

SHIRE OF WANDERING

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MINUTES

Wandering Community Centre Committee Meeting 9 April 2025

OUR VISION

Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.

These Minutes of the Wandering Community Centre Committee Meeting held on 9 April 2025 are confirmed as a true and correct record of proceedings without amendment.

Brendan Whitely, Chairperson

14/5/25
Date

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Ian Fitzgerald
A/Chief Executive Officer

SHIRE OF WANDERING

Minutes of the Wandering Community Centre Committee Meeting held in the Council Chambers on Wednesday 9 April 2025 – commencing at 7.08pm.

Contents

1.	Declaration of Opening / Announcements of Visitors	3
2.	Attendance / Apologies / Approved Leave of Absence.....	3
3.	Confirmation of Minutes of Previous Meetings Held.....	3
3.1	Committee Meeting Minutes – 19 March 2025	3
4.	General Business	4
4.1	Project Manager Update Report.....	4
5.	Closure of Meeting	5

1. Declaration of Opening / Announcements of Visitors

The Chairman declared the meeting open at 7.08pm.

2. Attendance / Apologies / Approved Leave of Absence

Councillors

Cr Max Watts, Cr Sheryl Little, Cr Gillian Hansen

Community Members

Brendan Whitely, Lee Muller

Shire of Wandering Staff

Ian Fitzgerald – A/Chief Executive Officer

Karl Mickle – Operations Manager

Project Manager

Lou Cowan

Visitors

Apologies

Darralyn Ebsary

3. Confirmation of Minutes of Previous Meetings Held

3.1 Committee Meeting Minutes – 19 March 2025

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

040225C Moved: Cr Gillian Hansen Seconded: Cr Sheryl Little

Recommendation and Committee Decision:

That the Minutes of the Wandering Community Centre Upgrade Committee Meeting held on 19 March 2025 be confirmed as true and correct.

Carried 5/0

For: B Whitely, Cr M Watts, L Muller, Cr Little, Cr Hansen

Against: Nil

4. General Business

4.1 Project Manager Update Report

File Reference:	11.111.11101
Location:	Down Street, Wandering
Applicant:	N/A
Author:	Lou Cowan, Project Manager
Authorising Officer	Ian Fitzgerald, A/Chief Executive Officer
Date:	7 April 2025
Disclosure of Interest:	Nil
Attachments:	Project Manager Update Report
Previous Reference:	N/A

Summary:

For the Committee to receive the Project Manager's report.

Background:

The Wandering Community Centre is the hub for the Wandering community and has been identified as a building that needs to be upgraded to ensure that community expectations of a modern facility are addressed and the building is fit for purpose going into the future

Comment:

The Project Manager will present the report to the Committee at the meeting.

Consultation:

Not applicable

Statutory Environment:

Not applicable

Policy Implications:

Not applicable

Financial Implications:

Nil.

Strategic Implications:

PROVIDE STRONG LEADERSHIP

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance

Sustainability Implications:

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations

Risk Implications:

Nil

Voting Requirements:

Simple Majority

050225C Moved: Cr Gillian Hansen Seconded: Cr Sheryl Little

Recommendation and Committee Decision:

That the Committee accepts the Project Manager's report.

Carried 5/0

For: L Muller, B Whitely, Cr M Watts, Cr G Hansen, Cr S Little

Against: Nil

Community Centre BBQ, Gazebo and Playground Fence

The committee had a general discussion on the proposed installation of a new gazebo over the bbq that has been purchased and the upgrading of the fence around the children's playground.

The plan, as presented to Council, was that it would be a community-based project with donations/contributions to be sought from community groups and businesses and general community members who may wish to contribute.

Once completed it was thought an "Official Opening" be held that would also showcase the upgraded kitchen facility.

The administration will prepare a concept plan on what is proposed including photos of the bbq and suggested gazebo that could be used to help promote the project and to seek contributions. Any sponsors of the project could be recognised with a small plaque on the gazebo. The administration would also prepare a draft letter that would be sent out and placed in the Echo outlining the project and seeking contributions.

Project Manager

Lou Cowan reminded the committee that come the completion of the kitchen upgrade project his time as Project Manager would come to an end. He would like to remain involved with the overall project and the committee.

Next Meeting

The next meeting is scheduled for Wednesday 14th May 2025 at 7pm in Council Chambers.

5. Closure of Meeting

The meeting was declared closed at 7.55pm.

REPORT to UPGRADE COMMITTEE
7 April 2025

Since the last Project Manager report, the following items have taken place and are presented to the Community Centre Upgrade Committee Meeting on 9 April for consideration and acceptance:

Community Centre Kitchen Upgrade:

The rangehood canopy over the ovens has been installed and the plasterboard ceiling is now in place in the kitchen. This will probably be followed by the storeroom ceiling which will be of tile design to provide for future access to the ceiling void. The solartube skylights appear to light up the kitchen area well.

The old servery roller shutters have been removed from the kitchen/hall wall, and the opening has been cut through the brick wall into the hall from the bar area for the third internal roller shutter.

The old grease trap has been removed, and the new grease trap installed in the grass area between the Community Centre and the tennis court. The replacement grease trap was the subject of a contract variation to the value of \$11,760.00.

The relaying of the paving around the carpark end of the store room has been done, with paving to continue in the southern veranda area now that the grease trap has been installed..

The contract completion date remains at 30 April 2025.



Community Centre Internal Amenities Upgrade:

No further action in this period. Awaiting a funding source to proceed.

Community Centre External Amenities Provision:

No further action in this period. Awaiting a funding source to proceed.

Community Centre Barbeque:

No further action in this period. In the meantime, the original barbeque is still serviceable.

Regards – Lou Cowan

Project Manager
Wandering Community Centre Upgrade Project.