

ORDER OF BUSINESS

1 DECLARATION OF OPENING /ANNOUNCEMENT OF VISITORS

1:37pm – The President welcomed all present and declared the meeting open.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Attendance:

GG Kerr President
BE Dowsett Deputy President
JC Schorer Councillor
KJ Barge Councillor
J Price Councillor
C Ferguson Councillor
JR McNeil Councillor (1:37pm – 2:28pm)
M Whitely CEO
P Rawlings Manager Admin & Finance

Apologies: Nil

Visitors: Nil

3 PUBLIC QUESTION TIME

There being no members present for Public Question Time the President proceeded with the ordinary business of the meeting noting that allowance would be made for any members of public should they wish to address Council prior to 1:52pm.

4 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

5.1 Shire of Wandering Ordinary Meeting – 19 September 2013

17:2013/14

Moved Cr Dowsett, Seconded Cr McNeil that the minutes of the Shire of Wandering Ordinary Meeting held 19 September 2013 be confirmed as a true and correct record.

CARRIED 7-0

6. COUNCILLOR REPORTS

President Kerr

Meetings Attended

Wandering Primary School community forum

Councillor McNeil

Questions Without Notice

Signage from storm damage repairs to be removed from York Williams Rd and Glens Rd

Councillor Barge

Questions Without Notice

Road Maintenance – Bannister Rd

Councillor Price

Questions Without Notice

Look at the Rates Notice for 2014/15 to provide clearer formatting for the instalment options and highlighting the 10% discount offered to ratepayers

7. MATTERS REQUIRING COUNCIL DECISION

7.1 Christmas/New Year Office Hours

NAME OF APPLICANT: CEO
FILE REFERENCE: 1.2.2
AUTHOR: CEO

SUMMARY:

It is proposed that while the Shire Office remains open during the Christmas and New Year period, the majority of staff will be asked to take leave over this period. Mail will continue to operate during this period however the proposal is to close licensing and not to receive payments during the period from 25 December 2013 – 1 January 2014, which works out to be three working days. With sufficient notification, the community will be able to make alternate arrangements for licensing and other payments and a skeleton works crew will still be on board during the break for any road maintenance.

COMMENT

Staff will be required to take leave either annual leave or RDO's during this period and the proposed office hours will be as follows;

Monday 23 December	8.30am to 4.30pm
Tuesday 24 December	8.30am to 4.30pm
Wednesday 25 December	Closed
Thursday 26 December	Closed
Friday 27 December	Closed
Saturday 28 December	Closed
Sunday 29 December	Closed
Monday 30 December	Closed
Tuesday 31 December	Closed
Wednesday 1 January	Closed
Thursday 2 January	8.30am to 4.30pm
Friday 3 January	8.30am to 4.30pm

RECOMMENDATION:

That Council authorise the CEO to make the necessary staffing arrangements over the Christmas and New Year period.

18:2013/14

Moved Cr Schorer, Seconded Cr Price that Council authorise the CEO to make the necessary staffing arrangements over the Christmas and New Year period.

CARRIED 7-0

7.2 Narrogin Agriculture College

NAME OF APPLICANT: Western Australian College of Agriculture - Narrogin
FILE REFERENCE: 8.1.1
AUTHOR: CEO

SUMMARY:

A letter has been received from the Narrogin Agriculture College offering Council the opportunity to sponsor an award at this year's Graduation Day which will be held on Friday 15 November 2013. Sponsorship up the value of \$150 the Shire will receive acknowledgment in the Graduation program and on the College website.

COMMENT:

Council have not contributed towards the Graduation Day in recent years and while no provision was made in the budget for such a donation there are limited funds available should Council want to make a contribution towards an award. The sponsorship levels are lower than previously requested and the

MINUTES OF THE MEETING HELD 17 OCTOBER 2013

Narrogin Agriculture College is a valuable asset to the greater Narrogin region and has been attended to past and present people from the Wandering community.

RECOMMENDATION:

That Council agree to sponsor an award to the value of \$150 for the 2013 Senior Student Graduation at the Narrogin College of Agriculture.

19:2013/14

Moved Cr Schorer, Seconded Cr Barge that Council agree to sponsor an award to the value of \$150 for the 2013 Senior Student Graduation at the Narrogin College of Agriculture.

MOTION LOST 3-4

Council discussed the merits or otherwise of making a donation and decided it would set an unwarranted precedent to sponsor an award.

7.3 Grants Commission Public Hearing

NAME OF APPLICANT: Ross Earnshaw, Department of Local Government
FILE REFERENCE: 12.1.1
AUTHOR: CEO

SUMMARY:

Notification has been received from the Department of Local Government that the Grants Commission will be visiting the Shire of Wandering. A Public Hearing has been scheduled for 10am on Wednesday 13 November 2013 and arrangements will be made to host the hearing in the Council Chambers.

COMMENT:

The hearing is a good opportunity for Councillors to gain an understanding as to how the funding model is applied in calculating the Financial Assistance Grants received each year from the Grants Commission. The hearing also allows Council to challenge the rationale behind the funding model in ways that could lead to the Shire of Wandering benefiting from increased funding allocations from the Grants Commission.

The 2013/14 Grants Commission allocation for the Shire of Wandering is \$448,889 which is made up of \$231,113 for General Purpose Funding and \$217,776 for Roads.

RECOMMENDATION:

That the information be received by Council.

20:2013/14

Moved Cr Dowsett, Seconded Cr McNeil that the information be received by Council.

CARRIED 7-0

7.4 Request for Gravel Royalties

NAME OF APPLICANT: Lori Hart, Lane Buck and Higgins on behalf of Mr James and Mrs Julie McNeil
FILE REFERENCE: A107.1
AUTHOR: CEO

COMMENT:

Agenda Item 7.4 is a Private and Confidential due to this matter involving legal advice and as such has been included under separate cover.

ITEM DEFERRED UNTIL 2:28pm

7.5 List of Accounts – September 2013

NAME OF APPLICANT: Accounts Officer
FILE REFERENCE: 10.1.16
AUTHOR: Accounts Officer

SUMMARY:

Separately attached are the monthly Financial Statements for the period 30 September 2013.

RECOMMENDATION:

That all Cheque, EFT, wages, transport payments, transfers to investments, credit card payments, creditor payments and other vouchers from the Municipal and Trust Fund totalling \$1,441,657.96 be passed for payment.

21:2013/14

Moved Cr Ferguson Seconded Cr Price that all Cheque, EFT, wages, transport payments, transfers to investments, credit card payments, creditor payments and other vouchers from the Municipal and Trust Fund totalling \$1,441,657.96 be passed for payment

CARRIED 7-0

7.6 Request for Gravel Royalties (Item Previously Deferred)

Cr McNeil declared an interest in item 7.4 "Request for Gravel Royalties" and left the Chambers for the remainder of the meeting at 2:28pm.

Council discussed this matter at length in light of the information tabled.

22:2013/14

Moved Cr Dowsett, Seconded Cr Schorer that the information be received by Council.

CARRIED 6-0

7.7 Financial Reports – September 2013

NAME OF APPLICANT: Manager Administration & Finance
FILE REFERENCE: 10.1.16
AUTHOR: Manager Administration & Finance

SUMMARY:

Separately attached are the monthly Financial Statements for the period 30 September 2013.

RECOMMENDATION:

That Council endorse the monthly Financial Statements for the period ending 30 September 2013.

23:2013/14

Moved Cr Ferguson, Seconded Cr Price that Council endorse the monthly Financial Statements for the period ending 30 September 2013

CARRIED 6-0

8. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

9. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil

10. NEXT MEETING

Next Ordinary Council meeting to be held on Thursday 21 November at 1:30pm in the Council Chambers.

11. CLOSURE OF MEETING

There being no further business for discussion the President closed the meeting at 3:54pm.

**These Minutes were confirmed by Council at the Ordinary Council Meeting
on Thursday 21 November 2013.**

CR G G KERR, President