

**Minutes of the Ordinary Meeting held in the
Council Chambers, Wandering
on Thursday 19 July 2012**

1. Declaration of Opening/Announcement of Visitors

7:10am – The President welcomed all present and declared the meeting open.

2. Record of Attendance/Apologies/Leave of Absence

Attendance:

GG Kerr	President
BE Dowsett	Deputy President
J Price	Councillor (7.27am – close)
JC Schorer	Councillor
JR Mcneil	Councillor
KJ Barge	Councillor
C Ferguson	Councillor
M Whitely	CEO
J Hobson	Works Supervisor (9.00am – close)

Apologies:

Nil

3. Public Question Time

Nil

4. Applications for Leave of Absence

Nil

5. Confirmation of Minutes of Previous Meetings

Shire of Wandering Ordinary Meeting held 21 June 2012

658:2011/12

Moved Cr Schorer, Seconded Cr McNeil that the minutes of the Shire of Wandering Ordinary Meeting held 21 June 2012 be confirmed as a true and correct record.

CARRIED 6-0

6. COUNCILLOR REPORTS

President Kerr

Questions Without Notice
Floodlights for Trigger

Councillor Ferguson

Questions Without Notice
Cornish's crossing that was repaired after the flood damage

Councillor McNeil

Questions Without Notice
Cemetery Sign
Invoice for Private Works at Down Street

Councillor Barge

Meetings Attended
Housing Inspection
Questions Without Notice
Queried if licensing would be located at the Community Resource Centre

Councillor Price

Meetings Attended
Housing Inspection
Questions Without Notice
Sought clarification of the level of Shire co-contribution towards grants received during 2011/12

Councillor Schorer

Meetings Attended
Housing Inspection

7. MATTERS REQUIRING COUNCIL DECISION

7.1 2012/13 Draft Budget

NAME OF APPLICANT: CEO
FILE REFERENCE: 10.1.4
AUTHOR: CEO

SUMMARY:

The 2012/13 Draft Budget is currently being completed and will be distributed at the meeting.

I am proposing that the Draft Budget meeting be held in the Wandering Community Centre on Monday 30 July 2012 commencing at 3.00pm with the view to adopt the Final 2012/13 Budget at the August Ordinary Meeting on Thursday 16 August 2012.

RECOMMENDATION:

That Council conduct the Draft Budget meeting in the Wandering Community Centre on Monday 30 July 2012 commencing at 3.00pm.

659:2011/12

Moved Cr Dowsett, Seconded Cr McNeil that Council conduct the Draft Budget meeting in the Wandering Community Centre on Monday 30 July 2012 commencing at 4.30pm.

CARRIED 6-0

7.2 2012 WALGA Annual General Meeting

NAME OF APPLICANT: WALGA
FILE REFERENCE: 1.4.5
AUTHOR: CEO

SUMMARY:

The Executive and Member motions for the 2012 WALGA Annual Meeting to be held on Wednesday 1 August 2012 are attached for Council information. In all there are three motions submitted;

- 4.1 Transport Contributions from Heavy Vehicle Users – Shire of Perenjori
- 4.2 Consultation Process with State Government – Town of Narrogin
- 4.3 Revaluation of Unimproved Valuation (UV) Land – Shire of Kulin

COMMENT:

At the June Ordinary meeting Cr Kerr and Cr Dowsett were appointed as the delegates to attend the AGM. Both delegates will be attending the AGM.

RECOMMENDATION:

That Council review the motions for the WALGA Annual General Meeting at the meeting.

[Attachment 2](#)

RESOLVED that the information be received by Council

7.3 Wandering Primary School

NAME OF APPLICANT: Wandering Primary School / Wandering Primary School P&C
FILE REFERENCE: 8.1.1
AUTHOR: CEO

SUMMARY:

The Wandering Primary School recently held a Winter Carnival and has since written to Council, along with the Wandering Primary School P&C thanking Council for their contribution towards the carnival. Copies of the letters received are tabled at **Attachment 3**.

RECOMMENDATION:

For Council information.

[Attachment 3](#)

RESOLVED that the information be received by Council

7.4 Hotham Ridge Winery

NAME OF APPLICANT: Wouter Denig & Leonard Bruin – Hotham Ridge Winery
FILE REFERENCE: A306
AUTHOR: Joe Douglas, URP

SUMMARY:

The Notice of Public Advertisement for the planning application received from Hotham Ridge Winery to formalise the establishment of an existing restaurant on the land and allow the property to also be used for the purposes of a function/reception centre and educational establishment closed on Friday 6 July 2012.

COMMENT:

No formal submissions were received and the only response was from one of the neighbouring landowners which is attached for Council information.

Joe Douglas is currently on annual leave until Monday 16 July 2012 and I have asked Mr Douglas to prepare his recommendation for Council which will be distributed at the meeting for Council consideration.

RECOMMENDATION:

For Council discussion.

[Attachment 4](#)

A further attachment with the recommendation from Mr Joe Douglas was distributed to all councillors prior to the commencement of the meeting

660:2011/12

Moved Cr Dowsett, Seconded Cr Ferguson that Council approve the application for planning approval submitted by Hotham Ridge Winery Pty Ltd on behalf of the current landowners (i.e. Messrs Leonard Bruin & Wouter Denig) to formalise the current use of Lot 6 (No.586) Wandering-Pingelly Road, Wandering for the purposes of a restaurant and allow for the establishment of a function/reception centre and educational establishment associated with the existing winery on the land in accordance with the details of the information and plans submitted in support of the application subject to compliance with the following conditions:

- i) The proposed function/reception centre and educational establishment are to be substantially commenced within a period of two (2) years from the date of this approval. If these uses are not substantially commenced within this period the approval for these uses will lapse and be of no further effect. Where an approval has lapsed no development shall be carried out without the further approval of the Shire of Wandering having first been sought and obtained.
- ii) Additional plan/s are required to be prepared and submitted to the Shire of Wandering, to the specifications and satisfaction of the Shire, for consideration and approval by the Shire's Chief Executive Officer. These additional plans are to be suitably scaled and are required to clearly illustrate the location, dimensions and surface finishes for all internal vehicle accessways and car parking areas.
- iii) All internal vehicle accessways and car parking areas shall be constructed in accordance with the details of the additional plan/s required by Condition No.2 above if and when these plans are approved by the Shire's Chief Executive Officer and shall be maintained to the specifications and satisfaction of the Shire of Wandering.
- iv) A fire management plan shall be prepared and implemented to the specifications and satisfaction of the Shire of Wandering and the Fire and Emergency Services Authority.
- v) All stormwater generated by the current and proposed use of the land shall be managed and disposed of to the specifications and satisfaction of the Shire of Wandering.
- vi) The existing and proposed uses shall comply in all respects with the specific standards and requirements of Health Act 1911 and all associated regulations.
- vii) The existing and proposed uses shall comply in all respects with the specific standards and requirements of the Australia New Zealand Food Standards Code.
- viii) All existing buildings to be used to accommodate the proposed uses shall comply in all respects with the National Construction Code 2012.
- ix) The existing and proposed uses shall comply in all respects with the specific standards and requirements of the Liquor Licensing Act 1988 and all associated regulations.
- x) All existing and proposed advertising signage shall be displayed / provided in accordance with the specific standards and requirements of the Shire of Wandering Town Planning Scheme No.3 and Main Roads (Control of Advertisements) Regulations 1996.

CARRIED 5-2

7.5 Caravan Park / Geoff Marsh Pavilion

NAME OF APPLICANT: Cr Jim McNeil
FILE REFERENCE: 24.1.1
AUTHOR: CEO

SUMMARY:

Cr Jim McNeil has written to the Chief Executive Officer requesting an itemised list of expenditure for the Geoff Marsh Pavilion. As requested an itemised list of expenditure is shown at **Attachment 5**.

COMMENT:

The budget for the Geoff Marsh Pavilion was \$20,000 and a further \$20,000 was allocated in the budget for caravan park improvements. At year end a total of \$28,203 was spent on caravan facility upgrades.

RECOMMENDATION:

For Council information.

[Attachment 5](#)

RESOLVED that the information be received by Council

7.6 Monthly Agenda

NAME OF APPLICANT: Cr Jim McNeil
FILE REFERENCE: 1.4.1
AUTHOR: CEO

SUMMARY:

Cr Jim McNeil has written to the Chief Executive Officer requesting that the monthly agenda be delivered prior to the minimum 72 hours notice as per the Local Government Act 1995.

COMMENT:

Section 5.5 of the Local Government Act 1995 confirms that the CEO is to convene an ordinary meeting by giving each council member at least 72 hours notice of the date, time and place of meeting and an agenda for the meeting.

RECOMMENDATION:

The Agenda be available for collection no later than the close of business on the Friday before each monthly meeting.

[Attachment 6](#)

661:2011/12

Moved Cr McNeil, Seconded Cr Dowsett that the Agenda be delivered on the Friday before each monthly meeting.

CARRIED 7-0

7.7 Office Refurbishment

NAME OF APPLICANT: Cr Jim McNeil
FILE REFERENCE: 2.1.7
AUTHOR: CEO

SUMMARY:

Cr Jim McNeil has written to the Chief Executive Officer requesting clarification on various components of the office refurbishment as per the letter shown in **Attachment 7**.

COMMENT:

Structural engineering design and drawings were completed by Tony Wilkie of AA Wilkie M.I.E (AUST) Consulting Engineers in October 2011 and submitted to the building officer in the same month. Electrical & Data plans have been completed and plans will also be provided for all plumbing services.

RECOMMENDATION:

For Council information.

[Attachment 7](#)

RESOLVED that the information be received by Council

7.8 Wandering Cemetery

NAME OF APPLICANT: Cr Jim McNeil

FILE REFERENCE: 6.1.1

AUTHOR: CEO

SUMMARY:

Cr Jim McNeil has written to the Chief Executive Officer requesting an update on the name plates damaged at the Wandering Cemetery as per the letter shown in **Attachment 8**.

COMMENT:

The replacement of the name plates has been an oversight since first encountering problems trying to order "original" plates from Karrakatta Cemetery over 12 months ago. I have spoken with several people about getting some plates made up for the Shire which will have the numbers welded onto each name plate and will make this a priority in the coming months.

RECOMMENDATION:

For Council information.

[Attachment 8](#)

RESOLVED that the information be received by Council and that the CEO arrange to get some pricing for plaques for the next meeting

7.9 Expressions of Interest - Grader

NAME OF APPLICANT: CEO

FILE REFERENCE: 22.1.1

AUTHOR: CEO

SUMMARY:

Expressions of Interest were called through the WALGA Preferred Suppliers system online for a 14ft Diesel Motor Grader. A copy of the Motor Grader specifications are attached for Council information. Brochures containing detailed information on all of the submissions will be available at the meeting. Pricing for the submissions are all GST Exclusive and as follows;

Make	Model	Warranty	New Machine	Trade	Net Changeover
John Deere	670GP	60mths/5000hrs	\$322,000	\$127,000	\$195,000
Komatsu	GD555	36mths/6000hrs	\$322,878	\$127,000	\$195,878
Volvo	G940	60mths/10000hrs	\$331,000	\$113,000	\$218,000
Westrac	12M	60mths/6000hrs	\$326,200	\$102,000	\$224,000

COMMENT:

The purchase of a Motor Grader is scheduled for the 2012/13 financial year in the Plant Replacement Program where \$260,000 (GST Exclusive) is allocated.

RECOMMENDATION:

For Council discussion.

[Attachment 9](#)

662:2011/12

Moved Cr Dowsett, Seconded Cr McNeil that the CEO discuss the tender submissions further with any of the above mentioned tenders.

CARRIED 7-0

Council adjourned for morning tea at 9:28am

Council returned from morning tea at 9:52am

7.10 List of Accounts – June 2012

NAME OF APPLICANT: Finance Officer
FILE REFERENCE: N/A
AUTHOR: Finance Officer

SUMMARY:

Attached is a list of accounts for Council consideration.

RECOMMENDATION:

That all Cheque, EFT, wages, transport payments, transfers to investments, credit card payments, creditor payments and other vouchers from the Municipal and Trust Fund totalling \$301,407.59 be passed for payment.

[Attachment 10](#)

663:2011/12

Moved Cr Dowsett, Seconded Cr McNeil that all Cheque, EFT, wages, transport payments, transfers to investments, credit card payments, creditor payments and other vouchers from the Municipal and Trust Fund totalling \$301,407.59 be passed for payment.

CARRIED 7-0

7.11 Financial Reports – June 2012

NAME OF APPLICANT: CEO
FILE REFERENCE: N/A
AUTHOR: CEO

SUMMARY:

Separately attached are the **DRAFT** monthly Financial Statements for the period 30 June 2012.

RECOMMENDATION:

That Council endorse the **DRAFT** monthly Financial Statements for the period ending 30 June 2012.

[Attachment 11](#)

664:2011/12

Moved Cr Dowsett, Seconded Cr McNeil that Council endorse the **DRAFT** monthly Financial Statements for the period ending 30 June 2012.

CARRIED 7-0

8. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

8.1 Purchase of Bomag Plate Compactor

NAME OF APPLICANT: Cr Dowsett
FILE REFERENCE: 22.1.1
AUTHOR: CEO

SUMMARY:

Cr Dowsett raised the Bomag plate compactor that was purchased in May 2012. While Cr Dowsett did not have a problem with the purchase his and query was if Council needed to move a motion to purchase the compactor since the item was not originally passed for purchase in the 2011/12 Budget.

COMMENT:

While there is provision for the CEO to purchase unbudgeted items under the Local Government Act for unforeseen circumstances, the CEO suggested Council should approve the purchase due to the amount of the item and the fact that it was not originally approved in the budget.

RECOMMENDATION:

That Council approve the purchase of the Bomag plate compactor.

665:2011/12

Moved Cr Dowsett, Seconded Cr McNeil that Council approve the purchase of the Bomag plate compactor.

CARRIED 7-0

9. NEXT MEETING

Next Ordinary Council meeting to be held on Thursday 16 August 2012 commencing at 1:30pm

10. CLOSURE OF MEETING

There being no further business the meeting closed at 11:04am

**These Minutes were confirmed by Council at the Ordinary Council Meeting
on Thursday 16 August 2012.**

CR G G KERR, President