

**Minutes of the Ordinary Meeting held at the
Wandering Golf Club
on Thursday 16 August 2012**

1. Declaration of Opening/Announcement of Visitors

1:30pm – The President welcomed all present and declared the meeting open.

2. Record of Attendance/Apologies/Leave of Absence

Attendance:

GG Kerr	President
J Price	Councillor
JC Schorer	Councillor
JR Mcneil	Councillor
KJ Barge	Councillor
C Ferguson	Councillor
M Whitely	CEO

Apologies:

BE Dowsett	Deputy President
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3. Public Question Time

Nil

4. Applications for Leave of Absence

Nil

5. Confirmation of Minutes of Previous Meetings

Shire of Wandering Ordinary Meeting held 19 July 2012

666:2011/12

Moved Cr Kerr, Seconded Cr Schorer that the minutes of the Shire of Wandering Ordinary Meeting held 19 July 2012 be confirmed as a true and correct record.

CARRIED 6-0

6. COUNCILLOR REPORTS

President Kerr

Meetings Attended

WALGA Annual General Meeting
WALGA Annual Conference

Councillor McNeil

Questions Without Notice

Road Maintenance - Kubbine Rd
Community Centre – enquired about progress in getting an additional trolley
Roads Board – floated the idea of getting a floodlight
Corser Rd – is this included in the Shire's road maintenance program
Town Maintenance - trees encroaching on some footpaths

Councillor Barge

Questions Without Notice

Enquired about the recent correspondence received from Australia Post

Councillor Schorer

Meetings Attended

WALGA Annual Conference

7. MATTERS REQUIRING COUNCIL DECISION

7.1 2011/12 Budget Adoption

NAME OF APPLICANT: CEO
FILE REFERENCE: 10.1.4
AUTHOR: CEO

SUMMARY:

Council met on Monday 30 July 2012 at the Wandering Community Centre to discuss the Draft Budget for the 2012/13 financial year. Council discussed in great detail the Operating Budget, Capital Expenditure, Fees & Charges, Road Replacement, Plant Replacement and other major programs for the 2012/13 financial year. A copy of the finalised budget from that meeting is at **Attachment 2**.

As part of the budget adoption and to enable rate notices to be finalised, the following items also need to be endorsed by Council;

- Rate in the \$ for GRV and UV properties (based on a 3% increase)
- Adoption of material variances allowance
- Minimum values for GRV and UV properties
- Discount on early payment of rates
- Interest on late payment of rates and administration charge for instalment options
- Payment options and instalment dates
- Service Charges for 2012/13 financial year

COMMENT:

An absolute majority is required for the adoption of the budget.

RECOMMENDATION

That Council;

1. Adopt the 2012/13 Annual Budget as presented
2. That Council adopt a materiality of \$1,000 and 10% when comparing Year to Date (YTD) Actual v YTD Budget figures
3. Adopt the 2012/13 Schedule of Fees and Charges
4. That the rate in the dollar of 5.6640 cents for Gross Rental Values (GRV), 7.5665 cents for GRV Special Use Values and 0.4484 cents for Unimproved Values (UV) be adopted for 2012/13

AGENDA FOR THE MEETING TO BE HELD 16 AUGUST 2012

5. That a minimum rate of \$523 GRV and \$713 UV be adopted for 2012/13
6. That a discount of 10% of the assessed rate be given for payment of the rates by Friday 28 September 2012 for the single payment option
7. That an interest rate of 11% is imposed for the late payment of 2012/13 rates
8. That a 5.5% interest rate and administration charge of \$60 per instalment option apply
9. Minimum instalment to remain at \$200
10. Maximum Seniors Rebate for 2012/13 being \$264.65 for Shire Rates apply
11. Domestic Kerbside and Commercial Kerbside pickup service charge of \$216.00
12. That Council adopt the following options for payment of 2012/13 rates for which the issue date will be Friday 24 August 2012:
 - 1st Instalment Friday 28 September 2012
 - 2nd Instalment Friday 30 November 2012
 - 3rd Instalment Friday 25 January 2013
 - 4th Instalment Friday 29 March 2013

Attachment 2

667:2011/12

Moved Cr McNeil, Seconded Cr Price that Council;

- **Adopt the 2012/13 Annual Budget as presented**
- **That Council adopt a materiality of \$1,000 and 10% when comparing Year to Date (YTD) Actual v YTD Budget figures**
- **Adopt the 2012/13 Schedule of Fees and Charges**
- **That the rate in the dollar of 5.6640 cents for Gross Rental Values (GRV), 7.5665 cents for GRV Special Use Values and 0.4484 cents for Unimproved Values (UV) be adopted for 2012/13**
- **That a minimum rate of \$523 GRV and \$713 UV be adopted for 2012/13**
- **That a discount of 10% of the assessed rate be given for payment of the rates by Friday 28 September 2012 for the single payment option**
- **That an interest rate of 11% is imposed for the late payment of 2012/13 rates**
- **That a 5.5% interest rate and administration charge of \$60 per instalment option apply**
- **Minimum instalment to remain at \$200**
- **Maximum Seniors Rebate for 2012/13 being \$264.65 for Shire Rates apply**
- **Domestic Kerbside and Commercial Kerbside pickup service charge of \$216.00**
- **That Council adopt the following options for payment of 2012/13 rates for which the issue date will be Friday 24 August 2012;**
 - 1st instalment

CARRIED 6-0

7.2 Building Envelope Relocation - Lot 47 O'Connell Road

NAME OF APPLICANT: David Lockwood
FILE REFERENCE: A 249
AUTHOR: EHO/BS

SUMMARY:

An application has been received from the owner of Lot 47 O'Connell Road, David Lockwood, to relocate the building envelope on the property. Mr Lockwood has previously relocated the building envelope in January 2008 to its current position (numbered 2 in the attachment). He is now seeking approval to again relocate the building envelope.

COMMENT:

An inspection of the property was undertaken on 1 August 2012 and revealed that the current building envelope is located over a rocky ground (with rock being noticeable on the surface) and is in an area that can get very wet. The building envelope relocation would be fairly simple except that a building (a shed) has already been built in the envelope and the proposed relocation is approximately 50 metres away from the current envelope. This would not fit with the area set aside for the building envelope of 1600m²

AGENDA FOR THE MEETING TO BE HELD 16 AUGUST 2012

The best way to overcome this situation is to look at splitting the building envelope into two equal portions of 800m² each or to join the two portions by a small sliver of land thus ending up with a H shaped building envelope.

Splitting the building envelope in two is generally not recommended other than in circumstances in which it cannot be avoided. This case may be one of these circumstances.

RECOMMENDATION:

That Council direct the CEO to discuss building envelope options with Mr David Lockwood and bring a copy of the revised building envelope to the September meeting.

RESOLVED that additional information be gathered and tabled for further Council discussion

7.2 Bridge No. 0421 Wandering Pingelly Rd

NAME OF APPLICANT: CEO
FILE REFERENCE: 33.1.5.2
AUTHOR: CEO

SUMMARY:

Main Roads have recently carried out routine inspections of bridge structures in the district and the inspection report findings for the above mentioned structure are tabled for Council information.

RECOMMENDATION:

For Council information.

[Attachment 3](#)

RESOLVED that the information be received be Council

7.3 Bridge No. 4251 Fourteen Mile Brook Rd

NAME OF APPLICANT: CEO
FILE REFERENCE: 33.1.5.16
AUTHOR: CEO

SUMMARY:

Main Roads have recently carried out routine inspections of bridge structures in the district and the inspection report findings for the above mentioned structure are tabled for Council information.

RECOMMENDATION:

For Council information.

[Attachment 4](#)

RESOLVED that the information be received by Council

7.4 Native Seed Collection

NAME OF APPLICANT: Greening Australia
FILE REFERENCE: 1.10.1
AUTHOR: CEO

SUMMARY:

Greening Australia write seeking permission to collect native seed for a period of 12 months from within reserves vested in the Shire of Wandering.

COMMENT:

All staff employed by Greening Australia are licensed under the Wildlife Conservation Act (1950) and are required to abide by the conditions of this license.

Last year a permit was granted to Greening Australia for the collection of native seed with the same conditions as those made in the recommendation.

RECOMMENDATION:

That Council give permission to Greening Australia to collect native seeds from within reserves vested in the Shire of Wandering under the following terms and conditions:

- All persons collecting native seed are to be licensed according to the Wildlife Conservation Act 1950 and will abide by the conditions of this licence,
- Permission is for the period from the date of approval until 30 June 2013,
- Collection is to only be undertaken by Greening Australia staff members,
- Appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds,
- All care to be taken to avoid the disturbance of fauna habitat, and
- All care to be taken to avoid any disturbance that may lead to soil degradation.
- An administration fee of \$200 is charged for the license

[Attachment 5](#)

668:2011/12

Moved Cr Schorer, Seconded Cr Ferguson that Council give permission to Greening Australia to collect native seeds from within reserves vested in the Shire of Wandering under the following terms and conditions:

- **All persons collecting native seed are to be licensed according to the Wildlife Conservation Act 1950 and will abide by the conditions of this licence,**
- **Permission is for the period from the date of approval until 30 June 2013,**
- **Collection is to only be undertaken by Greening Australia staff members,**
- **Appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds,**
- **All care to be taken to avoid the disturbance of fauna habitat, and**
- **All care to be taken to avoid any disturbance that may lead to soil degradation.**
- **An administration fee of \$200 is charged for the license**

CARRIED 6-0

7.5 Wandering Boddington Clay Target Club

NAME OF APPLICANT: Wandering Boddington Clay Target Club Inc
FILE REFERENCE: 18.1.39
AUTHOR: CEO

SUMMARY:

A letter was received from the Wandering Boddington Clay Target Club requesting the Shire to grade the access road to the Clay Target Club and tidy up the car park and layout areas with the grader and roller. A copy of the letter is shown at **Attachment 6**.

COMMENT:

The Club is seeking any support that may be offered by Council in helping to establish the Clay Target Club to become operational. The proposed works should take approximately 4-5 hours to complete.

RECOMMENDATION:

That Council carry out the private works request for the Clay Target Club as an in kind contribution towards the club.

[Attachment 6](#)

669:2011/12

Moved Cr McNeil, Seconded Cr Ferguson that Council carry out the private works request for the Clay Target Club as an in kind contribution towards the club.

CARRIED 6-0

7.6 Plant Tender - Grader

NAME OF APPLICANT: CEO
FILE REFERENCE: 22.1.1
AUTHOR: CEO

SUMMARY:

Expressions of Interest were called through the WALGA Preferred Suppliers system online for a 14ft Diesel Motor Grader. Pricing for the submissions are all GST Exclusive and as follows;

Make	Model	Warranty	New Machine	Trade	Net Changeover
John Deere	670GP	60mths/5000hrs	\$322,000	\$127,000	\$195,000
Komatsu	GD555	36mths/6000hrs	\$322,878	\$127,000	\$195,878
Westrac	12M	60mths/6000hrs	\$326,200	\$114,000	\$212,000*
Volvo	G940	60mths/10000hrs	\$331,000	\$11,000	\$218,000

* Included in the trade from Westrac are 4 x grader tyres and 2 x cutting edges

COMMENT:

The purchase of a Motor Grader is scheduled for replacement in the 2012/13 financial year in the Plant Replacement Program where \$218,000 changeover (GST Exclusive) is allocated.

The tender pricing was also discussed in length at the Draft Budget Meeting held 30 July 2012.

RECOMMENDATION:

For Council discussion.

670:2011/12
Moved Cr Barge, Seconded Cr McNeil that Council purchase the CAT 12M from Westrac for \$212,000 + GST.
CARRIED 6-0

Council adjourned for morning tea at 3:05pm

Council returned from morning tea at 3:28pm

7.7 List of Accounts – July 2012

NAME OF APPLICANT: Finance Officer
FILE REFERENCE: N/A
AUTHOR: Finance Officer

SUMMARY:

Attached is a list of accounts for Council consideration.

RECOMMENDATION:

That all Cheque, EFT, wages, transport payments, transfers to investments, credit card payments, creditor payments and other vouchers from the Municipal and Trust Fund totalling \$257,810.10 be passed for payment.

[Attachment 7](#)

671:2011/12
Moved Cr Schorer, Seconded Cr Ferguson that Council all Cheque, EFT, wages, transport payments, transfers to investments, credit card payments, creditor payments and other vouchers from the Municipal and Trust Fund totalling \$257,810.10 be passed for payment.
CARRIED 6-0

7.8 Financial Reports – July 2012

NAME OF APPLICANT: CEO
FILE REFERENCE: N/A
AUTHOR: CEO

SUMMARY:

Separately attached are the monthly Financial Statements for the period 31 July 2012.

RECOMMENDATION:

That Council endorse the monthly Financial Statements for the period ending 31 July 2012.

[Attachment 8](#)

672:2011/12

Moved Cr McNeil, Seconded Cr Barge that Council endorse the monthly Financial Statements for the period ending 31 July 2012.

CARRIED 6-0

Cr Ferguson left the meeting at 4:42pm

Council returned from morning tea at 4:44pm

8. NEXT MEETING

Next Ordinary Council meeting to be held on Thursday 20 September 2012 commencing at 1:30pm

9. CLOSURE OF MEETING

There being no further business the meeting closed at 5:04pm

These Minutes were confirmed by Council at the Ordinary Council Meeting on Thursday 20 September 2012.

CR G G KERR, President