

SHIRE OF WANDERING

22 Watts Street, Wandering WA 6308

Ph: (08) 6828 1800

www.wandering.wa.gov.au



Our Vision:

Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.

Wandering Community Centre Upgrade Committee Meeting

Agenda 11 June 2025

The next Wandering Community Centre Committee Meeting of the Shire of Wandering will be held on Wednesday 11 June 2025 in the Council Chambers, 22 Watts Street, Wandering, commencing at 7pm.

Dr Alistair Pinto
CHIEF EXECUTIVE OFFICER

SHIRE OF WANDERING

Agenda for the Wandering Community Centre Meeting to be held in the Council Chambers on Wednesday 11 June 2025 commencing at 7pm.

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1. Declaration of Opening / Announcements of Visitors

The Chairman to declare the meeting open.

2. Attendance / Apologies / Approved Leave of Absence

Councillors

Cr Max Watts, Cr Sheryl Little, Cr Gillian Hansen

Community Members

Lee Muller, Brendan Whitely, Darralyn Ebsary

Shire of Wandering Staff

Alistair Pinto – Chief Executive Officer

Karl Mickle – Operations Manager

Project Manager

Lou Cowan

Apologies

3. Confirmation of Minutes of Previous Meetings Held

3.1 Committee Meeting Minutes – 14 May 2025

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

Recommendation:

That the Minutes of the Wandering Community Centre Upgrade Committee Meeting held on 14 May 2025 be confirmed as true and correct.

Moved: _____

Seconded: _____

Carried

For / Against: L Muller, B Whitely, Cr S Little, Cr M Watts, Cr G Hansen, D Ebsary

4. General Business

4.1 Project Manager Update Report

File Reference:	11.111.11101
Location:	Down Street, Wandering
Applicant:	N/A
Author:	Lou Cowan, Project Manager
Authorising Officer	Dr Alistair Pinto, CEO
Date:	9 June 2025
Disclosure of Interest:	Nil
Attachments:	Project Manager Update Report
Previous Reference:	N/A

Summary:

For the Committee to receive the Project Manager's report.

Background:

The Wandering Community Centre is the hub for the Wandering community and has been identified as a building that needs to be upgraded to ensure that community expectations of a modern facility are addressed and the building is fit for purpose going into the future

Comment:

The Project Manager will present the report to the Committee at the meeting.

Consultation:

Not applicable

Statutory Environment:

Not applicable

Policy Implications:

Not applicable

Financial Implications:

Nil.

Strategic Implications:

PROVIDE STRONG LEADERSHIP

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance

Sustainability Implications:

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations

Risk Implications:

Nil

Voting Requirements:

Simple Majority

Officer Recommendation:

That the Committee accepts the Project Manager's report.

Moved: _____

Seconded: _____

Carried

For / Against: L Muller, B Whitely, Cr S Little, Cr M Watts, Cr G Hansen, D Ebsary

5. Closure of Meeting

REPORT to UPGRADE COMMITTEE
9 June 2025

Since the last Project Manager report, the following items have taken place and are presented to the Community Centre Upgrade Committee Meeting on 11 June for consideration and acceptance:

Community Centre Kitchen Upgrade:

Upgrade Committee Members and Councillors met at the Community Centre on Monday afternoon 26 May at 5pm for a walkthrough the new kitchen and store area.

Works were substantially complete, however the following items are still awaiting installation:

- The inlet bench for the dishwasher requires plumbing and drainage connections, as well as the tapware. The tapware was not part of the original supply.
- The kitchen hand basin is still to be installed.
- The builder is awaiting supply of the gas regulator, which had to be upgraded due to the gas supply volume required in the kitchen.
- The external drink bubbler is still to be connected by the outside servery hatch.

Advice received this morning (Monday) was that if the tapware arrives today, the plumber will attend site tomorrow to install it.

Committee members are reminded that as with normal construction projects, the completion of the works will be in two stages. The first stage is Practical Completion, where works are deemed to be practically complete and a 'defects inspection' is undertaken by the Contractor, the Project Manager, and the Client (in this case Karl).

At this point the works are handed over to the Client and the facility can be used. Following the correction of all defects and a further inspection by the Contractor, the Project Manager, and the Client, Final Completion is attained and the project is finished.

Community Centre Internal and External Amenities Upgrade, and Barbeque:

No further action in this period. Awaiting a funding source to proceed.

Regards – Lou Cowan

Project Manager
Wandering Community Centre Upgrade Project.