

# MINUTES

## Ordinary Council Meeting

**Thursday 21 May 2026**  
3:30pm

Council Chambers, 22 Watts Street, Wandering

### OUR VISION

*Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.*

***These Minutes of the Council meeting held 21 May 2026 are confirmed as a true and correct record of proceedings without amendment. Confirmed on DD MM YYYY by the Presiding Member, Cr S Little.***

.....  
**Cr. Sheryl Little, Shire President**

**This Ordinary Council Meeting will be recorded in line with Section 5.23A of the *Local Government Act 1995*.**

Electronic copies of minutes and agendas are available for download from the Shire of Wandering website [www.wandering.wa.gov.au](http://www.wandering.wa.gov.au)

## DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wandering for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of Wandering disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions.

Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Wandering during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wandering.

The Shire of Wandering warns that anyone who has an application lodged with the Shire of Wandering must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wandering in respect of the application.

A handwritten signature in black ink, appearing to read 'A. Pinto'.

Dr Alistair Pinto  
**Chief Executive Officer**

TABLE OF CONTENTS

1.	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS.....	4
2.	RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE .....	4
2.1	Attendance.....	4
2.2	Apologies .....	4
2.3	Approved Leave of Absence .....	4
3.	PUBLIC QUESTION TIME .....	4
4.	PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS .....	4
5.	REQUESTS FOR LEAVE OF ABSENCE .....	4
6.	DISCLOSURE OF INTEREST .....	4
7.	CONFIRMATION OF MINUTES OF PREVIOUS MEETING .....	5
7.1	Ordinary Council Meeting Minutes – 16 April 2026.....	5
8.	ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION.....	5
9.	RECEPTION OF MINUTES AND RECOMMENDATIONS OF COMMITTEES .....	5
9.1	WALGA Central Country Zone Meeting   17 April 2026.....	5
10.	COUNCILLOR REPORTS.....	6
10.1	Shire President Report.....	6
10.2	Deputy President Report.....	6
10.3	Cr. Peter Latham.....	6
10.4	Cr. Gillian Hansen.....	6
11.	CORPORATE SERVICES REPORTS.....	7
11.1	Financial Report.....	7
11.2	Payment Listing.....	9
12.	PLANNING AND TECHNICAL SERVICES REPORTS.....	11
12.1	Bush Fire Advisory Committee AGM April 2026 .....	11
12.2	Shire of Wandering Bushfire Risk Management Plan 2026–2028 .....	14
12.3	Request to Modify Building Envelope – Lot 102 (No. 275) O’Connell Road, Wandering .	16
13.	CHIEF EXECUTIVE OFFICER REPORTS .....	20
13.1	Pumphrey’s Bridge Signs .....	20
13.2	Shire of Wandering Policy Manual Review – Policy 1.....	22
14.	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .....	24
15.	NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING .....	24
16.	CONFIDENTIAL REPORTS .....	24
17.	CLOSURE OF MEETING .....	24

**1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

The Presiding Member to declare the meeting open at 3:30pm.

**2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**

**2.1 Attendance**

**Elected Members**

Cr Sheryl Little	Shire President (Presiding Member)
Cr. Alan Price	Deputy President
Cr Lou Cowan	
Cr Gillian Hansen	
Cr Peter Latham	
Cr Andrew Thompson	

**Staff**

Dr. Alistair Pinto	Chief Executive Officer
Karl Mickle	Operations Manager

**Members of the Public**

**2.2 Apologies**

Nil

**2.3 Approved Leave of Absence**

N/A

**3. PUBLIC QUESTION TIME**

Nil

**4. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

Nil

**5. REQUESTS FOR LEAVE OF ABSENCE**

No requests.

**6. DISCLOSURE OF INTEREST**

No disclosures made

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**7.1 Ordinary Council Meeting Minutes – 16 April 2026**

**Statutory Environment:**

Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

**Voting Requirements:**

Simple Majority

**010526**

**Moved: Cr. Hansen**

**Seconded: Cr. Cowan**

**Recommendation:**

**That the Minutes of the Ordinary Meeting of Council held on 16 April 2026 be confirmed as true and correct.**

Carried 6/0

**For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson**

**Against: Nil**

**8. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

**9. RECEPTION OF MINUTES AND RECOMMENDATIONS OF COMMITTEES**

**9.1 WALGA Central Country Zone Meeting | 17 April 2026**

**020526**

**Moved: Cr. Latham**

**Seconded: Cr. Hansen**

**Officer Recommendation**

**That the minutes of the WALGA Central Country Zone Meeting held on 17 April 2026, be received.**

Carried 6/0

**For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson**

**Against: Nil**

## **10. COUNCILLOR REPORTS**

### **10.1 Shire President Report**

Meetings attended by Shire President.

08 April – Bush Fire Advisory Committee Meeting.

17 April – WALGA Central Country Zone Meeting.

25 April – ANZAC Day Service.

05 May – Meeting with the CEO.

06 – 07 May – WALGA Country Regional State Council Meeting.

15 May – Meeting with the CEO.

### **10.2 Deputy President Report**

Meetings attended by Deputy President.

25 April – ANZAC Day Service.

12 May - Wandering CRC Working Group Meeting.

### **10.3 Cr. Peter Latham**

17 April – WALGA Central Country Zone Meeting.

06 – 07 May – WALGA Country Regional State Council Meeting

### **10.4 Cr. Gillian Hansen**

12 May - Wandering CRC Working Group Meeting

## **11. CORPORATE SERVICES REPORTS**

### **11.1 Financial Report**

<b>File Reference:</b>	<b>N/A</b>
<b>Date:</b>	<b>13 May 2026</b>
<b>Location:</b>	<b>Shire of Wandering</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Bob Waddell</b>
<b>Authorising Officer:</b>	<b>Chief Executive Officer</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>April 2026 Financial Statements</b>
<b>Voting Requirements:</b>	<b>Simple Majority</b>
<b>Previous Reference:</b>	<b>Nil</b>

#### **Summary of Report:**

The monthly financial report for the period ending 30 April 2026 is presented for Councils consideration.

#### **Background:**

In accordance with the Local Government Act 1995, a statement of financial activity must be presented at an Ordinary Meeting of Council. This is required to be presented within two months, after the end of the month, to which the statement relates.

The statement of financial activity is to report on the revenue and expenditure as set out in the annual budget for the month, including explanations of any variances. Regulation 34, from the Local Government (Financial Management) Regulations 1996 sets out the detail that is required to be included in the reports.

#### **Consultation:**

The Chief Executive Officer has been involved in monthly reviews of the operational budget and provides strategic advice to our financial consultant on trends and variances arising from various operational areas.

#### **Statutory Environment:**

Local Government (Financial Management) Regulations 1996 – Regulation 34.

#### **Policy Implications:**

Not applicable.

#### **Financial Implications:**

As disclosed in the financial statements.

#### **Strategic Implications:**

##### **Improve Our Financial Position**

<b>Our Goals</b>	<b>Our Strategies</b>
The Wandering Shire is financially sustainable	<ul style="list-style-type: none"> <li>• Improve accountability and transparency</li> <li>• Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs</li> <li>• Prudently manage our financial resources to ensure value for money</li> <li>• Reduce reliance on operational grants</li> </ul>

**Risk Implications:**

<b>Risk</b>	<b>Low</b>
<b>Financial reports are prepared in accordance with the Local Government Act, Regulations and Accounting Standards.</b>	

**Voting Requirements:**

Simple Majority

**030526**

**Moved: Cr. Latham**

**Seconded: Cr. Cowan**

**Officer Recommendation:**

**That Council receive the financial report presented for the period ending 30 April 2026.**

Carried 6/0

**For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson**

**Against: Nil**

## 11.2 Payment Listing

<b>File Reference:</b>	N/A
<b>Date:</b>	13 May 2026
<b>Location:</b>	Shire of Wandering
<b>Applicant:</b>	N/A
<b>Author:</b>	Finance Officer
<b>Authorising Officer:</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	List of Payments and Credit Card Statement 30 April 2026
<b>Voting Requirements:</b>	Simple Majority
<b>Previous Reference:</b>	Nil

### Summary of Report:

The list of payments for the month ending 30 April 2026 is presented for noting by Council.

### Background:

Council has delegated the Chief Executive Officer the exercise of its power to make payments from the Shires municipal fund and the trust fund. In exercising their authority, and in accordance with the Local Government (Financial Management) Regulation, it is a requirement to produce a list of payments made from Councils Municipal Fund and Trust Fund bank accounts to be presented to Council for the purposes of noting, in the following month.

### Consultation:

The Chief Executive Officer has been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

### Statutory Environment:

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* states that

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared — (a) the payee's name; and
- (b) the amount of the payment; and
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

### Policy Implications:

Officers are required to ensure that they comply with the Shire's Purchasing Policy, where applicable and that budget provision is available for any expenditure commitments.

### Financial Implications:

Payments are made under delegated authority and are within approved budgets. Payment is made within agreed trade terms and in a timely manner.

**Strategic Implications:  
Improve Our Financial Position**

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	<ul style="list-style-type: none"> <li>• Improve accountability and transparency</li> <li>• Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs</li> <li>• Prudently manage our financial resources to ensure value for money</li> <li>• Reduce reliance on operational grants</li> </ul>

**Risk Implications:**

Risk	Low
<p><b>Failure to make payments within terms may render Council liable to interest and penalties.</b>  <b>Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction (reputational damage) amongst the community.</b></p>	

**Voting Requirements:**

Simple Majority

Municipal Fund	Amount
Electronic Funds Transfers	\$ 631,573.93
Direct Debits	\$ 88,959.64
Cheques	Nil
<b>TOTAL</b>	<b>\$ 720,533.57</b>

**040526 Moved: Cr. Thompson**

**Seconded: Cr. Latham**

**Officer Recommendation:**

**That Council receive the list of payments totalling \$720,533.57 for the month ending 30 April 2026 as presented.**

Carried 6/0

**For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson**

**Against: Nil**

**12. PLANNING AND TECHNICAL SERVICES REPORTS**

**12.1 Bush Fire Advisory Committee AGM April 2026**

<b>File Reference:</b>	<b>PA477</b>
<b>Date:</b>	<b>17 May 2026</b>
<b>Location:</b>	<b>Shire of Wandering</b>
<b>Applicant:</b>	<b>N/A</b>
<b>Author:</b>	<b>Chief Executive Officer</b>
<b>Authorising Officer:</b>	<b>Chief Executive Officer</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>BFAC Minutes 08 April 2026</b> <b>Wandering Bush Fire Notice 2026-2027</b>
<b>Voting Requirements:</b>	<b>Simple Majority</b>
<b>Previous Reference:</b>	<b>Nil</b>

**Summary of Report:**

Council is requested to consider the minutes of the meeting of the Wandering Bush Fire Advisory Committee held on 08 April 2026.

**Background:**

The Wandering Bush Fire Advisory Committee AGM normally meets in early April to advise Council on matters relating to its responsibilities under the Bush Fire Act 1954.

**Consultation:**

The Chief Executive Officer  
Graham Treasure, Chief Bush Fire Control Officer  
Shire President

**Statutory Environment:**

*Local Government Act 1995*  
*Bushfires Act 1995*

**Policy Implications:**

Policy 62 - Bush Fire Brigade – Roles and Qualifications of Officers.

**Financial Implications:**

There are no known financial implication relating to this item.

**Strategic Implications:**

**Retain and Grow our Population**

Our Goals	Our Strategies
People feel safe, connected and actively involved in the community	Facilitate and support Emergency Services Planning

**Risk Implications:**

<b>Risk</b>	<b>Medium</b>
<b>The appointment of office bearers to the various Wandering Bush Fire Brigades is important for the effective functioning of the brigades.</b>	

**Voting Requirements:**

Simple Majority

050526

Moved: Cr. Latham

Seconded: Cr. Thompson

**Officer Recommendation:  
That Council**

1. Rescind all other Bush Fires Act appointments previously made.
2. Pursuant to Section 38 of the Bush Fires Act 1954, approve the appointment of the Chief Bush Fire Control Officer, Deputy Chief Bush Fire Control Officer, Bush Fire Brigade Captains and Bush Fire Brigade Fire Control Officers.
3. Pursuant to Section 38 of Bush Fires Act 1954, approve the nominations of the Dual Fire Control Officers
4. Approve the delegates to the Upper Great Southern Regional Operational Advisory Committee and Local Emergency Management Committee.
5. Cause Notice of the Bush Fire Control Officer Appointments to be published in the Echo, Shire's Website and Public Noticeboards.
6. Approves the publishing of the Wandering Bush Fire Notice 2026-2027.

**Chief Bush Fire Control Officer (CBFCO)** - Graham Treasure

**Deputy Chief Bush Fire Control Officer (DCBFCO)** - Tim Treasure

**Bush Fire Brigade Fire Control Officers (FCO):**

**Codjatotine BFB**

Captain: Cameron Hardie\*  
FCO: Mark Browne\*  
FCO: Brendan Hardie\*  
FCO: Thomas Price  
Secretary: Blake Warburton

**Hastings BFB**

Captain: Anthony Turton\*  
FCO: Richard Bostock  
FCO: Chad Ferguson  
FCO: David Parsons  
FCO: Adam Watts\*  
FCO: Brooke Hardie  
Secretary: Brooke Hardie

**Wandering BFB**

Captain: Tim Treasure\*  
1<sup>st</sup> Lieutenant: Jon Hardie\*  
2<sup>nd</sup> Lieutenant: Brooke White  
3<sup>rd</sup> Lieutenant: Richard Watts  
FCO: Graham Treasure\*

**Wandering Town BFB**

Captain: Shaun Brand\*  
1<sup>st</sup> Lieutenant: Brad Hunt  
2<sup>nd</sup> Lieutenant: Darren Hatton  
3<sup>rd</sup> Lieutenant: Andrew Blair

*\*Fire Permit Officer*

**HARVEST & VEHICLE BAN (Fire Weather) COMMITTEE:**

- Tim Treasure
- Mark Browne
- Adam Watts

**Clover Burning Officers –**

- Anthony Turton

- Graham Treasure

**DUAL FIRE CONTROL OFFICERS:**

Brookton: Richard Bostock & Graham Treasure

Pingelly: Richard Bostock & Graham Treasure

Cuballing: Mark Browne & Graham Treasure

Boddington: Jon Hardie & Graham Treasure

Williams: Jon Hardie & Graham Treasure

**Delegates to the Upper Great Southern - Regional Operational Advisory Committee (ROAC) - CBFCO & DCBFCO**

**Delegates to the Local Emergency Management Committee (LEMC) –  
Shaun Brand & Graham Treasure**

Carried 6/0

**For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson**

**Against: Nil**

## 12.2 Shire of Wandering Bushfire Risk Management Plan 2026–2028

<b>File Reference:</b>	<b>N/A</b>
<b>Date:</b>	<b>17 May 2026</b>
<b>Location:</b>	<b>N/A</b>
<b>Applicant:</b>	<b>Kaitlin Southgate, Bushfire Risk Mitigation Coordinator</b>
<b>Author:</b>	<b>Chief Executive Officer</b>
<b>Authorising Officer</b>	<b>Chief Executive Officer</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Nil</b>
<b>Voting Requirements:</b>	<b>Absolute Majority</b>
<b>Previous Reference:</b>	<b>N/A</b>

### Summary of Report:

The Shire of Wandering (Shire) has been identified as an area of high to extreme bushfire risk and is required under the State Emergency Management Framework to maintain a current Bushfire Risk Management (BRM) Plan. The BRM Plan forms part of the Department of Fire and Emergency Services–led Bushfire Risk Management Program and must be reviewed and endorsed to meet Office of Bushfire Risk Management (OBRM) requirements and maintain eligibility for the Mitigation Activity Fund (MAF) Grant Program.

The Shire’s Bushfire Risk Management Plan 2021–2026 is now due for review.

### Background:

DFES has advised the Shire that, to remain eligible for the Mitigation Activity Fund (MAF) Grant Program, a newly revised and endorsed Bushfire Risk Management (BRM) Plan, approved by both Council and the Office of Bushfire Risk Management (OBRM), is required. The MAF Grant Program provides financial support to local governments by supplementing budgets to deliver bushfire mitigation works on land vested to the Shire.

The purpose of a BRM Plan, as outlined in Section 2.2.8 of the State Hazard Plan – Fire, is to support local governments in systematically identifying, assessing, prioritising, treating, and monitoring bushfire risk across their district. The BRM planning process aligns with ISO 31000:2018 Risk Management, ensuring a structured, cyclical approach supported by communication, consultation, monitoring, review, and reporting.

Bushfire risks are assessed through the identification of exposed assets and recorded within the Bushfire Risk Management System (BRMS). This system calculates risk ratings based on likelihood and consequence, enabling prioritisation of treatment actions. Treatments are targeted at risks assessed as unacceptably high and are monitored and reassessed upon completion to confirm risk reduction outcomes.

The BRM Plan provides the overarching framework for managing bushfire risk within the Shire, while individual treatments—whether funded through the MAF Grant Program or the Shire—are detailed and through the BRMS.

The Shire is a party to a Memorandum of Understanding with DFES and the Shires of Boddington and Harvey for the shared funding of a Bushfire Risk Mitigation Coordinator (BRMC). The Shire of Harvey hosts this position due to its higher proportion of identified bushfire risk, with the majority of the role’s operational responsibilities, including coordination and review of the BRM Plan. The BRMC is responsible for ensuring the BRM Plan is reviewed in accordance with OBRM’s Bushfire Risk Management Planning Process.

The Office of Bushfire Risk Management has implemented a two-year partial review process, requiring an online submission of the Bushfire Risk Management Plan with updated information,

accompanied by a checklist outlining updates made. A five-year full review process still remains, requiring a full review, and update of the Bushfire Risk Management Plan requiring endorsement from the Office of Bushfire Risk Management and Council.

**Consultation:**

Chief Executive Officer  
 Chief Bush Fire Control Officer  
 DEFS, Narrogin

**Statutory Environment:**

In accordance with the *Emergency Management Act 2005* and the State Hazard Plan – Fire, the BRM Plan requires endorsement by Council.

The following legislation is applicable to the review and implementation of the BRM Plan 2026–2028:

- *Bush Fires Act 1954*
- *Bush Fires Regulations 1954*
- *Emergency Management Act 2005*
- *Emergency Management Regulations 2006*
- *Fire and Emergency Services Act 1998*
- *Conservation and Land Management Act 1984*
- *Environmental Protection and Biodiversity Conservation Act 1999*
- *Local Government Act 1995*
- *Aboriginal Heritage Act 1972*
- *Planning and Development (Local Planning Scheme) Regulations 2015*

**Policy Implications:**

Nil.

**Financial Implications:**

Endorsement of the BRM Plan enables the Shire to remain eligible to apply for State Government Mitigation Activity Fund (MAF) grant funding. This funding supports the implementation of approved bushfire mitigation treatment strategies on land vested to the local government.

**Strategic Implications:**

**Provide Strong Leadership**

Our Goals	Our Strategies
We plan for the future and are strategically focused	Engage with local, regional, state and federal stakeholders to grow mutually beneficial relationships

**Risk Implications:**

<b>Risk</b>	<b>Low</b>
<b>There is low risk in Council actioning this request</b>	

**Voting Requirements:**

Absolute Majority

**060526**

**Moved: Cr. Cowan**

**Seconded: Cr. Hansen**

**Officer Recommendation:**

**That Council endorses the Shire of Wandering Bushfire Risk Management Plan 2026–2028**

Carried 6/0

**For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson**

**Against: Nil**

### 12.3 Request to Modify Building Envelope – Lot 102 (No. 275) O’Connell Road, Wandering

**File Reference:**

**Date:** 30 April 2026

**Location:** Lot 102 (No. 275) O’Connell Road, Wandering

**Applicant:** William Temby

**Author:** Ben Laycock (Altus Planning), Shire’s Town Planning Consultant

**Authorising Officer:** Chief Executive Officer

**Disclosure of Interest:** Nil

**Attachments:**  
1. Development Application  
2. Building Envelope Plan – Blackboy Springs Estate

**Voting Requirements:** Simple Majority

**Previous Reference:** Nil

**Summary of Report:**

The landowner of Lot 102 (No. 275) O’Connell Road, Wandering is seeking to modify the building envelope that applies to their land.

**Background:**

Lot 102 (No. 275) O’Connell Road, Wandering (subject land or site) is zoned ‘Rural Residential (RRes2)’ pursuant to the Shire of Wandering Town Planning Scheme No. 3 (TPS3 or Scheme) which requires all buildings and effluent disposal facilities to be contained within a defined building envelope, as per the plan approved by the Shire at the time of the original subdivision.

The relevant Building Envelope Plan for the Blackboy Springs Estate illustrates a 606m<sup>2</sup> building envelope on the subject land, as per the extract below.

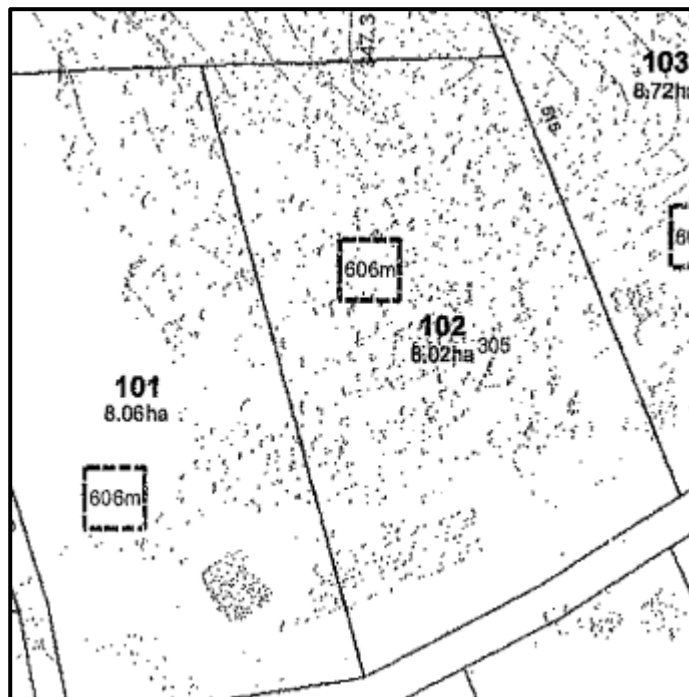


Figure 1: Extract of Building Envelope Plan

The landowner has requested that the defined building envelope be modified to create two (2) building envelopes:

1. An envelope measuring 25m x 25m (625m<sup>2</sup>) to be located east of the current location which is intended to accommodate a small dwelling and water tank.
2. An envelope measuring 15m x 15m (225m<sup>2</sup>) to be located south of the current location which is intended to accommodate a shed and water tank.

The precise location of the proposed envelopes and the landowner's justification is provided in Attachment 1 to this report. In short, the landowner's reasoning includes:

- (i) The previous location appears to have been arbitrarily picked;
- (ii) The proposed envelopes minimise ground disturbance and are more easily accessible;
- (iii) The proposed envelopes will likely result in less clearing;
- (iv) They do not consider that the new envelopes will impact on neighbour privacy;
- (v) The envelopes are lower on the property;
- (vi) The combined envelopes are less than the 1,600m<sup>2</sup> referenced in TPS3.

The Shire's Town Planning Consultants have prepared the below overlay of the Applicant's plan on recent aerial imagery, see below.



Figure 2: Overlay of Applicant's plan on recent aerial

It is noted that there are existing structures on-site that are not located within the existing envelope (shown yellow) or the proposed envelopes (shown red). These are unauthorised structures that pre-date the current landowner and are in the process of being removed from site.

The below image has been captured from Google Street View dated May 2023.



*Figure 3: Google Street View of subject site from O'Connell Road*

**Consultation:**

There is no statutory requirement within TPS3 for a modified building envelope to be advertised. Furthermore, for reasons outlined in the following section, it has been deemed that the proposal is unlikely to result in adverse impacts on the immediately adjoining landowners, or the rural residential character.

**Statutory Environment:**

Schedule 11 of TPS3 as it applies to Rural Residential Zone No. 2, requires the following:

1. *No clearing of vegetation shall occur within any lot except for the following:  
  
with the approval of the local government, clearing within a building envelope of 1600 square metres containing the dwelling, as may be reasonably required to construct an approved building and curtilage thereto.*
2. *Building envelopes shall be located at a minimum distance of 50 metres from Moramocking Road, and 30 metres from the common boundary of a lot with State Forest and any watercourse or drainage line.*

There is no provision within TPS3 which expressly states that there can only be one (1) building envelope on a property.

It is noted that the cumulative size of the proposed envelopes is less than what could otherwise be permitted within the zone and the proposed envelopes are appropriately setback having regard to the above requirements, and the broader setback requirements for the Rural Residential Zone which are 30m for front setbacks and 10m for rear and side setbacks.

The objectives for the Rural-Residential Zone are set out in clause 4.2 of TPS3, with subclause c) considered to be of relevance:

*to make provision for retention of the rural landscape and amenity in a manner consistent with the orderly and proper planning of such areas.*

In relation to the above, it is considered that the proposed envelopes are consistent with the objective for the following reasons:

- The proposed envelopes are likely to require less clearing (based on aerial imagery);
- Being located closer to the road, less clearing will be required for vehicular access;
- The nature of the existing vegetation and topography of the site is such that development within the proposed envelopes is likely to be predominantly screened from view on O’Connell Road;
- The smaller, southern envelope abuts the battleaxe leg of Lot 201 (No. 30) Echidna Place and therefore is not considered likely to impinge on their amenity;
- The larger, northern envelope will be located in excess of 80m to the south-west of the developed area on Lot 103, and that developed area on Lot 103 sits in excess of 14m above the ground level of the proposed envelope, therefore not disrupting any views or resulting in any visual privacy concerns.

Having regard to all the above, it is considered that the proposed building envelope modification warrants support.

**Policy Implications:**

Not applicable.

**Financial Implications:**

Not applicable.

**Strategic Implications:**

Not applicable.

**Risk Implications:**

Risk	Low
The proposed building envelopes are consistent with the requirements of Town Planning Scheme No. 3 with respect to total size, as well as relevant setbacks. Amenity impacts on adjoining and surrounding landowners and occupiers is likely to be negligible.	

**Voting Requirements:**

Simple Majority

**070526**

**Moved: Cr. Hansen**

**Seconded: Cr. Cowan**

**Officer Recommendation:**

That Council approves the application for development approval, submitted by William Temby, to modify the building envelope on Lot 102 (No. 275) O’Connell Road, Wandering as per the application dated 20 April 2026.

Carried 6/0

**For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson**

**Against: Nil**

**13. CHIEF EXECUTIVE OFFICER REPORTS**

**13.1 Pumphrey’s Bridge Signs**

<b>File Reference:</b>	<b>N/A</b>
<b>Date:</b>	<b>17 May 2026</b>
<b>Location:</b>	<b>Shire of Wandering</b>
<b>Applicant:</b>	<b>Kristy Gregory, Peel Harvey Catchment Council (PHCC)</b>
<b>Author:</b>	<b>Chief Executive Officer</b>
<b>Authorising Officer:</b>	<b>Chief Executive Officer</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>Letter from PHCC – Pumphrey’s Bridge Signs</b>
<b>Voting Requirements:</b>	<b>Simple Majority</b>
<b>Previous Reference:</b>	<b>Nil</b>

**Summary of Report:**

The request is from Peel Harvey Catchment Council (PHCC) to approve signs to be displayed at Pumphrey’s Bridge.

**Background:**

The Department of Planning, Lands and Heritage (DPLH) funding that the Wilman (Dryandra) People Corporation obtained for Pumphreys Bridge has successfully achieved outcomes including purchase of the gazebo and picnic infrastructure, renovation of the timber retaining wall on the river, structural assessment of the old bridge, and weed control/revegetation – the latter is additional and complementary to the environmental works carried out at the site by PHCC.

The last activity that the funding is paying for is the design and installation of signs for the area. PHCC in consultation with various stakeholders has developed 3 signs for this phase of the project and is seeking Council endorsement of these signs.

**Consultation:**

PHCC has consulted with:  
 Wilman Corporation  
 President Lions Club of Wandering  
 President CWA Pumphreys Bridge  
 Chief Executive Officer Shire of Wandering

**Statutory Environment:**

Not applicable.

**Policy Implications:**

Not applicable.

**Financial Implications:**

There are no financial implications from this agenda item.

**Strategic Implications:**

**Provide Strong Leadership**

Our Goals	Our Strategies
We plan for the future and are strategically focused	Engage with local, regional, state and federal stakeholders to grow mutually beneficial relationships
A well informed Community	Foster Opportunities for connectivity between Council and the Community

**Risk Implications:**

<b>Risk</b>	<b>Low</b>
<b>The information on these signs has been reviewed and endorsed by all stakeholders as part of this PHCC led project. Whilst the Shire is approving the sign to go up on Shire land, the Shire does not bear individual responsibility for the content of these signs.</b>	

**Voting Requirements:**

Simple Majority

**080526          Moved: Cr. Cowan          Seconded: Cr. Hansen**

**Officer Recommendation:**

**That Council:**

- 1. Endorses the content and artwork of the three (3) signs, which have been reviewed and agreed to by all stakeholders involved in the project led by PHCC.**
- 2. Approves the installation of the three (3) signs at Pumphreys Bridge, at the locations outlined in the map.**

Carried 6/0

**For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson**

**Against: Nil**

### 13.2 Shire of Wandering Policy Manual Review – Policy 1

<b>File Reference:</b>	N/A
<b>Date:</b>	17 May 2026
<b>Location:</b>	Shire of Wandering
<b>Applicant:</b>	N/A
<b>Author:</b>	Chief Executive Officer
<b>Authorising Officer</b>	Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	Policy 1 – Model Code of Conduct.
<b>Voting Requirements:</b>	Absolute Majority
<b>Previous Reference:</b>	N/A

#### Summary of Report:

To continue with the process of reviewing all Council policies to ensure they are still relevant and correct for the day-to-day workings of the Shire.

#### Background:

At the Ordinary Council Meeting held on 18 August 2022 Council resolved to adopt Policy 83 – Policy Manual which states that:

All policies within the Policy Manual are to be reviewed by Council every three years, being one third of Council's policies each year in a three-year period. Council may review an individual policy at any time before the next review date if it determines it to be necessary.

There are currently 95 Shire policies. It is proposed that each month policies are reviewed by Council. This will ensure that all policies are reviewed in the stated three-year period.

One (1) policy is to be reviewed this month:

- Policy 1 – Model Code of Conduct.

This was reviewed at the April 2026 General Planning Forum as WALGA has updated this policy at the start of the year.

#### Consultation:

Chief Executive Officer  
Councillors

#### Statutory Environment:

*Local Government Act 1995 S.2.7(2)(b)*

#### Policy Implications:

As reviewed.

#### Financial Implications:

No financial implications.

#### Strategic Implications:

##### Provide Strong Leadership

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance Service Level Plans detail operational roles, responsibilities and resources.

**Risk Implications:**

<b>Risk</b>	<b>Low</b>
<b>There is no perceived risk associated with the review and updating of these policies.</b>	

**Voting Requirements:**

Absolute Majority

**090526**

**Moved: Cr. Thompson**

**Seconded: Cr. Latham**

**Officer Recommendation:**

**That Council adopts the following policies with any amendments made.**

- **Policy 1 – Model Code of Conduct**

Carried 6/0

**For: Cr Little, Cr Price, Cr Cowan, Cr Hansen, Cr Latham, Cr Thompson**

**Against: Nil**

**14. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**  
Nil.

**15. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING**

**16. CONFIDENTIAL REPORTS**  
Nil.

**17. CLOSURE OF MEETING**  
The Presiding Member to declare the meeting closed at 3:52pm.