

Agenda

Ordinary Council Meeting

16th August 2018

Commencing at 3.30 pm



SHIRE OF WANDERING AGENDA



**16 August
2018**

ORDINARY COUNCIL MEETING

Agenda for the Ordinary Council Meeting to be held on Thursday

16 August, 2018 in the Council Chambers commencing at 3.30pm.

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Notice of Meeting

The next Ordinary Council Meeting for the Shire of Wandering will be held on Thursday 16 August, 2018 in the Council Chambers, 18 Watts Street, Wandering commencing at 3.30pm.

Amanda O'Halloran
Chief Executive Officer

Order of Business

Ordinary Council Meeting to be held on Thursday 16 August 2018

9.00am	<i>Briefing with Mal Wilkins from the Wandering Lions Club</i>
9.15 am	<i>Meeting Pip Kirby Regional Manager Department of Industry and Regional Development</i>
10.30am	<i>Morning Tea, (Coffee and Lions Cake on the Run)</i>
11.00am	<i>Peel Harvey Catchment Council MOU Presentation Boddington</i>
12.15 pm	<i>Lunch in Boddington</i>
2.00 pm	<i>Tele conference – Anthony Quahe Civic Legal, Audit Committee Responsibilities</i>
3.00 pm	<i>Councillor Briefing Session</i>
3.30 pm	<i>Council Meeting</i>
4.30 pm	<i>Information Bulletin</i>
5.00pm	<i>Refreshments</i>

*Agenda for the Ordinary Council Meeting held in the Shire of Wandering Council Chambers on
Thursday 16 August, 2018*

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS	5
2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE.....	5
3. DISCLOSURE OF INTERESTS	5
4. PUBLIC QUESTION TIME.....	6
5. APPLICATIONS FOR LEAVE OF ABSENCE.....	6
6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	6
7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION	6
8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS.....	6
9. REPORTS OF COMMITTEES	6
10. REPORTS OF OFFICERS	6
10.1 CHIEF EXECUTIVE OFFICER	7
10.1.1 USE OF COMMON SEAL AND ACTIONS PERFORMED UNDER DELEGATED AUTHORITY FOR THE MONTH OF JULY 2018	7
10.1.2 COUNCIL ENDORSEMENT OF THE WHEATBELT SECONDARY FREIGHT ROUTES PROJECT.....	9
10.2 BUILDING AND PLANNING REPORTS.....	12
10.3 COMMUNITY SERVICES REPORTS	12
10.4 CORPORATE SERVICES	12
10.4.1 FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 JULY 2018	12
11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	14
12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING	14
13. CONFIDENTIAL ITEMS	14
14. TIME AND DATE OF NEXT MEETING.....	14
15. CLOSURE OF MEETING	14

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

3. DISCLOSURE OF INTERESTS

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a Financial Interest in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a Financial Interest in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measured in money terms. There are exceptions in the Local Government Act 1995 but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc., and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e. if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it MUST be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The only exceptions are:
 - 6.1 Where the Councillor discloses the extent of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the Local Government Act; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the Local Government Act, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.

A member who has an Interest Affecting Impartiality in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
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IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

4. PUBLIC QUESTION TIME

5. APPLICATIONS FOR LEAVE OF ABSENCE

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 PREVIOUS COUNCIL MEETINGS AND BUSINESS ARISING FROM MINUTES

6.1.1 ORDINARY COUNCIL MEETING

Minutes of the Shire of Wandering Ordinary Council Meeting held on Thursday 26 July 2018

ATTACHMENT 6.1.1

OFFICER'S RECOMMENDATION

That the Minutes of the Shire of Wandering Ordinary Council Meeting held on Thursday 26 July 2018 (Attachment 6.1.1) be confirmed as a true and correct record.

7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

9. REPORTS OF COMMITTEES

10. REPORTS OF OFFICERS

10.1 CHIEF EXECUTIVE OFFICER

10.1.1 USE OF COMMON SEAL AND ACTIONS PERFORMED UNDER DELEGATED AUTHORITY FOR THE MONTH OF JULY 2018

File Reference	1.1.29.1
Proponents:	Nil
Disclosure of Interest:	Nil
Date:	3 August 2018
Previously Before Council:	N/A
Authors Name & Position:	Monica Treasure, Manager of Communities

NATURE OF COUNCIL'S ROLE IN THE MATTER:

- Advocacy *When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, local planning schemes and policies.*
- Review *When Council reviews decisions made by Officers.*
- Quasi-judicial *When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).*

PURPOSE OF THE REPORT

The purpose of this agenda item is to report to Council for information, Use of the Common Seal and actions performed under delegated authority requiring referral to Council, for the month of July 2018.

BACKGROUND

Council has authorised the updated delegations register at the November 2017 Ordinary Meeting of Council. The procedure associated with the register is to report to Council the activities or actions that have been performed under the Delegated Authority. A report will be completed for Council at each meeting that identifies (1) use of the Common Seal, and (2) actions performed under the Delegated Authority requiring referral to Council as per the Shire of Wandering Delegated Authority Register 2017.

COMMENT/ DETAILS

Actions performed under delegation during July 2018 are provided below:

- **Food Stall Holders Licence:**
Thoroughfare Wandering Annual Fair 25th July 2018
- **Planning Approval:**
Nil
- **Building Licences Issued:**
BL 184 Ian and Tania Payne
Lot 24 Wandering Pingelly Road
Dwelling

Signed: Amanda O'Halloran CEO

BL185 – Denise Jervis and Michael Ellis
Lot 6 Pollard Rd, Wandering
Dwelling

Signed: Amanda O'Halloran CEO

BL 144 – Christine Gardiner
144 Charlton Road, Wandering
Extension for Dwelling

Signed: Amanda O'Halloran CEO

- **Health:**

- **Payments:**

- Payments made from the Municipal Account as per financial report at 10.4.1 of this Agenda.

CONSULTATION

Planning and Building Specialists City of Kalamunda
Environmental Health Officer

STATUTORY/ LEGAL ENVIRONMENT

Local Government Act 1995 Section 9.49A

POLICY IMPLICATIONS

Affixing the Shire of Wandering Common Seal Policy
Shire of Wandering Delegations Register 2016
Purchasing and Tendering Policy

FINANCIAL IMPLICATIONS

Nil – all payments have been approved in the 2018/19 Annual Budget.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and effective Organisation

Strategic Community Plan			
Outcome	Strategies	Strategies	
5.2	Accountable decision making and resource allocation through effective governance.	5.2.1	Ensure the Council's decision making process is effective and transparent.
		5.2.2:	Ensure that the organisation's governance structure, policies and procedures are current and relevant.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council ACCEPT the report "Use of Common Seal and Actions Performed under Delegated Authority" for the month of July 2018.

10.1.2 COUNCIL ENDORSEMENT OF THE WHEATBELT SECONDARY FREIGHT ROUTES PROJECT

File Reference	33.1.24
Proponents:	Nil
Disclosure of Interest:	Nil
Date:	6 August 2018
Previously Before Council:	Nil
Authors Name & Position:	Amanda O'Halloran
Attachments:	10.1.2.1 Briefing Note – Wheatbelt Secondary Freight Route

NATURE OF COUNCIL'S ROLE IN THE MATTER:

- Advocacy *When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, local planning schemes and policies.*
- Review *When Council reviews decisions made by Officers.*
- Quasi-judicial *When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).*

PURPOSE OF THE REPORT

At the most recent meeting of the WBS RRG it was requested that all Council's reaffirm their commitment to the Wheatbelt Secondary Freight Project and commit \$6,000 in their 18/19 budgets as the required co-contribution from all 42 (Forty Two) LG's. This co-contribution is required to secure funds to undertake the detailed planning and design works which enable the Wheatbelt South and Wheatbelt North Regional Road Groups to have a level 4 (four) Infrastructure Australia submission prepared.

BACKGROUND

The Wheatbelt Secondary Freight Route (WSFR) Project has been driven by local government authorities associated with the Wheatbelt South (WBS) and Wheatbelt North (WBN) Regional Road Groups (RRG) since mid-2016. The project stemmed from considerable work undertaken by both WBS & WBN in an attempt to improve connectivity through our RRG funding and road projects. This mapping process started in 2014, once the RRG together with Main Roads identified that improving the connectivity was a major project that would bring significant economic benefit to the Agricultural Region a working group was formed and Regional Development Australia via Juliet Grist helped the Groups obtain initial funding to further progress this as a regional road project. The last two and half years have seen considerable work undertaken by all 42 LG's and the working group to get this project to a point where they are starting to have constructive and positive meetings with the State Government, Federal Government, Infrastructure Australia, Freight & Logistics Council WA, CBH and other key stakeholders.

COMMENT/ DETAILS

The Regional Road Group is requesting that all LG's present the motion as is below, the intent is to have 42 LG's adopt the exact same position, so that the Project can continue to present a united front. It is this collaboration and agreement that is getting the Project significant traction both at a Federal and State Government Level. It is intended that the Chair of WBS RRG receives documentation confirming the motion that was passed by council.

CONSULTATION

Shire President – RRG Delegate
Deputy Shire President – RRG Attendee
Shire Councillors have been updated accordingly as information is available

STATUTORY/ LEGAL ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Shire of Wandering hasn't directly allocated funds in the 2018/19 Budget to support this requirement, however there is sufficient funds in the Rural Road Maintenance Fund should the funds be required this financial year to meet this requirement.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 2 A Robust and Diverse Rural Economy

Strategic Community Plan			
Outcome	Strategies		
2.3	A strong and resilient agricultural sector	2.3.1	Promote the Wandering region as a significant agricultural region

Goal 4 Infrastructure and Services that Are Well, Planned and Delivered

Strategic Community Plan			
Outcome	Strategies		
4.1	Infrastructure that is well constructed, maintained and utilised	4.1.1	Maintain and further develop roads at appropriate standards

Goal 5 – A strong and effective Organisation

Strategic Community Plan			
Outcome	Strategies	Strategies	
5.2	Accountable decision making and resource allocation through effective governance.	5.2.1	Ensure the Council's decision making process is effective and transparent.
		5.2.2:	Ensure that the organisation's governance structure, policies and procedures are current and relevant.

VOTING REQUIREMENT

Absolute Majority

OFFICER' S RECOMMENDATION

That Council:

1. Notes the Secondary Freight Routes Project Development report;
2. Supports the strategic intent of the Secondary Freight Routes project;
3. Authorises the Chief Executive Office to prepare and sign a letter of support in favour of an application for Federal Government Funding under the Building Better Regions Program to develop the Secondary Freight project; and
4. Endorses an allocation of [\$6,000] in 2018/19 Annual Budget to co-fund Secondary Freight Route Project development subject to a successful Building Better Regions Program application.

10.2 BUILDING AND PLANNING REPORTS

Nil

10.3 COMMUNITY SERVICES REPORTS

Nil

10.4 CORPORATE SERVICES

10.4.1 FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 JULY 2018

File Reference	10.1.16
Proponents:	Nil
Disclosure of Interest:	Nil
Date:	9 August 2018
Previously Before Council:	N/A
Authors Name & Position:	Cara Ryan, Finance Manager
Attachments:	10.4.1.1 Monthly Financial Report 10.4.1.2 Bank Reconciliations, Bank Statements (Muni A/C) 10.4.1.3 Bank Reconciliations, Bank Statements (Invest A/C) 10.4.1.4 Bank Reconciliations, Bank Statements (Trust A/C) 10.4.1.5 Credit Card Statement 10.4.1.6 List of Payments

NATURE OF COUNCIL'S ROLE IN THE MATTER:

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PURPOSE OF THE REPORT

In accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, the Shire is to prepare a monthly Statement of Financial Activity for consideration by Council.

Monthly Financial Report, Payment Listing and Bank Reconciliation for the month of July 2018 are presented for Council's consideration.

BACKGROUND

In accordance with Local Government (Financial Management) Regulation 1996 34(1), local governments are required to prepare each month, a statement of financial activity reporting on revenue and expenditure for the month in question.

The statement of financial activity is to be presented at an ordinary meeting of Council within two (2) months after the end of the month to which the statement relates.

COMMENT/ DETAILS

Council is requested to accept the Monthly Financial Report, Bank Reconciliation and List of payment for the period ended 31 July 2018, as presented.

Monthly Financial Report 31 July 2018	ATTACHMENT 10.4.1.1
Bank Reconciliations & Bank Statements (Muni A/C) 31 July 2018	ATTACHMENT 10.4.1.2
Bank Reconciliations & Bank Statements (Investment A/C) 31 July 2018	ATTACHMENT 10.4.1.3
Bank Reconciliations & Bank Statements (Trust A/C) 31 July 2018	ATTACHMENT 10.4.1.4
Credit Card Statement 31 July 2018	ATTACHMENT 10.4.1.5
List of Payments 31 July 2018	ATTACHMENT 10.4.1.6

CONSULTATION

Finance Officer
Chief Executive Officer

STATUTORY/ LEGAL ENVIRONMENT

Section 6.4 Local Government Act 1995, Part 6 – Financial Management, and regulation 34 Local Government (Financial Management) Regulation 1996.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications and performance to budget are reported to Council on a monthly basis.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and Effective Organisation

Strategic Community Plan			
Outcome	Strategies	Strategies	
5.2	Accountable decision making and resource allocation through effective governance.	5.2.1	Ensure the Council’s decision making process is effective and transparent.
		5.2.3	Ensure appropriate funds are available to implement current and future action plans

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council:

1. Endorse all cheque, EFT, BPay, salary & wages, transport payments, transfers to investments, credit card payments and other direct debits and transfers as listed from the Municipal and Trust Fund totalling \$476,876.33 for the period ending for the periods ending 31 July 2018.
2. Receive the bank reconciliations & bank statements for the periods ended, 31 July 2018.
3. Receive the financial statements for the periods ended 31 July 2018.

*Agenda for the Ordinary Council Meeting held in the Shire of Wandering Council Chambers on
Thursday 16 August, 2018*

- 11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
Nil

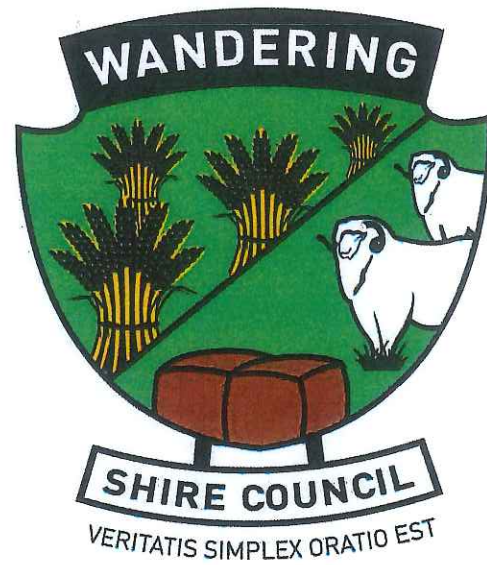
- 12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**
Nil

- 13. CONFIDENTIAL ITEMS**
Nil

- 14. TIME AND DATE OF NEXT MEETING**
Next Ordinary Council meeting to be held on 20 September, 2018 at 3:30pm.

- 15. CLOSURE OF MEETING**

SHIRE OF WANDERING MINUTES



**26 July
2018**

MINUTES OF THE ORDINARY COUNCIL MEETING

Wandering Shire Council Chamber

26 July, 2018, 3.30pm.

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Notice of Meeting

The next Ordinary Council Meeting for the Shire of Wandering will be held on Thursday 26 July, 2018 in the Council Chambers, 18 Watts Street, Wandering commencing at 3.30pm.

A handwritten signature in blue ink, appearing to read 'A O'Halloran'.

Amanda O'Halloran
Chief Executive Officer

DISCLAIMER

The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Wandering warns that anyone who has any application lodged with Council must obtain and should only rely on written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by the Council in respect of the application. No responsibility whatsoever is implied or accepted by the Shire of Wandering for any act, omission or statement or intimation occurring during a Council meeting.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS	5
2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE	5
3. DISCLOSURE OF INTERESTS.....	5
4. PUBLIC QUESTION TIME	7
5. APPLICATIONS FOR LEAVE OF ABSENCE	7
6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS.....	7
7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION	7
8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS	7
9. REPORTS OF COMMITTEES	8
10. REPORTS OF OFFICERS.....	9
10.1 CHIEF EXECUTIVE OFFICER	9
10.1.1 USE OF COMMON SEAL AND ACTIONS PERFORMED UNDER DELEGATED AUTHORITY FOR THE MONTH OF JUNE 2018	9
10.1.2 ADVERTISING OF DRAFT STRATEGIC COMMUNITY PLAN 2018 – 2028	11
10.1.3 COUNCIL CHRISTMAS CLOSING 2019	16
10.2 BUILDING AND PLANNING REPORTS	19
10.2.1 PLANNING APPLICATION – PROPOSED TWO LOT FREEHOLD SUBDIVISION – LOT 101 ECHIDNA CLOSE, WANDERING	19
10.2.2 PLANNING APPLICATION – PROPOSED CHANGE OF USE – CLUB PREMISES (WANNAMAL SPORTING CLAYS) – 338 O’LEARY ROAD, HASTINGS	23
10.3 COMMUNITY SERVICES REPORTS.....	34
10.3.1 WANDERING NATURE WALK TRAIL – PROPOSED NAME PLAQUES ON A BOLLARD	34
10.4 CORPORATE SERVICES.....	37
10.4.1 FINANCIAL STATEMENTS FOR THE PERIOD ENDED 30 JUNE 2018.....	37
10.4.2 SUNDRY DEBTORS WRITE OFF 2018/19.....	39
10.4.3 ADOPTION OF THE 2018/19 BUDGET	41
11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	51
12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING	51
13. CONFIDENTIAL ITEMS.....	51
14. TIME AND DATE OF NEXT MEETING	51
15. CLOSURE OF MEETING	51

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President declared the meeting open at 3.36pm

VISITORS

Mr V Kealley
Mr M Cornish
Mr T Slann
Ms C Pulsen Wannamal Sporting Clays Club
Mr G Povey Wannamal Sporting Clays Club
Mr I Callan Wannamal Sporting Clays Club

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Councillors:

Cr B Whitely	President
Cr C Ferguson	Deputy President
Cr G Parsons	
CR J Price	
Cr I Turton	

Staff:

A O'Halloran	Chief Executive Officer
C Ryan	Manager of Finance
M Treasure	Manager of Communities (minutes)

3. DISCLOSURE OF INTERESTS

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

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NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

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2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc., and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e. if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences.
The only exceptions are:
 - 6.1 Where the Councillor discloses the extent of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the Local Government Act; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the Local Government Act, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'. A member who has an Interest Affecting Impartiality in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
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IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

Cr Ferguson declared a Financial and Proximity interest in **Item 10.2.2**

The Council reviewed the declaration and declared that the item was not trivial but of a serious nature, which would require Cr Ferguson to leave the room for discussion and voting.

MOVED: Cr Turton

SECONDED: Cr Watts
Carried 5/0

4. PUBLIC QUESTION TIME

Mr and Mrs D & E Parsons of George Road, Wandering forwarded a letter to Council requesting the RAV rating for part of George Road to be changed to a RAV 4 rating.

Council have taken the request on notice to investigate costing's, in order to be able to further advise Council on future options to be considered at the September 2018 meeting.

5. APPLICATIONS FOR LEAVE OF ABSENCE

Cr Price requested a leave of absence for the August 2018 Council meeting.

Cr Prices request was supported.

MOVED: Cr Parsons

**SECONDED: Cr Watts
Carried 5/0**

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 PREVIOUS COUNCIL MEETINGS AND BUSINESS ARISING FROM MINUTES

6.1.1 ORDINARY COUNCIL MEETING

Minutes of the Shire of Wandering Ordinary Council Meeting held on Thursday 21 June 2018

ATTACHMENT 6.1.1

COUNCIL DECISION – ITEM 6.1

MOVED: Cr Price

SECONDED: Cr Ferguson

That the Minutes of the Shire of Wandering Ordinary Council Meeting held on Thursday 21 June 2018 (Attachment 6.1.1) be confirmed as a true and correct record.

CARRIED 6/0

7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

8.1 Presentation by Wannamal Sporting Clays

President Mr Glenn Povey & Secretary Ms Carrie Paulsen

The CEO left the Chambers at 3.43pm

The CEO returned to the Chambers at 3.44pm

Questions from Council to Mr Glenn Povey:

Cr Watts – Requested further information of the Club's ability to support other businesses and community groups.

Response: *Members are encouraged to support local businesses and the local community where possible.*

Cr Parsons – Requested further clarification regarding the number of firearms and storage facilities for firearms

Response: *No firearms are stored at the grounds, all members are required to hold the appropriate Firearm licence and store their firearms and ammunition in the correct manner according to Police Licensing. It is the requirement of individual Members to manage their weapons and be responsible for their actions.*

Mrs G Slann (Community Member) arrived in the Chambers at 4.05pm

Cr Turton – Requested an estimate number of members of the Club now and into the future

Response: *Wannamal have between 60 - 70 members and has been at a constant rate. There has been interest from the Wandering Boddington Clay Target Club and the Wandering Community.*

Cr Turton – Asked if the Club would consider a name change after 2 years to include Wandering.

Response: *Wannamal have already discussed a name change with members and it is a consideration the Club is willing to look into.*

Cr Price – Requested information regarding the size of club compared to other Clubs.

Response: *Wannamal is one of the larger clubs within the State and with this the Club would have an opportunity to host a state shoot on the new grounds and the potential to host National events. In the event of a large shoot, the Club would encourage Members and Visitors to utilise the local region for accommodation, catering etc.*

Cr Turton – Asked if the Club would be in a position if the rating of the property was changed in the future.

Response: *This would have to be investigated but their financial position is sound.*

9. REPORTS OF COMMITTEES

Nii

10. REPORTS OF OFFICERS

10.1 CHIEF EXECUTIVE OFFICER

10.1.1 USE OF COMMON SEAL AND ACTIONS PERFORMED UNDER DELEGATED AUTHORITY FOR THE MONTH OF JUNE 2018

File Reference	1.1.29.1
Proponents:	Nil
Disclosure of Interest:	Nil
Date:	10 July 2018
Previously Before Council:	N/A
Authors Name & Position:	Amanda O'Halloran CEO

NATURE OF COUNCIL'S ROLE IN THE MATTER:

- Advocacy *When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, local planning schemes and policies.*
- Review *When Council reviews decisions made by Officers.*
- Quasi-judicial *When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).*

PURPOSE OF THE REPORT

The purpose of this agenda item is to report to Council for information, Use of the Common Seal and actions performed under delegated authority requiring referral to Council, for the month of May 2018.

BACKGROUND

Council has authorised the updated delegations register at the November 2017 Ordinary Meeting of Council. The procedure associated with the register is to report to Council the activities or actions that have been performed under the Delegated Authority. A report will be completed for Council at each meeting that identifies (1) use of the Common Seal, and (2) actions performed under the Delegated Authority requiring referral to Council as per the Shire of Wandering Delegated Authority Register 2017.

COMMENT/ DETAILS

Actions performed under delegation during June 2018 are provided below:

- **Food Stall Holders Licence:**
Nil
- **Planning Approval:**
Nil
- **Building Licences Issued:**
BL 181 Lee Muller
3 Michibin Street, Wandering
Storage Shed

Signed: Amanda O'Halloran CEO

BL182 – Christopher T Dissanayake
948 Moramocking Rd, Wandering
Storage Shed
Signed: Amanda O'Halloran CEO

BL 183 Jab Construction, being for P & D Latham
70 Blackboy Gully Road, Wandering
Transportable Dwelling
Signed: Amanda O'Halloran CEO

- **Health:**
Nil
- **Payments:**
 - Payments made from the Municipal Account as per financial report at 10.4.1 of this Agenda.

CONSULTATION

Planning and Building Specialists City of Kalamunda
Environmental Health Officer

STATUTORY/ LEGAL ENVIRONMENT

Local Government Act 1995 Section 9.49A

POLICY IMPLICATIONS

Affixing the Shire of Wandering Common Seal Policy
Shire of Wandering Delegations Register 2016
Purchasing and Tendering Policy

FINANCIAL IMPLICATIONS

Nil – all payments have been approved in the 2018/19 Annual Budget.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and effective Organisation

Strategic Community Plan			
Outcome	Strategies	Strategies	
5.2	Accountable decision making and resource allocation through effective governance.	5.2.1	Ensure the Council's decision making process is effective and transparent.
		5.2.2:	Ensure that the organisation's governance structure, policies and procedures are current and relevant.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council ACCEPT the report "Use of Common Seal and Actions Performed under Delegated Authority" for the month of June 2018.

COUNCIL DECISION – ITEM 10.1.1

MOVED: Cr Turton

SECONDED: Cr Ferguson

That Council ACCEPT the report "Use of Common Seal and Actions Performed under Delegated Authority" for the month of June 2018.

CARRIED 6/0

10.1.2 ADVERTISING OF DRAFT STRATEGIC COMMUNITY PLAN 2018 – 2028

File Reference	
Proponents:	Nil
Disclosure of Interest:	Nil
Date:	19 July 2018
Previously Before Council:	
Authors Name & Position:	Amanda O'Halloran CEO
Attachments:	10.1.2.1 - Draft Community Strategic Plan

NATURE OF COUNCIL'S ROLE IN THE MATTER:

- Advocacy *When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, local planning schemes and policies.*
- Review *When Council reviews decisions made by Officers.*
- Quasi-judicial *When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).*

PURPOSE OF THE REPORT

The Strategic Community Plan was adopted by Council in 2013. The plan is required to be reviewed (desktop) by Council every two years and the community is to be consulted every four years during a major review.

Therefore a major review was completed during 2017 and the Strategic Community Plan 2018 - 2028 has been workshopped with Councillors on a number of occasions.

BACKGROUND

The Strategic Community Plan outlines the visions, values, aspirations and priorities of the Shire of Wandering Community in the longer term (+10 year).

It is just one part of a suite of documents that form the Integrated Planning and Reporting Framework and must be closely aligned, in particular, with the Long Term Financial Plan and Budgetary documents. Amendments made in the Strategic Community Plan will flow through to the Corporate Business Plan.

Comprehensive community consultation has been undertaken by the Shire with support from the Wheatbelt Business Network and Caroline Robinson which has been used to produce the draft document.

Council has been heavily involved in the development of the Plan and have actively taken part in four workshops to facilitate the production of the attached draft Plan.

COMMENT/ DETAILS

The Shire of Wandering has achieved many of the goals and community aspirations documented in the 2013 – 2023 Strategic Community Plan. The economic climate provided since the formulation of the 2013 plan has provided many opportunities, strong leadership and a desire to provide a high level of service and asset in the Wandering Community which has meant that many projects were achieved during this time.

To highlight a few:

- Development and Upgrade of Sporting Precinct

- Installation of the Bowling Green
- Upgrade of Tennis Courts & Basketball Courts
- Installation of new Community Centre Playground
- Skate Park Development
- Development of the Hotham Williams Economic Development Alliance
- Developed a strong partnership with the Peel Harvey Catchment Council
- Auspice funds on behalf of the Wandering Hotham Declared Species Group for the eradication of feral Pigs
- Caravan Park Upgrade
- Shire Chambers and Office Refurbishment
- Refurbishment of Agricultural Hall
- Development of 24hr Fuel Facility
- Upgrade of ADSL service
- Development of Waste Transfer Station
- Sealing of Moramocking Road

To name a few significant projects undertaken over the last 5 years.

One of the purposes of the review was to reconsider the priorities contained within the original document. According to Department of Local Government advice, amendments to the plan should be based on performance information and changing circumstances, therefore the Shire of Wandering is provided with the opportunity to re-establish its starting point and sense of direction in light of the fact that local economic circumstances have changed and considerable resource challenges are now faced on a daily basis

The amended document will be disseminated throughout the Shire, primarily via the Shire of Wandering website, to ensure that our communities and key stakeholders are able to access this information.

The draft 2018 Strategic Community Plan has been driven by feedback from the community and significant investment by the Shire of Wandering Councillors.

The draft Strategic Community Plan sets out the following:

- A strong Vision and Values which underpin the Council's leadership and community aspirations
- Council accountability and investment in leading the Shire to a stable yet progressive outcome.
- A summary of community aspirations developed into goals, outcomes and strategies which will be used to shape and drive the Council's development, investment and policy decisions

Next Steps

Once the Council has amended as it considers appropriate, and approved the draft Plan, a community consultation period of 4 weeks will be undertaken. Advertising of this opportunity will be undertaken through the Shires Website, Australia Post letter drop, Social Media and Shire Notice Boards. Anyone interested in making comment can do so by completing the Strategic Plan Feedback Form.

The development of the draft Strategic Community Plan and the community consultation undertaken to inform the direction and outcomes of the proposed plan, together with the process by which the Corporate Business Plan and Long Term Financial Plan are being developed, represents a significant step forward in integrated planning for the Shire.

The overall intent is to provide the Community with a plan it can relate to and have confidence in. A tangible intent that states *"this is how things are done around here"*. Thereby giving the Community the assurance that they are listened to, that they can influence the way Council goes about its business, insuring that the Council has the capacity to be sustainable into the future.

CONSULTATION

Numerous Community Groups and Members
Local Strategic and Small Business
Shire of Wandering Councillors
Neighbouring Shires
State & Federal Government Agencies

STATUTORY/ LEGAL ENVIRONMENT

Section 5.56 of the Local Government Act 1995 states:

"5.56 Planning for the Future

- (1) A local government is to plan for the future of the district.
- (2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district."

Section 19C of the Local Government (Administration) Regulations 1996 states:

19C Strategic community plans, requirements for (Act s. 5.56)

- (1) A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A strategic community plan for a district is to cover the period specified in the plan, which is to be at least 10 financial years.
- (3) A strategic community plan for a district is to set out the vision, aspirations and objectives of the community in the district.
- (4) A local government is to review the current strategic community plan for its district at least once every 4 years.
- (5) In making or reviewing a strategic community plan, a local government is to have regard to —
 - (a) the capacity of its current resources and the anticipated capacity of its future resources; and
 - (b) strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and
 - (c) demographic trends.
- (6) Subject to sub regulation (9), a local government may modify its strategic community plan, including extending the period the plan is made in respect of.
- (7) A council is to consider a strategic community plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.
*Absolute majority required.
- (8) If a strategic community plan is, or modifications of a strategic community plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.
- (9) A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.
- (10) A strategic community plan for a district is to contain a description of the involvement of the electors and ratepayers of the district in the development of the plan or the preparation of modifications of the plan."

POLICY IMPLICATIONS

CP027 INTEGRATED PLANNING POLICY

The Shire recognises that for sustainability, good governance and the provision of effective services and facilities for the community, an integrated approach is needed to all planning and resourcing activities. The objective of this policy is to provide guidance and mandate activities to ensure compliance with the Integrated Planning Regulations of the *Local Government Act 1995*.

FINANCIAL IMPLICATIONS

The Strategic Community Plan should be used as a guiding tool in the preparation of Council's ongoing Annual Budgets, and inform the

- Shire's Corporate Business Plan,
- Long-Term Financial Plan,
- Asset Management Plan and
- Workforce Plan.

However, the identification of a project within the Strategic Community Plan does not guarantee it will be completed in any given year as circumstances change. It is considered essential Council remains flexible in its approach to ensure community expectation is balanced with financial responsibility and to achieve this the Strategic Community Plan should be reviewed on a 2 to 4 yearly basis in accordance with Section 19C(4) of the Local Government (Administration) Regulations 1996, and the

- Corporate Business Plan,
- Long Term Financial Plan,
- Asset Management Plan

be reviewed on an annual rolling basis during the budget preparation phase.

In developing a Strategic Community Plan the Council is mindful that it must be achievable within the capacity of the Shire's current resources and the anticipated capacity of its future resources.

The Council, as stated in the draft plan, will work to ensure that the strategies identified are implemented in a manner that is financially sustainable, minimising as far as possible the financial impost on the local community, while improving the financial position of the Shire over time.

Work is continuing on the development of the Shire's Long Term Financial Plan and it is likely that the main financial challenge will be in meeting the requirement to provide key services whilst managing the impact on ratepayers so that the plan is affordable and the Shire is financially sustainable.

RISK ASSESSMENT

There is a high level of confidence that the draft plan reflects the community's aspirations. This will be tested during the formal consultation phase.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and effective Organisation

Strategic Community Plan			
Outcome	Strategies	Strategies	
5.2	Accountable decision making and resource allocation through effective governance.	5.2.1	Ensure the Council's decision making process is effective and transparent.
		5.2.2:	Ensure that the organisation's governance structure, policies and procedures are current and relevant.

VOTING REQUIREMENT

Absolute Majority

OFFICER' S RECOMMENDATION

That Council:

1. Approves the release of the draft Strategic Community Plan for community consultation
2. Approves community consultation on the draft Strategic Community Plan to take place for a period of approximately four weeks from 30 July 2018 and closing on 27 August 2018
3. Requests the Chief Executive Officer as part of the community consultation to:
 - a) Letter drop a flyer outlining the consultation opportunity
 - b) Make copies of the plan available on the Shire's website and at the front counter of the Shire Office
 - c) Promote the consultation process on social media and the Shires website
 - d) Create a submission form to assist people in making responses to the plans
 - e) Place notices of the consultation period on notice boards where appropriate.

COUNCIL DECISION – ITEM 10.1.2

MOVED: Cr Ferguson

SECONDED: Cr Turton

That Council:

1. Approves the release of the draft Strategic Community Plan for community consultation
2. Approves community consultation on the draft Strategic Community Plan to take place for a period of approximately four weeks from 30 July 2018 and closing on 27 August 2018
3. Requests the Chief Executive Officer as part of the community consultation to:
 - a. Letter drop a flyer outlining the consultation opportunity
 - b. Make copies of the plan available on the Shire's website and at the front counter of the Shire Office
 - c. Promote the consultation process on social media and the Shires website
 - d. Create a submission form to assist people in making responses to the plans
 - e. Place notices of the consultation period on notice boards where appropriate.

CARRIED 6/0

10.1.3 COUNCIL CHRISTMAS CLOSING 2019

File Reference	18.1.40
Proponents:	Nil
Disclosure of Interest:	Nil
Date:	19 July 2018
Previously Before Council:	N/A
Authors Name & Position:	Amanda O'Halloran, CEO
Attachments:	Nil

NATURE OF COUNCIL'S ROLE IN THE MATTER:

- Advocacy *When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, local planning schemes and policies.*
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- Quasi-judicial *When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).*

PURPOSE OF THE REPORT

Council traditionally significantly reduces its operations over the Festive Season. This year it is proposed to close Shire Depot Operations from Friday 21 December 2018 2.00pm, and the Shire Administration Operations from Friday 21 December 2018 until Monday 7 January 2019.

Postal services and emergency support will be provided during this time and Staff will be allocated accordingly.

BACKGROUND

Council traditionally reduces its service delivery over the festive season. The Works Department generally shuts down to essential services only and the Office provides postal services as required, enabling all other staff to plan leave with their families. This year it is proposed to continue with the tradition and provide ample opportunity for advertisement within the community.

COMMENT/ DETAILS

Christmas and the associated public holidays fall in a similar fashion to last year, Council services generally close for 2 weeks. This gives most staff a genuine break and reduces leave imposts and the associated financial burden on Council.

During the Christmas and New Year period it is proposed that the Shire Office will open for the collection of mail and postal services (as per our contract with Australia Post) however the majority of staff will be asked to take leave over this period. While mail and postal services will continue to operate during this period the CRC, licensing and other Shire services will not be available. The proposed period of reduced operations is as follows –

- Shire Depot team to close on Friday 21 December from 2.00pm until Monday 7 January 2019.
- Shire Office administration to close on Friday the 21 December 2018 from 2.00pm until Monday 7 January 2019, with sufficient notification the community will be able to make alternate arrangements for licensing and other payments.

Staff will be allocated to provide call out services and any essential services during the proposed closure. All other staff will be required to take leave over this period.

Staff will be required to take either annual leave or RDO's during this period and the proposed office hours will be as follows:

Friday	21 December	8.30am – 2.00pm Official Closing
Saturday	22 December	Closed
Sunday	23 December	Closed
Monday	24 December	10.00am – 2.00pm (mail and postal services only)
Tuesday	25 December	Public Holiday
Wednesday	26 December	Public Holiday
Thursday	27 December	Australia Post Public Holiday
Friday	28 December	10.00am – 2.00pm (mail and postal services only)
Saturday	29 December	Closed
Sunday	30 December	Closed
Monday	31 January	10.00am – 2.00pm (mail and postal services only)
Tuesday	1 January	Public Holiday
Wednesday	2 January	10.00am – 2.00pm (mail and postal services only)
Thursday	3 January	10.00am – 2.00pm (mail and postal services only)
Friday	4 January	10.00am – 2.00pm (mail and postal services only)
Saturday	5 January	Closed
Sunday	6 January	Closed
Monday	7 January	Normal Services for all Departments

** Waste Transfer Station opening times will not be affected, Town site rubbish collection may be effected, the Shire will wait for notification from the Contractor Avon Waste and ensure the Community is informed accordingly.

Notification of the office opening times will be published in the Wandering Echo, Shire Office and Noticeboards in the months leading up to Christmas.

CONSULTATION

CEO
Manager Works
Manager Communities

STATUTORY/ LEGAL ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Shire and the closing of its core services general operations have been allowed for in the 2018/19 Annual Budget.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and Effective Organisation

Strategic Community Plan			
Outcome	Strategies	Strategies	
5.1	Accessible Customer Services and information Systems	5.1.1	Promote and deliver responsive customer services
5.2	Accountable decision making and resource allocation through effective governance.	5.2.1	Ensure the Council's decision making process is effective and transparent.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council

1. Endorse the proposed reduction in Shire Operations for the Festive Season 2018/19 as follows:
 - Shire Works Services close at 2.00pm on Friday 21 December 2018 to Sunday 6 January 2019 inclusive and reopen 7.30 on Monday 7 January 2019
 - Shire Administration Services close at 2.00pm on Friday 21 December 2018 to Sunday 6 January 2019 inclusive and reopen 8.30 on Monday 7 January 2019
 - Post services reduced to 10.00am – 2.00 pm on the 24, 28 & 31 December 2018 and the 2,3 & 4 January 2019
2. That staffing requirements and contact details are put into place for the closure period to deal with any emergency issues that may arise.

COUNCIL DECISION – ITEM 10.1.

MOVED: Cr Price

SECONDED: Cr Watts

That Council

1. Endorse the proposed reduction in Shire Operations for the Festive Season 2018/19 as follows:
 - Shire Works Services close at 2.00pm on Friday 21 December 2018 to Sunday 6 January 2019 inclusive and reopen 7.30 on Monday 7 January 2019
 - Shire Administration Services close at 2.00pm on Friday 21 December 2018 to Sunday 6 January 2019 inclusive and reopen 8.30 on Monday 7 January 2019
 - Post services reduced to 10.00am – 2.00 pm on the 24, 28 & 31 December 2018 and the 2,3 & 4 January 2019
2. That staffing requirements and contact details are put into place for the closure period to deal with any emergency issues that may arise.

CARRIED 6/0

10.2 BUILDING AND PLANNING REPORTS

10.2.1 PLANNING APPLICATION – PROPOSED TWO LOT FREEHOLD SUBDIVISION – LOT 101 ECHIDNA CLOSE, WANDERING

File Reference	A460
Proponents:	LPG Group Pty Ltd
Disclosure of Interest:	Nil
Date:	18 July 2018
Previously Before Council:	Nil
Authors Name & Position:	Luke Harris – Planning Officer, City of Kalamunda
Attachments:	10.2.1.1 Aerial Photograph 10.2.1.2 Subdivision Plan 10.2.1.3 Shire Recommendation

NATURE OF COUNCIL'S ROLE IN THE MATTER:

- Advocacy *When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, local planning schemes and policies.*
- Review *When Council reviews decisions made by Officers.*
- Quasi-judicial *When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).*

PURPOSE OF THE REPORT

This report recommends that Council recommend approval to the Western Australian Planning Commission (WAPC) for a proposed two lot freehold subdivision at Lot 101 Echidna Close, Wandering, subject to appropriate conditions.

BACKGROUND

The applicant has lodged a two lot subdivision application with the WAPC. As part of the subdivision application process the WAPC refer the proposal to the responsible local government for their assessment and comment against any local scheme provisions. The Shire of Wandering has been invited to assess the proposal and provide the WAPC with a recommendation and any conditions or advice notes.

The subject site is located top the South West side of the Wandering Town Site within the Blackboy Springs Estate, with access made via O'Connell Road and Moramocking Road. The lot is zoned as Rural-Residential under Town Planning Scheme No.3 (TPS No. 3) and is surrounded by similarly zoned properties. Aerial photography suggests that some of the surrounding properties are in the process of development at this time.

Under the terms of the information and plans submitted in support of the application the following is proposed:

1. The subdivision would create two freehold lots;
2. Each lot would be 4 hectares in size; and
3. Access to both sites is proposed from Echidna Close.

COMMENT/ DETAILS

Town Planning Scheme No. 3

The subject site is zoned as 'Rural -Residential' under the Shire of Wandering's TPS No. 3.

The objectives outlined for Rural-Residential zoned land within the Shire are as follows:

- a) *"To select areas wherein closer subdivision will be permitted to provide for such uses as hobby farms, horse breeding, rural-residential retreats, and rural-based commercial uses that are consistent with a rural residential zone.*
- b) *To generally select areas that are within approximately 8 kilometres of the town of Wandering to facilitate the provision of services to residents.*
- c) *To make provision for retention of the rural landscape and amenity in a manner consistent with the orderly and proper planning of such areas.*
- d) *Having regard for the size of the district, the fragile nature of the environment in many places, and the difficulties faced by the local government in providing services away from the town of Wandering, the local government will generally favour Rural-Residential zones be located close to the town of Wandering and then only where the environmental impacts are manageable".*

As the land is located within the Blackboy Springs Estate the provisions of Schedule 11 of TPS No.3 also apply.

Compliance with Development Standards – Schedule 11 of TPS No. 3

After completing an assessment of the proposal against the development standards prescribed in Schedule 11 of TPS No.3 it was determined that the proposal complies with all requirements, as follows:

Aspect of Schedule 11	Proposed	Complies Yes/No
1. Subdivision generally in accordance with the Plan of Subdivision certified by the CEO – Minimum lot size to be no less than 4 hectares.	Lot Sizes 4 hectares	Yes
2. No clearing of vegetation shall occur with the exception of clearing for bushfire purposes, building envelope, or for vehicular access.	No Clearing Proposed	Yes
3. Building envelopes located at a minimum 50m from Moramocking Road and 30m from any boundary to state forest or a water course.	30m from nearest water course	Yes
	Not applicable to subdivision	N/A

4. Low fuel areas to be maintained.		
5. Planting may be required as condition of planning approval.	Not applicable to subdivision	N/A
6. Livestock may be kept on lots subject to conditions of the local government.	Not applicable to subdivision	N/A
7. Fencing requirements for swimming pools.	Not applicable to subdivision	N/A
8. No dam or artificial lake shall be developed without approval.	Not applicable to subdivision	N/A

Following a general assessment of the proposal against the Development Control Policy 3.4 it is considered that the proposal generally meets the requirements of subdivision in rural areas.

ATTACHMENTS: 10.2.1.1, 10.2.1.2, 10.2.1.3

OFFICER COMMENT

Whilst the determination of the subdivision itself will ultimately be made by the WAPC the Shire is invited to provide a recommendation of either approval or refusal, as well as any conditions to be placed on any recommendation of approval. Assessment of the proposed subdivision indicates that it is compliant with all provisions of Schedule 11 of the Shires TPS No.3 and the relevant planning policy.

CONSULTATION

CEO

Wandering Shire Councillors

STATUTORY/ LEGAL ENVIRONMENT

- *Planning and Development Act 2005*
- *Planning and Development (Local Planning Scheme) Regulations 2015*
- *Shire of Wandering Town Planning Scheme No.3*
- *Development Control Policy 3.4 – Rural Subdivision*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 3 Development that is in keeping with the Rural Landscape

Strategic Community Plan

Outcome	Strategies
3.1	Vibrant Rural Planning and Development

Goal 5 – A strong and effective Organisation

Strategic Community Plan			
Outcome	Strategies	Strategies	
5.2	Accountable decision making and resource allocation through effective governance.	5.2.1	Ensure the Council's decision making process is effective and transparent.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

It is recommended that Council supports the proposed subdivision application and authorises the CEO to return a signed version of Attachment 3 to this report to the WAPC.

COUNCIL DECISION – ITEM 10.2.1

MOVED: Cr Turton

SECONDED: Cr Watts

It is recommended that Council supports the proposed subdivision application and authorises the CEO to return a signed version of Attachment 10.2.1.3 of this Agenda and Minutes to the WAPC.

CARRIED 6/0

Cr Ferguson left the Chambers at 4.18pm

10.2.2 PLANNING APPLICATION – PROPOSED CHANGE OF USE – CLUB PREMISES (WANNAMAL SPORTING CLAYS) – 338 O’LEARY ROAD, HASTINGS

File Reference	
Proponents:	Wannamal Field and Game Association Inc. T/A Wannamal Sporting Clays
Disclosure of Interest:	Nil
Date:	18 July 2018
Previously Before Council:	
Authors Name & Position:	Luke Harris – Planning Officer, City of Kalamunda
Attachments:	10.2.2.1 Aerial Photograph 10.2.2.2 Applicant Report 10.2.2.3 Site Plan and Elevation Plan 10.2.2.4 Submitters Table

NATURE OF COUNCIL’S ROLE IN THE MATTER:

- Advocacy *When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
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- Review *When Council reviews decisions made by Officers.*
- Quasi-judicial *When Council determines an application/matter that directly affects a person’s rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).*

PURPOSE OF THE REPORT

This report recommends that Council approves the application for a proposed change of use – Club Premises (Wannamal Sporting Clays) at 338 O’Leary Road, Hastings, subject to appropriate conditions.

BACKGROUND

The applicant is seeking Council’s approval for a change of use for the establishment of a Club Premises at 338 O’Leary Road, Hastings. The site currently does not appear to have any structures located on site.

Under the provisions of the Shire of Wandering’s Town Planning Scheme No 3 (TPS No.3), a Club Premises is a ‘D’ (Discretionary) use on Rural zoned land.

The subject site is located to the north-north-east of the Wandering Town Site, with access made via O’Leary Road and Ricks Road. The lot is surrounded by other Rural properties. Aerial photography suggests that the adjoining properties have not been developed at this time.

Under the terms of the information and plans submitted in support of the application the following is proposed:

1. Construction of donga accommodation, a club house, and ablutions blocks;
2. Installation of four (4) sea containers; and
3. Shooting events to take place approximately 12 times per year. The events will cater for between 50 and 100 shooters, take place over a two-day period and will occur between the hours of 9am to 2-3pm.

The applicant has submitted that they have been safely operating at Wannamal for the last 40 years and considers that sporting clays is an event that the entire family can take part in and enjoy. They have stated that safety and community are the keystones of their events and all other operations.

Plans of the proposal and the report submitted by the applicant pertaining to the aspects of the proposal are included as attachments 2 and 3 of this report.

COMMENT/ DETAILS

Town Planning Scheme No. 3

The subject site is zoned as 'Rural' under the Shire of Wandering's current operative TPS No.3.

The objectives outlined for Rural zoned land within the Shire are as follows:

- a) *"To ensure the continuation of broad-hectare agriculture in the district encouraging where appropriate the retention and expansion of agricultural activities.*
- b) *To provide for diversification and intensive agricultural uses in suitable areas.*
- c) *To consider non-rural uses where they can be shown to be of benefit to the district and not detrimental to the natural resources or the environment.*
- d) *To allow for facilities for tourists and travellers, and for recreation uses.*
- e) *To have regard to use of adjoining land at the interface of the Rural zone with other zones to avoid adverse effects on local amenities."*

Under the Shire's TPS No.3 'Club Premises' is defined as follows:

"Means premises used by a legally constituted club or association or other body of persons united by a common interest."

Under the terms of TPS No.3 a Club Premises can be considered on a Rural property, subject to Council approval and appropriate conditions.

Compliance with Development Standards

After completing an assessment of the proposal against the development standards prescribed in TPS No.3, it is considered that the proposal satisfies the relevant requirements, as all minimum setback requirements have been met, and the proposal meets with objectives 'c' and 'd' noted above.

ATTACHMENTS: 10.2.2.1, 10.2.2.2, 10.2.2.3, 10.2.2.4

OFFICER COMMENT

The proposed structures are compliant with all setback provisions of the Shire's TPS No.3 and the proposal is considered to meet with the objectives of the Rural zoning. Upon the conclusion of the advertising period it has been determined that the application is generally supported by the public. In regards to the above mentioned objectives of TPS No. 3 the following is considered:

- a) The proposal will take place in land that is zoned for agricultural purposes and is not agricultural in nature. However, there are still significant agricultural lands within the vicinity.
- b) See response to point a) above.

c) The sporting clays are considered to have a beneficial impact upon the district through the provision of a new sporting location and opportunity for community development and will not be detrimental to resources or the environment.

d) Sporting clays are at their core a recreational use.

e) The land is wholly contained within a Rural area and does not conflict with any other zonings.

It is considered that the applicant has addressed all safety, noise management, and environmental management requirements within their report, and can be conditioned to comply with these reports as part of any approval given. However, it may be prudent in this instance to grant a temporary approval for the site, to be revisited after a period of two (2) years, in order to fully determine if there will be any impacts on the surrounding area.

CONSULTATION

The proposal was advertised to the community and adjoining landowners via the following means:

- The erection of a sign adjacent to the subject property; and
- Letters sent out to adjoining properties.

During the advertising period a total of seven (7) formal submissions were received, comprising of six (6) non-objections and one submission with comments and questions. A response of support was also received from the Wandering Lions Club.

The following key questions were raised during the submission period:

1. *What does Wandering Shire get out of this proposal?*
2. *It seems a long way from Wannamal to the proposed site for members to travel. Won't anywhere else have them?*
3. *Are there any guarantees regarding responsible behaviour?*
4. *What sort of weaponry will the members be using?*

The applicant was requested to provide comment on the above questions and has submitted the following:

1. Wandering Shire Outcome:

The relocation of the sporting clays club to the Wandering Shire will provide a group activity for residents and families in the area to participate in other than a team or ball sport.

In addition to the sporting side, our Association is also part of a vermin control program that would be open to any farmers in the area to utilise.

Furthermore, our club would bring with it 60+ members to the region on shoot days, utilising petrol and any other supplies possible from the town of Wandering.

2. Distance from Wannamal:

Given the nature of the sport, we require a large amount of acreage to set up the course. As you could imagine, there is noise associated with this sport so, the more isolated the property is, the better it is for the club and neighbouring properties.

The proposed area is isolated and perfectly positioned to carry out this type of sport as it will be minimal noise impact on residents.

The majority of members reside in Perth and have travelled to Wannamal for over 44 years. It should be noted that the other 6 clubs in this discipline are situated in Lancelin, Geraldton, Harvey, Moora, Three Springs and Wanneroo.

You will not find this discipline (sporting clays) situated in built up areas

3. Safety Measures:

All firearm owners are bound by state and federal law. Members have undertaken very strict measures governed by the Western Australia Police Department and the National Attorney General to be legalised to own a firearm and participate in this discipline.

Not only are club members governed by State and Federal laws, but the club is also governed by the National and State Association, if a member acts irresponsibly at any club event they can endure a life ban from the association.

Safety is our priority and is something taken extremely seriously within our sport.

4. Type of Weaponry:

Our sporting discipline uses 12-gauge shotguns with a shot size between 7.5 – 9 (28 gram).

A summary of all submissions and the responses of the applicant and the Shire has been included as attachment 4 to this report.

SOCIAL IMPLICATIONS

Allowing the Wannamal Club to locate within the Shire will lead to additional community facilities for local residents to take advantage of. This will also bring increased visitation to the area, providing Economic Development opportunities for local business and future development.

STATUTORY/ LEGAL ENVIRONMENT

- *Planning and Development Act 2005*
- *Planning and Development (Local Planning Scheme) Regulations 2015*
- *Shire of Wandering Town Planning Scheme No.3*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 3 Development that is in keeping with the Rural Landscape

Strategic Community Plan	
Outcome	Strategies
3.1	Vibrant Rural Planning and Development

Goal 5 – A strong and effective Organisation

Strategic Community Plan

Outcome	Strategies	Strategies	
5.2	Accountable decision making and resource allocation through effective governance.	5.2.1	Ensure the Council's decision making process is effective and transparent.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

It is recommended that the planning application submitted by the applicants Wannamal Field and Game Association Inc. T/A Wannamal Sporting Clays for the proposed change of use – Club Premises at 338 O'Leary Road, Hastings, be **APPROVED** subject to the following conditions and advice notes.

Conditions

1. This approval is valid for a period of two (2) years from date of issue. Following the conclusion of the approval the applicant is to lodge a new application seeking permanent approval of the operation.
2. The development is to be undertaken in a manner consistent with the information and plans submitted in support of the application.
3. All stormwater generated by the proposed development shall be managed and disposed of onsite to the specifications and satisfaction of the Shire of Wandering.
4. The Club Premises shall at all times comply with the approved Safety, Noise, and Lead Management Plans included as part of Attachment 2 of this report.

Advice Notes

1. The development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the Shire of Wandering having first been sought and obtained.
2. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the *Environmental (Noise) Regulations 1997*.
3. No construction works shall commence on the land without the Shire's written approval.
4. Failure to comply with any of the conditions of this planning approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Wandering Town Planning Scheme No.3 and may result in legal action being initiated by the local government.

COUNCIL DECISION – ITEM 10.2.2

MOVED: Cr Watts

SECONDED: Cr Parsons

It is recommended that the planning application submitted by the applicants Wannamal Field and Game Association Inc. T/A Wannamal Sporting Clays for the proposed change of use – Club Premises at 338 O'Leary Road, Hastings, be **APPROVED** subject to the following conditions and advice notes.

Conditions

1. This approval is valid for a period of two (2) years from date of issue. Following the conclusion of the approval the applicant is to lodge a new application seeking permanent approval of the operation.
2. The development is to be undertaken in a manner consistent with the information and plans submitted in support of the application.
3. All stormwater generated by the proposed development shall be managed and disposed of onsite to the specifications and satisfaction of the Shire of Wandering.
4. The Club Premises shall at all times comply with the approved Safety, Noise, and Lead Management Plans included as part of Attachment 2 of this report.

Advice Notes

1. The development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the Shire of Wandering having first been sought and obtained.
2. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the *Environmental (Noise) Regulations 1997*.
3. No construction works shall commence on the land without the Shire's written approval.
4. Failure to comply with any of the conditions of this planning approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Wandering Town Planning Scheme No.3 and may result in legal action being initiated by the local government.

CARRIED 5/0

Cr Ferguson returned to the Chambers at 4.22pm.

10.2.3 PLANNING APPLICATION – PROPOSED SINGLE DWELLING – LOT 103 DUNMALL DRIVE, WANDERING

File Reference	A414
Proponents:	Rural Building Company
Disclosure of Interest:	Nil
Date:	18 July 2018
Previously Before Council:	
Authors Name & Position:	Luke Harris – Planning Officer, City of Kalamunda
Attachments:	10.2.3.1 Aerial Photograph 10.2.3.2 Development Plans

NATURE OF COUNCIL'S ROLE IN THE MATTER:

- Advocacy *When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, local planning schemes and policies.*
- Review *When Council reviews decisions made by Officers.*
- Quasi-judicial *When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).*

PURPOSE OF THE REPORT

This report recommends that Council approves the application for a proposed dwelling at Lot 103 Dunmall Drive, Wandering, subject to appropriate conditions.

BACKGROUND

The applicant is seeking Council's planning approval to construct a single dwelling at Lot 103 Dunmall Drive, Wandering. The site is zoned as Residential with an associated density coding of R10 and is currently vacant.

Under the provisions of the Shire of Wandering's Town Planning Scheme No.3 (TPS No.3) a dwelling is a 'P' (Permitted) use on Residential zoned land.

The subject site is located within the Wandering Town Site, with access made via Down Street and Cheetaning Street. The lot is surrounded by similarly zoned residential properties and a portion of land to the north that is vacant and appears to be a local reserve. Aerial photography suggests that the area is approximately 30% built out with single dwellings, and a small number of the surrounding properties are in the process of development at this time.

Under the terms of the information and plans submitted in support of the application the following is proposed:

1. The proposed wall height of the dwelling is 3.8m;
2. Maximum proposed height to the roof pitch is 6.45m;
3. Between 500mm and 1.5m of fill is proposed to be installed within the front boundary setback area.

COMMENT/ DETAILS

Town Planning Scheme No. 3

The subject site is zoned as 'Residential' under the Shire of Wandering's current operative TPS No. 3.

The objectives outlined for residential zoned land within the Shire are as follows:

- a. *"To provide for the predominant form of residential development to be single houses.*
- b. *To provide for diversity of lifestyle choice with a range of residential densities where possible.*
- c. *To achieve a high standard of residential development having regard to the economic importance of tourism to the district.*
- d. *To allow for the establishment of non-residential uses which are compatible with the predominant residential use and which will not adversely affect local amenities."*

Under TPS No.3 a dwelling has the following definition:

"Has the same meaning given to the term in the Residential Planning Codes."

State Planning Policy 3.1 – Residential Design Codes (R-Codes) defines a 'Single House' as follows:

"A dwelling standing wholly on its own green title or survey strata lot, together with any easement over adjoining land for support of a wall or for access or services and excludes dwellings on titles with areas held in common property."

Compliance with Development Standards

After completing an assessment of the proposal against the development standards prescribed in TPS No.3 and the R-Codes it was determined that the application is seeking the amount of fill that is proposed within the primary street setback area of the site, as follows:

Deemed-To-Comply Requirement	Proposed by Applicant	Variation
No more than 500mm of fill within the front boundary setback area.	Between 500mm and 1.5m depending on the location and slope of the land.	Between 500m and 1m

A side boundary setback variation was also noted. The applicant was advised of this variation and provided revised plans that revised this issue, which brought this aspect of the proposal into compliance with the R-Codes. The only non-compliance that was required to be addressed was that of the extra fill within the primary street setback area as stated above.

Should an aspect of the proposal not be compliant with the requirements of the R-Codes an assessment is made against the 'Design Principles' of the R-Codes. In regard to the amount of fill within the setback area the design principles are as follows:

- *"Development that considers and responds to the natural features of the site and requires minimal excavation / fill.*
- *Where excavation/fill is necessary, all finished levels respecting the natural ground level at the lot boundary of the site and as viewed from the street."*

The applicant has submitted that the general slope of the property requires the fill in this area to provide suitable levels for development.

OFFICER COMMENT

The proposed dwelling is compliant with all provisions of the R-Codes with the exception of the fill proposed in the front boundary setback area. Following community consultation, no objections to the amount of fill were received from the surrounding property owners. The dwelling is not considered to look 'out-of-place' with the type and form of housing in the immediate locality, as an assessment of the street using available satellite imagery suggests that other houses in the street have had fill or retaining approved in the same area.

CONSULTATION

The variations in fill were advertised to adjoining and surrounding property owners in accordance with the requirements of the *Planning and Development (Local Planning Scheme) Regulations 2015*. During the consultation period no responses were received to the proposal. Where a response is not received during advertising, it is deemed that there is no objection to the proposal.

SOCIAL IMPLICATIONS

Nil

STATUTORY/ LEGAL ENVIRONMENT

- *Planning and Development Act 2005*
- *Planning and Development (Local Planning Scheme) Regulations 2015*
- *Shire of Wandering Town Planning Scheme No.3*
- *State Planning Policy 3.1 – Residential Design Codes*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 3 Development that is in keeping with the Rural Landscape

Strategic Community Plan	
Outcome	Strategies
3.1	Vibrant Rural Planning and Development

Goal 5 – A strong and effective Organisation

Strategic Community Plan			
Outcome	Strategies	Strategies	
5.2	Accountable decision making and resource allocation through effective governance.	5.2.1	Ensure the Council's decision making process is effective and transparent.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

It is recommended that the planning application submitted by the applicants The Rural Building Company to construct a single dwelling at Lot 103 Dunmall Drive, Wandering, be **APPROVED** subject to the following conditions and advice notes.

Conditions

1. The development is to be undertaken in a manner consistent with the information and plans submitted in support of the application included as Attachment 2 of this report.
2. All stormwater generated by the proposed development shall be managed and disposed of onsite to the specifications and satisfaction of the Shire of Wandering.
3. Vehicle access-ways shall be suitably constructed, sealed and drained to the specifications and satisfaction of the Shire of Wandering.
4. Crossovers shall be designed and constructed to the specifications of the Shire of Wandering.
5. A new effluent disposal system that complies with the *Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulation 1974* must be installed.

Advice Notes

1. The development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the Shire of Wandering having first been sought and obtained.
2. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the *Environmental (Noise) Regulations 1997*.
3. No construction works shall commence on the land without the Shire's written approval.
4. Failure to comply with any of the conditions of this planning approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Wandering Town Planning Scheme No.3 and may result in legal action being initiated by the local government.

COUNCIL DECISION – ITEM 10.2.3

MOVED: Cr Parsons

SECONDED: Cr Turton

It is recommended that the planning application submitted by the applicants The Rural Building Company to construct a single dwelling at Lot 103 Dunmall Drive, Wandering, be **APPROVED** subject to the following conditions and advice notes.

Conditions

1. The development is to be undertaken in a manner consistent with the information and plans submitted in support of the application included as Attachment 2 of this report.
2. All stormwater generated by the proposed development shall be managed and disposed of onsite to the specifications and satisfaction of the Shire of Wandering.

3. Vehicle access-ways shall be suitably constructed, sealed and drained to the specifications and satisfaction of the Shire of Wandering.
4. Crossovers shall be designed and constructed to the specifications of the Shire of Wandering.
5. A new effluent disposal system that complies with the *Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulation 1974* must be installed.

Advice Notes

1. The development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the Shire of Wandering having first been sought and obtained.
2. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the *Environmental (Noise) Regulations 1997*.
3. No construction works shall commence on the land without the Shire's written approval.
4. Failure to comply with any of the conditions of this planning approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Wandering Town Planning Scheme No.3 and may result in legal action being initiated by the local government.

CARRIED 6/0

10.3 COMMUNITY SERVICES REPORTS

10.3.1 WANDERING NATURE WALK TRAIL – PROPOSED NAME PLAQUES ON A BOLLARD

File Reference	24.1.7 &18.1.1
Proponents:	Wandering Lions Club
Disclosure of Interest:	Nil
Date:	18 July 2018
Previously Before Council:	Nil
Authors Name & Position:	Monica Treasure, Manager of Communities
Attachments:	10.3.1.1 Wandering Lions Club Nature Trail Request

NATURE OF COUNCIL'S ROLE IN THE MATTER:

- Advocacy *When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, local planning schemes and policies.*
- Review *When Council reviews decisions made by Officers.*
- Quasi-judicial *When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).*

PURPOSE OF THE REPORT

The Wandering Lions Club is currently undertaking a regeneration and beautification project funded by a Natural Resource Management (NRM) Community Action Grant. As a part of the objectives and milestones to be achieved the Lions Club would like to offer past and present residents an opportunity to have their name engraved on a plaque and fixed to the top of a bollard along the walk trail.

BACKGROUND

The Wandering Lions Club are currently rehabilitating the Wogolin Gully bordering the Wandering town site and in the vicinity of the Caravan Park, as part of the Community Action Grant that was awarded to the Club through the NRM grant funding in 2017. The Shire are the sponsoring agency and auspice all administration for the grant. The Club are repairing the riparian vegetation along the gully line as well as to protect the vegetation by providing an interpretative trail along the gully with reference signage to the native vegetation, land forms and a significant indigenous campsite along the gully. The project will protect and where possible regenerate native riparian vegetation, whilst manage, control and where possible reduce the area and extent of weed species. The project will also raise community awareness of the catchment within the Wandering town site.

ATTACHMENT 10.3.1.1

COMMENT/ DETAILS

As part of the project there will be interpretative signage around the walk trail, the plaques are an addition to the original project outline. There are 150 bollards to be located around the walk trail and if all bollards are committed to residents it would enable the Club to complete further works on the project after the cost of the plaque and engraving. To date the Community and Wandering Primary School have been involved with the project by planting trees along the walk trail and the Lions Club and the Shire have helped with the preparation of the site.

Part of the rehabilitation is placing bollards around the walk trail and the Wandering Lions Club would like the community to have an opportunity to be involved by having their names engraved on a plaque and fixed to the

top of a bollard. The Lions Club have requested a costs of \$30 per plaque with the proceeds to go towards the project. The cost of the bollards are allocated within the NRM grant but not the plaques or engraving.

They have requested for the Wandering CRC to administer the coordination of the requests for the Lions Club and receive the payments towards the project.

The name plaques will also enable the Community to take ownership and pride of the project and provide a history component to the walk trail of past and present resident's names. Heritage and Tourism are key outcomes in the Councils Community Strategic Plan and the proposal will provide a further asset to the Caravan and visitation experience in Wandering.

CONSULTATION

Wandering Lions Club
CEO

STATUTORY/ LEGAL ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Wandering CRC will provide the administration and collection of fees for the project, this is within the community support and project facilitation role that the CRC currently provides and will not increase current operational levels.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 2 – A Robust and Diverse Rural Economy

Strategic Community Plan			
Outcome	Strategies	Strategies	
2.1	Attract and retain visitors to the Shire	2.1.1	Promote the Wandering Shire as a tourism destination
		2.1.2	Promote the provision of services and infrastructure to support tourism

VOTING REQUIREMENT

Simply majority

OFFICER RECOMMENDATION

That Council

1. Support the Wandering Lions Club initiative in offering past and present residents of the Shire of Wandering an opportunity to have their name engraved on a plaque and fixed to the top of a bollard.
2. Endorse the increase in the CRC's role to collect and administer the \$30.00 payment of the Bollard Naming component of the project and support the utilisation of all fees collected to enhance and increase the scope of the nature walk trail project.

COUNCIL DECISION – ITEM 10.3.1

MOVED: Cr Ferguson
That Council

SECONDED: Cr Turton

1. Support the Wandering Lions Club initiative in offering past and present residents of the Shire of Wandering an opportunity to have their name engraved on a plaque and fixed to the top of a bollard.
2. Endorse the increase in the CRC's role to collect and administer the \$30.00 payment of the Bollard Naming component of the project and support the utilisation of all fees collected to enhance and increase the scope of the nature walk trail project.

CARRIED 6/0

10.4 CORPORATE SERVICES

10.4.1 FINANCIAL STATEMENTS FOR THE PERIOD ENDED 30 JUNE 2018

File Reference	10.1.16
Proponents:	Nil
Disclosure of Interest:	Nil
Date:	10 July 2018
Previously Before Council:	N/A
Authors Name & Position:	Cara Ryan, Finance Manager
Attachments:	Monthly Financial Report 10.4.1.1 10.4.1.2 Bank Reconciliations, Bank Statements (Muni A/C) 10.4.1.3 Bank Reconciliations, Bank Statements (Invest A/C) 10.4.1.4 Bank Reconciliations, Bank Statements (Trust A/C) 10.4.1.5 Credit Card Statement 10.4.1.6 List of Payments

NATURE OF COUNCIL'S ROLE IN THE MATTER:

- Advocacy *When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, local planning schemes and policies.*
- Review *When Council reviews decisions made by Officers.*
- Quasi-judicial *When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).*

PURPOSE OF THE REPORT

In accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, the Shire is to prepare a monthly Statement of Financial Activity for consideration by Council.

Monthly Financial Report, Payment Listing and Bank Reconciliation for the month of June 2018 are presented for Council's consideration.

BACKGROUND

In accordance with Local Government (Financial Management) Regulation 1996 34(1), local governments are required to prepare each month, a statement of financial activity reporting on revenue and expenditure for the month in question.

The statement of financial activity is to be presented at an ordinary meeting of Council within two (2) months after the end of the month to which the statement relates.

COMMENT/ DETAILS

Council is requested to accept the Monthly Financial Report, Bank Reconciliation and List of payment for the period ended 30 June 2018, as presented.

Monthly Financial Report 30 June 2018

Bank Reconciliations & Bank Statements (Muni A/C) 30 June 2018

Bank Reconciliations & Bank Statements (Investment A/C) 30 June 2018

ATTACHMENT 10.4.1.1

ATTACHMENT 10.4.1.2

ATTACHMENT 10.4.1.3

Bank Reconciliations & Bank Statements (Trust A/C) 30 June 2018	ATTACHMENT 10.4.1.4
Credit Card Statement 30 June 2018	ATTACHMENT 10.4.1.5
List of Payments 30 June 2018	ATTACHMENT 10.4.1.6

CONSULTATION

Finance Officer
Chief Executive Officer

STATUTORY/ LEGAL ENVIRONMENT

Section 6.4 Local Government Act 1995, Part 6 – Financial Management, and regulation 34 Local Government (Financial Management) Regulation 1996.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications and performance to budget are reported to Council on a monthly basis.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and Effective Organisation

Strategic Community Plan			
Outcome	Strategies	Strategies	
5.2	Accountable decision making and resource allocation through effective governance.	5.2.1	Ensure the Council's decision making process is effective and transparent.
		5.2.3	Ensure appropriate funds are available to implement current and future action plans

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council:

1. Endorse all cheque, EFT, BPay, salary & wages, transport payments, transfers to investments, credit card payments and other direct debits and transfers as listed from the Municipal and Trust Fund totalling \$398,147.78 for the period ending for the periods ending 30 June 2018.
2. Receive the bank reconciliations & bank statements for the periods ended, 30 June 2018.
3. Receive the financial statements for the periods ended 30 June 2018.

COUNCIL DECISION – ITEM 10.4.1

MOVED: Cr Ferguson

SECONDED: Cr Watts

That Council:

1. Endorse all cheque, EFT, BPay, salary & wages, transport payments, transfers to investments, credit card payments and other direct debits and transfers as listed from the Municipal and Trust Fund totalling \$398,147.78 for the period ending for the periods ending 30 June 2018.
2. Receive the bank reconciliations & bank statements for the periods ended, 30 June 2018.
3. Receive the financial statements for the periods ended 30 June 2018.

CARRIED 6/0

10.4.2 SUNDRY DEBTORS WRITE OFF 2018/19

File Reference	23.1.3
Proponents:	Nil
Disclosure of Interest:	Nil
Date:	19 July 2018
Previously Before Council:	N/A
Authors Name & Position:	Cara Ryan, Finance Manager
Attachments:	Nil

NATURE OF COUNCIL'S ROLE IN THE MATTER:

- Advocacy *When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, local planning schemes and policies.*
- Review *When Council reviews decisions made by Officers.*
- Quasi-judicial *When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).*

PURPOSE OF THE REPORT

This report is presented to advise Council of non-collectable debts and seeks Council approval to write-off debts that have been left as a result of system errors and are considered unrecoverable.

BACKGROUND

The total outstanding monies owed to Council of \$13.97, are detailed as follows:

Date	Invoice	Details	
29/06/2016	A439	Pensioner Assessment had excess rates which were not correctly rolled over at 2016 EOFY, leaving an amount not claimable from the Office of State Revenue. Ratepayer had paid all monies in full as per Rates Notice	\$13.97

COMMENT/ DETAILS

All outstanding debtors are reviewed on a monthly basis and whilst Council has a good track record of managing and recovering debts there will always be some debts that become uncollectable. Due to the excessive age of the debts presented and the significant costs that would be associated with debt collection it would be uneconomical to pursue the debt with legal action.

CONSULTATION

Finance Officer
Chief Executive Officer

STATUTORY/ LEGAL ENVIRONMENT

Local Government Act 1995 Section 6.12 - Power to defer, grant discounts, waive or write off debts.

- (1) Subject to subsection (2) and any other written law, a local government may —
 - (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or

(b) waive or grant concessions in relation to any amount of money; or
 (c) write off any amount of money,
 which is owed to the local government.

* Absolute majority required.

(2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.

(3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.

(4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The amounts being written off will have little impact on the budget, the practice of regularly reporting such matters and obtaining Council approval for debt write off enables sound corporate governance.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and Effective Organisation

Strategic Community Plan			
Outcome	Strategies	Strategies	
5.2	Accountable decision making and resource allocation through effective governance.	5.2.1	Ensure the Council's decision making process is effective and transparent.
		5.2.3	Ensure appropriate funds are available to implement current and future action plans

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council resolve to write off the following unrecoverable debts totalling \$13.97:

A439	29/06/2018	\$13.97
------	------------	---------

COUNCIL DECISION – ITEM 10.4.2

MOVED: Cr Turton

SECONDED: Cr Price

That Council resolve to write off the following unrecoverable debts totalling \$13.97:

A439	29/06/2018	\$13.97
------	------------	---------

CARRIED 6/0

10.4.3 ADOPTION OF THE 2018/19 BUDGET

File Reference	10.4.1.1
Proponents:	Nil
Disclosure of Interest:	Nil
Date:	20 July 2018
Previously Before Council:	N/A
Authors Name & Position:	Cara Ryan Finance Manager Amanda O'Halloran CEO
Attachments:	10.4.3.1 Annual Budget 2018/19 10.4.3.2 Fees and Charges 2018/19

NATURE OF COUNCIL'S ROLE IN THE MATTER:

- Advocacy *When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, local planning schemes and policies.*
- Review *When Council reviews decisions made by Officers.*
- Quasi-judicial *When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).*

PURPOSE OF THE REPORT

To consider and adopt the Municipal Fund Budget for the 2018/19 financial year, together with supporting schedules, including imposition of rates and minimum payments, adoption of fees and charges and other consequential matters arising from the budget papers.

BACKGROUND

The draft 2018/19 budget has been compiled based on the principles contained within the Strategic Community Plan and the Long Term Financial Plan. The 2018/19 draft budget has been prepared in accordance with the presentations made to Councillors at the budget workshops held between February and June 2018.

The proposed differential rates were approved by Council on the 21 June 2018 and advertised for the public to comment by 4.30 pm on 16 July 2018. No submissions were received when the public comment period closed.

ATTACHMENT 10.4.3.1, 10.4.3.2

COMMENT/ DETAILS

The budget has been prepared to include information required by the *Local Government Act 1995, Local Government (Financial Management) Regulations 1996* and the Australian Accounting Standards. The main features of the draft budget include:

- A calculated surplus of \$210,107 is anticipated to be brought from 30 June 2018. However this is unaudited and may change. Any change will be addressed as part of a future budget review. The surplus consists of grants that were received early, but are actually for expenditure in the 2018/19 budget, and anticipated 2018/19 surplus.

- Financial Assistance Grants \$264,784 – received 22 June 2018
 - General Grants \$139,847
 - Roads Assistance \$124,937
 - DFES (Bush Fire Brigade Grant) \$7,667 – first instalment received 28 June 2018
 - CRC Mature Age Traineeship Funds \$21,041
 - Feral Pigs Funding \$20,000
- The budget has been prepared with an overall total rates revenue increase of 10% which is in line with financial plans and operational requirements pertinent to the financial climate and Council's current financial position. This increase applies to all differential general rate categories.

Rating Category	Rates in a Dollar	Minimum Rate Payments
GRV - Special Use	0.10133	\$1,000
GRV- Residential	0.12001	\$1,200
UV- Rural Residential	0.01353	\$1,188
UV- Rural Mining	0.00685	\$1,177
UV - Rural	0.00685	\$1,177

- Fees and Charges have been reviewed and where increases have occurred, these have generally increased up to 5% and are itemised in the draft budget. There is the inclusion of a number of new items
 - Fuel Facility Charges Guidelines
 - Rent for Council Properties
 - Updating of Plant Fees and including Isuzu 4.5 tonne Tipper and Water Cart
 - Sea Container Bond
 - Household and commercial waste charges and charges for depositing at the Wandering Waste Transfer Station are proposed to increase 5%.
- The recurrent operating budget included an overall increase of 5% (although individual line items may vary from this, based on specific factors affecting each of these) and continues the focus on improved service delivery to the community. There is an increase in CRC staff numbers by 0.6 FTE which is 90% supported by CRC trainee funds received in FY 2017/18, no further Staff increases are planned in this budget.
- This Budget includes a pay increase in line with the Fair Work Commission 2018 of a 3.5% increase to minimum wages which applies to the Federal Local Government Award, which represents operational Shire of Wandering Staff. The increase does not apply to staff on contract, casual and higher duties arrangements.
- A capital works programme totalling \$1,767,283 is included. Expenditure on flood damage reinstatement is the major component of the capital budget at \$842,692. This work is required by the Western Australian Natural Disaster Relief and Recovery Arrangements (WANDRRA) to be completed during this financial year. AGRN Claim 743, flood damage from January 2017 is required to be completed by January 2019 and AGRN Claim 767, flood damage from June 2017 is required to be completed by June 2019. Other Capital works include Regional Road Group projects of \$532,964 and Roads to Recovery projects of \$91,627 and are in line with Council's strategy to increase the investment in road and associated assets.
- Capital purchases include:
 - New Vibe Roller - \$150,000 (prior to trade in – anticipate \$120,000 cash investment by Council from plant reserve.)

- New Computer Server \$20,000 (\$10,000 will be transferred from reserve to contribute to cost of purchase)
- This budget includes transfers to reserves of \$35,000:
 - \$25,000 Plant Reserve
 - \$15,000 Land and Building Reserves
- Donations and contributions to community events and organisations have also been included:
 - Wandering Annual Fair \$3,500
 - Wandering Wine Awards \$1,000
 - Annual Fox Hunt \$300
 - Hotham Williams Economic Alliance \$5,000
 - Peel Harvey Catchment Council \$2,500
 - Adhoc requests totalling \$1,500
 - Australia Day Breakfast \$1,200
- Principal additional grant funding for the year is estimated from:

▪ Federal Financial Assistance Grant	\$ 264,784
- General Grant portion	\$139,847
- Roads Grant portion	\$124,937
▪ Regional Road Group	\$ 384,943
▪ Roads to Recovery	\$ 90,183
▪ DFES Bush Fire Brigade Grant	\$ 23,003
▪ Department for Regional Development, CRC Service Grant	\$ 97,707
▪ WANDRRA Flood Damage AGRN 743 & AGRN 767	\$1,596,989

CONSULTATION

Councillors
Chief Executive Officer

While no specific community consultation has occurred on the draft 2018/19 budget, community consultation and engagement has previously occurred during the development of the Community Strategic Plan from which other plans and direction have been formulated. In addition, the proposed differential rates were advertised in the West Australian on the 23 June 2018 and the Wandering Echo on the 1 July 2018.

Extensive internal consultation has occurred through briefings and workshops with elected members.

STATUTORY/ LEGAL ENVIRONMENT

Section 6.2 of the *Local Government Act 1995* requires that not later than the 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending the following 30 June.

Division 5 and 6 of Part 6 of the *Local Government Act 1995* refer to the setting of budgets and raising of rates and charges. The *Local Government (Financial Management) Regulations 1996* details the form and content of the budget. The draft 2017/18 budget as presented is considered to meet statutory requirements.

POLICY IMPLICATIONS

The Budget is based on the broad principals contained within the Strategic Community Plan, Corporate Business Plan and Long Term Financial Plan.

FINANCIAL IMPLICATIONS

Specific financial implications are outlined in the detailed section of this report and as itemised in the draft 2018/19 budget attached for adoption.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and Effective Organisation

Strategic Community Plan			
Outcome	Strategies	Strategies	
5.2	Accountable decision making and resource allocation through effective governance.	5.2.1	Ensure the Council's decision making process is effective and transparent.
		5.2.3	Ensure appropriate funds are available to implement current and future action plans

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

That Council:

PART A – MUNICIPAL FUND BUDGET FOR 2018/19

*

Pursuant to the provisions of section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, the Council adopt the Municipal Fund budget as contained in **ATTACHMENT 10.4.3.1** of this agenda for the Shire of Wandering for the 2018/19 financial year which includes the following:

- Statement of Comprehensive Income by Nature and Type on page (2) shows a net result for that year of \$1,314,613
- Statement of Comprehensive Income by Program on page (4) shows a net result for that year of \$1,314,613
- Statement of Cash Flows on page (6) shows the closing cash balance for that year of \$351,850
- Rate Setting Statement on page (7) shows an amount required to be raised from general rates of \$1,033,164
- Notes to and Forming Part of the Budget on pages (8 to 26)
- Supplementary Information is detailed on pages (27 to 36)
- Transfers to and from Reserves as detailed in page (7)

***** Author advises of Correction required on page 11 of 36 Rural and Residential rates have been misrepresented on this page they will be amended to reflect page 8 – Rating Information**

ABSOLUTE MAJORITY REQUIRED

MOVED: Cr Price

SECONDED: Cr Watts

PART A – MUNICIPAL FUND BUDGET FOR 2018/19

*

Pursuant to the provisions of section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, the Council adopt the Municipal Fund budget as contained in **ATTACHMENT 10.4.3.1** of this agenda for the Shire of Wandering for the 2018/19 financial year which includes the following:

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- Notes to and Forming Part of the Budget on pages (8 to 26)
- Supplementary Information is detailed on pages (27 to 36)
- Transfers to and from Reserves as detailed in page (7)

* Correction to typo Rural Residential to be amended.

* No formal applications received by the 16 July – at the Time of closing of the advertising period

Carried 6/0

PART B – DIFFERENTIAL RATES, INSTALLMENT PAYMENT ARRANGEMENTS

1. For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above, Council pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995* impose the following differential general rates and minimum payments on Gross Rental and Unimproved Values.

1.1 Differential Rates

- GRV- Special Use 10.133 cents in the dollar
- GRV- Residential 12.001 cents in the dollar
- UV – Rural Residential 1.353 cents in the dollar
- UV – Rural Mining 0.685 cents in the dollar
- UV – Rural 0.685 cents in the dollar

1.2 Minimum Payments

- GRV- Special Use \$1,200
- GRV- Residential \$1,000
- UV – Rural Residential \$1,188
- UV – Rural Mining \$1,177
- UV – Rural \$1,177

2. Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, council nominates the following due dates for the payment in full by instalments:

- Full Payment and 1st instalment due date 7 September 2018
- 2nd quarterly instalment due date 9 November 2018
- 3rd quarterly instalment due date 11 January 2019
- 4th quarterly instalment due date 15 March 2019

3. Pursuant to Section 6.46 of the *Local Government Act 1995*, Council offers a discount of 5% to ratepayers who will paid their rates in full, including arrears, waste and service charges, on or before the 7 September 2018
4. Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 67 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an instalment administration charge of \$30.00 for those ratepayers who elect to pay their rates under the four instalment option.
5. Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 68 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option.
6. Pursuant to section 6.51(1) and subject to section 6.51(4) of the *Local Government Act 1995* and regulation 70 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an interest rate of 11% for rates (and service charges) and costs of proceeding to recover such charges that remains unpaid after becoming due and payable.

ABSOLUTE MAJORITY REQUIRED

MOVED: Cr Price

SECONDED: Cr Turton

PART B – DIFFERENTIAL RATES, INSTALLMENT PAYMENT ARRANGEMENTS

1. For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above, Council pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995* impose the following differential general rates and minimum payments on Gross Rental and Unimproved Values.

1.1. Differential Rates

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1.2. Minimum Payments

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CARRIED 6/0

PART C – GENERAL FEES AND CHARGES FOR 2018/19

Pursuant to section 6.16 of the *Local Government Act 1995*, council adopts the Fees and Charges included at pages 1 to 9 inclusive of the fees & Charges 2018/19 included as **ATTACHMENT 10.4.3.2** of this agenda and minutes.

ABSOLUTE MAJORITY REQUIRED

MOVED: Cr Parsons

SECONDED: Cr Watts

PART C – GENERAL FEES AND CHARGES FOR 2018/19

Pursuant to section 6.16 of the *Local Government Act 1995*, council adopts the Fees and Charges included at pages 1 to 9 inclusive of the fees & Charges 2018/19 included as **ATTACHMENT 10.4.3.2** of this agenda and minutes.

CARRIED 6/0

PART D – OTHER STATUTORY FEES FOR 2018/19

1. Pursuant to section 53 of the *Cemeteries Act 1986* the Council adopts the Fees and Charges for the Wandering Cemetery included at page 4 of the draft fees and charges included as **ATTACHMENT 10.4.3.2** of this agenda and minutes.
2. Pursuant to section 245A(8) of the *Local Government (Miscellaneous Provisions) Act 1960* the Council adopts a swimming pool inspection fee of \$57.45 included at page 9 of the draft 2018/19 fees and charges included as **ATTACHMENT 10.4.3.2** of this agenda and minutes.
3. Pursuant to section 67 of the *Waste Avoidance and Resources Recovery Act 2007*, Council adopt the following charges for the removal and deposit of domestic and commercial waste:
 - 3.1. **Residential Premises (including recycling) Wandering Town Site and Wandering Downs**
240 litre bin service - per annum - weekly removal of one 240 litre mobile garbage bin and fortnightly removal of one 240 litre mobile recycling bin + 1 tip pass pa (disposal of one trailer 6x4)
\$ 444.70 pa

3.2 Commercial Premises Wandering Town Site and Industrial Area

240 litre bin service - per annum - weekly removal of one 240 litre mobile garbage bin and fortnightly removal of one 240 litre mobile recycling bin + 1 tip pass pa (disposal of one trailer 6x4)
\$ 444.70 pa

4. Pursuant to section 67 of the *Waste Avoidance and Resources Recovery Act 2007*, and section 6.16 of the *Local Government Act 1995* council adopt the following charges for the deposit of domestic and commercial waste:

Charge	Description	Price
Call out Fee	Opening of Transfer Station out of Hours	\$115.00
Seasons Pass	Rural rubbish pass - for those properties that do not have a weekly 240 litre mobile bin service - includes 52 standard 240 litre bin drop offs per year of either Household Waste or Recycling ** Does not have to be weekly **	\$150.00
	Rural rubbish pass - for those properties that do not have a weekly 240 litre mobile bin service - includes 26 standard 240 Litre bin drop offs per year of either Household Waste or Recycling ** Does not have to be weekly**	\$ 92.00
Household Waste	per 240 litre bin	\$ 17.00
Household Waste	per cubic metre	\$ 46.00
Household Waste	per trailer 6x4	\$ 46.00
Household Waste	per tonne	\$140.00
Building Site Refuse Disposal	per building licence issued - for dwellings only	\$580.00
Commercial Refuse Disposal	disposal of commercial waste	\$385.00
Vehicle Body Dumping	disposal of car bodies at tip - per car	\$190.00
Recycling	per 240 litre bin	\$ 17.50
Recycling	per cubic metre	\$ 46.00
Recycling	per trailer 6x4	\$ 46.00
Animal Carcasses	small domestic - per carcass	\$ 23.00
Animal Carcasses	large - cattle, sheep, horse - per carcass	\$ 46.00
White goods - fridge, freezer, stoves, washing machine etc...	per item	\$ 25.50
Mattresses	per item	\$ 44.00
Car Tyre	per tyre	\$ 11.50
4WD Tyre	per tyre	\$ 17.00
Car / 4WD tyre on rim	per tyre	\$ 26.50
10 Litre waste oil and units thereafter	3.30 per 10 litres	\$ 4.00
Green Waste	<i>Must be separated from other waste or household waste charges apply</i>	No Charge
Clean fill	Clean sand etc, where it can be used on site	No Charge

ABSOLUTE MAJORITY REQUIRED

MOVED: Cr Parsons

SECONDED: Cr Watts

PART D – OTHER STATUTORY FEES FOR 2018/19

1. Pursuant to section 53 of the *Cemeteries Act 1986* the Council adopts the Fees and Charges for the Wandering Cemetery included at page 4 of the draft fees and charges included as **ATTACHMENT 10.4.3.2** of this agenda and minutes.
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240 litre bin service – per annum – weekly removal of one 240 litre mobile garbage bin and fortnightly removal of one 240 litre mobile recycling bin + 1 tip pass pa (disposal of one trailer 6x4)
\$ 444.70 pa

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240 litre bin service – per annum – weekly removal of one 240 litre mobile garbage bin and fortnightly removal of one 240 litre mobile recycling bin + 1 tip pass pa (disposal of one trailer 6x4)
\$ 444.70 pa

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Household Waste	per 240 litre bin	\$ 17.00
Household Waste	per cubic metre	\$ 46.00
Household Waste	per trailer 6x4	\$ 46.00
Household Waste	per tonne	\$140.00
Building Site Refuse Disposal	per building licence issued – for dwellings only	\$580.00
Commercial Refuse Disposal	disposal of commercial waste	\$385.00
Vehicle Body Dumping	disposal of car bodies at tip – per car	\$190.00
Recycling	per 240 litre bin	\$ 17.50
Recycling	per cubic metre	\$ 46.00
Recycling	per trailer 6x4	\$ 46.00
Animal Carcasses	small domestic – per carcass	\$ 23.00
Animal Carcasses	large – cattle, sheep, horse – per carcass	\$ 46.00

Confirmed Minutes for the Ordinary Council Meeting held on the Thursday 26 July, 2018

White goods – fridge, freezer, stoves, washing machine etc...	per item	\$ 25.50
Mattresses	per item	\$ 44.00
Car Tyre	per tyre	\$ 11.50
4WD Tyre	per tyre	\$ 17.00
Car / 4WD tyre on rim	per tyre	\$ 26.50
10 Litre waste oil and units thereafter	3.30 per 10 litres	\$ 4.00
Green Waste	<i>Must be separated from other waste or household waste charges apply</i>	No Charge
Clean fill	Clean sand etc, where it can be used on site	No Charge

CARRIED 6/0

PART E – ELECTED MEMBERS' FEES AND ALLOWANCES FOR 2018/19

Pursuant to section 5.99 of the *Local Government Act 1995* and regulation 34 of the *Local Government (Administration) Regulations 1996*, Council adopts the following annual fee for payment of elected members in lieu of individual meeting attendance fees:

- Shire President \$4,000.00

ABSOLUTE MAJORITY REQUIRED

MOVED: Cr Turton

SECONDED: Cr Ferugson

PART E – ELECTED MEMBERS' FEES AND ALLOWANCES FOR 2018/19

Pursuant to section 5.99 of the *Local Government Act 1995* and regulation 34 of the *Local Government (Administration) Regulations 1996*, Council adopts the following annual fee for payment of elected members in lieu of individual meeting attendance fees:

- Shire President \$4,000.00

Carried 6/0

PART F - MATERIAL VARIANCE REPORTING FOR 2018/19

In accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, and *AASB 1031 Materiality*, the level to be used in statements of financial activity in 2018/19 for reporting material variances shall be 10% or 5,000 whichever is the greater.

ABSOLUTE MAJORITY REQUIRED

MOVED: Cr Parsons

SECONDED: Cr Price

PART F - MATERIAL VARIANCE REPORTING FOR 2018/19

In accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, and *AASB 1031 Materiality*, the level to be used in statements of financial activity in 2018/19 for reporting material variances shall be 10% or 5,000 whichever is the greater.

CARRIED 6/0

11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil

13. CONFIDENTIAL ITEMS

Nil

14. TIME AND DATE OF NEXT MEETING

Next Ordinary Council meeting to be held on 16 August, 2018 at 3:30pm.

15. CLOSURE OF MEETING

The Shire President declared the meeting closed at 4.44pm

**These Minutes were confirmed at the Ordinary Council Meeting
on Thursday 16 August 2018.**

Signed:

Presiding Person at the meeting at which the minutes were confirmed

Date:

SHIRE OF WANDERING

MONTHLY FINANCIAL REPORT

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

For the Period Ended 31 July 2018



TABLE OF CONTENTS

Statement of Financial Activity by Program

Note 1	Significant Accounting Policies
Note 2	Explanation of Material Variances
Note 3	Net Current Funding Position
Note 4	Cash and Investments
Note 5	Cash Backed Reserves
Note 6	Receivables
Note 7	Capital Disposals
Note 8	Capital Acquisitions
Note 9	Grants and Contributions
Note 10	Trust
Appendix A	Detailed Schedules

Prepared by : Manager of Finance

Date Prepared: All known transactions up to 9th August 2018

SHIRE OF WANDERING
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 July 2018

	Note	2018/2019 Annual Budget	2018/2019 Forecast	Var. \$ (b)-(a)	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	\$	\$	%	
Operating Revenues									
Governance		0	0	0	0	0	0		
General Purpose Funding - Rates	11	1,036,125	1,036,125	0	1,076,237	1,076,237	(0)	(0%)	
General Purpose Funding - Other	11	279,084	279,084	0	817	1,804	987	121%	
Law, Order and Public Safety	11	29,723	29,723	0	8	10	2	25%	
Health	11	3,600	3,600	0	300	91	(209)	(70%)	
Education and Welfare		0	0	0	0	0	0		
Housing		31,200	31,200	0	2,600	2,657	57	2%	
Community Amenities	11	43,900	43,900	0	33,584	33,902	318	1%	
Recreation and Culture		1,150	1,150	0	1,075	191	(884)	(82%)	
Transport	11	32,443	32,443	0	208	(37)	(246)	(118%)	
Economic Services	11	738,426	745,662	7,236	107,571	115,427	7,856	7%	▲
Other Property and Services	11	31,149	31,149	0	4,380	4,324	(56)	(1%)	
Total Operating Revenue		2,226,800	2,234,036	7,236	1,226,780	1,234,605	7,825		
Operating Expense									
Governance	11	(180,138)	(180,138)	0	(12,539)	(12,391)	148	1%	
General Purpose Funding	11	(104,881)	(104,881)	0	(350)	(483)	(133)	(38%)	
Law, Order and Public Safety	11	(136,766)	(136,766)	0	(9,078)	(9,505)	(428)	(5%)	
Health		(33,671)	(33,671)	0	(1,749)	(1,666)	83	5%	
Education and Welfare	11	(1,749)	(1,749)	0	0	0	0		
Housing	11	(43,093)	(43,093)	0	(6,096)	(5,943)	153	3%	
Community Amenities	11	(212,128)	(212,128)	0	(5,982)	(5,556)	426	7%	
Recreation and Culture	11	(200,475)	(200,475)	0	(7,816)	(7,036)	779	10%	
Transport	11	(1,031,327)	(1,031,327)	0	(54,777)	(54,807)	(30)	(0%)	
Economic Services	11	(895,717)	(895,717)	0	(76,083)	(77,157)	(1,074)	(1%)	
Other Property and Services	11	(114,414)	(114,414)	0	(57,642)	(56,611)	1,031	2%	
Total Operating Expenditure		(2,954,359)	(2,954,359)	0	(232,110)	(231,156)	954		
Funding Balance Adjustments									
Add back Depreciation		672,000	672,000	0	0	0	0		
Adjust (Profit)/Loss on Asset Disposal	7	74,172	74,172	0	0	0	0		
Adjust Provisions and Accruals		384	384	0	0	0	0		
Net Cash from Operations		18,997	26,233	7,236	994,670	1,003,449	8,779		
Capital Revenues									
Grants, Subsidies and Contributions	9	2,042,172	2,042,172	0	0	0	0		
Proceeds from New Debentures		0	0	0	0	0	0		
Proceeds from Disposal of Assets	7	30,000	30,000	0	0	0	0		
Total Capital Revenues		2,072,172	2,072,172	0	0	0	0		
Capital Expenses									
Land and Buildings	8	0	0	0	0	0	0		
Infrastructure - Roads	8	(1,497,283)	(1,497,283)	0	(60,876)	(60,876)	(0)	(0%)	
Infrastructure - Bridges	8	(100,000)	(100,000)	0	0	0	0		
Plant and Equipment	8	(150,000)	(150,000)	0	0	0	0		
Furniture and Equipment	8	(20,000)	(20,000)	0	0	0	0		
Total Capital Expenditure		(1,767,283)	(1,767,283)	0	(60,876)	(60,876)	(0)		
Net Cash from Capital Activities		304,889	304,889	0	(60,876)	(60,876)	(0)		
Financing									
Transfer from Reserves	5	130,000	130,000	0	0	0	0		
Repayment of Debentures		(621,710)	(621,710)	0	0	0	0		
Transfer to Reserves	5	(42,283)	(42,283)	0	0	(125)	(125)		
Net Cash from Financing Activities		(533,993)	(533,993)	0	0	(125)	(125)		
Net Operations, Capital and Financing		(210,107)	(202,871)	7,236	933,794	942,448	8,654		
Opening Funding Surplus(Deficit)	3	210,107	210,107	0	210,107	210,107	0	0%	
Closing Funding Surplus(Deficit)	3	0	7,236	7,236	1,143,901	1,152,555	8,654		

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WANDEIRNG
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 10.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and as 0
GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.
The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

SHIRE OF WANDERING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF WANDERING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	30 to 50 years
Furniture and equipment	4 to 10 years
Plant and equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
formation	not depreciated
pavement	50 years
Formed roads (unsealed)	
formation	not depreciated
pavement	50 years
Footpaths - slab	20 years
Sewerage piping	100 years
Water supply piping and drainage systems	75 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

SHIRE OF WANDERING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

SHIRE OF WANDERING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

SHIRE OF WANDERING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

(g) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

SHIRE OF WANDERING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

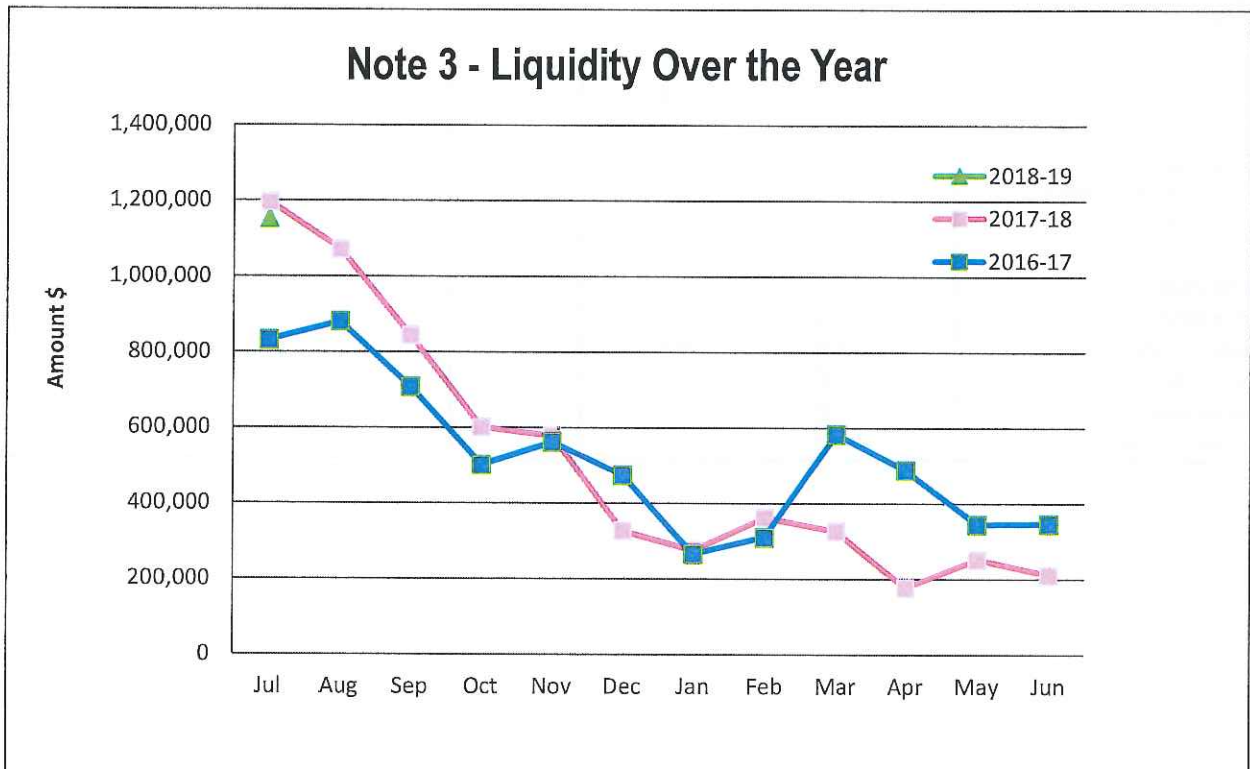
Note 2: EXPLANATION OF MATERIAL VARIANCES

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	0				
General Purpose Funding - Rates	(0)	(0.00%)			
General Purpose Funding - Other	987	120.78%			
Law, Order and Public Safety	2	25.00%			
Health	(209)	(69.70%)			
Education and Welfare	0				
Housing	57	2.20%			
Community Amenities	318	0.95%			
Recreation and Culture	(884)	(82.24%)			
Transport	(246)	(117.85%)			
Economic Services	7,856	7.30%	▲	Permanent	Additional funding received for CRC Trainee of \$5,635 \$1,600 received from Great Southern Business Association
Other Property and Services	(56)	(1.28%)			
Operating Expense					
Governance	148	1.18%			
General Purpose Funding	(133)	(37.90%)			
Law, Order and Public Safety	(428)	(4.71%)			
Health	83	4.74%			
Education and Welfare	0				
Housing	153	2.50%			
Community Amenities	426	7.12%			
Recreation and Culture	779	9.97%			
Transport	(30)	(0.06%)			
Economic Services	(1,074)	(1.41%)			
Other Property and Services	1,031	1.79%			
Capital Revenues					
Grants, Subsidies and Contributions	0				
Proceeds from Disposal of Assets	0				
Capital Expenses					
Land and Buildings					
Infrastructure - Roads	4,832	(0.00%)			
Infrastructure - Bridges	0				
Plant and Equipment	0				
Furniture and Equipment	0				

SHIRE OF WANDERING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 31 Jul 2018 \$	Last Period YTD 30 June 2018 \$	YTD 31 Jul 2017 \$
Current Assets				
Cash Unrestricted	4	213,826	413,864	294,367
Cash Restricted	4	284,831	284,707	283,847
Receivables - Rates	6	1,167,735	28,773	1,047,977
Receivables -Other	6	7,536	145,403	286,072
Inventories		71,688	26,687	0
		1,745,616	899,434	1,912,263
Less: Current Liabilities				
Payables		(151,408)	(305,555)	(505,946)
Provisions		(195,840)	(138,067)	74,058
		(347,248)	(443,622)	(431,888)
Less: Cash Reserves	7	(284,831)	(284,707)	(283,847)
Add: Leave Entitlements Cash Backed		39,018	39,002	
Net Current Funding Position		1,152,555	210,107	1,196,528



SHIRE OF WANDERING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

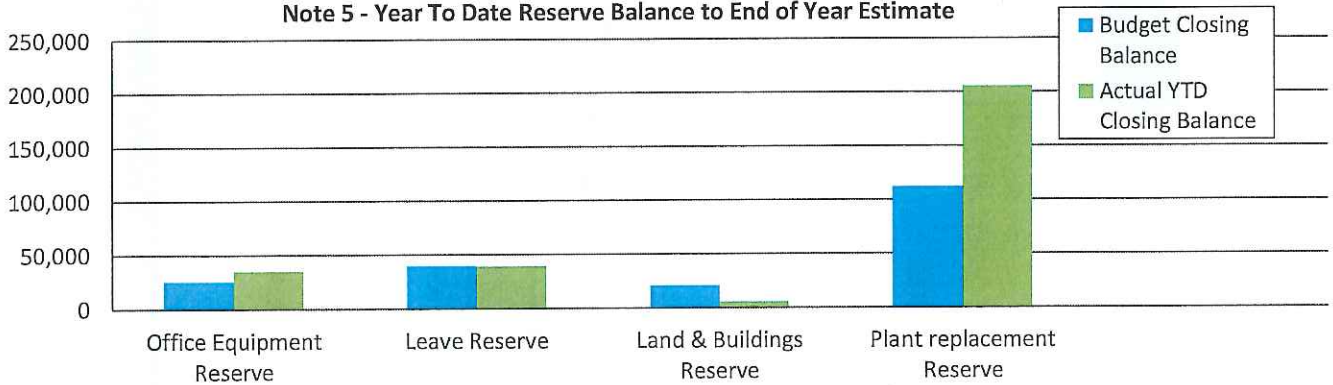
Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	0.10%	96,798			96,798	WBC	At Call
Cash Investment Account	0.50%	115,929			115,929	WBC	At Call
Reserves	0.50%		284,831		284,831	WBC	At Call
Trust Bank Account	0.00%			28,210	28,210	WBC	At Call
Cash on Hand	0.00%	1,100			1,100		On Hand
(b) Term Deposits							
Municipal Reserves	0.00%						
(c) Treasury							
Total		213,826	284,831	28,210	526,867		

Note 5: Cash Backed Reserve

2018-19 Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
Office Equipment Reserve	\$ 34,765	\$ 344	\$ 15	\$ 0	\$ 0	\$ (10,000)	\$ 0	\$ 25,109	\$ 34,780
Leave Reserve	39,001	385	17	0	0	0	0	39,386	39,018
Land & Buildings Reserve	5,459	54	2	15,000	0	0	0	20,513	5,461
Plant replacement Reserve	205,482	1,500	90	25,000	0	(120,000)	0	111,982	205,572
	284,707	2,283	125	40,000	0	(130,000)	0	196,990	284,831

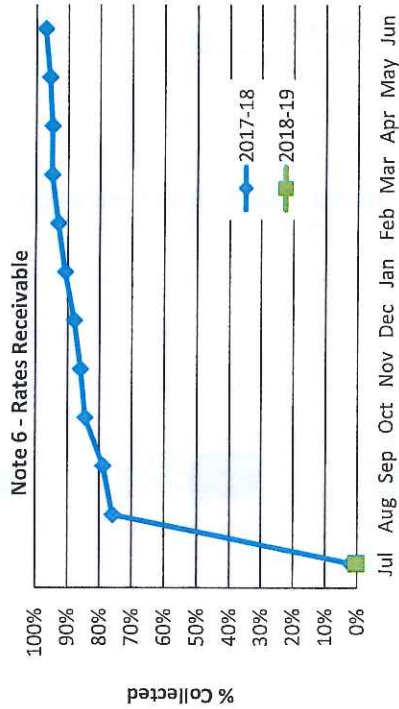
Note 5 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF WANDERING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 July 2018

Note 6: RECEIVABLES

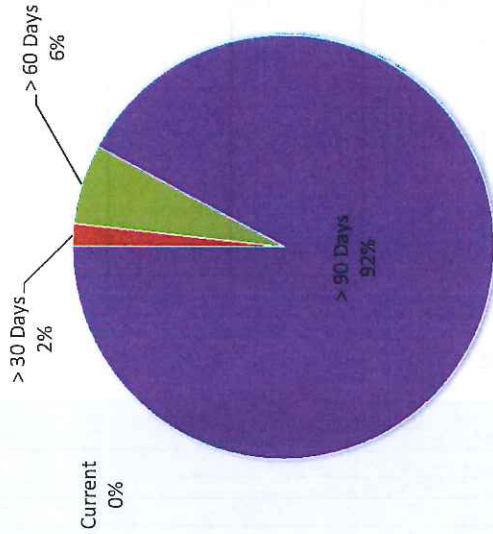
	YTD 31 Jul 2018	30 June 2018
Receivables - Rates Receivable	\$ 28,773	\$ 33,729
Opening Arrears Previous Years	1,076,237	975,620
Rates levied this year	32,908	29,222
Rubbish - levied this year	32,882	30,000
ESL - levied this year	1,142,027	1,034,842
TOTAL - RATES/RUBBISH/ESL		
Discounts Given	0	(41,545)
Less Collections to date	(3,065)	(998,253)
Equals Current Outstanding	1,167,735	28,773
Net Rates Collectable	1,167,735	28,773
% Collected	0.26%	97.20%



Receivables - General	> 30 Days	> 60 Days	> 90 Days
Current	\$ 0	\$ 129	\$ 461
Receivables - General			\$ 6,946
Total Receivables General Outstanding			7,536

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Receivables Rates

Comments/Notes - Receivables General

SHIRE OF WANDERING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 7: CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Current Budget		
					YTD 31 07 2018		
Cost	Accum Depr	Proceeds	Profit (Loss)		Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$		\$	\$	\$
				Caterpillar Roller	(29,500)	0	0
				Volvo Roller	(44,672)	0	0
0	0	0	0		(74,172)	0	0

Note 8: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	YTD 31 07 2018				Variance (Under)/Over
			Adopted Annual Budget	Forecast	YTD Budget	YTD Actual	
0%	○	<u>Land & Buildings</u>					
		Land & Buildings Total	0	0	0	0	0
0%	○	<u>Plant & Machinery</u>					
		Roller	(150,000)	(150,000)	0	0	0
		Plant & Machinery Total	(150,000)	(150,000)	0	0	0
		<u>Roads</u>					
		Regional Road Group Construction					0
0%	○	North Bannister Wandering Rd - Reconstruct, widen, 2 coat sea - Stage 1	(417,022)	(417,022)	0	4,832	4,832
0%	○	North Bannister Wandering Rd - Reconstruct, widen, 2 coat seal - Stage 2	(115,942)	(115,942)	0	0	0
0%	○	Direct Grant					
		Reid Road Culverts	(30,000)	(30,000)	0	0	0
0%	○	Roads to Recovery					
		Various - to be advised	(91,627)	(91,627)	0	0	0
0%	○	Storm Damage Reinstatement					
		Flood Damage AGRN 743 (Claim 1)	(437,057)	(437,057)	(61,422)	(61,422)	(0)
0%	○	Flood Damage AGRN 767 (Claim 2)	(405,635)	(405,635)	(4,286)	(4,286)	0
		Roads Total	(1,497,283)	(1,497,283)	(65,708)	(60,876)	4,832
0%	○	<u>Bridges</u>					
		Correring Brook	(100,000)	(100,000)	0	0	0
		Bridges Total	(100,000)	(100,000)	0	0	0
0%	○	<u>Furniture & Equipment</u>					
		Office Equipment	(20,000)	(20,000)	0	0	0
		Furniture & Equipment Total	(20,000)	(20,000)	0	0	0
		Capital Expenditure Total	(1,767,283)	(1,767,283)	(65,708)	(60,876)	4,832

SHIRE OF WANDERING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 9: GRANTS AND CONTRIBUTIONS

Program/Details	Approval	2018-19 Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
						Received	Not Received
GENERAL PURPOSE FUNDING	(Y/N)	\$	\$	\$	\$	\$	\$
Equalisation Grant	N	139,847	0	139,847	0	0	139,847
Local Road Grant	N	124,937	0	124,937	0	0	124,937
LAW, ORDER, PUBLIC SAFETY	Y	23,003	0	23,003	0	0	23,003
ESL Maintenance Grant							
TRANSPORT	N	29,943	0	29,943	0	0	29,943
Direct Grant	N	355,000	0	0	355,000	0	355,000
Regional Road Group	Y	1,596,989	0	0	1,596,989	0	1,596,989
MRD Storm Damage Funding	Y	90,183	0	0	90,183	0	90,183
Roads to Recovery							
ECONOMIC SERVICES	N	10,000	0	10,000	0	0	10,000
Feral Pig Funding	Y	97,707	0	97,707	0	24,607	73,100
Community Resource Centre - Delivery Grant	Y	4,991	0	4,991	0	4,991	(0)
CRC - Centrelink	Y	31,343	5,635	36,978	0	36,978	(0)
CRC - Trainee Grant	N	3,000	0	3,000	0	0	(3,000)
CRC - Other Grants							
TOTALS		2,506,943	5,635	470,406	2,042,172	66,577	2,440,001
Operating		464,771	5,635			66,577	
Non-Operating		2,042,172	0			0	
		<u>2,506,943</u>	<u>5,635</u>			<u>66,577</u>	

SHIRE OF WANDERING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 10: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 18 \$	Amount Received \$	Amount Paid \$	Closing Balance 31-Jul-18 \$
Councillor Nomination Deposits	0	0	0	0
Cleaning Bonds	650	250	(100)	800
Town Planning Bonds	18,000	0	0	18,000
Fire Brigade Donations	3,340	0	0	3,340
Declared Species Group	5,770	0	0	5,770
Other Bonds	550	0	(250)	300
	28,310	250	(350)	28,210

SHIRE OF WANDERING
APPENDIX A - DETAILED OPERATING SCHEDULE
For the Period Ended 31 July 2018

COA	Description	YTD Budget	YTD Actual	Variance (\$)	2018-2019 Annual Budget	2018-2019 Forecast	Variance (\$)
GOVERNANCE							
Members of Council							
E04101	Members Conference Expenses	0	0	0	(15,000)	(15,000)	0
E04102	Council Election Expenses	0	0	0	(1,500)	(1,500)	0
E04103	President's Allowance	0	0	0	(4,000)	(4,000)	0
E04104	Members Refreshments	(125)	(105)	20	(7,500)	(7,500)	0
E04105	Members - Insurance	(1,273)	(1,273)	(0)	(7,430)	(7,430)	0
E04106	Members - Subscriptions, Donations	(10,900)	(10,935)	(35)	(15,000)	(15,000)	0
E04109	Members Sitting Fees	(42)	0	42	(500)	(500)	0
E04112	Maintenance - Council Chambers	(116)	0	116	(1,391)	(1,391)	0
E04113	Members Other Expenditure	(83)	(78)	5	(7,000)	(7,000)	0
E04198	Depreciation	0	0	0	0	0	0
E04199	Administration Allocated	0	0	0	(120,817)	(120,817)	0
Total Expenditure		(12,539)	(12,391)	148	(180,138)	(180,138)	0
Sub-total: Members of Council		(12,539)	(12,391)	148	(180,138)	(180,138)	0
NET RETURN : GOVERNANCE		(12,539)	(12,391)	148	(180,138)	(180,138)	0
GENERAL PURPOSE FUNDING							
Rates							
R03103	General Rates Levied	1,076,237	1,076,237	(0)	1,076,237	1,076,237	0
R03104	Ex-Gratia Rates Received	0	0	0	2,961	2,961	0
R03105	Penalty Interest Raised on Rates	417	479	62	5,000	5,000	0
R03108	Instalment Interest Received	0	0	0	1,500	1,500	0
R03109	Rates Administration Fee Received	0	138	138	3,000	3,000	0
R03111	Legal Fees Rate Recovery	167	987	820	2,000	2,000	0
R03120	Less Discount on Rates	0	0	0	(43,073)	(43,073)	0
Total Revenue		1,076,821	1,077,840	1,019	1,047,625	1,047,625	0
E03100	Minor Rate Expenses	(83)	(444)	(361)	(1,000)	(1,000)	0
E03101	Valuation Expenses and Title Searches	(100)	(39)	61	(6,500)	(6,500)	0
E03102	Legal Fees Rate Recovery	(167)	0	167	(2,000)	(2,000)	0
E03199	Administration Allocated	0	0	0	(48,636)	(48,636)	0
Total Expenditure		(350)	(483)	(133)	(58,136)	(58,136)	0
Sub-total: Rates		1,076,471	1,077,358	887	989,489	989,489	0
General Purpose Grants							
R03201	Grants Commission - General	0	0	0	139,847	139,847	0
R03202	Grants Commission - Roads	0	0	0	124,937	124,937	0
R03203	Grants Commission - Bridges	0	0	0	0	0	0
R03250	Interest Received - Municipal	25	25	(0)	300	300	0
R03251	Interest Received - Reserve Funds	125	125	(0)	1,500	1,500	0
R03252	Interest Received - Short Term Investments	83	51	(32)	1,000	1,000	0
Total Revenue		233	200	(33)	267,584	267,584	0
E03290	Other General Purpose Funding Expenses	0	0	0	(26,119)	(26,119)	0
E03299	Administration Allocated	0	0	0	(20,626)	(20,626)	0
Total Expenditure		0	0	0	(46,745)	(46,745)	0
Sub-total: General Financing		233	200	(33)	220,839	220,839	0
NET RETURN : GENERAL PURPOSE FUNDING		1,076,704	1,077,558	854	1,210,328	1,210,328	0

SHIRE OF WANDERING
APPENDIX A - DETAILED OPERATING SCHEDULE
For the Period Ended 31 July 2018

COA	Description	YTD Budget	YTD Actual	Variance (\$)	2018-2019 Annual Budget	2018-2019 Forecast	Variance (\$)
LAW, ORDER & PUBLIC SAFETY							
Fire Prevention							
R05100	DFES Grants	0	0	0	23,003	23,003	0
R05101	ESL Administration Fee	0	0	0	4,000	4,000	0
R05102	Fines and Penalties - Fire Prevention	0	0	0	720	720	0
Total Revenue		0	0	0	27,723	27,723	0
E05100	Purchase of Plant & Equipment <\$1,200 per item	0	0	0	(4,000)	(4,000)	0
E05101	Maintenance of Plant and Equipment	0	0	0	(1,000)	(1,000)	0
E05102	Maintenance of Vehicles/Trailers/Boats	0	0	0	(7,000)	(7,000)	0
E05103	Maintenance of Land and Buildings	0	0	0	(4,423)	(4,423)	0
E05104	Clothing and Accessories	0	0	0	(3,000)	(3,000)	0
E05105	Utilities, Rates and Taxes	(104)	(67)	37	(1,250)	(1,250)	0
E05106	Other Goods and Services	(50)	(52)	(2)	(3,000)	(3,000)	0
E05107	Insurances	(6,029)	(6,889)	(861)	(6,057)	(6,057)	0
E05190	Other Fire Control Expenses	(714)	(131)	583	(8,581)	(8,581)	0
E05198	Depreciation	0	0	0	(49,778)	(49,778)	0
E05199	Administration Allocated	0	0	0	(25,520)	(25,520)	0
Total Expenditure		(6,897)	(7,140)	(244)	(113,609)	(113,609)	0
Sub-total: Fire Prevention		(6,897)	(7,140)	(244)	(85,886)	(85,886)	0
Animal Control							
R05201	Fines and Penalties - Animal Control	8	10	2	100	100	0
R05202	Dog Registration Fees	0	0	0	1,800	1,800	0
R05203	Cat Registration Fees	0	0	0	100	100	0
Total Revenue		8	10	2	2,000	2,000	0
E05200	Ranger Services	(792)	(765)	27	(9,500)	(9,500)	0
E05290	Other Animal Control Expenses	(69)	0	69	(824)	(824)	0
E05299	Administration Allocated	0	0	0	(6,946)	(6,946)	0
Total Expenditure		(861)	(765)	96	(17,270)	(17,270)	0
Sub-total: Animal Control		(853)	(755)	98	(15,270)	(15,270)	0
Other Law & Order							
R05390	Income Relating to Other Law	0	0	0	0	0	0
Total Revenue		0	0	0	0	0	0
E05300	CCTV Camera Maintenance	(1,320)	(1,600)	(280)	(1,320)	(1,320)	0
E05398	Depreciation of CCTV Camera	0	0	0	(2,571)	(2,571)	0
E05399	Administration Allocated	0	0	0	(1,996)	(1,996)	0
Total Expenditure		(1,320)	(1,600)	(280)	(5,887)	(5,887)	0
Sub-total: Other Law & Order		(1,320)	(1,600)	(280)	(5,887)	(5,887)	0
NET RETURN: LAW, ORDER & PUBLIC SAFETY		(9,070)	(9,495)	(426)	(107,043)	(107,043)	0

SHIRE OF WANDERING
APPENDIX A - DETAILED OPERATING SCHEDULE
For the Period Ended 31 July 2018

COA	Description	YTD Budget	YTD Actual	Variance (\$)	2018-2019 Annual Budget	2018-2019 Forecast	Variance (\$)
HEALTH							
Administration and Inspection							
E07400	Consultant Health Surveyor	(1,535)	(1,533)	2	(19,500)	(19,500)	0
E07401	Analytical Expenses	(33)	0	33	(400)	(400)	0
E07490	Other Preventative Services Expenses	(156)	(155)	1	(312)	(312)	0
E07499	Administration Allocated	0	0	0	(9,373)	(9,373)	0
Total Expenditure		(1,724)	(1,689)	35	(29,585)	(29,585)	0
Sub-total: Administration and Inspection		(1,724)	(1,689)	35	(29,585)	(29,585)	0
Preventative Services - Pest Control							
E07599	Administration Allocated	0	0	0	(750)	(750)	0
Sub-total: Preventative Services - Pest Control		0	0	0	(750)	(750)	0
Preventative Services - Other							
E07699	Administration Allocated	0	0	0	(1,374)	(1,374)	0
Sub-total: Preventative Services - Other		0	0	0	(1,374)	(1,374)	0
Other Health							
R07701	Income Relating to Other Health	300	91	(209)	3,600	3,600	0
Total Revenue		300	91	(209)	3,600	3,600	0
E07790	Expenses Relating to Other Health	(25)	23	48	(1,500)	(1,500)	0
E07799	Administration Allocated	0	0	0	(462)	(462)	0
Total Expenditure		(25)	23	48	(1,962)	(1,962)	0
Sub-total: Other Health		275	114	(161)	1,638	1,638	0
NET RETURN: HEALTH		(1,449)	(1,575)	(126)	(30,071)	(30,071)	0
EDUCATION & WELFARE							
Education							
E08290	Other Expenses Relating to Other Education	0	0	0	(895)	(895)	0
E08299	Administration Allocated	0	0	0	(116)	(116)	0
Sub-total: Education		0	0	0	(1,011)	(1,011)	0
Welfare							
E08699	Administration Allocated	0	0	0	(738)	(738)	0
Sub-total: Welfare		0	0	0	(738)	(738)	0
NET RETURN: EDUCATION & WELFARE		0	0	0	(1,749)	(1,749)	0

SHIRE OF WANDERING
APPENDIX A - DETAILED OPERATING SCHEDULE
For the Period Ended 31 July 2018

COA	Description	YTD Budget	YTD Actual	Variance (\$)	2018-2019 Annual Budget	2018-2019 Forecast	Variance (\$)
HOUSING							
Staff Housing							
Total Revenue		0	0	0	0	0	0
E09101	Maintenance - 13 Dunmall Drive	(1,651)	(1,673)	(22)	(11,404)	(11,404)	0
E09102	Maintenance - 19 Humes Way	(1,345)	(1,384)	(39)	(6,380)	(6,380)	0
E09103	Maintenance - 14 Down Street	(505)	(493)	12	(17,850)	(17,850)	0
E09104	Maintenance - 1 Dowsett Street	(471)	(436)	35	(11,783)	(11,783)	0
E09196	Housing Cost Reallocated to Works and Services	0	0	0	62,630	62,630	0
E09198	Depreciation	0	0	0	(23,235)	(23,235)	0
E09199	Administration Allocated	0	0	0	(7,921)	(7,921)	0
Total Expenditure		(3,971)	(3,985)	(14)	(15,943)	(15,943)	0
Sub-total: Staff Housing		(3,971)	(3,985)	(14)	(15,943)	(15,943)	0
Other Housing							
R09126	Rental Income - 7 Gnowing St	0	0	0	0	0	0
R09127	Rental Income - 5 Dunmall Drive	2,600	2,657	57	31,200	31,200	0
Total Revenue		2,600	2,657	57	31,200	31,200	0
E09105	Maintenance - 1 Michibin Street	(681)	(556)	124	(3,991)	(3,991)	0
E09106	Maintenance - 7 Gnowing Street	(533)	(361)	172	(3,696)	(3,696)	0
E09201	Maintenance - 5 Dunmall Drive	(912)	(1,041)	(129)	(4,871)	(4,871)	0
E09202	Interest Charges	0	0	0	(4,172)	(4,172)	0
E09298	Depreciation	0	0	0	(10,420)	(10,420)	0
Total Expenditure		(2,125)	(1,958)	167	(27,150)	(27,150)	0
Sub-total: Other Housing		475	699	224	4,050	4,050	0
NET RETURN : HOUSING		(3,496)	(3,286)	210	(11,893)	(11,893)	0

COMMUNITY AMENITIES

Sanitation - Household Refuse

R10101	Domestic Refuse Collection Fees	30,600	30,684	84	29,400	29,400	0
R10102	Domestic Refuse Collection Fees - Season Pass	375	319	(56)	4,500	4,500	0
R10190	Household waste Fees & Charges	21	0	(21)	250	250	0
Total Revenue		30,996	31,003	7	34,150	34,150	0
E10101	Domestic Refuse Collection	(483)	(414)	69	(19,000)	(19,000)	0
E10102	Recycling Service - Domestic	(42)	0	42	(7,700)	(7,700)	0
E10103	Refuse Site Maintenance Costs	(622)	(617)	4	(3,635)	(3,635)	0
E10104	Bulk Recycling	(58)	0	58	(5,500)	(5,500)	0
E10190	Transfer Station Bin Collections	(1,267)	(1,255)	12	(32,000)	(32,000)	0
E10199	Administration Allocated	0	0	0	(14,066)	(14,066)	0
Total Expenditure		(2,472)	(2,286)	186	(81,901)	(81,901)	0
Sub-total: Sanitation		28,525	28,718	193	(47,751)	(47,751)	0

SHIRE OF WANDERING
APPENDIX A - DETAILED OPERATING SCHEDULE
For the Period Ended 31 July 2018

COA	Description	YTD Budget	YTD Actual	Variance (\$)	2018-2019 Annual Budget	2018-2019 Forecast	Variance (\$)
Sanitation - Other							
R10201	Commercial Refuse Collection Fees	2,300	2,224	(77)	3,000	3,000	0
R10204	Drum Muster Income	0	0	0	1,500	1,500	0
R10290	Commercial waste Fees & Charges	142	145	3	3,500	3,500	0
R10291	Recycling Waste Fees & Charges	0	0	0	0	0	0
R10293	White goods waste Fees & Charges	0	0	0	0	0	0
R10294	Car bodies & Tyres Waster Fees & Charges	0	0	0	0	0	0
Total Revenue		2,442	2,369	(73)	8,000	8,000	0
E10201	Commercial Refuse Collection	0	0	0	(2,500)	(2,500)	0
E10202	Bulk Recycling at Transfer Station	(17)	0	17	(200)	(200)	0
E10203	Street Bin Collection Expenses	(167)	(167)	(0)	(4,291)	(4,291)	0
E10204	DrumMuster	0	0	0	(1,500)	(1,500)	0
E10298	Depreciation	0	0	0	(7,169)	(7,169)	0
E10299	Administration Allocated	0	0	0	(12,819)	(12,819)	0
Total Expenditure		(184)	(167)	17	(28,479)	(28,479)	0
Sub-total: Sanitation - Other		2,258	2,202	(56)	(20,479)	(20,479)	0
Sewerage							
R10390	Income Relating to Sewerage	21	236	215	250	250	0
Total Revenue		21	236	215	250	250	0
E10390	Expenses Relating to Sewerage	(42)	0	42	(500)	(500)	0
E10399	Administration Allocated	0	0	0	(1,578)	(1,578)	0
Total Expenditure		(42)	0	42	(2,078)	(2,078)	0
Sub-total: Sewerage		(21)	236	257	(1,828)	(1,828)	0
Urban Stormwater Drainage							
E10490	Expenses Relating to Urban Stormwater Drainage	0	0	0	(3,662)	(3,662)	0
E10499	Administration Allocated	0	0	0	(650)	(650)	0
Sub-total: Urban Stormwater Drainage		0	0	0	(4,312)	(4,312)	0
Protection of the Environment							
E10501	Removal of Abandoned Vehicles	(42)	0	42	(500)	(500)	0
E10590	PHCC Contribution	0	0	0	(2,500)	(2,500)	0
E10599	Administration Allocated	0	0	0	(4,302)	(4,302)	0
Sub-total: Protection of the Environment		(42)	0	42	(7,302)	(7,302)	0
Town Planning and Regional Development							
R10601	Town Planning Fees & Charges	0	294	294	0	0	0
R10602	Town Planning Admin Fees	0	0	0	0	0	0
Total Revenue		0	294	294	0	0	0
E10601	Planning Consultant Fees	(250)	(442)	(192)	(3,000)	(3,000)	0
E10602	Town Planning Advertising	0	0	0	0	0	0
E10699	Administration Allocated	0	0	0	(41,938)	(41,938)	0
Total Expenditure		(250)	(442)	(192)	(44,938)	(44,938)	0
Sub-total: Town Planning and Regional Development		(250)	(148)	102	(44,938)	(44,938)	0

SHIRE OF WANDERING
APPENDIX A - DETAILED OPERATING SCHEDULE
For the Period Ended 31 July 2018

COA	Description	YTD Budget	YTD Actual	Variance (\$)	2018-2019 Annual Budget	2018-2019 Forecast	Variance (\$)
Other Community Amenities							
R10705	Cemetery Fees & Charges	125	0	(125)	1,500	1,500	0
Total Revenue		125	0	(125)	1,500	1,500	0
E10701	Public Conveniences - Watts Street	(1,560)	(1,173)	387	(17,199)	(17,199)	0
E10702	Public Conveniences - Pumphreys Bridge	(1,033)	(937)	95	(10,219)	(10,219)	0
E10705	Cemetery Maintenance	(358)	(551)	(193)	(3,273)	(3,273)	0
E10790	Expenses Relating to Other Community Amenities	(42)	0	42	(500)	(500)	0
E10798	Depreciation	0	0	0	(4,774)	(4,774)	0
E10799	Administration Allocated	0	0	0	(7,153)	(7,153)	0
Total Expenditure		(2,992)	(2,660)	332	(43,118)	(43,118)	0
Sub-total: Other Community Amenities		(2,867)	(2,660)	207	(41,618)	(41,618)	0
NET RETURN: COMMUNITY AMENITIES		27,603	28,347	744	(168,228)	(168,228)	0
RECREATION & CULTURE							
Public Halls and Civic Centre							
R11101	Community Centre Fees & Charges	1,000	191	(809)	250	250	0
Total Revenue		1,000	191	(809)	250	250	0
E11101	Wandering Community Centre	(3,071)	(3,061)	9	(29,311)	(29,311)	0
E11198	Depreciation	0	0	0	(11,817)	(11,817)	0
E11199	Administration Allocated	0	0	0	(13,712)	(13,712)	0
Total Expenditure		(3,071)	(3,061)	9	(54,840)	(54,840)	0
Sub-total: Public Halls and Civic Centre		(2,071)	(2,870)	(800)	(54,590)	(54,590)	0
Other Recreation and Sport							
R11390	Other Recreation Fees & Charges	75	0	(75)	900	900	0
Total Revenue		75	0	(75)	900	900	0
E11300	Public Parks, Gardens & Reserves	(2,089)	(1,837)	252	(31,275)	(31,275)	0
E11301	Community Centre Oval	(327)	(495)	(168)	(18,324)	(18,324)	0
E11302	Cheetaning Street Oval	(281)	0	281	(3,372)	(3,372)	0
E11303	Wandering Tennis Courts	(752)	(704)	48	(1,973)	(1,973)	0
E11305	Bowling Green	(626)	(557)	69	(1,929)	(1,929)	0
E11306	Playgrounds	(282)	(209)	73	(4,290)	(4,290)	0
E11307	Skate Park Maintenance	(344)	(130)	214	(2,841)	(2,841)	0
E11398	Depreciation	0	0	0	(37,977)	(37,977)	0
E11399	Administration Allocated	0	0	0	(8,903)	(8,903)	0
Total Expenditure		(4,700)	(3,931)	769	(110,884)	(110,884)	0
Sub-total: Other Recreation and Sport		(4,625)	(3,931)	694	(109,984)	(109,984)	0
Television and Broadcasting							
E11498	Depreciation	0	0	0	(700)	(700)	0
Sub-total: Television and Broadcasting		0	0	0	(700)	(700)	0

SHIRE OF WANDERING
APPENDIX A - DETAILED OPERATING SCHEDULE
For the Period Ended 31 July 2018

COA	Description	YTD Budget	YTD Actual	Variance (\$)	2018-2019 Annual Budget	2018-2019 Forecast	Variance (\$)
Libraries							
E11500	Council Contribution to Library Operations	0	0	0	(15,000)	(15,000)	0
E11590	Other Library Expenses	(45)	(44)	1	(90)	(90)	0
Sub-total: Libraries		(45)	(44)	1	(15,090)	(15,090)	0
Other Culture							
R11690	Other Cultural Fees & Charges	0	0	0	0	0	0
Total Revenue		0	0	0	0	0	0
E11601	Community Events	0	0	0	(8,372)	(8,372)	0
E11698	Depreciation	0	0	0	(2,931)	(2,931)	0
E11699	Administration Allocated	0	0	0	(7,658)	(7,658)	0
Total Expenditure		0	0	0	(18,961)	(18,961)	0
Sub-total: Other Culture		0	0	0	(18,961)	(18,961)	0
NET RETURN: RECREATION & CULTURE		(6,741)	(6,845)	(105)	(199,325)	(199,325)	0
TRANSPORT							
Roads & Streets							
R12200	Grant - Regional Road Group	0	0	0	355,000	355,000	0
R12201	Grant - Roads to Recovery	0	0	0	90,183	90,183	0
R12202	Grant - Blackspot Funding	0	0	0	0	0	0
R12204	Grant - MRWA Direct	0	0	0	29,943	29,943	0
R12210	Grant - Storm & Flood Damage	0	0	(0)	1,596,989	1,596,989	0
R12290	Other Roads Income	208	(37)	(245)	2,500	2,500	0
R12280	Gravel Royalties	0	0	0	0	0	0
Total Revenue		208	(37)	(246)	2,074,615	2,074,615	0
E12200	Rural Road Maintenance	(51,165)	(53,234)	(2,069)	(301,972)	(301,972)	0
E12201	Town Street Maintenance	(1,900)	(1,442)	458	(22,810)	(22,810)	0
E12202	Mulching/Clearing	0	0	0	(26,479)	(26,479)	0
E12203	Drainage Maintenance/Spraying	(468)	(131)	337	(65,620)	(65,620)	0
E12204	Footpath Maintenance	(69)	0	69	(816)	(816)	0
E12207	Street Lighting	(708)	0	708	(8,500)	(8,500)	0
E12208	Road & Street Signs	(417)	0	417	(5,000)	(5,000)	0
E12211	Roman consultant	0	0	0	(11,500)	(11,500)	0
E12214	Flood Damage Admin	0	0	0	0	0	0
E12215	Bridge Maintenance	(50)	0	50	(15,000)	(15,000)	0
E12298	Depreciation	0	0	0	(419,260)	(419,260)	0
E12299	Administration Allocated	0	0	0	(80,198)	(80,198)	0
E12397	Loss on Sale of Asset	0	0	0	(74,172)	(74,172)	0
Total Expenditure		(54,777)	(54,807)	(30)	(1,031,327)	(1,031,327)	0
Sub-total: Roads & Streets		(54,569)	(54,844)	(276)	1,043,288	1,043,288	0
TOTAL: TRANSPORT		(54,569)	(54,844)	(276)	1,043,288	1,043,288	0

SHIRE OF WANDERING
APPENDIX A - DETAILED OPERATING SCHEDULE
For the Period Ended 31 July 2018

COA	Description	YTD Budget	YTD Actual	Variance (\$)	2018-2019 Annual Budget	2018-2019 Forecast	Variance (\$)
ECONOMIC SERVICES							
Rural Services							
R13102	Feral Pigs Funding	0	0	0	10,000	10,000	0
Total Revenue		0	0	0	10,000	10,000	0
E13102	Feral Pigs	(12,977)	(13,210)	(233)	(35,720)	(35,720)	0
E13103	Vermin Control	(108)	0	108	(1,291)	(1,291)	0
E13199	Administration Allocated	0	0	0	(2,821)	(2,821)	0
Total Expenditure		(13,085)	(13,210)	108	(39,832)	(39,832)	0
Sub-total: Rural Services		(13,085)	(13,210)	(125)	(29,832)	(29,832)	0
Tourism & Area Promotion							
R13200	Caravan Park Fees & Charges	42	91	49	6,500	6,500	0
R13290	Other Tourism & Area Promotion Income	0	1,601	1,601	0	1,601	1,601
Total Revenue		42	1,692	1,650	6,500	8,101	1,601
E13200	Caravan Park	(3,071)	(2,961)	109	(30,810)	(30,810)	0
E13202	Area Promotion	(3,381)	(3,500)	(119)	(16,581)	(16,581)	0
E13203	Vintage Machinery Shed	(685)	(411)	274	(4,112)	(4,112)	0
E13298	Depreciation	0	0	0	(9,043)	(9,043)	0
E13299	Administration Allocated	0	0	0	(6,483)	(6,483)	0
Total Expenditure		(7,136)	(6,872)	264	(67,029)	(67,029)	0
Sub-total: Tourism & Area Promotion		(7,094)	(5,180)	1,914	(60,529)	(58,928)	1,601
Building Control							
R13301	Building License Fees & Charges	150	351	201	1,800	1,800	0
R13302	BSL Commissions	0	5	5	50	50	0
R13303	BCITF Commissions	0	8	8	30	30	0
R13390	Other Building Control Income	21	0	(21)	250	250	0
Total Revenue		171	363	192	2,130	2,130	0
E13300	Consultant Building Surveyor	(292)	0	292	(3,500)	(3,500)	0
E13390	Other Building Control Expenses	(177)	(155)	21	(561)	(561)	0
E13399	Administration Allocated	0	0	0	(26,906)	(26,906)	0
Total Expenditure		(469)	(155)	313	(30,967)	(30,967)	0
Sub-total: Building Control		(298)	207	505	(28,837)	(28,837)	0
Community Resource Centre							
R13400	CRC Donations	0	0	0	0	0	0
R13401	CRC Centrelink	4,991	4,991	0	4,991	4,991	0
R13402	CRC Fees & Charges	42	70	28	500	500	0
R13403	CRC Training Course Fees	955	955	0	2,200	2,200	0
R13404	CRC Reimbursements	0	0	0	0	0	0
R13410	CRC Project Grants Income	0	0	0	3,000	3,000	0
R13412	Wandering Echo	125	30	(95)	1,500	1,500	0
R13413	Library Contribution from Shire	0	0	0	15,000	15,000	0
R13414	Licensing Commissions	542	589	47	6,500	6,500	0
R13418	RDL Prof. Development & Training	0	0	0	0	0	0
R13420	RDL Traineeship	31,343	36,978	5,635	31,343	36,978	5,635
R13423	Community Development Grants Income	0	0	0	0	0	0
R13430	Fees(CRC)-Govt. Service Delivery	24,427	24,607	181	97,707	97,707	0
Total Revenue		62,425	68,221	5,796	162,741	168,376	5,635

SHIRE OF WANDERING
APPENDIX A - DETAILED OPERATING SCHEDULE
For the Period Ended 31 July 2018

COA	Description	YTD Budget	YTD Actual	Variance (\$)	2018-2019 Annual Budget	2018-2019 Forecast	Variance (\$)
E13401	CRC Salaries	(6,403)	(7,027)	(624)	(76,831)	(76,831)	0
E13402	CRC Superannuation	(743)	(1,129)	(386)	(8,917)	(8,917)	0
E13403	CRC Other Staff Related Expenses	(209)	(72)	137	(2,500)	(2,500)	0
E13404	CRC Insurance	(1,518)	(1,511)	7	(3,035)	(3,035)	0
E13405	CRC Utilities	(375)	(638)	(263)	(4,500)	(4,500)	0
E13406	CRC Training Courses	(1,000)	(1,859)	(859)	(12,000)	(12,000)	0
E13407	CRC Printing & Stationery	(167)	(426)	(259)	(2,000)	(2,000)	0
E13408	CRC Postage & Freight	(83)	23	106	(1,000)	(1,000)	0
E13410	CRC Project Grants	(792)	(1,425)	(633)	(9,504)	(9,504)	0
E13411	CRC Building Maintenance	(375)	(207)	168	(16,500)	(16,500)	0
E13412	Wandering Echo	(125)	(88)	37	(1,500)	(1,500)	0
E13413	Library	(250)	0	250	(3,000)	(3,000)	0
E13414	Licensing	(133)	(7)	126	(1,600)	(1,600)	0
E13416	CRC Equipment Fixture & Fittings	(208)	(377)	(169)	(2,500)	(2,500)	0
E13417	CRC Marketing & Promotion	(333)	(236)	97	(4,000)	(4,000)	0
E13418	CRC Professional Develop. & Train.	(458)	(45)	413	(5,500)	(5,500)	0
E13419	CRC Info & Comm Tech & Develop	(125)	0	125	(1,500)	(1,500)	0
E13420	CRC Traineeship	0	0	0	0	0	0
E13430	Community Development Grants Expenses	0	0	0	0	0	0
E13498	Depreciation	0	0	0	(3,293)	(3,293)	0
E13499	Administration Allocated	0	0	0	(12,903)	(12,903)	0
Total Expenditure		(13,297)	(15,025)	(1,729)	(172,583)	(172,583)	0
Sub-total: Community Resource Centre		49,128	53,195	4,067	(9,842)	(4,207)	5,635
Other Economic Services							
R13490	Insurance Reimbursement	0	0	0	0	0	0
R13501	Post Office Commission	1,667	1,228	(439)	35,000	35,000	0
R13502	Post Office Fees & Charges	333	325	(8)	4,000	4,000	0
R13503	Telstra Exchange Lease Income	0	0	0	2,400	2,400	0
R13504	Fees - Sale of Newspapers	8	14	6	100	100	0
R13505	NBN Deed Access Income	0	0	0	455	455	0
R13590	Other Economic Services Income	8	0	(8)	100	100	0
Total Revenue		2,016	1,566	(450)	42,055	42,055	0
E13501	Postal Agency Expenses	(333)	0	333	(4,000)	(4,000)	0
E13504	Purchase of West Australian	(4)	(18)	(14)	(50)	(50)	0
E13599	Administration Allocated	0	0	0	(52,580)	(52,580)	0
Total Expenditure		(337)	(18)	319	(56,630)	(56,630)	0
Sub-total: Other Economic Services		1,679	1,548	(131)	(14,575)	(14,575)	0
Fuel Facility							
R13601	Fuel Sales - ULP	17,500	18,283	783	210,000	210,000	0
R13602	Fuel Sales - Diesel	25,417	25,302	(115)	305,000	305,000	0
Total Revenue		42,917	43,585	668	515,000	515,000	0

SHIRE OF WANDERING
APPENDIX A - DETAILED OPERATING SCHEDULE
For the Period Ended 31 July 2018

COA	Description	YTD Budget	YTD Actual	Variance (\$)	2018-2019 Annual Budget	2018-2019 Forecast	Variance (\$)
E13601	Fuel Purchases - ULP	(16,032)	(16,877)	(845)	(192,384)	(192,384)	0
E13602	Fuel Purchases - Diesel	(23,750)	(23,818)	(68)	(285,000)	(285,000)	0
E13610	Fuel Facility Maintenance	(1,312)	0	1,312	(9,600)	(9,600)	0
E13690	Other Fuel Facility Expenses	(666)	(1,182)	(516)	(8,000)	(8,000)	0
E13698	Depreciation	0	0	0	(9,633)	(9,633)	0
E13699	Administration Allocated	0	0	0	(24,059)	(24,059)	0
Total Expenditure		(41,760)	(41,877)	(117)	(528,676)	(528,676)	0
Sub-total: Fuel Facility		1,157	1,708	551	(13,676)	(13,676)	0
TOTAL ECONOMIC SERVICES		31,488	38,269	6,782	(157,291)	(150,055)	7,236

OTHER PROPERTY & SERVICES

Private Works							
R14100	Private Works Fees & Charges	0	0	0	6,499	6,499	0
Total Revenue		0	0	0	6,499	6,499	0
E14100	Private Works Expenses	0	0	0	(4,870)	(4,870)	0
E14199	Administration Allocated	0	0	0	(5,695)	(5,695)	0
Total Expenditure		0	0	0	(10,565)	(10,565)	0
Sub-total: Private Works		0	0	0	(4,066)	(4,066)	0
Public Works Overheads							
R14210	Workers Compensation Reimbursements	0	0	0	0	0	0
Total Revenue		0	0	0	0	0	0
E14200	Works - Administration Expenses	(1,482)	(1,482)	0	(40,000)	(40,000)	0
E14201	Works - Superannuation	(4,849)	(4,849)	(0)	(68,451)	(68,451)	0
E14202	Works - Annual, LSL, Public Holiday & Sick Leave	(2,471)	(2,471)	0	(48,234)	(48,234)	0
E14203	Works - Health, Safety & Training	0	(0)	(0)	(25,000)	(25,000)	0
E14204	Works - Protective Clothing	0	0	0	(5,000)	(5,000)	0
E14205	Tools & Consumables	(4,207)	(4,207)	0	(20,000)	(20,000)	0
E14290	Other Works Related Expenses	(14,081)	(14,080)	0	(21,377)	(21,377)	0
E14294	Less PWOH allocated to Works & Services	37,029	37,029	(0)	318,981	318,981	0
E14295	Housing Allocated	0	0	0	(50,970)	(50,970)	0
E14299	Administration Allocated	0	0	0	(39,949)	(39,949)	0
Total Expenditure		9,940	9,939	(0)	0	0	0
Sub-total: Public Works Overheads		9,940	9,939	(0)	0	0	0
Plant Operation							
R14301	Diesel Fuel Rebate	2,867	2,988	121	20,000	20,000	0
R14302	Motor Vehicle Policy discount	167	0	(167)	2,000	2,000	0
R14303	Insurance reimbursement	0	0	0	0	0	0
Total Revenue		3,034	2,988	(46)	22,000	22,000	0

SHIRE OF WANDERING
APPENDIX A - DETAILED OPERATING SCHEDULE
For the Period Ended 31 July 2018

COA	Description	YTD Budget	YTD Actual	Variance (\$)	2018-2019 Annual Budget	2018-2019 Forecast	Variance (\$)
E14301	Plant - Insurance	(3,534)	(3,534)	(0)	(24,361)	(24,361)	0
E14302	Plant - Fuel & Oils	(7,500)	(7,774)	(274)	(90,000)	(90,000)	0
E14303	Plant - Tyres and Tubes	(833)	0	833	(10,000)	(10,000)	0
E14304	Plant - Parts & Repairs	(7,500)	(7,932)	(432)	(90,000)	(90,000)	0
E14305	Plant - Internal Repair Wages	(3,476)	(3,539)	(63)	(23,715)	(23,715)	0
E14306	Plant - Licences	(3,333)	(3,755)	(422)	(4,000)	(4,000)	0
E14307	Plant - Depreciation	0	0	0	(53,405)	(53,405)	0
E14308	Less Plant Operation Costs allocated to Works & S	28,695	28,695	0	311,711	311,711	0
E14309	Plant - Depot Maintenance	(2,375)	(2,977)	(602)	(19,884)	(19,884)	0
E14398	Depreciation - Plant	0	0	0	(2,766)	(2,766)	0
E14399	Administration Allocated	0	0	0	(15,580)	(15,580)	0
Total Expenditure		144	(816)	(960)	(22,000)	(22,000)	0
Sub-total: Plant Operation		3,178	2,172	(1,006)	0	0	0
Administration							
R14500	Administration Fees & Charges	13	2	(11)	150	150	0
R14590	Other Administration Income	1,333	1,334	1	2,500	2,500	0
R14791	Income Relating to Unclassified - GST Free	0	0	0	0	0	0
Total Revenue		1,346	1,336	(10)	2,650	2,650	0
E14500	Admin - Salaries	(23,569)	(23,229)	340	(342,825)	(342,825)	0
E14501	Admin - Superannuation	(3,013)	(2,969)	44	(45,756)	(45,756)	0
E14502	Admin - Fringe Benefits Tax	(3,252)	(3,252)	0	(10,000)	(10,000)	0
E14503	Admin - Training Expenses	0	0	0	(10,000)	(10,000)	0
E14504	Admin - Staff Uniforms	108	161	53	(3,500)	(3,500)	0
E14505	Admin - Conference Expenses	(833)	(483)	350	(10,000)	(10,000)	0
E14506	Admin - Building Maintenance	(738)	(655)	83	(32,858)	(32,858)	0
E14507	Admin - Utilities	(1,140)	(1,225)	(85)	(18,000)	(18,000)	0
E14508	Admin - Insurance Premiums	(7,699)	(11,865)	(4,165)	(26,137)	(26,137)	0
E14509	Admin - Vehicle Running Expenses	(17)	(27)	(10)	(5,000)	(5,000)	0
E14510	Office Equipment Maintenance	0	0	0	(7,000)	(7,000)	0
E14511	IT Licensing & Support	(25,000)	(24,848)	152	(30,000)	(30,000)	0
E14512	Audit Fees	0	0	0	(15,000)	(15,000)	0
E14513	Bank Charges	(125)	(72)	54	(1,500)	(1,500)	0
E14514	Legal Expenses	0	0	0	(7,000)	(7,000)	0
E14515	Consultancy Fees	0	3,795	3,795	(34,916)	(34,916)	0
E14516	Advertising	(125)	(264)	(139)	(1,500)	(1,500)	0
E14517	Printing, Stationery & Postage	(833)	(984)	(151)	(10,000)	(10,000)	0
E14519	Overdraft Facility Charges	(100)	0	100	(1,200)	(1,200)	0
E14520	Overdraft Facility Interest	0	0	0	0	0	0
E14521	Resource Sharing	0	0	0	(55,000)	(55,000)	0
E14590	Other Administration Expenses	(417)	182	599	(5,000)	(5,000)	0
E14591	Housing Allocated	(972)	0	972	(11,660)	(11,660)	0
E14594	Less Admin Costs allocated to Programs	0	0	0	625,231	625,231	0
E14598	Depreciation	0	0	0	(23,228)	(23,228)	0
Total Expenditure		(67,725)	(65,734)	1,991	(81,849)	(81,849)	0
Sub-total: Administration		(66,379)	(64,398)	1,981	(79,199)	(79,199)	0

SHIRE OF WANDERING
APPENDIX A - DETAILED OPERATING SCHEDULE
For the Period Ended 31 July 2018

COA	Description	YTD Budget	YTD Actual	Variance (\$)	2018-2019 Annual Budget	2018-2019 Forecast	Variance (\$)
Gross Salaries and Wages							
E14600	Gross Salaries & Wages	(76,463)	(76,463)	0	0	0	0
E14601	Less Sal & Wages Alloc to Works	76,463	76,463	(0)	0	0	0
Total Expenditure		0	0	0	0	0	0
Sub-total: Salaries & Wages		0	0	0	0	0	0
Town Planning Schemes							
		0	0	0	0		0
Total Revenue		0	0	0	0	0	0
		0	0	0	0		0
Total Expenditure		0	0	0	0	0	0
Sub-total: Town Planning Schemes		0	0	0	0	0	0
TOTAL OTHER PROPERTY & SERVICES		(53,262)	(52,287)	975	(83,265)	(83,265)	0
NET RETURN		994,670	1,003,449	8,779	1,314,613	1,321,849	7,236

ATTACHMENT 10.4.1.2

Municipal Bank Reconciliation 31/07/2018

Balance as per Bank Statement	\$107,280.87
Add Outstanding Deposits	\$8,702.50
Less unpresented Cheques	-\$19,185.76
Total as per Bank Statement	\$96,797.61
Balance as per GL	\$96,797.61
Total As per General Ledger	\$96,797.61
Differences	\$0.00



Finance Officer



Finance Manager

Unpresented Cheques 31/07/2018		
Electricity bill payment		\$ 47.65
Super Payment	11/07/2018	\$ 5,805.56
Super Payment	25/07/2018	\$ 5,935.58
Licensing Collections	30/07/2018	\$ 392.00
Synergy Cheque	13986	\$ 5,002.45
Water Corporation	13987	\$ 1,752.52
Community Centre Bond to be transferred	Morrison	\$ 250.00
	Total	19185.76



Electronic Statement

Westpac Community Solutions One

Statement Period
29 June 2018 - 31 July 2018

Account Name
SHIRE OF WANDERING MUNICIPAL
ACCOUNT

Customer ID
1930 8463 SHIRE OF WANDERING

BSB Account Number
036-170 000 091

Opening Balance	+ \$332,936.90
Total Credits	+ \$278,002.21
Total Debits	- \$503,658.24
Closing Balance	+ \$107,280.87

TRANSACTIONS

Please check all entries on this statement and promptly inform Westpac of any possible error or unauthorised transaction

DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
29/06/18	STATEMENT OPENING BALANCE			332,936.90
02/07/18	Deposit E & R Houghton Houghton Lot 8 Pol		50.00	332,986.90
02/07/18	Deposit Paul Sachse inv 4628		600.00	333,586.90
02/07/18	Deposit Fdmsa Payment 42298585287407		1,615.20	335,202.10
02/07/18	Deposit Fdmsa Payment 42298585287407		1,887.28	337,089.38
02/07/18	Deposit Fdmsa Payment 42298585287407		2,504.55	339,593.93
02/07/18	Merchant Settlement 0940001 Shire Of Wandering 0001 Wandering		50.00	339,643.93
02/07/18	Merchant Settlement 0940001 Shire Of Wandering 0001 Wandering		328.70	339,972.63
02/07/18	Merchant Settlement 0940002 Shire Of Wandering 0002 Wandering		654.70	340,627.33
02/07/18	Withdrawal Westpac Merchant Fees 23253198Fee 001556	71.50		340,555.83
02/07/18	Withdrawal Westpac Merchant Fees 24215998Fee 001556	228.55		340,327.28
02/07/18	Payment By Authority To Transport Wado20180628	2,357.45		337,969.83
02/07/18	Payment By Authority To Shire Of Wandering Merchant Fee	25.00		337,944.83
02/07/18	Payment By Authority To Fdmsa Fee 42298585287407	301.92		337,642.91
03/07/18	Deposit State Revenue De EsI02071800092567R		40.43	337,683.34
03/07/18	Deposit jw jm gentle lot 86 redgum		356.16	338,039.50



TRANSACTIONS

Please check all entries on this statement and promptly inform Westpac of any possible error or unauthorised transaction

DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
03/07/18	Deposit State Revenue De Pen02071800092566R		457.09	338,496.59
03/07/18	Deposit Fdmsa Payment 42298585287407		1,027.40	339,523.99
03/07/18	Merchant Settlement 0950002 Shire Of Wandering 0002 Wandering		25.00	339,548.99
03/07/18	Withdrawal/Cheque 013984	1,468.89		338,080.10
04/07/18	Deposit Narrogin WA		852.10	338,932.20
04/07/18	Deposit Fdmsa Payment 42298585287407		1,094.66	340,026.86
04/07/18	Merchant Settlement 0960002 Shire Of Wandering 0002 Wandering		509.35	340,536.21
04/07/18	Payment By Authority To Transport Wado20180702	654.70		339,881.51
04/07/18	Withdrawal/Cheque 013983	255.25		339,626.26
05/07/18	Deposit Payne, Tania Payne		755.03	340,381.29
05/07/18	Deposit Fdmsa Payment 42298585287407		2,105.79	342,487.08
06/07/18	Deposit Bendigo Bank R J Cumper #451		30.00	342,517.08
06/07/18	Deposit Landgate Eas2 Payment Jun-2		137.50	342,654.58
06/07/18	Deposit Fdmsa Payment 42298585287407		1,339.07	343,993.65
06/07/18	Deposit Australia Post Lip180706270230		1,350.51	345,344.16
06/07/18	Deposit Dpird 43724		27,068.22	372,412.38
06/07/18	Payment By Authority To Transport Wado20180704	460.35		371,952.03
09/07/18	Deposit Fdmsa Payment 42298585287407		1,150.65	373,102.68
09/07/18	Deposit Fdmsa Payment 42298585287407		2,169.39	375,272.07
09/07/18	Deposit Fdmsa Payment 42298585287407		2,193.06	377,465.13
09/07/18	Merchant Settlement 0940002 Shire Of Wandering 0002 Wandering		66.65	377,531.78
09/07/18	Payment By Authority To Transport Wado20180705	58.80		377,472.98
10/07/18	Deposit Doj-08 9425 2177 Fer 211581		50.00	377,522.98
10/07/18	Deposit Fdmsa Payment 42298585287407		2,447.76	379,970.74
10/07/18	Deposit Housing Authorit Vp149157		2,657.14	382,627.88
10/07/18	Deposit Main Roads Weste 2044417		41,317.10	423,944.98
10/07/18	Merchant Settlement 0950001 Shire Of Wandering 0001 Wandering		88.00	424,032.98
11/07/18	Deposit Fdmsa Payment 42298585287407		1,806.12	425,839.10
11/07/18	Deposit Education Detcmp9Jdouglas		2,500.00	428,339.10
11/07/18	Withdrawal Online Multi 1793185 Pymt WBC.aba Payroll	29,242.91		399,096.19
11/07/18	Payment By Authority To Transport Wado20180709	66.65		399,029.54



TRANSACTIONS

Please check all entries on this statement and promptly inform Westpac of any possible error or unauthorised transaction

DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
12/07/18	Deposit Peel-Harvey Cc Phcc Inv4637		70.00	399,099.54
12/07/18	Deposit Fdmsa Payment 42298585287407		1,491.64	400,591.18
12/07/18	Merchant Settlement 0970002 Shire Of Wandering 0002 Wandering		80.60	400,671.78
12/07/18	Payment By Authority To Transport Wado20180710	942.25		399,729.53
13/07/18	Deposit Online 2700958 Pymt Wandering Shire Shire of Wandering		60.00	399,789.53
13/07/18	Deposit Bendigo Bank R J Cumper #451		30.00	399,819.53
13/07/18	Deposit Fdmsa Payment 42298585287407		1,442.30	401,261.83
13/07/18	Withdrawal Online Multi 1544217 Pymt Wbccrs.aba Creditors	208,514.93		192,746.90
13/07/18	Withdrawal Online 1563927 Pymt Wbccrs.aba Creditors	442.60		192,304.30
13/07/18	Payment By Authority To Hunter/Jlt Insur 50126990	4,486.38		187,817.92
16/07/18	Deposit Janet Gowland inv 4638		145.00	187,962.92
16/07/18	Deposit Fdmsa Payment 42298585287407		1,330.81	189,293.73
16/07/18	Deposit Fdmsa Payment 42298585287407		1,685.52	190,979.25
16/07/18	Deposit Fdmsa Payment 42298585287407		1,785.27	192,764.52
16/07/18	Payment By Authority To Transport Wado20180712	80.60		192,683.92
17/07/18	Deposit Narrogin WA		4,138.16	196,822.08
17/07/18	Deposit Fdmsa Payment 42298585287407		1,939.87	198,761.95
17/07/18	Deposit Main Roads Weste 2044558		45,752.30	244,514.25
17/07/18	Withdrawal/Cheque 013985	137.33		244,376.92
18/07/18	Deposit Fdmsa Payment 42298585287407		1,979.29	246,356.21
18/07/18	Deposit Dhs 010718		5,490.58	251,846.79
18/07/18	Merchant Settlement 0960002 Shire Of Wandering 0002 Wandering		78.10	251,924.89
19/07/18	Deposit Fdmsa Payment 42298585287407		978.15	252,903.04
19/07/18	Merchant Settlement 0970001 Shire Of Wandering 0001 Wandering		39.35	252,942.39
20/07/18	Deposit Bendigo Bank R J Cumper #451		30.00	252,972.39
20/07/18	Deposit E & R Houghton Houghton Lot 8 Pol		100.00	253,072.39
20/07/18	Deposit Fdmsa Payment 42298585287407		1,732.46	254,804.85
20/07/18	Withdrawal Online Multi 1545712 Pymt Wbccrs.aba Creditors	50,137.00		204,667.85
20/07/18	Payment By Authority To Transport Wado20180718	78.10		204,589.75
23/07/18	Deposit Fdmsa Payment 42298585287407		1,653.93	206,243.68



TRANSACTIONS

Please check all entries on this statement and promptly inform Westpac of any possible error or unauthorised transaction

DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
23/07/18	Deposit Fdmsa Payment 42298585287407		1,968.89	208,212.57
23/07/18	Deposit Fdmsa Payment 42298585287407		2,330.62	210,543.19
23/07/18	Withdrawal Online 1759443 Pymt Wbccrs.aba Creditors	10,683.00		199,860.19
24/07/18	Deposit Narrogin WA		1,407.05	201,267.24
24/07/18	Deposit Doj-08 9425 2177 Fer 212441		50.00	201,317.24
24/07/18	Deposit Rofa,George Rosa's Recipe		50.00	201,367.24
24/07/18	Deposit Fdmsa Payment 42298585287407		1,071.88	202,439.12
24/07/18	Deposit Main Roads Weste 2044757		48,920.90	251,360.02
24/07/18	Merchant Settlement 0950002 Shire Of Wandering 0002 Wandering		228.70	251,588.72
25/07/18	Deposit Fdmsa Payment 42298585287407		1,648.22	253,236.94
25/07/18	Deposit Dpird 43989		34,478.15	287,715.09
25/07/18	Merchant Settlement 0960002 Shire Of Wandering 0002 Wandering		175.80	287,890.89
25/07/18	Withdrawal Online Multi 1662275 Pymt WBC.aba Payroll	27,986.21		259,904.68
25/07/18	Payment By Authority To Cc Payment Cc0005336810000001	7,024.54		252,880.14
25/07/18	Payment By Authority To Transport Wado20180723	4,719.65		248,160.49
25/07/18	Payment By Authority To Fdmsa Chargeback 42298585287407	60.00		248,100.49
26/07/18	Deposit Pulido Diaz,Fran Canarian Cuisine		50.00	248,150.49
26/07/18	Deposit Fdmsa Payment 42298585287407		392.43	248,542.92
26/07/18	Merchant Settlement 0970001 Shire Of Wandering 0001 Wandering		147.00	248,689.92
26/07/18	Merchant Settlement 0970002 Shire Of Wandering 0002 Wandering		15.00	248,704.92
26/07/18	Payment By Authority To Transport Wado20180724	228.70		248,476.22
27/07/18	Deposit Online 2202921 Pymt Wendy Clarke Shire of Wandering		50.00	248,526.22
27/07/18	Deposit Bendigo Bank R J Cumper #451		30.00	248,556.22
27/07/18	Deposit Fdmsa Payment 42298585287407		1,408.29	249,964.51
27/07/18	Payment By Authority To Transport Wado20180725	28.80		249,935.71
30/07/18	Deposit Online 2404683 Pymt Wandering Shire Shire of Wandering		180.00	250,115.71
30/07/18	Deposit Janet Gowland inv 4639		175.00	250,290.71
30/07/18	Deposit Smith,Shari June Rates A37		280.00	250,570.71

**TRANSACTIONS**

Please check all entries on this statement and promptly inform Westpac of any possible error or unauthorised transaction

DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
30/07/18	Deposit Smith,Shari June Rates A36		400.00	250,970.71
30/07/18	Deposit Department Of Tr Payment:100492		590.50	251,561.21
30/07/18	Deposit Smith,Shari June Rates A174		685.00	252,246.21
30/07/18	Deposit Fdmsa Payment 42298585287407		1,243.51	253,489.72
30/07/18	Deposit Fdmsa Payment 42298585287407		1,246.31	254,736.03
30/07/18	Deposit Fdmsa Payment 42298585287407		1,952.62	256,688.65
30/07/18	Merchant Settlement 0940002 Shire Of Wandering 0002 Wandering		444.00	257,132.65
30/07/18	Withdrawal Online Multi 1313603 Pymt Wbccrs.aba Creditors	106,776.24		150,356.41
30/07/18	Payment By Authority To Transport Wado20180726	462.10		149,894.31
30/07/18	Payment By Authority To Hunter/Jlt Insur 50126990	4,426.38		145,467.93
30/07/18	Payment By Authority To Clicksuper p.vu/cc/04779231	41,251.46		104,216.47
31/07/18	Interest Paid		24.64	104,241.11
31/07/18	Deposit Fdmsa Payment 42298585287407		1,019.20	105,260.31
31/07/18	Deposit Austral Mercanti 88353		2,020.56	107,280.87
31/07/18	CLOSING BALANCE			107,280.87

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**ANNUAL INFORMATION
FOR THE PERIOD 1 JULY 2017 TO 30 JUNE 2018****For account: 6170/000091**

Total interest credited

\$278.39

These details are provided for your records and taxation purposes



MORE INFORMATION

Further information in relation to your account, including details of product benefits and applicable fees and charges, is available on request. That information is also contained in the Product Disclosure Statement (PDS) or other disclosure document for your account. For a copy of that document, or if you have any other enquiries, you can call Telephone Banking on 132 142 from Australia or +61 2 9293 9262 from overseas.

The above Closing Balance amount may not be the same as the balance payable to you on closure of your account (the 'termination value'). Details of the termination value can be obtained by calling Telephone Banking on the numbers quoted above. Further information on how to close accounts, including calculation of the termination value, is contained in the Product Disclosure Statement (PDS) booklet or other disclosure document for your account.

We have an internal process for handling and resolving any problem you may have with, or complaints relating to, your account or this product. Information about this process can be found in the Product Disclosure Statement (PDS) or other disclosure document for your account, or you can contact us on 1300 130 467.

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ATTACHMENT 10.4.1.3

Investment Bank Reconciliation 31 July 2018

Balance as per Bank Statements	\$	400,759.47
Total as per Bank Statement	\$	400,759.47
Balance as per GL	\$	400,759.47
Total As per General Ledger	\$	400,759.47
Difference		\$0.00



Finance Officer



Finance Manager



Account activity

Investment Account
036-167 214822

\$400,759.47

Account actions

- [See full account details](#)
- [Manage account settings](#)
- [View & download statements](#)
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- [Bank feeds](#)

[Advanced search](#)

Date ▾	Description	Debit	Credit	Balance ¹
31 Jul 2018	INTEREST PAID		\$175.59	\$400,759.47
29 Jun 2018	INTEREST PAID		\$118.32	\$400,583.88
22 Jun 2018	WITHDRAWAL ONLINE 1574946 TFR Westpac Com LSL SO Mingenew	-\$21,240.52		\$400,465.56
12 Jun 2018	PRINCIPAL PAID ON 0000000 TERM DEPOSIT 415130		\$284,623.00	\$421,706.08
12 Jun 2018	INTEREST PAID ON 0000000 TERM DEPOSIT 415130		\$2,245.79	\$137,083.08
12 Jun 2018	INTEREST PAID ON 0000000 TERM DEPOSIT 415130		\$39.77	\$134,837.29
31 May 2018	INTEREST PAID		\$57.21	\$134,797.52
30 Apr 2018	INTEREST PAID		\$59.03	\$134,740.31
29 Mar 2018	INTEREST PAID		\$53.48	\$134,681.28
1 Mar 2018	TRANSACTION FEE	-\$5.00		\$134,627.80
28 Feb 2018	INTEREST PAID		\$75.00	\$134,632.80
6 Feb 2018	WITHDRAWAL CASH 0000000 WANNEROO WA	-\$284,623.00		\$134,557.80
31 Jan 2018	INTEREST PAID		\$189.40	\$419,180.80
29 Dec 2017	INTEREST PAID		\$166.38	\$418,991.40
30 Nov 2017	INTEREST PAID		\$172.04	\$418,825.02
31 Oct 2017	INTEREST PAID		\$204.06	\$418,652.98
29 Sep 2017	INTEREST PAID		\$199.38	\$418,448.92
31 Aug 2017	INTEREST PAID		\$213.02	\$418,249.54

ATTACHMENT 10.4.1.4

Trust Bank Reconciliation 31 July 2018

Balance as per Bank Statements	\$27,964.15
Unpresented Cheque	-\$4.21
Outstanding Deposits	\$250.00
Total as per Bank Statements	\$28,209.94

Balance as per GL	\$28,209.94
Total as per General Ledger	\$28,209.94

Difference	\$0.00
------------	--------



Finance Officer



Finance Manager

Unpresented Cheques 30/06/2018

Interest	29/06/2018	\$1.75
Interest	31/07/2018	\$2.46
	Total	<u>\$4.21</u>

Outstanding Deposits 31/07/2018

Community Centre Bond	Morrison	\$ 250.00
	Total	\$ 250.00



Electronic Statement

Statement Period
29 June 2018 - 31 July 2018

Westpac Community Solutions One

Account Name
SHIRE OF WANDERING TRUST
ACCOUNT

Customer ID
1930 8463 SHIRE OF WANDERING

BSB Account Number
036-170 000 120

Opening Balance	+ \$28,311.69
Total Credits	+ \$2.46
Total Debits	- \$350.00
Closing Balance	+ \$27,964.15

TRANSACTIONS

Please check all entries on this statement and promptly inform Westpac of any possible error or unauthorised transaction

DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
29/06/18	STATEMENT OPENING BALANCE			28,311.69
17/07/18	Withdrawal Online Multi 1978959 Pymt Wbccrs.aba Creditors	350.00		27,961.69
31/07/18	Interest Paid		2.46	27,964.15
31/07/18	CLOSING BALANCE			27,964.15

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ANNUAL INFORMATION
FOR THE PERIOD 1 JULY 2017 TO 30 JUNE 2018

For account: 6170/000120
Total interest credited \$29.50

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MORE INFORMATION

Further information in relation to your account, including details of product benefits and applicable fees and charges, is available on request. That information is also contained in the Product Disclosure Statement (PDS) or other disclosure document for your account. For a copy of that document, or if you have any other enquiries, you can call Telephone Banking on 132 032 from Australia or +61 2 9293 9270 from overseas.

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ATTACHMENT 10.4.1.5

BusinessChoice Everyday VISA Card Statement

AMANDA JEAN O'HALLORAN
SHIRE OF WANDERING
13 DUNMALL DR
WANDERING WA 6308

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards service available 24 hours a day, 7 days a week.

Any statement entries for purchases or cash advances made in a foreign currency show the foreign currency transaction amount converted into Australian dollars by the applicable credit card scheme. Any applicable Westpac Foreign Transaction Fee (described below as "Foreign Transaction Fee") charged is shown as a separate entry.

Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Amanda Jean O'Halloran	4293 1830 0217 7006	20,000	20,000.00
Statement From	Statement To	Facility Number	
20 JUN 2018	19 JUL 2018	00053368	

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
6,300.47 -	0.00	13,325.01	0.00	0.00	7,024.54 -	0.00	0.00	0.00



S000812 / M000295 / 201 / CM1 VPCP1

Important notice regarding Autopay Direct Debit Arrangement- Direct Debit

* If you have set up a direct debit arrangement for making automatic repayments to your BusinessChoice credit card account, and there have been two failed direct debit transactions (that is, we cannot withdraw the nominated amount from your nominated account) in consecutive months due to insufficient funds in the nominated account, we may, at our sole discretion:

1. Cancel your BusinessChoice Facility Autopay Request Form- Direct Debit Request (New change)
2. Impose a fee or charge (No change- We currently charge a \$9 missed payment fee when payment is not received by statement due date)
3. Charge interest on any unpaid purchases outstanding (No change)

If your Direct Debit Request is cancelled, you must arrange to either set up a new Autopay Request Form- Direct Debit Request or use alternative payment methods so we can process your payment. Please ensure that there are sufficient funds available in the nominated account to allow direct debit payments to be made in accordance with your BusinessChoice Facility Autopay Request Form- Direct Debit Request.

Please remember any payments made into the Billing account that places the Billing Account into credit or results in a zero balance at the payment due date, your direct debit will still continue to take place. This also applies if you make an additional payment into the Billing Account that is only a partial payment and still leaves a debit balance on the Billing Account, your direct debit arrangement for the month will remain unchanged and continue to take place.

BusinessChoice Everyday VISA Card

Date of Transaction	Description	Debits/Credits	Cardholder Comments
19 JUN	Purchases VISTAPR×VistaPrint.com 866-8936743 NL INC FX FEE AUD \$7.45	255.75	
25 JUN	MISCELLANEOUS PUBLISHING AND Shire of Pingelly PINGELLY AU	100.00	
27 JUN	GOVERNMENT SERVICES NOT ELSE DELL COMPUTER P/L SYDN FRENCHS FORES AU	1,799.01	
27 JUN	COMPUTERS, PERIPHERALS, SOFT DELL COMPUTER P/L SYDN FRENCHS FORES AU	1,274.00	
27 JUN	COMPUTERS, PERIPHERALS, SOFT DELL COMPUTER P/L SYDN FRENCHS FORES AU	236.49	
28 JUN	WORK CLOBBER KELMSCOTT AU	148.00	
28 JUN	WOMEN'S ACCESSORY & SPECIALT ARMADALE MOWER WORLD SEVILLE GROVE AU	1,819.60	
29 JUN	MISCELLANEOUS REPAIR SHOPS & PRESSURE MASTERS BECKENHAM AU	4,719.00	
29 JUN	FURNITURE, HOME FURNISHINGS A.P.S. REWINDS & SALES BELMONT AU	16.50	
30 JUN	AUTOMOTIVE, AIRCRAFT & FARM JB HI FI CANNINGTON AU	1,288.00	
05 JUL	MUSIC STORES- MUSICAL INSTRU TRUCKLINE WELSHPOOL AU	167.05	
05 JUL	AUTOMOBILE & TRUCK DEALER - OFFICEWORKS 0610 CANNINGTON AU	455.46	
05 JUL	STATIONERY, OFFICE & SCHOOL ARMADALE MOWER WORLD SEVILLE GROVE AU	59.00	
05 JUL	MISCELLANEOUS REPAIR SHOPS & YULDOO BEDFORDALE BEDFORDALE AU	30.00	
	SERVICE STATIONS		

S600812 / M000295 / 201 / CN1VPCP1



BusinessChoice Everyday VISA Card			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
10 JUL	HJ SOUTH LAKE SOUTH LAKE AU FAST FOOD RESTAURANTS	165.10	
10 JUL	DWER - WATER PERTH AU GOVERNMENT SERVICES NOT ELSE	200.00	
10 JUL	COCKBURN ICE ARENA P BIBRA LAKE AU RECREATION SERVICES	18.00	
10 JUL	COCKBURN ICE ARENA P BIBRA LAKE AU RECREATION SERVICES	30.00 -	
10 JUL	COCKBURN ICE ARENA P BIBRA LAKE AU RECREATION SERVICES	60.00	
11 JUL	OFFICEWORKS 0620 JANDAKOT AU STATIONERY, OFFICE & SCHOOL	202.42	
16 JUL	OFFICEWORKS 0610 CANNINGTON AU STATIONERY, OFFICE & SCHOOL	253.30	
17 JUL	WA FRESH DELIVERED CANNING VALE AU MISCELLANEOUS FOOD STORES -	73.83	
18 JUL	OFWKS ONLINE BENTLEIGH 03 AU STATIONERY, OFFICE & SCHOOL	14.50	
	Sub Total:	13,325.01	
	Miscellaneous Transactions		
19 JUL	TRANSFER CLOSING BALANCE TO BILLING ACCT	7,024.54 -	
	Sub Total:	7,024.54 -	
	Grand Total:	6,300.47	



I have checked the above details and verify that they are correct.

Cardholder Signature *[Signature]* Date 27/7/18

Transactions examined and approved.

Manager/Supervisor Signature _____ Date _____

S000813 / M000295 / 201 / CNI VPCP1

ATTACHMENT 10.4.1.6

Shire of Wandering

Payment Listing for the period ending 31 July 2018

Chq/EFT No	Date	Description	Amount
Municipal Bank Account			
EFT4134	13/07/2018	Monica Beth Treasure Purchase of milk & groceries for CRC	36.48
EFT4135	13/07/2018	Bims Earthmoving Grader wet hire for maintenance grading of various shire roads - 10 days	12,320.00
EFT4136	13/07/2018	Shire Of Wandering Payroll deductions - Rates Payments	60.00
EFT4137	13/07/2018	Perfect Computer Solutions Monthly fee for Daily Monitoring, Management and Resolution of Disaster Recovery Options at site (June)	85.00
EFT4138	13/07/2018	Shire of Kalamunda Development Applications for 70 Blackboy Gully Road, 70 Wandoo Road, Lot 6 Pollard Road and 948 Moramocking Road	331.74
EFT4139	13/07/2018	WA Contract Ranger Services Ranger services performed for the period of 19th & 28th June 2018	420.75
EFT4140	13/07/2018	Rob Curtis Operating of Waste Transfer Station 1st/2nd & 8th/9th July 2018, Clearing of Roadside Bins 2nd & 9th July 2018	782.00
EFT4141	13/07/2018	Ashley Blyth Tree Lopping Fell large dead white gum on roadside in blackboy springs. Lop down large limbs overhanging rear yard in town	880.00
EFT4142	13/07/2018	Matt Clarke's Carpentry Fix and reseal front doors, patch and repaint landing, Install heavier steel to support veranda with bush pole and install timber railing with stainless steel wire	10,340.00
EFT4143	13/07/2018	Western Australian Treasury Corporation Repayment for Short Term Loan - WANDRRA Short Term Lending Facility GCFFEE June 2018 for WANDRRA	102,546.17
EFT4144	13/07/2018	Spiffy Lawns & Gardens Planting of Community Centre soil & remove old topsoil, Pickup fallen & broken branches around town, clearing of dead scrubs, oval waterlogged, Mowing at Depot, Council & toilet block, spray oval for weeds & planting at Community Centre	437.50
EFT4145	13/07/2018	P & D Sullivan Dry Hire of water cart for flood damage on Moramocking & Bannister Roads	5,500.00
EFT4146	13/07/2018	Baileys Fertilisers Purchase of 60x bags of 311 Granulated Fertiliser, Purchase of 6x Green 20L Liquid Fertiliser & Purchase of 2x 20L Vitaplant Pallet Charge for delivery of various items - fertilisers, vitaplant etc.	2,379.30
EFT4147	13/07/2018	Truckline Clevis grab hook to suit 10mm chain for Boomerang Low Loader Purchase of compliant Loadbinders and chain kits for Boomerang Low Loader	329.40
EFT4148	13/07/2018	WA Fuel Supplies Purchase of 27012 Litres of Diesel @ 1.35168 incl gst	36,511.59
EFT4149	13/07/2018	Sherrin Rentals Hire of 24 tonne multi tyred roller for flood damage on Bannister Road	275.00
EFT4150	13/07/2018	Access Life Health & Fitness Bootcamp sessions - 30th May & 6th, 13th, 20th June 2018	400.00
EFT4151	13/07/2018	Liberty Rural Purchase of 10,000 Litres of Unleaded Petrol @ 1.3694 incl gst	13,694.00
EFT4152	13/07/2018	Whitney Consulting Tender preparation - Waste Management Solar Power Assessment at the Depot Tender Preparation - IT Services (Server Review)	6,138.00
EFT4153	13/07/2018	Weston Road Systems North Wandering Road Stage 1 & 2 spotting & Linemarking Ricks Road Spotting & Linemarking	15,048.00
EFT4154	13/07/2018	Department Of Mines, IR & Safety - Building Commission Shire of Wandering BSL - June 2018	442.60
EFT4157	20/07/2018	Shire of Wagin Recoup of EHO costs to PPE 14/06/2018	843.41

EFT4158	20/07/2018	Butler Settineri Interim Audit Fee incl. gst plus disbursements for the year ending on 30 June 2018	4,547.06
EFT4159	20/07/2018	Quick Corporate Australia Purchase of various items for Shire Office and depot - stationary, notebooks, milk, coffee, sugar, full cream milk for coffee at the CRC, cleaning products - disinfectant, hand towel, cloths & toilet rolls for Shire Office, CRC, Depot, Community Centre, Pumphreys Bridge, Caravan Park	1,557.54
EFT4160	20/07/2018	LGIS 2018/19 Contributions Credit Note Public Liability Insurance for period 30/06/2018 to 30/06/2019 Bushfire Insurance for the period 30/06/2018 to 30/06/2019 Workcare Insurance Premium for the period 30/06/2018 Crime Insurance for the period 30/06/2018 to 30/06/2019 Property Insurance for the period 30/06/2018 to 30/06/2019	42,086.79
EFT4161	20/07/2018	Civic Legal Freedom of Information Request About Staff Roles	1,102.20
EFT4162	23/07/2018	Australian Taxation Office June 2018 BAS	10,683.00
EFT4163	30/07/2018	Best Office Systems Black & White Printing - 5739 copies @ 0.0088 cents & Colour Printing - 4358 copies @ 0.088 cents	477.41
EFT4164	30/07/2018	Shire Of Wandering Payroll deductions - Rates Payments	180.00
EFT4165	30/07/2018	Boddington Hardware & Newsagency Purchase of new toilet seat for depot, Purchase of 20 Lt Roundup and 20 Ltr Wetting Agent for spraying needs across shire Various bolts, washers and chain purchased for repairs to Low Loader Purchase of Diamond Blade Concrete for use on Bannister Road and Potts Road flood damage	1,314.19
EFT4166	30/07/2018	Shire of Pingelly Community bus hire for 10th July 2018 - Ice Skating School Holiday Excursion	229.00
EFT4167	30/07/2018	Avon Waste 90 x Domestic Rubbish x 4 weeks, Transport of Domestic Waste to Suez Site, 90 x Recycling Services x 4 weeks plus additional recycle only service, Bulk Recycling for June 2018, Clearing Transfer Station Bins for 6th & 20th June 2018, Transport of Transfer Station waste to Suez Site	3,535.63
EFT4168	30/07/2018	Startrack Express Freight for Metro Counters for use on Shire Roads	47.04
EFT4169	30/07/2018	Perfect Computer Solutions Setup charges for new finance PC including downloading and setting up applications and programs - SynergySoft & Microsoft etc.	1,065.00
EFT4170	30/07/2018	Shire Of Williams Provision of Financial Management Services - June 2018 - Wages & Motor Vehicle	5,173.75
EFT4171	30/07/2018	ENZED Fremantle Hose Repair on Volvo Excavator	206.54
EFT4172	30/07/2018	BOC Limited Purchase of new Torch Complete Grip, Supply of Oxygen, Dissolved Acetylene & Argoshield for use at depot, Supply of Oxygen Medical C Size for depot	258.53
EFT4173	30/07/2018	Quick Corporate Australia Purchase of toilet rolls for Watts St Public conveniences and glass cleaner 5L, Purchase of lateral avery files - box 100	484.07
EFT4174	30/07/2018	WesTrac Pty Ltd Service repairs for PG1 Grader - includes Travel	2,020.17
EFT4175	30/07/2018	Advertiser Print Printing of 2 x 100 tip passes & 250 Transfer station passes, Printing of 1000 Rate Notices and 500 DL Envelopes	943.00
EFT4176	30/07/2018	Austral Mercantile Collections Pty Ltd Credit for Process Service Field Calls - A21 Process Service Field Calls - A3, A438	88.55
EFT4177	30/07/2018	Armadale Mower World & Service Co Needs major service, new chain, Crankcase is worn, recommended to buy new chainsaw	35.00
EFT4178	30/07/2018	Shire of Plantagenet Feral Pig Control - 21 May to 8 June 2018 - Wandering Hotham Declared Species Group	14,530.65

EFT4179	30/07/2018	G Carstairs & Co Concrete delivered to Works Depot to repair floor	440.00
EFT4180	30/07/2018	Shire of Brookton Hire of Tandem Truck for gravel carting for use on flood damaged Moramocking Road	1,428.00
EFT4181	30/07/2018	Stewart & Heaton Clothing Co. Pty Ltd Purchase of uniforms, headwear and footwear for Volunteer Fire Brigade - Town & Hastings Brigade	5,804.77
EFT4182	30/07/2018	Boral Construction Materials Purchase of 1 Bulker Bag of Coldmix for use on various rural roads	495.00
EFT4183	30/07/2018	WA Contract Ranger Services Ranger services performed for the period of 3rd & 13th July 2018	420.75
EFT4184	30/07/2018	Rob Curtis Operating of Waste Transfer station for 15/07/2018 to 23/07/2018, Clearing of roadside bins 16th & 23rd July 2018	782.00
EFT4185	30/07/2018	Suez Recycling & Recovery Pty Ltd Domestic Waste Disposal for June 2018	610.29
EFT4186	30/07/2018	Fuji Xerox Colour printing - 2059 copies @ 0.085 cents & Black & White Printing - 425 copies @ 0.0085 cents	196.48
EFT4187	30/07/2018	Allwest Plant Hire Australia Dry hire of Amman Multi Tyre Roller for use on Bannister Road & George Road for flood damage Dry Hire of Amman Roller for General Rural Road Maintenance Dry Hire of Bomag for General Rural Road Maintenance Dry Hire of Bomag for use on Bannister Road & George Road for flood damage	10,928.15
EFT4188	30/07/2018	Spiffy Lawns & Gardens Finish planting in bulb garden beds, Planting in caravan park, Tidy up broken branches around town, Plant and check plants around community centre, Pruning at council gardens under gazebo walkway, prune sick plants, Planting of streetscape trees near school on verge, Mow oval with Toro	420.00
EFT4189	30/07/2018	Marketforce Advertising in the The West Australian for "Intention to levy differential rates"	770.13
EFT4190	30/07/2018	Truckline Purchase of replacement beacon for Isuzu Giga Primer Mover	485.22
EFT4191	30/07/2018	Orix Australia Hire of Toyota Hilux Double Cab for use on Bannister Road and Codjatotine Hastings Road for flood damage	1,716.00
EFT4192	30/07/2018	Liberty Rural Purchase of 9500 Litres of Unleaded Petrol @ 1.324 incl GST	12,578.00
EFT4193	30/07/2018	Clubs WA Onsite RSA Training for Tuesday 24th July 2018 - Provide Responsible Service of Alcohol incl. travel and ancillary costs	930.00
EFT4194	30/07/2018	Frontline Fire & Rescue Purchase of Solberg Firebreak Class A Foam Concentrate, Purchase of Pacific Fire Lighter, Firelighting Rakehoe & Kestrel Portable Weather Meter, Purchase of various items for plant & equipment - wipes, pump dispenser, filters etc.	5,807.19
EFT4195	30/07/2018	Safety Signs Service Purchase of Custom Made signs, danger - unstable structure, danger - strictly no unauthorised entry, submerged obstacles - no diving	234.08
EFT4196	30/07/2018	Bannister Springs Pastoral Co Purchase of 8848 cubic metres of gravel @ \$2	19,465.60
EFT4197	30/07/2018	Bannister Excavations 9 days hire of grader for maintenance grading on various shire roads 11/6/18 to 22/06/2018	12,672.00
EFT4198	30/07/2018	Allstamps Purchase of new stamp ink pad for date stamp in reception	4.05
13985	13/07/2018	Telstra TIMS Messaging for various road closures across shire Tims Messaging for CRC Community Consultation Meeting TIMS Messaging for Agendas to councillors and for various road closures across shire	137.33
13986	30/07/2018	Synergy Electricity supply for the period of 08/03/2018 to 09/05/2018 for all shire properties Streetlighting for the period of 25th May to 24th June 2018	5,002.45

13987	30/07/2018	Water Corporation Water usage until 13th July 2018 from Water Corporation for all shire properties Water usage from Down Street Standpipe for use on public parks, gardens & reserves	1,752.52
DD2715.1	11/07/2018	WA SUPER PLAN Payroll deductions	3,865.84
DD2715.2	11/07/2018	Rod Evenis Superannuation Fund Pty Ltd Superannuation contributions	614.99
DD2715.3	11/07/2018	ANZ Onepath Masterfund Superannuation contributions	567.31
DD2715.4	11/07/2018	Superwrap Personal Super Plan Superannuation contributions	152.26
DD2715.5	11/07/2018	BT Classic Lifetime - Personal Super Superannuation contributions	113.05
DD2715.6	11/07/2018	Prime Super Superannuation contributions	139.65
DD2715.7	11/07/2018	BT Super For Life Superannuation contributions	296.88
DD2715.8	11/07/2018	Retail Employees Superannuation Pty Ltd Superannuation contributions	55.58
DD2735.1	25/07/2018	WA SUPER PLAN Payroll deductions	3,914.68
DD2735.2	25/07/2018	Rod Evenis Superannuation Fund Pty Ltd Superannuation contributions	614.99
DD2735.3	25/07/2018	ANZ Onepath Masterfund Superannuation contributions	807.33
DD2735.4	25/07/2018	Superwrap Personal Super Plan Superannuation contributions	87.00
DD2735.5	25/07/2018	BT Classic Lifetime - Personal Super Superannuation contributions	83.13
DD2735.6	25/07/2018	Prime Super Superannuation contributions	113.05
DD2735.7	25/07/2018	BT Super For Life Superannuation contributions	252.70
DD2735.8	25/07/2018	Retail Employees Superannuation Pty Ltd Superannuation contributions	62.70
DD2746.1	13/07/2018	Hunter Premium Funding Limited Premium Funding Instalment Travel Insurance for the period 30/06/2018 to 30/06/2019 Salary Continuance Insurance for the period 30/06/2018 to 30/06/2019 Personal Accident Insurance for the period 30/06/2018 to 30/06/2019 Cyber Liability Insurance for the peroid 30/06/2018 to 30/06/2019 Marine Cargo Insurance for the period 30/06/2018 to 30/06/2019 Management Liability Insurance for the period 30/06/2018 to 30/06/2019 Journey Injury Insurance for the period 30/06/2018 to 30/06/2019 Motor Vehicle Insurance for the period 30/06/2018 to 30/06/2019 Interest charges for premium funding 2018/19 Application Fee for premium funding 2018/19	4,486.38
DD2748.1	30/07/2018	Hunter Premium Funding Limited Premium Funding Instalment Travel Insurance for the period 30/06/2018 to 30/06/2019 Salary Continuance Insurance for the period 30/06/2018 to 30/06/2019 Personal Accident Insurance for the period 30/06/2018 to 30/06/2019 Cyber Liability Insurance for the peroid 30/06/2018 to 30/06/2019 Marine Cargo Insurance for the period 30/06/2018 to 30/06/2019 Management Liability Insurance for the period 30/06/2018 to 30/06/2019 Journey Injury Insurance for the period 30/06/2018 to 30/06/2019 Motor Vehicle Insurance for the period 30/06/2018 to 30/06/2019 Interest charges for premium funding 2018/19	4,426.38

Credit Card

Job	Supplier	Comments	Line Total
DD2737.1	19/07/2018	Westpac Credit Card	7,024.54
1E134160.520	Vistaprint	Purchase of custom made coffee banner for CRC includes foreign fee	255.75
1E134060.520	Shire of Pingelly	Bond for bus hire for school holiday activity	100.00
1E134160.520	Dell Computers	New Laptop Computer for CRC	1799.01
1E145110.520	Dell Computers	Purchase of new computer for Finance	1274.00
1E134160.520	Dell Computers	Purchase of new docking station for computers for CRC	236.49
1E142030.520	Work Clobber	Purchase of new jacket for Trainee to work with outside works crew	148.00
1E142050.520	Armadale Mower	Purchase of new chainsaw for outside use	1819.60
1E142050.520	Pressure Masters	Purchase of new high pressure cleaner	4719.00
1E143040.520	APS Rewinds & Sales	Purchase of new casket for spray pump	16.50
1E134160.520	JB Hifi	Purchase of 2 new computer screens for CRC & Finance	1288.00
PT1	Truckline	Purchase of light and overwidth flags	167.05
1E145170.520	Officeworks	Purchase of various stationary items for admin & CRC	455.46
1E142050.520	Armadale Mower	Purchase of new chainsaw sharpener	59.00
1E145090.520	Yule Do	Purchaser of Petrol for WDO	30.00
1E134060.520	Hungry Jacks	Lunch from Hungry Jacks for school holiday activity	165.10
1E142000.520	DWER Water	Clearing permit required for Noth Bannister/Wandering Road from Dept of	200.00
1E134060.520	Cockburn Ice Arena	Seal Hire from Cockburn Ice Arena and Coffee for supervisors	48.00
1E145170.520	Officeworks	Stationery & Equipment	202.42
1E145110.520	Officeworks	Computer cords, splitters etc for computer screen upgrades	253.30
1E041040.520	WA Fresh	Supplies purchased for council meeting from WA Fresh	73.83
1E145160.520	Officeworks	A1 Laminating for building document	14.50
1A306000	Unallocated Deposits	Less credit remaining from reimbursement of fraudulent activity	-6300.47

Trust Bank Account

EFT4155	17/07/2018	Bizzy Bodies Fitness REFUND OF COMMUNITY CENTRE BOND	250.00
EFT4156	17/07/2018	Linda Allen REFUND OF CONSULTATION ROOM HIRE	100.00

Licensing

JNL2109		Police Licensing Licensing Collections 02/07/2018	654.70
JNL2114		Police Licensing Licensing Collections 02/07/2019	460.35
JNL2114		Police Licensing Licensing Collections 02/07/2020	58.80
JNL2114		Police Licensing Licensing Collections 02/07/2021	66.65
JNL2115		Police Licensing Licensing Collections 02/07/2022	942.25
JNL2117		Police Licensing Licensing Collections 02/07/2023	80.60
JNL2143		Police Licensing Licensing Collections 02/07/2024	78.10
JNL2145		Police Licensing Licensing Collections 02/07/2025	4719.65
JNL2145		Police Licensing Licensing Collections 02/07/2026	228.70
JNL2146		Police Licensing Licensing Collections 02/07/2027	28.80
JNL2148		Police Licensing Licensing Collections 02/07/2028	462.10
JNL2149		Police Licensing Licensing Collections 02/07/2029	392.00

Licensing

PPE 11/07/2018		Staff Payroll PPE 11/07/2018	29242.91
PPE 25/07/2018		Staff Payroll PPE 25/07/2018	27986.21

Total Payments for Month Ending 31 Jul 2018: 476,876.33

CERTIFICATION OF CHIEF EXECUTIVE OFFICER

This schedule of accounts to be passed for payment was submitted to each member of the Council on Thursday, 16 August 2018 and has been checked and is fully supported by vouchers and invoices which are sub certified as to the receipt of goods and services and as to prices, computations and costings and the amounts shown are due for payment.

Amanda O'Halloran, Chief Executive Officer

CERTIFICATION OF CHAIRMAN

I hereby certify this schedule of accounts was submitted to the Council on Thursday, 16 August 2018 and that the amounts were approved for payment.

Cr Brendan Whitely, Chairman



WHEATBELT NORTH REGIONAL ROAD GROUP
 Comprising Avon, Kellerberrin, North East and Moora Sub Groups

WHEATBELT SOUTH REGIONAL ROAD GROUP
 Comprising Hotham-Dale, Lakes, Narrogin and Roe Sub Groups

All correspondence to RRG Secretariat, Main Roads WA PO Box 333 NORTHAM WA 6401

Briefing Note:

Wheatbelt Secondary Freight Route

August 2018

OVERVIEW

The Wheatbelt Secondary Freight Route (WSFR) network in the Main Roads WA Wheatbelt region comprises some 4,400km of Local Government managed roads that connect with State and National highways to provide access for heavy vehicles into the region. These roads are intended to enable large, high productivity trucks safe and cost effective access to business. The WSFR project is developing a business case, with the supporting evidence and documentation required, to seek the addition of a program of road improvements across the network be added to the Infrastructure Australia Priority List.

WSFR WORKING GROUP

The project is being driven by local government authorities associated with the Regional Road Groups of the Wheatbelt Region. The project is intended to support and contribute to other work being undertaken by Main Roads WA, the Department of Transport and the Department of Primary Industries and Regional Development that is considering strategic transport investments across the agricultural regions through the Revitalising Agricultural Regional Freight (RARF) project.

A project Working Group has been established consisting of representatives from the following organisations:

- Wheatbelt North Regional Road Group (WN RRG)
- Wheatbelt South Regional Road Group (WS RRG)
- WA Local Government Association (WALGA)
- Regional Development Australia - Wheatbelt (RDA-W)
- Main Roads WA-Wheatbelt Region (MRWA-WR)
- Wheatbelt Development Commission (WDC)



The project has been encouraged by indications from the Federal Government that they are keen to receive well developed business cases for investment in nationally significant supply chains, with the Working Group

developing the Wheatbelt Secondary Freight Routes project. Secondary Freight Routes connect with State and National highways, providing access for heavy vehicles into the region, allowing trucks safe, cost effective access to businesses.

GOAL - INFRASTRUCTURE AUSTRALIA INFRASTRUCTURE PRIORITY LIST

The immediate goal is the inclusion of the WSFR project on the Infrastructure Australia Infrastructure Priority List (IPL), which is a prioritised list of nationally significant investments. It provides decision makers with advice and guidance on specific infrastructure investments that will underpin Australia's continued prosperity. Infrastructure Australia is seeking submissions for the next update of the Infrastructure Priority List, which will be published in February 2019.

The long term goal is to obtain funding support from the Federal Government for a broadly estimated, \$500 million capital works program over 10 - 20 year timeframe to bring the network up to a fit for purpose standard for current and anticipated future needs. In order to be considered for this list Infrastructure Australia require a Stage 4 Business Case submission.

Led by the Wheatbelt North and Wheatbelt South Regional Road Groups, work is underway to secure the funds needed to do the work required to formally submit the Wheatbelt Secondary Freight Routes proposal for consideration by Infrastructure Australia. RDA Wheatbelt (RDAW) have provided seed funding of approximately \$80k to support project scoping with the aim of securing the \$2 million to \$5 million (depending on the findings) needed to development an investment ready business case. The project development costs are likely to be of the order of 1% of the final investment.

To be confident that sufficient funds are available before starting the detailed planning, engineering and costing, preliminary data has been collected from Local Governments concerning roads that have been identified as part of the network. These works constitute components associated with the development of Stages 1 and 2 of Infrastructure Australia's IPL submission process.

The WSFR Working Group proponents are currently investigating funding options for funding the Stage 4 IPL submission of up to \$5M. This has primarily sought State Government support of \$1.25 million cash through the Leverage Fund, administered by the Department of Primary Industries and Regional Development, *conditional upon* Federal cash support of \$3.5 million through an application to the Building Better Regions Fund and Local Government cash and in-kind support of \$350,000. These funds will be utilised to prepare complete and compliant Stage 1 to Stage 4 submissions to Infrastructure Australia. If successful, this will result in the project being added to the Infrastructure Priority List, facilitating conversations with the Federal Government for capital funding contributions.

AUSTRALIAN FEDERAL GOVERNMENT – INQUIRY INTO NATIONAL FREIGHT AND SUPPLY CHAIN PRIORITIES

The Federal Government has announced the Roads of Strategic Importance (ROSI) initiative. The aim of this initiative is to implement actions that address findings from the Inquiry into National Freight and Supply Chain Priorities.

The Federal Government has allocated \$3.5 billion over the next decade through the new Roads of Strategic Importance (ROSI) initiative, to ensure key freight roads efficiently connect agricultural and mining regions to ports, airports and other transport hubs.

The Major Project Business Case Fund will also provide an Australian Government contribution towards planning and business case development on projects with clear strategic merit. The Fund will facilitate earlier Australian Government engagement in the project planning stage to ensure broader Commonwealth objectives are considered as projects are developed. \$250M has been allocated towards planning and business cases development works on projects across the country, as priorities are identified through ongoing consultation with state and territory governments.

In July 2017 RDA Wheatbelt of behalf the Wheatbelt RRG submitted a full paper to the National Freight and Supply Chain Priorities Inquiry (*July 2017 RDA Wheatbelt Inc Submission to the **Inquiry into National***

Freight and Supply Chain Priorities), which discusses the various issues in relation to the need for the WSFR project to receive priority.

This paper outlined the fundamental issues that will be addressed by this project are the growing and changing freight task, consolidation of grain receival facilities, increasing use of larger vehicles, pressure to increase supply chain productivity, poor road safety outcomes and the lack of available capital to meet requirements.

The efficiency of supply chains serving industries in the Wheatbelt region is determined by the performance of the weakest link. Failure to maintain and improve productivity of the secondary freight network will reduce the international competitiveness of the Wheatbelt agricultural sector, which underpins employment and economic activity in the region. Transport links need to be addressed if the production of this sector is to be supported.

WA STATE GOVERNMENT – DEPARTMENT OF TRANSPORT: REVITALISING AGRICULTURAL REGIONAL FREIGHT PROJECT

Separately Western Australian Department of Transport (DoT) in association with Department of Industry and Regional Development (DPIRD) and Main Roads WA are developing a strategy and investment proposals to support improvements to freight related infrastructure in the agricultural regions. The project team is working to ensure that the need for investment in Local Government roads (secondary freight routes) is reflected in the analysis to ensure these don't remain the weakest link in the supply chain.

The WSFR Working Group has submitted a draft submission to the RARF project which outlines the process undertaken so far as part of the WSFR project, route identification, data collection, project scoping and costing, business case development and initial route prioritisation. This submission is on behalf of all local governments associated with the Wheatbelt RRG. It focuses on the priorities of local government roads within the region.

WSFR Working group will continue to work with MRWA WR and WDC as part of the RARF project consultation, and see this consultation as ongoing throughout the course of 2018 and beyond. The WSFR is representative of the views of all Wheatbelt local governments through the RRG, will be the key local government consultation point for the RARF Project. The Committee through its membership is in regular consultation with both MRWA WR and WDC, as part of our project development.

PROPOSED BUDGET AND FUNDING OPTIONS

The draft budget and potential funding options are summarised as follows:

Capital Cost	\$500M	Details
Planning Cost	\$5M	~1% of capital cost
Federal Govt	\$3.5M	BBRF - requires co-contribution; or Major Project Business Case Fund
WA State Govt	\$1.25M	DPIRD Leverage Fund DoT – RARF
Local Govt	\$250K	Approx. - \$6K each from 42 LGAs

Feedback from DPIRD regarding the Leverage Fund application of \$1.2M by RDA-Wheatbelt on behalf of WSFR, was that the application was considered better suited for MRWA consideration and to link into with the current RARF project work given the significant alignment between the two sets of work. It was recommended that the WSFR Working Group continue to pursue their relationship with DoT and MRWA to ensure the requirements of the WSFR are adequately included in the RARF activities. The WSFR Working Group has

continued on-going discussions and consultation with RARF via Main Roads WA-WR and WDC as directed by DPIRD.

ADVOCACY AND CONSULTATION

The working group is continuing to use every opportunity to promote and seek support for the proposal with stakeholders, the community and political leaders at Federal and State level. It will be helpful if Local Governments can support this effort. The way in which this is done will depend on the audience and the key issues in your area. However, the common messages are:

1. Industry and jobs depend on an efficient supply chain in order to remain internationally competitive;
2. The supply chain is only as strong as the weakest link, which are typically the connections to the major highways;
3. The size, weight and productivity of trucks has increased and is expected to continue to do so;
4. The road freight task has increased and is expected to continue to do so;
5. Local Governments in the Wheatbelt Regions are spending more than \$100m per year maintaining roads. To make this expenditure more efficient, some roads need to be upgraded to a higher standard as they were not designed for the purposes for which they are now used;
6. This proposed project is a step change for a defined network. Once delivered it will contribute to lower freight costs, lower road network operating costs and a safer road network.

At the Federal level Ministers Corman and Porter as well as Members Melissa Price and Rick Wilson have received a briefing. At the State level, Ministerial advisers and senior department staff have been briefed and discussions held with local members Darren West and Mia Davies.

State support for an application to Infrastructure Australia will be critical. The project team is seeking to ensure that this work supports and is supported by other project work being undertaken by the Department of Transport in conjunction with Main Roads WA and the Department of Primary Industries and Regional Development analysing strategic freight issues. It also builds on work completed in 2017 looking specifically at the agricultural lime freight task.

A summary of consultation undertaken is as follows:

Organisation	Personnel	Details
Local Govt	42 LGAs RRG WN and WS	Project scoping Data collection Technical Representatives
Federal Govt	McCormack and McVeigh Ministers Corman and Porter Members Melissa Price and Rick Wilson RDA Wheatbelt	Advisor Briefing Teleconference Summary Documentation
State Govt	DPIRD - Minister MacTiernan DoT – Minister Saffioti RAFT MRWA WR WDC	State Leverage Fund – requested \$1.25M RARF Submission In-principle support Communication conduit
Industry	CBH Ag Lime WA	Match priority routes Lime Strategy
Infrastructure Australia	Nicole Lockwood (Director)	Advice on IA Stage 3 – 4 submission Assistance at each step
Freight and Logistics Council	Kellie Houlahan (Policy Adviser)	Conduit to State Govt

AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION - NATIONAL LOCAL ROADS AND TRANSPORT CONGRESS

In November 2017 Cr Ricky Storer, President of the Shire of Koorda and Chair of the WN RRG, delivered a presentation outlining the proactive, collective approach of Wheatbelt Councils to the regional freight challenges and the outcomes that would result from investment in secondary freight routes in the Wheatbelt at the Australian Local Government Association National Local Roads and Transport Congress. The Hon Darren Chester, Minister for Infrastructure and Transport as well as Acting Minister for Regional Development and Local Government delivered a presentation during the same session which was attended by a number of senior Federal Government officers and more than 200 Local Government delegates from around Australia.

PROJECT METHODOLOGY

Over the last 2 years 42 Local Government authorities across the Wheatbelt region have collaborated to identify priority routes across the Secondary Freight Network and have also participated in a technical data collection process led by the Shire of Dandaragan to estimate costs, preparation of a business case and a cost benefit analysis of the work to be undertaken. The in-kind investment by Local Government to date, facilitated through the RRG, is estimated to be well in excess of \$750,000.

The work flow is currently nearing the end of Phase 2 and seeking resources to support Phase 3. No capital funding request can occur without Phase 3 being completed (a requirement of the Federal funding processes for capital projects over \$100m).

Two workshops were undertaken in March 2018 that reviewed the road and traffic data available. The Technical Representatives from each of the Regional Road Group Sub-groups were invited to participate in these workshops, along with Main Roads WA staff and other stakeholders. The workshops provided direction to the consultants that have been commissioned by RDA Wheatbelt to prepare the funding submission for Building Better Regions Fund.



Phase 1: Scoping

1. Assessment of the condition of the existing road network (based on available data supplemented with consultation and field investigations) covering the identified secondary freight network.
2. Development of transport modelling to inform scope and design criteria.
3. Development and agreement as to the scope and standards required across the 80+ routes.
4. Development of concept design to facilitate a P50 cost estimate for the 80+ routes (including methodology to determine costings across a large road network with limited data).
5. Assessment and prioritisation of routes for a program of delivery including supporting justification for costs and benefits within a business case framework.

The cost estimating process for this phase will require input from a number of disciplines including the following consultants;

- geotechnical
- environmental
- consultation
- transport and traffic engineering
- civil engineering

Phase 2: Preparation of Business Case and BBRF application

This phase is used to undertake the work required to compile the evidence and complete the business case to support the submission for the required funding amount (determined from Phase 1). Completion of this Phase is subject to finalisation of the required co-contributions based on the figure calculated in Phase 1.

RDA Wheatbelt is providing seed funding for this Phase to be completed subject to the agreement of RRG North and South in relation to meeting the required minimum co-contribution level. The required co-contributions are set by the Federal Government based on the physical location of the benefit of the project. For areas classified as Remote or Very Remote the required co-contribution is 25% of the project amount (i.e. \$1 for every \$3 of grant funding). For other classifications it is \$1 for \$1.

Tasks to complete Phase 2 include the following:

1. Undertake problem definition and needs assessment
2. Develop opportunity statement based on potential benefits of the project
3. Quantify benefits of undertaking the work against the following areas:
 - a. Criteria 1: Economic Benefit
 - b. Criteria 2: Social Benefit
4. Provide Input as necessary into the following areas
 - a. Criteria 3: Value for Money
 - b. Criteria 4: Project Delivery
5. Collation of business case and supporting evidence for inclusion in BBRF application.

PROJECT SCOPING

This process has been an excellent example of a large number of local governments (42) working together on a common strategic regional priority. To date, local government staff has provided a large amount of information and data in an in-kind capacity. The key undertakings of the project so far are:

1. Identification of nominated WSFR roads based upon a simple criteria developed by RRG with routes that:
 - i. Listed on Roads 2030.
 - ii. Regional Distributor that connects Regional Centres or major freight generating locations.
 - iii. Parallel routes not to be closer than 20km apart.
 - iv. Route not to duplicate or replace existing freight routes on State or National Highways.
 - v. Routes serving significant recent increases in regional freight that is anticipated to be sustained.
2. Determination of basic project framework and minimum design standards.
3. Road condition assessment of all identified roads across 42 local governments against minimum design standards.
4. High level scope of works and order of magnitude costs for upgrades required.
5. A summary of data collection and assessment across the 42 local of governments for both Wheatbelt north and south is:

	Route Length (km)	Proposed Works (km)	Proposed Length (%)	Indicative Costs (\$)
Wheatbelt North	1,608	1,134	71	\$ 197,000,000
Wheatbelt South	2,729	1,717	63	\$ 296,000,000
TOTAL	4,337	2,851	66	\$ 493,000,000

BUSINESS CASE

The WSFR engaged economic consultant, Pracsys, to develop a BBRF business case for the planning and staging prioritisation of the secondary freight routes. This planning work will inform the strategic allocation of road capital works funding provided to LGAs in the region, identifying the economically optimal sequence for developing the network and ensuring that roads are designed and constructed to an optimal standard from a 'whole-of-life' asset management perspective. If successful, BBRF funding will allow for the development of a detailed scope of works that will form the basis for a subsequent submission for Infrastructure Australia funding. It will therefore be important to consider the benefits associated with both the initial planning stage, and broader project, within the BBRF Business Case.

The methodology was divided into two components:

1. Phase 1: Estimating Benefits High Level at an IA IPL submission level and for the BBRF proposal
It is recommended that a Benefit Cost Ratio (BCR) of at least 1.2 be targeted as lower levels are unlikely to attract funding under the BBRF. In addition, a \$30 million impact threshold applies to IA funding applications. This phase will be used to understand and produce high level estimates of project benefits, informing a 'go/no go' decision for phase 2.
2. Phase 2: Developing a BBRF CBA and Business Case
Based on the outcomes of Phase 1, document a concise Cost-Benefit Analysis and Business Case in support of the BBRF submission.

Estimating Planning Benefits





The benefits attributable to the Wheatbelt secondary freight routes prioritisation planning process were outlined and in turn used to provide a preliminary prioritisation of works for internal review. Benefits were calculated where possible, however some benefits are unquantifiable, and other benefits are best left for in-depth quantification in the detailed planning phase. The methodology included:

- Investigate plausible project benefits and compare to typical costs
- Apply assumed BCRs to hypothetical 100km works segments (over 5 to 10 years)
- Conduct comparison of net benefit using scenarios
Scenario A: Conduct works without strategic planning – using randomised project sequence
Scenario B: Conduct works based on strategic planning - using an optimised project sequence

The detailed planning exercise is expected to achieve a benefit in the order of \$20 million based solely on the benefits gained from freight route prioritisation.

Initial Prioritisation System

The WSFR were evaluated on a route-by-route basis to give an early indication of their relative upgrade priorities. The evaluation conducted was a Multiple Criteria Analysis (MCA) assessing the following criteria weightings – this may be added to in future:

50%	20%	15%	15%
			
Average Equivalent Standard Axles (ESA)	Average Daily Traffic (ADT) Count	Freight Route Condition Rating	No Freight Route Rail Duplication

Attachment 1 shows a the initial first draft of the staging plan and prioritisation process. This will evolve as further planning is undertaken and additional data collected.

PROPOSED DELIVERY METHODOLOGY

The Working Group is currently investigating a number of delivery methods for the development of the IA Stage 4 submission. These will largely be dependent upon the level of funding available. The options considered include complete outsourcing of the project, or a collaborative delivery method undertaken by the RRG and its associated LGA staff with various levels of support from consultants and/or Main Roads WA staff. The more collaborative model provides the opportunity to utilise the technical skills of staff within the region that have the greatest understanding and knowledge of the road network and its associated issues. It also allows for collaboration amongst all stakeholders and working party members, as well the opportunity for information sharing, capacity building and upskilling. The latter approach would entail local government and state government agency staff working together to deliver a project with regional benefits.

The proposed delivery options are:

Option A - Fully Funded – Consultant Delivery

- \$5M
- Technical Consultant
 - Full project delivery
 - Target greater number of routes
 - Wider scale technical input
- Local Government
 - Project Management
 - Input from Technical Working Group
- MRWA
 - Technical Support
 - Review

Option B - Partially Funded – RRG Delivery

- \$1M - \$5M depending upon funding levels
 - LGA project team could be funded or In-kind.
 - MRWA FTE
 - WDC FTE
- LGA – Project Delivery Team
 - LGA Driven
 - Technical Working Group
 - Project Delivery Team
 - Technical Consultant
- Technical Consultant
 - Funding used for specific technical purposes
 - Targeted technical input
 - Prioritised routes
 - Economic assessment and business case development

IMPLICATIONS FOR LOCAL GOVERNMENT

The in-kind support from staff and Councillors at 42 Local Governments who have provided data so far is greatly appreciated.

1. Road Group Sub Groups have undertaken ongoing consultation via the Sub-groups and Technical Representative regarding outcomes being requested through this project to ensure they properly reflects the needs of LGAs in progressing the WSFR network. It would be of value if each Shire could ensure their representative receives these monthly updates (you can add them to the mailing list through admin@rdawheatbelt.com.au)
2. Cash Co-contributions are requested from LGA with a contribution of \$6,000 per local government being requested to provide an overall contribution of \$250,000 across the 42 LGA. It is requested that these funds come from 2018/19 budgets and request each LGA to draft an Agenda Item – August or September Council Meetings
3. Shire of Dandaragan will be undertaking the project management role for this application (should it proceed) on behalf of all 42 local governments (thankyou Dandaragan).
4. It is still the intention to seek other forms of co-contribution for this project as outlined.
5. The Working Group will continue to work towards the development of a Technical Working Group and Project Delivery Team. It will seek to identify potential resources for these roles through the RRG and nominations via Sub-groups and their respective LGAs. Positions within these groups may be either funded or in-kind depending upon funding available or the ultimate delivery methodology.