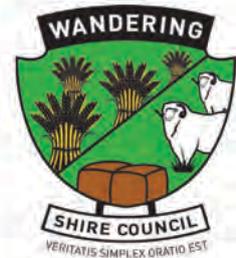


# SHIRE OF WANDERING

22 Watts Street, Wandering WA 6308  
Ph: 08 9884 1056  
www.wandering.wa.gov.au



## *Our Vision:*

*Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.*

# ORDINARY MEETING OF COUNCIL

## Minutes 18 November 2021

*These Minutes of the meeting held 18 November 2021 are confirmed as a true and correct record of proceedings without amendment. Confirmed on 16 December 2021 by the Presiding Member, Cr I Turton.*

.....  
Cr Turton Presiding Member

16-Dec-21

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# ORDINARY MEETING OF COUNCIL MINUTES

## 1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Meeting declared open at 3:45pm

*We wish to acknowledge the traditional custodians of the land we are meeting on today. We acknowledge and respect their continuing culture and the contribution they make to the Shire of Wandering, and convey our respects to Elders past and present*

## 2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

|                  |                        |               |                        |
|------------------|------------------------|---------------|------------------------|
| <b>Present:</b>  |                        |               |                        |
| Cr I Turton      | Shire President        | Cr G Hansen   |                        |
| Cr G Parsons     |                        | Cr M Watts    |                        |
| Cr G Curtis      |                        | Cr P Treasure | Deputy Shire President |
| Belinda Knight   | CEO                    | Barry Gibbs   | EMTS                   |
| Ian Fitzgerald   | ACEO (from 19/11/2021) |               |                        |
| <b>Apologies</b> |                        |               |                        |

## 3. DISCLOSURE OF INTERESTS

### 3.1. DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Division 6 Subdivision 1 of the Local Government Act 1995 requires Council Members and Employees to declare any direct or indirect financial interest or general interest in any matter listed in this Agenda.

The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter be discussed.

NB: A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision-making procedure relating to the declared matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.

#### DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Disclosures of Interest Affecting Impartiality are required to be declared and recorded in the minutes of a meeting. Councillors who declare such an interest are still permitted to remain in the meeting and to participate in the discussion and voting on the particular matter. This does not lessen the obligation of declaring financial interests etc. covered under the Local Government Act.

To help with complying with the requirements of declaring Interests Affecting Impartiality the following statement is recommended to be announced by the person declaring such an interest and to be produced in the minutes.

"I (give circumstances of the interest being declared, eg: have a long-standing personal friendship with the proponent). As a consequence, there may be a perception that my impartiality on this matter may be affected. I declare that I will consider this matter on its merits and vote accordingly".

### 3.2. DISCLOSURE OF FINANCIAL/PROXIMITY INTERESTS

Nil

## 4. PUBLIC QUESTION TIME

No members of the public present.

## 5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

**6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS****6.1. ORDINARY MEETING OF COUNCIL HELD – 21/10/2021****COUNCIL DECISION**

Moved Cr Parsons

Seconded Cr Hansen

That the Minutes of the Ordinary Meeting of Council held on 20/10/2021 be confirmed as a true and correct record of proceedings without amendment.

**CARRIED 6/0**

**7. ANNOUNCEMENTS BY SHIRE PRESIDENT AND/OR DEPUTY PRESIDENT WITHOUT DISCUSSION**

Cr Turton reported on the CEO recruitment process during the past few weeks. Also noted the WALGA Central Country Zone meeting being hosted by Wandering on 19/11/2021.

**8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Nil.

**9. REPORTS OF COMMITTEES AND/OR WORKING GROUPS****9.1. CEO RECRUITMENT COMMITTEE – 28/10/2021****COUNCIL DECISION – ITEM 9.1 - CEO RECRUITMENT COMMITTEE MEETING HELD 28/10/2021**

Moved Cr Curtis

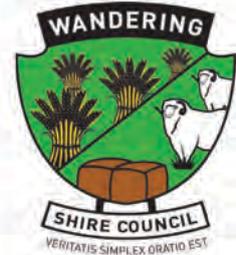
Seconded Cr Hansen

That Council receives the Minutes of the CEO Recruitment Committee meeting held 28/10/2021.

**CARRIED 6/0**

## SHIRE OF WANDERING

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### *Our Vision:*

*Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.*

# CEO RECRUITMENT COMMITTEE

## Minutes

### 28/10/2021 at 5:30pm

*We wish to acknowledge the traditional custodians of the land we are meeting on today. We acknowledge and respect their continuing culture and the contribution they make to the Shire of Wandering, and convey our respects to Elders past and present*

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UNCONFIRMED

# CEO RECRUITMENT COMMITTEE AGENDA

## 1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Meeting declared open at 5:40pm.

Nil visitors to report.

## 2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### Present:

Cr I Turton

Chairman

Cr G Curtis

Cr P Treasure

### Apologies:

Nil

## 3. DISCLOSURE OF INTERESTS

### 3.1. DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

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"I (give circumstances of the interest being declared, eg: have a long-standing personal friendship with the proponent). As a consequence, there may be a perception that my impartiality on this matter may be affected. I declare that I will consider this matter on its merits and vote accordingly".

### 3.2. DISCLOSURE OF FINANCIAL/PROXIMITY INTERESTS

Nil

## 4. PUBLIC QUESTION TIME

Nil

## 5. REPORTS

### 5.1. RESPONSE TO LO-GO APPOINTMENTS

Group reviewed the Questions from LOGO Appointments regarding the CEO recruitment and prepared answers to most questions.

Also developed Position Objectives and Key Skills, Attributes and Experience descriptors along with the General information from LOGO Appointments for review by councillors.

**COMMITTEE RECOMMENDATION – ITEM 5.1 – RESPONSE TO LO-GO APPOINTMENTS**

That the CEO Recruitment Committee recommends that Council endorse the following actions:

- Cr G Curtis to email all relevant documents to all councillors on 29/10/2021
- Councillors review the documents and provide feedback via email to all councillors by no later than 01/11/2021.
- 01/11/2021, Cr I Turton will forward all amended documents to LOGO Appointments.
- Council to discuss the process at 04/11/2021 General Planning Forum.

**CARRIED 3/0****6. CLOSURE OF MEETING**

There being no further business, the meeting closed at 7:30pm.

UNCONFIRMED

## 10. CHIEF EXECUTIVE OFFICER'S REPORTS

### 10.1. TOWNSITE EXPANSION STRATEGY 2021-2026

|                                   |                     |
|-----------------------------------|---------------------|
| <b>Proponent</b>                  | Shire of Wandering  |
| <b>Owner</b>                      |                     |
| <b>Location/Address</b>           |                     |
| <b>Author of Report</b>           | Belinda Knight, CEO |
| <b>Date of Meeting</b>            | 18/11/2021          |
| <b>Previous Reports</b>           | 19/08/2021          |
| <b>Disclosure of any Interest</b> | Nil                 |
| <b>File Reference</b>             | 10.106.10690:PS248  |
| <b>Attachments</b>                | Nil                 |

#### BRIEF SUMMARY

To consider the review of the Townsite Expansion Strategy 2021-2026.

#### BACKGROUND

19/08/2021: Council resolved to review the Townsite Expansion Strategy 2008, and instructed the CEO to undertake this task.

Altus Planning have updated the Strategy referencing the current Planning Policies, etc.

The CEO has reviewed the Strategy to ensure the information is current and will see the strategy live another five (5) years.

#### STATUTORY/LEGAL IMPLICATIONS

*Shire of Wandering Town Planning Scheme No. 3*

#### POLICY IMPLICATIONS

Nil

#### FINANCIAL IMPLICATIONS

The cost of reviewing the Strategy was \$1,500 contained within Budget.

#### STRATEGIC IMPLICATIONS

#### IMPROVE THE ECONOMIC GROWTH OF OUR COMMUNITY

| <b>Our Goals</b>  | <b>Our Strategies</b>   |
|---|---|
| <b>The agricultural industry continues to be a main economic driver</b> | Maintain our road network to a high standard<br>Encourage new and existing complimentary business to grow   |
| <b>Facilitate increased business opportunities</b>                      | Support Business Development and facilitate opportunities for startup and growth.<br>Ensure our planning framework & environment supports nimble decision making and gives confidence to developers |
| <b>Capture tourism opportunities locally</b>                            | Encourage tourists, longer stays and repeat visitation<br>Provide for and maintain infrastructure that grows tourism  |

There is nothing identified in the Community Strategic Plan that encourages Council to be a land developer.

#### CONSULTATION/COMMUNICATION

Via EMTS

#### COMMENT

It may be prudent for Council to consider public consultation on the revised Strategy.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION & COUNCIL DECISION – ITEM 10.1 - TOWNSITE EXPANSION STRATEGY**

**2021-2026**

Moved Cr Curtis

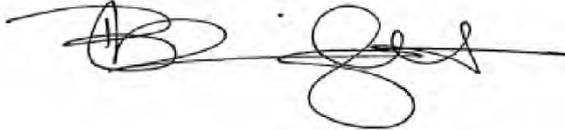
Seconded Cr Parsons

That this matter lay on the table.

**CARRIED 6/0**

**REASON: TO ALLOW COUNCIL TO GIVE DUE CONSIDERATION TO THE STRATEGY**

**AUTHOR'S SIGNATURE:**

A handwritten signature in black ink, appearing to be 'B. Jones', written over a light blue horizontal line.

UNCONFIRMED

## 10.2.FUTURE OF WANDERING FUEL FACILITY

|                                   |   |
|-----------------------------------|---|
| <b>Proponent</b>                  | Shire of Wandering                              |
| <b>Owner</b>                      |   |
| <b>Location/Address</b>           | Lot 800 Watts Street, Wandering (Fuel Facility) |
| <b>Author of Report</b>           | Belinda Knight, CEO & Barry Gibbs EMTS          |
| <b>Date of Meeting</b>            | 18/11/2021                                      |
| <b>Previous Reports</b>           | 21/10/2021 - 18/02/2021                         |
| <b>Disclosure of any Interest</b> | Nil   |
| <b>File Reference</b>             | 13.136.13690                                    |
| <b>Attachments</b>                | Nil   |

### BRIEF SUMMARY

To consider the future of the Wandering Fuel Facility.

### BACKGROUND

The Shire of Wandering built the current Fuel Facility on Lot 800 Watts Street, Wandering to enable the public and businesses to have a reliable fuel service in the growing community of Wandering. This facility is now over 10 years old and in the last 12 months the level of ongoing community dissatisfaction has steadily increased and now may be the opportune time for Council to review its decision of February 2021 and consider leasing the facility.

21/10/2021 – Council resolved to authorise the Chief Executive Officer to call for expressions of interest from interested fuel suppliers the lease of the Wandering Fuel Facility; and in the interim, reduce its loading on fuel purchases from 30% to 20%, effective 22/10/2021.

At the close of the EOI, two responses were received.

### STATUTORY/LEGAL IMPLICATIONS

#### **Local Government Act 1995 s6.17**

#### *6.17. Setting level of fees and charges*

*(1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors –*

- (a) the cost to the local government of providing the service or goods; and*
- (b) the importance of the service or goods to the community; and*
- (c) the price at which the service or goods could be provided by an alternative provider.*

*(2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.*

*(3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service –*

- (a) under section 5.96; or*
- (b) under section 6.16(2)(d); or*
- (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.*

*(4) Regulations may –*

- (a) prohibit the imposition of a fee or charge in prescribed circumstances; or*
- (b) limit the amount of a fee or charge in prescribed circumstances*

#### **National Competition Policy – 1996**

*Table 1: Fundamental Competition Principles (as they apply to Local Government)*

- *No participant in the market should be able to engage in anti-competitive conduct against the public interest.*

- *As far as possible, universal and uniformly applied rules of market conduct should apply to all market participants regardless of their form of business ownership.*
- *Conduct with anti-competitive potential said to be in the public interest should be assessed by an appropriate transparent assessment procedure, with provision for review, to demonstrate the nature and incidence of the public costs and benefits claimed.*
- *Any changes in the coverage or nature of competition policy should be consistent with, and support, the general thrust of reforms:*
  - I) to develop an open, integrated domestic market for goods and services by removing unnecessary barriers to trade and completion; and*
  - II) in recognition of the increasingly national operation of markets, to reduce complexity and administrative duplication.*

#### **Trade Practices Act 1974 Part IV – Restrictive Trade Practices**

*Local Government (Functions and General) Regulations 1996 – r30(3) A disposition of property other than land is an exempt disposition if (a) its market value is less than \$20,000.*

If Council proceeds with the lease of the facility, and the income from that lease is greater than \$20,000 (ex-gst) then advertising requirements apply.

#### **POLICY IMPLICATIONS**

No policy as such exists, however in January 2019, it was noted that an administrative procedure was in place that informally gave authority for the CEO to decide on the mark-up for fuel sale prices. This was usually between 10 cents per litre and 15 cents per litre. This procedure was superseded by the price mark-up being included in the adopted annual fees & charges, and set at cost + 10% in 2019. In addressing the concerns of the procedure, the following questions were asked:

- Is the pricing procedure relevant and transparent to the community?
- Would the pricing procedure be considered to be acceptable in terms of compliance?
- Does Council need to satisfy relevant legislation when procuring fuel for sale?
- Does Council meet all industry standards in regards to the safety and storage of fuel?
- Does the Council have adequate processes and systems documented to guide staff in the operations of the fuel facility?

All of the above have been reviewed since the commencement of the CEO, and are deemed to be compliant in all areas (Regulation 17 Review 2021).

#### **FINANCIAL IMPLICATIONS**

The confidential attachment uses gross volume of 416,170 litres per annum. This is based on projected sales for the forthcoming period, of which 72,000 litres is Shire use only.

Council needs to consider the community benefit of leasing the facility, eg lower fuel prices for the community. This is difficult to project with the fluctuations in fuel pricing being controlled by the lessors.

Sales at the facility have not increased significantly over the past three years, this could be due to the unreliability of the card reader at the time, the relatively high price of fuel, or the trend for new vehicles to be more fuel efficient, or a combination of all three. The other point to consider is that the volume sales may have reached maximum velocity – that is the community does not have the capacity to purchase more fuel, and this would be a risk for any company taking on the lease.

In addition, the incentive for the Shire to sell greater volumes is controlled by our requirement not to be competitive in the market. In addition to this, the Shire's budget is structured to distribute administration costs across all the functions of the Shire, including the fuel facility, and the need to recoup some or all of these costs from the various income sources available, including fuel sales.

**STRATEGIC IMPLICATIONS****IMPROVE OUR FINANCIAL POSITION**

| <b>Our Goals</b>                                      | <b>Our Strategies</b>   |
|---|---|
| <b>The Wandering Shire is financially sustainable</b> | Improve accountability and transparency<br>Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs<br>Prudently manage our financial resources to ensure value for money |

**CONSULTATION/COMMUNICATION**

Community feedback

Previous Council reports

**COMMENT**

Council at its meeting of 21/10/2021 resolved to reduce the loading on fuel purchases to 20 cents per litre. This does not fully cover the operating costs of the facility based on the current sales projections.

**VOTING REQUIREMENTS**

Simple Majority

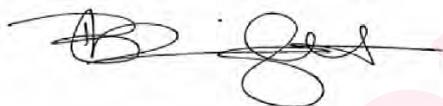
**OFFICER'S RECOMMENDATION & COUNCIL DECISION – ITEM 10.2 - FUTURE OF WANDERING FUEL FACILITY**

Moved Cr Curtis

Seconded Cr Hansen

That Council defers any decision on the lease of the Fuel Facility until the outcome from the sale of the adjacent Lot 801 has been satisfactorily resolved.

**CARRIED 6/0**

**AUTHOR'S SIGNATURE:**

### 10.3.DISPOSAL OF LOT 801 P35944 – WATTS STREET, WANDERING

|                                   |   |
|-----------------------------------|---|
| <b>Proponent</b>                  | Shire of Wandering  |
| <b>Owner</b>                      |   |
| <b>Location/Address</b>           | Lot 801 DP35944   |
| <b>Author of Report</b>           | Belinda Knight, CEO   |
| <b>Date of Meeting</b>            | 18/11/2021  |
| <b>Previous Reports</b>           | 16/09/2021 - 05/08/2021 General Planning Forum – 19/08/2021 (Confidential Item) – 02/09/2021 General Planning Forum |
| <b>Disclosure of any Interest</b> | Nil   |
| <b>File Reference</b>             | A320:PA230  |
| <b>Attachments</b>                | Nil   |

#### BRIEF SUMMARY

To consider if Council wishes to proceed with the sale of Lot 801 P35944, Watts Street, Wandering.

#### BACKGROUND

The Council resolved on 16/09/2021 to invite offers to purchase the said lot for Sale by Expressions of Interest (EOI).

At the close of the EOI, no submissions were received.

#### STATUTORY/LEGAL IMPLICATIONS

As stated above, and s6.8 *Local Government Act 1995*

*6.8. Expenditure from municipal fund not included in annual budget*

*(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure –*

*(a) is incurred in a financial year before the adoption of the annual budget by the local government; or*

*(b) is authorised in advance by resolution\*; or*

*(c) is authorised in advance by the mayor or president in an emergency.*

*\* Absolute majority required.*

#### POLICY IMPLICATIONS

No Policy applies

#### FINANCIAL IMPLICATIONS

Depending upon the outcome.

A valuation has been arranged, as required by the *Local Government Act 1995*. It is hoped that this valuation will be available for tabling at the Council meeting. Council may list the property for greater or lesser than the valuation, but must state reasons for doing so in any local public notice.

#### STRATEGIC IMPLICATIONS

##### IMPROVE THE ECONOMIC GROWTH OF OUR COMMUNITY

| <b>Our Goals</b>  | <b>Our Strategies</b>   |
|---|---|
| <b>The agricultural industry continues to be a main economic driver</b> | Encourage new and existing complimentary business to grow   |
| <b>Facilitate increased business opportunities</b>                      | Support Business Development and facilitate opportunities for startup and growth.<br>Ensure our planning framework & environment supports nimble decision making and gives confidence to developers |

#### CONSULTATION/COMMUNICATION

Via General Planning Forum and Council

**COMMENT**

Nothing further.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION – ITEM 10.3 - DISPOSAL OF LOT 801 P35944 – WATTS STREET, WANDERING**

Moved Cr Treasure

Seconded Cr Watts

That Council directs the CEO to list Lot 801 P35944, Watts Street, Wandering for sale with a local Realtor, subject to:

- a) Caveat being lodged on Title requiring the lot to be developed within 36 months of settlement;
- b) Easement being established to allow continued access to the fuel facility over the constructed driveway;
- c) Compliance with s3.58 of the *Local Government Act 1995*.

**LOST 1/5**

**COUNCIL DECISION – ITEM 10.3 - DISPOSAL OF LOT 801 P35944 – WATTS STREET, WANDERING**

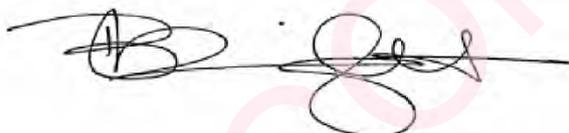
Moved Cr Curtis

Seconded Cr Hansen

That Council directs the CEO to seek advice from speciality Commercial Realtors regarding the potential sale of Lot 801 with a view to having it developed with a complimentary business to the 24-hour fuel station next door, and report the findings back to the first available Council meeting or Forum.

**CARRIED 6/0**

**TO ALLOW COUNCIL TO CONSIDER ALL OPTIONS REGARDING THE FUTURE OF LOT 801**

**AUTHOR'S SIGNATURE:**

### 10.4.PHASE 3 - LRCIP

|                                   |   |
|-----------------------------------|---|
| <b>Proponent</b>                  | Department of Infrastructure                                  |
| <b>Owner</b>                      |   |
| <b>Location/Address</b>           |   |
| <b>Author of Report</b>           | Belinda Knight, CEO<br>Barry Gibbs, EMTS                      |
| <b>Date of Meeting</b>            | 18/11/2021  |
| <b>Previous Reports</b>           | 04/11/2021 – General Planning Forum                           |
| <b>Disclosure of any Interest</b> | Nil   |
| <b>File Reference</b>             | 11.111.11101 – Community Centre<br>12.122.12200 – Rural Roads |
| <b>Attachments</b>                | Nil   |

#### BRIEF SUMMARY

To approve LRCIP Phase 3 projects.

#### BACKGROUND

Council is to receive \$365,380

The Grant is being provided as part of Phase 3 of the Local Roads and Community Infrastructure Program (LRCI Program).

The objective of the LRCI Program is to stimulate additional infrastructure construction activity in local communities across Australia to assist communities to manage the economic impacts of COVID-19.

The Phase 3 extension of the LRCI Program is a temporary, targeted stimulus measure responding to the serious, ongoing economic impacts of COVID-19. The LRCI Program assists a community-led recovery from COVID-19 by supporting local jobs, firms, and procurement.

The intended outcomes of the LRCI Program are to:

- provide stimulus to protect and create local short-term employment opportunities through funded projects following the impacts of COVID-19; and
- deliver benefits to communities, such as improved road safety, accessibility and visual amenity.

#### ELIGIBLE GRANT ACTIVITY

##### LOCAL ROADS PROJECTS

Eligible Local Road Projects are projects that involve the construction or maintenance of roads managed by local governments. Local governments are encouraged to consider works that support improved road safety outcomes.

##### COMMUNITY INFRASTRUCTURE PROJECTS

Eligible Community Infrastructure Projects are projects that involve the construction, maintenance and/or improvements to council-owned assets (including natural assets) that are generally accessible to the public.

'Generally accessible to the public' means that the project, or the amenity provided by the project, is generally accessible to the public at large. Some areas are clearly publicly accessible as they are areas that are open to all members of the public such as parks, playgrounds, footpaths and roads.

Projects will also be considered generally publicly accessible if they are in a location that is:

- generally publicly accessible to the wider public undertaking a specific activity (for example council operated sporting fields); or
- generally publicly accessible for a limited age group of the community as a whole i.e. a kindergarten building; or
- used for the provision of an essential service or community service, as determined by the Department, and the amenity of the asset is publicly accessible and benefits the community.

All projects whether carried out on council owned land, or another type of public land, must deliver benefits to the community, such as improved accessibility, visual amenity, and/or safety.

**Activity start date 21/10/2021 and completion date 31/12/2023**

### STATUTORY/LEGAL IMPLICATIONS

LRCIP Guidelines

### POLICY IMPLICATIONS

Nil

### FINANCIAL IMPLICATIONS

Indicative costings for each component

- **Community Centre – Funding - \$365,380**

#### OPTION 1

##### Focus Area 1 - Ablutions & Kitchen internals

|   |                         |
|---|-------------------------|
| Phase 1   | \$677,254               |
| Savings for not extending<br>Kitchen/Hall storage | <u>-\$200,225</u>       |
|   | <b><u>\$477,029</u></b> |

##### Focus Area 1 & 2

|                |                         |
|----------------|-------------------------|
| Hall internals | \$477,029               |
| Verandas & bbq | <u>\$223,288</u>        |
|                | <b><u>\$700,317</u></b> |

##### **FUNDING**

|             |                         |
|-------------|-------------------------|
| LRCIP       | \$365,380               |
| Lotterywest | <u>\$334,937</u>        |
|             | <b><u>\$700,317</u></b> |

#### OPTION 2

##### Focus Area 1 - Ablutions & Kitchen internals

|         |                         |
|---------|-------------------------|
| Phase 1 | \$677,254               |
|         | <b><u>\$677,254</u></b> |

##### Focus Area 1 & 2

|                |                         |
|----------------|-------------------------|
| Hall internals | \$677,254               |
| Verandas & bbq | <u>\$223,288</u>        |
|                | <b><u>\$900,542</u></b> |

##### **FUNDING**

|             |                         |
|-------------|-------------------------|
| LRCIP       | \$365,380               |
| Lotterywest | <u>\$535,162</u>        |
|             | <b><u>\$900,542</u></b> |

- **Moramocking Road – Project Cost - \$344,000 – Funding \$365,380**

**Moramocking Road****Scope:**

- 1 Cost to seal the Moramocking Road from 50 m south of Fuller Road (Blackspot to cover Fuller intersection) to 100m past O'Connell Road and 100 m up O'Connell Road a total distance of 2,070 metres.
- 2 Survey pick and design;
- 3 Clear some vegetation;
- 4 Realign clear and reshape large sections of the table drain on both sides of the road;
- 5 Extend four 300 and 375 culverts;
- 6 Raise the height of the road by 200mm;
- 7 Two coat bitumen seal 7metres wide using a 10mm and 7 mm aggregate; and
- 8 Install guide posts

**Estimate: \$344,000****STRATEGIC IMPLICATIONS****RETAIN AND GROW OUR POPULATION**

| <b>Our Goals</b>  | <b>Our Strategies</b>   |
|---|---|
| <b>People feel safe, connected and actively involved in the community</b> | Facilitate and support activities that optimise use of our facilities<br>Assist Community and sporting organisations to remain sustainable and active |

**IMPROVE THE ECONOMIC GROWTH OF OUR COMMUNITY**

| <b>Our Goals</b>  | <b>Our Strategies</b>  |
|---|--|
| <b>The agricultural industry continues to be a main economic driver</b> | Maintain our road network to a high standard   |
| <b>Roads are a critical driver for our Shire</b>                        | Develop a Road Management Plan, which incorporates a Road Hierarchy, minimum Service levels, Maintenance Policy, Contractor Policy and Asset Management Plan |

**IMPROVE OUR FINANCIAL POSITION**

| <b>Our Goals</b>                                      | <b>Our Strategies</b>   |
|---|---|
| <b>The Wandering Shire is financially sustainable</b> | Improve accountability and transparency<br>Prudently manage our financial resources to ensure value for money |

**CONSULTATION/COMMUNICATION**

Via General Planning Forum

**COMMENT**

The two projects were referred to full Council from the General Planning Forum held on 04/11/2021.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION & COUNCIL DECISION – ITEM 10.4 - PHASE 3 - LRCIP**

Moved Cr Watts

Seconded Cr Curtis

That Council authorise the CEO to make application to the Department of Infrastructure under the Local Roads &amp; Community Infrastructure Program (LRCIP) Phase 3 for the following project:

- Wandering Community Centre Upgrade.

**CARRIED 4/2****CR PARSONS REQUESTED THAT HIS NAME BE RECORDED AS VOTING AGAINST THE MOTION****AUTHOR'S SIGNATURE:**


## 10.5.CCTV – CARAVAN PARK & FIRE STATION

|                                   |                                       |
|-----------------------------------|---------------------------------------|
| <b>Proponent</b>                  | Redfish Technologies                  |
| <b>Owner</b>                      | Shire of Wandering                    |
| <b>Location/Address</b>           | Wandering Caravan Park & Fire Station |
| <b>Author of Report</b>           | Belinda Knight, CEO                   |
| <b>Date of Meeting</b>            | 18/11/2021                            |
| <b>Previous Reports</b>           | Nil                                   |
| <b>Disclosure of any Interest</b> | Nil                                   |
| <b>File Reference</b>             | 13.132.13200:QU152                    |
| <b>Attachments</b>                | Nil                                   |

### BRIEF SUMMARY

To consider installing CCTV to the Wandering Caravan Park & Fire Station.

### BACKGROUND

22/10/2021 – Redfish Technologies were requested to provide a quote to install CCTV at the Wandering Caravan Park & Fire Station.

Redfish Technologies PTY LTD, is a specialist audio visual integration organisation with a dedicated focus on installed sound and vision and CCTV in local government. Since starting 2009 we have steady grown our depth and experience in working with local government organisations and have built a reputation for understanding and high-quality systems solutions. Redfish currently manage the CCTV at the Shire, CRC and Community Centre.

### Scope of Works:

#### Fire Station CCTV

Provide a CCTV systems capable of supporting up to eight cameras.

The system will be installed in the existing Fire Station.

Two Dark fighter Mini 25x Zoom PTZ cameras will be located on the two NE and SE corners of the building, with these cameras focused at the kitchen camp and cabins, but with the ability to rotate and view in and around the building and surrounding area.

The main systems NVR will be located in the rack with screen located underneath, and connected to a PtP Ubiquity antenna for connection back to main admin building. The main admin building will have the RX unit and connect into the systems using iVMS on the corporate network for access of the fire station system.

To supply

- 1 x Suitable NVR
- 2 x 2DE4425I 4MP 25x PTZ mini dark fighter cameras cameras with brackets
- 1 x Network cabinet and screen with mount
- 2 x Ubiquity Antenna PtP (pair) with 3meter poles
- 2 x Ubiquity Switch
- 1 x UPS

#### Prerequisites

Shire to provide all power requirements through local electrical contractor, estimated to be in the order of \$600

**Quote: \$10,421.00 (ex-GST)**

### STATUTORY/LEGAL IMPLICATIONS

*Local Government Act 1995*

### POLICY IMPLICATIONS

No policy applies.

**FINANCIAL IMPLICATIONS**

The cost of this project could be funded from the Building Reserve.

**STRATEGIC IMPLICATIONS****RETAIN AND GROW OUR POPULATION**

| Our Goals  | Our Strategies  |
|--|---|
| People feel safe, connected and actively involved in the community | Facilitate and support activities that optimise use of our facilities<br>Facilitate and support Emergency Services Planning |

**CONSULTATION/COMMUNICATION**

Nil

**COMMENT**

The benefits of the CCTV at the office have resulted in one arrest, and one on-going investigation relating to two break ins in my time as CEO. The new cabins at the Caravan Park are fully exposed and with no live-in Caretaker they are vulnerable to break ins. The CCTV will not prevent any break ins but will assist in (a) keeping costs of insurance lower, and (b) aid Police with any investigation.

**VOTING REQUIREMENTS**

Absolute Majority (no budget)

**OFFICER'S RECOMMENDATION– ITEM 10.5 - CCTV – CARAVAN PARK & FIRE STATION**

That Council:

- Authorise the installation of CCTV at the Wandering Caravan Park & Fire Station at an estimated cost of \$11,000 ex-gst, including the supply and installation of the CCTV, and additional electrical work required; and
- Approves the non-funded amounts required for the project to be allocated from the Building Reserve.

**ABSOLUTE MAJORITY**

**COUNCIL DECISION – ITEM 10.5 - CCTV – CARAVAN PARK & FIRE STATION**

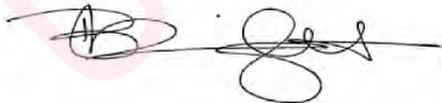
Moved Cr Treasure

Seconded Cr Hansen

That Council request the CEO to obtain additional quotes and clarification of system capabilities, in particular night vision identification.

**CARRIED 6/0**

**TO ENSURE VALUE FOR MONEY, AND NIGHT VISION CAPABILITIES ARE CONSIDERED.**

**AUTHOR'S SIGNATURE:**


## 10.6.COUNCILLOR NOTEBOOKS

|                                   |                     |
|-----------------------------------|---------------------|
| <b>Proponent</b>                  | Shire of Wandering  |
| <b>Owner</b>                      |                     |
| <b>Location/Address</b>           |                     |
| <b>Author of Report</b>           | Belinda Knight, CEO |
| <b>Date of Meeting</b>            | 18/11/2021          |
| <b>Previous Reports</b>           | Nil                 |
| <b>Disclosure of any Interest</b> | Nil                 |
| <b>File Reference</b>             | 04.041.04190        |
| <b>Attachments</b>                | Nil                 |

### BRIEF SUMMARY

To authorise the purchase of, or payment of an allowance for, Notebooks or iPads for Councillors.

### BACKGROUND

The Shire purchased Acer Notebooks for Councillors in October 2014, as a result, despite the CEO's best efforts, these notebooks are no longer suitable for Council use due to software and hardware changes, and the batteries are no longer chargeable.

Both Cr Turton and Cr Hansen expressed an interest in obtaining a notebook for Council use.

### STATUTORY/LEGAL IMPLICATIONS

*Local Government Act 1995*

*Local Government (Administration) Regulations 1996*

### POLICY IMPLICATIONS

Policy 5 – Council Member Entitlements

#### IPAD/TABLET

*Immediately following a Council member's inaugural election to office, and once every two years after that, Council members are entitled to claim the cost of the purchase of an iPad or tablet, to a maximum value of \$1,000 and upon supply of proof of purchase. The purpose of this clause is to enable Council members to have ready access to agendas, minutes and other Shire documentation on a system of their own choosing. All maintenance and ongoing costs are the responsibility of the Council member, as such costs are considered part of the telecommunications allowance.*

### FINANCIAL IMPLICATIONS

No budget exists in 2021/2022

Estimate for purchase of Notebooks - \$1,150 each

Estimate for purchase of iPad - \$2,000 each

### STRATEGIC IMPLICATIONS

#### PROVIDE STRONG LEADERSHIP

| <b>Our Goals</b>  | <b>Our Strategies</b>                                    |
|---|--|
| <b>We plan for the future and are strategically focused</b> | Ensure accountable, ethical and best practice governance |

### CONSULTATION/COMMUNICATION

Nil

### COMMENT

If the Councillors requesting notebooks purchase their own under this Policy, the CEO will assist in setting up Councillor dedicated emails and access to the Shire Website and Councillor Portal.

### VOTING REQUIREMENTS

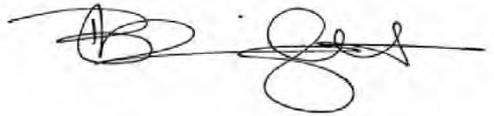
Absolute Majority (no budget exists)

**OFFICER'S RECOMMENDATION – ITEM 10.6 - COUNCILLOR NOTEBOOKS**

That Council authorise the payment of an allowance in accordance with Policy 5 – Council Member Entitlements, of \$1,000 each to Crs Turton and Cr Hansen.

**LAPSED**

**AUTHOR'S SIGNATURE:**

A handwritten signature in black ink, appearing to be 'A. B. Jones', written over a light blue grid background.

UNCONFIRMED

## 11. OTHER OFFICER'S REPORTS

### 11.1.APPLICATION FOR DEVELOPMENT APPROVAL – CARPORT – LOT 69 (NO. 70) BLACKBOY GULLY ROAD, WANDERING

| PROPERTY DETAILS |                               |                |                                 |
|------------------|-------------------------------|----------------|---------------------------------|
| Assessment No:   | A261                          | Owner:         | Peter Latham and Deborah Latham |
| Corresp. No:     | PA243                         | Date Received: | 12 October 2021                 |
| Lot/Location No: | Lot 69 (No. 70) on Plan 23181 |                |                                 |
| Street Name:     | Blackboy Gully Road           | Suburb:        | Wandering                       |

| PURPOSE:                                     |  |
|--|--|
| Description of Proposed Use:                 | Carport outside building envelope                  |
| Nature of any existing buildings and or/use: | Single House and Outbuilding                       |
| Zoning:                                      | Rural-Residential                                  |
| Zoning Use Code:                             | P  |
| Heritage Listed:                             | N  |
| Setback variation required:                  | Y  |
| Policy Applicable:                           | N/A  |
| Author of Report:                            | Ryan Munyard - Senior Town Planner, Altus Planning |
| Date of Meeting:                             | 18/11/2021   |

#### BACKGROUND:

The Shire has received an application for development approval to construct a carport outside the approved building envelope for Lot 69 (No. 70) Blackboy Gully Road, Wandering ('subject site' or 'site'). The proposed carport is to abut the north-west elevation of the existing outbuilding on the site.

The subject site is located to the south-west of the Wandering Town Site, within the 'Blackboy Springs Estate' and measures 51.82ha. The site is situated within a locality bound by O'Connell Road to the north, Moramocking Road to the east and Blackboy Gully Road to the west.

The site and surrounding lots within the locality are all zoned Rural-Residential and are of a similar lot size. Existing development on these lots typically comprises a single dwelling on each respective lot with an associated outbuilding and water tank. Aside from these features and an existing gravel driveway which provides access to the main portion of the property, the subject site is otherwise absent of any other development. Refer to Figure 1 below.

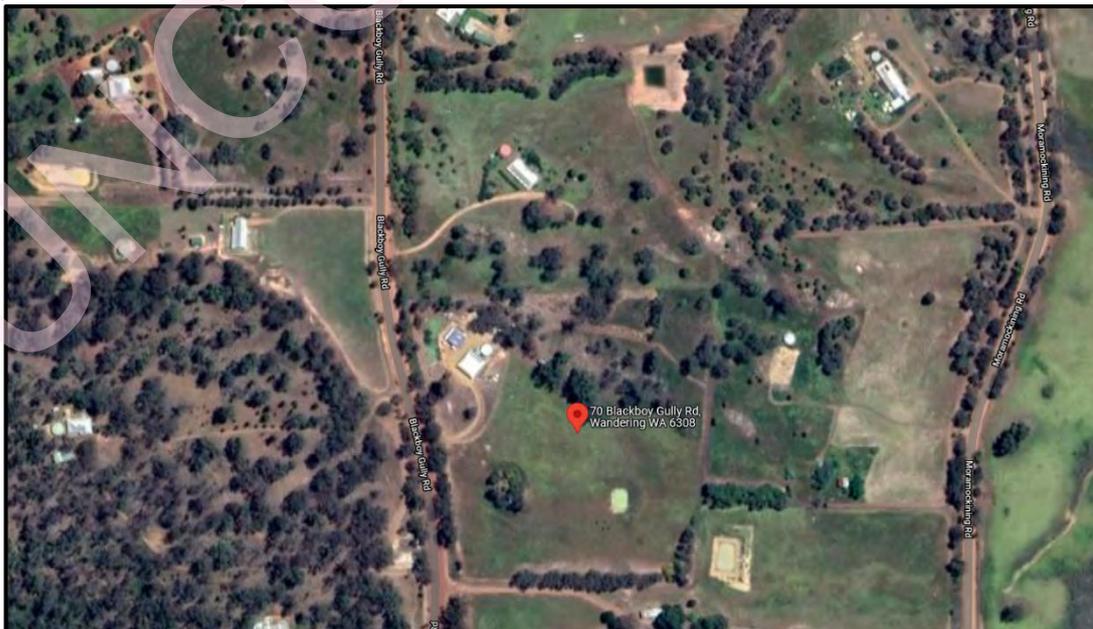


Figure 1: Aerial imagery with cadastral overlay of subject site and surrounds (Source: Google Earth 2021)

**COMMENT:****Town Planning Scheme No. 3**

The subject site is zoned 'Rural-Residential' under the Shire of Wandering's *Town Planning Scheme No. 3* ('TPS 3' or 'Scheme'). The objectives for the Rural-Residential zone are provided at Clause 4.2 of the *Scheme* and state as follows:

- a) *"to select areas wherein closer subdivision will be permitted to provide for such uses as hobby farms, horse breeding, rural-residential retreats, and rural-based commercial uses that are consistent with a rural residential zone.*
- b) *to generally select areas that are within approximately 8 kilometres of the town of Wandering to facilitate the provision of services to residents.*
- c) *to make provision for retention of the rural landscape and amenity in a manner consistent with the orderly and proper planning of such areas.*
- d) *having regard for the size of the district, the fragile nature of the environment in many places, and the difficulties faced by the local government in providing services away from the town of Wandering, the local government will generally favour Rural-Residential zones be located close to the town of Wandering and then only where the environmental impacts are manageable."*

With respect to the above, only Objective (c) is relevant and which is discussed further in this Report.

When the Blackboy Springs Estate was created as part of the original subdivision of the area, a building envelope was prescribed for all the Rural-Residential lots. The *Scheme* defines a "building envelope" as follows:

*"means an area of land within a lot marked on a plan approved by the local government within which all buildings and effluent disposal facilities on the lot must be contained."*

Schedule 11, No. 2 of the *Scheme* refers to building envelopes for Rural-Residential zoned lots and applies to the Blackboy Springs Estate. As the proposed carport will abut the existing outbuilding, it will be located outside the building envelope for the subject site and therefore development approval is required.

Clause 5.16 of *TPS 3* prescribes various standards for development in the Rural-Residential zone. An assessment of the proposed carport against these standards is tabled below.

| Scheme Requirement  | Assessment Comments   |
|---|---|
| Clause 5.16.1<br>Minimum building setback:<br>Front - 30m<br>Rear - 10m<br>Side - 10m | The prescribed building envelope for the site overrides the setback requirements of Clause 5.16.1. Notwithstanding, they provide guidance in the exercise of discretion when considering the appropriateness of the proposed carport setbacks, which are as follows: <ul style="list-style-type: none"> <li>• Front - Approximately 22m (at the smallest point)</li> <li>• Rear - Approximately 100m</li> <li>• Side - Approximately 23m (at the smallest point)</li> </ul> In this regard, the setbacks are considered acceptable due to the following: <ul style="list-style-type: none"> <li>• The carport will be located in the north-west portion of the site which is situated lower than the street and abutting properties.</li> <li>• The nearest dwelling is approximately 131m to the north of the carport. There is no direct line of site towards the carport due to the surrounding topography and existing mature vegetation.</li> <li>• The carport will be orientated at an angle to the street and neighbour lot boundaries, which reduces the visibility of the structure.</li> <li>• The carport will be located within the main "development cluster" for the site which assists in minimising any visual impacts.</li> </ul> |

| Scheme Requirement  | Assessment Comments  |
|---|--|
| <p><u>Clause 5.16.2</u><br/>Development to be in accordance with Schedule 11, No. 2 and the associated plan of subdivision</p>  | <p>Only sub-provisions 4 and 5 are relevant to the proposal. These are as follows:</p> <p><u>Provision 4 (20m low fuel radius maintained around all buildings)</u></p> <ul style="list-style-type: none"> <li>• The proposal is a non-habitable structure and will be constructed of non-combustible materials (corrugated zincalume and steel).</li> <li>• The carport will abut an existing non-habitable structure (outbuilding), which effectively contributes towards this radius.</li> <li>• Horizontal clearance from the carport to the nearest existing vegetation is approximately 10m. Whilst this represents a variation to this Provision, the proposal is exempt under planning legislation from requiring any accompanying Bushfire Management Plan ('BMP') or Bushfire Attack Level ('BAL') Assessment as the carport is not a habitable building.</li> </ul> <p><u>Provision 5 (Shire may require planting of 50 trees and maintenance for 2 year period)</u></p> <p>The carport will not require the removal of any -site vegetation as it will be erected on an existing cleared portion of the site that already contains graded gravel. Therefore, there is no sufficient nexus to require replanting of the site with additional vegetation.</p> <p>Also, and as previously mentioned, the location of the carport within the consolidated development footprint for the site minimises any visual impacts of the proposal and ensures no loss of additional vegetation.</p> |
| <p><u>Clause 5.16.3</u></p> <ol style="list-style-type: none"> <li>a) Development approval required for all development in Rural-Residential zone.</li> <li>b) Maximum 1 dwelling per lot.</li> <li>c) All trees shall be retained unless otherwise approved by the Shire.</li> <li>d) If the land is considered deficient, the Shire may require replanting of the site as a condition of any approval.</li> <li>e) Appropriate measures must take place to prevent noise, odour or dust from the keeping of animals.</li> <li>f) The Shire may take any action to prevent detrimental impacts such as overstocking or erosion due to the keeping of animals.</li> <li>g) The Shire may require provision for bush fire control measures in accordance with an adopted local planning policy.</li> </ol> | <ol style="list-style-type: none"> <li>a) A development application has been submitted seeking approval for the proposed carport</li> <li>b) There is one existing dwelling on the subject site.</li> <li>c) The proposal will not result in the removal of any existing trees on the site.</li> <li>d) See above assessment comments for Clause 5.16.2, Provision 4.</li> <li>e) N/A</li> <li>f) N/A</li> <li>g) See above assessment comments for Clause 5.16.2, Provision 5. Notwithstanding, the Shire does not have a separate adopted local planning policy regarding bushfire.</li> </ol>   |

| Scheme Requirement  | Assessment Comments   |
|---|---|
| <p><u>Clause 5.16.4</u></p> <p>When considering an application, the Shire will also have regard to the following:</p> <ol style="list-style-type: none"> <li>the colour and texture of external building materials;</li> <li>building size, height, bulk, roof pitch;</li> <li>setback and location of the building on its lot;</li> <li>architectural style and design details of the building;</li> <li>relationship to surrounding development;</li> <li>other characteristics considered by the local government to be relevant.</li> </ol> | <ol style="list-style-type: none"> <li>Materials of construction are corrugated zincalume roof sheets with steel posts which are considered to be "rural-compatible".</li> <li>The dimensions of the carport will be 14m long x 6m wide. This equates to 84m<sup>2</sup> which is 0.1% of the total lot area and is insignificant. Its height will be 3.6m (at its highest point) to provide adequate clearance to park a tractor and caravan underneath it.</li> <li>As previously mentioned, the proposed location of the carport will minimise its visibility from the street due to the "low point" of the site. The carport will not be visible from the nearest dwelling due to the surrounding topography. The carport is also of a low-pitch skillion design which assists in minimising visibility of the structure.</li> <li>The carport will abut the existing outbuilding. Its overall height and roof pitch are less than the outbuilding which assists in minimising the visibility of the structure.</li> <li>As previously mentioned, the carport is to be located within the established development footprint of the site. This is considered a better outcome than if it were to be located within the designated building envelope as this would be less convenient for the landowners and would also result in an additional driveway access being created.</li> <li>The landowners have advised that the carport will provide shelter to their parked tractor and caravan. This is consistent with the Rural-Residential zoning of the site.</li> </ol> |

Having regard to the above Scheme development standards, the proposed carport is considered acceptable and furthermore, it is considered that public consultation is not warranted in this instance.

### **Bushfire**

The majority of the subject site is located within a bushfire prone area. However, in accordance with Schedule 2, Clause 78B of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the proposal is exempt from the need to provide an accompanying BMP or BAL Assessment as the carport is not a habitable building.

It is also noted that the carport is proposed to be located more than 6m from the nearest habitable building (existing dwelling) in accordance with Clause 3.2.3(a) of *Australian Standard 3959 - Construction of buildings in bushfire-prone areas*.

### **POLICY:**

- *Planning and Development Act 2005*
- *Planning and Development (Local Planning Schemes) Regulations 2015*
- *Shire of Wandering Town Planning Scheme No. 3*

**VOTING REQUIREMENTS:**

Simple Majority.

**OFFICER'S RECOMMENDATION & COUNCIL DECISION – ITEM 11.1 - APPLICATION FOR DEVELOPMENT APPROVAL – CARPORT OUTSIDE BUILDING ENVELOPE – LOT 69 (NO. 70) BLACKBOY GULLY ROAD, WANDERING**

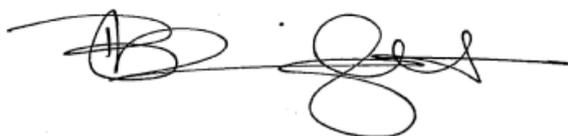
Moved Cr Hansen

Seconded Cr Watts

That Council approves the application for development approval, to construct a carport outside the building envelope at Lot 69 (No. 70) Blackboy Gully Road, Wandering, subject to the following conditions:

1. The development hereby approved shall occur generally in accordance with the plans and specifications submitted with the application and these shall not be altered or modified without the prior written approval of the Council.
2. All stormwater generated by the proposed development shall be managed and disposed of to the specifications and satisfaction of the Shire of Wandering.
3. Satisfactory buildings plans being approved by the Shire of Wandering.

**CARRIED 6/0**

**AUTHORS SIGNATURE**

**12. COUNCILLOR'S REPORTS ON MEETINGS ATTENDED****12.1.COUNCILLOR'S MEETINGS ATTENDED FOR THE PERIOD – 22/10/2021 – 10/11/2021**

Cr Watts attended the South32 meeting last week.

Cr Curtis attended the LEMC meeting with the EMTS

**13. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING****14.1.COUNCILLORS AND /OR OFFICERS****COUNCIL DECISION – 14.1 – ADOPTION OF POSITION DESCRIPTION FOR CEO**

Moved Cr Hansen

Seconded Cr Treasure

That Council consider the following late item relating to the revised Position Description for the CEO.

**CARRIED 6/0**

**14.2.CEO REVISED POSITION DESCRIPTION**

Council considered the following revised position description, and resolved as follows:

**COUNCIL DECISION – ITEM 14.2 – CEO REVISED POSITION DESCRIPTION**

Moved Cr Curtis

Seconded Cr Treasure

That Council, approve the attached job description form for the position of CEO, which sets out –

(a) the duties and responsibilities of the position; and

(b) the selection criteria for the position determined in accordance with subclause (1).

Pursuant to *Local Government (Administration) Regulations 1996* and Policy 17 Section 5 (2).

**CARRIED BY AN ABSOLUTE MAJORITY OF 6/0**

# POSITION DESCRIPTION

## SHIRE OF WANDERING

**Position Title:** Chief Executive Officer

**Level:** Negotiated contract (Within SAT Band 4)

### POSITION OBJECTIVES

- Communicates and influences effectively
  - Listens, understand, and adapts to audiences
- Builds productive relationships
  - Nurtures internal and external relationships
  - Guides, coaches and develops people 'inclusiveness'
- Achieves results
  - Build organisational skill and responsiveness
  - Steers and implements change
- Shapes and manages strategy
  - Show judgement, intelligence and 'common sense'
- Exemplifies personal integrity and self-awareness
  - Demonstrates professionalism and probity
  - Commits to action
- Financial acumen
  - Ensures Council is financially sound, and that Council are within budget, on time, in accord with best business practice
  - Satisfies statutory obligations
  - Maintain reserve balances as agreed by Council
  - Maintain a watching brief on rating fairness
- Develops and maintains strategic documents
  - Strategic Community Plan
  - Corporate Business Plan
  - Annual Budget
  - Long Tern Financial Plan
- Build a stronger community
  - Focus on economic development and jobs growth
  - Encourage community involvement in Shire activities

### Key Skills, Attributes and Experience

- Strategic and operational leadership of a Local Government or complex enterprise with similar size, scope, and challenges.
- Ability to comfortably liaise and achieve agreed outcomes with various government and non-government stakeholders.

- Skills and experience to build strong harmonious and collaborative relationships with Council, elected member's, community and organisations, industry, and business.
- Effective leadership style that will build and deliver a shared organisational vision of teamwork, strong ethics, customer focus and can-do attitude.
- Professional qualities with focus on financial, asset and HR management, governance, OHS, risk assessment and management and stakeholder engagement.
- Exceptional communication skills both written and verbal and the capability to build a shared sense of community and purpose whilst engaging with consistency, humanity, integrity, and trust.
- Ability to keep Council abreast of all matters of policy, governance, and statutory powers.

### Selection Criteria

- High level Strategic Planning skills and knowledge of corporate management.
- Proven leadership experience with the Planning and Delivery of Major Capital Projects.
- Demonstrated strong working relationship with Councils/Board of Management.
- Demonstrated capacity to administer the provisions of the Local Government Act (1995) and associated Legislation relevant to the Local Government sector.
- Demonstrated experience in overseeing the development and implementation of Financial Plans, Asset Management Plans and Annual Budgets.
- Demonstrated experience overseeing a dynamic workforce.
- Demonstrated experience in developing and maintaining strategic relationships and partnerships with key government and non-government agencies, businesses, organisations and the community.
- Demonstrated understanding of issues facing Regional and Rural Communities.
- Tertiary qualifications in relevant Management, Business and/or Public Sector Administration discipline or experience that is accepted as comparable.

**15. CONFIDENTIAL ITEMS****15.1. ITEM FOR DISCUSSION - NIL****16. INFORMATION ITEMS****16.1. ACCOUNTS PAID FOR PERIOD – 01/10/2021 – 31/10/2021**

|                                   |                                  |
|-----------------------------------|----------------------------------|
| <b>Proponent</b>                  | Internal Report                  |
| <b>Location/Address</b>           |                                  |
| <b>Author of Report</b>           | Sophie Marinoni, Finance Officer |
| <b>Date of Meeting</b>            | 18/11/2021                       |
| <b>Disclosure of any Interest</b> | Nil                              |
| <b>File Reference</b>             | 10.1.6                           |
| <b>Attachments</b>                | List of Accounts Paid for Month  |

**BRIEF SUMMARY**

To ratify payments made during the month of October 2021

**BACKGROUND**

The listing of payments for the month of October 2021 through the Municipal account are attached.

**STATUTORY/LEGAL IMPLICATIONS**

*Local Government (Financial Management) Regulations 1996 – r12 & r13*

**POLICY IMPLICATIONS**

Policy 12 – Purchasing and Tenders

Policy 40 – Payment for Goods and Services

**FINANCIAL IMPLICATIONS**

Shire of Wandering

**CERTIFICATE OF EXPENDITURE**  
**18/11/2021**



This Schedule of Accounts to be passed for payment, covering

| Payment Method             | Cheque/EFT/DD Number | Amount              |
|----------------------------|----------------------|---------------------|
| <b>Municipal Fund:</b>     |                      |                     |
| Electronic Funds Transfers | EFT6858 - EFT6956    | \$243,386.69        |
| Direct Debits              | DD3767.1 - DD3767.11 | \$37,080.27         |
|                            | <b>TOTAL</b>         | <b>\$280,466.96</b> |

to the Municipal and Trust Accounts, totalling \$280,466.96 which were submitted to each member of the Council on 18/11/2021, have been checked and fully supported by vouchers and invoices which are submitted herewith, have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings.

Belinda Knight  
**CHIEF EXECUTIVE OFFICER**

| Chq/EFT        | Date              | Name                                     | Description  | Invoice Amount | Payment Amount       |
|----------------|-------------------|--|--|----------------|----------------------|
| <b>EFT6858</b> | <b>04/10/2021</b> | <b>Best Office Systems</b>               |  |                | <b>-\$ 396.13</b>    |
|                | 22/09/2021        |  | Copier Contract - Shire<br><i>B&amp;W copies, Colour copies</i>                              | \$ 396.13      |                      |
| <b>EFT6859</b> | <b>04/10/2021</b> | <b>Brookton Plumbing</b>                 |  |                | <b>-\$ 800.00</b>    |
|                | 26/09/2021        |  | Pump out dump point - Caravan Park<br><i>Labour</i>  | \$ 800.00      |                      |
| <b>EFT6860</b> | <b>04/10/2021</b> | <b>Child Support Agency</b>              |  |                | <b>-\$ 128.71</b>    |
|                | 29/09/2021        |  | Payroll deductions   | \$ 128.71      |                      |
| <b>EFT6861</b> | <b>04/10/2021</b> | <b>Crossman Hot Water &amp; Plumbing</b> |  |                | <b>-\$ 715.00</b>    |
|                | 16/05/2021        |  | Repairs - 20 Down St<br><i>Labour, Materials</i>   | \$ 715.00      |                      |
| <b>EFT6862</b> | <b>04/10/2021</b> | <b>DM Breaker Equipment</b>              |  |                | <b>-\$ 2,621.95</b>  |
|                | 24/08/2021        |  | Install hydraulic fittings - WD.141<br><i>Labour &amp; parts</i>                             | \$ 2,621.95    |                      |
| <b>EFT6863</b> | <b>04/10/2021</b> | <b>Ecowater Services</b>                 |  |                | <b>-\$ 908.80</b>    |
|                | 15/09/2021        |  | Aquarius Quarterly Service - 19<br>Humes Wy<br><i>Labour, Chlorine</i>                       | \$ 200.40      |                      |
|                | 15/09/2021        |  | Aquarius Quarterly Service - 5<br>Dunmall Rd<br><i>Labour, Chlorine, Parts</i>               | \$ 323.40      |                      |
|                | 15/09/2021        |  | Aquarius Quarterly Service - Admin<br>Building<br><i>Labour</i>                              | \$ 385.00      |                      |
| <b>EFT6864</b> | <b>04/10/2021</b> | <b>Iris Consulting Group</b>             |  |                | <b>-\$ 450.00</b>    |
|                | 10/09/2021        |  | Training - Record Disposal<br><i>Lisa Boddy</i>  | \$ 450.00      |                      |
| <b>EFT6865</b> | <b>04/10/2021</b> | <b>Kelmscott Work Clobber</b>            |  |                | <b>-\$ 174.00</b>    |
|                | 09/09/2021        |  | PPE - Works<br><i>Gumboots</i>   | \$ 174.00      |                      |
| <b>EFT6866</b> | <b>04/10/2021</b> | <b>LO-GO Appointments</b>                |  |                | <b>-\$ 3,160.85</b>  |
|                | 24/09/2021        |  | CEO Recruitment<br><i>50% of fee</i>   | \$ 3,160.85    |                      |
| <b>EFT6867</b> | <b>04/10/2021</b> | <b>Liberty Rural</b>                     |  |                | <b>-\$ 23,918.40</b> |
|                | 10/09/2021        |  | Fuels - Fuel Facility<br><i>Diesel</i>   | \$23,918.40    |                      |
| <b>EFT6868</b> | <b>04/10/2021</b> | <b>MJ &amp; C Cornish</b>                |  |                | <b>-\$ 715.00</b>    |
|                | 09/09/2021        |  | Wet Hire - Excavator<br><i>Caravan Park Chalets</i>  | \$ 715.00      |                      |
| <b>EFT6869</b> | <b>04/10/2021</b> | <b>Narrogin Electrical Services</b>      |  |                | <b>-\$ 5,549.50</b>  |
|                | 27/09/2021        |  | Install power - Caravan Park Cabins<br><i>Labour, Materials, Cable &amp; conduit, Travel</i> | \$ 5,549.50    |                      |
| <b>EFT6870</b> | <b>04/10/2021</b> | <b>PFD Food Services</b>                 |  |                | <b>-\$ 200.75</b>    |
|                | 22/07/2021        |  | Australia Post promotion<br><i>Fathers Day gift bags</i>                                     | \$ 218.90      |                      |
|                | 12/08/2021        |  | Australia Post promotion<br><i>Fathers Day gift bags</i>                                     | -\$ 18.15      |                      |
| <b>EFT6871</b> | <b>04/10/2021</b> | <b>Quest Payment Systems</b>             |  |                | <b>-\$ 418.00</b>    |
|                | 27/09/2021        |  | Monthly maintenance fee<br><i>Sep 2021</i>   | \$ 418.00      |                      |

|                |                   |   |             |                      |
|----------------|-------------------|---|-------------|----------------------|
| <b>EFT6872</b> | <b>04/10/2021</b> | <b>Quick Corporate Australia</b>  |             | <b>-\$ 983.06</b>    |
|                | 08/09/2021        | Office supplies<br><i>Sugar, Tea bags, Milk, Key holders,<br/>Power board, Extension lead,<br/>Extension lead, Foot rest, A4 paper,<br/>Dividers, A4 sheet protectors, A4<br/>paper, BluTack, Hand wash, Toilet<br/>roll, Toilet roll, Hand towel, Invoice<br/>book</i> | \$ 983.06   |                      |
| <b>EFT6873</b> | <b>04/10/2021</b> | <b>Reinforced Concrete Pipes Australia</b>  |             | <b>-\$ 18,941.60</b> |
|                | 23/09/2021        | Pipes - Various roads<br><i>George Rd, North Bannister<br/>Wandering Rd</i>   | \$10,444.45 |                      |
|                | 23/09/2021        | Pipes - Various roads<br><i>York Williams Rd</i>  | \$ 8,497.15 |                      |
| <b>EFT6874</b> | <b>04/10/2021</b> | <b>Payroll deductions</b>   |             | <b>-\$ 490.00</b>    |
|                | 29/09/2021        | Payroll deductions  | \$ 490.00   |                      |
| <b>EFT6875</b> | <b>04/10/2021</b> | <b>Payroll deductions</b>   |             | <b>-\$ 60.00</b>     |
|                | 29/09/2021        | Payroll deductions  | \$ 60.00    |                      |
| <b>EFT6876</b> | <b>04/10/2021</b> | <b>Startrack Express</b>  |             | <b>-\$ 110.63</b>    |
|                | 15/09/2021        | Freight<br><i>Frontline Fire, Forsign</i>   | \$ 100.18   |                      |
|                | 22/09/2021        | Freight<br><i>Fees</i>  | \$ 10.45    |                      |
| <b>EFT6877</b> | <b>04/10/2021</b> | <b>Truckline</b>  |             | <b>-\$ 117.55</b>    |
|                | 12/03/2021        | Parts - WD.422<br><i>Air fittings &amp; lines</i>   | \$ 117.55   |                      |
| <b>EFT6878</b> | <b>04/10/2021</b> | <b>Volt Air</b>   |             | <b>-\$ 385.46</b>    |
|                | 22/09/2021        | Electrical repair - Admin office<br><i>Labour, Materials</i>  | \$ 385.46   |                      |
| <b>EFT6879</b> | <b>04/10/2021</b> | <b>WALGA</b>  |             | <b>-\$ 950.00</b>    |
|                | 15/07/2021        | Training - LG Act Advanced<br><i>Lisa Boddy</i>   | \$ 558.00   |                      |
|                | 15/07/2021        | Training - LG Act Advanced<br><i>Barry Gibbs</i>  | \$ 558.00   |                      |
|                | 07/09/2021        | Training - Rates in LG<br><i>Jenni Curtis</i>   | \$ 990.00   |                      |
| <b>EFT6880</b> | <b>08/10/2021</b> | <b>Altus Planning</b>   |             | <b>-\$ 2,293.50</b>  |
|                | 30/09/2021        | Town Planning Consultant<br><i>Labour</i>   | \$ 2,293.50 |                      |
| <b>EFT6881</b> | <b>08/10/2021</b> | <b>Australia Post</b>   |             | <b>-\$ 737.76</b>    |
|                | 03/09/2021        | Supplies<br><i>Generic stamp, Generic roll, Prepaid<br/>DL envelopes, Prepaid satchels small,<br/>Credit</i>  | \$ 737.76   |                      |
| <b>EFT6882</b> | <b>08/10/2021</b> | <b>Beacon Equipment</b>   |             | <b>-\$ 285.00</b>    |
|                | 30/09/2021        | Parts - Chainsaws<br><i>Polesaw chain, Chain, Chain</i>   | \$ 285.00   |                      |
| <b>EFT6883</b> | <b>08/10/2021</b> | <b>Best Office Systems</b>  |             | <b>-\$ 214.74</b>    |
|                | 29/09/2021        | Copier contract - CRC<br><i>B&amp;W Copies, Colour Copies, Echo</i>   | \$ 214.74   |                      |
| <b>EFT6884</b> | <b>08/10/2021</b> | <b>Frontline Fire &amp; Rescue</b>  |             | <b>-\$ 1,540.00</b>  |
|                | 15/09/2021        | Service - WD.270<br><i>Labour &amp; materials</i>   | \$ 1,540.00 |                      |
| <b>EFT6885</b> | <b>08/10/2021</b> | <b>Great Southern Fuel Supplies</b>   |             | <b>-\$ 305.76</b>    |
|                | 30/09/2021        | Fuel card purchases<br><i>0.WD, WD.001</i>  | \$ 305.76   |                      |
| <b>EFT6886</b> | <b>08/10/2021</b> | <b>Quick Corporate Australia</b>  |             | <b>-\$ 138.95</b>    |
|                | 14/09/2021        | Office supplies<br><i>Cardboard, Hand towel</i>   | \$ 138.95   |                      |

|                |                   |  |             |                      |
|----------------|-------------------|--|-------------|----------------------|
| <b>EFT6887</b> | <b>08/10/2021</b> | <b>South Regional Tafe</b>   |             | <b>-\$ 190.80</b>    |
|                | 14/09/2021        | Training - Secure Cargo<br><i>Stephen Bullock, Laura Whitfield,<br/>Brett Hayman</i>   | \$ 190.80   |                      |
| <b>EFT6888</b> | <b>08/10/2021</b> | <b>WD Auto Repairs</b>   |             | <b>-\$ 806.58</b>    |
|                | 03/09/2021        | PPE<br><i>Bug Off Solution, Truck Wash</i>   | \$ 242.00   |                      |
|                | 30/09/2021        | PPE<br><i>Headlamps</i>  | \$ 564.58   |                      |
| <b>EFT6889</b> | <b>08/10/2021</b> | <b>Yahava Kaffeeworks Wholesale</b>  |             | <b>-\$ 337.99</b>    |
|                | 20/09/2021        | Supplies - CRC Café<br><i>Coffee cups, Cup lids, freight</i>   | \$ 337.99   |                      |
| <b>EFT6890</b> | <b>14/10/2021</b> | <b>Australian Local Government Women's Association WA Branch</b>   |             | <b>-\$ 50.00</b>     |
|                | 29/08/2021        | Membership 2021/22<br><i>Belinda Knight</i>  | \$ 50.00    |                      |
| <b>EFT6891</b> | <b>14/10/2021</b> | <b>BOC</b>   |             | <b>-\$ 79.96</b>     |
|                | 28/09/2021        | Container Service<br><i>Oxygen, Acetylene, Argoshield,<br/>Medical Oxygen</i>  | \$ 79.96    |                      |
| <b>EFT6892</b> | <b>14/10/2021</b> | <b>Best Office Systems</b>   |             | <b>-\$ 8,233.50</b>  |
|                | 07/10/2021        | Purchase of equipment - Admin<br>Office<br><i>IMC4500 Ricoh Copier</i>   | \$ 8,233.50 |                      |
| <b>EFT6893</b> | <b>14/10/2021</b> | <b>Child Support Agency</b>  |             | <b>-\$ 128.71</b>    |
|                | 13/10/2021        | Payroll deductions   | \$ 128.71   |                      |
| <b>EFT6894</b> | <b>14/10/2021</b> | <b>Dell Australia</b>  |             | <b>-\$ 1,712.12</b>  |
|                | 07/10/2021        | Computer equipment<br><i>Inspiron 15 3000 computer, Docking<br/>Station</i>  | \$ 1,712.12 |                      |
| <b>EFT6895</b> | <b>14/10/2021</b> | <b>Hersey Safety</b>   |             | <b>-\$ 1,004.25</b>  |
|                | 24/09/2021        | PPE<br><i>Delineators, Gloves, Rags, spray &amp;<br/>earplugs</i>  | \$ 962.45   |                      |
|                | 24/09/2021        | Tools<br><i>Tape measure</i>   | \$ 41.80    |                      |
| <b>EFT6896</b> | <b>14/10/2021</b> | <b>Jozef Majko</b>   |             | <b>-\$ 485.00</b>    |
|                | 16/05/2021        | Repairs - 20 Down St<br>Labour, Materials  | -\$ 715.00  |                      |
|                | 29/09/2021        | Rent<br><i>20 Down St</i>  | \$ 600.00   |                      |
|                | 13/10/2021        | Rent<br><i>20 Down St</i>  | \$ 600.00   |                      |
| <b>EFT6897</b> | <b>14/10/2021</b> | <b>LGISWA</b>  |             | <b>-\$ 40,990.33</b> |
|                | 30/09/2021        | Workcare Insurance - 2021/22<br><i>Works, Admin</i>  | \$14,993.48 |                      |
|                | 30/09/2021        | Public Liability Insurances - 2021/22<br><i>Council Members, Works, Depot,<br/>Admin</i>   | \$ 9,263.10 |                      |
|                | 30/09/2021        | Property Liability Insurances -<br>2021/22<br><i>13 Dunmall Dr, 19 Humes Wy, 14<br/>Down St, 1 Dowsett St, 5 Dunmall Dr,<br/>Refuse Site, Watts St Public Toilets,<br/>Pumphreys Bridge Public Toilets,<br/>Codjatotine Public Toilets, Cemetery,<br/>Community Centre, Parks &amp; Gardens,<br/>Tennis Courts, Bowling Green,<br/>Playgrounds, Skate Park, Other,<br/>Caravan Park, Vintage Machinery<br/>Shed, Other, CRC, Fuel Facility</i> | \$16,733.75 |                      |

|                |                   |  |  |                      |
|----------------|-------------------|--|--|----------------------|
| <b>EFT6898</b> | <b>14/10/2021</b> | <b>Moore Australia</b>                       |  | <b>-\$ 2,310.00</b>  |
|                | 24/09/2021        |  | Monthly Financial Preparation & Review<br>Aug 2021   | \$ 2,310.00          |
| <b>EFT6899</b> | <b>14/10/2021</b> | <b>Perfect Computer Solutions</b>            |  | <b>-\$ 297.50</b>    |
|                | 07/10/2021        |  | Monthly IT maintenance<br>Labour   | \$ 297.50            |
| <b>EFT6900</b> | <b>14/10/2021</b> | <b>SJR Civil Consulting</b>                  |  | <b>-\$ 5,280.00</b>  |
|                | 22/09/2021        |  | Road design - Moramocking Rd<br>Labour   | \$ 5,280.00          |
| <b>EFT6901</b> | <b>14/10/2021</b> | <b>Shire of Pingelly</b>                     |  | <b>-\$ 653.44</b>    |
|                | 21/09/2021        |  | Reimbursement<br>SAM Trailer   | \$ 653.44            |
| <b>EFT6902</b> | <b>14/10/2021</b> | <b>Payroll deductions</b>                    |  | <b>-\$ 490.00</b>    |
|                | 13/10/2021        |  | Payroll deductions   | \$ 490.00            |
| <b>EFT6903</b> | <b>14/10/2021</b> | <b>Payroll deductions</b>                    |  | <b>-\$ 60.00</b>     |
|                | 13/10/2021        |  | Payroll deductions   | \$ 60.00             |
| <b>EFT6904</b> | <b>14/10/2021</b> | <b>WA Contract Ranger Services</b>           |  | <b>-\$ 594.00</b>    |
|                | 10/10/2021        |  | Contract Ranger Service<br>Labour & travel   | \$ 594.00            |
| <b>EFT6905</b> | <b>14/10/2021</b> | <b>Wandering Smash Repairs</b>               |  | <b>-\$ 300.00</b>    |
|                | 05/10/2021        |  | Insurance excess - WD.6<br>Claim no MO0049891  | \$ 300.00            |
| <b>EFT6906</b> | <b>18/10/2021</b> | <b>Beacon Equipment</b>                      |  | <b>-\$ 109.50</b>    |
|                | 08/10/2021        |  | Parts - Sundry plant<br>Fly Wheel  | \$ 109.50            |
| <b>EFT6907</b> | <b>18/10/2021</b> | <b>Boddington News</b>                       |  | <b>-\$ 59.00</b>     |
|                | 24/09/2021        |  | Boddington News<br>Edition 675   | \$ 9.00              |
|                | 07/10/2021        |  | Advertising<br>Bushfire notice   | \$ 50.00             |
| <b>EFT6908</b> | <b>18/10/2021</b> | <b>Office of Regional Architecture</b>       |  | <b>-\$ 1,581.25</b>  |
|                | 30/09/2021        |  | Additional architectural services -<br>Community Centre<br>Labour  | \$ 1,581.25          |
| <b>EFT6909</b> | <b>18/10/2021</b> | <b>Pennant House</b>                         |  | <b>-\$ 2,376.00</b>  |
|                | 05/08/2021        |  | Flag poles<br>Community Centre, Admin Office   | \$ 2,376.00          |
| <b>EFT6910</b> | <b>22/10/2021</b> | <b>Allwest Plant Hire</b>                    |  | <b>-\$ 1,922.70</b>  |
|                | 30/09/2021        |  | Dry hire - Roller<br>01/09/2021 - 10/09/2021,<br>Demobilisation  | \$ 1,922.70          |
| <b>EFT6911</b> | <b>22/10/2021</b> | <b>Armadale Lock &amp; Key Service</b>       |  | <b>-\$ 847.00</b>    |
|                | 28/09/2021        |  | Materials - Meter boxes<br>Leverset plug, Restricted keys,<br>Restricted padlock, Restricted<br>padlock, Restricted padlock, Labour,<br>Service charge | \$ 847.00            |
| <b>EFT6912</b> | <b>22/10/2021</b> | <b>Armadale Mower World &amp; Service Co</b> |  | <b>-\$ 159.30</b>    |
|                | 30/09/2021        |  | Various parts<br>Tap, Brushcutter cord   | \$ 159.30            |
| <b>EFT6913</b> | <b>22/10/2021</b> | <b>Australian Taxation Office</b>            |  | <b>-\$ 28,101.00</b> |
|                | 30/09/2021        |  | BAS - Sep 2021<br>GST on Sales, Group Tax Clearing, GST<br>on Purchases, Fuel Credits, Rounding,<br>Quarterly FBT instalment                           | \$28,101.00          |
| <b>EFT6914</b> | <b>22/10/2021</b> | <b>Boddington Hardware &amp; Newsagency</b>  |  | <b>-\$ 290.80</b>    |
|                | 30/09/2021        |  | Materials - Caravan Park Cabins<br>Pine copper logs  | \$ 168.40            |

|                |                   |  |   |                      |
|----------------|-------------------|--|---|----------------------|
|                | 30/09/2021        |  | Materials - Fuel Facility<br><i>Pipes</i>   | \$ 122.40            |
| <b>EFT6915</b> | <b>22/10/2021</b> | <b>Boral Construction Materials</b>      |   | <b>-\$ 1,623.60</b>  |
|                | 14/09/2021        |  | Maintenance - Rural roads<br><i>Bitumen emulsion</i>  | \$ 1,623.60          |
| <b>EFT6916</b> | <b>22/10/2021</b> | <b>Brook &amp; Marsh</b>                 |   | <b>-\$ 660.00</b>    |
|                | 04/10/2021        |  | Subdivision - Lot 9001 Ferguson Wy<br><i>Preparation fees</i>   | \$ 660.00            |
| <b>EFT6917</b> | <b>22/10/2021</b> | <b>Corsign WA</b>                        |   | <b>-\$ 222.20</b>    |
|                | 14/09/2021        |  | Signs - York Williams Rd<br><i>T Junction, "No Through Road", "Joe Kelly Rd"</i>  | 222.20               |
| <b>EFT6918</b> | <b>22/10/2021</b> | <b>Crossman Hot Water &amp; Plumbing</b> |   | <b>-\$ 8,305.00</b>  |
|                | 27/09/2021        |  | Plumbing works - Caravan park cabins<br><i>Install septic tanks, Seal dump point, Install stormwater pipes, Install additional septic tank</i>            | \$ 8,305.00          |
| <b>EFT6919</b> | <b>22/10/2021</b> | <b>Delnorth</b>                          |   | <b>-\$ 4,150.30</b>  |
|                | 30/09/2021        |  | Materials - North Bannister Rd<br><i>White guide post, Freight</i>  | \$ 3,655.30          |
|                | 30/09/2021        |  | Materials - North Bannister Rd<br><i>Guide post remover</i>   | \$ 495.00            |
| <b>EFT6920</b> | <b>22/10/2021</b> | <b>IT Vision</b>                         |   | <b>-\$ 2,329.25</b>  |
|                | 30/09/2021        |  | Rates Service 2021-2022<br><i>Sep 2021</i>  | \$ 2,329.25          |
| <b>EFT6921</b> | <b>22/10/2021</b> | <b>Jason Signmakers</b>                  |   | <b>-\$ 3,766.91</b>  |
|                | 08/09/2021        |  | Traffic management signs<br><i>North Bannister Rd, General rural roads</i>  | \$ 3,766.91          |
| <b>EFT6922</b> | <b>22/10/2021</b> | <b>Landgate</b>                          |   | <b>-\$ 163.20</b>    |
|                | 01/10/2021        |  | Title searches  | \$ 163.20            |
| <b>EFT6923</b> | <b>22/10/2021</b> | <b>Moore Australia</b>                   |   | <b>-\$ 16,500.00</b> |
|                | 30/09/2021        |  | Prepare Statutory Budget 2021/22<br><i>Labour</i>   | \$16,500.00          |
| <b>EFT6924</b> | <b>22/10/2021</b> | <b>Narrogin Betta Home Living</b>        |   | <b>-\$ 6,386.90</b>  |
|                | 15/10/2021        |  | Whitegoods - Caravan park cabins<br><i>Television, Washer dryer, Dishwasher, Refrigerator, Radio clock, Microwave, DVD player, Delivery, Refrigerator</i> | \$ 6,386.90          |
| <b>EFT6925</b> | <b>22/10/2021</b> | <b>Narrogin Electrical Services</b>      |   | <b>-\$ 395.18</b>    |
|                | 05/10/2021        |  | Electrical work - Caravan park cabins<br><i>Labour, Materials, Consumables</i>  | \$ 395.18            |
| <b>EFT6926</b> | <b>22/10/2021</b> | <b>Startrack Express</b>                 |   | <b>-\$ 239.22</b>    |
|                | 06/10/2021        |  | Freight<br><i>Sunny Industrial Brushware, Beacon Equipment</i>  | \$ 239.22            |
| <b>EFT6927</b> | <b>22/10/2021</b> | <b>Steve Davis Builder</b>               |   | <b>-\$ 2,365.00</b>  |
|                | 18/10/2021        |  | Repair roof leak - 19 Humes Wy<br><i>Labour</i>   | \$ 660.00            |
|                | 18/10/2021        |  | Repair eaves - CRC<br><i>Labour</i>   | \$ 1,705.00          |
| <b>EFT6928</b> | <b>22/10/2021</b> | <b>Sunny Industrial Brushware</b>        |   | <b>-\$ 1,688.61</b>  |
|                | 29/09/2021        |  | Parts - Road broom<br><i>Square drive poly, Square drive wire</i>   | \$ 1,688.61          |
| <b>EFT6929</b> | <b>22/10/2021</b> | <b>Volt Air</b>                          |   | <b>-\$ 3,961.97</b>  |
|                | 12/10/2021        |  | Electrical works - Fire shed<br><i>Labour, Materials</i>  | \$ 1,392.97          |
|                | 19/10/2021        |  | Relocate powerpoints & data points -<br>CRC<br><i>Labour, Materials, Consumables</i>  | \$ 1,981.00          |

|                |                   |  |  |                     |
|----------------|-------------------|--|--|---------------------|
|                | 19/10/2021        |  | Install powerpoints - Admin office<br><i>Labour, Materials, Consumables</i>  | \$ 588.00           |
| <b>EFT6930</b> | <b>22/10/2021</b> | <b>WALGA</b>   |  | <b>-\$ 3,915.00</b> |
|                | 30/09/2021        |  | LG Convention Registration<br><i>Belinda Knight</i>  | \$ 1,270.00         |
|                | 30/09/2021        |  | LG Convention Registration<br><i>Adrienne Yzerman, Cr Brendan Whitely, Cr Ian Turton</i>   | \$ 2,645.00         |
| <b>EFT6931</b> | <b>22/10/2021</b> | <b>WD Auto Repairs</b>                                       |  | <b>-\$ 2,036.02</b> |
|                | 11/10/2021        |  | Service - WD.270<br><i>Labour, Parts, Consumables</i>  | \$ 1,099.71         |
|                | 11/10/2021        |  | Service - WD.821<br><i>Labour, Parts, Consumables</i>  | \$ 936.31           |
| <b>EFT6932</b> | <b>22/10/2021</b> | <b>Whitney Consulting</b>                                    |  | <b>-\$ 206.25</b>   |
|                | 13/10/2021        |  | Grant advice - Community Centre Working Group<br><i>Labour</i>   | \$ 206.25           |
| <b>EFT6933</b> | <b>29/10/2021</b> | <b>Avon Waste</b>  |  | <b>-\$ 4,908.60</b> |
|                | 30/09/2021        |  | General waste services<br><i>Domestic &amp; commercial general waste services, Fuel facility bin, North Bannister bins, General waste to landfill gate fee, Recycling processing fee credit, Recycle processing fee, Transfer Station general waste bins, General waste to landfill gate fee, Transfer Station recycle bins, Recycle processing fee, Building waste skip bin hire - Jul, Building waste skip bin hire - Aug, Building waste skip bin hire - Sep, Building waste skip bin service, Building waste skip bin tipping fees, Recycling services</i> | \$ 4,908.60         |
| <b>EFT6934</b> | <b>29/10/2021</b> | <b>Belinda Kaye Knight</b>                                   |  | <b>-\$ 61.75</b>    |
|                | 18/10/2021        |  | Reimbursement<br><i>95% - CEO Mobile Phone</i>   | \$ 61.75            |
| <b>EFT6935</b> | <b>29/10/2021</b> | <b>Best Office Systems</b>                                   |  | <b>-\$ 84.88</b>    |
|                | 20/10/2021        |  | Copier Contract - Shire<br><i>B&amp;W copies, Colour copies</i>  | \$ 84.88            |
| <b>EFT6936</b> | <b>29/10/2021</b> | <b>Boddington Medical Centre</b>                             |  | <b>-\$ 176.00</b>   |
|                | 12/10/2021        |  | Pre-employment medical<br><i>Keith Bowen</i>   | \$ 176.00           |
| <b>EFT6937</b> | <b>29/10/2021</b> | <b>Boddington News</b>                                       |  | <b>-\$ 9.00</b>     |
|                | 22/10/2021        |  | Boddington News<br><i>Edition 676</i>  | \$ 9.00             |
| <b>EFT6938</b> | <b>29/10/2021</b> | <b>Child Support Agency</b>                                  |  | <b>-\$ 128.71</b>   |
|                | 27/10/2021        |  | Payroll deductions   | \$ 128.71           |
| <b>EFT6939</b> | <b>29/10/2021</b> | <b>Department of Mines, Industry Regulation &amp; Safety</b> |  | <b>-\$ 993.04</b>   |
|                | 30/09/2021        |  | BSL - Sep 2021<br><i>Building permits, Number of permits</i>   | \$ 993.04           |
| <b>EFT6940</b> | <b>29/10/2021</b> | <b>Jozef Majko</b>   |  | <b>-\$ 600.00</b>   |
|                | 27/10/2021        |  | Rent   | \$ 600.00           |
| <b>EFT6941</b> | <b>29/10/2021</b> | <b>Kleenheat Gas</b>   |  | <b>-\$ 85.80</b>    |
|                | 01/10/2021        |  | Cylinder service charge<br><i>Community Centre</i>   | \$ 85.80            |
| <b>EFT6942</b> | <b>29/10/2021</b> | <b>MJ &amp; C Cornish</b>                                    |  | <b>-\$ 2,288.00</b> |
|                | 25/10/2021        |  | Wet hire - Excavator<br><i>Flood Damage Repairs - Town Streets, Flood Damage Repairs - Rural Roads, North Bannister Rd Shoulder Sealing</i>  | \$ 2,288.00         |

|                 |                   |  |  |                     |
|-----------------|-------------------|--|--|---------------------|
| <b>EFT6943</b>  | <b>29/10/2021</b> | <b>Moore Australia</b>                     |  | <b>-\$ 2,310.00</b> |
|                 | 25/10/2021        |  | Monthly Financial Preparation & Review<br><i>Sep 2021</i>  | \$ 2,310.00         |
| <b>EFT6944</b>  | <b>29/10/2021</b> | <b>Narrogin Pumps Solar &amp; Spraying</b> |  | <b>-\$ 57.86</b>    |
|                 | 18/06/2021        |  | Parts - Sundry plant<br><i>Trailer spray charger</i>   | \$ 57.86            |
| <b>EFT6945</b>  | <b>29/10/2021</b> | <b>Narrogin Quarry Operations</b>          |  | <b>-\$ 209.81</b>   |
|                 | 05/10/2021        |  | Materials - Cheetanning St<br><i>Road Base</i>   | \$ 209.81           |
| <b>EFT6946</b>  | <b>29/10/2021</b> | <b>Narrogin Whitford Fertilisers</b>       |  | <b>-\$ 792.00</b>   |
|                 | 12/10/2021        |  | Materials - Oval<br><i>Turf mix, Fill fee, Bulka bag</i>   | \$ 792.00           |
| <b>EFT6947</b>  | <b>29/10/2021</b> | <b>Officeworks</b>                         |  | <b>-\$ 186.30</b>   |
|                 | 19/10/2021        |  | Office supplies<br><i>Toilet rolls, Velcro strip, Key tags, Tea bags, Freight</i>  | \$ 186.30           |
| <b>EFT6948</b>  | <b>29/10/2021</b> | <b>Quest Payment Systems</b>               |  | <b>-\$ 418.00</b>   |
|                 | 25/10/2021        |  | Monthly maintenance fee - Fuel Facility<br><i>Oct 2021</i>   | \$ 418.00           |
| <b>EFT6949</b>  | <b>29/10/2021</b> | <b>Resonline</b>                           |  | <b>-\$ 110.00</b>   |
|                 | 30/09/2021        |  | Online booking system fee - Caravan Park<br><i>Sep 2021</i>  | \$ 110.00           |
| <b>EFT6950</b>  | <b>29/10/2021</b> | <b>Rhonie's Wandering Mop &amp; Bucket</b> |  | <b>-\$ 2,491.50</b> |
|                 | 21/10/2021        |  | Cleaning contract<br><i>Public conveniences - Watts St, Caravan Park, Administration Office, CRC, Depot, Public conveniences - Codjatonine, Public conveniences - Pumphreys Bridge, Community Centre, Travel</i> | \$ 2,491.50         |
| <b>EFT6951</b>  | <b>29/10/2021</b> | <b>Payroll deductions</b>                  |  | <b>-\$ 490.00</b>   |
|                 | 27/10/2021        |  | Payroll deductions   | \$ 490.00           |
| <b>EFT6952</b>  | <b>29/10/2021</b> | <b>Payroll deductions</b>                  |  | <b>-\$ 65.00</b>    |
|                 | 27/10/2021        |  | Payroll deductions   | \$ 65.00            |
| <b>EFT6953</b>  | <b>29/10/2021</b> | <b>Spiffy Lawns &amp; Gardens</b>          |  | <b>-\$ 174.00</b>   |
|                 | 21/10/2021        |  | Plants<br><i>Fuel Facility</i>   | \$ 174.00           |
| <b>EFT6954</b>  | <b>29/10/2021</b> | <b>WALGA</b>                               |  | <b>-\$ 330.00</b>   |
|                 | 07/10/2021        |  | Election advertising<br><i>Result of election, Call for nominations, Enrolling to vote</i>   | \$ 330.00           |
| <b>EFT6955</b>  | <b>29/10/2021</b> | <b>Wandering Primary School</b>            |  | <b>-\$ 40.00</b>    |
|                 | 02/09/2021        |  | Donation<br><i>Year End Book Award</i>   | \$ 40.00            |
| <b>EFT6956</b>  | <b>29/10/2021</b> | <b>West Coast Estimating</b>               |  | <b>-\$ 300.00</b>   |
|                 | 28/09/2021        |  | Revision of building estimate<br><i>Community Centre</i>   | \$ 300.00           |
| <b>DD3767.1</b> | <b>05/10/2021</b> | <b>Synergy</b>                             |  | <b>-\$ 582.84</b>   |
|                 | 15/09/2021        |  | 31 Dunmall Dr<br>Usage   | \$ 582.84           |
| <b>DD3767.2</b> | <b>06/10/2021</b> | <b>Synergy</b>                             |  | <b>-\$ 329.26</b>   |
|                 | 15/09/2021        |  | Caravan Park & Fire Station<br>Usage   | \$ 329.26           |
| <b>DD3767.3</b> | <b>07/10/2021</b> | <b>Synergy</b>                             |  | <b>-\$ 224.41</b>   |
|                 | 15/09/2021        |  | Community Centre<br><i>Usage</i>   | \$ 224.41           |

|                 |                   |                                      |   |                     |
|-----------------|-------------------|--------------------------------------|---|---------------------|
| <b>DD3767.4</b> | <b>08/10/2021</b> | <b>Synergy</b>                       |   | <b>-\$ 537.23</b>   |
|                 | 15/09/2021        |                                      | CRC & public conveniences Usage   | \$ 537.23           |
| <b>DD3767.5</b> | <b>02/10/2021</b> | <b>Telstra</b>                       |   | <b>-\$ 1,644.39</b> |
|                 | 18/09/2021        |                                      | Phone charges<br><i>Admin office, Harvest ban, Admin office, Fuel facility, CRC, Admin office, Admin office, CRC, CRC, Admin office, Consulting room, Admin iPad, Caravan Park, Supervisor, Remote Internet, Fuel Facility, Fuel Facility, Fuel Facility, CRC Internet Connection, Office Internet Connection, Phone plan, Rounding</i> | \$ 1,644.39         |
| <b>DD3767.7</b> | <b>06/10/2021</b> | <b>Pivotel</b>                       |   | <b>-\$ 60.00</b>    |
|                 | 15/09/2021        |                                      | Satellite Sleeves<br><i>Bushfire radios</i>   | \$ 60.00            |
| <b>DD3767.8</b> | <b>01/10/2021</b> | <b>Synergy</b>                       |   | <b>-\$ 304.73</b>   |
|                 | 15/09/2021        |                                      | Depot Usage   | \$ 304.73           |
| <b>DD3767.9</b> | <b>02/10/2021</b> | <b>Synergy</b>                       |   | <b>-\$ 863.20</b>   |
|                 | 15/09/2021        |                                      | Administration Office Usage   | \$ 863.20           |
| <b>DD3781.1</b> | <b>13/10/2021</b> | <b>Aware Super</b>                   |   | <b>-\$ 4,726.69</b> |
|                 | 13/10/2021        |                                      | Payroll deductions  | \$ 3,674.52         |
|                 | 13/10/2021        |                                      | Payroll deductions  | \$ 1,052.17         |
| <b>DD3781.2</b> | <b>13/10/2021</b> | <b>ANZ OnePath Masterfund</b>        |   | <b>-\$ 369.99</b>   |
|                 | 13/10/2021        |                                      | Payroll deductions  | \$ 92.50            |
|                 | 13/10/2021        |                                      | Payroll deductions  | \$ 277.49           |
| <b>DD3781.3</b> | <b>13/10/2021</b> | <b>Colonial First State</b>          |   | <b>-\$ 481.52</b>   |
|                 | 13/10/2021        |                                      | Payroll deductions  | \$ 120.38           |
|                 | 13/10/2021        |                                      | Payroll deductions  | \$ 361.14           |
| <b>DD3781.4</b> | <b>13/10/2021</b> | <b>Australian Super</b>              |   | <b>-\$ 638.43</b>   |
|                 | 13/10/2021        |                                      | Payroll deductions  | \$ 144.52           |
|                 | 13/10/2021        |                                      | Payroll deductions  | \$ 493.91           |
| <b>DD3781.5</b> | <b>13/10/2021</b> | <b>MobiSuper</b>                     |   | <b>-\$ 473.52</b>   |
|                 | 13/10/2021        |                                      | Payroll deductions  | \$ 118.38           |
|                 | 13/10/2021        |                                      | Payroll deductions  | \$ 355.14           |
| <b>DD3781.6</b> | <b>13/10/2021</b> | <b>SuperWrap Personal Super Plan</b> |   | <b>-\$ 148.73</b>   |
|                 | 13/10/2021        |                                      | Payroll deductions  | \$ 148.73           |
| <b>DD3781.7</b> | <b>13/10/2021</b> | <b>Bendigo SmartStart Super</b>      |   | <b>-\$ 62.17</b>    |
|                 | 13/10/2021        |                                      | Payroll deductions  | \$ 62.17            |
| <b>DD3782.1</b> | <b>04/10/2021</b> | <b>Bankwest</b>                      |   | <b>-\$ 1,931.71</b> |
|                 | 04/10/2021        |                                      | Credit card purchases<br><i>Carwash, Diesel, Prizes - Photo Competition, Election mailout, Stamps, Coffee pods, Accommodation CRC Conference, Adobe licenses, Adobe licenses, SAT Lodgement Fee, Credit Card Fee</i>  | \$ 1,931.71         |
| <b>DD3782.2</b> | <b>25/10/2021</b> | <b>Synergy</b>                       |   | <b>-\$ 768.42</b>   |
|                 | 04/10/2021        |                                      | Street lighting Usage   | \$ 768.42           |
| <b>DD3789.1</b> | <b>22/10/2021</b> | <b>ClickSuper</b>                    |   | <b>-\$ 3.63</b>     |
|                 | 30/09/2021        |                                      | Transaction fee<br><i>Sep 2021</i>  | \$ 3.63             |
| <b>DD3789.2</b> | <b>01/10/2021</b> | <b>HICAPS</b>                        |   | <b>-\$ 25.00</b>    |
|                 | 30/09/2021        |                                      | Terminal rental fee<br><i>Consulting Room</i>   | \$ 25.00            |

|                  |                   |                                      |  |                      |                      |
|------------------|-------------------|--------------------------------------|--|----------------------|----------------------|
| <b>DD3789.3</b>  | <b>01/10/2021</b> | <b>St.George Bank</b>                |  | <b>-\$ 178.49</b>    |                      |
|                  | 30/09/2021        |                                      | Merchant Fees<br><i>Fuel facility</i>  | \$ 178.49            |                      |
| <b>DD3792.1</b>  | <b>27/10/2021</b> | <b>Aware Super</b>                   |  | <b>-\$ 4,744.20</b>  |                      |
|                  | 27/10/2021        |                                      | Payroll deductions   | \$ 3,687.65          |                      |
|                  | 27/10/2021        |                                      | Payroll deductions   | \$ 1,056.55          |                      |
| <b>DD3792.2</b>  | <b>27/10/2021</b> | <b>ANZ OnePath Masterfund</b>        |  | <b>-\$ 420.41</b>    |                      |
|                  | 27/10/2021        |                                      | Payroll deductions   | \$ 105.10            |                      |
|                  | 27/10/2021        |                                      | Payroll deductions   | \$ 315.31            |                      |
| <b>DD3792.3</b>  | <b>27/10/2021</b> | <b>Colonial First State</b>          |  | <b>-\$ 481.52</b>    |                      |
|                  | 27/10/2021        |                                      | Payroll deductions   | \$ 120.38            |                      |
|                  | 27/10/2021        |                                      | Payroll deductions   | \$ 361.14            |                      |
| <b>DD3792.4</b>  | <b>27/10/2021</b> | <b>Australian Super</b>              |  | <b>-\$ 578.08</b>    |                      |
|                  | 27/10/2021        |                                      | Payroll deductions   | \$ 144.52            |                      |
|                  | 27/10/2021        |                                      | Payroll deductions   | \$ 433.56            |                      |
| <b>DD3792.5</b>  | <b>27/10/2021</b> | <b>MobiSuper</b>                     |  | <b>-\$ 473.52</b>    |                      |
|                  | 27/10/2021        |                                      | Payroll deductions   | \$ 118.38            |                      |
|                  | 27/10/2021        |                                      | Payroll deductions   | \$ 355.14            |                      |
| <b>DD3792.6</b>  | <b>27/10/2021</b> | <b>SuperWrap Personal Super Plan</b> |  | <b>-\$ 135.71</b>    |                      |
|                  | 27/10/2021        |                                      | Payroll deductions   | \$ 135.71            |                      |
| <b>DD3792.7</b>  | <b>27/10/2021</b> | <b>Prime Super</b>                   |  | <b>-\$ 124.34</b>    |                      |
|                  | 27/10/2021        |                                      | Payroll deductions   | \$ 124.34            |                      |
| <b>DD3800.2</b>  | <b>21/10/2021</b> | <b>Telstra</b>                       |  | <b>-\$ 62.96</b>     |                      |
|                  | 07/10/2021        |                                      | Tims Messaging<br><i>Councillors, Fire Control, Fuel facility</i>  | \$ 62.96             |                      |
| <b>DD3767.10</b> | <b>03/10/2021</b> | <b>Synergy</b>                       |  | <b>-\$ 237.26</b>    |                      |
|                  | 15/09/2021        |                                      | Fuel facility<br><i>Usage</i>  | \$ 237.26            |                      |
| <b>DD3767.11</b> | <b>04/10/2021</b> | <b>Synergy</b>                       |  | <b>-\$ 497.51</b>    |                      |
|                  | 15/09/2021        |                                      | 19 Humes Wy<br><i>Usage</i>  | \$ 497.51            |                      |
| <b>1000007</b>   | <b>14/10/2021</b> | <b>Amart Furniture</b>               |  | <b>-\$ 10,969.80</b> |                      |
|                  | 13/10/2021        |                                      | Materials - Caravan Park Cabins<br><i>Furniture, Freight</i>   | \$10,969.80          |                      |
| <b>1000008</b>   | <b>18/10/2021</b> | <b>Bankwest</b>                      |  | <b>-\$ 4,000.60</b>  |                      |
|                  | 15/10/2021        |                                      | Credit card purchases<br><i>Zoom Meeting subscription, Zoom fee, Meals Council meeting, LG Convention - Cr Whitely, LG Convention - Cr Whitely - Meals, LG Convention - Cr Whitely - Meals, LG Convention - Cr Whitely - Meals, LG Convention - CEO, Craft supplies, Groceries, CEO Breakfast seminar, Fees - Aust Post, Adobe licences, Adobe licences, Catering Council meetings, Carwash, Coffee pods, Licence - Comms Mast Mt Saddleback, Deposit - Amart Furniture, Credit Card Fee, On-line booking fee, On-line booking fee, Refreshments</i> | \$ 4,000.60          |                      |
|                  |                   |                                      |  | <b>Total</b>         | <b>-\$280,466.96</b> |

## STRATEGIC IMPLICATIONS

### IMPROVE OUR FINANCIAL POSITION

| <b>Our Goals</b>                                      | <b>Our Strategies</b>   |
|---|---|
| <b>The Wandering Shire is financially sustainable</b> | Improve accountability and transparency<br>Prudently manage our financial resources to ensure value for money |

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION & COUNCIL DECISION – ITEM 16.1 - ACCOUNTS PAID FOR PERIOD – 01/10/2021 – 31/10/2021**

Moved Cr Curtis

Seconded Cr Hansen

That Council in accordance with r12 and r13 of the *Local Government (Financial Management) Regulations 1996* receives the schedule of accounts for payment as presented.

**CARRIED 6/0**

UNCONFIRMED

## 16.2.MONTHLY FINANCIAL REPORTS

|                                   |                           |
|-----------------------------------|---------------------------|
| <b>Proponent</b>                  | Internal Report           |
| <b>Author of Report</b>           | Belinda Knight, CEO       |
| <b>Date of Meeting</b>            | 18/11/2021                |
| <b>Disclosure of any Interest</b> | Nil                       |
| <b>File Reference</b>             | 14.145.14512              |
| <b>Attachments</b>                | Monthly Financial Reports |

### BRIEF SUMMARY

Consideration of the Monthly Financial Reports for the period ending 31 October 2021

### BACKGROUND

The following financial reports to 31/10/2021 are included for your information:

- Monthly Summary Information
- Statement of Financial Activity by Program
- Statement of Financial Activity by Nature or Type
- Note 1 Net Current Assets
- Note 2 Cash and Investments
- Note 3 Receivables – Debtors Report
- Note 4 Payables – Creditors Report
- Note 5 Rating Revenue
- Note 6 Disposal of Assets
- Note 7 Capital Acquisitions
- Note 8 Borrowings
- Note 9 Reserves
- Note 10 Grants and Contributions
- Note 11 Trust Fund
- Note 12 Explanation of Material Variances

### STATUTORY/LEGAL IMPLICATIONS

#### **Local Government Act 1995**

#### **Section 6.4 Financial report**

- (1) A local government is to *prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.*
- (2) The financial report is to —
  - (a) *be prepared and presented in the manner and form prescribed; and*
  - (b) *contain the prescribed information.*
- (3) By 30 September following each financial year or such extended time as the Minister allows, a local government is to submit to its auditor —
  - (a) *the accounts of the local government, balanced up to the last day of the preceding financial year; and*
  - (b) *the annual financial report of the local government for the preceding financial year.*

#### **Local Government (Financial Management) Regulations 1996**

#### **Regulation 34 Financial activity statement required each month (Act s. 6.4)**

- (1A) In this regulation — **committed assets** means revenue unspent but set aside under the annual budget for a specific purpose.
- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
  - (a) *annual budget estimates, taking into account any expenditure incurred for an additional*

- purpose under section 6.8(1)(b) or (c); and*
- (b) budget estimates to the end of the month to which the statement relates; and*
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- (e) the net current assets at the end of the month to which the statement relates.*
- (2) Each statement of financial activity is to be accompanied by documents containing —*
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*
- (b) an explanation of each of the material variances referred to in subregulation (1)(d); and*
- (c) such other supporting information as is considered relevant by the local government.*
- (3) The information in a statement of financial activity may be shown —*
- (a) according to nature and type classification; or*
- (b) by program; or*
- (c) by business unit.*
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
- (b) recorded in the minutes of the meeting at which it is presented.*
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

#### **POLICY IMPLICATIONS**

As contained in the attached Monthly Financial Reports

#### **FINANCIAL IMPLICATIONS**

As contained in the attached Monthly Financial Reports

#### **STRATEGIC IMPLICATIONS**

##### ***Provide Strong Leadership***

| <b>Our Goals</b>  | <b>Our Strategies</b>   |
|---|---|
| <b>We plan for the future and are strategically focused</b> | Ensure accountable, ethical and best practice governance<br>Develop and maintain our Strategic Plan, Corporate Business Plan, Asset Management Plan, Workforce Plan and Long Term Financial Plan<br>Service Level Plans detail operational roles, responsibilities and resources<br>Engage with local, regional, state and federal stakeholders to grow mutually beneficial relationships |

#### **CONSULTATION/COMMUNICATION**

Nil

#### **COMMENT**

Moore Australia have compiled the accompanying Local Government special purpose financial statements for the Shire of Wandering, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 31/10/2021. The financial statements have been compiled to meet compliance with the Local Government Act 1995 and associated Regulations.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION & COUNCIL DECISION – ITEM 16.2 - MONTHLY FINANCIAL REPORTS**

Moved Cr Treasure

Seconded Cr Hansen

That Council in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996 receives the Statements of Financial activity for the period ended 31/10/2021.

*Disclaimer: The October report has been prepared prior to the finalisation of the October financial transactions and as such may not be a true reflection of the financial position of the Shire at this time.*

**CARRIED 6/0****AUTHOR'S SIGNATURE:**

UNCONFIRMED

**Moore Australia**

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[www.moore-australia.com.au](http://www.moore-australia.com.au)

9 November 2021

Ms Belinda Knight  
Chief Executive Officer  
Shire of Wandering  
22 Watts Street  
**WANDERING WA 6308**

Dear Belinda,

**ACCOUNTING SERVICE INFORMATION REPORT FOR THE PERIOD ENDED 31 OCTOBER 2021**

We advise that we have completed the compilation of your Statutory Monthly Statement of Financial Activity (by Statutory Reporting Program) for the month ended 31 October 2021 and enclose our Compilation Report and Statements.

We are required under APES 315 *Compilation of Financial Information* to report certain matters in our compilation report. Other matters which arise during the course of our compilation that we wish to bring to your attention are raised in this report.

It should be appreciated that our procedures are designed primarily to enable us to compile the monthly financial statements and therefore may not bring to light all weaknesses in systems and procedures, or all financial matters of interest to management and Council, which may exist. However, we aim to use our knowledge of the Shire's financial operations gained during our work to make comments and suggestions, which, we hope, will be useful to you.

Please note in order to meet legislative requirements, details and explanations of the material variances between the year to date actuals and year to date budget need to be completed by Shire staff, as required by *Local Government (Financial Management) Regulation 34(1) (d)*.

**COMMENTS/SUGGESTIONS**

Attached is a list of comments/suggestions derived from compiling the statement of financial activity and other end of month review services.

**MATTERS FOR MANAGEMENT ATTENTION:**

Please complete the Statutory Monthly Financial Statements by completing Note 15 – Major Variations by providing a comment for each item where the Council's YTD Budget and YTD Actual are over the variance threshold. These items are indicated with a ▼ or ▲.

We noted no other matters we wish to draw to management's attention.

Should you wish to discuss any matter relating to our service or any other matter, please do not hesitate to contact us.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Russell Barnes'.

Russell Barnes  
Director

[Moore Australia \(WA\) Pty Ltd](http://www.moore-australia.com.au)

**Shire of Wandering**  
**Management Information Report**

**Period Ending**  
**31 October 2021**

| Topic                 | Item            | First Identified | Explanation  | Action Required  | Priority |
|-----------------------|-----------------|------------------|--|--|----------|
| Operating expenditure | Depreciation    | July 2021        | Depreciation has not been processed in 2021/22.  | When the 2020/21 Annual Financial Statements have been finalised depreciation will be processed. | Low      |
| Funding Surplus       | Opening Surplus | July 2021        | At the time of preparing the attached Statement of Financial Activity, the Annual Financial Report for 30 June 2021 has not been finalised, therefore the closing surplus may change from the current \$717,924 due to year end and audit adjustments. | None required.   | Low      |

Approval:  Russell Barnes, Director

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Date of Issue: 9 November 2021  
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**Moore Australia**

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9 November 2021

Ms Belinda Knight  
Chief Executive Officer  
Shire of Wandering  
22 Watts Street  
**WANDERING WA 6308**

Dear Belinda,

**COMPILATION REPORT TO THE SHIRE OF WANDERING**

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Wandering, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 31 October 2021. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

**THE RESPONSIBILITY OF THE SHIRE OF WANDERING**

The Shire of Wandering are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

**OUR RESPONSIBILITY**

On the basis of information provided by the Shire of Wandering we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Wandering provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Wandering. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

A handwritten signature in black ink, appearing to read 'Russell Barnes'.

Russell Barnes  
Director  
Moore Australia (WA) Pty Ltd

**SHIRE OF WANDERING**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 31 October 2021**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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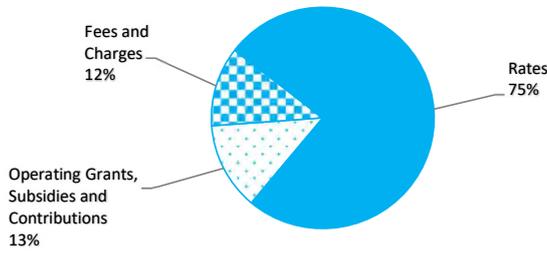
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**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 OCTOBER 2021**

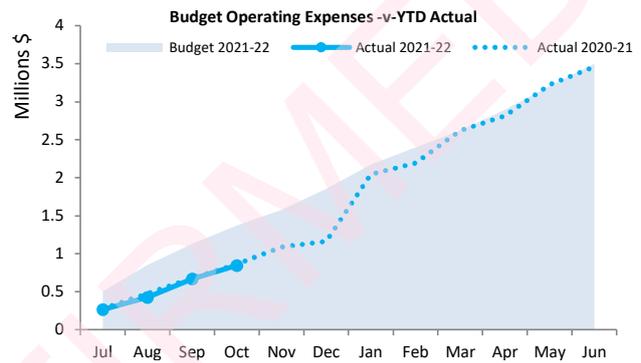
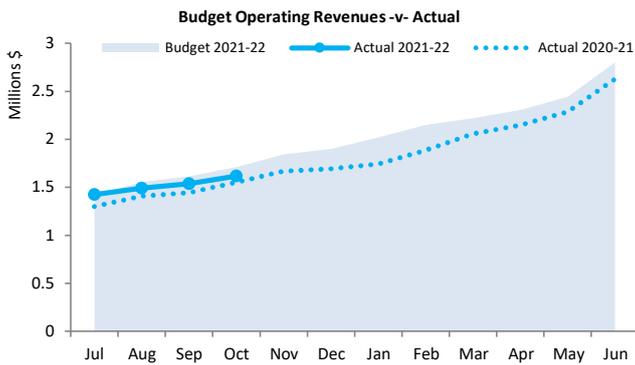
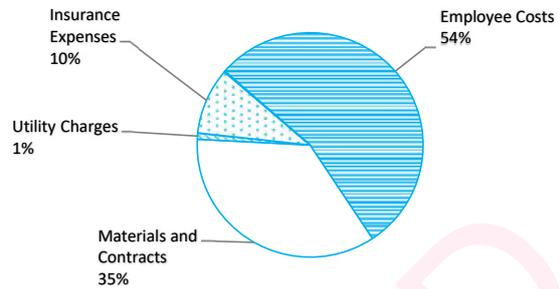
**SUMMARY INFORMATION - GRAPHS**

**OPERATING ACTIVITIES**

**OPERATING REVENUE**

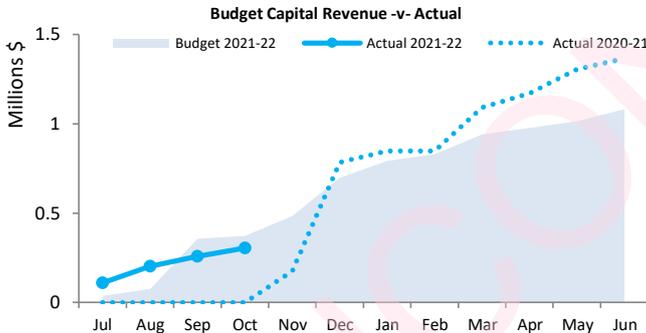


**OPERATING EXPENSES**

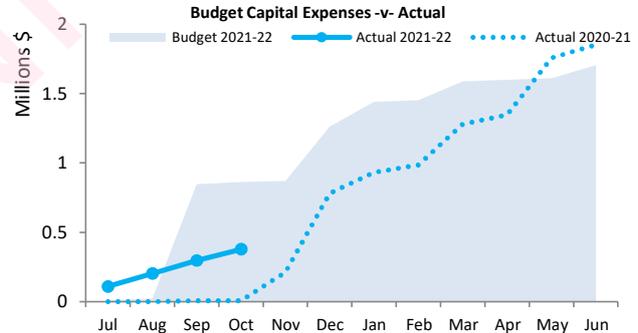


**INVESTING ACTIVITIES**

**CAPITAL REVENUE**



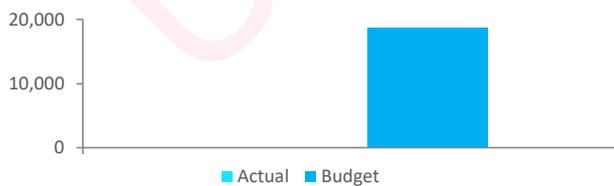
**CAPITAL EXPENSES**



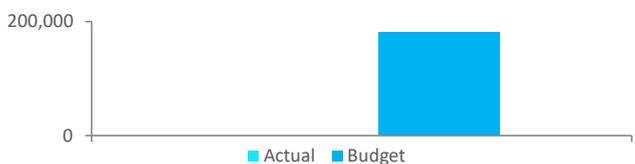
**FINANCING ACTIVITIES**

**BORROWINGS**

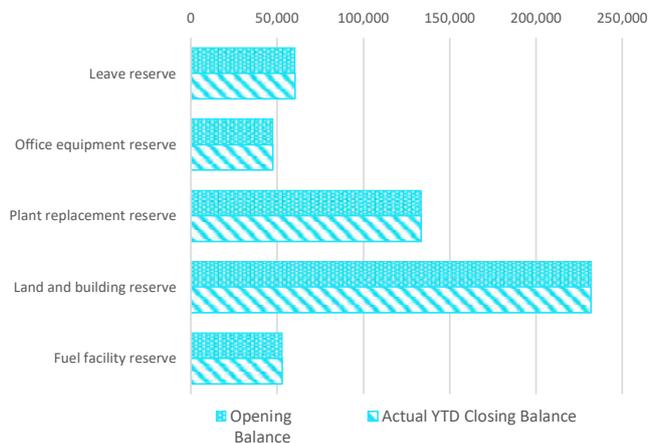
**Principal Repayments**



**Principal Outstanding**



**RESERVES**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**EXECUTIVE SUMMARY**

**Funding surplus / (deficit) Components**

| Funding surplus / (deficit) |                |                |                |                 |
|-----------------------------|----------------|----------------|----------------|-----------------|
|                             | Amended Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| Opening                     | \$0.17 M       | \$0.17 M       | \$0.02 M       | (\$0.16 M)      |
| Closing                     | (\$0.02 M)     | \$0.64 M       | \$0.72 M       | \$0.07 M        |

Refer to Statement of Financial Activity

| Cash and cash equivalents |          |            |
|---------------------------|----------|------------|
|                           | \$       | % of total |
| Unrestricted Cash         | \$0.60 M | 53.3%      |
| Restricted Cash           | \$0.53 M | 46.7%      |

Refer to Note 2 - Cash and Financial Assets

| Payables       |          |               |
|----------------|----------|---------------|
|                | \$       | % Outstanding |
| Trade Payables | \$0.05 M |               |
| 0 to 30 Days   |          | 100.0%        |
| 30 to 90 Days  |          | 0.0%          |
| Over 90 Days   |          | 0%            |

Refer to Note 5 - Payables

| Receivables      |          |               |
|------------------|----------|---------------|
|                  | \$       | %             |
| Rates Receivable | \$0.22 M | 82.6%         |
| Trade Receivable | \$0.14 M | % Outstanding |
| 30 to 90 Days    |          | 96.7%         |
| Over 90 Days     |          | 3.3%          |

Refer to Note 3 - Receivables

**Key Operating Activities**

| Amount attributable to operating activities |                |                |                 |
|---|----------------|----------------|-----------------|
| Amended Budget                              | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| \$0.38 M                                    | \$0.71 M       | \$0.77 M       | \$0.06 M        |

Refer to Statement of Financial Activity

| Rates Revenue |          |            |
|---------------|----------|------------|
|               | \$       | % Variance |
| YTD Actual    | \$1.21 M |            |
| YTD Budget    | \$1.20 M | 0.3%       |

Refer to Note 6 - Rate Revenue

| Operating Grants and Contributions |          |            |
|------------------------------------|----------|------------|
|                                    | \$       | % Variance |
| YTD Actual                         | \$0.21 M |            |
| YTD Budget                         | \$0.21 M | (1.5%)     |

Refer to Note 12 - Operating Grants and Contributions

| Fees and Charges |          |            |
|------------------|----------|------------|
|                  | \$       | % Variance |
| YTD Actual       | \$0.19 M |            |
| YTD Budget       | \$0.28 M | (31.5%)    |

Refer to Statement of Financial Activity

**Key Investing Activities**

| Amount attributable to investing activities |                |                |                 |
|---|----------------|----------------|-----------------|
| Amended Budget                              | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| (\$0.63 M)                                  | (\$0.49 M)     | (\$0.07 M)     | \$0.42 M        |

Refer to Statement of Financial Activity

| Proceeds on sale |          |      |
|------------------|----------|------|
|                  | \$       | %    |
| YTD Actual       | \$0.00 M |      |
| Amended Budget   | \$0.12 M | 0.0% |

Refer to Note 7 - Disposal of Assets

| Asset Acquisition |          |         |
|-------------------|----------|---------|
|                   | \$       | % Spent |
| YTD Actual        | \$0.38 M |         |
| Amended Budget    | \$1.90 M | 19.9%   |

Refer to Note 8 - Capital Acquisitions

| Capital Grants |          |            |
|----------------|----------|------------|
|                | \$       | % Received |
| YTD Actual     | \$0.30 M |            |
| Amended Budget | \$1.15 M | 26.6%      |

Refer to Note 8 - Capital Acquisitions

**Key Financing Activities**

| Amount attributable to financing activities |                |                |                 |
|---|----------------|----------------|-----------------|
| Amended Budget                              | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| \$0.06 M                                    | \$0.25 M       | (\$0.00 M)     | (\$0.25 M)      |

Refer to Statement of Financial Activity

| Borrowings           |          |
|----------------------|----------|
| Principal repayments | \$0.00 M |
| Interest expense     | \$0.00 M |
| Principal due        | \$0.00 M |

Refer to Note 9 - Borrowings

| Reserves         |          |
|------------------|----------|
| Reserves balance | \$0.53 M |
| Interest earned  | \$0.00 M |

Refer to Note 10 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

## KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 OCTOBER 2021

## STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

### PROGRAM NAME AND OBJECTIVES

### ACTIVITIES

#### GOVERNANCE

To provide a decision making process for the efficient allocation of scarce resources.

Members expenses and other costs of the Shire that relate to the tasks of assisting Councillors and the public on matters which do not concern specific Council services.

To provide a decision making process for the efficient allocation of scarce resources.

Members expenses and other costs of the Shire that relate to the tasks of assisting Councillors and the public on matters which do not concern specific Council services.

#### GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Collection of Rates revenue, financial assistance grants for general purpose and interest revenue.

#### HEALTH

To provide services for community and environmental health.

Health inspection and advisory services, analytical services, pest and weed control, and assistance to provide health initiatives.

#### EDUCATION AND WELFARE

To support services relating to youth, elderly and the disadvantaged.

Support school activities, aged care initiatives and disability inclusion plan.

#### HOUSING

Provision of shire housing and privately rented accommodation.

Management and maintenance for shire housing privately rented while not required by staff and provision of rental accommodation to the Housing Authority for teachers accommodation.

#### COMMUNITY AMENITIES

To provide amenities required by the community.

Rubbish collection services and operation of waste transfer station. Maintenance of cemeteries and public conveniences. Administration of town planning activities.

#### RECREATION AND CULTURE

To establish and maintain infrastructure and resources to meet the recreational and cultural needs of the community.

Maintenance of halls, playgrounds, recreation grounds and reserves. Operation of Library and maintenance of heritage and history inventory.

#### TRANSPORT

To provide safe and effective transport services to the community.

Construction and maintenance of streets, roads, bridges, signage and footpaths. Cleaning and lighting of town streets. Depot maintenance.

#### ECONOMIC SERVICES

To help promote Wandering and its economic wellbeing.

Tourism and area promotion including operation of caravan park. Implementation of building control and provision of a fuel facility, postal agency and Community Resource Centre.

#### OTHER PROPERTY AND SERVICES

To monitor and control operating accounts.

Provisions of private work operations, plant repairs, operation costs and all administration costs.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**STATUTORY REPORTING PROGRAMS**

|   | Ref<br>Note | Amended<br>Budget  | YTD<br>Budget<br>(a) | YTD<br>Actual<br>(b) | Var. \$<br>(b)-(a) | Var. %<br>(b)-(a)/(a) | Var. |
|---|-------------|--------------------|----------------------|----------------------|--------------------|-----------------------|------|
|   |             | \$                 | \$                   | \$                   | \$                 | %                     |      |
| <b>Opening funding surplus / (deficit)</b>                      | 1(c)        | 173,709            | 173,709              | <b>16,602</b>        | (157,107)          | (90.44%)              | ▼    |
| <b>Operating Activities</b>                                     |             |                    |                      |                      |                    |                       |      |
| <b>Revenue from operating activities</b>                        |             |                    |                      |                      |                    |                       |      |
| Governance  |             | 3,500              | 1,164                | <b>0</b>             | (1,164)            | (100.00%)             |      |
| General purpose funding - general rates                         | 6           | 1,204,854          | 1,204,854            | <b>1,208,515</b>     | 3,661              | 0.30%                 |      |
| General purpose funding - other                                 |             | 604,690            | 79,614               | <b>77,007</b>        | (2,607)            | (3.27%)               |      |
| Law, order and public safety                                    |             | 44,290             | 21,682               | <b>15,240</b>        | (6,442)            | (29.71%)              | ▼    |
| Health  |             | 3,500              | 1,164                | <b>1,992</b>         | 828                | 71.13%                |      |
| Housing   |             | 46,800             | 15,596               | <b>13,760</b>        | (1,836)            | (11.77%)              |      |
| Community amenities   |             | 51,680             | 40,284               | <b>43,824</b>        | 3,540              | 8.79%                 |      |
| Recreation and culture  |             | 1,820              | 600                  | <b>1,605</b>         | 1,005              | 167.50%               |      |
| Transport   |             | 76,430             | 61,394               | <b>61,330</b>        | (64)               | (0.10%)               |      |
| Economic services   |             | 725,720            | 267,146              | <b>174,675</b>       | (92,471)           | (34.61%)              | ▼    |
| Other property and services                                     |             | 45,750             | 15,912               | <b>19,767</b>        | 3,855              | 24.23%                |      |
|   |             | <b>2,809,034</b>   | <b>1,709,410</b>     | <b>1,617,715</b>     | (91,695)           |                       |      |
| <b>Expenditure from operating activities</b>                    |             |                    |                      |                      |                    |                       |      |
| Governance  |             | (187,390)          | (70,387)             | <b>(49,584)</b>      | 20,803             | 29.56%                | ▲    |
| General purpose funding   |             | (86,000)           | (28,660)             | <b>(31,327)</b>      | (2,667)            | (9.31%)               |      |
| Law, order and public safety                                    |             | (137,340)          | (48,254)             | <b>(28,805)</b>      | 19,449             | 40.31%                | ▲    |
| Health  |             | (11,030)           | (3,724)              | <b>(1,821)</b>       | 1,903              | 51.10%                |      |
| Education and welfare   |             | (1,340)            | (436)                | <b>(3,837)</b>       | (3,401)            | (780.05%)             |      |
| Housing   |             | (28,940)           | (10,831)             | <b>(10,058)</b>      | 773                | 7.14%                 |      |
| Community amenities   |             | (226,650)          | (75,967)             | <b>(59,576)</b>      | 16,391             | 21.58%                | ▲    |
| Recreation and culture  |             | (238,960)          | (87,921)             | <b>(57,456)</b>      | 30,465             | 34.65%                | ▲    |
| Transport   |             | (1,697,930)        | (689,762)            | <b>(345,267)</b>     | 344,495            | 49.94%                | ▲    |
| Economic services   |             | (842,505)          | (285,621)            | <b>(214,324)</b>     | 71,297             | 24.96%                | ▲    |
| Other property and services                                     |             | (67,790)           | (67,978)             | <b>(41,270)</b>      | 26,708             | 39.29%                | ▲    |
|   |             | <b>(3,525,875)</b> | <b>(1,369,541)</b>   | <b>(843,325)</b>     | 526,216            |                       |      |
| Non-cash amounts excluded from operating activities             | 1(a)        | 1,094,380          | 374,348              | <b>0</b>             | (374,348)          | (100.00%)             | ▼    |
| <b>Amount attributable to operating activities</b>              |             | <b>377,539</b>     | <b>714,217</b>       | <b>774,390</b>       | 60,173             |                       |      |
| <b>Investing Activities</b>                                     |             |                    |                      |                      |                    |                       |      |
| Proceeds from non-operating grants, subsidies and contributions | 13          | 1,146,550          | 371,492              | <b>304,526</b>       | (66,966)           | (18.03%)              | ▼    |
| Proceeds from disposal of assets                                | 7           | 124,000            | 0                    | <b>0</b>             | 0                  | 0.00%                 |      |
| Payments for property, plant and equipment and infrastructure   | 8           | (1,899,965)        | (863,502)            | <b>(377,528)</b>     | 485,974            | 56.28%                | ▲    |
| <b>Amount attributable to investing activities</b>              |             | <b>(629,415)</b>   | <b>(492,010)</b>     | <b>(73,002)</b>      | 419,008            |                       |      |
| <b>Financing Activities</b>                                     |             |                    |                      |                      |                    |                       |      |
| Proceeds from new debentures                                    | 9           | 200,000            | 200,000              | <b>0</b>             | (200,000)          | (100.00%)             | ▼    |
| Transfer from reserves  | 10          | 48,050             | 48,050               | <b>0</b>             | (48,050)           | (100.00%)             | ▼    |
| Repayment of debentures   | 9           | (18,665)           | 0                    | <b>0</b>             | 0                  | 0.00%                 |      |
| Transfer to reserves  | 10          | (173,988)          | (66)                 | <b>(66)</b>          | 0                  | 0.00%                 |      |
| <b>Amount attributable to financing activities</b>              |             | <b>55,397</b>      | <b>247,984</b>       | <b>(66)</b>          | (248,050)          |                       |      |
| <b>Closing funding surplus / (deficit)</b>                      | 1(c)        | <b>(22,770)</b>    | <b>643,900</b>       | <b>717,924</b>       |                    |                       |      |

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 5.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS****FOR THE PERIOD ENDED 31 OCTOBER 2021****NATURE OR TYPE DESCRIPTIONS****REVENUE****RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**REVENUE FROM CONTRACTS WITH CUSTOMERS**

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

**FEES AND CHARGES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**INTEREST EARNINGS**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**PROFIT ON ASSET DISPOSAL**

Excess of assets received over the net book value for assets on their disposal.

**EXPENSES****EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Shortfall between the value of assets received over the net book value for assets on their disposal.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

**INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**BY NATURE OR TYPE**

|   | Ref<br>Note | Amended<br>Budget  | YTD<br>Budget<br>(a) | YTD<br>Actual<br>(b) | Var. \$<br>(b)-(a) | Var. %<br>(b)-(a)/(a) | Var. |
|---|-------------|--------------------|----------------------|----------------------|--------------------|-----------------------|------|
|   |             | \$                 | \$                   | \$                   | \$                 | %                     |      |
| <b>Opening funding surplus / (deficit)</b>                      | 1(c)        | 173,709            | 173,709              | <b>16,602</b>        | (157,107)          | (90.44%)              | ▼    |
| <b>Operating Activities</b>                                     |             |                    |                      |                      |                    |                       |      |
| <b>Revenue from operating activities</b>                        |             |                    |                      |                      |                    |                       |      |
| Rates   | 6           | 1,204,854          | 1,204,854            | <b>1,208,515</b>     | 3,661              | 0.30%                 |      |
| Rates other than general rates                                  |             | 3,200              | 3,200                | <b>0</b>             | (3,200)            | (100.00%)             |      |
| Operating grants, subsidies and contributions                   | 12          | 801,240            | 209,444              | <b>206,367</b>       | (3,077)            | (1.47%)               |      |
| Fees and charges  |             | 736,530            | 275,756              | <b>188,787</b>       | (86,969)           | (31.54%)              | ▼    |
| Interest earnings   |             | 12,700             | 4,228                | <b>4,644</b>         | 416                | 9.84%                 |      |
| Other revenue   |             | 35,810             | 11,928               | <b>9,402</b>         | (2,526)            | (21.18%)              |      |
| Profit on disposal of assets                                    | 7           | 14,700             | 0                    | <b>0</b>             | 0                  | 0.00%                 |      |
|   |             | <b>2,809,034</b>   | <b>1,709,410</b>     | <b>1,617,715</b>     | (91,695)           |                       |      |
| <b>Expenditure from operating activities</b>                    |             |                    |                      |                      |                    |                       |      |
| Employee costs  |             | (1,219,545)        | (492,638)            | <b>(458,284)</b>     | 34,354             | 6.97%                 | ▲    |
| Materials and contracts   |             | (1,008,640)        | (425,695)            | <b>(295,817)</b>     | 129,878            | 30.51%                | ▲    |
| Utility charges   |             | (50,120)           | (16,684)             | <b>(7,818)</b>       | 8,866              | 53.14%                | ▲    |
| Depreciation on non-current assets                              |             | (1,123,080)        | (374,348)            | <b>0</b>             | 374,348            | 100.00%               | ▲    |
| Interest expenses   |             | (2,970)            | (1,485)              | <b>0</b>             | 1,485              | 100.00%               |      |
| Insurance expenses  |             | (84,120)           | (42,059)             | <b>(80,660)</b>      | (38,601)           | (91.78%)              | ▼    |
| Other expenditure   |             | (37,400)           | (16,632)             | <b>(746)</b>         | 15,886             | 95.51%                | ▲    |
|   |             | <b>(3,525,875)</b> | <b>(1,369,541)</b>   | <b>(843,325)</b>     | 526,216            |                       |      |
| Non-cash amounts excluded from operating activities             | 1(a)        | 1,094,380          | 374,348              | <b>0</b>             | (374,348)          | (100.00%)             | ▼    |
| <b>Amount attributable to operating activities</b>              |             | <b>377,539</b>     | <b>714,217</b>       | <b>774,390</b>       | 60,173             |                       |      |
| <b>Investing activities</b>                                     |             |                    |                      |                      |                    |                       |      |
| Proceeds from non-operating grants, subsidies and contributions | 13          | 1,146,550          | 371,492              | <b>304,526</b>       | (66,966)           | (18.03%)              | ▼    |
| Proceeds from disposal of assets                                | 7           | 124,000            | 0                    | <b>0</b>             | 0                  | 0.00%                 |      |
| Payments for property, plant and equipment                      | 8           | (1,899,965)        | (863,502)            | <b>(377,528)</b>     | 485,974            | 56.28%                | ▲    |
| <b>Amount attributable to investing activities</b>              |             | <b>(629,415)</b>   | <b>(492,010)</b>     | <b>(73,002)</b>      | 419,008            |                       |      |
| <b>Financing Activities</b>                                     |             |                    |                      |                      |                    |                       |      |
| Proceeds from new debentures                                    | 9           | 200,000            | 200,000              | <b>0</b>             | (200,000)          | (100.00%)             | ▼    |
| Transfer from reserves  | 10          | 48,050             | 48,050               | <b>0</b>             | (48,050)           | (100.00%)             | ▼    |
| Repayment of debentures   | 9           | (18,665)           | 0                    | <b>0</b>             | 0                  | 0.00%                 |      |
| Transfer to reserves  | 10          | (173,988)          | (66)                 | <b>(66)</b>          | 0                  | 0.00%                 |      |
| <b>Amount attributable to financing activities</b>              |             | <b>55,397</b>      | <b>247,984</b>       | <b>(66)</b>          | (248,050)          |                       |      |
| <b>Closing funding surplus / (deficit)</b>                      | 1(c)        | <b>(22,770)</b>    | <b>643,900</b>       | <b>717,924</b>       |                    |                       |      |

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

## MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 31 OCTOBER 2021

## BASIS OF PREPARATION

### BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

#### THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

### SIGNIFICANT ACCOUNTING POLICES

#### CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

#### GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

#### ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

#### PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 03 November 2021

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**NOTE 1  
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

**(a) Non-cash items excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

|  | Notes | Amended Budget   | YTD Budget (a) | YTD Actual (b) |
|--|-------|------------------|----------------|----------------|
| <b>Non-cash items excluded from operating activities</b>       |       |                  |                |                |
|  |       | \$               | \$             | \$             |
| <b>Adjustments to operating activities</b>                     |       |                  |                |                |
| Less: Profit on asset disposals                                | 7     | (14,700)         | 0              | 0              |
| Movement in employee benefit provisions (non-current)          |       | (14,000)         | 0              | 0              |
| Add: Depreciation on assets                                    |       | 1,123,080        | 374,348        | 0              |
| <b>Total non-cash items excluded from operating activities</b> |       | <b>1,094,380</b> | <b>374,348</b> | <b>0</b>       |

**(b) Adjustments to net current assets in the Statement of Financial Activity**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

|  |    | Last Year Closing<br>30 June 2021 | Year to Date<br>31 October 2021 |
|--|----|-----------------------------------|---------------------------------|
| <b>Adjustments to net current assets</b>       |    |                                   |                                 |
| Less: Reserves - restricted cash               | 10 | (525,967)                         | (526,033)                       |
| Add: Provisions - employee                     | 10 | 60,244                            | 60,244                          |
| <b>Total adjustments to net current assets</b> |    | <b>(465,723)</b>                  | <b>(465,789)</b>                |

**(c) Net current assets used in the Statement of Financial Activity**

|   |      |                  |  |                  |
|---|------|------------------|--|------------------|
| <b>Current assets</b>   |      |                  |  |                  |
| Cash and cash equivalents   | 2    | 835,433          |  | 1,126,088        |
| Rates receivables   | 3    | 39,590           |  | 216,921          |
| Receivables   | 3    | 29,305           |  | 142,693          |
| Other current assets  | 4    | 74,270           |  | 80,997           |
| <b>Less: Current liabilities</b>  |      |                  |  |                  |
| Payables  | 5    | (197,653)        |  | (109,781)        |
| Contract liabilities  | 11   | (21,113)         |  | (16,410)         |
| Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity | 11   | (196,326)        |  | (175,614)        |
| Provisions  | 11   | (81,181)         |  | (81,181)         |
| <b>Less: Total adjustments to net current assets</b>  | 1(b) | <b>(465,723)</b> |  | <b>(465,789)</b> |
| <b>Closing funding surplus / (deficit)</b>  |      | <b>16,602</b>    |  | <b>717,924</b>   |

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2021

OPERATING ACTIVITIES  
NOTE 2  
CASH AND FINANCIAL ASSETS

| Description               | Classification            | Unrestricted<br>\$ | Restricted<br>\$ | Total Cash<br>\$ | Trust<br>\$ | Institution | Interest<br>Rate | Maturity<br>Date |
|---------------------------|---------------------------|--------------------|------------------|------------------|-------------|-------------|------------------|------------------|
| <b>Cash on hand</b>       |                           |                    |                  |                  |             |             |                  |                  |
| Municipal cash at bank    | Cash and cash equivalents | 598,955            | 0                | 598,955          | 0           | BankWest    | 0.00%            | n/a              |
| Reserves Fund Bank        | Cash and cash equivalents | 0                  | 526,033          | 526,033          | 0           | Bankwest    | 0.00%            | n/a              |
| Petty cash/ cash on hand  | Cash and cash equivalents | 1,100              | 0                | 1,100            | 0           | n/a         | n/a              | n/a              |
| <b>Total</b>              |                           | <b>600,055</b>     | <b>526,033</b>   | <b>1,126,088</b> | <b>0</b>    |             |                  |                  |
| <b>Comprising</b>         |                           |                    |                  |                  |             |             |                  |                  |
| Cash and cash equivalents |                           | 600,055            | 526,033          | 1,126,088        | 0           |             |                  |                  |
|                           |                           | <b>600,055</b>     | <b>526,033</b>   | <b>1,126,088</b> | <b>0</b>    |             |                  |                  |

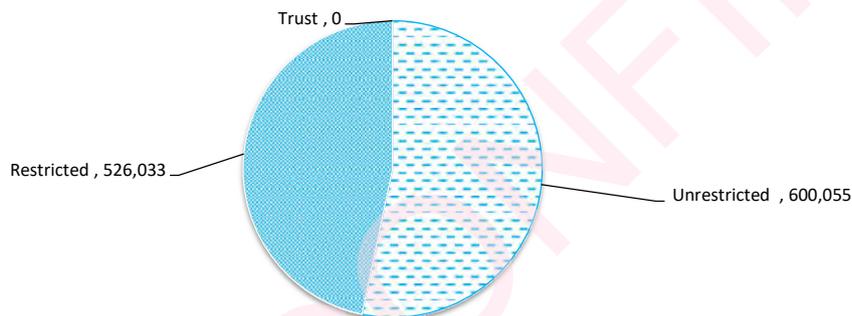
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

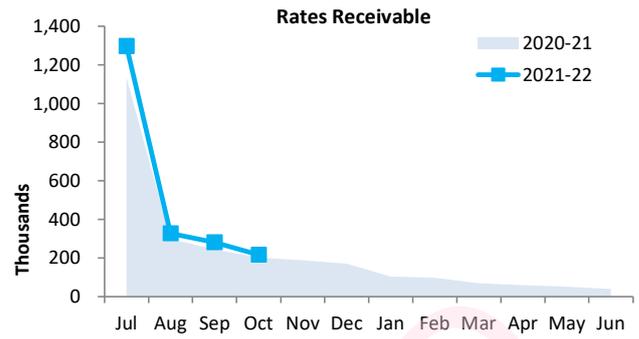
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES**

| Rates receivable                     | 30 Jun 2021   | 31 Oct 2021    |
|--------------------------------------|---------------|----------------|
|                                      | \$            | \$             |
| Gross rates in arrears previous year | 23,174        | 39,590         |
| Levied this year                     | 1,101,109     | 1,208,515      |
| Less - collections to date           | (1,084,693)   | (1,031,184)    |
| <b>Net rates collectable</b>         | <b>39,590</b> | <b>216,921</b> |
| % Collected                          | 96.5%         | 82.6%          |



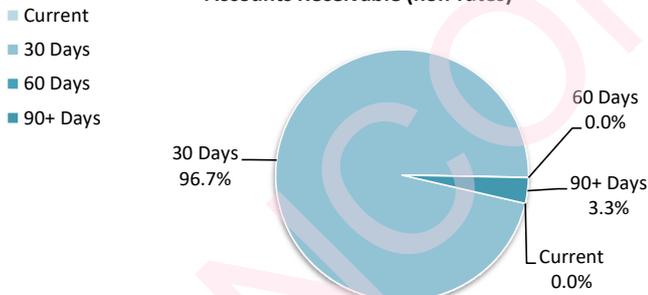
| Receivables - general                        | Credit | Current | 30 Days | 60 Days | 90+ Days | Total          |
|--|--------|---------|---------|---------|----------|----------------|
|  | \$     | \$      | \$      | \$      | \$       | \$             |
| Receivables - general                        | 0      | 0       | 127,931 | 56      | 4,367    | 132,354        |
| Percentage                                   |        | 0%      | 96.7%   | 0%      | 3.3%     |                |
| <b>Balance per trial balance</b>             |        |         |         |         |          |                |
| Sundry receivable                            |        |         |         |         |          | 132,354        |
| GST receivable                               |        |         |         |         |          | 9,761          |
| Pensioner rebate claim                       |        |         |         |         |          | 578            |
| <b>Total receivables general outstanding</b> |        |         |         |         |          | <b>142,693</b> |

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

**Accounts Receivable (non-rates)**



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**OPERATING ACTIVITIES  
NOTE 4  
OTHER CURRENT ASSETS**

|   | Opening<br>Balance<br>1 July 2021 | Asset<br>Increase | Asset<br>Reduction | Closing<br>Balance<br>31 October 2021 |
|---|-----------------------------------|-------------------|--------------------|---------------------------------------|
|   | \$                                | \$                | \$                 | \$                                    |
| <b>Other current assets</b>                               |                                   |                   |                    |                                       |
| <b>Inventory</b>  |                                   |                   |                    |                                       |
| Fuel, oil and materials                                   | 74,270                            | 135,629           | (128,902)          | 80,997                                |
| <b>Total other current assets</b>                         | <b>74,270</b>                     | <b>135,629</b>    | <b>(128,902)</b>   | <b>80,997</b>                         |
| <b>Amounts shown above include GST (where applicable)</b> |                                   |                   |                    |                                       |

**KEY INFORMATION**

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

UNCONFIRMED

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2021**

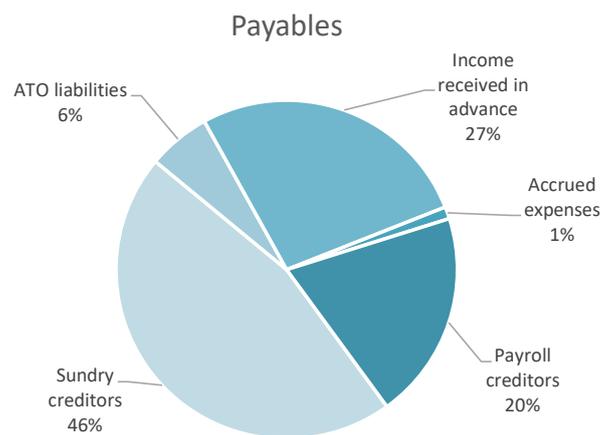
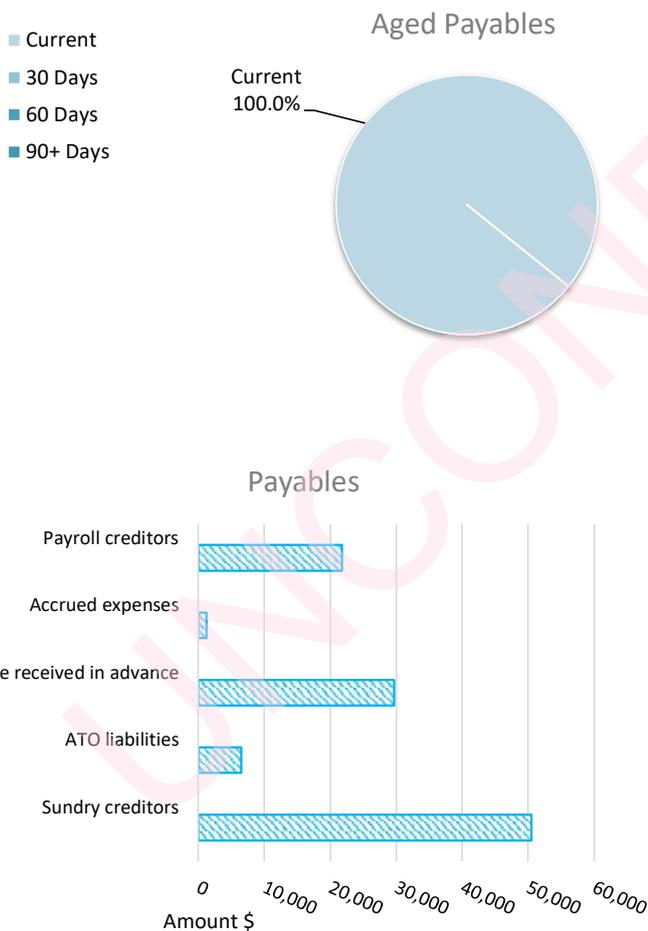
**OPERATING ACTIVITIES  
NOTE 5  
Payables**

| Payables - general                        | Credit | Current | 30 Days | 60 Days | 90+ Days | Total          |
|---|--------|---------|---------|---------|----------|----------------|
|   | \$     | \$      | \$      | \$      | \$       | \$             |
| Payables - general                        | 0      | 47,210  | 0       | 0       | 0        | 47,210         |
| Percentage                                |        | 100%    | 0%      | 0%      | 0%       |                |
| <b>Balance per trial balance</b>          |        |         |         |         |          |                |
| Sundry creditors                          |        |         |         |         |          | 50,534         |
| ATO liabilities                           |        |         |         |         |          | 6,526          |
| Income received in advance                |        |         |         |         |          | 29,655         |
| Accrued expenses                          |        |         |         |         |          | 1,250          |
| Payroll creditors                         |        |         |         |         |          | 21,816         |
| <b>Total payables general outstanding</b> |        |         |         |         |          | <b>109,781</b> |

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



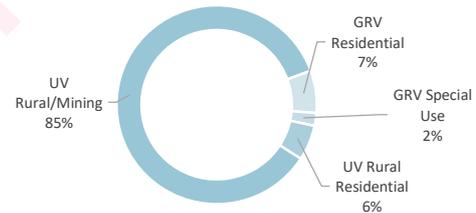
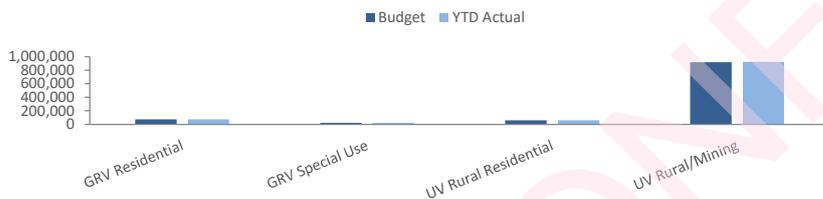
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2021

OPERATING ACTIVITIES  
NOTE 6  
RATE REVENUE

| General rate revenue             | Budget             |                      |                    |                  |              |           |                  | YTD Actual       |               |            | Total Revenue    |
|----------------------------------|--------------------|----------------------|--------------------|------------------|--------------|-----------|------------------|------------------|---------------|------------|------------------|
|                                  | Rate in \$ (cents) | Number of Properties | Rateable Value     | Rate Revenue     | Interim Rate | Back Rate | Total Revenue    | Rate Revenue     | Interim Rates | Back Rates |                  |
| RATE TYPE                        |                    |                      |                    | \$               | \$           | \$        | \$               | \$               | \$            | \$         | \$               |
| <b>Gross rental value</b>        |                    |                      |                    |                  |              |           |                  |                  |               |            |                  |
| GRV Residential                  | 0.12531            | 53                   | 595,192            | 74,583           | 0            | 0         | 74,583           | 74,583           | 0             | 0          | 74,583           |
| GRV Special Use                  | 0.14192            | 3                    | 157,820            | 22,398           | 0            | 0         | 22,398           | 22,398           | 0             | 0          | 22,398           |
| <b>Unimproved value</b>          |                    |                      |                    |                  |              |           |                  |                  |               |            |                  |
| UV Rural Residential             | 0.01597            | 53                   | 3,871,000          | 61,820           | 0            | 0         | 61,820           | 61,820           | 0             | 0          | 61,820           |
| UV Rural/Mining                  | 0.00669            | 140                  | 137,339,000        | 918,798          | 0            | 0         | 918,798          | 918,798          | 1,357         | 919        | 921,074          |
| <b>Sub-Total</b>                 |                    | <b>249</b>           | <b>141,963,012</b> | <b>1,077,599</b> | <b>0</b>     | <b>0</b>  | <b>1,077,599</b> | <b>1,077,599</b> | <b>1,357</b>  | <b>919</b> | <b>1,079,875</b> |
| <b>Minimum payment</b>           | <b>Minimum \$</b>  |                      |                    |                  |              |           |                  |                  |               |            |                  |
| <b>Gross rental value</b>        |                    |                      |                    |                  |              |           |                  |                  |               |            |                  |
| GRV Residential                  | 1,100              | 27                   | 64,134             | 29,700           | 0            | 0         | 29,700           | 29,700           | 0             | 0          | 29,700           |
| GRV Special Use                  | 1,100              | 1                    | 4,508              | 1,100            | 0            | 0         | 1,100            | 1,100            | 0             | 0          | 1,100            |
| <b>Unimproved value</b>          |                    |                      |                    |                  |              |           |                  |                  |               |            |                  |
| UV Rural Residential             | 1,100              | 51                   | 3,051,500          | 56,100           | 0            | 0         | 56,100           | 56,100           | 0             | 0          | 56,100           |
| UV Rural/Mining                  | 1,100              | 81                   | 8,662,483          | 89,100           | 0            | 0         | 89,100           | 89,100           | 0             | 0          | 89,100           |
| <b>Sub-total</b>                 |                    | <b>160</b>           | <b>11,782,625</b>  | <b>176,000</b>   | <b>0</b>     | <b>0</b>  | <b>176,000</b>   | <b>176,000</b>   | <b>0</b>      | <b>0</b>   | <b>176,000</b>   |
| Discount                         |                    |                      |                    |                  |              |           | (48,745)         |                  |               |            | (47,360)         |
| <b>Amount from general rates</b> |                    |                      |                    |                  |              |           | <b>1,204,854</b> |                  |               |            | <b>1,208,515</b> |
| Ex-gratia rates                  |                    |                      |                    |                  |              |           | 3,200            |                  |               |            | 0                |
| <b>Total general rates</b>       |                    |                      |                    |                  |              |           | <b>1,208,054</b> |                  |               |            | <b>1,208,515</b> |

KEY INFORMATION

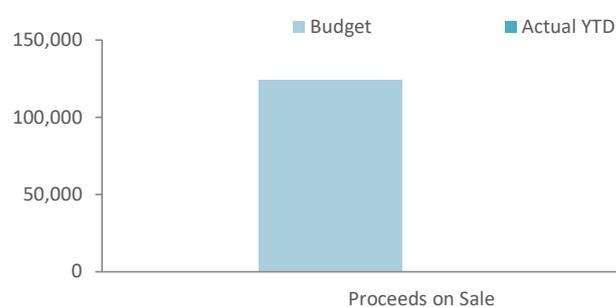
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2021 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**OPERATING ACTIVITIES  
NOTE 7  
DISPOSAL OF ASSETS**

| Asset Ref. | Asset description          | Budget         |                |               |          | YTD Actual     |          |          |          |
|------------|----------------------------|----------------|----------------|---------------|----------|----------------|----------|----------|----------|
|            |                            | Net Book Value | Proceeds       | Profit        | (Loss)   | Net Book Value | Proceeds | Profit   | (Loss)   |
|            |                            | \$             | \$             | \$            | \$       | \$             | \$       | \$       | \$       |
|            | <b>Plant and equipment</b> |                |                |               |          |                |          |          |          |
|            | <b>Transport</b>           |                |                |               |          |                |          |          |          |
|            | Isuzu Giga Prime Mover     | 60,000         | 60,000         | 0             | 0        | 0              | 0        | 0        | 0        |
|            | QE Pajero Sports GLX       | 23,500         | 27,000         | 3,500         | 0        | 0              | 0        | 0        | 0        |
|            | Holden Trail blazer        | 24,000         | 35,000         | 11,000        | 0        | 0              | 0        | 0        | 0        |
|            | Hustler Mower              | 1,800          | 2,000          | 200           | 0        | 0              | 0        | 0        | 0        |
|            |                            | <b>109,300</b> | <b>124,000</b> | <b>14,700</b> | <b>0</b> | <b>0</b>       | <b>0</b> | <b>0</b> | <b>0</b> |



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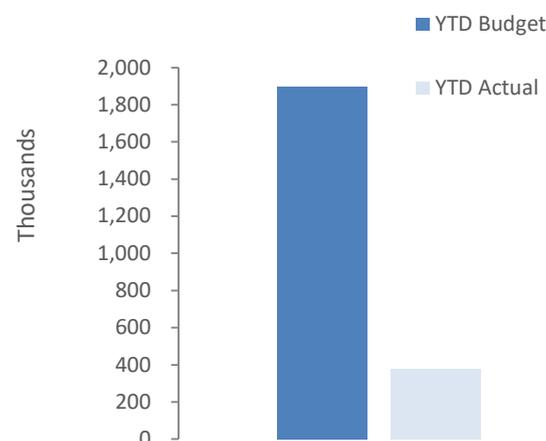
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS**

| Capital acquisitions                     | Amended          |                | YTD Actual     | YTD Actual<br>Variance |
|--|------------------|----------------|----------------|------------------------|
|  | Budget           | YTD Budget     |                |                        |
|  | \$               | \$             | \$             | \$                     |
| Land & Buildings                         | 322,245          | 44,312         | 248,032        | 203,720                |
| Furniture & Equipment                    | 14,500           | 10,875         | 9,041          | (1,834)                |
| Plant & Equipment                        | 312,650          | 234,487        | 0              | (234,487)              |
| Roads & Bridges                          | 1,044,570        | 417,828        | 120,412        | (297,416)              |
| Land Held For Resale Non Current         | 206,000          | 156,000        | 43             | (155,957)              |
| <b>Payments for Capital Acquisitions</b> | <b>1,899,965</b> | <b>863,502</b> | <b>377,528</b> | <b>(485,974)</b>       |
| <b>Total Capital Acquisitions</b>        | <b>1,899,965</b> | <b>863,502</b> | <b>377,528</b> | <b>(485,974)</b>       |
| <b>Capital Acquisitions Funded By:</b>   |                  |                |                |                        |
|  | \$               | \$             | \$             | \$                     |
| Capital grants and contributions         | 1,146,550        | 371,492        | 304,526        | (66,966)               |
| Borrowings                               | 200,000          | 200,000        | 0              | (200,000)              |
| Other (disposals & C/Fwd)                | 124,000          | 0              | 0              | 0                      |
| Cash backed reserves                     |                  |                |                |                        |
| Office equipment reserve                 | 7,500            | 0              | 0              | 0                      |
| Land and building reserve                | 26,550           | 0              | 0              | 0                      |
| Contribution - operations                | 395,365          | 292,010        | 73,002         | (219,008)              |
| <b>Capital funding total</b>             | <b>1,899,965</b> | <b>863,502</b> | <b>377,528</b> | <b>(485,974)</b>       |

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

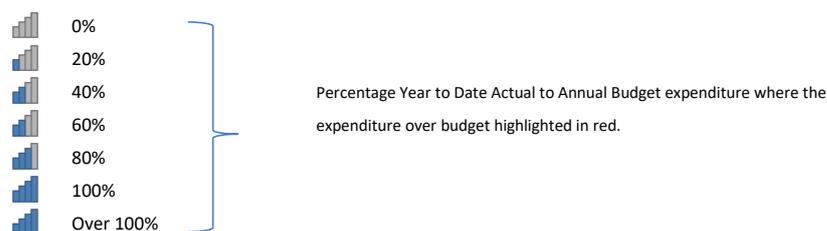


**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS (CONTINUED)**

**Capital expenditure total**

**Level of completion indicators**



Level of completion indicator, please see table at the end of this note for further detail.

| Account Description                     |   | Amended  |                     | Year to Date Actual | Variance (Under)/Over |                  |
|---|---|--|---------------------|---------------------|-----------------------|------------------|
|   |   | Current Budget                                     | Year to Date Budget |                     |                       |                  |
| <b>Capital Expenditure</b>              |   |  |                     |                     |                       |                  |
| <b>Furniture &amp; Equipment</b>        |   |  |                     |                     |                       |                  |
|   | E13450  | CRC - Purchase Furniture & Equipment               | 5,000               | 3,750               | 0                     | (3,750)          |
|   | E14560  | Purchase Furniture & Equipment                     | 9,500               | 7,125               | 9,041                 | 1,916            |
|   | <b>Furniture &amp; Equipment Total</b>        |  | <b>14,500</b>       | <b>10,875</b>       | <b>9,041</b>          | <b>(1,834)</b>   |
| <b>Land Held For Resale Non Current</b> |   |  |                     |                     |                       |                  |
|   | E14761  | Land Held for Resale - Industrial Estate & Lot 801 | 206,000             | 156,000             | 43                    | (155,958)        |
|   | <b>Land Held For Resale Non Current Total</b> |  | <b>206,000</b>      | <b>156,000</b>      | <b>43</b>             | <b>(155,958)</b> |
| <b>Land &amp; Buildings</b>             |   |  |                     |                     |                       |                  |
|   | E05109  | LGGS - Purchase Land & Buildings                   | 189,305             | 0                   | 0                     | 0                |
|   | E13260  | Purchase Land & Buildings                          | 132,940             | 44,312              | 248,032               | 203,720          |
|   | <b>Land &amp; Buildings Total</b>             |  | <b>322,245</b>      | <b>44,312</b>       | <b>248,032</b>        | <b>203,720</b>   |
| <b>Plant &amp; Equipment</b>            |   |  |                     |                     |                       |                  |
|   | E12360  | Purchase Plant & Equipment                         | 312,650             | 234,487             | 0                     | (234,487)        |
|   | <b>Plant &amp; Equipment Total</b>            |  | <b>312,650</b>      | <b>234,487</b>      | <b>0</b>              | <b>(234,487)</b> |
| <b>Roads &amp; Bridges</b>              |   |  |                     |                     |                       |                  |
|   | E12101  | Road Construction - Other - Expenses               | 276,000             | 110,400             | 72,745                | (37,655)         |
|   | E12102  | Road Construction Regional Road Group Expenses     | 546,485             | 218,594             | 35,455                | (183,139)        |
|   | E12103  | Road Construction Roads to Recovery Expenses       | 145,875             | 58,350              | 12,212                | (46,138)         |
|   | E12104  | Road Construction Blackspot Expenses               | 76,210              | 30,484              | 0                     | (30,484)         |
|   | <b>Roads &amp; Bridges Total</b>              |  | <b>1,044,570</b>    | <b>417,828</b>      | <b>120,412</b>        | <b>(297,416)</b> |
|   | <b>Grand Total</b>                            |  | <b>1,899,965</b>    | <b>863,502</b>      | <b>377,528</b>        | <b>(485,974)</b> |

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**FINANCING ACTIVITIES**

**NOTE 9**

**BORROWINGS**

**Repayments - borrowings**

| Information on borrowings     |          | New Loans   |        |         | Principal Repayments |        | Principal Outstanding |         | Interest Repayments |        |
|-------------------------------|----------|-------------|--------|---------|----------------------|--------|-----------------------|---------|---------------------|--------|
| Particulars                   | Loan No. | 1 July 2021 | Actual | Budget  | Actual               | Budget | Actual                | Budget  | Actual              | Budget |
|                               |          | \$          | \$     | \$      | \$                   | \$     | \$                    | \$      | \$                  | \$     |
| <b>Community amenities</b>    |          |             |        |         |                      |        |                       |         |                     |        |
| Industrial Estate Development | 1        | 0           | 0      | 200,000 | 0                    | 18,665 | 0                     | 181,335 | 0                   | 2,970  |
| <b>Total</b>                  |          | 0           | 0      | 200,000 | 0                    | 18,665 | 0                     | 181,335 | 0                   | 2,970  |
| Current borrowings            |          | 18,665      |        |         |                      |        | 0                     |         |                     |        |
| Non-current borrowings        |          | (18,665)    |        |         |                      |        | 0                     |         |                     |        |
|                               |          | 0           |        |         |                      |        | 0                     |         |                     |        |

All debenture repayments were financed by general purpose revenue.

**KEY INFORMATION**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

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**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**OPERATING ACTIVITIES**

**NOTE 10**

**CASH RESERVES**

**Cash backed reserve**

| Reserve name              | Opening Balance | Budget Interest Earned | Actual Interest Earned | Budget Transfers In (+) | Actual Transfers In (+) | Budget Transfers Out (-) | Actual Transfers Out (-) | Budget Closing Balance | Actual YTD Closing Balance |
|---------------------------|-----------------|------------------------|------------------------|-------------------------|-------------------------|--------------------------|--------------------------|------------------------|----------------------------|
|                           | \$              | \$                     | \$                     | \$                      | \$                      | \$                       | \$                       | \$                     | \$                         |
| Leave reserve             | 60,244          | 0                      | 7                      | 0                       | 0                       | (14,000)                 | 0                        | 46,244                 | 60,251                     |
| Office equipment reserve  | 47,482          | 0                      | 6                      | 0                       | 0                       | (7,500)                  | 0                        | 39,982                 | 47,488                     |
| Plant replacement reserve | 133,449         | 0                      | 17                     | 29,725                  | 0                       | 0                        | 0                        | 163,174                | 133,466                    |
| Land and building reserve | 231,859         | 0                      | 29                     | 128,438                 | 0                       | (26,550)                 | 0                        | 333,747                | 231,888                    |
| Fuel facility reserve     | 52,933          | 0                      | 7                      | 15,825                  | 0                       | 0                        | 0                        | 68,758                 | 52,940                     |
|                           | <b>525,967</b>  | <b>0</b>               | <b>66</b>              | <b>173,988</b>          | <b>0</b>                | <b>(48,050)</b>          | <b>0</b>                 | <b>651,905</b>         | <b>526,033</b>             |

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**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**OPERATING ACTIVITIES  
NOTE 11  
OTHER CURRENT LIABILITIES**

|   | Opening<br>Balance | Liability<br>transferred<br>from/(to) non<br>current | Liability<br>Increase | Liability<br>Reduction | Closing<br>Balance     |
|---|--------------------|--|-----------------------|------------------------|------------------------|
| <b>Other current liabilities</b>  | <b>1 July 2021</b> |  |                       |                        | <b>31 October 2021</b> |
|   | \$                 |  | \$                    | \$                     | \$                     |
| <b>Other liabilities</b>  |                    |  |                       |                        |                        |
| - Contract liabilities  | 21,113             | 0  | 0                     | (4,703)                | 16,410                 |
| - Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity | 196,326            | 0  | 283,814               | (304,526)              | 175,614                |
| <b>Total other liabilities</b>  | <b>217,439</b>     | <b>0</b>   | <b>283,814</b>        | <b>(309,229)</b>       | <b>192,024</b>         |
| <b>Provisions</b>   |                    |  |                       |                        |                        |
| Provision for annual leave  | 65,168             | 0  | 0                     | 0                      | 65,168                 |
| Provision for long service leave  | 16,013             | 0  | 0                     | 0                      | 16,013                 |
| <b>Total Provisions</b>   | <b>81,181</b>      | <b>0</b>   | <b>0</b>              | <b>0</b>               | <b>81,181</b>          |
| <b>Total other current liabilities</b>  | <b>298,620</b>     | <b>0</b>   | <b>283,814</b>        | <b>(309,229)</b>       | <b>273,205</b>         |

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

**KEY INFORMATION**

**Provisions**

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**Employee benefits**

**Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**Contract liabilities**

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2021

NOTE 12  
OPERATING GRANTS AND CONTRIBUTIONS

| Provider                              | Unspent operating grant, subsidies and contributions liability |                          |  |                          |                                     | Operating grants, subsidies and contributions revenue |                |                          |
|---------------------------------------|--|--------------------------|--|--------------------------|-------------------------------------|---|----------------|--------------------------|
|                                       | Liability<br>1 July 2021                                       | Increase in<br>Liability | Decrease in<br>Liability<br>(As revenue) | Liability<br>31 Oct 2021 | Current<br>Liability<br>31 Oct 2021 | Amended<br>Budget<br>Revenue                          | YTD<br>Budget  | YTD<br>Revenue<br>Actual |
|                                       | \$   | \$                       | \$                                       | \$                       | \$                                  | \$  | \$             | \$                       |
| <b>Operating grants and subsidies</b> |  |                          |  |                          |                                     |   |                |                          |
| <b>Governance</b>                     |  |                          |  |                          |                                     |   |                |                          |
| Grants Commission - General           | 0  | 0                        | 0  | 0                        | 0                                   | 318,880   | 38,265         | 42,107                   |
| Grants Commission - Roads             | 0  | 0                        | 0  | 0                        | 0                                   | 262,710   | 31,525         | 28,922                   |
| <b>Law, order, public safety</b>      |  |                          |  |                          |                                     |   |                |                          |
| LGGS Grant Income (ESL)               | 4,703  | 0                        | (4,703)                                  | 0                        | 0                                   | 41,540  | 20,770         | 14,521                   |
| <b>Transport</b>                      |  |                          |  |                          |                                     |   |                |                          |
| Grant Income - MRWA Direct            | 0  | 0                        | 0  | 0                        | 0                                   | 61,230  | 61,230         | 61,230                   |
| <b>Economic services</b>              |  |                          |  |                          |                                     |   |                |                          |
| CRC - Centrelink Income               | 0  | 0                        | 0  | 0                        | 0                                   | 8,640   | 4,320          | 2,880                    |
| CRC - Community Programs Grant Income | 0  | 0                        | 0  | 0                        | 0                                   | 4,590   | 1,528          | 0                        |
| CRC - Operating Grants Income         | 16,410   | 750                      | 0  | 17,160                   | 17,160                              | 99,550  | 49,774         | 51,432                   |
|                                       | <b>21,113</b>  | <b>750</b>               | <b>(4,703)</b>                           | <b>17,160</b>            | <b>17,160</b>                       | <b>797,140</b>  | <b>207,412</b> | <b>201,092</b>           |
| <b>Operating contributions</b>        |  |                          |  |                          |                                     |   |                |                          |
| <b>Recreation and culture</b>         |  |                          |  |                          |                                     |   |                |                          |
| Movie Screen Hire Income              | 0  | 0                        | 0  | 0                        | 0                                   | 100   | 32             | 0                        |
| <b>Other property and services</b>    |  |                          |  |                          |                                     |   |                |                          |
| Admin - Other Income                  | 0  | 0                        | 0  | 0                        | 0                                   | 4,000   | 2,000          | 5,275                    |
|                                       | <b>0</b>   | <b>0</b>                 | <b>0</b>                                 | <b>0</b>                 | <b>0</b>                            | <b>4,100</b>  | <b>2,032</b>   | <b>5,275</b>             |
| <b>TOTALS</b>                         | <b>21,113</b>  | <b>750</b>               | <b>(4,703)</b>                           | <b>17,160</b>            | <b>17,160</b>                       | <b>801,240</b>  | <b>209,444</b> | <b>206,367</b>           |

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2021

NOTE 13  
NON-OPERATING GRANTS AND CONTRIBUTIONS

| Provider                                  | Unspent non operating grants, subsidies and contributions liability |                       |                       |                |                   | Non operating grants, subsidies and contributions revenue |                |                |
|---|---|-----------------------|-----------------------|----------------|-------------------|---|----------------|----------------|
|   | Liability   | Increase in Liability | Decrease in Liability | Liability      | Current Liability | Amended Budget  | YTD Budget     | YTD Revenue    |
|   | 1 July 2021   |                       | (As revenue)          | 31 Oct 2021    | 31 Oct 2021       | Revenue   | Budget         | Actual         |
|   | \$  | \$                    | \$                    | \$             | \$                | \$  | \$             | \$             |
| <b>Non-operating grants and subsidies</b> |   |                       |                       |                |                   |   |                |                |
| <b>General purpose funding</b>            |   |                       |                       |                |                   |   |                |                |
| Other grants income                       | 86,923  | 0                     | 0                     | 86,923         | 86,923            | 0   | 0              | 0              |
| <b>Law, order, public safety</b>          |   |                       |                       |                |                   |   |                |                |
| DFES Capital Grant Income                 | 0   | 0                     | 0                     | 0              | 0                 | 189,305   | 0              | 0              |
| <b>Transport</b>                          |   |                       |                       |                |                   |   |                |                |
| Grant Income - Regional Road Group        | 0   | 167,064               | (35,455)              | 131,609        | 131,609           | 364,325   | 145,730        | 35,455         |
| Grant Income - Roads to Recovery          | 0   | 0                     | 0                     | 0              | 0                 | 145,875   | 58,350         | 0              |
| Grant Income - Blackspot                  | 0   | 0                     | 0                     | 0              | 0                 | 38,105  | 12,700         | 0              |
| RRSP Project Income                       | 0   | 116,000               | (72,745)              | 43,255         | 43,255            | 276,000   | 110,400        | 72,745         |
| <b>Economic services</b>                  |   |                       |                       |                |                   |   |                |                |
| Caravan Park Grants Income                | 196,326   | 0                     | (196,326)             | 0              | 0                 | 132,940   | 44,312         | 196,326        |
|   | <b>283,249</b>  | <b>283,064</b>        | <b>(304,526)</b>      | <b>261,787</b> | <b>261,787</b>    | <b>1,146,550</b>  | <b>371,492</b> | <b>304,526</b> |

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**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**NOTE 14  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Code | Description                                 | Council Resolution | Classification     | Non Cash Adjustment | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|---------|---|--------------------|--------------------|---------------------|----------------------------|----------------------------|--------------------------------|
|         |   |                    |                    | \$                  | \$                         | \$                         | \$                             |
|         | <b>Budget adoption</b>                      |                    | Opening surplus    |                     |                            |                            | (22,770)                       |
| E11101  | Wandering Community Centre                  |                    | Operating Expenses |                     |                            | (10,500)                   | (33,270)                       |
| PW23    | Ricks Road Maintenance partly funded by FPC |                    | Operating Expenses |                     |                            | (12,000)                   | (45,270)                       |
| 0010MNT | Ricks Road Maintenance                      |                    | Operating Expenses |                     | 12,000                     |                            | (33,270)                       |
| E14761  | Lot 801 Watts Road - Disposal costs         | 16/09/2021         | Operating Expenses |                     |                            | (6,000)                    | (39,270)                       |
| E13590  | Star Track Depot                            | 16/09/2021         | Operating Expenses |                     |                            | (7,500)                    | (46,770)                       |
| R13590  | Star Track Depot                            | 16/09/2021         | Operating Revenue  |                     | 2,000                      |                            | (44,770)                       |
| E05109  | Addition to BFB Building                    | 16/09/2021         | Capital Expenses   |                     |                            | (93,500)                   | (138,270)                      |
| R05105  | Grant Funding - addition to BFB building    | 16/09/2021         | Capital Revenue    |                     | 93,500                     |                            | (44,770)                       |
| R12204  | MRWA Direct Grant                           |                    | Operating Revenue  |                     | 4,230                      |                            | (40,540)                       |
| E14515  | Consultants Expenses                        |                    | Operating Expenses |                     |                            | (20,000)                   | (60,540)                       |
| E14500  | Admin - Salaries                            |                    | Operating Expenses |                     | 10,000                     |                            | (50,540)                       |
| E04106  | Members Subscriptions                       |                    | Operating Expenses |                     | 5,000                      |                            | (45,540)                       |
| E05109  | Star Track Depot                            | 21/10/2021         | Capital Expenses   |                     |                            | (95,805)                   | (141,345)                      |
| R05105  | Grant Funding - 8 steel tanks BFB           | 21/10/2021         | Capital Revenue    |                     | 95,805                     |                            | (45,540)                       |
|         |   |                    |                    | <b>0</b>            | <b>222,535</b>             | <b>(245,305)</b>           | <b>(22,770)</b>                |

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**NOTE 15  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 5.00% whichever is the greater.

| Reporting Program   | Var. \$   | Var. %    | Explanation of positive variances |   | Explanation of negative variances |  |
|---|-----------|-----------|-----------------------------------|---|-----------------------------------|--|
|   |           |           | Timing                            | Permanent   | Timing                            | Permanent  |
|   | \$        | %         |                                   |   |                                   |  |
| <b>Opening funding surplus / (deficit)</b>                      | (157,107) | (90.44%)  | ▼                                 |   |                                   |  |
| <b>Revenue from operating activities</b>                        |           |           |                                   |   |                                   |  |
| Law, order and public safety                                    | (6,442)   | (29.71%)  | ▼                                 |   |                                   | LGGS 2nd Instalment not paid                             |
| Economic services   | (92,471)  | (34.61%)  | ▼                                 |   |                                   | Fuel sales lower than expected                           |
| <b>Expenditure from operating activities</b>                    |           |           |                                   |   |                                   |  |
| Governance  | 20,803    | 29.56%    | ▲                                 | Sitting Fees due December                             |                                   |  |
| Law, order and public safety                                    | 19,449    | 40.31%    | ▲                                 | Depreciation  |                                   |  |
| Community amenities   | 16,391    | 21.58%    | ▲                                 | Depreciation  |                                   |  |
| Recreation and culture  | 30,465    | 34.65%    | ▲                                 | Depreciation  |                                   |  |
| Transport   | 344,495   | 49.94%    | ▲                                 | Depreciation  |                                   |  |
| Economic services   | 71,297    | 24.96%    | ▲                                 | Depreciation  |                                   |  |
| Other property and services                                     | 26,708    | 39.29%    | ▲                                 | Depreciation  |                                   |  |
| <b>Investing activities</b>                                     |           |           |                                   |   |                                   |  |
| Proceeds from non-operating grants, subsidies and contributions | (66,966)  | (18.03%)  | ▼                                 |   |                                   | Awaiting R2R & LRCIP funding - held up due to EOY audits |
| Payments for property, plant and equipment and infrastructure   | 485,974   | 56.28%    | ▲                                 | Payment for Prime Mover not processed & Indust Estate |                                   |  |
| <b>Financing activities</b>                                     |           |           |                                   |   |                                   |  |
| Proceeds from new debentures                                    | (200,000) | (100.00%) | ▼                                 |   |                                   | Loan not drawn down                                      |
| Transfer from reserves  | (48,050)  | (100.00%) | ▼                                 |   |                                   | Reserve Transfers at year end                            |

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**17. CLOSURE OF MEETING**

There being no further business the meeting closed at 5:43pm

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