

SHIRE OF WANDERING

22 Watts Street, Wandering WA 6308

Ph: (08) 6828 1800

www.wandering.wa.gov.au



MINUTES

Wandering Community Centre Committee Meeting 12 July 2023

OUR VISION

Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.

These Minutes of the Wandering Community Centre Committee Meeting held on 12 July 2023 are confirmed as a true and correct record of proceedings without amendment.

Brendan Whitely, Chairperson

26/7/2023
Date

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The purpose of this council meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on basis of such decision or on any advice or information provided by a member or officer, or on the content of any discussion occurring, during the course of the meeting.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Wandering during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wandering. The Shire of Wandering warns that anyone who has an application lodged with the Shire of Wandering must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wandering in respect of the application.

Persons should be aware that the provisions of the Local Government Act 1995 (section 5.25 (e)) establish procedures for revocation or rescission of a Council decision.

The Shire of Wandering expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the Council meeting.

Alan Hart
Chief Executive Officer

SHIRE OF WANDERING

Minutes of the Wandering Community Centre Committee Meeting held in the Council Chambers on Tuesday 12 July 2023 – commencing at 7pm.

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1. Declaration of Opening / Announcements of Visitors

The Chairman declared the meeting open at 7.04pm.

2. Attendance / Apologies / Approved Leave of Absence

Councillors

Cr Sheryl Little

Cr Max Watts

Cr Gillian Hansen

Community Members

Darralyn Ebsary

Brendan Whitely

Staff

Alan Hart – Chief Executive Officer

Karl Mickle – Operations Manager

Apologies

Lee Muller

Members of the Public

Nil.

3. Confirmation of Minutes of Previous Meetings Held

3.1 Committee Meeting Minutes – 9 May 2023

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

010723 Moved: Cr G Hansen

Seconded: Cr S Little

Recommendation and Committee Decision:

That the Minutes of the Wandering Community Centre Upgrade Committee Meeting held on 15 June 2023 be confirmed as true and correct.

Carried 5/0

4. General Business

4.1 Consideration of the Cost Estimate for the Proposed Verandah

File Reference:	11.111.11101
Location:	Down Street, Wandering
Applicant:	N/A
Author:	Alan Hart, Chief Executive Officer
Authorising Officer	Alan Hart, Chief Executive Officer
Date:	9 May 2023
Disclosure of Interest:	Nil
Confidential Attachment:	Quotation from Perth Patios and Home Improvements
Previous Reference:	N/A

Summary:

For the committee to consider the cost estimate from Perth Patios & Home Improvements for the proposed verandah.

Background:

The Wandering Community Centre is the community hub for the Wandering community and has been identified as a building that needs to be upgraded to ensure that community expectations of a modern facility are addressed and the building is fit for purpose going into the future.

A working group of various Community Members has been working with Council Representatives and an Architect to develop a design that meets the above objectives and it is now time to progress this further to the next stage.

Comment:

The committee met recently with a representative from Perth Patios & Home Improvements to discuss this project and he has now supplied Council with a quotation for the works. This quote is based on the latest design from Kim Harris. Perth Patio and Home Improvements have had their own engineer look at the design and has recommended some modifications to the design to maintain the structural integrity of the existing building and the new verandah.

As the cost estimate for the patio is less than \$250,000, it is not necessary to go out to public tender, three quotations will be needed in accordance with the Shire's Purchasing policy.

Consultation:

Shire of Wandering Elected Members
Community Groups that use the Wandering Community Centre
Shire of Wandering Community

Statutory Environment:

Not applicable

Policy Implications:

Not applicable

Financial Implications:

The full financial implications of the upgrade of the Wandering Community Centre are not known at this stage of the process.

Strategic Implications:

PROVIDE STRONG LEADERSHIP

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance

Sustainability Implications:

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations

Risk Implications:

Nil

Voting Requirements:

Simple Majority

Moved: D Ebsary

Seconded: Cr S Little

Officer Recommendation and Committee Decision:

That the Quotation from Perth Patios & Home Improvements be received.

Carried 5/0

*Note – clarification is to be sought as to whether lighting has been included in the quote.

020723 - Moved: Cr G Hansen

Seconded: D Ebsary

That late item 4.2 Proposed Relocation of the Gazebo at the Wandering Community Centre be introduced as new business.

Carried: 5/0

030723 – Moved: Cr G Hansen

Seconded: D Ebsary

Committee Recommendation and Decision:

That the Committee recommend to Council to relocate the Gazebo at the Community Centre to the Skatepark.

Carried: 5/0

040723 - Moved: Cr M Watts

Seconded: Cr S Little

That late item 4.3 Proposal to Engage a Project Manager for the Wandering Community Centre Upgrade be introduced as new business.

Carried: 5/0

050723 – Moved: Cr M Wats

Seconded Cr S Little

Committee Recommendation and Decision:

That the committee recommend to Council to engage a Project Manager to oversee the construction of Stage 1 and 2 of the Wandering Community Centre Upgrade due to the tight timeframe of the conditions of the grant.

Carried: 5/0

5. Closure of Meeting

The meeting was declared closed at 8.05pm. Next Meeting to be held Wednesday 26th July 2023.

Perth Patios & Home Improvements

A division of WCI Building Company Pty Ltd

P.O. Box 1195 Canning Vale WA 6970
www.pphi.com.au
Email office@pphi.com.au

Tel: 9490 6964
Fax: 9398 8613
Registered Builders No.
BC102511
ABN No 43 925 305 506

NAME: Wandering Community Centre
JOB ADDRESS: Wandering Community Centre
P/O: Wandering Community Centre
EMAIL: Wandering Community Centre
ACCOUNT ADDRESS: Wandering Community Centre

PHONE: HOME
BUSINESS: 08 6228 1800
MOBILE: 0448 729 049
CONSULTANT: Mark Turner

Tax Invoice

Contract No.
02189

PRODUCT	FLAT	GABLE	SKILLION	HIP	DUTCH GABLE	PYRAMID	PERGOLA	ADD-A-ROOM	GLAZED ROOM	GRANNY FLAT	PATIO	CARPORT	SHED	COMPONENTS
ATTACHED TO	FASCIA	WALL	STUDWORK	SHED	GARAGE	FREESTANDING	OTHER	EXISTING	EXISTING	FASCIA HEIGHT	3.50			ROOF COLOUR UNDERSIDE
ROOF TYPE	CORRUGATED	TRIMDECK	HI DECK	POLYCARBONATE	SOLARSPAN	FLAT DECK	TWIN WALL	TYPE	BRICK-SINGLE	DOUBLE	CEILING TYPE	GYPROCK	DATUM	SKYLIGHTS TYPE
WALL TYPE (INTERNAL)	WEATHERTEX	RENDERED	CORRUGATED	TRIM DECK	SOLARSPAN	CEMENT FIBRE	BRICK-SINGLE	DOUBLE	CEILING TYPE	GYPROCK	DATUM			POSTS TYPE
WALL TYPE (EXTERNAL)	GYPROCK	BRICK	PLASTER	OTHER	TYPE	STEEL MESH	POLY	FOOTINGS	COLOUR					BEAMS TYPE
CONCRETE SLAB	75mm	100mm	PUMP	CONCRETE	GRAVEL	ROCK	LIMESTONE	LEVEL	FOOTINGS - CONCRETE IN	FOOTINGS - BOLT TO SLAB	ACCESS -	EXISTING POWER POINT	HOUSE ROOF TYPE	PURLINS TYPE
SITE CONDITIONS														DOWNPIPES TYPE
PAVED Full Pavers Only Replaced Around Columns														GUTTER TYPE
SAND														BOX GUTTER
CONCRETE														SHADECLOTH
GRAVEL														DADO WALL HEIGHT
ROCK														DADO TYPE
LIMESTONE														GLASS DOORS No
LEVEL														GLASS WINDOWS No
FOOTINGS - CONCRETE IN														GLAZING
FOOTINGS - BOLT TO SLAB														CLEAR
ACCESS -														TINTED
EXISTING POWER POINT														TIMBER DOORS TYPE
HOUSE ROOF TYPE														TIMBER FRAME TYPE
LICENCE APPLICATIONS														BRICK PIERS SIZE
LOCAL AUTHORITY														COMPACTION/ENGINEER'S CERTIFICATE
BUILDING														TERMITES TREATMENT
SPECIAL REQUIREMENTS														SOAK WELLS
SAND FILL														STORM WATER CONNECTION
EXCAVATION														WASTE BIN
SOIL REMOVAL														ELECTRIC CONTENT
BOBCAT														PLUMBING CONTENT
REMOVE ELECTRICS														
REMOVE EAVES														
EAVES TYPE BOXED														
REMOVE ASBESTOS														
DEMOLITION DETAILS														
N/A														

Handwritten notes:

- * Note - Fabricated Partial Posts Required Against Building
- * Note - Located Under Rafter
- * Note - Eave Cut Off Required Supply & Install Guttering
- * Insulated Skillion roof later with Insulated Joisten hood
- * Fully Installed
- * Shire Approved
- * 1/2 Bad roof, Extra 0.1 pipes
- * R18-S4S Timber-coated Beams
- * Australian Bluescope Steel
- * Registered Builders No-102511
- Total - \$119,860.00 inc GST.

CONTRACT PRICE (including GST)	\$	SPECIAL INSTRUCTIONS
DEPOSIT	\$	CHECK MEASURE
PROGRESS PAYMENT 1	\$	TRAILER DELIVERY
PROGRESS PAYMENT 2	\$	
PROGRESS PAYMENT 3	\$	
PROGRESS PAYMENT 4	\$	
FINAL PAYMENT	\$	
Due immediately on practical completion. Payable to the installer		
SCHEDULE OF PROGRESS PAYMENTS		
CONSULTANT TO NOTE STAGES:		
Shire Approval		
Delivery of Materials		
PLEASE NOTE: Construction Stages will not continue if progress payments are not received when due.		
E.F.T. DETAILS:		
BSB 066-173		
ACC. 1044 6446		
Use contract number as Reference		
ACCEPTANCE OF CONTRACT		
I/we being over the age of 18 years, hereby accept the above contract and acknowledge that I/we have read and understood the contents of this contract including the conditions on the reverse side and that I/we understand that no other agreements, verbal or otherwise, are binding on the parties hereto and that the same contains the entire agreement and understanding of the parties. I/we also acknowledge that we have received a copy of the home building contracts act. Notice to the home owner, if this contract exceeds \$7500.00.		
Signed Owner: _____ Date: _____		
Signed: _____ Date: _____		
NOTE: THESE QUOTES ARE STRICTLY SUBJECT TO CHECKING/ APPROVAL BY MANAGEMENT		
E.O.E.		

Handwritten notes:

- Note - Lifting Device or Crane Supplied By Shire. Accommodation Supplied By Shire For Up To Three Personnel.
- 1st June 2023