

SHIRE OF WANDERING

22 Watts Street, Wandering WA 6308

Ph: (08) 6828 1800

www.wandering.wa.gov.au



MINUTES

Wandering Community Centre Committee Meeting 3 April 2024

OUR VISION

Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.

These Minutes of the Wandering Community Centre Committee Meeting held on 3 April 2024 are confirmed as a true and correct record of proceedings without amendment.

Brendan Whitely, Chairperson

17/4/24

Date

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wandering for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of Wandering disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions. Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

The purpose of this council meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on basis of such decision or on any advice or information provided by a member or officer, or on the content of any discussion occurring, during the course of the meeting.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Wandering during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wandering. The Shire of Wandering warns that anyone who has an application lodged with the Shire of Wandering must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wandering in respect of the application.

Persons should be aware that the provisions of the Local Government Act 1995 (section 5.25 (e)) establish procedures for revocation or rescission of a Council decision.

The Shire of Wandering expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the Council meeting.

Alan Hart
Chief Executive Officer

SHIRE OF WANDERING

Minutes of the Wandering Community Centre Committee Meeting held in the Council Chambers on Wednesday 3 April 2024 – commencing at 7pm.

Contents

1.	Declaration of Opening / Announcements of Visitors	3
2.	Attendance / Apologies / Approved Leave of Absence.....	3
3.	Confirmation of Minutes of Previous Meetings Held.....	3
4.	General Business	4
4.1	Project Manager Update Report.....	4
5.	Closure of Meeting	5

1. Declaration of Opening / Announcements of Visitors

The Chairman declared the meeting open at 7pm.

2. Attendance / Apologies / Approved Leave of Absence

Councillors

Cr Max Watts, Cr Sheryl Little, Cr Gillian Hansen

Community Members

Brendan Whitely, Lee Muller, Darralyn Ebsary

Shire of Wandering Staff

Karl Mickle – Operations Manager

Project Manager

Lou Cowan

Apologies

Alan Hart – Chief Executive Officer

3. Confirmation of Minutes of Previous Meetings Held

Nil.

4. General Business

4.1 Project Manager Update Report

File Reference:	11.111.11101
Location:	Down Street, Wandering
Applicant:	N/A
Author:	Lou Cowan, Project Manager
Authorising Officer	Alan Hart, Chief Executive Officer
Date:	1 April 2024
Disclosure of Interest:	Nil
Attachments:	Project Manager’s Report Quote – Cater Central
Previous Reference:	N/A

Summary:

For the Committee to receive the Project Manager’s report.

Background:

The Wandering Community Centre is the hub for the Wandering community and has been identified as a building that needs to be upgraded to ensure that community expectations of a modern facility are addressed and the building is fit for purpose going into the future.

Comment:

The Project Manager will present the report to the Committee at the meeting.

Consultation:

Not applicable

Statutory Environment:

Not applicable

Policy Implications:

Not applicable

Financial Implications:

Nil.

Strategic Implications:

PROVIDE STRONG LEADERSHIP

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance

Sustainability Implications:

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations

Risk Implications:

Nil

Voting Requirements:

Simple Majority

Moved: Darralyn Ebsary Seconded: Cr Sheryl Little

Officer Recommendation and Committee Decision:

That the Committee:

- 1. Accepts the Project Manager's report.**
- 2. Recommends to Council to accept the quotation from Cater Central for the supply and installation of the commercial dishwasher at an estimated cost of \$8,840.00**
- 3. Recommends to Council to accept the quotation from Cater Central for the supply and installation of the gas ovens at an estimated cost of \$8,960.00**
- 4. Recommends to Council to accept the quotation from Cater Central for the supply of the fridges at an estimated cost of \$6,950.00**
- 5. Recommends to Council to accept the quotation from Cater Central for the supply and installation of glasswasher at an estimated cost of \$2,860.00**

Carried 6/0

For: L Muller, B Whitely, Cr S Little, Cr M Watts, Cr G Hansen, D Ebsary

Against: Nil

5. Closure of Meeting

The meeting was declared closed at 7.53pm.

REPORT to UPGRADE COMMITTEE
02 April 2024

Since the last Project Manager report, the following items have taken place and are presented to the Community Centre Upgrade Committee at the next meeting on 3 April 2024:

Kitchen Exhaust Canopy:

I discussed the 2.1 metre high outside wall height with the suppliers of the stainless steel benches to confirm that the kitchen exhaust canopy would be compliant when mounted on the wall over the ovens. It was revealed that a 2.0 metre clearance to the underside of the canopy was required to be compliant with regulations. Our kitchen is not able to achieve this by using the existing roof profile.

As a rearrangement of the kitchen appliances is not practical, the exhaust canopy must be mounted on the outside wall of similar height to the existing ceiling, which is at a height of 2.7 metres.

Building Design:

Due to the requirement for a 2.7 metre high ceiling over the cooking range area, it appears that we have now gone full circle and are back where we were some time ago.

I have been in discussion with Kim Harris of Harris Design with regard to our project. Kim was initially a little hesitant as he felt that previously when he had provided information to the Upgrade Committee the goal posts kept moving, and progress was continually frustrated. I have given assurance to Kim that we are certainly keen to have him design our building alterations, and that I would ensure that at all times we would move forward. On this basis Kim has agreed to undertake the building design.

I advised Kim that due to the requirement for a 2.7 metre high ceiling, we would need to revert to his previous concept design (Harris Drawing Sk2 Rev B dated 05/05/2023) showing a new roof over the kitchen and verandah, with a change in pitch from 31 to 15 degrees (nominal). I have asked Kim to proceed with the design on this basis. I have requested that the design for the change in roof pitch continues around the storeroom corner on the south-west by the car park.

Kim will speak with his structural engineer with regard to a support beam in the roof void to span the kitchen and storeroom areas, using the three support locations previously identified in our dimensioned drawings. Kim will then submit a fee offer to us for his design works.

Installation of Skylights:

As the roof and ceiling is subject to a change in profile, the installation of skylights must now be put on hold.

Quotations for Stainless Steel Benches and Kitchen Appliances.

- If the Upgrade Committee approve the installation of an under-counter glass washer in the bar instead of a pass-through appliance, the stainless steel benches can be ordered.
- The supply of kitchen appliances can be confirmed as soon as the Upgrade Committee confirm acceptance of the appliances.

Regards – Lou Cowan

Project Manager, Wandering Community Centre Upgrade Project.



QUOTE

Wandering Community Centre



Date 27 Mar 2024
Expiry 03 Apr 2024
Quote Number QU-7081
ABN 66 636 571 858
 Cater Central
 24 Hasler Rd
 OSBORNE PARK WA
 6017
 AUSTRALIA

Sheryl - 0414 586 893

Description	Quantity	Unit Price	Amount AUD
AT80G6B-O-LPG, Item Description: 6 Burners with Oven LPG Dimensions: Depth: 800mm Width: 900mm Height: 1115mm Weight: 174kg Manufacturer: Cookrite Warranty: Two Years Parts and Labour Warranty, Four Years Parts Warranty when you register your warranty with Simco online - go to https://simcogroup.com.au/support to register your warranty.	2.00	4480.00	8960.00
XURC1200G2V, Item Description: FED-X S/S Two Full Glass Door Upright Fridge - XURC1200G2V <i>Lockable ?</i> Dimensions: Depth: 840mm Width: 1340mm Height: 2000mm Power: 240V; 50V; 10A; 400W Manufacturer: FED-X Warranty:	2.00	3475.00	6950.00
MEIKO UPster H 500 AirBox Pass Through	1.00	8840.00	8840.00

ABN: 66 636 571 858. Registered Office: 24 Hasler Rd, OSBORNE PARK, WA, 6017, Australia

10 No water filter on quote

Description	Quantity	Unit Price	Amount AUD
Restaurant Dishwasher **Special Promotion, free chemical start up package, 1 x 5lt rinse aid and 1 x 5lt wash detergent, and double the standard warranty, 24 months. Deal expires 31/05/2024 Standard WARRANTY: 12 months Parts and Labour Power: 400V; 8.5kW; 17.2 A Dimensions: 635 x 750 x 2338mm(H)			
Meiko UPster-Line U 400 Under Counter Glass Washer **Special Promotion, free chemical start up package, 1 x 5lt rinse aid and 1 x 5lt wash detergent, and double the standard warranty, 24 months. Deal expires 31/05/2024 WARRANTY: 12 months Parts and Labour Power: 230V; 2.8 kW; 13.4 A Dimensions: 460 x 600 x 845mm(H) Nett Weight: 50.2 kg	1.00	2860.00	2860.00
WX10-PLV WAREWASX WX-10 water treatment system	2.00	295.00	590.00
WX10R WAREWASX WX-10 replacement cartridge	4.00	175.00	700.00
Freight 4T, Freight to Wandering, excluding unpacking. Doors must be check for the fridges, to ensure that they can be delivered into the building.	1.00	1625.00	1625.00
Subtotal			30525.00
Total GST 10%			3052.50
TOTAL AUD			33577.50
Weekly Price with SilverChef			
 AUD			426.18
Daily Price with SilverChef			
 AUD			60.72

Terms

\$14,987

To proceed with your quote, please confirm acceptance and we will issue you with a Tax Invoice.

If you wish to pay immediately, our bank account details are:

Account Name: Cater Central Pty Ltd

BSB: 036032