

# SHIRE OF WANDERING

22 Watts Street, Wandering WA 6308

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[www.wandering.wa.gov.au](http://www.wandering.wa.gov.au)



## Our Vision:

**Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.**

## Wandering Community Centre Upgrade Committee Meeting

### Agenda 26 June 2024

The next Wandering Community Centre Committee Meeting of the Shire of Wandering will be held on Wednesday 26 June 2024 in the Council Chambers, 22 Watts Street, Wandering, commencing at 7pm.

**ALAN HART**  
**CHIEF EXECUTIVE OFFICER**

## SHIRE OF WANDERING

Agenda for the Wandering Community Centre Meeting to be held in the Council Chambers on Wednesday 26 June 2024 commencing at 7pm.

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**1. Declaration of Opening / Announcements of Visitors**

The Chairman to declare the meeting open.

**2. Attendance / Apologies / Approved Leave of Absence**

**Councillors**

Cr Max Watts, Cr Sheryl Little, Cr Gillian Hansen

**Community Members**

Lee Muller, Brendan Whitely, Darralyn Ebsary

**Shire of Wandering Staff**

Alan Hart – Chief Executive Officer

Karl Mickle – Operations Manager

**Project Manager**

Lou Cowan

**Apologies**

### **3. Confirmation of Minutes of Previous Meetings Held**

#### **3.1 Committee Meeting Minutes – 12 June 2024**

**Statutory Environment:**

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

**Voting Requirements:**

Simple Majority

**Recommendation:**

**That the Minutes of the Wandering Community Centre Upgrade Committee Meeting held on 12 June 2024 be confirmed as true and correct.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried

For / Against: L Muller, B Whitely, Cr S Little, Cr M Watts, Cr G Hansen, D Ebsary

#### **4. General Business**

##### **4.1 Project Manager Update Report**

<b>File Reference:</b>	<b>11.111.11101</b>
<b>Location:</b>	<b>Down Street, Wandering</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Lou Cowan, Project Manager</b>
<b>Authorising Officer</b>	<b>Alan Hart, Chief Executive Officer</b>
<b>Date:</b>	<b>25 June 2024</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Project Manager Update Report</b>
<b>Previous Reference:</b>	<b>N/A</b>

##### **Summary:**

For the Committee to receive the Project Manager's report.

##### **Background:**

The Wandering Community Centre is the hub for the Wandering community and has been identified as a building that needs to be upgraded to ensure that community expectations of a modern facility are addressed and the building is fit for purpose going into the future

##### **Comment:**

The Project Manager will present the report to the Committee at the meeting.

##### **Consultation:**

Not applicable

##### **Statutory Environment:**

Not applicable

##### **Policy Implications:**

Not applicable

##### **Financial Implications:**

Nil.

##### **Strategic Implications:**

###### **PROVIDE STRONG LEADERSHIP**

<b>Our Goals</b>	<b>Our Strategies</b>
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance

##### **Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations

**REPORT to UPGRADE COMMITTEE**  
**24 June 2024**

Since the last Project Manager report, the following items have taken place and are presented to the Community Centre Upgrade Committee at the next meeting on 26 June 2024:

Purchase of Kitchen Appliances and Stainless Steel Benches:

The kitchen appliances have been received in Wandering, and placed in secure storage. benches are due for delivery to Wandering shortly. A 40 foot container has been purchased by the Shire and has been placed in the carpark outside the Community Centre ablution area. This will be used for temporary storage of items previously stored in the store-room, to clear the area for the builder.

Building Works Quotation:

A Request for Quotation (RFQ) for the kitchen and store-room upgrade works was recently advertised, with the closing date being 10 June 2024. Documents for the electrical upgrade requirements were also provided to the interested parties. There was one quotation received, which was above the \$250K ceiling for the Request for Quotation process. The works are being re-advertised through a Request for Tender (RFT) process, which allows for a greater limit for then works.

The RFT closes on 5 August 2024. While the contract may be awarded shortly after selection of the most suitable Contractor, possession of site will not be granted until after 16 September, allowing the use of the existing kitchen for the 150<sup>th</sup> Celebration event.

It is expected that the works will be complete by 30 April 2025.

The contract works will still allow limited use of the hall and toilets for community events, but the kitchen and store-room areas will become 'no go' zones. An area of the carpark will also be fenced off, for the exclusive use of the building contractor.

The Community Centre verandah area, cricket oval, tennis courts, bowling green and childrens' play areas will be unrestricted.

Solar Array:

The contract for the installation of solar panels and battery system to the Community Centre has been awarded to Sunwise Energy. As part of the application Western Power have advised that they require an 'Electrical Zone Diagram' before they will assess the application. Sunwise will provide this to Western Power at an additional cost.

Roof Drainage:

The Shire work team has been working on the roof drainage outfall to ensure that the downpipes don't discharge over the paved area during periods of heavy rain.

Regards – Lou Cowan

Project Manager  
Wandering Community Centre Upgrade Project.

**Risk Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officer Recommendation:**

**That the Committee accepts the Project Manager's report.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried

For / Against: L Muller, B Whitely, Cr S Little, Cr M Watts, Cr G Hansen, D Ebsary

**5. Closure of Meeting**