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MINUTES

Shire of Wandering Special Council Meeting 5 September 2024

OUR VISION

Wandering is a community of responsible, resilient and adaptable residents thriving in our scenic, economically diverse environment.

These Minutes of the Special Council Meeting held 5 September 2024 are confirmed as a true and correct record of proceedings without amendment. Confirmed on 19 September 2024 by the Presiding Member, Cr I Turton.

.....
Cr Turton Presiding Member

DISCLAIMER

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The purpose of this council meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on basis of such decision or on any advice or information provided by a member or officer, or on the content of any discussion occurring, during the course of the meeting.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Wandering during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Wandering. The Shire of Wandering warns that anyone who has an application lodged with the Shire of Wandering must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Wandering in respect of the application.

Persons should be aware that the provisions of the Local Government Act 1995 (section 5.25 (e)) establish procedures for revocation or rescission of a Council decision.

The Shire of Wandering expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the Council meeting.

Alan Hart
Chief Executive Officer

SHIRE OF WANDERING

Minutes of the Special Meeting of Council held in the Council Chambers on Thursday 5 September 2024.

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1. Declaration of Opening / Announcements of Visitors

The Presiding member opened the meeting at 3.05pm.

2. Attendance / Apologies / Approved Leave of Absence

Councillors

Cr Ian Turton (Shire President)
Cr Sheryl Little (Deputy Shire President)
Cr Lou Cowan
Cr Gillian Hansen
Cr Dennis Jennings
Cr Alan Price
Cr Max Watts (from 3.10pm)

Staff

Alan Hart (Chief Executive Officer)
Karl Mickle (Operations Manager)

Apologies

Members of the Public

3. Announcements by the Presiding Member

Has been busy with regular meetings including Wheatbelt South Freight Network.

4. Response to Previous Public Questions Taken on Notice

Nil

5. Public Question Time

Nil

6. Petitions / Deputations / Presentations / Submissions

Nil

7. Applications for Leave of Absence

Nil

8. Disclosures of Interest

Nil

9. Confirmation of Minutes of Previous Meetings

N/A

10. Chief Executive Officer

10.1 Request for Tender - Wandering Community Centre Kitchen and Storeroom Upgrade	
File Reference:	11.111.11101
Location:	Down Street Wandering
Applicant:	N/A
Author:	Karl Mickle, Operations Manager
Authorising Officer	Alan Hart, Chief Executive Officer
Date:	20 August 2024
Disclosure of Interest:	Nil
Attachments:	Tender from Stallion Homes
Previous Reference:	Wandering Community Centre Upgrade Committee Meeting 12 June 2024 – Item 4.2

Summary:

For the committee to recommend to Council to accept the Tender for the Building works to refurbish the Kitchen and Storeroom.

Background:

The Wandering Community Centre is the hub for the Wandering community and has been identified as a building that needs to be upgraded to ensure that community expectations of a modern facility are addressed, and the building is fit for purpose going into the future.

Comment:

Request for Quotations for the upgrade of the Kitchen and Storeroom at the Community Centre were called in June 2024, with just one quotation received from Stallion Homes. The Quote was \$399,940 (excluding GST). This included all electrical works.

Under Section 3.57 of the Local Government Act requires that where the value of the works is more than \$250,000 Tenders are to be publicly invited before the Local Government enters into a contract.

The Shire called for quotations as the estimated value of the works was expected to be less than \$250,000.

As the quotation was for more than this amount, tender will need to be called.

A request for the tender at the Wandering Community Kitchen and Storeroom Upgrades was called and closed on the 5th of August 2024 at 4pm, with just one Tender received from Stallion Homes.

The Tender was assessed by the project manager, and he has made the following comments

"The quotation from Stallion Homes appears to have covered all bases, with the following particularly noted:

- The price reflects an up-rated main beam 'B1' from 200UB to 250UB. Engineering approval is sought to confirm.*
- The price reflects a 'grid-type' ceiling instead of a suspended plasterboard ceiling. I had not picked up on this earlier on the design drawings, assuming a grid-type ceiling would be required for accessibility into the ceiling void in the future. A grid-type ceiling must be installed, and it is quite probably cheaper than the suspended plasterboard type.*
- There is no allowance in the electrical price for exit and emergency lighting. It is presumed that this will be required to satisfy present public safety requirements. For further consideration.*
- It is noted that the existing switchboard is probably sub-standard and requires upgrading. An upgrade may have a concessional saving on the installation of a sub-main board. For further consideration.*

Pricewise, we have:

- Preliminaries: \$17,020
- Demolition: \$30,640
- Construction including plumbing, gas and drainage and electrical works: \$337,280
- Contingency: \$5,000
- Total lump sum price (ex GST) \$399,940

to a GST-excluded total of \$399,940. I originally expected that the value of the works would have been in the order of \$300K, so the price is not too far off the mark. At the end of the day, we will have an asset that Wandering can be proud of well into the future."

Consultation:

Not applicable

Statutory Environment:

Section 3.57 of the Local Government Act (1985) as amended.

Policy Implications:

Policy 12- Purchasing and Tenders

Financial Implications:

The total cost of works is approximately \$404,000. Funding from the Local Community infrastructure fund totals \$182,000 leaving a shortfall of \$222,000. It is proposed that the balance be funded from savings from the tendered works of the industrial land development (\$100,000) and from the Shire's land and Building Reserve (\$122,000).

The Land and Building Reserve has a balance of \$256,533. The use of these funds for this purpose is an appropriate use as it is consistent with the purpose of the reserve which is *"For the purchase of land and buildings, and major repairs/upgrading of existing buildings."*

If Council approve this expenditure, a budget adjustment to reflect the above will be included in the Annual Budget Review.

Strategic Implications:

PROVIDE STRONG LEADERSHIP

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance

Sustainability Implications:

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations

Risk Implications:

Nil

Voting Requirements:

Simple Majority

030824 Moved: Cr Gillian Hansen Seconded: Cr Max Watts

Recommendation and Committee Decision:

That the committee recommend to Council to:

- 1. Accept the Tender from Stallion Building Pty Ltd for the amount of \$399,940 ex GST**
- 2. To ensure that construction cannot commence until after the 14th September 2024.**

Carried 4/0

For: B Whitely, Cr M Watts, Cr G Hansen, D Ebsary
Against: Nil

010924 Moved: Cr G Hansen Seconded: Cr M Watts

Recommendation and Council Decision:

That Council:

- 1. Accept the Tender from Stallion Building Pty Ltd for the amount of \$399,940 ex GST**
- 2. To ensure that construction cannot commence until after the 14th September 2024.**

Carried 7/0

For: Cr Turton, Cr Little, Cr Cowan, Cr Jennings, Cr Price, Cr Watts, Cr Hansen

Against: Nil

Part 3 COMPLETE AND RETURN THIS PART

3 Respondent's Offer

3.1 Offer Form

The Chief Executive Officer
Shire of Wandering
22 Watts Street, Wandering WA 6308

I/We (Registered Entity Name): STALLION BUILDING CO PTY LTD
(BLOCK LETTERS)

of: 14 MITCHELL AVE, NORTHAM WA 6401
(REGISTERED STREET ADDRESS)

ABN 144 593 564 ACN (if any) 57 144 593 564

Telephone No: 08-9621 2020

E-mail: andrew@stallionhomes.com.au

In response to Request for Quotation (RFQ) 01/2024- Wandering Community Centre - Upgrade of Kitchen and Storeroom Facilities:


I/We agree that I am/We are bound by, and will comply with this Request and its associated schedules, attachments, all in accordance with the Conditions contained in this Request signed and completed.

The responded price is valid up to ninety (90) calendar days from the date of the RFQ closing.

I/We agree that there will be no cost payable by the Principal towards the preparation or submission of this Response irrespective of its outcome.

The consideration is as provided under the schedule of rates of prices in the prescribed format and submitted with this RFQ.

Dated this 10th day of June 20 24

Signature of authorised signatory of Respondent: 

Name of authorised signatory (BLOCK LETTERS): ANDREW SHARPE

Position: SALES MANAGER

Telephone Number: 08-9621 2020 / 0400 362 125

Authorised signatory Postal address: PO BOX 908, NORTHAM WA 6401

Email Address: andrew@stallionhomes.com.au

3.2 Selection Criteria

3.2.1 Compliance Criteria

Please select with a “Yes” or “No” whether you have complied with the following compliance criteria:

Description of Compliance Criteria	
a) Respondents are to provide acknowledgment that your organisation has submitted in accordance with the Conditions of this RFQ including completion of the Offer Form and provision of your pricing submitted in the format required by the Principal.	Yes
b) Respondents are to provide their <ul style="list-style-type: none"> • Builders Registration Certificate & • Certificate of Currency-Public Liability Insurance 	Yes
c) Compliance with the Specification contained in the Request.	Yes
d) Compliance with the Completion Date.	Yes
With new start date of 17SEP24 after town anniversary event, new PC date will be 14MAY25.	
e) Risk Assessment	
Respondents must address the following information in an attachment and label it “Risk Assessment”:	
i) An outline of your organisational structure inclusive of any branches and number of personnel.	Yes
ii) If companies are involved, attach their current ASC company extracts search including latest annual return.	Yes
iii) Provide the organisations directors/company owners and any other positions held with other organisations.	Yes
iv) Provide a summary of the number of years your organisation has been in business.	Yes
v) Attach details of your referees. You should give examples of work provided for your referees where possible.	Yes
vi) Are you acting as an agent for another party? If Yes, attach details (including name and address) of your principal.	No
vii) Are you acting as a trustee of a trust? If Yes, give the name of the trust and include a copy of the trust deed (and any related documents); and if there is no trust deed, provide the names and addresses of beneficiaries.	No
viii) Do you intend to subcontract any of the Requirements? If Yes provide details of the subcontractor(s) including; the name, address and the number of people employed; and the Requirements that will be subcontracted.	Yes
ix) Will any actual or potential conflict of interest in the performance of your obligations under the Contract exist if you are awarded the Contract, or are any such conflicts of interest likely to arise during the Contract? If Yes, please supply in an attachment details of any actual or potential conflict of interest and the way in which any conflict will be dealt with.	No

Part 3 COMPLETE AND RETURN THIS PART**Description of Compliance Criteria**

x)	Are you presently able to pay all your debts in full as and when they fall due?	Yes
xi)	Are you currently engaged in litigation as a result of which you may be liable for \$50,000 or more? If Yes please provide details.	No
xii)	In order to demonstrate your financial ability to undertake this contract, include a profit and loss statement and the latest financial return for you and each of the other proposed contracting entities, together with a list of financial referees from your bank and/or accountant.	Yes
The insurance requirements for this Request for Quotation are stipulated in Part 3 of the RFQ. Respondents are to supply evidence of their insurance coverage including, insurer, expiry date, value and type of insurance. If a Respondent holds "umbrella Insurance", please ensure a breakdown of the required insurances are provided. A copy of the Certificate of Currency is to be provided to the Principal within 14 days of acceptance.		Yes

Part 3 COMPLETE AND RETURN THIS PART

3.2.2 Qualitative Criteria

Before responding to the following Qualitative Criteria, Respondents must note the following:

- a) All information relevant to your answers to each criterion are to be contained within your Response;
- b) Respondents are to assume that the Evaluation Panel has no previous knowledge of your organisation, its activities or experience;
- c) Respondents are to provide full details for any claims, statements or examples used to address the Qualitative Criteria; and
- d) Respondents are to address each issue outlined within a Qualitative Criterion.

A. Relevant Experience Describe your experience in completing/supplying similar Requirements. Respondents must, as a minimum, address the following information in an attachment and label it "Relevant Experience": (Below are some suggested criteria only. These should be reviewed for relevance to the Goods and/or Services being sought)	Weighting 25%	
a) Provide details of similar work. b) Provide scope of the Respondent's involvement including details of outcomes. c) Demonstrate sound judgement and discretion. d) Provide details of issues that arose during the project and how these were managed. e) Demonstrate competency and proven track record of achieving outcomes.	"Relevant Experience"	Tick if attached <input checked="" type="checkbox"/>
B. Key Personnel Skills and Experience Respondents should provide as a minimum information of proposed personnel to be allocated to this project, such as: (Below are some suggested criteria only. These should be reviewed for relevance to the Goods and/or Services being sought)	Weighting 25%	
a) Their role in the performance of the Contract. b) Curriculum vitae. c) Membership to any professional or business associations. d) Qualifications, with particular emphasis on experience of personnel in projects of a similar requirement. e) Any additional information.	"Key Personnel"	Tick if attached <input checked="" type="checkbox"/>
Supply any other relevant details in an attachment and label it "Key Personnel Skills and Experience".		
C. Respondent's Resources Respondents should demonstrate their ability to supply and sustain the necessary: (Below are some suggested criteria only. These should be reviewed for relevance to the Goods and/or Services being sought)	Weighting 25%	
a) Plant, equipment and materials. b) Any contingency measures or backup of resources including personnel (where applicable).	"Respondent's Resources"	Tick if attached <input checked="" type="checkbox"/>
As a minimum, Respondents should provide a current commitment schedule and plant/equipment schedule in an attachment and label it "Respondent's Resources".		

Part 3 COMPLETE AND RETURN THIS PART

D. Demonstrated Understanding Respondents should detail the process they intend to use to achieve the Requirements of the Specification. Areas you may wish to cover include: (Below are some suggested criteria only. These should be reviewed for relevance to the Goods and/or Services being sought)	Weighting 25%	
<i>a)</i> A project schedule/timeline (where applicable). <i>b)</i> The process for the delivery of the Goods/Services. <i>c)</i> Training processes (if required). <i>d)</i> Demonstrated understanding of the Scope of Work.	"Demonstrated Understanding"	Tick if attached <input checked="" type="checkbox"/>
Supply details and provide an outline of your proposed methodology in an attachment labelled "Demonstrated Understanding".		

3.3 Price Information

Respondents must complete the following "Price Schedule". Before completing the Price Schedule, Respondents should ensure they have read this entire Request for Quotation.

3.3.1 Price Basis

Are you prepared to offer a fixed price?	Yes
--	-----

Part 3 COMPLETE AND RETURN THIS PART
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3.3.2 Price Schedule

Breakdown of Lump Sum

Prices below are ex GST

No	Task	Amount
1.	Preliminaries	\$17,020.00
2.	Demolition	\$30,640.00
3.	Construction <u>Including Electrical</u>	\$347,280.00
4.	Contingencies	\$5,000.00
	Total Lump Sum Price (ex GST)	\$399,940.00
	Total GST Component	\$39,994.00
	Total Lump Sum Price (inc GST)	\$439,934.00

Amount in Words:

Note:

Electrical works are \$43,830 ex GST, included above.

ITEMS THAT ARE NOT CLEARLY DEFINED IN THE DRAWINGS

Items that are required to be considered or undertaken by the Building Contractor, but which perhaps are not clearly defined in the Request for Quotation or the Project Drawings:

1. Existing Supply of Electricity and Water:

The Principal will arrange to have the electricity to the kitchen and storeroom areas disconnected, leaving the main hall, front foyer and toilet amenities connected. There will be an ability to provide some power for the building construction at no cost to the Contractor. **NOTE: We are including electrical works in this price as per discussions with Lou Cowan & Alan Hart**

Temporary disconnection and reconnection of water shall be by the Contractor, having regard to minimising the time for water disconnection at the toilet amenities area.

2. Security of the Site:

While the Contractor is in possession of the Site, the Contractor is liable for the care of the Works, any temporary works, materials, plant and equipment on the Site until the Principal issues a Completion Certificate. **NOTED**

3. Hall Occupancy:

There may be times when the main hall, front foyer, eastern verandah area and toilet amenities are occupied by others. The kitchen, storeroom and rear grassed area will become excluded zones to others not associated with the building project. **NOTED. We request calendar from Shire for planned events**

4. Working Hours:

The Work to be performed under the contract shall be subject to execution within certain restricted working hours and the Contractor shall observe the following working hours:

- Monday to Saturday (except public holidays): 7.00am to 5.00pm.
- Sundays and Public Holidays: 8.00am to 4.00pm with works restricted to low-noise hand tools. **NOTED**

5. Services Installation:

The structural, electrical, plumbing, drainage, gas and similar service installations, equipment and their associated services shall be installed in such order that will ensure they are located as shown on the drawings and that all essential components and parts are accessible for the purposes of future maintenance and replacement. **NOTED**

The Hot Water System is to be relocated to the southern exterior wall, with gas connection to the relocated gas bottles. The Building Contractor shall supply and install a lockable gas bottle cage similar to <https://thesafetycabinetworkhouse.com.au/product/domestic-45kg-gas-bottle-cage-with-shelf/>. **NOTED**

A hand wash basin is to be supplied and installed at the eastern end of the kitchen as shown on the drawings. Two outside garden taps are required to be installed on the southern exterior wall. **NOTED**

6. Coordination of Works:

The Contractor shall be responsible for co-ordination between the various service installers in attaining the required locations and tolerances. This includes the electrical installation which will be undertaken as a separated contract, but which shall be coordinated with the major works. **As per Clause 1, our bid includes separable electrical works**

Stainless Steel Kitchen Benches and other Appliances:

The supply and fit-out of the kitchen with stainless steel benches and appliances will be performed by others, however the provision of plumbing, drainage and gas for these items will be the responsibility of the Building Contractor. New drainage connections will be made to the existing 100mm drain at the southern end of the building, with the old drain line connections suitably capped. **NOTED**

ITEMS THAT ARE NOT CLEARLY DEFINED IN THE DRAWINGS

7. Flashings to End of New Verandah Roof:

The changed roof at the storeroom extension adjacent to the gas bottle position shall be flashed similarly to Details 9 and 10 on Drawing A05. The verandah itself shall be flashed on the ends to hide the exposed purlins. **NOTED**

8. Transport of Materials to and from Site:

All debris, spoil, rubbish or materials shall be suitably contained in vehicles during transportation to or from the Site to prevent spillage.

All Site refuse (including foodstuffs) shall be handled and disposed of appropriately. The Shire will allow disposal at the Wandering Transfer Station without charge to the Building Contractor. Disposal to the Transfer Station shall be coordinated through the Shire of Wandering office. **NOTED**

9. Universal Beam. We believe that the selection of 200UB for the roof may be marginal and as such suggest using a 250UB26, which we have priced in our bid. We request this is approved by your engineer.

10. Grid Ceiling. We do not recommend the installation of a gyprock suspended ceiling as it is structurally unable to handle the weight of someone in the roof space if ever needed for future maintenance. As such, we have priced in a grid type ceiling where panels can be removed from below for safe access.

ELECTRICAL WORKS

We have allowed for the following:

- Submains cable from existing board to new sub-board in store room. New circuit breaker to be installed adjacent to existing board.
- New sub-board in store room.
- Cable and sub-board to be sized to allow for future kitchen AC and sports amenities block as listed.
- Power points as per plans.
- 15A double power points for trailer cool rooms.
- 3ph 32A circuit and isolator for dishwasher (including appliance connection).
- 3ph 10A circuit and isolator for extraction hood (electrical connection by installer).
- 15 LED battens for kitchen and store room.
- 5 LED vandal resistant lights along new veranda.

Notes:

- No allowance for exit and emergency lighting as this is not in the scope, however this will be required as this is a public building.
- Realistically it is not going to be possible to add a circuit large enough for the new sub board to the existing board. See recommendation below.
- We would recommend the existing switchboard in foyer be replaced entirely. This existing (the larger one) board is very old, uses fuses, lacks RCD protection and given the age it possibly has ACM. The lack of RCD's is of particular concern as this is a public building.
- If the existing board is upgraded it will be possible to just have the one board in the building and not have the cost of adding a board in the store room as well.
- We would recommend a site maximum demand be done to ensure existing power supply to the building is sufficient to allow for the current and future proposed additions. Rough calculations suggest this may not be the case.

1.0 INTRODUCTION

1.1 Purpose

This Construction Management Plan has been documented to describe how the Stallion Building Company (the Tenderer) shall implement and conduct its allocated site management responsibilities during the Extension and Upgrades to the Wandering Community Centre (the Project) at Down St, Wandering WA 6308.

1.2 Scope of this Plan

- advises how the project management team will comply with the requirements of the contract relating to design, development of construction;
- defines the project objectives and targets of particular relevance to the design and construction phase;
- describes constraints specific to the construction phase and the project in general;
- describes the process for the identification and control of risks specific to the construction phase;
- details the proposed strategy for the design and construction phase, with particular regard to establishment resourcing, site organisation and construction controls; and
- describes site access points, delivery points, temporary fencing, waste / recycling management and first aid point.

1.3 Propose Works

The proposed works require Extension and Upgrades to the existing Wandering Community Centre consisting of demolition works to kitchen and store room, and construction of new kitchen, bar and extension with verandah.

The Tenderer will develop the preliminary design and complete documentation of the works appropriate for construction purposes, including:

- Advancement for preliminary design to full construction Documentation;
- Provision of design report at each design stage;
- Provision of a detail Specification to NATSPEC format if required;
- Provision of hold points to enable stakeholder review and approval at the Schematic, Developed and Detailed design stages;
- Contractor services for the construction of the facility;
- Contract management services, including provision of monthly progress reports, contract administration and financial management on behalf of the Contractor;
- Commissioning and handover services; and
- Rectification works for the 12 months defect liability period.

1.4 Estimated Construction Time Frame

The Tenderer estimates that the construction period for this project from building licence and receiving all approvals and site possession to practical completion is **34 weeks** contingent on material supply and COVID restrictions.

1.5 Site Location

The site is located at the Wandering Recreation Grounds, Down St, Wandering WA 6308.



1.6 Site Access Points / Temporary Fencing / Contractor Parking Points Etc.

Site access off Down St (Red)

Fencing around site (Blue)

Parking & Delivery Laydown Area (Yellow)

Muster Point (Green)

1.7 Site Restrictions

Overhead Power lines on Down St. Check clearances before commencement.

1.8 Site Security

The site will be secured using appropriate fences and/or hoardings, with access gate. All visitors to the site will be required to report to the office, or contact to the site manager and will be appropriately inducted and registered in a visitor's log book.

2.0 CONSTRUCTION MANAGEMENT

2.1 Expectations

The expectations for the Project are:

- Maximise the Principal's benefit to the community;
- Maximise the quality of the completed Project;
- Maximise the value for money for the Principal;
- Minimise the costs and contractual risks to the Principal;
- Meet the key milestone dates in the Principal's program;
- Ensure the Project design and construction remains within budgetary constraints;
- Fully aware of the intricacies of the Site by attending Site inspection;
- Responsible during the construction phase for the management and administration of all matters of coordination, oversight, daily construction supervision, technical supervision, budgetary control and management of the project schedule and regular progress reports;
- Ensure a safe and tidy worksite to be maintained at all times;
- Ensure all personnel engaged have the required licences and / or qualifications for the work they are performing;
- Maintain a sign-in register of all personnel on the site on a daily basis;
- Ensure there is an appropriately qualified first aid officer on site at all times; and
- Utilise local contractors where possible to undertake work.

Upon commencement, our project team's immediate tasks will be to:

- Confirm the road conditions and weather before delivering materials;
- Undertake a survey of the site (i.e. exact locations of existing trees) and arrange the crane to move the materials if required;
- Obtain all necessary permits and licences and approvals; and
- Arrange for the installation of temporary services if necessary – power, water and sewer to service the site works.

2.2 Approvals

A development approval is assumed to be already completed by the Shire of Wandering and as such is a contract exclusion.

It is proposed that Building Approvals (BA) will be obtained for the site.

2.3 Public / Worker Safety

All site staff and subcontractors will be required to complete a site specific induction before commencing work on site. The induction will cover aspects relating to safety and amenity; including access, emergency evacuation procedures, location of first aid facilities, location of amenities, site hours, material handling, noise and dust policies and environmental management. Works will be quarantined from public use of the hall by locking kitchen door off from main hall, and using hoarding and security fencing. Fenced area will surround the end of the building and extend into the carpark by the bowling green which will be used as lay down area for materials and vehicles.

2.4 COVID-19 Management

All activities will be conducted under any applicable regulations and guidelines in force at the time relating to COVID-19, including (but not limited to) COVID site register, vaccination register, exclusion of non-vaccinated staff/trades/contractors, social distancing, mask/PPE requirements, etc.

3.0 CONSTRUCTION METHODOLOGY

3.1 Site & Earthworks

3.1.1 General

Site preparation and earthworks will be carried out to satisfy the requirements of the BCA and/or NCC as applicable.

3.1.2 Demolition

Existing kitchen requiring demolition works will be conducted as per Proposed Construction Schedule/Gantt Chart. Ablutions are not in scope and existing facilities will be used to provided to the community and construction team.

3.1.3 Excavation

Cut and level where necessary, providing minimum clearance to suit termite system and BCA ventilation requirements. Excavate for all piers, drains, sumps, etc. and back fill as necessary. Excavations for all footings shall have level bottoms, stepped as required and taken to even bearing. Inspection of the trenches may disclose the

necessity for varying the footing design. Any additional cost shall be the responsibility of the Client and recovered in terms of the Contract as a variation.

3.1.4 Contaminated Soil

If applicable, contaminated soil will be removed and stored in a wrapped (tarp top and bottom) area on the rear asphalt carpark area until removed and disposed of in an approved waste facility (ie Red Hill or local tip if licensed for such). It is not anticipated that contaminated soil will be present.

3.1.5 Termite Treatment

Treatment for termites shall be carried out in accordance with the requirements of the NCC.

3.1.6 Filling

All holes formed in course of the Work or in clearing the site of obstructions shall be filled with earth and finished level with the surrounding surface. Where filling below concrete floor slabs is required the Tenderer shall provide and thoroughly compact such fill.

3.1.7 Compaction

Compaction of foundations must conform to BCA and AS 1289 requirements and be tested and certified. When requested by the Lending Authority a copy of the compaction Certificate shall be supplied by the Tenderer.

3.2 Concrete Work

3.2.1 General

All mixing and placing of concrete shall be of a good trade standard. Concrete may be supplied by a premix supply company. All concrete is to be placed and finished immediately it is either site-mixed or delivered. Ready-mixed concrete shall be in accordance with AS 1379.

3.2.2 Design Strength

All concrete shall be manufactured to conform AS 3600 and have a minimum 28 days cylinder strength under test of 20 MPa. The slump of fresh concrete shall not be more than 80mm. Ingredients are to be clean and free from recognised impurities. Where structural elements are indicated on the drawings or otherwise required concrete shall be in accordance with the Engineer's design requirements. Ready-mixed concrete shall also comply with the requirements of AS 1379 for mixing and delivery.

3.2.3 Placing

Concrete shall be placed in accordance with good trade practice and in such a manner as to avoid segregation and shall be adequately compacted by rodding, spading, mechanical vibration or any recognised means.

3.2.4 Finishing

Where shown on drawings granolithic finishes to driveways, paths, carports etc. shall be natural cement finish.

3.2.5 Footings

Footings shall be of types detailed in the BCA and AS 2870 or alternatively in accordance with Structural Engineer's details or statutory authority requirements where provided.

3.2.6 Path

Paths shall be as shown on drawings, generally as specified for concrete floors and 75mm thick laid in sections with a groove every 2700mm maximum. No waterproof membrane or reinforcement shall be required.

3.2.7 Concrete Floors

Concrete shall be as specified for concrete floors and be 100mm in thickness or unless otherwise specified, and poured monolithically, laid in sections with a groove every 2700mm maximum. Where a reinforced garage or office floor is required, the base to be thoroughly compacted.

3.2.8 Road, Building Hardstand & Carpark Works

Not applicable other than for rectification should existing carpark be damaged during works.

3.3 Metalwork & Metal Framing

3.3.1 Aluminium Windows or Doors

Aluminium windows or doors as shown on the drawings shall be supplied and installed and glazed in accordance with manufacturer's instructions and shall be of type and finish stated in the specification.

3.3.2 Metal Door Frames

Where metal door frames are stated in the specification, install in accordance with manufacturer's recommendations.

3.3.3 Electric / Gas Cabinet

To be standard metal cabinet located as shown on drawings and in accordance with supply authority regulations.

3.3.4 Garage Doors

To be installed to opening(s) shown on drawings in accordance with manufacturer's instructions, of the model, type and size indicated in the specification.

3.4 Brick / Block Layer

3.4.1 General

Brickwork only applicable for making good around servery windows and new lintel installation. If not possible to recycle existing bricks then new bricks shall be of even shape and size and of the colour and types indicated in the specification. The tenderer explicitly refuses to guarantee any match discrepancies of colour or texture in new bricks, although all reasonable efforts will be made to provide an acceptable match if required.

3.4.2 Mortar Mixes

Mortar mixes shall comply with AS 4773 and/or AS 3700 including any additives such as colouring.

3.4.3 Laying

Joints in facework shall be 10mm wide subject to acceptable tolerances and brickwork shall be laid using one of the mortars described in 3.4.2 above, other than work which is in contact with the soil (if applicable) when cement mortar shall be used.

3.4.4 Lintels

Masonry openings not otherwise specified shall be suitably supported with lintels of size and finish to conform to BCA and/or statutory authority requirements.

3.5 Carpentry

3.5.1 General

Carry out all carpentry work as shown on the drawings specified herein or as required to effectively complete the Works in accordance with good trade practice. All materials shall be of size and spacings (within normal trade tolerances) and suitable for the design.

3.5.2 Roof and Wall Framing

Roof and wall framing shall be constructed in accordance with the provisions of the Timber Framing Code (AS 1684) and AS 1720.1 Timber Structures – Design Methods.

3.5.3 Stress Grade and Brand

All timber and fabricated elements used as structural members shall be stress graded and branded.

3.5.4 Barge Boards

Provide barge boards, finials and other decorative trim where indicated on the drawings.

3.5.5 Decorative Cladding

Provide Custom Orb Colorbond cladding on 45 degree slope as indicated on the drawings.

3.5.6 Eaves Fascias and Linings

Fascias to be timber or alternatively metal type as shown on the drawings and where linings are indicated to eaves, carport, verandahs, porches etc. they are to be 4.5mm flat fibrous cement sheeting secured to bearers and jointed with suitable PVC trim.

3.5.7 Gables

Where timber framed gables are shown on the drawings, frame up from suitable suds, plates, trimmers and raking plates.

3.5.8 Flashing

Install flashing at external wall openings, roof junctions and the like to conform to BCA requirements.

3.5.9 Fences

Not Applicable.

3.6 Fixing

3.6.1 Flooring

Coved Vinyl Flooring to be installed as stated in the specification shall conform to the requirements of AS 1684.

3.6.2 Doors

To be hung using 100mm steel butt hinges for external doors, and two 100mm butt hinges on internal doors. External doors to be fitted with a weather seal to achieve building sealing to conform to BCA requirements. Sliding doors where shown on drawings to be fitted to a sliding door track.

3.6.3 Door Furniture

Unless otherwise specified in the specification, door locks and latches to be standard range with entrance sets to front and other external timber doors. Latch sets to all other internal doors except bathrooms and toilets which shall be fitted with Privacy sets. Robes, linen, pantry etc. to be fitted with suitable roller catches or similar and dummy trims.

3.6.4 Door Buffers

To be fixed where necessary to prevent door handles from touching walls.

3.6.5 Windows and Window Furniture

Windows to be hung or fixed as shown on plan, and its furniture to be as manufacturer's standard range unless otherwise specified in the specification.

3.6.6 Flywire Doors and Flywire Security Screens to Windows

Of the type, finish and location stated in the specification to be supplied and fixed.

3.7 Joinery

3.7.1 General

All joinery shall be run from good quality materials and shall be framed up in accordance with best trade practice and all joinery and mouldings shall be free from buzzer marks. All timber doors and windows and door and window frames and similar joinery shall be properly jointed in accordance with good trade practice. All joinery to be to detail and delivered to the site suitably oiled. Finger joining is deemed acceptable.

3.7.2 Door Frames

For cavity walls shall be ex 100mm x 50mm solid and appropriately rebated. For internal openings ex 50mm thick jambs shall be used. If timber thresholds are required by the specification they shall be ex 125mm x 50mm nosed with allowance for sealing per 3.7.3. Timber frames shall be suitable for a painted finish.

3.7.3 Window Frames

Awning and casement frames to be ex 100mm x 50mm solid timber rebated. Mullion and transom sections to conform to BCA requirements as to location and span. Sills to be 50mm minimum thickness weathered and throated.

3.7.4 Doors

To be framed and sheeted flush type manufactured of good quality materials. Doors both internal and external are to be of width, height and type shown on plan (minimum thickness 35mm) and as indicated in the specification.

3.7.5 Others

To be fitted as shown on the drawings and described in the specification.

3.8 Roofing and Roof Plumbing

3.8.1 Profiled Metal Decking

Profiled metal decking shall be manufactured of continuously run Colorbond sheet as stated in the specification. Decking shall conform to BCA requirements and AS 1562.2 and shall be fixed in accordance with manufacturer's recommendations.

3.8.2 Gutters

Gutters to be Colorbond to profile indicated on the drawings and/or the specification together with all necessary stop ends and nozzles. All joints and junctions to be lapped, sealed and riveted. Fix with galvanised straps to rafters or fascia as required.

3.8.3 Downpipes

Provide and fix where shown on drawings, downpipes of compatible material connected to outlets from gutters and including all necessary bends, shoes etc. Downpipes shall be secured to walls with not less than two straps. Downpipes shall be installed in such positions and of sufficient number to effectively dispose of the run-off water.

3.8.4 Rainwater Tanks

Not Applicable. Currently at tender rainwater tanks are a contract exclusion.

3.8.5 Valleys

To be lined with galvanised sheet steel turned up under roofing and for full width of valley boards, lapped 150mm at junction and having beaded edges. Valleys to be minimum of 300mm wide.

3.8.6 Flume Vent

Form ceiling vent of 150mm diameter steel sheet. Vent taken through roof, flashed and fitted with cowl.

3.9 Sanitary Plumbing

3.9.1 General

All fixtures required and specified below to be connected to the drainage system complete with all necessary traps, waste pipes, back vents, etc. in accordance with regulations.

3.9.2 General Waste Water and Drainage Etc.

All sewerage, drainage, sanitary plumbing and water supply etc. shall be carried out in strict accordance with the By-Laws and regulations of the water authority. The Tenderer shall provide and fix everything necessary to comply with these By-Laws and regulations even though not shown on the drawings or specifically mentioned herein. The Tenderer shall pay all inspection and other fees required.

3.9.3 Sewer Connection / Septic System Installation

Carry out all sewerage and sanitary plumbing and connect to septic / waste water system strictly in accordance with the standards of the Health Department. New kitchen wastes to connect to existing grease trap and waste water system. Any upgrades required to grease trap will be a contract variation.

3.9.4 Soak Wells

Not Applicable.

3.9.5 Leach Drains

Not Applicable.

3.9.6 Cold Water Supply

Lay on cold water service and distribute to all fittings in accordance with the appropriate regulations of the water authority.

3.9.7 Hot Water System

The type of hot water unit to be installed will be as specified in the specification. Connect hot water service to points as required in accordance with AS/NZS 3500. Gas hot water service being relocated as per drawings.

3.10 Drainage Works

Not Applicable.

3.11 Plaster and Tile

3.11.1 General

Finishes for each room as indicated in the specification. All rendering and plastering shall be carried out in accordance with general trade standards. All internal walls of brick or masonry (other than face finishes or where covered with feature materials) are to be cement rendered or float and set in hard wall plaster as necessary unless otherwise indicated on drawings. Walls lined over framing shall be gyprock.

3.11.2 Materials

All plastering work shall be executed with materials of good quality including sand which is sharp, clean and free from harmful materials. Lime shall be used in the form of pre-mixed lime putty run for a minimum of fourteen days or putty prepared from hydrated lime which has been run for not less than 24 hours in accordance with recognised trade practice. Gypsum plaster and cement shall be of good quality.

3.11.3 Float and Set

Not Applicable.

3.11.4 Ceilings

- Suspended grid ceilings shall be fixed and jointed to the manufacturer's instruction. It is not recommended to use the suspended gyprock system as per tender drawings due to lack of load bearing structural integrity for future maintenance.
- Sisal or glass fibre reinforced plaster sheets shall be fixed and jointed to the manufacturer's instruction.

3.11.5 Waterproofing

Provide water proofing to wet areas and the like to conform to BCA requirements prior to fixing of floor and wall tiling.

3.11.6 Wall Tiling

All wall tiles to be glazed ceramic of the size and colours selected. Tiles to be fixed with a suitable adhesive and joints to be horizontal and vertical with border tiles as required. Grouting in selected colours to be applied on completion. Areas of tiling to be as indicated on the drawings and in the specification.

3.11.7 Floor Tiling

Not applicable. Flooring to be coved vinyl sheet.

3.12 Electrical

3.12.1 General

The electrical installation to the point of supply is to be executed by a licenced electrical installer to conform to AS 3000, other relevant Standards and in accordance with the rules and regulations of the supply authority. The electrical diagram on or appended to the drawings shall give the outlet lay-out and position of all switches, points and relevant items. All accessories to be white unless otherwise specified.

3.12.2 Switches

To be supply authority approved rocker type set in architraves or skirtings with flush plates, or in metal boxes sunk into walls internally. All switches to be white unless otherwise specified.

3.12.3 Power Points

Provide and fix the number of power points shown on the electrical diagram and specified in the specification. Fittings to be uniform standard range flush plate 3 pin combined switch and plug sockets fitted into metal boxes as necessary.

3.12.4 Light Points

Provide and fix the number of switches and plastic batten holder lamp sockets as show on the electrical diagram and specified in the specification.

3.12.5 Exhaust Fan and/or Range Hood

Where shown on the electrical diagram or drawings, install exhaust fans of the size and types specified in the specification.

3.12.6 Off Grid Power Supply

Not applicable.

3.13 Painting

3.13.1 Materials

Ready-mixed paints of first class quality shall be delivered to the site in sealed containers. Turpentine shall be pure mineral turpentine. Putty is to be composed of linseed oil and whiting to a proper consistency and coloured to match timbers where necessary.

3.13.2 Preparation

All surfaces shall be properly prepared by the painter by scraping filling and sanding to ensure a uniform surface. Metal work to be properly rubbed down, scraped and wire brushed where required. Brickwork to be painted is to be dust and mortar nibs brushed off and any efflorescence removed.

3.13.3 Workmanship

Paints shall be thoroughly stirred before use. Dilution shall be permitted only when in strict accordance with the manufacturer's written instructions. All coats shall be sanded down and dusted off before the next coat is applied. No external work is to be done during or immediately after wet weather. Paint shall be applied in accordance with the Manufacturer's recommendations. Where oil based paints are used for external work a full 24 hours must be allowed between coats.

3.13.4 Completion

Touch up and remove all paint splashes from all fittings, floors, walls, etc. Secure any fittings or furniture removed prior to painting, remove containers and debris and leave clean and tidy.

3.14 Thermal Insulation

Insulation to be provided to ensure building element provides required R-value for floor, wall or roof (as applicable and as described in the specification). Insulation to conform to AS 4859.1 and Energy Efficiency Assessment Report. Ensure insulation does not affect safe or effective operation of electrical or plumbing services or fittings.

Company Experience on Similar Projects



Project 1:

Client (Business) Details	
Client Name:	Shire of Toodyay
Client Address:	PO Box 96, Toodyay WA 6566
Client Representatives Name:	Rob Koch
Client Representatives Position Title:	Community Emergency Services Manager
Client Representatives Contact Number:	0458 042 104
Client Representatives Email address:	cesm@toodyay.wa.gov.au

Project Details:	
Project Description:	Morangup CoLocation (DFES & SES) Station
Site Location:	Wallaby Way, Morangup WA 6083
Project Value (\$):	\$487,850 inc GST
Project Commencement Date:	2APR19
Project Completion Date:	22NOV19
Scope of Services provided:	Extension of existing Fire Station including preliminaries, earthworks, total construction and fit out, kitchen, bathrooms, meeting rooms, vehicle garaging, alfresco and hardstand.
Project Team / Resources Utilised:	Jerry Davies, Construction Manager Athol Davies, Siteworks/Earthworks Manager Glen DeBlecourt, Site Supervisor Andrew Sharpe, Contracts Manager Fred Ha, Purchasing Ethan Jung, Draftsman
Sub-consultant's details: (name, lead consultant details, scope of consultancy, etc)	Beyond Cabinets (Cabinetry) G&J Plumbing (Plumbing) Tim Briggs, Entire Fire (BAL assessments) Full Power Electrics (Electrician) Avon Civil Engineering (Eng Services) Ascent Structural Steel (Steelwork)
Design Considerations	Working around live fire operations.

Company Experience on Similar Projects



Project 2:

Client (Business) Details	
Client Name:	Shire of Koorda
Client Address:	10 Haig Street, Koorda WA6475
Client Representatives Name:	Lana Foote
Client Representatives Position Title:	Deputy Chief Executive Officer
Client Representatives Contact Number:	08-9684 1219
Client Representatives Email address:	dceo@koorda.wa.gov.au

Project Details:	
Project Description:	Rec Centre Upgrades
Site Location:	Scott St, Koorda WA 6475
Project Value (\$):	\$1,153,695 inc GST.
Project Commencement Date:	2OCT23
Project Completion Date:	30SEP24
Scope of Services provided:	<p>Extension & renovation of existing Recreation Centre including bar, commercial kitchen, dining room.</p> <p>Project value increased as a result of customer initiated variation to scope to include bowling green, retaining walls and landscaping.</p>
Project Team / Resources Utilised:	<p>Jerry Davies, Construction Manager Athol Davies, Siteworks/Earthworks Manager Glen DeBlecourt, Site Supervisor Andrew Sharpe, Project Manager Dawson Davies, Purchasing</p>
Sub-consultant's details: (business name, lead consultant details, scope of consultancy, etc)	<p>Gearing Construction (Concrete supply and labour) Full Power Electrics (Electrician) Corica Cabinets (Kitchen and bathroom fitout) All other services are in house.</p>

Project Referees



Design Considerations & Challenges	Construction dates and timeline mandated by football season and end of year function.
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Company Experience on Similar Projects



Project 3:

Client (Business) Details	
Client Name:	Shire of Northam
Client Address:	PO Box 613, Northam WA 6401
Client Representatives Name:	Brendan Rutter
Client Representatives Position Title:	Community Emergency Services Manager
Client Representatives Contact Number:	0458 080 818
Client Representatives Email address:	cesm@northam.wa.gov.au

Project Details:	
Project Description:	Grass Valley Fire Shed
Site Location:	Lot 23 Cnr of Keane & Wilson St, Grass Valley 6401
Project Value (\$):	\$254,452 inc GST
Project Commencement Date:	20JUL18
Project Completion Date:	19DEC18
Scope of Services provided:	Renovation and extensions including preliminaries, earthworks, total construction and fit out, paving, bathrooms, meeting rooms and alfresco.
Project Team / Resources Utilised:	Jerry Davies, Construction Manager Athol Davies, Siteworks/Earthworks Manager Glen DeBlecourt, Site Supervisor Andrew Sharpe, Contracts Manager Fred Ha, Purchasing Ethan Jung, Draftsman
Sub-consultant's details: (name, lead consultant details, scope of consultancy, etc)	Beyond Cabinets (Cabinetry) G&J Plumbing (Plumbing) Tim Briggs, Entire Fire (BAL assessments) Full Power Electrics (Electrician) All other services are in house.
Design Considerations	

Previous Experience

List of Projects				
Project Description	Services Provided	Contract Value	Contract Duration (include dates)	Client Details (name of business, name of client and phone number)
Lundy Avenue Cunderdin, 6407	Reno of Shire Depot	\$11,580.00	1MAY19-18MAY19	Shire of Cunderdin, 08-9635 2700
Toodyay-Bindi Bindi Rd, Toodyay , 6566	New Coondle Nunile Bush Fire Brigade Station	\$555,904.00	2APR19-30NOV19	Shire of Toodyay, 08-9574 9300
7870 Gt Eastern Hwy, Northam 6401	New Home 3x2	\$547,580.00	23OCT18-30OCT19	Michelle Martin, 0447 779 591
18 Marda Close, Bullsbrook 6084	New Home 3x2	\$374,660.00	8APR19-17DEC19	Tammy Barker, 0437 310 910
2 Cottrell St, Dowerin 6461	New Two Storey Offices, Showroom and Workshops	\$1,227,820.00	14OCT19-5MAY20	Stuart Boekeman, 0427 777 105
13 Albert Street, Northam 6401	New Home 4x2	\$369,930.00	9OCT19-30MAR20	Travis Clements, 0438 567 743
39 Watheroo Road, Dalwallinu 6609	New Steel Shed	\$31,380.00	18SEP19-25MAR20	Richard Draffin, 0488 296 008
2053 Bolgart Rd East, Karranadgin 6460	Extension to existing home	\$80,215.00	7AUG19-19DEC19	Brett Glatz, 0429 686 573
3 Solomon Street, Meckering 6405	New Meckering Mens' Shed	\$47,288.00	20JAN20-19MAY20	Dave Foord, 08-9625 1119
Wallaby Way, Morangup 6083	Extension and reno to Morangup Fire Station	\$475,574.00	7MAR19-30MAR20	Shire of Toodyay, 08-9574 9300
Site 14, Northam Airport 6401	New Aircraft Hangar	\$100,412.00	10SEP19-30MAY20	Ken Nilsson, 0419 950 807

Previous Experience

List of Projects				
Project Description	Services Provided	Contract Value	Contract Duration (include dates)	Client Details (name of business, name of client and phone number)
Shire of Northam, 08-9622 6100	New Home 5x4	\$499,400.00	15FEB19-15APR20	Delbert Sprigg, 0459 166 896
Tammin 6409	New Bathrooms to Town Hall and Renovations to Rec Centre	\$70,054.00	20APR20-8JUN20	Shire of Tammin, 0437 371 101
56 Morley Road, Lower Chittering 6084	New Home 4x2	\$248,690.00	10JUL19-19DEC19	Graeme Wicks, 0417 949 152
Lot 3 Yilgarn St, Cunderdin 6407	New Home 5x4	\$529,860.00	23FEB17-27AUG18	Russell Hitch, 0418 202 289
201 Duke Street, Northam 6401	New Motel Development	\$704,442.00	15AUG19-8JUL20	Mike Roszak, 0448 227 971
Mukinbudin 6479	2x New 4x2 GROH Government Housing	\$818,160.00	19SEP19-30JUN20	Dirk Sellenger, 08-9047 2100
Alpha Street, Ballidu 6606	Extensions and Renovation of Fire Station	\$205,506.00	5MAY20-3SEP20	Hart Architects, 08-9322 1122
Hoddy Street, Goomalling 6460	Re-roof Goomalling Primary School Library	\$249,226.00	1MAY20-1OCT20	Hart Architects, 08-9322 1122

Previous Experience

List of Projects				
Project Description	Services Provided	Contract Value	Contract Duration (include dates)	Client Details (name of business, name of client and phone number)
Katrine Road, Northam 6401	Ablutions block at Northam Cemetery	\$44,924.00	14MAR18-30JUN18	Shire of Northam, 08-9622 6100
33 Golf Crescent, Northam 6401	New Home 4x2	\$399,633.00	22FEB18-18DEC18	Glen DeBlecourt, 0439 962 215
Cnr Keane & Wilson St, Grass Valley 6403	Fire Station extension and upgrade	\$260,540.00	28AUG18-21DEC18	Shire of Northam, 08-9622 6100
7 Tathra Place, Jane Brook 6056	New Home 4x4	\$599,500.00	10NOV17-21DEC18	Tracey Baglin, 0414 233 681
57 Flat Rocks Road, Bindoon 6502	New Home 5x5	\$659,770.00	27OCT17-7DEC18	Karen Cooper-Bonser, 0417 271 377
114 MacDonald Rt Dumbarton 6566	New Home 4x2	\$415,910.00	1SEP17-28NOV18	Katie Sharples, 0400 050 630
Lot 3 Yilgarn St, Cunderdin 6407	New Home 5x4	\$529,860.00	23FEB17-27AUG18	Russell Hitch, 0418 202 289
79 Old York Rd, Northam 6401	Commercial Office, warehouse & showroom	\$502,000.00	26OCT17-28JUN18	ABCO, Richard Bagshaw 0488 034 050
Lot 127 Mitchell St, Merredin 6415	New St Johns Ambulance Sub Centre	\$809,490.00	9APR18-15FEB19	Donna Crook, 0429 411 547
1159 Doodenanning Rd, Cunderdin 6407	Renovation to existing home	\$26,800.00	7MAR18-30MAY18	Alan Carter, 0429 351 329
59 Makin Rd, Baldivis 6171	New Home 5x4	\$938,900.00	23APR18-2AUG19	Nicole Castle, 0412 577 718

Previous Experience

50 Telegraph Rd, Toodyay 6566	New Home 2x1	\$129,580.00	5JUL18-16AUG19	Brett Chaney, 0449 149 173
4 McGinniss Way, Merredin 6415	New Home 3x2	\$265,870.00	30SEP16-6APR17	Kirsty McLean, 0427 724 881
Lot 743 Gamenya Pl, Dalwallinu 6609	New Home 3x3.5	\$499,290.00	29MAR18-24JUL19	George Cowley, 0447 595 644
2261 Southern Brook Rd, Southern Brook 6401	Renovation and extension to existing home	\$221,870.00	18APR18-25JAN19	Rob Dempster, 0447 915 643
79 Churchman Brook Rd, Bedfordale 6112	New Home 7x7	\$1,678,974.00	14DEC17-20MAY19	Paul Fawkes, 0488 977 974
54 Wood Drive, Northam 6401	New Brick Shed	\$44,990.00	1AUG18-26FEB19	Alan Friend, 9622 1258
6 Albatross Pl, Northam 6401	New Home 3x2	\$473,330.00	10OCT18-25MAY19	Dorothy Glass, 0428 232 270
36 Spear St, Cunderdin 6407	House extension and renovation	\$107,320.00	29AUG18-4FEB19	James Judd, 0409 468 909
1765 York Williams Rd, Dale 6304	New Home 2x1 and shed	\$298,540.00	16MAY18-23MAY19	Tess Kelliher, 0467 176 659
Scott Street, Koorda 6475	Rec Grounds Gymnasium, Change Rooms and Ablutions	\$683,980.00	21JAN19-21AUG19	Shire of Koorda, 9684 1219
38 Gillett Rd, Northam 6401	New Home 4x2	\$379,390.00	19DEC18-9AUG19	Rob Morgan, 0400 406 975
422 Hardy Rd, Meckering 6405	New Machinery Shed 32m x 15m x 6m	\$72,930.00	16JAN19-20JUN19	Andrew Reynolds, 0427 946 976
151 Avon Terrace, York 6302	New Storage Shed 20m x 4m x 2.6m	\$60,358.00	15APR19-6AUG19	Clayton Smith, 0417 187 930
33 Weelara Heights, Bedfordale 6112	New Home 3x3	\$787,800.00	9NOV17-15MAR19	Wade Watkins, 0409 390 288
295 Timber Creek Cres, Coondle 6566	Bathroom Renovation	\$14,724.00	16APR19-4JUL19	Scott Wilkinson, 0415 048 261

Previous Experience

List of Projects				
Project Description	Services Provided	Contract Value	Contract Duration (include dates)	Client Details (name of business, name of client and phone number)
52 Gillett Road, Northam 6401	New Home 4x3	\$298,980.00	29JUN17-22MAR18	Chloe Wolfenden, 0429 545 502
204 Dumbarton Road, Toodyay 6566	New Home 2x2 and detached workshop	\$479,740.00	24OCT17-5JUN18	Pam McBride, 0408 951 784
401 O'Driscoll Road, Bakers Hill 6562	New Home 4x2	\$347,930.00	20NOV17-14MAY18	Patrick Kavanagh, 0428 574 547
Lot 219 Yilgarn Street, Cunderdin 6407	New Home 6x6	\$699,930.00	17MAY17-12FEB18	Merrilyn Judd, 0447 011 890
Lot 2 Bruce Rock-Quairading Rd, Quairading 6383	New Workers Amenities, Lunchroom, Storage Facility.	\$169,840.00	28AUG17-20FEB18	Hollivale Pty Ltd, John Kevill, 0427 230 442
Lot 624 (4) Martin Street Wongan Hills 6603	Wongan Ballidu Aged Persons Homes Assoc. Inc. (2 New Units 2x1)	\$397,980.00	2AUG17-1MAR18	Don Sadler, 0428 721 025
20 Gairdner Street, Northam 6401	Commercial offices and carpark	\$445,390.00	6FEB17-6SEP17	John Buttersfield, 0417 980 551
1 Albatross Place, Northam 6401	New Home 4x2	\$334,950.00	30DEC16-6JUL17	Diane Carlson, 0455 250 555
Lot 800 Nicholson Court, Canning Vale 6155	Church Meeting Hall	\$333,960.00	17MAR17-22NOV17	Denby Nicholson Gospel Trust, Mark Sivewright, 0408 308 766
17 Hewett Rd, Wongan Hills 6603	New Home 4x2	\$504,790.00	13JUL16-23JAN17	Dave Edmonds, 0428 287 218
1100 Coppin Road, Mundaring 6073	New Home 4x3	\$484,770.00	15SEP16-18DEC17	Brad Hitch, 0448 731 615

Previous Experience

Lot 3498 Bindi Bindi East Road, Bindi Bindi 6574	New Home 4x2	\$599,770.00	30AUG16-24JUL17	Hassad Australia Pty Ltd, Neil Mackintosh
4 McGinniss Way, Merredin 6415	New Home 3x2	\$265,870.00	30SEP16-6APR17	Kirsty McLean, 0427 724 881
8 Ackland Street, Wongan Hills 6603	Community Centre	\$522,940.00	16MAR16-17FEB17	Perth Diocesan Trust (The Anglican Church Diocese of Perth), Ian Ludlow, 0407 943 181
Lot 160 Wilson Street, Dalwallinu 6609	New Home 5x4	\$369,930.00	14FEB17-22NOV17	Steve Ray, 0429 295 906
4A Chester Court, Forrestfield 6058	New Home Two Storey 4x2	\$299,860.00	9FEB17-18DEC17	Lance Staer, 0400 117 400
375 Wundabiniring Rd, Woottating 6562	New Home 3x2	\$372,900.00	9DEC16-16JUN17	Rell Stratton, 0419 905 423
12 Brooklyn Road, Spencers Brook 6401	New 2x1 Farmstay Unit	\$143,880.00	10NOV16-6JUL17	Peter Wilding, 0458 008 998
Lot 78 Churchman Brook Road, Bedfordale 6112	Church Meeting Hall	\$293,810.00	29JAN16-11AUG16	Clifton Gospel Trust, Ben Davies, 9456 2800
Lot 160 Wanju Road, Wundowie 6560	New Home 3x2 and shed	\$567,160.00	22JUN15-26APR16	Marilyn Benthien, 9572 7580
Lot 126 Wilson Street, Grass Valley 6403	New Home 3x2	\$344,430.00	9NOV15-22JUL16	Andrew Bitmead, 0409 347 366
773 Wells Glover Road, Mooliabeene WA6504	New Home 3x2	\$317,460.00	22SEP15-31MAR16	Rodney Cram, 0428 913 232
10785 Beverley Road, Morbinning 6304	New Home Two Storey 3x2	\$308,440.00	1MAY15-19JAN16	Andrew Cross, 0413 802 905
27 Toodyay Street, Toodyay 6566	New Home Two Storey 2x2	\$584,870.00	16MAY16-6DEC16	Alison Downie, 0427 888 162
26 Strickland Drive, Dalwallinu 6609	New Home 4x3	\$848,000.00	20NOV15-10DEC16	Matthew Draffin, 0438 199 183
28 Illawarra Crescent, Canning Vale 6155	New Home Two Storey 7x5	\$1,574,350.00	3JUL15-4NOV16	Rick Fawkes, 0488 033 090

Previous Experience

45 Sixth Road, Bejoording 6566	Extension and Alterations 4x2	\$176,440.00	6JUL15-12MAY16	Jason Large, 0413 621 158
15 Gentle Road, Quellington 6302	New Home 5x2	\$439,780.00	27NOV15-11AUG16	Michelle Marris, 0422 906 916
2 Mitchell Avenue, Northam 6401	Commercial Carwash	\$704,075.00	27JUN16-30OCT17	Bryan Lee, 0418 934 984
Jennaberring Road, Quairading 6383	Demolition and Addition to Ambulance Building	\$296,530.00	10JUL15-10MAY16	Quairading Ambulance Committee, PO Box 7 Quairading 6383
12 James Street, Dalwallinu 6609	New Home 4x3	\$318,340.00	23JUN16-20APR17	Robert Ray, 0417 190 032
23 McLennan Street, Quairading 6383	New Home 4x2	\$525,910.00	22DEC15-3NOV16	Scott Richards, 0427 466 249
70 Gordon Street, Northam 6401	New Garage	\$54,890.00	2MAR16-21JUL16	Geoff Ruscoe, 0427 922 306
27 Clifford Street, York 6302	Extension and additions to 2x1	\$167,850.00	19MAY15-22MAR16	Ian Simons, 0417 183 393
8 Mitchell Avenue, Northam 6401	Extension to existing home 4x2	\$68,270.00	7OCT15-15FEB16	Brian Thomas, 0448 791 550
3 Boolok Avenue, Wundowie 6560	New Home 4x3	\$465,000.00	3FEB16-17NOV16	Steve Tucker, 0488 301 160
752 Mount Anne Road, Cunderdin 6407	Bathroom & Laundry renovations	\$47,300.00	20SEP16-23JAN17	Kelly Whisson, 0423 689 811
17 McLennan Street, Quairading 6383	New Home 3x2	\$464,970.00	17DEC15-7SEP16	Ian Wilson, 0429 301 049
Lot 211 Fermoy Avenue, Northam 6401	New Home 3x2	\$259,880.00	12DEC14-18SEP15	Michael Bloomfield, 0419 140 057
6362 Great Southern Highway, York 6302	New Home 4x3	\$967,670.00	14OCT13-4DEC14	Derrol Crane, 0408 380 004
Lots 724/5 Leahy Street, Dalwallinu 6609	New Home 5x3	\$466,260.00	15DEC14-3SEP15	Jeremy Draffin, 0409 836 718
2 Anderson Way, Dalwallinu 6609	New Home 5x4	\$677,270.00	10OCT14-17NOV15	Richard Draffin, 0488 296 008
67 Quinlan Street, Goomalling 6460	New Home 4x2	\$331,430.00	9JUL15-23DEC15	Jacqueline Edwards, 0423 867 709

Previous Experience

4 Katrine Road, Northam 6401	New Home 4x2	\$381,370.00	19FEB15-24NOV15	Amy Eeles, 0433 552 119
29 Loton Drive, Northam 6401	New Home 5x3	\$359,970.00	13MAY14-12DEC14	Michelle Zuchetto & Anthony Ewings
Lot 63 Hodgson Street, Cunderdin 6407	New Home 6x6	\$535,000.00	3SEP14-15MAY15	Trevor Fawkes, 0458 474 814
Lot 8 York Northam Rd, Muluckine 6401	New Home 5x3	\$399,630 .00	25JUN14-24MAR15	Jason Fieldhouse, 0457 920 519
7 Bunker Way, Northam 6401	New Home 4x2	\$282,960.00	18NOV14-7JUL15	Kevin Jury, 0400 123 502
14 Golf Crescent, Northam 6401	New Home 4x2	\$390,350.00	18NOV14-10JUN15	Jodie Longmire, 0414 086 904
5 Bunker Way, Northam 6401	New Home 4x3	\$294,330.00	31JUL14-12MAY15	Fraser McPhail, 0439 970 755
95 Colstoun Road, Ashfield 6054	New Home 3x2	\$254,980.00	27FEB15-8DEC15	Karen Pedrick, 0439 935 992
Lot 104 Maiolo Way, Merredin 6415	New Home 3x2	\$377,190.00	17JUN15-22DEC15	David Pirovich, 0431 808 858
439 Northam Toodyay Road, Northam 6401	Bathroom & Laundry Renovations	\$56,208.00	21APR15-16JUL15	Greg & Leonie Randle, 9622 5811
13 Hewett Road, Wongan Hills 6603	New Home 4x2	\$401,170.00	27MAR15-20NOV15	Darin Sarcich, 0428 711 440
88 Wellington Street, Northam 6401	Two Storey Office Building	\$740,000.00	16AUG13-26MAY15	Carol Jones, Share & Care Community Services Group Inc, (08) 9622 2828
17 Mitchell Street, Cunderdin 6407	New Home 4x3	\$435,710.00	1APR14-15MAY15	Tony Tindal, (08) 9635 1571
20 Bedford Street, Cunderdin 6402	New Home 5x4	\$749,700.00	10JUN14-15MAY15	Vincent Trewarn, vince@trufab.com.au
Lot 207 Gillett Road, Northam 6401	New Home 4x2	\$341,770.00	9APR15-8SEP15	Cameron Wilkie, 0403 966 751
Lot 803 George & Mears Streets, York 6302	Seven Unit Development	\$839,877.00	20JUN13-27APR14	Gary Zacker, 0405 241 870
13 Bunker Way, Northam 6401	New Home 4x2	\$293,920.00	12FEB14-8SEP14	Chantelle Beer, 0439 937 794

Previous Experience

11 Bunker Way, Northam 6401	New Home 4x2	\$314,390.00	12SEP13-3MAR14	Peter Clements, 0488 325 096
1-3 Oliver Street, Northam 6401	Holden Dealership, including showroom, offices, amenities and service area.	\$1,391,170.00	4MAR14-15DEC14	Bryan Lee, (08) 9622 5622
Lot 228 Fairway Bend, Northam 6401	New Home 3x2	\$232,390.00	10MAY13-4JUN14	Colin Jennings, Kenderson Pty Ltd, 0400 259 168
Lot 233 Golf Crescent, Northam 6401	New Home 4x2	\$279,700.00	10MAY13-4JUN14	Colin Jennings, Kenderson Pty Ltd, 0400 259 168
Lot 290 Bunker Way, Northam 6401	New Home 4x2	\$279,700.00	10MAY13-4JUN14	Colin Jennings, Kenderson Pty Ltd, 0400 259 168
Lot 369 Putting Rise, Northam 6401	New Home 4x2	\$241,256.00	10MAY13-4JUN14	Colin Jennings, Kenderson Pty Ltd, 0400 259 168
104 Carter Road, Cunderdin 6401	New Home 4x2	\$344,770.00	10OCT13-4JUN14	Troy Kevill, 0417 7020 50
Lot 54 Arcadia Retreat, Wundowie 6560	New Home 3x2	\$335,600.00	9MAY13-23JAN14	Doug Leggerini, 0402 321 856
319 Gleeson Hill Road, Bakers Hill 6562	New Home 4x2	\$274,700.00	5MAR13-28FEB14	Jesse Mackin, 0448 160 081
35 Railway Road, Cadoux 6466	New Home 5x3	\$395,780.00	16JAN14-30JUL14	Amanda Macnamara, 0488 731 177
15 Atkinson Street, Northam 6401	Two Units 3x2	\$386,370.00	3SEP13-22MAY14	James McLevie, 0428 938 733
38 Fairway Bend, Northam 6401	New Home 2x2	\$250,100.00	26APR13-8JAN14	Iqbal Singh, 0412 281 787
Lot 8 Syred Road, Toodyay 6566	New Home 4x2	\$344,767.00	17JUL13-18JUN14	Callen Syred, 0437 241 475

1.2.2 Selection Criteria - Qualitative – PERSONNEL AND SKILLS (CONTRACT TEAM EXPERIENCE)

Nominated Person	Year	Project Name	Time on this project	Description of the Works (Demonstrate that the project is similar in nature to the project described in the Request)
Jeremy Davies	25 years	All as above	5%	Registered Builder for all abovementioned projects
Glen DeBlecourt	12 years	All as above	10%	Site Supervisor for all abovementioned projects
Andrew Sharpe	4 years	All as above	10%	Sales, Contract Admin, Project Management for all abovementioned projects
Kately Butler	7 years	All as above	5%	Accounts, Admin and OHS for all abovementioned projects
Phil Haslehurst	27 years	All as above	100%	Qualified Tradesman & Tiler

Include organisational chart setting out Tenderer's organisational structure.

Please see attached Organisational Chart

KEY PERSONNEL CONTACT DETAILS

NAME	POSITION	CONTACT
JERRY DAVIES	Managing Director	0458 220 897 / jerry@stallionhomes.com.au
ANDREW SHARPE	Sales Manager	0400 362 125/ andrew@stallionhomes.com.au
GLEN DE BLECOURT	Site Supervisor	0439 962 215 / glen@stallionhomes.com.au
CARLY DHU	Administration / Accounts Manager	(08) 9621 2020 / carly@stallionhomes.com.au
KATELY BUTLER	Administrator	(08) 9621 2020 / reception@stallionhomes.com.au
FRED HA	Procurement Officer	(08) 9621 2020 / orders@stallionhomes.com.au
ATHOL DAVIES	Siteworks Manager	0458 454 607 / athol@stallionhomes.com.au



14 Mitchell Avenue, Northam WA 6401 | PO Box 908, Northam WA 6401 | Tel: (08) 9621 2020 / Fax: (08) 9621 2060 | Reg. No. 13411

ROLES

NAME	POSITION	QUALIFICATIONS	ROLES
JERRY DAVIES	Managing Director	Registered Builder (Unrestriced)	Overall management. Ensuring compliance of construction to all relevant building regulations.
JERRY DAVIES	Operations Manager	Qualified Tradesman. 25 years contracting and building experience	Scheduling and co-ordinating of projects. Ensuring timely delivery of materials and trades.
GLEN DE BLECOURT	Site Supervisor	Qualified Carpenter. 12 years building experience	On-site supervision of trades. Ensuring compliance to specification etc.
CARLY DHU	Administration / Accounts Manager	Worked for the Company for 8 years. Previous management and organisational roles with various companies	Accounts & administration manager. Assisting general manager & operation manager. General administration and bookkeeping.
KATELY BUTLER	Administrator	Valued long time employee. Trained as a junior	Reception. Bookkeeping. Assisting administration manager. General administration duties. Purchasing.
FRED HA	Procurement Officer	Trained within the Company	Quantity surveying and procuring of materials. Co-ordinating transport and deliveries.



1.2.2 Selection Criteria - Qualitative– PERSONNEL AND SKILLS (QUALIFICATIONS AND EXPERIENCE OF INDIVIDUAL RESOURCES)

SURNAME: Davies **FIRST NAMES:** Jeremy Kyle **POSITION WITH TENDERER:** Managing Director
(e.g. Managing Director or Estimator)

LOCATION Northam **YEAR JOINED TENDERER:** **TENURE WITH TENDERER:** Full Time ☒ Part Time ☐
(eg. Head Office or name of town if at a regional office)

ASSOCIATIONS WITH OTHER CONSTRUCTION BUSINESSES:

Name of Other Construction Business	Association	Current	Previous	Year Ceased
Stallion Homes	Managing Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Multicon Commercial Constructions	Managing Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
(both are traing names of Stallion Building Co Pty Ltd)		<input type="checkbox"/>	<input type="checkbox"/>	

ACADEMIC QUALIFICATIONS:

Registered building service contractor/practitioner: Yes ☒ (Registration no. BC13411 BP103165) No ☐

Qualification	Year Obtained	Qualification	Year Obtained
Trade Certificate - Carpentry & Joinery	2007		
Cert III Carpentry & Joinery	2008		

JEREMY DAVIES

EXPERIENCE

2001-2018

STALLION HOMES/ STALLION CONTRACTING

Family owned business right from the start. Our main focus was doing renovations but quickly moved into building residential homes and commercial properties.

1992-2001

DAVIES BROTHERS

Family owned business: Renovations etc.

EDUCATION

1983-1990

KALANNIE PRIMARY SCHOOL

1991-1993

DALWALLINU DISTRICT HIGH SCHOOL

1994-1995

SCHOOL OF ISOLATED AND DISTANT EDUCATION

1994-1995

TAFE

Courses/ Certificates/ Licences

- Building Licence BP103165
- Certificate III in Carpentry & Joinery
- Construction White Card
- High Risk Work
- Course in Safety Awareness Training
- Contribute to Safe Tilt Up Construction Course
- Forklift Licence
- Extensive experience with all types of Plant & Machinery
- R-E M-C Drivers Licence

SKILLS

- Decision Making
- Leadership
- Ability to work under pressure
- Conflict Resolution
- Time Management
- Extensive range of Building Experience

1.2.2 Selection Criteria - Qualitative – PERSONNEL AND SKILLS (QUALIFICATIONS AND EXPERIENCE OF INDIVIDUAL RESOURCES)

SURNAME: DeBlecourt **FIRST NAMES:** Glen **POSITION WITH TENDERER:** Site Supervisor
(e.g. Managing Director or Estimator)

LOCATION Northam **YEAR JOINED TENDERER:** 2012 **TENURE WITH TENDERER:** Full Time ☒ Part Time ☐
(eg. Head Office or name of town if at a regional office)

ASSOCIATIONS WITH OTHER CONSTRUCTION BUSINESSES:

Name of Other Construction Business	Association	Current	Previous	Year Ceased
Country Builders	Carpenter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	2012
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	

ACADEMIC QUALIFICATIONS:

Registered building service contractor/practitioner: Yes ☐ (Registration no.....) No ☒

Qualification	Year Obtained	Qualification	Year Obtained
Trade Certificate - Carpentry & Joinery	2010		

1.2.2 Selection Criteria - Qualitative – PERSONNEL AND SKILLS (QUALIFICATIONS AND EXPERIENCE OF INDIVIDUAL RESOURCES)

SURNAME: Sharpe **FIRST NAMES:** Andrew Peter **POSITION WITH TENDERER:** Sales Manager
(e.g. Managing Director or Estimator)

LOCATION Northam **YEAR JOINED TENDERER:** 2018 **TENURE WITH TENDERER:** Full Time ☒ Part Time ☐
(eg. Head Office or name of town if at a regional office)

ASSOCIATIONS WITH OTHER CONSTRUCTION BUSINESSES:

Name of Other Construction Business	Association	Current	Previous	Year Ceased
Wheatbelt Steel (WBS Group) - Shed Manufacturer	Sales, Procurement, Systems Management	<input type="checkbox"/>	<input checked="" type="checkbox"/>	2018
Excess Power Equipment - HV Power infrastructure	Commercial Manager	<input type="checkbox"/>	<input checked="" type="checkbox"/>	2014
		<input type="checkbox"/>	<input type="checkbox"/>	

ACADEMIC QUALIFICATIONS:

Registered building service contractor/practitioner: Yes ☐ (Registration no.....) No ☐

Qualification	Year Obtained	Qualification	Year Obtained
BSc. Chem - UNSW	1990		
Diploma (Mandarin) - Shanghai International Studies University	1989		

Curriculum Vitae

of

Andrew Sharpe BSc

PRIVATE & CONFIDENTIAL

CURRICULUM VITAE

NAME: Andrew Peter Sharpe

ADDRESS:

POSTAL
ADDRESS:

TELEPHONE:

EMAIL:

DATE OF BIRTH:

SECONDARY EDUCATION:

1982 - 1986	Brisbane Grammar School Tertiary Entrance Score - 990 (Top 1%)
1987	Scholarship to the Australian Defence Force Academy (Army)

TERTIARY EDUCATION:

1987 - 1990	Bachelor of Science (UNSW), Australian Defence Force Academy: Major in Chemistry Sub-majors in Political Science and Mathematics
1988 – 1990	Commenced Bachelor of Arts, University of Canberra (Modern Languages - Mandarin Chinese)
1989 – 1990	Scholarship from the University of Canberra to study Chinese at the Shanghai International Studies University (SISU)
1990	Diploma for Proficiency in Modern Chinese Language (SISU)

PROFESSIONAL PROFILE

A highly experienced sales and procurement professional with over 25 years' experience in corporate business to business contract negotiation and foreign trade with resource sector, construction industry and primary industry sector experience.

- Proven skills and success in business operations, contract management and compliance.
- A strong track record in tender and bid management, winning government and national corporate bids through both direct consultation and tenders.
- Technically savvy, with proven ability to design and implement company wide IT and ERP systems (SAP, Salesforce, MySys and others).
- Fluent in Mandarin Chinese. Extensive language and business experience working with a range of Chinese industries and their associated commercial technicalities.
- Supply chain development. Identifying potential suppliers through on the ground vendor selection and factory audits. Implementing ongoing supplier improvements and establishment of long-term relationships and supply contracts.
- Able to co-ordinate, participate in and direct all phases of the foreign trade, shipping and import process.
- Proven ability to handle multiple tasks under high pressure and consistently exceed KPI's, individually and as a team.
- Outstanding leadership and project management abilities.
- A polished persuasive communicator with excellent written, oral and interpersonal communication skills.

PROFESSIONAL EXPERIENCE:

2014 - Current **International Procurement Manager**
WBS Group Pty Ltd (Wheatbelt Steel)

- Established and implemented new overseas supply chains for structural steel and farm shed components from China.
- Designed custom buildings according to customer requirements in conjunction with Chinese engineers and draftsmen.
- Management of all elements of contract negotiation, manufacturing, quality control and importing processes with Chinese suppliers.
- Directing product research and development for overseas manufacture.
- Development and implementation of company intranet and proprietary ERP software for engineering, procurement, sales, inventory and operations.

2011 - 2014 **Commercial Sales Manager**
Excess Power Equipment & Electro Power Equipment

- Business Development of High Voltage Transformers and Switchgear sales and hire.
- Coordination of bids and tenders, including legal, commercial, insurance and risk management for EPE Wollongong bids.
- Tenders won include Endeavour Energy, Essential Energy, Patrick Stevedores, Newhaven Coal, Energy Power Systems, Viridian Glass.
- International travel for face-to-face contract negotiation and implementation, conducted in Mandarin Chinese. Language interpretation of negotiations for Directors when present.
- Management of overseas suppliers, including contract compliance and management, project management and factory acceptance testing of completed projects (China and Thailand).
- Implementation and administration of CRM program (Salesforce).
- Administration of QMS and HSE Systems.

2007-2011

Corporate Express Australia Limited
Area Sales Manager (2009 – 2011)

- Leading a team of 15 staff across a range of disciplines including account managers, support staff and product specialists.
- My team successfully met our budgets for Revenue and Gross Profit every quarter.
- We were responsible for a portfolio of over 2000 customers predominantly across WA with some national customers across a broad range of product categories and specialties. These included General Office Products, Print Management, Furniture, Facilities Supplies, Safety and PPE, Kitchen and Canteen Supplies and IT.
- Whilst leading my team, I handled contract management, tender and bid management.
- Tenders won include WA State Government CUA for computer consumables and WALGA.
- I was a leading member of the WA Safety Committee (Registered Worksafe Safety Rep) and was part of the WA team for SAP implementation.

2007-2011

Corporate Express Australia Limited
New Business Development Manager (2007-2009)

- New Business Development Manager for the WA State Branch of Corporate Express (Staples).
- Consistently met budgets for Revenue and Gross Profit every month without exception.
- Averaged eleven new accounts per month including securing significant accounts across a broad spectrum of product categories and market segments.
- Accounts included Mirvac, The City of Perth, Cape Australia, Bedshed, The Griffin Coal Mining Company, Xstrata Nickel and Best Bar Reinforcements.
- Developed new sales and bid management strategies to dissuade customers from going to tender or engaging expense reduction consultants. This often resulted in withdrawal of the tender and automatic award to Corporate Express.

2000 – 2007

**Company Director
GCI Investments Pty Ltd, WA
(Authorised Factory Distributor for The Scott Fetzer Co. of
Cleveland, Ohio, a division of Berkshire Hathaway)**

After founding the company with 2 staff, within 15 months we became the number one sales office in the Pacific region, with 50 staff and a multi-million dollar annual turnover.

Expanding with new offices opening in Sydney, Cairns and Mackay, we maintained our number one position for 3 years. I have also created and implemented a sales training program as a 5 DVD box set which is now being used nationally and in the United States.

Abilities include overseeing and directing all aspects of a sales company including:

- Customer service
- Maintaining and exceeding sales targets
- Recruitment and training
- Running daily sales and motivational meetings
- Advertising and lead procurement
- Legal and corporate compliance
- Accounts and finance control
- Statistical analysis of KPI's

FURTHER CAREER HISTORY: Available upon request

REFEREES: Available upon request.

1.2.2 Selection Criteria - Qualitative – PERSONNEL AND SKILLS (QUALIFICATIONS AND EXPERIENCE OF INDIVIDUAL RESOURCES)

SURNAME: Butler **FIRST NAMES:** Kately **POSITION WITH TENDERER:** Accounts/Admin/OHS
(e.g. Managing Director or Estimator)

LOCATION Northam **YEAR JOINED TENDERER:** 2015 **TENURE WITH TENDERER:** Full Time ☒ Part Time ☐
(eg. Head Office or name of town if at a regional office)

ASSOCIATIONS WITH OTHER CONSTRUCTION BUSINESSES:

Name of Other Construction Business	Association	Current	Previous	Year Ceased
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	

ACADEMIC QUALIFICATIONS:

Registered building service contractor/practitioner: Yes ☐ (Registration no.....) No ☒

Qualification	Year Obtained	Qualification	Year Obtained

Kately Butler

PERSONAL DETAILS

Address:

Telephone (M):

Date of Birth

E-mail:

Licence:

PROFILE

I am currently completing my certificate III in Business and would like to obtain employment in an office environment, I have had previous work experience in a Real Estate office; I enjoy working in groups and also as an individual.

SKILLS

- Customer service experience
- Office procedure experience
- Trusted to open and close office
- Works well in a team or individually
- Microsoft Office experience
- Neat and tidy appearance
- Punctual, organised and reliable
- Versatile
- Shows initiative

EMPLOYMENT SUMMARY

Waitress (part-time)

Lucy's Café, Northam

Oct- Dec 2010

- Food preparation
- Kitchen duties
- Service of food to customer

Receptionist (work experience)

Bob Davey Real Estate, Northam

Sept 2010

- Answering telephone
- Greeting customers
- General office duties (filing, photocopying, laminating)

Skeleton Weed Searcher (seasonal)

Central Wheatbelt Contractors, Merredin

2008–2011

- Working as a part of a team
- Physical outdoor work
- Applying control measures to eliminate weeds

Veterinarian Assistant (permanent part-time)

Northam Veterinary Clinic, Northam

April– Sept 2009

- Sterilising equipment
- Assisting veterinarians during consultations, examinations and treatments
- Preparing animals for anesthesia and surgery by clipping and shaving their fur and disinfecting or swabbing the surgical site

Fruit Picker (casual)

Petrucci Orchards, Pickering Valley

Mar 2009

- Physical outdoor work
- Loading picked fruit into containers
- Selecting fruit for picking according to size and ripeness

Work Experience (school based)

Northam Veterinary Clinic, Northam

2007

- Cleaning examination tables with antiseptic between consultations
- Feeding and tending to animals and sanitized holding areas
- Maintaining stock such as syringes, cotton wool, bandages etc.

Work Experience (school based)**2006**

Heritage Tearooms, Pinjarra

- Basic customer service
- Kitchen duties
- Handling money

AWARDS, EDUCATION AND TRAINING

2010 (in process)	Certificate III Business Virtual Enterprise, Directions, Northam
2010	Medical Reception Course Australian Medical Association, Nedlands
2010	MYOB Certificate of Participation Directions, Northam
2008	Certificate II Business Swan Christian College, Middle Swan
2008	Certificate II Information Technology Swan Christian College, Middle Swan
2008	Western Australian Certificate of Education (Year 12) Swan Christian College, Middle Swan

REFEREES

Mr Scott Townrow
 Chief Executive Officer
 Central Wheatbelt Contractors, Merredin
 PO Box 274 Nungarin Road
 Merredin WA 6415
 Tel: 08 9041 3390

Ms Cathie Broadbent
 Head Veterinary Nurse
 Northam Veterinary Centre
 2 Goomalling Road
 Northam WA 6401
 Tel: 08 9622 1000



HUMAN RESOURCES

Jerry Davies, principal and licenced builder, has over eighteen years' experience in commercial and residential projects and is supported by:

- Glen DeBlecourt: Site Supervisor to all projects.
- Athol Davies, Site Works Manager who assists with overall site earthworks.
- Carly Dhu, who assists with general organisation and is in charge of Administration procedures and documentation.
- Andrew Sharpe, Sales Manager who also assists with quality control and contract administration.
- Ethan Jung, in house draftsman.

PLANT & EQUIPMENT

Stallion Building Company owns the following Plant and Equipment.

- Hino 6 tonne Tipper Truck
- Hino 5 tonne Tipper Truck
- Stirling Tipper Truck
- Caterpillar Skid Steer Loader
- Genie Z34 Self-propelled Elevating Work Platform
- Excavator
- Machinery and other trailers
- Various general purpose machinery
- Various power tools
- Welders
- Laser Levels and other surveying equipment
- Various compacting equipment
- Concrete cutting and demolition equipment



CERTIFICATE OF REGISTRATION

Stallion Building Co Pty Ltd

Registration Number BC13411

As a Building Service Provider

Registered Building Contractor (Company)

Period

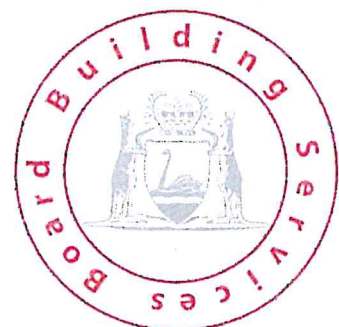
1 September 2022

To

1 September 2025

This certificate is issued by the Building Services Board under the provisions of the
Building Services (Registration) Act 2011.
Registration is not transferable.

Chairperson





CERTIFICATE OF REGISTRATION

Jeremy Kyle Davies

Registration Number BP103165

As a Building Service Provider

Registered Building Practitioner (Individual)

Period

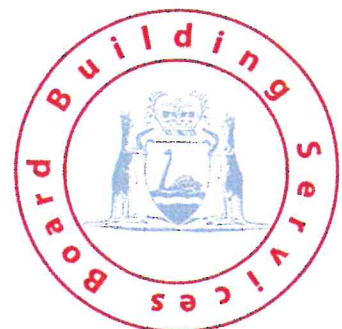
12 November 2021

To

12 November 2024

This certificate is issued by the Building Services Board under the provisions of the
Building Services (Registration) Act 2011.
Registration is not transferable.

Chairperson





INSURER: Insurance Australia Limited
ABN 11 000 016 722
AFSL 227681
Trading as CGU Insurance
181 WILLIAM ST,
MELBOURNE VIC 3000

BUSINESS INSURANCE

Certificate of Currency

Issue Date
29 April 2024

The policy referred to is current as at the date of issue of this certificate and whilst an expiry date has been indicated it should be noted that the policy may be cancelled in the future. Accordingly, reliance should not be placed on the expiry date.

Stallion Building Co Pty Ltd
14 Mitchell Avenue
Northam WA

Policy Details

Policy Number: 15T4226583
Type of Policy: Business Insurance
Expiry Date: 30 April 2025
Insured: Stallion Building Co Pty Ltd T/A Stallion Homes & Multicon C

Cover Details

Section 1 - Property

Sum Insured

Situation 1. 14 MITCHELL AVE, NORTHAM, WA, 6401	
Buildings	\$580,000
Contents	\$125,000
Situation 2. 44 OLIVER STREET, NORTHAM, WA, 6401	
Contents	\$40,000
Situation 3. 69 OLD YORK ROAD, NORTHAM, WA, 6401	
Buildings	\$10,000
Contents	\$60,000

Section 2 - Business Interruption

Sum Insured

Situation 1. 14 MITCHELL AVE, NORTHAM, WA, 6401	
Additional increased cost of working	\$130,000
Accountants' Fees	\$25,716
Indemnity Period - 12 months applicable to Additional increased cost of working	

Section 3 - Theft & Money

Sum Insured

Situation 1. 14 MITCHELL AVE, NORTHAM, WA, 6401	
Part A - Theft of Property	
Total contents inc. stock (exc. tobacco, cigars and cigarettes)	\$10,000
Situation 2. 44 OLIVER STREET, NORTHAM, WA, 6401	
Part A - Theft of Property	
Total contents inc. stock (exc. tobacco, cigars and cigarettes)	\$40,000
Situation 3. 69 OLD YORK ROAD, NORTHAM, WA, 6401	
Part A - Theft of Property	
Total contents inc. stock (exc. tobacco, cigars and cigarettes)	\$10,000

Section 7 - Machinery, Pressure Equipment, Goods in Cold Chambers

Sum Insured

Situation 1. 14 MITCHELL AVE, NORTHAM, WA, 6401
Machinery Breakdown and Pressure Equipment

15T4226583/1/4

BUSINESS INSURANCE

Certificate of Currency

Issue Date
29 April 2024

The policy referred to is current as at the date of issue of this certificate and whilst an expiry date has been indicated it should be noted that the policy may be cancelled in the future. Accordingly, reliance should not be placed on the expiry

Cover per event		\$5,000
Machinery Breakdown (incl Boiler Explosion)	Quantity 1	

Section 8 - Computer & Electronic Equipment **Sum Insured**

Situation 1. 14 MITCHELL AVE, NORTHAM, WA, 6401

Part A - Computer Systems/Electronic Equipment

Electronic Equipment	
ELECTRONIC EQUIPMENT 20000	\$20,000
Type of Cover - Breakdown	

Section 9 - General Property **Sum Insured**

Tools of Trade - Trades (inc. on site o'night) - Various portable electronic equipment	\$4,000
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This is to certify cover has been granted in terms of the Company's Standard Policy, a copy of which is available on request. This certificate is not a substitute for the Policy of Insurance issued to you. The Policy, not this certificate, details your rights and obligations and the extent of your insurance cover.

29 April 2024

Stallion Building Co Pty Ltd
T/A Stallion Homes & Multicon Commercial Const
PO Box 908
Northam WA 6401

Certificate of Currency

This is to certify that the following policy reference is current as at the date stated above. This Certificate provides a summary of the policy cover and is not intended to amend, extend, replace or override the policy terms and conditions contained in the actual policy document.

Policy Reference	224262
Name of Insured	Stallion Building Co Pty Ltd T/A Stallion Homes & Multicon Commercial Const
Insurance Class	Contract Works and Third Party Legal Liability
Period of Insurance	From 30/04/2024 to 30/04/2025 at 4:00 pm Local Time
Situation	Australia Wide
Limits of Liability	Section One - Contract Works Contract Value (Interest Insured) Including Principal supplied property \$3,000,000 any one occurrence at any one Insured Contract Site <i>Sub Limits</i> Existing Property of Principals N/A
	Section Two – Third Party Legal Liability A – Construction (Public) Liability Limit of Liability any one occurrence \$20,000,000 any one Occurrence (unlimited during the Period of Insurance in respect of Public Liability) B – Completed Operations (Products) Liability \$20,000,000 any one occurrence and in the aggregate in respect of liability arising from the Named Insured's Completed Operations and liability arising from the Insured's Products
Policy Number	M108945CAR
Insurer	QBE Insurance (Australia) Ltd

This certificate of currency is issued as a matter of information only and confers no rights upon the certificate holder. We accept no responsibility whatsoever for any inadvertent or negligent act, error or omission on our part in preparing these statements or in transmitting this certificate by email or for any loss, damage or expense thereby occasioned to any recipient of this letter.

Ursula De Bruyn
Risk Advisor



Stallion Building Co Pty Ltd
14 Mitchell Avenue
Northam WA 6401



WA Workers Compensation

Policy number

WCW006003076

WorkCover number

TBA

Certificate of Currency

Scope of cover

Employer's liability under the Workers Compensation and Injury Management Act 1981

Insured

Stallion Building Co Pty Ltd
ABN 57 144 593 564

Period of insurance

30 April 2024 to 4:00pm 30 April 2025

Business description

Residential builder

Industry classification (ANZSIC)

House Construction (3011)

Limit of liability

Indemnity under the Workers Compensation & Injury Management Act 1981 for WA, and at Common Law - Limit \$50,000,000 any one person or any number of persons arising out of the one event

Extensions

Extension	Details of cover	Extension Commencement Date	Extension Expiry Date
Principals Indemnity – Act Benefits and Common Law \$50,000,000 Blanket as per GIO wording	N/A	30/04/2024	30/04/2025

This Certificate certifies that as at the date of issue the stated policy is current for the period of insurance noted above. The issue of this Certificate imparts no obligation on the insurer to notify any party relying on it should the policy later be cancelled or altered for any reason.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This Certificate does not amend, extend or alter the coverage provided by the policy.



STALLION BUILDING COMPANY PTY LTD

Company Information

<u>Registered Business Name:</u>	Stallion Building Company Pty Ltd
<u>Trading Names:</u>	Stallion Homes Multicon Commercial Constructions
<u>Name of Trust:</u>	Davies Building Trust
<u>Sole Director:</u>	Jeremy Kyle Davies
<u>ABN:</u>	57 144 593 564
<u>ACN:</u>	144 593 564
<u>Builders Registration No:</u>	BC13411
<u>Registered Building Practitioner (Individual)</u>	BP103165
<u>Registered Address:</u>	14 Mitchell Ave, NORTHAM WA 6401
<u>Postal Address:</u>	PO Box 908, NORTHAM WA 6401
<u>Years in Business:</u>	44 Years
<u>Office Ph:</u>	08-9621 2020
<u>Website:</u>	www.stallionhomes.com.au
<u>Tenderer's Authorised Officer:</u>	Andrew Sharpe – Sales Manager 0400 362 125 andrew@stallionhomes.com.au Postal Address as above)

Company Experience on Similar Projects



Project 1:

Client (Business) Details	
Client Name:	Shire of Toodyay
Client Address:	PO Box 96, Toodyay WA 6566
Client Representatives Name:	Rob Koch
Client Representatives Position Title:	Community Emergency Services Manager
Client Representatives Contact Number:	0458 042 104
Client Representatives Email address:	cesm@toodyay.wa.gov.au

Project Details:	
Project Description:	Morangup CoLocation (DFES & SES) Station
Site Location:	Wallaby Way, Morangup WA 6083
Project Value (\$):	\$487,850 inc GST
Project Commencement Date:	2APR19
Project Completion Date:	22NOV19
Scope of Services provided:	Extension of existing Fire Station including preliminaries, earthworks, total construction and fit out, kitchen, bathrooms, meeting rooms, vehicle garaging, alfresco and hardstand.
Project Team / Resources Utilised:	Jerry Davies, Construction Manager Athol Davies, Siteworks/Earthworks Manager Glen DeBlecourt, Site Supervisor Andrew Sharpe, Contracts Manager Fred Ha, Purchasing Ethan Jung, Draftsman
Sub-consultant's details: (name, lead consultant details, scope of consultancy, etc)	Beyond Cabinets (Cabinetry) G&J Plumbing (Plumbing) Tim Briggs, Entire Fire (BAL assessments) Full Power Electrics (Electrician) Avon Civil Engineering (Eng Services) Ascent Structural Steel (Steelwork)
Design Considerations	Working around live fire operations.

Company Experience on Similar Projects



Project 2:

Client (Business) Details	
Client Name:	Shire of Koorda
Client Address:	10 Haig Street, Koorda WA6475
Client Representatives Name:	Lana Foote
Client Representatives Position Title:	Deputy Chief Executive Officer
Client Representatives Contact Number:	08-9684 1219
Client Representatives Email address:	dceo@koorda.wa.gov.au

Project Details:	
Project Description:	Rec Centre Upgrades
Site Location:	Scott St, Koorda WA 6475
Project Value (\$):	\$1,153,695 inc GST.
Project Commencement Date:	2OCT23
Project Completion Date:	30SEP24
Scope of Services provided:	<p>Extension & renovation of existing Recreation Centre including bar, commercial kitchen, dining room.</p> <p>Project value increased as a result of customer initiated variation to scope to include bowling green, retaining walls and landscaping.</p>
Project Team / Resources Utilised:	<p>Jerry Davies, Construction Manager Athol Davies, Siteworks/Earthworks Manager Glen DeBlecourt, Site Supervisor Andrew Sharpe, Project Manager Dawson Davies, Purchasing</p>
Sub-consultant's details: (business name, lead consultant details, scope of consultancy, etc)	<p>Gearing Construction (Concrete supply and labour) Full Power Electrics (Electrician) Corica Cabinets (Kitchen and bathroom fitout) All other services are in house.</p>

Project Referees



Design Considerations & Challenges	Construction dates and timeline mandated by football season and end of year function.
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Company Experience on Similar Projects



Project 3:

Client (Business) Details	
Client Name:	Shire of Northam
Client Address:	PO Box 613, Northam WA 6401
Client Representatives Name:	Brendan Rutter
Client Representatives Position Title:	Community Emergency Services Manager
Client Representatives Contact Number:	0458 080 818
Client Representatives Email address:	cesm@northam.wa.gov.au

Project Details:	
Project Description:	Grass Valley Fire Shed
Site Location:	Lot 23 Cnr of Keane & Wilson St, Grass Valley 6401
Project Value (\$):	\$254,452 inc GST
Project Commencement Date:	20JUL18
Project Completion Date:	19DEC18
Scope of Services provided:	Renovation and extensions including preliminaries, earthworks, total construction and fit out, paving, bathrooms, meeting rooms and alfresco.
Project Team / Resources Utilised:	Jerry Davies, Construction Manager Athol Davies, Siteworks/Earthworks Manager Glen DeBlecourt, Site Supervisor Andrew Sharpe, Contracts Manager Fred Ha, Purchasing Ethan Jung, Draftsman
Sub-consultant's details: (name, lead consultant details, scope of consultancy, etc)	Beyond Cabinets (Cabinetry) G&J Plumbing (Plumbing) Tim Briggs, Entire Fire (BAL assessments) Full Power Electrics (Electrician) All other services are in house.
Design Considerations	

Previous Experience

List of Projects				
Project Description	Services Provided	Contract Value	Contract Duration (include dates)	Client Details (name of business, name of client and phone number)
Lundy Avenue Cunderdin, 6407	Reno of Shire Depot	\$11,580.00	1MAY19-18MAY19	Shire of Cunderdin, 08-9635 2700
Toodyay-Bindi Bindi Rd, Toodyay , 6566	New Coondle Nunile Bush Fire Brigade Station	\$555,904.00	2APR19-30NOV19	Shire of Toodyay, 08-9574 9300
7870 Gt Eastern Hwy, Northam 6401	New Home 3x2	\$547,580.00	23OCT18-30OCT19	Michelle Martin, 0447 779 591
18 Marda Close, Bullsbrook 6084	New Home 3x2	\$374,660.00	8APR19-17DEC19	Tammy Barker, 0437 310 910
2 Cottrell St, Dowerin 6461	New Two Storey Offices, Showroom and Workshops	\$1,227,820.00	14OCT19-5MAY20	Stuart Boekeman, 0427 777 105
13 Albert Street, Northam 6401	New Home 4x2	\$369,930.00	9OCT19-30MAR20	Travis Clements, 0438 567 743
39 Watheroo Road, Dalwallinu 6609	New Steel Shed	\$31,380.00	18SEP19-25MAR20	Richard Draffin, 0488 296 008
2053 Bolgart Rd East, Karranadgin 6460	Extension to existing home	\$80,215.00	7AUG19-19DEC19	Brett Glatz, 0429 686 573
3 Solomon Street, Meckering 6405	New Meckering Mens' Shed	\$47,288.00	20JAN20-19MAY20	Dave Foord, 08-9625 1119
Wallaby Way, Morangup 6083	Extension and reno to Morangup Fire Station	\$475,574.00	7MAR19-30MAR20	Shire of Toodyay, 08-9574 9300
Site 14, Northam Airport 6401	New Aircraft Hangar	\$100,412.00	10SEP19-30MAY20	Ken Nilsson, 0419 950 807

Previous Experience

List of Projects				
Project Description	Services Provided	Contract Value	Contract Duration (include dates)	Client Details (name of business, name of client and phone number)
Shire of Northam, 08-9622 6100	New Home 5x4	\$260,540.00	28AUG18-21DEC18	Shire of Northam, 08-9622 6100
1 Sawyer Avenue, Dalwallinu 6609	New Home 5x4	\$499,400.00	15FEB19-15APR20	Delbert Sprigg, 0459 166 896
Tammin 6409	New Bathrooms to Town Hall and Renovations to Rec Centre	\$70,054.00	20APR20-8JUN20	Shire of Tammin, 0437 371 101
56 Morley Road, Lower Chittering 6084	New Home 4x2	\$248,690.00	10JUL19-19DEC19	Graeme Wicks, 0417 949 152
Lot 3 Yilgarn St, Cunderdin 6407	New Home 5x4	\$529,860.00	23FEB17-27AUG18	Russell Hitch, 0418 202 289
201 Duke Street, Northam 6401	New Motel Development	\$704,442.00	15AUG19-8JUL20	Mike Roszak, 0448 227 971
Mukinbudin 6479	2x New 4x2 GROH Government Housing	\$818,160.00	19SEP19-30JUN20	Dirk Sellenger, 08-9047 2100
Alpha Street, Ballidu 6606	Extensions and Renovation of Fire Station	\$205,506.00	5MAY20-3SEP20	Hart Architects, 08-9322 1122
Hoddy Street, Goomalling 6460	Re-roof Goomalling Primary School Library	\$249,226.00	1MAY20-1OCT20	Hart Architects, 08-9322 1122

Previous Experience

List of Projects				
Project Description	Services Provided	Contract Value	Contract Duration (include dates)	Client Details (name of business, name of client and phone number)
Katrine Road, Northam 6401	Ablutions block at Northam Cemetery	\$44,924.00	14MAR18-30JUN18	Shire of Northam, 08-9622 6100
33 Golf Crescent, Northam 6401	New Home 4x2	\$399,633.00	22FEB18-18DEC18	Glen DeBlecourt, 0439 962 215
Cnr Keane & Wilson St, Grass Valley 6403	Fire Station extension and upgrade	\$260,540.00	28AUG18-21DEC18	Shire of Northam, 08-9622 6100
7 Tathra Place, Jane Brook 6056	New Home 4x4	\$599,500.00	10NOV17-21DEC18	Tracey Baglin, 0414 233 681
57 Flat Rocks Road, Bindoon 6502	New Home 5x5	\$659,770.00	27OCT17-7DEC18	Karen Cooper-Bonser, 0417 271 377
114 MacDonald Rt Dumbarton 6566	New Home 4x2	\$415,910.00	1SEP17-28NOV18	Katie Sharples, 0400 050 630
Lot 3 Yilgarn St, Cunderdin 6407	New Home 5x4	\$529,860.00	23FEB17-27AUG18	Russell Hitch, 0418 202 289
79 Old York Rd, Northam 6401	Commercial Office, warehouse & showroom	\$502,000.00	26OCT17-28JUN18	ABCO, Richard Bagshaw 0488 034 050
Lot 127 Mitchell St, Merredin 6415	New St Johns Ambulance Sub Centre	\$809,490.00	9APR18-15FEB19	Donna Crook, 0429 411 547
1159 Doodenanning Rd, Cunderdin 6407	Renovation to existing home	\$26,800.00	7MAR18-30MAY18	Alan Carter, 0429 351 329
59 Makin Rd, Baldivis 6171	New Home 5x4	\$938,900.00	23APR18-2AUG19	Nicole Castle, 0412 577 718

Previous Experience

50 Telegraph Rd, Toodyay 6566	New Home 2x1	\$129,580.00	5JUL18-16AUG19	Brett Chaney, 0449 149 173
4 McGinniss Way, Merredin 6415	New Home 3x2	\$265,870.00	30SEP16-6APR17	Kirsty McLean, 0427 724 881
Lot 743 Gamenya Pl, Dalwallinu 6609	New Home 3x3.5	\$499,290.00	29MAR18-24JUL19	George Cowley, 0447 595 644
2261 Southern Brook Rd, Southern Brook 6401	Renovation and extension to existing home	\$221,870.00	18APR18-25JAN19	Rob Dempster, 0447 915 643
79 Churchman Brook Rd, Bedfordale 6112	New Home 7x7	\$1,678,974.00	14DEC17-20MAY19	Paul Fawkes, 0488 977 974
54 Wood Drive, Northam 6401	New Brick Shed	\$44,990.00	1AUG18-26FEB19	Alan Friend, 9622 1258
6 Albatross Pl, Northam 6401	New Home 3x2	\$473,330.00	10OCT18-25MAY19	Dorothy Glass, 0428 232 270
36 Spear St, Cunderdin 6407	House extension and renovation	\$107,320.00	29AUG18-4FEB19	James Judd, 0409 468 909
1765 York Williams Rd, Dale 6304	New Home 2x1 and shed	\$298,540.00	16MAY18-23MAY19	Tess Kelliher, 0467 176 659
Scott Street, Koorda 6475	Rec Grounds Gymnasium, Change Rooms and Ablutions	\$683,980.00	21JAN19-21AUG19	Shire of Koorda, 9684 1219
38 Gillett Rd, Northam 6401	New Home 4x2	\$379,390.00	19DEC18-9AUG19	Rob Morgan, 0400 406 975
422 Hardy Rd, Meckering 6405	New Machinery Shed 32m x 15m x 6m	\$72,930.00	16JAN19-20JUN19	Andrew Reynolds, 0427 946 976
151 Avon Terrace, York 6302	New Storage Shed 20m x 4m x 2.6m	\$60,358.00	15APR19-6AUG19	Clayton Smith, 0417 187 930
33 Weelara Heights, Bedfordale 6112	New Home 3x3	\$787,800.00	9NOV17-15MAR19	Wade Watkins, 0409 390 288
295 Timber Creek Cres, Coondle 6566	Bathroom Renovation	\$14,724.00	16APR19-4JUL19	Scott Wilkinson, 0415 048 261

Previous Experience

List of Projects				
Project Description	Services Provided	Contract Value	Contract Duration (include dates)	Client Details (name of business, name of client and phone number)
52 Gillett Road, Northam 6401	New Home 4x3	\$298,980.00	29JUN17-22MAR18	Chloe Wolfenden, 0429 545 502
204 Dumbarton Road, Toodyay 6566	New Home 2x2 and detached workshop	\$479,740.00	24OCT17-5JUN18	Pam McBride, 0408 951 784
401 O'Driscoll Road, Bakers Hill 6562	New Home 4x2	\$347,930.00	20NOV17-14MAY18	Patrick Kavanagh, 0428 574 547
Lot 219 Yilgarn Street, Cunderdin 6407	New Home 6x6	\$699,930.00	17MAY17-12FEB18	Merrilyn Judd, 0447 011 890
Lot 2 Bruce Rock-Quairading Rd, Quairading 6383	New Workers Amenities, Lunchroom, Storage Facility.	\$169,840.00	28AUG17-20FEB18	Hollivale Pty Ltd, John Kevill, 0427 230 442
Lot 624 (4) Martin Street Wongan Hills 6603	Wongan Ballidu Aged Persons Homes Assoc. Inc. (2 New Units 2x1)	\$397,980.00	2AUG17-1MAR18	Don Sadler, 0428 721 025
20 Gairdner Street, Northam 6401	Commercial offices and carpark	\$445,390.00	6FEB17-6SEP17	John Buttersfield, 0417 980 551
1 Albatross Place, Northam 6401	New Home 4x2	\$334,950.00	30DEC16-6JUL17	Diane Carlson, 0455 250 555
Lot 800 Nicholson Court, Canning Vale 6155	Church Meeting Hall	\$333,960.00	17MAR17-22NOV17	Denby Nicholson Gospel Trust, Mark Sivewright, 0408 308 766
17 Hewett Rd, Wongan Hills 6603	New Home 4x2	\$504,790.00	13JUL16-23JAN17	Dave Edmonds, 0428 287 218
1100 Coppin Road, Mundaring 6073	New Home 4x3	\$484,770.00	15SEP16-18DEC17	Brad Hitch, 0448 731 615

Previous Experience

Lot 3498 Bindi Bindi East Road, Bindi Bindi 6574	New Home 4x2	\$599,770.00	30AUG16-24JUL17	Hassad Australia Pty Ltd, Neil Mackintosh
4 McGinniss Way, Merredin 6415	New Home 3x2	\$265,870.00	30SEP16-6APR17	Kirsty McLean, 0427 724 881
8 Ackland Street, Wongan Hills 6603	Community Centre	\$522,940.00	16MAR16-17FEB17	Perth Diocesan Trust (The Anglican Church Diocese of Perth), Ian Ludlow, 0407 943 181
Lot 160 Wilson Street, Dalwallinu 6609	New Home 5x4	\$369,930.00	14FEB17-22NOV17	Steve Ray, 0429 295 906
4A Chester Court, Forrestfield 6058	New Home Two Storey 4x2	\$299,860.00	9FEB17-18DEC17	Lance Staer, 0400 117 400
375 Wundabiniring Rd, Woottating 6562	New Home 3x2	\$372,900.00	9DEC16-16JUN17	Rell Stratton, 0419 905 423
12 Brooklyn Road, Spencers Brook 6401	New 2x1 Farmstay Unit	\$143,880.00	10NOV16-6JUL17	Peter Wilding, 0458 008 998
Lot 78 Churchman Brook Road, Bedfordale 6112	Church Meeting Hall	\$293,810.00	29JAN16-11AUG16	Clifton Gospel Trust, Ben Davies, 9456 2800
Lot 160 Wanju Road, Wundowie 6560	New Home 3x2 and shed	\$567,160.00	22JUN15-26APR16	Marilyn Benthien, 9572 7580
Lot 126 Wilson Street, Grass Valley 6403	New Home 3x2	\$344,430.00	9NOV15-22JUL16	Andrew Bitmead, 0409 347 366
773 Wells Glover Road, Mooliabeene WA6504	New Home 3x2	\$317,460.00	22SEP15-31MAR16	Rodney Cram, 0428 913 232
10785 Beverley Road, Morbinning 6304	New Home Two Storey 3x2	\$308,440.00	1MAY15-19JAN16	Andrew Cross, 0413 802 905
27 Toodyay Street, Toodyay 6566	New Home Two Storey 2x2	\$584,870.00	16MAY16-6DEC16	Alison Downie, 0427 888 162
26 Strickland Drive, Dalwallinu 6609	New Home 4x3	\$848,000.00	20NOV15-10DEC16	Matthew Draffin, 0438 199 183
28 Illawarra Crescent, Canning Vale 6155	New Home Two Storey 7x5	\$1,574,350.00	3JUL15-4NOV16	Rick Fawkes, 0488 033 090

Previous Experience

45 Sixth Road, Bejoording 6566	Extension and Alterations 4x2	\$176,440.00	6JUL15-12MAY16	Jason Large, 0413 621 158
15 Gentle Road, Quellington 6302	New Home 5x2	\$439,780.00	27NOV15-11AUG16	Michelle Marris, 0422 906 916
2 Mitchell Avenue, Northam 6401	Commercial Carwash	\$704,075.00	27JUN16-30OCT17	Bryan Lee, 0418 934 984
Jennaberring Road, Quairading 6383	Demolition and Addition to Ambulance Building	\$296,530.00	10JUL15-10MAY16	Quairading Ambulance Committee, PO Box 7 Quairading 6383
12 James Street, Dalwallinu 6609	New Home 4x3	\$318,340.00	23JUN16-20APR17	Robert Ray, 0417 190 032
23 McLennan Street, Quairading 6383	New Home 4x2	\$525,910.00	22DEC15-3NOV16	Scott Richards, 0427 466 249
70 Gordon Street, Northam 6401	New Garage	\$54,890.00	2MAR16-21JUL16	Geoff Ruscoe, 0427 922 306
27 Clifford Street, York 6302	Extension and additions to 2x1	\$167,850.00	19MAY15-22MAR16	Ian Simons, 0417 183 393
8 Mitchell Avenue, Northam 6401	Extension to existing home 4x2	\$68,270.00	7OCT15-15FEB16	Brian Thomas, 0448 791 550
3 Boolok Avenue, Wundowie 6560	New Home 4x3	\$465,000.00	3FEB16-17NOV16	Steve Tucker, 0488 301 160
752 Mount Anne Road, Cunderdin 6407	Bathroom & Laundry renovations	\$47,300.00	20SEP16-23JAN17	Kelly Whisson, 0423 689 811
17 McLennan Street, Quairading 6383	New Home 3x2	\$464,970.00	17DEC15-7SEP16	Ian Wilson, 0429 301 049
Lot 211 Fermoy Avenue, Northam 6401	New Home 3x2	\$259,880.00	12DEC14-18SEP15	Michael Bloomfield, 0419 140 057
6362 Great Southern Highway, York 6302	New Home 4x3	\$967,670.00	14OCT13-4DEC14	Derrol Crane, 0408 380 004
Lots 724/5 Leahy Street, Dalwallinu 6609	New Home 5x3	\$466,260.00	15DEC14-3SEP15	Jeremy Draffin, 0409 836 718
2 Anderson Way, Dalwallinu 6609	New Home 5x4	\$677,270.00	10OCT14-17NOV15	Richard Draffin, 0488 296 008
67 Quinlan Street, Goomalling 6460	New Home 4x2	\$331,430.00	9JUL15-23DEC15	Jacqueline Edwards, 0423 867 709

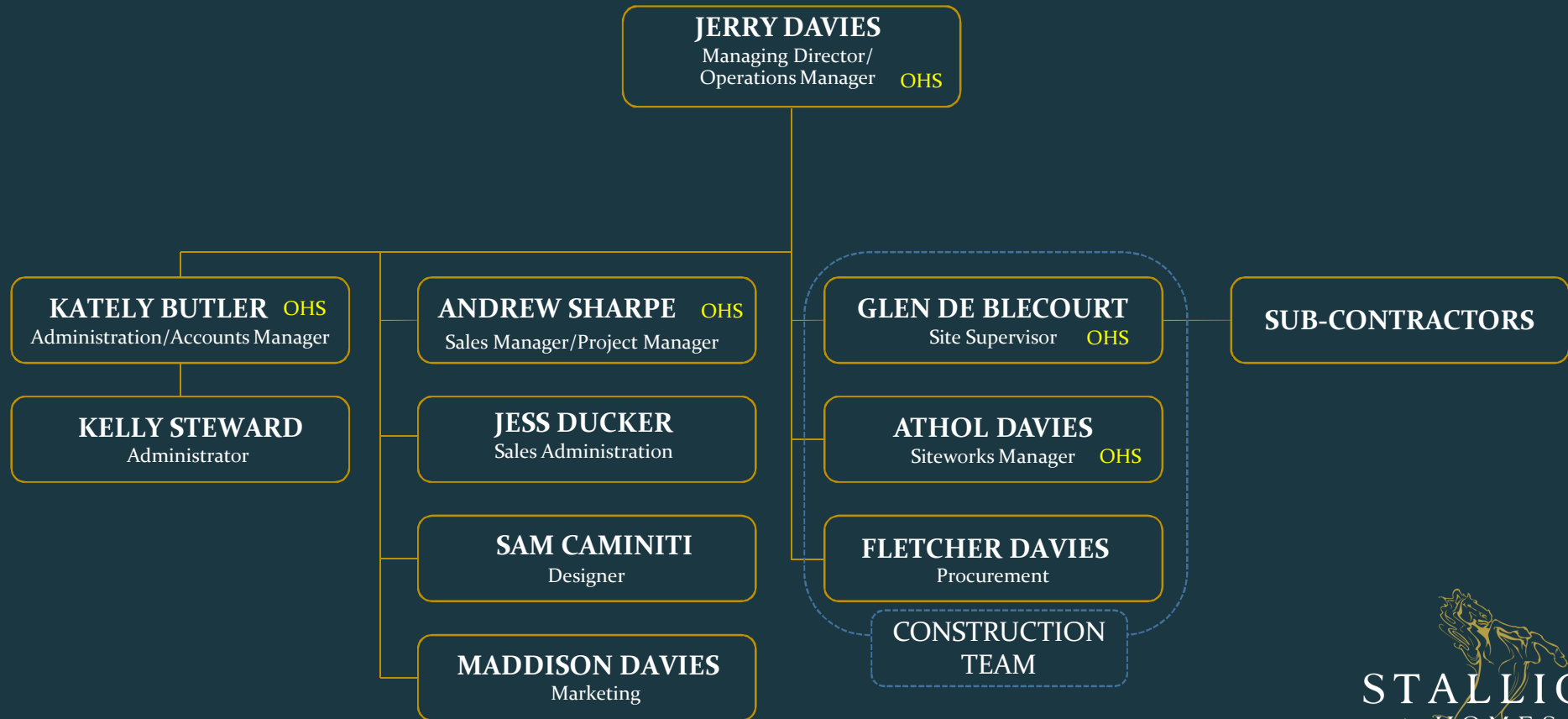
Previous Experience

4 Katrine Road, Northam 6401	New Home 4x2	\$381,370.00	19FEB15-24NOV15	Amy Eeles, 0433 552 119
29 Loton Drive, Northam 6401	New Home 5x3	\$359,970.00	13MAY14-12DEC14	Michelle Zuchetto & Anthony Ewings
Lot 63 Hodgson Street, Cunderdin 6407	New Home 6x6	\$535,000.00	3SEP14-15MAY15	Trevor Fawkes, 0458 474 814
Lot 8 York Northam Rd, Muluckine 6401	New Home 5x3	\$399,630 .00	25JUN14-24MAR15	Jason Fieldhouse, 0457 920 519
7 Bunker Way, Northam 6401	New Home 4x2	\$282,960.00	18NOV14-7JUL15	Kevin Jury, 0400 123 502
14 Golf Crescent, Northam 6401	New Home 4x2	\$390,350.00	18NOV14-10JUN15	Jodie Longmire, 0414 086 904
5 Bunker Way, Northam 6401	New Home 4x3	\$294,330.00	31JUL14-12MAY15	Fraser McPhail, 0439 970 755
95 Colstoun Road, Ashfield 6054	New Home 3x2	\$254,980.00	27FEB15-8DEC15	Karen Pedrick, 0439 935 992
Lot 104 Maiolo Way, Merredin 6415	New Home 3x2	\$377,190.00	17JUN15-22DEC15	David Pirovich, 0431 808 858
439 Northam Toodyay Road, Northam 6401	Bathroom & Laundry Renovations	\$56,208.00	21APR15-16JUL15	Greg & Leonie Randle, 9622 5811
13 Hewett Road, Wongan Hills 6603	New Home 4x2	\$401,170.00	27MAR15-20NOV15	Darin Sarcich, 0428 711 440
88 Wellington Street, Northam 6401	Two Storey Office Building	\$740,000.00	16AUG13-26MAY15	Carol Jones, Share & Care Community Services Group Inc, (08) 9622 2828
17 Mitchell Street, Cunderdin 6407	New Home 4x3	\$435,710.00	1APR14-15MAY15	Tony Tindal, (08) 9635 1571
20 Bedford Street, Cunderdin 6402	New Home 5x4	\$749,700.00	10JUN14-15MAY15	Vincent Trewarn, vince@trufab.com.au
Lot 207 Gillett Road, Northam 6401	New Home 4x2	\$341,770.00	9APR15-8SEP15	Cameron Wilkie, 0403 966 751
Lot 803 George & Mears Streets, York 6302	Seven Unit Development	\$839,877.00	20JUN13-27APR14	Gary Zacker, 0405 241 870
13 Bunker Way, Northam 6401	New Home 4x2	\$293,920.00	12FEB14-8SEP14	Chantelle Beer, 0439 937 794

Previous Experience

11 Bunker Way, Northam 6401	New Home 4x2	\$314,390.00	12SEP13-3MAR14	Peter Clements, 0488 325 096
1-3 Oliver Street, Northam 6401	Holden Dealership, including showroom, offices, amenities and service area.	\$1,391,170.00	4MAR14-15DEC14	Bryan Lee, (08) 9622 5622
Lot 228 Fairway Bend, Northam 6401	New Home 3x2	\$232,390.00	10MAY13-4JUN14	Colin Jennings, Kenderson Pty Ltd, 0400 259 168
Lot 233 Golf Crescent, Northam 6401	New Home 4x2	\$279,700.00	10MAY13-4JUN14	Colin Jennings, Kenderson Pty Ltd, 0400 259 168
Lot 290 Bunker Way, Northam 6401	New Home 4x2	\$279,700.00	10MAY13-4JUN14	Colin Jennings, Kenderson Pty Ltd, 0400 259 168
Lot 369 Putting Rise, Northam 6401	New Home 4x2	\$241,256.00	10MAY13-4JUN14	Colin Jennings, Kenderson Pty Ltd, 0400 259 168
104 Carter Road, Cunderdin 6401	New Home 4x2	\$344,770.00	10OCT13-4JUN14	Troy Kevill, 0417 7020 50
Lot 54 Arcadia Retreat, Wundowie 6560	New Home 3x2	\$335,600.00	9MAY13-23JAN14	Doug Leggerini, 0402 321 856
319 Gleeson Hill Road, Bakers Hill 6562	New Home 4x2	\$274,700.00	5MAR13-28FEB14	Jesse Mackin, 0448 160 081
35 Railway Road, Cadoux 6466	New Home 5x3	\$395,780.00	16JAN14-30JUL14	Amanda Macnamara, 0488 731 177
15 Atkinson Street, Northam 6401	Two Units 3x2	\$386,370.00	3SEP13-22MAY14	James McLevie, 0428 938 733
38 Fairway Bend, Northam 6401	New Home 2x2	\$250,100.00	26APR13-8JAN14	Iqbal Singh, 0412 281 787
Lot 8 Syred Road, Toodyay 6566	New Home 4x2	\$344,767.00	17JUL13-18JUN14	Callen Syred, 0437 241 475

COMPANY STRUCTURE



KEY PERSONNEL CONTACT DETAILS

NAME	POSITION	CONTACT
JERRY DAVIES	Managing Director	0458 220 897 / jerry@stallionhomes.com.au
ANDREW SHARPE	Sales Manager/ Project Manager	0400 362 125/ andrew@stallionhomes.com.au
GLEN DE BLECOURT	Site Supervisor	0439 962 215 / glen@stallionhomes.com.au
KATELY BUTLER	Administration / Accounts Manager	(08) 9621 2020 / carly@stallionhomes.com.au
JESS DUCKER	Sales Administrator	(08) 9621 2020 / reception@stallionhomes.com.au
FLETCHER DAVIES	Procurement Officer	(08) 9621 2020 / orders@stallionhomes.com.au
ATHOL DAVIES	Siteworks Manager	0458 454 607 / athol@stallionhomes.com.au



14 Mitchell Avenue, Northam WA 6401 | PO Box 908, Northam WA 6401 | Tel: (08) 9621 2020 / Fax: (08) 9621 2060 | Reg. No. 13411

Current details for ABN 57 144 593 564

ABN details

Entity name: STALLION BUILDING CO PTY LTD



ABN status: Active from 01 Jan 2023

Entity type: Australian Private Company

Goods & Services Tax (GST): Registered from 01 Jan 2023

Main business location: WA 6401

Business name(s)

Business name	From
MULTICON COMMERCIAL CONSTRUCTION 	07 Jun 2023
STALLION BUILDING CO PTY LTD 	07 Jun 2023
STALLION HOMES 	07 Jun 2023

ASIC registration - ACN or ARBN or ARSN or ARFN

144 593 564 [View record on the ASIC website](#) 

Deductible gift recipient status

Not entitled to receive tax deductible gifts

ABN last updated: 07 Jun 2023

Record extracted: 29 Jun 2023

Disclaimer

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ASIC

Australian Securities & Investments Commission

Australian Company

STALLION BUILDING CO PTY LTD
ACN 144 593 564

Extracted from ASIC's database at AEST 18:32:22 on 02/05/2023

Company Summary

Name: STALLION BUILDING CO PTY LTD

ACN: 144 593 564

ABN: 57 144 593 564

Registration Date: 11/06/2010

Next Review Date: 11/06/2023

Status: Registered

Type: Australian Proprietary Company, Limited By Shares

Locality of Registered Office: OSBORNE PARK WA 6017

Regulator: Australian Securities & Investments Commission

Further information relating to this organisation may be purchased from ASIC.

STANDARD SUBCONTRACTOR LIST



TRADE	PROPOSED SUBCONTRACTOR / SUPPLIER	LOCATION	EMPLOYEES
Preliminaries	Stallion Homes	14 Mitchell Ave, Northam WA 6401	15
Earthworks & Siteworks	Stallion Homes	14 Mitchell Ave, Northam WA 6401	15
Concrete Supply	Wongan Concrete Services	307 Tiller Drive, Kellerberrin WA 6410	10
Concrete Supply	Mobile Concrete Services	8 Tannin Pl, Toodyay WA 6566	4
Formwork & Concrete Lay	York Concrete	York WA 6403	3
Hydraulic Services	G&J Plumbing	PO Box 89, Meckering WA 6405	2
Electrical	Fullpower Electrics	7 Browning Road, Armadale WA 6112	15
Demolition	Stallion Homes	13 Mitchell Ave, Northam WA 6401	15
Wall & Roof Frames Supply	AG Trusses	10 Keates Road, Armadale WA 6112	15
Wall & Roof Frames Install	LWS Carpentry	8 Uralia Tce, Northam WA 6401	4
Roofing	Stallion Homes	14 Mitchell Ave, Northam WA 6401	15
Roller Doors & Shutters	Allstrong Outdoor Garage Doors	Wongamine WA 6401	3
Structural Steel	Ascent Structural & Architectural Steel	110 Sultana Road W, High Wycombe 6057	25
Structural Steel Optional	Wheatbelt Steel / WBS Group	98 Byfield St, Northam WA 6401	30+
Structural Steel Optional	Auspan	105 Stirling Tce, Toodyay 6566	30+
Cabinetry	Corica Cabinets	2/23 Wildon St, Bellevue WA 6056	2
Cabinetry Optional	Beyond Cabinets	39 Old York Road, Northam WA 6401	3
Brick & Block Work	Stallion Homes	14 Mitchell Ave, Northam WA 6401	15
Windows and Glazing	Jason Windows	31 Sheffield Road, Welshpool WA 6106	50+
Windows and Glazing Optional	Affinity Windows	5 Compass Rd, Jandakot WA 6164	50+
Internal Linings	Stallion Homes	14 Mitchell Ave, Northam WA 6401	15
General Carpentry	LWS Carpentry	8 Uralia Tce, Northam WA 6401	4
Tiling	Stallion Homes	14 Mitchell Ave, Northam WA 6401	15
Painting	Wilkie Painting	Northam WA 6401	2
Termite Management	Termico Pest Management	25 Resources Way, Malaga WA 6090	15
Floor Coverings	Dallimore Carpet Choice	258 Fitzgerald St, Northam WA 6401	8
Landscaping	Oasis	5 Christmass St, Northam WA 6401	3
Hardware	Bunnings Trade	Peel Terrace, Northam WA 6401	100+
Airconditioning	Lloyds Air Conditioning & Refrigeration	75 Duke St East, Northam WA 6401	4

27th May, 2024

To Whom It May Concern

Dear Sir/Madam,

RE: STALLION BUILDING CO PTY LTD (ACN - 144 593 564)
ABN – 57 144 593 564
14 Mitchell Avenue, NORTHAM WA 6401

We advise that we act as the Accountants and Tax Agents for Stallion Building Group, being Stallion Building Co Pty Ltd and all associated entities, and have been for almost twenty (25) years.

We hereby confirm that the company and all associated individuals are in a sound financial position, whereby they can pay their debts as and when the fall due.

Please do not hesitate to contact our office if you have any further queries.

Yours faithfully



Heidi Kenney
Director
CANNING ACCOUNTING

10.2 Wandering Community Centre Quotation for Revised Electrical Works

File Reference:	11.111.11101
Location:	Down Street Wandering
Applicant:	N/A
Author:	Alan Hart, Chief Executive Officer
Authorising Officer	Alan Hart, Chief Executive Officer
Date:	4 September 2024
Disclosure of Interest:	Nil
Attachments:	Quotation from Stallion Homes
Previous Reference:	Wandering Community Centre Upgrade Committee Meeting 21 August 2024 – Item 4.2

Summary:

For the Committee to recommend to Council to accept the quotation for the revised electrical works as part of the Wandering Community Centre Upgrade.

Background:

The Wandering Community Centre is the hub for the Wandering community and has been identified as a building that needs to be upgraded to ensure that community expectations of a modern facility are addressed and the building is fit for purpose going into the future

Comment:

The committee requested that further investigation works be undertaken with the tenderer, Stallion Homes, with regard to the electrical works that is needed at the Wandering Community Centre to ensure that compliance with current standards is achieved and to minimise the cost of electrical works by doing the entire upgrade at once and whilst the building works are being completed and not in 2 stages.

The electricians attended an onsite meeting with the project manager on 28th August and assessed what is required to undertake a total electrical upgrade to make the building comply with the current standards, including replacing the main switchboard and installing suitable exit signs to the main hall.

The cost of the electrical works has been quoted at \$9,125.30 (ex GST). There however be a saving in the electrical works quoted in the tender of \$5,402.50 (ex GST), making the additional cost of the works of \$3,722.80 (ex GST).

Details of the works is attached.

It is recommended that the Committee recommend to Council to accept this quotation and vary the tender amount by \$3,722.80.

Consultation:

Not applicable

Statutory Environment:

Not applicable

Policy Implications:

Not applicable

Financial Implications:

As detailed in the report

Strategic Implications:

PROVIDE STRONG LEADERSHIP

Our Goals	Our Strategies
A well informed Community	Foster Opportunities for connectivity between Council and the Community
We plan for the future and are strategically focused	Ensure accountable, ethical and best practice governance

Sustainability Implications:

- Environmental: There are no known significant environmental considerations.
- Economic: There are no known significant economic considerations.
- Social: There are no known significant social considerations

Risk Implications:

Nil

Voting Requirements:

Simple Majority

010924 Moved: Darralyn Ebsary Seconded: CR Gillian Hansen

Officer Recommendation and Committee Decision:

That the Committee recommends to Council to accept the variation to the tender to upgrade the Electrical Works at a cost of \$3,722.80 (ex GST).

Carried 5/0

For: L Muller, B Whitely, Cr M Watts, Cr G Hansen, D Ebsary
Against: Nil

020924 Moved: Cr R Cowan Seconded: Cr S Little

Recommendation and Council Decision:

That Council accept the variation to the tender to upgrade the Electrical Works at a cost of \$3,722.80 (ex GST).

Carried 7/0

For: Cr Turton, Cr Little, Cr Cowan, Cr Jennings, Cr Price, Cr Watts, Cr Hansen

Against: Nil

From: [Andrew Sharpe](#)
To: rinawoc@gmail.com; [Alan Hart](#)
Cc: [Joel Farr | Stallion Homes](#)
Subject: Electrical upgrades for Wandering Community Centre
Date: Tuesday, 3 September 2024 2:16:57 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
Importance: High

CAUTION: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi Lou & Alan,

The sparkies have done their analysis, notes are below.

In short, the works noted will cost \$9,125.30 (ex GST), but will make the previously quoted tender works simpler (and tidier/better) which will save \$5,402.50 (ex GST) on the tendered price, meaning getting a new switchboard and making everything up to date and organised is the difference, being \$3,722.80 ex GST (on top of the electrical works noted in the tender submission). All this stuff really should be done, it is going to make the whole finished project much better, and is very little cost in my opinion.

Their recommendations for power supply and switchboards to community centre after the site inspection includes the following extra works:

- Replace the existing board in the foyer with a new commercial chassis board in the same location.
- Relocate the existing circuits to new board and including RCD protection as required.
- Solar board to remain as is to keep backup circuits separate from main supply.
- Emergency light test kit for existing emergency lights subject to wiring being suitable.
- This work is recommended to be done as part of the extension to avoid the need to install RCDs and breakers for items that will be removed during the extension

Notes:

- Following the site visit, it is observed that the current supply is larger than standard, it appears to be 3PH 100A.
- This is close to the maximum demand for the kitchen extension. However, typically the actual power consumption is less than the maximum demand. Therefore, it is advised at this stage to maintain the existing power supply as is. The cables leading to the community centre are adequately sized to handle the anticipated power requirements.
- The present switchboards are an amalgamation of three boards with circuits derived from all three boards.
- Installing a new circuit and breaker sufficient for the extension would entail a considerable effort. Instead of undertaking this and then adding an additional board in the extension, it is recommended to replace the two old switchboards with a new single board that would centralize all circuits in the building to one location. In addition to this there are 8 existing power circuits to the kitchen area that can be re-used for the extension. **This option will also save \$5402.50** on the cost of the current kitchen renovation.
- The solar board is new and there are advantages to keeping backup circuits separate so we would propose that this is left as a separate board adjacent to the main switchboard.
- We understand that the existing three phase exhaust fans and the electric hot water systems

are to be removed as part of renovations. We have not allowed to reconnect these in the new switchboard.

Please let me know your/Council's decision?

Thanks again,

Kind Regards,

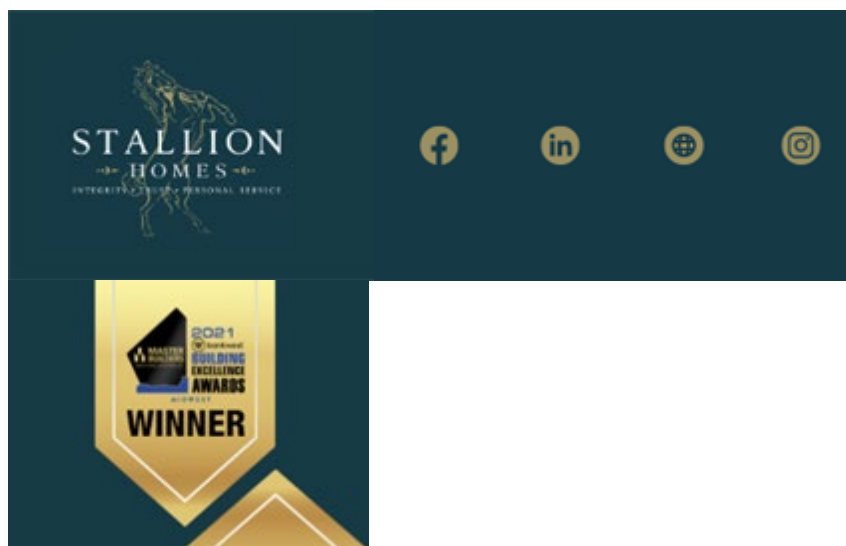
Andrew Sharpe
Sales Manager

A: 14 Mitchell Avenue, Northam WA

W: stallionhomes.com.au

P: 1300 21 2020

M: +61 400 362 125



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11. New Business or Urgent Business Introduced by Decision of the Meeting

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

11.1 Elected Members

030924 Moved: Cr S Little Seconded: Cr G Hansen

Council Decision:

That late item 11.1.1 Peel Harvey Catchment Council Memorandum of Understanding and item 11.1.2 Request for Sponsorship from Wandering CWA be introduced as new business

Carried 7/0

For: Cr Turton, Cr Little, Cr Cowan, Cr Jennings, Cr Price, Cr Watts, Cr Hansen

Against: Nil

11.1.1 Peel Harvey Catchment Council Memorandum of Understanding

040924 Moved: Cr G Hansen Seconded: Cr S Little

Council Decision:

That Council authorise the CEO to sign the Memorandum of Understanding between Wilman (Dryandra) People Corporation, Peel Harvey Catchment Council and the Shire of Wandering in implementing the Preserve, Promote and Protect our Aboriginal Sites Grant.

Carried 7/0

For: Cr Turton, Cr Little, Cr Cowan, Cr Jennings, Cr Price, Cr Watts, Cr Hansen

Against: Nil

11.1.2 Request for Sponsorship from Wandering CWA

050924 Moved: Cr A Price Seconded: Cr G Hansen

Council Decision:

That Council approve the funding request from the Wandering CWA to cover the cost to print their 70th anniversary cook book.

Carried 7/0

For: Cr Turton, Cr Little, Cr Cowan, Cr Jennings, Cr Price, Cr Watts, Cr Hansen

Against: Nil

11.2 Officers

12. Matters Behind Closed Doors

13. Closure of Meeting

The Presiding Member declared the meeting closed at 4.48pm.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is a written agreement between the Parties:

Wilman (Dryandra) People Corporation, PHCC and Shire of Wandering

1 Purpose of the MOU

The purpose of this MOU is to define the roles and responsibilities of PHCC, Wilman (Dryandra) People Corporation (WDPC) and the Shire of Wandering (the Shire) in implementing the *Preserve, Promote and Protect our Aboriginal Sites* grant received by WDPC for on-ground works at Pumphreys Bridge. Funding to the value of \$50,000 excluding GST has been awarded to WDPC by the Department of Planning Lands and Heritage (DPLH) after a successful funding application submitted in April 2024. The funding is focused on Registered Heritage Site ID 27935 Hotham River, Registered Heritage Site ID 29166 Pumphreys Bridge and Lodged Place Site ID 29171 Camping Ground.

2 Roles & Responsibilities

It is agreed by PHCC, WDPC and the Shire that the on-ground works in Table 1 will be carried out at Pumphreys Bridge according to the following budget and within/adjacent to the Registered Heritage Sites listed above as per stipulations of the DPLH funding.

Table 1: Activities and budget granted by DPLH to WDPC. *Note that updated quotes are required prior to engaging contractors and suppliers to ensure the budget is not exceeded.*

No.	Activity	Cost (exc. GST)	Timeline for completion
1.	Assessment of the old bridge ruins and development of a restoration plan by a timber heritage consultant.	\$8,281	30 June 2025
2.	Renovation of the timber wall on the banks of the river adjacent to the bridge ruins.	\$10,000	31 March 2025
3.	Design and installation of 3 signs that illustrate the cultural and environmental significance of the site.	\$1,500	30 November 2024 (first sign installment) 30 June 2025 (remaining sign installments)
4.	Weed control	\$2,560	30 June 2025
5.	Seedlings (endemic species)	\$1,400	30 June 2025
6.	BBQ	\$10,000	30 June 2025
7.	Gazebo	\$8,759	30 June 2025
8.	Picnic table	\$2,500	30 June 2025

These activities and their estimated costs form the project budget granted to WDPC and any variation in the ability and timing to implement them needs to be approved by DPLH on request of WDPC.

Table 2 lists the roles and responsibilities that will be carried out by PHCC, WDPC and the Shire in implementing the project activities.

Where PHCC and the Shire are the 'lead organisation' for a project activity, they will provide an invoice to WDPC for transfer of project funds for the purpose of paying external contractors to carry out the relevant project activities. PHCC and the Shire will also provide copies of receipts/invoices from external contractors to WDPC as 'evidence' of the activities being carried out.

As stated below, PHCC and the Shire will ensure that any external contractors they engage will remain within the project budget stipulated in this document. If budget limits for activities are exceeded, the lead organisation will proceed only if they can cover the cost themselves or a formal 'Variation' in budget/activities is received by WDPC from DPLH to modify budget costs of activities.

Table 2: Project Activities

No.	Activity	Lead organisation	Supporting organisation/s
-	WDPC to make payment to PHCC and the Shire for the activities they are coordinating on receipt of an invoice. Invoices can be sent once all parties have signed this MOU.	WDPC	PHCC, Shire
-	Ensure external suppliers and contractors stay within the project budget for each activity as listed in Table 1.	WDPC, PHCC, Shire	
-	If the cost of activities exceeds the budget, ensure that the balance can be covered by other means or <i>if needed</i> , a variation in budget is agreed by WDPC and approved by DPLH.	WDPC, PHCC, Shire	
1.	Engage heritage timber consultant in assessing the old bridge ruins and developing a restoration plan.	PHCC	WDPC, Shire
2.	Engage contractor for renovation of the timber wall on the banks of the river.	PHCC	WDPC, Shire
3a.	Site visit to determine location of signs and sign design workshop.	WDPC	PHCC, Shire
3b.	Design & print Aboriginal Heritage components of the signs relevant to this project. PHCC will work with WDPC & the Shire on sign requirements for the Hotham-Williams River projects and synergies.	WDPC	PHCC, Shire
3c.	Design & print environmental components of the signs for the Hotham-Williams Rivers Project. PHCC will work with WDPC & the Shire on sign requirements for the Hotham-Williams River projects and synergies.	PHCC	WDPC, Shire

No.	Activity	Lead organisation	Supporting organisation/s
3d.	Comments & input on sign design prior to finalising.	WDPC, PHCC	Shire
3e.	Installation of the signs.	Shire	WDPC, PHCC
4a.	Site visit to determine location and scope of weed control.	WDPC PHCC	Shire
4b.	Engage weed control contractor.	PHCC	WDPC, Shire
5a.	Site visit and/or discussion to determine species of seedlings and location for planting.	WDPC PHCC	Shire
5b.	Engage seedling supplier and place order.	PHCC	WDPC, Shire
5c.	Collect/delivery of seedlings.	PHCC	WDPC, Shire
5d.	Plant seedlings.	PHCC	WDPC, Shire
6a.	Determine exact BBQ costs.	Shire	WDPC, PHCC
6b.	Engage contractor to install BBQ (if funding allows).	Shire	WDPC, PHCC
7a/8a.	Site visit to determine location of gazebo and picnic table.	WDPC	PHCC, Shire
7b/8b.	Engage contractor to construct gazebo and picnic table.	Shire	WDPC, PHCC
-	Funding reporting and acquittal to DPLH.	WDPC	PHCC, Shire

2.1.1 Work Health and Safety

All Parties will use reasonable endeavors to ensure that their employees and members comply with the provisions of all relevant statutes, regulations, by-laws and requirements of any Commonwealth, State, or local authority including those arising under Workplace Health and Safety (WHS).

2.1.2 Limitation of Liability

No Party accepts sole responsibility or liability for the success or otherwise of the project activities and no Party is solely liable for any losses in undertaking them.

2.1.3 Insurance Requirements

All Parties will maintain sufficient insurances to cover liability in conducting activities outlined above. Insurances include but are not limited to public liability insurance (no less than \$20 million public liability cover in respect of any single event), workers compensation insurance (where employment of others is involved) and, personal accident insurance for volunteers.

3 Timeframe

The project activities must be completed by 30 June 2025 according to the funding agreement between DPLH and WDPC. This MoU will be effective from the date of signing to 30 June 2025.

4 Execution

This Memorandum of Understanding is the complete agreement between WDPC, PHCC and the Shire of Wandering and may only be amended by written agreement signed by each of the Parties involved.

WILMAN (DRYANDRA) PEOPLE CORPORATION

Authorised Signature: _____

Name (Printed): _____

Date: _____

Phone: _____ Email: _____

PHCC

Authorised Signature: _____

Name and Title (Printed): *Melanie Durack, Operations Manager, Land Conservation & Agriculture*

Date: _____

Phone: 6369 8801 Email: melanie.durack@peel-harvey.org.au

SHIRE OF WANDERING

Authorised Signature: _____

Name (Printed): _____

Date: _____

Phone: _____ Email: _____

Branch or Committee: Wandering	
Contact person/position: Jacque Cornish	
Return contact details:	PO Box 29 Wandering WA 6308 wanderingcwa@gmail.com.au
Date: 26 August 2024	
Page 1 of: 1	

Alan Hart
Chief Executive Officer
Shire of Wandering
22 Watts Street
WANDERING WA 6308

Dear Alan

Re: Request to Waive Fees for Printing CWA Cookbook

I am writing to you to request that the Shire sponsor the printing of 50 copies of the CWA cookbook, which contains recipes from past and current members of the CWA.

The book has been produced as part of the CWA's 70th anniversary and will be in addition to the history board that has been produced for the upcoming Wandering 150th year celebrations.

If the Shire agrees to sponsor this book we will place the Shire logo on it and mention the 150th celebrations amongst the text that will appear.

I have received a quote for the printing of the books from the CRC. This total comes to \$390 but with the discount given for community groups this would reduce to \$195. The CWA therefore asks for the \$195 to be waived as the Shire's sponsorship.

Thank you for giving consideration to this request. Please contact me if you require any further information.

Jacque Cornish
President
Wandering CWA

