



Shire of Wandering

**Special Meeting of Council
5 March 2015**

**22 Watts Street, Wandering WA
11.30am**

Minutes

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1 DECLARATION OF OPENING /ANNOUNCEMENT OF VISITORS

President opened the meeting at 11.42 and thanked Councillors for their attendance at short notice.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Present:

Cr G Kerr President
Cr B Dowsett Deputy President
Cr B Whitely
Cr J Price
Cr W Gowland
Cr C Ferguson
Cr J McNeil

Staff:

Ms Amanda O'Halloran Chief Executive Officer

Visitors: Nil

Gallery: Nil

Apologies: Nil

Approved Leave of Absence: Nil

3 DISCLOSURE OF INTERESTS

Nil

4 PUBLIC QUESTION TIME

Nil

5 MATTERS REQUIRING COUNCIL DECISION

5.1 2013/2014 ANNUAL REPORT AND ANNUAL GENERAL MEETING OF ELECTORS

FILE REFERENCE:	10.1.6
AUTHOR'S NAME AND POSITION:	Amanda O'Halloran Chief Executive Officer
NAME OF APPLICANT/ RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	4 March 2015
DISCLOSURE OF FINANCIAL INTEREST:	The author has no financial interest in the proposal.
PREVIOUS MEETING REFERENCE:	Not Applicable

Summary

The Local Government Act 1995 requires that Council accept the draft Annual Report for 2013/2014, including the Financial and Auditors Reports, within two months of the Auditor's Report becoming available. The Auditors report was received by Council at the 19 February 2015 Ordinary Meeting of Council. Council recommended holding the Annual Electors Meeting on the 10 March 2015, giving 18 days' notice of the meeting.

This item is to endorse the final Annual Report for 2013/14 and approve circulation prior to the 10 March 2015 Meeting.

Background

Under Section 5.53 of the *Local Government Act 1995*, the Shire is required to prepare an Annual Report for each financial year. The report is to contain:

- A report from the Shire President and Chief Executive Officer;
- An overview of the plan for the future, including any major initiatives that are proposed to commence or continue in the next financial year;
- The 2013/2014 Financial Report;
- The 2013/2014 Auditor Report;
- Prescribed information in relation to payments made to employees; and
- Any other prescribed information.

The draft Annual Report for 2013/2014 is attached.

ATTACHMENT 5.1

Comment

The Audit and Risk Committee met with the Auditor on 19 February 2015 and recommended to Council the adoption of the 2013/2014 Independent Audit Report. The Independent Audit Report was adopted at the subsequent Ordinary Meeting of Council on the 19 February 2015.

It is recommended that the Annual Report be considered by the electors of the Shire at the Annual General Meeting to be held at Wandering Community Centre, Downs Street, Wandering commencing at 7.30pm on Tuesday 10 March 2015, which is within the 56 day period from the date of Council adopting the draft Annual Report.

Consultation

Shire President and Councilors
Internal consultation between the CEO and Management Team

Statutory Environment

Sections 5.27, 5.53 and 5.54 of the *Local Government Act 1995*.

Financial Implications

There are no known meaningful financial implications relative to this matter in excess of officer time and minor administrative costs.

Strategic Implications

Community Strategic Plan 2013-2023

Goal 5 – A strong and Effective Organisation

Outcome 5.2: Accountable decision making and resource allocation through effective governance.

Strategy 5.2.1: Ensure Councils decision making process is effective and transparent

Strategy 5.2.2: Ensure the organisations governance structure, policies and procedures are current and relevant

Policy Implications

There are no policy implications.

Voting Requirement

Absolute Majority Required

COUNCIL DECISION – ITEM 5.1

That Council:

1. Accepts the draft Annual Report for 2013/2014 as per **ATTACHMENT 5.1**

MOVED: Cr B Dowsett

SECONDED: Cr B Whitely

Carried 7/0

6 CONFIDENTIAL REPORTS

COUNCIL DECISION - ITEM 5.1

Moved: Cr C Ferguson

Seconded: Cr W Gowland

That Council close the meeting to the public at 11.44 am pursuant to sub section 5.23 (2) (e) of the Local Government Act 1995.

Carried 7/0

Meeting Closed to the Public

6.1 CONFIDENTIAL REPORT - ACTING CHIEF EXECUTIVE OFFICER CONTRACT

FILE REFERENCE:	10.2.1.31
AUTHOR'S NAME AND POSITION:	Amanda O'Halloran Chief Executive Officer
NAME OF APPLICANT/RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	4 March 2015
DISCLOSURE OF FINANCIAL INTEREST:	The author has no financial interest in the proposal.
PREVIOUS MEETING REFERENCE:	Item 13.1 - 19 February 2015

Please refer to confidential attachment 6.1 under separate cover

COUNCIL DECISION – ITEM 6.1

MOVED: Cr J McNeil

SECONDED: Cr W Gowland

That Council:

1. Agrees that the Shire of Wandering enters in to the contract of employment between the Shire and Mark Dacombe for the role of Acting Chief Executive Officer for the period from the 12 March 2015 until the 1 April 2015 inclusive; and
2. To approve the Affixation of the Common Seal of the Shire of Wandering to the Contract in the presence of the Shire President and Chief Executive Officer and execute the contract of employment to enable Mark Dacombe to take up the role of Acting Chief Executive Officer for a period of three (3) weeks.

Carried 7/0

COUNCIL DECISION

MOVED: Cr G Kerr

SECONDED: Cr B Dowsett

That Council: That Council re-open the meeting to the public at 11.48 am pursuant to sub section 5.23 (2) (e) of the Local Government Act 1995 and read the resolution passed if any public are present.

Carried 7/0

The Meeting was reopened to the Public

7 CLOSURE OF MEETING

The Shire President declared the meeting closed at 11.49 am

**These Minutes were confirmed at the Ordinary Council Meeting
on Thursday 19 March 2015.**

Signed:



Presiding Person at the meeting at which the minutes were confirmed

Date:

19-03-2015.