

**Minutes of the Ordinary Meeting held in the
Council Chambers, Wandering
on Thursday 21 June 2012**

1. Declaration of Opening/Announcement of Visitors

1:30pm – The President welcomed all present and declared the meeting open.

2. Record of Attendance/Apologies/Leave of Absence

Attendance:

GG Kerr	President
BE Dowsett	Deputy President
J Price	Councillor
JC Schorer	Councillor
JR Mcneil	Councillor
KJ Barge	Councillor
C Ferguson	Councillor
M Whitely	CEO

Apologies:

Nil

3. Public Question Time

Nil

4. Applications for Leave of Absence

645:2011/12

Moved Cr Dowsett, Seconded Cr Price that Cr McNeil be granted a leave of absence for the July Ordinary Meeting.

CARRIED 7-0

5. Confirmation of Minutes of Previous Meetings

Shire of Wandering Ordinary Meeting held 17 May 2012

646:2011/12

Moved Cr Barge, Seconded Cr Price that the minutes of the Shire of Wandering Ordinary Meeting held 17 May 2012 be confirmed as a true and correct record.

CARRIED 7-0

6. COUNCILLOR REPORTS

President Kerr

Meetings Attended

Hotham Ridge Winery

Deputy President Dowsett

Questions Without Notice

Recent Storm Damage - trees to be cleared out of laneway

Councillor Ferguson

Questions Without Notice

Bitumen Patching – North Bannister Wandering Rd

Councillor McNeil

Questions Without Notice

North Wandering Rd on the corner near Codjatotine Hastings Rd
Bitumen Patching on North Wandering Rd
Codjatotine Hastings Rd camber near George Rd
North Wandering Rd (near the golf club)
Wandering Cemetery name plaques

Councillor Price

Questions Without Notice

Chevron Sign at the Carabin Rd/York Williams Rd intersection
Road Maintenance on the York Williams Rd near the Shire of Williams boundary
Bitumen rutting at Wandering Pingelly – Noombling Norrine Rd Intersection

7. MATTERS REQUIRING COUNCIL DECISION

7.1 2013/14 Regional Road Group Program

NAME OF APPLICANT: CEO
FILE REFERENCE: 12.1.6
AUTHOR: CEO

SUMMARY:

Submissions for the 2013/14 Regional Road Group project applications are due 1 September 2012. Projects for the Regional Road Group program need to be submitted 12 months prior to the works commencing and all submissions must be accompanied with the relevant traffic data for those roads.

Council are not limited to allocating funding to any specific roads as counts have been carried out for all of the roads eligible under the Regional Road Group program and meet the Multi Criteria Assessment (MCA) model.

Funding is provided on a 2/3rd basis from Main Roads. That is, for a \$300,000 project Mains Roads will provide \$200,000 funding and Council must contribute \$100,000. The maximum amount of funds allocated to each Shire has a ceiling which is dependent on the total amount of funding allocated to the Regional Road Group. The Crossman Dwarda Road has been allocated all Regional Road Group funds for the **2012/13 financial year**.

COMMENT:

Roads eligible under the Regional Road Group program are;
North Banister Wandering Road
Wandering Pingelly Road
Wandering Narrogin Road
Crossman Dwarda Road
York Williams Road
Fourteen Mile Brook Road
Dwarda East Road
North Wandering Road (from Wandering School to Kubbine Rd)
Kubbine Road

There are two sheets provided. The first sheet shows potential works that could be carried out over a 5 year period with an estimate of the cost to complete each project. I have also allocated projects for the 5 year period as a starting point for discussion. The second sheet has been left blank for Councillors to complete their own 5 year road program for discussion at the meeting.

RECOMMENDATION:

That Council nominate the road projects to be submitted for the 2013/14 round of Regional Road Group funding allocations.

[Attachment 2](#)

At 3:00pm the meeting was adjourned to welcome Helen Elliott from the Dryandra Country Visitors Centre who had been invited to speak to Council on the benefits for Wandering in continuing to financially contribute towards the Dryandra Country Visitors Centre. Ms Elliott provided Council with a summary of the functions carried out by the centre including the various sources of income that contribute towards the centre which in addition to the Shire contributions included shop sales, room hire, business and individual memberships. Currently the Shire of Wandering, Wickepin, Pingelly and Cuballing all contribute \$5,000 a financial year, while the Shire of Narrogin and Town of Narrogin contribute \$16,000 and \$19,000 respectively. The cost for local businesses to be a member of the centre is \$55 a year. Ms Elliott fielded a range of questions from Council prior to the meeting adjourning at 3:26pm for afternoon tea.

Council adjourned for afternoon tea at 3:26pm

Council returned from afternoon tea at 4:00pm

Following afternoon tea Council resumed discussion on Agenda Item 7.1

647:2011/12

Moved Cr Dowsett, Seconded Cr McNeil that Council allocate funding to the road projects as tabled and the 5 Year Program is adopted until further review.

CARRIED 7-0

7.2 Western Australian Local Government Convention

NAME OF APPLICANT: WALGA
FILE REFERENCE: 1.4.5
AUTHOR: CEO

SUMMARY:

The program for the 2012 Western Australian Local Government Convention has been released and is shown at **Attachment 3**. The convention commences Wednesday 1 August 2012 and concludes on Friday 3 August 2012 with the Annual General Meeting to be held on the Saturday 4 August 2012 from 1.30 – 5.30pm.

The cost of registration is \$1,250 which includes registration for all three days, the welcome reception on Wednesday and the Sundowner on Thursday evening. Additional costs for the convention include \$190 for the Gala Dinner on Friday night and \$88 for the breakfast with Mick Malthouse on the Thursday morning. Six rooms have been tentatively booked at the Windsor Lodge in Como for \$143 night.

COMMENT:

Elected members have not attended the convention for a number of years and with several new members now on Council it could be a good opportunity to register some delegates for the convention. There was provision made in the 2011/12 Budget for Councillors to attend the 2011 Convention which did not eventuate and these funds could be used to registered interested persons for the 2012 Convention.

RECOMMENDATION:

For Council discussion.

[Attachment 3](#)

RESOLVED that the information be received by Council

7.3 Members Professional Development

NAME OF APPLICANT: WALGA
FILE REFERENCE: 1.4.4
AUTHOR: CEO

SUMMARY:

WALGA will be running a number of training courses to coincide with Local Government Week. The courses being offered are;

- CEO performance appraisals for elected members
- Managing conflict for elected members
- Meeting procedures and debating for elected members
- Conducting bullying and harassment investigations for Officers
- Professionally speaking for elected members

COMMENT:

There is money in the budget for Member training and the cost of the courses range from \$395 - \$450.

RECOMMENDATION:

For Council consideration.

[Attachment 4](#)

RESOLVED that the information be received by Council

7.4 Application for Exploration License – Darling Range Pty Ltd

NAME OF APPLICANT: M&M Walter Consulting (on behalf of Darling Range Pty Ltd)
FILE REFERENCE: 23.1.10
AUTHOR: CEO

SUMMARY:

Notification has been received from M&M Walter Consulting on behalf of McMahon Mining Pty Ltd stating their intention to obtain an exploration license in the Shire of Wandering. Details of application are attached.

COMMENT:

Any objections to the proposed exploration license must be lodged with the Department of Mines and Petroleum by 26 June 2012.

RECOMMENDATION:

For Council information.

[Attachment 5](#)

RESOLVED that the information be received by Council

7.5 Application for Exploration License – Darling Range Pty Ltd

NAME OF APPLICANT: M&M Walter Consulting (on behalf of Darling Range Pty Ltd)
FILE REFERENCE: 23.1.10
AUTHOR: CEO

SUMMARY:

Notification has been received from M&M Walter Consulting on behalf of McMahon Mining Pty Ltd stating their intention to obtain an exploration license in the Shire of Wandering. Details of application are attached.

COMMENT:

Any objections to the proposed exploration license must be lodged with the Department of Mines and Petroleum by 25 June 2012.

RECOMMENDATION:

For Council information.

[Attachment 6](#)

RESOLVED that the information be received by Council

7.6 Burning Permits

NAME OF APPLICANT: CEO
FILE REFERENCE: 4.1.2
AUTHOR: CEO

SUMMARY:

At the May meeting there was discussion as to whether burning permits should be allowed on the Thursday leading up to Easter. As a result of the discussion a motion was moved that the status quo remain and with the vote coming in at 3-3 it was resolved that the matter be discussed at the following meeting when there was a full Representative of Council.

COMMENT:

In light of the resolution at the May meeting the matter is tabled for discussion at this meeting.

RECOMMENDATION:

That Council do not support the mandatory exclusion of permits on the Thursday before Easter and it is left to the discretion of the burning permit officer to issue the permit on an individual basis.

648:2011/12

Moved Cr Dowsett, Seconded Cr McNeil that no permits are to be issued on the Thursday before Easter.

DEFEATED 0-7

As a result of the motion being defeated the status quo will remain meaning that it will be left to the discretion of the burning permit officer to issue permits on an individual basis.

7.7 Sea Container Policy

NAME OF APPLICANT: CEO
FILE REFERENCE: 2.2.5
AUTHOR: CEO

SUMMARY:

The use of sea containers and transportable structures for purposes other than the transportation of goods has the potential to have a negative impact upon the visual amenity of areas in which they are located due to the general size and appearance of such structures. At the April meeting a draft Sea Container Policy was reviewed by Council and at the May meeting it was resolved that Council revisit the Policy at the June Ordinary Meeting.

COMMENT:

Councillors were asked to comment on the first draft of the Sea Container policy and these comments have been taken into account with the revised draft attached.

RECOMMENDATION:

That Council adopt the Sea Container Policy.

[Attachment 7](#)

649:2011/12

Moved Cr Schorer, Seconded Cr Price that Council adopt the Sea Container Policy.

CARRIED 5-2

7.8 Appointment of Dual Fire Control Officers

NAME OF APPLICANT: Shire of Brookton
FILE REFERENCE: 4.1.1
AUTHOR: CEO

SUMMARY:

Council are required to endorse the appointment of Fire Control Officers who are to act in a dual capacity from surrounding Local Governments. The following people have been nominated from the respective Councils:

Brookton Ross Evans and Len Simmons

COMMENT

Previously Dual Fire Control Officers were appointed for the Shire of Pingelly at the May meeting.

RECOMMENDATION:

That the following persons be appointed as Dual Fire Control Officers for the Shire of Wandering;
Brookton Ross Evans and Len Simmons

[Attachment 8](#)

650:2011/12

Moved Cr Dowsett, Seconded Cr McNeil that the following persons be appointed as Dual Fire Control Officers for the Shire of Wandering;
Brookton Ross Evans and Len Simmons

CARRIED 7-0

7.9 Bridge No. 3065A Carabin Rd

NAME OF APPLICANT: CEO
FILE REFERENCE: 33.1.5.12
AUTHOR: CEO

SUMMARY:

Main Roads have recently carried out routine inspections of bridge structures in the district and the inspection report findings for the above mentioned structure are tabled for Council information.

RECOMMENDATION:

For Council information.

[Attachment 9](#)

RESOLVED that the information be received by Council

7.10 Bridge No. 3063A Crossman Dwarda Rd

NAME OF APPLICANT: CEO
FILE REFERENCE: 33.1.5.10
AUTHOR: CEO

SUMMARY:

Main Roads have recently carried out routine inspections of bridge structures in the district and the inspection report findings for the above mentioned structure are tabled for Council information.

RECOMMENDATION:

For Council information.

[Attachment 10](#)

RESOLVED that the information be received by Council

7.11 Dryandra Country Visitors Centre

NAME OF APPLICANT: Dryandra Country Visitors Centre
FILE REFERENCE: 18.1.11
AUTHOR: CEO

SUMMARY:

At the May meeting a letter from the Dryandra Country Visitor Centre seeking a financial contribution of \$5,000 + GST towards the operation of the Centre in the 2012/13 financial year was discussed. The financial assistance is a contribution towards the employment costs of the Visitor Centre Manager and to assist in the promotion of the Dryandra country area.

COMMENT:

At the May meeting it was decided that Council's two delegates attend the next meeting and report back to Council on what benefits will result in continuing to contribute towards the Dryandra Country Visitor Centre. Since neither of the delegates were able to attend the meeting both Toni Reitmajer and myself attended the meeting and at the meeting I invited Helen Elliott, the Centre Manager, to attend the June meeting to speak to Council on the benefits derived from being involved in the Dryandra Country Visitor Centre.

Helen will be attending the June meeting to make a small presentation to Council at 3pm with afternoon tea to follow at 3.30pm.

RECOMMENDATION:

For Council consideration.

651:2011/12

Moved Cr Schorer, Seconded Cr McNeil that Council provide \$2,500 + GST to the Dryandra Country Visitors Centre for the 2012/13 financial year.

CARRIED 5-2

7.12 BHP Worsley Alumina Mine Community Liaison Committee

NAME OF APPLICANT: CEO
FILE REFERENCE: 18.1.38
AUTHOR: CEO

SUMMARY:

Greg Robertson of the Boddington Bauxite Mine has written to Council seeking interested persons to join the BHP Worsley Alumina Mine Community Liaison Committee. The Committee meets bi-monthly for approximately 2 ½ hours and the meeting is used as an opportunity to share information about communities and the operations conducted by Worsley.

COMMENT:

Currently Cr Schorer and Cr Barge are the delegate and proxy for the Worsley Community Consultative Committee and at first glance it would appear this Committee is one in the same as the newly formed Community Liaison Committee.

RECOMMENDATION:

That Council appoint Cr Schorer as the Shire Representative and Cr Barge as the Shire Proxy to the BHP Worsley Alumina Mine Community Liaison Committee.

[Attachment 11](#)

652:2011/12

Moved Cr Dowsett, Seconded Cr Ferguson that Council appoint Cr Schorer as the Shire Representative and Cr Barge as the Shire Proxy to the BHP Worsley Alumina Mine Community Liaison Committee.

CARRIED 7-0

7.13 Wandering Boddington Clay Target Club

NAME OF APPLICANT: Wandering Boddington Clay Target Club Inc
FILE REFERENCE: 18.1.39
AUTHOR: CEO

SUMMARY:

A letter was received from the Wandering Boddington Clay Target Club of their intention to start up a clay shooting complex on private property located off the North Wandering Rd approximately 2.5km's from the town site.

COMMENT:

The Club is seeking any support that may be offered by Council in helping to establish the Clay Target Club to become operational and a copy of the letter is shown at **Attachment 12**.

RECOMMENDATION:

For Council information.

[Attachment 12](#)

RESOLVED that the information be received by Council

7.14 Application for Roadside Vendor

NAME OF APPLICANT: Ken Hayward
FILE REFERENCE: 13.1.5.1
AUTHOR: CEO

SUMMARY:

Mr Ken Hayward has written to Council requesting that a license be granted for a further 12 months to operate a roadside stall at the Threeways Roadhouse. Previously Council has charged Mr Hayward \$100 to run the stall at the Threeways Roadhouse.

COMMENT:

During the period that Mr Hayward operates the food stall there is an influx of cardboard boxes being dropped off at the refuse site and recycling bins and perhaps this needs to be taken into consideration when setting the fee given that both Roadhouses are rated substantially more for effectively the same level of rubbish services.

RECOMMENDATION:

For Council discussion.

[Attachment 13](#)

RESOLVED that the information be received by Council and that the CEO speak with Mr Hayward with regards to options for the disposal of rubbish resulting from the stall at the Threeways site.

7.15 Integrated Planning

NAME OF APPLICANT: CEO
FILE REFERENCE: 13.1.5.1
AUTHOR: CEO

SUMMARY:

An Integrated Planning and Reporting Framework and Guidelines are being introduced in Western Australia as part of the State Government's Local Government Reform Program initiated by Local Government Minister Hon John Castrilli MLA.

MINUTES FOR THE MEETING HELD 21 JUNE 2012

The framework document is being introduced to address some of the following concerns:

- Ensure community input is explicitly and reliably generated.
- Provide the capacity for location specific planning where appropriate.
- Inform the long term objectives of the local government with these inputs.
- Identify the resourcing required to deliver against the long term objectives.
- Clearly articulate long term financial implications and strategies.

The following documents need to be prepared as part of the Integrated Planning Process;

- Strategic Community Plan
- Corporate Business Plan
- Asset Management Plan
- Workplace Plan
- Long Term Financial Plan

All of the above components are required to be implemented by 30 June 2013.

COMMENT:

At a recent LGMA meeting in Wagin earlier this month Haines Norton were invited to attend the meeting to make a presentation of the requirements and to also provide an estimate of the costs to complete each of the processes;

- | | |
|----------------------------|----------|
| • Strategic Community Plan | \$29,000 |
| • Corporate Business Plan | \$40,000 |
| • Asset Management Plan | \$38,000 |
| • Workplace Plan | \$22,000 |
| • Long Term Financial Plan | \$23,000 |

These costs are indicative only and do not allow for costs associated with asset valuation, condition assessment of assets, publishing of reports and employee relation policies which are all additional to the base fee.

Funding has been allocated to all Councils that have formed Regional Transition Groups (ie. Pingelly & Brookton) or those Councils who opted to form a Regional Transition Group but did not have the support of their neighbouring Councils (ie. Boddington).

Regardless of how Council are to proceed in complying with the Integrated Planning requirements there will need to be some provisional amount included in the 2012/13 Budget.

RECOMMENDATION:

For Council discussion.

[Attachment 14](#)

RESOLVED that the information be received by Council

7.16 List of Accounts – May 2012

NAME OF APPLICANT: Finance Officer
FILE REFERENCE: N/A
AUTHOR: Finance Officer

SUMMARY:

Attached is a list of accounts for Council consideration.

RECOMMENDATION:

That all Cheque, EFT, wages, transport payments, transfers to investments, credit card payments, creditor payments and other vouchers from the Municipal and Trust Fund totalling \$615,753.47 be passed for payment.

[Attachment 15](#)

653:2011/12

Moved Cr Schorer, Seconded Cr Dowsett that all Cheque, EFT, wages, transport payments, transfers to investments, credit card payments, creditor payments and other vouchers from the Municipal and Trust Fund totalling \$615,753.47 be passed for payment.

CARRIED 7-0

7.17 Financial Reports – May 2012

NAME OF APPLICANT: CEO
FILE REFERENCE: N/A
AUTHOR: CEO

SUMMARY:

Separately attached are the monthly Financial Statements for the period 31 May 2012.

RECOMMENDATION:

That Council endorse the monthly Financial Statements for the period ending 31 May 2012.

[Attachment 16](#)

653:2011/12

Moved Cr Schorer, Seconded Cr Barge that Council endorse the monthly Financial Statements for the period ending 31 May 2012.

CARRIED 7-0

8. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

8.1 Wandering Golf Club

NAME OF APPLICANT: Wandering Golf Club
FILE REFERENCE: 24.1.2
AUTHOR: CEO

SUMMARY:

A letter was received on 12 June 2012 from the Wandering Golf Club requesting funds for the purchase of a new or reconditioned mower for the Wandering Golf Club.

The Wandering Golf Club is requesting a contribution from Council of 1/3rd the changeover amount of a new mower up to a maximum of \$8,000 on the basis that if other funding was not secured by the Golf Club then the Committee would still be committed to contributing up to \$16,000 for the purchase of a new machine.

COMMENT:

There are funds allocated in the budget under Other Economic Services for Council to make financial contributions to community and sporting groups.

RECOMMENDATION:

For Council consideration.

Cr Kerr, Cr Dowsett, Cr Schorer and the CEO all declared an interest as members and/or committee members of the Wandering Golf Club and left the meeting at 6:18pm. Cr Kerr, Cr Dowsett, Cr Schorer and the CEO returned to the meeting at 6:35pm.

654:2011/12

Moved Cr McNeil, Seconded Price Cr that Council contribute \$4,000 to the Wandering Golf Club towards the purchase of a mower.

CARRIED 4-0

8.2 Plant Tender - Grader

NAME OF APPLICANT: CEO
FILE REFERENCE: 22.1.1
AUTHOR: CEO

SUMMARY:

The 12H grader was been experiencing some significant maintenance issues in the past months and a recent inspection of the machine highlighted that anywhere between \$15,000-\$25,000 is currently required to have the machine operating at full capacity. The grader is scheduled to be replaced in the 2012/13 financial year and a decision needs to be made whether further maintenance on the existing grader is the best option if Council are still looking to proceed with the purchase of a new grader in the coming financial year.

COMMENT:

The purchase of a Motor Grader in scheduled for the 2012/13 financial year in the Plant Replacement Program where \$260,000 (GST Exclusive) is allocated.

RECOMMENDATION:

That Council call for expressions of interest through the WALGA website for a replacement Motor Grader.

655:2011/12

Moved Cr McNeil, Seconded Cr Dowsett that the CEO calls for expressions of interest through the WALGA website for the replacement of the CAT 12H Motor Grader.

CARRIED 7-0

8.3 July Ordinary Council Meeting

NAME OF APPLICANT: Cr Schorer
FILE REFERENCE: 1.4.1
AUTHOR: CEO

SUMMARY:

Cr Schorer informed Council that the July Council meeting clashed with the annual scroungers golf day held in Wandering and proposed that the meeting commence in the morning to allow people to attend both the meeting and golf day.

RECOMMENDATION:

That Council commence the July meeting at 7am.

656:2011/12

Moved Cr Schorer, Seconded Cr Dowsett that Council commence the July Ordinary Council Meeting at 7am.

CARRIED 5-2

11. NEXT MEETING

Next Ordinary Council meeting to be held on Thursday 19 July 2012 commencing at 7:00am

12. CLOSURE OF MEETING

There being no further business the meeting closed at 7:46pm

**These Minutes were confirmed by Council at the Ordinary Council Meeting
on Thursday 19 July 2012.**

CR G G KERR, President