



Shire of Wandering

Ordinary Council Meeting 17 March 2016

NOTICE OF MEETING

Dear Elected Member

The next ordinary council meeting of the Shire of Wandering will be held on Thursday 17 March 2016 in the Council Chambers, 22 Watts Street, Wandering commencing at 1.30pm.

Amanda O'Halloran
Chief Executive Officer
11 March 2016

Agenda

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS.....	4
2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE	4
3. DISCLOSURE OF INTERESTS	4
4. PUBLIC QUESTION TIME	6
5. APPLICATIONS FOR LEAVE OF ABSENCE.....	6
6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS.....	6
7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION.....	6
8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS.....	6
9. REPORTS OF COMMITTEES.....	6
10. REPORTS OF OFFICERS.....	6
10.1 CHIEF EXECUTIVE OFFICER.....	7
10.1.1 USE OF COMMON SEAL AND ACTIONS PERFORMED UNDER DELEGATED AUTHORITY FOR THE MONTHS OF FEBRUARY 2016.....	7
10.1.2 APPROVAL OF THE WANDERING ENTRY STATEMENT DESIGN	9
10.1.3 WATER SUPPLY AGREEMENT SHIRE OF WANDERING AND THE WATER CORPORATION – WANDERING DAM NO 1 & NO 2	11
10.1.4 REQUEST FOR WAIVING OF FEE FOR THE HIRE OF SHIRE MARQUEES FOR THE MARRADONG RURAL EXPO 13	
10.1.5 ADOPTION OF THE COUNTRY SMILE CUSTOMER SERVICE CHARTER	16
10.1.6 ENDORSEMENT OF THE HOTHAM WILLIAMS ECONOMIC DEVELOPMENT ALLIANCE’S ECONOMIC DEVELOPMENT IMPLEMENTATION PLAN AND STRATEGIC PLAN	19
10.2 BUILDING AND PLANNING REPORTS	21
10.3 COMMUNITY SERVICES REPORTS.....	27
10.3.1 HIRE OF THE MOVIE SCREEN FOR COMMUNITY NOT-FOR-PROFIT GROUPS.....	27
10.4 CORPORATE SERVICES.....	30
10.4.1 FINANCIAL STATEMENTS FOR THE PERIOD ENDED 29 FEBRUARY 2016.....	30
11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	35
12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING	35
13 CONFIDENTIAL ITEMS	35
14 TIME AND DATE OF NEXT MEETING	35
15 CLOSURE OF MEETING.....	35

AGENDA FOR THE MEETING TO BE HELD 17 March 2016

Ordinary Council Meeting

Agenda

1. **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**
2. **RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**
3. **DISCLOSURE OF INTERESTS**

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) *(updated 13 March 2000)*

A member who has a Financial Interest in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a Financial Interest in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measured in money terms. There are exceptions in the Local Government Act 1995 but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc., and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e. if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The only exceptions are:
 - 6.1 Where the Councillor discloses the extent of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the Local Government Act; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the Local Government Act, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.

A member who has an Interest Affecting Impartiality in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

4. PUBLIC QUESTION TIME
5. APPLICATIONS FOR LEAVE OF ABSENCE
6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS
6.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL – 18 February 2016
[ATTACHMENT 6.1.1](#)
7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION
8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS
9. REPORTS OF COMMITTEES
10. REPORTS OF OFFICERS

10.1 CHIEF EXECUTIVE OFFICER

10.1.1 USE OF COMMON SEAL AND ACTIONS PERFORMED UNDER DELEGATED AUTHORITY FOR THE MONTHS OF FEBRUARY 2016

FILE REFERENCE:	1.1.29.1
PROPOSERS:	Nil
DISCLOSURE OF INTEREST:	Nil
DATE:	7 March 2016
PREVIOUSLY BEFORE COUNCIL:	N/A
AUTHORS NAME & POSITION:	Amanda O'Halloran CEO
NATURE OF COUNCILS ROLE IN THE MATTER:	Legislative

PURPOSE OF THE REPORT

The purpose of this agenda item is to report to Council for information, Use of the Common Seal and actions performed under delegated authority requiring referral to Council, for the month of 29 February 2016.

BACKGROUND

Council has authorised the updated delegations register at the July 2015 Ordinary Meeting of Council. The procedure associated with the register is to report to Council the activities or actions that have been performed under the delegated authority. A report will be completed for Council at each meeting that identifies (1) use of the Common Seal, and (2) actions performed under the delegated authority requiring referral to Council as per the Shire of Wandering Delegated Authority Register 2015.

COMMENT/ DETAILS

Actions performed under delegation during the month of 29 February 2016 are provided below:

- **Food Stall Holders Licence:**
Monica Treasure – Manager Communities – Food Permit issued for the Wandering Thank a Volunteer Community BBQ
- **Building Licenses Issued:** Nil
- **Payments:** Payments made from the Municipal Account as per financial report attached at 10.4.1 of this Agenda.

CONSULTATION

Relevant Officers and Managers of the Shire

STATUTORY/ LEGAL ENVIRONMENT

Local Government Act 1995 Section 9.49A

POLICY IMPLICATIONS

Affixing the Shire of Wandering Common Seal Policy

Shire of Wandering Delegations Register 2015

Purchasing and Tendering Policy

FINANCIAL IMPLICATIONS

Nil – all payments have been approved in the 2015/16 Annual Budget.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and effective Organisation

Outcome 5.2: Accountable decision making and resource allocation through effective governance

Strategy 5.2.1: Ensure the Council's decision making process is effective and transparent

Strategy 5.2.2: Ensure that the organisation's governance structure, policies and procedures are current and relevant

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council **ACCEPT** the report "Use of Common Seal and Actions Performed under Delegated Authority" for the month of 29 February 2016.

10.1.2 APPROVAL OF THE WANDERING ENTRY STATEMENT DESIGN

FILE REFERENCE:	20.1.5
PROPOSERS:	Nil
DISCLOSURE OF INTEREST:	Nil
DATE:	9 March 2016
PREVIOUSLY BEFORE COUNCIL:	Nil
AUTHORS NAME & POSITION:	Amanda O'Halloran, Chief Executive Officer
NATURE OF COUNCILS ROLE IN THE MATTER:	Executive

PURPOSE OF THE REPORT

To approve the Town Entry Statement outline and wording, prior to final installation of the structures.

BACKGROUND

The Wandering Entry Statement Committee (WESC) has been functional for approximately three years. The Town of Wandering has long aspired to have a formal entrance statement at both the west and east entrances to town. The WESC is made up of representatives from LIONS, CWA and the Shire and all groups have contributed equally.

The Individual Community Groups have been responsible for community consultation and information dissemination.

COMMENT/ DETAILS

The WESC has agreed to a design that is coordinated and announces ones arrival in Wandering.

The design is a simple style, with an emphasis on clean, clear and being uncluttered. It is to have the feeling of being part of the natural landscape and it is designed to be seen from a moving vehicle easily. It is the WESC preference that the Statement does not feature the Wandering Shire Crest and they have intentionally removed the "scenic" from many previous versions and signage. The attachment has scenic and the crest on it, although as per previous comments are not to be included in the WESC request for approval.

It is Council's role to ensure that town entrance and wall statements provide a sense of identity, place and belonging for the community of a town or settlement within the Shire of Wandering. Council has indicated its desire to brand and coordinate information boards, historical sites and tourism opportunities to enhance local themes and increase the sense of place by encouraging designs that utilise materials that reflect both the locality and have historical precedence. Council is requested to formally endorse the Wandering Entry Statements wording and layout.

The work the WESC has done should be commended and is a positive platform to support the Council's future hopes and dreams of improving and harnessing tourism opportunities, attracting increased residential and industrial development.

The Shire Administration would like to encourage Council to consider the inclusion of the Shire of Wandering Crest as a feature that defines and differentiates the Shire of Wandering. The inclusion of the Shire Crest is essential to creating and improving the Shire of Wandering visitor experience. Strong Brands and identification build trust, makes experiences memorable, attracts people, creates a promise and sets you apart from others.

[ATTACHMENT 10.1.2](#)

CONSULTATION

Wandering Entry Statement Committee

STATUTORY/ LEGAL ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 2 – A Robust and Diverse Rural Economy

Outcome 2.1: Attract and retain Visitors to the Shire

Strategy 2.1.1: Promote the Wandering Region as a Tourism Destination

Strategy 2.1.2: Promote the provision of services and infrastructure that support Tourism

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council:

Support the Wandering Entry Statement wording and outline "Welcome to Wandering – Est 1861" with the inclusion of the Shire of Wandering Crest in full colour.

10.1.3 WATER SUPPLY AGREEMENT SHIRE OF WANDERING AND THE WATER CORPORATION – WANDERING DAM NO 1 & NO 2

FILE REFERENCE:	32.1.2
PROPOSERS:	Nil
DISCLOSURE OF INTEREST:	Nil
DATE:	5 March 2016
PREVIOUSLY BEFORE COUNCIL:	Nil
AUTHORS NAME & POSITION:	Amanda O'Halloran Chief Executive Officer
NATURE OF COUNCILS ROLE IN THE MATTER:	Legislative

PURPOSE OF THE REPORT

Council is requested to approve the attached Non Potable Water Supply – Wandering Dam No 1 & No 2 Agreement. The current agreement with the Water Corporation expired on the 28 June 2015 and they have supplied a new agreement for consideration.

BACKGROUND

Council has had an agreement with the Water Corporation for the Supply of non-potable water from the old Wandering town dams since 2010. The Shire of Wandering is extremely reliant on the supply of this water as it is supplied at a cost that the Shire can afford. The Shire of Wandering uses the water for the upkeep of the Oval, gardens and grass down near the public toilets and road works that are close to town. The Water Corporation has obligations to maintain the dams to meet its license obligations in the event of water supply emergencies in the region. The Water Corporation has indicated that in the long to medium term that it would consider the transfer of ownership of the dams to the Shire of Wandering, however in the short to medium term they will continue to enter into a usage agreement. The agreement under consideration is for a further 5 years.

COMMENT

The updated agreement tabled as **attachment 10.1.3** has no significant changes. Councillors need to note that the Shire is proposing to increase the water usage entitlement from 10,000 kilolitres (KL) of water each consecutive 12 month period to 12,000KL of water in the said period. This would provide the Shire with a buffer to maintain supply to public open space and meet road works requirements in busy years (water permitting of course) in a more cost effective way.

Currently mains water is costing the shire on average \$2.15 per KL, the agreement proposes 32.31cents per KL with a CPI increase. This is a much more cost effective way to maximise service delivery outcomes for the Shire and Ratepayers.

[ATTACHMENT 10.1.3](#)

CONSULTATION

Water Corporation

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

This agreement is required to ensure that Council is able to sustain the ongoing operational costs of maintaining its parks and gardens. Should the Council have to consider using scheme water for

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and Effective Organisation

Outcome 5.2: Accountable decision making and resource allocation through effective governance.

Strategy 5.2.1: Ensure Council's decision making process is effective and transparent.

Strategy 5.2.2: Ensure the organisation's governance structure, policies and procedures are current and relevant.

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION

That Council:

1. Delegate Authority for the Chief Executive Officer to negotiate the increase in water usage from 10,000kL to 12,000kL per annum.
2. Authorise the execution of the Non Potable Water Supply – Wandering Dam No.1 & No.2 Agreement should there be no other significant changes to the agreement included as **Attachment 10.1.3** of this agenda and minutes.

10.1.4 REQUEST FOR WAIVING OF FEE FOR THE HIRE OF SHIRE MARQUEES FOR THE MARRADONG RURAL EXPO

FILE REFERENCE: 1.1.33

PROPONENTS: Shire of Boddington

DISCLOSURE OF INTEREST: Nil

DATE: 1 February 2016

PREVIOUSLY BEFORE COUNCIL: N/A

AUTHOR'S NAME & POSITION: Amanda O'Halloran
Chief Executive Officer

NATURE OF COUNCIL'S ROLE IN THE MATTER: Advocacy

PURPOSE OF THE REPORT

Council is to consider the waiver of the hire fees for the use of the Councils Marquees at the Marradong Rural Expo.

BACKGROUND

The Boddington Rural Expo is being held for the third year on the 12 March 2016. The Rural Expo is an initiative that came out of the Marradong Country and Super Towns Program. It is intended to showcase rural living and encourage visitors to the region in an effort to attract new residents and increase tourism. It is anticipated that over 2,500 people will pass through the gate. Exhibitors are encouraged from the Marradong region and the Shire of Wandering is generally a stall holder and takes the opportunity to showcase what we do. This year however the Shire isn't participating due to limited resources.

The purpose of the Expo is to help increase economic development across the region, in the longer term. Whilst there is a direct benefit for Boddington initially, the general ethos was and is to encourage increased residents and tourism in the longer term. This is facilitated by showcasing all that the towns of the Marradong Country (Boddington, Williams and Wandering) have to offer.

The Expo started as part of the Super Towns Program and was initially very well-funded through the budget that was allocated to the program. Funding however has decreased significantly and the Shire of Boddington has had to shoulder the financial burden of the event.

The Shire of Boddington has hired the Shires 40 Marquees for the expo over the last couple of years. A fee of \$1000.00 applies as per the Shires Fees and Charges adopted in the Annual Budget. This year the Shire of Boddington has requested the waiving of the fees as a donation to the event.

COMMENT

It is recommended for Council to support the waiving of fees in this instance. Whilst the Shire relies heavily on securing all income opportunities, and should Council agree the income will be lost it recognises the regional benefit of the Rural Expo and the strategic intent to support the development of the Shires of Boddington, Williams and Wandering.

The Shire will seek an undertaking from the Shire of Boddington that the Marquees must be maintained in good condition and should any marquee be damaged that it/they be replace at the Shire of Boddingtons cost.

CONSULTATION

CEO Shire of Boddington

Economic Development Officer Shire of Boddington

Manager Communities

STATUTORY ENVIRONMENT

Local Government Act 1995

s6.12 Power to defer, grant discounts, waive or write off debts

(1) Subject to subsection

(2) and any other written law, a local government may –

(a) when adopting the annual budget, grant a discount or other incentive for the early payment of any amount of money;

(b) waive or grant concessions in relation to any amount of money; or

(c) write off any amount of money,

which is owed to the local government.

**Absolute majority required*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The budgeting of fees and charges is general in nature and the annual budget review takes into account the swings and roundabouts that occur in this area. Fees and Charges have been less than anticipated across the board. This has been taken into account in the review and the waiving of the fee in this instance will not be material to the budgets bottom line.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 1 – A community that is involved and caring

Outcome 1.2: A community that celebrates and participates together

Strategy 1.2.1: Promote and support community and cultural events

Goal 2 – A robust and diverse rural economy

Outcome 2.1: Attract and retain visitors to the Shire

Strategy 4.2.1: Promote the Wandering Region as a tourism destination

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION

That Council

1. Approve the waiving of the \$1,000.00 fee for the hire of the 40 marquees for the Shire of Boddington's Rural Expo.
2. Approve the CEO to seek an undertaking from the Shire of Boddington that should any marquees be damaged during the hire period that they are replaced at the Shire of Boddingtons cost.

10.1.5 ADOPTION OF THE COUNTRY SMILE CUSTOMER SERVICE CHARTER

FILE REFERENCE:	34.1.4
PROPOSERS:	Nil
DISCLOSURE OF INTEREST:	Nil
DATE: PREVIOUSLY BEFORE COUNCIL:	10 March 2016 N/A
AUTHORS NAME & POSITION:	Amanda O'Halloran Chief Executive Officer
NATURE OF COUNCILS ROLE IN THE MATTER:	Advocacy

PURPOSE OF THE REPORT

Council is requested to consider adopting the Country Smile Customer Service Charter

BACKGROUND

Graham Harvey of Service IQ was employed by the Shire of Boddington Economic Development Unit to develop a program on Customer Service that would help improve the level of customer service in the Marradong Country.

Graham ran 4 workshops in May 2014, in Williams and Boddington, that offered 36 employees of local business (including the local shires) an opportunity to learn and refresh their understanding of 'good' customer service.

The program was called Design, Deliver and Delight, and aimed to present winning strategies to develop great customer service and a culture of service excellence. Graham also carried out a 'mystery shop' on a wide variety of businesses and public facilities in our 3 shires and from that was able to highlight areas where our region performs well and areas that were poor.

There is a yawning gap (not just in Boddington, Williams and Wandering) between the quality of service that many businesses believe they are delivering, versus what their very own customers report they are receiving. Some points Graham raised in relation to customer service were:

- Waiting times were a problem at the number of business. It is important to ensure sufficient staff at peak times.
- Opening hours. Many were excellent ... opening early and closing late. Knowing the needs of your customers will help determine the hours that are best for you and your customers.

- Telephone answering. For some businesses, it depended on who was answered the telephone as to how it was answered. Design a telephone answering script for all to use. As per workshop, the best way is “Welcome to Service IQ, this is Graham.” The length of time it took for some telephones to be answered was way too long. Some simply weren’t answered and just rang out with no answer-phone or after hours messaging service.
- Smiles. It costs nothing to smile; yet the lack of smiles on the faces of those behind many counters was prevalent at numerous businesses.
- Acknowledge customers. On entering many businesses, staff were attentive and eager to serve. In some the opposite occurred. Staff continued doing what they were doing for quite some time before even looking up and acknowledging customers in their store or business.
- Staff attire. Some businesses had staff uniforms and were clearly worn with pride. At other businesses the level of attire was slovenly at best. There is no excuse for not having well – presented staff.
- Response times. Most were good; however other responses to telephone calls and email requests left a lot to be desired. Some messages left were never responded to.
- Words to greet customers. As previously mentioned regarding telephone answering, the greeting of customers varied from staff member to staff member. Take the time to get the words of your customer greetings right.

Once the courses were complete each attendee was surveyed for their feedback on what they thought were important things to include in a regional Customer Service Charter. From those responses (which included shire staff) the charter was created.

The HWEDA group has endorsed the regional use of the Charter and is requesting that the Shires of Marradong Council formally adopt the charter into its day to day operations and encourages local businesses in the Shire to do the same.

COMMENT/ DETAILS

The Shire has a key goal in its strategic plan and over all vision to increase tourism and build the local economy and rate base through development of more local businesses and industry. The Charter is a positive step to improving the visitor and resident experience in our Shire.

Like most businesses, the Shire knows that our success lies in delivering excellent service to our customers. This customer service charter sets positive commitments and standards of service that the customer can expect. This is an opportunity for the Shire to lead by example and work with the local business community to achieve positive outcomes for Wandering into the future.

[ATTACHMENT 10.1.5](#)

CONSULTATION

HWEDA Committee
Local Businesses

STATUTORY/ LEGAL ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 4 – Infrastructure and services that are well planned and delivered

Outcome 4.1: Infrastructure that is well constructed, maintained and utilised.

Strategy 4.1.1: Maintain and further develop roads at appropriate standards.

Outcome 4.2: Services that are well utilised and cost effective.

Strategy 4.2.1: Ensure services meet the needs of the community.

VOTING REQUIREMENT

Simple Majority Required

OFFICER RECOMMENDATION

That Council:

1. Adopt the Country Smile Customer Service Charter
2. Work with local businesses to help them adopt the charter.
3. Work with the Shire of Williams and Boddington through HWEDA to encourage the adoption and integration of the charter across local businesses throughout Marradong Country.

10.1.6 ENDORSEMENT OF THE HOTHAM WILLIAMS ECONOMIC DEVELOPMENT ALLIANCE'S ECONOMIC DEVELOPMENT IMPLEMENTATION PLAN AND STRATEGIC PLAN

FILE REFERENCE:

PROPOSERS: Nil

DISCLOSURE OF INTEREST: Nil

DATE: 10 March 2016

PREVIOUSLY BEFORE COUNCIL: N/A

AUTHORS NAME & POSITION:

Amanda O'Halloran
Chief Executive Officer & Geoff McKeown Chief Executive
Officer Shire of Williams

NATURE OF COUNCILS ROLE IN THE MATTER: Advocacy

PURPOSE OF THE REPORT

Council is requested to endorse the Hotham Williams Economic Development Alliance's Economic Development Plan and Strategic Plan.

BACKGROUND

At the recent Hotham Williams Economic Development Alliance (HWEDA) Meeting a number of important documents were adopted. As a member of this organisation the Shire of Wandering has key role to play in assisting to implement these plans and ensure their strategies and outcomes are realised.

COMMENT/ DETAILS

The two documents that chart the future for HWEDA are:

1. HWEDA Economic Development Implementation Plan; and
2. HWEDA Strategic Plan.

HWEDA was established as part of the Boddington Super Town Economic Development Strategy. The Alliance is a collaborative sub-regional group made up of the three communities of Williams, Wandering and Boddington.

In late 2012, the Shire of Boddington received \$1.17m funding for 2 years to establish an Economic Development Unit at the Shire of Boddington, engage staff and implement an Economic Development Strategy for the sub-region. One of the outcomes of this funding was to form a strategic alliance and to prioritise economic development resources within the region and provide ongoing economic input into Super town Growth Plan. During the duration of the 2 year project, the Hotham-Williams Economic Development Alliance was established and commenced discussions around the economic development opportunities regionally. HWEDA is an incorporated association with nominated membership from the three towns.

Although HWEDA does not necessarily represent the views of the local governments directly it is appropriate that this Shire support the organisation by noting the existence the documents and recognising that the strategies and outcomes have direct benefit to this community. They can also be used by the local government when opportunities arise to apply for external funding.

[ATTACHMENT 10.1.6, 10.1.6.1 & 10.1.6.2](#)

CONSULTATION

HWEDA Committee
Shire of Williams CEO
Shire of Boddington CEO

STATUTORY/ LEGAL ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Shire of Wandering has provided a contribution to HWEDA in the 2014/15 & 2015/16 Budget which has been used for the development of these plans.

STRATEGIC IMPLICATIONS

HWEDA directly supports many of the outcomes of the Shire of Wanderings **Community Strategic Plan 2013-2023**.

VOTING REQUIREMENT

Simple Majority Required

OFFICER RECOMMENDATION

That Council **ENDORSES** the Hotham Williams Economic Development Alliance's Economic Development Implementation Plan and Strategic Plan and welcomes their implementation to the benefit of the Communities of Boddington, Williams and Wandering.

10.2 BUILDING AND PLANNING REPORTS

10.2.1 PLANNING APPLICATION – NEW SINGLE HOUSE LOT 15464 (NO.43) DWARDA EAST ROAD, DWARDA

FILE REFERENCE:	A92
PROponents:	Peter, Pamela and John Horan (Landowners)
DISCLOSURE OF INTEREST:	Nil
DATE:	26 of February 2016
PREVIOUSLY BEFORE COUNCIL:	Nil
AUTHORS NAME AND POSITION:	Alexander George Thamm – Shire of Kalamunda Planner
NATURE OF COUNCILS ROLE IN THE MATTER:	Legislative
ATTACHMENTS:	Attachment 1 – Overall Site Plan Attachment 2 – Proposed Site Plan Attachment 3 – Ground Floor Plans Attachment 4 – First Floor Plans Attachment 5 – West and North Height Elevations Attachment 6 – East and South Height Elevations Attachment 7 – Photos of Proposed Prefabricated House

PURPOSE OF THE REPORT

This report recommends that a planning application submitted by Peter, Pamela and John Horan (Landowners) to construct a new single house on Lot 15464 (No. 43) Dwarda East Road, Dwarda be approved subject to conditions.

BACKGROUND

The applicant is seeking Council's planning approval to construct a new single house on Lot 15464 (No. 43) Dwarda East Road, Dwarda.

Lot 15464 is located to the south of the Wandering town site, with access to Dwarda East Road from Crossman Dwarda Road. The lot abuts rural zoned lots with minimal development found in close proximity of the subject lot. The lot comprises a total area of approximately 2.02 Hectares and currently has incidental outbuildings on the lot and not being used for any specific purposes.

Under the terms of the information and plans submitted in support of the application the following is proposed:

1. Construction of a new 108.66m² two (2) storey dwelling comprising of three (3) bedrooms, two (2) bathrooms and balcony with an attached veranda measuring 104.09m² that surrounds the dwelling. The total floor area of the two storeys measure 321.51m² which includes the ground floor, first floor and balcony(see Attachment 1 to 2);
2. The dwelling will have a maximum wall height of 5.74 metres and a maximum ridge height of 9 metres;
3. The dwelling will have a minimum setback of 20 metres from the southern (front) boundary;
4. The dwelling is located wholly within the 20m building envelope denoted on the site plan (Attachment 1);
5. Construction of two (2) new rainwater storage tanks;
6. The dwelling will be raised 0.8m above the natural ground level;
7. Construction of a new crossover to the Shire's specifications and standards along the lot's southern boundary leading into the lot; and
8. All storm water disposal will be disposed of onsite.

COMMENT

Lot 15464 & proposed land use permissibility

Lot 15464 is classified 'Rural' under the Shire of Wandering's current operative Town Planning Scheme No.3 (TPS No.3).

The objectives outlined for rural zoned land within the shire states:

- a) *To ensure the continuation of broad-hectare agriculture in the district encouraging where appropriate the retention and expansion of agricultural activities.*
- b) *To provide for diversification and intensive agricultural uses in suitable areas.*
- c) *Consider non-rural uses where they can be shown to be of benefit to the district and not detrimental to the natural resources or the environment.*
- d) *To allow for facilities for tourists and travellers, and for recreation uses.*
- e) *To have regard to use of adjoining land at the interface of the rural zone with other zones to avoid adverse effects on local amenities*

Under the terms of TPS No.3 the development of a 'single house' is a permitted "P" use under the Shires LPS No. 3 on any land classified under the 'Rural' zoning. In this instance the development is subject to compliance with the relevant development standards prescribed in TPS No.3 and the Shire's adopted Town Planning Policy titled '*Relocated Dwellings*'.

Compliance with Development Standards

After completing an assessment of the proposal against the development standards prescribed in TPS No.3 and the Shire's current 'Relocated Dwellings' policy has confirmed that the dwelling satisfies the 'Relocated Dwellings' policy requirements by complying with the following:

- ***The submission of all details as required above together with the application and appropriate fee.***

The application is considered to have provided sufficient detail of the proposal to be adequately assessed.

- ***The dwelling meets the 'Class 1 building' requirements of the Building Code of Australia, including the energy efficiency requirements.***

The associated building license has not been submitted however it will be required to comply with all building requirements under the BCA when the application for a building license is lodged to the Shire. As such, advice notes have been included to notify the applicant that they are required to meet such standards.

- ***The dwelling contains at least one (1) bedroom separate from the other rooms in the dwelling, a lounge/dining area, a kitchen and a separate toilet, bathroom & laundry facility.***

Three (3) bedrooms are shown on the floor plans on the first level, all are separated from each other and other habitable rooms (Attachment 4).

- ***The design, scale, standard and appearance of the proposed building is compatible with the type of dwellings that exist in the locality in which it is to be located.***

The scale and size of the house in relation to the lot size and surrounding properties is considered minimal with a footprint of 108.66m² on a 2.02 Ha lot (Attachment 2). The scale of the dwelling will have a negligible impact on surrounding land owners as the majority of the adjunct properties are vacant or most likely used for agricultural purposes. The closest setback is noted to be the 20m setback to the front boundary which is compliant.

- ***The dwelling's visual appearance is to be enhanced by the addition of verandas (if required) or through screening and/or landscaping.***

A steel framed veranda and balcony with 1m high balustrades are to completely surround the dwelling enhancing the visual aesthetics of the proposal (Attachments 3-4).

- ***The condition and appearance of the roof and wall clad materials are to be in as new condition, or are proposed to be painted or rendered and repaired to bring up to the standard of a new dwelling.***

The dwelling is to be fully constructed on site out of new materials and two repurposed sea containers. The west elevation shows the walls to be clad with fibre cement sheeting and is to be painted white. The north, south and east walls are to be finished with galvanised corrugated cladding laid vertically. The roof is to be constructed out of colourbond sheeting and the roof façade is to be constructed also out of galvanised corrugated wall cladding laid vertically (Attachment 5-7).

- ***The dwelling is to be located (setback) on the site so as to minimise the visual impact from public areas and neighbouring properties.***

The dwelling is shown to have a setback of 21m to the southern (front) boundary, 115m from the western (side) boundary, 74m from the northern (rear) boundary and 47m from the eastern (side) boundary which demonstrates compliance with the required setbacks prescribed within the Shires Local Planning Scheme No.3. The Scheme requires a minimum 20m setback to all boundaries in the 'Rural' zone.

- ***The dwelling does not contain asbestos*.***

The applicant has not shown any material that is to be used in the construction of the proposal to be asbestos, however if any asbestos is to be found it would be dealt with under Building and Health legislation.

CONCLUSION

It is concluded from a detailed assessment of the application that the proposal to construct a new single house and associated water tanks on Lot 15464 (No.43) Dwarda East Road, Dwarda is unlikely to have a negative impact on the general amenity, functionality and safety of the immediate locality. The rainwater tanks are considered incidental to the predominant single house use and will not adversely impact the streetscape or amenity of the adjoining land owner due to their size and scale.

However as the design and finish of the single house may impact the character of the area it is recommended to be conditioned to enhance landscaping around the single house and for the colours and finish to be sympathetic to its surroundings. As such the application may therefore be approved by Council subject to the imposition of a number of conditions to ensure the development proceeds in a proper and orderly manner.

STATUTORY & TOWN PLANNING

Planning & Development Act (2005)

Shire of Wandering Town Planning Scheme No.3

POLICY IMPLICATIONS

Shire of Wandering Town Planning Policy - 'Relocated Dwellings'

FINANCIAL IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Not required.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 3 – Development that is in keeping with the rural landscape

Outcome 3.1: Vibrant rural planning and development

Strategy 3.1.1: Promote and encourage variety in land use planning

Strategy 3.1.4: Promote diversity in residential and commercial developments

OFFICER RECOMMENDATION

That Council **APPROVE** the application for planning approval submitted by Peter, Pamela and John Horan (Landowners) to construct a new single house on Lot 15464 (No. 43) Dwarda East Road, Dwarda in accordance with the information and plans submitted in support of the application subject to compliance with the following conditions and advice notes:

Conditions

1. The proposed finished floor level of the new single dwelling, carport and associated shed shall not to exceed 800mm above the natural ground unless otherwise approved by Council.
2. The development is to be undertaken in a manner consistent with the information and plans submitted in support of the application.
3. The exterior of the building to be finished in a manner that is consistent with the colours and styles of the surrounding buildings.
4. The proposed crossover and all on-site vehicle access ways shall be constructed and maintained to the specifications and satisfaction of the Shire of Wandering.
5. All stormwater generated by the proposed development shall be managed and disposed of to the specifications and satisfaction of the Shire of Wandering.
6. The proposed development shall be provided with an adequate on-site effluent disposal system constructed and maintained to the specifications and satisfaction of the Shire of Wandering.
7. The single house shall be sympathetic in use of colours and design with the existing surroundings to the satisfaction of the Shire of Wandering. Details shall be submitted to and approved by the Shire of Wandering, prior to the submission of a building permit application.
8. A detailed landscape plan shall be submitted to and approved by the Shire of Wandering, prior to the submission of a building permit application. For the purpose of this condition, the plan shall be drawn with a view to enhance the rural amenity and show the following:
 - a) The location and species of all trees and shrubs proposed, to be retained and/or removed.
 - b) The location of any lawn areas to be established.
 - c) Those areas to be reticulated or irrigated.

Landscaping and reticulation shall be completed in accordance with the approved detailed landscape plan prior to occupation of the development and thereafter maintained to the satisfaction of the Shire of Wandering.

Advice Notes

1. The development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the Shire of Wandering having first been sought and obtained.
2. A completed building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or erection on the land.
3. The new dwelling and water tanks are required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.
4. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
5. No construction works shall commence on the land prior to 7am without the Shire's written approval.
6. Failure to comply with any of the conditions of this planning approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Wandering Town Planning Scheme No.3 and may result in legal action being initiated by the local government.
7. In accordance with the Shires '*Relocated Dwellings*' Town Planning Policy, a deposit of \$5,000 is required to be paid by the applicant, which is to be refunded upon the full and satisfactory completion of the dwelling, including all conditions imposed by Council on the dwelling. In order to clear these conditions and the refund of the bond, a final inspection of the building will be required.

10.3 COMMUNITY SERVICES REPORTS

10.3.1 HIRE OF THE MOVIE SCREEN FOR COMMUNITY NOT-FOR-PROFIT GROUPS

FILE REFERENCE:	1.1.33
PROPOSERS:	Nil
DISCLOSURE OF INTEREST:	Nil
DATE:	10 March 2016
PREVIOUSLY BEFORE COUNCIL:	N/A
AUTHORS NAME & POSITION:	Monica Treasure, Manager Communities
NATURE OF COUNCIL'S ROLE IN THE MATTER:	Legislative

PURPOSE OF THE REPORT

To seek support from Council to allow community not-for-profit groups within the Shire of Wandering and neighbouring Shires to hire the movie screen for minimal and/or nil charges for fundraising events.

BACKGROUND

The Shire of Wandering owns a portable, inflatable movie screen that has been used for community events in Wandering. Over the past months there has been interest from community groups to utilise the movie screen for fundraising events, specifically for not-for-profit clubs. Not-for-profit clubs from outside of the Wandering Shire have also expressed an interest in hiring the movie screen to support their fundraising endeavours; these clubs have members that reside in the Shire of Wandering. At present there is a corporate rate \$500 for hire of the movie screen and a \$250 bond. If community groups were to pay the corporate rate of \$500 their profit would be minimal and not a profitable event for fundraising. In the last twelve months the movie screen has been used three times, once by the Shire of Wandering, Williams Expo and the Shire of Mingenew.

COMMENT

It is proposed that the movie screen be loaned to community groups and not for profit organisations for fundraising events at minimal to no charge. Movie nights are a relatively easy event for groups to hold and can raise significant funds for groups. The equipment is reasonably portable however; wear and tear will increase with increased travel and handling. The current hire fee is prohibitive for community groups and not-for-profits and the screen is currently getting very little use. It would be a very positive outcome to have the screen utilised more often.

The following is proposed:

1. Hire of the movie screen to not-for-profit organisations within the Shire of Wandering for \$0 charge plus the \$250 bond.
2. Hire of the movie screen to not-for-profit organisations neighbouring the Shire of Wandering at \$50 per hire plus the \$250 bond.

Consultation

Manager Communities

Manager of Finance and Administration

Chief Executive Officer

Wandering Community Representatives

Statutory Environment

Local Government Act 1995

Fees and charges 6.16. Imposition of fees and charges

(1) A local government may impose and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

**Absolute Majority Required*

(2) A fee or charge may be imposed for the following –

- (e) Supplying goods;
- (f) Such other service as may be prescribed.

(3) Fees and charges are to be imposed when adopting the annual budget but may be –

- (a) Imposed during a financial year; and
- (b) Amended from time to time during a financial year.

6.17. Setting level of fees and charges

(1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors –

- (a) The cost to the local government of providing the service or goods; and
- (b) The importance of the service or goods to the community; and
- (c) The price at which the service or goods could be provided by an alternative provider.

(3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service –

- (a) Under section 5.96; or
- (b) Under section 6.16(2)(d); or
- (c) Prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.

6.19 Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of –

- (a) Its intention to do so: and
- (b) The date from which it is proposed the fees and charges will be imposed

Section 1.7 Local public notice

- (1) Where under this Act local public notice of a matter is required to be given, a notice of the matter is to be –
 - (a) Published in a newspaper circulated generally throughout the district;
 - (b) Exhibited to the public on a notice board at the local government offices; and
 - (c) Exhibited to the public on a notice board at every local government library in the district.
- (2) Unless expressly stated otherwise it is sufficient if the notice is –
 - (a) Published under subsection(1)(a) on at least one occasion; and
 - (b) Exhibited under subsection(1)(b) and (c) for a reasonable time, being not less than –
 - i. The time prescribed for the purposes of this paragraph; or
 - ii. If no time is prescribed, 7 days.

[Section 1.7 amended by No 64 of 1998 s. 18(3).]

Policy Implications

Nil

Financial Implications

Minimal as the screen hasn't been utilised this financial year.

Strategic Implications

Community Strategic Plan 2013-2023

Goal 1 – A Community that is involved and caring

Outcome 1.1 Community facilities that support the community

Outcome 1.2 A community that celebrates and participates together

Outcome 1.3 A supportive and inclusive community for people of all ages

Voting Requirement

Absolute Majority

Officer Recommendation

That Council Adopt the following fees and charges:

3. Hire of the movie screen to not-for-profit organisations within the Shire of Wandering for \$0 charge plus the \$250 bond.
4. Hire of the movie screen to not-for-profit organisations neighbouring the Shire of Wandering at \$50 per hire plus the \$250 bond.
5. Authorise the CEO to advertise the changes as per the Local Government Act for the prescribed period.

10.4 CORPORATE SERVICES

10.4.1 FINANCIAL STATEMENTS FOR THE PERIOD ENDED 29 FEBRUARY 2016

FILE REFERENCE:	10.1.16
PROPOSERS:	Nil
DISCLOSURE OF INTEREST:	Nil
DATE:	March 2016
PREVIOUSLY BEFORE COUNCIL:	N/A
AUTHORS NAME & POSITION:	Durga Ojha, Manager Finance & Administration
NATURE OF COUNCIL'S ROLE IN THE MATTER:	Legislative

PURPOSE OF THE REPORT

In accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, the Shire is to prepare a monthly Statement of Financial Activity for consideration by Council.

The monthly financials for the month of February 2016 are presented for Council's consideration.

BACKGROUND

In accordance with Local Government (Financial Management) Regulation 1996 34(1), local governments are required to prepare, each month, a statement of financial activity reporting on revenue and expenditure for the month in question.

The statement of financial activity is to be presented at an ordinary meeting of Council within two (2) months after the end of the month to which the statement relates.

The statement of financial activity for the period ending 29 February 2016, financial statements, bank reconciliations, list of accounts paid for the periods ending 29 February 2016 are hereby presented for Council's information.

COMMENT/ DETAILS

Council is requested to accept the Monthly Financial Report 29 February 2016, Bank Reconciliations and List of Payments 29 February 2016, as presented.

Monthly Financial Report for the period ending 29 February 2016.	<u>ATTACHMENT 10.4.1</u>
List of Payments 29 February 2016	<u>ATTACHMENT 10.4.3</u>
Bank Reconciliations & Bank Statements (Muni A/C) 29 February 2016	<u>ATTACHMENT 10.4.4</u>
Bank Reconciliations & Bank Statements (Investment A/C) 29 February 2016	<u>ATTACHMENT 10.4.5</u>
Bank Reconciliations & Bank Statements (Trust A/C) 29 February 2016	<u>ATTACHMENT 10.4.6</u>

CONSULTATION

Chief Executive Officer
Finance Officer

STATUTORY/ LEGAL ENVIRONMENT

Section 6.4 Local Government Act 1995, Part 6 – Financial Management, and regulation 34 Local Government (Financial Management) Regulation 1996.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Financial implications and performance to budget are reported to Council on a monthly basis.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and Effective Organisation

Outcome 5.2: Accountable decision making and resource allocation through effective governance.

Strategy 5.2.1: Ensure Council's decision making process is effective and transparent

Strategy 5.2.3: Ensure appropriate funds are available to implement current and future action plans

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council

1. Endorse all Cheque, EFT, BPay, salary & wages, transport payments, transfers to investments, credit card payments and other direct debits and transfers as listed from the Municipal and Trust Fund totalling \$145,418.10 for the period ending 29 February 2016.
2. Receive the bank reconciliations & bank statements for the period ended 29 February 2016.
3. Receive the financial statements for the period ended 29 February 2016.

10.4.2 ADOPTION OF THE 2015/16 BUDGET REVIEW

FILE REFERENCE:	10.1.18
PROPOSERS:	Nil
DISCLOSURE OF INTEREST:	Nil
DATE:	7 March 2016
PREVIOUSLY BEFORE COUNCIL:	N/A
AUTHORS NAME & POSITION:	Amanda O'Halloran CEO, Durga Ojha, Manager Finance & Administration
NATURE OF COUNCIL'S ROLE IN THE MATTER:	Legislative

PURPOSE OF THE REPORT

To consider and adopt the Budget Review as presented in the Statement of Financial Activity for the period 1 July 2015 to 31 January 2016.

The Budget has undergone a large number of variations but the review indicates that the Shire will have decreased the budgeted deficit by \$8,848.00 to end the year at the 30 June only \$426 in deficit.

BACKGROUND

A statement of Financial Activity incorporating year to date budget variations and forecasts to 30 June 2016 for the period ending 31 January 2016 is presented for Council to consider. The *Local Government (Financial Management) Regulations 1996*, regulation 33A, requires that local governments conduct a budget review between 1 January and 31 March in each financial year.

A Copy of the review and determination is to be provided to the Department of Local Government within 30 days of the adoption of the review.

COMMENT/ DETAILS

The budget review has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards.

Council adopted a 10% and a \$5,000 minimum for the reporting of material variances to be used in the statements of financial activity and the annual budget review.

Particular changes or issues that Council should consider are:

- As a result of Councils 2014/15 annual audit the expected operating surplus for the 2015/16 Budget was reduced from \$234,500 to \$209,724 this was due to an underestimation of leave accruals in the 2014/15 financial year.

- A reduction in the actual FAGS grant funding received by \$10,865 impacted on the budget bottom line.
- Transfer Station Fees and Charges are significantly less than budgeted. There was very little taking up of the new “Seasons Pass”. Fortunately Council was in a position to reduce the expenditure in this area to counter act the loss incurred, however works will still need to be undertaken in future years.
- Fuel Sales are considerably reduced with a forecast reduction of \$93,668; this has been the direct result of the breakdowns over the January period.
- Insurance money received and expended wasn’t budgeted for and will be in the vicinity of \$30,000 across a number of programs.
- Depreciation variances across the programs have demonstrated that a more thorough review of depreciation is required in the 2016/17 budget process.
- A number of budgeted figures in the Plant repairs and Fuel and Oils are forecasted expenditure. To date these areas have performed well and are anticipated to come in under budget.
- Housing is anticipated to come in \$22,000 under budget due to realignment of Treasury payment schedule and decrease in expenditure of \$1,000 at 13 Dunmall Drive.
- Other property and Services has decreased in expenditure as the sale of CEO’s car resulted in a saving of \$20, 251

Attached are detailed schedules showing the 30 June 2016 forecast and explanations for the variances.

Due to the above adjustments the closing funds have decreased from a budgeted deficit of \$9274 to \$426 and remains within the percentage and dollar material variance set by Council in the 2015/2016 Adopted Budget.

TRIPLE BOTTOM LINE ASSESSMENT

Economic Implications

The budget has been reviewed based on sound financial management and accountability principles and is considered to deliver a sustainable economic outcome for council and the community

Social Implications

The budget has been reviewed to deliver social outcomes identified in various planning and community supporting strategies that have been previously been adopted by Council.

Environmental Implications

The budget has been reviewed to support key environmental strategies and initiatives adopted by the Council.

Comment

The budget has been reviewed to continue to deliver on other strategies adopted by the council and maintains a high level of service across all programs. The forecast deficit expected has reduced as a result of this budget review with a decrease of \$8848. Savings across the board have resulted in the positive budget adjustment.

[ATTACHMENT 10.4.2](#)

CONSULTATION

Management Team

STATUTORY/ LEGAL ENVIRONMENT

Regulation 33 A of the Local Government (Financial Management) Regulations 1996 requires:

- 1) Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.
- 2) Consideration and review is to be given to a local government's financial performance in the period beginning on 12 July and ending no earlier than 31 December in that financial year.
- 3) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the Council.
- 4) A Council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.
** Absolute majority required*
- 5) Within 30 days after a Council has made a determination, a copy of the review and determination is to be provided to the Department.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Specific financial implications are as outlined in the statutory financial attachments.

STRATEGIC IMPLICATIONS

Community Strategic Plan 2013-2023

Goal 5 – A strong and Effective Organisation

Outcome 5.2: Accountable decision making and resource allocation through effective governance.

Strategy 5.2.1: Ensure Council's decision making process is effective and transparent

Strategy 5.2.3: Ensure appropriate funds are available to implement current and future action plans

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

That Council **ADOPTS** the 2015/16 Annual Budget Review and approves the 30 June 2016 forecast as the amended budget for 2015/16 as per **ATTACHMENT 10.4.2**

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

13 CONFIDENTIAL ITEMS

14 TIME AND DATE OF NEXT MEETING

Next Ordinary Council meeting to be held on 21 April 2016 at 1:30pm

15 CLOSURE OF MEETING