



SHIRE OF WANDERING

MINUTES OF THE ORDINARY COUNCIL MEETING

**Wandering Shire Council Chambers, 22 Watts Street,
Wandering**

**15 December 2016
1.30pm**

Table of Contents

SHIRE OF WANDERING ORDINARY MEETING OF COUNCIL	4
CHIEF EXECUTIVE OFFICER	4
1. DECLARATION OF OPENING /ANNOUNCEMENT OF VISITORS	5
2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE	5
3. DISCLOSURE OF INTERESTS	5
4. PUBLIC QUESTION TIME	7
5. APPLICATIONS FOR LEAVE OF ABSENCE	7
6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	7
6.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL – 17 NOVEMBER 2016.....	7
7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION	7
8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS	7
9. REPORTS OF COUNCILLORS/COMMITTEES	7
10. REPORTS OF OFFICERS	8
10.1 CHIEF EXECUTIVE OFFICER	8
10.1.1 USE OF COMMON SEAL AND ACTIONS PERFORMED UNDER DELEGATED AUTHORITY FOR THE MONTH OF NOVEMBER 2016.....	8
10.1.2. SALE OF EQUIPMENT, MINOR PLANT AND SURPLUS STOCK IN ASSOCIATION WITH THE WANDERING LIONS MONSTER AUCTION	10
10.1.3 REVIEW OF ROAD PROGRAM FUNDING PRIORITIES 2016/17 ANNUAL BUDGET – IN RESPONSE TO NOTICE OF MOTION FROM THE 2016 ANNUAL ELECTORS MEETING	14
10.2 BUILDING AND PLANNING REPORTS	18
10.2.1 PLANNING APPLICATION – PROPOSED PLANT NURSERY AT LOT 1 POLLARD ROAD, WANDERING.....	18
10.2.2 PLANNING APPLICATION – PROPOSED SUBDIVISION APPLICATION LOTS 17294, 18847 AND 7978 CORSER ROAD, HASTINGS	23
10.3 COMMUNITY SERVICES REPORTS	27
10.4 CORPORATE SERVICES	28
10.4.1 FINANCIAL STATEMENTS FOR THE PERIOD ENDED 30 NOVEMBER 2016.....	28
11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	30
11.1.1 NOTICE OF MOTION RECEIVED FROM CR GRAEME PARSONS – MONTHLY CREDIT CARD STATEMENT	30
12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING	31
12.1.1 INTRODUCTION OF NEW BUSINESS.....	31
12.1.2 REQUEST FOR QUOTE WALGA – SUPPLY SPRAY SEAL AND RESEALS FOR 2016/17 WORKS PROGRAM	31
13. CONFIDENTIAL ITEMS	34
13.1.1. CONFIDENTIAL AGENDA ITEM – LISTING OF 1 MICHIBIN STREET FOR SALE.....	34

14 TIME AND DATE OF NEXT MEETING 36
15. CLOSURE OF MEETING..... 36

SHIRE OF WANDERING
ORDINARY MEETING OF
COUNCIL

Dear Councillor

Notice is hereby given that an Ordinary Meeting of Council of the Shire of Wandering will be held on 15 December 2016 at Shire of Wandering Council Chambers, 22 Watts Street, Wandering. Commencing at 1.30 pm

The business to be transacted is shown in the Agenda.

Amanda O'Halloran
CHIEF EXECUTIVE OFFICER

DISCLAIMER

The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Wandering warns that anyone who has any application lodged with Council must obtain and should only rely on written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by the Council in respect of the application. No responsibility whatsoever is implied or accepted by the Shire of Wandering for any act, omission or statement or intimation occurring during a Council meeting.

Ordinary Council Meeting

1. DECLARATION OF OPENING /ANNOUNCEMENT OF VISITORS

The Shire President, Cr B Whitely declared the meeting open at 1.30pm

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Councillors:

Cr B Whitely	President
Cr B Dowsett	Deputy President
Cr W Gowland	
Cr G Parsons	
Cr J Price	
Cr M Watts	

Staff:

Ms A O'Halloran	Chief Executive Officer
Mr D Ojha	Manager Finance and Administration
Mrs H Mark	Administration Officer

Visitors:

Nil

Apologies:

Nil

On Leave of Absence:

Nil

3. DISCLOSURE OF INTERESTS

Nil

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) *(updated 13 March 2000)*

A member who has a Financial Interest in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a Financial Interest in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measured in money terms. There are exceptions in the Local Government Act 1995 but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The only exceptions are:
 - 6.1 Where the Councillor discloses the extent of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the Local Government Act; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the Local Government Act, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.

A member who has an Interest Affecting Impartiality in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

4. PUBLIC QUESTION TIME

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL – 17 NOVEMBER 2016

ATTACHMENT 6.1.1

COUNCIL DECISION – ITEM 6.1

MOVED: Cr Gowland

SECONDED: Cr Dowsett

That the minutes of the Ordinary Meeting of Council held on 17 November 2016, be confirmed as a true and accurate record.

CARRIED 7/0

7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

9. REPORTS OF COUNCILLORS/COMMITTEES

South 32 Worsley Alumina Community Liaison Committee– Cr Dowsett

Further discussions took place regarding the installation of boom gates on Pinjarra Williams Road, request for public submissions for objections were called for regarding closing the road to the public at night time with boom gates giving the mine site right of way. It is the preference of the Liaison Committee that the public has right of way.

Newmont CRG – Cr Gowland

Formalised request for Council representation from Newmont is expected as they want to engage more formally.

Central Country Zone – Cr Whitely and CEO

ESL levy The Zone is lobbying for – better allocation of funds including the DFES allocation of fire brigade radios

Joint Local Emergency Management Committee LEMC – Cr Whitely and CEO

Local clubs are to be encouraged to attend these meetings(CWA, Lions Club etc) can go as these groups would assist in emergency situations.

Hothams Williams Economic Development Association HWEDA - Cr Gowland, Cr Whitely and CEO

Adrienne has been working on website and presented the first draft to the Group – website is live –

<http://www.marradongcountry.org.au/>

- Strategic Planning
- Self-Drive Tourist Trails - Application in waiting for self-drive trails to boost tourism in the area.
- Representative from HWEDA may be invited to present at a future meeting, giving a snapshot of the last two years of the association.

School Presentation Night – Cr Whitely

Council Award – Unveiling of the new signage for Wandering’s skate park. The winner won a scooter and a helmet. The school Principle, John Petchel thanked the Shire for its support

WAGLA State Council Meeting

Cr Whitely was unable to attend the recent meeting.

10. REPORTS OF OFFICERS

10.1 CHIEF EXECUTIVE OFFICER

10.1.1 USE OF COMMON SEAL AND ACTIONS PERFORMED UNDER DELEGATED AUTHORITY FOR THE MONTH OF NOVEMBER 2016

FILE REFERENCE: 1.1.29.1

PROPOSERS: Nil

DISCLOSURE OF INTEREST: Nil

DATE: 23 November 2016

PREVIOUSLY BEFORE COUNCIL: N/A

AUTHORS NAME & POSITION: Amanda O’Halloran, CEO

NATURE OF COUNCIL’S ROLE IN THE MATTER:

- Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- Legislative Includes adopting local laws, local planning schemes and policies.
- Review When Council reviews decisions made by Officers.

- Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

PURPOSE OF THE REPORT

The purpose of this agenda item is to report to Council for information, Use of the Common Seal and actions performed under delegated authority requiring referral to Council, for the month ending 30 November 2016.

BACKGROUND

Council has authorised the updated delegations register at the July 2016 Ordinary Meeting of Council. The procedure associated with the register is to report to Council the activities or actions that have been performed under the Delegated Authority. A report will be completed for Council at each meeting that identifies (1) use of the Common Seal, and (2) actions performed under the Delegated Authority requiring referral to Council as per the Shire of Wandering Delegated Authority Register 2016.

COMMENT/ DETAILS

Actions performed under delegation during November 2016 are provided below:

- **Food Stall Holders Licence**
Nil
- **Planning Approval**
 - A#334/DA16008 Lot 6 Ferguson Way – Shaun Brand (shed) 3/11/16
 - A#361/DA16009 Lot 7928 (8145) York Williams Road – TR Homes for Dyrandra Grazing (Steel framed modular dwelling) 4/11/16
- **Building Licences Issued**
 - A#334/DA16008 Lot 6 Ferguson Way – Shaun Brand (shed) 18/11/16
- **Payments:** Payments made from the Municipal Account as per financial report attached at 10.4.1 of this Agenda.

CONSULTATION

Planning and Building Specialists Shire of Kalamunda
Administration Officer

STATUTORY/ LEGAL ENVIRONMENT

Local Government Act 1995 Section 9.49A

POLICY IMPLICATIONS

Affixing the Shire of Wandering Common Seal Policy
Shire of Wandering Delegations Register 2016
Purchasing and Tendering Policy

FINANCIAL IMPLICATIONS

Nil – all payments have been approved in the 2016/17 Annual Budget.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and effective Organisation

Outcome 5.2: Accountable decision making and resource allocation through effective governance.

Strategy 5.2.1: Ensure the Council's decision making process is effective and transparent.

Strategy 5.2.2: Ensure that the organisation's governance structure, policies and procedures are current and relevant.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council **ACCEPT** the report "Use of Common Seal and Actions Performed under Delegated Authority" for 30 November 2016.

COUNCIL DECISION – ITEM 10.1.1

MOVED: Cr Dowsett

SECONDED: Cr Gowland

That Council **ACCEPT** the report "Use of Common Seal and Actions Performed under Delegated Authority" for 30 November 2016.

CARRIED 7/0

10.1.2. SALE OF EQUIPMENT, MINOR PLANT AND SURPLUS STOCK IN ASSOCIATION WITH THE WANDERING LIONS MONSTER AUCTION

FILE REFERENCE: 18.1.1 & 10.1.17

PROPOSERS: Nil

DISCLOSURE OF INTEREST: Nil

DATE: 7 December 2016

PREVIOUSLY BEFORE COUNCIL: Nil

AUTHORS NAME & POSITION: Amanda O'Halloran, CEO

**NATURE OF COUNCIL'S
ROLE IN THE MATTER:**

- Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

- Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

- Legislative Includes adopting local laws, local planning schemes and policies.

- Review When Council reviews decisions made by Officers.

- Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits,

PURPOSE OF THE REPORT

The Shire Administration has been working with the Wandering Lions to facilitate the sale of the Shire's surplus equipment, minor plant and stock. The Auction is set to go ahead on the 18 February 2017. The Lions will undertake all aspects of the sale and the logistical management. 10% of all sales will go the Lions for their charitable purposes. Council is asked to approve the listing for sale of the Council's assets as presented.

BACKGROUND

The Wandering Lions Club has offered on a number of occasions over the last few years to undertake an auction to support the Shire in selling of their surplus items. The Lions are keen to undertake all logistical matters on the day and facilitate the sale of the items.

Council has significant surplus equipment, plant and stock that has not been used and is taking up valuable space at the Shire Depot. Extensive evaluation has taken place over the last 12 months to identify the strategic use of the equipment and plant to ensure that the listed items are definitely surplus to Council's needs and operational requirements.

COMMENT/ DETAILS

The Shire Administration and Works Team have been working over the last few months to identify all surplus stock and plant. There are many items listed for Council to endorse their sale. In most instances they are surplus to our needs and whilst they have been saved/kept just in case, the Shire has not been in a position to use them in recent times. There are extensive bathroom fixtures and fittings and household items that if not used will go out of date and whilst possibly not worth anything near their original value they will only lose more value over time.

ATTACHMENT 10.1.2.1

The Items Listed are not currently listed on Councils asset register and do not contribute to the current financial position of the Shire.

The Shire Administration has been negotiating with the Wandering Lions Club to facilitate the Monster Auction and has offered the Shires Depot and Cheetaning Oval as venues for the Auction, The Council will also support with advertising to ensure all statutory requirements are met.

Council will need to have Staff and equipment available on the day to support the logistics, but all other matters will be covered by the Lions. Council will be required to meet the Lions commercial terms to undertake the sale, which stipulates that 10% of all sales are retained by the Lions Club.

It is recommended that Council endorse the sale of the items listed in Attachment 10.1.2.1 by the Wandering Lions Club Monster Auction.

CONSULTATION

Shire President

Lions President and Members

Manager administration and Finance

STATUTORY/ LEGAL ENVIRONMENT

Local Government Act 1995

Section 3.58. Disposing of property

- (1) In this section —
dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;
property includes the whole or any part of the interest of a local government in property, but does not include money.
- (2) Except as stated in this section, a local government can only dispose of property to —
 - (a) the highest bidder at public auction; or
 - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
 - (a) it gives local public notice of the proposed disposition —
 - (i) describing the property concerned; and
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;and
 - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
 - (a) the names of all other parties concerned; and
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

- (5) This section does not apply to —
- (a) a disposition of an interest in land under the *Land Administration Act 1997* section 189 or 190; or
 - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or
 - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
 - (d) any other disposition that is excluded by regulations from the application of this section.

[Section 3.58 amended by No. 49 of 2004 s. 27; No. 17 of 2009 s. 10.]

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Possible income has not been budgeted and will be surplus to the current budget. Council will be asked to give direction on where the funds should be directed – operations or reserves, post the auction.

The Items have little residual value and whilst they may bring a reasonable price in some instances all lots listed are surplus to Council's needs and do not currently sit within Council's Asset Register.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and Effective Organisation

Outcome 5.2: Accountable decision making and resource allocation through effective governance.

Strategy 5.2.1: Ensure Council's decision making process is effective and transparent

Strategy 5.2.2: Ensure the organisations governance structure, policies and procedures are current and relevant

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

That Council:

- 1) Approve the sale of the surplus plant, equipment and stock as listed in **ATTACHMENT 10.1.2.1** in this agenda and minutes
- 2) Authorise the CEO to enter into an agreement with the Wandering Lions Club to facilitate the sale of the surplus plant, equipment and stock by auction at the Wandering Shire Depot and Cheetaning Street Oval.
- 3) Authorise the CEO to advertise the sale of Council's surplus, plant and equipment in accordance with the Local Government Act 1995

COUNCIL DECISION – ITEM 10.1.2

MOVED: Cr Ferguson

SECONDED: Cr Parson

That Council:

- 1) Approve the sale of the surplus plant, equipment and stock as listed in **ATTACHMENT 10.1.2.1** in this agenda and minutes

- 2) Authorise the CEO to enter into an agreement with the Wandering Lions Club to facilitate the sale of the surplus plant, equipment and stock by auction at the Wandering Shire Depot and Cheetaning Street Oval.
- 3) Authorise the CEO to advertise the sale of Council's surplus, plant and equipment in accordance with the Local Government Act 1995

CARRIED 7/0

10.1.3 REVIEW OF ROAD PROGRAM FUNDING PRIORITIES 2016/17 ANNUAL BUDGET – IN RESPONSE TO NOTICE OF MOTION FROM THE 2016 ANNUAL ELECTORS MEETING

FILE REFERENCE: 12.1.7

PROPONENTS: Nil

DISCLOSURE OF INTEREST: Nil

DATE: 8 December 2016

PREVIOUSLY BEFORE COUNCIL: Nil

AUTHORS NAME & POSITION: Amanda O'Halloran
Chief Executive Officer

NATURE OF COUNCIL'S ROLE IN THE MATTER:

- Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- Legislative Includes adopting local laws, local planning schemes and policies.
- Review When Council reviews decisions made by Officers.
- Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

PURPOSE OF THE REPORT

To provide Council with a breakdown of the Roads to Recovery Funding received by Council and how it has been allocated in the 2016/17 annual budget so Council can further consider the Motion put forward by Mr K Price at the 2 November 2016 Annual Electors Meeting.

BACKGROUND

Mr K Price (ratepayer and past Shire President) put forward the following motion at the Annual Electors Meeting on the 2 November 2016:

That the Wandering Shire Council take enough money from the Roads to Recovery Program to cover the cost of summer grading, to keep the roads in good condition through the 2016 – 17 summer and thereafter in the years to come. The item was moved by Mr K Price and Seconded by Mrs J Cornish and carried 6/3.

Mr K Price stated that the lack of a formalised summer grading program last year, was not acceptable and he asked the Wandering Shire Council to consider his motion seriously going forward. At the 17 November 2016 Ordinary Meeting of Council in Item 10.1.2 Council recommended that the CEO report to Council at the 15 December 2016 Meeting, providing a thorough breakdown of the Roads to Recovery Program and the annual maintenance grading program.

COMMENT/ DETAILS

The current program that was budgeted for by the direction of Council is as follows:

Specific Roads to Recovery Projects - Tied to specific improvements works and projects, roads, SLK's and work to be undertaken has to be signed off by Office of Roads to Recovery in Canberra.

Ferguson Place Road Works	\$153,483.00
Carbine East Road, Part 1	\$113,324.00
Cheetaning Street Reseal	\$ 10,922.00
Down Street Culvert	\$ 60,271.00
	\$338,000.00

No Shortfall, Council has budgeted to expend the funds that were available.

Roads to Recovery Direct Grant – Funds are received through the Grants Commission for local roads.

Council received \$213,892.00 this year and has contributed the remaining \$144,786 to make up the rural road maintenance budget of \$358,678.00.

This is an increase on last year of \$48,678.00, as it was recognised that Council had cut the budget too hard last financial year and this did limit the opportunity to undertake the necessary adhoc grading as required.

The budget this year provides for the 2016 winter grade, reinstatement post the 2016 harvest, summer grading as required and the commencement of the 2017 winter grade should the rain turn up in time. The Works crew are committed to trying to get medium outcomes for many in a very challenged financial environment.

All specific project works have commenced to some degree and funds have been claimed for the specific jobs. Discussions with the Roads to Recovery Office in Canberra have indicated that it is very complex to unravel at this stage and that it is highly unlikely that grading would be authorised in the Specific Project Funding Category. Council would be significantly compromised financially should any major adjustments be made to the budget at this late stage in the financial year.

The Shire Administration suggests that Council maintain the budget as is for this financial year and perhaps review the status of the roads at quarterly intervals for the remainder of the financial year with a view to consider the motion further during the formulation of the 2017/18 annual budget.

CONSULTATION

Roads to Recovery Officers – Canberra Office
Wandering Shire Council
Shire President
Works Manager
Manager of Administration and Finance

STATUTORY/ LEGAL ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

There are no financial implications if Council was to choose to stay with the current road program as endorsed in the 2016/17 budget, however if Council was to make changes to the program and given that many of the jobs are underway, or the funds have been claimed specific to individual road jobs, there is likely to be a number of financial implications.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 4 – Infrastructure and Services that are well planned and delivered

Outcome 4.1: Infrastructure that is well constructed, maintained and utilised

Strategy 4.1.1: Maintain and further develop roads at an appropriate standard

Goal 5 – A strong and Effective Organisation

Outcome 5.2: Accountable decision making and resource allocation through effective governance.

Strategy 5.2.1: Ensure Council's decision making process is effective and transparent

Strategy 5.2.2: Ensure the organisations governance structure, policies and procedures are current and relevant

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council

1. Agrees to maintain the current budget allocations in 2016/17 Annual Budget as signed off in July 2016 in regards to Roads to Recovery and Rural Road Maintenance.
2. Directs the CEO to write to Mr K Price and Mrs J Cornish informing them of Councils position and:
 - a. the intent to monitor road conditions over the coming months and;
 - b. that Council will undertake a review of funding allocations during the formulation of the 2017/18 Budget

COUNCIL DECISION – ITEM 10.1.3

MOVED: Cr Price

SECONDED: Cr Ferguson

That Council

1. Agrees to maintain the current budget allocations in 2016/17 Annual Budget as signed off in July 2016 in regards to Roads to Recovery and Rural Road Maintenance.
2. Directs the CEO to write to Mr K Price and Mrs J Cornish informing them of Councils position and:
 - a. the intent to monitor road conditions over the coming months and;
 - b. that Council will undertake a review of funding allocations during the formulation of the 2017/18 Budget

CARRIED 7/0

10.2 BUILDING AND PLANNING REPORTS

10.2.1 PLANNING APPLICATION – PROPOSED PLANT NURSERY AT LOT 1 POLLARD ROAD, WANDERING

FILE REFERENCE: A376

PROPONENTS: Katherine and Ian Price

DISCLOSURE OF INTEREST: Nil

DATE: 21 November 2016

PREVIOUSLY BEFORE COUNCIL: N/A

AUTHORS NAME & POSITION: Luke Harris – Consultant Town Planner (Shire of Kalamunda)

NATURE OF COUNCIL'S ROLE IN THE MATTER:

- Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
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- Legislative Includes adopting local laws, local planning schemes and policies.
- Review When Council reviews decisions made by Officers.
- Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

PURPOSE OF THE REPORT

This report recommends that a planning application submitted by Ian and Katherine Price to begin operation of a plant nursery at Lot 1 Pollard Road, Wandering be approved, subject to appropriate conditions.

BACKGROUND

The applicant is seeking Council's planning approval to operate a plant nursery at Lot 1 Pollard Road, Wandering. The applicant currently operates a mobile plant nursery service where plants are sold at designated fairs and market days. They are seeking approval to allow customers to access their services outside of these activities.

Based on the definitions of the Shire of Wandering's Town Planning Scheme No.3 (TPS No.3) this application is considered to be a plant nursery use. There is currently a residence on the site that will not be affected by the proposed nursery.

The subject site is located to the north of the Wandering town site, with access made via Mellows Road and Charlton Road from the North Bannister Wandering Road. The lot abuts Lot 2 to the east, which has a residence currently on site. The remainder of the street appears to be residential in nature, while the adjoining land to the north and west appears to be used for agricultural purposes.

Under the terms of the information and plans submitted in support of the application the following is proposed:

1. The business is to be a small scale plant nursery. The majority of stock is purchased through accredited wholesalers, and minimal propagation will be undertaken on site.
2. Proposed nursery will be on existing level ground and located by an already constructed shed and water tank. Total area to be utilised will be approximately 50m². (Refer Attachment 10.2.1.2).
3. The use is proposed to operate between 9am and 5pm, seven days a week, including public holidays. Clients will attend the site by appointment only, and it is expected that only two (2) cars a day will attend the site.
4. The site is already being used to store the plants for sale off the property. The applicant is seeking the approval to allow people to visit the site rather than wait for a fair or market day.
5. The applicant collects plants for the nursery; no deliveries will be made to the property.

COMMENT/ DETAILS

Zoning and Proposed Land Use Permissibility

The subject site is zoned as 'Rural Residential' under the Shire of Wandering's current operative TPS No.3.

The objectives outlined for rural residential zoned land within the Shire are as follows:

- a) *"To select areas wherein closer subdivision will be permitted to provide for such uses as hobby farms, horse breeding, rural-residential retreats, and rural-based commercial uses that are consistent with a rural residential zone.*
- b) *To generally select areas that are within approximately 8 kilometres of the town of Wandering to facilitate the provision of services to residents.*
- c) *To make provision for retention of the rural landscape and amenity in a manner consistent with the orderly and proper planning of such areas.*
- d) *Having regard for the size of the district, the fragile nature of the environment in many places, and the difficulties faced by the local government in providing services away from the town of Wandering, the local government will generally favour Rural-Residential zones be located close to the town of Wandering and then only where the environmental impacts are manageable".*

Under TPS No.3 plant nursery is defined as follows:

"Means premises used for the propagation, rearing, and sale of plants and the storage and sale of products associated with the horticultural and garden activities."

Under the terms of TPS No.3 the plant nursery land use is a 'D' class use within a Rural Residential zone. This means that the use is not permitted unless Council exercises its discretion by granting approval.

Compliance with Development Standards

After completing an assessment of the proposal against the development standards prescribed in TPS No.3, it is considered that the proposal satisfies the setback requirements prescribed by the Shires TPS No. 3.

It is considered that the proposal is unlikely to have any adverse impacts for the following reasons:

- a) No formal structures will be erected on site;
- b) While there is potential for a minor increase in the amount of traffic on Pollard Road it is considered that the increase will not be detrimental to the rural landscape and amenity of the area; and
- c) While the application is for a proposed nursery it is considered that the minimal level of propagation to be undertaken on site will not have a high level of impact upon the natural soil of the area.

It is concluded following a detailed assessment of the application that the proposal for a plant nursery at Lot 1 Pollard Road, Wandering be approved as the scale of the proposal is deemed to be minor and will not have an undue impact on the general amenity, character, functionality and safety of the immediate locality.

ATTACHMENT 10.2.1.1, 10.2.1.2, 10.2.1.3, 10.2.1.4

CONSULTATION

The proposal was advertised to surrounding landowners for a period of 14 days. During this time a total of two (2) responses were received, comprising one (1) non objection, and one (1) objection with comments. Within the objection the following concerns were raised:

1. The proposal is in not compatible with the Rural Residential Zoning.
2. The hours of operation are excessive.
3. Operation of the nursery will cause a high level of noise pollution.
4. The business will have to truck in water, which will cause noise pollution.
5. Ongoing disposal of waste from the building will create a negative visual impact.
6. Deliveries on site will disrupt the area.
7. Use of chemicals and pesticides on site may cause water table pollution and runoff issues.

In response to these objections the following is considered:

Incompatible Land Use

As stated earlier the proposal is classified as a 'D' class use under TPS No.3. This means that the use can be supported by Council and is not incompatible to the zoning.

Excessive Hours of Operation

While the nursery is proposed to operate 9am to 5pm, seven (7) days a week, the applicant expects that a maximum of two (2) cars will attend the site per day by appointment only. This will increase the number of cars per week to a maximum of 14. It is considered that this is not an excessive increase in car traffic for the area.

Noise Pollution

No industrial machines will be used on site and the scale of the development is considered to be small enough to not create any increase in noise.

Trucking in Water

It is possible that water may need to be trucked in, depending on the amount of rainfall received. However, this is common practice for residents in most rural areas, where rainwater is the only water source.

Waste Disposal

Because of the scale of the business there is minimal waste disposal required. Any green waste is to be disposed of at an appropriate waste disposal/transfer facility.

Deliveries Onsite

No deliveries of business supplies, chemicals or fertilisers are required.

Use of Chemicals and Pesticides Onsite

The applicant submits that pesticides and chemicals are not required for maintaining stock. Organic processes and practices are preferred and implemented.

STATUTORY/ LEGAL ENVIRONMENT

Planning & Development Act 2005
Shire of Wandering Town Planning Scheme No.3

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 3 Development that is in keeping with the Rural Landscape

Outcome 3.1: Vibrant Rural Planning and development

Strategy 3.1.1: Promote and encourage variety in land use planning

Strategy 3.1.4: Promote diversity in residential and commercial developments

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council **Approve** the planning application submitted by the applicants Ian and Katherine Price, to operate a plant nursery at Lot 1 Pollard Road, Wandering subject to the following conditions and advice notes.

Conditions

1. The development is to be undertaken in a manner consistent with the information and plans submitted in support of the application.
2. All stormwater generated by the proposed development shall be managed and disposed of to the specifications and satisfaction of the Shire of Wandering.
3. Hours of operation are to be between 9am and 5pm, seven days a week, including public holidays.
4. A maximum of two (2) clients are to attend the site per day, by appointment only. A log of appointments is to be kept by the applicant and made available to the Shire of Wandering upon request.

Advice Notes

1. The development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the Shire of Wandering having first been sought and obtained.
2. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the *Environmental (Noise) Regulations 1997*.
3. No construction works shall commence on the land without the Shire's written approval.
4. Failure to comply with any of the conditions of this planning approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Wandering Town Planning Scheme No.3 and may result in legal action being initiated by the local government.

COUNCIL DECISION – ITEM 10.2.1

MOVED: Cr Ferguson

SECONDED: Cr Watts

That Council **Approve** the planning application submitted by the applicants Ian and Katherine Price, to operate a plant nursery at Lot 1 Pollard Road, Wandering subject to the following conditions and advice notes.

Conditions

5. The development is to be undertaken in a manner consistent with the information and plans submitted in support of the application.
6. All stormwater generated by the proposed development shall be managed and disposed of to the specifications and satisfaction of the Shire of Wandering.
7. Hours of operation are to be between 9am and 5pm, seven days a week, including public holidays.
8. A maximum of two (2) clients are to attend the site per day, by appointment only. A log of appointments is to be kept by the applicant and made available to the Shire of Wandering upon request.

Advice Notes

5. The development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the Shire of Wandering having first been sought and obtained.
6. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the *Environmental (Noise) Regulations 1997*.
7. No construction works shall commence on the land without the Shire's written approval.
8. Failure to comply with any of the conditions of this planning approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Wandering Town Planning Scheme No.3 and may result in legal action being initiated by the local government.

CARRIED 7/0

10.2.2 PLANNING APPLICATION – PROPOSED SUBDIVISION APPLICATION LOTS 17294, 18847 AND 7978 CORSER ROAD, HASTINGS

FILE REFERENCE: A279

PROPOSERS: Mr Peter Gow

DISCLOSURE OF INTEREST: Nil

DATE: 6 December 2016

PREVIOUSLY BEFORE COUNCIL: Nil

AUTHORS NAME & POSITION: Luke Harris – Consultant Town Planner (Shire of Kalamunda)

NATURE OF COUNCIL'S ROLE IN THE MATTER:

- Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- Legislative Includes adopting local laws, local planning schemes and policies.
- Review When Council reviews decisions made by Officers.

- Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

PURPOSE OF THE REPORT

This report suggests that Council recommends approval to the Western Australian Planning Commission (WAPC) regarding a subdivision and amalgamation application submitted by Mr Peter Gow on behalf of Mr Graeme Kerr for lots 17294, 18847 and 7978 Corser Road, Hastings.

BACKGROUND

The applicant is seeking approval from the WAPC to amalgamate lots 17294, 18847 and 7978 into one large lot, before subdividing the new lot into two separate lots (Refer Attachments 2, 3, and 4). The WAPC is generally required to determine the application within 90 days of receiving the application, and refers the application to various organisations for their comments and recommendations. The Shire of Wandering is one such organisation.

Council does not have the authority to refuse or approve the application. However, the recommendations made by the various organisations are given due regard when the WAPC make their final determination.

The applicant is proposing to create two lots of 477.69 hectares and 471.45 hectares from the three initial lots mentioned above.

COMMENT/ DETAILS

Zoning and Proposed Land Use Permissibility

The subject site is zoned as 'Rural' under the Shire of Wandering's current operative Town Planning Scheme No.3 (TPS No.3).

The objectives outlined for rural residential zoned land within the Shire are as follows:

- e) *"To ensure the continuation of broad-hectare agriculture in the district encouraging where appropriate the retention and expansion of agricultural activities.*
- f) *To provide for diversification and intensive agricultural uses in sustainable areas.*
- g) *To consider non-rural uses where they can be shown to be of benefit to the district and not detrimental to the natural resources or the environment.*
- h) *To allow for facilities for tourists and travellers, and for recreation uses.*
- i) *To have regard to use of adjoining land at the interface of the Rural zone with other zones to avoid adverse effects on local amenities."*

Compliance with Subdivision Standards

After completing an assessment of the proposal against the subdivision standards prescribed in TPS No.3 Section 5.17.4 (Subdivision of Rural Land), it is considered that the proposal satisfies the requirements prescribed by the Shires TPS No. 3 as follows:

Potential impact upon continuation of existing uses on adjoining lots:

Following assessment of aerial imagery (Attachment 10.2.2.1) it has been determined that the subject site and the surrounding lots are in use for agricultural purposes. It is considered that the amalgamation of the existing lots will not impact upon the current land use, or the surrounding land uses.

Evidence of a sustainable water supply that does not rely on catchment outside the proposed lot or lots, or the damming of a stream that will impact upon other lots:

Aerial imagery suggests the presence of a number of dams already situated on the proposed lots. There is no evidence to suggest that any streams have been affected previously to the detriment of surrounding land owners. While it is considered that the proposal will not cause any undue impact on the availability of water within the area, a condition has been placed on the recommendation to the WAPC (Attachment 5) outlining this.

Effluent disposal systems being set back 100m (conventional system) or 50m (alternative system) from any stream:

Assessment has determined that there do not appear to be any existing effluent disposal systems on site. It is further considered that such a condition can be adequately addressed at a future development stage, if any effluent system is proposed as part of an application.

Further to the above it is considered that the amalgamation of the lots will not increase the number of lots within the area, and the size of the lots will satisfy the requirements of broad-hectare agriculture within the area. Both lots will have access available to them (Ulbrich and Corser Road) and appear to be currently used for agricultural purposes with no indication that this will change in the future. Such subdivision is in line with both the TPS No 3 and *Development Control Policy 3.4 – Subdivision of Rural Land*.

ATTACHMENTS: 10.2.2.1, 10.2.2.2, 10.2.2.3, 10.2.2.4, 10.2.2.5

It is concluded following a detailed assessment of the application that the proposal for the subdivision and amalgamation of lots 17294, 18847, and 7978 Corser Road, Hastings will not have an undue impact on the general amenity, character, functionality and safety of the immediate locality.

CONSULTATION

Nil

STATUTORY/ LEGAL ENVIRONMENT

Planning & Development Act 2005
Shire of Wandering Town Planning Scheme No.3

POLICY IMPLICATIONS

Development Control Policy 3.4 – Subdivision of Rural Land

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 2 – A Robust and Diverse Rural Economy

Outcome 2.2. Sustain and grow our business and industry sector

Goal 3 Development that is in keeping with the Rural Landscape

Outcome 3.1: Vibrant Rural Planning and development

Strategy 3.1.1: Promote and encourage variety in land use planning

Strategy 3.1.4: Promote diversity in residential and commercial developments

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That the application for the amalgamation and subdivision of Lots 17294, 18847, and 7978 Corser Road, Hastings into two (2) lots be **APPROVED** subject to the following conditions and advice.

Conditions

1. Measures being taken to ensure the identification and protection of any vegetation on the site worthy of retention, that is not impacted by sub divisional works, prior to commencement of sub divisional works.
2. Effluent disposal systems are to be set back 100m (conventional septic system) or 50m (alternative system) from any stream or creek.
3. All buildings and effluent disposal systems having the necessary clearance from the new boundaries as required under the relevant legislation including the Local Planning Scheme and Building Regulations of Australia.
4. A sustainable water supply that does not rely on catchment outside of the proposed lots, or the damming of a stream that will impact on the water availability for other lots, is to be made available to both sites.

Advice Notes

- a) The landowner/applicant is advised that the Department of Environment and Conservation has prepared dust control guidelines for development sites, which outline the procedures for the preparation of dust management plans. The dust management plans are generally approved and their implementation overseen by Local Government. Further information on the guidelines can be obtained from the Department of Environment and Conservation's website : www.dec.wa.gov.au under air quality publications.
- b) Prior to obtaining approval from the Shire of Wandering, no works relating to clearing of vegetation, trees and earthworks shall be carried out on site and adjacent areas.

COUNCIL DECISION – ITEM 10.2.2

MOVED: Cr Dowsett

SECONDED: Cr Price

That the application for the amalgamation and subdivision of Lots 17294, 18847, and 7978 Corser Road, Hastings into two (2) lots be **APPROVED** subject to the following conditions and advice.

Conditions

5. Measures being taken to ensure the identification and protection of any vegetation on the site worthy of retention, that is not impacted by sub divisional works, prior to commencement of sub divisional works.
6. Effluent disposal systems are to be set back 100m (conventional septic system) or 50m (alternative system) from any stream or creek.
7. All buildings and effluent disposal systems having the necessary clearance from the new boundaries as required under the relevant legislation including the Local Planning Scheme and Building Regulations of Australia.

8. A sustainable water supply that does not rely on catchment outside of the proposed lots, or the damming of a stream that will impact on the water availability for other lots, is to be made available to both sites.

Advice Notes

- c) The landowner/applicant is advised that the Department of Environment and Conservation has prepared dust control guidelines for development sites, which outline the procedures for the preparation of dust management plans. The dust management plans are generally approved and their implementation overseen by Local Government. Further information on the guidelines can be obtained from the Department of Environment and Conservation's website : www.dec.wa.gov.au under *air quality publications*.
- d) Prior to obtaining approval from the Shire of Wandering, no works relating to clearing of vegetation, trees and earthworks shall be carried out on site and adjacent areas.

CARRIED 6/1

10.3 COMMUNITY SERVICES REPORTS

Nil

10.4 CORPORATE SERVICES

10.4.1 FINANCIAL STATEMENTS FOR THE PERIOD ENDED 30 NOVEMBER 2016

FILE REFERENCE: 10.1.16

PROPOSERS: Nil

DISCLOSURE OF INTEREST: Nil

DATE: 5 December 2016

PREVIOUSLY BEFORE COUNCIL: N/A

AUTHORS NAME & POSITION: Durga Ojha, Manager Finance & Administration

NATURE OF COUNCIL'S ROLE IN THE MATTER:

- Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- Legislative Includes adopting local laws, local planning schemes and policies.
- Review When Council reviews decisions made by Officers.
- Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

PURPOSE OF THE REPORT

In accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, the Shire is to prepare a monthly Statement of Financial Activity for consideration by Council.

Monthly Financial Report, Payment Listing and Bank Reconciliations for the month of November 2016 are presented for Council's consideration.

BACKGROUND

In accordance with Local Government (Financial Management) Regulation 1996 34(1), local governments are required to prepare each month, a statement of financial activity reporting on revenue and expenditure for the month in question.

The statement of financial activity is to be presented at an ordinary meeting of Council within two (2) months after the end of the month to which the statement relates.

COMMENT/ DETAILS

Council is requested to accept the Monthly Financial Report, Bank Reconciliations and List of for the period ended 30 November 2016, as presented.

Monthly Financial Report 30 November 2016	ATTACHMENT 10.4.1
List of Payments 30 November 2016	ATTACHMENT 10.4.1.1
Bank Reconciliations & Bank Statements (Muni A/C) 30 November 2016	ATTACHMENT 10.4.1.2
Bank Reconciliations & Bank Statements (Investment A/C) 30 November 2016	ATTACHMENT 10.4.1.3
Bank Reconciliations & Bank Statements (Trust A/C) 30 November 2016	ATTACHMENT 10.4.1.4

CONSULTATION

Chief Executive Officer
Finance Officer

STATUTORY/ LEGAL ENVIRONMENT

Section 6.4 Local Government Act 1995, Part 6 – Financial Management, and regulation 34 Local Government (Financial Management) Regulation 1996.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications and performance to budget are reported to Council on a monthly basis.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and Effective Organisation

Outcome 5.2: Accountable decision making and resource allocation through effective governance

Strategy 5.2.1: Ensure Council's decision making process is effective and transparent

Strategy 5.2.3: Ensure appropriate funds are available to implement current and future action plans

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council

1. Endorse all cheque, EFT, BPay, salary & wages, transport payments, transfers to investments, credit card payments and other direct debits and transfers as listed from the Municipal and Trust Fund totalling \$338,691.10 for the period ending 30 November 2016.
2. Receive the bank reconciliations & bank statements for the period ended 30 November 2016.
3. Receive the financial statements for the period ended 30 November 2016

COUNCIL DECISION – ITEM 10.4.1

MOVED: Cr Price

SECONDED: Cr Ferguson

That Council

1. Endorse all cheque, EFT, BPay, salary & wages, transport payments, transfers to investments, credit card payments and other direct debits and transfers as listed from the Municipal and Trust Fund totalling \$338,691.10 for the period ending 30 November 2016.

2. Receive the bank reconciliations & bank statements for the period ended 30 November 2016.
3. Receive the financial statements for the period ended 30 November 2016

CARRIED 7/0

11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11.1.1 NOTICE OF MOTION RECEIVED FROM CR GRAEME PARSONS – MONTHLY CREDIT CARD STATEMENT

The Motion reads –

That the Monthly Westpac Credit Card Statement be included in Financials Every Month

ATTACHMENT 11.1.1.1

COUNCIL DECISION – ITEM 11.1.1

MOVED: Cr Parsons

**SECONDED: Cr Price
CARRIED 4/3**

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

12.1.1 INTRODUCTION OF NEW BUSINESS

COUNCIL DECISION – ITEM 12.1.1

That Council considers the following Item as new business of an urgent nature

MOVED Cr Dowsett

SECONDED Cr Gowland

CARRIED 7/0

Meeting adjourned at 2.15 pm

COUNCIL Resolution to adjourn to give Councillors the opportunity to review the new item

MOVED: Cr Ferguson

SECONDED: Cr Gowland

CARRIED 5/0

Meeting resumed at 2.25pm

COUNCIL Resolution to resume the meeting

MOVED: Cr Dowsett

SECONDED: Cr Parsons

12.1.2 REQUEST FOR QUOTE WALGA – SUPPLY SPRAY SEAL AND RESEALS FOR 2016/17 WORKS PROGRAM

FILE REFERENCE: 33.1.6

PROPOSERS: Nil

DISCLOSURE OF INTEREST: Nil

DATE: 13 December 2016

PREVIOUSLY BEFORE COUNCIL: Nil

AUTHORS NAME & POSITION: Amanda O'Halloran
Chief Executive Officer

NATURE OF COUNCIL'S

ROLE IN THE MATTER:

- Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

- Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

- Legislative Includes adopting local laws, local planning schemes and policies.

- Review When Council reviews decisions made by Officers.

- Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

PURPOSE OF THE REPORT

To consider the "eQuotes" received for the supply/spraying of bitumen for Ricks, Ferguson, York Williams and Reseals as budgeted in the 2016/17 Annual Budget.

BACKGROUND

Council has budgeted to carry out works on the following roads in the 2016/17 Annual Budget.

- York Williams Road – seal 5km – Regional Road Group Project 2030 Roads
- Ferguson Road – seal 300m – Roads to Recovery Funding.
- Ricks Road – seal 700m – State Black Spot Project
- Reseals 2.2km – Cheetaning Street, Down Street and Banister Road breaking Strip – Roads to Recovery funding

As the work to be undertaken is above the \$150,000.00 threshold for authorisation without tender, the Council utilised the WALGA preferred supplier eQuotes tool to call for quotations for the works to be carried out. The Council is exempt from issuing a tender if it utilises the WALGA eQuotes tool.

COMMENT/ DETAILS

11 suppliers of the required service were notified of the Shire's request for Quotation.

Attachment 12.1.2.1

The quotation was called on the 22 November and closed on the 13 December at 4.00pm. Two quotations were received at the time of closing.

The request for quotation specifications requested that the supplier provide the following services

- Final design of bitumen to be supplied
- Traffic management services, plan to be provided by Shire
- Works are required to be carried out adhoc
- Supplier must have OSH management system in place.

eQuotes were received from

- Downer EDI Works - \$228,800.00 ex GST
- COLAS Pty Ltd \$259,140.00 ex GST

Attachment 12.1.2.2, 12.1.2.3

Of the two responses received:

- only one response fully meets the requirement of the quotation
- Whilst not the cheapest, the COLAS price is under budget, provides for the supplier of the design and the site visit of an engineer to complete this task, it also provides for the work to be carried out over 3 visits as opposed to two and this will give us more flexibility without incurring increased costs.
- The Shire Staff and COLAS have had an association with COLAS for over 20 years and COLAS has a proven track record for service and support.

After evaluating the quotations in accordance with CP023, it is recommended that Council award the supply of Bitumen and Reseals to COLAS, Western Australia for the cost of \$259,140.00 (ex GST)

CONSULTATION

Roads to Recovery Officers – Canberra Office
Works Manager
WALGA procurement Officers

STATUTORY/ LEGAL ENVIRONMENT

This procurement process has been completed in accordance with section 3.57 of the Local Government Act 1995 and the Local Government (Functions and General) Regulations 1996 Section 4 Division 2.

POLICY IMPLICATIONS

CP023 Purchasing and Tender Policy. This policy outlines how the Shire of Wandering will deliver best practice in the purchasing of goods, services and works that align with the principals of transparency, probity and good governance whereby establishing efficient, economical, and sustainable procedures in all purchasing activities. This policy was used to undertake the procurement process via WALGA eQuotes.

FINANCIAL IMPLICATIONS

Funding has been allocated in the 2016/17 Budget estimates that cover the quotes received.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 4 – Infrastructure and Services that are well planned and delivered

Outcome 4.1: Infrastructure that is well constructed, maintained and utilised

Strategy 4.1.1: Maintain and further develop roads at an appropriate standard

Goal 5 – A strong and Effective Organisation

Outcome 5.2: Accountable decision making and resource allocation through effective governance.

Strategy 5.2.1: Ensure Council's decision making process is effective and transparent

Strategy 5.2.2: Ensure the organisations governance structure, policies and procedures are current and relevant

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council

That Council awards the Request for Quotation to supply bitumen and reseal to York Williams, Ferguson and Ricks Road and to reseal Cheetaning Street, Bannister Breaking Strip and Down Street to COLAS Western Australia for the sum of \$ 259,140.00 (ex GST).

COUNCIL DECISION – ITEM 12.1.1

MOVED: Cr Ferguson

SECONDED: Cr Gowland

That Council awards the Request for Quotation to supply bitumen and reseal to York Williams, Ferguson and Ricks Road and to reseal Cheetaning Street, Bannister Breaking Strip and Down Street to COLAS Western Australia for the sum of \$ 259,140.00 (ex GST).

CARRIED 7/0

13. CONFIDENTIAL ITEMS

Council moved to close the meeting to the public to deal with the item.

MOVED Cr Dowsett

SECONDED Cr Ferguson

CARRIED 7/0

13.1.1. CONFIDENTIAL AGENDA ITEM – LISTING OF 1 MICHIBIN STREET FOR SALE

FILE REFERENCE: 2.1.18

PROPOSERS: Nil

DISCLOSURE OF INTEREST: Nil

DATE: 7 December 2016

PREVIOUSLY BEFORE COUNCIL: 10.1.7, 20 October 2016

**AUTHORS NAME &
POSITION:**

Amanda O'Halloran, CEO

**NATURE OF COUNCIL'S
ROLE IN THE MATTER:**

- Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
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- Legislative Includes adopting local laws, local planning schemes and policies.
- Review When Council reviews decisions made by Officers.
- Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

PURPOSE OF THE REPORT

Council has requested further direction and advice on the way forward in regards to 1 Michibin Street, Wandering. The Shire administration is proposing that the house is listed for sale with Landmark Harcourts, Boddington

COUNCIL DECISION – ITEM 13.1

MOVED: Cr Ferguson

SECONDED: Cr Gowland

That Council:

- 1) Endorse the concept of selling 1 Michibin Street, Wandering
- 2) A valuation of the land be obtained from an independent Valuer
- 3) The Chief Executive Officer negotiates with Landmark Harcourts Boddington to proceed with listing the property early in the New Year.
- 4) The Chief Executive Officer to bring all or any offer to a Special or Ordinary Meeting of Council to be considered, prior to any agreement being reached.

CARRIED 7/0

Council moved to open the meeting to the public.

MOVED: Cr Dowsett

SECONDED: Cr Parsons

CARRIED 7/0

14 TIME AND DATE OF NEXT MEETING

Next Ordinary Council meeting to be held on 16 February 2017 at 1:30pm.

15. CLOSURE OF MEETING

The Shire President declared the meeting closed at 2.32pm

**These Minutes were confirmed at the Ordinary Council Meeting
on Thursday 16 February 2016.**

Signed: 

Presiding Person at the meeting at which the minutes were confirmed

Date: 16/2/2017



SHIRE OF WANDERING
MINUTES OF THE ORDINARY COUNCIL MEETING

**Wandering Shire Council Chambers, 22 Watts Street,
Wandering**

**17 November 2016
1.30pm**

Table of Contents

SHIRE OF WANDERING ORDINARY MEETING OF COUNCIL	3
CHIEF EXECUTIVE OFFICER	3
1. DECLARATION OF OPENING /ANNOUNCEMENT OF VISITORS	4
2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE.....	4
3. DISCLOSURE OF INTERESTS.....	4
4. PUBLIC QUESTION TIME	6
5. APPLICATIONS FOR LEAVE OF ABSENCE	6
6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS.....	6
6.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL – 20 OCTOBER 2016.....	6
7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION	6
8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS.....	6
9. REPORTS OF COUNCILLORS/COMMITTEES	6
10. REPORTS OF OFFICERS.....	7
10.1 CHIEF EXECUTIVE OFFICER	7
10.1.1 USE OF COMMON SEAL AND ACTIONS PERFORMED UNDER DELEGATED AUTHORITY FOR THE MONTH OF OCTOBER 2016	7
10.1.2 ANNUAL ELECTORS MEETING	9
10.2 BUILDING AND PLANNING REPORTS	11
10.3 COMMUNITY SERVICES REPORTS.....	11
10.4 CORPORATE SERVICES.....	12
10.4.1 FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 OCTOBER 2016	12
11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	14
12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING	14
13. CONFIDENTIAL ITEMS.....	14
14. TIME AND DATE OF NEXT MEETING	14
15. CLOSURE OF MEETING.....	14

SHIRE OF WANDERING
ORDINARY MEETING OF
COUNCIL

Dear Councillor

Notice is hereby given that an Ordinary Meeting of Council of the Shire of Wandering will be held on 17 November 2016 at Shire of Wandering Council Chambers, 22 Watts Street, Wandering. Commencing at 1.30 pm

The business to be transacted is shown in the Agenda.

Amanda O'Halloran
CHIEF EXECUTIVE OFFICER

DISCLAIMER

The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Wandering warns that anyone who has any application lodged with Council must obtain and should only rely on written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by the Council in respect of the application. No responsibility whatsoever is implied or accepted by the Shire of Wandering for any act, omission or statement or intimation occurring during a Council meeting.

Ordinary Council Meeting

1. DECLARATION OF OPENING /ANNOUNCEMENT OF VISITORS

The Shire President, Cr B Whitely declared the meeting open at 1.33 pm

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Councillors:

Cr B Whitely	President
Cr B Dowsett	Deputy President
Cr W Gowland	
Cr G Parsons	
Cr J Price	
Cr M Watts	

Staff:

Ms A O'Halloran	Chief Executive Officer
Mr D Ojha	Manager Administration and Finance
Mrs H Mark	Administration Officer
Mrs T Brown	Finance Officer (left the meeting at 2.30 pm)

Visitors:

Julie Possingham	Local Government Insurance Services (LGIS) – left the meeting at 2.30 pm
Jordon Reid	Local Government Insurance Services (LGIS) – left the meeting at 2.30 pm
Mark Southgate	Local Government Insurance Services (LGIS) – left the meeting at 2.30 pm

Apologies:

Nil

On Leave of Absence:

Nil

3. DISCLOSURE OF INTERESTS

Nil

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) *(updated 13 March 2000)*

A member who has a Financial Interest in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- In a written notice given to the Chief Executive Officer before the Meeting or;
- At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- Preside at the part of the Meeting, relating to the matter or;

(d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a Financial Interest in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measured in money terms. There are exceptions in the Local Government Act 1995 but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it MUST be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The only exceptions are:
 - 6.1 Where the Councillor discloses the extent of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the Local Government Act; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the Local Government Act, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.

A member who has an Interest Affecting Impartiality in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

4. PUBLIC QUESTION TIME

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL – 20 OCTOBER 2016

ATTACHMENT 6.1.1

COUNCIL DECISION – ITEM 6.1

MOVED: Cr Dowsett

SECONDED: Cr Price

That the minutes of the Ordinary Meeting of Council held on 20 October 2016, be confirmed as a true and accurate record.

CARRIED 7/0

7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

8.1 Presentation by Local Government Insurance Services (LGIS)

Presenters – Julie Possingham, Jordan Reid and Mark Southgate

Mrs T Brown, Julie Possingham, Jordan Reid and Mark Southgate left the meeting at 2.30 pm

9. REPORTS OF COUNCILLORS/COMMITTEES

Nil

10. REPORTS OF OFFICERS

10.1 CHIEF EXECUTIVE OFFICER

10.1.1 USE OF COMMON SEAL AND ACTIONS PERFORMED UNDER DELEGATED AUTHORITY FOR THE MONTH OF OCTOBER 2016

FILE REFERENCE: 1.1.29.1

PROPOSERS: Nil

DISCLOSURE OF INTEREST: Nil

DATE: 8 November 2016

PREVIOUSLY BEFORE COUNCIL: N/A

AUTHORS NAME & POSITION: Amanda O'Halloran, CEO

NATURE OF COUNCIL'S ROLE IN THE MATTER:

- Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- Legislative Includes adopting local laws, local planning schemes and policies.
- Review When Council reviews decisions made by Officers.
- Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

PURPOSE OF THE REPORT
 The purpose of this agenda item is to report to Council for information, Use of the Common Seal and actions performed under delegated authority requiring referral to Council, for the month ending 31 October 2016.

BACKGROUND

Council has authorised the updated delegations register at the July 2016 Ordinary Meeting of Council. The procedure associated with the register is to report to Council the activities or actions that have been performed under the Delegated Authority. A report will be completed for Council at each meeting that identifies (1) use of the Common Seal, and (2) actions performed under the Delegated Authority requiring referral to Council as per the Shire of Wandering Delegated Authority Register 2016.

COMMENT/ DETAILS

Actions performed under delegation during October 2016 are provided below:

- **Food Stall Holders Licence**
Nil
- **Planning Approval**
Nil
- **Building Licences Issued**
 1. A#378/BL138 Lot 3 Pollard Road – Kim & Susan De Lacy, (Change of classification) 25/10/2016
 2. A#139/BL164 Lot 13, 269 Noombling Norrine Road, (Shed) 25/10/2016
- **Payments:** Payments made from the Municipal Account as per financial report attached at 10.4.1 of this Agenda.

CONSULTATION

Planning and Building Specialists Shire of Kalamunda
Administration Officer

STATUTORY/ LEGAL ENVIRONMENT

Local Government Act 1995 Section 9.49A

POLICY IMPLICATIONS

Affixing the Shire of Wandering Common Seal Policy
Shire of Wandering Delegations Register 2016
Purchasing and Tendering Policy

FINANCIAL IMPLICATIONS

Nil – all payments have been approved in the 2016/17 Annual Budget.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and effective Organisation

Outcome 5.2: Accountable decision making and resource allocation through effective governance.

Strategy 5.2.1: Ensure the Council's decision making process is effective and transparent.

Strategy 5.2.2: Ensure that the organisation's governance structure, policies and procedures are current and relevant.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council **ACCEPT** the report "Use of Common Seal and Actions Performed under Delegated Authority" for 31 October 2016.

COUNCIL DECISION – ITEM 10.1.1

MOVED: Cr Gowland

SECONDED: Cr Ferguson

That Council **ACCEPT** the report "Use of Common Seal and Actions Performed under Delegated Authority" for 31 October 2016.

CARRIED 7/0

10.1.2 ANNUAL ELECTORS MEETING

FILE REFERENCE: 1.4.7

PROponents: Nil

DISCLOSURE OF INTEREST: Nil

DATE: 8 November 2016

PREVIOUSLY BEFORE COUNCIL: N/A

AUTHORS NAME & POSITION: Amanda O'Halloran, CEO

NATURE OF COUNCIL'S ROLE IN THE MATTER:

- Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- Legislative Includes adopting local laws, local planning schemes and policies.
- Review When Council reviews decisions made by Officers.
- Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

PURPOSE OF THE REPORT

This item is to review and endorse the Minutes of Annual Electors Meeting held on the 2 November 2016 as a true and correct record.

BACKGROUND

Council accepted the draft Annual Report for 2015/2016, including the Financial and Auditors Reports, at the Special Meeting of Council held on the 29 September 2016. Council recommended holding the Annual Electors Meeting on the 2 November 2016, giving 33 days' notice of the meeting.

This item is to review and endorse the Minutes of Annual Electors Meeting held on the 2 November 2016 as a true and correct record.

COMMENT/ DETAILS

The Annual Electors Meeting was held on the 2 November 2016. 21 members of the public attended. The Minutes and CEO's Presentation are attached for Councils review and endorsement.

General business was focused on road conditions and fire management. A motion was proposed and carried at the meeting as stated in the minutes.

That the Wandering Shire Council take enough money from the Roads to Recovery Road program to cover the cost of summer grading, to keep the roads in good condition through the 2016 -17 summer and thereafter in years to come.

Moved: Mr K Price
Cornish

Seconded: Mrs J

6/3 Carried

The CEO looks to Council for direction on the carried motion and recommends that the Shire Administration presents a thorough breakdown of the Roads to Recovery and Bridges Programs, Maintenance Grade Schedule and implications for Council on changes made at this stage in the budget to Council at the December 2016 Council Meeting.

ATTACHMENT

10.1.2.1

CONSULTATION

Manager Communities

STATUTORY/ LEGAL ENVIRONMENT

Sections 5.27, 5.53 and 5.54 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and Effective Organisation

Outcome 5.2: Accountable decision making and resource allocation through effective governance.

Strategy 5.2.1: Ensure Council's decision making process is effective and transparent

Strategy 5.2.2: Ensure the organisations governance structure, policies and procedures are current and relevant

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council:

1. Accepts the Annual Electors Meeting Minutes as per **ATTACHMENT 10.1.2.1**
2. Directs the CEO to report to Council at the December Meeting a thorough breakdown of the Roads to Recovery and Bridges Programs and the 2015/16 Maintenance Grade Budget for Councils further consideration.
3. Authorises the CEO to publish the Minutes and CEO's Presentation as per **ATTACHMENTS 10.1.2.1 & 10.1.2.2** in the December edition of the Wandering Echo.

COUNCIL DECISION – ITEM 10.1.2

MOVED: Cr Price

SECONDED: Cr Parsons

That Council:

1. Accepts the Annual Electors Meeting Minutes as per **ATTACHMENT 10.1.2.1**
2. Directs the CEO to report to Council at the December Meeting a thorough breakdown of the Roads to Recovery and Bridges Programs and the 2015/16 Maintenance Grade Budget for Councils further consideration.
3. Authorises the CEO to publish the Minutes and CEO's Presentation as per **ATTACHMENTS 10.1.2.1 & 10.1.2.2** in the December edition of the Wandering Echo.

CARRIED 7/0

Officers recommendation changed to facilitate increased information dissemination and improved decision making

10.2 BUILDING AND PLANNING REPORTS

Nil

10.3 COMMUNITY SERVICES REPORTS

Nil

10.4 CORPORATE SERVICES

10.4.1 FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 OCTOBER 2016

FILE REFERENCE: 10.1.16

PROPOSERS: Nil

DISCLOSURE OF INTEREST: Nil

DATE: 9 November 2016

PREVIOUSLY BEFORE COUNCIL: N/A

AUTHORS NAME & POSITION: Durga Ojha, Manager Finance & Administration

NATURE OF COUNCIL'S ROLE IN THE MATTER:

- Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- Legislative Includes adopting local laws, local planning schemes and policies.
- Review When Council reviews decisions made by Officers.
- Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

PURPOSE OF THE REPORT

In accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, the Shire is to prepare a monthly Statement of Financial Activity for consideration by Council.

Monthly Financial Report, Payment Listing and Bank Reconciliations for the month of October 2016 are presented for Council's consideration.

BACKGROUND

In accordance with Local Government (Financial Management) Regulation 1996 34(1), local governments are required to prepare each month, a statement of financial activity reporting on revenue and expenditure for the month in question.

The statement of financial activity is to be presented at an ordinary meeting of Council within two (2) months after the end of the month to which the statement relates.

COMMENT/ DETAILS

Council is requested to accept the Monthly Financial Report, Bank Reconciliations and List of for the period ended 31 October 2016, as presented.

Monthly Financial Report 31 October 2016	ATTACHMENT 10.4.1
List of Payments 31 October 2016	ATTACHMENT 10.4.1.1
Bank Reconciliations & Bank Statements (Muni A/C) 31 October 2016	ATTACHMENT 10.4.1.2
Bank Reconciliations & Bank Statements (Investment A/C) 31 October 2016	ATTACHMENT 10.4.1.3
Bank Reconciliations & Bank Statements (Trust A/C) 31 October 2016	ATTACHMENT 10.4.1.4

CONSULTATION

Chief Executive Officer
Finance Officer

STATUTORY/ LEGAL ENVIRONMENT

Section 6.4 Local Government Act 1995, Part 6 – Financial Management, and regulation 34 Local Government (Financial Management) Regulation 1996.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications and performance to budget are reported to Council on a monthly basis.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and Effective Organisation

Outcome 5.2: Accountable decision making and resource allocation through effective governance

Strategy 5.2.1: Ensure Council's decision making process is effective and transparent

Strategy 5.2.3: Ensure appropriate funds are available to implement current and future action plans

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council

1. Endorse all cheque, EFT, BPay, salary & wages, transport payments, transfers to investments, credit card payments and other direct debits and transfers as listed from the Municipal and Trust Fund totalling \$261,687.29 for the period ending 31 October 2016.
2. Receive the bank reconciliations & bank statements for the period ended 31 October 2016.
3. Receive the financial statements for the period ended 31 October 2016

COUNCIL DECISION – ITEM 10.4.1

MOVED: Cr Ferguson

SECONDED: Cr Watts

That Council

1. Endorse all cheque, EFT, BPay, salary & wages, transport payments, transfers to investments, credit card payments and other direct debits and transfers as listed from the Municipal and Trust Fund totalling \$261,687.29 for the period ending 31 October 2016.
2. Receive the bank reconciliations & bank statements for the period ended 31 October 2016.
3. Receive the financial statements for the period ended 31 October 2016

CARRIED 6/1

11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil

13. CONFIDENTIAL ITEMS

Nil

14. TIME AND DATE OF NEXT MEETING

Next Ordinary Council meeting to be held on 15 December 2016 at 1:30pm.

15. CLOSURE OF MEETING

The Shire President declared the meeting closed at 3.02 pm

**These Minutes were confirmed at the Ordinary Council Meeting
on Thursday 15 December 2016.**

Signed:

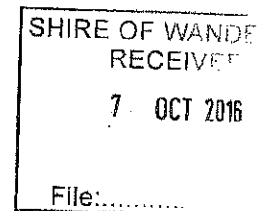
Presiding Person at the meeting at which the minutes were confirmed

Date:

Number	Assets Description			
1	3 x Vanity Cupboards with draws 400x800x800 + Basin Tops			
2	3 x Porcelain Toilet Bowls			
3	3 x Cistern (Porcelain)			
4	4 x Toilet Seats			
5	13 x 'Pop up' Waste or over flow outlets			
6	1 x Chrome Towel Rail			
7	3 x Off Set Bath Outlet 'Chrome'			
8	2 x Bathroom Taps 'Chrome'			
9	2 x Hand Towel Holders 'Chrome'			
10	2 x Basin Taps 'Chrome'			
11	1 x Kitchen water mixer + taps 'Chrome'			
12	Quantity of Chrome Taps			
13	Shower Mixer + Taps + Shower Head			
14	2 x Basin Mixers			
15	Old Post Boxes- EX Aus Post			
16	Small Wooden Desk (3 Draws)			
17	1 x 60 mm Laminator Unknown if Working			
18	1 x Steel Traymobile			
19	1 x Toshiba CopyWorld Printer(Working but need servicing)			
20	1 X Projection Screen (Roll up)			
21	Pin Board 900x1500			
22	13 x Modular Office Partitions 1.9m x 1m			
23	1 x Cash Register			
24	Shelves Twin 110x1200 (Chipboard)			
25	Small Square Table Single Pedestal 700x700			
26	2 Light Book Shelves Chipboard			
27	2 x 4 Drawer Filing Cabinet 'Steel'			
28	Desk 2.4x1.4 Top 2 Draws + Shelves			
29	1 x Pedestal Fan			
30	1 x Table 1700x600			
31	9 x Council Meeting room Chairs			
32	4 x Office Chairs			
33	1 x Desk 700x700			
34	1 x 1400x700 Steel Desk			
35	1 x Shelf 2400x450 (4 shelves)			
36	1 x Shelf 2400x450 (2 shelves)			
37	1 x Shelf 2400x600 2 shelves			
38	1 x Sloping Desk Top 2450x800 with 2 x Draws 800x1000 (Legs Detached)			
39	Desk Cabinet 800x800			
40	1 x flat pack Cupboard (3 Pack)			
41	1 x 3 draw chest, (small '400mm High)			
42	2 x 4 Draw Steel Filling Cabinets			
43	1x 1400 x1000 Pidgeon Hole Steel Cabinet			
44	3 x Book Shelves 1000x1000mm 'Chipboard'			
45	1 x Steel Electronic Equipment Shelved Cabinet			
46	1 x Laminated Bench Top in two parts (Total Length 1700 x 450)			
47	1000 House Bricks 'Internal'			
48	12 x Limestone Bricks 350 x 200 x 500 mm			
49	Various Lengths Colour Bond Corrugated Iron			
50	Various OffCuts, Patio Tube + Flashing + down pipes			
51	130 Black + Grey Pavers 200x200mm			
52	200 - Assorted Pavers 110x230mm			

53	PLY Wood Sheet 1200x1800			
54	1 x Range Hood Ex CRC (Large)			
55	3 Sheet Hardie Flex 900mm x 3000mm			
56	9 Sheets Gyprock 1200mm x 3000mm			
57	1 x Bench Top , Two Pieces 1.8m x 1.5m			
58	1 x Bench Top Dressed Pine 40mmx500mmx1800mm			
59	4 x Unframed Mirrors 300x300m			
60	Approx 20m Skirting			
61	1 x Aluminium Door Frame ' Light'			
62	1 x Desk With 6 Draws 900x1800 'Heavy'			
63	6 x Internal Doors			
64	Tiles 20x40 approx 35 'White'			
65	Tiles 30x30 60 'Grey'			
66	Tiles 20x20 250 'White + Beige'			
67	Tiles 45x45			
68	Tiles 10x30 280 'White'			
69	Grout Grey 8Litres			
70	Tiles 10 x (33x33cm) Terracotter			
71	3 Pair New M size Overalls.			
72	Quantity of Drainage Pipe perfirated Appx 40 m x 15cm(D)			
73	Quantity 13 mm irrigation drip line			
74	1x 2 Steps Pine wood Step			
75	1 x SPIT (Never been used however No Motor)			
76	8 x (1400-24) Grader /Loader Tyres 10%			
77	2x 14.9 -24 Grader /Loader Tyres 10%			
78	1x 20.5 - R25 Grader Tyre 20%			
79	Carpet 3x4m Approx			
80	2 x Playground Shade sails. Approx 4x6m Oblique			
81	2 x Playground Shade Sails. Approx 4X6m Oblique (One with hole , one torn in half)			
82	1 x 4x4m Shade Sail minor damage			
83	Heavy duty wire tow rope - 20m + Large Shackle			
84	1 x 3.4m x 1.1m Steel Mesh Gate			
85	1 x 5.4m x 1.1m Steel Mesh Gate			
86	10 x 60mm OD PVC Irrigation pipe x 6m long			
87	1 x 2.5m Gable (50mm Pipe)			
88	1 x A Frame 3m (50mm Pipe)			
89	2 x White Boards 900x1800 Double Sided			
90	Sandwich Board 600x900 (Verge Advertising)			
91	1 x White Board 1200x1500			
92	Old Cemetary sign flat iron 8x1m Approx			
93	12 Sleepers 'Railway'			
94	2 x 100m 240v Cable (SRD 3025V)			
95	13 x 2m Pine Rails (120mm crown)			
96	3 x 3m Pine Rails (120mm crown)			
97	1 x Overhead fuel tank with stand (ULP For Depot) 1000 Litres			
98	1 x Square Tank 700L galvenised old style (Heavy Gal)			
99	15 Lenghts railway iron (5 Metres)			
100	7 Lengths railway Iron (2 Metres)			
101	14 used Grader cutting edges '7x4'			
102	2 x Metal Stands 1 Metre Tall			
103	2 x Diesel Generators 'Not Working'			
104	Ropes, Several Lenghts CrayPot Ropes			
105	Plain Wire 1 x 1500m 2.5mm + 500m 3m			
106	4 x Fence netting - New Roll 1.8m , 50m Length			

107	2 x Rolls Barb Wire			
108	350 x 6600mm Truss			
109	2 Lengths 120mm Storm/Sewage Pipe P.V.C (10m)			
110	8 x Small Honda Motors With Pumps (For Parts)			
111	Quantity of Road Signs (Aluminium)			
112	Roll of Green link Mesh 3m high			
113	Roll of Green Link Mesh 2m high			
114	Quantity of Tin road signs			
115	Antique Forge			
116	2 x Glass Planel 1700x750mm x 5mm Thick			
117	70 x 2.3m Steel Posts			
118	1 x 1.5m Roatry Hoe Heavy Duty 3.P.L + Spare Teeth			
119	Grader Heavy Duty tow- along - 3m (4 spare blades)			
120	Blue Metal Spreader (fit tipper)			
121	Post Hole Digger Truck Mounted (STIHL) no augers			
122	Compressor on Wheels B/S Motor (Single Head)			
123	Roller - Multi Wheel Trailing (EX Main Road's Built)			
124	Roller- Pad Foot Trailing - (Made by Bernard - Smith)			
125	Roller - Steel Drum Vibe- (Make Davleco)			
126	2 x Pad Foot Roller Casing			
127	10x 4 M Sections Road Crash Barrier			
128	3 PL Ripper			



Application for planning approval – Proposal for small business.

We, Ian and Katherine Price, seek planning approval to operate a small business from our property at Lot 1 Pollard Rd, Wandering.

The proposed business is a small-scale plant nursery. The majority of our stock is purchased through accredited wholesalers. Due to this, minimal propagation is undertaken by us.

The proposed location of the nursery is on existing level ground beside an existing shed and rainwater tank. The total area we propose to use for the storage of stock (plants) is approximately 50sqm. This area has a blue-metal base.

There is existing level parking space for 3-4 cars to the east of the existing shed (see drawing attached). We propose to have a path leading from the parking space, along the north side of the existing shed, to the nursery area where stock is located. The path will have a blue-metal base.

We propose that the business will operate by appointment only, and we estimate traffic flow to be approximately 2 cars per day on average.

Currently we operate our business, Nippy Nook Nursery, as a mobile retail plant nursery, attending local markets and fair days. We are a fairly new business that has been very well received by our clientele. Our application for planning approval is to enable us to provide a fixed location to attract new clientele, as well as to encourage repeat business from clients that presently are unable to access our business outside of market and fair days.

We encourage you to visit our property in order to view the existing and proposed area as outlined on the attached drawing.

Kind regards,

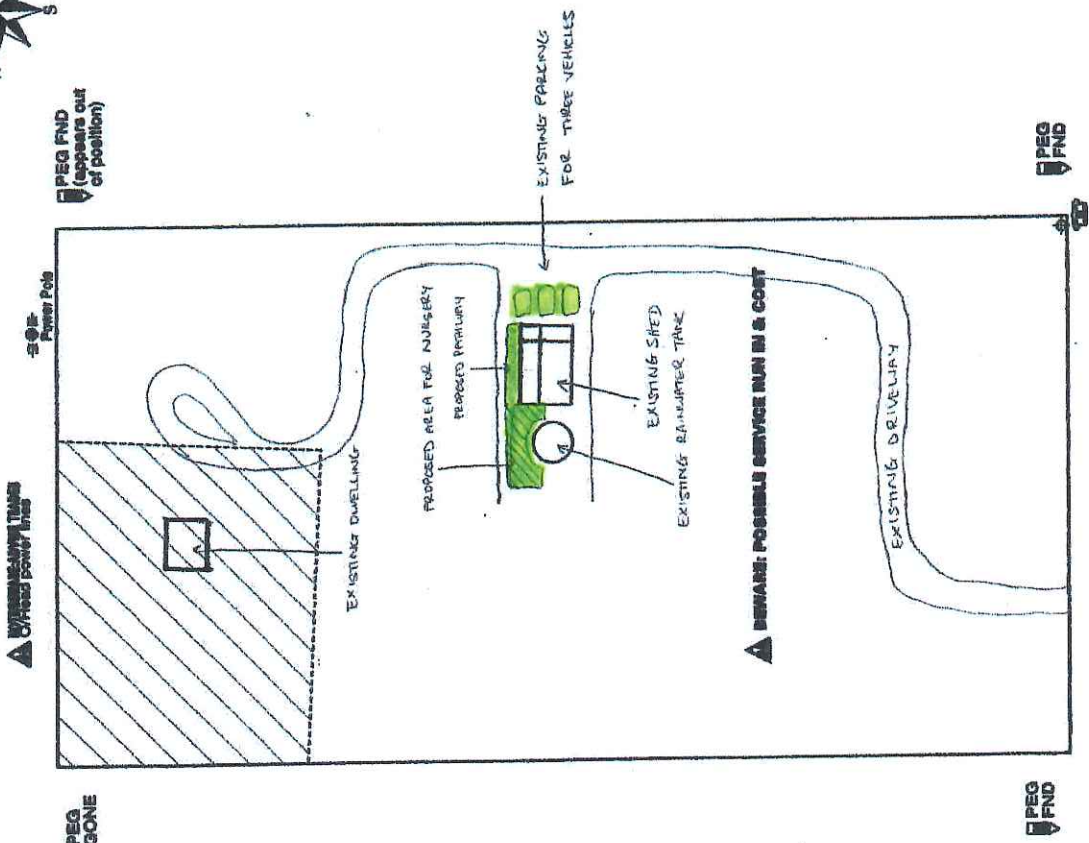
Ian and Katherine Price

06.10.16

LOT 1

NOTE: ALL FEATURES SHOWN ON SURVEY ARE POSITIONED FROM EXISTING PEGS/ENCES & WALLS WHICH MAY NOT BE ON THE CORRECT ALIGNMENT.

NOTE: COTTAGE & ENGINEERING SURVEYS ACCEPT NO RESPONSIBILITY FOR ANY PHYSICAL ON SITE CHANGES TO THE PARCEL OR PORTION OF THE PARCEL SHOWN ON THIS SURVEY INCLUDING ANY ADJOINING NEIGHBOURS LEVELS AND FEATURES THAT HAVE OCCURRED AFTER THE DATE ON THIS SURVEY.



Pollard Road

<p>CLIENT:</p> <p>Price</p>		<p>COASTAL NO</p> <p>LOT 1</p> <p>Pollard Road</p>	
<p>DATE SURVEY</p> <p>Wandering</p> <p>SHIRE OF WANDERING</p> <p>Volume 2655 Folio 937</p> <p>Check Title</p>		<p>NOTE: COTTAGE & ENGINEERING SURVEYS ACCEPT NO RESPONSIBILITY FOR ANY PHYSICAL ON SITE CHANGES TO THE PARCEL OR PORTION OF THE PARCEL SHOWN ON THIS SURVEY INCLUDING ANY ADJOINING NEIGHBOURS LEVELS AND FEATURES THAT HAVE OCCURRED AFTER THE DATE ON THIS SURVEY.</p>	
<p>SEARCHED</p> <p>INDEXED</p> <p>VALUED</p> <p>2011/12/27</p>		<p>ALL DISTANCES ARE IN METRES</p>	
<p>Check Carrier Sewer Nil</p> <p>Water Nil</p> <p>Check Carrier Footpath Nil</p> <p>Phone Nil</p> <p>Gas Nil</p> <p>Check Alinta Gas Nil</p> <p>Lead Nil</p> <p>Bitumen Foot</p>		<p>NOTE: ALL DISTANCES ARE IN METRES</p>	
<p>Overhead / On Road Water Check Carrier Sewer Nil</p> <p>Gas Check Alinta Gas Phone Footpath Nil</p> <p>Lead Bitumen Foot Foot</p>		<p>NOTE: COTTAGE & ENGINEERING SURVEYS ACCEPT NO RESPONSIBILITY FOR ANY PHYSICAL ON SITE CHANGES TO THE PARCEL OR PORTION OF THE PARCEL SHOWN ON THIS SURVEY INCLUDING ANY ADJOINING NEIGHBOURS LEVELS AND FEATURES THAT HAVE OCCURRED AFTER THE DATE ON THIS SURVEY.</p>	

COTTAGE & ENGINEERING SURVEYS

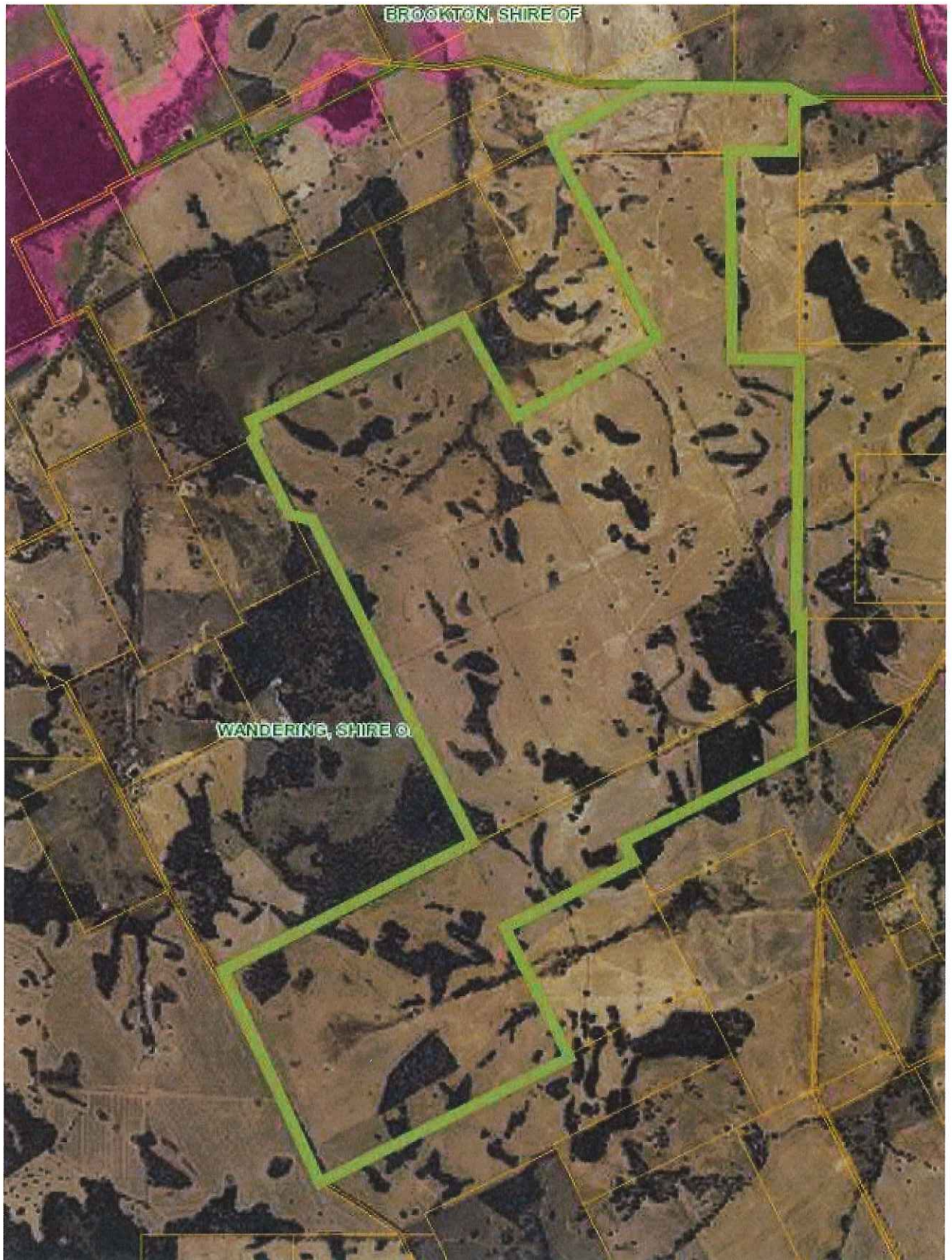
87-89 Collins Street, Colac Vic, Western Australia
 Telephone: (03) 9445 7261 Facsimile: (03) 9445 2598
 Email: info@cottage.com.au Website: www.cottage.com.au
 JNo: 314653 Drawn: T. Palmer

NOTE: All Sewer details plotted from information supplied by Water Corporation. **Overhead Power Lines**





Attachment 10.2.2.1





Our Ref : 154445
 Previous Ref :
 Your Ref :
 Enquiries : Ryan Shaw (6551 9769)

4 November 2016

Chief Executive Officer
 Shire Of Wandering
 22 Watts Street
 WANDERING WA 6308

Application No: 154445 - Lot No 17294, 18847, 7978 Corser Road Hastings

The Western Australian Planning Commission has received an application for planning approval as detailed below. Plans and documentation relating to the proposal are attached. The Commission intends to determine this application within 90 days from the date of lodgement.

Please provide any information, comment or recommended conditions pertinent to this application by the 16th December 2016 being 42 days from the date of this letter. The Commission will not determine the application until the expiry of this time unless all responses have been received from referral agencies. If your response cannot be provided within that period, please provide an interim reply advising of the reasons for the delay and the date by which a completed response will be made or if you have no comments to offer.

Referral agencies are to use the Model Subdivision Conditions Schedule (December 2015) in providing a recommendation to the Commission. Non-standard conditions are discouraged, however, if a non-standard condition is recommended additional information will need to be provided to justify the condition. The condition will need to be assessed for consistency against the validity test for conditions. A copy of the Model Subdivision Conditions Schedule can be accessed: www.planning.wa.gov.au

Send responses via email to referrals@planning.wa.gov.au. **Always quote reference number "154445" when responding.**

This proposal has also been referred to the following organisations for their comments:
Department Of Mines And Petroleum, Department Of Parks And Wildlife, Water Corporation, Western Power and LG As Above.

Yours faithfully

A handwritten signature in black ink, appearing to read "Kerrine Blenkinsop".

Kerrine Blenkinsop
 Secretary
 Western Australian Planning Commission

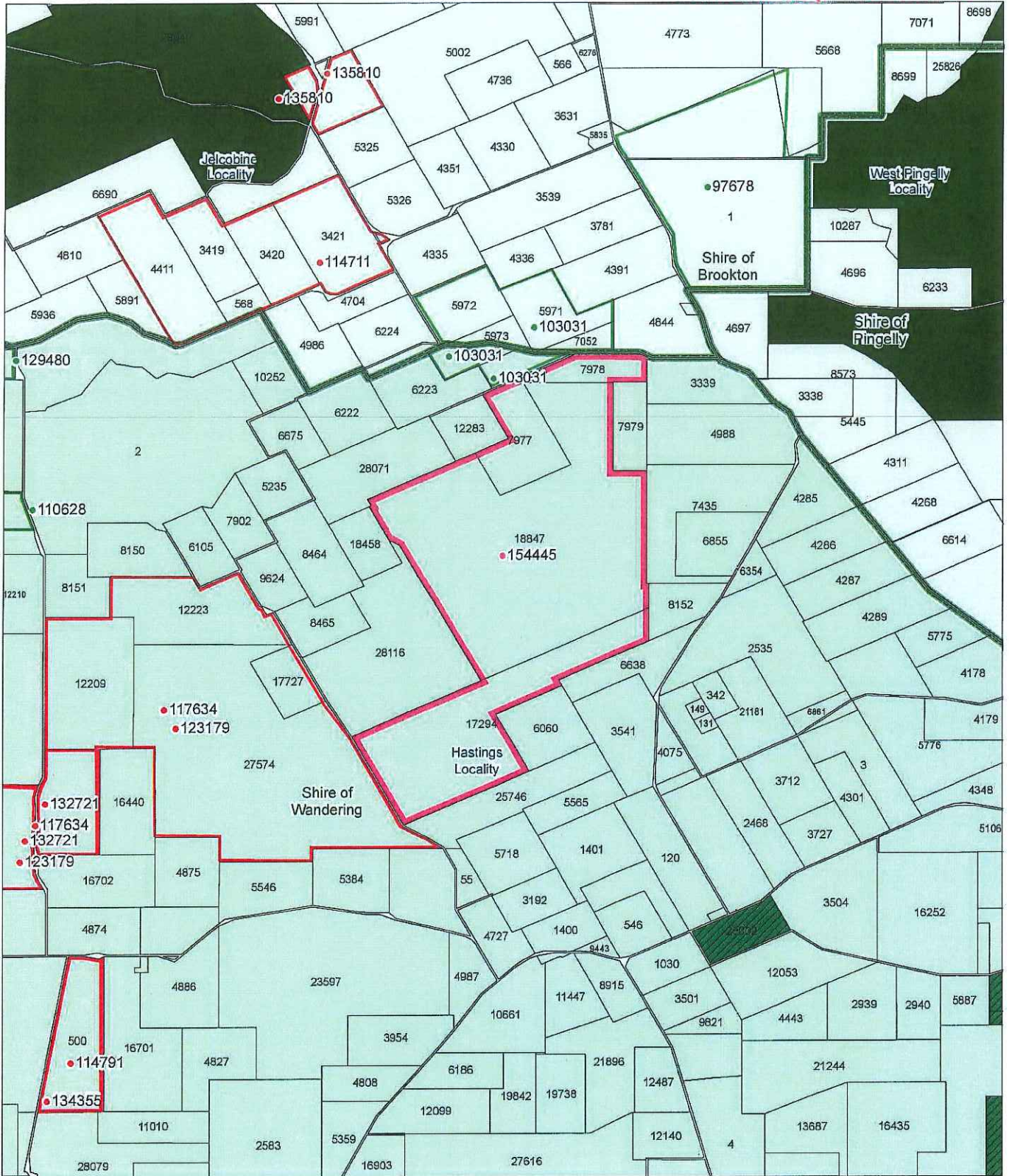
APPLICATION DETAILS

Application Type	Subdivision	Application No	154445
Applicant(s)	Mr Peter Gow		
Owner(s)	Mr Graeme Kerr		

e-mail: referrals@planning.wa.gov.au; web address: <http://www.planning.wa.gov.au>



Locality	Lot No 17294, 18847, 7978 Corser Road Hastings		
Lot No(s).	17294, 18847, 7978	Purpose	Rural
Location		Local Gov. Zoning	Rural,Road
Volume/Folio No.	213/91a, 556/70a, 982/7	Local Government	As Above
Plan/Diagram No.	P121093, P83525, P84424	Tax Sheet	
Centroid Coordinates	mE mN		
Other Factors	DMP, THREATENED ECOLOGICAL COMMUNITY BUFFER, REMNANT VEGETATION (NLWRA), RURAL		



**Location Plan for:
Subdivision Application**

This data is to be used only for the processing of a Subdivision Application

Application Number: **154445**

Decision: **Outstanding**

Printed: **3/11/2016**

Application Status

- Approved
- Refused
- Outstanding

Existing LPS Zones and Reserves

- Conservation
- Farming
- General agriculture
- Local road
- Recreation and open space
- Road
- Rural

Easements and Referrals

- Easements

Region Scheme Reserves

Localities & Local Government Boundaries

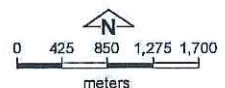
- Local government boundary
- Locality



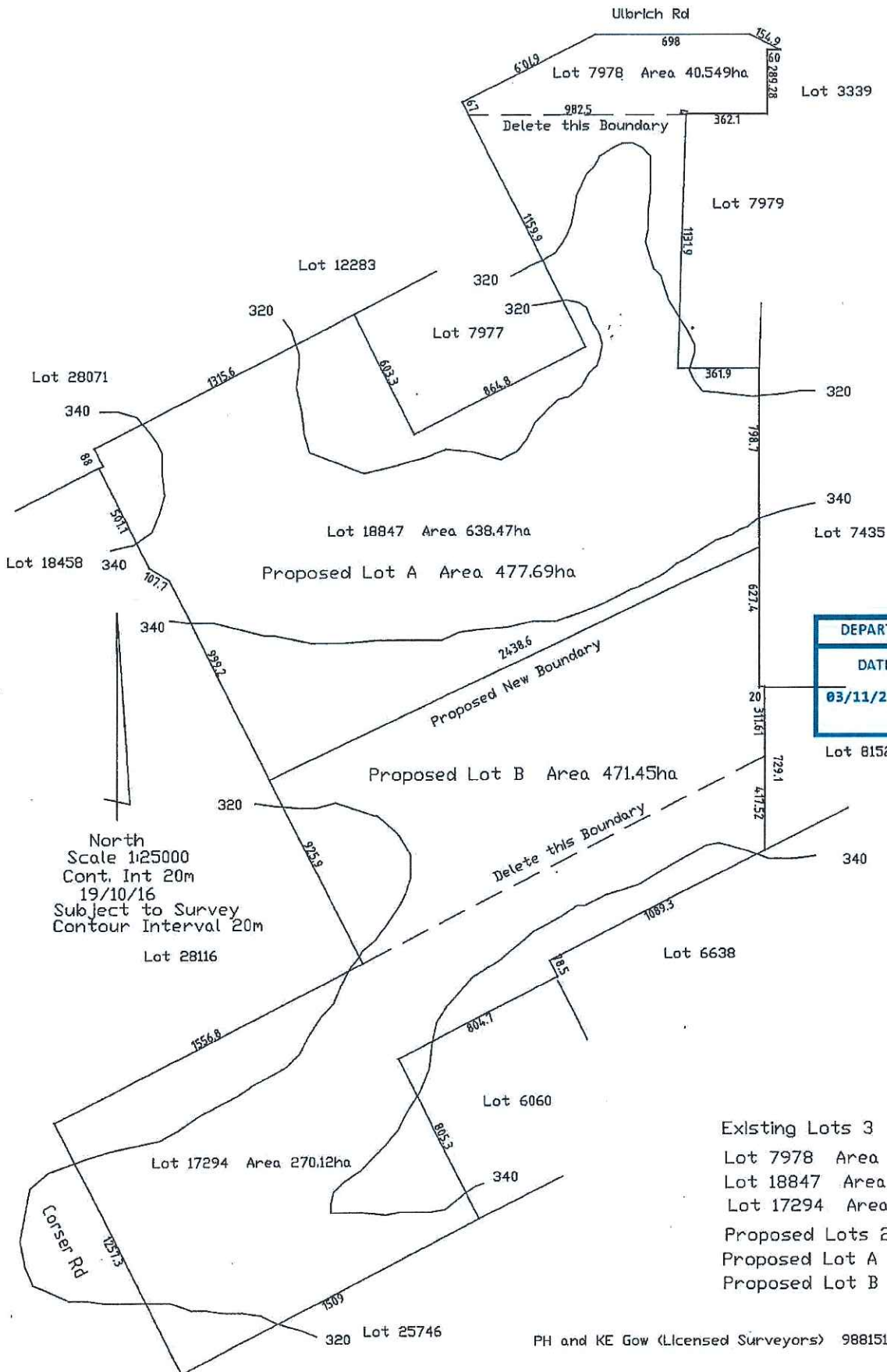
Department of Planning



Western Australian Planning Commission



Proposed Subdivision Lots 18847, 17294 and 7978
Corser Rd, Hastings, Shire of Wandering



DEPARTMENT OF PLANNING	
DATE	FILE
03/11/2016	154445

- Existing Lots 3
 Lot 7978 Area 40.549ha
 Lot 18847 Area 638.47ha
 Lot 17294 Area 270.12ha
 Proposed Lots 2
 Proposed Lot A Area 477.69ha
 Proposed Lot B Area 471.45ha

Shire of Wandering



22 WATTS STREET

WANDERING WA 6308

Attachment 10.2.2.5

WANDERING
ESTABLISHED 1874
FIRST SETTLEMENT
JANUARY, 1861

PLEASE ADDRESS ALL
CORRESPONDENCE TO THE
CHIEF EXECUTIVE OFFICER

TELEPHONE: (08) 9884 1056
FACSIMILE: (08) 9884 1510
EMAIL: reception@wandering.wa.gov.au

Enquiries: Luke Harris – 9257 9861
Our Ref: 154445
Your Ref: 154445

8 December 2016

Western Australian Planning Commission
Locked Bag 2506
Perth WA 6001

Attn: Rosa Rigali

Dear Sir / Madam,

Proposed Amalgamation and Subdivision of Land – Lot No 17294, 18847, 7978 Corser Road, Hastings

Further to your correspondence dated 14 November 2016, please find the following advice pro forma for the proposed subdivision.

1. Property: **Lot No 17294, 18847, 7978 Corser Road, Hastings**
2. MRS Zoning: **NA**
3. District Planning Scheme No: **3**

Zoning: **Rural**

1. Provisions which may affect the proposal: **Clause 5.17.4 of the Shire of Wanderings Town Planning Scheme No.3 (The Scheme) notes that:**
 - a) **A sustainable water supply that does not rely on catchment outside of the proposed lots, or the damming of a stream that will impact on the water availability for other lots, is to be made available to both sites;**
 - b) **Effluent disposal systems are to be set back 100m (conventional septic system) or 50m (alternative system) from and stream or creek; and**
 - c) **Due regard shall be given to the potential impact on the continuation of existing uses on adjoining lots.**

It is considered that the proposed subdivision and amalgamation adequately addresses these points.

4. Guided / Resumptive Town Planning Scheme, Structure Plan or Outline Development Plan: **Nil**

5. Relevant planning policies and Council Local Laws affecting the proposed subdivision: **Development Control Policy 3.4 – Subdivision of Rural Land (WAPC DC 3.4)**
6. Associated district planning scheme amendments, development applications, or other proposal which may affect the proposed subdivision: **Nil**
7. Adjacent and nearby land uses and any sources of potential nuisance/pollution: **Nearby land uses are all rural in nature. Aerial imagery suggests agricultural fields. This is similar to the current uses being undertaken on the subject sites.**
8. Other information to be provided (in brief) wherever possible and/or if appropriate:

Topography

The combined sites are over 900 hectares in size and appear to incorporate a roughly 20m slope variation over the 6.5km between the north and south of the site.

Vegetation

All sites are currently utilised for agricultural purposes. Aerials suggest that the lots are used to cultivate grains. In addition to this there are sporadic patches of vegetation in the form of grouped trees.

Access

Access to the northernmost site is available from Ulbrich Road. Access to the proposed southern site is available from Corser Road.

Existing Development

A structure is currently present at the centre of Lot 7978. The remainder of the lots appear to be vacant.

9. Council's recommendation and reasons in respect of the plan of proposed subdivision/amalgamation.

That the application for the amalgamation and subdivision of Lots 17294, 18847, and 7978 Corser Road, Hastings into two (2) lots be APPROVED subject to the following conditions and advice.

2. Measures being taken to ensure the identification and protection of any vegetation on the site worthy of retention that is not impacted by sub divisional works, prior to commencement of sub divisional works.
3. Effluent disposal systems are to be set back 100m (conventional septic system) or 50m (alternative system) from and stream or creek.
4. All buildings and effluent disposal systems having the necessary clearance from the new boundaries as required under the relevant legislation including the Local Planning Scheme and Building Regulations of Australia.
5. A sustainable water supply that does not rely on catchment outside of the proposed lots, or the damming of a stream that will impact on the water availability for other lots, is to be made available to both sites.

Advice Notes

- a) The landowner/applicant is advised that the Department of Environment and Conservation has prepared dust control guidelines for development sites, which, outline the procedures for the preparation of dust management plans. The dust management plans are generally

approved, and their implementation overseen, by Local Government. Further information on the guidelines can be obtained from the Department of Environment and Conservation's website www.dec.wa.gov.au under air quality publications.

- b) Prior to obtaining approval from the Shire of Wandering, no works relating to clearing of vegetation, trees and earthworks shall be carried out on site and adjacent areas.

Should you have any queries regarding this matter please contact Luke Harris on 9257 9930 or via email at Luke.Harris@kalamunda.wa.gov.au.

Yours sincerely,

Amanda O'Halloran
Chief Executive Officer

Shire of Wandering
STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2016



TABLE OF CONTENTS

Statement of Financial Activity

Note 1 Significant Accounting Policies

Note 2 Graphical Representation

Note 3 Net Current Funding Position

Note 4 Cash and Investments

Note 5 Major Variances

Note 6 Budget Amendments

Note 7 Receivables

Note 8 Grants and Contributions

Note 9 Cash Backed Reserves

Note 10 Capital Disposals and Acquisitions

Note 11 Trust

Shire of Wandering
STATEMENT OF FINANCIAL ACTIVITY
(By Function & Activity)
For the Period Ended 30 November 2016

	FM Reg 34(1)(a)	FM Reg 34(1)(b)	FM Reg 34(1)(c)	FM Reg 34(1)(d) FM Reg 34(5)		
	Current Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) Note 3	Var. % (b)-(a)/(b) Note 3	Var.
Net current assets at the start of financial year - surplus/(deficit)	5.1	47,733	47,733	47,739		
Revenue from operating activities (excluding rates)		\$	\$	\$	%	
General Purpose Funding	700,708	314,473	315,442	969	0.31%	▲
Law, Order and Public Safety	29,045	12,216	14,646	2,430	16.59%	▲
Health	1,000	415	939	524	55.79%	▲
Housing	39,864	13,000	13,114	114	0.87%	▲
Community Amenities	50,450	35,005	35,256	251	0.71%	▲
Recreation and Culture	3,200	1,325	1,151	(174)	(15.10%)	▼
Transport	2,500	0	112	112	100.00%	▲
Economic Services	682,435	290,613	284,043	(6,570)	(2.31%)	▼
Other Property and Services	30,950	7,475	34,868	27,393	78.56%	▲
Total	1,540,152	674,522	699,571			
Expenditure from operating activities	5.2					
General Purpose Funding	(94,645)	(35,265)	(33,521)	1,744	5.20%	▼
Governance	(195,788)	(88,088)	(95,233)	(7,145)	(7.50%)	▲
Law, Order and Public Safety	(163,568)	(75,154)	(72,471)	2,683	3.70%	▼
Health	(32,702)	(13,610)	(12,077)	1,533	12.69%	▼
Education and Welfare	(4,124)	(1,705)	(549)	1,156	210.45%	▼
Housing	(62,644)	(38,396)	(43,350)	(4,954)	(11.43%)	▲
Community Amenities	(243,536)	(101,405)	(81,123)	20,282	25.00%	▼
Recreation and Culture	(173,706)	(73,473)	(63,203)	10,270	16.25%	▼
Transport	(982,367)	(476,386)	(409,969)	66,417	16.20%	▼
Economic Services	(954,800)	(352,072)	(338,252)	13,820	4.09%	▼
Other Property and Services	(27,629)	(67,082)	(62,769)	4,313	6.87%	▼
Total	(2,935,509)	(1,322,636)	(1,212,517)			
Funding Balance Adjustment						
Add back Depreciation	703,844	293,230	246,889	46,341	18.77%	▼
Adjust (Profit)/Loss on Asset Disposal	123,662	15,500	24,387	(8,887)	(36.44%)	▲
	0	0	0	0		
Net Operating (Ex. Rates)	(567,852)	(339,384)	(241,671)			
Investing activities	5.3					
Non Operating Grants, Subsidies & Contribution	923,060	429,564	192,317	(237,247)	(123.36%)	▼
Proceeds from Disposal of Assets	254,360	36,264	34,503	(1,761)	(5.10%)	▼
Purchase Property, Plant and Equipment	(333,149)	(102,789)	(116,953)	(14,164)	(12.11%)	▲
Purchase and construction of infrastructure	(1,338,714)	(255,094)	(179,995)	75,099	41.72%	▼
Net Investing Activities	(494,443)	107,945	(70,128)			
Financing activities	5.4					
Proceeds from self supporting loans	1,250	0	0	0		
Transfers from cash backed reserves (restricted assets)	200,000	0	0	0		
Repayment of debentures	(68,247)	(34,124)	(33,913)	212	0.62%	▼
Transfers to cash backed reserves (restricted assets)	(2,316)	(1,860)	(1,860)	0		
Net Financing Activities	130,687	(35,984)	(35,773)			
Net Capital	(363,756)	71,961	(105,900)			
Total Net Operating + Capital	(931,608)	(267,423)	(347,572)	0		
Rate Revenue	865,642	865,642	869,534	3,892	0.45%	▲
Closing Funding Surplus(Deficit)	(18,232)	645,952	569,702			

Shire of Wandering
STATEMENT OF FINANCIAL ACTIVITY
(Nature & Type)
For the Period Ended 30 November 2016

	FM Reg 34(1)(a)	FM Reg 34(1)(b)	FM Reg 34(1)(c)	FM Reg 34(1)(d) FM Reg 34(5)		
	Current Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 3	
Net current assets at the start of financial year - surplus/(deficit)	47,733	47,733	47,739			
Revenue from operating activities (excluding rates)	\$	\$	\$	\$	%	
Grants, Subsidies and Contributions	841,613	377,562	399,932	22,370	5.6%	▲
Fees and Charges	666,945	284,015	276,355	(7,660)	(2.8%)	▼
Interest Earnings	14,094	5,865	5,706	(159)	(2.8%)	▼
Other Revenue	17,500	7,080	17,578	10,498	59.7%	▲
Total	1,540,152	674,522	699,571			
Expenditure from operating activities						
Employee Costs	(806,232)	(382,932)	(367,074)	15,858	4.3%	▼
Materials and Contracts	(1,142,909)	(506,551)	(438,100)	68,451	15.6%	▼
Utilities Charges	(43,702)	(18,190)	(19,046)	(856)	(4.5%)	▲
Depreciation (Non-Current Assets)	(703,844)	(293,230)	(246,889)	46,341	18.8%	▼
Interest Expenses	(8,005)	(3,335)	(4,638)	(1,303)	(28.1%)	▲
Insurance Expenses	(107,155)	(102,914)	(112,383)	(9,469)	(8.4%)	▲
Loss on Asset Disposal	(123,662)	(15,500)	(24,387)	(8,887)	(36.4%)	▲
Total	(2,935,509)	(1,322,636)	(1,212,517)			
Funding Balance Adjustment						
Add Back Depreciation	703,844	293,230	246,889	(46,341)	(18.8%)	▲
Adjust (Profit)/Loss on Asset Disposal	123,662	15,500	24,387	8,887	36.4%	▼
				0		
Net Operating (Ex. Rates)	(567,851)	(339,384)	(241,671)			
Investing activities						
Non Operating Grants, Subsidies & Contribution	923,060	429,564	192,317	(237,247)	(123.4%)	▼
Proceeds from Disposal of Assets	254,360	36,264	34,503	(1,761)	(5.1%)	▼
Purchase property, plant and equipment	(333,149)	(102,789)	(116,953)	(14,164)	(12.11%)	▲
Purchase and construction of infrastructure	(1,338,714)	(255,094)	(179,995)	75,099	41.72%	▼
Net Investing Activities	(494,443)	107,945	(70,128)			
Financing activities						
Proceeds from self supporting loans	1,250	0	0	0		
Transfers from cash backed reserves (restricted assets)	200,000	0	0	0		
Repayment of debentures	(68,247)	(34,124)	(33,913)	212	0.6%	▼
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Net Financing Activities	130,687	(35,984)	(35,773)			
Net Capital	(363,756)	71,961	(105,900)	0		
Total Net Operating + Capital	(931,607)	(267,423)	(347,571)			
Rate Revenue	865,642	865,642	869,534	3,892	0.4%	▲
Closing Funding Surplus(Deficit)	(18,232)	645,952	569,702			

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2016

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12

months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	2%
Furniture and Equipment	10-25%
Plant and Equipment	15-25%
Motor Vehicles	25%
Roads - Aggregate	25 years
Roads - Unsealed - Gravel	35 years
Drains and Sewers	75 years

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) **Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) **Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) **Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) **Nature or Type Classifications**

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity, neighbourhood surveillance services and water. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associated with the employment of persons such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**(q) Nature or Type Classifications (Continued)****Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Details of expenses related to Councils eight councillors, who normally meet the third Wednesday of each month, make policy decisions, review Councils operations, plan for current and future service provision requirements and undertake necessary appropriate training and attend conferences.

GENERAL PURPOSE FUNDING

Rates - the amount raised is determined by Councils budget "shortfall" that is known income and desired expenditure.

General purpose grants - are the grant amounts paid to the shire from Federal Government funding as determined by and via the Western Australian Local Government Grants Commission.

Interest - interest earned on monies invested or deposited by Council.

LAW, ORDER, PUBLIC SAFETY

Supervision of by-laws, fire prevention and animal control.
Requirements that Council carries out by statute.

HEALTH

Food quality control, immunisation, contributions to medical, health and operation of the child health clinic.

Council is a member of a group health scheme North Eastern Wheatbelt Health Scheme. Monitors food quality and caters for health requirements for the broader community.

**Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2016**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**(r) STATEMENT OF OBJECTIVE (Continued)****EDUCATION AND WELFARE**

Assists in the provision of the Home and Community Care services, Seniors and Pensioner requirements.

HOUSING

Provides and maintains housing rented to staff and non-staff. Council is a major landlord, providing accommodation for aged, pensioner, single, married and Government Employees.

COMMUNITY AMENITIES

Operation and control of cemeteries, public conveniences and sanitation service. Provides public amenities. Owns and operates the town site deep sewerage service. Controls and maintains one rubbish disposal site.

RECREATION AND CULTURE

Maintenance of hall, the aquatic centre, library and various reserves.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works and cleaning of streets. Provision of infrastructure necessary to ensure adequate transport, communication, freight, social access routes and environmental enhancement within the shire.

ECONOMIC SERVICES

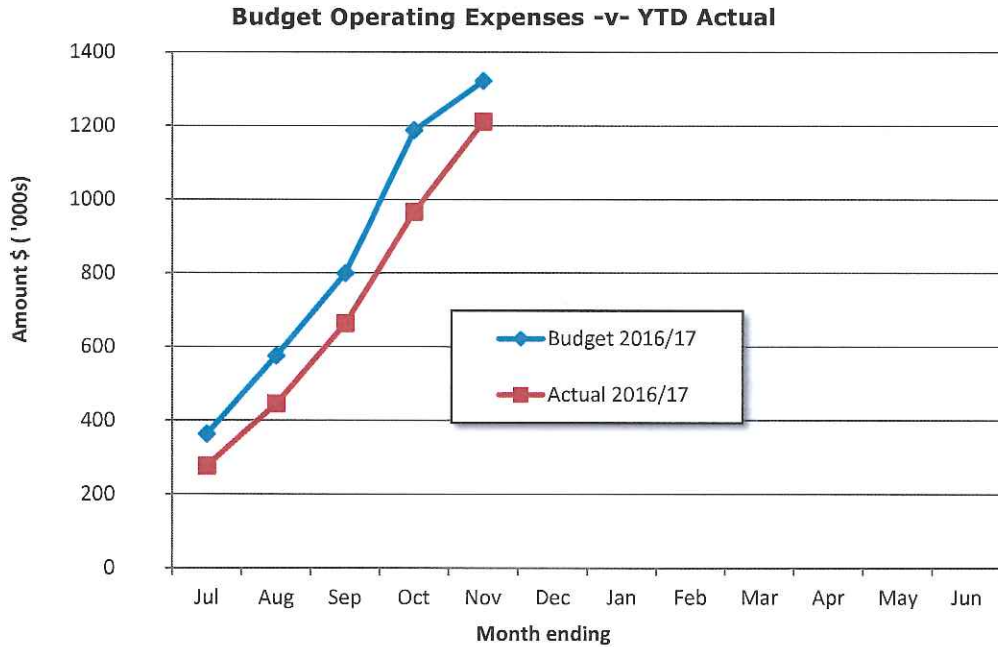
Tourism, pest control, building controls and natural resource management. Tourism facilities, information and directional signs. Weed and pest control services. Necessary building control services.

OTHER PROPERTY & SERVICES

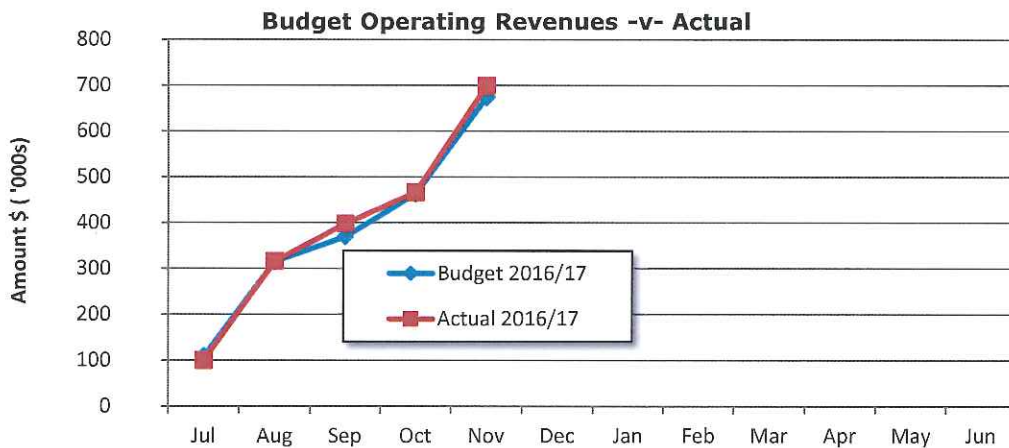
Private works carried out by council and indirect cost allocation pools. Public Works Overheads, plant operation and administrative costs are allocated to the various functions, works and services provided by Council.

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2016

Note 2 - Graphical Representation - Source Statement of Financial Activity



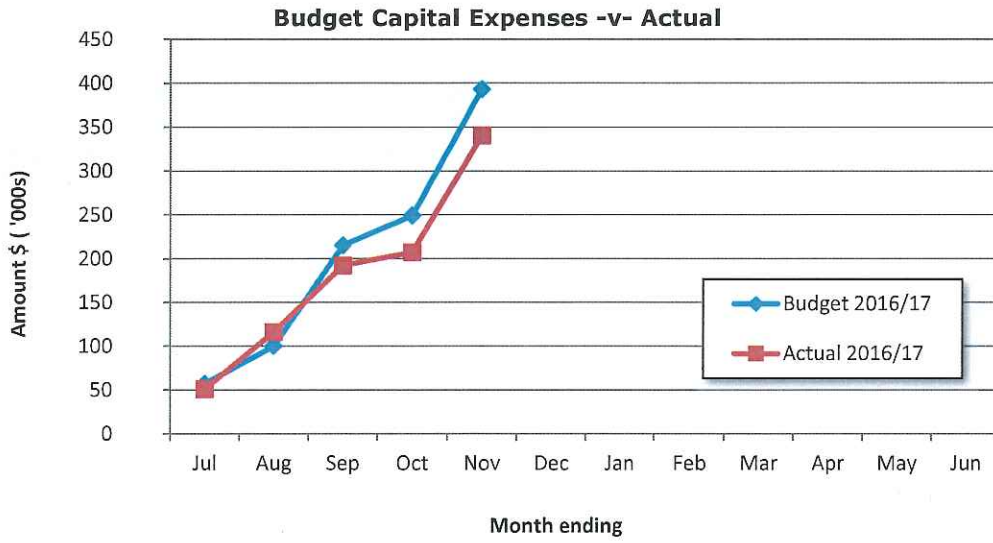
Comments/Notes - Operating Expenses



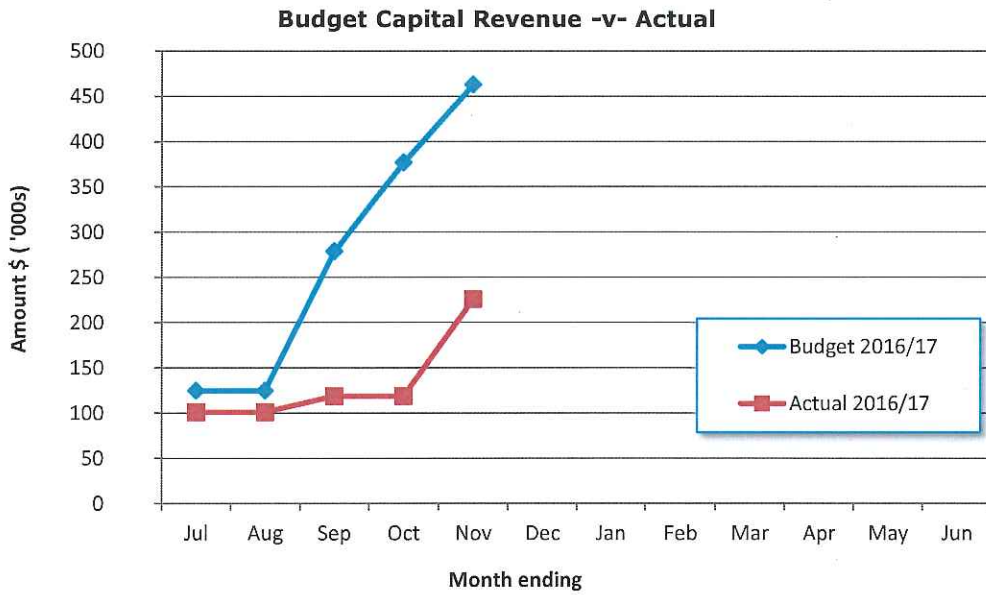
Comments/Notes - Operating Revenues

For the Period Ended 30 November 2016

Note 2 - Graphical Representation - Source Statement of Financial Activity



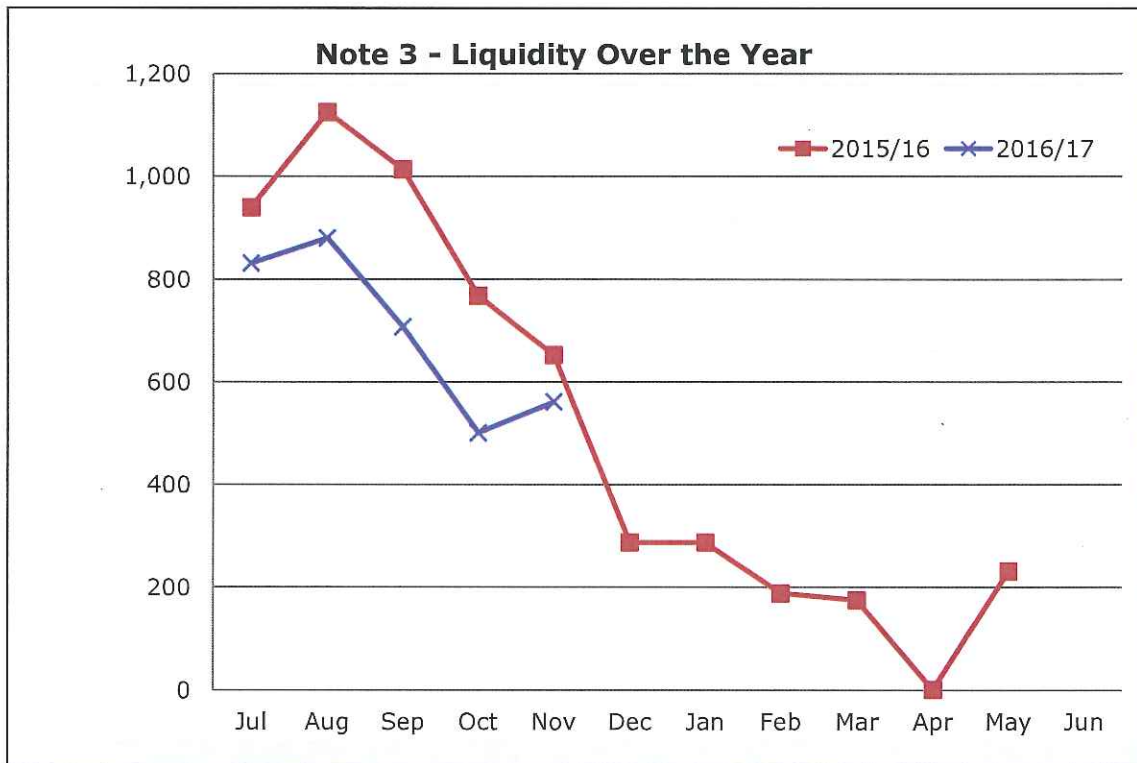
Comments/Notes - Capital Expenses



Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2016

Note 3: NET CURRENT FUNDING POSTION

	Positive=Surplus (Negative=Deficit)			
	2016/17			
	Note	This Period	Last Period	Same Period Last Year
	\$	\$	\$	
Current Assets				
Cash Unrestricted	407,157	494,817	628,392	
Cash Restricted	348,325	347,930	363,622	
Receivables - Rates and Rubbish	108,663	130,675	86,234	
Receivables -Other	173,605	55,654	112,863	
	1,037,750	1,029,076	1,191,111	
Less: Current Liabilities				
Payables	(192,744)	(252,303)	(251,689)	
Provisions	73,019	72,975	77,592	
	(119,725)	(179,328)	(174,097)	
Less: Cash Restricted	(348,325)	(347,930)	(363,207)	
Net Current Funding Position	569,702	501,819	653,392	



Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2016

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Transport \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits								
	1.50%	0 407,157	348,325	37,189	0 0	37,189 755,483	WPAC WPAC	
(b) Term Deposits								
Nil								
Nil								
Total		407,157	348,325	37,189	0	792,672		

Comments/Notes - Investments

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2016

Note 5: MAJOR VARIANCES (By programme)

Comments/Reason for Variance	Variance	
	Timing	Permanent
5.6 OPERATING REVENUE (EXCLUDING RATES)		
GENERAL PURPOSE FUNDING		
Nil		
LAW, ORDER & PUBLIC SAFETY		
Bush fire breaks fine is more than expected as the Council has first time imposed the infringement for 35 non compliant ratepayers and 10 of them paid their fines as of 7 /12/ 2016 which is more than budgeted.		\$1,000
HEALTH		
Nil		
HOUSING		
Nil		
COMMUNITES AMENITIES		
Nil		
RECREATION & CULTURE		
Recreation & Culture grants and Recreation fees and charges has not been received yet	\$173	
TRANSPORT		
Standpipe water sale sales are incurred earlier than expected	\$112	
Economics Services		
Fuel sales are less than expected due to the market fluctuation.	\$17,935	
Post Office commission are less than expected.	\$6,570	
Other Property & Services		
Private works fees and charges are more than expected	\$12,212	
Insurance reimbursement income received more than budgeted		\$1,177
Unbudgeted Grants of \$10,000 were received from DLGC.		\$10,000
5.7 OPERATING EXPENSES		
GENERAL PURPOSE FUNDING EXPENSES		
Internal administrating allocation cost are less than expected	\$3,512	
Governance		
Council Election expenses are less than expected as there was no election required to be conducted at the nomination date		\$3,570
WALGA council subscription cost are more than expected		\$2,575
LAW, ORDER PUBLIC SAFETY		
Nil		
HEALTH		
Health inspection cost are less than expected as the council received the invoices from the Shire of wagin and yet to be processed.	\$3,031	
EDUCATION & WELFARE		
Expenses relating to Other Education are less than expected	\$1,156	
HOUSING		
Gnowing St & Michibin St house maintenance cost are more than budgeted		\$5,185

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2016

Note 5: MAJOR VARIANCES (By programme)

Comments/Reason for Variance	Variance	
	Timing	Permanent
COMMUNITY AMENITIES		
Transfer station maintenance costs are less than expected as the various supplier's invoices has not been received yet.	\$5,255	
Street bin collection expenses are less than expected as contractor cost for street bin collection expenses are less than budgeted	\$5,862	
RECREATION & CULTURE		
Community events costs are less than expected due to time issue	\$4,062	
TRANSPORT		
Rural Road Maintenance expenses are less because Roads crews are focusing on the grants funded roads construction.	\$87,070	
Mulching and clearing cost are less than expected as the job has been fully finalised and made a saving for future contingency mulching and clearing job works		\$12,719
ECONOMIC SERVICES		
Fuel purchase are less than expected due to market conditions	\$5,074	
OTHER PROPERTIES & SERVICES		
Nil		
5.3 CAPITAL REVENUE		
	\$237,247	
Timing issue in regards to receiving the Roads to Recovery Grants and other regional roads group grants as most of the construction works will only starts after Christmas.		
PROCEEDS FROM NEW DEBENTURES		
Nil		
SELF-SUPPORTING LOAN PRINCIPAL		
Nil		
TRANSFER FROM RESERVES (RESTRICTED ASSETS)		
Nil		
5.3 CAPITAL EXPENSES		
LAND HELD FOR RESALE		
Nil		
LAND& BUIDLING		
Caravan park ablation works expenditure are more than budget due to overhead and internal plant allocation		\$12,360
CRC Kitchen upgrade expenditure are more than expected as at 30/6/2016 as the additional plumbing works required to complete the jobs		\$2,040
PLANT AND EQUIPMENT		
Nil		
FURNITURE AND EQUIPMENT		
Nil		
INFRASTRUCTURE ASSETS - ROADS		
York Williams roads construction works cost are less than expected as the project will only start from the new year due to busy harvesting seasons and traffic on the Roads	\$131,472	
Bridge repairs works carried out earlier than expected due to Bridge Condition.	\$18,425	
RATES		
Nil		

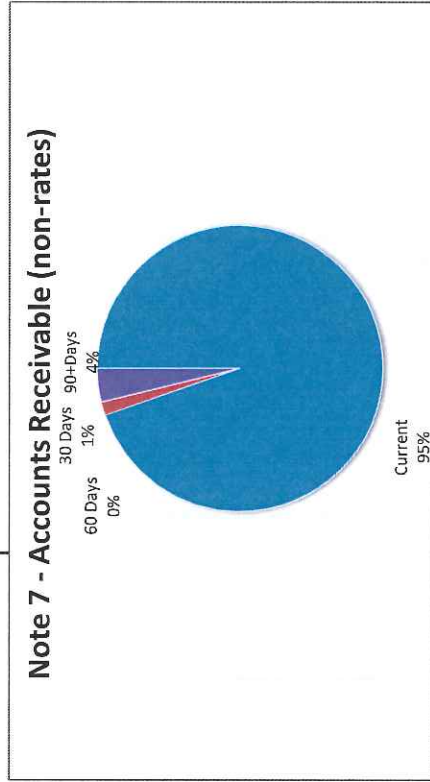
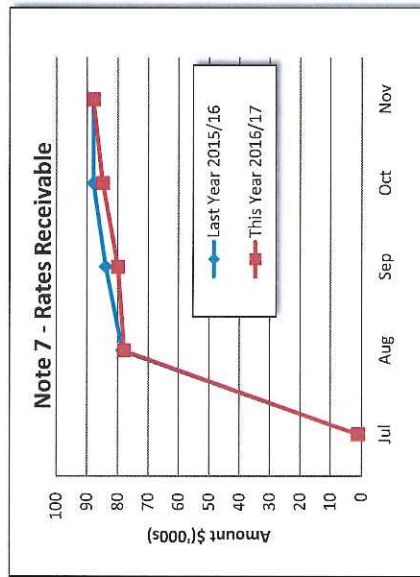
Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30 November 2016

Note 7: RECEIVABLES
Receivables - Rates and Rubbish

	Current period 2016/17	Same Period Last Year
	\$	\$
Opening Arrears Previous Years	20,627	16,096
Rates Levied	928,909	843,162
Discount Given	(35,676)	(66,597)
Less Collections to date	(805,197)	(702,059)
Equals Current Outstanding	108,663	90,601
Net Rates Collectable	108,663	90,601
% Collected	88.11%	88.45%

Receivables - General	Current	30 Days	60 Days	90+Days
Total Outstanding	112,486	1,790	0	4,540
				<u>118,816</u>

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates and Rubbish

Comments/Notes - Receivables General

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2016

Note 8: GRANTS AND CONTRIBUTIONS

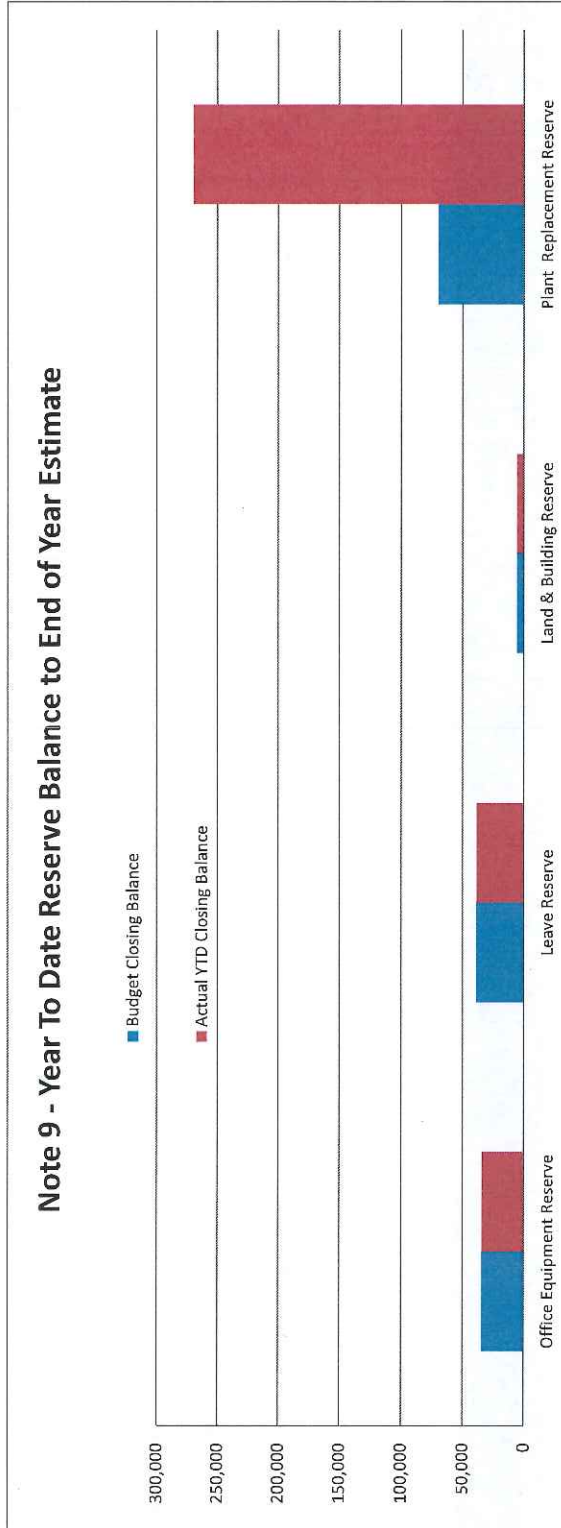
Program/Details GL	Provider	Approval (Yes/No)	2016/17 Budget	Variations Additions (Deletions)	Capital	Operating	Revised Total Grant	Recoup Status Received	Recoup Status Not Received
			\$	\$	\$	\$	\$	\$	\$
GENERAL PURPOSE GRANTS									
Grants Commission	FAG's - General	Yes	263,322	0	0	263,322	262,005	131,024	(130,981)
Grants Commission	FAG's - Roads	Yes	213,892	0	0	213,892	214,128	106,768	(107,360)
Grants Commission	FAG's - Bridges	Yes	138,000	0	138,000	138,000	138,000	68,876	(69,124)
LAW, ORDER, PUBLIC SAFETY									
DFES Grants		Yes	22,125			22,125	22,125	7,375	(14,750)
RECREATION AND CULTURE									
Recreation & Sports Grants	Others	Yes	1,000	0	0	1,000	1,000	0	(1,000)
TRANSPORT									
Project Grants	MRWA	Yes	234,432	0	234,432	0	234,432	91,106	(143,326)
Direct Grants	MRWA	Yes	51,353	0	51,353	0	51,353	51,353	0
Black Spot	MRWA	Yes	294,412	0	294,412	0	294,412	49,858	(244,554)
Roads To Recovery	MRWA	Yes	342,000	0	342,000	0	342,000	0	(342,000)
Bridges	MRWA	Yes	69,000	0	69,000	0	69,000	0	(69,000)
ECONOMIC SERVICES									
CRC Projects Grants	Others					3,000	3,000	1,500	(1,500)
Centrelink Operating Grants	Others	Yes	4,772	0	0	4,772	4,772	4,772	0
CRC Grants	Dept. Regl. Development	Yes	113,574	0	0	113,574	113,574	56,565	(57,009)
OTHER PROPERTIES & SERVICES									
Light House Project Grants	Department of Local Govt.	Yes	0	0	0	0	10,000	10,000	0
TOTALS			1,747,882	0	1,129,197	759,685	1,759,801	579,197	(1,180,604)

Comments - Grants and Contributions

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30 November 2016

Note 9: Cash Backed Reserve.

2016/17		Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
Office Equipment Reserve	\$	34,298	400	184	400	184	0	0		34,698	34,483
Leave Reserve		38,478	500	207	500	207	0	0		38,978	38,685
Land & Building Reserve		5,386	50	29	50	29	0	0		5,436	5,415
Plant Replacement Reserve		288,303	1,366	1,440	1,366	1,440	(200,000)	0		69,669	269,743
		346,465	2,316	1,860	2,316	1,860	(200,000)	0		148,781	348,325



Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2016

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Profit(Loss) of Asset Disposal				Disposals	Current Budget		
Cost	Accum Depr	Proceeds	From (Loss)		Replacement		
\$	\$	\$	\$		Budget	Actual	Variance
230,332	6,075	200,000	(24,257)	Housing 7 Gnowing Street	200,000	0	(200,000) ▼
35,500	0	20,000	(15,500)	Plant & Property Holden Caprice 2012	20,000	18,239	(1,761) ▼
118,265	0	34,360	(83,905)	Heavy Plants & Equipment	34,360	16,364	(17,996) ▼
111,961	27,384	266,000	(123,662)		266,000	34,603	(266,000)

Comments - Capital Disposal

Contributions Information				Summary Acquisitions	Current Budget		
Grants	Reserves	Borrowing	Total		Budget	Actual	Variance
\$	\$	\$	\$		\$	\$	\$
0	0	0	0	Property, Plant & Equipment			
0	0	0	0	Buildings	66,789	81,190	14,401 ▲
0	0	0	0	Plants & Equipments	202,000	35,762	(166,238) ▼
0	0	0	0	Furniture & Equipment	2,000	0	(2,000) ▼
923,060	0	0	923,060	Infrastructure Roads & Bridges Construction	1,338,714	179,995	(1,158,719) ▼
0	0	0	0	Capital Totals	1,609,503	296,948	(1,312,555)

Comments - Capital Acquisitions

Contributions				Buildings	Current Budget		
Grants	Reserves	Borrowing	Total		Budget	Actual	Variance
\$	\$	\$	\$		\$	\$	\$
0	0	0	0	CRC Kitchen Upgrade	9,000	11,041	2,041 ▲
0	0	0	0	Caravan Park Ablutions	57,789	70,150	12,361 ▲
0	0	0	0	Capital Totals	66,789	81,190	14,401

Contributions				Plant & Equipment	Current Budget		
Grants	Reserves	Borrowing	Total		Budget	Actual	Variance Under (Over)
\$	\$	\$	\$		\$	\$	\$
0	200,000	0	200,000	Holder Caprice 2012	36,000	33,602	(2,398) ▼
0	0	0	0	Heavy Plants & Equipment	166,000	0	(166,000) ▼
0	0	0	0	Capital Totals	202,000	33,602	(168,398)

Contributions				Furniture & Equipment	Current Budget		
Grants	Reserves	Borrowing	Total		Budget	Actual	Variance Under (Over)
\$	\$	\$	\$		\$	\$	\$
0	0	0	0	Furniture & Equipment	2,000	0	(2,000) ▼
0	0	0	0	Capital Totals	2,000	0	(2,000)

Shire of Wandering
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30 November 2016

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions				Roads	Current Budget			
Grants	Reserves	Borrowing	Total		This Year		Variance Under (Over)	
					Budget	Actual		
\$	\$	\$	\$	\$	\$	\$		
				Regional Road Group				
				York Williams Road	341,647	5,186	(336,461)	▼
135,911			166,678					
194,687			168,322	Black Spot				
				North Bannister Road with Rick RD Intersection	434,578	5,331	(429,247)	▼
				Roads to Recovery				
522,926			522,926	Carabin Rd	113,324	66,624	(46,700)	▼
				Chhatening ST	10,922	717	(10,205)	▼
296,412			296,412	Ferguson Way	155,483	58,965	(96,518)	▼
				Down St Culvert	60,271	19,636	(40,635)	▼
1,149,936	0	0	1,154,338	Capital Totals	1,116,225	156,459	(959,766)	

Contributions				Bridges	Current Budget			
Grants	Reserves	Borrowing	Total		This Year		Variance Under (Over)	
					Budget	Actual		
\$	\$	\$	\$	\$	\$	\$		
				Special Bridge Grant works				
			0	Codji Bridge	150,000	20,714	(129,286)	
207,000	0	0	207,000	Carabin Creek Bridge	57,000	2,822	(54,178)	
	0		0	various Bridges works	15,489	0	(15,489)	
			0				0	
207,000	0	0	207,000	Capital Totals	222,489	23,536	(198,953)	
				Total Capital works	1,609,503	294,788	(1,314,715)	

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2016

Note 11: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-16	Amount Received	Amount Paid	Closing Balance 30-Nov-16
Councillor Nomination Deposit	0	\$ 160	\$ (160)	0
Cleaning Bonds	1,800	1,350	(1,150)	2,000
Town Planning Bonds	6,000	7,000	0	13,000
Fire Brigade Donations	3,340		0	3,340
Declared Species Group	30,000		(11,151)	18,849
			0	0
	41,140	8,510	(12,461)	37,189

Shire of Wandering

Payment Listing for the period ending 30 November 2016

Chq/EFT No	Date	Description	Amount
Municipal Bank Account			
EFT2707	03/11/2016	Shire Of Wandering Payroll deductions - Rates Payment	60.00
EFT2708	03/11/2016	Quick Corporate Australia Purchase of various stationary items and staff amenities for use within Office, Depot & CRC	419.65
EFT2709	03/11/2016	Pet Tags Australia Purchase of New Cat Shire Registration Tags	136.95
EFT2710	03/11/2016	C and D Cutri Repairs to Codji Bridge (421) completed	2,145.00
EFT2711	03/11/2016	Rob Curtis Operating Waste Transfer Station 23/24th & 30/31st October 2016, Clearing of roadside bins 17th & 25th October 2016, Cleaning of toilets at Pumphrey's Bridge 28th October 2016 & Spraying of roadside verges within Wandering Shire x 20 hours	1,268.00
EFT2712	03/11/2016	Spiffy Lawns & Gardens Water around bowling green, Blow down tennis courts, Weed gardens at Community Centre, Flush line from Dam source to our tank for watering - Remove Diaphragm Valve, Mow oval with toro and Hustler, Water bowling green, Mow community centre lawn, Mow 2nd tier oval, snip oval edge and pitch, Fertilise community centre oval, council lawns & water in, Determine cause of a water leak, replace two leaking solenoids in garden at council gardens	665.00
EFT2713	03/11/2016	Kennedys Tree Service 14 days - Cut, remove & mulching of trees along shire roads	49,000.00
EFT2715	04/11/2016	Monica Beth Treasure Reimbursement of Goods purchased at Book Fair at Wandering Primary School for Book Week Prizes	60.00
EFT2716	04/11/2016	JAGS Cafe Shire Presidents Dinner - 22 people @ \$40 per head - includes Night Hire Charge	1,030.00
EFT2717	10/11/2016	Great Southern Fuels Purchase of 7900L Unleaded Petrol @ \$1.0310 plus GST	8,959.39
EFT2718	10/11/2016	Courier Australia Freight for delivery of DFES Vehicle Identifier Stickers from Quality Press	10.30
EFT2719	10/11/2016	Country Sparky Services Replace compressor switch and power point at depot	121.00
EFT2720	10/11/2016	WesTrac Pty Ltd Purchase of 20Lt Coolant for use at Depot	89.53
EFT2721	10/11/2016	Boddington Tyre Service 1x Loader Tyre Repair, replace O ring & 2 x radial patch tyre	66.00
EFT2722	10/11/2016	Boddington News Boddington News edition # 565	9.00
EFT2723	10/11/2016	Classic Trophies & Cartridges Preparation of 2 custom plaques for councillors	29.70
EFT2724	10/11/2016	Wandering - Boddington Clay Target Club Inc. Donation to Clay Target Club as per Council Resolution September 2016 Council Meeting - Purchase of new trap	1,000.00
EFT2725	10/11/2016	LGIS Workers Compensation Actual Wages Adjustment for period 30/06/2015 to 30/06/2016 - \$6120.58, Public Liability cover - \$6203.22, Workers Compensation cover - \$15890.59 & Property Risk Insurance - \$13323.26 for the period 30/06/2016 to 30/06/2017 - 2nd Instalments	41,537.65
EFT2726	10/11/2016	Narrogin Carpet Court Supply & install Texline Comfort 1906 Vogue Nacre vinyl to 1 Downsett St dining room & Supply and install Harbour Blue vinyl to 7 Gnowing St kitchen	1,485.00
EFT2727	10/11/2016	Australia Wide Taxation & Payroll Training Attendance at Seminar Taxation & Payroll Training - 9th February 2017 - Tricia Brown	515.00
EFT2728	10/11/2016	Environmental Health Australia Commencement of I'M ALERT Food Safety Program - Small council subscription for period 25/10/2016 to 30/06/2017, including setup fee	880.00

EFT2729	17/11/2016	Monica Beth Treasure Purchase of Coles Giftcard - Judy Bullock - Volunteer, Morning Tea purchased for Seniors Day 17/11/2016, Purchase of card & paper & mosquito repellent, Purchase of new Telstra SIM Card for mobile phones/caravan park/cleaner	393.89
EFT2730	17/11/2016	Shire Of Wandering Payroll deductions - Rates Payment	60.00
EFT2731	17/11/2016	Covs Parts Pty Ltd Purchase of 3 belts for sundry plant	93.99
EFT2732	17/11/2016	Australia Post Purchase of various stamps, boxes of stamps, xmas stamps, Prepaid envelopes	419.79
EFT2733	17/11/2016	Avon Waste 88 Domestic rubbish x 4 weeks, Transport of domestic waste to Perth Waste Site, 88 x Recycling services, Additional Recycling service - Office, Bulk Recycling for September 2016, Clearing of waste transfer station bins 13th & 27th Sept 2016, Transport of transfer station waste to perth waste site, GST	3,475.48
EFT2734	17/11/2016	Hotham Mechanical Tyre replacement x 2, includes fitting & balances for PU3 Toyota Hilux, tyre repair & disposal, New tyres x 2 including fitting & balancing & tyre disposal for Holden Colorado PU1	1,014.20
EFT2735	17/11/2016	Crossman Hot Water & Plumbing Office toilets backing up, found discharge pump had failed. Arranged temporary solution. Returned next day with new pump and installed	1,078.00
EFT2736	17/11/2016	Perfect Computer Solutions Create user, Health Inspector, synergy user, synergy icons & assist with issues with Microsoft Word on EHO laptop.	212.50
EFT2737	17/11/2016	Shire of Kalamunda Planning Consultancy Work for 2015/2016	2,838.00
EFT2738	17/11/2016	H & I Pubs Pty Ltd T/as Wandering Tavern Supply of milk for staff amenities for September & October 2016 - Office & CRC	79.20
EFT2739	17/11/2016	Fuel Distributors Of WA Purchase of 9000 Litres of Unleaded Petrol @ \$1.0478 plus GST	10,788.04
EFT2740	17/11/2016	Armadale Mower World & Service Co Purchase of new Blades, bolts & washers for Hustler ride on mower	140.95
EFT2741	17/11/2016	LGIS Insurance Broking Premium Adjustment - Amman AP240 Hire Roller - Period 22/09/2016 to 30/06/2017	784.27
EFT2742	17/11/2016	Wandering Primary School Donation to Senior Citizenship Award 2016 - Book Award	40.00
EFT2743	17/11/2016	Major Motors Pty Ltd Purchase of new Isuzu Truck to replace old Truck WD6 - 2016 Isuzu Crew Cab - Manual	60,644.20
EFT2744	17/11/2016	Wandering Smash Repairs Authority to remove abandoned vehicle from Nother Bannister Road, west of Ricks Road to Wandering Tip - Green Holden Barina	209.00
EFT2745	17/11/2016	Pingelly Iga (newsagency) Purchase of West Australians & Narrogin Observers from 12/09/2016 to 14/10/2016	268.00
EFT2746	17/11/2016	Lee's Keys Locksmiths Purchase of 10 x new Caravan Park Keys	259.00
EFT2747	17/11/2016	WA Contract Ranger Services 18/10/2016 - Firebreak Inspections & attend shire office 01/11/2016 - Attend shire office and conduct firebreak inspections, 18/10/2016 - Collect trapped cat and impound in York cat pound 25/10/2016 - Attend shire office and patrol town site	1,379.12
EFT2748	17/11/2016	Rob Curtis Operating of waste transfer station 7th/8th & 13th/14th November 2016, Clearing of roadside bins 1st & 7th November 2016	782.00
EFT2749	17/11/2016	Spiffy Lawns & Gardens 03/11/2016 - Mow community centre lawns & 2nd tier oval lawns. Water all lawns/fertilise. Garden maintenance at community centre, snip around tennis courts, bowling green, 08/11/2016 - Snip verge on Watts St between shire depot and Moramocking Road. Mow town oval with Toro, 10/11/2016 - Set up boom spray unit on ute ready for spraying - solved problem - fixed. Delayed start for spraying oval with liquid fertiliser. Mow council, toilet block and depot lawns, 15/11/2016 - New retic line put in along 2nd tier oval from existing line in turf area. Work out other existing lines and possibilities for future retic improvement., 15/11/2016 - Check seedlings at tip revegetation site - Repair damaged pipe in Water Corp disused catchment area due to firebreak and grader operation by out-sourced contractor - Includes parts - Water Corp to reimburse	961.00
EFT2750	17/11/2016	Down to Earth Training & Assessing Regional Load Restraint Course - 18th October 2016 - Includes travel costs to & from site & Regional Chainsaw Training Course - 17th October 2016 - includes travel costs to & from site	3,640.00

EFT2751	17/11/2016	Occuhealth Pty Ltd Asbestos testing at the Community Resource Centre - Air quality monitoring, post possible exposure	1,006.50
EFT2752	17/11/2016	Murray House Resource Centre 5 day accredited work safe Safety Reps course conducted in Pingelly on 22nd to 28th August 2016 - Course Attendee: Mr Thomas Martin	975.00
EFT2753	21/11/2016	Australian Taxation Office October 2016 BAS	5,777.00
EFT2756	25/11/2016	Monica Beth Treasure Purchase of Seniors Lunch at Roleys on the Ridge, Purchase of Coffee during Seniors Outing, Entry to to Araluen for Seniors Outing, GST	811.64
EFT2757	25/11/2016	Shire of Wagin Recoup of EHO costs to PPE 19/10/2016, includes Public Holiday from PPE 05/10/2016	869.97
EFT2758	25/11/2016	Best Office Systems Black & White printing 7103 copies @ 0.008 cents & Colour printing 6583 copies @ 0.08 cents	641.81
EFT2759	25/11/2016	Country Sparky Services Investigate lighting timing and replace smoke detector at Caravan Park	428.67
EFT2760	25/11/2016	Boddington News Boddington News edition # 566	9.00
EFT2761	25/11/2016	C and D Cutri Carry out bridge repairs to Codji Bridge - includes extra works - sheeting repairs to wing wall LHS & RHS & Pack to stringer and halfcap	17,930.00
EFT2762	25/11/2016	Direct Trades Supply Pty Ltd Purchase of 30 Steel Post 450mm Black for 13 Dunmall Drive	75.00
EFT2763	25/11/2016	Allwest Plant Hire Australia Dry Hire of Amman AP240 Multi Tyre Roller for period 01/10/2016 to 20/10/2016 for Carabin Road Construction	2,772.00
13914	04/11/2016	Shire of Wandering - Petty Cash Purchase of 2 boxes of stamps for office use, Bush fire brigade stationary - Brigade Info, Shire Banking Money Orders, Firebreak compliance letters, Postage of Flyer - Grant Writing Workshop, Bread for Crew BBQ - Bannister Road House, Firebreak Compliance Letters - 2nd reminder, Reimbursement of part purchased for PT2 - Replacement air valve, Bulk mail out - Annual electors meeting & caravan park opening, Bulk Mail out - Final Rates Notices	491.16
13915	17/11/2016	Synergy 60 Days Electricity Supply for the period 03/09/2016 to 01/11/2016 for all shire properties	4,846.25
13916	25/11/2016	Water Corporation Water Service charges from 5th Sept to 4 Nov 2016 for all shire properties	1,504.27
13917	29/11/2016	Shire of Wandering - Petty Cash Shire Banking Money Orders, Bulk Invoicing - CRC Advertising Invoices, Parcel postage for Jim McNeil, Purchase of reticulation repair parts - 13 Dunmall Drive, Replacement knives & forks - Shire Admin kitchen, Bulk mail for 27 Bushfire Infringement Notices, Reimbursement to S Bullock for purchase of reticulation parts for repairs, Reimbursement to A Hardie for Purchase of Disinfectant for use at Wandering Transfer Station Site, Reimbursement to A Hardie for purchase of bin bags, Purchase of box of 100 stamps for use in office	468.41
DD2165.1	02/11/2016	WA SUPER PLAN Payroll deductions	3,030.26
DD2165.2	02/11/2016	Rod Evenis Superannuation Fund Pty Ltd Superannuation contributions	772.68
DD2165.3	02/11/2016	Hesta Superannuation contributions	827.98
DD2165.4	02/11/2016	I & T Brown Family Super Fund Superannuation contributions	472.65
DD2165.5	02/11/2016	ANZ Onepath Masterfund Superannuation contributions	644.23
DD2165.6	02/11/2016	Superwrap Personal Super Plan (annette Hardie) Superannuation contributions	95.61
DD2165.7	02/11/2016	BT Super For Life Superannuation contributions	244.39
DD2165.8	02/11/2016	Commonwealth Super Select/Colonial Super Retirement Fund Superannuation contributions	167.91
DD2186.1	16/11/2016	WA SUPER PLAN Payroll deductions	3,051.87
DD2186.2	16/11/2016	Hesta Superannuation contributions	841.14
DD2186.3	16/11/2016	I & T Brown Family Super Fund Superannuation contributions	472.65

DD2186.4	16/11/2016	ANZ Onepath Masterfund Superannuation contributions	512.24
DD2186.5	16/11/2016	Superwrap Personal Super Plan Superannuation contributions	76.49
DD2186.6	16/11/2016	Rod Evenis Superannuation Fund Pty Ltd Payroll deductions	772.68
DD2186.7	16/11/2016	BT Super For Life Superannuation contributions	247.71
DD2187.1	21/11/2016	Kleenheat Gas Facility Fee/Cylinder Service Charges 2016/2017 year - CRC	69.30
DD2187.2	19/11/2016	Australian Communications & Media Authority Renewal of licence - Comms Mast Mount Saddleback, Boddington	108.00
DD2195.1	26/11/2016	Telstra SMS sent on 27/10/2016 regarding extending restricted burning period	85.89
DD2200.1	30/11/2016	WA SUPER PLAN Payroll deductions	3,039.97
DD2200.2	30/11/2016	Hesta Superannuation contributions	836.07
DD2200.3	30/11/2016	I & T Brown Family Super Fund Superannuation contributions	472.65
DD2200.4	30/11/2016	ANZ Onepath Masterfund Superannuation contributions	734.02
DD2200.5	30/11/2016	Superwrap Personal Super Plan Superannuation contributions	95.61
DD2200.6	30/11/2016	Rod Evenis Superannuation Fund Pty Ltd Payroll deductions	772.68
DD2200.7	30/11/2016	BT Super For Life Superannuation contributions	269.33

Credit Card

DD2202.1	28/11/2016		2,627.98
	Job	Supplier	Description
1E143020.520	Bunnings		Purchase of new fuel cans for Depot supplies 42.48
1E132000.520	Bunnings		Items purchased for Caravan Park Opening - Batteries, Flashlight, Security chain 109.60
1E142050.520	Bunnings		Purchase of cutting discs, screws, nails, security chain 104.93
1E145090.520	Caltex Baldivis		Purchase of fuel for CEO vehicle from Caltex 70.12
1E132000.520	Bunnings		Various bolts & washers for Caravan Park, BBQ Cover, gas bottles for Caravan Park BBQ 137.03
1E134060.520	Australia Post Wandering		Box of postage stamps - CRC use 100.00
1E041040.520	Riverside Roadhouse		Bread & Slices from Riverside Roadhouse for Melbourne Cup Lunch 31.50
1E041040.520	Boddington IGA		Groceries for Melbourne Cup Lunch & Caravan Park Opening 59.36
1E051060.520	Boddington Hardware		Eskies purchased for Fire Brigade 258.50
1E041130.520	Hotham Butchering Co		Sausages purchased for Caravan Park Opening - Hotham Butchering Co 83.00
1E041130.520	Boddington IGA		Cooldrinks, butter, ice for caravan park opening 105.68
1E041130.520	Bannister Roadhouse		Bread for caravan park opening 48.00
1E041130.520	Bannister Roadhouse		Cakes for Annual Electors Meeting - Originally overcharged by \$84.50 - Received credit for \$14.50 for items incorrectly charged - received other credit of \$70.00 incorrectly to wrong card - Amanda to reimburse shire - Refer Inv: 4465 189.50 -14.50
1E051060.520	Boddington IGA		Refreshments for fire fighters, cooldrink for shed & operational incidents 176.88
1E145900.520	Boddington IGA		Washing liquid, dishwasher tablets, Aeroguard for shire office & Community Centre 31.66
1E134060.520	Myer		Purchase of Various picnic totes, freezer bags for prizes for the Christmas Lights Competition 237.76
1E132000.520	Bunnings		Weather strips and key security boxes for caravan park 211.12
1E091010.520	Bunnings		Pipes & Fittings for alterations to water supplier - 13 Dunmall Drive 77.30
1E091010.520	Bunnings		Plumbing fittings for CEO residence, alterations to water supply 29.12
1E091010.520	Bunnings		Plumbing fittings for improvements to Evaporative Unit at 13 Dunmall Drive 28.19
1E134180.520	Golden Garden Café		Breakfast - Monica & Amanda 14th & 15th November - CRC Workshop Quairading 18.00
1E134180.520	Quairading Pub		Refreshments - Monica & Amanda - CRC Workshop Quairading 20.00
1E145900.520	Coles		Chocolates purchased for Christmas Thankyou's - Shire of Williams & Pingelly 45.50
1E041130.520	Woolworths		Various Items purchased for Chambers Kitchen 63.00

CERTIFICATION OF CHIEF EXECUTIVE OFFICER

This schedule of accounts to be passed for payment was submitted to each member of the Council on Thursday, 15 December 2016 and has been checked and is fully supported by vouchers and invoices which are sub certified as to the receipt of goods and services and as to prices, computations and costings and the amounts shown are due for payment.



Amanda O'Halloran, Chief Executive Officer

CERTIFICATION OF CHAIRMAN

I hereby certify this schedule of accounts was submitted to the Council on Thursday, 15 December 2016 and that the amounts were approved for payment.



Cr Brendan Whitely, Chairman

1E041040.520	Woolworths	Various food items purchased for ongoing meetings	44.00
1E041040.520	Woolworths	Catering items purchased for November Council Meeting - Amanda paid council \$30 for leftovers after event - Refer invoice 4461	200.25
1E134180.520	Quairading Pub	Accommodation for Monica & Amanda - CRC Contract Workshop - Quairading Tavern	120.00

Trust Bank Account

EFT2754	22/11/2016	Wandering C.W.A. REFUND OF BOND FOR WANDERING COMMUNITY CENTRE - MELBOURNE CUP LUNCH - CANCELLED	200.00
EFT2755	22/11/2016	Linda Barge REFUND OF COMMUNITY CENTRE BOND - WANDERING ANNUAL FAIR AGM	200.00

Licensing Collections

JNL1566		Police Licensing Licensing Collections 01/11/2016	4493.35
JNL1567		Police Licensing Licensing Collections 02/11/2016	294.70
JNL1570		Police Licensing Licensing Collections 03/11/2016	1120.60
JNL1578		Police Licensing Licensing Collections 08/11/2016	859.05
JNL1579		Police Licensing Licensing Collections 09/11/2016	129.40
JNL1580		Police Licensing Licensing Collections 10/11/2016	661.40
JNL1581		Police Licensing Licensing Collections 14/11/2016	468.40
JNL1583		Police Licensing Licensing Collections 15/11/2016	62.40
JNL1586		Police Licensing Licensing Collections 16/11/2016	339.35
JNL1586		Police Licensing Licensing Collections 17/11/2016	578.35
JNL1587		Police Licensing Licensing Collections 22/11/2016	796.05
JNL1589		Police Licensing Licensing Collections 23/11/2016	298.85
JNL1590		Police Licensing Licensing Collections 24/11/2016	263.40
JNL1592		Police Licensing Licensing Collections 28/11/2016	136.70

Payroll

PPE 02/11/2016	Staff Payroll PPE 02/11/2016	27709.16
PPE 16/11/2016	Staff Payroll PPE 16/11/2016	25635.87
PPE 30/11/2016	Staff Payroll PPE 30/11/2016	25949.60

ATTACHMENT 10.4.1.2

Municipal Bank Reconciliation 30/11/2016

Balance as per Bank Statement	\$150,411.48
Add Outstanding Deposits	\$17,566.49
Less unpresented Cheques	-\$65,326.51
Total as per Bank Statement	\$102,651.46
Balance as per GL	\$102,651.46
Total As per General Ledger	\$102,651.46
Differences	\$0.00



Finance Officer



Manager of Finance & Administration



Community Solutions Cheque Account

Branch Name and Address

Narrogin
38 Fortune Street
Narrogin WA 6312

BSB Account Number

036-170 00-0091

Account name

**SHIRE OF WANDERING
MUNICIPAL ACCOUNT**

Customer Number

19308463 SHIRE OF WANDERING

Account enquiries

Call Westpac Telephone Banking
132 142 within Australia
+61 2 9293 9262 if calling from overseas

Account Summary

Opening Balance	+ \$62,441.52
Total credits	+ \$395,797.84
Total debits	- \$307,827.88
Closing Balance	+ \$150,411.48

Details of your account

From Last Statement Dated 31 Oct 2016 to 30 Nov 2016

Date	Description of transaction	Debit	Credit	Balance
2016	STATEMENT OPENING BALANCE			62,441.52
01 Nov	Deposit Colin Smith A422 Smith		236.85	62,678.37
01 Nov	Deposit Glenn Carstairs ass number A298		401.30	63,079.67
01 Nov	Deposit Fdmsa Payment 42298585287407		1,353.75	64,433.42
01 Nov	Withdrawal Westpac Merchant Fees 24215998Fee 001556	48.63		64,384.79
01 Nov	Withdrawal Westpac Merchant Fees 23253198Fee 001556	56.56		64,328.23
01 Nov	Payment By Authority To Shire Of Wanderi Merchant Fee	25.00		64,303.23
01 Nov	Payment By Authority To Fdmsa Fee 42298585287407	210.68		64,092.55
01 Nov	Withdrawal/Cheque 013912	770.85		63,321.70
01 Nov	Withdrawal/Cheque 013913	2,437.54		60,884.16
02 Nov	Deposit A233 Gk Lane Rates farm		280.45	61,164.61
02 Nov	Deposit A224 Gk Lane Rates farm		280.45	61,445.06

Please check all entries on this statement and promptly inform the Bank of any possible error or unauthorised transaction.

Statement No. 719 Page 1 of 8



Community Solutions Cheque Account

Account name

SHIRE OF WANDERING

036-170 00-0091

Details of your account

From Last Statement Dated 31 Oct 2016 to 30 Nov 2016

Date	Description of transaction	Debit	Credit	Balance
02 Nov	Deposit Sayed Aziz A338		282.40	61,727.46
02 Nov	Deposit Mrs Julie Anne G A447		323.86	62,051.32
02 Nov	Deposit Fdmsa Payment 42298585287407		1,390.37	63,441.69
02 Nov	Merchant Settlement 0960001 Shire Of Wandering 0001 Wandering		543.90	63,985.59
02 Nov	Merchant Settlement 0960002 Shire Of Wandering 0002 Wandering		314.70	64,300.29
02 Nov	Payment By Authority To Transport Wado20161031	104.35		64,195.94
03 Nov	Deposit Online 2057686 Pymt Wandering Shire Shire of Wandering		60.00	64,255.94
03 Nov	Deposit Online 2707189 Tfr Westpac Community Soinv to Muni		50,000.00	114,255.94
03 Nov	Deposit Bendigo Bank L M Walsh 245		150.00	114,405.94
03 Nov	Deposit Hassett, Laurel J A453 Hassett		617.79	115,023.73
03 Nov	Deposit Fdmsa Payment 42298585287407		809.90	115,833.63
03 Nov	Merchant Settlement 0970001 Shire Of Wandering 0001 Wandering		130.00	115,963.63
03 Nov	Withdrawal Online Multi 1344555 Pymt WBC.aba Payroll	27,709.16		88,254.47
03 Nov	Withdrawal Online Multi 1857158 Pymt Wbccrs.aba Creditors	53,694.60		34,559.87
03 Nov	Payment By Authority To Transport Wado20161101	4,493.35		30,066.52
04 Nov	Deposit Bendigo Bank R J Cumper #451		30.00	30,096.52
04 Nov	Deposit Lynda Anderson A386		66.70	30,163.22
04 Nov	Deposit Landgate Eas2 Payment Oct-2		275.00	30,438.22
04 Nov	Deposit Fdmsa Payment 42298585287407		949.19	31,387.41
04 Nov	Deposit CBA A194		1,183.44	32,570.85
04 Nov	Merchant Settlement 0910001 Shire Of Wandering 0001 Wandering		295.00	32,865.85
04 Nov	Withdrawal Online Multi 1322921 Pymt Wbccrs.aba Creditors	1,090.00		31,775.85
04 Nov	Payment By Authority To Transport Wado20161102	294.70		31,481.15



Community Solutions Cheque Account

Account name

SHIRE OF WANDERING

036-170 00-0091

Details of your account

From Last Statement Dated 31 Oct 2016 to 30 Nov 2016

Date	Description of transaction	Debit	Credit	Balance
07 Nov	Deposit Online 2656705 Pymt Association Of W Awacrc Refund		250.00	31,731.15
07 Nov	Deposit Browne Inv 4443 Sow		95.00	31,826.15
07 Nov	Deposit Bank Of QLD A131		95.15	31,921.30
07 Nov	Deposit Bank Of QLD A131		185.30	32,106.60
07 Nov	Deposit Janet Gowland inv4442 Room Hire		200.00	32,306.60
07 Nov	Deposit Browne Inv 4444 Sow		240.00	32,546.60
07 Nov	Deposit Bank Of QLD A354		334.35	32,880.95
07 Nov	Deposit Fdmsa Payment 42298585287407		1,308.85	34,189.80
07 Nov	Deposit Fdmsa Payment 42298585287407		1,373.67	35,563.47
07 Nov	Deposit Fdmsa Payment 42298585287407		1,508.81	37,072.28
07 Nov	Deposit Australia Post Lip161107060230		1,691.01	38,763.29
07 Nov	Payment By Authority To Transport Wado20161103	1,120.60		37,642.69
08 Nov	Deposit Fdmsa Payment 42298585287407		1,011.72	38,654.41
08 Nov	Merchant Settlement 0950002 Shire Of Wandering 0002 Wandering		291.05	38,945.46
09 Nov	Deposit Narrogin WA		9,746.47	48,691.93
09 Nov	Deposit Mooterdine Trans inv 4401 mooterdin		210.00	48,901.93
09 Nov	Deposit Fdmsa Payment 42298585287407		1,824.27	50,726.20
09 Nov	Merchant Settlement 0960001 Shire Of Wandering 0001 Wandering		45.00	50,771.20
09 Nov	Merchant Settlement 0960002 Shire Of Wandering 0002 Wandering		129.40	50,900.60
09 Nov	Withdrawal/Cheque 013914	491.16		50,409.44
10 Nov	Deposit Online 2029583 Pymt Evelyn Houghton		30.00	50,439.44
10 Nov	Deposit Online 2534110 Tfr Westpac Community Soinvest to Muni		100,000.00	150,439.44
10 Nov	Deposit Rg & JI Hardie inv 4386		55.00	150,494.44
10 Nov	Deposit Fdmsa Payment 42298585287407		1,013.98	151,508.42
10 Nov	Merchant Settlement 0970001 Shire Of Wandering 0001 Wandering		1,817.40	153,325.82
10 Nov	Merchant Settlement 0970002 Shire Of Wandering 0002 Wandering		661.40	153,987.22



Community Solutions Cheque Account

Account name

SHIRE OF WANDERING

036-170 00-0091

Details of your account

From Last Statement Dated 31 Oct 2016 to 30 Nov 2016

Date	Description of transaction	Debit	Credit	Balance
10 Nov	Withdrawal Online Multi 1581062 Pymt Wbccrs.aba Creditors	54,702.57		99,284.65
10 Nov	Payment By Authority To Transport Wado20161108	859.05		98,425.60
11 Nov	Deposit Bendigo Bank R J Cumper #451		30.00	98,455.60
11 Nov	Deposit Jean caldwell A11 half share t/H		57.69	98,513.29
11 Nov	Deposit Advert inv4403 Advert inv4403		210.00	98,723.29
11 Nov	Deposit West Arthur Crc Wacrc Inv 4446		580.80	99,304.09
11 Nov	Deposit Fdmsa Payment 42298585287407		1,232.93	100,537.02
11 Nov	Merchant Settlement 0910001 Shire Of Wandering 0001 Wandering		55.00	100,592.02
11 Nov	Payment By Authority To Transport Wado20161109	129.40		100,462.62
14 Nov	Deposit Bendigo Bank Inv 4396		94.50	100,557.12
14 Nov	Deposit Fdmsa Payment 42298585287407		1,079.31	101,636.43
14 Nov	Deposit Fdmsa Payment 42298585287407		1,431.66	103,068.09
14 Nov	Deposit Fdmsa Payment 42298585287407		1,468.90	104,536.99
14 Nov	Merchant Settlement 0940001 Shire Of Wandering 0001 Wandering		130.00	104,666.99
14 Nov	Merchant Settlement 0940002 Shire Of Wandering 0002 Wandering		468.40	105,135.39
14 Nov	Payment By Authority To Transport Wado20161110	661.40		104,473.99
15 Nov	Deposit Online 2625584 Pymt Bruin and Denig A8		864.25	105,338.24
15 Nov	Deposit Online 2637723 Pymt Bruin and Denig A7		821.19	106,159.43
15 Nov	Deposit Online 2656859 Pymt Bruin and Denig A306		1,132.22	107,291.65
15 Nov	Deposit Coxon Wand Echo Inv4388		55.00	107,346.65
15 Nov	Deposit 4437 4406 Mayenc 4437 4406 wanderin		321.60	107,668.25
15 Nov	Deposit Fdmsa Payment 42298585287407		1,092.45	108,760.70
15 Nov	Merchant Settlement 0950001 Shire Of Wandering 0001 Wandering		172.90	108,933.60



Community Solutions Cheque Account

Account name

SHIRE OF WANDERING

036-170 00-0091

Details of your account

From Last Statement Dated 31 Oct 2016 to 30 Nov 2016

Date	Description of transaction	Debit	Credit	Balance
15 Nov	Merchant Settlement 0950002 Shire Of Wandering 0002 Wandering		62.40	108,996.00
16 Nov	Deposit Peel-Harvey Cc Phcc Inv4397		35.00	109,031.00
16 Nov	Deposit Peel-Harvey Cc Phcc Inv4398		210.00	109,241.00
16 Nov	Deposit Lorraine L Hall A395		286.00	109,527.00
16 Nov	Deposit Hotham Butcherin Hotham Butchering		305.00	109,832.00
16 Nov	Deposit Fdmsa Payment 42298585287407		976.93	110,808.93
16 Nov	Deposit Government Of WA EFT161116-01		153,533.25	264,342.18
16 Nov	Payment By Authority To Transport Wado20161114	468.40		263,873.78
17 Nov	Deposit A428 Wandering Shire		238.85	264,112.63
17 Nov	Deposit gcarstairsco inv4411and4394		265.00	264,377.63
17 Nov	Deposit Dlgc 004774		1,100.00	265,477.63
17 Nov	Deposit Fdmsa Payment 42298585287407		2,245.34	267,722.97
17 Nov	Deposit Housing Authorit Vp033355		2,657.14	270,380.11
17 Nov	Withdrawal Mobile Multi 1401323 Pymt WBC.aba Payroll	25,635.87		244,744.24
17 Nov	Payment By Authority To Transport Wado20161115	62.40		244,681.84
18 Nov	Deposit Online 2459108 Pymt Wandering Shire Shire of Wandering		60.00	244,741.84
18 Nov	Deposit Bendigo Bank R J Cumper #451		30.00	244,771.84
18 Nov	Deposit Lynda Anderson A386		66.70	244,838.54
18 Nov	Deposit Fdmsa Payment 42298585287407		1,312.32	246,150.86
18 Nov	Withdrawal Online 0120521 Bpay Acma S/T Acma Renewal	108.00		246,042.86
18 Nov	Withdrawal Online Multi 1261207 Pymt Wbccrs.aba Creditors	91,542.13		154,500.73
18 Nov	Withdrawal Online 2602013 Bpay Kleenheat Gas Crc	69.30		154,431.43
18 Nov	Payment By Authority To Transport Wado20161116	339.35		154,092.08
21 Nov	Deposit Fdmsa Payment 42298585287407		1,078.39	155,170.47
21 Nov	Deposit Fdmsa Payment 42298585287407		1,547.54	156,718.01
21 Nov	Deposit Fdmsa Payment 42298585287407		1,961.72	158,679.73



Community Solutions Cheque Account

Account name
SHIRE OF WANDERING

036-170 00-0091

Details of your account

From Last Statement Dated 31 Oct 2016 to 30 Nov 2016

Date	Description of transaction	Debit	Credit	Balance
21 Nov	Merchant Settlement 0940001 Shire Of Wandering 0001 Wandering		247.25	158,926.98
21 Nov	Payment By Authority To Transport Wado20161117	578.35		158,348.63
22 Nov	Deposit Online 2071136 Pymt Evelyn Houghton		30.00	158,378.63
22 Nov	Deposit Narrogin WA		9,503.53	167,882.16
22 Nov	Deposit Bendigo Bank Ktmm 4410 261016		94.50	167,976.66
22 Nov	Deposit Dawsons Funeral Dawsons Acc 174		1,250.00	169,226.66
22 Nov	Deposit Fdmsa Payment 42298585287407		1,444.98	170,671.64
22 Nov	Merchant Settlement 0950001 Shire Of Wandering 0001 Wandering		75.00	170,746.64
22 Nov	Merchant Settlement 0950002 Shire Of Wandering 0002 Wandering		111.40	170,858.04
22 Nov	Withdrawal Online 1719263 Pymt Wbccrs.aba Creditors	5,777.00		165,081.04
22 Nov	Withdrawal/Cheque 013915	4,846.25		160,234.79
23 Nov	Deposit Joyce E. Darker Rates A335		134.90	160,369.69
23 Nov	Deposit Fdmsa Payment 42298585287407		839.57	161,209.26
23 Nov	Deposit Cameron 45 Wandering Rates		1,983.23	163,192.49
23 Nov	Merchant Settlement 0960002 Shire Of Wandering 0002 Wandering		325.55	163,518.04
23 Nov	Merchant Settlement 0960001 Shire Of Wandering 0001 Wandering	50.00		163,468.04
24 Nov	Deposit Online 2506242 Pymt Ian Hastings inv no 4402		262.00	163,730.04
24 Nov	Rtgs High Value Payment Ref No 0415186 Axel Seifried Lot 17139, Infringement		250.00	163,980.04
24 Nov	Deposit Linkwest Incorpo Linkwest Inv 4447		488.00	164,468.04
24 Nov	Deposit Fdmsa Payment 42298585287407		1,525.51	165,993.55
24 Nov	Merchant Settlement 0970001 Shire Of Wandering 0001 Wandering		250.00	166,243.55
24 Nov	Merchant Settlement 0970002 Shire Of Wandering 0002 Wandering		250.20	166,493.75
24 Nov	Payment By Authority To Transport Wado20161122	796.05		165,697.70
25 Nov	Deposit Bendigo Bank R J Cumper #451		30.00	165,727.70



Community Solutions Cheque Account

Account name
SHIRE OF WANDERING

036-170 00-0091

Details of your account

From Last Statement Dated 31 Oct 2016 to 30 Nov 2016

Date	Description of transaction	Debit	Credit	Balance
25 Nov	Deposit Jean caldwell A11 half share t/H		57.69	165,785.39
25 Nov	Deposit Stripe, Kim Patri Inv 4426		63.00	165,848.39
25 Nov	Deposit Fdmsa Payment 42298585287407		946.26	166,794.65
25 Nov	Merchant Settlement 0910001 Shire Of Wandering 0001 Wandering		265.00	167,059.65
25 Nov	Withdrawal Online Multi 1900257 Pymt Wbccrs.aba Creditors	23,538.09		143,521.56
25 Nov	Withdrawal Online 1996035 Bpay Telstra Mo Telstra Payment	85.89		143,435.67
25 Nov	Payment By Authority To Transport Wado20161123	298.85		143,136.82
28 Nov	Deposit Lythe, Caroline S 4427		25.90	143,162.72
28 Nov	Deposit A Yzerman Inv 4391		55.00	143,217.72
28 Nov	Deposit Westcoast Wools Wcw Inv 4436		94.50	143,312.22
28 Nov	Deposit Fdmsa Payment 42298585287407		1,036.59	144,348.81
28 Nov	Deposit Fdmsa Payment 42298585287407		1,204.98	145,553.79
28 Nov	Deposit Fdmsa Payment 42298585287407		1,538.19	147,091.98
28 Nov	Merchant Settlement 0940001 Shire Of Wandering 0001 Wandering		250.00	147,341.98
28 Nov	Merchant Settlement 0940002 Shire Of Wandering 0002 Wandering		136.70	147,478.68
28 Nov	Payment By Authority To Cc Payment Cc0005336810000001	2,627.98		144,850.70
28 Nov	Payment By Authority To Transport Wado20161124	263.40		144,587.30
29 Nov	Deposit Dongiemon Grazin Inv 4430 Shr Wande		36.75	144,624.05
29 Nov	Deposit Condor Rural Ent 3760		210.00	144,834.05
29 Nov	Deposit Kulker Auto Spec Inv4405 Kulker Aut		210.00	145,044.05
29 Nov	Deposit Valerie MacDonal infringmnt B24579		250.00	145,294.05
29 Nov	Deposit Department Of Tr Payment:69622		565.88	145,859.93
29 Nov	Deposit Austral Mercanti 74165		923.48	146,783.41
29 Nov	Deposit Valerie MacDonal A466		1,219.70	148,003.11
29 Nov	Deposit Fdmsa Payment 42298585287407		1,639.53	149,642.64



Community Solutions Cheque Account

Account name

SHIRE OF WANDERING

036-170 00-0091

Details of your account

From Last Statement Dated 31 Oct 2016 to 30 Nov 2016

Date	Description of transaction	Debit	Credit	Balance
29 Nov	Merchant Settlement 0950001 Shire Of Wandering 0001 Wandering		102.42	149,745.06
29 Nov	Withdrawal Online 1626842 Tfr Community S Muni to Trust Wps	200.00		149,545.06
30 Nov	Interest Paid		9.29	149,554.35
30 Nov	Deposit Joseph Townsend Inv 4416 Hoth Mech		210.00	149,764.35
30 Nov	Deposit Fdmsa Payment 42298585287407		1,430.45	151,194.80
30 Nov	Merchant Settlement 0960001 Shire Of Wandering 0001 Wandering		857.65	152,052.45
30 Nov	Payment By Authority To Transport Wado20161128	136.70		151,915.75
30 Nov	Withdrawal/Cheque 013916	1,504.27		150,411.48
30 Nov	CLOSING BALANCE			150,411.48

Further information in relation to your account, including details of product benefits and applicable fees and charges, is available on request. That information is also contained in the Product Disclosure Statement (PDS) or other disclosure document for your account. For a copy of that document, or if you have any other enquiries, you can call Telephone Banking on 132 142 from Australia or +61 2 9293 9262 from overseas.

The above Closing Balance amount may not be the same as the balance payable to you on closure of your account (the 'termination value'). Details of the termination value can be obtained by calling Telephone Banking on the numbers quoted above. Further information on how to close accounts, including calculation of the termination value, is contained in the Product Disclosure Statement (PDS) booklet or other disclosure document for your account.

We have an internal process for handling and resolving any problem you may have with, or complaints relating to, your account or this product. Information about this process can be found in the Product Disclosure Statement (PDS) or other disclosure document for your account, or you can contact us on 1300 130 467.

Convenience at your fingertips!

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THANK YOU FOR BANKING WITH WESTPAC

Statement No. 719 Page 8 of 8

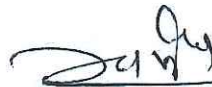
ATTACHMENT 10.4.1.3

Investment Bank Reconciliation 30 November 2016

Balance as per Bank Statements	\$	648,325.45
Total as per Bank Statement	\$	648,325.45
Balance as per GL	\$	648,325.45
Total As per General Ledger	\$	648,325.45
Difference		\$0.00



Finance Officer



Manager Finance & Administration



Account activity

Need some help getting started with Westpac Live?

[Learn more](#)

Investment Account 036-167 214822
\$648,325.45

Account actions

- [See full account details](#)
- [Manage account settings](#)
- [View & download statements](#)
- [Export](#)

Transactions

[Open search](#)

Date ▾	Description	Debit	Credit	Balance ¹
30 Nov 2016	<u>INTEREST PAID</u>		\$394.83	\$648,325.45
10 Nov 2016	<u>WITHDRAWAL ONLINE 1534109 TFR Community S invest to Muni</u>	-\$100,000.00		\$647,930.62
3 Nov 2016	<u>WITHDRAWAL ONLINE 1707189 TFR Community S Inv to Muni</u>	-\$50,000.00		\$747,930.62
31 Oct 2016	<u>INTEREST PAID</u>		\$474.11	\$797,930.62
6 Oct 2016	<u>WITHDRAWAL MOBILE 1682843 TFR Westpac Bus Error-Inv. to OD</u>	-\$421.02		\$797,456.51
5 Oct 2016	<u>DEPOSIT ONLINE 2917144 TFR Community Solutions Muni to Investment</u>		\$421.02	\$797,877.53
30 Sep 2016	<u>INTEREST PAID</u>		\$449.92	\$797,456.51
1 Sep 2016	<u>DEPOSIT ONLINE 2151524 TFR Community Solutions</u>		\$450,000.00	\$797,006.59
31 Aug 2016	<u>INTEREST PAID</u>		\$278.80	\$347,006.59
29 Jul 2016	<u>INTEREST PAID</u>		\$262.45	\$346,727.79
30 Jun 2016	<u>INTEREST PAID</u>		\$301.64	\$346,465.34
28 Jun 2016	<u>WITHDRAWAL ONLINE 1787738 TFR Community S Trf Fund</u>	-\$3,599.01		\$346,163.70
31 May 2016	<u>INTEREST PAID</u>		\$369.49	\$349,762.71
29 Apr 2016	<u>INTEREST PAID</u>		\$379.65	\$349,393.22
7 Apr 2016	<u>WITHDRAWAL ONLINE 1256568 TFR Community S Trf to Muni</u>	-\$25,458.41		\$349,013.57
4 Apr 2016	<u>WITHDRAWAL ONLINE 1581634 TFR Community S Funds Transfer</u>	-\$90,000.00		\$374,471.98
31 Mar 2016	<u>INTEREST PAID</u>		\$512.26	\$464,471.98
29 Feb 2016	<u>INTEREST PAID</u>		\$511.69	\$463,959.72
29 Jan 2016	<u>INTEREST PAID</u>		\$650.39	\$463,448.03
22 Jan 2016	<u>WITHDRAWAL ONLINE 1762442 TFR Community S Funds Transfer</u>	-\$220,000.00		\$462,797.64
31 Dec 2015	<u>INTEREST PAID</u>		\$895.71	\$682,797.64
22 Dec 2015	<u>WITHDRAWAL ONLINE 1934830 TFR Community S Funds Transfer</u>	-\$80,000.00		\$681,901.93

ATTACHMENT 10.4.1.4

Trust Bank Reconciliation 30 November 2016

Balance as per Bank Statements	\$35,799.59
Unpresented Cheque	-\$10.21
Outstanding Deposits	\$1,400.00
Total as per Bank Statements	\$37,189.38

Balance as per GL	\$37,189.38
Total as per General Ledger	\$37,189.38

Difference	\$0.00
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Finance Officer



Manager Finance & Administration

Unpresented Cheques 30/11/2016

Interest to be transferred		\$10.21
	Total	<u>\$10.21</u>

Outstanding Deposits 30/11/2016

Marina Richards	\$200.00
T & R Homes	\$1,000.00
Wandering Annual Fair Committee	\$200.00
Total	\$1,400.00



Community Solutions Cheque Account

Branch Name and Address

Narrogin
38 Fortune Street
Narrogin WA 6312

BSB **Account Number**

036-170 **00-0120**

Account name

**SHIRE OF WANDERING
TRUST ACCOUNT**

Customer Number

19308463 SHIRE OF WANDERING

Account enquiries 

Call Westpac Telephone Banking
132 032 within Australia
+61 2 9293 9270 if calling from overseas

Account Summary

Opening Balance	+ \$36,079.59
Total credits	+ \$200.00
Total debits	- \$480.00
Closing Balance	+ \$35,799.59

Details of your account

From Last Statement Dated 31 Oct 2016 to 30 Nov 2016

Date	Description of transaction	Debit	Credit	Balance
2016	STATEMENT OPENING BALANCE			36,079.59
14 Nov	Withdrawal/Cheque 200028	80.00 ✓		35,999.59
22 Nov	Withdrawal Online Multi 1830057 Pymt Wbcors.aba Creditors	400.00 ✓		35,599.59
29 Nov	Deposit Online 2626843 Tfr Community Solutions Muni to Trust Wps		200.00	35,799.59
30 Nov	CLOSING BALANCE			35,799.59

Further information in relation to your account, including details of product benefits and applicable fees and charges, is available on request. That information is also contained in the Product Disclosure Statement (PDS) or other disclosure document for your account. For a copy of that document, or if you have any other enquiries, you can call Telephone Banking on 132 032 from Australia or +61 2 9293 9270 from overseas.

The above Closing Balance amount may not be the same as the balance payable to you on closure of your account (the 'termination value'). Details of the termination value can be obtained by calling Telephone Banking on the numbers quoted above. Further information on how to close accounts, including calculation of the termination value, is contained in the Product Disclosure Statement (PDS) booklet or other disclosure document for your account.

Please check all entries on this statement and promptly inform the Bank of any possible error or unauthorised transaction.

Statement No. 478 Page 1 of 2

Dear Amanda,

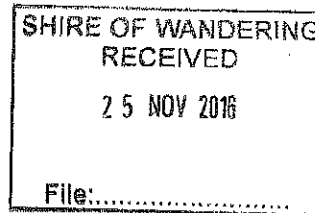
I am submitting a " Notice of Motion" for the December Shire Council Meeting.

It reads as follows :- "That the Monthly Westpac Credit Card Statement be included in the Financials every month"

Thanking you, Regards



Graeme Parsons





Shire of Wandering

Request for :

Bitumen for Ricks, York Williams and Ferguson Roads and reseals

Reference Number : VP63807

Opens 22/Nov/16 : Closes 13/Dec/16 04:00 PM

2 Vendor responses as of the 14/Dec/16 04:53 PM

Please select or decline these responses online.

Request created by:

Amanda O'halloran (ceo@wandering.wa.gov.au)

There are no attachments to this request.

[WALGA Preferred Supplier eQuotes Tool](#)

Details of the request

Bitumen for Ricks, York Williams and Ferguson Roads and reseals

Expected Value \$300,000 to 500,000 (hidden from vendors)

Buyer Details

Business: Shire of Wandering
Location: 22 Watts St
WANDERING
6308, Western Australia, Australia
Web Site: <http://www.wandering.wa.gov.au>
Business Overview: Local government
Contact:
Contact Name: Amanda O'halloran
Position: CEO
Main Phone: 9884 1056
Mobile Phone: 0418 913 078
Email: ceo@wandering.wa.gov.au
Local Group: Shire of Wandering

Dates:

Can be responded between: 22/Nov/16 and 13/Dec/16 04:00 PM
Decision Date: 10/Jan/17

What's required

1. 6kms of 2 coat seal - 42,000sqm - 7m width (5km York Williams, 300m Ferguson Way and 700m Ricks Road)

1st coat 14mm aggregate 95/5 cutback hot bitumen

2nd coat 7mm aggregate C170 hot bitumen

2. 2kms of reseal 98/2 -14,000sqm - 7m width (460m Cheetanning Street, 1,340 km Bannister Breaking Strip)

10mm aggregate

Contractor to undertake the final design of the bitumen to be supplied

Contractor to undertake traffic management services - traffic management plan is being completed by the shire (not available at this stage)

Background information / Compatibility requirements

Wandering is 1.5hrs out of Perth, work is expected to be carried out February - April as road works are finalised.

eg: 5.3kms York Williams and Ferguson Way will be required as one job and 700m Ricks Road will be at a later date.

Wandering is a small Shire and the work this year is spread out and scheduled at different times and contractor will need to work in with Shire Works Teams schedules

Questions asked by the buyer

1. Confirm that works can be carried out adhoc?
2. Please provide OSH management system details?
3. Please state what your assumptions are regarding Traffic Management Resource to be provided?

Sent to the following lists

1. Roadbuilding Materials & Related Services (Type: Preferred Supplier Panel, Contract Name/Number: C033_13)

Information requested by others

None...

Updates made to this request

None...

11 suppliers notified of this request

- 1: Bitumen Surfacing via Roadbuilding Materials & Related Services
- 2: Bitutek Pty Ltd via Roadbuilding Materials & Related Services
- 3: Colas West Australia Pty Ltd via Roadbuilding Materials & Related Services
- 4: Curnow Group (Hire) Pty Ltd via Roadbuilding Materials & Related Services
- 5: DeGrey Civil Pty Ltd via Roadbuilding Materials & Related Services
- 6: Downer Infrastructure via Roadbuilding Materials & Related Services
- 7: GDR Civil Contracting via Roadbuilding Materials & Related Services
- 8: Jaxon Civil via Roadbuilding Materials & Related Services
- 9: Quadrio Earthmoving PTY LTD via Roadbuilding Materials & Related Services
- 10: Roads2000 Pty Ltd via Roadbuilding Materials & Related Services
- 11: SUPERCIVIL via Roadbuilding Materials & Related Services

Response from:

Response reference: None provided

Response ID: VPR114535

Response via: Roadbuilding Materials & Related Services

Business: Downer Infrastructure
ABN 66 008 709 608
Location: 130 Fauntleroy Ave
Redcliffe WA
Perth
6104, Western Australia, Australia



Contact: *Contact Name:* Vijay Pawar
Position: Estimator
Main Phone: 0893659912
Mobile Phone: 0417907374
Email: vijay.pawar@downerediworks.com.au

Web Site: <https://www.downergroup.com>

Description: Downer is a highly diversified civil construction and pavement maintenance business with inhouse capabilities in civil construction, pavement construction, road maintenance including all forms of stabilisation, profiling and resurfacing works, underground & drainage works, concrete works including footpaths and kerbing, utilities including water and sewer installation plus extensive traffic light installation and maintenance capability. Rail Infrastructure, Building and Airport Infrastructure, Bridgeworks and Reticulation systems are also Downer capabilities.

Docs attached by the list admin to this supplier:

The following document(s) are attached to this supplier by the Roadbuilding Materials & Related Services panel administrator. To access, login to VendorPanel.com & view the details for Downer Infrastructure on the Roadbuilding Materials & Related Services panel list of suppliers.

- di surf stab prof capability.docx
- downer special conditions to the general conditions of contract.docx

Compliance Details:

Type: Product Liability Insurance
Policy/Doc #: 03-0000154-LGR
Coverage Value \$: \$50,000,000
Issued by : Allianz Global Corporate Specialty
Expiry: 31/Oct/17
Comments: Not provided

Type: Public Liability Insurance
Policy/Doc #: 03-0000154-LGR
Coverage Value \$: \$50,000,000
Issued by : Allianz Global Corporate Specialty
Expiry: 31/Oct/17
Comments: Not provided

Type: Workers Compensation Insurance
Policy/Doc #: WWH 0040493
Coverage Value \$: \$200M
Issued by : Allianz Australia Insurance Limited
Expiry: 30/Jun/17
Comments: Not provided

Selection Status:

Your decision Undecided

Your personal notes:

None added

Your attachments to this response

None provided

Suppliers response:

Please find attached our tender submission.

Your criteria/questions**Q1: Confirm that works can be carried out adhoc?**

Please see attached tender submission.

Q2: Please provide OSH management system details?

Please see attached tender submission.

Q3: Please state what your assumptions are regarding Traffic Management Resource to be provided?

Please see attached tender submission.

Supplier provided pricing

Price EXCLUDING Tax:	\$ 228,800.00 AUD
Tax component:	\$ 22,880.00 AUD
TOTAL PRICE:	\$ 251,680.00 AUD
These prices are:	Fixed
Comments	Not provided

Invoicing Details

If successful, the supplier will invoice with the following details

Business Name:	Downer Infrastructure
Business Number:	66 008 709 608 (ABN)

Suppliers Attachments

The supplier has attached 1 document to this response. You can find it in this zip file under
'/Responses/Downer_Infrastructur/VPR114535/Docs/'

Response from:

Response reference: None provided

Response ID: VPR114608

Response via: Roadbuilding Materials & Related Services

Business: Colas West Australia Pty Ltd
ABN 99073445324

Location: 34 Great Eastern Hwy
South Guildford
6055, Western Australia, Australia

Contact: *Contact Name:* Richard Moriconi
Position: Estimator
Main Phone: (08) 9367 0111
Mobile Phone: None Provided
Email: rmoriconi@colaswa.com.au

Web Site: None provided

Description: From a family run business that commenced operations in 1996, COLAS West Australia has grown to become Western Australia's largest Spray Seal contractor.

As a COLAS Australia Group Company, COLAS West Australia has the same brand values as the dynamic COLAS Group, the worldwide leader in transportation and infrastructure construction and maintenance.

The COLAS Group is active in the maintenance of road, air, rail and maritime transportation infrastructure, urban development projects and recreational facilities. With 70,000 employees spanning 5 continents around the world, the COLAS Group carries out over 100,000 projects each year, backed by a tight international network of construction materials facilities, including; aggregates mining sites, asphalt plants, ready-mix concrete plants, liquid asphalt terminals and emulsions plants.

As a leader in infrastructure construction and maintenance, COLAS West Australia's goal is to set the pace in our industry and to be a model of excellence by providing safe, innovative, sustainable and cost-effective solutions for our customers.

Our strong decentralised network of local business units work closely with our customers to provide them with solutions in the area of preservation, maintenance and expansion of their infrastructure as well as new construction.

Our association with the COLAS Group gives us access to a world of expertise and resources which can be made available to our customers.

Docs attached by the list admin to this supplier:

The following document(s) are attached to this supplier by the Roadbuilding Materials & Related Services panel administrator. To access, login to VendorPanel.com & view the details for Colas West Australia Pty Ltd on the Roadbuilding Materials & Related Services panel list of suppliers.

- colas_services.pdf
- colaswa_roads.pdf
- colas wa contract price.docx



Compliance Details:

Type: Product Liability Insurance
Policy/Doc #: AF ON00403 PLB
Coverage Value \$: \$50,000,000
Issued by : QBE Insurance (Australia) Ltd
Expiry: 01/May/17
Comments: POLICY IS A JOINT PUBLIC AND PRODUCTS LIABILITY INSURANCE

Type: Public Liability Insurance
Policy/Doc #: AF ON00403 PLB
Coverage Value \$: \$50,000,000
Issued by : QBE Insurance (Australia) Ltd
Expiry: 01/May/17
Comments: INSURANCE IS A JOINT PUBLIC & PRODUCTS LIABILITY POLICY

Type: Workers Compensation Insurance
Policy/Doc #: PE1776614GWC
Coverage Value \$: \$50,000,000
Issued by : QBE Insurance (Australia) Ltd
Expiry: 01/Oct/17
Comments: Not provided

Selection Status:

Your decision Undecided

Your personal notes:

None added

Your attachments to this response

None provided

Suppliers response:

Dear Sir,

Thank you for the opportunity to tender your sealing programme.

We trust our rates are favourable and would be please to continue providing our services to the Shire.

Please do not hesitate to contact me should our submission require any clarifications.

Kind regards,

Richard Moriconi

Estimator
COLAS West Australia

Your criteria/questions

Q1: Confirm that works can be carried out adhoc?

Please refer attached submission.

Q2: Please provide OSH management system details?

Please refer attached submission.

Q3: Please state what your assumptions are regarding Traffic Management Resource to be provided?

Please refer attached submission.

Supplier provided pricing

Price EXCLUDING Tax:	\$ 259,140.00 AUD
Tax component:	\$ 25,914.00 AUD
TOTAL PRICE:	\$ 285,054.00 AUD
These prices are:	Estimated
Comments	Not provided

Invoicing Details

If successful, the supplier will invoice with the following details

Business Name: Colas West Australia Pty Ltd
Business Number: 99073445324 (ABN)

Suppliers Attachments

The supplier has attached 1 document to this response. You can find it in this zip file under
'/Responses/Colas_West_Australia/VPR114608/Docs/'



Downer Infrastructure

Response to :

BITUMEN FOR RICKS, YORK WILLIAMS AND FERGUSON ROADS AND RESEALS

Reference Number : VP63807

Response posted on 13/Dec/16 06:50 AM

Response Reference: none provided

Response ID: VPR114535

Response created by:

Vijay Pawar (vijay.pawar@downerediworks.com.au)

Response posted via the Roadbuilding Materials & Related Services

[Shire of Wandering](#)

Response from:

Response reference: None provided

Response ID: VPR114535

Response via: Roadbuilding Materials & Related Services

Business: Downer Infrastructure
ABN 66 008 709 608
Location: 130 Fauntleroy Ave
Redcliffe WA
Perth
6104, Western Australia, Australia

Contact: *Contact Name:* Vijay Pawar
Position: Estimator
Main Phone: 0893659912
Mobile Phone: 0417907374
Email: vijay.pawar@downerediworks.com.au

Web Site: <https://www.downergroup.com>

Description: Downer is a highly diversified civil construction and pavement maintenance business with inhouse capabilities in civil construction, pavement construction, road maintenance including all forms of stabilisation, profiling and resurfacing works, underground & drainage works, concrete works including footpaths and kerbing, utilities including water and sewer installation plus extensive traffic light installation and maintenance capability. Rail Infrastructure, Building and Airport Infrastructure, Bridgeworks and Reticulation systems are also Downer capabilities.

Docs attached by the list admin to this supplier: The following document(s) are attached to this supplier by the Roadbuilding Materials & Related Services panel administrator. To access, login to VendorPanel.com & view the details for Downer Infrastructure on the Roadbuilding Materials & Related Services panel list of suppliers.

- di surf stab prof capability.docx
- downer special conditions to the general conditions of contract.docx



Compliance Details:

Type: Product Liability Insurance
Policy/Doc #: 03-0000154-LGR
Coverage Value \$: \$50,000,000
Issued by : Allianz Global Corporate Specialty
Expiry: 31/Oct/17
Comments: Not provided

Type: Public Liability Insurance
Policy/Doc #: 03-0000154-LGR
Coverage Value \$: \$50,000,000
Issued by : Allianz Global Corporate Specialty
Expiry: 31/Oct/17
Comments: Not provided

Type: Workers Compensation Insurance
Policy/Doc #: WWH 0040493
Coverage Value \$: \$200M
Issued by : Allianz Australia Insurance Limited
Expiry: 30/Jun/17
Comments: Not provided

Selection Status:

Your decision Undecided

Your personal notes:

None added

Your attachments to this response

None provided

Suppliers response:

Please find attached our tender submission.

Your criteria/questions**Q1: Confirm that works can be carried out adhoc?**

Please see attached tender submission.

Q2: Please provide OSH management system details?

Please see attached tender submission.

Q3: Please state what your assumptions are regarding Traffic Management Resource to be provided?

Please see attached tender submission.

Supplier provided pricing

Price EXCLUDING Tax:	\$ 228,800.00 AUD
Tax component:	\$ 22,880.00 AUD
TOTAL PRICE:	\$ 251,680.00 AUD
These prices are:	Fixed
Comments	Not provided

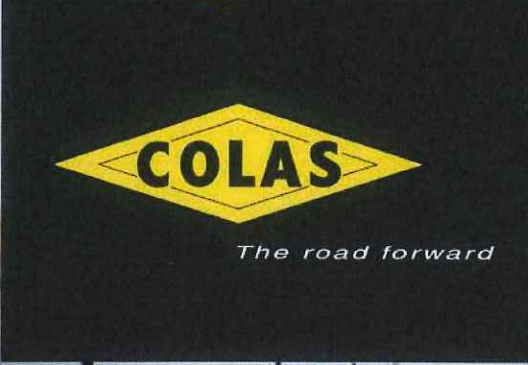
Invoicing Details

If successful, the supplier will invoice with the following details

Business Name:	Downer Infrastructure
Business Number:	66 008 709 608 (ABN)

Suppliers Attachments

The supplier has attached 1 document to this response. You can find it in this zip file under
'/Responses/Downer_Infrastructur/VPR114535/Docs/'



A world leader in the construction and maintenance of transport infrastructure





West Australia

COLAS West Australia Pty Ltd

34 Great Eastern Highway
South Guildford WA 6055
PO Box 196
Guildford WA 6935
Australia

Tel: +61 8 9367 0111
Fax: +61 8 9367 0199
Email: info@colaswa.com.au
www.colaswa.com.au

13th December 2016

The Chief Executive Officer
Shire of Wandering
22 Watts St
Wandering WA 6308

Dear Sir,

Re: VP63807: Bitumen for Ricks, York Williams and Ferguson Roads and Reseals

We take pleasure in submitting our proposal for the above project. Please find below the details of our offer for your perusal and review.

Prices are:

- *GST Exclusive,*
- *Fixed for the term of the Contract.*

As a member of the COLAS Group of Companies with a worldwide network of resources, expertise and dedicated staff, we are able to offer our clients quality of service with the comfort and backing of a dedicated, innovative and financially stable group.

COLAS West Australia continues to seek working relationships with clients to offer bitumen based products and alternative solutions for asset preservation, to the West Australian market.

We trust our rates are favourable and look forward to servicing your requirements.

Please contact us should you require any further information.

Yours faithfully,

Richard Moriconi
Estimator

Member of



Australia

COLAS West Australia Pty Limited
Shire of Wandering
VP63807: Bitumen for Ricks, York Williams and Ferguson Roads and Reseals

SCHEDULE OF RATES

Item No.	Description	Quantity	Unit	Rate \$	Total \$
1	HOT BITUMEN SEAL - TWO COAT SEAL - YORK WILLIAMS ROAD & FERGUSON WAY - 1 VISIT 14mm 95/5 Cutback Hot Bitumen 1st Coat Seal @ 1.50 L/m2	37,100.00	sqm	2.67	99,057.00
2	7mm C170 Hot Bitumen 2nd Coat Seal @ 1.10 L/m2	37,100.00	sqm	2.21	81,991.00
3	HOT BITUMEN SEAL - TWO COAT SEAL - RICKS ROAD – 1 VISIT 14mm 95/5 Cutback Hot Bitumen 1st Coat Seal @ 1.50 L/m2	4,900.00	sqm	3.47	17,003.00
4	7mm C170 Hot Bitumen 2nd Coat Seal @ 1.10 L/m2	4,900.00	sqm	3.01	14,749.00
5	HOT BITUMEN SEAL - SINGLE COAT SEAL – VARIOUS SITES – 1 VISIT 10mm 98/2 Cutback Hot Bitumen Reseal @ 1.80 L/m2	14,000.00	sqm	3.31	46,340.00
6	VARIATION TO BAR @ 15C > 7.5% FROM TENDERED - HOT BITUMEN C170 Hot Bitumen (up to 5% MCC)	1.00	litre	0.74	Rate Only
Total Price					\$259,140.00

Prices do not include any allowances for GST. Please add 10% GST to the above prices.

NOTES TO BE READ IN CONJUNCTION WITH TENDERED RATES

Surfacing Selection and Design:

Should we be the successful tenderer, as a valued client, COLAS West Australia undertake, at no charge, seal design services. Our dedicated Local Government Key Account Manager – Mr Lindsay Hughes – will attend the sites within your works programme and perform sand patch testing, following up with engineered designs to help ensure you achieve the best possible outcome from a technical perspective.

This offer is based on one visit to the Shire as part of our rates. Any subsequent visits requested by the Shire to perform seal designs will be subject to depot to depot charges of \$145 per hour plus office time to prepare the necessary reports.

Lindsay's attributes are discussed in more detail within this submission

Timing of Works:

Works can be carried out "adhoc" as per the tender requirements.

Rates are based on works being completed over a maximum 3 visits to the Shire. Our earliest availability at this stage is mid February 2017. Please refer to our Confirmation Statements for more specific advice on timing.

COLAS West Australia Pty Limited
Shire of Wandering
VP63807: Bitumen for Ricks, York Williams and Ferguson Roads and Reseals

OSH Management System Details

Please refer to our "Confirmation Statements" regarding our OSH Management System details as requested. Our 3rd party accreditations are attached.

Traffic Management Assumptions

Traffic controllers have been allowed for in our rates at all locations. Shire to supply Traffic Management Plan prior to mobilisation to site.

Our rates can be reduced should the Shire wish to provide complete traffic management services for this contract.

COLAS West Australia Pty Limited
Shire of Wandering
VP63807: Bitumen for Ricks, York Williams and Ferguson Roads and Reseals

Organisation Profile

COLAS West Australia (formally known as RNR Contracting) was established in 1996 as an alternative bitumen sealing company to larger businesses in the Western Australian market. The company has recorded substantial growth, since incorporation, in providing competitive prices for works as specified by clients. During this time we have transported and sprayed in excess of 300,000,000 litres of bitumen.

Our spray seal business operates a fleet of 9 modern MRWA calibrated, dangerous goods compliant bitumen sprayers and trailers, associated road sealing equipment and bulk road transport capable of servicing a wide range of bitumen spraying requirements.

During 2008, COLAS West Australia became a subsidiary to the COLAS Group of Companies, arguably the largest dedicated road construction company worldwide, generating €12.4 billion during 2014.

With a worldwide network of resources, expertise and dedicated staff, we are able to offer our clients quality of service with the comfort and backing of a dedicated, innovative and financially stable group.

Over the past 3 years we have successfully undertaken and completed the majority of the Main Roads WA ISA Network resealing contracts available, including numerous additional variations to those contracts.

COLAS West Australia continues to seek working relationships with clients to offer bitumen based products and alternative solutions for asset preservation, to the Western Australian market.

ASC Company Extracts

A copy of the current company extract is available at www.asic.gov.au and most details are usually free of charge to government departments.

Key Suppliers

Bituminous Products: SAMI North Fremantle and/or other conforming source.
Aggregate Supplier: Hanson, Holcim, WA Bluemetal and/or other conforming source.

Methodology

- Seal design.
- Supply and application of bituminous materials.
- Supply, precoat, lift, spread and roll sealing aggregates.
- Pre and post sweeping.
- Traffic control during the works.

Referees

Glen Brigg	Shire of Broomehill-Tambellup	Ph: 0418 955 642	Full Service / Supply & Spray
Dan Yates	Shire of Leonora	Ph: 0428 376 154	Full Service
Russell Williams	Shire of Laverton	Ph: 0427 448 512	Full Service
Tony Kett	Shire of Williams	Ph: 0419 941 829	Full Service
John Dyer	Shire of Meekatharra	Ph: 0409 115 586	Supply & Spray
Craig McVee	Shire of Kojonup	Ph: 9831 2400	Supply & Spray
Troy Newick	Shire of Quairading	Ph: 0419 941 829	Supply & Spray

COLAS West Australia Pty Limited
Shire of Wandering
VP63807: Bitumen for Ricks, York Williams and Ferguson Roads and Reseals

Financial Referees

Rodney Wallis
Director, Utilities & Infrastructure
International & Institutional Banking, ANZ
Ph: (02) 8937 7338 Mob: 0434 667 487
Rodney.Wallis@anz.com

COLAS West Australia Pty Limited
Shire of Wandering
VP63807: Bitumen for Ricks, York Williams and Ferguson Roads and Reseals

Confirmation statements

We have transported and sprayed in excess of 300,000,000 litres of bitumen since commencement in 1996. Our approach to performing works by contract is to work with the client to enable selection of treatments followed by selection of products.

We understand and will comply with the requirements of the Occupational Safety and Health Act, other applicable legislation, regulation Codes of Practice and applicable Australian Standards.

Our Integrated Business Management System (IBMS) encompasses Safety, Quality and Environmental requirements of our business. The IBMS is a comprehensive document and is available for viewing at any time at our South Guildford office.

We hold third party certification in the following systems:

- AS/NZS ISO 9001:2008 – Certificate number AU001641-1
- ISO 14001:2004 – Certificate number AU001642-1
- AS/NZS 4801:2001 – Certificate number AU001643-1
- OHSAS 18001:2007 – Certificate number AU001644-1

We agree to abide by all safety requirements, procedures and rules of the principal and to provide, wear and/or use personal protective clothing and equipment appropriate to the working environment when under-taking the contract.

We confirm that all employees are licensed, registered, qualified, competent and experienced (as appropriate) to undertake the tasks for which they are engaged.

Timing of Works:

We undertake to provide a good working relationship with our clients and strive to satisfy all aspects by maintaining contact with clients for the term of our contracts.

COLAS West Australia offer to comply with the requirements of the specified time frame for commencement of works while reserving the right to vary the resources required or timing of the works with respect to prevailing weather conditions and other contracts that may take precedence due to volume and/or timing of ordering.

During peak sealing season (November to April), we request close consultation with our Operations Team at least 4 weeks prior to sealing requirements. COLAS West Australia treats open pavements as priority sealing works.

**COLAS West Australia Pty Limited
Shire of Wandering**

VP63807: Bitumen for Ricks, York Williams and Ferguson Roads and Reseals

Key Personnel Skills and Experience

Position	Person	Responsibilities	Experience
State Manager	Stuart Nugent	Responsible for overseeing day to day operations –meeting budgetary requirements. Enforcing and cultivating culture of IMS and ensuring delivery of specification and quality plan.	16 years experience in construction industry including 7 within the WA bitumen industry. Diploma from Caledonian University & Certified in Frontline Management & Construction Law.
WHSEQ Coordinator	Brendan van der Pols	Responsible for maintaining and ensuring compliance with Occupational Health & Safety, Environment and Quality Control Systems.	10 years HSEQ experience in construction, predominantly in road infrastructure and road surfacing. Has worked for the Metro ISA Downer Mouchel JV and on various MRWA projects. Tertiary qualified in Health and Safety.
Key Account Manager	Lindsay Hughes	Responsible for execution of works, daily budget control in the field and ensuring quality provision of surface dressing by crews on Local Government projects.	28 years experience in construction industry including 3 years with COLAS and 6 years as Surfacing Manager for leading company in New Zealand. Extensive experience in seal design, bitumen spraying, site management, administration & customer liaison.
Key Account Manager	Darren Jones	Responsible for execution of works, daily budget control in the field and ensuring quality provision of surface dressing by crews on major projects.	29 years experience in Asphalt & Spray sealing in Australia and UK. Level 6(Degree) in Construction, contracting & operations management
Estimator	Richard Moriconi	Responsible for liaison with clients, documentation control, pricing, job costing, invoicing, in consultation with the Technical Manager.	8 years with COLAS West Australia - 2 years Operations Manager, 4 years Estimator. 19 years owning & operating various businesses. Extensive accounting background.
Logistics Supervisor	Russell Mahon	Coordination of full service sealing crews & for the completion of works in accordance with the specification and quality plan.	16 years experience in construction industry. Proven track record in WA bitumen industry in various roles.
Contracts Administrator	John Greenhorn	Responsible for liaison with clients, QA documentation control, invoicing and interpretation of contract documents/subcontracts.	13 years experience in commercial/contracts background. Proven track record in bitumen industry in this capacity.
Sealing Supervisors x 3 sealing crews	Rob McDonald, Hayden Scott, Luke Hughes	Responsible for the day to day operational supervision of the sealing crews	Each has over 10 years' experience in bituminous surfacing, bitumen sprayer operations and on-site supervision.

COLAS West Australia Pty Limited
Shire of Wandering
VP63807: Bitumen for Ricks, York Williams and Ferguson Roads and Reseals

Local Government “Key Account Manager”

Over the last 18 years COLAS West Australia (formerly RNR Contracting) has grown to become the largest and arguably the most experienced bitumen spray sealing company in Western Australia. Over the past year there has been a structural change within the company and this correspondence serves to inform you of “what we believe are” positive changes that we hope will be viewed as so by Local Government within Western Australia.

COLAS West Australia and SAMI Bitumen Technologies are wholly owned subsidiaries of COLAS Australia Group, which part of COLAS SA arguably the largest dedicated road construction company worldwide, generating €12.4 billion during 2014.

We have recognised that there is a necessity for a defined point of contact for our Local Government clients. To this end, the role of Key Account Manager for Local Government was created to ensure that we could understand and meet your needs. What this will mean for our clients / customers is that Lindsay Hughes is appointed to the role and will be available as a dedicated representative of COLAS to liaise with yourselves to achieve the best possible outcome for your road surfacing requirements. Lindsay will act as the primary point of contact for all matters commercial, contractual, operational and offer technical advice and support where required, as well as being available to perform site visits as & when required.

Lindsay is highly experienced with some 28 years in the industry. Prior to joining the company in 2012, Lindsay was the Surfacing Manager for Fulton Hogan in New Zealand for 6 years. He was responsible for undertaking field testing and sampling in order to formulate seal designs; co-ordinating and supervising all resurfacing work and responsible for day to day site management of operations. He was also responsible for estimating / tendering, invoicing and liaising with engineers / supervisors of Local Authorities and TNZ (Transit New Zealand). Over the years, Lindsay has performed all roles within the spray seal industry, including sprayer truck operation.

One area that we feel we believe this role will provide benefits to our clients are in the area of appropriate treatment selection for different situations within a road network. There are many instances where a blanket seal design for all applications may result in an inappropriate seal that may not perform as well as expected. In many sealing situations there can be a number of different treatment options depending on varying circumstances such as traffic loading, budget, time of year etc. Over the years over specification of seals “particularly for low traffic count road” can create unnecessary expenditure. With closer consultation we believe that we can work together to maximise your sealing budget and improve the performance of the seals applied.

COLAS / SAMI believe there is now an increased need for innovation through specialist and more environmentally friendly products, products that can increase the lifespan of your roads and reduce the carbon footprint in comparison with conventional products. With a worldwide network of resources, expertise and dedicated staff, COLAS West Australia is able to offer our clients quality of service with the comfort and backing of a dedicated, innovative and financially stable group.

We appreciate the time taken to read this, and we look forward to Lindsay meeting up with you soon to discuss your requirements.

COLAS West Australia – Global Innovations / Local Expertise

**COLAS West Australia Pty Limited
Shire of Wandering**

VP63807: Bitumen for Ricks, York Williams and Ferguson Roads and Reseals

COLAS Group

Our parent company, the international COLAS Group is a world leader in the construction and maintenance of road, air, rail and maritime transport infrastructure, urban development projects and recreational facilities.

The group is located in every continent in over 50 countries and is backed by a workforce of 61,000 employees. The group consists of up to 800 operational centres and 1,400 production units carrying out more than 100,000 projects each year.

At COLAS, our ability to innovate and develop pioneering and unique ideas into deliverable solutions is embedded in our culture. Research and development, investment in people and working closely with our parent company COLAS Group are all vital for demonstrating and delivering this innovation. Our main objective through the development of our products is to make improvements and modifications to our existing products and application techniques and design and create new products and services. Every development is completed in order to create pioneering and sustainable infrastructure solutions for our customers.

Our cutting edge research is driven to provide products and services which are; durable and long lasting; environmentally-friendly through reduced chemical components, carbon emissions and energy consumption; and efficient in manufacture, application and use. The development of our products and service techniques are designed to create pioneering and sustainable infrastructure solutions. Research and Development help to support and embed our culture of innovation and continuous improvement to our existing products and application techniques and through the design and creation of new products and services.

The following pages detail our previous performance on similar works, provide a sample listing of Local Government customers we have worked for and list our key personnel and their experience.

COLAS West Australia Pty Limited
Shire of Wandering
VP63807: Bitumen for Ricks, York Williams and Ferguson Roads and Reseals

Previous Performance on Similar Works

COLAS West Australia Pty Limited has performed works for all levels of government as well as developers, private contractors and facility owners. We continue to pursue these works as part of our business planning. Please see the attached list of major contracts to date, which is only a small portion of the works that we have performed.

Contract	Client	Location	Approximate Value
ISA Reseals 2015/2016 2014/2015 2012/2013	Downer Mouchel	Midwest / Gascoyne Region	\$5,062,510 \$3,360,654 \$4,578,000
ISA Reseals 2015/2016 2012/2013	Downer Mouchel	Kimberley	\$6,463,635 \$3,148,768
ISA Reseals 2015/2016	Fulton Hogan Services	South West Regions	\$3,256,475
ISA Reseals 2014/2015	Fulton Hogan Services	South West & Great Southern Regions	\$4,598,681
ISA Reseals 2013/2014 2011/2012 2010/2011	Fulton Hogan Services	Great Southern Region	\$4,842,955 \$4,198,000 \$2,098,160
ISA Reseals 2014/2015 2012/2013 2011/2012	Leighton Opus	Wheatbelt South Region	\$1,738,883 \$3,950,000 \$3,767,000
ISA Reseals 2014/2015 2013/2014 2012/2013	Leighton	Pilbara	\$4,374,944 \$3,800,000 \$5,845,796
Airstrip Sealing	Shire of East Pilbara	Newman	\$700,000
Airstrip Sealing	Birla Nifty	Nifty Mine	\$775,000
Airstrip Sealing	Fayburn	Forrest Airstrip	\$365,000
Airstrip Sealing	Shire of Leonora	Leonora	\$275,000
Airstrip Sealing	Central Earthmoving	Golden Grove	\$450,000
Reseal Programme	Macmahon Contractors	Millstream	\$1,190,000
Reseal Programme	A-Line East JV	Great Eastern Hwy Merredin	\$695,000
Reseal Programme	Access Alliance JV	Great Northern Hwy (Muchea – Wubin)	\$1,189,000
ISA Grainfreight Primersealing 2012/2013	Leighton Opus	Grainfreight	\$4,482,018
Pavement Stabilisation & Patching Programme 2014/2015	Leighton Contractors	Pilbara	\$3,899,365
Construction Sealing	Main Roads WA	Lancelin – Cervantes Rd 200/08	\$2,203,695
Construction Sealing 2011	Nullagine Joint Venture	Nullagine Haul Rd	\$3,726,000
Construction Sealing	A-Line East JV	Great Eastern Hwy Merredin	\$490,000
Construction Sealing	Access Alliance	Great Northern Hwy (Muchea – Wubin)	\$350,000
Construction Sealing	Macmahon Contractors	Bunbury Port Access Rd	\$401,000

COLAS West Australia Pty Limited
Shire of Wandering
VP63807: Bitumen for Ricks, York Williams and Ferguson Roads and Reseals

Local Government Customers

The value of Local Government spray sealing work undertaken during the 2015/16 financial year was in excess of \$5.2 million.

In addition to traditional spray sealing work, other bespoke products and services included EcoPrime, Sealcoat and Microsurfacing works in excess of \$1.8 million.

Our local government customers during the past financial year included:

City of Armadale	Shire of Boddington	Shire of Brookton
Shire of Broomehill/Tambellup	Shire of Carnamah	Shire of Cunderdin
Shire of Dalwallinu	Shire of Derby West Kimberley	Shire of Dowerin
Shire of Exmouth	Shire of Goomalling	Shire of Halls Creek
Shire of Jerramungup	Shire of Katanning	Shire of Kellerberrin
Shire of Kojonup	Shire of Lake Grace	Shire of Laverton
Shire of Leonora	Shire of Meekatharra	Shire of Mukinbudin
Shire of Mundaring	Shire of Murray	Shire of Quairading
Shire of Victoria Plains	Shire of Wandering	Shire of West Arthur
Shire of Williams	Shire of Wongan Ballidu	Shire of Wyndham – East Kimberley

COLAS West Australia Pty Limited
Shire of Wandering
VP63807: Bitumen for Ricks, York Williams and Ferguson Roads and Reseals

Tenderer's Resources

Plant Item	Quantity	Condition
Volvo Sprayers	3	Excellent
DAF Sprayer	4	Very Good
Bitumen Trailers	16	Good – Very Good
Truck Mounted Power Broom	4	Very Good
Power Broom	3	Very Good
Tractor Broom	2	Good
Multi Rollers	6	Very Good
Combination Rollers	6	Very Good
Aggregate Spreader Trucks	9	Very Good
Screening Precoaters	5	Excellent, interchangeable screens
Front End Loaders	5	Very Good
Light Vehicles	13	Very Good
Crew Trucks	5	Very Good
Equipment Trailers	4	Very Good
Bulk Bitumen Tankers (Road Train Setup)	7	Excellent

**COLAS West Australia Pty Limited
Shire of Wandering
VP63807: Bitumen for Ricks, York Williams and Ferguson Roads and Reseals**

Third Party Accreditations

Bureau Veritas Certification attachments on following pages:

- AS/NZS ISO 9001:2008 – Certificate number AU001641-1
- ISO 14001:2004 – Certificate number AU001642-1
- AS/NZS 4801:2001 – Certificate number AU001643-1
- OHSAS 18001:2007 – Certificate number AU001644-1

BUREAU VERITAS
Certification



Certification

Awarded to

COLAS WEST AUSTRALIA PTY LTD

34 GREAT EASTERN HWY, SOUTH GUILDFORD, WA 6055
AUSTRALIA

Bureau Veritas certify that the Management System of the above organisation has been audited and found to be in accordance with the requirements of the management system standards indicated below

STANDARD

ISO 9001:2008

SCOPE OF SUPPLY

**SUPPLY, MANUFACTURE AND APPLICATION OF BITUMINOUS PRODUCTS TO
PAVEMENTS AND OTHER ROAD SURFACES.**

Original Approval Date: **22 July 1998**

*Subject to the continued satisfactory operation of the organisation's Management System,
this certificate is valid until:* **15 September 2018**

To check the validity of this certificate please call tel. Bureau Veritas Australia Pty Ltd

Further clarification regarding the scope of this certificate and the applicability of the Management System requirements may be obtained by consulting the organisation.

Certificate Number: **AU001641-2**

Date: **14 October 2015**

Andrew Mortimore
General Manager - Bureau Veritas Certification

Managing office: Bureau Veritas Pty Ltd, 3/435 Williamstown Road,
Port Melbourne, Victoria, 3207

Issuing office: Bureau Veritas Pty Ltd, 3/435 Williamstown Road,
Port Melbourne, Victoria, 3207

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BUREAU VERITAS
Certification



Certification

Awarded to

COLAS WEST AUSTRALIA PTY LTD

34 GREAT EASTERN HWY, SOUTH GUILDFORD, WA 6055
AUSTRALIA

Bureau Veritas certify that the Management System of the above organisation has been audited and found to be in accordance with the requirements of the management system standards indicated below

STANDARD

ISO 14001:2004

SCOPE OF SUPPLY

**SUPPLY, MANUFACTURE AND APPLICATION OF BITUMINOUS PRODUCTS TO
PAVEMENTS AND OTHER ROAD SURFACES.**

Original Approval Date: **21 September 2015**

*Subject to the continued satisfactory operation of the organisation's Management System,
this certificate is valid until:* **15 September 2018**

To check the validity of this certificate please call tel. Bureau Veritas Australia Pty Ltd

Further clarification regarding the scope of this certificate and the applicability of the Management System requirements may be obtained by consulting the organisation.

Certificate Number: **AU001642-2**

Date: **14 October 2015**

Andrew Mortimore
General Manager - Bureau Veritas Certification

Managing office: Bureau Veritas Pty Ltd, 3/435 Williamstown Road,
Port Melbourne, Victoria, 3207

Issuing office: Bureau Veritas Pty Ltd, 3/435 Williamstown Road,
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COLAS WEST AUSTRALIA PTY LTD

34 GREAT EASTERN HWY, SOUTH GUILDFORD, WA 6055
AUSTRALIA

Bureau Veritas certify that the Management System of the above organisation has been audited and found to be in accordance with the requirements of the management system standards indicated below

STANDARD

AS-NZS 4801:2001

SCOPE OF SUPPLY

SUPPLY, MANUFACTURE AND APPLICATION OF BITUMINOUS PRODUCTS TO PAVEMENTS AND OTHER ROAD SURFACES.

Original Approval Date: **21 September 2015**

Subject to the continued satisfactory operation of the organisation's Management System, this certificate is valid until: **20 September 2018**

To check the validity of this certificate please call tel. Bureau Veritas Australia Pty Ltd

Further clarification regarding the scope of this certificate and the applicability of the Management System requirements may be obtained by consulting the organisation.

Certificate Number: **AU001643-1**

Date: **21 September 2015**

Andrew Mortimore
General Manager - Bureau Veritas Certification

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Certification



Certification

Awarded to

COLAS WEST AUSTRALIA PTY LTD

34 GREAT EASTERN HWY, SOUTH GUILDFORD, WA 6055
AUSTRALIA

Bureau Veritas certify that the Management System of the above organisation has been audited and found to be in accordance with the requirements of the management system standards indicated below

STANDARD

OHSAS 18001:2007

SCOPE OF SUPPLY

**SUPPLY, MANUFACTURE AND APPLICATION OF BITUMINOUS PRODUCTS TO
PAVEMENTS AND OTHER ROAD SURFACES.**

Original Approval Date: **21 September 2015**

*Subject to the continued satisfactory operation of the organisation's Management System,
this certificate is valid until:* **20 September 2018**

To check the validity of this certificate please call tel. Bureau Veritas Australia Pty Ltd

Further clarification regarding the scope of this certificate and the applicability of the Management System requirements may be obtained by consulting the organisation.

Certificate Number: **AU001644-1**

Date: **21 September 2015**

Andrew Mortimore
General Manager - Bureau Veritas Certification

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