

# Notice of Meeting



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Dear Elected Member

The next Ordinary meeting of the Shire of Wandering will be held on Thursday 20 February 2025 in the Council Chambers commencing at 3.30pm.

## Schedule

3.30pm Ordinary Council Meeting

Ian Fitzgerald  
**A/Chief Executive Officer**

14 February 2025

## **DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Wandering for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of Wandering disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions. Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Wandering during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wandering. The Shire of Wandering warns that anyone who has an application lodged with the Shire of Wandering must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wandering in respect of the application.

## **AGENDA**

Shire of Wandering  
Ordinary Council Meeting  
20 February 2025

## **OUR VISION**

*Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.*

# DISCLAIMER

## INFORMATION FOR THE PUBLIC ATTENDING COUNCIL MEETINGS

### Please Note:

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Councils decision.

### Meeting Procedures:

1. All Council meetings are open to the public, except for matter raised by Council under "confidential items".
2. Members of the public may ask a question at an ordinary Council Meeting under "public question time".
3. Members of the public who are unfamiliar with meeting procedures are invited to seek advice at the meeting. If unsure about proceeding, just raise your hand when the presiding member announces public question time.
4. All other arrangements are in accordance with the Council's standing orders, policies and decision of the Shire of Wandering.

### Council Meeting Information:

Your Council generally handles all business at Ordinary or Special Council Meetings.

From time to time Council may form a Committee to examine subjects and then report back to Council.

Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters under "confidential items". On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.

Public Question Time. It is a requirement of the *Local Government Act 1995* to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the presiding member.

Written notice of each question should be given to the A/Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and the response is included in the meeting minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next ordinary meeting of Council.

Councillors may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter trivial, insignificant or in common with a significant number of electors or ratepayers. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the presiding member of the meeting will advise the Officer if he/she is to leave the meeting.

Agendas, including an Information Bulletin, are delivered to Councillors within the requirements of the *Local Government Act 1995*, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the A/Chief Executive Officer in time to allow the matter to be fully researched by a Shire Officer. An Agenda item, including a recommendation, will then be submitted to Council for consideration. The Agenda closes the Friday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

Agendas for Ordinary Meetings are available at the Shire of Wandering Office and on the Shire website seventy-two (72) hours prior to the meeting and the public are invited to view a copy at the Shire Office.

Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 2).

Public Inspection of Unconfirmed Minutes (Regulation 13).

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection from the Shire of Wandering Office and the Shire of Wandering website within ten (10) working days after the Meeting.

**Ian Fitzgerald**  
**A/Chief Executive Officer**

## SHIRE OF WANDERING

Agenda for the Ordinary Meeting of Council to be held in the Council Chambers on Thursday 20 February 2025 – commencing at 3.30pm.

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**1. Declaration of Opening / Announcements of Visitors**

The Presiding Member to declare the meeting open.

**2. Attendance / Apologies / Approved Leave of Absence**

**Councillors**

Cr Ian Turton (President) (Presiding Member)  
Cr Sheryl Little (Deputy Shire President)  
Cr Lou Cowan  
Cr Gillian Hansen  
Cr Dennis Jennings  
Cr Alan Price

**Staff**

Ian Fitzgerald (A/Chief Executive Officer)  
Karl Mickle (Operations Manager)

**Apologies**

Cr Max Watts

**Members of the Public**

**3. Announcements by the Presiding Member**

**4. Response to Previous Public Questions Taken on Notice**

Nil.

**5. Public Question Time**

**6. Petitions / Deputations / Presentations / Submissions**

**7. Applications for Leave of Absence**

**8. Disclosures of Interest**

## **9. Confirmation of Minutes of Previous Meetings Held**

### **9.1 Ordinary Council Meeting Minutes – 12 December 2024**

#### **Statutory Environment:**

Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

#### **Voting Requirements:**

Simple Majority

#### **Recommendation:**

**That the Minutes of the Ordinary Meeting of Council held on 12 December 2024 be confirmed as true and correct.**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

Carried

For/Against: Cr Turton  Cr Little  Cr Cowan  Cr Hansen  Cr Jennings  Cr Price  Cr Watts

### **9.2 Special Council Meeting Minutes – 14 January 2025**

#### **Statutory Environment:**

Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

#### **Voting Requirements:**

Simple Majority

#### **Recommendation:**

**That the Minutes of the Special Meeting of Council held on 14 January 2025 be confirmed as true and correct.**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_

Carried

For/Against: Cr Turton  Cr Little  Cr Cowan  Cr Hansen  Cr Jennings  Cr Price  Cr Watts

## **10. Reports of Committees of Council**

Wandering Community Centre Upgrade Committee Meeting held 12 February 2025.

### **10.1 Proposed Location – Amenities Upgrade**

<b>File Reference:</b>	<b>11.111.11101</b>
<b>Location:</b>	<b>Down Street, Wandering</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Ian Fitzgerald, A/Chief Executive Officer</b>
<b>Authorising Officer</b>	<b>Ian Fitzgerald, A/Chief Executive Officer</b>
<b>Date:</b>	<b>10 February 2025</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Draft Plans – Amenities location and design</b>
<b>Previous Reference:</b>	<b>N/A</b>

#### **Summary:**

For the Committee to consider the draft plans for the amenities upgrade as part of the Wandering Community Centre Upgrade.

#### **Background:**

The Wandering Community Centre is the hub for the Wandering community and has been identified as a building that needs to be upgraded to ensure that community expectations of a modern facility are addressed and the building is fit for purpose going into the future.

#### **Comment:**

At the Committee Meeting held onsite on Wednesday 22 January 2025 the Committee discussed the location of the proposed external ablution facility and also the proposed new storage facility for use by the sporting clubs and also as storage for the Community Centre.

The proposed sites were marked out on the ground for the Committee to review.

The ablution facility is planned to be located adjacent to the current internal ablutions.

The proposed new storage facility will be located adjacent to the rear entry into the Community Centre kitchen area.

The Committee noted:

- Exterior of the new facilities to match the rear of the new building extension
- The area between the new facilities and the existing building to be paved
- A breezeway is to be constructed between the new facilities and the existing building using a sawtooth roof design

It is recommended that the Committee formally consider these plans to allow the concept to be included in any business case and grant applications prepared by the administration.

Whilst there are no plans to undertake the works as funding has not been secured, it is appropriate that the plans be prepared and finalised so when funding opportunities arise, the plans and costings are available to undertake the works.

Photos and draft plans are attached to help inform Council.

Proposed storage facility would be a container with 4 sections and doors to allow allocation to sporting clubs and community centre usage. The container would be finished in colours and design to closely match the Community Centre additions.

Proposed external ablution facility would be a container with a number of individual ablutions with toilet and shower units in each.

Again, the container would be finished in colours and design to closely match the Community Centre additions.

A roof structure would be placed over the containers linking to the Community Centre – in similar colour and design as to the recently added front verandah. The area would be paved out from the building to the new facilities creating a walkway/breezeway.

**Consultation:**

Not applicable

**Statutory Environment:**

Not applicable

**Policy Implications:**

Not applicable

**Financial Implications:**

Unknown at this point in time – conceptual only at present.

**Strategic Implications:**

**PROVIDE STRONG LEADERSHIP**

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations

**Risk Implications:**

Nil

**Voting Requirements:**

Simple Majority

030225C Moved: Lee Muller Seconded: Cr max Watts

**Recommendation and Committee Decision:**

That the Committee considers the plans for the proposed location of the new external ablution and storage facilities plans and recommends to Council that the facilities be located and constructed as outlined in this report.

Carried 3/0

For: L Muller, B Whitely, Cr M Watts

Against: Nil

**Committee Recommendation:**

**That Council accept the recommendation of the Wandering Community Centre Upgrade Committee that the proposed ablution and storage units be located and constructed as outlined in this report.**

**Moved:** \_\_\_\_\_

**Seconded:** \_\_\_\_\_

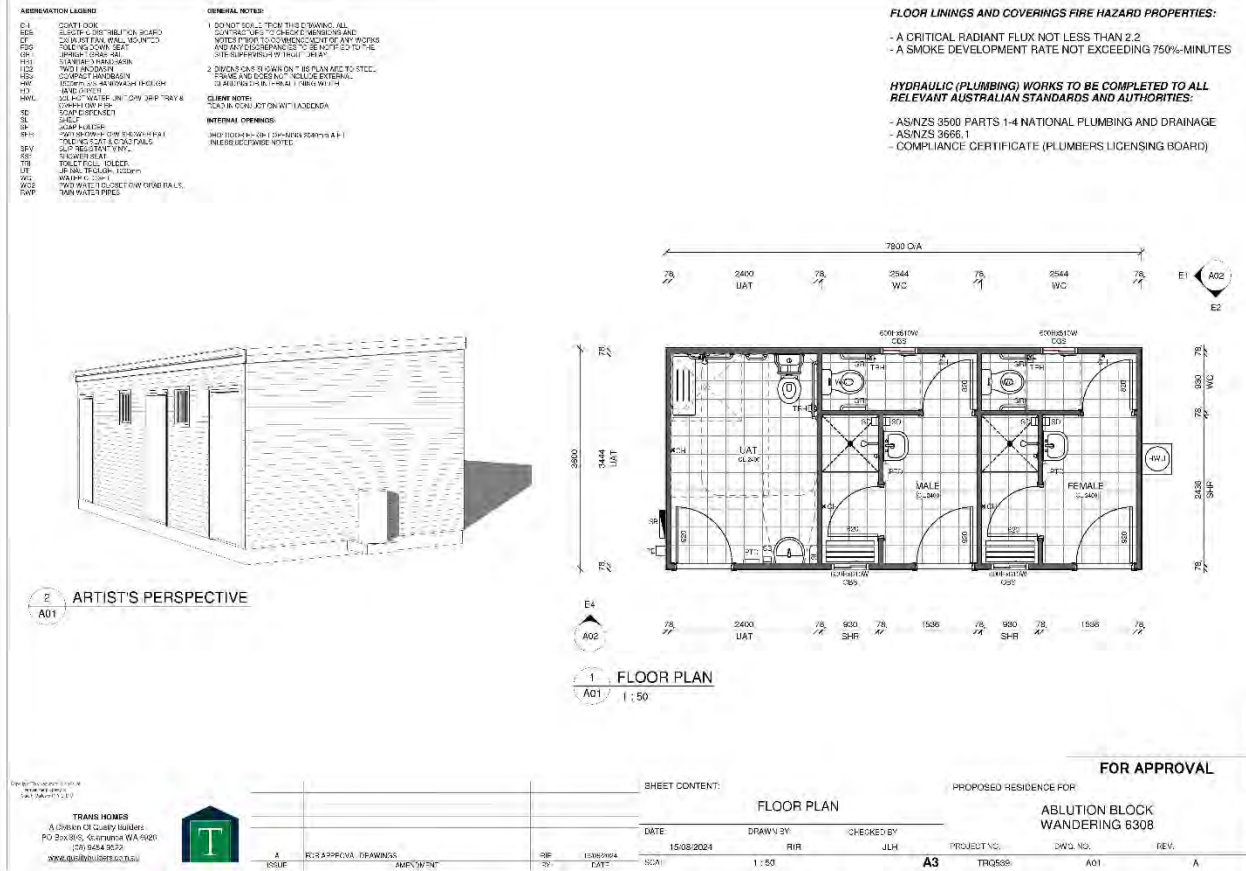
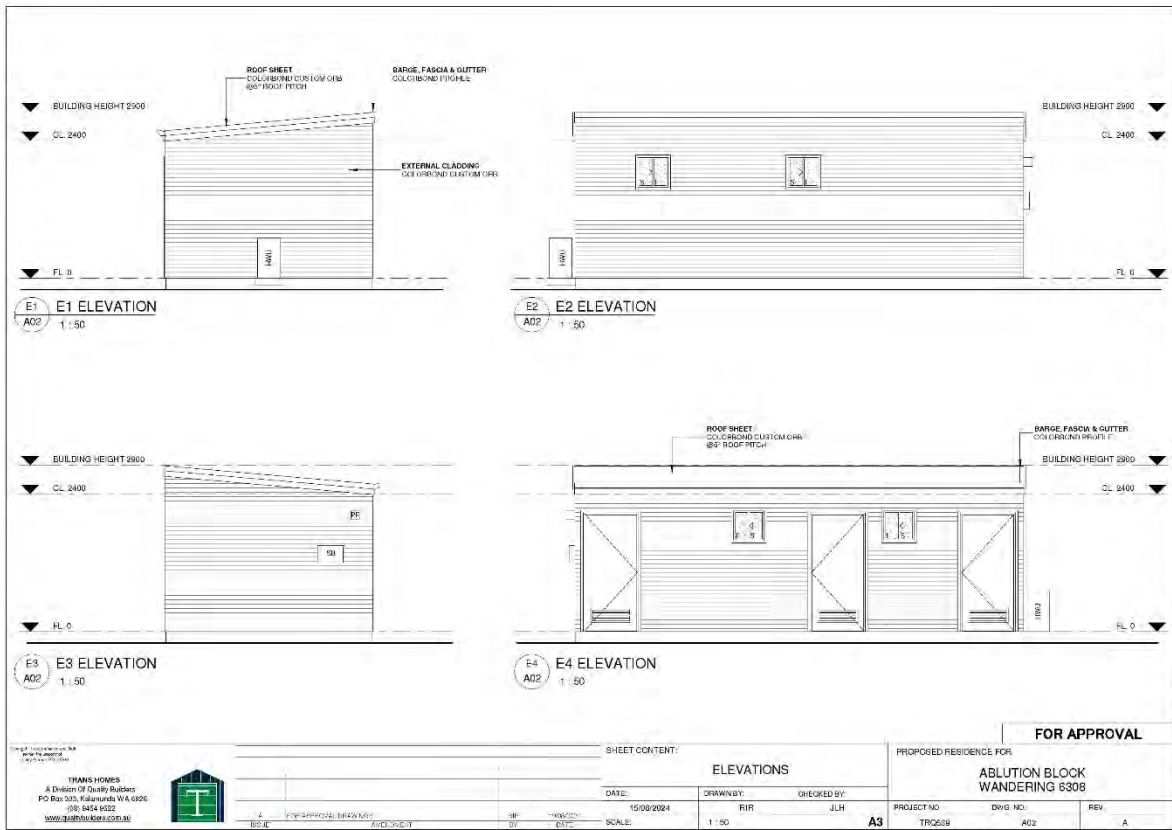
Carried

For/Against: Cr Turton  Cr Little  Cr Cowan  Cr Hansen  Cr Jennings  Cr Price  Cr Watts

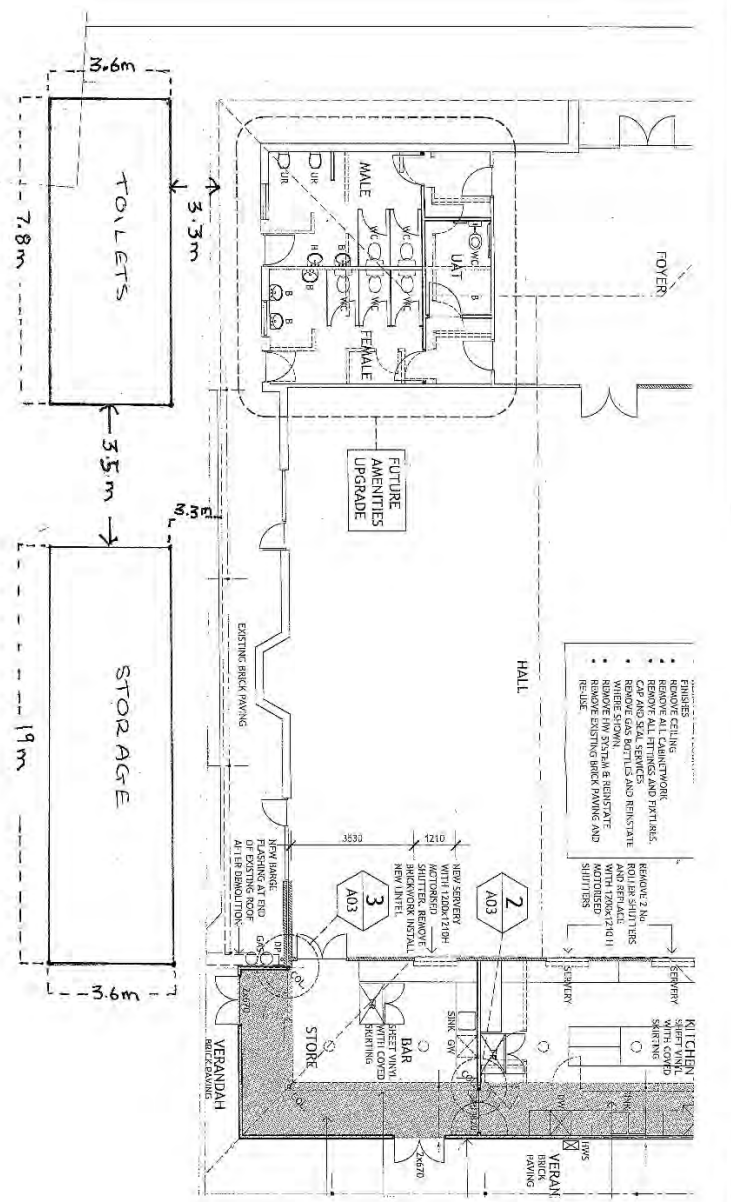




Sample of proposed storage facility for Community Centre



Sample plans of proposed external ablation facility



Indicative site plan with new facilities

**11. Reports from Councillors**

**Cr Ian Turton (President)**

**Cr Sheryl Little (Deputy President)**

**Cr Lou Cowan**

**Cr Gillian Hansen**

**Cr Dennis Jennings**

**Cr Alan Price**

**Cr Max Watts**

## **12. A/Chief Executive Officer**

### **12.1 Shire of Wandering Policy Manual Review – Policy 81**

<b>File Reference:</b>	<b>11.111.11101</b>
<b>Author:</b>	<b>Lisa Boddy, Executive Assistant</b>
<b>Authorising Officer</b>	<b>Ian Fitzgerald, A/Chief Executive Officer</b>
<b>Date:</b>	<b>3 February 2025</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Policy 81 Aggressive Customers</b>
<b>Previous Reference:</b>	<b>Item 12.1 Ordinary Council Meeting 17 October 2024</b>

#### **Summary:**

To continue with the process of reviewing all Council policies to ensure they are still relevant and correct for the day to day workings of the Shire.

#### **Background:**

At the Ordinary Council Meeting held on 18 August 2022 Council resolved to adopt Policy 83 – Policy Manual which states that:

***All policies within the Policy Manual are to be reviewed by Council every three years, being one third of Council's policies each year in a three year period. Council may review an individual policy at any time before the next review date if it determines it to be necessary.***

As there are currently 91 policies of the Shire it is proposed that each month one to three policies are reviewed by Council, this will ensure that all policies are reviewed in the stated three year period.

#### **Comment:**

One policy is to be reviewed this month:

- Policy 81 - Aggressive Customers

This policy was presented to the General Planning Forum on 6 February 2025. No changes were made.

#### **Consultation:**

A/Chief Executive Officer  
Elected Members

#### **Statutory Environment:**

*Local Government Act 1995 S.2.7(2)(b)*

#### **Policy Implications:**

As reviewed.

#### **Financial Implications:**

Nil.

**Strategic Implications:  
Provide Strong Leadership**

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance Service Level Plans detail operational roles, responsibilities and resources.

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

**Risk Implications:**

Not regularly updating the Shire’s Policy manual poses a reputable risk with a medium risk rating. In order to maintain transparency and to facilitate appropriate decision making processes, it is imperative that policy statements reflect the current position of Council and work practices at the Shire as well as best practice approaches.

**Voting Requirements:**

Simple Majority

**Officer Recommendation:**

**That Council adopts the following policy with any amendments made.**

- **Policy 81 – Aggressive Customers**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried

For/Against: Cr Turton  Cr Little  Cr Cowan  Cr Hansen  Cr Jennings  Cr Price  Cr Watts

<b>POLICY TYPE:</b>	<b>CUSTOMER SERVICE</b>
<b>DATE ADOPTED:</b>	17 March 2022

<b>POLICY NO:</b>	<b>81</b>
<b>DATE LAST REVIEWED:</b>	28/02/2022

<b>LEGAL (PARENT):</b>	<i>Local Government Act 1995</i>
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<b>LEGAL (SUBSIDIARY):</b>	
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<b>DELEGATION OF AUTHORITY APPLICABLE:</b>	
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<b>DELEGATION NO.</b>	
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<b>ADOPTED POLICY</b>	
<b>TITLE:</b>	Aggressive Customers Procedure
<b>OBJECTIVE:</b>	<ul style="list-style-type: none"> <li>To assist in the process of dealing with aggressive customers</li> </ul>

### **POLICY STATEMENT**

At times, Shire staff may encounter aggressive customers either in person or via phone communications.

If such a situation should occur, it is vital that the situation should be promptly de-escalated. The following provides suggestions that may assist in this process.

This policy is applicable to all Shire of Wandering workplaces.

#### How to de-escalate

<b>DO</b>	<b>DON'T</b>
<ul style="list-style-type: none"> <li>Speak slowly, clearly, short, simple and to the point</li> <li>Allow the person to explain their issue without interruption</li> <li>Listen and don't be judgemental or critical</li> <li>Acknowledge their issue and show empathy</li> <li>Be patient and repeat information where necessary</li> <li>Offer assistance, or if you are unable to do so, refer to someone that can</li> <li>Avoid behaviour that could trigger violent action</li> </ul>	<ul style="list-style-type: none"> <li>Raise your voice</li> <li>Use defensive, abusive or insulting language</li> <li>Threaten, confront or provoke</li> <li>Argue or debate</li> <li>Use Council jargon or confusing language</li> <li>Grab or attempt to handle or touch the person</li> <li>Put hands behind your back, in pockets or fold your arms</li> </ul>

Process

Phone Call	Face to Face
<ul style="list-style-type: none"> <li>• Use de-escalation strategies</li> <li>• Make notes</li> </ul>	<ul style="list-style-type: none"> <li>• Use de-escalation strategies</li> <li>• Maintain a safe distance from the person by giving as much personal space as possible</li> </ul>
<ul style="list-style-type: none"> <li>• Record the persons details (name/ number), politely ask for these if you don't have</li> <li>• If the number displays, record it</li> </ul>	<ul style="list-style-type: none"> <li>• Move gradually to a position where there is a barrier between you and the person (eg: counter, desk, car, machinery) while maintaining an escape route</li> </ul>
<ul style="list-style-type: none"> <li>• Give warning – “I find your language insulting / offensive / abusive / threatening. If you continue I will end the call”</li> <li>• End the call if they continue</li> </ul>	<ul style="list-style-type: none"> <li>• Ask the person to stop the aggressive behaviour</li> <li>• Give warning – “I feel uncomfortable with your language / actions. I will have to leave / seek assistance from others if you continue”</li> <li>• Leave the situation and seek assistance if they continue</li> </ul>
<ul style="list-style-type: none"> <li>• Inform your manager of the occurrence and discuss if Police should be involved</li> </ul>	<ul style="list-style-type: none"> <li>• Inform your manager of the occurrence and discuss if Police should be involved</li> </ul>
<ul style="list-style-type: none"> <li>• Complete an incident report form</li> <li>• Submit completed incident report</li> </ul>	<ul style="list-style-type: none"> <li>• Complete an incident report form</li> <li>• Submit completed incident report</li> </ul>

Key Points to Remember
<ul style="list-style-type: none"> <li>• Maintain situational awareness and remain alert to warning signs.</li> <li>• If a weapon is produced or used, other workers should not become involved in the incident. Immediately leave the situation, retreat to safety and call Police.</li> <li>• Give at least one chance to respond to your request before you take action (eg hang up phone or calling Police)</li> <li>• By law, you are allowed to use reasonable force to defend yourself from an unjustified attack. This must be regarded as an absolute last resort, always attempt to leave the situation and retreat to safety in the first instance.</li> <li>• At no time should workers attempt to disarm or detain an aggressive customer.</li> <li>• The Shire has an Employee Assistance Program available to assist workers who may have been exposed to aggressive customers.</li> </ul>



## 12.2 Shire of Wandering Policy Manual Review – Policy 71

<b>File Reference:</b>	<b>11.111.11101</b>
<b>Author:</b>	<b>Lisa Boddy, Executive Assistant</b>
<b>Authorising Officer</b>	<b>Ian Fitzgerald, A/Chief Executive Officer</b>
<b>Date:</b>	<b>3 February 2025</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Policy 71 Financial Hardship</b>
<b>Previous Reference:</b>	<b>Item 12.1 Ordinary Council Meeting 17 October 2024</b>

### **Summary:**

To continue with the process of reviewing all Council policies to ensure they are still relevant and correct for the day to day workings of the Shire.

### **Background:**

At the Ordinary Council Meeting held on 18 August 2022 Council resolved to adopt Policy 83 – Policy Manual which states that:

***All policies within the Policy Manual are to be reviewed by Council every three years, being one third of Council's policies each year in a three year period. Council may review an individual policy at any time before the next review date if it determines it to be necessary.***

As there are currently 91 policies of the Shire it is proposed that each month one to three policies are reviewed by Council, this will ensure that all policies are reviewed in the stated three year period.

### **Comment:**

A policy to be reviewed this month:

- Policy 71 – Financial Hardship

This policy was presented to the General Planning Forum on 6 February 2025. Minor wording changes were made as indicated in the attachment.

### **Consultation:**

A/Chief Executive Officer  
Elected Members

### **Statutory Environment:**

*Local Government Act 1995 S.2.7(2)(b)*

### **Policy Implications:**

As reviewed.

### **Financial Implications:**

Nil.

**Strategic Implications:  
Provide Strong Leadership**

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance Service Level Plans detail operational roles, responsibilities and resources.

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

**Risk Implications:**

Not regularly updating the Shire’s Policy manual poses a reputable risk with a medium risk rating. In order to maintain transparency and to facilitate appropriate decision making processes, it is imperative that policy statements reflect the current position of Council and work practices at the Shire as well as best practice approaches.

**Voting Requirements:**

Simple Majority

**Officer Recommendation:**

**That Council adopts the following policy with the amendments made.**

- **Policy 71 – Financial Hardship**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried

For/Against: Cr Turton  Cr Little  Cr Cowan  Cr Hansen  Cr Jennings  Cr Price  Cr Watts

<b>POLICY TYPE:</b>	<b>FINANCIAL</b>
<b>DATE ADOPTED:</b>	16/04/2020

<b>POLICY NO:</b>	<b>71</b>
<b>DATE LAST REVIEWED:</b>	17/09/2020 16/09/2021 16/09/2024

<b>LEGAL (PARENT):</b>	<i>Local Government Act 1995</i>
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<b>LEGAL (SUBSIDIARY):</b>	<i>Local Government (Financial Management) Regulations 1996</i>
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<b>DELEGATION OF AUTHORITY APPLICABLE:</b>	Yes
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<b>DELEGATION NO.</b>	54
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<b>ADOPTED POLICY</b>	
<b>TITLE:</b>	Financial Hardship
<b>OBJECTIVE:</b>	<ul style="list-style-type: none"> <li>To give effect to the Shire’s commitment to support the whole community to meet the unprecedented challenges arising from declared State of Emergencies, the Shire of Wandering recognises that these challenges may result in financial hardship for ratepayers or debtors of the Shire.</li> <li>This Policy is intended to ensure that the Shire offers fair, equitable, consistent and dignified support to ratepayers or debtors suffering hardship, while treating all members of the community with respect and understanding at these difficult times.</li> </ul>

### **SCOPE**

This policy applies to:

1. Outstanding rates, debtors and service charges as at the date of adoption of this policy; and
2. Rates and service charges levied during any period where a declared State of Emergency is in force.

It is a reasonable community expectation, as the Shire deals with the effects of any declared State of Emergency, that those with the capacity to pay rates will continue to do so. For this reason, the Policy is not intended to provide relief to ratepayers or debtors who are not able to evidence financial hardship and the statutory provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996* will apply.

### **POLICY STATEMENT**

#### **1 Payment difficulties, hardship and vulnerability**

Financial hardship occurs where a person is unable to pay rates and service charges without affecting their ability to meet their basic living needs, or the basic living needs of their dependants. The Shire of Wandering recognises the likelihood that a declared State of Emergency will increase the occurrence of payment difficulties, financial hardship and vulnerability in our community. This policy is intended to apply to all ratepayers or debtors experiencing financial hardship.

#### **2 Financial Hardship Criteria**

While evidence of hardship is required, the Shire recognises that not all circumstances are alike, and will take a flexible approach to a range of individual circumstances including, but not limited to, the following situations:

- Recent unemployment or under-employment
- Sickness or recovery from sickness
- Loss of primary source of income
- Unanticipated circumstances such as caring for and supporting extended family

Ratepayers or debtors are encouraged to provide as much information as possible to support their individual circumstances, which will be taken into consideration during the assessment process. Preference will be for ratepayers or debtors to enter into a reasonable payment proposal. The Shire will consider all circumstances, applying the principles of fairness, integrity and confidentiality whilst complying statutory responsibilities.

### 3 Payment Arrangements

Payment arrangements facilitated in accordance with Clause 2 of this Policy, and Section 6.49 of the Act are of an agreed frequency and amount. These arrangements will consider the following:

- That a ratepayer or debtor has made genuine effort to meet rate and service charge obligations in the past;
- The payment arrangement will establish a known end date that is realistic and achievable;
- The ratepayer or debtor will be responsible for informing the Shire of Wandering of any change in circumstance that jeopardises the agreed payment schedule.

In the case of severe financial hardship, the Shire reserves the right to consider waiving additional charges or interest (excluding the late payment interest applicable to the Emergency Services Levy).

### 4 Interest Charges

A ratepayer or debtor that meets the Financial Hardship Criteria and enters into a payment arrangement may request a suspension or waiver of interest charges. Applications will be assessed on a case by case basis.

### 5 Deferment of Rates

Deferment of rates may apply for ratepayers who have a Pensioner Card, State Concession Card or Seniors Card and Commonwealth Seniors Health Care Card registered on their property. The deferred rates balance:

- remains as a debt on the property until paid;
- becomes payable in full upon the passing of the concession card holder, or if the property is sold or if the concession card holder ceases to reside in the property;
- may be paid at any time, BUT the concession will not apply when the rates debt is subsequently paid (deferral forfeits the right to any concession entitlement); and
- does not incur penalty interest charges.

### 6 Debt recovery

Debt recovery processes will be suspended whilst negotiating a suitable payment arrangement with a ratepayer or debtor. Where a ratepayer or debtor is unable to make payments in accordance with the agreed payment plan and the debtor advises the Shire, and makes an alternative plan before defaulting on the 3rd due payment, then the Shire will continue to suspend debt recovery processes.

Where a ratepayer or debtor has not reasonably adhered to an agreed payment plan, then for any Rates, **debtors** and Service Charges that remain outstanding on 1 July of any financial year, the Shire will offer the ratepayer one further opportunity of adhering to a payment plan that will clear the total debt by the end of that financial year.

Rates, **debtors** and service charges that remain outstanding at the end of the said financial year, will then be subject to the rates debt recovery procedures prescribed in the *Local Government Act 1995*, and Council Policy 41.

### 7 Review

The Shire will advise affected ratepayers or debtors of all decisions made under this policy, and advise them of their right to seek a review by the full Council.

### 8 Communication and Confidentiality

The Shire will maintain confidential communications at all times and undertakes to communicate with a nominated support person or other third party at the ratepayer's or debtor's request.

The Shire recognises that applicants during the times of a declared State of Emergency are experiencing additional stressors, and may have complex needs, and will provide additional time to respond to communication and will communicate in alternative formats where appropriate. All communication with applicants is to be clear and respectful.

### 9 Conflict of Interest

Where the ratepayer or debtor has a close relationship with any employee, or Council Member, that employee or Council Member must remove themselves from any decision-making process.

### 12.3 2025 Council Elections

<b>File Reference:</b>	<b>04.041.04102- Members Elections</b>
<b>Location:</b>	<b>N/A</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Ian Fitzgerald – A/Chief Executive Officer</b>
<b>Authorising Officer</b>	<b>Ian Fitzgerald – A/Chief Executive Officer</b>
<b>Date:</b>	<b>10 February 2025</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Cost Estimate and Election Process Information</b>
<b>Previous Reference:</b>	<b>N/A</b>

#### **Summary:**

For Council to resolve to appoint the Western Australian Electoral Commission to carry out the 2025 Ordinary Election as a Postal Election.

#### **Background:**

Many Local Governments utilise the services of the Electoral Office in managing the election process as it streamlines the process and allows staff to progress other priority areas within the organisation. The Shire of Wandering engaged the Electoral Office to manage the 2023 election with great success.

#### **Comment:**

This election, which will be held on the 18<sup>th</sup> October 2025, three Councillors will be up for re-election.

With the introduction of optional preferential voting, elections are becoming more complex and need specialists to undertake them to ensure they comply with the Local Government Act and Regulations; therefore, Council may deem it prudent to engage the Electoral Commissioner to carry out the Shire of Wandering Local Government election as a postal election.

Postal voting generally receives a greater return of votes than an in-person vote, also the votes can be returned by the elector at their convenience rather than having to come into town on Election Day.

There is no issue with finding staff to work that day as this is the responsibility of the electoral commissioner.

With the Electoral commissioner running the Elections it is also perceived to be a greater level of independence by Councillors and Community in the running of the election as the administration is removed from the election process.

The estimated cost to run the election by the Western Australian Electoral Commission is \$9,527.

#### **Consultation:**

Elected Members

#### **Statutory Environment:**

*Local Government Act 1995*



**Policy Implications:**

There are no known Policy Requirements in relation to this item

**Financial Implications:**

A quote has been received from the Western Australian Electoral Commission to undertake the election as a postal vote and the cost is estimated to be \$9,527 excluding GST. This expense will be budgeted for in the 2023/24 budget.

**Strategic Implications:**

**Provide Strong Leadership**

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

**Risk Implications:**

Nil.

**Voting Requirements:**

Absolute Majority

**Officer Recommendation:**

**That the Council utilise the services of the Western Australian Electoral Commissioner to undertake the 2025 Shire of Wandering Local Government Elections as a postal vote election.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_



Mr Alan Hart  
Chief Executive Officer  
Shire of Wandering  
22 Watts Street  
WANDERING WA 6308

Dear Mr Hart,

### **Cost Estimate Letter: 2025 Local Government Ordinary Election**

As you are aware, the next local government ordinary election will be held on 18 October 2025. This letter is your Cost Estimate for the Western Australian Electoral Commission to conduct your election, should you proceed with making a declaration under the *Local Government Act 1995* for us to do so.

#### Cost Estimate

The Commission has estimated the cost to conduct your Council's election in 2025 as a postal election at approximately \$9,527 (ex GST).

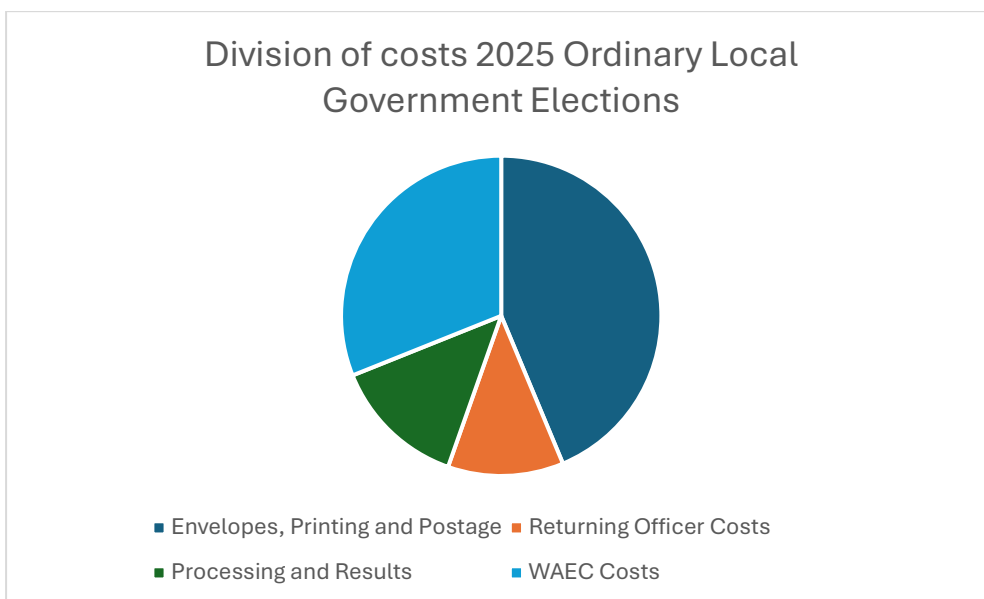
This cost has been based on the following assumptions:

- The method of election will be postal;
- 1 Councillor(s) vacancies;
- 400 electors;
- response rate of approximately 75%
- appointment of a local Returning Officer; and
- count to be conducted at your office using CountWA.

If any of these assumptions are not correct, please contact us and we can provide a new cost estimate.

#### Cost Methodology

To provide your estimate, the Commission has estimated the costs of all aspects of the election, from supply of materials to staffing costs. For the 2025 Local Government elections, we have applied the following apportionment across the State:



For individual local Governments the exact apportionment of costs may differ slightly from the above, as the cost categories are determined by applying the following variables:

- Envelopes, Printing and Postage, and WAEC Costs are determined by the number of electors in your Local Government;
- Processing and Results is determined by the expected response rate for your election; and
- Returning Officer Costs are determined by the complexity of the election for the Returning Officer; we classify Local Governments into bands depending on a number of factors including number of Wards, number of vacancies and the number of candidates, and then we pay our Returning Officers a rate which reflects this band.

#### Estimated Cost of 2025 Local Government Elections

The Commission estimates that the total cost of conducting the Local Government Elections across Western Australia in 2025 will increase by \$1.3 million, compared to 2023. The key drivers for this cost increase are as follows:

- a 45% cost increase from Australia Post, comprising of a 25% increase which came into effect in March 2024, and an additional 20% proposed increase currently being considered by the Australian Competition and Consumer Commission, which if approved will take effect in July 2025; and
- a 9% increase in the salaries paid to Returning Officers as required by the Public Sector CSA Agreement 2024.

#### Variations to the final costs for your Council

In accordance with the *Local Government (Elections) Regulations 1997*, the Commission conducts elections on the basis of full accrual cost recovery. This means that should the actual costs incurred to conduct the election be less or greater than what we have estimated, the final cost may differ from the cost estimate you have been provided.



Whilst we aim to keep additional costs at a minimum wherever possible, the following are examples of where cost increases may arise:

- If a Returning Officer is selected that is not local to your area;
- If you elect for Australia Post Priority Service for the lodgement of your election package;
- If casual staff are required for the issuing of Replacement Election Packages;
- If casual staff are required to assist the Returning Officer on election day or night; or
- Unanticipated cost increases from our suppliers.

We will endeavour to keep you informed of any unanticipated cost increases as they are incurred during the election.

#### Service Commitment

The Commission is committed to conducting elections impartially, effectively, efficiently and professionally. Following each election event, we review our performance and identify ways to improve our service delivery.

The Commission acknowledges that during the 2023 Local Government Ordinary Elections, the results for many Local Governments were delayed. Since this time we have improved our Count Processes, and as demonstrated through extraordinary elections conducted in 2024, we are now able to finalise our results more quickly whilst still retaining accuracy and integrity.

If you have any suggestions for improvements we can make to deliver your election, your feedback is welcome at all times.

#### Next Steps

Should you wish to accept this cost estimate and proceed with the Electoral Commission undertaking this election, there are specific steps that must be taken under the *Local Government Act 1995*. These steps are summarised in the attached flow chart (Attachment A).

As outlined in the flow chart, if you accept this Cost Estimate then please advise of us this in writing, so that we can issue a Written Agreement letter. Both the Cost Estimate letter, and the Written Agreement letter then need to be taken to Council for a decision.

If you have any queries, please contact [lgelections@waec.wa.gov.au](mailto:lgelections@waec.wa.gov.au) .

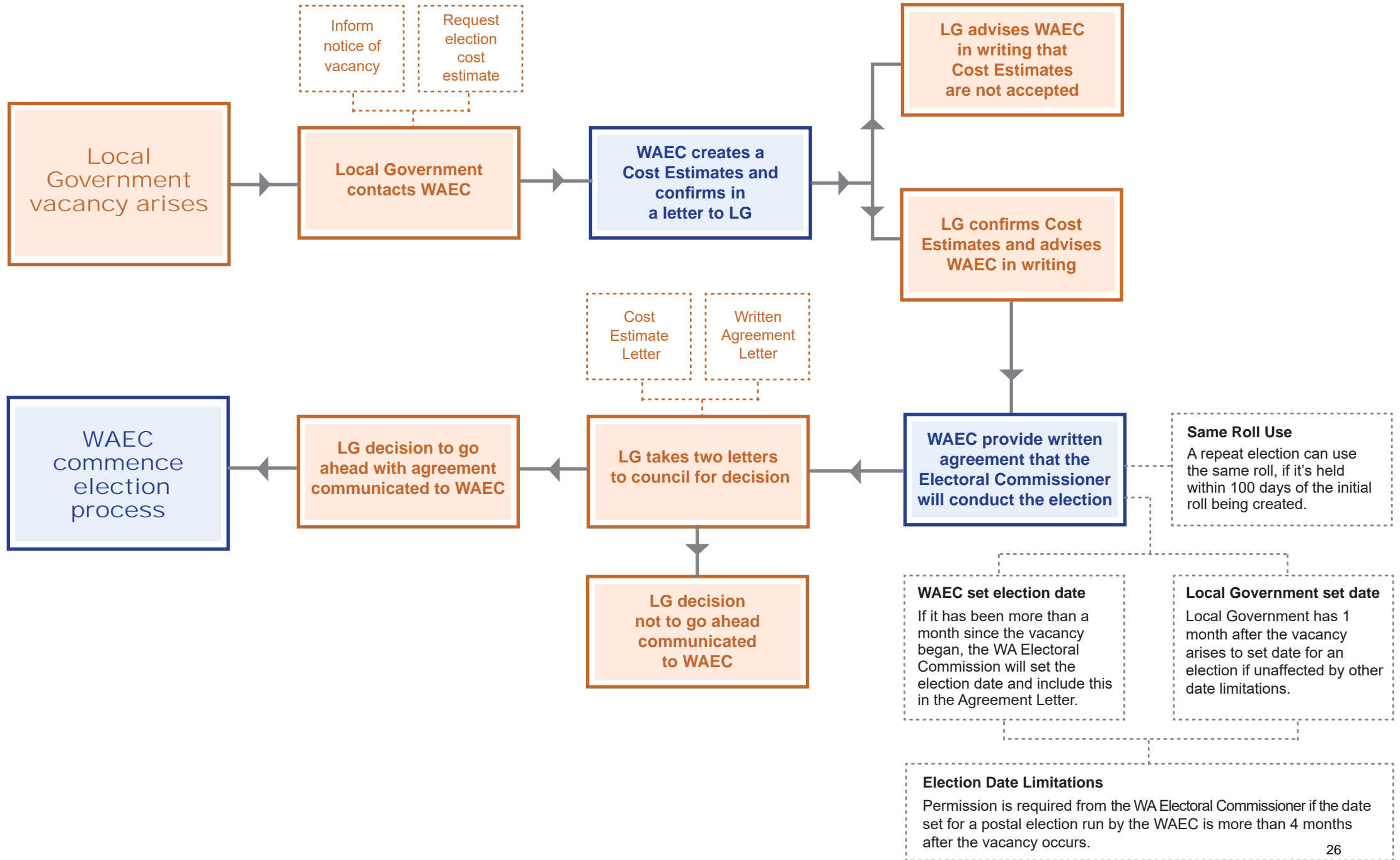
Yours sincerely,



Robert Kennedy  
**ELECTORAL COMMISSIONER**

12 December 2024

# Local Government Extraordinary Election Process



## 12.4 Shire of Wandering Annual Electors Meeting

<b>File Reference:</b>	<b>14.145.14516</b>
<b>Location:</b>	<b>N/A</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Ian Fitzgerald – A/Chief Executive Officer</b>
<b>Authorising Officer</b>	<b>Ian Fitzgerald – A/Chief Executive Officer</b>
<b>Date:</b>	<b>10 February 2025</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Draft 2023/24 Annual Electors Meeting Minutes</b>
<b>Previous Reference:</b>	<b>N/A</b>

### Summary:

Council is requested to consider noting the Minutes of the Annual Electors Meeting held on 6 February 2025.

### Background:

The Annual Electors Meeting was held on 6 February 2025. It is a requirement of the Local Government ACT 1995 – section 5.33 – for Council to consider any decisions made at the Annual Electors Meeting.

### Comment:

The only formal decisions made at the 2023/24 Annual Electors Meeting reference to the adoption of the previous Annual Electors Meeting minutes and the receiving of the 2023/24 Annual Report which includes the Audit and Financial Report.

As both of these items were adopted without dissention no action is required by Council.

### Consultation:

A/Chief Executive Officer  
Elected Members

### Statutory Environment:

*Local Government Act 1995 S.5.33 (1)*

All decisions made at an Elector’s Meeting are to be considered at the next Ordinary Meeting of Council.

### Policy Implications:

Nil.

### Financial Implications:

Nil.

### Strategic Implications:

#### Provide Strong Leadership

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance Service Level Plans detail operational roles, responsibilities and resources.

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

**Risk Implications:**

<b>Risk</b>	<b>Low (2)</b>
<b>Risk Likelihood (based on history and with existing controls)</b>	<b>Low (2)</b>
<b>Risk Impact / Consequence</b>	<b>Low (2)</b>
<b>Risk Rating (Prior to Treatment or Control)</b>	<b>Low (2)</b>
<b>Principal Risk Theme</b>	<b>Low (2)</b>
<b>Risk Action Plan (Controls or Treatment Proposed)</b>	<b>Low (2)</b>

**Risk Matrix:**

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register.

**Voting Requirements:**

Simple Majority

**Officer Recommendation:**

**That Council receives the minutes of the 2023/24 Annual Electors Meeting held 6 February 2025.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried

For/Against: Cr Turton  Cr Little  Cr Cowan  Cr Hansen  Cr Jennings  Cr Price  Cr Watts



22 Watts Street Wandering WA 6308  
Telephone: (08) 6828 1800  
reception@wandering.wa.gov.au

## MINUTES

### Shire of Wandering Annual Meeting of Electors 6 February 2025

#### OUR VISION

*Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.*

*These Minutes of the Annual Meeting of Electors held 6 February 2025 are confirmed as a true and correct record of proceedings without amendment. Confirmed on \_\_\_\_\_ by the Presiding Member, Cr I Turton.*

.....  
*Cr Turton Presiding Member*

#### DISCLAIMER

*No responsibility whatsoever is implied or accepted by the Shire of Wandering for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of Wandering disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions. Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.*

*The purpose of this council meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on basis of such decision or on any advice or information provided by a member or officer, or on the content of any discussion occurring, during the course of the meeting.*

*In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Wandering during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wandering. The Shire of Wandering warns that anyone who has an application lodged with the Shire of Wandering must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wandering in respect of the application.*

*Persons should be aware that the provisions of the Local Government Act 1995 (section 5.25 (e)) establish procedures for revocation or rescission of a Council decision.*

*The Shire of Wandering expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the Council meeting.*

Alan Hart  
Chief Executive Officer

## SHIRE OF WANDERING

Minutes of the Annual Meeting of Electors held in the Council Chambers on Thursday 6 February 2025.

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DRAFT

**1. Declaration of Opening / Announcements of Visitors**

The President declared the meeting open at 7pm.

**2. Attendance / Apologies / Approved Leave of Absence**

**Councillors**

Cr Ian Turton (Shire President)  
Cr Sheryl Little (Deputy Shire President)  
Cr Lou Cowan  
Cr Dennis Jennings  
Cr Alan Price  
Cr Max Watts

**Staff**

Ian Fitzgerald A/Chief Executive Officer

**Apologies**

Mr K Mickle, Cr G Hansen, Mr B Cornish, Mrs V Watts, Mr S Bullock, Mrs E Turton

**Members of the Public**

Mr B Whitely	Mrs L Muller	Mr B Little
Mrs J Cornish	Mr K Price	Mr R Curtis
Mr R Treasure	Mrs J Bullock	Mr G Treasure
Mrs J Treasure	Mrs S Cornish	
Mrs L Boddy		

**3. Confirmation of Minutes of Previous Meetings Held**

**3.1 Annual Electors Meeting – 15 February 2024**

**Statutory Environment:**

Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

**Voting Requirements:**

Simple Majority

**010224AEM Moved: Cr M Watts Seconded: Cr R Cowan**

**Decision:**

**That the Minutes of the Annual Electors Meeting held on 15 February 2025 be confirmed as true and correct with the changes to the attendees list being to include Mr R Treasure and delete Mr K Price's name once as it was recorded twice.**

Carried

#### **4. 2023/2024 Annual Report**

##### **4.1 President's Report**

##### **4.2 CEO's Report**

##### **4.3 Adoption of Annual Report and Auditor's Report**

#### **Recommendation:**

**That the Annual Report for the financial year ended 30 June 2024, including the Auditor's Report be adopted.**

**150224 Moved: Cr R Cowan Seconded: Cr M Watts**

#### **Decision:**

**That the Annual Report for the financial year ended 30 June 2023, including the Auditor's Report, Financial Report, CEO's Report and President's report be adopted.**

Carried

#### **5. Public Question Time**

##### **5.1 Brendan Whitely**

#### **Summary of Question:**

Could the work on the Codjatotine bridge have been done better? Work needs to also be done on the culvert on Pennington Road.

#### **Summary of Response:**

The Shire President replied that the Codjatotine bridge repair needs to be classified as temporary as there are underlying issues with the bridge and we need to make sure the underneath area has enough support.

Regarding Pennington Road, we have met with the chief engineer for the Wheatbelt Secondary Freight Network (WSFN) and talked about areas that were breaking up really quickly. They have agreed they would let us look at sectional work if we keep the repair sections to 8 – 10 kms.

#### **Summary of Question:**

Can Council start to get rid of the suckers growing back after the fire mitigation works?

#### **Summary of Response:**

Cr Watts replied that the suckers have been treated a couple of times.

##### **5.2 Kelvin Price**

#### **Summary of Question:**

Please give me a rough idea of this funding and how much funding can we get? If we had more money could we do it quicker?

#### **Summary of Response:**

In today's dollars the total upgrade works are in the order of \$5-6 million. The Shire currently contributes \$100,000 (approximately 7%) with the remaining funding from the Federal Government. Funding and scope of works is limited by the ability to do the work to the required standard, time available and matching funds available.

As for doing the works faster, we are visiting that at the moment. We can advise WSFN that we would like to finish it earlier.



### **5.3 Brendan Whitely**

Summary of Question:

Is it distance or budget that dictate?

Summary of Response:

The Shire President replied that it is a combination of budget, distance and capability.

### **5.4 Jacquie Cornish**

Summary of Question:

The parking and toilets area at Codjatotine requires some gravel to fill in the holes before the winter rains, last year it was a swamp.

Summary of Response:

The Shire President responded that we will see what we can organise before next winter.

Summary of Question:

Could the Shire also fill in the drain behind the CRC building and level it out for more parking, compacted not loose gravel.

Summary of Response:

The Shire President responded that this could be discussed at the CRC working group meetings that have commenced.

### **5.5 Lee Muller**

Summary of Question:

Have Council got any plans to review the footpaths around town – gophers can't ride down them without going onto the road. Mainly along the main road.

Summary of Response:

We have got a footpath programme, we will have a look to see what is planned next.

### **5.6 Kelvin Price**

Summary of Question:

In regards to rating on page 73 some of the properties were reclassified, some are GRV and some UV what is happening there?

Summary of Response:

The Shire President responded that there were a couple of omissions when properties were changing to GRV and these have now been rectified.

Summary of Question:

The north side windows of the CRC need some maintenance painting.

Summary of Response:

The Shire President responded that our past CEO had plans to do a mural on that wall but this didn't progress. We have enough on our hands with the community centre at the moment but we will review community buildings including the CRC in the future.

### **5.7 Max Watts**

Summary of Question:

What is the Council policy on rubbish bins? I have received various questions from Blackboy Springs residents wanting their rubbish picked up.

Summary of Response:

The Shire President responded that he hasn't been involved with this area but will look into it.

### **5.7 Rob Curtis**

Summary of Question:

There are a lot of barking dogs in town, going all the time. Can something be done?

Summary of Response:

The Acting CEO advised that the ranger has been notified and will investigate.

### **5.8 Jacquie Cornish**

Summary of Question:

When will the Community Centre kitchen be completed?

Summary of Response:

The Shire President asked the Chair of the Wandering Community Centre Upgrade Committee to respond – Brendan Whitely advised it will be complete by late April 2025.

### **5.9 Brendan Whitely**

Summary of Question:

In light of the recent fires in Wandering would Council look at obtaining a speed tiller (plough) to assist with fire control?

Summary of Response:

This will be discussed at the next Bushfire Brigade meeting.

### **6. Closure of Meeting**

The Presiding Member declared the meeting closed at 8.10pm.

DRAFT

## 12.5 Cemetery Records Digitisation

<b>File Reference:</b>	<b>10.107.10705</b>
<b>Location:</b>	<b>N/A</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Ian Fitzgerald – A/Chief Executive Officer</b>
<b>Authorising Officer</b>	<b>Ian Fitzgerald – A/Chief Executive Officer</b>
<b>Date:</b>	<b>10 February 2025</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Cr Cowan Submission</b>
<b>Previous Reference:</b>	<b>N/A</b>

### **Summary:**

Councillor Cowan submitted a proposal to Council to digitise cemetery records for their consideration.

### **Background:**

At present Council maintains a combination of paper and digital cemetery records for both the public and private (Catholic) cemeteries in Wandering.

### **Comment:**

Research undertaken by Cr. Cowan indicates some smaller local governments are beginning the process of digitising their cemetery records; in part to ensure the records are maintained in the event of a natural disaster impacting the Shire Office and in part to make the records more readily accessible by the community.

There is at least one company assisting local governments with this process and preliminary estimates indicate a cost of \$7,500 to set up the records and then ongoing maintenance expense of approximate \$1,100 per year.

This item was presented to the General Planning Forum on 6 February 2025 wherein it was agreed to recommend the matter be listed for consideration in the development of the 2025/26 annual budget.

### **Consultation:**

A/Chief Executive Officer  
Elected Members

### **Statutory Environment:**

*Cemeteries Act 1986*

### **Policy Implications:**

As reviewed.

### **Financial Implications:**

Preliminary estimate puts the cost at approximately \$7,500 in year one and annual ongoing costs of \$1,100.

**Strategic Implications:  
Retain and Grow our Population**

Our Goals	Our Strategies
People feel safe and connected	Preserve our history, culture and cemetery

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

**Risk Implications:**

Risk	Low (3)
Risk Likelihood (based on history and with existing controls)	Low (3)
Risk Impact / Consequence	Low (3)
Risk Rating (Prior to Treatment or Control)	Low (3)
Principal Risk Theme	Low (3)
Risk Action Plan (Controls or Treatment Proposed)	Low (3)

**Risk Matrix:**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register.

**Voting Requirements:**

Simple Majority

**Officer Recommendation:**

**That Council resolve to list the digitisation of cemetery records for consideration during development of the 2025/26 annual budget.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried

For/Against: Cr Turton  Cr Little  Cr Cowan  Cr Hansen  Cr Jennings  Cr Price  Cr Watts

## DIGITISATION OF WANDERING CEMETERY RECORDS

The Shire of Wandering presently has hard copy records for both Wandering Cemetery and Wandering Catholic Cemetery. While in the past hard copy records were considered the norm, over time these documents have become extremely valuable, irreplaceable and at risk of loss by numerous causes.

Cemetery managers are now progressively taking steps to preserve their cemetery records by digitising the details. The local Shires of Beverley, Boddington, Brookton, Collie, Kojonup, Murray, Narrogin, and Waroona have digitised, or are in the process of digitising, their records by adopting the Chronicle Cemetery database system.

I spoke with Chronicle consultant Dena Krisna, mobile 0483 989 996, on 19 December who confirmed that the pricing consists of two components, set-up and management. The set-up includes a drone fly over for high-resolution photos, data entry and synchronisation of drone imagery to existing plot records, inclusion of headstone images provided by the Shire, database conversion, veteran identification, publicly accessible map, tech support and training. If a headstone survey is required photos of headstones will be provided. The set-up cost will be quoted in detail and is variable depending on the depth of involvement and data conversion by Chronicle. A very rubbery ball-park figure of \$6,000 was indicated for a small cemetery with existing hard copy records.

Variable costs associated with the setup include:

- Is a survey required to provide GPS coordinates?
- How large is the cemetery?
- Are there existing maps and do they show individual graves or only a section of graves? Is there a logical numbering system?
- What format are your records in and how many of them are there? Are they papers that need to be scanned and digitized or do you have them in an electronic format such as a spreadsheet?

The management cost is \$60 USD monthly per 12 new interments, billed annually. As Wandering probably has less than 12 interments annually, this would be the monthly cost. At the currency exchange rate on 19 December 2024 the annual fee equates to approximately \$1156.

Dena has advised: *“every cemetery’s digitization process is unique. The steps, progress, and timeline can vary depending on your needs. Would you like to know how your case would look? We can set up a 30-minute demo meeting for a free evaluation of your cemetery.”*

The demonstration would be by teleconference.

The Chronicle service provides cemetery public view access by desktop, tablet or smart phone, and the ability to view vacant plots and make on-line applications for pre-purchase. Apparently Chronicle has a Perth-based office and State Manager who may be available to meet in Wandering to discuss requirements.

I propose that whether the Shire of Wandering accepts Chronicle as the cemetery database management system or not, we at least need to budget for and without delay commence the digitisation of all Shire cemetery records.

R J (Lou) Cowan  
Councillor  
Shire of Wandering  
4 January 2025

**12.6 Community Centre Gazebo**

<b>File Reference:</b>	<b>11.111.11101</b>
<b>Location:</b>	<b>N/A</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Ian Fitzgerald – A/Chief Executive Officer</b>
<b>Authorising Officer</b>	<b>Ian Fitzgerald – A/Chief Executive Officer</b>
<b>Date:</b>	<b>10 February 2025</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Wandering Lions Club Request</b>
<b>Previous Reference:</b>	<b>N/A</b>

**Summary:**

Council has received a request from the Wandering Lions Club to refurbish and relocate the gazebo from the Wandering Community Centre to the caravan park.

**Background:**

The gazebo at the Community Centre has been removed to allow the upgrade of the centre to proceed.

**Comment:**

The Wandering Lions Club has written to Council proposing that they organise and fund the refurbishment of the gazebo from the Community Centre and once this work is completed relocate the gazebo to the Wandering Caravan Park.

There is limited shade at the caravan park and the addition of a gazebo would provide benefit to visitors to the park.

The matter was discussed the General Planning Forum in February with general agreement in support of the proposal.

**Consultation:**

A/Chief Executive Officer  
Elected Members

**Statutory Environment:**

*Local Government Act 1995 S.5.33 (1)*

All decisions made at an Elector’s Meeting are to be considered at the next Ordinary Meeting of Council.

**Policy Implications:**

Nil.

**Financial Implications:**

Minimal in-kind expense to Council in transport of the refurbished gazebo to the caravan park.

**Strategic Implications:**

**Improve the economic growth of our Community.**

Our Goals	Our Strategies
Capture tourism opportunities locally	Provide and maintain infrastructure that grows tourism

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

**Risk Implications:**

<b>Risk</b>	<b>Low (4)</b>
<b>Risk Likelihood (based on history and with existing controls)</b>	<b>Low (4)</b>
<b>Risk Impact / Consequence</b>	<b>Low (4)</b>
<b>Risk Rating (Prior to Treatment or Control)</b>	<b>Low (4)</b>
<b>Principal Risk Theme</b>	<b>Low (4)</b>
<b>Risk Action Plan (Controls or Treatment Proposed)</b>	<b>Low (4)</b>

**Risk Matrix:**

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of 2 has been determined for this item. Any items with a risk rating over 10 (considered to be high or extreme risk) will be added to the Risk Register.

**Voting Requirements:**

Simple Majority

**Officer Recommendation:**

**That Council resolve to approve the request from the Wandering Lions Club to refurbish and relocate the gazebo from the Community Centre to the caravan park with the placement of the refurbished gazebo to be determined in partnership with Council.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried

For/Against: Cr Turton  Cr Little  Cr Cowan  Cr Hansen  Cr Jennings  Cr Price  Cr Watts

## **WANDERING LION'S CLUB**

Dear Shire Councilors

I'm writing to you on behalf of the Wandering Lions Club

We are writing to ask for permission to have the round gazebo that was removed from the community hall for the new renovations, moved to Wandering Smash Repairs for sandblasting and repainting.

We are also asking that once this has been done that, we as a joint venture between the Shire and Lions Club reinstall this structure in the Caravan Park at a site agreeable to all parties concerned.

No major cost will be incurred by the council, all we are asking is transport between the Shire yard and Wandering Smash Repairs and return to the Caravan Park be a donation in kind by the council and shire workers.

Please don't hesitate to contact me for further information.

Kind Regards

Gillian Hansen

President of Wandering Lions Club

0488911902



### **13. Finance**

#### **13.1 Financial Report December 2024**

<b>File Reference:</b>	<b>N/A</b>
<b>Location:</b>	<b>N/A</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Bob Waddell</b>
<b>Authorising Officer</b>	<b>Ian Fitzgerald – A/Chief Executive Officer</b>
<b>Date:</b>	<b>7 February 2025</b>
<b>Disclosure of Interest:</b>	<b>N/A</b>
<b>Attachments:</b>	<b>December 2024 Financial Statements</b>
<b>Previous Reference:</b>	<b>Nil</b>

**Summary:**

Consideration of the financial report for the period ending 31 December 2024.

**Background:**

The financial report for the period ending 31 December 2024 is included as an attachment.

**Comment:**

If you have any questions regarding details in the financial report, please contact the office prior to the Council meeting so that sufficient time is given to research the request. This will enable the information to be provided at the Council meeting.

**Consultation:**

Not applicable.

**Statutory Environment:**

Section 34 (1) (a) of the *Local Government (Financial Management) Regulations 1996* states that a Local Government is to prepare monthly statement of financial activity including annual budget estimates, monthly budget estimates, actual monthly expenditure, revenue and income, material variances between monthly budget and actual figures and net current assets on a monthly basis.

**Policy Implications:**

Not applicable.

**Financial Implications:**

Not applicable.

**Strategic Implications:**

**Improve Our Financial Position**

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	<ul style="list-style-type: none"> <li>• Improve accountability and transparency</li> <li>• Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs</li> <li>• Prudently manage our financial resources to ensure value for money</li> <li>• Reduce reliance on operational grants</li> </ul>

**Improve Our Financial Position**

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	<ul style="list-style-type: none"> <li>• Improve accountability and transparency</li> <li>• Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs</li> <li>• Prudently manage our financial resources to ensure value for money</li> <li>• Reduce reliance on operational grants</li> </ul>

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

**Risk Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officer Recommendation:**

**That the financial report for the period ending 31 December 2024 as presented be accepted.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried

For/Against: Cr Turton  Cr Little  Cr Cowan  Cr Hansen  Cr Jennings  Cr Price  Cr Watts



## SHIRE OF WANDERING

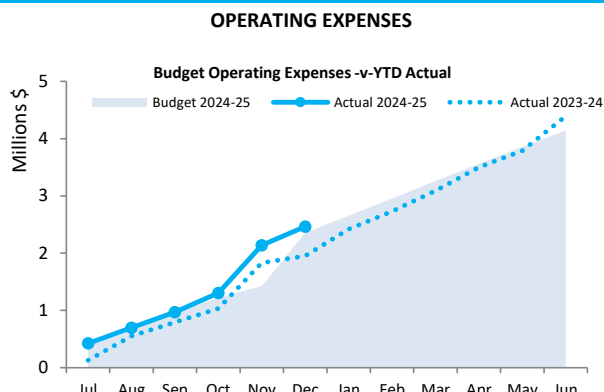
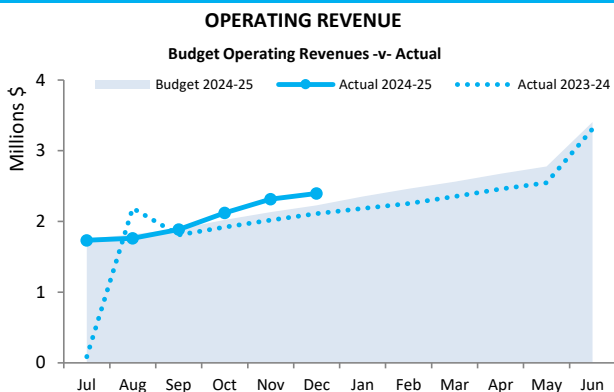
### MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) FOR THE PERIOD ENDED 31 DECEMBER 2024

*LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

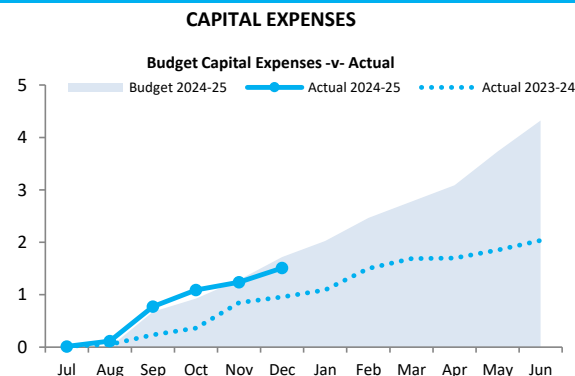
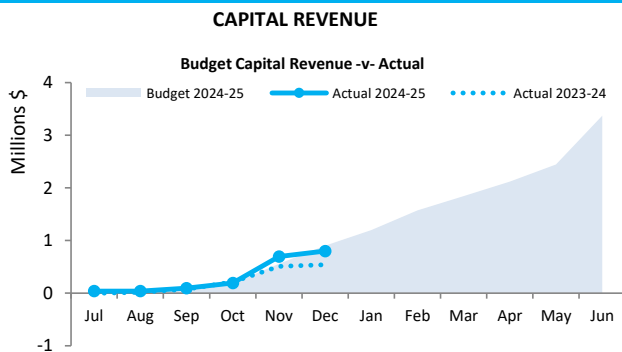
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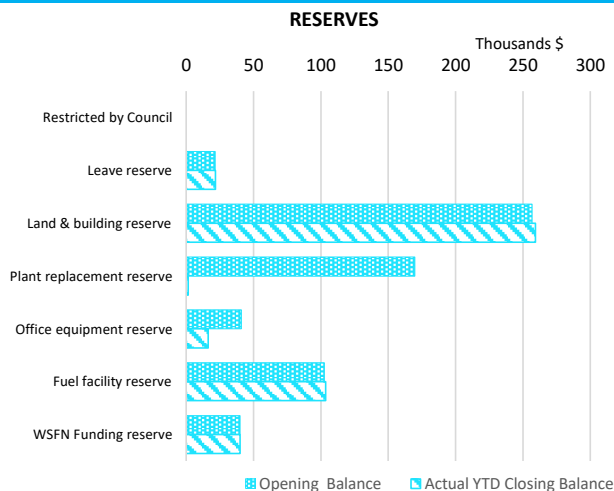
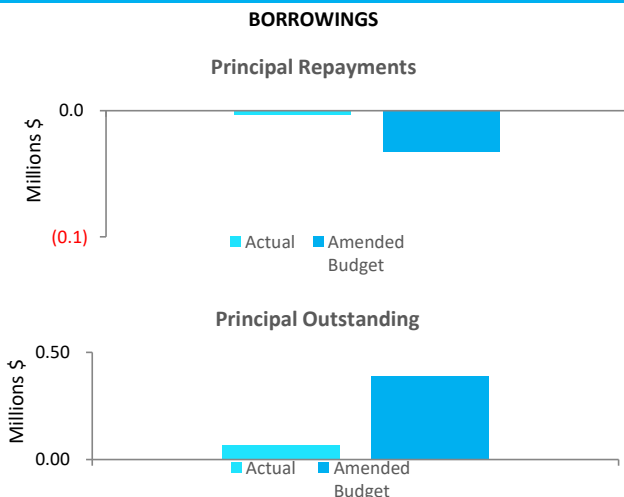
**OPERATING ACTIVITIES**



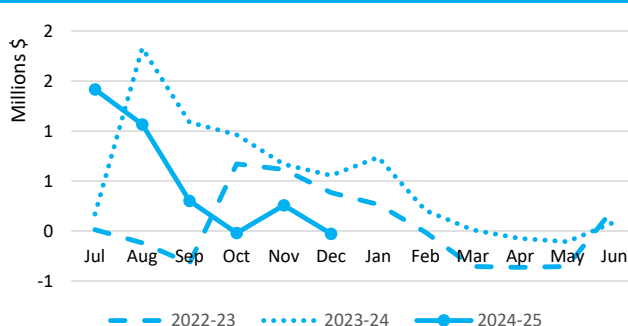
**INVESTING ACTIVITIES**



**FINANCING ACTIVITIES**



**Closing funding surplus / (deficit)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2024

BY NATURE

	Ref	Adopted Annual Budget	Amended Annual Budget	YTD Budget	YTD Actual	Variance \$	Variance %	Var.
Note	(a)	(d)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	▲▼	
	\$	\$	\$	\$	\$	%		
<b>OPERATING ACTIVITIES</b>								
<b>Revenue from operating activities</b>								
Rates		1,551,072	1,551,072	1,551,072	<b>1,539,286</b>	(11,786)	(0.76%)	
Operating grants, subsidies and contributions	11	529,100	529,100	221,776	<b>344,418</b>	122,642	55.30%	▲
Fees and charges		707,096	707,096	378,349	<b>403,241</b>	24,892	6.58%	
Interest revenue		19,000	19,000	9,492	<b>23,436</b>	13,944	146.90%	▲
Other revenue		507,798	507,798	19,290	<b>24,164</b>	4,874	25.26%	
Profit on disposal of assets	5	92,216	92,216	46,104	<b>61,656</b>	15,552	33.73%	▲
		3,406,282	3,406,282	2,226,083	<b>2,396,200</b>	170,117	7.64%	
<b>Expenditure from operating activities</b>								
Employee costs		(1,335,562)	(1,335,562)	(821,716)	<b>(888,082)</b>	(66,366)	(8.08%)	
Materials and contracts		(1,198,153)	(1,198,153)	(682,964)	<b>(652,707)</b>	30,257	4.43%	
Utility charges		(41,200)	(41,200)	(20,544)	<b>(27,152)</b>	(6,608)	(32.17%)	
Depreciation on non-current assets		(1,389,860)	(1,389,860)	(694,909)	<b>(747,780)</b>	(52,871)	(7.61%)	
Finance costs		(28,295)	(28,295)	(14,142)	<b>(6,244)</b>	7,898	55.85%	
Insurance expenses		(104,214)	(104,214)	(97,034)	<b>(99,980)</b>	(2,946)	(3.04%)	
Other expenditure		(43,658)	(43,658)	(21,831)	<b>(42,581)</b>	(20,750)	(95.05%)	▼
Loss on disposal of assets	5	(7)	(7)	0	<b>0</b>	0	0.00%	
		(4,140,949)	(4,140,949)	(2,353,140)	<b>(2,464,527)</b>	(111,387)	4.73%	
Non-cash amounts excluded from operating activities	1(a)	1,302,771	1,302,772	653,925	<b>686,330</b>	32,405	4.96%	
<b>Amount attributable to operating activities</b>		<b>568,104</b>	<b>568,105</b>	<b>526,868</b>	<b>618,003</b>	91,135	17.30%	
<b>INVESTING ACTIVITIES</b>								
<b>Inflows from investing activities</b>								
Proceeds from capital grants, subsidies and contributions	12	2,067,614	2,067,614	653,400	<b>354,479</b>	(298,921)	(45.75%)	▼
Proceeds from disposal of assets	5	406,500	406,500	251,000	<b>250,899</b>	(101)	(0.04%)	
		2,474,114	2,474,114	904,400	<b>605,378</b>	(299,022)	(33.06%)	▼
<b>Outflows from investing activities</b>								
Payments for inventories, property, plant and equipment and infrastructure	6	(3,784,617)	(3,784,617)	(1,716,275)	<b>(1,503,797)</b>	212,478	12.38%	▲
		(3,784,617)	(3,784,617)	(1,716,275)	<b>(1,503,797)</b>	212,478	(12.38%)	
<b>Amount attributable to investing activities</b>		<b>(1,310,503)</b>	<b>(1,310,503)</b>	<b>(811,875)</b>	<b>(898,419)</b>	(86,544)	10.66%	
<b>FINANCING ACTIVITIES</b>								
<b>Inflows from financing activities</b>								
Proceeds from new debentures	7	350,000	350,000	0	<b>0</b>	0	0.00%	
Transfer from reserves	9	547,500	547,500	0	<b>195,000</b>	195,000	0.00%	▲
		897,500	897,500	0	<b>195,000</b>	195,000	0.00%	▲
<b>Outflows from financing activities</b>								
Repayment of borrowings	7	(32,945)	(32,945)	0	<b>(3,132)</b>	(3,132)	0.00%	
Payments for principal portion of lease liabilities	8	(41,456)	(41,456)	(20,724)	<b>(22,494)</b>	(1,770)	(8.54%)	
Transfer to reserves	9	(504,700)	(504,700)	0	<b>(5,641)</b>	(5,641)	0.00%	
		(579,101)	(579,101)	(20,724)	<b>(31,267)</b>	(10,543)	50.87%	
<b>Amount attributable to financing activities</b>		<b>318,399</b>	<b>318,399</b>	<b>(20,724)</b>	<b>163,733</b>	184,457	(890.06%)	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>								
<b>Surplus or deficit at the start of the financial year</b>	1(c)	424,000	424,000	424,000	<b>88,138</b>	(335,862)	(79.21%)	▼
Amount attributable to operating activities		568,104	568,105	526,868	<b>618,003</b>	91,135	17.30%	▲
Amount attributable to investing activities		(1,310,503)	(1,310,503)	(811,875)	<b>(898,419)</b>	(86,544)	10.66%	
Amount attributable to financing activities		318,399	318,399	(20,724)	<b>163,733</b>	184,457	(890.06%)	
<b>Surplus or deficit at the end of the financial year</b>	1(c)	<b>(0)</b>	<b>0</b>	<b>118,269</b>	<b>(28,545)</b>	(146,814)	(124.14%)	▼

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2024

BY PROGRAM

	Note	Adopted Annual Budget \$	Amended Annual Budget \$ (d)	YTD Budget \$ (a)	YTD Actual \$ (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
							%	▲▼
<b>OPERATING ACTIVITIES</b>								
<b>Revenue from operating activities</b>								
Governance		0	0	0	0	0	0.00%	
General Purpose Funding - Rates	6	1,551,072	1,551,072	1,551,072	1,539,286	(11,786)	(0.76%)	
General Purpose Funding - Other		189,700	189,700	189,700	60,677	(129,023)	(32.53%)	
Law, Order and Public Safety		49,150	49,150	26,564	14,900	(34,250)	(69.69%)	▼
Health		1,000	1,000	746	375	(625)	(62.50%)	
Education and Welfare		0	0	0	0	0	0.00%	
Housing		33,480	33,480	16,734	16,823	89	0.53%	
Community Amenities		57,289	57,289	51,265	50,280	(905)	(1.58%)	
Recreation and Culture		3,000	3,000	1,494	1,709	215	14.40%	
Transport		165,416	165,416	82,704	148,778	66,074	79.89%	▲
Economic Services		744,877	744,877	372,396	461,959	89,563	24.05%	▲
Other Property and Services		611,298	611,298	71,040	101,414	30,374	42.76%	▲
		3,406,282	3,406,282	2,226,083	2,396,200	170,117	7.64%	
<b>Expenditure from operating activities</b>								
Governance		(241,083)	(241,083)	(137,873)	(146,008)	(8,135)	(5.90%)	
General Purpose Funding		(97,807)	(97,807)	(48,888)	(53,052)	(4,164)	(8.52%)	
Law, Order and Public Safety		(150,110)	(150,110)	(80,018)	(98,651)	(18,633)	(23.29%)	▼
Health		(17,172)	(17,172)	(8,568)	(10,267)	(1,699)	(19.83%)	
Education and Welfare		(6,861)	(6,861)	(3,420)	(3,775)	(355)	(10.39%)	
Housing		(48,883)	(48,883)	(24,342)	(28,713)	(4,371)	(17.96%)	
Community Amenities		(247,972)	(247,972)	(124,930)	(139,685)	(14,755)	(11.81%)	▼
Recreation and Culture		(278,966)	(278,966)	(145,296)	(220,328)	(75,032)	(51.64%)	▼
Transport		(2,055,350)	(2,055,350)	(1,162,099)	(1,110,264)	51,835	4.66%	
Economic Services		(993,697)	(993,697)	(513,251)	(561,301)	(48,050)	(9.36%)	
Other Property and Services		(3,048)	(3,048)	(104,455)	(92,482)	11,973	11.46%	▲
		(4,140,949)	(4,140,949)	(2,353,140)	(2,464,527)	(111,387)	(4.73%)	
Non-cash amounts excluded from operating activities	1(a)	1,302,771	1,302,772	653,925	686,330	32,405	4.96%	
<b>Amount attributable to operating activities</b>		<b>568,104</b>	<b>568,105</b>	<b>526,868</b>	<b>618,003</b>	<b>91,135</b>	<b>17.30%</b>	<b>▲</b>
<b>INVESTING ACTIVITIES</b>								
<b>Inflows from investing activities</b>								
Proceeds from capital grants, subsidies and contributions	12	2,067,614	2,067,614	653,400	354,479	(298,921)	(45.75%)	▼
Proceeds from Disposal of Assets	5	406,500	406,500	251,000	250,899	(101)	(0.04%)	
		2,474,114	2,474,114	904,400	605,378	(299,022)	(33.06%)	▼
<b>Outflows from investing activities</b>								
Payments for inventories, property, plant and equipment and infrastructure	6	(3,784,617)	(3,784,617)	(1,716,275)	(1,503,797)	212,478	12.38%	▲
		(3,784,617)	(3,784,617)	(1,716,275)	(1,503,797)	212,478	12.38%	▲
<b>Amount attributable to investing activities</b>		<b>(1,310,503)</b>	<b>(1,310,503)</b>	<b>(811,875)</b>	<b>(898,419)</b>	<b>(86,544)</b>	<b>10.66%</b>	
<b>FINANCING ACTIVITIES</b>								
<b>Inflows from financing activities</b>								
Proceeds from New Debentures	7	350,000	350,000	0	0	0	0.00%	
Transfer from Reserves	9	547,500	547,500	0	195,000	195,000	0.00%	▲
		897,500	897,500	0	195,000	195,000	0.00%	▲
<b>Outflows from financing activities</b>								
Payments for principal portion of lease liabilities	8	(41,456)	(41,456)	(20,724)	(22,494)	(1,770)	(8.54%)	
Repayment of Debentures	7	(32,945)	(32,945)	0	(3,132)	(3,132)	0.00%	
Transfer to Reserves	9	(504,700)	(504,700)	0	(5,641)	(5,641)	0.00%	
		(579,101)	(579,101)	(20,724)	(31,267)	(10,543)	(50.87%)	▼
<b>Amount attributable to financing activities</b>		<b>318,399</b>	<b>318,399</b>	<b>(20,724)</b>	<b>163,733</b>	<b>184,457</b>	<b>(890.06%)</b>	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>								
Surplus or deficit at the start of the financial year	1	424,000	424,000	424,000	88,138	(335,862)	(79.21%)	▼
Amount attributable to operating activities		568,104	568,105	526,868	618,003	91,135	17.30%	▲
Amount attributable to investing activities		(1,310,503)	(1,310,503)	(811,875)	(898,419)	(86,544)	10.66%	
Amount attributable to financing activities		318,399	318,399	(20,724)	163,733	184,457	(890.06%)	
<b>Surplus or deficit at the end of the financial year</b>	<b>1</b>	<b>(0)</b>	<b>0</b>	<b>118,269</b>	<b>(28,545)</b>	<b>(146,814)</b>	<b>(124.14%)</b>	<b>▼</b>

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022/23 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF WANDERING  
STATEMENT OF FINANCIAL POSITION  
FOR THE PERIOD ENDED 31 DECEMBER 2024**

	<b>30 June 2024</b>	<b>31 December 2024</b>
	\$	\$
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	1,523,531	1,185,339
Trade and other receivables	113,500	187,245
Inventories	48,158	104,615
Other assets	36,063	0
<b>TOTAL CURRENT ASSETS</b>	<b>1,846,398</b>	<b>1,602,345</b>
<b>NON-CURRENT ASSETS</b>		
Trade and other receivables	16,767	16,767
Other financial assets	20,793	20,793
Inventories	166,300	505,317
Property, plant and equipment	7,539,204	7,987,887
Infrastructure	87,994,573	87,796,066
Right-of-use assets	189,104	166,684
<b>TOTAL NON-CURRENT ASSETS</b>	<b>95,926,741</b>	<b>96,493,514</b>
<b>TOTAL ASSETS</b>	<b>97,773,139</b>	<b>98,095,859</b>
<b>CURRENT LIABILITIES</b>		
Trade and other payables	154,784	26,465
Other liabilities	796,847	988,937
Lease liabilities	41,456	18,963
Borrowings	6,336	3,204
Employee related provisions	196,434	194,857
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,195,857</b>	<b>1,232,426</b>
<b>NON-CURRENT LIABILITIES</b>		
Lease liabilities	151,252	151,252
Borrowings	64,636	64,636
Employee related provisions	35,247	35,247
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>251,136</b>	<b>251,136</b>
<b>TOTAL LIABILITIES</b>	<b>1,446,993</b>	<b>1,483,562</b>
<b>NET ASSETS</b>	<b>96,326,146</b>	<b>96,612,298</b>
<b>EQUITY</b>		
Retained surplus	21,610,922	22,086,433
Reserve accounts	631,800	442,441
Revaluation surplus	74,083,424	74,083,424
<b>TOTAL EQUITY</b>	<b>96,326,146</b>	<b>96,612,298</b>

This statement is to be read in conjunction with the accompanying notes.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>				
		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	5	(92,215)	(46,104)	(61,656)
Less: Movement in liabilities associated with restricted cash		5,119	5,120	206
Add: Loss on asset disposals	5	7	0	0
Add: Depreciation on assets		1,389,860	694,909	747,780
<b>Total non-cash items excluded from operating activities</b>		<b>1,302,771</b>	<b>653,925</b>	<b>686,330</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget	Last Year	Year to Date
		Opening	Closing	Date
		30 June 2024	30 June 2024	31 December 2024
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	9	(52,703)	(631,800)	(442,441)
Add: Borrowings	7	0	6,336	3,204
Add: Lease liabilities	8	0	41,456	18,963
Add: Current portion of employee benefit provisions held in reserve		16,583	21,604	21,810
<b>Total adjustments to net current assets</b>		<b>(36,120)</b>	<b>(562,403)</b>	<b>(398,464)</b>

(c) Net current assets used in the Statement of Financial Activity

<b>Current assets</b>				
Cash and cash equivalents	3	1,653,757	1,523,531	1,185,339
Rates receivables	4	45,453	40,745	113,502
Receivables	4	186,810	72,755	73,743
Other current assets	5	106,987	209,367	229,761
<b>Less: Current liabilities</b>				
Payables	6	(165,240)	(154,784)	(26,465)
Borrowings	7	(32,945)	(6,336)	(3,204)
Contract and Capital Grant/Contribution liabilities	10	(655,810)	(796,847)	(988,937)
Lease liabilities	8	(41,456)	(41,456)	(18,963)
Provisions	10	(141,662)	(196,434)	(194,857)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(531,894)</b>	<b>(562,403)</b>	<b>(398,464)</b>
<b>Closing funding surplus / (deficit)</b>		<b>424,000</b>	<b>88,138</b>	<b>(28,545)</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 DECEMBER 2024

NOTE 1

STATEMENT OF FINANCIAL ACTIVITY INFORMATION (ALTERNATE PRESENTATION)

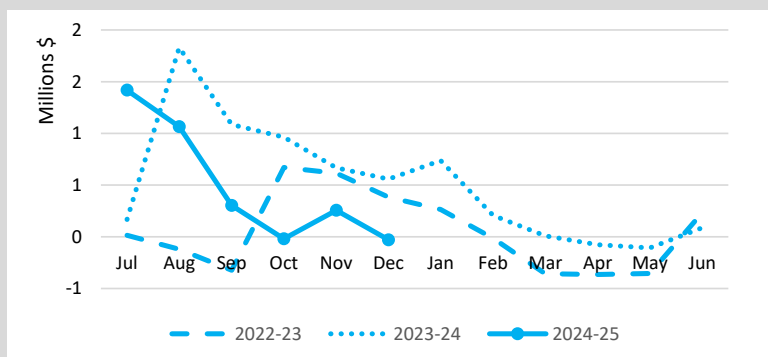
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2024	This Time Last Year 31/12/2023	Year to Date Actual 31/12/2024
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	3	891,732	1,209,044	742,898
Cash Restricted - Reserves	3	631,800	574,649	442,441
Cash Restricted - Bonds & Deposits	3	0	0	0
Receivables - Rates	4	40,745	197,803	113,502
Receivables - Other	4	72,755	68,012	73,743
Other Assets Other Than Inventories	5	161,209	0	125,147
Inventories	5	48,158	34,742	104,615
		1,846,398	2,084,249	1,602,345
<b>Less: Current Liabilities</b>				
Payables	6	(146,867)	(27,024)	(19,480)
Contract and Capital Grant/Contribution Liabilities	10	(796,847)	(793,871)	(988,937)
Bonds & Deposits	6	(7,917)	(7,090)	(6,985)
Loan Liability	7	(6,336)	(3,087)	(3,204)
Lease Liability	8	(41,456)	(18,930)	(18,963)
Provisions	10	(196,434)	(141,662)	(194,857)
		(1,195,857)	(991,664)	(1,232,426)
Less: Cash Reserves	9	(631,800)	(574,649)	(442,441)
Add Back: Component of Leave Liability not Required to be funded		21,604	16,483	21,810
Add Back: Loan Liability		6,336	3,087	3,204
Add Back: Lease Liability		41,456	18,930	18,963
Less : Loan Receivable - clubs/institutions		0	0	0
Less : Trust Transactions Within Muni		0	0	0
<b>Net Current Funding Position</b>		<b>88,138</b>	<b>556,437</b>	<b>(28,545)</b>

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



<b>This Year YTD</b>
<b>Surplus(Deficit)</b>
<b>\$0.56 M</b>
<b>Last Year YTD</b>
<b>Surplus(Deficit)</b>
<b>\$0.56 M</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2024**

**NOTE 2  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.  
The material variance adopted by Council for the 2024-25 year is \$10,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
<b>Surplus or deficit at the start of the financial year</b>	\$	%				
	(335,862)	(79.21%)	▼			Will require adjustment when annual budget review is performed.
<b>Revenue from operating activities</b>						
Operating grants, subsidies and contributions	122,642	55.30%	▲			
						Positive variance due to receipt of Main Roads Grant for \$51,272, CRC Operating Grant received in advance of budget for \$38,807 and Department of Primary Industries, Regional Development and Wheatbelt Development Grant Milestone Payment #2 for \$35,000 received in
Interest revenue	13,944	146.90%	▲			Bank Interest from Municipal & Reserve funds tracking higher than budgeted.
Profit on disposal of assets	15,552	33.73%	▲			Phasing of profit on disposals phased over 12 months.
<b>Expenditure from operating activities</b>						
Other expenditure	(20,750)	(95.05%)	▼			Negative variance due to a majority of Other Expenditure phasing allocated to budget quarterly .
<b>Investing activities</b>						
Proceeds from capital grants, subsidies and contributions	(298,921)	(45.75%)	▼			Budget phasing behind actuals, due to phasing of Grants receivable.
Payments for inventories, property, plant and equipment	212,478	12.38%	▲		Positive variance due to budgeted payments for Capital Works tracking higher than actuals.	
<b>Financing activities</b>						
Transfer from reserves	195,000	0.00%	▲			Reserve transfer budgeted to happen at year end.
<b>Surplus or deficit at the end of the financial year</b>	(146,814)	(124.14%)	▼			

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2024

OPERATING ACTIVITIES  
NOTE 4  
RATE REVENUE

General rate revenue	Budget						YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
<b>RATE TYPE</b>				\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>										
GRV Residential	0.133250	34	406,640	54185	0	54,185.00	54,185	0	0	54,185
GRV Special Use	0.133250	2	127,920	17045	0	17,045.00	17,045	0	0	17,045
GRV Rural Residential	0.133250	56	759,210	101165	0	101,165.00	101,165	203	0	101,368
GRV Industrial	0.133250	2	35,360	4712	0	4,712.00	4,712	0	0	4,712
UV Rural, Rural Residential and Mining Tenements Non Rateable					0	0	0	0	0	0
					0	0	0	0	0	0
<b>Unimproved value</b>										
UV Rural, Rural Residential and Mining Tenements Non Rateable	0.004484	131	256,128,000	1,148,478	0	1,148,478	1,148,478	0	0	1,148,478
Non Rateable	0.00000	32	14,765	0	0	0	0	0	0	0
<b>Sub-Total</b>		<b>257</b>	<b>257,471,895</b>	<b>1,325,585</b>	<b>0</b>	<b>1,325,585</b>	<b>1,325,585</b>	<b>203</b>	<b>0</b>	<b>1,325,787</b>
<b>Minimum payment</b>	<b>Minimum \$</b>									
<b>Gross rental value</b>										
GRV Residential	1,391	46	247,768	63,986	0	63,986	63,986	0	0	63,986
GRV Special Use	1,391	2	14,133	2,782	0	2,782	2,782	0	0	2,782
GRV Rural Residential	1,391	46	204,464	63,986	0	63,986	63,986	0	0	63,986
<b>Unimproved value</b>										
UV Rural, Rural Residential and Mining Tenements	1,391	96	16,286,520	133,536		133,536	133,536	962	121	134,619
<b>Sub-total</b>		<b>190</b>	<b>16,752,885</b>	<b>264,290</b>	<b>0</b>	<b>264,290</b>	<b>264,290</b>	<b>962</b>	<b>121</b>	<b>265,373</b>
		<b>447</b>	<b>274,224,780</b>	<b>1,589,875</b>	<b>0</b>	<b>1,589,875</b>	<b>1,589,875</b>	<b>1,164</b>	<b>121</b>	<b>1,591,160</b>
Discount						(43,556)				(56,072)
Concession						0				0
<b>Amount from general rates</b>						<b>1,546,319</b>				<b>1,535,088</b>
Rates Written Off		0	0	0	0	0	0	0	0	(7)
Ex-gratia rates		0	0	0	0	4,753	4,205	0	0	4,205
<b>Total</b>		<b>447</b>				<b>1,551,072</b>				<b>1,539,286</b>

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2021 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>								
	<b>Transport</b>								
374	Grader - 12M (G1) - WD.920	81,649	120,000	38,351	0	80,200	132,042	51,842	0
647	2016 Isuzu Crew Cab Truck - WD.6	25,856	55,000	29,144	0	0	0	0	0
649	QF Pajero Sport GLX 4x4 2.4DSL - WD.001	28,007	28,000	0	(7)	27,836	29,091	1,255	0
693	2024 Isuzu MU-X 4X4 LSU Auto 3.0L (OM)	44,688	51,500	6,813	0	0	0	0	0
107	2023 ISUZU MU-X 4x4 LST3.0L (CEO) - 0.WD	43,293	48,500	5,207	0	42,112	50,455	8,343	0
692	2024 Isuzu MU-X 4X4 SUV Wagon Auto 3.0L (CEO)	50,750	54,000	3,250	0	0	0	0	0
695	2024 Isuzu D-MAX RG1 C/CAB SX Auto 3.0L (WS)	40,049	49,500	9,451	0	39,095	39,312	217	0
		<b>314,292</b>	<b>406,500</b>	<b>92,216</b>	<b>(7)</b>	<b>189,243</b>	<b>250,899</b>	<b>61,656</b>	<b>0</b>

Capital acquisitions	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$	\$
Land held for resale - cost	440,000	440,000	440,000	339,017	(100,983)
Buildings	202,000	202,000	10,000	142,789	132,789
Furniture and equipment	32,000	32,000	32,000	29,546	(2,454)
Plant and equipment	929,000	929,000	464,500	643,786	179,286
Infrastructure - roads	2,148,453	2,148,453	753,199	348,659	(404,540)
Infrastructure - footpaths	33,164	33,164	16,576	0	(16,576)
<b>Payments for Capital Acquisitions</b>	<b>3,784,617</b>	<b>3,784,617</b>	<b>1,716,275</b>	<b>1,503,797</b>	<b>(212,478)</b>
<b>Capital Acquisitions Funded By:</b>					
	\$	\$	\$	\$	\$
Capital grants and contributions	2,067,614	2,067,614	653,400	354,479	(298,921)
Cash backed reserves					
Plant replacement reserve	54,000	522,500	170,000	170,000	0
Contribution - operations	906,503	413,003	616,875	703,419	86,544
<b>Capital funding total</b>	<b>3,784,617</b>	<b>3,784,617</b>	<b>1,716,275</b>	<b>1,503,797</b>	<b>(212,478)</b>

#### SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

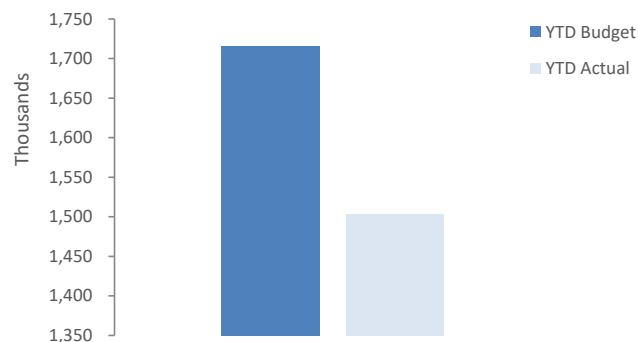
#### Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

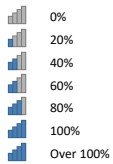
#### Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



Capital expenditure total  
Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Number	Job Number	Sheet Category	Account/Job Description	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over
		Balance		\$	\$	\$	\$	\$
<b>Land Held for Resale</b>								
<b>Other Property &amp; Services</b>								
E14761		511	Land Held for Resale - Industrial Estate & Lot 801	(440,000)	(440,000)	(440,000)	(339,017)	100,983
<b>Total - Other Property &amp; Services</b>				<b>(440,000)</b>	<b>(440,000)</b>	<b>(440,000)</b>	<b>(339,017)</b>	<b>100,983</b>
<b>Total - Land Held for Resale</b>				<b>(440,000)</b>	<b>(440,000)</b>	<b>(440,000)</b>	<b>(339,017)</b>	<b>100,983</b>
<b>Buildings</b>								
<b>Law, Order &amp; Public Safety</b>								
E05109		521	LGGS - Purchase Buildings	(20,000)	(20,000)	(10,000)	0	10,000
E05111		521	Fire Station - New Toilet and Change Room	0	0	0	0	0
<b>Total - Law, Order &amp; Public Safety</b>				<b>(20,000)</b>	<b>(20,000)</b>	<b>(10,000)</b>	<b>0</b>	<b>10,000</b>
<b>Recreation And Culture</b>								
E11383	WCC231	521	Wandering Community Centre Construction - Water Tanks DWER Funded	0	0	0	0	0
E11383	WCC233	521	Wandering Community Centre Construction - New Veranda Grant Funded	0	0	0	(10,526)	(10,526)
E11383	WCC234	521	Wandering Community Centre Upgrade - Kitchen Upgrade Grant Funded	(182,000)	(182,000)	0	(114,766)	(114,766)
E11383	WCC235	521	LRCIP-Solar and Battery System	0	0	0	(1,902)	(1,902)
E11383	WCC237	521	LRCIP-Chairs for Community Centre	0	0	0	(15,595)	(15,595)
<b>Total - Recreation And Culture</b>				<b>(182,000)</b>	<b>(182,000)</b>	<b>0</b>	<b>(142,789)</b>	<b>(142,789)</b>
<b>Total - Buildings</b>				<b>(202,000)</b>	<b>(202,000)</b>	<b>(10,000)</b>	<b>(142,789)</b>	<b>(132,789)</b>
<b>Plant &amp; Equipment</b>								
<b>Transport</b>								
E12360		525	Purchase Plant & Equipment-Plant	(929,000)	(929,000)	(464,500)	(638,466)	(173,966)
E13585		525	Purchase Plant & Equipment - Standpipe Controllers	0	0	0	(5,320)	(5,320)
<b>Total - Transport</b>				<b>(929,000)</b>	<b>(929,000)</b>	<b>(464,500)</b>	<b>(643,786)</b>	<b>(179,286)</b>
<b>Total - Plant &amp; Equipment</b>				<b>(929,000)</b>	<b>(929,000)</b>	<b>(464,500)</b>	<b>(643,786)</b>	<b>(179,286)</b>
<b>Furniture &amp; Equipment</b>								
<b>Governance</b>								
E04116		523	Purchase Furniture & Equipment	(7,000)	(7,000)	(7,000)	(6,696)	304
<b>Total - Governance</b>				<b>(7,000)</b>	<b>(7,000)</b>	<b>(7,000)</b>	<b>(6,696)</b>	<b>304</b>
<b>Other Property &amp; Services</b>								
E14560		523	Purchase Furniture & Equipment-Administration	(25,000)	(25,000)	(25,000)	(22,849)	2,151
<b>Total - Other Property &amp; Services</b>				<b>(25,000)</b>	<b>(25,000)</b>	<b>(25,000)</b>	<b>(22,849)</b>	<b>2,151</b>
<b>Total - Furniture &amp; Equipment</b>				<b>(32,000)</b>	<b>(32,000)</b>	<b>(32,000)</b>	<b>(29,546)</b>	<b>2,454</b>
<b>Infrastructure - Roads</b>								
<b>Transport</b>								
E12102	RRG241	541	York Williams Road- SLK21.75-26.71 Bitumen Seal	(159,500)	(159,500)	(79,743)	(28,837)	50,906
E12102	RRG251	541	RRG - YORK WILLIAMS UPGRADE GRAVEL ROAD 7M SEAL SLK0.00-3.00 24/	(557,960)	(557,960)	(278,974)	(257,316)	21,658
E12103	R2R002	541	Bannister Road-Seal 200m from SLK14.37 - 14.57	(41,332)	(41,332)	(20,661)	0	20,661
E12103	R2R003	541	R2R CROSSMAN DWARDA ROAD -REPAIR SUB-BASE SLK7.74-7.84 24/25 YE	(34,767)	(34,767)	(17,376)	0	17,376
E12103	R2R011	541	R2R KUBBINE ROAD GRAVEL RESHEET SLK 0.00-6.16 24/25 YEAR	(90,109)	(90,109)	(45,049)	0	45,049
E12103	R2R015	541	R2R HERDIGAN ROAD- GRAVEL RESHEET SLK 0.24-1.75 & 1.24, 4.81 24/25 Y	(112,928)	(112,928)	(56,462)	(18,845)	37,617
E12103	R2R019	541	R2R JOE KELLY ROAD-GRAVEL RESHEET 24/25 YEAR	(29,096)	(29,096)	(14,544)	(34,818)	(20,274)
E12103	R2R040	541	R2R GNOWING STREET RESEAL SLK 0.00-0.20 24/25 YEAR	(20,665)	(20,665)	(10,327)	0	10,327
E12103	R2R042	541	R2R CHEETANING STREET-RESEAL SLK 0.00-0.46 24/25 YEAR	(41,165)	(41,165)	(20,577)	0	20,577
E12103	R2R054	541	R2R-DEANS ROAD-GRAVEL RESHEET-24/25 YEAR	(29,096)	(29,096)	(14,544)	0	14,544
E12103	R2R056	541	Bridge 0425 Profile Surface and tie into existing Road surface	(37,587)	(37,587)	(18,788)	0	18,788
E12103	R2R13200	541	Caravan Park- Kerbing and Seal Main Entrance	(86,802)	(86,802)	(43,397)	0	43,397
E12103	R2R232	541	R2R - Wandering Pingelly Road , Bridge 0424A over Biberkine Brook	0	0	0	0	0
E12103	R2R234	541	R2R-Kubbine Road - Gravel Resheet	0	0	0	0	0
E12103	R2R241	541	Drainage Repairs down hill Wandoo Crescent	0	0	0	0	0
E12103	R2R242	541	Bridge Repairs	0	0	0	0	0
E12104	BS241	541	York Williams Road -Intersection Seal on north Approach SLK 8.75-9.70	0	0	0	(6,660)	(6,660)
E12105	WSFN241	541	North Bannister Wandering Road-Upgrade and Overlay Pavement SLK9.10	(907,446)	(907,446)	(132,757)	(2,184)	130,573
<b>Total - Transport</b>				<b>(2,148,453)</b>	<b>(2,148,453)</b>	<b>(753,199)</b>	<b>(348,659)</b>	<b>404,540</b>
<b>Total - Infrastructure - Roads</b>				<b>(2,148,453)</b>	<b>(2,148,453)</b>	<b>(753,199)</b>	<b>(348,659)</b>	<b>404,540</b>
<b>Infrastructure - Footpaths</b>								
<b>Transport</b>								
E12140	BN02	543	PATH REPLACEMENT GNOWING STREET 97M OF NEW PATH 24/25 YEAR	(33,164)	(33,164)	(16,576)	0	16,576
<b>Total - Transport</b>				<b>(33,164)</b>	<b>(33,164)</b>	<b>(16,576)</b>	<b>0</b>	<b>16,576</b>
<b>Total - Infrastructure - Footpaths</b>				<b>(33,164)</b>	<b>(33,164)</b>	<b>(16,576)</b>	<b>0</b>	<b>16,576</b>
<b>Grand Total</b>				<b>(3,784,617)</b>	<b>(3,784,617)</b>	<b>(1,716,275)</b>	<b>(1,503,797)</b>	<b>212,478</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2024**

**FINANCING ACTIVITIES  
NOTE 7  
BORROWINGS**

**Repayments - borrowings**

Information on borrowings	Particulars	Loan No.	1 July 2024	New Loans		Principal Repayments			Principal Outstanding			Interest Repayments			
				Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget
			\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
<b>Community amenities</b>															
Industrial Estate Development	1		70,972	0	350,000	350,000	(3,132)	(32,945)	(32,945)	67,840	388,028	388,028	(772)	(18,904)	(18,904)
<b>Total</b>			70,972	0	350,000	350,000	(3,132)	(32,945)	(32,945)	67,840	388,028	388,028	(772)	(18,904)	(18,904)
Current borrowings			6,336							3,204					
Non-current borrowings			64,636							64,636					
			70,972							67,840					

All debenture repayments were financed by general purpose revenue.

The Shire has no unspent debenture funds as at 30th June 2024, nor is it expected to have unspent funds as at 30th June 2025.

**KEY INFORMATION**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2024**

**FINANCING ACTIVITIES  
NOTE 8  
LEASE LIABILITIES**

**Movement in carrying amounts**

Information on leases			New Leases			Principal Repayments			Principal Outstanding			Interest Repayments		
Particulars	Lease No.	1 July 2024	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Transport</b>														
JCB Excavator	1	192,708	0	0	0	(22,494)	(41,456)	(41,456)	170,215	151,252	151,252	(5,472)	(9,390)	(9,390)
<b>Total</b>		192,708	0	0	0	(22,494)	(41,456)	(41,456)	170,215	151,252	151,252	(5,472)	(9,390)	(9,390)
Current lease liabilities		41,456							18,963					
Non-current lease liabilities		151,252							151,252					
		192,708							170,215					

All lease repayments were financed by general purpose revenue.

The Shire does not have any lease liabilities to report.

**KEY INFORMATION**

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2024

OPERATING ACTIVITIES  
NOTE 9  
RESERVE ACCOUNTS

Reserve accounts

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Council</b>									
Leave reserve	21,604.47	120.00	205.97	5,000.00	0.00	0.00	0.00	26,724.47	21,810.44
Land & building reserve	256,873.74	1,853.00	2,448.56	5,000.00	0.00	0.00	0.00	263,726.74	259,322.30
Plant replacement reserve	169,791.81	1,318.00	1,618.48	469,200.00	0.00	(522,500.00)	(170,000.00)	117,809.81	1,410.29
Office equipment reserve	40,926.62	295.00	390.12	5,000.00	0.00	(25,000.00)	(25,000.00)	21,221.62	16,316.74
Fuel facility reserve	102,603.13	625.00	977.99	16,000.00	0.00	0.00	0.00	119,228.13	103,581.12
WSFN Funding reserve	40,000.00	289.00	0.00	0.00	0.00	0.00	0.00	40,289.00	40,000.00
	<b>631,799.77</b>	<b>4,500.00</b>	<b>5,641.12</b>	<b>500,200.00</b>	<b>0.00</b>	<b>(547,500.00)</b>	<b>(195,000.00)</b>	<b>588,999.77</b>	<b>442,440.89</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2024**

**NOTE 10  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL/JOB Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget adoption			\$	\$	\$	\$
							0
							0
							0
							0
				0	0	0	0

### 13.2 Financial Report January 2025

<b>File Reference:</b>	N/A
<b>Location:</b>	N/A
<b>Applicant:</b>	N/A
<b>Author:</b>	Bob Waddell
<b>Authorising Officer</b>	Ian Fitzgerald – A/Chief Executive Officer
<b>Date:</b>	7 February 2025
<b>Disclosure of Interest:</b>	N/A
<b>Attachments:</b>	January 2025 Financial Statements
<b>Previous Reference:</b>	Nil

**Summary:**

Consideration of the financial report for the period ending 31 January 2025.

**Background:**

The financial report for the period ending 31 January 2025 is included as an attachment.

**Comment:**

If you have any questions regarding details in the financial report, please contact the office prior to the Council meeting so that sufficient time is given to research the request. This will enable the information to be provided at the Council meeting.

**Consultation:**

Not applicable.

**Statutory Environment:**

Section 34 (1) (a) of the *Local Government (Financial Management) Regulations 1996* states that a Local Government is to prepare monthly statement of financial activity including annual budget estimates, monthly budget estimates, actual monthly expenditure, revenue and income, material variances between monthly budget and actual figures and net current assets on a monthly basis.

**Policy Implications:**

Not applicable.

**Financial Implications:**

Not applicable.

**Strategic Implications:**

**Improve Our Financial Position**

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	<ul style="list-style-type: none"> <li>• Improve accountability and transparency</li> <li>• Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs</li> <li>• Prudently manage our financial resources to ensure value for money</li> <li>• Reduce reliance on operational grants</li> </ul>

**Improve Our Financial Position**

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	<ul style="list-style-type: none"> <li>• Improve accountability and transparency</li> <li>• Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs</li> <li>• Prudently manage our financial resources to ensure value for money</li> <li>• Reduce reliance on operational grants</li> </ul>

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

**Risk Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officer Recommendation:**

**That the financial report for the period ending 31 January 2025 as presented be accepted.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried

For/Against: Cr Turton  Cr Little  Cr Cowan  Cr Hansen  Cr Jennings  Cr Price  Cr Watts



## SHIRE OF WANDERING

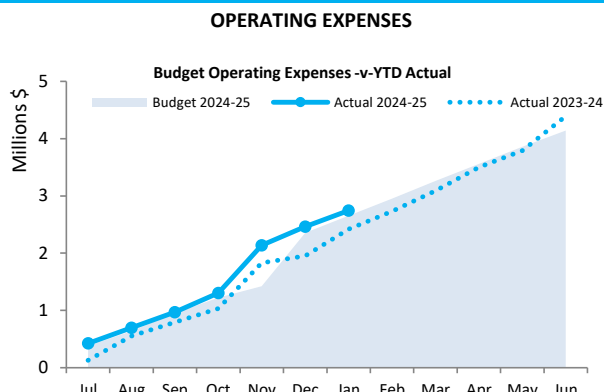
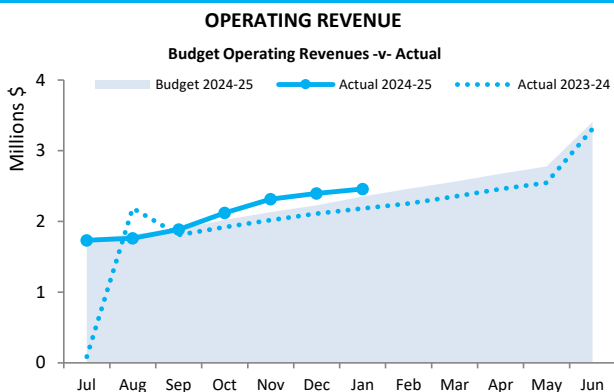
### MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) FOR THE PERIOD ENDED 31 JANUARY 2025

*LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

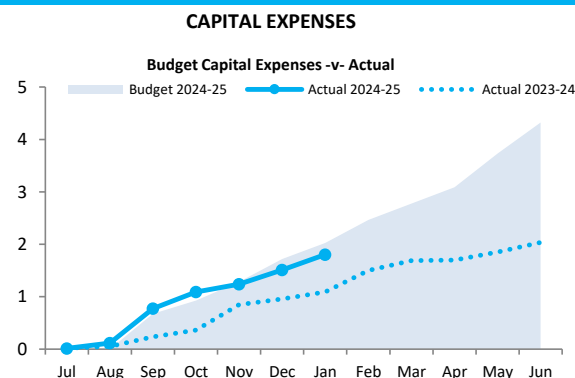
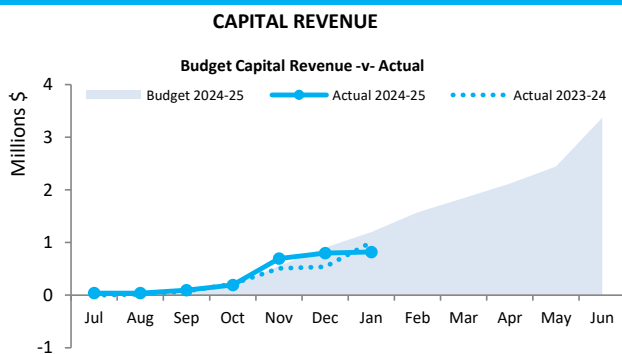
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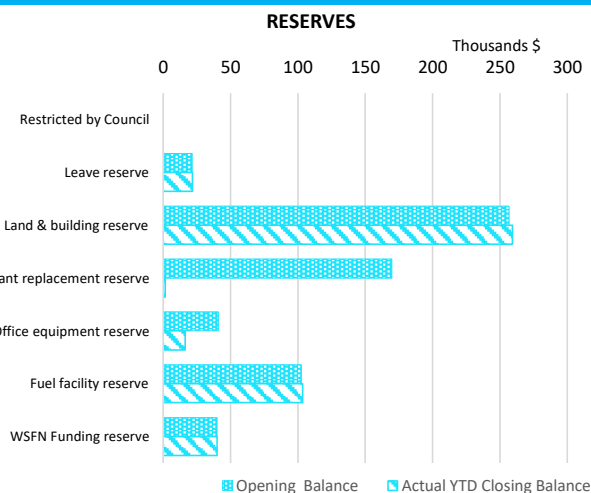
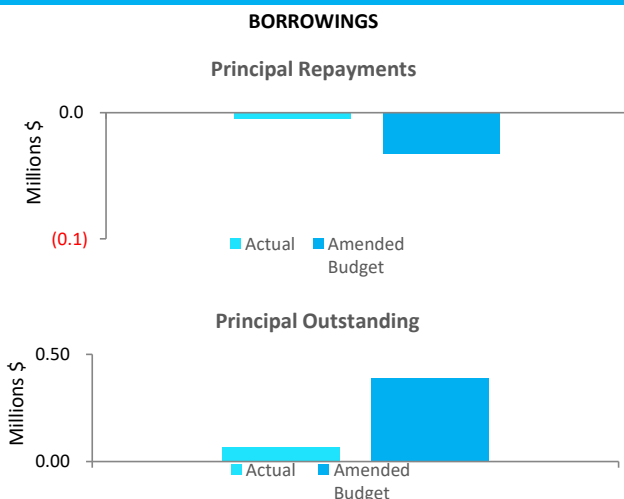
**OPERATING ACTIVITIES**



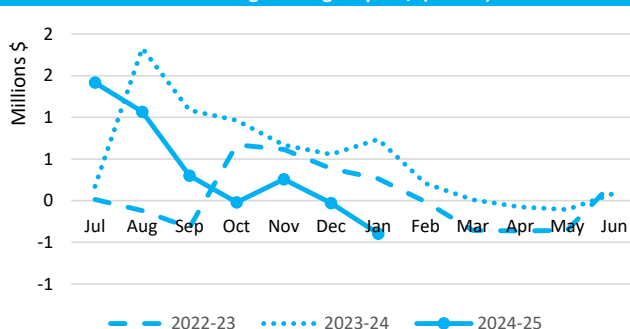
**INVESTING ACTIVITIES**



**FINANCING ACTIVITIES**



**Closing funding surplus / (deficit)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2025

BY NATURE

	Ref	Adopted Annual Budget	Amended Annual Budget	YTD Budget	YTD Actual	Variance \$	Variance %	Var.
	Note	(a)	(d)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	▲▼
		\$	\$	\$	\$	\$	%	
<b>OPERATING ACTIVITIES</b>								
<b>Revenue from operating activities</b>								
Rates		1,551,072	1,551,072	1,551,072	<b>1,539,286</b>	(11,786)	(0.76%)	
Operating grants, subsidies and contributions	11	529,100	529,100	280,087	<b>349,826</b>	69,739	24.90%	▲
Fees and charges		707,096	707,096	433,134	<b>457,682</b>	24,548	5.67%	
Interest revenue		19,000	19,000	11,074	<b>26,655</b>	15,581	140.70%	▲
Other revenue		507,798	507,798	22,505	<b>24,164</b>	1,659	7.37%	
Profit on disposal of assets	5	92,216	92,216	53,788	<b>61,656</b>	7,868	14.63%	
		3,406,282	3,406,282	2,351,660	<b>2,459,268</b>	107,608	4.58%	
<b>Expenditure from operating activities</b>								
Employee costs		(1,335,562)	(1,335,562)	(912,380)	<b>(1,003,264)</b>	(90,884)	(9.96%)	
Materials and contracts		(1,198,153)	(1,198,153)	(768,708)	<b>(677,689)</b>	91,019	11.84%	▲
Utility charges		(41,200)	(41,200)	(23,968)	<b>(32,009)</b>	(8,041)	(33.55%)	
Depreciation on non-current assets		(1,389,860)	(1,389,860)	(810,274)	<b>(877,024)</b>	(66,750)	(8.24%)	
Finance costs		(28,295)	(28,295)	(16,499)	<b>(7,859)</b>	8,640	52.37%	
Insurance expenses		(104,214)	(104,214)	(98,218)	<b>(101,979)</b>	(3,761)	(3.83%)	
Other expenditure		(43,658)	(43,658)	(22,473)	<b>(44,711)</b>	(22,238)	(98.95%)	▼
Loss on disposal of assets	5	(7)	(7)	0	<b>0</b>	0	0.00%	
		(4,140,949)	(4,140,949)	(2,652,520)	<b>(2,744,534)</b>	(92,014)	3.47%	
Non-cash amounts excluded from operating activities	1(a)	1,302,771	1,302,772	761,606	<b>815,574</b>	53,968	7.09%	
<b>Amount attributable to operating activities</b>		<b>568,104</b>	<b>568,105</b>	<b>460,746</b>	<b>530,308</b>	69,562	15.10%	
<b>INVESTING ACTIVITIES</b>								
<b>Inflows from investing activities</b>								
Proceeds from capital grants, subsidies and contributions	12	2,067,614	2,067,614	946,045	<b>374,835</b>	(571,210)	(60.38%)	▼
Proceeds from disposal of assets	5	406,500	406,500	251,000	<b>250,899</b>	(101)	(0.04%)	
		2,474,114	2,474,114	1,197,045	<b>625,734</b>	(571,311)	(47.73%)	▼
<b>Outflows from investing activities</b>								
Payments for inventories, property, plant and equipment and infrastructure	6	(3,784,617)	(3,784,617)	(2,026,516)	<b>(1,798,281)</b>	228,235	11.26%	▲
		(3,784,617)	(3,784,617)	(2,026,516)	<b>(1,798,281)</b>	228,235	(11.26%)	
<b>Amount attributable to investing activities</b>		<b>(1,310,503)</b>	<b>(1,310,503)</b>	<b>(829,471)</b>	<b>(1,172,546)</b>	(343,075)	41.36%	
<b>FINANCING ACTIVITIES</b>								
<b>Inflows from financing activities</b>								
Proceeds from new debentures	7	350,000	350,000	0	<b>0</b>	0	0.00%	
Transfer from reserves	9	547,500	547,500	0	<b>195,000</b>	195,000	0.00%	▲
		897,500	897,500	0	<b>195,000</b>	195,000	0.00%	▲
<b>Outflows from financing activities</b>								
Repayment of borrowings	7	(32,945)	(32,945)	0	<b>(4,725)</b>	(4,725)	0.00%	
Payments for principal portion of lease liabilities	8	(41,456)	(41,456)	(24,178)	<b>(26,302)</b>	(2,124)	(8.79%)	
Transfer to reserves	9	(504,700)	(504,700)	0	<b>(5,641)</b>	(5,641)	0.00%	
		(579,101)	(579,101)	(24,178)	<b>(36,668)</b>	(12,490)	51.66%	
<b>Amount attributable to financing activities</b>		<b>318,399</b>	<b>318,399</b>	<b>(24,178)</b>	<b>158,332</b>	182,510	(754.86%)	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>								
<b>Surplus or deficit at the start of the financial year</b>	1(c)	424,000	424,000	424,000	<b>88,138</b>	(335,862)	(79.21%)	▼
Amount attributable to operating activities		568,104	568,105	460,746	<b>530,308</b>	69,562	15.10%	▲
Amount attributable to investing activities		(1,310,503)	(1,310,503)	(829,471)	<b>(1,172,546)</b>	(343,075)	41.36%	
Amount attributable to financing activities		318,399	318,399	(24,178)	<b>158,332</b>	182,510	(754.86%)	
<b>Surplus or deficit at the end of the financial year</b>	1(c)	<b>(0)</b>	<b>0</b>	<b>31,097</b>	<b>(395,768)</b>	(426,865)	(1372.69%)	▼

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2025

BY PROGRAM

	Note	Adopted Annual Budget \$	Amended Annual Budget \$ (d)	YTD Budget \$ (a)	YTD Actual \$ (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
								▲▼
<b>OPERATING ACTIVITIES</b>								
<b>Revenue from operating activities</b>								
Governance		0	0	0	0	0	0.00%	
General Purpose Funding - Rates	6	1,551,072	1,551,072	1,551,072	1,539,286	(11,786)	(0.76%)	
General Purpose Funding - Other		189,700	189,700	54,166	64,436	10,270	18.96%	▲
Law, Order and Public Safety		49,150	49,150	37,558	14,942	(22,616)	(60.22%)	▼
Health		1,000	1,000	787	375	(412)	(52.32%)	
Education and Welfare		0	0	0	0	0	0.00%	
Housing		33,480	33,480	19,523	19,383	(140)	(0.72%)	
Community Amenities		57,289	57,289	52,261	52,391	130	0.25%	
Recreation and Culture		3,000	3,000	1,743	1,744	1	0.04%	
Transport		165,416	165,416	97,708	148,778	51,070	52.27%	▲
Economic Services		744,877	744,877	453,962	516,519	62,557	13.78%	▲
Other Property and Services		611,298	611,298	82,880	101,414	18,534	22.36%	▲
		3,406,282	3,406,282	2,351,660	2,459,268	107,608	4.58%	
<b>Expenditure from operating activities</b>								
Governance		(241,083)	(241,083)	(152,067)	(159,178)	(7,111)	(4.68%)	
General Purpose Funding		(97,807)	(97,807)	(57,036)	(59,496)	(2,460)	(4.31%)	
Law, Order and Public Safety		(150,110)	(150,110)	(91,661)	(107,382)	(15,721)	(17.15%)	▼
Health		(17,172)	(17,172)	(9,996)	(11,495)	(1,499)	(14.99%)	
Education and Welfare		(6,861)	(6,861)	(3,990)	(4,278)	(288)	(7.23%)	
Housing		(48,883)	(48,883)	(28,399)	(32,633)	(4,234)	(14.91%)	
Community Amenities		(247,972)	(247,972)	(145,392)	(161,043)	(15,651)	(10.76%)	▼
Recreation and Culture		(278,966)	(278,966)	(167,499)	(244,211)	(76,712)	(45.80%)	▼
Transport		(2,055,350)	(2,055,350)	(1,309,916)	(1,243,258)	66,658	5.09%	
Economic Services		(993,697)	(993,697)	(593,276)	(604,479)	(11,203)	(1.89%)	
Other Property and Services		(3,048)	(3,048)	(93,288)	(117,081)	(23,793)	(25.51%)	▼
		(4,140,949)	(4,140,949)	(2,652,520)	(2,744,534)	(92,014)	(3.47%)	
Non-cash amounts excluded from operating activities	1(a)	1,302,771	1,302,772	761,606	815,574	53,968	7.09%	
<b>Amount attributable to operating activities</b>		<b>568,104</b>	<b>568,105</b>	<b>460,746</b>	<b>530,308</b>	69,562	15.10%	▲
<b>INVESTING ACTIVITIES</b>								
<b>Inflows from investing activities</b>								
Proceeds from capital grants, subsidies and contributions	12	2,067,614	2,067,614	946,045	374,835	(571,210)	(60.38%)	▼
Proceeds from Disposal of Assets	5	406,500	406,500	251,000	250,899	(101)	(0.04%)	
		2,474,114	2,474,114	1,197,045	625,734	(571,311)	(47.73%)	▼
<b>Outflows from investing activities</b>								
Payments for inventories, property, plant and equipment and infrastructure	6	(3,784,617)	(3,784,617)	(2,026,516)	(1,798,281)	228,235	11.26%	▲
		(3,784,617)	(3,784,617)	(2,026,516)	(1,798,281)	228,235	11.26%	▲
<b>Amount attributable to investing activities</b>		<b>(1,310,503)</b>	<b>(1,310,503)</b>	<b>(829,471)</b>	<b>(1,172,546)</b>	<b>(343,075)</b>	<b>41.36%</b>	
<b>FINANCING ACTIVITIES</b>								
<b>Inflows from financing activities</b>								
Proceeds from New Debentures	7	350,000	350,000	0	0	0	0.00%	
Transfer from Reserves	9	547,500	547,500	0	195,000	195,000	0.00%	▲
		897,500	897,500	0	195,000	195,000	0.00%	▲
<b>Outflows from financing activities</b>								
Payments for principal portion of lease liabilities	8	(41,456)	(41,456)	(24,178)	(26,302)	(2,124)	(8.79%)	
Repayment of Debentures	7	(32,945)	(32,945)	0	(4,725)	(4,725)	0.00%	
Transfer to Reserves	9	(504,700)	(504,700)	0	(5,641)	(5,641)	0.00%	
		(579,101)	(579,101)	(24,178)	(36,668)	(12,490)	(51.66%)	▼
<b>Amount attributable to financing activities</b>		<b>318,399</b>	<b>318,399</b>	<b>(24,178)</b>	<b>158,332</b>	<b>182,510</b>	<b>(754.86%)</b>	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>								
Surplus or deficit at the start of the financial year	1	424,000	424,000	424,000	88,138	(335,862)	(79.21%)	▼
Amount attributable to operating activities		568,104	568,105	460,746	530,308	69,562	15.10%	▲
Amount attributable to investing activities		(1,310,503)	(1,310,503)	(829,471)	(1,172,546)	(343,075)	41.36%	
Amount attributable to financing activities		318,399	318,399	(24,178)	158,332	182,510	(754.86%)	
<b>Surplus or deficit at the end of the financial year</b>	<b>1</b>	<b>(0)</b>	<b>0</b>	<b>31,097</b>	<b>(395,768)</b>	<b>(426,865)</b>	<b>(1372.69%)</b>	<b>▼</b>

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022/23 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.



**SHIRE OF WANDERING  
STATEMENT OF FINANCIAL POSITION  
FOR THE PERIOD ENDED 31 JANUARY 2025**

	<b>30 June 2024</b>	<b>31 January 2025</b>
	\$	\$
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	1,523,531	886,469
Trade and other receivables	113,500	166,867
Inventories	48,158	152,982
Other assets	36,063	0
<b>TOTAL CURRENT ASSETS</b>	<b>1,846,398</b>	<b>1,331,465</b>
<b>NON-CURRENT ASSETS</b>		
Trade and other receivables	16,767	16,767
Other financial assets	20,793	20,793
Inventories	166,300	505,317
Property, plant and equipment	7,539,204	8,033,918
Infrastructure	87,994,573	87,919,053
Right-of-use assets	189,104	162,907
<b>TOTAL NON-CURRENT ASSETS</b>	<b>95,926,741</b>	<b>96,658,754</b>
<b>TOTAL ASSETS</b>	<b>97,773,139</b>	<b>97,990,219</b>
<b>CURRENT LIABILITIES</b>		
Trade and other payables	154,784	147,809
Other liabilities	796,847	963,937
Lease liabilities	41,456	15,154
Borrowings	6,336	1,611
Employee related provisions	196,434	194,857
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,195,857</b>	<b>1,323,368</b>
<b>NON-CURRENT LIABILITIES</b>		
Lease liabilities	151,252	151,252
Borrowings	64,636	64,636
Employee related provisions	35,247	35,247
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>251,136</b>	<b>251,136</b>
<b>TOTAL LIABILITIES</b>	<b>1,446,993</b>	<b>1,574,504</b>
<b>NET ASSETS</b>	<b>96,326,146</b>	<b>96,415,715</b>
<b>EQUITY</b>		
Retained surplus	21,610,922	21,889,850
Reserve accounts	631,800	442,441
Revaluation surplus	74,083,424	74,083,424
<b>TOTAL EQUITY</b>	<b>96,326,146</b>	<b>96,415,715</b>

This statement is to be read in conjunction with the accompanying notes.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>				
		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	5	(92,215)	(53,788)	(61,656)
Less: Movement in liabilities associated with restricted cash		5,119	5,120	206
Add: Loss on asset disposals	5	7	0	0
Add: Depreciation on assets		1,389,860	810,274	877,024
<b>Total non-cash items excluded from operating activities</b>		<b>1,302,771</b>	<b>761,606</b>	<b>815,574</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2024	Last Year Closing 30 June 2024	Year to Date 31 January 2025
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	9	(52,703)	(631,800)	(442,441)
Add: Borrowings	7	0	6,336	1,611
Add: Lease liabilities	8	0	41,456	15,154
Add: Current portion of employee benefit provisions held in reserve		16,583	21,604	21,810
<b>Total adjustments to net current assets</b>		<b>(36,120)</b>	<b>(562,403)</b>	<b>(403,865)</b>

(c) Net current assets used in the Statement of Financial Activity

<b>Current assets</b>				
Cash and cash equivalents	3	1,653,757	1,523,531	886,469
Rates receivables	4	45,453	40,745	77,480
Receivables	4	186,810	72,755	89,387
Other current assets	5	106,987	209,367	278,129
<b>Less: Current liabilities</b>				
Payables	6	(165,240)	(154,784)	(147,809)
Borrowings	7	(32,945)	(6,336)	(1,611)
Contract and Capital Grant/Contribution liabilities	10	(655,810)	(796,847)	(963,937)
Lease liabilities	8	(41,456)	(41,456)	(15,154)
Provisions	10	(141,662)	(196,434)	(194,857)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(531,894)</b>	<b>(562,403)</b>	<b>(403,865)</b>
<b>Closing funding surplus / (deficit)</b>		<b>424,000</b>	<b>88,138</b>	<b>(395,768)</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 JANUARY 2025

NOTE 1

STATEMENT OF FINANCIAL ACTIVITY INFORMATION (ALTERNATE PRESENTATION)

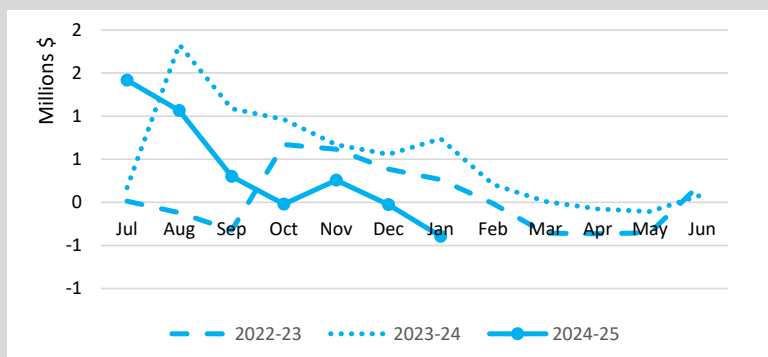
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2024	This Time Last Year 31/01/2024	Year to Date Actual 31/01/2025
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	3	891,732	990,932	444,028
Cash Restricted - Reserves	3	631,800	575,329	442,441
Cash Restricted - Bonds & Deposits	3	0	0	0
Receivables - Rates	4	40,745	144,488	77,480
Receivables - Other	4	72,755	273,496	89,387
Other Assets Other Than Inventories	5	161,209	0	125,147
Inventories	5	48,158	38,087	152,982
		1,846,398	2,022,331	1,331,465
<b>Less: Current Liabilities</b>				
Payables	6	(146,867)	(65,935)	(140,824)
Contract and Capital Grant/Contribution Liabilities	10	(796,847)	(511,509)	(963,937)
Bonds & Deposits	6	(7,917)	(7,090)	(6,985)
Loan Liability	7	(6,336)	(1,564)	(1,611)
Lease Liability	8	(41,456)	(15,322)	(15,154)
Provisions	10	(196,434)	(141,662)	(194,857)
		(1,195,857)	(743,081)	(1,323,368)
Less: Cash Reserves	9	(631,800)	(575,329)	(442,441)
Add Back: Component of Leave Liability not Required to be funded		21,604	16,504	21,810
Add Back: Loan Liability		6,336	1,564	1,611
Add Back: Lease Liability		41,456	15,322	15,154
Less : Loan Receivable - clubs/institutions		0	0	0
Less : Trust Transactions Within Muni		0	0	0
<b>Net Current Funding Position</b>		<b>88,138</b>	<b>737,311</b>	<b>(395,768)</b>

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



<b>This Year YTD</b>
<b>Surplus(Deficit)</b>
<b>\$0.74 M</b>
<b>Last Year YTD</b>
<b>Surplus(Deficit)</b>
<b>\$0.74 M</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2025**

**NOTE 2  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.  
The material variance adopted by Council for the 2024-25 year is \$10,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
<b>Surplus or deficit at the start of the financial year</b>	\$	%				
	(335,862)	(79.21%)	▼			Will require adjustment when annual budget review is performed.
<b>Revenue from operating activities</b>						
Operating grants, subsidies and contributions	69,739	24.90%	▲			
						Positive variance due to receipt of Main Roads Grant for \$44,102, CRC Operating Grant received in advance of budget for \$9,557 and Department of Primary Industries, Regional Development and Wheatbelt Development Grant Milestone Payment #2 for \$27,500 received in
Interest revenue	15,581	140.70%	▲			
						Bank Interest from Municipal & Reserve funds tracking higher than budgeted.
<b>Expenditure from operating activities</b>						
Materials and contracts	91,019	11.84%	▲			
						Positive variance due to a majority of Materials and Contracts expenditure phasing allocated to budget monthly .
Other expenditure	(22,238)	(98.95%)	▼			
						Negative variance due to a majority of Other Expenditure phasing allocated to budget quarterly .
<b>Investing activities</b>						
Proceeds from capital grants, subsidies and contributions	(571,210)	(60.38%)	▼			
						Budget phasing behind actuals, due to phasing of Grants receivable.
Payments for inventories, property, plant and equipment	228,235	11.26%	▲			
						Positive variance due to budgeted payments for Capital Works tracking higher than actuals.
<b>Financing activities</b>						
Transfer from reserves	195,000	0.00%	▲			
						Reserve transfer budgeted to happen at year end.
<b>Surplus or deficit at the end of the financial year</b>	(426,865)	(1372.69%)	▼			

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2025

OPERATING ACTIVITIES  
NOTE 4  
RATE REVENUE

General rate revenue	Budget						YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
<b>RATE TYPE</b>				\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>										
GRV Residential	0.133250	34	406,640	54185	0	54,185.00	54,185	0	0	54,185
GRV Special Use	0.133250	2	127,920	17045	0	17,045.00	17,045	0	0	17,045
GRV Rural Residential	0.133250	56	759,210	101165	0	101,165.00	101,165	203	0	101,368
GRV Industrial	0.133250	2	35,360	4712	0	4,712.00	4,712	0	0	4,712
UV Rural, Rural Residential and Mining Tenements Non Rateable					0	0	0	0	0	0
					0	0	0	0	0	0
<b>Unimproved value</b>										
UV Rural, Rural Residential and Mining Tenements Non Rateable	0.004484	131	256,128,000	1,148,478	0	1,148,478	1,148,478	0	0	1,148,478
	0.00000	32	14,765	0	0	0	0	0	0	0
<b>Sub-Total</b>		<b>257</b>	<b>257,471,895</b>	<b>1,325,585</b>	<b>0</b>	<b>1,325,585</b>	<b>1,325,585</b>	<b>203</b>	<b>0</b>	<b>1,325,787</b>
<b>Minimum payment</b>	<b>Minimum \$</b>									
<b>Gross rental value</b>										
GRV Residential	1,391	46	247,768	63,986	0	63,986	63,986	0	0	63,986
GRV Special Use	1,391	2	14,133	2,782	0	2,782	2,782	0	0	2,782
GRV Rural Residential	1,391	46	204,464	63,986	0	63,986	63,986	0	0	63,986
<b>Unimproved value</b>										
UV Rural, Rural Residential and Mining Tenements	1,391	96	16,286,520	133,536		133,536	133,536	962	121	134,619
<b>Sub-total</b>		<b>190</b>	<b>16,752,885</b>	<b>264,290</b>	<b>0</b>	<b>264,290</b>	<b>264,290</b>	<b>962</b>	<b>121</b>	<b>265,373</b>
		<b>447</b>	<b>274,224,780</b>	<b>1,589,875</b>	<b>0</b>	<b>1,589,875</b>	<b>1,589,875</b>	<b>1,164</b>	<b>121</b>	<b>1,591,160</b>
Discount						(43,556)				(56,072)
Concession						0				0
<b>Amount from general rates</b>						<b>1,546,319</b>				<b>1,535,088</b>
Rates Written Off		0	0	0	0	0	0	0	0	(7)
Ex-gratia rates		0	0	0	0	4,753	4,205	0	0	4,205
<b>Total</b>		<b>447</b>				<b>1,551,072</b>				<b>1,539,286</b>

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2021 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>								
	<b>Transport</b>								
374	Grader - 12M (G1) - WD.920	81,649	120,000	38,351	0	80,200	132,042	51,842	0
647	2016 Isuzu Crew Cab Truck - WD.6	25,856	55,000	29,144	0	0	0	0	0
649	QF Pajero Sport GLX 4x4 2.4DSL - WD.001	28,007	28,000	0	(7)	27,836	29,091	1,255	0
693	2024 Isuzu MU-X 4X4 LSU Auto 3.0L (OM)	44,688	51,500	6,813	0	0	0	0	0
107	2023 ISUZU MU-X 4x4 LST3.0L (CEO) - 0.WD	43,293	48,500	5,207	0	42,112	50,455	8,343	0
692	2024 Isuzu MU-X 4X4 SUV Wagon Auto 3.0L (CEO)	50,750	54,000	3,250	0	0	0	0	0
695	2024 Isuzu D-MAX RG1 C/CAB SX Auto 3.0L (WS)	40,049	49,500	9,451	0	39,095	39,312	217	0
		<b>314,292</b>	<b>406,500</b>	<b>92,216</b>	<b>(7)</b>	<b>189,243</b>	<b>250,899</b>	<b>61,656</b>	<b>0</b>

Capital acquisitions	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$	\$
Land held for resale - cost	440,000	440,000	440,000	339,017	(100,983)
Buildings	202,000	202,000	42,212	222,101	179,889
Furniture and equipment	32,000	32,000	32,000	29,546	(2,454)
Plant and equipment	929,000	929,000	464,500	643,786	179,286
Infrastructure - roads	2,148,453	2,148,453	1,027,914	563,831	(464,083)
Infrastructure - footpaths	33,164	33,164	19,890	0	(19,890)
<b>Payments for Capital Acquisitions</b>	<b>3,784,617</b>	<b>3,784,617</b>	<b>2,026,516</b>	<b>1,798,281</b>	<b>(228,235)</b>
<b>Capital Acquisitions Funded By:</b>					
	\$	\$	\$	\$	\$
Capital grants and contributions	2,067,614	2,067,614	946,045	374,835	(571,210)
Cash backed reserves					
Plant replacement reserve	54,000	522,500	170,000	170,000	0
Contribution - operations	906,503	413,003	634,471	977,546	343,075
<b>Capital funding total</b>	<b>3,784,617</b>	<b>3,784,617</b>	<b>2,026,516</b>	<b>1,798,281</b>	<b>(228,235)</b>

#### SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

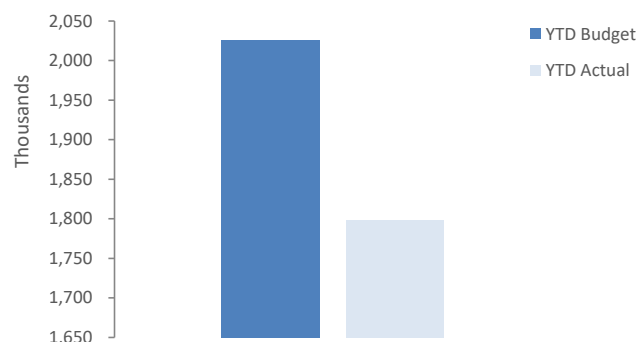
#### Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

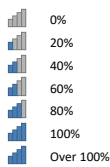
#### Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



Capital expenditure total  
Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Number	Job Number	Sheet Category	Account/Job Description	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over
		Balance		\$	\$	\$	\$	\$
<b>Land Held for Resale</b>								
<b>Other Property &amp; Services</b>								
E14761		511	Land Held for Resale - Industrial Estate & Lot 801	(440,000)	(440,000)	(440,000)	(339,017)	100,983
<b>Total - Other Property &amp; Services</b>				<b>(440,000)</b>	<b>(440,000)</b>	<b>(440,000)</b>	<b>(339,017)</b>	<b>100,983</b>
<b>Total - Land Held for Resale</b>				<b>(440,000)</b>	<b>(440,000)</b>	<b>(440,000)</b>	<b>(339,017)</b>	<b>100,983</b>
<b>Buildings</b>								
<b>Law, Order &amp; Public Safety</b>								
E05109		521	LGGS - Purchase Buildings	(20,000)	(20,000)	(12,000)	0	12,000
E05111		521	Fire Station - New Toilet and Change Room	0	0	0	0	0
<b>Total - Law, Order &amp; Public Safety</b>				<b>(20,000)</b>	<b>(20,000)</b>	<b>(12,000)</b>	<b>0</b>	<b>12,000</b>
<b>Recreation And Culture</b>								
E11383	WCC231	521	Wandering Community Centre Construction - Water Tanks DWER Funded	0	0	0	0	0
E11383	WCC233	521	Wandering Community Centre Construction - New Veranda Grant Funded	0	0	0	(10,526)	(10,526)
E11383	WCC234	521	Wandering Community Centre Upgrade - Kitchen Upgrade Grant Funded	(182,000)	(182,000)	(30,212)	(193,637)	(163,425)
E11383	WCC235	521	LRCIP-Solar and Battery System	0	0	0	(1,902)	(1,902)
E11383	WCC237	521	LRCIP-Chairs for Community Centre	0	0	0	(15,595)	(15,595)
<b>Total - Recreation And Culture</b>				<b>(182,000)</b>	<b>(182,000)</b>	<b>(30,212)</b>	<b>(221,660)</b>	<b>(191,448)</b>
<b>Total - Buildings</b>				<b>(202,000)</b>	<b>(202,000)</b>	<b>(42,212)</b>	<b>(222,101)</b>	<b>(179,889)</b>
<b>Plant &amp; Equipment</b>								
<b>Transport</b>								
E12360		525	Purchase Plant & Equipment-Plant	(929,000)	(929,000)	(464,500)	(638,466)	(173,966)
E13585		525	Purchase Plant & Equipment - Standpipe Controllers	0	0	0	(5,320)	(5,320)
<b>Total - Transport</b>				<b>(929,000)</b>	<b>(929,000)</b>	<b>(464,500)</b>	<b>(643,786)</b>	<b>(179,286)</b>
<b>Total - Plant &amp; Equipment</b>				<b>(929,000)</b>	<b>(929,000)</b>	<b>(464,500)</b>	<b>(643,786)</b>	<b>(179,286)</b>
<b>Furniture &amp; Equipment</b>								
<b>Governance</b>								
E04116		523	Purchase Furniture & Equipment	(7,000)	(7,000)	(7,000)	(6,696)	304
<b>Total - Governance</b>				<b>(7,000)</b>	<b>(7,000)</b>	<b>(7,000)</b>	<b>(6,696)</b>	<b>304</b>
<b>Other Property &amp; Services</b>								
E14560		523	Purchase Furniture & Equipment-Administration	(25,000)	(25,000)	(25,000)	(22,849)	2,151
<b>Total - Other Property &amp; Services</b>				<b>(25,000)</b>	<b>(25,000)</b>	<b>(25,000)</b>	<b>(22,849)</b>	<b>2,151</b>
<b>Total - Furniture &amp; Equipment</b>				<b>(32,000)</b>	<b>(32,000)</b>	<b>(32,000)</b>	<b>(29,546)</b>	<b>2,454</b>
<b>Infrastructure - Roads</b>								
<b>Transport</b>								
E12102	RRG241	541	York Williams Road- SLK21.75-26.71 Bitumen Seal	(159,500)	(159,500)	(95,690)	(163,519)	(67,829)
E12102	RRG251	541	RRG - YORK WILLIAMS UPGRADE GRAVEL ROAD 7M SEAL SLK0.00-3.00 24/	(557,960)	(557,960)	(334,768)	(297,833)	36,935
E12103	R2R002	541	Bannister Road-Seal 200m from SLK14.37 - 14.57	(41,332)	(41,332)	(24,792)	0	24,792
E12103	R2R003	541	R2R CROSSMAN DWARDA ROAD -REPAIR SUB-BASE SLK7.74-7.84 24/25 YE	(34,767)	(34,767)	(20,850)	0	20,850
E12103	R2R011	541	R2R KUBBINE ROAD GRAVEL RESHEET SLK 0.00-6.16 24/25 YEAR	(90,109)	(90,109)	(54,058)	0	54,058
E12103	R2R015	541	R2R HERDIGAN ROAD- GRAVEL RESHEET SLK 0.24-1.75 & 1.24, 4.81 24/25 Y	(112,928)	(112,928)	(67,754)	(18,845)	48,909
E12103	R2R019	541	R2R JOE KELLY ROAD-GRAVEL RESHEET 24/25 YEAR	(29,096)	(29,096)	(17,452)	(34,818)	(17,366)
E12103	R2R040	541	R2R GNOWING STREET RESEAL SLK 0.00-0.20 24/25 YEAR	(20,665)	(20,665)	(12,392)	0	12,392
E12103	R2R042	541	R2R CHEETANING STREET-RESEAL SLK 0.00-0.46 24/25 YEAR	(41,165)	(41,165)	(24,692)	0	24,692
E12103	R2R054	541	R2R-DEANS ROAD-GRAVEL RESHEET-24/25 YEAR	(29,096)	(29,096)	(17,452)	0	17,452
E12103	R2R056	541	Bridge 0425 Profile Surface and tie into existing Road surface	(37,587)	(37,587)	(22,544)	0	22,544
E12103	R2R056	541	R2R - Wandering Pingelly Rd - Stabilising 200meters	0	0	0	(39,042)	(39,042)
E12103	R2R13200	541	Caravan Park- Kerbing and Seal Main Entrance	(86,802)	(86,802)	(52,076)	0	52,076
E12103	R2R232	541	R2R - Wandering Pingelly Road , Bridge 0424A over Biberkine Brook	0	0	0	0	0
E12103	R2R234	541	R2R-Kubbine Road - Gravel Resheet	0	0	0	0	0
E12103	R2R241	541	Drainage Repairs down hill Wandoo Crescent	0	0	0	0	0
E12103	R2R242	541	Bridge Repairs	0	0	0	0	0
E12104	BS241	541	York Williams Road -Intersection Seal on north Approach SLK 8.75-9.70	0	0	0	(6,660)	(6,660)
E12105	WSFN241	541	North Bannister Wandering Road-Upgrade and Overlay Pavement SLK9.101	(907,446)	(907,446)	(283,394)	(3,114)	280,280
<b>Total - Transport</b>				<b>(2,148,453)</b>	<b>(2,148,453)</b>	<b>(1,027,914)</b>	<b>(563,831)</b>	<b>464,083</b>
<b>Total - Infrastructure - Roads</b>				<b>(2,148,453)</b>	<b>(2,148,453)</b>	<b>(1,027,914)</b>	<b>(563,831)</b>	<b>464,083</b>
<b>Infrastructure - Footpaths</b>								
<b>Transport</b>								
E12140	BN02	543	PATH REPLACEMENT GNOWING STREET 97M OF NEW PATH 24/25 YEAR	(33,164)	(33,164)	(19,890)	0	19,890
<b>Total - Transport</b>				<b>(33,164)</b>	<b>(33,164)</b>	<b>(19,890)</b>	<b>0</b>	<b>19,890</b>
<b>Total - Infrastructure - Footpaths</b>				<b>(33,164)</b>	<b>(33,164)</b>	<b>(19,890)</b>	<b>0</b>	<b>19,890</b>
<b>Grand Total</b>				<b>(3,784,617)</b>	<b>(3,784,617)</b>	<b>(2,026,516)</b>	<b>(1,798,281)</b>	<b>228,235</b>



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2025**

**FINANCING ACTIVITIES  
NOTE 7  
BORROWINGS**

**Repayments - borrowings**

Information on borrowings	Loan No.	1 July 2024	New Loans		Principal Repayments			Principal Outstanding			Interest Repayments			
			Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget
Particulars		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Community amenities</b>														
Industrial Estate Development	1	70,972	0	350,000	350,000	(4,725)	(32,945)	(32,945)	66,248	388,028	388,028	(1,535)	(18,904)	(18,904)
<b>Total</b>		<u>70,972</u>	<u>0</u>	<u>350,000</u>	<u>350,000</u>	<u>(4,725)</u>	<u>(32,945)</u>	<u>(32,945)</u>	<u>66,248</u>	<u>388,028</u>	<u>388,028</u>	<u>(1,535)</u>	<u>(18,904)</u>	<u>(18,904)</u>
Current borrowings		6,336							1,611					
Non-current borrowings		<u>64,636</u>							<u>64,636</u>					
		70,972							66,248					

All debenture repayments were financed by general purpose revenue.

The Shire has no unspent debenture funds as at 30th June 2024, nor is it expected to have unspent funds as at 30th June 2025.

**KEY INFORMATION**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2025**

**FINANCING ACTIVITIES  
NOTE 8  
LEASE LIABILITIES**

**Movement in carrying amounts**

Information on leases			New Leases			Principal Repayments			Principal Outstanding			Interest Repayments		
Particulars	Lease No.	1 July 2024	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Transport</b>														
JCB Excavator	1	192,708	0	0	0	(26,302)	(41,456)	(41,456)	166,406	151,252	151,252	(6,324)	(9,390)	(9,390)
<b>Total</b>		192,708	0	0	0	(26,302)	(41,456)	(41,456)	166,406	151,252	151,252	(6,324)	(9,390)	(9,390)
Current lease liabilities		41,456							15,154					
Non-current lease liabilities		151,252							151,252					
		192,708							166,406					

All lease repayments were financed by general purpose revenue.

The Shire does not have any lease liabilities to report.

**KEY INFORMATION**

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2025

OPERATING ACTIVITIES  
NOTE 9  
RESERVE ACCOUNTS

Reserve accounts

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Council</b>									
Leave reserve	21,604.47	120.00	205.97	5,000.00	0.00	0.00	0.00	26,724.47	21,810.44
Land & building reserve	256,873.74	1,853.00	2,448.56	5,000.00	0.00	0.00	0.00	263,726.74	259,322.30
Plant replacement reserve	169,791.81	1,318.00	1,618.48	469,200.00	0.00	(522,500.00)	(170,000.00)	117,809.81	1,410.29
Office equipment reserve	40,926.62	295.00	390.12	5,000.00	0.00	(25,000.00)	(25,000.00)	21,221.62	16,316.74
Fuel facility reserve	102,603.13	625.00	977.99	16,000.00	0.00	0.00	0.00	119,228.13	103,581.12
WSFN Funding reserve	40,000.00	289.00	0.00	0.00	0.00	0.00	0.00	40,289.00	40,000.00
	<b>631,799.77</b>	<b>4,500.00</b>	<b>5,641.12</b>	<b>500,200.00</b>	<b>0.00</b>	<b>(547,500.00)</b>	<b>(195,000.00)</b>	<b>588,999.77</b>	<b>442,440.89</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2025**

**NOTE 10  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL/JOB Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget adoption			\$	\$	\$	\$
							0
							0
							0
							0
				0	0	0	0

### 13.3 Accounts for Payment December 2024

<b>File Reference:</b>	<b>N/A</b>
<b>Location:</b>	<b>N/A</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Ian Fitzgerald – A/Chief Executive Officer</b>
<b>Authorising Officer</b>	<b>Ian Fitzgerald – A/Chief Executive Officer</b>
<b>Date:</b>	<b>7 February 2025</b>
<b>Disclosure of Interest:</b>	<b>N/A</b>
<b>Attachments:</b>	<b>Payment Listing and Credit Card Statement December 2024</b>
<b>Previous Reference:</b>	<b>Nil</b>

**Summary:**

Council to note payments of accounts as presented.

**Background:**

The schedule of accounts is included as an attachment for Council information.

**Comment:**

If you have any questions regarding payments in the listing please contact the office prior to the Council meeting.

**Consultation:**

There has been no consultation.

**Statutory Environment:**

Section 12 of the *Local Government (Financial Management) Regulations 1996* states that

- 12 (1) A list of creditors is to be compiled for each month showing –
- (a) The payee’s name;
  - (b) The amount of the payment;
  - (c) Sufficient information to identify to transaction; and
  - (d) The date of the meeting of the council to which the list is to be presented.

**Policy Implications:**

There are no policy implications.

**Financial Implications:**

There are no financial implications.

**Strategic Implications:**

**Improve Our Financial Position**

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	<ul style="list-style-type: none"> <li>• Improve accountability and transparency</li> <li>• Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs</li> <li>• Prudently manage our financial resources to ensure value for money</li> <li>• Reduce reliance on operational grants</li> </ul>

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

**Risk Implications:**

Nil.

**Voting Requirements:**

Simple Majority

**Shire of Wandering**

**Certificate of Expenditure – 31 December 2024**

This Schedule of Accounts to be passed for payment covering:

Payment Method	Cheque/EFT/DD Number	Amount
<b>Municipal Fund:</b>		
Electronic Funds Transfers	<b>EFT 9833 – EFT 9961</b>	\$410,748.78
Direct Debits	<b>DD 5117.1 – DD 5117.9</b>	\$ 30,023.01
Cheques	N/A	
	<b>TOTAL</b>	<b>\$440,771.79</b>

to the Municipal and Trust Accounts, totalling \$440,771.79 which were submitted to each member of the Council on 20 February 2025, have been checked and fully supported by vouchers and invoices which are submitted herewith, have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings.

Ian Fitzgerald  
A/Chief Executive Officer

**Officer Recommendation:**

**That in accordance with section 13 of the Financial Management Regulations of the *Local Government Act 1995* and in accordance with delegation, payment of Municipal Fund vouchers, Licensing, Salaries and Wages and EFT Transfers, Direct Debit totalling \$440,771.79 (attached) be noted as approved for payment and credit card statement be noted.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried

For/Against: Cr Turton  Cr Little  Cr Cowan  Cr Hansen  Cr Jennings  Cr Price  Cr Watts

**Shire of Wandering**  
**List of Accounts for Payments for December 2024**

Chq/EFT	Date	Name	Description	Amount	Amount
<b>EFT9833</b>	<b>11/12/2024</b>	<b>Adrienne Yzerman Photography</b>	<b>Wandering Collective</b>		<b>-\$ 108.00</b>
00108	04/12/2024	Adrienne Yzerman Photography	Sales	108.00	
<b>EFT9834</b>	<b>11/12/2024</b>	<b>Air Response</b>	<b>Property Maintenance</b>		<b>-\$ 545.00</b>
158154A	14/11/2024	Air Response	Annual Aircon service- 14 Down St & 13 Dunmall Drive	545.00	
<b>EFT9835</b>	<b>11/12/2024</b>	<b>Alana Karen Rosenthal</b>	<b>Wandering Collective</b>		<b>-\$ 355.20</b>
712	09/12/2024	Alana Karen Rosenthal	Sales	355.20	
<b>EFT9836</b>	<b>11/12/2024</b>	<b>Allpumps and Water</b>	<b>Property Maintenance</b>		<b>-\$ 1,900.01</b>
5818	03/12/2024	Allpumps and Water	service clean water system	1900.01	
<b>EFT9837</b>	<b>11/12/2024</b>	<b>Altus Planning</b>	<b>Town Planning</b>		<b>-\$ 816.75</b>
AP3754	02/12/2024	Altus Planning	November 2024	816.75	
<b>EFT9838</b>	<b>11/12/2024</b>	<b>Australian Safety Engineers</b>	<b>Depot Maintenance</b>		<b>-\$ 438.99</b>
0162516W	23/08/2024	Australian Safety Engineers	Annual service and test oxygen regulators	438.99	
<b>EFT9839</b>	<b>11/12/2024</b>	<b>Avon Waste</b>	<b>Domestic &amp; commercial general waste services</b>		<b>-\$ 4,440.83</b>
00066370	30/11/2024	Avon Waste	general waste services	4440.83	
<b>EFT9840</b>	<b>11/12/2024</b>	<b>BOC</b>	<b>Container Service</b>		<b>-\$ 32.73</b>
5006522774	28/11/2024	BOC	Container Service	32.73	
<b>EFT9841</b>	<b>11/12/2024</b>	<b>Best Office Systems</b>	<b>Copier Contract</b>		<b>-\$ 430.04</b>
639548	27/11/2024	Best Office Systems	Copier Contract - Shire B&W copies	198.39	
639662	28/11/2024	Best Office Systems	Copier contract - CRC B&W Copies	231.65	
<b>EFT9842</b>	<b>11/12/2024</b>	<b>Bob Waddell &amp; Associates</b>	<b>Accounting Services</b>		<b>-\$ 1,144.00</b>
4299	09/12/2024	Bob Waddell & Associates	Accounting Services	1144.00	
<b>EFT9843</b>	<b>11/12/2024</b>	<b>Boddington IGA</b>	<b>Catering Supply</b>		<b>-\$ 494.11</b>
013259	25/11/2024	Boddington IGA	CRC Cafe Supplies	31.54	
017253	30/11/2024	Boddington IGA	Catering for DFES - FIRE	230.42	
017908	02/12/2024	Boddington IGA	Catering for DFES - FIRE	232.15	
<b>EFT9844</b>	<b>11/12/2024</b>	<b>Bookeasy Australia Pty Ltd</b>	<b>Online Booking System</b>		<b>-\$ 242.00</b>
00000572	30/11/2024	Bookeasy Australia Pty Ltd	Online booking system fee - Caravan Park November 2024	242.00	
<b>EFT9845</b>	<b>11/12/2024</b>	<b>CSSTECH</b>	<b>Hold Phone Systems</b>		<b>-\$ 187.00</b>
I0004061	11/12/2024	CSSTECH	M2 on Hold Phone Systems- Change of Christmas Message	187.00	
<b>EFT9847</b>	<b>11/12/2024</b>	<b>Department of Fire &amp; Emergency Services</b>	<b>ESL Levy</b>		<b>-\$ 1,133.00</b>
158259	11/10/2024	Department of Fire & Emergency Services	ESL Levy Council Owned Properties	1133.00	
<b>EFT9848</b>	<b>11/12/2024</b>	<b>Direct Trade Supplies</b>	<b>Council Supplies</b>		<b>-\$ 962.54</b>
255297	04/09/2024	Direct Trade Supplies	Various fencing supplies	962.54	

<b>EFT9849</b>	<b>11/12/2024 Eureka Auto Electrical</b>	<b>Plant Equipment Maintenance</b>	<b>-\$</b>	<b>304.14</b>
1277	04/12/2024 Eureka Auto Electrical	Supply and install new trickle feed charger piont on fire truck	304.14	
<b>EFT9850</b>	<b>11/12/2024 Focus Networks</b>	<b>Managed Computer /Server Services</b>	<b>-\$</b>	<b>4,469.73</b>
MPSD-14395	03/12/2024 Focus Networks	Managed Computer /Server Services and Support-Rates Services	3062.40	
SAAS-14460	10/12/2024 Focus Networks	Monthly Managed Services (SAAS) Firewall/Remote Services and Antivirus Software Management-Rates Services	610.28	
11044G	10/12/2024 Focus Networks	NANO WIFI Access point	797.05	
<b>EFT9851</b>	<b>11/12/2024 Great Southern Fuel Supplies</b>	<b>Fuel Usage- Shire Vehicles</b>	<b>-\$</b>	<b>219.13</b>
31/11/24	30/11/2024 Great Southern Fuel Supplies	Fuel Usage	219.13	
<b>EFT9852</b>	<b>11/12/2024 IT Vision Software Pty Ltd (trading as ReadyTech)</b>	<b>IT Support for Synergysoft</b>	<b>-\$</b>	<b>1,039.50</b>
INITV41875	26/11/2024 IT Vision Software Pty Ltd (trading as ReadyTech)	PetsWA data Collection Pack for Synergysoft	1039.50	
<b>EFT9853</b>	<b>11/12/2024 Integrated ICT</b>	<b>Microsoft Office Licencing Fees</b>	<b>-\$</b>	<b>835.78</b>
35244	29/11/2024 Integrated ICT	Microsoft Office Licencing Fees-Revenue	835.78	
<b>EFT9854</b>	<b>11/12/2024 JEB Cleaning Services</b>	<b>Shire Cleaning</b>	<b>-\$</b>	<b>2,280.00</b>
007	24/11/2024 JEB Cleaning Services	Cleaning contract	2280.00	
<b>EFT9855</b>	<b>11/12/2024 LG Best Practices</b>	<b>Staff Training</b>	<b>-\$</b>	<b>1,056.00</b>
22667	30/11/2024 LG Best Practices	Payroll Training for finance officer	616.00	
22668	30/11/2024 LG Best Practices	Rates Support RS	440.00	
<b>EFT9856</b>	<b>11/12/2024 MPS Tree Services PTY LTD</b>	<b>Garden Maintenance</b>	<b>-\$</b>	<b>13,200.00</b>
2624	05/12/2024 MPS Tree Services PTY LTD	Tree removal @ Hotham Street, Young Road and Watts Street	13200.00	
<b>EFT9857</b>	<b>11/12/2024 Narrogin Elders Rural Services</b>	<b>Garden &amp; Depot Supplies</b>	<b>-\$</b>	<b>2,526.90</b>
6B94322	27/11/2024 Narrogin Elders Rural Services	Star Pickets And Supplies - Part Invoiced with Credit note	1921.90	
CB85767	03/12/2024 Narrogin Elders Rural Services	1.8m star pickets	605.00	
<b>EFT9858</b>	<b>11/12/2024 Officeworks</b>	<b>Stationary</b>	<b>-\$</b>	<b>844.07</b>
618064340	04/12/2024 Officeworks	Office Works Order - Stationary	844.07	
<b>EFT9859</b>	<b>11/12/2024 RingCentral</b>	<b>Phone System Administration</b>	<b>-\$</b>	<b>662.00</b>
CD_000980664	06/12/2024 RingCentral	Phone system Administration	662.00	
<b>EFT9860</b>	<b>11/12/2024 Sherrin Rentals</b>	<b>Plant Equipment Hire</b>	<b>-\$</b>	<b>3,608.00</b>
5215273	30/11/2024 Sherrin Rentals	Hire of 20t smooth drum roller iNC Transport	3608.00	
<b>EFT9861</b>	<b>11/12/2024 Shire of Boddington</b>	<b>Long Service Leave Entitlements</b>	<b>-\$</b>	<b>1,576.73</b>
19135	03/12/2024 Shire of Boddington	Staff LSL	1576.73	
<b>EFT9862</b>	<b>11/12/2024 Shire of Wandering Christmas Club</b>	<b>Payroll Deductions</b>	<b>-\$</b>	<b>95.00</b>
DEDUCTION	03/12/2024 Shire of Wandering Christmas Club	Payroll deductions	95.00	
<b>EFT9863</b>	<b>11/12/2024 Shire of Wandering Staff Lotto</b>	<b>Payroll Deductions</b>	<b>-\$</b>	<b>70.00</b>
DEDUCTION	03/12/2024 Shire of Wandering Staff Lotto	Payroll deductions	70.00	



<b>EFT9864</b>	<b>11/12/2024</b>	<b>Stallion Homes &amp; Multicon Commercial Construction</b>	<b>Community Centre Work</b>	<b>-\$</b>	<b>118,735.51</b>
146	29/11/2024	Stallion Homes & Multicon Commercial Constructions	Progress Community Centre Works		118735.51
<b>EFT9865</b>	<b>11/12/2024</b>	<b>Startrack Express</b>	<b>Freight Charge</b>	<b>-\$</b>	<b>253.59</b>
2000559497	31/10/2024	Startrack Express	freight for truck parts		53.96
2000596618	28/11/2024	Startrack Express	Freight for truck parts		115.27
2000606076	05/12/2024	Startrack Express	Freight - library books		84.36
<b>EFT9866</b>	<b>11/12/2024</b>	<b>WA Contract Ranger Services</b>	<b>Contract Ranger Service Labour &amp; travel</b>	<b>-\$</b>	<b>693.00</b>
00005957	30/11/2024	WA Contract Ranger Services	Contract Ranger Service Labour & travel		693.00
<b>EFT9867</b>	<b>11/12/2024</b>	<b>WD Auto Repairs</b>	<b>Vehicle</b>	<b>-\$</b>	<b>411.83</b>
00002068	04/12/2024	WD Auto Repairs	Ute Service- WD1917		411.83
<b>EFT9868</b>	<b>11/12/2024</b>	<b>Wandering Smash Repairs</b>	<b>Insurance Excess</b>	<b>-\$</b>	<b>2,100.00</b>
00006146	21/08/2024	Wandering Smash Repairs	Insurance Excess - Holden Colorado WD1884		300.00
00006180	11/09/2024	Wandering Smash Repairs	Insurance Excess - Mitsubishi Triton Ute WD.011		300.00
00006165	24/09/2024	Wandering Smash Repairs	Insurance Excess - Isuzu Crew Cab Truck - WD.6		300.00
00006181	24/09/2024	Wandering Smash Repairs	Insurance Excess- Prime Mover 2021 - WD.458		300.00
00006262	13/11/2024	Wandering Smash Repairs	Insurance Excess- Dmax TTOP 2023		300.00
DEDUCTION	03/12/2024	Wandering Smash Repairs	Payroll deductions		600.00
<b>EFT9869</b>	<b>11/12/2024</b>	<b>Warbys Transport Pty LTd</b>	<b>Plant Hire Works- 12-19/11/24</b>	<b>-\$</b>	<b>8,621.25</b>
0440	11/12/2024	Warbys Transport Pty LTd	Side Tipper works- 12-19/11/24		8621.25
<b>EFT9870</b>	<b>11/12/2024</b>	<b>Western Stabilisers</b>	<b>LGIS Golf Refund</b>	<b>-\$</b>	<b>170.00</b>
REFUND	10/12/2024	Western Stabilisers	LGIS Golf Refund		170.00
<b>EFT9871</b>	<b>11/12/2024</b>	<b>Yahava Koffeeworks Wholesale</b>	<b>CRC Supplies</b>	<b>-\$</b>	<b>348.95</b>
1-00025130	09/12/2024	Yahava Koffeeworks Wholesale	CRC Cafe Supplies		348.95
<b>EFT9872</b>	<b>17/12/2024</b>	<b>De Lage Landen Pty Ltd</b>	<b>Plant Equipment Loan Payment</b>	<b>-\$</b>	<b>4,660.94</b>
JCB Lease	17/12/2024	De Lage Landen Pty Ltd	Loan No. JCB Lease Interest payment -		4660.94
<b>EFT9873</b>	<b>18/12/2024</b>	<b>Shire of Wandering Christmas Club</b>	<b>Payroll deductions</b>	<b>-\$</b>	<b>95.00</b>
DEDUCTION	17/12/2024	Shire of Wandering Christmas Club	Payroll deductions		95.00
<b>EFT9874</b>	<b>18/12/2024</b>	<b>Shire of Wandering Staff Lotto</b>	<b>Payroll deductions</b>	<b>-\$</b>	<b>70.00</b>
DEDUCTION	17/12/2024	Shire of Wandering Staff Lotto	Payroll deductions		70.00
<b>EFT9875</b>	<b>18/12/2024</b>	<b>Wandering Smash Repairs</b>	<b>Payroll deductions</b>	<b>-\$</b>	<b>600.00</b>
DEDUCTION	17/12/2024	Wandering Smash Repairs	Payroll deductions		600.00
<b>EFT9921</b>	<b>31/12/2024</b>	<b>Armadale Mower World &amp; Service Co</b>	<b>Equipment Supplies</b>	<b>-\$</b>	<b>90.00</b>
63665#11	11/12/2024	Armadale Mower World & Service Co	snipper chord plus ordered parts for mower		90.00
<b>EFT9922</b>	<b>31/12/2024</b>	<b>Australia Post</b>	<b>Postal Stationary</b>	<b>-\$</b>	<b>618.51</b>
1013720111	03/01/2025	Australia Post	Various Postal Stock Requirments / Stamps , Envelopes		618.51

<b>EFT9923</b>	<b>31/12/2024 BOC</b>	<b>Container Service</b>	<b>-\$</b>	<b>33.82</b>
5006543352	29/12/2024 BOC	Container Service	33.82	
<b>EFT9924</b>	<b>31/12/2024 Best Office Systems</b>	<b>Shire &amp; CRC Printing</b>	<b>-\$</b>	<b>373.18</b>
640591	17/12/2024 Best Office Systems	Shire & CRC Printing	373.18	
<b>EFT9925</b>	<b>31/12/2024 Bob Waddell &amp; Associates</b>	<b>Accounting Services provided to the Shire of Wandering</b>	<b>-\$</b>	<b>2,816.00</b>
4326	23/12/2024 Bob Waddell & Associates	Accounting Services provided to the Shire of Wandering	440.00	
4327	30/12/2024 Bob Waddell & Associates	Accounting Services provided to the Shire of Wandering	1892.00	
4339	06/01/2025 Bob Waddell & Associates	Accounting Services provided to the Shire of Wandering	484.00	
<b>EFT9926</b>	<b>31/12/2024 Boddington Hardware &amp; Newsagency</b>	<b>Depot Supplies</b>	<b>-\$</b>	<b>734.16</b>
102017740	13/12/2024 Boddington Hardware & Newsagency	Grey Cement	734.16	
<b>EFT9927</b>	<b>31/12/2024 Boddington IGA</b>	<b>CRC &amp; Shire Kitchen Supplies</b>	<b>-\$</b>	<b>21.07</b>
026272/19	23/12/2024 Boddington IGA	Milk For CRC Cafe & Shire office	21.07	
<b>EFT9928</b>	<b>31/12/2024 Boddington News</b>	<b>Boddington News</b>	<b>-\$</b>	<b>18.00</b>
404	29/11/2024 Boddington News	Boddington News Edition # 749	9.00	
432	13/12/2024 Boddington News	Boddington News Edition # 750	9.00	
<b>EFT9929</b>	<b>31/12/2024 Boral Construction Materials</b>	<b>Depot Supplies</b>	<b>-\$</b>	<b>1,056.00</b>
WA18686577	17/12/2024 Boral Construction Materials	2 x 1 ton bags of pre mix	1056.00	
<b>EFT9930</b>	<b>31/12/2024 CCW (WA) PTY LTD</b>	<b>Works - Industrial Area</b>	<b>-\$</b>	<b>11,000.00</b>
INV0080	11/12/2024 CCW (WA) PTY LTD	Power for light industrial	11000.00	
<b>EFT9931</b>	<b>31/12/2024 CSSTECH</b>	<b>Hold Phone Systems</b>	<b>-\$</b>	<b>187.00</b>
I0004085	19/12/2024 CSSTECH	Hold Phone Systems- Office Closure	187.00	
<b>EFT9932</b>	<b>31/12/2024 DCE Services</b>	<b>Plant Equipment Repairs</b>	<b>-\$</b>	<b>509.30</b>
WS005	09/12/2024 DCE Services	Water Cart Spray Bar Repairs	509.30	
<b>EFT9933</b>	<b>31/12/2024 Delnorth</b>	<b>Depot/ Work Supplies</b>	<b>-\$</b>	<b>2,017.40</b>
81897	16/12/2024 Delnorth	Steelflex	2017.40	
<b>EFT9934</b>	<b>31/12/2024 Focus Networks</b>	<b>Managed Computer /Server Services</b>	<b>-\$</b>	<b>3,352.25</b>
14484	19/12/2024 Focus Networks	Monthly MPS Support	289.85	
MPSD-14508	02/01/2025 Focus Networks	Managed Computer /Server Services and Support-Rates Services	3062.40	
<b>EFT9935</b>	<b>31/12/2024 Fuel Distributors of WA</b>	<b>Fuel Station Supplies</b>	<b>-\$</b>	<b>60,585.93</b>
00613435	18/12/2024 Fuel Distributors of WA	Fuel Purchase	60585.93	
<b>EFT9936</b>	<b>31/12/2024 Great Southern Fuel Supplies</b>	<b>Shire - Fuel Card</b>	<b>-\$</b>	<b>644.35</b>
DECEMBER	31/12/2024 Great Southern Fuel Supplies	Fuel card purchases	644.35	
<b>EFT9937</b>	<b>31/12/2024 Integrated ICT</b>	<b>Microsoft Office Licencing Fees</b>	<b>-\$</b>	<b>835.78</b>
35664	23/12/2024 Integrated ICT	Microsoft Office Licencing Fees-Revenue	835.78	

<b>EFT9938</b>	<b>31/12/2024 JEB Cleaning Services</b>	<b>Shire Cleaning</b>	<b>-\$</b>	<b>4,248.00</b>
008	08/12/2024 JEB Cleaning Services	Shire Cleaning 08/12/24-21/12/24	2232.00	
009	22/12/2024 JEB Cleaning Services	Shire Cleaning 22/12/24-04/01/25	2016.00	
<b>EFT9939</b>	<b>31/12/2024 JLT</b>	<b>Regional Risk Co-Ordinator Fees</b>	<b>-\$</b>	<b>1,925.00</b>
062-217183	05/12/2024 JLT	Regional Risk Co-Ordinator Fees	1925.00	
<b>EFT9940</b>	<b>31/12/2024 Linda Barge</b>	<b>Wandering Collective</b>	<b>-\$</b>	<b>16.00</b>
006	14/12/2024 Linda Barge	Sales	16.00	
<b>EFT9941</b>	<b>31/12/2024 M2 Technology Group</b>	<b>Phone system Administration</b>	<b>-\$</b>	<b>330.00</b>
00112898	03/01/2025 M2 Technology Group	Quarterly Fee-Onhold Messages, After Hours and Seasonal Messages	330.00	
<b>EFT9942</b>	<b>31/12/2024 Mcpest Pest Control</b>	<b>Property Maintenance</b>	<b>-\$</b>	<b>3,080.00</b>
02289	19/12/2024 Mcpest Pest Control	Annual spider and termite spraying	3080.00	
<b>EFT9943</b>	<b>31/12/2024 Office of the Auditor General</b>	<b>Annual Audit Expense</b>	<b>-\$</b>	<b>42,350.00</b>
INV1490	16/12/2024 Office of the Auditor General	Annual Audit for the Shire of Wandering	42350.00	
<b>EFT9944</b>	<b>31/12/2024 Pingelly IGA</b>	<b>Paper Sales</b>	<b>-\$</b>	<b>1,676.63</b>
INV OCT-DEC24	16/12/2024 Pingelly IGA	Purchase of The West Australian Oct-Dec 2024	1676.63	
<b>EFT9945</b>	<b>31/12/2024 Print Media Group</b>	<b>Fire Service Resources</b>	<b>-\$</b>	<b>38.00</b>
2015185	31/10/2024 Print Media Group	IRS Bushfirew Books	38.00	
<b>EFT9946</b>	<b>31/12/2024 Pyke Plumbing and Gas Pty Ltd</b>	<b>Caravan Park Maintenance</b>	<b>-\$</b>	<b>253.00</b>
0896	19/12/2024 Pyke Plumbing and Gas Pty Ltd	Annual Backflow testing Caravan Park	253.00	
<b>EFT9947</b>	<b>31/12/2024 Quest Payment Systems</b>	<b>Facility Maintenance- Fuel Stataion</b>	<b>-\$</b>	<b>418.00</b>
54310	12/12/2024 Quest Payment Systems	Monthly maintenance fee - Fual Facility December 2024	418.00	
<b>EFT9948</b>	<b>31/12/2024 Scavenger Fire Safety</b>	<b>Fire Service Resources</b>	<b>-\$</b>	<b>2,310.00</b>
21632	18/12/2024 Scavenger Fire Safety	Bush Fire Kits	2310.00	
<b>EFT9949</b>	<b>31/12/2024 Sherrin Rentals</b>	<b>Plant Equipment Hire</b>	<b>-\$</b>	<b>4,404.40</b>
5216287	20/12/2024 Sherrin Rentals	Hire of 20t smooth drum roller	4404.40	
<b>EFT9950</b>	<b>31/12/2024 WA Contract Ranger Services</b>	<b>Ranger Services</b>	<b>-\$</b>	<b>346.50</b>
00006004	15/12/2024 WA Contract Ranger Services	Contract Ranger Service Labour & travel	346.50	
<b>EFT9951</b>	<b>31/12/2024 WD Auto Repairs</b>	<b>Vehicle Repair</b>	<b>-\$</b>	<b>55.00</b>
00002082	11/12/2024 WD Auto Repairs	Tyre Repair	55.00	
<b>EFT9952</b>	<b>31/12/2024 Wandering CWA</b>	<b>Remembrance Day Expense</b>	<b>-\$</b>	<b>50.00</b>
REMBERANCE	27/11/2024 Wandering CWA	Wreath for Remembrance Day 2024 - Donation	50.00	
<b>EFT9953</b>	<b>31/12/2024 Wandering HVAC</b>	<b>Shire Office Maintenance</b>	<b>-\$</b>	<b>1,104.65</b>
04238	19/12/2024 Wandering HVAC	repair LEDs in Admin office and add new dimmer switch	1104.65	

<b>EFT9954</b>	<b>31/12/2024 Wandering Tavern</b>	<b>Staff &amp; Councillor Expense</b>	<b>-\$</b>	<b>4,488.30</b>
00000062	16/12/2024 Wandering Tavern	Staff & Councillor Christmas Event - Food & Beverages	4240.00	
00000063	24/12/2024 Wandering Tavern	beer etc for end of year Depot toolbox meeting	248.30	
<b>EFT9955</b>	<b>31/12/2024 Westrac</b>	<b>Plant Equipment Repairs</b>	<b>-\$</b>	<b>2,138.08</b>
SI1806874	14/12/2024 Westrac	3500hr Grader Service- WD300	2138.08	
<b>EFT9956</b>	<b>31/12/2024 Australian Taxation Office</b>	<b>BAS</b>	<b>-\$</b>	<b>49,592.00</b>
NOV2024	30/11/2024 Australian Taxation Office	November 2024 BAS	49592.00	
<b>EFT9957</b>	<b>31/12/2024 Aussie Broadband</b>	<b>Broadband - Administration</b>	<b>-\$</b>	<b>79.00</b>
44938426	16/12/2024 Aussie Broadband	Monthly Broadband - Administration	79.00	
<b>EFT9958</b>	<b>31/12/2024 DOT Licencing</b>	<b>Transport WADO</b>	<b>-\$</b>	<b>16,313.75</b>
DOT DEC 24	30/12/2024 DOT Licencing	Transport WADO	16313.75	
<b>EFT9959</b>	<b>31/12/2024 Easi Fleet PTY LTD-DD</b>	<b>Payroll Deductions</b>	<b>-\$</b>	<b>1,611.22</b>
213194	01/12/2024 Easi Fleet PTY LTD-DD	Payroll Deductions	1611.22	
<b>EFT9960</b>	<b>31/12/2024 Synergy</b>	<b>Power Usage</b>	<b>-\$</b>	<b>5,636.24</b>
2046275834	18/11/2024 Synergy	CRC & public conveniences CRC	346.74	
2038278001	18/11/2024 Synergy	Fuel facility Usage	393.80	
2030279965	18/11/2024 Synergy	Depot Usage	504.23	
2098190122	18/11/2024 Synergy	Administration Office Usage	496.77	
2014300809	20/11/2024 Synergy	Community Centre Usage	213.13	
2050280898	20/11/2024 Synergy	19 Humes Wy Usage	465.55	
2066269842	20/11/2024 Synergy	31 Dunmall Dr Usage	726.11	
2018298405	20/11/2024 Synergy	Caravan Park & Fire Station Caravan Park	1626.70	
2002358477	02/12/2024 Synergy	Street lighting Usage	863.21	
<b>EFT9961</b>	<b>31/12/2024 Telstra</b>	<b>Tims Messaging Councillors</b>	<b>-\$</b>	<b>615.01</b>
DEC24	07/12/2024 Telstra	Tims Messaging Councillors	615.01	
<b>DD5117.1</b>	<b>03/12/2024 Australian Super</b>	<b>Payroll deductions</b>	<b>-\$</b>	<b>1,793.74</b>
SUPER	03/12/2024 Australian Super	Payroll deductions	1405.24	
DEDUCTION	03/12/2024 Australian Super	Payroll deductions	80.33	
DEDUCTION	03/12/2024 Australian Super	Payroll deductions	308.17	
<b>DD5117.2</b>	<b>03/12/2024 Aware Super</b>	<b>Payroll deductions</b>	<b>-\$</b>	<b>6,456.36</b>
DEDUCTION	03/12/2024 Aware Super	Payroll deductions	1143.46	
SUPER	03/12/2024 Aware Super	Payroll deductions	5312.90	
<b>DD5117.3</b>	<b>03/12/2024 HostPlus Super Fund</b>	<b>Payroll deductions</b>	<b>-\$</b>	<b>299.10</b>
DEDUCTION	03/12/2024 HostPlus Super Fund	Payroll deductions	69.56	
SUPER	03/12/2024 HostPlus Super Fund	Payroll deductions	229.54	

<b>DD5117.4</b>	<b>03/12/2024 MLC Masterkey</b>	<b>Payroll deductions</b>	<b>-\$</b>	<b>312.05</b>
DEDUCTION	03/12/2024 MLC Masterkey	Payroll deductions	72.57	
SUPER	03/12/2024 MLC Masterkey	Payroll deductions	239.48	
<b>DD5117.5</b>	<b>03/12/2024 HESTA</b>	<b>Payroll deductions</b>	<b>-\$</b>	<b>208.51</b>
DEDUCTION	03/12/2024 HESTA	Payroll deductions	48.49	
SUPER	03/12/2024 HESTA	Payroll deductions	160.02	
<b>DD5117.6</b>	<b>03/12/2024 Macquarie Super</b>	<b>Payroll deductions</b>	<b>-\$</b>	<b>128.65</b>
SUPER	03/12/2024 Macquarie Super	Payroll deductions	128.65	
<b>DD5117.7</b>	<b>03/12/2024 Prime Super</b>	<b>Payroll deductions</b>	<b>-\$</b>	<b>306.19</b>
SUPER	03/12/2024 Prime Super	Payroll deductions	306.19	
<b>DD5117.8</b>	<b>03/12/2024 Australian Retirement Trust Super Savings</b>	<b>Payroll deductions</b>	<b>-\$</b>	<b>172.43</b>
SUPER	03/12/2024 Australian Retirement Trust Super Savings	Payroll deductions	172.43	
SUPER	03/12/2024 HUB24 Super Fund	Payroll deductions	259.68	
<b>DD5134.1</b>	<b>17/12/2024 Australian Super</b>	<b>Payroll deductions</b>	<b>-\$</b>	<b>1,713.45</b>
SUPER	17/12/2024 Australian Super	Payroll deductions	1343.46	
DEDUCTION	17/12/2024 Australian Super	Payroll deductions	79.87	
DEDUCTION	17/12/2024 Australian Super	Payroll deductions	290.12	
<b>DD5134.2</b>	<b>17/12/2024 Aware Super</b>	<b>Payroll deductions</b>	<b>-\$</b>	<b>6,472.41</b>
DEDUCTION	17/12/2024 Aware Super	Payroll deductions	1143.69	
SUPER	17/12/2024 Aware Super	Payroll deductions	5328.72	
<b>DD5134.3</b>	<b>17/12/2024 HostPlus Super Fund</b>	<b>Payroll deductions</b>	<b>-\$</b>	<b>299.10</b>
DEDUCTION	17/12/2024 HostPlus Super Fund	Payroll deductions	69.56	
SUPER	17/12/2024 HostPlus Super Fund	Payroll deductions	229.54	
<b>DD5134.4</b>	<b>17/12/2024 MLC Masterkey</b>	<b>Payroll deductions</b>	<b>-\$</b>	<b>312.05</b>
DEDUCTION	17/12/2024 MLC Masterkey	Payroll deductions	72.57	
SUPER	17/12/2024 MLC Masterkey	Payroll deductions	239.48	
<b>DD5134.5</b>	<b>17/12/2024 HESTA</b>	<b>Payroll deductions</b>	<b>-\$</b>	<b>208.51</b>
DEDUCTION	17/12/2024 HESTA	Payroll deductions	48.49	
SUPER	17/12/2024 HESTA	Payroll deductions	160.02	
<b>DD5134.6</b>	<b>17/12/2024 Macquarie Super</b>	<b>Payroll deductions</b>	<b>-\$</b>	<b>155.06</b>
SUPER	17/12/2024 Macquarie Super	Payroll deductions	155.06	
<b>DD5134.7</b>	<b>17/12/2024 Prime Super</b>	<b>Payroll deductions</b>	<b>-\$</b>	<b>306.19</b>
SUPER	17/12/2024 Prime Super	Payroll deductions	306.19	
<b>DD5134.8</b>	<b>17/12/2024 Australian Retirement Trust Super Savings</b>	<b>Payroll deductions</b>	<b>-\$</b>	<b>248.50</b>
SUPER	17/12/2024 Australian Retirement Trust Super Savings	Payroll deductions	248.50	
<b>DD5134.9</b>	<b>17/12/2024 HUB24 Super Fund</b>	<b>Payroll deductions</b>	<b>-\$</b>	<b>259.14</b>
SUPER	17/12/2024 HUB24 Super Fund	Payroll deductions	259.14	

<b>DD5137.1</b>	<b>31/12/2024 Australian Super</b>	<b>Payroll deductions</b>	<b>-\$</b>	<b>1,791.07</b>
SUPER	31/12/2024 Australian Super	Payroll deductions	1403.03	
DEDUCTION	31/12/2024 Australian Super	Payroll deductions	79.87	
DEDUCTION	31/12/2024 Australian Super	Payroll deductions	308.17	
<b>DD5137.2</b>	<b>31/12/2024 Aware Super</b>	<b>Payroll deductions</b>	<b>-\$</b>	<b>6,553.11</b>
DEDUCTION	31/12/2024 Aware Super	Payroll deductions	1163.20	
SUPER	31/12/2024 Aware Super	Payroll deductions	5389.91	
<b>DD5137.3</b>	<b>31/12/2024 HostPlus Super Fund</b>	<b>Payroll deductions</b>	<b>-\$</b>	<b>299.10</b>
DEDUCTION	31/12/2024 HostPlus Super Fund	Payroll deductions	69.56	
SUPER	31/12/2024 HostPlus Super Fund	Payroll deductions	229.54	
<b>DD5137.4</b>	<b>31/12/2024 MLC Masterkey</b>	<b>Payroll deductions</b>	<b>-\$</b>	<b>312.05</b>
DEDUCTION	31/12/2024 MLC Masterkey	Payroll deductions	72.57	
SUPER	31/12/2024 MLC Masterkey	Payroll deductions	239.48	
<b>DD5137.5</b>	<b>31/12/2024 HESTA</b>	<b>Payroll deductions</b>	<b>-\$</b>	<b>208.51</b>
DEDUCTION	31/12/2024 HESTA	Payroll deductions	48.49	
SUPER	31/12/2024 HESTA	Payroll deductions	160.02	
<b>DD5137.6</b>	<b>31/12/2024 Macquarie Super</b>	<b>Payroll deductions</b>	<b>-\$</b>	<b>135.58</b>
SUPER	31/12/2024 Macquarie Super	Payroll deductions	135.58	
<b>DD5137.7</b>	<b>31/12/2024 Prime Super</b>	<b>Payroll deductions</b>	<b>-\$</b>	<b>306.19</b>
SUPER	31/12/2024 Prime Super	Payroll deductions	306.19	
<b>DD5137.8</b>	<b>31/12/2024 Australian Retirement Trust Super Savings</b>	<b>Payroll deductions</b>	<b>-\$</b>	<b>248.50</b>
SUPER	31/12/2024 Australian Retirement Trust Super Savings	Payroll deductions	248.50	
<b>DD5137.9</b>	<b>31/12/2024 HUB24 Super Fund</b>	<b>Payroll deductions</b>	<b>-\$</b>	<b>257.78</b>
SUPER	31/12/2024 HUB24 Super Fund	Payroll deductions	257.78	
<b>DD5117.9</b>	<b>03/12/2024 HUB24 Super Fund</b>	<b>Payroll deductions</b>	<b>-\$</b>	<b>259.68</b>
			<b>-\$</b>	<b>440,771.79</b>

**Credit Card Breakdown 27.11.24-26.12.24**

<b>Date</b>	<b>Supplier</b>	<b>Description</b>	<b>Amount</b>
02/12/2024	Seek Aust	Job Advertisement	\$ 368.50
02/12/2024	Bunnings	13 Dunmall	\$ 75.05
05/12/2024	JCAR	WIFI cables	\$ 97.95
10/12/2024	Washworks	Car wash CEO car	\$ 22.00
11/12/2024	Harvey Norman	Stationary	\$ 412.00
11/12/2024	PUMPS	13 Dunmall Pool	\$ 32.89
12/12/2024	Canning Pool	13 Dunmall Pool	\$ 34.90
12/12/2024	Jaycar	1 Dowsett street	\$ 44.95
12/12/2024	Haynes Newsagency	Staff Card	\$ 5.50
12/12/2024	Aust Post	Staff XMAS gift cards	\$ 335.70
12/12/2024	Aust Post	Staff XMAS gift cards	\$ 839.25
12/12/2024	Data Signs	DS Live Subscription	\$ 718.32
13/12/2024	Aust Post	Farewell Gift cards	\$ 100.00
16/12/2024	Coles	CRC Café Supplies	\$ 134.60
16/12/2024	Free Choice	Farewell Gift SFO	\$ 69.90
16/12/2024	Midvale News	Card for Staff	\$ 11.98
19/12/2024	Wandering Tavern	Staff Refreshments	\$ 139.53
20/12/2024	Cricut	Monthly Subscription	\$ 13.99

### 13.4 Accounts for Payment January 2025

<b>File Reference:</b>	<b>N/A</b>
<b>Location:</b>	<b>N/A</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Ian Fitzgerald – A/Chief Executive Officer</b>
<b>Authorising Officer</b>	<b>Ian Fitzgerald – A/Chief Executive Officer</b>
<b>Date:</b>	<b>7 February 2025</b>
<b>Disclosure of Interest:</b>	<b>N/A</b>
<b>Attachments:</b>	<b>Payment Listing and Credit Card Statement January 2025</b>
<b>Previous Reference:</b>	<b>Nil</b>

**Summary:**

Council to note payments of accounts as presented.

**Background:**

The schedule of accounts is included as an attachment for Council information.

**Comment:**

If you have any questions regarding payments in the listing please contact the office prior to the Council meeting.

**Consultation:**

There has been no consultation.

**Statutory Environment:**

Section 12 of the *Local Government (Financial Management) Regulations 1996* states that

- 12 (1) A list of creditors is to be compiled for each month showing –
- (a) The payee’s name;
  - (b) The amount of the payment;
  - (c) Sufficient information to identify to transaction; and
  - (d) The date of the meeting of the council to which the list is to be presented.

**Policy Implications:**

There are no policy implications.

**Financial Implications:**

There are no financial implications.

**Strategic Implications:**

**Improve Our Financial Position**

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	<ul style="list-style-type: none"> <li>• Improve accountability and transparency</li> <li>• Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs</li> <li>• Prudently manage our financial resources to ensure value for money</li> <li>• Reduce reliance on operational grants</li> </ul>



**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

**Risk Implications:**

Nil.

**Voting Requirements:**

Simple Majority

**Shire of Wandering**

**Certificate of Expenditure – 31 January 2025**

This Schedule of Accounts to be passed for payment covering:

Payment Method	Cheque/EFT/DD Number	Amount
<b>Municipal Fund:</b>		
Electronic Funds Transfers	<b>EFT 9917 – EFT 10009</b>	\$324,420.58
Direct Debits	<b>DD 5147.1 – DD 5147.10</b>	\$ 20,299.83
Cheques	N/A	
	<b>TOTAL</b>	<b>\$324,420.58</b>

to the Municipal and Trust Accounts, totalling \$344,720.41 which were submitted to each member of the Council on 20 February 2025, have been checked and fully supported by vouchers and invoices which are submitted herewith, have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings.

Ian Fitzgerald  
A/Chief Executive Officer

**Officer Recommendation:**

**That in accordance with section 13 of the Financial Management Regulations of the *Local Government Act 1995* and in accordance with delegation, payment of Municipal Fund vouchers, Licensing, Salaries and Wages and EFT Transfers, Direct Debit totalling \$344,720.41 (attached) be noted as approved for payment and credit card statement be noted.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried

For/Against: Cr Turton  Cr Little  Cr Cowan  Cr Hansen  Cr Jennings  Cr Price  Cr Watts

**Shire of Wandering**  
**List of Accounts for Payments for January 2025**

Chq/EFT	Date	Name	Description	Amount	Amount
<b>EFT9917</b>	<b>15/01/2025</b>	<b>Shire of Wandering Christmas Club</b>	<b>Payroll deductions</b>		<b>-\$ 190.00</b>
DEDUCTION	31/12/2024	Shire of Wandering Christmas Club	Payroll deductions	95.00	
DEDUCTION	14/01/2025	Shire of Wandering Christmas Club	Payroll deductions	95.00	
<b>EFT9918</b>	<b>15/01/2025</b>	<b>Shire of Wandering Staff Lotto</b>	<b>Payroll deductions</b>		<b>-\$ 140.00</b>
DEDUCTION	31/12/2024	Shire of Wandering Staff Lotto	Payroll deductions	70.00	
DEDUCTION	14/01/2025	Shire of Wandering Staff Lotto	Payroll deductions	70.00	
<b>EFT9919</b>	<b>15/01/2025</b>	<b>De Lage Landen Pty Ltd</b>	<b>Loan Payment</b>		<b>-\$ 4,660.94</b>
JCB Lease	15/01/2025	De Lage Landen Pty Ltd	Loan No. JCB Lease Interest payment -	4660.94	
<b>EFT9920</b>	<b>15/01/2025</b>	<b>Western Australian Treasury Corporation</b>	<b>Loan Payment</b>		<b>-\$ 2,355.10</b>
10	15/01/2025	Western Australian Treasury Corporation	Loan No. 10 Interest payment -	2355.10	
<b>EFT9962</b>	<b>22/01/2025</b>	<b>AMD Audit &amp; Assurance</b>	<b>Audits</b>		<b>-\$ 2,178.00</b>
INV11456	31/12/2024	AMD Audit & Assurance	Audit of Grant Funded Projects	2178.00	
<b>EFT9963</b>	<b>22/01/2025</b>	<b>Altus Planning</b>	<b>Shire Planning</b>		<b>-\$ 1,113.75</b>
AP3790	08/01/2025	Altus Planning	December 2024	1113.75	
<b>EFT9964</b>	<b>22/01/2025</b>	<b>Avon Waste</b>	<b>Waste Services</b>		<b>-\$ 4,926.40</b>
00067185	31/12/2024	Avon Waste	general waste services	4926.40	
<b>EFT9965</b>	<b>22/01/2025</b>	<b>Best Office Systems</b>	<b>Printer Supplies</b>		<b>-\$ 170.00</b>
641129	20/01/2025	Best Office Systems	Ricoh Type T Staple refill x 2	170.00	
<b>EFT9966</b>	<b>22/01/2025</b>	<b>Bob Waddell &amp; Associates</b>	<b>Accounting Services</b>		<b>-\$ 176.00</b>
4314	16/12/2024	Bob Waddell & Associates	Accounting Services provided to the Shire of Wandering	176.00	
<b>EFT9967</b>	<b>22/01/2025</b>	<b>Boddington Hardware &amp; Newsagency</b>	<b>Monthly Expenditure</b>		<b>-\$ 267.92</b>
101019730	09/01/2025	Boddington Hardware & Newsagency	Boddington Hardware Monthly Expenditure	203.92	
101019970	14/01/2025	Boddington Hardware & Newsagency	Boddington Hardware Monthly Expenditure	34.10	
102019526	15/01/2025	Boddington Hardware & Newsagency	Boddington Hardware Monthly Expenditure	29.90	
<b>EFT9968</b>	<b>22/01/2025</b>	<b>Boddington IGA</b>	<b>CRC Supplies</b>		<b>-\$ 58.65</b>
018569/19	06/01/2025	Boddington IGA	CAFE SUPPLIES	58.65	
<b>EFT9969</b>	<b>22/01/2025</b>	<b>Boral Construction Materials</b>	<b>Works Supplies</b>		<b>-\$ 149,206.73</b>
AWWPS00431-001	30/11/2024	Boral Construction Materials	Supply, Cart, Heat & Spray C!&) & AMCO	148150.73	
WA18716627	20/01/2025	Boral Construction Materials	2 X 1 ton bags of pre mix	1056.00	
<b>EFT9970</b>	<b>22/01/2025</b>	<b>Bout Time Mechanical</b>	<b>Equipment Repairs</b>		<b>-\$ 5,331.28</b>
INV0503	22/11/2024	Bout Time Mechanical	Fix Fault on aircon- Volvo Excavator - WD.141	2020.28	
INV0541	15/01/2025	Bout Time Mechanical	Aircon Repair pump seized needed new pump	3311.00	

<b>EFT9971</b>	<b>22/01/2025</b>	<b>Brooks Hire Service</b>	<b>Plant Equipment Hire</b>	<b>-\$</b>	<b>27,491.76</b>
280702	30/10/2024	Brooks Hire Service	Hire of 15t Loader 16/10-21/10	1786.60	
280703	30/10/2024	Brooks Hire Service	Mobilisation and Demob	847.00	
282111	31/10/2024	Brooks Hire Service	Hire of 15t Loader 24/10-31/10/24	3247.72	
282954	19/11/2024	Brooks Hire Service	FUEL - LOADER	435.60	
283583	27/11/2024	Brooks Hire Service	FUEL	435.60	
284909	30/11/2024	Brooks Hire Service	Hire of 15t Loader 01/11-30/11/24	12584.88	
287381	31/12/2024	Brooks Hire Service	Hire of 15t Loader 01/12-18/12/2024	7307.36	
287398	31/12/2024	Brooks Hire Service	Mobilisation and Demob	847.00	
<b>EFT9972</b>	<b>22/01/2025</b>	<b>Focus Networks</b>	<b>Managed Services</b>	<b>-\$</b>	<b>615.29</b>
SAAS-14534	07/01/2025	Focus Networks	Monthly Managed Services	615.29	
<b>EFT9973</b>	<b>22/01/2025</b>	<b>Fuel Distributors of WA</b>	<b>Fuel Station Purchase</b>	<b>-\$</b>	<b>53,204.47</b>
42108799	20/01/2025	Fuel Distributors of WA	Fuel Purchase - Diesel & Unleaded	53204.47	
<b>EFT9975</b>	<b>22/01/2025</b>	<b>ITR Pacific</b>	<b>Plant Equipment</b>	<b>-\$</b>	<b>4,125.00</b>
749976	14/01/2025	ITR Pacific	Grader Blades-Grader Cat 140M - WD.300	4125.00	
<b>EFT9976</b>	<b>22/01/2025</b>	<b>JEB Cleaning Services</b>	<b>Shire Cleaning</b>	<b>-\$</b>	<b>1,824.00</b>
0010	05/01/2025	JEB Cleaning Services	Shire Cleaning 05/01/2025-18/01/2025	1824.00	
<b>EFT9977</b>	<b>22/01/2025</b>	<b>LG Best Practices</b>	<b>Staff Training</b>	<b>-\$</b>	<b>6,512.00</b>
22691	31/12/2024	LG Best Practices	Rates Support	1012.00	
22692	31/12/2024	LG Best Practices	LTFP Review and Update	5500.00	
<b>EFT9978</b>	<b>22/01/2025</b>	<b>LGISWA</b>	<b>Insurance</b>	<b>-\$</b>	<b>2,243.36</b>
100-159306	05/08/2024	LGISWA	Insurance Motor Vehicle	2243.36	
<b>EFT9979</b>	<b>22/01/2025</b>	<b>Local Government Professionals Australia</b>	<b>LG Professionals Membership</b>	<b>-\$</b>	<b>142.50</b>
34324	19/12/2024	Local Government Professionals Australia WA	LG Professionals Membership - Theresa Wigham	142.50	
<b>EFT9980</b>	<b>22/01/2025</b>	<b>Lucy Home and Outdoor Art</b>	<b>Wandering Collective</b>	<b>-\$</b>	<b>40.00</b>
0055	08/01/2025	Lucy Home and Outdoor Art	Sales	40.00	
<b>EFT9981</b>	<b>22/01/2025</b>	<b>Mcleods</b>	<b>Legal fees</b>	<b>-\$</b>	<b>434.28</b>
141283	30/09/2024	Mcleods	Settlement for Lot 9001 Ferguson Way - Fees	434.28	
<b>EFT9982</b>	<b>22/01/2025</b>	<b>Officeworks</b>	<b>Stationary</b>	<b>-\$</b>	<b>546.26</b>
619007679	14/01/2025	Officeworks	Office Works Order	546.26	
<b>EFT9983</b>	<b>22/01/2025</b>	<b>Peel-Harvey Catchment Council</b>	<b>Landcare Contribution</b>	<b>-\$</b>	<b>3,300.00</b>
00001105	13/01/2025	Peel-Harvey Catchment Council	Hotham-Williams landcare annual contribution	3300.00	
<b>EFT9984</b>	<b>22/01/2025</b>	<b>Perth McIntosh &amp; Son WA</b>	<b>Plant Equipment Repair</b>	<b>-\$</b>	<b>5,756.95</b>
1987475	09/12/2024	Perth McIntosh & Son WA	Remove and replace front window on loader (insurance)	5756.95	
<b>EFT9985</b>	<b>22/01/2025</b>	<b>Pingelly Tyre Service</b>	<b>Plant Equipment Parts</b>	<b>-\$</b>	<b>163.79</b>
IV00000012061	17/01/2025	Pingelly Tyre Service	Hydraulic Hose Fix-Volvo Excavator - WD.141	163.79	
<b>EFT9986</b>	<b>22/01/2025</b>	<b>Quest Payment Systems</b>	<b>Maintenance - Fual Facility</b>	<b>-\$</b>	<b>418.00</b>
55323	17/01/2025	Quest Payment Systems	Monthly maintenance fee - Fual Facility Jan 2025	418.00	

<b>EFT9987</b>	<b>22/01/2025</b>	<b>Quickfit Windscreens &amp; Narrogin Glass</b>	<b>Plant Insurance</b>	<b>-\$</b>	<b>300.00</b>
00063736	05/12/2024	Quickfit Windscreens & Narrogin Glass	Excess for windscreen replacement - PAJERO	300.00	
<b>EFT9988</b>	<b>22/01/2025</b>	<b>RingCentral</b>	<b>Phone system Administration</b>	<b>-\$</b>	<b>662.00</b>
CD_001005377	06/01/2025	RingCentral	Phone system Administration	662.00	
<b>EFT9989</b>	<b>22/01/2025</b>	<b>Wandering Seamstress</b>	<b>Wandering Collective</b>	<b>-\$</b>	<b>99.20</b>
004	23/12/2024	Wandering Seamstress	Sales	99.20	
<b>EFT9990</b>	<b>22/01/2025</b>	<b>Commonwealth Bank</b>	<b>Credit Card Expenses</b>	<b>-\$</b>	<b>3,457.01</b>
700908741	29/11/2024	Commonwealth Bank	advertisement for Senior Finance Officer	368.50	
BUNN	01/12/2024	Commonwealth Bank	Maintenace-13 Dunmall	75.05	
JARCAR	04/12/2024	Commonwealth Bank	Maintenace-13 Dunmall	97.95	
00135924	08/12/2024	Commonwealth Bank	CARWASH	22.00	
1284424	09/12/2024	Commonwealth Bank	Printing and Stationery Supplies	412.00	
00062551	10/12/2024	Commonwealth Bank	Maintenace-13 Dunmall- POOL SKIMMER	32.89	
241211005	11/12/2024	Commonwealth Bank	DS-Live Subscription	718.32	
803573	11/12/2024	Commonwealth Bank	Maintenace-13 Dunmall - Pool	34.90	
3111623	11/12/2024	Commonwealth Bank	Maintenace-13 Dunmall	44.95	
41900003508	11/12/2024	Commonwealth Bank	Printing and Stationery Supplies	5.50	
00/04083	12/12/2024	Commonwealth Bank	Staff Gift XMAS Vouchers	839.25	
00/04079	12/12/2024	Commonwealth Bank	gift cards for staff for christmas presents 2025	335.70	
00/04103	13/12/2024	Commonwealth Bank	Employee Farewell Gift	100.00	
199798461	13/12/2024	Commonwealth Bank	Coles online order	134.60	
45212000470447	13/12/2024	Commonwealth Bank	Farewell Gift- Senior Finance Officer	69.90	
419000001416	13/12/2024	Commonwealth Bank	Farewell Card-Senior Finance Officer	11.98	
SP-43 1218094957	18/12/2024	Commonwealth Bank	Council Meeting Meals and Refreshments	139.53	
151112025	19/12/2024	Commonwealth Bank	Cricut Monthly Subscription	13.99	
<b>EFT9991</b>	<b>24/01/2025</b>	<b>Australian Taxation Office</b>	<b>Group Tax Clearing</b>	<b>-\$</b>	<b>17,741.58</b>
BAS DEC 24	31/12/2024	Australian Taxation Office		17741.58	
<b>EFT10000</b>	<b>26/01/2025</b>	<b>Aussie Broadnband</b>	<b>Broadband</b>	<b>-\$</b>	<b>79.00</b>
45668072	16/01/2025	Aussie Broadnband	Broadband - Administration	79.00	
<b>EFT10001</b>	<b>26/01/2025</b>	<b>ClickSuper</b>	<b>December 2024</b>	<b>-\$</b>	<b>21.45</b>
SUPER	14/01/2025	HUB24 Super Fund	Superannuation contributions	259.60	
DD24120615	02/01/2025	ClickSuper	Transaction fee Dec 2024	21.45	
<b>EFT10002</b>	<b>26/01/2025</b>	<b>DOT Licencing</b>	<b>Transport WADO</b>	<b>-\$</b>	<b>11,107.50</b>
DOTJAN25	01/01/2025	DOT Licencing	Transport WADO Jan 2025	11107.50	
<b>EFT10003</b>	<b>26/01/2025</b>	<b>Easi Fleet PTY LTD-DD</b>	<b>Payroll Deductions</b>	<b>-\$</b>	<b>1,611.22</b>
215608	01/01/2025	Easi Fleet PTY LTD-DD	Payroll deductions	1611.22	
<b>EFT10004</b>	<b>26/01/2025</b>	<b>Synergy</b>	<b>Power Usage</b>	<b>-\$</b>	<b>863.21</b>
2082290378	02/01/2025	Synergy	Street lighting Usage	863.21	

<b>EFT10005</b>	<b>26/01/2025</b>	<b>Telstra</b>	<b>Telstra</b>	<b>-\$</b>	<b>2,789.52</b>
4307005000DEC	02/01/2025	Telstra	Administration Phone/Internet	1643.48	
T311 JAN25	07/01/2025	Telstra	Tims Messaging Councillors	1146.04	
<b>EFT10006</b>	<b>26/01/2025</b>	<b>Water Corporation</b>	<b>Water Usage</b>	<b>-\$</b>	<b>4,071.74</b>
19HUMES	08/01/2025	Water Corporation	19 Humes Wy Water use & service Charge	152.93	
11DOWNST	08/01/2025	Water Corporation	Community Centre Water use	167.52	
22WATTS	08/01/2025	Water Corporation	Administration building Water use	232.18	
18WATTS	08/01/2025	Water Corporation	CRC & Public Conveniences Water use - Public Conveniences 80%	346.80	
13DUNMALL	08/01/2025	Water Corporation	13 Dunmall Dr Water use & Service Charge	478.36	
CHEETANING	08/01/2025	Water Corporation	Caravan Park Water Use	549.59	
32WATTSST	08/01/2025	Water Corporation	Depot & standpipe Water use	1889.78	
5DUNMALL	08/01/2025	Water Corporation	5 Dunmall Dr Water Rates	46.82	
1DOWSETT	08/01/2025	Water Corporation	Water USage & Service Charge 1DOWSET	84.86	
14DOWN	08/01/2025	Water Corporation	14 Down St Water use & Service Charge	122.90	
<b>EFT10009</b>	<b>26/01/2025</b>	<b>Commonwealth Bank</b>	<b>Credit Card Expenses</b>	<b>-\$</b>	<b>4,024.72</b>
AUSTPOST	13/01/2025	Commonwealth Bank	Aust Day Mail Out 2025- 200	58.00	
66088543	13/01/2025	Commonwealth Bank	ASIC Company Search	40.00	
S800121210982420250113	13/01/2025	Commonwealth Bank	Aust Day Tablecloths	904.20	
207265043	13/01/2025	Commonwealth Bank	Coles - CRC Grocery Items	66.80	
AUSTPOST	15/01/2025	Commonwealth Bank	Express post - Paid envelope	8.85	
CAS-A-149670	15/01/2025	Commonwealth Bank	Biopak forks and knives	252.26	
211232	17/01/2025	Commonwealth Bank	Lifting gear - JOB WSN241	1023.00	
102019559	17/01/2025	Commonwealth Bank	Administration Building Maintenance Expenses	27.30	
DGS021541	19/01/2025	Commonwealth Bank	DMIRS - Annual Dangerous Goods Licence	903.00	
153841005	19/01/2025	Commonwealth Bank	Cricut Monthly Subscription	13.99	
52191753	22/01/2025	Commonwealth Bank	Coffee Pod Order - Administration	242.00	
CS3577838	22/01/2025	Commonwealth Bank	Kitchenware Purchase- Caravan Cabins	485.32	
<b>DD5147.1</b>	<b>14/01/2025</b>	<b>Australian Super</b>	<b>Payroll Deductions</b>	<b>-\$</b>	<b>1,774.72</b>
SUPER	14/01/2025	Australian Super	Payroll deductions	1390.48	
DEDUCTION	14/01/2025	Australian Super	Payroll deductions	79.87	
DEDUCTION	14/01/2025	Australian Super	Payroll deductions	304.37	
<b>DD5147.2</b>	<b>14/01/2025</b>	<b>ANZ OnePath Masterfund</b>	<b>Payroll Deductions</b>	<b>-\$</b>	<b>21.90</b>
SUPER	14/01/2025	ANZ OnePath Masterfund	Payroll deductions	10.95	
DEDUCTION	14/01/2025	ANZ OnePath Masterfund	Payroll deductions	10.95	
<b>DD5147.3</b>	<b>14/01/2025</b>	<b>Aware Super</b>	<b>Payroll Deductions</b>	<b>-\$</b>	<b>6,627.66</b>
DEDUCTION	14/01/2025	Aware Super	Payroll deductions	1185.62	
SUPER	14/01/2025	Aware Super	Payroll deductions	5442.04	

<b>DD5147.4</b>	<b>14/01/2025</b>	<b>HostPlus Super Fund</b>	<b>Payroll Deductions</b>	<b>-\$</b>	<b>299.10</b>
DEDUCTION	14/01/2025	HostPlus Super Fund	Payroll deductions	69.56	
SUPER	14/01/2025	HostPlus Super Fund	Payroll deductions	229.54	
<b>DD5147.5</b>	<b>14/01/2025</b>	<b>MLC Masterkey</b>	<b>Payroll Deductions</b>	<b>-\$</b>	<b>312.05</b>
DEDUCTION	14/01/2025	MLC Masterkey	Payroll deductions	72.57	
SUPER	14/01/2025	MLC Masterkey	Payroll deductions	239.48	
<b>DD5147.6</b>	<b>14/01/2025</b>	<b>HESTA</b>	<b>Payroll Deductions</b>	<b>-\$</b>	<b>208.51</b>
DEDUCTION	14/01/2025	HESTA	Payroll deductions	48.49	
SUPER	14/01/2025	HESTA	Payroll deductions	160.02	
<b>DD5147.7</b>	<b>14/01/2025</b>	<b>Macquarie Super</b>	<b>Payroll Deductions</b>	<b>-\$</b>	<b>155.06</b>
SUPER	14/01/2025	Macquarie Super	Payroll deductions	155.06	
<b>DD5147.8</b>	<b>14/01/2025</b>	<b>Prime Super</b>	<b>Payroll Deductions</b>	<b>-\$</b>	<b>306.19</b>
SUPER	14/01/2025	Prime Super	Payroll deductions	306.19	
<b>DD5147.9</b>	<b>14/01/2025</b>	<b>Australian Retirement Trust Super Savings</b>	<b>Payroll Deductions</b>	<b>-\$</b>	<b>248.50</b>
SUPER	14/01/2025	Australian Retirement Trust Super Savings	Payroll deductions	248.50	
<b>DD5165.1</b>	<b>28/01/2025</b>	<b>Australian Super</b>	<b>Payroll Deductions</b>	<b>-\$</b>	<b>1,791.07</b>
SUPER	28/01/2025	Australian Super	Payroll deductions	1403.03	
DEDUCTION	28/01/2025	Australian Super	Payroll deductions	79.87	
DEDUCTION	28/01/2025	Australian Super	Payroll deductions	308.17	
<b>DD5165.2</b>	<b>28/01/2025</b>	<b>Aware Super</b>	<b>Payroll Deductions</b>	<b>-\$</b>	<b>6,533.28</b>
DEDUCTION	28/01/2025	Aware Super	Payroll deductions	1099.77	
SUPER	28/01/2025	Aware Super	Payroll deductions	5433.51	
<b>DD5165.3</b>	<b>28/01/2025</b>	<b>HostPlus Super Fund</b>	<b>Payroll Deductions</b>	<b>-\$</b>	<b>299.10</b>
DEDUCTION	28/01/2025	HostPlus Super Fund	Payroll deductions	69.56	
SUPER	28/01/2025	HostPlus Super Fund	Payroll deductions	229.54	
<b>DD5165.4</b>	<b>28/01/2025</b>	<b>MLC Masterkey</b>	<b>Payroll Deductions</b>	<b>-\$</b>	<b>312.05</b>
DEDUCTION	28/01/2025	MLC Masterkey	Payroll deductions	72.57	
SUPER	28/01/2025	MLC Masterkey	Payroll deductions	239.48	
<b>DD5165.5</b>	<b>28/01/2025</b>	<b>HESTA</b>	<b>Payroll Deductions</b>	<b>-\$</b>	<b>208.51</b>
DEDUCTION	28/01/2025	HESTA	Payroll deductions	48.49	
SUPER	28/01/2025	HESTA	Payroll deductions	160.02	
<b>DD5165.6</b>	<b>28/01/2025</b>	<b>Macquarie Super</b>	<b>Payroll Deductions</b>	<b>-\$</b>	<b>133.27</b>
SUPER	28/01/2025	Macquarie Super	Payroll deductions	133.27	
<b>DD5165.7</b>	<b>28/01/2025</b>	<b>Prime Super</b>	<b>Payroll Deductions</b>	<b>-\$</b>	<b>306.19</b>
SUPER	28/01/2025	Prime Super	Payroll deductions	306.19	

<b>DD5165.8</b>	<b>28/01/2025</b>	<b>Australian Retirement Trust Super Savings</b>	<b>Payroll Deductions</b>	<b>-\$</b>	<b>248.50</b>
SUPER	28/01/2025	Australian Retirement Trust Super Savings	Payroll deductions	248.50	
<b>DD5165.9</b>	<b>28/01/2025</b>	<b>HUB24 Super Fund</b>	<b>Payroll Deductions</b>	<b>-\$</b>	<b>254.57</b>
SUPER	28/01/2025	HUB24 Super Fund	Payroll deductions	254.57	
<b>DD5147.10</b>	<b>14/01/2025</b>	<b>HUB24 Super Fund</b>	<b>Payroll Deductions</b>	<b>-\$</b>	<b>259.60</b>
				<b>-\$</b>	<b>344,720.41</b>

<b>Credit Card Breakdown - 27.12.24-26.01.25</b>			
<b>Date</b>	<b>Supplier</b>	<b>Description</b>	<b>Amount</b>
13/01/2025	Aust Post	Bulk Mail out for Aust Day	\$ 58.00
14/01/2025	DMIRS	Dangerous Goods Renewal for F/Station	\$ 903.00
14/01/2025	Spot light	Fabric for Aust Day	\$ 904.20
14/01/2025	COLES	CRC Café Items	\$ 66.80
15/01/2025	Aust Post	Postal Express envelope	\$ 8.85
15/01/2025	ASIC	Application for Registration as Company	\$ 40.00
15/01/2025	BIOPAK	Fork & Knives for Aust day	\$ 252.26
16/01/2025	The Liftin Company	Lifting gear for Outside crew	\$ 1,023.00
20/01/2025	Circuit	Monthly Subscription	\$ 13.99
20/01/2025	Boddington Hardware	Admin Building Maintenance	\$ 27.30
22/01/2025	Nespresso Aust	Cooffee Pods	\$ 242.00
22/01/2025	Kitchen Warehouse	Kitchen Supplies for Cabins 1 & 2	\$ 485.32
		<b>TOTAL</b>	<b>\$ 4,024.72</b>



### 13.5 Write Off Debtor Account

<b>File Reference:</b>	<b>14.145.14518</b>
<b>Location:</b>	<b>N/A</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Lisa Boddy, Executive Assistant</b>
<b>Authorising Officer</b>	<b>Ian Fitzgerald, A/Chief Executive Officer</b>
<b>Date:</b>	<b>2 January 2025</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Nil</b>
<b>Previous Reference:</b>	<b>N/A</b>

#### **Summary:**

To consider writing off a debtor account that is deemed to be uncollectable.

#### **Background:**

Debtor No 455 has an outstanding amount of \$814 owing for mowing and cleaning up the property, which has been vacant for approximately four years. Attempts have been made to recover the amounts however those efforts have been unsuccessful. The owner declared bankruptcy in 2020, moved into an aged care home and has since passed away.

#### **Comment:**

It is considered impractical to engage a debt collection agency due to the amount of the debt.

#### **Consultation:**

A/Chief Executive Officer  
Senior Finance Officer

#### **Statutory Environment:**

*Local Government Act 1995 Section 6.12 - Power to defer, grant discounts, waive or write off debts.*

*(1) Subject to subsection (2) and any other written law, a local government may —*

- a) when adopting the annual budget, grant\* a discount or other incentive for the early payment of any amount of money; or*
- b) waive or grant concessions in relation to any amount of money; or*
- c) write off any amount of money,*

*which is owed to the local government.*

*\* Absolute majority required.*

*(2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.*

*(3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.*

*(4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.*

#### **Policy Implications:**

Policy 41 – Debt Collection

#### **Financial Implications:**

The total cost of writing off this account is \$814.

**Strategic Implications:  
Improve our Financial Position**

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	Improve accountability and transparency

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations
- Economic: There are no known significant economic considerations
- Social: There are no known significant social considerations

**Risk Implications:**

Nil.

**Voting Requirements:**

Absolute Majority.

**Officer Recommendation:**

**That Council write off the amount of \$814 from Debtor 455 effective 31 January 2025.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried

For/Against: Cr Turton  Cr Little  Cr Cowan  Cr Hansen  Cr Jennings  Cr Price  Cr Watts

## **14 Planning and Technical Services**

### **14.1 Application for Planning Approval – Lot 8 Ferguson Way, Wandering**

<b>File Reference:</b>	<b>A337</b>
<b>Location:</b>	<b>Lot 8 (No. 10) Ferguson Way, Wandering</b>
<b>Applicant:</b>	<b>Nicholas Hardie</b>
<b>Author:</b>	<b>Ben Laycock c/- Altus Planning (Shire's Town Planning Consultant)</b>
<b>Authorising Officer</b>	<b>Ian Fitzgerald, A/Chief Executive Officer</b>
<b>Date:</b>	<b>2 January 2025</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Development Plans</b>
<b>Previous Reference:</b>	<b>N/A</b>

#### **Summary:**

The Shire has received an application for planning approval for a 'Use Not Listed' (Farm Supply Centre' (proposed use or proposal) at Lot 8 (No. 10) Ferguson Way, Wandering (subject site or site).

Pursuant to clause 8.1 of the Town Planning Scheme No. 3 (TPS3 or Scheme), all development on land zoned and reserved under the scheme requires the prior approval of the local government. As the proposal is outside the authority delegated to staff, the application is to be determined by Council.

Having reviewed the relevant planning framework and provisions, the application is recommended for conditional approval.

#### **Background:**

The subject site exists as a 4,002m<sup>2</sup> industrial lot that is located at the southern end of Ferguson Way, with frontage and access to Ferguson Way on its eastern boundary, as well as frontage and access to the adjoining loop road on its southern boundary. small rural landholding that measures approximately 2,065 square metres. The existing development on site comprises of an approximate 200m<sup>2</sup> shed with lean-to, 35m<sup>2</sup> transportable office building, two (2) sea containers and a rainwater tank.

The site is located approximately 650m south of the Wandering townsite boundary. The immediate surrounding lands to the north consist of similar sized industrial properties, some of which are yet to be developed. Whilst to the east (beyond Wandering-Pingelly Road), west and south, exists much larger rural properties.

The location of the subject property and its surrounds is contained in Figure 1, overleaf.



Figure 1: Subject Site and Locality (Source: Landgate Map Viewer Plus 2025)

The Applicant seeks approval to utilise the existing premises for the sale of farm supplies including Agricultural Broadacre Chemicals, Animal Health Products, Canola Seed, General Rural merchandise such as Fencing, Welding supplies, PVC & Poly fittings and some general hardware items, etc., as well as Freight & LPG Gas.

Other salient details of the proposal are as follows:

- Operating Hours: 8:00am to 5:00pm
- Number of Staff: 3 staff members
- Frequency & Nature of Deliveries: Most days but seasonal. Loading and unloading will be completed inside a designated fenced off area.

A copy of the proposed development plans is provided as an attachment.

**Comment:**

*Town Planning Scheme No. 3*

Zoning and Permissibility

The subject site is zoned 'Industrial' pursuant to TPS3. The objectives for the Industrial zone are set out in clause 4.2(3) of the Scheme as follows:

- a) to provide for the needs of light and general industry to support the community.*
- b) to provide appropriate buffers between industry and adjacent land uses, so as to avoid land use conflicts.*
- c) to provide appropriate buffers to the industrial area.*
- 
- d) to avoid non-industry related uses establishing in the industrial area.*

The proposed use is not considered to create any conflict with the above objectives and the proposed location is considered appropriate given the nature of the use which has industrial components (storage and sale of chemicals) and its proximity to the Rural areas of the Shire which the facility will service.

In terms of land use, the proposal is considered to fall under the land use of 'Farm Supply Centre' which is defined in TPS3 as follows:

***farm supply centre:*** means premises used for the sale of farm supplies including vegetable seed, fertilisers, agricultural chemicals, stock foods, tractors, farm equipment, implements or components, or irrigation equipment.

'Farm Supply Centre' is not a land use that is listed within Table 1 – Zoning Table of TPS3 and therefore, clause 4.4.2 applies, which states:

*If a person proposes to carry out on land any use that is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the type or class of activity of any other use the local government may:*

- a) *determine that the use is consistent with the objectives of the particular zone and is therefore permitted; or*
- 
- b) *determine that the proposed use may be consistent with the objectives of the particular zone and thereafter follow the advertising procedures of clause 9.4 in considering an application for planning approval; or*
- c) *determine that the use is not consistent with the objectives of the particular zone and is therefore not permitted.*

As mentioned, the proposed use is considered to be consistent with objectives of the zone and furthermore, in accordance with subclause b), was advertised to the surrounding properties for a period of 28 days, with no submissions received.

It is therefore considered that the proposed use warrants approval as a 'Use Not Listed'.

#### Car Parking

Clause 5.8 of TPS3 outlines the general development requirements for parking within the local government. It is required that a person shall not develop or use any land or erect use of adapt any building unless parking spaces as specified by the local government are provided.

Unlike many other local governments, the Shire's TPS3 does not specify a minimum parking rate. Of those local governments within proximity to the Shire, it is noted that the Shire of York require 1 bay per 50m<sup>2</sup> net lettable area for a 'Farm Supply Centre'. Other local governments in proximity do not have a parking rate for 'Farm Supply Centre' but a similar parking ratio applies to comparable land uses such as 'Bulky Goods Showroom' and 'Industry – Light'.

Based on the existing shed being approximately 200m<sup>2</sup> and the office being 35m<sup>2</sup> (conservatively, noting the bathroom would typically be excluded), this would equate to a minimum parking requirement of 4.7 bays. It is noted that, whilst not shown on the proposed plans, such a parking requirement could easily be accommodated on-site and it is recommended that a condition of approval be imposed to define a parking area that, as a minimum, provides five (5) parking spaces. This would allow for three (3) employees as stated in the application and a minimum of two (2) customer/visitor bays, which is considered appropriate.

#### Site & Development Requirements

Clause 5.15 of the Scheme prescribes the general development requirements for the Industrial zone.

As the proposal seeks to utilise the existing buildings on-site, the minimum lot size and building setback requirements do not apply.

As for servicing, a rainwater tank exists on-site and the reticulated water network is available on the eastern side of Ferguson Way. The land is not connected to reticulated sewer and therefore relies on on-site effluent disposal. The scale of the use, with three (3) employees using the existing buildings, is not anticipated to create an excessive volume of effluent / wastewater. If this is to be the case, it will be the Applicant’s responsibility to ensure a suitable system is provided and to seek any necessary approvals.

Clause 5.15.2 requires the first 5 metres of the front setback to be landscaped to the satisfaction of the local government. Based on aerial imagery, the landscaping to Ferguson Way appears to be no more than 3m wide. A condition of approval is recommended to address the current shortfall.

**Planning and Development (Local Planning Schemes) Regulations 2015**

Deemed Provisions – Clause 67 Matters to be considered by the Local Government.

<b>Deemed Provisions – CI 67 Matters to be Considered by Local Government</b>	
<b>Provision</b>	<b>Comment</b>
(a) the aims and provisions of the Scheme and any other relevant town planning scheme operating within the Scheme Area;	The proposal is consistent with the objectives of the ‘Industrial’ zone of TPS3.  The proposal has been assessed as compliant (or capable of being compliant, subject to conditions) with all other applicable Scheme requirements.
(b) any local planning policy for the Scheme area;	There are no applicable local planning policies for the proposal on the subject site.
(c) the compatibility of the development with its setting;	As mentioned, the proposal seeks to utilise the existing premises, with no works component proposed. The level of visitation both in terms of customers and deliveries is not considered to be at odds with what would be expected in an Industrial zone.  On this basis, it is considered that the application will be compatible with its setting.
(d) the amenity of the locality;	For similar reasons to the above, the proposal is not considered to impact on the surrounding amenity of the locality. The proposal has industrial characteristics, whilst providing a rural service.
(e) the likely effect of the proposal on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment;	The proposal is not within any natural environment or water resource protection area.
(f) whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved;	No vegetation is proposed to be removed for this application. Additional landscaping is recommended to address the Scheme requirement.

Provision	Comment
(g) whether the land to which that application relates is unsuitable for the proposal by reason of it being, or likely to be, subject to flooding, tidal inundation, subsidence, landslip, bush fire or any other risk;	No bushfire concerns are raised as the proposal is located outside of the designated bushfire prone area.
(h) the adequacy of – (i) the proposed means of access to and egress from the site; and (ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles	No change is proposed and the existing arrangements are considered adequate in relation to the nature and scale of proposed operations. Sufficient parking can be provided on-site and a condition is being recommended to provide a designated area.
(i) the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;	The amount of traffic likely to be generated is not considered to exceed the expectations of the Industrial zone in which it is located.
(j) any submissions received on the application;	As per the Consultation section below, advertising was undertaken with the immediate surrounding landowners. No objections were received.

#### Consultation:

Pursuant to clause 1 of the Deemed Provisions, the application is considered a ‘complex application’ as it is for a use that is not referred to in the zoning table, and clause 64(1) stipulates that a local government must advertise a complex application in accordance with requirements specified.

Accordingly, the application was advertised to the owners and occupiers within 200m of the proposed development in accordance with the applicable requirements of clause 64 of the Deemed Provisions for a minimum of 28 days, not including the excluded holiday period of 25 December to 1 January, from 27 November 2024 to 2 January 2025.

No submissions were received during this period and therefore it is taken that none of the adjoining property owners/occupiers object to the proposal.

#### Referral:

Given the application proposes the storage and sale of chemicals, the application was referred to the Shire’s Environmental Health Officer. The comments received relate to the requirement for approvals and licenses to be obtained under other legislation, as well as storage and handling requirements, environmental protection, safety and waste management considerations.

These comments have been reflected in the recommended conditions and advice notes for planning approval.

#### Conclusion:

The proposal is supported for the reasons discussed in the report and is therefore recommended for approval subject to appropriate conditions, as listed in the staff recommendation.

#### Statutory Environment:

- *Planning and Development Act 2005*
- *Planning and Development (Local Planning Schemes) Regulations 2015*
- *Shire of Wandering Town Planning Scheme No. 3*

**Policy Implications:**

Nil

**Financial Implications:**

Costs may be incurred by the Shire if the landowner requests a review of the determination from the State Administrative Tribunal (SAT).

**Strategic Implications:**

The recommendations of this report are consistent with the Shire’s Strategic Community Plan 2018 - 2028.

Improve the Economic Growth of our Community

Our Goals	Our Strategies
Facilitate increased business opportunities	Ensure our planning framework and environment supports nimble decision making and gives confidence to developers

**Sustainability Implications:**

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations.

**Voting Requirements:**

Simple Majority

**Officer Recommendation:**

**That Council approves the application for development approval, submitted by Nicholas Hardie, to operate a Use Not Listed (Farm Supply Centre) at Lot 8 (No. 10) Ferguson Way, Wandering, subject to the following conditions:**

**Conditions:**

1. The development hereby approved shall occur in accordance with the plans and specifications submitted with the application and these shall not be altered or modified without the prior written approval of the Council.
2. The use hereby permitted shall comply with the definition of ‘Farm Supply Centre’ as contained in Town Planning Scheme No. 3.
3. The hours of operation shall not exceed 8:00am to 5:00pm, unless otherwise approved by the Shire of Wandering.
4. The number of employees on site at any one time shall not exceed three (3), unless otherwise approved by the Shire of Wandering.
5. Prior to the commencement of the use hereby approved, a designated car parking area comprising of a minimum of five (5) car parking spaces is to be provided on-site, to the satisfaction of the Shire of Wandering.
6. Prior to the commencement of the use hereby approved, a 5m wide landscaping strip is to be provided along the Ferguson Way frontage, and thereafter maintained, to the satisfaction of the Shire of Wandering.
7. Prior to the commencement of the use hereby approved, a Spill Management Plan, including procedures for containment, cleanup and reporting of spills must be prepared, to the satisfaction of the Shire of Wandering, and thereafter implemented for the duration of the development.



8. Floors in storage areas must be made of an impervious material to prevent ground contamination.
9. The site must have a designated, secure chemical storage area to prevent unauthorised access.
10. A register of stored chemicals, including quantities, must be maintained onsite and made available to the Shire upon request.

**Advice Notes:**

1. The definition of 'Farm Supply Centre' as contained in Town Planning Scheme No. 3 is as follows:  
*means premises used for the sale of farm supplies including vegetable seed, fertilisers, agricultural chemicals, stock foods, tractors, farm equipment, implements or components, or irrigation equipment.*
2. The Applicant is advised that this approval does not relate to any signage, with a separate application to be lodged and approved by the Shire (if required).
3. The proponent must obtain all relevant approvals, including a Dangerous Goods Site License if storing hazardous substances above threshold quantities, in accordance with the Dangerous Goods Safety Act 2004 and associated regulations. The Department of Health licenses and regulates pest management technicians and pest management businesses working in Western Australia.
4. Chemicals must be stored in compliance with applicable Australian Standards (e.g., AS 1940:2017 for flammable and combustible liquids, or AS 4326:2008 for toxic substances).
5. All storage areas must have adequate ventilation to prevent the buildup of vapours or gases.
6. Bunding must be provided around chemical storage areas to contain spills, with capacity sufficient to hold 110% of the volume of the largest container.
7. Material Safety Data Sheets (MSDS) must be available for all chemicals stored onsite.
8. Appropriate fire-fighting equipment (e.g., foam fire extinguishers) must be installed and readily accessible in storage and handling areas.
9. Operations must not cause nuisances such as odours, fumes, or noise to neighbouring properties.
10. Procedures for the disposal of waste chemicals must comply with Department of Water and Environmental Regulation (DWER) guidelines.
11. The facility must be routinely inspected to ensure compliance with safety and environmental regulations.
12. The proponent must notify the Shire of any significant changes to the chemical storage or handling operations.

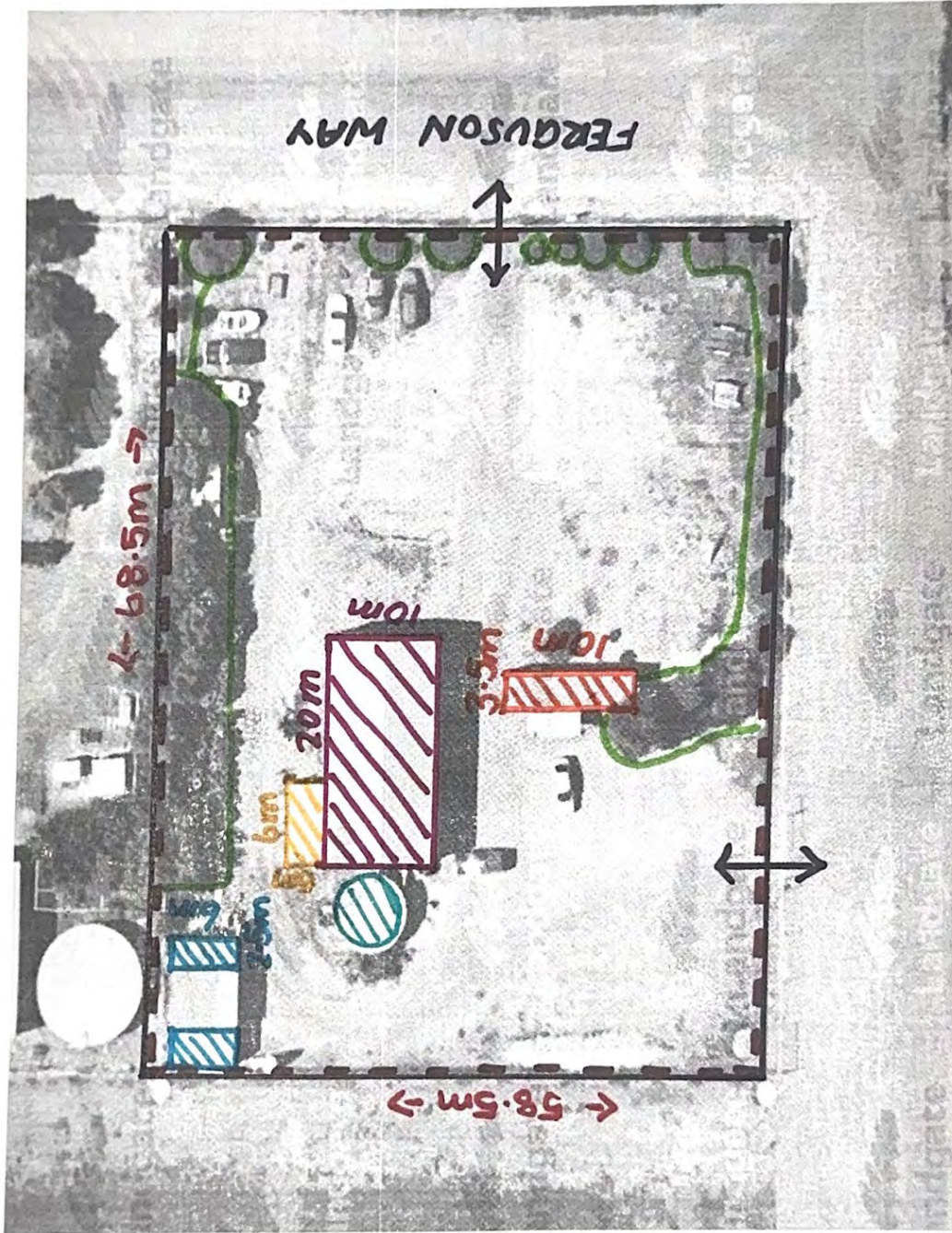
Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_  
Carried

For/Against: Cr Turton  Cr Treasure  Cr Hansen  Cr Little  Cr Parsons  Cr Watts

SITE PLAN

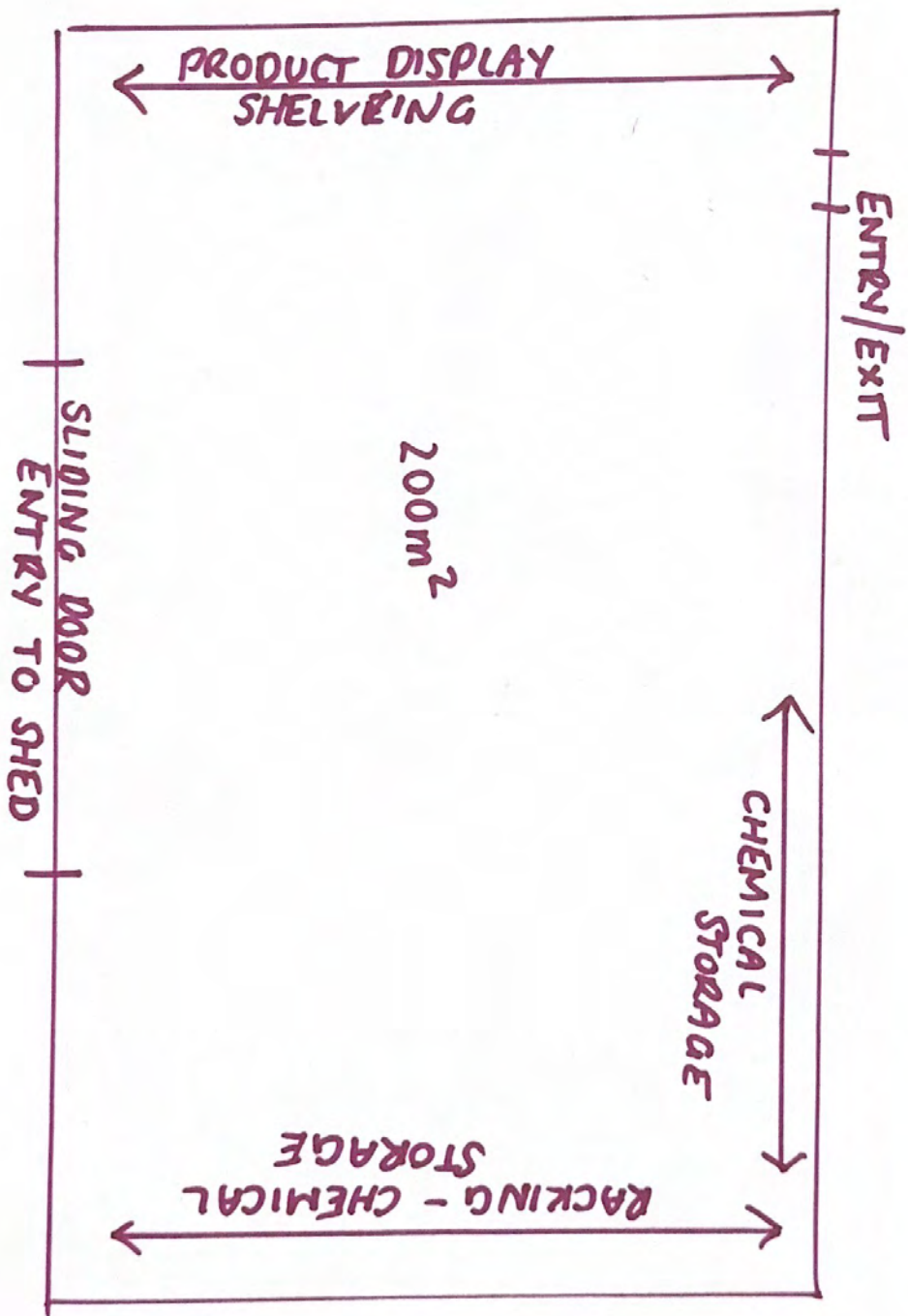
- Lot BOUNDARY
- SEA CONTAINERS
- SHED
- TRANSPORT-ABLE
- WATER TANK
- Existing vegetation
- Fencing
- ACCESS WAY
- LANTO



Drawn By  
Chloe Rogers

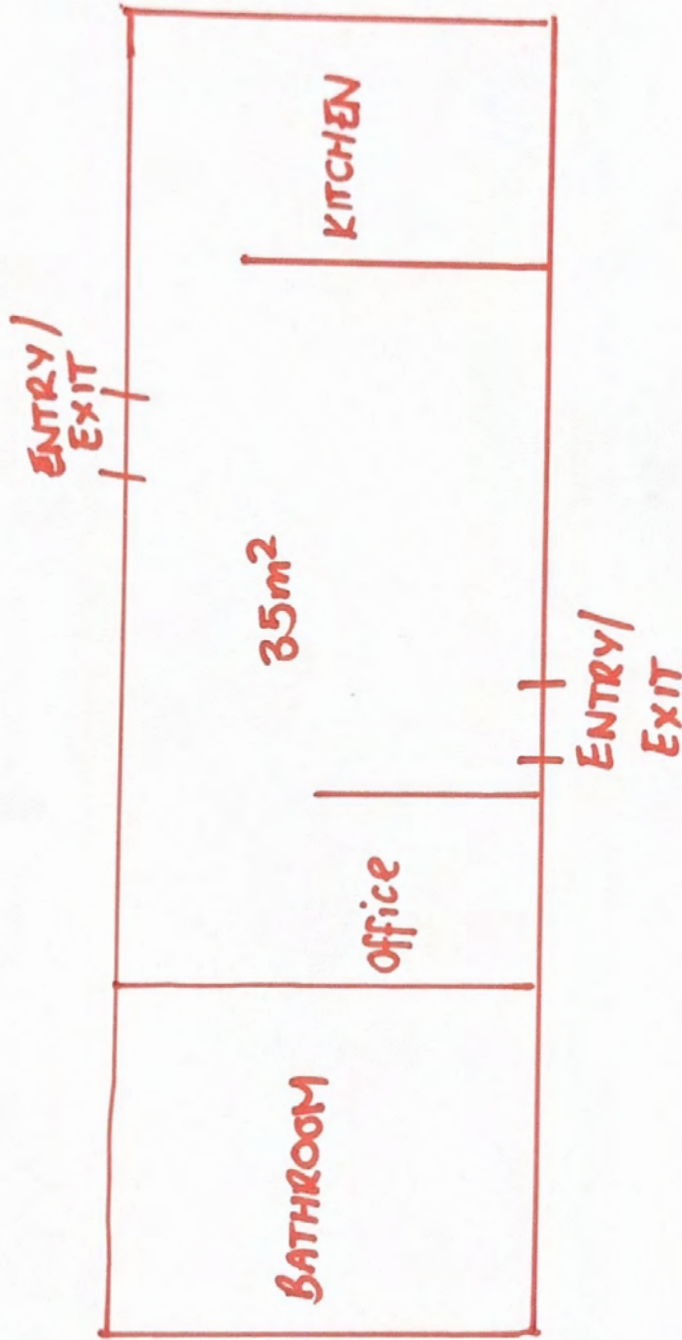
10 FERGUSON WAY WANDERING  
Joseph Townsend

# FLOOR PLAN - SHED





# FLOOR PLAN - TRANSPORTABLE



**15. Elected Members Motions of Which Previous Notice Has Been Given**

Nil.

**16. New Business or Urgent Business Introduced by Decision of the Meeting**

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

**16.1 Elected Members**

**16.2 Officers**

**17. Matters Behind Closed Doors**

**18. Closure of Meeting**

The Presiding Member to declare the meeting closed.