seconded: Cr Max Watts**

**Recommendation and Committee Decision:**

**That the Committee accepts the Project Manager's report.**

Carried 6/0

For: L Muller, B Whitely, Cr M Watts, Cr G Hansen

Against: Nil

**6. Closure of Meeting**

The meeting was declared closed at 6.25pm.

**REPORT to UPGRADE COMMITTEE**  
**17 January 2025**

Since the last Project Manager report, the following items have taken place and are presented to the Community Centre Upgrade Committee Meeting on 22 January for consideration and acceptance:

**Community Centre Kitchen Upgrade:**

The Contractor Stallion Homes is continuing with the kitchen reconstruction, after fulfilling their undertaking to have the kitchen at 'lock-up' over the Christmas and New Year period.

The gas plumber is at present running the gas piping for the new Cookrite ovens and the relocated gas hot water heater for the kitchen. Plumbing and electrical 'first fitout' will follow, with insulation and gyprock sheeting to the walls.

Ceilings will be next with the installation of the five skylights, and then the sheet vinyl floor coverings. Painting both internally and externally will happen around this time, followed by the final fitout of the plumbing and electrical. This will be followed by the installation of the stainless steel benches and appliances.

I spoke with Stallion Home yesterday regarding the completion date of the works, and they indicated that it would most likely take until the contract completion date of 30 April 2025.

**Community Centre Internal Amenities Upgrade:**

The design for the internal amenities area has been completed by Kim Harris, with structural concurrence provided.

This is now ready to go to tender as soon as appropriate funding has been sourced.

An 'Opinion of Probable Cost' has been provided, indicating a present-day cost of just above \$300,000. This will rise by probably \$14,000 to an 'end of 2025' cost of \$318,000.

**Community Centre External Amenities Provision:**

There has been no further progress on this, except for the potential of providing a 40 foot side-opening sea container for the sport lock-ups. These are available with four separate doors in one long side, which would require simple partitions between cubicles.

A skillion roof could be provided over the top to keep the direct sun off the top, and a screen can be provided at the rear for the western sun.

**Community Centre Barbeque:**

Yesterday I was provided with the information and inclusions with regard to the supply of our new barbeques at the Community Centre.

The two barbeque burners will be installed in a modular cabinet, and the gas to fuel them will be from two 9kg gas bottles stored in the lock-up compartments of the cabinet. The burners require a 12V power supply, so a 'Battery and Solar Kit' has been supplied with the barbeques to power the igniters and control mechanisms. The kit includes a battery box, a sealed lead-acid battery, and a regulated solar panel. The solar panel will need to be mounted up high to provide the power to charge the battery.

Now, the barbeques and the cabinet are all stainless steel, and if exposed to the summer sun will become very hot. (Read 'risk of burning unprotected skin'). What is needed is a shelter over the top of the barbeque area, to stop the heating by the sun and also to protect the cooks.

I have made a price inquiry this morning to Exteria, a Perth manufacturer of park and street shelters and furniture, for both a 7m x 4m and a 9m x 5m shelter, as pictured. The skillion shelter can have solar lighting provided as an option, and also front feature battens. This shelter can also have the solar panel for the barbeque mounted on the roof. The shelter would be installed with the slope towards the north to capture the sun for the solar, and the barbeque would be installed to the south side of the shelter. The skillion shelter would also best match our new verandah.



**REPORT to UPGRADE COMMITTEE**  
**7 November 2024**

I expect that the shelter will arrive as a 'flat pack' for local installation, but I'm sure that can be easily arranged by the community.



Regards – Lou Cowan

Project Manager  
Wandering Community Centre Upgrade Project.

