

# MINUTES

## Ordinary Council Meeting

**Thursday 18 June 2026**  
3:30pm

Council Chambers, 22 Watts Street, Wandering

### OUR VISION

*Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.*

*These Minutes of the Council meeting held 18 June 2026 are confirmed as a true and correct record of proceedings without amendment. Confirmed on 16/07/2026 by the Presiding Member, Cr S Little.*

.....  
Cr. Sheryl Little, Shire President

**This Ordinary Council Meeting will be recorded in line with Section 5.23A of the Local Government Act 1995.**

Electronic copies of minutes and agendas are available for download from the Shire of Wandering website [www.wandering.wa.gov.au](http://www.wandering.wa.gov.au)

## DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wandering for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of Wandering disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions.

Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Wandering during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wandering.

The Shire of Wandering warns that anyone who has an application lodged with the Shire of Wandering must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wandering in respect of the application.

A handwritten signature in black ink, appearing to read 'A. Pinto', written in a cursive style.

Dr Alistair Pinto  
**Chief Executive Officer**

TABLE OF CONTENTS

1.	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS.....	4
2.	RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE .....	4
2.1	Attendance.....	4
2.2	Apologies .....	4
2.3	Approved Leave of Absence .....	4
3.	PUBLIC QUESTION TIME .....	4
4.	PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS .....	4
5.	REQUESTS FOR LEAVE OF ABSENCE .....	4
6.	DISCLOSURE OF INTEREST .....	4
7.	CONFIRMATION OF MINUTES OF PREVIOUS MEETING .....	5
7.1	Ordinary Council Meeting Minutes – 21 May 2026 .....	5
8.	ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION.....	5
9.	RECEPTION OF MINUTES AND RECOMMENDATIONS OF COMMITTEES .....	5
9.1	Wandering Community Centre Upgrade Committee Meeting   13 May 2026 .....	5
9.2	Wandering Community Centre Upgrade Committee Meeting   10 June 2026 .....	5
10.	COUNCILLOR REPORTS .....	6
10.1	Shire President Report.....	6
10.2	Deputy President Report.....	6
10.3	Cr. Peter Latham.....	6
10.4	Cr. Lou Cowan .....	6
10.5	Cr. Andrew Thompson .....	6
11.	CORPORATE SERVICES REPORTS.....	7
11.1	Financial Report.....	7
11.2	Payment Listing.....	9
11.3	Community Financial Assistance Grants Program Application .....	11
12.	PLANNING AND TECHNICAL SERVICES REPORTS.....	13
13.	CHIEF EXECUTIVE OFFICER REPORTS .....	13
13.1	MOU Peel Harvey Catchment Council Inc. and Shire of Wandering .....	13
13.2	Shire of Wandering IT Strategic Plan .....	15
13.3	Shire of Wandering Policy Manual Review – Policies 6,13 & 94 .....	17
14.	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .....	19
15.	NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING .....	19
	Nil	19
16.	CONFIDENTIAL REPORTS .....	19
16.1	CEO Annual Performance Review .....	19
17.	CLOSURE OF MEETING .....	22

**1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

The Presiding Member declared the meeting open at 3:30pm.

**2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**

**2.1 Attendance**

**Elected Members**

Cr Sheryl Little                      Shire President (Presiding Member)  
Cr. Alan Price                        Deputy President  
Cr Lou Cowan  
Cr Gillian Hansen  
Cr Peter Latham  
Cr Andrew Thompson

**Staff**

Dr. Alistair Pinto                  Chief Executive Officer  
Karl Mickle                          Operations Manager

**Members of the Public**

Mrs. Kathy Green

**2.2 Apologies**

Nil

**2.3 Approved Leave of Absence**

N/A

**3. PUBLIC QUESTION TIME**

No questions from members of the public present.

**4. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

Nil

**5. REQUESTS FOR LEAVE OF ABSENCE**

No requests.

**6. DISCLOSURE OF INTEREST**

Name	Item No.	Interest	Nature
Cr. Sheryl Little	11.3	Impartiality	Wandering Fair Committee member
Dr. Alistair Pinto	16.1	Direct Financial Interest	CEO employment contract





# MINUTES

## Wandering Community Centre Upgrade Committee Meeting

Wednesday 13 May 2026  
7:00pm

Council Chambers, 22 Watts Street, Wandering

These Minutes of the Wandering Community Centre Committee Meeting held on 13<sup>th</sup> March 2026 are confirmed as a true and correct record of proceedings without amendment.

.....  
Brendan Whitely, Chairperson

10/6/2026  
.....

Date

### OUR VISION

*Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.*

Electronic copies of minutes and agendas are available for download from the Shire of Wandering website [www.wandering.wa.gov.au](http://www.wandering.wa.gov.au)

# SHIRE OF WANDERING

## Contents

1.	DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS.....	3
2.	RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE.....	3
3.	DISCLOSURE OF INTEREST.....	3
4.	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	3
4.1	Committee Meeting Minutes – 11 March 2026.....	3
5.	ACTIONS FROM LAST MEETING.....	3
5.1	BBQ Shelter.....	3
6.	GENERAL BUSINESS.....	4
6.1	Plaque to acknowledge donations.....	4
6.2	Plaque for Acknowledgment of the Wandering Committee Upgrade Committee.....	4
6.3	Quotes for plaques.....	4
6.4	Request from Country Women’s Association (CWA) Wandering.....	5
6.5	Terms of Reference - Wandering Community Centre Upgrade Committee.....	5
7.	Next Meeting Date.....	5
8.	Closure of Meeting.....	5

**1. DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS**

The Chair to declare the meeting open AT 7:08pm

**2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**

**Councillors**

Cr Sheryl Little, Cr Gillian Hansen, Cr Lou Cowan

**Community Members**

Brendan Whitely (Chair), Lee Muller, Darralyn Ebsary, Max Watts

**Shire of Wandering Staff**

Dr. Alistair Pinto – Chief Executive Officer

Karl Mickle – Operations Manager

**Apologies**

**3. DISCLOSURE OF INTEREST**

Nil

**4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**4.1 Committee Meeting Minutes – 11 March 2026**

**Statutory Environment:**

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

**Voting Requirements:**

Simple Majority

**Recommendation:**

**That the Minutes of the Wandering Community Centre Upgrade Committee Meeting held on 11 March 2026 be confirmed as true and correct.**

**Moved: Cr. Hansen**

**Seconded: Cr. Cowan**

**For / Against: 7/0**

Cr L Cowan, Cr G Hansen, Cr S Little, B Whitely, L Muller, D Ebsary, M Watts

**5. ACTIONS FROM PREVIOUS MEETINGS**

**5.1 BBQ Shelter**

Shire update on BBQ shelter progress – planning approval received late April from City of Kalamunda. Plans in place for items to arrive 5<sup>th</sup> June with work to start in a week or two after that.

Wandering Camp Out Weekend (WCOW) donation – no confirmation received in writing.

BBQ benches with plaques acknowledging (WCOW) donation understood to have been purchased.

**Motion: That the CEO invites a WCOW representative to the next sub-committee meeting to provide information on the donation from WCOW towards the BBQ shelter and additional information on specifications of the BBQ benches and any associated plaques that are intended to be placed on the site.**

**Moved: Cr. Cowan**

**Seconded: L. Muller**

**For / Against: 7/0**

Cr L Cowan, Cr G Hansen, Cr S Little, B Whitely, L Muller, D Ebsary, M Watts

## **5.2 Kitchen List**

Gillian and Darralyn undertook a stocktake of the kitchen and identified items that would assist with utilisation of the kitchen when hired (attached).

**Motion that Council**

- 1. Considers the following items for priority purchase**
  - a) Oven racks x 2 recommended to enable proper use of the new ovens in the kitchen.**
  - b) Oven baking trays x 10 also recommended.**
  - c) Ensure crockery numbers and matching sets are maintained.**
- 2. Considers the remainder of the items on the list at their discretion.**

**Moved: D. Ebsary**

**Seconded: M. Watts**

**For / Against: 7/0**

Cr L Cowan, Cr G Hansen, Cr S Little, B Whitely, L Muller, D Ebsary, M Watts

## **6. GENERAL BUSINESS**

### **6.1 Plaque to acknowledge donations**

As per the previous minutes:

Wording - "Built with the generosity of our community. Thank you to all our donors."

Contributors to be listed in alphabetical order

Size – A4

Location – on a suitable location on the external wall of the Community Centre close to the BBQ area

Inclusions – year, acknowledgment of the committee

### **6.2 Plaque for Acknowledgment of the Wandering Committee Upgrade Committee**

As per the previous minutes:

Wording - Acknowledging the Wandering Community Centre Upgrade Committee and the grant funding that helped **bring make** this upgrade **to fruition. a reality.**

Size – A4

Location – Front door near existing plaque

### **6.3 Quotes for plaques**

2 quotes received for \$99 and \$115 respectively (attached).

**Motion: That Council endorses the recommendation of the subcommittee to accept the second quote of \$115 each towards the plaques**

**Moved: Cr. Little**

**Seconded: Cr. Cowan**

**For / Against: 7/0**

Cr L Cowan, Cr G Hansen, Cr S Little, B Whitely, L Muller, D Ebsary, M Watts

**6.4 Request from Country Women's Association (CWA) Wandering.**

The CWA recently hired the Community Centre for an event and have requested this committee consider installing a freezer in the kitchen. This is to enable foods and desserts that are required to be frozen, to be served through the kitchen.

**Motion: That Council considers the CWA request for the purchase of a small upright freezer for the kitchen.**

**Moved: Cr. Hansen**

**Seconded: D. Ebsary**

**For / Against: 7/0**

Cr L Cowan, Cr G Hansen, Cr S Little, B Whitely, L Muller, D Ebsary, M Watts

**6.5 Terms of Reference - Wandering Community Centre Upgrade Committee**

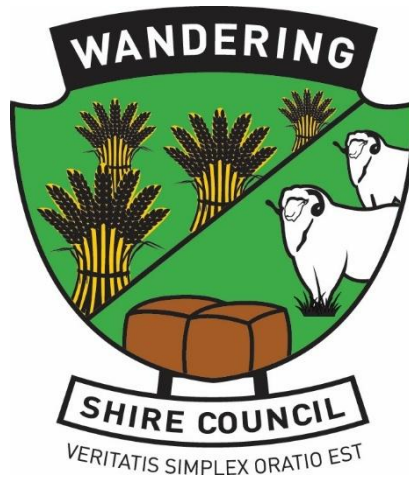
The ToR are to be reviewed to ensure they are reflective of the committees' strategic objectives and intent.

**7. Next Meeting Date**

Wednesday 10 June 2026 at 7pm in the Council Chambers.

**8. Closure of Meeting**

The meeting closed at 8:34pm.



# MINUTES

## Wandering Community Centre Upgrade Committee Meeting

**Wednesday 10 June 2026**  
7:00pm

Council Chambers, 22 Watts Street, Wandering

*These Minutes of the Wandering Community Centre Committee Meeting held on 10 June 2026 are confirmed as a true and correct record of proceedings without amendment.*

.....  
**Brendan Whitely, Chairperson**

.....  
**Date**

### OUR VISION

*Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.*

Electronic copies of minutes and agendas are available for download from the Shire of Wandering website [www.wandering.wa.gov.au](http://www.wandering.wa.gov.au)

# Notice of Meeting

Dear Elected Members, Residents and Ratepayers,

The next Wandering Community Centre Committee Meeting of the Shire of Wandering will be held on Wednesday 10 June 2026 in the Council Chambers, located at 22 Watts Street, Wandering, commencing at 7pm.



**Dr Alistair Pinto**  
**CHIEF EXECUTIVE OFFICER**

## **DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Wandering for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of Wandering disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions.

Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Wandering during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wandering.

The Shire of Wandering warns that anyone who has an application lodged with the Shire of Wandering must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wandering in respect of the application.

# SHIRE OF WANDERING

## Contents

1.	DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS .....	4
2.	RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE .....	4
3.	DISCLOSURE OF INTEREST .....	4
4.	CONFIRMATION OF MINUTES OF PREVIOUS MEETING .....	4
4.1	Committee Meeting Minutes – 13 May 2026 .....	4
5.	ACTIONS FROM PREVIOUS MEETINGS .....	5
5.1	BBQ Shelter .....	5
5.2	Kitchen List .....	5
6.	GENERAL BUSINESS .....	5
6.1	Plaque to acknowledge donations .....	5
6.2	Plaque for Acknowledgment of the Wandering Committee Upgrade Committee .....	5
6.3	Terms of Reference - Wandering Community Centre Upgrade Committee .....	6
6.4	Opening of BBQ and community celebration .....	6
7.	Next Meeting Date .....	6
8.	Closure of Meeting .....	6

## **1. DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS**

The Chair to declare the meeting open 07:01pm.

## **2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**

### **Councillors**

Cr Sheryl Little, Cr Lou Cowan

### **Community Members**

Brendan Whitely (Chair), Lee Muller, Max Watts

### **Shire of Wandering Staff**

Dr. Alistair Pinto – Chief Executive Officer

Karl Mickle – Operations Manager

### **Visitors**

Jane Baxter, President, Wandering Camp Out Weekend

### **Apologies**

Colleen Comley, Secretary, Wandering Camp Out Weekend

Cr Gillian Hansen

Darralyn Ebsary

## **3. DISCLOSURE OF INTEREST**

Nil

## **4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **4.1 Committee Meeting Minutes – 13 May 2026**

#### **Statutory Environment:**

Section 5.22 of the *Local Government Act* provides that minutes of all meeting to be kept and submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

#### **Voting Requirements:**

Simple Majority

#### **Recommendation:**

**That the Minutes of the Wandering Community Centre Upgrade Committee Meeting held on 13 May 2026 be confirmed as true and correct.**

**Moved: L. Muller**

**Seconded: Cr. Cowan**

#### **For / Against: 5/0**

For / Against: Cr L Cowan, Cr S Little, B Whitely, L Muller, M Watts

## **5. ACTIONS FROM PREVIOUS MEETINGS**

### **5.1 BBQ Shelter**

**Previous Motion:** That the CEO invites a WCOW representative to the next sub-committee meeting to provide information on the donation from WCOW towards the BBQ shelter and additional information on specifications of the BBQ benches and any associated plaques that are intended to be placed on the site.

Please find information below provided by WCOW Committee President.

**Plaque wording** – ‘Donated by Wandering Camp Out Weekend’

Benches x2

**Overall Plans:**

Standard: 1816mm L x 2050mm W x 779mm H

Advanced: 1816mm L x 2050mm W x 894mm H

**Table Top:**

Standard: 1816mm L x 774mm W x 730mm H

Advanced: 1816mm L x 774mm W x 894mm H

**Seat Height:**

Standard: 420mm

Advanced: 532mm



BBQ shelter has arrived.

Perth Patios to start work in a week or two – they are currently on another project.

Bench to be fixed to the ground to avoid people moving them.

Clarification to be sought from WCOW on where plaque will be located on bench.

Clarification to be sought from WCOW on height of the bench – standard or advanced?

Photo of the plaque with dimensions to be requested from WCOW.

### **5.2 Kitchen List**

Oven racks x 2 have been purchased and are located in the ovens at the Community Centre.

## **6. GENERAL BUSINESS**

### **6.1 Plaque to acknowledge donations**

### **6.2 Plaque for Acknowledgment of the Wandering Committee Upgrade Committee**

One of the plaques had a discolouration which was reported to the provider. They have agreed to replace at no cost and the new plaques should be here next week.

**6.3 Terms of Reference - Wandering Community Centre Upgrade Committee**

The ToR have been reviewed by Council at the May General Planning Forum.

Council thanked the committee for all their hard work over multiple years.

Council has determined that this sub-committee is to go into hiatus until further redevelopment of the site occurs.

**6.4 Opening of BBQ and community celebration**

The committee will host a BBQ to celebrate the completion of this upgrade – details to be worked out closer to the completion of the project.

**7. Next Meeting Date**

No formal meeting to be held. A celebratory BBQ with Committee members, donors and councillors to break in the new BBQ and shelter to be organised at 5pm on a Thursday. Further details to be worked out in due course.

**8. Closure of Meeting**

The meeting closed at 7:49pm.

## **10. COUNCILLOR REPORTS**

### **10.1 Shire President Report**

Meetings attended by Shire President.

18 May - Q2 CRG Newmont Tour.

20 May – Meeting with the CEO.

26 May - WALGA's 2026 Emergency Management Forum.

05 June - Shire of Wandering 2026 Entrance Meeting with OAG.

10 June – Meeting with the CEO.

12 May - WALGA Central Country Zone Meeting in Dumbleyung.

16 May – Local Emergency Management Committee Meeting.

16 May – CEO Performance Review Meeting.

16 May - Voluntary Regional Organisation of Councils (VROC) Meeting.

### **10.2 Deputy President Report**

Meetings attended by Deputy President.

05 June - Shire of Wandering 2026 Entrance Meeting with OAG.

16 May – CEO Performance Review Meeting.

### **10.3 Cr. Peter Latham**

26 May - WALGA's 2026 Emergency Management Forum.

05 June - Shire of Wandering 2026 Entrance Meeting with OAG.

12 May - WALGA Central Country Zone Meeting in Dumbleyung.

16 May – Local Emergency Management Committee Meeting.

16 May – CEO Performance Review Meeting.

### **10.4 Cr. Lou Cowan**

16 May – CEO Performance Review Meeting.

### **10.5 Cr. Andrew Thompson**

16 May – CEO Performance Review Meeting.

## **10. COUNCILLOR REPORTS**

### **10.1 Shire President Report**

Meetings attended by Shire President.

18 May - Q2 CRG Newmont Tour.

20 May – Meeting with the CEO.

26 May - WALGA's 2026 Emergency Management Forum.

05 June - Shire of Wandering 2026 Entrance Meeting with OAG.

10 June – Meeting with the CEO.

12 May - WALGA Central Country Zone Meeting in Dumbleyung.

16 May – Local Emergency Management Committee Meeting.

16 May – CEO Performance Review Meeting.

16 May - Voluntary Regional Organisation of Councils (VROC) Meeting.

### **10.2 Deputy President Report**

Meetings attended by Deputy President.

05 June - Shire of Wandering 2026 Entrance Meeting with OAG.

16 May – CEO Performance Review Meeting.

### **10.3 Cr. Peter Latham**

26 May - WALGA's 2026 Emergency Management Forum.

05 June - Shire of Wandering 2026 Entrance Meeting with OAG.

12 May - WALGA Central Country Zone Meeting in Dumbleyung.

16 May – Local Emergency Management Committee Meeting.

16 May – CEO Performance Review Meeting.

## **11. CORPORATE SERVICES REPORTS**

### **11.1 Financial Report**

<b>File Reference:</b>	<b>N/A</b>
<b>Date:</b>	<b>15 June 2026</b>
<b>Location:</b>	<b>Shire of Wandering</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Bob Waddell</b>
<b>Authorising Officer:</b>	<b>Chief Executive Officer</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>May 2026 Financial Statements</b>
<b>Voting Requirements:</b>	<b>Simple Majority</b>
<b>Previous Reference:</b>	<b>Nil</b>

#### **Summary of Report:**

The monthly financial report for the period ending 31 May 2026 is presented for Councils consideration.

#### **Background:**

In accordance with the Local Government Act 1995, a statement of financial activity must be presented at an Ordinary Meeting of Council. This is required to be presented within two months, after the end of the month, to which the statement relates.

The statement of financial activity is to report on the revenue and expenditure as set out in the annual budget for the month, including explanations of any variances. Regulation 34, from the Local Government (Financial Management) Regulations 1996 sets out the detail that is required to be included in the reports.

#### **Consultation:**

The Chief Executive Officer has been involved in monthly reviews of the operational budget and provides strategic advice to our financial consultant on trends and variances arising from various operational areas.

#### **Statutory Environment:**

Local Government (Financial Management) Regulations 1996 – Regulation 34.

#### **Policy Implications:**

Not applicable.

#### **Financial Implications:**

As disclosed in the financial statements.

#### **Strategic Implications:**

##### **Improve Our Financial Position**

<b>Our Goals</b>	<b>Our Strategies</b>
The Wandering Shire is financially sustainable	<ul style="list-style-type: none"> <li>• Improve accountability and transparency</li> <li>• Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs</li> <li>• Prudently manage our financial resources to ensure value for money</li> <li>• Reduce reliance on operational grants</li> </ul>

**Risk Implications:**

<b>Risk</b>	<b>Low</b>
<b>Financial reports are prepared in accordance with the Local Government Act, Regulations and Accounting Standards.</b>	

**Voting Requirements:**

Simple Majority

**040626**

**Moved: Cr. Price**

**Seconded: Cr. Hansen**

**Officer Recommendation:**

**That Council receive the financial report presented for the period ending 31 May 2026.**

**Carried 6/0**

**For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson**

**Against: Nil**



## SHIRE OF WANDERING

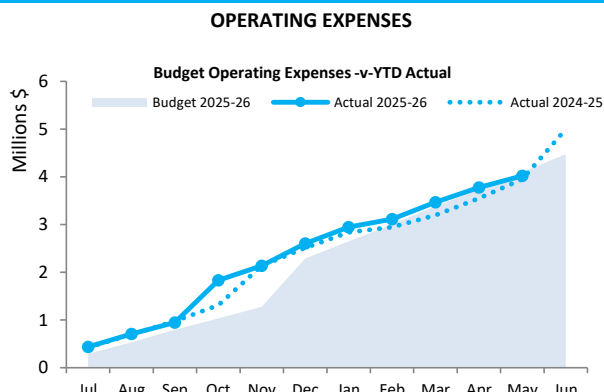
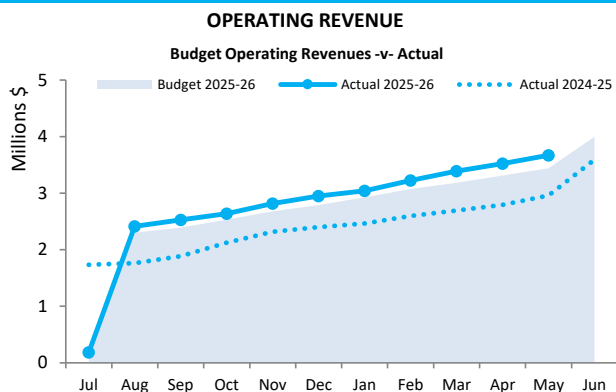
### MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) FOR THE PERIOD ENDED 31 MAY 2026

*LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

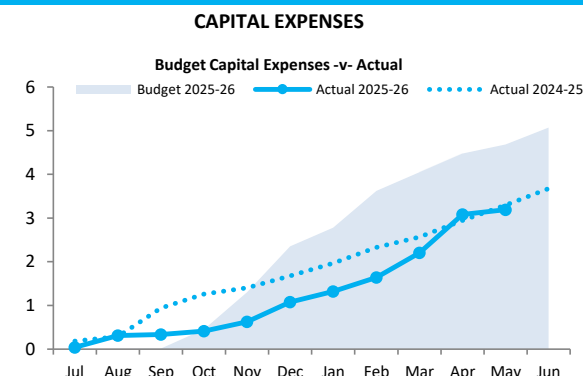
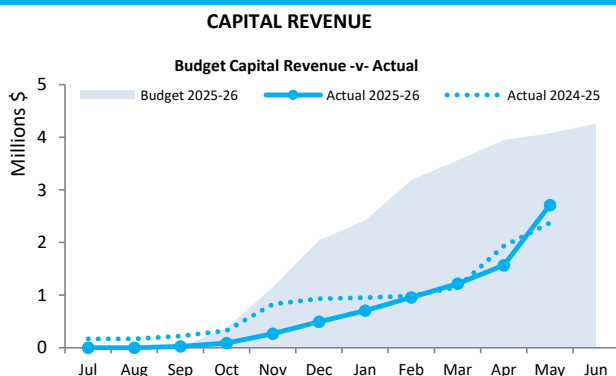
#### TABLE OF CONTENTS

Summary Information - Graphs	2
Statement of Financial Activity by Nature	3
Statement of Financial Activity by Program	4
Statement of Financial position	5
Note 1 Statement of Financial Activity Information	6
Note 2 Explanation of Material Variances	8
Note 4 Rate Revenue	9
Note 5 Disposal of Assets	10
Note 6 Capital Acquisitions	11
Note 7 Borrowings	13
Note 8 Lease Liabilities	14
Note 9 Reserve Accounts	15
Note 10 Budget Amendments	16

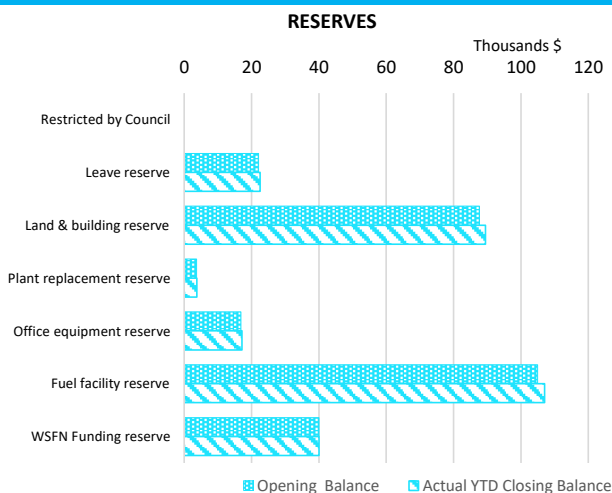
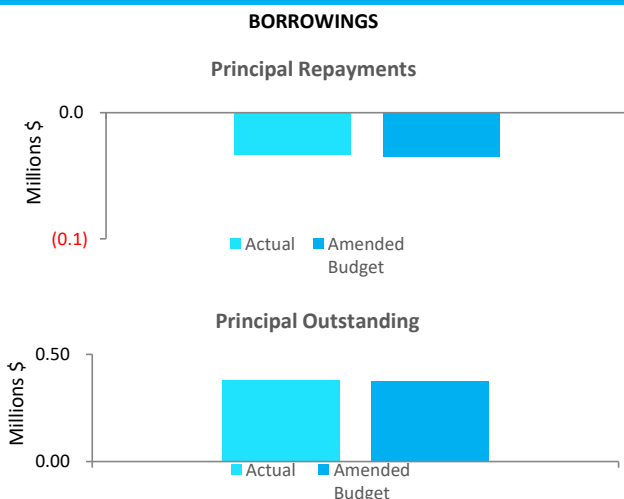
**OPERATING ACTIVITIES**



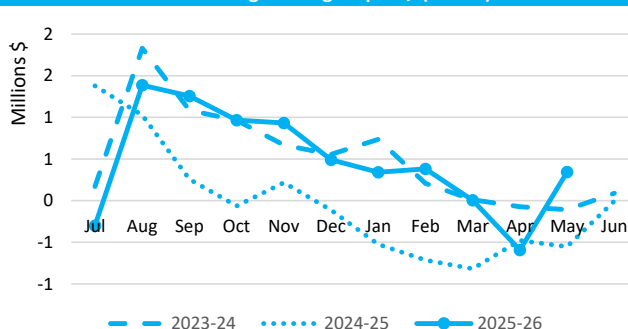
**INVESTING ACTIVITIES**



**FINANCING ACTIVITIES**



**Closing funding surplus / (deficit)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2026

BY NATURE

	Ref Note	Adopted Annual Budget (a)	Amended Annual Budget (d)	YTD Budget (b)	YTD Actual (c)	Variance \$ (c) - (b)	Variance % ((c) - (b))/(b)	Var. ▲▼
		\$	\$	\$	\$	\$	%	
<b>OPERATING ACTIVITIES</b>								
<b>Revenue from operating activities</b>								
Rates		2,051,418	2,051,418	2,051,418	2,057,370	5,952	0.29%	
Operating grants, subsidies and contributions	11	691,632	636,884	481,274	615,626	134,352	27.92%	▲
Fees and charges		731,720	784,720	719,636	878,075	158,439	22.02%	▲
Interest revenue		31,500	31,500	28,864	43,108	14,244	49.35%	▲
Other revenue		352,725	355,725	34,474	36,368	1,894	5.49%	
Profit on disposal of assets	5	155,402	137,392	125,939	39,616	(86,323)	(68.54%)	▼
Fair value adjustments to financial assets at fair value through profit or loss		0	0	0	0	0	0.00%	
		4,014,397	3,997,639	3,441,605	3,670,163	228,558	6.64%	
<b>Expenditure from operating activities</b>								
Employee costs		(1,391,354)	(1,279,729)	(1,172,611)	(1,114,870)	57,741	4.92%	
Materials and contracts		(1,457,832)	(1,466,593)	(1,344,476)	(1,344,362)	114	0.01%	
Utility charges		(56,900)	(60,500)	(55,341)	(64,952)	(9,611)	(17.37%)	
Depreciation on non-current assets		(1,475,545)	(1,475,545)	(1,350,148)	(1,288,684)	61,464	4.55%	
Finance costs		(29,496)	(29,496)	(27,016)	(20,520)	6,496	24.05%	
Insurance expenses		(105,025)	(106,794)	(105,359)	(114,157)	(8,798)	(8.35%)	
Other expenditure		(54,984)	(57,024)	(44,384)	(72,458)	(28,074)	(63.25%)	▼
Loss on disposal of assets	5	0	0	0	0	0	0.00%	
		(4,571,136)	(4,475,681)	(4,099,335)	(4,020,003)	79,332	(1.94%)	
Non-cash amounts excluded from operating activities	1(a)	1,321,107	1,339,116	1,225,172	1,249,504	24,332	1.99%	
<b>Amount attributable to operating activities</b>		<b>764,367</b>	<b>861,074</b>	<b>567,442</b>	<b>899,664</b>	332,222	58.55%	
<b>INVESTING ACTIVITIES</b>								
<b>Inflows from investing activities</b>								
Proceeds from capital grants, subsidies and contributions	12	3,642,725	3,821,736	3,820,274	2,533,876	(1,286,398)	(33.67%)	▼
Proceeds from disposal of assets	5	264,000	256,009	256,008	177,120	(78,888)	(30.81%)	▼
		3,906,725	4,077,745	4,076,282	2,710,995	(1,365,287)	(33.49%)	▼
<b>Outflows from investing activities</b>								
Payments for inventories, property, plant and equipment and infrastructure	6	(4,531,964)	(4,706,380)	(4,653,681)	(3,187,189)	1,466,492	31.51%	▲
		(4,531,964)	(4,706,380)	(4,653,681)	(3,187,189)	1,466,492	(31.51%)	
<b>Amount attributable to investing activities</b>		<b>(625,239)</b>	<b>(628,635)</b>	<b>(577,399)</b>	<b>(476,194)</b>	101,205	(17.53%)	
<b>FINANCING ACTIVITIES</b>								
<b>Inflows from financing activities</b>								
Proceeds from new debentures	7	0	0	0	0	0	0.00%	
Transfer from reserves	9	180,000	180,000	0	0	0	0.00%	
		180,000	180,000	0	0	0	0.00%	
<b>Outflows from financing activities</b>								
Repayment of borrowings	7	(34,779)	(34,779)	(31,878)	(33,149)	(1,271)	(3.99%)	
Payments for principal portion of lease liabilities	8	(43,751)	(43,751)	(40,095)	(38,097)	1,998	4.98%	
Transfer to reserves	9	(330,086)	(330,086)	0	(4,642)	(4,642)	0.00%	
		(408,616)	(408,616)	(71,973)	(75,888)	(3,915)	5.44%	
<b>Amount attributable to financing activities</b>		<b>(228,616)</b>	<b>(228,616)</b>	<b>(71,973)</b>	<b>(75,888)</b>	(3,915)	5.44%	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>								
Surplus or deficit at the start of the financial year	1(c)	89,488	(3,823)	(3,823)	(3,823)	0	0.00%	
Amount attributable to operating activities		764,367	861,074	567,442	899,664	332,222	58.55%	▲
Amount attributable to investing activities		(625,239)	(628,635)	(577,399)	(476,194)	101,205	(17.53%)	
Amount attributable to financing activities		(228,616)	(228,616)	(71,973)	(75,888)	(3,915)	5.44%	
<b>Surplus or deficit at the end of the financial year</b>	1(c)	<b>0</b>	<b>(0)</b>	<b>(85,753)</b>	<b>343,759</b>	429,512	(500.87%)	

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2026

BY PROGRAM

	Note	Adopted Annual Budget	Amended Annual Budget (d)	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	\$	%	▲▼
<b>OPERATING ACTIVITIES</b>								
<b>Revenue from operating activities</b>								
Governance		0	0	0	0	0	0.00%	
General Purpose Funding - Rates	6	2,051,418	2,051,418	2,051,418	2,057,370	5,952	0.29%	
General Purpose Funding - Other		396,054	341,306	186,340	351,343	165,003	88.55%	▲
Law, Order and Public Safety		81,528	81,528	81,368	32,240	(49,129)	(60.38%)	▼
Health		1,000	1,000	951	429	(522)	(54.87%)	
Education and Welfare		0	0	0	0	0	0.00%	
Housing		33,480	33,480	30,679	33,665	2,986	9.73%	
Community Amenities		57,370	57,370	52,525	61,643	9,118	17.36%	
Recreation and Culture		3,000	3,000	2,739	2,117	(622)	(22.71%)	
Transport		246,902	228,892	217,439	140,782	(76,657)	(35.25%)	▼
Economic Services		789,420	839,420	779,547	950,699	171,152	21.96%	▲
Other Property and Services		354,225	360,225	38,599	39,875	1,276	3.30%	
		4,014,397	3,997,639	3,441,605	3,670,163	228,558	6.64%	
<b>Expenditure from operating activities</b>								
Governance		(302,732)	(306,241)	(274,440)	(279,916)	(5,476)	(2.00%)	
General Purpose Funding		(104,631)	(100,131)	(91,751)	(77,467)	14,284	15.57%	▲
Law, Order and Public Safety		(215,684)	(218,305)	(200,821)	(189,180)	11,641	5.80%	
Health		(17,286)	(17,286)	(15,829)	(17,162)	(1,333)	(8.42%)	
Education and Welfare		(6,453)	(6,453)	(5,885)	(5,810)	75	1.27%	
Housing		(52,643)	(52,643)	(48,092)	(52,240)	(4,148)	(8.62%)	
Community Amenities		(290,594)	(281,594)	(258,066)	(244,596)	13,470	5.22%	
Recreation and Culture		(332,828)	(328,311)	(301,510)	(305,964)	(4,454)	(1.48%)	
Transport		(2,181,392)	(2,082,648)	(1,907,445)	(1,514,778)	392,667	20.59%	▲
Economic Services		(995,718)	(1,005,394)	(921,465)	(1,119,205)	(197,740)	(21.46%)	▼
Other Property and Services		(71,175)	(76,675)	(74,031)	(213,684)	(139,653)	(188.64%)	▼
		(4,571,136)	(4,475,681)	(4,099,335)	(4,020,003)	79,332	1.94%	
Non-cash amounts excluded from operating activities	1(a)	1,321,107	1,339,116	1,225,172	1,249,504	24,332	1.99%	
<b>Amount attributable to operating activities</b>		<b>764,367</b>	<b>861,074</b>	<b>567,442</b>	<b>899,664</b>	<b>332,222</b>	<b>58.55%</b>	<b>▲</b>
<b>INVESTING ACTIVITIES</b>								
<b>Inflows from investing activities</b>								
Proceeds from capital grants, subsidies and contributions	12	3,642,725	3,821,736	3,820,274	2,533,876	(1,286,398)	(33.67%)	▼
Proceeds from Disposal of Assets	5	264,000	256,009	256,008	177,120	(78,888)	(30.81%)	▼
		3,906,725	4,077,745	4,076,282	2,710,995	(1,365,287)	(33.49%)	▼
<b>Outflows from investing activities</b>								
Payments for inventories, property, plant and equipment and infrastructure	6	(4,531,964)	(4,706,380)	(4,653,681)	(3,187,189)	1,466,492	31.51%	▲
		(4,531,964)	(4,706,380)	(4,653,681)	(3,187,189)	1,466,492	31.51%	▲
<b>Amount attributable to investing activities</b>		<b>(625,239)</b>	<b>(628,635)</b>	<b>(577,399)</b>	<b>(476,194)</b>	<b>101,205</b>	<b>(17.53%)</b>	
<b>FINANCING ACTIVITIES</b>								
<b>Inflows from financing activities</b>								
Proceeds from New Debentures	7	0	0	0	0	0	0.00%	
Transfer from Reserves	9	180,000	180,000	0	0	0	0.00%	
		180,000	180,000	0	0	0	0.00%	
<b>Outflows from financing activities</b>								
Payments for principal portion of lease liabilities	8	(43,751)	(43,751)	(40,095)	(38,097)	1,998	4.98%	
Repayment of Debentures	7	(34,779)	(34,779)	(31,878)	(33,149)	(1,271)	(3.99%)	
Transfer to Reserves	9	(330,086)	(330,086)	0	(4,642)	(4,642)	0.00%	
		(408,616)	(408,616)	(71,973)	(75,888)	(3,915)	(5.44%)	
<b>Amount attributable to financing activities</b>		<b>(228,616)</b>	<b>(228,616)</b>	<b>(71,973)</b>	<b>(75,888)</b>	<b>(3,915)</b>	<b>5.44%</b>	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>								
<b>Surplus or deficit at the start of the financial year</b>	1	89,488	(3,823)	(3,823)	(3,823)	0	0.00%	
Amount attributable to operating activities		764,367	861,074	567,442	899,664	332,222	58.55%	▲
Amount attributable to investing activities		(625,239)	(628,635)	(577,399)	(476,194)	101,205	(17.53%)	
Amount attributable to financing activities		(228,616)	(228,616)	(71,973)	(75,888)	(3,915)	5.44%	
<b>Surplus or deficit at the end of the financial year</b>	1	<b>0</b>	<b>(0)</b>	<b>(85,753)</b>	<b>343,759</b>	<b>429,512</b>	<b>(500.87%)</b>	

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF WANDERING  
STATEMENT OF FINANCIAL POSITION  
FOR THE PERIOD ENDED 31 MAY 2026**

	<b>30 June 2025</b>	<b>31 May 2026</b>
	\$	\$
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	876,141	867,713
Trade and other receivables	105,828	1,354,146
Inventories	70,753	55,217
Other assets	51,482	406
<b>TOTAL CURRENT ASSETS</b>	<b>1,460,018</b>	<b>2,277,482</b>
<b>NON-CURRENT ASSETS</b>		
Trade and other receivables	22,828	22,828
Other financial assets	19,905	19,905
Inventories	145,291	168,061
Property, plant and equipment	9,006,192	8,827,549
Infrastructure	88,802,599	90,756,515
Right-of-use assets	144,630	107,589
<b>TOTAL NON-CURRENT ASSETS</b>	<b>98,141,445</b>	<b>99,902,447</b>
<b>TOTAL ASSETS</b>	<b>99,601,463</b>	<b>102,179,929</b>
<b>CURRENT LIABILITIES</b>		
Trade and other payables	315,166	356,011
Other liabilities	664,382	1,104,560
Lease liabilities	43,751	5,654
Borrowings	34,853	1,704
Employee related provisions	231,100	215,754
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,289,252</b>	<b>1,683,682</b>
<b>NON-CURRENT LIABILITIES</b>		
Lease liabilities	107,501	107,501
Borrowings	378,154	378,154
Employee related provisions	49,724	49,724
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>535,379</b>	<b>535,379</b>
<b>TOTAL LIABILITIES</b>	<b>1,824,631</b>	<b>2,219,061</b>
<b>NET ASSETS</b>	<b>97,776,832</b>	<b>99,960,868</b>
<b>EQUITY</b>		
Retained surplus	22,633,556	24,812,950
Reserve accounts	275,290	279,932
Revaluation surplus	74,867,986	74,867,986
<b>TOTAL EQUITY</b>	<b>97,776,832</b>	<b>99,960,868</b>

This statement is to be read in conjunction with the accompanying notes.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>					
		\$	\$	\$	\$
<b>Adjustments to operating activities</b>					
Less: Profit on asset disposals	5	(155,402)	(137,392)	(125,939)	(39,616)
Less: Movement in liabilities associated with restricted cash		963	963	963	436
Add: Loss on asset disposals	5	0	0	0	0
Add: Depreciation on assets		1,475,546	1,475,545	1,350,148	1,288,684
<b>Total non-cash items excluded from operating activities</b>		<b>1,321,107</b>	<b>1,339,116</b>	<b>1,225,172</b>	<b>1,249,504</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2025	Amended Budget Opening 30 June 2025	Last Year Closing 30 June 2025	Year to Date 31 May 2026
<b>Adjustments to net current assets</b>					
Less: Reserves - restricted cash	9	(275,290)	(275,290)	(275,290)	(279,932)
Add: Borrowings	7	34,779	34,853	34,853	1,704
Add: Lease liabilities	8	43,751	43,751	43,751	5,654
Add: Current portion of employee benefit provisions held in reserve		22,097	22,097	22,097	22,533
<b>Total adjustments to net current assets</b>		<b>(174,663)</b>	<b>(174,589)</b>	<b>(174,589)</b>	<b>(250,041)</b>

(c) Net current assets used in the Statement of Financial Activity

**Current assets**

Cash and cash equivalents	3	876,141	876,141	876,141	867,713
Rates receivables	4	26,007	26,007	26,007	97,114
Receivables	4	67,370	79,821	79,821	1,257,032
Other current assets	5	478,049	478,049	478,049	55,623

**Less: Current liabilities**

Payables	6	(203,362)	(315,166)	(315,166)	(356,011)
Borrowings	7	(34,779)	(34,853)	(34,853)	(1,704)
Contract and Capital Grant/Contribution liabilities	10	(670,424)	(664,382)	(664,382)	(1,104,560)
Lease liabilities	8	(43,751)	(43,751)	(43,751)	(5,654)
Provisions	10	(231,100)	(231,100)	(231,100)	(215,754)

**Less: Total adjustments to net current assets**

	1(b)	(174,663)	(174,589)	(174,589)	(250,041)
--	------	-----------	-----------	-----------	-----------

**Closing funding surplus / (deficit)**

		<b>89,488</b>	<b>(3,823)</b>	<b>(3,823)</b>	<b>343,759</b>
--	--	---------------	----------------	----------------	----------------

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MAY 2026

NOTE 1

STATEMENT OF FINANCIAL ACTIVITY INFORMATION (ALTERNATE PRESENTATION)

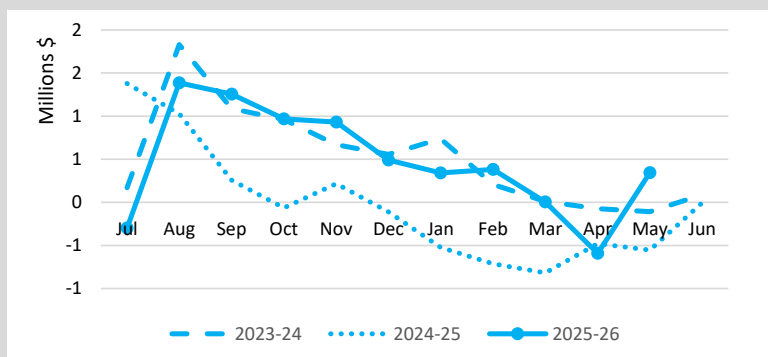
Adjusted Net Current Assets	Note	Last Years Closing	This Time Last Year	Year to Date
		30/06/2025	31/05/2025	Actual 31/05/2026
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	3	600,851	355,783	587,780
Cash Restricted - Reserves	3	275,290	274,513	279,932
Cash Restricted - Bonds & Deposits	3	0	0	0
Receivables - Rates	4	26,007	30,166	97,114
Receivables - Other	4	79,821	70,311	1,257,032
Other Assets Other Than Inventories	5	407,295	0	406
Inventories	5	70,753	9,328	55,217
		1,460,018	740,100	2,277,482
<b>Less: Current Liabilities</b>				
Payables	6	(307,481)	(64,205)	(348,626)
Contract and Capital Grant/Contribution Liabilities	10	(664,382)	(774,553)	(1,104,560)
Bonds & Deposits	6	(7,685)	(7,685)	(7,385)
Loan Liability	7	(34,853)	(1)	(1,704)
Lease Liability	8	(43,751)	251	(5,654)
Provisions	10	(231,100)	(194,857)	(215,754)
		(1,289,252)	(1,041,050)	(1,683,682)
Less: Cash Reserves	9	(275,290)	(274,513)	(279,932)
Add Back: Component of Leave Liability not Required to be funded		22,097	22,069	22,533
Add Back: Loan Liability		34,853	1	1,704
Add Back: Lease Liability		43,751	(251)	5,654
Less : Loan Receivable - clubs/institutions		0	0	0
Less : Trust Transactions Within Muni		0	0	0
<b>Net Current Funding Position</b>		<b>(3,823)</b>	<b>(553,645)</b>	<b>343,759</b>

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



<b>This Year YTD</b>
<b>Surplus(Deficit)</b>
<b>\$.34 M</b>
<b>Last Year YTD</b>
<b>Surplus(Deficit)</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2026**

**NOTE 2  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2025-26 year is \$10,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
<b>Revenue from operating activities</b>						
Operating grants, subsidies and contributions	134,352	27.92%	▲	The Financial Assistance Grants and CRC operational grant funding received ahead of budget.		
Fees and charges	158,439	22.02%	▲	Refuse collection fees, caravan park income and fuel sales ahead of budget phasing.		
Interest revenue	14,244	49.35%	▲	Interest on Municipal funds are greater than budgeted.		
Profit on disposal of assets	(86,323)	(68.54%)	▼		Some asset disposals have not yet eventuated but have been budgeted for.	
<b>Expenditure from operating activities</b>						
Other expenditure	(28,074)	(63.25%)	▼			CRC Community Event expenditure budgeted under Materials and Contracts. Actual expenditure charged to Other Expenditure.
<b>Investing activities</b>						
Proceeds from capital grants, subsidies and contributions	(1,286,398)	(33.67%)	▼		Recognition of revenue which is tied to capital projects is currently behind budget phasing.	
Proceeds from disposal of assets	(78,888)	(30.81%)	▼	Some asset disposals have happened ahead of budget phasing.		
Payments for inventories, property, plant and equipment	1,466,492	31.51%	▲	Expenditure on capital expenditure projects is occurring behind budget phasing. Refer to Note 6 for further details.		

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2026

OPERATING ACTIVITIES  
NOTE 4  
RATE REVENUE

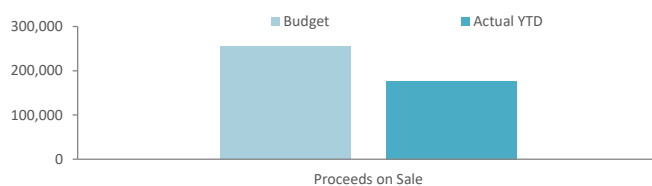
General rate revenue	Budget						YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
<b>RATE TYPE</b>				\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>										
GRV Residential	0.15320	34	406,640	62,297	0	62,297	62,297	0	0	62,297
GRV Special Use	0.15320	2	127,920	19,597	0	19,597	19,597	0	0	19,597
GRV Rural Residential	0.15320	57	771,170	118,143	0	118,143	118,143	0	0	118,143
GRV Industrial	0.15320	2	35,360	5,417	0	5,417	5,417	0	0	5,417
UV Rural, Rural Residential and Mining Tenements					0	0	0	0	0	0
Non Rateable					0	0	0	0	0	0
<b>Unimproved value</b>										
UV Rural, Rural Residential and Mining Tenements	0.00516	133	298,629,000	1,540,329	0	1,540,329	1,540,328	4,471	1,495	1,546,295
<b>Non Rateable</b>										
Non Rateable	0.00000	0	0	0	0	0	0	0	0	0
<b>Sub-Total</b>		<b>228</b>	<b>299,970,090</b>	<b>1,745,783</b>	<b>0</b>	<b>1,745,783</b>	<b>1,745,783</b>	<b>4,471</b>	<b>1,495</b>	<b>1,751,750</b>
<b>Minimum payment</b>	<b>Minimum \$</b>									
<b>Gross rental value</b>										
GRV Residential	1,600	46	247,768	73,600	0	73,600	73,600	0	0	73,600
GRV Special Use	1,600	2	14,133	3,200	0	3,200	3,200	0	0	3,200
GRV Rural Residential	1,600	45	200,504	72,000	0	72,000	72,000	0	0	72,000
<b>Unimproved value</b>										
UV Rural, Rural Residential and Mining Tenements	1,600	95	18,438,335	152,000	0	152,000	152,000	0	0	152,000
<b>Sub-total</b>		<b>188</b>	<b>18,900,740</b>	<b>300,800</b>	<b>0</b>	<b>300,800</b>	<b>300,800</b>	<b>0</b>	<b>0</b>	<b>300,800</b>
		<b>416</b>	<b>318,870,830</b>	<b>2,046,583</b>	<b>0</b>	<b>2,046,583</b>	<b>2,046,583</b>	<b>4,471</b>	<b>1,495</b>	<b>2,052,550</b>
Discount						0				0
Concession						0				0
<b>Amount from general rates</b>						<b>2,046,583</b>				<b>2,052,550</b>
Rates Written Off		0	0	0	0	0	0	0	0	(15)
Ex-gratia rates		0	0	0	0	4,835	4,835	0	0	4,835
<b>Total</b>		<b>416</b>				<b>2,051,418</b>				<b>2,057,370</b>

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2021 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
<b>Plant and equipment</b>									
<b>Transport</b>									
647	2016 Isuzu Crew Cab Truck - WD.6	6,585	55,000	48,415	0	16,150	28,460	12,310	0
700	Isuzu 2025 MU-X LSU 4x4 AUTO MY25 MU-X LSU 4x4	17,393	51,500	34,107	0	43,191	49,774	6,583	0
692	2024 Isuzu MU-X 4X4 SUV Wagon Auto 3.0L (CEO) OWD	20,079	54,000	33,921	0	0	0	0	0
698	Isuzu 2025 MU-X 4X4 SUV Wagon Auto 3.0L TD OWD	43,500	54,000	10,500	0	47,102	57,377	10,275	0
695	2024 Isuzu D-MAX RG1 C/CAB SX Auto 3.0L (WS)	31,061	41,509	10,448	0	31,061	41,509	10,448	0
		<b>118,617</b>	<b>256,009</b>	<b>137,392</b>	<b>0</b>	<b>137,503</b>	<b>177,120</b>	<b>39,616</b>	<b>0</b>

The Shire has no assets budgeted for disposal in 2023/24.



	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
<b>Capital acquisitions</b>					
	\$	\$	\$	\$	\$
Land held for resale - cost	50,000	50,000	0	22,770	22,770
Buildings	9,000	9,000	8,239	2,428	(5,811)
Furniture and equipment	22,000	22,000	21,163	7,500	(13,663)
Plant and equipment	409,000	409,000	409,000	283,449	(125,551)
Infrastructure - roads	2,884,651	3,046,506	3,046,467	2,843,686	(202,781)
Infrastructure - bridges	1,151,411	1,151,411	1,151,417	0	(1,151,417)
Infrastructure - footpaths	5,902	5,902	5,889	0	(5,889)
Infrastructure - recreation	0	12,561	11,506	12,651	1,145
<b>Payments for Capital Acquisitions</b>	<b>4,531,964</b>	<b>4,706,380</b>	<b>4,653,681</b>	<b>3,187,189</b>	<b>(1,466,492)</b>
<b>Capital Acquisitions Funded By:</b>					
	\$	\$	\$	\$	\$
Capital grants and contributions	3,642,725	3,821,736	3,820,274	2,533,876	(1,286,398)
Other (disposals & C/Fwd)	264,000	256,009	256,008	177,120	(78,888)
Cash backed reserves					
Plant replacement reserve	145,000	145,000	0	0	0
WSFN Funding reserve	35,000	35,000	0	0	0
Contribution - operations	445,239	448,635	577,399	476,194	(101,205)
<b>Capital funding total</b>	<b>4,531,964</b>	<b>4,706,380</b>	<b>4,653,681</b>	<b>3,187,189</b>	<b>(1,466,492)</b>

#### SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

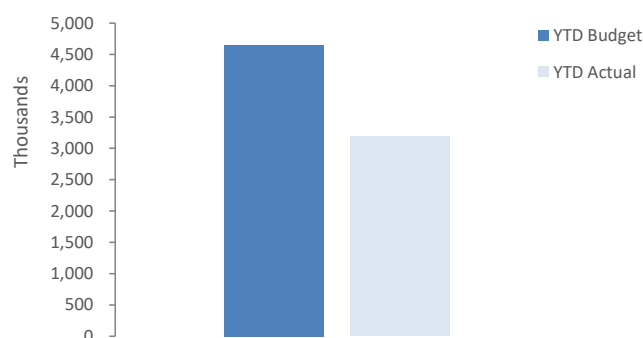
#### Initial recognition and measurement for assets held at cost

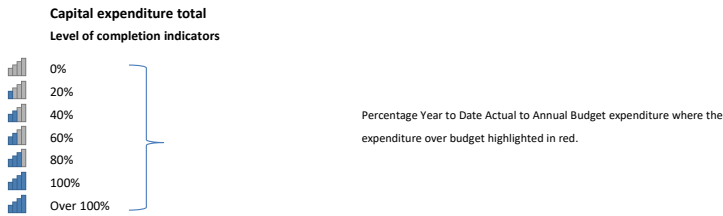
Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

#### Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions





Level of completion indicator, please see table at the end of this note for further detail.

Account Number	Job Number	Sheet Category	Account/Job Description	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over
		Balance		\$	\$	\$	\$	\$
<b>Land Held for Resale</b>								
<b>Other Property &amp; Services</b>								
E14761		511	Land Held for Resale - Industrial Estate & Lot 801	(50,000)	(50,000)	0	(22,770)	(22,770)
<b>Total - Other Property &amp; Services</b>				<b>(50,000)</b>	<b>(50,000)</b>	<b>0</b>	<b>(22,770)</b>	<b>(22,770)</b>
<b>Total - Land Held for Resale</b>				<b>(50,000)</b>	<b>(50,000)</b>	<b>0</b>	<b>(22,770)</b>	<b>(22,770)</b>
<b>Buildings</b>								
<b>Economic Services</b>								
E13260		521	Purchase Buildings-Tourism	(9,000)	(9,000)	(8,239)	(2,428)	5,811
<b>Total - Economic Services</b>				<b>(9,000)</b>	<b>(9,000)</b>	<b>(8,239)</b>	<b>(2,428)</b>	<b>5,811</b>
<b>Total - Buildings</b>				<b>(9,000)</b>	<b>(9,000)</b>	<b>(8,239)</b>	<b>(2,428)</b>	<b>5,811</b>
<b>Plant &amp; Equipment</b>								
<b>Transport</b>								
E12360		525	Purchase Plant & Equipment-Plant	(409,000)	(409,000)	(409,000)	(268,743)	140,257
<b>Total - Transport</b>				<b>(409,000)</b>	<b>(409,000)</b>	<b>(409,000)</b>	<b>(268,743)</b>	<b>140,257</b>
<b>Economic Services</b>								
E13650		547	Purchase Plant & Equipment-Fuel Facility	0	0	0	(14,706)	(14,706)
<b>Total - Economic Services</b>				<b>0</b>	<b>0</b>	<b>0</b>	<b>(14,706)</b>	<b>(14,706)</b>
<b>Other Property &amp; Services</b>								
E14550		525	Purchase Plant & Equipment-Administration	0	0	0	(14,706)	(14,706)
<b>Total - Other Property &amp; Services</b>				<b>0</b>	<b>0</b>	<b>0</b>	<b>(14,706)</b>	<b>(14,706)</b>
<b>Total - Plant &amp; Equipment</b>				<b>(409,000)</b>	<b>(409,000)</b>	<b>(409,000)</b>	<b>(298,154)</b>	<b>110,846</b>
<b>Furniture &amp; Equipment</b>								
<b>Economic Services</b>								
E13450		523	CRC - Purchase Furniture and Equipment	(10,000)	(10,000)	(9,163)	(7,500)	1,663
<b>Total - Economic Services</b>				<b>(10,000)</b>	<b>(10,000)</b>	<b>(9,163)</b>	<b>(7,500)</b>	<b>1,663</b>
<b>Other Property &amp; Services</b>								
E14560		523	Purchase Furniture & Equipment-Administration	(12,000)	(12,000)	(12,000)	0	12,000
<b>Total - Other Property &amp; Services</b>				<b>(12,000)</b>	<b>(12,000)</b>	<b>(12,000)</b>	<b>0</b>	<b>12,000</b>
<b>Total - Furniture &amp; Equipment</b>				<b>(22,000)</b>	<b>(22,000)</b>	<b>(21,163)</b>	<b>(7,500)</b>	<b>13,663</b>
<b>Infrastructure - Roads</b>								
<b>Transport</b>								
E12102	RRG007	541	RRG - York William Rd Final Seal SLK 0.00-3.00(10mm CRM)	(220,500)	(220,500)	(220,489)	(228,939)	(8,450)
E12102	RRG242	541	RRG - York Williams Road. Reconstruct from SKL 3.00.6.00	(676,960)	(676,960)	(676,953)	(668,627)	8,326
E12103	RTR56	541	R2R - North Bannister Wandering and Wandering Pingelly road Seal Repairs	(86,447)	(86,447)	(86,443)	(37,253)	49,190
E12105	WSFN241	541	North Bannister Wandering Road-Upgrade and Overlay Pavement SLK9.10 to SLK13.37	(297,672)	(459,527)	(459,516)	(334,094)	125,422
E12105	WSFN0055	541	WSFN - Wandering Bannister Rd SLK 9.10-13.60 (4.5km)	(1,603,072)	(1,603,072)	(1,603,066)	(1,574,773)	28,293
<b>Total - Transport</b>				<b>(2,884,651)</b>	<b>(3,046,506)</b>	<b>(3,046,467)</b>	<b>(2,843,686)</b>	<b>202,781</b>
<b>Total - Infrastructure - Roads</b>				<b>(2,884,651)</b>	<b>(3,046,506)</b>	<b>(3,046,467)</b>	<b>(2,843,686)</b>	<b>202,781</b>
<b>Infrastructure - Footpaths</b>								
<b>Transport</b>								
E12140	BN03	543	Bike Network - Cheetaning St Shared Path (Design)	(5,902)	(5,902)	(5,889)	0	5,889
<b>Total - Transport</b>				<b>(5,902)</b>	<b>(5,902)</b>	<b>(5,889)</b>	<b>0</b>	<b>5,889</b>
<b>Total - Infrastructure - Footpaths</b>				<b>(5,902)</b>	<b>(5,902)</b>	<b>(5,889)</b>	<b>0</b>	<b>5,889</b>
<b>Infrastructure - Bridges</b>								
<b>Transport</b>								
E12120	BR0424	550	Bridge replacment 0424A Wandering Pingelly RD	(1,151,411)	(1,151,411)	(1,151,417)	0	1,151,417
<b>Total - Transport</b>				<b>(1,151,411)</b>	<b>(1,151,411)</b>	<b>(1,151,417)</b>	<b>0</b>	<b>1,151,417</b>
<b>Total - Infrastructure - Bridges</b>				<b>(1,151,411)</b>	<b>(1,151,411)</b>	<b>(1,151,417)</b>	<b>0</b>	<b>1,151,417</b>
<b>Infrastructure - Recreation</b>								
<b>Recreation And Culture</b>								
E11381		545	Purchase Infrastructure - Pumphrey's Bridge	0	(12,561)	(11,506)	(12,651)	(1,145)
<b>Total - Recreation And Culture</b>				<b>0</b>	<b>(12,561)</b>	<b>(11,506)</b>	<b>(12,651)</b>	<b>(1,145)</b>
<b>Total - Infrastructure - Recreation</b>				<b>0</b>	<b>(12,561)</b>	<b>(11,506)</b>	<b>(12,651)</b>	<b>(1,145)</b>
<b>Grand Total</b>				<b>(4,531,964)</b>	<b>(4,706,380)</b>	<b>(4,653,681)</b>	<b>(3,187,190)</b>	<b>1,466,491</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2026**

**FINANCING ACTIVITIES  
NOTE 7  
BORROWINGS**

**Repayments - borrowings**

Information on borrowings	Loan No.	1 July 2025	New Loans			Principal Repayments			Principal Outstanding			Interest Repayments		
			Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget
Particulars		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Other property and services</b>														
Industrial Estate Development	10	63,008	0	0	0	(4,996)	(6,626)	(6,626)	58,011	56,382	56,382	(2,061)	(2,795)	(2,795)
Industrial Estate Development	11	350,000	0	0	0	(28,153)	(28,153)	(28,153)	321,847	321,847	321,847	(12,065)	(16,106)	(16,106)
<b>Total</b>		<b>413,008</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(33,149)</b>	<b>(34,779)</b>	<b>(34,779)</b>	<b>379,858</b>	<b>378,229</b>	<b>378,229</b>	<b>(14,126)</b>	<b>(18,901)</b>	<b>(18,901)</b>
Current borrowings		34,853							1,704					
Non-current borrowings		378,154							378,154					
		413,008							379,858					

All debenture repayments were financed by general purpose revenue.

The Shire has no unspent debenture funds as at 30th June 2025, nor is it expected to have unspent funds as at 30th June 2026.

**KEY INFORMATION**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2026**

**FINANCING ACTIVITIES  
NOTE 8  
LEASE LIABILITIES**

**Repayments - leases**

Information on leases			New Leases			Principal Repayments			Principal Outstanding			Interest Repayments		
Particulars	Lease No.	1 July 2025	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Transport</b>														
JCB Excavator	1	151,252	0	0	0	(38,097)	(43,751)	(43,751)	113,155	107,501	107,501	(6,394)	(7,095)	(7,095)
<b>Total</b>		151,252	0	0	0	(38,097)	(43,751)	(43,751)	113,155	107,501	107,501	(6,394)	(7,095)	(7,095)
Current lease liabilities		43,751							5,654					
Non-current lease liabilities		107,501							107,501					
		151,252							113,155					

All lease repayments were financed by general purpose revenue.

**KEY INFORMATION**

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

Reserve accounts

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Council</b>									
Leave reserve	22,096.97	963.00	435.95	0.00	0.00	0.00	0.00	23,059.97	22,532.92
Land & building reserve	87,729.28	3,824.00	1,730.78	0.00	0.00	0.00	0.00	91,553.28	89,460.06
Plant replacement reserve	3,662.28	160.00	72.25	318,086.00	0.00	(145,000.00)	0.00	176,908.28	3,734.53
Office equipment reserve	16,859.57	735.00	332.61	0.00	0.00	0.00	0.00	17,594.57	17,192.18
Fuel facility reserve	104,941.97	4,574.00	2,070.39	0.00	0.00	0.00	0.00	109,515.97	107,012.36
WSFN Funding reserve	40,000.00	1,744.00	0.00	0.00	0.00	(35,000.00)	0.00	6,744.00	40,000.00
	<b>275,290.07</b>	<b>12,000.00</b>	<b>4,641.98</b>	<b>318,086.00</b>	<b>0.00</b>	<b>(180,000.00)</b>	<b>0.00</b>	<b>425,376.07</b>	<b>279,932.05</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2026**

**NOTE 10  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL/JOB Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
<b>Budget adoption</b>							
			Opening Surplus(Deficit)			(93,311)	(93,311)
							(93,311)
E11381	Purchase Infrastructure - Pumphrey's Bridge	Feb 26 OCM - 110226	Capital Expenses			(12,561)	(105,872)
WSFN241	North Bannister Wandering Road-Upgrade and Overlay Pavement SLK9.10 to SLK13.37	Feb 26 OCM - 110226	Capital Expenses			(161,855)	(267,727)
R12395	Proceeds from Sale of Assets-Plant Purchases	Feb 26 OCM - 110226	Capital Revenue			(7,991)	(275,718)
R12396	Realisation on Asset Disposal-Plant Purchases	Feb 26 OCM - 110226	Non Cash Item	7,991			(275,718)
E03503	Rates-Staff Training and Professional Development	Feb 26 OCM - 110226	Operating Expenses		1,000		(274,718)
E03101	Valuation Expenses & Title Searches Expenses	Feb 26 OCM - 110226	Operating Expenses		3,500		(271,218)
R03201	Grants Commission - General	Feb 26 OCM - 110226	Operating Revenue			(56,494)	(327,712)
R03202	Grants Commission - Roads	Feb 26 OCM - 110226	Operating Revenue		1,746		(325,966)
E04101	Member's Conference Expenses	Feb 26 OCM - 110226	Operating Expenses			(1,500)	(327,466)
E04102	Election Expenses	Feb 26 OCM - 110226	Operating Expenses			(4,200)	(331,666)
E04104	Member's Refreshments & Receptions Expenses	Feb 26 OCM - 110226	Operating Expenses		6,000		(325,666)
E04105	Member's Insurance Expenses	Feb 26 OCM - 110226	Operating Expenses			(1,769)	(327,435)
COMFUNDING	Community Funding Program	Feb 26 OCM - 110226	Operating Expenses			(2,040)	(329,475)
E05102	LGGS - Maintenance Vehicles/Trailers/Boats Expenses	Feb 26 OCM - 110226	Operating Expenses			(4,021)	(333,496)
E05104	LGGS - PPE Expenses	Feb 26 OCM - 110226	Operating Expenses		5,000		(328,496)
E05105	LGGS - Utilities Expenses	Feb 26 OCM - 110226	Operating Expenses			(3,600)	(332,096)
E10690	Other Expenses-Town Planning	Feb 26 OCM - 110226	Operating Expenses		9,000		(323,096)
R11390	Other Income-Other Rec and Sport	Feb 26 OCM - 110226	Operating Revenue		17,156		(305,940)
E11601	Community Events Expenses	Feb 26 OCM - 110226	Operating Expenses		4,517		(301,423)
0000MNT	General Rural Road Maintenance (For Budget Purposes only)	Feb 26 OCM - 110226	Operating Expenses		114,052		(187,371)
1111MNT	Town General Maintenance	Feb 26 OCM - 110226	Operating Expenses		14,745		(172,626)
E12211	RAMM Expenses	Feb 26 OCM - 110226	Operating Expenses		7,500		(165,126)
BRIDGE	Bridge Maintenance - BUDGET PURPOSES	Feb 26 OCM - 110226	Operating Expenses			(19,807)	(184,933)
DEPOT	Depot Maintenance (incl buildings)	Feb 26 OCM - 110226	Operating Expenses			(17,746)	(202,679)
WSFNI241	WSFN - North Bannister Wandering Road - Income	Feb 26 OCM - 110226	Operating Revenue		161,855		(40,824)
R12397	Profit on Asset Disposal-Plant Purchases	Feb 26 OCM - 110226	Non Cash Item	(18,010)			(40,824)
CRC000	CRC - Community Events/Programs	Feb 26 OCM - 110226	Operating Expenses		23,500		(17,324)
E13411	CRC - Building Expenses	Feb 26 OCM - 110226	Operating Expenses		1,324		(16,000)
E13414	CRC - DOT Licensing Expenses	Feb 26 OCM - 110226	Operating Expenses		1,100		(14,900)
E13418	CRC - Staff Training & Professional Development Expenses	Feb 26 OCM - 110226	Operating Expenses		4,000		(10,900)
E13602	Fuel Purchases - Diesel	Feb 26 OCM - 110226	Operating Expenses			(39,600)	(50,500)
R13602	Fuel Sales - Diesel Income	Feb 26 OCM - 110226	Operating Revenue		50,000		(500)
E14505	Admin - Conference Expenses	Feb 26 OCM - 110226	Operating Expenses			(2,500)	(3,000)
E14516	Admin - Advertising Expenses	Feb 26 OCM - 110226	Operating Expenses			(3,000)	(6,000)
R14500	Admin - Fees & Charges Income	Feb 26 OCM - 110226	Operating Revenue		3,000		(3,000)
R14590	Admin - Other Income	Feb 26 OCM - 110226	Operating Revenue		3,000		(0)
				<b>(10,019)</b>	<b>431,995</b>	<b>(431,995)</b>	<b>(0)</b>

## 11.2 Payment Listing

<b>File Reference:</b>	<b>N/A</b>
<b>Date:</b>	<b>10 June 2026</b>
<b>Location:</b>	<b>Shire of Wandering</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Finance Officer</b>
<b>Authorising Officer:</b>	<b>Chief Executive Officer</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>List of Payments and Credit Card Statement 31 May 2026</b>
<b>Voting Requirements:</b>	<b>Simple Majority</b>
<b>Previous Reference:</b>	<b>Nil</b>

### Summary of Report:

The list of payments for the month ending 31 May 2026 is presented for noting by Council.

### Background:

Council has delegated the Chief Executive Officer the exercise of its power to make payments from the Shires municipal fund and the trust fund. In exercising their authority, and in accordance with the Local Government (Financial Management) Regulation, it is a requirement to produce a list of payments made from Councils Municipal Fund and Trust Fund bank accounts to be presented to Council for the purposes of noting, in the following month.

### Consultation:

The Chief Executive Officer has been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

### Statutory Environment:

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* states that

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared — (a) the payee's name; and
- (b) the amount of the payment; and
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

### Policy Implications:

Officers are required to ensure that they comply with the Shire's Purchasing Policy, where applicable and that budget provision is available for any expenditure commitments.

### Financial Implications:

Payments are made under delegated authority and are within approved budgets. Payment is made within agreed trade terms and in a timely manner.

**Strategic Implications:  
Improve Our Financial Position**

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	<ul style="list-style-type: none"> <li>• Improve accountability and transparency</li> <li>• Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs</li> <li>• Prudently manage our financial resources to ensure value for money</li> <li>• Reduce reliance on operational grants</li> </ul>

**Risk Implications:**

Risk	Low
<p><b>Failure to make payments within terms may render Council liable to interest and penalties.</b>  <b>Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction (reputational damage) amongst the community.</b></p>	

**Voting Requirements:**

Simple Majority

Municipal Fund	Amount
Electronic Funds Transfers	\$ 596,656.01
Direct Debits	\$ 48,803.70
Cheques	Nil
<b>TOTAL</b>	<b>\$ 645,459.71</b>

**050626**

**Moved: Cr. Latham**

**Seconded: Cr. Cowan**

**Officer Recommendation:**

**That Council receive the list of payments totalling \$645,459.71 for the month ending 31 May 2026 as presented.**

**Carried 6/0**

**For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson**

**Against: Nil**

**Shire of Wandering**  
**List of Accouts for Payments for May 2026**

Chq/EFT	Date	Name	Description	Amount	Type
CD_001054559	06/03/2025	RingCentral	Phone systems 05/03/2025 - 04/04/2025	662.00	INV
RI041223	29/08/2025	State Library of Western Australia	Better Beginnings 2025/26	33.00	INV
12630	05/02/2026	Wandering Rural	5 x 20ltr drums of Wetter	668.75	INV
757	07/02/2026	Boddington News	Boddington News Edition 775 February 2026	12.00	INV
772	27/02/2026	Boddington News	Boddington News Edition 776 3March 2026	12.00	INV
7016	19/03/2026	Shire of Cuballing	Reimbursement of water used for Fire Fighting purpose - 22/01/2026	86.31	INV
790	27/03/2026	Boddington News	Boddington News Edition 778 31March 2026	12.00	INV
102043016	14/04/2026	Boddington Hardware & Newsagency	Packet screws 12x20 Tp100 x4	127.80	INV
23291	15/04/2026	LG Best Practices Pty Ltd	Corporate Rates Training 23/4/2026	550.00	INV
00002866	17/04/2026	WD Auto Repairs	2 x Truck Tyres, Fitted, 1 x Truck Tyres, Fitted	413.03	INV
K 924 790 861-1	18/04/2026	Telstra	Phone/Internet charges 11/04/2026 - 10/05/2026	1134.56	INV
6	20/04/2026	Wandering Seamstress	Wandering Collective Sales as at April 2026	218.40	INV
0003	21/04/2026	Marina Rita Tonia Corkery	Wandering Collective Sales as at April 2026	30.40	INV
21 APRIL 2026	21/04/2026	Light up Bottle	Wandering Collective Sales as at April 2026	33.60	INV
011	21/04/2026	Linda Barge	Wandering Collective Sales as at April 2026	64.00	INV
629124361	22/04/2026	Officeworks	Stationery Order	451.95	INV
00002872	22/04/2026	WD Auto Repairs	2024 Isuzu D-MAX -10,000km service	694.01	INV
31014137	23/04/2026	Great Southern Fuel Supplies	GSFS - Fuel card	2.75	INV
9017752648	23/04/2026	Water Corporation	Standpipe Water use for 10/3/2026 to 12/5/2026,	721.47	INV
INV-20250730	23/04/2026	Time Critical CPR & First Aid	CPR Course - Whole Day, CPR Course - Whole Day	1900.00	INV
INV-2025	24/04/2026	VisiMax	Infringement Notice Bush Fires Act Booklets & Postage	353.76	INV
00000084	24/04/2026	Wandering Tavern	Catering - Council meeting 16 April 2026	392.00	INV
810	25/04/2026	Boddington News	Boddington News Edition 780 April 2026	12.00	INV
46	26/04/2026	JEB Cleaning Services	Contract Cleaning 13/4/26 to 26/4/26	2348.40	INV
015245/19	27/04/2026	Boddington IGA	Refreshments - 3lt Milk x 5	34.95	INV
5050	27/04/2026	Bob Waddell & Associates	Assistance with Grant receipting query	88.00	INV
5006874845	28/04/2026	BOC	Gas & Container Service 29/3/2026 - 27/4/2026	40.91	INV
658987	28/04/2026	Best Office Systems	Shire & CRC Printing (Colour & BW) 20/3/2026 to 20/04/2026	268.59	INV
13494	28/04/2026	Wandering Rural	Gas Bottle Replacements 2 x 9KG - 1 x 45KG	303.23	INV
REIMBURSEMENT - APRIL	28/04/2026	Alistair Pinto	CEO Uniform/Grooming allowance	702.89	INV
23302	28/04/2026	LG Best Practices Pty Ltd	Payroll training - Finance Officer April 2026	792.00	INV
4194	28/04/2026	Perth Patios & Home Improvements (MCI Building Company P/L)	Supply & Install Skillion Patio contract 02249 Progress payment - Patio works	4000.00	INV
629258301	29/04/2026	Officeworks	Stationery Order	272.95	INV
WS-2887(A)	29/04/2026	Western Stabilisers	Additional Water Cart Hire 19/3/2026 x 8hrs	1408.00	INV
INV-000053	29/04/2026	Peel-Harvey Catchment Council	Hotham-Williams landcare annual contribution 2025/2026	3300.00	INV
323200	29/04/2026	Brooks Hire Service	Smooth Drum Roller Hire 01/04/26 - 15/04/26	4174.98	INV
290426	29/04/2026	DOT Licencing	Transport WADO EOD 290426	7586.90	INV
23331	30/04/2026	LG Best Practices Pty Ltd	Mentoring Finance Officer 02/04/26	44.00	INV
23333	30/04/2026	LG Best Practices Pty Ltd	Rates Services 30/04/2026	88.00	INV
255229683	30/04/2026	Commonwealth Bank	Ageing Well Program, Youth program, Cafe	143.14	INV
324315	30/04/2026	Brooks Hire Service	Smooth Drum Roller - 25% Charge of a 500hr Service	181.69	INV
00012059	30/04/2026	Bookeasy Australia Pty Ltd	Online booking system fee - Caravan Park April 2026	242.00	INV
300426	30/04/2026	DOT Licencing	Transport WADO EOD 300426	259.25	INV
23334	30/04/2026	LG Best Practices Pty Ltd	Payroll Assistance and Queries April 2026	352.00	INV
23330	30/04/2026	LG Best Practices Pty Ltd	Payroll Training for Finance Officer 29/04/26	352.00	INV
23329	30/04/2026	LG Best Practices Pty Ltd	Creditor Training for Finance Officer	440.00	INV
30/4/2026	30/04/2026	Great Southern Fuel Supplies	Isuzu 2025 MU-X (OM) April 2026 usage 189.36lt	545.50	INV
00002903	30/04/2026	WD Auto Repairs	Fitting and Supply Batteries to CAT Grader WD300	901.78	INV
SO00000883	30/04/2026	Traffic Force Group Pty Ltd	2026 WCOW Traffic Management Plan	1020.80	INV
324314	30/04/2026	Brooks Hire Service	Smooth Drum Roller - DEMOB	1309.00	INV
INV-1837	30/04/2026	Zone 50 Engineering Surveys Pty Ltd	Construction Survey support from SLK 9.10 - SLK 13.63 item 11 Seal Setout 100% complete	2464.00	INV
23332	30/04/2026	LG Best Practices Pty Ltd	Finance Support Services April 2026	3652.00	INV

46483	30/04/2026	Allwest Plant Hire	Hire Bomag BW28RH period 1/4/2026 - 30/4/2026	4180.00	INV
00001651	30/04/2026	EKWA Contractors Pty Ltd	Grader & GPS System Hire - North Bannister Wandering Road Improvement 1/4/2026 - 30/4/2026	6540.50	INV
AWWPS00454-009	30/04/2026	Boral Construction Materials	Seal for North Bannister Wandering road SLK 9.10-13.60 including mobilisation and Transport delivery	324951.10	INV
00002908	01/05/2026	WD Auto Repairs	2 x Battery Replacement - Volvo Excavator WD.141	677.60	INV
AP4421	01/05/2026	Altus Planning	Services for April 2026	742.50	INV
MPSD-15608	01/05/2026	Focus Networks	Managed Computer /Server Services - Shire & CRC	3696.00	INV
00012198	01/05/2026	Stirling Asphalt	Bridge Crossing and Road Repairs	40978.30	INV
76835	02/05/2026	Wandering Lions Club	Return of Cleaning Bond for Community Centre Hire	300.00	INV
1014701422	03/05/2026	Australia Post	Various Postal Stock Requirements / Stamps	33.02	INV
5060	04/05/2026	Bob Waddell & Associates	Assist Monthly Financial statement - April 2026	440.00	INV
5196	04/05/2026	Moore Australia (WA) Pty Ltd	Moore Budget Template 2026	1265.00	INV
040526	04/05/2026	DOT Licencing	Transport WADO EOD 040526	2210.85	INV
DEDUCTION	05/05/2026	Australian Super	Payroll Deduction	82.23	INV
DEDUCTION	05/05/2026	Australian Super	Payroll Deduction	137.06	INV
SUPER	05/05/2026	Retail Employees Superannuation (REST)	Super	176.84	INV
02	05/05/2026	Theresa Marie Wigham	Prepare and Supply Moring Tea - CRC Event 05/05/26	250.00	INV
SUPER	05/05/2026	HUB24 Super Fund	Super	272.64	INV
UAW01716	05/05/2026	Uniforms At Work Australia Pty LTD	Councillor Dress Shirts/Polos with embroidery plus postage	290.35	INV
SUPER	05/05/2026	Australian Retirement Trust Super Savings	Super	316.69	INV
INV-0626	05/05/2026	Boddington Electrical Services Pty Ltd	Inspection Quote - Power for new barbecue and Gazebo install - plus maintenance Shire Building	802.67	INV
DEDUCTION	05/05/2026	Aware Super	Payroll Deduction	911.68	INV
SUPER	05/05/2026	Australian Super	Super	1108.84	INV
050526	05/05/2026	DOT Licencing	Transport WADO EOD 050526	4084.65	INV
SUPER	05/05/2026	Aware Super	Super	5887.47	INV
00775262	05/05/2026	Fuel Distributors of WA	Diesel Purchase 15,000 Lt, ULP Purchase 4508 Lt	41903.34	INV
060526	06/05/2026	DOT Licencing	Transport WADO EOD 060526	543.00	INV
CD_001432247	06/05/2026	RingCentral	Phone system Administration, Phone system Harvest Ban Line, Phone system Council Chambers, Phone system Engineering and Works, Phone system CRC	662.00	INV
736847310	06/05/2026	Synergy	Street lighting Usage for 25/3/2026 to 24/4/2026,	911.01	INV
SAAS-15630	06/05/2026	Focus Networks	Monthly Managed Services	2534.38	INV
34	06/05/2026	Wilgarra	Gravel Supply 11916 m3 - Nth Bannister	59580.00	INV
13619	07/05/2026	Wandering Rural	Pump replacement for Sump Pit	256.00	INV
T311	07/05/2026	Telstra	TIMS Messaging 7/5/2026 to 6/6/2026	320.32	INV
326109070-1	07/05/2026	Bunnings Trade	Shed & Clothesline - Caravan Park	3069.45	INV
820	08/05/2026	Boddington News	Boddington Newsletter - Edition 781 - 6 Copies	12.00	INV
89939	09/05/2026	Commonwealth Bank	Conference Accommodation & Room Charges	491.91	INV
147878	11/05/2026	Groeneveld-Beka Pty Ltd	Quick Connector (male), Dust cap (male quick connect, Straight coupling connector G	22.08	INV
1046	11/05/2026	Alana Rosenthal	Wandering Collective Sales as at April 2026	215.68	INV
INV-0823	11/05/2026	Bout Time Mechanical	Hydraulic hose repair and diagnose starting problem.	321.41	INV
I0037328	11/05/2026	South Regional Tafe	CIII Business Units Semester 1 - CComley	351.40	INV
110526	11/05/2026	DOT Licencing	Transport WADO EOD 110526	484.45	INV
5069	11/05/2026	Bob Waddell & Associates	Assistance with Budget, Monthly Financial Report & Fuel Allocations	1540.00	INV
#1860	11/05/2026	Commonwealth Bank	Laundry Install - Caravan Park 2 x Stainless steel benches 1 x Stainless steel bench with sink	1832.97	INV
47	11/05/2026	JEB Cleaning Services	Cleaning contract 27/04/26 - 10/05/26	2554.92	INV
10	11/05/2026	C & D Cutri	Level 1 Inspections on bridges (multiple)	4158.00	INV
JCB LEASE PAYMENT MAY 2026	11/05/2026	De Lage Landen Pty Ltd	JCB Lease Principle repayments May 2026, JCB Lease Interest repayments May 2026	4660.94	INV
INV-1849	11/05/2026	Zone 50 Engineering Surveys Pty Ltd	GNSS Base Stations to support Machine Control-Senior Engineering Surveyor (onsite field/office)	7130.75	INV
38988	12/05/2026	City of Kalamunda	Building Surveyor & Admin services March 2026	275.00	INV
120526	12/05/2026	DOT Licencing	Transport WADO EOD 120526	276.40	INV

69430	12/05/2026	Quest Payment Systems Pty Ltd	Fuel Facility - payment system 01/05/26 - 31/05/26	418.00	INV
INV-0635	12/05/2026	Boddington Electrical Services Pty Ltd	Install New Sump Pump, Replaced Light Fixture	621.17	INV
00001676	12/05/2026	EKWA Contractors Pty Ltd	Off Hire Costs - Grader & GPS/UTS	3235.91	INV
9016161846	13/05/2026	Water Corporation	Water Corp Service charge for 1/5/2026 to 30/6/2026	49.62	INV
9007761065	13/05/2026	Water Corporation	14 Down St Water use & service charge for 10/3/2026 to 12/5/2026	94.76	INV
9016161686	13/05/2026	Water Corporation	19 Humes Wy Water use & service charge for 10/3/2026 to 12/5/2026	165.88	INV
305969190	13/05/2026	Commonwealth Bank	CRC - Ageing Wellness Program - Catering	166.20	INV
305969190	13/05/2026	Commonwealth Bank	CRC - Ageing Wellness Program - Catering refund	-40.00	INV
9011269073	13/05/2026	Water Corporation	13 Dunmall Dr Water use & service charge for 10/3/2026 to 12/5/2026	662.39	INV
00002646	13/05/2026	WD Auto Repairs	PU6 Ute Service - Original Inv#002646 partially paid	1000.00	INV
140526	14/05/2026	DOT Licencing	Transport WADO EOD 140526	52.10	INV
2001274182	14/05/2026	Startrack Express	Freight for Groeneveld products ordered	54.47	INV
147950	15/05/2026	Groeneveld-Beka Pty Ltd	Female Quick Connector	57.05	INV
1-00031679	15/05/2026	Yahava Koffeeworks Wholesale	Ageing Wellness Cups & Lids, Coffee Machine Cleaner & Freight	319.80	INV
INV-5289	15/05/2026	Herseys Safety Pty Ltd"	New LED tail lights, New LED tail lights	422.40	INV
13681	15/05/2026	Wandering Rural	2 x Gas Bottle Replacements, 2x Rapid Set For The Install New Clothesline, 3x Rapid Set For Road Signs	476.20	INV
14453	15/05/2026	Ballroom Fit	Ageing Well Program - Ballroom Fit Classes May & June 2026	2400.00	INV
58495941	16/05/2026	Aussie Broadband	Broadband - Administration- 19 Humes Billing period 16/5/2026 to 15/6/2026	79.00	INV
INV-00366	17/05/2026	Mcpest Pest Control	Termite Inspection (multiple)	2970.00	INV
SI-018611	18/05/2026	WALGA	Mandatory Councillor Training	407.00	INV
5080	18/05/2026	Bob Waddell & Associates	Provide Assistance with April 2026 Financials & 2026 Audit Query	1188.00	INV
180526	18/05/2026	DOT Licencing	Transport WADO EOD 180526	1427.65	INV
DEDUCTION	19/05/2026	Australian Super	Payroll Deduction	82.23	INV
DEDUCTION	19/05/2026	Australian Super	Payroll Deduction	137.06	INV
19/05/2026	19/05/2026	Commonwealth Bank	COSTCO - Members Refreshments for Council Chambers	152.37	INV
SUPER	19/05/2026	Retail Employees Superannuation (REST)	Super	164.78	INV
SUPER	19/05/2026	HUB24 Super Fund	Super	275.95	INV
SUPER	19/05/2026	Australian Retirement Trust Super Savings	Super	316.68	INV
924	19/05/2026	Linkwest	Linkwest Membership & Mental Health Care - CRC Support Grant	665.80	INV
DEDUCTION	19/05/2026	Aware Super	Payroll Deduction	905.25	INV
SUPER	19/05/2026	Australian Super	Super	1161.26	INV
SUPER	19/05/2026	Aware Super	Super	5916.90	INV
200526	20/05/2026	DOT Licencing	Transport WADO EOD 200526	273.95	INV
65855#1	20/05/2026	Armadale Mower World & Service Co	Chainsaw Maintenance - Spark Plugs, Chain & Oils	405.15	INV
76	21/05/2026	Bill & Ben's Hot Bread Shop	Apple Slice for Agening Wellness Program	190.00	INV
210526	21/05/2026	DOT Licencing	Transport WADO EOD 210526	413.25	INV
SI057939	21/05/2026	Clarke Energy (Australia) Pty Ltd	Supply and install one K33 industrial generator	32352.10	INV
13751	22/05/2026	Wandering Rural	Rapid Set for strainer posts	56.10	INV
00007061	23/05/2026	WA Contract Ranger Services	Ranger services including travel - 29/04/26 & 12/05/26	853.88	INV
148085	25/05/2026	Groeneveld-Beka Pty Ltd	Re-usable H.F Fittings x5	176.50	INV
250526	25/05/2026	DOT Licencing	Transport WADO EOD 250526	1743.15	INV
48	25/05/2026	JEB Cleaning Services	Cleaning Contract 11/05/26 - 24/05/26	2595.60	INV
270526	27/05/2026	DOT Licencing	Transport WADO EOD 270526	48.00	INV

DD	\$ 48,803.70
EFT	\$ 596,656.01
<b>Total</b>	<b>\$ 645,459.71</b>

**Credit Card Breakdown 29/04/2026 to 27/05/2026**

<b>Date</b>	<b>Supplier</b>	<b>Description</b>	<b>Amount</b>	<b>GST</b>
04/05/2026	Coles	Various CRC Programs & Activities - Catering	\$ 143.14	\$ 3.06
12/05/2026	Pagoda Resort	CRC Staff Confrence Accommodation	\$ 491.91	\$ 44.72
13/05/2026	Cefito	Caravan Park - Laundry Install	\$ 1,832.97	\$ 166.63
15/05/2026	Woolworths	Ageing Well Program Catering	\$ 166.20	\$ 10.64
15/05/2026	Woolworths	Ageing Well Program Catering - Refund	\$ (40.00)	\$ (3.64)
19/05/2026	Costco	Members Refreshments for Council Chambers	\$ 152.37	\$ 13.85
	Commonwealth Bank	Bank Fee		\$ -
		<b>TOTAL</b>	<b>\$ 2,746.59</b>	<b>\$ 235.27</b>

### 11.3 Community Financial Assistance Grants Program Application

<b>File Reference:</b>	N/A
<b>Location:</b>	Shire of Wandering
<b>Applicant:</b>	Wandering Annual Fair Committee Inc.
<b>Author:</b>	Chief Executive Officer
<b>Authorising Officer</b>	Chief Executive Officer
<b>Date:</b>	15 June 2026
<b>Disclosure of Interest:</b>	Nil.
<b>Attachments:</b>	Grant Applications and Confidential Financial Attachments (under separate cover)
<b>Previous Reference:</b>	N/A

**Summary:**

Council is requested to consider applications received for the Community Financial Assistance Program.

**Background:**

The Shire’s Community Grant Scheme provides financial assistance to community groups to build an engaged and vibrant community that delivers benefits to the local community and the local economy. Funds are available for projects or events which benefit the local community.

Applications have been invited from eligible organisations and fall into two categories – Major Community Grants (Over \$2,000) and Minor Community Grants (up to \$2,000). In-kind services and volunteer labour are eligible components of the total project costs. Successful projects will have clearly identified and evidenced the need for the project. Funding is for undertaking projects and programs within the Shire of Wandering or that provide benefit to residents and visitors of the Shire of Wandering.

**Comment:**

The latest round of the scheme closed on 30 May 2026 and attracted one application as follows:  
The Wandering Annual Fair Committee Inc.  
The Fair Committee are asking for:

- \$2,500 financial contribution to support entertainment expenses
- In kind support to waive the fee of the hire of the community centre and oval, help from the works crew to set up on the day before and a road traffic management plan if required.

**Consultation:**

Chief Executive Officer.  
Shire Councillors

**Statutory Environment:**

*Local Government Act 1995 – Part 6 Financial Management*

**Policy Implications:**

Policy 48 – Community Funding, Grants and Donations

**Financial Implications:**

The Community Financial Assistance Grants Program has been included in the budget for FY25/26.

**Strategic Implications:**

**Retain and Grow our Population**

Our Goals	Our Strategies
Our permanent and transient population grows	We promote the lifestyle and business opportunities of Wandering

People feel safe, connected and actively involved in the community	Facilitate and support activities that optimise use of our facilities Assist Community and sporting organisations to remain sustainable and active Engage and celebrate local culture, both indigenous and non-indigenous
--	---

**Risk Implications:**

<b>Risk</b>	<b>Low</b>
<p><b>The Community Financial Assistance Grants Program has been included in the budget for FY25/26 and as such bears no financial risk.</b>  <b>Reputational risk is possible if the Shire does not appropriately manage and distribute the funds allocated towards its Community Financial Assistance Grants Program.</b></p>	

**Voting Requirements:**

Simple Majority

**That Council support the Financial Assistance Grants application from the Wandering Fair Committee Inc for:**

- **\$2,500 financial contribution to support entertainment expenses.**
- **In kind support to waive the fee of the hire of the community centre and oval, help from the works crew to set up on the day before and a road traffic management plan if required.**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Carried

For/Against:    Cr Little  Cr Price  Cr Cowan  Cr Hansen  Cr Latham  Cr Thompson



**SHIRE OF WANDERING**

# GRANTS

**Address:** 22 Watts St Wandering WA 6308  
**Telephone:** 08 6828 1800  
**Email:** lisa.boddy@wandering.wa.gov.au

ABN 27 552 059 809

## GRANT APPLICATION FORM – Major Grants (Over \$2000)

Name of Organisation: Wandering Annual Fair Committee Inc	
Type of Organisation: (eg sport and recreation, community based, general interest, health and welfare, religious etc)	
Organisation Membership: Incorporated community based organisation	
Nature of service / facility provided: Wandering Annual Fair 2026 Free Community Event	
Contact Person: Cara Ryan	
Position: Treasurer	
Phone Number: 0418 928 088	
Email Address: cararyan163@gmail.com	
Postal Address: PO Box 22, Wandering WA 6391	
ABN: 51 412 164 266	Are you registered for GST: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are you incorporated: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Date of event or activity: Saturday, 17 October 2026	
Project / Event Title: Wandering Annual Fair 2026	
Amount requested: \$2,500 cash + inkind	
Do you require in-kind support: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If so please provide details: Cash to support Entertainment Expenses In Kind Waive hire fee of Community Centre & Oval Works crew help for setup on Friday Road Traffic Management Plan (only if required)	
What is the purpose of your project: This FREE community event aims to promote Wandering by showcasing the town's unique character, local businesses and strong community spirit. Building on the success of previous years, the event continues to attract increasing visitor numbers from surrounding districts and beyond. Open to all ages and free to attend, the Fair offers a wide range of entertainment, activities and displays designed to appeal to families, visitors and local residents alike. The event also provides an important opportunity for community groups, organisations and small businesses to showcase their services and connect with the wider community. The Wandering Fair, held in conjunction with the Wandering Camp Out Weekend, has become a well-supported annual event that continues to grow each year.	
Project details / planning / design / timing: The 2026 Wandering Fair is planned for Saturday, 17 October at the Wandering Community Centre and Town Oval. The event will feature over 50 stallholders, exhibitors, food vendors and community displays, along with live entertainment, children's activities and demonstrations throughout the day. Planning and coordination are already underway, with the committee working closely with local businesses, volunteers, community groups and sponsors to ensure another successful event. Site preparation, promotional activities and logistical planning will continue in the lead-up to the Fair, with event infrastructure and setup commencing in the days prior to the event.	
How will it benefit the Wandering community? The Wandering Fair delivers significant social and economic benefits to the local community. The event attracts visitors to the town, supports local businesses and promotes regional tourism, while creating opportunities for community participation and connection. It provides local groups and organisations with a valuable platform to raise awareness, engage with visitors and generate fundraising opportunities. The Fair also helps strengthen community pride and encourages positive promotion of Wandering across the wider region through visitor experiences, social media and word-of-mouth exposure. Overall, the event contributes to community wellbeing, local engagement and the continued growth and profile of Wandering as a vibrant regional town.	
Applicants financial position: Please find attached the Financial Report ending 31 December 2025	

Financial Viability of the Project:

Please include details of two quotes for all items greater than \$1,000 in value and a detailed project budget including GST breakdown.

Please see attached the Budget for the event

Other financial / in kind contributions: Committee Volunteers plan, setup, packup and running of the days event  
Wandering Lions Club provides support with setup and pack up of the event  
Small sponsors Country Wide Insurance, Premium Grain & Nationals (unconfirmed)  
Estimated stall holders income \$3,150

Details of applications to other possible funding sources: Newmont \$3,500 (confirmed)  
Lions \$3,400 (unconfirmed)  
Lotterywest \$5,000 cash (unconfirmed)  
Various donations up to \$500 each (unconfirmed)

Ongoing management: The Fair has a strong track record of being successfully managed over the years, supported by a dedicated and growing committee. The committee remains committed to ensuring the event's continued success, with responsibilities for planning, promotion, and on the day coordination shared among its members. With increasing volunteer involvement, the committee is well positioned to sustain and enhance the event for years to come.

Existing services and facilities of a like nature, within Wandering: The fair runs in conjunction with the Wandering Camp Out.

How will you acknowledge support from the Shire of Wandering?: Banners will be displayed at the Event.  
Social Media/Advertising to include sponsor support.  
Announcement of sponsorships during the event by the MC.

**Declaration**

I acknowledge that:

- I am authorised to make this application on behalf of the organisation.
- The information provided is true and correct.
- I may be required to supply further information to enable consideration of this application.
- Licensed clubs, under the Liquor Act, must disclose the amount of income generated from the sale of alcohol

I give my permission for the Shire of Wandering to promote this grant as part of any communications or public relations activity.

Name: Cara Ryan

Signed: 

Date: 17/05/2026

**Office Use Only**

Central Records Ref:

N&A Updated

Name:

Date:

## **12. PLANNING AND TECHNICAL SERVICES REPORTS**

Nil

## **13. CHIEF EXECUTIVE OFFICER REPORTS**

### **13.1 MOU Peel Harvey Catchment Council Inc. and Shire of Wandering**

<b>File Reference:</b>	<b>N/A</b>
<b>Date:</b>	<b>15 June 2026</b>
<b>Location:</b>	<b>Shire of Wandering</b>
<b>Applicant:</b>	<b>Kristy Gregory, Peel Harvey Catchment Council (PHCC)</b>
<b>Author:</b>	<b>Chief Executive Officer</b>
<b>Authorising Officer:</b>	<b>Chief Executive Officer</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>MOU from PHCC</b>
<b>Voting Requirements:</b>	<b>Simple Majority</b>
<b>Previous Reference:</b>	<b>Nil</b>

#### **Summary of Report:**

The request is from Peel Harvey Catchment Council (PHCC) to sign the updated Memorandum of Understanding (MoU) for ongoing permission for PHCC to access Shire land parcels on the Hotham River at Pumphreys Bridge.

#### **Background:**

The current MoU signed by the previous Shire CEO has expired. PHCC require on-going access to Shire land parcels on the Hotham River at Pumphreys Bridge. This is for their ongoing project activities including weed control and revegetation. The project is progressing well and PHCC appreciate the ongoing support and collaboration with the Shire.

#### **Consultation:**

Chief Executive Officer Shire of Wandering.  
Shire Councillors at June GPF meeting.

#### **Statutory Environment:**

Not applicable.

#### **Policy Implications:**

Not applicable.

#### **Financial Implications:**

There are no financial implications from this agenda item.

#### **Strategic Implications:**

##### **Provide Strong Leadership**

<b>Our Goals</b>	<b>Our Strategies</b>
We plan for the future and are strategically focused	Engage with local, regional, state and federal stakeholders to grow mutually beneficial relationships
A well informed Community	Foster Opportunities for connectivity between Council and the Community

**Risk Implications:**

<b>Risk</b>	<b>Low</b>
<b>This is an extension of a previous MoU with PHCC and project works this far have been undertaken within the parameters of the existing MoU with no issues or breaches identified. Project milestones have been met and the collaboration is working for all parties involved.</b>	

**Voting Requirements:**

Simple Majority

**070626      Moved: Cr. Thompson**

**Seconded: Cr. Cowan**

**Officer Recommendation:**

**That Council authorises the CEO to execute the MoU with PHCC on the Shire's behalf and to work collaboratively with PHCC on the Hotham River restoration project.**

**Carried 6/0**

**For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson**

**Against: Nil**

# MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is entered into between:

Peel-Harvey Catchment Council Inc.

and

Shire of Wandering

## 1 Purpose of the MOU

The purpose of the MOU is to rightfully seek access onto and/or through land parcels owned freehold or under the management order of the Shire of Wandering (the Shire) to carry out weed and pest control activities within the Hotham River Reserve at Pumphreys Bridge as agreed with the Peel-Harvey Catchment Council (PHCC) and the Shire.

## 2 Roles and Responsibilities

The Peel-Harvey Catchment Council, its volunteers and contractors may make arrangement to enter and carry out works in the following land parcels only by agreement with the Shire (see attached map):

- R20604 on the Hotham River at Pumphreys Bridge.
- Road reserve 3412802 at Pumphreys Bridge.

Where the Peel-Harvey Catchment Council staff, volunteers and contractors require access to **the above listed land parcels and/or adjacent crown land** in order to carry out weed & pest control and revegetation on the Hotham River, the PHCC will seek the Shire's permission through a Memorandum of Understanding (MOU) to enter the site and to access the adjacent River Reserve. Note: all activities are dependent on PHCC's available funding.

The PHCC agrees to contact the Shire, prior to making access and undertaking the agreed works. Permission to enter the property is specifically limited to the following activities which will be undertaken by the PHCC, contractors and/or volunteers.

ACTIVITY	RESPONSIBLE PARTY
Contact the Shire prior to entering the property.	Kristy Gregory, PHCC Coordinator, River Restoration, Hotham-Williams and/or other contractors carrying out the agreed works.
Carry out weed control and monitoring in the Hotham River Reserve.	PHCC staff & contractor carrying out above works.
Carry out monitoring and control of pest animals in the Hotham River Reserve.	PHCC staff & contractor carrying out above works.
Revegetation within and adjacent to the Hotham River & surrounding reserves.	Kristy Gregory, PHCC Coordinator, River Restoration, Hotham Williams, volunteers and contractors carrying out the agreed works.
Ongoing site visits and monitoring of the above project activities.	PHCC staff & volunteers
Only drive on established tracks or fire breaks (or route as agreed with the Shire) and ensure vehicles are clean on entry.	Kristy Gregory, PHCC Coordinator, River Restoration, Hotham Williams

ACTIVITY	RESPONSIBLE PARTY
	and PHCC contractors carrying out the agreed works.

### 3 Work Health and Safety

All parties will use reasonable endeavors to ensure that they and employees comply with the provisions of all relevant statutes, regulations, by-laws and requirements of any Commonwealth, State, or local authority including those arising under Workplace Health and Safety (WHS).

### 4 Limitation of Liability

PHCC does not accept any responsibility or liability for the success or otherwise of the project.

### 5 Insurance Requirements

PHCC, the contractor and the landholder will maintain sufficient insurances to cover liability in conducting activities outlined above. Insurance includes but are not limited to public liability insurance (adequate and sufficient to protect the interests of the supplier and landholder) and workers compensation insurance (where employment of others is involved) for the duration of the MOU. The contractor and the landholder will provide evidence to PHCC, when requested, that the Public Liability Insurance is being maintained.

### 6 Timeframe

This MOU will be effective from 1 June 2026 to 31<sup>st</sup> December 2028.

The Memorandum of Understanding is the complete agreement between PHCC and the Shire of Wandering and may only be amended by written agreement signed by each of the parties involved.

<p><u>PHCC</u></p> <p>Authorised Signature:  _____</p> <p>Name and Title: Melanie Durack, Operations Manager, Land Conservation &amp; Agriculture</p> <p>Date: <u>25/5/2026</u> _____</p> <p>Phone: 6369 8801                      Email: melanie.durack@peel-harvey.org.au</p>	
<p><u>LANDHOLDER</u></p> <p>Authorised Signature: _____</p> <p>Name: _____</p> <p>Date: _____</p> <p>Phone: _____      Email: _____</p>	

If you have any queries please contact PHCC on 0458 960 194 / 6369 8801 or email [kristy.gregory@peel-harvey.org.au](mailto:kristy.gregory@peel-harvey.org.au).



(1 of 3) ▶ □ ✕

**Lot on Plan - Boundaries**

---

Lot on Plan	R 20604
Land ID Number	3065023
Area	23.2132 ha
Local Government	WANDERING

[Zoom to](#)

Pumphreys Rd

7332

Rd

Hotham River

April 2025

Shire of Wandering

Shire of Pingelly

Shire of Cuballing

York Williams Rd

Wandering Narrogin

Popanyinning

West

Rd

Rd



(1 of 3) ▶ □ ✕

**Lot on Plan - Boundaries**

---

Lot on Plan	P ROAD
Land ID Number	3412802
Area	1.4383 ha
Local Government	WANDERING

[Zoom to](#)

**Pumphreys Rd**

**Rd**

Hotham River

Shire of Wandering

April 2025

**York Williams Rd**

**Wandering Narrogin Rd**

Shire of Cuballing

Popanyinning

West

**Rd**

**Rd**

7332

### 13.2 Shire of Wandering IT Strategic Plan

<b>File Reference:</b>	N/A
<b>Date:</b>	15 June 2026
<b>Location:</b>	Shire of Wandering
<b>Applicant:</b>	N/A
<b>Author:</b>	Chief Executive Officer
<b>Authorising Officer</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	IT Strategic Plan.
<b>Voting Requirements:</b>	Absolute Majority
<b>Previous Reference:</b>	N/A

#### Summary of Report:

Development of an IT Strategic Plan for the Shire, to assist with resource allocation and guide the Shire's technological decisions and initiatives.

#### Background:

A finding from the OAG audit in 2025 identified that the Shire of Wandering does not have an IT Strategic Plan in place to assist with resource allocation and guide its technological decisions and initiatives. This finding was first raised in 2024.

Below is the documented finding in the audit report from 2025:

Rating: Moderate

Implication: An IT strategy plan is crucial for aligning technology initiatives with business objectives, ensuring efficient resource allocation and fostering innovation. It provides a roadmap for cybersecurity, technology adoption, and integration, guiding organisations to navigate the dynamic digital landscape and achieve long-term success.

The absence of an IT-related strategy hinders the Shire's ability to make informed decisions about technology investments and implementation, potentially leading to inefficiencies and missed opportunities for improvement.

Recommendation

AMD Auditors recommended the Shire develop an IT Strategic Plan to guide technological decisions and initiatives, aligning them with the Shire's overall business objectives.

Management comment

In response the Shire committed to developing an IT Strategic Plan for the FY25/26.

#### Consultation:

Councillors at May GPF meeting.

#### Statutory Environment:

Not applicable.

#### Policy Implications:

Not applicable.

#### Financial Implications:

Financial implications will be monitored and reported on an on-going basis to Council, as part of the forward planning of any IT infrastructure and software upgrades that may be required.

**Strategic Implications:  
Provide Strong Leadership**

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance Service Level Plans detail operational roles, responsibilities and resources.

**Risk Implications:**

Risk	Low
<b>There is no perceived risk associated with the development of this strategic plan.</b>	

**Voting Requirements:**

Absolute Majority

080626

Moved: Cr. Hansen

Seconded: Cr. Latham

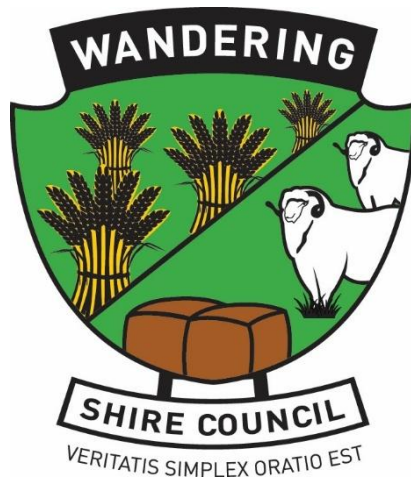
**Officer Recommendation:**

That Council adopts the attached IT Strategic Plan 2026-2029 for the Shire of Wandering.

Carried 6/0

**For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson**

**Against: Nil**



# **SHIRE OF WANDERING**

## **IT Strategic Plan 2026–2029**

## **1. Purpose and Background**

The purpose of this IT Strategic Plan is to provide a structured framework to guide the Shire of Wandering's information technology decisions, investments, and priorities over the period 2026–2029.

This Plan has been developed in response to an audit finding in 2025, first raised in 2024, which identified the absence of an IT Strategic Plan as a moderate risk. The audit highlighted that without a guiding strategy, the Shire's ability to allocate resources effectively and make informed technology decisions is constrained.

---

## **2. Strategic Alignment**

This Plan aligns with the Shire's:

- Corporate Business Plan.
- Long-Term Financial Plan.
- Workforce and Asset Management planning.
- Risk Management Framework.

Technology will act as a supporting enabler to business outcomes, not an end in itself.

---

## **3. Strategic Objectives**

The IT Strategic Plan is underpinned by five objectives:

1. Support efficient and effective service delivery.
  2. Strengthen cybersecurity and data protection.
  3. Improve system resilience and reliability.
  4. Enable informed and evidence-based decision-making.
  5. Provide sustainable, planned and cost-effective IT investment.
- 

## **4. Strategic Focus Areas, KPIs and Actions**

### **4.1 Governance and Planning**

#### **Key Initiatives**

- Establish formal IT governance under the CEO.

- Maintain an IT asset and software register.
- Integrate IT planning into annual budget and risk reviews.

#### **KPIs**

- IT asset register established and updated annually.
  - Annual IT priorities endorsed as part of the budget process.
  - IT risks identified and managed appropriately.
- 

### **4.2 Cybersecurity and Data Protection**

#### **Key Initiatives**

- Strengthen system security controls.
- Maintain secure data backups and recovery processes.
- Provide cyber awareness training to staff.

#### **KPIs**

- 100% of core systems backed up in line with policy.
  - Staff have access to cyber awareness training.
  - No critical data loss incidents.
- 

### **4.3 Systems and Infrastructure**

#### **Key Initiatives**

- Plan lifecycle replacement of hardware and software.
- Improve system uptime and reliability.
- Test disaster recovery processes.

#### **KPIs**

- Core systems availability greater than 99%.
  - Hardware replacement scheduled and budgeted.
  - Disaster recovery test conducted at least once every two years.
-

#### **4.4 Digital Capability and Operational Efficiency**

##### **Key Initiatives**

- Reduce reliance on manual processes.
- Improve document and records management efficiency.
- Support secure mobile and remote working where appropriate.

##### **KPIs**

- Reduction in manual processing tasks identified and implemented.
  - Records management compliance maintained.
  - Staff satisfaction with IT systems reviewed biennially.
- 

#### **4.5 Vendor and Service Management**

##### **Key Initiatives**

- Formalise arrangements with IT service providers.
- Review performance and value for money.
- Manage contract and licence compliance.

##### **KPIs**

- Annual review of IT service provider performance.
  - No unlicensed or unsupported software systems.
  - IT costs remain within approved budget allocations.
- 

### **5. Implementation Timeline**

#### **Year 1: 2026–2027 (Foundation Phase)**

- Adopt IT Strategic Plan by Council
- Establish IT governance arrangements.
- Develop IT asset and software register.
- Review cybersecurity practices and backup processes.
- Confirm disaster recovery and business continuity arrangements.

**Outcome:** Foundational governance, visibility of assets and risk reduction.

---

### **Year 2: 2027–2028 (Stabilisation Phase)**

- Integrate IT priorities into annual budgeting and risk review.
- Implement lifecycle replacement planning for priority systems.
- Conduct first planned disaster recovery test.
- Deliver staff cyber awareness training.

**Outcome:** Planned investment, more resilient systems, informed staff.

---

### **Year 3: 2028–2029 (Optimisation Phase)**

- Review and refine IT systems to improve efficiency.
- Identify opportunities for process improvement and digital enablement.
- Review vendor performance and contract arrangements.
- Prepare update or replacement IT Strategic Plan.

**Outcome:** Efficient, sustainable and future-ready IT environment.

---

## **6. Resourcing and Financial Implications**

The implementation of this Plan will:

- Be delivered mostly within existing operational budgets.
- Use external specialists where cost-effective and necessary.
- Avoid unplanned or reactive IT expenditure.
- Prioritise essential, business-critical systems.

Any significant capital or operational IT investment will be subject to Council approval through the annual budget process.

---

## **7. Monitoring and Reporting**

- Progress against KPIs will be reviewed annually by management.
- Monitoring of IT risk and cyber security threats via monthly reports.
- Major IT risks or issues will be reported to Council as required.

- A full Plan review will occur prior to June 2029.

---

## 9. Recommendation to Council

That Council:

1. **Adopt the IT Strategic Plan 2026–2029, and**
2. **Request annual reporting on implementation progress and key IT risks.**

Council Adoption	DATE	Resolution #	Updated by
Ordinary Council Meeting	18 June 2026		

### 13.3 Shire of Wandering Policy Manual Review – Policies 6,13 & 94

<b>File Reference:</b>	N/A
<b>Date:</b>	15 June 2026
<b>Location:</b>	Shire of Wandering
<b>Applicant:</b>	N/A
<b>Author:</b>	Chief Executive Officer
<b>Authorising Officer</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	Policy 6 - Council Member Recognition Policy 13 - Legal Representation Council Members & Employees Policy 94 - Caravan Park - Maximum Stay
<b>Voting Requirements:</b>	Absolute Majority
<b>Previous Reference:</b>	N/A

#### Summary of Report:

To continue with the process of reviewing all Council policies to ensure they are still relevant and correct for the day-to-day workings of the Shire.

#### Background:

At the Ordinary Council Meeting held on 18 August 2022 Council resolved to adopt Policy 83 – Policy Manual which states that:

All policies within the Policy Manual are to be reviewed by Council every three years, being one third of Council's policies each year in a three-year period. Council may review an individual policy at any time before the next review date if it determines it to be necessary.

There are currently 95 Shire policies. It is proposed that each month policies are reviewed by Council. This will ensure that all policies are reviewed in the stated three-year period.

Three (3) policies are to be reviewed this month:

- Policy 6 - Council Member Recognition.
- Policy 13 - Legal Representation Council Members & Employees
- Policy 94 - Caravan Park - Maximum Stay

These policies were reviewed at the May 2026 General Planning Forum.

#### Consultation:

Chief Executive Officer  
Councillors

#### Statutory Environment:

*Local Government Act 1995 S.2.7(2)(b)*

#### Policy Implications:

As reviewed.

#### Financial Implications:

No financial implications.

#### Strategic Implications:

##### Provide Strong Leadership

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community

We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance Service Level Plans detail operational roles, responsibilities and resources.
--	---

**Risk Implications:**

<b>Risk</b>	<b>Low</b>
<b>There is no perceived risk associated with the review and updating of these policies.</b>	

**Voting Requirements:**

Absolute Majority

**090626**

**Moved: Cr. Thompson**

**Seconded: Cr. Cowan**

**Officer Recommendation:**

**That Council adopts the following policies with any amendments made.**

- **Policy 6 - Council Member Recognition.**
- **Policy 13 - Legal Representation Council Members & Employees.**
- **Policy 94 - Caravan Park - Maximum Stay.**

**Carried 6/0**

**For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson**

**Against: Nil**

<b>POLICY TYPE:</b>	<b>LEGISLATIVE</b>
<b>DATE ADOPTED:</b>	18/07/2019

<b>POLICY NO:</b>	<b>6</b>
<b>DATE LAST REVIEWED:</b>	17/09/2020 16/09/2021 18/05/2023 18/06/2026

<b>LEGAL (PARENT):</b>	<i>Local Government Act 1995</i>
------------------------	----------------------------------

<b>LEGAL (SUBSIDIARY):</b>	
----------------------------	--

<b>DELEGATION OF AUTHORITY APPLICABLE:</b>	Yes
--	-----

<b>DELEGATION NO.</b>	06
-----------------------	----

<b>ADOPTED POLICY</b>	
<b>TITLE:</b>	Council Member Recognition
<b>OBJECTIVE:</b>	To establish a guide for recognition of outgoing Council Members so as to avoid the necessity to refer every instance to the Department of Local Government, Sport and Cultural Industries for determination.

### **DEFINITIONS**

“Policy” means this Shire of Wandering Policy.

“Council Members” means includes all Councillors.

“Retiring” means not being re-elected or standing down from public office.

### **POLICY STATEMENT**

An appropriate non-cash gift may be purchased for retiring Council Members, together with a framed Certificate of Service.

The value of the gift will be determined based on length of service, calculated as follows:

- \$50.00 per year of service as an Elected Member;
- an additional \$15.00 per year for each year of service as Deputy President; and
- an additional \$25.00 per year for each year of service as President.

These are to be presented at the end of year Councillor dinner.

<b>POLICY TYPE:</b>	<b>LEGISLATIVE</b>
<b>DATE ADOPTED:</b>	18/07/2019

<b>POLICY NO:</b>	<b>13</b>
<b>DATE LAST REVIEWED:</b>	17/09/2020 16/09/2021 18/05/2023 18/05/2026

<b>LEGAL (PARENT):</b>	<i>Local Government Act 1995</i>
------------------------	----------------------------------

<b>LEGAL (SUBSIDIARY):</b>	
----------------------------	--

<b>DELEGATION OF AUTHORITY APPLICABLE:</b>	Yes
--	-----

<b>DELEGATION NO.</b>	15 & 16
-----------------------	---------

<b>ADOPTED POLICY</b>	
<b>TITLE:</b>	Legal Representation – Council Members and Employees
<b>OBJECTIVE:</b>	<ul style="list-style-type: none"> <li>To describe the arrangements for legal representation for council members and employees</li> </ul>

## **DEFINITIONS**

Approved Lawyer is to be –

- A 'certified practitioner' under the Professions Act 2008;
- From a law firm on the WALGA's panel of legal service providers, if relevant, unless Council considers that this is not appropriate – for example where there is or may be a conflict of interest or insufficient expertise; and
- Approved in writing by Council or the CEO under delegated authority.

Council member or employee – means a current or former Commissioner, council member, non-elected member of a council committee or employee of the Shire.

Legal proceedings – may be civil, criminal or investigative.

Legal representation – is the provision of legal services, to or on behalf of a council member or employee, by an approved lawyer that are in respect of: (a) A matter or matters arising from the performance of the functions of the council member or employee; and

- Legal proceedings involving the council member or employee that have been, or may be, commenced.

Legal representation costs – are the costs, including fees and disbursements, properly incurred in providing legal representation.

Legal services – includes advice, representation or documentation that is provided by an approved lawyer.

Payments – by the Shire of legal representation costs may be either by –

- A direct payment to the approved lawyer (or the relevant firm); or
- A reimbursement to the council member or employee.

## **POLICY STATEMENT**

### **1. PAYMENT CRITERIA**

There are four (4) major criteria for determining whether the Shire will pay the legal representation costs of a council member or employee. These are:

- The legal representation costs must relate to a matter that arises from the performance, by the council member or employee, of his or her functions;
- The legal representation cost must be in respect of legal proceedings that have been, or may be, commenced;
- In performing his or her functions, to which the legal representation relates, the council member or employee must have acted in good faith, and must not have acted unlawfully or in a way that constitutes improper conduct; and
- The legal representation costs do not relate to a matter that is of a personal or private nature.

## **2. EXAMPLES OF LEGAL REPRESENTATION**

Examples of legal representation costs that may be approved are:

- (a) If the criteria in clause 1 of this policy are satisfied, the Shire may approve the payment of legal representation costs:
  - Where proceedings are brought against a council member or employee in connection with his or her functions – for example, an action for defamation or negligence arising out of a decision made or action taken by the council member or employee
  - To enable proceedings to be commenced and/or maintained by council member or employee to permit him or her to carry out his or her functions – for example where a council member or employee seeks to take action to obtain a restraining order against a person using threatening behaviour to the council member or employee; or
  - Where exceptional circumstances are involved – for example, where a person or organisation is lessening the confidence of the community in the local government by publicly making adverse personal comments about a council members or employees.
- (b) The Shire will not approve, unless under exceptional circumstances, the payment of legal representation costs for a defamation action, or a negligence action, instituted by a council member or employee.

## **3. APPLICATION FOR PAYMENT**

A council member or employee who seeks assistance under this policy is to make an application(s), in writing, to the CEO or the council.

The written application for payment of legal representation costs is to give details of:

- (a) The matter for which legal representation is sought;
- (b) How the matter relates to the functions of the council member or employee making the application;
- (c) The lawyer (or law firm) who is to be asked to provide the legal representation;
- (d) The nature of legal representation to be sought (such as advice, representation in court, preparation of documents etc);
- (e) An estimated cost of the legal representation; and
- (f) Why it is in the interest of the shire for payment to be made.

The application is to contain a declaration by the applicant that he or she has acted in good faith and has not acted unlawfully or in a way that constitutes improper conduct in relation to the matter to which the application relates.

As far as possible the application is to be made before commencement of the legal representation to which the application relates.

The application is to be accompanied by a signed written statement by the applicant that he or she:

- (a) Has read and understand, the terms or this policy;
- (b) Acknowledges that any approval of legal representation costs is conditional on the repayment provisions of clause 7 and any other conditions to which the approval is subject; and
- (c) Undertakes to repay the shire any legal representation costs in accordance with the provisions of this Policy.

In relation to clause 3 when a person is to be in receipt of monies under this Policy, the person shall sign a document which requires repayment of that money to the local government as may be required by the local government and the terms of the policy.

An application is also to be accompanied by a report prepared by the CEO or where the CEO is the applicant, by an appropriate employee.

## **4. LEGAL REPRESENTATION COSTS - LIMIT**

Council in approving an application in accordance with this policy shall set a limit on the costs to be paid based on the estimated costs in the application.

A council member or employee may make a further application to Council in respect of the same matter.

## **5. COUNCIL'S POWERS**

Council may:

- (a) Refuse an application for payment of legal representation costs;
- (b) Grant an application for payment of legal representation costs; or
- (c) Grant subject to conditions, an application for payment of legal representation costs

(Conditions under this Policy may include, but are not restricted to, a financial limit and/or a requirement to enter into a formal agreement, including a security agreement, relating to the payment, and repayment, of legal representation costs.)

In assessing an application, Council may have regard to any insurance benefits that may be available to the applicant under the Shire's Council members and Officers liability policy or its equivalent.

Council may at any time revoke or vary an approval, or any conditions of approval, for the payment of legal representation costs.

Council may determine that a relevant person whose application for legal representation costs has been approved has, in respect of the matter for which legal representation costs were approved:

- (a) Not acted in good faith, or has acted unlawfully or in a way that constitutes improper conduct; or
- (b) Given false or misleading information in respect of the application.

A determination may be made by Council only based on, and consistent with, the findings of a court, tribunal or inquiry.

Council may decide the legal representation costs paid by the Shire are to be repaid by the council member or employee in accordance with this Policy.

## **6. REPAYMENT OF LEGAL REPRESENTATION COSTS**

A council member or employee whose legal representation costs have been paid by the Shire is to repay the Shire:

- (a) All or part of those costs – in accordance with a determination by Council under clause 5;
- (b) As much of those costs as are available to be paid by way of set-off – where the council member or employee receives monies paid for costs, damages or settlement, in respect of the matter for which the Shire paid the legal representation costs.

The Shire may act in a court of competent jurisdiction to recover any monies due to it under this Policy.

<b>POLICY TYPE:</b>	
<b>DATE ADOPTED:</b>	17/05/2025

<b>POLICY NO:</b>	94
<b>DATE LAST REVIEWED:</b>	

<b>LEGAL (PARENT):</b>	<i>Local Government Act 1995</i>
------------------------	----------------------------------

<b>LEGAL (SUBSIDIARY):</b>	
----------------------------	--

<b>DELEGATION OF AUTHORITY APPLICABLE:</b>	
--	--

<b>DELEGATION NO.</b>	
-----------------------	--

<b>ADOPTED POLICY</b>	
<b>TITLE:</b>	Caravan Park – Maximum Stay
<b>OBJECTIVE:</b>	To provide guidance for maximum stays at the Wandering Caravan Park

### **DEFINITIONS**

Permanent – person(s) residing in the caravan park for residential purposes. This is not allowable under this policy. There are to be no exceptions.

Visitor – person(s) in the park for holiday purposes, usually for a very short time.

Short Stay - A short stay site means a site within a caravan park that is to be occupied for **no more than a total of 28 days in any 12-month period**, whether by continuous or cumulative occupation.

This 28-day limit applies to:

- any individual person;
- any group of persons; and
- **any persons who are associated or connected**, including (without limitation) family members, spouses, partners, or persons travelling or staying together.

The maximum stay must not be exceeded by:

- making sequential or overlapping bookings in different names; or
- transferring occupancy between associated persons.

For compliance purposes, occupancy will be deemed to be by the same person or associated persons where there is shared or common use of:

- the same **site, caravan, structure or accommodation**, or
- the same **vehicle, caravan, camper trailer or other registered equipment**, or
- common booking, identification, or contact details.

The local government may rely on any such evidence to determine that a continuous or cumulative period of occupation has occurred.

Long Stay - A long stay site means a site within a caravan park that is to be occupied for **no more than a total of 90 days in any 12-month period**, whether by continuous or cumulative occupation.

This 90-day limit applies to:

- any individual person;
- any group of persons; and

- **any persons who are associated or connected**, including (without limitation) family members, spouses, partners, or persons travelling or staying together.

The maximum stay must not be exceeded by:

- making sequential or overlapping bookings in different names; or
- transferring occupancy between associated persons.

For compliance purposes, occupancy will be deemed to be by the same person or associated persons where there is shared or common use of:

- the same **site, caravan, structure or accommodation**, or
- the same **vehicle, caravan, camper trailer or other registered equipment**, or
- common booking, identification, or contact details.

The local government may rely on any such evidence to determine that a continuous or cumulative period of occupation has occurred.

### **POLICY STATEMENT**

The primary purpose of the Wandering Caravan Park is to provide short term accommodation for visitors. This policy seeks to define long-term stay parameters for visitors to the park.

This policy applies to all members of the public who wish to stay at the Wandering Caravan Park.

### **Caravan Site Availability**

- With the current number of showers, toilets and handbasins, the caravan park can provide 30 sites plus two cabins. These are made up of:
  - 2 'drive through' powered bays.
  - 10 powered sites on gravel, including one accessible bay.
  - 11 powered sites on the oval.
  - 6 unpowered sites on the oval.
- The Wandering Caravan Park is not available for permanent residence.

### **SHIRE EMPLOYEES**

The Wandering Caravan Park is available for long-term stays for the purpose of providing accommodation for workers employed within the Shire boundaries, including contractors and subcontractors engaged by the Shire, who are permitted to remain for the duration of their employment and/or engagement with the Shire.

### **Park Chalets**

To ensure adequate chalets are available at the Wandering Caravan Park the maximum number of long term (28 continuous nights or more on the one site) chalet stays is limited to three (3). Any request for a longer stay needs to be in writing to the Chief Executive Officer who has the authority to accept or reject a stay of up to six months.

### **Termination of booking**

The Shire reserves the right, at its absolute discretion, to terminate any booking or tenancy at the Wandering Caravan Park, including caravan and camping site or chalet accommodation, at any time.

Termination may occur where a guest, occupant, or associated person engages in behaviour deemed unacceptable by the Shire, including but not limited to:

- Breach of any Caravan Park policies or conditions of stay
- Anti-social, disruptive, or offensive behaviour
- Damage to property, facilities, or equipment
- Non-payment of fees or charges
- Illegal activity or conduct that endangers the safety or wellbeing of others
- Failure to comply with reasonable directions issued by Shire representatives

In the event of termination, no correspondence or discussion will be entered into regarding the decision. The Shire reserves the right to recover any outstanding fees or charges, including costs associated with damage, cleaning, repairs, or other losses resulting from the tenancy.

### **CANCELLATION POLICY / TERMS AND CONDITIONS**

In the event a Hirer cancels a confirmed booking, all monies paid in advance will be refunded except when the cancellation is made within 48 hours of the booking, in which case 50% of the booking fee will be held as a cancellation fee.

If you are booking as a group you are required to pay in one transaction as a group (We do not accept individual/multiple payments for group bookings). Sites MUST be paid for upon booking and sites must be booked and paid for before staying at the park.

No specific site can be booked at the Wandering Caravan Park, we cannot guarantee your preferred site. Accessible bay bookings at the Wandering Caravan Park may be subject to an ACROD pass being sighted.

### **ASSOCIATED DOCUMENTS**

*Caravan Parks and Camping Grounds Act 1995*

*Caravan Parks and Camping Grounds Regulations 1997*

**14. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**15. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING**

Nil

**16. CONFIDENTIAL REPORTS**

100626

Moved: Cr. Cowan

Seconded: Cr. Price

**Procedural Motion:**

That Council, pursuant to s5.23(2)(a), (b) and (c) of the *Local Government Act 1995*, close the meeting to members of the public to discuss matters affecting an employee or employees.

Carried 6/0

**For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson**

**Against: Nil**

**16.1 CEO Annual Performance Review**

<b>File Reference:</b>	<b>EMP201</b>
<b>Author:</b>	<b>Chief Executive Officer</b>
<b>Authorising Officer</b>	<b>Cr Sheryl Little, Shire President</b>
<b>Date:</b>	<b>17 June 2026</b>
<b>Disclosure of Interest:</b>	<b>Dr Alistair Pinto, Chief Executive Officer</b>
<b>Attachments:</b>	<b>CONFIDENTIAL 2026 CEO Performance Review Report – Final</b> <b>CONFIDENTIAL 2026 CEO Remuneration Report – Final</b> <b>CONFIDENTIAL Shire of Wandering CEO KPIs 2026-2027</b>
<b>Previous Reference:</b>	<b>Nil</b>

**Summary:**

The Chief Executive Officer seeks agreement from Council as to the officer's annual appraisal coordinated by the Shire President and conducted with Elected Members.

**BACKGROUND**

The Chief Executive Officer commenced employment with the Shire of Wandering on 26 May 2025, on a five-year fixed term performance-based employment contract, with a requirement for an annual appraisal by the Council.

**Consultation:**

The Chief Executive Officer has consulted with the Shire President and Deputy Shire President.

Council decided to utilise McArthur to undertake the CEO's Annual Performance Appraisal. The Shire President consulted with McArthur who sought feedback from all Elected Members.

McArthur also liaised with the CEO to develop a new set of agreed Key Performance Indicators (KPIs) for the coming 12 months, together with a review of the annual remuneration package of the Chief Executive Officer as required by the contract, as per confidential attachment. The appraisal was concluded on Tuesday 16 June 2026.

**Statutory Environment**

Section 5.38 of the Local Government Act provides that the performance of each employee who is employed for a term of more than one year, including the CEO and each senior employee, is to be reviewed at least once in relation to every year of the employment.

Regulation 18D of the Local Government (Administration) Regulations provides that a local government is to consider each review on the performance of the CEO carried out under section 5.38 and is to accept the review, with or without modification, or to reject the review.

Sections 5.39A and B of that Act specify regulations in relation to reviewing performance of a Chief Executive Officer.

**Policy Implications:**

Policy 17 Model Standards for CEO Recruitment, Performance and Termination.

**Financial Implications:**

The provisions of the Chief Executive Officer’s Remuneration Package are contained within the Council’s Budget and any variations to the Total Remuneration Package, pursuant to the outcomes of appraisal, must not exceed the value (inclusive of superannuation, salary, vehicle etc), laid out by the State Government’s Salaries and Allowances Tribunal for local government Chief Executive Officer’s on salary Band 4 (Wandering).

Details of the Tribunals latest determination, of 2 April 2026, is available here: [Local Government Chief Executive Officers and Elected Council Members Determination No 1 of 2025](#)

**Strategic Implications:**

**Provide Strong Leadership**

Our Goals	Our Strategies
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance

**Risk Implications:**

<b>Risk</b>	<b>Medium</b>
Rejecting the Shire President's recommendation to adopt a CEO's performance review poses governance, operational, legal and strategic risks. Key concerns include strained relationships, non-compliance with regulations, impacts to CEO morale, decision making delays, reputational damage and leadership instability.	

**Voting Requirements:**

Absolute Majority

110626

Moved: Cr. Price

Seconded: Cr. Cowan

**Officer Recommendation:**

That with respect to the Chief Executive Officer’s annual appraisal provided to Elected Members under confidential cover, the Council, pursuant to section 5.38, 5.39A and 5.39B of the Local Government Act 1995, and clauses 4 and 6 of the officer’s employment contract, Council:

1. Note that the annual performance appraisal of Dr. Alistair Pinto, Chief Executive Officer, has been completed;
2. Endorse the findings and thank the CEO for his efforts;

3. **Approve an increase to the salary component of the Chief Executive Officer's Total Remuneration Package, in accordance with Attachment 2; and**
4. **Approve the Chief Executive Officer's Performance Criteria for the next period, as per Attachment 3**

**Carried 6/0**

**For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson**  
**Against: Nil**

**120626**

**Moved: Cr. Hansen**

**Seconded: Cr. Thompson**

**Procedural Motion:**

**That Council, pursuant to s5.23(2)(a), (b) and (c) of the *Local Government Act 1995*, reopen the meeting to members of the public.**

**Carried 6/0**

**For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson**  
**Against: Nil**

**17. CLOSURE OF MEETING**

The Presiding Member declared the meeting closed at 4:01pm.