

MINUTES

Ordinary Council Meeting

Thursday 21 May 2026
3:30pm

Council Chambers, 22 Watts Street, Wandering

OUR VISION

Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.

These Minutes of the Council meeting held 21 May 2026 are confirmed as a true and correct record of proceedings without amendment. Confirmed on 18/06/2026 by the Presiding Member, Cr S Little.

A handwritten signature in black ink, appearing to read 'S. Little', is written over a horizontal dotted line.

Cr Little Presiding Member

This Ordinary Council Meeting will be recorded in line with Section 5.23A of the Local Government Act 1995.

Electronic copies of minutes and agendas are available for download from the Shire of Wandering website www.wandering.wa.gov.au

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wandering for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of Wandering disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions.

Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Wandering during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wandering.

The Shire of Wandering warns that anyone who has an application lodged with the Shire of Wandering must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wandering in respect of the application.

A handwritten signature in black ink, appearing to read 'A. Pinto'.

Dr Alistair Pinto
Chief Executive Officer

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Presiding Member to declare the meeting open at 3:30pm.

2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

2.1 Attendance

Elected Members

Cr Sheryl Little	Shire President (Presiding Member)
Cr. Alan Price	Deputy President
Cr Lou Cowan	
Cr Gillian Hansen	
Cr Peter Latham	
Cr Andrew Thompson	

Staff

Dr. Alistair Pinto	Chief Executive Officer
Karl Mickle	Operations Manager

Members of the Public

2.2 Apologies

Nil

2.3 Approved Leave of Absence

N/A

3. PUBLIC QUESTION TIME

Nil

4. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

5. REQUESTS FOR LEAVE OF ABSENCE

No requests.

6. DISCLOSURE OF INTEREST

No disclosures made

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 Ordinary Council Meeting Minutes – 16 April 2026

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

010526

Moved: Cr. Hansen

Seconded: Cr. Cowan

Recommendation:

That the Minutes of the Ordinary Meeting of Council held on 16 April 2026 be confirmed as true and correct.

Carried 6/0

For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson

Against: Nil

8. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9. RECEPTION OF MINUTES AND RECOMMENDATIONS OF COMMITTEES

9.1 WALGA Central Country Zone Meeting | 17 April 2026

020526

Moved: Cr. Latham

Seconded: Cr. Hansen

Officer Recommendation

That the minutes of the WALGA Central Country Zone Meeting held on 17 April 2026, be received.

Carried 6/0

For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson

Against: Nil

10. COUNCILLOR REPORTS

10.1 Shire President Report

Meetings attended by Shire President.

08 April – Bush Fire Advisory Committee Meeting.

17 April – WALGA Central Country Zone Meeting.

25 April – ANZAC Day Service.

05 May – Meeting with the CEO.

06 – 07 May – WALGA Country Regional State Council Meeting.

15 May – Meeting with the CEO.

10.2 Deputy President Report

Meetings attended by Deputy President.

25 April – ANZAC Day Service.

12 May - Wandering CRC Working Group Meeting.

10.3 Cr. Peter Latham

17 April – WALGA Central Country Zone Meeting.

06 – 07 May – WALGA Country Regional State Council Meeting

10.4 Cr. Gillian Hansen

12 May - Wandering CRC Working Group Meeting

11. CORPORATE SERVICES REPORTS

11.1 Financial Report

File Reference:	N/A
Date:	13 May 2026
Location:	Shire of Wandering
Applicant:	N/A
Author:	Bob Waddell
Authorising Officer:	Chief Executive Officer
Disclosure of Interest:	Nil
Attachments:	April 2026 Financial Statements
Voting Requirements:	Simple Majority
Previous Reference:	Nil

Summary of Report:

The monthly financial report for the period ending 30 April 2026 is presented for Councils consideration.

Background:

In accordance with the Local Government Act 1995, a statement of financial activity must be presented at an Ordinary Meeting of Council. This is required to be presented within two months, after the end of the month, to which the statement relates.

The statement of financial activity is to report on the revenue and expenditure as set out in the annual budget for the month, including explanations of any variances. Regulation 34, from the Local Government (Financial Management) Regulations 1996 sets out the detail that is required to be included in the reports.

Consultation:

The Chief Executive Officer has been involved in monthly reviews of the operational budget and provides strategic advice to our financial consultant on trends and variances arising from various operational areas.

Statutory Environment:

Local Government (Financial Management) Regulations 1996 – Regulation 34.

Policy Implications:

Not applicable.

Financial Implications:

As disclosed in the financial statements.

Strategic Implications:

Improve Our Financial Position

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	<ul style="list-style-type: none"> • Improve accountability and transparency • Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs • Prudently manage our financial resources to ensure value for money • Reduce reliance on operational grants

Risk Implications:

Risk	Low
Financial reports are prepared in accordance with the Local Government Act, Regulations and Accounting Standards.	

Voting Requirements:

Simple Majority

030526

Moved: Cr. Latham

Seconded: Cr. Cowan

Officer Recommendation:

That Council receive the financial report presented for the period ending 30 April 2026.

Carried 6/0

For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson

Against: Nil



SHIRE OF WANDERING

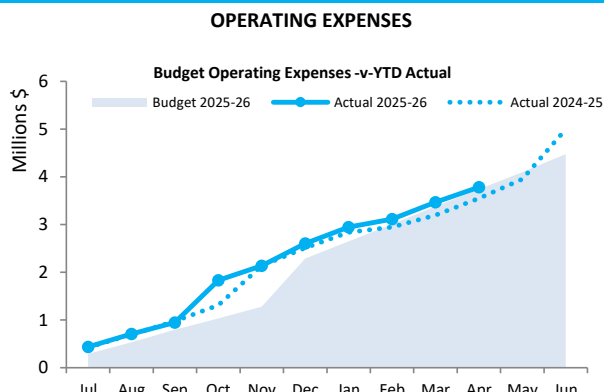
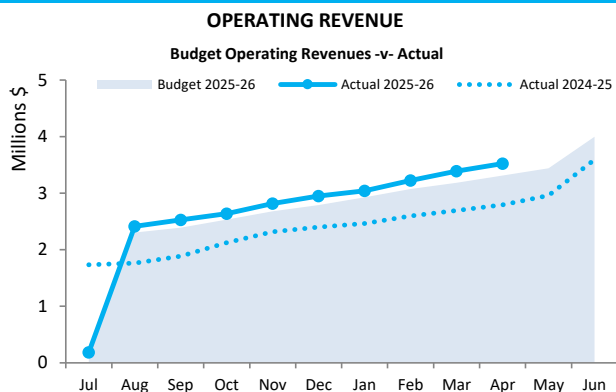
MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) FOR THE PERIOD ENDED 30 APRIL 2026

*LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

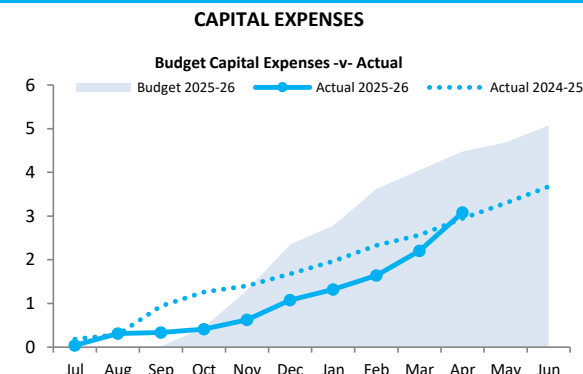
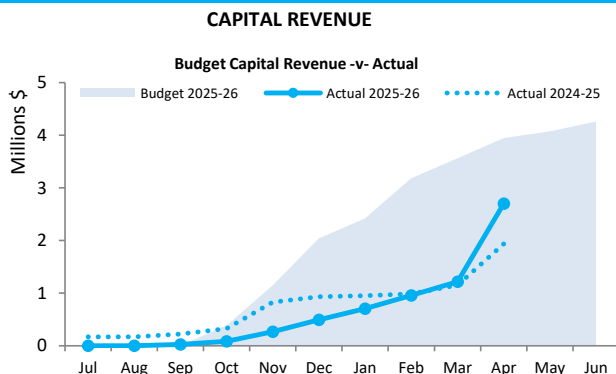
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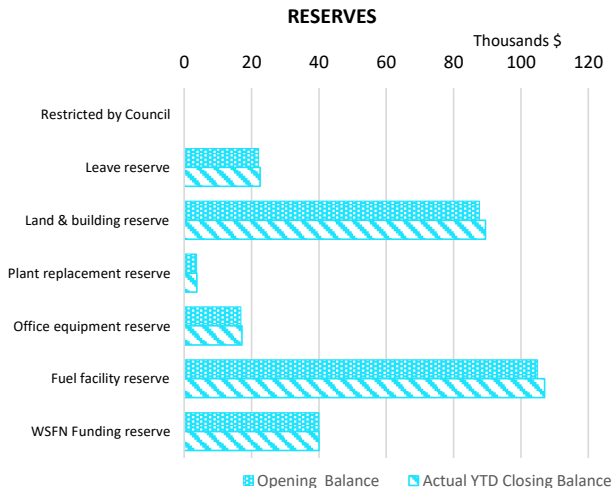
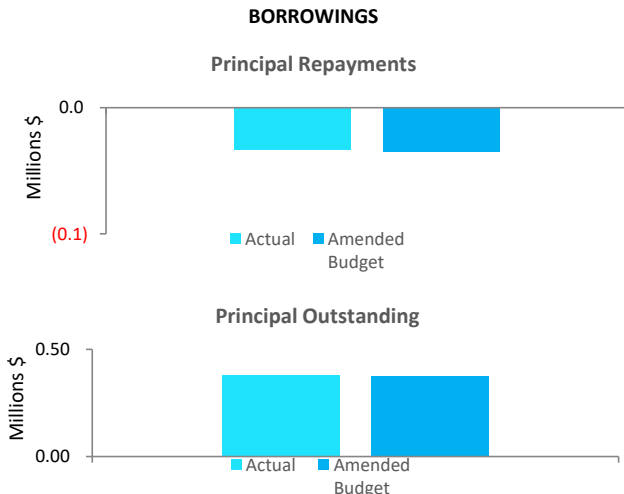
OPERATING ACTIVITIES



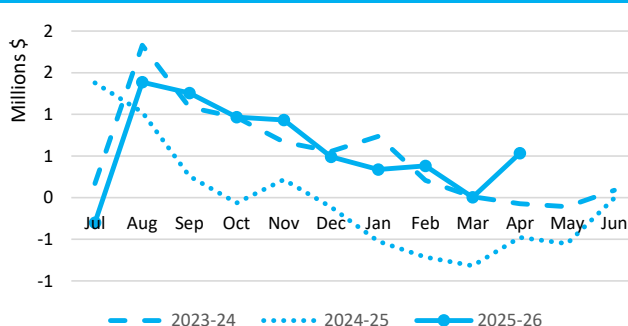
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2026

BY NATURE

	Ref Note	Adopted Annual Budget (a) \$	Amended Annual Budget (d) \$	YTD Budget (b) \$	YTD Actual (c) \$	Variance \$ (c) - (b)	Variance % ((c) - (b))/(b)	Var. ▲▼
OPERATING ACTIVITIES								
Revenue from operating activities								
Rates		2,051,418	2,051,418	2,051,418	2,055,771	4,353	0.21%	
Operating grants, subsidies and contributions	11	691,632	636,884	434,979	534,419	99,440	22.86%	▲
Fees and charges		731,720	784,720	654,760	814,894	160,134	24.46%	▲
Interest revenue		31,500	31,500	26,240	41,518	15,278	58.22%	▲
Other revenue		352,725	355,725	31,340	36,482	5,142	16.41%	
Profit on disposal of assets	5	155,402	137,392	114,490	39,616	(74,874)	(65.40%)	▼
Fair value adjustments to financial assets at fair value through profit or loss		0	0	0	0	0	0.00%	
		4,014,397	3,997,639	3,313,227	3,522,701	209,474	6.32%	
Expenditure from operating activities								
Employee costs		(1,391,354)	(1,279,729)	(1,066,010)	(995,522)	70,488	6.61%	
Materials and contracts		(1,457,832)	(1,466,593)	(1,223,160)	(1,230,814)	(7,654)	(0.63%)	
Utility charges		(56,900)	(60,500)	(50,310)	(64,952)	(14,642)	(29.10%)	▼
Depreciation on non-current assets		(1,475,545)	(1,475,545)	(1,227,668)	(1,288,684)	(61,016)	(4.97%)	
Finance costs		(29,496)	(29,496)	(24,560)	(20,520)	4,040	16.45%	
Insurance expenses		(105,025)	(106,794)	(104,004)	(114,157)	(10,153)	(9.76%)	
Other expenditure		(54,984)	(57,024)	(43,573)	(67,431)	(23,858)	(54.75%)	▼
Loss on disposal of assets	5	0	0	0	0	0	0.00%	
		(4,571,136)	(4,475,681)	(3,739,285)	(3,782,080)	(42,795)	1.14%	
Non-cash amounts excluded from operating activities	1(a)	1,321,107	1,339,116	1,114,141	1,249,504	135,363	12.15%	▲
Amount attributable to operating activities		764,367	861,074	688,083	990,125	302,042	43.90%	
INVESTING ACTIVITIES								
Inflows from investing activities								
Proceeds from capital grants, subsidies and contributions	12	3,642,725	3,821,736	3,818,845	2,521,598	(1,297,247)	(33.97%)	▼
Proceeds from disposal of assets	5	264,000	256,009	128,004	177,120	49,116	38.37%	▲
		3,906,725	4,077,745	3,946,849	2,698,718	(1,248,131)	(31.62%)	▼
Outflows from investing activities								
Payments for inventories, property, plant and equipment and infrastructure	6	(4,531,964)	(4,706,380)	(4,446,553)	(3,076,273)	1,370,280	30.82%	▲
		(4,531,964)	(4,706,380)	(4,446,553)	(3,076,273)	1,370,280	(30.82%)	
Amount attributable to investing activities		(625,239)	(628,635)	(499,704)	(377,555)	122,149	(24.44%)	
FINANCING ACTIVITIES								
Inflows from financing activities								
Proceeds from new debentures	7	0	0	0	0	0	0.00%	
Transfer from reserves	9	180,000	180,000	0	0	0	0.00%	
		180,000	180,000	0	0	0	0.00%	
Outflows from financing activities								
Repayment of borrowings	7	(34,779)	(34,779)	(28,980)	(33,149)	(4,169)	(14.39%)	
Payments for principal portion of lease liabilities	8	(43,751)	(43,751)	(36,450)	(38,097)	(1,647)	(4.52%)	
Transfer to reserves	9	(330,086)	(330,086)	0	(4,642)	(4,642)	0.00%	
		(408,616)	(408,616)	(65,430)	(75,888)	(10,458)	15.98%	
Amount attributable to financing activities		(228,616)	(228,616)	(65,430)	(75,888)	(10,458)	15.98%	
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year	1(c)	89,488	(3,823)	(3,823)	(3,823)	0	0.00%	
Amount attributable to operating activities		764,367	861,074	688,083	990,125	302,042	43.90%	▲
Amount attributable to investing activities		(625,239)	(628,635)	(499,704)	(377,555)	122,149	(24.44%)	
Amount attributable to financing activities		(228,616)	(228,616)	(65,430)	(75,888)	(10,458)	15.98%	
Surplus or deficit at the end of the financial year	1(c)	0	(0)	119,126	532,858	413,732	347.31%	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2026

BY PROGRAM

	Note	Adopted Annual Budget	Amended Annual Budget (d)	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	\$	%	▲▼
OPERATING ACTIVITIES								
Revenue from operating activities								
Governance		0	0	0	0	0	0.00%	
General Purpose Funding - Rates	6	2,051,418	2,051,418	2,051,418	2,055,771	4,353	0.21%	
General Purpose Funding - Other		396,054	341,306	140,696	273,925	133,229	94.69%	▲
Law, Order and Public Safety		81,528	81,528	81,223	31,990	(49,234)	(60.62%)	▼
Health		1,000	1,000	910	429	(481)	(52.84%)	
Education and Welfare		0	0	0	0	0	0.00%	
Housing		33,480	33,480	27,890	28,088	198	0.71%	
Community Amenities		57,370	57,370	47,750	61,116	13,366	27.99%	▲
Recreation and Culture		3,000	3,000	2,490	2,111	(379)	(15.22%)	
Transport		246,902	228,892	205,990	140,782	(65,208)	(31.66%)	▼
Economic Services		789,420	839,420	719,770	888,504	168,734	23.44%	▲
Other Property and Services		354,225	360,225	35,090	39,985	4,895	13.95%	
		4,014,397	3,997,639	3,313,227	3,522,701	209,474	6.32%	
Expenditure from operating activities								
Governance		(302,732)	(306,241)	(254,533)	(268,518)	(13,985)	(5.49%)	
General Purpose Funding		(104,631)	(100,131)	(83,410)	(72,261)	11,149	13.37%	▲
Law, Order and Public Safety		(215,684)	(218,305)	(183,564)	(185,092)	(1,528)	(0.83%)	
Health		(17,286)	(17,286)	(14,390)	(16,220)	(1,830)	(12.72%)	
Education and Welfare		(6,453)	(6,453)	(5,350)	(5,452)	(102)	(1.91%)	
Housing		(52,643)	(52,643)	(43,720)	(51,643)	(7,923)	(18.12%)	
Community Amenities		(290,594)	(281,594)	(234,776)	(228,363)	6,413	2.73%	
Recreation and Culture		(332,828)	(328,311)	(275,123)	(285,136)	(10,013)	(3.64%)	
Transport		(2,181,392)	(2,082,648)	(1,734,418)	(1,435,080)	299,338	17.26%	▲
Economic Services		(995,718)	(1,005,394)	(837,824)	(1,035,173)	(197,349)	(23.55%)	▼
Other Property and Services		(71,175)	(76,675)	(72,177)	(199,142)	(126,965)	(175.91%)	▼
		(4,571,136)	(4,475,681)	(3,739,285)	(3,782,080)	(42,795)	(1.14%)	
Non-cash amounts excluded from operating activities	1(a)	1,321,107	1,339,116	1,114,141	1,249,504	135,363	12.15%	▲
Amount attributable to operating activities		764,367	861,074	688,083	990,125	302,042	43.90%	▲
INVESTING ACTIVITIES								
Inflows from investing activities								
Proceeds from capital grants, subsidies and contributions	12	3,642,725	3,821,736	3,818,845	2,521,598	(1,297,247)	(33.97%)	▼
Proceeds from Disposal of Assets	5	264,000	256,009	128,004	177,120	49,116	38.37%	▲
		3,906,725	4,077,745	3,946,849	2,698,718	(1,248,131)	(31.62%)	▼
Outflows from investing activities								
Payments for inventories, property, plant and equipment and infrastructure	6	(4,531,964)	(4,706,380)	(4,446,553)	(3,076,273)	1,370,280	30.82%	▲
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Amount attributable to investing activities		(625,239)	(628,635)	(499,704)	(377,555)	122,149	(24.44%)	
FINANCING ACTIVITIES								
Inflows from financing activities								
Proceeds from New Debentures	7	0	0	0	0	0	0.00%	
Transfer from Reserves	9	180,000	180,000	0	0	0	0.00%	
		180,000	180,000	0	0	0	0.00%	
Outflows from financing activities								
Payments for principal portion of lease liabilities	8	(43,751)	(43,751)	(36,450)	(38,097)	(1,647)	(4.52%)	
Repayment of Debentures	7	(34,779)	(34,779)	(28,980)	(33,149)	(4,169)	(14.39%)	
Transfer to Reserves	9	(330,086)	(330,086)	0	(4,642)	(4,642)	0.00%	
		(408,616)	(408,616)	(65,430)	(75,888)	(10,458)	(15.98%)	▼
Amount attributable to financing activities		(228,616)	(228,616)	(65,430)	(75,888)	(10,458)	15.98%	
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year	1	89,488	(3,823)	(3,823)	(3,823)	0	0.00%	
Amount attributable to operating activities		764,367	861,074	688,083	990,125	302,042	43.90%	▲
Amount attributable to investing activities		(625,239)	(628,635)	(499,704)	(377,555)	122,149	(24.44%)	
Amount attributable to financing activities		(228,616)	(228,616)	(65,430)	(75,888)	(10,458)	15.98%	
Surplus or deficit at the end of the financial year	1	0	(0)	119,126	532,858	413,732	347.31%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF WANDERING
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 APRIL 2026**

	30 June 2025	30 April 2026
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	876,141	526,846
Trade and other receivables	105,828	723,592
Inventories	70,753	53,855
Other assets	51,482	406
TOTAL CURRENT ASSETS	1,460,018	2,436,616
NON-CURRENT ASSETS		
Trade and other receivables	22,828	22,828
Other financial assets	19,905	19,905
Inventories	145,291	168,061
Property, plant and equipment	9,006,192	8,810,415
Infrastructure	88,802,599	90,662,732
Right-of-use assets	144,630	107,589
TOTAL NON-CURRENT ASSETS	98,141,445	99,791,531
TOTAL ASSETS	99,601,463	102,228,147
CURRENT LIABILITIES		
Trade and other payables	315,166	507,639
Other liabilities	664,382	922,967
Lease liabilities	43,751	5,654
Borrowings	34,853	1,704
Employee related provisions	231,100	215,754
TOTAL CURRENT LIABILITIES	1,289,252	1,653,717
NON-CURRENT LIABILITIES		
Lease liabilities	107,501	107,501
Borrowings	378,154	378,154
Employee related provisions	49,724	49,724
TOTAL NON-CURRENT LIABILITIES	535,379	535,379
TOTAL LIABILITIES	1,824,631	2,189,096
NET ASSETS	97,776,832	100,039,051
EQUITY		
Retained surplus	22,633,556	24,891,133
Reserve accounts	275,290	279,932
Revaluation surplus	74,867,986	74,867,986
TOTAL EQUITY	97,776,832	100,039,051

This statement is to be read in conjunction with the accompanying notes.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities					
		\$	\$	\$	\$
Adjustments to operating activities					
Less: Profit on asset disposals	5	(155,402)	(137,392)	(114,490)	(39,616)
Less: Movement in liabilities associated with restricted cash		963	963	963	436
Add: Loss on asset disposals	5	0	0	0	0
Add: Depreciation on assets		1,475,546	1,475,545	1,227,668	1,288,684
Total non-cash items excluded from operating activities		1,321,107	1,339,116	1,114,141	1,249,504

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2025	Amended Budget Opening 30 June 2025	Last Year Closing 30 June 2025	Year to Date 30 April 2026
Adjustments to net current assets					
Less: Reserves - restricted cash	9	(275,290)	(275,290)	(275,290)	(279,932)
Add: Borrowings	7	34,779	34,853	34,853	1,704
Add: Lease liabilities	8	43,751	43,751	43,751	5,654
Add: Current portion of employee benefit provisions held in reserve		22,097	22,097	22,097	22,533
Total adjustments to net current assets		(174,663)	(174,589)	(174,589)	(250,041)

(c) Net current assets used in the Statement of Financial Activity

Current assets

Cash and cash equivalents	3	876,141	876,141	876,141	526,846
Rates receivables	4	26,007	26,007	26,007	37,152
Receivables	4	67,370	79,821	79,821	686,441
Other current assets	5	478,049	478,049	478,049	1,186,178

Less: Current liabilities

Payables	6	(203,362)	(315,166)	(315,166)	(507,639)
Borrowings	7	(34,779)	(34,853)	(34,853)	(1,704)
Contract and Capital Grant/Contribution liabilities	10	(670,424)	(664,382)	(664,382)	(922,967)
Lease liabilities	8	(43,751)	(43,751)	(43,751)	(5,654)
Provisions	10	(231,100)	(231,100)	(231,100)	(215,754)

Less: Total adjustments to net current assets

	1(b)	(174,663)	(174,589)	(174,589)	(250,041)
--	------	-----------	-----------	-----------	-----------

Closing funding surplus / (deficit)

89,488 (3,823) (3,823) 532,858

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2026

NOTE 1

STATEMENT OF FINANCIAL ACTIVITY INFORMATION (ALTERNATE PRESENTATION)

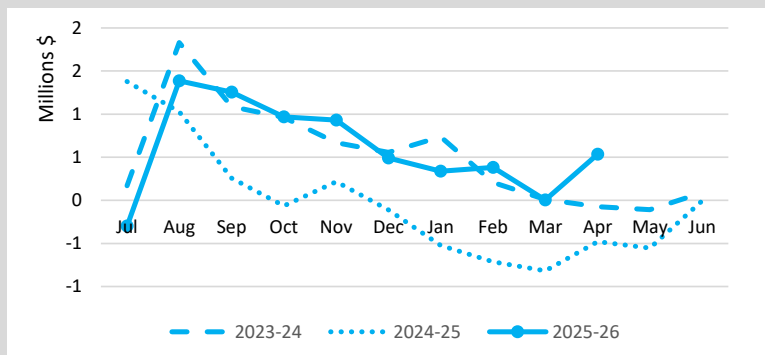
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2025	This Time Last Year 30/04/2025	Year to Date Actual 30/04/2026
		\$	\$	\$
Current Assets				
Cash Unrestricted	3	600,851	434,249	246,914
Cash Restricted - Reserves	3	275,290	448,665	279,932
Cash Restricted - Bonds & Deposits	3	0	0	0
Receivables - Rates	4	26,007	31,086	37,152
Receivables - Other	4	79,821	157,701	686,441
Other Assets Other Than Inventories	5	407,295	102,570	1,132,322
Inventories	5	70,753	59,491	53,855
		1,460,018	1,233,763	2,436,616
Less: Current Liabilities				
Payables	6	(307,481)	(71,232)	(499,954)
Contract and Capital Grant/Contribution Liabilities	10	(664,382)	(1,012,181)	(922,967)
Bonds & Deposits	6	(7,685)	(7,485)	(7,685)
Loan Liability	7	(34,853)	(1)	(1,704)
Lease Liability	8	(43,751)	(3,626)	(5,654)
Provisions	10	(231,100)	(194,857)	(215,754)
		(1,289,252)	(1,289,383)	(1,653,717)
Less: Cash Reserves	9	(275,290)	(448,665)	(279,932)
Add Back: Component of Leave Liability not Required to be funded		22,097	22,038	22,533
Add Back: Loan Liability		34,853	1	1,704
Add Back: Lease Liability		43,751	3,626	5,654
Less : Loan Receivable - clubs/institutions		0	0	0
Less : Trust Transactions Within Muni		0	0	0
Net Current Funding Position		(3,823)	(478,621)	532,858

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD
Surplus(Deficit)
\$.53 M
Last Year YTD
Surplus(Deficit)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2026**

**NOTE 2
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2025-26 year is \$10,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
Revenue from operating activities						
Operating grants, subsidies and contributions	99,440	22.86%	▲	The Financial Assistance Grants and CRC operational grant funding received ahead of budget.		
Fees and charges	160,134	24.46%	▲	Refuse collection fees, caravan park income and fuel sales ahead of budget phasing.		
Interest revenue	15,278	58.22%	▲		Interest on Municipal funds are greater than budgeted.	
Profit on disposal of assets	(74,874)	(65.40%)	▼		Some asset disposals have not yet eventuated but have been budgeted for.	
Expenditure from operating activities						
Utility charges	(14,642)	(29.10%)	▼			Standpipe water and caravan park electricity charges coming in over budget.
Other expenditure	(23,858)	(54.75%)	▼			CRC Community Event expenditure budgeted under Materials and Contracts. Actual expenditure charged to Other Expenditure.
Non-cash amounts excluded from operating activities	135,363	12.15%	▲	Non-cash profit on disposal has not realised yet and non-cash depreciation expenses ahead of budget phasing.		
Investing activities						
Proceeds from capital grants, subsidies and contributions	(1,297,247)	(33.97%)	▼		Recognition of revenue which is tied to capital projects is currently behind budget phasing.	
Proceeds from disposal of assets	49,116	38.37%	▲	Some asset disposals have happened ahead of budget phasing.		
Payments for inventories, property, plant and equipment	1,370,280	30.82%	▲	Expenditure on capital expenditure projects is occurring behind budget phasing. Refer to Note 6 for further details.		

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2026

OPERATING ACTIVITIES
NOTE 4
RATE REVENUE

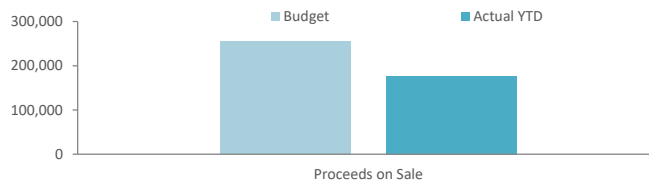
General rate revenue	Budget						YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$
Gross rental value										
GRV Residential	0.15320	34	406,640	62,297	0	62,297	62,297	0	0	62,297
GRV Special Use	0.15320	2	127,920	19,597	0	19,597	19,597	0	0	19,597
GRV Rural Residential	0.15320	57	771,170	118,143	0	118,143	118,143	0	0	118,143
GRV Industrial	0.15320	2	35,360	5,417	0	5,417	5,417	0	0	5,417
UV Rural, Rural Residential and Mining Tenements					0	0	0	0	0	0
Non Rateable					0	0	0	0	0	0
Unimproved value										
UV Rural, Rural Residential and Mining Tenements	0.00516	133	298,629,000	1,540,329	0	1,540,329	1,540,328	2,872	1,495	1,544,696
Non Rateable										
Non Rateable	0.00000	0	0	0	0	0	0	0	0	0
Sub-Total		228	299,970,090	1,745,783	0	1,745,783	1,745,783	2,872	1,495	1,750,151
Minimum payment	Minimum \$									
Gross rental value										
GRV Residential	1,600	46	247,768	73,600	0	73,600	73,600	0	0	73,600
GRV Special Use	1,600	2	14,133	3,200	0	3,200	3,200	0	0	3,200
GRV Rural Residential	1,600	45	200,504	72,000	0	72,000	72,000	0	0	72,000
Unimproved value										
UV Rural, Rural Residential and Mining Tenements	1,600	95	18,438,335	152,000	0	152,000	152,000	0	0	152,000
Sub-total		188	18,900,740	300,800	0	300,800	300,800	0	0	300,800
		416	318,870,830	2,046,583	0	2,046,583	2,046,583	2,872	1,495	2,050,951
Discount						0				0
Concession						0				0
Amount from general rates						2,046,583				2,050,951
Rates Written Off		0	0	0	0	0	0	0	0	(15)
Ex-gratia rates		0	0	0	0	4,835	4,835	0	0	4,835
Total		416				2,051,418				2,055,771

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2021 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Transport								
647	2016 Isuzu Crew Cab Truck - WD.6	6,585	55,000	48,415	0	16,150	28,460	12,310	0
700	Isuzu 2025 MU-X LSU 4x4 AUTO MY25 MU-X LSU 4x4	17,393	51,500	34,107	0	43,191	49,774	6,583	0
692	2024 Isuzu MU-X 4X4 SUV Wagon Auto 3.0L (CEO) OWD	20,079	54,000	33,921	0	0	0	0	0
698	Isuzu 2025 MU-X 4X4 SUV Wagon Auto 3.0L TD OWD	43,500	54,000	10,500	0	47,102	57,377	10,275	0
695	2024 Isuzu D-MAX RG1 C/CAB SX Auto 3.0L (WS)	31,061	41,509	10,448	0	31,061	41,509	10,448	0
		118,617	256,009	137,392	0	137,503	177,120	39,616	0

The Shire has no assets budgeted for disposal in 2023/24.



	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
Capital acquisitions					
	\$	\$	\$	\$	\$
Land held for resale - cost	50,000	50,000	0	22,770	22,770
Buildings	9,000	9,000	7,490	0	(7,490)
Furniture and equipment	22,000	22,000	20,330	7,500	(12,830)
Plant and equipment	409,000	409,000	204,500	268,743	64,243
Infrastructure - roads	2,884,651	3,046,506	3,046,467	2,764,609	(281,858)
Infrastructure - bridges	1,151,411	1,151,411	1,151,417	0	(1,151,417)
Infrastructure - footpaths	5,902	5,902	5,889	0	(5,889)
Infrastructure - recreation	0	12,561	10,460	12,651	2,191
Payments for Capital Acquisitions	4,531,964	4,706,380	4,446,553	3,076,273	(1,370,280)
Capital Acquisitions Funded By:					
	\$	\$	\$	\$	\$
Capital grants and contributions	3,642,725	3,821,736	3,818,845	2,521,598	(1,297,247)
Other (disposals & C/Fwd)	264,000	256,009	128,004	177,120	49,116
Cash backed reserves					
Plant replacement reserve	145,000	145,000	0	0	0
WSFN Funding reserve	35,000	35,000	0	0	0
Contribution - operations	445,239	448,635	499,704	377,555	(122,149)
Capital funding total	4,531,964	4,706,380	4,446,553	3,076,273	(1,370,280)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

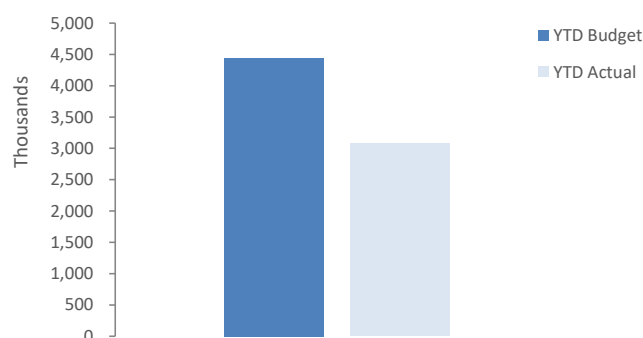
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

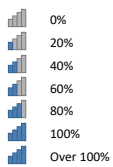
Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



Capital expenditure total
Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Number	Job Number	Sheet Category	Account/Job Description	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over
		Balance		\$	\$	\$	\$	\$
Land Held for Resale								
Other Property & Services								
E14761		511	Land Held for Resale - Industrial Estate & Lot 801	(50,000)	(50,000)	0	(22,770)	(22,770)
Total - Other Property & Services				(50,000)	(50,000)	0	(22,770)	(22,770)
Total - Land Held for Resale				(50,000)	(50,000)	0	(22,770)	(22,770)
Buildings								
Economic Services								
E13260		521	Purchase Buildings-Tourism	(9,000)	(9,000)	(7,490)	0	7,490
Total - Economic Services				(9,000)	(9,000)	(7,490)	0	7,490
Total - Buildings				(9,000)	(9,000)	(7,490)	0	7,490
Plant & Equipment								
Transport								
E12360		525	Purchase Plant & Equipment-Plant	(409,000)	(409,000)	(204,500)	(268,743)	(64,243)
Total - Transport				(409,000)	(409,000)	(204,500)	(268,743)	(64,243)
Total - Plant & Equipment				(409,000)	(409,000)	(204,500)	(268,743)	(64,243)
Furniture & Equipment								
Economic Services								
E13450		523	CRC - Purchase Furniture & Equipment	(10,000)	(10,000)	(8,330)	(7,500)	830
Total - Economic Services				(10,000)	(10,000)	(8,330)	(7,500)	830
Other Property & Services								
E14560		523	Purchase Furniture & Equipment-Administration	(12,000)	(12,000)	(12,000)	0	12,000
Total - Other Property & Services				(12,000)	(12,000)	(12,000)	0	12,000
Total - Furniture & Equipment				(22,000)	(22,000)	(20,330)	(7,500)	12,830
Infrastructure - Roads								
Transport								
E12102	RRG007	541	RRG - York William Rd Final Seal SLK 0.00-3.00(10mm CRM)	(220,500)	(220,500)	(220,489)	(228,939)	(8,450)
E12102	RRG242	541	RRG - York Williams Road Reconstruct from SKL 3.00.6.00	(676,960)	(676,960)	(676,953)	(663,691)	13,262
E12103	RTR56	541	R2R - North Bannister Wandering and Wandering Pingelly road Seal Repairs	(86,447)	(86,447)	(86,443)	(37,253)	49,190
E12105	WSFN241	541	North Bannister Wandering Road-Upgrade and Overlay Pavement SLK9.10 to SLK13.37	(297,672)	(459,527)	(459,516)	(334,094)	125,422
E12105	WSFN0055	541	WSFN - Wandering Bannister Rd SLK 9.10-13.60 (4.5km)	(1,603,072)	(1,603,072)	(1,603,066)	(1,500,632)	102,434
Total - Transport				(2,884,651)	(3,046,506)	(3,046,467)	(2,764,609)	281,858
Total - Infrastructure - Roads				(2,884,651)	(3,046,506)	(3,046,467)	(2,764,609)	281,858
Infrastructure - Footpaths								
Transport								
E12140	BN03	543	Bike Network - Cheetaning St Shared Path (Design)	(5,902)	(5,902)	(5,889)	0	5,889
Total - Transport				(5,902)	(5,902)	(5,889)	0	5,889
Total - Infrastructure - Footpaths				(5,902)	(5,902)	(5,889)	0	5,889
Infrastructure - Bridges								
Transport								
E12120	BR0424	550	Bridge replacment 0424A Wandering Pingelly RD	(1,151,411)	(1,151,411)	(1,151,417)	0	1,151,417
Total - Transport				(1,151,411)	(1,151,411)	(1,151,417)	0	1,151,417
Total - Infrastructure - Bridges				(1,151,411)	(1,151,411)	(1,151,417)	0	1,151,417
Infrastructure - Recreation								
Recreation And Culture								
E11381		545	Purchase Infrastructure - Pumphrey's Bridge	0	(12,561)	(10,460)	(12,651)	(2,191)
Total - Recreation And Culture				0	(12,561)	(10,460)	(12,651)	(2,191)
Total - Infrastructure - Recreation				0	(12,561)	(10,460)	(12,651)	(2,191)
Grand Total				(4,531,964)	(4,706,380)	(4,446,553)	(3,076,273)	1,370,280

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2026**

**FINANCING ACTIVITIES
NOTE 7
BORROWINGS**

Repayments - borrowings

Information on borrowings	Loan No.	1 July 2025	New Loans			Principal Repayments			Principal Outstanding			Interest Repayments		
			Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget
Particulars		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Other property and services														
Industrial Estate Development	10	63,008	0	0	0	(4,996)	(6,626)	(6,626)	58,011	56,382	56,382	(2,061)	(2,795)	(2,795)
Industrial Estate Development	11	350,000	0	0	0	(28,153)	(28,153)	(28,153)	321,847	321,847	321,847	(12,065)	(16,106)	(16,106)
Total		413,008	0	0	0	(33,149)	(34,779)	(34,779)	379,858	378,229	378,229	(14,126)	(18,901)	(18,901)
Current borrowings		34,853							1,704					
Non-current borrowings		378,154							378,154					
		413,008							379,858					

All debenture repayments were financed by general purpose revenue.

The Shire has no unspent debenture funds as at 30th June 2025, nor is it expected to have unspent funds as at 30th June 2026.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2026**

**FINANCING ACTIVITIES
NOTE 8
LEASE LIABILITIES**

Repayments - leases

Information on leases			New Leases			Principal Repayments			Principal Outstanding			Interest Repayments		
Particulars	Lease No.	1 July 2025	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Transport														
JCB Excavator	1	151,252	0	0	0	(38,097)	(43,751)	(43,751)	113,155	107,501	107,501	(6,394)	(7,095)	(7,095)
Total		151,252	0	0	0	(38,097)	(43,751)	(43,751)	113,155	107,501	107,501	(6,394)	(7,095)	(7,095)
Current lease liabilities		43,751							5,654					
Non-current lease liabilities		107,501							107,501					
		151,252							113,155					

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2026

OPERATING ACTIVITIES
NOTE 9
RESERVE ACCOUNTS

Reserve accounts

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Council									
Leave reserve	22,096.97	963.00	435.95	0.00	0.00	0.00	0.00	23,059.97	22,532.92
Land & building reserve	87,729.28	3,824.00	1,730.78	0.00	0.00	0.00	0.00	91,553.28	89,460.06
Plant replacement reserve	3,662.28	160.00	72.25	318,086.00	0.00	(145,000.00)	0.00	176,908.28	3,734.53
Office equipment reserve	16,859.57	735.00	332.61	0.00	0.00	0.00	0.00	17,594.57	17,192.18
Fuel facility reserve	104,941.97	4,574.00	2,070.39	0.00	0.00	0.00	0.00	109,515.97	107,012.36
WSFN Funding reserve	40,000.00	1,744.00	0.00	0.00	0.00	(35,000.00)	0.00	6,744.00	40,000.00
	275,290.07	12,000.00	4,641.98	318,086.00	0.00	(180,000.00)	0.00	425,376.07	279,932.05

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2026**

**NOTE 10
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL/JOB Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
Budget adoption							
			Opening Surplus(Deficit)			(93,311)	(93,311)
							(93,311)
E11381	Purchase Infrastructure - Pumphrey's Bridge	Feb 26 OCM - 110226	Capital Expenses			(12,561)	(105,872)
WSFN241	North Bannister Wandering Road-Upgrade and Overlay Pavement SLK9.10 to SLK13.37	Feb 26 OCM - 110226	Capital Expenses			(161,855)	(267,727)
R12395	Proceeds from Sale of Assets-Plant Purchases	Feb 26 OCM - 110226	Capital Revenue			(7,991)	(275,718)
R12396	Realisation on Asset Disposal-Plant Purchases	Feb 26 OCM - 110226	Non Cash Item	7,991			(275,718)
E03503	Rates-Staff Training and Professional Development	Feb 26 OCM - 110226	Operating Expenses		1,000		(274,718)
E03101	Valuation Expenses & Title Searches Expenses	Feb 26 OCM - 110226	Operating Expenses		3,500		(271,218)
R03201	Grants Commission - General	Feb 26 OCM - 110226	Operating Revenue			(56,494)	(327,712)
R03202	Grants Commission - Roads	Feb 26 OCM - 110226	Operating Revenue		1,746		(325,966)
E04101	Member's Conference Expenses	Feb 26 OCM - 110226	Operating Expenses			(1,500)	(327,466)
E04102	Election Expenses	Feb 26 OCM - 110226	Operating Expenses			(4,200)	(331,666)
E04104	Member's Refreshments & Receptions Expenses	Feb 26 OCM - 110226	Operating Expenses		6,000		(325,666)
E04105	Member's Insurance Expenses	Feb 26 OCM - 110226	Operating Expenses			(1,769)	(327,435)
COMFUNDING	Community Funding Program	Feb 26 OCM - 110226	Operating Expenses			(2,040)	(329,475)
E05102	LGGS - Maintenance Vehicles/Trailers/Boats Expenses	Feb 26 OCM - 110226	Operating Expenses			(4,021)	(333,496)
E05104	LGGS - PPE Expenses	Feb 26 OCM - 110226	Operating Expenses		5,000		(328,496)
E05105	LGGS - Utilities Expenses	Feb 26 OCM - 110226	Operating Expenses			(3,600)	(332,096)
E10690	Other Expenses-Town Planning	Feb 26 OCM - 110226	Operating Expenses		9,000		(323,096)
R11390	Other Income-Other Rec and Sport	Feb 26 OCM - 110226	Operating Revenue		17,156		(305,940)
E11601	Community Events Expenses	Feb 26 OCM - 110226	Operating Expenses		4,517		(301,423)
0000MNT	General Rural Road Maintenance (For Budget Purposes only)	Feb 26 OCM - 110226	Operating Expenses		114,052		(187,371)
1111MNT	Town General Maintenance	Feb 26 OCM - 110226	Operating Expenses		14,745		(172,626)
E12211	RAMM Expenses	Feb 26 OCM - 110226	Operating Expenses		7,500		(165,126)
BRIDGE	Bridge Maintenance - BUDGET PURPOSES	Feb 26 OCM - 110226	Operating Expenses			(19,807)	(184,933)
DEPOT	Depot Maintenance (incl buildings)	Feb 26 OCM - 110226	Operating Expenses			(17,746)	(202,679)
WSFNI241	WSFN - North Bannister Wandering Road - Income	Feb 26 OCM - 110226	Operating Revenue		161,855		(40,824)
R12397	Profit on Asset Disposal-Plant Purchases	Feb 26 OCM - 110226	Non Cash Item	(18,010)			(40,824)
CRC000	CRC - Community Events/Programs	Feb 26 OCM - 110226	Operating Expenses		23,500		(17,324)
E13411	CRC - Building Expenses	Feb 26 OCM - 110226	Operating Expenses		1,324		(16,000)
E13414	CRC - DOT Licensing Expenses	Feb 26 OCM - 110226	Operating Expenses		1,100		(14,900)
E13418	CRC - Staff Training & Professional Development Expenses	Feb 26 OCM - 110226	Operating Expenses		4,000		(10,900)
E13602	Fuel Purchases - Diesel	Feb 26 OCM - 110226	Operating Expenses			(39,600)	(50,500)
R13602	Fuel Sales - Diesel Income	Feb 26 OCM - 110226	Operating Revenue		50,000		(500)
E14505	Admin - Conference Expenses	Feb 26 OCM - 110226	Operating Expenses			(2,500)	(3,000)
E14516	Admin - Advertising Expenses	Feb 26 OCM - 110226	Operating Expenses			(3,000)	(6,000)
R14500	Admin - Fees & Charges Income	Feb 26 OCM - 110226	Operating Revenue		3,000		(3,000)
R14590	Admin - Other Income	Feb 26 OCM - 110226	Operating Revenue		3,000		(0)
				(10,019)	431,995	(431,995)	(0)

11.2 Payment Listing

File Reference:	N/A
Date:	13 May 2026
Location:	Shire of Wandering
Applicant:	N/A
Author:	Finance Officer
Authorising Officer:	Chief Executive Officer
Disclosure of Interest:	Nil
Attachments:	List of Payments and Credit Card Statement 30 April 2026
Voting Requirements:	Simple Majority
Previous Reference:	Nil

Summary of Report:

The list of payments for the month ending 30 April 2026 is presented for noting by Council.

Background:

Council has delegated the Chief Executive Officer the exercise of its power to make payments from the Shires municipal fund and the trust fund. In exercising their authority, and in accordance with the Local Government (Financial Management) Regulation, it is a requirement to produce a list of payments made from Councils Municipal Fund and Trust Fund bank accounts to be presented to Council for the purposes of noting, in the following month.

Consultation:

The Chief Executive Officer has been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

Statutory Environment:

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* states that

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared — (a) the payee's name; and
- (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.

Policy Implications:

Officers are required to ensure that they comply with the Shire's Purchasing Policy, where applicable and that budget provision is available for any expenditure commitments.

Financial Implications:

Payments are made under delegated authority and are within approved budgets. Payment is made within agreed trade terms and in a timely manner.

**Strategic Implications:
Improve Our Financial Position**

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	<ul style="list-style-type: none"> • Improve accountability and transparency • Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs • Prudently manage our financial resources to ensure value for money • Reduce reliance on operational grants

Risk Implications:

Risk	Low
<p>Failure to make payments within terms may render Council liable to interest and penalties. Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction (reputational damage) amongst the community.</p>	

Voting Requirements:

Simple Majority

Municipal Fund	Amount
Electronic Funds Transfers	\$ 631,573.93
Direct Debits	\$ 88,959.64
Cheques	Nil
TOTAL	\$ 720,533.57

040526 Moved: Cr. Thompson

Seconded: Cr. Latham

Officer Recommendation:

That Council receive the list of payments totalling \$720,533.57 for the month ending 30 April 2026 as presented.

Carried 6/0

For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson

Against: Nil

Shire of Wandering
List of Accouts for Payments for April 2026

Chq/EFT	Date	Name	Description	Amount	Type
INV-0074	03/04/2025	Wandering Camp Out Weekend	The Collective Expenses - Wandering Camp Out Weekend Merch Sales - April 2025	2885.00	INV
012818/O0071	20/10/2025	Boddington IGA	Refreshments - Milk x6	35.94	INV
021824/O0071	28/10/2025	Boddington IGA	Refreshments - Tea/Coffee/Milo/ UHT Milk	64.80	INV
013734/O0071	19/11/2025	Boddington IGA	Refreshments - Milk	5.99	INV
014158/O0071	06/12/2025	Boddington IGA	Kitchen items - reusable food containers 10pk	25.47	INV
132952	31/01/2026	Larrikin House Pty Ltd	CRC - Library Expenses - 4x Young Adult Fiction Books	72.00	INV
132951	31/01/2026	Larrikin House Pty Ltd	CRC- Library expenses - 4x Middle Grade Fiction Books	64.00	INV
12692	26/02/2026	Lotex Filter Cleaning Service	Filter Clean x 5	723.91	INV
016488/O0071	11/03/2026	Boddington IGA	Refreshments for staff farewell	40.05	INV
12944	11/03/2026	Wandering Rural	Water Pump Fittings	239.44	INV
00753757	12/03/2026	Fuel Distributors of WA	Supply - Eco Blue 210 L - March 2026	440.00	INV
271734	12/03/2026	Narrogin Auto Electrics & Airconditioning	PT 3 - Removal of Fire Radio from Vehicle (labour & travel) - March 2026	361.25	INV
SI-017784	12/03/2026	WALGA	Intro to Local Government - 2 x Customer Service Officers	528.00	INV
R 63739	16/03/2026	Station motors 1974 Pty Lyd T/a Edwards Isuzu Ute	Rear Bumper Damage Repair	1210.00	INV
00006774	18/03/2026	Wandering Smash Repairs	Supply and Fit New Rear Glass to Grader plus Freight	1490.29	INV
9007760898	18/03/2026	Water Corporation	Caravan Park Water Use 14/1/2026 - 10/3/2026	713.84	INV
9016161846	18/03/2026	Water Corporation	5 Dunmall Dr Water Service charge 1/3/2026 - 30/4/2026	49.62	INV
9007760919	18/03/2026	Water Corporation	Depot Water use 14/1/2026 - 10/3/2026, Standpipe Water use 14/1/2026 - 10/3/2026	2927.66	INV
9007760943	18/03/2026	Water Corporation	Administration building Water use 14/1/2026 - 10/3/2026	225.90	INV
9007760951	18/03/2026	Water Corporation	Public Conveniences Water use - Public Conveniences 80% 14/1/2026 - 10/3/2026, CRC Water use - CRC 20% 14/1/2026 - 10/3/2026	400.60	INV
9007760978	18/03/2026	Water Corporation	Community Centre Water use 14/1/2026 - 10/3/2026	153.61	INV
9007761065	18/03/2026	Water Corporation	14 Down St Water use 14/1/2026 - 10/3/2026, Water Service charge 1/3/2026 - 30/4/2026	109.13	INV

9007761110	18/03/2026	Water Corporation	1 Dowsett St Water use 14/1/2026 - 10/3/2026, Water Service charge 14/1/2026 - 10/3/2026	88.61	INV
9011269073	18/03/2026	Water Corporation	13 Dunmall Dr Water use 14/1/2026 - 10/3/2026, Water Service charge 14/1/2026 - 10/3/2026	737.74	INV
9016161686	18/03/2026	Water Corporation	19 Humes Wy Water use 14/1/2026 - 10/3/2026, Water Service charge 14/1/2026 - 10/3/2026	135.80	INV
K 667 276 561-5	18/03/2026	Telstra	Administration Phone/Internet charges	1134.56	INV
2001201961	19/03/2026	Startrack Express	Freight - library books	91.98	INV
38850	25/03/2026	City of Kalamunda	Building & Planning services provided for the month of March 2026	500.00	INV
INITV042918	25/03/2026	IT Vision Software Pty Ltd (trading as ReadyTech)	Synergysoft Version Upgrade V11.1.497	1650.00	INV
00002825	25/03/2026	WD Auto Repairs	Tyre replacement and disposal	300.28	INV
237026030	25/03/2026	Synergy	Depot Electricity Usage 21/1/2026 - 23/3/2026	796.27	INV
749226510	25/03/2026	Synergy	Community Centre Electricity Usage 21/1/2026 - 23/3/2026	399.76	INV
162178800	25/03/2026	Synergy	Fuel facility Electricity Usage 21/1/2026 - 23/3/2026	320.71	INV
312287790	25/03/2026	Synergy	Administration Office Electricity Usage 21/1/2026 - 23/3/2026	695.94	INV
638167070	25/03/2026	Synergy	Caravan Park & Fire Station Electricity Usage 21/1/2026 - 23/3/2026	2404.70	INV
102042059	26/03/2026	Boddington Hardware & Newsagency	General Maintenance Supplies - Depot March 2026	97.95	INV
2001210965	26/03/2026	Startrack Express	Freight Services and Charges for Hersey's Safety Items received March 2026	38.16	INV
995311230	26/03/2026	Synergy	CRC & Public Conveniences Electricity Usage 21/1/2026 - 23/3/2026	985.67	INV
174466300	26/03/2026	Synergy	19 Humes Wy Electricity Usage 20/1/2026 - 24/3/2026	623.62	INV
AP4375	27/03/2026	Altus Planning	Town Planning Services for March 2026	495.00	INV
13010	27/03/2026	Wandering Rural	20Mtr 3Inch Suction Line and Fittings	610.01	INV
13112	27/03/2026	Wandering Rural	New 3 inch hose fittings	218.64	INV
598043020	27/03/2026	Synergy	13 Dunmall Dr Electricity Usage 20/1/2026 - 24/3/2026	786.46	INV
013676/19	28/03/2026	Boddington IGA	Clothes line - Jackh Poly x2	9.40	INV
5006856007	29/03/2026	BOC	Container Services - Oxygen G, Acetylene G Size & Medical Oxygen x2 26/2/2026 to 28/3/2026	42.27	INV
101043473	30/03/2026	Boddington Hardware & Newsagency	General Maintenance Supplies	79.90	INV
44	30/03/2026	JEB Cleaning Services	Cleaning contract 16/03/26 - 22/03/26	2645.04	INV

014814/19	30/03/2026	Boddington IGA	Refreshments - Milk x5	29.95	INV
5364739767	30/03/2026	Commonwealth Bank	CC April 2026 Booking.com - Confrence Accommodation 7-8 May	1117.15	INV
31003615678	30/03/2026	Commonwealth Bank	Wall Mounted Stainless Steel Soap Dispensers	512.00	INV
2QSSX88S	30/03/2026	Commonwealth Bank	CC April 2026 Tickets Festival (Humanitix) - Festival of Doing Confrence	247.00	INV
INV-24484	31/03/2026	Scavenger Fire Safety	Safety Equipment purchased for Fire Brigade	24380.40	INV
128173	31/03/2026	AMPAC Debt Recovery (WA) Pty Ltd	Legal Costs Rates Recovery - March 2026	358.60	INV
00075711	31/03/2026	Avon Waste	Domestic & Commercial general waste services March 2026	6775.97	INV
00011442	31/03/2026	Bookeasy Australia Pty Ltd	Online booking system fee - Caravan Park March 2026	242.00	INV
31/3/2026	31/03/2026	Great Southern Fuel Supplies	Isuzu 2025 MU-X 4X4 LSU Wagon fuel purchase and fees March 2026 - 213.11lt	542.18	INV
5240022	31/03/2026	Sherrin Rentals	Water Truck 16,000lt Hire period 01/03/2026 - 31/03/2026	11410.30	INV
46105	31/03/2026	Allwest Plant Hire	Roller Hire - Nth Bannister/ Wandering Rd Works - March 2026	4620.00	INV
322247	31/03/2026	Brooks Hire Service	Smooth Drum Roller Hire - Nth Bannister/ Wandering Rd Works - March 2026	8349.97	INV
00001598	31/03/2026	EKWA Contractors Pty Ltd	Grader Hire - North Bannister Wandering Road Improvement, GPS/UTS Hire - North Bannister Wandering Road Improvement	28191.19	INV
619546	01/04/2026	CleverPatch	Craft Supplies - Kids after School Activity	594.59	INV
23275	01/04/2026	LG Best Practices Pty Ltd	Mentoring for Finance Officer - as required - 10 hours	1672.00	INV
23276	01/04/2026	LG Best Practices Pty Ltd	Admin - Consultant Expenses - Creditors/ SFO Services March 2026	5236.00	INV
23277	01/04/2026	LG Best Practices Pty Ltd	Admin - Consultant Expenses - Rates Services March 2026	528.00	INV
MAY 25 - MAR 26	01/04/2026	Pingelly IGA	Purchase of the West Australian newspaper May 2025 - March 2026	2708.54	INV
1-00031193	01/04/2026	Yahava Kaffeeworks Wholesale	CRC Cafe - Yahava Coffee & Freight - April 2026	578.50	INV
00019	01/04/2026	LR Watts & Co	3576 Cubic metres of Gravel	19668.00	INV
010426	01/04/2026	DOT Licencing	Transport WADO EOD 010426	1029.35	INV
11	01/04/2026	Western Australian Treasury Corporation	Loan No. 11 Principal and Interest payment - April 2026	22129.24	INV
00760894	02/04/2026	Fuel Distributors of WA	Multi Complex HV grease 20Ltrs	530.77	INV

BOND REFUND	02/04/2026	Linda Barge	Refund of Cat Trap Bond April 2026 - Receipt No: 76473	150.00	INV
020426	02/04/2026	DOT Licencing	Transport WADO EOD 020426	16869.70	INV
115626	03/04/2026	M2 Technology Group	Onhold & Phone system Messages, Quarterly Fee April - June 2026	330.00	INV
5019	07/04/2026	Bob Waddell & Associates	Assist with the Monthly Financial Statement - March 2026	396.00	INV
MPSD-15542	07/04/2026	Focus Networks	Managed Computer /Server Services	3372.60	INV
SI-017922	07/04/2026	WALGA	Mandatory Councillor Training - Serving on Council & Meeting Procedures Cr P Latham	924.00	INV
CD_001404358	07/04/2026	RingCentral	Phone systems 05/04/2026 - 04/05/2026	662.00	INV
WS-2887	07/04/2026	Western Stabilisers	Stage 2 plus Mobilisation and Demobilisation 16/3/2026 to 1/4/2026	359976.31	INV
SUPER	07/04/2026	Australian Super	Super	1141.59	INV
DEDUCTION	07/04/2026	Australian Super	Payroll Deduction	82.23	INV
DEDUCTION	07/04/2026	Australian Super	Payroll Deduction	137.06	INV
SUPER	07/04/2026	Aware Super	Super	5950.45	INV
DEDUCTION	07/04/2026	Aware Super	Payroll Deduction	905.26	INV
SUPER	07/04/2026	Australian Retirement Trust Super Savings	Super	267.51	INV
SUPER	07/04/2026	HUB24 Super Fund	Super	272.64	INV
SUPER	07/04/2026	Retail Employees Superannuation (REST)	Super	176.84	INV
070426	07/04/2026	DOT Licencing	Transport WADO EOD 070426	1623.40	INV
736847310	07/04/2026	Synergy	Street lighting Usage 25/2/2026 - 24/3/2026	822.86	INV
4204285060	07/04/2026	Telstra	TIMS Messaging - Councillors, Fire Control & Fuel facility March 2026	281.57	INV
53105197	08/04/2026	Fuel Distributors of WA	Fuel Facility: Diesel Purchase - 12,000 L & ULP Purchase - 4,300 L	50938.74	INV
28608772	08/04/2026	Kennards Hire	Message Board Hire - Nth Bannister/ Wandering Rd - March 2026	1400.00	INV
080426	08/04/2026	DOT Licencing	Transport WADO EOD 080426	31.65	INV
00001616	09/04/2026	EKWA Contractors Pty Ltd	Transport of Grader - Nth Bannister/ Wandering Rd Works - March 2026	1815.00	INV
S40/1225	09/04/2026	Perth McIntosh & Son WA	Oil Filter & Cab Filter - plus travel	822.80	INV
643380: 709208838775708013	09/04/2026	Commonwealth Bank	AusPost - Mail Drop x140	48.02	INV
24	09/04/2026	Commonwealth Bank	Bill & Ben's Bakery - Rolls - CRC Town Clean Up Event	90.00	INV
249039530	09/04/2026	Commonwealth Bank	Coles Order - Youth Grant	302.84	INV

802	10/04/2026	Boddington News	Boddington News Edition #779 x 6 copies	12.00	INV
5030	13/04/2026	Bob Waddell & Associates	Assistance with Monthly Financial Statements - March 2026	968.00	INV
45	13/04/2026	JEB Cleaning Services	Cleaning contract	2447.28	INV
23230	13/04/2026	Shire of Boddington	WALGA Emergency Management Foundations Training x 1 staff member	2100.00	INV
JCB LEASE APRIL 26	13/04/2026	De Lage Landen Pty Ltd	JCB Lease Principle Repayment April 2026, JCB Lease Interest Repayment April 2026	4660.94	INV
68603	14/04/2026	Quest Payment Systems Pty Ltd	OPT Maintenance period 01/04/26 - 30/04/26	418.00	INV
5240283	14/04/2026	Sherrin Rentals	Hire of water truck 15,000lt from 01/04/26 to 14/4/26	5498.41	INV
00006807	14/04/2026	Wandering Smash Repairs	Meat Supply for Clean up Day	73.43	INV
140426	14/04/2026	DOT Licencing	Transport WADO EOD 140426	258.95	INV
APRIL 2026	15/04/2026	Shire of Wandering Petty Cash	Petty Cash Reconciliation April 2026	429.65	INV
QTR 3 MARCH 26	15/04/2026	Alan John Price	Deputy President Allowances - Qtr ending March 2026	1672.49	INV
QTR 3 MARCH 26	15/04/2026	Andrew John Thompson	Councillor Allowances - Qtr ending March 2026	1272.49	INV
QTR 3 MARCH 26	15/04/2026	Cr Gillian Hansen	Councillor Allowances - Qtr ending March 2026	1272.49	INV
QTR 3 MARCH 26	15/04/2026	Dennis Jennings	Councillor Allowances - Qtr ending March 2026	1272.49	INV
QTR 3 MARCH 26	15/04/2026	Peter John Latham	Councillor Allowances - Qtr ending March 2026	1272.49	INV
QTR 3 MARCH 26	15/04/2026	Robert John Cowan	Councillor Allowances - Qtr ending March 2026	1272.49	INV
QTR 3 MARCH 26	15/04/2026	Sheryl Little	President Allowances - Qtr ending March 2026	6144.49	INV
SAAS-15563	15/04/2026	Focus Networks	Monthly Managed Services	2501.38	INV
28635664	15/04/2026	Kennards Hire	Wandering Nrth Bannister Rd - Message Boards x2 from 03/4/2026 - 15/4/2026	1260.00	INV
150426	15/04/2026	DOT Licencing	Transport WADO EOD 150426	2032.00	INV
ORDER #3887	15/04/2026	Commonwealth Bank	Pink Daisy Florist - Bereavement Flowers	107.50	INV
1980	16/04/2026	Brandy's Hire	Dozer Hire for road works	38005.00	INV
13300	16/04/2026	Wandering Rural	Chemicals	1442.46	INV
57523791	16/04/2026	Aussie Broadnband	Broadband - Administration- 19 Humes Period 16/4/2026 - 15/5/2026	79.00	INV
AUBW465850686	16/04/2026	Commonwealth Bank	Sports Equipemt for Youth Week - Grant	1038.52	INV
160426	16/04/2026	DOT Licencing	Transport WADO EOD 160426	1032.85	INV
INV-11842GA	17/04/2026	Focus Networks	Computer Upgrade to Multiple Hardware Devices - April 2026	7908.11	INV
00007007	18/04/2026	WA Contract Ranger Services	Contract Ranger Service Labour & Travel 13/3/26 & 15/4/26	754.88	INV

13375	20/04/2026	Wandering Rural	Potting Mix 20kg Bags - Garden Beds	27.00	INV
1-00031401	20/04/2026	Yahava Koffeeworks Wholesale	Coffee & Freight - CRC CAFE	159.20	INV
126512	20/04/2026	Commonwealth Bank	2 x New Sanitary Bins and Lids - Caravan Park, 1 x New Sanitary Bin and Lid - Watts Street Public Toilet	137.04	INV
61	20/04/2026	Commonwealth Bank	WALGA 2026 Local Government Emergency Management Forum	720.00	INV
200426	20/04/2026	DOT Licencing	Transport WADO EOD 200426	597.15	INV
DECEMBER 2025	21/04/2026	Department of Local Government, Industry Regulation and Safety	BSL - December 2025	180.62	INV
FEBRUARY 2026	21/04/2026	Department of Local Government, Industry Regulation and Safety	BSL - February 2026	406.00	INV
MARCH 2026	21/04/2026	Department of Local Government, Industry Regulation and Safety	Remittance of BSL - March 2026	633.90	INV
SUPER	21/04/2026	Australian Super	Super	1213.68	INV
DEDUCTION	21/04/2026	Australian Super	Payroll Deduction	82.23	INV
DEDUCTION	21/04/2026	Australian Super	Payroll Deduction	137.06	INV
SUPER	21/04/2026	Aware Super	Super	5690.56	INV
DEDUCTION	21/04/2026	Aware Super	Payroll Deduction	865.92	INV
SUPER	21/04/2026	Australian Retirement Trust Super Savings	Super	267.51	INV
SUPER	21/04/2026	HUB24 Super Fund	Super	272.64	INV
SUPER	21/04/2026	Retail Employees Superannuation (REST)	Super	176.84	INV
210426	21/04/2026	DOT Licencing	Transport WADO EOD 210426	158.00	INV
220426	22/04/2026	DOT Licencing	Transport WADO EOD 220426	104.40	INV
230426	23/04/2026	DOT Licencing	Transport WADO EOD 230426	403.55	INV
ELN4VBJL	23/04/2026	Commonwealth Bank	Town Team Movement Conference	203.45	INV
00611601603482604261718	26/04/2026	Commonwealth Bank	Kettle purchased for Administration kitchen - replacement	44.99	INV
280426	28/04/2026	DOT Licencing	Transport WADO EOD 280426	946.30	INV

\$ 720,533.57

Credit Card Breakdown 27/03/2026 to 28/04/2026

Date	Supplier	Description	Amount	GST
30/03/2026	Booking.com	Confrence Accommodation - CRC	\$ 370.62	\$ 33.69
30/03/2026	Harvey Norman	Stainless Steel Soap Dispensers	\$ 512.00	\$ 46.55
31/03/2026	Humanitix	Festival of Doing Confrence - CRC	\$ 247.00	\$ 22.45
01/04/2026	Booking.com	Confrence Accommodation - CRC	\$ 375.91	\$ 34.17
09/04/2026	Aus Post	Mail Out	\$ 48.02	\$ 4.37
09/04/2026	Bill & Ben's Bakery	Rolls for CRC Event	\$ 90.00	\$ 8.18
09/04/2026	Coles	CRC supplies for Café & other Events	\$ 302.84	\$ 27.53
15/04/2026	Pink Daisy Florist	Berevement Flowers	\$ 107.50	\$ 9.77
16/04/2026	Big W	Sports Equipment for Youth Week - CRC	\$ 1,038.52	\$ 94.41
20/04/2026	WALGA	Emergency Management Forum - Council	\$ 720.00	\$ 65.45
20/04/2026	Progressive Suppliers	Sanitary Bins	\$ 137.04	\$ 12.46
22/04/2026	Booking.com	Confrence Accommodation - CRC	\$ 370.62	\$ 33.69
23/04/2026	Humanitix	Festival of Doing Confrence - CRC	\$ 203.45	\$ 18.50
26/04/2026	COSTCO	Replacement kettle for Admin kitchen	\$ 44.99	\$ 4.09
	Commonwealth Bank	Bank Fee		\$ -
		TOTAL	\$ 4,568.51	\$ 415.32

12. PLANNING AND TECHNICAL SERVICES REPORTS

12.1 Bush Fire Advisory Committee AGM April 2026

File Reference:	PA477
Date:	17 May 2026
Location:	Shire of Wandering
Applicant:	N/A
Author:	Chief Executive Officer
Authorising Officer:	Chief Executive Officer
Disclosure of Interest:	Nil
Attachments:	BFAC Minutes 08 April 2026 Wandering Bush Fire Notice 2026-2027
Voting Requirements:	Simple Majority
Previous Reference:	Nil

Summary of Report:

Council is requested to consider the minutes of the meeting of the Wandering Bush Fire Advisory Committee held on 08 April 2026.

Background:

The Wandering Bush Fire Advisory Committee AGM normally meets in early April to advise Council on matters relating to its responsibilities under the Bush Fire Act 1954.

Consultation:

The Chief Executive Officer
Graham Treasure, Chief Bush Fire Control Officer
Shire President

Statutory Environment:

Local Government Act 1995
Bushfires Act 1995

Policy Implications:

Policy 62 - Bush Fire Brigade – Roles and Qualifications of Officers.

Financial Implications:

There are no known financial implication relating to this item.

Strategic Implications:

Retain and Grow our Population

Our Goals	Our Strategies
People feel safe, connected and actively involved in the community	Facilitate and support Emergency Services Planning

Risk Implications:

Risk	Medium
The appointment of office bearers to the various Wandering Bush Fire Brigades is important for the effective functioning of the brigades.	

Voting Requirements:

Simple Majority

050526

Moved: Cr. Latham

Seconded: Cr. Thompson

**Officer Recommendation:
That Council**

1. Rescind all other Bush Fires Act appointments previously made.
2. Pursuant to Section 38 of the Bush Fires Act 1954, approve the appointment of the Chief Bush Fire Control Officer, Deputy Chief Bush Fire Control Officer, Bush Fire Brigade Captains and Bush Fire Brigade Fire Control Officers.
3. Pursuant to Section 38 of Bush Fires Act 1954, approve the nominations of the Dual Fire Control Officers
4. Approve the delegates to the Upper Great Southern Regional Operational Advisory Committee and Local Emergency Management Committee.
5. Cause Notice of the Bush Fire Control Officer Appointments to be published in the Echo, Shire's Website and Public Noticeboards.
6. Approves the publishing of the Wandering Bush Fire Notice 2026-2027.

Chief Bush Fire Control Officer (CBFCO) - Graham Treasure

Deputy Chief Bush Fire Control Officer (DCBFCO) - Tim Treasure

Bush Fire Brigade Fire Control Officers (FCO):

Codjatotine BFB

Captain: Cameron Hardie*
FCO: Mark Browne*
FCO: Brendan Hardie*
FCO: Thomas Price
Secretary: Blake Warburton

Hastings BFB

Captain: Anthony Turton*
FCO: Richard Bostock
FCO: Chad Ferguson
FCO: David Parsons
FCO: Adam Watts*
FCO: Brooke Hardie
Secretary: Brooke Hardie

Wandering BFB

Captain: Tim Treasure*
1st Lieutenant: Jon Hardie*
2nd Lieutenant: Brooke White
3rd Lieutenant: Richard Watts
FCO: Graham Treasure*

Wandering Town BFB

Captain: Shaun Brand*
1st Lieutenant: Brad Hunt
2nd Lieutenant: Darren Hatton
3rd Lieutenant: Andrew Blair

**Fire Permit Officer*

HARVEST & VEHICLE BAN (Fire Weather) COMMITTEE:

- Tim Treasure
- Mark Browne
- Adam Watts

Clover Burning Officers –

- Anthony Turton

- Graham Treasure

DUAL FIRE CONTROL OFFICERS:

Brookton: Richard Bostock & Graham Treasure

Pingelly: Richard Bostock & Graham Treasure

Cuballing: Mark Browne & Graham Treasure

Boddington: Jon Hardie & Graham Treasure

Williams: Jon Hardie & Graham Treasure

Delegates to the Upper Great Southern - Regional Operational Advisory Committee (ROAC) - CBFCO & DCBFCO

**Delegates to the Local Emergency Management Committee (LEMC) –
Shaun Brand & Graham Treasure**

Carried 6/0

For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson

Against: Nil



MINUTES

Bushfire Advisory Committee Meeting

Wednesday 08 April 2026

7:00pm

Council Chambers, 22 Watts Street, Wandering

OUR VISION

Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.

Electronic copies of minutes and agendas are available for download from the Shire of Wandering website www.wandering.wa.gov.au

Notice of Meeting

Dear Committee Members,

A Bushfire Advisory Committee (BFAC) Meeting of the Shire of Wandering will be held on Wednesday 08 April 2026 in the Council Chambers commencing at 7:00pm.

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wandering for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of Wandering disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions.

Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Wandering during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wandering.

The Shire of Wandering warns that anyone who has an application lodged with the Shire of Wandering must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wandering in respect of the application.



Dr Alistair Pinto
Chief Executive Officer

01 April 2026

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 7:00pm.

2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

2.1 Attendance

Members (Voting)

Cr Sheryl Little	Shire President (Presiding Member)
Cr Gillian Hansen	
Cr Peter Latham	
Graham Treasure	Chief Bush Fire Control Officer
Shaun Brand	
Mark Browne	
Richard Bostock	
Anthony Turton	
Tim Treasure	Deputy Chief Bush Fire Control Officer
Cameron Hardie	
Brooke Hardie	

Employees (Non-voting)

Dr. Alistair Pinto	Chief Executive Officer
Brad Hunt	Works Manager
Theresa Wigham	Technical Services Administration Officer

Other (Non-voting)

Ryan Sutherland	DFES
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2.2 Apologies

Karl Mickle	Operations Manager
Adam Watts	
David Parsons	
Brendan Hardie	
Ben Davies	DFES
Kaitlin Southgate	DFES
Jon Hardie	

2.3 Approved Leave of Absence

3. DISCLOSURE OF INTEREST

Nil

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4.1 BFAC Meeting Minutes – 2025

Minutes to be circulated with the minutes from this meeting.

5. MATTERS WHICH REQUIRE DECISIONS

5.1 Annual Appointment of Fire Officers

Attachment 1– List of current appointees

A list of the current CBFCO, DCBFCO, Weather Committee, FCO's, Brigade Captains and Dual FCO's is required to be endorsed by Council annually prior to the fire season.

OFFICERS RECOMMENDATION

There be a recommendation to Council to:

- 1. Rescind all other Bush Fires Act appointments previously made.**
- 2. Pursuant to Section 38 of the Bush Fires Act 1954, approve the appointment of the Chief Bush Fire Control Officer, Deputy Chief Bush Fire Control Officer, Bush Fire Brigade Captains and Bush Fire Brigade Fire Control Officers.**
- 3. Pursuant to Section 38 of Bush Fires Act 1954, approve the nominations of the Dual Fire Control Officers**
- 4. Approve the delegates to the Upper Great Southern Regional Operational Advisory Committee and Local Emergency Management Committee.**
- 5. Cause Notice of the Bush Fire Control Officer Appointments to be published in the Echo, Shire's Website and Public Noticeboards.**

Chief Bush Fire Control Officer (CBFCO) - Graham Treasure

Moved: Tim Treasure

Seconded: Anthony Turton

Deputy Chief Bush Fire Control Officer (DCBFCO) - Tim Treasure

Moved: Shaun Brand

Seconded: Cameron Hardie

Bush Fire Brigade Fire Control Officers (FCO):

Codjatonine BFB

Captain: Cameron Hardie*
FCO: Mark Browne*
FCO: Brendan Hardie*
FCO: Thomas Price
Secretary: Blake Warburton

Moved: Tim Treasure

Seconded: Shaun Brand

Hastings BFB

Captain: Anthony Turton*
FCO: Richard Bostock
FCO: Chad Ferguson
FCO: David Parsons
FCO: Adam Watts*
FCO: Brooke Hardie
Secretary: Brooke Hardie

Moved: Mark Browne

Seconded: Cameron Hardie

Wandering BFB

Captain: Tim Treasure*
1st Lieutenant: Jon Hardie*
2nd Lieutenant: Brooke White
3rd Lieutenant: Richard Watts
FCO: Graham Treasure*

Moved: Shaun Brand

Seconded: Anthony Turton

Wandering Town BFB

Captain: Shaun Brand*
1st Lieutenant: Brad Hunt
2nd Lieutenant: Darren Hatton
3rd Lieutenant: Andrew Blair

Moved: Mark Browne

Seconded: Graham Treasure

**Fire Permit Officer*

HARVEST & VEHICLE BAN (Fire Weather) COMMITTEE:

- Tim Treasure
- Mark Browne
- Adam Watts

Moved: Cr. Hansen

Seconded: Shaun Brand

Clover Burning Officers –

- Anthony Turton
- Graham Treasure

Moved: Cr. Hansen

Seconded: Cameron Hardie

DUAL FIRE CONTROL OFFICERS:

Brookton: Richard Bostock & Graham Treasure

Pingelly: Richard Bostock & Graham Treasure

Cuballing: Mark Browne & Graham Treasure

Boddington: Jon Hardie & Graham Treasure

Williams: Jon Hardie & Graham Treasure

Moved: Anthony Turton

Seconded: Cr. Hansen

Delegates to the Upper Great Southern - Regional Operational Advisory Committee (ROAC) - CBFCO & DCBFCO

Moved: Cr. Hansen

Seconded: Shaun Brand

**Delegates to the Local Emergency Management Committee (LEMC) –
Shaun Brand & Graham Treasure**

Moved: Cr. Hansen

Seconded: Mark Browne

Attachment 1



SHIRE OF WANDERING FIRE CONTROL STRUCTURE

Position	Name	Contact
Chief Bush Fire Control Officer (CBFCO)	Graham Treasure	
Deputy CBFCO	Tim Treasure	
Bushfire Risk Mitigation Coordinator	Kaitlin Southgate	

Register of Bush Fire Brigades AND Brigade FCO's
(Form 12, Regulation 41 of Bush Fires Act 1954)

Bush Fire Brigade (BFB)	Brigade Rank	Fire Control Officers	Contact
Codjatonine BFB	Captain	Cameron Hardie*	0428249799
	FCO	Mark Browne*	0428877086
	FCO	Brendan Hardie*	0428225350
	FCO	Thomas Price	0429877097
	Secretary	Blake Warburton	0488138043
Hastings BFB	Captain	Anthony Turton*	0428876042
	FCO	Richard Bostock	0428280268
	FCO	Chad Ferguson	0427841041
	FCO	David Parsons	0429958932
	FCO	Adam Watts*	0419949223
	FCO	Brooke Hardie	0418277447
	Secretary	Brooke Hardie	0418277447
Wandering BFB	Captain	Tim Treasure*	0458653521
	1 st Lieutenant	Jon Hardie*	0466662615
	2 nd Lieutenant	Brooke White	0409790367
	3 rd Lieutenant	Richard Watts	0400227290
	FCO	Graham Treasure*	0427841083

Wandering Town BFB	Captain	Shaun Brand*	0429433452
	1 st Lieutenant	Brad Hunt	
	2 nd Lieutenant	Darren Hatton	
	3 rd Lieutenant	Andrew Blair	
*Fire Permit Officer			

6. REPORTS OF OFFICERS AND COMMITTEES

6.1 Codjatotine BFB Report

Reporting Officer: Cameron Hardie

Fire Call Outs	Information to be sourced from DFES monthly reports
Appliance & Equipment	Information to be sourced from DFES monthly reports
Training Required	1 x FCO
Meetings Held	27 March 2026
Membership – Recruitment and Resignations	Information to be sourced from DFES monthly reports
Concerns	
Initiatives	
Any other comments	

6.2 Hastings BFB Report

Reporting Officer: Anthony Turton

Fire Call Outs	5
Appliance & Equipment	
Training	Ground Controller Course
Meetings Held	24 March 2026
Membership – Recruitment and Resignations	Nil
Concerns	Communication
Initiatives	Shared CESM between Wandering & Pingelly
Any other comments	Query regarding funding for a speed tiller

Motion: Brigade members responding to any size fire during restricted & prohibited burning period would be communicate with an FCO from that brigade or the BFBCO and/or WhatsApp group.

M: Richard B S: Mark B

6.3 Wandering BFB Report

Reporting Officer: Tim Treasure

Fire Call Outs	
Appliance & Equipment	
Training	
Meetings Held	
Membership – Recruitment and Resignations	
Concerns	

Initiatives	
Any other comments	

6.4 Wandering Town BFB Report

Reporting Officer: Shaun Brand

Fire Call Outs	6?
Appliance & Equipment	
Training	Ground Controller Course
Meetings Held	23 March 2026
Membership – Recruitment and Resignations	6 new members
Concerns	
Initiatives	
Any other comments	<ul style="list-style-type: none"> Urgent repairs for Bushfire Trucks in Collie Shire to review any outstanding invoices Wandering Mission ownership? overgrown bush and no fire breaks and/or fire units

7. MATTERS WHICH REQUIRE DISCUSSION

7.1 Annual Review of the Shire Fire Order

Attachment 2 – 25/26 Fire Order

The Shire of Wandering Fire Order is to be reviewed annually.

OFFICERS RECOMMENDATION

There be a recommendation to Council to that Council approve the Fire Control Order for the 2026/27 year as presented in Attachment 2 with the date changed.

Moved:

Seconded:

Action: CEO to update Fire Order and send out of session for feedback and comments

8. DEPARTMENT OF FIRE AND EMERGENCY SERVICES

Refer to attached report

9. GENERAL BUSINESS

9.1 Local Government Grant Scheme

Tabled for information only

9.2 BGU Competency Report (42)

Requires to be updated.

10. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

Request Shire to advocate to DFES for more WAERN radios, fixed 8200 TAIT and handheld radios

Advocate for a CESM for the Shire

High season 2-4 Truck as additional unit

Request for a permanent light tanker

Request for Shire to review the allocation of a Starlink mini for BFBCO vehicle during fire season.

Moved: Mark Browne

Seconded: Graham Treasure

Request for a generator for Shire admin building, Wandering Fire Shed
Request for two more fixed emergency water tanks (similar size to current)

Review protocols for the engagement of external contractors during emergency response

CBFCO Report:

The Shire of Wandering had 7 fires including the Blackboy Springs fire which lasted several days with numerous flare ups over the following weeks. I would like to thank everyone on their efforts over the season. The Shire also assisted Boddington with several fires over the season starting in late September till late March including several crews attending the Gold Mine fire. The town brigade did conduct a prescribe burn up at the school on behalf of the Education Department. I would like to thank DFES for their support over the fire season.

11. CLOSURE OF MEETING

The Presiding Member to declare the meeting closed 9:04pm.



NOTICE TO ALL OWNERS AND OCCUPIERS OF LAND IN THE SHIRE OF WANDERING

2026/2027 FIREBREAK AND FUEL HAZARD REDUCTION NOTICE

FOR ALL FIRES PHONE 000

ABOUT THIS NOTICE AND YOUR RESPONSIBILITIES

In accordance with Section 33 of the Bush Fires Act 1954, you are required to carry out fire prevention work on land owned or occupied by you as set out in this Notice by the dates specified. If the requirements of this Notice are not met by the due date or are not completed to the satisfaction of an inspecting officer, an on-the-spot fine of **\$250** will be issued. The maximum fine for failure to comply is **\$5,000**. The Shire can also enter upon the land and carry out required works at the owner/occupier's expense.

DATES YOU MUST REMEMBER

RESTRICTED BURNING PERIOD (PERMIT REQUIRED)	PROHIBITED BURNING PERIOD (NO BURNING AND NO FIRES)	RESTRICTED BURNING PERIOD (PERMITS REQUIRED)
1 October to 31 October	1 November to 21 February	22 February to 19 April
UNRESTRICTED BURNING SEASON (NO PERMIT REQUIRED) 20 April to 30 September		

Please Note:

- During Restricted Burning Period - no burning without a permit. Campfires and bonfires are prohibited. Contact your Local Fire Control Officer for a permit.
- Due to unseasonal weather conditions these dates may be extended or shortened. You must check with the Shire of Wandering for details.
- Burning is prohibited on days where the Fire Danger Rating is High or above and if either a Total Fire Ban or Harvest and Vehicle Movement Ban is declared
- You can find the Fire Danger Rating on the Shire Website





Firebreak Notice

BUSH FIRES ACT 1954

As the landowner or occupier, you are required under the provisions of the Bush Fires Act 1954 to carry out the fire prevention work on your property to the satisfaction of the Shire or its duly authorised officers on or before 31 October 2026. All land is to be maintained up to and including 26 April 2027.

All previous versions of this document are hereby cancelled. Properties subject to an approved Bushfire Management Plan must comply with the requirements of their plan.

Any person who fails to comply with the requirements of this notice may be issued with an infringement notice or be prosecuted. Where the owner fails to comply with the requirements of the notice, the Shire may carry out the required work at cost to the owner/occupier.

If it is considered for any reason impractical to clear Fire Access Tracks or remove flammable material as required by this notice, or if natural features render Fire Access Tracks unnecessary, you may apply to the Shire in writing no later than 30 October 2026 for permission to provide Fire Access Tracks in alternative positions or to take alternative action to abate fire hazards on the land. If permission is not given, you must comply with this notice.

Inspection and Compliance

The requirements of this Notice are considered to be the minimum standard of fire prevention work required to protect not only individual properties, but the district generally. In addition to the requirements of this Notice, the Shire may issue separate special orders on owners or occupiers if hazard removal is considered necessary. As may be required, the Shire Fire Control Officer and Town Ranger will begin conducting onsite inspections from 31 October 2026.

SMS Alerts

Broadcast of local Harvest and Vehicle Movement Bans, Total Fire Bans and other information is available via www.wandering.wa.gov.au.

Fire and Emergency Services / SMS Notifications. Please Note: SMS alerts do not include alerts about fires or other emergencies. For those updates see: www.emergency.wa.gov.au

Advice is Available

Further advice on how to protect your home, when and how to burn, is available from Ranger Services or your local Fire Control Officer. If you have any questions, please contact them.

Properties in Blackboy Springs, Wandering Downs Estate and properties less than 10 hectares:

- Firebreaks cleared of all flammable material and obstructions, **no less than 3 metres wide** and **no less than 4 metres of vertical clearance**, within 20 metres of the external boundary.
- **3-metre-wide firebreaks** cleared of all flammable material and obstructions as close as possible to all buildings.
- Have, on standby, an operational mobile fire- fighting unit of minimum **450 litre capacity**.
- Have all flammable material slashed, mowed or trimmed down by other means to a height of **no greater than 150mm** across the entire property (living trees, shrubs, plants and agricultural crops under cultivation are accepted) or approved stock management of pasture by Local Brigade Fire Control Officer.

All other Small Rural Holdings with an area of 10-80 hectares or less:

- Firebreaks cleared of all flammable material and obstructions, **no less than 3 metres wide** and **no less than 4 metres of vertical clearance**, within 20 metres of the external boundary.

- 3-metre-wide firebreaks cleared of all flammable material and obstructions as close as possible to all buildings.
- Have, on standby, an operational mobile fire- fighting unit of minimum **450 litre capacity**.

Town site land less than 1500m²:

- Clear all flammable material likely to be conducive to the start, spread or extension of a fire from the whole of the land: and/or
- Maintain grass to a height **not greater than 100mm**.

Barbeques

Solid fuel barbeques are prohibited when the fire danger rating is high or above and/or when a Total Fire Ban has been declared. Gas cooking or electric barbeques are permitted for the purpose of cooking only. All Properties to be Fire Safe by 31 October 2026 If you do not meet your responsibilities as outlined in this brochure, you may be fined a **minimum of \$250** and be required to meet the cost of the Shire's efforts to ensure compliance with this Notice. Ultimately you could be liable for a **maximum penalty of \$5,000 plus costs**.

Combined Rural Holdings in the Shire of Wandering – greater than 80 hectares:

Satisfy at least one of the following conditions:

- Have, on standby, an operational mobile fire- fighting unit of mini-mum **450 litre capacity**. If you own more than one land holding in the Shire of Wandering, a **minimum of one unit** is required for the total land holding: or
- Firebreaks cleared of all flammable material and obstructions, **no less than 3 metres wide** and **no less than 4 metres of vertical clearance**, within 20 metres of the external boundary.

You must also have:

- **3-metre-wide firebreaks** cleared of all flammable material and obstructions as close as possible to all buildings.
- Firebreaks cleared of all flammable material, **not less than 20 meters wide**, around the perimeter of any bush exceeding 10 hectares in area prior to carrying out a clearing burn.

Recommended when conducting any groundwork e.g. stubble crunching, ree-finating, bulldozing or loader work: an operational mobile firefighting unit of **minimum 600 litres capacity** on hand, between 1st October and 19th April. An operational fire extinguisher should also be on hand.

Rural property owners are urged to fit a 38mm male camlock coupling and check valve to their water storage tanks to allow easy access to water by fire fighters.

Plantations (Planted trees greater than 10 hectares in area):

- Firebreaks cleared of all flammable materials and obstructions, **no less than 10 meters wide**, immediately inside all external boundaries of land.
- Firebreaks cleared of all flammable materials and obstructions, **no less than 10 meters wide**, to divide internal areas of no more than 100 hectares.





How to obtain permits

Burning permits can be obtained from your local Bush Fire Control Officer

CHIEF FIRE CONTROL OFFICER

Graham Treasure 0427 841 083

DEPUTY CHIEF FIRE CONTROL OFFICER

Tim Treasure 0458 653 521

CODJATOTINE

C Cameron Hardie 0428 249 799

Mark Browne 0428 877 086

HASTINGS

C Anthony Turton 0428 876 042

Adam Watts 0419 949 223

WANDERING TOWN

C Shaun Brand 0429 433 452

Graham Treasure 0427 841 083

WANDERING

C Tim Treasure 0458 653 521

Jon Hardie 0466 662 615

BURNING OF GARDEN REFUSE AND RUBBISH

Prior to the burning of garden refuse and rubbish, a **3 metre radius perimeter** around the waste heap is to be cleared of all flammable material. Burning of garden refuse and rubbish is not permitted during the Prohibited Burning Period and during the Restricted Burning Periods it will require a burning permit from a Fire Control Officer.

PUBLIC HOLIDAYS

- A harvest ban and a ban on the movement of all vehicles and machinery and the operation of internal combustion engines is imposed on Christmas Day, Boxing Day and New Year's Day each year.
- All other activities or operations may only be undertaken during a ban on the movement of all vehicles and machinery and a ban on the operation of internal combustion engines after approval has been granted by the Shire. Approval has to be sought on an individual basis and is subject to specified conditions. It should be noted that approval may not be granted.

12.2 Shire of Wandering Bushfire Risk Management Plan 2026–2028

File Reference:	N/A
Date:	17 May 2026
Location:	N/A
Applicant:	Kaitlin Southgate, Bushfire Risk Mitigation Coordinator
Author:	Chief Executive Officer
Authorising Officer	Chief Executive Officer
Disclosure of Interest:	Nil
Attachments:	Nil
Voting Requirements:	Absolute Majority
Previous Reference:	N/A

Summary of Report:

The Shire of Wandering (Shire) has been identified as an area of high to extreme bushfire risk and is required under the State Emergency Management Framework to maintain a current Bushfire Risk Management (BRM) Plan. The BRM Plan forms part of the Department of Fire and Emergency Services–led Bushfire Risk Management Program and must be reviewed and endorsed to meet Office of Bushfire Risk Management (OBRM) requirements and maintain eligibility for the Mitigation Activity Fund (MAF) Grant Program.

The Shire’s Bushfire Risk Management Plan 2021–2026 is now due for review.

Background:

DFES has advised the Shire that, to remain eligible for the Mitigation Activity Fund (MAF) Grant Program, a newly revised and endorsed Bushfire Risk Management (BRM) Plan, approved by both Council and the Office of Bushfire Risk Management (OBRM), is required. The MAF Grant Program provides financial support to local governments by supplementing budgets to deliver bushfire mitigation works on land vested to the Shire.

The purpose of a BRM Plan, as outlined in Section 2.2.8 of the State Hazard Plan – Fire, is to support local governments in systematically identifying, assessing, prioritising, treating, and monitoring bushfire risk across their district. The BRM planning process aligns with ISO 31000:2018 Risk Management, ensuring a structured, cyclical approach supported by communication, consultation, monitoring, review, and reporting.

Bushfire risks are assessed through the identification of exposed assets and recorded within the Bushfire Risk Management System (BRMS). This system calculates risk ratings based on likelihood and consequence, enabling prioritisation of treatment actions. Treatments are targeted at risks assessed as unacceptably high and are monitored and reassessed upon completion to confirm risk reduction outcomes.

The BRM Plan provides the overarching framework for managing bushfire risk within the Shire, while individual treatments—whether funded through the MAF Grant Program or the Shire—are detailed and through the BRMS.

The Shire is a party to a Memorandum of Understanding with DFES and the Shires of Boddington and Harvey for the shared funding of a Bushfire Risk Mitigation Coordinator (BRMC). The Shire of Harvey hosts this position due to its higher proportion of identified bushfire risk, with the majority of the role’s operational responsibilities, including coordination and review of the BRM Plan. The BRMC is responsible for ensuring the BRM Plan is reviewed in accordance with OBRM’s Bushfire Risk Management Planning Process.

The Office of Bushfire Risk Management has implemented a two-year partial review process, requiring an online submission of the Bushfire Risk Management Plan with updated information,

accompanied by a checklist outlining updates made. A five-year full review process still remains, requiring a full review, and update of the Bushfire Risk Management Plan requiring endorsement from the Office of Bushfire Risk Management and Council.

Consultation:

Chief Executive Officer
Chief Bush Fire Control Officer
DEFS, Narrogin

Statutory Environment:

In accordance with the *Emergency Management Act 2005* and the State Hazard Plan – Fire, the BRM Plan requires endorsement by Council.

The following legislation is applicable to the review and implementation of the BRM Plan 2026–2028:

- *Bush Fires Act 1954*
- *Bush Fires Regulations 1954*
- *Emergency Management Act 2005*
- *Emergency Management Regulations 2006*
- *Fire and Emergency Services Act 1998*
- *Conservation and Land Management Act 1984*
- *Environmental Protection and Biodiversity Conservation Act 1999*
- *Local Government Act 1995*
- *Aboriginal Heritage Act 1972*
- *Planning and Development (Local Planning Scheme) Regulations 2015*

Policy Implications:

Nil.

Financial Implications:

Endorsement of the BRM Plan enables the Shire to remain eligible to apply for State Government Mitigation Activity Fund (MAF) grant funding. This funding supports the implementation of approved bushfire mitigation treatment strategies on land vested to the local government.

Strategic Implications:

Provide Strong Leadership

Our Goals	Our Strategies
We plan for the future and are strategically focused	Engage with local, regional, state and federal stakeholders to grow mutually beneficial relationships

Risk Implications:

Risk	Low
There is low risk in Council actioning this request	

Voting Requirements:

Absolute Majority

060526

Moved: Cr. Cowan

Seconded: Cr. Hansen

Officer Recommendation:

That Council endorses the Shire of Wandering Bushfire Risk Management Plan 2026–2028

Carried 6/0

For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson

Against: Nil



Our Ref: 26/090600

Your Ref:

Dr Alistair Pinto
Chief Executive Officer
Shire of Wandering
22 Watts Street
WANDERING WA 6308

Dear Dr Pinto

CONTINUATION OF ENDORSEMENT OF BUSHFIRE RISK MANAGEMENT PLAN

Thank you for reviewing and updating the Shire of Wandering's Bushfire Risk Management (BRM) Plan received by the Office of Bushfire Risk Management (OBRM) on 29 April 2026. I am pleased to confirm the updated Shire of Wandering BRM Plan maintains OBRM endorsement. This signifies it meets the standard required by the *Guidelines for Preparing a Bushfire Risk Management Plan* (the Guidelines).

The Guidelines were updated in 2023 and have introduced a new 2-year review process for maintaining OBRM endorsement. The 2-year review simply requires the Shire of Wandering to confirm the plan and Bushfire Risk Management System (BRMS) data have been reviewed and remain current and accurate. This replaces the more extensive requirements of the 5-year review. Consistent with this new process OBRM will require confirmation the Shire of Wandering BRM Plan has been reviewed by 30 May 2028. Information on the 2-year review process can be found on the [Bushfire Risk Management Planning Portal for Local Governments](#). If you do not have access to the portal, please contact obrm@dfes.wa.gov.au.

As a participant in the BRM Program, the Shire of Wandering will be required to submit an annual report to OBRM detailing progress against the BRM Plan. OBRM will extract much of the required data from the BRMS but will request you respond to a short survey to provide context. You will receive the survey in July 2026.

Thank you for your commitment to managing bushfire risk and I wish you well in implementing the Plan.

Yours sincerely

Glen Daniel
DIRECTOR OBRM
4 May 2026



Shire of Wandering Bushfire Risk Management Plan



Office of Bushfire Risk Management

Bushfire Risk Management (BRM Plan) endorsed 29 APRIL 2026

Local Government Council BRM Plan approval XX Month 20XX



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Document control

Document name	Shire of Wandering Bushfire Risk Management Plan	Current version	1.2
Document owner	CEO Shire of Wandering	Issue date	28/04/2026
Document location	Shire of Wandering	Next review date	28/04/2028

Document endorsements

This Bushfire Risk Management Plan has been endorsed by the Office of Bushfire Risk Management as consistent with the standards detailed in the *Guidelines for Preparing a Bushfire Risk Management Plan 2024*.

The approval of the Bushfire Risk Management Plan by the Shire of Wandering signifies support of the plan's implementation and commitment to working with risk owners to manage bushfire risk. Approval does not signify acceptance of responsibility for risk, treatments or outcomes on land that is not managed by the Shire of Wandering.

Local Government	Council Meeting date	Resolution Number	Endorsed/not endorsed
Shire of Wandering			

Amendment List

Version	Date	Author	Section
1.0	28/04/2021	Peter Cupitt	Draft version submitted to Department of Fire and Emergency Services.
1.1	13/01/2026	Kaitlin Southgate	All Sections review
1.2	27/01/2026	Dr. Alistair Pinto	Document review and feedback by CEO, Shire of Wandering.



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Local Government Disclaimer

In approving this Bushfire Risk Management (BRM) Plan, the Shire of Wandering is acknowledging the assets that have been identified and the risk ratings and treatment priorities assigned. Endorsement of the plan is a commitment by the Shire to work with land owners and managers to address unacceptable risk within the community. Endorsement of this plan is not committing the Shire to a program of treatment works to be implemented by others, or an acceptance of responsibility for risk occurring on land that is not owned or managed by the Shire.

Chapter 1. Introduction

1.1. Background

This Bushfire Risk Management (BRM) Plan provides contextual information to inform a structured approach to identifying, assessing, prioritising, monitoring and treating bushfire risk. The BRM Plan has been prepared by the Shire of Wandering encompassing all land within the Shire of Wandering and has been written on behalf of all stakeholders within that area. The BRM Plan is informed by consultation and communication with land and asset managers that has occurred throughout its development to ensure an informed and collaborative approach to managing bushfire risk.

The BRM plan has been prepared with due consideration of the requirements stated in the *Guidelines for Preparing a Bushfire Risk Management Plan* (the Guidelines) published by the Office of Bushfire Risk Management (OBRM) including the principles described in *ISO 31000:2018 Risk Management*.

The responsibility for managing bushfire risk is shared across the community. Successful bushfire risk management requires local government, State Government, industry, private landholders and other community members to collaboratively identify and assess risk and implement coordinated treatments across the landscape. Local governments are central to the functioning of communities and so play a crucial role in coordinating BRM planning. However, while local governments prepare the BRM Plan, they do so on behalf of all stakeholders and aren't solely responsible for managing the risks identified in the plan.

1.2. Objective of the Bushfire Risk Management planning program

The BRM planning program supports local governments to reduce the threat posed by bushfire. The Shire of Wandering BRM Plan will contribute to achieving the objective of the BRM program by:

- Guiding and coordinating a cross-tenure, multi-stakeholder approach to BRM planning.
- Facilitating the effective use of the financial and physical resources available for BRM activities.
- Supporting integration between risk owners, strategic objectives and tactical outcomes.
- Documenting processes used to monitor and review the implementation of treatments to ensure risk is managed to an acceptable level.
- Monitor and review the implementation of treatments to ensure treatment plans are adaptable, and risk is managed at an appropriate level.
- Satisfy the requirements of State Hazard Plan – Fire (2025)

1.3. Legislation, policy and standards

Legislation, policy and standards that were applied in the development of this BRM Plan can be found in the *Bushfire Risk Management Planning Handbook – Appendix 1 – Summary of Related Legislation, Policy and Guidelines*.

Chapter 2. The risk management process

The BRM planning process is a cycle of understanding the context and assessing and treating risks following the process shown within *Figure 1*. Each of these steps is informed by communication, consultation and supported by monitoring and review. The three products produced during the BRM planning process are the BRM Plan, Asset Risk Register and Treatment Schedule.

Further details on the guiding principles and process for the development of this plan can be found in Chapter 2 of the Guidelines.

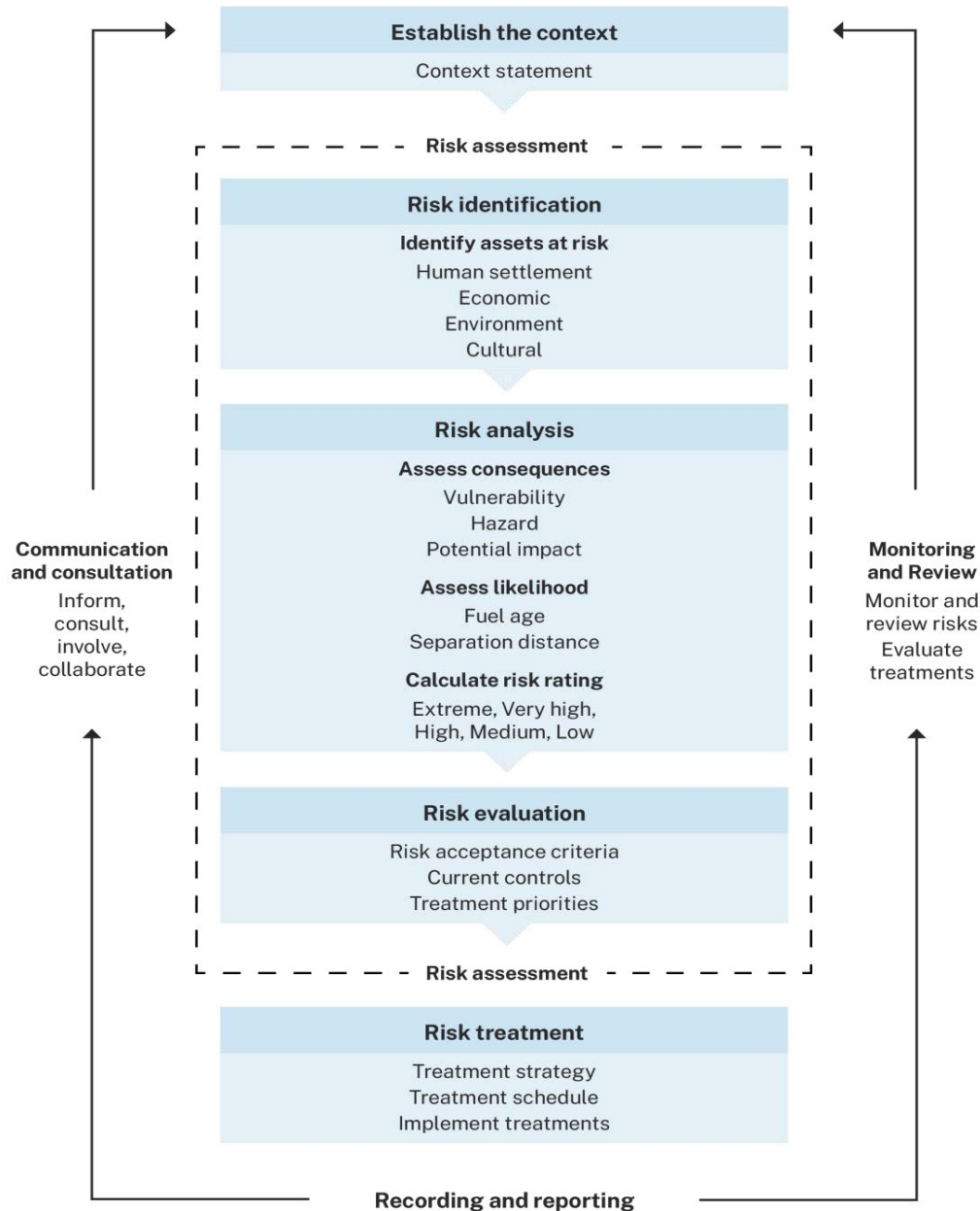


Figure 1: Bushfire Risk Management Planning Process

2.1. Roles and responsibilities

The roles and responsibilities of the key stakeholders involved in the development of the BRM Plan are outlined in *Table 1*.

Table 1: Roles and responsibilities in the Bushfire Risk Management (BRM) planning process

Stakeholder	Roles and responsibilities
The Shire of Wandering	<ul style="list-style-type: none"> • Custodian of the BRM Plan. • Coordinate the development and ongoing review of the BRM Plan. • Undertake bushfire risk assessment of local government area. • Submit the draft BRM Plan to OBRM for review and endorsement. • Develop and implement a Treatment Schedule for local government managed land. • Encourage landowners to treat identified risks. • Communicate the plan to the community. • Publish BRM Plan on Shire website
Department of Fire and Emergency Services (DFES)	<ul style="list-style-type: none"> • Contribute to the development and implementation of the BRM Plan, as per their responsibility as the Hazard Management Agency for Bushfire. • Support the Shire of Wandering through expert knowledge and advice about the identification, prevention, and treatment of bushfire risk. • Act as a custodian of the Bushfire Risk Management System and provide system administration and support. • Facilitate involvement of State and Federal government agencies in the BRM planning process. • Undertake treatments on unmanaged reserves and unallocated Crown land within gazette town sites. • By agreement, implement treatment strategies for other land managers. • Endorse BRM Plans as consist with the Guidelines, BRM Program and dynamic risk environment. • Administer the Mitigation Activity Fund Grants Program.
Department of Biodiversity, Conservation and Attractions (DBCA)	<ul style="list-style-type: none"> • Contribute to the development of the BRM Plan. • Implement their treatment program on DBCA managed land. • Provide advice on environmental assets and appropriate treatment strategies for their protection.
Department of Planning, Lands and Heritage (DPLH)	<ul style="list-style-type: none"> • Identify managed assets. • Provide advice on management of Aboriginal Cultural Heritage.
Other State and Commonwealth Government agencies and public utilities	<ul style="list-style-type: none"> • Identify managed assets. • Provide advice on current risk treatment programs. • Contribute to the development of BRM Plans. • Undertake treatments on lands they manage.
Corporations and private landowners	<ul style="list-style-type: none"> • Identify managed assets. • Provide advice on current risk treatment programs. • Undertake treatments on lands they manage.

2.2. Stakeholder engagement

Communication and consultation are fundamental to the development, implementation, and review of the BRM Plan. The Shire of Wandering's accompanying BRM Plan Communication Strategy documents the communication objectives for the BRM Plan, roles and responsibilities for communication, key stakeholders, target audiences and key messages at each project stage, communication risks and strategies for their management, and communication monitoring and evaluation procedures.

Table 2: Shire of Wandering Communication Strategy

Stakeholder	Role or interest	Level of the impact of outcomes	Level of engagement
Shire of Wandering	A significant role in plan and treatment development, implementation and review Responsible for treatments as a landowner/manager	High	Inform, consult, involve, collaborate and empower
Local Governments bordering the Shire of Wandering	Role in plan and treatment development, implementation and review Responsible for treatments as a landowner/manager	High	Inform, consult, involve, collaborate and empower
Department of Fire and Emergency Services	A significant role in plan and treatment development, implementation and review Support role in treatment implementation and review	High	Inform, consult, involve and collaborate
Department of Biodiversity, Conservation and Attractions	A significant role in plan and treatment development, implementation and review Responsible for treatments as a landowner/manager	High	Inform, consult, involve, collaborate and empower
Main Roads WA	Role in plan and treatment development, implementation and review Responsible for treatments as a landowner/manager Critical infrastructure interest	Medium	Inform, consult, involve, collaborate and empower
Forrest Products Commission	Role in plan and treatment development, implementation and review Responsible for treatments as a landowner/manager	Medium	Inform, consult, involve, collaborate and empower
ARC Infrastructure	Role in plan and treatment development, implementation and review Responsible for treatments as a landowner/manager Critical infrastructure interest	Medium	Inform, consult, involve, collaborate and empower
Telecommunication Providers	Role in plan and treatment development, implementation and review Responsible for treatments as a landowner/manager Critical infrastructure interest.	Medium	Inform, consult, involve, collaborate and empower
Department of Planning, Lands and Heritage	Role in plan and treatment development, implementation and review	Medium	Inform, consult, involve, collaborate and empower
Department of Water and Environmental Regulation Water Corporation	Role in plan and treatment development, implementation and review. Responsible for treatments as a landowner/manager Critical infrastructure interest	Medium	Inform, consult, involve, collaborate and empower
Department of Education	Role in plan and treatment development, implementation and review Responsible for treatments as a landowner/manager Critical infrastructure interest	Medium	Inform, consult, involve, collaborate and empower
Department of Health	Role in plan and treatment development, implementation and review Responsible for treatments as a landowner/manager Critical infrastructure interest	Medium	Inform, consult, involve, collaborate and empower
Western Power	Role in plan and treatment development, implementation and review Responsible for treatments as a landowner/manager Critical infrastructure interest	Medium	Inform, consult, involve, collaborate and empower
Private Landowners	Role in plan and treatment development, implementation and review Have responsibilities for treatments as landowners/managers in accordance with Shire of Wandering Firebreak Order and compliance with State Planning Policy 3.7	High	Inform, consult, involve, collaborate and empower
Private Corporations	Role in plan and treatment development, implementation and review	High	Inform, consult, involve, collaborate and empower

Stakeholder	Role or interest	Level of the impact of outcomes	Level of engagement
	Have responsibilities for treatments as landowners/managers in accordance with Shire of Wandering Firebreak Order and compliance with State Planning Policy 3.7 Critical infrastructure interest		
Shire of Wandering Volunteer Chief Bushfire Control Officer	A significant role in plan and treatment development, implementation and review	High	Inform, consult, involve, collaborate and empower
Shire of Wandering Volunteer Fire Control Officers	Role in plan and treatment development, implementation and review	Medium	Inform, consult, involve, collaborate and empower
Shire of Wandering Volunteer Bushfire Brigades	Role in plan and treatment development, implementation and review	Medium	Inform, consult, involve, collaborate and empower
Shire of Wandering Bushfire Advisory Committee	Role in plan and treatment development, implementation and review	High	Inform, consult, involve, collaborate and empower
Shire of Wandering-Pingelly Local Emergency Management Committee	Role in plan and treatment development, implementation and review	High	Inform, consult, involve, collaborate and empower
Local Community Conservation Groups	Role in plan and treatment development, implementation and review	Medium	Inform, consult and involve
Shire of Wandering Community	Role in plan implementation and review	High	Inform, consult and collaborate
Regional Operations Advisory Committee	Role in plan and treatment development, implementation and review	Medium	Inform, consult, involve, collaborate and empower
Traditional Owners, Gnaala Karla Booja Regional Corporation, South West Aboriginal Land and Sea Council and Department of Aboriginal Affairs	Role in plan and treatment development, implementation and review. May have responsibilities for treatments as land owners/manager.	Medium	Inform, consult and involve

2.3. Bushfire Risk Management System

The Bushfire Risk Management Plan is supported by the Bushfire Risk Management System, an online tool by the Department of Fire and Emergency Services. This system helps local governments identify assets at risk from bushfires, assess risk levels, and implement mitigation strategies. Assets mapped include homes, infrastructure, cultural sites, and community resources, enabling strategic prioritisation of protection efforts.

The system also tracks risk reduction treatments, which include:

- **Fuel Management** - Chemical, Mechanical, Planned Burning
- **Ignition Management** - Access, Fencing, Gates
- **Planning** - Evacuation, Fire Management Plan, Refuge
- **Preparedness** - Fire Service Access Track, Firefighting equipment, Firebreaks, Water points

These treatments ensure a proactive approach to managing bushfire risks.

Chapter 3 Establishing the context

3.1. Strategic and corporate framework

The Shire of Wandering's Strategic Community Plan 2018-2028 outlines the long-term vision, values, aspirations and future needs:

Values – Adaptability, Perseverance, Accountability and Diligence

The Shire of Wandering has developed this Bushfire Risk Management Plan to establish strategies to adequately plan for and mitigate the potential adverse effects of bushfire within the boundaries of the Shire. This BRM Plan aims to strengthen the Shire's capacity to achieve its overall corporate vision and goals, by encouraging community organisations, businesses and local communities down to the individual level to work together to reduce bushfire risk on land owned and managed by the Shire of Wandering. The BRM Plan is a hazard specific plan that aims to identify and treat significant bushfire risks within the Shire of Wandering. The outcomes of the BRM Plan aims to provide guidance on selecting treatment strategies for mitigation of bushfire-related risks.



Bushfire prevention is acknowledged within the Shire of Wandering’s Strategic Community Plan 2018-2028 and Corporate Business Plan 2021–2025. The Strategic Community Plan is an overarching document that sets out the community’s vision, aspirations, and values over the next ten years and is structured around four key areas of community interest being:

1. Improve our financial position
2. Improve the economic growth of our community
3. Retain and grow our population
4. Provide strong leadership

The Bushfire Risk Management Plan will play an integral part of the Shire’s Strategic Community Plan by working to strengthen the Shire’s capacity to achieve its overall vision Adaptability, Perseverance, Accountability and Diligence through the following key outcomes and strategies outline in *Table 2*.

Table 3: Strategic Community Plan and Corporate Business Plan elements and linkages to Bushfire Risk Planning.

Strategic Plan Element	Link to BRM Planning
<i>Strategic Community Plan 2018-2028</i> Strategy 8.4 – Facilitate and Support Emergency Services Planning	Help future planning to identify areas of higher risk and support the Shire of Wandering when reviewing strategic planning matters.
<i>Corporate Business Plan 2021-2025</i> 3.2.7 Actively participate with Local Emergency Management Committee (LEMC) and Regional Operational Advisory Committee (ROAC)	BRM Planning and implementation is integral to the management of bushfire risk. The BRM Plan will be linked with existing structures such as LEMC and Bushfire Advisory Committee (BFAC). The BRM Plan will assist the LEMC when maintaining Emergency Management Plans by identifying high bushfire risk in specific areas.
<i>Corporate Business Plan 2021-2025</i> 3.2.8 Actively pursue joint Community Emergency Service Manager (CESM) role in conjunction with BFAC, DFES and other local governments.	The BRM Plan can highlight areas of shortfall to assist in the pursue of a joint CESM.

Ultimately, the Shire’s Chief Executive Officer (CEO) is responsible for the BRM Plan processes, sustainability and continuity, noting that the CEO is able to delegate all or some of these responsibilities. There are multiple stakeholders involved in the effective implementation of the BRM Plan, the Shire’s responsibility is to address the risks within its scope and facilitate the management of bushfire risk in the wider community. The Shire of Wandering’s CEO shall delegate responsibility for the implementation and maintenance of this plan, while in place the Bushfire Risk Planning Coordinator role shall undertake this.

The following functions within the administration team, have been identified as having specific roles and responsibilities in line with the successful implementation of the BRM Plan. These are outlined in Table 4.

Table 4: Roles and responsibilities within the Shire of Wandering

Function	Roles and Responsibilities
CEO	Holds ultimate accountability for bushfire risk management
Bushfire Risk Mitigation Coordinator	<p>Implementation, review and monitor currency of the Bushfire Risk Management Plan</p> <p>Development and Implementation of Mitigation Activity Fund Grant Program (MAFGP) treatment plan</p> <p>Development and implementation of Shire of Wandering Bushfire mitigation treatment plan</p> <p>Liaise with stakeholders at the executive level</p> <p>Participation on Local Emergency Management Committee (LEMC)</p> <p>Support and contribute to bushfire meetings and committees</p>
Chief Bushfire Control Officer	<p>Oversee burning programs and support from local brigades</p> <p>Contribute to bushfire mitigation treatment planning</p> <p>Liaise with stakeholders</p> <p>Support and contribute to bushfire meetings and committees</p> <p>Support bushfire response operationally</p> <p>Provide advice to landowners on bushfire risk mitigation options</p>
Shire of Wandering contracted Rangers	Enforce Bushfire Notice and other statutory bushfire requirements
Operations Manager	<p>Oversight of the implementation, review and monitor currency of the bushfire risk management plan</p> <p>Sourcing and approving funding and expenditure for local government owner/ managed land.</p> <p>Monitor implementation of agreed treatments to Shire owned sources of risk.</p> <p>Liaise with stakeholders at the executive level</p> <p>Participation on Local Emergency Management Committee (LEMC)</p> <p>Ongoing maintenance of bushfire risk management treatments.</p>



3.2. Land use and Tenure

The Shire of Wandering is a small rural local government authority located in the Central South region of Western Australia's Wheatbelt. It is situated within undulating private broadacre farming country, approximately 120 kilometres southeast of Perth, and encompasses an area of 1,955 square kilometres.

The predominate vegetation and terrain within the Shire of Wandering presents the potential for fast moving fires through grassland, pastoral vegetation exacerbated by sloping terrain. Established mineral earth firebreaks within private property allow some reprieve creating access for suppression operations and potential containment lines.

The Shire of Wandering includes the localities of Mt Cooke, North Bannister, Bannister, Wandering, Dwarda, Codjatonine, Pumphreys Bridge and Hastings. Mt Cooke location falls solely within DBCA managed land. North Bannister has some integration of private land and DBCA managed land.

Adjoining local governments include the City of Armadale and the Shires of Pingelly, Brookton, Beverley, Serpentine-Jarrahdale, Cuballing, Boddington, Murray and Williams.

Fires may impact on multiple tenures and move through various land uses. An overview of the Shire's land tenure and management is shown in Table 5. The Shire is made up of a mosaic of land tenures. The largest type of tenure within the Shire of Wandering is land vested to the Department of Biodiversity, Conservation and Attractions, with 48.5% of the total land area. 46.7% of land tenure is private ownership. Approximately 0.75% of the Shire of Wandering is Local Government managed land.

The Shire of Wandering's landscape, characterised by extensive DBCA-managed conservation areas, broadacre agricultural land, and a complex mosaic of tenures, creates an environment where wildfire can move rapidly across jurisdictions and land uses. With nearly half the Shire comprising forested DBCA estate and a similar proportion privately owned farmland, bushfire events are likely to involve multiple stakeholders and require coordinated inter-agency response. The undulating terrain dispersed rural communities, and proximity to numerous neighbouring local governments further increase the complexity of fire management. Overall, wildfire poses a significant and multifaceted risk to the Shire's natural assets, agricultural productivity, local communities, and infrastructure, emphasising the importance of collaborative planning, proactive mitigation, and strong cross-tenure partnerships.



Table 5: Summary of land management responsibilities within the Shire of Wandering.

Land Manager	Area (Ha)	Local Government Area (%)
Shire of Wandering	1441	0.75%
Private	88826	46.7%
Department of Biodiversity, Conservation and Attractions	92341	48.5%
Department of Planning, Lands and Heritage	4103	2.1%
Main Roads Western Australia	157	0.08%
Water Corporation	3.1	0.001%
Department of Water and Environmental Regulations	3167	1.6%
Other	142	0.89%

Source: *Department of Fire and Emergency - Services Office of Bushfire Risk Management*



3.3. Community demographics and values

According to the Australian Bureau of Statistics 2021 Census (estimations), the population of the Shire of Wandering was 391 (46.3%) being female and (53.7%) being male.

The statistics show 51.6% of the population are aged between 20 – 59-years-old, which is the key age group for recruitment and retention of emergency services volunteers. The low population numbers overall mean that there is a limited availability of bushfire brigade volunteers, with pressure further increased when considering the broad competing priorities associated with smaller rural communities. This is a key consideration for the Shire. However, during past fire events there has a strong turnout of spontaneous volunteers during fire events, with many local residents stepping forward to support their community. There may be an opportunity, to engage with this sector of the community to potentially:

- *Increase the registration of volunteers or farmer response units prior to an event.*
- *Ensure community members and existing volunteers are appropriately trained in fire suppression and response.*

The numbers of residents within the 0-14 age group indicates that the delivery of a school-based program may be of benefit for early engagement and increasing understanding of home bushfire safety awareness. The Shire of Wandering will continue to engage with Wandering Primary School for Bushfire Safety Awareness sessions.

The over 65s age group accounts for 23.9% of the population. Elderly people are considered a vulnerable demographic in bushfire management, as they may have less capacity to prepare and defend property and/or stay up to date with relevant information. Because of this there is a need for increased planning for this demographic to ensure they are adequately considered and communicated with during fire events

The Shire of Wandering's tourism assets, including the Caravan Park and the Wandering Camp Out Weekend, contribute to local economic activity and could be significantly impacted by bushfire. The community is predominantly agricultural and places a high value on proactive land management. There is broad acceptance of planned burning and fuel management as appropriate methods for reducing bushfire risk.

3.4. Cultural heritage

The Shire of Wandering contains a number of places of heritage value which are identified within The Department of Planning and Heritage Aboriginal Cultural Heritage Register.

There are numerous Registered and Lodged Aboriginal Cultural Heritage sites in the Shire of Wandering, shown in the [Aboriginal Cultural Heritage Inquiry System \(ACHIS\)](#). This system will be consulted and appropriate approvals obtained when planning bushfire mitigation activities.

The Gnaala Karla Booga Aboriginal Corporation (GKB) have the Indigenous Land Use Agreement the Shire of Wandering, They will be consulted prior to bushfire mitigation treatments being completed on land with ACH and post wildfire events during recovery.

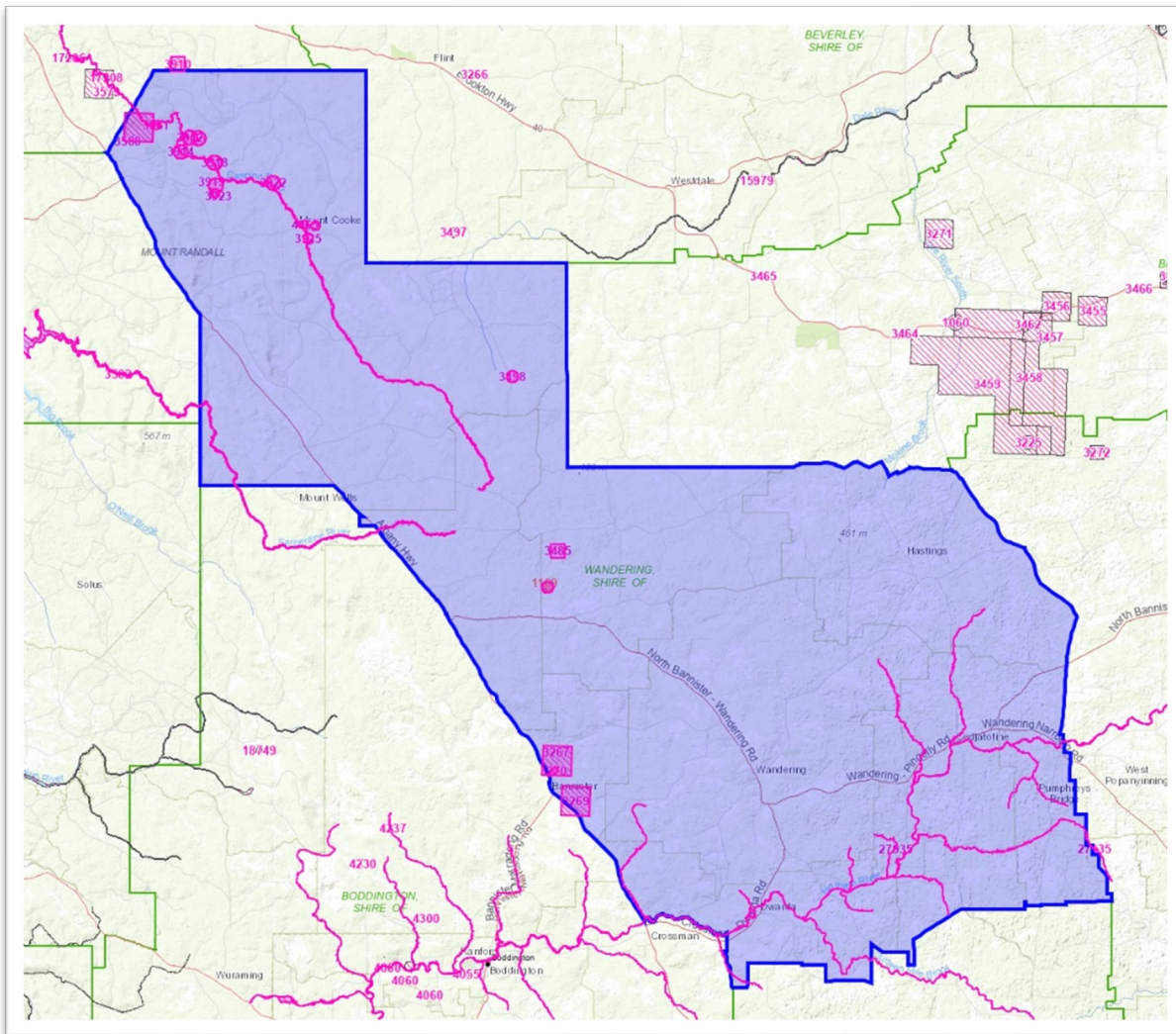


Figure 2: Shire of Wandering Aboriginal Cultural Heritage

3.5. Economic activities and industry

The Agriculture, Forestry & Fishing industry sector makes the greatest contribution to economic output in the region, which at \$56.2 M accounts for 65.29% of total output.

This industry sector is also the largest employer with 89 jobs which represents 56.69% of total employment within the region.

The Shire of Wandering’s economy is highly vulnerable to bushfire due to its reliance on broadacre agriculture, livestock production, and rural industries that are directly exposed to fire-prone landscapes. Large-scale bushfires have the potential to destroy crops, pasture, fencing, and critical farm infrastructure, resulting in significant short-term economic disruption and long-term recovery costs for landholders.

In addition, any disruption to strategic transport and freight routes—particularly Albany Highway and key agricultural haulage roads—may impede the movement of goods, livestock, and services, slowing economic activity and hindering emergency response. Together, these factors create a local economic environment where bushfire events can have widespread and enduring impacts across multiple sectors of the Shire.

Wandering

Employment

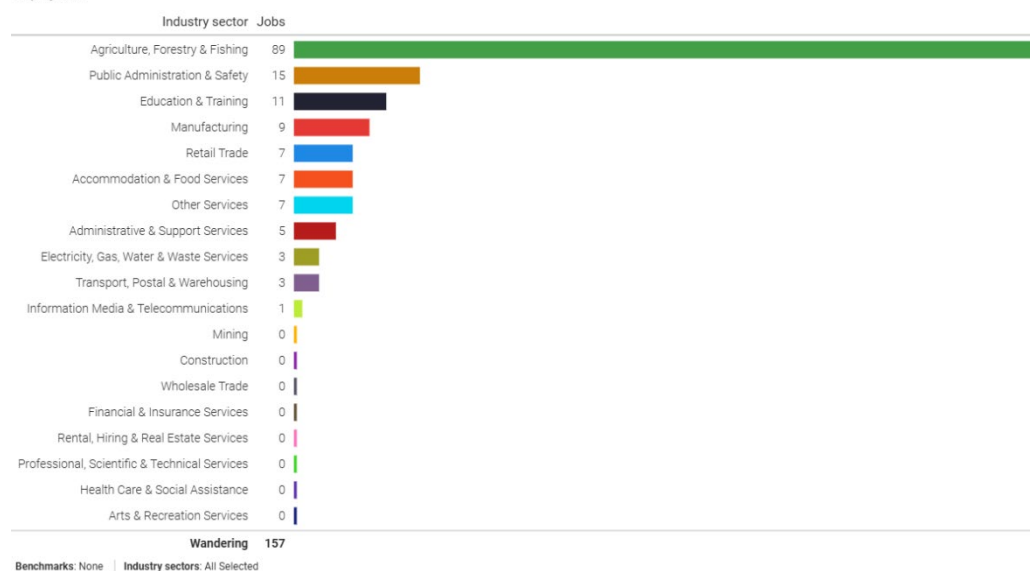


Figure 3: Shire of Wandering Employment Statistics (REMPPLAN)



3.6. Topography and landscape features

The agricultural areas of Western Australia are very diverse, with a wide range of landscapes, soils and landscape features. The Shire of Wandering's landscape features are detailed in the Department of Agriculture and Food (WA) series 'Landscape and soils of the Narrogin District' (2010).

The western portion of the Shire is located on the Darling Range zone (DRZ), a broad uplifted plain. This has distinct NW/SE patterns in ridges and valleys and has been cut by a few large waterways from further east. Yellow brown gravelly soils and sheet ironstone are common.

The eastern portion of the Shire is in the Rejuvenated Drainage Zone (RDZ), which has an active drainage system that joins the Avon, Blackwood and Murray (Hotham) rivers. The landscape is more dissected, often with variable soils formed from dissected laterites and underlying igneous rock.

The waterways in the Shire often present challenges for access and crossing. Fires often spot across the watercourses, where firefighters cannot easily cross and may have to travel some distance to be able to get to the other side. This can often result in a significant delay in firefighting response allowing fires to be able to grow quickly with limited suppression under the influence of significant slopes.

The western portion of the district is located on the Darling Plateau. Valleys in the western part of the shire can

- impact rates of spread (ROS)
- can make prediction difficult as the valleys channel winds and create localised conditions (e.g. fire moving against prevailing wind conditions)
- spotting ridge to ridge

There are 13 bridges, throughout the Shire. These are located on major traffic routes, critical to tourism and movement of agricultural produce. These bridges are also vital for the evacuation of communities in emergencies and the movement of firefighting vehicles. The local and regional economy can be adversely affected, and community safety impacted if bridges are damaged/destroyed by fire. The BRM planning process has identified the bridges, particularly timber bridges, as a significant risk for the Shire and they will be a priority for risk treatment.

3.7. Climate and weather

Wandering has a Mediterranean climate with hot dry summers and cool, damp winters. In winter, it is one of the coldest towns in Western Australia, not infrequently recording temperatures below 0 °C.

The following weather statistics were obtained from the Bureau of Meteorology (BOM) Wandering Station (Station ID 010917).

Bushfire threat is typically associated with very hot (above average temperatures), dry (less than 20% humidity) and windy (above 12 – 15 Km per hour) conditions. Figure 4 Shows that the Shire of Wandering can experience these thresholds throughout the year particularly during November to March inclusive. The wettest months are May through September when about 70% of the annual rainfall occurs. Weather is the primary

influencer on fire activity and therefore needs to be a significant consideration when planning both mitigation and response activities. The elevated risk to the Shire of Wandering is usually December to February each year.

Wind Rose

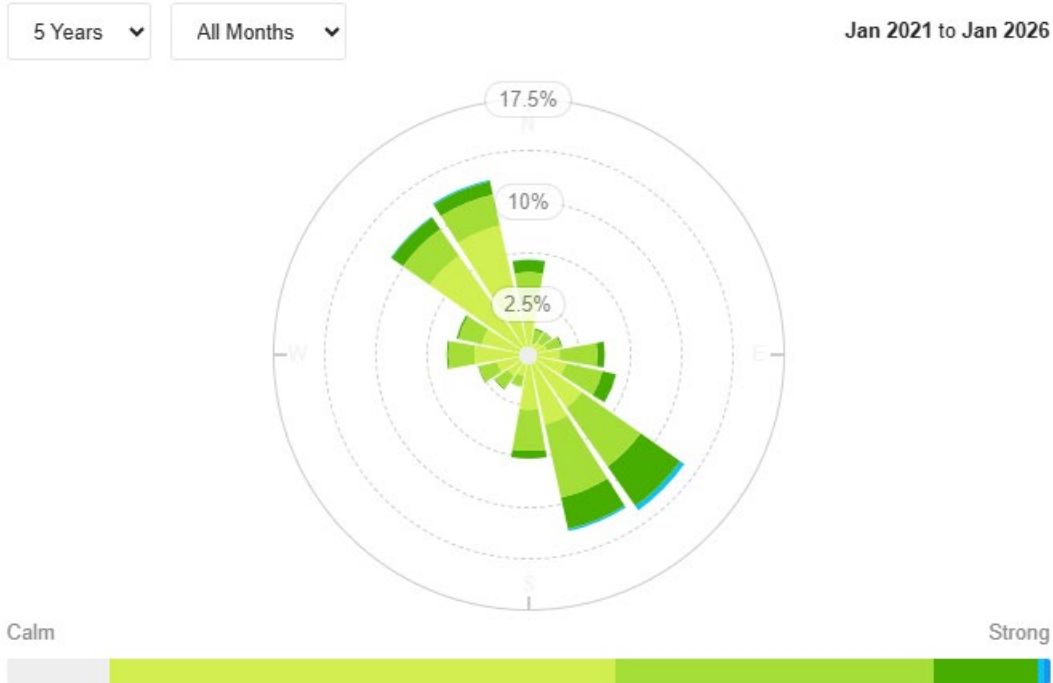


Figure 4: Shire of Wandering Windrose

Statistics	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	Years	Plot Map
Temperature															
Mean maximum temperature (°C)	32.4	31.8	29.0	24.5	20.2	17.0	15.8	16.6	18.6	22.5	27.3	30.7	23.9	27	1998-2025
Mean minimum temperature (°C)	14.2	14.5	12.7	9.5	6.2	4.8	4.1	4.1	4.8	6.3	9.5	12.2	8.6	27	1998-2025
Rainfall															
Mean rainfall (mm)	14.0	14.9	23.6	30.5	55.2	78.4	98.6	95.8	55.6	28.9	18.8	14.5	524.0	26	1998-2025
Decile 5 (median) rainfall (mm)	8.0	2.4	11.2	21.2	60.2	74.7	95.2	97.8	54.4	24.2	14.4	5.4		27	n/a
Mean number of days of rain ≥ 1 mm	1.8	1.4	2.5	4.3	6.7	8.9	11.4	11.1	9.0	5.0	3.0	2.0	67.1	26	1998-2025

Figure 5: Shire of Wandering Climate statistics

References

- <https://www.willyweather.com.au/climate/weather-stations/wa/wheatbelt/wandering.html>
- <https://www.bom.gov.au>

3.8. Vegetation and fuel

The Shire of Wandering has three prominent types of vegetation throughout the shire.

The northern portion of the Shire is the Marradong system. This consists of mainly Jarrah, Marri and Wandoo forest. The trees in these forests have fine fibrous loose bark which easily ignites and can be carried by the winds over long distances as embers, starting spot fires and impacting assets ahead of the main fire front. Combined with the hilly topography on which it occurs these forest vegetation types can create very intense and fast-moving fires. DBCA undertake prescribed burns in in these areas to help reduce the bushfire risks of this vegetation type.

The eastern portion is mainly the Dryandra system which consists mainly of Wandoo and Sheok woodlands. These woodlands tend to have a low open canopy with sparse shrubby understory. Fires in these areas can be slow moving due to the sparseness of ground fuels. This area is predominantly broad acre farmland with remnant vegetation pockets, much of the remnant Dryandra woodlands are on private land. The shire manages this by its Local Government Wide Controls such as fire break notices.

The Quindanning system is in the western part of the Shire and is similar to the Marradong system with Marri, Wandoo, Yorkgum and Jam woodlands, with most of this area is managed by DBCA.

Three (3) aspects of vegetation within the Shire of Wandering that requires specific attention, particularly in the context of bushfire mitigation treatment options moving forward, are:

1. The ability for sheoak – e.g. *Allocasuarina huegeliana* to invade areas of other native vegetation, significantly changing the vegetation and fuel structure. This is a common concern across the region with areas being significantly affected.
2. Managing annual weeds in remnant vegetation and the opportunity for these weeds to become established post mitigation works. Burning small remnants at the incorrect intensity, season or frequency can potentially result in higher fuel loads.
3. Management of waterways, particularly those in and around assets, are significant as they offer riparian vegetation corridors which can have a wick-like effect and are associated with fire runs with marked changes in fire behaviour, intensity and spread expected in this vegetation compared with other unvegetated land around them.

Whilst agricultural holdings (grassland) may appear to be a low bushfire risk, this vegetation presents a significant bushfire hazard, especially during harvest season (November to January) when harvesting activities have the potential to ignite a fire in fully cured crops.

3.9. Important species and communities

Important species and communities are listed on the [Department of Biodiversity, Conservation and Attractions \(DBCA\) website](#). This website will be consulted with due diligence practiced to protect identified species and communities when planning and conducting appropriate bushfire mitigation activities.

A further consideration in relation to both bushfire prevention and response strategies is the potential spread of weeds or diseases such as *Phytophthora Cinnamomi* (Dieback), which is easily spread through soil movement from vehicles, animals, water and feet. Other fungal-borne diseases can also be spread through these mechanisms. This risk must be considered in the context of planned prevention and response strategies and the risk minimised wherever possible.

The Shire of Wandering is within the catchment of the Threatened Ecological Community – *Eucalypt Woodlands of the Western Australian Wheatbelt Ecological Community*, listed under the *Environment Protection and Biodiversity Conservation Act 1999*. The distribution of Threatened Ecological Flora, Fauna and Communities in the Shire is shown in Figure 6.

Bushfires can impact biodiversity by causing a decline in the distribution, abundance, genetic diversity and/or function of species or ecological communities. Fires that are too intense will impact on the populations of sensitive species and fires that are too frequent will result in limited population recovery.

The Shire of Wandering’s bushfire mitigation strategy integrates environmental asset considerations throughout both the planning and implementation phases. These treatments are designed to deliver positive environmental outcomes by improving access for land management and ecological monitoring, facilitating invasive weed control, and conducting planned burns to reduce fuel loads—thereby lowering the potential impact of wildfires.

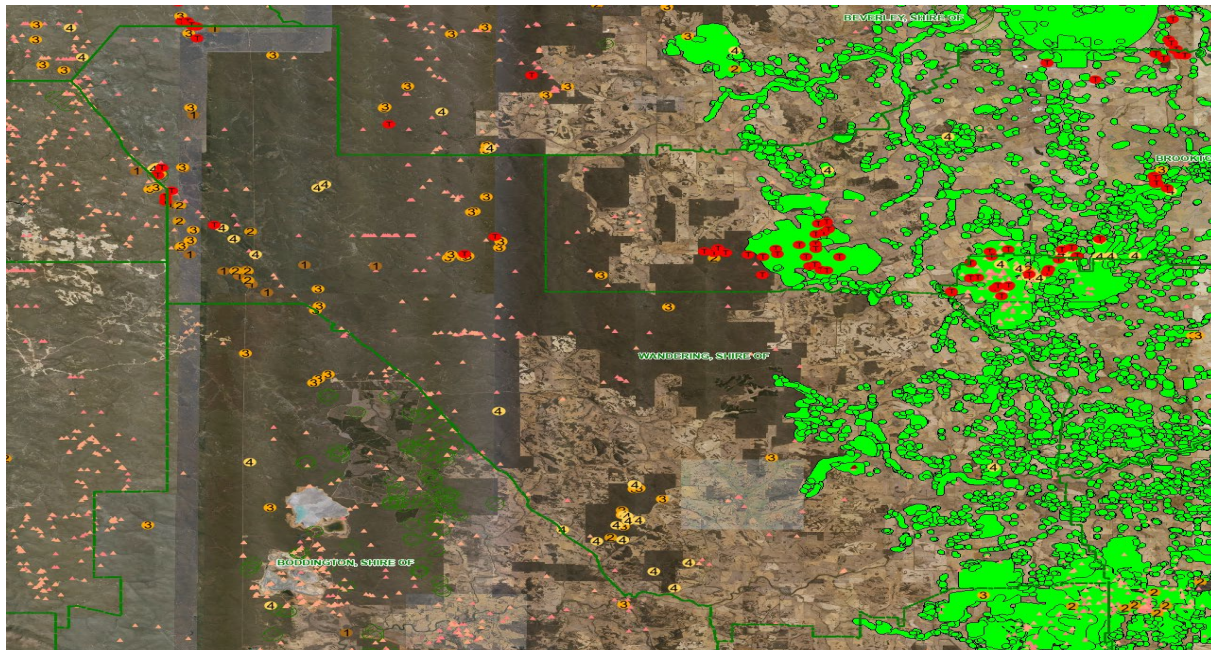


Figure 6: Map of Threatened Ecological Communities and Environmentally Sensitive Areas

3.11. Bushfire Frequency and Causes of Ignition

The below Figure 7 is drawn from the DFES Local Government Report Package, produced January 2026, so the statistics for the 2025/26 are not yet complete.

	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Total Number of Bushfires:	5	13	6	17	9	8
Unreported	1	2	3	11	2	6
Weather Conditions - Lightning	0	6	0	4	0	1
Burn off fires	3	2	0	0	3	0
Vehicles (incl. Farming Equipment/Activities)	1	1	1	1	1	0
Other open flames or fire	0	1	0	0	1	0
Reignition of previous fire	0	1	0	0	1	0
Equipment - Mechanical or electrical fault	0	0	1	0	0	1
Suspicious/Deliberate	0	0	1	0	0	0
Power lines	0	0	0	1	0	0
Weather Conditions (High winds, natural combustion etc. Excludes Lightning)	0	0	0	0	1	0

Figure 7: Shire of Wandering ignition statistics (DFES)

The Shire of Wandering Bushfire Brigade members endeavour to report all fire ignition causes if known, ultimately some fire ignitions may not be reported due to lack of information or connectivity issues. This does not affect the suppression response.

Bushfire-prone areas within the Shire are predominantly associated with expansive agricultural landscapes, where dry vegetation provides readily available fuel, particularly during high-risk seasons. Crop, grasslands, and areas of dense vegetation are especially susceptible to ignition. These risks are exacerbated by prolonged dry conditions, prevailing winds, and ongoing agricultural activities, which together increase the likelihood of fire ignition and rapid spread.

Lightning strikes, remain a significant natural ignition source across the Shire. In addition, human-related causes such as arson and electrical infrastructure failures, including power pole and line faults, contribute to the overall bushfire ignition risk profile.

The Shire of Wandering faces a diverse range of ignition sources across varied bushfire-prone landscapes, presenting a complex challenge for effective bushfire risk management. To improve preparedness and reduce the likelihood and severity of bushfire events, the Shire's Bushfire Risk Management Plan prioritises the identification and treatment within high-risk areas. Through ongoing assessment and the implementation of targeted mitigation treatments, the Shire aims to reduce bushfire risk and enhance community safety.

Through funding provided by the Mitigation Activity Fund Grant Program, the Shire of Wandering is actively implementing a range of vegetation mitigation treatments. These treatments are being carried out on land vested to the Shire and are specifically targeted at areas surrounding assets that have been identified as being at extreme, very high, or high bushfire risk. The primary objective of these mitigation activities is to reduce fuel loads, enhance community safety, and lower the potential impact of future bushfires.

3.12. Bushfire risk controls

Control	Action or activity description	Lead agency	Notes and comments
<i>What is the control in place?</i>	<i>What is the name of the specific action or activity?</i>	<i>Who is the agency responsible for implementation of the control?</i>	<i>Provide a brief description of the action or activity, including its contribution to bushfire risk management.</i>
Use of Bush Fires Act 1954 Section 33 Fire Management Notices.	Shire of Wandering Firebreak Notice and Bushfire Information	Shire of Wandering	Requirement of a landowner or occupier to maintain a firebreak to reduce fuel loads and provide access for firefighting appliances in the event of a bushfire
Restricted Burning Times and Prohibited Burning Times	Shire of Wandering Firebreak Notice and Bushfire Information, and Shire of Wandering website.	The Shire of Wandering	<p>Restricted Permit required 1 October – 31 October</p> <p>Prohibited Burning prohibited 1 November – 21 February</p> <p>Restricted Permit required 22 February – 19 April</p>
Shire of Wandering Harvest Vehicle Movement Bans	The Shire maintains a Harvest Ban Hotline which enables residents to be informed, via SMS, when Harvest Bans have been applied and removed.	The Shire of Wandering	
Shire of Wandering vegetation management programs being implemented.	Mitigation Activity Fund Grant Program (MAFGP), to manage bushfire hazards on land vested to the Shire of Wandering.	The Shire of Wandering	<p>In 2024-2025 7 treatments were completed using MAFGP funds totaling \$23,232.00</p> <p>In 2025-2026 8 treatments were applied for through MAFGP funding totaling \$32,378.00</p> <p>Maintained reserves, Local government easements and firebreaks through the Shires Work Program.</p>
Shire of Wandering Bushfire Risk Management Plan	Monitoring performance against the BRM Plan and reporting annually, to the Shire of Wandering, Local Emergency Management Committee and Bushfire Advisory Committee.	Shire of Wandering	
Aboriginal Cultural Heritage (ACH)	The Department of Planning, Land and Heritage online mapping tool for Aboriginal Cultural Heritage registered and lodges sites ensures all works proposed on ACH land seeks consultation and subsequent approvals from DPHL and Aboriginal Corporations.	The Department of Planning, Land and Heritage.	
Use of The State Planning Policy 3.7 – Planning for Bushfire Prone Areas and the Guidelines. .	SPP 3.7 ensures all assets built within DFES map Bushfire Prone Areas, are assessed by the Shire prioritizing bushfire requirements early in the planning process.	The Shire of Wandering, and The Department of Planning, Lands and Heritage, and Western Australian Planning Commission	
Locations and capacity of volunteer fire brigades and other bushfire response resources	Department of Fire and Emergency Services, and Shire of Wandering emergency response.	The Shire of Wandering	2 Local Government Volunteer Bushfire Brigades and 2 Local Government Farmer Response Brigades.

<p>Public education campaigns and the use of DFES state-wide programs, tailored to suit local needs.</p>	<p>The Shire of Wandering staff, along with the Department of Fire and Emergency Services, will be striving to identify key risk groups and knowledge gaps. Once identified, develop a strategic engagement plan which addresses the identified gaps and maps out collaboration across brigades, the Shire of Wandering and DFES.</p>	<p>The Shire of Wandering, and The Department of Fire and Emergency Services.</p>	
<p>The Department of Biodiversity, Conservation and Attractions Annual Burn options program.</p>	<p>The Department's Parks and Wildlife Service conducts approximately 130 prescribed burns each year within their land tenure across WA, which are chosen from around 400 prescriptions within the annual Burn Options Program. This is due to multiple factors including forward deployment of personnel. The final decision to carry out a prescribed burn is made on the morning of ignition, to ensure the safest possible conditions. The Parks and Wildlife Services, also conduct fire access track condition assessments and complete maintenance as required.</p>	<p>The Department of Biodiversity, Conservation and Attractions</p>	<p>Burn Options Program Department of Biodiversity, Conservation and Attractions</p>
<p>Forest Product Commission (FPC)</p>	<p>Annual pruning and firebreaks programs comply with the Shire of Wandering Firebreak Notice.</p>	<p>Forest Product Commission</p>	
<p>Main Roads WA</p>	<p>Main Roads WA complete bridge assessments, roadside maintenance and other land tenure work plan annually.</p>	<p>Main Roads WA</p>	
<p>Water Corporation</p>	<p>Risk-Based Planning & Fuel Management Strategies</p> <ol style="list-style-type: none"> 1. Conducting field visits to tailor treatments to identify risk areas. 2. Utilisation of GIS bushfire risk assessment tools to guide land and fire management decisions. 3. Ongoing prescribed burning programs to reduce fuel loads, conducted in collaboration with fire agencies. <p>Operational Resources</p> <ol style="list-style-type: none"> 1. Fire management personnel with training in prescribed burning, conservation, and land management. 2. Coordination with local brigades and government, state agencies and private landowners for shared management strategies. <p>Partnerships</p> <ol style="list-style-type: none"> 1. Engagement with the Department of Fire & Emergency Services (DFES), local governments, and other stakeholders to align with state fire management policies. <p>Future Strategies & Continuous Improvement</p> <ol style="list-style-type: none"> 1. Expansion of stakeholder engagement initiatives to strengthen neighbouring landholder participation in risk reduction. 2. Ongoing review of bushfire management practices to adapt to climate change impacts and evolving fire regimes. 	<p>Water Corporation Fire and Land Management</p>	

<p>The Department of Fire and Emergency Services (DFES) is responsible for the management of fire prevention of Unallocated Crown Land (UCL) and Unmanaged Reserves (UMR) within gazetted town site boundaries under a memorandum of understanding with the Department of Planning, Lands and Heritage (DPLH).</p>	<p>The Department of Fire and Emergency Services Bushfire Risk Management Officers annually manage UCL and UMR land.</p>	<p>The Department of Fire and Emergency Services.</p>	
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Table 6: Bushfire Control Measures

Chapter 4. Asset identification and risk assessment

Assets at risk from bushfire in the Shire of Wandering are recorded in the *Asset Risk Register* in Bushfire Risk Management System (BRMS). Assets are divided into four categories: human settlement, economic, climate, and cultural. Each asset has been assigned a bushfire risk rating between low and extreme based on the risk assessment methodology described in the Guidelines and Handbook.

4.1. Identifying and assessing Systemic Risk

Bushfire systemic risk refers to the potential for bushfires to disrupt interconnected systems that support communities. These disruptions can affect social, economic, and environmental aspects far beyond the area directly impacted by the fire. It includes the cascading effects that go beyond physical damage to property and infrastructure.

All systemic risks are considered within the Shire of Wandering’s Local Emergency Management Arrangements.

4.2. Local government asset risk profile

A summary of the risks assessed in the Shire of Wandering is shown in Table 7. This table shows the proportion of assets at risk from bushfire in each risk category at the time the BRM Plan was endorsed. This table was correct at the time of publication but may become outdated as risks are treated or additional risks are identified and assessed. A report may be generated from the BRMS to provide the most current risk profile.

Asset Category	Risk Rating					Total
	Low	Medium	High	Very High	Extreme	
Human Settlement	3.74%	30.84%	27.10%	15.89%	22.43%	214
Economic	5.56%	11.11%	11.11%	33.33%	30.56%	36
Environmental	0%	0%	0%	0%	40.00%	5
Cultural	11.11%	22.22%	22.22%	0%	22.22%	9

Table 7: Local Government Asset Risk Summary

Chapter 5. Risk evaluation

5.1. Risk acceptance criteria

The acceptable level of risk for each asset category is shown in Table 8. A risk that is assessed as exceeding these limits will be considered for treatment. Risks below the acceptable level do not require treatment during the life of this BRM Plan and will be managed by routine bushfire risk controls and monitored to detect any increase in their risk rating.

While local governments prepare the BRM Plan, they do so on behalf of all stakeholders and aren't solely responsible for managing the risks identified in the plan. Risk Acceptance does not signify acceptance of responsibility for risk treatments or outcomes on land that is not managed by the local government.

Although the risk acceptance criteria will determine whether a treatment is recommended to manage a risk, the risk owner will ultimately decide whether to implement a treatment and what sort of treatment to apply. This decision will include consideration of the availability of resources, capacity to undertake treatments, cost, practicality of implementation, community values, and risks associated with the treatment. The latter will include potential impacts on the natural environment and cultural heritage. In some instances, a considered decision may be taken not to treat an unacceptable risk or to rely on non-asset specific controls.

	Asset category			
	Human settlement	Economic	Environmental	Cultural
Acceptable risk level	Medium	Medium	High	High

Table 8: Risk acceptance criteria for bushfire risk in Shire of Wandering.

The Shire of Wandering accepts these bushfire risk ratings for land owned by the Shire, as they represent residual risk after the application of all reasonably practicable mitigation measures. Acceptance does not imply inaction, but rather an informed and proportionate approach to risk management that balances community safety, environmental considerations, cultural sensitivity, resource limitations, funding availability and statutory responsibilities. Risks will continue to be monitored and reviewed through the BRMS process and annual mitigation planning.

Risk Rating	Criteria for acceptance of risk	Course of action
Extreme	<p>Only acceptable with excellent controls.</p> <p>Urgent treatment action is required.</p>	<ul style="list-style-type: none"> • Specific action is required in first 2 years of BRM plan. • Priorities will be made for treatments. • Identification of partnerships with other agencies for strategic mitigations. • Communication with stakeholders will be a strong focus to managing extreme risks
Very High	<p>Only acceptable with excellent controls.</p> <p>Treatment action is required.</p>	<ul style="list-style-type: none"> • Specific action is required in first 4 years of BRM plan. • Priorities will be made for treatments. • Identification of partnerships with other agencies for Strategic mitigations. • Communication with stakeholders will be a strong focus to managing risks
High	<p>Only acceptable with adequate controls.</p> <p>Treatment action may be required.</p>	<ul style="list-style-type: none"> • Specific action is required in the 5 year life of BRM plan. • Priorities will be made for treatments. • Identification of partnerships with other agencies for strategic mitigation.
Medium	<p>Acceptable with adequate controls.</p> <p>Treatment action is not required, but risk must be monitored regularly.</p>	<ul style="list-style-type: none"> • Specific action may not be required. • Risk may be managed with routine controls and monitored periodically throughout the life of the BRM Plan.
Low	<p>Risk acceptable with adequate controls, managed by routine procedures, or controls and subject to monitoring.</p> <p>Treatment is not required.</p>	<ul style="list-style-type: none"> • Need for specific action is unlikely. • Risk will be managed with routine controls and monitored as required.

Table 9: Criteria for acceptable risk and course of action.

Chapter 6. Risk Treatment

The purpose of risk treatment is to reduce the potential impact of bushfire on the community, economy and environment. This is achieved by implementing treatments that modify the characteristics of the hazard, the community or the environment to make bushfires less likely or less harmful.

6.1. Treatment Strategy

The Treatment Strategy describes the overall approach to managing bushfire risk in the medium to long term in the Shire of Wandering. The strategy is shaped by factors such as the distribution of risk in the landscape, the community's values and objectives, stakeholders' mitigation programs and constraints on treatment options. The Treatment strategy helps guide the development of integrated annual treatment schedules.

Unacceptable risks are identified via BRMS, with priority given to Extreme, Very High and High rated areas, supported by community concerns and local knowledge.

Treatment decisions are guided by risk ratings, resources, environmental considerations, maintenance and asset categories. Human Settlement assets classified Extreme, taking ultimate priority and continuing to prioritise through Very High and High. Topography, land use, strategic roads, vegetation, climate, and sensitive industries considerations, are incorporated by multiple Shire of Wandering resources to identify the most suitable treatment types, priorities and objectives, ensuring a holistic and locally informed mitigation plan.

Complementary non-physical treatment strategies include community engagement and training for staff and volunteers, enhancing preparedness and resilience.

Cascading risk management controls are implemented through strategic treatment aim to limit fire spread, protect assets, and reduce impact severity through targeted mitigation.

Initial treatments are funded through MAFGP, with ongoing maintenance supported by the Shire of Wandering's works program. Where seasonal constraints affect planned burns, alternative methods are applied.

6.2. Treatment Schedule

The Treatment Schedule is a list of bushfire risk treatments recorded in the BRMS. It is developed regarding the outcome of the risk assessment process and Treatment Strategy and in consultation with stakeholders.

A treatment schedule for the Shire of Wandering has been entered into BRMS. This is a live document and will be regularly updated throughout the life of the BRM Plan.

Land managers are responsible for implementing agreed treatments on their own land. This includes costs associated with the treatment and obtaining the relevant approvals, permits or licenses to undertake an activity. Where agreed, another agency may manage a treatment on behalf of a land manager.

Chapter 7. Monitoring and review

Monitoring and review processes are in place to ensure that the BRM Plan remains current and considers the best available information.

7.1. Monitoring and review

Shire of Wandering will monitor the BRM Plan and BRMS data to identify any need for change. The Plan and BRMS data will be reviewed at least every two years to ensure they continue to reflect the local context, assets at risk, level of risk and treatment priorities.

7.2. Reporting

The Shire of Wandering CEO or their delegate will provide to OBRM the outcomes of the two-year review of the BRM Plan. This is required to maintain OBRM endorsement of the Plan.

The Shire of Wandering will contribute information about their BRM Program to the annual OBRM Fuel Management Activity Report.





12.3 Request to Modify Building Envelope – Lot 102 (No. 275) O’Connell Road, Wandering

File Reference:

Date: 30 April 2026

Location: Lot 102 (No. 275) O’Connell Road, Wandering

Applicant: William Temby

Author: Ben Laycock (Altus Planning), Shire’s Town Planning Consultant

Authorising Officer: Chief Executive Officer

Disclosure of Interest: Nil

Attachments:
1. Development Application
2. Building Envelope Plan – Blackboy Springs Estate

Voting Requirements: Simple Majority

Previous Reference: Nil

Summary of Report:

The landowner of Lot 102 (No. 275) O’Connell Road, Wandering is seeking to modify the building envelope that applies to their land.

Background:

Lot 102 (No. 275) O’Connell Road, Wandering (subject land or site) is zoned ‘Rural Residential (RRes2)’ pursuant to the Shire of Wandering Town Planning Scheme No. 3 (TPS3 or Scheme) which requires all buildings and effluent disposal facilities to be contained within a defined building envelope, as per the plan approved by the Shire at the time of the original subdivision.

The relevant Building Envelope Plan for the Blackboy Springs Estate illustrates a 606m² building envelope on the subject land, as per the extract below.

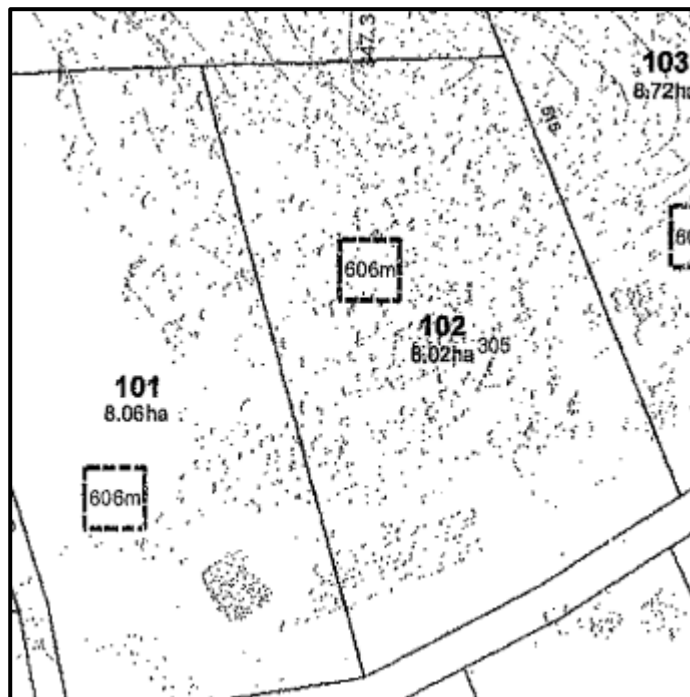


Figure 1: Extract of Building Envelope Plan

The landowner has requested that the defined building envelope be modified to create two (2) building envelopes:

1. An envelope measuring 25m x 25m (625m²) to be located east of the current location which is intended to accommodate a small dwelling and water tank.
2. An envelope measuring 15m x 15m (225m²) to be located south of the current location which is intended to accommodate a shed and water tank.

The precise location of the proposed envelopes and the landowner's justification is provided in Attachment 1 to this report. In short, the landowner's reasoning includes:

- (i) The previous location appears to have been arbitrarily picked;
- (ii) The proposed envelopes minimise ground disturbance and are more easily accessible;
- (iii) The proposed envelopes will likely result in less clearing;
- (iv) They do not consider that the new envelopes will impact on neighbour privacy;
- (v) The envelopes are lower on the property;
- (vi) The combined envelopes are less than the 1,600m² referenced in TPS3.

The Shire's Town Planning Consultants have prepared the below overlay of the Applicant's plan on recent aerial imagery, see below.



Figure 2: Overlay of Applicant's plan on recent aerial

It is noted that there are existing structures on-site that are not located within the existing envelope (shown yellow) or the proposed envelopes (shown red). These are unauthorised structures that pre-date the current landowner and are in the process of being removed from site.

The below image has been captured from Google Street View dated May 2023.



Figure 3: Google Street View of subject site from O'Connell Road

Consultation:

There is no statutory requirement within TPS3 for a modified building envelope to be advertised. Furthermore, for reasons outlined in the following section, it has been deemed that the proposal is unlikely to result in adverse impacts on the immediately adjoining landowners, or the rural residential character.

Statutory Environment:

Schedule 11 of TPS3 as it applies to Rural Residential Zone No. 2, requires the following:

1. *No clearing of vegetation shall occur within any lot except for the following:

with the approval of the local government, clearing within a building envelope of 1600 square metres containing the dwelling, as may be reasonably required to construct an approved building and curtilage thereto.*
2. *Building envelopes shall be located at a minimum distance of 50 metres from Moramocking Road, and 30 metres from the common boundary of a lot with State Forest and any watercourse or drainage line.*

There is no provision within TPS3 which expressly states that there can only be one (1) building envelope on a property.

It is noted that the cumulative size of the proposed envelopes is less than what could otherwise be permitted within the zone and the proposed envelopes are appropriately setback having regard to the above requirements, and the broader setback requirements for the Rural Residential Zone which are 30m for front setbacks and 10m for rear and side setbacks.

The objectives for the Rural-Residential Zone are set out in clause 4.2 of TPS3, with subclause c) considered to be of relevance:

to make provision for retention of the rural landscape and amenity in a manner consistent with the orderly and proper planning of such areas.

In relation to the above, it is considered that the proposed envelopes are consistent with the objective for the following reasons:

- The proposed envelopes are likely to require less clearing (based on aerial imagery);
- Being located closer to the road, less clearing will be required for vehicular access;
- The nature of the existing vegetation and topography of the site is such that development within the proposed envelopes is likely to be predominantly screened from view on O'Connell Road;
- The smaller, southern envelope abuts the battleaxe leg of Lot 201 (No. 30) Echidna Place and therefore is not considered likely to impinge on their amenity;
- The larger, northern envelope will be located in excess of 80m to the south-west of the developed area on Lot 103, and that developed area on Lot 103 sits in excess of 14m above the ground level of the proposed envelope, therefore not disrupting any views or resulting in any visual privacy concerns.

Having regard to all the above, it is considered that the proposed building envelope modification warrants support.

Policy Implications:

Not applicable.

Financial Implications:

Not applicable.

Strategic Implications:

Not applicable.

Risk Implications:

Risk	Low
The proposed building envelopes are consistent with the requirements of Town Planning Scheme No. 3 with respect to total size, as well as relevant setbacks. Amenity impacts on adjoining and surrounding landowners and occupiers is likely to be negligible.	

Voting Requirements:

Simple Majority

070526

Moved: Cr. Hansen

Seconded: Cr. Cowan

Officer Recommendation:

That Council approves the application for development approval, submitted by William Temby, to modify the building envelope on Lot 102 (No. 275) O'Connell Road, Wandering as per the application dated 20 April 2026.

Carried 6/0

For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson

Against: Nil

William Temby

Postal Address:
27 Keyes Street Lathlain
WA 6100
Mobile 0448448925

Property Address
275 O'connell Rd.
Wandering
WA 6308

Planning Department
Shire of Wandering
22 Watts Street,
Wandering WA 6308:

20/4/2026

Re: Relocation / Alteration of building envelope.

For your Consideration,

I am applying to alter and add to the building envelope of 275 O'connell Road Wandering. I am asking for 2 envelopes, the first 25m x 25m the second 15m x 15m. The aim will be to have a small dwelling and water tank on the larger envelope, The smaller envelope is planned to have a shed and water tank.

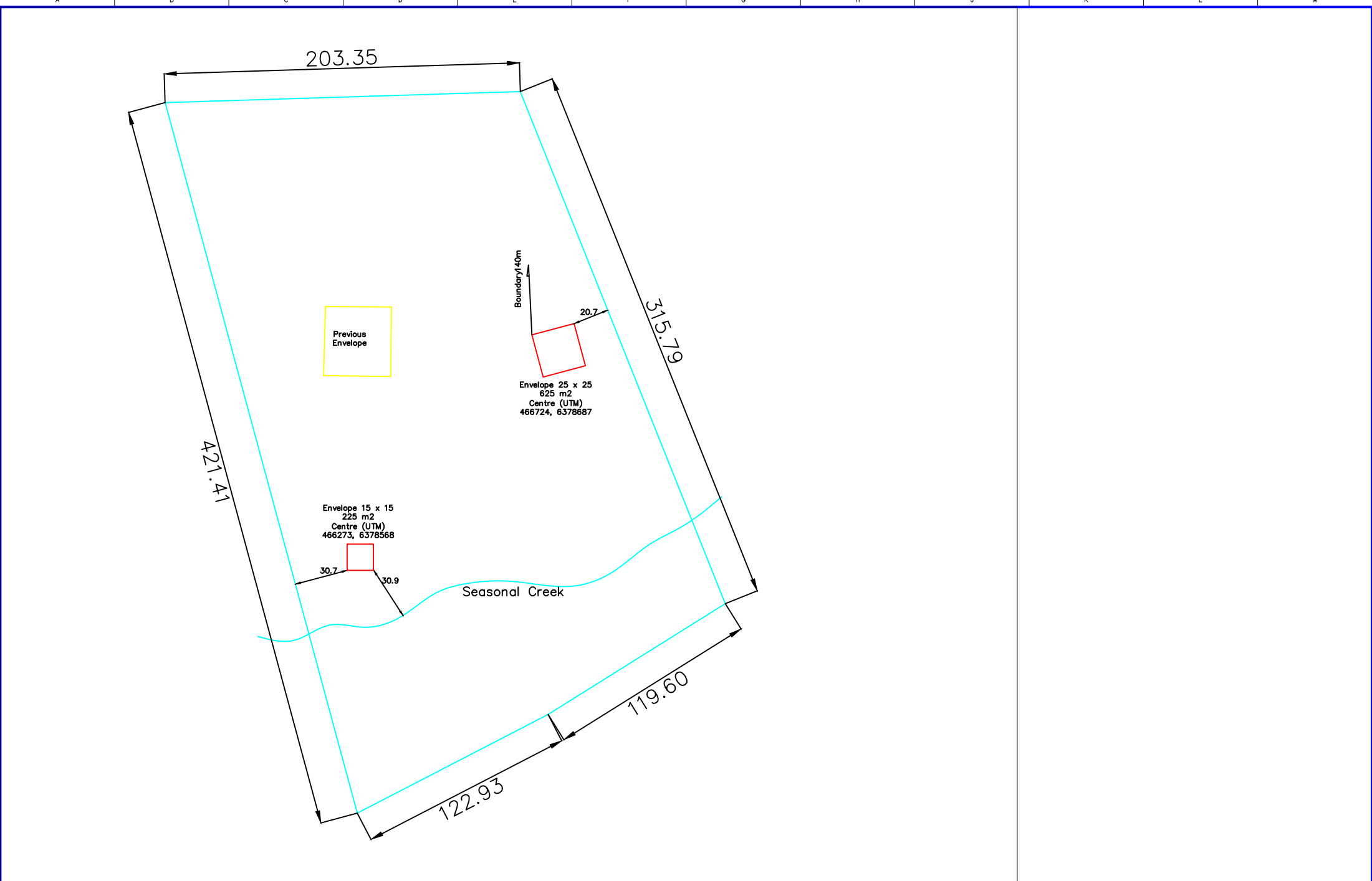
Details / Reasoning:

1. The existing envelope location seems to have been arbitrarily picked; it seems no planning was involved in the location; I assume it was never surveyed for suitability.
2. The property soil makeup (below ground) is mainly granite and laterite, this makes any, and all ground works extremely difficult, the new first envelope location was picked to minimize the ground disturbance. The second smaller envelope was picked for ease of access.
3. The northern 2/3 of the property are established trees (various Eucalyptus), the existing envelope would require significant clearing of old growth, the new location has the least impact on old growth. The area below the new location is the least wooded of the property. The area picked for the shed has very few established trees, little clearing is expected.
4. The existing envelope location would need a significant path cleared for access. The new location will have a minimal amount of clearing for access.
5. Both new locations have no view of the immediate neighbors. Neighbor privacy has not changed.
6. Each new envelope location has a good path to the southern gate, this is a safer option in an emergency situation.

7. In a bush fire situation, the envelopes are lower on the property (the property has a significant slope going uphill to the north). Fire prefers to travel uphill, so having less fuel between the envelope and the boundary is preferable.
8. The combined envelope area is 850m², I believe applications can be made up to 1600m². Making this, an application for a modest envelope size.

Regards
William Temby
Property Owner

A handwritten signature in black ink, appearing to be 'W. Temby', written in a cursive style.



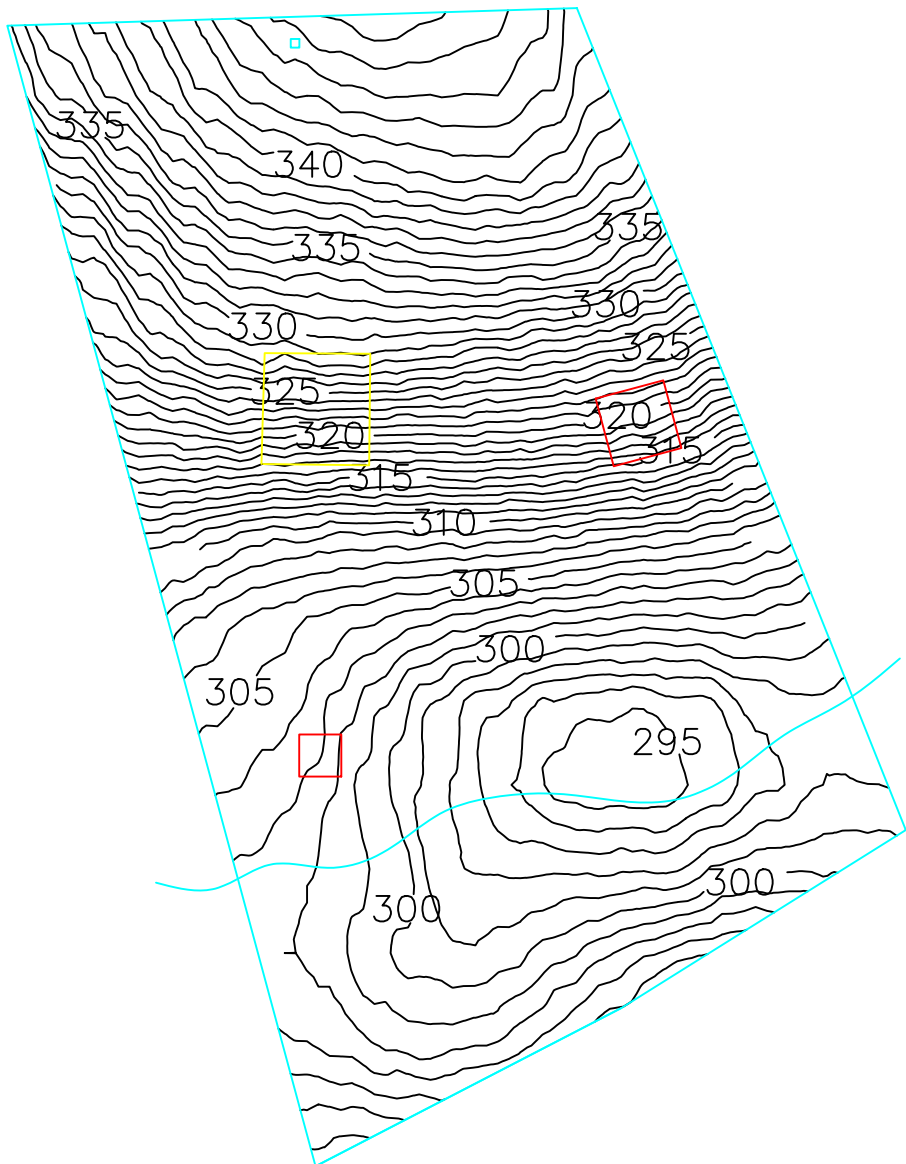
DRAWING No	REFERENCE DRAWINGS	REV	DATE	REVISIONS	DRN	CHK	DES	TECH	PROJ

**WHEN IN DOUBT—ASK
DO NOT SCALE**


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CLIENT APPROVAL	
PR ENG	
CI/ST ENG	
ME/PI ENG	
E/I ENG	
ENG MAN	

AREA	275 Oconnell Road Wandering Proposed Building Envelope		PROJECT NO.	DRAWING NO.	REV
A1 SCALE					



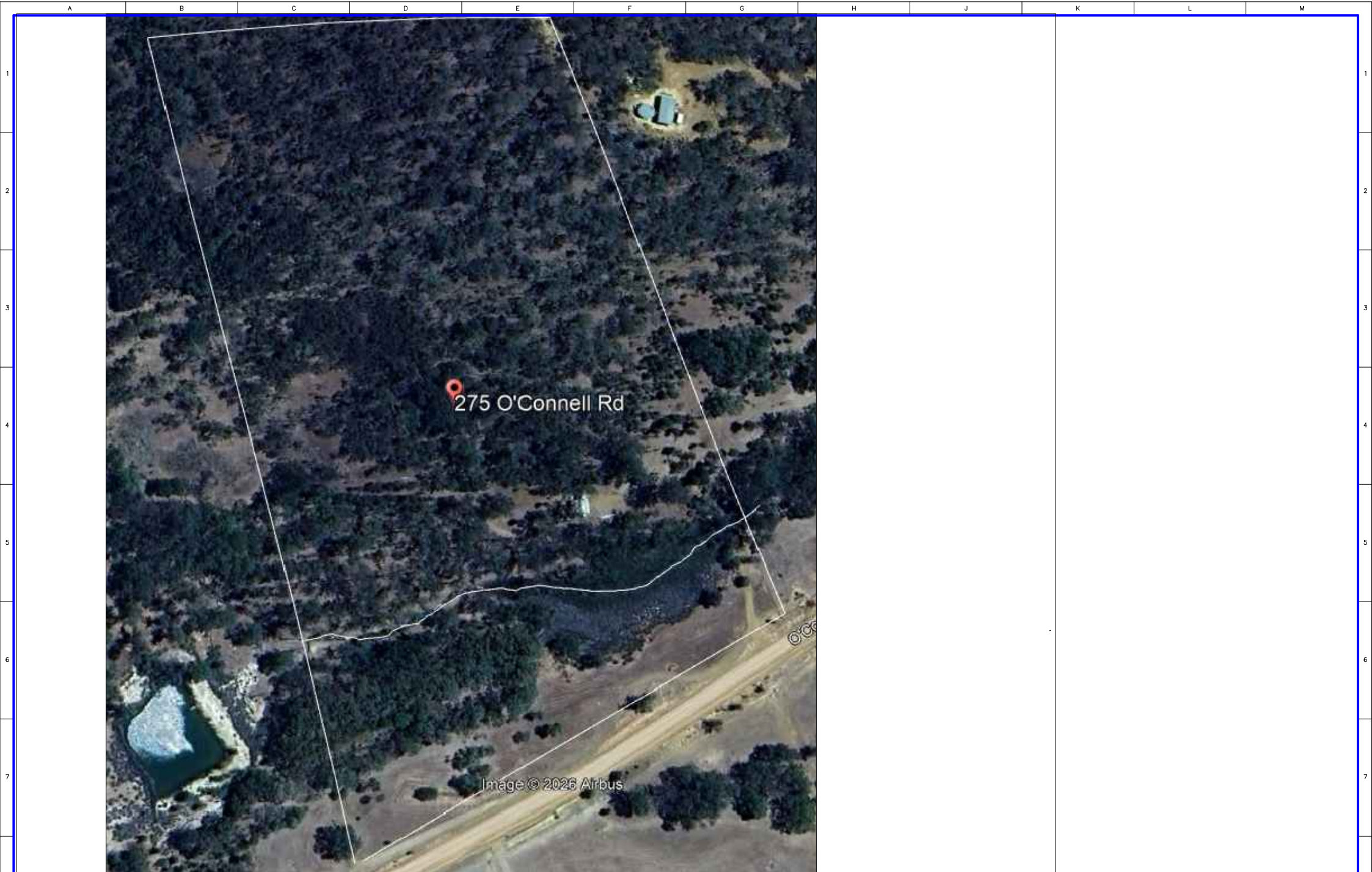
Rev 1	Wandering Topo	April 2026																		
DRAWING No	REFERENCE DRAWINGS	REV	DATE	REVISIONS	DRN	CHK	DES	TECH	PROJ											
A	B	C	D	E	F	G	H	I	J	K	L	M								


**WHEN IN DOUBT—ASK
DO NOT SCALE**
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CONTRACTOR DRG No:
 CONTRACT/PO No:

CLIENT APPROVAL	
PR ENG	
CI/ST ENG	
ME/PI ENG	
E/I ENG	
ENG MAN	

AREA	275 Oconnell Road Wandering Property Topography		
A1 SCALE	PROJECT NO.	DRAWING NO.	REV



275 O'Connell Rd

Image © 2026 Airbus

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CLIENT APPROVAL	
PR ENG	
CI/ST ENG	
ME/PI ENG	
E/I ENG	
ENG MAN	

AREA

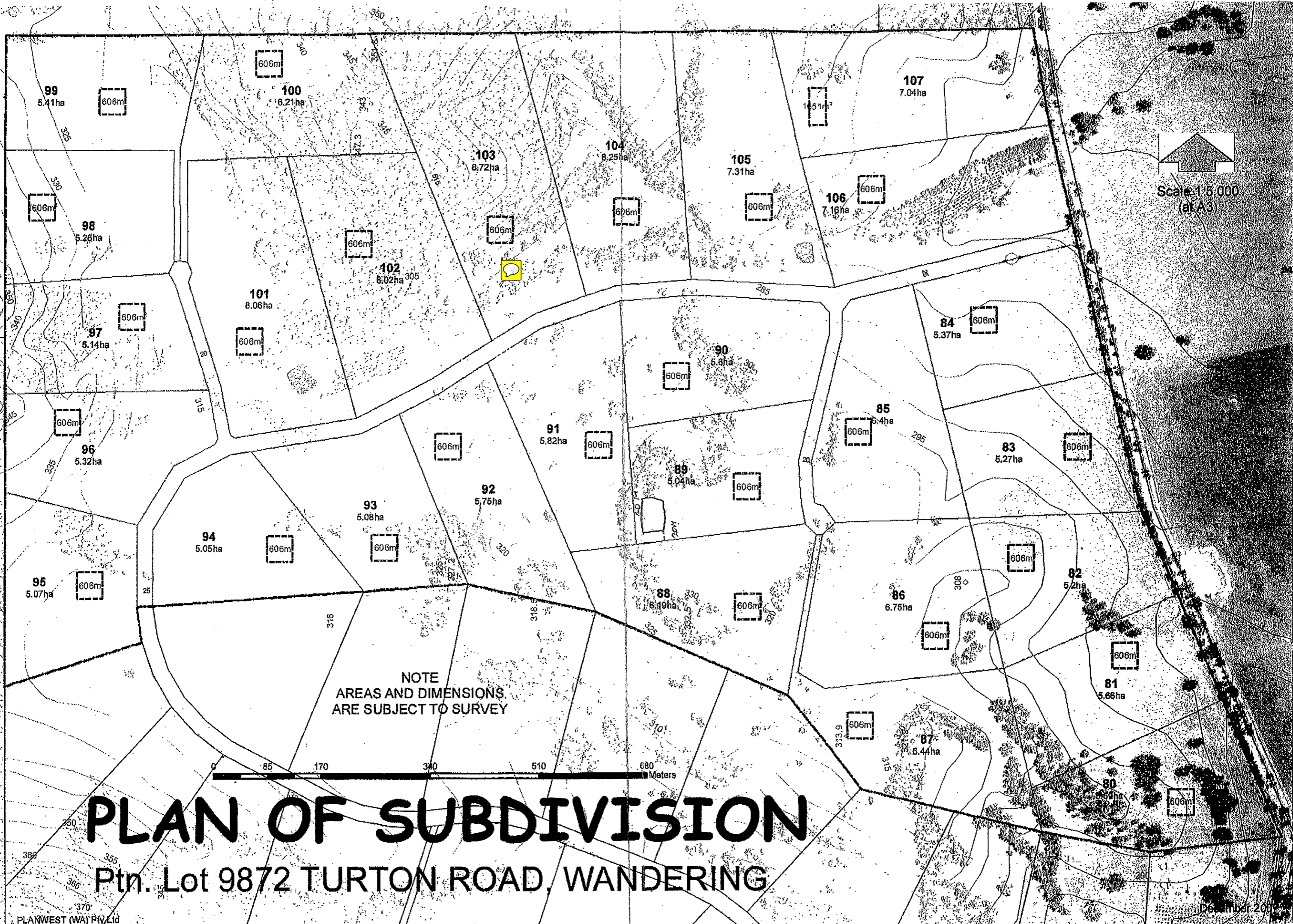
275 Oconnell Road Wandering
Google Map

A1 SCALE

CONTRACTOR DRG No:
CONTRACT/PO No:

PROJECT NO. DRAWING NO. REV

DRAWING No	REFERENCE DRAWINGS
REFERENCE	REV DATE REVISIONS



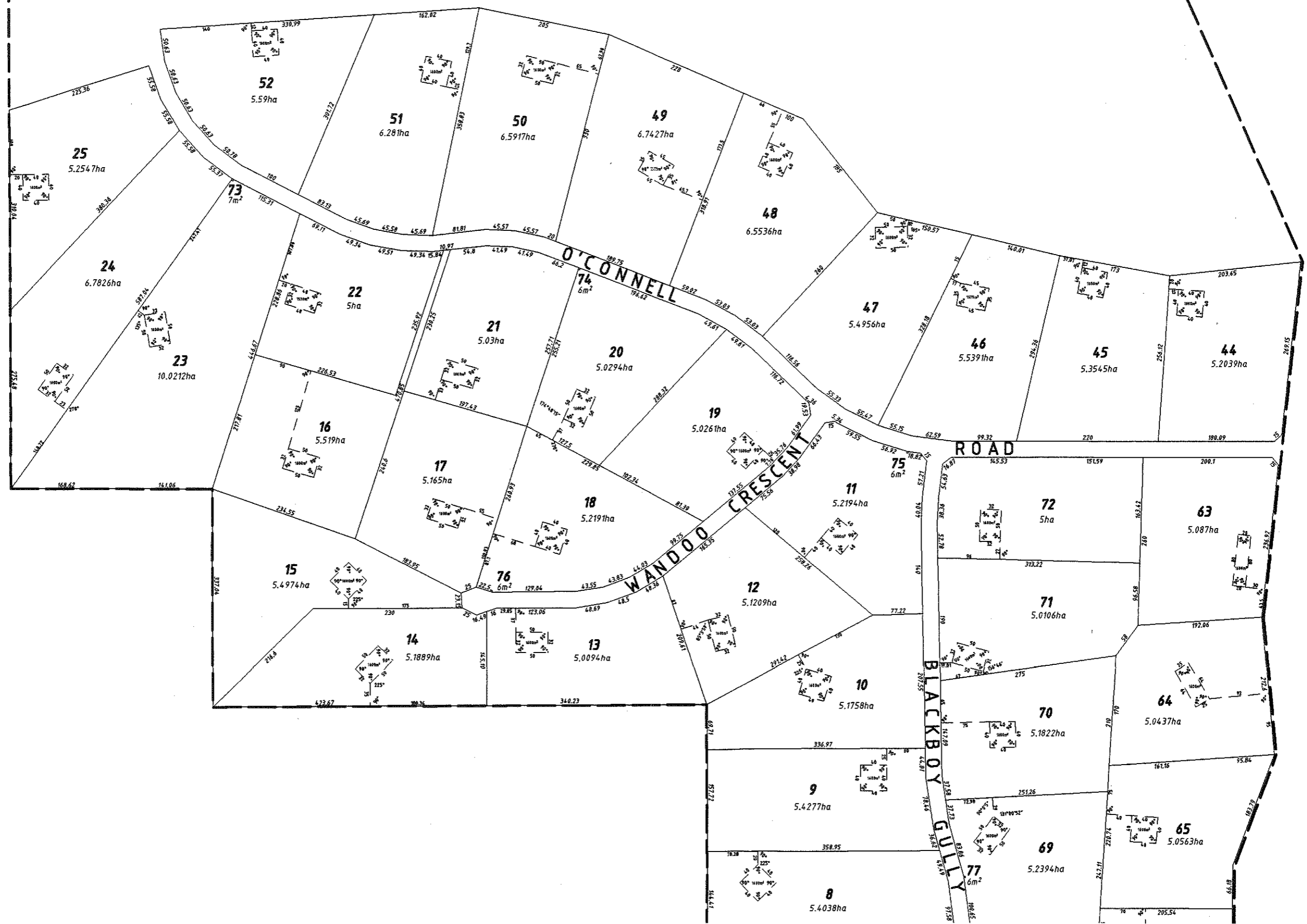
Scale 1:5,000
(at A3)

NOTE
AREAS AND DIMENSIONS
ARE SUBJECT TO SURVEY

0 85 170 340 510 680 Meters

PLAN OF SUBDIVISION

Ptn. Lot 9872 TURTON ROAD, WANDERING



ROAD

25
5.2547ha

24
6.7826ha

23
10.0212ha

16
5.519ha

17
5.165ha

15
5.4974ha

14
5.1889ha

13
5.0094ha

8
5.4038ha

9
5.4277ha

10
5.1758ha

12
5.1209ha

11
5.2194ha

75
6m²

19
5.0261ha

20
5.0294ha

21
5.03ha

76
6m²

18
5.2191ha

72
5ha

71
5.0106ha

70
5.1822ha

69
5.2394ha

77
6m²

65
5.0563ha

64
5.0437ha

63
5.087ha

44
5.2039ha

45
5.3545ha

46
5.5391ha

47
5.4956ha

48
6.5536ha

49
6.7427ha

50
6.5917ha

51
6.281ha

52
5.59ha

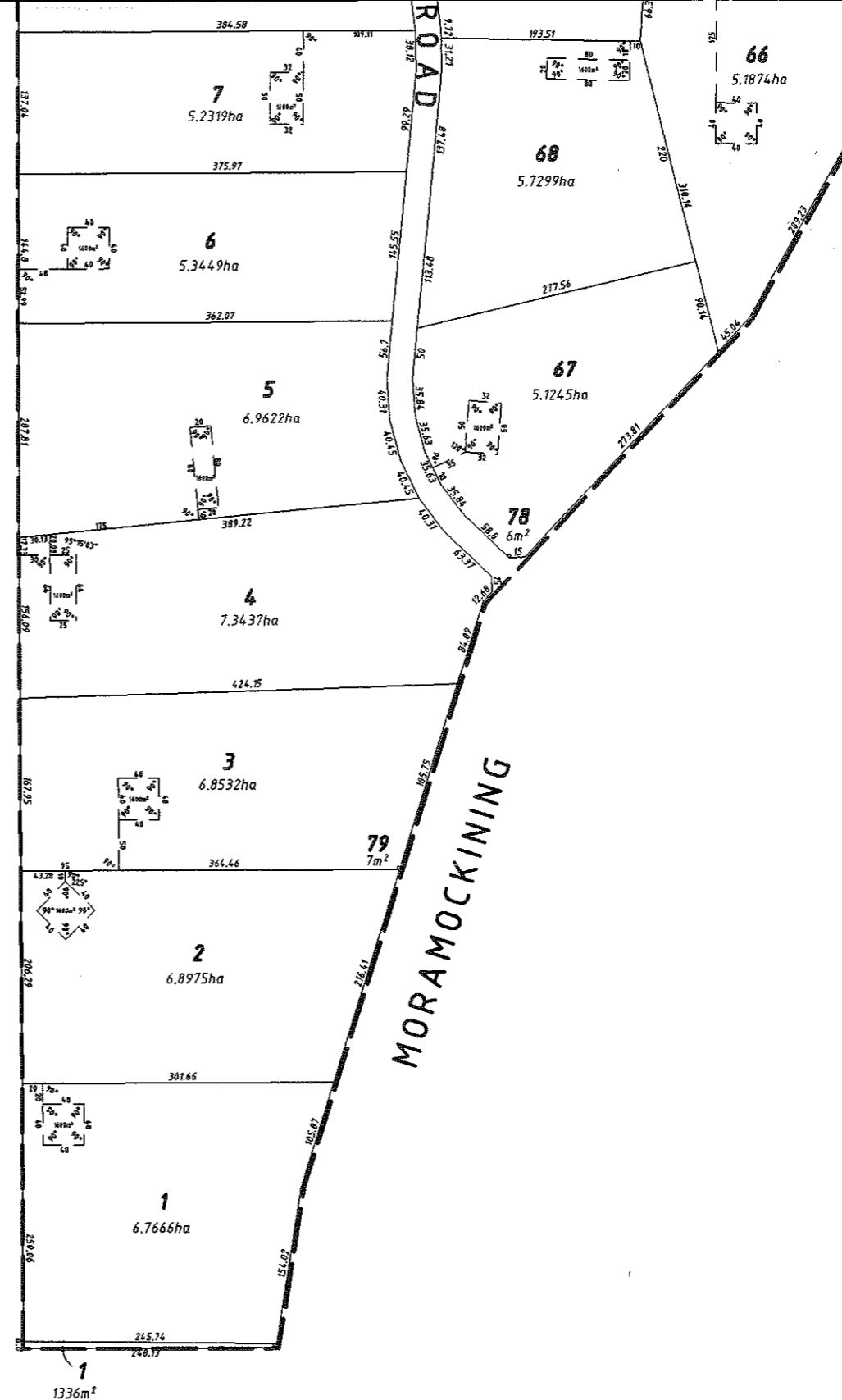
73
7m²

O'CONNELL ROAD

WANDOO CRESCENT

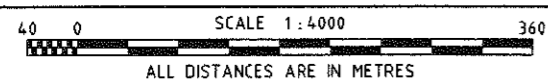
BLACKBOY GULLY ROAD

[] - BUILDING ENVELOPES



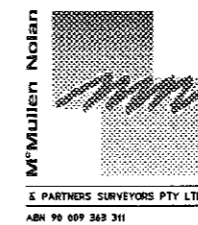
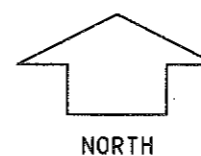
Revision	Description	Drawn	Date	Checked
B.	Altered building envelope within lot 71.	DPL	22/7/2003	
A.	Initial issue.	DPL	12/6/2002	JMc

**BUILDING ENVELOPE LOCATIONS
BLACKBOY SPRINGS ESTATE
WANDERING**



All areas and dimensions are subject to survey and Titles Office registration

FILES
mapCOGO- 92184prec-be
Ustation:- 93126be-1b



P.O. Box 117
South Perth, W.A. 6951
Phone : 9474 1099
Fax : 9474 1093
E-mail : maps@mapsurvey.com.au

Scale	1:4000 @ A1
Datum	PCG
Drawn	DPL
Job No.	93126
Date	12/6/2002
Drawing	93126-1
Revision	B

13. CHIEF EXECUTIVE OFFICER REPORTS

13.1 Pumphrey’s Bridge Signs

File Reference:	N/A
Date:	17 May 2026
Location:	Shire of Wandering
Applicant:	Kristy Gregory, Peel Harvey Catchment Council (PHCC)
Author:	Chief Executive Officer
Authorising Officer:	Chief Executive Officer
Disclosure of Interest:	Nil
Attachments:	Letter from PHCC – Pumphrey’s Bridge Signs
Voting Requirements:	Simple Majority
Previous Reference:	Nil

Summary of Report:

The request is from Peel Harvey Catchment Council (PHCC) to approve signs to be displayed at Pumphrey’s Bridge.

Background:

The Department of Planning, Lands and Heritage (DPLH) funding that the Wilman (Dryandra) People Corporation obtained for Pumphreys Bridge has successfully achieved outcomes including purchase of the gazebo and picnic infrastructure, renovation of the timber retaining wall on the river, structural assessment of the old bridge, and weed control/revegetation – the latter is additional and complementary to the environmental works carried out at the site by PHCC.

The last activity that the funding is paying for is the design and installation of signs for the area. PHCC in consultation with various stakeholders has developed 3 signs for this phase of the project and is seeking Council endorsement of these signs.

Consultation:

PHCC has consulted with:
 Wilman Corporation
 President Lions Club of Wandering
 President CWA Pumphreys Bridge
 Chief Executive Officer Shire of Wandering

Statutory Environment:

Not applicable.

Policy Implications:

Not applicable.

Financial Implications:

There are no financial implications from this agenda item.

Strategic Implications:

Provide Strong Leadership

Our Goals	Our Strategies
We plan for the future and are strategically focused	Engage with local, regional, state and federal stakeholders to grow mutually beneficial relationships
A well informed Community	Foster Opportunities for connectivity between Council and the Community

Risk Implications:

Risk	Low
The information on these signs has been reviewed and endorsed by all stakeholders as part of this PHCC led project. Whilst the Shire is approving the sign to go up on Shire land, the Shire does not bear individual responsibility for the content of these signs.	

Voting Requirements:

Simple Majority

080526 Moved: Cr. Cowan Seconded: Cr. Hansen

Officer Recommendation:

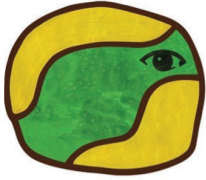
That Council:

- 1. Endorses the content and artwork of the three (3) signs, which have been reviewed and agreed to by all stakeholders involved in the project led by PHCC.**
- 2. Approves the installation of the three (3) signs at Pumphreys Bridge, at the locations outlined in the map.**

Carried 6/0

For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson

Against: Nil



**WILMAN
(DRYANDRA) PEOPLE
CORPORATION LTD**

Phone: 0456 639 439

Email: horace.brett1@outlook.com

POST: PO Box 638 South Fremantle WA 6162

ACN: 6630047859

Tuesday 28 April 2026

Alistair Pinto
CEO, Shire of Wandering
22 Watts Street
WANDERING WA 6308
Sent via email: ceo@wandering.wa.gov.au

Dear Alistair

We are writing to inform the Wandering Shire Council of the installation of three signs at Pumphreys Bridge. As previously communicated, this activity is part of a DPLH funded project carried out by the Wilman (Dryandra) People Corporation in partnership with PHCC and the Shire at Pumphreys Bridge (under MOU with all parties). A map is attached of the proposed locations for the signs. Is the Shire Council able to provide a written endorsement via email for the installation of the signs? This will be useful in our communication with DPLH who is asking for evidence of the completion of this project activity.

A meeting occurred on Thursday 23 April with representatives from the above organisations in addition to the Pumphreys Bridge CWA and Wandering Lions Club. Everyone present at the meeting was in full support of the signs, the artwork for which had also been distributed to stakeholders via email prior to the meeting. The intention is to continue installing signs at the site on various topics and in various locations as funding allows. In this way, relevant groups and aspects of the history and significance of the site will be included. We would appreciate the Shire assisting with communicating this to anyone who enquires about the signs before and after installation. See attached version of the sign artwork that was endorsed at the recent meeting – please note that minor changes only will be made prior to printing.

We would like to thank the Shire for the part that they played in the project at Pumphreys Bridge – namely the installation of the gazebo and picnic infrastructure. It is our view that they are perfectly located in an area that has a view of both the river and the oval. Furthermore, the distance from the river will ensure that high rainfall events will not result in damage and costs of repair. We hope to continue working with the Shire at this special site.

Yours Sincerely

Brett Hill
Chairperson

cc Gilliam Hansen, Lions Club of Wandering
Raelene Warburton, Pumphreys Bridge CWA

Pumphreys Bridge

Proposed Sign Locations 2026

Legend

📍 Proposed sign locations

Pumphreys Old Bridge

1703

1702

1701

CWA Hall

Google Earth

Image © 2026 Airbus



100 m



See map - sign 1703

Koompinkuning (Pumpkureys Bridge)

The 'Old Bridge' reflects meaning, feelings, memories and stories of yesteryear. Today, we acknowledge and honour the people, trees, birds, animals and water-life, and their deep connections to each other.

As the sun brings anew, with country and water below, memories and stories will continue to flow.

And we must respect this place together, for tomorrow.

DPLH Logo



CWA logo



See map - sign 1702

Shared Country

The Hotham River at this place has been many things to many generations of people who have lived, fished, birthed, swum, camped, paddled and sat on its banks.

Restoration and rehabilitation of the river is therefore multi-layered and aims to be faithful to its long history and connectedness to humans, as well as the plants and animals that belong here.

It is true that recent history has seen the river weaken its resemblance to what it once would have been; fresh, plentiful and shaded water with heavily vegetated banks, all of which would have been home to an abundance of fish, insects, birds, reptiles and mammals.

Efforts to return the natural areas along the river at Pumphreys Bridge to a more balanced state began in 2022 with targeted weed control to encourage natural regeneration of local species. Since then, active bank rehabilitation and revegetation will continue to take place in multiple locations and can be seen alongside the current picnic and camping grounds.



DPLH Logo



Newmont



Environmental restoration & rehabilitation activities at Pumphreys Bridge are being carried out by PHCC in partnership with the Wilman (Dryandra) People Corporation with support from the Shire of Wandering, South32 and Newmont

See map - sign 1701

The 'CWA Hall'

Pumphreys Country Women's Association (CWA) was formed in 1950 as the Woodlands Pumphreys Bridge branch. Meetings were held in the old Volunteer Defence Corps building - only the pine tree remains to show where the old weatherboard building used to be.

After much fundraising a new building was bought in Perth from the Migrant hostel in 1958. It has been in continuous use since then for the Pumphreys CWA, church services, Fire Brigade meetings, and more. It still serves today as the centre of the locality of Pumphreys Bridge. Over the years most of the maintenance on the hall has been carried out by the members and their families. The Wandering Lions Club has also helped with work on the hall, as well as up-keep of the campground.

The CWA became well known for their cooking over the years, and still today cater for weddings, kitchen teas, birthday parties, reunions and funerals.

DPLH Logo



CWA logo



13.2 Shire of Wandering Policy Manual Review – Policy 1

File Reference:	N/A
Date:	17 May 2026
Location:	Shire of Wandering
Applicant:	N/A
Author:	Chief Executive Officer
Authorising Officer	Chief Executive Officer
Disclosure of Interest:	Nil
Attachments:	Policy 1 – Model Code of Conduct.
Voting Requirements:	Absolute Majority
Previous Reference:	N/A

Summary of Report:

To continue with the process of reviewing all Council policies to ensure they are still relevant and correct for the day-to-day workings of the Shire.

Background:

At the Ordinary Council Meeting held on 18 August 2022 Council resolved to adopt Policy 83 – Policy Manual which states that:

All policies within the Policy Manual are to be reviewed by Council every three years, being one third of Council’s policies each year in a three-year period. Council may review an individual policy at any time before the next review date if it determines it to be necessary.

There are currently 95 Shire policies. It is proposed that each month policies are reviewed by Council. This will ensure that all policies are reviewed in the stated three-year period.

One (1) policy is to be reviewed this month:

- Policy 1 – Model Code of Conduct.

This was reviewed at the April 2026 General Planning Forum as WALGA has updated this policy at the start of the year.

Consultation:

Chief Executive Officer
Councillors

Statutory Environment:

Local Government Act 1995 S.2.7(2)(b)

Policy Implications:

As reviewed.

Financial Implications:

No financial implications.

Strategic Implications:

Provide Strong Leadership

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance Service Level Plans detail operational roles, responsibilities and resources.

Risk Implications:

Risk	Low
There is no perceived risk associated with the review and updating of these policies.	

Voting Requirements:

Absolute Majority

090526

Moved: Cr. Thompson

Seconded: Cr. Latham

Officer Recommendation:

That Council adopts the following policies with any amendments made.

- **Policy 1 – Model Code of Conduct**

Carried 6/0

For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson

Against: Nil

POLICY TYPE:	LEGISLATIVE
DATE ADOPTED:	03/02/2021 (as required prior to adoption by Council)

POLICY NO:	1
DATE LAST REVIEWED:	March 2026

LEGAL (PARENT):	<i>Local Government Act 1995 s5.104</i>
------------------------	---

LEGAL (SUBSIDIARY):	<i>Local Government (Model Code of Conduct) Regulations 2021</i>
----------------------------	--

DELEGATION OF AUTHORITY APPLICABLE:
--

DELEGATION NO.

ADOPTED POLICY	
-----------------------	--

TITLE:	Model Code of Conduct
OBJECTIVE:	To comply with s5.104 <i>Local Government Act 1995</i> and <i>Local Government (Model Code of Conduct) Regulations 2021</i> - updated January 2026



Western Australia

Local Government Act 1995

**Local Government (Model Code of Conduct)
Regulations 2021**

Local Government (Model Code of Conduct) Regulations 2021

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Local Government (Model Code of Conduct) Regulations 2021

Part 1 — Preliminary

1. Citation

These regulations are the *Local Government (Model Code of Conduct) Regulations 2021*.

2. Commencement

These regulations come into operation as follows —

- (a) Part 1 — on the day on which these regulations are published in the *Gazette*;
- (b) the rest of the regulations — on the day on which the *Local Government Legislation Amendment Act 2019* sections 48 to 51 come into operation.

Part 2 — Model code of conduct

3. Model code of conduct (Act s. 5.103(1))

The model code of conduct for council members, committee members and candidates is set out in Schedule 1.

3A. Referral of complaint to Inspector (Act s. 5.105(3))

For the purposes of section 5.105(3) of the Act, a complaint must be referred to the Inspector if the person who is the subject of the complaint has, on at least 2 previous occasions, been found under a local government's adopted code of conduct (as defined in section 8A.2(1) of the Act) to have committed, on or after 1 January 2026, a behavioural breach.

[Regulation 3A inserted: SL 2025/208 r. 42.]

Part 3 — Repeal and consequential amendments

Division 1 — Repeal

**4. *Local Government (Rules of Conduct) Regulations 2007*
repealed**

The *Local Government (Rules of Conduct) Regulations 2007* are repealed.

Division 2 — Other regulations amended

**5. *Local Government (Administration) Regulations 1996*
amended**

- (1) This regulation amends the *Local Government (Administration) Regulations 1996*.
- (2) After regulation 34C insert:

Part 9A — Minor breaches by council members

**34D. *Contravention of local law as to conduct*
(Act s. 5.105(1)(b))**

- (1) In this regulation —
local law as to conduct means a local law relating to the conduct of people at council or committee meetings.
- (2) The contravention of a local law as to conduct is a minor breach for the purposes of section 5.105(1)(b) of the Act.

Local Government (Model Code of Conduct) Regulations 2021

Part 3 Repeal and consequential amendments

Division 2 Other regulations amended

r. 6

6. Local Government (Audit) Regulations 1996 amended

- (1) This regulation amends the *Local Government (Audit) Regulations 1996*.
- (2) In regulation 13 in the Table:
 - (a) under the heading “**Local Government Act 1995**” delete “s. 5.103” and insert:

s. 5.104

- (b) delete:

Local Government (Rules of Conduct) Regulations 2007		
r. 11		

7. Local Government (Constitution) Regulations 1998 amended

- (1) This regulation amends the *Local Government (Constitution) Regulations 1998*.
- (2) In Schedule 1 Form 7 delete “*Local Government (Rules of Conduct) Regulations 2007.*” and insert:

code of conduct adopted by the ³ under section 5.104 of the *Local Government Act 1995*.

Schedule 1 — Model code of conduct

[r. 3]

Division 1 — Preliminary provisions

1. Citation

This is the *[insert name of local government] Code of Conduct for Council Members, Committee Members and Candidates*.

2. Terms used

(1) In this code —

Act means the *Local Government Act 1995*;

candidate means a candidate for election as a council member;

complaint means a complaint made under clause 11(1);

publish includes to publish on a social media platform.

(2) Other terms used in this code that are also used in the Act have the same meaning as they have in the Act, unless the contrary intention appears.

Division 2 — General principles

3. Overview of Division

This Division sets out general principles to guide the behaviour of council members, committee members and candidates.

4. Personal integrity

(1) A council member, committee member or candidate should —

(a) act with reasonable care and diligence; and

(b) act with honesty and integrity; and

(c) act lawfully; and

(d) identify and appropriately manage any conflict of interest; and

(e) avoid damage to the reputation of the local government.

- (2) A council member or committee member should —
- (a) act in accordance with the trust placed in council members and committee members; and
 - (b) participate in decision-making in an honest, fair, impartial and timely manner; and
 - (c) actively seek out and engage in training and development opportunities to improve the performance of their role; and
 - (d) attend and participate in briefings, workshops and training sessions provided or arranged by the local government in relation to the performance of their role.

5. Relationship with others

- (1) A council member, committee member or candidate should —
- (a) treat others with respect, courtesy and fairness; and
 - (b) respect and value diversity in the community.
- (2) A council member or committee member should maintain and contribute to a harmonious, safe and productive work environment.

6. Accountability

A council member or committee member should —

- (a) base decisions on relevant and factually correct information; and
- (b) make decisions on merit, in the public interest and in accordance with statutory obligations and principles of good governance and procedural fairness; and
- (c) read all agenda papers given to them in relation to council or committee meetings; and
- (d) be open and accountable to, and represent, the community in the district.

Division 3 — Behaviour

7. Overview of Division

This Division sets out —

- (a) requirements relating to the behaviour of council members, committee members and candidates; and
- (b) the mechanism for dealing with alleged breaches of those requirements.

8. Personal integrity

(1) A council member, committee member or candidate —

- (a) must ensure that their use of social media and other forms of communication complies with this code; and
- (b) must only publish material that is factually correct.

(2) A council member or committee member —

- (a) must not be impaired by alcohol or drugs in the performance of their official duties; and
- (b) must comply with all policies, procedures and resolutions of the local government.

9. Relationship with others

A council member, committee member or candidate —

- (a) must not bully or harass another person in any way; and
- (b) must deal with the media in a positive and appropriate manner and in accordance with any relevant policy of the local government; and
- (c) must not use offensive or derogatory language when referring to another person; and
- (d) must not disparage the character of another council member, committee member or candidate or a local government employee in connection with the performance of their official duties; and
- (e) must not impute dishonest or unethical motives to another council member, committee member or candidate or a local

government employee in connection with the performance of their official duties.

10. Council or committee meetings

When attending a council or committee meeting, a council member, committee member or candidate —

- (a) must not act in an abusive or threatening manner towards another person; and
- (b) must not make a statement that the member or candidate knows, or could reasonably be expected to know, is false or misleading; and
- (c) must not repeatedly disrupt the meeting; and
- (d) must comply with any requirements of a local law of the local government relating to the procedures and conduct of council or committee meetings; and
- (e) must comply with any direction given by the person presiding at the meeting; and
- (f) must immediately cease to engage in any conduct that has been ruled out of order by the person presiding at the meeting.

11. Complaint about alleged breach

- (1) A person may make a complaint, in accordance with subclause (2), alleging a breach of a requirement set out in this Division.
- (2) A complaint must be made —
 - (a) in writing in the form approved by the local government; and
 - (b) to a person authorised under subclause (3); and
 - (c) within 1 month after the occurrence of the alleged breach.
- (3) The local government must, in writing, authorise 1 or more persons to receive complaints and withdrawals of complaints.
- (4) A complaint must be dealt with under clauses 12 to 15 unless —
 - (a) the complaint is referred to the Inspector in accordance with subclause (5); and

- (b) the Inspector refers the complaint to be dealt with under Part 8A Division 5 of the Act.

Note for this subclause:

See section 5.105(1) of the Act.

- (5) If the *Local Government (Model Code of Conduct) Regulations 2021* regulation 3A applies to a complaint, a person authorised under subclause (3) must refer the complaint to the Inspector under section 5.105(3) of the Act.

- (6) A complaint must also be dealt with under clauses 12 to 15 if the Inspector refers the complaint to the local government under the *Local Government (Local Government Inspector) Regulations 2025* regulation 6.

[Clause 11 amended: SL 2025/208 r. 43.]

12. Dealing with complaint

- (1) After considering a complaint, the local government must, unless it dismisses the complaint under clause 13 or the complaint is withdrawn under clause 14(1), make a finding as to whether the alleged breach the subject of the complaint has occurred.

Note for this subclause:

See also clause 14A in relation to the appointment of a monitor to assist the local government to deal with matters raised by a complaint.

- (2) Before making a finding in relation to the complaint, the local government must give the person to whom the complaint relates a reasonable opportunity to be heard.
- (3) A finding that the alleged breach has occurred must be based on evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur.
- (4) If the local government makes a finding that the alleged breach has occurred, the local government may —
- (a) take no further action; or
 - (b) prepare and implement a plan to address the behaviour of the person to whom the complaint relates.

Local Government (Model Code of Conduct) Regulations 2021

Schedule 1 Model code of conduct

Division 3 Behaviour

cl. 12

- (5) When preparing a plan under subclause (4)(b), the local government must consult with the person to whom the complaint relates.
- (6) A plan under subclause (4)(b) may include a requirement for the person to whom the complaint relates to do 1 or more of the following —
- (a) engage in mediation;
 - (b) undertake counselling;
 - (c) undertake training;
 - (d) take other action the local government considers appropriate.
- (7) If the local government makes a finding in relation to the complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of —
- (a) its finding and the reasons for its finding; and
 - (b) if its finding is that the alleged breach has occurred — its decision under subclause (4).

[Clause 12 amended: SL 2025/208 r. 44.]

13. Dismissal of complaint

- (1) The local government must dismiss a complaint if it is satisfied that —
 - (a) the behaviour to which the complaint relates occurred at a council or committee meeting; and
 - (b) either —
 - (i) the behaviour was dealt with by the person presiding at the meeting; or
 - (ii) the person responsible for the behaviour has taken remedial action in accordance with a local law of the local government that deals with meeting procedures.
- (2) If the local government dismisses a complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of its decision and the reasons for its decision.

14. Withdrawal of complaint

- (1) A complainant may withdraw their complaint at any time before the local government makes a finding in relation to the complaint.
- (2) The withdrawal of a complaint must be —
 - (a) in writing; and
 - (b) given to a person authorised under clause 11(3).

14A. Appointment of monitor

- (1) The Inspector may appoint a monitor for the local government to assist the local government to deal with matters raised by a complaint.
- (2) If the Inspector appoints a monitor —
 - (a) the Inspector may direct the local government to defer further dealing with the complaint until the monitor reports to the Inspector on the outcome of the monitoring assignment; and
 - (b) the local government must comply with the direction.

[Clause 14A inserted: SL 2025/208 r. 45.]

14B. Performance of local government's functions under cl. 12 and 13

- (1) The local government's functions under clauses 12 and 13 must be performed by the council.
- (2) Despite subclause (1), the council may, by resolution carried with an absolute majority of the council, authorise a committee of the council comprising council members only to perform a function for and on behalf of the local government.
- (3) Despite subclause (1), the council may, by resolution carried with an absolute majority of the council, authorise a person who is none of the following to perform a function for and on behalf of the local government —
 - (a) a member of the council of any local government;
 - (b) a member of the governing body of any regional subsidiary;
 - (c) an employee of any local government or regional subsidiary;
 - (d) an employee of WALGA or the Local Government Professionals Australia (WA);
 - (e) a member of the governing body of, or an employee of, a body corporate the activities of which are, wholly or partly, advocating or otherwise acting for, or on behalf of, 1 or more of the following —
 - (i) local governments;
 - (ii) members of councils;
 - (iii) employees of local governments.
- (4) A resolution made under subclause (3) must include the following —
 - (a) a statement to the effect that the council is satisfied that the person being authorised is suitably qualified and experienced to perform the function;
 - (b) an explanation as to why the council is satisfied as referred to in paragraph (a);
 - (c) a statement to the effect that the council is satisfied that the person being authorised is impartial and has no close association with any member of the council or any employee of the local government.

- (5) Nothing in this clause prevents an employee of the local government from providing, in relation to the performance of a function, any advice or other assistance to the council, a committee authorised under subclause (2) or a person authorised under subclause (3).

[Clause 14B inserted: SL 2025/208 r. 45.]

15. Other provisions about complaints

- (1) A complaint about an alleged breach by a candidate cannot be dealt with by the local government unless the candidate has been elected as a council member.
- (2) The procedure for dealing with complaints may be determined by the local government to the extent that it is not provided for in this Division.
- (3) Clauses 14A and 14B do not apply in relation to a complaint made before 1 January 2026.

Note for this clause:

See also section 5.105(4) and (5) of the Act for restrictions on the activities of a person who makes a complaint or who is alleged to have breached a requirement set out in this Division.

[Clause 15 amended: SL 2025/208 r. 46.]

Division 4 — Rules of conduct

Notes for this Division:

1. Under section 8A.3(1) of the Act, a council member commits a conduct breach if the council member contravenes a rule of conduct. Section 8A.3(2) of the Act extends this to the contravention of a rule of conduct that occurred when the council member was a candidate.
2. A conduct breach is dealt with under Part 8A Division 5 of the Act.

[Notes inserted: SL 2025/208 r. 47.]

16. Overview of Division

- (1) This Division sets out rules of conduct for council members and candidates.
- (2) A reference in this Division to a council member includes a council member when acting as a committee member.

17. Misuse of local government resources

(1) In this clause —

electoral purpose means the purpose of persuading electors to vote in a particular way at an election, referendum or other poll held under the Act, the *Electoral Act 1907* or the *Commonwealth Electoral Act 1918*;

resources of a local government includes —

- (a) local government property; and
- (b) services provided, or paid for, by a local government.

(2) A council member must not, directly or indirectly, use the resources of a local government for an electoral purpose or other purpose unless authorised under the Act, or by the local government or the CEO, to use the resources for that purpose.

18. Securing personal advantage or disadvantaging others

(1) A council member must not make improper use of their office —

- (a) to gain, directly or indirectly, an advantage for the council member or any other person; or
- (b) to cause detriment to the local government or any other person.

(2) Subclause (1) does not apply to conduct that contravenes section 5.93 of the Act or *The Criminal Code* section 83.

19. Prohibition against involvement in administration

(1) A council member must not undertake a task that contributes to the administration of the local government unless authorised by the local government or the CEO to undertake that task.

(2) Subclause (1) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

20. Relationship with local government employees

(1) In this clause —

local government employee means a person —

- (a) employed by a local government under section 5.36(1) of the Act; or
 - (b) engaged by a local government under a contract for services.
- (2) A council member or candidate must not —
- (a) direct or attempt to direct a local government employee to do or not to do anything in their capacity as a local government employee; or
 - (b) attempt to influence, by means of a threat or the promise of a reward, the conduct of a local government employee in their capacity as a local government employee; or
 - (c) act in an abusive or threatening manner towards a local government employee.
- (3) Subclause (2)(a) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.
- (4) If a council member or candidate, in their capacity as a council member or candidate, is attending a council or committee meeting or other organised event (for example, a briefing or workshop), the council member or candidate must not orally, in writing or by any other means —
- (a) make a statement that a local government employee is incompetent or dishonest; or
 - (b) use an offensive or objectionable expression when referring to a local government employee.
- (5) Subclause (4)(a) does not apply to conduct that is unlawful under *The Criminal Code* Chapter XXXV.

21. Disclosure of information

- (1) In this clause —
- closed meeting*** —
- (a) means a part of a council or committee meeting that is closed to members of the public under section 5.23(2), (3) or (4) of the Act; and
 - (b) includes a council or committee meeting held before 1 January 2026, or a part of a council or committee meeting

held before 1 January 2026, that was closed to members of the public under section 5.23(2) of the Act as in force before 1 January 2026;

confidential document means a document marked by the CEO, or by a person authorised by the CEO, to clearly show that the information in the document is not to be disclosed;

document includes a part of a document;

non-confidential document means a document that is not a confidential document.

- (2) A council member must not disclose information that the council member —
- (a) derived from a confidential document; or
 - (b) acquired at a closed meeting other than information derived from a non-confidential document.
- (3) Subclause (2) does not prevent a council member from disclosing information —
- (a) at a closed meeting; or
 - (b) to the extent specified by the council and subject to such other conditions as the council determines; or
 - (c) that is already in the public domain; or
 - (d) to an officer of the Department; or
 - (e) to the Minister; or
 - (f) to a legal practitioner for the purpose of obtaining legal advice; or
 - (g) if the disclosure is required or permitted by law.

[Clause 21 amended: SL 2025/208 r. 48.]

22. Disclosure of interests

- (1) In this clause —
- interest** —
- (a) means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest; and

- (b) includes an interest arising from kinship, friendship or membership of an association.
- (2) A council member who has an interest in any matter to be discussed at a council or committee meeting attended by the council member must disclose the nature of the interest —
 - (a) in a written notice given to the CEO before the meeting; or
 - (b) at the meeting immediately before the matter is discussed.
- (3) Subclause (2) does not apply to an interest referred to in section 5.60 of the Act.
- (4) Subclause (2) does not apply if a council member fails to disclose an interest because the council member did not know —
 - (a) that they had an interest in the matter; or
 - (b) that the matter in which they had an interest would be discussed at the meeting and the council member disclosed the interest as soon as possible after the discussion began.
- (5) If, under subclause (2)(a), a council member discloses an interest in a written notice given to the CEO before a meeting, then —
 - (a) before the meeting the CEO must cause the notice to be given to the person who is to preside at the meeting; and
 - (b) at the meeting the person presiding must bring the notice and its contents to the attention of the persons present immediately before any matter to which the disclosure relates is discussed.
- (6) Subclause (7) applies in relation to an interest if —
 - (a) under subclause (2)(b) or (4)(b) the interest is disclosed at a meeting; or
 - (b) under subclause (5)(b) notice of the interest is brought to the attention of the persons present at a meeting.
- (7) The nature of the interest must be recorded in the minutes of the meeting.

23. Compliance with plan requirement

If a plan under clause 12(4)(b) in relation to a council member includes a requirement referred to in clause 12(6), the council member must comply with the requirement.



Notes

This is a compilation of the *Local Government (Model Code of Conduct) Regulations 2021* and includes amendments made by other written laws. For provisions that have come into operation see the compilation table.

Compilation table

Citation	Published	Commencement
<i>Local Government (Model Code of Conduct) Regulations 2021</i>	SL 2021/15 2 Feb 2021	Pt. 1: 2 Feb 2021 (see r. 2(a)); Regulations other than Pt. 1: 3 Feb 2021 (see r. 2(b) and SL 2021/13 cl. 2)
<i>Local Government Regulations Amendment (Local Government Amendment Act 2024) Regulations 2025 Pt. 6</i>	SL 2025/208 17 Dec 2025	1 Jan 2026 (see r. 2(c))

Defined terms

[This is a list of terms defined and the provisions where they are defined.

The list is not part of the law.]

Defined term	Provision(s)
Act.....	Sch. 1 cl. 2(1)
candidate	Sch. 1 cl. 2(1)
closed meeting	Sch. 1 cl. 21(1)
complaint	Sch. 1 cl. 2(1)
confidential document.....	Sch. 1 cl. 21(1)
document.....	Sch. 1 cl. 21(1)
electoral purpose	Sch. 1 cl. 17(1)
interest.....	Sch. 1 cl. 22(1)
local government employee	Sch. 1 cl. 20(1)
non-confidential document	Sch. 1 cl. 21(1)
publish.....	Sch. 1 cl. 2(1)
resources of a local government.....	Sch. 1 cl. 17(1)

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14. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
Nil.

15. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

16. CONFIDENTIAL REPORTS
Nil.

17. CLOSURE OF MEETING
The Presiding Member to declare the meeting closed at 3:52pm.