

# Notice of Meeting



22 Watts Street Wandering WA 6308  
Telephone: (08) 6828 1800  
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Dear Elected Member

The next Ordinary meeting of the Shire of Wandering will be held on Thursday 16 May 2024 in the Council Chambers commencing at 3.30pm.

## Schedule

3.30pm Ordinary Council Meeting

Alan Hart  
Chief Executive Officer

10 May 2024

## **DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Wandering for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of Wandering disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions. Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Wandering during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wandering. The Shire of Wandering warns that anyone who has an application lodged with the Shire of Wandering must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wandering in respect of the application.

## **AGENDA**

Shire of Wandering  
Ordinary Council Meeting  
16 May 2024

## **OUR VISION**

*Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.*

# DISCLAIMER

## INFORMATION FOR THE PUBLIC ATTENDING COUNCIL MEETINGS

### Please Note:

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's decision.

### Meeting Procedures:

1. All Council meetings are open to the public, except for matter raised by Council under "confidential items".
2. Members of the public may ask a question at an ordinary Council Meeting under "public question time".
3. Members of the public who are unfamiliar with meeting procedures are invited to seek advice at the meeting. If unsure about proceeding, just raise your hand when the presiding member announces public question time.
4. All other arrangements are in accordance with the Council's standing orders, policies and decision of the Shire of Wandering.

### Council Meeting Information:

Your Council generally handles all business at Ordinary or Special Council Meetings.

From time to time Council may form a Committee to examine subjects and then report back to Council.

Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters under "confidential items". On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.

Public Question Time. It is a requirement of the *Local Government Act 1995* to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the presiding member.

Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and the response is included in the meeting minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next ordinary meeting of Council.

Councillors may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter trivial, insignificant or in common with a significant number of electors or ratepayers. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the presiding member of the meeting will advise the Officer if he/she is to leave the meeting.

Agendas, including an Information Bulletin, are delivered to Councillors within the requirements of the *Local Government Act 1995*, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by a Shire Officer. An Agenda item, including a recommendation, will then be submitted to Council for consideration. The Agenda closes the Friday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

Agendas for Ordinary Meetings are available at the Shire of Wandering Office and on the Shire website seventy-two (72) hours prior to the meeting and the public are invited to view a copy at the Shire Office.

Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 2).

Public Inspection of Unconfirmed Minutes (Regulation 13).

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection from the Shire of Wandering Office and the Shire of Wandering website within ten (10) working days after the Meeting.

**Alan Hart**  
**Chief Executive Officer**

## SHIRE OF WANDERING

Agenda for the Ordinary Meeting of Council to be held in the Council Chambers on Thursday 16 May 2024 – commencing at 3.30pm.

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**1. Declaration of Opening / Announcements of Visitors**

The Presiding Member to declare the meeting open.

**2. Attendance / Apologies / Approved Leave of Absence**

**Councillors**

Cr Ian Turton (Shire President)  
Cr Sheryl Little (Deputy Shire President)  
Cr Lou Cowan  
Cr Gillian Hansen  
Cr Dennis Jennings  
Cr Alan Price  
Cr Max Watts

**Staff**

Alan Hart (Chief Executive Officer)  
Karl Mickle (Operations Manager)

**Apologies**

**Members of the Public**

**3. Announcements by the Presiding Member**

**4. Response to Previous Public Questions Taken on Notice**

Nil.

**5. Public Question Time**

**6. Petitions / Deputations / Presentations / Submissions**

Nil.

**7. Applications for Leave of Absence**

**8. Disclosures of Interest**

**9. Confirmation of Minutes of Previous Meetings Held**

**9.1 Ordinary Council Meeting Minutes – 18 April 2024**

**Statutory Environment:**

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

**Voting Requirements:**

Simple Majority

**Recommendation:**

**That the Minutes of the Ordinary Meeting of Council held on 18 April 2024 be confirmed as true and correct.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried

For/Against: Cr Turton  Cr Little  Cr Cowan  Cr Hansen  Cr Jennings  Cr Price  Cr Watts

## **10. Reports of Committees of Council**

### **10.1 Community Centre Kitchen Upgrade Final Drawings**

<b>File Reference:</b>	<b>11.111.11101</b>
<b>Location:</b>	<b>Down Street, Wandering</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Alan Hart, Chief Executive Officer</b>
<b>Authorising Officer</b>	<b>Alan Hart, Chief Executive Officer</b>
<b>Date:</b>	<b>6 May 2024</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Kitchen Final Drawings-Dated 03/05/24</b>
<b>Previous Reference:</b>	<b>N/A</b>

#### **Summary:**

For the Council to accept the attached final drawings.

#### **Background:**

The Wandering Community Centre is the hub for the Wandering community and has been identified as a building that needs to be upgraded to ensure that community expectations of a modern facility are addressed and the building is fit for purpose going into the future

#### **Comment:**

The drawings attached to this report represent the final design required to accommodate the new Kitchen and Bar Area.

#### **Consultation:**

#### **Statutory Environment:**

Not applicable

#### **Policy Implications:**

Not applicable

#### **Financial Implications:**

Nil.

#### **Strategic Implications:**

##### **PROVIDE STRONG LEADERSHIP**

<b>Our Goals</b>	<b>Our Strategies</b>
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance

#### **Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations

**Risk Implications:**  
Nil

**Voting Requirements:**  
Simple Majority

**030524      Moved: Cr Max Watts                                  Seconded: Cr Sheryl Little**

**Recommendation and Committee Decision:**  
**That the Committee endorse the final design of the Kitchen and Bar Area as detailed by Harris Design.**

Carried 5/0

For: D Ebsary, L Muller, B Whitely, Cr S Little, Cr M Watts  
Against: Nil

**030524      Moved:                                  Seconded:**

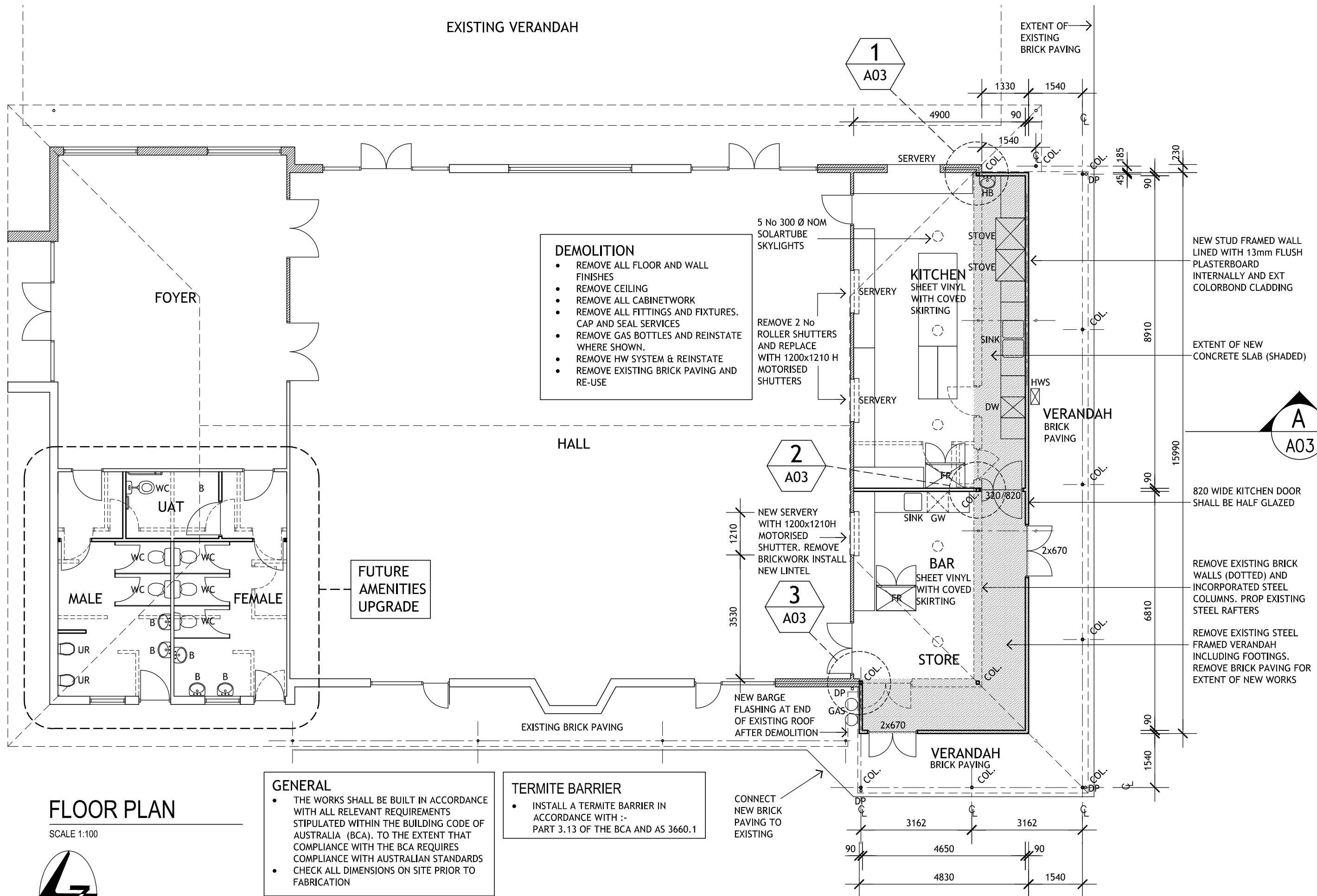
**Committee Recommendation:**  
**That Council endorse the final design of the Kitchen and Bar Area as detailed by Harris Design.**

Moved: \_\_\_\_\_                                  Seconded: \_\_\_\_\_

Carried

For/Against: Cr Turton  Cr Little  Cr Cowan  Cr Hansen  Cr Jennings  Cr Price  Cr Watts





EXISTING VERANDAH

EXTENT OF EXISTING BRICK PAVING

1  
A03

- DEMOLITION**
- REMOVE ALL FLOOR AND WALL FINISHES
  - REMOVE CEILING
  - REMOVE ALL CABINETWORK
  - REMOVE ALL FITTINGS AND FIXTURES. CAP AND SEAL SERVICES
  - REMOVE GAS BOTTLES AND REINSTATE WHERE SHOWN.
  - REMOVE HW SYSTEM & REINSTATE
  - REMOVE EXISTING BRICK PAVING AND RE-USE

5 No 300 Ø NOM SOLARTUBE SKYLIGHTS

REMOVE 2 No ROLLER SHUTTERS AND REPLACE WITH 1200x1210 H MOTORISED SHUTTERS

SERVERY

KITCHEN  
SHEET VINYL WITH COVERED SKIRTING

STOVE

SINK

HWS

DW

VERANDAH  
BRICK PAVING

NEW STUD FRAMED WALL LINED WITH 13mm FLUSH PLASTERBOARD INTERNALLY AND EXT COLORBOND CLADDING

EXTENT OF NEW CONCRETE SLAB (SHADED)

A  
A03

820 WIDE KITCHEN DOOR SHALL BE HALF GLAZED

REMOVE EXISTING BRICK WALLS (DOTTED) AND INCORPORATED STEEL COLUMNS. PROP EXISTING STEEL RAFTERS

REMOVE EXISTING STEEL FRAMED VERANDAH INCLUDING FOOTINGS. REMOVE BRICK PAVING FOR EXTENT OF NEW WORKS

HALL

2  
A03

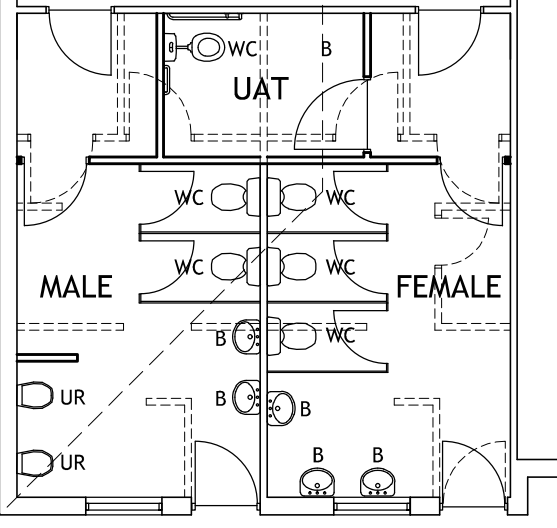
NEW SERVERY WITH 1200x1210H MOTORISED SHUTTER. REMOVE BRICKWORK INSTALL NEW LINTEL

SINK GW

BAR  
SHEET VINYL WITH COVERED SKIRTING

STORE

FUTURE AMENITIES UPGRADE



NEW BARGE FLASHING AT END OF EXISTING ROOF AFTER DEMOLITION

VERANDAH  
BRICK PAVING

EXISTING BRICK PAVING

- GENERAL**
- THE WORKS SHALL BE BUILT IN ACCORDANCE WITH ALL RELEVANT REQUIREMENTS STIPULATED WITHIN THE BUILDING CODE OF AUSTRALIA (BCA). TO THE EXTENT THAT COMPLIANCE WITH THE BCA REQUIRES COMPLIANCE WITH AUSTRALIAN STANDARDS
  - CHECK ALL DIMENSIONS ON SITE PRIOR TO FABRICATION

- TERMITE BARRIER**
- INSTALL A TERMITE BARRIER IN ACCORDANCE WITH :- PART 3.13 OF THE BCA AND AS 3660.1

CONNECT NEW BRICK PAVING TO EXISTING

**FLOOR PLAN**

SCALE 1:100

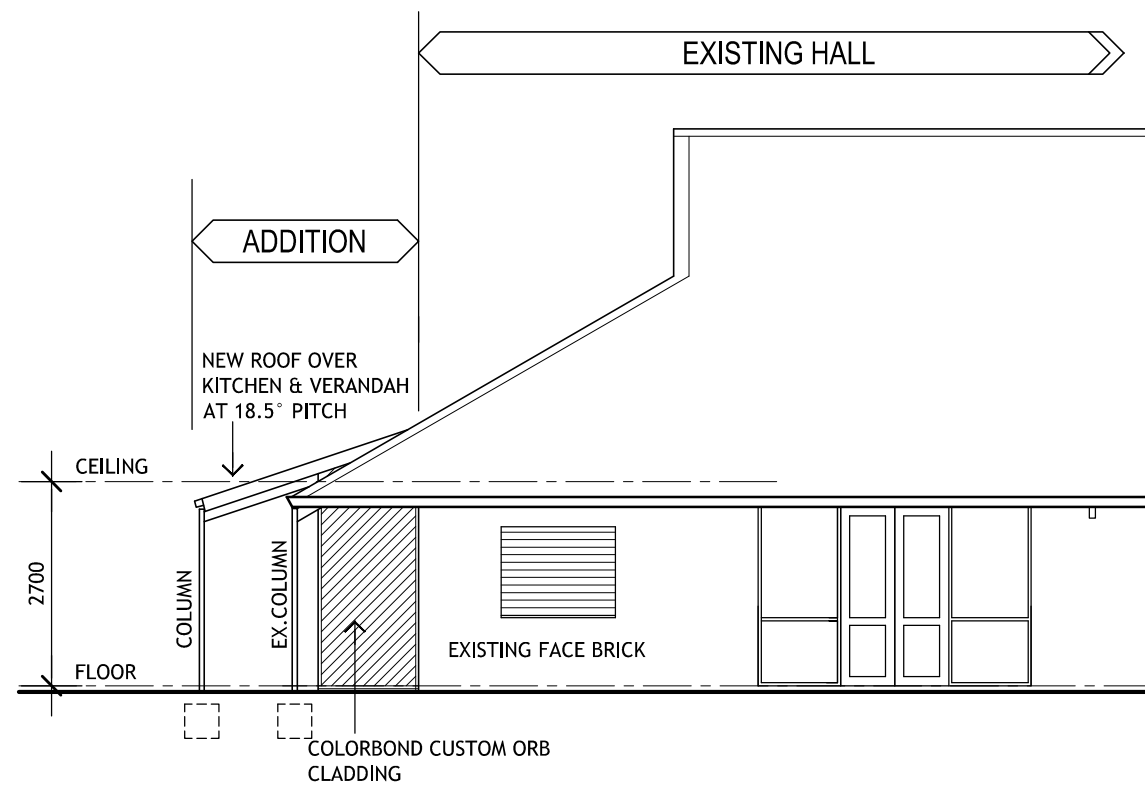


**WANDERING COMMUNITY CENTRE KITCHEN ADDITION**  
DOWN STREET, WANDERING



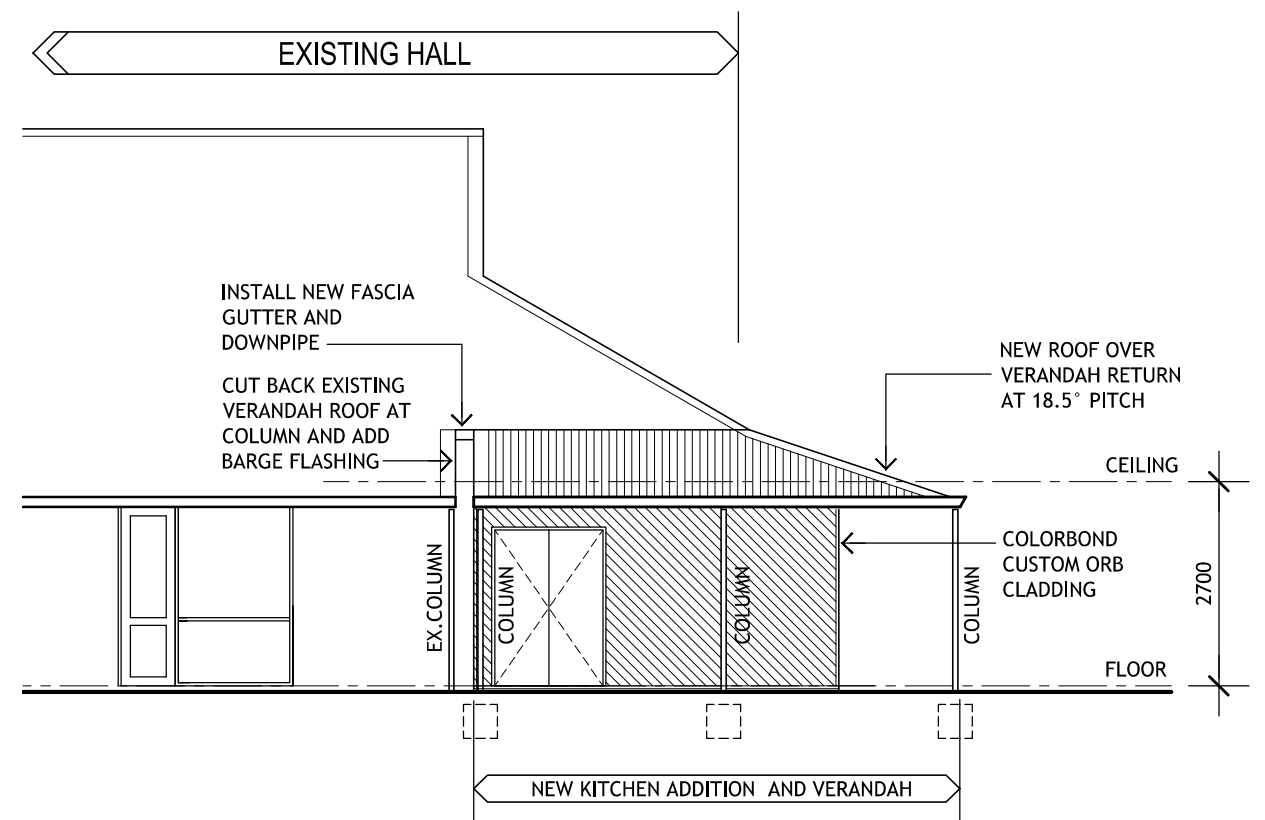
DATE 03-05-24  
SCALE 1:100  
CAD WCC-KITCHEN.DWG

DRAWING  
**A01**  
REV



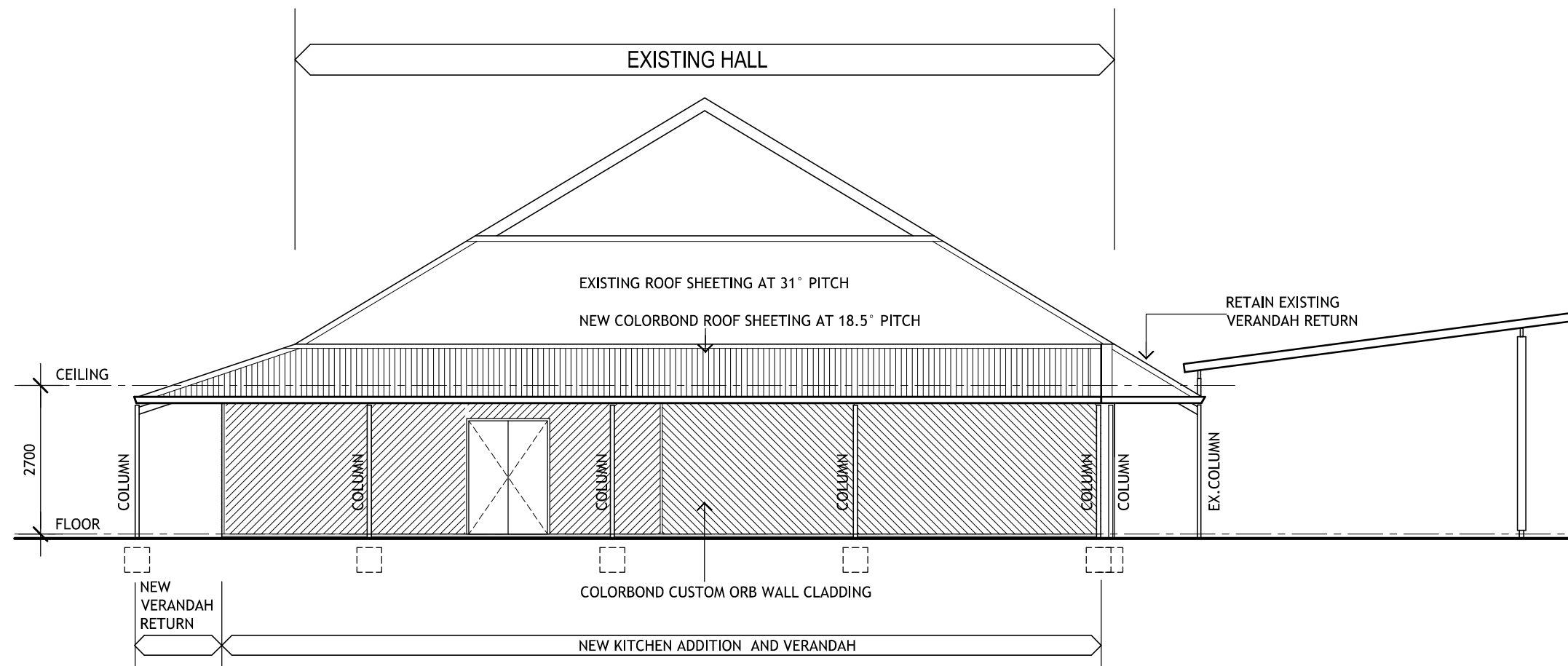
**EAST ELEVATION**

SCALE 1:100



**WEST ELEVATION**

SCALE 1:100



**SOUTH ELEVATION**

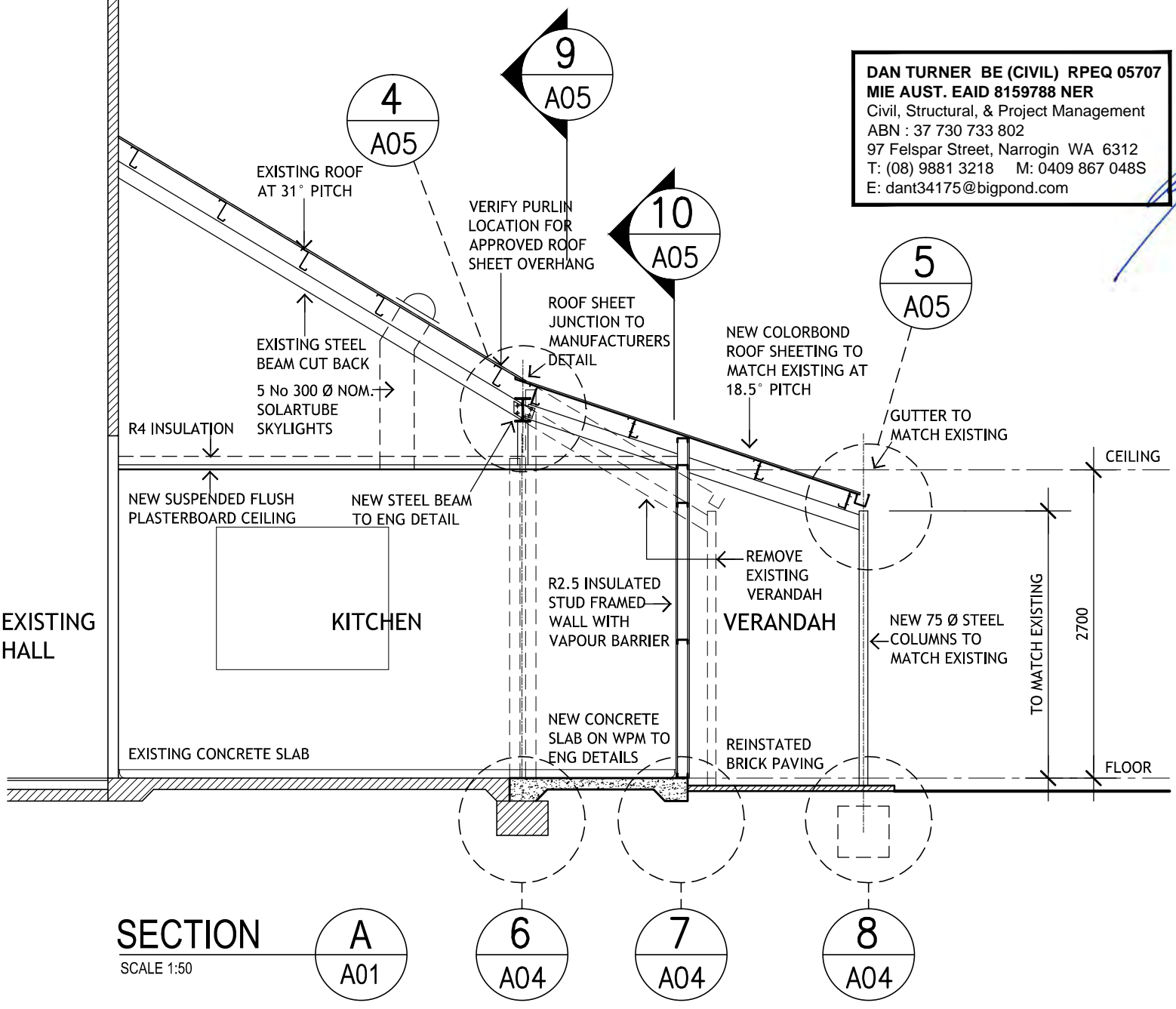
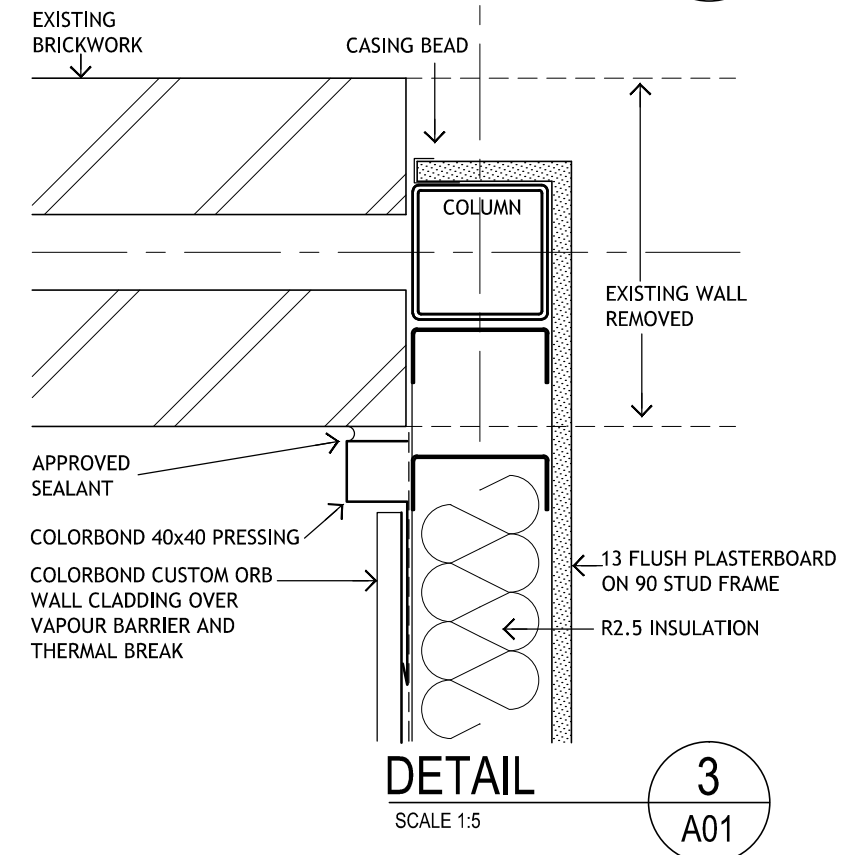
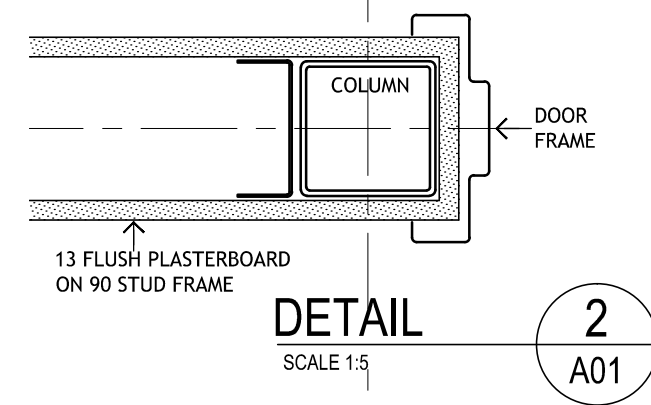
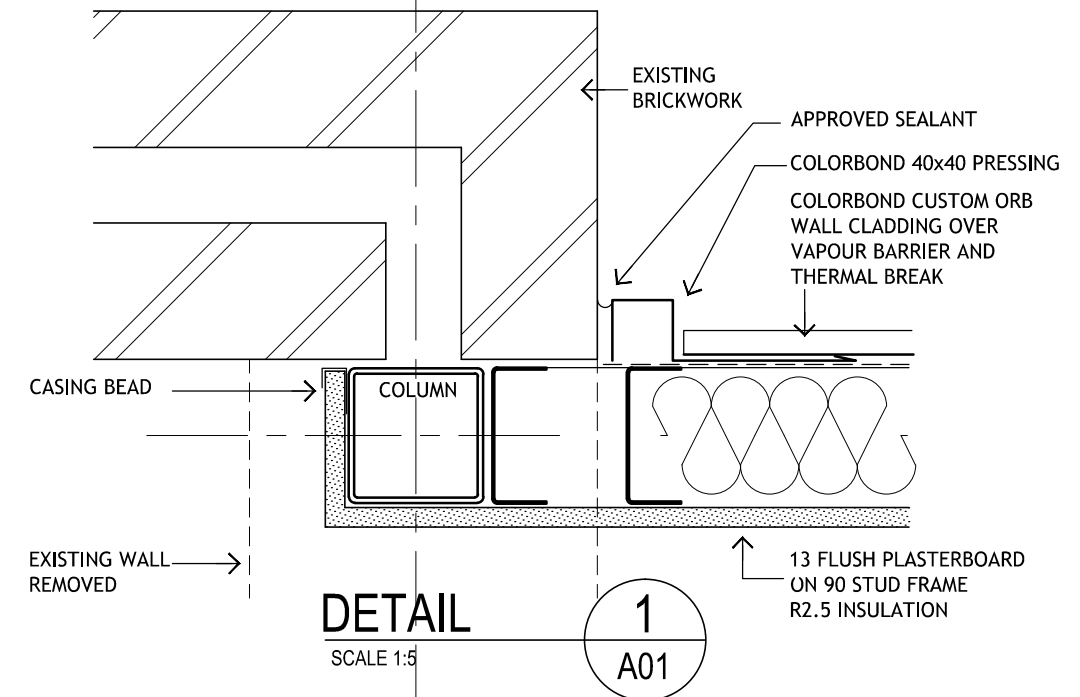
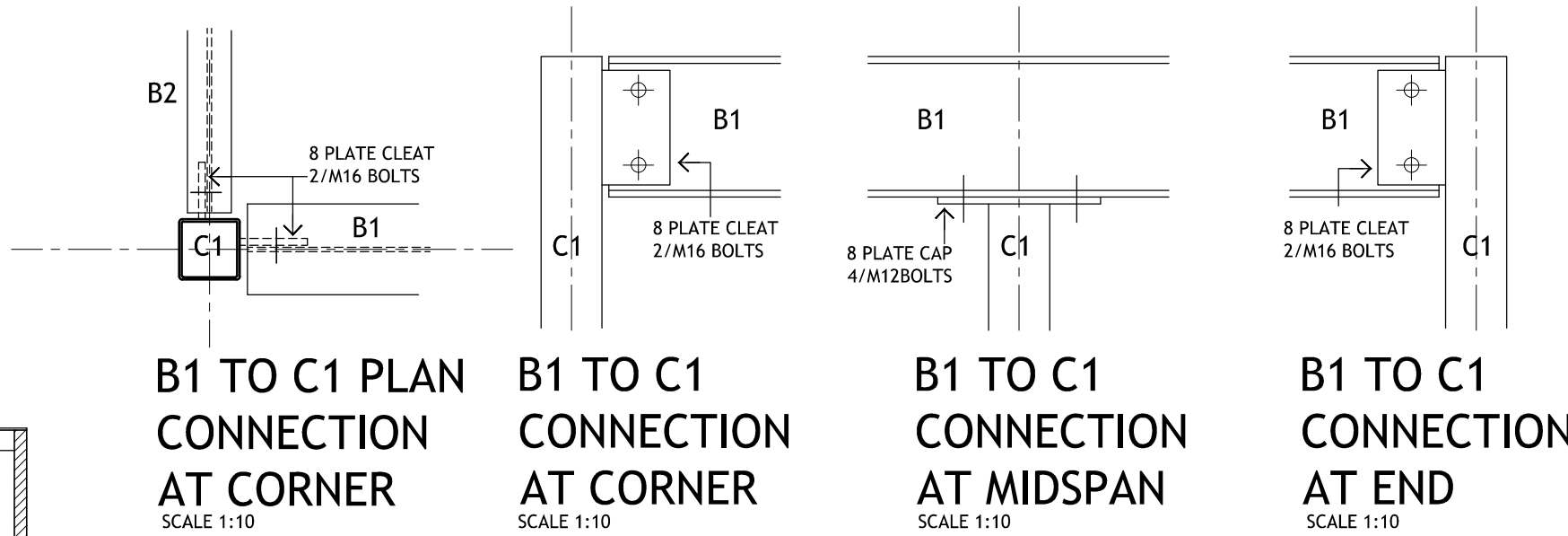
SCALE 1:100

**WANDERING COMMUNITY CENTRE KITCHEN ADDITION**  
DOWN STREET, WANDERING



DATE 03-05-24  
SCALE 1:100  
CAD WCC-KITCHEN.DWG

DRAWING  
**A02**  
REV



**DAN TURNER BE (CIVIL) RPEQ 05707**  
**MIE AUST. EAID 8159788 NER**  
 Civil, Structural, & Project Management  
 ABN : 37 730 733 802  
 97 Felspar Street, Narrogin WA 6312  
 T: (08) 9881 3218 M: 0409 867 048S  
 E: dant34175@bigpond.com

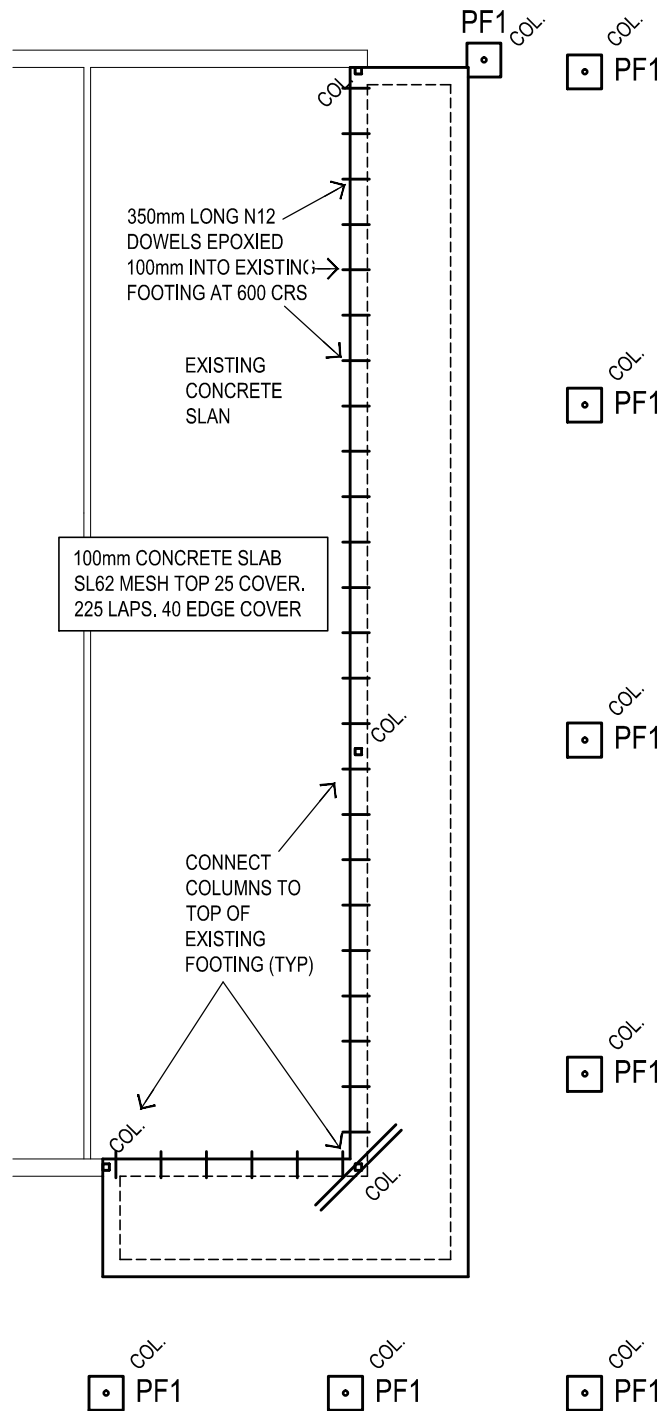
*3/5/2024*

**WANDERING COMMUNITY CENTRE KITCHEN ADDITION**  
 DOWN STREET, WANDERING



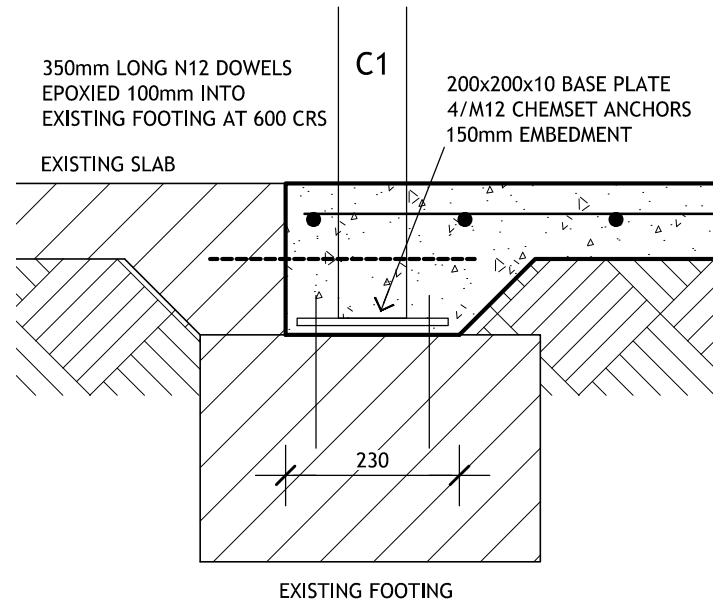
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 CAD WCC-KITCHEN.DWG

DRAWING  
**A03**  
 REV

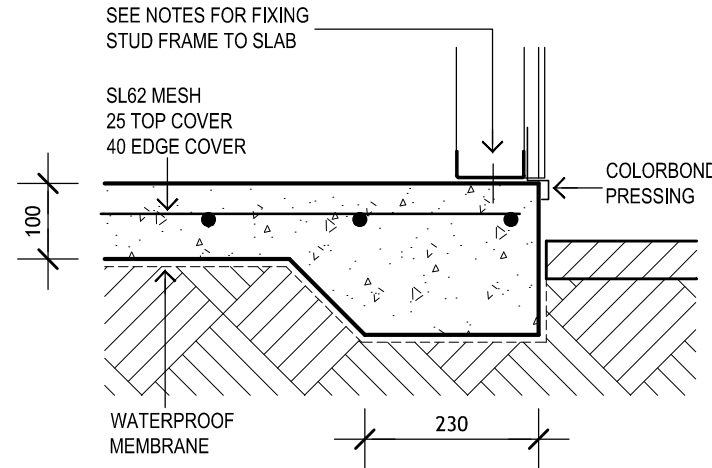


**FOOTING & SLAB PLAN**

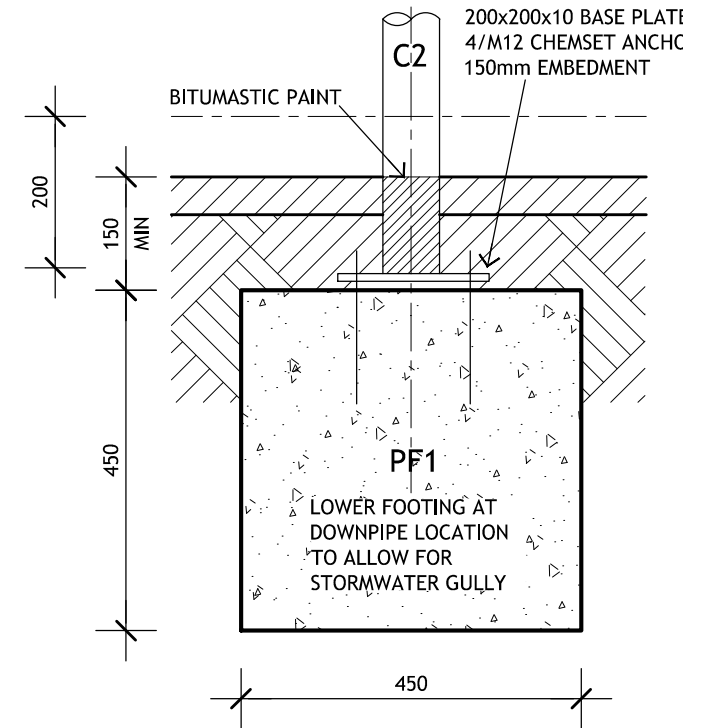
SCALE 1:100



**SECTION 6**  
SCALE 1:10  
A03



**SECTION 7**  
SCALE 1:10  
A03



**SECTION 8**  
SCALE 1:10  
A03

**CONCRETE**

- ALL MATERIALS AND WORKMANSHIP SHALL COMPLY WITH AS 3600
- CURE ALL CONCRETE FOR 7 DAYS AFTER PLACEMENT BY PONDING OR OTHER APPROVED MEANS
- ALL SLABS ON GROUND TO BE 100mm THICK. SL82 MESH. 25 TOP COVER, 225 LAP WITH A WATERPROOF MEMBRANE
- RE-ENTRANT BARS TO BE 2-N16, 1500 LONG, TIED UNDER MESH.
- ALL CONCRETE SHALL BE SUPPLIED BY AN APPROVED PRE-MIX COMPANY

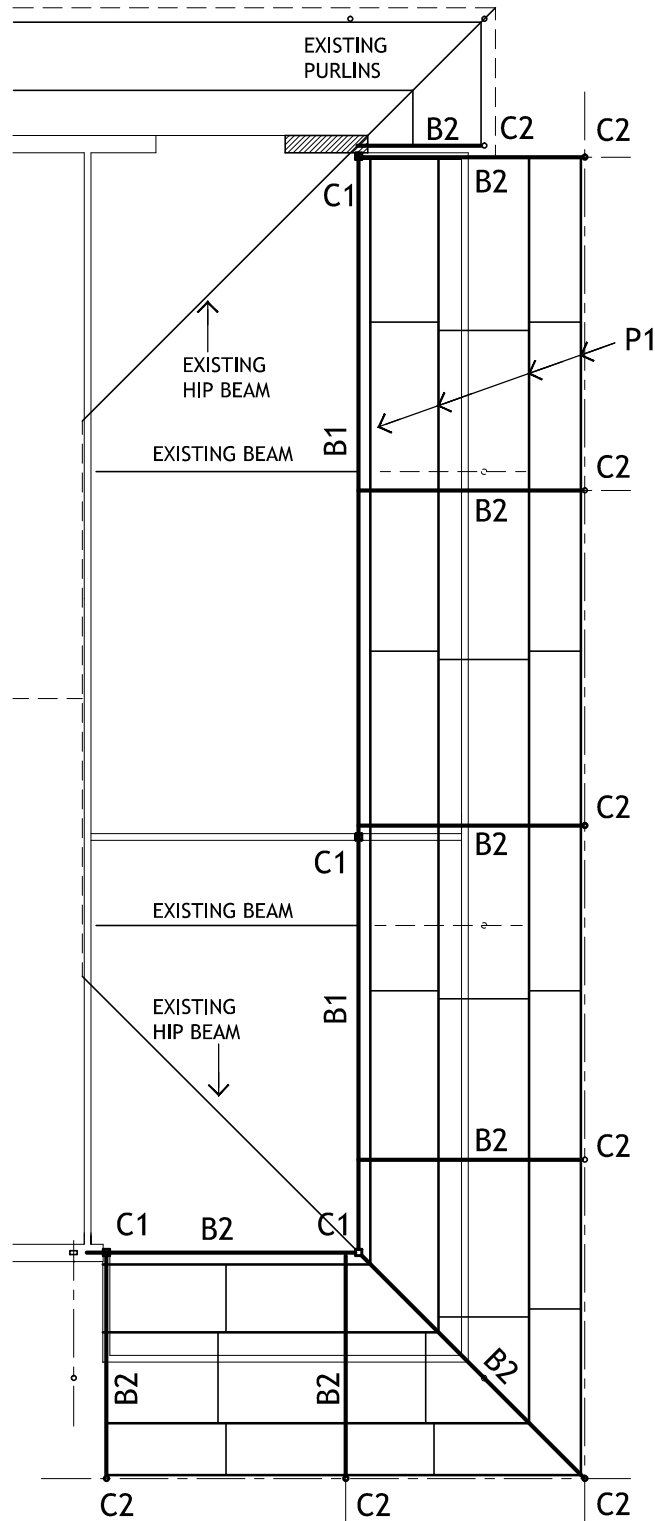
	GRADE	SLUMP	MAX. AGG.
FOOTINGS	N20	80mm	20mm
FLOOR SLAB	N20	80mm	20mm

**DAN TURNER BE (CIVIL) RPEQ 05707**  
**MIE AUST. EAID 8159788 NER**  
 Civil, Structural, & Project Management  
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 T: (08) 9881 3218 M: 0409 867 048S  
 E: dant34175@bigpond.com

*[Signature]*  
 3/5/2024

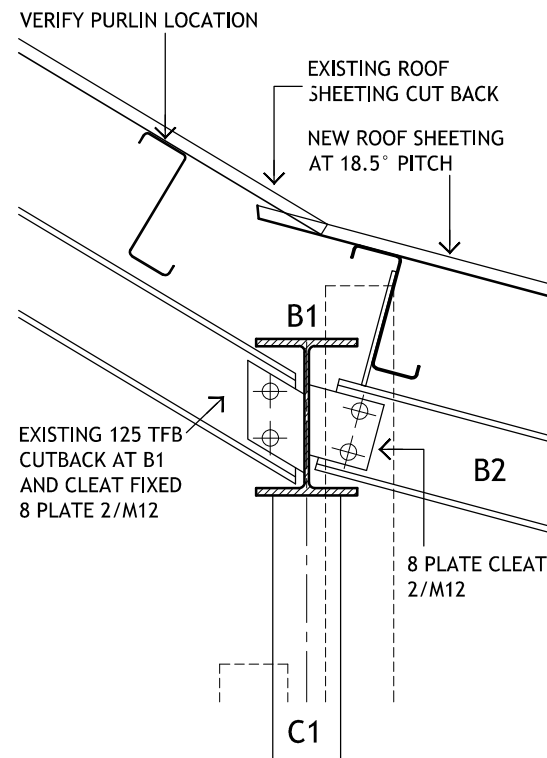
**DAN TURNER BE (CIVIL) RPEQ 05707**  
**MIE AUST. EAID 8159788 NER**  
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 T: (08) 9881 3218 M: 0409 867 048S  
 E: dant34175@bigpond.com

3/5/2024



**STEEL FRAMING PLAN**

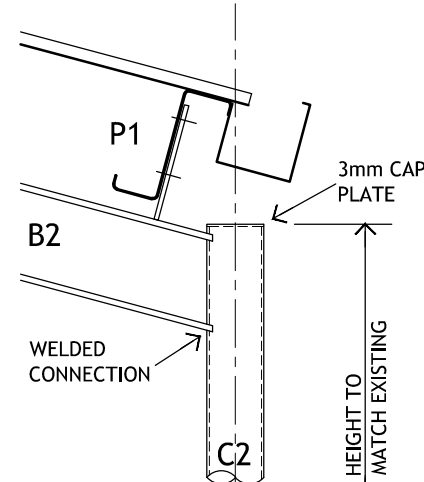
SCALE 1:100



**SECTION 4**

SCALE 1:10

A03



**SECTION 5**

SCALE 1:10

A03

**FIXINGS AND TIE-DOWN DESIGN**

REFER TO AS 1684.2 - 2010 (SECTION 9)

**STUD FRAME FIXING TO SLAB**

FIX BOTTOM PLATE TO SLAB WITH 1-M10 POWERS BLUETIP SCREW BOLT (BTG 10100) WITH 50x50x3 PLATE WASHER AND WITH 90mm EMBEDMENT AND 55mm MIN. EDGE CLEARANCE IN THE FOLLOWING LOCATIONS :-

- EACH SIDE OF DOOR OPENINGS
- ADJACENT TO AND WITHIN 50mm OF EVERY SECOND STUD. 1200 MAX CRS.
- ENDS OF EACH WALL PANEL

**WALL BRACING**

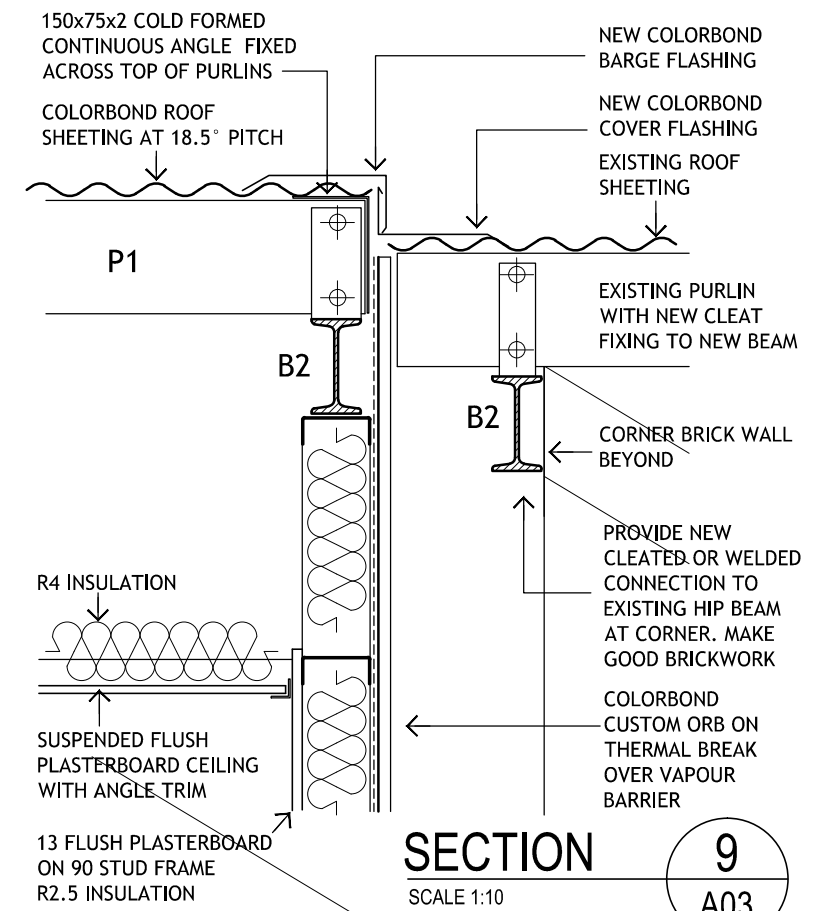
30x0.8 GALV TENSIONED STRAP FIXED TO STUDS WITH 1/30x2.8 NAIL AND TO PLATE WITH 3/30x2.8 NAILS. WRAP STRAP ACROSS TOP OF TOP PLATE.

STRAPS SHOULD BE BETWEEN 30° AND 60° AND SHALL EXTEND BETWEEN NO LESS THAN 1800 AND NO MORE THAN 2700 HORIZONTALLY.

- THE MAXIMUM DISTANCE BETWEEN BRACED WALLS AT RIGHT ANGLES TO THE BUILDING LENGTH OR WIDTH SHALL NOT EXCEED 9000mm.
- BRACING SHALL BE EVENLY DISTRIBUTED AND PROVIDED IN BOTH DIRECTIONS
- BRACING SHALL INITIALLY BE PLACED IN EXTERNAL WALLS AND AT THE CORNERS.

**MEMBER LEGEND**

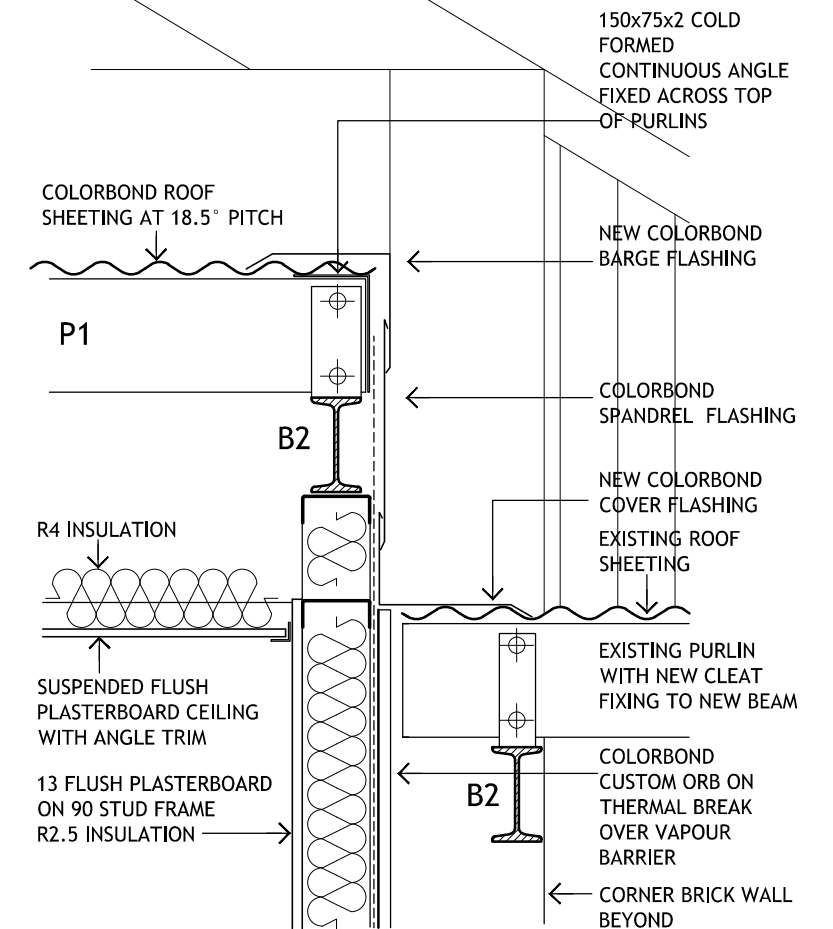
- C1 90 SHS 2.0
- C2 76.1x3.6 CHS
- B1 200 UB 25.4
- B2 125 TFB
- P1 Z.150.16 - 1 ROW MID SPAN BRIDGING



**SECTION 9**

SCALE 1:10

A03



**SECTION 10**

SCALE 1:10

A03

**WANDERING COMMUNITY CENTRE KITCHEN ADDITION**  
 DOWN STREET, WANDERING

**11. Reports from Councillors**

**Cr Ian Turton (President)**

**Cr Sheryl Little (Deputy President)**

**Cr Lou Cowan**

**Cr Gillian Hansen**

**Cr Dennis Jennings**

**Cr Alan Price**

**Cr Max Watts**

## **12. Chief Executive Officer**

### **12.1 Shire of Wandering Policy Manual Review**

<b>File Reference:</b>	<b>11.111.11101</b>
<b>Author:</b>	<b>Lisa Boddy, Executive Assistant</b>
<b>Authorising Officer</b>	<b>Alan Hart, Chief Executive Officer</b>
<b>Date:</b>	<b>5 May 2024</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Policy 58 – Road Making Materials Policy 60 - Asbestos Management Policy 65 - Wildflower seed leaves and branch harvesting Policy 66 - Social Media Policy 74 - Road Sealing Policy 77 – Financial Hardship</b>
<b>Previous Reference:</b>	<b>Item 12.1 Ordinary Council Meeting 18 April 2024</b>

#### **Summary:**

To continue with the process of reviewing all Council policies to ensure they are still relevant and correct for the day to day workings of the Shire.

#### **Background:**

At the Ordinary Council Meeting held on 18 August 2022 Council resolved to adopt Policy 83 – Policy Manual which states that:

***All policies within the Policy Manual are to be reviewed by Council every three years, being one third of Council's policies each year in a three year period. Council may review an individual policy at any time before the next review date if it determines it to be necessary.***

As there are currently 90 policies of the Shire it is proposed that each month several policies are reviewed by Council, this will ensure that all policies are reviewed in the stated three year period.

#### **Comment:**

Six policies are to be reviewed this month:

- Policy 58 – Road Making Materials
- Policy 60 – Asbestos Management
- Policy 65 - Wildflower seed leaves and branch harvesting
- Policy 66 - Social Media
- Policy 74 - Road Sealing
- Policy 77 – Financial Hardship

These policies were presented to the General Planning Forums on 18 April and 2 May 2024. Changes were made as highlighted in attachments.

#### **Consultation:**

Chief Executive Officer  
Elected Members

#### **Statutory Environment:**

*Local Government Act 1995 S.2.7(2)(b)*

**Policy Implications:**

As reviewed.

**Financial Implications:**

Nil.

**Strategic Implications:**

**Provide Strong Leadership**

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance Service Level Plans detail operational roles, responsibilities and resources.

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

**Risk Implications:**

Not regularly updating the Shire’s Policy manual poses a reputable risk with a medium risk rating. In order to maintain transparency and to facilitate appropriate decision making processes, it is imperative that policy statements reflect the current position of Council and work practices at the Shire as well as best practice approaches.

**Voting Requirements:**

Simple Majority

**Officer Recommendation:**

**That Council adopts the following policies with any amendments made.**

- **Policy 58 – Road Making Materials**
- **Policy 60 – Asbestos Management**
- **Policy 65 - Wildflower seed leaves and branch harvesting**
- **Policy 66 - Social Media**
- **Policy 74 - Road Sealing**
- **Policy 77 – Financial Hardship**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried

For/Against: Cr Turton  Cr Little  Cr Cowan  Cr Hansen  Cr Jennings  Cr Price  Cr Watts



<b>POLICY TYPE:</b>	<b>COMMUNITY</b>
<b>DATE ADOPTED:</b>	18/07/2019

<b>POLICY NO:</b>	<b>58</b>
<b>DATE LAST REVIEWED:</b>	18/06/2020 17/09/2020 16/09/2021 18/04/2024

<b>LEGAL (PARENT):</b>	<i>Local Government Act 1995</i>
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<b>LEGAL (SUBSIDIARY):</b>	
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<b>DELEGATION OF AUTHORITY APPLICABLE:</b>	
--	--

<b>DELEGATION NO.</b>	
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<b>ADOPTED POLICY</b>	
<b>TITLE:</b>	Road Making Materials
<b>OBJECTIVE:</b>	<ul style="list-style-type: none"> <li>To provide guidance for the provision of sand/gravel supplies for road works</li> </ul>

## **POLICY STATEMENT**

### **1. IDENTIFYING GRAVEL/SAND**

Areas of suitable materials shall be clearly identified and recorded in a register containing title details, landholder details, approximate quantities and life of the pit, details of when the material was accessed including quantities, details of any compensation (see below), and a map of the location.

### **2. NEGOTIATING WITH LANDHOLDER**

Negotiations with the landholder shall be carried out with both the interests of the landholder and Shire in mind. Attempts shall be made to satisfy the concerns of the landholder in order to obtain materials, but it should be noted that the Shire may invoke the powers of the Land Administration Act 1997 to take land where negotiations have failed. A written, signed and witnessed agreement be put in place prior to any gravel being taken from the site.

### **3. ACCESSING**

Access to pits shall be on a mutually agreeable basis, and it will be agreed with the landowner the access route to and from the pit.

### **4. COMPENSATION**

Values for materials are to be determined by the Chief Executive Officer in negotiation with the Landholder, on a case by case basis, determined by the quality of the materials, and proximity to the job.

Landowners have an option to:

- Claim full payment for the materials extracted; or
- Claim part payment and part private works up to the value of the materials extracted; or
- Receive no payment and have private works carried out to the value of the materials extracted; or
- Provide the gravel/sand free of charge with no expectation of any quid pro quo arrangement.

The valuation of private works will be determined by the Executive Manager Technical Services, based on the Council's adopted fees and charges rates at the time the works are carried out.

The private works in part (b) and (c) above may only be carried out on the property from which materials have been extracted, subject to plant availability, and only available for two (2) years from the date the material was supplied.

Where compensation is paid by cash, the landholder shall be recompensed when the material is quarried and heaped.

### **5. REHABILITATION**

The Shire will rehabilitate the pit and access tracks once the gravel supply is exhausted at no charge to the landholder. Any additional requirements of the landholder must be approved by Council prior to any works being carried out. For the purposes of this policy “rehabilitate” means levelling of the quarry floor and the replacement of the topsoil.

**6. EFFECT OF THIS POLICY**

The Shire agrees to maintain the pit in a reasonable condition, and any associated fencing and gates in the same condition as when first accessed. Any damage to fences, gates or property will be remedied by the Shire.

**ASSOCIATED DOCUMENTS**

*Land Administration Act 1997*

<b>POLICY TYPE:</b>	<b>COMMUNITY</b>
<b>DATE ADOPTED:</b>	18/07/2019

<b>POLICY NO:</b>	<b>60</b>
<b>DATE LAST REVIEWED:</b>	17/09/2020 16/09/2021 18/04/2024

<b>LEGAL (PARENT):</b>	<i>Local Government Act 1995</i>
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<b>LEGAL (SUBSIDIARY):</b>	
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<b>DELEGATION OF AUTHORITY APPLICABLE:</b>	
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<b>DELEGATION NO.</b>	
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<b>ADOPTED POLICY</b>	
<b>TITLE:</b>	Asbestos Management
<b>OBJECTIVE:</b>	<ul style="list-style-type: none"> <li>To assist the Shire of Wandering to comply with government policy and legislative requirements in the management of Asbestos Containing Materials (ACM) in workplaces.</li> </ul>

### **DEFINITIONS**

ACM (Asbestos Containing Materials) is the general term used to describe all products that contain asbestos; it is defined as any material, object, product or debris containing asbestos.

### **POLICY STATEMENT**

This Policy is developed to assist the Shire of Wandering to comply with government policy and legislative requirements in the management of Asbestos Containing Materials (ACM) in workplaces.

The Shire of Wandering as an employer has a responsibility to maintain a safe working environment under the provisions of the Work Health and Safety Act 2020:

- ~~(a) Occupational Safety and Health Act 1984, Regulation 3.1 of the Occupational Safety and Health Regulations 1996 (OSH Regulations 1996), which requires an employer to identify hazards at a workplace, assess the risk of harm to a person from each hazard and to take steps to reduce the risk.~~
- ~~(b) Regulation 5.43 (OSH Regulations 1996) which specifically requires the presence and location of asbestos at a workplace to be identified and that the process of identification and risk assessment is conducted in accordance with the Code of Practice for the Management and Control of Asbestos in Workplaces [NOHSC:2018 (2005)].~~

### **1. POLICY SCOPE**

This policy applies to management of ACM in all buildings on Shire owned or managed land including, but not limited to;

- (a) Ablutions and Toilets;
- (b) Art and Cultural Buildings;
- (c) Commercial and Community Leased Buildings;
- (d) Community Buildings;
- (e) Community Halls;
- (f) Operations Facilities (Depots etc);
- (g) Recreation Facilities;
- (h) Residential Buildings;
- (i) Shire Offices;
- (j) Caravan Parks; and
- (k) Camping Reserves

The Shire of Wandering is committed to ensuring that ACM in all buildings on Shire owned or managed land is managed and controlled to protect the health and well-being of workers, contractors and the community. The ultimate long-term aim is for all buildings on Shire owned or managed land to be free of asbestos materials.

The presence of asbestos in premises on Shire owned or managed land will be identified and the risk to health evaluated.

The programmed removal of ACM will be based on the risk to health as identified by a competent person carrying out an inspection. It is recognised that ACM in sound condition, left undisturbed, present little risk to the general community. Removal may not be immediately necessary but should be completed prior to demolition or major renovation. The Shire will manage the risks from ACM and provide a record of actions undertaken with the aim being to:

- (a) Increase awareness;
- (b) Prevent airborne asbestos fibre exposure;
- (c) Prevent the spread of asbestos fibres;
- (d) Increase competency and experience; and
- (e) Control of works likely to disturb ACM.

To achieve these outcomes the Shire will:

- (a) Ensure that clubs / organisations wanting to upgrade buildings or facilities on Shire owned or managed land will be required to remove ACM as part of any facility upgrade or alteration/improvement where it is necessary to do so to comply with legislative requirements.
- (b) In relation to organisations seeking Council support and / or funding support for external funding from such bodies as CSRFF etc, any submission will be required to include the removal of ACM, as part of the application and/ or scope of works.
- (c) Review Council's Lease Documentation to ensure ACM management in accordance with the policy is adequately provided for.
- (d) Ensure that during the planning process and before commencement of major upgrades or renovations of any buildings / facility on Shire owned or managed land that priority is given to the removal of ACM in relation to funding.
- (e) Where the building is located on land that the Shire owns or manages, the Shire will ensure that an appropriate risk assessment of any identified ACM has been conducted. Where the risk assessment has deemed it necessary, the ACM will be safely removed as per the requirements of the [OHS Act 1982-Work Health and Safety Act 2020](#) and related Regulations and Codes of Practice.
- (f) Ensure that all buildings on Shire owned or managed land are surveyed to identify ACM, so far as is reasonably practicable, that may be present therein.
- (g) Ensure that all appropriate building surveys prior to any demolition or structural alteration of any buildings on Shire owned or managed land being undertaken.
- (h) Provide information on ACM to employees, contractors, sub-contractors and any other person who may be affected by the presence of the ACM in their work area.
- (i) Promote awareness of the risks from ACM and the Shire's Management Procedures through training and induction of relevant employees.
- (j) Ensure that information regarding the presence of asbestos is contained in tender and Request for Quotation documentation as may be appropriate, and that contractors and sub-contractors have risk assessments, method statements etc., where appropriate for its removal and/or management in place.
- (k) Ensure that any ACM that may be present in any buildings on land that it owns or manages is maintained in a condition to prevent the possibility of any harm to health occurring.
- (l) Monitor the condition of ACM left in situ.
- (m) Provide adequate resources to ensure the provision of appropriate information, instructions and training.
- (n) The Schedule programmed removal of ACM in buildings on Shire owned or managed land to ensure the eventual long-term aim of removal of all ACM, will be based on the availability of resources, funding and the prioritisation based on a risk assessment that includes the facilities service level hierarchy, assigned level of insurance and the purpose of the facility.

Asbestos management planning will define roles and responsibilities for decisions and address appropriate methodologies for the implementation of these decisions.

The following information shall be collated and documented as a minimum as part of asbestos management planning:

- (a) Asbestos Register. This includes details of the location and condition of the known or presumed ACM and the level of risk posed by the identified ACM;
- (b) Process involved for the Identification of ACM hazards;
- (c) Rationale for conducting risk assessments of ACM hazards;
- (d) Control measures required as a result of risk assessments of ACM hazards;
- (e) Details of any monitoring and management arrangements in place (i.e. labelling and signage and buildings scheduled for planned removal of ACM);
- (f) Safe work methods for working with ACM;
- (g) Emergency procedures;
- (h) Details of consultation, information sharing and training;
- (i) Any operational considerations;
- (j) A timetable for review;
- (k) Areas of responsibility within the asbestos management process.

This Policy is to act as a guide for the effective identification, risk assessment, monitoring and management of ACM within buildings on Shire owned or managed land; the guidelines contained within are to ensure that the requirements of government policy and legislative requirements are adhered to.

#### **ASSOCIATED DOCUMENTS**

[Occupational Safety and Health Act 1984](#)

[Work Health and Safety Act 2020](#)



<b>POLICY TYPE:</b>	
<b>DATE ADOPTED:</b>	18/07/2019

<b>POLICY NO:</b>	65
<b>DATE LAST REVIEWED:</b>	17/09/2020 16/09/2021

<b>LEGAL (PARENT):</b>	<i>Local Government Act 1995</i>
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<b>LEGAL (SUBSIDIARY):</b>	
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<b>DELEGATION OF AUTHORITY APPLICABLE:</b>	
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<b>DELEGATION NO.</b>	
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<b>ADOPTED POLICY</b>	
<b>TITLE:</b>	Wildflower, Leaves and Branches, and seed Harvesting from Reserves
<b>OBJECTIVE:</b>	<ul style="list-style-type: none"> <li>To establish policies and procedures to deal with applications for commercial harvesting of wildflowers and seeds within the road reserve</li> </ul>

### **POLICY STATEMENT**

Approval is required from the Shire, from persons licensed as Commercial Wildflower Pickers by the Department of Biodiversity, Conservation and Attractions to pick flora, or seeds of flora, from road and crown reserves under the control and management of the Shire of Wandering.

~~This Policy also applies to the collection of leaves and branches for culture smoking ceremonies.~~

#### **1. Associated Procedure**

Applications shall be considered on the following basis:

##### Wildflower and Seed Collecting:

- (a) The applicant shall hold a current Commercial Wildflower Pickers Licence issued by the Department Biodiversity, Conservation and Attractions.
- (b) The applicant shall submit a Commercial Wildflower Harvesting permit application form to the Shire for consideration.
- (c) The applicant shall nominate the specific roads, portions of roads or reserves from which they seek permission to pick from.
- (d) The applicant shall supply detail of the vehicle/s they will be using for picking activities.
- (e) The permit holder shall maintain records of the quantity of all varieties picked and provide an annual report to the Shire.
- (f) The permit holder shall not clear any portion of a road or reserve to gain access to flora, only existing access tracks may be used.
- (g) The permit holder shall comply with all conditions imposed by the Department Biodiversity, Conservation and Attractions in accordance with their Commercial Pickers Licence, failure to comply with these conditions may result in the Shire permit being revoked.
- (h) The permit holder shall comply with all traffic management requirements in accordance with relevant Main Roads WA Code(s) of Practice whilst undertaking picking activities within a road reserve.
- (i) The permit holder shall comply with any Dieback management practices imposed as part of the permit conditions.
- (j) An annual fee as determined by Council or part thereof may be payable.
- (k) Permits to have a common expiry date being 30th June.
- (l) Permits are not transferable.

##### Leaves and Branches:

The Shire is known to contain flora with leaves and branches required for culture smoking ceremonies. As such, approval from Council is not required, subject to:

- (a) Damage to trees being kept to a minimum;
- (b) Only branches and leaves are to be removed from trees
- (c) No portion of a road or reserve is to be cleared to gain access to branches and leaves, only existing access tracks may be used.

<b>POLICY TYPE:</b>	<b>COMMUNITY</b>
<b>DATE ADOPTED:</b>	19/09/2019

<b>POLICY NO:</b>	<b>66</b>
<b>DATE LAST REVIEWED:</b>	17/09/2020 16/09/2021

<b>LEGAL (PARENT):</b>	<i>Local Government Act 1995</i>
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<b>LEGAL (SUBSIDIARY):</b>	<i>Privacy Act 1988</i>
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<b>DELEGATION OF AUTHORITY APPLICABLE:</b>
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<b>DELEGATION NO.</b>
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<b>ADOPTED POLICY</b>	
<b>TITLE:</b>	Social Media
<b>OBJECTIVE:</b>	<ul style="list-style-type: none"> <li>To provide guidance for the management committee and staff, including volunteers, on their professional and personal use of social media.</li> </ul>

## **DEFINITIONS**

The Shire of Wandering recognises that social media platforms can enhance promotion, communication, collaboration and information exchange. The Shire supports the appropriate use of social media by the Elected Members and staff, as a way to publish, share and discuss information, and explore diverse perspectives for the benefit of the Shire's business.

For the purposes of this policy, social media is content created by individuals using highly accessible and large-scale publishing technologies. It may include, but not limited to:

- Social networking sites (e.g. Facebook);
- Video and photo sharing websites (e.g. YouTube);
- Blogs, including corporate blogs and personal blogs;
- Blogs hosted by media outlets (e.g. 'Comments' under local newspaper feature);
- Micro-blogging ~~(e.g. Twitter);~~ including X and any similar platforms;
- Forums, discussion boards and groups (e.g. Google groups); and
- Instant messaging, including SMS.

The Shire of Wandering Council members and employees must recognise the potential for damage to be caused (either directly or indirectly) to the Shire in certain circumstances via their use of social media when they can be identified as an Council member, Shire employee or volunteer.

## **POLICY STATEMENT**

### **5.1 Guidelines of Use**

- The Shire of Wandering will ensure all posts on social media platforms are consistent with the Shire's image and the core values of the Community Resource Shires sector.
- As all social media activity is part of the public domain, users should have no expectations of privacy when using social media.
- All users of social media must follow the same ethical standards that the Shire of Wandering management committee and staff must otherwise follow.
- The Social Media Procedures set a list of rules for the professional use of social media on behalf of the Shire and personal use of social media when referencing the Shire.

### **5.2 Engagement of External Users**

- The Shire of Wandering encourages all users, Council members, employees, the community and other stakeholders to engage with the Shire's social media posts.
- The Shire of Wandering expects that users, elected members, the community and other stakeholders will adhere to the Terms of Use of the relevant social media platform/website, as well as copyright, privacy, defamation, contempt of court, discrimination, harassment and other applicable laws.
- The views, opinions and experiences expressed by those who engage are solely those of the author and do not necessarily reflect the views of, or endorsement by, the Shire of Wandering.



- The Shire will not edit comments or posts, however, to ensure a continually positive experience for the community, the Shire may remove content or commentary containing spam, profanity or otherwise objectionable or prohibited material.

### **5.3 Professional Use of Social Media**

- Before engaging in social media as a representative of the Shire, the individual must first be authorised to do so.
- Only the Shire of Wandering Council members and staff may be authorised to use the Shire's social media platforms, either on the Shire's premises or mobile devices.
- The Shire of Wandering will moderate and remove any posts or comments that do not comply with the relevant principles stipulated above.

### **5.4 Personal Use of Social Media**

- The Shire of Wandering is not responsible for any content published in a personal capacity on any form of social media platform.

### **5.5 Breaching of the Policy**

- All Council members and employees are expected to comply with this policy at all times to protect the privacy, confidentiality and interests of the Shire, Council members, employees, volunteers, users, partners and the community.
- Responsibility for breaching the proper use of social media as per this policy lies with Shire staff.
- Employees found breaching this policy will be responsible for any loss suffered by the Shire of Wandering as a result.
- Any alleged breach of this policy will be dealt with according to the Code of Conduct Policy.

## **ASSOCIATED DOCUMENTS**

<b>POLICY TYPE:</b>	<b>FINANCIAL</b>
<b>DATE ADOPTED:</b>	16/04/2020

<b>POLICY NO:</b>	<b>71</b>
<b>DATE LAST REVIEWED:</b>	17/09/2020 16/09/2021

<b>LEGAL (PARENT):</b>	<i>Local Government Act 1995</i>
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<b>LEGAL (SUBSIDIARY):</b>	<i>Local Government (Financial Management) Regulations 1996</i>
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<b>DELEGATION OF AUTHORITY APPLICABLE:</b>	Yes
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<b>DELEGATION NO.</b>	54
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<b>ADOPTED POLICY</b>	
<b>TITLE:</b>	Financial Hardship
<b>OBJECTIVE:</b>	<ul style="list-style-type: none"> <li>To give effect to the Shire’s commitment to support the whole community to meet the unprecedented challenges arising from declared State of Emergencies, the Shire of Wandering recognises that these challenges may result in financial hardship for ratepayers or debtors of the Shire.</li> <li>This Policy is intended to ensure that the Shire offers fair, equitable, consistent and dignified support to ratepayers or debtors suffering hardship, while treating all members of the community with respect and understanding at these difficult times.</li> </ul>

## **SCOPE**

This policy applies to:

1. Outstanding rates, debtors and service charges as at the date of adoption of this policy; and
2. Rates and service charges levied during any period where a declared State of Emergency is in force.

It is a reasonable community expectation, as the Shire deals with the effects of any declared State of Emergency, that those with the capacity to pay rates will continue to do so. For this reason, the Policy is not intended to provide relief to ratepayers or debtors who are not able to evidence financial hardship and the statutory provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996* will apply.

## **POLICY STATEMENT**

### **1 Payment difficulties, hardship and vulnerability**

Financial hardship occurs where a person is unable to pay rates and service charges without affecting their ability to meet their basic living needs, or the basic living needs of their dependants. The Shire of Wandering recognises the likelihood that a declared State of Emergency will increase the occurrence of payment difficulties, financial hardship and vulnerability in our community. This policy is intended to apply to all ratepayers or debtors experiencing financial hardship.

### **2 Financial Hardship Criteria**

While evidence of hardship is required, the Shire recognises that not all circumstances are alike, and will take a flexible approach to a range of individual circumstances including, but not limited to, the following situations:

- Recent unemployment or under-employment
- Sickness or recovery from sickness
- Loss of primary source of income
- Unanticipated circumstances such as caring for and supporting extended family

Ratepayers or debtors are encouraged to provide as much information as possible to support their individual circumstances, which will be taken into consideration during the assessment process. Preference will be for ratepayers or debtors to enter into a reasonable payment proposal. The Shire will consider all circumstances, applying the principles of fairness, integrity and confidentiality whilst complying statutory responsibilities.

### 3 Payment Arrangements

Payment arrangements facilitated in accordance with Clause 2 of this Policy, and Section 6.49 of the Act are of an agreed frequency and amount. These arrangements will consider the following:

- That a ratepayer or debtor has made genuine effort to meet rate and service charge obligations in the past;
- The payment arrangement will establish a known end date that is realistic and achievable;
- The ratepayer or debtor will be responsible for informing the Shire of Wandering of any change in circumstance that jeopardises the agreed payment schedule.

In the case of severe financial hardship, the Shire reserves the right to consider waiving additional charges or interest (excluding the late payment interest applicable to the Emergency Services Levy).

### 4 Interest Charges

A ratepayer or debtor that meets the Financial Hardship Criteria and enters into a payment arrangement may request a suspension or waiver of interest charges. Applications will be assessed on a case by case basis.

### 5 Deferment of Rates

Deferment of rates may apply for ratepayers who have a Pensioner Card, State Concession Card or Seniors Card and Commonwealth Seniors Health Care Card registered on their property. The deferred rates balance:

- remains as a debt on the property until paid;
- becomes payable in full upon the passing of the concession card holder, or if the property is sold or if the concession card holder ceases to reside in the property;
- may be paid at any time, BUT the concession will not apply when the rates debt is subsequently paid (deferral forfeits the right to any concession entitlement); and
- does not incur penalty interest charges.

### 6 Debt recovery

Debt recovery processes will be suspended whilst negotiating a suitable payment arrangement with a ratepayer or debtor. Where a ratepayer or debtor is unable to make payments in accordance with the agreed payment plan and the debtor advises the Shire, and makes an alternative plan before defaulting on the 3rd due payment, then the Shire will continue to suspend debt recovery processes.

Where a ratepayer or debtor has not reasonably adhered to an agreed payment plan, then for any Rates, debtors and Service Charges that remain outstanding on 1 July of any financial year, the Shire will offer the ratepayer one further opportunity of adhering to a payment plan that will clear the total debt by the end of that financial year.

Rates, debtors and service charges that remain outstanding at the end of the said financial year, will then be subject to the rates debt recovery procedures prescribed in the *Local Government Act 1995*, and Council Policy 41.

### 7 Review

The Shire will advise affected ratepayers or debtors of all decisions made under this policy, and advise them of their right to seek a review by the full Council.

### 8 Communication and Confidentiality

The Shire will maintain confidential communications at all times and undertakes to communicate with a nominated support person or other third party at the ratepayer's or debtor's request.

The Shire recognises that applicants during the times of a declared State of Emergency are experiencing additional stressors, and may have complex needs, and will provide additional time to respond to communication and will communicate in alternative formats where appropriate. All communication with applicants is to be clear and respectful.

### 9 Conflict of Interest

Where the ratepayer or debtor has a close relationship with any employee, or Council Member, that employee or Council Member must remove themselves from any decision-making process.

<b>POLICY TYPE:</b>	<b>COMMUNITY</b>
<b>DATE ADOPTED:</b>	16/07/2020

<b>POLICY NO:</b>	<b>74</b>
<b>DATE LAST REVIEWED:</b>	17/09/2020 16/09/2021

<b>LEGAL (PARENT):</b>	<i>Local Government Act 1995</i>
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<b>LEGAL (SUBSIDIARY):</b>	
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<b>DELEGATION OF AUTHORITY APPLICABLE:</b>	
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<b>DELEGATION NO.</b>	
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<b>ADOPTED POLICY</b>	
<b>TITLE:</b>	Road Sealing – Dust Concerns
<b>OBJECTIVE:</b>	<ul style="list-style-type: none"> <li>To provide guidelines for the sealing of roads immediately adjacent to residences.</li> </ul>

### **POLICY STATEMENT**

The Shire may determine applications for the sealing of a minimum distance of 250 metres length and up to 7.0m width of gravel road immediately adjacent to any occupied residence.

The following conditions will apply to any approval granted:

1. The landowner agrees to pay 100% of the cost.

**12.2 Appointment of Acting Chief Executive Officer**

<b>File Reference:</b>	<b>14.145.14500</b>
<b>Location:</b>	<b>Shire of Wandering</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Alan Hart-Chief Executive Officer</b>
<b>Authorising Officer</b>	<b>Alan Hart-Chief Executive Officer</b>
<b>Date:</b>	<b>6 May 2024</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Nil</b>
<b>Previous Reference:</b>	<b>N/A</b>

**Summary:**

Council is requested to appoint an Acting Chief Executive Officer to cover the absence of the CEO for upcoming surgery.

**Background:**

The CEO is required to have surgery and is requesting leave for the period, from 24 June to 31 July 2024 inclusive.

**Comment:**

Council is required to appoint an Acting CEO to cover the period of absence. Ian Fitzgerald, who has previously acted in the role, has been contacted and is available to act as CEO for the nominated period and this item recommends that appointment.

**Consultation:**

Council  
CEO  
Mr I Fitzgerald

**Statutory Environment:**

*Local Government Act 1995*

**Policy Implications:**

Policy 79 – Acting and Temporary CEO Appointment

**Financial Implications:**

The costs associated with the Acting CEO role will be incorporated in the 2024/25 Budget.

**Strategic Implications:**

**Provide Strong Leadership**

<b>Our Goals</b>	<b>Our Strategies</b>
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	<ul style="list-style-type: none"> <li>• Ensure accountable, ethical and best practice governance</li> <li>• Develop and maintain our Strategic Plan, Corporate Business Plan, Asset Management Plan, Workforce Plan and Long Term Financial Plan.</li> <li>• Service Level Plans detail operational roles, responsibilities and resources.</li> <li>• Engage with local, regional, state and federal stakeholders to grow mutually beneficial relationships.</li> </ul>

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

**Risk Implications:**

Where the role of CEO is not fulfilled for a significant period, this leads to increased risk to the operations and governance of the local government.

**Voting Requirements:**

Absolute majority

**Officer Recommendation:**

**That Council;**

- 1. Approve Leave for the CEO, Alan Hart for the period 24 June 2024 to 31 July 2024**
- 2. Appoint Mr Ian Fitzgerald as Acting Chief Executive Officer for the period 24 June to 31 July 2024 inclusive.**
- 3. Authorise the CEO to negotiate the terms of the appointment Mr Ian Fitzgerald.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried

For/Against: Cr Turton  Cr Little  Cr Cowan  Cr Hansen  Cr Jennings  Cr Price  Cr Watts

### **13. Finance**

#### **13.1 Financial Report April 2024**

<b>File Reference:</b>	<b>N/A</b>
<b>Location:</b>	<b>N/A</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Bob Waddell</b>
<b>Authorising Officer</b>	<b>Alan Hart– Chief Executive Officer</b>
<b>Date:</b>	<b>9 May 2024</b>
<b>Disclosure of Interest:</b>	<b>N/A</b>
<b>Attachments:</b>	<b>April 2024 Financial Statements</b>
<b>Previous Reference:</b>	<b>Nil</b>

**Summary:**

Consideration of the financial report for the period ending 30 April 2024.

**Background:**

The financial report for the period ending 30 April 2024 is included as an attachment.

**Comment:**

If you have any questions regarding details in the financial report, please contact the office prior to the Council meeting so that sufficient time is given to research the request. This will enable the information to be provided at the Council meeting.

**Consultation:**

Not applicable.

**Statutory Environment:**

Section 34 (1) (a) of the *Local Government (Financial Management) Regulations 1996* states that a Local Government is to prepare monthly statement of financial activity including annual budget estimates, monthly budget estimates, actual monthly expenditure, revenue and income, material variances between monthly budget and actual figures and net current assets on a monthly basis.

**Policy Implications:**

Not applicable.

**Financial Implications:**

Not applicable.

**Strategic Implications:**

**Improve Our Financial Position**

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	<ul style="list-style-type: none"> <li>• Improve accountability and transparency</li> <li>• Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs</li> <li>• Prudently manage our financial resources to ensure value for money</li> <li>• Reduce reliance on operational grants</li> </ul>

**Improve Our Financial Position**

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	<ul style="list-style-type: none"> <li>• Improve accountability and transparency</li> <li>• Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs</li> <li>• Prudently manage our financial resources to ensure value for money</li> <li>• Reduce reliance on operational grants</li> </ul>

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

**Risk Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officer Recommendation:**

**That the financial report for the period ending 30 April 2024 as presented be accepted.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried

For/Against: Cr Turton  Cr Little  Cr Cowan  Cr Hansen  Cr Jennings  Cr Price  Cr Watts





## SHIRE OF WANDERING

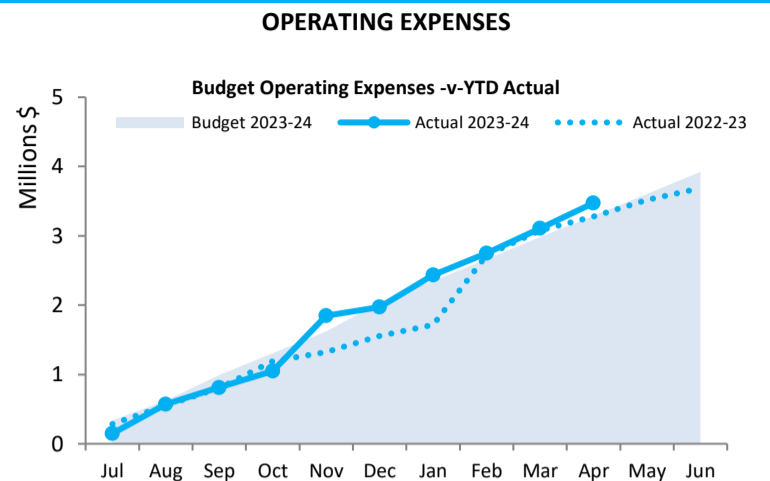
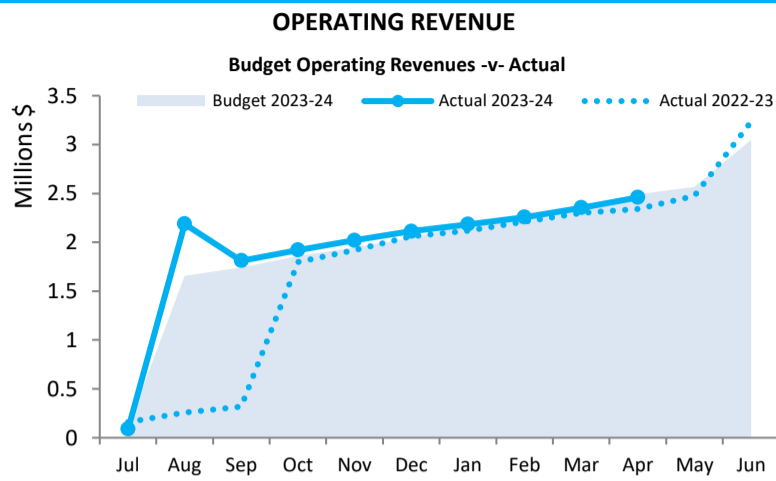
### MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) FOR THE PERIOD ENDED 30 APRIL 2024

*LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

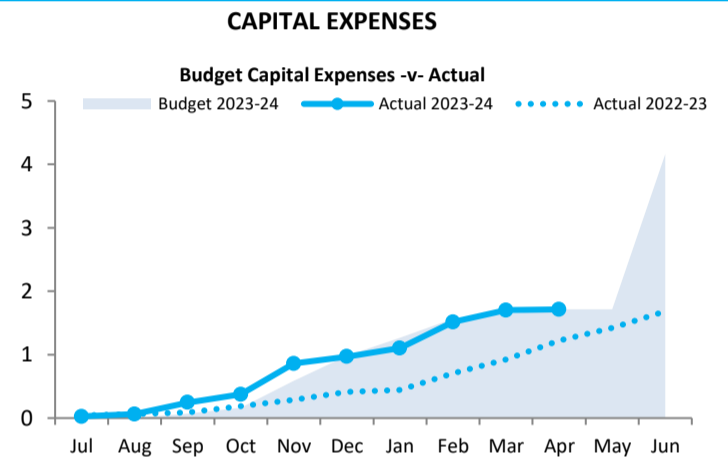
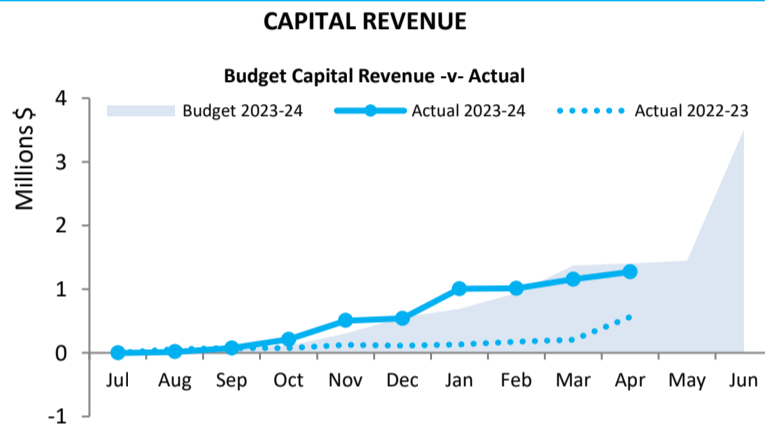
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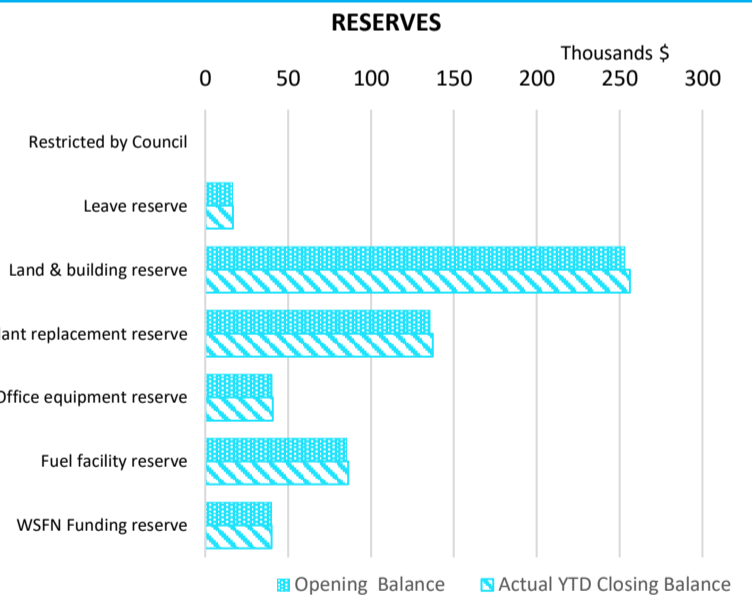
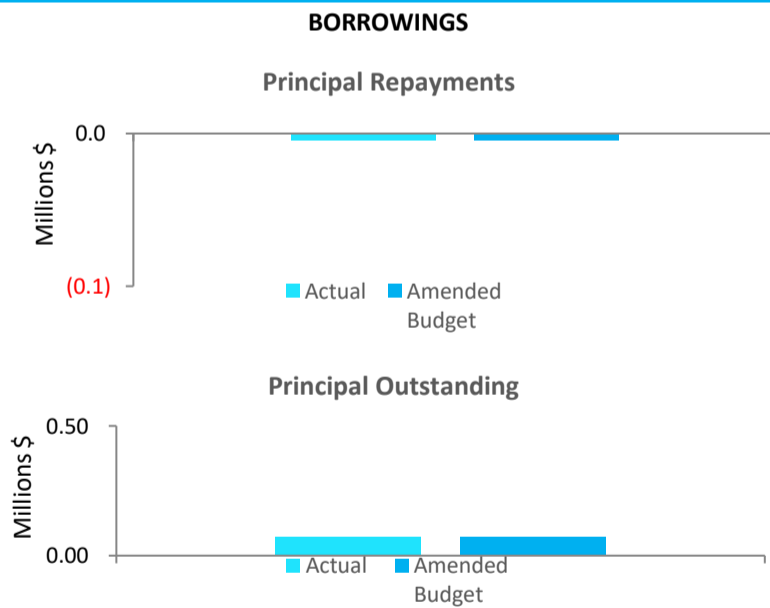
**OPERATING ACTIVITIES**



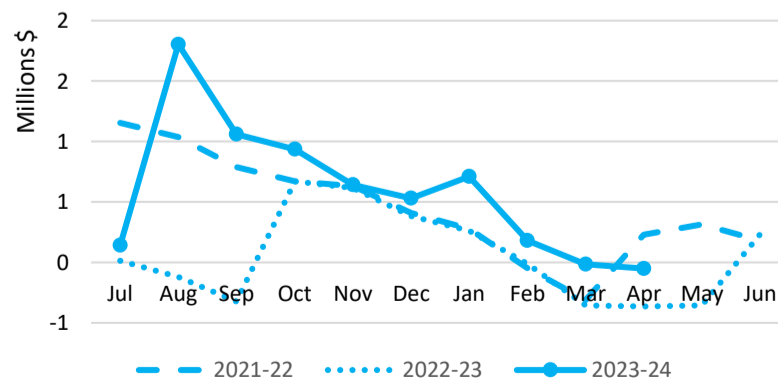
**INVESTING ACTIVITIES**



**FINANCING ACTIVITIES**



**Closing funding surplus / (deficit)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2024

BY NATURE

	Ref	Adopted Annual Budget	Amended Annual Budget	YTD Budget	YTD Actual	Variance \$	Variance %	Var.
	Note	(a)	(d)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	▲▼
		\$	\$	\$	\$	\$	%	
<b>OPERATING ACTIVITIES</b>								
<b>Revenue from operating activities</b>								
Rates		1,463,898	1,463,898	1,463,898	1,460,047	(3,851)	(0.26%)	
Operating grants, subsidies and contributions	11	270,000	334,597	271,219	280,099	8,880	3.27%	
Fees and charges		834,770	834,770	696,690	642,229	(54,461)	(7.82%)	
Interest revenue		15,200	15,200	12,660	19,207	6,547	51.72%	
Other revenue		391,121	400,021	44,490	56,958	12,468	28.02%	▲
		2,974,989	3,048,486	2,488,957	2,458,541	(30,416)	(1.22%)	
<b>Expenditure from operating activities</b>								
Employee costs		(1,103,394)	(1,122,179)	(934,710)	(1,113,954)	(179,244)	(19.18%)	▼
Materials and contracts		(1,242,492)	(1,263,058)	(1,063,100)	(947,476)	115,624	10.88%	▲
Utility charges		(41,200)	(41,200)	(34,240)	(48,994)	(14,754)	(43.09%)	▼
Depreciation on non-current assets		(1,047,948)	(1,347,948)	(1,122,523)	(1,201,464)	(78,941)	(7.03%)	
Finance costs		(3,302)	(11,778)	(9,810)	(8,875)	935	9.53%	
Insurance expenses		(104,971)	(104,971)	(102,400)	(101,906)	494	0.48%	
Other expenditure		(32,500)	(32,500)	(24,625)	(51,006)	(26,381)	(107.13%)	▼
		(3,575,807)	(3,923,634)	(3,291,408)	(3,473,676)	(182,268)	5.54%	
Non-cash amounts excluded from operating activities	1(a)	1,053,077	1,353,077	1,127,652	1,201,664	74,012	6.56%	
<b>Amount attributable to operating activities</b>		<b>452,259</b>	<b>477,929</b>	<b>325,201</b>	<b>186,528</b>	<b>(138,673)</b>	<b>(42.64%)</b>	
<b>INVESTING ACTIVITIES</b>								
<b>Inflows from investing activities</b>								
Proceeds from capital grants, subsidies and contributions	12	3,535,296	3,454,550	1,355,453	1,270,455	(84,998)	(6.27%)	
		3,535,296	3,454,550	1,355,453	1,270,455	(84,998)	(6.27%)	
<b>Outflows from investing activities</b>								
Payments for inventories, property, plant and equipment and infrastructure	6	(3,855,368)	(3,782,261)	(1,712,952)	(1,707,432)	5,520	0.32%	
		(3,855,368)	(3,782,261)	(1,712,952)	(1,707,432)	5,520	(0.32%)	
<b>Amount attributable to investing activities</b>		<b>(320,072)</b>	<b>(327,711)</b>	<b>(357,499)</b>	<b>(436,977)</b>	<b>(79,478)</b>	<b>22.23%</b>	
<b>FINANCING ACTIVITIES</b>								
<b>Inflows from financing activities</b>								
Transfer from reserves	9	0	50,000	50,000	0	(50,000)	(100.00%)	▼
		0	50,000	50,000	0	(50,000)	(100.00%)	▼
<b>Outflows from financing activities</b>								
Repayment of borrowings	7	(4,570)	(4,570)	0	(4,546)	(4,546)	0.00%	
Payments for principal portion of lease liabilities	8	0	(29,658)	(24,720)	(21,619)	3,101	12.54%	
Transfer to reserves	9	(373,878)	(373,878)	0	(6,456)	(6,456)	0.00%	
		(378,448)	(408,106)	(24,720)	(32,621)	(7,901)	31.96%	
<b>Amount attributable to financing activities</b>		<b>(378,448)</b>	<b>(358,106)</b>	<b>25,280</b>	<b>(32,621)</b>	<b>(57,901)</b>	<b>(229.04%)</b>	▼
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>								
<b>Surplus or deficit at the start of the financial year</b>	1(c)	246,261	232,754	232,754	232,754	0	0.00%	
Amount attributable to operating activities		452,259	477,929	325,201	186,528	(138,673)	(42.64%)	▼
Amount attributable to investing activities		(320,072)	(327,711)	(357,499)	(436,977)	(79,478)	22.23%	
Amount attributable to financing activities		(378,448)	(358,106)	25,280	(32,621)	(57,901)	(229.04%)	▼
<b>Surplus or deficit at the end of the financial year</b>	1(c)	<b>(0)</b>	<b>24,866</b>	<b>225,736</b>	<b>(50,315)</b>	<b>(276,052)</b>	<b>(122.29%)</b>	▼

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2024

BY PROGRAM

	Note	Adopted Annual Budget \$	Amended Annual Budget \$ (d)	YTD Budget \$ (a)	YTD Actual \$ (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
						\$	%	▲▼
<b>OPERATING ACTIVITIES</b>								
<b>Revenue from operating activities</b>								
Governance		3,500	3,500	2,910	0	(2,910)	(100.00%)	
General Purpose Funding - Rates	6	1,463,898	1,463,898	1,463,898	1,460,047	(3,851)	(0.26%)	
General Purpose Funding - Other		22,200	52,112	40,917	57,539	16,622	40.62%	▲
Law, Order and Public Safety		46,250	46,250	45,770	48,759	2,989	6.53%	
Health		2,500	2,500	2,410	569	(1,841)	(76.41%)	
Education and Welfare		0	0	0	0	0	0.00%	
Housing		38,480	38,480	32,060	32,023	(37)	(0.12%)	
Community Amenities		58,500	58,500	48,710	51,588	2,878	5.91%	
Recreation and Culture		2,420	2,420	2,000	1,911	(89)	(4.43%)	
Transport		116,500	121,200	73,200	95,619	22,419	30.63%	▲
Economic Services		818,120	848,105	723,002	663,547	(59,455)	(8.22%)	
Other Property and Services		402,621	411,521	54,080	46,940	(7,140)	(13.20%)	
		2,974,989	3,048,486	2,488,957	2,458,541	(30,416)	(1.22%)	
<b>Expenditure from operating activities</b>								
Governance		(216,291)	(216,291)	(180,535)	(209,716)	(29,181)	(16.16%)	▼
General Purpose Funding		(100,024)	(100,024)	(83,330)	(82,264)	1,066	1.28%	
Law, Order and Public Safety		(118,341)	(118,341)	(100,132)	(131,258)	(31,126)	(31.09%)	▼
Health		(18,649)	(18,649)	(15,510)	(14,083)	1,427	9.20%	
Education and Welfare		(6,234)	(6,234)	(5,170)	(5,369)	(199)	(3.85%)	
Housing		(49,921)	(53,521)	(45,020)	(51,772)	(6,752)	(15.00%)	
Community Amenities		(233,767)	(242,767)	(203,968)	(240,110)	(36,142)	(17.72%)	▼
Recreation and Culture		(254,102)	(254,102)	(213,345)	(264,762)	(51,417)	(24.10%)	▼
Transport		(1,585,714)	(1,902,690)	(1,587,232)	(1,541,195)	46,037	2.90%	
Economic Services		(972,474)	(1,002,459)	(837,289)	(816,900)	20,389	2.44%	
Other Property and Services		(20,290)	(8,556)	(19,877)	(116,247)	(96,370)	(484.83%)	▼
		(3,575,807)	(3,923,634)	(3,291,408)	(3,473,676)	(182,268)	(5.54%)	
Non-cash amounts excluded from operating activities	1(a)	1,053,077	1,353,077	1,127,652	1,201,664	74,012	6.56%	
<b>Amount attributable to operating activities</b>		<b>452,259</b>	<b>477,929</b>	<b>325,201</b>	<b>186,528</b>	<b>(138,673)</b>	<b>(42.64%)</b>	▼
<b>INVESTING ACTIVITIES</b>								
<b>Inflows from investing activities</b>								
Proceeds from capital grants, subsidies and contributions	12	3,535,296	3,454,550	1,355,453	1,270,455	(84,998)	(6.27%)	
Proceeds from Disposal of Assets	5	0	0	0	0	0	0.00%	
Proceeds from financial assets at amortised cost - self supporting loans	7	0	0	0	0	0	0.00%	
		3,535,296	3,454,550	1,355,453	1,270,455	(84,998)	(6.27%)	
<b>Outflows from investing activities</b>								
Payments for financial assets at amortised cost - self supporting loans	7	0	0	0	0	0	0.00%	
Payments for inventories, property, plant and equipment and infrastructure	6	(3,855,368)	(3,782,261)	(1,712,952)	(1,707,432)	5,520	0.32%	
		(3,855,368)	(3,782,261)	(1,712,952)	(1,707,432)	5,520	0.32%	
<b>Amount attributable to investing activities</b>		<b>(320,072)</b>	<b>(327,711)</b>	<b>(357,499)</b>	<b>(436,977)</b>	<b>(79,478)</b>	<b>22.23%</b>	
<b>FINANCING ACTIVITIES</b>								
<b>Inflows from financing activities</b>								
Proceeds from New Debentures	7	0	0	0	0	0	0.00%	
Transfer from Reserves	9	0	50,000	50,000	0	(50,000)	(100.00%)	▼
Transfer from Restricted Cash - Other		0	0	0	0	0	0.00%	
		0	50,000	50,000	0	(50,000)	(100.00%)	▼
<b>Outflows from financing activities</b>								
Payments for principal portion of lease liabilities	8	0	(29,658)	(24,720)	(21,619)	3,101	12.54%	
Repayment of Debentures	7	(4,570)	(4,570)	0	(4,546)	(4,546)	0.00%	
Transfer to Reserves	9	(373,878)	(373,878)	0	(6,456)	(6,456)	0.00%	
Transfer to Restricted Cash - Other		0	0	0	0	0	0.00%	
		(378,448)	(408,106)	(24,720)	(32,621)	(7,901)	(31.96%)	
<b>Amount attributable to financing activities</b>		<b>(378,448)</b>	<b>(358,106)</b>	<b>25,280</b>	<b>(32,621)</b>	<b>(57,901)</b>	<b>(229.04%)</b>	▼
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>								
<b>Surplus or deficit at the start of the financial year</b>	1	246,261	232,754	232,754	232,754	0	0.00%	
Amount attributable to operating activities		452,259	477,929	325,201	186,528	(138,673)	(42.64%)	▼
Amount attributable to investing activities		(320,072)	(327,711)	(357,499)	(436,977)	(79,478)	22.23%	
Amount attributable to financing activities		(378,448)	(358,106)	25,280	(32,621)	(57,901)	(229.04%)	▼
<b>Surplus or deficit at the end of the financial year</b>	1	<b>(0)</b>	<b>24,866</b>	<b>225,736</b>	<b>(50,315)</b>	<b>(276,052)</b>	<b>(122.29%)</b>	▼

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022/23 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF WANDERING**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 30 APRIL 2024**

	<b>30 June 2023</b>	<b>30 April 2024</b>
	\$	\$
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	1,336,298	1,192,815
Trade and other receivables	256,682	227,595
Inventories	35,951	63,028
Other assets	17,897	385
<b>TOTAL CURRENT ASSETS</b>	<b>1,646,829</b>	<b>1,483,824</b>
<b>NON-CURRENT ASSETS</b>		
Trade and other receivables	7,911	7,911
Other financial assets	20,372	20,372
Inventories	166,300	169,253
Property, plant and equipment	7,396,366	7,391,365
Infrastructure	87,514,167	88,048,013
Right-of-use assets	0	196,536
<b>TOTAL NON-CURRENT ASSETS</b>	<b>95,105,116</b>	<b>95,833,451</b>
<b>TOTAL ASSETS</b>	<b>96,751,945</b>	<b>97,317,275</b>
<b>CURRENT LIABILITIES</b>		
Trade and other payables	292,870	126,853
Other liabilities	425,101	704,926
Lease liabilities	0	29,659
Borrowings	4,570	24
Employee related provisions	141,662	141,662
<b>TOTAL CURRENT LIABILITIES</b>	<b>864,203</b>	<b>1,003,124</b>
<b>NON-CURRENT LIABILITIES</b>		
Lease liabilities	0	171,089
Borrowings	70,972	70,972
Employee related provisions	34,659	34,659
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>105,631</b>	<b>276,720</b>
<b>TOTAL LIABILITIES</b>	<b>969,834</b>	<b>1,279,844</b>
<b>NET ASSETS</b>	<b>95,782,111</b>	<b>96,037,431</b>
<b>EQUITY</b>		
Retained surplus	21,127,881	21,376,745
Reserve accounts	570,806	577,262
Revaluation surplus	74,083,424	74,083,424
<b>TOTAL EQUITY</b>	<b>95,782,111</b>	<b>96,037,431</b>

This statement is to be read in conjunction with the accompanying notes.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Forecast 30 June 2024 Closing
<b>Non-cash items excluded from operating activities</b>					
		\$	\$	\$	
<b>Adjustments to operating activities</b>					
Less: Movement in liabilities associated with restricted cash		5,129	5,129	199	199
Add: Depreciation on assets		1,047,948	1,122,523	1,201,464	1,126,889
<b>Total non-cash items excluded from operating activities</b>		<b>1,053,077</b>	<b>1,127,652</b>	<b>1,201,664</b>	<b>1,127,088</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 30 April 2024
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	9	(570,806)	(570,806)	(577,262)
Add: Borrowings	7	0	4,570	24
Add: Lease liabilities	8	0	0	29,659
Add: Current portion of employee benefit provisions held in reserve		16,365	16,365	16,564
<b>Total adjustments to net current assets</b>		<b>(554,441)</b>	<b>(549,872)</b>	<b>(531,015)</b>

(c) Net current assets used in the Statement of Financial Activity

<b>Current assets</b>				
Cash and cash equivalents	3	1,336,298	1,336,298	1,192,815
Rates receivables	4	44,780	43,483	70,281
Receivables	4	176,014	213,199	157,315
Other current assets	5	35,951	53,849	63,413
<b>Less: Current liabilities</b>				
Payables	6	(279,329)	(292,870)	(126,853)
Borrowings	7	0	(4,570)	(24)
Contract and Capital Grant/Contribution liabilities	10	(425,512)	(425,101)	(704,926)
Lease liabilities	8	0	0	(29,659)
Provisions	10	(87,500)	(141,662)	(141,662)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(554,441)</b>	<b>(549,872)</b>	<b>(531,015)</b>
<b>Closing funding surplus / (deficit)</b>		<b>246,261</b>	<b>232,754</b>	<b>(50,315)</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2024

NOTE 1

STATEMENT OF FINANCIAL ACTIVITY INFORMATION (ALTERNATE PRESENTATION)

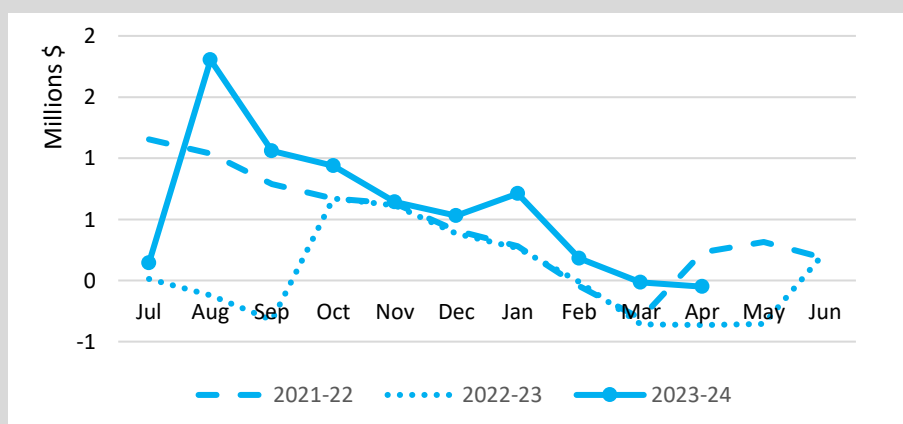
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2023	This Time Last Year 30/04/2023	Year to Date Actual 30/04/2024
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	3	765,492	196,075	615,553
Cash Restricted - Reserves	3	570,806	537,690	577,262
Cash Restricted - Bonds & Deposits	3	0	0	0
Receivables - Rates	4	43,483	144,974	70,281
Receivables - Other	4	213,199	215,927	157,315
Other Assets Other Than Inventories	5	17,897	0	385
Inventories	5	35,951	(3,553)	63,028
		1,646,829	1,091,113	1,483,824
<b>Less: Current Liabilities</b>				
Payables	6	(283,675)	(375,561)	(119,368)
Contract and Capital Grant/Contribution Liabilities	10	(425,101)	(456,465)	(704,926)
Bonds & Deposits	6	(9,195)	(9,530)	(7,485)
Loan Liability	7	(4,570)	0	(24)
Lease Liability	8	0	0	(29,659)
Provisions	10	(141,662)	(87,501)	(141,662)
		(864,203)	(929,057)	(1,003,124)
Less: Cash Reserves	9	(570,806)	(537,690)	(577,262)
Add Back: Component of Leave Liability not Required to be funded		16,365	11,341	16,564
Add Back: Loan Liability		4,570	0	24
Add Back: Lease Liability		0	0	29,659
Less : Loan Receivable - clubs/institutions		0	0	0
Less : Trust Transactions Within Muni		0	0	0
<b>Net Current Funding Position</b>		<b>232,754</b>	<b>(364,293)</b>	<b>(50,315)</b>

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



<b>This Year YTD</b>
<b>Surplus(Deficit)</b>
<b>Last Year YTD</b>
<b>Surplus(Deficit)</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2024**

**NOTE 2  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2023-24 year is \$10,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
<b>Revenue from operating activities</b>						
Other revenue	12,468	28.02%	▲	Positive variance due to Insurance Reimbursement not budgeted for and phasing of Legal Fees Rate recoveries.		
<b>Expenditure from operating activities</b>						
Employee costs	(179,244)	(19.18%)	▼		Actual Public Work Overhead recoveries less than budget. Various works program labour components ahead of budget.	
Materials and contracts	115,624	10.88%	▲	Actual Plant Operating Cost Recoveries ahead of budget.		
Utility charges	(14,754)	(43.09%)	▼			Various utility expenses have been come in higher than budgeted amount.
Other expenditure	(26,381)	(107.13%)	▼			Various other expenditure expenses have been come in higher than budgeted amount.
<b>Financing activities</b>						
Transfer from reserves	(50,000)	(100.00%)	▼		Reserve transfer budgeted to happen at year end.	
<b>Surplus or deficit at the end of the financial year</b>	<b>(276,052)</b>	<b>(122.29%)</b>	▼		Budget phasing behind actuals, due to phasing of Grants receivable.	



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2024

OPERATING ACTIVITIES  
NOTE 4  
RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
<b>RATE TYPE</b>				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
GRV Residential	0.140620	51	577,616	81,224	0	0	81,224	81,224	221	15	81,461
GRV Special Use	0.150750	3	137,893	20,787	0	0	20,787	20,787	0	0	20,787
GRV Rural Residential	0.115620	53	723,850	83,692	0	0	83,692	83,692	0	0	83,692
GRV Industrial	0.115620	2	35,360	4,088	0	0	4,088	4,088	0	0	4,088
<b>Unimproved value</b>											
UV Rural, Rural Residential and Mining Tenements	0.005370	131	202,259,000	1,086,131	0	0	1,086,131	1,086,131	0	0	1,086,131
<b>Non Rateable</b>											
Non Rateable	0.00000	32	17,365	0	0	0	0	0	0	0	0
<b>Sub-Total</b>		<b>272</b>	<b>203,751,084</b>	<b>1,275,922</b>	<b>0</b>	<b>0</b>	<b>1,275,922</b>	<b>1,275,922</b>	<b>221</b>	<b>15</b>	<b>1,276,159</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
GRV Residential	1,312	29	76,792	38,048	0	0	38,048	38,048	0	0	38,048
GRV Special Use	1,312	1	4,160	1,312	0	0	1,312	1,312	0	0	1,312
GRV Rural Residential	1,312	47	232,564	61,664	0	0	61,664	61,664	0	0	61,664
GRV Industrial	1,312	2	0	2,624	0	0	2,624	2,624	0	0	2,624
UV Rural, Rural Residential and Mining Tenements	1,312	94	12,920,836	123,328	0	0	123,328	123,328	382	600	124,310
<b>Sub-total</b>		<b>173</b>	<b>13,234,352</b>	<b>226,976</b>	<b>0</b>	<b>0</b>	<b>226,976</b>	<b>226,976</b>	<b>382</b>	<b>600</b>	<b>227,958</b>
		<b>445</b>	<b>216,985,436</b>	<b>1,502,898</b>	<b>0</b>	<b>0</b>	<b>1,502,898</b>	<b>1,502,898</b>	<b>603</b>	<b>615</b>	<b>1,504,116</b>
Discount							(43,000)				(47,808)
<b>Amount from general rates</b>							<b>1,459,898</b>				<b>1,456,309</b>
Rates Written Off		0	0	0	0	0	0	0	0	0	(228)
Ex-gratia rates		0	0	0	0	0	4,000	3,967	0	0	3,967
<b>Total general rates</b>							<b>1,463,898</b>				<b>1,460,047</b>

**KEY INFORMATION**

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2021 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$

The Shire has no assets budgeted for disposal in 2023/24.

Capital acquisitions	Adopted Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$
Land held for resale - cost	0	0	2,953	2,953
Buildings	490,380	172,200	179,815	7,615
Furniture and equipment	7,000	7,000	572	(6,428)
Plant and equipment	55,000	105,000	98,876	(6,124)
Infrastructure - roads	3,239,740	1,365,516	1,362,373	(3,143)
Infrastructure - footpaths	63,248	63,236	62,843	(393)
<b>Payments for Capital Acquisitions</b>	<b>3,855,368</b>	<b>1,712,952</b>	<b>1,707,432</b>	<b>(5,520)</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	3,535,296	1,355,453	1,270,455	(84,998)
Lease liabilities	0	222,367	222,367	0
Cash backed reserves				
Plant replacement reserve	54,000	0	0	0
Contribution - operations	266,072	135,132	214,609	79,478
<b>Capital funding total</b>	<b>3,855,368</b>	<b>1,712,952</b>	<b>1,707,432</b>	<b>(5,520)</b>

#### SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

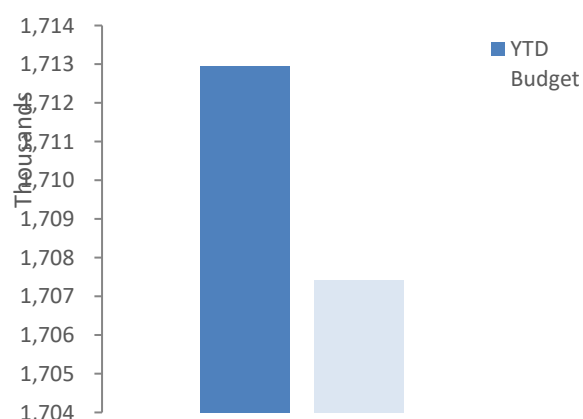
#### Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

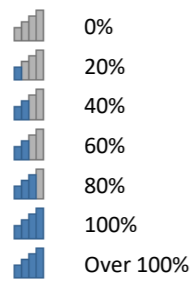
#### Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



Capital expenditure total  
Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Number	Job Number	Balance Sheet Category	Account/Job Description	Adopted		YTD Actual	Variance (Under)/Over
				Budget	YTD Budget		
				\$	\$	\$	\$
<b>Land Held for Resale</b>							
<b>Other Property &amp; Services</b>							
E14761		511	Land Held for Resale - Industrial Estate & Lot 801	0	0	(2,953)	(2,953)
<b>Total - Other Property &amp; Services</b>				<b>0</b>	<b>0</b>	<b>(2,953)</b>	<b>(2,953)</b>
<b>Total - Land Held for Resale</b>				<b>0</b>	<b>0</b>	<b>(2,953)</b>	<b>(2,953)</b>
<b>Buildings</b>							
<b>Law, Order &amp; Public Safety</b>							
E05111		521	Fire Station - New Toilet and Change Room	0	(10,300)	(12,753)	(2,453)
<b>Total - Law, Order &amp; Public Safety</b>				<b>0</b>	<b>(10,300)</b>	<b>(12,753)</b>	<b>(2,453)</b>
<b>Recreation And Culture</b>							
E11383	WCC231	521	Wandering Community Centre Construction - Water Tanks DWER	0	(11,900)	(12,284)	(384)
E11383	WCC233	521	Wandering Community Centre Construction - New Veranda Grant	(150,000)	(150,000)	(125,334)	24,666
E11383	WCC234	521	Wandering Community Centre Upgrade - Ktichen Upgrade Grant I	(340,380)	0	(29,445)	(29,445)
<b>Total - Recreation And Culture</b>				<b>(490,380)</b>	<b>(161,900)</b>	<b>(167,063)</b>	<b>(5,163)</b>
<b>Total - Buildings</b>				<b>(490,380)</b>	<b>(172,200)</b>	<b>(179,815)</b>	<b>(7,615)</b>
<b>Plant &amp; Equipment</b>							
<b>Transport</b>							
E12360		525	Purchase Plant & Equipment	(55,000)	(105,000)	(98,876)	6,124
<b>Total - Transport</b>				<b>(55,000)</b>	<b>(105,000)</b>	<b>(98,876)</b>	<b>6,124</b>
<b>Total - Plant &amp; Equipment</b>				<b>(55,000)</b>	<b>(105,000)</b>	<b>(98,876)</b>	<b>6,124</b>
<b>Furniture &amp; Equipment</b>							
<b>Governance</b>							
E04116		523	Purchase Furniture & Equipment	(7,000)	(7,000)	0	7,000
<b>Total - Governance</b>				<b>(7,000)</b>	<b>(7,000)</b>	<b>0</b>	<b>7,000</b>
<b>Economic Services</b>							
E13450		523	CRC - Purchase Furniture & Equipment	0	0	(214)	(214)
<b>Total - Economic Services</b>				<b>0</b>	<b>0</b>	<b>(214)</b>	<b>(214)</b>
<b>Other Property &amp; Services</b>							
E14560		523	Purchase Furniture & Equipment	0	0	(358)	(358)
<b>Total - Other Property &amp; Services</b>				<b>0</b>	<b>0</b>	<b>(358)</b>	<b>(358)</b>
<b>Total - Furniture &amp; Equipment</b>				<b>(7,000)</b>	<b>(7,000)</b>	<b>(572)</b>	<b>6,428</b>
<b>Infrastructure - Roads</b>							
<b>Transport</b>							
E12101	RRSP241	541	Bridge Upgrade Culverts (0425)	(582,000)	0	0	0
E12102	RRG241	541	York Williams Road- SLK21.75-26.71 Bitumen Seal	(860,505)	(860,497)	(852,955)	7,543
E12103	R2R231	541	R2R - Ferguson Way - two coat seal 10/7mm aggregate	0	0	(773)	(773)
E12103	R2R232	541	R2R - Wandering Pingelly Road , Bridge 0424A over Biberkine Bro	(234,551)	(22,647)	0	22,647
E12103	R2R234	541	R2R-Kubbine Road - Gravel Resheet	0	(18,091)	(44,921)	(26,830)
E12103	R2R241	541	Drainage Repairs down hill Wandoo Crescent	(43,376)	(49,872)	(51,774)	(1,902)
E12103	R2R242	541	Bridge Repairs	(61,734)	(38,730)	(23,400)	15,330
E12104	BS241	541	York Williams Road -Intersection Seal on north Approach SLK 8.75	(169,323)	(169,317)	(144,368)	24,949
E12105	WSFN231	541	North Bannister Wandering - Rd SLK 9.1 -22.0 - project developm	(29,948)	(29,943)	(51,280)	(21,337)
E12105	WSFN232	541	Wandering Narrogin Rd SLK 2.35 - 6.15 - project development fun	(8,656)	(8,656)	0	8,656
E12105	WSFN233	541	Wandering Pingelly Rd SLK 3.90 - 19.10 - project development fur	(72,767)	(72,763)	(56,739)	16,024
E12105	WSFN241	541	North Bannister Wandering Road-Upgrade and Overlay Pavement	(1,101,343)	(95,000)	(136,163)	(41,163)
E12105	WSFN242	541	WSFN North Bannister Wandering Road - Replace and Upgrade Ci	(75,537)	0	0	0
<b>Total - Transport</b>				<b>(3,239,740)</b>	<b>(1,365,516)</b>	<b>(1,362,373)</b>	<b>3,143</b>
<b>Total - Infrastructure - Roads</b>				<b>(3,239,740)</b>	<b>(1,365,516)</b>	<b>(1,362,373)</b>	<b>3,143</b>
<b>Infrastructure - Footpaths</b>							
<b>Transport</b>							
E12140	BN01	543	Blke Network-Gnowing Street 185m new Path	(63,248)	(63,236)	(62,843)	393
<b>Total - Transport</b>				<b>(63,248)</b>	<b>(63,236)</b>	<b>(62,843)</b>	<b>393</b>
<b>Total - Infrastructure - Footpaths</b>				<b>(63,248)</b>	<b>(63,236)</b>	<b>(62,843)</b>	<b>393</b>
<b>Grand Total</b>				<b>(3,855,368)</b>	<b>(1,712,952)</b>	<b>(1,707,432)</b>	<b>5,520</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2024**

**FINANCING ACTIVITIES  
NOTE 7  
BORROWINGS**

**Repayments - borrowings**

Information on borrowings			New Loans			Principal Repayments			Principal Outstanding			Interest Repayments		
Particulars	Loan No.	1 July 2023	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Community amenities</b>														
Industrial Estate Development	1	75,542	0	0	0	(4,546)	(4,570)	(4,570)	70,996	70,972	70,972	(2,529)	(3,302)	(3,302)
<b>Total</b>		75,542	0	0	0	(4,546)	(4,570)	(4,570)	70,996	70,972	70,972	(2,529)	(3,302)	(3,302)
Current borrowings		4,570							24					
Non-current borrowings		70,972							70,972					
		75,542							70,996					

All debenture repayments were financed by general purpose revenue.

The Shire has no unspent debenture funds as at 30th June 2023, nor is it expected to have unspent funds as at 30th June 2024.

**KEY INFORMATION**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2024**

**FINANCING ACTIVITIES  
NOTE 8  
LEASE LIABILITIES**

**Movement in carrying amounts**

Information on leases			New Leases			Principal Repayments			Principal Outstanding			Interest Repayments		
Particulars	Lease No.	1 July 2023	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Transport</b>														
JCB Excavator	1	0	222,367	0	0	(21,619)	0	(29,658)	200,748	0	(29,658)	(6,346)	0	(8,476)
<b>Total</b>		0	222,367	0	0	(21,619)	0	(29,658)	200,748	0	(29,658)	(6,346)	0	(8,476)
Current lease liabilities		0							29,659					
Non-current lease liabilities		0							171,089					
		0							200,748					

All lease repayments were financed by general purpose revenue.

The Shire does not have any lease liabilities to report.

**KEY INFORMATION**

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

Reserve accounts

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Council</b>									
Leave reserve	16,364.70	129.00	199.04	5,000.00	0.00	0.00	0.00	21,493.70	16,563.74
Land & building reserve	253,164.86	1,996.00	3,078.90	0.00	0.00	0.00	0.00	255,160.86	256,243.76
Plant replacement reserve	135,588.37	1,069.00	1,649.03	348,378.00	0.00	(50,000.00)	0.00	435,035.37	137,237.40
Office equipment reserve	40,335.67	318.00	490.58	0.00	0.00	0.00	0.00	40,653.67	40,826.25
Fuel facility reserve	85,352.65	673.00	1,038.09	16,000.00	0.00	0.00	0.00	102,025.65	86,390.74
WSFN Funding reserve	40,000.00	315.00	0.00	0.00	0.00	0.00	0.00	40,315.00	40,000.00
	<b>570,806.25</b>	<b>4,500.00</b>	<b>6,455.64</b>	<b>369,378.00</b>	<b>0.00</b>	<b>(50,000.00)</b>	<b>0.00</b>	<b>894,684.25</b>	<b>577,261.89</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2024**

**NOTE 10  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL/JOB Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
<b>Budget adoption</b>							0
			Opening Surplus(Deficit)			(13,507)	(13,507)
							(13,507)
							(13,507)
							(13,507)
E12360	Purchase Plant & Equipment	0810.23	Capital Expenses			(50,000)	(63,507)
R03293	Transfer from Reserves (General)	0810.23	Capital Revenue		50,000		(13,507)
R03201	Grants Commission - General	120224	Operating Revenue		15,510		2,003
R03202	Grants Commission - Roads	120224	Operating Revenue		14,402		16,405
R13420	CRC - Trainee Grants	120224	Operating Revenue		18,785		35,190
R12204	Grant Income - MRWA Direct	120224	Operating Revenue		4,700		39,890
R14590	Admin - Other Income	120224	Operating Revenue		8,900		48,790
R13430	CRC - Operating Grants Income	120224	Operating Revenue		11,200		59,990
R12202/BSI231	BS - Moramocking Rd - Fuller Rd Intersection - Income	120224	Operating Revenue		8,500		68,490
R05105/ESLI02	ESL BFB - Fire Station Toilet & Change Room Grant Income	120224	Operating Revenue		16,950		85,440
R11104/DWERI01	DWER Wandering Community Centre Construction Income	120224	Operating Revenue		28,700		114,140
R12201/R2RI241	R2R - O'Connell Road Drainage - Income	120224	Operating Revenue		3,412		117,552
R12211/WSFNI241	WSFN - North Bannister Wandering Road - Income	120224	Operating Revenue			(138,308)	(20,756)
E14561	Minor Assets Expensed	120224	Operating Expenses			(8,900)	(29,656)
E09103	Maintenance Expenses - 14 Down Street	120224	Operating Expenses			(3,600)	(33,256)
E10701	Public Conveniences Expenses - Watts Street	120224	Operating Expenses			(9,000)	(42,256)
E12200/0000MNT	General Rural Road Maintenance	120224	Operating Expenses			(8,500)	(50,756)
E12298	Depreciation	120224	Operating Expenses			(300,000)	(350,756)
E12298	Depreciation Added Back	120224	Non Cash Item		300,000		(50,756)
E13416	CRC - Furniture & Equipment Expenses	120224	Operating Expenses			(11,200)	(61,956)
E13401	CRC - Salaries Expenses	120224	Operating Expenses			(17,000)	(78,956)
E13402	CRC - Superannuation Expenses	120224	Operating Expenses			(1,785)	(80,741)
E14506	Admin - Building Expenses	120224	Operating Expenses			(17,500)	(98,241)
E14304	Plant - Parts & Repairs Expenses	120224	Operating Expenses		38,134		(60,107)
E12321	Lease #1 Interest Expense - JCB Excavator	120224	Operating Expenses			(8,476)	(68,583)
E12363	Lease #1 Principal Repayment - JCB Excavator	120224	Capital Expenses			(29,658)	(98,241)
E05111	Fire Station - New Toilet and Change Room	120224	Capital Expenses			(10,300)	(108,541)
E11383/WCC231	Wandering Community Centre Construction - Water Tanks DWER Funded	120224	Capital Expenses			(11,900)	(120,441)
E12103/R2R241	Drainage Repairs down hill Wandoo Crescent	120224	Capital Expenses			(6,496)	(126,937)
E12103/R2R234	R2R-Kubbine Road - Gravel Resheet	120224	Capital Expenses			(18,091)	(145,028)
E12103/R2R242	Bridge Repairs	120224	Capital Expenses		21,175		(123,853)
E12101/RRSP241	Bridge Upgrade Culverts (0425)	120224	Capital Expenses		582,000		458,147
E12103/R2R232	R2R - Wandering Pingelly Road , Bridge 0424A over Biberkine Brook	120224	Capital Expenses			(582,000)	(123,853)
E12105/WSFN241	North Bannister Wandering Road-Upgrade and Overlay Pavement SLK9.10 to SLK13.37	120224	Capital Expenses		73,182		(50,671)
E12105/WSFN242	WSFN North Bannister Wandering Road - Replace and Upgrade Culvert @ slk9.56 - Pre-construction	120224	Capital Expenses		75,537		24,866
				<b>0</b>	<b>1,271,087</b>	<b>(1,246,221)</b>	<b>24,866</b>



### 13.2 Accounts for Payment April 2024

<b>File Reference:</b>	<b>N/A</b>
<b>Location:</b>	<b>N/A</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Alan Hart – Chief Executive Officer</b>
<b>Authorising Officer</b>	<b>Alan Hart – Chief Executive Officer</b>
<b>Date:</b>	<b>11 April 2024</b>
<b>Disclosure of Interest:</b>	<b>N/A</b>
<b>Attachments:</b>	<b>Payment Listing and Credit Card Statement April 2024</b>
<b>Previous Reference:</b>	<b>Nil</b>

**Summary:**

Council to note payments of accounts as presented.

**Background:**

The schedule of accounts is included as an attachment for Council information.

**Comment:**

If you have any questions regarding payments in the listing please contact the office prior to the Council meeting.

**Consultation:**

There has been no consultation.

**Statutory Environment:**

Section 12 of the *Local Government (Financial Management) Regulations 1996* states that

- 12 (1) A list of creditors is to be compiled for each month showing –
- (a) The payee’s name;
  - (b) The amount of the payment;
  - (c) Sufficient information to identify to transaction; and
  - (d) The date of the meeting of the council to which the list is to be presented.

**Policy Implications:**

There are no policy implications.

**Financial Implications:**

There are no financial implications.

**Strategic Implications:**

**Improve Our Financial Position**

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	<ul style="list-style-type: none"> <li>• Improve accountability and transparency</li> <li>• Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs</li> <li>• Prudently manage our financial resources to ensure value for money</li> <li>• Reduce reliance on operational grants</li> </ul>

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

**Risk Implications:**

Nil.

**Voting Requirements:**

Simple Majority

**Shire of Wandering**

**Certificate of Expenditure – 30 April 2024**

This Schedule of Accounts to be passed for payment covering:

Payment Method	Cheque/EFT/DD Number	Amount
<b>Municipal Fund:</b>		
Electronic Funds Transfers	9106-9234	\$167,778.20
Direct Debits	4798.1-4804.10	\$20,913.24
Cheques	-	-
	<b>TOTAL</b>	<b>\$188,691.44</b>

to the Municipal and Trust Accounts, totalling \$188,961.44 which were submitted to each member of the Council on 16 May 2024, have been checked and fully supported by vouchers and invoices which are submitted herewith, have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings.

Alan Hart  
Chief Executive Officer

**Officer Recommendation:**

**That in accordance with section 13 of the Financial Management Regulations of the *Local Government Act 1995* and in accordance with delegation, payment of Municipal Fund vouchers, Licensing, Salaries and Wages and EFT Transfers, Direct Debit totalling \$188,691.44 (attached) be noted as approved for payment and credit card statement be noted.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried

For/Against: Cr Turton  Cr Little  Cr Cowan  Cr Hansen  Cr Jennings  Cr Price  Cr Watts

**Shire of Wandering**  
**List of Accounts for Payments for March 2024**

Chq/EFT	Date	Name	Description	Amount	Amount
<b>EFT9106</b>	<b>05/04/2024</b>	<b>Alan John Price</b>	<b>Councillor Allowances</b>		<b>-894.99</b>
MAR 2024 QTR	02/04/2024	Alan John Price	Councillor allowances Meeting allowanceMAR 2024 QT	894.99	
<b>EFT9107</b>	<b>05/04/2024</b>	<b>Altus Planning</b>	<b>Planning Services</b>		<b>-3344.00</b>
AP3418	29/02/2024	Altus Planning	Planning Services	1812.25	
AP3451	02/04/2024	Altus Planning	Shire of Wandering Townsite Expansion Strategy 2024	1531.75	
<b>EFT9108</b>	<b>05/04/2024</b>	<b>Best Office Systems</b>	<b>Copier Contract</b>		<b>-168.46</b>
629426	27/03/2024	Best Office Systems	Copier Contract - Shire , B&W copies, Colour copies	168.46	
<b>EFT9109</b>	<b>05/04/2024</b>	<b>Boddington IGA</b>	<b>Refreshments</b>		<b>-103.57</b>
02.5580	18/03/2024	Boddington IGA	Catering for PHCC meeting	5.99	
01.4349	20/03/2024	Boddington IGA	Supplies for Council Meetings	97.58	
<b>EFT9110</b>	<b>05/04/2024</b>	<b>Boddington News</b>	<b>Boddington News Edition</b>		<b>-9.00</b>
192	22/03/2024	Boddington News	Boddington News	9.00	
<b>EFT9111</b>	<b>05/04/2024</b>	<b>Bunnings Trade</b>	<b>Hardware Supplies</b>		<b>-454.03</b>
2432/01487319	21/03/2024	Bunnings Trade	Various items for parks and gardens	454.03	
<b>EFT9112</b>	<b>05/04/2024</b>	<b>CJD Equipment</b>	<b>Plant Repairs</b>		<b>-1097.80</b>
006505617	26/03/2024	CJD Equipment	Engine oil leak diagnose and repair	1097.80	
<b>EFT9113</b>	<b>05/04/2024</b>	<b>Cr Gillian Hansen</b>	<b>Councillor Allowances</b>		<b>-894.99</b>
MAR 2024 QTR	02/04/2024	Cr Gillian Hansen	Councillor allowances, Meeting allowance, IT allowance	894.99	
<b>EFT9114</b>	<b>05/04/2024</b>	<b>Dennis Jennings</b>	<b>Councillor Allowances</b>		<b>-894.99</b>
MAR 2024 QTR	02/04/2024	Dennis Jennings	Councillor allowances, Meeting allowance, IT allowance	894.99	
<b>EFT9115</b>	<b>05/04/2024</b>	<b>Ecowater Services</b>	<b>Septic Tank Servicing</b>		<b>-914.50</b>
K1729	21/03/2024	Ecowater Services	5 Dunmall Dr, Chlorine	256.50	
K1730	21/03/2024	Ecowater Services	19 Humes Wy, Chlorine	256.50	
K1731	21/03/2024	Ecowater Services	Admin Building, Chlorine	401.50	

**Shire of Wandering  
List of Accounts for Payments for March 2024**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>	<b>Amount</b>
<b>EFT9116</b>	<b>05/04/2024</b>	<b>Focus Networks</b>	<b>Managed Computer /Server Services and Support</b>		<b>-3364.57</b>
INV-10596G	19/03/2024	Focus Networks	Creating confidential folder on server	418.00	
SAAS-13922	31/03/2024	Focus Networks	Monthly Managed Services (SAAS) Firewall/Remote Services and Antivirus Software Management-Rates Services, Monthly Managed Services (SAAS) Firewall/Remote Services and Antivirus Software Management-CRC, Monthly Managed Services (SAAS) Firewall/Remote Services and Antivirus Software Management-Works Admin, Monthly Managed Services (SAAS) Firewall/Remote Services and Antivirus Software Management-Admin	613.47	
MPSD-13893	02/04/2024	Focus Networks	Managed Computer /Server Services and Support-Rates Services, Managed Computer /Server Services and Support-CRC, Managed Computer /Server Services and Support-Works Admin, Managed Computer /Server Services and Support-General Administration	2333.10	
<b>EFT9117</b>	<b>05/04/2024</b>	<b>Great Southern Fuel Supplies</b>	<b>Fuel Purchases</b>		<b>-668.08</b>
31032024	31/03/2024	Great Southern Fuel Supplies	Fuel card purchases, 0.WD, WD.001	668.08	
<b>EFT9118</b>	<b>05/04/2024</b>	<b>H Rushton and Co</b>	<b>Plant and Equipment</b>		<b>-550.00</b>
116857	17/11/2023	H Rushton and Co	Lawn Aerator	550.00	
<b>EFT9119</b>	<b>05/04/2024</b>	<b>IT Vision</b>	<b>IT Services</b>		<b>-3049.20</b>
39581	27/03/2024	IT Vision	Migrate Synergysoft Universe Server to Terminal Server	3049.20	
<b>EFT9120</b>	<b>05/04/2024</b>	<b>Ian Turton</b>	<b>Councillor Allowances</b>		<b>-2462.49</b>
MAR QTR 2024	02/04/2024	Ian Turton	Councillor allowances President's allowance MARCH 2024 QTR	2462.49	
<b>EFT9121</b>	<b>05/04/2024</b>	<b>LG Best Practices</b>	<b>Staff Training</b>		<b>-308.00</b>
22403	29/02/2024	LG Best Practices	Training and Rates Support	308.00	

**Shire of Wandering**  
**List of Accounts for Payments for March 2024**

Chq/EFT	Date	Name	Description	Amount	Amount
<b>EFT9122</b>	<b>05/04/2024</b>	<b>Local Government Professionals Australia WA</b>	<b>Benchmarking Project Contribution</b>		<b>-1100.00</b>
38413	21/03/2024	Local Government Professionals Australia WA	Shire of Wandering contribution to Data Drives Decisions Project	1100.00	
<b>EFT9123</b>	<b>05/04/2024</b>	<b>M2 Technology Group</b>	<b>Messages on Hold</b>		<b>-330.00</b>
00110911	03/04/2024	M2 Technology Group	Quarterly Fee-Onhold Messages, After Hours and Seasonal Messages	330.00	
<b>EFT9124</b>	<b>05/04/2024</b>	<b>MPS Tree Services PTY LTD</b>	<b>Town Maintenance</b>		<b>-12210.00</b>
2149	20/03/2024	MPS Tree Services PTY LTD	Ttree and branch removal at various locations	12210.00	
<b>EFT9125</b>	<b>05/04/2024</b>	<b>Maxwell Watts</b>	<b>Councillor Allowances</b>		<b>-894.99</b>
MAR 2024 QTR	02/04/2024	Maxwell Watts	Councillor allowances, Meeting allowance, Councillor allowances, Meeting allowance	894.99	
<b>EFT9126</b>	<b>05/04/2024</b>	<b>Mucky Duck Bush Band</b>	<b>150th Celebrations</b>		<b>-300.00</b>
140924	26/03/2024	Mucky Duck Bush Band	Deposit for Band for 150th Celebration for the Shire of Wandering	300.00	
<b>EFT9127</b>	<b>05/04/2024</b>	<b>Perth McIntosh &amp; Son WA</b>	<b>Plant Repairs</b>		<b>-17418.81</b>
1901275	03/04/2024	Perth McIntosh & Son WA	Transmission fault-Loader	17418.81	
<b>EFT9128</b>	<b>05/04/2024</b>	<b>Pingelly IGA</b>	<b>Newspaper purchases</b>		<b>-270.40</b>
FEB 2024	15/03/2024	Pingelly IGA	Purchase of The West Australian, February 2024	270.40	
<b>EFT9129</b>	<b>05/04/2024</b>	<b>Pyke Plumbing and Gas Pty Ltd</b>	<b>Building Maintenance</b>		<b>-2141.69</b>
3805	21/03/2024	Pyke Plumbing and Gas Pty Ltd	Replace hot water system- 5 Dunmall	2141.69	
<b>EFT9130</b>	<b>05/04/2024</b>	<b>Quest Payment Systems</b>	<b>Monthly maintenance fee</b>		<b>-418.00</b>
42429	29/03/2024	Quest Payment Systems	Monthly maintenance fee - Fuel Facility, March 2024	418.00	
<b>EFT9131</b>	<b>05/04/2024</b>	<b>Robert John Cowan</b>	<b>Councillor Allowances</b>		<b>-898.74</b>
MAR 2024 QTR	27/03/2024	Robert John Cowan	Councillor allowances Meeting allowance March Quarter 2024	898.74	
<b>EFT9132</b>	<b>05/04/2024</b>	<b>Scavenger Fire Safety</b>	<b>Fire fighting supplies</b>		<b>-3696.00</b>
INV-19668	19/03/2024	Scavenger Fire Safety	Pallet of foam	3696.00	

**Shire of Wandering**  
**List of Accounts for Payments for March 2024**

Chq/EFT	Date	Name	Description	Amount	Amount
<b>EFT9133</b>	<b>05/04/2024</b>	<b>Sheryl Little</b>	<b>Councillor Allowances</b>		<b>-1892.57</b>
MAR 2024 QTR	03/04/2024	Sheryl Little	Councillor allowances, Meeting allowance, Councillor allowances, Meeting allowance, Councillor allowances, Meeting allowance	1892.57	
<b>EFT9134</b>	<b>05/04/2024</b>	<b>Steelwrist Australia Pty Ltd</b>	<b>Plant Maintenance</b>		<b>-729.74</b>
9001391	26/03/2024	Steelwrist Australia Pty Ltd	Steel spacers for JCB Hydradig	729.74	
<b>EFT9135</b>	<b>05/04/2024</b>	<b>TJ &amp; RJ Sellick Pty Ltd - Lawn Doctor</b>	<b>Grounds Maintenance</b>		<b>-2134.00</b>
00722138	05/01/2024	TJ & RJ Sellick Pty Ltd - Lawn Doctor	Vertimow Oval and sweep	2134.00	
<b>EFT9136</b>	<b>05/04/2024</b>	<b>Traffic Force</b>	<b>Traffic Management Plans</b>		<b>-638.00</b>
00036442	31/03/2024	Traffic Force	Preparation of a Generic Traffic Management Plan	638.00	
<b>EFT9137</b>	<b>05/04/2024</b>	<b>Wandering HVAC</b>	<b>Electrical Services</b>		<b>-3981.40</b>
04196	03/04/2024	Wandering HVAC	Connect new hot water system wiring at 5 Dunmall	456.49	
04195	03/04/2024	Wandering HVAC	New compressor for Fuel Station	3524.91	
<b>EFT9138</b>	<b>05/04/2024</b>	<b>De Lage Landen Pty Ltd</b>	<b>Lease of Equipment</b>		<b>-9321.88</b>
JCB Lease	14/03/2024	De Lage Landen Pty Ltd	JCB Lease payment	9321.88	
<b>EFT9148</b>	<b>10/04/2024</b>	<b>Western Australian Treasury Corporation</b>	<b>Loan repayment</b>		<b>-2355.10</b>
10	10/04/2024	Western Australian Treasury Corporation	Loan No. 10 Principal and interest payment	2355.10	
<b>EFT9151</b>	<b>16/04/2024</b>	<b>Shire of Wandering Petty Cash</b>	<b>Petty Cash</b>		<b>-375.85</b>
FEB-APR 2024	16/04/2024	Shire of Wandering Petty Cash	Milk, Radio Postage, Postage / Stamps, Refreshments, Refreshments, Police Clearance - J Treasure, Police Clearance - J Treasure, Postage to return Councillor Shirts, Solar Pump Part, Milk	375.85	
<b>EFT9152</b>	<b>17/04/2024</b>	<b>AMPAC</b>	<b>Debt collections</b>		<b>-1615.25</b>
103569	19/01/2024	AMPAC	Debt collections costs	974.50	
104589	29/02/2024	AMPAC	Debt collections costs	591.25	
104472	24/03/2024	AMPAC	Debt collections costs	49.50	

**Shire of Wandering  
List of Accounts for Payments for March 2024**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>	<b>Amount</b>
<b>EFT9153</b>	<b>17/04/2024</b>	<b>Avon Waste</b>	<b>General waste services</b>		<b>-4714.37</b>
00061769	31/03/2024	Avon Waste	Domestic & commercial general waste services, Fuel facility bin, North Bannister bins, General waste to landfill gate fee, Recycling Services, Recycle processing fee, Transfer Station general waste bins, General waste to landfill gate fee, Transfer Station recycle bins, Recycle processing fee, Building waste bin hire	4714.37	
<b>EFT9154</b>	<b>17/04/2024</b>	<b>BOC</b>	<b>Bottle Hire Fees</b>		<b>-32.77</b>
5006331087	29/03/2024	BOC	Oxygen INDUST G Size HIRE, Dissolved acetylene G Size, Oxygen Medical C Size, Total GST Free Supplies	32.77	
<b>EFT9155</b>	<b>17/04/2024</b>	<b>Ben Pike Carpentry</b>	<b>Building Maintenance</b>		<b>-165.77</b>
544	06/03/2024	Ben Pike Carpentry	Install safety brackets to library shelves in CRC	165.77	
<b>EFT9156</b>	<b>17/04/2024</b>	<b>Best Office Systems</b>	<b>Copier contract</b>		<b>-138.94</b>
629178	22/03/2024	Best Office Systems	Copier contract - CRC, B&W Copies, Colour Copies, Echo - 75% of colour	138.94	
<b>EFT9157</b>	<b>17/04/2024</b>	<b>Bob Waddell &amp; Associates</b>	<b>Financial Services</b>		<b>-1320.00</b>
3840	09/04/2024	Bob Waddell & Associates	Accounting Services provided to the Shire of Wandering	1320.00	
<b>EFT9158</b>	<b>17/04/2024</b>	<b>Boddington Hardware &amp; Newsagency</b>	<b>Hardware Supplies</b>		<b>-49.30</b>
102003382	03/04/2024	Boddington Hardware & Newsagency	Tap Adaptor Universal 12mm, Nozzel 12mm, Gun Spray 7 pattern 12mm	49.30	
<b>EFT9159</b>	<b>17/04/2024</b>	<b>Boddington Medical Centre</b>	<b>Pre employment Medicals</b>		<b>-480.50</b>
150998GB	19/03/2024	Boddington Medical Centre	Pre employment Medicals	330.50	
151409JC	08/04/2024	Boddington Medical Centre	Pre employment Medicals	150.00	
<b>EFT9160</b>	<b>17/04/2024</b>	<b>Canning Floorcovering</b>	<b>Building Maintenance</b>		<b>-4638.00</b>
31723	15/03/2024	Canning Floorcovering	Replacement Window Treatments-19 Humes Way	4638.00	
<b>EFT9161</b>	<b>17/04/2024</b>	<b>Department of Planning, Lands &amp; Heritage</b>	<b>Town Dam Maintenance</b>		<b>-1534.00</b>
DPLH FILE 03066-1963	29/01/2024	Department of Planning, Lands & Heritage	Easement Fee Lot 500 DP 416253 Reserve 29674	1534.00	

**Shire of Wandering  
List of Accounts for Payments for March 2024**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>	<b>Amount</b>
<b>EFT9162</b>	<b>17/04/2024</b>	<b>ITR Pacific</b>	<b>Plant Repairs</b>		<b>-4928.00</b>
678327	10/04/2024	ITR Pacific	Grader Blades	4928.00	
<b>EFT9163</b>	<b>17/04/2024</b>	<b>Innaloo Quest</b>	<b>Staff Training</b>		<b>-905.00</b>
6121835	10/04/2024	Innaloo Quest	Trellis Training - Trainee	905.00	
<b>EFT9164</b>	<b>17/04/2024</b>	<b>Leaf Bean Machine</b>	<b>Coffee machine service</b>		<b>-621.25</b>
00125348	08/04/2024	Leaf Bean Machine	Coffee machine service	621.25	
<b>EFT9165</b>	<b>17/04/2024</b>	<b>Narrogin Auto Centre</b>	<b>Plant Repairs</b>		<b>-633.00</b>
331454	04/04/2024	Narrogin Auto Centre	70000km Service for WD001	633.00	
<b>EFT9166</b>	<b>17/04/2024</b>	<b>Narrogin Farmers Centre Narrogin</b>	<b>Finance charges</b>		<b>-5.18</b>
302104	05/02/2024	Narrogin Farmers Centre Narrogin	Finance charge on overdue invoice	5.18	
<b>EFT9167</b>	<b>17/04/2024</b>	<b>Officeworks</b>	<b>Stationery</b>		<b>-374.04</b>
612872652	16/02/2024	Officeworks	Various stationery- Slim Towel	91.04	
613760603	11/04/2024	Officeworks	J Burrows Wireless mouse	48.00	
613763284	12/04/2024	Officeworks	CRC Desk Screen	235.00	
<b>EFT9168</b>	<b>17/04/2024</b>	<b>Regal Garden Supplies</b>	<b>Parks and Gardens</b>		<b>-93.00</b>
009894	21/03/2024	Regal Garden Supplies	Soil - veggie garden and Anzac pots	93.00	
<b>EFT9169</b>	<b>17/04/2024</b>	<b>Resonline</b>	<b>Caravan Park Booking System</b>		<b>-242.00</b>
00163776	31/03/2024	Resonline	Online booking system fee - Caravan Park MARCH 2024	242.00	
<b>EFT9170</b>	<b>17/04/2024</b>	<b>RingCentral</b>	<b>Phone system</b>		<b>-662.00</b>
CD_000792149	06/04/2024	RingCentral	Phone system Administration, Phone system Harvest Ban Line, Phone system Council Chambers, Phone system Engineering and Works, Phone system CRC	662.00	
<b>EFT9171</b>	<b>17/04/2024</b>	<b>WA Contract Ranger Services</b>	<b>Contract Ranger Service</b>		<b>-653.13</b>
00005430	11/04/2024	WA Contract Ranger Services	Contract Ranger Service, Labour & travel	653.13	



**Shire of Wandering**  
**List of Accounts for Payments for March 2024**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>	<b>Amount</b>
<b>EFT9172</b>	<b>17/04/2024</b>	<b>WALGA</b>	<b>Councillor Training</b>		<b>-6435.00</b>
SI-009661	20/03/2024	WALGA	Councillor Essentials Training - 6 Councillors - Understanding Local Government, Conflicts of Interest, Meeting Procedures	264.00	
SI009662	20/03/2024	WALGA	Councillor Essentials Training - 6 Councillors - Understanding Local Government, Conflicts of Interest, Meeting Procedures	264.00	
SI009663	20/03/2024	WALGA	Councillor Essentials Training - 6 Councillors - Understanding Local Government, Conflicts of Interest, Meeting Procedures	264.00	
SI009664	20/03/2024	WALGA	Councillor Essentials Training - 6 Councillors - Understanding Local Government, Conflicts of Interest, Meeting Procedures	264.00	
SI-009665	20/03/2024	WALGA	Councillor Essentials Training - 6 Councillors - Understanding Local Government, Conflicts of Interest, Meeting Procedures	264.00	
SI009666	20/03/2024	WALGA	Councillor Essentials Training - 6 Councillors - Understanding Local Government, Conflicts of Interest, Meeting Procedures	264.00	
SI-009667	20/03/2024	WALGA	Councillor Essentials Training - 6 Councillors - Understanding Local Government, Conflicts of Interest, Meeting Procedures	1584.00	
SO-009668	20/03/2024	WALGA	Councillor Essentials Training - 6 Councillors - Understanding Local Government, Conflicts of Interest, Meeting Procedures	3267.00	
<b>EFT9173</b>	<b>17/04/2024</b>	<b>WD Auto Repairs</b>	<b>Vehicle Maintenance</b>		<b>-1340.59</b>
00001678	10/04/2024	WD Auto Repairs	Tyres for WD001	1340.59	

**Shire of Wandering**  
**List of Accounts for Payments for March 2024**

Chq/EFT	Date	Name	Description	Amount	Amount
<b>EFT9174</b>	<b>17/04/2024</b>	<b>Wandering Smash Repairs</b>	<b>Payroll deductions</b>		<b>-300.00</b>
DEDUCTION	26/03/2024	Wandering Smash Repairs	Payroll Deduction	600.00	
DEDUCTION REVERSAL	26/03/2024	Wandering Smash Repairs	Payroll Deduction	-600.00	
00005997	11/04/2024	Wandering Smash Repairs	Insurance excess for jcb hydradig windscreen	300.00	
<b>EFT9175</b>	<b>17/04/2024</b>	<b>Wandering Tavern</b>	<b>Catering</b>		<b>-194.20</b>
00000052	12/04/2024	Wandering Tavern	Catering for staff meeting	194.20	
<b>EFT9176</b>	<b>17/04/2024</b>	<b>Westrac</b>	<b>Plant Repairs</b>		<b>-3942.55</b>
SI1759590	15/04/2024	Westrac	Grader Service	3942.55	
<b>EFT9177</b>	<b>17/04/2024</b>	<b>Shire of Wandering Christmas Club</b>	<b>Payroll deductions</b>		<b>-70.00</b>
DEDUCTION	26/03/2024	Shire of Wandering Christmas Club	Payroll Deduction	70.00	
<b>EFT9178</b>	<b>17/04/2024</b>	<b>Shire of Wandering Staff Lotto</b>	<b>Payroll deductions</b>		<b>-35.00</b>
DEDUCTION	26/03/2024	Shire of Wandering Staff Lotto	Payroll Deduction	35.00	
<b>EFT9179</b>	<b>19/04/2024</b>	<b>Shire of Wandering Christmas Club</b>	<b>Payroll deductions</b>		<b>-145.00</b>
DEDUCTION	09/04/2024	Shire of Wandering Christmas Club	Payroll Deduction	145.00	
<b>EFT9180</b>	<b>19/04/2024</b>	<b>Shire of Wandering Staff Lotto</b>	<b>Payroll deductions</b>		<b>-75.00</b>
DEDUCTION	09/04/2024	Shire of Wandering Staff Lotto	Payroll Deduction	75.00	
<b>EFT9181</b>	<b>19/04/2024</b>	<b>Wandering Smash Repairs</b>	<b>Payroll deductions</b>		<b>-600.00</b>
DEDUCTION	09/04/2024	Wandering Smash Repairs	Payroll Deduction	600.00	
<b>EFT9187</b>	<b>24/04/2024</b>	<b>Wandering Smash Repairs</b>	<b>Payroll deductions</b>		<b>-600.00</b>
DEDUCTION	23/04/2024	Wandering Smash Repairs	Payroll Deduction	600.00	
<b>EFT9188</b>	<b>26/04/2024</b>	<b>Shire of Wandering Christmas Club</b>	<b>Payroll deductions</b>		<b>-95.00</b>
DEDUCTION	23/04/2024	Shire of Wandering Christmas Club	Payroll Deduction	95.00	
<b>EFT9189</b>	<b>26/04/2024</b>	<b>Shire of Wandering Staff Lotto</b>	<b>Payroll deductions</b>		<b>-70.00</b>
DEDUCTION	23/04/2024	Shire of Wandering Staff Lotto	Payroll Deduction	70.00	
<b>EFT9207</b>	<b>11/04/2024</b>	<b>Synergy</b>	<b>Electricity Usage</b>		<b>-2324.52</b>
995311230	20/03/2024	Synergy	CRC & public conveniences, CRC, Public conveniences	622.71	
20500778801	20/03/2024	Synergy	Fuel facility, Usage	297.69	
2006096133	20/03/2024	Synergy	Depot, Usage	830.24	
2014095798	20/03/2024	Synergy	Administration Office, Usage	573.88	

**Shire of Wandering  
List of Accounts for Payments for March 2024**

Chq/EFT	Date	Name	Description	Amount	Amount
<b>EFT9208</b>	<b>15/04/2024</b>	<b>Synergy</b>	<b>Electricity Usage</b>		<b>-759.24</b>
2062062498	25/03/2024	Synergy	19 Humes Wy, Usage	759.24	
<b>EFT9209</b>	<b>15/04/2024</b>	<b>Synergy</b>	<b>Electricity Usage</b>		<b>-2862.85</b>
2034093581	22/03/2024	Synergy	31 Dunmall Dr, Usage	820.56	
2010095211	22/03/2024	Synergy	Caravan Park & Fire Station, Caravan Park, Fire Station	1215.09	
2018097855	22/03/2024	Synergy	Community Centre, Usage	827.20	
<b>EFT9210</b>	<b>26/04/2024</b>	<b>Telstra</b>	<b>Tims Messaging</b>		<b>-327.93</b>
T311	07/04/2024	Telstra	Tims Messaging, Councillors, Fire Control, Fuel facility	327.93	
<b>EFT9211</b>	<b>01/04/2024</b>	<b>Pivotel</b>	<b>Bushfire radios</b>		<b>-60.00</b>
3798565	15/03/2024	Pivotel	Satellite Sleeves, Bushfire radios-March 2024	60.00	
<b>EFT9212</b>	<b>15/04/2024</b>	<b>ClickSuper</b>	<b>Click Super Transaction Fees</b>		<b>-31.35</b>
DD24030108	01/04/2024	ClickSuper	Transaction fee, March 2024	31.35	
<b>EFT9213</b>	<b>26/04/2024</b>	<b>Synergy</b>	<b>Street Lighting</b>		<b>-774.52</b>
2002142699	04/04/2024	Synergy	Street lighting, March 2024	774.52	
<b>EFT9214</b>	<b>22/04/2024</b>	<b>Bankwest</b>	<b>Corporate Card</b>		<b>-4064.59</b>
140324	14/03/2024	Bankwest	Corporate Card 14/3/24 - 13/4/24	4064.59	
<b>EFT9215</b>	<b>30/04/2024</b>	<b>DOT Licencing</b>	<b>Transport Payments-April 24</b>		<b>-29452.90</b>
APRIL24	30/04/2024	DOT Licencing	Transport WADO	29452.90	
<b>EFT9216</b>	<b>02/04/2024</b>	<b>Telstra</b>	<b>Telecommunications Charges</b>		<b>-1101.57</b>
K375280921-5	10/03/2024	Telstra	Administration Phone/Internet, Operations Phone, Fire Station Internet, CRC Phone/Internet, Community Centre Internet, Fuel Facility Internet, Depot Internet, Telstra Credit	1101.57	
<b>EFT9219</b>	<b>02/04/2024</b>	<b>Water Corporation</b>	<b>Water use</b>		<b>-1752.89</b>
1902224	05/03/2024	Water Corporation	Standpipe, Water use	1752.89	
<b>EFT9228</b>	<b>09/04/2024</b>	<b>De Lage Landen Pty Ltd</b>	<b>JCB Lease payment -</b>		<b>-4660.94</b>
JCB Lease	08/05/2024	De Lage Landen Pty Ltd	Loan No. JCB Lease Principal payment -, Loan No. JCB Lease Interest payment -	4660.94	

**Shire of Wandering**  
**List of Accounts for Payments for March 2024**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>	<b>Amount</b>
<b>EFT9234</b>	<b>26/04/2024</b>	<b>Easi Fleet PTY LTD-DD</b>	<b>Payroll Deductions</b>		<b>-1611.22</b>
DEDUCTION	12/03/2024	Easi Fleet PTY LTD-DD	Payroll deductions	406.57	
DEDUCTION	26/03/2024	Easi Fleet PTY LTD-DD	Payroll deductions	406.57	
194088	01/04/2024	Easi Fleet PTY LTD-DD	Payroll deductions	1611.22	
<b>DD4798.1</b>	<b>09/04/2024</b>	<b>Australian Super</b>	<b>Payroll Deductions</b>		<b>-1555.28</b>
SUPER	09/04/2024	Australian Super	Payroll deductions	1202.47	
DEDUCTION	09/04/2024	Australian Super	Payroll deductions	77.21	
DEDUCTION	09/04/2024	Australian Super	Payroll deductions	269.39	
SUPER	09/04/2024	Australian Super	Payroll deductions	6.21	
<b>DD4798.2</b>	<b>09/04/2024</b>	<b>HUB24 Super Fund</b>	<b>Payroll Deductions</b>		<b>-256.80</b>
SUPER	09/04/2024	HUB24 Super Fund	Payroll deductions	256.80	
<b>DD4798.3</b>	<b>09/04/2024</b>	<b>Aware Super</b>	<b>Payroll Deductions</b>		<b>-5856.03</b>
DEDUCTION	09/04/2024	Aware Super	Payroll deductions	1026.61	
SUPER	09/04/2024	Aware Super	Payroll deductions	4829.42	
<b>DD4798.4</b>	<b>09/04/2024</b>	<b>HostPlus Super Fund</b>	<b>Payroll Deductions</b>		<b>-1473.53</b>
DEDUCTION	09/04/2024	HostPlus Super Fund	Payroll deductions	1270.29	
SUPER	09/04/2024	HostPlus Super Fund	Payroll deductions	203.24	
<b>DD4798.5</b>	<b>09/04/2024</b>	<b>MLC Masterkey</b>	<b>Payroll Deductions</b>		<b>-293.07</b>
DEDUCTION	09/04/2024	MLC Masterkey	Payroll deductions	69.78	
SUPER	09/04/2024	MLC Masterkey	Payroll deductions	223.29	
<b>DD4798.6</b>	<b>09/04/2024</b>	<b>Macquarie Super</b>	<b>Payroll Deductions</b>		<b>-133.88</b>
SUPER	09/04/2024	Macquarie Super	Payroll deductions	133.88	
<b>DD4798.7</b>	<b>09/04/2024</b>	<b>HESTA</b>	<b>Payroll Deductions</b>		<b>-263.55</b>
DEDUCTION	09/04/2024	HESTA	Payroll deductions	62.75	
SUPER	09/04/2024	HESTA	Payroll deductions	200.80	
<b>DD4798.8</b>	<b>09/04/2024</b>	<b>Prime Super</b>	<b>Payroll Deductions</b>		<b>-283.09</b>
SUPER	09/04/2024	Prime Super	Payroll deductions	283.09	
<b>DD4798.9</b>	<b>09/04/2024</b>	<b>Australian Retirement Trust Super Savings</b>	<b>Payroll Deductions</b>		<b>-214.42</b>
SUPER	09/04/2024	Australian Retirement Trust Super Savings	Payroll deductions	214.42	

**Shire of Wandering  
List of Accounts for Payments for March 2024**

Chq/EFT	Date	Name	Description	Amount	Amount
<b>DD4804.1</b>	<b>23/04/2024</b>	<b>Australian Super</b>	<b>Payroll Deductions</b>		<b>-1670.84</b>
SUPER	23/04/2024	Australian Super	Payroll deductions	1299.98	
DEDUCTION	23/04/2024	Australian Super	Payroll deductions	77.21	
DEDUCTION	23/04/2024	Australian Super	Payroll deductions	293.65	
<b>DD4804.2</b>	<b>23/04/2024</b>	<b>ANZ OnePath Masterfund</b>	<b>Payroll Deductions</b>		<b>-22.82</b>
SUPER	23/04/2024	ANZ OnePath Masterfund	Payroll deductions	11.41	
DEDUCTION	23/04/2024	ANZ OnePath Masterfund	Payroll deductions	11.41	
<b>DD4804.3</b>	<b>23/04/2024</b>	<b>Aware Super</b>	<b>Payroll Deductions</b>		<b>-5999.35</b>
DEDUCTION	23/04/2024	Aware Super	Payroll deductions	1039.02	
SUPER	23/04/2024	Aware Super	Payroll deductions	4960.33	
<b>DD4804.4</b>	<b>23/04/2024</b>	<b>HostPlus Super Fund</b>	<b>Payroll Deductions</b>		<b>-1473.53</b>
DEDUCTION	23/04/2024	HostPlus Super Fund	Payroll deductions	1270.29	
SUPER	23/04/2024	HostPlus Super Fund	Payroll deductions	203.24	
<b>DD4804.5</b>	<b>23/04/2024</b>	<b>MLC Masterkey</b>	<b>Payroll Deductions</b>		<b>-293.07</b>
DEDUCTION	23/04/2024	MLC Masterkey	Payroll deductions	69.78	
SUPER	23/04/2024	MLC Masterkey	Payroll deductions	223.29	
<b>DD4804.6</b>	<b>23/04/2024</b>	<b>Macquarie Super</b>	<b>Payroll Deductions</b>		<b>-165.60</b>
SUPER	23/04/2024	Macquarie Super	Payroll deductions	165.60	
<b>DD4804.7</b>	<b>23/04/2024</b>	<b>HESTA</b>	<b>Payroll Deductions</b>		<b>-197.44</b>
DEDUCTION	23/04/2024	HESTA	Payroll deductions	47.01	
SUPER	23/04/2024	HESTA	Payroll deductions	150.43	
<b>DD4804.8</b>	<b>23/04/2024</b>	<b>Prime Super</b>	<b>Payroll Deductions</b>		<b>-283.09</b>
SUPER	23/04/2024	Prime Super	Payroll deductions	283.09	
<b>DD4804.9</b>	<b>23/04/2024</b>	<b>Australian Retirement Trust Super Savings</b>	<b>Payroll Deductions</b>		<b>-229.19</b>
SUPER	23/04/2024	Australian Retirement Trust Super Savings	Payroll deductions	229.19	
<b>DD4804.10</b>	<b>23/04/2024</b>	<b>HUB24 Super Fund</b>	<b>Payroll Deductions</b>		<b>-248.66</b>
SUPER	23/04/2024	HUB24 Super Fund	Payroll deductions	248.66	
<b>TOTAL</b>					<b>-188691.44</b>

**Credit Card Breakdown -14 March 2024-13 April 2024**

<b>Date</b>	<b>Supplier</b>	<b>Description</b>	<b>Amount</b>
14/03/2024	Town of Cambridge	Parking Fee-Meeting with WALGA	\$ 6.40
15/03/2024	Coles	Catering -International Womans Day Event	\$ 557.00
18/03/2024	Swan Pools	Pool Supplies-13 Dunmall	\$ 74.50
21/03/2024	Wandering Tavern	Catering- Council Meeting March 24	\$ 361.21
23/03/2024	Bob Jane	Vehicle Maintenance Tyres - OWD	\$ 1,564.00
27/03/2024	Wandering LPO	Bulk Mailout-150th Celebration	\$ 40.80
28/03/2024	Enabba Roadhouse	Fuel-OWD	\$ 133.62
02/04/2024	Liberty Cataby	Fuel-OWD	\$ 96.55
02/04/2024	Aussie Broadband	Internet-Administration	\$ 79.00
07/04/2024	Adobe	Adobe Subscription April 2024	\$ 576.86
10/04/2024	KMART	Materials- LEGO Kits for Wine and Cheeze Night	\$ 425.00
10/04/2024	KMART	Vacuum Cleaner-CRC	\$ 149.00
	Bankwest	Bank Fee	\$ 0.65
		<b>TOTAL</b>	<b>\$ 4,064.59</b>

### 13.3 Fees and Charges – 2024/25 Budget

<b>File Reference:</b>	<b>14.145.14512</b>
<b>Location:</b>	<b>N/A</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Alan Hart, Chief Executive Officer</b>
<b>Authorising Officer</b>	<b>Alan Hart, Chief Executive Officer</b>
<b>Date:</b>	<b>6 May 2024</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Draft 2024/25 Fees and Charges</b>
<b>Previous Reference:</b>	<b>N/A</b>

#### Summary:

Council to consider the proposed Schedule of Fees and Charges for 2024//25 which will help inform the budget for the year.

#### Background:

The Schedule of Fees and Charges is presented to Council each year prior to adoption of the annual budget with any suggested changes, additions or deletions. Any other changes that arise during the year are brought to Council for their consideration.

#### Comment:

In accordance with the Local Government Act, the fees that are being proposed for the 2024/25 financial year are reflective of the cost of service provision.

The proposed changes to the Fees and Charges in 2024/25 are:

- Fees for Caravan Park Sites and Cabins to be updated as follows:

<b>CARAVAN PARK</b>		<b>Current</b>	<b>Proposed</b>
Overnight Stay - per site - per night	Powered site - max 2 Adults & 2 Children	\$27.50	\$28.00 <sup>5</sup>
Overnight Stay - per site	Non Powered Site - max 2 Adults & 2 Children	\$13.50	\$14.00
Weekly Stay - per site	Powered Site - max 2 Adults & 2 Children - per week (7 nights)	\$166.00	<b>REMOVE</b>
Weekly Stay - per site	Non powered - max 2 Adults & 2 Children - per week	\$77.00	<b>REMOVE</b>
Whole Caravan Park booking (excluding cabins)	Per 24 hours or part thereof	\$522.50	\$600.00
Cabin - max 4 persons	Per overnight	\$143.00	\$143.00
Cabin - max 4 persons	Per week (7 nights)	\$852.50	<b>REMOVE</b>
Use of Laundry room when no overnight stay incurred	Per use	\$11.00	<b>REMOVE</b>
Use of Ablutions when no overnight stay incurred	Up to 2 Adults & 2 Children	\$11.00	\$11.00
Pumphrey's Bridge - per site - per night	Non Powered Site - max 2 Adults & 2 Children	\$10.00	\$10.00

- Weekly fee rates to be removed, daily rates to be used.
- Fee for hire of laundry to be deleted as the laundry room is now not available for public use due to it holding equipment for the use of the cleaners, and the washing machine has been moved to the camp kitchen.

**Consultation:**  
Administration Staff

**Statutory Environment:**

*Local Government Act 1995 (Part 6, Division 5, s.6.17 and s.6.19) states in part:*

*6.17 Setting the level of fees and charges*

*(1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors*

- (a) the cost to the local government of providing the service or goods;*
- (b) the importance of the service or goods to the community; and*
- (c) the price at which the service or goods could be provided by an alternative provider.*

*6.19 Local Government to give notice of fees and charges If a Local Government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees and charges, give local public notice of –*

- (a) its intention to do so; and*
- (b) the date from which it is proposed the fees and charges will be imposed.*

**Policy Implications:**  
There are no policy implications.

**Financial Implications:**  
The schedule of fees and charges will help determine the income that will be derived by providing a service or facility to be included in the 2024/25 annual budget.

**Strategic Implications:**  
**Improve Our Financial Position**

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	<ul style="list-style-type: none"> <li>• Improve accountability and transparency</li> <li>• Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs</li> <li>• Prudently manage our financial resources to ensure value for money</li> <li>• Reduce reliance on operational grants</li> </ul>

- Sustainability Implications:**
- Environmental: There are no known environmental implications
  - Economic: The annual review of fees and charges allows for annual cost rises to be reflected within the setting of fees and charges.
  - Social: The review of fees and charges seeks to recognise the socio-economic nature of the region and our visitors

**Risk Implications:**  
Nil.

**Voting Requirements:**  
Absolute majority



**Officer Recommendation:**

**That Council:**

- 1. Adopts the 2024/2025 Fees and Charges Schedule as per the attached schedule; and**
- 2. Endorse the statutory advertising of the 2024/2025 Fees and Charges for the Shire of Wandering effective 1 July 2024.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried

For/Against: Cr Turton  Cr Little  Cr Cowan  Cr Hansen  Cr Jennings  Cr Price  Cr Watts

**SCHEDULE OF FEES AND CHARGES 2024/2025**  
**ALL FEES ARE QUOTED GST INCLUSIVE UNLESS OTHERWISE STATED**

<b>FACILITIES CHARGES</b>		
<b>Treatment Room</b>		
Treatment Room	Half Day	\$28.60
	Full Day	\$46.00
	Per Hour	\$8.00
Bond - Including key bond	Excl-GST	\$100.00
<b>Community Centre - Maximum 150 persons</b>		
Casual Hire - Foyer Only	Per hour or part thereof	\$10.00
Casual Hire - Foyer & Kitchen	Per hour or part thereof	\$15.00
Casual Hire - Community Centre	Per hour or part thereof	\$20.00
Casual Hire - Foyer Only	Per 24 hours or part thereof	\$180.00
Casual Hire - Foyer & Kitchen	Per 24 hours or part thereof	\$270.00
Casual Hire - Community Centre	Per 24 hours or part thereof	\$360.00
Community Centre:		
Yearly hire for Wandering Primary School Presentation Night	Day and Night of Event and up to two rehearsal days	Free
Education purposes	Children's education purposes	Free
Not for Profit Organisations - no alcohol	Per 24 hours	\$40.00
Not for Profit Organisations - alcohol	Per 24 hours	\$80.00
Shire of Wandering Community Groups	Per hour up to 4 hours	Free
Shire of Wandering Community Groups	Per use 4 - 24 hours	\$10.00
Bond - including key bond	Excl-GST	\$300.00
Cricket, Bowls, Tennis & Netball Courts	Annual hire arrangement (all facilities) based on usage of 2 day or night per week	\$275.00
Bond - key bond	Per season per club (ex-GST)	\$50.00
Tennis Courts - Casual Hire	Per hour per court	\$10.00
	24 hour hire - all courts	\$25.00
Bowling Green - Casual Hire	Per hour per court	\$10.00
	24 hour hire - all courts	\$25.00
Hire of plastic/steel frame chairs from the Wandering Community Centre (per chair)	For a hire period of three (3) days	\$1.10
Hire of brown wooden/steel frame tables from the Wandering Community Centre (per table)	For a hire period of three (3) days	\$2.20
Bond of \$100 for any combination of chairs and tables		\$100.00
<b><i>If any chair/s or table/s are damaged beyond repair or not returned the hirer will be charged the cost of replacement plus a 20% administration fee.</i></b>		
<b>Golf Club</b>		
Golf Club	Annual Lease (on demand)	\$1.00
<b>Council Chambers (Maximum 20 persons)</b>		
Meeting Room Hire - Chambers, kitchen & ablution	Per hour or part thereof	\$25.00
Meeting Room Hire	Daily rate	\$450.00
Shire of Wandering Community Groups	Per hour up to 4 hours	Free
Shire of Wandering Community Groups	Per use 4 - 24 hours	\$10.00
Bond - including key bond	Excl-GST	\$300.00
<b>ADMINISTRATION &amp; OTHER COUNCIL PROPERTIES</b>		
<b>Sale of Water</b>		
Per Kilolitre from standpipe - residential and stock watering	Excl-GST	\$11.00
Per Kilolitre from standpipe - Non-residential	Excl-GST	\$11.00
Per Kilolitre from standpipe - Firefighting and other approved emergency	Excl-GST	Free
Keycard - first card		\$40.00
Keycard - replacement card		\$80.00
<b>Photocopying and Printing</b>		
A3/A4 Black & White	per copy	\$0.30
A3/A4 Colour	per copy	\$0.60
A4 Photo	Per A4 page or part thereof	\$12.00
Laminating	Per page	\$1.50
Document Scanning	per page	\$0.30
<b><i>Shire of Wandering Community Groups receive \$50 sponsorship, then receive 50% discount.</i></b>		
<b>Scan &amp; Email</b>		
Outgoing	per page	\$1.70
<b>Council Documents</b>		
Agendas and/or Minutes	Available on website	Free
FOI Request	In addition to Statutory Fee	\$52.00

**SCHEDULE OF FEES AND CHARGES 2024/2025**  
**ALL FEES ARE QUOTED GST INCLUSIVE UNLESS OTHERWISE STATED**

<b>Electoral Roll</b>		
Composite		Free
<b>Rate Enquiry</b>		
Detailed – per assessment		\$90.00
Rate Book - Printed	per document	\$115.50
Rate Book - Electronic	per document	\$55.00
<b>Other</b>		
Fuel Facility	per litre	Cost + 25c
Book "The Horses Came First"		\$11.00
Book "History of the Pioneer School"		\$5.50
District Maps		\$23.00
Newspapers, Newsletters, Magazines		at cost
Vehicle Removal	per vehicle	Private Works Rates
Vehicle Impound fee	per vehicle per day	\$5.50
<b>Community Resource Centre</b>		
<b>Photocopying and Printing Shire of Wandering Community Groups receive \$50 sponsorship, then receive 50% discount.</b>		
A3/A4 Black & White	per copy	\$0.30
A3/A4 Colour	per copy	\$0.60
A4 Photo	Per A4 page or part thereof	\$12.00
Laminating	Per page	\$1.50
Document Scanning	per page	\$0.30
<b>Scan &amp; Email</b>		
Outgoing	per page	\$1.70
<b>Other</b>		
Spiral binding of documents	per document	\$6.00
Wandering Collective Items	Various	At cost
Desktop Publishing	Per hour or part thereof	\$50.00
Advertising - Echo - Per Advertisement	Quarter page	\$16.00
	Half Page	\$23.00
	Full Page	\$52.00
Advertising - Echo - Annual Subscription (11 Editions - Financial Year)	Quarter page	\$96.00
	Half Page	\$137.00
	Full Page	\$309.00
	Echo Postage Fees for year	at cost
Echo		Free
CRC - Programs and Training		at cost
CRC Café - drinks	per cup	Cost + 20%
CRC Café - food		Cost + 20%
CRC Kitchen Hire (during CRC opening hours only)	Per hour or part thereof	\$15.00
Projector Hire	Per 24 hours or part thereof	\$23.00
Projector screen only Hire	Per 24 hours or part thereof	\$11.00
Bond	Excl-GST	\$100.00
Casual Hire - Marquees (per marquee)	Per 24 hours or part thereof	\$55.00
Bond (per marquee)	Excl-GST	\$100.00
Movie Screen & Equipment Hire		
Casual Hire	Per 24 hours or part thereof	\$550.00
Shire of Wandering Community Groups	Per 24 hours or part thereof	Free
Not for Profit Groups	Per 24 hours or part thereof	\$55.00
Popcorn Machine (must provide own consumables)	Per 24 hours or part thereof (each)	\$22.00
Popcorn Machine (must provide own consumables)	If hired with Movie Screen	Free
Bond	Excl-GST	\$250.00
<b>CEMETERY FEES (Gazetted)</b>		
Digging a new grave	Internment - Adult	\$1,250
Digging a new grave	Internment - Child (under 7)	\$600.00
Plot (Right of Burial)	Land for grave site - Single	\$120.00
Plot (Right of Burial)	Land for grave site - Double	\$175.00
Reservation of grave site for future use		\$50.00
Re-opening of an ordinary grave		\$1,250.00
Re-opening of grave internment of ashes		\$250.00
Permission to erect headstone		\$50.00
Niche Wall	Single	\$130.00
Niche Wall	Double	\$175.00
Niche Wall Reservation		\$40.00
Niche Wall Plaque		at cost
Annual Funeral Directors Licence		\$75.00
Single Funeral Permit (Funeral Directors Only)		\$50.00
Single Funeral Permit (Non Funeral Directors)		\$2,000.00

**SCHEDULE OF FEES AND CHARGES 2024/2025**  
**ALL FEES ARE QUOTED GST INCLUSIVE UNLESS OTHERWISE STATED**

<b>ANIMAL CONTROL (Legislated)</b>		
<b>DOGS</b>		
Working dog - Sterilised - 1 year	Dog Regulations 2013 - Statutory Fee	\$5.00
Working dog - Unsterilised - 1 year	Dog Regulations 2013 - Statutory Fee	\$12.50
Working dog - Sterilised - 3 years	Dog Regulations 2013 - Statutory Fee	\$10.62
Working dog - Unsterilised - 3 years	Dog Regulations 2013 - Statutory Fee	\$30.00
Working dog - Sterilised Lifetime	Dog Regulations 2013 - Statutory Fee	\$25.00
Working dog - Unsterilised Lifetime	Dog Regulations 2013 - Statutory Fee	\$62.50
Non Working dog - Sterilised - 1 year	Dog Regulations 2013 - Statutory Fee	\$20.00
Non Working dog - Sterilised - 1 year (after 31 May)	Dog Regulations 2013 - Statutory Fee	\$10.00
Non Working dog - Unsterilised - 1 year	Dog Regulations 2013 - Statutory Fee	\$50.00
Non Working dog - Unsterilised - 1 year ( after 31 May)	Dog Regulations 2013 - Statutory Fee	\$25.00
Non Working dog - Sterilised - 3 years	Dog Regulations 2013 - Statutory Fee	\$42.50
Non Working dog - Unsterilised - 3 years	Dog Regulations 2013 - Statutory Fee	\$120.00
Non Working dog - Sterilised Lifetime	Dog Regulations 2013 - Statutory Fee	\$100.00
Non Working dog - Unsterilised Lifetime	Dog Regulations 2013 - Statutory Fee	\$250.00
Seizure of Dog	Excl-GST	\$90.00
Replacement of dog tag	Excl-GST	\$5.00
<b>NB- Pensioners entitled to discount of 50% of above charges.</b>	Dog Regulations 2013 - Statutory Fee	
<b>All other Statutory Fees as per Dog Act 1976 &amp; Dog Regulations 2013</b>	Dog Regulations 2013 - Statutory Fee	
<b>CATS</b>		
Cat 1 year - No concession for Sterilisation	Cat Regulations 2012 - Statutory Fee	\$20.00
Cat -1 year (after 31 May)	Cat Regulations 2012 - Statutory Fee	\$10.00
Cat - Three-Year registrations	Cat Regulations 2012 - Statutory Fee	\$42.50
Cat - Lifetime Registrations	Cat Regulations 2012 - Statutory Fee	\$100.00
Cat - Concessional Registration Fees Pensioners (Three year registrations)	Cat Regulations 2012 - Statutory Fee	\$21.25
Cat - Concessional Registration Fees Pensioners (Lifetime registrations)	Cat Regulations 2012 - Statutory Fee	\$50.00
Replacement of cat tag	Per tag - excl GST	\$5.00
Seizure of cat	Excl-GST	\$50.00
Disposal/Destruction of cat	Excl-GST	\$100.00
<b>All other Statutory Fees as per Cat Act 2011 &amp; Cat Regulations 2012</b>	Cat Regulations 2012 - Statutory Fee	
<b>Misc Fees relating to Animal Control</b>		
Cat Trap Hire Bond for max of 2 weeks	Excl-GST	\$150.00
Surrender Fee Dog or Cat impounded	Excl-GST	\$50.00
Application to keep more than two (2) dogs on a property ( <b>requires Dogs Local Law</b> )	per application	
Daily sustenance fee (pound) cat or dog	per day or part thereof - Excl GST	\$30.00
Yard Inspection Fee - Restricted or Dangerous Dog	Excl-GST	\$50.00
Application Fee for keeping more than the prescribed number of dogs	Excl-GST	\$100.00
First Aid Treatment of any impounded animal	Cost Recovery	

**SCHEDULE OF FEES AND CHARGES 2024/2025**  
**ALL FEES ARE QUOTED GST INCLUSIVE UNLESS OTHERWISE STATED**

<b>REFUSE, RECYCLING &amp; TRANSFER STATION</b>		
<b>Rubbish and Recycling</b>		
Rubbish & Recycling Rates:	<b>GST NOT APPLICABLE</b>	
Domestic/Commercial - combined charge for both refuse & recycling	1 <sup>st</sup> 240lt bin	As per council's adopted budget
<b>Recycling - Free</b>		
Green Waste	Must be separated or charges will apply	Free
Clean fill - sand, clay, rocks, bricks Concrete(no steel)	Must be separated or charges will apply	Free
Waste Oil	Per litre	\$0.44
Recycling	per 240 litre bin	Free
Separated Recyclables		Free
Sale of Mulch	Per cubic Metre	\$11.00
<b>Transfer Station Fees</b>		
Call out Fee	Opening of Transfer Station out of Hours	\$126.00
Transfer Station Pass	Properties that do not have weekly collection service - includes 52 standard 240 Litre bin drop offs of household waste.	\$198.00
Transfer Station Pass	Properties that do not have a weekly collection service - includes 26 standard 240 Litre bin drop offs of household waste.	\$99.00
<b>Transfer Station Fees</b>		
Asbestos	Do not accept Agreement with Shire of Boddington	Do not accept
Household Waste	per 240 litre bin	\$17.00
Household Waste	per cubic metre	\$46.00
Building rubble	per cubic metre	\$110.00
Commercial Refuse Disposal	per load	\$440.00
Vehicle Body Dumping	per vehicle	\$50.00
Animal Carcasses	Do not accept	Do not accept
White goods - fridge, freezer, stoves, washing machine etc	per item - non-degassed	\$63.00
White goods - fridge, freezer, stoves, maching machine etc	per item - degassed only	Free
Mattresses	per item	\$45.00
Tyres	Motor Cycle per tyre	\$5.20
Tyres	Passenger	\$10.00
Tyres	Light truck./4WD per tyre	\$15.00
Tyres	Truck per tyre	\$26.00
Tyres	Super single per tyre	\$40.00
Tyres	Large Tyres (must be off rim) Farm machinery per tyre	\$160.00
Tyres	Contaminated tyres or tyres on rim	Plus 350% of fee
Tyres	All other	Fee on application

**SCHEDULE OF FEES AND CHARGES 2024/2025**  
**ALL FEES ARE QUOTED GST INCLUSIVE UNLESS OTHERWISE STATED**

<b>PRIVATE WORKS</b>		
<b>All items include operator - Minimum 1 hour fee (Non Rate Payer Add 50%)</b>	<b>Normal Time</b>	<b>Time &amp; Half / Double Time</b>
Grader Hire (Per Hour or part thereof)	\$225.00	\$249.50 / \$272.00
Loader Hire (Per hour or part thereof)	\$225.00	\$249.50 / \$272.00
Truck - Prime Mover + Trailer (Per hour or part thereof)	\$241.00	\$265.50 / \$288.00
Truck Tandem Axle Hire (Per hour or part thereof)	\$204.00	\$228.50 / \$251.00
Truck Tandem Axle Hire + Water Tank (Per hour or part thereof)	\$219.00	\$243.50 / \$266.00
Isuzu 4.5 Tonne Tipper (Per hour or part thereof)	\$148.00	\$172.50 / \$195.00
Isuzu 2.5 Tonne Tipper (Per hour or part thereof)	\$148.00	\$172.50 / \$195.00
Tractor Hire (Per hour or part thereof)	\$181.00	\$205.50 / \$228.00
Bobcat Hire (Per hour or part thereof)	\$181.00	\$205.50 / \$228.00
Excavator Hire (Per hour or part thereof)	\$241.00	\$265.50 / \$288.00
Self propelled multi tyred roller (Per hour or part thereof)	\$225.00	\$249.50 / \$272.00
Plate Compactor (Per day)	\$181.00	\$205.50 / \$228.00
Small miscellaneous plant (eg Ride-on mower, whippersnipper) (Per hour or part thereof)	\$148.00	\$172.50 / \$195.00
Labour Per hour (overtime + 50% loading)	\$126.00	\$150.50 / \$173.00
Used grader blades - per blade	\$60.00	\$84.50 / \$107.00
Gravel ex Depot charged at \$6.50 per m3	\$6.50	
All materials attract a 12.5% surcharge		
<b>BUILDING - TOWN PLANNING - HEALTH (Legislated)</b>		
<b>Building (excl-GST)</b>		
<b>All fees &amp; charges relating to Building, Town Planning and Health Fees are adopted pursuant to the Building Act 2011, Planning and</b>		
Building License Application Fee - Certified applications	Class 1 & 10 buildings or incidental structure	0.19% construction value but not less than \$110.00
Building License Application Fee - Certified applications	Class 2 - 9 buildings or incidental structure	0.09% construction value but not less than \$110.00
Building License Application Fee - Certified applications	Minimum fee all classes	\$110.00
Building License Application Fee - Uncertified applications	Class 1 to 10 buildings or incidental structure	0.32% construction value but not less than \$110.00
Building License Application Fee - Uncertified applications	Minimum fee all classes	\$110.00
Building Permit Extension	Application to extend the time during which a building or demolition permit has effect	\$110.00
Demolition	Application for Demolition Permit - All classes	\$110.00
Occupancy Permits Application	Occupancy permit for a completed building	\$110.00
Occupancy Permits Application	Occupancy permit for an incomplete building	\$110.00
Occupancy Permits Application	Replacement occupancy permit for permanent change of the building's use, classification	\$110.00
Occupancy Permits Application	Occupancy permit for a building in respect of which unauthorised work has been done	0.18% of the estimated value of the building work but not less than \$110.00

**SCHEDULE OF FEES AND CHARGES 2024/2025**  
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<b>Building (excl-GST)</b>		
Occupancy Permits Application	Building approval certificate for a building in respect of which unauthorised work has been done	0.38% of the estimated value of the building but not less than \$110.00
Occupancy Permits Application	Building approval certificate for an existing building where unauthorised work has not been done	\$110.00
Occupancy Permits Application	Extend the time during which an occupancy permit or building approval certificate has affect	\$110.00
<b>NB - In regards to construction value, the Building Surveyor is to estimate the value, if acceptable evidence is</b>		
<b>Building Site Refuse Disposal</b>		
Infrastructure Bond	To be charged with all building approvals to cover damage and reinstatement of drainage, curbs and crossovers etc...	\$1,000.00
Administration Inspection Fee	Fee for Council Official to inspect property and community infrastrucutre to finalise bond	\$104.50
Construction Training Fund Levy	Minimum building cost \$20,000	0.20% construction value
Building Services Levy	Building permit - per application	0.137% of the estimated value of the building work but not less than \$61.65
Building Services Levy	Demolition Permit - per application	0.137% of the estimated value of the building work but not less than \$61.65
Building Services Levy	Occupancy permit for approved building work - per application	\$61.65
Building Services Levy	Occupancy permit for unauthorised building work	0.274% of the estimated value of the building work, but not less that \$123.30
Swimming Pool Inspection Fee - incl-GST	Mandatory Inspection - (max \$58.45 in total over 4 years)	\$58.45
Swimming pool additional inspection fee - incl-GST	upon request	\$63.00
Rural Road Number Application - incl-GST		\$110.00
Search and copy fee for buildings plans and other related documents		\$33.00
<b>Health (excl-GST)</b>		
Food Premises Annual Food Safety audit Charge	Low risk business (1 audit per annum)	\$118.15
Food Premises Annual Food Safety audit Charge	Medium risk business (2/3 audits per annum)	\$262.50
Food Premises Annual Food Safety audit Charge	High risk business (4 audits per annum)	\$472.50
Food Premises Annual Food Safety audit Charge	Community Groups / Clubs/ Not for Profit Organisations (per annum)	\$105.00
Inspection on request	per hour	\$162.75
Temporary Food Stall (Commercial)	Application Fee (Temporary Event)	\$52.50
	Application Fee - Not For Profit & Community Groups	\$0.00
Water Sampling	Non Statutory water Sampling fees (Per Water Sampling)	\$81.90
	Freight cost per sample	\$41.80
	milage per km	\$0.95
	Cost to apply if Food Business Inspection fees are applicable otherwise Non Statutory Water sampling fees are applicable - per water sampling	\$35.00
	Freight cost per sample	\$15.00

**SCHEDULE OF FEES AND CHARGES 2024/2025**  
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Health (excl-GST)		
Food Business Registration Certificate Fee	Annual Charge - Food Proprietor Notification to conduct a food business under Section 107 (3) and notification for certain changes to a food business under Section 113	\$74.00
Food Proprietor Notification Fee	Registration requirements as per section 110	\$225.00
Septic Tank Application Fee	Application Fee	\$118.00
Septic Tank Inspection Fee	Inspection Fee - incl-GST	\$118.00
Local Government Report Fee	incl-GST	\$66.00
Transportable Housing Bond	Payable to guarantee compliance with Town Planning Approval conditions.	\$5,000.00
Temporary Accommodation Bond	Payable to guarantee compliance with Town Planning Approval conditions.	\$5,000.00
Sea container Bond - New	Payable to guarantee compliance with Town Planning Approval conditions.	\$2,000.00
Sea container Bond - Second-hand	Payable to guarantee compliance with Town Planning Approval conditions.	\$5,000.00
Building Envelope Relocation Fee	Application for relocation of envelope	\$150.00
Subdivision Clearance Fee	Fee charged for clearance of condition	
Subdivision Clearance Fee	per lot - up to five (each lot)	\$73.00
Subdivision Clearance Fee	per lot - over five (each lot) \$365 plus \$35 per lot over five	\$35.00
Planning Development Fees	Determination of Development Applications (other than for an extractive industry) where the estimated cost of the development is:	
<i>(Refer to Planning Bulletin 84 - WAPC - set by amendment to Planning and development (Local Government Planning Fees) Regulations 2006</i>	a - not more than \$50,000	\$147.00
Planning Development Fees	b- more than \$50,000 but less than \$500,000	0.32% of estimated development cost
Town Planning (excl-GST)		
Planning Development Fees	c - more than \$500,000 but less than \$2,000,000	\$1,700 plus 0.257% for every \$1 in excess of \$500,000
Planning Development Fees (DAP Applies)	d - more than \$2,000,000	Refer DAP Regulations 2021
Extractive Industry	Determination of a Development Application for an Extractive Industry Fixed fee (*penalty of \$2,217.00 added if commenced*)	\$739.00
Home Occupation License	Application for approval	\$222.00
Home Occupation License	Penalty if commenced prior to approval	\$444.00
Home Occupation License	Annual Renewal Fee - per application	\$73.00
Non Conforming Use Application	Application for change of use or change or continuation of a non conforming use where development is not occurring. Fixed Fee - per application	\$295.00
Issue of Zoning Certificate - incl-GST	Certificate issued upon request to property owner	\$80.00
Issue of Written Planning Advice - incl-GST	Issued upon request to property owner - per query	\$80.00
<b>(*If development has commenced then penalty that is twice the amount of maximum fee payable under paragraph a, b or c)</b>		
Scheme Amendments & Structure Plans		
Initial application fee	Per Amendment	\$3,300.00
Hourly Rate for tasks associated with Scheme Amendments - incl-GST	Per hour	\$400.40



**SCHEDULE OF FEES AND CHARGES 2024/2025**  
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<b>CARAVAN PARK</b>		
Overnight Stay - per site - per night	Powered site - max 2 Adults & 2 Children	\$28.00
Overnight Stay - per site	Non Powered Site - max 2 Adults & 2 Children	\$14.00
Whole Caravan Park booking (excluding cabins)	Per 24 hours or part thereof	\$600.00
Cabin - max 4 persons	Per overnight	\$143.00
Use of Ablutions when no overnight stay incurred	Up to 2 Adults & 2 Children	\$11.00
Pumphrey's Bridge - per site - per night	Non Powered Site - max 2 Adults & 2 Children	\$10.00

### 13.4 Councillor Sitting Fees 2024/25

<b>File Reference:</b>	<b>04.041.04112</b>
<b>Location:</b>	<b>N/A</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Alan Hart, Chief Executive Officer</b>
<b>Authorising Officer</b>	<b>Alan Hart, Chief Executive Officer</b>
<b>Date:</b>	<b>7 May 2024</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Nil</b>
<b>Previous Reference:</b>	<b>Item 13.4 Ordinary Council Meeting 18 May 2023</b>

#### Summary:

Council to consider and set the meeting fees and allowances for Councillors for the 2024/25 financial year.

#### Background:

Section 7B (2) of the Salaries and Allowances Act 1975 requires the Salaries and Allowances Tribunal, at intervals of not more than 12 Months, to inquire into and determine: -

- The amount of fees, or the minimum and maximum amounts of fees, to be paid under the Local Government Act 1995 to elected council members for attendance at meetings;
- The amount of expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the Local Government Act 1995 to elected council members; and
- The amount of allowances or the minimum and maximum amounts of allowances, to be paid under the Local Government Act to elected council members.

The Tribunal continues to utilise the four band Local Government classification model adopted in 2012 with the Shire of Wandering falling under Band 4.

For the 2024/2025 financial year, the tribunal has determined that remuneration, fees, expenses and allowance ranges for Band 4 Councils will increase by an average of 3.5% from those determined for the 2023/24 financial year.

#### Comment:

The Salaries and Allowances Tribunal has determined that the fees for 2024/25 will be:

#### Council Meeting Attendance Fees per Annum

Where a Local Government decides, by Absolute Majority, to pay a Council Member a fee referred to in section 5.98(1)(b) of the Local Government Act for attendance at a Council Meeting, the following per meeting fee range will be applicable:

Band	For a council member other than mayor or president		For a council member who holds the office of mayor or president	
	Minimum	Maximum	Minimum	Maximum
4	\$3,884	\$10,286	\$3,884	\$21,138

The meeting fee set for 2023/24 was \$3,735 per annum for both Councillors and President.

Annual Allowance for a Mayor or President

Where a local government sets the amount of the annual local government allowance to which a mayor or president is entitled under section 5.98(5) of the LG Act the following allowance range will be applicable;

Band	Minimum	Maximum
4	\$556	\$21,170

Annual Allowance for Deputy President

For the purpose of section 5.98A(1) of the Local Government Act the annual allowance for a Deputy President is determined to be up to 25% of the Presidents Allowance.

In 2023/24, the Presidents allowance was set at \$6,270 and \$1,000 for the Deputy President.

**It is proposed the fee structure for 2024/25 meeting fees increase as per the SAT determination, Annual Allowances for the President and Deputy president remain the same as they are within the range as determined by SAT.**

Band	Annual Meeting Fee		Annual Allowance	
	President	Councillor	President	Deputy President
4	\$3,884	\$3,884	\$6,270	\$1,000

**Consultation:**

N/A

**Statutory Environment:**

Local Government Act 1995 –

5.98 Fees etc. for council members

**(1A) In this section — determined means determined by the Salaries and Allowances Tribunal under the**

**Salaries and Allowances Act 1975 section 7B.**

- (1) A council member who attends a council or committee meeting is entitled to be paid —
  - (a) the fee determined for attending a council or committee meeting; or
  - (b) where the local government has set a fee within the range determined for council or committee meeting attendance fees, that fee.
- (2A) A council member who attends a meeting of a prescribed type at the request of the council is entitled to be paid —**
  - (a) the fee determined for attending a meeting of that type; or
  - (b) where the local government has set a fee within the range determined for meetings of that type, that fee.
- (2) A council member who incurs an expense of a kind prescribed as being an expense —
  - (a) to be reimbursed by all local governments; or
  - (b) which may be approved by any local government for reimbursement by the local government and which has been approved by the local government for reimbursement, **is entitled to be reimbursed for the expense in accordance with subsection (3).**
- (3) A council member to whom subsection (2) applies is to be reimbursed for the expense —
  - (a) where the extent of reimbursement for the expense has been determined, to that extent; or
  - (b) where the local government has set the extent to which the expense can be reimbursed and that extent is within the range determined for reimbursement, to that extent.
- (4) If an expense is of a kind that may be approved by a local government for reimbursement, then the local government may approve reimbursement of the expense either generally or in a particular case but nothing in this subsection limits the application of subsection (3) where the local government has approved reimbursement of the expense in a particular case.

- (5) *The mayor or president of a local government is entitled, in addition to any entitlement that he or she has under subsection (1) or (2), to be paid —*
- (a) *the annual local government allowance determined for mayors or presidents; or*
- (b) *where the local government has set an annual local government allowance within the range determined for annual local government allowances for mayors or presidents, that allowance.*
- (6) *A local government cannot —*
- (a) *make any payment to; or*
- (b) *reimburse an expense of,*  
**a person who is a council member or a mayor or president in that person's capacity as council member, mayor or president unless the payment or reimbursement is in accordance with this Division.**
- (7) *A reference in this section to a **committee meeting** is a reference to a meeting of a committee comprising —*
- (a) *council members only; or*
- (b) *council members and employees.*  
[Section 5.98 amended by No. 64 of 1998 s. 36; No. 17 of 2009 s. 33; No. 2 of 2012 s. 14.]
- 5.98A. Allowance for deputy mayor or deputy president
- (1) *A local government may decide\* to pay the deputy mayor or deputy president of the local government an allowance of up to the percentage that is determined by the Salaries and Allowances Tribunal under the Salaries and Allowances Act 1975 section 7B of the annual local government allowance to which the mayor or president is entitled under section 5.98(5).*  
\* Absolute majority required.
- (2) *An allowance under subsection (1) is to be paid in addition to any amount to which the deputy mayor or deputy president is entitled under section 5.98.*  
[Section 5.98A inserted by No. 64 of 1998 s. 37; amended by No. 2 of 2012 s. 15.]
- 5.98 Annual fee for council members in lieu of fees for attending meetings  
**A local government may decide\* that instead of paying council members a fee referred to in section 5.98(1), it will instead pay all council members who attend council or committee meetings —**
- (a) *the annual fee determined by the Salaries and Allowances Tribunal under the Salaries and Allowances Act 1975 section 7B; or*
- (b) *where the local government has set a fee within the range for annual fees determined by that Tribunal under that section, that fee.*  
\* Absolute majority required.  
[Section 5.99 amended by No. 2 of 2012 s. 16.]
- 5.98A. Allowances for council members in lieu of reimbursement of expenses
- (1) *A local government may decide\* that instead of reimbursing council members under section 5.98(2) for all of a particular type of expense it will instead pay all eligible council members —*
- (a) *the annual allowance determined by the Salaries and Allowances Tribunal under the Salaries and Allowances Act 1975 section 7B for that type of expense; or*
- (b) *where the local government has set an allowance within the range determined by the Salaries and Allowances Tribunal under the Salaries and Allowances Act 1975 section 7B for annual allowances for that type of expense, an allowance of that amount,*  
**and only reimburse the member for expenses of that type in excess of the amount of the allowance.**  
\* Absolute majority required.

- (2) For the purposes of subsection (1), a council member is eligible to be paid an annual allowance under subsection (1) for a type of expense only in the following cases —
- (a) in the case of an annual allowance that is paid in advance, if it is reasonably likely that the council member will incur expenses of that type during the period to which the allowance relates;
  - (b) in the case of an annual allowance that is not paid in advance, if the council member has incurred expenses of that type during the period to which the allowance relates.

[Section 5.99A inserted by No. 64 of 1998 s. 38; amended by No. 2 of 2012 s. 17; No. 26 of 2016 s. 13.]

Local Government (Administration) Regulations 1996 –

30. Meeting attendance fees (Act s. 5.98)

**(3A) Each of the following meetings is a meeting of a prescribed type for the purposes of section 5.98(2A) —**

- (a) meeting of a WALGA Zone, where the council member is representing a local government as a delegate elected or appointed by the local government;
- (b) meeting of a Regional Road Group established by Main Roads Western Australia, where the council member is representing a local government as a delegate elected or appointed by the local government;
- (c) council meeting of a regional local government where the council member is the deputy of a member of the regional local government and is attending in the place of the member of the regional local government;
- (d) meeting other than a council or committee meeting where the council member is attending at the request of a Minister of the Crown who is attending the meeting;
- (e) meeting other than a council meeting or committee meeting where the council member is representing a local government as a delegate elected or appointed by the local government.

[(3B) deleted]

**(3C) A council member is not entitled to be paid a fee for attending a meeting of a type referred to in subregulation (3A) if —**

- (a) the person who organises the meeting pays the council member a fee for attending the meeting; or
- (b) the council member is paid an annual fee in accordance with section 5.99; or
- (c) if the meeting is a meeting referred to in subregulation (3A)(c), the member of the regional local government is paid an annual fee in accordance with section 5.99.

[(3)-(5) deleted]

[Regulation 30 amended in Gazette 23 Apr 1999 p. 1719; 31 Mar 2005 p. 1034; 3 May 2011 p. 1595-6; 13 Jul 2012 p. 3219.]

31. Expenses to be reimbursed (Act s. 5.98(2)(a) and (3))

- (1) For the purposes of section 5.98(2)(a), the kinds of expenses that are to be reimbursed by all local governments are —
- (a) rental charges incurred by a council member in relation to one telephone and one facsimile machine; and
  - (b) child care and travel costs incurred by a council member because of the member's attendance at a council meeting or a meeting of a committee of which he or she is also a member.

[(2)-(5) deleted]

[Regulation 31 amended in Gazette 31 Mar 2005 p. 1034; 13 Jul 2012 p. 3219.]

32. Expenses that may be approved for reimbursement (Act s. 5.98(2)(b) and (3))

- (1) *For the purposes of section 5.98(2)(b), the kinds of expenses that may be approved by any local government for reimbursement by the local government are —*
  - (a) *an expense incurred by a council member in performing a function under the express authority of the local government; and*
  - (b) *an expense incurred by a council member to whom paragraph (a) applies by reason of the council member being accompanied by not more than one other person while performing the function if, having regard to the nature of the function, the local government considers that it is appropriate for the council member to be accompanied by that other person; and*
- (c) *an expense incurred by a council member in performing a function in his or her capacity as a council member. Salaries and Allowance Act 1975*

7B. Determinations as to fees and allowances of local government councillors

- (1) *In this section —*  
**elected council member** means a person elected under the Local Government Act 1995 as a member of the council of a local government.
- (2) *The Tribunal is to, from time to time as provided by this Act, inquire into and determine —*
  - (a) *the amount of fees, or the minimum and maximum amounts of fees, to be paid under the Local Government Act 1995 to elected council members for attendance at meetings; and*
  - (b) *the amount of expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the Local Government Act 1995 to elected council members; and*
  - (c) *the amount of allowances, or the minimum and maximum amounts of allowances, to be paid under the Local Government Act 1995 to elected council members.*
- (3) *Section 6(2) and (3) apply to a determination under this section.*

**Policy Implications:**

There are no current policy implications.

**Financial Implications:**

The approved meeting fees and allowances will be accounted for in the 2024/25 budget.

**Strategic Implications:**

**Provide Strong Leadership**

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance Service Level Plans detail operational roles, responsibilities and resources.

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

**Risk Implications:**

Nil

**Voting Requirements:**

Absolute majority

**Officer Recommendation:**

**That Council set the Councillor meeting fees and allowances for 2024/25 as:**

1.

Band	Annual Meeting Fee		Annual Allowance	
	President	Councillor	President	Deputy President
4	\$3,884	\$3,884	\$6,270	\$1,000

2. Annual Communications / IT Allowance at \$1,100

3. Travel allowance is payable in accordance with the Public Service Award 1992 and the table below;

	Rates (cents) per kilometre Engine Displacement (in cubic centimetres)		
	Over 2600cc	Over 1600cc to 2600cc	1600cc and under
First 4000 km	194.7	133.1	105.3
Over 4000 km up to 8000km	85.2	61.6	51.1
Over 8000 km up to 16000km	48.7	37.7	33.1
Over 16000 km	52.7	39.4	33.6

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried

For/Against: Cr Turton  Cr Little  Cr Cowan  Cr Hansen  Cr Jennings  Cr Price  Cr Watts

### 13.5 2023/2024 Budget Amendments

<b>File Reference:</b>	<b>14.145.14512</b>
<b>Location:</b>	<b>N/A</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Alan Hart – Chief Executive Officer</b>
<b>Authorising Officer</b>	<b>Alan Hart – Chief Executive Officer</b>
<b>Date:</b>	<b>9 May 2024</b>
<b>Disclosure of Interest:</b>	<b>N/A</b>
<b>Attachments:</b>	<b>Nil</b>
<b>Previous Reference:</b>	<b>Nil</b>

#### **Summary:**

For Council to amend the 2023/2024 Budget.

#### **Background:**

With changing circumstances throughout the financial year, it is necessary for Council to make adjustments to the adopted budget.

#### **Comment:**

During the 2023/24 financial year, it became apparent that federal government funding for Wheatbelt Secondary Freight Network (WFSN) projects will not be funded in the 2023/24 financial year. The funding for the program was not signed off by the Minister for Infrastructure until March 2024, meaning that works cannot commence until the 2024/25 financial year.

The purpose of these budget adjustments are:

1. To remove the Federal Government portion of the funding from the budget. (Council have received the State Government's portion of the funding and have used these funds to purchase pipes and headwalls and will commence minor works up to the level of State Government Funding).
2. Amend the plant overhead recoveries associated with the funding and the transfer to the Plant Replacement Reserve
3. Amend the budget for preliminary works that have been undertaken (design and data collection works), which was approved by WFSN.

There is no impact on the year end surplus as a result of these adjustments.

#### **Consultation:**

Council

#### **Statutory Environment:**

Regulation 33A Local Government (Financial Management) Regulations 1996

#### **Policy Implications:**

N/A

#### **Financial Implications:**

The budget adjustments represent reallocations due to a reclassification of expenditure or income within the same or related program areas with no material impact on the overall Council budget position.



**Strategic Implications:**

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	Improve accountability and transparency Prudently manage our financial resources to ensure value for money

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

**Risk Implications:**

N/A

**Voting Requirements:**

Absolute Majority

**Officer Recommendation:**

**That the Council approve the following amendments to the 2023/24 Annual Budget;**

G/L Account	Description	Current Budget	Amendment	Amended Budget
E12105	WFSN North Bannister Wandering Road-Upgrade and Overlay pavement	\$1,028,161	\$(752,000)	\$276,161
R12211	Grant Income-WFSN	\$(889,576)	\$752,000	\$(137,576)
E12105	WFSN North Bannister Wandering Road-Design	\$29,948	\$49,496	\$79,444
R12211	Grant Income-WFSN	\$(40,000)	\$(49,496)	\$(89,496)
E03292	Transfer to Plant Replacement Reserve	\$348,378	\$(143,000)	\$205,378
E14310	Plant Operations Cost Recovery	\$(348,378)	\$143,000	\$(205,378)

**(To amend the 2023/24 Annual Budget to accommodate changes in the funding for the Wheatbelt Secondary Freight Network capital works.)**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried

For/Against: Cr Turton  Cr Little  Cr Cowan  Cr Hansen  Cr Jennings  Cr Price  Cr Watts

## **14 Planning and Technical Services**

### **14.1 Bush Fire Advisory Committee AGM April 2024**

<b>File Reference:</b>	<b>05.051.05110</b>
<b>Location:</b>	<b>N/A</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Helen Herbert – Technical Services Administration Officer</b>
<b>Authorising Officer</b>	<b>Alan Hart – Chief Executive Officer</b>
<b>Date:</b>	<b>9 May 2024</b>
<b>Disclosure of Interest:</b>	<b>N/A</b>
<b>Attachments:</b>	<b>BFAC AGM Minutes</b>
<b>Previous Reference:</b>	<b>Item 14.1 Ordinary Council Meeting 9th May 2023</b>

#### **Summary:**

Council is requested to consider the minutes of the meeting of the Wandering Bush Fire Advisory Committee held on 9 April 2024 and specifically the General Business item pertaining to the requirement for small landowners to have an operational fire unit on site.

#### **Background:**

The Shire of Wandering currently contains 105 Rural Residential properties. Many of these are uninhabited and/or border Reserve/Park land. The recommendation for all landowners to have an operational fire fighting unit on standby on their property will ensure that the BFB members have access to additional aid should the need arise. (Previously only required for rural holdings over 80 hectares)

Surrounding Shires (Pingelly, Boddington and Williams) have similar requirements in place for their community.

#### **Comment:**

Nothing further.

#### **Consultation:**

Alan Hart, Chief Executive Officer  
Graham Treasure, Chief Fire Control Officer

#### **Statutory Environment:**

*Bushfires Act 1995*

#### **Policy Implications:**

Policy 62 - Bush Fire Brigade – Roles and Qualifications of Officers.

#### **Financial Implications:**

There are no known financial implication relating to this item.

#### **Strategic Implications:**

##### **Retain and Grow our Population**

<b>Our Goals</b>	<b>Our Strategies</b>
People feel safe, connected, and actively involved in the community	Facilitate and support Emergency Services Planning

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

**Risk Implications:**

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation, and environment. A risk matrix has been prepared and a risk rating of 9 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

**Voting Requirements:**

Simple majority

**Committee Recommendation:**

**Council endorses the Recommendation from the Bush Fire Advisory Committee that small landowners including Blackboy Springs will now be required to have on standby an operational firefighting unit of a minimum 450L capacity and for it to be implemented within three years.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried

For/Against: Cr Turton  Cr Little  Cr Cowan  Cr Hansen  Cr Jennings  Cr Price  Cr Watts

**14.2 Bush Fire Advisory Committee AGM April 2024**

<b>File Reference:</b>	<b>05.051.05110</b>
<b>Location:</b>	<b>N/A</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Helen Herbert – Technical Services Administration Officer</b>
<b>Authorising Officer</b>	<b>Alan Hart – Chief Executive Officer</b>
<b>Date:</b>	<b>9 May 2024</b>
<b>Disclosure of Interest:</b>	<b>N/A</b>
<b>Attachments:</b>	<b>BFAC AGM Minutes</b>
<b>Previous Reference:</b>	<b>Item 14.1 Ordinary Council Meeting 9th May 2023</b>

**Summary:**

Council is requested to consider the minutes of the meeting of the Wandering Bush Fire Advisory Committee held on 9 April 2024.

**Background:**

The Wandering Bush Fire Advisory Committee AGM normally meets in early April to advise Council on matters relating to its responsibilities under the Bush Fire Act 1954.

**Comment:**

Nothing further.

**Consultation:**

Alan Hart, Chief Executive Officer  
Graham Treasure, Chief Fire Control Officer

**Statutory Environment:**

*Bushfires Act 1995*

**Policy Implications:**

Policy 62 - Bush Fire Brigade – Roles and Qualifications of Officers.

**Financial Implications:**

There are no known financial implication relating to this item.

**Strategic Implications:**

**Retain and Grow our Population**

Our Goals	Our Strategies
People feel safe, connected and actively involved in the community	Facilitate and support Emergency Services Planning

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

**Risk Implications:**

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 9 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating over 17 will require a specific risk treatment plan to be developed.

**Voting Requirements:**

Simple majority

**Officer Recommendation:**

**That Council: endorse the BFAC recommendations for appointment of office bearers as listed below as that, pursuant to Section 38 (1) of the *Bush Fires Act 1954*, Council appoint the following persons for the financial year 2024/2025 and that the appointments be advertised in the Wandering Echo, and Council’s Delegation (Appointments) be updated accordingly:**

**BUSH FIRE EXECUTIVES**

**CBFCO** – Graham Treasure

**DCBFCO** – Tim Treasure

**DCBFCO (2)** – position to remain vacant

**BUSH FIRE CONTROL OFFICERS:**

**Hastings**

Richard Bostock

David Parsons

Anthony Turton

Adam Watts

Chad Ferguson

Adam Watts

Brendan Hardie

**Wandering**

Tim Treasure

Brook White

Jon Hardie

Steve Watts

**Codjatonine**

Mark Browne

Dean Warburton

Cameron Hardie

Brendan Hardie

**Wandering Town**

Shaun Brand

Brad Hunt

Graham Treasure

Darron Hatton

**HARVEST & VEHICLE BAN (Fire Weather) COMMITTEE:**

Mark Browne

Adam Watts

Tim Treasure

**Clover Burning Officers –**

Anthony Turton

Graham Treasure

**DUAL FIRE CONTROL OFFICERS:**

Brookton	Anthony Turton
Brookton	Graham Treasure
Pingelly	Richard Bostock
Pingelly	Graham Treasure
Cuballing	Mark Browne
Cuballing	Graham Tressure
Boddington	Jon Hardie
Boddington	Graham Tressure
Williams	Jon Hardie
Williams	Graham Tressure

**Delegates to the ROAC – CBFCO & DCBFCO**

**Delegates to the LEMC – CBFCO & DCBFCO**

**Secretary - Shire**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried

For/Against: Cr Turton  Cr Little  Cr Cowan  Cr Hansen  Cr Jennings  Cr Price  Cr Watts

# SHIRE OF WANDERING

22 Watts Street, Wandering WA 6308  
Ph: 08 9884 1056  
www.wandering.wa.gov.au



## Our Vision:

Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.

# BUSH FIRE ADVISORY COMMITTEE MEETING

## Minutes 9<sup>th</sup> April 2024

We wish to acknowledge the traditional custodians of the land we are meeting on today. We acknowledge and respect their continuing culture and the contribution they make to the Shire of Wandering, and convey our respects to Elders past and present

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# BFAC - AGM - MINUTES

## 1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Meeting declared open at 7:30pm

## 2. RECORD OF ATTENDANCE / APOLOGIES

<b>PRESENT:</b>				
Graham Treasure CFCO	Tim Treasure DCFCO	Anthony Turton Hastings Captain	Shaun Brand Wandering Town Captain	Brooke Hardie Hastings
Brendon Hardie Codjatotine	Cameron Hardie Codjatotine	Tim Treasure DCFCO	Jon Hardie Wandering FCO	Richard Watts Wandering
Dean Warburton Codjatotine FCO	Richard Bostock Hastings FCO	Mark Browne Codjatotine	Adam Watts Hastings	David Parsons Hastings
<b>STAFF:</b>				
Karl Mickle Shire OM	Alan Hart Shire CEO	Brad Hunt Shire WM		
<b>APOLOGIES:</b>				
Cr Ian Turton Shire President	Brodie Selby DBCA	Michael Passotti DBCA	Adam Whitford DFES	

## 3. ELECTION OF OFFICERS – CHAIRMAN

### ELECTION OF CHAIRMAN

Moved G Treasure  
Seconded S Brand  
That Mark Browne be elected Chairman.  
M Browne accepted.

CARRIED

M Browne took the Chair.

## 4. ANNOUNCEMENTS BY THE CHIEF BUSH FIRE CONTROL OFFICER & DEPUTY CHIEF BUSH FIRE CONTROL OFFICER

### 4.1. CHIEF BUSH FIRE CONTROL OFFICER

The Shire of Wandering has attended 15 fires in the 23/24 season. We received our high season early in the fire season which was beneficial because of the busy season we have had. We have a thank you from DBCA, DFES and Neighbouring Shires for assisting them with their fires. We thank all the volunteers for their efforts over the last 12 months in assisting with our firefighting efforts. These efforts have been made slightly easier with the new extension on the fire shed to hold training courses, meetings and an office that we can work out of. Thank you. Chief Graham Treasure

### 4.2. DEPUTY CHIEF BUSH FIRE CONTROL OFFICER

Thank you to all volunteers for the season and thank you to the Shire for mitigation works

## 5. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

### 5.1. BFAC MEETING OF COUNCIL HELD – 28/03/2023.

#### DECISION

Moved S Brand, Seconded T Treasure  
That the Minutes of the Bush Fire Advisory Committee Meeting held 28/03/2023 be confirmed as a true and correct record of proceedings with the following amendment:

## 6. GENERAL BUSINESS

### 6.1. APPOINTMENT OF OFFICE BEARERS FOR 2024/2025

#### RECOMMENDATION - APPOINTMENT OF OFFICE BEARERS

That, pursuant to Section 38 (1) of the Bush Fires Act 1954, the BFAC recommends that Council appoint the following persons for the financial year 2023/2024 and that the appointments be advertised in the Wandering Echo, and Council's Delegation (Appointments) be updated accordingly:

#### BUSH FIRE EXECUTIVES

- CBFCO – Graham Treasure - Moved: T Treasure, Seconded: S Brand - Carried
- DCBFCO – Tim Treasure - Moved: S Brand, Seconded: A Watts - Carried
- DCBFCO (2) – Vacant (meeting decided not to fill the position)

#### BUSH FIRE CONTROL OFFICERS:

##### Hastings

- Richard Bostock
- Chad Ferguson
- David Parsons
- Adam Watts
- Anthony Turton
- Brendon Hardie

Moved: C Hardie, Seconded: A Turton - Carried

##### Wandering

- Tim Treasure
- Jon Hardie
- Brooke White
- Steve Watts

Moved: B Hunt, Seconded: J Hardie – Carried

##### Codjatown

- Mark Browne
- Dean Warburton
- Brendan Hardie
- Cameron Hardie

Moved: D Parsons, Seconded: D Warburton – Carried

##### Wandering Town

- Shaun Brand
- Graham Treasure
- Brad Hunt
- Darron Hatton

Moved: S Brand, Seconded: J Hardie – Carried

#### HARVEST & VEHICLE BAN (Fire Weather) COMMITTEE:

- Mark Browne
- Tim Treasure
- Adam Watts

Moved: A Watts, Seconded: B Hardie – Carried

## 9. OTHER GENERAL BUSINESS

- Fire mitigation works around bridge structures.  
Action: Shire is completing mitigation work
- WhatsApp group for permits.  
Action: Permit officers to take a photo of permits and post them up on WhatsApp group first responders. Working well
- Permit season discussed and decided to extend to midnight 3<sup>rd</sup> May  
Action: TIMs message sent to all subscribers by CBFCO
- Small landowners and Blackboy Springs will now be required to have on standby an operational fire fighting unit of minimum 450L capacity (previously only required for rural holdings over 80 hectares) to be implemented within 3 years  
Action: 2024/25 Fire notice to be amended. Residents informed via Facebook and Shire Website
- Update names and contacts on Fire notice and Shire database

## 10. CLOSURE OF MEETING

There being no further business the meeting closed at 10:00pm.

**15. Elected Members Motions of Which Previous Notice Has Been Given**

**16. New Business or Urgent Business Introduced by Decision of the Meeting**

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

**16.1 Elected Members**

**16.2 Officers**

**17. Matters Behind Closed Doors**

Nil.

**18. Closure of Meeting**

The Presiding Member to declare the meeting closed.