



Shire of Wandering

AGENDA

For the Ordinary Council Meeting
to be held 19 May 2016



Shire of Wandering

Ordinary Council Meeting 19 MAY 2016

NOTICE OF MEETING

Dear Elected Member

The next ordinary council meeting of the Shire of Wandering will be held on Thursday 19 May 2016 in the Council Chambers, 22 Watts Street, Wandering commencing at 1.30pm.

Monica Treasure
Acting Chief Executive Officer
11 May 2016

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Ordinary Council Meeting Agenda

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Cr J McNeil – Approved leave of absence

3. DISCLOSURE OF INTERESTS

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (*updated 13 March 2000*)

A member who has a Financial Interest in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a Financial Interest in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

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1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measured in money terms. There are exceptions in the Local Government Act 1995 but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc., and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e. if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it MUST be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The only exceptions are:
 - 6.1 Where the Councillor discloses the extent of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the Local Government Act; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the Local Government Act, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.

A member who has an Interest Affecting Impartiality in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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4. PUBLIC QUESTION TIME
5. APPLICATIONS FOR LEAVE OF ABSENCE
6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS
6.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL – 21 APRIL 2016
[ATTACHMENT 6.1.1](#)
7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION
8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS
9. REPORTS OF COMMITTEES
10. REPORTS OF OFFICERS

10.1 CHIEF EXECUTIVE OFFICER

10.1.1 USE OF COMMON SEAL AND ACTIONS PERFORMED UNDER DELEGATED AUTHORITY FOR THE MONTHS OF APRIL 2016

| | |
|---|-----------------------|
| FILE REFERENCE: | 1.1.29.1 |
| PROPOSERS: | Nil |
| DISCLOSURE OF INTEREST: | Nil |
| DATE: | 11 May 2016 |
| PREVIOUSLY BEFORE COUNCIL: | N/A |
| AUTHORS NAME & POSITION: | Amanda O'Halloran CEO |
| NATURE OF COUNCILS ROLE IN THE MATTER: | Legislative |

PURPOSE OF THE REPORT

The purpose of this agenda item is to report to Council for information, Use of the Common Seal and actions performed under delegated authority requiring referral to Council, for the month of 30 April 2016.

BACKGROUND

Council has authorised the updated delegations register at the July 2015 Ordinary Meeting of Council. The procedure associated with the register is to report to Council the activities or actions that have been performed under the delegated authority. A report will be completed for Council at each meeting that identifies (1) use of the Common Seal, and (2) actions performed under the delegated authority requiring referral to Council as per the Shire of Wandering Delegated Authority Register 2015.

COMMENT/ DETAILS

Actions performed under delegation during the month of 30 April 2016 are provided below:

- **Food Stall Holders Licence:**
Nil
- **Building Licenses Issued:**
 - A# 256' Stephen & Judy Bullock Lot 64 Moramocking Road Approved 14/4/16 for Carport/Patio
- **Payments:** Payments made from the Municipal Account as per financial report attached at 10.4.1 of this Agenda.

CONSULTATION

Relevant Officers and Managers of the Shire

STATUTORY/ LEGAL ENVIRONMENT

Local Government Act 1995 Section 9.49A

POLICY IMPLICATIONS

Affixing the Shire of Wandering Common Seal Policy
Shire of Wandering Delegations Register 2015
Purchasing and Tendering Policy

FINANCIAL IMPLICATIONS

Nil – all payments have been approved in the 2015/16 Annual Budget.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and effective Organisation

Outcome 5.2: Accountable decision making and resource allocation through effective governance

Strategy 5.2.1: Ensure the Council's decision making process is effective and transparent

Strategy 5.2.2: Ensure that the organisation's governance structure, policies and procedures are current and relevant

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council **ACCEPT** the report "Use of Common Seal and Actions Performed under Delegated Authority" for the month of 30 April 2016.

10.1.2 CONSULTATION WITH CORPORATE BULK HANDLING

| | |
|---|--|
| FILE REFERENCE: | 13.1.11 |
| PROPONENTS: | Judith Price – Councillor Shire of Wandering |
| DISCLOSURE OF INTEREST: | Nil |
| DATE OF REPORT: | 10 April 2016 |
| PREVIOUSLY BEFORE COUNCIL: | November 2015 |
| AUTHORS NAME & POSITION: | Monica Treasure A/CEO |
| NATURE OF COUNCILS ROLE IN THE MATTER: | Advocacy |

PURPOSE OF THE REPORT

Council endorse consultation with Cooperative Bulk Handling (CBH) regarding the future use of the Wandering Receival Point.

BACKGROUND

The Wandering CBH Receival Site has been closed for grower grain deliveries for the majority of the past five years. Through lack of maintenance and investment over many decades, the site is in poor condition and its facilities are outdated. Despite lobbying from the Wandering CBH Receival Site Action Group (a group of concerned local grain growers), CBH has indicated that it will not be upgrading the Wandering Receival Site. The Wandering Shire Council has put an item before the Central Country Zone Council for their consideration regarding *ex gratia* rates for non-operational receival sites and the future of closed sites. This has been carried over until the next zone meeting to allow research and further information from WALGA regarding the Local Government Act, 1995, Part 6, Division 6, section 6.26 and rateable land owned by Co-operative Bulk Handling Limited.

[ATTACHMENT 10.1.2.1](#)

COMMENT/DETAILS

Council has forwarded through to the Central Country Zone Council an agenda item regarding the closure of bins across the CBH Kwinana zone. This matter has been put on hold while the CCZ Council gathers further information on the matter and the standing WALGA has on the matter.

The Wandering Bin has been identified by grain growers within the Wandering Shire and the Council of an item of interest and wish to discuss the future of the bin with CBH and the implications this will have on all concerned parties within the Shire of Wandering.

CONSULTATION

Central Country Zone Council
Judith Price – Wandering Shire Councillor
Acting CEO

STATUTORY/ LEGAL IMPLICATIONS

Local Government Act 1995, Part 6, Divison 6, section 6.26

6.26. RATEABLE LAND

- (1) *Except as provided in this section all land within a district is rateable land.*
- (2) *The following land is not rateable land —*
 - (a) *land which is the property of the Crown and —*
 - (i) *is being used or held for a public purpose; or*
 - (ii) *is unoccupied, except —*
 - (I) *where any person is, under paragraph (e) of the definition of **owner** in section 1.4, the owner of the land other than by reason of that person being the holder of a prospecting licence held under the Mining Act 1978 in respect of land the area of which does not exceed 10 ha or a miscellaneous licence held under that Act; or*
 - (II) *where and to the extent and manner in which a person mentioned in paragraph (f) of the definition of **owner** in section 1.4 occupies or makes use of the land;*
- and*
- (b) *land in the district of a local government while it is owned by the local government and is used for the purposes of that local government other than for purposes of a trading undertaking (as that term is defined in and for the purpose of section 3.59) of the local government; and*
- (c) *land in a district while it is owned by a regional local government and is used for the purposes of that regional local government other than for the purposes of a trading undertaking (as that term is defined in and for the purpose of section 3.59) of the regional local government; and*
- (d) *land used or held exclusively by a religious body as a place of public worship or in relation to that worship, a place of residence of a minister of religion, a convent, nunnery or monastery, or occupied exclusively by a religious brotherhood or sisterhood; and*
- (e) *land used exclusively by a religious body as a school for the religious instruction of children; and*
- (f) *land used exclusively as a non-government school within the meaning of the School Education Act 1999; and*
- (g) *land used exclusively for charitable purposes; and*
- (h) *land vested in trustees for agricultural or horticultural show purposes; and*
- (i) *land owned by Co-operative Bulk Handling Limited or leased from the Crown or a statutory authority (within the meaning of that term in the Financial Management Act 2006) by that co-*

AGENDA FOR THE MEETING TO BE HELD 19 MAY 2016

operative and used solely for the storage of grain where that co-operative has agreed in writing to make a contribution to the local government; and

- (j) land which is exempt from rates under any other written law; and*
 - (k) land which is declared by the Minister to be exempt from rates.*
- (3) *If Co-operative Bulk Handling Limited and the relevant local government cannot reach an agreement under subsection (2)(i) either that co-operative or the local government may refer the matter to the Minister for determination of the terms of the agreement and the decision of the Minister is final.*
- (4) *The Minister may from time to time, under subsection (2)(k), declare that any land or part of any land is exempt from rates and by subsequent declaration cancel or vary the declaration.*
- (5) *Notice of any declaration made under subsection (4) is to be published in the Gazette.*
- (6) *Land does not cease to be used exclusively for a purpose mentioned in subsection (2) merely because it is used occasionally for another purpose which is of a charitable, benevolent, religious or public nature.*

[Section 6.26 amended by No. 36 of 1999 s. 247; No. 77 of 2006 Sch. 1 cl. 102; No. 24 of 2009 s. 506 (correction to reprint in Gazette 7 Sep 2012 p. 4329).]

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 2 – A Robust and Diverse Rural Economy

Outcome 2.3: A strong and resilient agricultural sector

Strategy 2.3.1: Promote the Wandering region as a significant agricultural region

Strategy 2.3.2: Advocate and support agricultural businesses to relocate to the region

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

1. That Council invite CBH Operations Manager, David Capper to a discussion regarding the future use of the Wandering Bin site, with the following items for consideration:
 - a. For CBH to consider the Wandering Shire as a proposed location for a future 'Greenfields' Grain Reveal site for the Kwinana CBH Zone
 - b. For CBH to consider making available the Wandering CBH Bin for the use of the Wandering Community or Shire for non-grain enterprise uses.
 - c. For CBH to consider the level of *Ex Gratia* rates and future rates for land owned by CBH in the Wandering Shire

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- d. For CBH to consider the poor level of delivery options offered to Wandering grain growers and the lack of CBH sites within the Shire.
- e. For CBH to commit to maintain their Wandering receival site at a standard acceptable to the Wandering Shire if they will not consider offering it for the use of the Wandering Community or Shire for non-grain enterprise uses .

10.1.3 WANDERING COMMUNITY RESOURCE CENTRE ACTION PLAN 2016/2017

FILE REFERENCE: 12.1.13

DISCLOSURE OF INTEREST: Nil

DATE: 9 May 2016

AUTHOR: Monica Treasure, Manager Communities

SENIOR OFFICER: Amanda O'Halloran, Chief Executive Officer

PURPOSE OF THE REPORT

In accordance with the Community Service agreement between the Department of Regional Development and the Shire of Wandering an action plan for the 2016/2017 year is to be received by the Department of Regional Development by the 1 June, 2016.

The Action Plan states the activities and operational requirements to ensure the CRC meets it's contracted service levels.

BACKGROUND

The Wandering Community Resource Centre has a three year contract with the Department of Regional Development to provide contracted services under three outcomes:

- Government and Community information and services
- Economic and Business development initiatives
- Social development initiatives.

The second year of contract is coming to completion and as per the agreement; a new Action Plan for the next financial year 2016/2017 is to be received by the 1 June 2016.

The action plan is a summary of the projects/tasks the Shire will undertake to meet the service level outcomes that are contracted. It is required to state the aims of the project, key persons responsible and the timeframe in which the projects will be completed.

The outcomes of the projects are reported against a statistical return every quarter to the Department of Regional Development.

COMMENT

The Wandering CRC Action plan has been tailored to meet the demands of the Wandering community in line with the Shire's Strategic Plan. Projects such as Business After Hours, Women Who Work are events that are targeted to improve the community's economic health and build their capacity. Social outcomes like Yoga, School Holiday Activities and Men's Health Night help build positive relationship and social cohesion. These activities and initiatives will further develop Wandering into a vibrant and sustainable community.

Council is requested to endorse the Wandering CRC Action Plan 2016/2017 as presented.

Wandering CRC Action Plan 2015/2016

ATTACHMENT 10.1.3.1

CONSULTATION

Manager Communities
Contract Manager; Department of Regional Development
Chief Executive Officer
Wandering Community Representatives

STATUTORY ENVIRONMENT

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Any financial implications are addressed within the 2016/2017 budget

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 1 – A Community that is involved and caring

Outcome 1.1 Community facilities that support the community
Outcome 1.2 A community that celebrates and participates together
Outcome 1.3 A supportive and inclusive community for people of all ages

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council:

1. Endorse the Wandering CRC Action Plan for 2016/2017

10.1.4 SPONSORSHIP FOR THE WANDERING WHEATBELT WINE AWARDS

| | |
|---|--|
| FILE REFERENCE: | 18.1.28 |
| PROPONENTS: | Joanne Lockwood, Secretary WWWaW Committee |
| DISCLOSURE OF INTEREST: | Nil |
| DATE OF REPORT: | 29 April 2016 |
| PREVIOUSLY BEFORE COUNCIL: | Nil |
| AUTHORS NAME & POSITION: | Monica Treasure, A/CEO |
| NATURE OF COUNCILS ROLE IN THE MATTER: | Advocacy |

PURPOSE OF THE REPORT

Council has been requested to financially sponsor the 2016 Wandering Wheatbelt Wine Awards.

BACKGROUND

The Shire has supported the Wandering Wheatbelt Wine Awards on an annual basis; this year will mark the 12th consecutive year of the Regional Dinner and Wine Show.

There are two different categories of sponsorship which are as followed:

| | | |
|--------|---------|---|
| GOLD | \$1,000 | Receives two 2016 Awards Dinner Tickets |
| SILVER | \$500 | Receives one 2016 Awards Dinner Tickets |

Recognition of sponsorship will also include, your logo and/or banner will be displayed on the evening as well as on the WWWaW Facebook page, webpage, the dinner menu and all promotion flyers and all promotional media for a period of twelve months.

In previous years the Wandering Community Resource Centre has also printed the menus free of charge.

COMMENT/DETAILS

Council has made provision for financial assistance requests of this nature in the 2015/16 budget. Gold sponsorship was attained for the 2015 dinner and has been provided for in the current budget. This cause is considered to meet the strategic implications of the Shires Strategic Community Plan in which actively promote and assist community groups, clubs and support cultural events. The Wandering Wheatbelt Wine Awards also actively promotes Wandering in area promotion and attracting and retaining visitors to the Shire.

ATTACHMENT 14.1.4.1

CONSULTATION

A/CEO

STATUTORY/ LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Provision for the sponsorship has been made in the 2015/16 Annual Budget

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 1 – A community that is involved and caring

Outcome 1.2: A community that celebrates and participates together

Strategy 1.2.1: Promote and support community and cultural events

Strategy 1.2.1: Actively promote and assist community groups and clubs

Goal 2 – A Robust and Diverse Rural Economy

Outcome 2.1. – Attract and retain visitors to the Shire

Strategy 2.1.1 – Promote the Wandering Region as a tourism destination

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council authorises to purchase the GOLD sponsorship package for \$1000 being for the 2016 Wandering Wheatbelt Wine Awards. This package also include two 2016 Awards Dinner Tickets. The Shire also offers to provide the photocopying of menus free of charge through the Wandering Community Resource Centre.

10.2 BUILDING AND PLANNING REPORTS

Nil

10.3 COMMUNITY SERVICES REPORTS

Nil

10.4 CORPORATE SERVICES

10.4.1 FINANCIAL STATEMENTS FOR THE PERIOD ENDED 30 APRIL 2016

| | |
|--|--|
| FILE REFERENCE: | 10.1.16 |
| PROponents: | Nil |
| DISCLOSURE OF INTEREST: | Nil |
| DATE: | 14 April 2016 |
| PREVIOUSLY BEFORE COUNCIL: | N/A |
| AUTHORS NAME & POSITION: | Durga Ojha, Manager Finance & Administration |
| NATURE OF COUNCIL'S ROLE IN THE MATTER: | Legislative |

PURPOSE OF THE REPORT

In accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, the Shire is to prepare a monthly Statement of Financial Activity for consideration by Council.

The monthly financials for the month of April 2016 are presented for Council's consideration.

BACKGROUND

In accordance with Local Government (Financial Management) Regulation 1996 34(1), local governments are required to prepare, each month, a statement of financial activity reporting on revenue and expenditure for the month in question.

The statement of financial activity is to be presented at an ordinary meeting of Council within two (2) months after the end of the month to which the statement relates.

The statement of financial activity for the period ending April 2016, financial statements, bank reconciliations, list of accounts paid for the periods ending April 2016 are hereby presented for Council's information.

COMMENT/ DETAILS

Council is requested to accept the Monthly Financial Report for the period ended 30 April 2016, Bank Reconciliations and List of Payments 30 April 2016, as presented.

| | |
|---|--|
| Monthly Financial Report for the period ending 30 April 2016. | <u>ATTACHMENT 10.4.1</u> |
| List of Payments 30 April 2016 | <u>ATTACHMENT 10.4.1.1</u> |
| Bank Reconciliations & Bank Statements (Muni A/C) 30 April 2016 | <u>ATTACHMENT 10.4.1.2</u> |
| Bank Reconciliations & Bank Statements (Investment A/C) 30 April 2016 | <u>ATTACHMENT 10.4.1.3</u> |
| Bank Reconciliations & Bank Statements (Trust A/C) 30 April 2016 | <u>ATTACHMENT 10.4.1.4</u> |

CONSULTATION

Chief Executive Officer
Finance Officer

STATUTORY/ LEGAL ENVIRONMENT

Section 6.4 Local Government Act 1995, Part 6 – Financial Management, and regulation 34 Local Government (Financial Management) Regulation 1996.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Financial implications and performance to budget are reported to Council on a monthly basis.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and Effective Organisation

Outcome 5.2: Accountable decision making and resource allocation through effective governance.

Strategy 5.2.1: Ensure Council's decision making process is effective and transparent

Strategy 5.2.3: Ensure appropriate funds are available to implement current and future action plans

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council

1. Endorse all Cheque, EFT, BPay, salary & wages, transport payments, transfers to investments, credit card payments and other direct debits and transfers as listed from the Municipal and Trust Fund totalling \$309,414.61 for the period ending 30 April 2016.
2. Receive the bank reconciliations & bank statements for the period ended 30 April 2016.
3. Receive the financial statements for the period ended 30 April 2016.

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

13 CONFIDENTIAL ITEMS

14 TIME AND DATE OF NEXT MEETING

Next Ordinary Council meeting to be held on 16 June 2016 at 1:30pm

15 CLOSURE OF MEETING

MINUTES FOR THE MEETING HELD 21 April 2016



SHIRE OF WANDERING

MINUTES OF THE ORDINARY COUNCIL MEETING

Wandering Shire Council Chambers, 22 Watts Street, Wandering

21 April 2016
1.30pm

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SHIRE OF WANDERING
ORDINARY MEETING OF
COUNCIL

Dear Councillor

Notice is hereby given that an Ordinary Meeting of Council of the Shire of Wandering will be held on 21 April 2016 at Shire of Wandering Council Chambers, 22 Watts Street, Wandering. Commencing at 1.30 pm

The business to be transacted is shown in the Agenda.

Amanda O'Halloran
CHIEF EXECUTIVE OFFICER

DISCLAIMER

The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Wandering warns that anyone who has any application lodged with Council must obtain and should only rely on written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by the Council in respect of the application. No responsibility whatsoever is implied or accepted by the Shire of Wandering for any act, omission or statement or intimation occurring during a Council meeting.

DISCLAIMER

Ordinary Council Meeting

1. DECLARATION OF OPENING /ANNOUNCEMENT OF VISITORS

The Shire President, Cr B Whitely declared the meeting open at 1.31 pm

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Councillors:

| | |
|---------------|------------------|
| Cr B Whitely | President |
| Cr B Dowsett | Deputy President |
| Cr W Gowland | |
| Cr C Ferguson | |
| Cr J Price | |

Staff:

| | |
|-----------------|---------------------------------------|
| Ms A O'Halloran | Chief Executive Officer |
| Mr Durga Ojha | Manager of Administration and Finance |
| Mrs H Mark | Administration Officer |
| Mrs M Treasure | Manager Communities |

Visitors:

Apologies:

Cr K Stripe

On Leave of Absence:

Cr J McNeil

3. DISCLOSURE OF INTERESTS

Cr J Price – Item 12.1.1 Donation to the Wandering Primary School Camp Committee
Nature of Interest – Financial

Cr C Ferguson – Item 12.1.1 Donation to the Wandering Primary School Camp Committee
Nature of Interest – Financial

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) *(updated 13 March 2000)*

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- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a Financial Interest in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the Local Government Act 1995 but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it MUST be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The only exceptions are:
 - 6.1 Where the Councillor discloses the extent of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the Local Government Act; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the Local Government Act, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.

A member who has an Interest Affecting Impartiality in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote. With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

4. PUBLIC QUESTION TIME
Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE
Nil

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL – 17 March 2016

ATTACHMENT 6.1.1

COUNCIL DECISION – ITEM 6.1

MOVED: Cr J Price

SECONDED: Cr B Dowsett

That the minutes of the Ordinary Meeting of Council held on 17 March 2016, be confirmed as a true and accurate record.

CARRIED 5/0

7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION
Nil

8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS
Nil

9. REPORTS OF COUNCILLORS/COMMITTEES

Cr Whitely reported on the Ministerial Visit to the Shire Thursday 14th April 2016

Brendan Whitely, Bruce Dowsett and Amanda O'Halloran met with the Minister for Local Government and Communities 14th April 2016. Discussions took place regarding

- rate capping
- comparison websites and benefits of these to the Shire.

Issues which the Shire raised included the

- local school – ensuring we don't lose it and improving Principal continuity
- how to deal with the situation when a Councillor has to resign before his term ends;
- training for Councillors – how we can encourage Councillors to enlist in training, the Minister wants this level of government to be fully recognised and respected and wants all Councillors to attend training which he hopes to be compulsory further down the track
- approval required if Council doesn't sell the Gnowing Street House
- Cr Whitely and Cr Dowsett thought his visit was very worthwhile.

Cr Gowland - HWEDA

The strategic goal of HWEDA was discussed at this meeting and the benefits of Local Governments using HWEDA as a tool. HWEDA will officially hand over to Tuck Waldren, with the official launch of the Economic Development Plan and Strategic Plan. This will be widely advertised. Future development of the Wandering Shire will be of important benefit – industrial, tourism etc.

Cr Whitely – Wheatbelt Conference

Wheatbelt Conference – over 2 days in Narrogin. Manager Communities Monica Treasure attended on the Thursday, Manager Administration & Finance Durga Ojha , Cr Whitely and Cr Stripe Kim attended on the Friday. Opportunity to meet the local – a number of Ministers attended.

9 REPORTS OF OFFICERS

Nil

10.1 CHIEF EXECUTIVE OFFICER

10.1.1 USE OF COMMON SEAL AND ACTIONS PERFORMED UNDER DELEGATED AUTHORITY FOR THE MONTHS OF MARCH 2016

| | |
|---|-----------------------|
| FILE REFERENCE: | 1.1.29.1 |
| PROPOSERS: | Nil |
| DISCLOSURE OF INTEREST: | Nil |
| DATE: | 7 April 2016 |
| PREVIOUSLY BEFORE COUNCIL: | N/A |
| AUTHORS NAME & POSITION: | Amanda O'Halloran CEO |
| NATURE OF COUNCILS ROLE IN THE MATTER: | Legislative |

PURPOSE OF THE REPORT

The purpose of this agenda item is to report to Council for information, Use of the Common Seal and actions performed under delegated authority requiring referral to Council, for the month of 31 March 2016.

BACKGROUND

Council has authorised the updated delegations register at the July 2015 Ordinary Meeting of Council. The procedure associated with the register is to report to Council the activities or actions that have been performed under the delegated authority. A report will be completed for Council at each meeting that identifies (1) use of the Common Seal, and (2) actions performed under the delegated authority requiring referral to Council as per the Shire of Wandering Delegated Authority Register 2015.

COMMENT/ DETAILS

Actions performed under delegation during the month of 31 March 2016 are provided below:

- **Food Stall Holders Licence:**
Nil
- **Building Licenses Issued:**
 - A# 376 Ian & Katherine Price Lot 1 Pollard Road - Signed 10/03/2016 - Extend lean-to and enclose existing lean-to
 - A# 400 KA Boddy 2342 North Bannister Road - Signed 11/03/2016 - Patio
 - A# 346 D Christ & TL Ireland Lot 17727 Corser Road - Signed 11/03/2016 -New Dwelling
- **Payments:** Payments made from the Municipal Account as per financial report attached at 10.4.1 of this Agenda.

CONSULTATION

Relevant Officers and Managers of the Shire

STATUTORY/ LEGAL ENVIRONMENT

Local Government Act 1995 Section 9.49A

POLICY IMPLICATIONS

Affixing the Shire of Wandering Common Seal Policy
Shire of Wandering Delegations Register 2015
Purchasing and Tendering Policy

FINANCIAL IMPLICATIONS

Nil – all payments have been approved in the 2015/16 Annual Budget.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and effective Organisation

Outcome 5.2: Accountable decision making and resource allocation through effective governance

Strategy 5.2.1: Ensure the Council's decision making process is effective and transparent

Strategy 5.2.2: Ensure that the organisation's governance structure, policies and procedures are current and relevant

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council **ACCEPT** the report "Use of Common Seal and Actions Performed under Delegated Authority" for the month of 31 March 2016.

COUNCIL DECISION – ITEM 10.1.1

MOVED: Cr B Dowsett

SECONDED: Cr W Gowland

That Council **ACCEPT** the report "Use of Common Seal and Actions Performed under Delegated Authority" for the month of 31 March 2016.

CARRIED 5/0

10.1.2 OPPORTUNITY TO COMMENT – CROSSMAN NATURAL FERTILISER PROJECT – SHIRE OF BODDINGTON

| | |
|---|--|
| FILE REFERENCE: | 28.1.1.2 |
| PROponents: | Shire of Boddington |
| DISCLOSURE OF INTEREST: | Nil |
| DATE: | 12/04/2016 |
| PREVIOUSLY BEFORE COUNCIL: | Nil |
| AUTHORS NAME & POSITION: | Amanda O'Halloran, Chief Executive Officer |
| NATURE OF COUNCILS ROLE IN THE MATTER: | Executive |

PURPOSE OF THE REPORT

The Shire of Wandering has been offered the opportunity to comment on the Crossman Natural Fertiliser Project – Lot 9 ON P4850 (N). 9902) Albany Highway, Crossman development application.

BACKGROUND

The Crossman Natural Fertiliser Project has been before Council previously, as the developers Boutique Bio Fertilisers had initially sought tenure and development approval for the Wandering Natural Fertiliser Project in the Shire of Wandering. Council was not in favour of the development and the January 2015 Item 10.1.1 to grant approval in principal in order for the development planning to commence was not carried 4/3. Boutique Bio Fertilisers were informed that the Wandering Shire was not in a position to grant initial approval in principal for the project to proceed. Council had been informed mid 2015 that Bio Fertilisers were seeking tenure and development approval in the Shire of Boddington.

The Shire of Boddington has written to Council to advise that the Shire of Wandering has the opportunity to provide written comment regarding the Development Application for Crossman Natural Fertiliser Project – Lot 9 ON P4850 (NO 9902) Albany Highway, Crossman by Monday 2 May 2016.

COMMENT/ DETAILS

Boutique Bio Fertilisers has obtained leasehold for the development and construction of a Category 61A – Solid Waste Facility to be known as the Crossman Natural Fertiliser Project (CNFP) located on No 9902, Albany Highway, Crossman, Western Australia. The proposed prescribed premises is sited within 40 hectares of rural zoned land as defined within the Shire of Boddington Local Planning Scheme No. 2, approximately 15 km north east of Boddington, and 130km south east of Perth.

The facility will be accessed from Albany Highway, surrounded by a stock fence with lockable boom gates. The facility will be manned between the hours of 7am to 5pm, 5 days per week with an alarm system activated when not manned.

Boutique Bio Fertilisers propose to produce (solid) pelletised fertiliser for retail and wholesale markets in bags, tubs and in bulk following the construction of a completely enclosed and contained processing facility. The construction phase will include the development of:

- Feedstock receival and storage facilities constructed on a bunded concrete pad, covered with an elevated roof;
- Grinding and screening plant;
- Mixing plant;

- Pelletising plant;
- Bagging plant;
- Odour control system (extracts air from the storage and process areas to an odour absorption 'bio filter' unit);
- Storage Facilities (enclosed);
- Two 250 kw packaged diesel alternator sets and self-bunded diesel fuel tank (10,000L) are to be placed on a sealed concrete bunded area with drive over bunds. The diesel storage fuel tank access point will be placed under an elevated covered area;
- Storage tanks for water supply sourced from rainwater (25kl), tanker delivered water and dam water or groundwater depending on availability from the owner of the leased premises;
- One stormwater drainage pong (HDPE lined) for stormwater potentially considered contaminated;
- Drainage ponds (in-situ soils) for general stormwater drainage control at the premises; and
- Internal access roads and parking area (compacted aggregate covered and compacted pebble gravel, with final 20m bituminised and drainage culvert in place.

The pellets will be manufactured from a variety of feedstock's (consisting of animal manure, mineral binders and small quantities of trace elements) that are expected to have a low odour generating, drying ability. Feedstock will be received and temporarily stored in bays/silo (less than a day) prior to being taken within the fully enclosed facility.

Animal manures in bulk form will be received via trailer or tipping trucks with "wind-on tarps" and will be delivered in spreadable (less than 40% w/w) form to a maximum single delivery of 38 tonnes, with a maximum of 4-6 tonnes being processed at any time. Manures are then transferred to storage bays as soon as the delivery is completed, using front end loaders, from which it is then loaded into hoppers for transfer to a conveyor belt system all within the enclosed facility.

From the conveyor belt the manures are transferred to the main hopper for the hammer mill, which is covered (with a closed lid) when not being loaded. The hammer mill is electric powered and fully enclosed with a screen to remove oversized material which is then recirculated for further milling.

The milled product is brought by enclosed conveyor to an enclosed storage bin which has a 20 tonne capacity; Feedstock is then transferred for mixing with additional small amounts of trace elements, chemical reagents and mineral binders within an enclosed electric mixer through a gentle/slow rotation process, which assists in reducing dust emissions. The combination of all the feedstock's has been identified by the proponent as assisting in the reduction of odour emissions by reducing moisture content further due to the nature of the feedstock's that are mixed.

The mixture product is then considered dry, stabled and non-odorous and is pelletised for bagging and packaging. The product undergoes a heating (90 degrees Celsius) and cooling (70 degrees Celsius) phase prior to packaging within either sealed bags or tubs. All fumes/gasses are directed through to the (bio filter) odour control system. The proponent has developed an odour management plan and will develop an environmental management plan prior to operations commencing.

Distance to the nearest sensitive human receptors are approximately 1.2km south west (farm residence), 1.0km south east (owners residence) and 820m north east (proposed Caravan Park). Consultation by the proponent Caravan Park identified concerns regarding odour from the facility.

A desktop assessment based on WIN groundwater bore (site id 20047368), located approximately 2.3km south west of the premises identified depth to groundwater as approximately 42.7 mBGL with a TDS of 357 mg/L (fresh). The Crossman River is located approximately 250m north east of the premises boundary.

DER draft guidance statement for separation distance to sensitive receptors recommends a distance of 500m for noise, odour and dust.

The site has already been cleared and no native vegetation clearing permits are required.

The primary emissions expected from the construction phase included fugitive emissions (dust) and noise which will be intermittent and short term. The primary emissions expected during operation included fugitive emissions (dust),

noise, odour and emissions to land from the discharge of potentially contaminated stormwater used for dust suppression or irrigation to pasture land.

There were a number of vocal Wandering Residents that were not in support of the project when it was previously bought before Council and a minor protest was staged at the January 2015 Ordinary Meeting of Council with approximately 8 – 10 representatives staged outside of the Council chambers with placards. 4 Ratepayers presented to the meeting. Council went on to not support the request for approval in principal Boutique Bio Fertilisers were seeking to proceed with the Department of Environmental approval.

ATTACHMENT 10.1.2.1

CONSULTATION

Shire of Boddington
Local Residents

STATUTORY/ LEGAL ENVIRONMENT

Nil

POLICY IMPLICATIONS

The Hotham Williams Economic Development Alliance has a strong emphasis on industrial diversification and ongoing development for the ongoing sustainability of the region. The Recent Strategic Plan and Economic Development Plans 2015 highlight the importance for regional development in the industrial sector.

Wheatbelt Blue Print – Wheatbelt Development Commission

The Wheatbelt Development Commissions Blue Print document 2015, has an emphasis on increasing employment and stimulating the region to encourage more residents and diversification into the Wheatbelt. This project is a key opportunity that meets the outcomes of the Wheatbelt development Commissions Economic Goals.

WA Regional Development Trust Report 2015

Discusses the importance of regional strategic infrastructure corridors, this development along Albany Hwy adds further impetus to the Murrumbidgee Region and in conjunction with the ongoing development vision for the Perth Waste site would start to demonstrate that the Murrumbidgee Region could host industrial development on a larger scale.

Many Economic Development goals for the Wheatbelt region have considerable emphasis on sustainable diversification beyond agriculture and mining projects such as the CNFP are an example of the economic opportunities that can add value, increase population and community financial status going forward into the future.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 2 – A Robust and Diverse Rural Economy

Outcome 2.2: Sustain and grow our business and industry sector

Strategy 2.2.1: Promote and facilitate the release of new industrial and commercial land

Strategy 2.2.2: Facilitate the identification and attraction of value adding and compatible new industries to the region.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council:

1. Note the application and encourage the Shire of Boddington to consider the economic development of the region and the importance of industrial diversification in the region for ongoing development and viability of the region.
2. Decline to comment on the project development specifically, due to previous decisions of Council and concerns held by the Councillors when the project was before the Shire of Wandering.

COUNCIL DECISION – ITEM 10.1.2

MOVED: Cr Dowsett

SECONDED: Cr Ferguson

That Council:

1. Note the application.
2. Decline to comment on the project development specifically, due to previous decisions of Council and concerns held by the Councillors when the project was before the Shire of Wandering.

CARRIED 5/0

The Officer Recommendation was amended to better represent the Shire of Wandering at this present time.

10.1.3 BUSH FIRE ADVISORY COMMITTEE MINUTES

| | |
|--|------------------------|
| FILE REFERENCE: | 4.1.1 |
| PROPOSERS: | Nil |
| DISCLOSURE OF INTEREST: | Nil |
| DATE OF REPORT: | 10 April 2016 |
| PREVIOUSLY BEFORE COUNCIL: | Nil |
| AUTHORS NAME & POSITION: | Amanda O'Halloran, CEO |
| NATURE OF COUNCILS ROLE IN THE MATTER: | EXECUTIVE |

PURPOSE OF THE REPORT

Council is requested to consider the minutes of the meeting of the Wandering Bush Fire Advisory Committee held on the 6 April 2015.

BACKGROUND

The Wandering Bush Fire Advisory Committee meets a minimum of twice a year to advise Council on matters relating to its responsibilities under the Bush Fire Act 1954.

COMMENT/DETAILS

The minutes of the meeting are generally self-explanatory however Council's attention is drawn to the following items of significance.

- Item 6.0 – Brigade reports and minutes of their AGM's.
- Item 7.0 – Appointment of Bush Fire Control Officers will be covered in the next agenda item.
- Item 10.0 – Review of the Fire Break Notice.
- Item 10.4 – Prescribed burn discussion and presentation of DFES paperwork.
- Item 10.6 – Motion by Hastings Brigade regarding road reserves.
- Item 10.9 – Request to Council to Lobby Office of Energy Safety regarding Horizon Power management and inspection of lines.

The minutes of the meeting of the Shire of Wandering Bush Fire Advisory held on the 6 April 2016 to be received and the recommendations therein be adopted.

ATTACHMENT 10.1.3.1

CONSULTATION

Codjatonine, Hastings, Wandering and Wandering Town Fire Brigade Representatives.

STATUTORY/ LEGAL IMPLICATIONS

Bush Fires Act 1954

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and effective Organisation

Outcome 5.2: Accountable decision making and resource allocation through effective governance

Strategy 5.2.2: Ensure the organisation's governance structure, policies and procedures are current and relevant

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council receives the minutes of the Bush Fire Advisory Committee Held on the 6 April 2016, and adopts the committee's recommendations.

1. It be recommended to Council that the following minutes be received and their comments noted:
 1. Minutes of the Annual General Meeting of the Wandering Town and Wandering Bush Fire Brigade
 2. Minutes of the Annual General Meeting of the Hastings Bush Fire Brigade
 3. Minutes of the Annual General Meeting of the Codjatonine Bush Fire Brigade
2. That it be recommended to Council that the following items be noted and investigated by the CEO
 - a. Item 10.4 – Prescribed burn
 - b. Item 10.6 – Motion by Hastings Brigade regarding road reserves.
 - c. Item 10.9 – Request to Council to Lobby Office of Energy Safety regarding Horizon Power management and inspection of lines.

COUNCIL DECISION – ITEM 10.1.3

MOVED: Cr W Gowland

SECONDED: Cr C Ferguson

That Council receives the minutes of the Bush Fire Advisory Committee Held on the 6 April 2016, and adopts the committee's recommendations.

1. It be recommended to Council that the following minutes be received and their comments noted:
 - a. Minutes of the Annual General Meeting of the Wandering Town and Wandering Bush Fire Brigade
 - b. Minutes of the Annual General Meeting of the Hastings Bush Fire Brigade
 - c. Minutes of the Annual General Meeting of the Codjatonine Bush Fire Brigade
2. That it be recommended to Council that the following items be noted and investigated by the CEO
 - a. Item 10.4 – Prescribed burn
 - b. Item 10.6 – Motion by Hastings Brigade regarding road reserves.
 - c. Item 10.9 – Request to Council to Lobby Office of Energy Safety regarding Horizon Power management and inspection of lines.

CARRIED 5/0

10.1.4 APPOINTMENT OF BUSH FIRE CONTROL OFFICERS FOR THE SHIRE OF WANDERING

FILE REFERENCE: 4.1.1
PROPOSERS: Nil
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 10 April 2016
PREVIOUSLY BEFORE COUNCIL: Nil
AUTHORS NAME & POSITION: Amanda O'Halloran, CEO
NATURE OF COUNCILS ROLE IN THE MATTER: EXECUTIVE

PURPOSE OF THE REPORT

The Bush Fire Advisory Committee have recommended to Council that the Officers recommended within this report be appointed to the respective Bush Fire Control Positions.

BACKGROUND

The Wandering Bush Fire Advisory Committee meets a minimum of twice a year to advise Council on matters relating to its responsibilities under the Bush Fire Act 1954. The minutes of the 6 April 2016 meeting were presented in the previous report to Council – Item 10.1.3.

ATTACHMENT 10.1.3.1

COMMENT/DETAILS

The Bush Fire Advisory Committee has recommended to Council that the following people be appointed to the respective Bush Fire Control positions, as indicated:

| | |
|--|--|
| Chief Fire Control Officer | P Monk |
| Deputy Chief Fire Control Officer | M Schorer |
| Chief Fire Weather Officers | P Monk GR Parsons T Treasure |
| Deputy Fire Weather Officers | B Dowsett A O'Halloran A Watts |
| Vehicle Movement Ban Officers | P Monk GR Parsons T Treasure B Dowsett A Watts A O'Halloran |

| | |
|---|--|
| Clover Burning Permit Officers | P Monk A Turton |
| Fire Control Officers Hastings | GR Parsons A Watts C Ferguson R Bostock A Turton |
| Wandering | T Hardie T Treasure G White S Watts |
| Codjatotine | P Monk M Schorer D Warburton B Hardie |
| Wandering Town | G Treasure W Brand S Brand B Whitely |
| Dual Appointments | |
| Brookton | GR Parsons |
| Brookton | P Monk |
| Pingelly | R Bostock |
| Pingelly | P Monk |
| Cuballing | P Monk |
| Boddington | T Hardie |
| Boddington | P Monk |
| Williams | T Hardie |
| Williams | P Monk |

CONSULTATION

Codjatotine, Hastings, Wandering and Wandering Town Fire Brigade Representatives.

STATUTORY/ LEGAL IMPLICATIONS

Section 38 of the Bush Fires Act provides that:

(1) A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A

(a) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.

(2) (a) The local government shall cause notice of an appointment made under the provisions of subsection (1) to be published at least once in a newspaper circulating in its district.

(c) The local government shall fill any vacancy occurring in the office of Chief Bush Fire Control Officer or Deputy Chief Bush Fire Control Officer within one month after the vacancy occurs and if the local government fails or neglects to do so within that time, the Authority may by notice in writing require the local government to appoint a person to the vacant office within one month after service on it of such notice.

(d) Where a local government that has been served with a notice pursuant to paragraph (c) fails or neglects to comply with the requirements of that notice, the Authority may appoint a person who is not a member of staff (as defined in the DFES Act) to the vacant office.

(e) A bush fire control officer appointed by a local government under the provisions of this section shall be issued with a certificate of appointment by the local government or, if he is appointed by the Authority, by the Authority.

(3) The local government may, in respect to bush fire control officers appointed under the provisions of this section, exercise so far as they can be made applicable the same powers as it may exercise in respect to its other officers, under the provisions of the Acts under which those other officers are appointed.

(4) A bush fire control officer appointed under the provisions of this section shall, subject to such directions as may be given by the local government and subject to this Act take such measures as appear to him to be necessary or expedient and practicable for —

(a) carrying out normal brigade activities;

(d) exercising an authority or carrying out a duty conferred or imposed upon him by any of the provisions of Part III;

(e) procuring the due observance by all persons of the provision of Part III.

(5) (a) A local government may issue directions to a bush fire control officer appointed by the local government, or to an officer of a bush fire brigade registered by the local government to burn, subject to the provisions of this Act, bush on, or at the margins of streets, roads, and ways, under the care, control and management of the local government.

(b) The bush fire control officer, or officer of the bush fire brigade, may by authority of any directions so issued carry out the directions but subject to the provisions of this Act.

(c) The provisions of this subsection are not in derogation of those of subsection (4).

(6) (a) In this section — approved local government means a local government approved under paragraph by the Authority.

(b) If it appears to the Authority that the standard of efficiency of a local government in fire prevention and control justifies the Authority doing so, the Authority, by notice published in the Government Gazette —

(i) may approve the local government as one to which this subsection applies; and

(ii) may from time to time cancel or vary any previous approval given under this paragraph.

(c) An approved local government may appoint to the office of fire weather officer such number of senior bush fire control officers as it thinks necessary.

(ca) Where more than one fire weather officer is appointed by a local government the local government shall define a part of its district in which each fire weather officer shall have the exclusive right to exercise the power conferred by paragraph (h).

(cb) An approved local government may appoint one or more persons, as it thinks necessary, to be the deputy or deputies, as the case may be, of a fire weather officer appointed by the local government and where 2 or more deputies are so appointed they shall have seniority in the order determined by the local government.

(cc) Where the office of a fire weather officer is vacant or whilst the occupant is absent or unable to act in the discharge of the duties of the office, any deputy appointed in respect of that office under paragraph (cb) is, subject to paragraph (cd), entitled to act in the discharge of the duties of that office.

(cd) A deputy who is one of 2 or more deputies of a fire weather officer is not entitled to act in the discharge of the duties of the office of that fire weather officer if a deputy who has precedence over him in the order of seniority determined under paragraph (cb) is available and able to discharge those duties.

(d) The local government shall give notice of an appointment made under paragraph (c) or (cb) to the Authority and cause notice of the appointment to be published at least once in a newspaper circulating in its district and the Authority shall cause notice of the appointment to be published once in the Government Gazette.

(e) An approved local government may appoint a committee for the purpose of advising and assisting a fire weather officer or any deputy of a fire weather officer acting in the place of that officer under this subsection.

(f) Where a committee is appointed, a fire weather officer, or, as the case may be, a deputy of a fire weather officer while acting in the place of that officer, may exercise the authority conferred on him by paragraph (h), notwithstanding the advice and assistance tendered to him by the committee.

(g) The provisions of this subsection are not in derogation of those of any other subsection of this section.

(h) A fire weather officer of an approved local government, or a deputy of that fire weather officer while acting in the place of that officer, may authorise a person who has received a permit under section 18(6)(a), to burn the bush in the district of the local government notwithstanding that for any day, or any period of a day, specified in the notice the fire danger forecast issued by the Bureau of Meteorology in Perth, in respect to the locality where the bush proposed to be burnt is situated, is "catastrophic", "extreme", "severe" or "very high", and upon the authority being given the person, if he has otherwise complied with the conditions prescribed for the purposes of section 18, may burn the bush.

(i) This subsection does not authorise the burning of bush — (i) during the prohibited burning times; or

(ii) during the period in which, and in the area of the State in respect of which, a total fire ban is declared under section 22A to have effect.

Section 38A of the Bush Fires Act provides that:

(1) At the request of a local government the Authority may appoint a member of staff (as defined in the DFES Act) to be the Chief Bush Fire Control Officer for the district of that local government.

(2) Where a Chief Bush Fire Control Officer has been appointed under subsection (1) for a district the local government is not to appoint a Chief Bush Fire Control Officer under section 38(1).

(3) The provisions of this Act, other than section 38(3), (4) and (5) apply to and in relation to the Chief Bush Fire Control Officer appointed under this section as if he or she were a Chief Bush Fire Control Officer appointed under section 38 by the local government.

(4) Section 38(3), (4) and (5) apply to and in relation to the Chief Bush Fire Control Officer appointed under this section as if —

(a) he or she were a Chief Bush Fire Control Officer appointed under section 38 by the local government; and

(b) the references in those subsections to the local government were references to the Authority.

Section 40 of the Bush Fires Act provides that:

(1) Two or more local governments may by agreement join in appointing, employing and remunerating bush fire control officers for the purposes of this Act.

(2) Bush fire control officers so appointed may exercise their powers and authorities and shall perform their duties under this Act in each and every one of the districts of the local governments which have joined in appointing them.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and effective Organisation

Outcome 5.2: Accountable decision making and resource allocation through effective governance

Strategy 5.2.2: Ensure the organisation's governance structure, policies and procedures are current and relevant

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council authorise the recommendations from the Shire of Wandering Bush Fire Advisory Committee to appoint the following officers to the nominated positions and direct the CEO to advertise in accordance with the Act

| | |
|---|--|
| Chief Fire Control Officer | P Monk |
| Deputy Chief Fire Control Officer | M Schorer |
| Chief Fire Weather Officers | P Monk GR Parsons T Treasure |
| Deputy Fire Weather Officers | B Dowsett A O'Halloran A Watts |
| Vehicle Movement Ban Officers | P Monk GR Parsons T Treasure B Dowsett A Watts A O'Halloran |
| Clover Burning Permit Officers | P Monk A Turton |
| Fire Control Officers Hastings | GR Parsons A Watts C Ferguson R Bostock A Turton |
| Wandering | T Hardie T Treasure G White S Watts |

| | |
|--------------------------|--|
| Codjatown | P Monk M Schorer D Warburton B Hardie |
| Wandering Town | G Treasure W Brand S Brand B Whitely |
| Dual Appointments | |
| Brookton | GR Parsons |
| Brookton | P Monk |
| Pingelly | R Bostock |
| Pingelly | P Monk |
| Cuballing | P Monk |
| Boddington | T Hardie |
| Boddington | P Monk |
| Williams | T Hardie |
| Williams | P Monk |

COUNCIL DECISION – ITEM 10.1.4

MOVED: Cr B Dowsett

SECONDED: Cr C Ferguson

That Council authorise the recommendations from the Shire of Wandering Bush Fire Advisory Committee to appoint the following officers to the nominated positions and direct the CEO to advertise in accordance with the Act:

| | |
|--|--|
| Chief Fire Control Officer | P Monk |
| Deputy Chief Fire Control Officer | M Schorer |
| Chief Fire Weather Officers | P Monk GR Parsons T Treasure |
| Deputy Fire Weather Officers | B Dowsett A O'Halloran A Watts |
| Vehicle Movement Ban Officers | P Monk GR Parsons T Treasure B Dowsett A Watts A O'Halloran |
| Clover Burning Permit Officers | P Monk A Turton |
| Fire Control Officers | |
| Hastings | GR Parsons A Watts C Ferguson R Bostock A Turton |

MINUTES FOR THE MEETING HELD 21 April 2016

Wandering

T Hardie
T Treasure
G White
S Watts

Codjatotine

P Monk
M Schorer
D Warburton
B Hardie

Wandering Town

G Treasure
W Brand
S Brand
B Whitely

Dual Appointments

Brookton

GR Parsons

Brookton

P Monk

Pingelly

R Bostock

Pingelly

P Monk

Cuballing

P Monk

Boddington

T Hardie

Boddington

P Monk

Williams

T Hardie

Williams

P Monk

CARRIED 5/0

10.1.5 DONATION TO THE BODDINGTON JUNIOR FOOTBALL CLUB

| | |
|--|---------------------------------|
| FILE REFERENCE: | 10.1.7 |
| PROponents: | Boddington Junior Football Club |
| DISCLOSURE OF INTEREST: | Nil |
| DATE OF REPORT: | 10 April 2016 |
| PREVIOUSLY BEFORE COUNCIL: | Nil |
| AUTHORS NAME & POSITION: | Amanda O'Halloran, CEO |
| NATURE OF COUNCILS ROLE IN THE MATTER: | Advocacy |

PURPOSE OF THE REPORT

Council has been requested to continue it's ongoing financial support of the Boddington Junior Football Club. The Club have requested a donation of \$500.00 in return for a litter pick up in the Shire.

BACKGROUND

The Shire of Wandering has supported the Boddington Junior Football Club since the 2013 season. The Club has initiated a litter drive/ pick up in return for the funds and in many instances this has greatly supported the Shire operations and improved the visual amenity. Last year the club assisted with the rehabilitation of the Wandering Refuse Site.

COMMENT/DETAILS

Council has made provision for financial assistance requests of this nature in the 2015/16 budget. To date no other requests have been received by sporting clubs.

The Shire has identified that the biggest litter issue is currently on the North Bannister Wandering Road at the intersection of the Albany Highway and back for 2 kilometres. It would be recommended that should Council wish to continue the financial support of the Club, that this area be identified for the litter drive this year.

ATTACHMENT 10.1.5.1

CONSULTATION

Manager Works

STATUTORY/ LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Provision for the donation has been made in the 2015/16 Annual Budget

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 1 – A community that is involved and caring

Outcome 1.2: A community that celebrates and participates together

Strategy 1.2.1: Actively promote and assist community groups and clubs

Outcome 1.3: A supportive and inclusive community for all ages

Strategy 1.3.1: Support and promote programs and activities for youth

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council authorises the donation of \$500.00 to the Boddington Junior Football Club and requests that in return the club conducts a litter drive/ pickup of the Albany Highway North Bannister Wandering Road intersection and back along North Bannister Wandering for 2 kilometres.

COUNCIL DECISION – ITEM 10.1.5

MOVED: Cr J Price

SECONDED: Cr Ferguson

That Council authorises the donation of \$500.00 to the Boddington Junior Football Club and requests that in return the club conducts a litter drive/ pickup of the Albany Highway North Bannister Wandering Road intersection and back along North Bannister Wandering for 2 kilometres.

CARRIED 5/0

10.2 BUILDING AND PLANNING REPORTS
Nil

10.3 COMMUNITY SERVICES REPORTS
Nil

10.4 CORPORATE SERVICES

10.4.1 FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 MARCH 2016

| | |
|---|--|
| FILE REFERENCE: | 10.1.16 |
| PROPOSERS: | Nil |
| DISCLOSURE OF INTEREST: | Nil |
| DATE: | 14 April 2016 |
| PREVIOUSLY BEFORE COUNCIL: | N/A |
| AUTHORS NAME & POSITION: | Durga Ojha, Manager Finance & Administration |
| NATURE OF COUNCIL'S ROLE IN THE MATTER: | Legislative |

PURPOSE OF THE REPORT

In accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, the Shire is to prepare a monthly Statement of Financial Activity for consideration by Council.

The monthly financials for the month of March 2016 are presented for Council's consideration.

BACKGROUND

In accordance with Local Government (Financial Management) Regulation 1996 34(1), local governments are required to prepare, each month, a statement of financial activity reporting on revenue and expenditure for the month in question.

The statement of financial activity is to be presented at an ordinary meeting of Council within two (2) months after the end of the month to which the statement relates.

The statement of financial activity for the period ending March 2016, financial statements, bank reconciliations, list of accounts paid for the periods ending March 2016 are hereby presented for Council's information.

COMMENT/ DETAILS

Council is requested to accept the Monthly Financial Report for the period ended 31 March 2016, Bank Reconciliations and List of Payments 31 March 2016, as presented.

| | |
|---|--|
| Monthly Financial Report for the period ending 31 March 2016. | <u>ATTACHMENT 10.4.1</u> |
| List of Payments 31 March 2016 | <u>ATTACHMENT 10.4.1.1</u> |
| Bank Reconciliations & Bank Statements (Muni A/C) 31 March 2016 | <u>ATTACHMENT 10.4.1.2</u> |
| Bank Reconciliations & Bank Statements (Investment A/C) 31 March 2016 | <u>ATTACHMENT 10.4.1.3</u> |
| Bank Reconciliations & Bank Statements (Trust A/C) 31 March 2016 | <u>ATTACHMENT 10.4.1.4</u> |

CONSULTATION

Chief Executive Officer
Finance Officer

STATUTORY/ LEGAL ENVIRONMENT

Section 6.4 Local Government Act 1995, Part 6 – Financial Management, and regulation 34 Local Government (Financial Management) Regulation 1996.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Financial implications and performance to budget are reported to Council on a monthly basis.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and Effective Organisation

Outcome 5.2: Accountable decision making and resource allocation through effective governance.

Strategy 5.2.1: Ensure Council's decision making process is effective and transparent

Strategy 5.2.3: Ensure appropriate funds are available to implement current and future action plans

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council

1. Endorse all Cheque, EFT, BPay, salary & wages, transport payments, transfers to investments, credit card payments and other direct debits and transfers as listed from the Municipal and Trust Fund totalling \$220,237.23 for the period ending 31 March 2016.
2. Receive the bank reconciliations & bank statements for the period ended 31 March 2016.
3. Receive the financial statements for the period ended 31 March 2016.

COUNCIL DECISION – ITEM 10.4.1

MOVED: Cr Ferguson

SECONDED: Cr Price

That Council

1. Endorse all Cheque, EFT, BPay, salary & wages, transport payments, transfers to investments, credit card payments and other direct debits and transfers as listed from the Municipal and Trust Fund totalling \$220,237.23 for the period ending 31 March 2016.
2. Receive the bank reconciliations & bank statements for the period ended 31 March 2016.
3. Receive the financial statements for the period ended 31 March 2016.

CARRIED 5/0

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

CEO A O'Halloran requested that Item 12.1.1. be introduced to Council

Item 12.1. - COUNCIL DECISION

MOVED: Cr B Dowsett

SECONDED: Cr Gowland

That Council considers the Item 12.1.1 Donation to the Wandering Primary School Camp Committee, new business of an urgent nature.

CARRIED 5/0

Councillor Price and Councillor Ferguson left the room at 2.16pm due to financial interest.

The remaining Councillors discussed options and asked Councillors Price and Ferguson to return to the meeting to discuss and vote on the item.

Councillor Price and Councillor Ferguson returned to the meeting at 2.19pm

12.1.1 DONATION TO THE WANDERING PRIMARY SCHOOL CAMP COMMITTEE

FILE REFERENCE: 8.1.1

PROPOSERS: Wandering Primary School Camp Committee

DISCLOSURE OF INTEREST: Nil

DATE OF REPORT: 10 April 2016

PREVIOUSLY BEFORE COUNCIL: Nil

AUTHORS NAME & POSITION: Amanda O'Halloran, CEO

NATURE OF COUNCILS ROLE IN THE MATTER: Advocacy

PURPOSE OF THE REPORT

Council has been requested support the Wandering Primary School Camp Committee in sponsoring the use of the Community Centre one day per week for second term.

BACKGROUND

The Wandering Primary School has the opportunity every two years for their senior students to attend and participate in a camp. The year six students from Wandering Primary will be attending a camp to Pemberton together with Williams Primary School in Term 4. To offset the cost of the camp, which could be up to \$500 per child, the camp committee have been fundraising to reduce the cost, currently they have organised and participated in catering and a Mother's Day raffle. In Term 2 they would like to run a canteen one day a week, which is currently not available for the students at Wandering. It has been anticipated that the profit from the canteen for the term could be \$400.

COMMENT/DETAILS

Council is being asked to donate the day hire fee \$45 for 9 days during term 2. This equates to a donation of \$405.00. The Committee is offering canteen services to the School during this time. They will therefore utilise the kitchen and pie warmer. It would of course be expected that the Kitchen is left clean and tidy ready for use by others, so the Council doesn't incur any extra cleaning charges.

ATTACHMENT 12.1.1.1

Council has made provision in the budget to support community groups and our youth. This cause is considered to meet the strategic implications of the Shires Strategic Community Plan in which particular emphasis is placed on supporting community and sporting groups and activities for youth.

Council is therefore recommended to support this request.

CONSULTATION

Manager Communities
Camp Committee Members

STATUTORY/ LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Provision for the donation has been made in the 2015/16 Annual Budget

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 1 – A community that is involved and caring

Outcome 1.2: A community that celebrates and participates together

Strategy 1.2.1: Actively promote and assist community groups and clubs

Outcome 1.3: A supportive and inclusive community for all ages

Strategy 1.3.1: Support and promote programs and activities for youth

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council authorises the donation of the day hire of the Wandering Community Centre Kitchen to the Wandering Primary School Camp Committee and requests in return the committee maintains the Centre and the Kitchen to a clean standard.

COUNCIL DECISION – ITEM 12.1.1

MOVED: Cr B Dowsett

SECONDED: Cr W Gowland

That Council authorises the donation of the day hire of the Wandering Community Centre Kitchen to the Wandering Primary School Camp Committee and requests in return the committee maintains the Centre and the Kitchen to a clean standard.

CARRIED 5/0

13 CONFIDENTIAL ITEMS

Nil

14 TIME AND DATE OF NEXT MEETING

Next Ordinary Council meeting to be held on 19 May 2016 1.30pm

15 CLOSURE OF MEETING

The Shire President declared the meeting closed at 2.21 pm

**These Minutes were confirmed at the Ordinary Council Meeting
on Thursday 19 May 2016.**

Signed:

Presiding Person at the meeting at which the minutes were confirmed

Date:



CENTRAL COUNTRY ZONE

Minutes

**Friday 29 April 2016
In-Person Meeting**

**Cyril Box Function Room, Corrigin
Recreation and Events Centre,
Larke Crescent, Corrigin
Commencing at 9.41am**

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Minutes

Central Country Zone of WALGA

Friday 29 April 2016, commencing at 9.41am

1.0 OPENING AND WELCOME

Cr Mark Conley opened the meeting at 9.41am, acknowledging the attendance of a number of guests.

A welcome to the Shire of Corrigin was extended by President, Cr Lyn Baker.

2.0 ATTENDANCE AND APOLOGIES

Attendance

| | |
|----------------------------|---|
| Cr Mark Conley (Chair) | President, Shire of Cuballing |
| Cr Dee Ridgway | President, Shire of Beverley |
| Cr Tom Buckland | Councillor, Shire of Beverley |
| Cr Kym Wilkinson | President, Shire of Brookton |
| Cr Katrina Crute | Deputy President, Shire of Brookton |
| Mr Darren Friend | CEO, Shire of Brookton |
| Cr Lyn Baker | President, Shire of Corrigin |
| Cr Terry Pridham | Councillor, Shire of Corrigin |
| Mr Rob Paul | CEO, Shire of Corrigin |
| Cr Eliza Dowling | Deputy President, Shire of Cuballing |
| Mr Gary Sherry | CEO, Shire of Cuballing |
| Cr Gordon Davidson | President, Shire of Dumbleyung |
| Mr Matthew Gilfellow | CEO, Shire of Dumbleyung |
| Cr Barry West | President, Shire of Kulin |
| Cr Jeanette De Landgraft | President, Shire of Lake Grace |
| Mr Neville Hale | CEO, Shire of Lake Grace |
| Mayor Leigh Ballard | Mayor, Town of Narrogin |
| Mr Aaron Cook | CEO, Shire of Narrogin/Town of Narrogin |
| Cr Bill Mulroney | Deputy President, Shire of Pingelly |
| Cr Michelle Walton-Hassell | Councillor, Shire of Pingelly |
| Cr Brian Caporn | President, Shire of Quairading |
| Mr Graeme Fardon | CEO, Shire of Quairading |
| Cr Phillip Blight | President, Shire of Wagin |
| Cr Dale Lloyd | Deputy President, Shire of Wagin |
| Cr Ron Walker | Councillor, Shire of Wagin |
| Mr Brian Roderick | Deputy CEO, Shire of Wagin |
| Cr Judith Price | Councillor, Shire of Wandering |
| Ms Monica Treasure | A/CEO, Shire of Wandering |
| Ms Nicole Wasmann | CEO, Shire of West Arthur |
| Cr John Cowcher | President, Shire of Williams |

Mr Bruce Wittber Joint Executive Officer
Ms Helen Westcott Joint Executive Officer

WALGA Representatives

Mr Mark Bondietti, Manager Transport and Roads
Mr Rodney Thornton, Road Safety Officer

Guests

Ms Jenni Law, Director Local Government Regulation and Support, Department of Local Government

Ms Fiona Bush, Regional Coordination Manager, WA Primary Health Alliance (left the meeting 10.30am)

Mr Kim MacLeod, Training Director Central Regional TAFE (left the meeting 10.30am)

Ms Sharleen Jordan, Coordinator/Lecturer Local Government and Ranger Training Central Regional TAFE (left the meeting 10.30am)

Mr Craig Manton, Regional Manager, Wheatbelt Region MRWA

Apologies

| | |
|-------------------------|--------------------------------|
| Hon Mia Davies, MLA | Member for Central Wheatbelt |
| Hon Terry Waldron MLA | Member for Wagin |
| Hon Martin Aldridge MLC | Member for Agricultural Region |
| Hon Brian Ellis, MLC | Member for Agricultural Region |
| Hon Darren West, MLC | Member for Agricultural Region |
| Mr Rick Wilson MP | Member for O'Connor |

| | |
|-----------------------|---------------------------------------|
| Cr Keith Murray | Deputy President, Shire of Beverley |
| Mr Stephen Gollan | CEO, Shire of Beverley |
| Cr Jackie Ball | Deputy President, Shire of Dumbleyung |
| Cr Rodney Duckworth | Deputy President, Shire of Kulin |
| Cr Richard Chadwick | President, Shire of Narrogin |
| Cr Shirley Lange | President, Shire of Pingelly |
| Mr Gavin Pollock | CEO, Shire of Pingelly |
| Cr Wayne Davies | Deputy President, Shire of Quairading |
| Cr Brendan Whitely | President, Shire of Wandering |
| Cr Ray Harrington OAM | President, Shire of West Arthur |
| Mr Geoff McKeown | CEO, Shire of Williams |

| | |
|-----------------|---------------------------------|
| Ms Juliet Grist | Executive Officer RDA Wheatbelt |
|-----------------|---------------------------------|

3.0 DECLARATION OF INTEREST

Nil

4.0 ANNOUNCEMENTS

Nil

5.0 GUEST SPEAKERS

5.1 Presentation by the WA Primary Health Alliance - Role of the Primary Health Network (9.30am)

Ms Fiona Bush, Regional Coordination Manager, WA Primary Health Alliance will give a presentation on the role of the Primary Health Network and how it impacts upon local government.

5.2 Presentation by Central Regional TAFE - Local Government Training (10.00am)

Presentation by Mr Kim MacLeod, Training Director Central Regional TAFE and Ms Sharleen Jordan, Coordinator/Lecturer Local Government and Ranger Training Central Regional TAFE

Central Regional TAFE is the local TAFE servicing the central Wheatbelt and beyond, and is the leading TAFE provider of Local Government training in WA. We have an extensive range of courses that are relevant to Local Government employees, delivered by a highly respected team of qualified, experienced and industry-current lecturers. The Institute has a strong culture of flexible delivery, tailoring and customisation, and our levels of student satisfaction are always above the State average. This briefing will outline the courses that are available for officers and elected members within the Local Government sector, along with their delivery modes.

10.30am meeting adjourned for morning tea

10.51am meeting resumed after morning tea

6.0 MINUTES

6.1 Confirmation of Minutes – Friday 26 February 2016 (Attachment)

RECOMMENDATION:

That the Minutes of the Meeting of the Central Country Zone held on Friday 26 February 2016 be confirmed as a true and accurate record of the proceedings.

RESOLUTION: **Moved: Cr Blight** **Seconded: Cr West**

That the Minutes of the Meeting of the Central Country Zone held on Friday 26 February 2016 be confirmed as a true and accurate record of the proceedings.

CARRIED

6.2 Business Arising from Minutes Zone Meeting Friday 26 February 2016

6.2.1 Item 10.3 Recruitment of Doctors into the Wheatbelt - Shire of Lake Grace

At the Zone Meeting held on 27 November 2015 it was resolved as follows:

RESOLUTION: *Moved: Cr Lange* *Seconded: Cr Baker*

That:

- *the matter of recruitment of doctors in the Wheatbelt be listed for discussion at the next meeting of the Wheatbelt Health Initiative Group;*
- *a representative of the Primary Health Network be invited to attend a Zone meeting to outline their role; and*
- *the Executive Officer be authorised to attend the meeting being organised by WALGA on 14 December 2015 relating to Syrian Refugees.*

CARRIED

Part 1 of the resolution was referred to the first meeting of Healthy Wheatbelt and is reported in the Minutes of that meeting.

Part 2 of the resolution has been organised for this Zone Meeting.

Part 3 of the resolution the meeting did not occur and will possibly be held at a later date.

At the Zone Meeting held on 26 February 2016 it was resolved as follows:

RESOLUTION: *Moved: Cr De Landgraft* *Seconded: Cr Caporn*

That the matter be noted and Healthy Wheatbelt be requested to undertake further research on all options relating to doctor recruitment in the Wheatbelt.

CARRIED

The Healthy Wheatbelt Group has not met since the Zone meeting but the matter will be kept on the agenda.

Noted

6.2.2 Item 5.8 WALGA Governance Review (01-004-07-0001 JM)

At the Zone Meeting held on 26 February 2016 it was resolved as follows in relation to this WALGA State Council matter:

RESOLUTION: *Moved: Cr Davidson* *Seconded: Cr Ball*

That the Central Country Zone request that any decision on the Governance Review be deferred until the May Meeting of the WALGA State Council to allow further discussion on issues surrounding the requirement for confidentiality around:

1. *Items from the Finance and Services Committee and Selection Committee to State Council; and*
2. *Issues affecting other Zones.*

CARRIED

The WALGA status report in relation to this matter notes the following comment:

A revised Governance Charter will be prepared for the July 2016 State Council.

The Executive Officer is aware that this matter was considered in some detail at the State Council Meeting and is reported upon by the Zone State Council Member Cr Blight.

The matter is submitted for any further consideration.

Noted

6.2.3 Item 10.2 Rubbish Collection on Highways – Shire of Beverley

At the Zone Meeting held on 26 February 2016 it was resolved as follows:

RESOLUTION: *Moved: Cr Davidson* *Seconded: Cr Russell*

That the MRWA Region Manager Wheatbelt be asked to work collaboratively with Zone Member Councils in relation to rubbish collection on Main Roads.

CARRIED

The MRWA Wheatbelt Regional Manager Craig Manton has advised the Executive Officer that no action has been taken to date in relation to rationalising bin locations. MRWA has received a number of responses from the local governments contacted in December 2015 but are waiting for the last few responses.

Prior to any action being taken MRWA Wheatbelt will liaise with the relevant Shires to manage the process.

RECOMMENDATION:

That the matter be noted and further action remain with individual local governments.

RESOLUTION: **Moved: Cr Davidson** **Seconded: Cr Mulrone**

That the matter be noted and further action remain with individual local governments.

CARRIED

6.2.4 Item 10.3 White Line Marking – Shire of Wickepin (Attachment)

At the Zone Meeting held on 26 February 2016 it was resolved as follows:

RESOLUTION: *Moved: Cr Russell* *Seconded: Cr Davidson*

That WALGA and MRWA Region Manager Wheatbelt be asked to develop an agreement for white line marking of local government roads and the draft agreement be submitted to the next Central Country Zone meeting.

CARRIED

The MRWA Wheatbelt Regional Manager Craig Manton has advised that the issue was discussed with Ian Duncan from WALGA and he advised that WALGA are unable to agree processes such as white line marking at a State level but he was prepared to endorse it at a Wheatbelt level.

MRWA has prepared a revised information sheet (attached) which was tabled at Wheatbelt RRG South on 13 April 2016. The information sheet has been changed to reflect that MRWA coordinates installation of the lines through the LRM contract (rather than the local government organising this which was in the previous version).

In the WALGA Status Report the following comment is made:

Draft agreement to be discussed at the Wheatbelt South Regional Road Group on 13 April before going to the Zone meeting.

RECOMMENDATION:

That the matter be noted and no further action be taken.

RESOLUTION: **Moved: Cr Blight** **Seconded: Cr Baker**

That the matter be noted and no further action be taken.

CARRIED

6.2.5 Item 10.4 WAERN Radios – Shire of Wickepin

At the Zone Meeting held on 26 February 2016 it was resolved as follows:

RESOLUTION: *Moved: Cr Russell* *Seconded: Cr De Landgraff*

1. *That the Central Country Zone write to the Minister for Emergency Services seeking to have funding made available for additional WAERN radios through the ESL levy funding to individual Local Governments.*
2. *That WALGA be advised of the Central Country Zone concern at the lack of funding for additional WAERN radios through the ESL levy funding.*

CARRIED

Correspondence has been written to the Minister for Emergency Services.

In the WALGA Status Report the following comment is made:

WALGA are the representative member for local governments on a whole of government Emergency Services Communications Strategy. This is currently a work in progress with the overall outcome a submissions to state government for improvements in Emergency Services communications.

It is suggested that until a response is received from the Minister that the matter be noted.

Noted

6.2.6 Item 10.5 South West Native Title Settlement

At the Zone Meeting held on 26 February 2016 it was resolved as follows:

RESOLUTION: *Moved: Cr Blight* *Seconded: Cr Wilkinson*

That the Central Country Zone investigate the potential to work with WALGA and/or other Zones to work on examining the possible effects on Councils of the South West Native Title Settlement.

CARRIED

In the WALGA Status Report the following comment is made:

The South West Native Title Settlement will not commence until after all of the ILUAs are registered and any legal proceedings relating to registration are concluded, the earliest likely commencement date for the Settlement is now expected to be around the end of 2016. An update has been sent to all Zone Executive Officers for distribution.

WALGA is recommending until the process is complete that Local Governments do not enter into other legal arrangements.

The Native title unit is keeping WALGA informed of the progress and have offered to come and discuss with Local Governments any concerns. To arrange a meeting or discuss issues of concern please contact the South West Settlement Implementation Unit on 6552 6191 if you have any queries.

Executive Officer Comment:

The information provided by WALGA is noted however the intent of the resolution was to seek from WALGA an understanding that as the claims progress there will be a need for some legal advice on the implications for local government and for WALGA to take a lead role on behalf of the 102 Councils the subject of the claims. This would enable a coordinated response that was consistent. For each local government to engage legal services, when required, would be quite expensive and the thought was that to spread the costs if the engagement of legal advice was coordinated centrally the costs may be able to be minimised.

The matter is submitted for further consideration by the Zone.

Noted

6.2.7 Item 10.9 Bushfire Incident Management

At the Zone Meeting held on 26 February 2016 it was resolved as follows:

RESOLUTION: *Moved: Cr Wilkinson* *Seconded: Mayor Ballard*

That the Central Country Zone:

- 1. requests that WALGA advocate to State Government for local government to be represented on multi-agency Incident Management Teams established to manage bushfire incidents that are escalated to Level 2 or 3 incidents. Further, this representation be extended to participation in inter-agency resource management at these significant fires.*
- 2. advise the Minister for Emergency Services that member local governments of the Central Country Zone support greater involvement in bushfire incident management as outlined above.*

CARRIED

In the WALGA Status Report the following comment is made:

This issue has been raised in major incident reviews, state government inquiries and discussed at the Inter agency Bushfire Management Committee Operations subcommittee with ongoing discussion taking place on the resourcing and training implications for local government for this to occur.

WESTPLAN Fire articulates the following principles to fire response:

- for bush fire emergencies IMTs may consist of a mix of intra-agency and interagency personnel as required, selected according to skills, knowledge experience and availability;*
- IMTs should include personnel with local knowledge where practicable;*

Correspondence has been written to the Minister for Emergency Services.

The matter is submitted for any further consideration by the Zone.

Noted

6.3 Minutes of the Executive Committee Meeting – Friday 15 April 2016 (Attachment)

Presenting the minutes of the Executive Meeting held on Friday 15 April 2016.

Recommendations arising from this meeting a dealt with in the Zone Meeting agenda.

RECOMMENDATION:

That the Minutes of the Meeting of the Central Country Zone Executive Committee held on Friday 15 April 2016 be received.

RESOLUTION: *Moved: Cr Ridgway* *Seconded: Cr Crute*

That the Minutes of the Meeting of the Central Country Zone Executive Committee held on Friday 15 April 2016 be received.

CARRIED

7.0 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA) BUSINESS

Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council

7.1 State Councillor Report (Attachment)

Cr Phillip Blight

Presenting a State Councillor report for the State Council Meeting 2 March 2016.

Cr Blight advised that Deputy State Councillor, Cr Greg Ball had resigned from Council and as he is no longer an elected member a new Deputy Delegate to State Council will be required to be elected.

The Executive Officer advised that a formal election process will be commenced for consideration at the next Zone Meeting in June 2016.

7.2 WALGA Status Report (Attachment)

From Executive Officer

BACKGROUND:

The Status Report is attached.

ZONE COMMENT:

Nil

RECOMMENDATION:

That the Central Country Zone notes the:

- State Councillor; and
- WALGA Status Report.

RESOLUTION: Moved: Cr Baker Seconded: Cr Davidson

That the Central Country Zone notes the:

- State Councillor; and
- WALGA Status Report.

CARRIED

7.3 Review of WALGA State Council Agenda - Matters for Decision

From Executive Officer

Background:

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

The Zone is able to provide comment or submit an alternate recommendation that is then presented to the State Council for consideration.

5.1 Local Government Gift Provisions (05-034-001-0001 TB)

WALGA Recommendation

That WALGA seek alignment in the interpretation of a gift as described in the WA Ministerial Code of Conduct and consequentially request the Minister for Local Government to amend the *Local Government (Administration) Regulations 1996* and the *Local Government (Rules of Conduct) Regulations 2007* in respect to the Gift provisions to provide Elected Members and Officers with an exemption for the following;

1. Gifts provided in a genuine personal capacity;
2. Business involving Local Government Associations and Organisations such as WALGA, ALGA and LGMA; and
3. Attendance at community events and functions provided by Community Groups.

ZONE COMMENT:

The interpretation of the new gift provisions has created significant debate in many Councils across the State.

Since the publication of the Governance Bulletin 11, prepared by the Department of Local Government and Communities (DLGC), in which was outlined a number of examples, there has been considerable disquiet about the impact of the interpretation provided in the Governance Bulletin.

The Executive Officer has been contacted by a number of Member Councils expressing concern at the impact the interpretations is having on what have otherwise been considered personal gifts. A CEO mentioned that a gift received at his departing Council is required to be listed on his new Councils register (and website). Another person has mentioned that with their forthcoming wedding any gifts over the designated value will need to be listed on the register. A further matter that has been commented upon is the borrowing by one neighbour (who may be a Councillor) of another neighbour's plant or equipment is considered a gift.

An email has recently been circulated relating to the issue of "borrowing" equipment with the DLGC providing a response which may add new confusion around "reciprocal" use especially where such arrangements are not considered "equal".

Recently some CEOs had the opportunity to meet with the Minister for Local Government, Hon Tony Simpson, to which they put a number of scenarios. Unfortunately the responses did not add to the clarity of the situation and may well have caused more confusion.

WALGA President Cr Lynne Craigie, Deputy President Mayor Tracey Roberts and Senior WALGA staff have also held meetings with Minister for Local Government; Community Services; Seniors and Volunteering; Youth, The Hon Tony Simpson MLA and the Shadow Minister for Local Government; Community Services; Peel; Whip, David Templeman MLA.

The Minister has committed his Department to a review of the Act and Regulations to overcome the difficulties highlighted by WALGA and LGMA. There is a concern that even though the Minister has committed to a review the timeliness with which such a review is undertaken is unlikely to address the concern of elected members and senior employees in the short term. This means that the interpretations outlined in the Governance Bulletin, if valid, will require the details of gifts to be registered and published on the web.

It should also be noted that WALGA and LGMA are working together in pursuing legal advice with a view to determining the impact on the Local Government sector as a whole. The advice will consider the validity of the Department's interpretation of the Gift provisions that were presented in Governance Bulletin 11. This advice will also be utilised in working with the Department to develop specific recommendations on how the act and regulations should be revised to achieve a workable solution.

The Executive Officer has also raised the concerns with several Members of Parliament.

In regard to the WALGA Recommendation it is felt that it is not strong enough to demonstrate the considerable anger of the sector to the imposition of the new requirements. There is also no time frame on any potential changes.

Ms Jenni Law Director Local Government Regulation and Support, Department of Local Government will be in attendance at the Zone meeting and will be able to respond to questions.

RECOMMENDATION:

That:

1. Central Country Zone note the concerns being expressed by Member Councils in relation to the interpretations of the gift provisions of the *Local Government Act 1995* and related Regulations;
2. Central Country Zone amend the WALGA Recommendation to read:

That WALGA demand that the interpretation of a gift as described in the WA Ministerial Code of Conduct, be applied to local government and require the Minister for Local Government to amend, forthwith, the *Local Government (Administration) Regulations 1996* and the *Local Government (Rules of Conduct) Regulations 2007* in respect to the Gift provisions to provide Elected Members and Officers with an exemption for the following:

- a) Gifts provided in a genuine personal capacity;
 - b) Business involving Local Government Associations and Organisations such as WALGA, ALGA, LGMA and regional organisation of Councils; and
 - c) Attendance at community events and functions provided by Community Groups.
3. In the event of WALGA not adopting a stronger position in regards to this matter the Central Country Zone President seek an urgent meeting with the Minister for Local Government.

RESOLUTION:

Moved: Cr Ridgway

Seconded: Cr Buckland

That:

1. **Central Country Zone note the concerns being expressed by Member Councils in relation to the interpretations of the gift provisions of the *Local Government Act 1995* and related Regulations;**
2. **Central Country Zone amend the WALGA Recommendation to read:**

That WALGA strongly request that the interpretation of a gift as described in the WA Ministerial Code of Conduct, be applied to local government and require the Minister for Local Government to amend, forthwith, the *Local Government (Administration) Regulations 1996* and the *Local Government (Rules of Conduct) Regulations 2007* in respect to the Gift provisions to provide Elected Members and Officers with an exemption for the following:

- d) **Gifts provided in a genuine personal capacity;**
 - e) **Business involving Local Government Associations and Organisations such as WALGA, ALGA, LGMA and regional organisation of Councils; and**
 - f) **Attendance at community events and functions provided by Community Groups.**
3. **In the event of WALGA not adopting a stronger position in regards to this matter the Central Country Zone President seek an urgent meeting with the Minister for Local Government and extend an invitation for all Zone Presidents to participate in the meeting.**

CARRIED

5.2 Section 76 Ministerial Orders under the Planning and Development Act 2005 (05-047-0014 GC)

WALGA Recommendation

That WALGA:

1. Request the Minister for Planning provide greater transparency when a section 76 order is issued, by providing a detailed explanation and justification of the reasons for the order; and
2. Continues to monitor the use of section 76 orders by the Minister of Planning.

ZONE COMMENT:

Zone support

5.3 Outcome of Minister's Building Summit – Proposed Local Government Actions (05-015-01-0003 VJ)

WALGA Recommendation

That State Council advise the Minister for Commerce of the Local Government actions that will be undertaken in order to progress the key items from Minister's 'Building Summit'.

ZONE COMMENT:

Zone support

5.4 Discussion Paper "Licensing Cyclists and Registering Bicycles" (05-005-03-0006 MS)

WALGA Recommendation

That WALGA:

1. Does not support a policy of licensing cyclists;
2. Does not support a policy of registering bicycles; and
3. Engage with the Insurance Commission of WA to explore the viability of a third-party insurance scheme for cyclists.

ZONE COMMENT:

Zone support

5.5 ALGA Federal Election Platform (04-001-02-0004 WFS)

WALGA Recommendation

That WA Local Governments be encouraged to support and promote ALGA's 2016 Federal Election platform.

ZONE COMMENT:

Zone support

5.6 WALGA Submission – Public Inquiry into the January 2016 Waroona Fire (05-024-03-0035 MP)

WALGA Recommendation

That the Association's interim submission to the Public Inquiry into the January 2016 Waroona Fire be endorsed.

ZONE COMMENT:

Zone support

RECOMMENDATION:

That the Central Country Zone endorses all recommendations being matters contained in the WALGA State Council Agenda other than those recommendations separately considered.

RESOLUTION: **Moved: Cr Mulroney** **Seconded: Mayor Ballard**

That the Central Country Zone endorses all recommendations being matters contained in the WALGA State Council Agenda other than those recommendations separately considered.

CARRIED

7.4 Review of WALGA State Council Agenda - Matters for Noting/Information

- 6.1 Report Municipal Waste Advisory Council (MWAC) (01-006-030-008 RNB)
- 6.2 Feedback – Building Amendment Regulations 2016 (05-015-01-0003VJ)
- 6.3 Development Assessment Panels (05-047-01-0016 CG)
- 6.4 State Library: Agency Expenditure Review - Impact on Public Libraries and Establishment of Public Libraries Taskforce Public Libraries Update (05-012-01-0001 JH)

7.5 Review of WALGA State Council Agenda - Organisational Reports

- 7.1 Key Activity Reports
 - 7.1.1 Report on Key Activities, Environment and Waste Unit (01-006-03-0017 MJB)
 - 7.1.2 Report on Key Activities, Governance and Organisational Services (01-006-03-0007 TB)
 - 7.1.3 Report on Key Activities, Infrastructure (05-001-02-0003 ID)
 - 7.1.4 Report on Key Activities, Planning and Community Development (01-006-03-0014 AH)

7.6 Review of WALGA State Council Agenda - Policy Forum Reports

- 7.2 Policy Forum Reports
 - 7.2.1 Mining Community Policy Forum
 - 7.2.2 Container Deposit Legislation Policy Forum
 - 7.2.3 Metropolitan Mayors Policy Forum
 - 7.2.4 Waste Avoidance and Resource Recovery Act (2007) Review Policy Forum
 - 7.2.5 Freight Policy Forum

7.7 WALGA President's Report (Attachment)

Presenting the WALGA President's Report

RECOMMENDATION:

That the Central Country Zone notes the following reports contained in the WALGA State Council Agenda:

- Matters for noting/Information;
- Organisational reports;
- Policy Forum reports; and
- WALGA President's Report.

RESOLUTION: **Moved: Cr Crute** **Seconded: Cr Blight**

That the Central Country Zone notes the following reports contained in the WALGA State Council Agenda:

- **Matters for noting/Information;**
- **Organisational reports;**
- **Policy Forum reports; and**
- **WALGA President's Report**

CARRIED

8.0 FINANCE

8.1 Review of Zone Honoraria

Reporting Officer: Bruce Wittber, Executive Officer

Disclosure of Interest: Nil

Date: 19 April 2016

Attachments: Nil

Background:

The Zone Executive Committee at its meeting on 8 June 2015 gave consideration to the matter and resolved to recommend to the Central Country Zone as follows:

RESOLUTION: Moved: Cr Ridgway Secoded: Cr Borthwick

That the Central Country Zone Executive Committee recommend to the Central Country Zone Meeting on Friday 26 June 2015 that the honorarium for the 2015/2016 year be set as follows:

| | |
|---|--------------|
| <i>Zone President</i> | <i>\$515</i> |
| <i>Zone State Council Delegate</i> | <i>\$387</i> |
| <i>Other Zone Executive Committee members</i> | <i>\$258</i> |

CARRIED

The Zone at its meeting on Friday 26 June 2015 in relation to Honorariums resolved as follows:

RESOLUTION: Moved: Cr Blight Secoded: Cr Lange

That the Central Country Zone honorarium for the 2015/2016 year be set as follows:

| | |
|---|--------------|
| <i>Zone President</i> | <i>\$515</i> |
| <i>Zone State Council Delegate</i> | <i>\$387</i> |
| <i>Other Zone Executive Committee members</i> | <i>\$258</i> |

CARRIED

On the 17 June 2015 the Salaries and Allowances Tribunal (SAT) issued a determination stating:

50. In light of the serious economic issues evident in the Western Australian economy, the circumstances demand a degree of caution in any decision of the Tribunal. The Tribunal has determined there will be no increase at this time in the remuneration, fees, expenses or allowance ranges provided for CEOs or elected members.

Executive Committee Meeting Comment:

In discussing the level of honorarium for the Zone President, Zone State Council Delegate and Zone Executive Committee Members the meeting felt that the current level of honorarium for the Zone President does not reflect the time requirements of the role.

It was proposed that for the 2016/2017 year the Zone President honorarium be set at three times the Zone Executive Committee members' honorarium. It was also suggested that the amount be progressively increased to four times the Zone Executive Committee members' honorarium.

In respect to the Zone State Council Delegate's honorarium, Cr Blight advised the meeting that he received an annual meeting allowance, travel and accommodation from WALGA for attending State Council Meetings. It was proposed that the Zone State Council Delegate's honorarium be set at 50% of the Zone President's honorarium.

In 2016/2017 it is proposed that the Zone Executive Committee members' honorarium be set at \$260 which in turn provides a Zone President's honorarium of \$780 and a Zone State Council Delegate honorarium of \$390. With the progressive adjustment to four times the Zone Executive Committee

members' honorarium the Presidents honorarium will be \$1,040 and the Zone State Council Delegate honorarium be \$520.

In future deliberations, if, the Zone Executive Committee members' honorarium is altered this will then be reflected in changes to the Zone President's honorarium and the Zone State Council Delegate honorarium.

RECOMMENDATION:

That the 2016/2017 honorarium be set at the following amounts:

| | |
|--|-------|
| Zone President | \$780 |
| Zone State Council Delegate | \$390 |
| Other Zone Executive Committee members | \$260 |

RESOLUTION: **Moved: Cr Wilkinson** **Seconded: Cr West**

That the 2016/2017 honorarium be set at the following amounts:

| | |
|---|--------------|
| Zone President | \$780 |
| Zone State Council Delegate | \$390 |
| Other Zone Executive Committee members | \$260 |

CARRIED

8.2 Central Country Zone 2016/2017 Budget (Attachment)

Reporting Officer: Bruce Wittber, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 19 April 2016

Attachments: Draft 2016/2017 Budget

Background:

Presenting the Draft 2016/2017 Budget for the Central Country Zone for adoption

Executive Officer Comment:

The following notes are provided in regard to the Draft 2016/2017 Budget:

1. Recognising that from the 1 July 2016 the Town of Narrogin and Shire of Narrogin will be merged this will reduce the membership from 16 Councils to 15 Councils with the subsequent reduction in membership fees which for 2015/2016 was \$3,600. Costs associated with the operations of the Zone will not reduce due to a lesser number of members. Without any increase in membership fees the estimated surplus at the end of the 2016/2017 year will be approximately \$12,000. This will reduce flexibility if the Zone wishes to pursue a particular project. CPI for the period 1 January 2015 to 31 December 2015 (the latest CPI available) was 1.5%. It is felt that a realistic increase would be in the region of 4% or 5%. A 5% increase would provide a membership fee of \$3,780 per member. Total income from membership would be \$56,700.
2. As interest rates are low there has been a reduction in the estimated income.
3. The allocations in the accounts related to the Executive Officer expenses are to take account of the estimated Executive Officer costs for the financial year. The review of the rate of remuneration that will be considered by the Executive Committee at this meeting has been taken into account in the allocation.
4. These accounts relate to the operations of the Zone including catering, audit costs and contribution to the operations of the Local Government Grain Freight Group.
5. An allocation has been included for a Wheatbelt Conference if one is to be held during 2017.
6. As the Wheatbelt Health MOU has been wound up there is no expenditure.
7. This expenditure covers the contribution by the Zone to the operations of Healthy Wheatbelt.
8. These accounts include an allocation for Zone delegates' attendance at meetings and related travel costs. It will be noted that there has been a small decrease in the allocation for travel as the number of delegates attending the Healthy Wheatbelt meetings has been reduced. No increase is proposed in meeting fees or mileage rate unless the Salaries and Allowances Tribunal issues a new schedule with any changes being considered by the Zone.

Executive Committee Meeting Comment:

The Central Country Zone Executive Committee considered the Draft 2016/2017 Budget at its meeting on Friday 15 April 2016.

Following a decision to increase the level of honorariums the Executive Committee proposed to amend the budget for Zone Representative – Honoraria to \$2200 to take account of the proposed increase in fees.

The Executive Committee recommend adoption of the budget as presented.

RECOMMENDATION:

That the Draft Budget for the year ending 30 June 2017, as amended and as circulated be adopted with a general subscription for each Member Council set at \$3,780 (excluding GST).

RESOLUTION: **Moved: Cr Mulroney** **Seconded: Cr Crute**

That the Draft Budget for the year ending 30 June 2017, as amended and as circulated be adopted with a general subscription for each Member Council set at \$3,780 (excluding GST).

CARRIED

9.00 ZONE REPORTS

9.1 Zone President's Report

Cr Mark Conley

Nil

9.2 Local Government Grain Freight Group (LGGFG) (Attachments)

Cr Katrina Crute
Cr Brian Caporn (deputy)

Background:

Presenting the Minutes of the Local Government Grain Freight Group Meeting held Monday 11 April 2016.

Included in the attachments are the following documents:

- Minutes of the Group's meeting held 11 April 2016
- Copy of presentation on AMMS
- AMMS Local Government Updates (Issues 2 & 3)
- AMMS Fact Sheet (August 2015)
- Wheatbelt Highway Safety Review - Summary Report

RECOMMENDATION:

That the minutes of the Local Government Grain Freight Group Meeting held Monday 11 April 2016 be received.

RESOLUTION: **Moved: Cr De Landgraft** **Seconded: Cr Crute**

That the minutes of the Local Government Grain Freight Group Meeting held Monday 11 April 2016 be received.

CARRIED

9.3 Wheatbelt District Emergency Management Committee (DEMC)

Cr Bill Mulroney

9.4 Healthy Wheatbelt

Cr Shirley Lange
Cr Lyn Baker
Cr Mark Conley (Deputy)

Due to the busy schedule of delegates and no pressing matters for discussion the meeting of the Group scheduled for 29 March 2016 was not held. The next meeting is scheduled for Tuesday 31 May 2016.

Rural Health West recently approached a number of non-metropolitan Zones, including Avon Midland, Central and Great Eastern Country Zones regarding their "Finding My Place" project and seeking an opportunity to present to each Zone.

It was felt that this was something that Healthy Wheatbelt to consider with any presentation being open to all local governments rather than having a session at each Zone meeting.

Healthy Wheatbelt has supported the idea and subject to availability, representatives of Rural Health West will be invited to give a presentation on the "Finding My Place" projects to follow on from Healthy Wheatbelt's meeting on 31 May 2016.

Written comments, suggestions and concerns will also be invited from individual local governments for the Rural Health West representatives to respond to during the presentation.

The meeting will be held in Northam and is anticipated to take 1-1½ hours and will involve a workshop brainstorming session.

RECOMMENDATION:

That Member Councils note:

- a) the invitation to representatives of Rural Health West to give a presentation to Healthy Wheatbelt on their "Finding My Place" project and that the presentation is one to all local governments within the Zone to attend; and
- b) the opportunity for Member Councils to provide written comments, suggestions and concerns for discussion during the presentation.

RESOLUTION: **Moved: Cr Baker** **Seconded: Mr Fardon**

That Member Councils note:

- a) **the invitation to representatives of Rural Health West to give a presentation to Healthy Wheatbelt on their "Finding My Place" project and that the presentation is one to all local governments within the Zone to attend; and**
- b) **the opportunity for Member Councils to provide written comments, suggestions and concerns for discussion during the presentation.**

CARRIED

9.5 Wheatbelt South Regional Road Group (Attachment)

Cr Lyn Baker, Chair of Wheatbelt South Regional Road Group has presented a report on the recent activities of the Regional Road Group.

RECOMMENDATION:

That the report of the Wheatbelt South Regional Road Group be received.

RESOLUTION: **Moved: Cr Davidson** **Seconded: Mayor Ballard**

That the report of the Wheatbelt South Regional Road Group be received.

CARRIED

10.0 ZONE BUSINESS - MEMBER COUNCIL MATTERS

10.1 Cooperative Bulk Handling (CBH) Equity Issues for Grain Grower and Local Government Shires – Shire of Wandering

Reporting Officer: Amanda O'Halloran, Chief Executive Officer Shire of Wandering

Disclosure of Interest: Nil

Date: 19 April 2016

Attachments: Nil

Shire of Wandering Background:

The Wandering CBH Receival Site has been closed for grower grain deliveries for the majority of the past five years. Through lack of maintenance and investment over many decades, the site is in poor condition and its facilities are outdated. Despite lobbying from the Wandering CBH Receival Site Action Group (a group of concerned local grain growers), CBH has indicated that it will not be upgrading the Wandering Receival Site.

Shire of Wandering Comment:

The Wandering CBH Site was closed to grower deliveries in 2014/15. However grain was trucked in from other CBH sites as they reached capacity, and then out loaded to port later in the season. It is possible that this situation will occur again this harvest season (and perceivably into the future) because the Wandering CBH Receival Site will be closed to growers in 2015/16.

Local grain growers and Shire of Wandering have concerns about this practice for several reasons:

1. Wandering grain growers are forced to cart their grain to either Brookton or Narrakine CBH Receival Sites if they want to deliver into the CBH network. This results in them not only trucking their grain longer distances (up to a 140km round trip), but it also means that they are carting "backward" against the grain freight charge gradient to bins with higher freight charges than their local site.
2. It is unjust that CBH continue to pay greatly subsidised *ex gratia* rates to the Wandering Shire Council while being heavy users of our local road network without offering a service to local grain grower ratepayers.

It is possible that as CBH implements its cost cutting "Network Proposal", more grain growers and Local Government Shires on the western fringe of CBH's Kwinana Zone (e.g. Beverley (Mt Kokeby Bin), Brookton (Dale Bin), Cuballing (Yornaning Bin) and Narrogin (Narrogin Bin)) may be subject to similar imposts. The Beverley and Pingelly CBH Receival sites have already been closed to grower deliveries for a number of years.

The Wandering Shire Council also hopes that if the Wandering CBH Receival Site is no longer in use, CBH will make it available to the Shire to purchase. At present, its aging infrastructure is unsightly. It sits adjacent to a new residential subdivision and is immediately alongside the main tourism route into the town.

RECOMMENDATION:

1. That the Central Country Zone requests that if CBH closes a Receival Site, it not force grain growers farming on the western fringe of its network to cart "backward" against the freight price gradient. CBH is requested to allow these grain growers in the Kwinana Zone to deliver their grain direct to the port terminal at Kwinana (as is possible for grain growers at the Geraldton, Albany and Esperance Ports).

2. That when a CBH Receival Site is no longer available to accept grain deliveries from local growers:
- a. CBH be obliged to pay commercial rates (rather than the current subsidised *ex gratia* rates) to the relevant Local Government; and
 - b. following the site being decommissioned CBH be requested to offer the Site to the relevant Local Government to purchase at an appropriate commercial value.

Cr Walton-Hassell declared an interest as husband is CBH Director
Cr Wilkinson declared an interest as a shareholder of CBH
Cr Davidson declared an interest as a shareholder of CBH

MOTION: **Moved: Cr Price** **Seconded:**

That the Central Country Zone requests that if CBH closes a Receival Site, it not force grain growers farming on the western fringe of its network to cart "backward" against the freight price gradient. CBH is requested to allow these grain growers in the Kwinana Zone to deliver their grain direct to the port terminal at Kwinana (as is possible for grain growers at the Geraldton, Albany and Esperance Ports).

Lapsed for want of a seconder

MOTION: **Moved: Cr Price** **Seconded: Cr Buckland**

That when a CBH Receival Site is no longer available to accept grain deliveries from local growers:

- a. CBH be obliged to pay commercial rates (rather than the current subsidised *ex gratia* rates) to the relevant Local Government; and
- b. following the site being decommissioned CBH be requested to firstly offer the Site to the relevant Local Government for use of non-grain storage activities and to be purchased at an appropriate commercial value.

Cr Crute foreshadowed the following motion:

That WALGA be requested to review any agreement that local government has with CBH in relation to ex-gratia rating of CBH facilities with the intent that CBH be obliged to pay commercial rates to the relevant Local Government.

RESOLUTION: **Moved: Cr Davidson** **Seconded: Cr De Landgraftt**

That the matter lie on the table.

CARRIED

10.2 Management of Emergency Services Levy – Shire of Wagin

Reporting Officer: Peter Webster, Chief Executive Officer Shire of Wagin

Disclosure of Interest: Nil

Date: 19 April 2016

Attachments: Nil

Shire of Wagin Background:

The Emergency Services Levy (ESL) has been running for 13 years with over \$320m being collected from ESL in 2015/16. The total DFES budget for 2015/2016 is \$360mil.

The Shire of Wagin is of the view that there is a need for an independent body to oversee the distribution of these funds as it is felt inappropriate that the funds are distributed by those who use it.

Executive Officer Comment:

In the 2015/2016 State Budget the Emergency Services Levy (ESL) increased by 10.6% with an article in the West Australian Newspaper in July 2015 noting that the ESL had increased by 81% in seven years. The article commented that "Last financial year 78.6 per cent of DFES's total cost of services was met by property owners through the ESL. The Government is budgeting for that proportion to reach 91.2 percent by 2018/2019."

In the Report of the Perth Hills Bushfire Review 2011 "A Shared Responsibility" (the Report) prepared by Mr MJ Keelty recommended as follows:

Recommendation 48

The State Government move the responsibility for the management and distribution of the Emergency Services Levy to the Department of Finance

An extract from the Report relating to this recommendation forms an attachment to the Agenda.

One comment that is noted on Page 177 of the Report reads:

Other witnesses told the Special Inquiry that FESA did not apply the ESL funding criteria consistently, declining claims for items which fell within the parameters of the guidelines and had previously been paid.

A further comment on Page 178 reads:

... the issues with the administration of the levy raised with the Special Inquiry, the Special Inquiry considers a review of the distribution of the ESL is urgently needed.

It is understood the State Government at the time rejected this recommendation.

RECOMMENDATION:

That the Central Country Zone requests WALGA to investigate the establishment of a body to oversee the management of the Emergency Services Levy funds. This body would direct funding to agencies and bodies upon application.

RESOLUTION: Moved: Cr Blight Seconded: Cr Mulroney

That the Central Country Zone requests WALGA to investigate the establishment of a body to oversee the management of the Emergency Services Levy funds. This body would direct funding to agencies and bodies upon application.

CARRIED

10.3 Wheatbelt Conference 2016 (Attachments)

Reporting Officer: Bruce Wittber, Executive Officer

Disclosure of Interest: Nil

Date: 20 April 2016

Attachments: Nil

Background:

The Wheatbelt Conference was held on 7-8 April 2016 in Narrogin.

Executive Officer Comment:

A report on the Wheatbelt Conference 2016 will be presented to the June 2016 meeting of the Avon Midland, Central and Great Eastern Country Zones. It is anticipated prior to these meetings the Zone Presidents and Zone Executive Officers will undertake a review of the Conference.

Feedback received to date from delegates, speakers and exhibitors has been very positive.

Attached to the Agenda are the following:

- Media release;
- Article in the Narrogin Observer 14 April 2016; and
- Article submitted for the Western Councillor.

In 2014 the three Wheatbelt Zones agreed that the Wheatbelt Conference be held every two years; the next Conference will be held in 2018. In 2015 a one day combined Zone workshop was held. It is proposed that a combined Zone Workshop not be held in 2017.

RECOMMENDATION:

That the Central Country Zone:

- a) Confirm its support for the Wheatbelt Conference to be a two-day Conference held every two years with the next Conference to be held in 2018; and
- b) Agree that a one day combined Zone Workshop not be held in 2017.

RESOLUTION: Moved: Cr Ridgway

Seconded: Cr De Landgraft

That the matter lie on the table

CARRIED

11.0 ZONE BUSINESS - OTHER BUSINESS/URGENT BUSINESS

RESOLUTION: Moved: Cr Mulroney Seconded: Cr Caporn
That the late items be considered.

CARRIED

11.1 2015/2016 Central Country Zone Audit

Reporting Officer: Bruce Wittber, Executive Officer

Disclosure of Interest: Bruce Wittber advises that Byfields are his personal accountant

Date: 25 April 2016

Attachments: Nil

Background:

Each year the Zone, in accordance clause 19.5 of the Zone Constitution, the books of account are audited.

At the Zone Meeting on Friday 27 February 2015 in considering the appointment of the auditor for the 2014/2015 year the Zone resolved as follows:

RESOLUTION: Moved: Cr Ball Seconded: Cr Crute

That Central Country Zone appoint AMD Chartered Accountants to be the Central Country Zone auditor for the 2014/2015 year at a fee of \$1,300 (+GST) and quotations from other service providers be obtained for the 2015/2016 financial year.

CARRIED

The Zone Executive Committee at its meeting on Friday 15 April 2016 considered the 2015/2016 Audit arrangements and resolved as follows:

RESOLUTION: Moved: Cr Blight Seconded: Mayor Ballard

1. *That Central Country Zone seek quotations from the following firms to undertake the 2015/2016 Central Country Zone Audit:*
 - *Moore Stephens;*
 - *AMD Accountants;*
 - *Byfields;*
 - *Butler Settineri;*
 - *RSM Australia; and*
 - *Anderson, Munro and Wylie.*

2. *That the Central Country Zone Executive Committee recommend to the Central Country Zone Meeting on Friday 29 April 2016 that the Central Country Zone Executive Committee be given delegated authority to finalise the appointment of an auditor for the 2015/2016 audit of the financial accounts.*

Executive Officer Comment:

As for a process for appointment of the successful auditor it would seem appropriate in order to be able to arrange the appointment before the next Central Country Zone Meeting in June 2016 that the Zone Executive Committee be given delegated authority to appoint the auditor.

The purpose of this report is to seek delegated authority from the Zone for the Executive Committee to finalise the appointment of an auditor for the 2015/2016 year.

RECOMMENDATION:

That the Central Country Zone Executive Committee be given delegated authority to finalise the appointment of an auditor for the 2015/2016 audit of the financial accounts.

RESOLUTION: **Moved: Cr Wilkinson** **Seconded: Cr Mulroney**

That the Central Country Zone Executive Committee be given delegated authority to finalise the appointment of an auditor for the 2015/2016 audit of the financial accounts.

CARRIED

11.2 Speed Limit Great Southern Highway York – Lakes Roadhouse Section

The Executive Officer advised that at the Great Eastern Country Zone (GECZ) Meeting held on Thursday 28 April 2016 the Shire of Bruce Rock raised a concern relating to the recent decision of Main Roads WA to lower the speed limit from 110km/hr to 100km/hr on the Great Southern Hwy between the York townsite and the Lakes Roadhouse and the 80km/hr section being extended from the Lakes Roadhouse heading east on the same road.

The GECZ resolved as follows:

RESOLUTION: *Moved: Mr Mollenoyux* *Seconded: Cr Royce*

That the:

- 1. Shire of Bruce Rock requests the WALGA Great Eastern Zone lobby Main Roads WA to review and reconsider the impacts caused by the recent reduction of speed limit from 110km/hr to 100km/hr on the Great Southern Highway between the York townsite and The Lakes Roadhouse and the 80km/hr section being extended from the Lakes Roadhouse heading east on the same road;*
- 2. Great Eastern Country Zone requests support from the Central Country Zone on this matter; and*
- 3. Matter be referred to the Member for Central Wheatbelt, Hon Mia Davies MLA, for support.*

CARRIED

Mr Craig Manton, Regional Manager Wheatbelt Region, MRWA noted the concerns being expressed and outlined the reasons for the change.

Noted

12.0 ZONE BUSINESS - EMERGING ISSUES

(The intent of the item is to enable Member Councils to bring to the attention of the delegates a matter that is developing. It is proposed that the matter will be tabled for discussion but not decision and then enable Member Councils to take the information away and consider an outcome for possible consideration at the next Zone meeting.)

13.0 MEMBERS OF PARLIAMENT

Nil

14.0 OTHER REPRESENTATIVES REPORTS

14.1 Department of Local Government and Communities

Ms Jenni Law, Director Local Government Regulation and Support

14.2 Wheatbelt Development Commission

Nil

14.3 Main Roads WA

Mr Craig Manton, Regional Manager Wheatbelt Region

14.4 Regional Development Australia (RDA) Wheatbelt

Ms Juliet Grist, Executive Officer RDA Wheatbelt is unable to attend the meeting due to a prior commitment but has asked for the following information to be provided to the Zone.

RDA Wheatbelt has provided the following update to the Zone on the Enterprising Communities project:

RDAW has been working towards a community building project "Enterprising Communities" to be rolled out in the Wheatbelt in 2017. The project includes:

- a. *"case study" films of other communities to show case what is possible and the community outcomes that were achieved*
- b. *Film nights across the Wheatbelt (depending on interest) to include a sausage sizzle or similar as a community event*
- c. *Facilitated community planning sessions to help enthusiastic communities develop their ideas*
- d. *Introduction to business mentors to assist with the 'start up'*
- e. *Evaluation of the program for each area that engages to measure the impact on community*

Our hope is to provide a 'game changing' idea to all our 220+ communities, with support to help them get started.

*To fund the rollout through the Wheatbelt we wish to apply for a Lotterywest grant. Part of that process is demonstrating support throughout the region. We would greatly appreciate if you would take the time to **watch the first film** attached (it is 16 minutes and 48 seconds long) which will give you a true indication of the type of film we are intending to promote. Please do not circulate this link as we want to retain the film's freshness (it will not be rolled out in the Wheatbelt until 2017).*

*If you think this would be good for your community, then please **complete a support letter**. We have provided a draft of the type of thing we are looking for but you are of course free to change it. Please support with **as little or as much as you can afford**.*

*Please provide your support letter to us by **no later than Friday 29th April 2016** so that we can submit our application in early May.*

<https://vimeo.com/channels/nyabing>

The story of a share cropping project initiated to arrest the decline of their local community: First-hand accounts of how and why they bought the pub to create a family-oriented community hub to protect and enhance the future of their small town -- without it getting too big and losing its unique identity and character

RESOLUTION: Moved: Cr Dowling

Seconded: Cr Ridgway

That the report be noted

CARRIED

15.0 DATE, TIME AND PLACE OF NEXT MEETING

Friday 24 June 2016 – Shire of Cuballing
Friday 2 September 2016 – Shire of Dumbleyung

16.0 CLOSURE

There being no further business the Chair declared the meeting closed at 12.54pm

DECLARATION

These minutes were confirmed by the Central Country Zone at the meeting held on 24 June 2016

Signed _____
Person presiding at the meeting at which these minutes were confirmed

WANDERING CRC "Action Plan on a Page" 2016/2017

| | July | August | September |
|--|---|---|---|
| Quarter 1 | | | |
| Business Development Activity – 1 | Women Who Work | Boot Camp | Boot Camp |
| General Community Activity – 3 | School Holiday Activity Women's Health Pit Stop | Yoga After School Sports Community Art | Yoga After School Sports |
| Community Info – 1 | Wandering Echo Welcome to Wandering (ongoing) | First Aid Training Wandering Echo | Wandering Echo |
| Quarter 2 | October | November | December |
| Business Development Activity – 1 | Business After Hours Load Restraint Training | Seniors Out & About | School Holiday Activity |
| General Community Activity – 3 | School Holiday Activity Boogie Roos | Boot Camp Yoga Boogie Roos | After School Craft |
| Community Info – 1 | Wandering Echo | Wandering Echo | Wandering Echo |
| Quarter 3 | January | February | March |
| Business Development Activity – 1 | | Business After Hours | |
| General Community Activity – 3 | | Summer Community BBQ Boot Camp Yoga After School Sports Wandering Echo | Boot Camp Yoga After School Sports Wandering Echo |
| Community Info – 1 | | | |
| Quarter 4 | April | May | June |
| Business Development Activity – 1 | Pop Up Shop | Boot Camp Yoga After School Sports Wandering Echo | Seniors Out & About After School Sports Men's Health Event Wandering Echo |
| General Community Activity – 3 | After School Crafty Youth Week | | |
| Community Info – 1 | Wandering Echo | | |

WANDERING CRC Action Plan 2016/2017

| Outcome Area | Projects/Tasks and brief description | Purpose/aims of activity | Key person responsible |
|--|--|--|------------------------|
| Government Access Point 12 community members use the CRC Government Access Point per quarter | Maintain and Promote Government Access Point <ul style="list-style-type: none"> - Refresh brochure display monthly and maintain Area to a professional standard - Promote to CRC users as appropriate. - Maintain statistical records of use | <ul style="list-style-type: none"> - Provide local community to easy access to government information in a professional and helpful environment. - Promote service to local community | Manager |
| Westlink CRC advertises 1 Westlink broadcast screenings per quarter | Westlink Access <ul style="list-style-type: none"> - Promote Westlink program guide to the community - Check Westlink is being received and that all staff know how to use service and record programs - Promote 1 program each quarter as an event (i.e. afternoon tea session, wine and cheese event) - Maintain statistical records of use | <ul style="list-style-type: none"> - Provide access to Westlink broadcast service in an professional and easy to access environment - Promote the service to local community | Manager |
| Employment Pathway Development CRC employs 3 trainees over the life of the contract | Traineeship Opportunity <ul style="list-style-type: none"> - Employ a trainee for the year 2016 - Provide trainee with opportunities to undertake meaningful work that relates to their Certificate qualification - Monitor completion of study materials/assessment | <ul style="list-style-type: none"> - Provide opportunity for meaningful entry level employment to local community - Increase capacity of CRC to deliver a range of services and events | Manager |
| Employment Pathway Development CRC maintains 2 active referral relationships per quarter | Active Referral Relationships – Employment <ul style="list-style-type: none"> - Identify appropriate service providers to provide referrals to - Make contact and establish their organisational focus and contact information - Include information in operations manual for reference of all staff - Revise on a quarterly basis to ensure currency - List of organisations information is retained about: | <ul style="list-style-type: none"> - Provide current and relevant information regarding Employment Pathway service providers | Manager |

| | | | |
|--|---|---|----------------|
| | <ul style="list-style-type: none"> o South Regional Tafe o CCI o South Metro Tafe o Directions WA o Dept of Human Services | | |
| <p>Business Development Referral Relationships</p> <p>CRC maintains 2 active referral relationships per quarter</p> | <p>Active Referral Relationships – Business</p> <ul style="list-style-type: none"> - Identify appropriate service providers to provide referrals to - Make contact and establish their organisational focus and contact information - Include information in operations manual for reference of all staff - Revise on a quarterly basis to ensure currency - List of organisations information is retained about: <ul style="list-style-type: none"> o Wheatbelt Business Network o RSMI o Peel Catchment Council o Dept of Transport o Yoga – Emma Know o Boogie Roos – Sandra Bennett o Fitness – Heather Salmeri, Bizzy Bodies Fitness | <ul style="list-style-type: none"> - Provide current and relevant information regarding Business Development service providers | <p>Manager</p> |
| <p>Social Development Referral Relationships</p> <p>CRC maintains 5 active referral relationships per quarter</p> | <p>Active Referral Relationships – Social</p> <ul style="list-style-type: none"> - Identify appropriate service providers to provide referrals to - Make contact and establish their organisational focus and contact information - Include information in operations manual for reference of all staff - Revise on a quarterly basis to ensure currency - List of organisations information is retained about: <ul style="list-style-type: none"> o Wandering P & C o Wandering Primary School o State Library of WA o Wandering Playgroup o Wandering CWA o Wandering Wheatbelt Wine aWards o Wandering Fair | <ul style="list-style-type: none"> - Provide current and relevant information regarding Social Development/Support service providers | <p>Manager</p> |

| | | | |
|--|---|--|--|
| | <ul style="list-style-type: none"> <input type="radio"/> Wandering Lions <input type="radio"/> Wandering Boddington Clay Target Club <input type="radio"/> Wandering Golf Club <input type="radio"/> Wandering Cricket Club <input type="radio"/> Wandering Tennis Club <input type="radio"/> Hotham Declared Species Group | | |
|--|---|--|--|

| Outcome Area | Projects/Tasks and brief description | Purpose/aims of activity | Key person responsible | Timeframe |
|---|---|--|-------------------------------|--|
| Business Development Activities <small>CRC facilitates 1 Business Development Initiative or Seminar per quarter</small> | Activity 1 Project Title. Women Who Work Project Description/Tasks. The WCRC will host a breakfast for the women in the district who work following on from the 2015 Women Who Work breakfast, this will continue to strengthen the networks of the women. > Community building and support network for women who work but don't get an opportunity to socialize with other women. > Support network for women and an opportunity for workshops and talks for economic development. | Purpose/Aim. <ul style="list-style-type: none"> - Provide women who work a forum to network. - Build and further business opportunities. - Enable the community to be kept up to date with the happenings of Wandering | Key Person. Manager | Timeframe. July 2017 |
| Other Funding. Activity 2 | Project Title. Business After Hours Project Description/Tasks. WCRC to host a Sundowner for business owners within the district. It will be an opportunity for businesses to network. The Wheatbelt Business Network will be invited to attend to address the business owners and it will also be an opportunity to engage business owners in looking at further professional development for business | Purpose/Aim. <ul style="list-style-type: none"> • Provide an opportunity for local business owners to network • Provide an opportunity for local business owners to see what the WBN can offer and workshops that they would like to see in Wandering | Key Person. Manager | Timeframe. <ul style="list-style-type: none"> • October 2016 • February 2017 • |

| | | | | |
|--|--|---|---|---|
| | <p>owners.</p> <p>Other Funding. Wheatbelt Business Network joint funding opportunities.</p> | | | |
| <p>Activity 3 Project Title. Pop Up Shop</p> <p>Project Description/Tasks. WCRC will host a "Pop Up" Shop for the month of April to enable home base businesses and community members to showcase their wares in a 'shop' like environment. It is tapping into the Mother's Day shopping time to enable the best showcase and opportunity for business.</p> <ul style="list-style-type: none"> ➢ WCRC will liaise with local home based businesses to develop the concept. ➢ Provide the venue and area for optimum display visibility with an opening 'VIP' night ➢ Organise the stock inventory for each seller ➢ Take payment for items and keep tally of items sold | <p>Other Funding. Activity 4 Project Title. Load Restraint Training</p> <p>Project Description/Tasks. The WCRC will host a workshop for the local businesses and farmers</p> | <p>Purpose/Aim.</p> <ul style="list-style-type: none"> • Foster a 'buy local' culture • Provide an opportunity for local businesses to develop their business and 'test' their customer base • Provide an opportunity for home based businesses to develop a focused marketing campaign for a specific period | <p>Key Person. Manager Trainee</p> | <p>Timeframe.</p> <ul style="list-style-type: none"> • Expressions of interest advertised February 2017 • Shop to run April to May 2017 • Direct marketing with business owners December 2016 • VIP Open Night, April 2017 |
| | | <p>Purpose/Aim.</p> <ul style="list-style-type: none"> - Support businesses in their broadening their knowledge and keeping up to date with changes in laws and regulations - Provide an opportunity for businesses | <p>Key Person. Manager</p> | <p>Timeframe. October 2016</p> |

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| | <p>about the new laws and regulations regarding load restraint training</p> <ul style="list-style-type: none"> ➤ The WCRC will partner with an outside organisation to support the event <p>Other Funding.</p> | <p>to access professional development locally.</p> <ul style="list-style-type: none"> - Keeping our local community safe - | | |
|--|--|--|--|--|

| Outcome Area | Projects/Tasks and brief description | Purpose/Aims of activity | Key person responsible | Timeframe |
|---|--|---|--|--|
| <p>Social Development Activities</p> <p><small>CRC facilitates 3 General Community Initiatives or Events (as per Guidelines in the Support Manual) per quarter</small></p> | <p><u>Activity 1</u> Project Title. School Holiday Project Description/Tasks. Provide activities for 3 to 13 year old children in the community during school holidays to encourage social and healthy wellbeing.</p> <p>Other Funding. Cost recovery</p> | <p>Purpose/Aim.</p> <ul style="list-style-type: none"> - Provides a meeting space and support in learning a new craft - Encourages social skills for the children and a community - Provides a low cost activity / outing for families during school holidays | <p>Key Person. Manager</p> | <p>Timeframe. July 2016 October 2016 December 2016</p> |
| | <p><u>Activity 2</u> Project Title: Summer Community BBQ Project Description/Tasks To provide a community BBQ that brings the whole community together to share, celebrate and connect together. The Shire Councilors will meet & greet each on who they are and their vision for Wandering.</p> <p>Other Funding Department of Communities – Volunteer Grant</p> | <p>Purpose/Aim.</p> <ul style="list-style-type: none"> - It provides an opportunity for the community to meet with their shire councillors and share ideas in a relaxed informal evening. - The evening will enable new members of the community to connect with others and also older members in the community to reconnect. - It is also an opportunity for the WCRC to showcase to the community and to encourage members to participate in further events in the coming year. | <p>Key Person. Manager</p> | <p>Timeframe.</p> <ul style="list-style-type: none"> • March 2017 |

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| <p>Activity 3 Project Title: Seniors Out & About Project Description/Tasks Two outings will be held, one during Seniors Week and the other in the latter half of 2017. Both events will be outing together and engage seniors in a variety of different activities. Other Funding Proposed Seniors Week Grant Cost recovery</p> | <p>Purpose/Aim.</p> <ul style="list-style-type: none"> - to recognise seniors and their contribution to the community - to promote intergenerational activities linking seniors to the community - to facilitate artistic, cultural and celebratory expression within the community - To engage seniors in a variety of activities and initiatives that encourages active ageing. | <p>Key Person. Manager</p> | <p>Timeframe.</p> <ul style="list-style-type: none"> • Senior's Week • June 2017 |
| <p>Activity 4 Project Title: Boot Camp Project Description/Tasks Exercise class in the Wandering Community Centre run by a qualified instructor. Designed from beginners to experienced participants. Advertise, promote through the community for each eight week set. Other Funding Participants charged \$10 per session, with a crèche provided</p> | <p>Purpose/Aim.</p> <ul style="list-style-type: none"> - Opportunity to engage in an exercise class run by a qualified instructor - Promote a healthy lifestyle | <p>Key Person. Manager Volunteer in crèche</p> | <p>Timeframe.</p> <ul style="list-style-type: none"> • 8 week set during school term time, Thursday morning |
| <p>Activity 5 Project Title: Yoga Project Description/Tasks Yoga class in the Wandering Community Centre run by a qualified instructor. Designed from beginners to experienced participants. Advertise, promote through the community for each eight week set.</p> | <p>Purpose/Aim.</p> <ul style="list-style-type: none"> - Opportunity to engage in a Yoga class run by a qualified instructor - Promote a healthy lifestyle | <p>Key Person. Manager Volunteer in crèche</p> | <p>Timeframe.</p> <ul style="list-style-type: none"> • 8 week set during school term time, Monday Morning |

| | | | | |
|---|--|---|--|--|
| | <p>Other Funding Participants charged \$10 per session, with a crèche provided</p> | | | |
| <p>Activity 6 Project Title: After School Sports & Craft</p> <p>Project Description/Tasks Sport and craft classes run after school for the primary school age children. Two different sports to run each term, and to follow the same format, warm – up, skill development and a part game. Advertise through the school and community newspaper. During wet weather craft classes will be held</p> <p>Other Funding Charge cost recovery</p> | <p>Purpose/Aim.</p> <ul style="list-style-type: none"> - Develop skills using a variety of drills and practice. - Offer sport for children enabling a high participation rate within the community. | <p>Key Person. Manager Trainee</p> | <p>Timeframe.</p> <ul style="list-style-type: none"> • School Term time, 8 sessions per term | |
| <p>Activity 7 Project Title: Youth Week</p> <p>Project Description/Tasks An event to celebrate youth week will be conducted and run during Youth Week 2017. The youth will be involved in department and a gaming event. It will be promoted directly to the youth in the community and through the Wandering Echo.</p> <p>Other Funding Youth Week Grant, proposed</p> | <p>Purpose/Aim.</p> <ul style="list-style-type: none"> - Encourage each other during the event - Support others who aren't as 'outgoing' and include them - Help set up and pack away during the event | <p>Key Person. Manager Trainee</p> | <p>Timeframe.</p> <ul style="list-style-type: none"> • April 2017 | |

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|--|--|--|--|---|
| | <p>Activity 8 Project Title: Men's Health Night Project Description/Tasks The WCRRC will host a Men's Health Night to raise awareness of the health of men in our community and to health educate men about their health and well-being. The men will participate in a health check with the local doctor followed by presentations by health professionals. It will conclude with dinner and a guest speaker</p> <p>Other Funding Cost recovery</p> | <p>Purpose/Aim.</p> <ul style="list-style-type: none"> - To provide health checks for men in our community by the Boddington Medical Centre - To raise awareness of men's health issues - Know where to access further services after the evening - Have an understanding of their physical wellbeing - Develop relationships with their local doctor and associated health professionals. | <p>Key Person. Manager</p> | <p>Timeframe.</p> <ul style="list-style-type: none"> • June 2017 during Men's Health Week |
| | <p>Activity 9 Project Title: Women's Health Pit Stop Project Description/Tasks The WCRRC will host a Women's Health day which will include a visiting Doctor in the morning for personal appointments and in the afternoon will be a series of Health talks tailored to women. It will conclude with a High Tea.</p> <p>Other Funding Cost recovery</p> | <p>Purpose/Aim.</p> <ul style="list-style-type: none"> - To provide doctor appointment with Narrogin Primary Health - To raise awareness of women's health issues - Know where to access further services after the day - Have an understanding of their physical wellbeing - Develop relationships with their local doctor and associated health professionals. | <p>Key Person. Manager</p> | <p>Timeframe.</p> <ul style="list-style-type: none"> • July 2017 |

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| | <p>Activity 10 Project Title: Community Art</p> <p>Project Description/Tasks The WCRC in partnership with the Wandering Primary School and Wandering Shire will support and help the school design, implement a banner for the Annual Banner in the Terrace competition. When the banners are on display the students will travel to Perth to view and visit some sites within the Perth CBD.</p> <p>Other Funding Cost recovery, Shire of Wandering – cost of Banner</p> | <p>Purpose/Aim.</p> <ul style="list-style-type: none"> - Opportunity to engage in cultural and art program - Opportunity to view their work in Perth CBD and visit the CBD - Collaboration of working together. physical wellbeing - | <p>Key Person. Manager Senior Class Teacher</p> | <p>Timeframe.</p> <ul style="list-style-type: none"> • August 2017 |
| <p>Activity 11 Project Title: First Aid Training</p> <p>Project Description/Tasks The WCRC in partnership with the St Johns will host a workshop on first aid training. With a community that has no medical services it is imperative that the community have some understanding of first response training.</p> <p>Other Funding Cost recovery,</p> | <p>Purpose/Aim.</p> <ul style="list-style-type: none"> - Opportunity to engage in training that will help at home and in their work place - Keeping our community safe | <p>Key Person. Manager</p> | <p>Timeframe.</p> <ul style="list-style-type: none"> • August 2017 | |

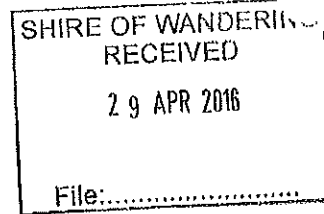
| | | | | |
|--|--|--|--|--|
| | <p>Activity 12 Project Title. Boogie Roos</p> <p>Project Description/Tasks. The WCRC will host a series of sessions with Boogie Roos to enhance our early years network within the community. outside organisation to support the event</p> <p>Other Funding. Cost recovery</p> | <p>Purpose/Aim.</p> <ul style="list-style-type: none"> - Opportunity for care givers and children to access quality workshops that help their children with a music and movement experience whilst improving their sensory experience. - - Keeping our local community safe - | <p>Key Person. Manager</p> | <p>Timeframe.</p> <ul style="list-style-type: none"> • Term 4 2016 |
|--|--|--|--|--|

| | | | | |
|---|---|---|---|--|
| <p>Local Community Information Activities</p> <p><small>CRC facilitates 1 Community Information Activity per quarter</small></p> | <p><u>Local Community Information Activity</u></p> <p>Activity 1 Project Title. Wandering Echo</p> <p>Project Description/Tasks. Monthly newsletter that is distributed free of charge electronically and in hard copy. It will highlight the events in the community and celebrate past events.</p> <p>Other Funding. Advertising</p> | <p>Purpose/Aim.</p> <ul style="list-style-type: none"> - Provide timely and professionally presented listings of information relevant to local community members - Provide a central place for distribution of information for the community - Opportunity to engage in meaningful volunteers activity | <p>Key Person.</p> <p>Manager Trainee</p> | <p>Timeframe.</p> <p>Monthly apart from January 2017</p> |
| | <p>Welcome to Wandering Pack</p> <p>The WCRC will develop a welcome pack that can be handed out to new residents in the community. The welcome pack will have:</p> <ul style="list-style-type: none"> ➢ Information regarding the clubs, businesses, local newspaper, shire information and up and coming events. ➢ It will enhance the WCRC services and connections whilst providing a useful link to the community. | <ul style="list-style-type: none"> - To encourage a vibrant welcoming community - To give a snapshot of the whole community and provide information about services, clubs and businesses - For new residents to be familiarise with the community - For the WCRC to engage and keep in contact with local clubs, businesses and community - Promotion of the services of the WCRC - Encourages networking opportunities with local businesses | <p>Manager Trainee</p> | <ul style="list-style-type: none"> • Ongoing through the year |

| Other Projects/Service Offerings | | | |
|--|--|------------------------|---|
| Projects/Tasks and brief description | Purpose/aims of activity | Key person responsible | Timeframe |
| Centrelink Access Point <ul style="list-style-type: none"> ➢ Maintain Centrelink Access Point to a professional standard ➢ Assist clients with use of equipment and authorising of documents as per contract requirements | <ul style="list-style-type: none"> - Provide access to basic Centrelink services to the Wandering community | Manager | <ul style="list-style-type: none"> • Check Centrelink area daily – trainee to complete Mon / Tues |
| Library Services <ul style="list-style-type: none"> ➢ Deliver library service as required by the Shire of Wandering | <ul style="list-style-type: none"> - Provide the Wandering community with access to a well resource library - Promote library services including inter library exchange and other programs that are required | Manager Trainee | <ul style="list-style-type: none"> • Check condition / return books daily – trainee on Mon / Tues • Stock control and customer service on day-to-day service – trainee on Mon / Tues • Monthly exchange of books |
| Department of Transport <ul style="list-style-type: none"> ➢ Provide transport licencing services as per the Department of Transport ➢ Maintain the DOT computer and upgrades as per DOT | <ul style="list-style-type: none"> - Provide the Wandering community with access to the Department of Transport services including firearm, vehicle, drivers and marine licencing services | Manager Trainee | <ul style="list-style-type: none"> • Update the DOT computer as per instructed by DOT • Maintain all services as per contract with DOT by trainee and coordinator |


 WANDERING WHEATBELT
 WINE AWARDS

SPONSOR A REGIONAL EVENT!



Dear Amanda

It is that time of year again!

Planning is in full swing for the 12th consecutive Wandering Wheatbelt Wine aWard's (WWWaW). This is a Black Tie, 5 Course Regional Dinner and wine show. The event will be held on Saturday 29th October 2016.

We write seeking your company's financial sponsorship for this year's event. It would be an ideal opportunity to promote your business at this gala evening.

The event is a fantastic opportunity to showcase the great wine, food and unique produce from the Wheatbelt area. The evening commences with sparkling wine and canapés on arrival. Each course is complimented with the previous year's award winning wines, and entertainment includes live music and guest speakers.

In accordance with the Responsible Service of Alcohol, and to promote safe driving practices, we organise transport from Narrogin, Pingelly, Boddington and Williams both to and from the venue.

The WWWaW is a not for profit organisation, run by a volunteer committee. The kitchen and wait staff for the evening are all volunteers with only the professional Chef being paid for his services. Local community groups set up the venue and clean up after the event.

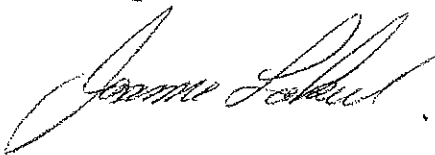
There are two categories of sponsorship in which you may wish to participate. These are:

| | | |
|--------|------------|---|
| GOLD | \$1,000.00 | Receives two 2016 Awards Dinner Tickets |
| SILVER | \$ 500.00 | Receives one 2016 Awards Dinner Ticket |

In recognition of your sponsorship, your logo and/or banner will be displayed on the evening, as well as on the WWWaW Facebook page, the WWWaW webpage, the dinner menu on the evening, all promotional flyers and all promotional media for a period of twelve months.

I look forward to hearing from you.

Kind Regards



Joanne Lockwood
Secretary
 WWWaW Committee 2015
 Ph: 0412 044 437

Max Watts
Chairperson
 WWWaW Committee 2015

Business Name:

Our business would like to sponsor the Wandering Wheatbelt Wine
aWards for the amount of:

- | | | | |
|-------------------|------------|---------------------------------|--------------------------|
| GOLD | \$1,000.00 | Receive two 2016 dinner tickets | <input type="checkbox"/> |
| SILVER | \$500.00 | Receive one 2016 dinner ticket | <input type="checkbox"/> |
| Other sponsorship | | | <input type="checkbox"/> |

Thank you for supporting the Wandering Wheatbelt Wine aWards 2016

Shire of Wandering
STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016



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Shire of Wandering
STATEMENT OF FINANCIAL ACTIVITY
(Nature & Type)
For the Period Ended 30 April 2016

FM Reg 34(1)(a) FM Reg 34(1)(b) FM Reg 34(1)(c) FM Reg 34(1)(d)
 FM Reg 34(5)

| | Note | Current Budget 4 | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) 3 | Var. % (b)-(a)/(b) 3 | |
|---|------|---------------------|--------------------|--------------------|-------------------------|----------------------------|---|
| Operating Revenues | | | | | | | |
| Grants, Subsidies and Contributions | 5.1 | \$ 393,228 | \$ 334,836 | \$ 362,402 | \$ 27,566 | % 7.6% | ▲ |
| Profit on Asset Disposal | | 145,220 | 41 | 41 | (0) | (0.8%) | ▼ |
| Fees and Charges | 5.1 | 603,422 | 498,205 | 481,469 | (16,736) | (3.5%) | ▼ |
| Interest Earnings | | 12,884 | 10,904 | 10,836 | (68) | (0.6%) | ▼ |
| Other Revenue | | 118,201 | 101,891 | 97,125 | (4,766) | (4.9%) | ▼ |
| Total (Excluding Rates) | | 1,272,955 | 945,877 | 951,873 | | | |
| Operating Expense | | | | | | | |
| Employee Costs | 5.2 | (757,667) | (666,696) | (590,363) | 76,334 | 12.9% | ▼ |
| Materials and Contracts | 5.2 | (1,014,342) | (867,207) | (762,539) | 104,668 | 13.7% | ▼ |
| Utilities Charges | 5.2 | (60,405) | (50,330) | (46,323) | 4,007 | 8.7% | ▼ |
| Depreciation (Non-Current Assets) | 5.2 | (860,304) | (716,920) | (708,607) | 8,313 | 1.2% | ▼ |
| Interest Expenses | 5.2 | (5,901) | (5,901) | (5,902) | (1) | (0.0%) | ▼ |
| Insurance Expenses | 5.2 | (102,769) | (102,769) | (102,769) | (0) | (0.0%) | ▲ |
| Loss on Asset Disposal | | (11,073) | (11,073) | (11,073) | (0) | (0.0%) | ▼ |
| Other Expenditure | 5.2 | 0 | 0 | 0 | 0 | | |
| Total | | (2,812,461) | (2,420,896) | (2,227,575) | | | |
| Funding Balance Adjustment | | | | | | | |
| Add Back Depreciation | | 860,304 | 716,920 | 708,607 | (8,313) | (1.2%) | ▼ |
| Adjust (Profit)/Loss on Asset Disposal | | (134,146) | 11,032 | 11,032 | 0 | 0.0% | |
| | | | | | 0 | | |
| Net Operating (Ex. Rates) | | (813,348) | (747,067) | (556,064) | | | |
| Capital Revenues | | | | | | | |
| Grants, Subsidies and Contributions | | 1,197,560 | 918,068 | 829,272 | (88,796) | (10.7%) | ▼ |
| Proceeds from Disposal of Assets | | 249,539 | 49,534 | 49,534 | 0 | 0.0% | |
| Proceeds from New Debentures | | 0 | 0 | 0 | 0 | | |
| Transfer from Reserves | | 20,000 | 16,401 | 16,401 | 0 | 0.0% | |
| Self Supporting Loan Repayment | | 1,250 | 0 | 0 | 0 | | |
| Total | | 1,468,349 | 984,003 | 895,207 | | | |
| Capital Expenses | | | | | | | |
| Land Held for Resale | 5.4 | 0 | 0 | 0 | 0 | | |
| Land and Buildings | 5.4 | (110,000) | (106,600) | (11,091) | 95,509 | 861.2% | ▼ |
| Plant and Equipment | 5.4 | (81,371) | (81,371) | (80,332) | 1,039 | 1.3% | ▼ |
| Furniture and Equipment | 5.4 | (35,575) | (35,575) | (10,842) | 24,733 | 228.1% | ▼ |
| Infrastructure Assets - Roads | 5.4 | (1,315,235) | (1,147,808) | (1,161,716) | (13,908) | (1.2%) | ▲ |
| Infrastructure Assets - Other | 5.4 | (46,700) | (46,700) | (9,084) | 37,616 | 414.1% | ▼ |
| Purchase of Investments | | 0 | 0 | 0 | 0 | | |
| Repayment of Debentures | | (51,505) | (47,552) | (47,552) | 0 | 0.0% | ▼ |
| Advances to Community Groups | | 0 | 0 | 0 | 0 | | |
| Transfer to Reserves | | (3,500) | (3,644) | (3,644) | 0 | 0.0% | |
| Total | | (1,643,886) | (1,469,250) | (1,324,261) | | | |
| Net Capital | | (175,537) | (485,247) | (429,054) | 0 | | |
| Total Net Operating + Capital | | | | | | | |
| Rate Revenue | | 778,735 | 778,735 | 777,663 | (1,072) | (0.1%) | ▼ |
| Opening Funding Surplus(Deficit) | | 209,724 | 209,274 | 209,274 | 0 | 0.0% | |
| Closing Funding Surplus(Deficit) | | (426) | (244,305) | 1,818 | | | |

Shire of Wandering
STATEMENT OF FINANCIAL ACTIVITY
(By Function & Activity)
For the Period Ended 30 April 2016

| | FM Reg 34(1)(a) | FM Reg 34(1)(b) | FM Reg 34(1)(c) | FM Reg 34(1)(d) FM Reg 34(5) | | |
|---|------------------------|----------------------|----------------------|---------------------------------|---------------------------------|------|
| | Current Budget 4 | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) Note 3 | Var. % (b)-(a)/(b) Note 3 | Var. |
| Operating Revenues | \$ | \$ | \$ | \$ | % | |
| Governance | 63 | 63 | 63 | 0 | 0.00% | |
| General Purpose Funding | 248,798 | 188,426 | 188,111 | (315) | (0.17%) | ▼ |
| Law, Order and Public Safety | 24,934 | 24,626 | 24,964 | 338 | 1.36% | ▲ |
| Health | 239 | 239 | 239 | 0 | 0.00% | ▲ |
| Education and Welfare | 0 | 0 | 0 | 0 | | |
| Housing | 184,786 | 28,630 | 28,678 | 48 | 0.17% | ▲ |
| Community Amenities | 40,649 | 37,735 | 40,110 | 2,375 | 5.92% | ▲ |
| Recreation and Culture | 17,904 | 17,558 | 17,615 | 56 | 0.32% | ▲ |
| Transport | 2,500 | 2,080 | 2,197 | 117 | 5.34% | ▼ |
| Economic Services | 628,811 | 546,849 | 566,485 | 19,636 | 3.47% | ▲ |
| Other Property and Services | 124,272 | 99,672 | 83,411 | (16,260) | (19.49%) | ▼ |
| Total (Excluding Rates) | 1,272,955 | 945,877 | 951,873 | | | |
| Operating Expense | | | | | | |
| Governance | (110,279) | (93,807) | (94,314) | (507) | (0.54%) | ▲ |
| General Purpose Funding | (57,479) | (51,778) | (52,915) | (1,137) | (2.15%) | ▼ |
| Law, Order and Public Safety | (113,814) | (96,181) | (93,423) | 2,758 | 2.95% | ▼ |
| Health | (29,312) | (24,473) | (23,268) | 1,205 | 5.18% | ▼ |
| Education and Welfare | (9,283) | (7,730) | (6,832) | 898 | 13.14% | ▼ |
| Housing | (44,775) | (39,468) | (44,856) | (5,387) | (12.01%) | ▲ |
| Community Amenities | (181,895) | (151,645) | (129,821) | 21,824 | 16.81% | ▼ |
| Recreation and Culture | (197,695) | (164,890) | (165,992) | (1,102) | (0.66%) | ▲ |
| Transport | (1,120,867) | (985,940) | (921,518) | 64,422 | 6.99% | ▼ |
| Economic Services | (780,916) | (651,735) | (599,617) | 52,117 | 8.69% | ▼ |
| Other Property and Services | (166,146) | (153,249) | (95,018) | 58,231 | 61.28% | ▲ |
| Total | (2,812,461) | (2,420,896) | (2,227,575) | | | ▲ |
| Funding Balance Adjustment | | | | | | |
| Add back Depreciation | 860,304 | 716,920 | 708,607 | (8,313) | (1.17%) | ▼ |
| Adjust (Profit)/Loss on Asset Disposal | (134,146) | 11,032 | 11,032 | 0 | 0.00% | |
| | 0 | 0 | 0 | 0 | | |
| Net Operating (Ex. Rates) | (813,348) | (747,067) | (556,064) | | | ▲ |
| Capital Revenues | | | | | | |
| Grants, Subsidies and Contributions | 1,197,560 | 918,068 | 829,272 | (88,796) | (10.71%) | ▲ |
| Proceeds from Disposal of Assets | 249,539 | 49,534 | 49,534 | 0 | 0.00% | |
| Proceeds from New Debentures | 0 | 0 | 0 | 0 | | |
| Transfer from Reserves | 20,000 | 16,401 | 16,401 | 0 | 0.00% | |
| Self Supporting Loan Repayment | 1,250 | 0 | 0 | 0 | | |
| Total | 1,468,349 | 984,003 | 895,207 | | | ▼ |
| Capital Expenses | | | | | | |
| Land Held for Resale | 0 | 0 | 0 | 0 | | |
| Land and Buildings | (110,000) | (106,600) | (11,091) | 95,509 | 861.17% | ▼ |
| Plant and Equipment | (81,371) | (81,371) | (80,332) | 1,039 | 1.29% | ▼ |
| Furniture and Equipment | (35,575) | (35,575) | (10,842) | 24,733 | 228.13% | ▲ |
| Infrastructure Assets - Roads | (1,315,235) | (1,147,808) | (1,161,716) | (13,908) | (1.20%) | ▼ |
| Infrastructure Assets - Other | (46,700) | (46,700) | (9,084) | 37,616 | 414.10% | ▼ |
| Purchase of Investments | 0 | 0 | 0 | 0 | | |
| Repayment of Debentures | (51,505) | (47,552) | (47,552) | 0 | 0.00% | ▲ |
| Transfer to Reserves | (3,500) | (3,644) | (3,644) | 0 | 0.00% | |
| Total | (1,643,886) | (1,469,250) | (1,324,261) | | | ▲ |
| Net Capital | (175,537) | (485,247) | (429,054) | | | ▼ |
| Total Net Operating + Capital | (988,885) | (1,232,314) | (985,117) | 0 | | |
| Rate Revenue | 778,735 | 778,735 | 777,664 | (1,071) | (0.14%) | ▼ |
| Opening Funding Surplus(Deficit) | 209,724 | 209,274 | 209,274 | 0 | 0.00% | |
| Closing Funding Surplus(Deficit) | (426) | (244,305) | 1,818 | | | |

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12

months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

| | |
|---------------------------|----------|
| Buildings | 2% |
| Furniture and Equipment | 10-25% |
| Plant and Equipment | 15-25% |
| Motor Vehicles | 25% |
| Roads - Aggregate | 25 years |
| Roads - Unsealed - Gravel | 35 years |
| Drains and Sewers | 75 years |

**Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity, neighbourhood surveillance services and water. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associated with the employment of persons such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**(q) Nature or Type Classifications (Continued)****Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Details of expenses related to Councils eight councillors, who normally meet the third Wednesday of each month, make policy decisions, review Councils operations, plan for current and future service provision requirements and undertake necessary appropriate training and attend conferences.

GENERAL PURPOSE FUNDING

Rates - the amount raised is determined by Councils budget "shortfall" that is known income and desired expenditure.

General purpose grants - are the grant amounts paid to the shire from Federal Government funding as determined by and via the Western Australian Local Government Grants Commission.

Interest - interest earned on monies invested or deposited by Council.

LAW, ORDER, PUBLIC SAFETY

Supervision of by-laws, fire prevention and animal control.
Requirements that Council carries out by statute.

HEALTH

Food quality control, immunisation, contributions to medical, health and operation of the child health clinic.

Council is a member of a group health scheme North Eastern Wheatbelt Health Scheme. Monitors food quality and caters for health requirements for the broader community.

**Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**(r) STATEMENT OF OBJECTIVE (Continued)****EDUCATION AND WELFARE**

Assists in the provision of the Home and Community Care services, Seniors and Pensioner requirements.

HOUSING

Provides and maintains housing rented to staff and non-staff. Council is a major landlord, providing accommodation for aged, pensioner, single, married and Government Employees.

COMMUNITY AMENITIES

Operation and control of cemeteries, public conveniences and sanitation service. Provides public amenities. Owns and operates the town site deep sewerage service. Controls and maintains one rubbish disposal site.

RECREATION AND CULTURE

Maintenance of hall, the aquatic centre, library and various reserves.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works and cleaning of streets. Provision of infrastructure necessary to ensure adequate transport, communication, freight, social access routes and environmental enhancement within the shire.

ECONOMIC SERVICES

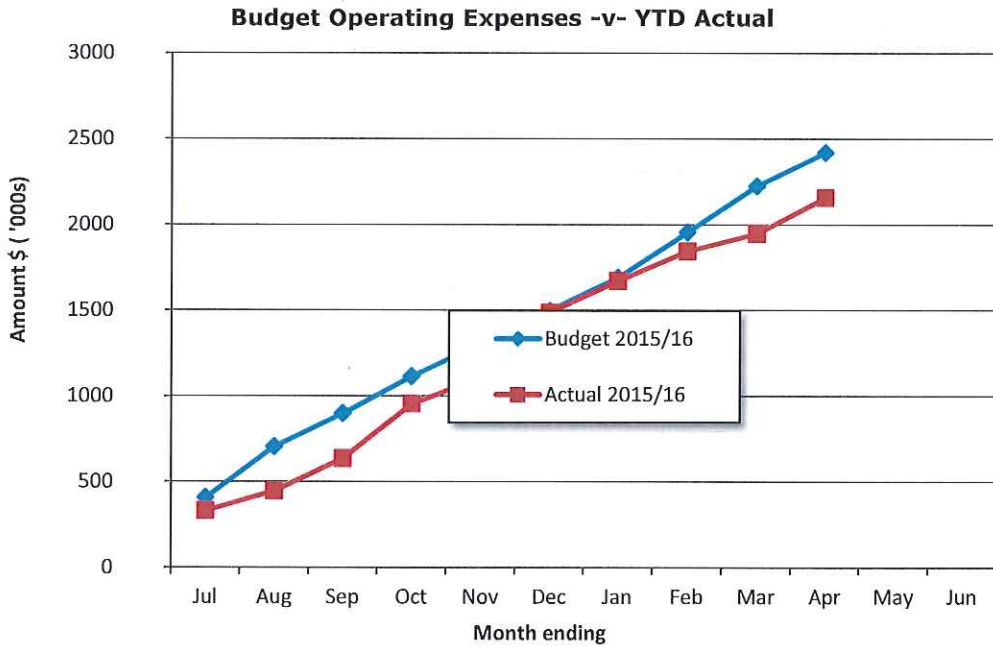
Tourism, pest control, building controls and natural resource management. Tourism facilities, information and directional signs. Weed and pest control services. Necessary building control services.

OTHER PROPERTY & SERVICES

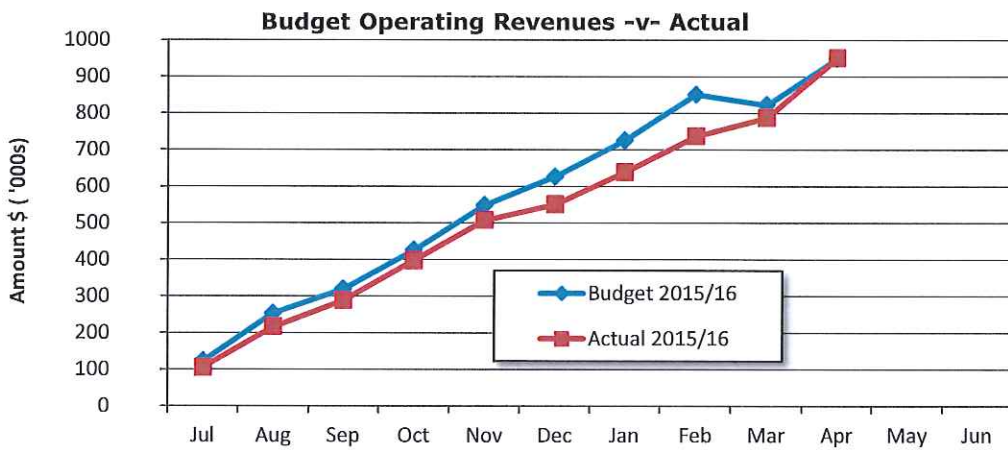
Private works carried out by council and indirect cost allocation pools. Public Works Overheads, plant operation and administrative costs are allocated to the various functions, works and services provided by Council.

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 2 - Graphical Representation - Source Statement of Financial Activity



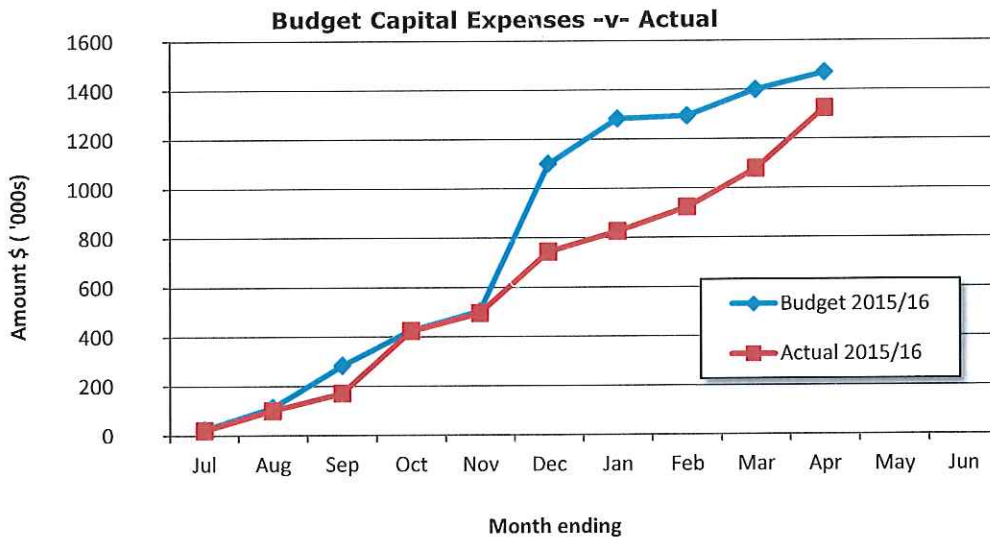
Comments/Notes - Operating Expenses



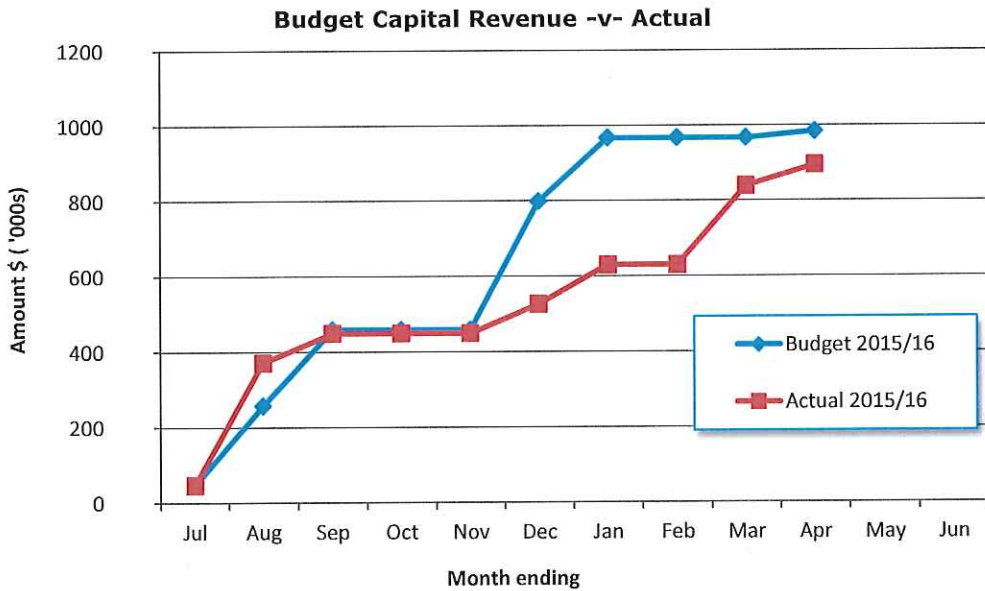
Comments/Notes - Operating Revenues

For the Period Ended 30 April 2016

Note 2 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Capital Expenses

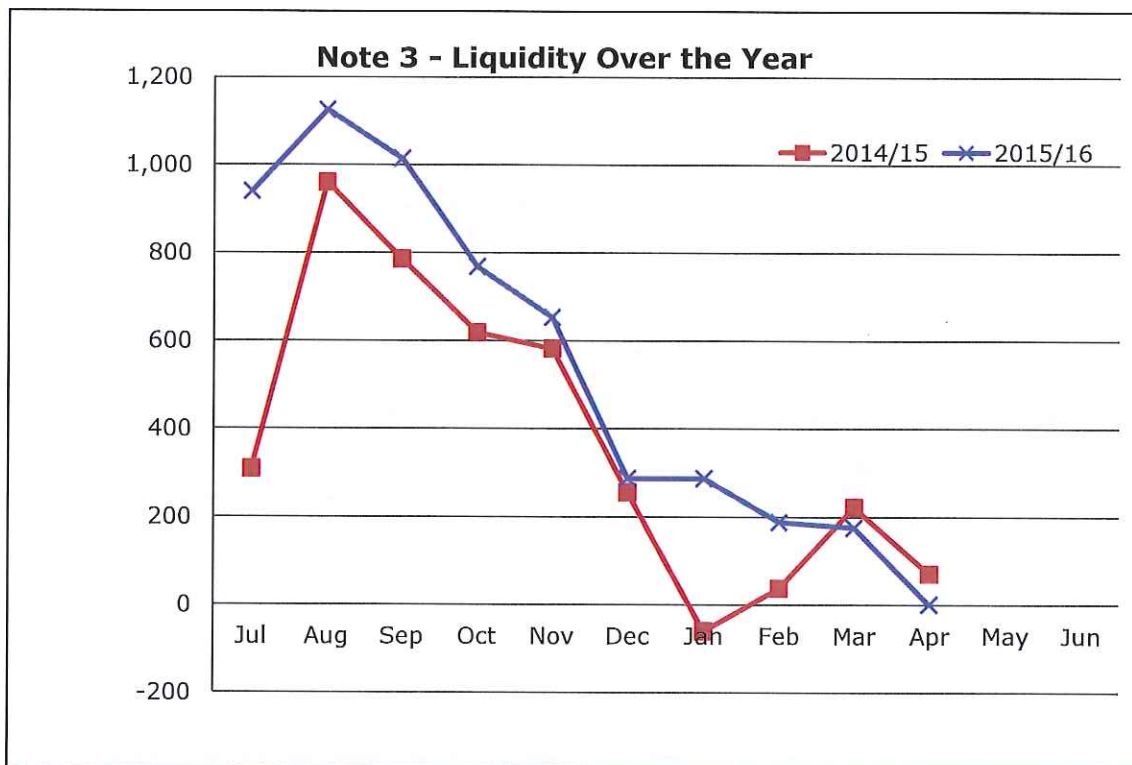


Comments/Notes - Capital Revenues

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 3: NET CURRENT FUNDING POSITION

| Note | Positive=Surplus (Negative=Deficit) | | |
|-------------------------------------|-------------------------------------|----------------|-----------------------|
| | 2015/16 | | |
| | This Period | Last Period | Same Period Last Year |
| | \$ | \$ | \$ |
| Current Assets | | | |
| Cash Unrestricted | 292,380 | 100,790 | 104,529 |
| Cash Restricted | 349,393 | 349,393 | 0 |
| Receivables - Rates and Rubbish | 24,649 | 31,526 | 28,610 |
| Receivables -Other | 74,566 | 279,597 | 91,678 |
| | 740,989 | 761,306 | 224,817 |
| Less: Current Liabilities | | | |
| Payables | (431,778) | (314,193) | (140,393) |
| Provisions | 41,999 | 41,999 | 0 |
| | (389,779) | (272,194) | (140,393) |
| Less: Cash Restricted | (349,393) | (349,393) | 0 |
| Net Current Funding Position | 1,818 | 175,313 | 71,686 |



Shire of Wandering
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30 April 2016

Note 4: CASH AND INVESTMENTS

| | Interest Rate | Unrestricted \$ | Restricted \$ | Trust \$ | Transport \$ | Total Amount \$ | Institution | Maturity Date |
|-------------------|---------------|-----------------|----------------|---------------|--------------|-----------------|-------------|---------------|
| (a) Cash Deposits | | | | | | | | |
| | 1.50% | 0 | | 10,940 | 0 | 10,940 | WPAC | |
| | | 292,380 | 349,393 | | 0 | 641,773 | WPAC | |
| (b) Term Deposits | | | | | | | | |
| Nil | | | | | | | | |
| Nil | | | | | | | | |
| Total | | 292,380 | 349,393 | 10,940 | 0 | 652,713 | | |

Comments/Notes - Investments

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 5: MAJOR VARIANCES (By programme)

| Comments/Reason for Variance | Variance | |
|--|----------|-----------|
| | Timing | Permanent |
| <u>5.6 OPERATING REVENUE (EXCLUDING RATES)</u> | | |
| GENERAL PURPOSE FUNDING | | |
| Nil | | |
| LAW, ORDER & PUBLIC SAFETY | | |
| Nil | | |
| HEALTH | | |
| Nil | | |
| HOUSING | | |
| Nil | | |
| COMMUNITES AMENITIES | | |
| Nil | | |
| RECREATION & CULTURE | | |
| Nil | | |
| TRANSPORT | | |
| Nil | | |
| Economics Services | | |
| Fuel sales are less than expected due to fuel price fluctuations | \$13,251 | |
| Private works fees and charges are less than expected as the income forecasted from Water Corporation for Down St sealing will not be incurred until next financial year due to the weather conditions | | \$7,000 |
| Feral Fig Grants has been received on be half of the Declared Species Group and due to be transferred in to Trust account as the money is not belongs to the Shire. Post Office Commission are more than expected due to the more users used the post office resulting more income being generated, leaving the permanent various of | \$15,000 | \$15,471 |
| Other Property & Services | | |
| Time issue in terms of receiving final worker compensation wages reimbursement | \$6,014 | |
| <u>5.7 OPERATING EXPENSES</u> | | |
| GOVERNANCE | | |
| Nil | | |

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 5: MAJOR VARIANCES (By programme)

| Comments/Reason for Variance | Variance | |
|--|-------------|-----------|
| | Timing | Permanent |
| GENERAL PURPOSE FUNDING EXPENSES | | |
| Nil | | |
| LAW, ORDER PUBLIC SAFETY | | |
| Nil | | |
| HEALTH | | |
| Nil | \$1,900 | |
| HOUSING | | |
| Housing allocation is less than expected due to 7 Gnowing St House Maintenance as no staff is living in the house therefore no allocation is required. | \$6,527 | |
| Gnowing St House Maintenance cost is more than expected due maintenance, advertising and valuation expenses for the tender | \$2,600 | |
| COMMUNITY AMENITIES | | |
| Town planning fees are less than expected as the Shire of Kalamunda has not sent the invoices to the Shire yet | \$4,609 | |
| RECREATION & CULTURE | | |
| Nil | | |
| TRANSPORT | | |
| Rural Road Maintenance cost are less than expected as at 30 April 2016. Capital works programme is lager than previous years therefore lesser resources were spent for Rural Maintenance | \$78,685 | |
| ECONOMIC SERVICES | | |
| Fuel purchases are less than expected due to lesser amount of fuel being sold | \$12,363 | |
| Timing issue in regards to paying Feral Pig Funding amount to the Feral Pigs Trappers | \$12,670 | |
| Rural Road Maintenance are less than expected as at 30 April 2016. Capital works programme is lager than previous years therefore lesser resources were spent for Rural Maintenance | \$21,713 | |
| OTHER PROPERTIES & SERVICES | | |
| Consultancy Fees are less than expected as Statutory Integrated Planning and Reporting has not been started yet | \$19,940.00 | |

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 5: MAJOR VARIANCES

| Comments/Reason for Variance | Variance | |
|--|------------|-----------|
| | Timing | Permanent |
| <u>5.1 OPERATING REVENUE (EXCLUDING RATES)</u> | | |
| GRANTS, SUBSIDIES AND CONTRIBUTIONS | | |
| Feral Fig Grants has been received on be half of Declared Species Group and due to be transferred in to Trust account as the money is not belongs to the Shire | \$15,000 | |
| FEES AND CHARGES | | |
| Fuel sales are less than expected due to fuel price fluctuations | \$13,251 | |
| Private works fees and charges are less than expected as the income forecasted from Water Corporation for Down ST maintenance will not be incurred until next financial year due to the weather conditions | \$7,000 | |
| OTHER REVENUE | | |
| Nil | | |
| <u>5.2 OPERATING EXPENSES</u> | | |
| EMPLOYEE COSTS | | |
| Rural Road Maintenance are less than expected as at 30 April 2016. Capital works programme is lager than previous years therefore lesser resources were spent for Rural Maintenance | | \$65,633 |
| MATERIAL AND CONTRACTS | | |
| Fuel purchases are less than expected due to lesser amount of fuel being sold | \$12,363 | |
| Rural Road Maintenance are less than expected as at 30 April 2016. Capital works programme is lager than previous years therefore lesser resources were spent for Rural Maintenance | | \$21,713 |
| Timing issue in regards to paying Feral Pig Funding amount to the Feral Pigs Trappers | \$12,670 | |
| Consultancy Fees are less than expected as Statutory Integrated Planning and Reporting has not been started yet | \$19,940 | |
| UTILITIES AND CHARGES | | |
| Nil | | |
| LOSS ON DISPOSAL OF ASSETS | | |
| Nil | | |
| DEPRECIATION | | |
| Depreciation expenses are less than expected. While preparing the budget the review, the historical figure has been used to calculate depreciation which triggered the variances between YTB Budget and Actual | \$8,313.00 | |
| <u>5.3 CAPITAL REVENUE</u> | | |
| Timing issue in regards to receiving Roads to Recovery Grants and Regional Roads Group Grants | \$88,796 | |
| PROCEEDS FROM NEW DEBENTURES | | |
| Nil | | |
| SELF-SUPPORTING LOAN PRINCIPAL | | |
| Nil | | |
| TRANSFER FROM RESERVES (RESTRICTED ASSETS) | | |
| Nil | | |

**Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016**

Note 5: MAJOR VARIANCES

| Comments/Reason for Variance | Variance | |
|--|----------|-----------|
| | Timing | Permanent |
| 5.4 CAPITAL EXPENSES | | |
| LAND HELD FOR RESALE | | |
| Nil | | |
| LAND& BUIDLING | | |
| Caravan Park ablution works has started earlier than expected leaving the temporary variance of | \$98,937 | |
| PLANT AND EQUIPMENT | | |
| Nil | | |
| FURNITURE AND EQUIPMENT | | |
| Installation of CCTV camera in the Wandering Town due to commence as at 30 May 2016 therefore variance of \$24733 was reported | \$24,960 | |
| INFRASTRUCTURE ASSETS - ROADS | | |
| Nil | | |
| INFRASTRUCTURE ASSETS - OTHER | | |
| Works on Aged Friendly Facilities Construction has started later than expected leaving the material variance of | \$37,807 | |
| RATES | | |
| Nil | | |

Shire of Wandering

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 April 2016

Note 6: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Account Code | Description | Council Resolution | Classification | No Change - (Non Cash Items) Adjust. | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|-----------------|---|--------------------|--------------------------|--------------------------------------|----------------------------|----------------------------|--------------------------------|
| | | | | \$ | \$ | \$ | \$ |
| | Budget Adoption | | Opening Surplus(Deficit) | | | (24,776) | (24,776) |
| R03120 | Less Discount on Rates | | Operating Revenue | | | (6,271) | (31,047) |
| R03105 | Penalty Interest Raised on Rates | | Operating Revenue | | | (2,000) | (33,047) |
| R03108 | Instalment Interest Received | | Operating Revenue | | | (16) | (33,063) |
| R03109 | Rates Administration Fee Received | | Operating Revenue | | | (980) | (34,043) |
| R03201 | Grants Commission - General | | Operating Revenue | | | (5,574) | (39,617) |
| R03202 | Grants Commission - Roads | | Operating Revenue | | | (5,291) | (44,908) |
| R03250 | Interest Received - Municipal | | Operating Revenue | | | (187) | (45,095) |
| R03251 | Interest Received - Reserve Funds | | Operating Revenue | | | (1,861) | (46,956) |
| R03252 | Interest Received - Short Term Investments | | Operating Revenue | | | (1,500) | (48,456) |
| R04190 | Other Members of Council Income | | Operating Revenue | 63 | | | (48,393) |
| R05102 | Fines and Penalties - Fire Prevention | | Operating Revenue | | | (500) | (48,893) |
| R05201 | Fines and Penalties - Animal Control | | Operating Revenue | | | | (48,703) |
| R05202 | Dog Registration Fees | | Operating Revenue | | | | (48,166) |
| R05203 | Cat Registration Fees | | Operating Revenue | | | (200) | (48,366) |
| R07701 | Income Relating to Other Health Insurance Reimbursement | | Operating Revenue | 1,171 | | (761) | (49,128) |
| R10101 | Domestic Refuse Collection Fees | | Operating Revenue | | | (3,692) | (47,957) |
| R10102 | Domestic Refuse Collection Fees - Season Pass | | Operating Revenue | | | (14,500) | (51,648) |
| R10190 | Household waste Fees & Charges | | Operating Revenue | | 500 | | (66,148) |
| R10201 | Commercial Refuse Collection Fees | | Operating Revenue | | | (2,720) | (65,648) |
| R10204 | DrumMuster Fees | | Operating Revenue | | 505 | | (68,368) |
| R10290 | Commercial waste Fees & Charges | | Operating Revenue | | | (3,000) | (70,863) |
| R10291 | Recycling Waste Fees & Charges | | Operating Revenue | | 55 | | (70,809) |
| R10293 | White goods waste Fees & Charges | | Operating Revenue | | 32 | | (70,777) |
| R10296 | Sale of Rubbish Bin | | Operating Revenue | | | (2,000) | (72,777) |
| R10390 | Income Relating to Sewerage | | Operating Revenue | | 800 | | (71,977) |
| R10601 | Town Planning Fees & Charges | | Operating Revenue | | | (3,500) | (75,477) |
| R10705 | Cemetery Fees & Charges | | Operating Revenue | | | (631) | (76,108) |
| R11101 | Community Centre Fees & Charges | | Operating Revenue | | | (300) | (76,408) |
| R11301 | Recreation & Sport Grants | | Operating Revenue | | 4,000 | | (72,408) |
| R11390 | Other Recreation Fees & Charges | | Operating Revenue | | 82 | | (72,326) |
| R11601 | Community Grants | | Operating Revenue | | | (5,750) | (78,076) |
| R11391 | Insurance Reimbursement | | Operating Revenue | | 11,122 | | (66,954) |
| R12290 | Other Roads Income | | Operating Revenue | | 757 | | (66,197) |

| | | | | | | | | |
|--------|--|--------------------|--|--|----------|--------|-----------|----------|
| E13402 | CRC Superannuation | Operating Expenses | | | | | (2,609) | (69,930) |
| E13406 | CRC Training Courses | Operating Expenses | | | | 1,350 | | (68,580) |
| E13407 | CRC Printing & Stationery | Operating Expenses | | | | 1,635 | | (66,945) |
| E13408 | CRC Postage & Freight | Operating Expenses | | | | 200 | | (66,745) |
| E13411 | CRC Building Maintenance | Operating Expenses | | | | 700 | (2,273) | (69,018) |
| E13412 | Wandering Echo | Operating Expenses | | | | | | (68,318) |
| E13414 | Licensing | Operating Expenses | | | | | (1,100) | (69,418) |
| E13498 | Depreciation | Non Cash Item | | | (6,242) | | | (69,418) |
| E13501 | Postal Agency Expenses | Operating Expenses | | | | 3,000 | | (66,418) |
| E13601 | Fuel Purchases - ULP | Operating Expenses | | | | 26,004 | | (40,414) |
| E13602 | Fuel Purchases - Diesel | Operating Expenses | | | | 10,433 | | (29,981) |
| E13610 | Fuel Facility Maintenance | Operating Expenses | | | | 2,898 | | (27,083) |
| E13690 | Other Fuel Facility Expenses | Operating Expenses | | | | 28 | | (27,055) |
| E13698 | Depreciation | Non Cash Item | | | 6,179 | | | (27,055) |
| E14100 | Private Works Expenses | Operating Expenses | | | | 3,500 | | (23,555) |
| E14200 | Works - Administration Expenses | Operating Expenses | | | | 11,164 | | (12,391) |
| E14202 | Works - Annual, ILS, Public Holiday & Sick Leave | Operating Expenses | | | | | (18,805) | (31,196) |
| E14203 | Works - Health, Safety & Training | Operating Expenses | | | | 2,000 | | (29,196) |
| E14205 | Tools & Consumables | Operating Expenses | | | | 3,800 | | (25,396) |
| E14210 | Workers Compensation Payments | Operating Expenses | | | | | (5,598) | (30,994) |
| E14298 | Depreciation | Non Cash Item | | | 537 | | | (30,994) |
| E14301 | Plant - Insurance | Operating Expenses | | | | | (5,108) | (36,102) |
| E14302 | Plant - Fuel & Oils | Operating Expenses | | | | 23,551 | | (12,551) |
| E14304 | Plant - Parts & Repairs | Operating Expenses | | | | 13,000 | | 449 |
| E14305 | Plant - Internal Repair Wages | Operating Expenses | | | | | (1,000) | (551) |
| E14306 | Plant - Licences | Operating Expenses | | | | 248 | | (303) |
| E14307 | Plant - Depreciation | Non Cash Item | | | 20,076 | | | (303) |
| E14398 | Depreciation - Plant | Non Cash Item | | | (2,468) | | | (303) |
| E14503 | Admin - Training Expenses | Operating Expenses | | | | 1,000 | | 697 |
| E14504 | Admin - Staff Uniforms | Operating Expenses | | | | | (950) | (253) |
| E14505 | Admin - Conference Expenses | Operating Expenses | | | | 3,700 | | 3,447 |
| E14506 | Admin - Building Maintenance | Operating Expenses | | | | | (18,064) | (14,617) |
| E14507 | Admin - Utilities | Operating Expenses | | | | 3,995 | | (10,622) |
| E14508 | Admin - Insurance Premiums | Operating Expenses | | | | 784 | | (9,838) |
| E14509 | Admin - Vehicle Running Expenses | Operating Expenses | | | | | (1,923) | (11,761) |
| E14511 | IT Licensing & Support | Operating Expenses | | | | | (2,123) | (13,884) |
| E14515 | Consultancy Fees | Operating Expenses | | | | | (8,953) | (22,836) |
| E14516 | Advertising | Operating Expenses | | | | | (2,250) | (25,086) |
| E14517 | Printing, Stationery & Postage | Operating Expenses | | | | 2,000 | | (23,086) |
| E14590 | Other Administration Expenses | Operating Expenses | | | | 1,410 | | (21,676) |
| E14597 | loss on sale of Assets | Operating Expenses | | | (10,147) | | | (21,676) |
| E14598 | Depreciation | Non Cash Item | | | 13,463 | | | (21,676) |
| E09261 | Loan Repayment | Capital Expenses | | | | 21,014 | | (662) |
| E09162 | Improvements to 13 Dunmall Drive House | Capital Expenses | | | | 1,000 | | 338 |
| E10280 | Purchase Land - Reg. Waste Facility | Capital Expenses | | | | 300 | | 638 |
| E12355 | Plant & Equipment - MWS Utility | Capital Expenses | | | | | -\$691.80 | (54) |
| E13260 | Purchase Plant - Administration | Capital Expenses | | | | 20,521 | -\$75.00 | 20,392 |

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30 April 2016

Note 7: RECEIVABLES

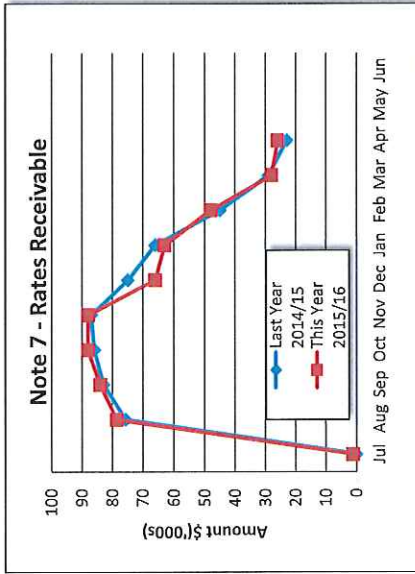
Receivables - Rates and Rubbish

| | | |
|--------------------------------|---------------|---------------|
| Opening Arrears Previous Years | \$ 16,096 | \$ 30,720 |
| Rates Levied | 843,162 | 779,488 |
| Discount Given | (66,597) | (54,444) |
| Less Collections to date | (769,200) | (728,904) |
| Equals Current Outstanding | 23,460 | 26,861 |
| Net Rates Collectable | 23,460 | 26,861 |
| % Collected | 97.04% | 96.45% |

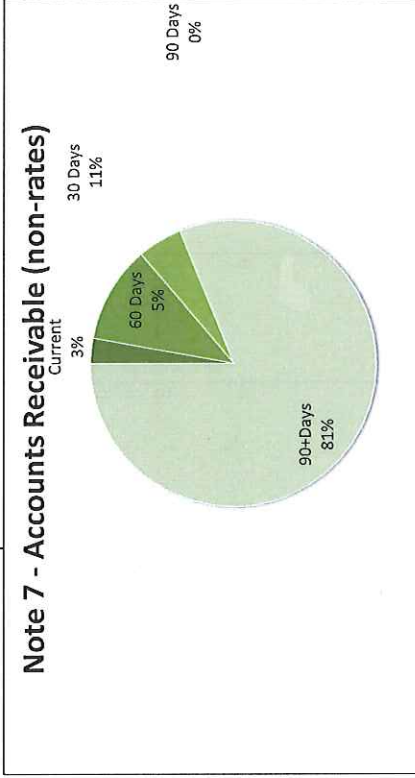
| | | | |
|-----------------------|----------------|--------------------|------------------|
| Current period | 2015/16 | Same Period | Last Year |
| \$ | | \$ | |

| | | | | | |
|------------------------------|----------------|----------------|----------------|----------------|----------------|
| Receivables - General | Current | 30 Days | 60 Days | 90 Days | 90+Days |
| Total Outstanding | 85 | 330 | 150 | 0 | 2,434 |
| | | | | | 2,999 |

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates and Rubbish



Comments/Notes - Receivables General

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30 April 2016

Note 8: GRANTS AND CONTRIBUTIONS

| Program/Details GL | Provider | Approval (Yes/No) | 2015/16 Budget | Variations Additions (Deletions) | Capital | Operating | Revised Total Grant | Recoup Status | |
|----------------------------------|-------------------------|----------------------|-------------------|--|------------------|----------------|---------------------------|------------------|------------------|
| | | | | | | | | Received | Not Received |
| GENERAL PURPOSE GRANTS | | | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Grants Commission | FAG's - Roads | Yes | 117,747 | 0 | 0 | 217,705 | 121,718 | 90,883 | (30,835) |
| Grants Commission | FAG's - General | Yes | 127,292 | 0 | 0 | 253,245 | 111,856 | 83,892 | (27,964) |
| LAW, ORDER, PUBLIC SAFETY | | | | | | | | | |
| DFES Grants | | Yes | 18,806 | | | 18,806 | 18,806 | 18,806 | 0 |
| RECREATION AND CULTURE | | | | | | | | | |
| Recreation & Sports Grants | Others | Yes | 1,000 | 0 | 0 | 1,000 | 1,000 | 6,000 | 0 |
| CRC Community Grants | Others | Yes | 5,750 | | | 5,750 | 0 | 0 | 0 |
| TRANSPORT | | | | | | | | | |
| Project Grants | MRWA | Yes | 330,000 | 0 | 330,000 | 0 | 330,000 | 302,833 | (27,167) |
| Direct Grants | MRWA | Yes | 47,600 | 0 | 0 | 47,600 | 47,600 | 47,600 | 0 |
| Black Spot | MRWA | Yes | 523,548 | 0 | 523,548 | 0 | 523,548 | 418,838 | (104,710) |
| Roads To Recovery | Dept Trans & Reg Serv. | Yes | 296,412 | 0 | 296,412 | 0 | 296,412 | 60,000 | (236,412) |
| ECONOMIC SERVICES | | | | | | | | | |
| CRC Grants | Dept. Regl. Development | Yes | 108,000 | | 0 | 108,000 | 111,348 | 111,348 | 0 |
| CRC Project Grants | Others | Yes | 521 | | | 521 | 521 | 1,000 | 0 |
| TOTALS | | | 1,576,676 | 0 | 1,149,960 | 652,627 | 1,562,809 | 1,049,662 | (427,087) |

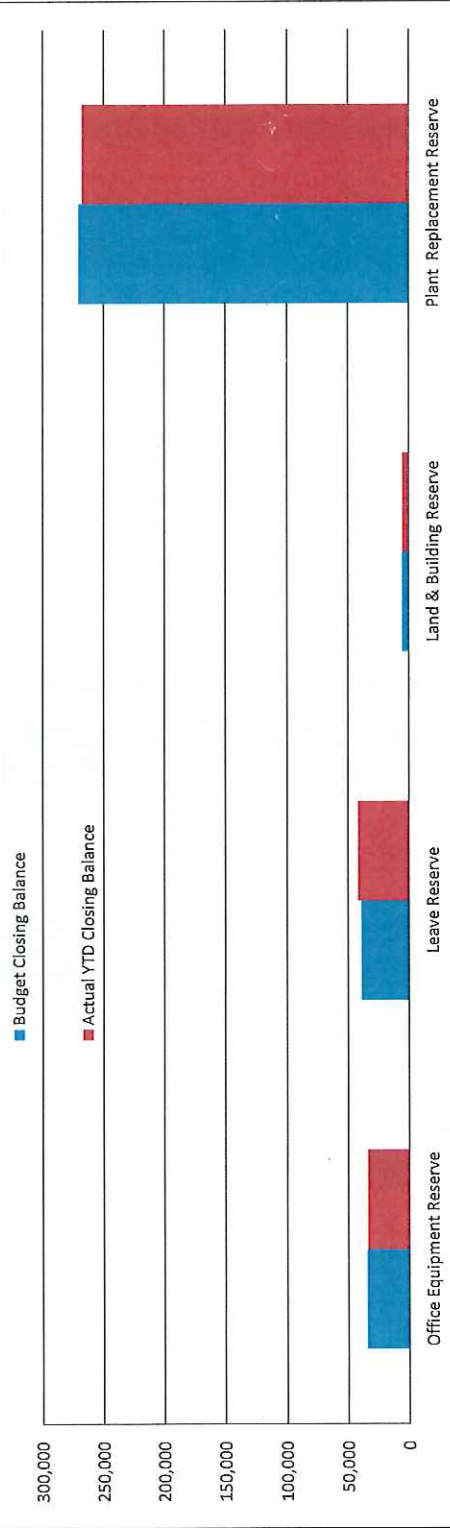
Comments - Grants and Contributions

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30 April 2016

Note 9: Cash Backed Reserve.

| 2015/16 Name | Opening Balance | Budget Interest Earned | Actual Interest Earned | Budget Transfers In (+) | Actual Transfers In (+) | Budget Transfers Out (-) | Actual Transfers Out (-) | Transfer out Reference | Budget Closing Balance | Actual YTD Closing Balance |
|---------------------------|-----------------|------------------------|------------------------|-------------------------|-------------------------|--------------------------|--------------------------|------------------------|------------------------|----------------------------|
| Office Equipment Reserve | \$ 33,854 | 800 | 378 | 800 | 0 | 0 | 0 | | \$ 34,654 | \$ 34,232 |
| Leave Reserve | 57,773 | 1,200 | 628 | 1,200 | 0 | (20,000) | (16,401) | | 38,973 | 41,999 |
| Land & Building Reserve | 5,316 | 150 | 59 | 150 | 0 | 0 | 0 | | 5,466 | 5,376 |
| Plant Replacement Reserve | 264,827 | 6,000 | 2,958 | 6,000 | 0 | 0 | 0 | | 270,827 | 267,786 |
| | 361,770 | 8,150 | 4,024 | 8,150 | 0 | (20,000) | (16,401) | 0 | 349,920 | 349,393 |

Note 9 - Year To Date Reserve Balance to End of Year Estimate



Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

| Profit/(Loss) of Asset Disposal | | | | Disposals | Current Budget | | | |
|---------------------------------|------------|----------|-------------|---|----------------|--------|-----------|---|
| Cost | Accum Depr | Proceeds | From (Loss) | | Replacement | | | |
| | | | | | Budget | Actual | Variance | |
| \$ | \$ | \$ | \$ | \$ | \$ | \$ | | |
| 34,821 | 20,000 | 200,000 | 145,179 | Housing 7 Gnowing Street | 200,000 | 0 | (200,000) | ▼ |
| 33,000 | 16,636 | 16,723 | 41 | Plant & Property Works Supervisor Hi-Lux | 23,000 | 16,682 | (6,318) | ▼ |
| 44,170 | 214 | 32,852 | (11,073) | Holden Caprice 2014 | 43,000 | 32,852 | (10,148) | ▼ |
| 111,961 | 27,384 | 266,000 | 147,083 | | 266,000 | 49,534 | (266,000) | |

Comments - Capital Disposal

| Contributions Information | | | | Summary Acquisitions | Current Budget | | | |
|---------------------------|----------|-----------|---------|-------------------------------|------------------|------------------|--------------|----|
| Grants | Reserves | Borrowing | Total | | Budget | Actual | Variance | |
| | | | | | | | | \$ |
| 0 | 0 | 0 | 0 | Property, Plant & Equipment | | | | |
| 0 | 0 | 0 | 0 | Buildings | 110,000 | 11,091 | (98,909) | ▼ |
| 0 | 0 | 0 | 0 | Plants & Equipments | 81,371 | 80,332 | (1,039) | ▼ |
| 0 | 0 | 0 | 0 | Furniture & Equipment | 35,500 | 10,842 | (24,658) | ▼ |
| 516,095 | 0 | 0 | 516,095 | Infrastructure | | | | |
| 0 | 0 | 0 | 0 | Roadworks | 1,315,235 | 1,161,716 | (153,519) | ▼ |
| 0 | 0 | 0 | 0 | Drainage | 0 | 0 | 0 | |
| 0 | 0 | 0 | 0 | Infrastructure Assets - Other | 46,700 | 9,084 | (37,616) | ▼ |
| 0 | 0 | 0 | 0 | Footpath & Cycleways | 0 | 0 | 0 | |
| 36,857 | 0 | 0 | 36,857 | Parks, Gardens & Reserves | 0 | 0 | 0 | |
| 0 | 0 | 0 | 0 | Airports | 0 | 0 | 0 | |
| 0 | 0 | 0 | 0 | Sewerage | 0 | 0 | 0 | |
| 0 | 0 | 0 | 0 | Other Infrastructure | 0 | 0 | 0 | |
| 552,952 | 0 | 0 | 552,952 | Capital Totals | 1,609,935 | 1,273,065 | 5,731 | |

Comments - Capital Acquisitions

| Contributions | | | | Buildings | Current Budget | | | |
|---------------|----------|-----------|-------|------------------------------|----------------|-----------|------------------|---|
| Grants | Reserves | Borrowing | Total | | Budget | This Year | | |
| | | | | | | Actual | Variance | |
| \$ | \$ | \$ | \$ | \$ | \$ | \$ | | |
| 0 | 0 | 0 | 0 | Residence - 13 Dummall Drive | 11,000 | 7,443 | (3,557) | ▼ |
| 0 | 0 | 0 | 0 | Caravan Park Ablutions | 100,000 | 0 | (100,000) | ▼ |
| 0 | 0 | 0 | 0 | Capital Totals | 111,000 | 0 | (111,000) | |

| Contributions | | | | Plant & Equipment | Current Budget | | | |
|---------------|----------|-----------|-------|--------------------------|----------------|-----------|-----------------------|---|
| Grants | Reserves | Borrowing | Total | | Budget | This Year | | |
| | | | | | | Actual | Variance Under (Over) | |
| \$ | \$ | \$ | \$ | \$ | \$ | \$ | | |
| 0 | 0 | 0 | 0 | Works Supervisor Vehicle | 35,000 | 35,692 | (692) | ▼ |
| 0 | 0 | 0 | 0 | Sundry Plant | 3,200 | 2,162 | 1,038 | ▼ |
| 0 | 0 | 0 | 0 | Holden Caprice 2014 | 42,479 | 42,479 | 0 | ▼ |
| 0 | 0 | 0 | 0 | Capital Totals | 101,200 | 0 | 346 | |

| Contributions | | | | Furniture & Equipment | Current Budget | | | |
|---------------|----------|-----------|-------|---------------------------------|----------------|-----------|-----------------------|---|
| Grants | Reserves | Borrowing | Total | | Budget | This Year | | |
| | | | | | | Actual | Variance Under (Over) | |
| \$ | \$ | \$ | \$ | \$ | \$ | \$ | | |
| 0 | 0 | 0 | 0 | CCTV Camara | 25,000 | 0 | 25,000 | ▼ |
| 0 | 0 | 0 | 0 | Admin Photocopier | 7,000 | 7,000 | 0 | ▼ |
| 0 | 0 | 0 | 0 | Council Chamber Air Conditioner | 3,500 | 2,940 | 560 | ▼ |
| 0 | 0 | 0 | 0 | Capital Totals | 35,500 | 0 | 25,560 | |

Shire of Wandering
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30 April 2016

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

| Contributions | | | | Roads | Current Budget | | |
|---------------|----------|-----------|-----------|-----------|----------------|----------|-----------------------|
| Grants | Reserves | Borrowing | Total | | This Year | | Variance Under (Over) |
| | | | | | Budget | Actual | |
| \$ | \$ | \$ | \$ | \$ | \$ | \$ | |
| 135,911 | | | 166,678 | 203,867 | 208,470 | 4,603 | ▲ |
| 194,687 | | | 168,322 | 292,030 | 299,883 | 7,853 | ▲ |
| | | | | | | | |
| | | | | | | | |
| 522,926 | | | 522,926 | 522,926 | 526,962 | 4,036 | ▲ |
| | | | | | | | |
| | | | | | | | |
| 296,412 | | | 296,412 | 80,000 | 66,539 | (13,461) | ▼ |
| | | | | 101,129 | 47,257 | (53,872) | ▼ |
| | | | | 80,000 | 1,116 | (78,884) | ▼ |
| | | | | 35,283 | 24,847 | (10,436) | ▼ |
| 1,149,936 | 0 | 0 | 1,154,338 | 1,315,235 | 1,149,111 | | |

| Contributions | | | | Bridges | Current Budget | | |
|---------------|----------|-----------|--------|---------|----------------|--------|-----------------------|
| Grants | Reserves | Borrowing | Total | | This Year | | Variance Under (Over) |
| | | | | | Budget | Actual | |
| \$ | \$ | \$ | \$ | \$ | \$ | \$ | |
| 40,000 | 0 | | 40,000 | 0 | 0 | 0 | |
| 40,000 | 0 | 0 | 40,000 | 0 | 0 | 0 | |

| Contributions | | | | Footpaths & Cycleways | Current Budget | | |
|---------------|----------|-----------|-------|-----------------------|----------------|--------|-----------------------|
| Grants | Reserves | Borrowing | Total | | This Year | | Variance Under (Over) |
| | | | | | Budget | Actual | |
| \$ | \$ | \$ | \$ | \$ | \$ | \$ | |
| 0 | 0 | 0 | 0 | 44,000 | (9,084) | 34,916 | ▼ |
| 0 | 0 | 0 | 0 | 44,000 | 0 | 44,000 | |

| Contributions | | | | Parks, Gardens & Reserves | Current Budget | | |
|---------------|----------|-----------|-------|---------------------------|----------------|--------|-----------------------|
| Grants | Reserves | Borrowing | Total | | This Year | | Variance Under (Over) |
| | | | | | Budget | Actual | |
| | | | | | | | |

| Contributions | | | | Airports | Current Budget | | |
|---------------|----------|-----------|-------|----------|----------------|--------|-----------------------|
| Grants | Reserves | Borrowing | Total | | This Year | | Variance Under (Over) |
| | | | | | Budget | Actual | |
| \$ | \$ | \$ | \$ | \$ | \$ | \$ | |
| 0 | 0 | 0 | 0 | 0 | 0 | 0 | |

| Contributions | | | | Sewerage | Current Budget | | |
|---------------|----------|-----------|-------|----------|----------------|--------|-----------------------|
| Grants | Reserves | Borrowing | Total | | This Year | | Variance Under (Over) |
| | | | | | Budget | Actual | |
| \$ | \$ | \$ | \$ | \$ | \$ | \$ | |
| 0 | 0 | 0 | 0 | 0 | 0 | 0 | |

| Contributions | | | | Other Infrastructure | Current Budget | | |
|---------------|----------|-----------|-------|----------------------|----------------|--------|-----------------------|
| Grants | Reserves | Borrowing | Total | | This Year | | Variance Under (Over) |
| | | | | | Budget | Actual | |
| \$ | \$ | \$ | \$ | \$ | \$ | \$ | |
| 0 | 0 | 0 | 0 | 2,700 | 2,283 | (417) | ▼ |
| 0 | 0 | 0 | 0 | 0 | 0 | 0 | |

Shire of Wandering
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30 April 2016

Note 11: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

| Description | Opening Balance 1-Jul-15 | Amount Received | Amount Paid | Closing Balance 30-Apr-16 |
|-------------------------------|-----------------------------|--------------------|----------------|------------------------------|
| | | \$ | \$ | \$ |
| Councillor Nomination Deposit | 0 | 320 | (320) | 0 |
| Cleaning Bonds | 200 | 2,200 | (1,040) | 1,360 |
| Town Planning Bonds | 6,000 | 0 | | 6,000 |
| Fire Brigade Donations | 3,340 | | | 3,340 |
| Wine Award Bond | 0 | 240 | 0 | 240 |
| | 9,540 | 2,760 | (1,360) | 10,940 |

ATTACHMENT 10.4.1.1

Shire of Wandering
Payment Listing for the period ending 30 April 2016

| Chq/EFT | Date | Description | Amount |
|-------------------------------|------------|---|-----------|
| Municipal Bank Account | | | |
| EFT2226 | 04/04/2016 | Best Office Systems Black copying - 6066 units used @ 0.008 cents, Colour copying - 1640 units used @ 0.080 cents | 197.70 |
| EFT2227 | 04/04/2016 | Payroll Paper Solutions Pty Ltd Supply of Hand Seal Laser Payslips (Qty 500) - Item # LA-500 | 150.00 |
| EFT2228 | 04/04/2016 | Sunny Industrial Brushware Pty Ltd Purchase of new Broom for Sewell Tractor - 2 piece 915mm long & 20" o/diameter | 750.20 |
| EFT2229 | 04/04/2016 | Quickfit Windscreens & Narrogin Glass 1 Dowsett St - Reglaze broken window with 4mm spotswood toughened safety glass, Reglaze window with 4mm clear glass, renew Jason window seal and replace flyscreen with fibreglass wire at Wandering Community Centre, Reglaze awning window with 3mm clear glass at 19 Humes Way as part of the Insurance claim. | 1,056.68 |
| EFT2230 | 04/04/2016 | A & B Canvas Australia Measure, manufacture and install 4 shade sails to Watts Street public playground - 2nd and final instalment as part of the Insurance claim | 6,645.10 |
| EFT2231 | 04/04/2016 | Pingelly Iga (newsagency) Purchase of the West Australian Papers & Narrogin Observer for January 2016 | 160.90 |
| EFT2232 | 04/04/2016 | MJB Industries Pty Ltd Supply of class 2 concrete pipes and single pipe headwalls for road construction at Moramocking Road, 14 Mile Brook Road & North Wandering Road | 12,646.10 |
| EFT2233 | 04/04/2016 | Perthwaste Green Recycling Commercial Waste Disposal for the month of February 2016 | 634.21 |
| EFT2234 | 04/04/2016 | Fuji Xerox Colour Copying 3375 copies @ 0.85 cents Black & White copying 1531 copies @ 0.0085 | 329.87 |
| EFT2235 | 04/04/2016 | Allwest Plant Hire Australia Dry Hire of Amman AP240 Rollers 7 day week 02/02/2016 to 15/02/2016 plus demobilisation for road construction on Moramocking Road | 3,333.00 |
| EFT2236 | 04/04/2016 | Western Australian Treasury Corporation Loan Repayment # 2 - Effective Date 18 March 2015 - Maturity Date 18 March 2020 | 37,441.09 |
| EFT2237 | 04/04/2016 | Narrogin Carpet Court Supply and installation of replacement carpet tiles to main office due to water damage - Urban Carpet tile London Fog Colour, as part of the insurance claim Supply and install Madison smoke carpet direct stick to council chambers to replace existing water damaged carpet Supply of additional 3 boxes of carpet tiles for server room | 16,908.00 |
| EFT2238 | 04/04/2016 | Norrine Farms P/L atft Norrine Family Discretionary Trust Supply of 7500 cubic metres of Gravel @ \$2.00 plus GST for road construction 14 Mile Brook Road | 16,500.00 |
| EFT2239 | 07/04/2016 | Page Truck Hire Hire 6T Excavator hire for storm damage throughout shire. Clean out pipes 25th to 28th January 2016, Hire of side tipper for Fourteen Mile Brook Road 18th to 28th January 2016, Hire of side tipper for Dwarda East Road 29th January to 5th February 2016 | 17,718.25 |
| EFT2240 | 07/04/2016 | Stripey's Services Cleaning of Public Conveniences at Watts Street x 10 day fixed rate 24/03/2016 to 06/04/2016 | 350.00 |
| EFT2241 | 07/04/2016 | Startrack Express Freight for parts for Skid Steer repairs | 148.12 |
| EFT2242 | 07/04/2016 | Brendan Whitely Presidents Allowance 01/01/2016 to 31/03/2016 | 1,000.00 |
| EFT2243 | 07/04/2016 | WA Contract Ranger Services 01/03/2016 - Patrol town site and outer estates, attend shire office, follow up dog WAL on Blackboy Gully Road | 420.75 |

| | | | |
|---------|------------|---|-----------|
| EFT2244 | 07/04/2016 | Rob Curtis To dismantle and erect school bus signs in the Wandering Shire, Operating of Waste Transfer station 27th/28th March & 3rd/4th April 2016, Clearing of Roadside bins 29/03/2016 & 05/04/2016, Cleaning of Public Conveniences at Pumphrey's Bridge | 1,008.00 |
| EFT2245 | 07/04/2016 | Resumes WA Consultancy Fees for Caravan Park toilet refurbishments, Playground Equipment, Aged Care Facilities, Anti Social Behaviour Grant, 7 Gnowing Street & General Administration | 1,420.00 |
| EFT2246 | 07/04/2016 | Spiffy Lawns & Gardens Overall view of areas around town - 24/03/2016, Skate Park tidy up - 24/03/2016 and Site measured and inspected for future planting - 24/03/2016, Tip revegetation site inspected and measure for future planting - 24/03/2016, Paperwork and administration duties 24/03/2016, Removal of leaves near drains behind council office and CRC, Garden maintenance, fallen branch collection and removal around town - 29/03/2016, Attend toolbox meeting 31/03/2016, Mow shire depot lawn, Mow Community centre lawn, Mow Public conveniences lawn, Preparing beds for bulb planting. Incorporating soil and blending - Minor retic adjustment for bulb beds. Soil profile done for future, Planting near skate park and shire depot, Reimbursement for purchase of Colour Guard (Liquid Fertiliser) used on oval prior to cricket grand final | 946.50 |
| EFT2247 | 07/04/2016 | Swift Computers Purchase of new Honeywell Cordless Scanner for Library | 379.70 |
| EFT2248 | 07/04/2016 | Circus WA Youth week Circus workshop Wednesday 13th April 2016 | 832.00 |
| EFT2249 | 07/04/2016 | Howson Management Plant & Equipment Valuation Report - Includes site visit, inspect and value all plant & preparation of detailed report | 2,821.50 |
| EFT2250 | 22/04/2016 | Australian Taxation Office March 2016 BAS Return | 35,121.00 |
| EFT2251 | 22/04/2016 | Monica Beth Treasure Morning Tea for Movie Presentation, Supplies for Members - Sauces, Purchase of new DVD for Holiday Program Movie, McDonalds Icecreams for Youth Week, Lunch at Cicerellos for Youth Week | 351.92 |
| EFT2252 | 22/04/2016 | Stripey's Services Cleaning of public toilets x 10 days fixed rate 07/04/2016 to 20/04/2016 | 350.00 |
| EFT2253 | 22/04/2016 | Denise Clarke Supply of 15 serves of scones with toppings for LEMC Meeting 12/04/2016 | 37.50 |
| EFT2254 | 22/04/2016 | Rob Curtis Operating of Waste Transfer Station 10/11th April & 17/18th April 2016, Clearing of Roadside Bins 11/04/2016 & 18/04/2016, Cleaning of Pumphreys Bridge Toilets 07/04/2016 | 828.00 |
| EFT2255 | 22/04/2016 | Resumes WA Consultancy Fees for period 05/04/2016 to 15/04/2016 in relation to Playgrounds, 7 Gnowing St, Aged Friendly Communities, Entry Statement, Caravan Park & Anti social behaviour grant | 1,060.00 |
| EFT2256 | 22/04/2016 | Spiffy Lawns & Gardens Mow 2nd tier oval, rake grass clippings from mowing oval with hustler 07/04/2016, Prepare for bulb planting - manure applied, plant bulbs, retic adjustments, garden maintenance & fertiliser applied to gardens 12/04/2016, Mow council lawn and mow toilet block lawn 14/04/2016, Planting of various plants between council office and CRC 19/04/2016 | 595.00 |
| EFT2257 | 28/04/2016 | Bims Earthmoving Water truck hire dry day rate - 13 days hire @ \$400 per day plus GST - Moramocking Road | 5,720.00 |
| EFT2258 | 28/04/2016 | Great Southern Fuels Unleaded Petrol 91 UNMK - 7000 Litres @ 0.9320 cents, BP 10 PPM Diesel - 10,000 Litres @ 0.8707 cents, GST | 16,754.10 |
| EFT2259 | 28/04/2016 | Shire of Wagin Recoup of EHO costs to PPE 11/02/2016 & PPE 25/02/2016 | 1,778.12 |
| EFT2260 | 28/04/2016 | Best Office Systems Printing Black - 5798 units @ \$0.008, Colour Printing - 4627 units @ \$0.80, GST | 458.20 |
| EFT2261 | 28/04/2016 | Shire Of Wandering 2 x Payroll deductions for Rates Payments for Alister Humes | 600.00 |

| | | | |
|---------|------------|--|-----------|
| EFT2262 | 28/04/2016 | Boddington Hardware & Newsagency Purchase of various items for repairs to Boomerang Low Loader - Bolts, Irwin bits, drill bits and o-rings, Purchase of Hex Nuts & Bolts for use on Moramocking Road Construction, Methylated Spirits 1lt, Tape thread seals for use on various plant & Purchase of Hinges for repairs at 19 Humes Way, Purchase of 20Lt Glyphosate for sucker spraying | 700.80 |
| EFT2263 | 28/04/2016 | Australia Post Purchase of various stamps, boxes of stamps & rubber priority stamp | 454.97 |
| EFT2264 | 28/04/2016 | Avon Waste 86 x Domestic Rubbish x 4 weeks, Transport of Domestic waste to perth waste site - January & February 74 x Recycling services plus additional service A201, Bulk Recycling - January & February 2016, Clearing of transfer station bins for the month of January & February 2016, Transport of Transfer station waste to Perth Waste site - for January & February 2016 | 6,839.68 |
| EFT2265 | 28/04/2016 | Hotham Mechanical Carry out service and checkover Holden Colorado Ute - tightened belts and adjusted rear brakes, includes filters and engine oil, Carry out service and checkover Toyota Skid Steer Loader - includes engine oil & hydraulic fluid, Carry out service as per owners handbook for Holden Caprice - includes oil filter & engine oil & Carry out service for Toyota Hilux as per owners handbook - rotated wheels front to rear to achieve even tyre wear - adjusted rear brakes, includes oil filter and engine oil | 1,083.07 |
| EFT2266 | 28/04/2016 | The Workwear Group Staff Uniforms supplied - Durga Ojha | 299.00 |
| EFT2267 | 28/04/2016 | Perfect Computer Solutions Investigate and diagnose restoring/recovering files from backup. Liased with Monica, recovered items but further information was missing. Restored EDB from domain controller. Downloaded and installed Trend Worry Free Business. Updated login script and removed old expired Symantec Antivirus | 807.50 |
| EFT2268 | 28/04/2016 | ENZED Fremantle Replace hydraulic fittings for Cat Loader PL1 | 174.23 |
| EFT2269 | 28/04/2016 | Country Sparky Services Install old airconditioner from council chambers into lounge and install ceiling fans @ 1 Dowsett St, Review House for sensor light requirements for 1 Dowsett St, Review House for sensor light requirements - 1 Michibin St, Review House for sensor light requirements - 14 Down Street, Service evaporative airconditioner - 13 Dunmall Drive, Service evaporative airconditioner - 14 Down Street, Install floor mounted power point and data point in council chambers, Install 9kw airconditioner into shire offices administration area, GST | 7,540.17 |
| EFT2270 | 28/04/2016 | H & I Pubs Pty Ltd T/as Wandering Tavern Purchase of chocolate bars - afternoon tea for CRC, Supply of weekly milk for office and CRC | 45.20 |
| EFT2271 | 28/04/2016 | Quick Corporate Australia Supply of various stationary items | 181.38 |
| EFT2272 | 28/04/2016 | Fuel Distributors Of WA Purchase of 1000L Diesel @ \$1.00206 | 10,020.60 |
| EFT2273 | 28/04/2016 | WesTrac Pty Ltd Travel to and from Mandurah to Wandering to rectify exhaust leaking from the manifold for PG1 | 786.50 |
| EFT2274 | 28/04/2016 | Lotex Filter Cleaning Service Cleaning of various filters for machinery at depot | 348.50 |
| EFT2275 | 28/04/2016 | JR & A Hersey Pty Ltd Supply of 6mm chain for Isuzu Giga Prime Mover, Supply of 2 x bags oil spill litter, 24 safety glasses, 1 box og lens cleaners, 12 x riggers gloves XL, 100 Guide Posts, 10 x Flagging Tape, 12 Spray Mark White Cans, 5 sets coveralls, 100 Delineators, 75 Survey Pegs, 10 x Thread Tape | 1,951.77 |
| EFT2276 | 28/04/2016 | State Library of Western Australia Freight for 2015/2016 financial year library books - Wandering Public Library | 292.34 |
| EFT2277 | 28/04/2016 | Pingelly Iga (newsagency) Purchase and delivery of West Australian weekly and Narrogin Observer for the Month of February 2016 | 235.60 |
| EFT2278 | 28/04/2016 | Narrogin Pumps Solar & Spraying Purchase of Lockable Ballvalve 2" for depot | 54.12 |
| EFT2279 | 28/04/2016 | Boddington News Boddington News edition # 548, # 549, #550 & #551 | 36.00 |

| | | | |
|----------|------------|---|----------|
| EFT2280 | 28/04/2016 | Challenger Institute of Technology Enrolment Fees for Rachel Anthony - AVV9 Certificate IV in Business - Traineeship | 1,300.05 |
| EFT2281 | 28/04/2016 | Amanda O'Halloran Purchases from Weldwest to fix welder supplies at depot | 302.50 |
| EFT2282 | 28/04/2016 | WA Contract Ranger Services Patrol town site and outer areas, attend shire office 14/03/2016 & 24/03/2016 - Attend shire office, patrol town sites, 31/03/2016 - Attend shire office, attend Alister Humes property regarding dog WAL, patrol of town sites, 08/04/2016 - Attend shire office, meeting with CEO, attend property of multiple dog application (not home, meeting arranged for Monday), shire office advised | 935.00 |
| EFT2283 | 28/04/2016 | Allwest Plant Hire Australia Dry Hire of Volvo BL71 Backhoe @ Moramocking Road - 17/12/2016 to 26/12/2016 | 4,284.50 |
| EFT2284 | 28/04/2016 | Moore Stephens WALGA Tax GST Workshop - Friday 29th April 2016 for Tricia Brown | 660.00 |
| EFT2285 | 28/04/2016 | Toyota Material Handling Purchase of various filters for Skid Steer Loader | 269.76 |
| EFT2286 | 28/04/2016 | Forpark Australia Purchase of replacement bowser hose and security caps for forpark equipment | 44.00 |
| EFT2287 | 28/04/2016 | Micro Products Australia Purchase of New Pet Microchip Scanner - 1 x RT100 V8 Rechargable bluetooth reader | 290.00 |
| EFT2288 | 28/04/2016 | Consulting Chartered Engineers Paul G Robertson & Associates Design Safety Audit Report for Moramocking Road Construction - Shared travel & site visit and compilation of report | 2,370.50 |
| EFT2289 | 28/04/2016 | Narrogin Gymnastics Club Kidsport voucher for registration, club fees & associated costs for Jacob Price | 200.00 |
| 13881 | 07/04/2016 | Jim R McNeil Purchase of second hand table trolley | 110.00 |
| 13883 | 12/04/2016 | Shire of Wandering - Petty Cash Postage for 2016 Community BBQ Flyer, Bread roll donation for 2016 Fox Hunt, Purchase of pine-o-clean wipes & wall hook, Purchase of bulbs for various gardens, Money Orders - Shire Banking, Box of stamps for CRC use, Purchase of new skimmer basket for pool @ 13 Dunmall Drive, Priority Stamp for Kelvin Price - Codji rest bay improvements, Book purchased from Bookman, Bulk postage - Swimming pool inspections, New iphone cover for D.Ojha, Bike week bulk mail out, New entrance door handle for 7 Gnowing Street, Bulk mail out - ANZAC Flyer | 450.15 |
| 13884 | 22/04/2016 | Synergy Supply period for 29 days 25/02/2016 to 24/03/2016 - 43 x streetlighting | 746.95 |
| 13885 | 28/04/2016 | Telstra Usage charges to 10th April & equipment charges to 10 May 2016 - All shire properties - Includes annual directory fee | 2,185.10 |
| DD1977.1 | 06/04/2016 | WA SUPER PLAN Payroll deductions | 3,623.37 |
| DD1977.2 | 06/04/2016 | Rod Evenis Superannuation Fund Pty Ltd Superannuation contributions | 772.68 |
| DD1977.3 | 06/04/2016 | I & T Brown Family Super Fund Superannuation contributions | 481.22 |
| DD1977.4 | 06/04/2016 | Hesta Superannuation contributions | 526.31 |
| DD1977.5 | 06/04/2016 | ANZ Onepath Masterfund Superannuation contributions | 348.52 |
| DD1977.6 | 06/04/2016 | Hostplus Superannuation contributions | 190.46 |
| DD1977.7 | 06/04/2016 | Superwrap Personal Super Plan (annette Hardie) Superannuation contributions | 50.19 |
| DD1977.8 | 06/04/2016 | Prime Super Superannuation contributions | 113.05 |
| DD1985.1 | 20/04/2016 | WA SUPER PLAN Payroll deductions | 3,485.63 |
| DD1985.2 | 20/04/2016 | Rod Evenis Superannuation Fund Pty Ltd Superannuation contributions | 772.68 |
| DD1985.3 | 20/04/2016 | I & T Brown Family Super Fund Superannuation contributions | 489.77 |

| | | | |
|----------|------------|--|--------|
| DD1985.4 | 20/04/2016 | Hesta Superannuation contributions | 527.46 |
| DD1985.5 | 20/04/2016 | ANZ OnePath Masterfund Superannuation contributions | 755.13 |
| DD1985.6 | 20/04/2016 | Hostplus Superannuation contributions | 190.46 |
| DD1985.7 | 20/04/2016 | Superwrap Personal Super Plan (annette Hardie) Superannuation contributions | 114.73 |
| DD1985.8 | 20/04/2016 | Prime Super Superannuation contributions | 252.70 |

Credit Card

| | | | |
|----------|------------|--|----------|
| DD2001.1 | 8/04/2016 | Westpac Credit Card Supply of Sausages from Hotham Butchering Company and bread rolls for Community BBQ, Purchase of Unleaded Fuel at Coles Express for CEO Vehicle, Purchase of New Lifting Gear for Depot from Slinglift, Purchase of Sausage Rolls & Sandwiches/Bushfire Meeting/Planning/Training - C.Ferguson, P.Monk, M. Schorer, G. Treasure, B. Dowsett, Catering - Bushfire Control Officer Training - 13 Participants @ \$25.00 per head, Councillor Refreshments - Council Meeting - Lollies & Nibbles for Supper, Stocking of Bar - Jim Beam on Sale, Refreshments from Coles for Clay target planning session, Refreshments for road inspection workshop, Red Wine for Chambers - Councillor Functions, Purchase of lock for fire tender (trailer lock), Card for photo boards from Narrogin Newsagency for Community BBQ, Council Meeting Lunch - March Budget review workshop @ \$15.65 per head | 2,427.96 |
| DD2006.1 | 26/04/2016 | Westpac Credit Card Renewal of Virus Protection - Westnet - 31/03/2016 to 31/03/2017, Chimney Flue Cleaning Tube for houses 13 Dunmall Drive, 14 Down St, 1 Michibin St, 1 Dowsett St, Refreshments for council meeting, Refreshments/Food LEMC, Council & HWEDA Meetings, Accommodation for Helen Mark for Cemetary Course | 914.31 |

Licensing Collections

| | | | |
|---------|--|--|---------|
| JNL1364 | | Police Licensing Licensing Collections 04/04/2016 | 314.10 |
| JNL1365 | | Police Licensing Licensing Collections 05/04/2016 | 63.00 |
| JNL1368 | | Police Licensing Licensing Collections 06/04/2016 | 602.15 |
| JNL1368 | | Police Licensing Licensing Collections 07/04/2016 | 23.00 |
| JNL1372 | | Police Licensing Licensing Collections 11/04/2016 | 360.25 |
| JNL1374 | | Police Licensing Licensing Collections 12/04/2016 | 352.40 |
| JNL1375 | | Police Licensing Licensing Collections 13/04/2016 | 85.45 |
| JNL1376 | | Police Licensing Licensing Collections 19/04/2016 | 2557.75 |
| JNL1378 | | Police Licensing Licensing Collections 20/04/2016 | 570.05 |
| JNL1379 | | Police Licensing Licensing Collections 26/04/2016 | 2352.80 |
| JNL1380 | | Police Licensing Licensing Collections 27/04/2016 | 4620.60 |
| JNL1381 | | Police Licensing Licensing Collections 28/04/2015 | 1753.90 |

Payroll

| | | |
|--------------|----------------|----------|
| PPE 06042016 | Staff Payroll | 29249.16 |
| | PPE 06/04/2016 | |
| PPE 20042016 | Staff Payroll | 30677.37 |
| | PPE 20/04/2016 | |

Total Payments for Month Ending 30 Apr 2016: 309,414.61

CERTIFICATION OF CHIEF EXECUTIVE OFFICER

This schedule of accounts to be passed for payment was submitted to each member of the Council on Thursday, 19 May 2016 and has been checked and is fully supported by vouchers and invoices which are sub certified as to the receipt of goods and services and as to prices, computations and costings and the amounts shown are due for payment.

Amanda O'Halloran, Chief Executive Officer

CERTIFICATION OF CHAIRMAN

I hereby certify this schedule of accounts was submitted to the Council on Thursday, 19 May 2016 and that the amounts were approved for payment.

Cr Brendan Whitely, Chairman

ATTACHMENT 10.4.1.2

Municipal Bank Reconciliation 30/04/2016

| | |
|------------------------------------|---------------------|
| Balance as per Bank Statement | \$307,466.12 |
| Add Outstanding Deposits | \$12,985.74 |
| Less unpresented Cheques | -\$43,517.51 |
| Total as per Bank Statement | \$276,934.35 |
| <hr/> | |
| Balance as per GL | \$276,934.35 |
| Total As per General Ledger | \$276,934.35 |
| <hr/> | |
| Differences | \$0.00 |



Finance Officer



Manager of Finance & Administration



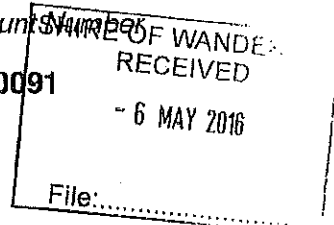
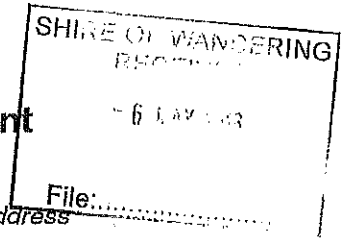
Community Solutions Cheque Account



THE CHIEF EXECUTIVE OFFICER
SHIRE OF WANDERING
22 WATTS ST
WANDERING WA 6308

Branch Name and Address

Narrogin
38 Fortune Street
Narrogin WA 6312

BSB**036-170****Account Number****00-0091****Account name**

SHIRE OF WANDERING
MUNICIPAL ACCOUNT

Customer Number

19308463 SHIRE OF WANDERING

Account Summary

| | |
|------------------------|-----------------------|
| Opening Balance | + \$27,211.63 |
| Total credits | + \$590,372.55 |
| Total debits | - \$310,118.06 |
| Closing Balance | + \$307,466.12 |

Account enquiries

Call Westpac Telephone Banking
132 142 within Australia
+61 2 9293 9262 if calling from overseas

Details of your account

From Last Statement Dated 31 Mar 2016 to 29 Apr 2016

| Date | Description of transaction | Debit | Credit | Balance |
|--------|--|----------|----------|------------------|
| 2016 | STATEMENT OPENING BALANCE | | | 27,211.63 |
| 01 Apr | Deposit Narrogin WA | | 9,028.75 | 36,240.38 |
| 01 Apr | Deposit Bank Of QLD Rates Assess A471 | | 927.23 | 37,167.61 |
| 01 Apr | Deposit Bank Of QLD Rates Assess A472 | | 927.23 | 38,094.84 |
| 01 Apr | Deposit Fdmsa Payment 42298585287407 | | 1,419.73 | 39,514.57 |
| 01 Apr | Withdrawal Westpac Merchant Fees 23253198Fee 001556 | 47.13 | | 39,467.44 |
| 01 Apr | Withdrawal Westpac Merchant Fees 24215998Fee 001556 | 71.38 | | 39,396.06 |
| 01 Apr | Payment By Authority To Haynes Chiroprac Meroh Fee005128473 | 3.76 | | 39,392.30 |
| 01 Apr | Payment By Authority To Transport Wado20160330 | 4,718.85 | | 34,673.45 |
| 01 Apr | Payment By Authority To Shire Of Wanderi Merchant Fee | 25.00 | | 34,648.45 |
| 01 Apr | Payment By Authority To Fdmsa Fee 42298585287407 | 172.36 | | 34,476.09 |

Please check all entries on this statement and promptly inform the Bank of any possible error or unauthorised transaction.

Statement No. 712 Page 1 of 6



S015710 / M009660 / 121 / CNECNCPIW



Community Solutions Cheque Account

Account name

SHIRE OF WANDERING

036-170 00-0091

Details of your account

From Last Statement Dated 31 Mar 2016 to 29 Apr 2016

| Date | Description of transaction | Debit | Credit | Balance |
|--------|--|-----------|-----------|------------|
| 04 Apr | Deposit Online 2576768 Tfr Community Solutions Transfer Interest | | 2.66 | 34,478.75 |
| 04 Apr | Deposit Online 2581635 Tfr Westpac Community Sofunds Transfer | | 90,000.00 | 124,478.75 |
| 04 Apr | Deposit Bank Of QLD A218 | | 312.67 | 124,791.42 |
| 04 Apr | Deposit Fdmsa Payment 42298585287407 | | 928.13 | 125,719.55 |
| 04 Apr | Deposit Fdmsa Payment 42298585287407 | | 1,115.93 | 126,835.48 |
| 04 Apr | Deposit Fdmsa Payment 42298585287407 | | 1,643.63 | 128,479.11 |
| 04 Apr | Merchant Settlement 0940002 Shire Of Wandering 0002 Wandering | | 409.10 | 128,888.21 |
| 04 Apr | Withdrawal Online 1582012 Tfr Westpac Bus Transfer | 300.79 | | 128,587.42 |
| 04 Apr | Withdrawal Online Multi 1834200 Pymt Wbcors.aba Creditors | 96,752.85 | | 31,834.57 |
| 04 Apr | Payment By Authority To Transport Wado20160331 | 844.05 | | 30,990.52 |
| 05 Apr | Deposit Fdmsa Payment 42298585287407 | | 1,099.20 | 32,089.72 |
| 05 Apr | Merchant Settlement 0950002 Shire Of Wandering 0002 Wandering | | 63.00 | 32,152.72 |
| 06 Apr | Deposit Fdmsa Payment 42298585287407 | | 1,171.69 | 33,324.41 |
| 06 Apr | Merchant Settlement 0960002 Shire Of Wandering 0002 Wandering | | 602.15 | 33,926.56 |
| 06 Apr | Payment By Authority To Transport Wado20160404 | 314.10 | | 33,612.46 |
| 06 Apr | Withdrawal/Cheque 013880 | 36.00 | | 33,576.46 |
| 07 Apr | Deposit Online 2256569 Tfr Westpac Community Sotrf to Muni | | 25,458.41 | 59,034.87 |
| 07 Apr | Deposit Narrogin WA | | 15,195.90 | 74,230.77 |
| 07 Apr | Deposit State Revenue De Es105041600076995R | | 119.00 | 74,349.77 |
| 07 Apr | Deposit Fdmsa Payment 42298585287407 | | 918.51 | 75,268.28 |
| 07 Apr | Deposit State Revenue De Pen05041600076994R | | 1,816.82 | 77,085.10 |
| 07 Apr | Merchant Settlement 0970001 Shire Of Wandering 0001 Wandering | | 218.30 | 77,303.40 |

SC15710 / M009860 / 121 / CN6CNCFPW



Community Solutions Cheque Account

Account name

SHIRE OF WANDERING

036-170 00-0091

Details of your account

From Last Statement Dated 31 Mar 2016 to 29 Apr 2016

| Date | Description of transaction | Debit | Credit | Balance |
|--------|---|-----------|-----------|-----------|
| 07 Apr | Merchant Settlement 0970002 Shire Of Wandering 0002 Wandering | | 63.00 | 77,366.40 |
| 07 Apr | Withdrawal Online Multi 1676133 Pymt WBC.aba Payroll | 29,249.16 | | 48,117.24 |
| 07 Apr | Withdrawal Online Multi 1932421 Pymt Wbccrs.aba Creditors | 24,223.32 | | 23,893.92 |
| 07 Apr | Withdrawal Online 1939885 Pymt Wbccrs.aba Creditors | 2,821.50 | | 21,072.42 |
| 07 Apr | Payment By Authority To Transport Wado20160405 | 63.00 | | 21,009.42 |
| 08 Apr | Deposit Fdmsa Payment 42298585287407 | | 1,237.36 | 22,246.78 |
| 08 Apr | Deposit Lgis Lgis | | 31,940.62 | 54,187.40 |
| 08 Apr | Payment By Authority To Transport Wado20160406 | 602.15 | | 53,585.25 |
| 11 Apr | Deposit Terry Pyke Inv 4185 | | 35.00 | 53,620.25 |
| 11 Apr | Deposit Fdmsa Payment 42298585287407 | | 1,273.52 | 54,893.77 |
| 11 Apr | Deposit Fdmsa Payment 42298585287407 | | 1,595.91 | 56,489.68 |
| 11 Apr | Deposit Fdmsa Payment 42298585287407 | | 2,092.27 | 58,581.95 |
| 11 Apr | Merchant Settlement 0940002 Shire Of Wandering 0002 Wandering | | 360.25 | 58,942.20 |
| 11 Apr | Payment By Authority To Transport Wado20160407 | 23.00 | | 58,919.20 |
| 12 Apr | Deposit Online 2180669 Tfr Community Solutions Retire-V Kealley | | 260.00 | 59,179.20 |
| 12 Apr | Deposit Bendigo Bank A12 | | 300.00 | 59,479.20 |
| 12 Apr | Deposit Fdmsa Payment 42298585287407 | | 1,650.10 | 61,129.30 |
| 12 Apr | Merchant Settlement 0950001 Shire Of Wandering 0001 Wandering | | 22.00 | 61,151.30 |
| 12 Apr | Merchant Settlement 0950002 Shire Of Wandering 0002 Wandering | | 316.40 | 61,467.70 |
| 13 Apr | Deposit Online 2968462 Pymt Evelyn Houghton | | 20.00 | 61,487.70 |
| 13 Apr | Deposit Fdmsa Payment 42298585287407 | | 686.67 | 62,174.37 |
| 13 Apr | Deposit Drd 25303 | | 30,620.70 | 92,795.07 |
| 13 Apr | Merchant Settlement 0960001 Shire Of Wandering 0001 Wandering | | 65.00 | 92,860.07 |





Community Solutions Cheque Account

Account name
SHIRE OF WANDERING

036-170 00-0091

Details of your account

From Last Statement Dated 31 Mar 2016 to 29 Apr 2016

| Date | Description of transaction | Debit | Credit | Balance |
|--------|---|--------|-----------|------------|
| 13 Apr | Merchant Settlement 0960002 Shire Of Wandering 0002 Wandering | | 81.45 | 92,941.52 |
| 13 Apr | Payment By Authority To Transport Wado20160411 | 360.25 | | 92,581.27 |
| 14 Apr | Deposit Fdmsa Payment 42298585287407 | | 1,075.69 | 93,656.96 |
| 14 Apr | Deposit Dept Of Fire & E 426138 | | 6,910.75 | 100,567.71 |
| 14 Apr | Payment By Authority To Transport Wado20160412 | 352.40 | | 100,215.31 |
| 15 Apr | Deposit Fdmsa Payment 42298585287407 | | 1,337.15 | 101,552.46 |
| 15 Apr | Deposit Department Hous Ip00801397-2511445 | | 2,657.14 | 104,209.60 |
| 15 Apr | Payment By Authority To Transport Wado20160413 | 85.45 | | 104,124.15 |
| 18 Apr | Deposit Online 2141781 Pymt Hotham Ridge Win part assesment 306 | | 300.00 | 104,424.15 |
| 18 Apr | Deposit Narrogin WA | | 1,361.80 | 105,785.95 |
| 18 Apr | Deposit Fdmsa Payment 42298585287407 | | 1,070.20 | 106,856.15 |
| 18 Apr | Deposit Fdmsa Payment 42298585287407 | | 1,120.30 | 107,976.45 |
| 18 Apr | Deposit Fdmsa Payment 42298585287407 | | 2,135.82 | 110,112.27 |
| 18 Apr | Merchant Settlement 0940001 Shire Of Wandering 0001 Wandering | | 156.65 | 110,268.92 |
| 18 Apr | Withdrawal/Cheque 013883 | 450.15 | | 109,818.77 |
| 19 Apr | Deposit Fdmsa Payment 42298585287407 | | 1,598.65 | 111,417.42 |
| 19 Apr | Merchant Settlement 0950001 Shire Of Wandering 0001 Wandering | | 115.35 | 111,532.77 |
| 19 Apr | Merchant Settlement 0950002 Shire Of Wandering 0002 Wandering | | 291.75 | 111,824.52 |
| 20 Apr | Deposit Online 2687256 Pymt Eula Billett | | 50.00 | 111,874.52 |
| 20 Apr | Deposit Fdmsa Payment 42298585287407 | | 1,996.78 | 113,871.30 |
| 20 Apr | Deposit Dafwa Administer 40573 | | 33,000.00 | 146,871.30 |
| 20 Apr | Merchant Settlement 0960001 Shire Of Wandering 0001 Wandering | | 118.00 | 146,989.30 |
| 20 Apr | Merchant Settlement 0960002 Shire Of Wandering 0002 Wandering | | 278.30 | 147,267.60 |
| 21 Apr | Deposit Fdmsa Payment 42298585287407 | | 863.24 | 148,130.84 |

5015711 / M009660 / 121 / CN6CNCPIW



Community Solutions Cheque Account

Account name
SHIRE OF WANDERING

036-170 00-0091

Details of your account

From Last Statement Dated 31 Mar 2016 to 29 Apr 2016

| Date | Description of transaction | Debit | Credit | Balance |
|--------|--|-----------|------------|------------|
| 21 Apr | Deposit Main Roads Weste 2027843 | | 42,716.74 | 190,847.58 |
| 21 Apr | Merchant Settlement 0970001 Shire Of Wandering 0001 Wandering | | 80.00 | 190,927.58 |
| 21 Apr | Withdrawal Online Multi 1236369 Pymt WBC.aba Payroll | 30,677.37 | | 160,250.21 |
| 21 Apr | Payment By Authority To Transport Wado20160419 | 2,557.75 | | 157,692.46 |
| 22 Apr | Deposit Fdmsa Payment 42298585287407 | | 1,404.72 | 159,097.18 |
| 22 Apr | Merchant Settlement 0910001 Shire Of Wandering 0001 Wandering | | 83.20 | 159,180.38 |
| 22 Apr | Withdrawal Online 1296703 Pymt Wboors.aba Creditors | 35,121.00 | | 124,059.38 |
| 22 Apr | Withdrawal Online Multi 1413501 Pymt Wboors.aba Creditors | 3,222.42 | | 120,836.96 |
| 22 Apr | Payment By Authority To Transport Wado20160420 | 570.05 | | 120,266.91 |
| 26 Apr | Deposit Fdmsa Payment 42298585287407 | | 566.75 | 120,833.66 |
| 26 Apr | Deposit Department Of Tr Payment:57898 | | 804.91 | 121,638.57 |
| 26 Apr | Deposit Fdmsa Payment 42298585287407 | | 976.00 | 122,614.57 |
| 26 Apr | Deposit Fdmsa Payment 42298585287407 | | 1,157.54 | 123,772.11 |
| 26 Apr | Deposit Fdmsa Payment 42298585287407 | | 1,535.11 | 125,307.22 |
| 26 Apr | Merchant Settlement 0950002 Shire Of Wandering 0002 Wandering | | 738.80 | 126,046.02 |
| 27 Apr | Deposit Bendigo Bank A12 | | 100.00 | 126,146.02 |
| 27 Apr | Deposit Fdmsa Payment 42298585287407 | | 1,077.40 | 127,223.42 |
| 27 Apr | Deposit Main Roads Weste 2027940 | | 230,361.12 | 357,584.54 |
| 27 Apr | Merchant Settlement 0960001 Shire Of Wandering 0001 Wandering | | 1,320.52 | 358,905.06 |
| 27 Apr | Merchant Settlement 0960002 Shire Of Wandering 0002 Wandering | | 168.60 | 359,073.66 |
| 27 Apr | Payment By Authority To Cc Payment Cc0005336810000001 | 914.31 | | 358,159.35 |
| 27 Apr | Withdrawal/Cheque 013884 | 746.95 | | 357,412.40 |
| 28 Apr | Deposit Online 2953492 Pymt Wandering Shire Shire of Wandering | | 600.00 | 358,012.40 |
| 28 Apr | Deposit Fdmsa Payment 42298585287407 | | 1,368.44 | 359,380.84 |

Statement No. 712 Page 5 of 6

Community Solutions Cheque Account

Account name

SHIRE OF WANDERING

036-170 00-0091

Details of your account

From Last Statement Dated 31 Mar 2016 to 29 Apr 2016

| Date | Description of transaction | Debit | Credit | Balance |
|--------|---|-----------|-----------|-------------------|
| 28 Apr | Deposit Australia Post Lip160427640227 | | 19,463.51 | 378,844.35 |
| 28 Apr | Merchant Settlement 0970001 Shire Of Wandering 0001 Wandering | | 22.00 | 378,866.35 |
| 28 Apr | Merchant Settlement 0970002 Shire Of Wandering 0002 Wandering | | 1,700.90 | 380,567.25 |
| 28 Apr | Withdrawal Online Multi 1743540 Pymt Wbcore.aba Creditors | 67,818.16 | | 312,749.09 |
| 28 Apr | Payment By Authority To Transport Wado20160426 | 2,352.80 | | 310,396.29 |
| 29 Apr | Interest Paid | | 7.77 | 310,404.06 |
| 29 Apr | Deposit Online 2158285 Pymt Evelyn Houghton | | 20.00 | 310,424.06 |
| 29 Apr | Deposit Fdmsa Payment 42298585287407 | | 1,662.66 | 312,086.72 |
| 29 Apr | Payment By Authority To Transport Wado20160427 | 4,620.60 | | 307,466.12 |
| 29 Apr | CLOSING BALANCE | | | 307,466.12 |

Further information in relation to your account, including details of product benefits and applicable fees and charges, is available on request. That information is also contained in the Product Disclosure Statement (PDS) or other disclosure document for your account. For a copy of that document, or if you have any other enquiries, you can call Telephone Banking on 132 142 from Australia or +61 2 9293 9262 from overseas.

The above Closing Balance amount may not be the same as the balance payable to you on closure of your account (the 'termination value'). Details of the termination value can be obtained by calling Telephone Banking on the numbers quoted above. Further information on how to close accounts, including calculation of the termination value, is contained in the Product Disclosure Statement (PDS) booklet or other disclosure document for your account.

We have an internal process for handling and resolving any problem you may have with, or complaints relating to, your account or this product. Information about this process can be found in the Product Disclosure Statement (PDS) or other disclosure document for your account, or you can contact us on 1300 130 467.

Convenience at your fingertips!

Use Online, Mobile or Tablet Banking to pay bills, transfer funds, check your account balances and much more.

THANK YOU FOR BANKING WITH WESTPAC

Statement No. 712 Page 6 of 6

ATTACHMENT 10.4.1.3

Investment Bank Reconciliation 30 April 2016

| | | |
|--------------------------------|-----------|---------------------|
| Balance as per Bank Statements | | 349393.22 |
| Total as per Bank Statement | | \$349,393.22 |
| Balance as per GL | \$ | 349,393.22 |
| Total As per General Ledger | \$ | 349,393.22 |
| Difference | | \$0.00 |



Finance Officer



Manager Finance & Administration



Account activity

Think local, shop global. Global Currency Card.

[Learn more](#)

Investment Account
036-167 214822

\$349,393.22

Account actions

- [See full account details](#)
- [Manage account settings](#)
- [View & download statements](#)
- [Export](#)

Transactions

[Open search](#)

| Date ▾ | Description | Debit | Credit | Balance ¹ |
|-------------|---|---------------|--------------|----------------------|
| 29 Apr 2016 | <u>INTEREST PAID</u> | | \$379.65 | \$349,393.22 |
| 7 Apr 2016 | <u>WITHDRAWAL ONLINE 1256568 TFR Community S Trf to Muni</u> | -\$25,458.41 | | \$349,013.57 |
| 4 Apr 2016 | <u>WITHDRAWAL ONLINE 1581634 TFR Community S Funds Transfer</u> | -\$90,000.00 | | \$374,471.98 |
| 31 Mar 2016 | <u>INTEREST PAID</u> | | \$512.26 | \$464,471.98 |
| 29 Feb 2016 | <u>INTEREST PAID</u> | | \$511.69 | \$463,959.72 |
| 29 Jan 2016 | <u>INTEREST PAID</u> | | \$650.39 | \$463,448.03 |
| 22 Jan 2016 | <u>WITHDRAWAL ONLINE 1762442 TFR Community S Funds Transfer</u> | -\$220,000.00 | | \$462,797.64 |
| 31 Dec 2015 | <u>INTEREST PAID</u> | | \$895.71 | \$682,797.64 |
| 22 Dec 2015 | <u>WITHDRAWAL ONLINE 1934830 TFR Community S Funds Transfer</u> | -\$80,000.00 | | \$681,901.93 |
| 15 Dec 2015 | <u>WITHDRAWAL ONLINE 1624189 TFR Community S Direct Transfer</u> | -\$150,000.00 | | \$761,901.93 |
| 30 Nov 2015 | <u>INTEREST PAID</u> | | \$1,041.30 | \$911,901.93 |
| 9 Nov 2015 | <u>WITHDRAWAL MOBILE 1187225 TFR Community S TRF to Muni</u> | -\$100,000.00 | | \$910,860.63 |
| 30 Oct 2015 | <u>INTEREST PAID</u> | | \$1,025.23 | \$1,010,860.63 |
| 7 Oct 2015 | <u>DEPOSIT ONLINE 2777781 TFR Community S TRF Fund</u> | | \$220,000.00 | \$1,009,835.40 |
| 30 Sep 2015 | <u>INTEREST PAID</u> | | \$503.01 | \$789,835.40 |
| 24 Sep 2015 | <u>DEPOSIT ONLINE 2898331 TFR Community S</u> | | \$420,000.00 | \$789,332.39 |
| 31 Aug 2015 | <u>INTEREST PAID</u> | | \$422.98 | \$369,332.39 |
| 31 Jul 2015 | <u>INTEREST PAID</u> | | \$431.57 | \$368,909.41 |
| 30 Jun 2015 | <u>INTEREST PAID</u> | | \$533.29 | \$368,477.84 |
| 9 Jun 2015 | <u>WITHDRAWAL - INTERNET ONLINE BANKING 1396661 FNDS TFR FUND TRF 09-JUN</u> | -\$150,000.00 | | \$367,944.55 |
| 29 May 2015 | <u>INTEREST PAID</u> | | \$504.62 | \$517,944.55 |
| 20 May 2015 | <u>DEPOSIT - INTERNET ONLINE BANKING 2915885 FNDS TFR MUNI TO INVESTMENT 20-MAY</u> | | \$150,000.00 | \$517,439.93 |

ATTACHMENT 10.4.1.4

Trust Bank Reconciliation 30 April 2016

| | |
|-------------------------------------|--------------------|
| Balance as per Bank Statements | \$10,940.00 |
| Unpresented Cheque | \$0.00 |
| Outstanding Deposits | \$0.00 |
| Total as per Bank Statements | \$10,940.00 |

| | |
|------------------------------------|--------------------|
| Balance as per GL | \$10,940.00 |
| Total as per General Ledger | \$10,940.00 |

| | |
|------------|--------|
| Difference | \$0.00 |
|------------|--------|



Finance Officer



Manager Finance & Administration



SHIRE OF WANDERING
RECEIVED
- 6 MAY 2016
File:.....

Community Solutions Cheque Account

THE CHIEF EXECUTIVE OFFICER
SHIRE OF WANDERING
22 WATTS ST
WANDERING WA 6308

Branch Name and Address
Narrogin
38 Fortune Street
Narrogin WA 6312

BSB Account Number
036-170 00-0120

Account name
**SHIRE OF WANDERING
TRUST ACCOUNT**

Customer Number
19308463 SHIRE OF WANDERING

| <i>Account Summary</i> | |
|------------------------|----------------------|
| Opening Balance | + \$10,942.66 |
| Total credits | + \$0.00 |
| Total debits | - \$2.66 |
| Closing Balance | + \$10,940.00 |

Account enquiries
Call Westpac Telephone Banking
132 032 within Australia
+61 2 9293 9270 if calling from overseas

Details of your account

From Last Statement Dated 31 Mar 2016 to 29 Apr 2016

| Date | Description of transaction | Debit | Credit | Balance |
|--------|---|-------|--------|------------------|
| 2016 | STATEMENT OPENING BALANCE | | | 10,942.66 |
| 04 Apr | Withdrawal Online 1576756 Tfr Community S | | | |
| | Transfer Interest | 2.66 | | 10,940.00 |
| 29 Apr | CLOSING BALANCE | | | 10,940.00 |

Further information in relation to your account, including details of product benefits and applicable fees and charges, is available on request. That information is also contained in the Product Disclosure Statement (PDS) or other disclosure document for your account. For a copy of that document, or if you have any other enquiries, you can call Telephone Banking on 132 032 from Australia or +61 2 9293 9270 from overseas.

The above Closing Balance amount may not be the same as the balance payable to you on closure of your account (the 'termination value'). Details of the termination value can be obtained by calling Telephone Banking on the numbers quoted above. Further information on how to close accounts, including calculation of the termination value, is contained in the Product Disclosure Statement (PDS) booklet or other disclosure document for your account.

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Please check all entries on this statement and promptly inform the Bank of any possible error or unauthorised transaction.

Statement No. 471 Page 1 of 2

