



Minutes of the Ordinary Meeting of the Wandering Shire Council held in the Council Chamber on Thursday, 17th December, 2009.

1. DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS

The Shire President Cr Bruce Dowsett declared the meeting open at 11.00am.

2. RECORD OF ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE

Present

Cr. B E Dowsett	President
Cr. G G Kerr	Deputy President
Cr. K J Price	
Cr. J R McNeil	
Cr. K J Barge	
Cr. J Schorer	
Cr. D F White	
Mr. G S Powell	Chief Executive Officer
Mr M Whitely	Observer

Apologies

Nil

3. DECLARATION OF MEMBER'S INTERESTS IN AGENDA ITEMS

Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

RESOLUTION 304:2009/10

Moved Cr Price seconded Cr Kerr

That Cr McNeil be granted leave of absence from the February meeting of Council

Carried 7:0

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Scenic Wandering

7.1 November Ordinary Meeting of Council.

Minutes from the November Ordinary Meeting of Council have been circulated to Elected Members with the Agenda.

RECOMMENDATION

It is recommended that the Minutes of the Ordinary Council Meeting held on 19th November, 2009 be confirmed.

RESOLUTION 305:2009/10

Moved Cr Price seconded Cr White

That the Minutes of the Ordinary Council Meeting held on the 19th November, 2009 be confirmed subject to amending Resolution 301:2009/10 by increasing the valuation of the remuneration package of the incoming CEO by \$3300.

Carried 7:0

8. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9. PETITIONS, DEPUTATIONS & PRESENTATIONS

Nil

10. REPORTS**10.1 DELEGATE'S REPORT****10.1.1 Cr Barge**

Cr Barge advised that Mrs Jackie Cornish had attended a recent Hotham Way Committee and had reported that signage will be erected soon and that an Aboriginal organisation had secured funding towards the project.

Cr Barge further advised he has attended a Land Care Committee meeting and that the Committee will be wound up. There is approximately \$24000 remaining which could be allocated towards declared species control. Interested parties will need to meet to determine allocation of surplus funds and protocols associated with winding up the organisation.

10.1.2 Cr Price

Cr Price advised he had attended the Wandering Primary School presentation evening where Henry Hussey was presented with Council's book prize.

10.1.3 Cr Dowsett

Cr Dowsett advised that he had attended a regional road group meeting where concern was expressed over continued funding of roads not meeting funding criteria. The future appeared uncertain on how this will be dealt with. Matching contributions could be a concern if grants were increased. He also advised that no further funding will be provided for reseals under 5.6m in width.

10.2 COMMITTEE REPORTS

Nil.

10.3.1 Local Government Reform

FILE REFERENCE:

DATE OF REPORT: 9 December 2009

REPORT AUTHOR: CE

SENIOR OFFICER: CEO

VOTING REQUIREMENTS: Simple Majority

ATTACHMENTS: Letter

BACKGROUND

Council lodged its submission with the Hon Minister at the end of September, complying with the Minister's deadline.

A letter responding in broad terms to the submission has been received and is attached.

COMMENT – GENERAL

As at the date the agenda was finalised, no contact had been made by the department. What can be inferred from the letter is that the Shire of Wandering will be included in a Regional Transition Group with the view of creating a single entity in 2013.

There is some question about the validity of the 'no opt out' clause mentioned in the Minister's letter and the part that the poll provisions still contained in the Act will play. This should be clarified in final report now expected in March 2010.

STATUTORY IMPLICATIONS

Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are substantial long term strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There may well be social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are unknown financial implications arising from this Item.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That the information be noted.

RESOLUTION 306:2009/10
Moved Cr White seconded Cr Schorer
That the information be noted.

Carried 7:0

10.3.2 Wandering Town Park Project**FILE REFERENCE:**

DATE OF REPORT: 9 December 2009
REPORT AUTHOR: CEO
SENIOR OFFICER: CEO
VOTING REQUIREMENTS: Simple Majority
ATTACHMENTS: Letter

BACKGROUND

Mr Len Zuks recently made enquiries of the CEO as to the advancement of this project and when further works would be initiated. The CEO advised that he believed that Council did not now wish to proceed. Mr Zuks indicated that he had some expectations of his ongoing role and recompense for work undertaken to date. The CEO requested Mr Zuks to correspond with Council with a view to resolving the matter.

COMMENT – GENERAL

A letter was subsequently received from Mr Zuks and is attached. An invoice for work completed to date for \$8500 was also received.

The letter would appear to fairly represent the position as known to Mr Zuks. It is believed from discussions held by Council around the time the budget was adopted that Council wished to construct a new toilet block and shed and then look at what further works it wished to undertake sometime in the future. A minor budget allocation (\$30000) was made to complete some works in relation to those mentioned above but the further work outlined by Mr Zuks was beyond Council's current expectations.

Little if any comment from either the school or the public generally has been received in recent times.

It should be noted that Council received a grant some years ago and that expenditure of approximately \$20000 is included in the current budget. Mt Zuks' expenses can be met from the grant monies held should Council wish to finalise the matter.

STATUTORY IMPLICATIONS

Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Mr Len Zuks be advised that Council wishes to conclude the project in its current form and his expenses of \$8500 be met from grant monies retained.

RESOLUTION 307:2009/10

Moved Cr Price seconded Cr Barge

That Mr Len Zuks be commissioned to complete a sculpture with the full project cost including works done to date not exceeding \$28000, payable on delivery of the work with delivery being no later than December 2010 and that Mr Zuks be invited to meet with Council at its February meeting.

Carried 4:3

10.3.3 Wandering Fuel Outlet

FILE REFERENCE:

DATE OF REPORT: 9 December 2009

REPORT AUTHOR: CEO

SENIOR OFFICER: CEO

VOTING REQUIREMENTS: Simple Majority

ATTACHMENTS: Plan

BACKGROUND

At its last Meeting, Council endorsed the action of the CEO in retaining the services of a consultant to progress this project. Subsequent to the Meeting, the consultant was advised of Council's desire to provide for the capacity to construct a retail outlet on the site.

The terms of reference are as follows:

- Determine site requirements
- Initial concept layout
- Review layout and modifications
- Dangerous goods compliance checks
- Equipment scope and quotes
- Project estimate

COMMENT – GENERAL

Prior to the consultant being advised of the retail outlet requirement he had prepared a preliminary design which is attached.

A further plan providing for parking etc on the lot will be tabled at the Council Meeting.

However, the basic parameters for the fuel outlet will remain unchanged. Details behind the concept are as follows:

1. Have started with a 30 kL tank capacity. With this tank size only hand fire extinguishers are required for fire fighting compliance. Over the 30kL mark and there is the requirement to also have a hose reel with foam.
2. Tank has been equally split but can be 10 kL ULP and 20kL Diesel (or any other combination)
3. There is a single dual ULP / Diesel dispenser but a second dispenser could be added if required
4. This uses Lot 801 which is 50 m x ~50m
5. Added the truck turning path for a Semi sized delivery vehicle, which is why the security fence is so far forward. Could be pushed back with wider gates.
6. There is a front elevation view to give a perspective of equipment size.

As noted the design uses only the smaller of the two commercial lots. Should Council wish to relocate the facility (say to the north) this could be achieved and the subsequent land subdivided although it should be acknowledged that costs would be incurred in doing so.

Subsequent to the above, further advice has been received from the consultant as follows:

*Have updated drawing to include a shop / store and some parking.
Still fits OK on Lot 801 with further possibility to;*

- *Move fencing with option to move car parking spaces also beside building*
- *This has a nominal shop dimension of 12 m long x 4.5 m wide (with a veranda)*
- *Dispenser could then be moved closer to shop (reduce the walk)*

The second plan is also attached for consideration.

Should Council agree with the proposed layout the consultant can be instructed to proceed.

STATUTORY IMPLICATIONS

Local Government Act 1995.
Dangerous goods legislation

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are social implications arising from this Item in that a community facility will be available on its completion.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item at this time as estimated funding is provided for within the current budget.

ENVIRONMENTAL IMPLICATIONS

There may be environmental implications arising from this Item that will need to be dealt with as part of the approval process.

RECOMMENDATION

That Council endorse the concept plan as tabled and instruct the consultant to proceed with the next stages of the terms of reference.

RESOLUTION 308:2009/10

Moved Cr Kerr seconded Cr McNeil

- 1. That the larger of two lots available be used for a fuel outlet with a provision at a later date for a shop being approximately 12mx12m in area with provision for parking etc and the fuel component be confined to the northern end of the lot.***
- 2. That the consultant be instructed to proceed with the next stages of the terms of reference.***

Carried 7:0

RESOLUTION 309:2009/10
Moved Cr Schorer seconded Cr White
That Council adjourn for lunch at 12.38pm

Carried 7:0

The Meeting resumed at 2.19pm

10.3.4 Lot 27 Charleton Road, Wandering – Oversize Shed

FILE REFERENCE: Ass 401
DATE OF REPORT: 9 December 2009
REPORT AUTHOR: CEO
SENIOR OFFICER: CEO
VOTING REQUIREMENTS: Simple Majority
ATTACHMENTS: Nil

BACKGROUND

A planning application has been lodged for an oversized lot on the above property owned by Clinton Brand and located in the Wandering Downs estate.

COMMENT – GENERAL

The floor area of the shed is 144m² which complies with the policy requirements of 150m² for lots between 2-10ha. The subject lot is approx 4ha in area. The shed is to be constructed of colorbond which also complies with the policy.

The shed does not comply with the policy requirements of wall height of 3m being 3.6m. Additionally the overall height requirement of 4m is exceeded by 0.56m.

No reasoning for the non-compliance has been provided.

The non-compliance is regarded as minor and approval is recommended.

STATUTORY IMPLICATIONS

Town Planning & Development Act
Town Planning Policy – Outbuildings

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

Cr White declared an interest and left the chambers at 2.20pm

RECOMMENDATION

That planning approval be granted to Mr Clinton Brand to construct a colorbond shed exceeding the height requirements in Council Policy as described in the body of this report subject to payment of the appropriate fee.

RESOLUTION 310:2009/10

Moved Cr Barge seconded Cr McNeil

That planning approval be granted to Mr Clinton Brand to construct a colorbond shed exceeding the height requirements in Council Policy as described in the body of this report subject to payment of the appropriate fee.

Carried 5:1

Cr White returned to the Chamber at 2.21pm

10.3.5 Wandering Town Volunteer Fire Brigade - Reimbursement

FILE REFERENCE:

DATE OF REPORT: 10 December 2009

REPORT AUTHOR: CEO

SENIOR OFFICER: CEO

VOTING REQUIREMENTS: Simple Majority

ATTACHMENTS: Nil

BACKGROUND

The Brigade has submitted accounts totalling \$1396.75 for reimbursement for protective equipment camlocks and other fittings.

COMMENT – GENERAL

Staff have previously reimbursed the Brigade for expenditure initiated by it without reference to Council but Council expressed some concern at this practice. The Brigade members have also been advised to follow Council purchasing procedures but this has not occurred on this occasion.

Although no doubt the expenditure is valid there is no consideration of purchasing procedures and budgetary requirements. It may be that Council could have been eligible to claim the GST paid on the purchases.

STATUTORY IMPLICATIONS

Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That the Wandering Town Volunteer Fire Brigade be reimbursed \$1396.75 for goods purchased and that it be advised that no further reimbursements will be made unless Council's accounting procedures are followed.

RESOLUTION 311:2009/10

Moved Cr Schorer seconded Cr McNeil

That the Wandering Town Volunteer Fire Brigade be reimbursed \$1396.75 for goods purchased and that it be advised that no further reimbursements will be made unless Council's accounting procedures are followed.

Carried 6:1

10.3.6 Lots 2710, 2711 Wandering-Narrogin Road & 10 West Popanyinning Road – Hadleigh Nominees Pty Ltd – Proposed Subdivision Application # 141117

FILE REFERENCE: Ass 80
DATE OF REPORT: 10 December 2009
REPORT AUTHOR: CEO
SENIOR OFFICER: CEO
VOTING REQUIREMENTS: Simple Majority
ATTACHMENTS: Nil

BACKGROUND

The WAPC had advised that an application for subdivision of the above lots has been received.

COMMENT – GENERAL

The application is for a boundary realignment rather than a subdivision. The purpose of the subdivision is to relocate the boundaries of two lots to the Wandering-Narrogin Road as it creates a barrier to farming operations and also relocate another boundary to follow a creek line across lot 10.

Lot 2710 is 40.48ha, 2711 is 39.7ha and lot 10 is 135.76ha. The three lots resulting from the subdivision will be 63.06ha, 70.48ha and 82.43ha.

A copy of the plan will be available at the meeting.

Should the subdivision be approved, it may provide an opportunity to realign the Shire boundary with Cuballing along the Wandering-Narrogin Road rather than the boundary dissect a lot. It is suggested that discussions be held with the Shire of Cuballing if the application is approved. The CEO of Cuballing holds the same view.

STATUTORY IMPLICATIONS

Town Planning and Development Act

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this Item.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

1. That the WAPC be advised that Council has no objection to the proposed subdivision outlined in Application 141117.
2. That discussions be held with the Shire of Cuballing on realigning the boundary between the respective Shires should the application be approved.

RESOLUTION 312:2009/10

Moved Cr Price seconded Cr McNeil

That the WAPC be advised that Council has no objection to the proposed subdivision outlined in Application 141117.

Carried 6:1

10.3.6 Playground Equipment – Replacement/Upgrade

FILE REFERENCE:	various
DATE OF REPORT:	10 December 2009
REPORT AUTHOR:	CEO
SENIOR OFFICER:	CEO
VOTING REQUIREMENTS:	Simple Majority
ATTACHMENTS:	Letter

BACKGROUND

Over the past 12 months there has been interest amongst mothers of young children in the condition of the playground equipment in the Shire, particularly adjacent to the Council Office and at the Community Centre. Representations have been made at a Council Meeting and a petition has been received. The petitioner was positively responded to but no further contact has been received from the petitioner.

The CEO recently met with Mrs Nicola Kelliher who appeared to represent the interests of all users although acting in a personal, private capacity. Mrs Kelliher left a variety of information with the CEO including some notes that directed the meeting which are attached.

COMMENT – GENERAL

Playground equipment has been the subject of discussion previously and although some funding has been directed towards the areas, specifically for shade, it is difficult to argue that the existing equipment meets the standards of today.

As was pointed out to the petitioner, Council is prepared to work towards providing a suitable environment but there may need to be some rationalisation of equipment and its location. In

order for a satisfactory outcome to be achieved it will be necessary for all interest groups to be represented. Given the time of the year, it will be difficult to hold a meeting until at least early February. Matters that will need to be considered include the location of any facility, the ongoing use of the existing equipment, the adequacy of the existing equipment, the cost, budget implications and available grant funding, the timing of any new initiative, if any.

STATUTORY IMPLICATIONS

Local Government Act 1995

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item at this time although this will be necessary.

SOCIAL IMPLICATIONS

There are social implications arising from this Item.

FINANCIAL IMPLICATIONS

There are financial implications arising from this Item.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council call a meeting of interested organisations and individuals in February/March 2010 to discuss issues outlined in the body of this report and that Mrs Nicola Kelliher be advised accordingly.

RESOLUTION 313:2009/10

Moved Cr White seconded Cr Kerr

That interested individuals and organisations be requested to provide Council with their views on upgrading playgrounds in Wandering including location, equipment and costs together with sources of funding.

Carried 7:0

10.4 FINANCE**10.4.1 Shire of Wandering – Financial Statement and Accounts for Payment**

FILE REFERENCE:	10.1.16 Finance General
DATE OF REPORT:	11 December 2009
REPORT AUTHOR:	CEO
SENIOR OFFICER:	CEO
VOTING REQUIREMENTS:	Simple Majority
ATTACHMENTS:	Statement of Financial Activity. Accounts for Payment.

BACKGROUND

It is a requirement of the Local Government Act 1995 that monthly and quarterly financial statements are presented to Council, in order to allow for proper control of the Shire's finances. In addition, Council is required to review the Municipal Budget on a six monthly basis to ensure that income and expenditure is in keeping with budget forecasts. It should be noted that the budget is monitored on a monthly basis in addition to the requirement for a six monthly review.

The attached financial statements and supporting information are presented for the consideration of Elected Members and Council staff welcomes enquiries in regard to the information contained within these reports.

COMMENT - GENERAL

In order to prepare the attached financial statements, the following reconciliations and financial procedures have been completed and verified;

- Reconciliation of all bank accounts.
- Reconciliation of the Rates Book, including outstanding debtors and the raising of interim rates.
- Reconciliation of all assets and liabilities, including payroll, taxation and postal services.
- Reconciliation of the Sundry Debtors Ledger.
- Reconciliation of the Sundry Creditors Ledger.
- Reconciliation of the Stock Ledger.
- Completion of all Works Costing transactions, including allocation of costs from the Ledger to the various works chart of accounts.

Upon completion of the above reconciliations and procedures, various matters have been identified as requiring the attention of Council, in accordance with the following Resolution of Council, adopted at the 19th of October 2006 Ordinary Meeting of Council. These matters are addressed in the Budget vs Actual Variance Report included within the Statement of Financial Activity.

"RESOLUTION 088:2006/07

Moved Cr Barge seconded Cr Kerr

That in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996 (as amended) Council adopt a measurement of \$500 or 5% for the purposes of reporting on material variances between budgeted and actual income and

expenditure in the monthly Statement of Financial Activity and all other financial reports that may be required by Council.

Carried 7:0”

STATUTORY IMPLICATIONS

Local Government Act 1995 Section 5.25 (1)

Local Government (Financial Management) Regulations 1996

The attached statements are prepared in accordance with the requirements of the Local Government Act 1995.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from this Item.

PUBLIC CONSULTATION

No public consultation has been undertaken in regards to this Item.

SOCIAL IMPLICATIONS

There are no social implications arising from this item.

FINANCIAL IMPLICATIONS

Given resource constraints no analysis of the reports has been undertaken. However, as discussed previously, it is suggested a detailed analysis be undertaken of all financial activity as at the end of December, 2009.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from this Item.

RECOMMENDATION

That Council;

- 1. Receive the November monthly financial report incorporating the Statement of Financial Activity.**
- 2. Endorse the Accounts for Payment as listed and attached.**

RESOLUTION 314:2009/10

Moved Cr Price seconded Cr Kerr

That Council receive the November monthly financial report incorporating the Statement of Financial Activity and endorse the Accounts for Payment as listed and attached.

Carried 7:0

10.5 ENVIRONMENTAL HEALTH OFFICER'S/ BUILDING INSPECTOR'S REPORT**10.5.1 Environmental Health Officer's Report – November**

Nil.

10.5.2 Building Inspector's Report – November

Nil.

11. ELECTED MEMBERS' ROADWORKS REPORTS

Cr Schorer requested that the 90kph signs to be shifted to the north of Tanglefoot Winery and on the North Wandering Rd east of the entrance to the vineyard.

Cr Kerr advised that the York-Williams Rd requires grading. The CEO advised the entire length will be graded by 18 December.

Cr Price advised that as well as the York-Williams Rd the North Wandering Rd from Ricks Rd to the bitumen requires attention.

Cr McNeil advised that trees at the York-Williams Rd end of .Kubbine Rd over the bridge and at the bend before bitumen need to be pruned or removed. The batter on the North Bannister-Wandering Rd near the wheat bend requires attention. He suggested using the drag where possible instead of the grader.

Cr White queried the loose surface on Bannister Rd. The CEO advised it had been attended to twice in the last month.

Cr Dowsett expressed some concern on the position with the works crew in that there was currently a lack of supervision due to staff shortages. It was agreed that the CEO offer Ralph Ferguson an additional \$5000 a year on an interim basis to undertake routine supervision and purchasing. It was also agreed that Peter Borg be offered transport assistance on an interim basis.

12. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**Rubbish Contract – Avon Waste**

The CEO advised that the contract had expired in September and that Avon Waste had only just exercised its right to extend the contract until 2014. He recommended that the extension be agreed to.

RESOLUTION 315:2009/10***Moved Cr McNeil seconded Cr Kerr******That the contract with Avon Waste be extended for a further 5 years in accordance with clause 19.1 of the contract.******Carried 7:0***

LATE ITEM Shire of Wandering 2008/2009 Annual Report and Annual Financial Statement

FILE REFERENCE:	10.1.5 Annual Statements
DATE OF REPORT:	16 December 2009
REPORT AUTHOR:	CEO
SENIOR OFFICER:	CEO
VOTING REQUIREMENTS:	Simple Majority
ATTACHMENTS:	Annual Report 2008/9

BACKGROUND

It is a requirement of the Local Government Act 1995 that a local authority is to prepare and adopt an Annual Report and Annual Financial Statement, prior to holding the Annual General Meeting of Electors.

At the time of preparing the agenda, the Auditor's report had not been received and was received together with the final copy of the statements on Friday 11 December.

The Draft Annual Report and Financial Statements together with the Auditor's Report are attached.

COMMENT

The Local Government Act 1995 (as amended) requires a local authority to hold the Annual Electors Meeting within 56 days of the adoption of the Annual Financial Report for the previous financial year.

The Annual Electors Meeting has usually been held in November of each year, prior to the commencement of the harvest period, to maximise the attendance of Electors at the meeting but this has not been possible due to the timing of audit and finalising the statements. It is a requirement of the Act that fourteen days local public notice be provided for the staging of the Annual General Meeting of Electors.

RECOMMENDATION

That Council

- 1. Adopt the 2008/09 Annual Report as attached.**
- 2. Adopt the 2008/09 Annual Financial Statement as attached, and**
- 3. Hold the Annual Meeting of Electors on Thursday 11th February 2010, commencing at 7.30pm in the Wandering Community Centre.**

Simple Majority Required

RESOLUTION 316:2009/10
Moved Cr Price seconded Cr McNeil
That Council

- 1. Adopt the 2008/09 Annual Report as attached.**
- 2. Adopt the 2007/08 Annual Financial Statement as attached, and**
- 3. Hold the Annual Meeting of Electors on Tuesday 9th February 2010, commencing at 7.30pm in the Wandering Community Centre.**

Carried 7:0

Citizen of the Year 2010

RESOLUTION 317:2009/10
Moved Cr Price seconded Cr Barge
That a committee comprising Crs Dowsett, Kerr and Barge be appointed to consider nominations for the 2010 Citizen of the Year.

Carried 7:0

Harvest and Movement of Vehicle Bans

RESOLUTION 318:2009/10
Moved Cr Price seconded Cr Schorer
That the CZ of WALGA be requested to consider and support Council's position that the power to issue harvest and vehicle movement bans should remain with the respective local authority rather than centralising the power with a state agency.

Carried 7:0

Bitumen – Quality

RESOLUTION 319:2009/10
Moved Cr Price seconded Cr Barge
That Regional Manager MRWA Narrogin be requested to comment on the recent failures which appear to be attributed to bitumen quality and whether any action can be taken against either contractors and/or suppliers..

Carried 7:0

The Shire President, in response to a query from Cr Kerr advised he will check fire indexes used by adjoining Shires.

14. QUESTIONS & DISCUSSIONS WITHOUT RESOLUTIONS

15. INFORMATION BULLETIN



COUNCILLORS INFORMATION BULLETIN – November 2009

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1. **Chief Executive Officer's Information Report**
2. **Building Surveyor's Report and Environmental Health Officer's Report**
3. **Staff**
4. **Works Information Report**
5. **Plant Information Report**
6. **Outwards Correspondence**

1. **CHIEF EXECUTIVE OFFICER'S INFORMATION REPORT**
- 1.1 **Planning Approvals Issued By CEO using Delegated Authority from Council (Property File)**
Nil
- 1.2 **WALGA Issues Update**

16 November 2009

HEADLINES

- ◀ LOCAL GOVERNMENT REFORM 24/7 HOTLINE REMINDER
- ◀ \$5 MILLION AVAILABLE FOR NRM PROJECTS
- ◀ HOUSING AFFORDABILITY FUND – ROUND TWO NOW OPEN
- ◀ LEGAL SERVICES WORKSHOP – SINGLE SESSION REGISTRATION
- ◀ HARVEST BANS
- ◀ WALGA 2010 DESK PAD CALENDARS – REMINDER TO RETURN ORDER FORMS
- ◀ WALGA ECO NEWS
- ◀ UNDERGROUND POWER PROGRAM – ROUND FIVE BRIEFING SESSION
- ◀ DESIGNING FOR HEALTHY AND ACTIVE COMMUNITIES WORKSHOP
- ◀ OUTDOORS WA 2009 INDUSTRY FORUM
- ◀ A SIMPLE CHECK COULD SAVE YOUR LIFE

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- ◀ INFO PAGE - LOCAL GOVERNMENT ELECTIONS – CALL FOR SUBMISSIONS.
- ◀ SAFE SYSTEM NEWSLETTER – ISSUE 2
- ◀ 2010 DESK PAD CALENDAR ORDER FORM
- ◀ ALTERNATIVE WASTE TREATMENT (AWT) TECHNOLOGY PAPER AND LETTER

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HEADLINES

- ◀ 2009 TRANSPORT AND ROADS CONGRESS
- ◀ WA LOCAL GOVERNMENT DIRECTORY 2010
- ◀ LOCAL GOVERNMENT REFORM 24/7 HOTLINE REMINDER
- ◀ WATER SERVICES BILL UPDATE
- ◀ ROAD ASSET AND EXPENDITURE REPORT SURVEY
- ◀ PUBLIC ADVERTISING OF MULTI UNIT HOUSING CODE
- ◀ PLANNING GUIDELINES FOR PEDESTRIAN ACCESS WAYS
- ◀ WA CLEAN BEACH AWARDS 2010
- ◀ ATLAS OF PRODUCTIVE AGEING
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- ◀ WA LOCAL GOVERNMENT DIRECTORY 2010 ORDER FORM
- ◀ PUBLIC ADVERTISING OF MULTI UNIT HOUSING CODE
- ◀ MWAC BULLETIN NOVEMBER 2009 - ISSUE 131
- ◀ INFOPAGE – DRAFT STATE WASTE STRATEGY AND WALGA SUBMISSION
- ◀ INFOPAGE – UPDATE PUBLIC LIBRARY SERVICES FUNDING
- ◀ ECONOMIC BRIEFING – NOVEMBER 2009
- ◀ ROMAN II INFO BULLETIN No. 10
- ◀ PREFERRED SUPPLIER TRAFFIC SIGNS – ARTCRAFT NOVEMBER BEST BUYS

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HEADLINES

- ◀ [MEETING WITH MINISTER FOR PLANNING; CULTURE AND THE ARTS](#)
- ◀ [RESULTS FROM THE BIOSECURITY AND AGRICULTURAL MANAGEMENT ACT FAXBACK](#)
- ◀ [WA LOCAL GOVERNMENT DIRECTORY 2010](#)
- ◀ [NEW AWARD INTERPRETATION COURSE FOR OFFICERS](#)
- ◀ [MAIN ROADS ROADSIDE MEMORIAL POLICY – FAXBACK REMINDER](#)
- ◀ [TOURISM DEVELOPMENT PRIORITIES](#)
- ◀ [CODE OF PRACTICE FOR THE DESIGN, OPERATION, MANAGEMENT & MAINTENANCE OF AQUATIC FACILITIES – CHANGES OCTOBER 2009](#)

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- ◀ WA LOCAL GOVERNMENT DIRECTORY 2010 ORDER FORM
- ◀ INFO PAGE - NATIONAL ESSENTIAL AND MUNICIPAL SERVICES AUDIT OF REMOTE INDIGENOUS COMMUNITIES
- ◀ INFO PAGE - *BUSH FIRES AMENDMENT ACT 2009* -REGULATIONS

7 December 2009

HEADLINES

- ◀ [VACANCIES ON BOARDS AND COMMITTEES](#)
- ◀ [WA LOCAL GOVERNMENT DIRECTORY 2010](#)
- ◀ [TYRES, BATTERIES & TYRE MAINTENANCE SERVICES](#)
- ◀ [RFID SYSTEMS PREFERRED SUPPLIER AGREEMENT](#)
- ◀ [DISABILITY SERVICES COMMISSION SCHOOL HOLIDAY SUPPORT PROGRAM](#)
- ◀ [REGIONAL TRAINING – SHIRE OF DENMARK](#)
- ◀ [GENETICALLY MODIFIED CROPS POLICY BACKGROUND PAPER](#)
- ◀ [SAFE SYSTEM APPROACH TO ROAD SAFETY – LOCAL GOVERNMENT SURVEY CLOSING SOON](#)
- ◀ [WATER EDUCATION SURVEY](#)
- ◀ [SOUTH WEST FRAMEWORK ENDORSEMENT](#)
- ◀ [OFFICE OF CRIME PREVENTION FUNDING FOR PREVENTION AND REMOVAL OF GRAFFITI](#)
- ◀ [ONLINE NATIVE TITLE NEWS SERVICE](#)

MAILBAG

- ◀ WA LOCAL GOVERNMENT DIRECTORY 2010 ORDER FORM
- ◀ FLYER – LOCAL GOVERNMENT CAREERS
- ◀ INFO PAGE - APPLICATIONS FOR GRAFFITI GRANT FUND NOW OPEN

14 December 2009

HEADLINES

- ◀ [MEETING WITH LOCAL GOVERNMENT MINISTER](#)
- ◀ [VACANCIES ON BOARDS AND COMMITTEES](#)
- ◀ [LEGAL WORKSHOP – 12 FEBRUARY 2010](#)
- ◀ [REGIONAL TRAINING – SHIRE OF DENMARK](#)
- ◀ [NEW OUTDOOR SMOKING BANS](#)
- ◀ [GENETICALLY MODIFIED CROPS POLICY BACKGROUND PAPER](#)
- ◀ [FEEDBACK SOUGHT ON WESTERN POWER WEBSITE](#)

DATE	LICENSE NUMBER	OWNER	ADDRESS	TYPE	VALUE
17.01.08	21	R & D Madrugo	63 Moramocking Rd	Dwelling	\$157,240
17.01.08	22	D Chambers	3 Pollard Rd	Shed	\$11,000
17.01.08	23	G Carstairs	121 Down St	Shed	\$6,000
24.02.08	24	S & N Kelliher	350 Wandering-Pingelly Rd	Dwelling	\$91,000
24.01.08	25	S Thornton	186 Fuller Rd	2 Sheds	\$20,000
31.01.08	26	J & D Lockwood	47 O'Connell Rd	Shed	\$19,800
31.01.08	27	B Warnock	4914 York Williams Rd	Shed	\$4,000
21.02.08	28	G Bowen	93 O'Connell Rd	Dwelling	\$150,000
27.02.08	29	B Sibley & S Constantine	124 Down St	Dwelling	\$70,000
27.02.08	25A	G Treasure	110 Gnowing St	Dwelling	\$150,000
20.03.08	30	R Steer and D Ebsary	2507 North Bannister – Wandering Rd	Kiosk	\$190,000
20.03.08	31	D Parsons	450 George Rd	Dwelling	\$80,000
20.03.08	32	C Maylor	26562 Albany Highway	Kitchen additions and ablutions	\$45,000
27.03.08	33	D Morris	6 Blackboy Gully Rd	Shed	\$18,000

3. STAFF

3.1 Leave and Overtime Report – November.

Leave taken for month of November is as follows:

LEAVE TYPE	HOURS
Annual Leave	97 hours
Sick Leave	25.8 hours
Bereavement Leave	Nil hours
Long Service Leave	Nil hours
Leave Without Pay	17 hours
Overtime	16.5 hours

4. WORKS REPORT – November

4.2 Construction

Work has been commenced on the reconstruction of the failed section of seal on the North Wandering Road and further work required prior to sealing approximately a further one kilometre section of this road past the intersection with Sheoak Road. A culvert on Sheoak Rd will be extended and its capacity increased. It is planned to seal the road prior to the Christmas shutdown.

Gravel has been pushed ready for resheeting of the York-Williams Road which will be undertaken after harvest is completed and heavy traffic is reduced.

4.3 **Maintenance**

Grading/dragging of a number of roads around the Shire has been undertaken on a needs basis.

Bitumen patching

Patching continues on the failing sections of the North Bannister-Wandering Road.

Maintenance Grade

See above

Signs

Nil

Depot

Nil

Town

Some slashing/mowing has been undertaken but work has fallen behind due to staff shortages and commitments to the road construction program. Equipment has also broken down which has also caused delays. It is planned to concentrate on the townsite prior to the Christmas shutdown.

Next Jobs

York-Williams resheeting can be commenced in January. Contractors will need to be retained for completion of the road construction program which is essentially second coat seal on the North Bannister-Wandering Road and reconstruction of the remaining section of the road within the townsite carried forward from last financial year.

4.4 **Private Works**

A number of slashing/mowing jobs have been undertaken primarily to comply with fire control requirements.

4.5 **Fuel Quotes (11.1.1)**

4500 litres of diesel was purchased from Fuel Distributors at \$1.1862/litre.

4.6 **Traffic Counts**

No traffic counts have been undertaken. Data from recent counts undertaken by MRWA has been received.

4.7 Roadwork's Requests Received

Loose sections on Bannister Road have been graded.

5. PLANT REPORT

<u>Number Plate</u>	<u>Code</u>	<u>Vehicle</u>	<u>Total Hrs/Kms</u>	<u>Hrs/Kms for period</u>
WD.483	G1	Caterpillar 12H 3306 6NC25698 Grader	6,663hrs	216hrs
WD.300	G2	Caterpillar 120M Grader (Serial No 2AN0039)	732hrs	194hrs
WD.458	T1	Isuzu FVZ1400 Tandem Axle Truck	32,759kms	4,130kms
WD.355	T2	Isuzu FVZ1400 Tandem Axle Truck	18,670kms	4,911kms
WD.6	DC	Mitsubishi FE649EWSRFAA Crew Cab Truck	146,982	5,374km
WD.118	L1	Caterpillar 924G Loader	1,382hrs	221hrs
WD.229	TC1	John Deere 6515 Tractor	15hrs	15hrs
WD.182	RL2	Volvo SP Roller (Serial No 1447)	453hrs	114hrs
WD.219	RL4	Caterpillar CS-563E Roller (Serial No ASA00505)	878hrs	36hrs
0.WD		Caprice Sedan	500kms	500kms
WD.487	U1	Toyota Hilux 3.0D LN167R 4 x 4 Utility –	191,803kms	3,901kms
1CPF913		Isuzu FSS Wandering Town 2.4B Fire Truck	1,732km	0kms
WD.475		Isuzu FSS500 Fire Truck (VIN J202129)	81,537km	0kms
		Hustler Mini Z Zero Turn Mower (Serial No 7070336)	144hrs	0hrs
WD.598	RL3	Davleco Vib Steel Drum Drawn Roller/Lister HR3	105hrs	0
WD 842	U2	Toyota Hilux Crew Cab	1,514kms	916kms
WD.270		Fire Tender	155,999kms	
WD.821		Fire Tender	1,876kms	
WD.475		Fire Tender	81,667kms	

6. OUTWARD CORRESPONDENCE

<u>Date</u>	<u>Addressee</u>	<u>Subject</u>
16/11/2009	Westpac Bank	Weekly Banking 16/11/2009
16/11/2009	Mr Matthewman	Receipt of rates payment
8/12/2009	24 Recipients	Rates Notice
8/12/2009	Dave Burnes	Invoice

16. MEETING CLOSURE

There being no further business, the Chairman closed the meeting at 5:18pm.

These Minutes were confirmed by Council at the Ordinary Council Meeting on 18th February 2010.

CR B E DOWSETT, Chairman