SHIRE OF WANDERING AGENDA

20 September 2018

ORDINARY COUNCIL MEETING

Agenda for the Ordinary Council Meeting to be held on Thursday

20 September, 2018 in the Council Chambers commencing at 3.30pm.

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Notice of Meeting

The next Ordinary Council Meeting for the Shire of Wandering will be help on Thursday 20 September, 2018 in the Council Chambers, 18 Watts Street, Wandering commencing at 3.30pm.

Amanda O'Halloran
Chief Executive Officer

Order of Business

Ordinary Council Meeting to be held on Thursday 20 September 2018

9.00am	*Strategic Plan Workshop*
10.30am	***Morning Tea,***
11.00am	*Information Bulletin*
12.15 pm	***Lunch***
1.00 pm	*Tele conference – Anthony Quahe Civic Legal, Audit Committee Responsibilities*
3.00 pm	*Councillor Briefing Session*
3.30 pm	***Council Meeting***
4.30 pm	*Refreshments – Heading to Wandering Tavern to meet new Owners*

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

3. DISCLOSURE OF INTERESTS

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) ***(updated 13 March 2000)***

A member who has a Financial Interest in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

(a) In a written notice given to the Chief Executive Officer before the Meeting or;

(b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

(c) Preside at the part of the Meeting, relating to the matter or;

(d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a Financial Interest in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measured in money terms. There are exceptions in the Local Government Act 1995 but they should not be relied on without advice, unless the situation is very clear.

2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc., and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e. if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.

3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.

4. If in doubt declare.

5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it MUST be given when the matter arises in the Agenda, and immediately before the matter is discussed.

6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The only exceptions are:

   6.1 Where the Councillor discloses the extent of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the Local Government Act; or

   6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the Local Government Act, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.
A member who has an Interest Affecting Impartiality in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

(a) in a written notice given to the Chief Executive Officer before the Meeting; or
(b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE
There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

4. PUBLIC QUESTION TIME

5. APPLICATIONS FOR LEAVE OF ABSENCE

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 PREVIOUS COUNCIL MEETINGS AND BUSINESS ARISING FROM MINUTES

6.1.1 ORDINARY COUNCIL MEETING

Minutes of the Shire of Wandering Ordinary Council Meeting held on Thursday 16 August 2018

ATTACHMENT 6.1.1

OFFICER'S RECOMMENDATION
That the Minutes of the Shire of Wandering Ordinary Council Meeting held on Thursday 16 August 2018 (Attachment 6.1.1) be confirmed as a true and correct record.

7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

9. REPORTS OF COMMITTEES

10. REPORTS OF OFFICERS

10.1 CHIEF EXECUTIVE OFFICER

10.1.1 USE OF COMMON SEAL AND ACTIONS PERFORMED UNDER DELEGATED AUTHORITY FOR THE MONTH OF AUGUST 2018

File Reference	1.1.29.1
Proponents:	Nil
Disclosure of Interest:	Nil
Date:	13 September, 2018
Previously Before Council:	N/A
Authors Name & Position:	Monica Treasure, Manager of Communities

NATURE OF COUNCIL'S ROLE IN THE MATTER:

☐Advocacy	*When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
☒Executive	*The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
☐Legislative	*Includes adopting local laws, local planning schemes and policies.*
☐Review	*When Council reviews decisions made by Officers.*
☐Quasi-judicial	*When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).*

PURPOSE OF THE REPORT

The purpose of this agenda item is to report to Council for information, Use of the Common Seal and actions performed under delegated authority requiring referral to Council, for the month of August 2018.

BACKGROUND

Council has authorised the updated delegations register at the November 2017 Ordinary Meeting of Council. The procedure associated with the register is to report to Council the activities or actions that have been performed under the Delegated Authority. A report will be completed for Council at each meeting that identifies (1) use of the Common Seal, and (2) actions performed under the Delegated Authority requiring referral to Council as per the Shire of Wandering Delegated Authority Register 2017.

COMMENT/ DETAILS

Actions performed under delegation during August 2018 are provided below:

- **Food Stall Holders Licence:**

  Wandering Tavern
  Temporary Food Permit 10 August 2018 Signed: Amanda O'Halloran, CEO

  Wandering Annual Fair 22nd August 2018
  - ❖ Rosa's Recipe
  - ❖ MJ'Z Ice-Cream
  - ❖ Wandering CWA
  - ❖ Canarian Cuisine
  - ❖ The Donut Shop
  - ❖ Wandering Lions Club

- ❖ The Food Boss

Signed: Amanda O'Halloran, CEO

VMXWA
Millfarm Scramble 22 August 2018 Signed: Amanda O'Halloran, CEO

- **Planning Approval:**

DA17020 S Brand & H Herbert
Lot 93 O'Connell Road
Carport Signed: Amanda O'Halloran, CEO

DA17021 I & K Price
Lot 1 Pollard Road
Carport & Patio Signed: Amanda O'Halloran, CEO

DA17022 D Christ
17727 Corser Road
Patio Signed: Amanda O'Halloran, CEO

- **Building Licences Issued:**

BL186 Rural Building Homes
4 Dunmall Drive
Dwelling Signed: Amanda O'Halloran, CEO

- **Health:**

Wandering Tavern
Low Risk Food Registration
22 August 2018 Signed: Amanda O'Halloran, CEO

Rural Building Homes
4 Dunmall Drive
Approval for septic
22 August 2018 Signed: Gordon Tester, Health Officer

- **Payments:**

Payments made from the Municipal Account as per financial report at 10.4.1 of this Agenda.

CONSULTATION
Planning and Building Specialists City of Kalamunda
Environmental Health Officer

STATUTORY/ LEGAL ENVIRONMENT
Local Government Act 1995 Section 9.49A

POLICY IMPLICATIONS
Affixing the Shire of Wandering Common Seal Policy
Shire of Wandering Delegations Register 2016
Purchasing and Tendering Policy

FINANCIAL IMPLICATIONS
Nil – all payments have been approved in the 2018/19 Annual Budget.

STRATEGIC IMPLICATIONS
Community Strategic Plan 2013-2023
Goal 5 – A strong and effective Organisation

Strategic Community Plan			
Outcome	**Strategies**	**Strategies**	
5.2	Accountable decision making and resource allocation through effective governance.	5.2.1	Ensure the Council's decision making process is effective and transparent.
		5.2.2:	Ensure that the organisation's governance structure, policies and procedures are current and relevant.

VOTING REQUIREMENT
Simple Majority

OFFICER RECOMMENDATION
That Council ACCEPT the report "Use of Common Seal and Actions Performed under Delegated Authority" for the month of August 2018.

10.1.2 CONSIDERATION OF CHANGES TO ROAD TO RECOVERY PROGRAM – SUBSTITUTION OF CARABINE ROAD FOR KUBBINE ROAD IN THE 2018/19 BUDGET

File Reference	12.1.7 & 33.1.3
Proponents:	Nil
Disclosure of Interest:	Nil
Date:	12 September 2018
Previously Before Council:	Nil
Authors Name & Position:	Amanda O'Halloran
Attachments:	Nil

NATURE OF COUNCIL'S ROLE IN THE MATTER:

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PURPOSE OF THE REPORT

Council is requested to support the substitution of Carabine Road for Kubbine Road in the approved Roads to Recovery Program. In order to overcome road maintenance issues and increasing safety concerns due to the increasing deterioration of Kubbine Road.

BACKGROUND

At the April 2018 Ordinary Meeting of Council – the 5 Year Road program was adopted which outlines the Councils Road Construction and Maintenance program for the next 4 years. The 2018/19 Roads to Recovery Program endorsed road works and bridge maintenance on Carabine Road to the amount of $91,000. This would include road side clearing, resheeting, drainage improvements and culvert cleaning to approximately 3 – 5km of Road depending on defects identified after the winter rain season and the winter grade review. Carabine receives on average 17 vehicle movements a day and is not considered a part of the Shires Secondary Freight Route and is utilised for more local traffic movements.

COMMENT/ DETAILS

Comment

Climate conditions over the last two years have significantly increased the moisture profile of a number of Councils roads and this has impacted on the condition considerably. Rain fall has been significantly above average over this time and this as exacerbated areas where issues have been present yet manageable.

Current rainfall to August 2018	556mm
Rainfall to August 2017	680mm
Average rainfall to August (20yrs data)	400.1mm

Kubbine Road in the Hastings region of the Shire, the road starts at North Wandering Road and extends for 6.6kms where it terminates at York Williams Road. The road has shown signs of deterioration in both the

winter and summer months for a number of years now and unfortunately suffered significant damage from recent rain which is making it increasingly difficult to maintain.

Kubbine Road is a significant road within the Shires network with road counts in the vicinity of 30 vehicle movements a day, and is classified as part of the Shires Secondary Freight Route. Kubbine Road experiences high levels of heavy haulage during hay and grain harvests, and is required to perform to a RAV 4 standard for general traffic up to a speed of 70km/hr.

Kubbine Road has always had a high clay base which has made it difficult to handle. This year the Works Department has focused on improving drainage on the road network and this required the drains to be pulled up and laid out over the road, in most instances this worked well, however on Kubbine it has unfortunately had a negative impact by increasing the clay content which became exacerbated by a 40ml rain event shortly after the grading had been undertaken. Anecdotally the neighbouring Farmers and users of the road have provided feedback that this road has not performed well in years of high rainfall for a long time.

Kubbine Road Condition is rated as fair with a depleted gravel surface, making the road potentially unsafe when wet. Limited drainage causes the road to hold water and deteriorate significantly when high rainfall is received.

Proposed way forward:
Resheet up to 5.5 km of road – 100mm resheet and construction grade, replace broken pipes and headwalls and clean out culverts with small excavator to improve flow. Gravel will be sourced from Hardy's gravel pit which is close to site, this gravel was used on North Wandering Road near Parson's property and is considered to be of a reasonable grade. These works would be anticipated to cost the Following:

Description	**Cost**
Labour and Supervision	$39,498.85
Plant Costs	$21,075.00
Drainage	$5,500.00
Gravel 8100m3 - $4.60 per cubic Metre - Gravel is available locally	$37,260.00
Contract Services as required – Roller, Truck Hire, Water Truck	$15,000.00
Total	**$118,333.85**

This equates to $21,515.24 which is consistent with Councils recent works of this nature and demonstrates value for money.

Council has allocated funds to undertake similar works on Carabine Road in the 2018/19 Annual Budget, funded by the Roads to Recovery Program. The Roads to Recovery Program for 2018/19 will fund $76% of the proposed works with a further $28,150.00 needing to come from the Rural Road Maintenance Program. It is proposed that should Council support the substitution of Kubbine Road for Carabine Road.

The timing of this level of works and upgrade has been reviewed and considered by the Shires Management Team and has been rated as a high priority. The upgrade of Kubbine Road to a sealed RAV 4 heavy haulage route has been factored into the Secondary Freight Route proposal**,** which is dependent on State and Federal Funding which to date hasn't been secured, in other words there is little opportunity to influence the timing of the funding of the Secondary Freight Route Program and these works are considered essential to ensure that the Shire's key business outcomes are achieved.

Works proposed are anticipated to cost approximately The works proposed will ensure that Kubbine Road has a minimum 5 years of ongoing capacity and will be able to meet the requirements put upon it with ongoing general maintenance.

CONSULTATION
Shire President
Shire Councillors

STATUTORY/ LEGAL ENVIRONMENT
Nil

POLICY IMPLICATIONS
Nil

FINANCIAL IMPLICATIONS
The Shire has the majority of funds available to undertake the works required, through the Roads to Recovery Funding Program and funds allocated in the Rural Road Maintenance Program. Should the works be undertaken and whilst they pose an immediate impost on the budget, maintenance works are anticipated to be decreased over the next few years due to the improvements proposed.

STRATEGIC IMPLICATIONS
Community Strategic Plan 2013-2023
Goal 2 A Robust and Diverse Rural Economy

Strategic Community Plan Outcome	Strategies		
2.3	A strong and resilient agricultural sector	2.3.1	Promote the Wandering region as a significant agricultural region

Goal 4 Infrastructure and Services that Are Well, Planned and Delivered

Strategic Community Plan Outcome	Strategies		
4.1	Infrastructure that is well constructed, maintained and utilised	4.1.1	Maintain and further develop roads at appropriate standards

Goal 5 – A strong and effective Organisation

Strategic Community Plan Outcome	Strategies	Strategies	
5.2	Accountable decision making and resource allocation through effective governance.	5.2.1	Ensure the Council's decision making process is effective and transparent.
		5.2.2:	Ensure that the organisation's governance structure, policies and procedures are current and relevant.

VOTING REQUIREMENT
Absolute Majority

OFFICER' S RECOMMENDATION
That Council:

1. Endorse the substitution of Carabine Road for Kubbine Road in this year's Road Maintenance Plan.
2. Approve the expenditure of $118,333.85 within the Shires Annual 2018/19 Budget being allocated to maintenance and improvement of Kubbine Road.

10.1.3 ANNUAL REVIEW AND ENDORSEMENT OF DELEGATED AUTHORITY REGISTER & COUNCIL APPROVED AUTHORISATIONS

File Reference	1.1.29
Proponents:	Nil
Disclosure of Interest:	Nil
Date:	12 September 2018
Previously Before Council:	Nil
Authors Name & Position:	Amanda O'Halloran
Attachments:	10.1.3.1 Delegations Register 10.1.3.2 Council Approved Authorisations Register

NATURE OF COUNCIL'S ROLE IN THE MATTER:

☐Advocacy	*When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
☒Executive	*The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
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PURPOSE OF THE REPORT

The Delegations and Council Approved Authorisations Register is required to be reviewed once each financial year to comply with the Local Government Act 1995. This report seeks the Council's consideration in reviewing and adopting certain delegations of authority that permit officers to perform functions within a prescribed parameter.

BACKGROUND

The aim of delegated authority is to assist with improving the time taken to make decisions within the constraints allowed by relevant legislation.

Without delegated authority, most decisions of the Shire would need to be made by Council at its ordinary meetings. Having appropriate delegations in place allow day to day decisions to be made by the Chief Executive Officer, who in turn can sub – delegate these to other staff if appropriate. The aim of delegated authority is to assist with improving the time taken to make decisions within the constraints allowed by relevant legislation.

The Local Government Act 1995 (The Act) provides for the delegation of certain powers and duties to certain Committees (Sections 5.16 & 5.17) and the Chief Executive Officer (Sections 5.42 & 5.43). The Chief Executive Officer may, unless prohibited by the Council's instrument of delegation, further on-delegate powers and duties to employees (Section 5.44).

The Act also provides for a delegations register to be maintained and reviewed each financial year (Section 5.46). Council Officers have reviewed the delegations and this report requests the Council to review the reviewed delegations as submitted by officers.

COMMENT/ DETAILS
It is necessary to review all current delegations to ensure, in the first instance, that they are consistent with the legislation and secondly, that they are still necessary. Although the provisions of the Local Government Act 1995 do not affect delegations made under other legislation, it is also considered an appropriate time to review those delegations.

"Delegated Authority" refers only to those powers or duties required by legislation and are often referred to as statutory delegations. Generally, these delegated authorities will be made to the Chief Executive Officer who may then on-delegate to such person or persons as he/she feels appropriate.

The 2018 Delegated Authority Register for the Shire of Wandering is attached. This attachment provides specific detail as to the extent of each delegation. All Delegations have been reviewed by appropriate Staff and the CEO and any suggestions or Act revisions have been included.

The review process was undertaken by the CEO and given the extensive work that has been undertaken over the last 3 years, the main amendments recommended are fine tuning of the existing delegations. No significant changes were made to the document during the 2018 review.

ATTACHMENTS 10.1.3.1 &10.1.3.2

CONSULTATION
Relevant Staff and Contractors reviewed their respective delegations and each was checked for accuracy.

STATUTORY/ LEGAL ENVIRONMENT
The following section of the *Local Government Act 1995* applies:

Section 5.42 Delegation of some powers and duties to the CEO
(1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under –
    a. this Act other than those referred to in section 5.43; or
    b. the Planning and Development Act section 214(2), (3) or (5).
*Absolute Majority required.

Section 5.43 Limits on delegations to CEO

Section 5.44 CEO may delegate powers and duties to other employees

Section 5.46. Register of, and records relevant to, delegations to CEO and employees

(2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.

POLICY IMPLICATIONS
Nil

FINANCIAL IMPLICATIONS
Nil

STRATEGIC IMPLICATIONS
Community Strategic Plan 2013-2023

Goal 5 – A strong and effective Organisation

Strategic Community Plan			
Outcome	**Strategies**	**Strategies**	
5.2	Accountable decision making and resource allocation through effective governance.	5.2.1	Ensure the Council's decision making process is effective and transparent.
		5.2.2:	Ensure that the organisation's governance structure, policies and procedures are current and relevant.

VOTING REQUIREMENT
Absolute Majority

OFFICER' S RECOMMENDATION
That Council adopt the Delegations Register as per **ATTACHMENT 10.1.3.1** and the Council Approved Authorisations Register as per **ATTACHMENT 10.1.3.2** of this agenda and minutes.

10.2 BUILDING AND PLANNING REPORTS

10.2.1 REQUEST TO WAIVE BUILDING SITE REFUSE DISPOSAL FEE

File Reference	A237
Proponents:	L&L Coonz
Disclosure of Interest:	Nil
Date:	13 September, 2018
Previously Before Council:	Nil
Authors Name & Position:	Monica Treasure, Manager of Communities
Attachments:	Email from L & L Coonz

NATURE OF COUNCIL'S ROLE IN THE MATTER:

☐Advocacy	*When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
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PURPOSE OF THE REPORT

L&L Coonz have requested that Council waive the requirement to pay the building site refuse disposal fee that is included in the fees and charges payable when applying for a dwelling building license at the Shire of Wandering.

BACKGROUND

In accordance with the Schedule of Fees and Charges all building licences issued for dwellings are charged $580.00 for a building site refuse disposal fee. The enables the holder of the building licence to deliver up to five tonne of building waste to the Wandering Waste Transfer Station. The Shire has enforced this requirement for a number of years in an effort to ensure that the amenity of the building site is maintained.

Lee and Lisa Coonz have applied for a building licence for a transportable dwelling at Lot 17 Wandoo Crescent, Wandering. They have paid the associated fees for the building licence, transportable dwelling deposit and a building site refuse disposal. The application is being assessed by the building surveyor at the City of Kalamunda. Mr L Coonz has written to the Council to request the fee for the building site to be waived as he believes a transportable dwelling will not have the waste generated to utilise the five tonne of waste available in the fee.

ATTACHMENT 10.2.1.1

COMMENT/ DETAILS

All building licences for a dwelling are charged the building site refuse disposal fee which enables the holder to deliver up to five tonne of waste to the Transfer Station regardless of the style of dwelling that is to be built i.e. brick, transportable, steel. This fee enables the building block to have waste removed and maintain the site free of unwanted materials produced directly or incidentally by the building this can include but not limited to

insulation, nails, electrical wiring, tree stumps and rubble. Some construction waste may contain lead or other hazardous substances which is good management to be removed and disposed of correctly according to regulatory bodies. To ensure Council is consistent in the consideration of applications and is able to demonstrate professional contemporary management practices it is recommended that the fee is not waived in this instance.

CONSULTATION
Manager of Communities
Chief Executive Officer

STATUTORY/ LEGAL ENVIRONMENT
Nil

POLICY IMPLICATIONS
Nil

FINANCIAL IMPLICATIONS

STRATEGIC IMPLICATIONS
Community Strategic Plan 2013-2023
Goal 3 – Development that is in Keeping with the Rural Landscape

Strategic Community Plan			
Outcome	**Strategies**		
3.1	Vibrant Rural Planning and development.	3.1.4	Promote diversity in residential and commercial developments.
3.2	Enhanced waste facilities	3.2.1	Manage existing waste facility in accordance with State Legislation.

Goal 5 – A strong and effective Organisation

Strategic Community Plan			
Outcome	**Strategies**	**Strategies**	
5.2	Accountable decision making and resource allocation through effective governance.	5.2.1	Ensure the Council's decision making process is effective and transparent.
		5.2.2:	Ensure that the organisation's governance structure, policies and procedures are current and relevant.

VOTING REQUIREMENT
Simple Majority

OFFICER' S RECOMMENDATION
That in the interests of maintaining consistent, professional management practices regarding the management of building site waste it is recommended that Council do not waive the fee as requested.

10.3 COMMUNITY SERVICES REPORTS

10.3.1 WANDERING COMMUNITY RESOURCE CENTRE ANNUAL REPORT 2017/2018

File Reference	
Proponents:	Nil
Disclosure of Interest:	Nil
Date:	13 September, 2018
Previously Before Council:	Nil
Authors Name & Position:	Monica Treasure, Manager of Communities
Attachments:	Annual Report 2017/2018

NATURE OF COUNCIL'S ROLE IN THE MATTER:

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PURPOSE OF THE REPORT

In accordance with the Community Service agreement between the Department of Primary Industries and Regional Development and the Shire of Wandering an annual report for the 2017/2018 year is to be received by the Department of Primary Industries and Regional Development by the 30th September 2018.

BACKGROUND

The Wandering Community Resource Centre has a tender contract with the Department of Primary Industries and Regional Development to provide contracted services under three outcomes:

- Government and Community information and services
- Economic and Business development initiatives
- Social development initiatives.

The Annual Report provides an opportunity to provide information and the volume of services delivered along with the impact and value our services have had on our community.

The Annual Report also elevates the capacity of the Wandering CRC in communicating with our stakeholders and to influence Department of Primary Industries and Regional Development's understanding of the impact our work is having in a practical sense.

ATTACHMENT 10.3.1.1

COMMENT/ DETAILS
The Wandering CRC Annual Report has been written to display and inform the social, business and economic outcomes and initiatives the CRC has contributed to the community. It also reports on the Government and Community information and services that have been utilised within and facilitated within the community.

Council is requested to endorse the Wandering CRC Annual Report for 2017/2018 as presented.

CONSULTATION
Manager Communities
Chief Executive Officer

STATUTORY/ LEGAL ENVIRONMENT
Nil

POLICY IMPLICATIONS
Nil

FINANCIAL IMPLICATIONS

STRATEGIC IMPLICATIONS
Community Strategic Plan 2013-2023
Goal 1 – A Community that is involved and caring

Strategic Community Plan			
Outcome	**Strategies**		
1.1	Community facilities that support the community.	1.1.1	Promote community programs in the Community Centre to increase patronage.
1.2	A community that celebrates and participates together.	1.2.1	Promote and support community and cultural events.
		1.2.2	Actively promote and assist community groups and clubs.
1.3	A supportive and inclusive community for people of all ages.	1.3.1	Support and promote programs and activities for youth.
		1.3.2	Support and promote activities for the aged.

Goal 5 – A strong and effective Organisation

Strategic Community Plan			
Outcome	**Strategies**	**Strategies**	
5.2	Accountable decision making and resource allocation through effective governance.	5.2.1	Ensure the Council's decision making process is effective and transparent.
		5.2.2:	Ensure that the organisation's governance structure, policies and procedures are current and relevant.

VOTING REQUIREMENT
Simple Majority

OFFICER' S RECOMMENDATION
That Council:
Endorse the Wandering CRC Annual Report for 2017/2018.

10.4 CORPORATE SERVICES

10.4.1 FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 AUGUST 2018

File Reference	10.1.16
Proponents:	Nil
Disclosure of Interest:	Nil
Date:	September 2018
Previously Before Council:	N/A
Authors Name & Position:	Cara Ryan, Finance Manager
Attachments:	10.4.1.1 Monthly Financial Report 10.4.1.2 Bank Reconciliations, Bank Statements (Muni A/C) 10.4.1.3 Bank Reconciliations, Bank Statements (Invest A/C) 10.4.1.4 Bank Reconciliations, Bank Statements (Trust A/C) 10.4.1.5 Credit Card Statement 10.4.1.6 List of Payments

NATURE OF COUNCIL'S ROLE IN THE MATTER:

☐Advocacy	*When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
☒Executive	*The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets*.
☐Legislative	*Includes adopting local laws, local planning schemes and policies.*
☐Review	*When Council reviews decisions made by Officers.*
☐Quasi-judicial	*When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act,* Dog Act or *local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).*

PURPOSE OF THE REPORT

In accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, the Shire is to prepare a monthly Statement of Financial Activity for consideration by Council.

Monthly Financial Report, Payment Listing and Bank Reconciliation for the month of August 2018 are presented for Council's consideration.

BACKGROUND

In accordance with Local Government (Financial Management) Regulation 1996 34(1), local governments are required to prepare each month, a statement of financial activity reporting on revenue and expenditure for the month in question.

The statement of financial activity is to be presented at an ordinary meeting of Council within two (2) months after the end of the month to which the statement relates.

COMMENT/ DETAILS

Council is requested to accept the Monthly Financial Report, Bank Reconciliation and List of payment for the period ended 31 August 2018, as presented.

Monthly Financial Report 31 August 2018	**ATTACHMENT 10.4.1.1**
Bank Reconciliations & Bank Statements (Muni A/C) 31 August 2018	**ATTACHMENT 10.4.1.2**
Bank Reconciliations & Bank Statements (Investment A/C) 31 August 201	**ATTACHMENT 10.4.1.3**
Bank Reconciliations & Bank Statements (Trust A/C) 31 August 2018	**ATTACHMENT 10.4.1.4**
Credit Card Statement 31 August 2018	**ATTACHMENT 10.4.1.5**
List of Payments 31 August 2018	**ATTACHMENT 10.4.1.6**

CONSULTATION

Finance Officer
Chief Executive Officer

STATUTORY/ LEGAL ENVIRONMENT

Section 6.4 Local Government Act 1995, Part 6 – Financial Management, and regulation 34 Local Government (Financial Management) Regulation 1996.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications and performance to budget are reported to Council on a monthly basis.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and Effective Organisation

Strategic Community Plan			
Outcome	**Strategies**	**Strategies**	
5.2	Accountable decision making and resource allocation through effective governance.	5.2.1	Ensure the Council's decision making process is effective and transparent.
		5.2.3	Ensure appropriate funds are available to implement current and future action plans

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council:

1. Endorse all cheque, EFT, BPay, salary & wages, transport payments, transfers to investments, credit card payments and other direct debits and transfers as listed from the Municipal and Trust Fund totalling $229,541.95 for the period ending for the periods ending 31 August 2018.

2. Receive the bank reconciliations & bank statements for the periods ended, 31 August 2018.

3. Receive the financial statements for the periods ended 31 August 2018.

11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil

13. CONFIDENTIAL ITEMS

Nil

14. TIME AND DATE OF NEXT MEETING

Next Ordinary Council meeting to be held on 18 October, 2018 at 3:30pm.

15. CLOSURE OF MEETING

Attachment 10.1.3.1

Delegated Authority Register 2018

Shire of Wandering

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Introduction

Purpose of Delegating Authority

The aim of delegated authority is to assist with improving the time taken to make decisions within the constraints allowed by the relevant legislation. This is consistent with the Shire's commitment to a strong customer service focus. The register details the related document(s) where the power to delegate is derived from, including legislation and policies of the Council. This enables easier cross-referencing. This delegated authority register will be reviewed in accordance with the Local Government Act 1995 (the Act) on an annual basis. The co-ordination of the review will be performed through the Office of the CEO.

Legislation

The Local Government Act 1995 allows for a local government to delegate to the Chief Executive Officer (CEO) the exercise of any of its powers or the discharge of any of its duties under the Act except those listed in section 5.43. All delegations made by the Council must be by absolute majority decision. *{S5.42 (1)}.*

Associated Legislation

Legislation other than the *Local Government Act 1995*, its regulations and the local government's local laws created under the *Act* where delegations or authorisations may occur are as follows:-

- Planning and Development Act 2005 including regulations, and adopted policies;
- Dog Act 1976 and regulations;
- Cat Act 2011 and regulations;
- Bush Fires Act 1954, regulations and local laws created under that Act;
- Health Act 1911 (as amended) regulations and local law created under that Act;
- Freedom of Information Act 1992;
- Land Administration Act 1997, as amended and regulations;
- Litter Act 1979 and regulations;
- Local Government (Miscellaneous Provisions) Act 1960 as amended;
- Caravan Parks and Camping Grounds Act 1995;
- Control of Vehicles (Off-Road Areas) Act 1978 and regulations;
- Strata Titles Act 1985;
- Food Act 2008;
- Environmental Protection Act 2005;
- Building Act 2011 and Building Regulations 2012

Some legislation provides for authorisation of Local Government officers to have powers as are necessary in order for them to perform their required duties as a specific function of the local government. These duties are carried out as "acting through" functions under s.5.45(2) of the *Local Government Act 1995*

The *Planning and Development Act 2005* recognises the WA Planning Commission to delegate under section 16(1) and (3)(e) "any function of the Commission under this *Act* or any other written law, except this power of delegation, a local government, a committee established under the *Local Government Act 1995,* or an employee of a local government."

Section 14(a)(iii) "Functions" of the *Planning and Development Act* recognises the functions of the Commission to advise the Minister on legislation and delegations associated with local planning schemes. This includes Council's Town Planning Scheme No.3.

Delegation by the Chief Executive Officer

The Act allows for the CEO to delegate any of the powers to another Employee.

{S5.44 (1)}. This must be done in writing. *{S5.44 (2)}* The Act allows for the CEO to place conditions on any delegations if desired. *{S 5.44 (4)}*

A register of delegations relevant to the CEO and other employees is to be kept and reviewed at least once every financial year. *{S.5.46(1) and (2)}.* If a person is exercising a power or duty that they have been delegated, the Act requires that records be kept whenever the delegated authority is used. *{S 5.46 (3)}*

The record is to contain the following information:

- how the person exercised the power or discharged the duty;
- when the person exercised the power or discharged the duty; and
- the persons or classes of persons, other than council or committee members or employees of the local government, directly affected by the exercise of the power or the discharge of the duty. *{Local Government (Administration) Regulations 1996 Regulation 19.}*

Departments responsible for a work process are to ensure that data is captured and records managed in accordance with all legislation, as well as preparing reports to Council where required under a specific delegation. This includes recording of delegated authority of the CEO where applicable, once approved through a signed authority by the CEO.

A person to whom a power is delegated under the Act is considered to be a 'designated employee' under S 5.74(b) of the Act and is required to complete a primary and annual return each year.

There is no power for a person other than the CEO to delegate a power. *{S 5.44 (1)}.*

Acting through another person

Local Government Act 1995 – Section 5.45 (2)

Nothing in this Division (Division 4 - Local Government Employees) is to be read as preventing –

a) *a local government from performing any of its functions by acting through a person other than the CEO; or*
b) *a CEO from performing any of his or her functions by acting through another person.*

The key difference between a delegation and "acting through" is that a delegate exercises the delegated decision making function in his or her own right.

The principal issue is that where a person has no discretion in carrying out a function, then that function may be undertaken through the "acting through" concept. Alternatively, where the decision allows for discretion on the part of the decision maker, then that function needs to be delegated for another person to have that authority.

The difference between a delegated authority to exercise a discretion on behalf of the Shire and acting through another person to undertake a function on behalf of the Shire where no discretion exists is reinforced by Section 56 of the Interpretation Act 1984 which states –

56. "May" imports a discretion, "shall" is imperative

(1) Where in a written law the word "may" is used in conferring a power, such word shall be interpreted to imply that the power so conferred may be exercised or not, at discretion.

(2) Where in a written law the word "shall" is used in conferring a function, such word shall be interpreted to mean that the function so conferred must be performed.

Note:

The reporting system implemented has two denotable levels which are:

1. Formally reported to Council via the agenda Section 10.2 Actions Performed Under Delegated Authority For The Month of_____
2. Information recorded in the appropriate file

PART 1
FUNCTIONS OF LOCAL GOVERNMENTS

PART 3 & 4 OF THE LOCAL GOVERNMENT ACT 1995

DA01-1 CLOSING CERTAIN THOROUGHFARES TO VEHICLES (EXCEEDING 4 WEEKS)

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power inclusive of conditions [see below].*	A local government may, after providing public notice of its intentions and reasons, inviting submissions and then considering submissions, order a thoroughfare to be wholly or partially closed to vehicles for a period exceeding 4 weeks.
Legislative Power or duty delegated:	Section 3.50(1a) and 3.50(4) Local Government Act 1995
Legislative power to delegate	Section 5.42 and Section 5.44 Local Government Act 1995
Policy	ENG06 Road Closures
Delegation to:	Chief Executive Officer
Delegation:	The CEO is delegated the power to close a thoroughfare, wholly or partially, subject to Section 3.50 of the Local Government Act 1995.
Conditions and Exceptions:	The permanent closure of thoroughfares is to be referred to Council for determination
Chief Executive Officer delegates to:	Works Manager
Delegation delegated by the CEO	The CEO delegates to the above Officers the exercise of this delegated power. The exercise of the delegated power does not include the power of delegation.
Reporting Requirements:	Action taken to close thoroughfares must be recorded in the appropriate record to meet legislative requirements and elected members informed at the next ordinary meeting of Council. *Financial Interest Return Required - Yes*
Details of Review:	Last Review August 2018 Review Date September 2019

DA01-2 ELECTORAL ROLL – ELIGIBILITY CLAIMS PROCESSING

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power inclusive of conditions [see below].*	Determine: 1. Eligibility claims for enrolment on the Shire's Owner / Occupier Electoral Roll [s4.32]; 2. and maintain the accuracy of the Shire's Owner / Occupier Electoral Roll [s4.34]; 3.that a person is no longer eligible to be enrolled on the Shire's Owner / Occupier Electoral Roll [s4.35].
Legislative Power or duty delegated:	Local Government Act 1995: Section 4.32 Eligibility to enrol under s4.30, how to claim Section 4.34 Accuracy of enrolment details to be maintained Section 4.35 Decision that eligibility to enrol under s4.30 has ended
Legislative power to delegate	Section 5.42 and Section 5.44 Local Government Act 1995
Policy	Nil
Delegation to:	Chief Executive Officer
Delegation:	
Conditions and Exceptions:	Nil
Chief Executive Officer delegates to:	Nil
Delegation delegated by the CEO	Nil
Reporting Requirements:	Details recorded to meet legislative requirements and elected members informed at the next ordinary meeting of Council *Financial Interest Return Required - Yes*
Details of Review:	Review August 2018 Review Date September 2019

DA01-3 POWERS OF ENTRY

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power inclusive of conditions [see below].*	Authority to: 1. Enter on to land top perform any function the local government under the Act. – s3.28 2. Give notice of entry s3.32 3. Seek and execute an entry under warrant – s3.36 4. Execute entry in an emergency – s3.34 5. Give notice and effect entry by opening a fence – s 3.36
Legislative Power or duty delegated:	Local Government Act 1995 Part 3, Division 3, Subdivision 3 – Powers of Entry Section 3.13 – General Procedure for entering property
Policy	Nil
Delegation to:	Chief Executive Officer
Sub Delegation:	Environmental Health Officer Works Manager Shire of Wandering Contract Ranger Shire of Wandering Contract Building Surveyor
Conditions and Exceptions:	Shire of Wandering needs to be informed and aware of circumstances at all times. Section 3.13 – General procedure for entering a property
Reporting Requirements:	Details recorded to meet legislative requirements and elected members informed at the next ordinary meeting of Council
Details of Review:	Review August 2018 Review Date September 2019

PART 2 ADMINISTRATION

PART 5 OF THE LOCAL GOVERNMENT ACT 1995

DA02-1 APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER (FOR PERIODS OF 10 DAYS OR LESS)

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	Appointment of Acting Chief Executive Officer (for periods of 10 days or less) to undertake the CEO's functions.
Legislative Power or duty delegated:	Section 5.36(1)(a) of the Local Government Act 1995
Legislative power to delegate	Section 5.41 and 5.42 of the Local Government Act 1995
Delegation to:	Chief Executive Officer
Delegation:	To undertake the CEO's functions.
Conditions and Exceptions:	Delegated authority is only granted for appointments to the position of Acting Chief Executive Officer covering a period of 10 days or less. In instances where an appointment is required for a period exceeding 10 days, then that proposed appointment must be presented to Council for determination prior to the appointment taking effect.
Delegation delegated by the CEO	The Chief Executive Officer is delegated the power to make appointments to the position of Acting Chief Executive Officer (for periods of 10 days or less).
Reporting Requirements:	The Chief Executive Officer must advise Elected Members, upon use of the delegation, of any appointments which are made to the position of Acting Chief Executive Officer under delegated authority. Details of the appointments must be recorded in the appropriate record to meet legislative requirements (including personal file). *Financial Interest Returns Required - Yes*
Details of Review:	Last Review August 2018 Review Date September 2019

DA02-2 LEGAL PROCEEDINGS – LOCAL GOVERNMENT ACT 1995

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	To allow the Chief Executive Officer to authorise legal expenses for Elected Members and Officers where a report cannot be presented to Council for approval and the expenses do not exceed $1,000.
Legislative Power or duty delegated:	Section 6.7(2) of the Local Government Act 1995
Legislative power to delegate	Section 5.42 of the Local Government Act 1995
Delegation to:	Chief Executive Officer
Delegation:	The Chief Executive Officer is delegated the power to authorise legal expenses for Elected Members and Officers where a report cannot be presented to Council for approval subject to the Local Government Act 1995.
Conditions and Exceptions:	Subject to - • Funds being available in the Shire's Annual Budget. • Legal expenses do not exceed $5,000 in respect of each application.
Chief Executive Officer delegates to:	N/A
Delegation delegated by the CEO	N/A
Reporting Requirements:	Details of applications must be recorded in the appropriate record to meet legislative requirements and elected members informed of approved applications at the next ordinary meeting of Council. *Financial Interest Returns Required - Yes*
Details of Review:	Last Review August 2018 Review Date September 2019

DA02-3 DELEGATION OF POWERS AND DUTIES OF THE LOCAL GOVERNMENT ACT TO THE CEO

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	The CEO's functions to be performed shall encompass all parliamentary legislation. As such, it is necessary for the Chief Executive Officer to hold those powers necessary for them to perform the functions required of them in an expeditious and competent manner.
Legislative Power or duty delegated:	Section 5.42 of the Local Government Act 1995
Legislative power to delegate	Section 5.41(i) of the Local Government Act 1995
Delegation to:	Chief Executive Officer
Delegation:	Council delegates to the Chief Executive Officer all of the delegable functions of the local government under all parliamentary legislation for the effective management of the Shire of Wandering. This delegation is supplementary to the prescribed delegations in the Delegated Authority Register 2013.
Conditions and Exceptions:	The delegation takes into account s5.43 of the Local Government Act. The delegation shall only be used when; an urgent operational function needs to be implemented and is not already prescribed as a delegated function; or, it is problematic for Council to convene to otherwise make the decision. Elected members will where possible be given at least 24 hours' notice via email of the CEO's intent to use this delegated authority.
Specification:	This delegation is limited only to the extent that a constraint is outlined by the statute within which the Chief Executive Officer is operating, to any Council resolutions in effect, and the following limitations and clarifications: LIMITATIONS – The CEO's delegated authority is subject to the following limitations:- a) State Administrative Tribunals (SAT) negotiations and mediations up to a value of $20,000.00 where there is a budget provision approved. b) For the purposes of the administration of leases, acquire or dispose of any property lease valued at an amount not exceeding $20,000.00 per annum. c) Dispose of minor plant and equipment with a depreciated value of not more than $20,000.00 without the requirement of Council approval. d) Authorise a waiver, grant a concession, or write off an amount of money, not including a rate or service charge, owed to Council that does not exceed $1,000.00.
Reporting Requirements:	Details of transactions must be recorded in the appropriate record to meet legislative requirements and elected members informed at the next ordinary meeting of Council. *Financial Interest Returns Required - Yes*
Details of Review:	Last Review August 2018 Review Date September 2019

DA02-4 GIFT FOR ALL RETIRED COUNCILLORS

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	Council delegates the function of authorising gifts for all retired Councillors as prescribed in 34AC of the Local Government Act
Legislative Power or duty delegated:	Section 5.100A of the Local Government Act 1995
Legislative power to delegate	Section 5.100A and 34AC of the Local Government Act 1995
Delegation to:	Chief Executive Officer
Delegation:	Council delegates to the Chief Executive Officer the delegable function of authorising gifts for all retired Councillors.
Conditions and Exceptions:	1. The retirement of a council member who has served at least one full 4 year term of office is prescribed under s5.100A(a) as circumstances in which a gift can be given to the Council member. 2. The amount as prescribed under section 5.100A(b) in respect of a gift given to a council member in the circumstances set out in sub-regulation (1).
Chief Executive Officer delegates to:	N/A
Delegation delegated by the CEO	N/A
Reporting Requirements:	Details recorded to meet legislative requirements and elected members informed at the next ordinary meeting of Council *Financial Interest Returns Required - Yes*
Details of Review:	Last Review August 2018 Review Date September 2019

DA02-5 DESIGNATE SENIOR EMPLOYEES

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	That Council delegate to the Chief Executive Officer the authority to designate other employees as Senior Employees, to whom the provisions of employment by written contract will apply.
Legislative Power or duty delegated:	Section 5.37(2) Local Government Act 1995
Legislative power to delegate	Section 5.42, Local Government Act 1995
Delegation to:	Chief Executive Officer
Delegation:	The CEO to determine if designated employees are to be senior employees as defined in Section 5.37 of the Local Government Act 1995.
Conditions and Exceptions:	The CEO is to inform the council of each proposal to employ or dismiss a designated senior employee, other than a senior employee referred to in section 5.39(1a), and the council may accept or reject the CEO's recommendation but if the council rejects a recommendation, it is to inform the CEO of the reasons for its doing so. If the position of a senior employee of a local government becomes vacant, it is to be advertised by the local government in the manner prescribed, and the advertisement is to contain such information with respect to the position as is prescribed.
Chief Executive Officer delegates to:	Nil
Delegation delegated by the CEO	Nil
Reporting Requirements:	If Senior Employees are to be designated within the Shire of Wandering then a policy will be adopted as defined in Section 5.37 of the Local Government Act 1995. *Financial Interest Returns Required - Yes*
Details of Review:	Last Review August 2018 Review Date September 2019

PART 3
FINANCIAL MANAGEMENT

PART 6 OF THE LOCAL GOVERNMENT ACT 1995

DA03-1 PAYMENTS FROM MUNICIPAL FUND AND TRUST FUND

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	Where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal fund or the trust fund, each payment from the municipal fund or the trust fund is to be noted on a list compiled for each month which is to be presented to the next ordinary meeting of council.
Legislative Power or duty delegated:	Regulation 12(1)(a) of the Local Government (Financial Management) Regulations 1996
Legislative power to delegate	Section 5.42 and Section 5.44 Local Government Act 1995
Delegation to:	Chief Executive Officer
Delegation:	The Chief Executive Officer is delegated the power to make payments from the municipal fund or the trust fund, subject to Regulation 12(1) of the Local Government (Financial Management) Regulations 1996 and Council's Accounting Policy.
Conditions and Exceptions:	Subject to the requirements of Regulation 13 of the Local Government (Financial Management) Regulations 1996.
Chief Executive Officer delegates to:	Finance Manager Works Manager Communities Manager
Delegation delegated by the CEO	The CEO delegates to the above Officers the exercise of this delegated power. The exercise of the delegated power does not include the power of delegation.
Reporting Requirements:	Details of transactions must be recorded in the appropriate record to meet legislative requirements and elected members informed at the next ordinary meeting of Council. *Financial Interest Returns Required - Yes*
Details of Review:	Last Review August 2018 Review Date September 2019

DA03-2 WRITE OFF OF MONIES OWNING (NOT RATES OR SERVICE CHARGES)

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	A local government may waive or grant concessions in relation to any amount of money or write off any amount of money that it is owed to the local government
Legislative Power or duty delegated:	Section 6.12(1)(c) Local Government Act 1995
Legislative power to delegate	Section 5.42 and Section 5.44 Local Government Act 1995.
Delegation to:	Chief Executive Officer
Delegation:	The CEO is delegated the power to waive, grant concessions or write off any amount of money owed to the Shire, subject to section 6.12(2) of the Local Government Act 1995.
Conditions and Exceptions:	• CEO authorisation shall apply to an amount up to a value of $500.00 per debtor; Authorised staff will need to take into consideration when making such decisions include: • The amount involved; • Impact of the writing off of the debt will have on the Council's finances and the debtor; • The likelihood of ever recovering the debt.
Chief Executive Officer delegates to:	N/A
Delegation delegated by the CEO	N/A
Reporting Requirements:	Details of waiver, concession or write off must be recorded in the appropriate record to meet legislative requirements and elected members informed at the next ordinary meeting of Council . *Financial Interest Returns Required - Yes*
Details of Review:	Last Review August 2018 Review Date September 2019

DA03-3 CONSIDER OBJECTION TO THE RATE RECORD

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	The local government is to promptly consider any objection to the rate record and may either disallow it or allow it, wholly or in part.
Legislative Power or duty delegated:	Section 6.76(5) Local Government Act 1995
Legislative power to delegate	Section 5.42 and Section 5.44 Local Government Act 1995
Delegation to:	Chief Executive Officer
Delegation:	The CEO is delegated the power to consider any objection to the rate record and may either disallow it or allow it, wholly or in part, subject to section 6.76(5) of the Local Government Act 1995.
Conditions and Exceptions:	Nil
Chief Executive Officer delegates to:	N/A
Delegation delegated by the CEO	N/A
Reporting Requirements:	Details of the determination must be recorded in the appropriate record to meet legislative requirements. *Financial Interest Returns Required - Yes*
Details of Review:	Last Review August 2018 Review Date September 2019

DA03-4 CONCESSION FOR MINOR CHARGES

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	A local government may approve the waiving or granting concessions in relation to any amount of money but shall not apply to an amount of money owing in respect of rates and service charges.
Legislative Power or duty delegated:	Section 6.12(1)(b) and 6.12(2) and (3) of the Local Government Act 1995
Legislative power to delegate	Section 5.42 of the Local Government Act 1995
Delegation to:	Chief Executive Officer
Delegation:	The Chief Executive Officer is delegated the power to approve concessions for minor charges where appropriate.
Conditions and Exceptions:	Authorisation only applies to charges less than $1000. The delegate has the authority to deal with such matters relevant to the declaration.
Chief Executive Officer delegates to:	N/A
Delegation delegated by the CEO	N/A
Reporting Requirements:	Details of minor variation must be recorded in the appropriate record to meet legislative requirements. *Financial Interest Returns Required - Yes*
Details of Review:	Last Review August 2018 Review Date September 2019

PART 4
LOCAL GOVERNMENT (UNIFORM LOCAL PROVISION) REGULATIONS 1996

DA04-1 PRIVATE WORKS ON, OVER OR UNDER PUBLIC PLACES

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	A local government may grant permission to a person to construct anything on, over or under a public thoroughfare or other public place that is local government property.
Legislative Power or duty delegated:	Regulation 17(2) of the Local Government (Uniform Local Provisions) Regulations 1996.
Legislative power to delegate	Section 5.42 and Section 5.44, Local Government Act 1995
Policy:	N/A – To be provided
Delegation to:	Chief Executive Officer
Delegation:	The Chief Executive Officer is delegated the power to grant permission to a person to construct anything on, over or under a public thoroughfare or other public place that is local government property, subject to Regulation 17 of the Local Government (Uniform Local Provisions) Regulations 1996 and Schedule 3.1, Division 2, item 3 and section 3.25(1)(b) of the Local Government Act 1995.
Conditions and Exceptions:	That due process for the issuing of a notice under section 3.25 of the Act is followed.
Chief Executive Officer delegates to:	N/A
Delegation delegated by the CEO	N/A
Reporting Requirements:	Details recorded to meet legislative requirements and elected members informed at the next ordinary meeting of Council Financial Interest Return Required - Yes
Details of Review:	Last Review August 2018 Review Date September 2019

PART 5
LOCAL GOVERNMENT (FUNCTION AND GENERAL) REGULATIONS 1996

DA05-1 DETERMINING THAT TENDERS DO NOT HAVE TO BE INVITED FOR THE SUPPLY OF GOODS AND SERVICES

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	A local government does not have to publicly invite tenders before it enters into a contract for the supply of goods or services even though the consideration under the contract is, or is expected to be, worth more than $150,000 if it has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier.
Legislative Power or duty delegated:	Section 3.57(1) of the Local Government Act 1995 and Regulation 11(2)(f) of the Local Government (Function and General) Regulations 1996.
Legislative power to delegate	Section 5.42 and Section 5.44 Local Government Act 1995
Policy:	Purchasing and Tender Policy
Delegation to:	Chief Executive Officer
Delegation:	The Chief Executive Officer is delegated the power to determine that the Shire has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier and not publicly invite tenders before the Shire enters into a contract for the supply of goods or services even though the consideration under the contract is, or is expected to be, worth more than $150,000.
Conditions and Exceptions:	The determination is to be supported by a detailed report and subject to the requirements and conditions of Council's Purchasing and Tender Policy.
Chief Executive Officer delegates to:	N/A
Delegation delegated by the CEO	N/A
Reporting Requirements:	Details of the determination must be recorded in the appropriate record to meet legislative requirements. *Financial Interest Returns Required - Yes*
Details of Review:	Last Review August 2018 Review Date September 2019

DA05-2 TENDERS EVALUATION CRITERIA

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	The local government must, before tenders are publicly invited, determine in writing the criteria for deciding which tender should be accepted.
Legislative Power or duty delegated:	Regulation 14(1), (2), (3), (4) or (5) of the Local Government (Function and General) Regulations 1996.
Legislative power to delegate	Section 5.42 and Section 5.44 Local Government Act 1995
Policy:	Purchasing and Tender Policy
Delegation to:	Chief Executive officer
Delegation:	The Chief Executive Officer is delegated the power to determine in writing the tender evaluation criteria prior to tenders being advertised.
Conditions and Exceptions:	Nil
Chief Executive Officer delegates to:	Nil
Reporting Requirements:	Details of the determination must be recorded in the appropriate record to meet legislative requirements. After a notice has been given under the Local Government (Function and General) Regulations 1996 14(1) or (2), a local government may vary the information referred to in (3) by taking reasonable steps to give each person who has sought copies of the tender documents or each acceptable tenderer, as the case may be, notice of the variation. *Financial Interest Returns Required - Yes*
Details of Review:	Last Review August 2018 Review Date September 2019

DA05-3 MINOR VARIATION FOR GOODS OR SERVICES

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	A local government may, with the approval of the tenderer, make a minor variation in a contract for goods or services before it enters the contract with the successful tenderer.
Legislative Power or duty delegated:	Regulation 20(1) of the Local Government (Function and General) Regulations 1996.
Legislative power to delegate	Section 5.42 and Section 5.44 Local Government Act 1995
Delegation to:	Chief Executive Officer
Policy:	Purchasing and Tender Policy
Delegation:	The Chief Executive Officer is delegated the power, with the approval of the tenderer, to make a minor variation in a contract for goods or services before the Shire enters the contract with the successful tenderer, subject to Regulation 20(1) of the Local Government (Functions and General) Regulations 1996.
Conditions and Exceptions:	That the variation is minor having regard to the total goods or services that tenderers were invited to supply
Chief Executive Officer delegates to:	N/A
Delegation delegated by the CEO	N/A
Reporting Requirements:	Details of the minor variation must be recorded in the appropriate record to meet legislative requirements. *Financial Interest Returns Required - Yes*
Details of Review:	Last Review August 2018 Review Date September 2019

DA05-4 EXPRESSIONS OF INTEREST

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power inclusive of conditions [see below].*	Determine: 1. When to call tenders or not to call tenders [s3.57(1), F&G Reg.11] 2. The circumstances to invite tenders, though not required to do so [F&G Reg.13] 3. Selection criteria for the acceptance of tenders [F&G Reg.14(2a)] 4. The information to be disclosed to those interested in submitting a tender [F&G Reg.14(4)(a)] 5. Minor variations before entering into a contract [F&G Reg.20] 6. Appropriate circumstances (for application of the Expression of interest process) and to call for Expressions of Interest [F&G Reg.21]
Legislative Power or duty delegated:	S3.57 of the Local Government Act 1995 Local Government (Function and General) Regulations 1996 • Reg 11 Tenders to be invited for certain contracts • Reg 13 Procedure when local government invites tenders though not required to do so • Reg 14 (2a), (4)(a) and (5) Requirements for publicly inviting tenders • Reg 20 Variation of requirements before entry into contract • Reg 21 Limitation may be placed on who can tender
Legislative power to delegate	s5.42 Delegation of some powers or duties to the CEO and s5.43 Limitations on delegations to the CEO of the Local Government Act 1995
Policy:	Purchasing and Tender Policy
Delegation to:	Chief Executive Officer
Delegation:	Authorisation is given to call for Expressions of Interest for the supply of goods or services where appropriate.
Conditions and Exceptions:	The delegate has the authority to deal with such matters relevant to this declaration. Details of the expression of interest sought must be recorded in the appropriate record and in the Tender Register as required by the Local Government (Functions and General) Regulations 1996, Regulation 17. A determination to call a tender must only occur where the procurement or disposal is identified in Annual Budget allocations. Minor variations before entering a contract are limited to a maximum value of aggregated variations which remain under 10% of the total contract value and remain within the relevant adopted Budget allocation.
Chief Executive Officer delegates to:	N/A
Reporting Requirements:	Tender Closing Checklist to be completed and the delegations of authority used to be recorded in the appropriate record to meet legislative requirements.
Details of Review:	Last Review August 2018 Review Date September 2019

DA05-5 CHOICE OF ACCEPTABLE TENDERS FROM AN EXPRESSION OF INTEREST

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	A local government must consider any submissions of interest that have not been rejected and decide which ones could satisfactorily supply the goods or services.
Legislative Power or duty delegated:	Regulation 23(3) of the Local Government (Function and General) Regulations 1996.
Legislative power to delegate	Section 5.42 and Section 5.44, Local Government Act 1995
Delegation to:	Chief Executive Officer
Policy:	Purchasing and Tender Policy
Delegation:	The Chief Executive Officer is delegated the power to consider any submissions of interest that have not been rejected and decide which ones could satisfactorily supply the goods or services, subject to Regulation 23(3) of the Local Government (Functions and General) Regulations 1996.
Conditions and Exceptions:	Subject to Regulation 14(2), 15(2), 17(2)(c) and 18(3) of the Local Government (Functions and General) Regulations 1996.
Chief Executive Officer delegates to:	Nil
Delegation delegated by the CEO	Nil
Reporting Requirements:	Details of the expression of interest sought must be recorded in the appropriate record to meet legislative requirements and in the Tender Register as required by Regulation 17 of the Local Government (Functions and General) Regulations 1996. *Financial Interest Returns Required - Yes*
Details of Review:	Last Review August 2018 Review Date September 2019

DA05-6 TENDERS

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	A local government must consider any submissions of interest that have not been rejected and decide which ones could satisfactorily supply the goods or services. The local government may then execute the associated contract.
Legislative Power or duty delegated:	S3.57 of the Local Government Act 1995 and Part 4 of the Local Government (Functions and General Regulations) 1996.
Legislative power to delegate	Local Government Act 1995 and Local Government (Functions and General Regulations) 1996
Delegation to:	Chief Executive Officer
Delegation:	The Chief Executive Officer is authorised to accept the tenders and execute the associated contacts.
Policy:	Purchasing and Tender Policy
Conditions and Exceptions:	For tender categories established under Council Policy ie Plant, Services or Infrastructure the following limits will apply: • Plant – each item of plant up to $300,000.00 • Services – for each item up to $300,000.00 and multi-year contracts up to $1,000,000 • Infrastructure – for each item up to $300,000.00 In order for the CEO to exercise this delegation provision must be provided for in Council's Annual Budget.
Chief Executive Officer delegates to:	Nil
Delegation delegated by the CEO	Nil
Reporting Requirements:	Details recorded in the Tender Register to meet legislative requirements and elected members informed via an information bulletin. *Financial Interest Returns Required - Yes*
Details of Review:	Last Review August 2018 Review Date September 2019

DA05-7 STAFF AND EMPLOYEE PROPERTY LEASES CONTRACTS

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	The local government — (a) may lease the land for such term, not exceeding 7 years at one time, as it thinks fit; and (b) may make such reservations and such exceptions, covenants and conditions in the lease, except a covenant for renewal of the term of the lease if the renewal would extend the term beyond 7 years, as it thinks fit.
Legislative Power or duty delegated:	6.65 Power to lease procedure of the Local Government Act. Schedule 6.2 has effect in relation to the exercise of a power under section 6.64(1)(a).
Legislative power to delegate	Section 5.42 and Section 5.44, Local Government Act 1995
Delegation to:	Chief Executive Officer
Delegation:	The authorisation is given for the acquisition of property by way of leases for the purpose of staff housing and employee accommodation up to a total value of $50,000.00 per annum.
Conditions and Exceptions:	Subject to Schedule 6.2 in relation to the exercise of a power under section 6.64(1)(a).
Chief Executive Officer delegates to:	Nil
Delegation delegated by the CEO	Nil
Reporting Requirements:	Details of outcomes must be recorded in Lease Register and appropriate record to meet legislative requirements and elected members informed at the next ordinary meeting of Council. *Financial Interest Returns Required - Yes*
Details of Review:	Last Review August 2018 Review Date September 2019

PART 6
OTHER LEGISLATON

The Local Government may delegate, appoint and authorise Shire staff directly under the following Acts:

Building Act 2011

Bush Fires Act 1985

Cat Act 2011

Dog Act 1976

Food Act 2008

Liquor Control Act 1988

Residential Tenancy Act 1997

Strata Titles Act 1985

DA06-1 AUTHORISED OFFICERS

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	Authority to appoint persons or classes of persons as authorised officers for the purpose of fulfilling prescribed functions within the relevant legislation.
Legislative Power or duty delegated:	Local Government Act 1995 s3.24 Authorising Officers under Part 3, Division3, Subdivision 2 – (certain provisions about land) s9.10 Appointment of authorised officers Food Act 2008 S122Appointment of authorised officers Dog Act 1976 S11 Staff and services Caravan Parks and Camping Ground Regulations 1997 S6 Local Government Cat Act 2011 S48 Authorised persons Control of Vehicles (off-Road Areas) Act 1978 S38(3) Appointment of authorised officers Freedom of Information Act 1992 Bush Fire Act 1954 Part 2,s14B powers of authorised persons and Police Officers Part 4, Division 1 s38 Local Government may appoint Bush Fire Control Officer Part 5, s48 Delegations by Local Governments
Legislative power to delegate	Local Government Act 1995 Section 9.10(1) and 9.10(2)
Delegation to:	Chief Executive Officer
Sub Delegation:	Ranger Services, Environmental Health Officer, Principal Building Surveyor and Planning Officers
Conditions and Exceptions:	Persons so authorised must be issued with a certificate stating they are authorised.
Reporting Requirements:	Appoint authorised Officers in writing and issue certificates of authorisation and shall produce such certificate on being required to do so by a person in respect of whom they exercise, have exercised, or are about to exercise any such power. Local Government ACT 1995 – s5.46(3) Local Government (Administration) Regulations 1996 – Regulation 19 Details of the action must be recorded in the appropriate record to meet legislative requirements.
Details of Review:	Last Review August 2018 Review Date September 2019

DA06-2 PROSECUTIONS

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	Authority to approve the prosecution of any person and to act as a prosecution Officer when the Shire approves the prosecution of any person that is considered to be liable for committing an offence under the provisions of the *Dog Act 1976, Cat Act 2011, Bush Fires Act 1954, Local Government Act 1995*, Shire of Wandering Local Laws.
Legislative Power or duty delegated:	Local Government Act 1995 Dog Act 1976 Cat Act 2011 Bush Fires Act 1954 Health Act 1911 s.26 and Associated Regulations & By Laws S59(3)Prosecution of Offences
Delegation to:	Chief Executive Officer
Sub Delegation:	Shire of Wandering Ranger, Environmental Health Officer, Building Surveyor and Planning Officer
Conditions and Exceptions:	Prosecution to be approved by the Shire of Wandering
Reporting Requirements:	Local Government ACT 1995 – s5.46(3) Local Government (Administration) Regulations 1996 – Regulation 19 Details of the action must be recorded in the appropriate record to meet legislative requirements.
Details of Review:	Last Review August 2018 Review Date September 2019

BUILDING ACT 2011

DA06-3 APPROVE OR REFUSE BUILDING PERMIT

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	A permit authority to which a certified application or an uncertified application is made must grant the building permit if it is satisfied that the application is in accordance with subsections 20(1)(a) to (s). A permit authority to which an application is made must not grant the building permit unless it is satisfied as to each of the matters mentioned in subsection (1)(a) to (s). A permit authority to which an application is made may refuse to grant the building permit applied for if it appears to the permit authority that there is an error in the information provided for the application or in a document that accompanied the application A permit authority to which an application is made must not grant a building permit …if to do so would be inconsistent with subsections (2)(a) and (b).
Legislative Power or duty delegated:	Section 20 of the Building Act 2011
Legislative power to delegate	Section 127 of the Building Act 2011
Delegation to:	Chief Executive Officer
Delegation:	To approve or refuse to approve plans and specifications submitted under section 20 of the Building Act 2011.
Conditions and Exceptions:	Nil
Reporting Requirements:	Local Government ACT 1995 – s5.46(3) Local Government (Administration) Regulations 1996 – Regulation 19 Details of the action must be recorded in the appropriate record to meet legislative requirements.
Details of Review:	Last Review August 2018 Review Date September 2019

DA06-4 APPROVE OR REFUSE DEMOLITION PERMIT

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	The permit authority to which an application for a demolition permit is made must grant the demolition permit if it is satisfied that the permit complies with subsections (1)(a) to (o). A permit authority to which an application for a demolition permit is made must not grant the demolition permit unless it is satisfied as to each of the matters mentioned in subsection (1)(a) to (o).
Legislative Power or duty delegated:	Section 21 of the Building Act 2011
Legislative power to delegate	Section 127 of the Building Act 2011
Delegation to:	Chief Executive Officer
Delegation:	To approve or refuse to approve plans and specifications submitted under section 21of the Building Act 2011.
Conditions and Exceptions:	Delegation does not apply to places listed on the State's Register of Heritage Places or Council's Heritage Register, or to places classified by the National Trust.
Reporting Requirements:	Details of actions taken under this delegation are to be retained on the appropriate file or record. Financial Interest Return Required - No
Details of Review:	Last Review August 2018 Review Date September 2019

DA06-5 GRANT OF OCCUPANCY PERMIT OR BUILDING APPROVAL CERTIFICATE

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	A permit authority to which an application is made must grant or modify the occupancy permit or grant the building approval certificate applied for if it is satisfied that the application is in compliance with subsections 58(1)(a) to (l). A permit authority to which an application is made must not grant or modify the occupancy permit or grant the building approval certificate applied for unless it is satisfied as to each of the matters mentioned in subsections (1)(a) to (l).
Legislative Power or duty delegated:	Section 58 of the Building Act 2011
Legislative power to delegate	Section 127 of the Building Act 2011
Delegation to:	Chief Executive Officer
Delegation:	To approve, modify or refuse to approve applications submitted under Section 58 of the Building Act 2011.
Conditions and Exceptions:	Nil
Reporting Requirements:	Details of the action must be recorded in the appropriate record to meet legislative requirements. Financial Interest Return Required - No
Details of Review:	Last Review August 2018 Review Date September 2019

DA06-6 EXTENSION OF PERIOD OF DURATION OF OCCUPANCY PERMIT OR BUILDING APPROVAL CERTIFICATE

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	A permit authority to which an application is made may extend the period in which the occupancy permit or modification, or the building approval certificate has effect and may do so even though the application was made after the expiration of the period.
Legislative Power or duty delegated:	Section 65(4) of the Building Act 2011
Legislative power to delegate	Section 127 of the Building Act 2011
Delegation to:	Chief Executive Officer
Delegation:	To approve, modify or refuse to approve applications submitted under Section 65 of the Building Act 2011.
Conditions and Exceptions:	Nil
Reporting Requirements:	Details of the action must be recorded in the appropriate record to meet legislative requirements. Financial Interest Return Required - No
Details of Review:	Last Review August 2018 Review Date September 2019

DA06-7 ISSUE AND REVOCATION OF BUILDING ORDERS

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	A permit authority may make an order (a building order) in respect of one or more of the following – (a) particular building work; (b) particular demolition work; (c) a particular building or incidental structure, whether completed before or after commencement day. A permit authority may, with notice in writing, revoke a building order at any time and must serve each person to whom the order is directed with a copy of the notice.
Legislative Power or duty delegated:	Section 110(1) Building Orders and Section 133 Prosecutions of the Building Act 2011
Legislative power to delegate	Section 127 of the Building Act 2011
Delegation to:	Chief Executive Officer
Delegation:	To make building orders pursuant to section 110 and revoke building orders pursuant to section 117 of the Building Act 2011.
Conditions and Exceptions:	Coordinator Building Approvals may: • Refer notices to the Shire's Lawyer where it is considered appropriate; and • Determine that an order is to remain in effect in accordance with section 117(2) of the Building Act 2011 where it is considered appropriate.
Reporting Requirements:	Details of the action must be recorded in the appropriate record to meet legislative requirements. Financial Interest Return Required - No
Details of Review:	Last Review August 2018 Review Date September 2019

DA06-8 NOTICES OF REQUIRED BUILDING ALTERATIONS

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	As per section 401 of the former provisions of the Local Government (Miscellaneous Provisions) Act 1960 a local government may, during or after the erection of a building in its district, give to the builder or owner of the building, written notice of anything, in the construction of the building — • which tends to render the building unsafe or prejudicial to the public interest; • which is not in compliance with, or is a departure from, the plans and specifications for the building, of which plans and specifications the approval of the local government has been obtained as required by this Act; • which is a contravention of this Act; or • which, where permission of the local government is required for carrying it out, has been carried out without that permission; and requiring him to pull down or so alter the building as to remove the cause of the objection and on being served with the notice the builder or owner shall comply with the requisition, unless he applies to the State Administrative Tribunal under subsection (3) for a review of the decision to make the requisition and the State Administrative Tribunal sets aside the decision.
Legislative Power or duty delegated:	Section 401 of the former provisions of the Local Government (Miscellaneous Provisions) Act 1960
Legislative power to delegate	Section 127 of the Building Act 2011
Delegation to:	Chief Executive Officer
Delegation:	The CEO is delegated the power to serve notice on the builder or owner requiring alterations to a building, subject to Section 190 of the Building Act 2011 and as per the former provisions of Section 401 of the Local Government (Miscellaneous Provisions) Act 1960. The delegation is only for a proceeding prior to the commencement of the Building Act.
Conditions and Exceptions:	Nil
Reporting Requirements:	Details of notices given must be recorded in the appropriate record to meet legislative requirements. *Financial Interest Returns Required - Yes*
Details of Review:	Last Review August 2018 Review Date September 2019

DAR06-9 ENCROACHMENT OVER, ON, OR UNDER STREET

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	Despite the Interpretation Act 1984 section 37(1) if, immediately before commencement day- a notice under section 400(3) of the former provisions was in effect. Section 400(3) of the Local Government (Miscellaneous Provisions) Act 1960 states: If, within 35 days after written notice by the local government to remove a building or part of a building or an awning, veranda, or balcony which is not erected, rebuilt, placed, or provided in conformity with the requirements of section 400, or to alter it so that as altered, it will conform with those requirements, has been served on the owner or occupier of the building, it is not removed or so altered, the Magistrates Court may grant a warrant to the local government, authorising the local government forthwith to cause the building or the awning, veranda, or balcony, to the extent to which it so encroaches, to be taken down or altered to comply with those requirements and may make such order as to the costs of and incidental to the proceedings as the court thinks fit, and the local government, by its agents, servants and workmen may by authority of a warrant so granted, lawfully enter the land on which it stands and take down, and remove it, accordingly at the expense of the owner or occupier, and the local government may recover the amount of the expense of doing so from the owner or occupier in a court of competent jurisdiction, and a warrants so granted or an order so made is not subject to appeal.
Legislative Power or duty delegated:	Section 400 of the Local Government (Miscellaneous Provisions) Act 1960.
Legislative power to delegate	Section 127 of the Building Act 2011
Delegation to:	Chief Executive Officer
Delegation:	The CEO is delegated the power to serve notice on the owner or occupier to remove part of a building encroaching over, on or under a street, subject to Section 189(4)(a) of the Building Act 2011 and as per section 400(3) of the former provisions from the Local Government(Miscellaneous Provisions) Act 1960.
Conditions and Exceptions:	Nil
Reporting Requirements:	Details of all notices issued must be recorded in the appropriate record to meet legislative requirements. *Financial Interest Returns Required - Yes*
Details of Review:	Last Review August 2018 Review Date September 2019

DA06-10 APPOINTMENT OF AUTHORISED PERSONS (SWIMMING POOL INSPECTORS)

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	A local government may, in writing, appoint persons or classes of persons to be authorised for the purposes of performing particular functions of the Building Act 2011 and the Building Regulations 2012.
Legislative Power or duty delegated:	Section 93 (2)(d) of the Building Act 2011 and s.53 of the Building Regulations 2012.
Legislative power to delegate	Section 5.42 and section 5.44 of the Local Government Act 1995
Delegation to:	Chief Executive Officer
Delegation:	The CEO is delegated the power to appoint authorised persons for the purpose of inspecting private swimming pools and enforcing the provisions of the Act, subject to Regulation 54(2)* of the Building Regulations 2012. **Regulation 52 (2): For the purposes of section 93(2)(d) a person who was an authorised person for the purposes of section 245A of the repealed provisions immediately before repeal day is to be taken to be an authorised person in relation to the inspection of private swimming pool enclosures for the period commencing on repeal day and ending on the day that is 5 years after that day.*
Conditions and Exceptions:	Governance to be advised of the appointment of all authorised persons. External authorised organisations to be identified.
Reporting Requirements:	Details of all swimming pools inspected must be recorded in the appropriate record to meet legislative requirements and written authorisations must be given and recorded in the Authorised Officers Register to meet legislative requirements (including personal file). *Financial Interest Returns Required - No*
Details of Review:	Last Review August 2018 Review Date September 2019

DA06-11 RECOVER THE CHARGE IMPOSED FOR PRIVATE SWIMMING POOL INSPECTION

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	A local government may recover the amount of a charge imposed under Regulation 53(2) of the Building Regulations 2012 in a court of competent jurisdiction in association with the previous provisions of the Local Government (Miscellaneous Provisions) Act 1960.
Legislative Power or duty delegated:	Section 9.71(2)(3) of the Local Government Act 1995 and subject to Regulation 53(2) of the Building Regulations 2012.
Legislative power to delegate	Section 5.42 and section 5.44 of the Local Government Act 1995
Delegation to:	Chief Executive Officer
Delegation:	The CEO is delegated the power to recover the amount of a charge imposed for the inspection of a private swimming pool in a court of competent jurisdiction, subject to Regulation 53(2) of the Building Regulations 2012
Conditions and Exceptions:	Nil
Reporting Requirements:	Details of the recovery and court action must be recorded in the appropriate record to meet legislative requirements. *Financial Interest Returns Required - No*
Details of Review:	Last Review August 2018 Review Date September 2019

DA06-12 APPOINTMENT OF AUTHORISED PERSONS – BUILDING ACT 2011

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	A local government may, in writing, appoint persons or classes of persons to be authorised for the purposes of performing particular functions of the Building Act 2011 and the Building Regulations 2012
Legislative Power or duty delegated:	Section 96 (3) of the Building Act 2011
Legislative power to delegate	Section 5.42 and section 5.44 of the Local Government Act 1995
Delegation to:	Chief Executive Officer
Delegation:	Authority to appoint authorised persons for the purposes of the Building Act 2011 and the Building Regulations 2012 in relation to buildings and incidental structures located, or proposed to be located in the Shire's district.
Conditions and Exceptions:	The Delegation is subject to *section 100(2) of the Building Act 2011:* *"The authorised person is not entitled to enter a part of a place in use as a residence, except –* *a) with the consent of an adult occupier; or* *b) under the authority of an entry warrant; or* *c) to take action under section 118(2) in relation to a building order emergency); and* *Section 127 (3) of the Building Act 2011* *(3) A delegation of a local government's powers or duties may be only to a local government employee"*
Reporting Requirements:	Details of the recovery and court action must be recorded in the appropriate record to meet legislative requirements. *Financial Interest Returns Required – No*
Details of Review:	Last Review August 2018 Review Date September 2019

DA06-13 POWERS AND DUTIES – BUSH FIRES ACT 1954

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	All powers, duties and functions of the local government under the Bush Fires Act 1954.
Legislative Power or duty delegated:	Bush Fires Act 1954
Legislative power to delegate	Section 48 – Delegation by local governments Bush Fires Act 1954
Delegation to:	Chief Executive Officer
Delegation:	No statutory power provided to sub-delegate s48(3)
Conditions and Exceptions:	Excludes powers and duties that: • are prescribed in the Act with the requirement for a resolution by the local government • are prescribed in the Act for performance by prescribed offices; or • are subject to separate delegate authority within this register.
Chief Executive Officer delegates to:	N/A
Delegation delegated by the CEO	N/A
Reporting Requirements:	Details of all notices issued must be recorded in the appropriate record to meet legislative requirements. *Financial Interest Returns Required - No*
Details of Review:	Last Review August 2018 Review Date September 2019

DA06-14 PROHIBITED BURNING TIMES

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	Determine to vary Prohibited Burning Times, in accordance with s17(7) and (8), regarding: • shortening, extending, suspending or reimposing a period of prohibited burning times; or • imposing a further period of prohibited burning times.
Legislative Power or duty delegated:	Bush Fires Act 1954
Legislative power to delegate	Section 17(10), Bush Fires Act 1954
Delegation to:	Chief Executive Officer/Chief Bush Fire Control Officer
Delegation:	No statutory power provided to sub-delegate s48(3)
Conditions and Exceptions:	1. The Minister may, by declaration published in the Gazette, declare the times of the year during which it is unlawful to set fire to the bush within a zone of the State mentioned in the declaration and may, by subsequent declaration so published, vary that declaration or revoke that declaration either absolutely or for the purpose of substituting another declaration for the declaration so revoked. 2. Where by declaration made under subsection (1) prohibited burning times have been declared in respect of a zone of the State then, subject to such variations (if any) as are made under that subsection from time to time, those prohibited burning times shall have effect in respect of that zone in each year until that declaration is revoked. 3. A copy of the Gazette containing a declaration published under subsection (1) shall be received in all courts as evidence of the matters set out in the declaration. 4. Where the DFES Commissioner considers that burning should be carried out on any land, the D FES Commissioner may suspend the operation of a declaration made under subsection (1), so far as the declaration extends to that land, for such period as the FES Commissioner thinks fit and specifies and subject to such conditions as may be prescribed or as the FES Commissioner thinks fit and specifies.
Reporting Requirements:	Details of all notices issued must be recorded in the appropriate record to meet legislative requirements. *Financial Interest Returns Required - No*
Details of Review:	Last Review August 2018 Review Date September 2019

BUSH FIRES ACT 1954

DA06-15 PROSECUTIONS

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	Issue Infringement Notices. Consider allegations of offences alleged to have been committed against this Act in the district of the local government and, if the delegate thinks fit, to institute and carry on proceedings in the name of the local government against any person alleged to have committed any of those offences in the district. *Note: s59A(3) and Bush Fires (Infringements) Regulations 1958, Reg.4(a) provide that only the President or the Chief Executive Officer may withdraw an infringement notice.*
Legislative Power or duty delegated:	Bush Fires Act 1954 s59(3) Prosecution of Offences s59A(2) Alternative Procedure – Infringement Notices
Legislative power to delegate	Section 59(3) – Delegation by local governments Bush Fires Act 1954
Delegation to:	Chief Executive Officer Chief Bush Fire Control Officer Fire Control Officers
Delegation:	No statutory power provided to sub-delegate s48(3)
Conditions and Exceptions:	Nil
Reporting Requirements:	Details of all notices issued must be recorded in the appropriate record to meet legislative requirements. *Financial Interest Returns Required - No*
Details of Review:	Last Review August 2018 Review Date September 2019

DA06-16 PUBLIC HEALTH

Function to be performed:
This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].
Legislative Power or duty delegated:

Council delegates the following positions, pursuant to s21 of the *Public Health Act 2016* and s26 of the *Health (Miscellaneous Provisions) Act 1911* as appointed authorised persons and deputies for the purpose of discharging the Shires local government powers and functions.

Food Act 2008:

1. Appoint Authorised Officers to exercise the powers and duties set out in the Food Act 2008.
2. Issue prohibition orders in accordance with section 65 of the Food Act 2008;
3. Clear and remove a prohibition order in accordance with section 66 of the Food Act 2008;
4. Provide written notification not to issue a certificate of clearance in accordance with section 67 of the Food Act 2008; and
5. Grant, apply conditions, refuse, vary or cancel registration of a food business in accordance with sections 110 and 112 of the Food Act 2008.

Health (Miscellaneous Provisions) Act 1911:

5. Environmental Health Officer may only:
   a) Serve health orders in connection with requirements and repairs to businesses, shops and dwellings in accordance with the provisions of s354.
   b) Sign and issue licences and registrations issued.
   c) Enter premises under s349 and administer the provisions in the regulations.

Litter Act 1979:

7. Appoint Authorised Officers to exercise the powers and duties set out in the Litter Act 1979.
8. Enforce the Litter Act 1979 and withdrawal infringements issued under s30(4) of the Litter Act 1979, being: s23 Littering — cigarette butt; s23 Littering — any other litter; s24 Breaking glass, metal or earthenware; s24A(1) Bill posting; s24A(2) Bill posting on a vehicle; r.6 Deposit of domestic or commercial waste in a public litter receptacle; and r.8 Transporting load inadequately secured.

Public Health Act 2016:

9. Appoint Authorised Officers to exercise the powers and duties set out in the Public Health Act 2016.
10. All powers and duties conferred or imposed on the Shire of Wandering by the Public Health Act 2016 in accordance with s21(1)(b)(i) of the Public Health Act 2016.

Legislative power to delegate	**Local Government Act 1995:** Part 9 — Miscellaneous provisions, Division 2 — Enforcement and legal proceedings, Subdivision 1 — Miscellaneous provisions about enforcement, s9.10 (Appointment of authorised persons) (1) **Food Act 2008:** s122(1)(a) - Designated Non Environmental Health Officers, s122(3) - Maintain the Register of Authorised Officers, s123(1) - Issue Certificates of Authority to Authorised Officers, and s126(3) - Payment of Infringement Notices, Sections 65, 66, 67, 110, 112 and 118 of the Food Act 2008 **Food Regulations 2009:** r.5 (Appropriate enforcement agency: local government- s.8) **Public Health Act 2016:** Section 21(1)(b)(i) of the Public Health Act 2016. **Health (Miscellaneous Provisions) Act 1911:** s26 (Powers of local government), **Litter Act 1979:** s26 (Authorised officers, appointment and jurisdiction of etc.) (1)(c), s27 (Authorised officers, powers of); s27AA (Honorary inspectors, appointment of), s30 (Infringement notices) **Litter Regulations 1981:** r.6 Deposit of domestic or commercial waste in a public litter receptacle; and r.8 Transporting load inadequately secured. **Public Health Act 2016:** s21(Enforcement agency may delegate to the Chief Executive Officer or an authorised officer designated by the local government). **Local Laws:** Health Local Law 2000
Delegation to:	Chief Executive Officer
Sub Delegation:	Environmental Health Officer, Contact Ranger Services, Contract Building Services, Contract Planning Officer, Works Manager

Conditions and Exceptions:

- Only the Chief Executive Officer may institute legal proceedings and appoint persons to authorised officer or deputy positions.
- A person who is authorised to give infringement notices and/or enforcement orders is not eligible to be an authorised person for the purposes of withdrawal.
- Setting of annual fees under s6.16 and s6.19 of the Local Government Act 1995 is excluded.

- Environmental Health Officer conditions under the Health (Miscellaneous Provisions) Act 1911:
  - Part IV (Sanitary provisions), Divisions 4 (Sanitary conveniences) & 7 (Pollution of water): Authority is limited to the forming of opinion and issuing notices, requisitions, directions and orders and does not include the carrying out or causing to be carried out, of works in default of duly served notices, the undertaking or contracting of works, the provision of sanitary conveniences.
  - Part V (Dwellings) Division 1 (Houses unfit for occupation): Authority is limited to the forming of opinions and issuing notices and directions and does not include carrying out, or the arranging for the carrying out, of works in default of duly served notices.
  - Part VII (Nuisances and offensive trades) Division 1 (Nuisances): Authority extends to the issue of requisitions and, in the case of default, the causing of requisite work to be done.
  - Delegations with respect to the Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974 includes the approval of applications for effluent disposal systems as described in regulation 4 and issue permits to use effluent disposal systems as described in regulation 10.

Notes:

(i) For the purposes of the Litter Act 1979 an authorised officer is:

- *any member of the Police Force;*
- *any person appointed as such pursuant to subsection (2) within the area of jurisdiction entrusted to a person by the appointment; within the district of a local government, any person who is:*
  - *a member of the council of the local government;*
  - *an employee of the local government; or*
  - *an honorary inspector appointed by the local government under s27AA;*
  -

(ii) For the purpose of the Food Act 2008 and Food Regulations 2009, Council is exercising its power of delegation under Section 122.

Reporting Requirements:

Details of all authorised officers appointed must be recorded in the appropriate record to meet legislative requirements. *Noting in accordance with section 38 of the Health (Miscellaneous Provisions) Act 1911, local governments are to submit a report to the Chief Health Officer concerning the sanitary conditions of its district, and all works executed and proceedings taken by the local government in February*

Financial Interest Returns Required – Nil

Details of Review:

Last Review August 2018

Review Date September 2019

DA06-17 ILLEGAL DUMPING AND NOISE

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	Authority to administer and enforce the *Environmental Protection Act 1986* in accordance with the conditions specified
Legislative Power or duty delegated:	1. Exercise the powers and discharge the duties of the local government under the Environmental Protection Act 1986: a. s79 (Noise); and b. s49A (Dumping Waste). 2. Authorise persons to administer any or all of the above functions. Notes: (i) A prosecution for an offence under section 79 (Noise) may be instituted by a police officer, or the Chief Executive Officer of a local government, acting with the consent of the CEO of the Department of Environment Regulation. (ii) The delegated power (authorisation) under section 49A (dumping waste) must be delegated from the CEO of the Department of Environment Regulation and the hold the prescribed authority card. (iii) Delegation 52 (19 March 2004) – local government CEO has powers in relation to environmental protection notices under section 65 of the Act; (iv) Delegation 112 (20 December 2013) – local government CEO has powers in relation to various approvals and other activities under the noise regulations; and c. Delegation 119 (16 May 2014) - local government CEO and Environmental Health Officers have powers in relation to noise management plans for construction work on construction sites under noise regulation 13. (v) Authorisation must be endorsed by CEO of Department of Environment. (vi) Barking dogs are administered under the Dog Act 1976.
Legislative power to delegate	• Environmental Protection Act 1986: s20. (Delegation by CEO), s65. (Environmental protection notices, issue and effect of) • Environmental Protection (Noise) Regulations 1997 • Environmental Protection Regulations 1987Health Act 1911 S26 and S139
Delegation to:	Chief Executive Officer
Delegation:	Environmental Health Officer, Contract Ranger Services, Works Manager, Contract Building Officer, Contract Planning Officer
Conditions and Exceptions:	Nil
Reporting Requirements:	Details of all authorised officers appointed must be recorded in the appropriate record to meet legislative requirements. *Financial Interest Returns Required – Nil*
Details of Review:	Last Review August 2018 Review Date September 2019

DA06-18 AUTHORITY TO ISSUE CERTIFICATES UNDER SECTION 39 – LIQUOR ACT 1988

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	An application made to the licensing authority for the grant or removal of a licence, or for a change in the use or condition of any premises shall be accompanied by a certificate from the local government for the district in which the premises to which the application relates are situated, or are to be situated, unless the licensing authority otherwise determines.
Legislative Power or duty delegated:	Section 39 of the Liquor Control Act 1988
Legislative power to delegate	Section 39 of the Liquor Control Act 1988
Delegation to:	Chief Executive Officer Communities Manager
Delegation:	To issue a certificate on behalf of the Shire, subject to section 39 of the Liquor Control Act 1988.
Conditions and Exceptions:	Nil
Reporting Requirements:	Details of all certificates issued must be recorded in the appropriate record to meet legislative requirements. *Financial Interest Returns Required - No*
Details of Review:	Last Review August 2018 Review Date September 2019

CATS ACT 1954

DA06-19 APPOINTMENT OF AUTHORISED PERSONS – CAT ACT 2011

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	A local government may, in writing, appoint persons or classes of persons to be authorised for the purposes of performing particular functions under the Cat Act 2011.
Legislative Power or duty delegated:	Section 48 of the Cat Act 2011
Legislative power to delegate	Cat Act 2011
Delegation to:	Chief Executive Officer
Delegation:	The Chief Executive Officer is delegated the power to appoint authorised persons for the purposes of performing particular functions under the Cat Act 2011.
Conditions and Exceptions:	Nil
Chief Executive Officer delegates to:	Finance Officer Administration Officer Customer Service Officer WA Contract Ranger Services
Delegation delegated by the CEO	The CEO delegates to the above Officers the exercise of this delegated power. The exercise of the delegated power does not include the power of delegation.
Reporting Requirements:	Details of all decision made must be recorded in the appropriate record to meet legislative requirements. *Financial Interest Returns Required - No*
Details of Review:	Last Review August 2018 Review Date September 2019

DA06-20 APPOINTMENT OF AUTHORISED PERSONS – DOG ACT 1976

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	A local government may, in writing, appoint persons or classes of persons to be authorised for the purposes of performing particular functions under the Dog Act 1976. Nothing in section 10AA limits the ability of a local government's chief executive officer to perform a function through an officer or agent.
Legislative Power or duty delegated:	Section 10AA and 10AB of the Dog Act 1976
Legislative power to delegate	Section 10AA and 10AB of the Dog Act 1976
Delegation to:	Executive Officer and nominate authorised officers under this Act.
Delegation:	The Chief Executive Officer is delegated the power to appoint authorised persons for the purposes of performing particular functions under the Dog Act 1976.
Conditions and Exceptions:	Withdrawal of an Infringement Notice can only to be approved by the Chief Executive Officer. The authorised Officers are appointed to undertake the powers of an authorised person under the Dog Act 1976 the Dog Regulations 1976 and the Dog (Restricted Breeds) Regulations No 2 2002. The appointment includes the power of an authorised person to declare a dog to be a dangerous dog under section 33E of the Act.
Chief Executive Officer delegates to:	Finance Officer Administration Officer Customer Service Officer WA Contract Ranger Services
Delegation delegated by the CEO	The above are authorised for the purposes of performing particular functions under the Dog Act 1976.
Reporting Requirements:	Details of all decision made must be recorded in the appropriate record to meet legislative requirements. *Financial Interest Returns Required – No*
Details of Review:	Last Review August 2018 Review Date September 2019

DA06-21 APPOINTMENT OF AUTHORISED PERSONS – RESIDENTIAL TENANCY ACT 1997

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	The Commissioner of the Residential Tenancy Act 1997 may delegate to any person any of his or her powers or functions, other than the power of delegation to exercise functions associated with the Residential Tenancy Act 1997.
Legislative Power or duty delegated:	Section 9 of the Residential Tenancy Act 1997
Legislative power to delegate	Section 9 of the Residential Tenancy Act 1997
Delegation to:	Chief Executive Officer
Delegation:	The Chief Executive Officer is delegated the power as authorised persons for the purposes of performing functions under the Residential Tenancy Act 1997.
Conditions and Exceptions:	Nil
Chief Executive Officer delegates to:	Nil
Delegation delegated by the CEO	Nil
Reporting Requirements:	Details of all decision made must be recorded in the appropriate record to meet legislative requirements. *Financial Interest Returns Required – Yes*
Details of Review:	Last Review August 2018 Review Date September 2019

DA06-22 APPOINTMENT OF DESIGNATED OFFICER – PUBLIC INTEREST DISCLOSURES ACT 2003

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	To be the designated officer of the Shire to receive public interest disclosures.- in accordance with the Public Interest Disclosures Act 2003.
Legislative Power or duty delegated:	Part 5, Section 23(1) Public Interest Disclosures Act 2003
Legislative power to delegate	Part 5, Section 23(1) Public Interest Disclosures Act 2003
Delegation to:	Chief Executive Officer
Delegation:	The Chief Executive Officer is authorised to act as the designated officer to receive and process public interest disclosures in accordance with the purposes of performing functions under the Public Interest Disclosures Act 2003
Conditions and Exceptions:	Nil
Chief Executive Officer delegates to:	Nil
Delegation delegated by the CEO	Nil
Reporting Requirements:	Details of all decision made must be recorded in the appropriate record to meet legislative requirements. Local Government Act 1995 – Section 5.46(3) Local Government (Administration) Regulations 1996 – Regulation 19
Details of Review:	Last Review August 2018 Review Date September 2019

SURVEILLANCE DEVICES ACT 1998

DA06-23 CCTV MANAGEMENT

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	Authority to monitor and access CCTV data as well as considering and responding to any enquiries or complaints regarding CCTV
Legislative Power or duty delegated:	Part 5, Division2 (s) 27 Surveillance Devices Act 1998
Legislative power to delegate	Part 5, Division2 (s) 27 Surveillance Devices Act 1998
Delegation to:	Chief Executive Officer
Delegation:	The Chief Executive Officer is authorised to act as the designated officer to receive and process public interest disclosures in accordance with the purposes of performing functions under the Public Interest Disclosures Act 2003
Conditions and Exceptions:	Nil
Chief Executive Officer delegates to:	Manager Communities Works Manager Finance Officer
Delegation delegated by the CEO	The CEO delegates to the above Officers the exercise of this delegated power. The exercise of the delegated power does not include the power of delegation
Reporting Requirements:	Details of all decision made must be recorded in the appropriate record to meet legislative requirements. Local Government Act 1995 – Section 5.46(3)
Details of Review:	Last Review August 2018 Review Date September 2019

DA06-24 EMERGENCY MANAGEMENT

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below]*	Council designates the follow positions to administer and enforce the Emergency Management Act 2005, Bush Fire Act 1954 and the Fire and Emergency Services Act 1998, subject to conditions:
Legislative Power or duty delegated:	Power to: 1. Authorise persons under the Emergency Management Act 2005. 2. Authorise persons to perform all powers and duties relating to Emergency Management under s48 of the Bush Fires Act 1954 relating to emergency management of fire and the operational and strategic preparedness to manage such emergencies. 3. Assist Emergency Services & engage contractors. Notes: Under section 36 of the Emergency Management Act 2005 it is a function of local government to: (i) Subject to this act, to ensure that effective emergency management arrangements are prepared and maintained for its district; (ii) To manage recovery following an emergency affecting the community in its district; and (iii) To perform other functions given to the local government under this Act to have Local Emergency Arrangements.
Legislative power to delegate	• Emergency Management Act 2005: s36 (Functions of Local Government), s37 (Local emergency coordinators), s38 (Local emergency management committees) and s39 (Functions of local emergency management committees) • Fire & Emergency Services Act 1998: Part 3, s12 (2)(e)(f)
Delegation to:	Chief Executive Officer
Sub Delegation:	Contract Ranger Services Works Manager Communities Manager
Conditions and Exceptions:	(a) If potential engagement cost exceeds allocated budget, the designated officer as soon as reasonably possible is to contact with the Chief Executive Officer before engaging private contractors or incurring any expenses. (b) Excludes powers and duties that are prescribed in the Act that must be appointed by the local government.
Reporting Requirements:	Details of all decision made must be recorded in the appropriate record to meet legislative requirements. *Financial Interest Returns Required – Yes*
Details of Review:	Last Review August 2018 Review Date September 2019

PART 7
SHIRE OF WANDERING
TOWN PLANNING SCHEME NO.3

PLANNING AND DEVELOPMENT ACT 2005

DA07-1 CERTAIN PLANNING FUNCTIONS RELATING TO SHIRE OF WANDERING TOWN PLANNING SCHEME NO. 3

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	The Council may require the preparation and presentation as a prerequisite to: • the Council's support for a proposal to rezone or reclassify land in the District; • the Council's support for an application to subdivide or amalgamate lots; or • the Council's consideration of an application for Planning Approval. Applications for planning approval; All matters which arise out of the imposition of conditions on planning approvals; All matters delegated to the Shire under the Planning and Development Act 2005, or functions that the Shire is authorised to exercise under that Act.
Legislative Power or duty delegated:	Clause 11.3. of the text to Shire of Wandering Town Planning Scheme No. 3 and Sections 5.45 and 5.46 of the Local Government Act 1995
Legislative power to delegate	Shire of Wandering Town Planning Scheme No. 3
Delegation to:	Chief Executive Officer
Delegation:	A. Advertising and Determining Applications for Planning Approval Power/Duty 1. Notification and Advertising of Applications for Planning Consent In accordance with Clause 9.4 of the Shire of Wandering Local Planning Scheme No 3 determine that a particular application will be advertised and notify the applicant accordingly. Determine those landowners and occupiers to whom notice of an application for Planning Consent required to be advertised shall be provided pursuant to Clause 9.4.3(b) of Shire of Wandering Local Planning Scheme No. 3. Determine the requirement for consultation with other of authorities for an application for Planning Approval pursuant to Clause 10.1 of the Shire of Wandering Local Planning Scheme No. 3. 2. Consideration of Applications for Planning Approval Determine applications for Planning Approval made in accordance with Clause 5.1 of the Shire of Wandering Local Planning Scheme No. 3 and/or Statement of Planning Policy No. 1 – Residential Design Codes irrespective of whether objections have been received and impose conditions or grounds of refusal as required. 3. Determine requests for Amending or Revoking a Planning Approval Determine requests for Amending or Revoking a Planning Approval a Planning made in accordance with Clause 8.3 of the Shire of Wandering Local Planning Scheme No. 3 where the original permit was issued under delegated authority. 4. Conditions An officer to whom delegated authority is granted is not to exercise that authority in circumstances where the Chief Executive Officer has received a request from a Councillor that the matter be referred to Council for consideration or determination. B. Advertising draft Development Plans Power/Duty 1. Notification and Advertising of Applications for a draft Development Plan/s Determine the requirement for advertising for public comment a draft Development Plan/s pursuant

to Clause 8.1 of the Shire of Wandering Local Planning Scheme No. 3

2. Consideration of Applications for draft Development Plan/s
Determine applications for adoption or endorsement of Development Plans where no objections have been received and impose conditions or alternatively grounds of refusal as required.

3. Conditions
An officer to whom delegated authority is granted is not to exercise that authority in circumstances where the Chief Executive Officer has received a request from a Councillor that the matter be referred to Council for consideration or determination.

Prior to determining any application adoption or endorsement of a Development Plan, the delegate shall ensure that a copy of the respective Plan has been provided to all Councillors and for Councillors to be given a period of not less than 14 days to request the delegate to refer the respective Plan to Council for determination.

C. Advertising Extension for Town Planning Scheme Amendments and Development Plans
Power/Duty
To extend the advertising period for planning scheme amendments and development plans, where considered necessary to provide for adequate consultation and/or accommodate specific community consultation exercises (e.g. special electors meetings, workshops etc).

Conditions
An officer to whom delegated authority is granted is not to exercise that authority in circumstances where the Chief Executive Officer has received a request from a Councillor that the matter be referred to Council for consideration or determination.

D. Consideration of WAPC Referrals of Applications for Subdivision Approval
Power/Duty
Pursuant to S142 of the Planning and Development Act 2005, provide comment to the Western Australian Planning Commission (WAPC) on matters associated with subdivision applications, proposed development plans (or similar) and licence applications.

E. Clearance of Local Government Conditions associated with Subdivision Approval
Power/Duty
Pursuant to S143 of the Planning and Development Act 2005 and where the WAPC has included conditions on a subdivision approval relevant to the Shire, determine the 'clearance' of a condition designated (LG) in a subdivision approval issued by the WAPC.

F. Clearance of Local Government Conditions associated with Subdivision Approval
Power/Duty
Pursuant to S143 of the Planning and Development Act 2005 and where the WAPC has included conditions on a subdivision approval relevant to the Shire, determine the 'clearance' of a condition designated (LG) in a subdivision approval issued by the WAPC.

G. Issue of Certificates (Strata Titles).
Power/Duty
Pursuant to the provisions of Section 23 of the Strata Titles Act 1985, the Chief Executive Officer is authorized to issue the appropriate certificates in respect to buildings as may be shown on a strata plan to be lodged for registration under the Act, wherein the opinion of the Chief Executive Officer:

The buildings shown on the strata plan are first inspected to ensure compliance with town planning, health and engineering requirements as provided for in the Shire of Wandering Local Planning Scheme No. 3 and Residential Design Codes and Shire Policies; and

The buildings are of sufficient standard and suitable to be divided into lots pursuant to the Strata Titles Act.

	H. Directions regarding unauthorized development Power/Duty To give directions in relation to unauthorized development and to authorize any action available to the responsible authority under the Planning and Development Act 2005 incidental to such written direction, including but not limited to issuing a notice to correct or amend the development or to commence legal action. Conditions An officer to whom delegated authority is granted is not to exercise that authority in circumstances where the Chief Executive Officer has received a request from a Councillor that the matter be referred to Council for consideration or determination. I. Responsible Authority Reports to the Development Assessment Panel Power/Duty To submit Responsible Authority Reports to the Development Assessment Panel pursuant to Regulation 12 of the Planning & Development (Development Assessment Panels) Regulations 2011. Conditions The Chief Executive Officer is to advise Councillors of the lodgement of a JDAP application in the 'Councillors Information Bulletin' and report to Council at the earliest opportunity, the outcome of the JDAP decision.
Conditions and Exceptions:	This Delegation does not preclude the Delegate or Sub-Delegate referring the categories of development or legal proceedings outlined above, to Council for determination, after having regard to the circumstances of a particular case.
Reporting Requirements:	Details of all approvals given and actions taken must be recorded in the appropriate record to meet legislative requirements and elected members informed of approved applications at the next ordinary meeting of Council. *Financial Interest Returns Required - No*
Details of Review:	Last Review August 2018 Review Date September 2019

PART 8
COMMUNITY RELATIONSHIPS

DA08-1 REQUEST FOR DONATIONS – COMMUNITY GROUPS

Function to be performed: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	To approve minor requests for donations or sponsorship from community groups.
Legislative Power or duty delegated:	Section 6.7(2) of the Local Government Act 1995
Legislative power to delegate	Section 5.42 and Section 5.44, Local Government Act 1995
Policy:	Fees and Charges Schedule
Delegation to:	Chief Executive Officer
Delegation:	The CEO is delegated the power to approve requests for donations or sponsorship from community groups, subject to section 6.7(2) of the Local Government Act 1995.
Conditions and Exceptions:	Subject to – • Fees and Charges Schedule Policy; • a value not exceeding $500.00 per request; • funding being allocated in the Shire's Annual Budget
Reporting Requirements:	Details of donations and waivers of fees and charges approved under delegated authority must be recorded in the appropriate record to meet legislative requirements and elected members informed of approved applications at the next ordinary meeting of Council. *Financial Interest Returns Required - Yes*
Details of Review:	Last Review August 2018 Review Date September 2019

This Delegation of Authority Register was adopted by Council at the Ordinary Council Meeting on Thursday 20 September 2018.

Signed: ……

Presiding Person at the meeting at which the Delegations Register was adopted.

Date: ……..

Attachment 10.1.3.2

COUNCIL APPROVED AUTHORISATIONS

Register 2018

WANDERING SHIRE COUNCIL

VERITATIS SIMPLEX ORATIO EST

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COUNCIL APPROVED AUTHORISATIONS

These Acts do not contain a head of power to **delegate.**

Council **authorises** the appropriate staff to undertake the functions to be performed under each Act.

ABORIGINAL HERITAGE ACT 1972

CARAVAN PARKS AND CAMPING GROUNDS ACT 1995

CEMETERIES ACT 1986

CONTROL OF VEHICLES (OFF-ROAD AREAS) ACT 1978

FINES, PENALTIES AND INFRINGEMENT NOTICES ENFORCEMENT ACT 1994

CAA01-1 APPLICATIONS FOR USE OF LAND UNDER SECTION 18 OF THE ABORIGINAL HERITAGE ACT 1972

Function to be performed: *This text is provided as a reference only. Authorises shall only act in full understanding of the Authorised statutory power, inclusive of conditions [see below].*	Make application to the Aboriginal Cultural Heritage Committee to use land for a purpose which, unless the Minister gives his consent under Section 18 of the Aboriginal Heritage Act 1972 (the Act), would be likely to result in a breach of section 17 of the Act in respect of any Aboriginal site that might be on the land.
Legislative Power or duty Authorised:	Section 18 of the Aboriginal Heritage Act 1972
Legislative power to Authorise	Section 5.41(i) of the Local Government Act 1995
Authorisation to:	Chief Executive Officer
Authorisation:	To make applications under section 18 of the Aboriginal Heritage Act 1972 in relation to land owned or managed by the Shire.
Conditions and Exceptions:	N/A
Chief Executive Officer Authorises to:	N/A
Authorisation Authorised by the CEO	N/A
Reporting Requirements:	Details of actions taken under this Authorisation are to be retained on the appropriate file or record. *Financial Interest Return Required - No*
Details of Review:	Last Reviewed September 2018 Review Date September 2019

CAA01-2 APPOINTMENT OF AUTHORISED PERSONS – CARAVAN PARKS AND CAMPING GROUNDS ACT 1995

Function to be performed: *This text is provided as a reference only. Authorises shall only act in full understanding of the Authorised statutory power, inclusive of conditions [see below].*	A local government — (a) may appoint such persons to be authorised persons for the purposes of this Act as the local government considers necessary; and (b) must issue each person appointed under paragraph (a) with an identity card, in the prescribed form, certifying that the person is an authorised person under this Act.
Legislative Power or duty Authorised:	The powers of a "authorised person" under the Caravan Parks and Camping Grounds Act 1995 and the Caravan and Camping Grounds Regulations 1997.
Legislative power to Authorise	Section 17(1) of the Caravan Parks and Camping Grounds Act 1995
Appointed as Authorised Person	For the purposes of Division 1 of Part 2 and Sections 22 and 23(5) and (7) of the Caravan Parks and Camping Grounds Act 1995:- • Chief Executive Officer • Finance & Administration Manager • Environmental Health Officers For the purposes of section 23(2) of the Caravan Parks and Camping Grounds Act 1995:- • Environmental Health Officers • Building Surveyors • Rangers
Conditions and Exceptions:	The Senior Environmental Health Officers, Environmental Health Officers, Building Surveyors, and Rangers are empowered to sign such documents, issue notices and initiate appropriate legal action on behalf of the Shire when a breach of the said Act and related legislation warrants such action provided that the power to prosecute any person is only exercised by agreement of the Chief Executive Officer.
Reporting Requirements:	Any actions taken or notices issued are to be recorded on the appropriate file or record. Copies of applications, licences and notices are to be recorded on the appropriate file or record. *Financial Interest Returns Required – Yes*
Details of Review:	Last Reviewed September 2018 Review Date September 2019

CAA01-3 CONTROL OF VEHICLES (OFF-ROAD AREAS) ACT 1978 – APPOINTMENT OF AUTHORISED PERSONS

Function to be performed: *This text is provided as a reference only. Authorises shall only act in full understanding of the Authorised statutory power, inclusive of conditions [see below].*	A local government may by resolution appoint — • any employee of the local government; and • where the Minister by notice published in the *Government Gazette* authorises the local government to do so, any member of the council of that local government, to be an authorised officer for the purposes of this Act either in respect of the whole of its district or any part thereof defined in the appointment.
Legislative Power or duty of the appointment	Powers of an authorised officer for the purposes of the Control of Vehicles (Off- road Areas) Act 1978 and the Control of Vehicles (Off-road Areas) Regulations 1979 for the whole of the district of the Shire.
Legislative power to Authorise	Section 38(3) of the Control of Vehicles (Off-road Areas) Act 1978
Appointed as Authorised Person	Chief Executive Officer Rangers
Appointment	A person who is appointed as an authorised officer — (a) has within the area of jurisdiction entrusted to him by the appointment the duties and powers of an authorised officer under this Act, and may exercise such powers within that area; (b) may exercise the powers conferred upon him by this Act in relation to any person or vehicle which he has reason to believe is concerned in a contravention of this Act notwithstanding that such person or vehicle is not then within the area of jurisdiction entrusted to him if that person or vehicle was pursued from that area or is known to have been in that area at the time of the contravention; (c) may, for the purposes of this Act in the course of his duty, enter on any land or, using only such force as is necessary, may enter a vehicle for the purpose of removing it.
Conditions and Exceptions:	Withdrawal of an Infringement Notice can only to be approved by the Chief Executive Officer having regard for the Shire's Withdrawal of Infringement Notice Management Procedure.

Reporting Requirements:	Register of, and review of, Authorisations (1) The chief executive officer of a local government is to keep a register of (a) Authorisations made under section 10AA(1); and (b) further Authorisations made under the authority of an Authorisation made under section 10AA(1). (2) At least once every financial year — (a) Authorisations made under section 10AA(1); and (b) further Authorisations made under the authority of an Authorisation made under section 10AA(1), are to be reviewed by the delegator. *Financial Interest Returns Required – Yes*
Details of Review:	Last Reviewed September 2018 Review Date September 2019

CAA01-4 FINES, PENALTIES AND INFRINGEMENT NOTICES ENFORCEMENT ACT 1994 – APPOINTMENT OF PROSECUTION OFFICERS

Function to be performed: *This text is provided as a reference only. Authorises shall only act in full understanding of the Authorised statutory power, inclusive of conditions [see below].*	(1) For the purposes of this Part, the Registrar may approve a prosecuting authority as a prosecuting authority to which this Part applies. (2) The Registrar is not to approve a prosecuting authority unless the authority gives the Registrar written notice of those officers of the authority that are designated as prosecuting officers for the purposes of and in accordance with sections 16 and 22. (3) A prosecuting authority at any time may amend the written notice of designated prosecuting officers.
Legislative Power or duty Authorised:	Section 13 of the Fines Penalties and Infringement Notices Enforcement Act 1994.
Legislative power to Authorise:	Section 13(2) of the Fines, Penalties and Infringement Notices Enforcement Act 1994.
Appointment of authorised persons:	Chief Executive Officer Administration Officer Finance Manager Finance Officer Works Manager Contract Ranger Services
Appointment:	The CEO is authorised the power to provide written notice to the Registrar designating those officers that are prosecution officers for the purposes of sections 16 and 22 of the Fines, Penalties and Infringement Notices Enforcement Act 1994.
Conditions and Exceptions:	In relation to local laws the designation allows -Signing of Enforcement Certificates to initiate prosecution(Section 16); Signing of Withdrawal of Proceedings Notices (Section 2) for those matters already registered with Fines Enforcement;
Reporting Requirements:	Details of all decision made must be recorded in the appropriate record to meet legislative requirements. *Financial Interest Returns Required - Yes*
Details of Review:	Last Reviewed September 2018 Review Date September 2019

CAA01-5 APPOINTMENT OF AUTHORISED PERSONS – CEMETERIES ACT 1986

Function to be performed: *This text is provided as a reference only. Authorises shall only act in full understanding of the Authorised statutory power, inclusive of conditions [see below].*	A Board means a cemetery board established under Section 7 or deemed to have been established under this Act an in relation to a cemetery means the Board responsible for the care, control and management of that Cemetery.
Legislative Power or duty Authorised:	Under Sections 10 and 47 of the Cemeteries Act 1986 – • A Board may authorise funds to be expended for the performance of any of the functions or any other purpose approved by the Minister; • A Board may appoint such employees, either full time or part time, as it considers necessary to enable it to carry out its functions; and • A Board may engage under contract for services such professional and technical and other assistance as it considers necessary to enable it to carry out its functions.
Legislative power to Authorise	Section 10 and Section 47 of the Cemeteries Act 1986
Appointed as Authorised Person	The Board shall consist of: • Chief Executive Officer • Finance & Administration Manager
Conditions and Exceptions:	Nil
Reporting Requirements:	Any actions taken or notices issued are to be recorded on the appropriate file or record. *Financial Interest Returns Required - No*
Details of Review:	Last Reviewed September 2018 Review Date September 2019

This Council Approved Authorisations Register was adopted by Council at the Ordinary Council Meeting on Thursday 20 September 2018.

Signed: ……

Presiding Person at the meeting at which the Delegations Register was adopted.

Date: ……

Wandering CRC

From: lee coonz <lcoonz@hotmail.com>
Sent: Tuesday, 11 September 2018 8:29 PM
To: Wandering Admin
Subject: Attention Monika

Follow Up Flag: Follow up
Flag Status: Flagged

My name is Lee Coonz and on monday i paid my fees for building application. In these fees was a fee for tipping for $ 580.00. I requested to not pay this fee as the building i am installing is a transportable and wont have the five to six tonnes of waste quoted for. I was informed that it is council fee and had to be requested to be refunded from the council.
I am asking to have this amount refunded to me as i could understand the fee for a brick and tile home but the tranportables i am installing wont have the waste generated for a contructed home. If there is any waste i will pay as i go at the tip.
Thank you and please contact me for any more information.

Get Outlook for Android

WANDERING
COMMUNITY RESOURCE CENTRE
ANNUAL REPORT
2017 — 2018

Who we are

The Wandering Community Resource Centre (WCRC) is managed by the Shire of Wandering and services the community and district. The WCRC is an inclusive, not for profit community business that fills the needs within the community, being economic, business and social development, as well as providing access to government services.

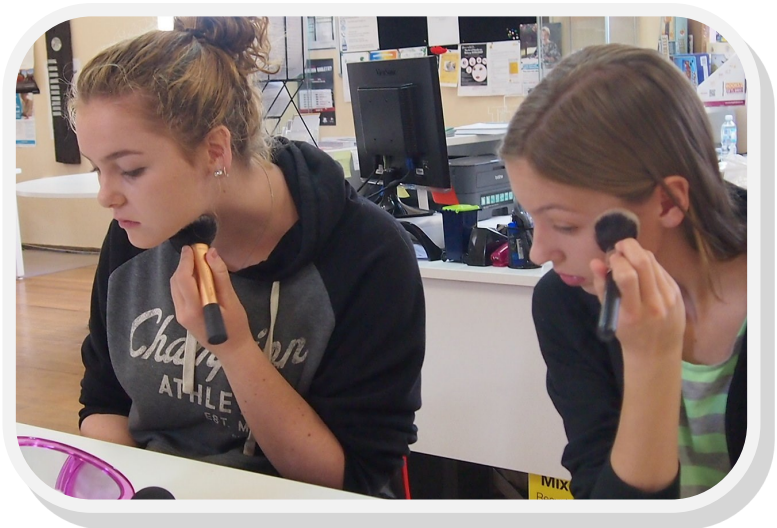
The WCRC receives funding through the Department of Primary Industries and Regional Development and it is also supplemented by fee for service and government contracts, including the Shire of Wandering. This enables us to offer a four day a week service as well as training and community development activities.

The WCRC has key business objectives consisting of continuous improvement of resources and technologies whilst improving the social outcomes of the community. The WCRC works in partnership with community groups and works proactively to stay connected with the community needs.

We are a member of Linkwest which acts as the peak body for the CRC Network across the State.

Our Mission

The Wandering Community Resource Centre is committed to providing quality services that need to be flexible, adaptable and grow as the community moves forward. These will be enhanced through the community resource network, local and regional partnerships.



10
WAYS THE WANDERING CRC SUPPORTS OUR COMMUNITY
1
ACCESS TO GOVERNMENT SERVICES
Local and State Government information and services, Video Conference facilities, Centrelink Access Point, Wandering Public Library Services, Department of Transport Agent
2
TEAM
Our Team support all members of the community and community groups and are multi-skilled
3
ECONOMIC DEVELOPMENT
Employment and training of two Trainees, tourism information
4
BUSINESS DEVELOPMENT
Referral services for businesses, facilitation of business development activities and initiatives and business incubation support services
5
SOCIAL DEVELOPMENT
Facilitation of social development activities, workshops, events and initiatives, information and support
6
SERVICES & PRODUCTS
Education, training courses, meeting room venue, Wandering Toy Library, Sponsorship of in-house services for local clubs and groups
7
BUILDING COMMUNITY CONNECTIONS
Communication strategies including our community newspaper, phone directory, community engagement
8
GRANTS
Application and administration of grants for Community Groups
9
PARTNERSHIPS
Linkwest, Kidsport, Wandering Primary School Council, Boddington Early Years Network, 4WD group, HWEDA, Local Government,
10
PRODUCTIVITY
Improvements to the CRC Kitchen to commercial status, upgrade of CRC rear doors

From the front desk

The 2017 - 2018 year was a year of exciting programs and workshops for the Wandering CRC but also of uncertainty with the State Government's proposed reduction in funding for the CRC network. The community rallied around the Wandering CRC and hosted a community meeting, demonstrating the importance of the Wandering CRC within the community. The State Government reversed the proposed funding cuts in August 2018 and funding has been reinstated until 30 June 2020 at the current level.

During the year we delivered significant business and community development initiatives that have had a positive impact on our community and were well supported.

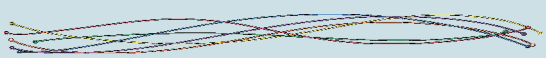
There were numerous successful grant applications that have made a difference to Wandering with impact on the ground and new initiatives, this was seen with a Maggie Dent seminar and the successful Natural Resource Management Grants for the Wandering / Hotham Declared Species Group and the Wandering Lions Club for the heritage and nature walk.

As always collegial bonds between CRC's has been an important part of our working relationships, with cluster meetings attendance and partnerships with grant applications.

The kitchen at the CRC was upgraded and now is registered as a commercial kitchen. This is a huge improvement to the building and the staff are very happy with having hot water for the first time!

I would like to acknowledge the experience and support of our team who have contributed to this year by providing a high standard of skills and capabilities. It is our team's effort that has a significant impact on the Wandering CRC's success in supporting our community.

Monica Treasure
Manager Communities



Government Services

Wandering is located approximately 120km's south east of Perth in the Wheatbelt. The regional centre of Narrogin is 70kms south east of the town, where a large number of government services are located. Whilst many Wandering residents require ongoing access to these services they tend to meet this need whilst shopping and accessing medical services that Wandering doesn't currently offer. This poses an ongoing challenge for the WCRC service in this regard.

Government Access Point

Via our Government Access Point, we provide free access to online and print resources related to Local and State Government agencies. This service enables clients with a lack of internet access to navigate government websites to gain information without having to travel. This service also includes our Department of Transport licensing services.

Videoconferencing Connections

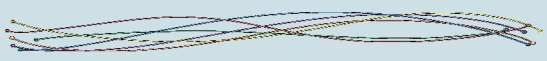
We offer videoconferencing facilities, whilst at present there are no private facilities, the service has been used to deliver group training to the community and meetings within the CRC Network and other agencies.

Centrelink Access

The Wandering CRC has a Centrelink Access point which consists of a telephone and fax machine. In 2017-2018 on average this services was used twice per month.

Wandering Public Library

The Wandering CRC manages the Wandering Public Library and the Wandering Toy Library. The library has 81 members, with approximately 250 visits for the year.



2018 - 2019 Highlights

Business & Economic Development

The WCRC is contracted to run 3 information sessions and 3 workshops per year. The WCRC ran sessions and workshops such as Manual Handling, Business After Hours and the Chemical Handling Certificate.

Also during the year the WCRC helped business owners with one-on-one training and support for businesses services such as policies and manuals. The activities and workshops that the WCRC hosts are important to local business owners as it gives them an opportunity to connect with current customers and source new clients.

The WCRC also provides economic support to the community by the employment of a trainee. Jezamyn Douglas our current trainee completed a Certificate III in Local Government, Jezamyn has also signed on for another 12 months to complete a Certificate III in Accounts Administration.

The WCRC was successful in receiving a second trainee grant for a mature age student to complete a Certificate III in Business Administration. Jenni Curtis has been employed in this position on a part-time basis.

2017 - 2018 Highlights

Social Development

A particular strength of the Wandering CRC has been its commitment to the provision of social services and support and 2017 - 2018 was no exception. During the year we again delivered an interesting and relevant array of initiatives and workshops, such as Maggie Dent, Fairy Queen Caroline, Exercise Classes, Chinese New Year Sundowner, Seniors outing and our community BBQ to name a few. Participation for all events and workshops were well received by the community, with an excellent participation across the board.

The standout event during the year was bringing former local Maggie Dent back to her roots for a talk to local parents, grandparents and guardians on parenting. Our local café, Jags Café catered for the event and a crèche was provided for parents by volunteers.

School holiday activities were received with delight by the younger members of our community. We went to Cockburn Water Slides, Lego excursion, movie nights, craft workshops, and provided exam supervision.

Community health is always high on the agenda at the WCRC and we partnered with Southern Primary Health in bringing a Doctor to town twice a year for Women's Health. We also offered Bootcamp, Boxercise, Pilates and Yoga, including crèche's run by qualified instructors.

The WCRC deliver events, workshops and training that is highlighted by the community, planning for the 2018-19 year takes into account from community engagement during the 2017-18 year.

Building Community Connections

The Wandering CRC plays an important role in keeping residents of the Shire of Wandering up-to-date with happenings and achievements in the local community. Our community newspaper Wandering Echo is available either by ‘hardcopy or as a digital flipping magazine. The Wandering CRC News and Notes Facebook page is also another medium of keeping the community involved and informed.

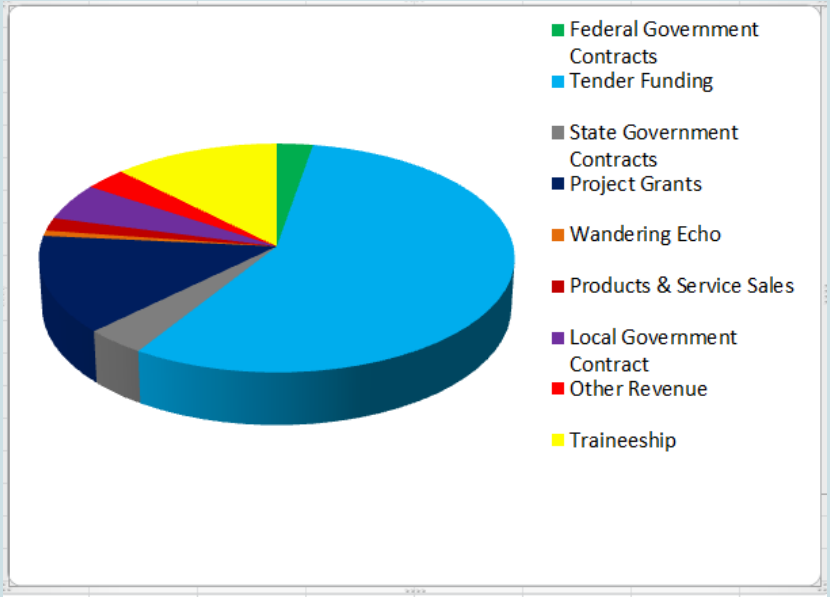
The notice board in the WCRC continues to host current photos, flyers and notices for in and around Wandering.

The WCRC also has supported community groups and clubs with grant applications, meeting spaces, photocopying and other in house services.

2017 - 2018 Financial Overview

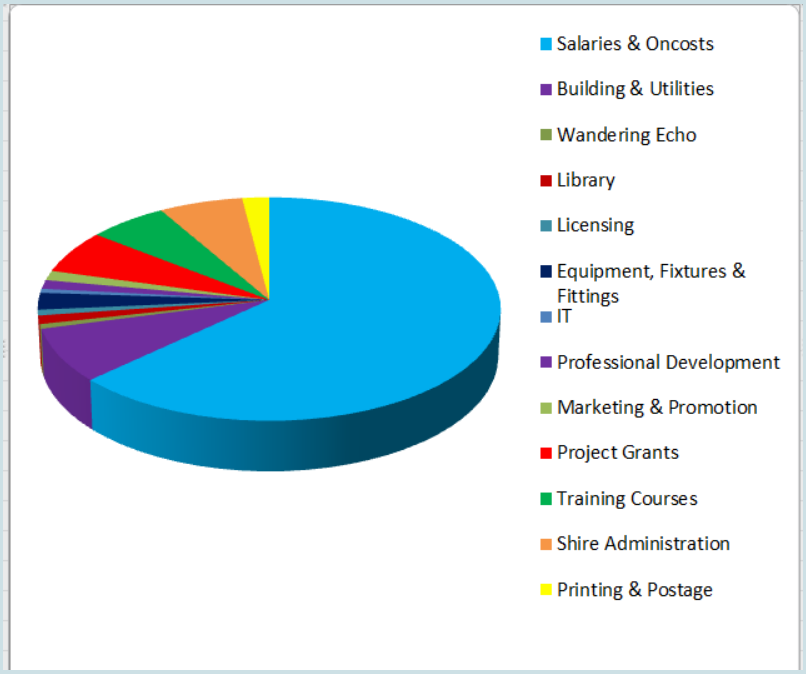
Income for the 12 months to 30 June 2018

$180,767.00

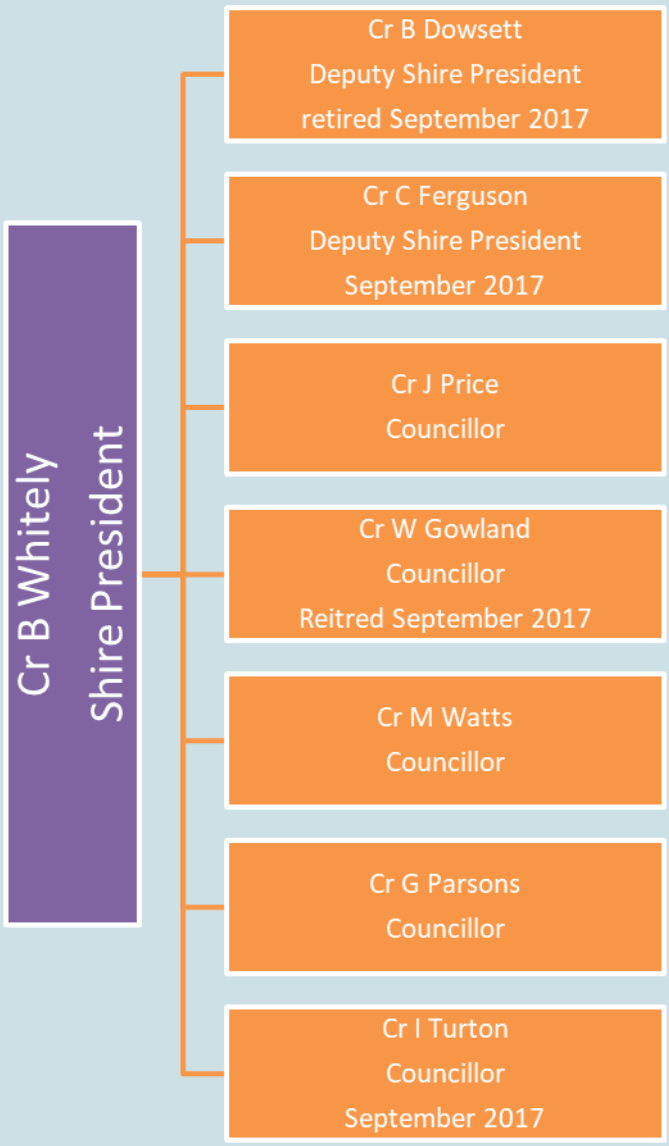


Expenditure for the 12 months to 30 June 2018

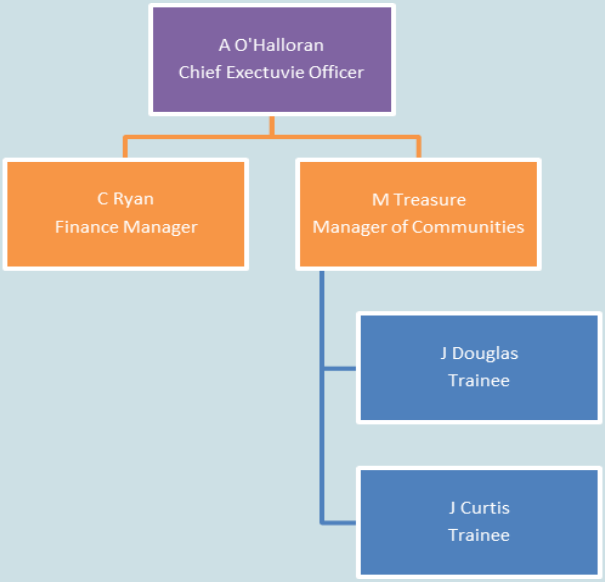
$191,876



Management Committee



Our Staff



Wandering CRC

P: 08 9884 1561

E: wandering @crc.net.au

18 Watts Street

Wandering WA 6308

Attachment 10.4.1.1

SHIRE OF WANDERING

MONTHLY FINANCIAL REPORT

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

For the Period Ended 31 August 2018

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Prepared by : Manager of Finance

Date Prepared: All known transactions up to 13th September 2018

SHIRE OF WANDERING

STATEMENT OF FINANCIAL ACTIVITY

(Statutory Reporting Program)

For the Period Ended 31 August 2018

	Note	2018/2019 Annual Budget	2018/2019 Forecast	Var. $ (b)-(a)	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		$	$	$	$	$	$	%	
Governance		0	1,239	1,239	0	**1,239**	1,239		
General Purpose Funding - Rates	11	1,036,125	1,036,125	0	1,058,064	**1,058,104**	40	0%	
General Purpose Funding - Other	11	279,084	263,948	(15,136)	68,930	**65,464**	(3,466)	(5%)	
Law, Order and Public Safety	11	29,723	29,723	0	166	**170**	4	2%	
Health	11	3,600	3,600	0	1,100	**1,100**	0	0%	
Education and Welfare		0	0	0	0	**0**	0		
Housing		31,200	31,200	0	5,200	**5,229**	29	1%	
Community Amenities	11	43,900	46,024	2,124	34,068	**36,146**	2,078	6%	
Recreation and Culture		1,150	1,150	0	192	**191**	(1)	(1%)	
Transport	11	32,443	32,443	0	16	**(37)**	(53)	(335%)	
Economic Services	11	738,426	745,662	7,236	155,647	**162,471**	6,824	4%	
Other Property and Services	11	31,149	31,149	0	8,278	**6,925**	(1,353)	(16%)	
Total Operating Revenue		2,226,800	2,222,263	(4,537)	1,331,661	**1,337,002**	5,341		
Operating Expense									
Governance	11	(180,138)	(180,138)	0	(27,085)	**(27,025)**	60	0%	
General Purpose Funding	11	(104,881)	(104,881)	0	(700)	**(806)**	(106)	(15%)	
Law, Order and Public Safety	11	(136,766)	(136,766)	0	(11,393)	**(10,871)**	521	5%	
Health		(33,671)	(33,671)	0	(3,722)	**(3,867)**	(145)	(4%)	
Education and Welfare	11	(1,749)	(1,749)	0	0	**0**	0		
Housing	11	(43,093)	(43,093)	0	(9,285)	**(8,581)**	704	8%	
Community Amenities	11	(212,128)	(212,128)	0	(14,196)	**(13,692)**	504	4%	
Recreation and Culture	11	(200,475)	(200,475)	0	(9,914)	**(8,998)**	915	9%	
Transport	11	(1,031,327)	(1,031,327)	0	(129,968)	**(122,056)**	7,912	6%	
Economic Services	11	(895,717)	(895,717)	0	(131,522)	**(129,812)**	1,710	1%	
Other Property and Services	11	(114,414)	(114,414)	0	(80,311)	**(73,878)**	6,433	8%	
Total Operating Expenditure		(2,954,359)	(2,954,359)	0	(418,095)	**(399,589)**	18,506		
Funding Balance Adjustments									
Add back Depreciation		672,000	672,000	0	0	**0**	0		
Adjust (Profit)/Loss on Asset Disposal	7	74,172	74,172	0	0	**0**	0		
Adjust Provisions and Accruals		384	384	0	0	**0**	0		
Net Cash from Operations		**18,997**	**14,460**	**(4,537)**	**913,566**	**937,413**	**23,847**		
Capital Revenues									
Grants, Subsidies and Contributions	9	2,042,172	2,042,172	0	0	**0**	0		
Proceeds from New Debentures		0	0	0	0	**0**	0		
Proceeds from Disposal of Assets	7	30,000	30,000	0	0	**0**	0		
Total Capital Revenues		2,072,172	2,072,172	0	0	**0**	0		
Capital Expenses									
Land and Buildings	8	0	0	0	0	**0**	0		
Infrastructure - Roads	8	(1,497,283)	(1,497,283)	0	(92,500)	**(92,670)**	(170)	(0%)	
Infrastructure - Bridges	8	(100,000)	(100,000)	0	0	**0**	0		
Plant and Equipment	8	(150,000)	(150,000)	0	0	**0**	0		
Furniture and Equipment	8	(20,000)	(20,000)	0	0	**0**	0		
Total Capital Expenditure		(1,767,283)	(1,767,283)	0	(92,500)	**(92,670)**	(170)		
Net Cash from Capital Activities		**304,889**	**304,889**	**0**	**(92,500)**	**(92,670)**	**(170)**		
Financing									
Transfer from Reserves	5	130,000	130,000	0	0	**0**	0		
Repayment of Debentures		(621,710)	(621,710)	0	(35,633)	(35,633)	(0)	(0%)	
Transfer to Reserves	5	(42,283)	(42,283)	0	(250)	**(246)**	4	2%	
Net Cash from Financing Activities		**(533,993)**	**(533,993)**	**0**	**(35,883)**	**(35,879)**	**4**		
Net Operations, Capital and Financing		**(210,107)**	**(214,644)**	**(4,537)**	**785,183**	**808,865**	**23,682**		
Opening Funding Surplus(Deficit)	3	**210,107**	**210,107**	**0**	**210,107**	**203,183**	**(6,924)**	(3%)	
Closing Funding Surplus(Deficit)	3	**0**	**(4,537)**	**(4,537)**	**995,290**	**1,012,048**	**16,758**		

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WANDEIRNG
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2018

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 10.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and as 0
GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.
The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	30 to 50 years
Furniture and equipment	4 to 10 years
Plant and equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
formation	not depreciated
pavement	50 years
Formed roads (unsealed)	
formation	not depreciated
pavement	50 years
Footpaths - slab	20 years
Sewerage piping	100 years
Water supply piping and drainage systems	75 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(ii) Annual Leave and Long Service Leave (Long-term Benefits)
The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings
All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs
Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions
Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

(p) Nature or Type Classifications

Rates
All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions
Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions
Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal
Profit on the disposal of assets including gains on the disposal of long term investments.
Losses are disclosed under the expenditure classifications.

Fees and Charges
Revenues (other than service charges) from the use of facilities and charges made for local government services, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges
Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings
Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income
Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs
All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Materials and Contracts
All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)
Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

(q) Nature or Type Classifications (Continued)

Insurance
All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal
Loss on the disposal of fixed assets.

Depreciation on non-current assets
Depreciation expense raised on all classes of assets.

Interest expenses
Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure
Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

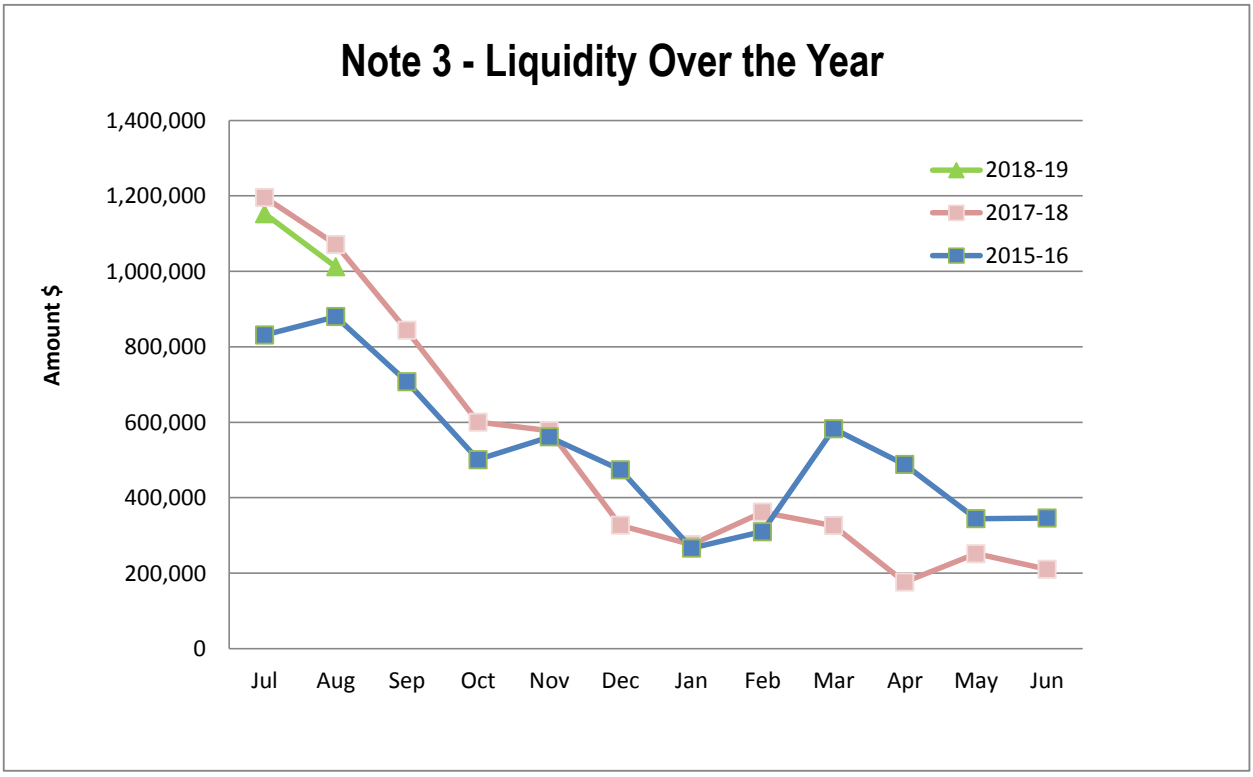
SHIRE OF WANDERING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2018

Note 2: EXPLANATION OF MATERIAL VARIANCES

Reporting Program	Var. $	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	$	%			
Governance	1,239				
General Purpose Funding - Rates	40	0.00%			
General Purpose Funding - Other	(3,466)	(5.03%)	▼	Permanent	The finalised Federal Assistance Grant for the 2018/2019 year resulted in an increase in General Purpose by $4,349 and a reduction in the Roads component of $19,485.
Law, Order and Public Safety	4	2.41%			
Health	0	0.01%			
Education and Welfare	0				
Housing	29	0.55%			
Community Amenities	2,078	6.10%	▲	Permanent	Distribution of closing funds from the Great Southern Regional Business Association of $1,601
Recreation and Culture	(1)	(0.57%)			
Transport	(53)	(335.44%)			
Economic Services	6,824	4.38%	▲	Permanent	Extra funds of $5,635 were awarded for the Trainee Grant
Other Property and Services	(1,353)	(16.34%)			
Operating Expense					
Governance	60	0.22%			
General Purpose Funding	(106)	(15.19%)			
Law, Order and Public Safety	521	4.58%			
Health	(145)	(3.91%)			
Education and Welfare	0				
Housing	704	7.58%			
Community Amenities	504	3.55%			
Recreation and Culture	915	9.23%			
Transport	7,912	6.09%			
Economic Services	1,710	1.30%			
Other Property and Services	6,433	8.01%			
Capital Revenues					
Grants, Subsidies and Contributions	0				
Proceeds from Disposal of Assets	0				
Capital Expenses					
Land and Buildings					
Infrastructure - Roads	(170)	(0.18%)			
Infrastructure - Bridges	0				
Plant and Equipment	0				
Furniture and Equipment	0				

Note 3: NET CURRENT FUNDING POSITION

	Note	YTD 31 Aug 2018	Last Period YTD 31 July 2018	YTD 31 Aug 2017
		Positive=Surplus (Negative=Deficit)		
		$	$	$
Current Assets				
Cash Unrestricted	4	505,592	213,826	825,504
Cash Restricted	4	284,952	284,831	283,991
Receivables - Rates	6	760,168	1,167,735	257,988
Receivables -Other	6	8,267	7,536	295,581
Inventories		65,912	71,688	0
		1,624,890	1,745,616	1,663,064
Less: Current Liabilities				
Payables		(197,570)	(151,408)	(382,045)
Provisions		(169,356)	(195,840)	74,098
		(366,925)	(347,248)	(307,947)
Less: Cash Reserves	7	(284,952)	(284,831)	(283,991)
Add: Leave Entitlements Cash Backed		39,035	39,018	0
Net Current Funding Position		**1,012,048**	**1,152,555**	**1,071,126**



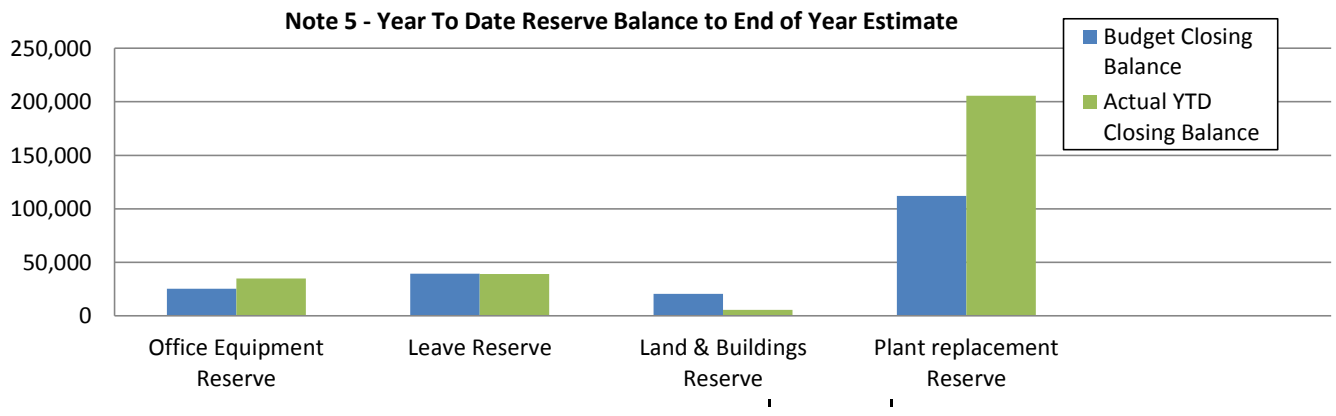
SHIRE OF WANDERING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2018

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted $	Restricted $	Trust $	Total Amount $	Institution	Maturity Date
(a) **Cash Deposits**							
Municipal Bank Account	0.10%	388,514			388,514	WBC	At Call
Cash Investment Account	0.50%	115,978			115,978	WBC	At Call
Reserves	0.50%		284,952		284,952	WBC	At Call
Trust Bank Account	0.00%			29,660	29,660	WBC	At Call
Cash on Hand	0.00%	1,100			1,100		On Hand
(b) **Term Deposits**							
Municipal							
Reserves	0.00%						
(c) **Treasury**							
Total		505,592	284,952	29,660	820,204		

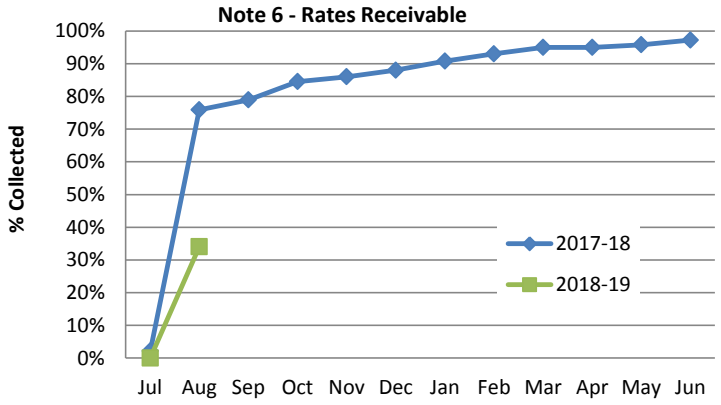
Note 5: Cash Backed Reserve

2018-19 Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	$	$	$	$	$	$	$	$	$
Office Equipment Reserve	34,765	344	30	0	0	(10,000)	0	25,109	34,795
Leave Reserve	39,001	385	34	0	0	0	0	39,386	39,035
Land & Buildings Reserve	5,459	54	5	15,000	0	0	0	20,513	5,464
Plant replacement Reserve	205,482	1,500	177	25,000	0	(120,000)	0	111,982	205,659
	284,707	**2,283**	**246**	**40,000**	**0**	**(130,000)**	**0**	**196,990**	**284,952**



Note 6: RECEIVABLES

Receivables - Rates Receivable	YTD 31 Aug 2018	30 June 2017
	$	$
Opening Arrears Previous Years	28,773	33,729
Rates -levied this year	1,076,237	975,620
Rubbish - levied this year	32,908	29,222
ESL - levied this year	32,882	30,000
TOTAL - RATES/RUBBISH/ESL	1,142,027	1,034,842
Discounts Given	(18,132)	(41,545)
Less Collections to date	(392,499)	(998,253)
Equals Current Outstanding	**760,168**	**28,773**
Net Rates Collectable	**760,168**	**28,773**
% Collected	34.05%	97.20%



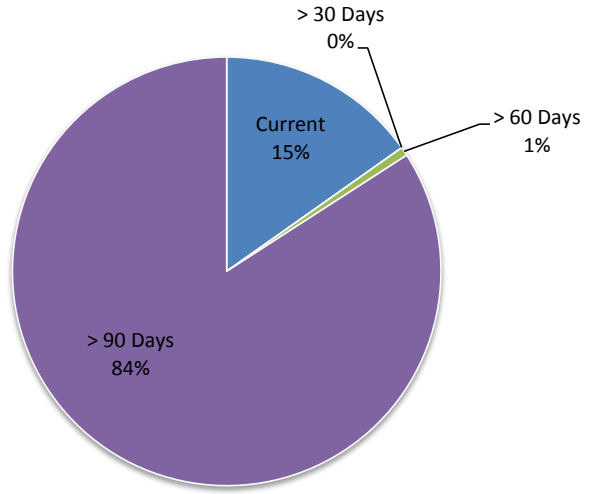
Comments/Notes - Receivables Rates

Receivables - General	Current	> 30 Days	> 60 Days	> 90 Days
	$	$	$	$
Receivables - General	1,258	0	55	6,954

Total Receivables General Outstanding **8,267**

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Receivables General

SHIRE OF WANDERING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2018

Note 7: CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Current Budget YTD 31 08 2018		
Cost	Accum Depr	Proceeds	Profit (Loss)		Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
$	$	$	$		$	$	$
				Caterpillar Roller	(29,500)	0	0
				Volvo Roller	(44,672)	0	0
0	0	0	0		(74,172)	0	0

Note 8: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	YTD 31 08 2018 Adopted Annual Budget	Forecast	YTD Budget	YTD Actual	Variance (Under)/Over
		Land & Buildings					
0%	○		0	0	0	0	0
		Land & Buildings Total	**0**		**0**	**0**	**0**
		Plant & Machinery					
0%	○	Roller	(150,000)	(150,000)	0	0	0
		Plant & Machinery Total	**(150,000)**	**(150,000)**	**0**	**0**	**0**
		Roads					
		Regional Road Group Construction					0
0%	○	North Bannister Wandering Rd - Reconstruct, widen, 2 coat sea - Stage 1	(417,022)	(417,022)	0	0	0
0%	○	North Bannister Wandering Rd - Reconstruct, widen, 2 coat seal - Stage 2	(115,942)	(115,942)	0	0	0
		Direct Grant					
0%	○	Reid Road Culverts	(30,000)	(30,000)	0	0	0
		Roads to Recovery					
0%	○	Various - to be advised	(91,627)	(91,627)	0	0	0
		Storm Damage Reinstatement					
20%	○	Flood Damage AGRN 743 (Claim 1)	(437,057)	(437,057)	(88,000)	(88,384)	(384)
1%	○	Flood Damage AGRN 767 (Claim 2)	(405,635)	(405,635)	(4,500)	(4,286)	214
		Roads Total	**(1,497,283)**	**(1,497,283)**	**(92,500)**	**(92,670)**	**(170)**
		Bridges					
0%	○	Correring Brook	(100,000)	(100,000)	0	0	0
		Bridges Total	**(100,000)**	**(100,000)**	**0**	**0**	**0**
		Furniture & Equipment					
0%	○	Office Equipment	(20,000)	(20,000)	0	0	0
		Furniture & Equipment Total	**(20,000)**	**(20,000)**	**0**	**0**	**0**
		Capital Expenditure Total	**(1,767,283)**	**(1,767,283)**	**(92,500)**	**(92,670)**	**(170)**

SHIRE OFWANDERING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2018

Note 9: GRANTS AND CONTRIBUTIONS

Program/Details	Approval	2018-19 Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
						Received	Not Received
	(Y/N)	$	$	$	$	$	$
GENERAL PURPOSE FUNDING							
Equalisation Grant	N	139,847	0	139,847	0	36,049	103,799
Local Road Grant	N	124,937	0	124,937	0	26,363	98,574
LAW, ORDER, PUBLIC SAFETY							
ESL Maintenance Grant	Y	23,003	0	23,003	0	0	23,003
TRANSPORT							
Direct Grant	N	29,943	0	29,943	0	0	29,943
Regional Road Group	Y	355,000	0	0	355,000	0	355,000
MRD Storm Damage Funding	Y	1,596,989	0	0	1,596,989	0	1,596,989
Roads to Recovery	Y	90,183	0	0	90,183	0	90,183
ECONOMIC SERVICES							
Feral Pig Funding	N	10,000	0	10,000	0	0	10,000
Community Resource Centre - Delivery Grant	Y	97,707	0	97,707	0	24,607	73,100
CRC - Centrelink	Y	4,991	0	4,991	0	4,991	(0)
CRC - Trainee Grant	Y	31,343	5,635	36,978	0	36,978	(0)
CRC - Other Grants	N	3,000	0	3,000	0	0	(3,000)
TOTALS		**2,506,943**	**5,635**	**470,406**	**2,042,172**	**128,988**	**2,377,590**

Operating	Operating	464,771	5,635		128,988
Non-Operating	Non-operating	2,042,172	0		0
		2,506,943	5,635		128,988

SHIRE OF WANDERING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2018

Note 10: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 18	Amount Received	Amount Paid	Closing Balance 31-Aug-18
	$	$	$	$
Councillor Nomination Deposits	0	0	0	**0**
Cleaning Bonds	650	550	(100)	**1,100**
Town Planning Bonds	18,000	1,000	0	**19,000**
Fire Brigade Donations	3,340	0	0	**3,340**
Declared Species Group	5,770	0	0	**5,770**
Other Bonds	550	150	(250)	**450**
	28,310	**1,700**	**(350)**	**29,660**

SHIRE OF WANDERING
APPENDIX A - DETAILED OPERATING SCHEDULE
For the Period Ended 31 August 2018

COA	Description	YTD Budget	YTD Actual	Variance ($)	2018-2019 Annual Budget	2018-2019 Forecast	Variance ($)
GOVERNANCE							
Members of Council							
R04190	Other Members of Council Income	0	1,239	1,239	0	1,239	1,239
Total Revenue		**0**	**1,239**	**1,239**	**0**	**1,239**	**1,239**
E04101	Members Conference Expenses	(9,000)	(9,090)	(90)	(15,000)	(15,000)	0
E04102	Council Election Expenses	0	0	0	(1,500)	(1,500)	0
E04103	President's Allowance	0	0	0	(4,000)	(4,000)	0
E04104	Members Refreshments	(1,250)	(234)	1,016	(7,500)	(7,500)	0
E04105	Members - Insurance	(1,753)	(1,753)	(0)	(7,430)	(7,430)	0
E04106	Members - Subscriptions, Donations	(10,000)	(10,935)	(935)	(15,000)	(15,000)	0
E04109	Members Sitting Fees	(84)	0	84	(500)	(500)	0
E04112	Maintenance - Council Chambers	(232)	(211)	21	(1,391)	(1,391)	0
E04113	Members Other Expenditure	(4,766)	(4,802)	(36)	(7,000)	(7,000)	0
E04198	Depreciation	0	0	0	0	0	0
E04199	Administration Allocated	0	0	0	(120,817)	(120,817)	0
Total Expenditure		**(27,085)**	**(27,025)**	**60**	**(180,138)**	**(180,138)**	**0**
Sub-total: Members of Council		**(27,085)**	**(25,786)**	**1,299**	**(180,138)**	**(180,138)**	**0**
NET RETURN : GOVERNANCE		**(27,085)**	**(25,786)**	**1,299**	**(180,138)**	**(180,138)**	**0**
GENERAL PURPOSE FUNDING							
Rates							
R03103	General Rates Levied	1,076,237	1,076,237	(0)	1,076,237	1,076,237	0
R03104	Ex-Gratia Rates Received	0	0	0	2,961	2,961	0
R03105	Penalty Interest Raised on Rates	434	484	50	5,000	5,000	0
R03106	Rates Written-off	0	(10)	(10)	0	0	0
R03108	Instalment Interest Received	500	395	(105)	1,500	1,500	0
R03109	Rates Administration Fee Received	1,000	808	(193)	3,000	3,000	0
R03111	Legal Fees Rate Recovery	334	987	653	2,000	2,000	0
R03120	Less Discount on Rates	(18,173)	(18,132)	41	(43,073)	(43,073)	0
Total Revenue		**1,060,332**	**1,060,768**	**436**	**1,047,625**	**1,047,625**	**0**
E03100	Minor Rate Expenses	(166)	(767)	(601)	(1,000)	(1,000)	0
E03101	Valuation Expenses and Title Searches	(200)	(39)	161	(6,500)	(6,500)	0
E03102	Legal Fees Rate Recovery	(334)	0	334	(2,000)	(2,000)	0
E03199	Administration Allocated	0	0	0	(48,636)	(48,636)	0
Total Expenditure		**(700)**	**(806)**	**(106)**	**(58,136)**	**(58,136)**	**0**
Sub-total: Rates		**1,059,632**	**1,059,962**	**330**	**989,489**	**989,489**	**0**
General Purpose Grants							
R03201	Grants Commission - General	34,962	36,049	1,087	139,847	144,196	4,349
R03202	Grants Commission - Roads	31,234	26,363	(4,872)	124,937	105,452	(19,485)
R03203	Grants Commission - Bridges	0	0	0	0	0	0
R03250	Interest Received - Municipal	50	43	(7)	300	300	0
R03251	Interest Received - Reserve Funds	250	246	(4)	1,500	1,500	0
R03252	Interest Received - Short Term Investments	166	100	(66)	1,000	1,000	0
Total Revenue		**66,662**	**62,800**	**(3,862)**	**267,584**	**252,448**	**(15,136)**

SHIRE OF WANDERING
APPENDIX A - DETAILED OPERATING SCHEDULE
For the Period Ended 31 August 2018

COA	Description	YTD Budget	YTD Actual	Variance ($)	2018-2019 Annual Budget	2018-2019 Forecast	Variance ($)
E03290	Other General Purpose Funding Expenses	0	0	0	(26,119)	(26,119)	0
E03299	Administration Allocated	0	0	0	(20,626)	(20,626)	0
Total Expenditure		**0**	**0**	**0**	**(46,745)**	**(46,745)**	**0**
Sub-total: General Financing		**66,662**	**62,800**	**(3,862)**	**220,839**	**205,703**	**(15,136)**
NET RETURN : GENERAL PURPOSE FUNDING		**1,126,294**	**1,122,762**	**(3,532)**	**1,210,328**	**1,195,192**	**(15,136)**
LAW, ORDER & PUBLIC SAFETY							
Fire Prevention							
R05100	DFES Grants	0	0	0	23,003	23,003	0
R05101	ESL Administration Fee	0	0	0	4,000	4,000	0
R05102	Fines and Penalties - Fire Prevention	0	0	0	720	720	0
Total Revenue		**0**	**0**	**0**	**27,723**	**27,723**	**0**
E05100	Purchase of Plant & Equipment <$1,200 per item	(666)	0	666	(4,000)	(4,000)	0
E05101	Maintenance of Plant and Equipment	(166)	0	166	(1,000)	(1,000)	0
E05102	Maintenance of Vehicles/Trailers/Boats	(166)	0	166	(7,000)	(7,000)	0
E05103	Maintenance of Land and Buildings	(738)	0	738	(4,423)	(4,423)	0
E05104	Clothing and Accessories	0	0	0	(3,000)	(3,000)	0
E05105	Utilities, Rates and Taxes	(208)	(109)	99	(1,250)	(1,250)	0
E05106	Other Goods and Services	(500)	(52)	448	(3,000)	(3,000)	0
E05107	Insurances	(5,729)	(7,470)	(1,741)	(6,057)	(6,057)	0
E05190	Other Fire Control Expenses	(178)	(131)	47	(8,581)	(8,581)	0
E05198	Depreciation	0	0	0	(49,778)	(49,778)	0
E05199	Administration Allocated	0	0	0	(25,520)	(25,520)	0
Total Expenditure		**(8,351)**	**(7,762)**	**588**	**(113,609)**	**(113,609)**	**0**
Sub-total: Fire Prevention		**(8,351)**	**(7,762)**	**588**	**(85,886)**	**(85,886)**	**0**
Animal Control							
R05201	Fines and Penalties - Animal Control	16	15	(1)	100	100	0
R05202	Dog Registration Fees	150	155	5	1,800	1,800	0
R05203	Cat Registration Fees	0	0	0	100	100	0
Total Revenue		**166**	**170**	**4**	**2,000**	**2,000**	**0**
E05200	Ranger Services	(1,584)	(1,509)	75	(9,500)	(9,500)	0
E05290	Other Animal Control Expenses	(138)	0	138	(824)	(824)	0
E05299	Administration Allocated	0	0	0	(6,946)	(6,946)	0
Total Expenditure		**(1,722)**	**(1,509)**	**213**	**(17,270)**	**(17,270)**	**0**
Sub-total: Animal Control		**(1,556)**	**(1,339)**	**217**	**(15,270)**	**(15,270)**	**0**
Other Law & Order							
E05300	CCTV Camera Maintenance	(1,320)	(1,600)	(280)	(1,320)	(1,320)	0
E05398	Depreciation of CCTV Camera	0	0	0	(2,571)	(2,571)	0
E05399	Administration Allocated	0	0	0	(1,996)	(1,996)	0
Total Expenditure		**(1,320)**	**(1,600)**	**(280)**	**(5,887)**	**(5,887)**	**0**
Sub-total: Other Law & Order		**(1,320)**	**(1,600)**	**(280)**	**(5,887)**	**(5,887)**	**0**
NET RETURN: LAW, ORDER & PUBLIC SAFETY		**(11,227)**	**(10,701)**	**525**	**(107,043)**	**(107,043)**	**0**

SHIRE OF WANDERING
APPENDIX A - DETAILED OPERATING SCHEDULE
For the Period Ended 31 August 2018

COA	Description	YTD Budget	YTD Actual	Variance ($)	2018-2019 Annual Budget	2018-2019 Forecast	Variance ($)
HEALTH							
Administration and Inspection							
E07400	Consultant Health Surveyor	(3,250)	(3,270)	(20)	(19,500)	(19,500)	0
E07401	Analytical Expenses	(66)	(400)	(334)	(400)	(400)	0
E07490	Other Preventative Services Expenses	(156)	(155)	1	(312)	(312)	0
E07499	Administration Allocated	0	0	0	(9,373)	(9,373)	0
Total Expenditure		**(3,472)**	**(3,826)**	**(354)**	**(29,585)**	**(29,585)**	**0**
Sub-total: Administration and Inspection		**(3,472)**	**(3,826)**	**(354)**	**(29,585)**	**(29,585)**	**0**
Preventative Services - Pest Control							
E07599	Administration Allocated	0	0	0	(750)	(750)	0
Sub-total: Preventative Services - Pest Control		**0**	**0**	**0**	**(750)**	**(750)**	**0**
Preventative Services - Other							
E07699	Administration Allocated	0	0	0	(1,374)	(1,374)	0
Sub-total: Preventative Services - Other		**0**	**0**	**0**	**(1,374)**	**(1,374)**	**0**
Other Health							
R07701	Income Relating to Other Health	1,100	1,100	0	3,600	3,600	0
Total Revenue		**1,100**	**1,100**	**0**	**3,600**	**3,600**	**0**
E07790	Expenses Relating to Other Health	(250)	(42)	208	(1,500)	(1,500)	0
E07799	Administration Allocated	0	0	0	(462)	(462)	0
Total Expenditure		**(250)**	**(42)**	**208**	**(1,962)**	**(1,962)**	**0**
Sub-total: Other Health		**850**	**1,058**	**208**	**1,638**	**1,638**	**0**
NET RETURN: HEALTH		**(2,622)**	**(2,767)**	**(145)**	**(30,071)**	**(30,071)**	**0**
EDUCATION & WELFARE							
Education							
E08290	Other Expenses Relating to Other Education	0	0	0	(895)	(895)	0
E08299	Administration Allocated	0	0	0	(116)	(116)	0
Sub-total: Education		**0**	**0**	**0**	**(1,011)**	**(1,011)**	**0**
Welfare							
E08699	Administration Allocated	0	0	0	(738)	(738)	0
Sub-total: Welfare		**0**	**0**	**0**	**(738)**	**(738)**	**0**
NET RETURN: EDUCATION & WELFARE		**0**	**0**	**0**	**(1,749)**	**(1,749)**	**0**

SHIRE OF WANDERING
APPENDIX A - DETAILED OPERATING SCHEDULE
For the Period Ended 31 August 2018

COA	Description	YTD Budget	YTD Actual	Variance ($)	2018-2019 Annual Budget	2018-2019 Forecast	Variance ($)
HOUSING							
Staff Housing							
Total Revenue		**0**	**0**	**0**	**0**	**0**	**0**
E09101	Maintenance - 13 Dunmall Drive	(1,902)	(1,754)	148	(11,404)	(11,404)	0
E09102	Maintenance - 19 Humes Way	(1,395)	(1,524)	(129)	(6,380)	(6,380)	0
E09103	Maintenance - 14 Down Street	(730)	(493)	237	(17,850)	(17,850)	0
E09104	Maintenance - 1 Dowsett Street	(496)	(453)	43	(11,783)	(11,783)	0
E09196	Housing Cost Reallocated to Works and Services	0	0	0	62,630	62,630	0
E09198	Depreciation	0	0	0	(23,235)	(23,235)	0
E09199	Administration Allocated	0	0	0	(7,921)	(7,921)	0
Total Expenditure		**(4,522)**	**(4,224)**	**298**	**(15,943)**	**(15,943)**	**0**
Sub-total: Staff Housing		**(4,522)**	**(4,224)**	**298**	**(15,943)**	**(15,943)**	**0**
Other Housing							
R09126	Rental Income - 7 Gnowing St	0	0	0	0	0	0
R09127	Rental Income - 5 Dunmall Drive	5,200	5,229	29	31,200	31,200	0
Total Revenue		**5,200**	**5,229**	**29**	**31,200**	**31,200**	**0**
E09105	Maintenance - 1 Michibin Street	(944)	(644)	300	(3,991)	(3,991)	0
E09106	Maintenance - 7 Gnowing Street	(796)	(410)	386	(3,696)	(3,696)	0
E09201	Maintenance - 5 Dunmall Drive	(1,216)	(1,496)	(280)	(4,871)	(4,871)	0
E09202	Interest Charges	(1,808)	(1,808)	0	(4,172)	(4,172)	0
E09298	Depreciation	0	0	0	(10,420)	(10,420)	0
Total Expenditure		**(4,763)**	**(4,357)**	**406**	**(27,150)**	**(27,150)**	**0**
Sub-total: Other Housing		**437**	**871**	**434**	**4,050**	**4,050**	**0**
NET RETURN : HOUSING		**(4,085)**	**(3,352)**	**733**	**(11,893)**	**(11,893)**	**0**
COMMUNITY AMENITIES							
Sanitation - Household Refuse							
R10101	Domestic Refuse Collection Fees	29,400	30,684	1,284	29,400	30,684	1,284
R10102	Domestic Refuse Collection Fees - Season Pass	750	895	145	4,500	4,500	0
R10190	Household waste Fees & Charges	42	0	(42)	250	250	0
Total Revenue		**30,192**	**31,579**	**1,387**	**34,150**	**35,434**	**1,284**
E10101	Domestic Refuse Collection	(2,166)	(2,203)	(37)	(19,000)	(19,000)	0
E10102	Recycling Service - Domestic	(784)	(749)	35	(7,700)	(7,700)	0
E10103	Refuse Site Maintenance Costs	(862)	(690)	172	(3,635)	(3,635)	0
E10104	Bulk Recycling	(416)	(430)	(14)	(5,500)	(5,500)	0
E10190	Transfer Station Bin Collections	(4,334)	(4,239)	95	(32,000)	(32,000)	0
E10199	Administration Allocated	0	0	0	(14,066)	(14,066)	0
Total Expenditure		**(8,562)**	**(8,312)**	**250**	**(81,901)**	**(81,901)**	**0**
Sub-total: Sanitation		**21,631**	**23,267**	**1,637**	**(47,751)**	**(46,467)**	**1,284**

SHIRE OF WANDERING
APPENDIX A - DETAILED OPERATING SCHEDULE
For the Period Ended 31 August 2018

COA	Description	YTD Budget	YTD Actual	Variance ($)	2018-2019 Annual Budget	2018-2019 Forecast	Variance ($)
Sanitation - Other							
R10201	Commercial Refuse Collection Fees	3,000	2,224	(777)	3,000	3,000	0
R10204	Drum Muster Income	0	0	0	1,500	1,500	0
R10290	Commercial waste Fees & Charges	584	750	166	3,500	3,500	0
R10291	Recycling Waste Fees & Charges	0	0	0	0	0	0
R10293	White goods waste Fees & Charges	0	0	0	0	0	0
R10294	Car bodies & Tyres Waster Fees & Charges	0	0	0	0	0	0
Total Revenue		**3,584**	**2,974**	**(611)**	**8,000**	**8,000**	**0**
E10201	Commercial Refuse Collection	0	0	0	(2,500)	(2,500)	0
E10202	Bulk Recycling at Transfer Station	0	0	0	(200)	(200)	0
E10203	Street Bin Collection Expenses	(716)	(418)	298	(4,291)	(4,291)	0
E10204	DrumMuster	0	0	0	(1,500)	(1,500)	0
E10298	Depreciation	0	0	0	(7,169)	(7,169)	0
E10299	Administration Allocated	0	0	0	(12,819)	(12,819)	0
Total Expenditure		**(716)**	**(418)**	**298**	**(28,479)**	**(28,479)**	**0**
Sub-total: Sanitation - Other		**2,868**	**2,555**	**(313)**	**(20,479)**	**(20,479)**	**0**
Sewerage							
R10390	Income Relating to Sewerage	42	708	666	250	250	0
Total Revenue		**42**	**708**	**666**	**250**	**250**	**0**
E10390	Expenses Relating to Sewerage	(84)	0	84	(500)	(500)	0
E10399	Administration Allocated	0	0	0	(1,578)	(1,578)	0
Total Expenditure		**(84)**	**0**	**84**	**(2,078)**	**(2,078)**	**0**
Sub-total: Sewerage		**(42)**	**708**	**750**	**(1,828)**	**(1,828)**	**0**
Urban Stormwater Drainage							
E10490	Expenses Relating to Urban Stormwater Drainage	0	0	0	(3,662)	(3,662)	0
E10499	Administration Allocated	0	0	0	(650)	(650)	0
Sub-total: Urban Stormwater Drainage		**0**	**0**	**0**	**(4,312)**	**(4,312)**	**0**
Protection of the Environment							
E10501	Removal of Abandoned Vehicles	0	0	0	(500)	(500)	0
E10590	PHCC Contribution	0	0	0	(2,500)	(2,500)	0
E10599	Administration Allocated	0	0	0	(4,302)	(4,302)	0
Sub-total: Protection of the Environment		**0**	**0**	**0**	**(7,302)**	**(7,302)**	**0**
Town Planning and Regional Development							
R10601	Town Planning Fees & Charges	0	735	735	0	735	735
R10602	Town Planning Admin Fees	0	105	105	0	105	105
Total Revenue		**0**	**840**	**840**	**0**	**840**	**840**
E10601	Planning Consultant Fees	(500)	(442)	58	(3,000)	(3,000)	0
E10602	Town Planning Advertising	0	0	0	0	0	0
E10699	Administration Allocated	0	0	0	(41,938)	(41,938)	0
Total Expenditure		**(500)**	**(442)**	**58**	**(44,938)**	**(44,938)**	**0**
Sub-total: Town Planning and Regional Development		**(500)**	**397**	**897**	**(44,938)**	**(44,099)**	**840**

SHIRE OF WANDERING
APPENDIX A - DETAILED OPERATING SCHEDULE
For the Period Ended 31 August 2018

COA	Description	YTD Budget	YTD Actual	Variance ($)	2018-2019 Annual Budget	2018-2019 Forecast	Variance ($)
Other Community Amenities							
R10705	Cemetery Fees & Charges	250	45	(205)	1,500	1,500	0
Total Revenue		**250**	**45**	**(205)**	**1,500**	**1,500**	**0**
E10701	Public Conveniences - Watts Street	(2,468)	(2,342)	126	(17,199)	(17,199)	0
E10702	Public Conveniences - Pumphreys Bridge	(1,168)	(1,227)	(60)	(10,219)	(10,219)	0
E10705	Cemetery Maintenance	(615)	(950)	(336)	(3,273)	(3,273)	0
E10790	Expenses Relating to Other Community Amenities	(84)	0	84	(500)	(500)	0
E10798	Depreciation	0	0	0	(4,774)	(4,774)	0
E10799	Administration Allocated	0	0	0	(7,153)	(7,153)	0
Total Expenditure		**(4,334)**	**(4,519)**	**(185)**	**(43,118)**	**(43,118)**	**0**
Sub-total: Other Community Amenities		**(4,084)**	**(4,474)**	**(390)**	**(41,618)**	**(41,618)**	**0**
NET RETURN: COMMUNITY AMENITIES		**19,873**	**22,454**	**2,582**	**(168,228)**	**(166,105)**	**2,124**

RECREATION & CULTURE

Public Halls and Civic Centre							
R11101	Community Centre Fees & Charges	42	191	149	250	250	0
Total Revenue		**42**	**191**	**149**	**250**	**250**	**0**
E11101	Wandering Community Centre	(4,048)	(3,703)	344	(29,311)	(29,311)	0
E11198	Depreciation	0	0	0	(11,817)	(11,817)	0
E11199	Administration Allocated	0	0	0	(13,712)	(13,712)	0
Total Expenditure		**(4,048)**	**(3,703)**	**344**	**(54,840)**	**(54,840)**	**0**
Sub-total: Public Halls and Civic Centre		**(4,006)**	**(3,512)**	**493**	**(54,590)**	**(54,590)**	**0**
Other Recreation and Sport							
R11390	Other Recreation Fees & Charges	150	0	(150)	900	900	0
Total Revenue		**150**	**0**	**(150)**	**900**	**900**	**0**
E11300	Public Parks, Gardens & Reserves	(2,698)	(2,658)	40	(31,275)	(31,275)	0
E11301	Community Centre Oval	(1,054)	(994)	60	(18,324)	(18,324)	0
E11302	Cheetaning Street Oval	(162)	0	162	(3,372)	(3,372)	0
E11303	Wandering Tennis Courts	(800)	(704)	96	(1,973)	(1,973)	0
E11305	Bowling Green	(695)	(557)	138	(1,929)	(1,929)	0
E11306	Playgrounds	(355)	(209)	146	(4,290)	(4,290)	0
E11307	Skate Park Maintenance	(58)	(130)	(72)	(2,841)	(2,841)	0
E11398	Depreciation	0	0	0	(37,977)	(37,977)	0
E11399	Administration Allocated	0	0	0	(8,903)	(8,903)	0
Total Expenditure		**(5,821)**	**(5,251)**	**570**	**(110,884)**	**(110,884)**	**0**
Sub-total: Other Recreaton and Sport		**(5,671)**	**(5,251)**	**420**	**(109,984)**	**(109,984)**	**0**
Television and Broadcasting							
E11498	Depreciation	0	0	0	(700)	(700)	0
Sub-total: Television and Broadcasting		**0**	**0**	**0**	**(700)**	**(700)**	**0**

SHIRE OF WANDERING
APPENDIX A - DETAILED OPERATING SCHEDULE
For the Period Ended 31 August 2018

COA	Description	YTD Budget	YTD Actual	Variance ($)	2018-2019 Annual Budget	2018-2019 Forecast	Variance ($)
Libraries							
E11500	Council Contribution to Library Operations	0	0	0	(15,000)	(15,000)	0
E11590	Other Library Expenses	(45)	(44)	1	(90)	(90)	0
Sub-total: Libraries		**(45)**	**(44)**	**1**	**(15,090)**	**(15,090)**	**0**
Other Culture							
R11690	Other Cultural Fees & Charges	0	0	0	0	0	0
Total Revenue		**0**	**0**	**0**	**0**	**0**	**0**
E11601	Community Events	0	0	0	(8,372)	(8,372)	0
E11698	Depreciation	0	0	0	(2,931)	(2,931)	0
E11699	Administration Allocated	0	0	0	(7,658)	(7,658)	0
Total Expenditure		**0**	**0**	**0**	**(18,961)**	**(18,961)**	**0**
Sub-total: Other Culture		**0**	**0**	**0**	**(18,961)**	**(18,961)**	**0**
NET RETURN: RECREATION & CULTURE		**(9,722)**	**(8,808)**	**914**	**(199,325)**	**(199,325)**	**0**
TRANSPORT							
Roads & Streets							
R12200	Grant - Regional Road Group	0	0	0	355,000	355,000	0
R12201	Grant - Roads to Recovery	0	0	0	90,183	90,183	0
R12202	Grant - Blackspot Funding	0	0	0	0	0	0
R12204	Grant - MRWA Direct	0	0	0	29,943	29,943	0
R12210	Grant - Storm & Flood Damage	(0)	0	0	1,596,989	1,596,989	0
R12290	Other Roads Income	16	(37)	(53)	2,500	2,500	0
R12280	Gravel Royalities	0	0	0	0	0	0
Total Revenue		**16**	**(37)**	**(53)**	**2,074,615**	**2,074,615**	**0**
E12200	Rural Road Maintenance	(117,330)	(120,316)	(2,986)	(301,972)	(301,972)	0
E12201	Town Street Maintenance	(5,700)	(5,734)	(34)	(22,810)	(22,810)	0
E12202	Mulching/Clearing	(4,414)	0	0	(26,479)	(26,479)	0
E12203	Drainage Maintenance/Spraying	(136)	(131)	5	(65,620)	(65,620)	0
E12204	Footpath Maintenance	(138)	0	138	(816)	(816)	0
E12207	Street Lighting	(1,416)	(659)	757	(8,500)	(8,500)	0
E12208	Road & Street Signs	(834)	(517)	317	(5,000)	(5,000)	0
E12211	Roman consultant	0	5,300	5,300	(11,500)	(11,500)	0
E12214	Flood Damage Admin	0	0	0	0	0	0
E12215	Bridge Maintenance	0	0	0	(15,000)	(15,000)	0
E12298	Depreciation	0	0	0	(419,260)	(419,260)	0
E12299	Administration Allocated	0	0	0	(80,198)	(80,198)	0
E12397	Loss on Sale of Asset	0	0	0	(74,172)	(74,172)	0
Total Expenditure		**(129,968)**	**(122,056)**	**7,912**	**(1,031,327)**	**(1,031,327)**	**0**
Sub-total: Roads & Streets		**(129,952)**	**(122,094)**	**7,859**	**1,043,288**	**1,043,288**	**0**
TOTAL: TRANSPORT		**(129,952)**	**(122,094)**	**7,859**	**1,043,288**	**1,043,288**	**0**

SHIRE OF WANDERING
APPENDIX A - DETAILED OPERATING SCHEDULE
For the Period Ended 31 August 2018

COA	Description	YTD Budget	YTD Actual	Variance ($)	2018-2019 Annual Budget	2018-2019 Forecast	Variance ($)
ECONOMIC SERVICES							
Rural Services							
R13102	Feral Pigs Funding	0	0	0	10,000	10,000	0
Total Revenue		**0**	**0**	**0**	**10,000**	**10,000**	**0**
E13102	Feral Pigs	(13,210)	(13,210)	0	(35,720)	(35,720)	0
E13103	Vermin Control	(216)	0	216	(1,291)	(1,291)	0
E13199	Administration Allocated	0	0	0	(2,821)	(2,821)	0
Total Expenditure		**(13,426)**	**(13,210)**	**216**	**(39,832)**	**(39,832)**	**0**
Sub-total: Rural Services		**(13,426)**	**(13,210)**	**216**	**(29,832)**	**(29,832)**	**0**
Tourism & Area Promotion							
R13200	Caravan Park Fees & Charges	1,084	386	(698)	6,500	6,500	0
R13290	Other Tourism & Area Promotion Income	0	1,601	1,601	0	1,601	1,601
Total Revenue		**1,084**	**1,987**	**903**	**6,500**	**8,101**	**1,601**
E13200	Caravan Park	(5,539)	(3,580)	1,959	(30,810)	(30,810)	0
E13202	Area Promotion	(2,762)	(3,679)	(917)	(16,581)	(16,581)	0
E13203	Vintage Machinery Shed	(959)	(411)	548	(4,112)	(4,112)	0
E13298	Depreciation	0	0	0	(9,043)	(9,043)	0
E13299	Administration Allocated	0	0	0	(6,483)	(6,483)	0
Total Expenditure		**(9,259)**	**(7,670)**	**1,589**	**(67,029)**	**(67,029)**	**0**
Sub-total: Tourism & Area Promotion		**(8,175)**	**(5,682)**	**2,493**	**(60,529)**	**(58,928)**	**1,601**
Building Control							
R13301	Building License Fees & Charges	800	1,345	545	1,800	1,800	0
R13302	BSL Commissions	10	14	4	50	50	0
R13303	BCITF Commissions	0	15	15	30	30	0
R13390	Other Building Control Income	42	0	(42)	250	250	0
Total Revenue		**852**	**1,374**	**522**	**2,130**	**2,130**	**0**
E13300	Consultant Building Surveyor	(584)	(691)	(107)	(3,500)	(3,500)	0
E13390	Other Building Control Expenses	(198)	(155)	42	(561)	(561)	0
E13399	Administration Allocated	0	0	0	(26,906)	(26,906)	0
Total Expenditure		**(782)**	**(846)**	**(65)**	**(30,967)**	**(30,967)**	**0**
Sub-total: Building Control		**71**	**527**	**457**	**(28,837)**	**(28,837)**	**0**
Community Resource Centre							
R13400	CRC Donations	0	0	0	0	0	0
R13401	CRC Centrelink	4,991	4,991	0	4,991	4,991	0
R13402	CRC Fees & Charges	84	148	64	500	500	0
R13403	CRC Training Course Fees	1,666	1,716	50	2,200	2,200	0
R13404	CRC Reimbursements	0	0	0	0	0	0
R13410	CRC Project Grants Income	0	0	0	3,000	3,000	0
R13412	Wandering Echo	250	78	(172)	1,500	1,500	0
R13413	Library Contribution from Shire	0	0	0	15,000	15,000	0
R13414	Licensing Commissions	1,084	948	(136)	6,500	6,500	0
R13418	RDL Prof. Development & Training	0	0	0	0	0	0
R13420	RDL Traineeship	31,343	36,978	5,635	31,343	36,978	5,635
R13423	Community Development Grants Income	0	0	0	0	0	0
R13430	Fees(CRC)-Govt. Service Delivery	24,427	24,607	181	97,707	97,707	0
Total Revenue		**63,845**	**69,468**	**5,623**	**162,741**	**168,376**	**5,635**

SHIRE OF WANDERING
APPENDIX A - DETAILED OPERATING SCHEDULE
For the Period Ended 31 August 2018

COA	Description	YTD Budget	YTD Actual	Variance ($)	2018-2019 Annual Budget	2018-2019 Forecast	Variance ($)
E13401	CRC Salaries	(12,806)	(12,736)	70	(76,831)	(76,831)	0
E13402	CRC Superannuation	(1,486)	(2,252)	(766)	(8,917)	(8,917)	0
E13403	CRC Other Staff Related Expenses	(418)	(72)	346	(2,500)	(2,500)	0
E13404	CRC Insurance	(1,518)	(1,515)	3	(3,035)	(3,035)	0
E13405	CRC Utilities	(750)	(768)	(18)	(4,500)	(4,500)	0
E13406	CRC Training Courses	(3,400)	(3,409)	(9)	(12,000)	(12,000)	0
E13407	CRC Printing & Stationery	(334)	(543)	(209)	(2,000)	(2,000)	0
E13408	CRC Postage & Freight	(166)	(68)	98	(1,000)	(1,000)	0
E13410	CRC Project Grants	(1,584)	(1,425)	159	(9,504)	(9,504)	0
E13411	CRC Building Maintenance	(750)	(752)	(2)	(16,500)	(16,500)	0
E13412	Wandering Echo	(250)	(179)	71	(1,500)	(1,500)	0
E13413	Library	(500)	(215)	285	(3,000)	(3,000)	0
E13414	Licensing	(266)	(7)	259	(1,600)	(1,600)	0
E13416	CRC Equipment Fixture & Fittings	(416)	(158)	258	(2,500)	(2,500)	0
E13417	CRC Marketing & Promotion	(666)	(247)	419	(4,000)	(4,000)	0
E13418	CRC Professional Develop. & Train.	(916)	(1,524)	(608)	(5,500)	(5,500)	0
E13419	CRC Info & Comm Tech & Develop	(250)	0	250	(1,500)	(1,500)	0
E13420	CRC Traineeship	0	0	0	0	0	0
E13430	Community Development Grants Expenses	0	0	0	0	0	0
E13498	Depreciation	0	0	0	(3,293)	(3,293)	0
E13499	Administration Allocated	0	0	0	(12,903)	(12,903)	0
Total Expenditure		**(26,476)**	**(25,870)**	**605**	**(172,583)**	**(172,583)**	**0**
Sub-total: Community Resource Centre		**37,369**	**43,598**	**6,229**	**(9,842)**	**(4,207)**	**5,635**
Other Economic Services							
R13490	Insurance Reimbursement	0	0	0	0	0	0
R13501	Post Office Commission	3,334	2,819	(515)	35,000	35,000	0
R13502	Post Office Fees & Charges	666	638	(28)	4,000	4,000	0
R13503	Telstra Exchange Lease Income	0	0	0	2,400	2,400	0
R13504	Fees - Sale of Newspapers	16	30	14	100	100	0
R13505	NBN Deed Access Income	0	0	0	455	455	0
R13590	Other Economic Services Income	16	0	(16)	100	100	0
Total Revenue		**4,032**	**3,486**	**(546)**	**42,055**	**42,055**	**0**
E13501	Postal Agency Expenses	(666)	(873)	(207)	(4,000)	(4,000)	0
E13504	Purchase of West Australian	(8)	(45)	(37)	(50)	(50)	0
E13599	Administration Allocated	0	0	0	(52,580)	(52,580)	0
Total Expenditure		**(674)**	**(918)**	**(244)**	**(56,630)**	**(56,630)**	**0**
Sub-total: Other Economic Services		**3,358**	**2,569**	**(789)**	**(14,575)**	**(14,575)**	**0**
Fuel Facility							
R13601	Fuel Sales - ULP	35,000	35,275	275	210,000	210,000	0
R13602	Fuel Sales - Diesel	50,834	50,881	47	305,000	305,000	0
Total Revenue		**85,834**	**86,156**	**322**	**515,000**	**515,000**	**0**

SHIRE OF WANDERING
APPENDIX A - DETAILED OPERATING SCHEDULE
For the Period Ended 31 August 2018

COA	Description	YTD Budget	YTD Actual	Variance ($)	2018-2019 Annual Budget	2018-2019 Forecast	Variance ($)
E13601	Fuel Purchases - ULP	(32,064)	(32,340)	(276)	(192,384)	(192,384)	0
E13602	Fuel Purchases - Diesel	(47,500)	(47,509)	(9)	(285,000)	(285,000)	0
E13610	Fuel Facility Maintenance	(10)	0	10	(9,600)	(9,600)	0
E13690	Other Fuel Facility Expenses	(1,332)	(1,451)	(119)	(8,000)	(8,000)	0
E13698	Depreciation	0	0	0	(9,633)	(9,633)	0
E13699	Administration Allocated	0	0	0	(24,059)	(24,059)	0
Total Expenditure		**(80,906)**	**(81,299)**	**(393)**	**(528,676)**	**(528,676)**	**0**
Sub-total: Fuel Facility		**4,928**	**4,857**	**(71)**	**(13,676)**	**(13,676)**	**0**
TOTAL ECONOMIC SERVICES		**24,125**	**32,659**	**8,534**	**(157,291)**	**(150,055)**	**7,236**
OTHER PROPERTY & SERVICES							
Private Works							
R14100	Private Works Fees & Charges	2,168	0	(2,168)	6,499	6,499	0
Total Revenue		**2,168**	**0**	**(2,168)**	**6,499**	**6,499**	**0**
E14100	Private Works Expenses	0	0	0	(4,870)	(4,870)	0
E14199	Administration Allocated	0	0	0	(5,695)	(5,695)	0
Total Expenditure		**0**	**0**	**0**	**(10,565)**	**(10,565)**	**0**
Sub-total: Private Works		**2,168**	**0**	**(2,168)**	**(4,066)**	**(4,066)**	**0**
Public Works Overheads							
R14210	Workers Compensation Reimbursements	0	0	0	0	0	0
Total Revenue		**0**	**0**	**0**	**0**	**0**	**0**
E14200	Works - Administration Expenses	(3,066)	(3,061)	5	(40,000)	(40,000)	0
E14201	Works - Superannuation	(9,308)	(9,216)	92	(68,451)	(68,451)	0
E14202	Works - Annual, LSL, Public Holiday & Sick Leave	(8,040)	(7,413)	627	(48,234)	(48,234)	0
E14203	Works - Health, Safety & Training	(666)	(662)	4	(25,000)	(25,000)	0
E14204	Works - Protective Clothing	0	0	0	(5,000)	(5,000)	0
E14205	Tools & Consumables	(134)	(115)	19	(20,000)	(20,000)	0
E14290	Other Works Related Expenses	(14,189)	(14,201)	(12)	(21,377)	(21,377)	0
E14294	Less PWOH allocated to Works & Services	67,866	67,878	12	318,981	318,981	0
E14295	Housing Allocated	0	0	0	(50,970)	(50,970)	0
E14299	Administration Allocated	0	0	0	(39,949)	(39,949)	0
Total Expenditure		**32,464**	**33,211**	**747**	**0**	**0**	**0**
Sub-total: Public Works Overheads		**32,464**	**33,211**	**747**	**0**	**0**	**0**
Plant Operation							
R14301	Diesel Fuel Rebate	5,334	5,542	208	20,000	20,000	0
R14302	Motor Vehicle Policy discount	334	0	(334)	2,000	2,000	0
R14303	Insurance reimbursement	0	0	0	0	0	0
Total Revenue		**5,668**	**5,542**	**(126)**	**22,000**	**22,000**	**0**

SHIRE OF WANDERING
APPENDIX A - DETAILED OPERATING SCHEDULE
For the Period Ended 31 August 2018

COA	Description	YTD Budget	YTD Actual	Variance ($)	2018-2019 Annual Budget	2018-2019 Forecast	Variance ($)
E14301	Plant - Insurance	(5,308)	(5,302)	7	(24,361)	(24,361)	0
E14302	Plant - Fuel & Oils	(16,200)	(16,290)	(90)	(90,000)	(90,000)	0
E14303	Plant - Tyres and Tubes	(166)	0	166	(10,000)	(10,000)	0
E14304	Plant - Parts & Repairs	(17,000)	(17,766)	(766)	(90,000)	(90,000)	0
E14305	Plant - Internal Repair Wages	(9,952)	(9,992)	(40)	(23,715)	(23,715)	0
E14306	Plant - Licences	(3,666)	(3,755)	(89)	(4,000)	(4,000)	0
E14307	Plant - Depreciation	0	0	0	(53,405)	(53,405)	0
E14308	Less Plant Operation Costs allocated to Works & Se	51,954	52,065	111	311,711	311,711	0
E14309	Plant - Depot Maintenance	(3,889)	(4,868)	(979)	(19,884)	(19,884)	0
E14398	Depreciation - Plant	0	0	0	(2,766)	(2,766)	0
E14399	Administration Allocated	0	0	0	(15,580)	(15,580)	0
Total Expenditure		**(4,227)**	**(5,907)**	**(1,679)**	**(22,000)**	**(22,000)**	**0**
Sub-total: Plant Operation		**1,441**	**(365)**	**(1,805)**	**0**	**0**	**0**
Administration							
R14500	Administration Fees & Charges	26	49	23	150	150	0
R14590	Other Administration Income	416	1,334	918	2,500	2,500	0
R14791	Income Relating to Unclassified - GST Free	0	0	0	0	0	0
Total Revenue		**442**	**1,383**	**941**	**2,650**	**2,650**	**0**
E14500	Admin - Salaries	(47,138)	(46,705)	433	(342,825)	(342,825)	0
E14501	Admin - Superannuation	(5,926)	(5,844)	82	(45,756)	(45,756)	0
E14502	Admin - Fringe Benefits Tax	(3,166)	(3,252)	(86)	(10,000)	(10,000)	0
E14503	Admin - Training Expenses	0	0	0	(10,000)	(10,000)	0
E14504	Admin - Staff Uniforms	(84)	161	245	(3,500)	(3,500)	0
E14505	Admin - Conference Expenses	(566)	(514)	52	(10,000)	(10,000)	0
E14506	Admin - Building Maintenance	(1,376)	(1,414)	(38)	(32,858)	(32,858)	0
E14507	Admin - Utilities	(1,700)	(1,747)	(47)	(18,000)	(18,000)	0
E14508	Admin - Insurance Premiums	(12,989)	(12,945)	44	(26,137)	(26,137)	0
E14509	Admin - Vehicle Running Expenses	(334)	(27)	307	(5,000)	(5,000)	0
E14510	Office Equipment Maintenance	(166)	0	166	(7,000)	(7,000)	0
E14511	IT Licensing & Support	(25,000)	(24,511)	489	(30,000)	(30,000)	0
E14512	Audit Fees	0	0	0	(15,000)	(15,000)	0
E14513	Bank Charges	(250)	(143)	107	(1,500)	(1,500)	0
E14514	Legal Expenses	(316)	(302)	15	(7,000)	(7,000)	0
E14515	Consultancy Fees	(820)	3,795	4,615	(34,916)	(34,916)	0
E14516	Advertising	(250)	(264)	(14)	(1,500)	(1,500)	0
E14517	Printing, Stationery & Postage	(1,666)	(1,206)	460	(10,000)	(10,000)	0
E14519	Overdraft Facility Charges	(200)	(317)	(117)	(1,200)	(1,200)	0
E14520	Overdraft Facility Interest	0	0	0	0	0	0
E14521	Resource Sharing	(5,766)	(5,749)	17	(55,000)	(55,000)	0
E14590	Other Administration Expenses	(834)	(198)	636	(5,000)	(5,000)	0
E14591	Housing Allocated	0	0	0	(11,660)	(11,660)	0
E14594	Less Admin Costs allocated to Programs	0	0	0	625,231	625,231	0
E14598	Depreciation	0	0	0	(23,228)	(23,228)	0
Total Expenditure		**(108,547)**	**(101,182)**	**7,365**	**(81,849)**	**(81,849)**	**0**
Sub-total: Administration		**(108,105)**	**(99,799)**	**8,306**	**(79,199)**	**(79,199)**	**0**

SHIRE OF WANDERING
APPENDIX A - DETAILED OPERATING SCHEDULE
For the Period Ended 31 August 2018

COA	Description	YTD Budget	YTD Actual	Variance ($)	2018-2019 Annual Budget	2018-2019 Forecast	Variance ($)
Gross Salaries and Wages							
E14600	Gross Salaries & Wages	(147,541)	(147,541)	(0)	0	0	0
E14601	Less Sal & Wages Aloc to Works	147,541	147,541	0	0	0	0
Total Expenditure		**0**	**0**	**0**	**0**	**0**	**0**
Sub-total: Salaries & Wages		**0**	**0**	**0**	**0**	**0**	**0**
Town Planning Schemes							
		0	0	0	0		0
Total Revenue		**0**	**0**	**0**	**0**	**0**	**0**
		0	0	0	0	0	0
Total Expenditure		**0**	**0**	**0**	**0**	**0**	**0**
				0			0
Sub-total: Town Planning Schemes		**0**	**0**	**0**	**0**	**0**	**0**
				0			0
TOTAL OTHER PROPERTY & SERVICES		**(72,033)**	**(66,953)**	**5,080**	**(83,265)**	**(83,265)**	**0**
				0			0
				0			0
NET RETURN		**913,566**	**937,413**	**23,847**	**1,314,613**	**1,308,837**	**(5,776)**

ATTACHMENT 10.4.1.2

Municipal Bank Reconciliation 31/08/2018

Balance as per Bank Statement	$401,132.99
Add Outstanding Deposits	$15,329.94
Less unpresented Cheques	-$27,948.84
Total as per Bank Statement	**$388,514.09**
Balance as per GL	$388,514.09
Total As per General Leadger	**$388,514.09**
Differences	$0.00

Finance Officer

Finance Manager CEO 12/9/18

Outstanding Deposits 31/08/2018			
Banking from 30/08/2018 to 31/08/2018		$	13,458.34
Fuel Facility	30/08/2018	$	1,871.60
Total		**$**	**15,329.94**

Unpresented Cheques 31/08/2018			
Electricity bill payment		$	47.65
Super Payment	11/07/2018	$	5,805.56
Super Payment	25/07/2018	$	5,935.58
Super Payment	08/08/2018	$	5,497.56
Super Payment	22/08/2018	$	5,624.45
Licensing Collections	30/08/2018	$	1,020.40
Community Centre Bond - P & C	07/08/2018	$	200.00
Treatment Room Bond - Linda Allen	02/08/2018	$	100.00
Infrastructure Bond - Rural Building Company	3/08/2018	$	1,000.00
Unknown Rates Payment	9/08/2018	$	1,200.15
Unknown Rates Payment	13/08/2018	$	1,287.49
Cat Trap Bond - D Lockwood	30/08/2018	$	150.00
Fuel Facility - $80 different 29/08/2018 - settled 30/08/2018	29/08/2018	$	80.00
Total			**27948.84**

Electronic Statement

Statement Period
31 July 2018 - 31 August 2018

Westpac Community Solutions One

Account Name
SHIRE OF WANDERING MUNICIPAL ACCOUNT

Customer ID
1930 8463 SHIRE OF WANDERING

BSB
036-170

Account Number
000 091

Opening Balance	+ $107,280.87
Total Credits	+ $519,364.21
Total Debits	- $225,512.09
Closing Balance	+ $401,132.99

TRANSACTIONS

Please check all entries on this statement and promptly inform Westpac of any possible error or unauthorised transaction

DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
31/07/18	**STATEMENT OPENING BALANCE**			**107,280.87**
01/08/18	Deposit Fdmsa Payment 42298585287407		2,238.64	109,519.51
01/08/18	Withdrawal Westpac Merchant Fees 24215998Fee 001556	41.80		109,477.71
01/08/18	Withdrawal Westpac Merchant Fees 23253198Fee 001556	71.50		109,406.21
01/08/18	Payment By Authority To Transport Wado20180730	392.00		109,014.21
01/08/18	Payment By Authority To Shire Of Wanderi Merchant Fee	25.00		108,989.21
01/08/18	Payment By Authority To Fdmsa Fee 42298585287407	259.87		108,729.34
02/08/18	Deposit Allen,Linda Mari room hire 23rd Aug		160.00	108,889.34
02/08/18	Deposit Fdmsa Payment 42298585287407		1,566.77	110,456.11
02/08/18	Merchant Settlement 0970001 Shire Of Wandering 0001 Wandering		667.61	111,123.72
02/08/18	Withdrawal/Cheque 013986	5,002.45		106,121.27
02/08/18	Withdrawal/Cheque 013987	1,752.52		104,368.75
03/08/18	Deposit Bendigo Bank R J Cumper #451		30.00	104,398.75
03/08/18	Deposit D J Young A456		1,303.08	105,701.83
03/08/18	Deposit Fdmsa Payment 42298585287407		1,323.79	107,025.62
03/08/18	Deposit Katherine Price A376 Price I and K		1,655.30	108,680.92
03/08/18	Deposit Sd Craig Scot Craig rates		1,703.04	110,383.96
03/08/18	Merchant Settlement 0910001 Shire Of Wandering 0001 Wandering		3,948.43	114,332.39

TRANSACTIONS

Please check all entries on this statement and promptly inform Westpac of any possible error or unauthorised transaction

DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
06/08/18	Deposit Online 2165509 Pymt Kseniya Majko A304 Majkomozgova		1,627.96	115,960.35
06/08/18	Deposit Online 2505942 Pymt Herries Johnston A196		605.30	116,565.65
06/08/18	Deposit Landgate Eas2 Payment Jul-2		190.00	116,755.65
06/08/18	Deposit Fdmsa Payment 42298585287407		1,098.40	117,854.05
06/08/18	Deposit Fdmsa Payment 42298585287407		1,582.03	119,436.08
06/08/18	Deposit Fdmsa Payment 42298585287407		1,761.91	121,197.99
06/08/18	Merchant Settlement 0940001 Shire Of Wandering 0001 Wandering		25.00	121,222.99
07/08/18	Deposit Online 2109180 Pymt Neville Weir N Weir A282		1,481.60	122,704.59
07/08/18	Deposit Doj-08 9425 2177 Fer 213346		36.50	122,741.09
07/08/18	Deposit Fdmsa Payment 42298585287407		969.38	123,710.47
07/08/18	Deposit 12 Cheetaning A1 Wandering rates A1		1,032.00	124,742.47
07/08/18	Deposit Timbarra Trading A260		1,290.23	126,032.70
07/08/18	Deposit Australia Post Lip180807280230		1,750.08	127,782.78
07/08/18	Deposit Timbarra Trading A137		1,936.64	129,719.42
07/08/18	Merchant Settlement 0950001 Shire Of Wandering 0001 Wandering		1,642.25	131,361.67
07/08/18	Merchant Settlement 0950002 Shire Of Wandering 0002 Wandering		51.20	131,412.87
08/08/18	Deposit Online 2814166 Tfr Westpac Community Sotrust Interest		4.21	131,417.08
08/08/18	Deposit Narrogin WA		6,348.10	137,765.18
08/08/18	Deposit Hillside Ma Cz H A82		1,611.26	139,376.44
08/08/18	Deposit Sale Leader Pty A470		1,832.09	141,208.53
08/08/18	Deposit Fdmsa Payment 42298585287407		1,992.10	143,200.63
08/08/18	Merchant Settlement 0960001 Shire Of Wandering 0001 Wandering		242.65	143,443.28
08/08/18	Withdrawal Online 1815002 Tfr Westpac Com Cc Bond Morrison	250.00		143,193.28
08/08/18	Withdrawal Online 1815741 Tfr Westpac Bus Mun to Odraft	317.41		142,875.87
08/08/18	Withdrawal Online Multi 1850815 Pymt WBC.aba Payroll	26,256.43		116,619.44
08/08/18	Withdrawal/Cheque 013988	382.25		116,237.19
09/08/18	Deposit Online 2884986 Pymt James Trevelyan Trevelyan A215		2,040.41	118,277.60
09/08/18	Deposit Bendigo Bank Rates		1,200.15	119,477.75
09/08/18	Deposit Bickley,Benjamin A459		1,341.64	120,819.39

TRANSACTIONS

Please check all entries on this statement and promptly inform Westpac of any possible error or unauthorised transaction

DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
09/08/18	Deposit Shane Mailey A163		1,341.64	122,161.03
09/08/18	Deposit Steer L A18 Lyall Steer		1,552.87	123,713.90
09/08/18	Deposit Jennifer Stevens A521		1,793.47	125,507.37
09/08/18	Deposit Gfg Properties A147		1,975.68	127,483.05
09/08/18	Deposit Fdmsa Payment 42298585287407		2,073.32	129,556.37
09/08/18	Merchant Settlement 0970001 Shire Of Wandering 0001 Wandering		3,380.26	132,936.63
09/08/18	Merchant Settlement 0970002 Shire Of Wandering 0002 Wandering		483.80	133,420.43
09/08/18	Payment By Authority To Transport Wado20180807	17.70		133,402.73
10/08/18	Deposit Online 2807183 Pymt Wandering Shire Shire of Wandering		80.00	133,482.73
10/08/18	Deposit Bendigo Bank R J Cumper #451		30.00	133,512.73
10/08/18	Deposit Fdmsa Payment 42298585287407		823.58	134,336.31
10/08/18	Deposit The Watts Farmin Assess #A515		8,353.03	142,689.34
10/08/18	Deposit The Watts Farmin Assess # A78		8,411.60	151,100.94
10/08/18	Deposit The Watts Farmin Assess # A359		10,357.34	161,458.28
10/08/18	Merchant Settlement 0910001 Shire Of Wandering 0001 Wandering		50.00	161,508.28
10/08/18	Withdrawal Online Multi 1686664 Pymt Wbccrs.aba Creditors	72,600.11		88,908.17
10/08/18	Payment By Authority To Transport Wado20180808	26.85		88,881.32
13/08/18	Deposit Online 2166841 Pymt Blackbeard Pty L A220		600.07	89,481.39
13/08/18	Deposit Online 2704465 Pymt Darren Stredwick Assessment A464		1,380.20	90,861.59
13/08/18	Rtgs High Value Payment Ref No 0354341 Axel Seifried Avon 17139		1,146.15	92,007.74
13/08/18	Deposit Bendigo Bank Wandering Rates		300.04	92,307.78
13/08/18	Deposit Bendigo Bank Wandering Rates		300.04	92,607.82
13/08/18	Deposit Fdmsa Payment 42298585287407		925.44	93,533.26
13/08/18	Deposit Annaliese Woodwo A299 Rates		1,082.00	94,615.26
13/08/18	Deposit Allonville Pl Assessment A244		1,156.10	95,771.36
13/08/18	Deposit Allonville Pl Assessment A243		1,189.59	96,960.95
13/08/18	Deposit Bendigo Bank Wandering Rates		1,200.15	98,161.10
13/08/18	Deposit Bendigo Bank Shire of Wandering		1,287.49	99,448.59
13/08/18	Deposit Fdmsa Payment 42298585287407		1,683.02	101,131.61
13/08/18	Deposit Fdmsa Payment 42298585287407		1,787.96	102,919.57

TRANSACTIONS

Please check all entries on this statement and promptly inform Westpac of any possible error or unauthorised transaction

DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
13/08/18	Merchant Settlement 0940001 Shire Of Wandering 0001 Wandering		236.00	103,155.57
13/08/18	Merchant Settlement 0940002 Shire Of Wandering 0002 Wandering		125.65	103,281.22
13/08/18	Payment By Authority To Transport Wado20180809	483.80		102,797.42
14/08/18	Deposit Watts B A477		1,200.15	103,997.57
14/08/18	Deposit Fdmsa Payment 42298585287407		1,204.55	105,202.12
14/08/18	Deposit C Woods A251		1,238.81	106,440.93
14/08/18	Deposit Carrooda Tst A544 Junnapullin		1,311.92	107,752.85
14/08/18	Deposit Bendigo Bank A455		1,315.48	109,068.33
14/08/18	Deposit Boddy A400		1,655.30	110,723.63
14/08/18	Deposit Housing Authorit Vp157006		2,571.43	113,295.06
14/08/18	Merchant Settlement 0950001 Shire Of Wandering 0001 Wandering		605.30	113,900.36
15/08/18	Deposit Fdmsa Payment 42298585287407		1,126.67	115,027.03
15/08/18	Deposit Bendigo Bank A276 D Pullen		1,200.15	116,227.18
15/08/18	Deposit Wandering Farm A225		1,812.99	118,040.17
15/08/18	Deposit Mj & C Cornish a72		4,533.13	122,573.30
15/08/18	Deposit Sac Business Che Sac Refa491		6,374.75	128,948.05
15/08/18	Deposit Mj & C Cornish a53		7,123.11	136,071.16
15/08/18	Merchant Settlement 0960001 Shire Of Wandering 0001 Wandering		528.05	136,599.21
15/08/18	Payment By Authority To Transport Wado20180813	125.65		136,473.56
16/08/18	Deposit Online 2181734 Pymt Key-Ora Nominees a497 a332 a130		13,344.45	149,818.01
16/08/18	Deposit Online 2273086 Pymt Gail Epiro wandering shire		1,200.15	151,018.16
16/08/18	Deposit Online 2416247 Pymt Nathaniel Motas A212 Motas		1,270.00	152,288.16
16/08/18	Deposit Smith,Shari June Rates A4		560.00	152,848.16
16/08/18	Deposit Smith,Shari June A352 Rates		790.58	153,638.74
16/08/18	Deposit Kirwan Mcnamara A457		1,309.51	154,948.25
16/08/18	Deposit Fdmsa Payment 42298585287407		1,647.20	156,595.45
16/08/18	Deposit Lee-Ann Muller A20		1,652.98	158,248.43
16/08/18	Merchant Settlement 0970002 Shire Of Wandering 0002 Wandering		684.65	158,933.08
17/08/18	Deposit Narrogin WA		8,311.64	167,244.72
17/08/18	Deposit Albany WA		17,501.63	184,746.35
17/08/18	Deposit Bendigo Bank R J Cumper #451		30.00	184,776.35

TRANSACTIONS

Please check all entries on this statement and promptly inform Westpac of any possible error or unauthorised transaction

DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
17/08/18	Deposit P K Spiegel 115 monthly rates		110.00	184,886.35
17/08/18	Deposit Timothy Tuohey Tim Tuohey		236.49	185,122.84
17/08/18	Deposit A126 A126 w. rates		1,341.64	186,464.48
17/08/18	Deposit Fdmsa Payment 42298585287407		1,559.00	188,023.48
17/08/18	Merchant Settlement 0910001 Shire Of Wandering 0001 Wandering		389.70	188,413.18
20/08/18	Deposit Narrogin WA		3,079.09	191,492.27
20/08/18	Deposit E & R Houghton Houghton Lot 8 Pol		100.00	191,592.27
20/08/18	Deposit Fdmsa Payment 42298585287407		1,040.88	192,633.15
20/08/18	Deposit Thompson,Errin F A214		1,200.15	193,833.30
20/08/18	Deposit Michelle Verdon A262 Lightfoot		1,210.60	195,043.90
20/08/18	Deposit Cameron 45 Wandering Rates		1,305.41	196,349.31
20/08/18	Deposit Fdmsa Payment 42298585287407		1,734.96	198,084.27
20/08/18	Deposit Fdmsa Payment 42298585287407		1,921.63	200,005.90
20/08/18	Deposit Rural Bank Rates A364/A107		3,892.79	203,898.69
20/08/18	Deposit Bradley Hardie A89Shirewandering		4,708.83	208,607.52
20/08/18	Deposit Rural Bank Rates A365		4,760.89	213,368.41
20/08/18	Merchant Settlement 0930001 Shire Of Wandering 0001 Wandering		25.00	213,393.41
20/08/18	Merchant Settlement 0940001 Shire Of Wandering 0001 Wandering		2,542.06	215,935.47
20/08/18	Payment By Authority To Transport Wado20180816	684.65		215,250.82
20/08/18	Withdrawal/Cheque 013989	481.65		214,769.17
21/08/18	Deposit Online 2257656 Pymt Hotham Ridge Win A306		421.54	215,190.71
21/08/18	Deposit Online 2746740 Pymt Malcolm Treasure g treasure rates		1,853.21	217,043.92
21/08/18	Deposit The Watts Farmin Assess No - A411		1,200.15	218,244.07
21/08/18	Deposit The Watts Farmin Assess No - A410		1,200.15	219,444.22
21/08/18	Deposit Pa Davis A307		1,200.15	220,644.37
21/08/18	Deposit Fdmsa Payment 42298585287407		2,341.66	222,986.03
21/08/18	Deposit Lm & Vp Sewell A139/A368		8,777.47	231,763.50
21/08/18	Deposit Joneslanglasalle Payment # 01821238		1,200.15	232,963.65
21/08/18	Merchant Settlement 0950001 Shire Of Wandering 0001 Wandering		150.00	233,113.65
21/08/18	Merchant Settlement 0950002 Shire Of Wandering 0002 Wandering		886.30	233,999.95
21/08/18	Withdrawal Online 1608098 Pymt Wbccrs.aba Creditors	1,233.00		232,766.95

TRANSACTIONS

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DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
21/08/18	Withdrawal Online Multi 1614422 Pymt Wbccrs.aba Creditors	62,260.41		170,506.54
22/08/18	Deposit Narrogin WA		8,707.56	179,214.10
22/08/18	Deposit Hewitt L Debtor 255		74.40	179,288.50
22/08/18	Deposit A43 Wand Rates A43 Wandering Rate		1,559.20	180,847.70
22/08/18	Deposit Fdmsa Payment 42298585287407		1,986.58	182,834.28
22/08/18	Deposit Rural Bank A475 Cranston		19,159.25	201,993.53
22/08/18	Merchant Settlement 0960001 Shire Of Wandering 0001 Wandering		257.00	202,250.53
22/08/18	Merchant Settlement 0960002 Shire Of Wandering 0002 Wandering		16.00	202,266.53
22/08/18	Withdrawal Online Multi 1345395 Pymt WBC.aba Payroll	26,696.29		175,570.24
23/08/18	Deposit Caldwell Je A11		76.90	175,647.14
23/08/18	Deposit Boddington Shire Boddington Shire		223.00	175,870.14
23/08/18	Deposit Ka Je Bowen A416		494.85	176,364.99
23/08/18	Deposit Northmead Pl A349 690 Deans Rd		1,146.15	177,511.14
23/08/18	Deposit Benny A61		1,259.00	178,770.14
23/08/18	Deposit Fdmsa Payment 42298585287407		1,386.66	180,156.80
23/08/18	Deposit Mr Justin Robert A26		1,577.89	181,734.69
23/08/18	Merchant Settlement 0970001 Shire Of Wandering 0001 Wandering		1,611.68	183,346.37
23/08/18	Merchant Settlement 0970002 Shire Of Wandering 0002 Wandering		28.80	183,375.17
23/08/18	Payment By Authority To Transport Wado20180821	5,605.95		177,769.22
23/08/18	Withdrawal/Cheque 013990	725.00		177,044.22
23/08/18	Withdrawal/Cheque 013991	1,512.07		175,532.15
23/08/18	Withdrawal/Cheque 013992	24.25		175,507.90
24/08/18	Deposit Online 2406200 Pymt Wandering Shire Shire of Wandering		180.00	175,687.90
24/08/18	Deposit Bendigo Bank R J Cumper #451		30.00	175,717.90
24/08/18	Deposit Mr Norman Richar The Paratha Box		52.50	175,770.40
24/08/18	Deposit Fdmsa Payment 42298585287407		1,187.99	176,958.39
24/08/18	Deposit Carlene Matthewm A403		1,210.60	178,168.99
24/08/18	Deposit Stephen Bullock Bullock A256		1,238.54	179,407.53
24/08/18	Deposit Rural Bank A407		1,904.10	181,311.63
24/08/18	Deposit Rural Bank A159		5,925.73	187,237.36
24/08/18	Deposit Rural Bank A60		11,287.91	198,525.27
24/08/18	Deposit Government Of WA EFT240818-01		62,411.25	260,936.52

TRANSACTIONS

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DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
24/08/18	Merchant Settlement 0910001 Shire Of Wandering 0001 Wandering		1,328.08	262,264.60
24/08/18	Withdrawal Online Multi 1203286 Pymt Wbccrs.aba Creditors	705.00		261,559.60
27/08/18	Deposit P K Spiegel 115 monthly rates		115.00	261,674.60
27/08/18	Deposit G D Lockwood & J Rates		1,090.10	262,764.70
27/08/18	Deposit laurence white		1,162.35	263,927.05
27/08/18	Deposit Anderson,Michael A238 62 Wandoo		1,215.00	265,142.05
27/08/18	Deposit Fdmsa Payment 42298585287407		1,331.15	266,473.20
27/08/18	Deposit Fdmsa Payment 42298585287407		1,446.10	267,919.30
27/08/18	Deposit Fdmsa Payment 42298585287407		1,588.31	269,507.61
27/08/18	Deposit Rural Bank D F & G E White		1,703.04	271,210.65
27/08/18	Deposit Bauxite Resource A476A500A487		2,236.30	273,446.95
27/08/18	Deposit Rural Bank D F & G E White		3,635.09	277,082.04
27/08/18	Deposit Rural Bank D F & G E White		4,845.49	281,927.53
27/08/18	Deposit Rural Bank D F & G E White		6,537.44	288,464.97
27/08/18	Merchant Settlement 0940001 Shire Of Wandering 0001 Wandering		1,811.85	290,276.82
27/08/18	Merchant Settlement 0940002 Shire Of Wandering 0002 Wandering		384.35	290,661.17
27/08/18	Payment By Authority To Cc Payment Cc0005336810000001	11,561.20		279,099.97
27/08/18	Payment By Authority To Transport Wado20180823	28.80		279,071.17
28/08/18	Deposit Online 2550753 Pymt Hadleigh Nominee A479 Hadleigh Nom		1,431.14	280,502.31
28/08/18	Deposit Online 2707887 Pymt Ralph Ferguson A197		1,210.60	281,712.91
28/08/18	Deposit Joyce E. Darker Rates. A335		157.45	281,870.36
28/08/18	Deposit May A324 Shire Wandering		1,200.15	283,070.51
28/08/18	Deposit Lythe,Caroline S A236		1,270.00	284,340.51
28/08/18	Deposit Shelley Brand A192 warrick brand		1,507.82	285,848.33
28/08/18	Deposit Lythe,Caroline S A183		1,548.92	287,397.25
28/08/18	Deposit Fdmsa Payment 42298585287407		2,311.59	289,708.84
28/08/18	Merchant Settlement 0950001 Shire Of Wandering 0001 Wandering		12,795.05	302,503.89
29/08/18	Deposit Online 2845461 Pymt Brendan Quinlan A227 18458 Ulbrich		326.56	302,830.45
29/08/18	Deposit Steer,Lyla Ameli 1/2 Rates A141		652.50	303,482.95
29/08/18	Deposit Fdmsa Payment 42298585287407		1,048.19	304,531.14
29/08/18	Deposit Wd Smash Rep A452		1,303.08	305,834.22

TRANSACTIONS

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DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
29/08/18	Deposit Wd Smash Rep A334		1,644.85	307,479.07
29/08/18	Deposit Brand S A286		1,678.01	309,157.08
29/08/18	Deposit Austral Mercanti 88779		19,246.46	328,403.54
29/08/18	Payment By Authority To Transport Wado20180827	384.35		328,019.19
30/08/18	Deposit Online 2283740 Pymt Winchester (Avon A536		19,331.18	347,350.37
30/08/18	Deposit Narrogin WA		14,036.70	361,387.07
30/08/18	Deposit Narrogin WA		30,784.25	392,171.32
30/08/18	Deposit Department Of Tr Payment:101872		394.70	392,566.02
30/08/18	Deposit S D Lazenby & P A347		437.63	393,003.65
30/08/18	Deposit Bendigo Bank A377		443.00	393,446.65
30/08/18	Deposit Payne,Tania A520 Payne		1,146.15	394,592.80
30/08/18	Deposit Fdmsa Payment 42298585287407		1,209.84	395,802.64
30/08/18	Deposit Bank Of QLD A380		1,210.60	397,013.24
30/08/18	Deposit Hbh Hold A100		2,479.50	399,492.74
30/08/18	Deposit South32 Worsley A70015001458582019		1,200.15	400,692.89
30/08/18	Merchant Settlement 0970001 Shire Of Wandering 0001 Wandering		862.44	401,555.33
30/08/18	Merchant Settlement 0970002 Shire Of Wandering 0002 Wandering		919.30	402,474.63
30/08/18	Payment By Authority To Transport Wado20180828	919.30		401,555.33
30/08/18	Payment By Authority To Hunter/Jlt Insur 50126990	4,426.38		397,128.95
30/08/18	Withdrawal/Cheque 013993	169.85		396,959.10
31/08/18	Interest Paid		14.62	396,973.72
31/08/18	Deposit Bendigo Bank R J Cumper #451		30.00	397,003.72
31/08/18	Deposit CBA Rates A36 Woolfitt		401.09	397,404.81
31/08/18	Deposit Pgh premium grain		1,146.15	398,550.96
31/08/18	Deposit Ms Ramona Costin Rates A241		1,210.60	399,761.56
31/08/18	Deposit Fdmsa Payment 42298585287407		1,315.53	401,077.09
31/08/18	Merchant Settlement 0910001 Shire Of Wandering 0001 Wandering		144.50	401,221.59
31/08/18	Payment By Authority To Transport Wado20180829	88.60		401,132.99
31/08/18	**CLOSING BALANCE**			**401,132.99**

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ATTACHMENT 10.4.1.3

Investment Bank Reconciliation 31 August 2018

Balance as per Bank Statements	$	400,929.65
Total as per Bank Statement	**$**	**400,929.65**
Balance as per GL	$	400,929.65
Total As per General Ledger	**$**	**400,929.65**
Difference		$0.00

Finance Officer

Finance Manager CEO 12/9/18

Account activity

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Investment Account
036-167 214822

$400,929.65

Account actions

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- View & download statements
- Exports and reports
- Bank feeds

Description, date or amount | Search | Advanced search

Date	Description	Debit	Credit	Balance [1]
31 Aug 2018	INTEREST PAID		$170.18	$400,929.65
31 Jul 2018	INTEREST PAID		$175.59	$400,759.47
29 Jun 2018	INTEREST PAID		$118.32	$400,583.88
22 Jun 2018	WITHDRAWAL ONLINE 1574946 TFR Westpac Com LSL SO Mingenew	-$21,240.52		$400,465.56
12 Jun 2018	PRINCIPAL PAID ON 0000000 TERM DEPOSIT 415130		$284,623.00	$421,706.08
12 Jun 2018	INTEREST PAID ON 0000000 TERM DEPOSIT 415130		$2,245.79	$137,083.08
12 Jun 2018	INTEREST PAID ON 0000000 TERM DEPOSIT 415130		$39.77	$134,837.29
31 May 2018	INTEREST PAID		$57.21	$134,797.52
30 Apr 2018	INTEREST PAID		$59.03	$134,740.31
29 Mar 2018	INTEREST PAID		$53.48	$134,681.28
1 Mar 2018	TRANSACTION FEE	-$5.00		$134,627.80
28 Feb 2018	INTEREST PAID		$75.00	$134,632.80
6 Feb 2018	WITHDRAWAL CASH 0000000 WANNEROO WA	-$284,623.00		$134,557.80
31 Jan 2018	INTEREST PAID		$189.40	$419,180.80
29 Dec 2017	INTEREST PAID		$166.38	$418,991.40
30 Nov 2017	INTEREST PAID		$172.04	$418,825.02
31 Oct 2017	INTEREST PAID		$204.06	$418,652.98

ATTACHMENT 10.4.1.4

Trust Bank Reconciliation 31 August 2018

Balance as per Bank Statements	$28,212.33
Unpresented Cheque	-$2.39
Outstanding Deposits	$1,450.00
Total as per Bank Statements	**$29,659.94**
Balance as per GL	$29,659.94
Total as per General Ledger	**$29,659.94**
Difference	$0.00

Finance Officer

Finance Manager CEO 12/9/18.

Unpresented Cheques 31/08/2018

Interest	31/08/2018	$2.39
	Total	$2.39

Outstanding Deposits 31/08/2018

Treatment Room Bond	Linda Allen	$ 100.00
Community Centre Bond	P & C	$ 200.00
Infrastructure Bond	Rural Building Company	$ 1,000.00
Cat Trap Bond	D Lockwood	$ 150.00
	Total	$ 1,450.00

Electronic Statement

Statement Period
31 July 2018 - 31 August 2018

Westpac Community Solutions One

Account Name
SHIRE OF WANDERING TRUST ACCOUNT

Customer ID
1930 8463 SHIRE OF WANDERING

BSB
036-170

Account Number
000 120

Opening Balance	+ $27,964.15
Total Credits	+ $252.39
Total Debits	- $4.21
Closing Balance	+ $28,212.33

TRANSACTIONS

Please check all entries on this statement and promptly inform Westpac of any possible error or unauthorised transaction

DATE	TRANSACTION DESCRIPTION	DEBIT	CREDIT	BALANCE
31/07/18	**STATEMENT OPENING BALANCE**			**27,964.15**
08/08/18	Deposit Online 2815003 Tfr Westpac Community Socc Bond Morrison		250.00	28,214.15
08/08/18	Withdrawal Online 1814164 Tfr Westpac Com Trust Interest	4.21		28,209.94
31/08/18	Interest Paid		2.39	28,212.33
31/08/18	**CLOSING BALANCE**			**28,212.33**

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ATTACHMENT 10.4.1.5

Westpac

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WANDERING WA 6308

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards sevice available 24 hours a day, 7 days a week.

Any statement entries for purchases or cash advances made in a foreign currency show the foreign currency transaction amount converted into Australian dollars by the applicable credit card scheme. Any applicable Westpac Foreign Transaction Fee (described below as "Foreign Transaction Fee") charged is shown as a separate entry.

Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Amanda Jean O'Halloran	4293 1830 0217 7006	20,000	20,000.00

Statement From	Statement To	Facility Number
20 JUL 2018	19 AUG 2018	00053368

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	0.00	11,561.20	0.00	0.00	11,561.20 -	0.00	0.00	0.00

S001915 / M000678 / 230 / CN1VPCP1

Westpac Banking Corporation ABN 33 007 457 141

A4WFGI (12/09)

Important notice regarding Autopay Direct Debit Arrangement- Direct Debit

* If you have set up a direct debit arrangement for making automatic repayments to your BusinessChoice credit card account, and there have been two failed direct debit transactions (that is, we cannot withdraw the nominated amount from your nominated account) in consecutive months due to insufficient funds in the nominated account, we may, at our sole discretion:

1. Cancel your BusinessChoice Facility Autopay Request Form- Direct Debit Request (New change)
2. Impose a fee or charge (No change- We currently charge a $9 missed payment fee when payment is not received by statement due date)
3. Charge interest on any unpaid purchases outstanding (No change)

If your Direct Debit Request is cancelled, you must arrange to either set up a new Autopay Request Form- Direct Debit Request or use alternative payment methods so we can process your payment.
Please ensure that there are sufficient funds available in the nominated account to allow direct debit payments to be made in accordance with your BusinessChoice Facility Autopay Request Form- Direct Debit Request.

Please remember any payments made into the Billing account that places the Billing Account into credit or results in a zero balance at the payment due date, your direct debit will still continue to take place. This also applies if you make an additional payment into the Billing Account that is only a partial payment and still leaves a debit balance on the Billing Account, your direct debit arrangement for the month will remain unchanged and continue to take place.

BusinessChoice Everyday VISA Card

Date of Transaction	Description			Debits/Credits	Cardholder Comments
	Purchases				
20 JUL	FUNTOPIA MISCELLANEOUS & SPECIALTY RE	STRATHPINE	AU	100.70	
25 JUL	COVS PARTS PTY LTD AUTOMOTIVE PARTS, ACCESSORIE	KELMSCOTT	AU	353.75	
25 JUL	Jaycar Armadale ELECTRONICS STORES	Armadale	AU	18.95	
25 JUL	BLUE SINGLET PTY LTD PUBLIC WAREHOUSING-FARM PROD	WELSHPOOL	AU	269.50	
25 JUL	TRUCKLINE AUTOMOBILE & TRUCK DEALER -	WELSHPOOL	AU	296.10	
25 JUL	LOCAL GOVERNEMENT MANA GOVERNMENT SERVICES NOT ELSE	EAST PERTH	AU	531.00	
25 JUL	LOCAL GOVERNEMENT MANA GOVERNMENT SERVICES NOT ELSE	EAST PERTH	AU	955.00	
25 JUL	BUNNINGS 368000 HARDWARE STORES	ARMADALE	AU	266.06	
31 JUL	Mercure Hotel Perth FD HOTELS, MOTELS, RESORTS - LO	Perth	AU	900.56	
30 JUL	Kitchen Warehouse MISCELLANEOUS HOUSE FURNISHI	Bibra Lake	AU	173.40	
31 JUL	CITY OF PERTH PARKING- AUTOMOBILE PARKING LOTS AND	PERTH	AU	12.22	
01 AUG	CabFare Payments TAXICABS/LIMOUSINES	North Melbour	AU	13.13	
01 AUG	NISBETS AUSTRALIA MISCELLANEOUS HOUSE FURNISHI	SMEATON GRANG	AU	318.89	
02 AUG	DAN MURPHYS ONLINE GROCERY STORES, SUPERMARKETS		AU	177.35	
02 AUG	THE GEORGE EATING PLACES, RESTAURANTS	PERTH	AU	1,307.50	

Westpac

BusinessChoice Everyday VISA Card

Date of Transaction	Description	Debits/Credits	Cardholder Comments
03 AUG	Mercure Hotel Perth FD Perth AU HOTELS, MOTELS, RESORTS - LO	654.40	
03 AUG	Woolworths Online AU GROCERY STORES, SUPERMARKETS	107.76	
02 AUG	PHI YEN VIETNAMESE R NORTHBRIDGE AU EATING PLACES, RESTAURANTS	557.10	
05 AUG	Mercure Hotel Perth FD Perth AU HOTELS, MOTELS, RESORTS - LO	1,884.18	
07 AUG	CLEVERPATCH PTY LTD BERESFIELD AU DIRECT MARKETING - CATALOG M	220.21	
08 AUG	SPOTLIGHT SOUTH MELBOUR AU ARTISTS SUPPLY STORES, CRAFT	182.87	
08 AUG	SPOTLIGHT SOUTH MELBOUR AU ARTISTS SUPPLY STORES, CRAFT	16.00	
10 AUG	SPOTLIGHT SOUTH MELBOUR AU ARTISTS SUPPLY STORES, CRAFT	22.00	
10 AUG	SPOTLIGHT SOUTH MELBOUR AU ARTISTS SUPPLY STORES, CRAFT	35.98	
10 AUG	Mercure Hotel Perth FD Perth AU HOTELS, MOTELS, RESORTS - LO	85.09 -	
11 AUG	SPOTLIGHT SOUTH MELBOUR AU ARTISTS SUPPLY STORES, CRAFT	20.00	
13 AUG	WOOLWORTHS 4360 ARMADALE WA AU GROCERY STORES, SUPERMARKETS	92.22	
14 AUG	SPOTLIGHT SOUTH MELBOUR AU ARTISTS SUPPLY STORES, CRAFT	50.97	
14 AUG	ASHDOWN INGRAM KEWDALE AU AUTOMOTIVE PARTS, ACCESSORIE	1,130.42	
14 AUG	GOSNELLS FRAMING GOSNELLS AU COMMERICAL PHOTOGRAPHY, ART	795.00	
14 AUG	TRUCKLINE WELSHPOOL AU AUTOMOBILE & TRUCK DEALER -	183.07	
	Sub Total:	**11,561.20**	
	Miscellaneous Transactions		
19 AUG	TRANSFER CLOSING BALANCE TO BILLING ACCT	11,561.20 -	
	Sub Total:	**11,561.20 -**	
	Grand Total:	**0.00**	

I have checked the above details and verify that they are correct.

Cardholder Signature J Mallaran **Date** 24/08/18

Transactions examined and approved.

Manager/Supervisor Signature _____ **Date** _____

S001916 / M000678 / 230 / CN1VPCP1

Westpac Banking Corporation ABN 33 007 457 141

A4WFGI (12/09)

Shire of Wandering

Payment Listing for the period ending 31 August 2018

Chq/EFT No	Date	Description	Amount
		Municipal Bank Account	
EFT4199	10/08/2018	**Best Office Systems**	532.11
		Black & White Printing - 5,160 copies @ 0.0088 cents & Colour Printing - 4,981 copies @ 0.088 cents	
EFT4200	10/08/2018	**Shire Of Wandering**	80.00
		Payroll deductions - Rates Payment	
EFT4201	10/08/2018	**The Trophy Shop**	85.50
		Purchase of Honour Board Name Labels for Councillors past & present	
EFT4202	10/08/2018	**The Workwear Group**	896.17
		Purchase of indent uniform order and returned items for A Hardie & M Treasure	
		Uniform indent order for J Curtis	
EFT4203	10/08/2018	**Perfect Computer Solutions**	85.00
		Monthly fee for Daily Monitoring, Management and Resolution of Disaster Recovery Options at site (July)	
EFT4204	10/08/2018	**IT Vision Australia Pty Ltd**	20,082.48
		Renewal od SynergySoft & Universe Annual License Fees from 1/07/2018 to 30/06/2019	
EFT4205	10/08/2018	**Local Government Managers Australia**	581.00
		2018 -2019 Membership Subscription - Amanda O'Halloran	
		CDN Spotlight Forum - Shire of Northam - Workshop Registration	
EFT4206	10/08/2018	**Lions Club of Wandering**	1,425.00
		Purchase of Bollards x 54 125mm 3.0 Permarod for use along pathways	
EFT4207	10/08/2018	**Brookton Plumbing**	2,002.00
		New Fire Reel Installation and Hook up at Caravan Park including travel and labour	
EFT4208	10/08/2018	**Wandering Smash Repairs**	174.20
		Purchase of side mirror for Toyota Hilux Ute	
EFT4209	10/08/2018	**Boddington News**	9.00
		Boddington News edition # 604	
EFT4210	10/08/2018	**Metrocount**	176.00
		Purchase of 30 metre rubber tube for road counters	
EFT4211	10/08/2018	**Rob Curtis**	782.00
		Operating of waste transfer station 29th/30th July & 5th/6th August 2018, Clearing of roadside bins 31st July & 7th August 2018	
EFT4212	10/08/2018	**Spiffy Lawns & Gardens**	472.50
		Attend toolbox meeting, Snip lovegrass at Wandering Downs Estate, Remove water tank from Humes Way, Pruning & Gardening tidy up, Removal of shrub roots at Community Centre and various shrubs, Mow Michibin St shire house and tidy up, Spray weeds at Community Centre and surrounds, mow Dunmall lawn and check garden, Tidy up felled branches around townsite along pathways	
EFT4213	10/08/2018	**The Lock Man Security**	650.00
		Install 11 Carbine CBS aluminium locks in post office windows	
EFT4214	10/08/2018	**MJ & C Cornish**	3,388.00
		Truck and Excavator Hire for use on Bannister Road for flood damage	
EFT4215	10/08/2018	**WA Fuel Supplies**	41,077.87
		Purchase of 28,072 Litres of Diesel at 1.2628 and1,500 Litres of Diesel at 1.2628 for depot tank	
EFT4216	10/08/2018	**Leaf Bean Machine**	101.28
		Purchase of coffee beans including delivery for use at CRC	
EFT4217	21/08/2018	**Monica Beth Treasure**	104.75
		Reimbursement for items purchased at Coles for HWEDA meeting	
EFT4218	21/08/2018	**Shire of Wagin**	843.41
		Recoup of EHO costs to PPE 12/07/2018	
EFT4219	21/08/2018	**WALGA**	16,775.84
		WALGA Subscriptions 01/07/2018 to 30/06/2019 - Council Connect, Employee Relations, WALGA Annual Subscription	
EFT4220	21/08/2018	**Courier Australia**	14.25
		Delivery of rates notices, envelopes, tip passes from Albany Advertiser	

EFT4221	**21/08/2018**	**Australia Post**	**309.89**
		Purchase of various items from Australia Post - including 2 x boxes of stamps, express post bags etc.	
EFT4222	**21/08/2018**	**Hotham Mechanical**	**250.80**
		Service at 30,000km for CEO vehicle 0WD	
EFT4223	**21/08/2018**	**Gilbarco Australia Pty Ltd**	**110.00**
		Purchase of New DataPump Fuel Cards	
EFT4224	**21/08/2018**	**Shire of Kalamunda**	**442.32**
		Development Applications for Wannamal Sporting Clays, 103 Dunmall Drive and Subdivision Application for 101 Echidna Close	
EFT4225	**21/08/2018**	**BOC Limited**	**67.09**
		Container Service for the period 28/06/2018 to 28/07/2018 - Oxygen indust, dissolved acetylene & argoshield, Oxygen medical	
EFT4226	**21/08/2018**	**WesTrac Pty Ltd**	**6,930.23**
		Purchase of various parts for Cat Grader plus 2000hr service	
		Purchase of various parts for Catepillar Front End Loader plus 2000hr service	
		Purchase of parts for Cat Grader including seals & bearings	
EFT4227	**21/08/2018**	**CJD Equipment Pty Ltd**	**108.89**
		Purchase of weatherstrip for Volvo Excavator	
EFT4228	**21/08/2018**	**Brookton Plumbing**	**500.50**
		Service & Repairs to Solarhart system - frost valve had failed - attend site	
EFT4229	**21/08/2018**	**Brendan Whitely**	**124.82**
		Reimbursement for Taxi, Parking & Meals for Local Government Week	
EFT4230	**21/08/2018**	**Boddington News**	**18.00**
		Boddington News edition # 605 & # 606	
EFT4231	**21/08/2018**	**Department Of Mines, IR & Safety - Building Commission**	**103.23**
		Shire of Wandering BSL - July 2018	
EFT4232	**21/08/2018**	**WA Contract Ranger Services**	**420.75**
		Ranger services performed for the period of 18th & 27th July 2018	
EFT4233	**21/08/2018**	**Rob Curtis**	**782.00**
		Operating of waste transfer station for the period 12th/13th & 19th/20th August 2018, Clearing of roadside bins 14th & 21st August 2018	
EFT4234	**21/08/2018**	**Allwest Plant Hire Australia**	**1,815.00**
		Dry Hire of Bomag Roller for use in general road maintenance	
EFT4235	**21/08/2018**	**Cemeteries & Crematoria Association Of Wa**	**120.00**
		Annual Ordinary Membership 2018/19	
EFT4236	**21/08/2018**	**P & D Sullivan**	**2,931.50**
		Hire of side tipper for gravel carting on Codjatotine Hastings Road for use on flood damage	
		Hire of side tipper for gravel carting on Potts Road for use on flood damage	
EFT4237	**21/08/2018**	**Redfish Technologies Pty Ltd**	**1,760.00**
		Yearly Support & Maintenance Contract CCTV System Renewal 2018/19	
EFT4238	**21/08/2018**	**Marketforce**	**275.46**
		Public Notice - Planning & Development Act - Local Planning Scheme Amendment Advertisement	
EFT4239	**21/08/2018**	**RAMM Software Pty Ltd**	**6,140.95**
		RAMM Annual Software & Maintenance Subscription	
EFT4240	**21/08/2018**	**Rhonie's Wandering Mop & Bucket**	**1,080.00**
		Cleaning of public conveniences and caravan park ablutions & campers kitchen for the period of 17/06/2018 to 15/07/2018	
EFT4241	**21/08/2018**	**MJ & C Cornish**	**3,872.00**
		Truck and Excavator Hire for use on Codjatotine Hastings Road for flood damage	
		Excavator hire to dig grave site	
EFT4242	**21/08/2018**	**Japanese Truck & Bus Spares**	**1,105.55**
		Purchase of headlight, mudguard and mudguard frame for Isuzu Prime Mover,	
		Purchase of headlight & 3 x mirrors for Isuzu Truck	
EFT4243	**21/08/2018**	**Access Life Health & Fitness**	**400.00**
		Pilates Sessions - 27th June, 18th & 25th July & 1st August 2018	
EFT4244	**21/08/2018**	**Liberty Rural**	**13,403.65**
		Purchase of 9,950 Litres of Unleaded Petrol at 1.3471 incl gst	
EFT4245	**21/08/2018**	**Leaf Bean Machine**	**141.28**
		Purchase of coffee beans for use at the CRC	

EFT4246	**21/08/2018**	**Clubs WA**	**930.00**
		Provide responsible service of alcohol (WA) Uncapped RSA Training plus travel costs	
EFT4247	**21/08/2018**	**Stephen Peter Bullock**	**342.00**
		Reimbursement for purchase of socked drainage pipe for Ferguson Way and Herdigan Road	
EFT4248	**21/08/2018**	**Profile & Welder Repairs**	**36.25**
		Purchase of 1 x BOC Handle + postage	
EFT4249	**21/08/2018**	**Australian Taxation Office**	**1,233.00**
		July 2018 BAS	
EFT4250	**24/08/2018**	**Shire Of Wandering**	**180.00**
		Payroll deductions - Rates Payments	
EFT4251	**24/08/2018**	**Spiffy Lawns & Gardens**	**525.00**
		Attend toolbox, Tidy up fallen trees at corner white road and watts street - vacant land, Mow depot, council and community centre lawn, Spray supervisors house for weeds in lawn, Spray weeds at Michibin Street house, Gnowing Street house and Dowsett Street house, Spray weeds on oval, Mow toilet block, Mow oval with Toro, Prepare area at caravan park ready for turf - apply yellow sand	
13988	**03/08/2018**	**Shire of Wandering - Petty Cash**	**382.25**
		Shire Banking Money order, Bulk Mail Out - Reid Road Update, Postage for number plates, Dept of Water Environmental Registered Post, Groceries for RSA Course, Kitchen Supplies for CRC, Steel for tailgate for PT2 Isuzu Truck, Gluten free flour for Council Meeting Lunch, Washing Liquid for Shire Towels	
13989	**14/08/2018**	**Shire of Wandering - Petty Cash**	**481.65**
		Shire Banking Money Order, Bulk Mail out - Makeup class, Box of 100 stamps for use at CRC, Postage for 2018/19 Rates Notices	
13990	**21/08/2018**	**Synergy**	**725.00**
		Street lighting for the period25/06/2018 to 24/07/2018	
13991	**21/08/2018**	**Telstra**	**1,512.07**
		Usage charges to 10 July 2018 & services & equipment rental to 10 Aug 2018 for all shire properties and New Phone System repayment SMS Message regarding road conditions	
13992	**21/08/2018**	**Water Corporation**	**24.25**
		Standpipe water at Down Street - Water for Community Centre Gardens	
13993	**30/08/2018**	**Shire of Wandering - Petty Cash**	**169.85**
		Money orders for shire banking, Purchase of box of stamps for shire use, Purchase of milk for CRC workshops, Wandering CRC - Catering for HWEDA Meeting	
DD2753.1	**08/08/2018**	**WA SUPER PLAN**	**3,888.72**
		Payroll deductions	
DD2753.2	**08/08/2018**	**ANZ Onepath Masterfund**	**627.31**
		Superannuation contributions	
DD2753.3	**08/08/2018**	**Superwrap Personal Super Plan**	**87.00**
		Superannuation contributions	
DD2753.4	**08/08/2018**	**Rod Evenis Superannuation Fund Pty Ltd**	**614.99**
		Payroll deductions	
DD2753.5	**08/08/2018**	**BT Super For Life**	**221.11**
		Superannuation contributions	
DD2753.6	**08/08/2018**	**Retail Employees Superannuation Pty Ltd**	**58.43**
		Superannuation contributions	
DD2767.1	**22/08/2018**	**WA SUPER PLAN**	**3,843.62**
		Payroll deductions	
DD2767.2	**22/08/2018**	**ANZ Onepath Masterfund**	**714.60**
		Superannuation contributions	
DD2767.3	**22/08/2018**	**Superwrap Personal Super Plan**	**54.38**
		Superannuation contributions	
DD2767.4	**22/08/2018**	**Rod Evenis Superannuation Fund Pty Ltd**	**614.99**
		Payroll deductions	
DD2767.5	**22/08/2018**	**Prime Super**	**141.31**
		Superannuation contributions	
DD2767.6	**22/08/2018**	**BT Super For Life**	**192.85**
		Superannuation contributions	

DD2767.7	**22/08/2018**	**Retail Employees Superannuation Pty Ltd**	**62.70**
		Superannuation contributions	
DD2778.1	**30/08/2018**	**Hunter Premium Funding Limited**	**4,426.38**
		Premium Funding for Insurance for the period 30/06/2018 to 30/06/2019	
		Travel, Salary Continuance, Personal Accident, Cyber Liability, Marine Cargo, Management Liability Journey Injury, Motor Vehicle, Interest charges for premium funding 2018/19	

Municipal Bank Account

DD2774.1	**19/08/2018**	**Westpac Credit Card**	**11,561.20**
		Local Government Week Expenses at Mecure Hotel Perth	

Job	Supplier	Comments	Amount
1E134060.520	Funtopia	Purchase of makeup/face paints for Jezamyn Douglas for running Makeup Masterclass event on the 9th of August 2018	100.70
PU1/PSP	Covs Parts	Purchase of parts for use on the Holden Colorado, Car Trailer & Fuel Trailer	353.75
1E145110.520	Jaycar Armadale	Purchase of VGA cable for finance computer to get second monitor to connect and work	18.95
1E143090.520	Blue Singlet	Purchase of new shelving for Toolshed	269.50
PU1	Truckline	Purchase of beacon for use on the Holden Colorado	296.10
1E134180.521	LG Professionals	Membership to LG Professionals - M Treasure	531.00
1E134180.521	LG Professionals	Community Development Conference	955.00
1E134110.520	Bunnings	Purchase of new mop for use at the CRC & pots for use at the Shire Office from Bunnings	266.06
1E041010.520	Mecure Hotel	Accommodation for Cr Whitely for Local Government Week	900.56
1E134160.520	Kitchen W/house	Purchase of kitchen equipment for CRC	173.40
1E145900.520	City of Perth	Parking fees for Civic Legal Meeting	12.22
1E041010.520	Taxicabs	Taxi fees for Local Government Week	13.13
1E111010.520	Nisbets	Purchase of urn for use at the Community Centre	318.89
1E134060.520	Dan Murphys	Purchase of drinks for Ladies Sundowner	177.35
1E041010.520	The George	Council dinner with Brookton & Pingelly at The George Perth (other Shires will reimburse costs)	1307.50
1E041010.520	Mecure Hotel	Accommodation for Cr Watts for Local Government Week	654.40
1E134060.520	Woolworths	Purchase of food for supper for Makeup Workshop	107.76
1E041010.520	Phi Yen	Council Dinner for Local Government Week (Dinner with Brookton)	557.10
1E041010.520	Mecure Hotel	Local Government Week Expenses - A O'Halloran (items to be reimbursed)	1884.18
1E134060.520	Cleverpatch	Purchase of craft supplies for Father's Day	220.21
1E134060.520	Spotlight	Purchase of craft supplies for CRC	182.87
1E134060.520	Spotlight	Purchase of craft supplies for CRC	16.00
1E134060.520	Spotlight	Purchase of craft supplies for CRC	22.00
1E134060.520	Spotlight	Purchase of craft supplies for CRC	35.98
1R041900.121	Mecure Hotel	Overcharge of dry cleaning - credit given from Mecure Hotel Perth	-85.09
1E134060.520	Spotlight	Purchase of craft supplies for CRC	20.00
1E041040.520	Woolworths	Purchase of refreshments for Council Meeting	92.22
1E134060.520	Spotlight	Purchase of craft supplies for CRC	50.97
PT3/PU1/PLL	Ashdown Ingram	Purchase of incline connector for use on the Mitsubishi Cab Truck, beacon switch fuse holder for use on the Holden Colorado Ute, LED Combo for use	1130.42
1E041130.520	Gosnells Framing	Purchase of Frames for Councillors from Gosnells Framing Gallery	795.00
PT1	Truckline	Purchase of mudflaps & reversing alarm	183.07

Licensing

JNL2154	**Police Licensing**	**17.70**
	Licensing Collections 07/08/2018	
JNL2154	**Police Licensing**	**26.85**
	Licensing Collections 08/08/2018	
JNL2155	**Police Licensing**	**483.80**
	Licensing Collections 09/08/2018	
JNL2156	**Police Licensing**	**125.65**
	Licensing Collections 13/08/2018	
JNL2157	**Police Licensing**	**684.65**
	Licensing Collections 16/08/2018	

JNL2182	**Police Licensing**	**5605.95**
	Licensing Collections 21/08/2018	
JNL2192	**Police Licensing**	**28.80**
	Licensing Collections 23/08/2018	
JNL2193	**Police Licensing**	**384.35**
	Licensing Collections 27/08/2018	
JNL2193	**Police Licensing**	**919.30**
	Licensing Collections 28/08/2018	
JNL2193	**Police Licensing**	**88.60**
	Licensing Collections 29/08/2018	
JNL2197	**Police Licensing**	**1020.40**
	Licensing Collections 30/08/2018	
	Payroll	
PPE 08/08/2018	**Staff Payroll**	**26256.43**
	PPE 08/08/2018	
PPE 22/08/2018	**Staff Payroll**	**26696.29**
	PPE 22/08/2018	
	Total Payments for Month Ending 31 Aug 2018:	**229,541.95**

CERTIFICATION OF CHIEF EXECUTIVE OFFICER

This schedule of accounts to be passed for payment was submitted to each member of the Council on Thursday, 20 September 2018 and has been checked and is fully supported by vouchers and invoices which are sub certified as to the receipt of goods and services and as to prices, computations and costings and the amounts shown are due for payment.

Amanda O'Halloran, Chief Executive Officer

CERTIFICATION OF CHAIRMAN

I hereby certify this schedule of accounts was submitted to the Council on Thursday, 20 September 2018 and that the amounts were approved for payment.

Cr Brendan Whitely, Chairman