MINUTES

Ordinary Council Meeting

Thursday 16 July 2026
3:30pm

Council Chambers, 22 Watts Street, Wandering

OUR VISION

Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.

These Minutes of the Council meeting held 16 July 2026 are confirmed as a true and correct record of proceedings without amendment. Confirmed on 20/08/2026 by the Presiding Member, Cr S Little.

…………………………………………
Cr. Sheryl Little, Shire President

This Ordinary Council Meeting will be recorded in line with Section 5.23A of the *Local Government Act 1995.*

Electronic copies of minutes and agendas are available for download from the Shire of Wandering website www.wandering.wa.gov.au

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wandering for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of Wandering disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions.

Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Wandering during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wandering.

The Shire of Wandering warns that anyone who has an application lodged with the Shire of Wandering must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wandering in respect of the application.

Dr Alistair Pinto
Chief Executive Officer

TABLE OF CONTENTS

1. DECLARATION OF OPENING / ANNOUNCMENT OF VISITORS 4
2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE 4
   - 2.1 Attendance 4
   - 2.2 Apologies 4
   - 2.3 Approved Leave of Absence 4
3. PUBLIC QUESTION TIME 4
4. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS 4
5. REQUESTS FOR LEAVE OF ABSENCE 5
6. DISCLOSURE OF INTEREST 5
7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING 6
   - 7.1 Ordinary Council Meeting Minutes – 18 June 2026 6
8. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION 6
9. RECEPTION OF MINUTES AND RECOMMENDATIONS OF COMMITTEES 6
   - 9.1 WALGA Central Country Zone Meeting | 12 June 2026 6
   - 9.2 Voluntary Regional Organisation of Councils (VROC) Meeting | 16 June 2026 6
10. COUNCILLOR REPORTS 7
    - 10.1 Shire President Report 7
    - 10.2 Deputy President Report 7
11. CORPORATE SERVICES REPORTS 8
    - 11.1 Financial Report 8
    - 11.2 Payment Listing 10
12. PLANNING AND TECHNICAL SERVICES REPORTS 12
    - 12.1 Retrospective Dam – Lot 88 (No. 38) Redgum Court, Wandering 12
13. CHIEF EXECUTIVE OFFICER REPORTS 17
    - 13.1 Adoption of the 2026/27 Fees and Charges 17
    - 13.2 2026/27 Annual Budget 19
    - 13.3 Shire of Wandering Policy Manual Review – Policies 12,15,24,39,89 & 90 25
14. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN 27
15. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING 27
16. CONFIDENTIAL REPORTS 27
17. CLOSURE OF MEETING 27

1. DECLARATION OF OPENING / ANNOUNCMENT OF VISITORS

The Presiding Member declared the meeting open at 3:30pm.

2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

2.1 Attendance

Elected Members

Cr. Sheryl Little	Shire President (Presiding Member)
Cr. Alan Price	Deputy President
Cr. Lou Cowan	
Cr. Gillian Hansen	
Cr. Peter Latham	
Cr. Andrew Thompson	

Staff

Dr. Alistair Pinto	Chief Executive Officer
Karl Mickle	Operations Manager

Members of the Public

Brendan Whitely
Kathy Green
Matthew and Breann Sherman

2.2 Apologies

Nil

2.3 Approved Leave of Absence

Nil

3. PUBLIC QUESTION TIME

No questions from the members of the public in attendance.

4. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Matthew and Breann Sherman:
Statement read by Breann attached to the minutes.

Kathy Green:
After reviewing the officer's report and recommendations, we wish to formally record our support for the recommendation to refuse the application. The dam's height, scale, and proximity to the boundary make it visually intrusive and inconsistent with the rural character of the area. In addition, insufficient engineering detail has been provided to demonstrate that the dam is structurally sound or safe. As an adjoining neighbour, we have experienced the impacts firsthand and remain concerned about drainage, amenity, and potential structural failure.

We ask that Council uphold the officer's recommendation to refuse the application and ensure that any future proposal meets proper setback, design, and environmental standards before approval is considered. Kathy and Darrel Green.

Good afternoon, President, Councilors, and Shire staff. Thank you for giving me the time today to speak regarding the retrospective development application for the dam at Lot 88, No. 38 Redgum Court.

I want to start on a deeply personal note. While we only purchased our property in the Blackboy Springs estate in 2023, my family's history in this region is deeply entrenched. My family first settled in Wandering in 1903. For over 120 years, without a break, my family has lived, worked, and stayed in this area. Because of that deep-seated respect and love for this town, I am genuinely saddened to find myself standing in this position before you today. It was never our intention to bypass planning systems, or find ourselves in this position with our local Shire or our neighbours.

To establish our absolute good faith: on December 12th, before a single blade of grass was cleared or a machine was brought to our property, we physically visited the Shire administration office. We spoke directly to the technical services administration officer – at the time to clarify exactly what was required to build a dam on our rural residential property. We were guided by the advice we received that day and proceeded entirely in accordance with what we believed to be the correct local rules. We acted with total transparency, hoping only to make a safe, practical improvement to our home.

Let us look at the structure itself. The officer's report notes a concern regarding a lack of engineering drawings and raises theoretical questions about the stability of the dam wall. In your packets, you will find a signed technical statement from our earthmoving contractor. He is a local operator with over 40 years of direct, hands-on experience building agricultural dams specifically in the Wandering region and in our exact soil types.

Furthermore, to ensure complete due diligence, we sought independent professional advice from JCB Earthworks, a company that specializes specifically in constructing dams and ponds in the Perth Hills. We provided them with every single piece of documentation: the Shire officer's report, the neighbor's submission, our application and our complete progressive construction photography plus finished earthworks. After a thorough review, JCB Earthworks was completely satisfied that our dam has been built to the proper standard, and they were entirely happy for us to stand here today and use their name in support of this structure.

As these independent experts and our step-by-step construction photos demonstrate, this dam was built using the highest standard of rural agricultural practice:

- The site was excavated down to a clean, solid clay base.
- A deep, subsurface keyway trench was cut into the foundation and packed with pure clay to anchor the wall deep into the earth and prevent water from ever piping or seeping underneath.
- The wall was built using clean, rock-free clay, which was moisture-conditioned and systematically track-rolled in thin layers over seven consecutive days using heavy machinery.
- An active, wide overflow spillway was constructed to work with the natural topography, ensuring that during an extreme rain event, water is safely discharged away from the wall along natural drainage lines.

The collective professional assessment of these operators is clear: this settled, compacted clay structure is exceptionally stable. Attempting to excavate, cut, or alter this already stabilized, sealed clay wall would actively compromise the compacted clay seal, introducing severe, genuine structural risks where none currently exist.

The legal liability for a private dam rests entirely with the private landowner. Approving this application does not transfer that civil liability to the Shire. Under common law, we retain full responsibility and duty of care to ensure our land does not cause harm. We accept that responsibility wholeheartedly. We have met our duty of care by building this dam using standard, robust, professional agricultural practices.

I want to address the objection submitted by the resident at No. 37. It is vital that we look at the actual geography and scale of the site, rather than assumptions. First, the objection refers to guidelines meant for small 2-to-4-hectare lifestyle blocks. This is a fundamental error. The Blackboy Springs estate does not consist of tiny hobby blocks; it is made up of properties ranging from 5 to 10 hectares. Our property at No. 38 is a significant 6.2 hectares—over 15 acres. A dam of this size has commonly been built within Blackboy springs – as per the satellite images.

Second, let's address the physical layout. If you look at the Landgate map in your packets, you will see that the objector at No. 37 does not share a direct property boundary fence with our dam. Our dam is setback 1.5 metres from our eastern boundary, which belongs entirely to the private access leg of No. 39. The resident at No. 39—our actual adjoining neighbour—has raised absolutely no objections. Running directly between our boundary and No. 37's active land is an 11-metre-wide driveway and access corridor. When you combine our 1.5-metre setback with this 11-metre-wide physical corridor, there is a total physical separation of over 12.5 metres between our dam wall and the objector's property. Furthermore, the objectors home is built on a complete different part of their block, elevated on the other side of the natural gully, facing away from the dam, and heavily screened by a thick stand of mature trees on their property.

In stark contrast to the objection, our other neighbor at lot 104 has expressed satisfaction with the dam. Historically, seasonal runoff would build up and pool at the top of his paddock where the ground levels out. Our dam has successfully regulated the flow, preventing the water logging issue. He is completely supportive and has offered to provide a formal statement to the shire if required.

The officer's report expresses concern that a 1.5-metre setback is inconsistent with the rural character and visual amenity of the area. I strongly challenge this. Because our dam is tucked away in the far south-eastern corner of our 6.2-hectare lot, it is completely invisible to the public eye. It cannot be seen from Redgum Court, nor can it be seen from any other public road or public vantage point. It has absolutely zero impact on the public streetscape or the general amenity of the community. I have attached images in your package taken from public roadways in blackboy springs estate of dams located within the boundary proximites – a majority being front boundaries which supposedly apply a 30m boundary setback – let alone the 10m. Please note, there is more dams within Blackboy springs that we didn't photograph that would impose on these setbacks.

Furthermore in your packets, I have also included Google Earth images of several other existing dams located in Blackboy Springs along with their rough sizes. I want to make a point of complete transparency regarding these measurements. When looking at dams from aerial satellite imagery, you cannot accurately see where their dam banks finish. We have been 100% honest and upfront about our dam's true physical footprint, which is a maximum of 75 metres by 65 metres at its furthest points on the ground. However, if we measure our dam from Google Earth in the exact same aerial way we have measured the surrounding dams, our dam would only measure a maximum of 75m x 35m. At this time we don't have access to satellite imagery to compare our dam as it is newly built. This means two things: it is highly likely that the surrounding dams are actually larger on the ground than satellite images show, and when comparing like-for-like aerial measurements, our dam is completely in line with the scale of other dams in the immediate area.

These images prove that dams of this scale including many that sit well within standard setbacks—are an inherent, functional part of the Blackboy Springs landscape. Our dam is entirely consistent with the established working rural character of this estate. To force the demolition or unfeasible modification of a safely constructed dam while multiple large dams exist across the estate is simply inequitable.

Councillors, we want to work constructively with the Shire. We understand the Shire has a broader planning framework to manage, but as the planner's own report explicitly confirms, there are no specific development requirements or exact rules governing dams within our local planning scheme or local planning policies. Because of this we hope common sense will prevail rather than applying generic residential building parameters to a functional rural asset.

Demolishing a professionally built, fully functioning clay dam—returning the earth to its original state—is an incredibly destructive, environmentally wasteful, and costly exercise. It benefits no one, and as our contractor noted, excavating a stabilized wall introduces structural instability where none currently exists.

As a multi-generational local whose family has stood by this town for over a century, I genuinely hope we can find common-sense grounds here this afternoon. At the end of the day, this is a farm dam, in a rural setting. I thank you for your time and your consideration, and I hope we can resolve this safely, practically, and with local common sense. Thank you.

16-7-26.

5. REQUESTS FOR LEAVE OF ABSENCE

Nil

6. DISCLOSURE OF INTEREST

No conflicts of interest declared.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 Ordinary Council Meeting Minutes – 18 June 2026

Statutory Environment:
Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

Voting Requirements:
Simple Majority

020726 Moved: Cr. Cowan Seconded: Cr. Hansen

Recommendation:
That the Minutes of the Ordinary Meeting of Council held on 18 June 2026 be confirmed as true and correct.

Carried 6/0

For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson
Against: Nil

8. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

9. RECEPTION OF MINUTES AND RECOMMENDATIONS OF COMMITTEES

9.1 WALGA Central Country Zone Meeting | 12 June 2026

030726 Moved: Cr. Latham Seconded: Cr. Thompson

Officer Recommendation
That the minutes of the WALGA Central Country Zone Meeting held on 12 June 2026, be received.

Carried 6/0

For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson
Against: Nil

9.2 Voluntary Regional Organisation of Councils (VROC) Meeting | 16 June 2026

040726 Moved: Cr. Price Seconded: Cr. Hansen

Officer Recommendation
That the minutes of the Voluntary Regional Organisation of Councils (VROC) Meeting held on 16 June 2026, be received.

Carried 6/0

For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson
Against: Nil

10. COUNCILLOR REPORTS

10.1 Shire President Report

Meetings attended by Shire President.
23 June – Meeting with the CEO.
25 June – Exit meeting with Auditors.
30 June - H5 Bird Flu Webinar
06 July – Meeting with the CEO.

10.2 Deputy President Report

Meetings attended by Deputy President.
23 June – Meeting with the CEO.

11. CORPORATE SERVICES REPORTS

11.1 Financial Report

File Reference:	**N/A**
Date:	**10 July 2026**
Location:	**Shire of Wandering**
Applicant:	**N/A**
Author:	**Bob Waddell**
Authorising Officer:	**Chief Executive Officer**
Disclosure of Interest:	**Nil**
Attachments:	**June 2026 Financial Statements**
Voting Requirements:	**Simple Majority**
Previous Reference:	**Nil**

Summary of Report:
The monthly financial report for the period ending 30 June 2026 is presented for Councils consideration.

Background:
In accordance with the Local Government Act 1995, a statement of financial activity must be presented at an Ordinary Meeting of Council. This is required to be presented within two months, after the end of the month, to which the statement relates.
The statement of financial activity is to report on the revenue and expenditure as set out in the annual budget for the month, including explanations of any variances. Regulation 34, from the Local Government (Financial Management) Regulations 1996 sets out the detail that is required to be included in the reports.

Consultation:
The Chief Executive Officer has been involved in monthly reviews of the operational budget and provides strategic advice to our financial consultant on trends and variances arising from various operational areas.

Statutory Environment:
Local Government (Financial Management) Regulations 1996 – Regulation 34.

Policy Implications:
Not applicable.

Financial Implications:
As disclosed in the financial statements.

Strategic Implications:
Improve Our Financial Position

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	• Improve accountability and transparency • Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs • Prudently manage our financial resources to ensure value for money • Reduce reliance on operational grants

Risk Implications:

Risk	**Low**
Financial reports are prepared in accordance with the Local Government Act, Regulations and Accounting Standards.	

Voting Requirements:
Simple Majority

050726 Moved: Cr. Hansen Seconded: Cr. Latham

Officer Recommendation:
That Council receive the financial report presented for the period ending 30 June 2026.

Carried 6/0

For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson
Against: Nil

SHIRE OF WANDERING

MONTHLY FINANCIAL REPORT

(Containing the Statement of Financial Activity)

FOR THE PERIOD ENDED 30 JUNE 2026

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

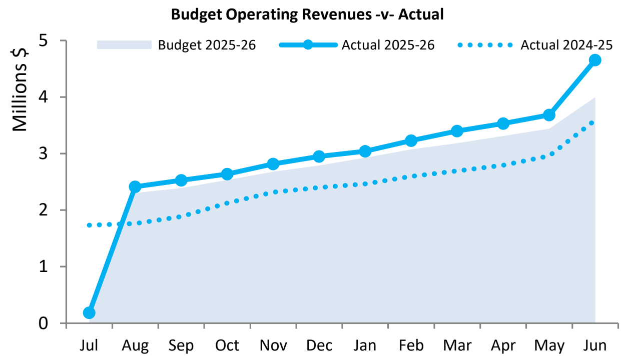
Summary Information - Graphs		2
Statement of Financial Activity by Nature		3
Statement of Financial Activity by Program		4
Statement of Financial position		5
Note 1	Statement of Financial Activity Information	6
Note 2	Explanation of Material Variances	8
Note 4	Rate Revenue	9
Note 5	Disposal of Assets	10
Note 6	Capital Acquisitions	11
Note 7	Borrowings	13
Note 8	Lease Liabilities	14
Note 9	Reserve Accounts	15
Note 10	Budget Amendments	16

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 JUNE 2026

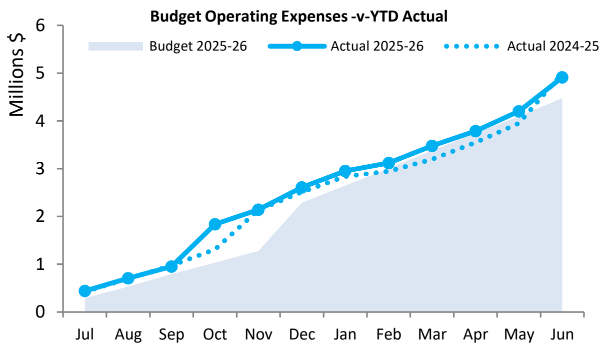
SUMMARY INFORMATION - GRAPHS

OPERATING ACTIVITIES

OPERATING REVENUE

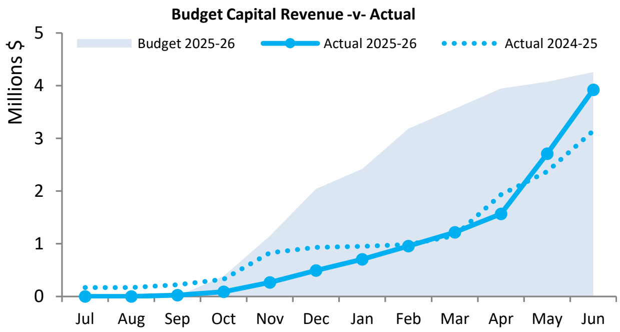


OPERATING EXPENSES

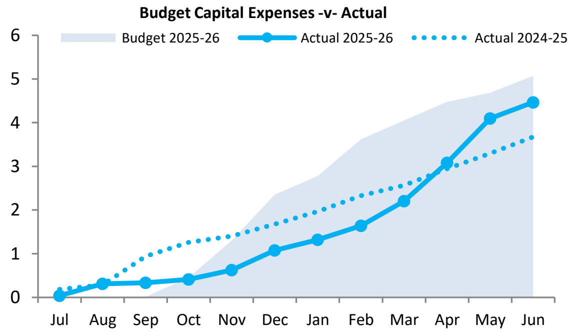


INVESTING ACTIVITIES

CAPITAL REVENUE

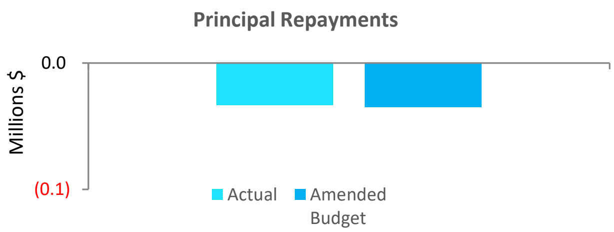


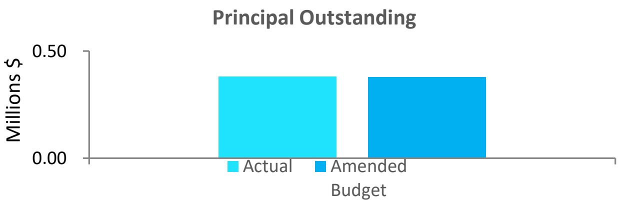
CAPITAL EXPENSES



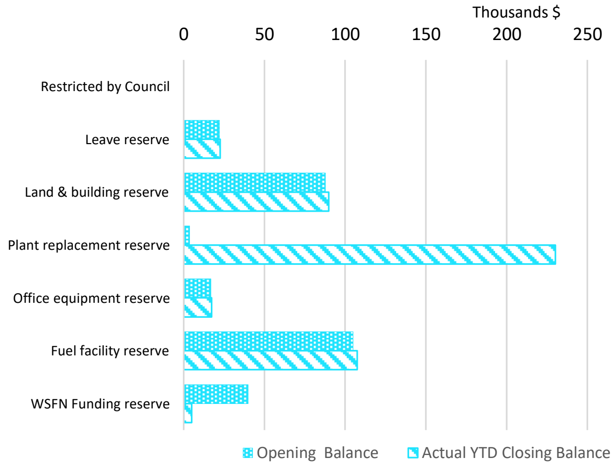
FINANCING ACTIVITIES

BORROWINGS

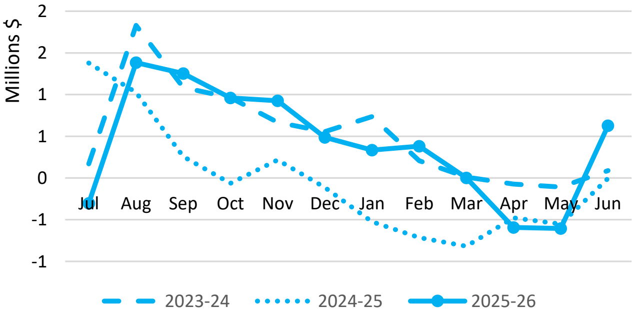




RESERVES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2026

BY NATURE

	Ref Note	Adopted Annual Budget (a)	Amended Annual Budget (d)	YTD Budget (b)	YTD Actual (c)	Variance $ (c) - (b)	Variance % ((c) - (b))/(b)	Var. ▲▼
		$	$	$	$	$	%	
OPERATING ACTIVITIES								
Revenue from operating activities								
Rates		2,051,418	2,051,418	2,051,418	**2,057,370**	5,952	0.29%	
Operating grants, subsidies and contributions	11	691,632	636,884	636,884	**1,209,645**	572,761	89.93%	▲
Fees and charges		731,720	784,720	784,720	**935,448**	150,728	19.21%	▲
Interest revenue		31,500	31,500	31,500	**45,705**	14,205	45.10%	▲
Other revenue		352,725	355,725	355,725	**367,191**	11,466	3.22%	
Profit on disposal of assets	5	155,402	137,392	137,392	**39,616**	(97,776)	(71.17%)	▼
Fair value adjustments to financial assets at fair value through profit or loss		0	0	0	**0**	0	0.00%	
		4,014,397	3,997,639	3,997,639	**4,654,976**	657,337	16.44%	
Expenditure from operating activities								
Employee costs		(1,391,354)	(1,279,729)	(1,279,729)	**(1,265,075)**	14,654	1.15%	
Materials and contracts		(1,457,832)	(1,466,593)	(1,466,593)	**(1,812,768)**	(346,175)	(23.60%)	▼
Utility charges		(56,900)	(60,500)	(60,500)	**(67,509)**	(7,009)	(11.58%)	
Depreciation on non-current assets		(1,475,545)	(1,475,545)	(1,475,545)	**(1,544,350)**	(68,805)	(4.66%)	
Finance costs		(29,496)	(29,496)	(29,496)	**(21,037)**	8,459	28.68%	
Insurance expenses		(105,025)	(106,794)	(106,794)	**(115,969)**	(9,175)	(8.59%)	
Other expenditure		(54,984)	(57,024)	(57,024)	**(84,044)**	(27,020)	(47.38%)	▼
Loss on disposal of assets	5	0	0	0	**0**	0	0.00%	
		(4,571,136)	(4,475,681)	(4,475,681)	**(4,910,752)**	(435,070)	9.72%	
Non-cash amounts excluded from operating activities	1(a)	1,321,107	1,339,116	1,339,116	**1,505,276**	166,159	12.41%	▲
Amount attributable to operating activities		**764,367**	**861,074**	**861,074**	**1,249,500**	388,426	45.11%	
INVESTING ACTIVITIES								
Inflows from investing activities								
Proceeds from capital grants, subsidies and contributions	12	3,642,725	3,821,736	3,821,736	**3,620,616**	(201,120)	(5.26%)	
Proceeds from disposal of assets	5	264,000	256,009	256,009	**177,120**	(78,889)	(30.82%)	▼
		3,906,725	4,077,745	4,077,745	**3,797,735**	(280,010)	(6.87%)	
Outflows from investing activities								
Payments for inventories, property, plant and equipment and infrastructure	6	(4,531,964)	(4,706,380)	(4,706,380)	**(4,142,430)**	563,950	11.98%	▲
		(4,531,964)	(4,706,380)	(4,706,380)	**(4,142,430)**	563,950	(11.98%)	
Amount attributable to investing activities		**(625,239)**	**(628,635)**	**(628,635)**	**(344,695)**	283,940	(45.17%)	
FINANCING ACTIVITIES								
Inflows from financing activities								
Proceeds from new debentures	7	0	0	0	**0**	0	0.00%	
Transfer from reserves	9	180,000	180,000	180,000	**126,623**	(53,377)	(29.65%)	▼
		180,000	180,000	180,000	**126,623**	(53,377)	(29.65%)	▼
Outflows from financing activities								
Repayment of borrowings	7	(34,779)	(34,779)	(34,779)	**(33,149)**	1,630	4.69%	
Payments for principal portion of lease liabilities	8	(43,751)	(43,751)	(43,751)	**(41,817)**	1,934	4.42%	
Transfer to reserves	9	(330,086)	(330,086)	(330,086)	**(323,855)**	6,231	1.89%	
		(408,616)	(408,616)	(408,616)	**(398,821)**	9,795	(2.40%)	
Amount attributable to financing activities		**(228,616)**	**(228,616)**	**(228,616)**	**(272,198)**	(43,582)	19.06%	
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year	1(c)	89,488	(3,823)	(3,823)	**(3,823)**	0	0.00%	
Amount attributable to operating activities		764,367	861,074	861,074	**1,249,500**	388,426	45.11%	▲
Amount attributable to investing activities		(625,239)	(628,635)	(628,635)	**(344,695)**	283,940	(45.17%)	
Amount attributable to financing activities		(228,616)	(228,616)	(228,616)	**(272,198)**	(43,582)	19.06%	
Surplus or deficit at the end of the financial year	1(c)	**0**	**(0)**	**(0)**	**628,784**	628,784	(6287835074.54%)	

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.
This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2026

BY PROGRAM

	Note	Adopted Annual Budget	Amended Annual Budget (d)	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼
		$	$	$	$	$	%	
OPERATING ACTIVITIES								
Revenue from operating activities								
Governance		0	0	0	**394**	394	0.00%	
General Purpose Funding - Rates	6	2,051,418	2,051,418	2,051,418	**2,057,370**	5,952	0.29%	
General Purpose Funding - Other		396,054	341,306	341,306	**926,385**	585,079	171.42%	▲
Law, Order and Public Safety		81,528	81,528	81,528	**48,429**	(33,100)	(40.60%)	▼
Health		1,000	1,000	1,000	**429**	(571)	(57.08%)	
Education and Welfare		0	0	0	**0**	0	0.00%	
Housing		33,480	33,480	33,480	**36,500**	3,020	9.02%	
Community Amenities		57,370	57,370	57,370	**62,804**	5,434	9.47%	
Recreation and Culture		3,000	3,000	3,000	**2,306**	(694)	(23.13%)	
Transport		246,902	228,892	228,892	**124,593**	(104,299)	(45.57%)	▼
Economic Services		789,420	839,420	839,420	**1,023,688**	184,268	21.95%	▲
Other Property and Services		354,225	360,225	360,225	**372,078**	11,853	3.29%	
		4,014,397	3,997,639	3,997,639	**4,654,976**	657,337	16.44%	▲
Expenditure from operating activities								
Governance		(302,732)	(306,241)	(306,241)	**(290,598)**	15,643	5.11%	
General Purpose Funding		(104,631)	(100,131)	(100,131)	**(87,178)**	12,953	12.94%	▲
Law, Order and Public Safety		(215,684)	(218,305)	(218,305)	**(227,753)**	(9,448)	(4.33%)	
Health		(17,286)	(17,286)	(17,286)	**(17,758)**	(472)	(2.73%)	
Education and Welfare		(6,453)	(6,453)	(6,453)	**(6,031)**	422	6.55%	
Housing		(52,643)	(52,643)	(52,643)	**(57,513)**	(4,870)	(9.25%)	
Community Amenities		(290,594)	(281,594)	(281,594)	**(272,810)**	8,784	3.12%	
Recreation and Culture		(332,828)	(328,311)	(328,311)	**(323,256)**	5,055	1.54%	
Transport		(2,181,392)	(2,082,648)	(2,082,648)	**(1,777,158)**	305,490	14.67%	▲
Economic Services		(995,718)	(1,005,394)	(1,005,394)	**(1,208,952)**	(203,558)	(20.25%)	▼
Other Property and Services		(71,175)	(76,675)	(76,675)	**(641,746)**	(565,071)	(736.97%)	▼
		(4,571,136)	(4,475,681)	(4,475,681)	**(4,910,752)**	(435,070)	(9.72%)	
Non-cash amounts excluded from operating activities	1(a)	1,321,107	1,339,116	1,339,116	1,505,276	166,159	12.41%	▲
Amount attributable to operating activities		**764,367**	**861,074**	**861,074**	**1,249,500**	388,426	45.11%	▲
INVESTING ACTIVITIES								
Inflows from investing activities								
Proceeds from capital grants, subsidies and contributions	12	3,642,725	3,821,736	3,821,736	**3,620,616**	(201,120)	(5.26%)	
Proceeds from Disposal of Assets	5	264,000	256,009	256,009	**177,120**	(78,889)	(30.82%)	▼
		3,906,725	4,077,745	4,077,745	**3,797,735**	(280,010)	(6.87%)	
Outflows from investing activities								
Payments for inventories, property, plant and equipment and infrastructure	6	(4,531,964)	(4,706,380)	(4,706,380)	**(4,142,430)**	563,950	11.98%	▲
		(4,531,964)	(4,706,380)	(4,706,380)	**(4,142,430)**	563,950	11.98%	▲
Amount attributable to investing activities		**(625,239)**	**(628,635)**	**(628,635)**	**(344,695)**	283,940	(45.17%)	
FINANCING ACTIVITIES								
Inflows from financing activities								
Proceeds from New Debentures	7	0	0	0	**0**	0	0.00%	
Transfer from Reserves	9	180,000	180,000	180,000	**126,623**	(53,377)	(29.65%)	▼
		180,000	180,000	180,000	**126,623**	(53,377)	(29.65%)	▼
Outflows from financing activities								
Payments for principal portion of lease liabilities	8	(43,751)	(43,751)	(43,751)	**(41,817)**	1,934	4.42%	
Repayment of Debentures	7	(34,779)	(34,779)	(34,779)	(33,149)	1,630	4.69%	
Transfer to Reserves	9	(330,086)	(330,086)	(330,086)	**(323,855)**	6,231	1.89%	
		(408,616)	(408,616)	(408,616)	**(398,821)**	9,795	2.40%	
Amount attributable to financing activities		**(228,616)**	**(228,616)**	**(228,616)**	**(272,198)**	(43,582)	19.06%	
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year	1	89,488	(3,823)	(3,823)	**(3,823)**	0	0.00%	
Amount attributable to operating activities		764,367	861,074	861,074	**1,249,500**	388,426	45.11%	▲
Amount attributable to investing activities		(625,239)	(628,635)	(628,635)	**(344,695)**	283,940	(45.17%)	
Amount attributable to financing activities		(228,616)	(228,616)	(228,616)	**(272,198)**	(43,582)	19.06%	
Surplus or deficit at the end of the financial year	1	**0**	**(0)**	**(0)**	**628,784**	628,784	(6287834928.14%)	

KEY INFORMATION
▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WANDERING
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 JUNE 2026

	30 June 2025	30 June 2026
	$	$
CURRENT ASSETS		
Cash and cash equivalents	876,141	1,182,576
Trade and other receivables	105,828	69,779
Inventories	70,753	57,824
Other assets	51,482	406
TOTAL CURRENT ASSETS	1,460,018	1,707,636
NON-CURRENT ASSETS		
Trade and other receivables	22,828	22,828
Other financial assets	19,905	19,905
Inventories	145,291	168,061
Property, plant and equipment	9,006,192	8,784,884
Infrastructure	88,802,599	91,506,187
Right-of-use assets	144,630	100,157
TOTAL NON-CURRENT ASSETS	98,141,445	100,602,022
TOTAL ASSETS	99,601,463	102,309,659
CURRENT LIABILITIES		
Trade and other payables	315,166	14,522
Other liabilities	664,382	398,695
Lease liabilities	43,751	1,934
Borrowings	34,853	1,704
Employee related provisions	231,100	215,754
TOTAL CURRENT LIABILITIES	1,289,252	632,608
NON-CURRENT LIABILITIES		
Lease liabilities	107,501	107,501
Borrowings	378,154	378,154
Employee related provisions	49,724	49,724
TOTAL NON-CURRENT LIABILITIES	535,379	535,379
TOTAL LIABILITIES	1,824,631	1,167,987
NET ASSETS	**97,776,832**	**101,141,671**
EQUITY		
Retained surplus	22,633,556	25,801,164
Reserve accounts	275,290	472,522
Revaluation surplus	74,867,986	74,867,986
TOTAL EQUITY	**97,776,832**	**101,141,671**

This statement is to be read in conjunction with the accompanying notes.

NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32* .

Non-cash items excluded from operating activities	Notes	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)
		$	$	$	$
Adjustments to operating activities					
Less: Profit on asset disposals	5	(155,402)	(137,392)	(137,392)	(39,616)
Less: Movement in liabilities associated with restricted cash		963	963	963	542
Add: Depreciation on assets		1,475,546	1,475,545	1,475,545	1,544,350
Total non-cash items excluded from operating activities		**1,321,107**	**1,339,116**	**1,339,116**	**1,505,276**

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.		Adopted Budget Opening 30 June 2025	Amended Budget Opening 30 June 2025	Last Year Closing 30 June 2025	Year to Date 30 June 2026
Adjustments to net current assets					
Less: Reserves - restricted cash	9	(275,290)	(275,290)	(275,290)	(472,522)
Add: Borrowings	7	34,779	34,853	34,853	1,704
Add: Lease liabilities	8	43,751	43,751	43,751	1,934
Add: Current portion of employee benefit provisions held in reserve		22,097	22,097	22,097	22,639
Total adjustments to net current assets		**(174,663)**	**(174,589)**	**(174,589)**	**(446,245)**

(c) Net current assets used in the Statement of Financial Activity

	Notes	Adopted Budget Opening 30 June 2025	Amended Budget Opening 30 June 2025	Last Year Closing 30 June 2025	Year to Date 30 June 2026
Current assets					
Cash and cash equivalents	3	876,141	876,141	876,141	1,182,576
Rates receivables	4	26,007	26,007	26,007	27,370
Receivables	4	67,370	79,821	79,821	42,409
Other current assets	5	478,049	478,049	478,049	455,282
Less: Current liabilities					
Payables	6	(203,362)	(315,166)	(315,166)	(14,522)
Borrowings	7	(34,779)	(34,853)	(34,853)	(1,704)
Contract and Capital Grant/Contribution liabilities	10	(670,424)	(664,382)	(664,382)	(398,695)
Lease liabilities	8	(43,751)	(43,751)	(43,751)	(1,934)
Provisions	10	(231,100)	(231,100)	(231,100)	(215,754)
Less: Total adjustments to net current assets	1(b)	(174,663)	(174,589)	(174,589)	(446,245)
Closing funding surplus / (deficit)		**89,488**	**(3,823)**	**(3,823)**	**628,784**

CURRENT AND NON-CURRENT CLASSIFICATION
In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTE 1

STATEMENT OF FINANCIAL ACTIVITY INFORMATION (ALTERNATE PRESENTATION)

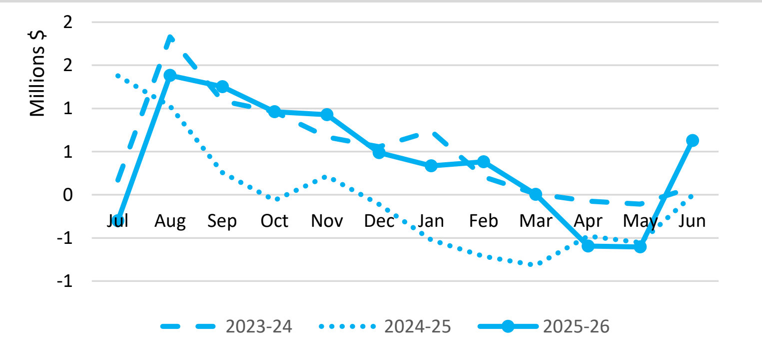
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2025	This Time Last Year 30/06/2025	Year to Date Actual 30/06/2026
		$	$	$
Current Assets				
Cash Unrestricted	3	600,851	600,851	710,054
Cash Restricted - Reserves	3	275,290	275,290	472,522
Cash Restricted - Bonds & Deposits	3	0	0	0
Receivables - Rates	4	26,007	26,007	27,370
Receivables - Other	4	79,821	79,821	42,409
Other Assets Other Than Inventories	5	407,295	407,295	397,459
Inventories	5	70,753	70,753	57,824
		1,460,018	1,460,018	1,707,636
Less: Current Liabilities				
Payables	6	(307,481)	(307,481)	(6,737)
Contract and Capital Grant/Contribution Liabilities	10	(664,382)	(664,382)	(398,695)
Bonds & Deposits	6	(7,685)	(7,685)	(7,785)
Loan Liability	7	(34,853)	(34,853)	(1,704)
Lease Liability	8	(43,751)	(43,751)	(1,934)
Provisions	10	(231,100)	(231,100)	(215,754)
		(1,289,252)	(1,289,252)	(632,608)
Less: Cash Reserves	9	(275,290)	(275,290)	(472,522)
Add Back: Component of Leave Liability not Required to be funded		22,097	22,097	22,639
Add Back: Loan Liability		34,853	34,853	1,704
Add Back: Lease Liability		43,751	43,751	1,934
Less : Loan Receivable - clubs/institutions		0	0	0
Less : Trust Transactions Within Muni		0	0	0
Net Current Funding Position		**(3,823)**	**(3,823)**	**628,784**

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting polices relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD Surplus(Deficit)
$.63 M

Last Year YTD Surplus(Deficit)

NOTE 2
EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.
The material variance adopted by Council for the 2025-26 year is $10,000 or 10.00% whichever is the greater.

Nature or type	Var. $	Var. %		Explanation of positive variances – Timing	Explanation of positive variances – Permanent	Explanation of negative variances – Timing	Explanation of negative variances – Permanent
	$	%					
Revenue from operating activities							
Operating grants, subsidies and contributions	572,761	89.93%	▲		Financial Assistance Grants received in advance. CRC operational grant funding greater than budget.		
Fees and charges	150,728	19.21%	▲		Caravan Park and Fuel facility income greater than budget.		
Interest revenue	14,205	45.10%	▲		Interest on Municipal funds are greater than budgeted.		
Profit on disposal of assets	(97,776)	(71.17%)	▼				Some asset disposals did not eventuate that were budgeted.
Expenditure from operating activities							
Materials and contracts	(346,175)	(23.60%)	▼				Various material and contract costs are greater than budget for the year, e.g.: fuel purchases, IT expenses, consultancy expenditure.
Other expenditure	(27,020)	(47.38%)	▼				CRC Community Event expenditure budgeted under Materials and Contracts. Actual expenditure charged to Other Expenditure.
Non-cash amounts excluded from operating activities	166,159	12.41%	▲		Non-cash profit on disposal has not realised and non-cash depreciation expenses ahead of budget phasing.		
Investing activities							
Proceeds from disposal of assets	(78,889)	(30.82%)	▼				Some asset disposals have happened ahaed of budget phasing.
Payments for inventories, property, plant and equipment	563,950	11.98%	▲		Expenditure on capital expenditure projects is occurring behind budget phasing. Refer to Note 6 for further details.		
Financing activities							
Transfer from reserves	(53,377)	(29.65%)	▼				The amount transferred from the plant reserve less than budgeted.

OPERATING ACTIVITIES
NOTE 4
RATE REVENUE

General rate revenue				Budget			YTD Actual			
	Rate in $ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				$	$	$	$	$	$	$
Gross rental value										
GRV Residential	0.15320	34	406,640	62,297	0	62,297	62,297	0	0	62,297
GRV Special Use	0.15320	2	127,920	19,597	0	19,597	19,597	0	0	19,597
GRV Rural Residential	0.15320	57	771,170	118,143	0	118,143	118,143	0	0	118,143
GRV Industrial	0.15320	2	35,360	5,417	0	5,417	5,417	0	0	5,417
UV Rural, Rural Residential and Mining Tenements					0	0	0	0	0	0
Non Rateable					0	0	0	0	0	0
Unimproved value										
UV Rural, Rural Residential and Mining Tenements	0.00516	133	298,629,000	1,540,329	0	1,540,329	1,540,328	4,471	1,495	1,546,295
Non Rateable										
Non Rateable	0.00000	0	0	0	0	0	0	0	0	0
Sub-Total		**228**	**299,970,090**	**1,745,783**	**0**	**1,745,783**	**1,745,783**	**4,471**	**1,495**	**1,751,750**
Minimum payment	**Minimum $**									
Gross rental value										
GRV Residential	1,600	46	247,768	73,600	0	73,600	73,600	0	0	73,600
GRV Special Use	1,600	2	14,133	3,200	0	3,200	3,200	0	0	3,200
GRV Rural Residential	1,600	45	200,504	72,000	0	72,000	72,000	0	0	72,000
Unimproved value										
UV Rural, Rural Residential and Mining Tenements	1,600	95	18,438,335	152,000	0	152,000	152,000	0	0	152,000
Sub-total		**188**	**18,900,740**	**300,800**	**0**	**300,800**	**300,800**	**0**	**0**	**300,800**
		416	**318,870,830**	**2,046,583**	**0**	**2,046,583**	**2,046,583**	**4,471**	**1,495**	**2,052,550**
Discount						0				0
Concession						0				0
Amount from general rates						**2,046,583**				**2,052,550**
Rates Written Off		0	0	0	0	0	0	0	0	(15)
Ex-gratia rates		0	0	0	0	4,835	4,835	0	0	4,835
Total		**416**				**2,051,418**				**2,057,370**

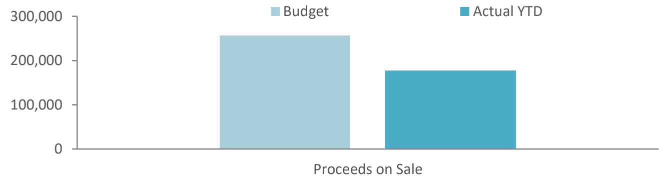
KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2021 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

OPERATING ACTIVITIES
NOTE 5
DISPOSAL OF ASSETS

		Budget				YTD Actual			
Asset Ref.	Asset description	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		$	$	$	$	$	$	$	$
	Plant and equipment								
	Transport								
647	2016 Isuzu Crew Cab Truck - WD.6	6,585	55,000	48,415	0	16,150	28,460	12,310	0
700	Isuzu 2025 MU-X LSU 4x4 AUTO MY25 MU-X LSU 4x4	17,393	51,500	34,107	0	43,191	49,774	6,583	0
692	2024 Isuzu MU-X 4X4 SUV Wagon Auto 3.0L (CEO) 0WD	20,079	54,000	33,921	0	0	0	0	0
698	Isuzu 2025 MU-X 4X4 SUV Wagon Auto 3.0L TD 0WD	43,500	54,000	10,500	0	47,102	57,377	10,275	0
695	2024 Isuzu D-MAX RG1 C/CAB SX Auto 3.0L (WS)	31,061	41,509	10,448	0	31,061	41,509	10,448	0
		118,617	**256,009**	**137,392**	**0**	**137,503**	**177,120**	**39,616**	**0**

The Shire has no assets budgeted for disposal in 2023/24.



INVESTING ACTIVITIES
NOTE 6
CAPITAL ACQUISITIONS

Capital acquisitions	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
	$	$	$	$	$
Land held for resale - cost	50,000	50,000	50,000	**22,770**	(27,230)
Buildings	9,000	9,000	9,000	**7,873**	(1,127)
Furniture and equipment	22,000	22,000	22,000	**7,500**	(14,500)
Plant and equipment	409,000	409,000	409,000	**299,544**	(109,456)
Infrastructure - roads	2,884,651	3,046,506	3,046,506	**2,829,961**	(216,545)
Infrastructure - bridges	1,151,411	1,151,411	1,151,411	**959,224**	(192,187)
Infrastructure - footpaths	5,902	5,902	5,902	**2,907**	(2,995)
Infrastructure - recreation	0	12,561	12,561	**12,651**	90
Payments for Capital Acquisitions	**4,531,964**	**4,706,380**	**4,706,380**	**4,142,430**	**(563,950)**

Capital Acquisitions Funded By:					
	$	$	$	$	$
Capital grants and contributions	**3,642,725**	**3,821,736**	**3,821,736**	**3,620,616**	(201,120)
Other (disposals & C/Fwd)	**264,000**	**256,009**	**256,009**	**177,120**	(78,889)
Cash backed reserves					
Plant replacement reserve	**145,000**	**145,000**	**91,623**	**91,623**	0
WSFN Funding reserve	**35,000**	**35,000**	**35,000**	**35,000**	0
Contribution - operations	**445,239**	**448,635**	**502,012**	**218,072**	(283,940)
Capital funding total	**4,531,964**	**4,706,380**	**4,706,380**	**4,142,430**	**(563,950)**

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under $5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)* . These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A.* Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions

INVESTING ACTIVITIES
NOTE 6
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total

Level of completion indicators

0%
20%
40%
60%
80%
100%
Over 100%

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Number	Job Number	Balance Sheet Category	Account/Job Description	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over
				$	$	$	$	$
Land Held for Resale								
Other Property & Services								
E14761		511	Land Held for Resale - Industrial Estate & Lot 801	(50,000)	(50,000)	(50,000)	(22,770)	27,230
Total - Other Property & Services				**(50,000)**	**(50,000)**	**(50,000)**	**(22,770)**	**27,230**
Total - Land Held for Resale				**(50,000)**	**(50,000)**	**(50,000)**	**(22,770)**	**27,230**
Buildings								
Economic Services								
E13260		521	Purchase Buildings-Tourism	(9,000)	(9,000)	(9,000)	(7,873)	1,127
Total - Economic Services				**(9,000)**	**(9,000)**	**(9,000)**	**(7,873)**	**1,127**
Total - Buildings				**(9,000)**	**(9,000)**	**(9,000)**	**(7,873)**	**1,127**
Plant & Equipment								
Transport								
E12360		525	Purchase Plant & Equipment-Plant	(409,000)	(409,000)	(409,000)	(268,743)	140,257
Total - Transport				**(409,000)**	**(409,000)**	**(409,000)**	**(268,743)**	**140,257**
Economic Services								
E13650		525	Purchase Plant & Equipment-Fuel Facility	0	0	0	(14,706)	(14,706)
Total - Economic Services				**0**	**0**	**0**	**(14,706)**	**(14,706)**
Other Property & Services								
E14550		525	Purchase Plant & Equipment-Administration	0	0	0	(16,096)	(16,096)
Total - Other Property & Services				**0**	**0**	**0**	**(16,096)**	**(16,096)**
Total - Plant & Equipment				**(409,000)**	**(409,000)**	**(409,000)**	**(299,544)**	**109,456**
Furniture & Equipment								
Economic Services								
E13450		523	CRC - Purchase Furniture and Equipment	(10,000)	(10,000)	(10,000)	(7,500)	2,500
Total - Economic Services				**(10,000)**	**(10,000)**	**(10,000)**	**(7,500)**	**2,500**
Other Property & Services								
E14560		523	Purchase Furniture & Equipment-Administration	(12,000)	(12,000)	(12,000)	0	12,000
Total - Other Property & Services				**(12,000)**	**(12,000)**	**(12,000)**	**0**	**12,000**
Total - Furniture & Equipment				**(22,000)**	**(22,000)**	**(22,000)**	**(7,500)**	**14,500**
Infrastructure - Roads								
Transport								
E12102	RRG007	541	RRG - York William Rd Final Seal SLK 0.00-3.00(10mm CRM)	(220,500)	(220,500)	(220,500)	(228,939)	(8,439)
E12102	RRG242	541	RRG - York Williams Road Reconstruct from SKL 3.00.6.00	(676,960)	(676,960)	(676,960)	(675,701)	1,259
E12103	RTR56	541	R2R - North Bannister Wandering and Wandering Pingelly road Seal Repairs	(86,447)	(86,447)	(86,447)	(37,253)	49,194
E12105	WSFN241	541	North Bannister Wandering Road-Upgrade and Overlay Pavement SLK9.10 to SLK13.37	(297,672)	(459,527)	(459,527)	(334,094)	125,433
E12105	WSFN0055	541	WSFN - Wandering Bannister Rd SLK 9.10-13.60 (4.5km)	(1,603,072)	(1,603,072)	(1,603,072)	(1,553,975)	49,097
Total - Transport				**(2,884,651)**	**(3,046,506)**	**(3,046,506)**	**(2,829,961)**	**216,545**
Total - Infrastructure - Roads				**(2,884,651)**	**(3,046,506)**	**(3,046,506)**	**(2,829,961)**	**216,545**
Infrastructure - Footpaths								
Transport								
E12140	BN03	543	Bike Network - Cheetaning St Shared Path (Design)	(5,902)	(5,902)	(5,902)	(2,907)	2,995
Total - Transport				**(5,902)**	**(5,902)**	**(5,902)**	**(2,907)**	**2,995**
Total - Infrastructure - Footpaths				**(5,902)**	**(5,902)**	**(5,902)**	**(2,907)**	**2,995**
Infrastructure - Bridges								
Transport								
E12120	BR0424	550	Bridge replacment 0424A Wandering Pingelly RD	(1,151,411)	(1,151,411)	(1,151,411)	(959,224)	192,187
Total - Transport				**(1,151,411)**	**(1,151,411)**	**(1,151,411)**	**(959,224)**	**192,187**
Total - Infrastructure - Bridges				**(1,151,411)**	**(1,151,411)**	**(1,151,411)**	**(959,224)**	**192,187**
Infrastructure - Recreation								
Recreation And Culture								
E11381		545	Purchase Infrastructure - Pumphrey's Bridge	0	(12,561)	(12,561)	(12,651)	(90)
Total - Recreation And Culture				**0**	**(12,561)**	**(12,561)**	**(12,651)**	**(90)**
Total - Infrastructure - Recreation				**0**	**(12,561)**	**(12,561)**	**(12,651)**	**(90)**
Grand Total				**(4,531,964)**	**(4,706,380)**	**(4,706,380)**	**(4,142,430)**	**563,950**

Repayments - borrowings

Information on borrowings

Particulars	Loan No.	1 July 2025	New Loans Actual	New Loans Adopted Budget	New Loans Amended Budget	Principal Repayments Actual	Principal Repayments Adopted Budget	Principal Repayments Amended Budget	Principal Outstanding Actual	Principal Outstanding Adopted Budget	Principal Outstanding Amended Budget	Interest Repayments Actual	Interest Repayments Adopted Budget	Interest Repayments Amended Budget
		$	$	$	$	$	$	$	$	$	$	$	$	$
Other property and services														
Industrial Estate Development	10	63,008	0	0	0	(4,996)	(6,626)	(6,626)	58,011	56,382	56,382	(2,061)	(2,795)	(2,795)
Industrial Estate Development	11	350,000	0	0	0	(28,153)	(28,153)	(28,153)	321,847	321,847	321,847	(12,065)	(16,106)	(16,106)
Total		413,008	0	0	0	(33,149)	(34,779)	(34,779)	379,858	378,229	378,229	(14,126)	(18,901)	(18,901)
Current borrowings		34,853							1,704					
Non-current borrowings		378,154							378,154					
		413,008							379,858					

All debenture repayments were financed by general purpose revenue.

The Shire has no unspent debenture funds as at 30th June 2025, nor is it expected to have unspent funds as at 30th June 2026.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materiallly different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

Repayments - leases

Information on leases			New Leases			Principal Repayments			Principal Outstanding			Interest Repayments		
Particulars	Lease No.	1 July 2025	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget
		$	$	$	$	$	$	$	$	$	$	$	$	$
Transport														
JCB Excavator	1	151,252	0	0	0	(41,817)	(43,751)	(43,751)	109,435	107,501	107,501	(6,911)	(7,095)	(7,095)
Total		151,252	0	0	0	(41,817)	(43,751)	(43,751)	109,435	107,501	107,501	(6,911)	(7,095)	(7,095)
Current lease liabilities		43,751							1,934					
Non-current lease liabilities		107,501							107,501					
		151,252							109,435					

All lease repayments were financed by general purpose revenue.

KEY INFORMATION
At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

Reserve accounts

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	$	$	$	$	$	$	$	$	$
Restricted by Council									
Leave reserve	22,096.97	963.00	541.76	0.00	0.00	0.00	0.00	23,059.97	22,638.73
Land & building reserve	87,729.28	3,824.00	2,150.84	0.00	0.00	0.00	0.00	91,553.28	89,880.12
Plant replacement reserve	3,662.28	160.00	89.79	318,086.00	318,086.00	(145,000.00)	(91,623.00)	176,908.28	230,215.07
Office equipment reserve	16,859.57	735.00	413.33	0.00	0.00	0.00	0.00	17,594.57	17,272.90
Fuel facility reserve	104,941.97	4,574.00	2,572.86	0.00	0.00	0.00	0.00	109,515.97	107,514.83
WSFN Funding reserve	40,000.00	1,744.00	0.00	0.00	0.00	(35,000.00)	(35,000.00)	6,744.00	5,000.00
	275,290.07	**12,000.00**	**5,768.58**	**318,086.00**	**318,086.00**	**(180,000.00)**	**(126,623.00)**	**425,376.07**	**472,521.65**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL/JOB Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				$	$	$	$
	Budget adoption						0
			Opening Surplus(Deficit)			(93,311)	(93,311)
							(93,311)
E11381	Purchase Infrastructure - Pumphrey's Bridge	Feb 26 OCM - 110226	Capital Expenses			(12,561)	(105,872)
WSFN241	North Bannister Wandering Road-Upgrade and Overlay Pavement SLK9.10 to SLK13.37	Feb 26 OCM - 110226	Capital Expenses			(161,855)	(267,727)
R12395	Proceeds from Sale of Assets-Plant Purchases	Feb 26 OCM - 110226	Capital Revenue			(7,991)	(275,718)
R12396	Realisation on Asset Disposal-Plant Purchases	Feb 26 OCM - 110226	Non Cash Item	7,991			(275,718)
E03503	Rates-Staff Training and Professional Development	Feb 26 OCM - 110226	Operating Expenses		1,000		(274,718)
E03101	Valuation Expenses & Title Searches Expenses	Feb 26 OCM - 110226	Operating Expenses		3,500		(271,218)
R03201	Grants Commission - General	Feb 26 OCM - 110226	Operating Revenue			(56,494)	(327,712)
R03202	Grants Commission - Roads	Feb 26 OCM - 110226	Operating Revenue		1,746		(325,966)
E04101	Member's Conference Expenses	Feb 26 OCM - 110226	Operating Expenses			(1,500)	(327,466)
E04102	Election Expenses	Feb 26 OCM - 110226	Operating Expenses			(4,200)	(331,666)
E04104	Member's Refreshments & Receptions Expenses	Feb 26 OCM - 110226	Operating Expenses		6,000		(325,666)
E04105	Member's Insurance Expenses	Feb 26 OCM - 110226	Operating Expenses			(1,769)	(327,435)
COMFUNDING	Community Funding Program	Feb 26 OCM - 110226	Operating Expenses			(2,040)	(329,475)
E05102	LGGS - Maintenance Vehicles/Trailers/Boats Expenses	Feb 26 OCM - 110226	Operating Expenses			(4,021)	(333,496)
E05104	LGGS - PPE Expenses	Feb 26 OCM - 110226	Operating Expenses		5,000		(328,496)
E05105	LGGS - Utilities Expenses	Feb 26 OCM - 110226	Operating Expenses			(3,600)	(332,096)
E10690	Other Expenses-Town Planning	Feb 26 OCM - 110226	Operating Expenses		9,000		(323,096)
R11390	Other Income-Other Rec and Sport	Feb 26 OCM - 110226	Operating Revenue		17,156		(305,940)
E11601	Community Events Expenses	Feb 26 OCM - 110226	Operating Expenses		4,517		(301,423)
0000MNT	General Rural Road Maintenance (For Budget Purposes only)	Feb 26 OCM - 110226	Operating Expenses		114,052		(187,371)
1111MNT	Town General Maintenance	Feb 26 OCM - 110226	Operating Expenses		14,745		(172,626)
E12211	RAMM Expenses	Feb 26 OCM - 110226	Operating Expenses		7,500		(165,126)
BRIDGE	Bridge Maintenance - BUDGET PURPOSES	Feb 26 OCM - 110226	Operating Expenses			(19,807)	(184,933)
DEPOT	Depot Maintenance (incl buildings)	Feb 26 OCM - 110226	Operating Expenses			(17,746)	(202,679)
WSFNI241	WSFN - North Bannister Wandering Road - Income	Feb 26 OCM - 110226	Operating Revenue		161,855		(40,824)
R12397	Profit on Asset Disposal-Plant Purchases	Feb 26 OCM - 110226	Non Cash Item	(18,010)			(40,824)
CRC000	CRC - Community Events/Programs	Feb 26 OCM - 110226	Operating Expenses		23,500		(17,324)
E13411	CRC - Building Expenses	Feb 26 OCM - 110226	Operating Expenses		1,324		(16,000)
E13414	CRC - DOT Licensing Expenses	Feb 26 OCM - 110226	Operating Expenses		1,100		(14,900)
E13418	CRC - Staff Training & Professional Development Expenses	Feb 26 OCM - 110226	Operating Expenses		4,000		(10,900)
E13602	Fuel Purchases - Diesel	Feb 26 OCM - 110226	Operating Expenses			(39,600)	(50,500)
R13602	Fuel Sales - Diesel Income	Feb 26 OCM - 110226	Operating Revenue		50,000		(500)
E14505	Admin - Conference Expenses	Feb 26 OCM - 110226	Operating Expenses			(2,500)	(3,000)
E14516	Admin - Advertising Expenses	Feb 26 OCM - 110226	Operating Expenses			(3,000)	(6,000)
R14500	Admin - Fees & Charges Income	Feb 26 OCM - 110226	Operating Revenue		3,000		(3,000)
R14590	Admin - Other Income	Feb 26 OCM - 110226	Operating Revenue		3,000		(0)
				(10,019)	**431,995**	**(431,995)**	**(0)**

11.2 Payment Listing	
File Reference:	**N/A**
Date:	**10 July 2026**
Location:	**Shire of Wandering**
Applicant:	**N/A**
Author:	**Finance Officer**
Authorising Officer:	**Chief Executive Officer**
Disclosure of Interest:	**Nil**
Attachments:	**List of Payments and Credit Card Statement 30 June 2026**
Voting Requirements:	**Simple Majority**
Previous Reference:	**Nil**

Summary of Report:
The list of payments for the month ending 30 June 2026 is presented for noting by Council.

Background:
Council has delegated the Chief Executive Officer the exercise of its power to make payments from the Shires municipal fund and the trust fund. In exercising their authority, and in accordance with the Local Government (Financial Management) Regulation, it is a requirement to produce a list of payments made from Councils Municipal Fund and Trust Fund bank accounts to be presented to Council for the purposes of noting, in the following month.

Consultation:
The Chief Executive Officer has been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

Statutory Environment:
Regulation 13 of the *Local Government (Financial Management) Regulations 1996* states that

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared — (a) the payee's name; and
(b) the amount of the payment; and
(c) the date of the payment; and
(d) sufficient information to identify the transaction.

Policy Implications:
Officers are required to ensure that they comply with the Shire's Purchasing Policy, where applicable and that budget provision is available for any expenditure commitments.

Financial Implications:
Payments are made under delegated authority and are within approved budgets. Payment is made within agreed trade terms and in a timely manner.

Strategic Implications:
Improve Our Financial Position

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	• Improve accountability and transparency • Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs • Prudently manage our financial resources to ensure value for money • Reduce reliance on operational grants

Risk Implications:

Risk	Low
Failure to make payments within terms may render Council liable to interest and penalties. **Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction (reputational damage) amongst the community.**	

Voting Requirements:
Simple Majority

Municipal Fund	Amount
Electronic Funds Transfers	$ 1,308,154.83
Direct Debits	$ 72,208.43
Cheques	Nil
TOTAL	$ 1,380,363.26

060726 Moved: Cr. Cowan Seconded: Cr. Thompson

Officer Recommendation:
That Council receive the list of payments totalling $1,380,363.26 for the month ending 30 June 2026 as presented.

Carried 6/0

For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson
Against: Nil

Shire of Wandering
List of Accounts for Payment for June 2026

Chq/EFT	Date	Name	Description	Inv Amount	Payment Amount
BAS FEB 2026	28/02/2026	Australian Taxation Office	BAS February 2026	5,450.00	
00004680	25/05/2026	A to Z Signs	Kids Painting Signs - CRC Children's Week Program May 2026	1,577.07	
INV202159	26/05/2026	Allused Pty Ltd	Bushfire Clean up - 9 day hire of 20t Grab for Excavator 6/05/26 - 19/05/26	1,485.00	
00076861	30/04/2026	Avon Waste	Avon Waste - Domestic & Commercial Waste Charges March - April 2026	8,133.34	
5006894178	29/05/2026	BOC	Container & Gas Services 28/04/26 - 28/05/26	42.27	
660177	27/05/2026	Best Office Systems	Best Office - Printer Charges Shire May 2026	144.51	
660177	27/05/2026	Best Office Systems	Best Office - Printing Charges CRC May 2026	214.04	
5093	25/05/2026	Bob Waddell & Associates	Assistance with account setup for grant funding & monthly reporting May 2026	176.00	
INV-0659	27/05/2026	Boddington Electrical Services Pty Ltd	Caravan Park - removal of bollard and other maintenance including consumables & travel	592.46	
823	23/05/2026	Boddington News	Boddington News Letter x6 - Edition 782 - 26/05/2026	12.00	
828	23/05/2026	Boddington News	Boddington News - 2x Half Page Ads over 3 months (6 editions)	400.00	
00012748	31/05/2026	Bookeasy Australia Pty Ltd	Booking Manager - Monthly Fee - Caravan Park - May 2026	242.00	
WA19677025	29/05/2026	Boral Construction Materials	1000lt Emulsion IBC	1,925.00	
2003	26/05/2026	Brandy's Hire	Concrete pad at caravan park 5x4-100mm plus footings	3,861.00	
2432/01564252	13/05/2026	Bunnings Trade	Bunnings purchase to complete various maintenance, parks & gardens jobs	487.55	
2432/01426317	18/05/2026	Bunnings Trade	Suction pump required for stagnant water including install kit	192.42	
INV-6650	15/05/2026	Catercentral	Cookrite Oven Wire Rack suit AT80G6B-O plus delivery	405.46	
39034	26/05/2026	City of Kalamunda	Building & Planning services May 2026	248.33	
18/05/2026	18/05/2026	Colleen Ovens	Staff Reimbursement	381.05	
25/05/2026	25/05/2026	Colleen Ovens	Staff Reimbursement	168.39	
21/05/2026	21/05/2026	Department of Local Government, Industry Regulation and Safety	BSL Payment - April 2026	56.65	
INV-11842GB	26/05/2026	Focus Networks	Upgrade to Multiple Hardware Devices - April 2026 (completed May 2026)	7,908.11	
INV-5310	17/04/2026	Herseys Safety Pty Ltd"	Works Crew PPE Order - April 2026 (Invoice received 20/05/26)	1,124.10	
INITV043027	30/04/2026	IT Vision Software Pty Ltd (trading as ReadyTech)	IT Vision Annual Subscription 2026/27	38,779.92	
23383	31/05/2026	LG Best Practices Pty Ltd	Finance Support Services & Training to FO May 2026	5,984.00	
23384	31/05/2026	LG Best Practices Pty Ltd	Payroll Assistance & Mentoring FO May 2026	572.00	
23385	31/05/2026	LG Best Practices Pty Ltd	Provide Rates Modelling Advice May 2026	742.50	
23392	31/05/2026	LG Best Practices Pty Ltd	Rates Services & Assistance to Rates Officer May 2026	616.00	
38720	27/05/2026	Metal Artwork Creations	Commemorative Plaques - Community Centre Upgrade plus postage	115.50	
26-00005165	19/05/2026	Narrogin Sportspower (Kalinder Family Trust Pty Ltd)	Ageing Well Program Equipment	719.95	
1952650	31/05/2026	OMG - Omnicom Media Group Australia Pty Ltd	Extra Ordinary Shire Election 31/07/2026 - Public Notice Costs	1,106.29	
1952649	31/05/2026	OMG - Omnicom Media Group Australia Pty Ltd	Extraordinary Election (31/07/2026) Advertising	602.32	
628903785	10/04/2026	Officeworks	Officeworks order & Delivery Charge April 2026	94.95	
INV-0689	13/05/2026	Redhill Civil Pty Ltd	Wandering Pingelly Bridge Replacement - Progress Claim No1 - May 2026	988,332.56	
2001292454	28/05/2026	Startrack Express	Star Track Deliveries - Groeneveld & Hersey's	185.59	
30361	26/05/2026	WALGA	Mandatory Councillor Training May 2026	1,848.00	
00002970	27/05/2026	WD Auto Repairs	Tyre Fitting & Disposal PT6 (WD458)	839.26	
00000085	29/05/2026	Wandering Tavern	Council Members - meals & refreshments - May 2026 Council Meeting	224.00	
AP4455	03/06/2026	Altus Planning	Town Planning Services May 2026	1,155.00	
5110	01/06/2026	Bob Waddell & Associates	Assist with remittance of RTR allocation	44.00	
5111	08/06/2026	Bob Waddell & Associates	Monthly Financial Statement April 2026 & enquiry WSFN funding	1,540.00	
101047191	05/06/2026	Boddington Hardware & Newsagency	Caravan Park - tools, Kincrome Chrome Hand Riviter	58.05	
101047190	05/06/2026	Boddington Hardware & Newsagency	Caravan Park - Bracket Angles & Adhesive T-Rex Cartridges	82.05	
0614	04/06/2026	Boddington Plumbing and Gas	Caravan Park - Replace multiple tap fittings	894.54	
REIMBURSMENT JUNE 26	03/06/2026	Colleen Ovens	Reimbursement - Replenishment of Supplies for Caravan Park, Depot & CRC - Cafe	224.38	
REIMBURSEMENT JUNE 26	08/06/2026	Colleen Ovens	Reimbursement - Replenishment of Kitchen supplies Depot and CRC Cafe	218.95	
MPSD-15676	02/06/2026	Focus Networks	Managed Computer /Server Services and Support	3,588.20	
INV-11919G	03/06/2026	Focus Networks	Secure wipe Old Reception Computer WSC	55.00	

49	07/06/2026	JEB Cleaning Services	Contract Cleaning Shire building & public toilets 25/5/2026 to 7/6/2026	2,175.36	
629892255	02/06/2026	Officeworks	Caravan Park Toilet supplies including delivery	475.95	
630009549	05/06/2026	Officeworks	Various Stationary for CRC projects	485.56	
630020981	05/06/2026	Officeworks	CRC Stationary and delivery	60.95	
4217	09/06/2026	Perth Patios & Home Improvements (MCI Building Company P/L)	Progress payment - delivery of materials - skillion patio at community centre	7,120.00	
CD_001460980	07/06/2026	RingCentral	Phone system May 2026	662.00	
REIMBURSEMENT - JUNE 2026	06/06/2026	Sheryl Little	Bereavement Flower arrangement for CEO	106.00	
00013840	05/06/2026	Stirling Asphalt	Bridge Deck plus Road on York Williams Rd Supply and lay	66,814.00	
13922	02/06/2026	Wandering Rural	Caravan Park - Rabbit Bait	87.00	
13398	05/06/2026	Wandering Rural	Strainer Posts, gate, cement, hinge	977.16	
0373	08/06/2026	Western Australian Hemp Seed Oil Company	Wandering Collective Sales as at April 2026	50.40	
1600007329	01/08/2025	Westrac	Caterpillar 140-14A 2D Grader - Fuel Edge Credit program Machine ID W107677		-222.50
CNO 1600007690	28/11/2025	Westrac	Caterpillar 140-14A 2D Grader - Fuel Edge Credit program Machine ID W107677		-134.50
SI1899930	16/05/2026	Westrac	Grader Cat 140M - WD.300 - 5000 hr service	3,851.52	
1-00031814	26/05/2026	Yahava Koffeeworks Wholesale	Freight	33.00	
1-00031934	04/06/2026	Yahava Koffeeworks Wholesale	CRC - Cafe - Coffee & Freight	596.70	
00013708	15/06/2026	Advertiser Print	Envelopes - 26/27 Rates notices	394.30	
03/06/2026	08/06/2026	Alana Karen Rosenthal - Staff	Coles - Ageing Well Catering purchase	144.60	
11/06/2026	11/06/2026	Alana Karen Rosenthal - Staff	Catering for Seniors Lunch	186.70	
46916	31/05/2026	Allwest Plant Hire	Roller Hire for various road works 01/05/26 - 31/05/26	4,620.00	
MAY 2026	31/05/2026	Australian Taxation Office	BAS May 2026	11,159.00	
5140	22/06/2026	Bob Waddell & Associates	Assistance with grant account set up, monthly finacnials, annual budget & payroll query - June 26	440.00	
102046018	11/06/2026	Boddington Hardware & Newsagency	Pumphreys Bridge - maintenance supplies & gas refill	139.73	
102046300	17/06/2026	Boddington Hardware & Newsagency	Depot - maintenance supplies	21.00	
837	05/06/2026	Boddington News	Boddington News Edition 783 6x Copies	12.00	
850	19/06/2026	Boddington News	Boddington News Edition 784 (published 23/06/26) 6x Copies	12.00	
BRA118026	20/05/2026	Brooks Hire Service	Scissor Lift & Trailer Hire 18/05/26 - 20/05/26	461.95	
15/06/2026	15/06/2026	Colleen Ovens	Purchaes for CRC Cafe & Catering for Ageing Well Program	82.43	
WS016	16/06/2026	DCE Services	Repairs & consumables to various Shire vehicles	1,802.90	
SAAS-15699	12/06/2026	Focus Networks	Managed Computer / Server Services & Support - June 2026	2,525.25	
00790358	12/06/2026	Fuel Distributors of WA	Diesel & UPL purchase - June 2026	44,552.62	
5894	15/06/2026	Instant Weighing	Callibration of Loader Scales - PL2	1,773.24	
50	22/06/2026	JEB Cleaning Services	Contract Cleaning 15/06/26 - 21/06/26	2,743.92	
062-219710	06/06/2026	JLT	LGIS Regional Risk Coordinator program half yearly contribution	1,993.20	
A283	22/06/2026	Lee-ann Muller	Rates refund for assessment A283 3 HOTHAM STREET WANDERING WA 6308	62.85	
1959173	30/05/2026	OMG - Omnicom Media Group Australia Pty Ltd	Extra Ordinary Shire Election 31/07/2026 - Public Notices printing 29/05/26	789.64	
03/06/26	03/06/2026	Pingelly IGA	West Australian Newspaper Purchases - 1/5/2026 - 2/6/2026	648.30	
70127	11/06/2026	Quest Payment Systems Pty Ltd	Fuel Facility - payment system 01/06/26 - 30/06/26	418.00	
00343789	15/06/2026	Swan Towing Services PTY LTD ACN 072 655 095 ATF The Swan Towing Trust	Towing Multi Tyred Roller from Royans Repairer Kewdale to Depot	1,540.00	
UAW01753-9	16/06/2026	Uniforms At Work Australia Pty LTd	Staff Uniforms & Postage	903.12	
00007101	13/06/2026	WA Contract Ranger Services	Ranger Services including travel - 26/05/26 & 09/06/26	948.75	
00006886	09/06/2026	Wandering Smash Repairs	2xTravomate Tyres Supply and Fit Plus Disposal	318.76	
SI1906417	22/06/2026	Westrac	Grader PG3 - repair to crankshaft front seal	929.42	
127966	22/03/2026	AMPAC Debt Recovery (WA) Pty Ltd	Legal Costs Rate Recovery 16/3/2026 - GP Claim Professional fee's		-176.00
129853	24/05/2026	AMPAC Debt Recovery (WA) Pty Ltd	Legal Costs Rate Recovery - 19/5/2026	180.70	
130370	31/05/2026	AMPAC Debt Recovery (WA) Pty Ltd	Legal Costs Rate Recovery Property search - 25/5/2026	66.00	
00077432	31/05/2026	Avon Waste	Domestic & Commercial waste services May 2026	4,392.25	
INV-5780	08/06/2026	BIG SKY ENTERTAINMENT WA PTY LTD	Ageing Well Entertainment - Australian Beatles - Beatles Tribute Band	5,500.00	
STKINV00067795	25/06/2026	Belmont St John Ambulance Western Australia	Youth Week Grant - Sport First Aid kits -Black & white	165.00	
STKINV00067852	26/06/2026	Belmont St John Ambulance Western Australia	Youth Week Grant - Sport First Aid kit	83.95	
661277	24/06/2026	Best Office Systems	Copier Contracts - Shire & CRC	297.03	
5147	29/06/2026	Bob Waddell & Associates	Assist with asset processing & reconciliation, Audit Queries & Payroll Suspense account reconciliation	660.00	
INV-0698	24/06/2026	Boddington Electrical Services Pty Ltd	Installation Solar Power Kit - BBQ connection Pumphreys Bridge including parts and travel	1,021.79	
102046731	25/06/2026	Boddington Hardware & Newsagency	Jack Hammer with Chisel	317.00	
SI058213	15/06/2026	Clarke Energy (Australia) Pty Ltd	Additional work at community centre for backup power	1,529.00	
REIMBURSE 24/06	24/06/2026	Colleen Ovens	Age Wellness Program - various food items	155.15	

00001563	23/03/2026	EKWA Contractors Pty Ltd	Delivery of hire grader	1,815.00	
INV-11978G	29/06/2026	Focus Networks	Backup of Synergysoft Live account ticket #207159	209.00	
CNO	09/12/2022	Landgate	CNO invoices x4 relating to EFT7806 07/12/2022		-327.48
78183354	17/06/2026	Landgate	UV Valuation Roll 2025/26 Rural Areas	5,090.67	
78204940	20/06/2026	Landgate	Mining Tenement Rolls x 2	229.55	
38926	11/06/2026	Metal Artwork Creations	Plaque Community Centre plus postage	66.00	
00001700	31/05/2026	Pet Tags Australia	Lifetime Shire Cat/Dog Round Tags x 50 and Postage	188.27	
1407	29/06/2026	Shire of Harvey	Bushfire Risk Mitigation Co-ordinator contribution 2025-26	25,547.50	
2001328532	25/06/2026	Startrack Express	Freight - library books 17/6/2026 & 24/6/2026	124.66	
KS-149260	26/06/2026	Toolmart	New Hammer Drill with fittings	1,492.80	
8819130	26/09/2023	Truckline	2020 Mitsubishi Triton Ute WD.011 Brake return spring	20.54	
9069000	30/01/2024	Truckline	HP Tri Axle Side Tipping Semi Trailer - brake shoe kit	523.12	
CN9075331	01/02/2024	Truckline	HP 2010 Tri Axle Side Tipping Semi Trailer - Brake shoe kit return		-495.00
10147043	19/06/2025	Truckline	Isuzu Truck - WD.422 Airbrake tube and union 6mm quick connect	223.19	
00007144	27/06/2026	WA Contract Ranger Services	Contract Ranger Service including travel 24/6/2026	411.13	
SI 1908372	29/06/2026	Westrac	Grader Cat 140M - WD.300 - repairs to Grader	10,392.22	
JUNE2026	30/06/2026	Shire of Wandering Petty Cash	Petty Cash Recoup June 2026	484.27	
SUPER	02/06/2026	Australian Super	Superannuation contributions	1,108.83	
DEDUCTION	02/06/2026	Australian Super	Payroll deductions	82.23	
DEDUCTION	02/06/2026	Australian Super	Payroll deductions	137.06	
SUPER	02/06/2026	Aware Super	Superannuation contributions	5,775.37	
DEDUCTION	02/06/2026	Aware Super	Payroll deductions	895.09	
SUPER	02/06/2026	Australian Retirement Trust Super Savings	Superannuation contributions	316.68	
SUPER	02/06/2026	HUB24 Super Fund	Superannuation contributions	272.64	
SUPER	02/06/2026	Retail Employees Superannuation (REST)	Superannuation contributions	178.85	
280526	28/05/2026	DOT Licencing		225.00	
SUPER	16/06/2026	Australian Super	Superannuation contributions	1,085.40	
DEDUCTION	16/06/2026	Australian Super	Payroll deductions	82.23	
DEDUCTION	16/06/2026	Australian Super	Payroll deductions	137.06	
SUPER	16/06/2026	Aware Super	Superannuation contributions	6,088.47	
DEDUCTION	16/06/2026	Aware Super	Payroll deductions	905.81	
SUPER	16/06/2026	Australian Retirement Trust Super Savings	Superannuation contributions	316.68	
SUPER	16/06/2026	HUB24 Super Fund	Superannuation contributions	272.64	
SUPER	16/06/2026	Retail Employees Superannuation (REST)	Superannuation contributions	176.84	
SUPER	30/06/2026	Australian Super	Superannuation contributions	877.15	
DEDUCTION	30/06/2026	Australian Super	Payroll deductions	82.23	
DEDUCTION	30/06/2026	Australian Super	Payroll deductions	137.06	
SUPER	30/06/2026	Aware Super	Superannuation contributions	6,140.06	
DEDUCTION	30/06/2026	Aware Super	Payroll deductions	908.47	
SUPER	30/06/2026	Australian Retirement Trust Super Savings	Superannuation contributions	316.68	
SUPER	30/06/2026	HUB24 Super Fund	Superannuation contributions	279.27	
SUPER	30/06/2026	Retail Employees Superannuation (REST)	Superannuation contributions	182.87	
725363	27/05/2026	Commonwealth Bank	CC June 2026 - Royan's - Insurance Claim MO0085339 Excess Payable - Multipac 524H Roller 2018 WD182	300.00	
AUBW487017495	15/06/2026	Commonwealth Bank	CC June 2026 - BigW Various decorating items for Ageing Wellness Dinner Dance	418.20	
AUBW487017495	15/06/2026	Commonwealth Bank	CC June 2026 - BigW Refund on decorating items for Ageing Wellness Dinner Dance		-37.50
262014222`	11/06/2026	Commonwealth Bank	CC June 2026 - Coles Online - Supplies for Ageing Wellness, Youth Program & Cafe Order	257.34	
00/12201	16/06/2026	Commonwealth Bank	CC June 2026 - Australia Post, Community Events Flyer x 170	58.31	
020626	02/06/2026	DOT Licencing	Transport WADO EOD 02/06/2026	6,431.60	
220626	22/06/2026	DOT Licencing	Transport WADO EOD 22/06/2026	2,452.15	
230626	23/06/2026	DOT Licencing	Transport WADO EOD 23/06/2026	3,860.15	
240626	24/06/2026	DOT Licencing	Transport WADO EOD 24/06/2026	32.00	
030626	03/06/2026	DOT Licencing	Transport WADO EOD 03/06/2026	1,044.15	
040626	04/06/2026	DOT Licencing	Transport WADO EOD 04/06/2026	119.50	
080626	08/06/2026	DOT Licencing	Transport WADO EOD 08/06/2026	51.40	
090626	09/06/2026	DOT Licencing	Transport WADO EOD 09/06/2026	6,254.30	
100626	10/06/2026	DOT Licencing	Transport WADO EOD 10/06/2026	33.60	
10	29/06/2026	Western Australian Treasury Corporation	Loan Repayment No. 10 June 2026	2,355.10	
K 489 953 961-6	18/05/2026	Telstra	Phone/Internet Charges 11/5/2026 to 10/6/2026	1,134.56	
T311	07/06/2026	Telstra	Tims Messaging - charges to 6 June 2026	265.27	
59307246	16/06/2026	Aussie Broadband	Internet - 19 Humes st billing period 16/6/2026 to 15/7/2026	79.00	
JCB LEASE JUNE 2026	11/06/2026	De Lage Landen Pty Ltd	JCB Lease Repayment June 2026	4,660.94	
598043020	29/05/2026	Synergy	13 Dunmall Drive - Electricity usage 25/3/2026 to 22/05/2026	280.19	
174466300	28/05/2026	Synergy	19 Humes Wy Electricity usage 25/3/2026 to 22/5/2026	422.30	
312287790	27/05/2026	Synergy	Administration Office Electricity usage 24/3/2026 to 25/5/2026	758.11	
638167070	27/05/2026	Synergy	Caravan Park & Fire Station Electricity usage 24/3/2026 to 25/5/2026	3,194.22	
749226510	27/05/2026	Synergy	Community Centre Electricity usage 24/3/2026 to 25/5/2026	177.80	

995311230	27/05/2026	Synergy	CRC & Public conveniences Electricity usage 24/3/2026 to 25/5/2026	901.01	
237026030	27/05/2026	Synergy	Depot Electricity usage 24/3/2026 to 25/5/2026	584.41	
162178800	27/05/2026	Synergy	Fuel facility Electricity usage 24/3/2026 to 25/5/2026	400.25	
736847310	04/06/2026	Synergy	Street lighting usage 25/1/2026 to 24/5/2026	1,508.66	
9007760898	13/05/2026	Water Corporation	Caravan Park Water Use 10/3/2026 - 12/5/2026	584.33	
9007760919	13/05/2026	Water Corporation	Depot & standpipe Water use 10/3/2026 - 12/5/2026	2,515.02	
9007760943	13/05/2026	Water Corporation	Administration building Water use 10/3/2026 - 12/5/2026	162.65	
9007760951	13/05/2026	Water Corporation	CRC & Public Conveniences Water use - 10/3/2026 - 12/5/2026	225.90	
9007760978	13/05/2026	Water Corporation	Community Centre Water use 10/3/2026 - 12/5/2026	334.33	
9007761110	15/05/2026	Water Corporation	1 Dowsett St Water adjustment & Service charge 1/5/2026 - 30/6/2026	10.63	
9017752648	19/05/2026	Water Corporation	Standpipe Water use 17/4/2026 - 19/5/2026	66.88	
110626	11/06/2026	DOT Licencing	Transport WADO EOD 11/06/2026	2,051.60	
160626	16/06/2026	DOT Licencing	Transport WADO EOD 16/06/2026	184.25	
170626	17/06/2026	DOT Licencing	Transport WADO EOD 17/06/2026	1,057.65	
			Total	**1,380,363.26**	

Credit Card Breakdown 28/5/2026 - 25/6/2026				
Date	**Supplier**	Description	**Amount**	**GST**
28/05/2026	Royans Transport Accident repairs	Insurance Claim Excess - Multipac 524H Roller WD182	$ 300.00	
11/06/2026	Big W	Various Decorating items for Ageing Wellness Dinner Dance	$ 418.20	$ 38.02
11/06/2026	Big W	Refund on items bought for Ageing Wellness Dinner Dance	$ (37.50)	$ (3.41)
11/06/2026	Coles Online	Supplies for Age-Friendly Communities, Yourth Life program & Café expenses	$ 257.34	$ 1.03
16/06/2026	Australia Post	Bulk mail out - Community Event Flyers	$ 58.31	$ 5.30
				$ -
	Commonwealth Bank	Bank Fee		$ -
		TOTAL	**$ 996.35**	**$ 40.94**

12. PLANNING AND TECHNICAL SERVICES REPORTS

12.1 Retrospective Dam – Lot 88 (No. 38) Redgum Court, Wandering

File Reference:	**10.106.10690**
Date:	**10 July 2026**
Location:	**Shire of Wandering**
Applicant:	**Matthew Sherman**
Author:	**Ben Laycock (Altus Planning), Shire's Town Planning Consultant**
Authorising Officer:	**Chief Executive Officer**
Disclosure of Interest:	**Nil**
Attachments:	**1. Development Application** **2. Neighbour Submission**
Voting Requirements:	**Simple Majority**
Previous Reference:	**Nil**

Summary of Report:
The landowner of Lot 88 (No. 38) Redgum Court, Wandering is seeking retrospective development approval relating for the construction of a dam at the property.

Background:
Lot 88 (No. 38) Redgum Court, Wandering (**subject land** or **site**) is zoned 'Rural Residential (RRes2)' pursuant to the Shire of Wandering Town Planning Scheme No. 3 (**TPS3** or **Scheme**).

The subject land is located to the south-west of the Redgum Court cul-de-sac head, measures approximately 61,997m^2 (6.19 hectares) and exists with a Single House, Ancillary Dwelling, and Rainwater Tank. The immediate surrounding locality comprises of similarly sized and developed Rural Residential properties, none of which are connected to reticulated sewer or water networks. Refer to Figure 1 below.

Figure 1: Locality Plan (Source: PlanWA 2026)

Under Schedule 11 of TPS3, it is explicitly stated that no dam or artificial lake is to be developed on any lot within Rural Residential Zone No. 2 without the prior planning approval of the Shire. It is unfortunate that the applicant was apparently advised by personnel at the Shire that no approvals were required. The applicant, however, did not write to the Shire requesting permission to build the dam and this advice was allegedly provided verbally.

Based on the drawings provided by the Applicant, the dam is:

- Located in the south-eastern corner of the site and is setback approximately 1.5m from the subject land's eastern boundary;
- Approximately 75m (l) x 65m (w) at its largest points;
- Has a minimum depth of 5.5m; and
- Has a capacity of approximately 3,360,000L (3,360kL).

Consultation:
The application was referred to the three (3) immediately adjoining neighbours for a period of fourteen (14) days. One (1) objection was received raising concerns with the following aspects:

- Lot boundary setbacks
- Capacity of the dam
- Dam construction and potential failure
- Amenity impacts

A copy of the neighbour submission can be viewed at **Attachment 2** of this report.

The application was also referred to the Department of Water and Environmental Regulation (DWER) and the Department of Primary Industries and Regional Development (DPIRD) for comment.

Whilst DWER does not object to the proposal in principle, it recommends that the Shire ensure the dam:

- is properly designed (including overflow capacity and embankment stability).
- is constructed to acceptable engineering standards.
- has appropriate dam storage and the freeboard should provide for at least a 1 per cent annual exceedance probability (**AEP**) storm event.

DPIRD advised that it did not have any comments to provide within its advisory scope.

Statutory Environment:
Town Planning Scheme No. 3
As mentioned, development (planning) approval is required under TPS3 for a dam within the Rural Residential Zone No. 2.

Whilst there are no specific development requirements within TPS3 or any local planning policy adopted by the Shire in relation to dams, it is noted that clause 5.16.1 prescribes the following minimum building setbacks for Rural Residential zoned land:

Front: 30.0m
Rear: 10.0m
Side: 10.0m

Whilst a dam is not a building, the setback requirements are considered to provide a default spatial control, particularly where a structure or earthworks protrude above natural ground level to a height similar the wall height of a building. Here it is noted that the dam has been positioned approximately 1.5m from the nearest lot boundary. A review of aerial imagery in the immediate surrounding area suggests that dams located on other properties typically achieve a minimum setback of 10m.

In addition, Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* provide 'Deemed Provisions' that are automatically applied to all local planning schemes, whether or not they are included in the Scheme text. Relevantly, clause 67(2) of the Deemed Provisions outline the matters that a local government is to give due regard to (to the extent those matters are relevant) when considering an application for development approval. The following table provides an assessment of those relevant considerations:

Consideration	**Officer Comment**
(a) the aims and provisions of the Scheme	Pursuant to clause 1.7(h), one of the aims of the Scheme is to safeguard and enhance the character and amenity of the built and natural environment of the Scheme area. Similarly, pursuant to clause 4c), an objective of the Rural Residential zone is to make provision for the retention of the rural landscape and amenity in a manner consistent with the orderly and proper planning of such areas. Whilst dams are commonplace within a Rural Residential environment, it is considered that the setback of the dam and the visual prominence is not in keeping with the established landscape.
(m) the compatibility of the development with its setting, including – (i) the compatibility of the development with the desired future character of its setting; and (ii) the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;	As mentioned, dams are commonplace in the Rural Residential environment. However, the minimum 1.5m lot boundary setback and minimum dam wall height of at least 2.0m is not in keeping with the established rural character. As evidenced by the neighbour submission, the height, bulk and scale of the dam is visually prominent, appearing as an earth wall that impedes views of the rural landscape.
(n) the amenity of the locality including the following – (i) environmental impacts of the development; (ii) the character of the locality; (iii) social impacts of the development;	Based on available aerial imagery, it appears as though existing vegetation may have been removed to accommodate the dam. If so, this would be contrary to clause 5.16.3c) of TPS3 which requires the consent of the Shire to remove trees. In addition, there is currently insufficient information to ascertain any impact on natural flows. It is also reiterated that dams do form part of the Rural Residential character, as evidenced by a number of dams within the immediate surrounding area, including the immediate property to the east (37 Redgum Court). However, the visual prominence of the dam caused by the height and scale of the dam wall within close proximity to its lot boundaries is at odds with the character of the locality.
(o) the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to	As per the advice received from DWER, the dam is off-stream and does not interfere with the beds and banks of a watercourse. The application documentation submitted has

mitigate impacts on the natural environment or the water resource;	also not demonstrated that natural flows will not be significantly impacted.
(r) the suitability of the land for the development taking into account the possible risk to human health or safety;	The dam has the potential to hold a high volume of water and seemingly involves dam walls of at least 2.0m above natural ground level. Certified engineering drawings should be provided to demonstrate the adequacy of the structural details (e.g. materials, slopes, wall thickness, load calculations, capacity to handle storm events, overflows/spillways, etc) as failure of the dam could have significant impacts on surrounding properties and infrastructure.
(y) any submissions received on the application;	As noted, an objection was received from an adjoining neighbour which raised concerns with respect to lot boundary setbacks, capacity of the dam, dam construction and potential failure and amenity impacts. These are concerns shared with the assessing officer.
(za) the comments or submissions received from any authority consulted;	As noted, neither DPIRD nor DWER object in principle to the dam. DWER have however suggested that the Shire be satisfied that the dam has been adequately constructed. This cannot be ascertained based on the level of information provided.

Policy Implications:
Moving forward, Council may wish to consider adopting a local planning policy relating to dams which specifies matters such as when development approval is required, minimum standards and requirements and assessment criteria.

Financial Implications:
It is noted that should the applicant seek a review of Council's decision by the State Administrative Tribunal, there may be potential cost implications for the local government with respect to associated legal and administrative costs.

Strategic Implications:
Nil.

Risk Implications:

Risk	Medium
Approving the dam without adequate engineering details to demonstrate the suitability of the structure could have significant impacts on surrounding properties and infrastructure in the event of failure.	

Voting Requirements:
Simple Majority

010726 Moved: Cr. Hansen Seconded: Cr. Thompson

Officer Recommendation:
That Council:

1. **Refuses the application for retrospective development approval, submitted by Matthew Sherman, for the construction of a dam at Lot 88 (No. 38) Redgum Court, Wandering, for the following reasons:**

    a. **The height, scale and the location of the dam including its approximate 1.5 metre setback from the eastern boundary, results in a form of development that is visually intrusive and inconsistent with the established rural character and amenity of the locality.**

    b. **Insufficient engineering detail has been provided to demonstrate that the dam is structurally sound, safely constructed, and capable of being adequately managed without adverse impacts on surrounding land or infrastructure.**

2. **Instructs the Chief Executive Officer to liaise with the Applicant to ascertain an appropriate timeframe for the dam to be removed and the land returned to its previous condition.**

3. **Advises the Applicant that it would be willing to consider an application for a dam at the property, provided that it is setback a minimum of 10m from any lot boundary, is supported by engineering design details to the satisfaction of the Shire and demonstrates that the dam will not have unacceptable off-site impacts.**

Alternate Resolution:
That Council instructs the CEO to suspend the application approval submitted by Matthew Sherman, for the construction of a dam at Lot 88 (No. 38) Redgum Court, Wandering, until further sufficient design and construction detail has been provided to demonstrate that the dam is structurally sound, safely constructed, and capable of being adequately managed without adverse impacts on surrounding land or infrastructure.

010726 Moved: Cr. Price Seconded: Cr. Cowan

Carried 6/0

For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson
Against: Nil

Matthew & Breann Sherman
38 Redgum Court
Wandering WA 6308
[redacted]

Planning Department
Shire of Wandering
22 Watts Street
Wandering WA 6308

RE: Retrospective Development Application – Existing Dam
Property: 38 Redgum Court, Wandering WA 6308

Dear Sir/Madam,

Please accept this letter and the attached documentation as a retrospective Development Application for an existing dam located on our property at 38 Redgum Court, Wandering.

Prior to construction, we attended the Shire office on 12 December to seek advice regarding the requirements for constructing a dam and shed. At that time, we were advised by a Shire officer that no approvals were required for the dam. Based on this advice, we proceeded with construction in good faith.

Following recent correspondence from the Shire, we understand that planning approval is required, and we are now seeking to regularise the development through this application.

Project Details

The dam has been constructed to provide water storage for general rural use, including stock water and property management purposes. It is located on a natural fall within the property and captures overland runoff from the surrounding area.

Site and Design

- The dam is an earthen structure constructed using standard excavation and embankment methods.
- It is positioned within the property, with a minimum setback of approximately 1.5 metres from the boundary at its closest point.
- The dam includes an overflow area allowing water to continue downstream toward adjoining land.
- Dimensions, capacity, and design details are provided in the attached plans.

Environmental and Water Management

The dam is designed to operate within the existing landscape:

- It captures surface runoff from the property without reliance on a defineo watercourse.

- Overflow provisions allow continued downstream flow.
- No vegetation clearing was required for construction.

Supporting Documentation

Please find attached:

- Completed Development Application Form
- Certificate of Title
- Scaled and dimensioned site plan
- Sectional drawings illustrating the dam design

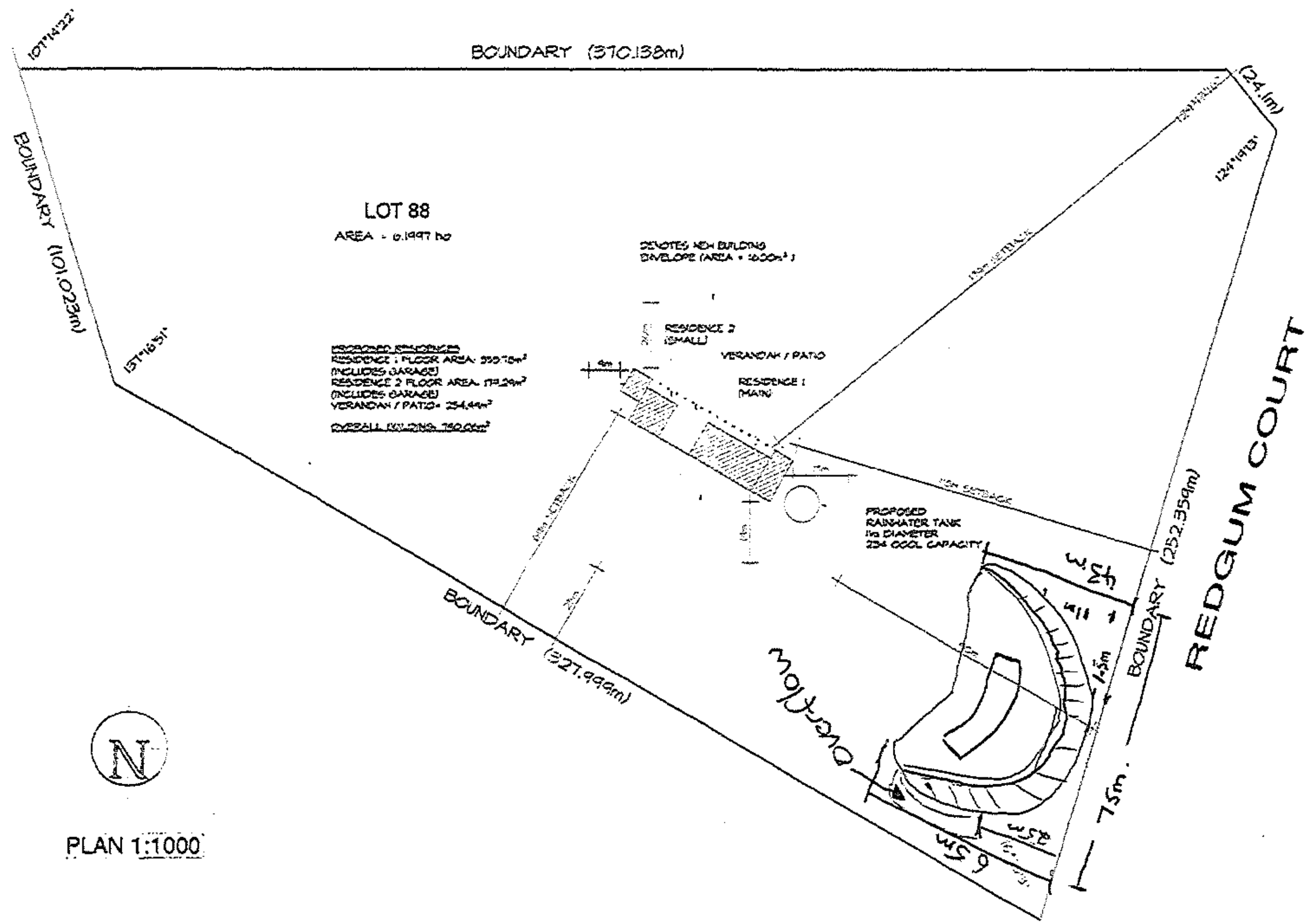
We acknowledge the Shire's advice that approval is required and are committed to working cooperatively to resolve this matter. We would appreciate consideration of the circumstances under which the dam was constructed, including that we sought and relied on advice from the Shire prior to commencing works.

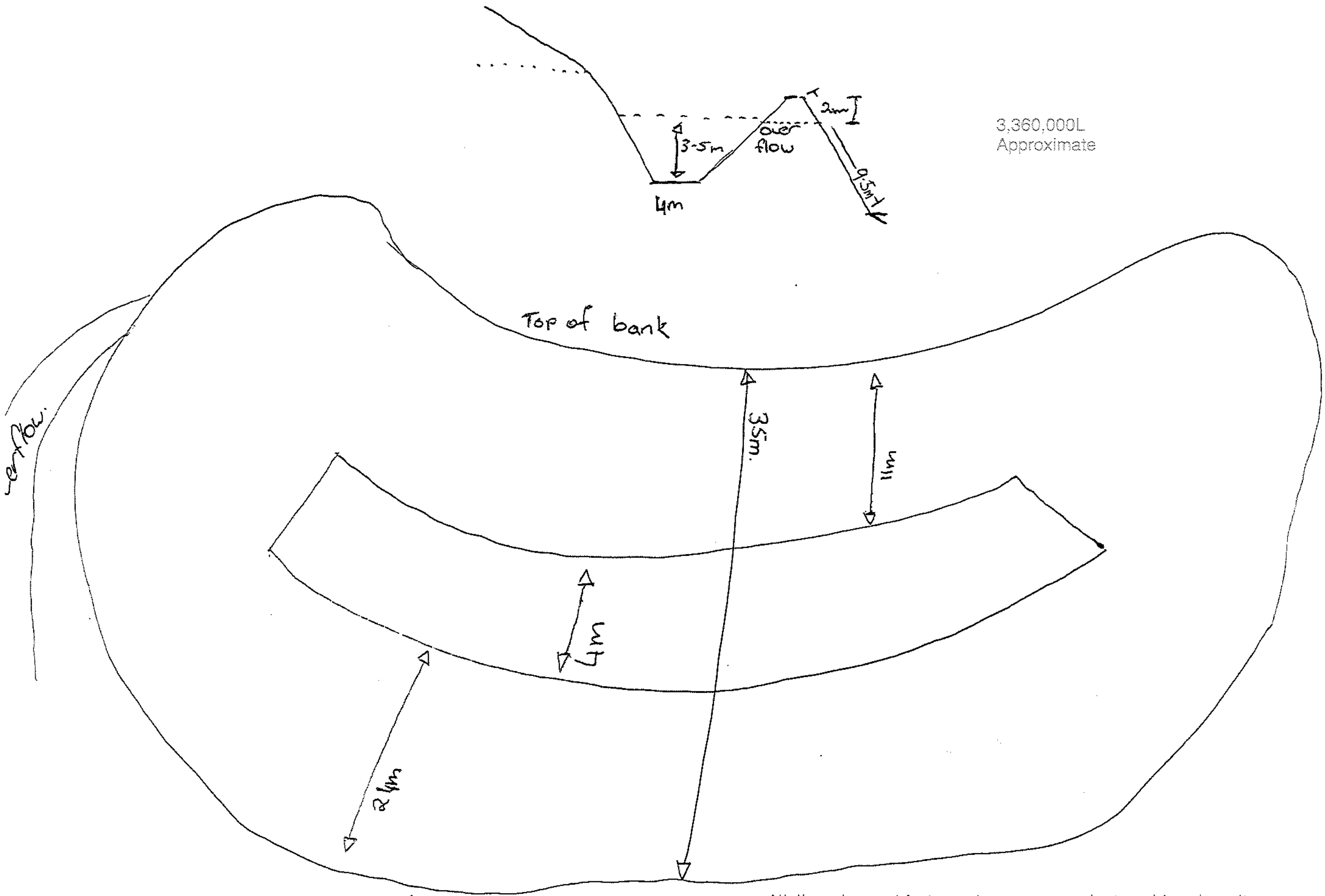
We welcome any feedback and are willing to make reasonable modifications if required to achieve compliance.

Thank you for your assistance, and we look forward to progressing this application.

Yours sincerely,
Matthew and Breann Sherman

All dimensions and features shown are approximate and based on site observations.





3,360,000L
Approximate

All dimensions and features shown are approximate and based on site observations.
This plan is not to survey accuracy.

DJ & KM Green
37 Redgum Court
Wandering WA 6308

Chief Executive Officer
Shire of Wandering
22 Watts Street
Wandering WA 6308

Dear Dr Pinto,

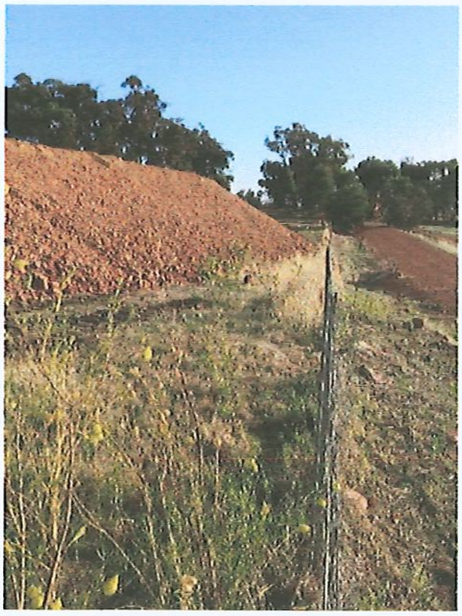
In regards to the Schedule 8 – Notice of Public Advertisement of Planning Proposal for the property located as Lot No. 88 (No. 38) Redgum Court Wandering (your reference 10.106.10690 – PA480) for the construction of a Dam (Retrospective), we wish to lodge our objection to this approval.

This dam has been constructed without the necessary planning and building approvals and therefore, the rules and regulations that are required to gain approval have not been applied to the dam that has been constructed.

The owners of the dam have constructed a dam the size that they wanted in the location they wanted without any consideration for adjoining landowners and the impact that their dam has on those properties, being ourselves and the two neighbours downstream due to the topography of the land.

Planning Scheme Compliance

The proposal contradicts the Shire of Wandering Local Planning Scheme No. 3, as their setback from the boundary fence is only 1.5m, the Local Planning Scheme No 3 states that "setbacks (50m from Moramockining Road, 30m from the front boundary to other roads or the common boundary with the State Forest and any watercourse or drainage line and 10m for all other boundaries) is still required to be maintained"(www.wandering.wa.gov.au/assets/documents/content/services/notesonruralresidentialareacontrols0604.pdf). The setback also goes against Department of Primary Industries information, "Farm dams should not be sited closer than 300 m from boundary fences without agreement from the adjoining land user". (Department of Primary Industries Farm dams in Western Australia By David Stanton March 2005 Bulletin 4609 ISSN 1448-0352)

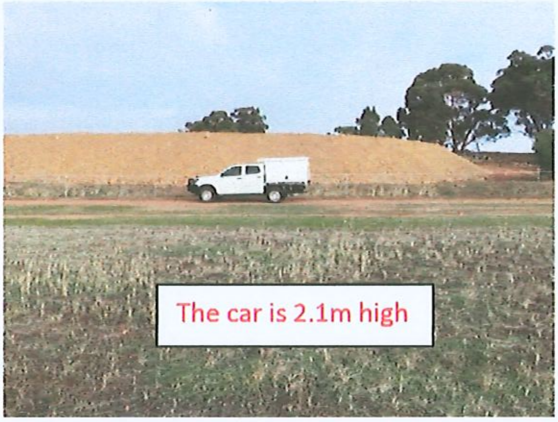


The capacity of the dam seems to be excessive for a Rural Residential (RR2) lot as per the following;
While specific maximum capacities for individual RR2 lots are assessed on a case-by-case basis, general guidelines for rural residential, lifestyle-sized properties (e.g., 2-4 hectares) often suggest capacities in the range of 2,000 - 2,500 kilolitres (2-2.5 megalitres) for, as a guide, water requirements based on reasonable riparian rights (rural residential RR2 farm dam size capacities in Wandering WA - Google Search)

Dam Construction/Failure

The drawings supplied by the owners appear to have been hand drawn and do not appear to be certified engineering drawings. Given the size of the dam wall (which according to the drawings is over 5.5metres as this is the height for the overflow), the water holding capacity of 3.36 mega litres, and the lack of compaction evident at side of the dam wall facing our property, it appears that these should have been completed, as per the following resources. Why should a dam with the chance to impact significantly on other properties not require engineered drawings, when you are not able to construct a building on your property without these documents?

Another concern about the construction of this dam, given the height of the dam wall and lack of engineering drawings, is the risk of the wall collapsing and flooding our property and other properties further downhill.



The Shire of Wandering is lacking in resources regarding the constructions of dams, the below information has been gathered from Google searches, utilising information from The Shire of Mundaring, Department of Water and Environmental Regulation, Department of Primary Industries and Regional Development, and Australian Government – Australian Institute for Disaster Resilience. These references all support the supply of engineering drawings and compaction of the dam wall.

- "Large Dams: Any dam with a surface area dimension greater than 15 meters or a depth greater than 5 meters (from the top of the wall) often requires a detailed engineering design by a certified practitioner"
  (rural residential RR2 farm dam size capacities in Wandering WA - Google Search).
- 3.2. Dam Size and Stability
  - The structural safety and water holding capacity are very important considerations to be taken into account before beginning earthworks. There is limited information regarding acceptable standards for "sizing" dams based on proposed use or land area. As a guide, the Water and Rivers Commission suggest that water requirements for a 2 - 4 hectare property based on riparian rights may be achieved with storage capacities in the order of 2,000 - 2,500 kilolitres. This assumes that:
    - the water would be used for domestic use, irrigation and stock; and
    - the landowner has a 92,000 litre rainwater tank.
  - The foundations for the dam must be structurally sound, built on clay and not be situated on gravel, sand or on seepage areas. Clay content, water holding capacity, wall design and spillway design are also important factors requiring consideration as part of dam construction proposals. In most cases, it is recommended that expert advice from a structural engineer and/or hydrogeologist addressing these issues is obtained and forwarded to the Shire for assessment prior to the construction of a dam.

  (Dam Construction Guidelines Shire of Mundaring March 2000 6 Ref:7002/A07-15:MM 431:mm 8 March 2000 ©EMRC)

- 15. Rural dams should have a holding capacity appropriate to annual usage requirements (i.e. dams should not remove excessive amounts of water from the catchment). Expert advice should be sought to determine the appropriate size for a dam.

19. Dams should have appropriately constructed spillways and/or bypass channels to return water to the original waterway. These facilities should provide sufficient freeboard to prevent overtopping of the dam wall and reduce the risk of dam failure during periods of high or extended rainfall. They should be designed and constructed to reduce potential erosion and pressure on the dam wall.
34. Soil embankments should have consistent low-permeability soil characteristics, be moisture-conditioned and compacted and have appropriate shape and dimensions, so they are sufficiently sturdy to prevent failure of the structure. The amount of weight and subsequent pressure on the dam walls from the dam water should not be underestimated. Organic material in the dam wall, such as dead tree trunks, roots and plant matter, should be removed as the dam wall can weaken and fracture as the organic material decays.
36. Dams built with fractured and porous rocks under the dam structure tend to have higher rates of seepage and a higher chance of the structure failing (see Romanov et al. 2003).
39. For large reservoirs, in steep terrain or where dam wall may be affected by wave action, surface protection (e.g. rock armouring) should be used to minimise erosion.
(Department of Water and Environmental Regulation, Water quality protection note no. 53, September 2019, Dam construction and operation in rural areas, pages 6,7 & 8)

- A 4-metre-high dam wall that has not been properly compacted is at high risk of failure due to potential piping or erosion, particularly given the soil types in the Wandering, WA region, which can be prone to leakage.
  - Here is an analysis and recommended actions for a 4m uncompacted dam wall in WA:
    - Immediate Risks
      - Structural Failure: Lack of compaction leads to air pockets, allowing water to force its way through the wall, creating "pipes" or tunnels.
      - Leakage/Seepage: Uncompacted material allows for significant leakage, reducing the dam's ability to hold water.
      - Soil Type Variability: The area, particularly near former salmon gum/gimlet areas, may have porous soils (gravels/sandy duplex) that need high-quality, compacted clay cores to hold water.
    - Recommended Actions
      1. Stop Water Input: Do not allow the dam to fill further until repairs are made to avoid a catastrophic breach.
      2. Inspect Soil Quality: Determine if the material used is suitable clay or if it is too gravelly/sandy, which may require artificial sealing.
      3. Corrective Compaction/Reconstruction:
      4. Ideally, the wall should be constructed in 150-200mm layers, with each layer compacted by a sheep's foot roller and added water to achieve the optimum moisture content.
      5. If the wall is already built, it may need to be broken down, the material moisture-conditioned, and re-compacted.
      6. Use Bentonite or Gypsum: If the soil is dispersive or not holding water well, incorporate bentonite or gypsum (1t/750m3) into the wall.
      7. Seek Expert Advice: Consult a specialized local earthmoving contractor or agricultural engineer experienced with dams in the WA Wheatbelt.
    - Key Design Standards
      - Batters: The slope should be 2.5-3 horizontal to 1 vertical.
      - Spillway: Ensure a properly designed spillway is included to prevent overtopping, which is the main cause of dam failure.

(dam wall not compacted at 4m high wandering wa - Google Search)

- How to know if your dam is leaking
  - Other likely indicators are the soil type in the dam:
    - red loamy soils and soils with broken rock are more likely to leak.

(Treating leaky farm dams | Department of Primary Industries and Regional Development)

- Construction
    - o Prepare site by pegging and referencing corners (square and rectangular shapes) or centre (circular shape). Measure fall across the site for calculating any storage volume above the excavation. Install a temporary bench mark (TBM) in a protected location.
    - o Remove topsoil and stockpile clear of the embankment (wall) location.
    - o Excavate core trench under the embankments if pervious materials are present under the topsoil. Core trench must extend 1 m into impervious material.
    - o Build the embankments by excavating in 'floors' and pushing material to the correct location. Compact the embankments with the bulldozer weight in 50 to 75 mm layers or compact 150 mm layers with a sheepsfoot roller. Embankment sideslope ratios can be confirmed by using an electronic builders' slope finder or battometer.
    - o Install inlet and outlet pipes early in construction of the embankments.
    - o Construct the overflow and 'final trim' structure.
    - o Spread the stockpiled topsoil on the outside batters and embankment top. Topsoil encourages vegetation and helps retain embankment moisture and resist cracking.

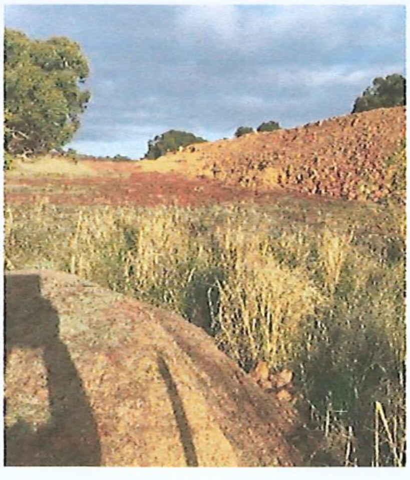
  (Department of Primary Industries DPIRD-143 Page 10)

- As dam failures have potential to cause significant damage to downstream landholders, special care needs to be exercised in identifying a suitable dam site, constructing the dam and providing on- going maintenance. If a dam fails and causes losses to others significant damages claims could result. Landholders can minimise this risk by seeking professional advice before commencing work, especially in circumstances where the failure of the dam may cause significant damage (due to its size or proximity to downstream infrastructure such as roads and buildings).
  (Department of Primary Industries Farm dams in Western Australia By David Stanton March 2005 Bulletin 4609 ISSN 1448-0352)

- If dams are not managed properly, then all dams, large and small, high and low hazard, pose considerable safety risks because of the potential for failure. Such risks can arise at either the individual and/or cumulative level within catchments. These risks can be magnified by the attitudes, behaviours and practices of private dam owners as well as the attitudes and responses of policy makers.... In South Australia, the attitude of farm dam owners is clearly one of complacency. Their on-farm behaviour and practices over the past 12 years show that they underestimate the importance of a dam's spillway and dam maintenance and safety in general. Policy makers are also complacent.
  (https://knowledge.aidr.org.au/resources/ajem-jul-2010-the-need-for-adequate-farm-dam-safety-management-accountability-to-avoid-dam-failure-emergencies/)

Amenity and Impacts on Adjoining Landowners

The amenity and impact on adjoining land owners including visual and altered drainage patterns, has a rather large impact on ourselves. The natural water flow into our dam will be significantly reduced and the applicants' statements "The dam includes an overflow area allowing water to continue downstream towards adjoining land" and "Overflow provisions allow continued downstream flow", do not allow for a continued water flow into our dam as they are relying on their dam overflowing.



We also now have a wall of clay to look at from our property, that is taller than the roof of our house.

A major concern is the risk of our home and property flooding due to failure of their dam, especially given the amount of water that it has the capacity to hold. Should their dam fail, it has the potential to destroy buildings on our property, take out fencing and destroy vegetation (including our trees). The only building on our property that can be insured under our farm policy through WFI is our house and its contents. When it comes to our outbuildings and their contents, and our fencing, their Rural Plan Product does not include flood cover and cannot be taken out. When we purchased our property the concerns around our property flooding were non-existent, given that we sit on the hillside. The chance of flooding has now become a reality.

Should this dam fail, it will also have an impact on other properties, not just ours.

The Department of Primary Industries DPIRD-143, Excavated tanks (farm dams) document states;

- Common law
  Common law rules govern the flow of surface water discharged into watercourses. To reduce the likelihood of cross-boundary disputes:
  - take reasonable steps to ensure the safety of other people and other people's property
  - consider what effect planned earthworks will have on other people and seek consent from any person that may be affected
- Safety and environmental aspects
  - Before construction, consult the local government authority, neighbours and, where needed, a specialist engineer or trained contractor. Take care in siting and constructing farm dams to avoid the risk of injury to people and damage to property or infrastructure. Failure of dam walls can lead to flash flooding. Eroded material from poorly planned, constructed or maintained structures can reduce flow capacities when deposited in downstream channels

(Department of Primary Industries DPIRD-143 Page 6 of 11)

Another article from Department of Primary Industries, Farm dams in Western Australia states;

Duty to take care Under common law, landholders have a duty to ensure that the use and enjoyment of the land does not unreasonably interfere with neighbours' use and enjoyment of their land. They also have a duty to avoid acting negligently or recklessly in circumstances where damage could result to other persons or to property.

As dam failures have potential to cause significant damage to downstream landholders, special care needs to be exercised in identifying a suitable dam site, constructing the dam and providing on- going maintenance. If a dam fails and causes losses to others significant damages claims could result. Landholders can minimise this risk by seeking professional advice before commencing work, especially in circumstances where the failure of the dam may cause significant damage (due to its size or proximity to downstream infrastructure such as roads and buildings).
(Department of Primary Industries Farm dams in Western Australia By David Stanton March 2005 Bulletin 4609 ISSN 1448-0352)

In Conclusion

Construction on this dam was noticed late on Friday 24th April and continued across the long weekend. Is the contractor that constructed this dam without the necessary approvals being investigated by the council, does the contractor not have an obligation to ensure that the correct planning/building approvals are in place before commencing works.

Regardless of the fact that the Shire has apparently given the applicants incorrect information around the construction of a dam on their property, this information is readily accessible on the internet and there are plenty of documents that state this and the need for engineered drawings. Just because the dam has already been built does not mean that it needs to be approved without the correct information being supplied, how do you know that this dam has been built to the correct specifications and construction methods, especially to avoid the collapse of the dam wall, and to also meet the requirements for the dam setback from boundary lines.

Other dams that are visible from the road sides within the estate do not appear to be of the same size as this dam, they are smaller, they do not appear to impact on their neighbours' water flows and are located in positions that should the dam walls fail or a large rainfall event occurs, they would not cause damaged to their neighbours' properties. Are we not entitled to the same level of respect from our neighbours, they did not even make an attempt to advise us what they were planning to do and for us to have input, which would have occurred if they had followed the correct approval procedures.

We are not disputing the applicants' rights to make improvements on their land, however, we would expect that the dam is of a size that is suitable for the subdivision, it's location on the property to not have adverse effects on neighbouring properties, to meet the planning and building guidelines of the council, and to be fair and equitable to all parties concerned.

Yours sincerely,

D. Green   KM Green

Darrel and Kathy Green

10th May 2026

13. CHIEF EXECUTIVE OFFICER REPORTS

13.1 Adoption of the 2026/27 Fees and Charges

File Reference:	**N/A**
Date:	**10 July 2026**
Location:	**Shire of Wandering**
Applicant:	**N/A**
Author:	**Chief Executive Officer**
Authorising Officer	**Chief Executive Officer**
Disclosure of Interest:	**Nil**
Attachments:	**Draft 2026/27 Fees and Charges**
Previous Reference:	**N/A**

Summary:
Council to consider the proposed Schedule of Fees and Charges for 2026//27 which will help inform the budget for the year.

Background:
The Schedule of Fees and Charges is presented to Council each year prior to adoption of the annual budget with any suggested changes, additions or deletions. Any other changes that arise during the year are brought to Council for their consideration.

Comment:
In accordance with the Local Government Act, the fees that are being proposed for the 2026/27 financial year are reflective of the cost of service provision.

The proposed changes to the Fees and Charges in 2026/27 include an average increase of 5%.

Consultation:
Executive Team
Shire Councillors

Statutory Environment:
Local Government Act 1995 (Part 6, Division 5, s.6.17 and s.6.19) states in part:
6.17 Setting the level of fees and charges
(1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors
(a) the cost to the local government of providing the service or goods;
(b) the importance of the service or goods to the community; and
(c) the price at which the service or goods could be provided by an alternative provider.

6.19 Local Government to give notice of fees and charges If a Local Government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees and charges, give local public notice of –
(a) its intention to do so; and
(b) the date from which it is proposed the fees and charges will be imposed.

Policy Implications:
Nil

Financial Implications:
The schedule of fees and charges will help determine the income that will be derived by providing a service or facility to be included in the 2026/27 annual budget.

Strategic Implications:
Improve Our Financial Position

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	• Improve accountability and transparency. • Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs. • Prudently manage our financial resources to ensure value for money. • Reduce reliance on operational grants.

Risk Implications:

Risk	**Low**
That the Fees and Charges Schedule is not adopted at this meeting. **That the expected income from fees and charges is lower than proposed in the Draft Budget, resulting in lower offset to Shire costs from this revenue stream.**	

Voting Requirements:
Absolute Majority

070726 Moved: Cr. Latham Seconded: Cr. Price

Officer Recommendation:
That Council adopts the attached 2026/2027 Fees and Charges Schedule.

Carried 6/0

For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson
Against: Nil

SCHEDULE OF FEES AND CHARGES 2026/2027

ALL FEES ARE QUOTED GST INCLUSIVE UNLESS OTHERWISE STATED

FACILITIES CHARGES		
Treatment Room		
Treatment Room	Half Day	$30.00
	Full Day	$50.00
	Per Hour	$10.00
Bond - Including key bond	Excl-GST	$100.00
Community Centre - Maximum 150 persons		
Casual Hire - Kitchen	Per hour or part thereof	$17.35
Casual Hire - Community Centre (inc Kitchen)	Per hour or part thereof	$27.85
Casual Hire - Kitchen	Per 24 hours or part thereof	$288.75
Casual Hire - Community Centre	Per 24 hours or part thereof	$381.75
Community Centre:		
Yearly hire for Wandering Primary School Presentation Night	Day and Night of Event and up to two rehearsal days	Free
Education purposes	Children's education purposes	Free
Shire of Wandering Community Groups - no alcohol	Maximum 6 hrs	$50
Shire of Wandering Community Groups - alcohol	Maximum 6 hrs	$100
Bond - including key bond	Excl-GST	$315.00
Cricket, Bowls, Tennis & Netball Courts	Annual hire arrangement (all facilities) based on usage of 2 day or night per week	$300.00
Additional Cleaning fee (per hour)		$100.00
Bond - key bond	Per season per club (ex-GST)	$52.50
Tennis Courts - Casual Hire	Per hour per court	$12.00
Bowling Green - Casual Hire	Per hour per court	$12.00
Hire of plastic/steel frame chairs from the Wandering Community Centre (per chair)	For a hire period of three (3) days	$1.50
Hire of brown wooden/steel frame tables from the Wandering Community Centre (per table)	For a hire period of three (3) days	$2.50
Bond of $100 for any combination of chairs and tables		$105.00
If any chair/s or table/s are damaged beyond repair or not returned the hirer will be charged the cost of replacement plus a 20% administration fee.		

SCHEDULE OF FEES AND CHARGES 2026/2027

ALL FEES ARE QUOTED GST INCLUSIVE UNLESS OTHERWISE STATED

Golf Club		
Golf Club	Annual Lease (on demand)	$1.00
Council Chambers (Maximum 20 persons)		
Meeting Room Hire - Chambers, kitchen & ablution	Per hour or part thereof	$29.00
Meeting Room Hire	Daily rate	$496.65
Shire of Wandering Community Groups	Per hour	$11.55
Bond - including key bond	Excl-GST	$300.00
ADMINISTRATION & OTHER COUNCIL PROPERTIES		
Sale of Water		
Per Kilolitre from standpipe - all residents and stock watering	Excl-GST	$11.55
Per Kilolitre from standpipe - Firefighting and other approved emergency	Excl-GST	Free
Keycard - first card		$42.00
Keycard - replacement card		$84.00
Photocopying and Printing		
A3/A4 Black & White	per page	$0.35
A3/A4 Colour	per page	$0.65
A4 Photo	Per A4 page or part thereof	$12.60
Laminating	Per page	$1.60
Document Scanning	per page	$0.35
Scan & Email		
Outgoing	per page	$1.80
Council Documents		
Agendas and/or Minutes	Available on website	Free
Agendas and/or Minutes	Printing B&W or Colour (per page)	as per above printing costs
FOI Request	In addition to Statutory Fee of $30	$30.00
Electoral Roll		
Composite	View only	At cost
Rate Enquiry		
Detailed – per assessment		$94.50
Rate Book - Printed	per document	$121.30
Rate Book - Electronic	per document	$57.75

SCHEDULE OF FEES AND CHARGES 2026/2027

ALL FEES ARE QUOTED GST INCLUSIVE UNLESS OTHERWISE STATED

Other		
Fuel Facility	per litre	Cost + 15c
Book "The Horses Came First"		$38.50
Book "History of the Pioneer School"		$5.50
District Maps		$23.00
Newspapers, Newsletters, Magazines		at cost
Vehicle Removal	per vehicle	Private Works Rates
Vehicle Impound fee	per vehicle per day	Recovery costs + $100
Community Resource Centre		
A3/A4 Black & White	per page	$0.35
A3/A4 Colour	per page	$0.65
A4 Photo	Per A4 page or part thereof	$12.60
Laminating	Per page	$1.60
Document Scanning	per page	$0.35
Scan & Email		
Outgoing	per page	$1.80
Spiral binding of documents	per document	$6.95
Wandering Collective Items	Various	At cost
Desktop Publishing	Per hour or part thereof	$57.75
Advertising - Echo - Per Advertisement	Quarter page	$17.35
	Half Page	$28.90
	Full Page	$57.75
Advertising - Echo - Annual Subscription (11 Editions - Financial Year)	Quarter page	$103.95
	Half Page	$150.15
	Full Page	$334.95
	Echo Postage Fees for year	at cost
Echo	per edition	$2.00
CRC - Programs and Training		at cost
CRC Café - drinks	per cup	Cost + 20%
CRC Café - food		Cost + 20%
Projector Hire	Per 24 hours or part thereof	$23.10
Projector screen only Hire	Per 24 hours or part thereof	$11.55

SCHEDULE OF FEES AND CHARGES 2026/2027

ALL FEES ARE QUOTED GST INCLUSIVE UNLESS OTHERWISE STATED

Other		
Bond	Excl-GST	$105.00
Casual Hire - Marquees (per marquee)	Per 24 hours or part thereof	$45.00
Bond (per marquee)	Excl-GST	$105.00
Movie Screen & Equipment Hire		
Casual Hire	Per 24 hours or part thereof	$577.50
Shire of Wandering Community Groups	Per 24 hours or part thereof	Free
Not for Profit Groups	Per 24 hours or part thereof	$57.75
Popcorn Machine (must provide own consumables)	Per 24 hours or part thereof (each)	$23.10
Popcorn Machine (must provide own consumables)	If hired with Movie Screen	$5
Bond	Excl-GST	$262.50
Livestock Identification Reader	Per 24 hours of part thereof	$23.10
Bond	Excl-GST	$105.00
CEMETERY FEES (Gazetted)		
Digging a new grave	Internment - Adult	$1,340
Digging a new grave	Internment - Child (under 7)	$635.00
Plot (Right of Burial)	Land for grave site - Single	$127.00
Plot (Right of Burial)	Land for grave site - Double	$185.00
Reservation of grave site for future use		$58.00
Re-opening of an ordinary grave		$1,340.00
Re-opening of grave internment of ashes		$289.00
Permission to erect headstone		$58.00
Niche Wall	Single	$139.00
Niche Wall	Double	$185.00
Niche Wall Reservation		$46.00
Niche Wall Plaque		at cost
Annual Funeral Directors Licence		$80.85
Single Funeral Permit (Funeral Directors Only)		$57.75
Single Funeral Permit (Non Funeral Directors)		$2,310.00

SCHEDULE OF FEES AND CHARGES 2026/2027

ALL FEES ARE QUOTED GST INCLUSIVE UNLESS OTHERWISE STATED

ANIMAL CONTROL (Legislated)		
DOGS		
Working dog - Sterilised - 1 year	Dog Regulations 2013 - Statutory Fee	$5.25
Working dog - Unsterilised - 1 year	Dog Regulations 2013 - Statutory Fee	$13.13
Working dog - Sterilised - 3 years	Dog Regulations 2013 - Statutory Fee	$11.15
Working dog - Unsterilised - 3 years	Dog Regulations 2013 - Statutory Fee	$31.50
Working dog - Sterilised Lifetime	Dog Regulations 2013 - Statutory Fee	$26.25
Working dog - Unsterilised Lifetime	Dog Regulations 2013 - Statutory Fee	$65.63
Non Working dog - Sterilised - 1 year	Dog Regulations 2013 - Statutory Fee	$21.00
Non Working dog - Sterilised - 1 year (after 31 May)	Dog Regulations 2013 - Statutory Fee	$10.50
Non Working dog - Unsterilised - 1 year	Dog Regulations 2013 - Statutory Fee	$52.50
Non Working dog - Unsterilised - 1 year (after 31 May)	Dog Regulations 2013 - Statutory Fee	$26.25
Non Working dog - Sterilised - 3 years	Dog Regulations 2013 - Statutory Fee	$44.63
Non Working dog - Unsterilised - 3 years	Dog Regulations 2013 - Statutory Fee	$126.00
Non Working dog - Sterilised Lifetime	Dog Regulations 2013 - Statutory Fee	$105.00
Non Working dog - Unsterilised Lifetime	Dog Regulations 2013 - Statutory Fee	$262.50
Seizure of Dog	Excl-GST	$94.50
Replacement of dog tag	Excl-GST	$5.25
NB- Pensioners entitled to discount of 50% of above charges.	Dog Regulations 2013 - Statutory Fee	
All other Statutory Fees as per Dog Act 1976 & Dog Regulations 2013	Dog Regulations 2013 - Statutory Fee	
CATS		
Cat 1 year - No concession for Sterilisation	Cat Regulations 2012 - Statutory Fee	$21.00
Cat -1 year (after 31 May)	Cat Regulations 2012 - Statutory Fee	$10.50
Cat - Three-Year registrations	Cat Regulations 2012 - Statutory Fee	$44.63
Cat - Lifetime Registrations	Cat Regulations 2012 - Statutory Fee	$105.00
Cat - Concessional Registration Fees Pensioners (Three year registrations)	Cat Regulations 2012 - Statutory Fee	$22.30
Cat - Concessional Registration Fees Pensioners (Lifetime registrations)	Cat Regulations 2012 - Statutory Fee	$52.50
Replacement of cat tag	Per tag - excl GST	$5.25
Seizure of cat	Excl-GST	$52.50
Disposal/Destruction of cat	Excl-GST	$105.00
All other Statutory Fees as per Cat Act 2011 & Cat Regulations 2012	Cat Regulations 2012 - Statutory Fee	
Misc Fees relating to Animal Control		
Cat Trap Hire Bond for max of 2 weeks	Excl-GST	$157.50
Surrender Fee Dog or Cat impounded	Excl-GST	$52.50
Daily impound fee cat or dog	per day or part thereof - excl. GST	Cost recovery + 5%
Yard Inspection Fee - Restricted or Dangerous Dog	Excl-GST	$57.75
First Aid Treatment of any impounded animal		Cost recovery

SCHEDULE OF FEES AND CHARGES 2026/2027

ALL FEES ARE QUOTED GST INCLUSIVE UNLESS OTHERWISE STATED

REFUSE, RECYCLING & TRANSFER STATION		
Rubbish and Recycling		
Rubbish & Recycling Rates:	**GST NOT APPLICABLE**	
Domestic/Commercial - combined charge for both refuse & recycling	1st 240lt bin	As per council's adopted budget
Recycling - Free		
Green Waste	Must be separated or charges will apply	Free
Clean fill - sand, clay, rocks, bricks Concrete(no steel)	Must be separated or charges will apply	Free
Waste Oil	Per litre	$0.46
Recycling	per 240 litre bin	Free
Separated Recyclables		Free
Sale of Mulch	Per cubic Metre	$11.00
Transfer Station Fees		
Call out Fee	Opening of Transfer Station out of Hours	$138.60
Transfer Station Pass	Properties that do not have weekly collection service - includes 52 standard 240 Litre bin drop offs of household waste.	$219.45
Transfer Station Pass	Properties that do not have a weekly collection service - includes 26 standard 240 Litre bin drop offs of household waste.	$115.50
Transfer Station Fees		
Asbestos	Do not accept. Agreement with Shire of Boddington	Do not accept
Household Waste	per 240 litre bin	$23.10
Household Waste	per cubic metre	$57.75
Building rubble	per cubic metre	$115.50
Commercial Refuse Disposal	per load	$462.00
Vehicle Body Dumping	per vehicle	$57.75
Animal Carcasses	Do not accept	Do not accept
White goods - fridge, freezer, stoves, washing machine etc	per item - non-degassed	$69.30
White goods - fridge, freezer, stoves, maching machine etc	per item - degassed only	Free
Mattresses	per item	$57.75
Tyres	Motor Cycle per tyre	$5.78
Tyres	Passenger	$11.55
Tyres	Light truck./4WD per tyre	$17.33

Tyres	Truck per tyre	$28.88
Tyres	Super single per tyre	$46.20
Tyres	Large Tyres (must be off rim) Farm machinery per tyre	$184.80
Tyres	Contaminated tyres or tyres on rim	Plus 350% of fee
Tyres	All other	Fee on application
PRIVATE WORKS		
All items include operator - Minimum 1 hour fee (Non Rate Payer Add 50%)	**Normal Time**	**Time & Half / Double Time**
Grader Hire (Per Hour or part thereof)	$225.00	$249.50 / $272.00
Loader Hire (Per hour or part thereof)	$225.00	$249.50 / $272.00
Truck - Prime Mover + Trailer (Per hour or part thereof)	$241.00	$265.50 / $288.00
Truck Tandem Axle Hire (Per hour or part thereof)	$204.00	$228.50 / $251.00
Truck Tandem Axle Hire + Water Tank (Per hour or part thereof)	$219.00	$243.50 / $266.00
Isuzu 4.5 Tonne Tipper (Per hour or part thereof)	$148.00	$172.50 / $195.00
Isuzu 2.5 Tonne Tipper (Per hour or part thereof)	$148.00	$172.50 / $195.00
Tractor Hire (Per hour or part thereof)	$181.00	$205.50 / $228.00
Bobcat Hire (Per hour or part thereof)	$181.00	$205.50 / $228.00
Excavator Hire (Per hour or part thereof)	$241.00	$265.50 / $288.00
Self propelled multi tyred roller (Per hour or part thereof)	$225.00	$249.50 / $272.00
Plate Compactor (Per day)	$181.00	$205.50 / $228.00
Small miscellaneous plant (eg Ride-on mower, whippersnipper) (Per hour or part thereof)	$148.00	$172.50 / $195.00
Labour Per hour (overtime + 50% loading)	$126.00	$150.50 / $173.00
Used grader blades - per blade	$60.00	$84.50 / $107.00
Gravel ex Depot charged at $10.00 per m3	$10.00	
All materials attract a 12.5% surcharge		

SCHEDULE OF FEES AND CHARGES 2026/2027		
ALL FEES ARE QUOTED GST INCLUSIVE UNLESS OTHERWISE STATED		
BUILDING - TOWN PLANNING - HEALTH (Legislated)		
Building (excl-GST)		
All fees & charges relating to Building, Town Planning and Health Fees are adopted pursuant to the Building Act 2011, Planning and Health Acts		
Building License Application Fee - Certified applications	Class 1 & 10 buildings or incidental structure	0.19% construction value but not less than $115.50
Building License Application Fee - Certified applications	Class 2 - 9 buildings or incidental structure	0.09% construction value but not less than $115.50
Building License Application Fee - Certified applications	Minimum fee all classes	$115.50
Building License Application Fee - Uncertified applications	Class 1 to 10 buildings or incidental structure	0.32% construction value but not less than $115.50
Building License Application Fee - Uncertified applications	Minimum fee all classes	$115.50
Building Permit Extension	Application to extend the time during which a building or demolition permit has effect	$115.50
Demolition	Application for Demolition Permit - All classes	$115.50
Occupancy Permits Application	Occupancy permit for a completed building	$115.50
Occupancy Permits Application	Occupancy permit for an incomplete building	$115.50
Occupancy Permits Application	Replacement occupancy permit for permanent change of the building's use, classification	$115.50
Occupancy Permits Application	Occupancy permit for a building in respect of which unauthorised work has been done	0.18% of the estimated value of the building work but not less than $115.50
Occupancy Permits Application	Building approval certificate for a building in respect of which unauthorised work has been done	0.38% of the estimated value of the building but not less than $115.50
Occupancy Permits Application	Building approval certificate for an existing building where unauthorised work has not been done	$115.50
Occupancy Permits Application	Extend the time during which an occupancy permit or building approval certificate has affect	$115.50
NB - In regards to construction value, the Building Surveyor is to estimate the value, if acceptable evidence is		

SCHEDULE OF FEES AND CHARGES 2026/2027

ALL FEES ARE QUOTED GST INCLUSIVE UNLESS OTHERWISE STATED

Building Site Refuse Disposal		
Infrastructure Bond	To be charged with all building approvals to cover damage and reinstatement of drainage, curbs and crossovers etc…	$1,050.00
Administration Inspection Fee	Fee for Council Official to inspect property and community infrastrucutre to finalise bond	$109.73
Construction Training Fund Levy	Minimum building cost $20,000	0.20% construction value
Building Services Levy	Building permit - per application	0.137% of the estimated value of the building work but not less than $64.75
Building Services Levy	Demolition Permit - per application	0.137% of the estimated value of the building work but not less than $64.75
Building Services Levy	Occupancy permit for approved building work - per application	$64.75
Building Services Levy	Occupancy permit for unauthorised building work	0.274% of the estimated value of the building work, but not less that $129.50
Swimming Pool Inspection Fee - incl-GST	Mandatory Inspection - (max $61.37 in total over 4 years)	$61.37
Swimming pool additional inspection fee - incl-GST	upon request	$66.15
Rural Road Number Application - incl-GST		$115.50
Search and copy fee for buildings plans and other related documents		$34.65
Health (excl-GST)		
Food Premises Annual Food Safety audit Charge	Low risk business (1 audit per annum)	$124.06
Food Premises Annual Food Safety audit Charge	Medium risk business (2/3 audits per annum)	$275.63
Food Premises Annual Food Safety audit Charge	High risk business (4 audits per annum)	$496.13
Food Premises Annual Food Safety audit Charge	Community Groups / Clubs/ Not for Profit Organisations (per annum)	$110.25
Inspection on request	per hour	$170.89
Temporary Food Stall (Commercial)	Application Fee (Temporary Event)	$55.13
	Application Fee - Not For Profit & Community Groups	$15.00

SCHEDULE OF FEES AND CHARGES 2026/2027

ALL FEES ARE QUOTED GST INCLUSIVE UNLESS OTHERWISE STATED

Health (excl-GST)		
Food Business Registration Certificate Fee	Annual Charge - Food Proprietor Notification to conduct a food business under Section 107 (3) and notification for certain changes to a food business under Section 113	$77.70
Food Proprietor Notification Fee	Registration requirements as per section 110	$236.25
Septic Tank Application Fee	Application Fee	$123.90
Septic Tank Inspection Fee	Inspection Fee - incl-GST	$123.90
Local Government Report Fee	incl-GST	$69.30
Transportable Housing Bond	Payable to guarantee compliance with Town Planning Approval conditions.	$5,250.00
Temporary Accommodation Bond	Payable to guarantee compliance with Town Planning Approval conditions.	$5,250.00
Sea container Bond - New	Payable to guarantee compliance with Town Planning Approval conditions.	$2,100.00
Sea container Bond - Second-hand	Payable to guarantee compliance with Town Planning Approval conditions.	$5,250.00
Building Envelope Relocation Fee	Application for relocation of envelope	$157.50
Subdivision Clearance Fee	Fee charged for clearance of condition	
Subdivision Clearance Fee	per lot - up to five (each lot)	$76.65
Subdivision Clearance Fee	per lot - over five	$76.65 for first five lots, then $36.75 per lot over five

SCHEDULE OF FEES AND CHARGES 2026/2027

ALL FEES ARE QUOTED GST INCLUSIVE UNLESS OTHERWISE STATED

Health (excl-GST)		
Planning Development Fees	Determination of Development Applications (other than for an extractive industry) where the estimated cost of the development is:	
(Refer to Planning Bulletin 84 - WAPC - set by amendment to Planning and development (Local Government Planning Fees) Regulations 2006	a - not more than $50,000	$154.35
Planning Development Fees	b- more than $50,000 but less than $500,000	0.32% of estimated development cost
Planning Development Fees	c - more than $500,000 but less than $2,000,000	$1,700 plus 0.257% for every $1 in excess of $500,000
Planning Development Fees (DAP Applies)	d - more than $2,000,000	Refer DAP Regulations 2021
Extractive Industry	Determination of a Development Application for an Extractive Industry Fixed fee (*penalty of $2,217.00 added if commenced*)	$775.95
Home Occupation License	Application for approval	$233.10
Home Occupation License	Penalty if commenced prior to approval	$466.20
Home Occupation License	Annual Renewal Fee - per application	$76.65
Non Conforming Use Application	Application for change of use or change or continuation of a non conforming use where development is not occurring. Fixed Fee - per application	$309.75
Issue of Zoning Certificate - incl-GST	Certificate issued upon request to property owner	$84.00
Issue of Written Planning Advice - incl-GST	Issued upon request to property owner - per query	$84.00
(*If development has commenced then penalty that is twice the amount of maximum fee payable under paragraph a, b or c)		
Scheme Amendments & Structure Plans		
Initial application fee	Per Amendment	$3,465.00
Hourly Rate for tasks associated with Scheme Amendments - incl-GST	Per hour	$420.42

SCHEDULE OF FEES AND CHARGES 2026/2027

ALL FEES ARE QUOTED GST INCLUSIVE UNLESS OTHERWISE STATED

CARAVAN PARK		
Overnight Stay - per site - per night	Powered site - max 2 Adults & 2 Children	$32.00
Overnight Stay	Extra adult per night per powered site	$10.50
Overnight Stay - per site	Non Powered Site - max 2 Adults & 2 Children	$21.00
Overnight Stay	Extra adult per night per unpowered site	$5.25
Whole Caravan Park booking (excluding cabins)	Per 24 hours or part thereof	$682.50
Cabin - max 4 persons	Per overnight	$162.75
Use of Ablutions when no overnight stay incurred	Per person	$12.00
Key replacement fee (cabins and camp kitchen)	If any of these keys are lost	$31.50
Pumphrey's Bridge - per site - per night	Non Powered Site - max 2 Adults & 2 Children	$12.00

13.2 2026/27 Annual Budget	
File Reference:	**N/A**
Date:	**10 July 2026**
Location:	**Shire of Wandering**
Applicant:	**N/A**
Author:	**Bob Waddell**
Authorising Officer	**Chief Executive Officer**
Disclosure of Interest:	**Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.**
Attachments:	**2026/27 Statutory Annual Budget (under separate cover)**
Voting Requirements:	**Absolute Majority**
Previous Reference:	**Nil**

Summary:
The 2026/27 Annual Budget for the year ending 30 June 2027 is prepared and delivers on the strategies adopted by Council and maintains a high level of service across all programs while ensuring a continued focus on road and associated infrastructure, as well as on renewing and maintaining all assets at sustainable levels.

For Council to consider and adopt the Annual Budget for the 2026/2027 financial year.

Background:
The 2026/2027 Annual Budget has been prepared based on the principles contained within the Strategic Community Plan and the Long-Term Financial Plan.

The Shire removed Differential Rating in 2024, meaning that all properties within each valuation category (GRV* and UV*) attract the same rate in the dollar for each valuation category.
*Gross Rental Valuation (GRV)
*Unimproved Valuation (UV).

Comment:
A key part of the budget process is identifying the 'budget deficiency' to be made up from the levying of council rates. The budget reflects the priorities of Council while considering community needs and managing organisational risk.

In collaboration with Council, the following strategic focus areas have been identified and resourced in the 2026/27 Budget:

1. Deliver key Capital Works Projects for 2026/2027.
2. Manage organisational financial risk and strengthen reserve balances to ensure the Shire's long-term financial sustainability and independence.
3. Maintain a strong focus on governance and strategic planning to support informed decision-making and the achievement of the Shire's long-term objectives.

The 2026/2027 Capital Works Programme includes a roads budget of $2,715,966.
This is made up of approximately $2.5million of grant funding and over $390,000 of Shire contributions.

York Williams Road	Reconstruct from SKL 6.00.9.00 we will be widening this section from an 6.2 gravel road, to an 7 meter sealed road
York Williams Road	Final Seal-for project approved in 2025-26 SLK3.00-6.00(10mm CRM)
North Bannister Wandering RD	Replace all culverts -Clearing -Batter works from SLK13.60-18.52 (4.92)
North Bannister Wandering Road	Final Seal 4.5km SLK9.10-13.60
Cheetaning Street/Caravan Park	Re-Seal on Cheetaning Street from Slk 0.00-0.46 & Kerbing at caravan park & Line Marking
Gnowing Street	Re-Seal from Slk 0.00-0.20
Down Street & Watts Street	Footpath & drainage Repairs on Down Street & Watts Street-Footpath floods all needs lifting around 50m(Safety)

This budget includes:

- A minimum rate revenue increase of 8%, to enable Council to achieve and deliver on its key strategic focus areas, as outlined above.
- The addition of a Community Emergency Services Manager (CESM) for 2026/27.
- Independent Committee Member fees – the Salaries and Allowances Tribunal has determined a 3.5% increase to the fees for independent committee members.
- Independent Audit, Risk and Improvement Committee (ARIC) Member fees – the Salaries and Allowances Tribunal has determined that the minimum range of fees be increased by 3.5% for independent ARIC members.
- Elected council members attendance fees – the Salaries and Allowances Tribunal has determined a 3.5% increase to elected council member attendance (annual and sitting) fees.
- The Western Australian Industrial Relations Commission issued a General Order which increased the casual loading from 20% to 25% for all private sector and local government awards from 26 April 2025.
- All rates of pay in WA awards have increased by 4.75% from 1 July 2026.
- Avon Waste have increased the waste collection rates by 4.6% from the 1 July 2026.
- Insurance premiums have increased by an average of 4%
- There are ongoing increases in utility costs (water, electricity and gas) and an average budget increase of 4.9% pa has been applied which represents the annual increase in Perth CPI for the March quarter;
- The Local Government Cost Index increased 3.1% in 2025-2026 and this impacts the cost for materials and resources needed to deliver project works, operations, and services in 2026/27.
- Additional and or increased costs have been factored into the 2026/27 budget for expenses such as Audit Fees (increased by 2.9%), indicative UV and GRV Valuations.
- The creation of two additional Shire Reserves:
  a. Information Technology Reserve - For the replacement of the Shire's corporate information system. The current software is coming towards end-of-life and other local governments have begun transitioning to newer systems.
  b. Community Resource Centre Reserve - For the community resource centre capital expenditure (as recommended by the CRC Working Group).

<u>Employees:</u>
Following successful advocacy by the Shire, there is the introduction of a Community Emergency Services Manager (CESM) (shared with and partially funded by the Shire of Boddington and the Department of Fire and Emergency Services) and the 2026/27 Budget reflects this new position.

The Western Australian Industrial Relations Commission issued the 2026 State Wage Case decision increasing rates of pay in WA awards from the beginning of the first pay period that starts on or after 1 July 2026. As a result, the Local Government Officers (Western Australia) Award 2021 and the Municipal Employees (Western Australia) Award 2021 have both increased by 4.75%.

There are no other substantive changes to employee numbers, roles or positions impacting the budget.

<u>Fees and Charges:</u>
Council will adopt the 2026/27 Fees and Charges at its Ordinary Council Meeting this month, with fees and charges increasing on average by 5%. The Fees and Charges Schedule was compared with surrounding Shire's to ensure fees were competitive whilst reflecting increasing cost pressures to all areas of service delivery.

Consultation:
The 2026/27 Annual Budget and related documentation has been compiled by officers and reviewed by Executive and Councillors through a series of budget workshops and Councillor briefing sessions.

Statutory Environment:
Local Government Act 1995
Local Government (Financial Management) Regulations 1996
Waste Avoidance and Resource Recovery Act 2007 S66

Section 6.2 Local Government Act 1995 requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (Absolute Majority required) in the form and manner prescribed, a budget for its Municipal Fund for the financial year ending on the next following 30 June.

Section 5.63 (1)(b) the Local Government Act 1995 specifically excludes the need for Elected Members to "Declare a Financial Interest" in imposing a rate, charge, or fee.

Additionally, the declaration provisions of the Act do not apply to Council business reimbursements or to Members sitting fees. Any other interest, be it Financial, Proximity or Impartiality must be declared.

Regulation 34(5) of the Local Government (Financial Management) Regulations 1996 requires each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS (Australian Accounting Standards), to be used in statements of financial activity for reporting material variances.

Policy Implications:
The following policies apply:
Policy 10 - Investments and Borrowings
Policy 71 - Financial Hardship
Policy 73 - Rating Policy

Financial Implications:
The financial implications of the proposed budget are based upon the objective of achieving a balanced budget as at 30 June 2027, after carrying out operational requirements and the planned capital works program.

Strategic Implications:
Improve Our Financial Position

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	• Improve accountability and transparency • Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs • Prudently manage our financial resources to ensure value for money • Reduce reliance on operational grants

Risk Implications:

Risk	Low
That the Budget is delayed or not adopted at this meeting. The Budget must by law be adopted by 31 August. **That the Rates to be levied are lower than proposed in the Draft Budget, resulting in inability to perform services or projects to the extent proposed.**	

Voting Requirements:
Absolute Majority

080726 Moved: Cr. Price Seconded: Cr. Hansen

Officer Recommendation:
That with respect to the Annual Budget for the 2026/27 Financial Year, Council:

1. **Pursuant to the provisions of the Section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, adopt the 2026/27 Annual Budget as contained in Attachment 1 (under separate cover) of this agenda and the minutes, for the Shire of Wandering for the 2026/27 financial year which includes the following:**
    - **Statement of Comprehensive Income by Nature and Type;**
    - **Statement of Cash Flows;**
    - **Statement of Financial Activity;**
    - **Rate Setting Statement by Nature and Type;**
    - **Notes to and Forming Part of the Budget; and**
    - **Capital Expenditure Program.**

2. **For the purpose of yielding the deficiency disclosed by the Municipal Fund 2026/27 Budget adopted at Part 2 above, Council pursuant to the Sections 6.32, 6.33, 6.34 and 6.35 of the Local Government Act 1995, impose the following minimum rates on Gross Rental and Unimproved Values.**

Rate Category	Rate in the Dollar	Minimum Rate
GRV- Special Use, Residential, Rural Residential and Industrial	**0.165456**	**$1728.00**
UV – Rural, Rural Residential & Mining	**0.005571**	**$1728.00**

3. **Rubbish and Recycling Charges:**
In accordance with Section 67 of the *Waste Avoidance and Resources Recovery Act 2007* (as amended) an annual rubbish and recycling charge is imposed for Domestic/Commercial waste collection (which includes recycling)

- **Once per week single bin pickup and once per fortnight recycling bin pickup = $593.64 per annum.**

4. **Pursuant to the Section 6.45 of the Local Government Act 1995 and Regulation 64(2) of the Local Government (Financial Management) Regulations 1996, adopt the following due dates for the payment in full or by instalments.**

   Option 1 – Full Payment due on or before:
   27 August 2026 or 35 days after the date of issue appearing on the rates notice, whichever is the later.

   Option 2 - Two (2) instalments
   - **First instalment to be made on or before 27 August 2026 or 35 days after the date of issue appearing on the rate notice, whichever is the later, including all arrears and half the current rates and service charges; and**
   - **Second instalment to be made on or before 26 October 2026 or two (2) months after the first instalment, whichever is the later.**

   Option 3 - Four (4) instalments
   - **First instalment to be made on or before 27 August 2026 or 35 days after the date of issue appearing on the rate notice, whichever is the later including all arrears and a quarter of the current rates and service charges;**
   - **Second instalment to be made on or before 26 October 2026 or two (2) months after the first instalment, whichever is the later;**
   - **Third instalment to be made on or before 28 December 2026 or two (2) months after the second instalment, whichever is the later; and**
   - **Fourth instalment to be made on or before 26 February 2027 or two (2) months after the third instalment, whichever is the later.**

   An administration fee of $10.00 per instalment applies, after the first instalment. Instalment interest of 5.5% also applies.

5. **Alternative Methods of Payment**
   Ratepayers may elect to pay rates and charges by instalments other than those prescribed. Such an agreement will be subject to a $25.00 administration fee. Outstanding rates will be subject to penalty interest.

6. **Discount and concessions:**
   No discounts to be granted for the early payment of rates and service fees.

7. **Interest on Outstanding Rates and Other Services**
   Penalty interest of eleven (11%) percent per annum, calculated daily by simple interest, will accrue on all rates that remain unpaid after they are due and payable.

8. **Elected Member Allowances (payable quarterly, in arrears, pro-rata)**
   a) **Pursuant to the Section 5.99 of the Local Government Act 1995 and Regulation 30 of the Local Government (Administration) Regulations 1996, adopt the following annual fees for payment of elected members in lieu of individual meeting attendance fees:**
      - **President $4,140 pa**
      - **Councillors (x6) $4,140 pa**

   b) **Pursuant to the Section 5.99A of the Local Government Act 1995 and Regulation 31 of the Local Government (Administration) Regulations 1996 adopt the following annual local government allowance for Elected Members:**

      Information & Communications Technology (ICT) Allowance:

- **President $1,100 pa (using own device).**
- **Deputy President $1,100 pa (using own device).**
- **Councillors (x6) $1,100 pa (using own device).**

c) Pursuant to the Section 5.98(5) of the Local Government Act 1995, adopt the following annual local government allowance to be paid in addition to the annual meeting allowance:
- **President $6,624 pa.**

d) Pursuant to the Section 5.98(5) of the Local Government Act 1995, adopt the following annual local government allowance to be paid in addition of the annual meeting allowance:
- **Deputy President $1,656 pa.**

9. Reserves Budget
Council Adopts the 2026/2027 Reserves Budget, as presented and incorporated into the 2026/2027 Annual Budget. This includes the creation of two additional reserves;
  a) Information Technology Reserve - For the replacement of the Shire's corporate information system by 2030/31.
  b) Community Resource Centre (CRC) Reserve - For the community resource centre capital expenditure (as per the recommendation of the CRC Working Group).

10. In accordance with regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996* and AASB 1031 Materiality, the level to be used in statements of financial activity in 2025/2026 for reporting material variances shall be 10% of the current budget. In addition, the material variance limit be applied to total revenue and expenditure for each nature and type classification and capital income and expenditure in the Statement of Financial Activity.

Carried 6/0

For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson
Against: Nil

13.3 Shire of Wandering Policy Manual Review – Policies 12,15,24,39,89 & 90	
File Reference:	**N/A**
Date:	**15 June 2026**
Location:	**Shire of Wandering**
Applicant:	**N/A**
Author:	**Chief Executive Officer**
Authorising Officer	**Chief Executive Officer**
Disclosure of Interest:	**Nil**
Attachments:	**Policy 12 - Purchasing and Tenders** **Policy 15 - Integrated Planning** **Policy 24 - Occupational Health and Safety** **Policy 39 - Caretaker Policy in Lead to Elections** **Policy 89 - Level of Service - Grading Activities** **Policy 90 - Road Hierarchy Construction Procedure**
Voting Requirements:	**Absolute Majority**
Previous Reference:	**N/A**

Summary of Report:
To continue with the process of reviewing all Council policies to ensure they are still relevant and correct for the day-to-day workings of the Shire.

Background:
At the Ordinary Council Meeting held on 18 August 2022 Council resolved to adopt Policy 83 – Policy Manual which states that:

All policies within the Policy Manual are to be reviewed by Council every three years, being one third of Council's policies each year in a three-year period. Council may review an individual policy at any time before the next review date if it determines it to be necessary.

There are currently 95 Shire policies. It is proposed that each month policies are reviewed by Council. This will ensure that all policies are reviewed in the stated three-year period.

Three (3) policies are to be reviewed this month:

- Policy 12 - Purchasing and Tenders
- Policy 15 - Integrated Planning
- Policy 24 - Occupational Health and Safety
- Policy 39 - Caretaker Policy in Lead to Elections
- Policy 89 - Level of Service - Grading Activities
- Policy 90 - Road Hierarchy Construction Procedure

These policies were reviewed at the June 2026 General Planning Forum.

Consultation:
Chief Executive Officer
Councillors

Statutory Environment:
Local Government Act 1995 S.2.7(2)(b)

Policy Implications:
As reviewed and updated.

Financial Implications:
No financial implications.

Strategic Implications:
Provide Strong Leadership

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance Service Level Plans detail operational roles, responsibilities and resources.

Risk Implications:

Risk	**Low**
There is no perceived risk associated with the review and updating of these policies.	

Voting Requirements:
Absolute Majority

090726 Moved: Cr. Latham Seconded: Cr. Cowan

Officer Recommendation:
That Council adopts the following policies with any amendments made.

- **Policy 12 - Purchasing and Tenders**
- **Policy 15 - Integrated Planning**
- **Policy 24 - Occupational Health and Safety**
- **Policy 39 - Caretaker Policy in Lead to Elections**
- **Policy 89 - Level of Service - Grading Activities**
- **Policy 90 - Road Hierarchy Construction Procedure**

Carried 6/0

For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson
Against: Nil

POLICY TYPE:	LEGISLATIVE
DATE ADOPTED:	18/07/2019

POLICY NO:	12
DATE LAST REVIEWED:	15/08/2019 - 21/05/2020 17/09/2020 - 16/09/2021 17/08/2023 16/07/2026

LEGAL (PARENT):	*Local Government Act 1995*
LEGAL (SUBSIDIARY):	*Local Government (Functions and General) Regulations 1996 r11A(1)*
DELEGATION OF AUTHORITY APPLICABLE:	Yes
DELEGATION NO.	9, 10, 13, 17 & 19

ADOPTED POLICY	
TITLE:	Purchasing and Tenders
OBJECTIVE:	• The objective of this purchasing policy is to ensure that goods and services are supplied to Council in the most efficient and effective way, ensuring value for money, good management practices and support local businesses; and • To provide compliance with the Local Government Act, 1995 and the Local Government (Functions and General) Regulations, 1996.

POLICY STATEMENT

The Shire of Wandering is committed to efficient, effective, economical and sustainable procedures in all purchasing activities.

This Policy:

(a) Provides the Shire of Wandering with a more effective way of purchasing goods and services.
(b) Ensures that purchasing transactions are carried out in a fair and equitable manner.
(c) Strengthens integrity and confidence in the purchasing system.
(d) Ensures that the Shire of Wandering receives value for money in its purchasing.
(e) Ensures that the Shire of Wandering considers the environmental impact of the procurement process across the life cycle of goods and services.
(f) Ensures the Shire of Wandering is compliant with all regulatory obligations.
(g) Promotes effective governance and definition of roles and responsibilities.
(h) Upholds respect from the public and industry for the Shire of Wandering's purchasing practices that withstand probity.

1. ETHICS & INTEGRITY

All employees of the Shire of Wandering shall observe the highest standards of ethics and integrity in undertaking purchasing activity and act in an honest and professional manner that supports the standing of the Shire of Wandering.

The following principles, standards and behaviours must be observed and enforced through all stages of the purchasing process to ensure the fair and equitable treatment of all parties:

(a) Full accountability shall be taken for all purchasing decisions and the efficient, effective and proper expenditure of public monies based on achieving value for money;
(b) All purchasing practices shall comply with relevant legislation, regulations, and requirements consistent with the Shire of Wandering policies and code of conduct;
(c) Purchasing is to be undertaken on a competitive basis in which all potential suppliers are treated impartially, honestly and consistently;
(d) All processes, evaluations and decisions shall be transparent, free from bias and fully documented in accordance with applicable policies and audit requirements;
(e) Any actual or perceived conflicts of interest are to be identified, disclosed and appropriately managed and

(f) Any information provided to the Shire of Wandering by a supplier shall be treated as commercial in confidence and should not be released unless authorised by the supplier or relevant legislation.

2. VALUE FOR MONEY

Value for money is an overarching principle governing purchasing that allows the best possible outcome to be achieved for the Shire of Wandering.

It is important to note that compliance with the specification is more important than obtaining the lowest price particularly taking into account user requirements, quality standards quality standards, sustainability, life cycle costing, and service benchmarks.

An assessment of the best value for money outcome for any purchasing should consider:

(a) All relevant whole of life costs life costs and benefits whole of life cycle costs (for goods) and whole of contract life costs (for services) including transaction costs associated with acquisition, delivery, distribution, as well as other costs such as but not limited to holding costs, consumables, deployment, maintenance and disposal.
(b) The technical merits of the goods or services being offered in terms of compliance with specifications, contractual terms and conditions and any relevant methods of assuring quality;
(c) Financial viability and capacity to supply without risk of default. (Competency of the prospective suppliers in terms of managerial and technical capabilities and compliance history);
(d) A strong element of competition in the allocation of orders or the awarding of contracts. This is achieved by obtaining enough competitive quotations wherever practicable. Where a higher priced conforming offer is recommended, there should be clear and demonstrable benefits over and above the lowest total priced, conforming offer.

3. PURCHASING THRESHOLDS

Council has resolved that the following limits and arrangements apply:

Amount of Purchase	Number of Quotations required
Up to $ $5,000	Preference for one quote to be obtained
$5,001 - $20,000	Two verbal or written quotations
$20,001 - $50,000	Two written quotations.
$50,001 - $249,999	Three written quotations containing price and specification of goods and services. Quotations must be received in writing and offers made in writing, and all quotations and offers must be recorded in the Shire's Central Records System.
Above $250,000	All purchases exceeding $250,000 should be by public tender unless a legislated tender exemption applies.

NOTE: To reduce the number of quotations for items up to value of $49,999, refer to item "Sole Source of Supply" criteria.

Where it is considered beneficial, tenders may be called in lieu of seeking quotations for purchases under the $250,000 threshold (excluding GST). If a decision is made to seek public tenders for contracts of less than $250,000 all the procedures for tendering outlined in this policy must be followed in full.

NOTE: The general principles relating to written quotations are;

(a) An appropriately detailed specification should communicate requirement(s) in a clear, concise and logical fashion.
(b) The request for written quotation should include as a minimum:

- Written Specification
- Selection Criteria to be applied
- Price Schedule
- Conditions of responding
- Validity period of offer
- Shire of Wandering OSH requirements for Contractors

(c) Invitations to quote should be issued simultaneously to ensure that all parties receive an equal opportunity to respond.

(d) Offer to all prospective suppliers at the same time any new information that is likely to change the requirements.
(e) Responses should be assessed for compliance, then against the selection criteria, and then value for money and all evaluations documented.
(f) Respondents should be advised in writing as soon as possible after the final determination is made and approved.

4. REGULATORY COMPLIANCE

4.1 TENDER EXEMPTION

In the following instances public tenders or quotation procedures are not required (regardless of the value of expenditure):

(a) An emergency situation as defined by the Local Government Act 1995;
(b) The purchase is under a contract of WALGA (Preferred Supplier Arrangements), Department of Treasury and Finance (permitted Common Use Arrangements), Regional Council, or another Local Government;
(c) The purchase is under auction which has been authorised by Council;
(d) The contract is for petrol, oil, or other liquid or gas used for internal combustion engines;
(e) Any of the other exclusions under Regulation 11 of the Functions and General Regulations apply.

4.2 SOLE SOURCE OF SUPPLY (MONOPOLY SUPPLIERS)

The procurement of goods and/or services available from only one private sector source of supply, (i.e. manufacturer, supplier or agency) is permitted without the need to call competitive quotations if there must genuinely be only one source of supply.

Every endeavour to find alternative sources must be made. Written confirmation of this must be kept on file for later audit. Once determined, the justification must be endorsed by the Chief Executive Officer, prior to a contract being entered into.

NOTE: The application of provision "sole source of supply" should only occur in limited cases and procurement experience indicates that generally more than one supplier is able to provide the requirements.

4.3 ANTI AVOIDANCE

The Shire will not conduct multiple purchasing activities with the intent of ‘splitting’ the purchase value or contract value, so that the effect is to avoid a particular purchasing threshold or the need to call a Public Tender.

5. ADVERTISING TENDERS

Tenders are to be advertised in a state-wide publication e.g. “The West Australian” newspaper. There is no requirement to advertise E-quotes in a newspaper. The tender must remain open for at least 14 days as a minimum.

The notice request must include:

(a) A brief description of the goods or services required;
(b) Information as to where and how tenders may be submitted;
(c) The date and time after which tenders cannot be submitted;
(d) Particulars identifying a person from who more detailed information as to tendering may be obtained;
(e) Detailed information shall include;

- Such information as the Shire of Wandering decides should be disclosed to those interested in submitting a tender;
- Detailed specifications of the goods or services required;
- The criteria for deciding which tender should be accepted;
- Whether or not the Shire of Wandering has decided to submit a tender; and
- Tenders cannot be submitted by facsimile or other electronic means, as confidentiality cannot be guaranteed by these processes.

6. TENDER DEADLINE

A tender that is not received in full in the required format by the advertised Tender Deadline shall be rejected.

7. OPENING OF TENDERS

No tenders are to be removed from the tender box or opened (read or evaluated) prior to the Tender Deadline.

Tenders are to be opened in the presence of the Chief Executive Officer's delegated nominee and preferably at least one other Shire employee. The details of all tenders received and opened shall be recorded in the Tenders Register.

Tenders are to be opened in accordance with the advertised time and place. There is no obligation to disclose or record tendered prices at the tender opening, and price information should be regarded as commercial-in confidence to the Shire of Wandering. Members of the public are entitled to be present.

8. TENDER EVALUATION

Tenders that have not been rejected shall be assessed by the Shire of Wandering by means of a written evaluation against the pre-determined criteria.

The tender evaluation panel shall assess each tender that has not been rejected to determine which tender is most advantageous.

Each tenderer will be advised of the particulars of the successful tender

9. ADDENDUM TO TENDER

If, after the tender has been publicly advertised, any changes, variations or adjustments to the tender document and/or the conditions of tender are required, the Shire of Wandering may vary the initial information by taking reasonable steps to give each person who has sought copies of the tender documents notice of the variation.

10. MINOR VARIATION

If after the tender has been publicly advertised and a successful tenderer has been chosen but before the Shire of Wandering and tenderer have entered into a Contract, a minor variation may be made by the Shire of Wandering. A minor variation will not alter the nature of the goods and/or services procured, nor will it materially alter the specification or structure provided for by the initial tender.

11. RECORDS MANAGEMENT

Record retention shall be in accordance with the requirements of the State Records Act, and the Shire of Wandering's internal records management policy.

12. BUY LOCAL

The Shire of Wandering encourages the development of competitive local businesses within its boundary first, and secondly within its broader region. As much as practicable, the Shire of Wandering will:

(a) Where appropriate, consider buying practices, procedures and specifications that do not unfairly disadvantage local businesses;
(b) Consider indirect benefits that have flow on benefits for local suppliers (i.e. servicing and support);
(c) Ensure that procurement plans address local business capability and local content;
(d) Explore the capability of local businesses to meet requirements and ensure that Requests for Quotation and Tenders are designed to accommodate the capabilities of local businesses;
(e) Avoid bias in the design and specifications for Requests for Quotation and Tenders – all Requests must be structured to encourage local businesses to bid; and
(f) Provide adequate and consistent information to local suppliers.

13. PURCHASING FROM DISABILITY ENTERPRISES

An Australian Disability Enterprise may be contracted directly without the need to comply with the Threshold and Purchasing Practices requirements of this Policy, where a value for money assessment demonstrates benefits for the Shire of Wandering's achievement of its strategic and operational objectives.

A qualitative weighting will be used in the evaluation of quotes and Tenders to provide advantages to Australian Disability Enterprises, in instances where not directly contracted.

14. PURCHASING FROM WA ABORIGINAL BUSINESSES

A business registered in the current Aboriginal Business Directory WA produced by the Chamber of Commerce and Industry of Western Australia Limited may be contracted directly without the need to comply with the Threshold and Purchasing Practices requirements of this Policy, only where:

(a) The contract value is worth $250,000 or less, and
(b) A best and sustainable value assessment demonstrates benefits for the Shire of Wandering's achievement of its strategic and operational objectives.

A qualitative weighting will be used in the evaluation of quotes and tenders to provide advantages to businesses registered in the current Aboriginal Business Directory WA, in instances where not directly contracted.

15. PURCHASING FROM ENVIRONMENTALLY SUSTAINABLE BUSINESSES

The Shire of Wandering will support the purchasing of recycled and environmentally sustainable products whenever a value for money assessment demonstrates benefits for the Shire of Wandering's achievement of its strategic and operational objectives.

A qualitative weighting will be used in the evaluation of quotes and tenders to provide advantages to suppliers which:

(a) Demonstrate policies and practices that have been implemented by the business as part of its operations;
(b) Generate less waste material by reviewing how supplies, materials and equipment are manufactured, purchased, packaged, delivered, used, and disposed; and
(c) Encourage waste prevention, recycling, market development and use of recycled/recyclable materials

POLICY TYPE:	LEGISLATIVE	POLICY NO:	15
DATE ADOPTED:	18/07/2019	**DATE LAST REVIEWED:**	17/09/2020 16/09/2021 20/07/2023 16/07/2026
LEGAL (PARENT):	*Local Government Act 1995*	**LEGAL (SUBSIDIARY):**	
DELEGATION OF AUTHORITY APPLICABLE:		**DELEGATION NO.**	

ADOPTED POLICY	
TITLE:	Integrated Planning
OBJECTIVE:	• To ensure the Shire recognises that for sustainability, good governance and the provision of effective services and facilities for the community, an integrated approach is needed to all planning and resourcing activities. The objective of this policy is to provide guidance and mandate activities to ensure compliance with the Integrated Planning Regulations of the Local Government Act 1995

POLICY STATEMENT

1. PRINCIPLES

The Council members and employees will follow the Local Government Department's Integrated Planning Framework that provides the process to:

(a) Ensure community input is explicitly and reliably generated.
(b) Provide capacity for location specific planning were appropriate.
(c) Inform long-term objectives of the Shire with these inputs.
(d) Identify the resourcing requirements to deliver against the long-term objectives.
(e) Clearly articulate long-term financial interchange implications and strategies.

2. APPLICATION

As part of the Shire of Wandering's planning cycle, the principles and practices of the integrated planning framework will be demonstrated in all consultation, research, development and implementation phases of the strategic planning process.

Outcomes from the process are a Wandering Community Strategic Plan 2018-2028 (CSP) representing the long-term community aspirations, a Corporate Business Plan 2019-2023(CBP) outlining the strategic and operational objectives to be achieved in the four-year period. The CBP will demonstrate activities and projects are fully resourced and have appropriate timelines and performance measures.

This will be underpinned by a series of informing strategies and plans which will include:

(a) A 10-year long-term financial plan;
(b) A workforce plan that is reviewed every four years in conjunction with the corporate business plan;
(c) An asset management plan for the life cycle of all assets including maintenance and replacement programs; and
(d) Any relevant issue specific strategies and plans for major projects or key developments.

The Council will ensure that there are adequate resources provided in both the integrated planning development and delivery phases to ensure timelines and legislative requirement are met and that the community expectations are addressed in a sustainable manner.

The integrated planning process and outcomes will be incorporated into the performance indicators of the CEO for the overall integrated planning process and for Managers for the components relative to their areas of control.

Council members and employees will be trained as appropriate and guideline documents and processes will be recorded appropriately and made available to all new and existing employee to ensure continuity and quality management of the integrated planning process.

ASSOCIATED DOCUMENTS

- *Local Government Act 1995*
- *Wandering Community Strategic Plan: 2018-2028*
- *Corporate Business Plan: 2019-2023*
- *Integrated Planning and Reporting – Department of Local Government and Communities Framework and Guidelines: October 2010*

POLICY TYPE:	GOVERNANCE AND COUNCIL MEMBERS	POLICY NO:	24
DATE ADOPTED:	18/07/2019	**DATE LAST REVIEWED:**	17/09/2020 16/09/2021 17/08/2023 16/07/2026
LEGAL (PARENT):	*Local Government Act 1995*	**LEGAL (SUBSIDIARY):**	
DELEGATION OF AUTHORITY APPLICABLE:		**DELEGATION NO.**	

ADOPTED POLICY	
TITLE:	Work Health and Safety
OBJECTIVE:	• To outline the Shire of Wandering's recognition of its moral and legal obligations and commitment to continuously improve our Work Health and Safety Management Systems, including the establishment of measurable objectives and targets, with the aim of elimination of work related injuries and illness

POLICY STATEMENT

1. PRINCIPLES

The Shire of Wandering will manage Work Health and Safety including the development and implementation of an Work Health and Safety Management System that complies with or exceeds legislative requirements including, but not limited to:

(a) *The Work Health and Safety Act 1984 (WA)*
(b) *The Work Health and Safety Regulations 1996 (WA),*
(c) And with any other requirements placed upon the Shire or to which the Shire subscribes.

The Shire of Wandering will ensure that all levels of employees, including senior management, employees and contractors understand their roles and responsibilities in accordance with legislative requirements.

The Shire of Wandering will, so far as is practicable, meet our objectives by:

(a) Providing and maintaining workplaces, plant, and systems of work such that employees are not exposed to hazards;
(b) Providing such information, instruction, and training to, and supervision of, employees as is necessary to enable them to perform their work in such a manner that they are not exposed to hazards;
(c) Developing and maintaining a culture that encourages all employees to manage health and safety risks;
(d) Adopt, in consultation with employees, a risk management approach to work methods, plant and machinery acquisition and workplace design, and eliminate or control those identified risks;
(e)
(f) Consulting and cooperating with safety and health representatives, if any, and other employees at our workplaces, regarding Work Health and Safety at our workplaces;
(g) Where it is not practicable to avoid the presence of hazards at our workplaces, providing our employees with, or otherwise providing for our employees to have, such adequate personal protective clothing and equipment as is practicable to protect them against those hazards; and
(h) Making arrangements for ensuring, so far as is practicable, that:

- The use, cleaning, maintenance, transportation and disposal of plant; and
- The use, handling, processing, storage, transportation and disposal of substances, at our workplaces is carried out in a manner such that our employees are not exposed to hazards

While at work all employees, including contractors and volunteers will be expected to:

(a) Ensure their own safety and health at work; and
(b) Avoid adversely affecting the safety or health of any other person through any act or omission at work;
(c) Comply with safety and health instructions given by the Shire, including any direction to wear personal protective clothing or equipment;
(d) Report all hazards, injury or harm to health in our workplaces to the Shire in a timely fashion and assist with any investigations when required;
(e) Undertake risk assessments as per Council's Risk Management Policy (No 23). All organisational risks are to be assessed according to the Shire's Risk Assessment and Acceptance Criteria to allow consistency and informed decision making; and
(f) Cooperate with the Shire in our efforts to carry out our legislatively imposed safety and health duties

A safe and efficient place of work is our goal.

ASSOCIATED DOCUMENTS

AS/NZS 4801:2001 "Work Health and Safety Management Systems

Shire of Wandering Risk Management Policy No 23

POLICY TYPE:	GOVERNANCE AND COUNCIL MEMBERS	POLICY NO:	39
DATE ADOPTED:	18/07/2019	**DATE LAST REVIEWED:**	17/09/2020 16/09/2021 17/08/2023
LEGAL (PARENT):	*Local Government Act 1995*	**LEGAL (SUBSIDIARY):**	
DELEGATION OF AUTHORITY APPLICABLE:		**DELEGATION NO.**	

ADOPTED POLICY	
TITLE:	Caretaker Policy in Lead to Elections
OBJECTIVE:	• To describe the practices and decision making of the Shire in the lead to the local government elections.

DEFINITIONS

"Caretaker Period means the period when the caretaker practices are in place prior to the election. The caretaker practices will apply from the close of nominations being 37 days prior to the Election Day in accordance with s4.49(a) of the Local Government Act 1995, until 6pm on Election Day.

Election Day means the day fixed under the Local Government Act 1995 for the holding of any poll needed for an election.

Electoral Material means any digital communications, advertisement, handbill, pamphlet, notice, letter or article that is intended or calculated to affect the result in an election but does not include:

(a) An advertisement in a newspaper announcing the holding of a meeting in accordance with s4.87(3) of the Local Government Act 1995.

(b) Any materials exempted under Regulation 78 of the Local Government (Elections) Regulations 1997.

(c) Any materials produced by the Shire relating to the election process by way of information, education or publicity, or materials produced by or on behalf of the Returning Officer for the purposes of conducting an election.

Events and Functions means gatherings of internal and external stakeholders to discuss, review, acknowledge, communicate, celebrate or promote a program, strategy or issue which is of relevance to the Shire and stakeholders and may take the form of conferences, workshops, forums, launches, promotional activities, social occasions such as dinners and receptions.

Extraordinary Circumstances means a situation that requires a major policy decision of the Council during a local government caretaker period if:

(a) In the Chief Executive Officer's opinion, the urgency of the issue is such that it cannot wait until after the local government election;

(b) There is a possibility of legal and/or financial repercussions if a decision is deferred; or

(c) In the Chief Executive Officer's opinion, it is in the best interest of the Council and/or Shire for the decision to be made as soon as possible.

Local Government Election means all ordinary and extraordinary Council member elections.

Major Policy Decision means any:

(a) Decisions relating to the employment, termination or remuneration of the Chief Executive Officer or any other designated senior officer, other than a decision to appoint an Acting or Deputy Chief Executive Officer or suspend the current Chief Executive Officer (in accordance with the terms of their contract), pending the election.

(b) Decisions relating to the Shire entering into a sponsorship arrangement with a total Shire contribution value exceeding $10,000 (excluding GST).

(c) Irrevocable decisions that commit the Shire to substantial expenditure or significant actions, such as that which might be brought about through a Notice of Motion by an Council member.

(d) Irrevocable decisions that will have a significant impact on the Shire of Wandering or the community.

(e) Reports requested or initiated by an Council member, candidate or member of the public that, in the Chief Executive Officer's opinion, may be perceived within the general community as an electoral issue that reflects upon the Council's decision making process, and has the potential to call into question whether decisions are soundly based and in the best interests of the community.

Pre-Selected Candidate means the process by which a candidate is selected by a political party to contest an election for political office.

Public Consultation means a process which involves an invitation to individuals, groups or organisations or the community generally to comment on an issue, proposed action or proposed policy.

Substantial Expenditure means expenditure that exceeds 0.01% of the Shire annual budgeted revenue (inclusive of GST) in the relevant financial year.

POLICY STATEMENT

The Shire of Wandering has determined that there is a need for a policy is to avoid the making of any major decisions by the Council, prior to an election, that would bind an incoming Council, prevent the use of public resources in ways that are seen as advantageous to, or promoting, the sitting Council members who are seeking re-election, or new candidates, and ensuring the Shire of Wandering's administration acts impartially in relation to candidates.

This policy also prohibits a Council member from using a wide range of Council resources during their candidacy for Council, State or Federal election.

1. APPLICATION

This Caretaker Policy applies to Council members, electoral candidates and employees of the Shire of Wandering.

1.1 SCHEDULING CONSIDERATION OF MAJOR POLICY DECISIONS

So far as is reasonably practicable, the Chief Executive Officer should avoid scheduling major policy decisions for consideration during a Caretaker Period, and instead ensure that such decisions are either:

Considered by the Council prior to the Caretaker Period; or

Scheduled for determination by the incoming Council.

1.2 DECISION MADE PRIOR TO A CARETAKER PERIOD

This Policy only applies to actual decisions made during a Caretaker Period, not the announcement of decisions made prior to the Caretaker Period. Whilst announcement of earlier decisions may be made during a Caretaker Period, as far as practicable any such announcements should be made before the Caretaker Period begins.

2. IMPLEMENTATION OF CARETAKER PRACTICES

2.1 ROLE OF THE CHIEF EXECUTIVE OFFICER IN IMPLEMENTING CARETAKER PRACTICES

The role of the Chief Executive Officer in implementing the caretaker practices outlined in this policy is as follows:

The Chief Executive Officer will ensure as far as possible, that all Council members and employee are aware of the Caretaker Policy and practices 30 days prior to the start of the Caretaker Period.

The Chief Executive Officer will ensure, as far as possible, that any major policy or significant decisions required by the Council are scheduled for Council resolution prior to the Caretaker Period or deferred where appropriate for determination by the incoming Council.

The Chief Executive Officer will endeavour to make sure all announcements regarding decisions made by the Council, prior to the Caretaker Period, are publicised prior to the Caretaker Period.

3. EXTRAORDINARY CIRCUMSTANCES REQUIRING EXEMPTION

3.1 EXTRAORDINARY CIRCUMSTANCES

The Chief Executive Officer may, where extraordinary circumstances prevail, permit a matter defined as a 'major policy decision' to be submitted to the Council. The Chief Executive Officer is to have regard to a range of circumstances, including but not limited to:

(a) Whether the decision is 'significant';

(b) The urgency of the issue (that is - can it wait until after the election);
(c) The possibility of legal and/or financial repercussions if it is deferred;
(d) Whether the decision is likely to be controversial; and
(e) The best interests of the Shire of Wandering

3.2 APPOINTMENT OR REMOVAL OF THE CHIEF EXECUTIVE OFFICER

Whilst the definitions of this policy establishes that a Chief Executive Officer may not be appointed or dismissed during a Caretaker Period, in the case of an emergency, the Council may act to appoint an Acting Chief Executive Officer, or suspend the current Chief Executive Officer (in accordance with the terms of the contract), pending the election, after which date a permanent decision can be made.

4. CARETAKER STATEMENT

4.1 CARETAKER STATEMENT

To ensure the Council complies with the commitment to appropriate decision making during the Caretaker Period a Caretaker Statement will be included in every report submitted to the Council for a decision.

The Caretaker Statement will specify one of the following:

(a) "The recommended decision is not a 'Major Policy Decision' within the context of the Elections – Caretaker Period Policy."
(b) "The recommended decision is a 'Major Policy Decision' within the context of the Elections – Caretaker Period Policy however; an exemption should be made due to extraordinary circumstances (insert the circumstances for making the exemption)".

5. SHIRE OF WANDERING PUBLICATIONS

5.1 PROHIBITION ON PUBLISHING LOCAL GOVERNMENT ELECTORAL MATERIAL

The Shire shall not print, publish or distribute, or cause, permit or authorise others to print, publish or distribute on behalf of the Shire any advertisement, handbill, pamphlet or notice that contains 'electoral material' during the Caretaker Period.

5.2 ELECTORAL MATERIAL RELEVANT TO PROHIBITION

Without limiting the generality of the definition of 'electoral material', material will be intended or likely to affect voting in the election if it contains an express or implicit reference to, or comment on:

(a) The election; or
(b) A candidate in the election; or
(c) An issue submitted to, or otherwise before, the voters in connection with the election.

5.3 CANDIDATE AND/OR COUNCIL MEMBER PUBLICATIONS

Candidates and/or Council members are permitted to publish campaign material on their own behalf but cannot claim for that material to be originating from or authorised by the Shire. For example, use of the Shire of Wandering logo is prohibited as is use of any of the Shire's photographs or images.

5.4 ELECTION ANNOUNCEMENTS

This policy does not prevent publications by the Shire which merely announce the holding of the election or relate only to the election process itself.

5.5 SHIRE OF WANDERING PUBLICATIONS

Any reference to Council members in the Shire's publications printed, published or distributed during the Caretaker Period must not include promotional text. Any of the Shire's publications that are potentially affected by this policy will be reviewed by the Chief Executive Officer to ensure that any circulated, displayed or otherwise publicly available material during the Caretaker Period does not contain material that may be construed as 'electoral material'.

5.6 SHIRE OF WANDERING WEBSITE

During the Caretaker Period the Shire's website will not contain any material which is precluded by this policy. Any references to the election will only relate to the election process. Information about Council members will be restricted to names, contact details, titles, membership of special committees and other bodies to which they have been appointed to by the Council. Information about candidates on the Shire's website will be restricted to their candidate profiles only.

6. PUBLIC CONSULTATION DURING THE CARETAKER PERIOD

6.1 PROHIBITION

It is prohibited under this policy for public consultation to be undertaken during the Caretaker Period (either new consultation or existing) on an issue which is contentious, unless the consultation is a mandatory statutory process or prior approval is given by the Chief Executive Officer.

7. ATTENDANCE AND PARTICIPATION AT EVENTS/FUNCTIONS/MEETINGS

7.1 PUBLIC EVENTS HOSTED BY EXTERNAL BODIES

Council members may continue to attend events and functions hosted by external bodies during the Caretaker Period.

7.2 SHIRE OF WANDERING CIVIC EVENTS/FUNCTIONS

Civic events/functions organised by the Shire and held during the Caretaker Period will be reduced to only those essential to the operation of the Shire and should not in any way be associated with any issues considered topical and relevant to the election. All known candidates are to be invited to civic events/functions organised by the Shire during the Caretaker Period, however, only sitting Council members will be formally acknowledged at such events/functions.

7.3 ADDRESSES BY COUNCIL MEMBERS

Council members that are also candidates should not, where possible, be permitted to make speeches or addresses at events/functions organised or sponsored by the Shire during the Caretaker Period. Council members may make short welcome speeches at events and functions organised or sponsored by the Shire during the Caretaker Period subject to prior approval of the Chief Executive Officer.

7.4 DELEGATES TO COMMUNITY AND ADVISORY GROUPS

Council members appointed to community groups, advisory groups and other external organisations as representatives of the Shire shall not use their attendance at meetings of such groups to either recruit assistance with electoral campaigning or to promote their personal or other candidates' electoral campaigns.

7.5 QUESTIONS AND STATEMENTS AT COUNCIL OR COMMITTEE MEETINGS

All candidates, whether current Council members or not, are required to declare that they are a candidate for the upcoming election prior to asking questions or making a statement at Council or Committee Meetings.

8. THE USE OF SHIRE RESOURCES

8.1 USE OF RESOURCES

The Local Government (Rules of Conduct) Regulations 2007 provide that the Shire's resources are only to be utilised for authorised activities (for example – prohibits the use of employees for personal tasks and prohibits the use of equipment, stationery, or hospitality for non-Council business). This includes the use of resources for electoral purposes. It should be noted that the prohibition on the use of the Shire's resources for electoral purposes is not restricted to the Caretaker Period.

The Shire's employee must not be asked to undertake any tasks connected directly or indirectly with an election campaign and should avoid assisting Council members in ways that could create a perception that they are being used for electoral purposes. In any circumstances where the use of Shire resources might be construed as being related to a candidate's election campaign, advice is to be sought from the Chief Executive Officer.

9. ACCESS TO COUNCIL INFORMATION AND ASSISTANCE

9.1 COUNCIL MEMBERS ACCESS TO INFORMATION

During a Caretaker Period, Council members can access Council information relevant to the performance of their functions as a Council member. However, this access to information should be exercised with caution and limited to matters that the Council is dealing with within the objectives and intent of this policy. Any Council information so accessed must not be used for election purposes.

9.2 ELECTORAL INFORMATION AND ASSISTANCE

All candidates will have equal rights to access public information, such as the electoral rolls and information relevant to their election campaigns from the Shire administration.

Information, briefing material and advice prepared or secured by employee for an Council member must be necessary to the carrying out of the Council member's role and must not be related to election issues that might be perceived to be of an electoral nature (refer to Part 8 of this policy).

Any assistance and advice provided to candidates as part of the conduct of the local government election will be provided equally to all candidates. The types of assistance that are available will be documented and communicated to candidates in advance. Types of assistance may include advice on manipulation of electoral roll data and interpretation of legislative requirements, amongst other matters.

9.3 INFORMATION REQUEST REGISTER

An Information Request Register will be maintained by the Chief Executive Officer during the Caretaker Period. This Register will be a public document that records all requests for information made by Council members and candidates, and the response given to those requests, during the Caretaker Period. Employee will be required to provide details of requests to the Chief Executive Officer for inclusion in the Register.

Any requests for media advice or assistance from Council members during the Caretaker Period will be referred to the Chief Executive Officer. No media advice will be provided in relation to election issues or regarding publicity that involves specific Council members. If satisfied that advice sought by a Council member during the Caretaker Period does not relate to the election or publicity involving any specific Council member(s), the Chief Executive Officer may authorise the provision of a response to such a request.

9.4 PUBLICITY CAMPAIGNS

During the Caretaker Period, publicity campaigns, other than for the purpose of conducting (and promoting) the election will be avoided wherever possible. Where a publicity campaign is deemed necessary for a Shire activity, it must be approved by the Chief Executive Officer. In any event, the Shire's publicity during the Caretaker Period will be restricted to communicating normal Shire activities and initiatives.

9.5 MEDIA ATTENTION

Council members will not use their position as an elected representative or their access to Shire employees or resources to gain media attention in support of their or any other candidate's election campaign.

9.6 SHIRE OF WANDERING EMPLOYEES

During the Caretaker Period no Shire employee may make any public statement that relates to an election issue unless the statements have been approved by the Chief Executive Officer.

9.7 ELECTION PROCESS ENQUIRIES

All election process enquiries from candidates, whether current council members or not, will be directed to the returning officer or, where the matter is outside of the responsibilities of the Returning Officer, to the Western Australian Electoral Commission.

POLICY TYPE: COMMUNITY		POLICY NO: 89	
DATE ADOPTED:	18/05/2023	**DATE LAST REVIEWED:**	16/07/2026
LEGAL (PARENT):	*Local Government Act 1995*	**LEGAL (SUBSIDIARY):**	
DELEGATION OF AUTHORITY APPLICABLE:		**DELEGATION NO.**	

ADOPTED POLICY	
TITLE:	Level Of Service-Grading Activities
OBJECTIVE:	To ensure that Council clearly identifies the "level of service" it requires for the maintenance of bitumen and gravel roads within the Shire of Wandering (the Shire).

DEFINITIONS

Nil.

POLICY STATEMENT

Winter Grading:

- Winter grading will commence as soon as optimum soil moisture conditions permit.
- Gravel roads will be double cut from drain invert to drain invert.
- If insufficient material is evident, every effort will be made to import top-up gravel from other areas.
- Formation road widths must be maintained at 9.0m for major arterial roads and 8.0m for minor arterial roads.
- The road cross-section gravel roads where possible will be targeted at between 5% - 6% in order to maintain good road drainage.
- The first round of grading will include only major and minor arterial roads and bus routes.
- The second round of grading will include major and minor arterial roads, bus routes and minor roads.

Summer Grading:

- Summer grading will focus on local roads, verge clearing, back slopes and drains (including bitumen roads)
- No planned formation grading will occur on major and minor arterial roads, bus routes and minor roads during summer with the exception of sections of severe corrugations or where damage has been caused by heavy unseasonal summer rainfall.
- Large vegetation will be carted away with a target of 100km per annum.
- In the event of optimum soil moisture conditions due to summer rainfall, the focus will not move away from local roads. Graders may, however, formation grade other roads on the way from local road to local road.

Bitumen Shoulder Grading:

- When grading bitumen shoulders, staff will where practicable use two graders in convoy and commence as close as practicable to 1st July each year.
- Roads with a bitumen width of less than 6.50m wide will be graded once every year only if needed.
- Roads with a bitumen width of more than 6.50m wide should be graded once every two years but only if needed after the completion of roads with the width of less than 6.5m which have priority.
- Grading extents will be from drain invert to drain invert.
- Clearing of back-slopes on bitumen shoulders will be done only in summer.
- Road sweeping will be carried out during bitumen shoulder grading only when required.

Bitumen Shoulder Widening:

- Wherever possible, backslope vegetation will be laid down and stabilised and only large vegetation will be removed
- Existing shoulder sub-base / base course material is to be tested by scarifying up to 150mm with a single grader tine. If the material is suitable it will be left in-situ with minimal tinning and topped to shape with suitable imported gravel.

Sourcing of Gravel:

- All gravel for the current works program be pushed in July, August and September of that year to allow for moisture absorption.

ASSOCIATED DOCUMENTS

Nil.

POLICY TYPE: COMMUNITY		POLICY NO: 90	
DATE ADOPTED:	18/05/2023	**DATE LAST REVIEWED:**	16/07/2026
LEGAL (PARENT):	*Local Government Act 1995*	**LEGAL (SUBSIDIARY):**	
DELEGATION OF AUTHORITY APPLICABLE:		**DELEGATION NO.**	

ADOPTED POLICY	
TITLE:	Road Hierarchy / Maintenance Standard
OBJECTIVE:	• To ensure that the Roads are constructed and maintained according to Councils standards. • That Council adopt the following Road Hierarchy with regards to rural roads and associated Construction and Maintenance standards:

DEFINITIONS

Nil.

POLICY STATEMENT

1: Regional Road Group Roads Type 5

CONSTRUCTION STANDARD	MAINTENANCE STANDARD
Formation width – 16 metres Pavement width – 11 metres Seal width – 8 metres if possible	Bitumen pavement surface is to be maintained as required. Gravel shoulders are to be winter graded annually on the first round. Gravel pavement is to be winter graded annually on the first round. Offshoots and surface drains are to cleaned out when the shoulders are graded. Roadside furniture is to be maintained as required. Back-slopes on drains to be maintained as required. Prior to roadside vegetation clearing, other than normal clearing of drain lines etc during maintenance, the local Councillors are to be contacted.

2: Regional Road Group Roads Type 4

CONSTRUCTION STANDARDS	MAINTENANCE STANDARD
Formation width – 15 metres Pavement Width - 10 metres Seal width - 7 metres or 8 metres if possible	Bitumen pavement surface is to be maintained as required. Gravel shoulders are to be winter graded annually on the first round Gravel pavement is to be winter graded annually on the first round. Offshoots and surface drains are to cleaned out when the shoulders are graded. Roadside furniture is to be maintained as required. Back-slopes on drains to be maintained as required. Prior to roadside vegetation clearing, other than normal clearing of drain lines etc during maintenance, the local Councillors are to be contacted.

3: Major Arterial Roads

CONSTRUCTION STANDARD	MAINTENANCE STANDARD
Formation width – 12-16 metres Pavement width – 9 metres Material depth 120mm – 150mm (depending on sub base)	Bitumen pavement surface is to be maintained as required. Gravel road pavement is to be winter graded annually on the first round. Gravel shoulders are to be winter graded annually on the first round. Offshoots and surface drains are to cleaned out when road pavement is graded Roadside furniture is to be maintained as required. Back-slopes on drains to be maintained as required. Prior to roadside vegetation clearing, other than normal clearing of drain lines etc during maintenance, the local Councillors are to be contacted.

4: Minor Arterial Roads

CONSTRUCTION STANDARD	MAINTENANCE STANDARD
Formation width – 11-15 metres Pavement width – 8 metres Material depth 120mm – 150mm (depending on sub base)	Bitumen pavement surface is to be maintained as required. Gravel road pavement is to be winter graded annually on the first round. Gravel shoulders are to be winter graded annually on the first round. Offshoots and surface drains are to cleaned out when road pavement is graded Roadside furniture is to be maintained as required. Back-slopes on drains to be maintained as required. Prior to roadside vegetation clearing, other than normal clearing of drain lines etc during maintenance, the local Councillors are to be contacted.

5: Minor Roads/ Local Roads

CONSTRUCTION STANDARD	MAINTENANCE STANDARD
Formation width – 11-15 metres Pavement width – 8 metres Material depth 100mm-120mm (depending on sub base)	Gravel road pavement is to be summer graded as required and winter graded on the second round. Offshoots and surface drains are to cleaned out and maintained as required when road is being graded Roadside furniture is to be maintained as required. Back-slopes on drains to be maintained as required. Prior to roadside vegetation clearing, other than normal clearing of drain lines etc during maintenance, the local Councillors are to be contacted.

Current bus routes on minor or local roads are of a high priority and should be treated the same as major and minor arterial roads.

ASSOCIATED DOCUMENTS

Nil.

14. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

15. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

16. CONFIDENTIAL REPORTS

17. CLOSURE OF MEETING

The Presiding Member declared the meeting closed at 04:17pm.