

## **ORDER OF BUSINESS**

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- 2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**
- 3 PUBLIC QUESTION TIME**
- 4 APPLICATIONS FOR LEAVE OF ABSENCE**
- 5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**
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- 6 MATTERS REQUIRING DECISION**
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- 8 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**
- 9 INFORMATION BULLETIN ITEMS**
- 10 DATE AND TIME OF NEXT MEETING**
- 11 CLOSURE OF MEETING**

**Minutes of the Ordinary Meeting held in the  
Council Chambers, Wandering  
on Thursday 15 July 2010**

**1. Declaration of Opening/Announcement of Visitors**

11:02am – In the absence of the President, the Deputy President chaired the meeting, welcomed all present and declared the meeting open.

**2. Record of Attendance/Apologies/Leave of Absence**

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**Attendance:**

|             |                                   |
|-------------|-----------------------------------|
| GG Kerr     | Deputy President                  |
| KJ Price    | Councillor                        |
| JR Mcneil   | Councillor                        |
| KJ Barge    | Councillor                        |
| JC Schorer  | Councillor                        |
| M Whitely   | CEO                               |
| G Mathewson | Works Supervisor (4:30pm – close) |

**Apologies:**

|            |            |
|------------|------------|
| BE Dowsett | President  |
| DF White   | Councillor |

**3. Public Question Time**

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As there were no members of the public present there were no questions asked.

**4. Applications for Leave of Absence**

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Nil

**5. Confirmation of Minutes of Previous Meetings**

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Shire of Wandering Ordinary Meeting held 17 June 2010

385:2009/10

Moved Cr Price, Seconded Cr McNeil that the minutes for Shire of Wandering Ordinary Meeting held 17 June be confirmed as a true and correct record.

CARRIED 5-0

**6. MATTERS REQUIRING COUNCIL DECISION**

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**6.1 Food Act Delegations**

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|                           |                       |
|---------------------------|-----------------------|
| <b>NAME OF APPLICANT:</b> | EHO/Building Surveyor |
| <b>FILE REFERENCE:</b>    | 16.1.3                |
| <b>AUTHOR:</b>            | EHO/Building Surveyor |

**SUMMARY:**

The Food act and Regulations were promulgated on 23 October 2009 and are fundamentally different to the previous legislation covering food. The introduction of the Act has aligned WA with national food legislation. The food provisions under the Health Act and other food regulations have been repealed.

## MINUTES OF THE ORDINARY MEETING HELD 15 JULY 2010

Some of the changes that have been incorporated in the Food act are outlined below;

### *Notification and Registration of Food Business*

Everyone selling food is required to notify the local government. This will include food stalls, food premises etc.

Some of these will be exempted from having to be registered such as community or charitable events, sale of certain packaged foods and those providing complimentary drinks as part of their business.

It should be noted though that they are still required to notify the local government even if they are exempt from registration.

### *Penalties & Enforcement*

Penalties range from \$10,000 - \$50,000 and can include imprisonment for up to two years. The act also provides for the issue of Infringement Notices, Improvement Notices and Prohibition Orders.

The Act has also devolved approval for home based food businesses from the Department of Health to the local government.

### **COMMENT:**

Council is required to designate "authorised persons" pursuant to the Food act to enable them to carry out the functions under the Act and a certificate of authority has to be issued to these persons.

Council may also designate such persons to issue infringement notices and to extend the period within such an infringement is to be paid.

All businesses, community groups etc selling food are required to notify the local government in writing, detailing their contact details, the nature and location of their food handling activity.

This will enable an assessment of the food safety risk and rank them according to their risk profile. This may lead to the food business having to be registered.

A fee can be charged for the notification and after assessment, for the registration.

Fees can be determined under Part 6, Division 5, subdivision 2 of the Local Government Act.

It should be noted although, that organisations raising funds via the sale of food for a charity or community purposes are exempt from having to be registered.

I would recommend that Council does not look at charging any fees as it has not done so in the past

### **RECOMMENDATION:**

That Council authorise under the Food act 2008:

1. that pursuant to the provisions of Section 122, any person holding or acting in the office as an Environmental Health Officer under the Health Act 1911 be appointed as an Authorised Person for the purposes of enforcement powers under the Food Act; and
2. that pursuant to the provisions of Section 126, any person holding or acting in the office of Environmental Health Officer under the Health Act 1911 be appointed as Designated Officer for the purpose of the issue of infringement notices (subsection 2); and
3. that pursuant to the provisions of Section 126, the person holding or acting in the office of Chief Executive Officer be authorised to exercise the following powers:
  - to extend the period within which a modified penalty may be paid (subsection 6); and
  - to withdraw an infringement notice (sub section 7)

**386:2009/10**

**Moved Cr McNeil, Seconded Cr Barge that Council authorise under the Food act 2008:**

- 1. That pursuant to the provisions of Section 122, any person holding or acting in the office as an Environmental Health Officer under the Health Act 1911 be appointed as an Authorised Person for the purposes of enforcement powers under the Food Act; and**
- 2. That pursuant to the provisions of Section 126, any person holding or acting in the office of Environmental Health Officer under the Health Act 1911 be appointed as Designated Officer for the purpose of the issue of infringement notices (subsection 2); and**
- 3. That pursuant to the provisions of Section 126, the person holding or acting in the office of Chief Executive Officer be authorised to exercise the following powers:  
(i) to extend the period within a modified penalty may be paid (subsection 6): and  
(ii) to withdraw an infringement notice (sub section 7).**

**CARRIED 5-0**

## **6.2 Oversize Shed – Lot 104 O’Connell Road**

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**NAME OF APPLICANT:** J & D Hill  
**FILE REFERENCE:** A 463  
**AUTHOR:** EHO/Building Surveyor

### **SUMMARY:**

A letter has been received from Jan & David Hill to erect an oversize shed on their property at lot 104 O’Connell Road Black Boy Springs. The shed they intend erecting is 24m x 11m (total area 264m<sup>2</sup>) with a wall height of 4.2m with an apex height of 6m.

The reasons given for wanting this size shed is to house and work on a tractor and a truck. The shed will be clad and roofed in colourbond. Colours to be used have not been specified.

The applicants have stated via a phone conversation that they require the truck and tractor to carry out work on the property.

The property in question is located in a rural residential zone and is 8.25 hectares in area. Due to the size and height of the building a planning application is required and must be referred to Council for consideration as per the requirements of Council’s Town Planning Policy – Outbuildings; Residential And Rural Residential Zones.

### **COMMENT:**

The policy states that a planning application is not required for Lot size 2 – 10 hectares in area if the total outbuilding constructed out of colourbond does not exceed 150m<sup>2</sup>, wall height does not exceed 3 metres and in the case of a gable roof the apex does not exceed 4 metres. The shed is to be located at the rear of the property at the top of the hill and will be partially screened by trees.

The applicant has recently applied to relocate their building envelope to the top of the hill on the property.

### **RECOMMENDATION:**

That Council approve the application from J & D Hill for an oversize shed on Lot 104 O’Connell Road Black Boy springs subject to payment of \$127.00 fee and written assurance from the applicants that the shed will not be used for business or commercial purposes without Council’s approval.

[Attachment 2](#)

**387:2009/10**

**Moved Cr Barge, Seconded Cr McNeil that Council approve the application from J & D Hill for an oversize shed on Lot 104 O’Connell Road Black Boy springs subject to payment of \$127.00 fee and written assurance from the applicants that the shed will not be used for business or commercial purposes without Council’s approval.**

**CARRIED 5-0**

### **6.3 Application For Planning Approval – Lot 12 Albany Highway Bannister**

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**NAME OF APPLICANT:** G Anderson  
**FILE REFERENCE:** 13.152 & A 472  
**AUTHOR:** EHO/Building Surveyor

**SUMMARY:**

An application for planning approval to erect a mechanical repairs workshop and vehicle recovery & storage with a residence on Lot 12 Albany Highway Bannister (corner Bannister Road).

A number of documents have been included with the application and are attached for Council's information. The applicant intends constructing a shed with the walls clad in colourbond with a zincalume roof as well as an office and "wet room" being attached to the shed. The applicant also intends constructing a residence on the site as well. They have also indicated that they will apply for temporary accommodation in a mobile home whilst the residence is being completed.

The applicant has also stated that the size of the workshop and dwelling will be finalised when building plans are required but it is anticipated that the shed may be 12 x 8 metres and the dwelling approximately 150 square metres plus verandahs and carport.

**COMMENT**

The area is a Special Use Zone S2 under the Town Planning Scheme No.3. Schedule 4 of the Scheme describes the area as Avon Location 22534 Albany Highway, Bannister its "Special Use" as roadhouse and travellers' facilities subject to planning approval with "Conditions" as development standards as determined by the local government. This means that Council can determine what it requires for this development from sizes of buildings, setbacks, colours, screening etc.

Council will need to determine if the development is consistent with the zoning, if it is complimentary with the roadhouse operations and provides travellers facilities.

The Scheme does not provide a definition of travellers' facilities or a roadhouse so the development could be seen as being in conformance with requirements in that it is providing a service for the travelling public. By the same token a trucking depot and heavy vehicle workshop would not be consistent with the intention of the scheme.

Council could also require that a planning application be submitted with the application for building licence to ensure that what is proposed to be built accords with Council's requirements for the site.

Council should also require the dwelling that is to be constructed to be limited to the accommodation for persons working on the site.

The issue of the temporary accommodation can be dealt with as a separate application but should have a finite life to ensure that the temporary accommodation does not become permanent.

Council may also wish to limit the amount of signage that advertises the service. Any signage requirements should be consistent with Main Roads requirements as well as the requirements of the Town Planning Scheme and Council may require approval to be sought from Mains Roads prior to any signage being installed

**RECOMMENDATION:**

That Council approve the development of a Mechanical Repairs Workshop and Vehicle Recovery & Storage on Lot 12 Albany Highway, Bannister subject to the following conditions:

1. Entry to the Lot is from Bannister Road
2. Crossover to be constructed to Council's specifications
3. Any building on the Lot requires a Town Planning application and needs to be submitted to Council for approval
4. Building set backs to be 7 metres from the property boundaries fronting roadways and three metres from other property boundaries. Sewerage and effluent disposal systems are permitted to be located within the setback area.
5. Landscaping to be installed and maintained to a two metre width along the road way boundaries. Landscaping plan to be submitted for approval. Landscaping plan to show species of plants and reticulation details.
6. 135,000 litre rain water storage tank to be installed to service the development
7. Workshop shed walls to be clad in colourbond steel. A zincalume roof will be permitted on the shed and dwelling.

8. Area surrounding the workshop and vehicle storage area to be covered with material that minimise dust generation
9. Storm water to be disposed of on site or discharged into the road side drains
10. Any signs are to comply with Town Planning Scheme requirements and will also require approval from the Main Roads Department
11. The dwelling on site is to be limited to the use of persons working on the site only

[Attachment 3](#)

**388:2009/10**

**Moved Cr Schorer, Seconded Cr Price that Council approve the development of a Mechanical Repairs Workshop and Vehicle Recovery & Storage on Lot 12 Albany Highway, Bannister subject to the following conditions:**

1. Entry to the Lot is from Bannister Road
2. Crossover to be constructed to Council's specifications
3. Any building on the Lot requires a Town Planning application and needs to be submitted to Council for approval
4. Building set backs to be 7 metres from the property boundaries fronting roadways and three metres from other property boundaries. Sewerage and effluent disposal systems are permitted to be located within the setback area.
5. Landscaping to be installed and maintained to a two metre width along the road way boundaries. Landscaping plan to be submitted for approval. Landscaping plan to show species of plants and reticulation details.
6. 135,000 litre rain water storage tank to be installed to service the development
7. Workshop shed walls to be clad in colourbond steel. A zincalume roof will be permitted on the shed and dwelling.
8. Area surrounding the workshop and vehicle storage area to be covered with material that minimise dust generation
9. Storm water to be disposed of on site or discharged into the road side drains
10. Any signs are to comply with Town Planning Scheme requirements and will also require approval from the Main Roads Department
11. The dwelling on site is to be limited to the use of persons working on the site only.

**CARRIED 5-0**

## **6.4 Home Businesses**

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**NAME OF APPLICANT:** CEO  
**FILE REFERENCE:** 18.1.21  
**AUTHOR:** CEO

**SUMMARY:**

It has come to the attention of the CEO that there are several people operating home businesses from their dwellings located in the Wandering area. There does not appear to be any records of the existing home businesses having been approved by Council.

**COMMENT:**

As per the Shire of Wandering Town Planning Scheme No. 3, Home Businesses are allowed on Residential, Rural Residential and Rural properties at the discretion of Council and must meet the following conditions;

- An approval to conduct a home occupation is issued to a specific occupier of a particular parcel of land and it shall not be transferred or assigned to any other person and shall not be transferred from the land in respect of which it was granted.
- Should there be a change of the occupier on the land in respect of which a home occupation approval is issued the approval is cancelled.

If, in the opinion of the local government, a home occupation is causing a nuisance or annoyance to owners or occupiers of land in the locality the local government may:

- (a) revoke the approval; or

(b) require the occupier of the land in respect of which the home occupation approval is issued to implement those measures specified by the local government and which in the opinion of the local government will remove the nuisance or annoyance.

In addition to the above there is an application fee for a home business license which is currently \$199 with an annual renewal fee of \$64. There is also a penalty fee of \$382 which can be enforced for home businesses that have commenced prior to Council approval.

**RECOMMENDATION**

That all known home businesses are contacted to submit a letter outlining the nature of each home business for Council approval.

**Lays on the table until further notice**

|  |                    |
|--|--------------------|
| <b>389:2009/10</b><br><b>Moved Cr Barge, Seconded Cr Price that the review of home businesses in the Wandering town site be conducted at a later date.</b> | <b>CARRIED 5-0</b> |
|--|--------------------|

**6.5 Request for Sea Container – 26 Down Street Wandering**

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**NAME OF APPLICANT:** Maria Densham  
**FILE REFERENCE:** 28.1.1.3.2  
**AUTHOR:** CEO

**SUMMARY:**

Mrs Maria Densham has written to Council seeking permission to have a 20ft sea container located at the rear of their property at 26 Down Street, Wandering.

**COMMENT:**

The use of sea containers and transportable structures for purposes other than the transportation of goods has the potential to have a negative impact upon the visual amenity of areas in which they are located due to the general size and appearance of such structures.

In considering any application for planning consent to use a sea container or transportable structure, Council should have regard to the objectives and provisions of its Town Planning Scheme and may take into account any matters relevant to Town and Regional Planning, the public interest in general and the locality surrounding the proposed development in particular. In order to guard against the potential negative impact of such usage, it is strongly recommended that Council adopt some form of official policy on the use of sea containers and transportable structures.

Attached for information is the letter from Maria Densham and a copy of the Town Planning Policy for Sea Containers at the Shire of Boddington.

**RECOMMENDATION**

For Council Discussion

[Attachment 4](#)

|   |                        |
|---|------------------------|
| <b>390:2009/10</b><br><b>Moved Cr McNeil, Seconded Cr Barge that Council approve a 20ft sea container to be located at the rear of 26 Down St, Wandering on the basis that the sea container is painted a suitable container and a gable roof is attached to the sea container.</b> | <b>MOTION LOST 2-3</b> |
|---|------------------------|

***At 12:05pm the meeting was adjourned to allow representatives from the Hotham Group and Declared Species Group to address Council.***

Mark Connolly, Co-Chairman of the Hotham Group informed Council of the recent funding that had been received by the Hotham Group to address the issue of feral pigs. The funding, which comes to \$250k is only made available for regional group and includes, but is not limited to including Shires from as far as Harvey through to Serpentine Jarrahdale and everywhere in between including Wandering, Williams, West Arthur, Cuballing, Boddington and Collie.

Currently Harvey, Serpentine Jarrahdale, West Arthur, Collie and Wandering have been identified as hot spots within the regional group, with declared species groups being established in these areas. The breakdown of the funding for the 2010/11 financial year was expected to include \$25,000 for the appointment of a project manager, \$30,000 for data collection and research, \$30,000 for workshops and building traps, with the balance anticipated to be distributed between the hot spot areas identified within the region. In addition to the funding received, the Hotham Group was also requesting the Shire of Wandering, along with other shires to make a contribution of \$5,000 towards the provision of the project manager salaries for the 2010/11 financial year.

Mr Connolly (Hotham Group), Mr Ian Turton and Mr Bob Treasure (Declared Species Group) fielded questions from Council in relation to the intricacies of the project and the success of the trappers previously used in similar feral pig eradication programs.

***Mark Connolly, Ian Turton and Bob Treasure left the meeting at 12:30pm***

**391:2009/10**

**Moved Cr Price, Seconded Cr Schorer that Council adjourn for lunch at 12:33pm.**

**CARRIED 5-0**

***The meeting recommenced after lunch at 2:10pm***

***Council resolved that a \$5,000 contribution be made to the Hotham Group for the 2010/11 financial year and that provision for the \$5,000 be allocated in the 2010/11 Budget.***

## **6.6 Country Local Government Fund**

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**NAME OF APPLICANT:** CEO  
**FILE REFERENCE:** 12.1.9  
**AUTHOR:** CEO

**SUMMARY:**

Information has recently been received regarding the guidelines and allocations for 2010/11 Country Local Government Fund (CLGF).

In 2008/09 100% of the funds in the program were allocated to the Individual Local Governments and more recently in 2009/10 funding under the CLGF was deferred, or essentially forfeited. In 2010/11 \$298,953 has been allocated to Wandering for projects that will be identified in its forward capital works plan. This amount represents 65% of the total CLGF allocation with the remaining 35%, or \$160,974 available for the Shire of Wandering to contribute towards projects identified and facilitated through the Regional Development Commissions.

In 2011/12 and 2012/13 CLGF it is budgeted that 50% of funding is for individual allocations and 50% is for regional groups of country local governments. This allocation will then become 100% to regional groups of country local governments for the 2013/14 financial year.



**COMMENT**

Clearly there is a push towards the CLGF funding be aimed towards supporting regional groups rather than individual Shires and this will have a significant financial impact when preparing strategic planning related documents. Based on the miming royalties remaining constant for the period 2010/11 – 2013/14, below are the projected CLGF funding arrangements for the next 4 years;

|   | 2010/11   | 2011/12   | 2012/13   | 2013/14   | TOTAL       |
|---|-----------|-----------|-----------|-----------|-------------|
| Individual Local Government Allocations | \$298,953 | \$229,964 | \$229,964 | 0         | \$758,881   |
| Regional Groups of Local Governments    | \$160,974 | \$229,963 | \$229,963 | \$459,927 | \$1,080,827 |

It should also be noted that no CLGF funds will be released, nor should any projects commence in the 2010/11 financial year until forward capital works plans and business plans are approved by the Department of Regional Development and Lands.

**RECOMMENDATION:**

For Council Information.

[Attachment 5](#)

*The CEO briefed Council of the outcomes from the joint Dryandra ROC and Wheatbelt Development Commission held the previous day, Wednesday 14 July 2010 at the Wickepin Community Centre. There was much discussion as to the suitability of the projects discussed for the 2010/11 funding round and the suitability of future projects under the CLGF Regional Infrastructure Plan.*

392:2009/10

Moved Cr Barge, Seconded Cr Schorer that Council nominate the following projects for the 2010/11 Country Local Government Fund Regional Infrastructure Plan;

1. Dryandra Regional Equestrian Centre
2. Fuel Facilities in Wandering and Wickepin
3. CY O'Connor TAFE assistance towards earthworks
4. Narrogin Regional Airport upgrade

**CARRIED 5-0**

**6.7 Native Seed Collection**

**NAME OF APPLICANT:** Greening Australia  
**FILE REFERENCE:** 1.10.1  
**AUTHOR:** CEO

**SUMMARY:**

Greening Australia write seeking permission to collect native seed for a period of 12 months from within reserves vested in the Shire of Wandering.

**COMMENT:**

All staff employed by Greening Australia are licensed under the Wildlife Conservation Act (1950) and are required to abide by the conditions of this licence.

**RECOMMENDATION:**

That Council give permission to Greening Australia to collect native seeds from within reserves vested in the Shire of Wandering under the following terms and conditions:

- All persons collecting native seed are to be licensed according to the Wildlife Conservation Act 1950 and will abide by the conditions of this licence,
- Permission is for the period from the date of approval until 30 June 2011,
- Collection is to only be undertaken by Greening Australia staff members,
- Appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds,

- All care to be taken to avoid the disturbance of fauna habitat, and
- All care to be taken to avoid any disturbance that may lead to soil degradation.
- 10% of seed collected within the Shire of Wandering is to be retained by the Wandering Shire Council for the replanting of native flora areas in our region, failure to do so may see the cancellation of the licence or refusal to renew for the following year.

[Attachment 6](#)

**393:2009/10**

**Moved Cr Barge, Seconded Cr Price that Council give permission to Greening Australia to collect native seeds from within reserves vested in the Shire of Wandering under the following terms and conditions:**

- All persons collecting native seed are to be licensed according to the Wildlife Conservation Act 1950 and will abide by the conditions of this licence,
- Permission is for the period from the date of approval until 30 June 2011,
- Collection is to only be undertaken by Greening Australia staff members,
- Appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds,
- All care to be taken to avoid the disturbance of fauna habitat, and
- All care to be taken to avoid any disturbance that may lead to soil degradation.
- 10% of seed collected within the Shire of Wandering is to be retained by the Wandering Shire Council for the replanting of native flora areas in our region, failure to do so may see the cancellation of the licence or refusal to renew for the following year.;

**CARRIED 5-0**

## **6.8 WALGA – AGM Agenda**

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**NAME OF APPLICANT:** WALGA  
**FILE REFERENCE:** 18.1.3  
**AUTHOR:** CEO

**SUMMARY:**

Attached is a copy of the Agenda for the WALGA AGM to be held on 7 August 2010 during Local Government Week. The motions to be discussed are found on pages 13-31 of the Agenda.

**COMMENT:**

Since there was little interest in attending Local Government Week this year the CEO has arranged for a strategic planning session to be conducted from 4-8 August 2010 which is during the same time that the WALGA AGM will be held. With this in mind there may be little need to discuss in detail the motions put forward unless Council feel the need to have a proxy vote at the meeting.

**RECOMMENDATION:**

For Council information.

[Attachment 7](#)

## **6.9 Pumphreys Bridge Water Supply**

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**NAME OF APPLICANT:** CEO  
**FILE REFERENCE:** 24.1.3  
**AUTHOR:** CEO

**SUMMARY:**

At the May meeting the CEO was asked to liaise with Tom Price as to the suitability of installing a solar pump device at the dam on his property for the purpose of supplying water to the toilets at Pumphreys Bridge. The CEO has since spoken with Mr Price and Mr Price has approved the Shire to access the property to install a solar pump.

**COMMENT:**

Two quotes have been received from McDougall Weldments in Cuballing for the supply and installation of a 175W Solar Water Pump. The model that Council would be looking at is the Sun Mill Original and prices for the pump came in at \$6,339.30 (GST Inclusive) for the pump that is skid mounted and \$5,899.30 (GST Inclusive) for the pump that is not mounted.

**RECOMMENDATION:**

That Council install a solar pump device at the dam on Mr Tom Price's property for the purpose of supplying water to the toilets at Pumphreys Bridge and that an amount of \$6,000 in provided in the 2010/11 budget for the purchase and installation of the solar pump.

[Attachment 8](#)

**394:2009/10**

**Moved Cr Barge, Seconded Cr McNeil that Council install a solar pump device at the dam on Mr Tom Price's property for the purpose of supplying water to the toilets at Pumphreys Bridge and that an amount of \$6,000 in provided in the 2010/11 budget for the purchase and installation of the solar pump.**

**CARRIED 5-0**

## **6.10 Local Emergency Management Arrangements**

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**NAME OF APPLICANT:** CEO  
**FILE REFERENCE:** 4.1.9  
**AUTHOR:** CEO

**SUMMARY:**

In recent months CEO's from the Shire of Wandering and Shire and Pingelly have met with Adam Smith from FESA to update the Local Emergency Management Arrangements document. The relevant changes have been made and the document now needs to be adopted by Council.

**COMMENT:**

There have been only minor changes to the original document with the majority of changes made in updating contact details.

**RECOMMENDATION:**

That Council adopt the Local Emergency Management Arrangements document.

[Attachment 9](#)

**395:2009/10**

**Moved Cr Price, Seconded Cr Barge that Council adopt the Local Emergency Management Arrangements document.**

**CARRIED 5-0**

## **6.11 Local Recovery Management Plan**

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**NAME OF APPLICANT:** CEO  
**FILE REFERENCE:** 18.1.6  
**AUTHOR:** CEO

**SUMMARY:**

In recent months both CEO's from the Shire of Wandering and Shire and Pingelly have met with Adam Smith from FESA to update the Local Recovery Management Plan. The relevant changes have been made and the document now needs to be adopted by Council.

**COMMENT:**

Only minor changes to the original document have been made to ensure that the document complies with relevant authorities and legislation.

**RECOMMENDATION:**

That Council adopt the Local Recovery Management Plan.

[Attachment 10](#)

**396:2009/10**

**Moved Cr McNeil, Seconded Cr Price that Council adopt the Local Emergency Management Arrangements document.**

**CARRIED 5-0**

## **6.12 Millfarm Scramble 2010**

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**NAME OF APPLICANT:** Chad Ferguson

**FILE REFERENCE:** 18.1.11

**AUTHOR:** CEO

**SUMMARY:**

Mr Chad Ferguson has written to Council asking if the Shire could grade the Millfarm Motocross track prior to the 15<sup>th</sup> Anniversary of the event being held on 15 August 2010.

**COMMENT:**

Although the event is held on private property, it is open to the public, free to attend and with approximately 100 people expecting to attend the event there is potential for other local businesses to benefit from the event.

**RECOMMENDATION:**

That Council support the event by grading the Millfarm Motocross track at least 2 weeks prior to the holding of the Millfarm Scramble 2010.

[Attachment 11](#)

**397:2009/10**

**Moved Cr Schorer, Seconded Cr McNeil that Council support the event by grading the Millfarm Motocross track at least 2 weeks prior to the holding of the Millfarm Scramble 2010.**

**CARRIED 5-0**

## **6.13 List of Accounts**

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**NAME OF APPLICANT:** CEO

**FILE REFERENCE:** N/A

**AUTHOR:** CEO

**SUMMARY:**

Attached is a list of accounts for Council consideration.

**RECOMMENDATION:**

That all Cheque, EFT, wages, transport payments, transfers to investments, credit card payments, creditor payments and other vouchers from the Municipal and Trust Fund totalling \$181,163.56 be passed for payment.

[Attachment 12](#)

**398:2009/10**

Moved Cr Schorer, Seconded Cr Price that all Cheque, EFT, wages, transport payments, transfers to investments, credit card payments, creditor payments and other vouchers from the Municipal and Trust Fund totalling \$181,163.56 be passed for payment.

**CARRIED 5-0**

## **6.14 Financial Reports**

**NAME OF APPLICANT:** Haines Norton  
**FILE REFERENCE:** N/A  
**AUTHOR:** CEO

**SUMMARY:**

Separately attached are the draft monthly Financial Statements for the period ending 30 June 2010.

**RECOMMENDATION:**

That Council endorse the draft monthly Financial Statements for the period ending 30 June 2010.

[Attachment 13](#)

**399:2009/10**

Moved Cr Price, Seconded Cr Barge that Council endorse the draft monthly Financial Statements for the period ending 30 June 2010.

**CARRIED 5-0**

## **7. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

## **8. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

Nil

## **9. COUNCILLORS REPORTS**

**Councillor McNeil**

Meetings Attended

Landcare/Hotham Group

Questions Without Notice

Informed Council he has the missing T junction road sign for the Fourteen Mile Brook Rd

Sign on the Wandering Pingelly Rd near Geoff Watts' property requires attention

Enquired why the 3T limit sign was on the Fourteen Mile Brook Rd if the road was open to all traffic

Look at painting the Bridge on Dwarda East Rd

Codjatotine Hastings Rd needs maintenance

Several smaller pot holes on the Wandering Narrogin Rd just after the Pingelly turn off

MINUTES OF THE ORDINARY MEETING HELD 15 JULY 2010

Received complaints about the Shire doing some private works instead of using local contractors  
Requested that a cardboard recycling bin in town been investigated

**Councillor Barge**  
Meetings Attended  
Men's shed AGM

## **10. NEXT MEETING**

Next Ordinary Council meeting to be held on Thursday 19 August 2010 commencing at 11:00am

## **11. CLOSURE OF MEETING**

As there was no further business for discussion the meeting was closed at 6:59pm

**These Minutes were confirmed by Council at the Ordinary Council Meeting  
on Thursday, 19 August 2010.**

**CR B E DOWSETT, President**