



Wandering Community Centre Precinct Redevelopment Project Working Group Minutes – 5th August 2020

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Meeting opened at 7:00pm

2. RECORD OF ATTENDANCE / APOLOGIES

Present:				
<i>Cr M Watts</i>	<i>Chair</i>	<i>Cr B Whitely</i>	<i>Deputy Chair</i>	
<i>Cr G Curtis</i>		<i>Ms L Muller</i>		
<i>Cr P Treasure</i>		<i>Ms J Curtis</i>		
Staff:				
<i>Ms B Knight CEO</i>				
Apologies				
<i>Ms L Boddy</i>	<i>Ms D Ebsary</i>	<i>Ms S Little</i>	<i>Ms N Kelliher</i>	<i>Ms R McKenzie</i>
<i>Ms H Herbert</i>	<i>Mc C Garrick</i>			

3. RECEIVING MINUTES FROM PREVIOUS MEETING(S)

The Minutes from the meeting held 22/07/2020 previously distributed.

3 MINUTES FROM PREVIOUS MEETING(S)

That the Minutes from the WCCPRP Working Group meeting held on 22/07/2020 be received.

CONSENSUS

4. ITEMS LISTED FOR DISCUSSION/DECISION

4.1. REVIEW OF PRIORITY LIST

The priority list compiled from the inaugural meeting was reviewed to combine like items, and separate out indirectly related items.

ITEM	SUPPORTING DETAILS/BENEFITS	POTENTIAL FUNDING
Re-design Kitchen – fly screens/odour free/bigger prep area/ more storage for food	Encourage more community groups Increase population Keep function cost down Increase demographics across all age spectrum	
Separate bar area to be accessible inside and out	New kitchen would eliminate food contamination Relocate kitchen to front – extend building	
Solid Structure to replace shade cloth	Can increase more usable floor area	



	Bigger functions	
Consider stand-alone structure for the following:		
Storage – sporting clubs etc	Increase functionality of current storage, possibly allowing for increase kitchen space Each sporting club to have designated storage Encourage more community participation & allow for larger functions. Provide access 24/7 for users of grounds including playground area	
Toilet/ change rooms		
Disability access – to hall and oval & upgrade to disabled ramp to bowling green		
Water tank to capture water from facility	Water reuse	
Heating and cooling of facility		
Adult gym – outdoor exercise equipment		
Increase parking	Utilising Down street Include disabled parking	
Lighting for oval		
Heated pool		
Outdoor BBQ upgrade		
Permanent cricket nets		
Solar Panel	Renewable energy	
Close off closest Down street		
Shelter and skatepark		
MATTERS ALREADY BEING ADDRESSED		
Drainage issues – needs attention ASAP	(Completed in 2019/2020)	
Playground area – needs fencing & permanent shade fixture	(Budgeted in 2020/2021 - fence and shade)	
Source original plans		
MATTERS RELATED TO MEETINGS & OFFICE SPACE		
Meeting Room	Hold trainings First aid etc	
Digital capacity for training etc		
Interactive whiteboard – Digital facilities		
Power upgrade – I.T Hub – Training sessions		
Office space rental	Increase business start-ups/pop ups	
Smaller intimate areas	Partitioning Child care	
OTHER MATTERS RELATED TO OTHER AREAS IN TOWN		
Walking path around oval – link with skatepark & other facilities		
Repurpose Green shed/museum – Welcome info centre		
Men’s shed		

ITEM 4.1 REVIEW OF THE PRIORITY LIST

That the CEO review the priority list and group like items together, and create new categories for meeting room/office, and other matters related to other areas in town.

CONSENSUS

5. SITE INSPECTIONS

Discussion on-site inspections for 28/08/2020:

- Where to visit – agreed upon facilities;
 - a. Shire of Brookton
 - b. Shire of Wickepin
 - c. Shire of Beverley
- What to gain from visit;
 - a. How storage is managed elsewhere;
 - b. How ablution facilities are managed elsewhere, in particular separate facilities to main buildings; and
 - c. Functional kitchens, what works and what doesn't.
- Who is attending;
 - a. All Working Group members are invited;
 - b. Personal/Shire vehicles will be used.
- Who is organising.
 - a. Jenni Curtis and Lisa Boddy (if available)
 - b. Alana Rosenthal if Lisa unavailable.

6. ORIGINAL BUILDING PLANS

The CEO tabled the original building layout plans, and gave undertaking to search for full set of plans as soon as possible.

7. NEXT MEETING

Agreed that regular meetings be held on second Wednesday of the month.

Next meeting 9th September 2020, 7:00pm at Community Centre.

8. CLOSURE OF MEETING

Meeting closed at 8:00 pm