

ORDER OF BUSINESS

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- 2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**
- 3 PUBLIC QUESTION TIME**
- 4 APPLICATIONS FOR LEAVE OF ABSENCE**
- 5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**
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**Minutes of the Ordinary Meeting held in the
Council Chambers, Wandering
on Thursday 17 June 2010**

1. Declaration of Opening/Announcement of Visitors

11:00am - The President welcomed all present and declared the meeting open.

2. Record of Attendance/Apologies/Leave of Absence

Attendance:

BE Dowsett	President
GG Kerr	Deputy President
KJ Price	Councillor
DF White	Councillor
JR Mcneil	Councillor
KJ Barge	Councillor
JC Schorer	Councillor
M Whitely	CEO
G Mathewson	Works Supervisor (4:35pm – close)

Apologies:

3. Public Question Time

As there were no members of the public present there were no questions asked.

4. Applications for Leave of Absence

Nil

5. Confirmation of Minutes of Previous Meetings

Shire of Wandering Ordinary Meeting held 20 May 2010

374:2009/10

Moved Cr Price, Seconded Cr McNeil that the minutes for Shire of Wandering Ordinary Meeting held 20 May 2010 be confirmed as a true and correct record.

CARRIED 7-0

6. MATTERS REQUIRING COUNCIL DECISION

6.1 Dryandra Country Visitor Centre

NAME OF APPLICANT: CEO
FILE REFERENCE: 18.1.11
AUTHOR: CEO

SUMMARY:

A letter has been received from the Dryandra Country Visitor Centre seeking a financial contribution of \$5,000 + GST towards the operation of the Centre in the 2010/11 financial year. The financial assistance is a contribution towards the employment costs of the Visitor Centre Manager and to assist in the promotion of the Dryandra country area.

COMMENT:

The amount requested is an additional \$1,000 contributed in the 2009/10 financial and \$2,000 greater than the 2007/08 contribution. The increase in the contribution will be used to offset the increased employments costs associated with the appointment of the new Centre Manager.

While Council have not had a delegate attend the Dryandra Country Visitor Centre meetings in recent months, there is certainly perceived value in contributing towards the scheme.

Included in the attachment is a copy of the last meeting held for the Dryandra Country Visitors Centre Meeting held 27 May 2010.

RECOMMENDATION:

That Council contribute \$5,500 towards the operation of the Dryandra Country Visitor Centre and the contribution be provided in the 2010/11 Budget.

[Attachment 2](#)

375:2009/10

Moved Cr Price, Seconded Cr Kerr that Council contribute \$5,500 towards the operation of the Dryandra Country Visitor Centre and the contribution be provided in the 2010/11 Budget.

CARRIED 7-0

Council AGREED that Cr Schorer become the Shire representative for the Dryandra Country Visitor Centre.

6.2 Wandering Town Dam

NAME OF APPLICANT: CEO
FILE REFERENCE: 32.1.1
AUTHOR: CEO

SUMMARY:

At the April Meeting the CEO presented to Council an agreement from the Water Corporations allowing the Shire of Wandering access to Dam 1 (the larger of the two town dams) for the supply of up to 10,000 kilolitres water in any given year over the course of the 5 year agreement.

A summary of the contract conditions was as follows;

- Water supplied is non-potable
- 10,000 kilolitres will be made available every 12 months
- Water supply from Dam 1 is not guaranteed by the Water Corporation
- Water usage is measured and invoiced monthly
- There is a metering charge of \$1,982 to install the meter
- There is also a \$182 disconnection charge to be paid up front

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- Contract establishment charge of \$374
- Water supply is charged at 27.90 cents per kL
- Water supply rate is increased by CPI each year
- A bank guarantee of \$5,000 may be requested

There was no mention in the contract of the ability for the Shire to use the existing infrastructure and this matter was to be followed up by the CEO.

COMMENT

After meeting on site with the Water Corporation it was agreed that the best position for an off take point would be at the bottom of the hill close to the second dam and that the Shire of Wandering would be able to access this point. The cost to establish this off take point was the \$1,982 mentioned in the contract. This was allowance for a 50mm off take point. If Council would like to increase the size of the off take point to allow 80-100mm pipe then the installation cost would increase to \$3,732.

The agreement agrees to make available 10,000 kilolitres each year which would be more than sufficient to maintain the oval. Providing the dam was at a reasonable capacity the water could also be used for other areas and/or road maintenance and has the benefit of costing 75% less than what we are currently paying for scheme water.

The cost to Council if 10,000 kilolitres were used each year and the Shire maintains the existing catchment area would be less than \$5,000 per annum over the 5 year agreement. The added benefit is that the Water Corporation has indicated to the CEO that the Shire will be offered ownership of the dam infrastructure after the expiration of the 5 year agreement.

RECOMMENDATION:

That Council enter into an agreement with the Water Corporation for use of Dam 1 as per the terms and conditions outlined in the 5 year agreement.

[Attachment 2](#)

376:2009/10

**Moved Cr McNeil, Seconded Cr Barge that Council enter into an agreement with the Water Corporation for use of Dam 1 as per the terms and conditions outlined in the 5 year agreement.
CARRIED 7-0**

6.3 Community Centre Oval Refurbishment

NAME OF APPLICANT: CEO
FILE REFERENCE: 12.1.3
AUTHOR: CEO

SUMMARY:

At the March meeting Council it was agreed that the Shire of Wandering submit an application for funding under the Community Sporting and Recreation Facilities Fund (CSRFF) Small Grants Funding round for the refurbishment of the Community Centre Oval.

The proposal involved, but was not restricted to the resurfacing the oval, installing reticulation, refurbishing the oval and replacing the fence, with the viability of the project dependent on a number of factors, mainly;

1. Successfully acquiring \$30,000 under the Regional & Local Community Infrastructure Program
2. Obtaining use of the water supply from the Water Corporation for a nominal fee
3. Successfully acquiring funding in the current CSRFF Small Grants funding round

COMMENT

Since the March meeting there have been many developments with;

1. \$30,000 received as a result of the successful RLCIP grant
2. Successfully obtaining \$49,340 under the CSRFF Small Grants program

3. The Water Corporation has agreed to enter into a 5 year agreement for the supply of water from the top town dam

Given the above developments and on the assumption that the refurbishment goes ahead, it is important that the project prioritises the order in which the refurbishment is completed to ensure that the refurbishment does not exceed budget.

Priorities I have identified for the project are as follows;

1. Trenching, laying the pipe, getting the water to the Community Centre
2. Installing reticulation
3. Resurfacing, replenishing the oval surface
4. Repair/Replace the boundary fence
5. Returfing the oval

Essentially, depending on how much money is left towards the end of the project will depend on how the oval would be completed. That is, if there are limited funds then Council would look to repair the fence rather than replacing the fence. If there are no funds left after repairing/replacing the fence then Council would leave the existing couch on the oval. However, if there were some funds then runners could be laid, if there are surplus funds available then sections of the oval could be returfed.

Another topic for discussion is what Council perceives as the best way to get the water to the Community Centre;

1. Is the water gravity fed directly to the reticulation?
2. Is the water run into a water tank at the Community Centre then used to reticulate the oval?
3. Does Council run 50mm pipe or install a larger off take point to allow 80-100mm pipe?

RECOMMENDATION:

That Council commence the refurbishment of the Community Centre Oval project and provision for \$150,000 to complete the project is included in the 2010/11 Budget.

377:2009/10

Moved Cr Schorer, Seconded Cr White that Council commence the refurbishment of the Community Centre Oval project and provision for \$150,000 to complete the project is included in the 2010/11 Budget to be spent as follows;

- \$30,000 Regional and Local Community Infrastructure Program funding
- \$49,320 Department of Sport and Recreation Funding
- \$30,000 Cash contribution from the Shire of Wandering
- \$40,680 Salaries, Overheads, Plant Operation Costs and other community and/or sporting club cash and in kind contributions

CARRIED 7-0

6.4 CEO Vehicle Changeover

NAME OF APPLICANT: CEO
FILE REFERENCE: 22.1.1
AUTHOR: CEO

SUMMARY:

The CEO vehicle is approaching 20,000 km's so a quotation from Edwards Holden was requested to replace the existing Holden Caprice.

COMMENT:

The figure to change over the vehicle now is \$13,000. As a comparative, the previous three vehicles traded in at 20,000 km's had changeover values of \$6,375 (9/5/08), \$12,000 (23/2/09) and \$9,650 (24/11/09).

There is provision in the budget to replace only one vehicle. Since the previous vehicle was replaced in November 2009, if Council were to replace the current CEO vehicle in the 2009/10 financial year a separate motion would need to be passed as the vehicle changeover would be an unbudgeted item.

The changeover value appears to be on the upper side of the scale and if the vehicle was traded at 30,000 km's the changeover value would not be substantially different to what it is now.

RECOMMENDATION

That Council look at revised changeover figures at 30,000 km's with the view to replacing the vehicle in the 2010/11 financial year.

[Attachment 4](#)

378:2009/10 Moved Cr Schorer, Seconded Cr Barge that Council look at revised changeover figures at 30,000 km's with the view to replacing the vehicle in the 2010/11 financial year.	CARRIED 7-0
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6.5 Vi Barham Award for Excellence

NAME OF APPLICANT: CEO
FILE REFERENCE: 10.1.7
AUTHOR: CEO

SUMMARY:

Council is invited to contribute support towards the above award. The award provides a scholarship of \$1500 to further the education of a selected year seven student from the district and aims to have a major impact on education in the Upper Great Southern Region. Wandering is listed as one of the eligible schools in the Upper Great Southern region and Amy Dickerson (2007), is the sole recipient of the award since its inception in 1987.

COMMENT

There is no record of Council having previously contributed to the award, however a nominal donation should be considered in support of the scholarship. Having spoken with several people, other Shires are currently contributing \$100.

RECOMMENDATION:

That Council make provision in the 2010/11 Budget to donate \$100 in support of the Vi Barham Award for Excellence for 2010.

[Attachment 5](#)

379:2009/10 Moved Cr Kerr, Seconded Cr White that Council make provision in the 2010/11 Budget to donate \$100 in support of the Vi Barham Award for Excellence for 2010.	CARRIED 6-1
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6.6 Haines Norton Contract

NAME OF APPLICANT: CEO
FILE REFERENCE: 10.1.16
AUTHOR: CEO

SUMMARY:

At the last Ordinary Meeting the Haines Norton contract for the provision of Local Government Accounting Services was discussed. Information is currently being tabled and will be circulated prior to the meeting on Thursday 17 June 2010.

RECOMMENDATION:

To be distributed prior to the meeting.

[Attachment 6 \(to be distributed separately prior to the meeting\)](#)

The CEO declared an interest in Agenda Item 6.6 and left the meeting at 12:17pm

380:2009/10

Moved Cr Price, Seconded Cr Barge that Council pay a Higher Duties Allowance of \$15,000 per annum, in the first instance to the CEO, then to be distributed to those employee(s) preparing the monthly accounts, annual reports, budgets and budget reviews to acknowledge those employees taking on additional duties.

CARRIED 7-0

381:2009/10

Moved Cr White, Seconded Cr Barge that Council adjourn for lunch at 12:30pm.

CARRIED 7-0

CEO returned to the meeting after lunch and the meeting recommenced at 2:05pm

6.7 Regional Land Use Planning Strategy for the Wheatbelt

NAME OF APPLICANT: CEO
FILE REFERENCE: 18.1.4
AUTHOR: CEO

SUMMARY:

Cr Janet Thompson from the Shire of Narrogin was recently appointed as the Central Country Zone delegate on the Department of Planning's Project Partners Group in establishing a Regional Land Use Planning Strategy for the Wheatbelt. A copy of the report from Cr Thompson is tabled for Council information and further information on the program is listed as item 5 in the Tabled Correspondence.

RECOMMENDATION:

For Council information.

[Attachment 7](#)

6.8 North Bannister Landfill Closure Plan

NAME OF APPLICANT: CEO
FILE REFERENCE: 13.5.1.1
AUTHOR: CEO

SUMMARY:

Located 1 km north of the Threeways Roadhouse at North Bannister, near the intersection of Albany Highway and North Bannister-Wandering Road, the landfill site is east of Albany Highway and sited in CALM reserve within a short distance from Ginger Creek. Ginger Creek feeds into the Bannister River which in turn feeds into the Hotham River. The site is in white/pink clay and is heavily treed, the landfill is an open pit with the perimeter surrounded by a litter fence and the pit is full of industrial building waste, recyclables, food waste and cardboard.

Bowman and Associates have completed a Landfill Closure plan as part of the Strategic Waste Management funding and the document is attached for Council information.

COMMENT:

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The site is currently an unregistered site and previous recommendations from the Strategic Waste Management Plan - Wagin Group to Council have been to close the North Bannister landfill and have the Roadhouse provide a skip bin service for general waste and recycling, with the roadhouse to either pay the contractor directly or Council are to charge through rates levied for a waste disposal and recycling service.

Nick Sampson, Project Manager for the Strategic Waste Management Scheme has offered to be involved in the closure process and the CEO has tentatively made arrangements to discuss the closure of the site at the end of June 2010.

RECOMMENDATION:

That the CEO liaise with the North Bannister Roadhouse to progress the closure of the North Bannister Roadhouse Landfill site and implement a suitable general waste and recycling alternative.

[Attachment 8](#)

382:2009/10

Moved Cr Barge, Seconded Cr McNeil that the CEO liaise with the North Bannister Roadhouse to progress the closure of the North Bannister Roadhouse Landfill site and implement a suitable general waste and recycling alternative.

CARRIED 7-0

6.9 List of Accounts

NAME OF APPLICANT: CEO
FILE REFERENCE: N/A
AUTHOR: CEO

SUMMARY:

Attached is a list of accounts for Council consideration.

RECOMMENDATION:

That all Cheque, EFT, wages, transport payments, transfers to investments, credit card payments, creditor payments and other vouchers from the Municipal and Trust Fund totalling \$151,220.33 be passed for payment.

[Attachment 9](#)

383:2009/10

Moved Cr McNeil, Seconded Cr Price that all Cheque, EFT, wages, transport payments, transfers to investments, credit card payments, creditor payments and other vouchers from the Municipal and Trust Fund totalling \$151,220.33 be passed for payment.

CARRIED 7-0

6.10 Financial Reports

NAME OF APPLICANT: Haines Norton
FILE REFERENCE: N/A
AUTHOR: CEO

SUMMARY:

Separately attached are the monthly Financial Statements for the period ending 31 May 2010.

RECOMMENDATION:

That Council endorse the monthly Financial Statements for the period ending 31 May 2010.

Attachment 10

383:2009/10

Moved Cr McNeil, Seconded Cr Price that endorse the monthly Financial Statements for the period ending 31 May 2010.

CARRIED 7-0

7. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

8. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

8.1 Wandering Community Day

NAME OF APPLICANT: Linda Barge, Wandering Annual Fair Committee
FILE REFERENCE: 18.1.27
AUTHOR: CEO

SUMMARY:

The Wandering Annual Fair Committee have written to Council requesting the complimentary use of the Community Centre and the Oval where a number of displays and activities will be staged on the oval including a Clydesdale demonstration which would involve the use of machinery and ploughing on the oval. The Committee have also asked for a financial contribution from the Shire of Wandering.

COMMENT:

Normally I would have no objections to providing the facilities of the Community Centre and Oval for such an event, however in light that Council have agreed to proceed with the oval refurbishment project I would be reluctant to offer these facilities and would suggest that the event be held at the old oval where the Community Day has been held previously.

Since the Wandering Community Day is an event run by volunteers and community groups some financial contribution from Council should certainly be taken into consideration.

RECOMMENDATION:

For Council Discussion.

384:2009/10

Moved Cr Price, Seconded Cr Kerr that the Community Day be held at the old oval and Council make a financial contribution of \$500 towards the event with the cost of the brochures to come out of these funds and the Shire logo is on the brochures.

CARRIED 7-0

9. COUNCIL INFORMATION BULLETIN

Questions Without Notice

Requested that both Kubbine Rd and Corser Rd be graded

Councillor McNeil

Questions Without Notice

Requested that Potts Rd be graded

York Williams Rd near the Williams border in currently in poor condition

Councillor Barge

Meetings Attended

Landcare Meeting where Council were informed that the group were keen to keep the office in Boddington open and the next meeting would be held 28 June 2010

Questions Without Notice

York Williams Rd, south of Pumphreys Bridge

Councillor Price

Questions Without Notice

Carabin Rd requires gravel sheeting

Councillor Schorer

Questions Without Notice

Viewed the Skid Steer mulching machine from Wagin Earthmoving just out of Narrogin and commented that the mulching machine could be used for smaller tree lines, perhaps even in conjunction with the larger mulching machine used earlier in the year

10. NEXT MEETING

Next Ordinary Council meeting to be held on Thursday 15 July 2010 commencing at 11:00am

11. CLOSURE OF MEETING

As there was no further business for discussion the meeting was closed at 5:34pm

**These Minutes were confirmed by Council at the Ordinary Council Meeting
on Thursday, 15 July 2010.**

CR B E DOWSETT, President