AGENDA

Ordinary Council Meeting

Thursday 24 September 2026
3:30pm

Council Chambers, 22 Watts Street, Wandering

OUR VISION

Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.

This Ordinary Council Meeting will be recorded in line with Section 5.23A of the *Local Government Act 1995*.

Electronic copies of minutes and agendas are available for download from the Shire of Wandering website www.wandering.wa.gov.au

Notice of Meeting

Dear Elected Members, Residents and Ratepayers,

The next Ordinary Council Meeting of the Shire of Wandering will be held on Thursday 24 September 2026 in the Council Chambers commencing at 3.30pm. The purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda.

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wandering for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of Wandering disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions.

Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Wandering during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wandering.

The Shire of Wandering warns that anyone who has an application lodged with the Shire of Wandering must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wandering in respect of the application.



Dr Alistair Pinto
Chief Executive Officer

15 September 2026

INFORMATION FOR THE PUBLIC ATTENDING COUNCIL MEETINGS

PUBLIC QUESTION TIME:

The Shire of Wandering welcomes community participation during public question time.

1. All Council meetings are open to the public, except for matter raised by Council under "Confidential Reports".
2. Members of the public may ask a question at an ordinary Council Meeting under "Public Question Time".
3. A member of the public who raises a question during question time must:
   a. be in attendance at the meeting.
   b. first state their name and address.
   c. direct the question to the Presiding Member.
   d. ask the question briefly and concisely.
   e. limit any preamble to matters directly relevant to the question and
   f. ensure that the question is not accompanied by any expression of opinion, statement of fact or other comment, except where necessary to explain the question.
4. Each member of the public is entitled to ask a maximum of 3 questions. Questions must be related to the items on the agenda only. Questions on items not related to the agenda, within the remit of the local government, may be taken on notice and a response provided after the meeting.
5. Written notice of each question should be given to the Chief Executive Officer a minimum of one working day prior to the commencement of the meeting. Questions may be submitted via email to reception@wandering.wa.gov.au or submitted in written format at the Shire Office reception. A summary of each question and the response will be included in the meeting minutes.
6. When a question is unable to be answered at the Council Meeting a written answer will be provided prior to the next ordinary meeting of Council.

Council Meeting Information:

Councillors may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the agenda. The Councillor must leave the meeting whilst the matter is discussed and cannot vote on the agenda item.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the agenda. The member of staff must declare that interest and generally the presiding member of the meeting will advise the Officer if he/she is to leave the meeting.

Should an elector wish to have a matter placed on the agenda the relevant information should be forwarded to the Chief Executive Officer two weeks prior to an ordinary council meeting to allow the matter to be fully researched by a Shire Officer. An agenda item, including a recommendation, will then be submitted to Council for consideration. The agenda closes the Friday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

Agendas for Ordinary Council Meetings are available on the Shire website seventy-two (72) hours prior to the meeting and the public are invited to view a copy at the Shire Office. Printed copies can be made available from the Shire Administration Office for a printing fee, as per the Fees and Charges Schedule.

Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer on page 2.

Public Inspection of Unconfirmed Minutes (Regulation 13) - A copy of the unconfirmed Minutes of Ordinary and Special Council Meetings will be available for public inspection from the Shire of Wandering Office and the Shire of Wandering website within ten (10) working days after the Meeting.

Dr. Alistair Pinto
Chief Executive Officer

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1. DECLARATION OF OPENING / ANNOUNCMENT OF VISITORS

The Presiding Member to declare the meeting open.

2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

2.1 Attendance

Elected Members

Cr. Sheryl Little	Shire President (Presiding Member)
Cr. Alan Price	Deputy President
Cr. Lou Cowan	
Cr. Gillian Hansen	
Cr. Peter Latham	
Cr. Andrew Thompson	
Cr. Brendan Whitely	

Staff

Dr. Alistair Pinto	Chief Executive Officer
Karl Mickle	Operations Manager

Members of the Public

2.2 Apologies

2.3 Approved Leave of Absence

Nil

3. PUBLIC QUESTION TIME

4. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

5. REQUESTS FOR LEAVE OF ABSENCE

6. DISCLOSURE OF INTEREST

Name	Item No.	Interest	Nature

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 Ordinary Council Meeting Minutes – 20 August 2026

Statutory Environment:
Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

Voting Requirements:
Simple Majority

Recommendation:
That the Minutes of the Ordinary Meeting of Council held on 20 August 2026 be confirmed as true and correct.

Moved: _____ Seconded: _____

Carried

For/Against: Cr Little □ Cr Price □ Cr Cowan □ Cr Hansen □ Cr Latham □ Cr Thompson □ Cr Whitely □

7.2 Audit Risk & Improvement Committee Minutes – 24 September 2026

Statutory Environment:
Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the Council or the committee, as the case requires, for confirmation.

Voting Requirements:
Simple Majority

Recommendation:
That the Minutes of the Audit Risk & Improvement Committee held on 24 September 2026 be confirmed as true and correct.

Moved: _____ Seconded: _____

Carried

For/Against: Cr Little □ Cr Price □ Cr Cowan □ Cr Hansen □ Cr Latham □ Cr Thompson □ Cr Whitely □

8. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

9. RECEPTION OF MINUTES AND RECOMMENDATIONS OF COMMITTEES

9.1 WALGA Central Country Zone Meeting | 14 August 2026

Officer Recommendation
That the minutes of the WALGA Central Country Zone Meeting held on 14 August 2026, be received.

Moved: _____ Seconded: _____

Carried

For/Against: Cr Little □ Cr Price □ Cr Cowan □ Cr Hansen □ Cr Latham □ Cr Thompson □ Cr Whitely □

9.2 Compliance Audit Return 2025

File Reference:	**N/A**
Date:	**17 September 2026**
Location:	**Shire of Wandering**
Applicant:	**N/A**
Author:	**Chief Executive Officer**
Authorising Officer:	**Chief Executive Officer**
Disclosure of Interest:	**Nil**
Attachments:	**Compliance Audit Return 2025**
Voting Requirements:	**Absolute Majority**
Previous Reference:	**N/A**

Summary of Report:
To adopt the Compliance Audit Return in accordance with the *Local Government (Audit) Regulations 1996*.

Background:
The Compliance Audit Return process ensures that each Local Government has appropriate processes in place to support Council's oversight of the organisation's operations and compliance. It is an important tool in assisting Council to fulfil this monitoring role.

The *Local Government (Audit) Regulations* require the Compliance Audit Return to be reviewed by the Audit Committee, then presented to Council. After the Return has been presented to Council a certified copy of the Return along with the relevant section of the Minutes and any additional information is to be submitted to the Department by 30 September 2026.

Consultation:
Nil

Statutory Environment:
Local Government Act 1995 Section 7.12(A).
Local Government Audit Regulations 1996 Regulation 16
Local Government Financial Management Regulations 1996

Policy Implications:
Not applicable.

Financial Implications:
Nil

Strategic Implications:
Improve Our Financial Position

Our Goals	Our Strategies
We plan for the future and are strategicaly focused	• Ensure accountable, ethical and best practice governance • Develop and maintain our Strategic Plan, Corporate Business Plan, Asset Management Plan, Workforce Plan and Long Term Financial Plan • Service Level Plans detail operational roles, responsibilities and resources • Engage with local, regional, state and federal stakeholders to grow mutually beneficial relationships

Risk Implications:

Risk	Low
Risk is low provided identified non-compliances are documented, corrective actions are assigned and Council monitors their completion.	

Voting Requirements:
Absolute Majority

Officer Recommendation:
That Council:

- **adopts the attached Compliance Audit Return for the period 1 January to 31 December 2025.**
- **authorises the Chief Executive Officer and the Shire President to sign and submit the 2025 Compliance Audit Return to the Department of Local Government.**

Moved: _____ Seconded: _____

Carried

For/Against: Cr Little □ Cr Price □ Cr Cowan □ Cr Hansen □ Cr Latham □ Cr Thompson □ Cr Whitely □

10. COUNCILLOR REPORTS

10.1 Shire President Report

Meetings attended by Shire President.
14 August – CCZ | August Meeting and Workshop | Shire of Kulin.
19 August – Meeting with the CEO.
03 September – Meeting with the CEO.
08 September – LEMC Meeting
16-18 September WALGA LG Convention 2026

10.2 Deputy President Report

17-18 September WALGA LG Convention 2026.

10.3 Cr. Gillian Hansen Report

17-18 September WALGA LG Convention 2026.

10.4 Cr. Andrew Thompson Report

17-18 September WALGA LG Convention 2026.

10.5 Cr. Peter Latham Report

08 September – LEMC Meeting
17-18 September WALGA LG Convention 2026.

10.6 Cr. Brendan Whitely Report

17-18 September WALGA LG Convention 2026.

10.7 Cr. Lou Cowan Report

11. CORPORATE SERVICES REPORTS

11.1 Financial Report

File Reference:	**N/A**
Date:	**15 September 2026**
Location:	**Shire of Wandering**
Applicant:	**N/A**
Author:	**Bob Waddell**
Authorising Officer:	**Chief Executive Officer**
Disclosure of Interest:	**Nil**
Attachments:	**Monthly Financial Statements - August 2026**
Voting Requirements:	**Simple Majority**
Previous Reference:	**Nil**

Summary of Report:
The monthly financial report for the period ending 31 August 2026 is presented for Councils consideration.

Background:
In accordance with the Local Government Act 1995, a statement of financial activity must be presented at an Ordinary Meeting of Council. This is required to be presented within two months, after the end of the month, to which the statement relates.
The statement of financial activity is to report on the revenue and expenditure as set out in the annual budget for the month, including explanations of any variances. Regulation 34, from the Local Government (Financial Management) Regulations 1996 sets out the detail that is required to be included in the reports.

Consultation:
The Chief Executive Officer has been involved in monthly reviews of the operational budget and provides strategic advice to our financial consultant on trends and variances arising from various operational areas.

Statutory Environment:
Local Government (Financial Management) Regulations 1996 – Regulation 34.

Policy Implications:
Not applicable.

Financial Implications:
As disclosed in the financial statements.

Strategic Implications:
Improve Our Financial Position

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	• Improve accountability and transparency • Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs • Prudently manage our financial resources to ensure value for money • Reduce reliance on operational grants

Risk Implications:

Risk	Low
Financial reports are prepared in accordance with the Local Government Act, Regulations and Accounting Standards.	

Voting Requirements:
Simple Majority

Officer Recommendation:
That Council receive the financial report presented for the period ending 31 August 2026.

Moved: _____ Seconded: _____

Carried

For/Against: Cr Little □ Cr Price □ Cr Cowan □ Cr Hansen □ Cr Latham □ Cr Thompson □ Cr Whitely □

11.2 Payment Listing

File Reference:	**N/A**
Date:	**15 September 2026**
Location:	**Shire of Wandering**
Applicant:	**N/A**
Author:	**Finance Officer**
Authorising Officer:	**Chief Executive Officer**
Disclosure of Interest:	**Nil**
Attachments:	**List of Payments and Credit Card Statement 31 August 2026**
Voting Requirements:	**Simple Majority**
Previous Reference:	**Nil**

Summary of Report:
The list of payments for the month ending 31 August 2026 is presented for noting by Council.

Background:
Council has delegated the Chief Executive Officer the exercise of its power to make payments from the Shires municipal fund and the trust fund. In exercising their authority, and in accordance with the Local Government (Financial Management) Regulation, it is a requirement to produce a list of payments made from Councils Municipal Fund and Trust Fund bank accounts to be presented to Council for the purposes of noting, in the following month.

Consultation:
The Chief Executive Officer has been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

Statutory Environment:
Regulation 13 of the *Local Government (Financial Management) Regulations 1996* states that

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared — (a) the payee's name; and
(b) the amount of the payment; and
(c) the date of the payment; and
(d) sufficient information to identify the transaction.

Policy Implications:
Officers are required to ensure that they comply with the Shire's Purchasing Policy, where applicable and that budget provision is available for any expenditure commitments.

Financial Implications:
Payments are made under delegated authority and are within approved budgets. Payment is made within agreed trade terms and in a timely manner.

Strategic Implications:
Improve Our Financial Position

Our Goals	Our Strategies
The Wandering Shire is financially sustainable	• Improve accountability and transparency • Develop an investment strategy that plans for the future and provides cash backed reserves to meet operational needs • Prudently manage our financial resources to ensure value for money • Reduce reliance on operational grants

Risk Implications:

Risk	**Low**
Failure to make payments within terms may render Council liable to interest and penalties. **Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction (reputational damage) amongst the community.**	

Voting Requirements:
Simple Majority

Municipal Fund	**Amount**
Electronic Funds Transfers	$ 662,957.34
Direct Debits	$ 46,436.55
Cheques	Nil
TOTAL	$ 799,359.16

Officer Recommendation:
That Council receive the list of payments totalling $799,359.16 for the month ending 31 August 2026 as presented.

Moved: _____ Seconded: _____

Carried

For/Against: Cr Little □ Cr Price □ Cr Cowan □ Cr Hansen □ Cr Latham □ Cr Thompson □ Cr Whitely □

12. PLANNING AND TECHNICAL SERVICES REPORTS

12.1 Request to Initiate Scheme Amendment – Additional Use for Animal Establishment – Lot 106 (No. 624) Moramockining Road, Wandering

File Reference:	**N/A**
Date:	**18 September 2026**
Location:	**Lot 106 (No. 624) Moramockining Road, Wandering**
Applicant:	**Rachel Thompson**
Author:	**Altus Planning, Shire's Town Planning Consultants**
Authorising Officer:	**Chief Executive Officer**
Disclosure of Interest:	**Nil**
Attachments:	**Concept Site Plan**
Voting Requirements:	**Simple Majority**
Previous Reference:	**Nil**

Summary of Report:
The landowner of Lot 106 (No. 624) Moramockining Road, Wandering (**subject land** or **site**) is seeking Council's support to initiate a scheme amendment to the Shire of Wandering Town Planning Scheme No. 3 (**TPS3** or **Scheme**) to include an Additional Use for "Animal Establishment".

Background:
The subject land is zoned 'Rural Residential (RRes)' pursuant to TPS3.

The applicant has requested that the Shire consider initiating an amendment to TPS3 to allow an Additional Use for 'Animal Establishment' on the subject land. The applicant has advised that the purpose of the request is to allow a kennel licence to be obtained for personally owned dogs associated with the applicant's Labrador breeding activities.

The applicant has advised that:

- the proposal is intended to allow more than six adult dogs to be kept on the property;
- the dogs would be owned and managed by the applicants;
- the activity relates to breeding and housing 'ANKC' / Dogs West registered Labradors;
- no public boarding, dog day-care, training, rescue or similar service is proposed;
- no external dogs would be brought to the property for boarding;
- no formal customer visitation or operating hours are proposed;
- someone resides on the property and is generally present overnight and for most of the day;
- purpose-built kennels are proposed to be constructed in the future;
- the proposed kennel building may accommodate up to 12 adult dogs, in addition to the existing approval / arrangement for six dogs; and
- future dog numbers would depend on the number of kennels ultimately constructed.

The applicant has further advised that the proposed kennel building would be constructed of brick walls, concrete slab and metal roof, and would be located approximately 10 metres from the dwelling and away from the nearest direct neighbour. The applicant has also referred to using kennel guidelines from the City of Gosnells as a guide for future design.

The applicant considers that the proposal is appropriate because it is not a commercial boarding kennel, would not generate public traffic, would allow dogs to be kept in purpose-built facilities, and would enable the applicants to comply with kennel licensing requirements.

The applicant submitted a concept site plan with the application. The concept plan indicates the location of the kennels and the distance between them and the surrounding houses. The closest

habitable building to the kennel is approximately 116m to the north-west of the site. The Concept is attached to this report as **Attachment 1**.



Figure 1: Locality Plan

Consultation:
No public consultation is required at this stage of consideration.

If Council resolves to initiate the amendment, the proposal will need to progress in accordance with the requirements of the *Planning and Development Act 2005* and the *Planning and Development (Local Planning Schemes) Regulations 2015*. This would include classification of the amendment and, where required, referral to relevant public authorities and public advertising.

Statutory Environment:
Planning and Development Act 2005

Section 75 of the *Planning and Development Act 2005* allows a local government to amend its local planning scheme, with the approval of the Minister for Planning.

A scheme amendment may be prepared by the local government or proposed by the owner of land within the scheme area. However, a landowner does not have an automatic right to have a scheme amendment initiated. Council must first determine whether it is prepared to initiate the amendment.

In this instance, the request has been made by the landowner / applicant and Council is being asked whether it is prepared to commence the amendment process.

It is important to note that there is no application for review (appeal) rights with the State Administrative Tribunal regarding the planning merits of a scheme amendment decision given that such a decision is a strategic planning process rather than an administrative development application decision.

Planning and Development (Local Planning Schemes) Regulations 2015

Should Council resolve to initiate the amendment, Part 5 of the *Planning and Development (Local Planning Schemes) Regulations 2015* outlines the process that would need to be followed by the Shire, including determination on the type of the amendment (i.e. basic, standard or complex), as that influences the procedural requirements.

Shire of Wandering Town Planning Scheme No. 3

The subject land is zoned 'Rural Residential' under the Shire's TPS3. The objectives of the Rural Residential zone are to provide opportunities for low-density rural living, hobby farming, horse breeding, rural-residential retreats and rural-based commercial uses that are compatible with the zone, while retaining the rural landscape and amenity of the area and ensuring orderly and proper planning outcomes.

Under the TPS3 Zoning Table, an 'Animal Establishment' is an 'X' (Not Permitted) use within the Rural Residential zone and therefore, a development application for such a use cannot be approved unless the Scheme is amended. At present, the only zone where the 'Animal Establishment' land use can be contemplated is the 'Rural' zone where it is an 'A' (discretionary) use and subject to advertising.

Clause 4.5 of TPS3 enables the inclusion of an Additional Use, allowing a specific use on a particular property that would otherwise not be permitted under the Scheme, and also allows for specific conditions or parameters to be set.

However, the existence of this mechanism does not justify support for every proposal. Council must be satisfied that the proposed Additional Use is appropriate for the land, consistent with the objectives of the Scheme and orderly and proper planning and will not result in unacceptable impacts on the surrounding locality.

Based on the supporting information provided with this request, officers cannot conclude that the proposed amendment in this instance would be consistent with the objectives of the Rural Residential zone and specifically, the retention of rural-residential amenity.

It is important to note that even if the Scheme Amendment was ultimately approved by the Minister, a development application would need to be lodged with, and approved by, the Shire prior to commencement of the use and the construction of associated development. This would allow for consideration of matters such as kennel design, site layout, operational management including waste disposal arrangements, noise impacts, setbacks/separation distances, and impacts on neighbouring landowners.

Notwithstanding the above, the provision of such details and supporting information as part of the scheme amendment request would have assisted in demonstrating the suitability of the land use within the environment and the subject land specifically. The applicant was strongly encouraged to obtain some preliminary acoustic advice to provide an indication as to whether the proposal would be capable of complying with applicable noise requirements and this could also assist in identifying any issues before significant time and costs are incurred.

Whilst it is understandable that any proponent is reluctant to spend money until there is some early indication that a proposal might be supported, in these circumstances however the onus on the applicant to provide a high degree of justification and certainty that an exception to the normal restrictions of the Rural Residential zone can be put aside in this instance.

Policy Implications:
Nil.

Financial Implications:
Not applicable.

Strategic Implications:
The proposed amendment does not align with any specific objective, strategy or action within the Shire's Local Planning Strategy.

Risk Implications:

Risk	**Medium**
The principal risk is that potential noise impacts from the keeping of multiple dogs have not been adequately assessed or demonstrated to be acceptable in the Rural Residential context. In the absence of preliminary acoustic advice or other technical information addressing barking, kennel design, separation distances and management measures, Council cannot be satisfied that the proposed Animal Establishment would operate without unreasonable impacts on the amenity of surrounding landowners.	

Voting Requirements:
Simple Majority

Officer Recommendation:
That Council:

1. **Does not initiate a scheme amendment to the Shire of Wandering Town Planning Scheme No. 3 to include 'Animal Establishment' as an Additional Use over Lot 624 Moramockining Road, Wandering.**

2. **Advises the applicant that Council does not support initiation of the amendment for the following reasons:**

    a. **'Animal Establishment' is an 'X' (Not Permitted) use within the Rural Residential zone under Town Planning Scheme No. 3 and is not a land use generally contemplated within the objectives of that zone.**

    b. **The applicant has not provided sufficient planning justification to demonstrate that the proposed use is appropriate for the subject land or consistent with the principles of orderly and proper planning.**

    c. **The applicant has not provided preliminary acoustic advice or other technical information to demonstrate that the proposed use can operate in compliance with applicable noise standards and without creating unreasonable impacts on the amenity of surrounding landowners.**

    d. **An Additional Use applies to the land and not the individual landowner, and therefore should not be supported solely on the basis of the current applicant's personal circumstances or proposed management arrangements.**

Moved: _____ Seconded: _____

Carried

For/Against: Cr Little □ Cr Price □ Cr Cowan □ Cr Hansen □ Cr Latham □ Cr Thompson □ Cr Whitely □

12.2 South 32 - Placement of groundwater monitoring bores in Ricks Road Reserve

File Reference:	**N/A**
Date:	**20 September 2026**
Location:	**Shire of Wandering**
Applicant:	**N/A**
Author:	**Chief Executive Officer**
Authorising Officer:	**Chief Executive Officer**
Disclosure of Interest:	**Nil**
Attachments:	**South 32 Authority Letter - Water Monitoring Bores** **Bore Design Schematic** **Proposed Location of Monitoring Bores - Ricks Rd Reserve**
Voting Requirements:	**Simple Majority**
Previous Reference:	**Nil**

Summary of Report:
South 32 are seeking permission from the Shire of Wandering to install, operate and maintain two bores and associated data logging equipment on the Ricks Road Reserve.

Background:
South32 Worsley Alumina Pty Ltd (Worsley) are in the process of installing a Regional Groundwater Monitoring Network to support planning for future mining operations within the Extended Mining Areas (north of current operations within the Shire of Boddington). The installation of the monitoring network will allow Worsley to understand the current groundwater levels and groundwater quality throughout the region. The planned monitoring network stretches from current operational areas in Boddington to north of the Brookton Highway and includes locations outside the approved mining areas to give a regional understanding of groundwater conditions. The information collected from the proposed monitoring network will be used to develop a groundwater model to improve the understanding of interactions between surface water and groundwater and locations in the landscape that may be dependent on groundwater. The network will also capture a baseline set of groundwater data for the region.

In order to develop a groundwater model the spacing of bores needs to align with the modelling framework. One such location has been identified within the road reserve for Ricks Road. **This location is inside Worsley's mining lease** (M258SA) and the Extended Mining Areas as approved under Ministerial Statement 1237. To support the monitoring program installation of a nested bore, or if ground conditions are not suitable to support this arrangement, two bores installed side by side, one shallow and one deep is required (see attached bore designs).

Installation of the monitoring bore(s) requires **a 20m by 20m cleared area**. The final installation would look similar to the below image. The monitoring bore would need to be accessed on a quarterly basis by a Worsley representative to download collected monitoring data from a data logger installed in the well. A water sample would also be taken on a six-monthly basis during one of the quarterly visits to assess water quality.

A summary of the required activities for installation include:

- installation and commissioning of up to two groundwater monitoring bores in the area of the Ricks Road reserve – these would be located on the road verge and there will be no disturbance to the road itself;
- bringing onto the road reserve drilling equipment and associated support equipment for the purpose of installation of the bore(s) (these would be removed at the end of each day of the installation works);
- site preparation activities including clearing of a small amount of vegetation in the area where the bores would be installed (20m by 20m as discussed above);

- operation and maintenance of the bore; and
- decommissioning of the bore at the conclusion of the monitoring period.

South 32 have requested that the bore remain in situ for **40 years**.



Figure 1: Example of completed bores

Consultation:
Chief Executive Officer
Operations Manager
Council was briefed on this plan at the May General Planning Forum meeting.

Statutory Environment:
Shire of Wandering Town Planning Scheme No. 3

Policy Implications:
Nil.

Financial Implications:
Nil, as there are no plant or staff costs to the Shire associated with this request.

Strategic Implications:
Nil.

Risk Implications:

Risk	**Low**
The proposal is not considered to present any material financial, operational, legal or reputational risks to the Shire. Collaborative engagement with South32 is considered beneficial to the community and supports the Shire's external stakeholder relationships.	

Voting Requirements:
Simple Majority

Officer Recommendation:
That Council authorises the Chief Executive Officer to execute, on behalf of the Shire of Wandering, the Authority Letter to South32, as provided at Attachment 1.

Moved: _____ Seconded: _____

Carried

For/Against: Cr Little □ Cr Price □ Cr Cowan □ Cr Hansen □ Cr Latham □ Cr Thompson □ Cr Whitely □

13. CHIEF EXECUTIVE OFFICER REPORTS

13.1 Letter of support for St. Martin's Church

File Reference:	**N/A**
Date:	**15 September 2026**
Location:	**Shire of Wandering**
Applicant:	**N/A**
Author:	**Chief Executive Officer**
Authorising Officer:	**Chief Executive Officer**
Disclosure of Interest:	**Nil**
Attachments:	**Letter of support - St Martin**
Voting Requirements:	**Simple Majority**
Previous Reference:	**Nil**

Summary of Report:
St. Martin's church is seeking Council support with their grant application.

Background:
St Martin's Church was built in 1929, it is on land overlooking the homestead of the first settlers to Wandering. The block of land was donated by a farming family and donations were made by local families so that the building could be erected.

The building has been used continually over the last 97 years and is an asset to the Wandering community. Community events are held in the building and monthly church services as well as weddings and funerals.

This building will be 100 years old in 2029 and some restoration work is required so that this historic building can be used in the future not only as a building that celebrates the past, but also as a vibrant and functioning community meeting place.

Work needs to be undertaken on the floor and the roof of the building. White ant damage in the past has weakened some flooring. The roof cladding has deteriorated to the point where rain is entering the building.

The church is hence seeking a letter of support from the Shire towards their grant funding application.

Consultation:
The Chief Executive Officer

Statutory Environment:
Nil

Policy Implications:
Not applicable

Financial Implications:
Nil, as this request is solely for a letter of support and no financial assistance has been sought from the Shire in this regard.

Strategic Implications:
Improve Our Financial Position

Our Goals	Our Strategies
A well-informed Community	• Foster Opportunities for connectivity between Council and the Community

Risk Implications:

Risk	**Low**
No risk associated with the Shire providing a letter of support in this instance	

Voting Requirements:
Simple Majority

Officer Recommendation:
That Council authorises the Chief Executive Officer to execute, on behalf of the Shire of Wandering, the Letter of Support to St. Martin's Church contained in Attachment 1.

Moved: _____ Seconded: _____

Carried

For/Against: Cr Little □ Cr Price □ Cr Cowan □ Cr Hansen □ Cr Latham □ Cr Thompson □ Cr Whitely □

13.2 Shire of Wandering – Record Keeping Plan 2026

File Reference:	**N/A**
Date:	**15 September 2026**
Location:	**Shire of Wandering**
Applicant:	**N/A**
Author:	**Chief Executive Officer**
Authorising Officer:	**Chief Executive Officer**
Disclosure of Interest:	**Nil**
Attachments:	**2026 Record Keeping Plan - Disaster Recovery Plan**
Voting Requirements:	**Simple Majority**
Previous Reference:	**Nil**

Summary of Report:
The Shire of Wandering's Record Keeping Plan has been updated and is being tabled for Council review and endorsement.

Background:
The Shire of Wandering's Record Keeping Plan was last updated in 2021. This plan ensures that all government records are appropriately protected and preserved as long as required for legal, legislative, financial, administrative and historical purposes.

A major threat to the preservation of records is the risk of disasters, natural or otherwise. A disaster recovery plan is essential to ensure the swift, efficient and effective resumption of the Shire's Record Keeping System (RKS) and the wide range of activities it supports following a disaster.

This plan is for the period 2021 to 2026 and hence we need to review and update our Record Keeping Plan in the event of a disaster.

The need to update this plan was also flagged in a previous audit finding last year.

Consultation:
The Chief Executive Officer
Operations Manager
Councillors at the August General Planning Forum meeting.

Statutory Environment:
Emergency Management Act 2005 (WA).

Policy Implications:
Policy 14 - Record Keeping.

Financial Implications:
Nil

Strategic Implications:
Improve Our Financial Position

Our Goals	Our Strategies
A well-informed Community	• Foster Opportunities for connectivity between Council and the Community

We plan for the future and are strategically focused	• Ensure accountable, ethical and best practice governance Service Level Plans detail operational roles, responsibilities and resources.

Risk Implications:

Risk	**Medium**
Failure to develop and implement a record keeping plan risks loss of corporate information in the event of a disaster. This poses a potential financial, operational and reputational risk for the Shire.	

Voting Requirements:
Simple Majority

Officer Recommendation:
That Council endorses the updated 2026 Record Keeping Plan contained in Attachment 1.

Moved: _____ Seconded: _____

Carried

For/Against: Cr Little □ Cr Price □ Cr Cowan □ Cr Hansen □ Cr Latham □ Cr Thompson □ Cr Whitely □

13.3 Shire of Wandering – Model Procedures for Forums

File Reference:	**N/A**
Date:	**20 September 2026**
Location:	**Shire of Wandering**
Applicant:	**N/A**
Author:	**Chief Executive Officer**
Authorising Officer:	**Chief Executive Officer**
Disclosure of Interest:	**Nil**
Attachments:	**Model Procedures for Forums**
Voting Requirements:	**Absolute Majority**
Previous Reference:	**Nil**

Summary of Report:
The Shire of Wandering in consultation with elected members has developed a set of Model Procedures for the conduct of its General Planning Forum Meetings.

Background:
The Department of Local Government Industry Regulation & Safety has recently (on the 18 June 2026) updated a guideline designed to assist local governments that conduct forums by listing appropriate procedural and behavioural controls.

The adoption of such controls is to provide reassurance to the community that the council decision-making mechanisms are accountable, open and transparent.

Local governments that conduct forums have the right to implement a forum system that best suits their needs. The principles and associated procedures set out by the department, if adopted by local governments when conducting forums, will help ensure that all requirements of accountability, openness and transparency are satisfied.

The Wandering Shire Council, at its August meeting, decided and agreed on the governing principles and model procedures for the General Planning Forum (GPF) meeting, as outlined in Attachment 1.

Practical distinction Planning Forum / Agenda Briefing Session	**Ordinary Council Meeting**
Information sharing and discussion	Formal decision making
Councillors ask questions and receive advice	Motions moved and debated
No resolutions passed	Resolutions passed
Generally advisory only	Exercises council's statutory powers
Should not determine council's position formally	Council determines its position by vote

Consultation:
The Chief Executive Officer
Operations Manager
Councillors at the August General Planning Forum meeting.

Statutory Environment:
Local Government Act WA 1995

Policy Implications:
Policy 1 – Model Code of Conduct

Financial Implications:

Nil

Strategic Implications:
Improve Our Financial Position

Our Goals	Our Strategies
We plan for the future and are strategically focused	• Ensure accountable, ethical and best practice governance Service Level Plans detail operational roles, responsibilities and resources.

Risk Implications:

Risk	**Low**
The General Planning Forum meeting is not a statutory meeting as identified within the LG Act WA 1995. However, all meetings of Council need to ensure they withhold the principles of accountability and transparency to the community they serve.	

Voting Requirements:
Absolute Majority

Officer Recommendation:
That Council:
1. endorses the Model Procedures for Forums; and
2. agrees that the Model Procedures for Forums will apply to the conduct of future General Planning Forum meetings.

Moved: _____ Seconded: _____

Carried

For/Against: Cr Little □ Cr Price □ Cr Cowan □ Cr Hansen □ Cr Latham □ Cr Thompson □ Cr Whitely □

13.4 Shire of Wandering – Local Emergency Management Arrangements 2026

File Reference:	**N/A**
Date:	**20 September 2026**
Location:	**Shire of Wandering**
Applicant:	**N/A**
Author:	**Chief Executive Officer**
Authorising Officer:	**Chief Executive Officer**
Disclosure of Interest:	**Nil**
Attachments:	**Local Emergency Management Arrangements 2026**
Voting Requirements:	**Simple Majority**
Previous Reference:	**Nil**

Summary of Report:
The Shire of Wandering's Local Emergency Management Arrangements (LEMA) document is being tabled for Council's review and endorsement.

Background:
The Shire of Wandering Local Emergency Management Arrangements (LEMA) document has been updated following testing of this document via an exercise undertaken by DFES at the last Local Emergency Management Committee (LEMC) meeting on the 16th of June 2026.

This document is critical in the preparation and management of emergency situations that may impact the Shire.

Consultation:
The Chief Executive Officer
Operations Manager
Councillors at the August General Planning Forum meeting.

Statutory Environment:
Local Government Act WA 1995.
Bush Fires Act 1954.
Emergency Management Act 2005.

Policy Implications:
Nil.

Financial Implications:
As outlined in the responsibilities of the Shire within the LEMA.

Strategic Implications:
Improve Our Financial Position

Our Goals	Our Strategies
We plan for the future and are strategically focused	• Ensure accountable, ethical and best practice governance Service Level Plans detail operational roles, responsibilities and resources.

Risk Implications:

Risk	**Low**
The updated LEMA document will assist with the Shire's disaster preparedness, planning and management. This document is a "live" document and should be kept updated regularly.	

Voting Requirements:
Simple Majority

Officer Recommendation:
That Council:

1. **endorses the Shire of Wandering Local Emergency Management Arrangements 2026, as presented at Attachment 1; and**
2. **authorises the Chief Executive Officer to make minor administrative and formatting amendments to the Local Emergency Management Arrangements that do not materially alter their intent; and**
3. **authorises the Chief Executive Officer to submit the endorsed Local Emergency Management Arrangements to the relevant District Emergency Management Committee for noting and progression through the State Emergency Management approval process.**

Moved: _____ Seconded: _____

Carried

For/Against: Cr Little □ Cr Price □ Cr Cowan □ Cr Hansen □ Cr Latham □ Cr Thompson □ Cr Whitely □

13.5 Shire of Wandering – Local Recovery Plan 2026

File Reference:	**N/A**
Date:	**20 September 2026**
Location:	**Shire of Wandering**
Applicant:	**N/A**
Author:	**Chief Executive Officer**
Authorising Officer:	**Chief Executive Officer**
Disclosure of Interest:	**Nil**
Attachments:	**Local Recovery Plan 2026**
Voting Requirements:	**Simple Majority**
Previous Reference:	**Nil**

Summary of Report:
The Shire of Wandering's Local Recovery Plan document is being tabled for Council's review and endorsement.

Background:
The Local Recovery Plan (LRP) has been developed in accordance with Section 41(41) of the Emergency Management Act 2005, and forms part of the Local Emergency Management Arrangements for the Shire of Wandering and as such should not be read in isolation.

Following the impact of a hazard on a community withing the Shire of Wandering, there may be a need to assist the community to recover from the effects of the emergency. Recovery is a coordinated process of supporting the affected community.

a. Reconstruction of the physical infrastructure; and
b. Restoration of emotional, social, economic and physical wellbeing.
c. Social Environment – defined by relationships and connected by networks of communications, i.e. Individuals, families and common interest groups that form whole communities.
d. Built Environment – human made assets that underpin the functioning of the community.
e. Economic Environment – economic recovery is critical to the whole-of-community recovery process.
f. Natural Environment – is considered in terms of impact in the air, water, land and soil, plants and animals.

The purpose of managing a recovery is to assist the community to attain a proper level of functioning as soon as possible. Recovery activities will normally commence in conjunction with response activities but will continue for an extended period after response activities have concluded.

Consultation:
The Chief Executive Officer
Operations Manager
Councillors at the August General Planning Forum meeting.

Statutory Environment:
Local Government Act WA 1995.
Bush Fires Act 1954.
Emergency Management Act 2005.

Policy Implications:
Nil

Financial Implications:

As outlined in the responsibilities of the Shire within the LRP.

Strategic Implications:
Improve Our Financial Position

Our Goals	Our Strategies
We plan for the future and are strategically focused	• Ensure accountable, ethical and best practice governance Service Level Plans detail operational roles, responsibilities and resources.

Risk Implications:

Risk	**Low**
The updated LRP document will assist with the Shire's disaster recovery management. This document is a "live" document and should be kept updated regularly.	

Voting Requirements:
Simple Majority

Officer Recommendation:
That Council:
That Council:

1. **endorses the Shire of Wandering Local Recovery Plan 2026, as presented at Attachment 1; and**
2. **authorises the Chief Executive Officer to make minor administrative and formatting amendments to the Local Recovery Plan that do not materially alter their intent; and**
3. **authorises the Chief Executive Officer to submit the endorsed Local Recovery Plan to the relevant District Emergency Management Committee for noting and progression through the State Emergency Management approval process.**

Moved: _____ Seconded: _____

Carried

For/Against: Cr Little □ Cr Price □ Cr Cowan □ Cr Hansen □ Cr Latham □ Cr Thompson □ Cr Whitely □

13.6 Shire of Wandering Policy Manual Review – Policies 16,35,36 and 54

File Reference:	**N/A**
Date:	**20 August 2026**
Location:	**Shire of Wandering**
Applicant:	**N/A**
Author:	**Chief Executive Officer**
Authorising Officer	**Chief Executive Officer**
Disclosure of Interest:	**Nil**
Attachments:	**Policy 16 – Related Parties** **Policy 35– Bereavement Acknowledgment** **Policy 36 – Self Supporting Loans** **Policy 54 – Public Library and Internet Access**
Voting Requirements:	**Absolute Majority**
Previous Reference:	**N/A**

Summary of Report:
To continue with the process of reviewing all Council policies to ensure they are still relevant and correct for the day-to-day workings of the Shire.

Background:
At the Ordinary Council Meeting held on 18 August 2022 Council resolved to adopt Policy 83 – Policy Manual which states that:

All policies within the Policy Manual are to be reviewed by Council every three years, being one third of Council's policies each year in a three-year period. Council may review an individual policy at any time before the next review date if it determines it to be necessary.

There are currently 95 Shire policies. It is proposed that each month policies are reviewed by Council. This will ensure that all policies are reviewed in the stated three-year period.

Five (5) policies are to be reviewed this month:

- Policy 16 – Related Parties
- Policy 35 – Bereavement Acknowledgment
- Policy 36 – Self Supporting Loans
- Policy 54 – Public Library and Internet Access

These policies were reviewed at the June 2026 General Planning Forum.

Consultation:
Chief Executive Officer
Councillors

Statutory Environment:
Local Government Act 1995 S.2.7(2)(b)

Policy Implications:
As reviewed and updated.

Financial Implications:
No financial implications.

Strategic Implications:
Provide Strong Leadership

Our Goals	Our Strategies
A well-informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance Service Level Plans detail operational roles, responsibilities and resources.

Risk Implications:

Risk	**Low**
There is no perceived risk associated with the review and updating of these policies.	

Voting Requirements:
Absolute Majority

Officer Recommendation:
That Council adopts the following policies with any amendments made.

- **Policy 16 – Related Parties**
- **Policy 35 – Bereavement Acknowledgment**
- **Policy 36 – Self Supporting Loans**
- **Policy 54 – Public Library and Internet Access**

Moved: _____ Seconded: _____

Carried

F For/Against: Cr Little □ Cr Price □ Cr Cowan □ Cr Hansen □ Cr Latham □ Cr Thompson □ Cr Whitely □

14. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

15. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

16. CONFIDENTIAL REPORTS

17. CLOSURE OF MEETING

The Presiding Member to declare the meeting closed.