

Shire of Wandering

Ordinary Council Meeting 20 April 2017

NOTICE OF MEETING

Dear Elected Member

The next ordinary council meeting of the Shire of Wandering will be held on Thursday 20 April 2017 in the Council Chambers, 22 Watts Street, Wandering commencing at 1.30pm.


Amanda O'Halloran
Chief Executive Officer

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Ordinary Council Meeting Agenda

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS
2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE
3. DISCLOSURE OF INTERESTS

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) *(updated 13 March 2000)*

A member who has a Financial Interest in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a Financial Interest in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measured in money terms. There are exceptions in the Local Government Act 1995 but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc., and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e. if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it MUST be given when the matter arises in the Agenda, and immediately before the matter is discussed.

AGENDA FOR THE MEETING TO BE HELD 20 APRIL 2017

6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The only exceptions are:
 - 6.1 Where the Councillor discloses the extent of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the Local Government Act; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the Local Government Act, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.

A member who has an Interest Affecting Impartiality in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

4. PUBLIC QUESTION TIME

5. APPLICATIONS FOR LEAVE OF ABSENCE

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL – 16 MARCH 2017

ATTACHMENT 6.1.1

7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

9. REPORTS OF COMMITTEES

10. REPORTS OF OFFICERS

10.1 CHIEF EXECUTIVE OFFICER

10.1.1 USE OF COMMON SEAL AND ACTIONS PERFORMED UNDER DELEGATED AUTHORITY FOR THE MONTH OF MARCH 2017

FILE REFERENCE: 1.1.29.1
PROPOSERS: Nil
DISCLOSURE OF INTEREST: Nil
DATE: 31 March 2017
PREVIOUSLY BEFORE COUNCIL: N/A
AUTHORS NAME & POSITION: Amanda O'Halloran, CEO

NATURE OF COUNCIL'S ROLE IN THE MATTER:

- Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
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- Review When Council reviews decisions made by Officers.
- Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

PURPOSE OF THE REPORT

The purpose of this agenda item is to report to Council for information, Use of the Common Seal and actions performed under delegated authority requiring referral to Council, for the month of March 2017.

BACKGROUND

Council has authorised the updated delegations register at the July 2016 Ordinary Meeting of Council. The procedure associated with the register is to report to Council the activities or actions that have been performed under the Delegated Authority. A report will be completed for Council at each meeting that identifies (1) use of the Common Seal, and (2) actions performed under the Delegated Authority requiring referral to Council as per the Shire of Wandering Delegated Authority Register 2016.

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COMMENT/ DETAILS

Actions performed under delegation during March 2017 are provided below:

- **Food Stall Holders Licence:**
Wandering P&C - Saturday 11th March – Cake Stall
Wandering Annual Fair – Saturday 11th March – Tea, Coffee, Water etc
CRC – Thursday 16th March – Community BBQ
- **Planning Approval:**
Nil
- **Building Licences Issued:**
A#456/BL168 - Lot 97 Echidna Close, Wandering – Daniel & Juliet Young – Shed
A#425/BL171 - 11 Humes Way, Wandering – Ben Pike – Single Dwelling
A#398/BL172 - Lot 24 Knight Road, Wandering – Barry Edwards – Single Dwelling
- **Health:**
Nil
- **Payments:** Payments made from the Municipal Account as per financial report attached at 10.4.1 of this Agenda.

CONSULTATION

Planning and Building Specialists Shire of Kalamunda
Environmental Health Officer – Shire of Wagin

STATUTORY/ LEGAL ENVIRONMENT

Local Government Act 1995 Section 9.49A

POLICY IMPLICATIONS

Affixing the Shire of Wandering Common Seal Policy
Shire of Wandering Delegations Register 2016
Purchasing and Tendering Policy

FINANCIAL IMPLICATIONS

Nil – all payments have been approved in the 2016/17 Annual Budget.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and effective Organisation

Outcome 5.2: Accountable decision making and resource allocation through effective governance.

Strategy 5.2.1: Ensure the Council's decision making process is effective and transparent.

Strategy 5.2.2: Ensure that the organisation's governance structure, policies and procedures are current and relevant.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council **ACCEPT** the report "Use of Common Seal and Actions Performed under Delegated Authority" for the month of March 2017.

10.1.2 REQUEST FOR WAIVING OF HALL FOYER FEES TO OFFER COMMUNITY ACCESS TO TAI CHILL – CHI FIT CLASSES

FILE REFERENCE: 10.1.7

PROPONENTS: Lisa Boddy - Bizzy Bodies Fitness

DISCLOSURE OF INTEREST: Nil

DATE: 7 April 2017

PREVIOUSLY BEFORE COUNCIL: N/A

AUTHORS NAME & POSITION: Amanda O'Halloran, CEO

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PURPOSE OF THE REPORT

Bizzy Bodies Fitness, local fitness business has requested the waiving of the Community Centre foyer fees, to assist with the provision of services to the Wandering Community.

BACKGROUND

Bizzy Bodies Fitness has been operating in and around Wandering for 4 years. The business predominately provides fitness classes and healthy lifestyle advice. In this instance they are hoping to offer exercise classes to the Wandering Community for a six week block. Lisa Boddy the owner of the business has written to Council requesting that the hire fees of the Community Centre be waived to help make the classes viable. Bizzy Bodies Fitness is proposing to hold Tai Chill – Chi Fit Classes one night a week at 6pm for up to six weeks.

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Tai Chi is a graceful form of exercise designed to improve health by harmonising the mind and body from within. It is low impact and puts minimal stress on the muscles and joints, making it generally safe for all ages and fitness levels. Wandering has limited opportunities for residents to access fitness classes with trained instructors and it is well documented that exercise is essential to a person's ongoing well-being. Seniors will be a target audience for these classes, which adds to the opportunities available to them to engage and be healthy.

COMMENT/ DETAILS

Council is being asked to donate the Community Centre hire fee of \$35 for a weekly session for 6 weeks as it is unlikely that participant numbers will be high. Lisa Boddy has stated in her correspondence that she is prepared to pay the fee if class numbers reached 10 participants or over. The Shire would expect that the foyer and toilets be left clean and tidy ready for use by others, so the Council doesn't incur any extra cleaning charges.

ATTACHMENT 10.1.2.1

Council has made provision in the budget to support community groups and health and lifestyle initiatives such as these. This cause is considered to meet the strategic implications of the Shires Strategic Community Plan in which particular emphasis is placed on increasing patronage of our facilities and supporting the provision of activities for the aged and community as a whole.

Council is therefore recommended to support this request.

CONSULTATION

Nil

STATUTORY/ LEGAL ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Council has made provision for donations within the 2016/17 Budget. Furthermore, if Bizzy Bodies are directed to clean the areas utilised, then there will be no further cost to Council.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 1 – A community that is involved and caring

Outcome 1.1: Community Facilities that suit the community

Strategy 1.1.1: Promote community programs in the Community Centre to increase patronage

Outcome 1.2: A community that celebrates and participates together

Strategy 1.2.1: Actively promote and assist community groups and clubs

Outcome 1.3: A supportive and inclusive community for all ages

Strategy 1.3.3: Support and promote activities for the Aged

Goal 5 – A strong and effective Organisation

Outcome 5.2: *Accountable decision making and resource allocation through effective governance.*

Strategy 5.2.1: Ensure the Council's decision making process is effective and transparent.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council **authorises**

1. The waiving of the Community Centre Foyer Fee for a six week block for the provision of Tai Chi classes to be provided by Bizzy Bodies Fitness should participant numbers not reach 10 per session.
2. Requests in return for the waiving of the fee that Bizzy Bodies Fitness maintains the foyer and the toilets to a clean standard, for immediate use by other groups.
3. Should participants reach 10 per session the Community Centre foyer fee of \$35.00 will be paid to Council.

10.1.3. ENDORSEMENT OF THE SHIRE OF WANDERING FIVE (5) YEAR ROAD REPLACEMENT PROGRAM

FILE REFERENCE: 33.1.12

PROPOSERS: Nil

DISCLOSURE OF INTEREST: Nil

DATE: 30 March 2017

PREVIOUSLY BEFORE COUNCIL: Nil

AUTHORS NAME & POSITION: Amanda O'Halloran
Chief Executive Officer

NATURE OF COUNCIL'S ROLE IN THE MATTER:

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PURPOSE OF THE REPORT

Council is requested to adopt, a five (5) year road construction and maintenance program to align with Council's Strategic, Asset Management and Long Term Financial Plans. The plan directs the CEO in regards to road applications, road counts, maintenance planning and associated budget allocation. The 2017 – 2022 plan is presented for Council's consideration and endorsement.

BACKGROUND

The Five (5) Year Road Replacement Program has been prepared to provide detailed information about the Shires Road construction projects planned over the next five years for the following program areas:

- Major Road Construction Program
- Road Preservation and Resurfacing Program
- Bridges Program
- General Maintenance

The Road Replacement Program has been developed to meet anticipated community infrastructure needs and the future development of the Shire with the strategic direction for the Program provided by the Long Term Financial Plan and the Shire of Wandering Strategic Community Plan.

Council has approved for construction only those projects listed in the first year of this (2017/18). All projects detailed in the consecutive years 2017/18 to 2021/22 are approved for listing in the Five Year Road Replacement Program.

It is essential for Council to reconfirm its ongoing road replacement priorities prior to the annual budget, this enables the administration to plan the annual budget and complete the following year's road applications for the Regional Road Group and Roads to Recovery Programs.

COMMENT/ DETAILS

Council have undertaken their annual road inspection in March 2017. The inspection takes in roads of interest, a review of current works undertaken or completed and gives Councillors an opportunity to have a firsthand view of the current condition of the roads to be able to make informed strategic decisions regarding ongoing construction and replacement.

This year there were a number of considerations to take into account:

- Flood Damage – The WANDARA event of February 2017 has had considerable impact on the Shires road network –this has made planning for the future complex. Condition assessments and application to the Emergency Disaster Fund are underway and once outcomes in this area are understood, detailed planning can be undertaken. If some areas are not eligible, replacement will come at Council's cost and this will impact future planning considerably. Ultimately this work will impact on Council's resources considerably and may effect what is achievable throughout the 2017/18 financial year. It is unclear at this stage whether this will essentially be a positive or less so impact.
- Secondary Freight Route – Council is working with the Regional Road Group to help get this project to funding submission/ business case ready status, again this will require financial and operational resources that may impact on our ability to deliver in other areas. This project however is vital to the Shire, which experiences considerable impact on the local road network by through traffic as there are no MRWA roads to push traffic on to, only a few shires face this difficulty throughout the North and South Regional Road Groups.

Sustainably funding the road network to meet the needs of industry and the community is a key issue for rural local governments in Western Australia. Council has identified a network of secondary roads that support secondary freight coming to the region and travelling through it. This network is often utilised by lime, grain and stock transporters. This project's ultimate objective is to assist Regional Road Groups Wheatbelt North and Wheatbelt South to make a case for capital funding contributions from the State and Federal Governments towards the costs of construction/upgrade of the Wheatbelt Secondary Freight Network.

The Shire of Wandering's key roads for consideration are documented in the plan – more analysis is required prior to final submission on the 30 April 2017.

- Nth Bannister Wandering, Wandering Pingelly and Wandering Narrogin Road – Increasing difficulty to keep up with the maintenance issues. This road is receiving more and more traffic. Trucks and cars travelling from Lake Grace, Wickopin and further are increasing. The road has a number of failures and requires constant surveillance and up keep.

AGENDA FOR THE MEETING TO BE HELD 20 APRIL 2017

Taking the above factors into consideration and given that the Roads to Recovery allocation is returning to normal, The Shire Administration is of the opinion that it is necessary to apply for the full Regional Road Group allocation in an effort to keep up with the issues of the North Bannister Wandering, Pingelly Narrogin Road.

During the road inspection, Council was briefed on the plan for the road. The Shire would like to complete over the next two (2) years the North Bannister Wandering sections of the road, in an effort to reduce the maintenance impost and need to grade shoulders etc. This will significantly reduce financial and operational resources during the winter grade and enable more time and effort to be directed to the smaller road network within the Shire.

The Shire Administration has also been in negotiations with MRWA Narrogin Bridge Team and has been negotiating a way forward for the upgrade of the necessary bridges in the region. The Five (5) year Road Replacement Plan has two significant bridge replacements identified over the next few years. This is positive work for the Shire, which will offer increased skills and training to the maintenance team, improve the Shire's road network, decrease the impost of bridge maintenance and help fund salaries and wages during the project. The Shire will take over the responsibility of the upgrades however as the bridges will be replaced with culverts, this is an initiative being undertaken across the state when the engineering allows.

The Five (5) year Road Replacement Plan presented has tried to take into consideration the best value for money options, ensuring that Rate Payers receive a positive return. The plan aims to ensure medium outcomes for many taking into consideration the diverse community that Wandering is. The Plan is presented for Council's endorsement.

ATTACHMENT 10.1.3.1

CONSULTATION

Wandering Shire Council
MRWA Narrogin and Northam Office Representatives
Regional Road Group
Roads to Recovery – Canberra Officers

STATUTORY/ LEGAL ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Council makes allowances for road works under the Activity of Transport in each year's budget. The Five (5) Year Road Replacement Plan informs the budget process.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 4 – Infrastructure and services that are well planned and delivered.

Outcome 4.1: Infrastructure that is well constructed, maintained and utilised

Strategy 4.1.1: Maintain and further develop roads at appropriate standards

Strategy 4.1.2: Develop a strategy for the effective management of Shire owned land and buildings

Strategy 4.1.3: Ensure Shire facilities and buildings are maintained to agreed levels of service

Strategy 4.1.4: Develop asset management plans for all Shire infrastructure and assets that consider current and future needs and are linked to the Long Term Financial Plan

Goal 5 – A strong and effective Organisation

Outcome 5.1. Accessible customer services and information systems

Strategy 5.1.1: Promote and deliver responsive customer services

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council adopt the Five (5) year Road Replacement Plan as Attachment 10.1.3.1 of this Agenda and Minutes.

10.1.4 BUSH FIRE ADVISORY COMMITTEE MINUTES

FILE REFERENCE: 4.1.1
PROPOSERS: Nil
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 11 April 2017
PREVIOUSLY BEFORE COUNCIL: Nil
AUTHORS NAME & POSITION: Amanda O'Halloran, CEO

**NATURE OF COUNCILS
ROLE IN THE MATTER:**

- Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
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PURPOSE OF THE REPORT

Council is requested to consider the minutes of the meeting of the Wandering Bush Fire Advisory Committee held on the 5 April 2017.

BACKGROUND

The Wandering Bush Fire Advisory Committee meets a minimum of twice a year to advise Council on matters relating to its responsibilities under the Bush Fire Act 1954.

COMMENT/DETAILS

The minutes of the meeting are generally self-explanatory however Council's attention is drawn to the following items of significance.

- Item 5.2 Bush Fire Notice to be reviewed and submitted to Council for endorsement at the May 2017 Council meeting to ensure that it can go out in rate notices.
- Item 6.0 Brigade reports and minutes of the Brigade AGM's

AGENDA FOR THE MEETING TO BE HELD 20 APRIL 2017

- Item 6.3 Appointment of a reserves working group to formulate a draft plan regarding reserve burn priorities for the specific brigades and Council throughout the Shire. The draft plan to be presented to the October Bush Fire Advisory Committee for further consideration, prior to formal presentation to the Shire there after...
- Item 7.0 Appointment of Bush Fire Control Officers will be covered in the next agenda item.
- Item 8.3 Firebreak workshops to be held – Time to be confirmed. Ian Turton is leading project. Aimed at increasing compliance, decreasing confusion.
- Item 8.4 Junior Deputy Chief Bush Fire Control Officer Position – The Committee requested that a formal motion be put to Council.
Both Peter Monk CBFCO and Melvin Schorer DCBFCO are considering retiring from their current roles in the next year or so and currently there is no one coming up through the brigades to take on the role.

Motion: Advise Council of the need to have a Junior Deputy Bush Fire Control Officer.

Moved Melvin Schorer

Seconded Graeme Parsons

Carried

The Shire administration has reviewed the items for consideration and checked the matters against the legal and statutory considerations. All matters are relevant under the Act.

Further review of the matter of the junior/ second Deputy Chief Bush Fire Control Officer has been undertaken

- a) It is possible for shires to appoint more than one Deputy.
- b) There is no prescribed criteria that needs to be met to justify more than one DCBFCO
- c) The Bush Fires Act 1954 empowers shires to establish and manage Bush Fire Brigades, appoint Chiefs (only one chief can be appointed) and Deputies
- d) The basis for these decisions for some shires have been the distribution of work (functional or geographic) with it not being unusual for larger shires to have more than one DCBFCO. Others have kept two as a post-merger arrangement and in one case the CEO has chosen to also be the DCBFCO
- e) Considerations – clear understanding of responsibilities and reporting relationships ensures the relevant DCBFCO is kept informed.
- f) Of the 29 LGAs in this region, 10 have more than one DCBFCO:
 - Broomehill – Tambellup – 2, Cranbrook – 2, Jerramungup – 2, Katanning – 2, Kent – 2, Lake Grace – 3, Narrogin – 2, Plantagenet -2, Ravensthorpe – 2, Wagin 2

Council will need to decide what is the most appropriate course of action for the Shire of Wandering.

The minutes of the meeting of the Shire of Wandering Bush Fire Advisory held on the 5 April 2017 to be received and the recommendations therein be adopted.

ATTACHMENT 10.1.4.1

CONSULTATION

Shire President

Codjatotine, Hastings, Wandering and Wandering Town Fire Brigade Representatives.
Area Officer Narrogin

STATUTORY/ LEGAL IMPLICATIONS

Bush Fires Act 1954

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and effective Organisation

Outcome 5.2: Accountable decision making and resource allocation through effective governance

Strategy 5.2.2: Ensure the organisation's governance structure, policies and procedures are current and relevant

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council receives the minutes of the Bush Fire Advisory Committee Held on the 5 April 2017, and adopts the committee's recommendations.

1. It be recommended to Council that the following minutes be received and their comments noted:
 - a. Item 6.1 Minutes of the Annual General Meeting of the Wandering Town and Wandering Bush Fire Brigade
 - b. Item 6.2 Minutes of the Annual General Meeting of the Hastings Bush Fire Brigade
 - c. Item 6.3 Minutes of the Annual General Meeting of the Codjatotine Bush Fire Brigade
2. That it be recommended to Council that the following items be supported by the Shire and the CEO to provide support when required.
 - Item 5.2 Bush Fire Notice to be reviewed and submitted to Council for endorsement at the May 2017 Council meeting to ensure that it can go out in rate notices.
 - Item 6.3 Appointment of a reserves working group to formulate a draft plan regarding reserve burn priorities for the specific brigades and Council throughout the Shire. The draft plan to be presented to the October Bush Fire Advisory Committee for further consideration, prior to formal presentation to the Shire there after...
 - Item 7.0 Appointment of Bush Fire Control Officers will be covered in the next agenda item.
 - Item 8.3 Firebreak workshops to be held – Time to be confirmed. Ian Turton is leading project. Aimed at increasing compliance, decreasing confusion.
3. That Council endorses the Bush Fire Advisory Committees motion to appoint a Junior Deputy Bush Fire Control Officer, to support succession planning in the Shire of Wandering Brigades.
4. That the Council instructs the CEO to formalise the responsibilities and the reporting structures in accordance with the Bush Fires Act 1954.

10.1.5 APPOINTMENT OF BUSH FIRE CONTROL OFFICERS FOR THE SHIRE OF WANDERING

FILE REFERENCE: 4.1.1
PROPONENTS: Nil
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 10 April 2017
PREVIOUSLY BEFORE COUNCIL: Nil
AUTHORS NAME & POSITION: Amanda O'Halloran, CEO

**NATURE OF COUNCILS
ROLE IN THE MATTER:**

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PURPOSE OF THE REPORT

The Bush Fire Advisory Committee has recommended to Council that the Officers recommended within this report be appointed to the respective Bush Fire Control Positions.

BACKGROUND

The Wandering Bush Fire Advisory Committee meets a minimum of twice a year to advise Council on matters relating to its responsibilities under the Bush Fire Act 1954. The minutes of the 5 April 2017 meeting were presented in the previous report to Council – Item 10.1.4

ATTACHMENT 10.1.4.1

COMMENT/DETAILS

The Bush Fire Advisory Committee has recommended to Council that the following people be appointed to the respective Bush Fire Control positions, as indicated:

AGENDA FOR THE MEETING TO BE HELD 20 APRIL 2017

Chief Fire Control Officer	P Monk
Deputy Chief Fire Control Officer	M Schorer
Chief Fire Weather Officers	P Monk GR Parsons T Treasure
Deputy Fire Weather Officers	B Dowsett A O'Halloran A Watts
Vehicle Movement Ban Officers	P Monk GR Parsons T Treasure B Dowsett A Watts A O'Halloran
Clover Burning Permit Officers	P Monk A Turton
Fire Control Officers Hastings	GR Parsons – Permit to Burn A Watts C Ferguson R Bostock A Turton – Permit to Burn
Wandering	T Treasure – Permit to Burn T Hardie – Permit to Burn G White S Watts – Permit to Burn
Codjatonine	P Monk – Permit to Burn M Schorer – Permit to Burn D Warburton – Permit to Burn B Hardie – Permit to Burn
Wandering Town	G Treasure W Brand – Permit to Burn S Brand B Whitely
Dual Appointments	
Brookton	GR Parsons
Brookton	P Monk
Pingelly	R Bostock
Pingelly	P Monk
Cuballing	P Monk
Boddington	T Hardie
Boddington	P Monk
Williams	T Hardie
Williams	P Monk

CONSULTATION

Codjatonine, Hastings, Wandering and Wandering Town Fire Brigade Representatives.
Shire President

STATUTORY/ LEGAL IMPLICATIONS

Section 38 of the Bush Fires Act provides that:

(1) A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A

(a) Appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.

(2) (a) The local government shall cause notice of an appointment made under the provisions of subsection (1) to be published at least once in a newspaper circulating in its district.

(c) The local government shall fill any vacancy occurring in the office of Chief Bush Fire Control Officer or Deputy Chief Bush Fire Control Officer within one month after the vacancy occurs and if the local government fails or neglects to do so within that time, the Authority may by notice in writing require the local government to appoint a person to the vacant office within one month after service on it of such notice.

(d) Where a local government that has been served with a notice pursuant to paragraph (c) fails or neglects to comply with the requirements of that notice, the Authority may appoint a person who is not a member of staff (as defined in the DFES Act) to the vacant office.

(e) A bush fire control officer appointed by a local government under the provisions of this section shall be issued with a certificate of appointment by the local government or, if he is appointed by the Authority, by the Authority.

(3) The local government may, in respect to bush fire control officers appointed under the provisions of this section, exercise so far as they can be made applicable the same powers as it may exercise in respect to its other officers, under the provisions of the Acts under which those other officers are appointed.

(4) A bush fire control officer appointed under the provisions of this section shall, subject to such directions as may be given by the local government and subject to this Act take such measures as appear to him to be necessary or expedient and practicable for —

(a) carrying out normal brigade activities;

(d) exercising an authority or carrying out a duty conferred or imposed upon him by any of the provisions of Part III;

(e) procuring the due observance by all persons of the provision of Part III.

(5) (a) A local government may issue directions to a bush fire control officer appointed by the local government, or to an officer of a bush fire brigade registered by the local government to burn, subject to the provisions of this Act, bush on, or at the margins of, streets, roads, and ways, under the care, control and management of the local government.

(b) The bush fire control officer, or officer of the bush fire brigade, may by authority of any directions so issued carry out the directions but subject to the provisions of this Act.

AGENDA FOR THE MEETING TO BE HELD 20 APRIL 2017

- (c) The provisions of this subsection are not in derogation of those of subsection (4).
- (6) (a) In this section — approved local government means a local government approved under paragraph by the Authority.
- (b) If it appears to the Authority that the standard of efficiency of a local government in fire prevention and control justifies the Authority doing so, the Authority, by notice published in the Government Gazette —
- (i) may approve the local government as one to which this subsection applies; and
 - (ii) may from time to time cancel or vary any previous approval given under this paragraph.
- (c) An approved local government may appoint to the office of fire weather officer such number of senior bush fire control officers as it thinks necessary.
- (ca) Where more than one fire weather officer is appointed by a local government the local government shall define a part of its district in which each fire weather officer shall have the exclusive right to exercise the power conferred by paragraph (h).
- (cb) An approved local government may appoint one or more persons, as it thinks necessary, to be the deputy or deputies, as the case may be, of a fire weather officer appointed by the local government and where 2 or more deputies are so appointed they shall have seniority in the order determined by the local government.
- (cc) Where the office of a fire weather officer is vacant or whilst the occupant is absent or unable to act in the discharge of the duties of the office, any deputy appointed in respect of that office under paragraph (cb) is, subject to paragraph (cd), entitled to act in the discharge of the duties of that office.
- (cd) A deputy who is one of 2 or more deputies of a fire weather officer is not entitled to act in the discharge of the duties of the office of that fire weather officer if a deputy who has precedence over him in the order of seniority determined under paragraph (cb) is available and able to discharge those duties.
- (d) The local government shall give notice of an appointment made under paragraph (c) or (cb) to the Authority and cause notice of the appointment to be published at least once in a newspaper circulating in its district and the Authority shall cause notice of the appointment to be published once in the Government Gazette.
- (e) An approved local government may appoint a committee for the purpose of advising and assisting a fire weather officer or any deputy of a fire weather officer acting in the place of that officer under this subsection.
- (f) Where a committee is appointed, a fire weather officer, or, as the case may be, a deputy of a fire weather officer while acting in the place of that officer, may exercise the authority conferred on him by paragraph (h), notwithstanding the advice and assistance tendered to him by the committee.
- (g) The provisions of this subsection are not in derogation of those of any other subsection of this section.
- (h) A fire weather officer of an approved local government, or a deputy of that fire weather officer while acting in the place of that officer, may authorise a person who has received a permit under section 18(6)(a), to burn the bush in the district of the local government notwithstanding that for any day, or

AGENDA FOR THE MEETING TO BE HELD 20 APRIL 2017

any period of a day, specified in the notice the fire danger forecast issued by the Bureau of Meteorology in Perth, in respect to the locality where the bush proposed to be burnt is situated, is "catastrophic", "extreme", "severe" or "very high", and upon the authority being given the person, if he has otherwise complied with the conditions prescribed for the purposes of section 18, may burn the bush.

- (i) This subsection does not authorise the burning of bush — (i) during the prohibited burning times; or
- (ii) during the period in which, and in the area of the State in respect of which, a total fire ban is declared under section 22A to have effect.

Section 38A of the Bush Fires Act provides that:

(1) At the request of a local government the Authority may appoint a member of staff (as defined in the DFES Act) to be the Chief Bush Fire Control Officer for the district of that local government.

(2) Where a Chief Bush Fire Control Officer has been appointed under subsection (1) for a district the local government is not to appoint a Chief Bush Fire Control Officer under section 38(1).

(3) The provisions of this Act, other than section 38(3), (4) and (5) apply to and in relation to the Chief Bush Fire Control Officer appointed under this section as if he or she were a Chief Bush Fire Control Officer appointed under section 38 by the local government.

(4) Section 38(3), (4) and (5) apply to and in relation to the Chief Bush Fire Control Officer appointed under this section as if —

(a) he or she were a Chief Bush Fire Control Officer appointed under section 38 by the local government; and

(b) the references in those subsections to the local government were references to the Authority.

Section 40 of the Bush Fires Act provides that:

(1) Two or more local governments may by agreement join in appointing, employing and remunerating bush fire control officers for the purposes of this Act.

(2) Bush fire control officers so appointed may exercise their powers and authorities and shall perform their duties under this Act in each and every one of the districts of the local governments which have joined in appointing them.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and effective Organisation

Outcome 5.2: Accountable decision making and resource allocation through effective governance

Strategy 5.2.2: Ensure the organisation's governance structure, policies and procedures are current and relevant

VOTING REQUIREMENTS

Simple Majority

AGENDA FOR THE MEETING TO BE HELD 20 APRIL 2017

OFFICER RECOMMENDATION

That Council authorise the recommendations from the Shire of Wandering Bush Fire Advisory Committee to appoint the following officers to the nominated positions and direct the CEO to advertise in accordance with the Act

Chief Fire Control Officer	P Monk
Deputy Chief Fire Control Officer	M Schorer
Chief Fire Weather Officers	P Monk GR Parsons T Treasure
Deputy Fire Weather Officers	B Dowsett A O'Halloran A Watts
Vehicle Movement Ban Officers	P Monk GR Parsons T Treasure B Dowsett A Watts A O'Halloran
Clover Burning Permit Officers	P Monk A Turton
Fire Control Officers Hastings	GR Parsons – Permit to Burn A Watts C Ferguson R Bostock A Turton – Permit to Burn
Wandering	T Treasure – Permit to Burn T Hardie – Permit to Burn G White S Watts – Permit to Burn
Codjatown	P Monk – Permit to Burn M Schorer – Permit to Burn D Warburton – Permit to Burn B Hardie – Permit to Burn
Wandering Town	G Treasure W Brand – Permit to Burn S Brand B Whitely

AGENDA FOR THE MEETING TO BE HELD 20 APRIL 2017

Dual Appointments

Brookton	GR Parsons
Brookton	P Monk
Pingelly	R Bostock
Pingelly	P Monk
Cuballing	P Monk
Boddington	T Hardie
Boddington	P Monk
Williams	T Hardie
Williams	P Monk

AGENDA FOR THE MEETING TO BE HELD 20 APRIL 2017

10.2 BUILDING AND PLANNING REPORTS

Nil

10.3 COMMUNITY SERVICES REPORTS

Nil

10.4 CORPORATE SERVICES

10.4.1 FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 MARCH 2017

FILE REFERENCE: 10.1.16

PROPOSERS: Nil

DISCLOSURE OF INTEREST: Nil

DATE: 10 March 2017

PREVIOUSLY BEFORE COUNCIL: N/A

AUTHORS NAME & POSITION: Amanda O'Halloran CEO

NATURE OF COUNCIL'S ROLE IN THE MATTER:

- Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- Legislative Includes adopting local laws, local planning schemes and policies.
- Review When Council reviews decisions made by Officers.
- Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

PURPOSE OF THE REPORT

In accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, the Shire is to prepare a monthly Statement of Financial Activity for consideration by Council.

Monthly Financial Report, Payment Listing and Bank Reconciliations for the month of 31 March 2017 is presented for Council's consideration.

BACKGROUND

In accordance with Local Government (Financial Management) Regulation 1996 34(1), local governments are required to prepare each month, a statement of financial activity reporting on revenue and expenditure for the month in question.

The statement of financial activity is to be presented at an ordinary meeting of Council within two (2) months after the end of the month to which the statement relates.

AGENDA FOR THE MEETING TO BE HELD 20 APRIL 2017

COMMENT/ DETAILS

Council is requested to accept the Monthly Financial Report, Bank Reconciliations and List of payments for the period ended 31 March 2017, as presented.

Monthly Financial Report 31 March 2017	ATTACHMENT 10.4.1
List of Payments 31 March 2017	ATTACHMENT 10.4.1.1
Bank Reconciliations & Bank Statements (Muni A/C) 31 March 2017	ATTACHMENT 10.4.1.2
Bank Reconciliations & Bank Statements (Investment A/C) 31 March 2017	ATTACHMENT 10.4.1.3
Bank Reconciliations & Bank Statements (Trust A/C) 31 March 2017	ATTACHMENT 10.4.1.4
Credit Card Statement 31 March 2017	ATTACHMENT 10.4.1.5

CONSULTATION

Chief Executive Officer
Finance Officer
Finance Contractor

STATUTORY/ LEGAL ENVIRONMENT

Section 6.4 Local Government Act 1995, Part 6 – Financial Management, and regulation 34 Local Government (Financial Management) Regulation 1996.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications and performance to budget are reported to Council on a monthly basis.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and Effective Organisation

Outcome 5.2: Accountable decision making and resource allocation through effective governance

Strategy 5.2.1: Ensure Council's decision making process is effective and transparent

Strategy 5.2.3: Ensure appropriate funds are available to implement current and future action plans

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council:

1. Endorse all cheque, EFT, BPay, salary & wages, transport payments, transfers to investments, credit card payments and other direct debits and transfers as listed from the Municipal and Trust Fund totalling \$306,367.64 for the period ending 31 March 2017 respectively.
2. Receive the bank reconciliations & bank statements for the period ended 31 March 2017.
3. Receive the financial statements for the period ended 31 March 2017.

AGENDA FOR THE MEETING TO BE HELD 20 APRIL 2017

12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil

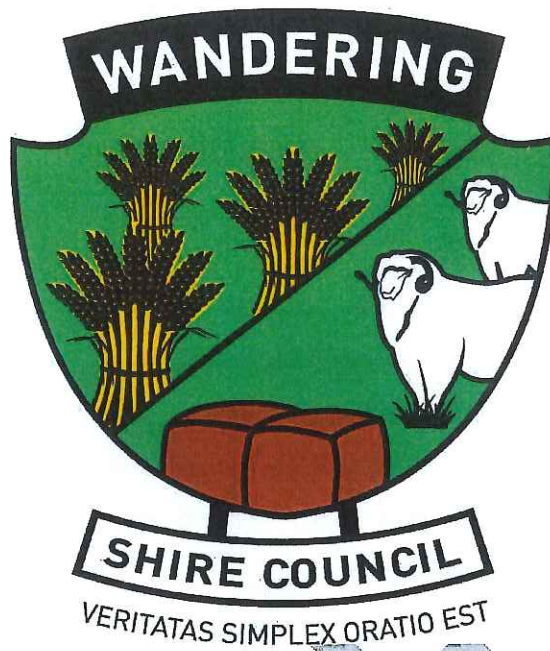
14 CONFIDENTIAL ITEMS

Nil

15 TIME AND DATE OF NEXT MEETING

Next Ordinary Council meeting to be held on 18 May 2017 at 1:30pm.

16 CLOSURE OF MEETING



SHIRE OF WANDERING
MINUTES OF THE ORDINARY COUNCIL MEETING

**Wandering Shire Council Chambers, 22 Watts Street,
Wandering**

**16 March 2017
1.30pm**

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**SHIRE OF WANDERING
ORDINARY MEETING OF
COUNCIL**

Dear Councillor

Notice is hereby given that an Ordinary Meeting of Council of the Shire of Wandering will be held on 16 February 2017 at Shire of Wandering Council Chambers, 22 Watts Street, Wandering. Commencing at 1.30 pm

The business to be transacted is shown in the Agenda.

Amanda O'Halloran
CHIEF EXECUTIVE OFFICER

DISCLAIMER

The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Wandering warns that anyone who has any application lodged with Council must obtain and should only rely on written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by the Council in respect of the application. No responsibility whatsoever is implied or accepted by the Shire of Wandering for any act, omission or statement or intimation occurring during a Council meeting.

Ordinary Council Meeting

1. DECLARATION OF OPENING /ANNOUNCEMENT OF VISITORS

The Shire President, Cr B Whitely declared the meeting open at 1.33pm

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Councillors:

Cr B Whitely
Cr B Dowsett
Cr W Gowland
Cr J Price
Cr M Watts

President
Deputy President

Staff:

Ms A O'Halloran
Mrs H Mark

Chief Executive Officer
Administration Officer

Visitors:

Nil

Apologies:

Nil

On Leave of Absence:

Cr G Parsons

3. DISCLOSURE OF INTERESTS

Nil

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a Financial Interest in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a Financial Interest in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measured in money terms. There are exceptions in the Local Government Act 1995 but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it MUST be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The only exceptions are:
 - 6.1 Where the Councillor discloses the extent of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the Local Government Act; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the Local Government Act, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.

A member who has an Interest Affecting Impartiality in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

4. PUBLIC QUESTION TIME

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL – 16 FEBRUARY 2016

ATTACHMENT 6.1.1

COUNCIL DECISION – ITEM 6.1

MOVED: Cr Price

SECONDED: Cr Watts

That the minutes of the Ordinary Meeting of Council held on 16 March 2016, be confirmed as a true and accurate record.

CARRIED 6/0

7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

9. REPORTS OF COUNCILLORS/COMMITTEES

Hotham Dale Subgroup – Regional Road Group - Pingelly

Attended by Cr Whitely and the CEO

Key Points

- Road Funding and progression of secondary freight routes
- WANDRRA administration of program
- State Funding Agreement

Central Country Zone Meeting – Narrøgin

Attended by Cr Whitely and the CEO

Key points

- Concessions on Licences and the effect on local councils.
- Road funding and progression of secondary routes
- ESL review

WALGA State Council Meeting – Perth

Cr Whitely attended as observer as he is proxy for Central Country Zone delegate.

First meeting he has attended, was very interesting watching the local and regional issues feed up to the State Council, incredibly valuable to meet people and see how the meeting is run.

Opening of the Boddington Recreation Centre – Boddington

Cr Whitely and the CEO attended the recent opening of the new Boddington Recreation Centre, good opportunity to network.

Williams Aged Care Opening – Williams

Cr Whitely and the CEO attended, great opportunity to see examples of what may be on offer to Wandering in the future.

- The Shire of Williams have invited Wandering Councillors down to look at the new facilities

Training in Beverley – Beverley

- Leadership (defining roles)
- Conducting CEO's Appraisals – Funded by Royalties for Regions

Was a great opportunity to meet Councillors from other Councils, discuss issues and challenges faced and share ideas for the way forward? Councillor Whitely encouraged Councillors to seek training and take the opportunity to learn and meet people through this avenue.

DRAFT

10. REPORTS OF OFFICERS

10.1 CHIEF EXECUTIVE OFFICER

10.1.1 USE OF COMMON SEAL AND ACTIONS PERFORMED UNDER DELEGATED AUTHORITY FOR THE MONTH OF FEBRUARY 2017

FILE REFERENCE: 1.1.29.1

PROponents: Nil

DISCLOSURE OF INTEREST: Nil

DATE: 7 March 2017

PREVIOUSLY BEFORE COUNCIL: N/A

AUTHORS NAME & POSITION: Amanda O'Halloran, CEO

NATURE OF COUNCIL'S ROLE IN THE MATTER:

- Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- Legislative Includes adopting local laws, local planning schemes and policies.
- Review When Council reviews decisions made by Officers.
- Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

PURPOSE OF THE REPORT
The purpose of this agenda item is to report to Council for information, Use of the Common Seal and actions performed under delegated authority requiring referral to Council, for the month of February 2017.

BACKGROUND

Council has authorised the updated delegations register at the July 2016 Ordinary Meeting of Council. The procedure associated with the register is to report to Council the activities or actions that have been performed under the Delegated Authority. A report will be completed for Council at each meeting that identifies (1) use of the Common Seal, and (2) actions performed under the Delegated Authority requiring referral to Council as per the Shire of Wandering Delegated Authority Register 2016.

COMMENT/ DETAILS

Actions performed under delegation during February 2017 are provided below:

- **Food Stall Holders Licence:**
Nil
- **Planning Approval:**
 - A#398/DA17002 Lot 24 Knight Road, Wandering – Barry & Jane Edwards – new dwelling
- **Building Licences Issued:**
Nil
- **Health:**
 - A#398/DA17002 Lot 24 Knight Road, Wandering – Barry & Jane Edwards – septic tank
- **Payments:** Payments made from the Municipal Account as per financial report attached at 10.4.1 of this Agenda.

CONSULTATION

Planning and Building Specialists Shire of Kalamunda
Environmental Health Officer – Shire of Wagin

STATUTORY/ LEGAL ENVIRONMENT

Local Government Act 1995 Section 9.49A

POLICY IMPLICATIONS

Affixing the Shire of Wandering Common Seal Policy
Shire of Wandering Delegations Register 2016
Purchasing and Tendering Policy

FINANCIAL IMPLICATIONS

Nil – all payments have been approved in the 2016/17 Annual Budget.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and effective Organisation

Outcome 5.2: Accountable decision making and resource allocation through effective governance.

Strategy 5.2.1: Ensure the Council's decision making process is effective and transparent.

Strategy 5.2.2: Ensure that the organisation's governance structure, policies and procedures are current and relevant.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council **ACCEPT** the report "Use of Common Seal and Actions Performed under Delegated Authority" for the month of February 2017.

COUNCIL DECISION – ITEM 10.1.1

MOVED: Cr Watts

SECONDED: Cr Dowsett

That Council **ACCEPT** the report "Use of Common Seal and Actions Performed under Delegated Authority" for the month of February 2017.

CARRIED 6/0

10.1.2. APPOINTMENT OF COUNCIL REPRESENTATIVE TO NEWMONT BODDINGTON GOLD (NBG) COMMUNITY REFERENCE GROUP

FILE REFERENCE: 18.1.35

PROPONENTS: Newmont Boddington Gold

DISCLOSURE OF INTEREST: Nil

DATE: 8 March 2017

PREVIOUSLY BEFORE COUNCIL: Nil

AUTHORS NAME & POSITION: Amanda O'Halloran
Chief Executive Officer

NATURE OF COUNCIL'S ROLE IN THE MATTER:

- Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- Legislative Includes adopting local laws, local planning schemes and policies.
- Review When Council reviews decisions made by Officers.
- Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

PURPOSE OF THE REPORT

Newmont Boddington Gold (NBG) have formally extended an invitation for a representative member of the Wandering Shire Council to sit on the Community Reference Group (CRG) for the next (2) years. This item is for Council to formally nominate a representative for endorsement by the NBG CRG scheduled for the 29 March 2017.

BACKGROUND

NBG established a CRG in late 2014 and has facilitated this community consultative forum with the significant contribution of a range of Community stakeholders through out 2015 and 2016.

In late 2016, and in response to findings from NBG's most recently conducted Social Impact Assessment (SIA) completed in late 2015, NBG have reviewed and refreshed the Team Charter to develop a more formal terms of reference to focus and support the governance of the CRG, and in consultation with their existing members, have committed to extending the membership constitution of the group to ensure a more representative cross section of the regions local community stakeholders.

It has been agreed that the extension of the group's constituent membership should include representation from local government authorities that includes the Shires of Boddington, Wandering, Williams and Murray.

COMMENT/ DETAILS

NBG have therefore formally invited the Shire of Wandering to nominate a representative member to sit on the CRG for a period of two (2) years. The nomination will be presented to the CRG at their next meeting scheduled for the 29 March 2017 for endorsement.

The Terms of Reference and Team Charter are attached for Councillors to read and consider their ability to nominate for the position. Membership requires a commitment to attend a quarterly two hour (2) hourly meeting in Boddington.

Council are encouraged to appoint a representative to the committee to increase communication and engagement to ensure that the interests of the Wandering Community are registered and considered in relation to NBG's development and ongoing operations.

ATTACHMENT 10.1.2.1

CONSULTATION

Senior Social Responsibility Advisor – External Relations NBG
Shire President

STATUTORY/ LEGAL ENVIRONMENT

Local Government Act 1995, Part 5 Subdivision 2, Sections 5.8 to 5.18
Local Government (administration) Regulations 1996 – Regulation 4

Council may also appoint Councillors to represent it on external committees such as those established by the State Government or other bodies and agencies.

A committee is to have as its member persons appointed (by absolute majority) by the local government to be members of the committee. At any given time each Councillor is entitled to be a member of at least one committee and if the Councillor nominates himself or herself to be a member of such a committee or committees, the local government is to include that Councillor in the persons appointed to at least one of those committees as the local government decides (section 5.10 Local Government Act 1995)

Where a person is appointed as a member of a committee the person's membership of the Committee continues until:

- The person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO's representative, as the case may be;
- The person resigns from membership of the committee;
- The committee is disbanded; or
- The next ordinary election day, whichever happens first.

A committee member may resign from membership of the committee by giving the CEO or the committees presiding member written notice of the resignation

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and effective Organisation

Outcome 5.1. Accessible customer services and information systems

Strategy 5.1.1: Promote and deliver responsive customer services

Outcome 5.4. Effective provision of customer services and engagement with the community and stakeholders.

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

That Council make the following appointment to the Newmont Boddington Gold Community Reference Group

___Cr Watts_____

COUNCIL DECISION – ITEM 10.1.2

MOVED: Cr Ferguson

SECONDED: Cr Price

That Council make the following appointment to the Newmont Boddington Gold Community Reference Group

___Cr Watts_____

CARRIED 6/0

10.2 BUILDING AND PLANNING REPORTS

10.2.1 PLANNING APPLICATION – PROPOSED BUILDING (SHED) AT LOT 97 ECHIDNA CLOSE, WANDERING

FILE REFERENCE: A456

PROponents: Daniel Young

DISCLOSURE OF INTEREST: Nil

DATE: 7 March 2017

PREVIOUSLY BEFORE COUNCIL: N/A

AUTHORS NAME & POSITION: Luke Harris – Consultant Town Planner (Shire of Kalamunda)

NATURE OF COUNCIL'S ROLE IN THE MATTER:

- Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- Legislative Includes adopting local laws, local planning schemes and policies.
- Review When Council reviews decisions made by Officers.
- Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

PURPOSE OF THE REPORT

This report recommends that a planning application submitted by Daniel Young for the construction of a proposed outbuilding (shed) at Lot 97 Echidna Close, Wandering be approved, subject to appropriate conditions.

BACKGROUND

The applicant is seeking Council's planning approval to construct an outbuilding (shed) at Lot 97 Echidna Close, Wandering. The site is currently developed and contains a water tank, residence and another outbuilding (shed).

Under the provisions of the Shire of Wandering's Outbuilding Policy an outbuilding (shed) is a permitted construction on Rural-Residential zoned land.

The subject site is located to the south-west of the Wandering town site, with access made via Moramocking Road and O'Connell Road from the Wandering-Pingelly Road. The lot abuts Lot 98 to the north and Lot 96 to the south. Lot 98 has been developed with a single residence, while Lot 96 appears to be undeveloped.

Under the terms of the information and plans submitted in support of the application the following is proposed:

1. The proposed wall height of the outbuilding is 3.6m;
2. Maximum proposed height to the roof pitch is 4.3m; and
3. The total floor area is proposed to be 90sqm.

COMMENT

Zoning and Proposed Land Use Permissibility

The subject site is zoned as 'Rural Residential' under the Shire of Wandering's current operative Town Planning Scheme No.3 (TPS No.3).

The objectives outlined for rural residential zoned land within the Shire are as follows:

- a) *"To select areas wherein closer subdivision will be permitted to provide for such uses as hobby farms, horse breeding, rural-residential retreats, and rural-based commercial uses that are consistent with a rural residential zone."*
- b) *"To generally select areas that are within approximately 8 kilometres of the town of Wandering to facilitate the provision of services to residents."*
- c) *"To make provision for retention of the rural landscape and amenity in a manner consistent with the orderly and proper planning of such areas."*
- d) *"Having regard for the size of the district, the fragile nature of the environment in many places, and the difficulties faced by the local government in providing services away from the town of Wandering, the local government will generally favour Rural-Residential zones be located close to the town of Wandering and then only where the environmental impacts are manageable".*

Under the Shire's Outbuilding Policy an outbuilding has the following definition:

"An enclosed non-habitable structure that is required to meet the standards of the Building Code of Australia and is detached from any dwelling."

Under the terms of the Outbuilding Policy an outbuilding is permitted to be constructed on such a site, subject to appropriate conditions.

Compliance with Development Standards

After completing an assessment of the proposal against the development standards prescribed in TPS No.3, it is considered that the proposal satisfies the relevant requirements.

After completing an assessment of the proposal against the Shire's Outbuilding policy, the following variations are non-compliant:

Aspect of Design	Compliant Principle	Proposed	Variation
Wall Height	3m	3.6m	0.6m
Pitch Height	4m	4.3m	0.3m

In addition to this, Section 5.16.3 (c) of the Shires TPS No.3 (Development Requirements in Rural-Residential Zones) states:

"in order to conserve the rural environment or features of natural beauty all trees shall be retained unless their removal is authorised by the local government."

It is noted based on the plans provided (Attachment 10.2.1.3) that the outbuilding is proposed to be located over an area that appears highly vegetated. For this to occur Council must exercise discretion and grant the approval to clear the portion of land that will contain the proposed outbuilding. Under Section 5.16.3 (d) of TPS No.3 the local government may require the planting of trees as a condition of any approval granted.

It is considered that Council is within its rights to request such a condition as part of any approval given. In this respect it is recommended that the applicant be required to revegetate the site to the Shire's requirements.

Attachments 10.2.1.1, 10.2.1.2, 10.2.1.3, 10.2.1.4

COMMUNITY CONSULTATION

While the size of the outbuilding exceeds the provisions of the Shire's Outbuilding Policy it is considered that due to the amount of vegetative screening around the proposed location of the outbuilding and the distance of the site from the property boundaries formal advertising was not required in this case.

STATUTORY/ LEGAL ENVIRONMENT

*Planning & Development Act 2005
Shire of Wandering Town Planning Scheme No.3*

POLICY IMPLICATIONS

Town Planning Policy – Outbuildings; Residential and Rural Residential Zones

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 3 Development that is in keeping with the Rural Landscape

Outcome 3.1: Vibrant Rural Planning and development

Strategy 3.1.1: Promote and encourage variety in land use planning

Strategy 3.1.4: Promote diversity in residential and commercial developments

Goal 5 – A strong and Effective Organisation

Outcome 5.2: Accountable decision making and resource allocation through effective governance.

Strategy 5.2.1: Ensure Council's decision making process is effective and transparent

Strategy 5.2.2: Ensure the organisations governance structure, policies and procedures are current and relevant

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

It is recommended that the planning application submitted by the applicant Daniel Young to construct an oversize outbuilding at Lot 97 Echidna Close, Wandering be **APPROVED** subject to the following conditions and advice notes.

Conditions

1. The development is to be undertaken in a manner consistent with the information and plans submitted in support of the application.
2. All stormwater generated by the proposed development shall be managed and disposed of to the specifications and satisfaction of the Shire of Wandering.
3. The outbuilding is to be constructed of similar or sympathetic colours to the existing structures on site, to the satisfaction of the Shire of Wandering.
4. Prior to commencing works on site the applicant must submit a landscape plan that details the vegetation that is proposed to be removed from the development area for the approval of the Shire.
5. Any vegetation that is removed from the site is to be assessed by the Shire and replaced with suitable vegetation on the property within 60 days of the practical completion of the outbuilding.

Advice Notes

1. The development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the Shire of Wandering having first been sought and obtained.
2. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the *Environmental (Noise) Regulations 1997*.
3. A completed building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction on the land.
4. Failure to comply with any of the conditions of this planning approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Wandering Town Planning Scheme No.3 and may result in legal action being initiated by the local government.

COUNCIL DECISION – ITEM 10.2.1

MOVED: Cr Gowland

SECONDED: Cr Dowsett

It is recommended that the planning application submitted by the applicant Daniel Young to construct an oversized outbuilding at Lot 97 Echidna Close, Wandering be **APPROVED** subject to the following conditions and advice notes.

Conditions

1. The development is to be undertaken in a manner consistent with the information and plans submitted in support of the application.
2. All stormwater generated by the proposed development shall be managed and disposed of to the specifications and satisfaction of the Shire of Wandering.
3. The outbuilding is to be constructed of similar or sympathetic colours to the existing structures on site, to the satisfaction of the Shire of Wandering.
4. Prior to commencing works on site the applicant must submit a landscape plan that details the vegetation that is proposed to be removed from the development area for the approval of the Shire.
5. Any vegetation that is removed from the site is to be assessed by the Shire and replaced with suitable vegetation on the property within 60 days of the practical completion of the outbuilding.

Advice Notes

1. The development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the Shire of Wandering having first been sought and obtained.
2. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the *Environmental (Noise) Regulations 1997*.
3. A completed building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction on the land.
4. Failure to comply with any of the conditions of this planning approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Wandering Town Planning Scheme No.3 and may result in legal action being initiated by the local government.

CARRIED 6/0

10.3 COMMUNITY SERVICES REPORTS

Nil

10.4 CORPORATE SERVICES

10.4.1 FINANCIAL STATEMENTS FOR THE PERIOD ENDED 28 FEBRUARY 2017

FILE REFERENCE: 10.1.16

PROPONENTS: Nil

DISCLOSURE OF INTEREST: Nil

DATE: 8 February 2017

PREVIOUSLY BEFORE COUNCIL: N/A

AUTHORS NAME & POSITION: Amanda O'Halloran CEO

NATURE OF COUNCIL'S ROLE IN THE MATTER:

- Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- Legislative Includes adopting local laws, local planning schemes and policies.
- Review When Council reviews decisions made by Officers.
- Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

PURPOSE OF THE REPORT

In accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, the Shire is to prepare a monthly Statement of Financial Activity for consideration by Council.

Monthly Financial Report, Payment Listing and Bank Reconciliations for the month of 28 February 2017 are presented for Council's consideration.

BACKGROUND

In accordance with Local Government (Financial Management) Regulation 1996 34(1), local governments are required to prepare each month, a statement of financial activity reporting on revenue and expenditure for the month in question.

The statement of financial activity is to be presented at an ordinary meeting of Council within two (2) months after the end of the month to which the statement relates.

COMMENT/ DETAILS

Council is requested to accept the Monthly Financial Report, Bank Reconciliations and List of payments for the period ended 28 February 2017, as presented.

Monthly Financial Report 28 February 2017	ATTACHMENT 10.4.1
List of Payments 28 February 2017	ATTACHMENT 10.4.1.1
Bank Reconciliations & Bank Statements (Muni A/C) 28 February 2017	ATTACHMENT 10.4.1.2
Bank Reconciliations & Bank Statements (Investment A/C) 28 February 2017	ATTACHMENT 10.4.1.3
Bank Reconciliations & Bank Statements (Trust A/C) 28 February 2017	ATTACHMENT 10.4.1.4
Credit Card Statement January/February 2017	ATTACHMENT 10.4.1.5

CONSULTATION

Chief Executive Officer
Finance Officer

STATUTORY/ LEGAL ENVIRONMENT

Section 6.4 Local Government Act 1995, Part 6 – Financial Management, and regulation 34 Local Government (Financial Management) Regulation 1996.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications and performance to budget are reported to Council on a monthly basis.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and Effective Organisation

Outcome 5.2: Accountable decision making and resource allocation through effective governance

Strategy 5.2.1: Ensure Council's decision making process is effective and transparent

Strategy 5.2.3: Ensure appropriate funds are available to implement current and future action plans

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council:

1. Endorse all cheque, EFT, BPay, salary & wages, transport payments, transfers to investments, credit card payments and other direct debits and transfers as listed from the Municipal and Trust Fund totalling \$219,288.17 for the period ending 28 February 2017 respectively.
2. Receive the bank reconciliations & bank statements for the period ended 28 February 2017.
3. Receive the financial statements for the period ended 28 February 2017.

COUNCIL DECISION – ITEM 10.4.1

MOVED: Cr Ferguson

SECONDED: Cr Dowsett

That Council

1. Endorse all cheque, EFT, BPay, salary & wages, transport payments, transfers to investments, credit card payments and other direct debits and transfers as listed from the Municipal and Trust Fund totalling \$219,288.17 for the period ending 28 February 2017 respectively.
2. Receive the bank reconciliations & bank statements for the period ended 28 February 2017.
3. Receive the financial statements for the period ended 28 February 2017.

CARRIED 6/0

10.4.2 ADOPTION OF THE 2016/17 BUDGET REVIEW

FILE REFERENCE: 10.1.18

PROPOSERS: Nil

DISCLOSURE OF INTEREST: Nil

DATE: 7 March 2016

PREVIOUSLY BEFORE COUNCIL: N/A

AUTHORS NAME & POSITION: Amanda O'Halloran CEO, Durga Ojha, Finance Contractor

NATURE OF COUNCIL'S ROLE IN THE MATTER:

Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

- Legislative Includes adopting local laws, local planning schemes and policies.
- Review When Council reviews decisions made by Officers.
- Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

PURPOSE OF THE REPORT

To consider and adopt the Budget Review as presented in the Statement of Financial Activity for the period 1 July 2016 to 31 January 2017.

The Budget has undergone a large number of variations. The review indicates that the Shire will have a budgeted deficit of \$84,514 at 30 June 2017.

BACKGROUND

A statement of Financial Activity incorporating year to date budget variations and forecasts to 30 June 2017 for the period ending 31 January 2017 is presented for Council to consider. The *Local Government (Financial Management) Regulations 1996*, regulation 33A, requires that local governments conduct a budget review between 1 January and 31 March in each financial year.

A Copy of the review and determination is to be provided to the Department of Local Government within 30 days of the adoption of the review.

COMMENT/ DETAILS

The budget review has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards.

Council adopted a 10% and a \$5,000 minimum for the reporting of material variances to be used in the statements of financial activity and the annual budget review.

Particular changes or issues that Council should consider are:

- Council received a number of operational funding prior to the close of the 2015/16 financial year; this created a carryover surplus of \$47,739.
- Council budgeted to sell 7 Gnowing Street for \$200,000 to support capital works and acquisitions to be undertaken; to date the house has not sold. For the purposes of clearly understanding the position of the budget and given the housing market at present the sale of the house has been removed from the Budget.
- The Community Amenities area, which services sewage, sanitation, protection of the environment and public conveniences has reduced in expenditure overall by \$28,660. This has occurred through productivity efficiencies by sub-contracting street bin collection and remote public conveniences cleaning and reducing expenditure in waste site rehabilitation and protection of the environment.
- The Other Sport and Recreation, which services Public Halls, Public Parks, other Culture and Libraries is an area that has had a number of swings and roundabout's, however it is anticipated that this area will come in under budget by \$15,611. The Wandering Community Centre continues to have issues each year which has sent it over budget the last few years, this year the hot water systems failed and damages have been incurred through vandalism and break in. Key savings have occurred in the oval expenditure and the reduction of Community Events budget by \$8,975.00.

- The Transport Area has reduced overall by approximately \$100,792. The main area of saving is in the rural maintenance area. With the significant road works program being undertaken and having been undertaken over the last 2 years, savings are evident across the network due to the increased road conditions. Swings and roundabouts have occurred across the other items in this area, which has resulted in a substantial reduction in expenses for Council.
- Economic Services is an area that has increased expenditure, by approximately \$41,482. However in most instances this correlates to an increase in income as well, with grants being received to improve the front counter in the Shire Office and review the job descriptions of our staff to ensure they are current and meet Australian OH&S and industrial standards. Expenditure has increased in the CRC area due to increased funding being received.
- The other Property and Services area is \$63,679 under budget. Private Works have been steady this year and we hope to see an \$8,000.00 gain for Council in this area. Plant and Repairs are cutting even, which is a positive outcome given the extensive works that have been undertaken this year – replaced deck on low loader, Loader bucket repairs and extensive repairs to the Grader to name a few. Whilst it is anticipated that there will be some saving in the Salaries area, with the loss of the Administration and Finance Manager it is also noted that finance business support will now be provided on a contract basis and this will incur substantial costs. All administration improvements to the office, petitioning and grill for the front desk have been placed on hold to reduce budget expenditure in this financial area. Staff attendance at courses and conferences has been limited to essential requirements only. The provision for legal expenses has been removed to help decrease the budget deficit.
- Capital works have seen a number of areas where costs have been greater than anticipated,
 - Purchase of the Izuzu Tipper Truck \$8,842.00 over anticipated budget
 - Mooterdine Loop Bridge Works went over by \$11,224.00 on review - this is due to the first time nature of these works for the Shire, undertaking the mould etc... Main Roads have stated that they are keen to review our expenditure and it is anticipated that the overrun will be funded by Main Roads.
 - Codjatotine Bridge Works, works were undertaken on this bridge, when they should have been undertaken on Corraring Brook Bridge. The works were required to be undertaken due to faults being registered in the structural integrity of the Bridge \$63,000.00 – Main Roads have agreed to fund a portion of the works \$28,100.00 and expect the Shire to fund the remaining maintenance works out of the \$120,000, Council holds in Bridge Funding from the surplus funds on the Pumphreys Bridge Works in 2010/11. This will decrease the liability Council has in regards to the \$120,000 non-cashed back fund by approximately \$35,000. The remaining Bridge Funding that is an ongoing liability to Council will therefore be approximately \$85,000.00.
- Council has received funding to further the Caravan Park project and undertake extra kitchen works at the CRC, this funding is a positive that continues to add value to the Shires assets and the ongoing economic potential in the community.

Attached are detailed schedules showing the 30 June 2017 forecast and explanations for the variances.

Due to the above adjustments the closing position has increased from a budgeted deficit of \$18,232 to a forecasted deficit of \$84,514. Whilst the \$84,514 deficit is significant, considerable work has been undertaken by the team to ensure that the possible deficit of \$218,232 deficit was reduced significantly to a manageable level. As mentioned above in the Capital area, the deficit could have been decreased further perhaps should issues and minor blow outs not occurred – Shire Staff are working hard to make extensive cuts and savings to bring the budget back to an even better position by the end of the financial year. It is hoped that further gains can be made over the next few months. Funds to support the deficit will be required to be transferred from one of Council's reserves. A detailed agenda item will be submitted in May to facilitate this process, once a more final and accurate end of year position is known.

Note: It is important to note that Flood damage expenses and anticipated income have not been included at this time. More detailed information will be presented to Council once it is finalised.

TRIPLE BOTTOM LINE ASSESSMENT

Economic Implications

The budget has been reviewed based on sound financial management and accountability principles and is considered to deliver a sustainable economic outcome for council and the community

Social Implications

The budget has been reviewed to deliver social outcomes identified in various planning and community supporting strategies that have been previously been adopted by Council.

Environmental Implications

The budget has been reviewed to support key environmental strategies and initiatives adopted by the Council.

CONSULTATION

Management Team
Durga Ojha Finance Contractor

STATUTORY/ LEGAL ENVIRONMENT

Regulation 33 A of the Local Government (Financial Management) Regulations 1996 requires:

- 1) Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.
 - 2) Consideration and review is to be given to a local government's financial performance in the period beginning on 12 July and ending no earlier than 31 December in that financial year.
 - 3) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the Council.
 - 4) A Council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.
- * Absolute majority required*
- 5) Within 30 days after a Council has made a determination, a copy of the review and determination is to be provided to the Department.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Specific financial implications are as outlined in the statutory financial attachments.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and Effective Organisation

Outcome 5.2: Accountable decision making and resource allocation through effective governance.

Strategy 5.2.1: Ensure Council's decision making process is effective and transparent

Strategy 5.2.3: Ensure appropriate funds are available to implement current and future action plans

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

That Council **ADOPTS** the 2016/17 Annual Budget Review and approves the 30 June 2017 forecast as the amended budget for 2016/17 as per **ATTACHMENT 10.4.2.1**

COUNCIL DECISION – ITEM 10.4.2

MOVED: Cr Price

SECONDED: Cr Ferguson

That Council **ADOPTS** the 2016/17 Annual Budget Review and approves the 30 June 2017 forecast as the amended budget for 2016/17 as per **ATTACHMENT 10.4.2.1**

CARRIED 6/0

- 12 **ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

COUNCIL DECISION – ITEM 13.1

MOVED: Cr Ferguson **SECONDED: Cr Gowland**

That Council considers the following Item as new business of an urgent nature

CARRIED 6/0

13.1.2 URGENT ITEM – LOCAL GOVERNMENT COMPLIANCE AUDIT RETURN 2016

FILE REFERENCE: 1.1.26

PROPOSERS: Nil

DISCLOSURE OF INTEREST: Nil

DATE: 16 March 2017

PREVIOUSLY BEFORE COUNCIL: Nil

AUTHORS NAME & POSITION:
Amanda O'Halloran
Chief Executive Officer

NATURE OF COUNCIL'S ROLE IN THE MATTER:

- Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- Legislative Includes adopting local laws, local planning schemes and policies.
- Review When Council reviews decisions made by Officers.
- Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

PURPOSE OF THE REPORT

It is a requirement that each local Government is to carry out a Compliance Audit Return annually. The Compliance Audit Return has been presented to the Shire of Wandering Audit Committee on the 16 March and was recommended for approval.

BACKGROUND

The 2016 Local Government Compliance Audit Return for the period 1 January 2016 to the 31 December 2016 is attached.

The Compliance Audit Return is to assist Council in monitoring its organisational functions. Council is required to note any area of non-compliance and endorse remedial action.

The Audit is a standard document provided by the Department of Local Government and is the same audit that every local government is required to complete. The Department considers from a large range of issues it can audit, which ones will be specific to the year in question (i.e. each year the audit questions can change).

This year there were eighty seven (87) questions over nine (9) different governance areas.

COMMENT

This year's Audit covered some governance areas that the Council did not undertake any activity in, therefore was not applicable for the 2016 calendar year.

These areas included:

- Commercial Enterprises by Local Government
- Elections
- Local Government Employees

There were no areas of noncompliance. The full audit is attached for Councillors consideration.

The Compliance Audit Report was considered by the Audit Committee at the 16 March Audit Committee Meeting. The Committee made the following Recommendation:

Moved: Cr

That the Audit Committee recommends Council adopt the Compliance Audit Return 2016, included as **ATTACHMENT 7.1.1.1** of this agenda and minutes.

Seconded: Cr

Carried: 6/0

The full audit is attached for Councillors consideration.

ATTACHMENT 13.1.2.1 COMPLIANCE AUDIT REPORT

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Regulation 14 of the Local Government (Audit) Regulations 1996 provides:

1. A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
2. After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
- 3(A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.
3. After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —
 - a. presented to the council at a meeting of the council; and
 - b. adopted by the council; and
 - c. recorded in the minutes of the meeting at which it is adopted.

Regulation 15 provides that:

1. After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —
 - a. a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and
 - b. any additional information explaining or qualifying the compliance audit,
 - c. is to be submitted to the Executive Director by 31 March next following the period to which the return relates.
2. In this regulation —

certified in relation to a compliance audit return means signed by —

 - a. the mayor or president; and
 - b. the CEO.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Operational resources required to achieve compliance are mostly provided for in the 2015/2016 Budget.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and Effective Organisation

Outcome 5.2: Accountable decision making and resource allocation through effective governance.

Strategy 5.2.1: Ensure Council's decision making process is effective and transparent.

Strategy 5.2.2: Ensure the organisation's governance structure, policies and procedures are current and relevant.

VOTING REQUIREMENTS

Absolute Majority.

OFFICER RECOMMENDATION

That Council:

1. Adopts the Compliance Audit Return 2016, included as **ATTACHMENT 7.1.1.1** of this agenda and minutes;
2. The Chief Executive Officer and the Shire President be authorised to sign the Compliance Audit Return 2016;
3. The Compliance Audit Return be submitted to the Department of Local Government & Communities by the 31 March 2017.

COUNCIL DECISION – ITEM 13.1

MOVED: Cr Dowsett

SECONDED: Cr Ferguson

CARRIED 6/0

14 CONFIDENTIAL ITEMS
Nil

15 TIME AND DATE OF NEXT MEETING
Next Ordinary Council meeting to be held on 20 April 2017 at 1:30pm.

16 CLOSURE OF MEETING
Declared the meeting closed at 2.05 pm

**These Minutes were confirmed at the Ordinary Council Meeting
on Thursday 16 April 2016.**

Signed:

Presiding Person at the meeting at which the minutes were confirmed

Date:

Shire of Wandering
STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017



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Shire of Wandering
STATEMENT OF FINANCIAL ACTIVITY
(By Function & Activity)
For the Period Ended 31 March 2017

	FM Reg 34(1)(a)	FM Reg 34(1)(b)	FM Reg 34(1)(c)	FM Reg 34(1)(d) FM Reg 34(5)		
	YTD Budget (a)	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) Note 3	Var. % (b)-(a)/(b) Note 3	Var.
Note	Current Budget 4					
Net current assets at the start of financial year - surplus/(deficit)	5.1	47,739	47,733	47,739		
Revenue from operating activities (excluding rates)		\$	\$	\$	%	
General Purpose Funding		648,450	472,095	473,098	1,003	0.21% ▲
Law, Order and Public Safety		30,060	25,764	26,216	452	1.73% ▲
Health		2,000	1,503	1,360	(143)	(10.50%) ▼
Housing		36,051	27,036	26,200	(836)	(3.19%) ▼
Community Amenities		46,534	41,172	41,673	501	1.20% ▲
Recreation and Culture		1,973	1,476	1,033	(443)	(42.89%) ▼
Transport		500	249	512	263	51.32% ▲
Economic Services		730,480	560,483	594,994	34,511	5.80% ▲
Other Property and Services		54,412	36,262	53,564	17,302	32.30% ▲
Total		1,550,460	1,166,040	1,218,649		
Expenditure from operating activities	5.2					
General Purpose Funding		(87,276)	(61,326)	(56,162)	5,164	9.19% ▼
Governance		(151,712)	(119,047)	(140,570)	(21,523)	(15.31%) ▲
Law, Order and Public Safety		(163,256)	(122,432)	(119,466)	2,966	2.48% ▼
Health		(31,374)	(23,583)	(26,176)	(2,593)	(9.91%) ▲
Education and Welfare		(4,124)	(3,069)	(940)	2,129	226.44% ▲
Housing		(54,974)	(42,190)	(41,940)	250	0.60% ▼
Community Amenities		(214,876)	(162,693)	(143,428)	19,265	13.43% ▼
Recreation and Culture		(158,095)	(126,045)	(127,458)	(1,412)	(1.11%) ▲
Transport		(818,575)	(629,101)	(628,220)	881	0.14% ▼
Economic Services		(996,283)	(716,886)	(689,648)	27,238	3.95% ▼
Other Property and Services		(27,629)	(45,315)	(114,115)	(68,800)	(60.29%) ▲
Total		(2,708,175)	(2,051,687)	(2,088,122)		
Funding Balance Adjustment						
Add back Depreciation		704,934	528,660	528,734	(74)	(0.01%) ▲
Adjust (Profit)/Loss on Asset Disposal		30,125	30,125	40,921	(10,796)	(26.38%) ▲
		0	0	0	0	
Net Operating (Ex. Rates)		(422,656)	(326,862)	(299,818)		
Investing activities	5.3					
Non Operating Grants, Subsidies & Contribution		930,914	764,842	653,609	(111,233)	(17.02%) ▼
Proceeds from Disposal of Assets		59,503	59,503	105,269	45,766	43.48% ▲
Purchase Property, Plant and Equipment		(216,009)	(201,307)	(235,455)	(34,148)	(14.50%) ▲
Purchase and construction of infrastructure		(1,350,216)	(1,105,993)	(490,076)	615,917	125.68% ▼
Net Investing Activities		(575,808)	(482,955)	33,346		
Financing activities	5.4					
Proceeds from self supporting loans		1,250	0	0	0	
Transfers from cash backed reserves (restricted assets)		66,233	0	0	0	
Repayment of debentures		(68,247)	(68,247)	(68,247)	(0)	(0.00%)
Transfers to cash backed reserves (restricted assets)		(2,559)	(2,559)	(2,907)	(348)	
Net Financing Activities		(3,323)	(70,806)	(71,154)		
Net Capital		(579,131)	(553,761)	(37,808)		
Total Net Operating + Capital		(1,001,787)	(880,623)	(337,626)	0	
Rate Revenue		869,534	869,459	873,193	3,734	0.43% ▲
Closing Funding Surplus(Deficit)		(84,514)	36,569	583,307		

Shire of Wandering
STATEMENT OF FINANCIAL ACTIVITY
(Nature & Type)
For the Period Ended 31 March 2017

FM Reg 34(1)(a) FM Reg 34(1)(b) FM Reg 34(1)(c) FM Reg 34(1)(d)
FM Reg 34(5)

Note	Current Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	
Net current assets at the start of financial year - surplus/(deficit)	47,739	47,733	47,739			
Revenue from operating activities (excluding rates)	\$	\$	\$	\$	%	
Grants, Subsidies and Contributions	870,693	657,751	689,890	32,139	4.7%	▲
Fees and Charges	655,550	489,888	496,044	6,156	1.2%	▲
Interest Earnings	6,509	4,289	4,519	230	5.1%	▲
Other Revenue	17,708	14,112	28,197	14,085	50.0%	▲
Total	1,550,460	1,166,040	1,218,649			
Expenditure from operating activities						
Employee Costs	(764,860)	(588,055)	(536,387)	51,668	9.6%	▼
Materials and Contracts	(1,037,910)	(749,403)	(822,944)	(73,541)	(8.9%)	▲
Utilities Charges	(47,157)	(34,074)	(35,110)	(1,036)	(3.0%)	▲
Depreciation (Non-Current Assets)	(704,934)	(528,660)	(528,734)	(74)	(0.0%)	▲
Interest Expenses	(6,805)	(6,003)	(8,643)	(2,640)	(30.5%)	▲
Insurance Expenses	(112,383)	(112,383)	(112,383)	(0)	(0.0%)	▲
Loss on Asset Disposal	(30,125)	(30,125)	(40,921)	(10,796)	(26.4%)	▲
Other Expenditure	(4,000)	(3,000)	(3,000)	0	0.0%	
Total	(2,708,175)	(2,051,687)	(2,088,122)			
Funding Balance Adjustment						
Add Back Depreciation	704,934	528,660	528,734	74	0.0%	▼
Adjust (Profit)/Loss on Asset Disposal	30,125	30,125	40,921	10,796	26.4%	▼
				0		
Net Operating (Ex. Rates)	(422,656)	(326,862)	(299,818)			
Investing activities						
Non Operating Grants, Subsidies & Contribution	930,914	764,842	653,609	(111,233)	(17.0%)	▼
Proceeds from Disposal of Assets	59,503	59,503	105,269	45,766	43.5%	▲
Purchase property, plant and equipment	(216,009)	(201,307)	(235,455)	(34,148)	(14.50%)	▲
Purchase and construction of infrastructure	(1,350,216)	(1,105,993)	(490,076)	615,917	125.68%	▼
Net Investing Activities	(575,808)	(482,955)	33,346			
Financing activities						
Proceeds from self supporting loans	1,250	0	0	0		
Transfers from cash backed reserves (restricted assets)	66,233	0	0	0		
Repayment of debentures	(68,247)	(68,247)	(68,247)	(0)	(0.0%)	▲
Transfers to cash backed reserves (restricted assets)	(2,559)	(2,559)	(2,907)			
Net Financing Activities	(3,323)	(70,806)	(71,154)			
Net Capital	(579,131)	(553,761)	(37,808)	0		
Total Net Operating + Capital	(1,001,787)	(880,623)	(337,626)			
Rate Revenue	869,534	869,459	873,193	3,734	0.4%	▲
Closing Funding Surplus(Deficit)	(84,514)	36,569	583,307			

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12

months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	2%
Furniture and Equipment	10-25%
Plant and Equipment	15-25%
Motor Vehicles	25%
Roads - Aggregate	25 years
Roads - Unsealed - Gravel	35 years
Drains and Sewers	75 years

**Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity, neighbourhood surveillance services and water. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associated with the employment of persons such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**(q) Nature or Type Classifications (Continued)****Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Details of expenses related to Councils eight councillors, who normally meet the third Wednesday of each month, make policy decisions, review Councils operations, plan for current and future service provision requirements and undertake necessary appropriate training and attend conferences.

GENERAL PURPOSE FUNDING

Rates - the amount raised is determined by Councils budget "shortfall" that is known income and desired expenditure.

General purpose grants - are the grant amounts paid to the shire from Federal Government funding as determined by and via the Western Australian Local Government Grants Commission.

Interest - interest earned on monies invested or deposited by Council.

LAW, ORDER, PUBLIC SAFETY

Supervision of by-laws, fire prevention and animal control.

Requirements that Council carries out by statute.

HEALTH

Food quality control, immunisation, contributions to medical, health and operation of the child health clinic.

Council is a member of a group health scheme North Eastern Wheatbelt Health Scheme. Monitors food quality and caters for health requirements for the broader community.

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**(r) STATEMENT OF OBJECTIVE (Continued)****EDUCATION AND WELFARE**

Assists in the provision of the Home and Community Care services, Seniors and Pensioner requirements.

HOUSING

Provides and maintains housing rented to staff and non-staff. Council is a major landlord, providing accommodation for aged, pensioner, single, married and Government Employees.

COMMUNITY AMENITIES

Operation and control of cemeteries, public conveniences and sanitation service. Provides public amenities. Owns and operates the town site deep sewerage service. Controls and maintains one rubbish disposal site.

RECREATION AND CULTURE

Maintenance of hall, the aquatic centre, library and various reserves.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works and cleaning of streets. Provision of infrastructure necessary to ensure adequate transport, communication, freight, social access routes and environmental enhancement within the shire.

ECONOMIC SERVICES

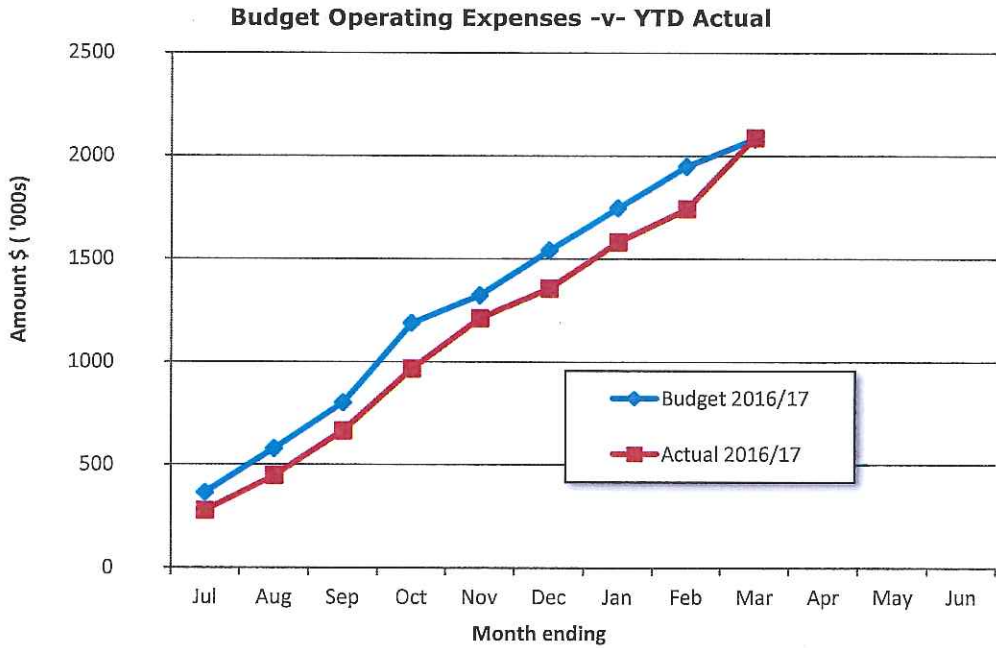
Tourism, pest control, building controls and natural resource management. Tourism facilities, information and directional signs. Weed and pest control services. Necessary building control services.

OTHER PROPERTY & SERVICES

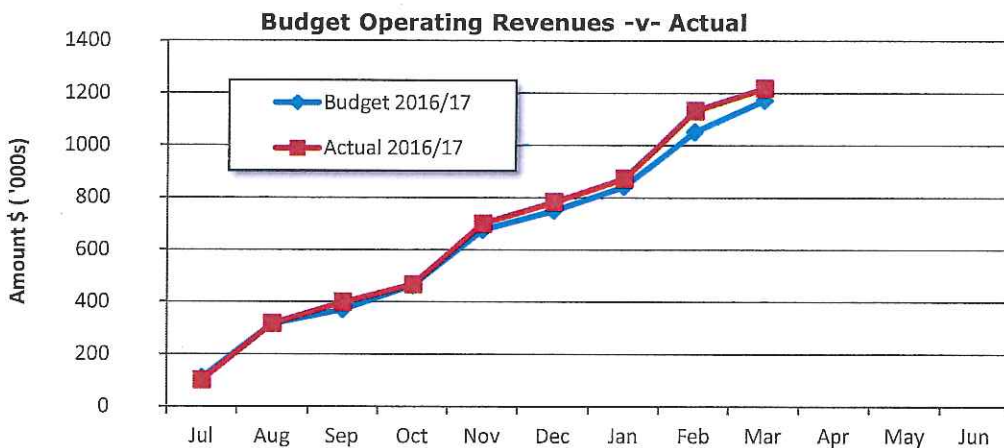
Private works carried out by council and indirect cost allocation pools. Public Works Overheads, plant operation and administrative costs are allocated to the various functions, works and services provided by Council.

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 2 - Graphical Representation - Source Statement of Financial Activity



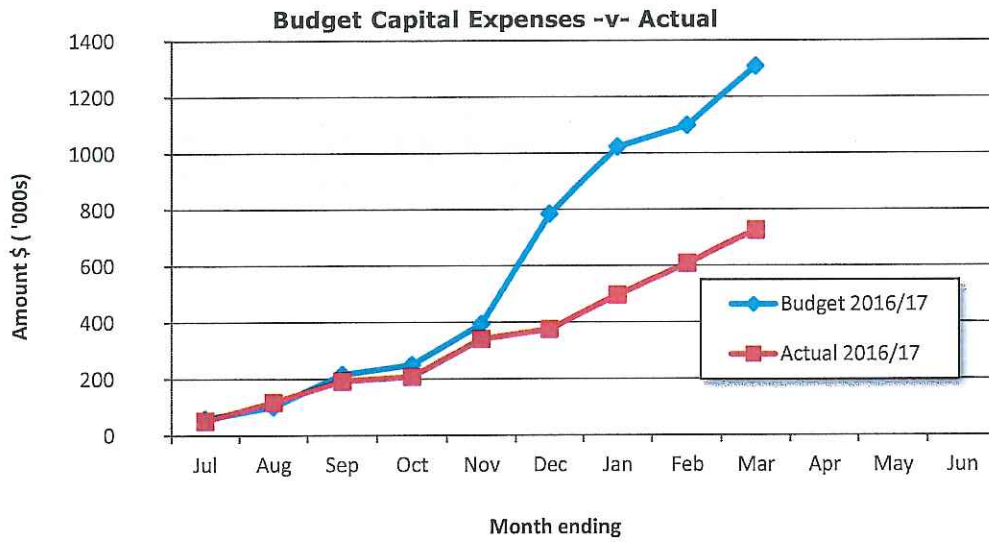
Comments/Notes - Operating Expenses



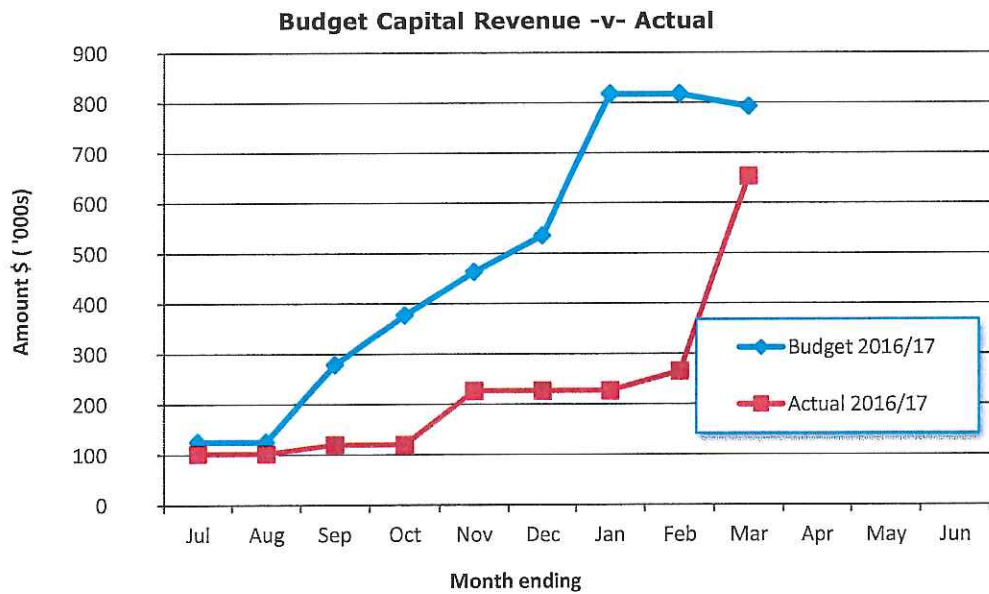
Comments/Notes - Operating Revenues

For the Period Ended 31 March 2017

Note 2 - Graphical Representation - Source Statement of Financial Activity



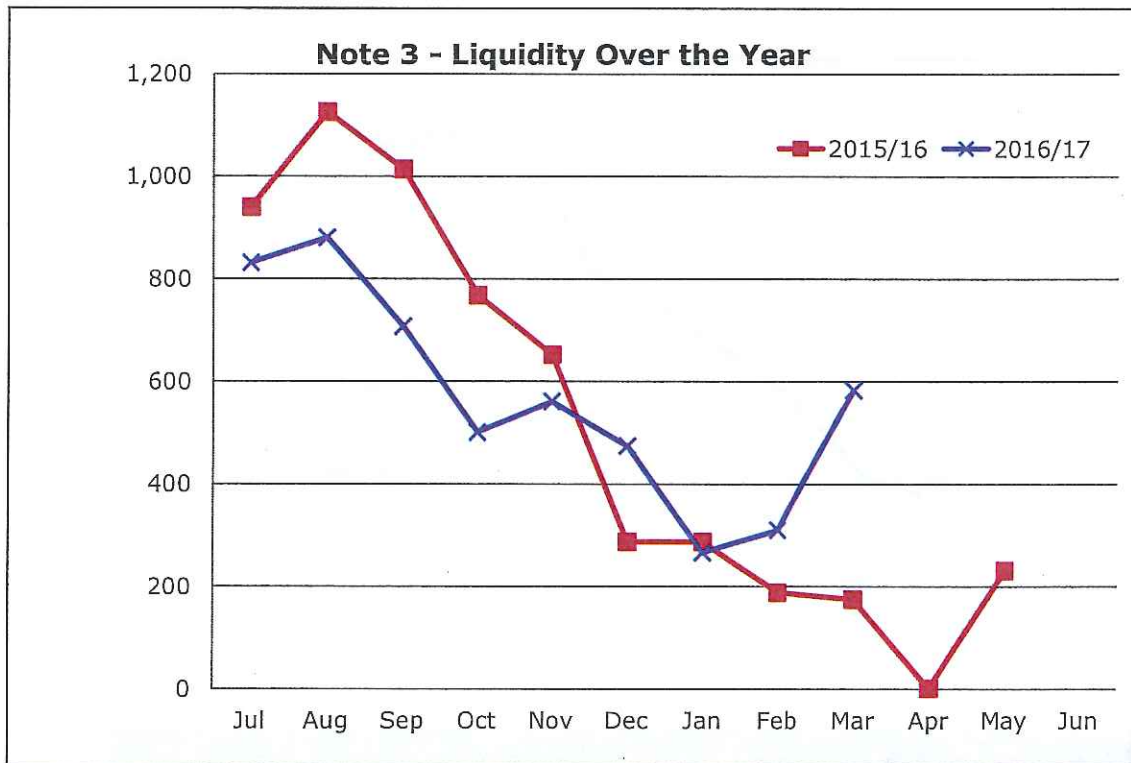
Comments/Notes - Capital Expenses



Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 3: NET CURRENT FUNDING POSITION

	Positive=Surplus (Negative=Deficit)			
	2016/17			
	Note	This Period	Last Period	Same Period Last Year
		\$	\$	\$
Current Assets				
Cash Unrestricted		492,963	336,439	101,170
Cash Restricted		349,372	349,372	349,014
Receivables - Rates and Rubbish		50,700	64,593	31,526
Receivables -Other		241,715	90,364	279,597
		1,134,750	840,769	761,307
Less: Current Liabilities				
Payables		(240,450)	(259,525)	(314,193)
Provisions		38,378	74,351	77,591
		(202,072)	(185,174)	(236,602)
Less: Cash Restricted		(349,372)	(349,372)	(349,014)
Net Current Funding Position		583,307	306,224	175,692



Shire of Wandering
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 March 2017

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Transport \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits								
	1.50%	0 492,963	349,372	35,070	0 0	35,070 842,335	WPAC WPAC	
(b) Term Deposits								
Nil								
Nil								
Total		492,963	349,372	35,070	0	877,405		

Comments/Notes - Investments

Shire of Wandering
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 March 2017

Note 5: MAJOR VARIANCES (By programme)

Comments/Reason for Variance	Variance	
	Timing	Permanent
5.6 OPERATING REVENUE (EXCLUDING RATES)		
GENERAL PURPOSE FUNDING		
Nil		
LAW, ORDER & PUBLIC SAFETY		
Nil		
HEALTH		
Health inspection fees and charges are less than revised budget	\$143	
HOUSING		
Nil		
COMMUNITIES AMENITIES		
Nil		
RECREATION & CULTURE		
Recreation & Culture grants and recreation fees and charges has been received less than budgeted	\$443	
TRANSPORT		
Standpipe water sales are more than revised budget	\$263	
ECONOMICS SERVICES		
Final CRC Grants for this year received earlier than expected	\$27,947	
Timing issue in regards to receiving the post office commission	\$8,157	
OTHER PROPERTY & SERVICES		
income from Lions auction was not budgeted	\$6,507	
5.7 OPERATING EXPENSES		
GENERAL PURPOSE FUNDING EXPENSES		
Nil		
GOVERNANCE		
Internal administration allocation cost was more than expected however there will be no impact on final position of the budget because of this allocation.	\$18,723	
LAW, ORDER PUBLIC SAFETY		
Nil		
HEALTH		
Nil		
EDUCATION & WELFARE		
Nil		
HOUSING		
Nil		

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 5: MAJOR VARIANCES (By programme)

Comments/Reason for Variance	Variance	
	Timing	Permanent
COMMUNITY AMENITIES		
Variance is due to the admin allocation, Governance program is over allocated and Community amenities programme is under allocated	\$8,005	
RECREATION & CULTURE		
Nil		
TRANSPORT		
Nil		
ECONOMIC SERVICES		
Administration allocation are less than expected	\$9,831	
Network branding expenses are more than expected	\$22,237	
Feral Pig funding expenses are less than expected however Council budget is only use to pay and receive the money therefore there will not be any Impact on our financial		
OTHER PROPERTIES & SERVICES		
Other Properties services cost are more than expected due to internal plant allocation as the lesser the plant allocation hours higher the expenses in the other properties and services. However there will not be any impact on bottom line as long as the plant allocation cost are fully recovered from capital works.	\$94,073	
5.3 CAPITAL REVENUE		
	\$111,233	
Timing issue in regards to receiving the black spot funding grant as most of the construction works are already started and claimed money has not been received yet.		
PROCEEDS FROM SALE OF ASSEST		
Holden Caprice (WDO) car change over is creating the variance as the proceed from the OWD car is used for trade in therefore there is no impact on the bottom line	\$34,184	
Holden Colorado Car was sold more than budgeted	\$6,818	
SELF-SUPPORTING LOAN PRINCIPAL		
Nil		
TRANSFER FROM RESERVES (RESTRICTED ASSETS)		
Nil		
5.3 CAPITAL EXPENSES		
LAND HELD FOR RESALE		
Nil		
LAND & BUIDLING		
Nil		
PLANT AND EQUIPMENT		
(OWD) car change over is creating the variance however it was only the trade in and proceed from the old car cover the most of the purchase price of the new car therefore the council was only out of pocket \$3K and there is no impact on the final position	\$34,184	
FURNITURE AND EQUIPMENT		
Nil		
INFRASTRUCTURE ASSETS - ROADS		
	\$207,802	
York Williams roads construction road was sealed however the sealing invoice is still to be received		
Black spot funding construction is lees than expected	\$119,412	
Roads to recovery constructions cost are less than expected	\$117,415	
RATES		
Nil		

Shire of Wandering
NOTES TO STATEMENT OF BUDGET REVIEW
For the Period Ended 31 March 2017

Note 6: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus/(Deficit)				47,739
E03101	Valuation Expenses and Title Searches		Operating Expenses			(500)	47,239
E03290	Other General Purpose Funding Expenses		Operating Expenses		5,000		52,239
E03299	Administration Allocated		Operating Expenses		2,868		55,107
E04102	Council Election Expenses		Operating Expenses		3,170		58,277
E04104	Members Refreshments		Operating Expenses		1,300		59,577
E04106	Members - Subscriptions, Donations		Operating Expenses			(2,575)	57,002
E04109	Members Sitting Fees		Operating Expenses		500		57,502
E04199	Administration Allocated		Operating Expenses		41,681		99,183
E05107	Insurances		Operating Expenses			(464)	98,719
E05200	Ranger Services		Operating Expenses		2,000		100,719
E05398	Depreciation of CCTV Camera		Non Cash Item	(1,514)			100,719
E05399	Administration Allocated		Operating Expenses		291		101,010
E07499	Administration Allocated		Operating Expenses		1,328		102,338
E09102	Maintenance - 19 Humes Way		Operating Expenses			(882)	101,456
E09105	Maintenance - 1 Michibin Street		Operating Expenses			(4,561)	96,895
E09106	Maintenance - 7 Gnowing Street		Operating Revenue			(5,374)	91,521
E09107	Loss on Sale Assets		Non Cash Item	24,257			91,521
E09196	Housing Cost Reallocated to Works and Services		Non Cash Item			(27,132)	64,389
E10101	Domestic Refuse Collection		Operating Expenses		3,000		67,389
E10103	Refuse Site Maintenance Costs		Operating Expenses		5,000		72,389
E10201	Commercial Refuse Collection		Operating Expenses		1,000		73,389
E10202	Bulk Recycling at Transfer Station		Operating Expenses		1,000		74,389
E10203	Street Bin Collection Expenses		Operating Expenses		11,060		85,449
E10299	Administration Allocated		Operating Expenses		1,819		87,268
E10501	Removal of Abandoned Vehicles		Operating Expenses			(190)	87,078
E10590	Expenses Relating to Protection Of Environment		Operating Expenses		3,500		90,578
E10601	Planning Consultant Fees		Operating Expenses		1,000		91,578
E10702	Public Conveniences - Pumphreys Bridge		Operating Expenses		971		92,549
E10790	Expenses Relating to Other Community Amenities		Operating Expenses		500		93,049
E11101	Wandering Community Centre		Operating Expenses			(3,249)	89,800
E11198	Depreciation		Operating Expenses	(8)			89,800
E11301	Community Centre Oval		Operating Expenses		3,678		93,478
E11302	Cheetaning Street Oval		Operating Expenses		1,352		94,830
E11305	Bowling Green		Operating Expenses		1,277		96,107
E11306	Playgrounds		Operating Expenses		2,000		98,107
E11390	Other Recreation & Sport Expenses		Operating Expenses		1,000		99,107
E11398	Depreciation		Operating Expenses	(118)			99,107
E11498	Depreciation		Operating Expenses	725			99,107
E11601	Community Events		Operating Expenses		8,975		108,082
E11698	Depreciation		Operating Expenses	21			108,082
E12200	Rural Road Maintenance		Operating Expenses		88,678		196,760
E12201	Town Street Maintenance		Operating Expenses			(15,000)	181,760
E12202	Mulching/Clearing		Operating Expenses		12,719		194,479
E12206	Depot Maintenance		Operating Expenses			(988)	193,491
E12208	Road & Street Signs		Operating Expenses			(3,000)	190,491
E12299	Administration Allocated		Operating Expenses		12,103		202,594
E12397	Loss on Sale of Asset		Non Cash Item	69,280			202,594
E13101	Noxious Weeds		Operating Expenses		3,458		206,052
E13102	Feral Pigs		Operating Expenses			(45,000)	161,052
E13103	Vermin Control		Operating Expenses		1,795		162,847
E13200	Caravan Park		Operating Expenses			(9,721)	153,126
E13203	Vintage Machinery Shed		Non Cash Item		3,029		156,155
E13298	Depreciation		Operating Expenses	(65)			156,155
E13390	Other Building Control Expenses		Operating Expenses			(201)	155,954
E13401	CRC Salaries		Operating Expenses		2,611		158,565
E13403	CRC Other Staff Related Expenses		Operating Expenses			-69	158,496
E13404	CRC Insurance		Operating Revenue			(335)	158,161
E13405	CRC Utilities		Operating Revenue			(1,087)	157,074
E13407	CRC Printing & Stationery		Operating Revenue		500		157,574
E13408	CRC Postage & Freight		Operating Expenses		350		157,924
E13411	CRC Building Maintenance		Operating Expenses			(294)	157,630
E13412	Wandering Echo		Operating Expenses		200		157,830
E13417	CRC Marketing & Promotion		Operating Expenses		2,500		160,330
E13419	CRC Info & Comm Tech & Develop		Operating Expenses		500		160,830
E13430	Community Development Grants Expenses		Operating Expenses			(17,280)	143,550
E13501	Postal Agency Expenses		Operating Expenses		2,228		145,778
E13504	Purchase of West Australian		Operating Expenses			(174)	145,604
E13590	Other Economic Services Expenses		Operating Expenses		2,500		148,104
E13601	Fuel Purchases - ULP		Operating Expenses		20,000		168,104
E13602	Fuel Purchases - Diesel		Operating Expenses			(16,067)	152,037
E13610	Fuel Facility Maintenance		Operating Expenses		7659		159,696
E13690	Other Fuel Facility Expenses		Operating Expenses			(2,004)	157,692
E13698	Depreciation		Operating Expenses	(103)			157,692
E13699	Administration Allocated		Operating Expenses		3,589		161,281
E14100	Private Works Expenses		Operating Expenses			(10,000)	151,281
E14203	Works - Health, Safety & Training		Operating Expenses			(7,000)	144,281
E14204	Works - Protective Clothing		Operating Expenses		2,000		146,281
E14205	Tools & Consumables		Operating Expenses		2,500		148,781
E14290	Other Works Related Expenses		Operating Expenses			(6,583)	142,198
E14295	Housing Allocated		Operating Expenses			(17,473)	124,725
E14298	Depreciation		Non Cash Item	14			124,725
E14301	Plant - Insurance		Operating Expenses			(4,106)	120,619
E14303	Plant - Tyres and Tubes		Operating Expenses		2,000		122,619

E14304	Plant - Parts & Repairs	Operating Expenses		9,000		131,619	
E14305	Plant - Internal Repair Wages	Operating Expenses			(10,000)	121,619	
E14306	Plant - Licences	Operating Expenses			(742)	120,877	
E14500	Admin - Salaries	Operating Expenses	19,567			140,444	
E14503	Admin - Training Expenses	Operating Expenses			(131)	140,313	
E14505	Admin - Conference Expenses	Operating Expenses	9500			149,813	
E14506	Admin - Building Maintenance	Operating Expenses	22120			171,933	
E14508	Admin - Insurance Premiums	Operating Expenses			(903)	171,030	
E14510	Office Equipment Maintenance	Operating Expenses			(909)	170,121	
E14513	Bank Charges	Operating Expenses	1,000			171,121	
E14511	IT Licensing & Support	Operating Expenses	2,720			173,841	
E14514	Legal Expenses	Operating Expenses	5,000			178,841	
E14516	Advertising	Operating Expenses	1,500			180,341	
E14594	Less Admin Costs allocated to Programs	Operating Expenses			(63,679)	116,662	
R03103	General Rates Levied	Operating Revenue	1,269			117,931	
R03107	Back Rates Levied	Operating Revenue	308			118,239	
R03120	Less Discount on Rates	Operating Revenue	2,314			120,553	
R03105	Penalty Interest Raised on Rates	Operating Revenue	139			120,692	
R03108	Instalment Interest Received	Operating Revenue			(784)	119,908	
R03109	Rates Administration Fee Received	Operating Revenue	788			120,696	
R03203	Grants Commission - Bridges	Operating Revenue			(50,000)	70,696	
R03251	Interest Received - Reserve Funds	Operating Revenue			(2,401)	68,295	
R05201	Fines and Penalties - Animal Control	Operating Revenue	825			69,120	
R05203	Cat Registration Fees	Operating Revenue	190			69,310	
R07701	Income Relating to Other Health	Operating Revenue	1000			70,310	
R09125	Rental Income - 1 Michibin Street	Operating Revenue			(1,664)	68,646	
R09126	Rental Income - 7 Gnowing St	Operating Revenue			(2,100)	66,546	
R09127	Rental Income - 5 Dunmall Drive	Operating Revenue			(49)	66,497	
R10102	Domestic Refuse Collection Fees - Season Pass	Operating Revenue	3,140			69,637	
R10190	Household waste Fees & Charges	Operating Revenue			(407)	69,230	
R10201	Commercial Refuse Collection Fees	Operating Revenue	860			70,090	
R10201	Commercial Refuse Collection Fees	Operating Revenue			(3,599)	66,491	
R10290	Commercial waste Fees & Charges	Operating Revenue			(6,000)	60,491	
R10291	Recycling Waste Fees & Charges	Operating Revenue			(264)	60,227	
R10601	Town Planning Fees & Charges	Operating Revenue	2,343			62,570	
R10602	Town Planning Admin Fees	Operating Revenue	178			62,748	
R10705	Cemetery Fees & Charges	Operating Revenue			(168)	62,580	
R11101	Community Centre Fees & Charges	Operating Revenue	233			62,813	
R11690	Other Cultural Fees & Charges	Operating Revenue	41			62,854	
R11690	Recreation & Sport Grants	Operating Revenue			(1,000)	61,854	
R11301	Other Recreation fees & Charges	Operating Revenue			(500)	61,354	
R12290	Other Roads Income	Operating Revenue			(2,000)	59,354	
R13200	Caravan Park Fees & Charges	Operating Revenue			(359)	58,995	
R13290	Other Tourism & Area Promotion Income	Operating Revenue	216			59,211	
R13210	Caravan Park Grants	Capital Revenue	27,854			87,065	
R13102	Feral Pigs Funding	Operating Revenue	45,000			132,065	
R13302	BSL Commissions	Operating Revenue			(26)	132,039	
R13303	BCITF Commissions	Operating Revenue			(81)	131,958	
R13390	Other Building Control Income	Operating Revenue			(500)	131,458	
R13401	CRC Centrelink	Operating Revenue	575			132,033	
R13402	CRC Fees & Charges	Operating Revenue			(1,600)	130,433	
R13403	CRC Training Course Fees	Operating Revenue	500			130,933	
R13404	CRC Reimbursements	Operating Revenue	95			131,028	
R13412	Wandering Echo	Operating Revenue			(1,000)	130,028	
R13414	Licensing Commissions	Operating Revenue	262			130,290	
R13423	Community Development Grants Income GEN	Operating Revenue	17,280			147,570	
R13417	RDL Marketing & Promotion	Operating Revenue	905			148,475	
R13418	RDL Prof. Development & Training	Operating Revenue	1,493			149,968	
R13420	RDL Traineeship	Operating Revenue	15,000			164,968	
R13501	Post Office Commission	Operating Revenue			(6,000)	158,968	
R13502	Post Office Fees & Charges	Operating Revenue	874			159,842	
R13504	Fees - Sale of Newspapers	Operating Revenue	151			159,993	
R13590	Other Economic Services Income	Operating Revenue			(419)	159,574	
R13601	Fuel Sales - ULP	Operating Revenue			(30,487)	129,087	
R13602	Fuel Sales - Diesel	Operating Revenue	6,167			135,254	
R14100	Private Works Fees & Charges	Operating Revenue	12000			147,254	
R14301	Diesel Fuel Rebate	Operating Revenue			(3,258)	143,996	
R14302	Motor Vehicle Policy discount	Operating Revenue	1,581			145,577	
R14303	Insurance reimbursement	Operating Revenue	1885			147,462	
R14500	Administration Fees & Charges	Operating Revenue			(888)	146,574	
R14590	Other Administration Income	Operating Revenue	2500			149,074	
R14580	Light House Project Grants Income	Operating Revenue	10,000			159,074	
R14791	Income Relating to Unclassified - GST Free	Operating Revenue			(358)	158,716	
E13260	Purchase Land & Buildings - Tourism & Area Promotion	Capital Expenses			(40,215)	118,501	
E13460	Purchase Land & Buildings - Tourism & Area Promotion	Capital Expenses			(2,041)	116,460	
E14560	Purchase Furniture & Equipment Administration	Capital Expenses	2000			118,460	
E12352	Purchase Plant & Equipment - Isuzu Truck(WD6)	Capital Expenses			(8,842)	109,618	
E12360	Purchase Motor Vehicle - Road Plant Purchases	Capital Expenses	163,840			273,458	
E14550	Purchase Plant - Administration	Capital Expenses	2397			275,855	
E12120	Bridge Construction	Capital Expenses			(31,502)	244,353	
E12103	RTR Roads Construction	Capital Expenses	20000			264,353	
R09195	Proceeds from Sale of Assets	Capital Revenue			(200,000)	64,353	
R12201	Grants- RTR	Capital Revenue			(20,000)	44,353	
R14595	Proceed from Sale of 0WD	Capital Revenue	25,000			69,353	
R12395	Proceeds from Sale of Assets	Capital Revenue			(19,857)	49,496	
E14511	TRF from Reserve	Capital Revenue			(133,767)	(84,271)	
	Transfer to Reserve	Capital Expenses			(243)	(84,514)	
	proceed on sale of assets	Capital Revenue				(84,514)	
Amended Budget Cash Position as per Council Resolution				92,489	717,799	(850,052)	(84,514)

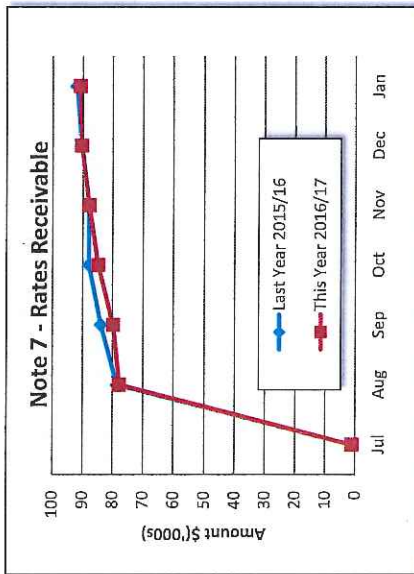
Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 March 2017

Note 7: RECEIVABLES

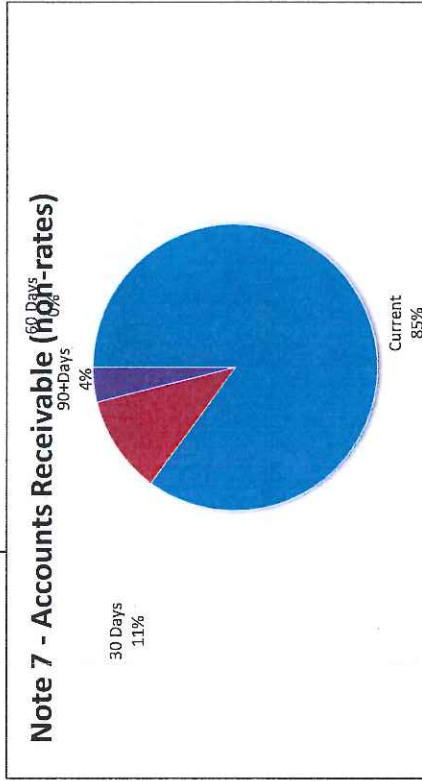
Receivables - Rates and Rubbish	Current period 2016/17	Same Period Last Year
Opening Arrears Previous Years	\$ 20,627	\$ 16,096
Rates Levied	928,909	843,162
Discount Given	(35,676)	(66,597)
Less Collections to date	(863,160)	(764,258)
Equals Current Outstanding	50,700	28,402
Net Rates Collectable	50,700	28,402
% Collected	94.45%	96.42%

Receivables - General	Current	30 Days	60 Days	90+Days
Total Outstanding	156,430	20,363	0	7,203
				<u>183,996</u>

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates and Rubbish



Comments/Notes - Receivables General

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 March 2017

Note 8: GRANTS AND CONTRIBUTIONS

Program/Details GL	Provider	Approval (Yes/No)	2016/17 Budget	2016/17 Additions (Deletions)	Capital	Operating	Revised Total Grant	Recoup Status Received	Recoup Status Not Received
GENERAL PURPOSE GRANTS			\$	\$	\$	\$	\$	\$	\$
Grants Commission	FAG's - General	Yes	263,322	0	0	263,322	262,005	196,536	(65,469)
Grants Commission	FAG's - Roads	Yes	213,892	0	0	213,892	214,128	160,152	(53,976)
Grants Commission	FAG's - Bridges	Yes	138,000	0	138,000	138,000	138,000	103,314	(34,686)
LAW, ORDER, PUBLIC SAFETY									
DFES Grants		Yes	22,125			22,125	22,125	14,750	(7,375)
RECREATION AND CULTURE									
Recreation & Sports Grants	Others	Yes	1,000	0	0	1,000	1,000	0	(1,000)
TRANSPORT									
Project Grants	MRWA	Yes	234,432	0	234,432	0	234,432	182,212	(52,220)
Direct Grants	MRWA	Yes	51,353	0	51,353	0	51,353	51,353	0
Black Spot	MRWA	Yes	294,412	0	294,412	0	294,412	99,716	(194,696)
Roads To Recovery	MRWA	Yes	340,000	0	340,000	0	320,328	320,328	0
Bridges	MRWA	Yes	69,000	0	69,000	0	0	0	0
ECONOMIC SERVICES									
CRC Projects Grants	Others					3,000	3,000	1,500	(1,500)
Centrelink Operating Grants	Others		4,772	0	0	4,772	4,772	4,772	0
CRC Grants	Dept. Regl. Development	Yes	113,574	0	0	113,574	113,130	113,130	(0)
OTHER PROPERTIES & SERVICES									
Mental Health wellness Grants	Department of Local Govt.	Yes	0	0	0	0	17,280	17,280	0
Light House Project Grants	Department of Local Govt.	Yes	0	0	0	0	10,000	10,000	0
TOTALS			1,745,882	0	1,127,197	759,685	1,685,965	1,275,042	(410,923)

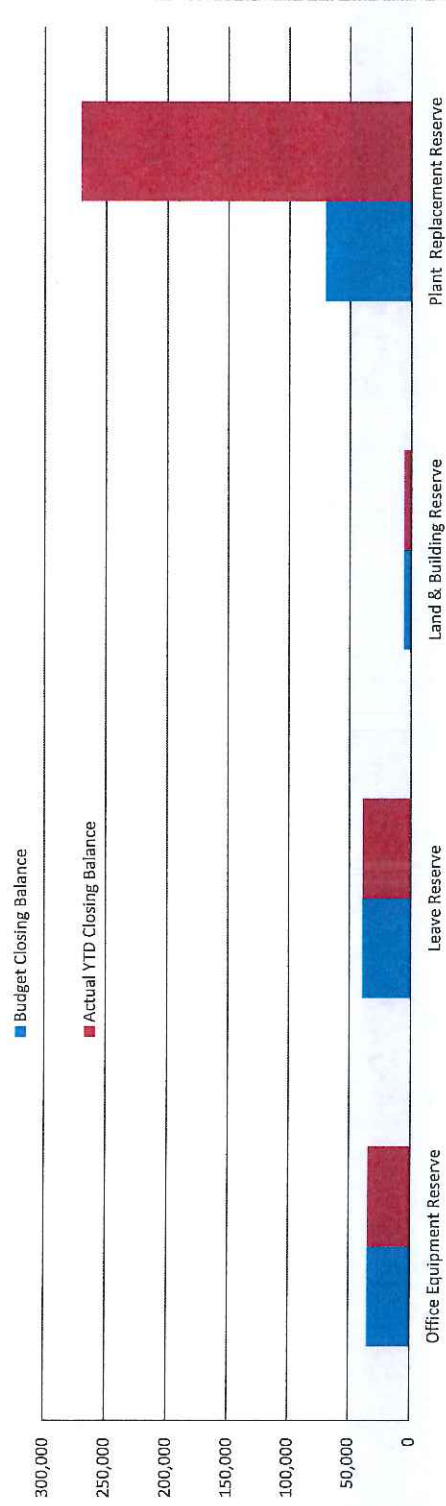
Comments - Grants and Contributions

Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 March 2017

Note 9: Cash Backed Reserve.

2016/17	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
Office Equipment Reserve	\$ 34,298	\$ 400	\$ 288	\$ 400	\$ 288	\$ 0	\$ 0		\$ 34,698	\$ 34,586
Leave Reserve	38,478	500	323	500	323	0	0		38,978	38,801
Land & Building Reserve	5,386	50	45	50	45	0	0		5,436	5,431
Plant Replacement Reserve	268,303	1,366	2,251	1,366	2,251	(200,000)	0		69,669	270,554
	346,465	2,316	2,907	2,316	2,907	(200,000)	0	0	148,781	349,372

Note 9 - Year To Date Reserve Balance to End of Year Estimate



Shire of Wandering
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 March 2017

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Profit/(Loss) of Asset Disposal				Disposals	Current Budget			
Cost	Accum Depr	Proceeds	From (Loss)		Replacement			
\$	\$	\$	\$		Budget	Actual	Variance	
0	6,075	0	0	Housing 7 Gnowing Street	0	0	0	▼
54,000	0	38,948	(15,052)	Plant & Property Holden Caprice 2016	0	38,948	(30,948)	▼
33,602	302	31,818	(1,482)	Holden Colorado 2016	0	31,818	(31,818)	▼
28,000	0	18,239	(9,761)	Holden Caprice 2012	20,000	18,239	(1,761)	▼
32,000	1,010	16,364	(14,626)	Heavy Plants & Equipment	34,360	16,364	(17,996)	▼
111,961	27,384	266,000	(40,921)		266,000	34,603	(266,000)	

Comments - Capital Disposal

Contributions Information				Summary Acquisitions	Current Budget			
Grants	Reserves	Borrowing	Total		Budget	Actual	Variance	
\$	\$	\$	\$		\$	\$	\$	
0	0	0	0	Property, Plant & Equipment Buildings	109,045	81,190	14,401	▼
0	0	0	0	Plants & Equipments	106,964	154,265	(47,735)	▲
0	0	0	0	Furniture & Equipment	0	0	0	
930,914	0	0	930,914	Infrastructure Roads & Bridges Construction	1,350,216	490,076	860,140	▼
0	0	0	0	Capital Totals	1,566,225	725,531	826,006	

Comments - Capital Acquisitions

Contributions				Buildings	Current Budget			
Grants	Reserves	Borrowing	Total		Budget	Actual	Variance	
\$	\$	\$	\$		\$	\$	\$	
0	0	0	0	CRC Kitchen Upgrade	11,041	11,041	0	
0	0	0	0	Caravan Park Ablutions	98,004	70,150	27,854	▼
0	0	0	0	Capital Totals	109,045	81,190	14,401	

Contributions				Plant & Equipment	Current Budget			
Grants	Reserves	Borrowing	Total		Budget	Actual	Variance Under (Over)	
\$	\$	\$	\$		\$	\$	\$	
0	0	0	0	Holder Caprice 2016	0	42,130	(42,130)	▲
0	0	0	0	Holder Caprice 2012	33,602	33,602	2,398	▼
200,000	0	0	200,000	Heavy Plants & Equipment	73,362	73,180	92,820	▼
0	200,000	0	200,000	Capital Totals	106,964	106,782	95,218	

Contributions				Furniture & Equipment	Current Budget			
Grants	Reserves	Borrowing	Total		Budget	Actual	Variance Under (Over)	
\$	\$	\$	\$		\$	\$	\$	
0	0	0	0	Furniture & Equipment	0	0	0	▼
0	0	0	0	Capital Totals	0	0	0	

Shire of Wandering
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 March 2017

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions				Roads	Current Budget			
Grants	Reserves	Borrowing	Total		This Year		Variance Under (Over)	
\$	\$	\$	\$		Budget	Actual		\$
				Regional Road Group				
234,432			234,432	York Williams Road	341,647	133,845	207,802	▼
				Black Spot				
296,412			296,412	North Bannister Road with Rick RD Intersection	434,578	25,902	408,676	▼
				Roads to Recovery				
320,328			320,328	Carabin Rd	93,324	66,624	26,700	▼
				Cheetaning St	10,922	717	10,205	▼
				Ferguson Way	155,483	68,565	86,918	▼
				Down St Culvert	60,271	39,718	20,553	▼
851,172	0	0	851,172	Capital Totals	1,096,225	335,372	(930,083)	

Contributions				Bridges	Current Budget			
Grants	Reserves	Borrowing	Total		This Year		Variance Under (Over)	
\$	\$	\$	\$		Budget	Actual		\$
				Special Bridge Grant works				
				Codji Bridge	63,507	63,507	(0)	
				Corriaring Bridge	100,000	0	100,000	
207,000	0	0	207,000	Moeterdine Loop Bridge	68,224	68,477	(253)	
				Various Bridges works	22,260	22,720	(460)	
207,000	0	0	207,000	Capital Totals	253,991	154,704	(194,000)	
				Total Capital works	1,350,216	528,019		

Shire of Wandering
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 March 2017

Note 11: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-16	Amount Received	Amount Paid	Closing Balance 31-Mar-17
		\$	\$	\$
Councillor Nomination Deposit	0	160	(160)	0
				0
Cleaning Bonds	1,800	1,750	(1,550)	2,000
				0
Town Planning Bonds	6,000	9,000	(2,387)	12,613
			0	0
Fire Brigade Donations	3,340		0	3,340
			0	0
Declared Species Group	30,000		(12,883)	17,117
				0
	41,140	10,910	(16,980)	35,070

Shire of Wandering

Payment Listing for the period ending 31 March 2017

Chq/EFT No	Date	Description	Amount
Municipal Bank Account			
EFT2955	08/03/2017	Monica Beth Treasure Reimbursement for Purchase of new phone for CRC	109.00
EFT2956	08/03/2017	Best Office Systems Black & white printing - 7597 copies @ 0.008 cents & Colour copying - 4274 copies @ 0.08 cents	442.97
EFT2957	08/03/2017	Shire Of Wandering Payroll deductions - Rates Payment	60.00
EFT2958	08/03/2017	Avon Waste 88 Domestic Rubbish x 5 Weeks, Transport of Domestic waste to Perth Waste site, 88 x Recycling Services, Additional Recycle for office, Bulk Recycling for January 2017, Clearing of transfer station bins - 4th & 18th January 2017, Transport of transfer station waste to Perth Waste Site	3,930.57
EFT2959	08/03/2017	Hotham Mechanical PU2 Hi-Lux - Carry out service and checkover as per owners handbook. Replaced RH reverse globe - includes engine oil, filters, tail globe, sump plug washer & Foam fill of tyre and tyre repair for Hustler mower	682.55
EFT2960	08/03/2017	Startrack Express Freight for parts - Westrac Guildford	33.38
EFT2961	08/03/2017	Perfect Computer Solutions Set up new finance contractor synergy access & excel integration Monthly fee for Daily Monitoring, Management and Resolution of Disaster Recovery Options at site (February 2017) DC Server administration issue with exchange. Change attachment blocking in Exchange. Walk CEO through steps on how to edit with Adobe Reader	510.00
EFT2962	08/03/2017	Gilbarco Australia Pty Ltd Tech support - Login on site, perform RSA bank login. All terminal logon on bank and perform test transaction. All working good	166.84
EFT2963	08/03/2017	Country Sparky Services Replace water pump for filling fire trucks from water tank at Fire shed	1,216.60
EFT2964	08/03/2017	Quick Corporate Australia Purchase of various stationary items for office use Purchase of Batteries, new toner for printer in Treatment Room, Dishwashing Liquid, disinfectant, cleaning cloths, floor cleaner, hand towel & toilet rolls, for use across shire amenities Purchase of coffe, UHT milk & sugar for staff amenities, Purchase of facial tissues	820.50
EFT2965	08/03/2017	Pingelly Iga (newsagency) Purchase of West Australians & Narrogin Observers for Nov/Dec 2016	373.30
EFT2966	08/03/2017	Boddington News Boddington News edition # 571	9.00
EFT2967	08/03/2017	Nungarin Community Resource Centre Reimbursement of Double sided A frame sandwich board sign. Sign for the Network Branding Reimbursement Grant	1,511.90
EFT2968	08/03/2017	WA Contract Ranger Services 08/02/2017 - Attend shire office, patrol of town site, Blackboy Springs and Wandering Downs, attend 16 White St regarding dog rushing out of yard, left card for owner, owner rang later and apologised for dog getting out and will ensure contained from now on, verbal caution issued, attend 22 White St regarding dog WAL (owner not home left card) 10/02/2017 - Non scheduled visit at Shire request, attend office, scan impounded dog, owner contacted 13/02/2017 - Non-scheduled visit at shire request, attend office, collect impounded dog and return to York dog pound	1,706.37
EFT2969	08/03/2017	Rob Curtis Operating of waste transfer station for 26th/27th Feb & 5th/6th March 2017, Clearing of roadside bins 21st/28th Feb & 7th March 2017, Cleaning of Pumphreys Bridge Public Conveniences 2nd March 2017	874.00
EFT2970	08/03/2017	Suez Recycling & Recovery Pty Ltd Commercial Waste Disposal for the month of January 2017	1,009.15

EFT2971	08/03/2017	Fuji Xerox Colour printing - 1779 copies @ 0.85 cents & Black & White printing - 3607 copies @ 0.0085 cents	200.05
EFT2972	08/03/2017	Spiffy Lawns & Gardens Mow oval with toro mower 23/02/2017, Snip edges, rake up leaves around edge of oval, 28/02/2017 - Attend toolbox, mow depot lawn, council lawn, toilet block & whippersnip & tidy up reserves near toilet block, Tidy up pathways around town, Snip long grass and weeds, spray verges around town, mow vacant blocks (shire owned) with Hustler	825.00
EFT2973	08/03/2017	Hotham Butchering Company BBQ Sausages and Bacon for Fox Hunt Breakfast Donation	234.97
EFT2974	08/03/2017	Wandering Community Fox Hunt Sponsorship for 2017 Fox Hunt	100.00
EFT2975	08/03/2017	Heather Salmeri 8 Weeks of Bootcamp Classes for Any Age Any Stage fitness with H. Salmeri - 09/02/2017 to 07/04/2017 excluding 23/03/2017	1,280.00
EFT2976	08/03/2017	Narrogin Chamber of Commerce 2017-2018 Annual Membership	215.00
EFT2977	08/03/2017	Centrelina Lubricants Pty Ltd Purchase of various drums of oil & spout lids for use at depot	524.70
EFT2978	08/03/2017	Beverley Community Resource Centre Network Branding Reimbursement	1,666.50
EFT2979	08/03/2017	Nannup Community Resource Centre Network Branding Reimbursement	1,650.00
EFT2980	08/03/2017	Cunderdin Community Resource Centre Network Branding Reimbursement Offer	1,298.00
EFT2981	08/03/2017	Serpentine/Jarrahdale Community Resource Centre Reimbursement Offer - Network Branding	1,509.20
EFT2982	08/03/2017	Dandaragan Community Resource Centre CRC Network Branding Reimbursement - Grant	1,503.70
EFT2983	08/03/2017	Coorow Community Resource Centre Network Branding Reimbursement Offer	1,804.00
EFT2984	22/03/2017	Monica Beth Treasure Reimbursement for Community BBQ Supplies - M & L Meats Reimbursement for various kitchen items purchased for use in CRC kitchen, Bread purchased for Community BBQ from Riverside Roadhouse Reimbursement for after school sports afternoon tea from Woolworths, Community BBQ Supplies - Napoli Mercato, Dan Murphys, BBQ's Galore, Coles, MBL, Travel reimbursement for community BBQ supplies Reimbursement for purchase of radio and DVD's for use at CRC from JB Hi-Fi	2,063.81
EFT2985	22/03/2017	Shire of Wagin Recoup of EHO costs to PPE 23/02/2017	778.91
EFT2986	22/03/2017	Landgate Rural UV Interim Valuation Spread - Schedule R2016/1 & R2016/2	159.80
EFT2987	22/03/2017	Australia Post Purchase of various stamps & boxes of stamps, prepaid sachels	573.93
EFT2988	22/03/2017	Avon Waste 88 Domestic Rubbish x 4 weeks, Transport of domestic waste to Suez Site, 88 x Recycling Services plus Additional service for office, Bulk Recycling for February 2017, Clearing of transfer stations bins - 1st & 15th February 2017, Transport of transfer station waste to Suez site	3,475.48
EFT2989	22/03/2017	Hotham Mechanical Repairs to punctured tyre	33.00
EFT2990	22/03/2017	Startrack Express Freight for delivery from Centrelina Lubricants	97.02
EFT2991	22/03/2017	The Workwear Group Cape Blouse - T.Brown, Cape Blouse, Slimline detail pant & angled zip cardigan - A.Hardie, Slimline detail pant & knit jacket - A. Hardie, S/S shell top, cape blouse, slimline pant & angled zip cardigan - M. Treasure	678.90
EFT2992	22/03/2017	Australian Taxation Office February 2017 BAS Return	10,700.00

EFT2993	22/03/2017	Shire of Kalamunda Planning Consultancy Work - total 15.50 hours - August to December	703.33
EFT2994	22/03/2017	Payroll Paper Solutions Pty Ltd Box 500 Security Handseal blank payslips	150.00
EFT2995	22/03/2017	H & I Pubs Pty Ltd T/as Wandering Tavern Alcohol supplied for Community BBQ Supply 1 loaf of bread & Margarine for after school sports, Milk for staff amenities 05/12/2016 to 13/03/2017 for CRC & Admin Office	435.90
EFT2996	22/03/2017	Fuel Distributors Of WA Purchase of 21990L of Diesel @ 1.0592 plus GST Purchase of 9000L of Unleaded Petrol @ \$1.0993 plus GST	36,506.31
EFT2997	22/03/2017	WesTrac Pty Ltd Extensive repairs carried out to PG2 Grader	17,093.81
EFT2998	22/03/2017	Austral Mercantile Collections Pty Ltd A461 - LR Coates & AJ Davey - Court Filing Fees, Field Calls/Solicitor Fees/Travel Fee A344 - B Greary - Court Filing Fees, Field Calls/Solicitor Fees/Travel Fee A189 - PJ Gillespie - Skip Locate Fees A423 - M Ivas - Court Filing Fees, Field Calls/Solicitor Fees/Travel Fee A32 - ASJ Munday - Court Filing Fees, Field Calls/Solicitor Fees/Travel Fee A299 - MA Roos & KS Waiwycked - Court Filing, Field Calls/Solicitor Fees/Travel Fee A429 - AJ Smith & SE Smith - Court Filing Fee, Field Calls/Solicitor Fee/Travel Fee	3,453.21
EFT2999	22/03/2017	Boddington Tyre Service Loader Tyre Repair, remove tyre bead seal and clean rim & replace O ring	66.00
EFT3000	22/03/2017	Protector Fire Services Pty Ltd Attend site 8th February 2017 and conduct six monthly service to all portable fire equipment across all shire premises and vehicles	3,413.25
EFT3001	22/03/2017	State Library of Western Australia DDS Freight Recoup 2016-17 Financial Year - Wandering Public Library	301.22
EFT3002	22/03/2017	Boddington News Boddington News edition # 572	9.00
EFT3003	22/03/2017	Kununurra Community Resource Centre Reimbursement for Network Branding Grant	1,650.00
EFT3004	22/03/2017	WA Contract Ranger Services 02/03/2017 - Attend shire office, attend unsightly land issue on Dowsett St and send photo to CEO, patrol townsite & Blackboy Springs 10/03/2017 - Attend shire office, patrol of townsite, patrol Wandering Downs estate, attend Dowsett property and left card	327.25
EFT3005	22/03/2017	Rob Curtis Operating waste transfer station 12th/13th & 19th/20th March 2017 14/03/2017 - Street bin collection & 08/03/2017 - Cleaning of Pumphreys Bridge Toilets	782.00
EFT3006	22/03/2017	Suez Recycling & Recovery Pty Ltd Commercial waste disposal for the month of February 2017	664.49
EFT3007	22/03/2017	Boyup Brook Community Resource Centre Network Branding Reimbursement Offer	1,782.00
EFT3008	22/03/2017	Fuji Xerox Colour printing 1682 copies @ 0.085 cents & Black & White printing 3232 copies @ 0.0085 cents	187.48
EFT3009	22/03/2017	Matt Clarke's Carpentry Repair and change shape of retaining walls x 3 outside of Vintage Machinery Shed after vehicle incident - Supply and lay concrete between existing concrete and retaining wall - Insurance claim	2,255.00
EFT3010	22/03/2017	Allwest Plant Hire Australia Dry Hire of Amman AP240 Multi Tyre Roller - York Williams Road - 01/02/2017 to 28/02/2017	2,972.75
EFT3011	22/03/2017	Wheatbelt Business Network Vision workshop including Travel	697.20
EFT3012	22/03/2017	Murray House Resource Centre Reimbursement for banners/flags supplied as per Network Branding Reimbursement Offer	514.80
EFT3013	22/03/2017	Cabcar Telematics Cel-Fi GO Smart Repeater Kit - Booster for mobile reception in remote areas	1,097.00

EFT3014	22/03/2017	Durga Ojha Preparation of mid year statutory budget review & preparation of monthly financial report for the period ended 28th February 2017 - Total 78 hours	9,360.00
EFT3015	22/03/2017	Rhonie's Wandering Mop & Bucket Cleaning services for Watts St Public Conveniences - 28/02/2017 to 04/03/2017 & 05/03/2017 to 11/03/2017 Cleaning services for Caravan Park 28/02/2017 to 04/03/2017 & 05/03/2017 to 11/03/2017	540.00
EFT3016	22/03/2017	Allwest Rapid Hire Hire of 14,000L water cart for period 20/02/2017 to 28/02/2017 - York Williams Road	3,520.00
EFT3017	22/03/2017	MJ & C Cornish Mini Excavator hire, remove fence and wood during storm, North Wandering Road, dig drainage trench on Moramocking road, remove logs and rubbish from Codji Bridge and remove trees and rubbish from culverts on O'Connell Road, Blackboy Springs Toyota Hilux - Check lighter fuse and wiring fit aux lighter and wiring, repair short in GPS unit	1,452.00
EFT3018	22/03/2017	Dowerin Community Resource Centre Signage Branding Reimbursement - Network Branding	2,130.70
EFT3019	22/03/2017	Brunswick Junction Community Resource Centre Network Branding Reimbursement	1,182.00
EFT3020	22/03/2017	Muckinbudin Community Resource Centre Muckinbudin CRC Signage Reimbursement - Network Branding	1,778.70
EFT3021	22/03/2017	Walpole Community Resource Centre Network Branding Reimbursement	1,650.00
EFT3022	22/03/2017	Mount Barker Community Resource Centre Network Branding Reimbursement	1,650.00
EFT3023	22/03/2017	Harvey Community Resource Centre Network rebranding signs - Network Branding Grant	1,342.00
EFT3024	22/03/2017	Donnybrook Community Resource Centre External signage for Donnybrook CRC - Network Branding Grant	2,938.29
EFT3025	22/03/2017	Kellerberrin Community Resource Centre Reimbursement for Network Branding Grant	1,057.00
EFT3026	22/03/2017	York Community Resource Centre Lockable notice board - network branding reimbursement project	910.00
EFT3027	22/03/2017	Dumbleyung CRC 4WD Network Branding Grant - Admin & Signage	4,838.90
EFT3028	22/03/2017	Jurien Bay Community Resource Centre Network Branding Grant Offer	1,657.00
EFT3029	22/03/2017	Mullewa Community Resource Centre Signage Mullewa CRC - Network Branding Grant	1,099.20
EFT3030	22/03/2017	Newdegate Community Resource Centre Newdegate CRC signage - Network Branding Offer	933.90
EFT3031	22/03/2017	Wagin Community Resource Centre Network Branding Reimbursement	1,711.60
EFT3032	22/03/2017	Williams Community Resource Centre Contract hours contributed to signage funding assessment - Network Branding	4,279.34
EFT3033	28/03/2017	Shire Of Wandering Payroll deductions - Rates Payment	60.00
EFT3034	28/03/2017	Boddington Hardware & Newsagency Purchase of 20lt x 4 Glyphosate for weed control, Purchase of Apparent Axeman 20Lt for control of noxious weeds, 10Lt of Jolt for weed control	1,064.95
EFT3035	28/03/2017	Fuel Distributors Of WA Purchase of 8700L of Unleaded Petrol @ 1.08525 plus GST	10,385.71
EFT3036	28/03/2017	West Australian Newspapers Limited Death Notice - Billy Dalton - Directive of Shire President	50.10
EFT3037	28/03/2017	Brendan Whitely Presidents Allowance for quarter ending 31/03/2017	1,000.00
EFT3038	28/03/2017	Spiffy Lawns & Gardens Snip and spray verges at Humes Way, Tidy up cemetery, Mow depot lawn, mow council office lawn & toilet block area, Mow oval with Toro, Snip drains around fuel facility, mow reserves with Hustler around town	700.00
EFT3039	28/03/2017	Goomalling Community Resource Centre	1,714.90

		Reimbursement of monies paid for marketing - A frames and external flags - Network Branding	
EFT3040	28/03/2017	Hopetoun Community Resource Centre	962.50
		Signage Branding Offer - Network Branding	
EFT3041	28/03/2017	Kalbarri Community Resource Centre	1,650.00
		Network Branding Grant	
EFT3042	28/03/2017	Pingrup Community Resource Centre	1,106.60
		Network Branding Reimbursement	
EFT3044	30/03/2017	Monica Beth Treasure	257.83
		Reimbursement for various easter items purchased from Cleverpatch for after school craft activities	
EFT3045	30/03/2017	Hotham Mechanical	3,372.60
		Grease and adjust brakes on low loader - Rotate wheels to have all new tyre grouped accordingly. Includes all new tyres	
EFT3046	30/03/2017	Startrack Express	43.10
		Freight for delivery of CabCar Telephone Booster	
EFT3047	30/03/2017	Western Australian Treasury Corporation	37,441.09
		Loan Repayment - Effective Date 18 March 2015 - Maturity Date 18 March 2020	
EFT3048	30/03/2017	Work Clobber Kelmscott	50.00
		Trouser returned & Jeans purchased including polar fleece hi vis top for depot safety wear	
EFT3049	30/03/2017	Rhonie's Wandering Mop & Bucket	720.00
		Cleaning Services rendered for period 12/03/2017 to 25/03/2017 for Watts St Conveniences and Caravan Park	
EFT3050	30/03/2017	Wickepin Primary School	151.35
		Sponsorship of Icypoles & juice boxes for interschool swimming carnival 03/03/2017 (as agreed with Wandering Primary School)	
EFT3051	30/03/2017	P & M Treasure Farming Trust	1,905.75
		Supply of 200 Galvanised Posts, steel post driver, Weldmesh Panels, Steel Lugs - predrilled, includes labour for trap building/welding - Feral Pig Funding	
13930	08/03/2017	Telstra	1,291.16
		Usage charges to 10 Feb 2017 & Services & Equipment Rental to 10 March 2017 for all shire properties	
13931	22/03/2017	Synergy	4,405.60
		Electricity supply for the period 04/01/2017 to 03/03/2017 for all shire properties	
13932	22/03/2017	Water Corporation	3,091.87
		Water services and usages charges for period 11/01/2017 to 09/03/2017 for all shire properties	
13933	22/03/2017	Shire of Wandering - Petty Cash	448.30
		Money Order for Shire Banking, Cleaning products purchased for use at Watts St public conveniences, Bulk Postage, Purchase of postage notes, Reimbursement to L. Frawley for expenses incurred on Licensing course, Car detailing of Holden Colorado ready for sale, Bulk Mail for DFES Prescribed burn, Change of plates for Holden Colorado ready for sale, Bulk mail for wandering echo	
13934	28/03/2017	Telstra	2,175.67
		Usage charges to 10 March 2017 - Services & equipment rental to 10 April 17 - Directory for all shire properties	
DD2272.1	08/03/2017	WA SUPER PLAN	2,889.26
		Payroll deductions	
DD2272.2	08/03/2017	Rod Evenis Superannuation Fund Pty Ltd	614.99
		Superannuation contributions	
DD2272.3	08/03/2017	I & T Brown Family Super Fund	586.48
		Superannuation contributions	
DD2272.4	08/03/2017	Hesta	461.44
		Superannuation contributions	
DD2272.5	08/03/2017	ANZ Onepath Masterfund	760.39
		Superannuation contributions	

DD2272.6	08/03/2017	BT Super For Life Superannuation contributions	314.21
DD2272.7	08/03/2017	Commonwealth Super Select/Colonial Super Retirement Fund Superannuation contributions	56.53
DD2272.8	08/03/2017	AMP Super Superannuation contributions	74.65
DD2274.1	08/03/2017	Synergy Streetlights x 43 for period 25/12/2017 to 24/01/2017	756.80
DD2276.1	08/03/2017	Telstra SMS Messages sent in relation to Fire Notices	367.07
DD2282.1	31/03/2017	Shire of Wongan-Ballidu Network Branding Grant Reimbursement	1,569.70
DD2286.1	22/03/2017	WA SUPER PLAN Payroll deductions	3,039.54
DD2286.2	22/03/2017	Rod Evenis Superannuation Fund Pty Ltd Superannuation contributions	619.04
DD2286.3	22/03/2017	I & T Brown Family Super Fund Superannuation contributions	586.48
DD2286.4	22/03/2017	Hesta Superannuation contributions	461.44
DD2286.5	22/03/2017	ANZ Onepath Masterfund Superannuation contributions	506.93
DD2286.6	22/03/2017	Superwrap Personal Super Plan Superannuation contributions	114.73
DD2286.7	22/03/2017	BT Super For Life Superannuation contributions	36.58
DD2286.8	22/03/2017	AMP Super Superannuation contributions	58.74
DD2286.9	22/03/2017	Retail Employees Superannuation Pty Ltd Superannuation contributions	67.69
DD2299.1	28/03/2017	Kleenheat Gas Service charges for 2015/2016 - 19 Humes Way	34.10
DD2302.1	22/03/2017	I & T Brown Family Super Fund Superannuation contributions	67.66

Credit Card

DD2293.1	19/03/2017	Westpac Credit Card	745.65
Job	Supplier	Comments	Price
1E041040.520	Liquor Barons	Welcome Gift purchased from Liquor Barons for Landcruiser Club for future Caravan Park events	35.98
1E145060.520	Coles	Cleaning supplies for the office	62.50
1E145060.520	Home Hardware	Cleaning supplies from Home Hardware	102.60
1E145060.520	Narrogin Hardware	Cleaning supplies from Narrogin Hardware - Mop & Bucket	86.10
1E145160.520	Carsales	Advertising for Sale of Finance Managers Car - Holden Colorado	183.00
1E041040.520	IGA Boddington	Counci Meeting Supplies - IGA Boddington	130.12
1E134100.520	Hotham Butchering	Sausages purchased for Community BBQ from Hotham Butchering Company	100.35
1E134100.520	Riverside Roadhouse	Bread rolls purchased for Community BBQ from Riverside Roadhouse	45.00

Trust Bank Account

EFT3043	28/03/2017	Graham & Jodi Treasure REFUND OF BOND FOR COMMUNITY CENTRE BOOKING 26TH MARCH 2017	200.00
EFT3052	30/03/2017	Shire Of Wandering PARTIAL REFUND OF MONIES HELD IN TRUST FOR P & M TREASURE	1,732.50
200031	01/03/2017	Marina Richards REFUND OF CLEANING DEPOSIT - PRIVATE PARTY	200.00

Licensing Collections		
JNL 1685	Police Licensing	320.15
	Licensing Collections 07/03/2017	
JNL 1686	Police Licensing	1932.00
	Licensing Collections 09/03/2017	
JNL 1686	Police Licensing	316.20
	Licensing Collections 13/03/2017	
JNL 1687	Police Licensing	3752.05
	Licensing Collections 15/03/2017	
JNL 1687	Police Licensing	602.80
	Licensing Collections 16/03/2017	
JNL 1688	Police Licensing	35.20
	Licensing Collections 20/03/2017	
JNL 1688	Police Licensing	234.20
	Licensing Collections 21/03/2017	
JNL 1690	Police Licensing	806.35
	Licensing Collections 22/03/2017	
JNL 1691	Police Licensing	173.70
	Licensing Collections 23/03/2017	
JNL 1692	Police Licensing	2050.15
	Licensing Collections 29/03/2017	
JNL 1696	Police Licensing	814.00
	Licensing Collections 30/03/2017	

Payroll		
PPE 08032017	Staff Payroll	26406.70
	PPE 08/03/2017	
PPE 22032017	Staff Payroll	25068.53
	PPE 22/03/2017	

Total Payments for Month Ending 31 Mar 2017:	306,367.64
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CERTIFICATION OF CHIEF EXECUTIVE OFFICER

This schedule of accounts to be passed for payment was submitted to each member of the Council on Sunday, 16 April 2017 and has been checked and is fully supported by vouchers and invoices which are sub certified as to the receipt of goods and services and as to prices, computations and costings and the amounts shown are due for payment.

Amanda O'Halloran, Chief Executive Officer

CERTIFICATION OF CHAIRMAN

I hereby certify this schedule of accounts was submitted to the Council on Sunday, 16 April 2017 and that the amounts were approved for payment.

Cr Brendan Whitely, Chairman

ATTACHMENT 10.4.1.2

Municipal Bank Reconciliation 31/03/2017

Balance as per Bank Statement	\$115,808.71
Add Outstanding Deposits	\$3,783.51
Less un-presented Cheques	-\$30,815.16
Total as per Bank Statement	\$88,777.06
<hr/>	
Balance as per GL	\$88,777.06
Total As per General Ledger	\$88,777.06
<hr/>	
Differences	\$0.00



Finance Officer



Chief Executive Officer



Electronic Statement

Statement Period
28 February 2017 - 31 March 2017

Community Solutions Cheque Account

Account Name
SHIRE OF WANDERING MUNICIPAL
ACCOUNT

Customer ID
1930 8463 Shire Of Wandering

BSB Account Number
036-170 000 091

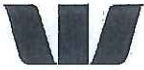
Opening Balance	+ \$207,957.38
Total Credits	+ \$568,402.11
Total Debits	- \$660,550.78
Closing Balance	+ \$115,808.71

Here is your new-look Westpac statement. For more information, please visit westpac.com.au/mynewstatement

TRANSACTIONS

Please check all entries on this statement and promptly inform Westpac of any possible error or unauthorised transaction

DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
28/02/17	STATEMENT OPENING BALANCE			207,957.38
01/03/17	Deposit Online 2734269 Pymt Patricia Lester S Lester A391 fina		283.67	208,241.05
01/03/17	Deposit Online 2818367 Tfr Westpac Community Sonetwork Branding		37,605.86	245,846.91
01/03/17	Deposit Online 2831890 Pymt Susan Gregory Sue Gregory Rates		236.85	246,083.76
01/03/17	Deposit James Watterson A431		236.85	246,320.61
01/03/17	Deposit Colin Smith A422 Smith		236.85	246,557.46
01/03/17	Deposit Knight WA A392		283.50	246,840.96
01/03/17	Deposit D A Jervis A381		283.50	247,124.46
01/03/17	Deposit Glenn Carstairs ass number A298		401.54	247,526.00
01/03/17	Deposit Fdmsa Payment 42298585287407		1,499.57	249,025.57
01/03/17	Deposit Pingelly Shire Shire Of Pingelly		1,704.00	250,729.57
01/03/17	Merchant Settlement 0960001 Shire Of Wandering 0001 Wandering		338.51	251,068.08
01/03/17	Withdrawal Westpac Merchant Fees 24215998Fee 001556	69.88		250,998.20
01/03/17	Withdrawal Westpac Merchant Fees 23253198Fee 001556	73.03		250,925.17
01/03/17	Payment By Authority To Transport Wado20170227	1,264.75		249,660.42



TRANSACTIONS

Please check all entries on this statement and promptly inform Westpac of any possible error or unauthorised transaction

DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
01/03/17	Payment By Authority To Shire Of Wanderi Merchant Fee	25.00		249,635.42
01/03/17	Payment By Authority To Fdmsa Fee 42298585287407	238.41		249,397.01
02/03/17	Deposit Kirwan Mcnamara 4484		55.80	249,452.81
02/03/17	Deposit Rural Bank Ref A374		773.95	250,226.76
02/03/17	Deposit Amanda Cole A408		1,878.00	252,104.76
02/03/17	Deposit Fdmsa Payment 42298585287407		2,039.55	254,144.31
02/03/17	Merchant Settlement 0970001 Shire Of Wandering 0001 Wandering		100.00	254,244.31
03/03/17	Deposit Bendigo Bank R J Cumper #451		30.00	254,274.31
03/03/17	Deposit Landgate Eas2 Payment Feb-2		52.50	254,326.81
03/03/17	Deposit Jean caldwell A11 half share t/H		57.69	254,384.50
03/03/17	Deposit Pgh premium grain		59.00	254,443.50
03/03/17	Deposit Fdmsa Payment 42298585287407		929.63	255,373.13
03/03/17	Merchant Settlement 0910001 Shire Of Wandering 0001 Wandering		466.10	255,839.23
06/03/17	Deposit CBA A338		280.45	256,119.68
06/03/17	Deposit Fdmsa Payment 42298585287407		1,512.05	257,631.73
06/03/17	Deposit Fdmsa Payment 42298585287407		1,759.96	259,391.69
06/03/17	Deposit Fdmsa Payment 42298585287407		2,262.94	261,654.63
07/03/17	Deposit Fdmsa Payment 42298585287407		1,527.49	263,182.12
07/03/17	Deposit Australia Post Lip170307100229		1,675.02	264,857.14
07/03/17	Merchant Settlement 0950001 Shire Of Wandering 0001 Wandering		250.00	265,107.14
07/03/17	Merchant Settlement 0950002 Shire Of Wandering 0002 Wandering		266.90	265,374.04
08/03/17	Deposit Online 2005120 Pymt Wandering Shire Shire of Wandering		60.00	265,434.04
08/03/17	Deposit Fdmsa Payment 42298585287407		1,296.97	266,731.01
08/03/17	Withdrawal Online Multi 1210166 Pymt WBC.aba Payroll	26,406.70		240,324.31
08/03/17	Withdrawal Online 1930818 Pymt Rob Camero Building Applicati	157.65		240,166.66
08/03/17	Withdrawal Online 1931547 Pymt Meekatharr Network Branding	1,406.90		238,759.76
08/03/17	Withdrawal Online Multi 1973209 Pymt Wbccrs.aba Creditors	26,267.25		212,492.51
08/03/17	Withdrawal Online 3431037 Bpay Telstra Mo Tims Messages	367.07		212,125.44

**TRANSACTIONS**

Please check all entries on this statement and promptly inform Westpac of any possible error or unauthorised transaction

DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
08/03/17	Withdrawal Online 7928898 Bpay Synergy Synergy	756.80		211,368.64
09/03/17	Deposit Sean M Craig Ass40 extra		0.88	211,369.52
09/03/17	Deposit C Hutton Ass40		265.40	211,634.92
09/03/17	Deposit A205 Whale Rent A205 Whale Rent		350.00	211,984.92
09/03/17	Deposit Fdmsa Payment 42298585287407		1,339.80	213,324.72
09/03/17	Deposit Dept Of Infra Rtr 03/17		320,328.00	533,652.72
09/03/17	Merchant Settlement 0970002 Shire Of Wandering 0002 Wandering		380.65	534,033.37
09/03/17	Payment By Authority To Transport Wado20170307	320.15		533,713.22
10/03/17	Direct Credit Returned 090317 Lodgement Ref Shire of Wandering Answer 5		1,666.50	535,379.72
10/03/17	Deposit Narrogin WA		15,000.98	550,380.70
10/03/17	Deposit Bendigo Bank R J Cumper #451		30.00	550,410.70
10/03/17	Deposit Lynda Anderson A386		66.70	550,477.40
10/03/17	Deposit Ryan Marwick A366 Marwick		560.90	551,038.30
10/03/17	Deposit Fdmsa Payment 42298585287407		1,617.64	552,655.94
10/03/17	Merchant Settlement 0910001 Shire Of Wandering 0001 Wandering		280.00	552,935.94
13/03/17	Deposit A224 Gk Lane Farm rates		280.45	553,216.39
13/03/17	Deposit A233 Gk Lane Shire of Wandering		280.45	553,496.84
13/03/17	Deposit Fdmsa Payment 42298585287407		1,163.63	554,660.47
13/03/17	Deposit Fdmsa Payment 42298585287407		1,495.47	556,155.94
13/03/17	Deposit Fdmsa Payment 42298585287407		2,173.74	558,329.68
13/03/17	Merchant Settlement 0940001 Shire Of Wandering 0001 Wandering		38.00	558,367.68
13/03/17	Merchant Settlement 0940002 Shire Of Wandering 0002 Wandering		95.45	558,463.13
13/03/17	Payment By Authority To Transport Wado20170309	1,932.00		556,531.13
13/03/17	Withdrawal/Cheque 013930	1,291.16		555,239.97
14/03/17	Deposit Fdmsa Payment 42298585287407		808.04	556,048.01
14/03/17	Withdrawal Online 1741208 Tfr Westpac Com	350,000.00		206,048.01
15/03/17	Deposit Online 2157755 Pymt Evelyn Houghton		50.00	206,098.01
15/03/17	Deposit Fdmsa Payment 42298585287407		1,146.03	207,244.04
15/03/17	Payment By Authority To Transport Wado20170313	316.20		206,927.84
16/03/17	Deposit Peter J Brown Inv 4487		241.00	207,168.84
16/03/17	Deposit Mrs Julie Anne G A447		630.17	207,799.01
16/03/17	Deposit Fdmsa Payment 42298585287407		930.70	208,729.71



TRANSACTIONS

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DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
16/03/17	Merchant Settlement 0970001 Shire Of Wandering 0001 Wandering		76.00	208,805.71
16/03/17	Merchant Settlement 0970002 Shire Of Wandering 0002 Wandering		602.80	209,408.51
17/03/17	Deposit Bendigo Bank R J Cumper #451		30.00	209,438.51
17/03/17	Deposit Jean caldwell A11 half share t/H		57.69	209,496.20
17/03/17	Deposit Fdmsa Payment 42298585287407		1,711.94	211,208.14
17/03/17	Deposit Coranning Ptyltd A67		2,359.85	213,567.99
17/03/17	Deposit Housing Authorit Vp059764		2,571.43	216,139.42
17/03/17	Merchant Settlement 0910001 Shire Of Wandering 0001 Wandering		50.00	216,189.42
17/03/17	Payment By Authority To Transport Wado20170315	3,752.05		212,437.37
20/03/17	Deposit Joseph Townsend Jw Townsend		385.00	212,822.37
20/03/17	Deposit Department Of Tr Payment:75183		503.01	213,325.38
20/03/17	Deposit Fdmsa Payment 42298585287407		1,048.05	214,373.43
20/03/17	Deposit Fdmsa Payment 42298585287407		1,398.42	215,771.85
20/03/17	Deposit Fdmsa Payment 42298585287407		1,812.59	217,584.44
20/03/17	Deposit Dvg Automotive G 44900		35,000.00	252,584.44
20/03/17	Merchant Settlement 0940002 Shire Of Wandering 0002 Wandering		35.20	252,619.64
20/03/17	Payment By Authority To Transport Wado20170316	602.80		252,016.84
21/03/17	Deposit Online 2929241 Pymt Michael Brett 29Downstratesa19		200.00	252,216.84
21/03/17	Deposit A438 Shire wandering		236.00	252,452.84
21/03/17	Deposit Lorraine Hall A395		284.87	252,737.71
21/03/17	Deposit Fdmsa Payment 42298585287407		1,207.87	253,945.58
21/03/17	Merchant Settlement 0950002 Shire Of Wandering 0002 Wandering		234.20	254,179.78
22/03/17	Deposit Online 2456435 Tfr Westpac Community Sonet Brand Grant		41,471.29	295,651.07
22/03/17	Deposit Narrogin WA		6,715.37	302,366.44
22/03/17	Deposit Katherine Price A376 Ianprice		366.01	302,732.45
22/03/17	Deposit Slann,Glenda Lea A460 slann		376.00	303,108.45
22/03/17	Deposit Fdmsa Payment 42298585287407		1,808.36	304,916.81
22/03/17	Merchant Settlement 0960001 Shire Of Wandering 0001 Wandering		1,809.62	306,726.43
22/03/17	Withdrawal Online Multi 1854837 Pymt WBC.aba Payroll	25,068.53		281,657.90



TRANSACTIONS

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DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
22/03/17	Withdrawal Online Multi 1861624 Pymt Wbccrs.aba Creditors	137,653.48		144,004.42
22/03/17	Withdrawal Online 9009831 Bpay Shire Of W Wongan-Ballidu	1,569.70		142,434.72
22/03/17	Payment By Authority To Transport Wado20170320	35.20		142,399.52
23/03/17	Deposit A205 Whale Rent A205 Whale Rent		350.00	142,749.52
23/03/17	Deposit Fdmsa Payment 42298585287407		1,159.46	143,908.98
23/03/17	Merchant Settlement 0970001 Shire Of Wandering 0001 Wandering		110.00	144,018.98
23/03/17	Merchant Settlement 0970002 Shire Of Wandering 0002 Wandering		148.40	144,167.38
23/03/17	Payment By Authority To Transport Wado20170321	234.20		143,933.18
24/03/17	Deposit Bendigo Bank R J Cumper #451		30.00	143,963.18
24/03/17	Deposit Lynda Anderson A386		66.70	144,029.88
24/03/17	Deposit Fdmsa Payment 42298585287407		1,001.04	145,030.92
24/03/17	Merchant Settlement 0910001 Shire Of Wandering 0001 Wandering		200.00	145,230.92
24/03/17	Payment By Authority To Transport Wado20170322	806.35		144,424.57
27/03/17	Deposit Narrogin WA		448.30	144,872.87
27/03/17	Deposit Roimata McKenzie A465		315.00	145,187.87
27/03/17	Deposit Stripe, Kim Patri A377		381.92	145,569.79
27/03/17	Deposit CBA A520		413.84	145,983.63
27/03/17	Deposit Fdmsa Payment 42298585287407		1,401.07	147,384.70
27/03/17	Deposit Fdmsa Payment 42298585287407		1,578.47	148,963.17
27/03/17	Deposit Fdmsa Payment 42298585287407		1,765.80	150,728.97
27/03/17	Merchant Settlement 0940001 Shire Of Wandering 0001 Wandering		70.00	150,798.97
27/03/17	Payment By Authority To Cc Payment Cc0005336810000001	745.65		150,053.32
27/03/17	Payment By Authority To Transport Wado20170323	173.70		149,879.62
27/03/17	Withdrawal/Cheque 013931	4,405.60		145,474.02
27/03/17	Withdrawal/Cheque 013932	3,091.87		142,382.15
27/03/17	Withdrawal/Cheque 013933	448.30		141,933.85
28/03/17	Deposit Online 2909731 Pymt Wandering Shire Shire of Wandering		60.00	141,993.85
28/03/17	Deposit Fdmsa Payment 42298585287407		1,647.44	143,641.29

**TRANSACTIONS**

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DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
28/03/17	Withdrawal Online 1743043 Tfr Community S Bonds Tranfer	1,400.00		142,241.29
28/03/17	Withdrawal Online 1747065 Pymt Beverley C Beverley Nwb Grant	1,666.50		140,574.79
28/03/17	Withdrawal Online 1766103 Tfr Community S B Pike Bond	1,000.00		139,574.79
28/03/17	Withdrawal Online Multi 1845440 Pymt Wbccrs.aba Creditors	18,694.76		120,880.03
28/03/17	Withdrawal Online 4889386 Bpay Kleenheat Kleenheat 19 Humes	34.10		120,845.93
29/03/17	Deposit E & R Houghton Houghton Lot 8 Pol		50.00	120,895.93
29/03/17	Deposit Fdmsa Payment 42298585287407		1,514.16	122,410.09
29/03/17	Merchant Settlement 0960002 Shire Of Wandering 0002 Wandering		496.65	122,906.74
29/03/17	Merchant Settlement 0960001 Shire Of Wandering 0001 Wandering	107.50		122,799.24
30/03/17	Deposit Online 2540881 Tfr Community Solutions Feral Pig/Treasure		1,732.50	124,531.74
30/03/17	Deposit Narrogin WA		4,210.84	128,742.58
30/03/17	Deposit Fdmsa Payment 42298585287407		1,415.83	130,158.41
30/03/17	Deposit Drd 34323		31,110.63	161,269.04
30/03/17	Merchant Settlement 0970001 Shire Of Wandering 0001 Wandering		885.00	162,154.04
30/03/17	Withdrawal Online Multi 1635972 Pymt Wbccrs.aba Creditors	43,941.72		118,212.32
31/03/17	Interest Paid		21.79	118,234.11
31/03/17	Deposit Bendigo Bank R J Cumper #451		30.00	118,264.11
31/03/17	Deposit Jean caldwell A11 half share t/H		57.69	118,321.80
31/03/17	Deposit Laura De Marchi A382		181.42	118,503.22
31/03/17	Deposit Fdmsa Payment 42298585287407		1,250.86	119,754.08
31/03/17	Deposit 000058		280.45	120,034.53
31/03/17	Payment By Authority To Transport Wado20170329	2,050.15		117,984.38
31/03/17	Withdrawal/Cheque 013934	2,175.67		115,808.71
31/03/17	CLOSING BALANCE			115,808.71

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ATTACHMENT 10.4.1.3

Investment Bank Reconciliation 31 March 2017

Balance as per Bank Statements	\$	749,052.47
Total as per Bank Statement	\$	749,052.47
Balance as per GL	\$	749,052.47
Total As per General Ledger	\$	749,052.47
Difference		\$0.00



Finance Officer



Chief Executive Officer



Electronic Statement

Westpac Community Solutions Cash Reserve

Statement Period
30 December 2016 - 31 March 2017

Account Name
SHIRE OF WANDERING

Customer ID
1930 8463 Shire Of Wandering

BSB Account Number
036-167 214 822

Opening Balance	+ \$648,698.45
Total Credits	+ \$350,902.17
Total Debits	- \$250,548.15
Closing Balance	+ \$749,052.47

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INTEREST RATES (PER ANNUM) ON CREDIT BALANCES

Effective Date	\$0 to \$9999	Over \$9999 to \$19999	Over \$19999 to \$49999	Over \$49999 to \$99999
23 Aug 2016	0.45 %	0.70 %	0.70 %	0.70 %
19 Jan 2017	0.35 %	0.60 %	0.60 %	0.60 %

Effective Date	Over \$99999 to \$499999	Over \$499999
23 Aug 2016	0.70 %	0.70 %
19 Jan 2017	0.60 %	0.60 %

TRANSACTIONS

Please check all entries on this statement and promptly inform Westpac of any possible error or unauthorised transaction

DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
30/12/16	STATEMENT OPENING BALANCE			648,698.45
25/01/17	Withdrawal Online 1418755 Tfr Community S			
	Inv to Muni Transf	100,000.00		548,698.45
30/01/17	Withdrawal Online 1640292 Tfr Community S	71,471.00		477,227.45
31/01/17	Interest Paid		365.74	477,593.19
28/02/17	Interest Paid		219.82	477,813.01
01/03/17	Withdrawal Online 1818366 Tfr Community S			
	Network Branding	37,605.86		440,207.15
14/03/17	Deposit Online 2741209 Tfr Community Solutions		350,000.00	790,207.15



TRANSACTIONS

Please check all entries on this statement and promptly inform Westpac of any possible error or unauthorised transaction

DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
22/03/17	Withdrawal Online 1456434 Tfr Community S			
	Net Brand Grant	41,471.29		748,735.86
31/03/17	Interest Paid		316.61	749,052.47
31/03/17	CLOSING BALANCE			749,052.47

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TRANSACTION FEE SUMMARY

To reconcile your Transaction Fee Summary you may need to refer to transactions listed on your previous statement(s).

Fee(s) charged to account 036-167 21-4822

03 JAN 2017

Total
\$0.00

01 FEB 2017

Total
\$0.00

01 MAR 2017

Total
\$0.00



MORE INFORMATION

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ATTACHMENT 10.4.1.4

Trust Bank Reconciliation 31 March 2017

Balance as per Bank Statements	\$35,078.30
Unpresented Cheque	-\$8.54
Outstanding Deposits	\$0.00
Total as per Bank Statements	\$35,069.76

Balance as per GL	\$35,069.76
Total as per General Ledger	\$35,069.76

Difference	\$0.00
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Finance Officer



Chief Executive Officer

Unpresented Cheques 31/03/2017

Interest to be transferred	\$8.54
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Total	\$8.54
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Electronic Statement

Statement Period
28 February 2017 - 31 March 2017

Community Solutions Cheque Account

Account Name
**SHIRE OF WANDERING TRUST
ACCOUNT**

Customer ID
1930 8463 Shire Of Wandering

BSB Account Number
036-170 000 120

Opening Balance	+ \$34,602.26
Total Credits	+ \$2,408.54
Total Debits	- \$1,932.50
Closing Balance	+ \$35,078.30

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TRANSACTIONS

Please check all entries on this statement and promptly inform Westpac of any possible error or unauthorised transaction

DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
28/02/17	STATEMENT OPENING BALANCE			34,602.26
28/03/17	Deposit Online 2743043 Tfr Community Solutions Bonds Transfer		1,400.00	36,002.26
28/03/17	Deposit Online 2766104 Tfr Community Solutions B Pike Bond		1,000.00	37,002.26
28/03/17	Withdrawal Online 1816186 Pymt Wbccrs.aba Creditors	200.00		36,802.26
30/03/17	Withdrawal Online 1540880 Tfr Community S Feral Pig/Treasure	1,732.50		35,069.76
31/03/17	Interest Paid		8.54	35,078.30
31/03/17	CLOSING BALANCE			35,078.30

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THANK YOU FOR BANKING WITH WESTPAC



3 April 2017

Ms Amanda O'Halloran
Shire of Wandering
22 Watts Street
WANDERING WA 6308

Dear Amanda

Re: Proposed Fitness Class in Wandering

As you are aware I have previously been engaged by the Shire to run night fitness classes at the Community Centre and charged the Shire a fee of \$80 a session for this. The Shire pays this fee to me no matter how many turn up. The classes were charged out at \$10 per person and the attendance varied from 8-10 people once or twice but most weeks between 1 and 4 people attending which of course is a loss of money to the Shire.

Life's commitments change on a daily basis as we all know and there will rarely be a week when everybody that would like to attend a class can actually attend.

I feel that offering fitness classes is beneficial to the community and although there are only a few people that utilise these classes, I like the enthusiasm and gratitude of the ones that are interested and come along. Living in such a small community it is great to be able to offer fitness classes and I personally do attend any that come along such as the current yoga class which is a fantastic session.

I would like to propose that I run self funded 'Tai Chill - Chi Fit' classes one night a week at 6pm (preferably a Thursday depending on current bookings for the Centre) for a four to six week block, where I will charge \$10 a session and ask that the Shire considering waiving the fee of \$35 to hire the Community Centre Foyer each week. This way if there are only a few attendees I am not out of pocket, and the Shire will only have to provide the power for the time we are there.

Tai Chill is practiced as a graceful form of exercise very much like Tai Chi because the movements look similar, Chi Fit's movements are more specifically designed to improve one's health by harmonising the mind and body from within. Chi Fit is low impact and puts minimal stress on muscles and joints, making it generally safe for all ages and fitness levels. The whole routine is done standing there is no floor work. This would be a great class to do in the open but as we are entering the colder months we will need a sheltered place to meet.



I have had a good amount of interest from initial marketing of this course and if numbers are 10 or more I would be more than happy to pay the hire fee.

I have heard of a similar arrangement of waiving a hire fee at a neighbouring Shire who were experiencing the same thing – arranging fitness classes, paying a fitness instructor and then some weeks only having two or three people turn up therefore resulting in losses to the Shire.

I hope you will give this request further consideration and look forward to hearing from you at your earliest convenience.

If you have any queries please do not hesitate to contact me.

Kind regards

A handwritten signature in blue ink, consisting of the name 'Lisa' followed by a stylized, cursive monogram that appears to be 'LB'.

Lisa Boddy

2017 - 2022

Shire of Wandering

5 year Major Road Works Program - Regional Road Group

Name of Road	Description	SLK	SLK	Total	2017/18	2018/19	2019/20	2020/21	2021/22	Total
North Bannister Wandering Rd	Reconstruction, widen & two coat seal	0.06	2.00	1.94	\$271,202.00					
North Bannister Wandering Rd	Reconstruction, widen & two coat seal	23.75	25.85	2.10	\$322,529.00					
North Bannister Wandering Rd	Reconstruction, widen & two coat seal ** Needs to be further costed	8.00	8.50	0.50		\$90,000.00				
North Bannister Wandering Rd	Reconstruction, widen & two coat seal ** Needs to be further costed	10.00	12.00	2.00		\$360,000.00				
North Bannister Wandering Rd	Reconstruction, widen & two coat seal ** Needs to be further costed	13.50	14.00	0.50		\$90,000.00				
				7.04	\$593,731.00	\$540,000.00				\$1,133,731.00
Wandering Pingelly Rd	Reconstruction, widen & two coat seal - various Sbends, Tom Prices etc...			2.00				\$650,000.00		
Wandering Pingelly Rd	Reconstruction, widen & two coat seal - Various 1km sections Martadine	20.43	27.81	2.00					\$550,000.00	\$550,000.00
				4.00				\$650,000.00		\$1,200,000.00
York Williams Rd	2 coat seal		73.50	5.00			\$350,000.00			
York Williams Rd	Resheeting including widening various sections			3.00					\$180,000.00	
				8.00			\$350,000.00		\$180,000.00	\$530,000.00
Fourteen Mile Brook Rd	Construct, remove vegetation & 2 coat seal - Boundary to Dwards East	11.00	13.78	2.78			\$350,000.00			
				2.78			\$350,000.00			\$350,000.00
Total Yearly allocations					\$593,731.00	\$540,000.00	\$700,000.00	\$650,000.00	\$730,000.00	\$3,213,731.00

2017 - 2022

Shire of Wandering

5 year Major Road Works Program - Roads to Recovery

Name of Road	Description	SLK	SLK	Total	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Wandoo Crescent/O'Connell Rd	Improve Drainage				\$30,000.00					
Dunmall Drive	Reseal				\$20,000.00					
Down Street	Reseal				\$30,000.00					
Mulching and clearing rural roads					\$20,000.00					
					\$100,000.00					\$100,000.00
Carabine East	Resheet, clear, improve drainage - include bridges with funding to come from direct grant			5.00		\$101,095.00				
				5.00		\$101,095.00				\$101,095.00
Noombling Norraine Rd	Resheet, clear and improve drainage - Start at Wandering Pingelly Rd end			5.00			\$101,095.00			
				5.00			\$101,095.00			\$101,095.00
Bannister Road	Resheet, improve drainage and reseal breaking strip			5.00				\$101,095.00		
				5.00				\$101,095.00		\$101,095.00
Turton St/ Mill Road School Drop off				3.00					50,000	
Resheeting Various				3.00					51,000	
Total Yearly allocations				3.00	\$100,000.00	\$101,095.00	\$101,095.00	\$101,095.00	\$101,000.00	\$504,288.00

2017 - 2022

Shire of Wandering 5 year Major Road Works Program - Black Spot

Name of Road	Description	SLK	SLK	Total	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Stage 2 Moramocking Rd	Take out crest and realign Fuller Road Cnr and seal	3.30	5.00	1.70		\$400,000.00				
Stage 3 Moramocking Rd	reconstruction and 2 coat seal	5.00	6.50	1.50					\$330,000.00	
Intersection Codjatotine Mooterdine, Carabin and Mooterdine Loop	*** Needs Assessment and costing			3.20		\$400,000.00			\$330,000.00	\$730,000.00
Noombing Noorine	Guard Rails and resheet *** Needs Assessment and costing									
Bannister Road - Chromileys Cnr	*** Needs Assessment and costing									
George Road	*** Needs Assessment and costing					\$400,000.00			\$330,000.00	\$730,000.00

Shire of Wandering 5 year Major Road Works Program - Maintenance Bridges

Name of Bridge	Description	Bridge Number	SLK	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Carabin Rd - to be carried out with RTR works	General Upgrade	3064A	3.10		\$25,000.00				
Carabin Rd - to be carried out with RTR works	General Upgrade	3065A	0.60		\$25,000.00				
Carabin Rd - to be carried out with RTR works	General Upgrade	3066A	1.21		\$25,000.00				\$75,000.00
** Fund mostly out of direct grant	General Upgrade				\$75,000.00	\$30,000.00			\$30,000.00
						\$30,000.00	\$30,000.00		\$30,000.00
							\$30,000.00		\$30,000.00
							\$30,000.00		\$30,000.00
							\$30,000.00		\$30,000.00
Project Totals					\$75,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$165,000.00

5 year Major Works Program - Capital Works Bridges

Name of Road	Description	SLK	2017/18	2018/19	2019/20	2020/21	2021/22	Total
Wandering Pingelly Rd	Bridge Removal and replacement with culverts - 10 weeks work - Significant program	0424A	27.37	\$750,000.00				\$750,000.00
Wandering Narrogin Rd	Bridge Removal and replacement with culverts - 10 weeks work - Significant program	0425	2.61		\$750,000.00			\$750,000.00
					\$750,000.00			\$750,000.00
Project Totals				\$750,000.00	\$750,000.00			\$1,500,000.00

Minutes of the Bush Fire Advisory Meeting held at the Shire of Wandering Council Chambers on Wednesday 5 April 2017

1. DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS

Amanda O'Halloran, CEO welcomed all present and declared the meeting open at 7.31pm

2. RECORD OF ATTENDANCE, APOLOGIES & LEAVE OF ABSENCE

Present: Melvin Schorer, Peter Monk, Graeme Parsons, Grant White, Shaun Brand, Ian Turton, Brendan Whitely, Warrick Brand, Graham Treasure, Tim Treasure, Brendon Hardie, Amanda O'Halloran

Guests: Paul Blechynden Area Officer (DFES),

Apologies: Chad Ferguson

3. ELECTION OF CHAIRMAN

Nominations are required for the position of Chairman of the Committee.

Cr Brendan Whitely nominated by Graeme Parsons and Seconded by Peter Monk – Carried

Cr Brendan Whitely accepted the nomination and took over chair of the meeting.

4. CONFIRMATION OF MINUTES

4.1 Bush Fire Advisory Committee Meeting – 4 October 2016

Minutes from the previous meeting have been circulated to the Brigade Secretaries.

Moved Tim Treasure, seconded Shaun Brand that the minutes of the Bush Fire Advisory Committee meeting held on 4 October 2016 be confirmed as a true and correct record.

Carried

There were no matters arising for discussion from the previous minutes.

5. REPORTS

5.1 Chief Bush Fire Control Officer

Pretty quiet year, Boddington was the largest fire attended. The Boddington Fire required 2 trucks and the fast attack vehicle for 2 days.

2 call outs. Water Corp burn was a good training exercise with 8 blokes turning out. Thanks to Paul Blechynden for organising bull dozer for Treasurers tree fire.

Thanks to everyone for their effort and support over the season. There is more team work these days and I appreciate that.

Thanks to the effort of Paul Blechynden for getting the fast attack for this season, it has been very useful.

Thanks to Shire for everything over the year. Thanks also to Melvin.

5.2 CEO Report

Fire Infringements – we got that mostly right this year – Friendly reminder letters were sent in the first instance and if no action within 2 weeks another one went, we impressed on everyone that we really didn't want to fine anyone, just increase safety. 35 infringements, 21 paid total received at present \$5250.00. Have sent letter to unpaid fines explaining that no further action will be taken this year, however next year the Fines enforcement process will be utilised to manage infringement process.

Bush Fire Notice – issues discussed regarding wording of fire breaks etc... Amanda is requesting legal advice to ensure that legal action can be enforced on current wording. Paul highlighted some areas to strengthen document and went on to say that the Shire is at the forefront of enforcement action utilising the services of the Ranger. Agreed that a work group be formed to focus on this to get it to May Council Meeting to ensure that it is printed and ready for circulation with the July rates notices. Membership to be Chair – Brendan Whately, Captains of Brigades and Chief and Deputy Fire Control Officers. Peter Monk to confirm date – either the 4 or 10 May at 7.00pm – Shire Council Chambers.

Helen has worked hard to improve processes and provide support where possible, we feel confident that volunteer numbers are where they should be, and that communication is at a high level, many many thanks to everyone for their hard work and support throughout the year.

6.0 BRIGADE REPORTS

6.1 WANDERING & WANDERING TOWN VOLUNTEER BUSH FIRE BRIGADE

AGM held on the 26 March 2017, minutes submitted. 13 volunteers attended.

Key issues from Meeting

- Requesting Key from Shire to access toilets.
- Discuss access to dam standpipe instead of pumping from Shed, in an effort to reduce costs.

CEO, Amanda O'Halloran advised that a key can be made available, as long as someone took responsibility for the key and for the toilets being locked and maintained. It is essential that the Shire is notified ASAP once the toilets have been used to ensure that they are maintained at a standard appropriate for the customers that pay to use them.

CEO, Amanda O'Halloran also advised that whilst the dam standpipe water is provided cheaper than scheme water, the oval and road works is reliant on the dam as the only source of water, we don't want to be in a situation where there is no water available for those services. If in an emergency we needed all available water then the dam would be made available through the appropriate channels. No key would be provided at this time.

6.2 CODJATOTINE VOLUNTEER BUSH FIRE BRIGADE

AGM held on the 29 March 2017, minutes submitted. 11 volunteers attended.

Key issues from Meeting

- Stickers for extra units and vehicles to be worked through with Shire. New registrations to consider.
- AVL's – Vehicle Locators are stored at the Shire Office.
- Shire now has fast attack vehicle stored at Peter Monks
- Discussion regarding reserves within Shire that need reduction burns and what is required before proceeding.

CEO Amanda O'Halloran requested that Paul Blechynden (DFES), explain the loan of the vehicle and the way forward. Paul advised that the vehicle is on loan to the Shire from the high season fleet. The allocation is a competitive process that Paul supported to help with the Shire receive a vehicle in this year's round. The vehicle will be picked up and returned to Perth sometime in the near future. It is hoped that we might be considered again into the future, but it is not assured. The Shire applied again in next year's grant round for a permanent fast attack, however we have been advised that no vehicles could be applied for in the 2017/18 round.

6.3 HASTINGS VOLUNTEER BUSH FIRE BRIGADE

AGM held on the March 2017, minutes supplied. 9 volunteers attended.

Key issues from Meeting

- Follow up ID cards and where they are?
- The Shire to instigate and oversee the development of a plan for the future, that looks into all aspects of reserves in the Shire. In particular road side reserves for fire control and landowners fence lines for fire and damage protection. The result of the review should produce documents that clearly state the responsibilities of all concerned and the processes to achieve them. The reviewing body should include the Shire Council, Land Owners and Fire Brigade Members.

Further discussion was undertaken regarding the reserves matter – Amanda advised that relationships with DPAW Perth were improving and communications with Michael Biscotti area coordinator were open. Peter Monk and Paul Blechynden met with Michael in March and the meeting was positive. Graeme Parsons and Ian Turton advised that they too had been having productive associations with DPAW in Narrogin and were encouraged by the positive actions that have been forthcoming from the meetings.

It was decided that a sub group would be formed to look at the reserves requiring further consideration. It was requested that Brigades consider their areas and highlight reserves in their areas on a rated system for consideration over the coming years. The group will consist of Warrick Brand, Peter Monk, Melvin Schorer, Graham Parsons, Tim Treasure and Graham Treasure. This group will present a first draft of a plan for endorsement by the Bush Fire Advisory Committee at the October Meeting. Paul Blechynden, Amanda O'Halloran and Michael Biscotti will all be available for support.

7.0 Appointment of Fire Control Officers

7.1 Chief Fire Control Officer

An appointment for the 2017/18 fire season is required.

Graeme Parsons nominated Peter Monk

Moved Graeme Parsons, seconded Brendan Hardie that Council be requested to appoint Peter Monk as Chief Bush Fire Control Officer for the 2017/18 fire season.

Carried

7.2 Deputy Chief Fire Control Officer

An appointment for the 2017/18 fire season is required.

Graeme Parsons nominated Melvin Schorer, Melvin stated that his acceptance is reliant on having a second or junior Deputy Chief Bush Fire Control Officer, as he doesn't want to still be undertaking the role in a few years' time.

Moved Peter Monk, Seconded Graeme Parsons that Council be requested to appoint Melvin Schorer as Deputy Chief Bush Fire Control Officer for the 2017/18 fire season.

Carried

Discussion was had regarding seeking Council approval to have a Junior Deputy Chief Bush Fire Control Officer, it was decided by the group that nominations be called and if accepted they proceed with endorsement from Council.

Peter Monk nominated Tim Treasure, Tim declined the nomination. Chairman Brendan Whitely called for any other nominations. There were no further nominations.

7.3 Vehicle Movement Ban Officers (Fire Weather Officers)

Appointments for the 2017/18 fire season are required.

Melvin Schorer nominated Peter Monk, Graeme Parsons and Tim Treasure as Chief Weather Officers and Bruce Dowsett, Adam Watts and Amanda O'Halloran as their deputies.

Moved Melvin Schorer, Seconded Graham Treasure that Council be requested to appoint Peter Monk, Graeme Parsons and Tim Treasure as the Chief Fire Weather Officers with Bruce Dowsett, Adam Watts and Amanda O'Halloran as their deputies for the 2017/18 fire season.

Carried

7.4 Clover Burning Permit Officers

Appointments for the 2017/18 fire season are required.

Graeme Parsons nominated Peter Monk and Anthony Turton as Clover Burning Permit Officers.

Moved Graeme Parsons, Seconded Brendan Hardie that Council be requested to appoint Peter Monk and Anthony Turton as Clover Burning Permit Officers for the 2017/18 fire season.

Carried

7.5 Fire Control Officers

Appointments for the 2017/18 fire season are required.

Moved Melvin Schorer, Seconded Warwick Brand that Council be requested to appoint the following as Fire Control Officers, Permit to Burn Officers and Dual Fire Control Officers for the 2017/18 fire season.

Hastings

GR Parsons (Permit to Burn Officer)

A Watts

C Ferguson

R Bostock

A Turton (Permit to Burn Officer)

Wandering

T Hardie (Permit to Burn Officer)

T Treasure (Permit to Burn Officer)

G White

S Watts (Permit to Burn Officer)

Codjatonine

P Monk (Permit to Burn Officer)

M Schorer (Permit to Burn Officer)

D Warburton (Permit to Burn Officer)

B Hardie (Permit to Burn Officer)

Wandering Town

G Treasure

W Brand (Permit to Burn Officer)

S Brand

B Whitely

Dual Appointments	
Brookton	– GR Parsons
Brookton	– P Monk
Pingelly	– R Bostock
Pingelly	– P Monk
Cuballing	– P Monk
Boddington	– T Hardie
Boddington	– P Monk
Williams	– T Hardie
Williams	– P Monk

Carried

8. **GENERAL BUSINESS**

- 8.1 Maintenance of Trucks and other plant – jobs to be carried out at shed during the off season –
- Discussion regarding servicing of the truck, considered that with the amount of work that has been undertaken, no need to service at this point in time. Brigade to let Shire know when work next needs to be carried out.
 - Jobs at shed – pumps servicing, opening of electric doors to test battery etc... Town Brigade to take responsibility and ensure that tasks are carried out over the off season.
- 8.2 PPE and other purchases to be finalised prior to June 30 – Currently focusing on boots, Shire has been given details for 11 sets – we are able to order up to 13 with this year's funding, so need sizes ASAP. Amanda asked if there was any other need for helmets and uniforms. Brigades stated that there was no requirement to purchase any more at this time. Boots would be ordered prior to June 30.
- 8.3 Firebreak Workshops – discussion was had regarding benefit of having perhaps two firebreak workshops August September?? Peter Monk stated that they had been held in the past with a positive turn out. Amanda stated that with the issues associated with the infringements this year, she thought that it would be a positive initiative to undertake. There seemed to be a great deal of confusion out there.

It was decided that the workshops/ information sessions would be facilitated by the Ranger, Chief Bush Fire Control Officer, Paul Blechynden and the CEO.

Brendan stated to the group that someone would need to volunteer to drive the workshops as the Shire wasn't in a position to take this on, Ian Turton agreed to help drive the sessions.

- 8.4 Junior Deputy Chief Bush Fire Control Officer Position – further discussion was had regarding the need to have a succession plan into the future. Both Peter Monk CBFCO and Melvin Schorer DCBFCO were considering retiring from their current roles in the next year and currently there was no one coming up through the brigades to take on the role. The Committee requested that a formal motion be put to Council.

Motion: Advise Council of the need to have a Junior Deputy Bush Fire Control Officer.

Moved Melvin Schorer

Seconded Graeme Parsons

Carried

- 8.5 Budget Discussion – Budget break down presented which outlines expenditure to date and revenue. Worked hard to get the budget right – the Shire is receiving an operating grant from DFES of \$30600 next financial year, which is more reflective of our brigade costs – for those interested it is also \$2k more than the Shires ESL collected from Property Owners. Please could Brigade Captains let Amanda know if there was any further expenditure required ASAP. Amanda stated that it is very important to receive fire reports – filled in with appropriate detail and fire attendees listed. This is very important as to how funding is assessed for the Shire. No reports and funding is likely to be less.
- 8.6 Report from Paul Blechynden DFES –
- Paul reiterated the need for detailed reports, particularly in regards to the new presumptive legislation currently going through government. There are 12 cancers that volunteers are

acknowledged of being at high risk. The new legislation puts the onus on insurance companies to prove that the volunteer didn't get it from attending and volunteering in the fire environment. Detailed records and reports will be essential to supporting cases should they be required.

- Paul discussed highlights from DOAC Meeting, which Melvin and Peter attend. This meeting is always on the Shires Council Meeting day, so Amanda does not attend.
 - Issue discussed regarding 000 centre and new option for a group call system. This sends an SMS to the first hit of people, with details and incident no etc...
 - *** Amanda and Paul to work on going forward.
 - Paul discussed Automatic Tracking Systems stored at Shire and new devices in vehicles – website available that anyone can have access to – contact Paul for more details. Helen Mark – Shire administration and Amanda to register
 - Paul circulated Map – with significant detail on – brigades and Shire to consider and finalise with Paul.
 - Paul also circulated Fire Control Officer booklets for vehicles – Brigades consider them a worthwhile resource, Amanda to get electronic version and get copies out to brigades.

9. Actions arising from the meeting

I. **Sign Off of 2017/18 Fire Notice –**

Fire Notice Sub Group (Chair – Brendan Whitely, Warrick Brand, Peter Monk, Graeme Parsons, Tim Treasure, Melvin Schorer and Amanda O'Halloran) to meet on either the 4th May or the 10th May (Peter Monk to confirm availability) to finalise Fire Notice for Sign off at Council Meeting in May. Meeting deadlines is essential to fire notice being available for distribution in the rates. If Group isn't responsive, Council will need to sign off without their input.

II. **Caravan Park toilet key to be allocated to Brigade –**

Warrick Brand to sign out Key from Shire for Caravan Park, Amanda to source lock box.

III. **Draft Reserves Plan to be presented to BFAC in October –**

Reserves Sub Group (Peter Monk, Melvin Schorer, Warrick Brand, Tim Treasure, Graeme Parsons and Graham Treasure) to meet prior to the October Meeting, to consider and present draft reserves management plan to the October Bush Fire Advisory Committee

IV. **Firebreak information sessions to be held prior to season –** Ian Turton to coordinate

10. **MEETING CLOSURE**

There being no further business the Chairman closed the meeting at 9.36pm

Tabled before the Ordinary Council Meeting on 21 April 2016.

.....
CR B M Whitely, President

Codjatotine Bushfire Brigade Annual Meeting 29/3/2017

Present; P. Monk, C. Hardie, B. Hardie, M. Sewell, PJ. Warburton, M. Schorer, John Price, Judy Price, D. Warburton, K. Price, M. Browne
Apologies; E. Warburton, N. Schorer, B. Penny

Minutes from 2016 AGM be accepted as read
Moved ; PJ Warburton, M. Browne

Business arising;

- * Fuel card still has \$2000 that will need to be drawn and distributed or stored in case new government withdraws support.
- * Reduction burn at school done last year possibly not warm enough to get a good clearing burn.
- * Reduction burn at Water Corp dam was considered a much better result.

Correspondence;

- *Advisory Meeting Minutes April.
- * Agenda Advisory Meeting 4 October

Office Bearers

Captain FCO P. Monk
FCO's B. Hardie, D. Warburton, M. Schorer
Vehicle movement ban ; P. Monk
Secretary; M. Schorer

General Business

- * Stickers for extra units and vehicles. Some members that filled in paper work haven't received them. Kel Price, John Price, Follow up. PJ Warburton & Judy Price also want to register.
- * AVL's (vehicle locators) stored at shire office for tracking movement of vehicle or plant at fires.
- * Shire now has a fast attack unit stored at Peter Monk's.
- * Aerial Support Course. Peter Monk & Dean Warburton from Codji brigade completed the course.
- * Brief discussion on reserves within shire that need reduction burns and what is required before proceeding.

Meeting closed 8;30pm

Signed Captain Codjatotine Brigade

Peter Monk

.....

2017 Hastings Brigade Fire Meeting

Present – A.Watts, B.Hardie, D.Parsons, G.Parsons, C.Ferguson, A.Turton, I.Turton, R.Bostock, Graeme Parsons

Apologies – L.Hardie, J Matthews,

Minutes from 2016 Meeting, Moved A.Watts, second I.Turton that the minutes are true and correct.

Election of office bearers for 2017

Fire Captain - GR.Parsons nominated by A.Watts second by I.Turton

Secretary - B.Hardie nominated C.Ferguson, second by A.Turton

Fire Officers – R.Bostock, C.Ferguson, A.Turton, G.Parsons Nominated A.Watts, second by I.Turton

Clover Burning Permit – A.Turton nominated by D.Parsons, second by G.Parsons

Permit Burning Officers –A.Turton, Graeme Parsons nominated by G.Parsons second by D.Parsons

Fire weather control officer –Graeme Parsons, A.Watts nominated I.Turton second by D.Parsons

All positions were accepted and therefor filled

General Business

1. Discussion of Volunteer Registration, about I.D cards for firefighting units, including photos which should have been taken at training sessions in February 2017, Graeme Parsons to follow up on those who had photos taken but have not received them in the mail
2. Fuel Distribution – Fuel need to be distributed before June 30
3. Burning restrictions – Burning permits no longer required from 1st April
4. Advisory /meeting at 7.30pm on the 5th April at shire chambers
5. A review of last year's discussion about The Hastings fire brigade request into the Wandering shire to instigate & oversee the development of a plan for the future that looks at all aspects of reserves in the shire. In particular the maintenance of roadside reserves for fire control and landowners fence lines and property for fire and damage protection. Other types of reserves should also be covered. The result of this review should produce documents that clearly states the responsibilities of all concerned and the processes to achieve them. The reviewing body should include the shire council, land owners, fire brigade shire- Motion A Turton, second by I Turton
6. D.Parsons has been given permission to burn parts of the reserve that run through his property

Meeting Closed 8.30pm

Wandering Town and Wandering Volunteer Bush Fire Brigade

AGM Minutes

March 26, 2017

Call to order

Warrick Brand called to order the AGM of the Wandering Town and Wandering Volunteer Bush Fire Brigade at 5:03 PM on March 26, 2017 at Wandering Fire Shed.

Attendance

- Warrick Brand
- Tim Treasure
- Starr Monck
- David Cornish
- Daniel Cornish
- Tim Hardie
- Geoff Hillman
- Grant White
- Graham Treasure
- Shawn Brand
- Bruce Dowsett
- Tom martin
- Wayne Atkinson

Apologies

- Rob Chomley

Correspondence

Nil

Positions

Wandering – no changes

Moved: Shawn Brand

Seconded: Tom Martin

Wandering Town – Declared open

Starr Monck nominated as Secretary to replace **Durga Ojha**

No other changes made.

Moved: Tim Hardie

Seconded: Shawn Brand

General Business

Wandering

- Time-cards to be put in both trucks so that when going to a fire out of Wandering they don't need to be chased up
- Discuss with shire about keys for each truck to the standpipe for the town dam instead of pumping from the take (reduce costs)

Wandering Town

- Thank you to everyone for attending and helping with the training days.
- Both trucks have now been setup with new systems to assist Fire fighters. A new pump has also been installed.
- Request key for key to the shire toilets near the fire shed, someone will most likely need to take ownership of the key instead of being left in the fire shed. To be discussed further with the Shire and brought up at the advisory meeting on the 5th of April.
- Photos for ID cards; preferably similar to passport photo wearing fire uniform against a neutral background. The Shire should also be able to take these photographs for those who missed out.
- Make sure to have fire access stickers on personal vehicles to gain access to fire grounds, and submit paperwork if you haven't already.
- ID cards must be on all personnel fighting and assisting with fire management at all times (mainly to be used at fires in different towns). Limited questions able to be answered regarding the new ID card system at this stage.
- If you have a person in your vehicle and you are called out to a fire it is advised you drop them off before heading to the fire front. A person of rank is able to get someone off the street to assist with tasks such as traffic control etc.
- The text message system is working well.

Adjournment

Warrick Brand adjourned the meeting at 5:23 PM.

Minutes submitted by: Starr Monck

Fire Prevention 2016/17

Expenditure Account	Description	2016/17 Budget	2016/17 Exp to date	2015/16 Exp
E 05100	Purchase of Plant and Equipment <1200 per item	\$4,000.00	\$2,274.73	\$1,756.10
E 05101	Maintenance of Plant and Equipment	\$750.00	\$229.18	\$63.85
E 05102	Maintenance of Vehicles/Trailers/ Boats	\$9,106.00	\$7,214.05	\$13,280.54
E 05103	Maintenance of Land and Buildings	\$4,834.00	\$3,765.44	\$3,508.31
E 05104	Clothing and Accessories	\$4,000.00	\$660.00	\$2,981.03
E 05105	Utilities, Rates and Taxes	\$1,500.00	\$962.48	\$506.69
E 05106	Other Goods and Services	\$2,000.00	\$1,568.79	\$636.27
E 05107	Insurances	\$7,569.00	\$8,033.43	\$7,880.96
E 05190	Other Fire Control Expenses	\$8,135.00	\$7,275.43	\$11,499.62
E 05199	Administration Allocated	\$44,397.00	\$26,261.07	\$10,490.26
		\$86,291.00	\$58,244.60	\$52,603.63
Income				
R 05100	DFES GRANTS	\$29,500.00	-\$29,500.00	-\$25,130.00
R 05101	ESL Administration Fee	\$4,000.00	-\$4,000.00	-\$4,000.00
R 05102	Fines and Penalties - Fire Prevention	\$750.00	-\$4,750.00	\$0.00
R 05103	Reimbursements	\$0.00	\$0.00	-\$2,600.00
		\$34,250.00	-\$38,250.00	-\$31,730.00

Total Cost to Council

\$19,994.60

\$20,873.63

** funded through Rates

** Only a year to date total - More likely to be