

# SHIRE OF WANDERING

22 Watts Street, Wandering WA 6308  
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www.wandering.wa.gov.au



## *Our Vision:*

*Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.*

# ORDINARY MEETING OF COUNCIL

## Minutes 19 August 2021

# CONTENTS

<b>1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS</b>	<b>2</b>
<b>2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)</b>	<b>2</b>
<b>3. DISCLOSURE OF INTERESTS</b>	<b>2</b>
3.1. <i>DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY</i>	2
3.2. <i>DISCLOSURE OF FINANCIAL/PROXIMITY INTERESTS</i>	2
<b>4. PUBLIC QUESTION TIME</b>	<b>3</b>
<b>5. APPLICATIONS FOR LEAVE OF ABSENCE</b>	<b>3</b>
<b>6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b>	<b>3</b>
6.1. <i>ORDINARY MEETING OF COUNCIL HELD – 15/07/2021</i>	3
<b>7. ANNOUNCEMENTS BY SHIRE PRESIDENT AND/OR DEPUTY PRESIDENT WITHOUT DISCUSSION</b>	<b>3</b>
<b>8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS</b>	<b>3</b>
<b>9. REPORTS OF COMMITTEES AND/OR WORKING GROUPS</b>	<b>3</b>
<b>10. CHIEF EXECUTIVE OFFICER'S REPORTS</b>	<b>4</b>
10.1. <i>FREEDOM OF INFORMATION STATEMENT 2021-2022</i>	4
10.2. <i>HOUSING STRATEGY – COUNCIL OWNED LOTS</i>	6
<b>11. OTHER OFFICER'S REPORTS</b>	<b>10</b>
11.1. <i>APPLICATION FOR PLANNING APPROVAL – DWELLING – LOT 8512 CHARLTON ROAD, WANDERING</i>	10
11.2. <i>FIVE YEAR FOOTPATH PLANS</i>	14
11.3. <i>COMMUNITY FINANCIAL ASSISTANCE PROGRAM APPLICATION – WANDERING GOLF CLUB</i>	18
11.4. <i>WANDERING GOLF CLUB LEASE RENEWAL</i>	21
<b>12. COUNCILLORS' REPORTS ON MEETINGS ATTENDED</b>	<b>23</b>
12.1. <i>COUNCILLORS' MEETINGS ATTENDED SINCE LAST COUNCIL MEETING</i>	23
<b>13. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b>	<b>23</b>
<b>14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING</b>	<b>23</b>
14.1. <i>COUNCILLORS AND /OR OFFICERS</i>	23
<b>15. CONFIDENTIAL ITEMS</b>	<b>23</b>
15.1. <i>CEO RECRUITMENT - CONFIDENTIAL</i>	24
15.2. <i>CONFIDENTIAL – LOT 801 WATTS STREET, WANDERING</i>	25
<b>16. INFORMATION ITEMS</b>	<b>26</b>
16.1. <i>SCHEDULE OF ACCOUNTS PAID FOR THE PERIOD – 01/07/2021 – 31/07/2021</i>	26
16.2. <i>MONTHLY FINANCIAL REPORTS – FOR THE PERIOD - 01/07/2021 – 31/07/2021</i>	34
<b>17. CLOSURE OF MEETING</b>	<b>63</b>

# ORDINARY MEETING OF COUNCIL MINUTES

## 1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Meeting opened at 3.40pm.

*We wish to acknowledge the traditional custodians of the land we are meeting on today. We acknowledge and respect their continuing culture and the contribution they make to the Shire of Wandering, and convey our respects to Elders past and present.*

## 2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### Present:

Cr I Turton	Shire President	Cr B Whitely	
Cr G Parsons	Deputy Shire President	Cr M Watts	
Cr J Price		Cr P Treasure	
Cr G Curtis		Barry Gibbs	ACEO/EMTS
		Lisa Boddy	CSC

### Apologies:

Belinda Knight      CEO

## 3. DISCLOSURE OF INTERESTS

### 3.1. DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Division 6 Subdivision 1 of the Local Government Act 1995 requires Council Members and Employees to declare any direct or indirect financial interest or general interest in any matter listed in this Agenda.

The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter be discussed.

NB: A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision-making procedure relating to the declared matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.

#### DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Disclosures of Interest Affecting Impartiality are required to be declared and recorded in the minutes of a meeting. Councillors who declare such an interest are still permitted to remain in the meeting and to participate in the discussion and voting on the particular matter. This does not lessen the obligation of declaring financial interests etc. covered under the Local Government Act.

To help with complying with the requirements of declaring Interests Affecting Impartiality the following statement is recommended to be announced by the person declaring such an interest and to be produced in the minutes.

"I (give circumstances of the interest being declared, eg: have a long-standing personal friendship with the proponent). As a consequence, there may be a perception that my impartiality on this matter may be affected. I declare that I will consider this matter on its merits and vote accordingly".

### 3.2. DISCLOSURE OF FINANCIAL/PROXIMITY INTERESTS

**4. PUBLIC QUESTION TIME**

Wandering Camp Out Weekend representative, Helen Herbert was in attendance to provide an update on the Event.

Helen Herbert left the meeting at 3.56pm and did not return.

**5. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS****6.1. ORDINARY MEETING OF COUNCIL HELD – 15/07/2021****COUNCIL DECISION**

Moved Cr Treasure

Seconded Cr Parsons

That the Minutes of the Ordinary Meeting of Council held 15/07/2021 be confirmed as a true and correct record of proceedings without amendment.

**CARRIED 7/0**

**7. ANNOUNCEMENTS BY SHIRE PRESIDENT AND/OR DEPUTY PRESIDENT WITHOUT DISCUSSION**

Nil

**8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Nil

**9. REPORTS OF COMMITTEES AND/OR WORKING GROUPS**

The Shire President requested that it be noted that Cr Whitely gave an update prior to the Council Meeting on HWEDA and its current situation and are awaiting further confirmation before the September Ordinary Council Meeting.

## 10. CHIEF EXECUTIVE OFFICER'S REPORTS

### 10.1.FREEDOM OF INFORMATION STATEMENT 2021-2022

<b>Proponent</b>	Shire of Wandering
<b>Owner</b>	
<b>Location/Address</b>	
<b>Author of Report</b>	Belinda Knight, CEO
<b>Date of Meeting</b>	19/08/2021
<b>Previous Reports</b>	November 2005
<b>Disclosure of any Interest</b>	Nil
<b>File Reference</b>	04.041.04105
<b>Attachments</b>	Freedom of Information Statement 2021-2022 (under separate cover)

#### BRIEF SUMMARY

Part 5 of the *FOI Act 1992* requires the Shire of Wandering (the "Shire") to prepare and publish an annual Information Statement.

#### BACKGROUND

It would appear that the Shire has not updated its Information Statement since 2005. This was identified in the recent Regulation 17 Review.

<b>Annual Report</b>	7.2.19a	The 2019-20 annual report adopted on 18 February 2021 has omitted some information required by legislation, namely: <ul style="list-style-type: none"> <li>• Details about official complaints;</li> <li>• Information on payments to employees;</li> <li>• Statement relating to the process to apply for information under the Freedom of Information Act 1992; and</li> <li>• National Competition Policy.</li> </ul>	Internal control or compliance breach	<b>Medium</b>	Ensure future annual reports include all information required by legislation.
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#### STATUTORY/LEGAL IMPLICATIONS

*Freedom of Information Act 1992*

*96. Information statement, each agency to publish annually*

*(1) An agency (other than a Minister or an exempt agency) has to cause an up-to-date information statement about the agency to be published in a manner approved by the Minister administering this Act –*

*(a) within 12 months after the commencement of this Act; and*

*(b) at subsequent intervals of not more than 12 months.*

#### POLICY IMPLICATIONS

No policy applies

*Appointment 6 – FOI Internal Review Officer*

*Appointment/Authorisation 7 – FOI Information Coordinator & Principal Decision Maker*

#### FINANCIAL IMPLICATIONS

Nil – document produced in-house.

**STRATEGIC IMPLICATIONS****PROVIDE STRONG LEADERSHIP**

Our Goals	Our Strategies
<b>We plan for the future and are strategically focused</b>	Ensure accountable, ethical and best practice governance Develop and maintain our Strategic Plan, Corporate Business Plan, Asset Management Plan, Workforce Plan and Long Term Financial Plan Service Level Plans detail operational roles, responsibilities and resources Engage with local, regional, state and federal stakeholders to grow mutually beneficial relationships

**CONSULTATION/COMMUNICATION**

Nil

**COMMENT**

Once adopted, the Plan will be submitted to the appropriate Minister for approval.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION & COUNCIL DECISION – ITEM 10.1 - FREEDOM OF INFORMATION****STATEMENT 2021-2022**

Moved Cr Whitely

Seconded Cr Treasure

That Council adopts the Freedom of Information Statement 2021-2022 as attached.

**CARRIED 6/1****CR PARSONS REQUESTED THAT HIS NAME TO BE RECORDED AS VOTING AGAINST THIS MOTION****AUTHOR'S SIGNATURE:**


## 10.2. HOUSING STRATEGY – COUNCIL OWNED LOTS

<b>Proponent</b>	Shire of Wandering
<b>Owner</b>	
<b>Location/Address</b>	Lots 60, 61, 62 & 300 Mill Street, Wandering
<b>Author of Report</b>	Belinda Knight, CEO
<b>Date of Meeting</b>	19/08/2021
<b>Previous Reports</b>	Nil
<b>Disclosure of any Interest</b>	Nil
<b>File Reference</b>	A292 & A504
<b>Attachments</b>	Nil

### BRIEF SUMMARY

To consider viability of developing vacant residential land.

### BACKGROUND

#### MILL STREET

Council discussed the possibility of amalgamating and subdividing Lots 60, 61, 62 and 300 Mill Street at its recent General Planning Forum.

The lots are currently undeveloped, however there is a gravel pit on part of Lot 300, gravel and bluemetal stockpiled on lot 62, and have various tracks through them. Turton Road to the north is only constructed to the Mill Street intersection.

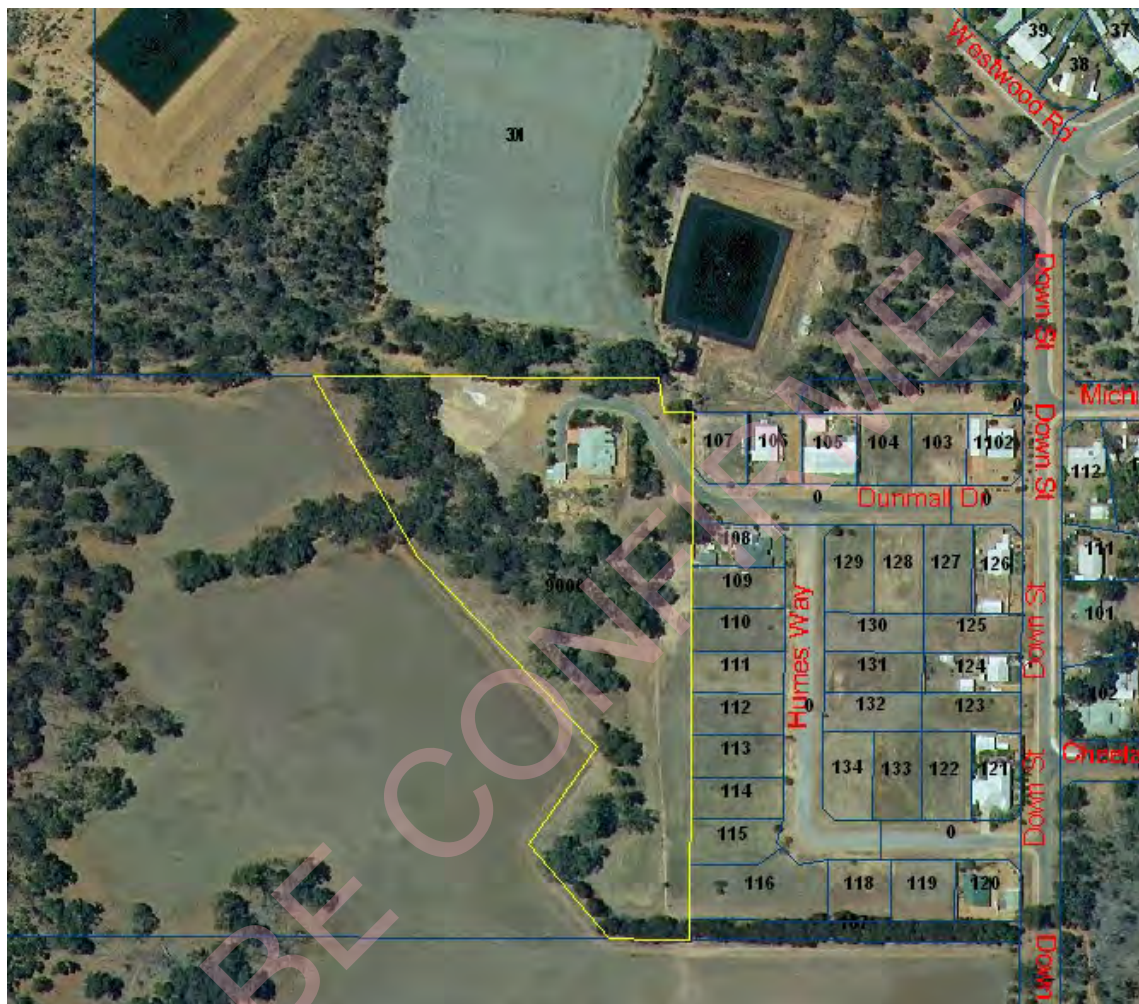
I have serious doubts about this from several perspectives:

1. The site is bushfire prone and any subdivision would need a Bushfire Management Plan. The main issue is achieving the required BAL-29 setbacks for dwellings which means the development area within each lot based upon the Scheme setbacks. As they are R10 these would normally be 7.5m from the front boundary, 6m from the rear and 1m from the side boundary. This become critical in relation to the existing site boundary where there is vegetation on the adjoining land. A suitable low fuel zone at least 21m wide would need to be provided along the western boundary. This may be required on the vacant crown land, which is not under Council's care and control.
2. Clearing of the lots to meet the bushfire requirements is not supported by the WAPC. It might be approved on the basis that these are zoned as residential lots and at R10 it is difficult to keep trees within the property.
3. The Government Sewerage Policy (2019) provides that where it can be demonstrated that a density coding was assigned with the understanding that reticulated sewerage would not be provided, subdivision may proceed in accordance with the scheme provisions, provided that lots are capable of accommodating on-site sewage disposal in accordance with relevant policy provisions. Accommodating on-site sewage disposal would normally need a site and soil evaluation but it can be expected that the minimum lot size could potentially be 2,000sqm. Thus resulting in a maximum of 7 lots that could be potentially created.
4. Water and power costs need to be considered and if the Council was keen to continue, then some preliminary engineering advice should be sought. The water extends down White Street and then Up North Bannister Wandering Road to the school. There would need to be a main extension to service the lots which has to be fully designed and constructed before even thinking about the connection cost or headworks.
5. The WAPC subdivision application fee is \$3,335 plus \$76 per lot. The preparation of a subdivision plan, excluding the application fee but including the Bush Fire Management Plan may be in excess of \$15,000.
6. Survey costs which would be expected to be significant potentially more than \$10,000.

## DUNMALL DRIVE

Council also discussed the subdivision of Lot 9000 (13 Dunmall Drive). This block is also problematical to subdivide. The only access for a second lot would be via an unmade/un-named road reserve off Down Street. The block is largely covered with a steep gully that is a significant waterway. I may be more attractive to be disposed of as a whole parcel. The whole of the lot is designated as Bush Fire Prone.

Once again, it would be opportune for Committee members to have a close look at this lot to determine its future.



## STATUTORY/LEGAL IMPLICATIONS

*Shire of Wandering Town Planning Scheme No. 3*

## CAVEATS

Creating a caveat to specify that development must occur within a certain time period can be done but the Shire will need to have a solicitor to draw up the contracts of sale and the deeds. A withdrawal of caveat has to be prepared every time a property is sold as well. Considerations such as the Buyers paying all associated costs, and what happens if the caveat is not complied with, also needs to be addressed.

The Buyers bank must sign the deed and acknowledge the caveat being lodged, and the Shire will also need to market the properties that this is a condition of the sale.

Legal advice does need to be sought prior to any attempt to implement any caveat.

## POLICY IMPLICATIONS

Draft Subdivisional Roads Policy (not adopted as yet)



**FINANCIAL IMPLICATIONS****MILL STREET**

Cost estimates:

Project	Estimate
Subdivision (with no guarantee of approval by WAPC)	\$20,000
If approved:	
Clearing & site preparation (if approved)	\$25,000
Road construction	\$50,000
Water & Power	\$50,000
Options (if approved)	
Fencing & landscaping	\$7,000
Crossovers	\$7,000
Estimated total cost (if approved) - say	\$160,000
Value per lot – say \$25,000	\$175,000
Net profit to Council	\$15,000

These are estimates based on anecdotal information.

- Bushfire Management Plan for caravan park - \$2,500
- Subdivision survey costs industrial estate - \$7,000
- Road construction – 130M – including clearing (if approved), formation, drainage, gravel.
- Power and water – best guess
- Fencing & landscaping - \$1,000 per lot
- Crossovers - \$1,000 per lot

**STRATEGIC IMPLICATIONS****IMPROVE OUR FINANCIAL POSITION**

Our Goals	Our Strategies
<b>The Wandering Shire is financially sustainable</b>	Improve accountability and transparency Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs Prudently manage our financial resources to ensure value for money

**CONSULTATION/COMMUNICATION**

Via EMTS

**COMMENT**

For Council to develop these lots, it will be required to underwrite the development, and there is no guarantee that (a) the subdivision would be approved, and (b) that the lots will sell.

There are other opportunities for Council to develop its housing strategy, that may realise a better cashflow, may enable Council to construct units on other already developed lots in town, and if Council so desires, may enable development on Lot 62 for future sale. The dimensions of Lot 62 would enable construction to BAL 29 with some clearing required. Council may realise Lot 62 now, but bear in mind its value may be diminished because power and water are not connected, nor is it fenced or in anyway prepared for sale. It may be far more attractive to a potential purchaser to have the lot developed and presented.

This could leave Lots 61, 61 and 300 as public open space for projects such as a native adventure park incorporating passive off-road activities such as a BMX track or a nature playground. Such development, provided it is planned for and costed, may attract external funding.

It is recommended that a Housing Strategy Committee be formed to look into the various options for all Council owned undeveloped residential land in the town. If Committee members were able to spend time looking at the lots in question, it will make it easier to make decisions around the table on the future of the lots. The Committee could also make recommendations on any disposals of developed lots to provide cashflow.

**CEO COMMENT**

It may be in Council's best interest to update the Townsite Expansion Strategy before it does anything else. A number of State Planning & Health policies have changed since 2008 so it should not take a lot of time or resources to get it updated.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION – ITEM 10.2 - HOUSING STRATEGY – COUNCIL OWNED LOTS**

Moved Cr

Seconded Cr

That Council forms a "Housing Strategy Committee" comprising (name Councillors & Staff) to fully investigate options for the future development of Council owned land within the townsite, and report these findings back to Council in due course.

**AUTHOR'S SIGNATURE:****COUNCIL DECISION – ITEM 10.2.1 – HOUSING STRATEGY – COUNCIL OWNED LOTS**

Moved Cr Treasure

Seconded Cr Parsons

That this matter lay on the table to allow for the Townsite Expansion Strategy to be updated.

**CARRIED 7/0**

**REASON: TO POSTPONE ANY DECISION ON THIS MATTER, BASED ON THE COMMENTS PROVIDED BY THE CEO, UNTIL THE TOWNSITE EXPANSION STRATEGY IS UPDATED.**

**COUNCIL DECISION – ITEM 10.2.2 - HOUSING STRATEGY – COUNCIL OWNED LOTS**

Moved Cr Curtis

Seconded Cr Treasure

That Council instructs the CEO to update the Townsite Expansion Strategy prior to the matter being re-presented to Council.

**CARRIED 7/0**

**REASON: TO REQUEST THE CEO TO UPDATE THE TOWNSITE EXPANSION STRATEGY**

## 11. OTHER OFFICER'S REPORTS

### 11.1. APPLICATION FOR PLANNING APPROVAL – DWELLING – LOT 8512 CHARLTON ROAD, WANDERING

PROPERTY DETAILS			
Assessment No:	A174	Owner:	Grant Edward White & Kerry Lynette White
Corresp. No:	PA224	Date Received:	29 June 2021
Lot/Location No:	Lot 8512 on Deposited Plan 123761		
Street Name:	Charlton Road	Suburb:	Wandering

PURPOSE:	
Description of Proposed Use:	Single House
Nature of any existing buildings and or/use:	Outbuilding
Zoning:	Rural Residential
Zoning Use Code:	P
Heritage Listed:	N
Setback variation required:	N
Policy Applicable:	Y – Local Planning Policy No. 2 – Permitted Uses
Author of Report:	Ben Laycock – Senior Town Planner, Altus Planning
Date of Meeting:	19/08/2021

#### BACKGROUND:

The Shire has received an application for planning approval from The Rural Building Company to construct a single storey residential dwelling at Lot 8512 Charlton Road, Wandering.

The subject site is located to the north-west of the Wandering Town Site and measures 40.5395ha. It is bound by Charlton Road to the north and North Bannister-Wandering Road to the east, with undeveloped Rural Residential properties immediately to the west and south. Aside from one (1) outbuilding in the eastern portion of the site which is accessed via a gravel driveway from North Bannister-Wandering Road, the subject site is otherwise absent of any other development. Refer to Figure 1 below.

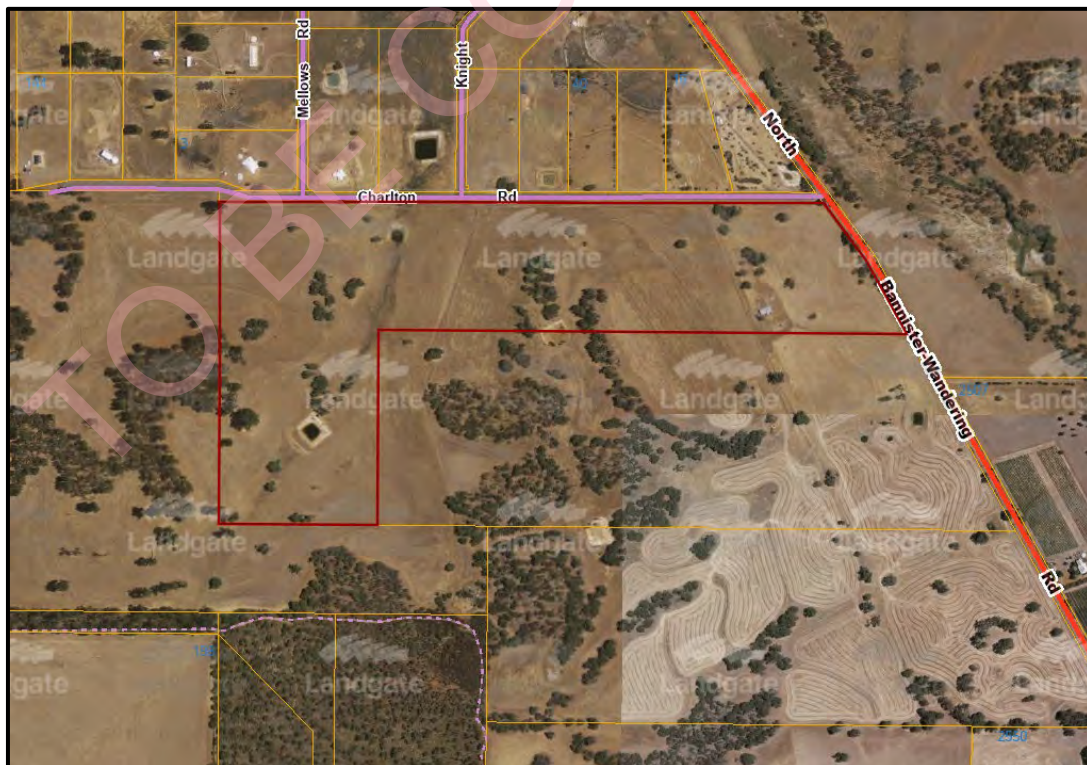


Figure 1: Aerial imagery with cadastral overlay of subject site and surrounds (Source: Landgate 2021)

**COMMENT:****Town Planning Scheme No. 3**

The subject site is zoned 'Rural Residential' under the Shire of Wandering's Town Planning Scheme No. 3 ('TPS3' or 'the Scheme'). The objectives for the Rural Residential zone are provided at clause 4.2 of the Scheme and state as follows:

- a) *to select areas wherein closer subdivision will be permitted to provide for such uses as hobby farms, horse breeding, rural-residential retreats, and rural-based commercial uses that are consistent with a rural residential zone.*
- b) *to generally select areas that are within approximately 8 kilometres of the town of Wandering to facilitate the provision of services to residents.*
- c) *to make provision for retention of the rural landscape and amenity in a manner consistent with the orderly and proper planning of such areas.*
- d) *having regard for the size of the district, the fragile nature of the environment in many places, and the difficulties faced by the local government in providing services away from the town of Wandering, the local government will generally favour Rural-Residential zones be located close to the town of Wandering and then only where the environmental impacts are manageable.*

In accordance with Table 1 – Zoning Table of the Scheme, a 'dwelling' is a 'P' or permitted use within the Rural Residential zone, provided that the use complies with the relevant development standards and requirements of the Scheme.

The site requirements at clause 5.16.1 of the Scheme provide the following minimum building setbacks for development in the Rural Residential zone:

*Front : 30.0m*

*Rear : 10.0m*

*Side : 10.0m*

The proposal complies with the aforementioned setback requirements.

Clause 5.16.3a) of the Scheme states that planning approval is required for all development within the Rural Residential zone, including a single house. However, this is inconsistent with clause 61 of the Deemed Provisions and in accordance with Note 2 that accompanies r. 10 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the Deemed Provisions prevail to the extent of the inconsistency. This is addressed by the Shire's Local Planning Policy No. 2 – Permitted Uses ('LPP2') which notes at clause 2 that planning approval is not required where:

- a) *It does not necessitate the exercise of a discretion by the local government under the Scheme to vary the provisions of the Residential Planning Codes;*
- b) *It is not located in a Heritage Area designated under the Scheme;*
- c) *It is not on a lot abutting an unconstructed road or a lot which does not have frontage to a constructed road (Clause 5.12);*
- d) *It is not a transported building (Clause 5.9); and*
- e) *The development site does not have a BAL-40 or BAL-FZ rating (Part 10A Deemed Provisions).*

The trigger for planning approval in this instance is subclause (e) which is discussed below.

**State Planning Policy 3.7 – Planning in Bushfire Prone Areas**

The subject site is partially located within a bushfire prone area and a pre-development bushfire attack level ('BAL') of BAL-FZ has been determined. Clause 6.2b) of State Planning Policy 3.7 – Planning in Bushfire Prone Areas ('SPP3.7') outlines that development applications which have, or will, on completion, have a rating of BAL-12.5 or BAL-29, may be considered for approval, subject to compliance with the following measures in clause 6.5:

- a) Provides a BAL assessment prepared by an accredited Level 1 BAL Assessor;
- b) Identifies any bushfire hazard issues; and

- c) Provides an assessment against the bushfire protection criteria requirements contained within the Guidelines.

Notwithstanding the BAL-FZ rating, the application has been supported by a Bushfire Management Statement ('BMS') prepared by Entire Fire Management. This BMS addresses the applicable elements of the Guidelines and targets a BAL rating of BAL-12.5 through the implementation of an Asset Protection Zone ('APZ').

Whilst the BMS provides generic requirements for the implementation of an APZ and does not specify the extent of vegetation modification that will be required in this particular instance, the Applicant's BAL assessor has advised that the required extent of clearing is likely to be limited to the removal of a dead tree and a small amount of burning off. On this basis, it is considered that the proposal is capable of support subject to a condition stating that the approval of the Shire will be required for the removal of any trees on the property.

**POLICY:**

- *Planning and Development Act 2005*
- *Planning and Development (Local Planning Schemes) Regulations 2015*
- *Shire of Wandering Town Planning Scheme No. 3*
- *State Planning Policy 3.7 – Planning in Bushfire Prone Areas*

**OFFICER'S RECOMMENDATION & COUNCIL DECISION – ITEM 11.1 - APPLICATION FOR PLANNING APPROVAL – DWELLING – LOT 8512 CHARLTON ROAD, WANDERING**

Moved Cr Whitely

Seconded Cr Price

That Council approves the application for planning approval, submitted by The Rural Building Company to construct a single storey residential dwelling at Lot 8512 Charlton Road, Wandering, subject to the following conditions:

Conditions

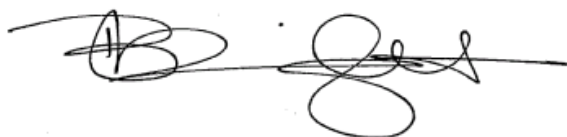
1. The development hereby approved shall occur generally in accordance with the plans and specifications submitted with the application and these shall not be altered or modified without the prior written approval of the Council.
2. All stormwater generated by the proposed development shall be managed and disposed of to the specifications and satisfaction of the Shire of Wandering.
3. A notification pursuant to section 165 of the *Planning and Development Act 2005* is to be placed on the certificate of title within 60 days of the date of this approval. The notification is to state as follows: *"this lot is located within a bushfire prone area and may be subject to additional planning and building requirements"*
4. Compliance with the relevant Health Regulations to the satisfaction of the Environmental Health Officer, including a new effluent disposal system that complies with the *Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974*.
5. Satisfactory buildings plans being approved by the Shire.
6. No clearing of trees or shrubs to be undertaken without the prior written approval of the Shire.

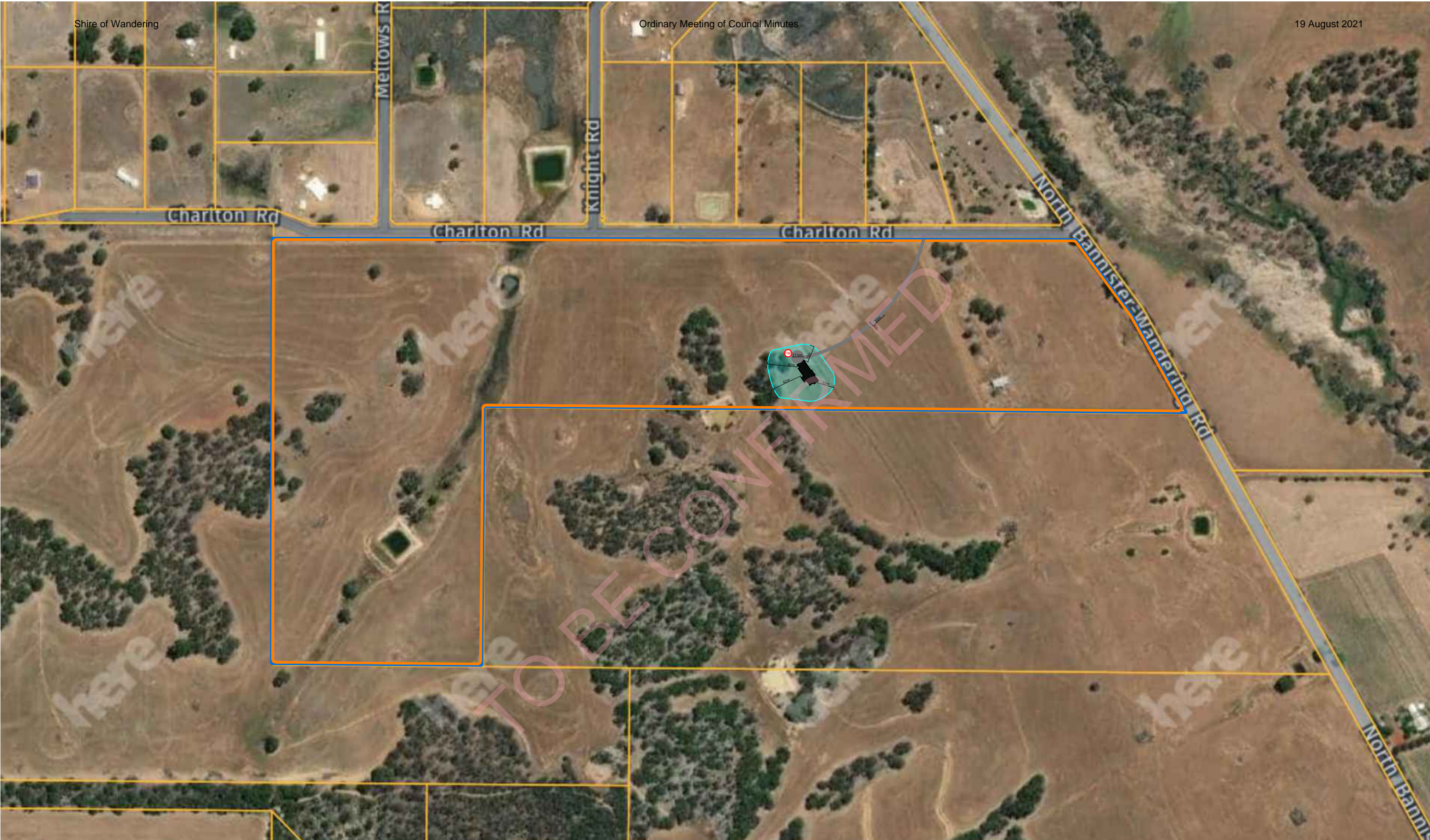
**CARRIED 7/0**

**VOTING REQUIREMENTS:**

Simple Majority.

**AUTHORS SIGNATURE**





**Project** Lot 8512 Charlton Road, Wandering

**Title** Mitigation Map



**Legend**

- Subject Property
- New Building
- Asset Protection Zone
- Fire Water Tank
- Firebreak
- Turnaround
- Driveway

**Entire Empire Pty Ltd**  
 ABN: 63 468 728 651  
 Office: (08) 9498 0056  
 Address: 6 Potts Road Forrestdale  
 Business Park  
 Forrestdale WA 6112

**Size** A3    **Scale** 1:5000    **Sheet** 4531    **Rev** 0

**Name** James Robertson    **Date** 18/06/2021

**Notes**



## 11.2.FIVE YEAR FOOTPATH PLANS

<b>Proponent</b>	Shire of Wandering
<b>Owner</b>	Shire of Wandering
<b>Location/Address</b>	Wandering Town Area
<b>Author of Report</b>	Barry Gibbs, EMTS
<b>Date of Meeting</b>	Council Meeting – 19/08/2021
<b>Previous Reports</b>	Council Meeting – 17/06/2021
<b>Disclosure of any Interest</b>	Nil
<b>File Reference</b>	12.122.12204
<b>Attachments</b>	Draft Path Network Map and Maintenance & Construction Scope of Works

### BRIEF SUMMARY

For Council to consider a proposed Footpath and Dual Use Paths (DUP) within the Wandering Town Site and Walk/Bike Trails within the Shire for public consultation and submissions

### BACKGROUND

The Shire of Wandering has no formal program for the maintenance and construction of paths within the Shire. Currently the work is done on an ad hoc basis which makes it difficult to fully comply with our current Asset Management Plan level of service. Grant funding without a community endorse plan to improve our current path network would limit the possible success of any application.

Based on these facts the Shire requested community feedback on a draft Footpath and Dual Use Paths (DUP) within the Shire of Wandering.

The Shire received 3 submissions to the advertised draft plan after advertising on the Shires Website, Facebook and in the July community newspaper the ECHO. The EMTS also spoke with the craft Group regarding the policy and had positive feedback but on new submissions.

The three submissions were for:

- additional bike path from Turton Street to Wandering Downs estate along the North Bannister Wandering Road;
- Link path between the “Old Machinery” shed and the steps on the eastern side of the oval; and
- Development to a section of the walk trail from Down Street to the Caravan Park.

All these new submissions have been included in the plan but not included in the proposed 5 years capital work program for 2021- 2026

### FINANCIAL IMPLICATIONS

The condition of our current path network is fair to good for a small rural community, but the existing network needs increased maintenance work as little has been spent on the path network for at least the past five years.

The five-year maintenance and renewal programme along with installation of access new ramps is very manageable and will achieve a good outcome for the community. Funding may be available for DUP's and Bike Trails if Council has a community endorsed plan for future funding applications.

### COMMENT

The community feedback has been positive and I believe will be well supported if Council approves the five (5) year works program.

### OFFICERS RECOMMENDATION & COUNCIL DECISION– ITEM 11.2 - FIVE YEAR PATH NETWORK PLAN

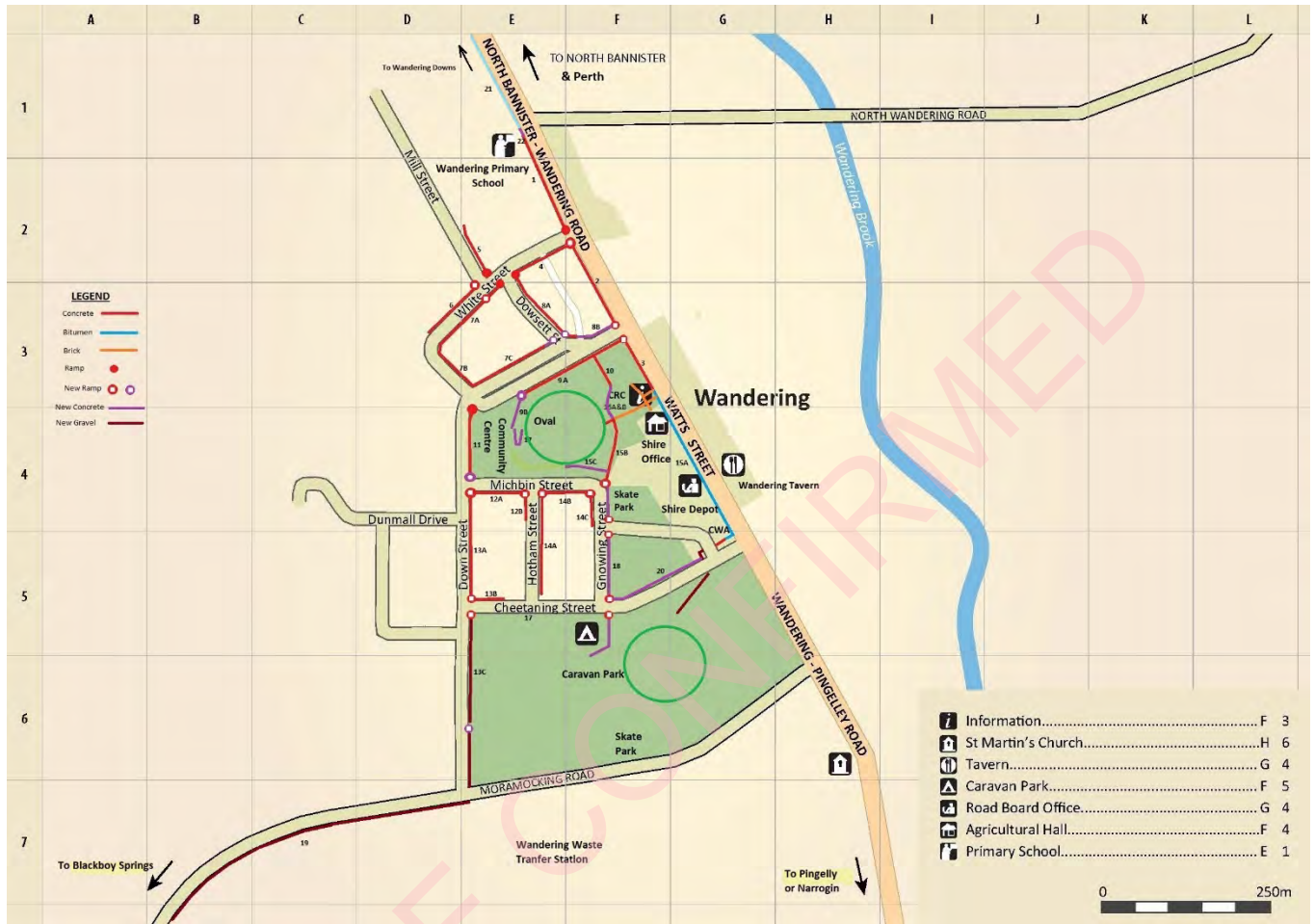
Moved Cr Watts

Seconded Cr Curtis

That Council endorse the attached Maintenance and Capital Five-Year Path Network Plan for 2021 -2026 and review the plan again in 2024.

**CARRIED 7/0**

**AUTHOR'S SIGNATURE**



TO BE REMOVED



## 5 Year Proposed Footpath Maintenance Program - 2021-2026

Priority	Footpath Number	Road	Start	End	Length	Width	Area	Total Area	Material	Scope of Work
	1	WANDERING - PINGELLY ROAD	50	200	150	2.1	315	315	Insitu Concrete	Nil
1	2	WANDERING - PINGELLY ROAD	200	355	155	2.1	325.5	325.5	Insitu Concrete	Replace 4m of footpath to improve drainage
1	3	WANDERING - PINGELLY ROAD	360	420	60	2.1	126	126	Insitu Concrete	Replace 17m of footpath to improve grade and drainage
	4	WHITE STREET	11	129	113	2.1	237.3	237.3	Insitu Concrete	Nil
	5	MILL STREET	6	93	86	2.1	180.6	180.6	Insitu Concrete	Nil
	7b	WESTWOOD ROAD	0	100	98	2.1	205.8	205.8	Insitu Concrete	Nil
4	7c	DOWN STREET	113	274	161	2.1	338.1	338.1	Insitu Concrete	Replace 42m of footpath between No 10 to No 14 poor condition
	8a	DOWSETT STREET	0	131	138	2.1	289.8	289.8	Insitu Concrete	Nil
	9A	DOWN STREET	7	166	157	2.1	329.7	329.7	Insitu Concrete	Nil
	10	Car Park Path (Machinery Shed)	0	29		2			Insitu Concrete	Nil
3	11	DOWN STREET	271	383	112	2.1	235.2	235.2	Insitu Concrete	Replace 7m of footpath damaged path
	12b	HOTHAM STREET	0	54	67	2.1	140.7	140.7	Insitu Concrete	Nil
3	13a	DOWN STREET	383	569	186	2.1	390.6	390.6	Insitu Concrete	Replace 2m of footpath damaged path
3	13a	DOWN STREET	383	569	186	2.1	390.6	390.6	Insitu Concrete	Replace 15m of footpath damaged path
	13b	CHEETANNING STREET	400	456	56	2.1	117.6	117.6	Insitu Concrete	Nil
	14a	HOTHAM STREET	0	175	175	2.1	367.5	367.5	Insitu Concrete	Nil
	14b	MICHIBIN STREET	113	210	107	2.1	224.7	224.7	Insitu Concrete	Nil
	14c	GNOWING STREET	0	54	77	2.1	161.7	161.7	Insitu Concrete	Nil
	15A	WANDERING - PINGELLY ROAD	420	720	300	3.4	1020	1020	Bituminous Seal	Reseal with 5 mm stone
5	15B	Oval (eastern side Footpath)	0	143	143	2.1	300.3	300.3	Insitu Concrete	Replace 16m of footpath damaged path
	16a	ANZAC WALKWAY PATH	0	4	4	4.2	16.8	16.8	Brick Paving	Nil
	16b	ANZAC WALKWAY PATH	4	15	11	3.8	41.8	41.8	Brick Paving	Nil

## 5 Year Proposed Footpath Construction Program - 2021-2026

Priority	Footpath Number	Road	Start	End	Length	Width	Area	Total Area	Material	Scope of Work
1	2	WANDERING - PINGELLY ROAD	200	355	155	2.1	325.5	325.5	Insitu Concrete	Install new access ramps
1	3	WANDERING - PINGELLY ROAD	360	420	60	2.1	126	126	Insitu Concrete	Install new access ramp
2	6	WHITE STREET	175	290	140	2.1	294	294	Insitu Concrete	Install new access ramp
2	7a	WHITE STREET	140	290	172	2.1	361.2	361.2	Insitu Concrete	Install new access ramp
5	7c	DOWN STREET	113	274	161	2.1	338.1	338.1	Insitu Concrete	Add 8m of footpath & access ramp (Dowestt St intersection)
	8b	DOWN STREET	65	110	51	2.1	107.1	107.1	Insitu Concrete	Add 59 of footpath & access ramp (Dowestt St to Watts St)
	9B	DOWN STREET	7	166	157	2.1	329.7	329.7	Insitu Concrete	Add 51m of footpath & access ramp to Community Centre
5	11	DOWN STREET	271	383	112	2.1	235.2	235.2	Insitu Concrete	Add 9m of footpath & access ramp (Dowestt St intersection)
2	12a	MICHIBIN STREET	0	114	114	2.1	239.4	239.4	Insitu Concrete	Install new access ramps
2	13a	DOWN STREET	383	569	186	2.1	390.6	390.6	Insitu Concrete	Install new access ramp Cheetaning Street
	13c	DOWN STREET	580	718	138	2.1	290	290	Gravel	Install kerbing and gravel footpath to community walk trail
	14b	MICHIBIN STREET	113	210	107	2.1	224.7	224.7	Insitu Concrete	Install new access ramps
	15B	Oval (eastern side Footpath Steps)	0	32	32	2.1	67.2	67.2	Insitu Concrete	Install 32 m of new concrete footpath to southern access gate
	15C	Oval (southern side access)	0	161	161	2.1	338.1	338.1	Insitu Concrete	Install ramp to oval to replace existing steps
	15D	Oval (eastern side linl from steps to old machinery shed)	29	91	62	2	124	124	Insitu Concrete	Add 62 m of footpath
6	17	Oval Western side access Ramp	0	30	30	2.1	63	63	Insitu Concrete	Install ramp to oval to from Community Centre
	18	Gnowing Street- DUP	0	300	300	2.5	750	750	Insitu Concrete	Install 300 m of new concrete footpath from Michbin St to Caravan Park
	19	Bike trail to Albany Hwy	0			2	0	0	Gravel	Install 13.3km? of new gravel bike trail from Caravan Park to Hotham River Floodway
	20	Cheetaning Street	250	70	180	2	360	360	Insitu Concrete	Install 180 of concrete footpath from Gnowing St to Sewell St
	21	Bike trail from Turton St to Charleton Road	26130	24230	1900	2.1	3990	3990	Bitumen Seal	Install 1.9km of new bitumen seal gravel shoulder bike trail from Turton St to Charleton Rd
	22	Watts Street	50	40	10	2.1	21	21	Insitu Concrete	Install 10 m of concrete footpath from end of footpath to school gate

*Crs Turton, Curtis and Treasure gave circumstances of the impartiality interest being declared, being members of the Wandering Golf Club. As a consequence, there may be a perception that their impartiality on this matter may be affected. They declared that they will consider this matter on its merits and vote accordingly.*

### 11.3.COMMUNITY FINANCIAL ASSISTANCE PROGRAM APPLICATION – WANDERING GOLF CLUB

<b>Proponent</b>	Shire of Wandering
<b>Owner</b>	Wandering Golf Club
<b>Location/Address</b>	306 North Wandering Road, Wandering
<b>Author of Report</b>	Lisa Boddy
<b>Date of Meeting</b>	19 August 2021
<b>Previous Reports</b>	Nil
<b>Disclosure of any Interest</b>	
<b>File Reference</b>	08.084.08406
<b>Attachments</b>	Grant Application Form

#### BRIEF SUMMARY

Council is requested to consider a funding application for the 2021/22Community Grant Scheme.

#### BACKGROUND

The Shire's Community Grant Scheme provides financial assistance to community groups to build an engaged and vibrant community that delivers benefits to the local community and the local economy. Funds are available for projects or events which benefit the local community.

Applications have been invited from eligible organisations and fall into two categories – Major Community Grants (Over \$2,000) and Minor Community Grants (up to \$2,000). In-kind services and volunteer labour are eligible components of the total project costs. Successful projects will have clearly identified and evidenced the need for the project. Funding is for undertaking projects and programs within the Shire of Wandering or that provide benefit to residents and visitors of the Shire of Wandering.

#### MAJOR COMMUNITY GRANTS (OVER \$2,000)

Major Community Grants may be used for any purpose, but are generally provided for purposes such as building purchase or construction, purchase of equipment, ground-works etc. Applications should address the following criteria:

- Type or organisation (eg sport, community, hobby, health and welfare, artistic, religious etc);
- Organisation membership;
- Nature of service/facility provided;
- Project details/planning/design/timing;
- Demonstrated need or community benefit;
- Financial position of the applicant;
- Financial viability of project;
- Other financial/in kind contributions;
- On-going management;
- Existing services and facilities of a like nature, within Wandering;
- Provision of quotes (2) for all items greater than \$1,000 in value; and
- Provision of a detailed project budget including GST breakdown.
- Details of applications to other possible funding sources. (eg Dept of Sport and Recreation, Healthways, Lotteries, etc.)
- Licensed clubs, under the Liquor Act, must disclose the amount of income generated from the sale of alcohol.

#### MINOR COMMUNITY GRANTS (UP TO \$2,000)

Minor Community Grants may be used for any purpose, including minor building construction, maintenance or repair, equipment purchases or hire, events or functions, relief from Council fees and charges etc.

Applications should address the following criteria:

- Type of organisation (eg sport and recreation, community based, general interest, health and welfare, artistic, religious etc);
- Organisation membership;
- Nature of service/facility provided;
- Demonstrated need or community benefit;
- Applicant's financial position;
- Purpose of the grant; and
- Provision of a detailed project budget including GST breakdown.
- Details of applications to other possible funding sources. (eg Dept of Sport and Recreation, Healthways, Lotteries, etc.)
- Licensed clubs, under the Liquor Act, must disclose the amount of income generated from the sale of alcohol.

Some projects, either in their entirety or elements of the project may not be eligible for funding. They are:

- Ongoing expenditure in the form of operating or administrative costs.
- Applications that are insular or of self-interest.
- Applications that benefit personal business aspirations.
- Purchase of alcohol.
- Projects whose goals or strategies are not included within the Shire of Wandering Community Strategic Plan.
- Applications for projects outside the Shire of Wandering.

For applications to proceed to assessment they must:

- be submitted on the appropriate form
- include all the requested information
- include a signed declaration from the applicant to acknowledge the Shire if funding is successful;
- ensure the applicant demonstrates its ability to manage the project;
- not be due to commence until after the notification date.

#### **STATUTORY/LEGAL IMPLICATIONS**

*Local Government Act 1995 – Part 6 Financial Management*

#### **POLICY IMPLICATIONS**

Policy 48 – Community Funding, Grants and Donations

#### **FINANCIAL IMPLICATIONS**

A total of \$15,000 has been allocated in the 2021/22 Budget, to date the total of these funds remain available.

#### **STRATEGIC IMPLICATIONS**

#### **RETAIN AND GROW OUR POPULATION**

<b>Our Goals</b>	<b>Our Strategies</b>
<b>Our permanent and transient population grows</b>	We promote the lifestyle and business opportunities of Wandering We support Early Years and Youth We encourage Aging in Place
<b>People feel safe, connected and actively involved in the community</b>	Facilitate and support activities that optimise use of our facilities Assist Community and sporting organisations to remain sustainable and active Engage and celebrate local culture, both indigenous and non-indigenous

#### **CONSULTATION/COMMUNICATION**

Nil

**COMMENT**

The Community Grants Scheme began on 1 July 2021 and has no closing date, with applications being assessed as they are received. An application was received from the Wandering Golf Club, with a total request for funding of \$5,000.

A summary of the application is as follows.

<b>Applicant</b>	<b>Project</b>	<b>Requested Funding</b>
Wandering Golf Club	Upgrade to Men's Change Rooms	\$5,000

The Wandering Golf Club would like to upgrade the Men's Change Rooms to allow space for members and visiting golfers to change and to repair the current ablutions. By upgrading the change rooms it will enable the Golf Club to nominate for Association and Regional competitions.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION & COUNCIL DECISION – ITEM 11.3 - COMMUNITY FINANCIAL ASSISTANCE PROGRAM APPLICATION**

Moved Cr Treasure

Seconded Cr Curtis

That Council approve the application from the Wandering Golf Club for \$5,000 towards the upgrade of the male changerooms.

**CARRIED 6/1**

**AUTHOR'S SIGNATURE:**

*Crs Turton, Curtis and Treasure gave circumstances of the impartiality interest being declared, being members of the Wandering Golf Club. As a consequence, there may be a perception that their impartiality on this matter may be affected. They declared that they will consider this matter on its merits and vote accordingly.*

#### 11.4.WANDERING GOLF CLUB LEASE RENEWAL

<b>Proponent</b>	Wandering Golf Club
<b>Location/Address</b>	Reserve 18183 – North Wandering Road
<b>Author of Report</b>	Barry Gibbs
<b>Date of Meeting</b>	19/08/2021
<b>Previous Reports</b>	18/03/2021
<b>Disclosure of any Interest</b>	Nil
<b>File Reference</b>	11.113.11300 – Public Parks, Gardens & Reserves
<b>Attachments</b>	Proposed Lease - Wandering Golf Course (under separate cover)

#### BRIEF SUMMARY

To endorse the new lease for Reserve 18183, 306 North Wandering Road between the Shire of Wandering and the Wandering Golf Club.

#### BACKGROUND

The Shire entered into lease agreement with the Wandering Golf Club (Incorporated) on the 1 January 1998. The lease was for a period of 21 years, which is the maximum time a lease can be entered into under the Reserves Vesting Order. This means the lease expired on the 31 December 2018.

The Wandering Golf Club has approached the Shire to renew the lease for a similar period of time under the same arrangements with an annual fee of \$1.00.

The Shire has developed a new lease agreement in conjunction with the Wandering Golf Club which is attached.

#### STATUTORY/LEGAL IMPLICATIONS

*Local Government Act 1995*

*Bush Fire Act 1954*

#### POLICY IMPLICATIONS

Policy 26 Asset Management  
Policy 30 Use of Shire Facilities and Property

#### FINANCIAL IMPLICATIONS

Annual rental income of \$1 including GST.

#### STRATEGIC IMPLICATIONS

#### RETAIN AND GROW OUR POPULATION

<b>Our Goals</b>	<b>Our Strategies</b>
<b>People feel safe, connected and actively involved in the community</b>	Facilitate and support activities that optimise use of our facilities Assist Community and sporting organisations to remain sustainable and active

#### CONSULTATION/COMMUNICATION

Golf Club President - Bruce Dowsett

Golf Club Secretary - Dawn Dowsett

Manager of Works - Bradley Hunt

CEO – Belinda Knight

**COMMENT**

The lease includes a right of access on the southwest side of the Reserve for the Wandering Boddington Clay Target Club and Telecommunication Towers to the east of the Reserve.

**VOTING REQUIREMENTS**

Simple Majority

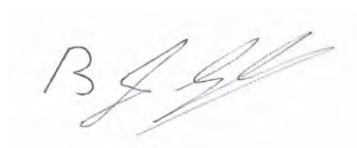
**OFFICER'S RECOMMENDATION & COUNCIL DECISION – ITEM 11.4 - WANDERING GOLF CLUB LEASE****RENEWAL**

Moved Cr Watts

Seconded Cr Whitely

That Council endorses attached lease agreement, between the Wandering Golf Club and the Shire of Wandering for Reserve 18183, 306 North Wandering Road, Wandering., for the period 01/09/2021 – 01/09/2031 with an option for a further ten (10) years.

**CARRIED 7/0**

**AUTHOR'S SIGNATURE:**

TO BE CONFIRMED

**12. COUNCILLORS' REPORTS ON MEETINGS ATTENDED****12.1. COUNCILLORS' MEETINGS ATTENDED SINCE LAST COUNCIL MEETING**

Cr Whitely – HWEDA Workshop 20/07/2021 & HWEDA AGM 10/08/2021

Cr Turton & Cr Parsons – Regional Road Group – 30/07/2021

**13. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING****14.1. COUNCILLORS AND /OR OFFICERS****COUNCIL DECISION – CHANGE IN ORDER OF BUSINESS**

Moved Cr Whitely

Seconded Cr Parsons

That the order of business in the agenda be changed to allow items 15.1 and 15.2 to be moved to the end of the meeting to allow for all other items to be discussed before the staff leave the meeting.

**CARRIED 7/0**

*Cr Parsons and Cr Curtis left the meeting at 5.06 pm*

*Mrs Lisa Boddy left the meeting at 5.07 pm and did not return.*

*Cr Parsons and Cr Curtis returned 5:08 pm*

*Barry Gibbs left the meeting 5:15 pm returned 5:17 pm*

**15. CONFIDENTIAL ITEMS****COUNCIL DECISION – ITEM 15 - CONFIDENTIAL ITEMS**

Moved Cr Parsons

Seconded Cr Price

That Council, pursuant to s5.23(2)(a) and s5.23(2)(e) of the *Local Government Act 1995*, close the meeting to members of the public to discuss matters affecting an employee or employees, and a matter that if disclosed would reveal information that has a commercial value to a person.

**CARRIED 7/0**



**15.1.CEO RECRUITMENT - CONFIDENTIAL**

<b>Proponent</b>	Shire of Wandering
<b>Owner</b>	
<b>Location/Address</b>	
<b>Author of Report</b>	Belinda Knight, CEO
<b>Date of Meeting</b>	19/08/2021
<b>Previous Reports</b>	Nil
<b>Disclosure of any Interest</b>	Nil
<b>File Reference</b>	14.145.14500
<b>Attachments</b>	Nil

**BRIEF SUMMARY**

To commence the recruitment process for a replacement CEO.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION & COUNCIL DECISION – ITEM 15.1 - CEO RECRUITMENT - CONFIDENTIAL**

Moved Cr Curtis

Seconded Cr Treasure

That Council

- Acknowledge the written Notice of Resignation as provided to the Shire President on 13/07/2021 from Ms Belinda Knight, Chief Executive Officer, with a final working day of 02 June 2022;
- Directs the CEO to liaise with the Shire President regarding Requests for Quote (RFQ) from suitably experienced Independent HR Consultants to assist Council with the recruitment process.

**CARRIED 6/1**

**CR WHITELY REQUESTED THAT HIS NAME BE RECORDED AS VOTING AGAINST THE MOTION**

**15.2.CONFIDENTIAL – LOT 801 WATTS STREET, WANDERING**

<b>Proponent</b>	
<b>Owner</b>	Shire of Wandering
<b>Location/Address</b>	Lot 801 Watts Street, Wandering.
<b>Author of Report</b>	Belinda Knight, CEO
<b>Date of Meeting</b>	19/08/2021
<b>Previous Reports</b>	05/08/2021 General Planning Forum
<b>Disclosure of any Interest</b>	Nil
<b>File Reference</b>	
<b>Attachments</b>	Nil

**BRIEF SUMMARY**

To consider options for disposal of Lot 800 Watts Street, Wandering.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION - ITEM 15.2 - CONFIDENTIAL – LOT 801 WATTS STREET, WANDERING**

Moved Cr Whitely

Seconded Cr Watts

That Council authorises the CEO to enter into negotiations with Mr N Hardie for the purchase of Lot 801 Watts Street, Wandering.

**LOST 3/4**

**COUNCIL DECISION– ITEM 15.2.1- CONFIDENTIAL – LOT 801 WATTS STREET, WANDERING**

Moved Cr Price

Seconded Cr Curtis

That Council authorises the CEO to begin enquiries into the sale of lots 801, 802 and 803 Watts Street, Wandering.

**CARRIED 5/2**

**CRS WHITELY AND TREASURE REQUESTED THEIR NAMES BE RECORDED AS VOTING AGAINST THE MOTION**

**COUNCIL DECISION – 15.3 CONFIDENTIAL ITEM**

Moved Cr Whitely

Seconded Cr Parsons

That Council, pursuant to s5.23(2)(a) of *the Local Government Act 1995*, reopen the meeting to members of the public.

**CARRIED 7/0**

## 16. INFORMATION ITEMS

### 16.1. SCHEDULE OF ACCOUNTS PAID FOR THE PERIOD – 01/07/2021 – 31/07/2021

<b>Proponent</b>	Internal Report
<b>Location/Address</b>	
<b>Author of Report</b>	Sophie Marinoni, Finance Officer
<b>Date of Meeting</b>	19/08/2021
<b>Disclosure of any Interest</b>	Nil
<b>File Reference</b>	10.1.6
<b>Attachments</b>	List of Accounts Paid for Month

#### BRIEF SUMMARY

To ratify payments made during the month of July 2021

#### BACKGROUND

The listing of payments for the month of July 2021 through the Municipal and Trust accounts are attached.

#### STATUTORY/LEGAL IMPLICATIONS

*Local Government (Financial Management) Regulations 1996 – r12 & r13*

#### POLICY IMPLICATIONS

Policy 12 – Purchasing and Tenders

Policy 40 – Payment for Goods and Services

#### FINANCIAL IMPLICATIONS

Shire of Wandering

**CERTIFICATE OF EXPENDITURE**  
19/08/2021



This Schedule of Accounts to be passed for payment, covering

Payment Method	Cheque/EFT/DD Number	Amount
<b>Municipal Fund:</b>		
Electronic Funds Transfers	EFT6645 - EFT6711	\$277,063.30
Direct Debits	DD3703.2 - DD3715.11	\$21,284.34
	<b>TOTAL</b>	<b>\$298,347.64</b>

to the Municipal and Trust Accounts, totalling \$298,347.64 which were submitted to each member of the Council on 19/08/2021, have been checked and fully supported by vouchers and invoices which are submitted herewith, have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings.

Belinda Knight

**CHIEF EXECUTIVE OFFICER**

#### STRATEGIC IMPLICATIONS

##### IMPROVE OUR FINANCIAL POSITION

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	Improve accountability and transparency Prudently manage our financial resources to ensure value for money

**OFFICER'S RECOMMENDATION & COUNCIL DECISION– ITEM 16.1– SCHEDULE OF ACCOUNTS PAID FOR THE PERIOD - 01/07/2021 – 31/07/2021**

Moved Cr Curtis

Seconded Cr Treasure

That Council in accordance with r12 and r13 of the *Local Government (Financial Management) Regulations 1996* receives the schedule of accounts for payment as presented.

**CARRIED 7/0**

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount
<b>EFT6645</b>	<b>16/07/2021</b>	<b>Advanced Traffic Management</b>			<b>-\$10,539.10</b>
	31/05/2021		Traffic control - Narrogin Wandering Rd <i>Labour</i>	\$ 2,588.85	
	09/06/2021		Traffic control - Narrogin Wandering Rd <i>Labour</i>	\$ 7,950.25	
<b>EFT6646</b>	<b>16/07/2021</b>	<b>Allwest Plant Hire</b>			<b>-\$ 1,092.30</b>
	08/06/2021		Replace window <i>Labour, Window, Travel</i>	\$ 1,092.30	
<b>EFT6647</b>	<b>16/07/2021</b>	<b>Altus Planning</b>			<b>-\$ 57.75</b>
	05/07/2021		Town Planning Consultant <i>Labour</i>	\$ 57.75	
<b>EFT6648</b>	<b>16/07/2021</b>	<b>Armadale Mower World &amp; Service Co</b>			<b>-\$ 15.12</b>
	10/06/2021		Parts - Chainsaw <i>Spark plugs</i>	\$ 15.12	
<b>EFT6649</b>	<b>16/07/2021</b>	<b>Australia Post</b>			<b>-\$ 1,321.32</b>
	03/07/2021		Supplies - Post Office <i>\$1.10 box stamps, \$1.10 box stamps, \$1.10 box stamps, Prepaid parcel medium, Prepaid parcel large, Express post medium, Domestic registered post envelope, Concession stamps, \$0.05 stamps, \$0.20 stamps, PPL registered post</i>	\$ 1,321.32	
<b>EFT6650</b>	<b>16/07/2021</b>	<b>BOC</b>			<b>-\$ 79.96</b>
	28/06/2021		Container Service <i>Oxygen, Acetylene, Argoshield, Medical Oxygen</i>	\$ 79.96	
<b>EFT6651</b>	<b>16/07/2021</b>	<b>Best Office Systems</b>			<b>-\$ 311.68</b>
	29/06/2021		Copier contract - CRC <i>B&amp;W Copies, Colour Copies, Echo</i>	\$ 192.68	
	06/07/2021		Staple refill <i>CRC</i>	\$ 119.00	
<b>EFT6652</b>	<b>16/07/2021</b>	<b>Boddington IGA</b>			<b>-\$ 322.15</b>
	24/06/2021		CRC Program - Book launch <i>Catering</i>	\$ 322.15	
<b>EFT6653</b>	<b>16/07/2021</b>	<b>Brendan Whitely</b>			<b>-\$ 2,301.50</b>
	30/06/2021		Councillor allowances <i>Meeting allowance, IT allowance</i>	\$ 2,301.50	
<b>EFT6654</b>	<b>16/07/2021</b>	<b>Brookton Plumbing</b>			<b>-\$ 930.00</b>
	28/06/2021		Pump out - Community Centre & Public Toilet <i>Pump out septic tank, Pump out grease trap</i>	\$ 930.00	

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount
<b>EFT6655</b>	<b>16/07/2021</b>	<b>Child Support Agency</b>			<b>-\$ 96.57</b>
	07/07/2021		Payroll deductions	\$ 96.57	
<b>EFT6656</b>	<b>16/07/2021</b>	<b>FitzGerald Strategies</b>			<b>-\$ 606.95</b>
	02/07/2021		Annual subscription <i>Awards Interpretation Service</i>	\$ 606.95	
<b>EFT6657</b>	<b>16/07/2021</b>	<b>G Carstairs &amp; Co</b>			<b>-\$ 2,200.00</b>
	20/06/2021		CRC access ramp <i>Labour</i>	\$ 2,200.00	
<b>EFT6658</b>	<b>16/07/2021</b>	<b>Gary David Curtis</b>			<b>-\$ 2,301.50</b>
	30/06/2021		Councillor allowances <i>Meeting allowance, IT allowance</i>	\$ 2,301.50	
<b>EFT6659</b>	<b>16/07/2021</b>	<b>Graeme Parsons</b>			<b>-\$ 2,555.50</b>
	30/06/2021		Councillor allowances <i>Deputy President's allowance, Meeting allowance, IT allowance</i>	\$ 2,555.50	
<b>EFT6660</b>	<b>16/07/2021</b>	<b>Great Southern Fuel Supplies</b>			<b>-\$ 406.41</b>
	30/06/2021		Fuel card purchases <i>0.WD, WD.001</i>	\$ 406.41	
<b>EFT6661</b>	<b>16/07/2021</b>	<b>Have a Go News</b>			<b>-\$ 384.12</b>
	09/07/2021		Advertising - Central Wheatbelt <i>Caravan Park</i>	\$ 384.12	
<b>EFT6662</b>	<b>16/07/2021</b>	<b>Hotham Mechanical</b>			<b>-\$ 720.00</b>
	23/04/2021		Tyres - WD.6 <i>Tyres &amp; fitting, Disposal</i>	\$ 720.00	
<b>EFT6663</b>	<b>16/07/2021</b>	<b>IT Vision</b>			<b>-\$26,522.24</b>
	22/06/2021		SynergySoft Licences - 2021/22 <i>Administration, CRC</i>	\$26,522.24	
<b>EFT6664</b>	<b>16/07/2021</b>	<b>Ian Bruce Turton</b>			<b>-\$ 5,281.10</b>
	30/06/2021		Councillor allowances <i>President's allowance, Meeting allowance, IT allowance</i>	\$ 5,281.10	
<b>EFT6665</b>	<b>16/07/2021</b>	<b>Judith rice</b>			<b>-\$ 2,301.50</b>
	30/06/2021		Councillor allowances <i>Meeting allowance, IT allowance</i>	\$ 2,301.50	
<b>EFT6666</b>	<b>16/07/2021</b>	<b>Linkwest</b>			<b>-\$ 330.00</b>
	26/05/2021		Membership - 2021/22 <i>CRC</i>	\$ 330.00	
<b>EFT6667</b>	<b>16/07/2021</b>	<b>Local Government Professionals Australia WA</b>			<b>-\$ 770.00</b>
	01/06/2021		Workshop - Grant Funding & Business Case <i>Lisa Boddy</i>	\$ 770.00	
<b>EFT6668</b>	<b>16/07/2021</b>	<b>Lord Mayor's Distress Relief Fund</b>			<b>-\$ 100.00</b>
	30/06/2021		Donation	\$ 100.00	
<b>EFT6669</b>	<b>16/07/2021</b>	<b>Max Watts</b>			<b>-\$ 1,776.50</b>
	30/06/2021		Councillor allowances <i>Meeting allowance</i>	\$ 1,776.50	
<b>EFT6670</b>	<b>16/07/2021</b>	<b>Mechanical &amp; Diesel Services</b>			<b>-\$ 4,398.90</b>
	28/06/2021		Service - WD.458 <i>Labour, Parts, Auto Electrical labour, Consumables</i>	\$ 4,398.90	
<b>EFT6671</b>	<b>16/07/2021</b>	<b>Modular WA</b>			<b>-\$58,300.00</b>
	12/07/2021		Progress Payment - Cabin 1 <i>Completion of wall &amp; roof framing</i>	\$29,150.00	
	13/07/2021		Progress Payment - Cabin 2 <i>Completion of wall &amp; roof framing</i>	\$29,150.00	
<b>EFT6672</b>	<b>16/07/2021</b>	<b>Officeworks</b>			<b>-\$ 655.95</b>

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount
	29/06/2021		CRC Program - Senior's Be Connected <i>Ipad covers, Laptop covers, Freight, WIFI dongle</i>	\$ 655.95	
<b>EFT6673</b>	<b>16/07/2021</b>	<b>P &amp; M Treasure Farming Trust</b>			<b>-\$ 2,301.50</b>
	30/06/2021		Councillor allowances <i>Meeting allowance, IT allowance</i>	\$ 2,301.50	
<b>EFT6674</b>	<b>16/07/2021</b>	<b>Perfect Computer Solutions</b>			<b>-\$ 170.00</b>
	29/06/2021		Monthly IT maintenance <i>Labour, Monthly fee</i>	\$ 170.00	
<b>EFT6675</b>	<b>16/07/2021</b>	<b>Pingelly Times</b>			<b>-\$ 60.00</b>
	31/12/2020		Advertising <i>Plant Operator/General Hand</i>	\$ 60.00	
<b>EFT6676</b>	<b>16/07/2021</b>	<b>Redfish Technologies</b>			<b>-\$ 1,760.00</b>
	01/07/2021		Service agreement - 2021/22 <i>CCTV</i>	\$ 1,760.00	
<b>EFT6677</b>	<b>16/07/2021</b>	<b>Rhonie's Wandering Mop &amp; Bucket</b>			<b>-\$ 2,710.40</b>
	01/07/2021		Cleaning contract <i>Cleaning contract, Public conveniences - Watts St, Caravan Park, Administration Office, CRC, Depot, Public conveniences - Codjatotine, Public conveniences - Pumphreys Bridge, Community Centre, Travel</i>	\$ 2,710.40	
<b>EFT6678</b>	<b>16/07/2021</b>	<b>Sheridan's for Badges</b>			<b>-\$ 70.29</b>
	01/07/2021		Name badge <i>Joanne Kerrison, Postage</i>	\$ 70.29	
<b>EFT6679</b>	<b>16/07/2021</b>	<b>Payroll deductions</b>			<b>-\$ 390.00</b>
	07/07/2021		Payroll deductions	\$ 390.00	
<b>EFT6680</b>	<b>16/07/2021</b>	<b>Payroll deductions</b>			<b>-\$ 55.00</b>
	07/07/2021		Payroll deductions	\$ 55.00	
<b>EFT6681</b>	<b>16/07/2021</b>	<b>The Raw Food Girl</b>			<b>-\$ 1,200.00</b>
	28/06/2021		CRC Program - NAIDOC Week <i>Gut health workshop, Desserts</i>	\$ 1,200.00	
<b>EFT6682</b>	<b>16/07/2021</b>	<b>Thinkproject Deutschland GmbH</b>			<b>-\$ 9,881.29</b>
	30/06/2021		Training - RAMM <i>Maureen Mertyn, Brad Hunt</i>	\$ 2,750.00	
	01/07/2021		Support & Maint - 2021/22 <i>RAMM</i>	\$ 7,131.29	
<b>EFT6683</b>	<b>16/07/2021</b>	<b>Toll Transport</b>			<b>-\$ 12.71</b>
	12/01/2020		Freight	\$ 12.71	
<b>EFT6684</b>	<b>16/07/2021</b>	<b>Traffic Force</b>			<b>-\$ 374.00</b>
	25/04/2021		TMP & site inspection <i>Labour</i>	\$ 374.00	
<b>EFT6685</b>	<b>16/07/2021</b>	<b>Volt Air</b>			<b>-\$ 4,187.43</b>
	24/06/2021		Fire equipment inspection <i>Admin building, CRC, Depot, Fire building, Community Centre, Fuel Facility, Caravan Park, Watts St toilet, 13 Dunmall Dr, 5 Dunmall Dr, 19 Humes Wy, 14 Down St, 1 Dowsett St</i>	\$ 3,142.43	
	26/06/2021		Modifications - CRC Doors <i>Labour, Materials</i>	\$ 1,045.00	
<b>EFT6686</b>	<b>16/07/2021</b>	<b>WA Fuel Supplies</b>			<b>-\$ 7,276.46</b>
	17/06/2021		Fuels - Fuel Facility <i>Diesel</i>	\$ 4,463.76	

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount
	17/06/2021		Fuels - Depot <i>Diesel</i>	\$ 2,812.70	
<b>EFT6687</b>	<b>16/07/2021</b>	<b>Wandering Smash Repairs</b>			<b>-\$ 281.42</b>
	28/06/2021		Supply & fit sticker - Shire logo <i>WD.011</i>	\$ 281.42	
<b>EFT6688</b>	<b>26/07/2021</b>	<b>Allwest Plant Hire</b>			<b>-\$ 3,630.00</b>
	30/06/2021		Dry hire - Multi tyred roller <i>01/06/2021 - 30/06/2021</i>	\$ 3,630.00	
<b>EFT6689</b>	<b>26/07/2021</b>	<b>Armadale Mower World &amp; Service Co</b>			<b>-\$ 499.00</b>
	28/06/2021		Equipment - Depot <i>Wet/dry vacuum</i>	\$ 499.00	
<b>EFT6690</b>	<b>26/07/2021</b>	<b>Australian Taxation Office</b>			<b>-\$ 9,118.00</b>
	30/06/2021		BAS - Jun 21 <i>GST on Sales, Group Tax Clearing, Quarterly FBT Instalment, GST on Purchases, Fuel Credits, Rounding</i>	\$ 9,118.00	
<b>EFT6691</b>	<b>26/07/2021</b>	<b>Avon Waste</b>			<b>-\$ 4,528.51</b>
	30/06/2021		General waste services <i>Domestic &amp; commercial general waste services, Fuel facility bin, North Bannister bins, Commercial recycling bins, General waste to landfill gate fee, Recycling Services, Recycle processing fee, Transfer Station general waste bins, General waste to landfill gate fee, Transfer Station recycle bins, Recycle processing fee</i>	\$ 4,528.51	
<b>EFT6692</b>	<b>26/07/2021</b>	<b>Child Support Agency</b>			<b>-\$ 176.16</b>
	21/07/2021		Payroll deductions	\$ 176.16	
<b>EFT6693</b>	<b>26/07/2021</b>	<b>City of Kalamunda</b>			<b>-\$ 489.60</b>
	30/06/2021		Building services <i>Labour</i>	\$ 489.60	
<b>EFT6694</b>	<b>26/07/2021</b>	<b>Civic Legal</b>			<b>-\$ 1,100.00</b>
	30/06/2021		Prepare Policy - Conflicts of Interest <i>Labour</i>	\$ 1,100.00	
<b>EFT6695</b>	<b>26/07/2021</b>	<b>Corsign WA</b>			<b>-\$ 99.00</b>
	15/06/2021		Various signs <i>CRC - No parking sign, Roads - Speed sign, Cemetery - Sign</i>	\$ 99.00	
<b>EFT6696</b>	<b>26/07/2021</b>	<b>Dunnings Fuel</b>			<b>-\$26,888.08</b>
	12/07/2021		Fuels - Fuel Facility <i>ULP, Diesel</i>	\$26,888.08	
<b>EFT6697</b>	<b>26/07/2021</b>	<b>IT Vision</b>			<b>-\$ 2,722.50</b>
	30/06/2021		Rates Processing Service <i>Jun 21</i>	\$ 2,722.50	
<b>EFT6698</b>	<b>26/07/2021</b>	<b>Kee Surfacing</b>			<b>-\$43,736.00</b>
	28/06/2021		Reseal repairs <i>Narrogin Wandering Rd, Wandering Pingelly Rd</i>	\$43,736.00	
<b>EFT6699</b>	<b>26/07/2021</b>	<b>Landgate</b>			<b>-\$ 40.60</b>
	28/06/2021		Mining tenements <i>Minimum charge</i>	\$ 40.60	
<b>EFT6700</b>	<b>26/07/2021</b>	<b>Moore Australia</b>			<b>-\$10,120.00</b>
	29/06/2021		Financial Reporting <i>May 2021</i>	\$ 2,420.00	
	30/06/2021		Audit Regulation 17 Review <i>Labour</i>	\$ 7,700.00	
<b>EFT6701</b>	<b>26/07/2021</b>	<b>Nicholls Bus &amp; Coach Service</b>			<b>-\$ 790.00</b>

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount
	12/07/2021		CRC Program - Seniors Week <i>Bus hire</i>	\$ 790.00	
<b>EFT6702</b>	<b>26/07/2021</b>	<b>Perfect Computer Solutions</b>			<b>-\$ 650.00</b>
	15/07/2021		USB Drive	\$ 175.00	
	22/07/2021		Monthly IT maintenance <i>Labour</i>	\$ 475.00	
<b>EFT6703</b>	<b>26/07/2021</b>	<b>Quickfit Windscreens &amp; Narrogin Glass</b>			<b>-\$12,650.00</b>
	29/06/2021		Supply & fit automatic doors - CRC <i>Labour</i>	\$12,650.00	
<b>EFT6704</b>	<b>26/07/2021</b>	<b>Shire of Narrogin</b>			<b>-\$ 592.50</b>
	30/06/2021		Senior Health Officer <i>Labour, Travel</i>	\$ 592.50	
<b>EFT6705</b>	<b>26/07/2021</b>	<b>Payroll deductions</b>			<b>-\$ 390.00</b>
	21/07/2021		Payroll deductions	\$ 390.00	
<b>EFT6706</b>	<b>26/07/2021</b>	<b>Payroll deductions</b>			<b>-\$ 55.00</b>
	21/07/2021		Payroll deductions	\$ 55.00	
<b>EFT6707</b>	<b>26/07/2021</b>	<b>Startrack Express</b>			<b>-\$ 126.74</b>
	14/07/2021		Freight <i>Woodlands</i>	\$ 126.74	
<b>EFT6708</b>	<b>26/07/2021</b>	<b>The Workwear Group</b>			<b>-\$ 115.20</b>
	07/06/2021		Uniforms <i>Belinda Knight</i>	\$ 115.20	
<b>EFT6709</b>	<b>26/07/2021</b>	<b>WA Contract Ranger Services</b>			<b>-\$ 374.00</b>
	13/07/2021		Contract Ranger Service <i>Labour</i>	\$ 374.00	
<b>EFT6710</b>	<b>26/07/2021</b>	<b>Wandering Smash Repairs</b>			<b>-\$ 674.69</b>
	16/07/2021		Parts - WD.458 <i>Battery, Terminal</i>	\$ 674.69	
<b>EFT6711</b>	<b>26/07/2021</b>	<b>Woodlands Distributors</b>			<b>-\$ 89.10</b>
	12/07/2021		Supplies - Parks & Gardens <i>Dog waste bags</i>	\$ 89.10	
<b>DD3703.2</b>	<b>06/07/2021</b>	<b>Pivotel</b>			<b>-\$ 60.00</b>
	15/06/2021		Satellite Sleeves <i>Bushfire radios</i>	\$ 60.00	
<b>DD3707.1</b>	<b>27/07/2021</b>	<b>Water Corporation</b>			<b>-\$ 1,273.69</b>
	29/06/2021		Standpipe <i>Water use</i>	\$ 1,273.69	
<b>DD3709.1</b>	<b>07/07/2021</b>	<b>Aware Super</b>			<b>-\$ 4,861.39</b>
	07/07/2021		Payroll deductions	\$ 3,808.45	
	07/07/2021		Payroll deductions	\$ 1,052.94	
<b>DD3709.2</b>	<b>07/07/2021</b>	<b>ANZ OnePath Masterfund</b>			<b>-\$ 399.97</b>
	07/07/2021		Payroll deductions	\$ 99.99	
	07/07/2021		Payroll deductions	\$ 299.98	
<b>DD3709.3</b>	<b>07/07/2021</b>	<b>Colonial First State</b>			<b>-\$ 481.52</b>
	07/07/2021		Payroll deductions	\$ 120.38	
	07/07/2021		Payroll deductions	\$ 361.14	
<b>DD3709.4</b>	<b>07/07/2021</b>	<b>Australian Super</b>			<b>-\$ 578.08</b>
	07/07/2021		Payroll deductions	\$ 144.52	
	07/07/2021		Payroll deductions	\$ 433.56	
<b>DD3709.5</b>	<b>07/07/2021</b>	<b>MobiSuper</b>			<b>-\$ 473.52</b>
	07/07/2021		Payroll deductions	\$ 118.38	
	07/07/2021		Payroll deductions	\$ 355.14	
<b>DD3709.6</b>	<b>07/07/2021</b>	<b>IOOF Portfolios Service Personal Superannuation</b>			<b>-\$ 140.57</b>
	07/07/2021		Payroll deductions	\$ 35.14	
	07/07/2021		Payroll deductions	\$ 105.43	
<b>DD3709.7</b>	<b>07/07/2021</b>	<b>SuperWrap Personal Super Plan</b>			<b>-\$ 116.42</b>



Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount
	07/07/2021		Payroll deductions	\$ 116.42	
<b>DD3712.1</b>	<b>05/07/2021</b>	<b>Telstra</b>			<b>-\$ 1,239.88</b>
	18/06/2021		Phone charges <i>Admin office, Harvest ban, Admin office, Fuel facility, CRC, Admin office, Admin office, CRC, CRC, Admin office, Consulting room, Admin iPad, Caravan Park, Supervisor, Remote Internet, Fuel Facility, Fuel Facility, Fuel Facility, CRC Internet Connection, Office Internet Connection, Phone plan, Rounding</i>	\$ 1,239.88	
<b>DD3715.2</b>	<b>02/07/2021</b>	<b>Water Corporation</b>			<b>-\$ 50.58</b>
	02/07/2021		Caravan Park <i>Water Use</i>	\$ 50.58	
<b>DD3715.3</b>	<b>03/07/2021</b>	<b>Water Corporation</b>			<b>-\$ 215.62</b>
	02/07/2021		Depot <i>Water use</i>	\$ 215.62	
<b>DD3715.4</b>	<b>04/07/2021</b>	<b>Water Corporation</b>			<b>-\$ 15.97</b>
	02/07/2021		Administration building <i>Water use</i>	\$ 15.97	
<b>DD3715.5</b>	<b>05/07/2021</b>	<b>Water Corporation</b>			<b>-\$ 423.26</b>
	02/07/2021		CRC & Public Conveniences <i>Water use</i>	\$ 423.26	
<b>DD3715.6</b>	<b>07/07/2021</b>	<b>Water Corporation</b>			<b>-\$ 21.30</b>
	02/07/2021		Community Centre <i>Water use</i>	\$ 21.30	
<b>DD3715.7</b>	<b>08/07/2021</b>	<b>Water Corporation</b>			<b>-\$ 69.44</b>
	02/07/2021		14 Down St <i>Water use, Service charge</i>	\$ 69.44	
<b>DD3715.8</b>	<b>06/07/2021</b>	<b>Water Corporation</b>			<b>-\$ 99.24</b>
	02/07/2021		1 Dowsett St <i>Water use, Service charge</i>	\$ 99.24	
<b>DD3715.9</b>	<b>09/07/2021</b>	<b>Water Corporation</b>			<b>-\$ 191.54</b>
	02/07/2021		13 Dunmall Dr <i>Water use, Service charge</i>	\$ 191.54	
<b>DD3716.1</b>	<b>15/07/2021</b>	<b>ClickSuper</b>			<b>-\$ 3.74</b>
	30/06/2021		Transaction fee <i>Jun 2021</i>	\$ 3.74	
<b>DD3716.2</b>	<b>01/07/2021</b>	<b>First Data Merchant Solutions</b>			<b>-\$ 73.63</b>
	30/06/2021		Merchant Fee <i>Fuel facility</i>	\$ 73.63	
<b>DD3716.3</b>	<b>01/07/2021</b>	<b>HICAPS</b>			<b>-\$ 25.00</b>
	30/06/2021		Terminal rental fee <i>Consulting Room</i>	\$ 25.00	
<b>DD3716.4</b>	<b>01/07/2021</b>	<b>St.George Bank</b>			<b>-\$ 27.50</b>
	30/06/2021		Merchant Fees <i>Fuel facility</i>	\$ 27.50	
<b>DD3721.1</b>	<b>21/07/2021</b>	<b>Aware Super</b>			<b>-\$ 4,771.93</b>
	21/07/2021		Payroll deductions	\$ 3,722.59	
	21/07/2021		Payroll deductions	\$ 1,049.34	
<b>DD3721.2</b>	<b>21/07/2021</b>	<b>ANZ OnePath Masterfund</b>			<b>-\$ 349.28</b>

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount
	21/07/2021		Payroll deductions	\$ 87.32	
	21/07/2021		Payroll deductions	\$ 261.96	
<b>DD3721.3</b>	<b>21/07/2021</b>	<b>Colonial First State</b>			<b>-\$ 481.52</b>
	21/07/2021		Payroll deductions	\$ 120.38	
	21/07/2021		Payroll deductions	\$ 361.14	
<b>DD3721.4</b>	<b>21/07/2021</b>	<b>Australian Super</b>			<b>-\$ 578.08</b>
	21/07/2021		Payroll deductions	\$ 144.52	
	21/07/2021		Payroll deductions	\$ 433.56	
<b>DD3721.5</b>	<b>21/07/2021</b>	<b>MobiSuper</b>			<b>-\$ 473.52</b>
	21/07/2021		Payroll deductions	\$ 118.38	
	21/07/2021		Payroll deductions	\$ 355.14	
<b>DD3721.6</b>	<b>21/07/2021</b>	<b>IOOF Portfolios Service Personal Superannuation</b>			<b>-\$ 229.99</b>
	21/07/2021		Payroll deductions	\$ 57.50	
	21/07/2021		Payroll deductions	\$ 172.49	
<b>DD3721.7</b>	<b>21/07/2021</b>	<b>SuperWrap Personal Super Plan</b>			<b>-\$ 97.14</b>
	21/07/2021		Payroll deductions	\$ 97.14	
<b>DD3731.3</b>	<b>26/07/2021</b>	<b>Bankwest</b>			<b>-\$ 1,729.34</b>
	15/07/2021		Credit card purchases <i>Council meetings groceries, Fuel - O.WD, Seniors Week - WA Museum, Adobe Licences, Adobe Licences, Donation - Country Week, Bank charges, Admin Uniforms</i>	\$ 1,729.34	
<b>DD3731.4</b>	<b>07/07/2021</b>	<b>Telstra</b>			<b>-\$ 1,222.38</b>
	23/06/2021		Phone charges <i>Admin office, Harvest ban, Fuel facility, CRC, Consulting room, Admin iPad, Caravan Park, Supervisor, Remote Internet, Fuel Facility, CRC Internet Connection, Office Internet Connection, Phone plan, Rounding</i>	\$ 1,222.38	
<b>DD3731.5</b>	<b>23/07/2021</b>	<b>Synergy</b>			<b>-\$ 30.21</b>
	02/07/2021		Street lighting <i>Usage</i>	\$ 30.21	
<b>DD3715.10</b>	<b>11/07/2021</b>	<b>Water Corporation</b>			<b>-\$ 407.82</b>
	02/07/2021		19 Humes Wy <i>Water use, Service charge</i>	\$ 407.82	
<b>DD3715.11</b>	<b>10/07/2021</b>	<b>Water Corporation</b>			<b>-\$ 71.27</b>
	02/07/2021		5 Dunmall Dr <i>Water use, Service charge</i>	\$ 71.27	
				<b>Total</b>	<b>- \$298,347.64</b>

## 16.2.MONTHLY FINANCIAL REPORTS – FOR THE PERIOD - 01/07/2021 – 31/07/2021

<b>Proponent</b>	Internal Report
<b>Author of Report</b>	Belinda Knight, CEO
<b>Date of Meeting</b>	19/08/2021
<b>Disclosure of any Interest</b>	Nil
<b>File Reference</b>	14.145.14512
<b>Attachments</b>	Monthly Financial Reports

### BRIEF SUMMARY

Consideration of the Monthly Financial Reports for the period ending 31/07/2021.

### BACKGROUND

The following financial reports to 31/07/2021 have been prepared and checked by Moore Australia, and are included for your information:

- Monthly Summary Information
- Statement of Financial Activity by Program
- Statement of Financial Activity by Nature or Type
- Note 1 Net Current Assets
- Note 2 Cash and Investments
- Note 3 Receivables – Debtors Report
- Note 4 Payables – Creditors Report
- Note 5 Rating Revenue
- Note 6 Disposal of Assets
- Note 7 Capital Acquisitions
- Note 8 Borrowings
- Note 9 Reserves
- Note 10 Grants and Contributions
- Note 11 Trust Fund
- Note 12 Explanation of Material Variances

### STATUTORY/LEGAL IMPLICATIONS

#### **Local Government Act 1995**

#### **Section 6.4 Financial report**

- (1) *A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.*
- (2) *The financial report is to –*
  - (a) *be prepared and presented in the manner and form prescribed; and*
  - (b) *contain the prescribed information.*
- (3) *By 30 September following each financial year or such extended time as the Minister allows, a local government is to submit to its auditor –*
  - (a) *the accounts of the local government, balanced up to the last day of the preceding financial year; and*
  - (b) *the annual financial report of the local government for the preceding financial year.*

#### **Local Government (Financial Management) Regulations 1996**

#### **Regulation 34 Financial activity statement required each month (Act s. 6.4)**

- (1A) *In this regulation – **committed assets** means revenue unspent but set aside under the annual budget for a specific purpose.*
- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail –*

- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
  - (b) *budget estimates to the end of the month to which the statement relates; and*
  - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
  - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
  - (e) *the net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*
  - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
  - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
  - (b) *by program; or*
  - (c) *by business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
  - (b) *recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

#### **POLICY IMPLICATIONS**

As contained in the attached Monthly Financial Reports

#### **FINANCIAL IMPLICATIONS**

As contained in the attached Monthly Financial Reports

#### **STRATEGIC IMPLICATIONS**

##### ***Provide Strong Leadership***

<b>Our Goals</b>	<b>Our Strategies</b>
<b>We plan for the future and are strategically focused</b>	Ensure accountable, ethical and best practice governance Develop and maintain our Strategic Plan, Corporate Business Plan, Asset Management Plan, Workforce Plan and Long-Term Financial Plan Service Level Plans detail operational roles, responsibilities and resources Engage with local, regional, state and federal stakeholders to grow mutually beneficial relationships

#### **CONSULTATION/COMMUNICATION**

Nil

#### **COMMENT**

Any items noted in the Management Information Report will be addressed prior to the August 2021 Monthly Financial Report.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER'S RECOMMENDATION & COUNCIL DECISION – ITEM16.2 - MONTHLY FINANCIAL REPORTS**

Moved Cr Turton

Seconded Cr Whitely

That Council in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996 receives the Statements of Financial activity for the period ended 31/07/2021.

*Disclaimer: The 31/07/2021 report has been prepared prior to the finalisation of the July financial transactions and as such may not be a true reflection of the financial position of the Shire at this time.*

**CARRIED 7/0****AUTHOR'S SIGNATURE:**

TO BE CONFIRMED

**Moore Australia**

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11 August 2021

Ms Belinda Knight  
Chief Executive Officer  
Shire of Wandering  
22 Watts Street  
**WANDERING WA 6308**

Dear Belinda,

**COMPILATION REPORT TO THE SHIRE OF WANDERING**

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Wandering, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 31 July 2021. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

**THE RESPONSIBILITY OF THE SHIRE OF WANDERING**

The Shire of Wandering are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

**OUR RESPONSIBILITY**

On the basis of information provided by the Shire of Wandering we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Wandering provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Wandering. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

A handwritten signature in black ink, appearing to read 'Russell Barnes', written over a large, faint, diagonal watermark that says 'DRAFT FOR COMMENT'.

Russell Barnes  
Director  
**Moore Australia (WA) Pty Ltd**

**Moore Australia**

Level 15, Exchange Tower,  
2 The Esplanade, Perth, WA 6000  
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11 August 2021

Ms Belinda Knight  
Chief Executive Officer  
Shire of Wandering  
22 Watts Street  
**WANDERING WA 6308**

Dear Belinda,

**ACCOUNTING SERVICE INFORMATION REPORT FOR THE PERIOD ENDED 31 JULY 2021**

We advise that we have completed the compilation of your Statutory Monthly Statement of Financial Activity (by Statutory Reporting Program) for the month ended 31 July 2021 and enclose our Compilation Report and Statements.

We are required under APES 315 *Compilation of Financial Information* to report certain matters in our compilation report. Other matters which arise during the course of our compilation that we wish to bring to your attention are raised in this report.

It should be appreciated that our procedures are designed primarily to enable us to compile the monthly financial statements and therefore may not bring to light all weaknesses in systems and procedures, or all financial matters of interest to management and Council, which may exist. However, we aim to use our knowledge of the Shire's financial operations gained during our work to make comments and suggestions, which, we hope, will be useful to you.

Please note in order to meet legislative requirements, details and explanations of the material variances between the year to date actuals and year to date budget need to be completed by Shire staff, as required by *Local Government (Financial Management) Regulation 34(1) (d)*.

**COMMENTS/SUGGESTIONS**

Attached is a list of comments/suggestions derived from compiling the statement of financial activity and other end of month review services.

**MATTERS FOR MANAGEMENT ATTENTION:**

Please complete the Statutory Monthly Financial Statements by completing Note 14 – Major Variations by providing a comment for each item where the Council's YTD Budget and YTD Actual are over the variance threshold. These items are indicated with a ▼ or ▲.

We noted no other matters we wish to draw to management's attention.

Should you wish to discuss any matter relating to our service or any other matter, please do not hesitate to contact us.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Russell Barnes', written over a light blue circular stamp.

Russell Barnes  
Director


[Moore Australia \(WA\) Pty Ltd](http://www.moore-australia.com.au)

**Shire of Wandering**  
**Management Information Report**

**Period Ending**

**31 July 2021**

Topic	Item	First Identified	Explanation	Action Required	Priority
Allocation	Allocation of proceeds from sale of gravel	July 2021	Sale of gravel allocated to account R091950 which is proceeds on sale of assets	Please examine and re-allocate this income to the correct account and ie code. The monthly financial statements have been amended to reflect this change.	High
Operating expenditure	Depreciation	July 2021	Depreciation for the month of July has not been processed.	When the 2020/21 Annual Financial Statements have been finalised depreciation will be processed.	Low
Funding Surplus		July 2021	At the time of preparing the attached Statement of Financial Activity, the Annual Financial Report for 30 June 2021 has not been finalised, therefore the closing surplus may change from the current \$1,198,749 due to year end and audit adjustments	None required.	Low

Approval:  Russell Barnes, Director

Page 1

Date of Issue: 11 August 2021  
Page 39



**SHIRE OF WANDERING**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 31 July 2021**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

**TABLE OF CONTENTS**

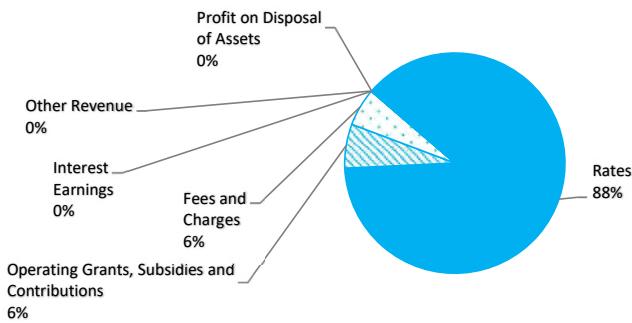
Statement of Financial Activity by Program	5
Statement of Financial Activity by Nature or Type	7
Basis of Preparation	8
Note 1 Statement of Financial Activity Information	9
Note 2 Cash and Financial Assets	10
Note 3 Receivables	11
Note 4 Other Current Assets	12
Note 5 Payables	13
Note 6 Rate Revenue	14
Note 7 Disposal of Assets	15
Note 8 Capital Acquisitions	16
Note 9 Borrowings	18
Note 10 Cash Reserves	19
Note 11 Other Current Liabilities	20
Note 12 Operating grants and contributions	21
Note 13 Non operating grants and contributions	22
Note 14 Explanation of Material Variances	23

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 JULY 2021**

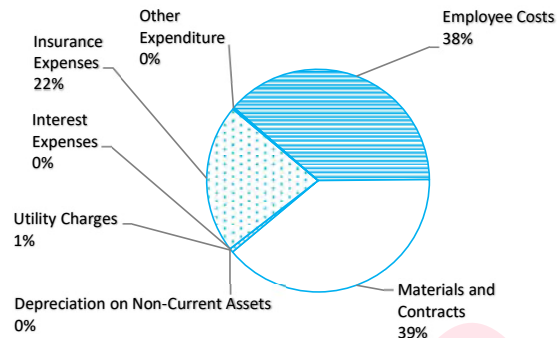
**SUMMARY INFORMATION - GRAPHS**

**OPERATING ACTIVITIES**

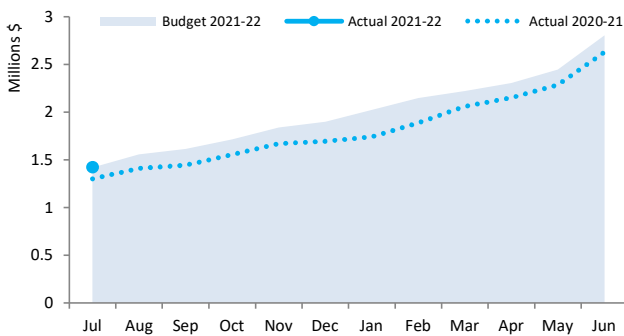
**OPERATING REVENUE**



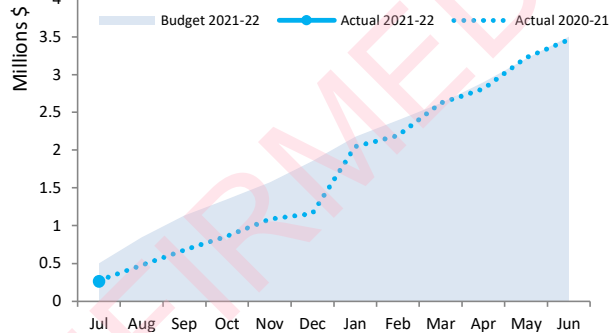
**OPERATING EXPENSES**



**Budget Operating Revenues -v- Actual**

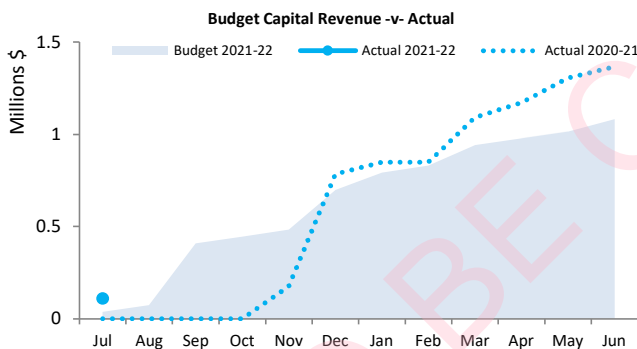


**Budget Operating Expenses -v-YTD Actual**

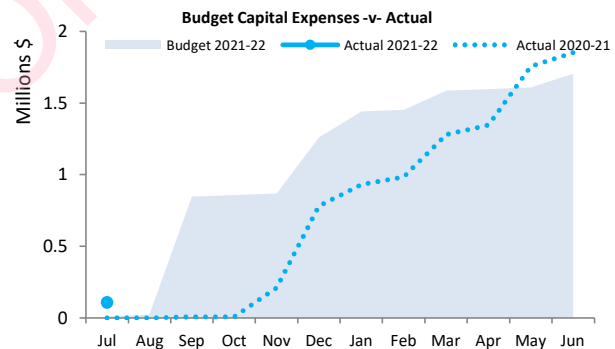


**INVESTING ACTIVITIES**

**CAPITAL REVENUE**



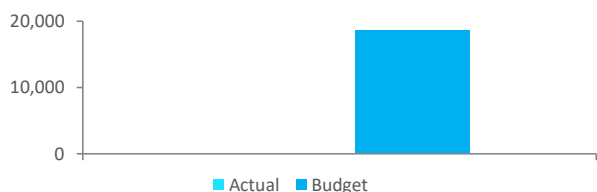
**CAPITAL EXPENSES**



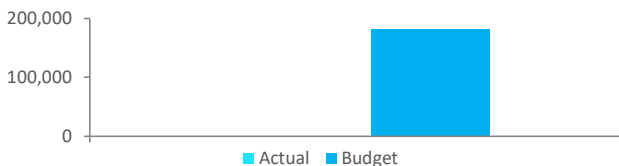
**FINANCING ACTIVITIES**

**BORROWINGS**

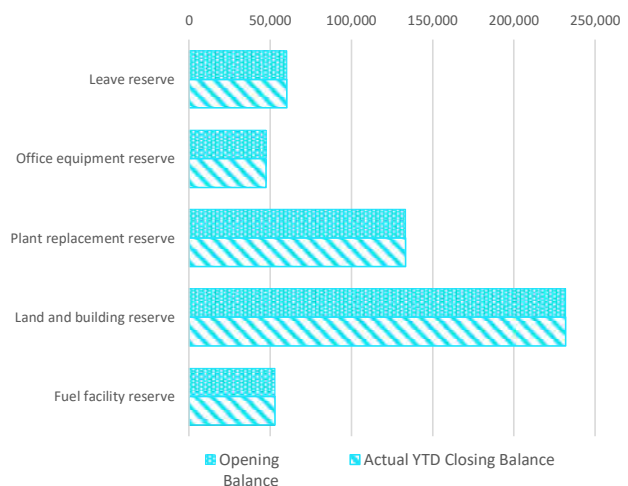
**Principal Repayments**



**Principal Outstanding**



**RESERVES**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 JULY 2021**

**EXECUTIVE SUMMARY**

**Funding surplus / (deficit) Components**

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$0.17 M	\$0.17 M	\$0.04 M	(\$0.14 M)
Closing	\$0.00 M	\$1.44 M	\$1.20 M	(\$0.24 M)

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$0.70 M	% of total
Unrestricted Cash	\$0.17 M	24.7%
Restricted Cash	\$0.53 M	75.3%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$0.29 M	% Outstanding
Trade Payables	\$0.21 M	
0 to 30 Days		96.3%
30 to 90 Days		2.7%
Over 90 Days		1%

Refer to Note 5 - Payables

Receivables		
	\$1.52 M	% Collected
Rates Receivable	\$1.29 M	5.8%
Trade Receivable	\$0.23 M	% Outstanding
30 to 90 Days		0.4%
Over 90 Days		2.6%

Refer to Note 3 - Receivables

**Key Operating Activities**

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.39 M	\$1.01 M	\$1.16 M	\$0.15 M

Refer to Statement of Financial Activity

Rates Revenue			
	YTD Actual	% Variance	
	\$1.25 M		
	YTD Budget	\$1.21 M	3.7%

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions			
	YTD Actual	% Variance	
	\$0.09 M		
	YTD Budget	\$0.10 M	(3.6%)

Refer to Note 12 - Operating Grants and Contributions

Fees and Charges			
	YTD Actual	% Variance	
	\$0.08 M		
	YTD Budget	\$0.11 M	(29.1%)

Refer to Statement of Financial Activity

**Key Investing Activities**

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.62 M)	\$0.03 M	\$0.00 M	(\$0.03 M)

Refer to Statement of Financial Activity

Proceeds on sale			
	YTD Actual	%	
	\$0.00 M		
	Adopted Budget	\$0.12 M	(100.0%)

Refer to Note 7 - Disposal of Assets

Asset Acquisition			
	YTD Actual	% Spent	
	\$0.11 M		
	Adopted Budget	\$1.70 M	(93.6%)

Refer to Note 8 - Capital Acquisitions

Capital Grants			
	YTD Actual	% Received	
	\$0.11 M		
	Adopted Budget	\$0.96 M	(88.6%)

Refer to Note 8 - Capital Acquisitions

**Key Financing Activities**

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.06 M	\$0.23 M	\$0.00 M	(\$0.23 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.00 M

Refer to Note 9 - Borrowings

Reserves	
Reserves balance	\$0.53 M
Interest earned	\$0.00 M

Refer to Note 10 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS**  
**FOR THE PERIOD ENDED 31 JULY 2021**

**STATUTORY REPORTING PROGRAMS**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**PROGRAM NAME AND OBJECTIVES**

**ACTIVITIES**

**GOVERNANCE**

To provide a decision making process for the efficient allocation of scarce resources.

Members expenses and other costs of the Shire that relate to the tasks of assisting Councillors and the public on matters which do not concern specific Council services.

**GENERAL PURPOSE FUNDING**

To collect revenue to allow for the provision of services.

Collection of Rates revenue, financial assistance grants for general purpose and interest revenue.

**HEALTH**

To provide services for community and environmental health.

Health inspection and advisory services, analytical services, pest and weed control, and assistance to provide health initiatives.

**EDUCATION AND WELFARE**

To support services relating to youth, elderly and the disadvantaged.

Support school activities, aged care initiatives and disability inclusion plan.

**HOUSING**

Provision of shire housing and privately rented accommodation.

Management and maintenance for shire housing privately rented while not required by staff and provision of rental accommodation to the Housing Authority for teachers accommodation.

**COMMUNITY AMENITIES**

To provide amenities required by the community.

Rubbish collection services and operation of waste transfer station. Maintenance of cemeteries and public conveniences. Administration of town planning activities.

**RECREATION AND CULTURE**

To establish and maintain infrastructure and resources to meet the recreational and cultural needs of the community.

Maintenance of halls, playgrounds, recreation grounds and reserves. Operation of Library and maintenance of heritage and history inventory.

**TRANSPORT**

To provide safe and effective transport services to the community.

Construction and maintenance of streets, roads, bridges, signage and footpaths. Cleaning and lighting of town streets. Depot maintenance.

**ECONOMIC SERVICES**

To help promote Wandering and its economic wellbeing.

Tourism and area promotion including operation of caravan park. Implementation of building control and provision of a fuel facility, postal agency and Community Resource Centre.

**OTHER PROPERTY AND SERVICES**

To monitor and control operating accounts.

Provisions of private work operations, plant repairs, operation costs and all administration costs.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

**STATUTORY REPORTING PROGRAMS**

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	173,709	173,709	<b>37,540</b>	(136,169)	(78.39%)	▼
<b>Revenue from operating activities</b>							
Governance		3,500	291	<b>0</b>	(291)	(100.00%)	
General purpose funding - general rates	6	1,204,854	1,204,854	<b>1,252,484</b>	47,630	3.95%	
General purpose funding - other		604,690	4,856	<b>429</b>	(4,427)	(91.17%)	
Law, order and public safety		44,290	10,613	<b>4,703</b>	(5,910)	(55.69%)	▼
Health		3,500	291	<b>1,417</b>	1,126	386.94%	
Housing		46,800	3,899	<b>3,843</b>	(56)	(1.44%)	
Community amenities		51,680	36,021	<b>39,678</b>	3,657	10.15%	
Recreation and culture		1,820	150	<b>780</b>	630	420.00%	
Transport		72,200	57,041	<b>61,230</b>	4,189	7.34%	
Economic services		723,720	97,085	<b>59,282</b>	(37,803)	(38.94%)	▼
Other property and services		45,750	4,478	<b>1,524</b>	(2,954)	(65.97%)	
		<b>2,802,804</b>	<b>1,419,579</b>	<b>1,425,370</b>	5,791		
<b>Expenditure from operating activities</b>							
Governance		(192,390)	(31,342)	<b>(15,515)</b>	15,827	50.50%	▲
General purpose funding		(86,000)	(7,165)	<b>(8,272)</b>	(1,107)	(15.45%)	
Law, order and public safety		(137,340)	(17,696)	<b>(7,291)</b>	10,405	58.80%	▲
Health		(11,030)	(1,060)	<b>(1,285)</b>	(225)	(21.23%)	
Education and welfare		(1,340)	(109)	<b>(78)</b>	31	28.44%	
Housing		(28,940)	(5,464)	<b>(5,774)</b>	(310)	(5.67%)	
Community amenities		(226,650)	(19,673)	<b>(11,900)</b>	7,773	39.51%	▲
Recreation and culture		(228,460)	(22,674)	<b>(14,598)</b>	8,076	35.62%	▲
Transport		(1,709,930)	(229,743)	<b>(90,258)</b>	139,485	60.71%	▲
Economic services		(835,005)	(72,384)	<b>(63,336)</b>	9,048	12.50%	▲
Other property and services		(45,790)	(95,685)	<b>(45,854)</b>	49,831	52.08%	▲
		<b>(3,502,875)</b>	<b>(502,995)</b>	<b>(264,161)</b>	238,834		
Non-cash amounts excluded from operating activities	1(a)	1,094,380	93,587	<b>0</b>	(93,587)	(100.00%)	▼
<b>Amount attributable to operating activities</b>		<b>394,309</b>	<b>1,010,171</b>	<b>1,161,209</b>	151,038		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	13	957,245	37,253	<b>109,403</b>	72,150	193.68%	▲
Proceeds from disposal of assets	7	124,000	0	<b>0</b>	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(1,704,660)	(11,078)	<b>(109,403)</b>	(98,325)	(887.57%)	▼
<b>Amount attributable to investing activities</b>		<b>(623,415)</b>	<b>26,175</b>	<b>0</b>	(26,175)		
<b>Financing Activities</b>							
Proceeds from new debentures	9	200,000	200,000	<b>0</b>	(200,000)	(100.00%)	▼
Transfer from reserves	10	48,050	48,050	<b>0</b>	(48,050)	(100.00%)	▼
Repayment of debentures	9	(18,665)	(18,665)	<b>0</b>	18,665	100.00%	▲
Transfer to reserves	10	(173,988)	0	<b>0</b>	0	0.00%	
<b>Amount attributable to financing activities</b>		<b>55,397</b>	<b>229,385</b>	<b>0</b>	(229,385)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>1,439,440</b>	<b>1,198,749</b>			

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 5.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS****FOR THE PERIOD ENDED 31 JULY 2021****NATURE OR TYPE DESCRIPTIONS****REVENUE****RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**REVENUE FROM CONTRACTS WITH CUSTOMERS**

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

**FEES AND CHARGES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**INTEREST EARNINGS**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**PROFIT ON ASSET DISPOSAL**

Excess of assets received over the net book value for assets on their disposal.

**EXPENSES****EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Shortfall between the value of assets received over the net book value for assets on their disposal.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

**INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

**BY NATURE OR TYPE**

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	173,709	173,709	<b>37,540</b>	(136,169)	(78.39%)	▼
<b>Revenue from operating activities</b>							
Rates	6	1,204,854	1,204,854	<b>1,252,484</b>	47,630	3.95%	
Rates other than general rates	6	3,200	3,200	<b>0</b>	(3,200)	(100.00%)	
Operating grants, subsidies and contributions	12	797,010	95,822	<b>92,369</b>	(3,453)	(3.60%)	
Fees and charges		734,530	111,664	<b>79,146</b>	(32,518)	(29.12%)	▼
Interest earnings		12,700	1,057	<b>318</b>	(739)	(69.91%)	
Other revenue		35,810	2,982	<b>1,053</b>	(1,929)	(64.69%)	
Profit on disposal of assets	7	14,700	0	<b>0</b>	0	0.00%	
		<b>2,802,804</b>	<b>1,419,579</b>	<b>1,425,370</b>	5,791		
<b>Expenditure from operating activities</b>							
Employee costs		(1,234,045)	(172,152)	<b>(101,560)</b>	70,592	41.01%	▲
Materials and contracts		(971,140)	(177,918)	<b>(103,339)</b>	74,579	41.92%	▲
Utility charges		(50,120)	(4,171)	<b>(1,516)</b>	2,655	63.65%	
Depreciation on non-current assets		(1,123,080)	(93,587)	<b>0</b>	93,587	100.00%	▲
Interest expenses		(2,970)	0	<b>0</b>	0	0.00%	
Insurance expenses		(84,120)	(41,634)	<b>(57,028)</b>	(15,394)	(36.97%)	▼
Other expenditure		(37,400)	(13,533)	<b>(718)</b>	12,815	94.69%	▲
		<b>(3,502,875)</b>	<b>(502,995)</b>	<b>(264,161)</b>	238,834		
Non-cash amounts excluded from operating activities	1(a)	1,094,380	93,587	<b>0</b>	(93,587)	(100.00%)	▼
<b>Amount attributable to operating activities</b>		<b>394,309</b>	<b>1,010,171</b>	<b>1,161,209</b>	151,038		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	13	957,245	37,253	<b>109,403</b>	72,150	193.68%	▲
Proceeds from disposal of assets	7	124,000	0	<b>0</b>	0	0.00%	
Payments for property, plant and equipment	8	(1,704,660)	(11,078)	<b>(109,403)</b>	(98,325)	(887.57%)	▼
<b>Amount attributable to investing activities</b>		<b>(623,415)</b>	<b>26,175</b>	<b>0</b>	(26,175)		
<b>Financing Activities</b>							
Proceeds from new debentures	9	200,000	200,000	<b>0</b>	(200,000)	(100.00%)	▼
Transfer from reserves	10	48,050	48,050	<b>0</b>	(48,050)	(100.00%)	▼
Repayment of debentures	9	(18,665)	(18,665)	<b>0</b>	18,665	100.00%	▲
Transfer to reserves	10	(173,988)	0	<b>0</b>	0	0.00%	
<b>Amount attributable to financing activities</b>		<b>55,397</b>	<b>229,385</b>	<b>0</b>	(229,385)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>1,439,440</b>	<b>1,198,749</b>			

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 JULY 2021**

**BASIS OF PREPARATION**

**BASIS OF PREPARATION**

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

**SIGNIFICANT ACCOUNTING POLICES**

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 09 August 2021



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

**NOTE 1  
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

**(a) Non-cash items excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>				
		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	7	(14,700)	0	0
Less: Movement in liabilities associated with restricted cash		(14,000)	0	0
Add: Depreciation on assets		1,123,080	93,587	0
<b>Total non-cash items excluded from operating activities</b>		<b>1,094,380</b>	<b>93,587</b>	<b>0</b>

**(b) Adjustments to net current assets in the Statement of Financial Activity**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing	This Time Last Year	Year to Date
		30 June 2021	31 July 2020	31 July 2021
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	10	(525,967)	(387,986)	(525,967)
Add: Provisions - employee	11	81,181	39,423	81,181
<b>Total adjustments to net current assets</b>		<b>(444,786)</b>	<b>(348,563)</b>	<b>(444,786)</b>

**(c) Net current assets used in the Statement of Financial Activity**

<b>Current assets</b>				
Cash and cash equivalents	2	841,093	1,264,071	698,323
Rates receivables	3	39,590	1,135,707	1,292,700
Receivables	3	29,305	248,016	225,029
Other current assets	4	74,270	79,099	66,517
<b>Less: Current liabilities</b>				
Payables	5	(203,312)	(125,170)	(287,455)
Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity	11	(217,439)	(678,016)	(270,398)
Provisions	11	(81,181)	(118,240)	(81,181)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(444,786)</b>	<b>(348,563)</b>	<b>(444,786)</b>
<b>Closing funding surplus / (deficit)</b>		<b>37,540</b>	<b>1,456,904</b>	<b>1,198,749</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

**OPERATING ACTIVITIES  
NOTE 2  
CASH AND FINANCIAL ASSETS**

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Institution	Interest Rate	Maturity Date
<b>Cash on hand</b>							
Municipal cash at bank	Cash and cash equivalents	171,256	0	171,256	Bankwest	Variable	n/a
Reserves bank fund	Cash and cash equivalents	0	525,967	525,967	Bankwest	Variable	n/a
Petty cash/ cash on hand	Cash and cash equivalents	1,100	0	1,100	n/a	n/a	n/a
<b>Total</b>		<b>172,356</b>	<b>525,967</b>	<b>698,323</b>			
<b>Comprising</b>							
Cash and cash equivalents		172,356	525,967	698,323			
		<b>172,356</b>	<b>525,967</b>	<b>698,323</b>			

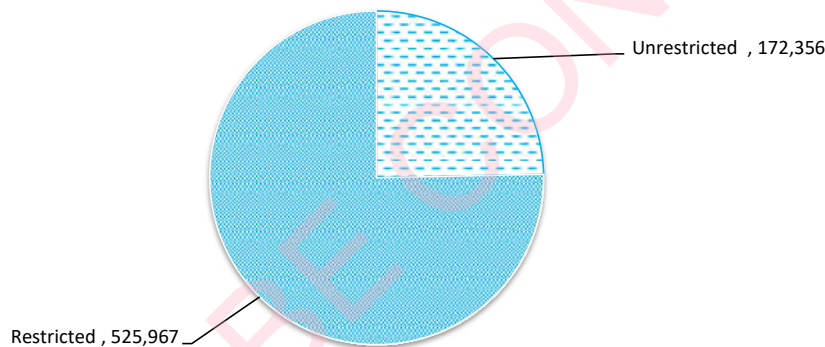
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

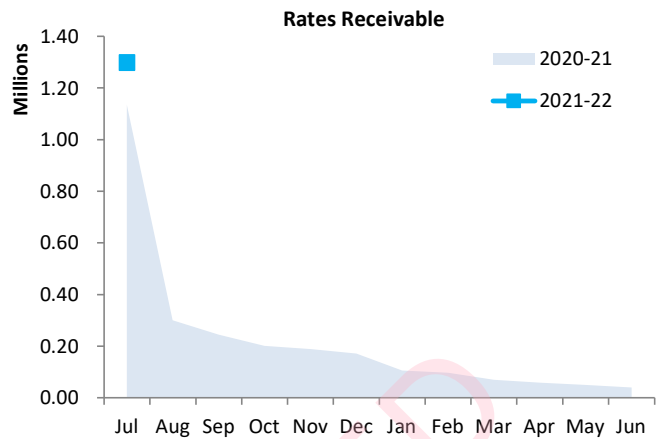
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

**OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES**

Rates receivable	30 Jun 2021	31 Jul 2021
	\$	\$
Opening arrears previous years	23,174	39,590
Levied this year, rubbish, interest and legal and other fees	1,101,109	1,331,639
Less - collections to date	(1,084,693)	(79,155)
Equals current outstanding	<b>39,590</b>	<b>1,292,700</b>
<b>Net rates collectable</b>	<b>39,590</b>	<b>1,292,700</b>
% Collected	96.5%	5.8%

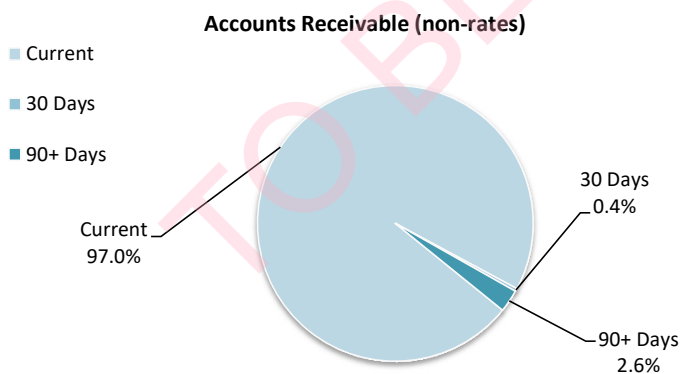


Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	185,432	687	0	5,047	191,166
Percentage		97%	0.4%	0%	2.6%	
<b>Balance per trial balance</b>						
Sundry receivable						191,166
GST receivable						28,454
<b>Total receivables general outstanding</b>						<b>225,029</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 JULY 2021

## OPERATING ACTIVITIES

## NOTE 4

## OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 31 July 2021
	\$	\$	\$	\$
<b>Inventory</b>				
Fuel, oil and materials	74,270	29,355	(37,108)	66,517
<b>Total other current assets</b>	<b>74,270</b>	<b>29,355</b>	<b>(37,108)</b>	<b>66,517</b>
<b>Amounts shown above include GST (where applicable)</b>				

## KEY INFORMATION

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

TO BE CONFIRMED

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

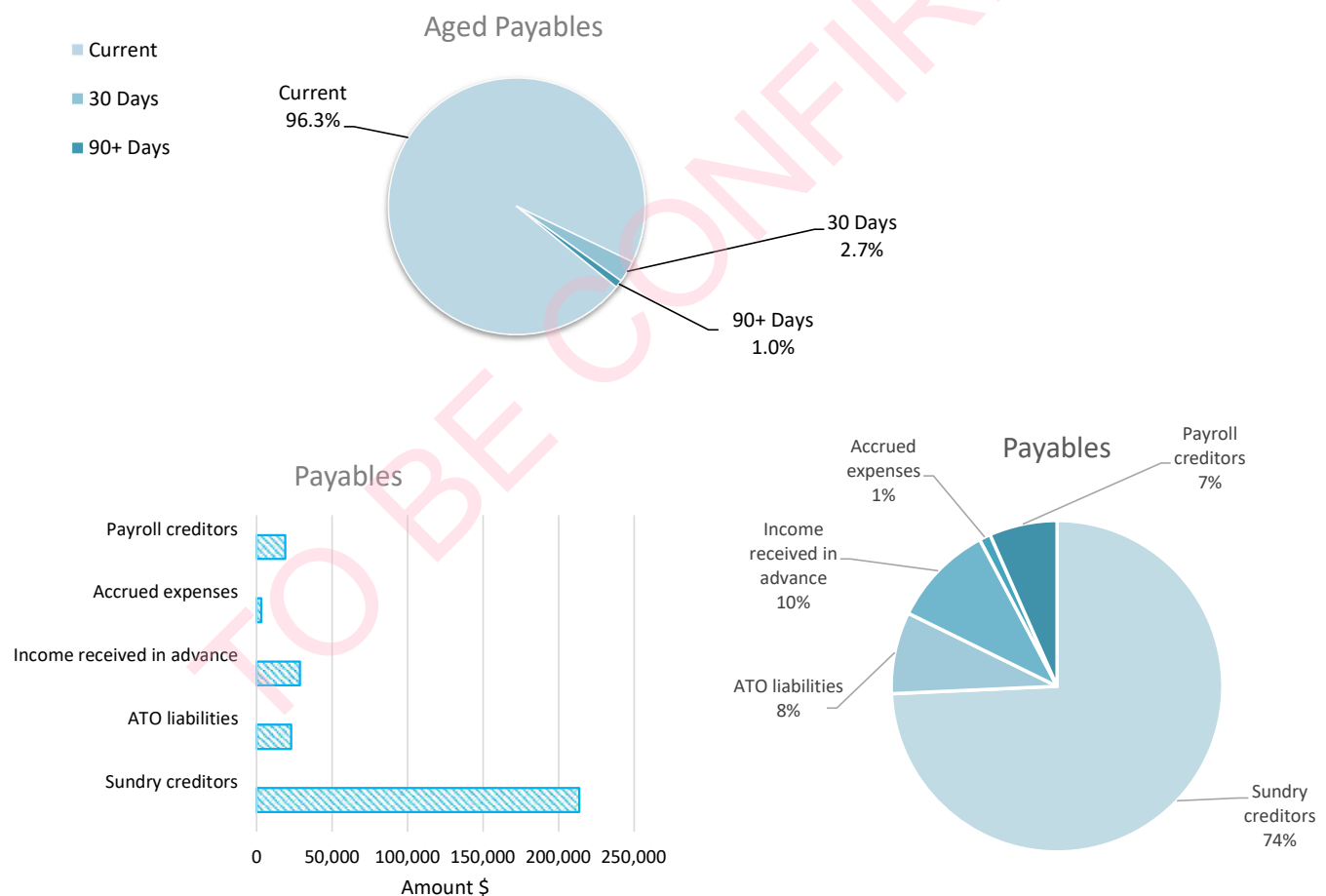
**OPERATING ACTIVITIES  
NOTE 5  
Payables**

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	171,277	4,857	0	1,742	177,876
Percentage		96.3%	2.7%	0%	1%	
<b>Balance per trial balance</b>						
Sundry creditors						213,511
ATO liabilities						23,028
Income received in advance						28,734
Accrued expenses						3,171
Payroll creditors						19,011
<b>Total payables general outstanding</b>						<b>287,455</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



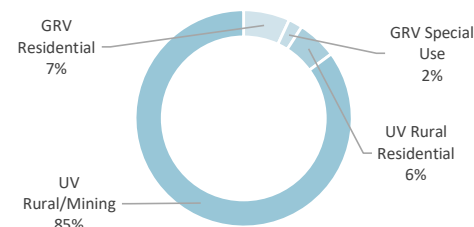
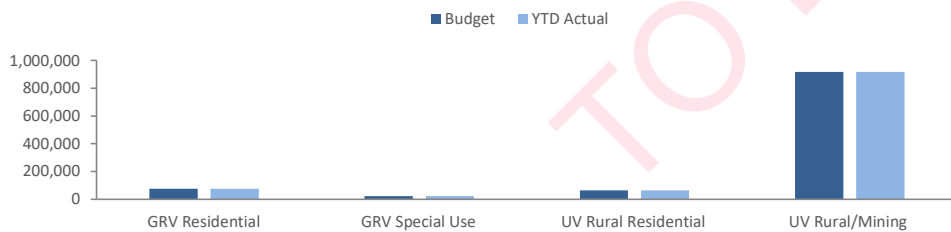
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021

OPERATING ACTIVITIES  
NOTE 6  
RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
GRV Residential	0.12531	53	595,192	74,583	0	0	74,583	74,584	0	0	74,584
GRV Special Use	0.14192	3	157,820	22,398	0	0	22,398	22,398	0	0	22,398
<b>Unimproved value</b>											
UV Rural Residential	0.01597	53	3,871,000	61,820	0	0	61,820	61,820	1,356	920	64,096
UV Rural/Mining	0.00669	140	137,339,000	918,798	0	0	918,798	918,798			918,798
<b>Sub-Total</b>		<b>249</b>	<b>141,963,012</b>	<b>1,077,599</b>	<b>0</b>	<b>0</b>	<b>1,077,599</b>	<b>1,077,600</b>	<b>1,356</b>	<b>920</b>	<b>1,079,876</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
GRV Residential	1,100	27	64,134	29,700	0	0	29,700	29,700	0	0	29,700
GRV Special Use	1,100	1	4,508	1,100	0	0	1,100	1,100	0	0	1,100
<b>Unimproved value</b>											
UV Rural Residential	1,100	51	3,051,500	56,100	0	0	56,100	56,100	0	0	56,100
UV Rural/Mining	1,100	81	8,662,483	89,100	0	0	89,100	89,100	0	0	89,100
<b>Sub-total</b>		<b>160</b>	<b>11,782,625</b>	<b>176,000</b>	<b>0</b>	<b>0</b>	<b>176,000</b>	<b>176,000</b>	<b>0</b>	<b>0</b>	<b>176,000</b>
Discount							(48,745)				(3,392)
<b>Amount from general rates</b>							<b>1,204,854</b>				<b>1,252,484</b>
Ex-gratia rates							3,200				0
<b>Total general rates</b>							<b>1,208,054</b>				<b>1,252,484</b>

KEY INFORMATION

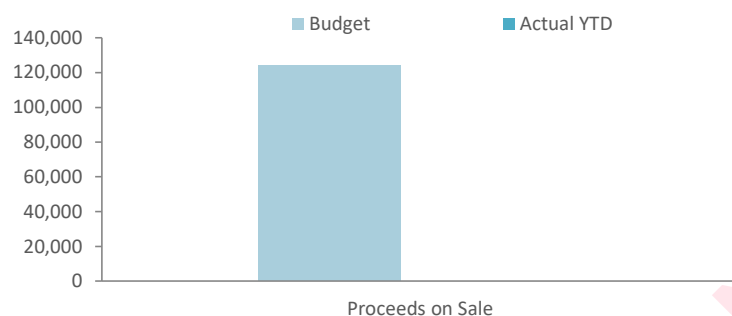
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

**OPERATING ACTIVITIES  
NOTE 7  
DISPOSAL OF ASSETS**

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>								
	<b>Transport</b>								
	Isuzu Giga Prime Mover	60,000	60,000	0	0	0	0	0	0
	QE Pajero Sports GLX	23,500	27,000	3,500	0	0	0	0	0
	Holden Trail blazer	24,000	35,000	11,000	0	0	0	0	0
	Hustler Mower	1,800	2,000	200	0	0	0	0	0
		<b>109,300</b>	<b>124,000</b>	<b>14,700</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



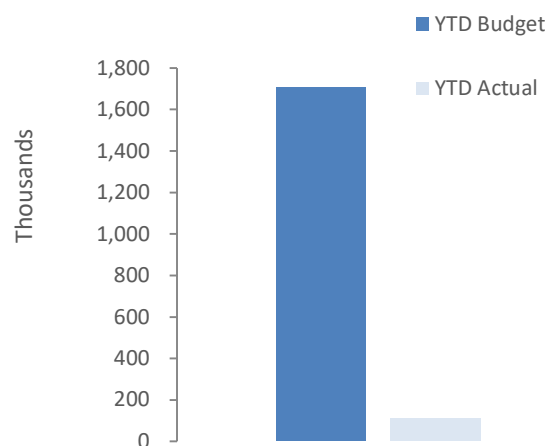
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

**INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land & Buildings	132,940	11,078	109,403	98,325
Furniture & Equipment	14,500	0	0	0
Plant & Equipment	312,650	0	0	0
Roads & Bridges	1,044,570	0	0	0
Land Held For Resale Non Current	200,000	0	0	0
<b>Payments for Capital Acquisitions</b>	<b>1,704,660</b>	<b>11,078</b>	<b>109,403</b>	<b>98,325</b>
<b>Total Capital Acquisitions</b>	<b>1,704,660</b>	<b>11,078</b>	<b>109,403</b>	<b>98,325</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	957,245	37,253	109,403	72,150
Borrowings	200,000	200,000	0	(200,000)
Other (disposals & C/Fwd)	124,000	0	0	0
Cash backed reserves				
Leave reserve	14,000		0	0
Office equipment reserve	7,500		0	0
Land and building reserve	26,550		0	0
Contribution - operations	375,365	(226,175)	0	226,175
<b>Capital funding total</b>	<b>1,704,660</b>	<b>11,078</b>	<b>109,403</b>	<b>98,325</b>

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



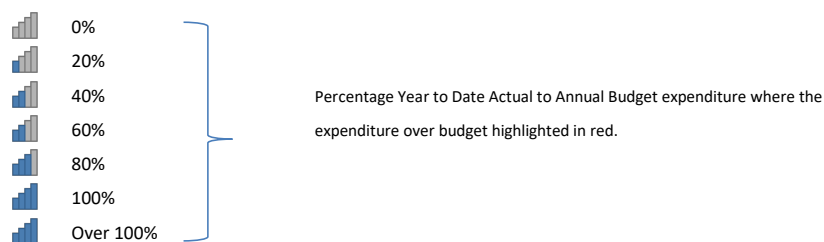


NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021

INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS (CONTINUED)

## Capital expenditure total

## Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted		Year to Date Actual	Variance (Under)/Over
	Current Budget	Year to Date Budget		
<b>Capital Expenditure</b>				
<b>Furniture &amp; Equipment</b>				
E13450 CRC - Purchase Furniture & Equipment	5,000	0	0	0
E14560 Purchase Furniture & Equipment	9,500	0	0	0
<b>Furniture &amp; Equipment Total</b>	<b>14,500</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Land Held For Resale Non Current</b>				
E14761 Land Held for Resale - Industrial Estate	200,000	0	0	0
<b>Land Held For Resale Non Current Total</b>	<b>200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Land &amp; Buildings</b>				
E13260 Purchase Land & Buildings	132,940	11,078	109,403	98,325
<b>Land &amp; Buildings Total</b>	<b>132,940</b>	<b>11,078</b>	<b>109,403</b>	<b>98,325</b>
<b>Plant &amp; Equipment</b>				
E12360 Purchase Plant & Equipment	312,650	0	0	0
<b>Plant &amp; Equipment Total</b>	<b>312,650</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Roads &amp; Bridges</b>				
E12101 Road Construction - Other - Expenses	276,000	0	0	0
E12102 Road Construction Regional Road Group Expenses	546,485	0	0	0
E12103 Road Construction Roads to Recovery Expenses	145,875	0	0	0
E12104 Road Construction Blackspot Expenses	76,210	0	0	0
<b>Roads &amp; Bridges Total</b>	<b>1,044,570</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grand Total</b>	<b>1,704,660</b>	<b>11,078</b>	<b>109,403</b>	<b>98,325</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

**FINANCING ACTIVITIES**

**NOTE 9**

**BORROWINGS**

**Repayments - borrowings**

Information on borrowings Particulars	Loan No.	1 July 2021	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
<b>Community amenities</b>										
industrial Estate Development	WATC	0	0	200,000	0	18,665	0	181,335	2,970	0
<b>Total</b>		0	0	200,000	0	18,665	0	181,335	2,970	0

**KEY INFORMATION**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

TO BE CONFIRMED

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

**OPERATING ACTIVITIES**

**NOTE 10**

**CASH RESERVES**

**Cash backed reserve**

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave reserve	60,244	0	0	0	0	(14,000)	0	46,244	60,244
Office equipment reserve	47,482	0	0	0	0	(7,500)	0	39,982	47,482
Plant replacement reserve	133,449	0	0	29,725	0	0	0	163,174	133,449
Land and building reserve	231,859	0	0	128,438	0	(26,550)	0	333,747	231,859
Fuel facility reserve	52,933	0	0	15,825	0	0	0	68,758	52,933
	<b>525,967</b>	<b>0</b>	<b>0</b>	<b>173,988</b>	<b>0</b>	<b>(48,050)</b>	<b>0</b>	<b>651,905</b>	<b>525,967</b>

TO BE CONFIRMED

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

**OPERATING ACTIVITIES  
NOTE 11  
OTHER CURRENT LIABILITIES**

	Opening Balance	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance
<b>Other current liabilities</b>	<b>1 July 2021</b>				<b>31 July 2021</b>
	\$		\$	\$	\$
<b>Other liabilities</b>					
- Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity	217,439	0	167,065	(114,106)	270,398
<b>Total other liabilities</b>	217,439	0	167,065	(114,106)	270,398
<b>Provisions</b>					
Provision for annual leave	65,168	0	0	0	65,168
Provision for long service leave	16,013	0	0	0	16,013
<b>Total Provisions</b>	81,181	0	0	0	81,181
<b>Total other current liabilities</b>	<b>298,620</b>	<b>0</b>	<b>167,065</b>	<b>(114,106)</b>	<b>351,579</b>

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

**KEY INFORMATION**

**Provisions**

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**Employee benefits**

**Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**Contract liabilities**

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

**NOTE 12  
OPERATING GRANTS AND CONTRIBUTIONS**

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 July 2021	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Jul 2021	Current Liability 31 Jul 2021	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>								
<b>Governance</b>								
Grants Commission - General	0	0	0	0	0	318,880	0	0
Grants Commission - Roads	0	0	0	0	0	262,710	0	0
<b>Law, order, public safety</b>								
LGGS Grant Income (ESL)	4,703	0	(4,703)	0	0	41,540	10,385	4,703
<b>Transport</b>								
Grant Income - MRWA Direct	0	0	0	0	0	57,000	57,000	61,230
<b>Economic services</b>								
CRC - Centrelink Income	0	0	0	0	0	8,640	2,160	720
CRC - Community Programs Grant Income	0	0	0	0	0	4,590	382	0
CRC - Operating Grants Income	16,410	0	0	16,410	16,410	99,550	24,887	25,716
	<b>21,113</b>	<b>0</b>	<b>(4,703)</b>	<b>16,410</b>	<b>16,410</b>	<b>792,910</b>	<b>94,814</b>	<b>92,369</b>
<b>Operating contributions</b>								
<b>Recreation and culture</b>								
Movie Screen Hire Income	0	0	0	0	0	100	8	0
<b>Other property and services</b>								
Admin - Other Income	0	0	0	0	0	4,000	1,000	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,100</b>	<b>1,008</b>	<b>0</b>
<b>TOTALS</b>	<b>21,113</b>	<b>0</b>	<b>(4,703)</b>	<b>16,410</b>	<b>16,410</b>	<b>797,010</b>	<b>95,822</b>	<b>92,369</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021

NOTE 13  
NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget Revenue	YTD Budget	YTD Revenue
	1 July 2021		(As revenue)	31 Jul 2021	31 Jul 2021			Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>								
<b>General purpose funding</b>								
Other grants income	86,923	0	0	86,923	86,923	0	0	0
<b>Transport</b>								
Grant Income - Regional Road Group	0	167,065	0	167,065	167,065	364,325	0	0
Grant Income - Roads to Recovery	0	0	0	0	0	145,875	0	0
Grant Income - Blackspot	0	0	0	0	0	314,105	26,175	0
<b>Economic services</b>								
Caravan Park Grants Income	109,403	0	(109,403)	0	0	132,940	11,078	109,403
	<b>196,326</b>	<b>167,065</b>	<b>(109,403)</b>	<b>253,988</b>	<b>253,988</b>	<b>957,245</b>	<b>37,253</b>	<b>109,403</b>

TO BE CONFIRMED

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

**NOTE 14  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 5.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
<b>Revenue from operating activities</b>						
Law, order and public safety	(5,910)	(55.69%) ▼			Timing	ESL Grant yet to be received
Economic services	(37,803)	(38.94%) ▼			Timing	DPIRD Grant yet to be received
<b>Expenditure from operating activities</b>						
Governance	15,827	50.50% ▲	Timing	Sitting Fees & PR Expenses		
Law, order and public safety	10,405	58.80% ▲	Timing	ESL unspent		
Community amenities	7,773	39.51% ▲	Timing	Depreciation yet to be allocated		
Recreation and culture	8,076	35.62% ▲	Timing	Depreciation yet to be allocated		
Transport	139,485	60.71% ▲	Timing	Depreciation yet to be allocated		
Economic services	9,048	12.50% ▲	Timing	CRC Expenses lower than expected		
Other property and services	49,831	52.08% ▲	Timing	Allocations		
<b>Investing activities</b>						
Proceeds from non-operating grants, subsidies and contributions	72,150	193.68% ▲	Timing	Capital Program yet to commence		
Payments for property, plant and equipment and infrastructure	(98,325)	(887.57%) ▼			Timing	Capital Program yet to commence
<b>Financing activities</b>						
Proceeds from new debentures	(200,000)	(100.00%) ▼			Timing	Loan yet to be drawn down
Transfer from reserves	(48,050)	(100.00%) ▼			Timing	Reserve transfers yet to happen
Repayment of debentures	18,665	100.00% ▲			Timing	Loan yet to be drawn down

TO BE CONFIRMED

**17. CLOSURE OF MEETING**

There being no further business the meeting closed at 6:13pm.

TO BE CONFIRMED